# MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING
## March 23, 2020
Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

**Meeting was called to order at 7:30 pm by Councilwoman Tina Talley.**
**Pledge of Allegiance**

The City Attorney explained the Governor's Executive Order 2020-15 to allow for members of a collective body to participate telephonically in a public meeting rather than being present during the Corona Virus period. They must be on a phone line where members can hear and be heard. Members participating telephonically count as being present. A quorum can be established and they get to vote on all resolutions.

**Roll Call**

Present: **Celeste Roscoe, Tina Talley, Eva Webb, Virginia Williams**
Electronically Present**: Kathy Abdo, John Barden**
Absent Excused: **William Wadsworth**

**Administrative Officials in Attendance:**

Leroy Burcroff, Mayor
Ellen L. Craig-Bragg, Clerk
Steve Hitchcock, City Attorney

**Mayor Pro Tem, John Barden, relinquished the Chair to Councilwoman Talley.**

**1. Agenda**

**A.** Moved by **Celeste Roscoe**, seconded by **Eva Webb** for Approval of the Agenda

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams
Nays - None
Motion Carried Unanimously.

**2. Minutes**

**A**. **Res. #20-093** Moved by **Celeste Roscoe**, seconded by **Virginia Williams** for Approval of the minutes from the Regular Council meeting held on March 9, 2020.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams
Nays - None
Motion Carried Unanimously.

**3. Petitioner –** None

**4. Chairperson's Report, John Barden, Mayor Pro-Tem**

Councilwoman Talley read a letter from Mayor Pro Tem, John Barden, and thanked the Mayor and the Administration for the proactive actions taken in response to the Corona Virus crisis.

**A.** Moved by **Celeste Roscoe**, seconded by **Eva Webb** to approve the Approval of the Chairperson's Report

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams
Nays - None
Motion Carried Unanimously.

**5. Mayor's Report – LeRoy D. Burcroff, Mayor**

The Mayor invited Director Kevin Krause to give an update and report on the City's Emergency Action Plan in response to COVID-19 and the Governor's Executive Orders. Director Krause also explained the role of the NIMS System and update on Fire Department operations.
Chief of Police, Robert Pfannes gave an update on the Romulus Police Department operations.
City Attorney, Steve Hitchcock gave an update on 34th District Court operations as directed by an order issued from the Michigan Supreme Court
Mayor Burcroff asked if everyone would put aside their differences and work together and rally around our residents and community.

Mayor Burcroff asked if council would suspend the April 6th Study Session and Regular Council Meetings in compliance with the Governor's Executive orders.

**Res. #20-094** Moved by **Eva Webb**, seconded by **Virginia Williams** to Suspend the April 6, 2020 Study Session and Regular Council Meeting.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams
Nays - None
Motion Carried Unanimously.

Mayor Burcroff announced that Waste Management will continue its trash pick-up services and Yard Waste services will begin sometime in April.

**A.** **Res. #20-095** Moved by **Celeste Roscoe**, seconded by **Virginia Williams** to approve the Mayor and Clerk to enter into a Resolution for the City to continue the State of Emergency for the City of Romulus until Midnight, April 27, 2020 unless earlier terminated or elected by subsequent resolution.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams
Nays - None
Motion Carried Unanimously.

**B.** **Res. #20-096** Moved by **Eva Webb**, seconded by **Celeste Roscoe** to approve the Mayor and Clerk to enter into a Resolution for the City to recognize the Romulus Public Safety Foundation as "Not For Profit Charitable Foundation" that exist to support our Police and Fire Departments.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams
Nays - None
Motion Carried Unanimously.

**C.** **Res. #20-097** Moved by **Celeste Roscoe**, seconded by **Eva Webb** to approve and award Bid ITB 19/20-16, Merriman Place Water Main to the most responsive and responsible bidder and authorize the Mayor and Clerk to enter into a contract for the replacement of the 650 feet and 8-inch water main on Merriman Place with Blue Ribbon Contracting in the amount of $204,030.00 along with a 10% contingency to cover any unforeseen construction issues that may arise.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams
Nays - None
Motion Carried Unanimously.

**D.** **Res. #20-098** Moved by **Celeste Roscoe,** seconded by **Eva Webb** to approve and award Bid ITB 19/20-26 to the lowest responsible, and responsive bidder, Green Meadow Lawnscape, Inc. for a three-year period ending March 2023 for the mowing and trimming of the Romulus Memorial Cemetery and Downtown alley maintenance and cutting for City of Romulus, City Clerk and DPW.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams
Nays - None
Motion Carried Unanimously.

**E.** **Res. #20-099** Moved by **Celeste Roscoe,** seconded by **Virginia Williams** to approve Introduction of Budget Amendment 19/20-17 to cover cost of City code required repairs/rehap of Firehouse, 35255 Goddard.

| Fund/Dept **ACCOUNT NO.** General | **ACCOUNT NAME** | **CURRENT BUDGET** | **AMENDMENT** | **AMENDED BUDGET** |
|---|---|---|---|---|
| **Fund Balance** 101-000-390.000 | Fund Balance | 5,965,710.00 | (72,000.00) | 5,893,710.00 |
| **Expense** 101-265-970.000 | Capital Outlay | 81,450.00 | 72,000.00 | 153,450.00 |

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams
Nays - None
Motion Carried Unanimous

**6. Clerk's Report – Ellen L. Craig-Bragg, Clerk**

**A.** **Res. #20-100** Moved by **Eva Webb**, seconded by **Celeste Roscoe** to approve the 2nd Reading; Final Adoption -PFG Romulus/Vistar Conditional Rezoning and Development Agreement, (Zoning Map Amendment), and Special Land Use.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb
Nays - Williams
Motion Carried Unanimously.

**B.** **Res. #20-101** Moved by **Celeste Roscoe**, seconded by **Eva Webb** to approve the Motion to Amend Romulus Cemetery Rules & Regulations.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams
Nays - None
Motion Carried Unanimously.

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**7. Treasurer's Report – Stacy Paige, Treasurer**
**FYI -** Quarterly Investment Report ended 12/31/19. – No action required from council.

**8. Public Comment** - there were no requests to speak from the public audience or any written requests submitted. Councilwoman Williams read into the record a letter from a resident.

**9. Unfinished Business**

**10. New Business**
Mayor Burcroff acknowledged and thanked OHM for their assistance with the teleconferencing technology for the council meeting.

**11. Warrant**

**A.** **Res. #20-102** Moved by **Celeste Roscoe,** seconded by **Eva Webb** for Approval of Warrant #20-6 for checks presented in the amount of $2,399,470.30.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams
Nays - None
Motion Carried Unanimously.

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**B.** **Res. #20-103** Moved by **Celeste Roscoe,** seconded by **Virginia Williams** for Approval of Warrant #20-6E for checks presented in the amount of $15,738.95.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams
Nays - None
Motion Carried Unanimously

**12. Communication**

-Councilwoman Roscoe extended her gratitude to the DPW Workers, Fire and Police Departments and the Administration for all of their hard work in putting the residents first and keeping our community safe.

-Councilwoman Webb acknowledged and thanked Technology Services, Fire and Police Departments for their hard work, and acknowledged Mayor Burcroff for his leadership; and the Elected Officials.

-Councilwoman Williams acknowledged and thanked Mayor Burcroff.

-The City Clerk acknowledged and thanked OHM for their assistance with the teleconferencing. The Clerk acknowledged and thanked Technology Services, Mayor Burcroff , the Administration, Election workers, and Clerk's office staff for their assistance and support during the March 10, 2020 Presidential Primary Election.

-Councilwoman Talley commented on the 2020 Census and reminded everyone to complete their survey.

**13. Adjournment**

**A.** Moved by **Celeste Roscoe**, seconded by **Eva Webb** for Adjournment of the meeting at 8:35 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams
Nays - None
Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on March 23, 2020.

*Ellen L. Craig-Bragg*

Ellen L. Craig Bragg, City Clerk
City of Romulus, Michigan