

CITY OF ROMULUS
PUBLIC MEETING NOTICE
REGULAR CITY COUNCIL MEETING
July 6, 2020 @ 7:30 PM

PLEASE TAKE NOTICE that the **Romulus City Council** will conduct its **Regular meeting** on **Monday, July 6, 2020 at 7:30 p.m.** by Zoom/Telephone conference.

This meeting is being held pursuant to Governor Whitmer's Executive Order 2020-48, (1)(a), a meeting of a public body may be held electronically, by telephone or video conferencing, in a manner in which both the general public and the members of the public body may participate by electronic means.

PUBLIC PARTICIPATION

Members of the public wishing to participate in this meeting may do so by phone or online utilizing the Zoom Meeting app.

To join the meeting by phone:

1. Call the teleconferencing number: **+1-646-558-8656**
2. When prompted, enter the **Meeting ID: 868 3468 6668**, followed by the # sign.

To join the meeting from a PC, Mac, iPad, iPhone or Android device:

1. Click the following URL to join: <https://us02web.zoom.us/j/86834686668>
2. When prompted, enter the **Meeting ID 868 3468 6668**:
 - The **“Raise Hand”** method will be utilized to address the council during the **public comment** portion of the meeting.
 - **Press *9** to **“Raise Hand”** from your phone; or click the **“Raise Hand”** icon if participating online.
 - Citizens may also submit written comments by email to publiccomment@romulusgov.com before the end the public comment portion of the meeting.

Instructions for Persons with Disabilities

Persons with disabilities who need accommodations to effectively participate in the meeting should contact the City Clerk, Ellen Craig-Bragg at 734-955-4545 or send an email to clerk@romulusgov.com, by 4:00 p.m. the day of the meeting to request assistance. Closed Captions will be provided upon request.

Ellen L. Craig-Bragg, City Clerk
11111 Wayne Road
Romulus, MI 48174
734-942-7520
Clerk@romulusgov.com.

A copy of this notice will be posted on the City Website at www.romulusgov.com



**CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA**

July 6, 2020

7:30 PM

Pledge of Allegiance

Roll Call

1. Agenda

- A. Approval of Agenda

2. Minutes

- A. Approval of minutes from the regular meeting held on June 22, 2020

3. Petitioner

4. Chairperson's Report, John Barden, Mayor Pro-Tem

- A. Approval of the Chairperson's Report

5. Mayor's Report – LeRoy D. Burcroff, Mayor

- A. Annual Community Resolution Accepting Long-Term Maintenance of Storm Water Management System
- B. Request for No Fee Permit

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. Study Session request from Jazmine Danci, Director of Marketing and Community Development for July 13, 2020 at 6:45pm.
- B. Second Reading, Final Adoption of the Romulus Employees Pension Plan Ordinance, Appendix 8, Chapter 38
- C. Request for Public Hearing for Street Vacation for July 27, 2020 @ 7:00 pm

7. Treasurer's Report – Stacy Paige, Treasurer

8. Public Comment - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

9. Unfinished Business

10. New Business

11. Communication

12. Adjournment



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a “*Request to Address*” card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.
2. When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.
3. Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.
4. Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.
5. No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.
6. All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.
7. This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.
8. Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.
9. The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council’s agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk’s Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.



City of Romulus

Agenda

Council Meeting Held: **July 6, 2020**

Item No. A.

General Description: Approval of Agenda

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Minutes

Council Meeting Held: **July 6, 2020**

Item No. A.

General Description: Approval of minutes from the regular meeting held on June 22, 2020

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING
June 22, 2020
MEETING HELD ELECTRONICALLY – VIA ZOOM TELECONFERENCING

Meeting was called to order at 7:30 p.m. by Councilwoman Tina Talley.

Pledge of Allegiance led by Councilman William Wadsworth.

The council meeting was held in accordance to Governor Whitmer's Executive Order 2020-48, (1) (a), that a meeting of a public body may be held electronically, by telephone or video conferencing, in a manner in which both the general public and the members of the public body may participate by electronic means.

Roll Call

Present: Kathy Abdo, John Barden, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams

Absent / Excused: Celeste Roscoe

Administrative Officials in Attendance:

Leroy Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

1. Agenda

- A. Moved by Eva Webb, seconded by Virginia Williams for Approval of the Agenda.**

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

2. Minutes

- A. Res. #20-136 Moved by William Wadsworth, seconded by Virginia Williams for Approval of minutes from the Regular meeting held on June 8, 2020.**

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

3. Petitioner

4. Chairperson's Report, John Barden, Mayor Pro-Tem

Councilwoman Talley relinquished the chair to Councilman Wadsworth.

Res. # 20-137 Moved by Tina Talley, seconded by Eva Webb to adopt a resolution to declare that racism is a public health crisis affecting our entire society.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

For the record: Mayor Pro Tem, John Barden, joined the meeting at 7:39 p.m.

Councilman Wadsworth relinquished the chair back to Councilwoman Talley.

Councilwoman Talley relinquished the chair to Mayor Pro Tem, John Barden.

- A. Moved by **Tina Talley**, seconded by **William Wadsworth** to accept the Chairperson's Report

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

5. **Mayor's Report – LeRoy D. Burcroff, Mayor**

- A. ITB 19/20-15 - 2020 HMA Paving Program Extension

Res. # 20-138 Moved by **Eva Webb**, seconded by **William Wadsworth** to concur with the administration and approve to extend Bid Award ITB 19/20-15 (Resolution 10-086 awarded at 03/09/20 Council Meeting) for all work outlined in Change Order #1 for Beverly Road, west of Cogswell Street in the amount of \$101,675.00 with Cadillac Asphalt, LLC.)

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- B. ITB 19/20-25 Sanitary Sewer Repairs

Res. # 20-139 Moved by **William Wadsworth**, seconded by **Virginia Williams** to concur with the administration and award Bid ITB 19/20-25 to the lowest, most responsive and responsible bidder, Granite Inliner, LLC, for sanitary sewer repairs throughout the City of Romulus for the Department of Public Works in the amount of \$655,051.00, with a requested 10% contingency (\$65,505.10) award to navigate any unforeseen field issues.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- C. 2020 Sanitary Sewer Repairs (ITB 19/20-25) - OHM Construction Inspection Proposal

Res. # 20-140 Moved by **Kathy Abdo**, seconded by **Eva Webb** to concur with the administration to approve and award the 2020 Sanitary Sewer Repairs contract for Construction Inspection, Preparation of Pay Estimates, Survey, and Staking for the Contract to OHM in the amount of \$97,900.00.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- D. ITB 19/20-27 Two Year Contractual Services Contract - Pavement Marking

Res. # 20-141 Moved by **William Wadsworth**, seconded by **Kathy Abdo** to concur with the administration and award Bid ITB 19/20-27 to the lowest, most responsive and responsible bidder, JV Contracting, for a fixed two-year contractual services agreement for the annual pavement marking of approximately 41.48 miles of major and local streets as specified by Section 811 of the MDOT Standard Specifications for Highway Construction.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

E. ITB 19/20-28 Twelve Month Pricing - Stainless Steel Clamps for DCC Cooperative

Res. # 20-142 Moved by **William Wadsworth**, seconded by **Virginia Williams** to concur with the administration and award Bid ITB 19/20-28 to the lowest, most responsive and responsible bidder, Ferguson Waterworks, for twelve month fixed pricing for all stainless steel repair clamps for the collective members of the Downriver Community Conference.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

A. Approval of the 2020-2021 Proposed Fee Schedule

Res. # 20-143 Moved by **William Wadsworth**, seconded by **Tina Talley** to approve the 2020-2021 Proposed City of Romulus Fee Schedule.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams
Nays - Virginia Williams

Motion Carried

B. First Reading/Introduction of Romulus Employees Pension Plan Ordinance

Res. # 29-144 Moved by **William Wadsworth**, seconded by **Tina Talley** to approve the First Reading / Introduction of Romulus Employees' Pension Plan Ordinance, Appendix 8, Chapter 38

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

C. BZA Reappointments

Res. # 20-145 Moved by **William Wadsworth**, seconded by **Tina Talley** to reappoint Julie Allison to the Board of Zoning Appeals, as an alternate, for a three-year term to expire June 30, 2023.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

Res. # 20-146 Moved by **William Wadsworth**, seconded by **Tina Talley** to reappoint Emory Long to the Board of Zoning Appeals for a three-year term to expire on June 30, 2023.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

Res. # 20-147 Moved by **William Wadsworth**, seconded by **Tina Talley** to reappoint John Clark to the Board of Zoning Appeals for a two-year term, as an alternate, to expire on June 30, 2022.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

- D.** New water and sewer rates to be effective July 2, 2020.
(No action is required unless Council disapproves of the new water and sewer rates pursuant to Sections 62-405 and 62-406 of the Romulus Code of Ordinances.)
No action required.

- E.** Designate for sale and let out for bid, City-Owned Property, Parcel ID #80 028 99 0012 703
Res. # 20-148 Moved by **Eva Webb**, seconded by **Tina Talley** to concur with the Property Disposition Committee to designate for sale and let out for bid, City-Owned Property Parcel ID #80 028 99 0012 703.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

7. Treasurer’s Report – Stacy Paige, Treasurer

City Treasurer, Stacy Paige, reminded everyone that tax bills should be received by July 1, 2020.

8. Public Comment

One resident requested to speak regarding Agenda Item # 5E.

9. Unfinished Business

Res. # 20-149 Moved by **William Wadsworth**, seconded by **Virginia Williams** to adopt a resolution requesting Attorney Hitchcock's opinion regarding a Council member serving on the Board of Zoning Appeals.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

Res. # 20-150 Moved by **William Wadsworth**, seconded by **Kathy Abdo** to approve the Fall City-Wide Garage Sale dates for Thursday, September 24th through Sunday, September 27, 2020 with rain dates scheduled for the following weekend.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

1 New Business

Councilwoman Williams inquired at to when Council will resume the meeting back to the Council Chambers. City Attorney Hitchcock informed that per the Governor’s orders – Council will return to the Council Chambers on the first meeting in August.

11. Warrant

- A.** Approval of Warrant # 20-12 for checks presented in the amount of \$498,116.94

Res. #20-151 Moved by **Kathy Abdo**, seconded by **William Wadsworth** for the Approval of Warrant # 20-12 for checks presented in the amount of \$498,116.94

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

12. Communication

13. Adjournment

Moved by **William Wadsworth**, seconded by **Kathy Abdo** to approve adjournment of the meeting at 9:46 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on June 22, 2020.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Petitioner

Council Meeting Held:

July 6, 2020

Item No. 3

General Description: _____

Resolution No._____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held: **July 6, 2020**

Item No. **A.**

General Description: Approval of the Chairperson's Report

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held:

July 6, 2020

Item No. A.

General Description: Annual Community Resolution Accepting Long-Term Maintenance of Storm Water Management System

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

Interoffice Memorandum

TO: Mayor LeRoy D. Burcroff

FROM: Kathy Hood - Assistant DPW Director

CC: Roberto Scappaticci – DPW Director

DATE: June 19, 2020

**SUBJECT: Annual Resolution for Maintenance of Storm Water Management Systems
Wayne County Storm Water Ordinance**

Consistent with ordinance, Wayne County Department of Public Service requires the local community to assume maintenance responsibilities of storm water management systems in the event that a property owner fails to perform the necessary activities. For all new developments, this requirement becomes a condition of the Wayne County permit. As opposed to taking each permit to City Council for approval, the County allows an annual resolution accepting the jurisdiction of each site in community as the long-term storm water maintenance agreements are executed.

The attached resolution is similar to the one Council approved in the past and will cover the next fiscal year's constructed sites in the City of Romulus.

Steve Hitchcock has drafted the resolution for consideration of City Council at the next available Council meeting.

Should you have any questions or concerns regarding this issue, please feel free to contact me.

y:\admin documents\stormwater\maintenance agreement wayne county\2017_lt approval\cover_annual maintenance_2017.doc

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Annual Community Resolution Accepting Long-Term
Maintenance of Storm Water Management System
DATE: June 22, 2020

I concur with the recommendation of Kathy Hood, Assistant Director of Public Works and Steve Hitchcock, City Attorney and respectfully request Council adopt the attached Annual Community Resolution Accepting Long-Term Maintenance of Storm Water Management System.

Motion by _____, supported by _____, to concur with the administration and adopt the attached Annual Community Resolution Accepting Long-Term Maintenance of Storm Water Management System.

RESOLUTION #20-_____

**CITY OF ROMULUS
ANNUAL COMMUNITY RESOLUTION ACCEPTING
LONG-TERM MAINTENANCE OF STORM WATER MANAGEMENT SYSTEM**

At a Regular Meeting of the Romulus City Council, on Monday, July ____, 2020, the following resolution was offered:

WHEREAS, Chapter 7 of the Wayne County Storm Water Management Ordinance (2006-1114A), requires storm water management systems to be maintained in perpetuity to ensure that the systems function properly as designed;

WHEREAS, pursuant to Chapter 4 of the Wayne County Ordinance, after reviewing and approving applications for storm water construction approval, Wayne County issues permits for the long-term maintenance of each of the storm water management systems, which permits are executed by Wayne County and the public entity that assumes jurisdiction over and accepts responsibility for long-term maintenance of the storm water management system;

WHEREAS, the City of Romulus has agreed to assume jurisdiction over and accept responsibility in perpetuity for maintenance of all storm water management system(s) constructed within the City of Romulus during the period referenced below, to ensure that the storm water management systems function properly as designed and constructed; and

WHEREAS, the City of Romulus has designated either Roberto Scappaticci, the Director, and Kathryn Hood, the Assistant Director, respectively, of Public Works as the persons responsible for executing long-term maintenance permits on behalf of the City of Romulus for the period referenced below.

NOW, THEREFORE, BE IT RESOLVED, that the City of Romulus assumes jurisdiction over and accepts responsibility for the long-term maintenance of all storm water management systems constructed within 2020 during the period July 1, 2020 through June 30, 2021, pursuant to the Wayne County Ordinance, the Administrative Rules, long-term maintenance plans for storm water management systems constructed within the City of Romulus, and the storm water construction approvals issued by Wayne County, and

BE IT FURTHER RESOLVED, that approval be and hereby is granted authorizing either Roberto Scappaticci or Kathryn Hood to enter into and execute, on behalf of the City of Romulus, long-term maintenance permits issued by Wayne County for storm water management systems constructed within the City of Romulus during the period July 1, 2020 through June 30, 2021.

Roll Call Vote: AYES: _____
 NAYS: _____

I, Ellen Craig-Bragg, Clerk for the City of Romulus, do hereby certify the foregoing to be a true copy of a resolution duly adopted by Romulus City Council at their meeting held on July ____, 2020.

Ellen Craig-Bragg
City Clerk



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: July 6, 2020

Item No. B.

General Description: Request for No Fee Permit

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Request for no fee permit
DATE: June 22, 2020

I concur with the request of Tanya Cofield, Recreation Department Coordinator, and respectfully request that City Council authorize a no fee permit for the use of the Historical Park on July 26, 2020, for the Bird Annual Family Reunion.

Director Cofield has confirmed that the date is available should City Council concur with the request.

Motion by _____ supported by _____ to concur with the administration and authorize a no fee permit for the use of the Historical Park on July 26, 2020, for the Bird Annual Family Reunion.

INTEROFFICE MEMORANDUM

TO: Mayor LeRoy D. Burcroff
FROM: Tanya Cofield, Recreation Department Coordinator
Community Services Department
SUBJECT: No fee permit for Romulus Historical Society/Bird Family
Reunion
DATE: June 22, 2020

The Romulus Historical Society has requested to use the Historical Park for the Bird Annual Family reunion. They have been in existence for over 100 years. Peter Bird belonged to this family's lineage. They would like a "No Fee Permit" for the use of the park/pavilion on July 26, 2020.

Should you concur, I respectfully request you forward this document to City Council for approval on July 6, 2020.

If I can provide any further information, please do not hesitate to contact me.

C Julie Wojtylko, Chief of Staff

Jazmine Danci, Economic Development/Community Services Director



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **July 6, 2020**

Item No. A.

General Description: Study Session request from Jazmine Danci, Director of Marketing and Community Development for July 13, 2020 at 6:45pm.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, Clerk

Date: July 6, 2020

Re: Study Session Request

Jazmine Danci, Director of Marketing and Community Development, is requesting a study session on Monday, July 13, 2020 at 6:45 p.m. to discuss the proposed Ecorse Commons project located at 37350 Ecorse Road.

The requested date and time is available for the study session.

City of Romulus

INTEROFFICE MEMORANDUM

TO: Ellen L. Craig-Bragg, City Clerk
FROM: Jazmine Danci, Director of Marketing & Community Development
SUBJECT: Request for Study Session with City Council
DATE: Wednesday, July 1, 2020

I am requesting a forty-five minute Study Session before City Council on Monday, July 13, 2020 on behalf of NorthPoint Development Company in regards to their proposed Ecorse Commons project to be located at 37350 Ecorse Road.

The purpose of this study session will be to provide information relating to their proposed project and requests for Council approval.

NorthPoint will be providing their slide presentation to Council for inclusion in the July 13th Packet, to allow for further review prior to the study session.



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held:

July 6, 2020

Item No. B.

General Description: Second Reading, Final Adoption of the Romulus Employees Pension Plan Ordinance, Appendix 8, Chapter 38

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, Clerk

Date: July 6, 2020

Re: Second Reading, Final Adoption

Attached, for second reading and final adoption, is the Romulus Employees' Pension Plan Ordinance, Appendix 8, Chapter 38.

This ordinance was on the Council Agenda for first reading on June 22, 2020.

ROMULUS PENSION COMMITTEE

MEMORANDUM

TO: Ellen Craig-Bragg, Romulus City Clerk

FROM: Jill Martin, Romulus Pension Committee President

DATE: June 15, 2020

SUBJ: Request for Inclusion – Pension Committee Ordinance Amendment
Romulus City Council Meeting, June 22, 2020

Please consider this request to bring before the Romulus City Council under the Clerk's Report on June 22, 2020, the proposed amendment to Pension Ordinance (attached).

During an April 16, 2020 meeting of the City of Romulus Pension Committee, the Committee voted to authorize the drafting of an amendment to the City of Romulus Employees' Pension Plan Ordinance (the "Pension Plan") to allow for special provisions made available under the CARES Act.

These special provisions were authorized by the Federal Government to allow people access to their money in this time of COVID Crisis. The acceptance of these provisions is voluntary for plan sponsors and can be adopted in part or in full.

As requested by the Committee and drafted by Butzel Long, the plan's attorney, the expanded loan provisions in the attached proposed amendment are only a subset of those permitted under the CARES Act. These new provisions will provide as follows:

1. During the period between March 27, 2020 and September 23, 2020, a qualifying participant may obtain a second loan from the Pension Plan; however, the total balances of both loans cannot exceed the existing loan limits. (50% or \$50,000)
2. During the period between March 27, 2020 and December 31, 2020, a qualifying participant with a Pension Plan loan that is not in default may elect to stop repaying the loan for the remainder of the year, and have their loan balance re-amortized over the remainder of the loan term plus an additional 12 months..

Lincoln Financial, the Plan's Administrator has agreed to waive any fees associated with these loan modifications so this will not incur any costs on behalf of the plan or its participants. Additionally, an educational component will accompany any loan requests so that participants are fully aware of how a pension loan can impact retirement.

CITY OF ROMULUS

APPENDIX B

CHAPTER 38

ROMULUS EMPLOYEES PENSION PLAN

An Ordinance to amend the City of Romulus Code of Ordinances Chapter 38 Romulus Employees Pension Plan.

THE CITY OF ROMULUS ORDAINS:

Section 1: Short Title

This Ordinance amendment shall be known and cited as the Ordinance Amendment adding expanded Participant Loan provisions in the Romulus Employees' Pension Plan, as permitted under the Coronavirus Aid, Relief, and Economic Security Act (the "CARES Act") as signed into law on March 27, 2020.

Section 2: Section 38.5.9. of the City of Romulus Employees' Pension Plan Ordinance as restated January 25, 2016, is hereby amended effective as of March 27, 2020, by the addition of the following subsection at the end thereof:

- (i) CARES Act Loan Provisions. To the extent permitted under and consistent with the Coronavirus Aid, Relief, and Economic Security Act (the "CARES Act"), including any subsequent regulations issued under the CARES Act, the following provisions shall apply, superseding any conflicting provision set forth above in this section 38.5.9.
 - (a) The Participant is diagnosed with the virus SARS-Co-V-2 or with coronavirus disease 2019 (COVID-19) by a test approved by the Centers for Disease Control and Prevention;
 - (b) The Participant's spouse or dependent (as defined in section 152 of the Internal Revenue Code) is diagnosed with such virus or disease by such a test; or
 - (c) The Participant experienced adverse financial consequences as a result of being quarantined, being furloughed or laid off or having work hours reduced due to such virus or disease, being unable to work due to lack of child care due to such virus or disease, closing or reducing hours of a business owned or operated by the individual due to such

virus or disease, or other factors as determined by the Secretary of the Treasury.

The Plan Administrator may rely on an employee's certification that the employee satisfies one or more of the above conditions in determining whether the Participant is a CARES Act-Eligible Participant.

- (ii) During the period between March 27, 2020 and September 23, 2020, a Participant who is a CARES Act-Eligible Participant may obtain a second loan from the Plan, subject to all of the loan limitations of subsection (b) of this section 38.5.9, including but not limited to the subsection (b)(iv) limit on the aggregate balance of all loans made to the Participant under this Plan.
- (iii) During the period between March 27, 2020 and December 31, 2020, a Participant who is a CARES Act-Eligible Participant who has a Plan loan that is not in default, or who obtains a new Plan loan prior to September 23, 2020, may make a one-time election by following the procedure adopted by the Plan, to:
 - (a) Stop loan repayments for the remainder of calendar year 2020; and
 - (b) Have his or her loan balance as of the end of the 2020 calendar year reamortized over the remainder of the loan term as of December 31, 2020 plus up to an additional 12 months.

Section 3: Repealer

All Ordinances or parts of ordinances in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

Section 4: Savings

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force when they were commenced.

Section 5: Severability

Should any clause, sentence, paragraph, subsection or section of this Article be declared void or otherwise invalid, for any reason, by any court, such declaration shall not affect any portion of this Article other than the part specifically declared to be void.

Section 6: Effective Date

This Ordinance shall take immediate effect upon publication in the Official Newspaper.

Passed and adopted by the City Council by the City of Romulus, County of Wayne, State of Michigan, on _____

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan, do hereby certify that the foregoing is a true copy of an ordinance duly adopted by the Romulus City Council at its regular meeting held on ____ day of _____, 2020.

Ellen L. Craig-Bragg, *Clerk*
City of Romulus, Michigan

ATTEST: _____
LeRoy D. Burcoff, Mayor

Within forty-five (45) days after the publication of any ordinance duly passed by the Council, a petition may be presented to the Council protesting against such ordinance continuing in effect. Said petition shall contain the text of such ordinance and shall be signed by not less than six percent (6%) of the registered electors at the last preceding election at which the Mayor of the City was elected. Said ordinance shall thereupon and thereby be suspended from operation and the Council shall immediately reconsider such ordinance.

INTRODUCED:

ADOPTED:

PUBLISHED:



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **July 6, 2020**

Item No. C.

General Description: Request for Public Hearing for Street Vacation for July 27, 2020 @ 7:00 pm

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, Clerk

Date: July 6, 2020

Re: Public Hearing Request

I am requesting that City Council schedule a public hearing regarding a street vacation request from Charles Sabadash, Jr. and Phillipa Matakas on Monday, July 27, 2020 at 7:00 p.m.

They are requesting the vacation of Cordell Avenue and a portion of Lorman Avenue.

The requested date and time is available for the public hearing.



MEMORANDUM

DATE: June 23, 2020

TO: Ellen Craig-Bragg, City Clerk

CC: n/a

FROM: Julie Albert, Director of Assessing & Financial Services *Julie Albert*

SUBJECT: Vacation of Cordell south of Hildebrandt and Lorman from Lorraine east to Cordell

Please be advised that the attached request to vacate contains signatures of at least 55% of the property owners of record.

I am unable to confirm the consent for item 6 aka 80 051 99 0009 700.

# on Map	Parcel Number	Front Footage	Signed Consent Form ?	F.F. of Consent	notes
1	051 99 0005 000	200	yes	200	
2	051 99 0004 002	449.95			
3	051 99 0013 000	130			
4	051 99 0014 000	130	yes	130	
5	051 99 0008 002	130.01	yes	130.01	
6	051 99 0009 700	300	yes		signed by Executive VP
7	051 99 0019 701	1	yes	1	
8	051 99 0026 001	20			
9	051 01 0144 301	284.11			
10	051 01 0146 301	140	yes	140	
11	051 01 0140 000	120			
12	051 01 0134 000	120	yes	120	
13	051 01 0148 000	239.28	yes	239.28	
14	051 01 0149 000	120	yes	120	
15	051 01 0150 000	120	yes	120	
16	051 01 0151 000	120	yes	120	
17	051 01 0152 000	120	yes	120	
18	051 01 0153 000	52.81	yes	52.81	
19	051 01 0001 300	100	yes	100	
		2897.16		1593.10	55%

Phillipa C Matakas
9620 Allen Road
Allen Park, Mi 48101
313-381-3116
phillipa@ameritech.net

RECEIVED

JUN 22 2020

CLERK'S OFFICE

June 22, 2020

Dear Ms. Bragg,

I have enclosed all of the information that we have prepared for the vacating of Cordell Ave and a portion of Lorman Ave. that we discussed last Friday June 19, 2020

We would like to proceed with our request to vacate the streets, however, we need to know how to proceed and any additional information that may be required by the City of Romulus.

Please advise how we are to proceed at your earliest convenience.

Thank you for helping with this process.

Respectfully,

Phillipa Matakas
Phillipa Matakas

Petitioner and land owner of involved property
Co-Trustee of the Sabadash Real Estate Trust

phillipa@ameritech.net
313-590-0431

PETITION TO ASK FOR THE VACATING OF UNIMPROVED ROADS

Petitioners are Phillipa C. Matakas and Charles W. Sabadash, Jr. are property owners and are co-trustees of the Charles W. Sabadash, Sr. Irrevocable Real Estate Trust. In addition, Charles W. Sabadash, Jr. leases property affected by the petition.

The Petitioners seek vacating unimproved Cordell Ave. and a portion of the unimproved Lorman Ave. The **Attachment (A) pages 1-3** show Petitioners parcels are identified as numbers 2 & 3; their lease parcels are 10 & 12 through 18. The remaining numbered parcel owners are required notice of this petition.

Cordell Ave., is 30 feet wide and unimproved to be vacated its entire length from Hildebrandt South to parcels 6 through 9. The second street is that portion of unimproved Lorman Ave. from Cordell Ave. to Lorraine Ave. Both Cordell Ave. and Lorman Ave. have never been improved as streets since the Osberg's Airport Estate Sub plat, was filed in 1930. Said streets serve no useful purpose to the land owners as Cordell Ave. has only a 30 foot of right of way. Under the City's current zoning it is undersized for a public road.

Attachment (B) is a copy of the petitioners' letter sent to all parcel owners regarding the proposed streets to be vacated and **Attachment (C)** the returned signed written consent forms. The parties consenting has over 90% of the frontage on Cordell and & 75% on Lorman. Chapter 52, Article I. Sec. 52-1(c) of the City of Romulus ordinances requires "at least 51 percent of the property owners based on the lineal front footage of the property abutting the street..." for the street or portions to be vacated.

The Petitioners have owned land abutting Cordell Since 1976. They have used their land and the leased the parcels from Mr. Robakiewicz, now Hildebrandt Development LLC, since 1984. The city council granted a zoning variance to the petitioners to use the property on both sides of the unimproved Cordell Ave. to park vehicles including that portion stated as Cordell. The first tenant was an auto auction company that used it to park cars on the site for many years. Gravel was spread over the unimproved Cordell Ave. and Lorman Ave. so vehicles could move between the parcels of land and exit to Hildebrandt Road. The property has been continuously leased for parking after Auto Auction left. The site continues to be used for parking, now for

over the road semi-trailers. Petitioners improved Hildebrandt Rd. from gravel to its asphalt surface. The cost of the improvement was borne by petitioners. The property has always been used as if the streets were not there. The property is best used by the abutting landowners if said streets are formally vacated.

The city asked us to vacate Cordell Ave. and to include the small section of Lorman Ave. at this same time as it has not been used or improved for vehicular traffic and that development by new owners will better be served by removing them from the plat.

Petitioners at this time request that the city council vacate Cordell Ave. and the Section of Lorman Ave. from Lorraine Ave. to Cordell Ave.

6/21
Dated: May _____, 2020

Charles W. Sabadash, Jr.

Charles W. Sabadash, Jr.

Phillipa C. Matakas

Phillipa C. Matakas

HALDEBRANDT

N.W. 1/4 OF SECTION 13

Exhibit A





City of Romulus

Treasurer's Report

Council Meeting Held:

July 6, 2020

Item No. 7.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Public Comment

Council Meeting Held:

July 6, 2020

Item No. 8.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Unfinished Business

Council Meeting Held:

July 6, 2020

Item No. 9.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

New Business

Council Meeting Held:
Item No. 10.

July 6, 2020

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Communication

Council Meeting Held:
Item No. 11

July 6, 2020

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Adjournment

Council Meeting Held:

July 6, 2020

Item No. 12

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED