



**CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA
December 14, 2020
7:30 PM**

TO PARTICIPATE IN THE MEETING USING ZOOM:

Click the following link: <https://us02web.zoom.us/j/83226836698> Meeting ID: **832 2683 6698**

To participate by phone, dial: 1-646-558-8656, Enter the meeting ID, followed by the # sign.

Pledge of Allegiance

Roll Call

- 1. Agenda**
 - A. Approval of Agenda
- 2. Minutes**
 - A. Approval of minutes from the regular meeting held on December 7, 2020
 - B. Approval of the minutes from the Special Meeting - Closed Session held on 12/7/2020 @ 7:00pm to discuss union negotiations
- 3. Petitioner**
- 4. Chairperson's Report, John Barden, Mayor Pro-Tem**
 - A. Approval of the Chairperson's Report
- 5. Mayor's Report – LeRoy D. Burcroff, Mayor**
 - A. Exemption of Principal Residence by Reason of Poverty
 - B. Temporary Contract Extension - Honeywell
 - C. Resolution for the Acceptance of the Preserves Road System - & Act 51 Funding
 - D. ITB 20/21/05 Fire Station #4 Building Structural Repairs
- 6. Clerk's Report – Ellen L. Craig-Bragg, Clerk**
 - A. For Introduction and First Reading - Amendments to City Code of Ordinance, Chapter VIII; Section 8-20, Section 8-212, Section 8-230(a); Section 8-246
 - B. Second Reading and Final Adoption of Budget Amendment 20/21-11 DPW, introduced at the 12/7/2020 regular City Council Meeting
 - C. Second Reading and Final Adoption of Budget Amendment 20/21-12 Clerk, introduced at the 12/7/2020 regular City Council Meeting
 - D. Discussion: Attorney's Opinion - Continuation of Electronic Meetings after 1/1/2021
- 7. Treasurer's Report – Stacy Paige, Treasurer**
- 8. Public Comment** - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
- 9. Unfinished Business**
- 10. New Business**
- 11. Warrant**
 - A. Approval of Warrant #: 20-23 Checks presented in the amount of \$\$1,394,824.21

12. Communication

13. Adjournment



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a “*Request to Address*” card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.
2. When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.
3. Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.
4. Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.
5. No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.
6. All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.
7. This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.
8. Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.
9. The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council’s agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk’s Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.



City of Romulus

Agenda

Council Meeting Held: **December 14, 2020**

Item No. A.

General Description: Approval of Agenda

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Minutes

Council Meeting Held: **December 14, 2020**

Item No. A.

General Description: Approval of minutes from the regular meeting held on December 7, 2020

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING

December 7, 2020

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

MEETING HELD ELECTRONICALLY VIA ZOOM MEETING/TELECOMMUNICATION

Pledge of Allegiance

Led by Councilperson Wadsworth

Roll Call

Present: Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams

Absent / Excused:

Administrative Officials in Attendance:

LeRoy Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Julie Wojtylko - Chief of Staff; Stephen Dudek - Technology Director; Gary Harris - Purchasing Director; Stephen Hitchcock - City Attorney; Robert Pfannes - Public Safety Director; Roberto Scappaticci - DPW Director; Kathy Hood - Deputy DPW Director; Gregg Schultz - Labor Attorney; Carol Maise - City Planner; Julie Albert - Director of Assessing & Financial Services; Michael Laskaska - Director of Communication

1. Agenda

- A.** Moved by **Tina Talley**, seconded by **Kathy Abdo** to accept the agenda as presented

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

2. Minutes

- A. Res. #20-318** Moved by **Kathy Abdo**, seconded by **Tina Talley** to approve the minutes from the regular meeting held on November 23, 2020

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams

Nays - None

Abstain - Wadsworth

Motion Carried

- B. Res. #20-319** Moved by **Kathy Abdo**, seconded by **Celeste Roscoe** to approve the minutes from the Special Meeting - Study Session held on November 23, 2020 @ 7:00pm for discussion of amendment to Section 8-20 of the City Code of Ordinance

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams

Nays - None

Abstain - Wadsworth

Motion Carried

3. Petitioner

No petitioners/petitions at this meeting

4. Chairperson's Report, John Barden, Mayor Pro-Tem

- A. Res. #20-320** Moved by **Celeste Roscoe**, seconded by **Tina Talley** to concur with the administration and the Human Resources Director's recommendation to approve the Letter of Agreement with Teamsters Local 214 for the protection of the active employees who are currently covered by Michigan Conference of Teamsters Welfare Health Care Benefits, if the employee were to revert to a non-paid status, resulting from the COVID-19 pandemic

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb,
Nays - Williams

Motion Carried

Councilperson Abdo acknowledged and congratulated Recreation Coordinator, Tanya Cofield, and the Recreation Department for receiving the Michigan's Innovators award for the unique approach to this year's Daddy-Daughter Dance.

Councilperson Wadsworth thanked everyone for the prayers and well wishes as he and his wife recovered from COVID-19. He further warned of the dangers of the disease and encouraged everyone to wear a mask.

Moved by **Celeste Roscoe**, seconded by **Tina Talley** to approve the Approval of the Chairperson's Report

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

5. Mayor's Report – LeRoy D. Burcroff, Mayor

- A. Res. #20-321** Moved by **William Wadsworth**, seconded by **Eva Webb** to concur with the administration and authorize the Mayor and Human Resources Director to sign the Michigan Employees Retirement System Agreement Addendums due on or before December 15, 2020

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

- B. Res. #20-322** Moved by **Eva Webb**, seconded by **Tina Talley** to concur with the administration and authorize the Mayor and Clerk to enter into the Pass Through Agreement with Southeast Michigan Council of Governments accepting the awarded \$40,000.00 grant, which includes a federal share of \$32,740.00 and a local share for the City of Romulus of \$7,260.00 for the creation of a pathway system master plan. This plan will include corridor studies for sidewalk and future connections to the Turtle Cove Water Park as well as the Metro Parks.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

- C. **Res. #20-323** Moved by **Tina Talley**, seconded by **Celeste Roscoe** to concur with the administration and consent to piggyback on the Omnia Partners Public Sector Contract #R180903, with Weather Proofing Technologies Inc., to perform necessary repairs to the roof at Romulus City Hall totaling \$50,485.00

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- D. **Res. #20-324** Moved by **Celeste Roscoe**, seconded by **Tina Talley** to concur with the administration and award ITB 20/21-07 to the most responsive bidder Ritter GIS Inc., for a five (5) year contract for professional services for the maintenance, enhancement, and continued development of the geographical information systems (GIS) of the City of Romulus and existing Cityworks databases. Costs for this will be budgeted for each fiscal year and will not exceed the budget.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- E. Stephen Hitchcock, City Attorney, summarized his written communication with City Council around the term "general circulation" as defined in the City Charter.

David Willet, president of Associated Newspaper and publisher of the Romulus Roman, requested to speak to City Council before action was taken.

Gina Steward, CEO and publisher of Telegram News, requested to speak to City Council before action was taken.

Res. #20-325 Moved by **William Wadsworth**, seconded by **Tina Talley** to award Bid ITB 20/21-10 Official Publications Newspaper for the publication of all City notices to Associated Newspaper for the calendar year 2021 at a per column inch price of \$4.75 per inch.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth

Nays - Webb, Williams

Motion Carried

- F. **Res. #20-326** Moved by **Tina Talley**, seconded by **Kathy Abdo** to concur with administration and introduce budget amendment 20/21-11 to recognize Grant Contribution from SEMCOG and reducing General Fund Balance of \$7,260.00

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- G. **Res. #20-327** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to concur with the administration and introduce budget amendment 20/21-12 to recognize grant revenue and expenditures for the grant awarded on September 23, 2020 for CTCL, Safe and Secure Election

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. Res. #20-328** Moved by **Celeste Roscoe**, seconded by **Tina Talley** to approve the Second Reading, Final Adoption of Budget Amendment 20/21-10 Water & Sewer fund, introduced at 11/23/20 regular City Council meeting

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- B. Res. #20-329** Moved by **Eva Webb**, seconded by **Celeste Roscoe** to concur with the recommendation of the Executive Advisory Committee to appoint Gary Harris and Jill Lambert to serve as "alternate members" to the Romulus Board of Review with the same terms as the regular member(s) beginning 12/08/2020 and ending 12/31/2021

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb

Nays - Williams

Motion Carried

- C. Res. #20-330** Moved by **Celeste Roscoe**, seconded by **William Wadsworth** to approve the Study Session Request from Mayor's Office for 12/14/20 @ 6:00pm for the Midyear Financial Presentation

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

7. Treasurer's Report – Stacy Paige, Treasurer

Treasurer Paige congratulated Tanya Cofield and the Recreation Department on their recent award and communicated to Councilperson Wadsworth her happiness that he made a speedy recovery. She reminded the everyone that the winter tax bills were mailed out and residents should have already received them. She also wanted the listening audience to know that if there are any questions or concerns to contact her office.

- 8. Public Comment** - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

A reporter asked campaign finance related questions to the Mayor.

A resident from Oakbrook Subdivision spoke on the increase in violent crimes near his residence and what could be done to preserve the peace in the subdivision

CEO of the Telegram News objected to the bid submitted by Associated Newspaper as not accurate according to the bid requirements and wanted to verify if the information on the bid sheet was correct

A resident spoke to a correction on a motion entered under item 6b of the Clerk's Report

Another resident from Oakbrook Subdivision spoke to how dangerous the subdivision is getting and that it is making him rethink living in the city.

Another resident from Oakbrook subdivision inquired as to what other resources are available to help the residents in the subdivision feel safe

Another resident from Oakbrook Subdivision spoke on the lack of assigned officers to the subdivision and on patrol.

Another resident from Oakbrook Subdivision inquired on the possibility of establishing a neighborhood/block watch.

9. Unfinished Business

No unfinished business at this time

10. New Business

No new business at this time

11. Communication

Councilperson Talley offered her appreciation and delight that Councilperson Wadsworth and his family recovered from COVID-19. She thanked the Fire Department and specifically Bryan O'Connor for coordinating the distribution of face masks to churches in the surrounding areas, through the Mask Up Initiative, with the recent distribution of 750 face masks. Police Chief Pfannes assured residents that Oakbrook subdivision is on the top of the Police Department list and wanted to work with each of the residents in making the subdivision better and safer. Councilperson Williams requested that the Mayor consider a moratorium of the water shut offs since the pandemic is continues. She also offered face masks, gloves, and hand sanitizers to those who need it. Councilperson Williams moved for a congratulatory resolution to recognize Judge-Elect Lisa Martin.

Res. #20-331 Moved by **Virginia Williams**, seconded by **William Wadsworth** for a congratulatory resolution to Judge-Elect Lisa Martin

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

Councilperson Roscoe thanked the residents at Oakbrook Subdivision for the concern of the neighborhood and fellow neighbors; as well as, bringing it to City Council's attention. She assured the residents that their pleas has not fallen on deaf ears. She further states that City Council is equally concerned about the safety of the residents will work hard to clean up the neighborhood.

12. Adjournment

Moved by **William Wadsworth**, seconded by **Eva Webb** to adjourn the meeting at 9:24pm

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on December 7, 2020.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Minutes

Council Meeting Held: **December 14, 2020**

Item No. B.

General Description: Approval of the minutes from the Special Meeting - Closed Session held on 12/7/2020 @ 7:00pm to discuss union negotiations

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE ROMULUS CITY COUNCIL SPECIAL MEETING

December 7, 2020

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

MEETING HELD ELECTRONICALLY VIA ZOOM MEETING/TELECOMMUNICATIONS

1. Roll Call

Present: Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams

Absent / Excused:

Administrative Officials in Attendance:

LeRoy Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney; Kevin Losen - H.R. Director; Stephen Dudek - Technology Director; Gregg Schultz - Labor Attorney

2. Agenda - Motion to accept Special Meeting Agenda

Moved by **William Wadsworth**, seconded by **Kathy Abdo** to accept the Special Meeting Agenda as presented.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

3. Motion to convene to Closed Session

Moved by **Celeste Roscoe**, seconded by **Tina Talley** to convene into Closed Session to discuss union negotiations.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

4. Discussion:

5. Clerk's review closed session minutes, City Clerk

6. Motion to reconvene to Open Session.

Moved by **Kathy Abdo**, seconded by **William Wadsworth** to reconvene to Open Session.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

7. Public Comment

No public comment at this meeting

8. Adjournment - Motion to adjourn the Special Meeting

Moved by **William Wadsworth**, seconded by **Kathy Abdo** to adjourn the Special Meeting at 7:35 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on December 7, 2020.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held:

December 14, 2020

Item No. A.

General Description: Approval of the Chairperson's Report

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Petitioner

Council Meeting Held:

December 14, 2020

Item No. 3

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **December 14, 2020**

Item No. A.

General Description: Exemption of Principal Residence by Reason of Poverty

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Exemption of Principal Residence by Reason of Poverty
DATE: December 9, 2020

I concur with the recommendation of Julie Albert, Director of Assessing & Financial Services, and respectfully request Council adopt the attached Resolution for the City of Romulus Poverty Exemption for 2021 to be used by the Board of Review to approve or deny poverty exemptions.

Motion by _____, supported by _____, to concur with the administration and adopt the attached Resolution for the City of Romulus Poverty Exemption for 2021 to be used by the Board of Review to approve or deny poverty exemptions.



MEMORANDUM

To: Mayor LeRoy D. Burcroff

From: Julie Albert, Director of Assessing & Financial Svcs

Date: October 23, 2020

Subject: Council Agenda Item for November 23, 2020
Exemption of Principal Residence by Reason of Poverty

Michigan Compiled Laws 211.7u (of the General Property Tax Act) requires local units to annually adopt a policy, including an asset test, to be used by the Board of Review to approve or deny poverty exemptions.

The 2020 guidelines were approved by the Romulus City Council on November 25, 2019 (Resolution # 19-356). The 2019 guidelines were approved by the Romulus City Council on November 26, 2018 (Resolution #18-402). The 2018 guidelines were approved by the Romulus City Council on December 27, 2017 (Resolution #17-449).

I am respectfully requesting that the Honorable Romulus City Council approve the attached "Resolution for City of Romulus Poverty Exemption for 2021".

I have attached State Tax Commission Bulletin Number 6 of 2017 which outlines the local unit responsibilities, taxpayer filing requirements, Board of Review responsibilities, appeal rights, and a sample guideline resolution for poverty exemption.

I have also attached State Tax Commission Bulletin Number 17 of 2020. Section B provides the Federal Poverty Guidelines Used in the Determination of Poverty Exemptions for 2021.

I will be in attendance at the November 23, 2020 Council meeting.

Resolution for City of Romulus Poverty Exemption for 2021

WHEREAS, the adoption of guidelines for poverty exemptions is required of the City Council; and

WHEREAS, the principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the City of Romulus, Wayne County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible under this section, a person shall do all of the following on an annual basis¹:

- Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- P.A. 390 of 1994 requires that *all persons residing in the household* MUST submit copies of the following **SIGNED** documents:

*City of Romulus Poverty Exemption Application
Federal Income Tax Returns
State Income Tax Returns
Homestead Property Tax Credit Claim Form (MI-1040CR)*

Also include copies of ALL supporting documentation (i.e. W-2 forms, 1099's, schedules, etc.). The Board of Review shall consider income from all sources and from all occupants of the homestead when determining whether an applicant meets poverty exemption requirements as adopted by the City Council.

A Poverty Exemption Affidavit (Department of Treasury Form 4988) must be filed for all persons residing in the residence who were not required to file federal or state income tax returns in the current year or in the immediately preceding year.

- The combined assets of all person do not (minus the value of the principal residence) **MUST NOT** exceed \$30,000. Assets include but are not limited to: real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- Produce a valid driver's license or other form of identification if requested.
- Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services.
- The following are the federal poverty income guidelines to be used in the determination of 2021 poverty exemptions. They are updated annually by the United States Department of Health and Human Services. The annual income includes income for all person residing in the household. The total household income *must be less than or equal* to the guidelines below in order to be considered for this type of exemption.

Family of 1.....	\$ 12,760
Family of 2.....	\$ 17,240
Family of 3.....	\$ 21,720
Family of 4.....	\$ 26,200
Family of 5.....	\$ 30,680
Family of 6.....	\$ 35,160
Family of 7.....	\$ 39,640
Family of 8.....	\$ 44,120

For each add'l person,.....\$ 4,480

- The applicant(s) MAY NOT have ownership interest in any other real estate other than the homestead property.
- If home has been purchased within the previous 2 years, all closing documentation must be included.

The Board of Review may require a home audit and inspection done by the Department of Assessment as part of the application process.

The City of Romulus allows for partial poverty exemptions to be granted. A partial poverty exemption is an exemption of a percentage of the taxable value of the principal residence rather than the entire taxable value. The formula for calculating partial exemptions is as follows: under no circumstances shall the Board of Review reduce the taxable value lower than that which produce an annual ad valorem tax equal to 3.5% of an applicant's income plus any property tax credit refund payable by the State of Michigan.

It should be recognized that the poverty exemption reduction is a form of *temporary assistance* for those who are undergoing a difficult financial time. Any relief granted is for the current year only.

The Board of Review may reject any application where the information contained in it appears fraudulent, misleading, inaccurate, or incomplete. Failure to complete all sections of the application and/or failure to submit signed copies of all tax forms or other required documentation will result in the poverty exemption application being denied. The board of review must have complete, accurate data in order to review this appeal.

In certain instances, the Board of Review may consider extenuating circumstances as a basis of a poverty exemption where the total household income exceeds the established income guidelines.

Due Dates: The application for exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review during the year in which the exemption is requested. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the Board of Review determines that there are substantial and compelling reasons why there should be deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant.

Approved by the Romulus City Council on November XX, 2020



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

NICK A. KHOURI
STATE TREASURER

Bulletin 6 of 2017
June 6, 2017
Poverty Exemption

TO: Assessors and Equalization Directors
FROM: State Tax Commission
SUBJECT: Exemption of Principal Residence by Reason of Poverty

Bulletin 5 of 1995, Bulletin 7 of 2010 and Bulletin 5 of 2012 are rescinded.

MCL 211.7u provides for a property tax exemption, in whole or part, for the principal residence of persons who, by reason of poverty, are unable to contribute to the public charges. Principal residence is defined in MCL 211.7dd as a principal residence or qualified agricultural property. MCL 211.7u(1) states that this section does not apply to property of a corporation. Even if a corporation or a limited liability company meets the definition of a principal residence or a qualified agricultural property, it is not be eligible to receive a poverty exemption.

Local Unit Responsibilities:

MCL 211.7u requires local units to annually adopt a policy, including an asset test, used to approve or deny poverty exemptions.

First, local units must annually adopt guidelines which specify the total household income which will be used to approve or deny poverty exemptions. Statute requires that the income levels shall not be set lower than the federal poverty guidelines updated annually by the U.S. Department of Health and Human Services and published by the State Tax Commission in their annual Procedural Changes Bulletin.

According to the U.S Census Bureau, "income" includes, but is not limited to:

- Money, wages, salaries before deductions, regular contributions from persons not living in the residence
- Net receipts from non-farm or farm self-employment (receipts from a person's own business, professional enterprise, or partnership, after business expense deductions)
- Regular payments from social security, railroad retirement, unemployment, worker's compensation, veteran's payments, public assistance, supplemental security income (SSI)
- Alimony, child support, military family allotments
- Private and governmental retirement and disability pensions, regular insurance, annuity payments

- College or university scholarships, grants, fellowships, assistantships
- Dividends, interest, and net income from rentals, royalties, estates, trusts, gambling or lottery winnings

Second, the local unit policy must include an asset test. The purpose of an asset test is to determine the resources available: cash, fixed assets or other property that could be converted to cash and used to pay property taxes in the year the poverty exemption is filed. The local unit should require that claimants provide a list of all assets when applying for a poverty exemption. Following is a list of assets that may be included in the annual guidelines.

- A second home, land, vehicles
- Recreational vehicles such as campers, motor-homes, boats and ATV's
- Buildings other than the residence
- Jewelry, antiques, artworks
- Equipment, other personal property of value
- Bank accounts (over a specified amount), stocks
- Money received from the sale of property, such as, stocks, bonds, a house or car (unless a person is in the specific business of selling such property)
- Withdrawals of bank deposits and borrowed money
- Gifts, loans, lump-sum inheritances and one-time insurance payments
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms
- Federal non-cash benefits programs such as Medicare, Medicaid, food stamps and school lunches

The Michigan Tax Tribunal in *Robert Taylor v Sherman Twp.*, Docket No. 236230 ruled that the asset test does not include the value of the principal residence. Additionally, the Michigan Court of Appeals in *Ferrero v Township of Walton*, No. 302221, ruled that the homestead property tax credit is not to be considered income for poverty exemption purposes.

The local unit policy may provide for an applicant to own possessions in addition to the principal residence and still receive a poverty exemption. Examples may include, but are not limited to:

- Additional vehicles
- More land than a minimum "footprint" for the home
- Equipment or other personal property of value, including recreational vehicles (campers, motor homes, boats, ATV's etc.)
- Bank account(s) (a maximum amount should be specified)

Third, MCL 211.7u(1) allows for partial poverty exemptions to be granted. A partial poverty exemption is an exemption of a percentage of the taxable value of the principal residence rather than the entire taxable value. The local unit can limit poverty exemptions to partial exemptions or to minimum or maximum exemption of their choosing. The State Tax Commission recommends that local governing bodies include within their annual guidelines, language and criteria for granting partial exemptions and/or minimum or maximum exemptions.

Finally, the State Tax Commission recommends that local units develop an application to be used by claimants and a written policy that details the process. To assist local governing bodies, the State Tax Commission has developed a sample application and resolution. See attached.

Taxpayer Filing Requirements:

In order to receive a poverty exemption, a taxpayer must annually file a completed application form and all required additional documentation, with the supervisor, assessor, or the Board of Review where the property is located. The application form may be obtained from the local unit where the property is located and may be submitted on or after January 1 but before the day prior to the last day of the December Board of Review during the year in which the exemption is requested.

To ensure an application is received in time to be heard by a Board of Review, the State Tax Commission recommends the claimant contact the local governing unit directly to verify deadline dates for submission of an application.

In addition to annually filing the application, in order to be eligible for the poverty exemption, a taxpayer must do all of the following:

1. Own and occupy the principal residence.
2. Provide federal and state income tax returns for the current or immediately preceding year, including any property tax credits, for all persons residing in the principal residence (disclosure of the income of an owner who is not residing in the principal residence is not required). An alternative affidavit may be filed for all persons residing in the residence who were not required to file federal or state income tax returns in the current or immediately preceding year. (See Form 4988, *Poverty Exemption Affidavit*)
3. Produce a valid driver's license, or other form of identification, if requested by the supervisor, assessor or Board of Review.
4. Produce a deed, land contract, or other evidence of ownership of the property, if requested by the supervisor, assessor or Board of Review.
5. Meet the federal poverty income guidelines determined annually by the U.S. Department of Health and Human Services OR meet allowable alternative income guidelines adopted by the local governing body.
6. Meet the asset level test adopted by the local governing body.
7. Meet additional tests reasonably adopted by the local governing body.

Board of Review Responsibilities:

MCL 211.7u(1) indicates: The principal residence of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under this act.

The State Tax Commission has determined that the supervisor shall make a recommendation regarding the claimant's petition and the Board of Review shall consider, review and then approve or deny the exemption request.

Additionally, MCL 211.7u(5) states, in part: The Board of Review shall follow the policy and guidelines of the local assessing unit in granting or denying an exemption under this section.

When reviewing an application, the Board of Review should consider all information available to them at that time. They should consider all documentation originally submitted by the taxpayer and any additional relevant information that is available to the Board of Review.

The Board of Review can deviate from the adopted policy and guidelines of the local unit only when there are "substantial and compelling reasons why there should be a deviation from the policy and guidelines." If the Board of Review deviates from the adopted policy and guidelines, they are required by statute to communicate the substantial and compelling reasons for the deviation from the guidelines in writing to the taxpayer.

Appeal Rights:

A property owner or assessor may appeal a decision of the March Board of Review by completing and submitting a petition to the Michigan Tax Tribunal no later than July 31 of the same year. A property owner or assessor may appeal a decision of the July or December Board of Review by completing and submitting a petition to the Michigan Tax Tribunal within 35 days of the July or December Board of Review's denial of the poverty exemption.

An application for poverty exemption, for a specific principal residence, may only be acted upon by the Board of Review once a year. If an application is denied at the March Board of Review, it may not be reheard by the July or December Board of Review during the same calendar year. The taxpayer must file an appeal of the March Board of Review determination to the Michigan Tax Tribunal. Similarly, if an application is denied at the July Board of Review, the December Board cannot rehear that application, the taxpayer must file an appeal to the Michigan Tax Tribunal.

A person who files a claim for poverty exemption is not prohibited from also appealing the assessment on the same property in the same year.

SAMPLE GUIDELINE RESOLUTION FOR POVERTY EXEMPTION

WHEREAS, the adoption of guidelines for poverty exemptions is required of the City Council (Township Board); and

WHEREAS, the principal residence of persons, who the Supervisor/Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the City/Township of _____, _____ County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) File a claim with the supervisor/assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year or a signed State Tax Commission Form 4988, *Poverty Exemption Affidavit*.
- 3) File a claim reporting that the combined assets of all persons do not exceed the current guidelines. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- 4) Produce a valid driver's license or other form of identification if requested.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 6) Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
- 7) The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

The following are the (insert year) federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

Federal Poverty Guidelines Used in the Determination of Poverty Exemptions

Size of Family Unit	2017 Poverty Guidelines
1	\$ 11,880
2	\$ 16,020
3	\$ 20,160
4	\$ 24,300
5	\$ 28,440
6	\$ 32,580
7	\$ 36,730
8	\$ 40,890
For each additional person	\$ 4,160

NOW, THEREFORE, BE IT HEREBY RESOLVED that the supervisor/assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant.

The foregoing resolution offered by City Council Member/Township Board Member _____ and supported by City Council Member/Township Board Member _____.

Upon roll call vote, the following voted:

"Aye": _____

"Nay": _____

The City/Township Clerk declared the resolution _____.

XXX, Clerk

Date

SAMPLE POVERTY EXEMPTION APPLICATION

I, _____, Petitioner, being the owner and residing at the property that is listed below as my principal residence, apply for property tax relief under MCL 211.7u of the General Property Tax Act, Public Act 206 of 1893. The principal residence of persons who, by reason of poverty are unable to contribute toward the public charges is eligible for exemption in whole or in part from taxation per MCL 211.7u(1).

In order to be considered complete, this application must: 1) be completed in its entirety, 2) include information regarding all members residing within the household, and 3) include all required documentation as listed within the application. Please write legibly and attach additional pages as necessary.

PERSONAL INFORMATION: Petitioner must list all required personal information.

Property Address of Principal Residence:	Daytime Phone Number:	
Age of Petitioner:	Marital Status:	Age of Spouse:
Number of Legal Dependents:	Age of Dependents:	
Applied for Homestead Property Tax Credit (yes or no):	Amount of Homestead Property Tax Credit:	

REAL ESTATE INFORMATION: List the real estate information related to your principal residence. Be prepared to provide a deed, land contract or other evidence of ownership of the property at the Board of Review meeting.

Property Parcel Code Number:	Name of Mortgage Company:	
Unpaid Balance Owed on Principal Residence:	Monthly Payment:	Length of Time at This Residence:
Property Description:		

ADDITIONAL PROPERTY INFORMATION: List information related to any other property you, or any member residing in the household owns.

Do you own, or are buying, other property (yes or no)? If yes, complete the information below.		Amount of Income Earned from Other Property:	
Property Address	Name of Owner(s)	Assessed Value	Amount & Date of Last Taxes Paid
		\$	
		\$	

EMPLOYMENT INFORMATION: List your current employment information.

Name of Employer:	Name of Contact Person:
Address of Employer:	Employer Phone Number:

List all income sources, including but not limited to: salaries, Social Security, rents, pensions, IRA's (individual retirement accounts), unemployment compensation, disability, government pensions, worker's compensation, dividends, claims and judgments from lawsuits, alimony, child support, friend or family contribution, reverse mortgage, or any other source of income, for all persons residing at the property.

Source of Income	Monthly or Annual Income (indicate which)

CHECKING, SAVINGS AND INVESTMENT INFORMATION: List any and all savings owned by all household members, including but not limited to: checking accounts, savings accounts, postal savings, credit union shares, certificates of deposit, cash, stocks, bonds, or similar investments, for all persons residing at the property.

Name of Financial Institution or Investments	Amount on Deposit	Current Interest Rate	Name on Account	Value of Investment

LIFE INSURANCE: List all policies held by all household members.

Name of Insured	Amount of Policy	Monthly Payment	Policy Paid in Full	Name of Beneficiary	Relationship to Insured

MOTOR VEHICLE INFORMATION: All motor vehicles (including motorcycles, motor homes, camper trailers, etc.) held or owned by any person residing within the household must be listed.

Make	Year	Monthly Payment	Balance Owed

LIST ALL PERSONS LIVING IN HOUSEHOLD: All persons residing in the residence must be listed.

First & Last Name	Age	Relationship to Applicant	Place of Employment	Amount of Monetary Contribution to Family Income

PERSONAL DEBT: All personal debt for all household members must be listed.

Creditor	Purpose of Debt	Date of Debt	Original Balance	Monthly Payment	Balance Owed

MONTHLY EXPENSE INFORMATION: The amount of monthly expenses related to the principal residence for each category must be listed. Indicate N/A as necessary.

Heating:	Electric:	Water:
Phone:	Cable:	Food:
Clothing:	Health Insurance:	Garbage:
Daycare:	Car Expense (gas, repair, etc):	Other (list type):
Other (list type):	Other (list type):	Other (list type):
Other (list type):	Other (list type):	Other (list type):
Other (list type):	Other (list type):	Other (list type):

Notice: Any willful misstatements or misrepresentations made on this form may constitute perjury, which, under the law, is a felony punishable by fine or imprisonment.

Notice: Per MCL 211.7u(2b), a copy of all household members federal income tax returns, state income tax returns (MI-1040) and Homestead Property Tax Credit claims (MI-1040CR 1, 2, 3 or 4) must be attached as proof of income or a signed Form 4988, *Poverty Exemption Affidavit*. Documentation for all income sources including, but not limited to, credits, claims, Social Security income, child support, alimony income, and all other income sources must be provided at time of application.

Petitioners: *Do not sign this application until witnessed by the Supervisor, Assessor, Board of Review or Notary Public.* (Must be signed by either the Supervisor, Assessor, Board of Review Member or Notary Public)

STATE OF MICHIGAN
COUNTY OF _____

I, the undersigned Petitioner, hereby declare that the foregoing information is complete and true and that neither I, nor any household member residing within the principal residency, have money, income or property other than mentioned herein.

Petitioner Signature

Date

Subscribed and sworn this _____ day of _____, 2011

Assessor Signature: _____ Printed Name: _____

BOR Member Signature: _____ Printed Name: _____

Notary Signature: _____ Printed Name: _____

My Commission Expires: _____

This application shall be filed after January 1, but before the day prior to the last day of the December Board of Review to the address below.

Board of Review
c/o Supervisor or Assessor
Name of Local Unit
Street Address
City, State, ZIP

DECISIONS OF THE MARCH BOARD OF REVIEW MAY BE APPEALED BY PETITION TO THE MICHIGAN TAX TRIBUNAL BY JULY 31 OF THE CURRENT YEAR. JULY OR DECEMBER BOARD OF REVIEW DENIALS MAY BE APPEALED TO MICHIGAN TAX TRIBUNAL BY PETITION WITHIN 35 DAYS OF THE DENIAL. A COPY OF THE BOARD OF REVIEW DECISION MUST BE INCLUDED WITH THE PETITION.

Michigan Tax Tribunal
PO Box 30232
Lansing, MI 48909
Phone: 517-373-4400
E-mail: taxtrib@michigan.gov



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

**Bulletin 17 of 2020
October 20, 2020
Procedural Changes for 2021**

TO: Assessing Officers and County Equalization Directors
FROM: State Tax Commission
SUBJECT: Procedural Changes for the 2021 Assessment Year

The purpose of this Bulletin to provide information on statutory changes, procedural changes and reminders for the 2021 assessment year.

A. Inflation Rate Used in the 2021 Capped Value Formula

The inflation rate, expressed as a multiplier, to be used in the 2021 Capped Value Formula is 1.014.

The 2021 Capped Value Formula is as follows:

$$\text{2021 CAPPED VALUE} = (\text{2020 Taxable Value} - \text{LOSSES}) \times 1.014 + \text{ADDITIONS}$$

The formula above does not include 1.05 because the inflation rate multiplier of 1.014 is lower than 1.05.

B. Federal Poverty Guidelines Used in the Determination of Poverty Exemptions for 2021

MCL 211.7u, which deals with poverty exemptions, was significantly altered by PA 390 of 1994 and was further amended by PA 620 of 2002.

Local governing bodies are required to adopt guidelines that set income levels for their poverty exemption guidelines and those income levels **shall not be set lower** by a city or township than the federal poverty guidelines updated annually by the U.S. Department of Health and Human Services. This means, for example, that the income level for a household of 3 persons **shall not** be set lower than \$21,720 which is the amount shown on the following chart for a family of 3 persons. The income level for a family of 3 persons may be set higher than \$21,720. Following are the federal poverty guidelines for use in setting poverty exemption guidelines for 2021 assessments:

Size of Family Unit	Poverty Guidelines
1	\$12,760
2	\$17,240
3	\$21,720
4	\$26,200
5	\$30,680
6	\$35,160
7	\$39,640
8	\$44,120
For each additional person	\$4,480

Note: PA 390 of 1994 states that the poverty exemption guidelines established by the governing body of the local assessing unit shall also include an asset level test. An asset test means the amount of cash, fixed assets or other property that could be used, or converted to cash for use in the payment of property taxes. The asset test should calculate a maximum amount permitted and all other assets above that amount should be considered as available. Please see STC Bulletin 6 of 2017 for more information on poverty exemptions.

Note: PA 135 of 2012 changed the requirements for filing documentation in support of a poverty exemption to allow an affidavit (Treasury Form 4988) to be filed for all persons residing in the residence who were not required to file federal or state income tax returns in the current year or in the immediately preceding year. This does include the owner of the property who is filing for the exemption.

C. Sales Studies

Equalization study dates are as follows for 2021 equalization:

Two Year Study: April 1, two years prior through March 31, current year

Single Year Study: October 1, preceding year through September 30, current year

For 2020 studies for 2021 equalization the dates are as follows:

Two Year Study: April 1, 2018 through March 31, 2020

Single Year Study: October 1, 2019 through September 30, 2020

Note that the time period revisions apply to all equalization studies, that is: sales ratio studies, land value studies and economic condition factor studies for appraisals. Also note that the revised time period for two-year studies applies to all real property classifications.

Please be advised that the above sale study dates **are not** the same as the valuation date used in appeals before the Michigan Tax Tribunal. Evidence presented in a Tax Tribunal appeal should reflect the value of the property as of tax day (December 31). This means that sales occurring *after* March 31, 2020 and September 30, 2020 should still be considered and included when submitting evidence in a Tax Tribunal appeal involving the 2021 tax year.

D. Property Classification

The State Tax Commission reminds assessors that classification is to be determined annually and is based upon the use of the property and not highest and best use of the property. The Commission is aware that some assessors are still classifying property according to highest and best use and/or are not classifying property on an annual basis. The Commission asks that all assessors take the necessary steps to ensure that all real and personal property is properly classified according to MCL 211.34c.

E. Public Act 660 of 2018, Property Assessing Reform

Public Act 660 of 2018 was approved by Governor Snyder on December 28, 2018 and amended the General Property Tax Act to provide a statutory framework to ensure proper assessing in order to guarantee the highest quality assessments for taxpayers as well as local units. The Act defines the requirements for substantial compliance with the General Property Tax Act, provides timelines for audits and follow-up audits, and details a process for bringing a local unit into compliance if they remain non-compliant after a follow-up review.

The State Tax Commission will be continuously updating its website with information regarding PA 660 of 2018 including bulletins, guidance and any required forms. Information on Property Assessing Reform is available on the State Tax Commission's website at www.michigan.gov/statetaxcommission under the Property Assessing Reform link.

The Commission has also established a dedicated email for submitting questions related to Property Assessing Reform. Any questions concerning Property Assessing Reform should be directed to AssessingReformQuestions@michigan.gov.

Designated Assessor Submission and Approval Process

PA 660 provides the process for determining who the Designated Assessors will be. Each County is required to enter into an interlocal agreement that designates the individual who will serve as the County's Designated Assessor. That interlocal agreement must be approved by the County Board and a majority of the assessing districts in the County. Once the interlocal agreement is approved, it is sent to the State Tax Commission for final approval. Form 5697 *State Tax Commission Petition for Approval of County Designated Assessor*, including a copy of the interlocal agreement, **must be submitted to the State Tax Commission by December 31, 2020**. A Checklist and Interlocal Agreement Template are available on the State Tax Commission's website under the Property Assessing Reform link.

If the State Tax Commission determines that an individual named as the Designated Assessor is capable of ensuring that the assessing districts within the county will achieve and maintain substantial compliance, the Commission shall approve that individual as the County's Designated Assessor. Once approved, the designation will not be revoked for at least five years from the approval date.

If the State Tax Commission is unable to approve the individual identified as the county's Designated Assessor because the Commission determines that the proposed Designated Assessor is not capable of ensuring that the assessing districts will achieve and maintain

substantial compliance, the county must submit a new Designated Assessor candidate and accompanying interlocal agreement within sixty days of the Commission's determination. The county will be required to repeat the process until a satisfactory Designated Assessor can be approved. The State Tax Commission will appoint an individual to serve as the county's temporary Designated Assessor during this period.

Further detail regarding the Designated Assessor can be found in Bulletin 8 of 2020.

Village Waiver

Form 5689 *Application for State Tax Commission Approval of Village Assessment*. MCL 211.10d(7) provides that a village that is located in more than 1 assessing district may, in a form and manner prescribed by the state tax commission, request state tax commission approval that the assessment of property within the village be combined with the assessment of property in 1 of those assessing districts.

The completed Form, with the required resolution and all other attachments, must be submitted to the State Tax Commission, PO Box 30471, Lansing, Michigan 48909.

Consolidating Boards of Review

PA 660 of 2018 allows Boards of Review across two or more contiguous local units to be combined. The governing bodies of each local unit may enter into an agreement to appoint a single board of review to serve as the board of review for each of the contiguous local units. PA 660 further states that the already-existing requirements in MCL 211.28(1) – (5) should serve as a guide in determining the size, composition, and manner of appointment of a board of review. Those requirements are:

- At least 2/3 of the members must be property taxpayers of the township.
 - Members appointed to the board of review shall serve for terms of 2 years beginning at noon on January 1 of each odd-numbered year.
 - A member of the township board is not eligible to serve on the board or to fill any vacancy. A spouse, mother, father, sister, brother, son, or daughter, including an adopted child, of the assessor is not eligible to serve on the board or to fill any vacancy.
 - At least 2 members of a 3-member board of review shall be present to conduct any business or hearings of the board of review.
 - The township board may appoint 3, 6, or 9 electors of the township, who will constitute a board of review for the township. If 6 or 9 members are appointed as provided in this subsection, the membership of the board of review must be divided into board of review committees consisting of 3 members each.
 - A township board may appoint not more than 2 alternate members for the same term as regular members of the board of review.
- The size, composition, and manner of appointment of the board of review of a city may be prescribed by the charter of a city.

F. Tax Tribunal Small Claims Division Hearings

Assessors should carefully read all notices, orders and other correspondence sent by the Tax Tribunal. Assessors should pay special attention to the Notice of Hearing and ensure they are available at the date and time of the scheduled hearing. It is important to appear at the hearing and to timely file with the Tax Tribunal and serve a copy to the taxpayer of all evidence and documentation you wish to be considered at the hearing.

Assessors representing their local unit in Tax Tribunal hearings need to submit evidence to support the value of the property under appeal. If the assessor is relying on the property record card as evidence of value, the property record card must be for the year(s) being appealed. The complete property record card, including all calculations should be provided; do not submit a property record card that states "calculations too long" and then fail to include the additional calculations. Also, it is important to submit the studies prepared that support the economic condition factor and land value on the record card. Assessors should also be able to explain at the Tax Tribunal hearing how the value shown on the property record card was calculated. More information regarding the Michigan Tax Tribunal, including Tribunal Rules, forms and instructions is available at www.michigan.gov/taxtribunal.

Assessors are also reminded that any change in contact information, including a change in email address, must be submitted to the Tax Tribunal to ensure that all case notifications are received.

G. EMPP and ESA Reminders

In Late September and early October, the ESA Section begins to send out Summary of Changes letters for all taxpayers that have certified their ESA Statement and paid ESA liability in full. Recognizing that manufacturers occasionally move personal property between facilities located in different jurisdictions, a copy of this letter is sent to every local unit in which a taxpayer has reported EMPP if a change on their ESA Statement has been made to *any* parcel located in *any* local unit. This is done to assist each assessor in identifying property that may have been moved in or out of their local unit. Assessors are advised that even if their local unit is not listed on the Summary of Changes letter, it may be prudent to note whether any changes made to a parcel reported in another local unit may affect a parcel located in their local unit.

At times, taxpayers attempt to add a parcel to their ESA Statement that was not previously reported to the Department of Treasury. In these cases, the ESA Section will reach out to the assessor to ask if a Combined Document (Form 5278) was filed for the parcel and, if it was, request a copy of the Form. ESA Staff will also ask for a letter confirming that the EMPP exemption was claimed properly and that the failure to transmit the information to the Department of Treasury was not the fault of the taxpayer. These letters are not used to incriminate an assessor who made a mistake, but rather to add to Treasury files to document why a parcel was added to an ESA Statement after the statement was generated in late April.

The ESA Section has received consent judgments entered by the Michigan Tax Tribunal for stipulated agreements between EMPP claimants and the local units in which they have personal property. It is extremely important that any stipulated agreement filed with the Michigan Tax Tribunal indicates that the personal property reported on the parcel meets the definition of "eligible manufacturing personal property," identifies which eligible manufacturing personal

property qualifies for the exemption under MCL 211.9m and MCL 211.9n, and directs the Department of Treasury to generate an ESA statement so that the taxpayer may pay ESA on the exempt personal property. Assessors are advised to contact the ESA Section for a list of previous dockets that contained the appropriate requirements.

More information is available in the Assessors Guide to EMPP and ESA available online at www.michigan.gov/propertytaxexemptions.

Further information and guidance on the Eligible Manufacturing Personal Property (EMPP) Exemption, Special Acts and the Essential Services Assessment (ESA) is available at www.michigan.gov/ESA. Additional questions should be sent via email to ESAQuestions@michigan.gov.

H. Omitted or Incorrectly Reported Property (MCL 211.154)

Assessors are reminded that when submitting 154 petitions it is necessary to include complete copies of the property record cards for every year a change is being requested on the petition. For example, if a 154 petition requests a change for 2017 and 2018, the property record card for 2017 and the property record card for 2018 should be submitted. In addition, assessor must submit the calculations and documents needed to understand the reasons for the change and the amount of the requested change in the assessment and taxable values. Additionally, the 154 petition must contain an original signature. The Commission cannot accept electronic signatures or scanned signatures on petitions.

For 154 petitions involving removal of personal property, staff may request verification that the assessor inspected personal property location or otherwise confirmed that the personal property was disposed and was not located in the local unit on the applicable tax day. Additionally, staff may inquire as to the extent of the assessor's communication with the taxpayer in order to confirm that personal property was reported in the new location.

Questions can be directed to the staff at Treas-154petitions@michigan.gov. Additional information, including Bulletin 2 of 2018 and copies of the approved forms, are available online at www.michigan.gov/154petitions.

I. Disabled Veterans Exemption – Qualified Error

On October 14, 2020, PA 206 of 2020 was signed into law. This Act amends MCL 211.53b regarding July and December Board of Review authority by adding as a qualified error an issue beyond the control of a disabled veteran or the unmarried surviving spouse that caused a denial of the disabled veterans exemption:

1. An error made by the local tax collecting unit in processing of a timely filed exemption affidavit; or
2. A delay in the determination by the United States Department of Veterans Affairs that a veteran is permanently and totally disabled as a result of military service and entitled to veterans' benefits at the 100% rate.

As a reminder, a correction by the July and December Board of Review for a qualified error can be made for the current year and the immediately prior year only.

J. Authority of July and December Boards of Review

Assessors are reminded that the July and December Boards of Review may only act on matters described in MCL 211.53b. This includes: Qualified Errors, and appeals provided for in sections 7u (Poverty Exemption), 7cc (Principal Residence Exemption), 7ee (Qualified Agricultural Exemption), 7jj (Qualified Forest Exemption), and 9o (Small Business Taxpayer Exemption). Assessors should carefully review the Board of Review FAQ and Bulletins 5 of 2017 and 6 of 2018 to ensure their Boards of Review are acting within their statutory authorities. Assessors should not be requesting that the July or December Boards of Review take action outside of the limited authority provided in MCL 211.53b.



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **December 14, 2020**

Item No. B.

General Description: Temporary Contract Extension - Honeywell

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Temporary Contract Extension – Honeywell
DATE: December 9, 2020

I concur with the recommendation of Roberto Scappaticci, DPW Director and legal counsel, and respectfully request Council's authorization to temporarily extend Honeywell Services Contract monthly for the HVAC systems for the City of Romulus with a one year extension at a cost of \$93,824.00.

Abbie Akins, Assistant Finance Director, has verified that funds are available in the Heating and Cooling funds accounts #101-265-932.000, #101-441-932.000, #205-301-932.000, #205-33-932.000, #271-790-932.000.

Motion by _____, supported by _____, to concur with the administration and consent to temporarily extend Honeywell Services Contract monthly for the HVAC systems for the City of Romulus with a one year extension at a cost of \$93,824.00.

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Mayor LeRoy D. Burcroff

FROM: Roberto J. Scappaticci, Director of Department of Public Works

CC: Gary Harris, Purchasing Director
Robert McCraight, Director of Public Services
Kathy Hood, Assistant Director of Department of Public Works

DATE: December 7th, 2020

SUBJECT: Honeywell Temporary Contract Extension

Dear Mayor,

As you may be aware, Honeywell's contract expired August 2020 for the preventive maintenance service of the City's heating and cooling systems (HVAC) at each facility. Since the City did not proceed forward with an energy contract award this past year from the submitting contractors, it is the DPW's recommendation to temporarily extend the Honeywell Services Contract monthly for our HVAC systems.

Please note that the purchasing department is currently preparing to bid HVAC Preventative Maintenance Services for all City facilities. When that contract is awarded, this Honeywell Extension will be terminated.

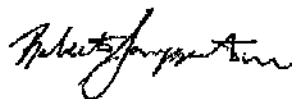
At this time, the Honeywell extension is as follows:

Year 1 Extension - **\$93,824.00**

This is similar to the charges billed in the 2019 season for the City. This includes 520 hours of Preventative Maintenance, and 96 hours of Filter and Belt Replacement. Steve Hitchcock has reviewed the service agreement and drafted a termination clause.

At this time the DPW recommends presenting this agreement to City Council for approval of signature. Funds for this expenditure have been secured in the following accounts; 101-265-932.000, 205-301-932.000, 205-336-932.000, 101-441-932.000, & 271-790-932.000.

Sincerely,



Roberto J. Scappaticci, Director of Public Works

y:\admin documents\honeywell\2020 extended service agreement\memo to council.docx

From: Steve Hitchcock
To: Scappaticci, Roberto
Subject: RE: Honeywell Contract Revised Final Version
Date: Monday, November 23, 2020 3:54:53 PM

Roberto,

I reviewed the revised service agreement with Honeywell and I am satisfied with the agreement and recommend it for approval. It still contains a 60 day termination right of the City.

From: Scappaticci, Roberto <rscappaticci@romulusgov.com>
Sent: Monday, November 23, 2020 2:18 PM
To: Steve Hitchcock <sjh@gmhlaw.com>
Cc: McCraight, Robert <rmccraight@romulusgov.com>; Hood, Kathy <khood@romulusgov.com>
Subject: Honeywell Contract Revised Final Version

Steve,

You have reviewed this agreement once before and added termination language. I have had it revised with payment and service hours language. Can you please re-review the contract and if nothing seems out of sorts please provide a recommendation memo as I will propose it to council.

Thanks!

Roberto J. Scappaticci, B.S., S-1
Director of Department of Public Works
12600 Wayne Road
Romulus, MI 48174
(734) 955-8752 – Office
rscappaticci@romulusgov.com



Home of Opportunity

Honeywell Building Solutions

SERVICE AGREEMENT

Date: 10/30/20

Proposal Number: Opp-2033004Rev1

Agreement Number: 40100209

(HONEYWELL)
Honeywell Building Solutions
49116 Wixom Tech Drive
Wixom, MI 48393

(CUSTOMER)
City of Romulus
12600 Wayne Road
Romulus, MI 48174

Service Location Name: Various City Buildings
Service Location Address: Romulus, MI

Scope of Work: HONEYWELL INTERNATIONAL INC., through its Honeywell Building Solutions business unit (sometimes referred to as "HBS", "Honeywell" or "Honeywell Building Solutions"), shall provide the following equipment and services ("the Work") in accordance with the attached work scope documents and terms and conditions, which form a part of this Agreement.

- | | |
|---|--|
| ☐ Preferred Temperature Control Services | ☐ Site Services |
| ☐ Flex Temperature Control Services | ☐ Honeywell Energy Analysis Reporting |
| ☐ Preferred Automation Maintenance Services | ☒ Air Filter Services |
| ☒ Flex Automation Services | ☒ Water Treatment Services |
| ☐ Preferred Fire Alarm Maintenance Services | ☐ Critical Parts Stocking |
| ☐ Fire Alarm Test and Inspect Services | ☐ Thermography Services |
| ☐ Preferred Security System Inspect Services | ☐ Emergency Generator Services |
| ☐ Flex Security System Services | ☐ In Suite Services |
| ☐ Preferred Mechanical Maintenance Services | ☐ Remote Monitoring/Radionics |
| ☒ Flex Mechanical Maintenance Services | ☐ Indoor Air Quality Auditing Services |
| ☐ ServiceNet™ Remote Monitoring and Control Services | ☐ Service Management Software |
| ☒ EBI Services | ☐ FM Worksite |
| ☐ Online Services | ☒ Other/Special Provisions _____ |
| ☐ Advanced Support | ☐ Honeywell Users Group |
| ☐ Attune™ Advisory Services - Operations | ☐ Attune™ Advisory Services - Energy Optimization |
| ☐ Attune™ Advisory Services - Energy Awareness | ☐ Attune™ Advisory Services - Lobby Digital Signage |
| ☐ Outcome Based Service—Assurance Automation | ☐ Outcome Based Service—Dynamic Automation |
| ☐ Outcome Based Service—Vision | ☐ Cybersecurity Services |

Contract Term: Five (5) years from the Effective Date. Customer____ Honeywell____
(INITIALS)

Contract Effective Date: 7/1/20

Price for Year 1: \$93,824.00, plus applicable taxes

Payment Terms: invoiced monthly in advance, 30 days net

☐ Sales Tax will be invoiced separately

☐ Use Tax is included in the Price

☐ This sale is tax exempt

Renewal: The Contract Term will automatically be renewed for consecutive terms of one year unless terminated by either party by the delivery of written notice to the other at least sixty (60) days prior to the end of such term, or unless terminated as provided herein.

Submitted by HBS: (signature)

Bruce Rediske ^{Digitally signed by Bruce Rediske}
^{Date: 2020.10.30 16:27:30 -0400}

Name:

Bruce Rediske

Title:

Sr. Account Manager

Date:

10/30/20

This proposal is valid for 30 days.

Acceptance: This proposal and the pages attached shall become an Agreement in accordance with Article 13 below and only upon signature below by an authorized representative of HONEYWELL and CUSTOMER.

Accepted by:

HONEYWELL INTERNATIONAL INC., through
its Honeywell Building Solutions business unit

Customer's Name

Signature:

By: _____

Name:

Title:

Date:

Signature:

By: _____

Name:

Title:

Date:

Proposal Number Opp-2033004Rev1

Honeywell Service Agreement – Rev. Apr 2019

Page 1 of 12

Flex Automation Services

1.1 Scope – HONEYWELL will maintain and inspect the building automation hardware and software listed below, and provide CSD-1 Testing on City boilers:

List of Covered Equipment:

Quantity	Description	Model Number	Location
All	Honeywell DDC Control	Excel 5000	Multiple Buildings

List of Covered Software:

Drawing number(s) and date(s) (if applicable)				
Quantity	Software Product Number	Version	Product Description	Location
All	CARE	8.0	Programming software	Multiple Buildings

1.2 Preventative Maintenance – Each inspection call will be:

☐ scheduled by a computer-scheduled service report detailing the tasks to perform, the skill levels required, and the special tools and instrumentation required to inspect the systems for optimum system performance, both from a hardware and software perspective.

Typical activities include:

- Checking software schedules against occupancy schedules
- Inspecting hardware operator - machine interface and field panels for proper operation.
- Review false alarm activity
- Review trend logs
- Random sampling of temperature sensors to identify need to calibrate

☒ Customer Planned – based on 520 inspections/hours per year.

1.3 Coverage – This Agreement includes all travel and living expenses to perform the inspection services described above for the Equipment and Software. The costs for labor and travel for repair work, emergency service, and any replacement materials are not included in this Agreement. If emergency service is required, CUSTOMER will receive a priority response and will be billed at a preferred maintenance labor rate. If necessary, equipment repairs are approved, CUSTOMER will be billed on a Time-and- Material (T&M) basis, with labor costs reflecting the preferred rate.

1.4 Performance Review – A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis if requested by CUSTOMER. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.

1.5 Emergency Service - Activities performed under this Agreement are designed to minimize the incidence of emergency situations. However, should an emergency arise, HONEYWELL personnel will assess the situation either by phone or remote diagnostics, or both, and will determine the required course of action with CUSTOMER. If it is determined that a site visit is required, HONEYWELL personnel will arrive at CUSTOMER'S site within 4 hours. If the resolution of the emergency service call requires HONEYWELL to provide service for equipment, software or any components thereof that are not listed on the List of Covered Equipment and Software, CUSTOMER will be liable for charges prevailing for such service.

Emergency Service will be provided during the following periods during the term of this Agreement:

- ☒ **Continuous Emergency Service:**
24 hours per day, seven days per week, federal holidays included
- ☐ **Extended Hours Emergency Service:**
12 hours per day, five days per week, federal holidays excluded.
- ☐ **Regular Business Hours Emergency Service:**
8.5 hours per day, five days per week, federal holidays excluded.

Flex Mechanical Maintenance Services

1.1 Scope - HONEYWELL will provide and change belts, semi-annually, on the mechanical equipment listed below:

List of Covered Equipment:

Quantity	Description	Model Number	Location
64	AHU/RTU/Heat Pump	Various	Multiple Buildings

1.2 Preventative Maintenance - Each preventative maintenance call will be:

☐ scheduled by a computer-generated service report detailing the tasks to perform, the skill levels required, and the special tools and instrumentation required to inspect the systems. Upon completion of each service call, a summary of the tasks completed will be provided to CUSTOMER. If repair requirements on covered Equipment are identified during the service call, a corrective action plan will be discussed with CUSTOMER.

☒ Customer Planned – Based on 96 inspections/hours per year (including the Air Filter Service labor).

1.3 Coverage - This Agreement includes all labor, travel, and living expenses to perform the inspection services and inspection maintenance described above for the Equipment. Usual mechanical maintenance materials, such as lubricants, contact cleaner, and cleanup materials are included in this Agreement. Unless otherwise stated, the costs of labor and travel for repair work, emergency service, and other materials such as air filters, refrigerant, water treatment chemicals, temperature controls, or other parts and materials required for Equipment repairs, are not included in this Agreement. If emergency service is required, CUSTOMER will receive a priority response and will be billed at a preferred maintenance labor rate. If necessary, Equipment repairs are approved, CUSTOMER will be billed on a Time-and-Material (T&M) basis, with labor costs reflecting the preferred rate.

1.4 Performance Review - A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.

City Hall

(1) Air Handling Unit (32) Heat Pumps

Police Department

(7) Roof Top Units

Courthouse

(11) Roof Top Units

Senior Center

(7) Roof Top Units

Department of Public Works (DPW)

(2) Air Handling Units

Fire Station #3

(1) Heating Unit

Fire Station #4

(3) Roof Top Units

EBI Services

1.1 Scope:

Honeywell will provide software and hardware enhancement and support for Customer's Enterprise Building Integrator (EBI) system, which consists of Honeywell Security Manager, Honeywell Building Manager, Honeywell Life Safety Manager, Honeywell Digital Video Manager, Honeywell Asset Locator, and Honeywell Energy Manager. The services are more specifically described below.

List of Covered Software

Drawing number(s) and date(s) (if applicable)				
Quantity	Software Product Number	Version	Product Description	Location
1	44987	R410.1	EBI Building Manager	DPW Building

(If software embedded in network hardware is to be covered, include it in the List of Covered Software.)

List of Covered Hardware

Quantity	Description	Model Number	Location	Refresh Option (Yes or No)
1	Dell Server	EBI R410 Standard	DPW Building	No

1.2 Software Enhancement and Support

For software included in the List of Covered Software and originally installed by Honeywell, Honeywell will, on a scheduled basis, (a) evaluate the condition of the software, (b) apply any available updates and upgrades that are applicable to the software (but for third-party software only after it has been qualified by Honeywell) and that have not been previously applied*, (c) perform a system back-up, and (d) save the back-up files.

*It is very important to note that the Windows Server 2003 OS software on the server is no longer supported by Microsoft and therefore cannot be updated. Similarly, the EBI R410.1 application software is three revisions old and Honeywell is no longer providing updates for that version, so no updates can be applied.

Customer shall not install any software on systems covered by this addendum without Honeywell's written approval. This addendum does not include any services on software installed by others, and Honeywell will not be liable for any damage to any such software installed without Honeywell's written approval that results from these services.

1.3 Hardware Support

For hardware included in the List of Included Hardware and originally furnished by Honeywell, Honeywell will, on a periodic basis, evaluate the performance of the hardware and recommend any enhancements needed to allow the software to perform as specified. Again, it is important to note that, based on the age of the server hardware, support would be limited to only what can be done with the existing platform and software.

1.4 Performance Review

At Customer's request, Honeywell will, on an annual basis, provide a review of the services provided under this addendum. As part of this review, Honeywell will discuss services provided since the last review, answer questions pertaining to the services, and discuss opportunities to improve performance.

Air Filter Services

1.1 Scope - HONEYWELL will furnish and install air filters appropriate for the design condition of CUSTOMER'S ventilation systems. Media for the fan system units listed in this section will be replaced according to the following schedule:

List of Covered Equipment:

Fan System Unit	Quantity	Size	Type	Changes per year (1,2,4,6, or 12)
AHU/RTU/Heat Pump	64	Various	Various	4

1.2 Coverage - It is understood that the air filter media replacement services apply only to the fan system units listed in Article 1.1 above. Note that labor hours for this work are referenced and included on the Flex Mechanical Maintenance Services page. If this Agreement is terminated, HONEYWELL will remove any HONEYWELL-supplied frames from the facility or offer the CUSTOMER the opportunity to purchase them at the current market value.

1.3 Frequency of Air Filter Media Replacement - Should filter loading experience indicate a need to adjust the frequency of media changes for the fan systems listed in Article 1.1 above, the frequency will be changed, and the Agreement amended to reflect the new media change frequency. The Agreement price will be adjusted to account for the revised media change frequency.

1.4 Performance Review - A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.

City Hall

(1) Air Handling Unit (32) Heat Pumps

Police Department

(7) Roof Top Units

Courthouse

(11) Roof Top Units

Senior Center

(7) Roof Top Units

Department of Public Works (DPW)

(2) Air Handling Units

Fire Station #3

(1) Heating Unit

Fire Station #4

(3) Roof Top Units

Water Treatment Services

1.1 **Scope** - HONEYWELL will provide a water treatment program for the following systems:

List of Covered Equipment:

Quantity	Description	Model Number	Location
1	CT/Closed Loop System		City Hall
1	Air Cooled Chiller		Library

1.2 **Preventive Maintenance** - A computer-scheduled treatment program for the control of scale, corrosion, and biological fouling will be provided. HONEYWELL will regularly examine, test, and adjust all covered water treatment devices, and will perform periodic water analysis. On systems requiring continuous water analysis, an electronic monitoring system will be installed and maintained. The electronic monitoring system will automate the water analysis process and adjust chemical feed and bleed interval automatically.

1.3 **Supplies and Materials** - HONEYWELL will provide and maintain all monitoring, equipment, and will supply biodegradable chemicals necessary to maintain proper water treatment. All monitoring and application equipment furnished by HONEYWELL will remain the property of HONEYWELL.

1.4 **Emergency Service** - Should an emergency related to the function of the Water Treatment Services arise, HONEYWELL personnel will assess the situation either by phone or remote diagnostics, or both, and will determine the required course of action with CUSTOMER. If it is determined that a site visit is required, HONEYWELL personnel will arrive at CUSTOMER site within **Error! Reference source not found.** hours. If the resolution of the emergency service call requires HONEYWELL to provide service for equipment that are not listed in Article 1.1 above, CUSTOMER will be liable for charges prevailing for such service.

Special Provisions

These Special Provisions are incorporated herein by reference and made a part of the Honeywell International Inc., Honeywell Building Solutions – Services Agreement No. **Opp-2033004**

1. Labor hours provided in excess of those defined in this agreement will be billed at the current preferred straight-time and/or OT rate for Automation Technician and/or Mechanical Fitter, as appropriate for the additional work being done.
2. Service support for any fire alarm or security systems in City Buildings is not included under this agreement.

Multi-Year Pricing

Year	Annual Pricing
Year 1	\$ 93,824.00
Year 2	\$ 96,638.72
Year 3	\$ 98,088.30
Year 4	\$ 99,559.63
Year 5	\$101,053.02

General Terms and Conditions

1. WORKING HOURS

Unless otherwise stated, all labor and services under this Agreement will be performed during the hours of 8:00 a.m. - 4:30 p.m. local time Monday through Friday, excluding federal holidays. If for any reason Customer requests Honeywell to furnish any labor or services outside of the hours of 8:00 a.m. - 4:30 p.m. local time Monday through Friday (or on federal holidays), any overtime or additional expenses, such as repairs or material costs not included in this Agreement, will be billed to and paid by Customer.

2. TAXES

2.1 Customer agrees to pay the amount of any new or increased taxes or governmental charges upon labor or the production, shipment, sale, installation, or use of equipment or software which become effective after the date of this Agreement. If Customer claims any such taxes do not apply to transactions covered by this Agreement, Customer shall provide Honeywell with a tax exemption certificate acceptable to the applicable taxing authorities.

2.2 Tax-Related Cooperation. CUSTOMER agrees to execute any documents and to provide additional reasonable cooperation to HONEYWELL related to HONEYWELL's tax filings under Internal Revenue Code Section 179D. HONEYWELL will be designated the sole Section 179D beneficiary.

3. PROPRIETARY INFORMATION

3.1 All proprietary information (as defined herein) obtained by Customer from Honeywell in connection with this Agreement will remain the property of Honeywell, and Customer will not divulge such information to any third party without prior written consent of Honeywell. The term "proprietary information" means written information (or oral information reduced to writing), or information in machine-readable form, including but not limited to software supplied to Customer which Honeywell deems proprietary or confidential and characterizes as proprietary at the time of disclosure to Customer by marking or labeling the same "Proprietary", "Confidential", or "Sensitive". The Customer shall incur no obligations hereunder with respect to proprietary information which: (a) was in the Customer's possession or was known to the Customer prior to its receipt from Honeywell; (b) is independently developed by the Customer without the utilization of such confidential information of Honeywell; (c) is or becomes public knowledge through no fault of the Customer; (d) is or becomes available to the Customer from a source other than Honeywell; (e) is or becomes available on an unrestricted basis to a third party from Honeywell or from someone acting under its control; (f) is received by Customer after notification to Honeywell that the Customer will not accept any further information.

3.2 Customer agrees that Honeywell may use nonproprietary information pertaining to the Agreement, and the work performed under the Agreement, for press releases, case studies, data analysis, promotional purposes, and other similar documents or statements to be publicly released. The rights and obligations in this Section 3 shall survive expiration or termination of this Agreement.

4. INSURANCE OBLIGATIONS

Honeywell shall, at its own expense, carry and maintain in force at all times from the effective date of the Contract through final completion of the work the following insurance. It is agreed, however, that Honeywell has the right to insure or self-insure any of the insurance coverages listed below:

- (a) Commercial General Liability Insurance to include contractual liability, products/completed operations liability with a combined single limit of USD \$5,000,000 per occurrence. Such policy will be written on an occurrence form basis;
- (b) If automobiles are used in the execution of the Contract, Automobile Liability Insurance with a minimum combined single limit of USD \$5,000,000 per occurrence. Coverage will include all owned, leased, non-owned and hired vehicles.
- (c) Where applicable, "All Risk" Property Insurance, including Builder's Risk Insurance, for physical damage to property which is assumed in the Contract.
- (d) Workers' Compensation Insurance Coverage A - Statutory limits and Coverage B-Employer's Liability Insurance with limits of USD \$1,000,000 for bodily injury each accident or disease.

Prior to the commencement of the Contract, Honeywell will furnish evidence of said insurance coverage in the form of a Memorandum of Insurance which is accessible at: <http://honeywell.com/sites/mni/>. All insurance required in this Article will be written by companies with a rating of no less than "A-, XII" by A.M. Best or equivalent rating agency. Honeywell will endeavor to provide a thirty (30) day notice of cancellation or non-renewal to the Customer. In the event that a self-insured program is implemented, Honeywell will provide adequate proof of financial responsibility.

5. HAZARDOUS SUBSTANCES, MOLD AND UNSAFE WORKING CONDITIONS

5.1 Customer has not observed or received notice from any source (formal or informal) of (a) Hazardous Substances or Mold, either airborne or on or within the walls, floors, ceilings, heating, ventilation and air conditioning systems, plumbing systems, structure, and other components of the Site, or within furniture, fixtures, equipment, containers or pipelines in a Site; or (b) conditions that, to Customer's knowledge, might cause or promote accumulation, concentration, growth or dispersion of Hazardous Substances or Mold on or within such locations.

5.2 Honeywell is not responsible for determining whether the Covered Equipment or the temperature, humidity and ventilation settings used by Customer, are appropriate for Customer and the Site except as specifically provided in an attached Work Scope Document.

5.3 If any such materials, situations or conditions, whether disclosed or not, are in fact discovered by Honeywell or others and provide an unsafe condition for the performance of the work or Services, the discovery of the condition shall constitute a cause beyond Honeywell's reasonable control and Honeywell shall have the right to cease the work or Services until the area has been made safe by Customer or Customer's representative, at Customer's expense. Honeywell shall have the right to terminate this Agreement if Customer has not fully remediated the unsafe condition within sixty (60) days of discovery.

5.4 Customer represents that Customer has not retained Honeywell to discover, inspect, investigate, identify, prevent or remediate Hazardous Substances or Mold or conditions caused by Hazardous Substances or Mold.

5.5 Customer is responsible for the containment of any and all refrigerant stored on or about the premises. Customer accepts all responsibility for and agrees to indemnify Honeywell against any and all claims, damages, or causes of action that arise out of the storage, consumption, loss and/or disposal of refrigerant, except to the extent Honeywell has brought refrigerant onsite and is directly and solely negligent for its mishandling.

6. WARRANTY

6.1 Honeywell will replace or repair any product Honeywell provides under this Agreement that fails within the warranty period of one (1) year because of defective workmanship or materials, except to the extent the failure results from Customer negligence, fire, lightning, water damage, or any other cause beyond the control of Honeywell. This warranty is effective as of the date of Customer acceptance of the product or the date Customer begins beneficial use of the product, whichever occurs first, and shall terminate and expire one (1) year after such effective date. Honeywell's sole obligation, and Customer's sole remedy, under this warranty is repair or replacement, at Honeywell's election, of the applicable defective products within the one (1) year warranty period. All products repaired or replaced, if any, are warranted only for the remaining and unexpired portion of the original one (1) year warranty period.

6.2 EXCEPT AS EXPRESSLY PROVIDED IN SECTION 6.1, HONEYWELL MAKES NO REPRESENTATIONS OR WARRANTIES, WHETHER WRITTEN, EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, AND HEREBY DISCLAIMS ALL REPRESENTATIONS AND WARRANTIES, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSE AND ANY AND ALL WARRANTIES REGARDING HAZARDOUS SUBSTANCES OR MOLD. NO EXTENSION OF THIS WARRANTY WILL BE BINDING UPON HONEYWELL UNLESS SET FORTH IN WRITING AND SIGNED BY HONEYWELL'S AUTHORIZED REPRESENTATIVE.

6.3 Honeywell shall have no duty, obligation or liability, all of which Customer expressly waives, for any damage or claim, whether known or unknown, including but not limited to property damage, personal injury, loss of income, emotional distress, death, loss of use, loss of value, adverse health effect or any special, consequential, punitive, exemplary or other damages, regardless of whether such damages may be caused by or otherwise associated with defects in the Services, in whole or in part due to or arising from any investigation, testing, analysis, monitoring, cleaning, removal, disposal, abatement, remediation, decontamination, repair, replacement, relocation, loss of use of building, or equipment and systems, or personal injury, death or disease in any way associated with Hazardous Substances or Mold.

7. INDEMNITY

Customer agrees to indemnify, defend and hold harmless Honeywell and its officers, directors, employees, affiliates and agents (each, an "indemnitee") from and against any and all actions, lawsuits, losses, damages, liabilities, claims, costs and expenses (including, without limitation, reasonable attorneys' fees) caused by, arising out of or relating to Customer's breach or alleged breach of this Agreement or the negligence or willful misconduct (or alleged negligence or willful misconduct) of Customer or any other person under Customer's control or for whom Customer is responsible. WITHOUT LIMITING THE FOREGOING, TO THE FULLEST EXTENT ALLOWED BY LAW, CUSTOMER SHALL INDEMNIFY AND HOLD HONEYWELL AND EACH OTHER INDEMNITEE HARMLESS FROM AND AGAINST ANY AND ALL CLAIMS AND COSTS OF WHATEVER NATURE, INCLUDING BUT NOT LIMITED TO, CONSULTANTS' AND ATTORNEYS' FEES, DAMAGES FOR BODILY INJURY AND PROPERTY DAMAGE, FINES, PENALTIES, CLEANUP COSTS AND COSTS ASSOCIATED WITH DELAY OR WORK STOPPAGE, THAT IN ANY WAY RESULTS FROM OR ARISES UNDER THE BREACH OF THE REPRESENTATIONS AND WARRANTIES OF CUSTOMER IN SECTION 5, THE EXISTENCE OF MOLD OR A HAZARDOUS SUBSTANCE AT A SITE, OR THE OCCURRENCE OR EXISTENCE OF THE SITUATIONS OR CONDITIONS DESCRIBED IN SECTION 5, WHETHER OR NOT CUSTOMER PROVIDES HONEYWELL ADVANCE NOTICE OF THE EXISTENCE OR OCCURRENCE AND REGARDLESS OF WHEN THE HAZARDOUS SUBSTANCE OR OCCURRENCE IS DISCOVERED OR OCCURS. Customer may not enter into any settlement or consent to any judgment without the prior written approval of each indemnitee. This Section 7 shall survive termination or expiration of this Agreement for any reason.

8. LIMITATION OF LIABILITY

NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, (I) IN NO EVENT WILL HONEYWELL BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE, EXEMPLARY, STATUTORY, OR INDIRECT DAMAGES, LOSS OF PROFITS, REVENUES, OR USE, OR THE LOSS OR CORRUPTION OF DATA OR UNAUTHORIZED ACCESS TO OR USE OR MISAPPROPRIATION OF DATA BY THIRD PARTIES, EVEN IF INFORMED OF THE POSSIBILITY OF ANY OF THE FOREGOING, AND (II) THE AGGREGATE LIABILITY OF HONEYWELL FOR ANY CLAIMS ARISING OUT OF OR RELATED TO THIS AGREEMENT WILL IN NO CASE EXCEED THE PRICE, TO THE EXTENT PERMITTED BY APPLICABLE LAW, THESE LIMITATIONS AND EXCLUSIONS WILL APPLY WHETHER LIABILITY ARISES FROM BREACH OF CONTRACT, INDEMNITY, WARRANTY, TORT, OPERATION OF LAW, OR OTHERWISE.

9. EXCUSABLE DELAYS

Honeywell is not liable for damages caused by delay or interruption in Services due to fire, flood, corrosive substances in the air, strikes, lockout, disputes with workmen, inability to obtain material or services, commotion, war, acts of God, the presence of Hazardous Substances or Mold, or any other cause beyond Honeywell's reasonable control. Should any part of the system or any Equipment be damaged by fire, water, lightning, acts of God, the presence of Hazardous Substances or Mold, third parties or any other cause beyond the control of Honeywell, any repairs or replacement will be paid for by Customer. In the event of any such delay, date of shipment or performance will be extended by a period equal to the time lost by reason of such delay, and Honeywell will be entitled to recover from Customer its reasonable costs, overhead, and profit arising from such delay.

10. PATENT INDEMNITY

10.1 Honeywell shall, at its expense, defend or, at its option, settle any suit that may be instituted against Customer for alleged infringement of any United States patents related to the hardware or software manufactured and provided by Honeywell under this Agreement ("the equipment"), provided that a) such alleged infringement consists only in the use of such equipment by itself and not as part of, or in combination with, any other devices, parts or software not provided by Honeywell hereunder, b) Customer gives Honeywell immediate notice in writing of any such suit and permits Honeywell, through counsel of its choice, to answer the charge of infringement and defend such suit, and c) Customer gives Honeywell all needed information, assistance and authority, at Honeywell's expense, to enable Honeywell to defend such suit.

10.2 If such a suit has occurred, or in Honeywell's opinion is likely to occur, Honeywell may, at its election and expense: a) obtain for Customer the right to continue using such equipment; b) replace, correct or modify it so that it is not infringing; or if neither a) or b) is not reasonable then c) remove such equipment and grant Customer a credit therefore, as depreciated.

10.3 In the case of a final award of damages in any such suit, Honeywell will pay such award. Honeywell will not, however, be responsible for any settlement made without its written consent.

10.4 THIS ARTICLE STATES HONEYWELL'S TOTAL LIABILITY AND CUSTOMER'S SOLE REMEDY FOR ANY ACTUAL OR ALLEGED INFRINGEMENT OF ANY PATENT BY THE HARDWARE MANUFACTURED AND PROVIDED BY HONEYWELL HEREUNDER.

11. SOFTWARE LICENSE

All software provided in connection with this Agreement shall be licensed and not sold. The end user of the software will be required to sign a license agreement with provisions limiting use of the software to the equipment provided under these specifications, limiting copying, preserving confidentiality, and prohibiting transfer to a third party. Licenses of this type are standard for computer-based equipment of the type covered by this Agreement. Customer shall be expected to grant Honeywell access to the end user for purposes of obtaining the necessary software license.

12. DISPUTE RESOLUTION

With the exception of any controversy or claim arising out of or related to the installation, monitoring, and/or maintenance of fire and/or security systems, the Parties agree that any controversy or claim between Honeywell and Customer arising out of or relating to this Agreement, or the breach thereof, will be settled by arbitration in a neutral venue, conducted in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association. Any award rendered by the arbitrator will be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof. Any controversy or claim arising out of or related to the installation, monitoring, and/or maintenance of systems associated with security and/or the detection of, and/or reduction of risk of loss associated with fire will be resolved in a court of competent jurisdiction.

13. ACCEPTANCE

This proposal and the pages attached shall become an Agreement upon signature above by Honeywell and Customer. The terms and conditions are expressly limited to the provisions hereof, including Honeywell's General Terms and Conditions attached hereto, notwithstanding receipt of, or acknowledgment by, Honeywell of any purchase order, specification, or other document issued by Customer. Any additional or different terms set forth or referenced in Customer's purchase order are hereby objected to by Honeywell and shall be deemed a material alteration of these terms and shall not be a part of any resulting order.

14. MISCELLANEOUS

14.1 This Agreement represents the entire Agreement between Customer and Honeywell for the Work described herein and supersedes all prior negotiations, representations or Agreements between the Parties related to the work described herein.

14.2 None of the provisions of this Agreement shall be modified, altered, changed or voided by any subsequent Purchase Order or other document unilaterally issued by Customer that relates to the subject matter of this Agreement. This Agreement may be amended only by written instrument signed by both parties.

14.3 This Agreement is governed by the law of the State where the work is to be performed.

14.4 Any provision or part of this Agreement held to be void or unenforceable under any laws or regulations will be deemed stricken, and all remaining provisions will continue to be valid and binding upon Honeywell and Customer, who agree that this Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

14.5 Customer may not assign or transfer its rights or delegate its obligations under this Agreement, in whole or in part, without the prior written consent of Honeywell. Honeywell may assign or transfer this Agreement, in whole or in part, or any of its rights or obligations under this Agreement without consent.

14.6 Customer retains all rights that Customer already holds in data and other information that Customer or persons acting on Customer's behalf input, upload, transfer, or make accessible in relation to, or which is collected from its devices or equipment by, the services provided under this Agreement ("Input Data"). Honeywell and its affiliates have the right to retain, transfer, disclose, duplicate, analyze, modify and otherwise use Input Data to provide, protect, improve or develop their products or services. Honeywell and its affiliates may also use Input Data for any other purpose provided it is in an anonymized form that does not identify Customer. Any Customer data contained within Input Data shall only be used or processed in accordance with the data privacy terms of this Agreement and applicable law. All information, analysis, insights, inventions and algorithms derived from Input Data by Honeywell and/or its affiliates (but excluding Input Data itself) and any intellectual property rights related thereto, are owned exclusively and solely by Honeywell and its affiliates and are their confidential information. This Section survives termination or expiration of this Agreement.

15. COVERAGE

15.1 Customer agrees to provide access to all Equipment covered by this Agreement. Honeywell will be free to start and stop all primary equipment incidental to the operation of the mechanical, control, automation, and life safety system(s) as arranged with Customer's representative.

15.2 It is understood that the repair, replacement, and emergency service provisions apply only to the Equipment included in the attached List of Covered Equipment. Repair or replacement of non-maintainable parts of the system such as, but not limited to, ductwork, piping, shell and tube (for boilers, evaporators, condensers, and chillers), unit cabinets, boiler refractory material, heat exchangers, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports and other non-moving parts, is not included under this Agreement. Costs to repair or replace such non-maintainable parts will be the sole responsibility of Customer.

15.3 Honeywell will not reload software, nor make repairs or replacements necessitated by reason of negligence or misuse of the Equipment by persons other than Honeywell or its employees, or caused by lightning, electrical storm, or other violent weather or by any other cause beyond Honeywell's control. Honeywell will provide such services at Customer's request and at an additional charge. Customer is entitled to receive Honeywell's then current preferred-Customer labor rates for such services.

15.4 Honeywell may install diagnostic devices and/or software at Honeywell's expense to enhance system operation and support. Upon termination of this Agreement, Honeywell may remove these devices and return the system to its original operation. Customer agrees to provide, at its sole expense, connection to the switched telephone network for the diagnostic devices and/or software.

15.5 Honeywell will review the Services delivered under this Agreement on an annual basis, unless otherwise noted.

15.6 This Agreement assumes that the systems and/or Equipment included in the attached List of Covered Equipment are in maintainable condition. If repairs are necessary upon initial inspection or initial seasonal start-up, repair charges will be submitted for approval. Should these charges be declined, those non-maintainable items will be eliminated from coverage under this Agreement and the price adjusted accordingly.

15.7 In the event that the system or any equipment component thereof is altered, modified, changed or moved, this Agreement may be immediately adjusted or terminated, at Honeywell's sole option. HONEYWELL is not responsible for any damages resulting from such alterations, modifications, changes or movement.

15.8 Honeywell is not responsible for maintaining a supply of, furnishing and/or replacing lost or needed refrigerants not otherwise expressly required under this Agreement. Customer is solely responsible for the cost of material and labor of any such refrigerant not otherwise provided for under this Agreement at current market rates.

15.9 Maintenance, repairs, and replacement of Equipment parts and components are limited to restoring to proper working condition. Honeywell is not obligated to provide replacement software, equipment, components and/or parts that represent a significant betterment or capital improvement to Customer's system(s) hereunder.

15.10 Unless otherwise specified, Customer retains all responsibility for maintaining LANs, WANs, leased lines and/or other communication mediums incidental or essential to the operation of the system(s) or Equipment found included in the attached List of Covered Equipment.

15.11 Customer will promptly notify Honeywell of any malfunction in the system(s) or Equipment covered under this Agreement that comes to Customer's attention.

16. TERMS OF PAYMENT

16.1 Subject to Honeywell's approval of Customer's credit, Customer will pay or cause to be paid to Honeywell the full price for the Services as specified on the first page of this Agreement. Honeywell will submit annual invoices to Customer in advance for Services to be performed during the subsequent billing period, and payment shall be due within twenty (20) days after Customer's receipt of each such invoice. Payments for Services past due more than five (5) days shall accrue interest from the due date to the date of payment at the rate of one and one-half percent (1.5%) per month, compounded monthly, or the highest legal rate then allowed. Customer will pay all attorney and/or collection fees incurred by Honeywell in collecting any past due amounts.

16.2 **Price Adjustment.** Honeywell may annually adjust the amounts charged to Customer under this Agreement, and Customer will pay to Honeywell such adjusted amounts in accordance with Section 16.1 and the other applicable provisions of this Agreement.

17. TERMINATION

17.1 Customer may terminate this Agreement at any time with sixty (60) days written notice to Honeywell.

17.2 Honeywell may terminate this Agreement for cause (including, but not limited to, Customer's failure to make payments as agreed herein) after giving Customer written notice of its intent to terminate. If, within thirty (30) days following receipt of such notice, Customer fails to make the payments then due, or otherwise fails to cure or perform its obligations, Honeywell may, by written notice to Customer, terminate this Agreement and recover from Customer payment for Services performed and for losses sustained for materials, tools, construction equipment and machinery, including but not limited to, reasonable overhead, profit and applicable damages.

17.3 **Cancellation** - This Agreement may be canceled at Honeywell's option in the event Honeywell equipment on Customer's premises is destroyed or substantially damaged. Likewise, this Agreement may be canceled at Customer's option in the event Customer's premises are destroyed. In the event of such cancellation, neither party shall be liable for damages or subject to any penalty, except that Customer will remain liable for Services rendered to the date of cancellation.

18. DEFINITIONS

18.1 "Hazardous substance" includes all of the following, whether naturally occurring or manufactured, in quantities, conditions or concentrations that have, are alleged to have, or are believed to have an adverse effect on human health, habitability of a Site, or the environment: (a) any dangerous, hazardous or toxic pollutant, contaminant, chemical, material or substance defined as hazardous or toxic or as a pollutant or contaminant under state or federal law, and (b) any petroleum product, nuclear fuel or material, carcinogen, asbestos, urea formaldehyde, foam-in-place insulation, polychlorinated biphenyl (PCBs), and (c) any other chemical or biological material or organism, that has, is alleged to have, or is believed to have an adverse effect on human health, habitability of a Site, or the environment.

18.2 "Mold" means any type or form of fungus or biological material or agent, including mold, mildew, moisture, yeast and mushrooms, and any mycotoxins, spores, scents, or by-products produced or released by any of the foregoing. This includes any related or any such conditions caused by third parties.

18.3 "Covered Equipment" means the equipment covered by the Services to be performed by Honeywell under this Agreement, and is limited to the equipment included in the respective work scope attachments.

18.4 "Services" means those services and obligations to be undertaken by Honeywell in support of, or to maintain, the Covered Equipment, as more fully detailed in the attached work scope document(s), which are incorporated herein.

ADDENDUM A (FOR PUBLIC ENTITIES)

The following article is hereby incorporated and made a part of the above referenced Agreement as evidenced by the signatures affixed below:

ARTICLE 8. Appropriations and Essential Use

8.1 CUSTOMER reasonably believes that sufficient funds can be obtained to make all payments for the initial term, as described in Paragraph 3.1. of the Agreement. CUSTOMER hereby covenants that it shall do all things lawfully within its power to obtain funds from which such payments may be made, including making provisions for such payments, to the extent necessary, in each budget submitted for the purpose of obtaining funding, using its bona fide best efforts to have such portion of the budget approved and exhausting all available administrative reviews and appeals in the event such portion of the budget is not approved. It is CUSTOMER'S intent to make the payments for the initial term if funds are legally available therefor and in that regard CUSTOMER represents that (a) the use of the Equipment and Services is essential to its proper, efficient and economic functioning or to the services that is provided to its citizens; (b) CUSTOMER has an immediate need for and expects to make immediate use of substantially all the Equipment and Services, which need is not temporary or expected to diminish in the foreseeable future; and (c) the Equipment and Services shall be used by CUSTOMER only for the purpose of performing one or more of its governmental or proprietary functions consistent with the permissible scope of its authority.

8.2. In the event no funds or insufficient funds are appropriated and budgeted for the acquisition, retention or operation of the Equipment and Services under the Agreement, then CUSTOMER shall, not less than sixty (60) days prior to the end of such applicable fiscal period, in writing, notify HONEYWELL (and its assignee, if any) of such occurrence. The Agreement shall thereafter terminate and be rendered null and void on the last day of the fiscal period for which appropriations were made without penalty, liability or expense to CUSTOMER of any kind, except as to (i) the portions of the payments herein agreed upon for which funds have been appropriated and budgeted or are otherwise available, and (ii) CUSTOMER'S other obligations and liabilities under the Agreement relating to, accruing or arising prior to such termination. In the event of such termination, CUSTOMER agrees to peaceably surrender possession of any Equipment (provided by HONEYWELL under the Agreement) to HONEYWELL (or its assignee, if any) on the date of such termination, packed for shipment in accordance with manufacturer's specifications and eligible for manufacturer's maintenance, and freight prepaid and insured to any location in the continental United States designated by HONEYWELL, all at CUSTOMER'S expense. HONEYWELL (or its assignee, if any) may exercise all available legal and equitable rights and remedies in retaking possession of any Equipment provided by HONEYWELL under this Agreement.

8.3 Notwithstanding the foregoing, CUSTOMER agrees (a) that if the Agreement is terminated in accordance with the preceding paragraph, CUSTOMER shall not purchase, lease or rent equipment which performs the same functions as, or functions taking the place of, those performed by the Equipment nor shall it contract for any services similar to or that take the place of the Services provided under the Agreement, and shall not permit such functions to be performed by its own employees or by any agency or entity affiliated with or hired by CUSTOMER for the balance of the fiscal period in which such termination occurs or the next succeeding fiscal period thereafter, and (b) that it shall not, during the initial term, give priority in the application of funds to any other functionally similar equipment or services.

Except as expressly set forth in this Addendum, all of the terms and conditions of the Agreement remain in full force and effect.



FUNDS VERIFICATION FORM

DEPARTMENT: DPW

FUND NAME: Heating and Cooling

ACCOUNT NUMBER/S: 101-265-932.000, 205-301-932.000, 205-336-932.000, 101-441-932.000, 271-790-932.000.

PURPOSE FOR REQUEST:

Cover contract extension of Honeywell

AMOUNT OF EXPENDITURE: \$93,824.00

SIGNATURE OF DEPARTMENT HEAD:

FUNDS CURRENTLY AVAILABLE: \$126,380

101-265-932.000 - \$53,060

101-441-932.000 - \$30,150

205-301-932.000 - \$20,490

205-336-932.000 - \$ 8,230

271-790-932.000 - \$14,450

FINANCE DEPARTMENT APPROVAL:

DATE: 12-7-20



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **December 14, 2020**

Item No. C.

General Description: Resolution for the Acceptance of the Preserves Road System - & Act 51 Funding

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Resolution for the Acceptance of the Preserves Road System - & Act 51 Funding
DATE: December 9, 2020

I concur with the recommendation of Roberto Scappaticci, Director of Public Works and Steve Hitchcock, City Attorney and respectfully request Council adopt the attached resolution to incorporate the street system in the Preserves Subdivision (South of Ecorse) into the local road network. Upon this action, the street system would become public, the City would collect Act 51 revenue from the State of Michigan, and the City would legally resume snow plowing required.

Motion by _____, supported by _____, to concur with the administration and adopt the attached resolution to incorporate the street system in the Preserves Subdivision (South of Ecorse) into the local road network. Upon this action, the street system would become public, the City would collect Act 51 revenue from the State of Michigan, and the City would legally resume snow plowing required.

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Mayor LeRoy D. Burcroff

FROM: Roberto J. Scappaticci, Director of Department of Public Works

CC: Robert McCraight, Director of Public Services
Kathy Hood, Assistant Director of Department of Public Works

DATE: December 9th, 2020

SUBJECT: Resolution for the Acceptance of the Preserves Road System – & Act 51 Funding

Dear Mayor,

At this time, the DPW is recommending that the City Council adopt, approve and allow signature for the following resolution to incorporate the street system in the Preserves Subdivision (south of Ecorse) into local road network. Upon this action, the street system would become public, and the City would collect Act 51 revenue from the State of Michigan, and the City could legally resume snow plowing as required.

The street system contains roughly $\frac{3}{4}$ of a mile of pavement. The attached resolution has been drafted by Steve Hitchcock, at this time we are recommending to present this to City Council for approval of signature.

Sincerely,



Roberto J. Scappaticci, Director of Public Works

y:\admin documents\roads\preserves road system\road easements\memo to council.docx

RESOLUTION NO. ____
CITY OF ROMULUS
WAYNE COUNTY, MICHIGAN

A RESOLUTION TO ACCEPT BELOW LISTED ROADS WITHIN THE CITY OF ROMULUS

Present: _____

Absent: _____

AT A REGULAR meeting of the Romulus City Council of the City of Romulus, Michigan, held at Romulus City Hall on Monday, December 14, 2020, at 7:30 p.m., the following resolution was offered by _____, and supported by _____
_____.

WHEREAS, a new roads have been established within the City of Romulus,

NOW THEREFORE, BE IT RESOLVED to concur with the administration and accept as a public road right-of-way the following roads:

1. Coral Drive - from Saddleback Drive to Sienna Drive;
2. Gainsboro Court - from Gainsboro Drive to Dead End;
3. Gainsboro Drive – from Sienna Drive to Saddleback Drive;
4. Moccasin Drive – from Ecorse Road to Dead End;
5. Saddleback Drive – from Gainsboro Drive to Dead End;
6. Sienna Boulevard – from Ecorse Road to Sienna Drive; and
7. Sienna Drive – from Moccasin Drive to Coral Drive.

RESOLUTION DECLARED ADOPTED.

Adopted: December 14, 2020

Roll Call Vote: Ayes: _____

Nays: _____

I, Ellen Craig-Bragg, Clerk for the City of Romulus, do hereby certify the foregoing to be a true copy of a resolution duly adopted by Romulus City Council at their meeting held on December 14, 2020.

Ellen Craig-Bragg
City Clerk

CENTERLINE OF CORAL DRIVE (60 FT. WIDE)

A CENTERLINE OF ROAD, BEING SITUATED IN THE NORTH 1/2 OF SECTION 9,
TOWN 3 SOUTH, RANGE 9 EAST, CITY OF ROMULUS, WAYNE COUNTY, MICHIGAN,
DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF CENTERLINE OF CORAL DRIVE (60 FT.
WIDE) AND THE NORTH RIGHT OF WAY LINE OF SADDLEBACK DRIVE (60 FT.
WIDE); THENCE THE FOLLOWING TWO (2) COURSES ALONG SAID CENTERLINE: 1)
N 02°03'48" W 642.18 FEET, 2) 78.24 FEET ALONG A CURVE TO THE LEFT, HAVING A
RADIUS OF 100.00 FEET, DELTA OF 44°49'46", CHORD BEARING N 24°28'33" W 76.25
FEET TO THE POINT OF ENDING.

CENTERLINE OF GAINSBORO DRIVE (60 FT. WIDE)

A CENTERLINE OF ROAD, BEING SITUATED IN THE NORTH 1/2 OF SECTION 9,
TOWN 3 SOUTH, RANGE 9 EAST, CITY OF ROMULUS, WAYNE COUNTY, MICHIGAN,
DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF CENTERLINE OF GAINSBORO DRIVE (60 FT.
WIDE) AND THE SOUTH RIGHT OF WAY LINE OF SIENNA DRIVE (60 FT. WIDE);
THENCE THE FOLLOWING FIVE (5) COURSES ALONG SAID CENTERLINE: 1) S
01°43'41" E 97.97 FEET, 2) 232.91 FEET ALONG A CURVE TO THE LEFT, HAVING A
RADIUS OF 500.00 FEET, DELTA OF 26°41'22", CHORD BEARING S 15°04'23" E 230.81
FEET, 3) S 28°25'04" E 109.33 FEET, 4) 231.08 FEET ALONG A CIRVE TO THE RIGHT,
HAVING A RADIUS OF 500.00 FEET, DELTA OF 26°28'47", CHORD BEARING S
15°10'41" E 229.03 FEET, 5) S 01°56'18" E 118.58 FEET TO THE POINT OF ENDING.

CENTERLINE OF GAINSBORO COURT (60 FT. WIDE)

A CENTERLINE OF ROAD, BEING SITUATED IN THE NORTH 1/2 OF SECTION 9,
TOWN 3 SOUTH, RANGE 9 EAST, CITY OF ROMULUS, WAYNE COUNTY, MICHIGAN,
DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF CENTERLINE OF GAINSBORO COURT (60
FT. WIDE) AND THE WEST RIGHT OF WAY LINE OF GAINSBORO DRIVE (60 FT.
WIDE); THENCE THE FOLLOWING THREE (3) COURSES ALONG SAID CENTERLINE:
1) S 74°37'34" W 22.36 FEET, 2) 178.45 FEET ALONG A CURVE TO THE LEFT, HAVING
A RADIUS OF 250.00 FEET, DELTA OF 40°53'48", CHORD BEARING S 54°10'40" W
174.68 FEET, 3) S 33°43'47" W 161.56 FEET TO THE POINT OF ENDING.

CENTERLINE OF MOCCASIN DRIVE (60 FT. WIDE)

A CENTERLINE OF ROAD, BEING SITUATED IN THE NORTH 1/2 OF SECTION 9,
TOWN 3 SOUTH, RANGE 9 EAST, CITY OF ROMULUS, WAYNE COUNTY, MICHIGAN,
DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF CENTERLINE OF MOCCASIN DRIVE (60 FT.
WIDE) AND THE SOUTH RIGHT OF WAY LINE OF ECORSE ROAD (VARIABLE
WIDTH); THENCE THE FOLLOWING THREE (3) COURSES ALONG SAID
CENTERLINE: 1) S 01°44'00" E 88.24 FEET, 2) 164.10 FEET ALONG A CURVE TO THE
RIGHT, HAVING A RADIUS OF 250.00 FEET, DELTA OF 37°36'33", CHORD BEARING S
17°04'17" W 161.17 FEET, 3) S 35°52'34" W 61.12 FEET TO THE POINT OF ENDING.

CENTERLINE OF SIENNA BLVD. (100 FT. WIDE)

A CENTERLINE OF ROAD, BEING SITUATED IN THE NORTH 1/2 OF SECTION 9,
TOWN 3 SOUTH, RANGE 9 EAST, CITY OF ROMULUS, WAYNE COUNTY, MICHIGAN,
DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF CENTERLINE OF SIENNA BLVD. (100 FT.
WIDE) AND THE SOUTH RIGHT OF WAY LINE OF ECORSE ROAD (VARIABLE
WIDTH); THENCE THE FOLLOWING ONE (1) COURSES ALONG SAID CENTERLINE:
1) S 01°43'11" E 155.10 FEET, TO THE POINT OF ENDING.

CENTERLINE OF SIENNA DRIVE (60 FT. WIDE)

A CENTERLINE OF ROAD, BEING SITUATED IN THE NORTH 1/2 OF SECTION 9,
TOWN 3 SOUTH, RANGE 9 EAST, CITY OF ROMULUS, WAYNE COUNTY, MICHIGAN,
DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF CENTERLINE OF SIENNA DRIVE (60 FT.
WIDE) AND THE EAST RIGHT OF WAY LINE OF MOCCANIN DRIVE (60FT. WIDE);
THENCE THE FOLLOWING FOUR (4) COURSES ALONG SAID CENTERLINE: 1) S
74°13'51" E 3.45 FEET, 2) 76.37 FEET ALONG A CURVE TO THE LEFT, HAVING A
RADIUS OF 250.00 FEET, DELTA OF 17°30'08", CHORD BEARING S 82°56'46" E 76.07
FEET, 3) N 88°16'10" E 955.63 FEET, 4) 78.24 FEET ALONG A CIRVE TO THE RIGHT,
HAVING A RADIUS OF 100.00 FEET, DELTA OF 44°49'46", CHORD BEARING S
69°18'35" E 76.25 FEET TO THE POINT OF ENDING.

CENTERLINE OF SADDLEBACK DRIVE (60 FT. WIDE)

A CENTERLINE OF ROAD, BEING SITUATED IN THE NORTH 1/2 OF SECTION 9,
TOWN 3 SOUTH, RANGE 9 EAST, CITY OF ROMULUS, WAYNE COUNTY, MICHIGAN,
DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF CENTERLINE OF SADDLEBACK DRIVE (60
FT. WIDE) AND THE EAST RIGHT OF WAY LINE OF GAINSBORO DRIVE (60FT.
WIDE); THENCE THE FOLLOWING FIVE (5) COURSES ALONG SAID CENTERLINE: 1)
N 88°03'42" E 125.85 FEET, 2) 166.16 FEET ALONG A CURVE TO THE RIGHT, HAVING A
RADIUS OF 3000.00 FEET, DELTA OF 03°10'25", CHORD BEARING N 89°38'54" E 166.14
FEET, 3) S 88°45'53" E 265.69 FEET, 4) 86.37 FEET ALONG A CURVE TO THE LEFT,
HAVING A RADIUS OF 1530.00 FEET, DELTA OF 03°14'04", CHORD BEARING N
89°35'23" E 86.36 FEET, 5) N 87°56'12" E 169.28 FEET TO THE POINT OF ENDING.

INSTRUCTIONS: Complete form and mail to Michigan Department of Transportation, Bureau of Transportation Planning, P.O. Box 30050, Lansing, MI 48909.

[illegible]



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held:

December 14, 2020

Item No. D.

General Description: ITB 20/21/05 Fire Station #4 Building Structural Repairs

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: ITB 20/21-05 Fire Station #4 Building Structural Repairs
DATE: December 10, 2020

I concur with the recommendation of Kevin Krause, Fire Chief, Kathy Hood, Asst. DPW Director, and Gary Harris, Purchasing Director and respectfully request Council award Bid ITB 20/21-05 to the most responsive bidder, Davenport Masonry, Inc., for phased structural façade repairs of the north elevation of Fire Station #4 located at 28777 Eureka Road in the amount of \$131,250. An additional \$15,000 contingency is being requested to cover unforeseen work for a total of \$146,250.00.

Maria Farris, Finance Director, has verified funds for this acquisition have been budgeted for and are available in the Public Safety Fund – Fire Department, Capital Outlay Expense Account #205-336-970.000.

Motion by _____, supported by _____, to concur with the administration and award Bid ITB 20/21-05 to the most responsive bidder, Davenport Masonry, Inc., for phased structural façade repairs of the north elevation of Fire Station #4 located at 28777 Eureka Road in the amount of \$131,250 with an additional \$15,000 contingency to cover unforeseen work for a total of \$146,250.00.



MEMORANDUM

DATE: December 9, 2020
TO: Mayor LeRoy D. Burcroff
FROM: Gary Harris, Purchasing Director
SUBJECT: ITB 20/21-05 FIRE STATION #4 BUILDING STRUCTUAL REPAIRS

Bids were solicited for the phased structural and façade repairs of the north elevation of Fire Station #4 located at 28777 Eureka Road, Romulus, Michigan

Bid documents were made available to download from the MITN Purchasing Group page of BidNet Direct at www.mitn.info. The MITN System notified 231 companies of the bid and of them, 60 companies downloaded the bid specifications and 2 companies were informed by email of the bidding opportunity (See Bidder's list attached).

On October 27, 2020, 4 bids were received and publicly opened via a Zoom Meeting.

I concur with the recommendations of Fire Chief, Kevin Krause and Assistant Director of the DPW Kathy Hood to award the contract to the most responsive bidder Davenport Masonry, Inc., in the amount of \$131,250. Additionally, a \$15,000 contingency is being requested to cover unforeseen work for a total of \$146,250.00. Please note the original bid amount of \$192,250.00 was reduced by not moving forward with the metal panels and rebuilding existing walls as indicated in Attachment V (Voluntary Alternate) of the bidder's submittal. All structural issues will be addressed.

The apparent low bidder NRC Builders has been deemed non-responsive due to the exceptions taken in their bid as well as the fact that they did not properly complete the Subcontractor pages of the submittal so the subcontractor could be properly vetted.

Maria Farris, Finance Director, has verified that funds for this acquisition have been budgeted for and are available in the Public Safety Fund - Fire Department, Capital Outlay Expense Account, (205-336-970.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris,
Purchasing Director

MINUTES OF ITB 20/21-05 Fire Station #4 Building Structural Repairs

The public opening of the afore mentioned solicitation was held via Zoom meeting, Tuesday, October 27, 2020 in the Romulus Council Office.

The following were present for the opening:

Gary Harris – Purchasing Director
Lynn A. Conway – Purchasing Advisor

4 sealed bids were received and publicly opened.

NRC Builders
Davenport Masonry, Inc.
Ram Construction Services of Michigan Inc
National Restoration Inc.

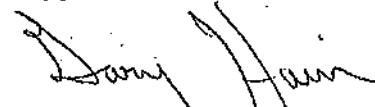
A copy of the tabulation sheet is attached.

Respectfully submitted,



Gary Harris,
Purchasing Director

I, Gary Harris, Purchasing Director for the City of Romulus, do hereby certify the foregoing to be a true copy of the minutes of ITB 20/21-05 held on October 27, 2020.



Gary Harris,
Purchasing Director

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Gary Harris, Purchasing Director
FROM: Kathryn Hood, Assistant DPW Director
DATE: November 19, 2020
SUBJECT: Bid Award-Bid ITB-20/21-05 Fire Station #4 Façade Repairs

It is the recommendation of the DPW to award Bid ITB – 20/21-05 for façade repairs to the most responsive, responsible bidder Davenport Masonry, Inc.

The total bid amount of \$192,250.00 will be reduced to \$146,250 by not moving forward with the metal panels and just rebuilding the existing walls. This amount includes the recommended 15% contingency amount.

Funds were budgeted for this project in account # 205-336-970.000 – Capital Outlay.

If you have any questions, please feel free to contact me.

KWH/kh

y:\admin documents\bid items\roads\sign machine\bid award.docx

Harris, Gary

From: Krause, Kevin
Sent: Tuesday, November 24, 2020 10:16 AM
To: Harris, Gary
Cc: Hood, Kathy
Subject: RE: ITB 20/21 Fire Station #4 Building Structural Repairs

Gary;

My recommendation to DPW Assistant Director Kathy Hood to award the bid to Davenport Masonry, Inc. was based on the following reasoning:

1. Total project cost for Daven Port was \$131,250 without using the structural panels which was a significant cost based on the limited quantity that we need for the project. NRC Builders was \$125,470 for a difference of \$5,780, however NRC Builders noted in their exceptions that, The would only paint the lintels, reuse aluminum window material, no new structural steel, and no winter conditions for work schedules. These exceptions work against the purpose of our bid which was to restore the structural integrity of our Fire Station, and replace failed lintels with new structural steel if need be, and update the façade of the station. The reuse of aluminum window trim which is easily damaged and more than likely would not be in good condition after being removed was in my opinion going to lead to future expense of the project and ultimately increasing the overall bid. NRC also did not make any recommendations for a contingency amount for such items in their bid.
2. In my opinion the NRC bid while lower was insufficient in preparing the City as the customer for all possible scenarios and options for the best overall project results with price in mind after all unforeseen were addressed.

Please advise if you have any further questions.

Thank you.

Kevin W. Krause
Director of Fire Services & Emergency Management
Office: 734-955-8964
Cell: 248-342-0258
KKrause@Romulusgov.com



MEMBER
INTERNATIONAL ASSOCIATION OF FIRE CHIEFS
www.iafc.org

NOTICE: This electronic mail message and any files transmitted with it are intended exclusively for the individual or entity to which it is addressed. The message, together with any attachment, may contain confidential and/or privileged information. Any unauthorized review, use, printing, saving, copying, disclosure or distribution is strictly prohibited. If you have received this message in error, please immediately advise the sender by reply email and delete all copies.

VENDOR LIST
ITB 20/21-05 Fire Station #4 Building Structural Repairs

Meades Modern Masonry, LLC
Bill Meade – Meadesmm@gmail.com
734-686-9111

RAM Construction
Garret Kelly – gkelly@ramservices.com
734-634-2987

TABULATION SHEET
ITB 20/21-05 Fire Station #4 Building Structural Repairs

COMPANY:	Davenport Masonry, Inc.	NRC Builders	RAM Construction Services of MI, Inc.	National Restoration, Inc.
Acknowledgement of receipt of Addendum 1	Yes	Yes	Yes	Yes
Lump Sum bid for Phase 1	\$73,750	\$40,390	\$83,400	\$61,950
Lump Sum bid for Phase 2	\$13,000	\$19,205	\$27,980	\$16,700
Lump Sum bid for Phase 3	\$85,500	\$43,680	\$48,100	\$68,500
Lump Sum bid for Phase 4	\$20,000	\$22,195	\$19,820	\$38,250
TOTAL ALL PHASES	\$192,250	\$125,470	\$179,300	\$183,400
Per Linear feet of joint repointing	\$9.	\$15	\$9	\$18
Per Square feet of wall/spalling repair	\$140.	\$55	\$36	\$32
Statement of Warranty of workmanship :	Two Years	"Includes Addendum #1 dated 9/28/20" ???		One Year
Exceptions?	Does not include any needed to repair block backup wall, water to be provided by City, Parking to be provided, does not include any winter protection that may be needed. Recommending \$15,000 contingency for unseen work. See Attach. V	Included Painted lintels. Reusing aluminum window materials. No new structural steel beams, no winter conditions, no roofing work is included with the bid	If all stages of work are performed in one mobilization, cost savings may be available. Refer to letter dated 10/27/20 Power & water to be provided by City	Recommend a 20% contingency for unforeseen areas needing repairs, back sides of steel & soffits.
Payment Terms?	-	30 days	-	-
Can meet Insurance Requirements?	Yes	Yes	Provided copy	Yes
Estimated # Days ARP Phase 1	15	21	30	18
Estimated # days ARO Phase 2	10	18	15	5
Can provide Bond	Yes	Yes	Yes	Yes
Attachment I - Contractor's General Questionnaire	Yes	Yes	Yes	Yes
References?	Yes	See Brochure	Provided not as requested	None
Will be Using Subcontractors?	Yes	Yes	No	No
Attachment II - Subcontractor Form/s	Foco Metal Works	Will be provided upon contract award	N/A	N/A
Attachment III - Contractual Services Agreement	Yes	Yes	Yes	Yes
Attachment IV - Company's Statement of Qualifications	No	See Brochure	No	Yes - Letter from John Fletcher and additional letter dated 10/28/20
Attachment V - Additional Reimbursable Charges	Voluntary Alts- Recommending rebuilding wall with brick in lieu of metal panel. Will Deduct \$27,000 from Phase 1 and \$34,000 from Phase 3	No	No	No
Attachment VI - Exceptions to Specifications	See Attachment V	No	Refer to letter dated 10/27/20	None
Certified?	Yes	Yes	Yes	Yes

Publicly opened via Zoom meeting, Tuesday, October 27, 2020 in the Romulus Council Office.

THOSE IN ATTENDANCE:

#	NAME	COMPANY	TITLE
1	Gary Harris	CITY OF ROMULUS	BOOKKEEPER-BUYER
2	Lynn A. Conway	CITY OF ROMULUS	PURCHASING DIRECTOR

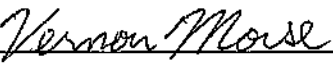
REQUEST FOR COMPETITIVE BIDS

DO NOT FILL THIS FORM IN AND SAVE A COPY TO THIS FOLDER!!!!

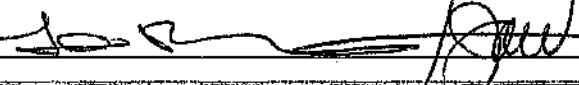
- You can save a copy to the Completed forms from Departments Folder or to your own Department's folder.
- Email the completed form to Gary Harris

DEPARTMENT NAME: Fire Department		DATE: 02/28/2020
I HEREBY REQUEST THAT COMPETITIVE BIDS BE LET FOR THE FOLLOWING MATERIAL,		
PURPOSE: Fire Station #4 Building Repairs		
IF REPLACEMENT, WILL EQUIPMENT BE (CHECK ONE IF APPLICABLE):		
☐ Traded in ☒ Sold at auction ☐ Transferred for use elsewhere, if so where? _____ ☐ Used for parts ☐ Disposed of		
BUDGET YEAR	49/20 Fiscal Year 20/21 Fiscal Year	
ACCOUNT INFORMATION		
ACCOUNT/S NUMBER	\$ AMOUNT BUDGETED	
Capital Outlay - 205-336-970.000	\$ 100,000	
205-336-970.000 Phase 2	\$ 63.000	
	\$	
SIGNATURE OF DEPARTMENT HEAD: 		DATE: 02/28/2020

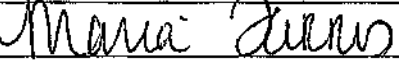
FINANCE DEPARTMENT APPROVAL

FUNDS AVAILABILITY	
ACCOUNT/S NUMBER	\$ FUNDS AVAILABLE
Capital Outlay - 205-336-970.000	\$ 163,000
	\$
	\$
SIGNATURE OF FINANCE DEPARTMENT: 	
DATE:	8/14/2020 3/3/2020

ADMINISTRATIVE APPROVAL

I HAVE REVIEWED THE REQUEST AND AUTHORIZE TO LET FOR COMPETITIVE BIDS.	
SIGNATURE OF MAYOR: 	DATE: 8/14/2020

AVAILABILITY OF FUNDS FOR AWARD

THE BID SHALL BE AWARDED IN THE AMOUNT OF \$ 146,250.00	
I AFFIRM THAT THE FUNDS ARE AVAILABLE IN THE ABOVE MENTIONED ACCOUNT/S	
FINANCE DEPT. APPROVAL: 	DATE: NOV 24, 2020



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **December 14, 2020**

Item No. A.

General Description: For Introduction and First Reading - Amendments to City Code of Ordinance, Chapter VIII; Section 8-20, Section 8-212, Section 8-230(a); Section 8-246

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, Clerk

Date: December 14, 2020

Re: Introduction and First Reading - Amendments to City Code of Ordinance, Chapter VIII;
Section 8-20; Section 8-212; Section 8-230(a); Section 8-246

For Introduction and First Reading - Amendments to City Code of Ordinance, Chapter VIII;
Section 8-20; Section 8-212; Section 8-230(a); Section 8-246

- Section 8-20 – **Enforcement and Penalty**
- Section 8-212: **International Property Maintenance Code**
- Section 8-230(a): **Vacant and Abandoned Structures**
- Section 8-246: **Penalty**

The language for the amendment(s), as proposed by the Building & Safety Department, are attached.

Department of Public Services
MEMORANDUM

TO: Honorable City Council

FROM: Robert McCraight, Director, Dept. of Public Services



DATE: 12/8/20

SUBJECT: Proposed Ordinance Amendments to City of Romulus Code
of Ordinances, Chapter 8

Please find attached, the following information regarding the proposed City of Romulus Code of Ordinances proposed amendments to Chapter 8, Sections 8-20, 8-212, 8-230(a), 8-246:

1. Response to concerns brought to my attention by Council
2. Example Property
3. Response by Steve Hitchcock, Corporate Counsel
4. Proposed text language (please note: as indicated in the proposed text language, Building Official approval is required prior to issuing a misdemeanor ticket)

Department of Public Services
MEMORANDUM

TO: Honorable City Council

FROM: Robert McCraight, Director, Dept. of Public Services

DATE: 12/3/20

SUBJECT: Proposed Ordinance Amendments to Chapter 8, Sections 8-20, 8-212, 8-230(a), 8-246

Romulus City Council members,

Thank you for your time and input during the study session on Monday November 23, 2020 held to discuss matters regarding a proposed ordinance amendments concerning code enforcement. Please contact me ASAP after reading if you require additional explanation or if you have additional concerns.

Concerns that were brought to my attention by council:

1. How do code officials determine what blight is?
The International Property Maintenance Code, The Michigan Building code as well as the ordinances adopted by the city have very specific standards and codes. If a specific code or violation does not have adopted language to support said violation it is unenforceable.
2. What were the penalties associated with civil infractions and misdemeanors?
Civil infractions under current language carry a \$200 fine for the first offense and a \$400 fine for the second offence of the same violation. Misdemeanors carry a maximum \$500 fine and up to 90 days in jail.
3. If a person is charged with two misdemeanors is it equal to a felony charge.
No, it is not equal to a felony charge. The Department of Building and Safety staff does not have any authority to charge any person with a felony.
4. If a person is charged with a misdemeanor does it get removed from their record once compliance is met?
A code official cannot convict a person of a misdemeanor, they can only charge them. Only a Judge can convict someone once they are afforded due process. If compliance is not met, a judge can find them guilty of the charge. If a person will not comply and is subsequently found guilty, that person will have additional options at their disposal to remove the misdemeanor from their record.
5. The issue regarding 90 days and 93 days in section 13-412 that was brought up will be addressed by the city attorney as it does not pertain to the aforementioned requested revisions. The attorney response is attached.

The proposed language changes have been prepared by legal counsel and are attached for your review. There are four amendments being requested, sections 8-20, 8-212, 8-230(a), and 8-246. The current language is inconsistent and should be standardized where it pertains to penalties and enforcements through the Department of Building and Safety. I will summarize our intent below.

Section 8-20; The current language does not provide the code official the authority to issue a misdemeanor if deemed necessary. The proposed amendment will allow the code official to issue either a civil or misdemeanor infraction as the situation dictates.

Section 8-212 ; The current language in section 8-212 states that a violation “*shall be deemed a misdemeanor*”. The proposed amended language would reference the exact language in the IPMC section 106.3, which allows the code official the ability to determine whether to write a civil infraction (CI) or a misdemeanor.

Section 8 -230(a); The current language in this section states that “*a person who violates or fails to comply with the requirements of this ordinance is guilty of a misdemeanor*”. The proposed amended language would allow the code official the ability to determine whether to write a civil infraction or a misdemeanor.

Section 8-246; The current language requires the code official to write 2 civil infractions for the same offense prior to being able to write a misdemeanor. The initial CI has a \$200 fine being assessed and the second carries a \$400 fine. At that time...if the violation still exists a code official is able to issue a misdemeanor. The proposed amended language would allow the code official the ability to determine whether to write a civil infraction or a misdemeanor to achieve compliance.

I would like to make perfectly clear is that under current code adoptions, in accordance with state regulations a code official can charge a person with a misdemeanor for specific items ranging from broken windows to protective treatment on a structure as long as said violation is substantiated by a specific code section. City of Romulus code officials currently have the authority. However, they are efficient and thoughtful in the execution of their duties which is why they have had such success. If they are to be charged to with continued blight removal in our community, they must have the tools to effectively do their jobs. Our goal remains to protect the health and safety of our stakeholders and gain compliance; not to issue violations or any kind when it can be avoided.

Department of Public Services
MEMORANDUM

TO: Honorable City Council

FROM: Robert McCraight, Director, Dept. of Public Services

DATE: 12/3/20

SUBJECT: Example property

This property is being shown as an example for the requested ordinance revisions in section 8.

The Department of Building and Safety received a complaint by an occupant of excessive mold and an illicit discharge into the City of Romulus sewer system. A site inspection was performed and showed the complaint to be valid. After being contacted by a City Code Official, the owner of property vacated the structure however never addressed the issues in a satisfactory manner which would allow for legal occupancy.

The building has once again been leased to several persons who were unaware of the previous issue or the requirement of the certificate of occupancy. Several notifications have gone unanswered by the property owner who resides in another community. Because of current language, our inspector is forced to write a civil infraction (fine only) this week and an additional civil infraction (fine only) the following week. Then they will be able to issue a misdemeanor which will allow the 34th district court to force compliance that will make certain the property is either vacated or inspected and residents are safe.



From: Steve Hitchcock [mailto:sjh@gmhlaw.com]
Sent: Thursday, December 03, 2020 8:38 AM
To: McCraight, Robert <rmccraight@romulusgov.com>
Subject: Various building and property maintenance violation provisions

Bob,

Sections 8-20, 8-212, 8-230, and 8-246 all refer to violations in the Chapter 8 but currently they are inconsistent and in many cases require a misdemeanor ticket be issued. The language changes I provide you are to make the language consistent and to give the enforcement officers in your department the ability to write a misdemeanor ticket or a civil infraction ticket. I recommend these changes to Council for approval.

These sections are not inconsistent with the language adopted with the City Code provided by Councilwomen Williams. That language is the general language that applies if no specific penalty is provided for in each chapter of the Code, Also the provision that contain both 90 day and 93 day for the maximum days of imprisonment are correct. Certain state statutes related to traffic offences allow municipalities to have 93 day for the penalty while others limit the penalty to 90 days.

If you have any further questions please let me know.

Steve Hitchcock

Giarmarco, Mullins & Horton, P.C.
Tenth Floor Columbia Center
101 West Big Beaver Road
Troy, Michigan 48084-5280
Phone: (248) 457-7024
Fax: (248) 404-6324
Email: sjh@gmhlaw.com
www.gmhlaw.com



Confidential: This electronic message and all contents contain information from the law firm of Giarmarco, Mullins & Horton, P.C. which may be privileged, confidential or otherwise protected from disclosure. Any recipient other than the intended recipient is hereby notified that any disclosure, copy, distribution or use of the contents of this message or any attachments is strictly prohibited. If you have received this electronic message in error, please notify us immediately by reply e-mail or by phone and destroy the original message, attachments and all copies.

Sec. 8-20. - Enforcement and penalty.

The chief legal officer (corporate counsel and/or its designees) of the city may authorize a complaint and obtain a warrant for violations of the Public Act No. 230 of 1972 (MCL 125.1501 et seq.) or the Michigan Building Code and prosecute the violation with the same power and authority in prosecuting all other ordinance violations. Violation of the Act or Michigan Building Code, as adopted by the Code of Ordinances, is either a municipal civil infraction and the city may issue a citation for a municipal civil infraction for such violation pursuant to chapter 87 of the Revised Judicature Act of 1961 (MCL 600.8701 et seq.) or a misdemeanor punishable by a fine of not more than \$500.00 or imprisonment for not more than 90 days or both, by issuance of a ticket, in the discretion of the enforcing agency under authority of MCL 125.1523. Before issuing a misdemeanor ticket an enforcing officer shall obtain the permission of the Building Official. Each day a violation continues shall be deemed a separate violation. The enforcing agency for the city shall be the director of building and safety or his designee, the police department, and/or the ordinance department

Sec. 8-212 – Interactional Property Maintenance Code

Regardless of the language of Section 106.3 of the International Property Maintenance Code, the enforcing office for violation of this code may either issue a municipal civil infraction violation or a misdemeanor punishable by a fine of not more than \$500.00 or imprisonment for not more than 90 days or both, by issuance of a ticket, in the discretion of the enforcing agency under authority of MCL 125.1523. Before issuing a misdemeanor ticket the enforcing officer shall obtain the permission of the Building Official. Each day a violation continues shall be deemed a separate violation. The enforcing agency for the city shall be the director of building and safety or his designee, the police department, and/or the ordinance department.

Sec. 8-230(a) – Vacant and Abandoned Structures

A person who violates or fails to comply with the requirements of this Division may be issued either a municipal civil infraction for such violation pursuant to Chapter 87 of the Revised Judicature Act of 1961 (MCL 600. 8701.et. seq) or or a misdemeanor punishable by a fine of not more than \$500.00 or imprisonment for not more than 90 days or both, by issuance of a ticket, in the discretion of the enforcing agency under authority of MCL 125.1523. Before issuing a misdemeanor ticket the enforcing officer shall obtain the permission of the Building Official. Each day a violation continues shall be deemed a separate violation. The enforcing agency for the city shall be the director of building and safety or his designee, the police department, and/or the ordinance department.

Sec. 8-246. – Penalty

Any person who violates this or fails to comply with this requirement or Article VIII may be issued either a municipal civil infraction violation for such violation or or a misdemeanor punishable by a fine of not more than \$500.00 or imprisonment for not more than 90 days or both, by issuance of a ticket, in the discretion of the enforcing agency under authority of MCL 125.1523. Before issuing a misdemeanor ticket the enforcing officer shall obtain the permission of the

Building Official. Each day a violation continues shall be deemed a separate violation. The enforcing agency for the city shall be the director of building and safety or his designee, the police department, and/or the ordinance department.



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: December 14, 2020

Item No. B.

General Description: Second Reading and Final Adoption of Budget Amendment 20/21-11 DPW, introduced at the 12/7/2020 regular City Council Meeting

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, Clerk

Date: December 14, 2020

Re: Second Reading & Final Adoption of Budget Amendment 20/21-11 DPW

For second reading and final adoption of a Budget Amendment 20/21-11 for the DPW to recognize Grant Contribution from SEMCOG and reducing General Fund Balance of \$7,260.00

The amendment was introduced at the regular City Council meeting on December 7, 2020

MEMORANDUM

TO: Mayor LeRoy D. Burcroff

FROM: Finance Department *MSB*

DATE: December 1, 2020

SUBJECT: Budget Amendment 20/21 - 11

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u> DPW	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>Revenue</u>				
101-000-585.000	Contribution from SEMCOG	-	32,740.00	40,000.00
<u>Expenditure</u>				
101-444-823.000	Sidewalk Engineering Fees	8,000.00	40,000.00	48,000.00
<u>Fund Balance</u>				
101-000-390.000	General Fund Balance	7,861,293.00	(7,260.00)	7,854,033.00

To recognize Grant Contribution from SEMCOG and reducing General Fund Balance of \$7,260.00

BUDGET AMENDMENT FORM

INCREASE		INCREASE	
Account Number/Name	Amount	Account Number/Name	Amount
101-444-823.000 Sidewalk Engineering Fees	\$40,000	101-000-585.000 Contribution from SEMCOG	\$32,740
		DECREASE	
		101-000-390.000 General Fund Fund Balance	\$7,260
	\$40,000		\$40,000

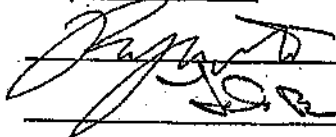
PURPOSE:

To allocate expenses and recognize the expected reimbursement from SEMCOG for the City's pathway systems grant as presented to City Council at the December 7th regular meeting.

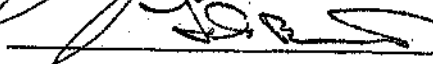
DATE:

11/30/2020

Department Head Signature:



Mayor's Authorization:



THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: December 14, 2020

Item No. C.

General Description: Second Reading and Final Adoption of Budget Amendment 20/21-12 Clerk, introduced at the 12/7/2020 regular City Council Meeting

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, Clerk

Date: December 14, 2020

Re: Second Reading & Final Adoption of Budget Amendment 20/21-12 Clerk

For second reading and final adoption of a Budget Amendment 20/21-12 for the Clerk to recognize grant revenue and expenditure for the grant awarded on September 23, 2020 for CTCL, Safe and Secure Election.

The amendment was introduced at the regular City Council meeting on December 7, 2020

MEMORANDUM

TO: Mayor LeRoy D. Burcroff
FROM: Finance Department
DATE: December 1, 2020 *MSF*
SUBJECT: Budget Amendment 20/21 - 12

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u> CLERK	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>Revenue</u>				
101-262-576.262CTCLSE	CTCL Safe Election Grant	-	\$ 16,645.00	\$ 16,645.00
<u>Expense</u>				
101-262-818.000CTCLSE	Election Contractual Services	-	\$ 16,645.00	\$ 16,645.00

To recognize grant revenue and expenditures for grant awarded on September 23, 2020 for CTCL , Safe and Secure Election.

BUDGET AMENDMENT FORM

INCREASE		INCREASE	
Account Number /Name	Amount	Account Number /Name	Amount
101-262-576.262-CTCLSE CTCL Safe Election Grant	\$ 16,645	101-262-818.000-CTCLSE Contractual Services	\$ 16,645
TOTAL	\$ 16,645	TOTAL	\$ 16,645

PURPOSE: Transfer grant monies awarded to Contractual Services to supplant increase in wages for Election Inspectors assigned to work during the November 3, 2020 Presidential General Election

DATE: 11/19/2020

Department Head Signature: _____

Mayor's Authorization: _____

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: December 14, 2020

Item No. D.

General Description: Discussion: Attorney's Opinion - Continuation of Electronic Meetings after 1/1/2021

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Treasurer's Report

Council Meeting Held:

December 14, 2020

Item No. 7.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Public Comment

Council Meeting Held:

December 14, 2020

Item No. 8.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Unfinished Business

Council Meeting Held:

December 14, 2020

Item No. 9.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

New Business

Council Meeting Held:
Item No. 10.

December 14, 2020

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Warrant

Council Meeting Held: **December 14, 2020**

Item No. A.

General Description: Approval of Warrant #: 20-23 Checks presented in the amount of \$\$1,394,824.21

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

CITY OF ROMULUS

WARRANT REGISTER SUMMARY

Council Meeting Date: December 14, 2020

Warrant Number: 20-23

TOTAL WARRANT REGISTER

\$ 1,394,824.21

P.O.#	CHECK #	PAYEE	AMOUNT

TOTAL DELETIONS

TOTAL ADJUSTED WARRANT (IF ANY DELETIONS)

REWARRANTED ITEMS: (not included in above totals)

P.O.#	CHECK #	PAYEE	AMOUNT

COUNCIL AUTHORIZATION

DATE

The obligations of transfer of funds described on the attached warrant register including the required interfund advances have been authorized by the Council. We hereby authorize the Treasurer of the City of Romulus to disburse funds as listed in payment thereof with the exception of deleted items listed above.

MAYOR

CLERK

12/10/2020

CHECK DISBURSEMENT REPORT FOR CITY OF ROMULUS**CHECK DATE FROM 11/19/2020 - 12/09/2020**

Fund		Amount
Total for fund 101	General Fund	190,522.54
Total for fund 202	Major Street Fund	22,178.95
Total for fund 203	Local Street Fund	31,472.27
Total for fund 205	Public Safety Fund	47,407.08
Total for fund 211	Cable TV	1.05
Total for fund 218	Merriman Rd. Spec. Assess	21,260.53
Total for fund 219	Street Lighting Fund	48,445.61
Total for fund 226	Garbage & Rubbish Collection Fund	91,114.17
Total for fund 243	Brownfield Redevelopment Authority Fund	191.00
Total for fund 260	Michigan Indigent Defense Fund	28,930.83
Total for fund 261	911 Service Fund	2,802.61
Total for fund 268	Narc Forfeiture - State	17,910.28
Total for fund 271	Library Fund	27,885.13
Total for fund 295	DDA	8,800.42
Total for fund 297	T.I.F.A. District #2	14,480.92
Total for fund 301	Beverly Road Special Assessment District	500.00
Total for fund 592	Water & Sewer Fund	774,030.35
Total for fund 661	Motor Vehicle	23,578.33
Total for fund 664	Technology Services	9,865.71
Total for fund 676	Retiree's Ins. Benefits	24,854.56
Total for fund 701	Revolving Fund	2,736.50
Total for fund 703	Current Tax	565.62
Total for fund 750	Payroll Fund	5,289.75
TOTAL - ALL FUNDS		1,394,824.21

12/10/2020

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 11/19/2020 - 12/09/2020

Check Date	Vendor Name	Description	Amount
Bank POOL POOLED CASH			
11/20/2020	US BANK	PAYING AGENT FEE \$1,650,000.00	500.00
11/24/2020	CLEAR RATE COMMUNICATIONS, INC.	11/21/20 - 12/20/20 ACCOUNT # 4876633	7,867.03
11/24/2020	COMCAST	BUSINESS CABLE NOV 25, - DEC 24, 2019 AC	122.19
11/24/2020	DTE ENERGY	16326 HARRISON - OCT 17, 2020 THRU NOV 1	96.38
		37200 GODDARD 7690 WAYNE SEP OCT 20 - NO	24.71
		36095 GODDARD , OCT 20THRU NOV 18, 2020	14.95
		37350 GODDARD OCT 20, THRU NOV 18, 2020	17.07
		7930 AMBER SEP 18,20 - SEP 18, 2020	50.00
			<u>203.11</u>
11/24/2020	HALL, ANNIE	REF HLTH INS FOR OCT & NOV20 CHRGD PYRL	586.08
12/09/2020	CITY OF ROMULUS	37200 GODDARD WATER BILL, 10/1-10/31/202	31.34
12/09/2020	CITY OF ROMULUS	12300 WAYNE WATER BILL, 10/1-10/31/2020	125.05
12/09/2020	CITY OF ROMULUS	12600 WAYNE WATER BILL, 10/1-10/31/2020	203.81
12/09/2020	CITY OF ROMULUS	11165 OLIVE B WATER BILL, 10/1-10/31/202	49.66
12/09/2020	CITY OF ROMULUS	11165 OLIVE A WATER BILL, 10/1-10/31/202	67.99
12/09/2020	CITY OF ROMULUS	11189 SHOOK WATER BILL, 10/1-10/31/2020	18.21
12/09/2020	CITY OF ROMULUS	9755 OZGA WATER BILL, 11/1-11/10/2020	33.64
12/09/2020	CITY OF ROMULUS	6900 WAYNE WATER BILL, 10/1-10/31/2020	167.81
12/09/2020	CITY OF ROMULUS	11111 WAYNE WATER BILL, 10/1-10/31/2020	406.02
12/09/2020	CITY OF ROMULUS	37230 NORTHLIN WATER BILL, 10/1-10/31/2	131.16
12/09/2020	CITY OF ROMULUS	7221 MIDDLEBELT WATER BILL, 10/1-10/31/2	125.05
12/09/2020	CITY OF ROMULUS	11147 HUNT WATER BILL, 10/1-10/31/2020	18.21
12/09/2020	CITY OF ROMULUS	28777 EUREKA WATER BILL, 10/1-10/31/2020	161.70
12/09/2020	CITY OF ROMULUS	36525 BIBBINS WATER BILL, 10/1-10/31/202	58.17
12/09/2020	LAMBERT	FY 20/21 PR SERVICES FOR COM DEV, DDA &	4,685.00
12/09/2020	TOSHIBA FINANCIAL SERVICES	LOAN PAYMENT NOV/DEC 2020	2,122.87
12/09/2020	VOID		
12/09/2020	AMAZON.COM LLC	CABLE TERMINATION & LAPTOP SUPPLIES	191.65
		EVIDENCE TECH & PD SUPPLY ORDER	(191.65)
			<u>0.00</u>
12/09/2020	AIRGAS, INC.	20/21 BLANKET PO - MEDICAL OXYGEN REFILL	217.16
12/09/2020	ALLIE BROTHERS, INC	POLICE UNIFORM NAMETAG, PLATE, BADGE FOR	14.99
12/09/2020	ALLIED, INC.	YEARLY HOIST INSPECTIONS FOR SHOP	984.72
		HOIST REPAIR OUT OF SERVICE	414.06
			<u>1,398.78</u>
12/09/2020	ALPHA PSYCHOLOGICAL SERVICES, PC	PRE-EMP PSYCH EXAM - FD/MILLS	725.00
		PRE-EMP PSYCH EXAM: CLARY/PD	725.00
			<u>1,450.00</u>

v

12/09/2020	AMAZON.COM LLC	AMAZON-BABE THE PIG	13.55
		CRAYON KING 200 BULK	12.99
		SUPPLIES- XHL- MONITOR WIPES	13.99
		SUPPLIES-DELL ADAPTED HDMI TO VGA	98.00
		SUPPLIES-SIMPLE TRENDING & GREEN ONION S	55.76
		LABELS, CRAYOLA PAINTS, & 200 4X6"	64.12
		5 VIDEOS ADULT	163.92
		DIE HARD 5- MOVIE COLLECTION	19.34
		8-MILE	19.85
		SCREAM 3 MOVIE COLLECTION	24.99
		ADULT-15 MOVIES	189.64
			676.15
12/09/2020	AMAZON.COM LLC	SUPPLIES & PROGRAMMING	42.85
		PORTFOLIO & 60 PCS. MAGNET	33.98
		VALLEY GIRLS	8.47
		LATHEM LT5000 ELECTRONIC MULTI-LINE TIME	294.18
		2 TIER COMPUTER DESK W/PRINTER SHELF AND	169.79
		EVIDENCE TECH & PD SUPPLY ORDER	199.00
		FOLDERS FOR FILING	40.91
		OFFICE CALENDARS AND STAPLER	48.18
		CREDIT FOR FOGGERS NEVER RECEIVED ON PO	407.97
		CABLE TERMINATION & LAPTOP SUPPLIES	56.20
		CABLE TERMINATION & LAPTOP SUPPLIES	143.97
			1,445.50
12/09/2020	ANNE LAMMERS	REIMBURSEMENT FOR MISC EXPENSES FOR NOV	136.43
12/09/2020	LAW OFFICES OF	7.2 SERVICE HOURS, MIDC PROGRAM NOVEMBER	900.00
12/09/2020	ASSOCIATED NEWSPAPERS OF MICHIGAN	ITB 19/20-13 RES# 19-351 19/20 INVERTED	220.76
		ITB 19/20-13 RES# 19-351 19/20 INVERTED	228.05
		ITB 19/20-13 RES# 19-351 19/20 INVERTED	98.56
		ITB 19/20-13 RES# 19-351 19/20 INVERTED	143.11
			690.48
12/09/2020	AT&T	NOV 22-DECEMBER 21, 2020 ACCT # 734 941-	845.73
12/09/2020	AT&T MOBILITY LLC	AT&T FIRSTNET PHONES, BANK CHARGERS, AND	163.08
12/09/2020	ATCHINSON FORD SALES, INC.	20/21 BLANKET PO MISC VEHICLE REPAIRS -	100.00
		20/21 BLANKET PO MISC VEHICLE REPAIRS -	109.95
		20/21 BLANKET PO MISC VEHICLE REPAIRS -	676.84
			886.79

12/09/2020	AUTO VALUE OF ROMULUS	20/21 BLANKET PO FOR MISC MECHANIC PURCH	146.35
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	20.49
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	52.38
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	16.26
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	15.56
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	374.03
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	72.89
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	44.45
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	11.78
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	36.48
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	19.99
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	7.98
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	26.39
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	169.62
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	40.39
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	342.39
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	11.78
			1,409.21
12/09/2020	AUTO VALUE OF ROMULUS	20/21 BLANKET PO FOR MISC MECHANIC PURCH	25.08
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	9.59
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	211.58
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	16.85
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	19.58
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	12.68
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	259.38
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	10.37
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	93.36
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	488.54
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	150.56
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	113.00
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	11.69
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	82.27
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	113.00
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	(20.49)
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	(117.90)
			1,479.14
12/09/2020	BAKER & TAYLOR	ACCOUNT # 251637 L154147 2 B00000- ADULT	1,617.25
		ACCOUNT # 251637 L154147 2 B00000- ADULT	303.54
		ACCOUNT # 251637 L154147 2 B00000- ADULT	776.68
		ACCOUNT # 251637 L154147 2 B00000- ADULT	165.64
		ACCOUNT # 251637 L154147 2 B00000- ADULT	229.22
		ACCOUNT # 251637 L154147 2 B00000- ADULT	192.42
			3,284.75

12/09/2020	BAYSCAN TECHNOLOGIES	ONE TIME DVD CASES	266.94
12/09/2020	BELCHER LAW, PLLC	33 SERVICE HOURS, MIDC PROGRAM NOVEMBER	3,300.00
12/09/2020	BELL EQUIPMENT COMPANY	ITB 18/19-23 RENTAL OF A STREET SWEEPER	11,070.00
		20/21 BLANKET PO FOR PARTS AND SMALL REP	213.90
		20/21 BLANKET PO FOR PARTS AND SMALL REP	217.40
		20/21 BLANKET PO FOR PARTS AND SMALL REP	221.85
			11,723.15
12/09/2020	BLUE RIBBON CONTRACTING INC.	20/21 BLANKET PO FOR TOPSOIL & SAND - DP	90.00
		20/21 BLANKET PO FOR TOPSOIL & SAND - DP	30.00
			120.00
12/09/2020	BOUND TREE MEDICAL LLC	ADDITIONAL EMS SUPPLIES	144.94
12/09/2020	BREATHING AIR SYSTEMS	SEMI-ANNUAL TESTING COMPRESSOR DEC 20-M	942.97
12/09/2020	BSB COMMUNICATIONS, INC.	20/21 ANNUAL MITEL TELEPHONE MAINTENANCE	6,220.00
12/09/2020	BURTON'S PLUMBING & HEATING CO.	SNAKE AND CAMERA SEWER FOR 34010 JOAN CT	169.00
		SNAKE AND CAMERA SEWER FOR 34010 JOAN CT	129.00
			298.00
12/09/2020	BW PRINTWORKS	SHIFT CALENDARS FOR 2021	233.44
12/09/2020	CARLA MARABLE	8.2SERVICE HOURS, MIDC PROGRAM NOVEMBER	1,025.00
12/09/2020	CAROL SNODGRASS	ANIMAL STERILIZATION REF CAROL SNODGRASS	25.00
12/09/2020	CENTURY CEMENT COMPANY INC	ITB 19/20-33 2020 SIDEWALK PROGRAM ON VA	108,826.47
12/09/2020	CIPPARRONE CONTRACTING INC	REF HYDRANT DEPOSIT #70041852	1,292.19
12/09/2020	CITY OF ROMULUS	MERRIMAN SAD 2 WATER BILL, 9/1/20 - 10/1	2,237.48
12/09/2020	CITY OF ROMULUS	MERRIMAN SAD 1 WATER BILL, 9/1-10/13/202	2,213.05
12/09/2020	CLIA LABORATORY PROGRAM	2 YEAR USER FEE - STATE LAB LICENSE 5/9/	180.00
12/09/2020	COMCAST	DEC10 - JAN 9, 2021 SERVICE TO ADDT'L TV	10.78
12/09/2020	COMMERCIAL GROUNDS SERVICES	RFP 19/20-14 MERRIMAN RD LANDSCAPING FY	6,755.00
		RFP 19/20-14 MERRIMAN RD LANDSCAPING FY	6,755.00
		RFP 19/20-14 MERRIMAN RD LANDSCAPING FY	3,300.00
			16,810.00
12/09/2020	CORE & MAIN	20/21 BLANKET PO FOR MISC WATER SUPPLIES	61.82
		20/21 BLANKET PO FOR MISC WATER SUPPLIES	83.55
			145.37
12/09/2020	CROVA SALES & SERVICE	20/21 BLANKET PO FOR CROVA SALES - DPW	113.30
12/09/2020	JACK DOHENY SUPPLIES INC	W/S VACTOR #220 REMOTE NOT RESPONDING	206.25
		20/21 BLANKET PO - MECHANICS AND WATER D	512.50
			718.75

12/09/2020	DOMINION VOTING SYSTEMS, INC.	POLL-WORKER ICX SMART CARD /CLEANING SH	373.66
12/09/2020	DONALD R COOK	2.3SERVICE HOURS, MIDC PROGRAM NOVEMBER	287.50
12/09/2020	DORRIS BENNETT	NOVEMBER 2020 RETIREE HEALTH DORRIS BENN	330.92
		DECEMBER 2020 RETIREE HEALTH DORRIS BENN	<u>330.92</u>
			661.84
12/09/2020	DOWNRIVER UTILITY WASTEWATER AUTHOR	WASTEWATER DISPOSAL CHARGES AUGUST 2020	152,033.76
		DECEMBER 2020 EXCESS FLOW	<u>104,704.00</u>
			256,737.76
12/09/2020	DTE ENERGY	7690 WAYNE OCT 16 -SEP 13,2020	67.10
12/09/2020	DTE ENERGY	8888 WICKHAM 10/03/2020 THRU 11/03/2020	4.49
		NOV 2020 - 11111 WAYNE/11121 WAYNE	9,802.57
		NOV 2020 STREET LIGHTING	<u>50,125.23</u>
			59,932.29
12/09/2020	DUPREE LEGAL PLLC	2.4 SERVICE HOURS, MIDC PROGRAM NOVEMBER	300.00
12/09/2020	EMPCO INC.	PROFESSIONAL SERVICES FD ORAL BOARD DEVE	8,193.20
12/09/2020	FERGUSON WATERWORKS #3386	PURCHASE METER FOR HYDRANT FLUSHING CUST	3,339.83
		ITB 19/20-28 CLAMPS INVENTORY ORDER	<u>1,495.19</u>
			4,835.02
12/09/2020	FIFER INVESTIGATIONS, LLC	BACKGROUND INVESTIGATION - PD/DORSEY	1,800.00
12/09/2020	PETER JIM	ELECTION VESTS FOR NOVEMBER 4, 2020 GENE	498.39
12/09/2020	FIRST CHOICE COFFEE SERVICES	20/21 BLANKET PO FOR WATER PURIFIER AT P	62.95
12/09/2020	FOSTER BLUE WATER OIL, LLC	20/21 INVERTED PO - ITB 19/20-21 2 YEAR	60.00
12/09/2020	FOSTER SWIFT COLLINS & SMITH,	PROFESSIONAL SERVICES OCT 31, 2020 MATTE	336.00
		PROFESSIONAL SERVICES NOV 30, 2020 MATTE	<u>168.00</u>
			504.00
12/09/2020	FRAZA/FORKLIFTS OF DETROIT	REPAIR FORKLIFT #608	284.00
12/09/2020	G'S TREES INC.	ITB 18/19-25 REMOVE ONE COTTON WOOD TREE	4,800.00
12/09/2020	GABRIEL, ROEDER, SMITH & CO.	RETIREE HEALTH CARE PLAN VALUATION-6/30/	16,500.00
12/09/2020	GALE/CENGAGE LEARNING	2 BOOKS ACCOUNT #194418 NOVEMBER BESTSEL	38.92
12/09/2020	GENERAL FUND	AFLAC 3% ADMIN FEE FOR NOV 2020	170.48
		COLONIAL LIFE 2% ADMIN FEE FOR NOV 2020	<u>3.48</u>
			173.96
12/09/2020	GMS PRESENTATIONS AND TRAINING LLC	TRAINING BREANNA DANCER	65.00

12/09/2020	GO SPOTLESS CLEANING LLC	COVID-19 WEEKLY DECONTAMINATING/FOGGING	350.00
		COVID-19 WEEKLY DECONTAMINATING/FOGGING	350.00
		COVID-19 WEEKLY DECONTAMINATING/FOGGING	955.50
		COVID-19 WEEKLY DECONTAMINATING/FOGGING	955.50
		COVID-19 WEEKLY DECONTAMINATING/FOGGING	350.00
			2,961.00
12/09/2020	GRAINGER INC.	20/21 BLANKET PO FOR MISC SUPPLIES FOR F	16.76
		20/21 BLANKET PO - FOR MISCELLANEOUS PUR	34.62
		20/21 BLANKET PO - FOR MISCELLANEOUS PUR	272.57
		20/21 BLANKET PO - FOR MISCELLANEOUS PUR	5.64
		20/21 BLANKET PO - FOR MISCELLANEOUS PUR	336.96
		20/21 BLANKET PO - FOR MISCELLANEOUS PUR	83.34
			749.89
12/09/2020	GREAT LAKES WATER AUTHORITY	ACCT # 300-2451-S IWC CHARGES OCTOBER 20	880.49
		ACCT # 100-2451-W WHOLESALE WATER	358,650.64
			359,531.13
12/09/2020	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL SERVICES THRU NOV 30TH	785.40
12/09/2020	HALT FIRE INC.	331 DOT INSPECTION REPAIRS	842.89
		331 REAR BRAKE REPAIRS	453.23
			1,296.12
12/09/2020	HOME DEPOT	20/21 BLANKET PO FOR MISC SUPPLIES - DPW	100.00
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	20.10
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	43.08
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	49.91
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	(9.16)
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	(41.35)
			162.58
12/09/2020	HYDRO CORP	20/21 INVERTED PO - ITB 17/18-25 5 YR C	6,822.00
		20/21 INVERTED PO - ITB 17/18-25 5 YR C	1,900.00
			8,722.00
12/09/2020	ID NETWORKS	2020 ANNUAL SERVICE MAINTENANCE FEE FOR	2,447.00
12/09/2020	IDEMIA IDENTITY & SECURITY USA LLC	CLEMIS COMPATABLE LIVE SCAN EQUIPMENT	17,812.00
12/09/2020	INDUSTRIAL CHEM LABS & SVS INC	PRODUCTS TO USE FOR CITY SEWER CLEANING	2,523.00
12/09/2020	J & B MEDICAL SUPPLY CO. INC	20/21 BLANKET PO - MEDICAL SUPPLIES FOR	232.22
		20/21 BLANKET PO - MEDICAL SUPPLIES FOR	255.00
			487.22

12/09/2020	J EWING LLC	SOLE SOURCE AGREEMENT POLYCOM VIDEO CONF	1,400.00
12/09/2020	J.P. COOKE CO.	3 YEAR DOG TAG/ S HOOKS	133.70
12/09/2020	JAM BEST ONE TIRE & SERVICE	SALT TRUCK TIRES STOCK	1,454.72
		STOCK TIRES & REPLACE OLD 41 PICKUP TIRE	510.20
			1,964.92
12/09/2020	JEFFREY E. BOWDICH	30.5-SERVICE HOURS, MIDC PROGRAM NOVEMBE	3,250.00
12/09/2020	JOHNSTON ENTERPRISES LLC	J. WILHOITE BUSINESS CARDS	48.00
12/09/2020	K-M LAW PLLC	12.25SERVICE HOURS, MIDC PROGRAM NOVEMBE	1,531.25
12/09/2020	KATHY H. MURPHY	5.8SERVICE HOURS, MIDC PROGRAM OCTOBER	725.00
12/09/2020	KELLER THOMA PC	PROF SVCS THROUGH 11/30/20	1,068.75
12/09/2020	KERR, RUSSELL AND WEBER PLC	NORTHPOINT - INVOICE #568323	2,525.00
12/09/2020	KIMBALL MIDWEST	PURCHASE SHOP SUPPLIES	303.53
12/09/2020	KYLE HUBBARD	MECHANICS LICENSE RENEWAL	20.00
12/09/2020	LACAL EQUIPMENT INC.	PURCHASE PARTS NEEDED FOR ATHEY SWEEPER	123.34
12/09/2020	LASERCOM	20/21 INVERTED PO ITB 17/18-37 WATER BI	1,924.25
12/09/2020	LECLERC DISPLAY CO, INC.	HOLIDAY LIGHTS AND DECORATIONS FOR 2020	5,960.00
12/09/2020	LOWER HURON CHEMICAL SUPPLY	SCOTT WHITE ROLL TOWEL	715.44
12/09/2020	LUSTER CLEANERS, INC	20/21 BLANKET PO PRISONERS BLANKET CLEAN	80.00
12/09/2020	MAACO	TRAINING PAIGE WALLACE EUTHANASIA	175.00
12/09/2020	MAGNUM TOOLS COM LLC	36" X 48" SNEEZE GUARD WITH BASES FOR PD	124.99
12/09/2020	MATTHEW BALL	MATTHEW BALL-BOOGIE WOOGIE KID HOLIDAY P	250.00
12/09/2020	MAURER'S TEXTILE RENTAL SERVICES	INVERTED PO - FY 20/21, BUILDING DEPT U	18.23
		INVERTED PO - FY 20/21, BUILDING DEPT U	18.23
		INVERTED PO - FY 20/21, BUILDING DEPT U	18.23
		INVERTED PO - FY 20/21, BUILDING DEPT U	18.23
		INVERTED PO - FY 20/21, BUILDING DEPT U	18.23
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	101.92
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	101.92
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	21.94
			316.93
12/09/2020	MAURER'S TEXTILE RENTAL SERVICES	20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	28.89
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	2.23
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	101.92
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	28.89
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	21.94
			183.87

12/09/2020	MAURER'S TEXTILE RENTAL SERVICES	20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	2.23
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	28.89
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	2.23
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	21.94
			55.29
12/09/2020	CHERYL MCGUIRE	20/21 FY - CHERYL MCGUIRE - RECORDING SE	124.00
		20/21 FY - CHERYL MCGUIRE - RECORDING SE	124.00
			248.00
12/09/2020	MEI TOTAL ELEVATOR SOLUTIONS	TROUBLESHOOT/REPAIR ELEVATOR @ CITY HALL	408.00
12/09/2020	MERRITT CIESLAK DESIGN	MEETING ROOM AND CIRC DESK RENOVATION DR	20,230.00
12/09/2020	MESSENGER PRINTING SERVICE INC.	BUSINESS CARDS J WOJTYLKO	74.50
12/09/2020	MICHIGAN ASSOC. OF MUNICIPAL CLERKS	ANNUAL MEMBERSHIP FOR CLERK, DEPUTY CLER	180.00
		MAMC INSTITUTE ELECTIONS CLERK 3/14/21 -	650.00
		MAMC INSTITUTE DEPUTY CLERK 3/14/21 - 3/	650.00
			1,480.00
12/09/2020	MICHIGAN CAT	20/21 BLANKET PO FOR MISC EQUIPMENT PURC	161.89
		20/21 BLANKET PO FOR MISC EQUIPMENT PURC	5.99
			167.88
12/09/2020	MICHIGAN DEPARTMENT OF TREASURY	PRINCIPAL RESIDENCE EXEMPTION UNIT 2020	11.61
12/09/2020	MICHIGAN FIRE INSPECTORS SOCIETY	2021 MEMBERSHIP DUES; ALLISON, THIEDE,	150.00
12/09/2020	STATE OF MICHIGAN	STATE EDUCATION TAX ANNUALLY (ACT 381 WO	191.00
12/09/2020	MIDWEST TAPE	3 BOOKS CUSTOMER# 2000005771	89.97
		CUSTOMER# 2000005771 TOM CLANCY SHADOW	59.99
		186 DIGITAL ITEMS CUSTOMER# 2000015943	344.49
			494.45
12/09/2020	SMITHERMAN, JENNIFER	BD Bond Refund	500.00
12/09/2020	SASANAS, RONALD JOSEPH	BD Bond Refund	1,000.00
12/09/2020	JOHN GRAHAM INC.	BD Bond Refund	280.00
12/09/2020	James Francis Meloche	BD Bond Refund	220.00
12/09/2020	Greer A Staples	BD PAYMENT REFUND - 15993 FERN	200.00
12/09/2020	MKSK	RZ-2020-002; North Point	2,690.00
12/09/2020	MRWA	MRWA 12-22-20 BASIC DRINKING WATER DISTR	85.00
12/09/2020	MUCHMORE HARRINGTON SMALLEY & ASSOC	20/21 INVERTED PO FOR LEGISLATIVE SERVIC	2,000.00
		20/21 INVERTED PO FOR LEGISLATIVE SERVIC	2,000.00
			4,000.00
12/09/2020	MUNETRIX, LLC	MULTI-YEAR PREMIUM EDITION LICENSE EFFEC	5,548.00
12/09/2020	MUNICIPAL CODE CORPORATION	CODIFICATION CITY ORDINANCE SUPPLEMENTAL	691.86
12/09/2020	NORTHSIDE TRUE VALUE HARDWARE	20/21 BLANKET PO FOR MISC BUILDING MAINT	14.35
		20/21 BLANKET PO FOR MISC BUILDING MAINT	25.18
		20/21 BLANKET PO FOR MISC BUILDING MAINT	21.59
			61.12

12/09/2020	NORTHSTAR MAT SERVICES, INC.	NOV MAT SERVICES AT LIBRARY ACCOUNT # 1	68.30
12/09/2020	NYE UNIFORM CO	ITB 20/21-06 INVERTED FIREFIGHTER UNIFOR	28.50
		ITB 20/21-06 INVERTED FIREFIGHTER UNIFOR	105.00
			133.50
12/09/2020	OFFICE DEPOT, INC.	Inventory Order	1,170.59
		OFFICE SUPPLIES NOVEMBER 2020	21.78
		OFFICE SUPPLIES DPW	122.27
		OFFICE SUPPLIES NOVEMBER 2020-DPW	33.25
		OFFICE SUPPLIES NOVEMBER 2020-DPW	51.44
		OFFICE SUPPLIES NOVEMBER 2020- COMM DEV	51.39
		OFFICE SUPPLIES NOVEMBER 2020-CLERK	176.00
		OFFICE SUPPLIES NOVEMBER 2020-TREASURER	24.99
		OFFICE SUPPLIES NOVEMBER 2020-TREASURER	65.68
			1,717.39
12/09/2020	ON DUTY GEAR LLC	ITB-19/20-07 ARMOR EXPRESS VEST CARRIER	7,695.00
12/09/2020	ORCHARD, HILTZ & MCCLIMENT	GLWA WICK ROAD 48" WATER MAIN 0155-19-01	22,121.25
		BEVERLY ROAD RECONSTRUCTIONS PHASE II	6,500.00
		BARTH ROAD PHASE I	3,670.50
		ITB 19/20-25 2020 SANITARY REPAIRS/ INSP	5,715.50
		PROFESSIONAL SERVICES RENDERED THROUGH 1	1,797.25
		ITB 19/20-15 2020 HMA PAVING PROGRAM INS	3,762.00
		TAP GRANT WAYNE ROAD PATHWAY FROM SMITH	3,301.25
		ECORSE AND MIDDLEBELT WATER MAIN REPLACE	4,660.00
		ECORSE COMMONS ESCROW PROJECT #0155-20-1	28,846.75
		CONST SRVS-INTERSTATE TRUCKSOURCE PROJEC	205.50
		CONST SRVSGATEWAY PHASE III ESCROW-PROJE	188.50
		KERR BUILDING ADDITION ESCROW-PROJECT #0	659.50
		MUCCI PAC ESCROW-PROJECT #0155-19-1243	2,393.50
		PGR-VISTAR ESCROW-PROJECT #0155-20-1033	7,262.50
		VINING ROAD REGIONAL TRAFFIC MODEL AND A	1,073.50
			92,157.50
12/09/2020	ORCHARD, HILTZ & MCCLIMENT	HARRISON ROAD PAVING PROFESSIONAL SERVIC	1,155.00
		ITB 19/20-22 SMITH & VINING REHAB PROJEC	6,231.25
		M&M TRUCKING PROFESSIONAL FEES	1,113.50
		SPR-2020-005 AMAZON OFF-SITE PARKING	342.50
		TAP GRANT WAYNE ROAD PATHWAY FROM SMITH	4,230.00
		2020 SIDEWALK PROGRAM VAN BORN ROAD, WAS	9,271.25
		SPR-2019-017 Rom. Log. Park (Northpoint)	1,365.75
		SPR-2019-016 Pro Zone Express	248.50
		SPR-2020-011; Skyworks	372.50
			24,330.25

12/09/2020	OSBORNE CONCRETE COMPANY INC.	CONCRETE, FIBER MESH AND CALCIUM CHLORID 20/21 BLANKET PO FOR MISC. PURCHASES	1,643.63 <u>100.00</u>
			1,743.63
12/09/2020	OSBURN INDUSTRIES, INC.	ITB 18/19-29 - TWO YEAR PRICING GRAVEL, ITB 18/19-29 - TWO YEAR PRICING GRAVEL, ITB 18/19-29 - TWO YEAR PRICING GRAVEL, ITB 18/19-29 - TWO YEAR PRICING GRAVEL,	1,539.29 2,554.89 1,964.50 <u>1,223.47</u>
			7,282.15
12/09/2020	PARAGON LABORATORIES INC	WATER TESTING @ FIRE STATION #4	184.00
12/09/2020	PARKWAY SERVICES, INC.	20/21 INVERTED PO FOR PORTA JOHNS IN DOW	270.00
12/09/2020	PIRTEK	20/21 BLANKET PO FOR HYDRAULIC TUBING -	2.58
12/09/2020	POSTMASTER	BRM PERMIT #48000 1/17/2021 THRU 1/17/20	240.00
12/09/2020	POSTMASTER	BRM ANNUAL MAINTENANCE 1/17/2021 THRU 01	725.00
12/09/2020	PRAXAIR DISTRIBUTION, INC.	20/21 BLANKET PO MISC MECHANIC WELDING S	102.53
12/09/2020	PRINTING SYSTEMS, INC.	ELECTION SUPPLIES NOV 3, 2020 GENERAL EL ELECTION SUPPLIES NOV 3, 2020 GENERAL EL ELECTION SUPPLIES NOV 3 2020 GENERAL ELE	106.20 410.58 <u>140.00</u>
			656.78
12/09/2020	PRIORITY ONE EMERGENCY	USAR UNIFORMS / GEAR KKRAUSE USAR UNIFORMS / GEAR KKRAUSE	32.99 <u>334.96</u>
			367.95
12/09/2020	PTM DOCUMENT SYSTEMS, INC	2020 END OF YEAR PAYROLL & TAX REPORTING	108.55
12/09/2020	RECORDED BOOKS INC	RBDIGITAL 7 DAY ACCESS TOKEN	8.97
12/09/2020	REGIONAL WATER AUTHORITY	20/21 INVERTED PO - ITB 17/18-29 20/21	80.00
12/09/2020	REY-MART ASPHALTING CO.	ITB 16/17-35 ASPHALT REPAIR FROM WATER M ITB 16/17-35 REPAVE NORTHLINE ROAD FROM ITB 16/17-35 ASPHALT REPAIRS ON JOAN STR ITB 16/17-35 ASPHALT REPAIR 30757 BEVERL	3,696.49 2,186.82 13,320.87 <u>1,875.00</u>
			21,079.18
12/09/2020	REZOD	HYDRANT DEPOSIT REF METER #70030242	1,820.00
12/09/2020	RITA O. WHITE	11.4 SERVICE HOURS, MIDC PROGRAM NOVEMBE	1,425.00
12/09/2020	RITTER GIS	20/21 INVERTED PO- GIS SUPPORT SERVICES	3,080.00
12/09/2020	RNA FACILITIES MANAGEMENT	CITY PROPERTY 6TH CUT, OCT. 2020 BID 18/ P.P. OCT W,C, BID ITB 18/19-30	695.74 <u>4,397.57</u>
			5,093.31
12/09/2020	ROMULUS DISTRIBUTION CENTER LLC	SEVER/PLUG DEPOSIT REF 36775 ECORSE	242.45
12/09/2020	CITY OF ROMULUS	2020 SUMMER PROPERTY TAXES, 37230 NORTHL 2020 SUMMER PROPERTY TAXES, 6900 WAYNE	5,241.80 <u>4,149.61</u>
			9,391.41

12/09/2020	ROSE PEST SOLUTIONS	20/21 INVERTED PO FOR ROSE PEST SOLUTION	68.00
12/09/2020	ROWE PROFESSIONAL SERVICES COMPANY	2020 BEVERLY ROAD RECONSTRUCTION - PHASE	8,979.53
12/09/2020	S & F FOODS, INC.	20/21 BLANKET PO FOR PIZZA CALZONE 12CT	106.83
12/09/2020	CHATAY SAM	GENERAL ELECTION NOVEMBER 2020	260.00
12/09/2020	LAW OFFICES OF	43.05 SERVICE HOURS, MIDC PROGRAM NOVEMB	4,611.25
12/09/2020	SEAN MULLINS	REIMBURSEMENT FOR MISC EXPENSES FOR NOV	5.18
12/09/2020	SERVICE ELECTRIC SUPPLY INC	20/21 BLANKET PO FOR - MISC. BUILDING RE	13.17
		20/21 BLANKET PO FOR - MISC. BUILDING RE	152.77
		20/21 BLANKET PO FOR - MISC. BUILDING RE	38.45
		20/21 BLANKET PO FOR - MISC. BUILDING RE	52.78
			257.17
12/09/2020	SHARON GRIER	10.5SERVICE HOURS, MIDC PROGRAM NOVEMBE	1,050.00
12/09/2020	SNAP ON INDUSTRIAL	TIRE MACHINE TO BE SERVICED	194.24
12/09/2020	SPECTRUM PRINTERS, INC.	ELECTION SUPPLIES FOR NOVEMBER 3, 2020 E	2,630.67
12/09/2020	STATE OF MICHIGAN	COMMUNITY PUBLIC WATER SUPPLY ANNUAL FEE	5,687.18
12/09/2020	STERICYCLE, INC.	20/21 BLANKET PO REMOVAL OD PD MEDICAL W	19.02
12/09/2020	STEVENSON WATER HAULING	HYDRANT METER REFUND #70050221	1,795.00
12/09/2020	SUBURBAN OCCUPATIONAL HEALTH	PRE-EMP DRUG TEST: PD/MOORE	45.00
12/09/2020	THE ACCUMED GROUP	OCTOBER 2020 EMS/FIRE SERVICES	1,783.58
12/09/2020	THE HARTFORD-PRIORITY ACCOUNTS	DECEMBER 2020 CUST # 008758520001-	7,072.79
12/09/2020	THE NUNLEY LAW GROUP, PLLC	17.8 SERVICE HOURS, MIDC PROGRAM - ROYCE	1,780.00
12/09/2020	TERESA PATTON	20/21 INVERTED PO FOR MIDC 34TH DISTRICT	5,833.33
		4 SERVICE HOURS, WKND, MIDC PROGRAM NOVE	500.00
			6,333.33
12/09/2020	THE PHILLIP CHARLES GROUP	TEMP SERVICES TO CLERK DEPT - SUZANNE DR	473.20
		TEMP SERVICES TO CLERK DEPT - SUZANNE DR	189.28
		TEMP SERVICES TO CLERK DEPT - SUZANNE DR	201.11
		INVERTED PURCHASE ORDER FOR INVOICING FO	1,107.20
		INVERTED PURCHASE ORDER FOR INVOICING FO	1,384.00
		INVERTED PURCHASE ORDER FOR INVOICING FO	830.40
			4,185.19
12/09/2020	THE PHILLIP CHARLES GROUP	TEMP SERVICES AT CITY HALL THROUGH - A.	590.44
12/09/2020	THE PHILLIP CHARLES GROUP	TEMP SERVICES AT CITY HALL THROUGH - A.	794.04
12/09/2020	THE PHILLIP CHARLES GROUP	TEMP SERVICES AT CITY HALL THROUGH - A.	488.64
12/09/2020	EVIE JEAN TILMON	GENERAL ELECTION NOVEMBER 3, 2020	100.00
12/09/2020	TODD L BARRON PC	8.1SERVICE HOURS, MIDC PROGRAM NOVEMBER	1,012.50
12/09/2020	TODD WENZEL BUICK GMC OF WESTLAND	20/21 BLANKET PO MISC MECHANIC SUPPLIES	382.81
12/09/2020	TOSHIBA BUSINESS SOLUTIONS	JULY-SEPT 2020 RFP 17/18-01 FY 20/21 MAN	3,687.84
12/09/2020	TRI-COUNTY INTERNATIONAL TRUCKS INC	20/21 BLANKET PO FOR MISC PURCHASES FOR	439.74
		20/21 BLANKET PO FOR MISC PURCHASES FOR	375.32
			815.06
12/09/2020	TRUCK & TRAILER SPEC INC	REPLACE OLD JUMP PACK FOR DEAD BATTERIES	525.00
12/09/2020	STATE OF MICHIGAN	2020 BENEFIT CHARGES ACCT #: 0804632 000	45.26
12/09/2020	VANESSA HAMILTON	REF: VANESSA HAMILTON DUMP PASS REFUND	18.00
12/09/2020	VERIZON CONNECT NWF INC.	20/21 INVERTED PO- NETWORKFLEET GSA HARD	194.28
12/09/2020	VERIZON WIRELESS	CELLPHONE ACCT # 342127256-00001 NOV 02	1,306.82
12/09/2020	VERIZON WIRELESS	ACCT # 242053368-00001 M2M POLICE CAR MO	832.61
12/09/2020	VOSS SIGNS LLC	SIGNS FOR ELECTIONS	250.25
12/09/2020	WAFSA SALEM	ANIMAL STERILIZATION REF WAFSA SALEM CASE	25.00
12/09/2020	WAL-MART COMMUNITY	FIRE DEPT SUPPLIES/HALLOWEEN SUPPLIES- A	44.56
		HEDGE HOG FOOD- ACCT# 6032 2020 2014 489	98.28
			142.84

12/09/2020	WASTE MANAGEMENT	20/21 INVERTED PO FOR DUMPSTER CHARGES	498.45
		20/21 INVERTED PO-RESIDENTIAL TRASH PICK	89,157.72
		20/21 INVERTED PO FOR DUMPSTER CHARGES	<u>810.00</u>
			90,466.17
12/09/2020	WAYNE COUNTY DOE	OCT 2020 RV FIXED SEWAGE	31,212.81
12/09/2020	WAYNE COUNTY LAND BANK	C.T. FOR NOVEMBER 1 - 15,2020	554.01
12/09/2020	WAYNE COUNTY REGISTER OF DEEDS	KERR MANUFACTURING STORM WATER / SEWER R	27.00
12/09/2020	WAYNE LAWN & GARDEN CENTER, INC.	20/21 BLANKET PO FOR MECH & GROUNDS - DP	22.86
12/09/2020	CITY OF WAYNE	36345 VAN BORN-SEPT SEWER CONS	5,846.40
12/09/2020	WEST METRO DOOR INC.	ITB 17/18-05 GARAGE DOOR REPLACEMENT AT	15,250.00
12/09/2020	WEST SHORE SERVICES, INC.	L302 ANNUAL MAINTENANCE FY 20/21	4,293.51
12/09/2020	WESTLAND FIRE EXTINGUISHER, INC.	HYDROTEST FIRE DEPT EXTINGUISHERS	328.00
12/09/2020	WOODLAND MEADOWS LANDFILL	20/21 INVERTED PO FOR RESIDENT DUMP PASS	210.00
		20/21 INVERTED PO FOR RESIDENT DUMP PASS	<u>420.00</u>
			630.00
12/09/2020	ZEP SALES & SERVICE	PURCHASE SEWER CLEANER	2,204.94
12/09/2020	ZONES, LLC	THUNDERBOLT WS DOCKING STATION - JMADIS	375.00
		DELL 22 MONITOR, SOUNDBAR, & OPTIPLEX 30	140.00
		DELL 22 MONITOR, SOUNDBAR, & OPTIPLEX 30	<u>600.00</u>
			1,115.00
POOL TOTALS:			
Total of 207 Checks:			1,394,824.21
Less 1 Void Checks:			<u>0.00</u>
Total of 206 Disbursements:			1,394,824.21



City of Romulus

Communication

Council Meeting Held:
Item No. 11

December 14, 2020

Councilperson Abdo: _____

Councilperson Barden: _____

Councilperson Roscoe: _____

Councilperson Talley: _____

Councilperson Wadsworth: _____

Councilperson Webb: _____

Councilperson Williams: _____



City of Romulus

Adjournment

Council Meeting Held:

December 14, 2020

Item No. 13

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED