



**CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA
March 8, 2021
7:30 PM**

TO PARTICIPATE IN THE MEETING USING ZOOM:

Click the following link: <https://us02web.zoom.us/j/83226836698> Meeting ID: **832 2683 6698**

To participate by phone, dial: 1-646-558-8656, Enter the meeting ID, followed by the # sign.

Pledge of Allegiance

Roll Call

- 1. Agenda**
 - A. Approval of Agenda
- 2. Minutes**
 - A. Approval of minutes from the regular meeting held on March 1, 2021 at 7:30 p.m.
 - B. Approval of minutes from the special meeting(s) held on March 1, 2021 at 6:00 p.m. to discuss the Honorary Street Sign Dedication Policy and at 6:30 p.m. to discuss the Quarterly Investment Report.
- 3. Petitioner**
- 4. Chairperson's Report, John Barden, Mayor Pro-Tem**
 - A. Approval of the Chairperson's Report
- 5. Mayor's Report – LeRoy D. Burcroff, Mayor**
 - A. Amendment to the Flexible Spending Benefits Plan
 - B. Introduction to Budget Amendment 20/21-15
- 6. Clerk's Report – Ellen L. Craig-Bragg, Clerk**
 - A. Requests for Study Sessions and Public Hearing
- 7. Treasurer's Report – Stacy Paige, Treasurer**
- 8. Public Comment** - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
- 9. Unfinished Business**
- 10. New Business**
- 11. Warrant**
 - A. Approval of Warrant #: 21-5 Checks presented in the amount of \$722,008.20
- 12. Communication**
- 13. Adjournment**



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a “*Request to Address*” card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.
2. When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.
3. Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.
4. Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.
5. No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.
6. All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.
7. This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.
8. Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.
9. The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council’s agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk’s Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.



City of Romulus

Agenda

Council Meeting Held: **March 8, 2021**

Item No. A.

General Description: Approval of Agenda

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Minutes

Council Meeting Held: **March 8, 2021**

Item No. A.

General Description: Approval of minutes from the regular meeting held on March 1, 2021 at 7:30 p.m.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING

March 1, 2021

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

MEETING HELD ELECTRONICALLY VIA ZOOM MEETING TELECOMMUNICATIONS

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem Barden.

Pledge of Allegiance – Led by Councilperson Wadsworth.

Roll Call

Present: Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams

Absent / Excused:

Administrative Officials in Attendance:

LeRoy Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Julie Wojtylko - Chief of Staff; Merrie Druyor - TIFA/DDA Director;

Gary Harris - Purchasing Director; Roberto Scappaticci - DPW Director; Kathy Hood - Assistant DPW

Director; Stephen Hitchcock - City Attorney; Mike Laskaska - Director of Communications & Community

Development; Stephen Dudek - Director of Technology Services

1. Agenda

- A.** Moved by **Tina Talley**, seconded by **Eva Webb** to accept the agenda as presented.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

2. Minutes

- A. Res. #21-058** Moved by **Kathy Abdo**, seconded by **Celeste Roscoe** to approve the minutes from the regular meeting held on Monday, February 22, 2021 at 7:30pm.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams

Nays - None

Abstain - Wadsworth

Motion Carried

- B. Res. #21-059** Moved by **Eva Webb**, seconded by **Kathy Abdo** to approve the minutes from the special meeting(s) held on Monday, February 22, 2021 @ 6:30pm to discuss charter amendment(s).

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams

Nays - None

Abstain - Wadsworth

Motion Carried

3. Petitioner – None

4. Chairperson's Report, John Barden, Mayor Pro-Tem

- A. Res. #21-060** Moved by **Tina Talley**, seconded by **Eva Webb** to adopt a resolution in recognition of a milestone birthday for Jan Lemmons.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

Moved by **Celeste Roscoe**, seconded by **Tina Talley** to accept the Chairperson's Report.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

5. Mayor's Report – LeRoy D. Burcroff, Mayor

- A. Res. #21-061** Moved by **Eva Webb**, seconded by **Celeste Roscoe** to concur with the administration and consent to piggyback on the State of Michigan's extendable Purchasing Program MiDeal Contract #07B7700171 with WEX and Speedway for our Fleet Gas Card.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- B. Res. #21-062** Moved by **William Wadsworth**, seconded by **Tina Talley** to concur with the administration and consent to piggyback on the MiDeal Contract #07B770081 to purchase one (1) 2021 GMC One-Ton Dump Truck in the amount of \$50,938.00 from Todd Wenzel GMC.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- C. Res. #21-063** Moved by **Tina Talley**, seconded by **Eva Webb** to concur with the administration and consent to piggyback on the MiDeal Contract #07B770081 to purchase one (1) 2020 Ford F250 Pick-up Truck in the amount of \$33,523.00 with Gorno Ford.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- D. Res. #21-064** Moved by **Tina Talley**, seconded by **William Wadsworth** to authorize the Mayor and Clerk to enter into the contract with the State of Michigan for the pathway construction on Huron River Drive from Northline Road to Five Points Intersection with a cost-share of \$93,153.00 (split amongst DPW and DDA). The State of Michigan has awarded the City of Romulus \$372,747.00.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A Res. #21-065** Moved by **Kathy Abdo**, seconded by **Tina Talley** to approve the Second Reading and Final Adoption of Budget Amendment for the May 4, 2021 Special School Election in the amount of \$45,000.00.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- B Res. #21-066** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to approve the request for Study Session to discuss a proposed Charter amendment and Electronic Council meetings.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

7. Treasurer's Report – Stacy Paige, Treasurer

Treasure Paige commented that investments are within Public Act 20 and the City of Romulus Investment Policy. She mentioned that today was the last day to pay property taxes and all subsequent payments must go to Wayne County. She also congratulated all parties on making the Annual Dog & Cat Inoculation Day a success.

8. Public Comment

A member of the public inquired about the "Act of God" determination for the Official Newspaper Designation and inquired on the City's bidding process.

9. Unfinished Business - None

10. New Business - None

11. Communication

Councilperson Talley expounded on the study session held at 6:30 pm regarding the Quarterly Investment Report and her appreciation for the information presented at the meeting. Councilperson Williams congratulated the administration on how the vaccinations were administered. She announced that Forgotten Harvest will be at the Romulus High School on Tuesday, March 2.

12. Adjournment

Moved by **William Wadsworth**, seconded by **Eva Webb** to adjourn the meeting at 8:08 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on March 1, 2021.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Minutes

Council Meeting Held: **March 8, 2021**

Item No. B.

General Description: Approval of minutes from the special meeting(s) held on March 1, 2021 at 6:00 p.m. to discuss the Honorary Street Sign Dedication Policy and at 6:30 p.m. to discuss the Quarterly Investment Report.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



**MINUTES OF THE ROMULUS CITY COUNCIL SPECIAL MEETING – STUDY SESSION
March 1, 2021**

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174
MEETING HELD ELECTRONICALLY VIA ZOOM MEETING TELECOMMUNICATIONS

The meeting was called to order at 6:00 p.m. by Mayor Pro-Tem John Barden.

1. Roll Call

Present: Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams
Absent / Excused:

Administrative Officials in Attendance:

LeRoy Burcroff, Mayor
Ellen L. Craig-Bragg, Clerk
Stacy Paige, Treasurer

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney; Stephen Dudek - Director of Technology Services; Robert McCraight - Director of Public Services & Economic Development; Roberto Scappaticci - Director of DPW; Kathy Hood - Assistant Director of DPW; Mike Laskaska - Director of Communications & Community Development

- 2.** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to accept the Special Meeting - Study Session Agenda as presented.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Williams
Nays - None

Motion Carried Unanimously

3. Discussion: Honorary Street Sign Dedication Policy

Councilperson Webb joined the meeting at 6:20 p.m.
Councilperson Roscoe joined the meeting at 6:28 p.m.

Attorney Hitchcock led the discussion and reviewed the proposed Honorary Street Sign Dedication Policy. Upon deliberations, a consensus was made on procedural and criteria qualifications for applicants. Applicants must be registered to vote and current Romulus residents. If the applicant lives on a county road, then approval from the Wayne County Roads Commission is needed prior to submission for vetting. Procedurally, it was determined that the Clerk's Department will vet the application and facilitate the process to Council for approval.

4. Public Comment - None

- 5.** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to adjourn the Special Meeting at 7:10 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on March 1, 2021.

A handwritten signature in black ink, reading "Ellen L. Craig-Bragg".

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



**MINUTES OF THE ROMULUS CITY COUNCIL SPECIAL MEETING – STUDY SESSION
March 1, 2021**

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174
MEETING HELD ELECTRONICALLY VIA ZOOM MEETING TELECOMMUNICATIONS

The meeting was called to order at 6:30 p.m. by Mayor Pro-Tem John Barden.

1. Roll Call

Present: Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams

Absent / Excused:

Administrative Officials in Attendance:

LeRoy Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney; Mike Laskaska - Director of Communications & Community Development; Stephen Dudek - Director of Technology Services

- 2.** Moved by **Celeste Roscoe**, seconded by **Kathy Abdo** to accept the Special Meeting - Study Session Agenda as presented.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

3. Discussion: Quarterly Investment Report

Treasurer Paige introduced the speaker for this meeting: Brian Quinn, Managing Director for PFM Asset Management LLC. Mr. Quinn reviewed the marketing trends and provided a market update on the state of the economy. He went on to give a generalized breakdown of the proposed \$1.9 Trillion Economic Relief Package currently making its way through the U.S. Congress before ending with a status review of the city's investment portfolio.

4. Public Comment - None

- 5.** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to adjourn the Special Meeting at 7:10 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on March 1, 2021.

A handwritten signature in black ink, reading "Ellen L. Craig-Bragg".

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Petitioner

Council Meeting Held:

March 8, 2021

Item No. 6

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held: **March 8, 2021**

Item No. A.

General Description: Approval of the Chairperson's Report

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held:

March 8, 2021

Item No. A.

General Description: Amendment to the Flexible Spending Benefits Plan

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Amendment to the Flexible Spending Benefits Plan
DATE: March 2, 2021

I concur with the recommendation of Steve Hitchcock, City Attorney and respectfully request that Council authorize the Mayor and Clerk to enter into the attached Flexible Benefits Spending Plan Amendment 1.

Motion by _____, supported by _____, to concur with administration and grant authorization for the Mayor and Clerk to enter into the attached Flexible Benefits Spending Plan Amendment 1.

Lambert, Jill

From: Steve Hitchcock <sjh@gmhlaw.com>
Sent: Tuesday, March 02, 2021 9:52 AM
To: Lambert, Jill; Burcroff, Leroy
Cc: Losen, Kevin; Bennett, Angela
Subject: Amendment to the City Flexible Benefits Plan
Attachments: FSA Consolidated-Appropriations-Act-2020.docx; COVID Participant Relief Update 02.10.2021.pdf

Mayor,

Attached are Amendments to the City Flexible Spending Plan for employees. These amendments are necessary to comply with the COVID Relief Bill and regulations by the Department of Labor. It allows employees and dependents to carry over in 2021 and 2022 unused amounts in their FSA account.

I recommend Council approval of these amendments.

Steve Hitchcock

Giarmarco, Mullins & Horton, P.C.
Tenth Floor Columbia Center
101 West Big Beaver Road
Troy, Michigan 48064-5280
Phone: (248) 457-7024
Fax: (248) 404-6324
Email: sjh@gmhlaw.com
www.gmhlaw.com



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PLAN AMENDMENT COVERSHEET

This document contains all applicable plan amendments associated with the Consolidated Appropriations Act of 2020. Please indicate which provisions will be adopted by checking the applicable box(es) below.

- ☐ Carry Forward Rule for Dependents who Aged Out During Pandemic
- ☒ Carryover of Unused Funds in Health and Dependent Care Flexible Spending Arrangements for 2020 and 2021 Plan Years. (Not compatible with the Grace Period extension.)
- ☒ Post-Termination Reimbursements from Health FSAs
- ☒ Section 125 Change in Status under the Health or Dependent Care FSA
- ☐ Extension of Grace Periods for Plan Years ending in 2020 and 2021 (Not compatible with Carryover of Unused Funds.)

CITY OF ROMULUS FLEXIBLE BENEFITS PLAN AMENDMENT 1

ARTICLE I PREAMBLE

- 1.1 **Adoption and effective date of amendment.** The Employer adopts this Amendment to CITY OF ROMULUS Flexible Benefits Plan (the "Plan"). The sponsor intends this Amendment as good faith compliance with the requirements of these provisions. This Amendment shall be effective on or after the date the Employer elects in Section 2.1 below.
- 1.2 **Supersession of inconsistent provisions.** This Amendment shall supersede the provisions of the Plan to the extent those provisions are inconsistent with the provisions of this Amendment.
- 1.3 **Construction.** Except as otherwise provided in this Amendment, any reference to "Section" in this Amendment refers only to sections within this Amendment and is not a reference to the Plan. The Article and Section numbering in this Amendment is solely for purposes of this Amendment, and does not relate to any Plan article, section, or other numbering designations.

ARTICLE II ELECTIONS

- 2.1 **Effective Date.** The provisions of this Amendment, unless otherwise indicated are effective as of JANUARY 22, 2021 (the "Effective date").
- 2.2 **H.R. 133 Consolidated Appropriations Act Amendment(s).** The Employer hereby amends the Plan as follows:

Carryover of Unused Funds in Health and Dependent Care Flexible Spending Arrangements for 2020 and 2021 Plan Years.

On December 27, 2020, H.R. 133 Consolidated Appropriations Act was signed into law, impacting section 125 cafeteria plans. This guidance is designed to provide temporary flexibility for employers and employees and assist with the National response to the 2019 Novel Coronavirus outbreak (COVID-19).

Effective as of the effective date, the Employer amends their plan to allow the carryover of unused funds from plan year 2020 to plan year 2021 and unused funds from plan year 2021 to plan year 2022.

For plan years ending in 2020 and 2021, a plan that includes a health flexible spending arrangement or dependent care flexible spending arrangement shall not fail to be treated as a cafeteria plan under the Internal Revenue Code of 1986 merely because such plan or arrangement permits participants to carryover (similar to the rules applicable to health flexible spending arrangements) any unused benefits or contributions remaining in any such flexible spending arrangement from such plan years to the plan year ending in 2021 and 2022.

These changes permit participants to carryover any unused benefits or contributions remaining in their 2020 and 2021 flexible spending arrangement from such plan year to the subsequent plan year.

The carryover guidance is an extension of coverage that is not HSA compatible, consequently any employee with unused amounts remaining at the end of a plan year or grace period ending in 2020 or 2021 will not be eligible to contribute to an HSA during the extend period (unless the FSA is a limited FSA).

Post-Termination Reimbursements from Health FSAs

On December 27, 2020, H.R. 133 Consolidated Appropriations Act was signed into law, impacting section 125 cafeteria plans. This guidance is designed to provide temporary flexibility for employers and employees and assist with the National response to the 2019 Novel Coronavirus outbreak (COVID-19).

Effective as of the effective date, the Employer amends their plan to allow for terminated participants to continue to receive reimbursements from their Health FSA unused funds thru the end of the plan year their participation ceased. This guidance only applies to the 2020 and 2021 plan year.

A plan that includes a health flexible spending arrangement shall not fail to be treated as a cafeteria plan under the Internal Revenue Code of 1986 merely because such plan or arrangement allows (under rules similar to the rules applicable to dependent care flexible spending arrangements) an employee who ceases participation in the plan during calendar year 2020 or 2021 to continue to receive reimbursements from unused benefits or contributions through the end of the plan year in which such participation ceased (including any grace period).

The extension of the period for incurring claims under this guidance is an extension of coverage that is not HSA compatible, consequently any terminated employee with unused amounts remaining after termination, (including any grace period) will not be eligible to contribute to an HSA during the post-termination coverage period.

Section 125 Change in Status under the Health or Dependent Care FSA

Effective as of the effective date, the Employer amends their plan to allow for the below change in status flexibility. This is a temporary change effective only for the plan year ending in 2021.

On December 27, 2020, H.R. 133 Consolidated Appropriations Act was signed into law, impacting section 125 cafeteria plans. This guidance is designed to provide temporary flexibility for employers and employees and assist with the National response to the 2019 Novel Coronavirus outbreak (COVID-19). These changes permit, under certain circumstances, prospective changes to health and dependent care FSA elections as follows:

- a) employees may revoke a health FSA election, make a new election, or decrease or increase an existing election on a prospective basis; and
- b) employees may revoke a dependent care FSA election, make a new election, or decrease or increase an existing election on a prospective basis.

Employers are not required to allow unlimited election changes but may determine the extent to which such changes are permitted and applied. Any change allowed shall not permit a revocation or decrease in election below the amount already disbursed.

This amendment has been executed this 22ND day of JANUARY, 2021.

Name of Employer: CITY OF ROMULUS

By: _____
EMPLOYER

CERTIFICATE OF ADOPTING RESOLUTION

The undersigned authorized representative of CITY OF ROMULUS hereby certifies that the following resolutions were duly adopted on JANUARY 22, 2021 (date) and that such resolutions have not been modified or rescinded as of the date hereof;

RESOLVED, that the Amendment to the Plan (the Amendment) is hereby approved and adopted, and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the amendment.

The undersigned further certifies that attached hereto is a copy of the Amendment approved and adopted in the foregoing resolution.

Date: _____

Signed: _____

KEVIN B. LOSEN

[print name/title]

SUMMARY OF MATERIAL MODIFICATIONS

for the

CITY OF ROMULUS
Flexible Benefits Plan

I

INTRODUCTION

This is a Summary of Material Modifications regarding the CITY OF ROMULUS Flexible Benefits Plan (the "Plan"). This is merely a summary of the most important changes to the Plan and information contained in the Summary Plan Description ("SPD") previously provided to you. It supplements and amends that SPD so you should retain a copy of this document with your copy of the SPD. If you have any questions, contact the Administrator. If there is any discrepancy between the terms of the Plan, as modified, and this Summary of Material Modifications, the provisions of the Plan will control.

II

SUMMARY OF CHANGES

H.R. 133 Consolidated Appropriations Act Amendment(s). The Employer hereby amends the Plan as follows:

Carryover of Unused Funds in Health and Dependent Care Flexible Spending Arrangements for 2020 and 2021 Plan Years.

On December 27, 2020, H.R. 133 Consolidated Appropriations Act was signed into law, impacting section 125 cafeteria plans. This guidance is designed to provide temporary flexibility for employers and employees and assist with the National response to the 2019 Novel Coronavirus outbreak (COVID-19).

Effective as of the effective date, the Employer amends their plan to allow the carryover of unused funds from plan year 2020 to plan year 2021 and unused funds from plan year 2021 to plan year 2022.

For plan years ending in 2020 and 2021, a plan that includes a health flexible spending arrangement or dependent care flexible spending arrangement shall not fail to be treated as a cafeteria plan under the Internal Revenue Code of 1986 merely because such plan or arrangement permits participants to carryover (similar to the rules applicable to health flexible spending arrangements) any unused benefits or contributions remaining in any such flexible spending arrangement from such plan years to the plan year ending in 2021 and 2022.

These changes permit participants to carryover any unused benefits or contributions remaining in their 2020 and 2021 flexible spending arrangement from such plan year to the subsequent plan year.

The carryover guidance is an extension of coverage that is not HSA compatible, consequently any employee with unused amounts remaining at the end of a plan year or grace period ending in 2020 or 2021 will not be eligible to contribute to an HSA during the extend period (unless the FSA is a limited FSA).

Post-Termination Reimbursements from Health FSAs

On December 27, 2020, H.R. 133 Consolidated Appropriations Act was signed into law, impacting section 125 cafeteria plans. This guidance is designed to provide temporary flexibility for employers and employees and assist with the National response to the 2019 Novel Coronavirus outbreak (COVID-19).

Effective as of the effective date, the Employer amends their plan to allow for terminated participants to continue to receive reimbursements from their Health FSA unused funds thru the end of the plan year their participation ceased. This guidance only applies to the 2020 and 2021 plan year.

A plan that includes a health flexible spending arrangement shall not fail to be treated as a cafeteria plan under the Internal Revenue Code of 1986 merely because such plan or arrangement allows (under rules similar to the rules applicable to dependent care flexible spending arrangements) an employee who ceases participation in the plan during calendar year 2020 or 2021 to continue to receive reimbursements from unused benefits or contributions through the end of the plan year in which such participation ceased (including any grace period).

The extension of the period for incurring claims under this guidance is an extension of coverage that is not HSA compatible, consequently any terminated employee with unused amounts remaining after termination, (including any grace period) will not be eligible to contribute to an HSA during the post-termination coverage period.

Section 125 Change in Status under the Health or Dependent Care FSA

Effective as of the effective date, the Employer amends their plan to allow for the below change in status flexibility. This is a temporary change effective only for the plan year ending in 2021.

On December 27, 2020, H.R. 133 Consolidated Appropriations Act was signed into law, impacting section 125 cafeteria plans. This guidance is designed to provide temporary flexibility for employers and employees and assist with the National response to the 2019 Novel Coronavirus outbreak (COVID-19). These changes permit, under certain circumstances, prospective changes to health and dependent care FSA elections as follows:

- a) employees may revoke a health FSA election, make a new election, or decrease or increase an existing election on a prospective basis; and
- b) employees may revoke a dependent care FSA election, make a new election, or decrease or increase an existing election on a prospective basis.

Employers are not required to allow unlimited election changes but may determine the extent to which such changes are permitted and applied. Any change allowed shall not permit a revocation or decrease in election below the amount already disbursed.



CITY OF ROMULUS | FSA PLAN

Hello,

The most recent COVID Relief Bill passed on December 27, 2020. To make it easier to use your health and dependent care FSAs during the pandemic, the bill offers important changes to your FSA benefits. The following changes are now in effect for your plan(s) through 2022:

Healthcare Flexible Spending Accounts (FSA)

- ✓ **All unused FSA funds carryover through 2022**
You can carry over all unused amounts from 2020 to 2021 and from 2021 to 2022. The maximum carryover limit was \$550, but with the new relief bill, you can now carry over ALL your remaining health FSA funds. 25 days after your plan year ends, all your remaining funds will be carried over for use in your 2021 health FSA. You may still submit claims for 2020 up until your run-out period ends.
- ✓ **Make changes to your FSA without a qualifying status event (getting married, birth of a child, etc.)**
You can make a change in election amounts for plan years ending in 2021 without a change in status event. This means you can change your FSA election amount or sign up for an FSA outside of your open enrollment period.
- ✓ **Terminated employees can still access FSA funds**
Prior to the passing of the 2021 stimulus bill, you would have lost access to your unused health FSA funds on your last day of employment. You can now still claim your unused funds in your health FSA even if your employment status changes in 2020 or 2021. You can also continue to spend money on eligible healthcare items and get reimbursed from your health FSA up to the amount you contributed.

Dependent Care Flexible Spending Accounts (FSA)

- ✓ **NEW! All unused FSA funds carryover through 2022**
You can carry over all unused amounts from 2020 to 2021 and from 2021 to 2022. This is the first time carryover has been available for dependent care FSAs. 25 days after the plan year ends, ALL your remaining funds will be carried over for use in your 2021 dependent care FSA. You may still submit claims for 2020 up until your run-out period ends.
- ✓ **Make changes to your FSA without a qualifying status events (getting married, birth of a child, etc.)**
You can make a change in election amounts for plan years ending in 2021 without a change in status event. This means you can change your FSA election amount or sign-up for an FSA outside of your open enrollment period.



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **March 8, 2021**

Item No. B.

General Description: Introduction to Budget Amendment 20/21-15

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Introduction of Budget Amendment 20/21-15
DATE: March 2, 2021

I am hereby requesting introduction of Budget Amendment 20/21-15 to purchase an EMS rescue vehicle.

Motion by _____, supported by _____ to concur with the administration and introduce budget amendment 20/21-15 to purchase an EMS rescue vehicle.

MEMORANDUM

TO: Mayor LeRoy D. Burcroff

FROM: Finance Department

DATE: February 24, 2021 *MEF*

SUBJECT: Budget Amendment 20/21 - 15

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
<i>Fire</i>				
<u>Expense</u>				
205-966-999.661	Transfer Out-Motor Vehicle Fund	-	94,340	94,340
<u>Fund Balance</u>				
205-000-393.336	Fire Fleet Upgrade Assignment	125,000	(112,562)	12,438
<i>Motor Vehicle Fund</i>				
<u>Expense</u>				
661-258-970.138	Motor Vehicle Capital Outlay	112,562	94,340	206,902
<u>Revenue</u>				
661-000-699.205	Transfer-in Fire	-	206,902	206,902

To purchase an EMS Rescue Vehicle.

Memo

To: Maria Ferris
From: Director of Fire Services Kevin Krause
CC: Roberto Scappaticci
Date: Wednesday February 24, 2021
Re: Budget Amendment

For your review and consideration to present to City Council for approval is the attached budget amendment to transfer funds from the Fire Department Fire Fleet Upgrades 205-00-393.336 in the amount of \$94,340 to Motor Vehicle Capital Outlay – Machinery & Equipment 661-258-970.138. These funds have been generated from EMS transporting and will supplement budgeted funds for the purchase of a new EMS Rescue.

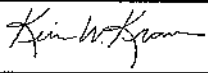
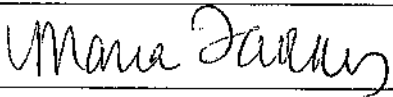
This vehicle will replace fire rescue #2 that is a 2004 Wheeled Coach Rescue that has already been refurbished once in 2015 and currently has 118,000 miles.

If you have any questions prior to the meeting please contact my office. I will be in attendance to answer any questions.

Thank you.

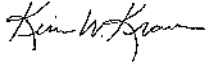
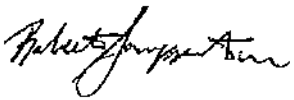
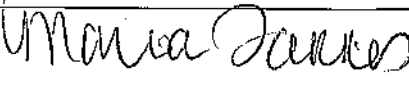


FUNDS VERIFICATION FORM

<u>DEPARTMENT:</u>
Fire Department
<u>FUND NAME:</u> Public Safety Fund - 205-000-393.336 Capital Outlay Machinery & Equipment – 661-258-970-138
<u>ACCOUNT NUMBER/S:</u> 205-000-393.336 - \$94,340.33 661-258-970-138 - \$112,562
<u>PURPOSE FOR REQUEST:</u> EMS Rescue Vehicle
<u>AMOUNT OF EXPENDITURE:</u>
\$206,902.33
<u>SIGNATURE OF DEPARTMENT HEAD:</u>
Kevin Krause: 
<u>Roberto Scappaticci:</u>
<u>FUNDS CURRENTLY AVAILABLE:</u>
\$206,902.33
<u>FINANCE DEPARTMENT APPROVAL:</u> 
<u>DATE:</u> 02/24/2021



FUNDS VERIFICATION FORM

<u>DEPARTMENT:</u>	Fire Department
<u>FUND NAME:</u>	Public Safety Fund - 205-000-393.336 Capital Outlay Machinery & Equipment -- 661-258-970-138
<u>ACCOUNT NUMBER/S:</u>	205-000-393.336 - \$94,340.33 661-258-970-138 - \$112,562
<u>PURPOSE FOR REQUEST:</u>	EMS Rescue Vehicle
<u>AMOUNT OF EXPENDITURE:</u>	\$206,902.33
<u>SIGNATURE OF DEPARTMENT HEAD:</u>	Kevin Krause: 
<u>Roberto Scappaticci:</u>	
<u>FUNDS CURRENTLY AVAILABLE:</u>	\$206,902.33
<u>FINANCE DEPARTMENT APPROVAL:</u>	
<u>DATE:</u>	02/24/2021

EXCELLANCE, INC.

453 Lanier Rd., Madison, Alabama 35758
1-800-882-9799

AQ version 18.2

2/17/2021 13:18

Quote #: **092118JW1**Quoted by: **JTC**Excellance unit #: **2615****PRICE QUOTE, ORDER FORM and WORK ORDER**

CUSTOMER:	<u>Romulus Fire Department - Factory DEMO</u>	" FILE NAME " :	<u>E450 Type III DEMO</u>
ADDRESS:	<u>28777 Eureka Rd</u> <u>Romulus, MI 48174</u>	DEALER:	<u>Mercy sales</u>
TELEPHONE:	<u>Cell - 248-342-0258 / Office 734-955-8964</u>	ADDRESS:	<u></u>
FAX:	<u></u>	TELEPHONE:	<u></u>
E-MAIL:	<u>kkrause@romulusgov.com</u>	FAX:	<u></u>
TECHNICAL CONTACT:	<u>Kevin Krause</u> <i>This person is authorized to make any changes to the vehicle and/or contract that may affect the final design, configuration, and cost of the unit.</i>	SALESMAN:	<u></u>

SALES SUMMARY**BALANCE DUE UPON DELIVERY: \$206,902.33**THIS ORDER IS VALID ONLY IF ACCEPTED BY BOTH PURCHASER AND EXCELLANCE WITHIN 60 DAYS OF: **2/17/2021**

- * REVIEW THIS DOCUMENT CAREFULLY. IT TAKES PRECEDENCE OVER ALL OTHER DOCUMENTS.
- * ANY ITEM NOT "SELECTED" ON THIS ORDER IS NOT INCLUDED IN THE PRICE FOR THE VEHICLE.
- * AFTER THIS ORDER HAS BEEN ACCEPTED BY EXCELLANCE, ALL CHANGES MUST BE APPROVED BY EXCELLANCE AND EACH CHANGE WILL BE ASSESSED A \$250.00 ENGINEERING CHARGE.
- * ALL ENGINEERING DRAWINGS MUST BE INITIALED BY THE CUSTOMER BEFORE WORK IS BEGUN AND BEFORE PARTS WILL BE ORDERED BY EXCELLANCE.
- * COMPLETION OF VEHICLE IS ANTICIPATED TO BE WITHIN 90 TO 120 DAYS FROM THE LATTER OF: (A) RECEIPT OF CHASSIS, OR (B) RECEIPT OF WRITTEN PURCHASE ORDER WITH A COMPLETE COPY OF THIS ORDER (WITH ALL QUESTIONS ANSWERED BY PURCHASER), OR (C) RECEIPT OF ALL PARTS SUPPLIED BY PURCHASER (e.g., CUSTOMER AND/OR DEALER).

STATUS OF THIS ORDER

- (1) B. This order reflects the final contract. All items have been "priced", specifications and "drawings" of all items provided, all pre-construction data provided, and all questions have been answered.

ADDITIONAL TERMS AND CONDITIONS AT LINE # 3018 ARE INCORPORATED HEREIN BY REFERENCE.**APPROVED AND ACCEPTED BY:**

CUSTOMER:	<u></u>	DATE:	<u></u>
TITLE:	<u></u>		
DATE:	<u></u>	P. O. #:	<u></u>
SALESMAN:	<u></u>	DATE:	<u></u>

This is not binding unless signed by an officer of Excellence.

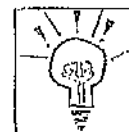
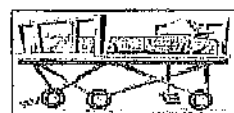
EXCELLANCE:

DATE:

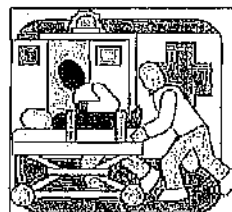
Line #

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- 2888 Dealer provided and/or Installed items
- 2908 Special Conditions & Requrements of Customer
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- 2946 Factory Paid Transportation
- 2989 Payment Terms
- 2993 Performance Bond
- 3004 Checklist
- 3018 *Additional Terms and Conditions for this Order*
- 3083 Important Information regarding Chassis Attachments (Engineering Drawings)



CHASSIS: STANDARD SPECIFICATIONS

The chassis model year shall be: 2019

The chassis engine shall be a gasoline - powered engine.

(1) The cab for the chassis will be ordered "standard **OEM white**" from the chassis manufacturer.

(1) The chassis will be SUPPLIED BY EXCELLANCE. Customer FIN code: _____

Note: Excellance is entitled to OEM concessions on any chassis supplied by Excellance.

FORD E-SERIES (XL TRIM LEVEL, #47A AMBULANCE PREP PKG.)

* includes battery compartment with sliding tray.

(1) **E-450 (SD) Type III LSD 96" x 166" box**

CHASSIS: SPECIAL OPTIONS

The vehicle will be ready for delivery w/ electrical diagrams, cleaned, inspected, fuel tanks full, vehicle serviced, certified weight ticket, and copies of all warranties and owners manuals. Air tanks installed by Excellance will have manual moisture relief valves.

(1) * Ford Chassis service manuals: fleet.ford.com/truckbbas

(1) * Running Boards, Diamond Plate with grating and Excellance logo welded into step area for Type III

CUSTOMER NOTES / SPECIAL REQUESTS

NOTE: Materials price increase

CHASSIS: TIRE / WHEEL OPTIONS

OEM Steel-belted All-Weather Radial tires per chassis specifications

(1) * A spare OEM tire was ordered with the chassis.

(1) * Spare tire shall be "shipped loose" No charge

(1) * Wheel Inserts for E-series "Phoenix" stainless steel w/ rear air valve extension

CHASSIS: EXTERIOR OPTIONS

(1) * Mud Flaps, 2 Rear

(1) * (2) Truck-Life #4060C 4" white L.E.D. cab door-activated Running Board
Courtesy lights mounted on front of module

CHASSIS: INTERIOR CAB OPTIONS

(1) Ford E-series: medium gray interior cab color is the only choice available

642

643 (1) Cab floorboard to have rubber matting

658

659

661

CHASSIS ELECTRICAL SYSTEM: STANDARD SPECIFICATIONS

662

664

Module disconnect power switch

668

669

(1) Type III light duty includes addition of exterior battery compartment in R4-2

OEM alternator(s) with internal regulator

672

Back-up alarm, reverse activated

685

687

CHASSIS ELECTRICAL SYSTEM: INTERIOR CAB OPTIONS

688

689

(1) Engine cover mounted console with "quick release" feature on Type III units

698

(1) * Two cup holders in front console

700

(1) Map Light, Flex-head Littlelite with red lens (12" shaft) located on front console

708

(1) Combination Volt / Amp / System Check digital meter with low voltage alarm

710

744

745

MODULAR BODY: STANDARD SPECIFICATIONS

746

747

All aluminum modular ambulance body with 1/4-inch thick aluminum corner extrusions

749

(1) * Module headroom shall be 72 inches for this non-EHD unit.

752

All aluminum framework with special anti-corrosion barrier applied to all fasteners, hinges, and components

753

Aluminum exterior skin shall be .125" thick, attached by continuous welds at all seams and corners

754

Aluminum exterior roof skin shall be .125" thick aluminum

756

3/4-inch thick composite floor with .063" aluminum subfloor insulated with Polystyrene foam planking

757

3 module entry doors and all exterior compartment doors insulated with 2" Styrofoam planking

761

2 key locking module entry door handles all keyed alike

762

(1) Left rear door shall close with an automatic "slam latch"

764

(1) Curbside entry door equipped with gas shock and nylon restraint strap to reduce opening and closing force

768

Number of grabber / hold-open devices with gaskets: 2 on each rear entry door

769

Polished extruded aluminum drip rails over all module entry doors and exterior compartment doors

771

(1) Fuel fill housing for chassis to be: recessed cast aluminum housing(s)

775

1 set aluminum diamondplate stone guards for front of unit

777

1 set diamondplate rub rails with aluminum tubular support & plastic spacers off body

778

2 aluminum wheelwells

779

(1) 1 set polished cast aluminum module fenderettes

782

1 diamondplate rear kick panel

784

(1) 10 body mounting 5/8" diameter Grade 8 bolts w/ heavy duty wear point spacers

787

1 custom-made aluminum diamondplate rear bumper with the following features:

788

angled rear corners

789

folding step built into bumper

790

1 dock bumper(s) each side of bumper

791

All windows installed in the patient compartment come with "privacy glass"

792

Fixed window for each rear entry door. Specify size: 12" x 36"

794

(1) Fixed curbside entry door window. Specify size: 18" x 24"

804

805

806

MODULAR BODY: OPTIONS

807

811

(1) Type III: Walk-thru between cab and module with sliding lockable door

865

866

867

CAB / MODULE PAINT AND LETTERING: STANDARD SPECIFICATIONS

868

871

(1) * DELETION CREDIT: Do not paint the 4 outer wheels

872

Include one touch up paint kit for each color used

AutoQuote 18.2

876 (1) Ship loose Federal ambulance markings ("Star of Life" Kit)

878

PAINT OPTIONS

880

881 The cab for the chassis will be ordered and painted standard OEM white.

882 (1) The module shall be painted the same color to match the chassis.

883

Color & Paint Number:

895 (1) * Metallic paint will not be used anywhere on this unit.

907

BELTLINE

910 (1) * DELETE standard 11" reflective beltline stripe

955

PINSTRIPE

960 (1) * DELETION: No pinstripe tape AND no painted beltline to be applied by factory

966

1024

1025

LETTERING OPTIONS

1027

1030 (1) Lettering to be provided and installed by Excellance is specified on an attachment to this document AND priced below in "Customer Notes".

1032

1046

EXTERIOR COMPARTMENTS: STANDARD SPECIFICATIONS

1048

1049 All exterior compartment doors insulated with 2" styrofoam

1050 206 latch w/ key locking stainless steel 9000 series D-ring handles with gaskets (where possible)

1052 (1) Doors equipped with gas shocks to reduce opening and closing force

1059 Machine louvered or plastic venting, as needed, in all exterior compartments

1060 (1) Battery storage compartment below R4, WITH sliding tray (standard only on Type III)

1068 Note: Battery storage compartment R4-2 to have 52C door latch in lieu of 206 latch

1080

EXTERIOR COMPARTMENTS: OPTIONS

1082 All aluminum unistruts to be welded into exterior compartments (no screws or rivets)

1083 * Oxygen tank(s) shall be located in compartment L4 (Streetside Forward)

1084

Compartment L1: (Streetside Rear)

1086 (1) Tall L1 version - standard for 146" & 166" modules

1087 (1) * Backboard storage in L1 will have 2 adjustable vertical dividers

Type of shelves in L1:	Quantity	Thickness of aluminum
Adjustable shelves with unistrut	2	0.125"
Fixed shelves	0	0.125"

1093 (1) Inside / Outside access with interior cabinet door

1099 (1) One standard LED light in compartment - to be door activated

1120

Compartment L3/1: (Outside electrical compartment for power distribution panel)

1128 (1) One standard LED light in compartment - to be door activated

1137

Compartment L3/2: (Streetside Intermediate)

Type of shelves in L3/2:	Quantity	Thickness of aluminum
Adjustable shelves with unistrut	0	0.125"
Fixed shelves	0	0.125"

1149 (1) One standard LED light in compartment - to be door activated

1170

Compartment L4: (Streetside Forward)

Type of shelves in L4:	Quantity	Thickness of aluminum
Adjustable shelves with unistrut	0	0.125"
Fixed shelves	0	0.125"

1176

AutoQuote 18.2

1178 (1) One standard LED light in compartment - to be door activated

1196

1198 Compartment R1: (Curbside Rear)

1215 (1) Tall R1 - standard on 166" & over boxes - includes short R2 unless deleted at 1247

1219 (1) * DELETE backboard storage from Tall R1 compartment.

Type of shelves in Tall R1:	Quantity	Thickness of aluminum
Adjustable shelves with unistrut	1	0.125"
Fixed shelves	0	0.125"

1222 (1) Outside access for Tall R1

1228 (1) One standard LED light in R1 compartment - to be door activated

1245

1248 (1) Compartment Short R2: (Curbside Rear) Only available if Tall R1 is selected.

1248 (1) Inside / Outside access for Short R2

Type of shelves in R2:	Quantity	Thickness of aluminum
Adjustable shelves with unistrut	1	0.125"
Fixed shelves	0	0.125"

1256 (1) One standard LED light in compartment - to be door activated

1272

1273 Compartment R4: (Curbside Forward)

1274 (1) Inside / Outside access for full height of R4 compartment

1288 (1) Drug box storage in R4 shall have a locking formica

1289 (1) Cabinet beside the drug box storage in R4 will have inside / outside

1290 access with a non-locking formica

1291 The vertically-hinged doors will be individually latching doors

1301

Type of shelves in R4:	Quantity	Thickness of aluminum
Adjustable shelves with unistrut	2	0.125"
Fixed shelves	0	0.125"

1311 (1) One standard LED light in compartment - to be door activated

1327

1410 (5) Number of exterior compartment(s) to be finished in Excellence texturized paint.

1411 Specify each compartment here: ALL - EXCEPT R4 which is to be finished white

1451 (1) * Electric door locks for module personnel & R4 doors

1452 (5) * Enter number of exterior compartments to have electric door locks

1453 Note: If no module door has electric locks, then the first exterior compartment is

1454 and each additional compartment thereafter will cost \$135.35

1455 If any module door has electric locks, \$135.35 is the cost for each exterior compartment.

1456

The following electric door locks...	... shall be activated by :	Location for separate switch:
OEM & Module doors	OEM circuit & side wall switch	

1479

PATIENT COMPARTMENT: STANDARD SPECIFICATIONS

1481

1482

1483

1487

1488

1489

1490 (1) Alternating red/white 10" reflective diagonal stripes on each Personnel Door

1495

1496 (1) Grab handles for module doors to be: 1.25" diameter seamless stainless steel

1498 (1) Grab handle(s) for the inside of the side entry door: 18" long

1499

1500

1501 (1) Insulation in the module walls and ceiling

1503

1504

1505

1506

Install clear polycarbonate throughout the unit.

Full seam-welded NFPA-compliant anti-skid aluminum diamondplate stepwell with flush sweep-out design

Door-activated flush-mounted stepwell light, LED

3 interior entry door panels, aluminum laminated with formica

Alternating red/white 10" reflective diagonal stripes on each Personnel Door

Grab handles for module doors to be: 1.25" diameter seamless stainless steel

Grab handle(s) for the inside of the side entry door: 18" long

Grab handle(s) on each rear door inside the module: "L" shape 33" x 17.5"

Aluminum walls laminated with formica

Aluminum ceiling finish painted white

Insulation in the module walls and ceiling

Welded tubular aluminum cabinet framework with cabinet tubular faces painted white

Sliding medical cabinet doors of 1/4" polycarbonate with full height extruded aluminum handles

All cabinet interiors are to be painted white

Streetside action area with solid surface counter top

AutoQuote 18.2

1507 The color for all counter tops will be: light gray w/ white & charcoal speckles
 1508 * OPTION: Specify each individual interior cabinet to have restocking feature
 1509 Cabinet D (over action area)
 1515 Action area shelf to have lip
 1516 oxygen compartment shall have one polycarbonate hinged access door for "M" & "H" size cylinders
 1517 1 EMT seat with 3-point seat belt
 1518 Squad bench w/vinyl covered padded split seat cushion and with a hinged lid with:
 1519 two 6-point seat belt harnesses: red
 1520 sets of patient restraint straps: 3 red
 1521 Squad bench to have a solid vinyl covered padded back rest and head rest
 1522 2 "No smoking oxygen equipped / Fasten your seatbelt" decals, one in cab and one in module
 1523 Removable wiring access panels, vinyl padded down the center of the ceiling w/ 1" x 2" tubular supports
 1525 (1) # of 96" x 1.25" diameter stainless steel overhead grab rails on 166" module: 2
 1528 (1) 1 CPR seat with vinyl covered padded seat and head protectors
 1529 (1) CPR seat to have 6-point seat belt harness

PATIENT COMPARTMENT: OPTIONS

1552 Mica finish to be low gloss
 1555 (1) * Specify special mica color here: Painted white Zolotone with speckles
 1557 * High back EMT Captains Chair (Bucket Seat) at Action Area w/ these features:
 1558 Built-in Child-Safety Seat? no
 1559 # of seat belt harness points: 6
 1560 # of arm rests: 0 no arm rests
 1561 (1) * Swivel seat base (2-way swivel)
 1564 (1) * Sewn upholstery
 1566 (1) * WISE brand

Type of IV holder	Quantity	Mounting location for IV holders:
Rubber shaft fold-down w/ velcro	1	head of primary cot
Rubber shaft fold-down w/ velcro	1	head of squad bench

1607 Cabinet over Action Area to have...
 1608 (1) Sliding doors that are made of polycarbonate
 1625
 1626 (1) * Cabinet over squad bench (KKK requires 43+" between squad bench & cabinet)
 1627 (1) with dual sliding doors made of polycarbonate ("standard")
 1632 (1) * Cabinet over CPR seat (half-depth) (KKK requires 43+" between seat & cabinet)
 1633 (1) with dual sliding doors made of polycarbonate ("standard")

CUSTOMER NOTES / SPECIAL REQUESTS

1665 Cabinets to be upgraded to the new KKK compliance specifications

BIO-HAZARD / TRASH CONTAINERS:

1674
 1675
 1677 (1) Two wall mounted Maxim kits - each kit has one sharps container and one trash container
 1680 (1) Maxim kit(s) to be mounted by Excellance when customer picks up unit
 1696 (1) * Pull-out drawer with container in squad bench: (2) 2 gallon

CUSTOMER NOTES / SPECIAL REQUESTS

1729 Install a Bowman GS-109 930 box stainless steel horizontal glove box holder
 1730 above side entry door (add strap at end of holder to retain glove boxes).

SEATING / UPHOLSTERY: OPTIONS

1741 Padded vinyl head protectors over module entryways, color coordinated to match interior
 1744 (1) Gray color for upholstery (Gray)

AutoQuote 18.2

1753 (1) Net at head of Squad Bench, standard 58" x 17" size

1759

1760 CUSTOMER NOTES / SPECIAL REQUESTS

1761 Ref. Line #1753: Net at head of squadbench to be red.

1768

1769 FLOOR COVERING: OPTIONS

1770

1771 Heavy duty vinyl floor covering will be installed inside patient compartment

1772 (1) * Lonseal / Lonplate II flooring (this flooring will extend up the side walls)

Type of floor selected above:	Floor color	Curbside wall covered in:	Streetside wall covered in:
* Lonseal / Lonplate II flooring	421 mica	Floor covering	Floor covering

1790

1791 HANDRAILS / MOUNTING BRACKETS: OPTIONS

1792

1793 (1) All handrails will be stainless steel, knurled, antimicrobial rails painted (power coated) yellow.

1806

1807

1808 COT / LITTER MOUNT: OPTIONS

1809

1810 The cot used in this unit will be a: (Brand) (Model)

1811 The cot will be supplied by: TBD TBD

1812 The retention system will be supplied by: SEE SP

1813 Purchaser / Customer agrees to indemnify and hold Excellance harmless for the installation of any
1814 cot retention system specified by the Customer that is not compliant with any governmental authority.

1815

1816 The mounting position for the cot shall be:

1817 (1) * Center mount for one cot

1819

1821 (1) Post and wheel cups will NOT be installed in the patient compartment.

1827

1828 THE COT WILL BE SUPPLIED BY CUSTOMER

1832 THE RETENTION SYSTEM WILL BE SUPPLIED BY EXCELLANCE

1848

1849 MODULE ELECTRICAL SYSTEM: STANDARD SPECIFICATIONS

1850

1851 12 VDC electrical distribution system

1852 Color and function coded wiring

1853 GXL high temperature wiring insulation

1854 Automatic reset circuit breakers

1855 Heat shrink tubing on all terminals

1856 Lighted rocker switches

1857 Engraved backlit switch labels

1858 1 labeled power distribution panel will be located in the exterior L3/1 compartment

1860 Patient compartment control console with hinged access panels in action area

1861 12 VDC Medical outlets to be installed as follows:

Type of outlet:	Quantity	Location for outlet(s):
Cigarette	2	(1) Action Area; (1) Upper H2 cabinet

1870 1 Schottky medical isolator

1871 Magnetically controlled, hermetically sealed door switches

1872 "Module Entry Door Open" warning circuit w/ warning light in cab console

1878 Door activated exterior compartment lighting

1877 All of the dome lights located on the curbside to turn on to low intensity when

1878 module entry doors are opened and/or switch on cab console is activated

1879 All switches, indicators and control devices shall be labeled in accordance w/ current KKK-A-1822

1880

1881

1882 MODULE ELECTRICAL SYSTEM: OPTIONS

1883

AutoQuote 18.2

- 1884 1 Kussmaul #091-32 Load Manager / Sequencer.
 1885 Load Manager and status indicator to be located in cab console.
 1886 (1) Excellence will determine load manager circuits and sequence of priority.
 1895
 1909 (1) * DELETE "standard" coax antenna cables
 1949 (1) * Three TruckLite LED # 80251C lights installed in center of module ceiling
 1952 (1) Switch on EMT switch panel and switch ...
 1953 (1) ... at side entry door.
 1956 (1) * Timer "check out feature" (wired hot) 0 - 15 minutes Installed at curbside door
 1958 (1) TruckLite LEDs # 80162C EMT ("Standard" in action area)
 1984
 1986 (1) Four 8-inch LED dome lights mounted in ceiling on streetside
 1967 (1) Four 8-inch LED dome lights mounted in ceiling on curbside
 1977 (1) * All ceiling lights to operate with two switches (one for streetside & one for curbside lights).
 1997 (1) * Stereo Speakers w/ rear volume control. Located: above rear entry doors

2027

2028 125 VAC ELECTRICAL: STANDARD SPECIFICATIONS

2029

2030 Location for each 125 VAC duplex receptacle (interior to be lighted; exterior to be weatherproof):

- | | |
|------------|---|
| 2031 (1) | at Action area |
| 2032 (1) | lower section of the R-4 ALS cabinet |
| 2033 (1) | left action area |
| 2039 | GFI circuit breaker <u>box</u> to be located: <u>mounted in GFI box in electrical panel</u> |
| 2040 | First GFI circuit breaker to be wired to: <u>the engine block heater</u> |
| 2041 | Second GFI circuit breaker wired to: <u>the 125V electrical system</u> |

2047

2054

2055 SHORELINE OPTIONS

2056

- 2057 (1) One 30 amp / 125 volt Twist Lock Shoreline Plug with
 2058 weatherproof lift cover (with female Shoreline Input Adapter)
 2067 (1) * Pilot light mounted over this shoreline inlet indicating shoreline cable is "hot".
 2091
 2102 (1) * Shoreline to be mounted : Side of module forward of L4 hinge

2115

2117 125 VAC ELECTRICAL EQUIPMENT: OPTIONS

2118

- 2123 (1) DELETION CREDIT: Delete the "standard" on-board battery charger
 2139 Specify the location for the inverter: L3/2 compartment
 2146 (1) * Vanner 1050 watt inverter (model 20-1050CUL-DC) with transfer switch WITH
 2147 battery charger (the IFM1 interface module is internal).

2173

2175 SCENE AND EXTERIOR LIGHTS: STANDARD SPECIFICATIONS

2176

- 2177 2 backup lights wired to operate with rear scene / load lights
 2178 Rear license plate bracket shall be surface mounted on rear of unit with light
 2179 1 set of red rear turn marker lights on each side of module using:
 2180 (1) L.E.D. 4" round turn marker lights (part # 44350R)

2184

2185 WORKLIGHTS / FLOODLIGHTS / SPOTLIGHT: OPTIONS

2186

- 2187 The hand-held spotlight will be: recess-mounted on passenger side of front console
 2188 (1) 400,000 CP handheld spotlight w/ momentary switch (Standard)
 2198
 2199 (1) 2 Whelen 900 (w/ flange) work / scene lights with 8-32 degree optic on each side of module.
 2204 Work / scene light on curbside of module activated by side entry door.
 2209 (1) 2 Whelen 900 (w/ flange) load / scene lights with 8-32 degree optic on rear wall of module.
 2216 Rear lights activated when rear doors are opened or transmission is put into reverse.

AutoQuote 18.2

2218 Note: Scene lights on rear of module will be deleted when rear light bar has scene light option.

2253

2254

TURN SIGNAL / TAIL LIGHTS: OPTIONS

2255

2256

Primary brake, turn signal & backup lighting

2257

2258

The Primary brake, turn signal, and backup lights on the rear of the module will be:

2259

600 series L.E.D. lights as turn signals set in a triple Horizontal Casting

2260

600 series L.E.D. lights as brake lights set in a triple Horizontal Casting

2261

600 series L.E.D. lights as backup lights set in a triple Horizontal Casting

2329

Any ICC lights not mounted on light-bar shall be mounted on front wall of module.

2373

Any ICC lights not mounted on light-bar shall be mounted on rear wall of module.

2385

2387

GRILL LIGHTS / INTERSECTION LIGHTS

2403

2404

Grill Lights shall be:

2405

(505) Whelen 500 Red L.E.D. w/o flange Lens color: clear

2407

2408

2409

(705) Intersection Lights on the driver's side shall be: Whelen 700 Red L.E.D. w/o flange clear

2410

(705) Intersection Lights on passenger's side shall be: Whelen 700 Red L.E.D. w/o flange clear

2420

2421

OTHER VISUAL WARNING LIGHTS: STANDARD SPECIFICATIONS

2444

2445

Flashing light installed at the top center of front module wall shall be:

2446

(904) Whelen 900 series White LED with flange

2447

The color of the lens for this light is: clear

2449

2450

Flashing lights in each upper corner of the front module wall (2 total) shall be:

2451

(901) Whelen 900 series Red LED w/ flange

2452

The color of the lens for this light is: clear

2454

2455

* Install one additional flashing light on the side of the front wall of module.

2456

(901) This curbside light shall be: Whelen 900 series Red LED w/ flange

2457

(901) This streetside light shall be: Whelen 900 series Red LED w/ flange

2458

Color of curbside lens shall be: clear Color of streetside lens shall be: clear

2459

2465

Flashing lights in each upper corner of the curbside module wall (2 total) are:

2466

(901) Whelen 900 series Red LED w/ flange

2467

The color of the lens for this light is: clear

2468

2470

Flashing lights in each upper corner of streetside module wall (2 total) are:

2471

(901) Whelen 900 series Red LED w/ flange

2472

The color of the lens for this light is: clear

2474

2475

* Wheel well lights on each side of module (2 total) shall be:

2476

(701) Whelen 700 series Red LED w/ flange

2477

The wheel well light lens color is: clear

2478

2479

Flashing lights in the upper corners of module rear wall (2 total) shall be:

2480

(901) Whelen 900 series Red LED w/ flange

2481

The color of the lens for this light is: clear

2483

2501

* Install a set of flashing auxiliary lights to operate as brake lights when NOT in emergency mode to be seen through rear door windows when doors are open.

2502

2503

(901) Whelen 900 series Red LED w/ flange

2504

2505

Flashing light installed at the top center of rear module wall shall be:

AutoQuote 18.2

2506 (702) Whelen 700 series Amber LED w/ flange
 2508 Color for this lens shall be: clear
 2509
 2514 (1) 1 Whelen AFM-1660 solid state flasher (Standard)
 2516
 2517 (1) The flash pattern for the emergency lights shall be programmed as specified by KKK.
 2520
 2551
 2553 **EMERGENCY AUDIBLE WARNING SYSTEM: OPTIONS**
 2554
 2556 Siren tones to be programmed in "default" mode.
 2558 (1) * DELETION CREDIT: Delete the Whelen hands free electronic siren
 2559 (1) * Whelen 295HFSC9 Self-contained 200-watt dual amplifier w/ removable mic
 2560
 2578
 2579 **Speaker Options**
 2580
 2581 (1) Two through-the-bumper mounted speakers ("standard" on E-350, E-450, G3500, G4500).
 2611
 2613 **OXYGEN AND SUCTION SYSTEMS: STANDARD SPECIFICATIONS**
 2614
 2615 Oxygen system plumbing with cylinder wrench chained in oxygen compartment
 2616
 2617 **Tank Brackets: Options**
 2618
 2619 (1) * Oxygen tank(s) shall be located in compartment L4 (Streetside Forward)
 2622
 2623 (1) * Zico "MultiVersal" restraint system with adjustable bracket for a "M" tank
 2634 1 oxygen regulator, 50 PSI
 2637
 2638 **Oxygen Systems: Options**
 2653 Ohio-Diamond type oxygen outlets. Select one of the following:
 2655 (1) * 1 located at EMT panel, 1 at curbside, 1 in ceiling at head of primary patient
 2682
 2701
 2702 **Vacuum System: Options**
 2703
 2704 Sscor suction system with 1 canister and lid, on-off power switch, 5-foot exhaust hose,
 2705 vacuum gauge and internal regulator (no vacuum outlet needed) - to be installed...
 2706 (1) ... aft of action area control panel on the streetside interior wall.
 2739
 2741 **HVAC SYSTEMS: STANDARD SPECIFICATIONS**
 2742
 2743 12 VDC multi-speed exhaust fan at rear of module
 2744 1 static air intake at front curbside of module
 2745 Floor-level return air plenum with replaceable filter for A/C-heat unit
 2746
 2747 **HVAC SYSTEMS: OPTIONS**
 2748
 2778 **Ford E-series and Chevy G-series Type III Chassis**
 2779 12 Volt HVAC systems:
 2780 (1) Heavy duty combination heater / air conditioner system w / digital
 2781 electronic thermostat with digital temperature display.
 2782 (1) * Add under-body-mounted auxiliary A/C condenser
 2861
 2863 **FIRE EXTINGUISHER: OPTIONS**
 2864
 2865 (2) 5# ABC fire extinguishers

* Extinguisher mounting instructions: ship loose

SPECIAL REQUIREMENTS and/or OUTSOURCED ITEMS:

(to be provided by Excellance)

Special features to make the Demo 2615 a Romulus Fire Department ambulance. See the attachment for details

Lettering and graphics package allowance of \$3,000.

CUSTOMER SUPPLIED PARTS

It is Excellance policy for all parts to be supplied by Excellance. The reasons for this policy are to allow Excellance: (1) to better engineer and manufacture the vehicle by obtaining the parts in advance, (2) provide better control over tracking the delivery of all parts and getting the part to the correct vehicle for which it is intended, and (3) it allows Excellance to better adhere to its production schedule. Disruptions in our production schedule are very costly and wasteful in terms of labor. Therefore, exceptions to this policy will result in a charge of \$250.00 **per part** supplied by any dealer or customer PLUS the appropriate labor charge for installing any such part. Note: Excellance does not warrant the installation of customer supplied parts installed by Excellance! Excellance waives the \$250 "parts charge" for two-way radio equipment, radio antenna, and cots.

Payment Terms:

Payment to be Cash Upon Delivery F.O.B. Excellance, Madison, Alabama.

CHECKLIST

Send invoices to:

Specify to whom the MSO is to be assigned;

The vehicle will be ready for delivery with electrical diagrams, cleaned, inspected, fuel tanks full, vehicle serviced, certified weight ticket, and copies of all warranties and owners manuals.

ADDITIONAL TERMS AND CONDITIONS FOR THIS CONTRACT

The effective date of this contract is the day this order is accepted by Excellance as evidenced by the date this contract is executed by an officer of Excellance.

Construction will begin only after all questions have been resolved. Once the unit is in production, each change will result in an engineering fee of \$250 in addition to the price for the change.

Failure to select an option on this order form will result in: (i) no charge to the Customer, (ii) no obligation by Excellance for that item, and (iii) the possibility, at Excellance's sole election, of a \$250 charge for each change or addition that occurs after production begins on a vehicle.

Review this order carefully. Changes, alterations or additional work ordered shall be charged for at current rates with additional time being allowed Excellance for delivery.

Price is exclusive of taxes, licenses, etc. which shall be the responsibility of Customer. All delivery dates are approximate unless otherwise indicated and are subject to and dependent upon the Customer furnishing all required information to Excellance in a timely manner.

Excellance shall not be liable for failure to deliver or delay in delivering any Product(s) covered by this order where such failure or delay is due, in whole or in part, to any cause beyond the

AutoQuote 18.2

reasonable control, or is without the gross negligence or intentional misconduct, of Excellence.

Fulfillment of this order by Excellence shall be contingent upon strikes, lock-outs, fires, accidents, Government regulations, inability to secure materials or other causes beyond Excellence's control. Excellence may substitute comparable parts if the specified part is not available. If colors are not specified, Excellence retains the right to assign colors based upon availability.

In the event Customer cancels this order prior to Excellence beginning production on the unit(s) covered hereunder, then Excellence shall be entitled to receive from Customer the greater of (a) 20% of the contract price, or (b) all deposits paid by Customer hereunder. In the event Customer cancels this order after Excellence begins production on the unit(s) covered hereunder, then Excellence shall be entitled to receive from Customer the full contract price less the amount of money saved by Excellence by reason of the cancellation (e.g., actual costs incurred) plus 20% of the contract price.

Any warranties on the products sold hereunder are those made by the manufacturer of said products. Excellence, as the seller of such products, expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose, and neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of such products.

In the event there is a "trade-in" unit that Excellence agreed to take "in trade" as partial consideration of the purchase price hereunder, Excellence shall be under no obligation to tender the MSO/title for the new unit to the Customer until Excellence (a) receives the MSO/title for the unit to be "traded in", and (b) has possession of the unit "traded in".

Customer agrees that in the event of any Action brought by Customer against Excellence, Purchaser shall not be entitled to recover any incidental or consequential damages as defined in the Uniform Commercial Code, including but not limited to indirect or special damages, loss of income or anticipated profits, or down-time, or any punitive damages.

This contract contains the entire understanding between the parties, supersedes any previous agreement or understanding, and any changes to this contract must be in writing and signed by Customer and Excellence.

No waiver of any term of this order shall be valid unless it is in writing and signed by an officer of Excellence. If any provision or part of any provision of this order shall be deemed to violate any applicable law or regulation, such invalid provision or part of a provision shall be inapplicable, BUT the remaining part of that provision and the remainder of this document shall continue to be binding and enforceable.

Arbitration provision: The laws of the state of Alabama, as applicable to contracts to be performed entirely within that state, shall govern this agreement. Any controversy or claim arising out of or relating to this agreement, or the breach thereof, shall be settled by binding arbitration in accordance with the rules of the American Arbitration Association and any judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof.

Internal Copy Only

EXCELLANCE, INC
453 Lanier Road, Madison, AL 35758
Tel: 800-882-9799 Fax: 256-772-8792

SPECIAL PROJECT

SP #

Customer Name: Romulus Fire

Telephone:

Tech. Contact: Kevin Krause

Complete Description of work to be done:

Install (2) customer provided SCBA brackets on the back wall of the L3/2 compartment. The brackets will be for composite 45 minute tanks.

Fabricate and install an aluminum diamondplate bracket behind the cab console that will hold a customer provided Knox Box key lock, hand charger and an Excellence supplied Bowman's GB-003 triple glove box holder. The exact design of the bracket is TBD.

Fabricate a reinforced aluminum cover for the inverter in the L3/2 compartment.

Supply and install a Stryker Power Load system without mass casualty. Installation is included in the quote for demo 2615.

Install two way radio power buss in cab console to be 30 amp battery and 15 amp ignition power.

Install two way radio power buss in action area to be 30 amp battery and 15 amp ignition power.

Change out the shoreline to be a 20 amp auto-eject ILO the 30 amp twist lock.

Install an auxiliary A/C compressor for the 2019 E450 chassis.

Supply and install a CompX keypad lock (PN# 150-KP-CAB) on the H1 cabinet door. Includes 12V power converter (150-DC12V).

Supply a Stryker Power Pro XT cot with the following features: X-Restraint Package, Trendelenburg Litter, Steer-Lock, J Hook, Dual Power Load and Performance Load Compatability, Smart Power Complete Package, XPS Side Rails, XPS G-Rated Bolster Mattress, 3-Stage IV Pole Patient Right, Fowler O2 Bottle Holder, Base Storage Net, Head End Storage Flat, Pocketed Back Rest Pouch, Equipment Hook, and 3' Restraint Extender.
Lettering and Graphics package allowance

DEALER PROVIDED ITEMS:

Delivery of the completed unit to Romulus Fire Department.

BILL TO:

Romulus Fire Department

NAME:

28777 Eureka Rd

STREET:

REV. 12/19 cab



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held:

March 8, 2021

Item No. A.

General Description: Requests for Study Sessions and Public Hearing

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Date: March 8, 2021

Re: Requests for Study Sessions and Public Hearing

Maria Farris, Finance Director, is requesting a one (1) hour study session for Monday April 5, 2021 and Monday April 12, 2021. The purpose of the study session(s) are to discuss the 2021/2022 City Budgets. The proposed presentation schedule is as follows:

Monday April 5, 2021

- **6:00pm** – 2021/202 City Budget Presentation
- **6:30 pm** - 2021/2022 34th District Court Budget Presentation

Monday April 12, 2021

- **6:00 pm** – 2021/2022 City Budget
- **6:30 pm** – 2021/2022 Romulus Municipal Library

Maria Farris, Finance Director, is also requesting a public hearing for the FY 2021-22 Proposed Budgets.

The dates and times are available for the requests.

Therefore, I request approval of the study session requests for Monday April 5, 2021 and Monday April 12, 2021 and approval of a public hearing request for May 3, 2021 for the purposes of the FY 2021/2021 Proposed Budgets.

Memorandum

To: Ellen Craig-Bragg, City Clerk

From: Maria Farris, Finance Director

Date: March 4, 2021

Re: FY 2021-22 Budget Study Sessions & Public Hearing

I would like to, at this time, respectfully request to have two study sessions with City Council to discuss the proposed 2021-22 City budgets on April 5, 2021 at 6:00 p.m. and April 12, 2021 at 6:00 p.m. The 34th District Court will be presenting the FY2021-22 Budget on April 5th at 6:30 p.m. while the Romulus Municipal Library will be presenting their budget at the April 12th study session.

Additionally, Finance would also like to request a Public Hearing to be held on Monday, May 3, 2021 at 6:30 p.m.

Copies of the Mayor's FY2021-22 Proposed Budgets will be forwarded to City Council by April 1st, as required by City Charter.



City of Romulus

Treasurer's Report

Council Meeting Held:

March 8, 2021

Item No. 7.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Public Comment

Council Meeting Held:

March 8, 2021

Item No. 8.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Unfinished Business

Council Meeting Held:

March 8, 2021

Item No. 9.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

New Business

Council Meeting Held:
Item No. 10.

March 8, 2021

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Warrant

Council Meeting Held: **March 8, 2021**

Item No. A.

General Description: Approval of Warrant #: 21-5 Checks presented in the amount of \$722,008.20

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

CITY OF ROMULUS

WARRANT REGISTER SUMMARY

Council Meeting Date: March 8, 2021

Warrant Number: 21-5

TOTAL WARRANT REGISTER

\$722,008.20

P.O.#	CHECK #	PAYEE	AMOUNT

TOTAL DELETIONS

TOTAL ADJUSTED WARRANT (IF ANY DELETIONS)

REWARRANTED ITEMS: (not included in above totals)

P.O.#	CHECK #	PAYEE	AMOUNT

COUNCIL AUTHORIZATION

DATE

The obligations of transfer of funds described on the attached warrant register including the required interfund advances have been authorized by the Council. We hereby authorize the Treasurer of the City of Romulus to disburse funds as listed in payment thereof with the exception of deleted items listed above.

MAYOR

CLERK

03/03/2021 CHECK DISBURSEMENT REPORT FOR CITY OF ROMULUS
CHECK DATE FROM 02/18/2021 - 03/03/2021

Fund		Amount
Total for fund 101	General Fund	55,306.40
Total for fund 202	Major Street Fund	5,166.63
Total for fund 203	Local Street Fund	3,903.27
Total for fund 205	Public Safety Fund	31,069.64
Total for fund 211	Cable TV	1,858.02
Total for Fund 219	Street Lighting Fund	50,433.26
Total for fund 226	Garbage & Rubbish Collection Fund	89,524.83
Total for fund 260	Michigan Indigent Defense Fund	19,483.33
Total for fund 261	911 Service Fund	10,997.59
Total for fund 268	Narc Forfeiture - State	1,987.45
Total for fund 271	Library Fund	9,788.50
Total for fund 295	DDA	2,142.44
Total for fund 297	T.I.F.A. District #2	1,825.25
Total for fund 592	Water & Sewer Fund	181,414.96
Total for fund 661	Motor Vehicle	13,054.63
Total for fund 664	Technology Services	2,950.64
Total for fund 676	Retiree's Ins. Benefits	7,492.20
Total for fund 701	Revolving Fund	4,975.00
Total for fund 703	Current Tax	112,302.58
Total for fund 750	Payroll Fund	116,331.58
TOTAL - ALL FUNDS		722,008.20

03/03/2021

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 02/18/2021 - 03/03/2021

Check Date	Vendor Name	Description	Amount
Bank POOL POOLED CASH			
02/24/2021	DELTA DENTAL PLAN OF MICHIGAN	MARCH 2021 DELTA DENTAL INSURANCE	14,755.42
03/02/2021	MI. CONF. OF TEAMSTERS WELFARE FUND	COBRA 02/28/2021 - 03/27/2021 JADIE SETT	1,704.20
03/03/2021	BLUE CARE NETWORK	MARCH 2021 HEALTH INSURANCE	976.27
03/03/2021	BLUE CROSS/BLUE SHIELD OF MICH	MARCH 2021 BLUE CROSS	105,703.18
03/03/2021	CITY OF ROMULUS	28777 EUREKA WATER BILL, 1/1 - 1/31/202	173.92
03/03/2021	CITY OF ROMULUS	6900 WAYNE WATER BILL ,1/1 - 1/31/2021	106.73
03/03/2021	CITY OF ROMULUS	11189 SHOOK WATER BILL, 1/1 - 1/31/2021	18.21
03/03/2021	CITY OF ROMULUS	11165 OLIVE B WATER BILL,1/1 - 1/31/2020	49.66
03/03/2021	CITY OF ROMULUS	7221 MIDDLEBELT WATER BILL, 1/1 - 1/31/2	131.16
03/03/2021	CITY OF ROMULUS	11147 HUNT WATER BILL, 1/1 - 1/31/2021	18.21
03/03/2021	CITY OF ROMULUS	36525 BIBBINS WATER BILL, 1/1 - 1/31/202	58.17
03/03/2021	CITY OF ROMULUS	11165 OLIVE A WATER BILL, 1/1 - 1/31/202	67.99
03/03/2021	CITY OF ROMULUS	11121 WAYNE WATER BILL, 1/1 - 1/31/2021	64.28
03/03/2021	CITY OF ROMULUS	37230 NORTHLINE WATER BILL, 1/1 - 1/31/2	112.84
03/03/2021	CITY OF ROMULUS	12300 WAYNE WATER BILL, 1/1 - 1/31/2021	125.05
03/03/2021	CITY OF ROMULUS	12600 WAYNE WATER BILL, 1/1 - 1/31/2021	234.36
03/03/2021	CITY OF ROMULUS	11111 WAYNE WATER BILL, 1/1 - 1/31/2021	660.88
03/03/2021	LAMBERT	FY 20/21 PR SERVICES FOR COM DEV, DDA &	4,672.50
03/03/2021	34TH DISTRICT COURT	BAIL BOND REF: JACOB BROWN	500.00
03/03/2021	AIRGAS, INC.	MARCH 21 - MARCH 22 CYLINDER LEASE MEDIC	591.73
03/03/2021	ALLIE BROTHERS, INC	WAYNE COUNTY REGINAL POLICE ACADEMY UNIF	40.97
		POLICE UNIFORM FOR OFFICER MARK SALAZAR	1,612.39
			1,653.36
03/03/2021	AMAZON.COM LLC	INKJET CARTRIDGES AND USB FLASH DRIVES	138.62
		MIC & CORD; POST IT NOTES; R3 SEAT COVER	168.43
		MIC & CORD; POST IT NOTES; R3 SEAT COVER	133.84
		MIC & CORD; POST IT NOTES; R3 SEAT COVER	72.61
		REPLACE EXHAUST FAN IN EMPLOYEE BATHROOM	108.23
		OFFICE SUPPLY ORDER 1-13-21	18.47
		OFFICE SUPPLY ORDER 1-13-21	13.99
		OFFICE SUPPLY ORDER 1-13-21	13.61
		OFFICE SUPPLY ORDER 1-13-21	19.95
		PD OFFICE DESK CHAIRS FOR ISB & PD OFFIC	80.67
		OFFICE SUPPLY ORDER 1/14/21	62.98
		DUEL LCD MONITOR DESK STAND	34.99
		WEBCAMS, RUBBER BANDS AND SHELVING UNIT	451.31
		WEBCAMS, RUBBER BANDS AND SHELVING UNIT	96.91
		OFFICE SUPPLIES	62.39
		PD OFFICE SUPPLIES	222.21
		CEMETERY DETECTOR FOR FINDING PLOT MARKE	468.00
		OFFICE SUPPLIES FOR VICTORIA TRUSH	5.95
		OFFICE SUPPLIES FOR VICTORIA TRUSH	12.82
		OFFICE SUPPLIES FOR VICTORIA TRUSH	31.95
		AMAZON ORDER 1/28/2021	63.29
		GO PRO LIGHT TO FILM SEWERS	45.19
		TABLES FOR ROLL CALL WORK STATION & EVID	298.00
		OFFICE SUPPLY ORDER 12/15/2020	13.37
		OFFICE SUPPLY ORDER 12/15/2020	24.99
		OFFICE SUPPLY ORDER 12/15/2020	149.03
		OFFICE SUPPLY ORDER 12/15/2020	6.99
		REPLACEMENT POWER CABLE FOR IT DISPLAY	8.99
		BLDG DEPT OFFICE SUPPLIES	61.67
		FATS TRAINING SUPPLIES	49.80
		USB DRIVES & OFFICE CHAIRS FOR ISB	151.42
		COVID-19 WEBCAMS FOR PURCHASING DEPT	40.78

		WEB CAMS FOR MARIA AND VICKIE PENS FOR C	60.97
		OFFICE SUPPLIES	65.96
		PLANNING YEARLY BINDERS FOR PC/BZA	35.98
		REMOTE CONTROL	9.49
			3,303.85
03/03/2021	AMAZON.COM LLC	MISC. SUPPLIES ANIMAL SHELTER	66.14
03/03/2021	ANN SZLINIS	ANN SZLINIS- MARCH 2021	332.33
03/03/2021	APOLLO FIRE APPARATUS REPAIR	GLOBE TECH RESCUE BOOTS	402.41
03/03/2021	APWA NW OHIO BRANCH ATTN:JOSH QUINL	R. SCAPPATICCI TRAINING PAVEMENT SERIES	40.00
03/03/2021	ASSOCIATED NEWSPAPERS OF MICHIGAN	ITB 20/21-10 20/21 INVERTED P.O 01-01-2	60.11
		ITB 20/21-10 20/21 INVERTED P.O 01-01-2	119.36
			179.47
03/03/2021	AT&T LONG DISTANCE	GPS NUMBER LOCATE TRACKING FOR CASE NO.2	125.00
03/03/2021	ATCHINSON FORD SALES, INC.	20/21 BLANKET PO MISC VEHICLE REPAIRS -	200.00
		20/21 BLANKET PO MISC VEHICLE REPAIRS -	8.53
		20/21 BLANKET PO MISC VEHICLE REPAIRS -	172.99
		20/21 BLANKET PO MISC VEHICLE REPAIRS -	196.54
		20/21 BLANKET PO MISC VEHICLE REPAIRS -	99.95
		20/21 BLANKET PO MISC VEHICLE REPAIRS -	89.95
		20/21 BLANKET PO MISC VEHICLE REPAIRS -	158.75
			926.71
03/03/2021	AUTO VALUE OF ROMULUS	20/21 BLANKET PO FOR MISC MECHANIC PURCH	149.49
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	202.74
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	160.89
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	7.62
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	9.55
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	29.83
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	12.96
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	137.99
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	58.70
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	131.41
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	7.47
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	302.00
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	85.18
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	42.59
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	159.24
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	159.24
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	58.96
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	12.78
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	14.25
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	151.00
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	604.00
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	17.94
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	7.58
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	7.58
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	292.84
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	32.99
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	64.19
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	7.89
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	14.38
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	302.00
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	198.10
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	69.69
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	84.39
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	106.78
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	318.48

		20/21 BLANKET PO FOR MISC MECHANIC PURCH	107.38
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	30.49
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	(96.00)
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	(18.00)
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	(243.00)
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	(38.34)
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	(84.39)
			3,680.86
03/03/2021	BAKER & TAYLOR	ACCT#251637 L154147 2 B00000 ADULTS \$192	345.47
		ACCT#251637 L154147 2 B00000 ADULTS \$157	1,594.08
		ACCT#251637 L154147 2 B00000 ADULTS \$157	314.26
		ACCT#251637 L154147 2 B00000 ADULTS \$93.	247.93
			2,501.74
03/03/2021	BAKER & TAYLOR	ACCOUNT # 251637 L154147 2 B00000 ADULT	796.99
03/03/2021	BAKER & TAYLOR	ACCOUNT # 251637 L154147 2 B00000 ADULT	399.27
03/03/2021	BAKER & TAYLOR	ACCOUNT # 251637 L154147 2 B00000 ADULT	898.19
03/03/2021	BAKER & TAYLOR	ACCOUNT # 251637 L154147 2 B00000 ADULT	740.01
03/03/2021	BAKER & TAYLOR	ACCOUNT # 251637 L154147 2 B00000 ADULT	278.18
03/03/2021	BAKER & TAYLOR	ACCOUNT # 251637 L154147 2 B00000 ADULT	309.40
03/03/2021	BELCHER LAW, PLLC	26.5 SERVICE HOURS, MIDC PROGRAM FEBRUAR	2,650.00
03/03/2021	BRANDON HINDMAN	REIMBURSEMENT FOR BRANDN HINDMAN FOR N-	38.00
03/03/2021	BSB COMMUNICATIONS, INC.	COVID 19- COVID VACCINATION REGISTRATION	125.00
		COVID 19- COVID VACCINATION REGISTRATION	62.50
			187.50
03/03/2021	BWMS TRAINING	A CERTIFIED OPERATORS GUIDE TO THE SAFE	165.00
03/03/2021	CENTER POINT LARGE PRINT	6 BOOKS CHRISTIAN ROMANCE, PLATINUM FICTI	137.82
03/03/2021	CLEAR RATE COMMUNICATIONS, INC.	ACCOUNT # 4876633	7,795.58
03/03/2021	COMCAST	BUSINESS CABLE FEB 25 - MAR 24, 2021 ACC	123.69
03/03/2021	COMCAST PROCESSING CENTER	20/21 INVERTED PO FOR ETHERNET NETWORK T	1,052.78
03/03/2021	CORE & MAIN	20/21 BLANKET PO FOR MISC WATER SUPPLIES	209.28
03/03/2021	CRIME STOPPERS OF MI	FRIENDSHIP WITH CRIME STOPPERS OF MICHIG	1,000.00
03/03/2021	CROVA SALES & SERVICE	20/21 BLANKET PO FOR CROVA SALES - DPW	29.00
		20/21 BLANKET PO FOR CROVA SALES - DPW	255.00
		20/21 BLANKET PO FOR CROVA SALES - DPW	92.00
			376.00
03/03/2021	FIRST CHOICE COFFEE SERVICES	20/21 BLANKET PO FOR WATER PURIFIER AT P	62.95
03/03/2021	DDA	20/21 SHOOK RD - CLERK	5,000.00
03/03/2021	DTE ENERGY	28777 EUREKA - FS #4 - JAN 14 - FEB 11	942.90
		11165 OLIVE JAN 14 - FEB 11, 2021	2,206.74
		35257 GODDARD - AMBULANCE BUILDING - JA	58.14
		10942 WAYNE - WELCOME TO ROMULUS SIGN -	17.71
		7690 WAYNE WATER PUMP - JAN 15, - FEB 15	73.92
		7930 AMBER PUMP STATION - JAN 16, - FEB	37.57
		PUMP STATION - 16326 HARRISON - JAN 16 -	97.44
		MARY ANN BANKS (RESTROOM) - 37350 GODDAR	17.07
		MARY ANN BANKS PARK - JAN 20 - FEB 17,2	20.21
		PAVILION DOWNTOWN DDA - 36095 GODDARD JA	24.97
			3,496.67

03/03/2021	DTE ENERGY	JAN 2021 STREET LIGHTING	52,148.67
03/03/2021	EAGLE ENGRAVING, INC.	BADGES FOR LT AND BC	387.13
03/03/2021	EASTERN MICHIGAN UNIVERSITY	STAFF & COMMAND TRAINING WORKSHOP(115675	3,250.00
03/03/2021	ECORSE QUALITY ELECTRIC SERVICE INC	20/21 BLANKET PO FOR ELECTRICAL SUPPLIES	195.00
03/03/2021	EVER KOLD REFRIGERATION	REPAIR FREEZER @ SENIOR CENTER	999.00
03/03/2021	CONSTELLATION NEW ENERGY	CITY GAS BILLS JANUARY 2021 GAS BILLS	13,698.11
03/03/2021	FEDERAL EXPRESS CORP.	WATER DOCUMENTS SENT TO LANSING	27.78
03/03/2021	FIFER INVESTIGATIONS, LLC	BACKGROUND INVESTIGATION - FIRE DEPT- KA	800.00
03/03/2021	FOSTER BLUE WATER OIL, LLC	20/21 INVERTED PO - ITB 19/20-21 2 YEAR	60.00
		20/21 INVERTED PO - ITB 19/20-21 2 YEAR	719.00
			779.00
03/03/2021	FOSTER SWIFT COLLINS & SMITH,	PROFESSIONAL SERVICES THRU JAN 31,2021 C	126.00
03/03/2021	FOUR POINTS SHERATON	2020 Sum Tax Refund 80 040 99 0006 701	18,573.11
		2020 Win Tax Refund 80 040 99 0006 701	3,330.74
			21,903.85
03/03/2021	GALE/CENGAGE LEARNING	1 BOOK ACCOUNT #194418 FIVE STAR 3 PLAN	38.92
03/03/2021	GENERAL FUND	AFLAC 3% ADMIN FEE FOR FEBRUARY 2021	171.31
		COLONIAL LIFE 2% ADMIN FEE FOR FEBRUARY	3.48
		AFLAC 3% ADMIN FEE FOR JANUARY 2021	174.11
		COLONIAL LIFE 2% ADMIN FEE FOR JANUARY 2	3.48
			352.38
03/03/2021	GIARMARCO, MULLINS, & HORTON, PC	JAN 2021 ACCT# 70085.006 POLICE DEPARTME	168.75
03/03/2021	GRANITE INLINER LLC	ITB 19/20-25 2020 SANITARY SEWER REPAIRS	131,317.20
03/03/2021	GREAT LAKES WATER AUTHORITY	IWC CHARGES JAN 2021 ACCT # 300-2451-S	898.75
03/03/2021	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL SERVICES THRU NOV 30, 2020	267.75
		ATTORNEY SERVICES FOR TAX ISSUES SEVICES	1,083.24
			1,350.99
03/03/2021	HATTEN DAVID	2020 Sum Tax Refund 80 062 01 0220 002	53.00
03/03/2021	HERITAGE CRYSTAL CLEAN LLC	20 GALLON DRUM USED PARTS CLEANER - MECH	247.99
03/03/2021	HILLARD'S GLASS, INC.	20/21 BLANKET PO FOR MISC VEHICLE WINDSH	50.00
03/03/2021	HOME DEPOT	20/21 BLANKET PO FOR MISC SUPPLIES - DPW	52.43
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	5.23
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	21.98
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	135.92
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	249.00
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	19.88
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	115.20
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	166.82
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	25.97
			792.43
03/03/2021	HONEYWELL BUILDING SOLUTIONS	PARTS ONLY NEW DIGIT STAT FOR DPW TUBE H	113.93
		20/21 INVERTED PO - MONTHLY CONTRACT PA	7,818.66
			7,932.59

03/03/2021	INTEGRITY BUSINESS SOLUTIONS LLC	OFFICE CHAIR FOR PURCHASING DIRECTOR	220.99
		COPY PAPER FOR LIBRARY - ACCT #454089	55.98
			276.97
03/03/2021	IRON MOUNTAIN RECORDS MANAGEMENT	RECORDS STORAGE PERIOD 02/01/2021-02/28/	916.60
03/03/2021	J & B MEDICAL SUPPLY CO. INC	20/21 BLANKET PO - MEDICAL SUPPLIES FOR	1,374.97
		20/21 BLANKET PO - MEDICAL SUPPLIES FOR	340.63
		20/21 BLANKET PO - MEDICAL SUPPLIES FOR	895.96
		20/21 BLANKET PO - MEDICAL SUPPLIES FOR	334.83
			2,946.39
03/03/2021	JAMBEST ONE FLEET SERVICE	LOW STOCK- POLICE TIRES	2,210.80
03/03/2021	JEFFREY E. BOWDICH	19SERVICE HOURS, MIDC PROGRAM FEBRUARY 2	1,900.00
03/03/2021	JOHNSTON ENTERPRISES LLC	500 BUSINESS CARDS FOR JUSTIN LASKASKA	48.00
		BUSINESS CARDS MARIA FARRIS AND VICTORIA	96.00
			144.00
03/03/2021	JOSHUA MONTE	JOSHUA MONTE REIMBURSEMENT FOR PARKING O	30.00
03/03/2021	KERR, RUSSELL AND WEBER PLC	RZ-2020-001; PFG/Vistar	25.00
		PROFESSIONAL SERVICES 6/30/2020	5,775.00
		PROFESSIONAL SERVICES 10/31/2020	275.00
		PROFESSIONAL SERVICES 10/31/2020	425.00
			6,500.00
03/03/2021	LASERCOM , LLC	20/21 INVERTED PO ITB 17/18-37 WATER BI	2,350.89
03/03/2021	LAW OFFICE OF DANIEL A. BITAR, PLLC	23.2 SERVICE HOURS, MIDC PROGRAM FEBRUAR	2,320.00
03/03/2021	LAW OFFICES OF	18 SERVICE HOURS, MIDC PROGRAM FEBRUARY	1,800.00
03/03/2021	PIRTEK METRO DETROIT	20/21 BLANKET PO FOR HYDRAULIC TUBING -	118.41
03/03/2021	LIBERTY TITLE AGENCY	2020 Sum Tax Refund 80 015 99 0053 000	68.45
		2020 Win Tax Refund 80 015 99 0053 000	20.79
			89.24
03/03/2021	LUSTER CLEANERS, INC	20/21 BLANKET PO PRISONERS BLANKET CLEAN	40.00
		20/21 BLANKET PO PRISONERS BLANKET CLEAN	80.00
		20/21 BLANKET PO PRISONERS BLANKET CLEAN	80.00
			200.00
03/03/2021	MAURER'S TEXTILE RENTAL SERVICES	20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	2.67
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	105.10
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	21.94
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	2.23
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	28.89
		INVERTED PO - FY 20/21, BUILDING DEPT U	18.23
		INVERTED PO - FY 20/21, BUILDING DEPT U	18.23
		INVERTED PO - FY 20/21, BUILDING DEPT U	18.23
		INVERTED PO - FY 20/21, BUILDING DEPT U	18.23
			233.75

03/03/2021	MESSENGER PRINTING SERVICE INC.	BUSINESS CARDS FOR CLERK'S OFFICE	372.50
		CERTIFICATE FOLDERS FOR PROCLAMATIONS	1,723.00
		BUSINESS CARDS FOR POLICE	189.50
			<u>2,285.00</u>
03/03/2021	MICH ASSOC OF CHIEFS OF POLICE	GRAHAM AND GROSSMAN CLASS MAY 26- 27,202	195.00
03/03/2021	MICHAEL FREDERICK	FIRE OF GRACE BOOK 2 - BUNNY LOVE	22.00
03/03/2021	MICHIGAN CAT	20/21 BLANKET PO FOR MISC EQUIPMENT PURC	7.54
		20/21 BLANKET PO FOR MISC EQUIPMENT PURC	149.30
		20/21 BLANKET PO FOR MISC EQUIPMENT PURC	(101.40)
			<u>55.44</u>
03/03/2021	MICHIGAN FIRE INSPECTORS SOCIETY	MFIS REGISTRATION 03/02 - 03/11 2021 FIR	600.00
03/03/2021	STATE OF MICHIGAN	02/05/2021 WHEEL LOAD WEIGHER CALIBRATIO	290.00
03/03/2021	STATE OF MICHIGAN	ACCT# 0010375 MATH WATER BASICS CLASS F	60.00
		DISTRIBUTION SHORT COURSE FOR ROBERT RAD	60.00
			<u>120.00</u>
03/03/2021	MIDWEST TAPE	CUSTOMER# 2000005771 QTY 7	246.93
		CUSTOMER # 2000005771 BOOKS QTY 2	76.98
		CUSTOMER # 2000005771 BOOKS QTY 2	36.99
		CUSTOMER # 2000005771 BOOKS QTY 7	279.93
		CUSTOMER # 2000005771 BOOKS QTY 3	124.97
			<u>765.80</u>
03/03/2021	FPT ROMULUS L.L.C	BD Bond Refund	500.00
03/03/2021	BILBEISI INVESTMENTS LLC	BD Bond Refund	3,925.00
03/03/2021	MUNICIPAL CODE CORPORATION	MUNICODE-ONLINE CODE HOSTING 2/1/2021 TO	950.00
03/03/2021	NORTHSIDE TRUE VALUE HARDWARE	20/21 BLANKET PO FOR MISC BUILDING MAINT	1.79
		20/21 BLANKET PO FOR MISC BUILDING MAINT	13.47
		20/21 BLANKET PO FOR MISC BUILDING MAINT	30.73
		AERATOR FOR LIBRARY	4.49
			<u>50.48</u>
03/03/2021	NORTHSTAR MAT SERVICES, INC.	MAT SERVICES AT LIBRARY ACCOUNT # 1862-1	68.30
		CUSTOMER # 1862-11121	68.30
			<u>136.60</u>
03/03/2021	NYE UNIFORM CO	ITB 20/21-06 CADET ALEX ALVAREZ UNIFORM	193.98
		ITB 20/21-06 INVERTED FIREFIGHTER UNIFORM	67.99
		ITB 20/21-06 FIREFIGHTER PATCHES OCT-JUN	1,100.00
		ITB 20/21-06 INVERTED FIREFIGHTER UNIFORM	88.00
		ITB 20/21-06 INVERTED FIREFIGHTER UNIFORM	837.39
			<u>2,287.36</u>
03/03/2021	OAKLAND COUNTY	20/21 QUARTERLY JAN-MAR 2020 QTRLY CLEMI	7,957.09
03/03/2021	OFFICE DEPOT, INC.	Inventory Order	1,074.06
		FEBRUARY 2021 OFFICE DEPOT SUPPLIES	111.24
			<u>1,185.30</u>

03/03/2021	ORCHARD, HILTZ & MCCLIMENT	ENGINEERING SERVICES THROUGH 1/16/21	2,439.00
		ENGINEERING SERVICES THROUGH 1/16/21	582.50
			<u>3,021.50</u>
03/03/2021	OSBURN INDUSTRIES, INC.	ITB 18/19-29 - TWO YEAR PRICING GRAVEL,	5,164.10
03/03/2021	PANASONIC AVIONICS CORPORATION	2020 Sum Tax Refund 80 999 00 3789 000	381.41
03/03/2021	PARAGON LABORATORIES INC	WATER TESTING @ FIRE STATION #4	184.00
		WATER TESTING @ 16703 BRANDT	75.00
			<u>259.00</u>
03/03/2021	PARKWAY SERVICES, INC.	20/21 INVERTED PO FOR PORTA JOHNS IN DOW	140.00
03/03/2021	POWER HYDRAULICS LLC	#102 HYDRO PUMP	579.00
03/03/2021	POWERBRITE, INC	REPAIR CAR WASH @ DPW	712.39
03/03/2021	PREFERRED TITLE AGENCY OF ANN ARBOR	UB refund for account: 002677	117.04
		UB refund for account: 002677	86.81
			<u>203.85</u>
03/03/2021	PRINTING SYSTEMS, INC.	ACCT #2751 - AV APPLICATIONS FOR 5.4.202	740.85
03/03/2021	QUADIEN INC	HIGH CAPACITY INK CARTRIDGE	194.91
03/03/2021	PONTEM SOFTWARE	ANNUAL SUPPORT MAINTENANCE SUBSCRIPTION	2,020.00
03/03/2021	RITTER GIS	20/21 INVERTED- GIS SUPPORT SERVICES JAN	4,228.75
03/03/2021	ROBERT HARRIS	ANIMAL BOND PET NAME:CLEO	25.00
03/03/2021	ROSIE M. CHAPMAN	AFRICAN AND AFRICAN AMERICAN FOLKTALES A	125.00
03/03/2021	ROWE PROFESSIONAL SERVICES COMPANY	2020 BEVERLY ROAD RECONSTRUCTION - PHASE	2,347.24
03/03/2021	S & F FOODS, INC.	20/21 BLANKET PO FOR PIZZA CALZONE 12CT	75.00
03/03/2021	SAMUEL JEROME	ANIMAL BOND PET NAME BELLA	25.00
03/03/2021	SERVICE ELECTRIC SUPPLY INC	20/21 BLANKET PO FOR - MISC. BUILDING RE	90.90
03/03/2021	SERVPRO OF ROMULUS	CARPET CLEANING FIRE STATION #2	105.00
03/03/2021	SHARON GRIER	24 SERVICE HOURS, MIDC PROGRAM FEBRUARY	2,400.00
03/03/2021	SPYGLASS TECHNOLOGY ADVISORS, INC.	TELECOMMUNICATIONS COST SAVINGS CONSULTI	5,688.96
		TELECOMMUNICATIONS COST SAVINGS CONSULTI	1,604.40
			<u>7,293.36</u>
03/03/2021	STATE OF MICHIGAN	DISBURSE 2020 C.T. FOR FEB 1- 15 2021 -	23,338.73
		DISBURSE 2020 C.T. FOR FEB 1- 15 2021 -	65,997.46
			<u>89,336.19</u>
03/03/2021	STERICYCLE, INC.	20/21 BLANKET PO REMOVAL OD PD MEDICAL W	19.02
		20/21 BLANKET PO REMOVAL OD PD MEDICAL W	19.02
		20/21 BLANKET PO REMOVAL OD PD MEDICAL W	19.02
		20/21 BLANKET PO REMOVAL OD PD MEDICAL W	19.02
			<u>76.08</u>
03/03/2021	STORMWIND LLC	STORMWIND TRAINING (19 MONTH CO-TERM) S	1,025.00
03/03/2021	SUBURBAN OCCUPATIONAL HEALTH	DRUG SCREENS	280.00
		20/21 BLANKET PO EMPLOYEE PROCESSING FOR	215.00
			<u>495.00</u>

03/03/2021	THE ACCUMED GROUP	JANUARY 2021 EMS/FIRE SERVICES	1,463.33
03/03/2021	THE NUNLEY LAW GROUP, PLLC	25.8SERVICE HOURS, MIDC PROGRAM - ROYCE	2,580.00
03/03/2021	TERESA PATTON	20/21 INVERTED PO FOR MIDC 34TH DISTRICT	5,833.33
03/03/2021	THE PUBLIC SAFETY GROUP	CRIMES IN PROGRESS(VIRTUAL) FEB3,2021 &	627.00
		HOSTAGE NEGOTIATION (VIRTUAL) FEB 10,2021	418.00
		CULTURAL DIVERSITY (VIRTUAL) MARCH 3,20	209.00
			1,254.00
03/03/2021	TODD WENZEL BUICK GMC OF WESTLAND	PARTS TO REPAIR RADIATOR AND FAN ON TRUC	1,098.55
		20/21 BLANKET PO MISC MECHANIC SUPPLIES	375.98
		20/21 BLANKET PO MISC MECHANIC SUPPLIES	352.21
			1,826.74
03/03/2021	TRUCK PRO LLC	20/21 BLANKET PO FOR MECHANICS - DPW	704.52
03/03/2021	MSDSOONLINE INC.	ITB 17/18-27 3RD ANN. PYMT. 3 YR ONLINE	3,399.00
03/03/2021	VERIZON CONNECT NWF INC.	20/21 INVERTED PO- NETWORKFLEET GSA HARD	194.28
03/03/2021	VERIZON WIRELESS	20/21 INVERTED PO FPR POLICE CELLULAR SE	809.20
03/03/2021	VERIZON WIRELESS	ACCT # 242053368-00001 M2M POLICE CAR MO	733.72
03/03/2021	VRC COMPANIES LLC	SCANNED NEWSPAPERS ROMULUS ROMAN (2008)-	243.19
03/03/2021	GRAINGER INC.	20/21 BLANKET PO - FOR MISCELLANEOUS PUR	2.78
		20/21 BLANKET PO - FOR MISCELLANEOUS PUR	13.38
		20/21 BLANKET PO - FOR MISCELLANEOUS PUR	11.35
			27.51
03/03/2021	WASTE MANAGEMENT	20/21 INVERTED PO-RESIDENTIAL TRASH PICK	89,074.83
03/03/2021	WAYNE COUNTY	20/21 INVERTED PO-TRAFFIC SIGNAL MAINTEN	511.25
		WO 47043 MERRIMAN ROAD ECORSE-VAN BORN C	1,357.15
			1,868.40
03/03/2021	WAYNE COUNTY DOE	FEB 2021 RV FIXED SEWAGE CUST #500373	32,421.49
03/03/2021	WAYNE COUNTY LAND BANK	DISBURSE 2020 C.T. FOR FEB 1- 15 2021	538.89
03/03/2021	CITY OF WAYNE	36345 VAN BORN SEWER CONS 01/01-01/31/20	2,221.31
03/03/2021	WEST SHORE SERVICES, INC.	FIRE TRUCK L302 REPAIR	255.00
03/03/2021	WESTLAND FIRE EXTINGUISHER, INC.	FIRE EXTINGUISHERS FOR THREE ANIMAL CONT	198.00
		20/21 INVERTED PO FIRE EXTINGUISHER INSP	257.00
		20/21 INVERTED PO FIRE EXTINGUISHER INSP	326.00
		20/21 INVERTED PO FIRE EXTINGUISHER INSP	100.00
		20/21 INVERTED PO FIRE EXTINGUISHER INSP	917.00
		20/21 INVERTED PO FIRE EXTINGUISHER INSP	48.00
			1,846.00

03/03/2021	WESTLAND LOCK & KEY, INC.	20/21 BLANKET PO FOR BUILDING MAINT - DP	30.00
03/03/2021	WOODLAND MEADOWS LANDFILL	20/21 INVERTED PO FOR RESIDENT DUMP PASS	225.00
		20/21 INVERTED PO FOR RESIDENT DUMP PASS	135.00
		20/21 INVERTED PO FOR RESIDENT DUMP PASS	90.00
			450.00
03/03/2021	YOUNG, PAUL	UB refund for account: 016445	75.33
03/03/2021	ZONES, LLC	ADOBE CREATIVE CLOUD FOR TEAMS (ALL APPS	1,000.00
		ANNUAL MAINTENANCE FOR BARRACUDA WEB SEC	1,560.00
			2,560.00
POOL TOTALS:			
Total of 152 Checks:			722,008.20
Less 0 Void Checks:			0.00
Total of 152 Disbursements:			722,008.20



City of Romulus

Communication

Council Meeting Held:
Item No. 12

March 8, 2021

Councilperson Abdo: _____

Councilperson Barden: _____

Councilperson Roscoe: _____

Councilperson Talley: _____

Councilperson Wadsworth: _____

Councilperson Webb: _____

Councilperson Williams: _____



City of Romulus

Adjournment

Council Meeting Held:

March 8, 2021

Item No. 13

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED