



**CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA
January 11, 2021
7:30 PM**

TO PARTICIPATE IN THE MEETING USING ZOOM:

Click the following link: <https://us02web.zoom.us/j/83226836698> Meeting ID: **832 2683 6698**

To participate by phone, dial: 1-646-558-8656, Enter the meeting ID, followed by the # sign.

Pledge of Allegiance

Roll Call

- 1. Agenda**
 - A. Approval of Agenda
- 2. Minutes**
 - A. Approval of minutes from the regular meeting held on January 4, 2021 at 7:30p.m.
 - B. Approval of minutes from the special meeting held on January 4, 2021 at 6:00p.m. to discuss the Midyear Court Presentation
- 3. Petitioner**
 - A. Petitioner: Rev. Arthur Willis, for MLK Day Celebration
- 4. Chairperson's Report, John Barden, Mayor Pro-Tem**
 - A. Approval of the Chairperson's Report
- 5. Mayor's Report – LeRoy D. Burcroff, Mayor**
 - A. Five (5) Year Lease Agreement - Comerica Leasing
- 6. Clerk's Report – Ellen L. Craig-Bragg, Clerk**
 - A. For Introduction and First reading of the Recreation Master Plan
Recreation Master Plan
- 7. Treasurer's Report – Stacy Paige, Treasurer**
- 8. Public Comment** - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
- 9. Unfinished Business**
- 10. New Business**
- 11. Warrant**
 - A. Approval of Warrant #: 21-1 Checks presented in the amount of \$809,327.15
- 12. Communication**
- 13. Adjournment**



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a “*Request to Address*” card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.
2. When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.
3. Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.
4. Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.
5. No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.
6. All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.
7. This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.
8. Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.
9. The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council’s agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk’s Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.



City of Romulus

Agenda

Council Meeting Held: **January 11, 2021**

Item No. A.

General Description: Approval of Agenda

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Minutes

Council Meeting Held: **January 11, 2021**

Item No. A.

General Description: Approval of minutes from the regular meeting held on January 4, 2021 at 7:30p.m.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING

January 4, 2021

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

MEETING HELD ELECTRONICALLY VIA ZOOM MEETING/TELECOMMUNICATIONS

Pledge of Allegiance

Led by Councilperson Wadsworth

Roll Call

Present: Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams

Absent / Excused:

Administrative Officials in Attendance:

LeRoy Burcroff, Mayor

Stacy Paige, Treasurer

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Julie Wojtylko - Chief of Staff; Carol Maise - City Planner; Robert McCraight - Director of Public Services & Economic Development; Stephen Dudek - Technology Director; Stephen Hitchcock - City Attorney; Kevin Krause - Director of Emergency & Fire Services

1. Agenda

- A.** Moved by **Tina Talley**, seconded by **Kathy Abdo** to accept the agenda as presented.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

2. Minutes

- A.** **Res. #21-001** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to approve the minutes from the Regular Council meeting held on December 28, 2020.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays - None

Abstain - Webb

Motion Carried.

3. Petitioner – no petitioners at this meeting

4. Chairperson's Report, John Barden, Mayor Pro-Tem

- A.** Moved by **Tina Talley**, seconded by **Celeste Roscoe** to accept the Chairperson's Report.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

5. Mayor's Report – LeRoy D. Burcroff, Mayor

- A.** **Res. #21-002** Moved by **Celeste Roscoe**, seconded by **Tina Talley** to concur with the Administration and re-appoint Chris Dunn, Durrice Green, and Reverend Edward Thomas to the Romulus Housing Commission with a term to expire on February 26, 2025.

Roll Call Vote: Ayes - Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Eva Webb

Nays - None

Abstain - Williams

Motion Carried.

Res. #21-003 Moved by **William Wadsworth**, seconded by **Kathy Abdo** to concur with the Administration and re-appoint Barbara Sanders and Robert McCraight to the Romulus Housing Commission with a term to expire on February 26, 2026.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- B. Res. #21-004** Moved by **Tina Talley**, seconded by **Celeste Roscoe** to concur with the Administration and approve the re-appointments of Mike Glotfelty, Jerry Frederick, and Edna Talon-Jemison and appoint Adewunmi Gbogboarde to the City of Romulus Planning Commission with a three year term to expire on January 31, 2024.

Roll Call Vote: Ayes - Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - Abdo

Motion Carried

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. Res. #21-005** Moved by **Celeste Roscoe**, seconded by **Tina Talley** to approve the Public Hearing Request from Robert McCraight, Director of Public Services & Economic Development, for February 8, 2021, at 6:00 pm to discuss Demolition List 20-1.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

7. Treasurer's Report – Stacy Paige, Treasurer

Treasure Paige reminded the audience of the new payment options available to residents and any questions can be directed to her office.

8. Public Comment

Gina Steward of Telegram News announced Western Wayne NAACP virtual listening tour will be held on January 14 at 5:30pm via Zoom.

A pastor from the Inkster Ministerial Alliances inquired on the resolution on racism as a public health crisis for the city.

9. Unfinished Business

Res. #21-005 Moved by **Virginia Williams**, seconded by **Kathy Abdo** to approve a moratorium on water shut-offs, in line with legislation signed by Gov. Whitmer, until March 31, 2021.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

10. New Business

No new business at this meeting

11. Communication

Councilperson Talley thanked the administration and all involved in positioning the city to succeed during the pandemic. She spoke on a team working in collaboration with churches to provide children with educational resources to help with the virtual learning experience. Councilperson Williams requested that the Clerk's Office consider personal delivery of the council packets during the pandemic. She also reminded the residents of Forgotten Harvest at the Romulus High School. Councilperson Barden spoke on the seriousness of this global health pandemic and reminded his colleagues to encourage their constituents to bring about unity.

12. Adjournment

Moved by **William Wadsworth**, seconded by **Virginia Williams** to adjourn the meeting at 8:17 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on January 4, 2021.

A handwritten signature in black ink, reading "Ellen L. Craig-Bragg". The signature is fluid and cursive, with the first name "Ellen" and last name "Bragg" being more prominent.

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Minutes

Council Meeting Held: **January 11, 2021**

Item No. B.

General Description: Approval of minutes from the special meeting held on January 4, 2021 at 6:00p.m. to discuss the Midyear Court Presentation

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE ROMULUS CITY COUNCIL SPECIAL MEETING

January 4, 2021

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

MEETING HELD ELECTRONICALLY VIA ZOOM MEETING/TELECOMMUNICATIONS.

1. Roll Call

Present: Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams

Absent / Excused:

Administrative Officials in Attendance:

LeRoy Burcroff, Mayor

Stacy Paige, Treasurer

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Julie Wojtylko - Chief of Staff; Kevin Krause - Chief of Emergency & Fire Services; Robert McCraight - Director of Public Services & Economic Development; Robert Pfannes - Interim Police Chief; Maria Farris - Finance Director; Stephen Dudek - Technology Director; Stephen Hitchcock - City Attorney; Merrie Druyor - TIFA Director

2. Moved by **Tina Talley**, seconded by **Eva Webb** to accept the special meeting - study session agenda as presented

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

3. Discussion: 34th District Court's Midyear Financial Presentation

Mayor began the discussions and introduced the speakers for the session: Chief Krause, Chief Pfannes, & Director McCraight. A PowerPoint was presented with three parts representing three categories of conversation. Chief Pfannes introduced the first part of the presentation in reference to the police departments upcoming retirements and proposed action plan to maintain the passing down of institutional knowledge of the department to new hires. Chief Krause introduced the second part of the presentation in reference to the Operational Sustainability & Community Enhancement Committee and status reports of completed and pending grants initiated as a result of the committee. Director McCraight presented the final part of the presentation in reference to the status of the new building for the 34th District Court; in addition to, the current financial state of the court.

4. No public comment at this meeting

5. Moved by **William Wadsworth**, seconded by **Eva Webb** to adjourn the special meeting at 7:05p.m.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on January 4, 2021.

A handwritten signature in black ink, reading "Ellen L. Craig-Bragg".

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Petitioner

Council Meeting Held: **January 11, 2021**

Item No. A.

General Description: Petitioner: Rev. Arthur Willis, for MLK Day Celebration

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



CITY COUNCIL AGENDA REQUEST FORM

Today's Date: _____

Proposed Agenda Date: _____

Name of person(s) proposing item: _____

Please Print

Title: _____

Name of Business / Organization (if applicable) _____

Address: _____

Contact Number: _____ Email Address: _____

Item request is for:

☐ Information Only ☐ Action Item ☐ Discussion/Action ☐ Report ☐ Other

Brief description /summary of the agenda item (as you would like it to appear on the agenda): _____

Does the subject concern a City Department? If so, please include name of department: _____

Does the subject concern a City Ordinance? If so, please include the Ordinance name or number. _____

Have you addressed your issue(s) with city/administrative staff? ____Yes ____No

Desired Outcome: _____

This request must be submitted to the City Clerk no later than the Wednesday prior to the City Council meeting. Council meetings are held on the 1st, 2nd and 4th Mondays at 7:30pm. Items submitted after this deadline, will be scheduled for the following City Council meeting.

Rev. Arthur Willis

Signature of person submitting agenda item

Date

cc: Mayor
Mayor Pro Tem
Chief of Staff

INSTRUCTIONS FOR PUBLIC AGENDA REQUEST FORMS

The City of Romulus Council meets on the first, second and fourth Mondays of each month at 7:30pm in the City Council Chambers in City Hall. All meetings are open to the public. The yearly schedule of meetings for the City Council may be found on the City website.

The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council's agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

Members of the public desiring to present matters to the council on the public agenda must submit a request in writing to the office of the City Clerk by the Wednesday, prior to the City Council meeting, no later than 12:00 noon. This can be done in person, regular mail, fax or email. The request forms are located in the Clerk's Office and on the City's website at www.romulusgov.com under "City Council".

If the request is received by mail, fax or e-mail, the City Clerk will confirm with the individual that the request was received and notify them of the date of the Council meeting, in which they will be on the agenda.

The Council meeting agenda is posted on the public bulletin board at City Hall and on the City's website, the Friday before each scheduled meeting.

The request should state the name of the individual(s) desiring to be heard and the matter to be presented. Item requests may be referred at the discretion of the Administration, to appropriate staff for mediation prior to being placed on the agenda.

If presenting any handouts or documents pertaining to the topic, please plan to provide at least 12 copies with this form. If using other forms of media (PowerPoint Presentation, DVD, CD and or Flash Drive), the final version must be submitted to the Clerk's office, before the council meeting. Electronic documents can be emailed to Clerk@romulusgov.com. (File types allowed: PDF, JPG, DOC, DOCX, and RTF).

According to City Council policy, it is mandatory that the petitioner be present to be heard by Council.

Matters pertaining to personnel, litigation and violations of laws and ordinances are excluded from the agenda. Rules of decorum as provided on the back of the Council meeting agenda will be observed.



City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held: **January 11, 2021**

Item No. A.

General Description: Approval of the Chairperson's Report

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **January 11, 2021**

Item No. A.

General Description: Five (5) Year Lease Agreement - Comerica Leasing

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Five (5) Year Lease-Purchase Agreement – Comerica Leasing
DATE: January 6, 2021

I concur with the recommendation of Gary Harris, Purchasing Director, Maria Farris, Finance Director and legal counsel, and respectfully request that Council authorize the Mayor and Clerk to enter into the attached lease-purchase agreement with Comerica Leasing for the lease-purchase of a 2021 Freightliner 108SD Dump Chassis in the amount of \$87,622.00 at a fixed interest rate of 2.18% for five years with the first payment to be made on or about January 15, 2022. The City would own the vehicle at the term of the lease.

City Council approved the purchase on August 10, 2020 Res. #20-198.

Motion by _____, supported by _____, to concur with administration and grant authorization for the Mayor and Clerk to enter into the attached lease-purchase agreement with Comerica Leasing for the lease-purchase of a 2021 Freightliner 108SD Dump Chassis in the amount of \$87,622.00 at a fixed interest rate of 2.18% for five years with the first payment to be made on or about January 15, 2022. The City would own the vehicle at the term of the lease.



MEMORANDUM

DATE: January 05, 2021
TO: Mayor LeRoy D. Burcroff
FROM: Gary Harris, Purchasing Director
SUBJECT: **5 Year Lease-Purchase Agreement - Comerica Leasing**

At the regular Council meeting held 08/10/2020, by their action (Resolution # 20-198), Council approved for the purchase of one (1) conventional chassis salt truck with a radius dump body by piggybacking on the State of Michigan's MDeal Contracts #071B6600119 and #200000000034.

At that time, Council was made aware that it was the City's intent to enter into a lease-purchase agreement for the purpose of financing the truck.

Inquiries were made by the Purchasing Department to lending agencies to obtain quotes on interest rates for the lease/purchase financing of \$87,622 for the chassis only at this time. Varying fixed interest rates as high as 3.23% were received from agencies (for five year financing with the first payment to be made one year following receipt of the vehicle, approximately January 15, 2021). Comerica Leasing again submitted the lowest fixed rate of 2.18%. Because of the City's relationship with Comerica, the lease-purchasing agreement was pre-approved with no application or processing fees, and included no pre-payment penalties for early prepayment.

Attached please find a copy of the lease schedule dated 1/11/2021. Stephen J. Hitchcock has reviewed the document and has recommended for the City to enter into the agreement with Comerica. Additionally, in consideration of the research that was completed and the interest rates that were provided from the various financial institutions, the Director of Financial Services, Maria Farris, also concurs with this recommendation.

If you concur, please request Council to approve for the Mayor and Clerk to enter into the attached lease-purchase agreement with Comerica Leasing for the lease-purchase of a 2021 Freightliner 108SD Dump Chassis in the amount of \$87,622.00 at a fixed interest rate of 2.18% for five years with the first payment to be made on or about January 15, 2022. The City would own the vehicle at the term of the lease.

Please note this vehicle will be immediately delivered to Truck & Trailer Specialties, Inc. for upfitting of the Dump Body. An additional lease/purchase agreement will be requested when the upfitting is complete, estimated to be within the next 90-120 days.

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris
Purchasing Director

GMH GIARMARCO, MULLINS & HORTON, P.C.

ATTORNEYS AND COUNSELORS AT LAW

Detroit ▼ Troy ▼ Florida

Direct Dial: 248.457.7024
Email: gmh@gmhlaw.com

Salvatore A. Amodeo
John A. Anderson
Andrew T. Baran
Thomas W. H. Barlow
Bruce E. Bigler
Peter J. Bill
Michael L. Bosnic
Robert A. Bryant
Thomas P. Cavanaugh
Kenneth B. Chaple
Anthony K. Chubb
John C. Clark

George A. Contis
Kellie S. DeVito
Jill A. Duffy
Elizabeth A. Favaro
Kara S. Ferrara
Timothy D. Finegan
John R. Fleming
John J. Giarmarco
Julius H. Giarmarco
Bruce W. Hatley
William H. Heritage, III
Stephen J. Hitchcock

William H. Horton
Nina M. Jankowski
Alexis F. Johnson
Keela P. Johnson
Salvatore J. LaMendola
Alexander Lebedinski
Victoria S. Lehman
Adam Levitsky
John L. Miller
Karl Miller
Timothy J. Mullins
Mark S. Papazian

Ryan L. Perry
Dennis M. Rauss
James Y. Rayis
Annabel F. Shea
Lauren M. Studley
Paul A. Thurnam
Jared M. Trust
Geoffrey S. Wagner
Donald K. Warwick
Matthew S. Weaver
Richard A. Wojewoda
LeRoy H. Wulfmeier, III

Of Counsel
Lance T. Denha (Florida)
David G. Goroyca
Albert Taylor Nelson, Jr.
Peter J. Sarkesian
Lawrence F. Schiller

January 11, 2021

Comerica Leasing Corporation
411 W. Lafayette Blvd., 7th Floor, MC
3540 Detroit, MI 48226

Re: Master Equipment Lease Purchase Agreement No. 1904 dated February 15, 2019
Lease Schedule No. 003 dated January 11, 2021.

Ladies and Gentlemen:

As counsel for City of Romulus ("Lessee"), I have examined the duly executed original Master Equipment Lease Purchase Agreement No. 1904 dated February 15, 2019 which has been incorporated by reference into Lease Schedule No. 003 dated January 11, 2021 (collectively, the "Lease"), between Lessee and Comerica Leasing Corporation ("Lessor"), and the proceedings taken by the governing body of Lessee to authorize the execution and delivery of the Lease on behalf of Lessee. Based upon the foregoing examination and upon an examination of such other documents and matters of law as I have deemed necessary or appropriate, I am of the opinion that:

1. Lessee is a Michigan municipal corporation duly organized and legally existing as a political subdivision, municipal corporation or similar public entity under the Constitution and laws of the State of Michigan with full power and authority to enter into the Lease.
2. The Lease has been duly authorized, executed and delivered by Lessee and, assuming due authorization, execution and delivery thereof by the other parties thereto, each constitutes the legal, valid and binding obligation of Lessee, enforceable against Lessee in accordance with its terms, subject to any applicable bankruptcy, insolvency, moratorium or other laws or equitable principles affecting the enforcement of creditors' rights generally.
3. The Equipment leased pursuant to the Lease constitutes personal property and when subjected to use by Lessee will not be or become a fixture under applicable law.

Comerica Leasing Corporation

January 11, 2021

Re: Master Equipment Lease Purchase Agreement No. 1904 dated February 15, 2019

Lease Schedule No. 003 dated January 11, 2021

Page - 2 -

4. Lessee has complied with any applicable public bidding requirements in connection with the Lease and the transactions contemplated thereby.
5. No litigation or proceeding is pending or, to the best of my knowledge, threatened to restrain or enjoin the execution, delivery or performance by Lessee of the Lease or in any way to contest the validity of the Lease, to contest or question the creation or existence of Lessee or its governing body or the authority or ability of Lessee to execute or deliver the Lease or to comply with or perform its obligations thereunder. There is no litigation pending or, to the best of my knowledge, threatened seeking to restrain or enjoin Lessee from annually appropriating sufficient funds to pay the Rental Payments or other amounts contemplated by the Lease.
6. The resolution adopted by Lessee's governing body authorizing the execution and delivery of the Lease and certain other matters was adopted at a meeting that was held in compliance with all applicable laws relating to the holding of open and public electronic meetings.
7. The entering into and performance of the Lease do not violate any judgment, order, law or regulation applicable to Lessee or result in any breach of, or constitute a default under, or result in the creation of any lien, charge, security interest or other encumbrance upon any assets of Lessee or on the Equipment (as each such term is defined in the Lease) pursuant to any indenture, mortgage, deed of trust, bank loan or credit agreement or other instrument to which Lessee is a party or by which it or its assets may be bound, except as provided in the Lease.

This opinion may be relied upon by purchasers and assignees of Lessor's interests in the Lease pursuant to Paragraph 27 of the Lease.

Very truly yours,

GIARMARCO, MULLINS & HORTON, P.C.

Stephen J. Hitchcock
City of Romulus Attorney

SJH/ss

Cc: City of Romulus

EXHIBIT A

Comerica Leasing Corporation
Lease Schedule

MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT No.: 1904

DATE OF MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT: FEBRUARY 15, 2019

LEASE SCHEDULE No.: 003

DATE OF LEASE SCHEDULE: JANUARY 11, 2021

LESSEE: CITY OF ROMULUS

1. DESCRIPTION OF THE EQUIPMENT:

<u>SUPPLIER</u>	<u>QUANTITY</u>	<u>DESCRIPTION OF UNITS OF EQUIPMENT</u>	<u>SERIAL NUMBERS¹ (IF AVAILABLE)</u>
D&K Truck Co.	One (1)	2021 Freightliner 108SD Dump Chassis	1FVAG5FE5MHMU2140

together with all accessories, attachments, substitutions and accessions.

2. EQUIPMENT LOCATION: 12600 WAYNE ROAD
ROMULUS, MI 48174

3. The Rental Payments shall be made for the Equipment as follows:

<u>DUE DATE</u>	<u>PRINCIPAL COMPONENT</u>	<u>INTEREST COMPONENT</u>	<u>TOTAL RENTAL PAYMENT DUE</u>	<u>PREPAYMENT OPTION AMOUNT²</u>
				87,622.00
01/15/2022	16,776.81	1,910.16	18,686.97	70,845.19
01/15/2023	17,142.54	1,544.43	18,686.97	53,702.64
01/15/2024	17,516.25	1,170.72	18,686.97	36,186.39
01/15/2025	17,898.11	788.86	18,686.97	18,288.29
01/15/2026	18,288.29	398.68	18,686.97	0.00

4. For purposes of this Lease, "State" means the State of Michigan.

5. Lessee's current Fiscal Period extends from July 1, 2020 to June 30, 2021.

¹ Lessee authorizes Lessor to insert serial numbers and additional description details of Equipment when determined by Lessor as provided in Paragraph 31 of the Agreement.

² Assumes all Rental Payments and Additional Payments due on and prior to that date have been paid.

6. The Terms and provisions of the Master Equipment Lease-Purchase Agreement described above (other than to the extent that they relate solely to other Schedules or to Equipment listed on other Schedules) are hereby incorporated into this Schedule by reference and made a part hereof.

7. Lessee hereby represents, warrants and covenants that its representations, warranties and covenants set forth in such Master Equipment Lease-Purchase Agreement (particularly Paragraph 23 thereof) are true and correct as though made on the date of execution of this Lease Schedule.

Lessee: **CITY OF ROMULUS**

Lessor: **COMERICA LEASING CORPORATION**

By: _____

By: _____

Printed Name: LeRoy Burcroff

Printed Name: Gary Baughman

Title: Mayor

Title: Vice President

Lessee: **CITY OF ROMULUS**

By: _____

Printed Name: Ellen Craig-Bragg

Title: City Clerk

Counterpart No. ____ of ____ manually executed and serially numbered counterparts. To the extent that this Agreement constitutes chattel paper (as defined in the Uniform Commercial Code), no security interest herein may be created through the transfer or possession of any Counterpart other than Counterpart No. 1.

EXHIBIT A-1

**COMERICA LEASING CORPORATION
ACCEPTANCE CERTIFICATE**

LESSEE: CITY OF ROMULUS

MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT NO.: 1904

LEASE SCHEDULE NO: 003

THE UNDERSIGNED ACKNOWLEDGES AND REPRESENTS THAT:

1. The Equipment identified in the above-referenced Lease Schedule is delivered, installed, available for use and is placed in service as of the Acceptance Date indicated below.
2. Such Equipment is in good operating condition and repair and is accepted as satisfactory in all respects for purposes of the applicable Lease.

ACCEPTANCE DATE: JANUARY 11, 2021

AUTHORIZED SIGNATURE: _____

PRINTED NAME: LeRoy Burcroff

TITLE: Mayor

ACCEPTANCE DATE: JANUARY 11, 2021

AUTHORIZED SIGNATURE: _____

PRINTED NAME: Ellen Craig-Bragg

TITLE: City Clerk

EXHIBIT A-2

(TO LEASE SCHEDULE NO. 003)

[ATTACH I.R.S. FORM 8038-G OR 8038-GC, AS APPROPRIATE]

EXHIBIT A-3

INSURANCE COVERAGE REQUIREMENTS

To Lessor: Comerica Leasing Corporation ("Lessor")
411 W. Lafayette Blvd., 7th Floor, MC3540
Detroit, Michigan 48226

From Lessee: City of Romulus (the "Lessee")

In accordance with Paragraph 16 of the Master Equipment Lease-Purchase Agreement No. 1904 dated February 15, 2019 and Lease Schedule No. 003, dated January 11, 2021 (collectively, the "Lease"), by and between Lessor and Lessee, Lessee:

INSTRUCTIONS: Please circle number(s) regarding applicable insurance coverage. Proof of insurance coverage will be provided to Lessor and its Successors and Assigns prior to the time the Equipment is delivered to Lessee.

1. maintains All Risk Physical Damage Insurance on the Equipment (as defined in the Lease) evidenced by a Certificate of Insurance ("Certificate") and Long Form Loss Payable Clause naming the Lessor and its Successors and Assigns as Loss Payee. Coverage required: Full Replacement Value. Lessee has instructed the insurance agent named below to issue a Certificate to Lessor:

Company: _____
Address: _____
Phone No.: _____
Contact: _____

2. maintains Public Liability Insurance evidenced by a Certificate of Insurance, naming the Lessor and its Successors and Assigns as Additional Insured, with the following minimum coverages:

\$250,000 per person
\$500,000 aggregate bodily injury liability
\$250,000 property damage liability

Lessee has instructed the insurance agent named below to issue a Certificate to Lessor:

Company: _____
Address: _____
Phone No.: _____
Contact: _____

3. is self-insured for all risk, physical damage and will provide Lessor with such supporting documentation as Lessor may request.

4. is self-insured for public liability and will provide Lessor with such supporting documentation as Lessor may request.

LESSEE: CITY OF ROMULUS

By: _____
Printed Name: LeRoy Burcroff
Title: Mayor

By: _____
Printed Name: Ellen Craig-Bragg
Title: City Clerk
Date: January 11, 2021

EXHIBIT A-4
(TO LEASE SCHEDULE NO. 003)

FORM OF AUTHORIZING RESOLUTION

A RESOLUTION OF THE GOVERNING BODY OF CITY OF ROMULUS,
AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER EQUIPMENT
LEASE-PURCHASE AGREEMENT AND SEPARATE LEASE SCHEDULES AS
REQUIRED WITH RESPECT TO THE ACQUISITION, PURCHASE, FINANCING AND
LEASING OF CERTAIN EQUIPMENT FOR THE PUBLIC BENEFIT; AUTHORIZING
THE EXECUTION AND DELIVERY OF DOCUMENTS REQUIRED IN CONNECTION
THEREWITH; AND AUTHORIZING THE TAKING OF ALL OTHER ACTIONS
NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS
CONTEMPLATED BY THIS RESOLUTION.

WHEREAS, City of Romulus (the "*Lessee*"), a body politic and corporate duly organized and existing as a political subdivision, municipal corporation or similar public entity of the State of Michigan, is authorized by the laws of the State of Michigan to purchase, acquire and lease personal property for the benefit of the Lessee and its inhabitants and to enter into contracts with respect thereto; and

WHEREAS, the Lessee desires to purchase, acquire and lease certain equipment constituting personal property necessary for the Lessee to perform essential governmental functions; and

WHEREAS, in order to acquire such equipment, the Lessee proposes to enter into that certain Master Equipment Lease-Purchase Agreement (the "*Agreement*") and separate Lease Schedules and Escrow Agreements from time to time as provided in the Agreement with COMERICA LEASING CORPORATION (the "*Lessor*"), the forms of which have been presented to the governing body of the Lessee at this meeting; and

WHEREAS, the governing body of the Lessee deems it for the benefit of the Lessee and for the efficient and effective administration thereof to enter into the Agreement and the separate Lease Schedules as provided in the Agreement for the purchase, acquisition and leasing of the equipment therein described on the terms and conditions therein provided;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the governing body of City of Romulus as follows:

Section 1. Approval of Documents. The form, terms and provisions of the Agreement and the separate Lease Schedules as provided in the Agreement are hereby approved in substantially the form presented at this meeting, with such insertions, omissions and changes as shall be approved by the City Council of the Lessee or other members of the governing body of the Lessee executing the same, the execution of such documents being conclusive evidence of such approval; and the Mayor and City Clerk of the Lessee is hereby authorized and directed to execute, and the City Clerk of the Lessee is hereby authorized and directed to attest and countersign, the Agreement and each Lease Schedule and any related Exhibits attached thereto and to deliver the Agreement and each Lease Schedule (including such

Exhibits) to the respective parties thereto, and the City Clerk of the Lessee is hereby authorized to affix the seal of the Lessee to such documents.

Section 2. Other Actions Authorized. The officers and employees of the Lessee shall take all action necessary or reasonably required by the parties to the Agreement and each Lease Schedule to carry out, give effect to and consummate the transactions contemplated thereby (including the execution and delivery of the Acceptance Certificate contemplated in the Agreement and any tax certificate and agreement, each with respect to separate Lease Schedules, as provided in the Agreement) and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Agreement and each Lease Schedule.

Section 3. No General Liability. Nothing contained in this Resolution, the Agreement, any Lease Schedule, nor any other instrument shall be construed with respect to the Lessee as incurring a pecuniary liability or charge upon the general credit of the Lessee or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Agreement, any Lease Schedule or any other instrument or document executed in connection therewith impose any pecuniary liability upon the Lessee or any charge upon its general credit or against its taxing power, except to the extent that the Rental Payments payable under each Lease are special limited obligations of the Lessee as provided in such Lease.

Section 4. Appointment of Authorized Lessee Representatives. The Mayor and City Clerk of the Lessee are each hereby designated to act as authorized representatives of the Lessee for purposes of the Agreement and each Lease Schedule until such time as the governing body of the Lessee shall designate any other or different authorized representative for purposes of the Agreement and each Lease Schedule.

Section 5. Section 265(b)(3) Designation. Lessee hereby designates the Agreement as a "qualified tax-exempt obligation" for the purposes and within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

Section 6. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 7. Repealer. All bylaws, orders and resolutions or parts thereof, inconsistent herewith, are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed as reviving any bylaw, order, resolution or ordinance or part thereof.

Section 8. Effective Date. This Resolution shall be effective immediately upon its approval and adoption.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

ADOPTED AND APPROVED by the governing body of the Lessee this 11th day of January, 2021.

[SEAL]

LESSEE: CITY OF ROMULUS

By: _____

Printed Name: LeRoy D. Burcroff

Title: Mayor

By: _____

Printed Name: Ellen L. Craig-Bragg

Title: City Clerk

ATTEST:

By: _____

Printed Name: Ellen L. Craig-Bragg

Title: City Clerk

APPROVED as to form:

Attorney

EXHIBIT A-5
(TO LEASE SCHEDULE NO. 003)

INCUMBENCY CERTIFICATE OF LESSEE

The undersigned, the duly authorized representative of the named Lessee under that certain Master Equipment Lease-Purchase Agreement dated February 15, 2019 (the "*Agreement*"), with Comerica Leasing Corporation, as Lessor, hereby certifies as follows in accordance with the requirements of the Agreement, which is incorporated by reference into the above-referenced Lease Schedule. Capitalized terms used herein have the same meaning as in the Agreement.

I hold the position noted under my signature, and I have all authority necessary to execute and deliver this Certificate. The following officers of the Lessee are duly elected or appointed, and the signatures above the respective name and title are true and correct and, where required, have been filed with the appropriate officials of the State.

Signature: _____

Signature: _____

Printed Name: LeRoy Burcroff

Printed Name: Ellen Craig-Bragg

Title: Mayor

Title: City Clerk

IN WITNESS WHEREOF, I have executed and delivered this certificate as of this 11th day of January, 2021.

LESSEE: **CITY OF ROMULUS**

By: _____

Printed Name: _____

Title: _____

EXHIBIT A-6

OPINION OF LESSEE'S COUNSEL

(PLEASE FURNISH THIS TEXT ON ATTORNEY'S LETTERHEAD)

[To be dated the Funding Date]

Comerica Leasing Corporation
411 W. Lafayette Blvd., 7th Floor, MC 3540
Detroit, MI 48226

Re: Master Equipment Lease Purchase Agreement No. 1904 dated February 15, 2019
Lease Schedule No. 003 dated January 11, 2021

Ladies and Gentlemen:

As counsel for City of Romulus ("*Lessee*"), I have examined the duly executed original Master Equipment Lease Purchase Agreement No. 1904 dated February 15, 2019 which has been incorporated by reference into Lease Schedule No. 003 dated January 11, 2021 (collectively, the "*Lease*"), between Lessee and Comerica Leasing Corporation ("*Lessor*"), and the proceedings taken by the governing body of Lessee to authorize the execution and delivery of the Lease on behalf of Lessee. Based upon the foregoing examination and upon an examination of such other documents and matters of law as I have deemed necessary or appropriate, I am of the opinion that:

1. Lessee is a Michigan municipal corporation duly organized and legally existing as a political subdivision, municipal corporation or similar public entity under the Constitution and laws of the State of Michigan with full power and authority to enter into the Lease.
2. The Lease has been duly authorized, executed and delivered by Lessee and, assuming due authorization, execution and delivery thereof by the other parties thereto, each constitutes the legal, valid and binding obligation of Lessee, enforceable against Lessee in accordance with its terms, subject to any applicable bankruptcy, insolvency, moratorium or other laws or equitable principles affecting the enforcement of creditors' rights generally.
3. The Equipment leased pursuant to the Lease constitutes personal property and when subjected to use by Lessee will not be or become a fixture under applicable law.
4. Lessee has complied with any applicable public bidding requirements in connection with the Lease and the transactions contemplated thereby.
5. No litigation or proceeding is pending or, to the best of my knowledge, threatened to restrain or enjoin the execution, delivery or performance by Lessee of the Lease or in any way to contest the validity of the Lease, to contest or question the creation or existence of Lessee or its governing body or the authority or ability of Lessee to execute or deliver the Lease or to comply with or perform its obligations thereunder. There is no litigation pending or, to the best of my knowledge, threatened

seeking to restrain or enjoin Lessee from annually appropriating sufficient funds to pay the Rental Payments or other amounts contemplated by the Lease.

6. The resolution adopted by Lessee's governing body authorizing the execution and delivery of the Lease and certain other matters was adopted at a meeting that was held in compliance with all applicable laws relating to the holding of open and public meetings.

7. The entering into and performance of the Lease do not violate any judgment, order, law or regulation applicable to Lessee or result in any breach of, or constitute a default under, or result in the creation of any lien, charge, security interest or other encumbrance upon any assets of Lessee or on the Equipment (as each such term is defined in the Lease) pursuant to any indenture, mortgage, deed of trust, bank loan or credit agreement or other instrument to which Lessee is a party or by which it or its assets may be bound, except as provided in the Lease.

This opinion may be relied upon by purchasers and assignees of Lessor's interests in the Lease pursuant to Paragraph 27 of the Lease.

Respectfully submitted,

Attorney

Exhibit A-7
(To Lease Schedule No. ____)

NOT APPLICABLE



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **January 11, 2021**

Item No. A.

General Description: For Introduction and First reading of the Recreation Master Plan

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, Clerk

Date: January 11, 2021

Re: Introduction and First Reading – Recreation Master Plan

At a meeting held on January 5, 2021, the Romulus Recreation Commission recommended for approval the 5-Year Romulus Recreation Master Plan. The Recreation Master Plan is included in your council packet.

Therefore, I request approval for first reading and introduction of the City of Romulus 5-Year Recreation Master Plan.

INTEROFFICE MEMORANDUM

TO: City Council
FROM: Tanya Cofield, Recreation Coordinator
SUBJECT: City of Romulus Recreation Master Plan Update
DATE: January 4, 2021

The Current Parks and Recreation Master Plan for the City of Romulus expired in late 2019. A current plan is necessary, for multiple reasons, but in particular it is required as part of the application process for grant funding for future park updates and recreation programs.

The Recreation Commission, Grant Coordinator and I have had multiple meetings discussing the updates for the 2021-2025 Parks and Recreation Master Plan. Community surveys were conducted and comments received were considered/included in the update draft. A Public meeting was held on December 15, 2020, to review the draft plan. Key personnel reviewed the updated content.

The Recreation Commission met on January 5, 2021, reviewed the final draft and recommend approval/adoption. The motion was as follows: Motioned by Diane Poet, supported by Arnett Chisholm, Roll Call Vote: Ayes –Diane Poet, William Wadsworth, Kathy Abdo, Arnett Chisholm, Sandy Tenney and Ruby Paisley. Nays – none. Motion carried to recommend to City Council for approval.

I respectfully request that this be placed on the agenda for City Council's review and consideration of approval at the January 11, 2021 meeting.

Should you have any questions prior to the meeting, please do not hesitate to contact me.

C Mayor LeRoy D. Burcroff
Julie Wojtylko, Chief of Staff
Romulus Recreation Commission
Jill Martin, Grants Administrator/Emergency Preparedness Coordinator

Romulus Recreation Commission Special Recreation Master Plan Meeting January 5, 2021.

In compliance with the social distancing state Covid guidelines, the meeting was held virtually, using zoom.

Checking into the meeting were the following members; Diane Poet, William Wadsworth, Kathy Abdo, Arnett Chisholm, Ruby Paisley, Sandy Tenney and Tanya Cofield. A quorum was reached.

The meeting was called to order to order by Wadsworth at 5:00 p. m. Cofield presented each member, by email, a copy of the Romulus Master Plan. Members were in agreement that they had received the master plan and that they had each read through it. When asked by Cofield if there were any questions there were none. There were two suggestions made to Tanya Cofield to include the source of, and use of grants. Also to include how Recreation Department designed and instituted programs following the pandemics guidelines. A motion by Poet, support by Chisholm, to accept the Romulus Master Plan to be presented to Romulus City Council. Motion passed unanimously.

A suggestion by Tanya Cofield to attend the city council meeting for the first reading of the plan was urged. An email will be sent to members of the commission with the link needed to attend the meeting.

A copy of Tanya Cofield's Recreation Master Plan will be forwarded to all city council members to review before the meeting.

The meeting was adjourned at 5:35 p m

Submitted by Sandy Tenney



City of Romulus Parks and Recreation Commission

5-Year Recreation Master Plan 2021-2025

December 2020





Mary Ann Banks Park

ACKNOWLEDGEMENTS

Elected and Appointed Officials

LeRoy D. Burcroff, Mayor

Ellen Craig-Bragg, City Clerk

Stacy Paige, City Treasurer

City Council

John Barden, Mayor Pro-tem

Tina M. Talley, City Council Pro-tem

William Wadsworth

Celeste Roscoe

Kathy Abdo

Eva Webb

Virginia Williams

Recreation Commission

Tanya Cofield, Recreation Coordinator

Kathleen Abdo, City Council Representative

William Wadsworth, Chairman

Diane Poet, Vice Chairperson

Sandy Tenney, Recording Secretary

Anthony Bowers, Commissioner

Arnett Chisolm, Commissioner

Paris McCarthy, Commissioner

Ruby Paisley, Commissioner

Brett Sherwood, RHS Representative

Prepared by:

Tanya Cofield, Recreation Coordinator

Jill Martin, Grants Administrator/Emergency

Preparedness Coordinator

Michael Laskaska, Director of Communication and
Community Services

Maria Lambert, Director of Resident Services

In cooperation with:

Julie Wojtylko, Chief of Staff

Robert McCraight, Director of Public Services and
Economic Development

Robert Phannes, Police Chief

Maria Farris, Director of Finance

Merrie Druyor, Economic Development Coordinator/
TIFA/DDA Director

Approved by a resolution of adoption by the
Romulus City Council

On _____

Approved and recommend for adoption by the
City of Romulus Recreation
Commission by Resolution on January 5, 2021



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Fernandez Park

I. INTRODUCTION

A. Introduction

Most people, across all demographics, support the role that parks and recreation play in a community. Recreation Opportunities offer physical, mental and social benefits that contribute to an overall enhanced quality of life. According to the National Recreation and Park Association, 85% of Americans seek to live where high-quality parks and recreation amenities are offered.

The City of Romulus recognizes that these amenities play a pivotal role in the social fabric of the community, and acknowledges its obligation in providing opportunities for people from all walks of life to improve their health and engage with others.

Branded as "the Home of Opportunity" Romulus is committed to the development and implementation of a carefully designed community-wide recreation plan, especially in consideration of the city's unique location in the Greater Detroit Metropolitan Area. Additionally, Romulus understands the impacts on daily living created by having Detroit Metropolitan International Airport occupy nearly 1/3, approximately 11 acres, in the central portion of the city. Residents across the city essentially have an International Airport for a neighbor, which has resulted in an uneven distribution of recreational facilities throughout the community.

B. Overview

Purpose

The principal reasons for preparing a comprehensive recreation plan include the following:

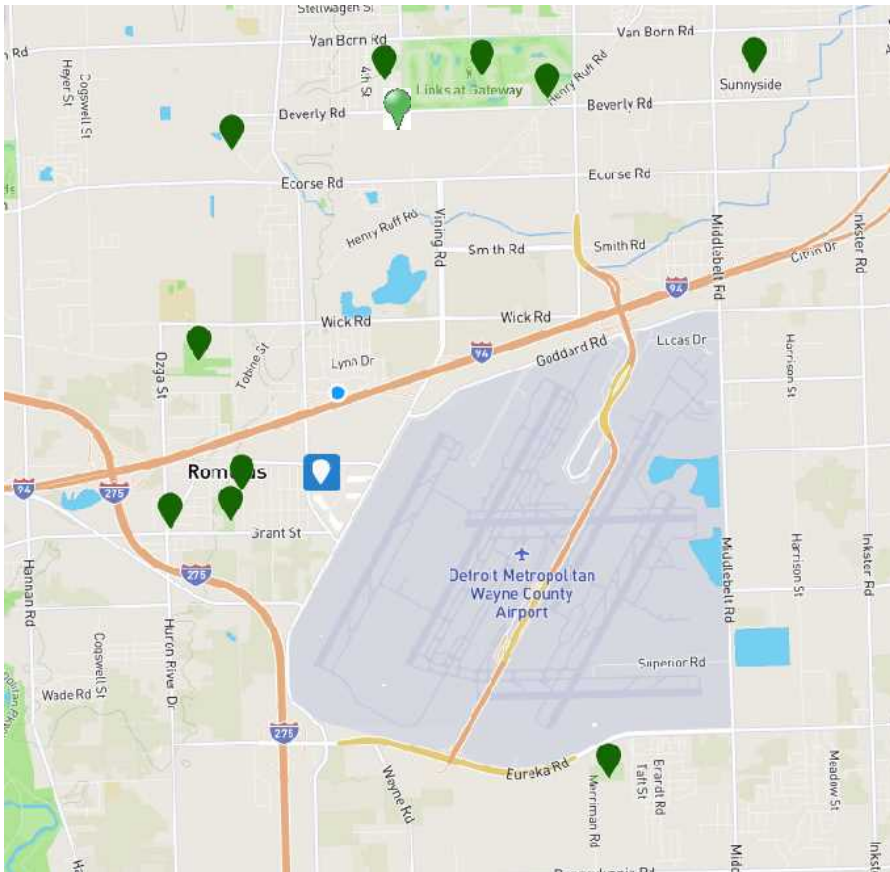
1. To improve the physical environment and facilities of the community as a setting for human activities in order to promote the general health, safety, and welfare by making the City more functional, beautiful, decent, healthful, interesting and efficient.
2. Identify short and long-term recreation needs within the community and develop policy plans and programs to address these needs.
3. To put into writing the directions, policies and philosophy of the Recreation Department Staff, Recreation Commission, Mayor and City Council.
4. Prepare a capital improvement program with specific projects and the goal of implementing planned projects over a five-year period.
5. To qualify the City of Romulus to apply for recreation grant funding programs available through the State of Michigan.

The City of Romulus is concurrently developing an Alternative Non-motorized Transportation Program to support and improve equitable transportation within the City and as part of a more regionally beneficial plan.

Mission:

The City of Romulus has adopted an initiative to promote the physical, mental and social development and well being of all its residents, without regard to age, income, race, creed, color, or religion by providing the means through which all individuals shall have access to park, fitness and recreation equipment and programs.

Figure 1 - City of Romulus Parks and Recreation Facilities



Historical Park—City of Romulus



0.6 Miles Away

Senior Citizen Center & Park—City of Romulus



0.7 Miles Away

Mary Ann Banks Park—City of Romulus



1.1 Miles Away

Elmer Johnson Park—City of Romulus



1.2 Miles Away

Jimmie Raspberry Park—City of Romulus



2.4 Miles Away

Tot Lot 34326 Beverly—City of Romulus



2.6 Miles Away

Fernandez / Boice Parkway—City of Romulus



2.9 Miles Away

Oakbrook Neighborhood Park—City of Romulus



3 Miles Away

Gateway Golf Club—City of Romulus



3.1 Miles Away

St. John's Lodge #44 Community Park—City of Romulus



3.1 Miles Away

Beverly McAnally Park—City of Romulus



4.2 Miles Away

II. COMMUNITY DESCRIPTION

A. The Focus

Parks and recreation services can best be provided through a system in which government at all levels, as well as other public entities - including schools, along with civic and other private organizations, collaborate to provide recreational services to meet the needs of its residents. This has been especially true in Romulus, where organizations such as the Boys & Girls Club have offered a safe, constructive alternative to traditional after school recreation programs, and the schools provide a strong athletics program.

Local municipalities are responsible for providing public recreation facilities for frequent, short-term use by local residents. However, this has not always been easy due to budgetary constraints, maintenance obligations or level of priority compared to other essential services.

In 2010, the entire park system was closed down as a result of the recession and the recreation department laid off all personnel. It has been a long recovery with the change of times, and still, through many efforts and initiatives, the community is regaining programs it once had. Additionally, the COVID 19 Pandemic has once again changed the way the City and the resident's look at the parks and recreation programs. Walking trails, bicycle paths and other facilities that can accommodate standardized precautions such as social distancing, while still promoting the importance of recreation and time in nature will be paramount in the planning process.

B. The Region and Stakeholders

Regionally speaking, the City of Romulus is located in the south central portion of Wayne County, approximately 17 miles southwest of the Detroit Business District. Five communities share a common boundary with Romulus. These communities include the city of Wayne, Westland, Taylor, Huron Township, and Van Buren Township.

The City's suburban/rural setting is enhanced by the location of Detroit Metropolitan International Airport which is a gateway to the world and, as such, represents an important transportation hub for the greater metropolitan Detroit area and for the entire State of Michigan.

A rather unique economic development partnership exists between the cities of Romulus and Taylor and the Townships of Huron and Van Buren, together with Washtenaw and Wayne Counties and the Wayne County Airport Authority. Their mission is driving corporate expansion and new investments around Detroit Metro and Willow Run Airports and this Detroit Region Aerotropolis is considered a stake holder in the development of the Romulus Recreation Master Plan.

Other stake holders include a 9 member recreation commission who serve as an advisory board and lend its support to the delivery of fair and equitable recreation services and programs for the community in meeting the identified needs of the community as outlined in this plan.

Figure 2 -Map Detroit Region Aerotropolis

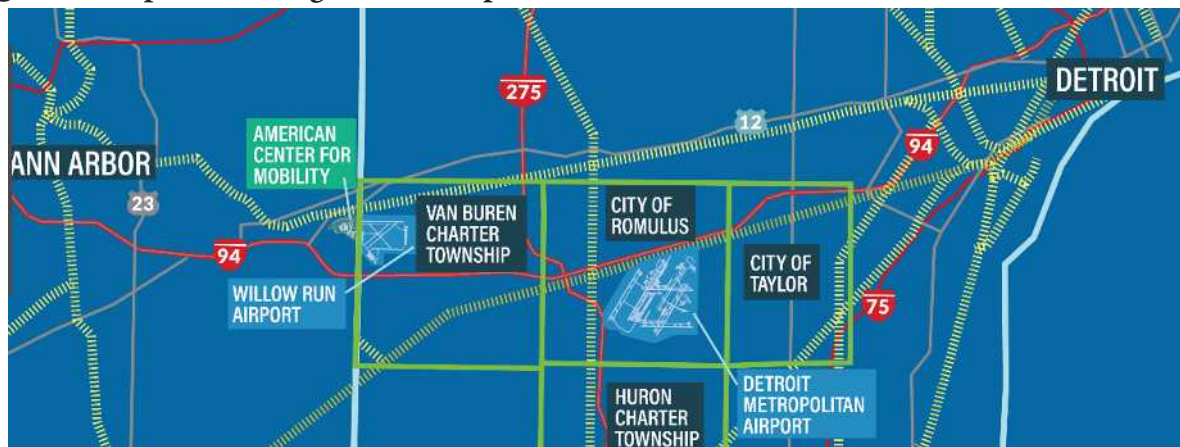
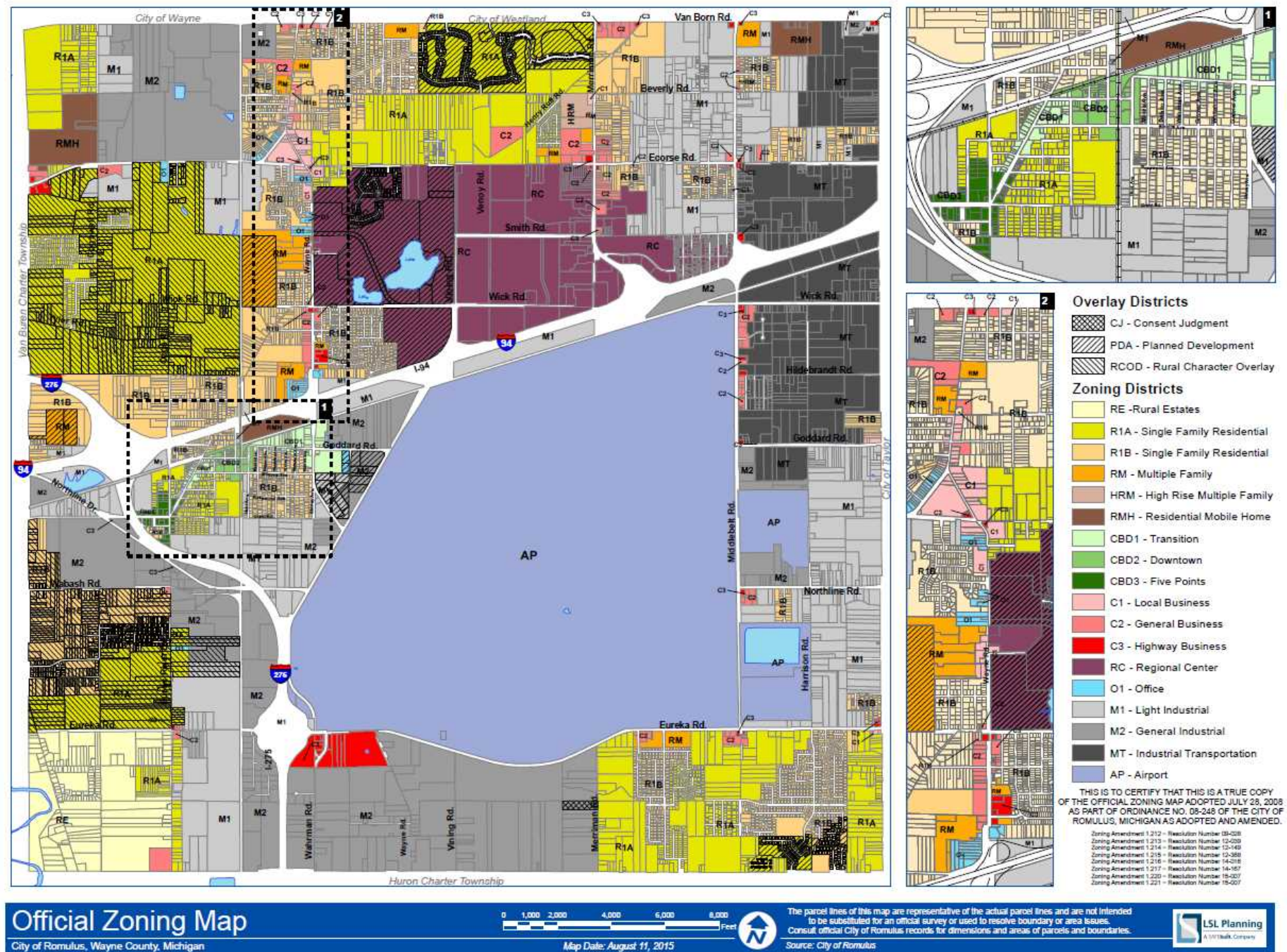


Figure 3 -Romulus Official Zoning Map



C. Demographics

In evaluating demographic data for use in developing this Recreation Master Plan, the most important factor to consider is that none of it can stand alone. No conclusion can be drawn from any one survey, any one neighborhood park's visitors and activities, or any single stakeholder's vision. Several factors must be considered together when analyzing the diverse needs of the community. Public engagement and education garner support and bring unique needs and ideas for inclusion in the plan.

Most of the figures listed here were extracted from data collected by Southeast Michigan Council of Governments (SEMCOG). While 2020 census data is more preferred, the 2020 statistics are not yet available. Some data may be influenced by the additional 50,000 people that travel to Romulus daily for work and/or visit the area via Detroit Metropolitan International Airport.

As for the resident population, as of July 2019, population is at 23,916 for the City of Romulus, of which 12,042 are under the age of 18. There are 2152 senior residents over the age of 65 and that number is expected to increase by 50% by the year 2045. The average household size is 2.54 and there are 10,191 housing units currently which is an 11% increase since 2010.

Figure 5 -Household Types 2018

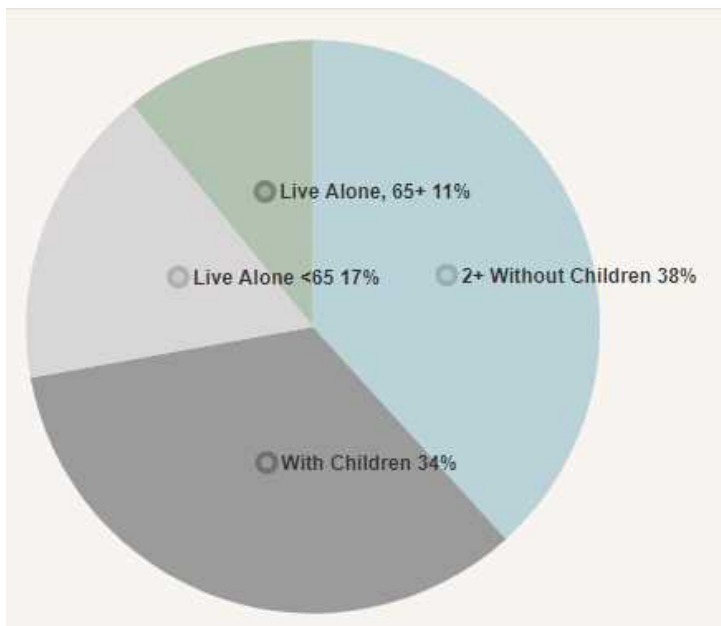
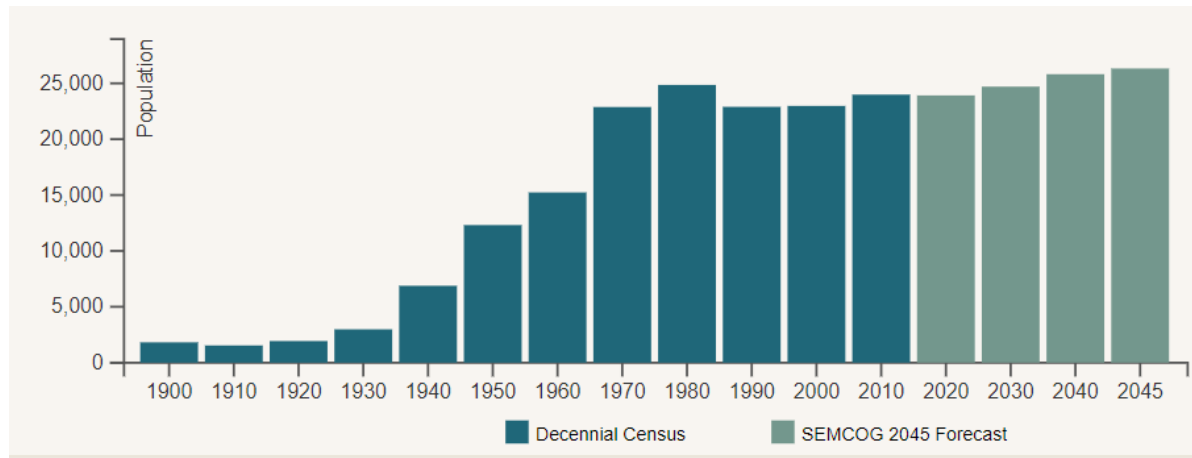


Figure 4 -Population Forecast



1. Population Profile

Romulus' greatest periods of population growth occurred during the 1950's and 1960's. The pace of population growth has since leveled off fluctuating between 22,000 - 24,000 since 1970. The distribution of residents throughout the city is significantly influenced by the presence of Metropolitan International Airport, which is geographically located in the center of the city, effectively dividing the city into four quadrants. The Northeastern portion of the city is largely dedicated to industrial and 26 hotels that support the cargo/travel flight industries. The other three areas of the city host the highest concentrations of residents.

Future population growth in the City will depend on a number of factors, including: availability of areas where land is available for residential development, and less affected by the airport, noise patterns, trains, freeways and industrial growth and the City's ability to offer both key services and the amenities that people desire in choosing where to live. For Recreation Planning, an estimated maximum of 25,000 residents will be considered with population distribution remaining consistent.

Table 1- Population and Households

Population and Households	Census 2010	Change 2000-2010	Pct Change 2000-2010	SEMCOG Jul 2019	SEMCOG 2045
Total Population	23,989	1,010	4.4%	23,916	26,330
Group Quarters Population	285	80	39.0%	277	275
Household Population	23,704	930	4.1%	23,639	26,055
Housing Units	9,946	1,003	11.2%	10,191	-
Households (Occupied Units)	8,975	536	6.4%	9,307	10,678
Residential Vacancy Rate	9.8%	4.1%	-	8.7%	-
Average Household Size	2.64	-0.06	-	2.54	2.44

2. Age and Sex

Every age group requires different experiences from their parks and recreation system. Dgespc 4 qfmugl _bcapc_qc gl nmnsj_rgm l dmp _jj qce kclrq qfmugle afgjbpc l slbcp rfc _ec md /2* _lb _l glapc_qc gl rfc lsk `cp md /3+/7 wear olds. Table 2 shows the median age of residents by census tract and the percentage of families with kids under the age of 18..

SEMCOG population projections also show the greatest increase in the proportion of residents between the ages of 25-54 and the ages of 65-84 by the year 2045. The proportions of the population in younger age groups all decrease or remain about the same over the years, though more gradually for those under 18. These projections are consistent with national ones.

According to the National Recreation and Parks Association, more park users (57 percent) were male, and they accounted for 60 percent of all physical activity. In Romulus, population statistics show that there are 12,696 females and 11,246 males. Gender disparities were greatest among teens, with male teenagers accounting for 65 percent of all teen visits to the park (compared to 35 percent for female teens) and 68 percent of teen physical activity (compared to 32 percent for female teens).

Park use also differed significantly by age group. In our study, children and teens were overrepresented, comprising 51 percent of park users, although this group represents only 27 percent of the total U.S. population. In contrast, seniors (age 60 and older), who comprise nearly 20 percent of the general population, accounted for only 4 percent of park visits. Increasing physical activity among seniors is especially important, given the effect of chronic disease among this segment of the population.

Figure 6 - Population Projection, By Age

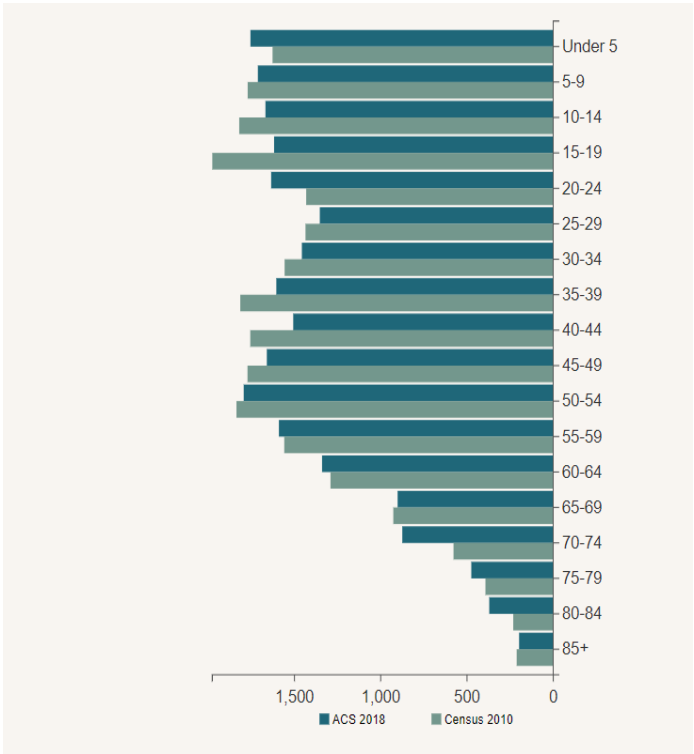


Table 2 - Population Comparisons

Statistic	Romulus	Michigan	National
Population	23,457	9,986,857	328,239,523
Population density (sq mi)	659	178	91
Median age	36.7	39.5	37.7
Male/Female ratio	1.0:1	1.0:1	1.0:1
Married (15yrs & older)	48%	55%	55%
Families w/ Kids under 18	47%	41%	43%

3. Race and Ethnicity

The City of Romulus is a culturally diverse community with a slightly higher racial distribution of white residents. Wayne County and Southeast Michigan both have a smaller Black Population than the City of Romulus.

The racial differences in the propensity to use local parks, is largely relative to the racial distribution of the surrounding neighborhood. Racial/ethnic preferences in park features generally do not differ. However, blacks are more commonly observed in exercise and sports fitness activities than white populations. All populations are observed to utilize the dog parks equally as well as the walking paths, picnic and pavilion opportunities.

4. Persons with Disabilities

The US Census Bureau categorizes disability as a vision, hearing, cognitive, ambulatory, self-care, or independent living difficulty. According to the 2014-2018 American Community Survey, an estimated 10.8% of Romulus' population, under the age of 65, has some form of disability. They exist in all age groups, though disabilities tend to become more prevalent as people age, which would indicate a much larger percentages if taking into consideration the senior population.



Fall Festival at Historical Park

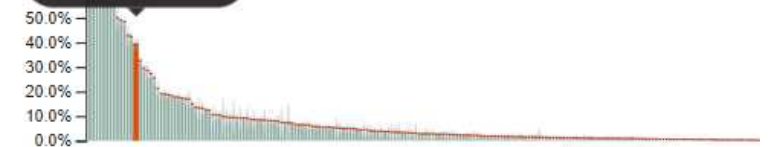


Children Playing at Mary Ann Banks Park

Percent Black

Southeast Michigan: 21.1%
Wayne County: 38.7%

Romulus
39.2% +/- 2.9%



Percent White

Southeast Michigan: 67.2%
Wayne County: 49.6%

Romulus
52.4% +/-

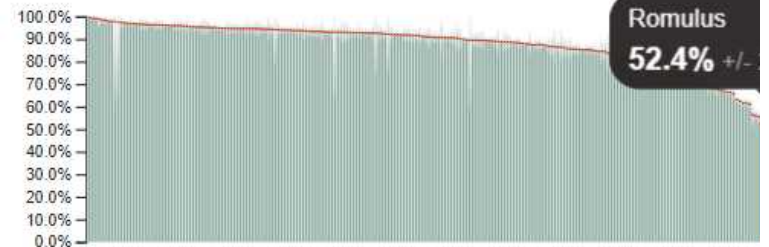


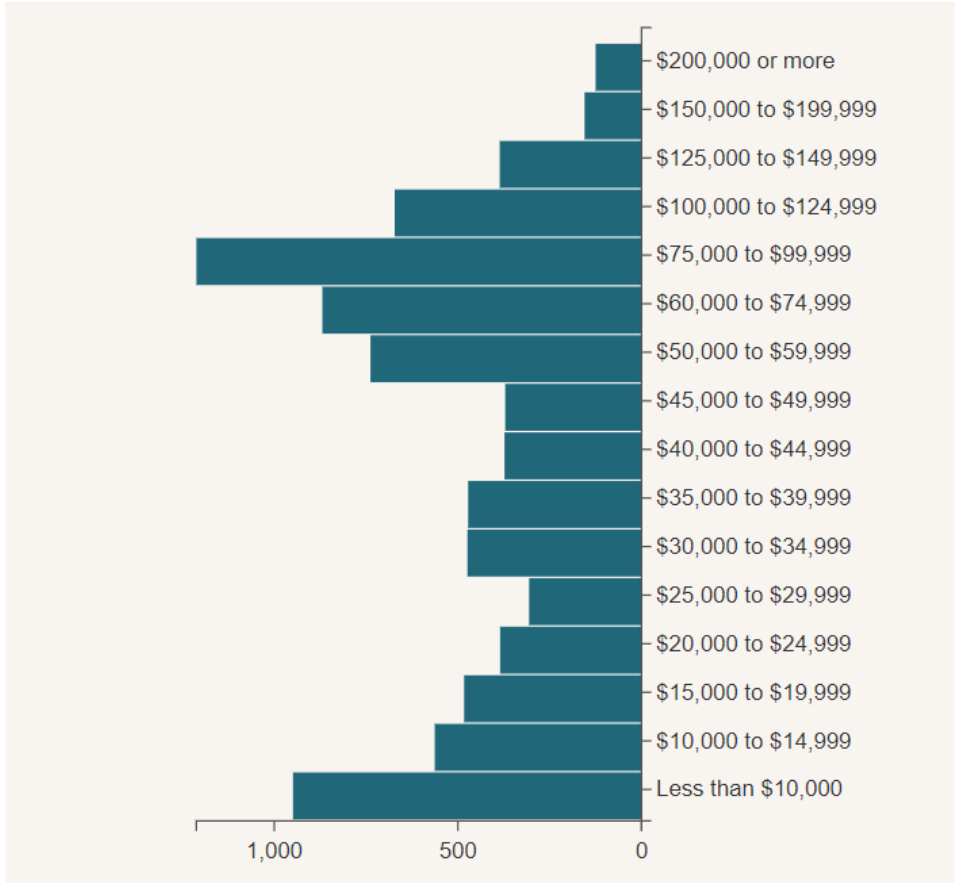
Figure 7 - Race and Ethnicity, City of Romulus

5. Income

The 2017 5-Year American Community Survey shows the state’s median household income at (\$52,668) and the country (\$57,652), however the City of Romulus is just (\$48,512). Between 2010 and 2018, there was a 6.6% decrease in the median income for Romulus residents. Average income per person is just \$22,352 compared to \$33,125 for all of SE Michigan

Approximately 19% of households were living below the poverty line in 2017, which was 26.4% greater than the poverty level of 14.2% across the entire state of Michigan. Taking into account residents not living in families, 14.6% of high school graduates and 34.5% of non graduates live in poverty. The renting rate among poorer residents was 51.0%. For comparison, it was 26.7% among residents with income above the poverty level.

Figure 8 - Annual Household Income



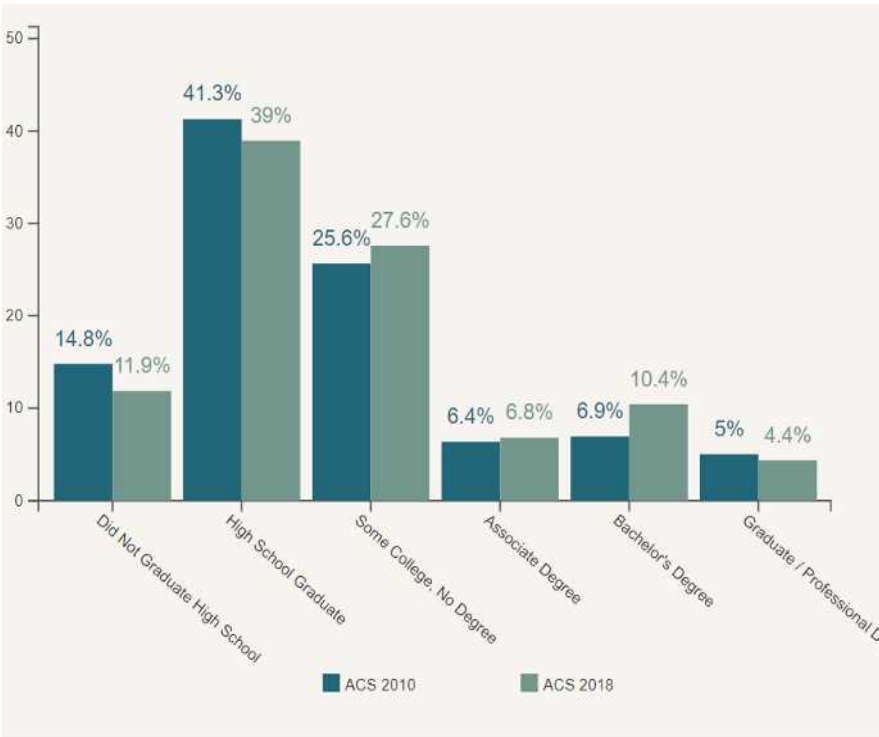
6. Education and Jobs

Data shows that a high educational achievement for a community is directly proportional to a higher income per capita, thus better economic welfare. Michigan tends to show weak performance in educational achievement versus the rest of the United States. Data indicates 14.8% of Romulus residents have earned a minimum Bachelor Degree or higher, while, 88% have graduated high school.

SEMICOG projects major percent increases in jobs in professional and technical services and corporate HQ; healthcare services; administrative, supports, and waste services. Manufacturing is the only job sector that is projected to decline, as it has been doing for the last several years. Parks, green spaces, and outdoor recreational opportunities can be catalysts for building vibrant and prosperous communities that attract businesses and talent.

Romulus reports a 9.3% unemployment rate as compared to SE Michigan in total with a 6.9% rate of unemployment, with 31% of the population listed as "non working".

Figure 9 - Highest Level of Education



D. Physical Characteristics

Both natural and man-made characteristics, such as physical setting, land use and transportation enhancements, influence all aspects of community development. These characteristics provide unique opportunities for diverse recreational opportunities and will be considered in planning for the next five years and beyond.

1. Physical Setting

Water

Few significant water features are evident in Romulus. The Huron River enters the far southwest corner of the City near Hannan Road. This portion of the river is included with the large lower Huron Metropark, located in the adjoining communities of Huron and Van Buren Townships.

Two water courses flow through portions of the City. Hale Creek crosses the southeast corner of Romulus; the Ecorse River is located in the northeast portion of the City.

Two small lakes, both the result of sand and gravel mining activities, are located in the central portion of the City north of the Airport. Both lakes are surrounded by vacant land and have some long-term open-space and recreation value. These lakes have been incorporated into the plans for the larger mixed-use development planned for this portion of the City.

Woodlands and Vegetation

Wooded areas have a value for recreation purposes. They enhance the setting of recreation sites and offer opportunities for picnicking, hiking and nature interpretation. The largest undisturbed woodlands in Romulus are generally confined to the less intensely developed western portion of the City.

Wetlands

Like woodlands, undisturbed wetlands offer numerous benefits for recreation and open space purposes. Wetlands are distributed throughout the Romulus with the greatest concentration occurring in the western portion of the City. Numerous wetlands have been identified in Romulus (see Illustration 2). Most of these wetlands consist of lowland areas covered by hardwood vegetation. Several less extensive shrubs, emergent and aquatic bed wetlands also exist within the City.

Climate

There are no unusual climatic conditions that severely impede outdoor recreational activities in the City. The climate is humid continental modified by the Great Lakes. Temperature data obtained from the National Weather Service at Detroit Metropolitan Airport reveal the average warmest month is July with an average high of 84°F and January is the average coldest month with an average high of 32°F. June tends to be the month with the most precipitation averaging 3.52 inches of rainfall. Average annual snowfall for the city is 42.5 inches with averages of 12.5 inches in January, 10.2 inches in February and 9.6 inches in December. Due to variations in weather patterns in southeast.

Michigan, residents can enjoy a variety of seasonal recreation opportunities from swimming in the warm summer months to ice skating in the freezing cold temperatures of winter.

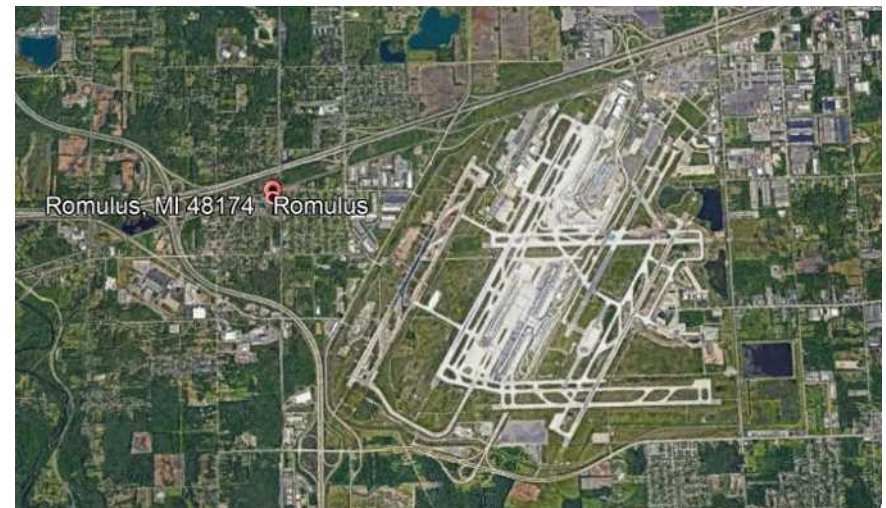


Illustration 1 (Above) Romulus Terrain Map Google Earth

Illustration 2 (Below) Wetlands

■ Wetlands as identified on NWI and
MIRIS maps
■ Soil areas which include wetland
soils
■ Wetlands as identified on NWI and
MIRIS maps and soil areas which include
wetland soils



2. Transportation Systems

The usability of the City's Park system is dependent on accessibility and therefore, the transportation system. Pedestrians need to be able to access parks, trails and riding paths, which are widely distributed throughout the city, albeit not equally, with more neighborhood parks being available on the north side of town and limited bike path connectivity.

While Romulus does have excellent access to highways, air, rail, and regional transit system, it does experience both a disconnected local street system and a disconnected non-motorized pathway system.

The eastern boundaries of the City actually have access to the public transit provider, Smart Bus. However, both community park facilities and the downtown area are in the more rural, western area of the city and thus not accessible by public transportation.

Most of Michigan remains highly dependent on personal vehicles, despite the growing utilization of Uber and Lyft style services; however, the demand and need for other modes of transportation are increasing.

Presence of physical barriers to internal circulation and City connectivity such as the airport, railroad crossings, and the interstate highways impedes overall walk and ride-ability throughout the city.

Romulus has been awarded Planning Assistance Program funding for Transportation Equity for FY2021 through SEMCOG for the development of a comprehensive Non-motorized Transportation Plan. Believing that convenient and safe opportunities for transportation and physical activity should be provided for all citizens, the purpose of the plan will be to identify gaps in bike lanes, sidewalks, crosswalks and places of recreational destinations (parks) for the purpose of community planning.



Riding the Trails

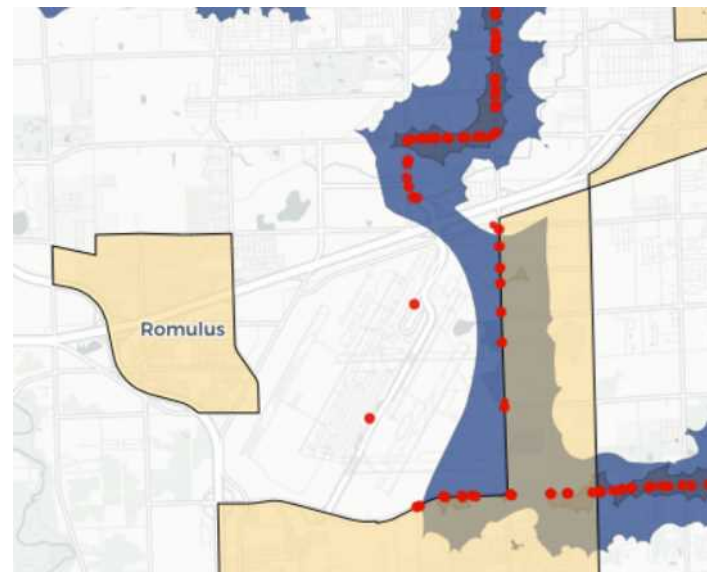
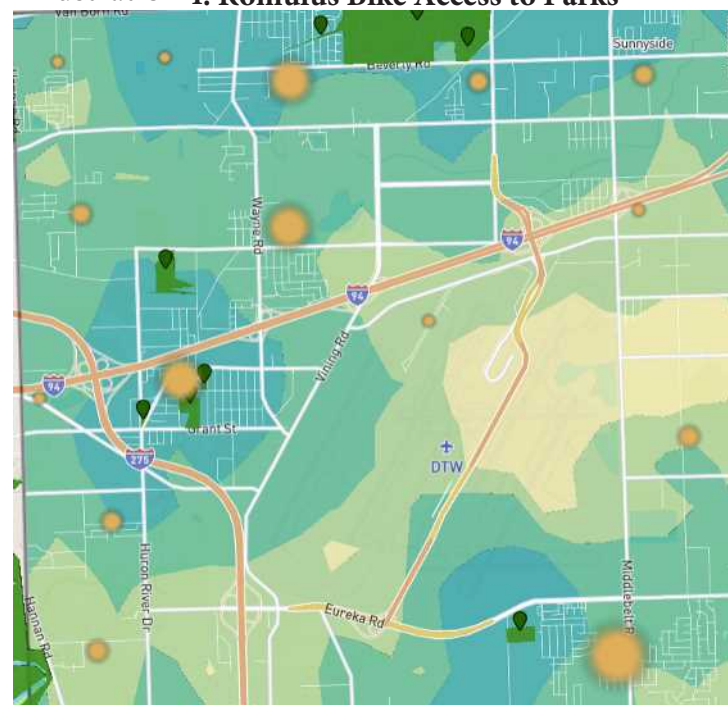


Illustration 3: Romulus Public Transit Access Points

Illustration 4: Romulus Bike Access to Parks



3. Existing Land Use

The manner in which the land in a community is presently being used is one of the basic determinants of the general character of the community and its development potential. Existing land use patterns, particularly the quantity and distribution of residential uses throughout the community, will influence the need and location of recreation facilities.

Romulus has a total land area of 23,003 acres, or 36 square miles. Slightly more than one-half of this total area is developed. Detroit Metropolitan International Airport is the City's single most dominant land use feature. In addition to occupying a large area of central Romulus (11.05 square miles), Metropolitan International Airport also exerts a significant impact on the City's overall development pattern, particularly for those areas located along the periphery of the Airport.

Residential uses, including single-family homes, multiple-family dwellings, and mobile home parks collectively occupy 7,020 acres of land, or slightly less than 30.5 percent of the City's total land area.

The public category includes schools, parks and other related government uses. Approximately 600 acres of land are included within this category.

Table 9, Land Use

SEMOG 2015 Land Use	Acres	Percent
Single-Family Residential	4,124.7	17.9%
Multi-Family Residential	142.5	0.6%
Retail	162.3	0.7%
Office	340.2	1.5%
Hospitality	174.3	0.8%
Medical	124.5	0.5%
Institutional	432.4	1.9%
Industrial	2,017.9	8.8%
Agricultural	1,159.6	5%
Recreation / Open Space	446.1	1.9%
Cemetery	10.3	0%
Parking	133	0.6%
Extractive	0	0%
TCU	8,188.5	35.6%
Vacant	5,127.1	22.3%
Water	425.2	1.8%
Total	23,008.7	100%

Figure 10 - Land Use, Romulus Master Plan



4. Future Land Use

Downtown provides a valuable community focal point, seen as a local hub by residents. Available land could accommodate entertainment attractions, restaurants, shopping, recreation, housing, and offices. A pedestrian-scaled and friendly environment, complete with public open space, encourages walk-ability and increased investment.

The Wayne Road Corridor provides opportunity for new commercial, including retail, restaurants, and a supermarket. Improved streetscape amenities should be included in new developments to enhance the quality of the corridor.

Romulus has well-established, traditional neighborhoods and picturesque rural areas. It is important in attracting new residents to capitalize on opportunities while maintaining this variety of housing.

Incorporate open space elements into the land use pattern in a manner that creates an interconnected, unified system and provides green space, recreation, and/or protects sensitive natural features as applicable.

III. ADMINISTRATIVE STRUCTURE

The City of Romulus is organized under a strong Mayor/City Council form of government. The Council serves as a legislative branch of government, with the Mayor functioning as the City's chief administrative official. All departments report directly to the Mayor. Department heads, including the Parks and Recreation Coordinator, are appointed by the Mayor.

The Recreation Department includes one (1) full-time employee, the Recreation Program Coordinator, who is responsible for directing specific recreation services and programs. The Recreation Coordinator is responsible for supervising the operation of City parks and recreation programs, including budgeting, staff supervision, long and short-range park planning, and liaison with the Mayor, City Council and other City Departments.

A. Parks and Recreation Commission Overview

The Romulus Recreation Commission was created by the Mayor and City Council in 1974 to serve as an advisory body to City administrative and elected officials regarding the formation and implementation of City policies, impacting the delivery of recreation services and programs. Nine (9) members sit on the Recreation Commission. Members are appointed by the Mayor and confirmed by City Council. Each member serves a minimum three year term.

Other programs provided by the City include dance, gymnastic and karate classes, Mid-winter drop-in programs for youth and adults, special field trips, kayaking, adult softball and Recreation Days in the Park for children. Special events are also organized by the Recreation Department including Fall Festival, Movies in the Park, Lunch with Santa, Community Christmas Tree Lighting Ceremony, Daddy/Daughter, Mother/Son Dances and Grandparents/Grandchild date nights.

Maintenance and City park sites are handled by City Department of Public Works employees.

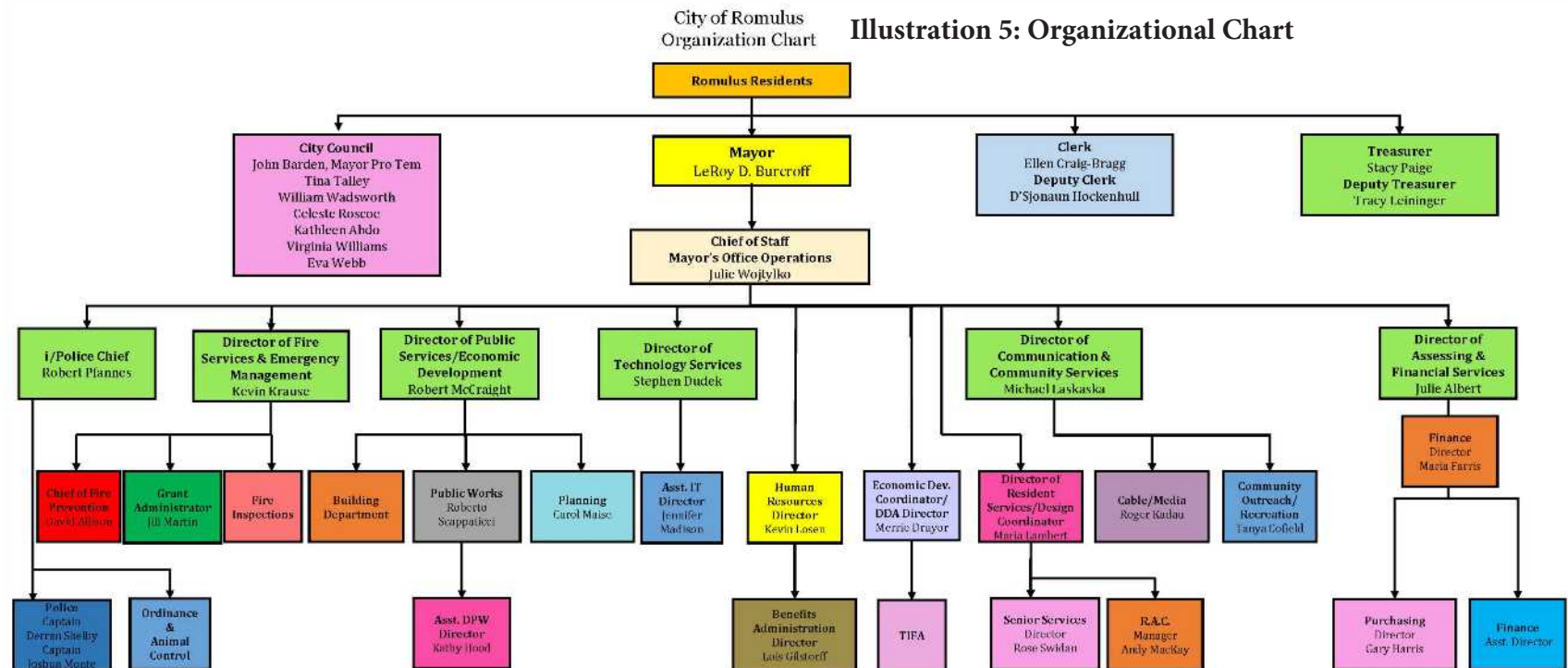


Table 4: Grant Funding Sources

City of Romulus
Grant Current Funding Sources

Wayne County Millage Grant	Project Year:	2020 - 2022
Improvements to McAnally and Jimmy Raspberry Parks		

McAnally Park - Restoration of asphalt of the Basketball court,
Remove a portion of the fence and define parking lot area near dead
dead end street.

Jimmy Raspberry Park - fix and/or remove portions of the fence line
Restore equipment

Status: In Process	Total Grant amount:	\$24,895.00
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mParks Walk Michigan Grant	Project Year:	2020
Seal Coating/clean up to Boice Pathway		

Status: Complete	Total Grant Amount:	\$10,000.00
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KaBOOM Play Everywhere/Wayne County Millage	Project Year:	2018-2019
Boice Pathway New swings, benches, Educational equipment		

Status: Complete	Total Grant amount	\$66,000.00
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Wayne County Millage Grant	Project Year:	2019
Improvements to Fernandez Park Connect pathway, new message board, new benches, Restoration of asphalt of the existing pathway and input of new pathway		

Status: Complete	Total Grant Amount:	\$23,277.34
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Wayne County Millage Grant	Project Year:	2015 - 2017
Improvements to Boice Pathway pavement		

Status: Complete	Total Grant Amount:	\$25,104.00
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B. Funding Summary

The principal source of funding for recreation programs in Romulus is the City's General Fund. For the current fiscal year, the Romulus Recreation Department is operating with a total budget of \$269,130 which is slightly higher than the previous two year average annual budget of \$243,135.

Personnel costs, including the wages, salaries and fringe benefits for staff, in addition to money allocated for contractual services, account for over 70 percent of the Recreation Department's current annual budget allocation. Money spent on various categories of supplies and equipment accounts for the next largest share of the Department's budget. The maintenance budget is \$25,550. This budget line-item does not account for all of the grounds and equipment maintenance expenses required by the City park system. Park rentals help to offset the cost.

Other sources of funding, aside from the General Fund, have been used from time-to-time by the City for various recreation purposes. Examples of these other sources include Community Development Block Grant (CDBG) and the Wayne County Parks Millage, which are allocated back to local units based on project approval. These programs provide funding on a periodic basis for capital improvements, either the acquisition of land to be used for recreation or open space purposes or for specific physical improvements.



C. Volunteers

With limited dedicated funding, volunteers play a vital role in helping to insure the success of parks and recreation programs. Romulus has a small group of volunteers that serve in various community outreach program areas. Additionally, the City of Romulus works to incorporate learning and nurture relationships with volunteers so that they have a positive experience, and want to stay involved. Volunteers not only give back to the community but they can also learn techniques, get exercise, connect with like-minded people, and explore new places. Volunteer projects include set-up and break down of program sites, activity/sport coaching, gardening, food and other commodity distribution, and city beautification. Additional volunteer information is available on the City's website: www.romulusgov.com



Dedicated volunteers from Daddy Daughter Dance



Brunch with Santa activities



Romulus Garden Club 's Annual Spring Plant Exchange



Recreation Commission volunteering at Senior Prom Toast



Faithful National Honor Society Volunteers assist at Easter Egg Hunt



Fitness room at the Romulus Athletic Center

IV. Romulus Recreation Opportunities

The City of Romulus is fortunate to have a variety of parks, natural areas, recreation facilities, trails, and programs available for its residents, provided by several different organizations. The sources of these opportunities include the State of Michigan, Wayne County, Huron-Clinton Metropolitan Authority, the City of Romulus, local school districts, and various private organizations. An overview of the range of facilities and opportunities available to City residents is provided below.

STATE OF MICHIGAN

There are 14 State parks and recreation areas in southeast Michigan that are within an hour's drive of the City of Romulus. These parks have a combined area of approximately 61,000 acres and provide a wide range of day use facilities including typical recreation picnicking, camping, cross-country skiing and snowmobiling, among others. The closest State recreation area to Romulus is Maybury State Park, located on 8 Mile Road, two miles west of Northville. This park has facilities for hiking, picnicking, horseback riding and cross-country skiing.

Two State game areas are also located within a reasonable driving distance from Romulus. The closer of these two facilities, Pointe Mouille State Game Area, is located in Monroe County. A second game area, Algonac, is located in St. Clair County. These sites consist largely of natural areas that function as game preserves and which are also used for hunting, fishing and nature appreciation activities.

REGIONAL PARKS: HURON-CLINTON METROPOLITAN AUTHORITY

Additional regional park facilities are provided by the Huron-Clinton Metropolitan Authority (HCMA or "Metroparks"), which presently operates approximately 24,000 acres of land in its five-county district. There are more than one dozen regional HCMA recreation areas in southeast Michigan, four of which are reasonably accessible from the City of Romulus; Oakwoods, Lower Huron, Willow and Lake Erie.

These parks provide facilities for a wide range of recreational opportunities which include picnicking, playgrounds, hiking, swimming, boating, fishing, golf, court games, cross-country skiing, ice-skating and sledding among others. They also sponsor region-wide programs, such as nature and heritage interpretation, as well as special events, including golf and boat shows, fireworks, festivals, and music concerts.

A paved hike-bike trail connecting the Lower Huron, Willow and Oakwoods Metroparks, a 30 mile round trip experience, connects and runs through the City of Romulus along the I-275 Expressway Metro Trail. Future plans for recreation expansion involve a tie-into these trails with local parks.

WAYNE COUNTY PARKS

Wayne County operates three regional parks within the Lower Rouge Parkway, which borders the northern most areas of Romulus. The Lower Rouge Parkway consists of about 1,000 acres of partially developed recreation land. Developed areas include about 104 acres at Michigan Avenue and Inkster Road in the City of Inkster, and approximately 64 acres north of Michigan Avenue between Venoy Road and Wayne Road in the City of Wayne. Picnicking, hiking, baseball, football and tennis facilities are available.

Wayne County also operates 25 other local/neighborhood parks as part of the Hines Park system that are easily accessible (within 20 miles) to Romulus residents. A wide range of facilities is provided, including two 18-hole golf courses that are open to the public. There is a comprehensive program of events offered throughout the year including Mud day in the summer, the Marshmallow Drop in the Spring, and Wayne County Light Fest during the Holiday Season.



Illustration 6: State of Michigan Parks, Trails & Waterways

Wayne County Park System

1. Hines Park
 - Contains approx. 24 distinct "Recreation Areas" and a trail within the system.
 - Includes Bennet Arboretum
2. Holliday Nature Preserve
3. Warren Valley Golf Course
4. Bell Creek
5. Lola Valley
6. Lower Rouge Parkway
 - Contains 3 distinct recreation areas and trail.
7. Inkster Valley Golf Course
8. Crosswinds Marsh
9. Elizabeth Park
10. Family Aquatic Center
11. Refuge Gateway

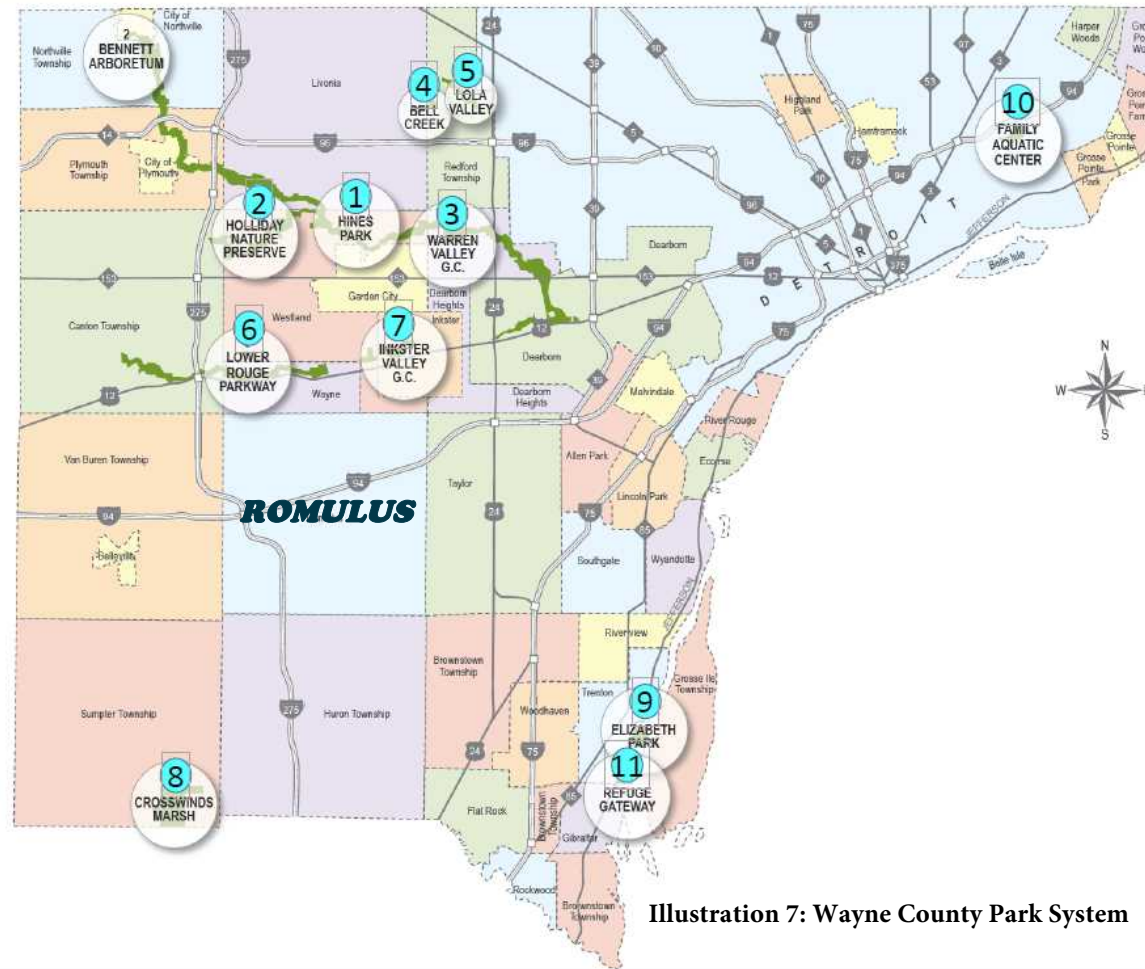


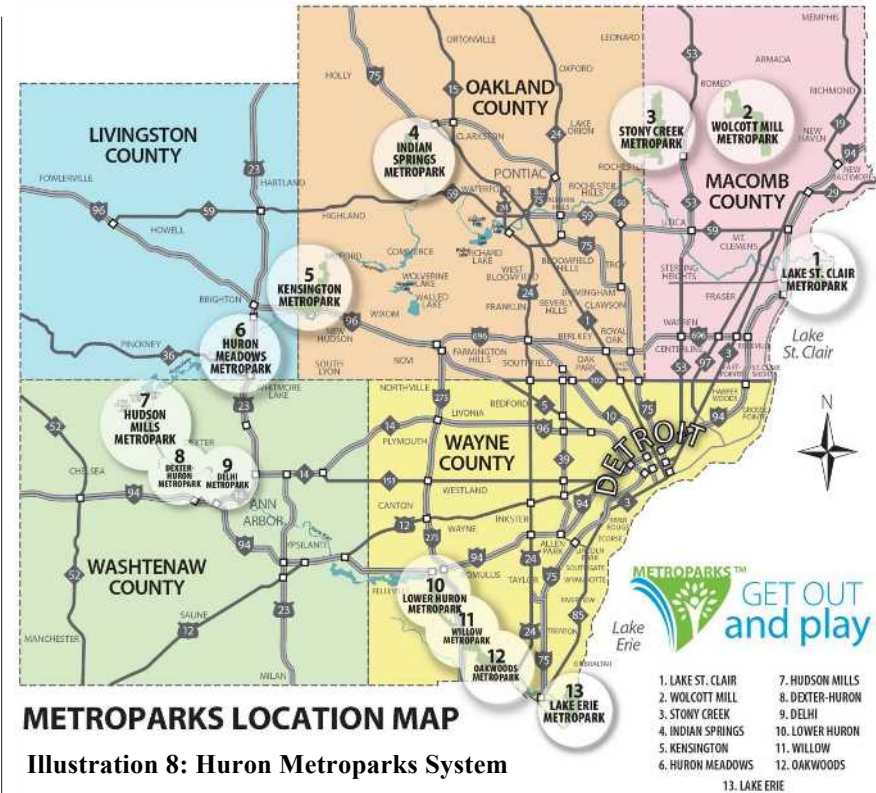
Illustration 7: Wayne County Park System



Wayne County field trips: Mud days, Crosswinds Marsh and Marshmallow drop



Huron Clinton Metroparks



Barrier-Free Access

The passage of the American Disabilities Act of 1990 (ADA) requires all areas of public service, including parks and other recreation facilities, to have barrier-free accessibility. An evaluation of Romulus' parks and recreation facilities has been conducted to comply with MDNR standards for a parks and recreation master plan. Each park was evaluated to determine if a person with any of the following conditions could safely and independently access and use the park or facility:

- Has limited sight or is blind
- Uses a wheelchair
- Has difficulty hearing or is deaf
- Uses a walking aid
- Has a mental disorder

A five-point evaluation system was used to rank each facility's accessibility and the chart below lists each park's ranking. Additional details on ADA Compliance in the Park System can be found in the Goals and Objectives section of this plan.

Level 1. The park is not accessible to people with a broad range of physical disabilities. The site includes few paved areas and the facilities such as play equipment or picnic areas are not easily accessible.

Level 2. The park is somewhat accessible to people with a broad range of physical disabilities. Either the parking area or pathways are paved, but not both. Many of the facilities such as play equipment or picnic areas are not easily accessible.

Level 3. The park is mostly accessible to people with a broad range of physical disabilities. Most of the parking areas and pathways are paved, and some of the facilities such as play equipment or picnic areas are accessible but may be completely barrier-free.

Level 4. The park is completely accessible to people with a broad range of physical disabilities. Parking areas and pathways area paved, and most of the facilities such as play equipment or picnic areas are easily accessible.

Level 5. The entire park was developed or renovated using the principles of universal design, a design approach which enables all environments to be usable by everyone, to the greatest extent possible, regardless of age, ability, or situation.

<u>PARK OR RECREATIONAL FACILITY</u>	<u>ACCESSIBILITY ASSESSMENT RATING</u>
Downtown Historical Park	2
Elmer Johnson Park	2
Fernandez Park	3
Mary Ann Banks Park	2
Oakbrook Neighborhood /Dog Park	2
St. John's Lodge Community Park	2
McAnally Park	1
Tot Lot Park	2
Jimmy Raspberry Park	1
Boice Pathway	4
Pocket Park	4
RAC Opportunity Park	3

Table 5: Park and Recreational Facility Assessment Rating

LOCAL RECREATION INVENTORY

Local communities have the primary responsibility for meeting public recreational needs of residents within their community. The City of Romulus owns nine existing park sites distributed throughout the city. These include six neighborhood park sites, a Historical Park in downtown Romulus and two community-wide facilities. Collectively, these sites occupy approximately 81 acres of land. A description of each park site is included below and on the following pages.



Elmer Johnson Community Park and Dog Park

Location: Elmer Johnson Park
Acreage: 71.54 Acres
Type: Community Park

This 71.54 acre site is the largest and most extensively used and developed City park site. It is located in the western portion of the City. The boundaries of the park are irregular and there is just a single entrance.

Two softball diamonds and large gravel parking lot occupy the central portion of the site. A dog park, basketball court, two sand volleyball courts, two shuffleboard courts, an updated concrete barbeque grill, covered picnic shelter and children's playground are located in the southern portion of the park. An archery range is located to the east. A horseshoe area is available between the two ball diamonds. Restrooms are located on the west side of the park.

Large portions of the site are undeveloped and most of the facilities and equipment require substantial maintenance, repair or replacement. Future plans includes updating the playground equipment, restrooms, basketball courts, permanent volleyball courts, paving the entire parking lot and the baseball fields and creating a second entrance drive off Shook Rd.

St. John's Lodge No 44 Community Park

Location: 31800 Beverly Road
Acreage: 18.9 Acres
Type: Community Park

St. John's Lodge Park located on the northeast side at the corner of Beverly and Henry Ruff Roads occupies a 18.9 acre site in the northern portion of the City. The park includes two distinct areas. The more developed portion of the site, located south of a major storm drain, includes a paved parking lot, fenced baseball diamond, basketball courts, playground equipment and picnic areas which include a new pavilion.

Access to the park is provided from both abutting roads. Two existing (but unused) baseball diamonds are located on the north side of the drain. Access to these diamonds is provided via a separate entrance to Henry Ruff Road. A dense stand of trees separates these two areas. The two northerly diamonds are unusable, overgrown with vegetation and require extensive refurbishing if they are to be used in the future.

Future plans include connecting the northern and southern portions of the park via a bridge, installing restrooms, re-constructing the basketball courts, baseball fields, adding soccer fields, parking lot improvements and maintaining green space on the northern side of the park. There is also free space for restrooms, an Amphitheater for festivals, schools band performances and theatrical shows.





Neighborhood Park Facilities

Mary Ann Banks Park

Location: Goddard & Ozga Road North of 5 Points
 Acreage: 1.4 acres
 Type: Neighborhood

This 1.4-acre park is located in the "Five Points" neighborhood immediately north of the Goddard, Ozga, Grant and Huron River Road intersection, somewhat on the edge of the "downtown area". The park abuts a small church/church parking lot, which itself has historical significance as it was formed in the 1830's and served as a waiting station for fugitive slaves fleeing the south and slavery. It's frequently referenced as a stop on the "Underground Railroad."

A covered, wooden picnic shelter is this park's most prominent site feature. Assorted playground equipment along with a play structure is available at this site, including swings and sandbox. A few large trees are located along the park's southern boundary with the church which provide a nice shady area for picnics.

A large, paved area at the north end of the site is used in the summer for roller hockey and then made into an ice skating rink during the winter for skating, hockey and curling.

Additional maintenance, including landscaping and resurfacing of the paved area. Restroom facilities have been installed at this park. New trees were donated and are spread around the outer perimeter of the park.

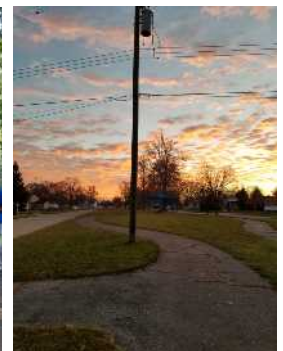
Fernandez Park/Boise Parkway

Location: On Columbus St. near Avalon
 Acreage: 3.5 acres
 Type: Large Neighborhood Park

This park is essentially comprised of two sites; functionally part of a single linear open space area crossing one of the City's dense neighborhoods and located east of Wayne Road, along the City's northern boundary. Fernandez Park anchors the eastern end of this neighborhood open space corridor. The neighborhood, once the target of urban renewal, is greatly revitalized with much new housing, and Boise Parkway and Fernandez Park plays very important role in the life of residents in this part of the City.

Fernandez Park occupies an area of approximately 3.5 acres. The southern half of the park is the more developed portion of the site and includes four basketball courts, and picnic shelter. A meandering asphalt path connects this portion of the park to the more passively oriented northern half of the park, and the pathway has been connected to the Northside to be more user friendly. Assorted children's playground equipment, picnic tables, a horseshoe pit and grills are located in this half of the park. The entire site is wooded, especially the northern half. All facilities at the park have been updated with the exception of adding a restroom facility.

Boise Parkway extends from Fernandez Park in a southwesterly direction through the surrounding residential neighborhood. An asphalt path permits the safe movement of residents through the neighborhood to the park. This linear portion of the parkway is approximately 50 feet wide and 2,400 feet in length. The pathway has been updated, and three rocking swings and educational play equipment has been added. Future plans are to install mile markers. There are no facilities along the parkway.





Oakbrook Park/Dog Park

Location: Near Colbert and Spain Streets

Acreage: 9.2-acre

Type: Neighborhood Park

This park adjoins the existing Merriman Elementary School site located on the east side of Merriman Road south of Metropolitan Airport. Only part of this 9.2 acre site is developed for recreation purposes. An existing dog park replaced the baseball diamond and the tot lot has been updated. A six-foot wide concrete walk crosses the park connecting the elementary to the Oakbrook Subdivision. There exists a tennis court that has fallen into a state of disrepair. Most of the park's playground equipment has been updated and a small basketball court has been added. This is the only park on the south end of the City.



Activities at the Oakbrook Dog Park



Senior Center Walking Path



Ariel view of Senior Center Park



Senior Citizens Park

Location: Behind the Senior Center off Olive St.

Acreage: 4.3-acre

Type: Neighborhood Park

The 4.3-acre park located behind the Senior Citizen's Center is part of the larger Romulus school complex that includes the Romulus Community School District Administration Offices and bus garage. The Senior Citizen's Park includes an oval exercise path with fitness stations and large open play area. The eastern portion of the site is wooded and contains picnic equipment. The western portion of the site contains a large open lawn area currently used as a soccer/football field and also provides parking for community events such as the annual Easter Egg Hunt, and the Pumpkin Festival.



Downtown Park Facilities

Historical Park

Location: Goddard & Hunt Street
 Acreage: 1.8 acres
 Type: Historical Park

This 1.8 acre is prominently located at the east end of the City's central business district, the Historical Park is a highly visible and positioned to function as a gathering place centerpiece for community events. The park contains a gazebo, several benches, picnic tables and a handsomely landscaped sitting area around the gazebo. The park property also contains a historically sited railroad car "caboose", the old Freight House and the City's museum building. Future plans include restrooms and renovating the Freight House into an outdoor Amphitheater. The northern portion of the park has been updated with a new pavilion and a small play area. Lcu rpccq ucpc bml_rcb_l b _pc qnpc_b _pms l b rfc msrpn cp g k crcp md rfc n_pi,



Recreation Center Facilities

Romulus Athletic Center (RAC)

Location: 35765 Norhtline
 Acreage: 1.8 acres
 Type: Athletic Facility

The Indoor Athletic Center in Romulus opened in the early winter of 2007. This was quite an accomplishment for the City, because development of an indoor recreation center had long been a goal of numerous community residents and officials. Components of a center were considered in 1988 in conjunction with the planned expansion of the Civic Center site. Again in 1996 components of a center were considered along with the school system in conjunction with expansion of the area around Romulus High School. In 1999 a city-wide opinion survey on a proposed community center/swimming pool complex was jointly sponsored by the City and school system. In spite of a favorable survey, the actual vote on a September 1999 one mill ballot failed.

The RAC includes many facets, all have been considered while establishing programming. The RAC is a membership-based facility, keeping in mind that it is very economical for Romulus residents. A park sits directly west of the RAC parking lot. Currently, it is green space. Future needs include playground equipment, pavilions, restrooms, inline hockey court, horseshoes, shuffleboard and other assets conducive to a park setting.





Tot Lot Park

Location: 34326 Beverly
 Acreage: 1.096-acres
 Type: Neighborhood Park

Beverly Road. Tot lot is a 1.096-acre neighborhood park/playground located on Beverly between Fourth Street and Carnegie, in the northwest corner of the City. The park serves the six and under population with playground equipment. The northern boundary of the site is open for picnicking and family time. Access to the park is provided from either side of the neighborhood.

Jimmy Raspberry Park

Location: Near Colbert and Spain Streets
 Acreage: 0.8-acre
 Type: Neighborhood Park

Jimmie Raspberry Park is located in the northwest portion of the City and has been closed since 2010. This park serves a small neighborhood bounded by the railroad tracks, Wayne, Ecorse and Beverly Roads. The park occupies a 0.8-acre site bounded on the west by the Chesapeake and Ohio Railroad tracks. The entire site is fenced and heavily wooded. Assorted playground equipment, picnic tables, a basketball court, barbeque grills and an open play area are available at this site. Additional maintenance and equipment updating is required which will include slides, swings and a basketball pole. Updates and the re-opening of park is projected to start in 2021.



McAnally Park

Location: 6127 Cordell Street
 Acreage: 1-acre
 Type: Neighborhood Park

Beverly J. McAnally Park is a one-acre neighborhood park/playground located at the end of Cordell Street in the northeast corner of the City. The Park is currently closed. This park serves a small single-family subdivision known as Hyde Park, which includes approximately 100 families. The northern boundary of the site abuts an existing mobile home park. Access to the park is provided via a small pathway through the mobile home park. Additional maintenance and equipment updating is required. Plans to remove play equipment and utilize as a sitting park with trees and benches.

A number of mature trees are located throughout the park. An open, undeveloped play area is located in the eastern half of the park. Beverly McAnally Park has been closed since 2010. The city of Romulus has received a grant from Wayne County Millage to update the park and re-open it in 2021.





Passive Park

Location: Huron River Drive

Acreage: 88.43-acres

Type: Undeveloped Park/Wetlands

Passive Park is a 88.43-acre undeveloped/wetland park located off Huron River in the southwest are of the City. Future plans include connecting the I-275 expressway Metro Trail with a Nature Park, open playfields, assorted playground equipment, walking trails, and picnic areas.



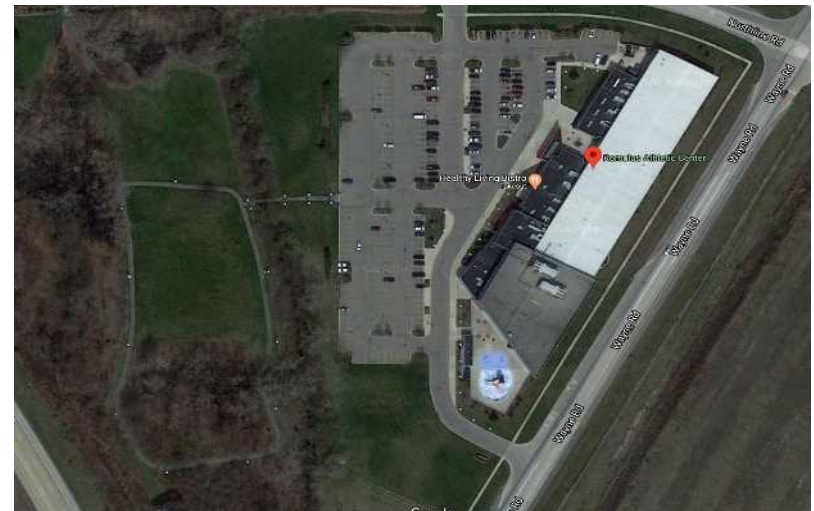
Pocket Park

Location: Wickham Rd.

Acreage: .02-acres

Type: Sitting Park

Pocket Park is a .02-acre small sitting park that is accessible to the general public along the route to and from the Detroit Metropolitan International Airport. The park has brick paver's with iron grate work and benches. Several streetlights illuminate the area around the hotel district. There are approximately 1,600 hotel rooms in the Wickham corridor.



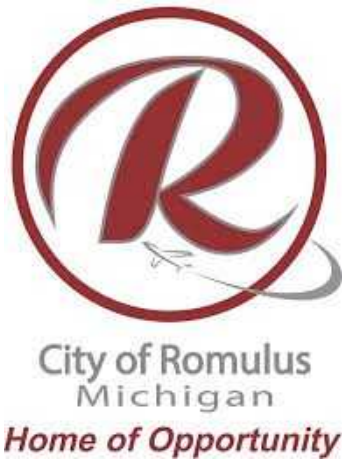
Opportunity Park

Location: West of Romulus Athletic Center

Acreage: 11.5 acres

Type: Community/Fitness Park

Opportunity Park is an 11.5-acre undeveloped/wetland park located across from the Romulus Athletic Center. There exists a walking trail with some lighting and several benches. Future plans include updating the walking track, clearing out some of the wooded area on the west end of the track, connecting the I-275 Expressway Metro Trail, open playfields, assorted playground equipment and picnic areas.



ROMULUS PARKS AND RECREATION PROGRAMS

Current Offerings

After School Dance- Ballet & Jazz
Jazz & Tap Classes
Pee Wee Basketball League Cheer-leading
Daytime Baby Dance Classes Hip-Hop Dance
Special Trips
Golf
Archery Classes
Ball Room Dancing
After school Tennis
Summer Tennis classes
Pee Wee Tennis
Track Club
Summer Days in the Park
Soccer
Neighborhood Walking Program

Christmas Crafts/Lunch with Santa
City Wide Garage Sale
Daddy/Daughter Dance Decorated
Holiday Home Contest
Easter Egg Hunt
Field Trips
Brunch with the Bunny
Spring Fling
Clean Sweep

Suspended Offerings (COVID)

Open Basketball
Tai-Chi
Volleyball
Basketball League Softball
League
Pilates
Zumba
Yoga
Grandparents Date Night
Bowling classes Basketball clinic

Special Events

Flag Football
Movies in the Park
Curling Royal
Mother/Son Dance Tree
Lighting Ceremony
Brunch with Santa
Pumpkin Festival-DDA
Parade of Lights-Romulus
Rotary

Potential Future Offerings

Gymnastics
Karate
Safety Awareness/Self Defense Clinic
Soccer Clinic
Baseball
Tae Kwon Do
Horseback Riding
Cedar Point Trip
Volleyball Clinic
Mother Daughter Spring Tea

Black History/Underground
Bus Tour through Romulus
Black History Month Events Home town Hero's
Farmers Market
Music in the Park
Fall Fun Festival
Summer Trips

ROMULUS SENIOR CITIZEN PROGRAMS/ACTIVITIES

Leisure

Crafts
Ceramics
Bowling
Painting
Healthy Eating
Smart Driving
Walking
Zumba
Exercise Classes
Bingo
Pinochle/Hair
Salon

Educational Classes

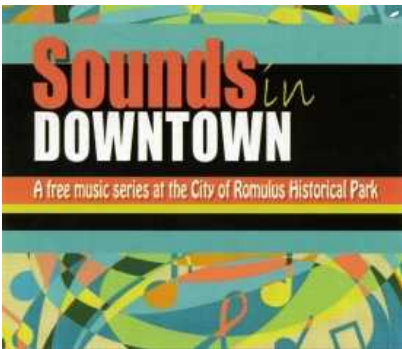
Diabetic Education
Alzheimer's Education
Culinary Class
Bible Study
Karaoke
Social Hour
Manicures
Grief Support
Health screening

Tours/Trips

Zoo
Sporting Events
Dinner Theater
Fishing
Museums
Apple Orchards
Casino Trips
Strawberry Festival
Luncheons
Lunch Outings
Transportation
Commodities
Focus Hope

Special Events

Craft Show
Paczki Day
Senior Appreciation Day Picnic
Gala
9/11 Memorial
Law Day
Black History Month Victorian Tea
Senior Olympics
Cancer Walk
Lawn & Chore Services
Meals on Wheels
Tax Preparation
Food Pantry/Food Distribution



City of Romulus DNR Recreation Grant History Updates

Since 1977, the City of Romulus has received seven (7) MDNR grants for recreation projects in the community.

PROJECT NO. 26-01023 W

ELMER JOHNSON PARK – PROJECT YEAR 1977

2 LIGHTED TENNIS COURTS, ONE BASKETBALL COURT AND LWCF SIGN

All City of Romulus Parks were closed in 2010. In 2014, Elmer Johnson Park was re-opened to the public. The original grant project site needed repairs and was repurposed in August of 2015 and is now being utilized as a dog park

PROJECT NO. 26-00945

ELMER JOHNSON PARK ARCHERY RANGE – PROJECT YEAR 1977

ARCHERY RANGE AND LWCF SIGN

All City of Romulus Parks were closed in 2010. Range was unused prior to Elmer Johnson Park closure in 2010. In 2014, stakeholders and private donors refurbished and restored the site. The Elmer Johnson Park Archery Range is operational.

PROJECT NO. 26-01004 U

ST. JOHNS LODGE #44 PARK (FORMERLY KNOWN AS HENRY RUFF PARK)

PROJECT DATE 1980

2 LIGHTED BASKETBALL COURTS, ARCHAEOLOGICAL SURVEY AND LWCF SIGN

All City of Romulus Parks were closed in 2010. The original site needed repairs and was repurposed in June of 2014 when the park was re-opened. The site is now basketball courts.

PROJECT NO. 26-01239

CYPRESS PARK (FORMERLY KNOWN AS JIMMIE RASPBERRY PARK)

PROJECT YEAR: 1981

Picnic equipment, perimeter fencing, basketball court, site improvement, play equipment and LWCF sign
All City of Romulus Parks were closed in 2010. Park improvements scheduled for Spring 2021.

PROJECT NO. BF89-292

HISTORICAL PARK – PROJECT YEAR – 1989

GAZEBO/BANDSHELL, SITE PREPARATION, EARTH BERM, FENCING, RAILROAD SCREENING, PEDESTRIAN LIGHTING, BENCHES, TABLES, SEEDING, TREE PLANTING, PAVED WALKS, PLAZA, PARKING AREA AND PHASE I SITE ASSESSMENT.

Park remains open.

WITHDRAWN PROJECTS

Project No. 26-013667; Wyndclift Park, Acquisition of 8 acres, Project Year: 1984

Project No. TF90-206; Elmer Johnson Park, Acquisition of approximately 10-acre parcel, allowing for a park expansion at city-wide Elmer Johnson Park.
Project Year: 1990



V. PLANNING & PUBLIC INPUT

A. Planning and Development Process

The Romulus Parks and Recreation Coordinator and the Grant Administrator/Emergency Preparedness Coordinator conducted an initial review of the Romulus Parks and Recreation 2014-2019 master plan for the purpose of resubmitting in 2020 for state approval and grant eligibility for the 2021 funding cycle.

Current demographics, budgets revenues and expenditures, recent grants, the updated City Master Plan, and past planning endeavors were examined in early 2020. Preliminary notes were gathered by the Grant Administrator, Economic Development Coordinator/TIFA/DDA Director and Recreation Coordinator, and a plan was developed to begin the Public Input process. The Recreation Commission participated in discussions and agreed to move forward with the planning strategies. However, in March 2020, key personnel were placed on furlough and only essential activities were pursued. The four month period was intended to be dedicated to gather more information from residents. Unfortunately, the process was delayed.

Upon re-opening of city buildings and staff returning in July 2020, an aggressive schedule was developed that would enable the city to still meet deadlines and be compliant with DNR plan requirements for public input and board/commission approvals.

B. Community Needs Assessment

1. Methodology

A brief 10-15 minute survey was developed to determine the needs of the community. The focus of the survey was to determine from various stakeholders what was good and working within the recreation system, to determine what was needed, and to offer opportunity for additional public input.

The Survey Monkey survey was made available on-line and in hard copy formats. Contact was made through emails and phone calls to all City officials, employees, commission and board members to encourage participation. The survey was shared many times. Unfortunately, participation was low with only 147 responses received. However, due to the limited opportunities to interact with the general public and the focus being more on health and safety due to COVID, this was not surprising. Information sharing and meetings were all technology driven.

2. Survey Results

City of Romulus, Parks and Recreation Survey Responses reflect that most people visit the parks closest to their residence and that they do so only occasionally. However, recreation programming and events attract participation across the entire city. Responses were pretty evenly received from all age groups with 55+ making up 44% total respondents. A brief analysis of the survey results indicated the following:

Parks

- The Central downtown area parks; Elmer Johnson's, Maryann Banks, and the Historical Park are the most popular.
- The City's two Dog Parks are used often and safety is really important to users so maintenance of grass, fencing, gates and latches are paramount.
- There is a need for water stations and more sitting spaces for families that come out to the two dog parks, especially to the benefit of social distancing mandates.
- It is evident both geographically and from responses that more opportunities are needed for residents living in the south side of the city. Specifically, residents are interested in safe walking spaces.
- Updating bathrooms are the most necessary amenity requiring updates according to more than half of the responses.
- The most important amenities in a park are Walking paths/Running Tracks and Playgrounds.
- Nature is key to 51% of people who visit a local park.
- Future desired upgrades/programming at our parks include splash pads, outdoor fitness programs, coordinated sports, and continuing free summer days in the parks.

Table 6: Programs Most Requested through Survey

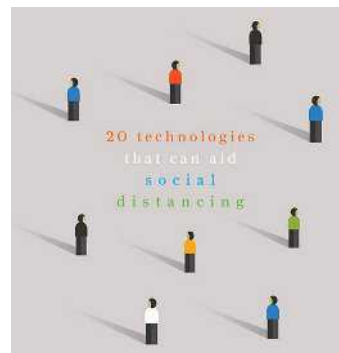
ANSWER CHOICES	RESPONSES	
Summer Camps	30.88%	42
Coordinated Sports Activities	33.09%	45
Day Trips	27.21%	37
Safety Camps	18.38%	25
Gaming	19.12%	26
Skateboarding	17.65%	24
Archery	13.97%	19
Ice Skating	24.26%	33
Outdoor Fitness Stations	42.65%	58
Pickleball Court	9.56%	13
Obstacle Course	24.26%	33
Splash Pad	43.38%	59
Other (please specify)	15.44%	21
Total Respondents: 136		

In addition to the survey information gathered and presented above, residents were given the opportunity to provide their contact information for participation in a focus group, to be notified directly of the public meeting, or to volunteer with some aspect of parks/ recreation.

An encouraging 43 people indicated they would be interested in participating in a focus group. However, after sending out the invites to participate in an interview, only a couple people responded. As this was not a true or fair representation of the population, no further action was taken with the focus group.

A total of 53 respondents indicated they would be interested in attending a public meeting. Perhaps because it was virtual, only a few residents were in attendance, despite being individually invited.

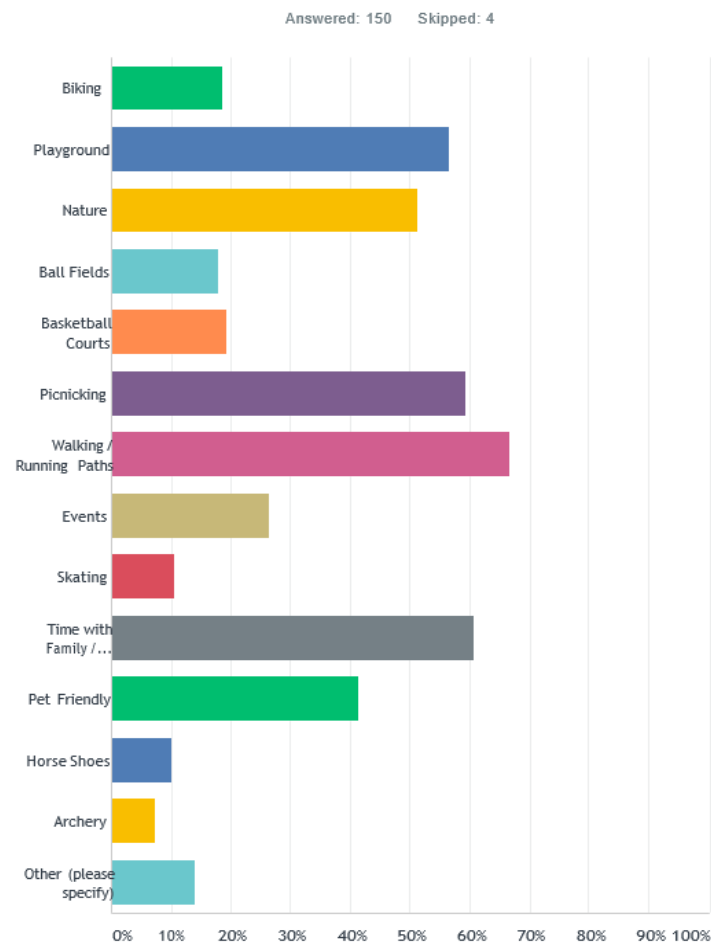
It's a difficult time to engage the public in any non-essential business. It is anticipated that there will likely be a updated plan or revision in the future, and perhaps there will be a more robust response. The last visioning process was completed in 2015. While the administration is exploring options and feasibility for conducting an updated study, the vision planning document served as an additional resource in the planning process for this Recreation Master Plan.



Recreation Programming

- Residents prefer more Family “Free” events. Being outside with family, at the parks, a playground area, and picnicking.
- Favorite events include: Fireworks, Movies in the Park, Tree Lighting, and the annual Easter Egg Hunt.
- Exercise is of the essence, need to increase more walking clubs, outdoor exercise programs, and biking routes for families. Promote the biking path down the I-275 Expressway Metro Trail, with meet-ups and community rides.
- Through current resources, incorporate free learning lessons, fitness challenges, gardening and showcases/events at our neighborhood parks to increase visitor participation.
- Maintain focus on innovative programming for the 55+ population.

Figure 11: Most Important Amenities in a Park



2. Public Input

From the survey responses received, a steering committee evaluated in more detail the needs, wants and concerns of the residents. Information was collected, inventories updated, and future goals and processes were updated to make available a Recreation Master Plan Draft.

Due to the COVID-19 Pandemic, the next step - a public meeting, would need to take place virtually and a Public Meeting Notice was advertised on the City's website, social media, email and via direct phone calls, directing them to the City Website to review the plan. Prior to the public meeting, the draft plan was reviewed with the Recreation Commission for any comments or concerns, this included the survey results. The Recreation Commission and the Recreation Coordinator comprised the top questions/ answers from the survey responses to be addressed at the public meeting.

The public meeting was held on December 15, 2020, at 5:30pm via Zoom. The general public, Recreation Commission members, Stakeholders and the Recreation Coordinator were in attendance.

The Recreation Coordinator shared why the Recreation Master plan is beneficial to the City of Romulus. Discussion on Community and Neighborhood parks past and current grants were discussed. There was discussion on receiving grants to update the parks. Attendees expressed a need for the city to highlight more activities to draw park attendees together from all areas of the city. Working with the athletic center to program together was another area of interest. It was brought up that it could be beneficial to develop a brochure of all the city parks including maps and park amenities.

After the public meeting, the top questions/answers from the survey and updates to the plan were discussed with the Recreation Commission and comments and concerns were addressed. The draft plan was then updated and reviewed by Chief of Staff, key Directors, and all comments and suggestions from the public meeting were incorporated into this plan draft.



Public Meeting Comments 12/15/2020

- More publications to inform citizens of events and programs.
- Calendar of events put out annually/quarterly
- Offer special events to highlight and draw people to the city
- Install new pickle ball courts
- Create opportunities that allow for social distancing
- Build restrooms at Historical Park
- Coordination with athletic center to program together
- Resurface ice rink at MaryAnn Banks Park
- Coordination programming with Metro Parks
- Coordinate with subdivision groups for advertising of events
- Connect bike paths to downtown area and the athletic center
- A walkability study to be done in the city
- Develop the park/walking track west of the athletic center
- Create Brochure of map all city parks with list of amenities and addresses (which parks are located in neighborhoods)



Opportunity Park



Trails through the Metroparks

3. Visioning Process

The 2015 Visioning Process provided significant insight based on a comprehensive planning process, which included demographic research, existing condition and trend analysis, and extensive community involvement. The intent of the process was to gain a thorough understanding of the wants and needs of the community. The below are relevant excerpts from the final plan document as they pertain to the City's parks and Recreation facilities and programming.

PUBLIC SPACE + PROGRAMMING



- Establish programs that serve to beautify community spaces and streetscapes.
- Utilize existing parks to grow diverse community events.
- Create new recreation programs that serve all age groups.
- Increase socialization with entertainment options.
- Continue to develop a network of biking and walking trails.

EXPAND RECREATION OPPORTUNITIES

Continue to grow the recreational network and programs that promote active lifestyles and connect residents in a variety of ways.

WE HEARD....

- Protecting and promoting the small town feel was a common theme revealed from the community survey, and “re-growing” the parks and recreational programs are an important way to address that.
- Approximately 77.8 percent of residents felt it is important for the community to be connected by sidewalks, bike paths, and recreational trails (also noted under the Improve Transportation Infrastructure initiative).
- Residents gave the parks and recreation programs a grade of C+, indicating a general satisfaction with room for improvement.

THE PLAN STATES....

- The Plan identifies public space and programming as a Core Area of the Plan.
- The plan recommends growing the Parks Department to advance other recreational and programming objectives and actions.
- There is a focus on the Downtown as the focal point for community and civic activity.
- A number of actions are included in the Plan that encourage new social and recreational programming activities.

envision
ROMULUS
framework for the future



VI. GOALS & OBJECTIVES

A. Development

The City of Romulus Parks and Recreation goals and objectives guide the direction of the city and the commission as it pertains to future projects and programs. Goals and objectives provide policy guidelines and framework for recreation providers.

Their development is an essential component of the planning process and takes into consideration information presented throughout this document, including:

- Physical characteristics of the City
- Land use and transportation
- Demographics (existing and projected)
- Evaluation of existing park facilities
- Input from Parks and Recreation Commission, staff, public, and other entities with a vested interest in the county park system

Romulus Parks and Recreation seeks to provide residents with a variety of recreation opportunities that reflect the diverse needs of the community. It does so in consideration of natural and built features, accessibility, programming, maintenance, deficiencies compared to needs and trends, revenues and expenditures, and geographic proximity to users.

B. Goals

A. General Recreational Goals

1. Enhance and increase the quality of life for Romulus residents and visitors by providing a full range of recreation programs and facilities to meet their needs.
2. Upgrade the community's entire park and recreation environment.
3. Provide new and traditional parks and recreation experiences for residents.
4. Avoid duplicating the development of public and commercial recreational opportunities that are available in nearby communities.
5. Coordinate the delivery of recreation opportunities that are provided by the Romulus School District, Wayne County, and the Huron Clinton Metropolitan Authority.
6. Develop and improve parks and recreation programs for the special needs population.

B. Administrative Goals

1. Monitor and adjust program offerings to reflect changing recreation preferences and age characteristics.
2. Work with neighborhood groups to establish cooperative agreements for the protection, maintenance and use of recreation sites.
3. Provide necessary staffing and an administrative infrastructure to support the expansion of recreation opportunities for all age groups from pre-school to senior citizens.
4. Seek innovative alternatives to find the financial resources to fulfill the parks and recreation needs identified in this Recreation Plan.

C. Community Recreation Goals

1. Expand and update both the City's existing community parks to improve their ability to meet existing and anticipated recreation needs.
2. Target additional land that may be necessary to meet the City's community recreation needs at capacity development.
3. Develop a series of pedestrian paths or linkages permitting the safe and convenient movement of people from residential neighborhoods to existing and proposed park sites as well as the RAC.
4. Provide recreation opportunities for the City's non-resident or transient populations.

D. Neighborhood Goals

1. Provide neighborhood parks only where there is an expressed need and a willingness of the neighborhood to help monitor and protect such facilities.
2. Reserve or acquire additional land needed to meet the anticipated neighborhood recreation needs of Romulus residents at capacity development.
3. Undertake a comprehensive program of updating and replacing playground equipment at each of the City's neighborhood parks.
4. Incorporate neighborhood recreation facilities into future plans for residential development in the City.
5. Utilize appropriate planning and zoning techniques encouraging developers to incorporate open space into new residential development.



C. A Community's Recreation Needs

A community's recreation needs, both short and long-term, should be evaluated in relation to the amount of land available for recreation purposes, the types of facilities available at these sites and the range of programs and services offered to City residents. Unmet existing recreation needs and projected future needs relative to each of these areas are considered in the following analysis.

Several techniques are used for the purpose of projecting future needs. Frequently, these techniques rely on comparisons of existing facilities to commonly accepted standards. These standards suggest optimum conditions and provide a benchmark against which progress can be measured. The risk in using these standards is that they are not uniformly applicable to all communities and need to be evaluated in light of the unique physical, social and economic conditions that may characterize a specific community (like the presence of an International Airport). The community's relationship to other recreation providers located nearby also needs to be considered.

Neighborhood Recreation Needs

The need for neighborhood recreation sites needs to be evaluated in relation to each of the City's identified neighborhoods. Estimates of current and capacity population were developed for each of these neighborhoods as part of the City's Master Plan. Future neighborhood recreation needs for each of these neighborhoods is based on an estimated need of 1.5 acres of land per each 1,000 persons.

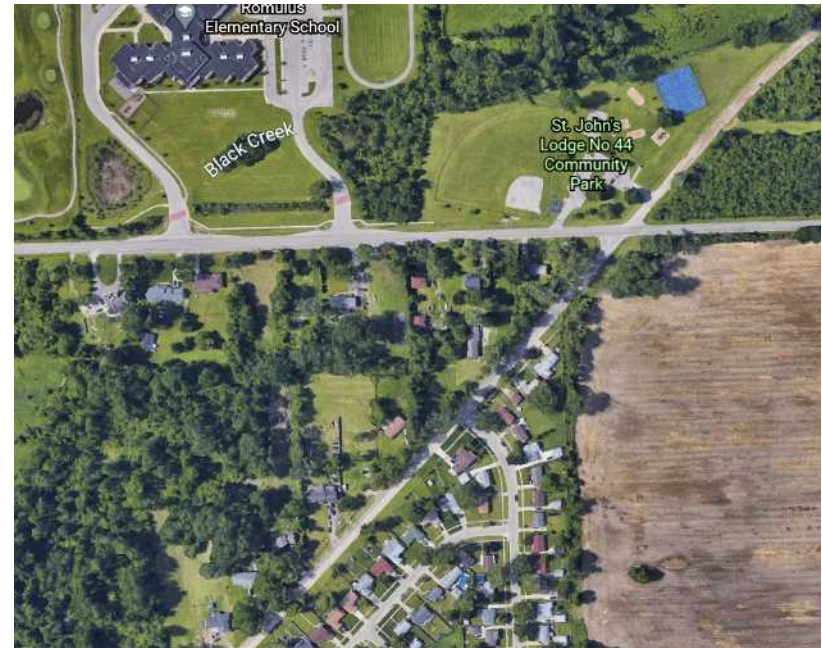
These sites are intended to be areas for intense recreational activities, such as field games, court games, crafts, playground apparatus areas, skating and picnicking, among others. This type of park is optimally suited to serving a neighborhood consisting of up to 5,000 people and having a service radius of one-quarter to one-half mile. The desirable size of such a facility is approximately 15 acres. Between one and two acres of neighborhood park land should be provided for each 1,000 persons anticipated to reside within a given neighborhood area. Such facilities should be easily accessible to the neighborhood they are intended to serve, with consideration given to pedestrian and bicycle safety. This type of park may be appropriately developed in conjunction with an elementary school.

The results of this methodology suggest that the City has an overall surplus of neighborhood recreation needs to satisfy both current and capacity population levels for the City. This statistical evaluation, however, is misleading, as it fails to recognize the development characteristics of each site and the location of existing park land in relation to each of these neighborhoods, as well as population distribution patterns. Furthermore, a statistical evaluation of this kind may recommend the development of a park within neighborhoods where there realistically may not be a sufficient number of residents to justify the expense of developing and supporting such a facility. A far more meaningful way to evaluate park needs, both long and short-term, is to carefully evaluate each neighborhood and the availability of recreation facilities for each area. The results of this analysis are noted on the following pages.

Neighborhood 1 -

This neighborhood is located in the northeast corner of Romulus and consists of a small single-family subdivision and a mobile home park. Future industrial development is planned for adjoining land to the south and east. One large parcel at the intersection of Middlebelt and Van Born is zoned for multiple-family development.

Beverly J. McAnally Park is currently available to serve this neighborhood. The park is conveniently located to serve the single-family subdivision and the mobile home park. A pedestrian path provides access to the park for mobile home residents. This one-acre park appears to provide a sufficient recreation area to meet the needs of the neighborhood. Some additional improvements may be needed at this site if this neighborhood experiences additional residential development in the future. For example, if any multiple-family development occurs on the vacant property to the northwest, pedestrian access should be provided. It may also be possible to include some open space within any future multiple-family development so that it is located adjacent to the park, thereby providing for a better coordination of public and private recreation sites.



Aerial view of Neighborhood 2

Neighborhood 2 -

No existing recreation sites are located within this neighborhood. This neighborhood is, however, located adjacent to St. John's Lodge Park on the west side of Merriman Road. This park is adequately located to realistically meet the recreation needs of the residents of this neighborhood.

The 350-acre Gateway residential and golf course development is located within this neighborhood. The City's Master Plan envisions the development of this area for mixed-use purposes, including single and multiple-family neighborhoods, offices and some retail development. Any development within this area should include common open space, as well as a pedestrian circulation system linking this neighborhood to St. John's Lodge Park on the east and Fernandez Park.



Residential homes adjacent to the Gateway Golf Course

Neighborhood 3 -

This neighborhood encompasses Romulus Elementary School, St. John's Lodge Park, Boice Pathway and Fernandez Park. The population distribution patterns that currently exist within the neighborhood would not justify the need for any recreation improvements at this time. If however, the neighborhood develops for more consolidated single-family purposes, as envisioned by the Master Plan, neighborhood park site would be justified.

Neighborhood 4 -

This neighborhood encompasses a small residential enclave located between Wayne Road and the C&O Railroad tracks and from Van Born south to Ecorse Road. The recreation needs of this neighborhood are being met by Jimmy Raspberry Park (currently closed-pending park upgrades in the spring of 2021). This park is of sufficient size to adequately meet current needs. The only improvements that may be necessary to this park are the normal upgrading of equipment that may wear out due to age and use.

Neighborhoods 5 and 6 -

These two neighborhoods are located along the City's western boundary and extend from Van Born Road to Tyler Road. The estimated population of these two neighborhoods could exceed 5,000. It is anticipated that the recreation needs of these residents could be met by Elmer Johnson Park and the two existing school sites located to the east.

Neighborhood 7 -

Two schools are located within this neighborhood. These schools occupy adjoining parcels that encompass approximately 50 acres of land. Elmer Johnson Park is located across from this neighborhood. Sufficient land is available in the vicinity to satisfy the long-term recreation needs of this neighborhood now and at capacity development.

Neighborhood 8 -

No existing recreation sites are located within the boundaries of this neighborhood, although Cory Elementary School is located opposite the neighborhood on the east side of Wayne Road. With the exception of the existing single-family subdivision located at the intersection of Wayne and Wick Roads, the remainder of this area is planned for multiple-family development. The development of this neighborhood for multiple-family purposes should incorporate some recreation areas intended to serve the needs of future residents. A pedestrian circulation system should also be developed linking these multiple-family sites to Elmer Johnson Park located in the adjoining neighborhood located to the southwest.



Neighborhood 9A and 9B -

Both of these neighborhoods are sparsely populated and, as such, would not justify the development of any park sites to serve the needs of this neighborhood. Neighborhood 9A is located directly opposite the entrance to Elmer Johnson Park. This park provides sufficient area to satisfy the recreation area needs of these two neighborhoods.

Neighborhood 10 -

Elmer Johnson Park is located within this neighborhood and is sufficient to meet the needs of those residents who either live there now or who may reside there in the future.

Neighborhood 11 -

Romulus High School occupies a 28-acre site within this neighborhood. While the high school may not appropriately be considered a neighborhood-level recreation facility, it does provide ample area to accommodate neighborhood recreation needs if they are needed. Residents in this area are also located close to Elmer Johnson Park to the west. A pedestrian linkage between this neighborhood and the park should be considered.

Neighborhood 12 -

This neighborhood has already achieved capacity development and little vacant land is available to accommodate any future park sites. In order to meet the recreation needs of the 2,000 plus residents that live within this neighborhood, a pedestrian path should be developed which links this neighborhood to Elmer Johnson Park and the two school sites located to the west.

Neighborhoods 13 and 14 -

These two neighborhoods encompass the City's Downtown Development District and surrounding residential development. Three parks and one school site are located in the area. The Senior Citizen's Park is located behind the building adjoining the Romulus Community School District administration sites. Aside from the heavily used walking track located in the senior citizen park, this site contains few other outdoor recreation improvements. Mary Ann Banks Memorial Park is a 1.4-acre park located in the Five Points area near the intersection of Goddard, Ozga and Grant Roads. Historical Park a 1.8- acre site is located on the east side of the railroad tracks south of the Post Office at the easterly end of downtown.

The City's Master Plan envisions the redevelopment of Downtown Romulus and the eventual re-establishment of this area as an important development focal point. To accomplish this objective, it will be necessary to expand and strengthen the existing commercial base and stabilize the surrounding residential neighborhoods. Improving existing recreation sites located within the neighborhood can assist in this process. Expansion of land and further amenities at Historical Park and improvements to Senior Citizen Park can contribute greatly to the City's long-term goals. Sufficient land area is available within this area to meet future recreation needs, although the range of available equipment and facilities should be expanded.



Playgrounds

Neighborhoods 15 and 16 -

These two neighborhoods are located in the southwest corner of the City. Less than 2,000 residents currently live in these two neighborhoods combined. The Master Plan, however, views this area as being well suited for single-family development in the future. It has an estimated capacity population of approximately 11,500 persons. Two elementary school sites (Mt. Pleasant (closed) and Barth) currently serve this area. These two sites collectively occupy over 50 acres of land. As this area develops for residential purposes, a City park will be necessary. This need is also reflected in the Master Plan. It is likely that one of these school sites could be utilized for this purpose, providing ample space for a park site of a size sufficient to meet the long-term recreation needs of neighborhood residents.

Neighborhoods 17 and 18 -

These two neighborhoods are among the most heavily populated areas of the City. Approximately 2,500 residents currently live in these two neighborhoods. At capacity development, these two neighborhoods could support a population approaching 15,000 persons. A combined elementary school/neighborhood park (Merriman School and Oakbrook Neighborhood Park) are located on a 19.7-acre site in Neighborhood 17. Merriman School is now closed. The old park has been converted to a dog park and neighborhood park with upgrades to all existing playground equipment. Both sites are accessible to residents in the adjoining single-family subdivision.

Halecreek Elementary School is located in Neighborhood 18 to the east. This school occupies only the eastern half of this 17.6-acre site, leaving the remaining area to the west as a potential park site if such an improvement is determined to be needed or desired.



Relay for life event



Front of City Hall



Pumpkin Festival

D. Key Objectives in Accomplishing Goals

To accomplish the goals outlined above for the purpose of improving neighborhood recreation facilities, objectives have been identified as having two components. The first of these involves the comprehensive upgrading of existing parks to include new equipment and facilities. This would be accomplished through the preparation and implementation of a capital improvement program detailing the upgrading of these sites. The second component requires the acquisition and development of new parks that may be needed to meet the needs of future residential areas. Each of these is described in more detail below and on the following pages.

The City's geographic setting, especially the location of Metropolitan Airport within the City's boundaries, creates some special recreation needs that may be unique to Romulus. Expansion of the Airport has served as a catalyst for growth in the City. This growth is directly related to an increase in visitors to the City for short periods of time. A large number of Hotels are located in the City to serve these visitors, most of which are located north of the Airport along or proximate to Merriman Road, the main entrance to the Airport. Additional consideration will be given to addressing the recreation needs of these individuals, through private initiatives encouraged by both the City of Romulus and Wayne County.



Neighborhood Parks

Upgrade Existing Parks

Each of the City's neighborhood parks was analyzed for the purpose of inventorying the condition of existing equipment and facilities and to identify improvements that are needed for each site. The results of this process are noted below.

All Neighborhood Parks -

- Add woodchips or other soft material suitable for children's safety purposes to the base of all play structures and equipment.
- Remove playground equipment that does not conform to current safety standards.
- Install sanitization stations at park entrances
- Update park restrooms to touchless flushers, paper dryers, etc



Beverly J. McAnally Park -

- Resurface basketball court
- Repair/Replace fence along property line

Fernandez Park

- Add spectator benches

Jimmie Raspberry Park

- Replace play equipment, swings, and grills
- Replace one backboard pole
- Clear brush and overgrown vegetation
- Level ground in spots and reseed

Mary Ann Banks Memorial Park

- Replace the slide, the climber, and perform maintenance on other play equipment
- Replace and relocate park benches.

Senior Citizen Park

- Add benches and small shelter or gazebo.
- Add outdoor fitness stations/equipment within the exercise/fitness path

Oakbrook Neighborhood Park -

- Install Lighting for safety.

Historical Park -

- Build/Install restrooms and concession stand

Beverly Road Tot Lot -

- Install fencing around the park for safety

Community Parks

The neighborhood park needs identified above also apply to the City's two community parks. Neither Elmer Johnson Park nor St. John's Lodge fully utilize available land area to its fullest advantage for recreation purposes.

Objectives for both parks include:

- Replace worn out and aged equipment.
- Replace backstop fencing, player benches and rebuild ball fields
- Completely remodel restrooms to meet barrier free requirements
- Re-gravel or pave parking lots to include improvements for better drainage

Elmer Johnson Park

- Create secondary access, preferably to Wick Road
- Create a dedicated walking path throughout the park to extend to the secondary access that would open up to an elementary school and the middle school
- Develop recreational opportunities for older youth; obstacle course or outdoor fitness circuit

St. John's Lodge Park

- Clear vegetation overgrowth and brush along the drain separating both halves of the site
- Build pedestrian bridges to provide adequate access over the drain to connect the North and South areas of the park
- Develop the amphitheater open space specific to the purpose
- Build a soccer field for additional recreation opportunity
- Construct restrooms



Acquisition and Development

Additional land should be obtained for new neighborhood park sites. This can be accomplished in conjunction with future residential development proposals to ensure that park land is, in fact, available in the event that the need to develop a park becomes a necessity.

Several areas of the City have been targeted for future residential development. These include the northern and western portions of the community. The first of these is located in the southwest corner of the City, south of Wabash Road and west of Huron River Drive. A neighborhood park in this area could be developed either as a freestanding site on City-owned acreage or along with one of the two existing elementary school sites located within this portion of the City. A second neighborhood park site may also be needed in the northern portion of the City within an area bounded by Beverly, Ecorse, Wayne and Henry Ruff Roads. A third neighborhood park is needed in the southern portion of the City. Another priority location for a neighborhood park is an area of subdivisions north of I-94 Expressway, east of Wayne Road, south of Wick and east and north of the Regional Center. This area consists of the Highlands, Shadow Woods and Wyndcliff Estates subdivisions, a combined 730 lots. The City should attempt to secure or acquire park land acreage, north of Wick, east of Wayne Rd., to the west of the lakes in the Vining Road Development District (Ecorse/Wayne/I-94 Expressway/Merriman) and advances to development phases, adjacent to these neighborhoods.

Any new neighborhood park sites should be between five (5) and ten (10) acres in size and be centrally located within the neighborhood that is intended to serve. It should also include equipment and improvements designed to provide areas for both active and passive recreation. Common improvements that should be considered at each site include open playfields, assorted playground equipment and picnic areas, among others. Neighborhood residents who will be the likely users of the park should be given an opportunity to input into the design process.

The City should seek grant funding to acquire the 15 vacant acres behind the Senior Center and fronting Olive St. The property is currently owned by Romulus Community School District and is listed for sale. It is currently used by the Romulus Football Association. It has an existing walking track and 3-5 acre old growth hardwood forest. It is within a short walking distance to the Historical Park and would serve as an excellent location for adjunct activities and events.

Other

Romulus Athletic Center (RAC)

The Indoor Athletic Center in Romulus opened in the early winter of 2007. This was quite an accomplishment for the City, because development of an indoor recreation center had long been a goal of numerous community residents and officials. Owned by the TIFA of Romulus and operated by a private company, the RAC is struggling as a result of the pandemic.

A park sits directly west of the RAC parking lot. Currently, it is green space with a walking path, a couple of benches and minimal lighting. Future needs include playground equipment, pavilions, restrooms, in-line hockey or pickle ball court, shuffleboard and other assets conducive to a park setting. Possibilities of connecting to Huron Clinton Metropark's paved I-275 bicycle/walking path that connects 3 area metro parks is being considered as the park's close proximity (less than 1/8 mile to the trail).

Park Linkages

The City's existing and proposed park sites (including schools) would be significantly enhanced by the development of a pedestrian path system linking recreation sites in the City. Such a network would provide safe access to parks and schools for pedestrians and bicyclists. The use of such a network could also provide enjoyable recreation experience by itself.

- Seek out Transportation Alternative Grant opportunities through SEMCOG and MDOT to continue to expand the non-motorized transportation system throughout the city.

Non-Resident Recreation

Planned improvements to Metropolitan Airport will significantly enhance the City's role as gateway to the world and it's branding as the Home of Opportunity. Significant development is expected in Romulus as a direct consequence of the airport's continued expansion. Included in the proposed development is support of the airport, approximately 1,100 acres of land have been modernized in terms of infrastructure to support planned development north of the Airport and I-94 Expressway.

Mix-use residential, office, commercial, research and light industrial development could provide a need for walking and jogging paths, as well as some dedicated park/green space. The district needs concentrated open space, so it is recommended that efforts be expended to accomplishing this land use type, especially through the preservation of the areas trees and other natural elements.



Romulus Athletic Center Amenities

Special Populations

ADA Compliance

Since the passage of the Americans with Disabilities Act of 1990, all public service areas should be built with barrier-free accommodations. As park renovation programs are undertaken and new recreation facilities acquired, they will all be ADA compliant.

Accessibility Goals:

1. Ensure that all parks and recreation facilities are accessible to all Individuals; are ADA compliant and where possible, provide non-motorized links to promote walkability and connectivity.
2. Ensure barrier-free accessibility to all parks and recreation facilities; including paths, parking areas, transfer points, resilient surfacing, play equipment, picnic tables and shelters, bleachers, ball fields, restrooms and other amenities.
3. Ensure that as the City's aged park system and older facilities are upgraded and that they are brought up to comply with all ADA standards.

ADA Compliance Budget Goals:

It is recognized that the City of Romulus, like so many other Michigan communities, is suffering from a difficult financial period. It is nonetheless the City's goal to be able to budget funds annually for park facilities and access upgrades that will all be ADA compliant. Refer to the Five Year Capital Improvement Program.

Grant Programs

Community Development Block Grant (CDBG) funds have been used in the past by the City to undertake planned improvements to the Historical Park site in Downtown Romulus. In the past, the City has applied for a grant from the Michigan Department of Natural Resources to fund the acquisition of a site along Wick Road to be added to the Elmer Johnson Park. CDBG monies were also used in 2003 to update parts of Fernandez Park and to re-surface the asphalt path at the Senior Citizen's Park.

Grant programs provide a mechanism to supplement funds available from the community. Since they are offered to other communities on a competitive basis, these sources should not be counted on to provide a consistent long-term source of community recreation funding. Consideration should be given to funding capital improvements as part of the annual budget allocation process.



Park Inequities

In cities across the United States, studies suggest a systematic production of recreation inequities through historical and current-day policies, practices and procedures. Factors contributing to park inequities have included racial segregation, biased planning decisions and exclusionary zoning, among others. Present-day drivers of park inequities include shifting responsibility for public services, and reduced ability of cities with limited tax bases and large lower income populations to provide parks and recreation services.

The City of Romulus strives to address potential inequities by specifically including all members of the community in its master planning process. With a diverse population, Romulus' Recreation Commission supports a prioritization of investments in areas experiencing the greatest park deficits through the building of relationships with community-based organizations that work with marginalized communities to secure their input. It also advocates for transparency and community oversight of recreation and park budgets.



VII. ACTION PROGRAM

As the City of Romulus continues to grow and evolve and in consideration of what appears to be a shift in park needs and interests as a result of COVID, the Recreation Department along with the Commission seek to address the changing needs of area residents. This includes demand for new recreation amenities and programming, as well as the need to maintain and improve existing facilities. Additionally, open space preservation is increasingly important.

The Action Program was developed to help document the City's priorities over the next five years (2021-2025). The list is not exhaustive and will continue to evolve based on the community's needs. With input from Park Commission, staff, and the public and other stakeholders, this section identifies items that support and accomplish City's goals and objectives for its parks and recreation department.

The Action Program integrates the Romulus Recreation 2019-2024 Capital Improvement Projects (CIP) as well as additional items for consideration. Each Action Item corresponds to the goals and objectives previously identified.

This concluding section of the Romulus Recreation Plan refines the recommended facility improvements for the various park sites. It includes a detailed improvement program that prioritizes and establishes a schedule for making improvements over a period of time. Cost estimates and preliminary source of funding for each improvement are also listed. Long-range improvements, not likely to be implemented over the next five years are also noted.

The program that follows is ambitious. It is based on the commitment of a dedicated annual budgetary allocation for capital improvements and aggressive pursuit of alternate funding (grants). What is proposed for the capital improvement program is the re-submission of one of the MNRTF (Michigan Natural Resource Trust Fund) grant requests for Elmer Johnson Site improvements and re-programming of proposed local match funds.

Long term, to meet the City's goal of upgrading all existing parks and acquiring additional park acreage a permanent source of capital funding should be considered. Several area communities have asked taxpayers for a portion of a mill, dedicated for a specific time and for specific purposes. For example, two tenths of a mill increase for five years would raise over \$200,000 per year and one million dollars in five years.

Ultimately, it will be the City Council's decision on what level of funding might be acceptable to the citizens of the City and what level of park and recreation facilities they are able and willing to provide.

The Action Program addresses recommendations for:

- Neighborhood & Community Parks upgrades
- Natural Areas Preservation Program
- Trails and Greenways
- Operations: Administration; Maintenance and Planning; and Land Acquisition
- Programming: Recreational Activities; Nature and Cultural Programs; and both local and regional community events

The City of Romulus Capital Improvement Plan proposes funds through our General Fund and grants. We look for Partnerships and have recently added to our staff a Grants administrator to help in this process. We look to update our parks to bring more families into the park setting. All upgrades will be ADA compliant.



Romulus Recreation

Capital Improvement Plan

<u>2019/2020</u>	<u>Estimated Cost</u>	<u>Funding Source</u>
<u>Boice Parkway/Fernandez Parkway</u> Seal walkway in Boice, Replacement canopies for swings	\$11,325.00	Grants/General Fund
<u>2020/2021</u>		
<u>McAnally Park</u> Restore Basketball court, picnic tables, Benches, signage from main road	\$14,000.00	Wayne County
<u>Romulus Athletic Center – Walking/Running Track</u> Thin out wooded area in center of track, Landscape, Lighting, Benches, Seal/repair track, Directional signage from main road, Construct permanent restrooms	TBD	Grants/General Fund Michigan Land and Water Fund
<u>Senior Citizen’s Park and Community Garden</u> Complete construction of bocce ball Court, Install benches along bocce court, Landscape, Update Fitness equipment Acquire Property behind Senior Center	\$50,000.00 \$450,000.00	TBD Recreation Passport Grant Fund
<u>2021/2022</u>		
<u>Jimmy Raspberry Park</u> Move 10ft Fence from center of park to eastern property line, restore swings, Restore basketball court, benches, picnic tables, directional signage to park from main roads	\$10,000.00 TBD	Wayne County/ General Fund Grants
<u>Elmer Johnson Park</u> Restore Bathrooms	\$26,429.00	Wayne County/General Fund
<u>Historical Park</u> Construct permanent restrooms	\$98,000.00 TBD	DDA/General fund General fund
<u>St. John’s Lodge #44 Park (Formerly park one)</u> Clear overgrown wooded areas, restore second ball field Restore tennis ball courts, construct permanent restrooms Benches, picnic tables, Obstacle Course	TBD	Grants/General fund

2022/2023

Elmer Johnson Park

Construct new pavilion, create an additional egress from the park, update play structure, Restore existing pavilion, construct permanent volleyball courts, Directional signage to park, Obstacle Course

TBD

Grants/General Fund

Boice Parkway/Fernandez Park

Seal walkways

\$20,000.00

Grants/General Fund

Romulus Athletic Center – Walking/Running Track

Seal Track (Every 2 years)

TBD

Grants/General Fund

2023/2024

MaryAnn Banks Park

Create a splash park in ice-skating area for summer use, Update ice-rink for winter use

TBD

Grants/General Fund

Senior Citizen's Park and Community Garden

Restore fitness stations and track, provide benches around track, Landscape, replace the community garden, Boxes with elevated permanent boxes, make boxes HC accessible

TBD

Grants/General Fund

Oakwood Neighborhood Park / Dog Park

Create an egress the nearest road, Install Play structure, update dog park, Directional signage to Park

TBD

Grants/General Fund



VIII. APPENDIX

**City of Romulus
Recreation Commission
Regular Meeting
Agenda
November 17, 2020
Time: 5:30pm
ZOOM**

1. Welcome
2. Roll Call
3. Director's report-
Master Plan: Survey results
Posting for Public Meeting December
Questions / comments on Master Plan 2014-2019 updates
Review before Public Meeting, How to get packets to everyone
4. Holiday events/notices:
Tree Lighting, Working in process, will be updating soon. May still need Santa but things have changed.
 - A. Social Distancing guidelines
 - B. Brunch with Santa Canceled
 - C. Holiday Home Decorating Contest
5. Communication/New Business
6. Adjournment

***City of Romulus
Value Statement***

The City of Romulus is passionate about customer service at all levels. We have initiated a solutions oriented culture.

Our team of dedicated employees work together to deliver outstanding professional services.

We have developed an innovative approach to exceed the expectations of our community.

*Recreation Commission Meeting minutes
November 17, 2020 via ZOOM*

The November 17, 2020, Zoom meeting of the Romulus Recreation Commission was called to order at 5:30pm.

ROLL CALL: All were in attendance except for Paris McCarthy and Brett Sherwood.

DIRECTOR'S REPORT: Tanya informed the members of the master plan update process and the results so far of the survey. All commissioners were urged to please read through the old plan and answer the 15 questions in the Recreation survey.

The public survey listed the importance of parks with Elmer Johnson being top priority, followed in order, Maryann Banks Park, Historical Park and all other parks.

A Recreation public meeting will be held via Zoom on Tuesday, December 15th @ 5:30pm.

As per the governor's order all events are on hold now due to social distancing. The Christmas Tree will be lit without any event.

Ideas for social distancing events such as Home Decorations virtual, ringing of bells on Christmas Eve at a certain time, and donations for the needy, were discussed and will be put into place if possible.

The meeting was adjourned at 6:15pm

Submitted by: Sandy Tenney



2020 Romulus Parks & Recreation Master Plan Community Involvement Survey

2020 Romulus Parks & Recreation Master Plan Community Involvement Survey

Do you have some thoughts about parks and its facilities in the city of Romulus? The City wants to hear from you. We are updating our Recreation Master Plan and are asking residents to fill out a survey related to parks and recreation here in our City. Please take this short 15 question survey to help us in our efforts to improve your experience in our parks as well as help us offer quality programming.

1. Which parks are closest to the neighborhood you live in?

- ☐ Elmer Johnson's Park
- ☐ Fernandez Park
- ☐ Historical Park
- ☐ Mary Ann Banks Park
- ☐ St. John's Lodge Park
- ☐ Tot Lot Park
- ☐ Oakbrook Park
- ☐ McAnally Park
- ☐ Jimmy Raspberry Park
- ☐ Boice Pathway

2. Out of the parks listed, which parks do you visit?

- ☐ Elmer Johnson's Park
- ☐ Elmer Johnson's Dog Park
- ☐ Fernandez Park
- ☐ Historical Park
- ☐ Mary Ann Banks Park
- ☐ St. John's Lodge Park
- ☐ Tot Lot Park
- ☐ Oakbrook Park
- ☐ Oakbrook's Dog Park
- ☐ McAnally Park
- ☐ Jimmy Raspberry Park
- ☐ Boice Pathway

3. How often do you visit any city park?

- ☐ Daily
- ☐ A few times a week
- ☐ Occasionally
- ☐ Not at all

4. Of the parks you visited, how satisfied are you with the following on a scale from 1-5? (1 - being not satisfied, 5 - being very satisfied)

	Not Satisfied				Very Satisfied
Playground Facilities	☐	☐	☐	☐	☐
Picnic Facilities	☐	☐	☐	☐	☐
Restrooms	☐	☐	☐	☐	☐
Overall amenities	☐	☐	☐	☐	☐

5. What are the most important amenities in a park?

- ☐ Biking
- ☐ Playground
- ☐ Nature
- ☐ Ball Fields
- ☐ Basketball Courts
- ☐ Picnicking
- ☐ Walking / Running Paths
- ☐ Events
- ☐ Skating
- ☐ Time with Family / Friends
- ☐ Pet Friendly
- ☐ Horse Shoes
- ☐ Archery
- ☐ Other (please specify)

6. How familiar are you with the city's Parks and Recreation Department?

- ☐ Very Familiar
- ☐ Somewhat Familiar
- ☐ Not Too Familiar
- ☐ Not at All Familiar

7. Have you participated in any Parks and Recreation programs? Check your Top Five.

- ☐ Mother Son Dance
- ☐ Black History Bus Tour
- ☐ Dance Classes
- ☐ Brunch with the Bunny
- ☐ Easter Egg Hunt
- ☐ Fireworks
- ☐ Movies in the Park
- ☐ Summer Camp
- ☐ Summer free fun days at the park
- ☐ Summer Trips
- ☐ Daddy Daughter Dance
- ☐ Tree Lighting
- ☐ Brunch with Santa
- ☐ Other (please specify)

8. Overall, how satisfied are you with the program or programs your child / children have attended?

- ☐ Very satisfied
- ☐ Satisfied
- ☐ Neither satisfied nor dissatisfied
- ☐ Dissatisfied
- ☐ Very dissatisfied

9. Are there any programs that you would like to see in Romulus? Check all that apply.

- | | |
|--|---|
| ☐ Summer Camps | ☐ Archery |
| ☐ Coordinated Sports Activities | ☐ Ice Skating |
| ☐ Day Trips | ☐ Outdoor Fitness Stations |
| ☐ Safety Camps | ☐ Pickleball Court |
| ☐ Gaming | ☐ Obstacle Course |
| ☐ Skateboarding | ☐ Splash Pad |
| ☐ Other (please specify) | |

10. Is there an area that you think needs more park opportunities? Please explain.

11. Please tell us what, if anything, can be done to improve your city park features, services or programming experiences.

12. What is your age?

☐ Under 18

☐ 45-54

☐ 18-24

☐ 55-64

☐ 25-34

☐ 65+

☐ 35-44

13. Would you be interested in being included in a public meeting with the Parks and Recreation Department?

☐ Yes

☐ No

14. Would you be interested in being involved in a Parks & Recreation Focus Group?

☐ Yes

☐ No

15. Would you like to volunteer with the Parks & Recreation Department?

☐ Yes

☐ No

16. Contact Information Optional

Name	
Address	
Address 2	
City/Town	
State/Province	
ZIP/Postal Code	
Email Address	
Phone Number	



PUBLIC HEARING NOTICE

CITY OF ROMULUS

RECREATION MASTER PLAN - DRAFT

TUESDAY, DECEMBER 15, 2020
5:30 PM

PLEASE TAKE NOTICE that the City of Romulus, Recreation Commission will conduct a Public Hearing meeting on Tuesday, December 15, 2020 at 5:30 pm. This meeting will be held electronically via Zoom Meeting / Telephone conference for the purpose of taking testimony and to review the draft Recreation Master Plan.

This meeting is held pursuant to Public Act 228(3a)(2) which allows a meeting of a public body to be conducted electronically in a manner that permits 2-way communication so that members of the public body can hear and be heard by other members of the public body, and so that public participants can hear members of the public body and can be heard by members of the public body and other participants during a public comment period.

1. **Roll Call**
2. **Approval of Agenda**
3. **Approval of Minutes from 11/17/2020 Recreation Commission Meeting**
4. **Discussion – Review of the draft Recreation Master Plan.**
5. **Public Comment**
6. **Adjournment**

TO JOIN THE ZOOM MEETING:

Click on the following link: <https://us02web.zoom.us/j/87214540976>, Meeting ID: 872 1454 0976

Topic: PARKS AND RECREATION PUBLIC HEARING MEETING TO REVIEW THE RECREATION MASTER PLAN DRAFT.

Time: December 15, 2020 at 5:30 PM Eastern Time (US and Canada)

TO JOIN THE MEETING BY PHONE:

1. Call the teleconferencing number [One tap mobile +13126266799, US\(Chicago\)](tel:+13126266799), [+16465588656, US \(New York\)](tel:+16465588656)
When prompted, enter the **Meeting ID: 872 1454 0976**, followed by **#** sign to be connected.

Members of the public wishing to participate in the Meeting may do so in the ‘public comment’ section of the meeting. The "**raised-hand**" method will be used to acknowledge those wishing to speak. **Press *9 to “Raise Hand”** from your phone: or click the “**Raise Hand**” icon if participating online/through the app.

Tanya Cofield

Parks and Recreation Program Coordinator City of Romulus

11111 Wayne Road

Romulus, MI 48174

734-955-4521

tcofield@romulusgov.com

This notice is posted in compliance with PA 228 of 2020 as amended (Open Meetings Act), MCLA 15.263 et seq., and the Americans with Disabilities Act. (ADA). Individuals with disabilities requiring aids or services should contact the City of Romulus Recreation Department by writing or calling Tanya Cofield, Parks & Recreation Program Coordinator, 11111 Wayne Road, Romulus, MI 48174; 734-941-8665.

A copy of this notice will be posted on the City Website at www.romulusgov.com

MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING
November 5, 2020
Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174
MEETING HELD ELECTRONICALLY
VIA ZOOM MEETING/TELECOMMUNICATIONS

Pledge of Allegiance

Led by Councilman Wadsworth

Roll Call

Present: Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams
Absent / Excused: Eva Webb

Administrative Officials in Attendance:

Ellen L. Craig-Bragg, Clerk

Administrative Staff in Attendance:

D'Sjonaun Hockenbull- Deputy Clerk; Julie Wojtylko- Chief of Staff; Stephen Dudek, Technology Director

1. Agenda

- A. Moved by Tina Talley, seconded by Kathy Abdo to accept the agenda as presented.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays- None

Motion Carried Unanimously

2. Minutes

- A. Res. #20-294 Moved by William Wadsworth, seconded by Kathy Abdo to approve the minutes from the regular meeting held on October 26, 2020

Roll Call Vote: Ayes- Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays- None

Motion Carried Unanimously

3. Petitioner

No petitions for this meeting

4. Chairperson's Report, John Barden, Mayor Pro-Tem

- A. Moved by Celeste Roscoe, seconded by Tina Talley to accept the Chairperson's Report

Roll Call Vote: Ayes- Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays- None

Motion Carried Unanimously

5. Mayor's Report - LeRoy D. Burcroff, Mayor

No report from the Mayor

6. Clerk's Report - Ellen L. Craig-Bragg, Clerk

No action items under the Clerk's Report. Clerk Bragg thanked her staff, election workers, road clerks, and volunteers for their hard work in making the November 3rd election a success. The Clerk also wanted to dispel any negative narrating around the counting of ballots and reassured the public and listening audience that every ballot received by 8pm Election Day was counted.

7. Treasurer's Report- Stacy Paige, Treasurer

No report from the Treasurer

8. Public Comment- Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

A resident commented to see if there was an update around an engine breaking ordinance for the city. The same resident also inquired if any members of the City Council were aware of the traffic study being conducted by Amazon.

9. Unfinished Business

No Unfinished Business this meeting

10. New Business

Councilwoman Williams acknowledged the letter written in the Belleville Independent by outgoing judge David Parrot

11. Communication

Councilwoman Williams mentioned an email received from the city attorney in reference to minutes from the Property Disposition Meeting and the subsequent council action on 7/23/2018. She inquired to see if other council members received the email and if they were aware of the determination from the Property Disposition Meeting.

12. Adjournment

Moved by William Wadsworth, seconded by Tina Talley to adjourn the meeting at 7:57pm

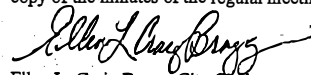
Roll Call Vote: Ayes- Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays- None

Abstain- Webb

Motion Carried

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on November 5, 2020.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan

RM0541-112620.25 x 12.051

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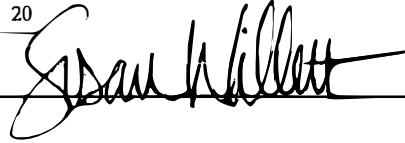
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County of Wayne

SS.

Susan Willett

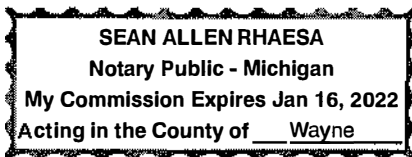
being duly sworn, deposes and says that he is one of the printers and publishers of the Associated Newspapers of Michigan, a newspaper printed, published and circulated in the County of Wayne in said state, that the annexed printed notice has been duly published in said newspaper at least 1 weeks successively, and that the first insertion thereof was on the 26th day of November A.D., 20 20 and the last insertion on the day of A.D., 20 20



Subscribed and sworn before me this 26th day of November, A.D., 20 20.


Notary Public Signature

Commission Expires 01-16-2022





PUBLIC HEARING NOTICE
CITY OF ROMULUS
RECREATION MASTER PLAN - DRAFT
TUESDAY, DECEMBER 15, 2020
5:30 PM

PLEASE TAKE NOTICE that the City of Romulus, Recreation Commission will conduct a Public Hearing meeting on Tuesday, December 15, 2020 at 5:30 pm. This meeting will be held electronically via Zoom Meeting / Telephone conference for the purpose of taking testimony and to review the draft Recreation Master Plan.

This meeting is held pursuant to Public Act 228(3a)(2) which allows a meeting of a public body to be conducted electronically in a manner that permits 2-way communication so that members of the public body can hear and be heard by other members of the public body, and so that public participants can hear members of the public body and can be heard by members of the public body and other participants during a public comment period.

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes from 11/17/2020 Recreation Commission Meeting
4. Discussion – Review of the draft Recreation Master Plan.
5. Public Comment
6. Adjournment

TO JOIN THE ZOOM MEETING:

Click on the following link: <https://us02web.zoom.us/j/87214540976>, Meeting ID: 872 1454 0976

Topic: PARKS AND RECREATION PUBLIC HEARING MEETING TO REVIEW THE RECREATION MASTER PLAN DRAFT.

Time: December 15, 2020 at 5:30 PM Eastern Time (US and Canada)

TO JOIN THE MEETING BY PHONE:

1. Call the teleconferencing number One tap mobile +13126266799, US(Chicago), +16465588656, US (New York)

When prompted, enter the **Meeting ID:** 872 1454 0976, followed by # sign to be connected.

Members of the public wishing to participate in the Meeting may do so in the 'public comment' section of the meeting. The "raised-hand" method will be used to acknowledge those wishing to speak. Press *9 to "Raise Hand" from your phone: or click the "Raise Hand" icon if participating online/through the app.

Tanya Cofield

Parks and Recreation Program Coordinator City of Romulus

11111 Wayne Road
Romulus, MI 48174
734-955-4521

tcofield@romulusgov.com

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A copy of this notice will be posted on the City Website at www.romulusgov.com

Posted: November 16, 2020

RM0542 - 112620 2.5 x 8.3

City of Romulus Parks & Recreation Master Plan Public Meeting, December 15, 2020

City of Romulus Parks and Recreation 5 year Recreation Master Plan Public meeting 12/15/2020, 5:30pm

Recreation Program Coordinator - Tanya M. Cofield
Recreation Commission members, William Wadsworth Chair
Diane Poet, Vice Chair

City of Romulus Value Statement

*The City of Romulus is passionate about customer service at all levels.
We have initiated a solutions oriented culture.
Our team of dedicated employees work together to deliver
outstanding professional services.
We have developed an innovative approach to exceed
the expectations of our community.*

Agenda

- Roll Call
- Approval of Agenda
- Approval of Minutes from 11/17/2020 Recreation Commission Meeting
- Discussion – Review of the draft Recreation Master Plan.
- Public Comment
- Adjournment

Why the Recreation Master Plan is beneficial to the City of Romulus

- 1. To improve the physical environment and facilities of the community as a setting for human activities in order to promote the general health, safety, and welfare by making the City more functional, beautiful, decent, healthful, interesting and efficient.
- 2. Identify short and long-term recreation needs within the community and develop policy plans and programs to address these needs.
- 3. To put into writing the directions, policies and philosophy of the Recreation Department Staff, Recreation Commission, Mayor and City Council.
- 4. Prepare a capital improvement program with specific projects and the goal of implementing planned projects over a five-year period.
- 5. To qualify the City of Romulus to apply for recreation grant funding programs available through the State of Michigan.

Past Grant awards/Funding sources

- Wayne County Millage Grant Project Year: 2020 - 2022
 - Improvements to McNulty and Jimmy Raspberry Parks
- McNulty Park - Restoration of asphalt of the Basketball court,
Remove a portion of the fence and define parking lot area near dead
road end street.
 - In coordination with Raspberry Park improvements
- Jimmy Raspberry Park - To end/for remove portions of the fence line
Recreate equipment
- Station In Process. Total Grant amount: \$34,895.00
- oParks Walk Michigan Grant Project Year: 2020
 - Seal Coating/Clean up to Rose Pathway
 - Station Complete. Total Grant Amount: \$10,000.00
- Kaloom Play Everywhere/Wayne County Millage Project Year: 2018-2019
 - Rose Pathway New swings, benches,
Educational equipment
 - Station Complete. Total Grant amount: \$66,000.00
- Wayne County Millage Grant Project Year: 2019
 - Improvements to Ferndale Park
 - Connect pathway, new message board, new benches,
Restoration of asphalt of the existing pathway and input of new pathway
 - Station Complete. Total Grant Amount: \$23,277.34
- Wayne County Millage Grant Project Year: 2015 - 2018
 - Improvements to 561 Lot
 - Remove all outdated equipment, replace with new swings,
miniature WHL, benches and trash cans.
 - Station Complete. Total Grant Amount: \$25,314.00
- Wayne County Millage Grant Project Year: 2015 - 2017
 - Improvements to Rose Pathway pavement
 - Station Complete. Total Grant Amount: \$25,104.00

Key results from Master Plan Survey

- Responses show that residents frequented the parks closest to where they live.
- Most visited parks were Elmer Johnson's Park, Mary Ann Banks Park and Historical Park.
- Residents want the Parks and Recreation Department to integrate more family free events at our parks and programming at neighborhood parks.
- Residents are using the two dog parks since the opening.
- Exercise is of the essence. Residents want more walking, biking and exercising programming throughout the city.
- Residents enjoy picnicking at the parks, playgrounds and the ease of Bathroom facilities.
- Residents would like to see a new splash pad, more outdoor fitness stations at our parks, more coordinated sports activities, and summer camps.



Discussion – Review of the previous Recreation Master Plan

- Public comments/questions
- If you have any further questions or suggestions after the meeting, please email Tanya Cofield @ tcofield@romulusgov.com, or call 734-941-8665.

Summary

- Master plan draft to go before council on January 4, 2021 for first reading.
- Thank you

***Romulus Recreation Commission Public Meeting minutes
December 15, 2020 via ZOOM***

The December meeting of the Romulus Recreation Commission was called to order December 15, 2020, at 5:40pm by William Wadsworth.

In attendance were; Kathy, Diane, William, Ruby, Paris, Sandy and Tanya.

As the meeting opened prayers were asked for Ruby's family on the passing of her mother and for Anthony's family on the passing of his sister. Condolence cards from the commission will be sent to each family.

Approval of November meeting. Motion made by Kathy, second by William. Motion passed.

*A presentation of the Recreation plan for renewal was made by Tanya.
The need for renewal was discussed with emphasis being put on the renewal of grants.
Discussion of grants received last year and their use. Awaiting for word from Wayne County on grant for Jimmy Raspberry park and McAnally park will be improved.*

Tanya continued with the Master Plan survey results.

Public Comments: as we continued with the meeting we were joined by comments from the public. A citizen from the north end of town, who is also a Realtor made some suggestions of more publications to inform citizens of events and programs, also a special event that will highlight and draw people to our city.

Pickle ball courts, restrooms at Historical Park, coordination with RAC, resurfacing the ice rink, coordination with Metro Parks, map of city parks with list of amenities and addresses (which parks are in which neighborhoods), coordination with subdivisions for advertising of events, connection of bike path to downtown area, and walk ability study, were all comments made.

Master plan portion of the meeting was closed at 6:20. Thanks was given to citizens for their input.

At the regular meeting Tanya informed all of the tree lighting and key to the city event. Kathy congratulated and informed commission of Tanya's state award for her innovated idea to hold the Daddy Daughter Dance outdoors during these trying pandemic times.

CONGRATULATIONS TANYA!!!

Tanya also informed the commission of an event sponsored by the DIA for art in the park, featuring 7 reproductions this summer.

Due to the pandemic guidelines events will be on hold for a while.

The January 4th first reading of the Master Plan is scheduled to take place. A motion by Kathy, 2nd by Diane, for the commission to attend was passed.

A motion for adjournment 6:30 by Sandy, Kathy support.

**PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT**

*This information required under authority of Part 19, PA 451 of 1994, as amended;
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.*

GRANT TYPE: ☐ MICHIGAN NATURAL RESOURCES TRUST FUND ☐ CLEAN MICHIGAN INITIATIVE
(Please select one) ☒ LAND AND WATER CONSERVATION FUND ☐ RECREATION PASSPORT ☐ BOND FUND

GRANTEE: City of Romulus

PROJECT NUMBER: 26-00945

PROJECT TYPE: Development

PROJECT TITLE: Elmer Johnson Park Archery Range

PROJECT SCOPE: Archery Range and LWCF sign

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Name of Agency (Grantee) City of Romulus	Contact Person Tanya M. Cofield	Title Parks & Rec program Coo
Address 11111 Wayne Rd.	Telephone 734-941-8665	
City, State, ZIP Romulus, Mi 48174	Email tcofield@romulusgov.com	

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided?
If yes, please describe change(s).

☐ Yes ☒ No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) ☐ Yes ☒ No

Are any of the facilities obsolete? If yes, please explain.

☐ Yes ☒ No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area?
If yes, please provide a photograph of the sign. If no, please explain.

☒ Yes ☐ No

Are the facilities and the site being properly maintained? If no, please explain.

☒ Yes ☐ No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.

☐ Yes ☒ No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.

☒ Yes ☐ No

Our maintenance crew is scheduled to clean all parks on a weekly basis and trash is emptied daily.

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)

☒ Yes ☐ No ☐ N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.

☐ Yes ☒ No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.

☒ Yes ☐ No

Daily Pavilion rental is \$100.00 resident, 125.00 non resident fee, \$25.00 refundable deposit.

What are the hours and seasons for availability of the site?

Summer hours 6:00am to 10:00pm, Winter hours 6:00am to 6:00pm

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Tanya M. Gofield
Please print

Tanya M. Gofield
Grantee Authorized Signature

1/7/2021
Date

Michael Laskaska
Please print

[Signature]
Witness Signature

1/7/2021
Date

Send completed report to:

POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925

**PUBLIC OUTDOOR RECREATION GRANT
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(Please select one) ☒ LAND AND WATER CONSERVATION FUND ☐ RECREATION PASSPORT ☐ BOND FUND

GRANTEE: City of Romulus

PROJECT NUMBER: 26-01023W

PROJECT TYPE: Development

PROJECT TITLE: Elmer Johnson Park

PROJECT SCOPE: Two lighted tennis courts, one basketball court and LWCF sign

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Name of Agency (Grantee) City of Romulus	Contact Person Tanya Cofield	Title Parks & Recreation
Address 11111 Wayne Rd.	Telephone 734-941-8665	Program Coordinator
City, State, ZIP Romulus, MI 48174	Email tcofield@rmulusgov.com	

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided?
If yes, please describe change(s).

☒ Yes ☐ No

The City of Romulus has repurposed the Tennis Courts and turned into a small Dog Park.

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) ☐ Yes ☒ No

Are any of the facilities obsolete? If yes, please explain.

☐ Yes ☒ No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area?
If yes, please provide a photograph of the sign. If no, please explain.

☒ Yes ☐ No

Are the facilities and the site being properly maintained? If no, please explain.

☒ Yes ☐ No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.

☐ Yes ☒ No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. ☒ Yes ☐ No
Our Maintenance crew is scheduled to clean all parks on a weekly basis and trash is emptied daily.

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) ☒ Yes ☐ No ☐ N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. ☐ Yes ☒ No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. ☒ Yes ☐ No
Daily Pavilion rental is \$100.00 resident, 125.00 non resident fee, \$25.00 refundable deposit.

What are the hours and seasons for availability of the site?
Summer hours 6:00am to 10:00pm, Winter hours 6:00am to 6:00pm

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

<u>Tanya M. Gofield</u> Please print	<u>Tanya M. Gofield</u> Grantee Authorized Signature	<u>1/7/2021</u> Date
<u>Michael Laskaska</u> Please print	<u>[Signature]</u> Witness Signature	<u>1/7/2021</u> Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS**
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925

**PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT**

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(Please select one) ☒ LAND AND WATER CONSERVATION FUND ☐ RECREATION PASSPORT ☐ BOND FUND

GRANTEE: City of Romulus

PROJECT NUMBER: 26-01104U1

PROJECT TYPE: Development

PROJECT TITLE: Henry Ruff Park (Park reopened in 2015, name changed to St. John's #44

PROJECT SCOPE: Two tennis courts, archaeological survey and LWCF sign

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Name of Agency (Grantee) City of Romulus	Contact Person Tanya M. Cofield	Title Parks & Rec program ☐
Address 11111 Wayne Rd.	Telephone 734-941-8665	Coordinator
City, State, ZIP Romulus, Mi 48174	Email tcofield@romulusgov.com	

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided?
If yes, please describe change(s).

☐ Yes ☒ No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) ☐ Yes ☒ No

Are any of the facilities obsolete? If yes, please explain.

☐ Yes ☒ No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area?
If yes, please provide a photograph of the sign. If no, please explain.

☒ Yes ☐ No

Are the facilities and the site being properly maintained? If no, please explain.

☒ Yes ☐ No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.

☐ Yes ☒ No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.

☒ Yes ☐ No

Our maintenance crew is scheduled to clean all parks on a weekly basis and trash is emptied daily.

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)

☒ Yes ☐ No ☐ N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.

☐ Yes ☒ No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.

☒ Yes ☐ No

Daily Pavilion rental is \$100.00 resident, 125.00 non resident fee, \$25.00 refundable deposit.

What are the hours and seasons for availability of the site?

Summer hours 6:00am to 10:00pm, Winter hours 6:00am to 6:00pm

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

<u>Tanya M. Gofield</u> Please print	<u>Tanya M. Gofield</u> Grantee Authorized Signature	<u>1/7/2021</u> Date
<u>Michael Laskaska</u> Please print	<u>[Signature]</u> Witness Signature	<u>1/7/2021</u> Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS**
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925

**PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT**

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GRANT TYPE: ☐ MICHIGAN NATURAL RESOURCES TRUST FUND ☐ CLEAN MICHIGAN INITIATIVE
(Please select one) ☒ LAND AND WATER CONSERVATION FUND ☐ RECREATION PASSPORT ☐ BOND FUND

GRANTEE: City of Romulus

PROJECT NUMBER: 26-01239

PROJECT TYPE: Development

PROJECT TITLE: Cypress Park (Jimmy Raspberry Park)

and Play equip.

PROJECT SCOPE: Picnic equip. Parimeter fencing, Basketball court, site improv. LWCF sign

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Name of Agency (Grantee) City of Romulus	Contact Person Tanya M. Cofield	Title Parks & Rec program
Address 11111 Wayne Rd.	Telephone 734-941-8665	Coordinator
City, State, ZIP Romulus, Mi 48174	Email tcofield@romulusgov.com	

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided?
If yes, please describe change(s).

☐ Yes ☒ No

Park currently closed, updates scheduled for spring of 2021.

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) ☐ Yes ☒ No

Are any of the facilities obsolete? If yes, please explain.

☐ Yes ☒ No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area?
If yes, please provide a photograph of the sign. If no, please explain.

☒ Yes ☐ No

Are the facilities and the site being properly maintained? If no, please explain.

☒ Yes ☐ No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.

☐ Yes ☒ No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.

☒ Yes ☐ No

Our maintenance crew is scheduled to clean all parks on a weekly basis and trash is emptied daily.

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)

☒ Yes ☐ No ☐ N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.

☐ Yes ☒ No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.

☒ Yes ☐ No

What are the hours and seasons for availability of the site?

Park is currently closed.

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Tanya M. Gofield
Please print

Tanya M. Gofield
Grantee Authorized Signature

1/7/2021
Date

Michael Laskaska
Please print

[Signature]
Witness Signature

1/7/2021
Date

Send completed report to:

POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925

**PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT**

*This information required under authority of Part 19, PA 451 of 1994, as amended;
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.*

GRANT TYPE: ☐ MICHIGAN NATURAL RESOURCES TRUST FUND ☐ CLEAN MICHIGAN INITIATIVE
(Please select one) ☐ LAND AND WATER CONSERVATION FUND ☐ RECREATION PASSPORT ☒ BOND FUND

GRANTEE: City of Romulus

PROJECT NUMBER: BF89-292

PROJECT TYPE: Development

PROJECT TITLE: Romulus Historical Park

Gabzebo/bandshe'll, site prep. earth berm, fencing, railroad screening

PROJECT SCOPE: pedestrian lighting, benches, tables, seeding, tree planting, paved walks

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Name of Agency (Grantee) City of Romulus	Contact Person Tanya M. Cofield	Title Parks & Rec program
Address 11111 Wayne Rd.	Telephone 734-941-8665	Coordinator
City, State, ZIP Romulus, Mi 48174	Email tcofield@romulusgov.com	

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided?

If yes, please describe change(s).

☒ Yes ☐ No

New pavilion on north side of park. Land cleared on south side

of park.

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) ☐ Yes ☒ No

Are any of the facilities obsolete? If yes, please explain.

☐ Yes ☒ No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area?

If yes, please provide a photograph of the sign. If no, please explain.

☒ Yes ☐ No

Are the facilities and the site being properly maintained? If no, please explain.

☒ Yes ☐ No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.

☐ Yes ☒ No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.

☒ Yes ☐ No

Our maintenance crew is scheduled to clean all parks on a weekly basis and trash is emptied daily.

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)

☒ Yes ☐ No ☐ N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.

☐ Yes ☒ No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.

☒ Yes ☐ No

Daily Pavilion rental is \$100.00 resident, 125.00 non resident fee, \$25.00 refundable deposit.

What are the hours and seasons for availability of the site?

Summer hours 6:00am to 10:00pm, Winter hours 6:00am to 6:00pm

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

<u>Tanya M. Gofield</u> Please print	<u>Tanya M. Gofield</u> Grantee Authorized Signature	<u>1/7/2021</u> Date
<u>Michael Laskaska</u> Please print	<u>[Signature]</u> Witness Signature	<u>1/7/2021</u> Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS**
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925



City of Romulus

Treasurer's Report

Council Meeting Held:

January 4, 2021

Item No. 7.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Public Comment

Council Meeting Held:

January 4, 2021

Item No. 8.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Unfinished Business

Council Meeting Held:

January 4, 2021

Item No. 9.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

New Business

Council Meeting Held:
Item No. 10.

January 4, 2021

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Warrant

Council Meeting Held: **January 11, 2021**

Item No. A.

General Description: Approval of Warrant #: 21-1 Checks presented in the amount of \$809,327.15

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

CITY OF ROMULUS

WARRANT REGISTER SUMMARY

Council Meeting Date: January 11, 2021

Warrant Number: 21-1

TOTAL WARRANT REGISTER

\$ 809,327.15

P.O.#	CHECK #	PAYEE	AMOUNT

TOTAL DELETIONS

TOTAL ADJUSTED WARRANT (IF ANY DELETIONS)

REWARRANTED ITEMS: (not included in above totals)

P.O.#	CHECK #	PAYEE	AMOUNT

COUNCIL AUTHORIZATION

DATE

The obligations of transfer of funds described on the attached warrant register including the required interfund advances have been authorized by the Council. We hereby authorize the Treasurer of the City of Romulus to disburse funds as listed in payment thereof with the exception of deleted items listed above.

MAYOR

CLERK

01/06/2021 CHECK DISBURSEMENT REPORT FOR CITY OF ROMULUS
CHECK DATE FROM 12/24/2020 - 01/06/2021

Fund		Amount
Total for fund 101	General Fund	41,754.08
Total for fund 202	Major Street Fund	20,578.56
Total for fund 203	Local Street Fund	9,186.41
Total for fund 205	Public Safety Fund	34,321.84
Total for fund 211	Cable TV	355.00
Total for fund 226	Garbage & Rubbish Collection Fund	4,158.25
Total for fund 260	Michigan Indigent Defense Fund	32,695.83
Total for fund 261	911 Service Fund	12,576.02
Total for fund 267	Law Enforcement	160.00
Total for fund 271	Library Fund	1,479.60
Total for fund 295	DDA	2,365.01
Total for fund 297	T.I.F.A. District #2	18,066.35
Total for fund 302	C.I.P. Bonds - Court Building	750.00
Total for fund 402	Vining Road Exten - Ecorse Const	200.00
Total for fund 592	Water & Sewer Fund	574,041.13
Total for fund 661	Motor Vehicle	9,742.94
Total for fund 664	Technology Services	1,384.00
Total for fund 676	Retiree's Ins. Benefits	38,342.00
Total for fund 701	Revolving Fund	1,267.50
Total for fund 703	Current Tax	526.85
Total for fund 750	Payroll Fund	5,375.78
TOTAL - ALL FUNDS		809,327.15

01/06/2021

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 12/24/2020 - 01/06/2021

Check Date	Vendor Name	Description	Amount
Bank POOL POOLED CASH			
01/06/2021	CITY OF ROMULUS	11111 WAYNE WATER BILL, 11/1-12/01/2020	625.92
01/06/2021	CITY OF ROMULUS	28777 EUREKA WATER BILL, 11/1-12/01/2020	210.57
01/06/2021	CITY OF ROMULUS	37230 NORTHLINE WATER BILL, 11/1-12/1/20	112.84
01/06/2021	CITY OF ROMULUS	11165 OLIVE B WATER BILL, 11/1-12/1/2020	43.55
01/06/2021	CITY OF ROMULUS	12600 WAYNE WATER BILL, 11/1-12/1/2020	197.70
01/06/2021	CITY OF ROMULUS	11189 SHOOK WATER BILL, 11/1-12/1/2020	18.21
01/06/2021	CITY OF ROMULUS	11165 OLIVE A WATER BILL, 11/1-12/1/2020	67.99
01/06/2021	CITY OF ROMULUS	6900 WAYNE WATER BILL ,11/1-12/1/2020	106.73
01/06/2021	CITY OF ROMULUS	36525 BIBBINS WATER BILL, 11/1-12/1/2020	58.17
01/06/2021	CITY OF ROMULUS	11147 HUNT WATER BILL, 11/1-12/1/2020	18.21
01/06/2021	CITY OF ROMULUS	11121 WAYNE WATER BILL, 11/1-12/1/2020	76.49
01/06/2021	CITY OF ROMULUS	7221 MIDDLEBELT WATER BILL, 11/1-12/1/20	131.16
01/06/2021	CITY OF ROMULUS	12300 WAYNE WATER BILL, 11/1-12/1/2020	137.28
01/06/2021	LAMBERT	NOVEMBER 2020 RETAINER FY 20/21 PR SERVI	4,722.50
01/06/2021	VARI PRO BENEFIT ADMINSTRATORS	JANUARY 2021 RETIREE HEALTH	34,717.55
01/06/2021	ALLIE BROTHERS, INC	POLICE RETIREMENT CORPORAL & SERGEANT BA	229.60
		UNIFORM SKULL CAPS FOR NEW OFFICERS	80.96
			310.56
01/06/2021	AMAZON.COM LLC	SHELF FOR PD PAPER SUPPLY & POCKET NOTE	149.98
		PD OFFICE SUPPLIES	29.50
		REPLACEMENT LAMINATOR FOR PD	101.48
		PD OFFICE SUPPLIES	184.04
		EQUIPMENT AND SUPPLIES FOR ROLL CALL WORK	11.99
		EQUIPMENT AND SUPPLIES FOR ROLL CALL WORK	18.78
		EQUIPMENT AND SUPPLIES FOR ROLL CALL WORK	119.97
		EQUIPMENT AND SUPPLIES FOR ROLL CALL WORK	29.99
		EQUIPMENT AND SUPPLIES FOR ROLL CALL WORK	265.17
			910.90
01/06/2021	AMAZON.COM LLC	2021 CALENDAR ITEMS FOR CLERK DEPT	122.64
		2021 CALENDAR ITEMS FOR CLERK DEPT	25.53
		LAPTOP BAG	19.98
		BATTERIES AND PRINTER CABLE	33.98
		BATTERIES AND PRINTER CABLE	23.99
		POWER CORD FO VIZIO TELEVISION	8.63
		COVID-19 CLOROX DISINFECTING WIPES	179.55
		PURCHASE PARTS TO REPAIR DRINKING FOUNTA	239.34
		PURCHASE SUPPLIES FOR SEWER CREW	14.90
		PURCHASE SUPPLIES FOR SEWER CREW	36.27
		PURCHASE SUPPLIES FOR SEWER CREW	79.99
		PURCHASE SUPPLIES FOR SEWER CREW	529.00
		PURCHASE DIGITAL CAMERA FOR SEWER INSPEC	139.98
			1,453.78
01/06/2021	AMERICAN TRAFFIC SAFETY MATERIALS	RESTOCKING OF SIGN MATERIALS INVENTORY	1,548.00
01/06/2021	ANN SZLINIS	ANN SZLINIS- JANUARY 2021	332.33
01/06/2021	LAW OFFICES OF	13.0 SERVICE HOURS, MIDC PROGRAM DECEMBE	1,625.00
01/06/2021	AT&T	DEC 22 - JAN 21, 2021 ACCT # 734 941-066	852.35
01/06/2021	AT&T LONG DISTANCE	NOVEMBER 2020 LONG DISTANCE CHARGES	0.03
01/06/2021	ATCHINSON FORD SALES, INC.	20/21 BLANKET PO MISC VEHICLE REPAIRS -	73.42

01/06/2021	AUTO VALUE OF ROMULUS	20/21 BLANKET PO FOR MISC MECHANIC PURCH	28.65
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	250.54
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	29.40
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	303.83
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	15.39
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	202.74
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	23.59
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	302.00
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	37.09
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	212.46
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	226.39
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	128.00
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	70.60
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	19.58
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	(50.00)
			1,800.26
01/06/2021	BELCHER LAW, PLLC	23 SERVICE HOURS, MIDC PROGRAM DECEMBER	2,300.00
01/06/2021	BLUE RIBBON CONTRACTING INC.	20/21 BLANKET PO FOR TOPSOIL & SAND - DP	30.00
01/06/2021	BOUND TREE MEDICAL LLC	ADDITIONAL EMS SUPPLIES	210.78
01/06/2021	CARLA MARABLE	12.8 SERVICE HOURS, MIDC PROGRAM DECEMBE	1,600.00
01/06/2021	CDW GOVERNMENT INC	PIGGYBACK MIDEAL CONTRACT 071B6600110 PU	9,170.35
01/06/2021	CHARTER TWP OF VAN BUREN	FIREARMS TRAINING RANGE RENTAL FOR 25DAY	5,000.00
01/06/2021	CLEAR RATE COMMUNICATIONS, INC.	12/21/20 - 4876633 ACCOUNT # 4876633	7,862.31
01/06/2021	COMCAST	DEC 25, - JAN 24, 2021 ACCOUNT # 8529 10	122.19
		JAN 8 THRU FEB 7, 2020 INTERNET ACCT # 8	288.40
		DEC10 - JAN 9, 2021 SERVICE TO ADDT'L TV	8.10
		20/21 INVERTED PO FOR HIGHSPEED INTERNET	119.85
			538.54
01/06/2021	COMCAST PROCESSING CENTER	20/21 INVERTED PO FOR ETHERNET NETWORK T	1,015.30
01/06/2021	COMSOURCE, INC	20/21 INVERTED PO FOR FLAT RATE REPAIR P	236.25
01/06/2021	CROVA SALES & SERVICE	20/21 BLANKET PO FOR CROVA SALES - DPW	57.60
01/06/2021	FIRST CHOICE COFFEE SERVICES	20/21 BLANKET PO FOR WATER PURIFIER AT P	62.95
01/06/2021	DARIN K. WEINBERG	6.0 SERVICE HOURS, MIDC PROGRAM DECEMBER	750.00
		5.4 SERVICE HOURS, MIDC PROGRAM NOVEMBER	675.00
			1,425.00
01/06/2021	DELL MARKETING LP	PIGGYBACK MIDEAL STATE CONTRACT 071B6600	11,560.72
01/06/2021	DORRIS BENNETT	JANUARY 2021RETIREE HEALTH DORRIS BENNET	335.12
01/06/2021	DTE ENERGY	PUMP STATION - 7930 AMBER NOV 17, TO DEC	32.35
		PUMP STATION - 16326 HARRISON - NOV 17,	97.50
		BOICE PARK - 6241 DEXTER - NOV 5,2020 T	38.17
		MARY ANN BANKS PARK - NOV 19 - DEC 18,,	20.83
		PAVILION DOWNTOWN DDA - 36095 GODDARD NO	24.95
		MARY ANN BANKS (RESTROOM) - 37350 GODDAR	17.21
			231.01

01/06/2021	DUPREE LEGAL PLLC	3.0 SERVICE HOURS, MIDC PROGRAM DECEMBER	375.00
01/06/2021	DOWNRIVER UTILITY WASTEWATER AUTHC	WASTEWATER DISPOSAL CHARGES SEPTEMBER 20	158,883.79
01/06/2021	FERGUSON WATERWORKS #3386	20/21 BLANKET PO FOR MISC METER REPAIR P	143.30
		ITB 19/20-28 CLAMPS INVENTORY ORDER	2,935.80
		REPLACE 10" OUTDATED NON-OPERATIONAL WAT	6,000.00
			9,079.10
01/06/2021	FRAZA/FORKLIFTS OF DETROIT	REPAIRS TO FORKLIFT # 608	1,970.00
01/06/2021	GABRIEL, ROEDER, SMITH & CO.	ACCT ROMULUS	1,000.00
01/06/2021	GENERAL FUND	COLONIAL LIFE 2% ADMIN FEE FOR DECEMBER	5.23
		AFLAC 3% ADMIN FEE FOR DECEMBER 2020	259.61
			264.84
01/06/2021	GREAT LAKES WATER AUTHORITY	ACCT # 100-2451-W WHOLESALE WATER - NOVE	342,320.92
01/06/2021	INTER ASSOC OF CHIEFS OF POLICE	ACTIVE MEMBER SWORN COMMAND LEVEL ROBER	190.00
01/06/2021	J & B MEDICAL SUPPLY CO. INC	20/21 BLANKET PO - MEDICAL SUPPLIES FOR	464.75
		20/21 BLANKET PO - MEDICAL SUPPLIES FOR	208.68
			673.43
01/06/2021	JEFFREY E. BOWDICH	3.5 AND 11.5 SERVICE HOURS, MIDC PROGRAM	1,587.50
01/06/2021	JOINT CLUTCH & GEAR SERVICE, INC.	110 DRIVE SHAFT VIBRATION AND NOISE REPA	611.78
		20/21 BLANKET PO FOR MISC AUTO PARTS - M	200.00
			811.78
01/06/2021	K-M LAW PLLC	6.2 SERVICE HOURS, MIDC PROGRAM DECEMBER	775.00
01/06/2021	KATHY H. MURPHY	7.4 SERVICE HOURS, MIDC PROGRAM DECEMBER	925.00
		10.2SERVICE HOURS, MIDC PROGRAM NOVEMBER	1,275.00
			2,200.00
01/06/2021	KENDALL HUNT PUBLISHING CO	4TH EDITION MICHIGAN STATE POLICE CRIMI	257.76
01/06/2021	LABRIT JACKSON	9/28 THRU 11/01-2020 CLASS	2,180.00
01/06/2021	LAW OFFICE OF DANIEL A. BITAR, PLLC	26.8 AND 6.0 SERVICE HOURS, MIDC PROGRAM	3,430.00
01/06/2021	LEIGH'S GLASS	REPAIR GLASS DOOR @ OLD FIREHOUSE	666.40
01/06/2021	LKQ GOODY'S	LEFT DOOR REPAIR ON #206	400.00
01/06/2021	LOWER HURON CHEM & SUPPLY CO., INC.	INVENTORY ORDER-JANITORIAL SUPPLIES	1,208.06
01/06/2021	LUSTER CLEANERS, INC	20/21 BLANKET PO PRISONERS BLANKET CLEAN	80.00
		20/21 BLANKET PO PRISONERS BLANKET CLEAN	80.00
			160.00
01/06/2021	MARCO TECHNOLOGIES, LLC	PURCHASE WASTE CONTAINER FOR HP XL 4100	38.75
		PURCHASE WASTE CONTAINER FOR HP XL 4100	75.00
			113.75

01/06/2021	MAURER'S TEXTILE RENTAL SERVICES	INVERTED PO - FY 20/21, BUILDING DEPT U	18.23
		INVERTED PO - FY 20/21, BUILDING DEPT U	18.23
		INVERTED PO - FY 20/21, BUILDING DEPT U	18.23
		INVERTED PO - FY 20/21, BUILDING DEPT U	18.23
		INVERTED PO - FY 20/21, BUILDING DEPT U	18.23
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	21.94
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	103.95
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	2.23
			219.27
01/06/2021	MAURER'S TEXTILE RENTAL SERVICES	20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	28.89
01/06/2021	MICH ASSOC OF CHIEFS OF POLICE	ACTIVE SWORN LE PERSONNEL MEMBERSHIP DA	100.00
		ACTIVE SWORN LE PERSONNEL MEMBERSHIP FOR	100.00
		WIN 2021 FULL CONFERENCE REGISTRATION FOR	330.00
		WIN 2021 FULL CONFERENCE REGISTRATION FOR	280.00
			810.00
01/06/2021	MICHIGAN MUNICIPAL TREASURERS ASSOC	2020 MMTA MEMBERSHIP DUES RENEWAL EXP. D	75.00
01/06/2021	MICHIGAN POLICE EQUIPMENT COMPANY	GLOCK NIGHT SIGHTS G17/22/19/23	335.00
01/06/2021	MIDWEST TAPE	CUSTOMER # 2000005771- 3 BOOKS	80.97
		CUSTOMER # 2000005771- 1 BOOK HUSH-HUSH	34.99
		CUSTOMER # 2000005771- 5 BOOKS	164.95
			280.91
01/06/2021	MOTOROLA SOLUTIONS, INC.	REPLACEMENT BATTERIES FOR APX4000 & XTS2	1,581.00
01/06/2021	MOTOROLA SOLUTIONS, INC.	REPLACEMENT BATTERIES FOR APX4000 PREP	1,755.00
01/06/2021	MICHIGAN WATER ENVIRONMENT ASSOC	AFFILIATE #4755 MEMBERSHIP DUES FOR KATH	77.00
01/06/2021	NAPA AUTO PARTS	20/21 BLANKET PO FOR MISC SUPPLIES - DPW	152.97
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	58.01
			210.98
01/06/2021	NYE UNIFORM CO	ITB 20/21-06 INVERTED FIREFIGHTER UNIFORM	291.97
		ITB 20/21-06 INVERTED FIREFIGHTER UNIFORM	421.45
		ITB 20/21-06 INVERTED FIREFIGHTER UNIFORM	159.50
		ITB 20/21-06 INVERTED FIREFIGHTER UNIFORM	80.50
		ITB 20/21-06 INVERTED FIREFIGHTER UNIFORM	612.96
			1,566.38

01/06/2021	OFFICE DEPOT, INC.	OFFICE DEPOT DECEMBER 2020	27.03
		OFFICE DEPOT DECEMBER 2020 - TREASURER	28.99
		OFFICE DEPOT DECEMBER 2020 -TREASURER	28.99
		OFFICE DEPOT DECEMBER 2020	63.85
		OFFICE DEPOT DECEMBER 2020 - CLERK	64.78
		OFFICE DEPOT DECEMBER 2020 - CLERK	35.98
		OFFICE DEPOT DECEMBER 2020 - POLICE	986.74
		OFFICE DEPOT DECEMBER 2020 - MAYOR	23.60
		OFFICE DEPOT DECEMBER 2020 - CLERK	14.12
		OFFICE DEPOT DECEMBER 2020	68.37
		OFFICE DEPOT DECEMBER 2020	63.79
		OFFICE DEPOT DECEMBER 2020 - ORDINANCE	(27.03)
		OFFICE DEPOT DECEMBER 2020 - CREDIT	(1.42)
		OFFICE DEPOT DECEMBER 2020	(1.14)
		1,376.65	
01/06/2021	ORCHARD, HILTZ & MCCLIMENT	ECORSE AND MIDDLEBELT WATER MAIN REPLACE	5,917.50
		BARTH ROAD PHASE I PROJECT #0155-20-0042	7,059.50
		TAP GRANT WAYNE ROAD PATHWAY FROM SMITH	465.00
		2020 SIDEWALK PROGRAM VAN BORN ROAD, WAS	15,197.50
		BEVERLY ROAD RECONSTRUCTIONS PHASE II	11,358.50
		GLWA WICK ROAD 48" WATER MAIN 0155-19-01	7,414.25
		OZGA SANITARY SEWER PROJECT	2,817.50
		CONST SRVCS- GATEWAY PHASE III-ESCROW	137.00
		ECORSE COMMONS - ESCROW	5,806.00
		KERR BUILDING ADDITION - ESCROW	959.00
		MUCCI PAC - ESCROW	5,828.00
		PFG-VISTAR - ESCROW	6,584.75
		PROJECT VIPER- ESCROW	6,823.00
		CONST SRVCS- LOT 34 OAKWOOD IND PARK - E	308.50
		ITB 19/20-15 2020 HMA PAVING PROGRAM INS	2,890.00
		ITB 19/20-25 2020 SANITARY REPAIRS/ INSP	2,840.00
		ENGINEERING SERVICES: ECORSE RD RECONST	200.00
		82,606.00	
01/06/2021	ORCHARD, HILTZ & MCCLIMENT	PROFESSIONAL SERVICES RENDERED THROUGH 1	3,295.25
		VINING ROAD REGIONAL TRAFFIC MODEL AND A	14,000.00
		ITB 19/20-22 SMITH & VINING REHAB PROJEC	2,227.50
		19,522.75	
01/06/2021	OSBORNE CONCRETE COMPANY INC.	CONCRETE, FIBER MESH AND CALCIUM CHLORID	1,543.75
		CONCRETE, FIBER MESH AND CALCIUM CHLORID	1,787.50
		3,331.25	
01/06/2021	PIRTEK	20/21 BLANKET PO FOR HYDRAULIC TUBING -	189.75
01/06/2021	PLANTE & MORAN, PLLC	SVCS FOR AUDIT FOR 6-30-20	7,500.00
		SVCS RELATED TO AUDIT 6-30-20	22,100.00
		29,600.00	

01/06/2021	PRIORITY ONE EMERGENCY	USAR UNIFORMS / GEAR KKRAUSE	84.49
01/06/2021	PROPANE SERVICES	20/21 BLANKET PO - MISC. FOR MECHANICS -	39.64
01/06/2021	RITA O. WHITE	6.4 SERVICE HOURS, MIDC PROGRAM DECEMBER	800.00
01/06/2021	THE PHILLIP CHARLES GROUP	INVERTED PURCHASE ORDER FOR INVOICING FO	1,384.00
01/06/2021	THE PHILLIP CHARLES GROUP	TEMP SERVICES AT CITY HALL THROUGH - A.	794.04
01/06/2021	S & F FOODS, INC.	20/21 BLANKET PO FOR PIZZA CALZONE 12CT	60.00
01/06/2021	LAW OFFICES OF	19 AND 23.5 SERVICE HOURS, MIDC PROGRAM	4,837.50
01/06/2021	SANDY HERMAN	SUPPLIES FOR GRAB & GO ACTIVITY KITS	81.84
01/06/2021	SESAC INC	2021 LICENSE FEES FOR MUSIC EVENTS 1/1/2	483.00
01/06/2021	SHARON GRIER	19 SERVICE HOURS, MIDC PROGRAM DECEMBER	1,900.00
01/06/2021	SIRCHIE FINGERPRINT LABORATORIES	EVIDENCE TECH SUPPLIES	26.85
01/06/2021	SPAULDING MFG INC	REPAIR HOT BOX MACHINE 113A	196.75
01/06/2021	THE BANK OF NEW YORK MELLON	CAPITAL IMPROVEMENT BONDS, LTGO 2017B 12	750.00
01/06/2021	THE HARTFORD-PRIORITY ACCOUNTS	JANUARY 2021 CUST # 008758520001-	7,067.94
01/06/2021	THE NUNLEY LAW GROUP, PLLC	15.7 SERVICE HOURS, MIDC PROGRAM - ROYCE	1,570.00
01/06/2021	TERESA PATTON	20/21 INVERTED PO FOR MIDC 34TH DISTRICT	5,833.33
		20/21 INVERTED PO FOR MIDC 34TH DISTRICT	<u>1,687.50</u>
			7,520.83
01/06/2021	TODD L BARRON PC	6.0 SERVICE HOURS, MIDC PROGRAM DECEMBER	750.00
01/06/2021	TRI-STAR STEEL	ROAD PLATES PARTS	1,200.00
01/06/2021	UTILITIES INSTRUMENTATION SERVICE	TROUBLESHOOT AND REPAIRS EQUIPMENT FAILU	3,011.13
01/06/2021	GRAINGER INC.	20/21 BLANKET PO - FOR MISCELLANEOUS PUR	316.27
		COVID-19 BLACK MAXX NITRILE EXAM GLOVES	877.00
		20/21 BLANKET PO - FOR MISCELLANEOUS PUR	<u>38.37</u>
			1,231.64
01/06/2021	WASTE MANAGEMENT	20/21 INVERTED PO FOR DUMPSTER CHARGES	1,534.75
		20/21 INVERTED PO FOR DUMPSTER CHARGES	<u>813.50</u>
			2,348.25
01/06/2021	WAYNE COUNTY	20/21 INVERTED PO-TRAFFIC SIGNAL MAINTEN	444.80
		20/21 INVERTED PO-TRAFFIC SIGNAL MAINTEN	<u>1,404.22</u>
			1,849.02
01/06/2021	WAYNE COUNTY LAND BANK	CT DISBURSE FOR DECEMBER 1-15, 2020 SUMM	526.85
01/06/2021	WEINGARTZ SUPPLY CO. , INC.	20/21 BLANKET PO FOR MISC BLDG & GRDS P	224.80
01/06/2021	WEST SHORE SERVICES, INC.	FIRE TRUCK L302 REPAIR	3,777.99
01/06/2021	WOODLAND MEADOWS LANDFILL	20/21 INVERTED PO FOR RESIDENT DUMP PASS	210.00
01/06/2021	ZONES, LLC	DELL 22 MONITOR, SOUNDBAR, & OPTIPLEX 30	<u>2,700.00</u>
POOL TOTALS:			
Total of 106 Checks:			809,327.15
Less 0 Void Checks:			<u>0.00</u>
Total of 106 Disbursements:			809,327.15



City of Romulus

Communication

Council Meeting Held:
Item No. 12

January 4, 2021

Councilperson Abdo: _____

Councilperson Barden: _____

Councilperson Roscoe: _____

Councilperson Talley: _____

Councilperson Wadsworth: _____

Councilperson Webb: _____

Councilperson Williams: _____



City of Romulus

Adjournment

Council Meeting Held:

January 4, 2021

Item No. 13

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED