MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
July 08, 2019
Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem John Barden.
Pledge of Allegiance
Roll Call: Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams.
Not Present During Roll Call: Eva Webb.
Administrative Officials in Attendance:
LeRoy D. Burcroff, Mayor
Ellen L. Craig-Bragg, Clerk
Stacy Paige, Treasurer

1. **Agenda** – Approval of Agenda.
2. **Minutes**
  A. Approval of the minutes from the regular meeting held July 01, 2019.
  B. No special meetings were held on July 01, 2019.
3. **Petitioner:**
4. **Chairperson's Report, John Barden, Mayor Pro-Tem**
5. **Mayor's Report – LeRoy D. Burcroff, Mayor**
  A. One-year extension of RFP 12/13-36 Hyland (Onbase) Software Maintenance Services and Professional Services Work Agreement with Applied Imaging.
  B. Introduction of Budget Amendment 19/20-01, Court Debt Service Fund.
  C. **For Your Information:**
    1. Communication from Fire Department RE: Emergency request for repairs.
6A. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**
  1. Second reading, final adoption of Zoning Amendment 1.244 to conditionally rezone 35.55 acres of property at 37685 Van Born from M-2 General Industrial District to M-T Industrial Transportation.
  For Your Information:
  1. Notice of Hearing: DTE Electric Customers – July 23, 2019 at 9:30 a.m. Lansing, MI.
6B. **Treasurer's Report – Stacy Paige, Treasurer**
7. **Public Comment –** Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
8. **Unfinished Business**
9. **New Business**
10. **Communication**
11. **Warrant 19-13** Checks presented in the amount of $2,832,335.34.
12. **Adjournment**

1. Moved by **Talley,** seconded by **Abdo** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Williams.
Nays – None.
Motion Carried Unanimously.

19-201 **2A.** Moved by **Wadsworth,** seconded by **Roscoe** to approve the minutes of the regular meeting of the Romulus City Council held on July 01, 2019.

Roll Call Vote: Ayes – Barden, Roscoe, Talley, Wadsworth, Williams.
Nays – None.
Abstain – Abdo.
Motion Carried.

3. Petitioner

4. Chairperson's Report

4. Moved by **Roscoe,** seconded by **Talley** to accept the Chairperson's Report.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Williams.
Nays – None.
Motion Carried Unanimously.

5. Mayor's Report
Mayor Burcroff presented a video of upcoming city events.

19-202 **5A.** Moved by **Wadsworth,** seconded by **Abdo** to concur with the administration and extend RFP 12/13-36 contract for the licensing and maintenance of the Hyland OnBase modules currently being utilized throughout the city from Applied Imaging at a cost of $12,294.42 and for any professional services needed from Applied Imaging at the contracted hourly rate.
Discussion: Councilwoman Williams asked why the city doesn't bid out instead of extending the contract and City Technology Director, Steve Dudek, and City Clerk, Ellen Craig-Bragg, explained that at this time extending the contract is the most efficient and cost effective plan.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Webb, Wadsworth, Williams.
Nays – None.
Motion Carried Unanimously.

19-203 **5B.** Moved by **Roscoe,** seconded by **Talley** to concur with the administration and introduce Budget Amendment 19/20-01 to authorize the transfer of funds from the Court Building Debt Service Fund to the Court Building Construction Fund as requested by the DPS Director for additional costs for Bid Package #4 of the project that was not awarded in the 18/19 fiscal year and additional cost for furniture.

FUND/DEPT. ACCOUNT NO.	ACCOUNT NAME	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET
Court Debt Service Fund				
Fund Balance				
302-000-390.000	Fund Balance	1,581,510	(525,000)	1,056,510
Expense				
302-000-999.401	Transfer Out-Court Const. Fund	-	525,000	525,000
Court Construction Fund				
Revenue				
401-000-699.302	Transfer In-Court Debt Serv. Fund	-	525,000	525,000
Expense				
401-000-980.000	Project Costs	-	747,000	747,000
Fund Balance				
401-000-390.000		9,268,727	(222,000)	9,046,727

To authorize the transfer of funds from the Court Building Debt Service Fund to the Court Building Construction Fund as requested by the DPS Director for additional costs for Bid Package #4 of the project that was not awarded in the 18/19 fiscal year and additional cost for furniture.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Webb, Wadsworth, Williams.
Nays – None.
Motion Carried Unanimously.

6. Clerk's Report

19-204 **6A1.** Moved by **Webb,** seconded by **Abdo** to approve second reading, final adoption of Zoning Amendment 1.244 to conditionally rezone 35.55 acres of property at 37685 Van Born from M-2 General Industrial District to M-T Industrial Transportation.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.
Nays – None.
Abstain – Williams.
Motion Carried.

19-205 **6A2.** Moved by **Wadsworth,** seconded by **Roscoe** to recognize Barbara Fitzgerald on her 33 years of employment with the City of Romulus.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

6B. Treasurer's Report
City Treasurer, Stacy Paige, gave an explanation of the itemized charges on the tax bills.

7. Public Comment
A resident commented about overgrown properties due to the water tables.
A resident commented on Wick Road – will it change from Class B to Class A after construction is completed and the reply was no.

8. Unfinished Business

9. New Business

10. Communication
Councilwoman Williams commented on the letter the city attorney drafted regarding golf balls hitting residents property on Beverly Road.
Councilwoman Abdo commented about the golf balls situation.

19-206 **11.** Moved by **Abdo,** seconded by **Talley** to pay Warrant 19-13 in the amount of $2,832,335.34.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley Wadsworth, Webb, Williams
Nays – None.
Motion Carried Unanimously.

12. Moved by **Wadsworth,** seconded by **Roscoe** to adjourn the regular meeting of the Romulus City Council meeting at 8:25 p.m.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on July 08, 2019.

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan