



**CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA
January 4, 2021
7:30 PM**

TO PARTICIPATE IN THE MEETING USING ZOOM:

Click the following link: <https://us02web.zoom.us/j/83226836698> Meeting ID: **832 2683 6698**

To participate by phone, dial: 1-646-558-8656, Enter the meeting ID, followed by the # sign.

Pledge of Allegiance

Roll Call

- 1. Agenda**
 - A. Approval of Agenda
- 2. Minutes**
 - A. Approval of Minutes from the Regular Council meeting held on December 28, 2020.
- 3. Petitioner**
- 4. Chairperson's Report, John Barden, Mayor Pro-Tem**
 - A. Approval of the Chairperson's Report
- 5. Mayor's Report – LeRoy D. Burcroff, Mayor**
 - A. Re-appointments to the Romulus Housing Commission.
 - B. Re-appointments and Appointments to the Planning Commission.
- 6. Clerk's Report – Ellen L. Craig-Bragg, Clerk**
 - A. Public Hearing Request from Robert McCraight, Director of Public Services & Economic Development, for February 8, 2021, at 6:00 pm to discuss Demolition List 20-1.
- 7. Treasurer's Report – Stacy Paige, Treasurer**
- 8. Public Comment** - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
- 9. Unfinished Business**
- 10. New Business**
- 11. Communication**
- 12. Adjournment**



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a “*Request to Address*” card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.
2. When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.
3. Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.
4. Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.
5. No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.
6. All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.
7. This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.
8. Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.
9. The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council’s agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk’s Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.



City of Romulus

Agenda

Council Meeting Held: **January 4, 2021**

Item No. 1A.

General Description: Approval of Agenda

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Minutes

Council Meeting Held: **January 4, 2021**

Item No. 2A.

General Description: Approval of Minutes from the Regular Council meeting held on December 28, 2020.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING
December 28, 2020

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

MEETING HELD ELECTRONICALLY VIA ZOOM MEETING/TELECOMMUNICATION

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

Pledge of Allegiance

Pledge of Allegiance – led by Councilman William Wadsworth.

Roll Call

Present: Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams
Absent / Excused: Eva Webb

Administrative Officials in Attendance:

Ellen L. Craig-Bragg, Clerk

Administrative Staff in Attendance:

Stephen Hitchcock, City Attorney

Julie Wojtylko, Chief of Staff

D'Sjonaun Hockenhull, Deputy Clerk

Stephen Dudek, Technology Services

1. Agenda

- A. Moved by Tina Talley, seconded by Kathy Abdo for approval of the Agenda.**

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays - None

Motion Carried Unanimously.

2. Minutes

- A. Res. No. 20-345 Moved by William Wadsworth, seconded by Kathy Abdo to approve the Minutes from the Regular Council Meeting held on December 14, 2020.**

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Abstain - Celeste Roscoe
Nays - None

Motion Carried.

- B. Res. No. 20-346 Moved by Kathy Abdo, seconded by Tina Talley to approve the Minutes from the Special Meeting - Study Session held on December 14, 2020, at 6:00 pm to discuss the Midyear Financial Presentation.**

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Abstain - Celeste Roscoe
Nays - None

Motion Carried.

3. Petitioner - None

4. Chairperson's Report, John Barden, Mayor Pro-Tem

The Mayor Pro Tem wished everyone a Merry Christmas and Happy New Year.

Res. No. 20-347 Moved by **Tina Talley**, seconded by **William Wadsworth** to adopt a Memorial Resolution in honor of Wayne County Sheriff Benny Napoleon.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays - None

Motion Carried Unanimously.

Under discussion, Councilpersons Barden, Talley, Wadsworth, and Williams all commented on their acquaintance with the late Wayne County Sheriff.

A. Moved by Celeste Roscoe, seconded by Tina Talley to accept the Approval of the Chairperson's Report.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays - None

Motion Carried Unanimously.

5. Mayor's Report – LeRoy D. Burcroff, Mayor

The Mayor's Report was presented by the Chief of Staff, Julie Wojtylko.

A. Res. No. 20-348 Moved by **William Wadsworth**, seconded by **Kathy Abdo** to approve and concur with the administration and award RFP 19/20-04 to the lowest, most responsive bidder, CivicPlus, for the redesign and hosting of the City's existing website and/or mobile application for 1 year in the amount of \$26,699.00 with a recurring annual Hosting and Security fee for as long as the website is operational and able to be budgeted for. Year 2 will be for \$5,926.00, and the agreement allows for a 5% annual increase beginning year 3.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays - None

Motion Carried Unanimously.

B. Res. No. 20-349 Moved by **Tina Talley**, seconded by **Celeste Roscoe** to approve and concur with the administration to the Piggyback on MiDeal Contract #071B7700117 with Dominion Voting Systems Inc., for the purchase of one (1) ICC G2140 High-Speed Scanner and one (1) Adjudication System with Mobile License at a total cost of \$51,947.12.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays - None

Motion Carried Unanimously.

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

A. Res. No. 20-350 Moved by **Tina Talley**, seconded by **Kathy Abdo** to approve the Second Reading and Final Adoption Amendment(s) to City Code of Ordinance, Chapter VIII; Section 8-20, Section 8-212, Section 8-230(a); Section 8-246.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays - None

Motion Carried Unanimously.

- B. Res. No. 20-351** Moved by **Kathy Abdo**, seconded by **William Wadsworth** to approve the Study Session Request from Mayor Burcroff for 01/04/2021 at 6:00 pm to discuss the Court's Midyear Financial Presentation.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays - None

Motion Carried Unanimously.

- C. Res. No. 20-352** Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to approve the Study Session Request from Maria Farris, Director of Finance, for 01/11/2021 at 6:00 pm to discuss the Audit Presentation.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays - None

Motion Carried Unanimously.

- D. Res. No. 20-353** Moved by **Kathy Abdo**, seconded by **William Wadsworth** to approve the Study Session Request from Merrie Druyor, TIFA Director & Economic Development Coordinator for 1/25/2021 at 6:00 pm to discuss Economic Development Tools & Incentives.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays - None

Motion Carried Unanimously.

- E. Res. No. 20-354** Moved by **Celeste Roscoe**, seconded by **Tina Talley** to approve the Study Session Request from Roberto Scappaticci, Director of DPW, for 2/1/2021 at 6:30 pm to discuss Truck Route Maps.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays - None

Motion Carried Unanimously.

- F. Res. No. 20-355** Moved by **Kathy Abdo**, seconded by **Virginia Williams** to approve the adoption of the Remote Participation in Public Meetings Policy.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays - None

Motion Carried Unanimously.

7. Treasurer's Report – Stacy Paige, Treasurer

8. Public Comment

A resident commented and asked questions regarding a sign ordinance that addresses signs on city property and city right-of-ways.

Gina Wilson Steward of Telegram Newspaper commented and asked questions concerning the bidding process for official newspapers and wanted to know when she would receive a response to her questions raised at the 12/14/2020 council meeting.

9. Unfinished Business

10. New Business

11. Warrant

- A. **Res. No. 20-356** Moved by **Kathy Abdo**, seconded by **William Wadsworth** for approval of Warrant #: 20-24 Checks presented in the amount of \$912,736.84.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays - None

Motion Carried Unanimously.

12. Communication

Councilwoman Talley commented on the following Acts of Kindness within the City of Romulus during the pandemic - Holiday Giveaway of free gas sponsored by 3 Romulus High School Alumni students; John Osborne of Osborne Concrete - donation to Romulus High School for Food Baskets; several local churches were also recipients of local food baskets; Romulus Fire Department - mask distribution to senior facilities and local churches for residents.; Virtual Learning Survey for families that may need assistance with student learning.; the Councilwoman also commented on the Financial Report presented by Finance Director Maria Farris.

13. Adjournment

Moved by **William Wadsworth**, seconded by **Kathy Abdo** to adjourn the meeting at 8:24 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays - None

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on December 28, 2020.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held:

January 4, 2021

Item No. 4A.

General Description: Approval of the Chairperson's Report

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **January 4, 2021**

Item No. 5A.

General Description: Re-appointments to the Romulus Housing Commission.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Re-Appointments to the Romulus Housing Commission
DATE: December 29, 2020

I respectfully request City Council concur with my recommendation to re-appoint Chris Dunn, Durrice Green, and Reverend Edward Thomas to the Romulus Housing Commission with a five year term to expire on February 26, 2025.

I am further requesting City Council concur with my recommendation to re-appoint Barbara Sanders and Robert McCraight to the Romulus Housing Commission with a five year term to expire on February 26, 2026.

Should you concur, two motions would be requested as follows:

Motion by _____ supported by _____ to concur with the Administration and re-appoint Chris Dunn, Durrice Green, and Reverend Edward Thomas to the Romulus Housing Commission with a term to expire on February 26, 2025.

Motion by _____ supported by _____ to concur with the Administration and re-appoint Barbara Sanders and Robert McCraight to the Romulus Housing Commission with a term to expire on February 26, 2026.

December 15, 2020

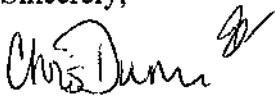
Mayor LeRoy D. Burcroff
City of Romulus
11111 Wayne
Romulus, MI 48174

RE: Romulus Housing Commission

Dear Mayor Burcroff:

Please accept this as my official letter of interest to continuing serving as a member of the Romulus Housing Commission.

Sincerely,

A handwritten signature in black ink that reads "Chris Dunn" with a stylized flourish at the end.

Chris Dunn
35575 Abbey
Romulus, MI 48174
313-407-6187

December 15, 2020

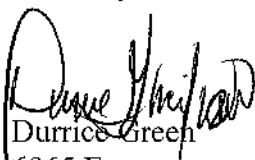
Mayor LeRoy D. Burcroff
City of Romulus
11111 Wayne
Romulus, MI 48174

RE: Romulus Housing Commission

Dear Mayor Burcroff:

Please accept this as my official letter of interest to continuing serving as a member of the Romulus Housing Commission.

Sincerely,

A handwritten signature in black ink, appearing to read "Durrice Green", is written over the printed name.

Durrice Green
6065 Essex
Romulus, MI 48174
385-602-5783

December 15, 2020

Mayor LeRoy D. Burcroff
City of Romulus
11111 Wayne
Romulus, MI 48174

RE: Romulus Housing Commission

Dear Mayor Burcroff:

Please accept this as my official letter of interest to continuing serving as a member of the Romulus Housing Commission.

Sincerely,

A handwritten signature in black ink, appearing to read "Edward Thomas". The signature is fluid and cursive, with the first name "Edward" and last name "Thomas" clearly distinguishable.

Reverend Edward Thomas
15654 Springhill
Romulus, MI 48174
734-941-6548

November 20, 2020

To: Leroy D. Burcroff, Mayor and Council

I Barbara Sanders, am writing to submit my request to be reappointed for another term as a Commissioner for the Romulus Housing Commission, City of Romulus.

Respectfully,

Barbara Sanders

A handwritten signature in cursive script, reading "Barbara Sanders", followed by a long horizontal flourish.

HOUSING COMMISSION

Barbara Sanders
5933 Colorado
Romulus, MI 48174
Phone: 313-523-3991
bsandershandup@yahoo.com
Term Exp.: 02-16-2021 Res 16-152

Reverend Edward Thomas
35575 Abbey Dr.
Romulus, MI 48174
Phone : 313-407-6187
Term Expires: 02-26-20 Res15-124

Chris Dunn
15654 Springhill
Romulus, MI 48174
Phone : 734-941-6548
Cell: 734-658-9150
Term Expires: 02-26-20 Res 10-048

Robert McCraight
Building Director
Romulus, MI 48174
Work: 734-941-5799
Term Expires: 02-26-21
Res 17-021

Durrice Eddie Green
6065 Essex St
Romulus, MI 48174
Home:
Term Expires: 02-26-20 Res 15-124

Alternate for Robert McCraight
Term Expires: February 26, 2015

Members are appointed by the Mayor pursuant to Chapter II, Article 2, Section 2, 125.654 Act 18 of P.A. of the Extra Session of 1933 as amended.

There are five (5) members. All terms are for five (5) years.

Meetings are held on the third Thursday of each month at 10:00 a.m. at the Romulus Housing Commission Office, 34200 Beverly Road, Romulus, MI 48174. (734-729-5389)



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **January 4, 2021**

Item No. 5B.

General Description: Re-appointments and Appointments to the Planning Commission.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Re-Appointments and Appointment to the Planning Commission
DATE: December 29, 2020

I respectfully request City Council re-appoint Commissioners Mike Glotfelty, Jerry Frederick, and Edna Talon-Jemison to the City of Romulus Planning Commission and appoint Adewunmi Gbogboarde to fill the vacated position. All terms are for three years and expire on January 31, 2024.

Motion by _____, supported by _____, to concur with the administration and approve the re-appointments of Mike Glotfelty, Jerry Frederick, and Edna Talon-Jemison and appoint of Adewunmi Gbogboarde to the City of Romulus Planning Commission with a three year term to expire on January 31, 2024.

PLANNING DEPARTMENT MEMORANDUM

DATE: December 16, 2020

TO: Mayor LeRoy D. Burcroff

FROM: Carol Maise, City Planner

SUBJECT: Planning Commission Re-appointments

The following three (3) Planning Commission members terms will expire on January 31, 2021:

Mike Glotfelty
Jerry Frederick
Edna Talon-Jemison

Mr. Glotfelty, Mr. Frederick and Mrs. Talon-Jemison have requested to be re-appointed to the Planning Commission. Correspondence is attached. All appointments made in 2020/21 will expire January 31, 2024.

cc: R. McCraight, Director of Public Services/Economic Development
J. Wojtylko, Chief of Staff

Yes Carol I would like to continue on with the Planning Commission Thanks Mike Glotfelty

From: Maise, Carol <cmaise@romulusgov.com>
Sent: Tuesday, December 15, 2020 9:37:25 AM
To: Mike Glotfelty <Mike.Glotfelty@wcaa.us>
Subject: [EXTERNAL SENDER] : FW: Planning Commission Re-appointment

Hi Mike. Your Planning Commission term expires on January 31, 2021 and the Mayor concurs with my recommendation that you be reappointed for another 3 year term. Please confirm that you are interested. Thanks for all your service to the City!

Carol Maise, City Planner

City of Romulus Planning Department

We've Moved!

12600 Wayne Road

Romulus, Michigan 48174

(734) 955-4530

(734) 325-0409

cmaise@romulusgov.com

www.romulusgov.com



Carol,

I am very happy to accept three more years as a Planning Commissioner.

I actually enjoy the job that we do and the fine people I get to work with in conducting this very important city business.

So, Yes and Thank You.

Jerry Frederick

City of Romulus

Planning Commissioner

On Tuesday, December 8, 2020, 10:21:12 AM EST, Maise, Carol <cmaise@romulusgov.com> wrote:

Hi Jerry. Your Planning Commission term expires on January 31, 2021 and the Mayor concurs with my recommendation that you be reappointed for another 3 year term. Please confirm that you are interested. Thanks for all your service to the City!

Carol Maise, City Planner

City of Romulus Planning Department

We've Moved!

12600 Wayne Road

Romulus, Michigan 48174

(734) 955-4530

(734) 325-0409

cmaise@romulusgov.com

www.romulusgov.com



Thanks Carol. It would be my honor to continue. I still have SO much to learn and hope to assist wherever I can.

Edna Talon-Jemison, Realtor
Keller Williams Professionals
734-459-4700 Office
313-418-9826 Direct

Sent from Yahoo Mail on Android

On Tue, Dec 8, 2020 at 10:14 AM, Maise, Carol
<cmaise@romulusgov.com> wrote:

Hi Edna. Your Planning Commission term expires on January 31, 2021 and the Mayor concurs with my recommendation that you be reappointed to another 3 year term. Please confirm that you are interested. Thanks for all your service to the City!

Carol Maise, City Planner

City of Romulus Planning Department

We've Moved!

12600 Wayne Road

Romulus, Michigan 48174

(734) 955-4530

(734) 325-0409

cmaise@romulusgov.com

www.romulusgov.com



PLANNING DEPARTMENT MEMORANDUM

DATE: December 23, 2020

TO: Mayor LeRoy D. Burcroff

FROM: Carol Maise, City Planner

SUBJECT: Planning Commission Appointment 2021

After conducting five interviews, the Planning Department, with concurrence from the Director of Public Services, is recommending that Mr. Adewunmi Gbogboarde be appointed to the Planning Commission to fill the seat recently vacated by Jessica Workman. This is a 3-year appointment that will expire January 31, 2024.

cc: R. McCraight, Director of Public Services/Economic Development
J. Wojtylko, Chief of Staff



CITY OF ROMULUS | CLERK'S OFFICE | 11111 WAYNE RD. | ROMULUS, MI 48174
734-942-7540 | FAX: 734-942-2224 | E-MAIL: CLERK@ROMULUSGOV.COM

Application for Boards and Commissions

Thank you for your interest in serving on a Board or Committee.

This form provides the Mayor and City Council basic applicant information to be considered for appointment.

(PLEASE PRINT OR TYPE)

Mr.	Adewunmi			Gbogboade
Mr. / Mrs. / Ms. First Name	Middle or Nick Name	MI 48174		Last Name
6299 Crystal Lake Dr	Romulus	MI	48174	
Address	City	State	Zip Code	Home #
deemeks@gmail.com				7346788495
Email Address				Cell #
UPS Freight				Manager
Employer				Title
5111 Auto Club Dr	Dearborn	M I	4 8 1 2 8	2482340245
Address	City	State	Zip Code	Work #

How long have you lived continuously in the City of Romulus? 4 YEARS

Are you a registered voter in the City of Romulus? Yes ☒ No ☐ (Verified by Clerk's Office)

Are you a graduate of Romulus' Citizen Academy? Yes ☐ No ☒

Are you related to anyone employed by, or an elected official of the City of Romulus? Yes ☐ No ☒

If yes, please provide the person's name and your relationship: _____

Have you ever been convicted of a felony? Yes ☐ No ☒

Do you have access to electronic resources (home computer, email, Internet access)? Yes ☒ No ☐

(Many boards and committees use electronic methods to distribute meeting information.)

Select UP TO three (3) boards or committees you wish to apply for in the order of your preference:
1=First Choice, 2=Second Choice, 3=Third Choice

- Arts Council & Commission
- Beautification Committee
- Board of (Zoning) Appeals
- Board of Review
- Brownfield Development Authority Board
- Cemetery Board of Trustees
- Charter Committee
- 2- Downtown Development Authority (DDA)
- Construction Board of Appeals
- Electronic Sign Commission
- Environmental Protection Board

- Historical Commission
- Housing Commission
- Municipal Library Board
- Officer Compensation Commission
- 1- Planning Commission
- Police, Fire & Safety Commission
- 3- Property Disposition Committee
- Recreation Commission
- Tax Increment Finance Authority Committee (TIFA)

Professional Qualifications and/or Work Experience Relevant to the Board or Commission:

I have over 10 years experience in project management, business development, traffic signal optimization/urban planning and Logistics. I Currently work with UPS as an Operations Manager. The Core of my function is to planning and forecast our capacity based on cyclical economic conditions. Prior to that I worked with AECOM in Macomb county programming and optimizing traffic signals. Prior to that I worked with Delta Airlines for 4 years doing demand planning and forecasting.

Community Activities and/or Other Experience:

During my time at AECOM I worked with SEMCOG to develop urban planning models based on traffic patterns to increase mobility. Hence, creating a healthy business environment.

Educational Background:

Bsc: Electronics and Computer Engineering.
Msc: Transportation and Logistics Management.

Three Personal or Business References (List name and contact information):

Ayodele Gbogboade: 734-772-3675.
Akindele Akinyemi: 313-656-9177.
Marsha Paul: 310-349-6334.

Why are you interested in this particular board or commission?:

I'm interested in the planning commission because I believe that I can apply my skills to help position our city as a center for Investment, Economic productivity and sustainable development.

Any other additional information you'd like to share:

Supplemental Information: Please review the attached "Boards and Commissions Application Attachment" for the desired qualifications for each board and commission. Check the appropriate box or boxes to indicate whether you have experience or professional credentials that may be needed to fill a specific seat. Resumes are encouraged and may be attached to your **completed** application.

Some boards and commissions are a mix of citizens with certain qualifications and others are citizens representing the general public. Even if you do not have any of the experience or professional background listed below, we urge you to apply for consideration. Romulus needs citizens with diverse backgrounds on its boards and commissions.

Expectations: If appointed, members are expected to make every effort to be an active member of the board, committee or commission. This includes:

1. Attending meetings on a regular basis.
2. Reviewing meeting materials prior to the meeting.
3. Adhering to the city's ethics policy
4. Representing the interests of the Romulus community as a whole.
5. Learning and utilizing key tools such as plans, policies and input from public engagement.

Important Public Records Information: All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the City Clerk's office at 734-942-7540 if you have any questions or concerns about the disclosure of specific information.

Truth and Accuracy: I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.


Applicant's Signature

12/12/2019

Date

Return completed forms to:

Romulus City Hall, Attn. City Clerk
11111 Wayne Rd.
Romulus, MI 48174

FOR OFFICE USE ONLY

Received by: _____

Date: _____

- ☐ Confirmed voter status
- ☐ Confirmed current *Full Disclosure Statement* on file
- ☐ Confirmed compliance with applicable federal, state and local statutes
- ☐ Confirmed receipt of Affidavit for Election Commission

Confirmed by: _____

NOTE: Your application will be kept on file for two (2) years.

Municipal Library Board

The Library Board has ultimate authority and responsibility for governing, controlling, and monitoring the business and affairs of the Romulus Public Library. The Library Board may delegate such authority, as it deems proper. Policies adopted by the Library Board are binding on its officers, agents, employees, and committees. The Board is responsible for hiring and evaluating the Library Director, monitoring and evaluating the overall effectiveness of the library, setting library policies, reviewing and adopting the annual budget, developing long-term planning, advocating for the library, communicating regularly with the Director, and conducting the affairs of the board at regularly scheduled meeting. Meetings are held Third Monday of the month at 5 p.m. in the Library Meeting Room (with the exception of holidays). Meets for approximately one hour. The Library Board is comprised of five (5) members which are appointed by the Mayor and approved by City Council as established by Council Resolution #s 11-111, 11-112 & 11-113. One member is appointed to serve as Romulus city council representative and one is appointed to represent Huron Township. Members serve either a one-year, two-year, three-year, four-year, or five-year term. The city council representative serves a four-year term that corresponds with their term in office. Interested persons notify the Board of their desire to serve. Upon receiving Board approval, they notify the Mayor in writing of their interest in serving. Mayor appoints members with City Council approval. Huron Township representative also notifies the Huron Township Supervisor for approval of the appointment prior to notifying the Mayor. Please check below if you have experience in:

- ☐ Policymaking
- ☐ Finance/Budget
- ☐ Advertising/Marketing/Public Relations
- ☐ Knowledge of Libraries
- ☐ Education

Officer Compensation Commission

The Officer Compensation Commission makes a recommendation to City Council for the salary of each elected City Official. Meetings are held every odd year. The business which the local officers compensation commission may perform shall be conducted at a public meeting of the commission held in compliance with Public Act No. 267 of 1976 (MCL 15.261 et seq.). Public notice of the time, date, and place of the meeting of the commission shall be given in the manner required by such Act. The commission is comprised of seven (7) members which serve a term for seven (7) years. Members are appointed by the Mayor and approved by City Council pursuant to Chapter 2, Article IV, Division 4, Sections 2-171 – 2-184. Please check below if you have experience in:

- ☐ Elected Local Official
- ☐ Finance/Budget
- ☐ Public Sector Compensation

Planning Commission

The Planning Commission reviews and approves development proposals for compliance with the City Zoning Ordinance. The Planning Commission is also responsible for adopting the City's Master Plan and making recommendations to the City Council on zoning ordinance amendments. Meetings are typically held the third Monday of each month at 7:00 p.m. in the City Hall Council Chambers. The Planning Commission is made up of nine (9) members appointed by the Mayor and approved by City Council. All terms are for three (3) years. Members of the Planning Commission shall be qualified electors (a United States citizen who has attained the age of 21 years, who has resided in the State of Michigan for at least six (6) months and in the City of Romulus for at least 30 days) that are representative of important segments of the community such as agriculture, natural resources, recreation, education, public health, government, transportation, industry, and commerce. The membership is also representative of the entire geography of the city. Members are compensated at a rate established by resolution of the City Council pursuant to Chapter 2, Article IV, Division 1, Section 2-96 of the Romulus Code of Ordinances. Please check below if you have experience in:

- ☐ Architecture/Landscape Architecture
- ☐ Building Construction
- ☐ Civil Engineering
- ☒ Land Use Planning
- ☒ Real Estate Development

Police, Fire & Safety Commission

Members of the commission are responsible for making recommendation to the police chief and fire chief as it relates to better serving the community. Commissioners also plan and assist with community events such as Hometown Heroes Recognition, Pumpkin Feast, Fourth of July Fireworks and the Police Citizen Academy Program. Meetings are held the third Tuesday of each month at 4:00 p.m. The meetings are usually held at the Romulus City Hall, located at 11111 Wayne Rd. There are seven (7) members. All terms are for three (3) years and staggered. The members elect a chair and co-chairperson to oversee the meetings. Interested individuals must be a resident of the city of Romulus. Members of the Police, Fires & Commission are appointed by the Mayor and approved by City Council pursuant to Chapter IV, Sections 4.1-4.9 in the Romulus City Charter, Chapter 2, Article IV, Division 5, Sections 2-207 - 2-217 in the Romulus Code of Ordinances and City Council Resolution # 74-159, 2-13-1974. Please check below if you have experience in:

- ☐ Emergency Response
- ☐ Law Enforcement
- ☐ Law

Property Disposition Committee

The committee reviews all city-owned property and makes recommendations to the Mayor for review on its reuse or disposition. The committee shall be composed of the City Assessor, Community Development Director, City Clerk and two (2) residents of the City who are appointed by the Mayor and approved by the City Council to serve for four (4) year terms of office, pursuant to the Romulus City Charter, Chapter 2, Article V, Division 3, Section 2-328. Meetings are held quarterly at 10:00 a.m. in the Romulus City Hall Council Chambers. Please check below if you have experience in:

- ☒ Real Estate Development
- ☒ Land Use Planning
- ☐ Accounting/Finance

Recreation Commission

The Romulus Recreation Commission has responsibility for input of planning, promoting and administering park and recreation programs in accordance with the Program Coordinator. The Recreation Commission meets on the third Tuesday of the month from 7:00pm to 8:00pm in the city hall council chambers or have meetings before or participate in special events in the same month. The commission also has traveling meetings occasionally. There are a total of nine (9) members appointed by the Mayor and confirmed by city council for a three year term pursuant to Chapter 2, Article IV, Section 2-96 of the Romulus Code of Ordinances. The Recreation Commission members are compensated per monthly meeting/event. A potential member should be outgoing, energetic, motivated and has an interest in programming for all ages. Please check below if you have experience in:

- ☐ Fitness/Recreation
- ☐ Physical Education
- ☐ Advertising/Marketing/Public Relations
- ☐ Landscape Architecture
- ☐ Finance/Fundraising/Grants

Tax Increment Finance Authority Committee (TIFA)

The TIFA Committee initiates projects and programs to halt property value deterioration, increase property tax valuation and enhance economic activity within the district pursuant to Public Act 450 of 1980 and established by Resolution #84-537. TIFA meets on the second Tuesday of every month at 12:00 p.m. in the City Hall Council Chambers. There are 13 members which serve a term for four (4) years. Members are appointed by the Mayor and approved by City Council pursuant to Chapter 12, Article V, Sections 12-118 – 12-125 of the Romulus Code of Ordinances. Please check below if you have experience in:

- ☐ Banking/Finance
- ☐ New Business Development
- ☐ Real Estate Development
- ☐ Business Recruitment, Retention and Expansion

CITY OF ROMULUS – PLANNING COMMISSION

Cathy M. Freitag, Chairperson
15237 Huron River Drive
Romulus, MI 48174
Home: 734-941-6832
Term Expires: 01-31-2022 Res 18-414

Jessica Workman
37529 Walnut
Romulus, MI 48174
Home: 734-771-3814
Email: jworkman@myaocu.com
Term Expires: 01-31-2022 Res 18-414

Celeste Roscoe, Councilwoman
37011 Herman St.
Romulus, MI 48174
Home: 734-942-1107
Term Expires: 11-2021 Res 17-391

Jerry Frederick
38100 Westvale
Romulus, MI 48174
Home:
Cell;

Term Expires: January 31, 2020 Res. 19-

Daniel McAnally, Secretary
37280 McBride
Romulus, MI 48174
Home: 734-942-1808
Cell: 734-787-9413
Term Expires: 01-31-2020 Res 17-002
01-31-2023 Res 20-005

Edna Talon-Jemison
6219 Swan Lake
Romulus, MI 48174
Term Expires: January 31, 2021

Mike Glotfelty
28490 Cherry
Romulus, MI 48174
Home: 734-941-6487
Cell: 313-303-7430
Term Expires: 01-31-2021

David J. Paul
37457 Walnut
Romulus, MI 48174
Home: 734-942-0478
Term Expires: 01-31-2022 Res 18-414

James Crova
12030 Craig
Romulus, MI 48174
jcrova@comcast.net
Home: 734-941-1235
Work: 734-787-2151
Term Exp.: 01-31-2020
01-31-2023 Res 20-005

Members are appointed by the Mayor and approved by City Council. All terms are for 3 years.
Meetings are held the third Monday of each month at 7:00 p.m. in the City Hall Council Chambers.
Revised 01/20a1



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **January 4, 2021**

Item No. 6A.

General Description: Public Hearing Request from Robert McCraight, Director of Public Services & Economic Development, for February 8, 2021, at 6:00 pm to discuss Demolition List 20-1.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Date: January 4, 2021

Re: Public Hearing Request for Demolition List 20-1

Robert McCraight, Director of Public Services & Economic Development, is requesting a Public Hearing for February 8, 2020, at 6:00 pm to discuss the demolition of properties from Demolition List 20-1.

The date and time are available for the Public Hearing.

MEMORANDUM

TO: Ellen Craig-Bragg, City Clerk
FROM: Robert McCraight, Director, Department of Public Services & Economic Development 
SUBJECT: Request for Public Hearing, Demolition List 20-1
DATE: December 28, 2020

Please schedule a public hearing for the demolition of the properties listed below. Per our telephone conversation the request for a public hearing will be placed on the City Council agenda for the meeting of 1/4/21 and the public hearing will be held on 2/8/21. Please allow 1 hour for the public hearing.

The Construction Board of Appeals held a demolition hearing on Wednesday, 9/9/20. The Construction Board of Appeals recommended to Romulus City Council, demolition of the following structures:

1. 6980/6984 Birchdale, 6980 Birchdale – remains of fire damaged structure, 6984 Birchdale - single-family residential structure
2. 11398 Harrison, single-family residential structure
3. 16447 Middlebelt, commercial structure (commonly known as Roman Hall)
4. 35053 Park Place, single-family residential structure with attached garage
5. 5873 Wayne, single-family residential structure
6. 6031 Wayne, single-family residential structure, shed
7. 37147 Wick, single-family residential structure, polebarn, garage

On Wednesday, 12/9/20 the Construction Board of Appeals held a demolition hearing on the tabled items, and recommended to Romulus City Council, demolition of the following structures:

1. 32185 Ecorse, single-family residential structure, garage, mobile home used as an accessory structure
2. 11528 Whitehorn, fire damaged single-family residential structure, garage, shed

Should City Council concur with the recommendations of the Construction Board of Appeals to approve demolition of the aforementioned structures, it is also requested that an additional item be included on the agenda for a resolution to let bids for a demolition contractor.

Copies of the minutes of the Construction Board of Appeals meetings of 9/9/20 & 12/9/20 are attached for your reference. If additional information is needed, please contact this office.

gg



City of Romulus

Treasurer's Report

Council Meeting Held:

January 4, 2021

Item No. 7.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Public Comment

Council Meeting Held:

January 4, 2021

Item No. 8.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Unfinished Business

Council Meeting Held:

January 4, 2021

Item No. 9.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

New Business

Council Meeting Held:
Item No. 10.

January 4, 2021

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Communication

Council Meeting Held:
Item No. 11

January 4, 2021

Councilperson Abdo: _____

Councilperson Barden: _____

Councilperson Roscoe: _____

Councilperson Talley: _____

Councilperson Wadsworth: _____

Councilperson Webb: _____

Councilperson Williams: _____



City of Romulus

Adjournment

Council Meeting Held:

January 4, 2021

Item No. 12

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED