



**CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA
March 22, 2021
7:30 PM**

TO PARTICIPATE IN THE MEETING USING ZOOM:

Click the following link: <https://us02web.zoom.us/j/83226836698> Meeting ID: **832 2683 6698**

To participate by phone, dial: 1-646-558-8656, Enter the meeting ID, followed by the # sign.

Pledge of Allegiance

Roll Call

1. Agenda

- A. Approval of Agenda

2. Minutes

- A. Approval of minutes from the regular meeting held on Monday March 8, 2021 at 7:30p.m.
- B. Approval of minutes from the special meeting(s) held on Monday March 8, 2021 at 6:45 p.m. to discuss charter amendment(s) and electronic council meetings.

3. Petitioner

4. Chairperson's Report, John Barden, Mayor Pro-Tem

- A. Approval of the Chairperson's Report

5. Mayor's Report – LeRoy D. Burcroff, Mayor

- A. Recreation Passport Grant Application
- B. Wayne County Park Improvement Grant Award - Elmer Johnson's Park
- C. Waive the Bidding for the Relocation Cost of the 34th District Court
- D. ITB 20/21-11 Barth Road Water Main Replacement & Road Reconstruction
- E. Piggyback on Novi Bid ITB 20-15
- F. Piggyback on Florida Sherriff's Association Contract - 2019 Ford E-450 Ambulance
- G. Introduction of Budget Amendment 20/21-16
Local Streets
- H. Introduction of Budget Amendment 20/21-17
Recreation
- I. Introduction of Budget Amendment 20/21-18
Recreation
- J. MOU of m/Parks/Safari Club International (SCI) Archery

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. Approval of the Honorary Street Sign Dedication Policy
- B. Approval of Ballot Language for August 3, 2021 Special (Primary) Election
- C. Second Reading and Final Adoption of Budget Amendment 20/21-15
- D. Request for a Special Meeting on March 29, 2021, @ 7:30 p.m. to consider a motion to declare State of Emergency

- 7. Treasurer's Report – Stacy Paige, Treasurer**
- 8. Public Comment** - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
- 9. Unfinished Business**
- 10. New Business**
- 11. Warrant**
 - A.** Approval of Warrant #: 21-6 Checks presented in the amount of \$1,582,929.01
- 12. Communication**
- 13. Adjournment**



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a “*Request to Address*” card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.
2. When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.
3. Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.
4. Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.
5. No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.
6. All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.
7. This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.
8. Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.
9. The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council’s agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk’s Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.



City of Romulus

Agenda

Council Meeting Held: **March 22, 2021**

Item No. A.

General Description: Approval of Agenda

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Minutes

Council Meeting Held: **March 22, 2021**

Item No. A.

General Description: Approval of minutes from the regular meeting held on Monday March 8, 2021 at 7:30p.m.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING

March 8, 2021

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

THIS MEETING WAS HELD ELECTRONICALLY VIA ZOOM MEETING TELECOMMUNICATIONS

The meeting was called to order by Mayor Pro-Tem John Barden at 7:30 p.m.

Pledge of Allegiance – Led by Councilperson Wadsworth

Roll Call

Present: Kathy Abdo, John Barden, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams

Absent / Excused: Celeste Roscoe

Administrative Officials in Attendance:

Leroy Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney;

Kevin Krause - Director of Emergency & Fire Services; Stephen Dudek - Director of Technology Services

1. Agenda

- A.** Moved by **Tina Talley**, seconded by **Kathy Abdo** to accept the agenda as presented.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

2. Minutes

- A. Res. #21-067** Moved by **William Wadsworth**, seconded by **Tina Talley** to approve the minutes from the regular meeting held on March 1, 2021, at 7:30 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- B. Res. #21-068** Moved by **Kathy Abdo**, seconded by **Tina Talley** to approve the minutes from the special meeting(s) held on March 1, 2021, at 6:00 p.m. to discuss the Honorary Street Sign Dedication Policy and at 6:30 p.m. to discuss the Quarterly Investment Report.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

3. Petitioner - None

4. Chairperson's Report, John Barden, Mayor Pro-Tem

- A. Res. #21-069** Moved by **Tina Talley**, seconded by **William Wadsworth** to adopt a memorial resolution for the family of Oscar Hamilton.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

Moved by **Tina Talley**, seconded by **Eva Webb** to accept the Chairperson's Report.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

5. Mayor's Report – LeRoy D. Burcroff, Mayor

- A. Res. #21-070** Moved by **Eva Webb**, seconded by **Tina Talley** to concur with administration and grant authorization for Mayor and Clerk to enter into the Flexible Benefits Spending Plan Amendment.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- b. Res. #21-071** Moved by **Kathy Abdo**, seconded by **William Wadsworth** to concur with the administration and introduce budget amendment 20/21-15 to purchase an EMS rescue vehicle.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
Fire				
<u>Expense</u>			\$ 94,340.00	\$ 94,340.00
205-966-999.661	Transfer Out-Motor Vehicle Fund	\$-		
Fund Balance				
205-000-393-336	Fire Fleet Upgrade Assignment	\$125,000.00	\$(112,562)	\$12,438.00
Motor Vehicle Fund				
<u>Expense</u>				
661-258-970.138	Motor Vehicle Capital Outlay	\$112,562.00	\$94, 340.00	\$206,902.00
<u>Revenue</u>				
661-000-699-205	Transfer-in Fire	\$-	\$206,902.00	\$206,902.00

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. **Res. #21-072** Moved by **Eva Webb**, seconded by **Tina Talley** to approve the requests for a one (1) hour study session on April 5, 2021, at 6:00 p.m., a one (1) hour study session on April 12, 2021, at 6:00 p.m., and a public hearing request for May 3, 2021, at 6:30 p.m. for the purposes of the 2021/2022 proposed budgets.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

7. Treasurer's Report – Stacy Paige, Treasurer

- 8. Public Comment** - A member of the public inquired about the Petitioner section of the Agenda.

- 9. Unfinished Business** - Clerk Bragg responded to the inquiry sought under the Public Comment section of the agenda.

- 10. New Business** - None

11. Warrant

- A. **Res. #21-073** Moved by **Kathy Abdo**, seconded by **Tina Talley** to approve Warrant #: 21-5 Checks presented in the amount of \$722,008.20.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb

Nays - Williams

Motion Carried

12. Communication

Councilperson Talley thanked Councilperson Webb for sharing additional information on the Hamilton family. Councilperson Williams thanked Director Krause and Chief of Staff Wojtylko for following Wayne County guidelines on vaccine distribution. She reminded residents that Forgotten Harvest will be at the Romulus High School every Tuesday from 12:00 p.m. - 3:00 p.m.

13. Adjournment

Moved by **William Wadsworth**, seconded by **Kathy Abdo** to adjourn the meeting at 8:08 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on March 8, 2021.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Minutes

Council Meeting Held: **March 22, 2021**

Item No. B.

General Description: Approval of minutes from the special meeting(s) held on Monday March 8, 2021 at 6:45 p.m. to discuss charter amendment(s) and electronic council meetings.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



**MINUTES OF THE ROMULUS CITY COUNCIL SPECIAL MEETING – STUDY SESSION
March 8, 2021**

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

THE MEETING WAS HELD ELECTRONICALLY VIA ZOOM MEETING TELECOMMUNICATIONS

The meeting was called to order at 6:00 p.m. by Mayor Pro-Tem John Barden.

1. Roll Call

Present: Kathy Abdo, John Barden, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams
Absent / Excused: Celeste Roscoe

Administrative Officials in Attendance:

Leroy Burcroff, Mayor
Ellen L. Craig-Bragg, Clerk
Stacy Paige, Treasurer

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney;
Kevin Krause - Director of Emergency & Fire Services; Carol Maise - City Planner; Stephen Dudek -
Director of Technology Services

- 2.** Moved by **Tina Talley**, seconded by **Eva Webb** to accept the Special Meeting Study Session Agenda as presented.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

3. Discussion: Charter Amendments & Electronic Council Meetings

Discussions were led by City Attorney Hitchcock. Mr. Hitchcock reviewed the purpose of amending the city charter to include publications to electronic sites the term for the designation of the official newspaper from yearly to bi-yearly. Mr. Hitchcock stated that he sought out the advice from the State Attorney General's Office as to adding multiple amendments to one (1) ballot language. Proposed resolution for a charter amendment will be brought before City Council at the next regular meeting. An update was given by Mike Laskaska, Director of Communications & Community Development, on the renovation of the Council Chambers, with a possible final completion date of early May. Attorney Hitchcock gave a brief summary of the two bills that are before legislative committees to extend the "no reason" electronic meetings of a public body to the 4th quarter or end of the year.

4. Public Comment

A member of the public inquired about the charter amendment and the percentage of printed newspapers turned digital.

- 5.** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to adjourn the Special Meeting at 7:24 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on March 8, 2021.

A handwritten signature in black ink, reading "Ellen L. Craig-Bragg".

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Petitioner

Council Meeting Held:

March 22, 2021

Item No. 6

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held: **March 22, 2021**

Item No. A.

General Description: Approval of the Chairperson's Report

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **March 22, 2021**

Item No. A.

General Description: Recreation Passport Grant Application

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Recreation Passport Grant Application
DATE: March 17, 2021

I concur with the recommendation of Merrie Druyor, Economic Development Coordinator/Director of Authorities for DDA and TIFA, and respectfully request City Council authorize the Romulus Parks and Recreation Department in partnership with the Romulus Downtown Development Authority to submit an application for the DNR Recreation Passport Grant for enhancements at MaryAnn Banks Park on behalf of the City of Romulus.

Motion by _____, supported by _____, to concur with the administration and authorize the Romulus Parks and Recreation Department in partnership with the Romulus Downtown Development Authority to submit an application for the DNR Recreation Passport Grant for enhancements at MaryAnn Banks Park on behalf of the City of Romulus.

MEMORANDUM

TO: Mayor LeRoy D. Burcroff

FROM: Merrie Druyor, Economic Development Coordinator/Director of Authorities for DDA and TIFA 

DATE: March 17, 2021

SUBJECT: Recreation Passport Grant Application

I respectfully request the approval to authorize the Romulus Parks and Recreation Department in partnership with the Romulus Downtown Development Authority to submit an application for the DNR Recreation Passport Grant for enhancements at MaryAnn Banks Park on behalf of the City of Romulus.

Our city attorney has reviewed the resolution and approved it.

If I can be of any further assistance to you regarding this matter, please contact me.

**RECREATION PASSPORT GRANT PROGRAM
RESOLUTION OF AUTHORIZATION - LOCAL UNIT OF GOVERNMENT
MATCH WITH DONATED FUNDS**

WHEREAS, the Romulus City Council supports the submission of an application titled, "MaryAnn Banks Park Enhancements" to the Recreation Passport Grant Program for development of the ice rink rehabilitation and the expansion of the pathway to allow for ADA compliance at MaryAnn Banks Park; and,

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan OR Current Annual Capital Improvement Plan; and

WHEREAS, the City of Romulus is hereby making a financial commitment to the project in the amount of \$37,500.00 matching funds, in cash and/or force account; and

WHEREAS, if this grant is awarded the applicant commits its local match and donated amounts from the following sources:

City of Romulus Downtown Development Authority	\$37,500.00
City of Romulus	\$ in kind labor services
Total sum of donations	\$37,500.00

NOW THEREFORE, BE IT RESOLVED that the Romulus City Council hereby authorizes submission of a Recreation Passport Grant Program application for \$150,000.00 and further resolves to make available a local match through financial commitment and donation(s) of \$37,500.00 25 (%) of a total \$150,000.00 project cost, during the 2021/2022 fiscal year.

AYES: _____
NAYES: _____
ABSENT: _____

MOTION APPROVED.

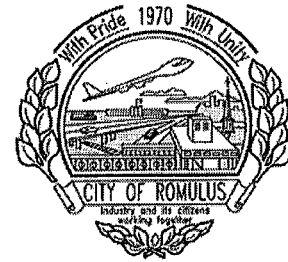
I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by _____ of _____ at their regular meeting held on _____, 2021, at 7:30 p.m. in _____, with a quorum present.

Ellen Craig-Bragg,
City Clerk, City of Romulus

Dated: _____



Passport Grant Project Cost Summary Mary Ann Banks Park Upgrades



34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 522-6427

PROJECT: Mary Ann Banks Park Upgrades
LOCATION: City of Romulus
WORK: Park Upgrades w/ Pedestrian Facilities

DATE: March 17, 2021
PROJECT #: 0155-21-0030
ESTIMATOR: K. Klieber
CHECKED BY: J. Katers
CURRENT ENR:

DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
Mobilization, Max	LSUM	1	\$ 10,000.00	\$ 10,000.00
Erosion Control	LSUM	1	\$ 2,500.00	\$ 2,500.00
Conc Pavt, Nonreinf, 6 inch (Play Equipment Pad)	Syd	15	\$ 30.00	\$ 450.00
Sidewalk, Conc, 4 inch (Connection to Pavillion/Playground/Restrooms)	Sft	824	\$ 10.00	\$ 8,240.00
Station Grading (Walking Path Around the Park)	Sta	6	\$ 1,000.00	\$ 6,000.00
HMA, 36A, 4 inch (Walking Path Around the Park)	Ton	118	\$ 120.00	\$ 14,160.00
Aggregate Base, 6 inch (Walking Path Around the Park)	Syd	670	\$ 12.00	\$ 8,040.00
Ornamental Plantings	Sft	170	\$ 6.00	\$ 1,020.00
Surface Restoration, Seeding	Syd	88	\$ 5.00	\$ 440.00
Planting Mix, 12 inch Deep	Cyd	7	\$ 50.00	\$ 350.00
Ice Rink Surface Resurfacing ¹	LSUM	1	\$ 36,000.00	\$ 36,000.00
Accessible Platform Swing, Equipment Purchase	Ea	1	\$ 3,000.00	\$ 3,000.00
Accessible Platform Swing, Installation	Ea	1	\$ 3,000.00	\$ 3,000.00
6' Bench, Installed	Ea	3	\$ 700.00	\$ 2,100.00
Park Furniture ²	LSUM	1	\$ 8,000.00	\$ 8,000.00

Construction Subtotal \$ 103,300.00
20% Contingency = \$ 20,700.00
10% Design Cost = \$ 10,400.00
15% Construction Engineering = \$ 15,500.00

TOTAL OPINION OF PROBABLE CONSTRUCTION COST = \$ 149,900.00

Assumptions:

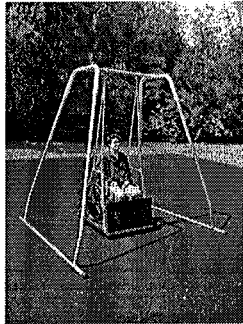
1) 2" HMA Resurface of 13,775 sft Ice Rink; includes surface preparation, leveling of surface, removal of ~500 lft of HMA curb, HMA paving and regrading & restoration of perimeter; estimate based on quote provided by Rey-Mart Asphalt, Inc on March 17, 2021

2) Includes pieces such as accessible picnic tables, spectator bleachers and recreation equipment



ONE BAY MODELS

ONE BAY MODEL 382-404H Portable Wheelchair Swing with Frame - Adult platform



Wheelchair Swing with Frame - Adult Platform- To from Hanger

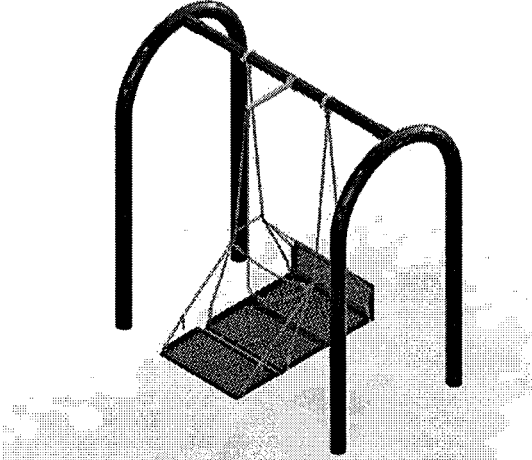
Item No		Use Zone	Weight	MSRP	Sale Price
382-404H	Portable FOB: MISSOURI Factory Manufactured in the US Ships via Truckline	20' x 32'	315 lbs.	\$2,400.00	\$ 1,789.00
582-985 OPTIONAL 'PULL CHAIN ATTACHMENT'	2 3/8" OD Rail 'Pull Chain Attachment' FOB: MISSOURI Factory Manufactured in the US Ships via Truckline Ships UPS. <i>Riders can swing themselves for even more independence.</i>		25 lbs.	\$240.00	\$ 208.00

ONE BAY MODEL 382-404H Portable Wheelchair Swing with Frame - Adult platform



(Pictured above : Permanent swingset #381-404H (Includes adult wheelchair swing platform and swingset frame)

ONE BAY MODEL 581-702-WC Wheelchair Swing (with HD 6" OD Arch Post Permanent Frame)



Wheelchair Swing (with HD 6" OD 'Arch Post' Permanent Swingset Frame) (581-702-WC shown above)

Item No		Use Zone	Weight	MSRP	Sale Price
581-702-WC-5	Permanent HD Swingset Includes Wheelchair Swing Platform, and Pull Chain attachment. FOB: MISSOURI Factory Manufactured in the US Ships via Truckline	20' x 32'	739 lbs.	\$3,076.00	\$ 3,379.00

Wheelchair Swing with Frame - Adult Platform- To from Hanger

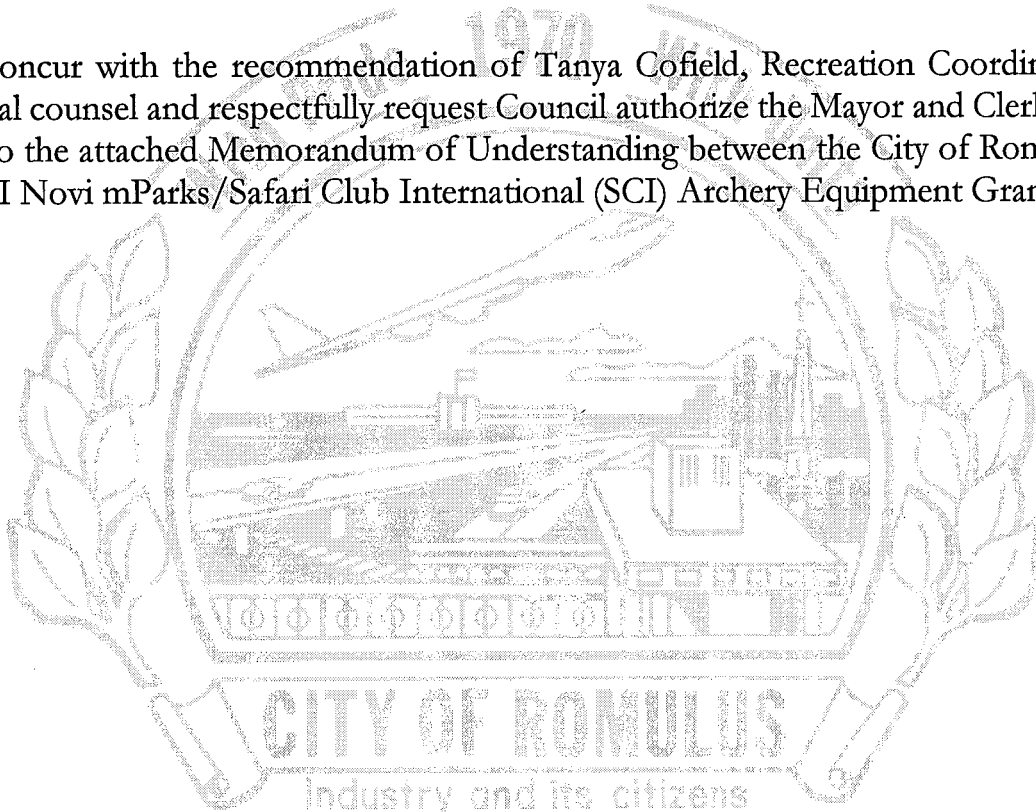
Item No		Use Zone	Weight	MSRP	Sale Price
381-404H	Permanent FOB: MISSOURI Factory Manufactured in the US Ships via Truckline	20' x 32'	315 lbs.	\$2,400.00	\$ 1,789.00
582-985 OPTIONAL 'PULL CHAIN ATTACHMENT'	2 3/8" OD Rail 'Pull Chain Attachment' FOB: MISSOURI Factory Manufactured in the US Ships via Truckline Ships UPS. <i>Riders can swing themselves for even more independence.</i>		25 lbs.	\$240.00	\$ 208.00

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: MOU for mParks/Safari Club International (SCI) Archery
DATE: March 17, 2021

I concur with the recommendation of Tanya Cofield, Recreation Coordinator and legal counsel and respectfully request Council authorize the Mayor and Clerk to enter into the attached Memorandum of Understanding between the City of Romulus and SCI Novi mParks/Safari Club International (SCI) Archery Equipment Grant.



Motion by _____, supported by _____, to concur with the administration and authorize the Mayor and Clerk to enter into the attached Memorandum of Understanding between the City of Romulus and SCI Novi mParks/Safari Club International (SCI) Archery Equipment Grant.

INTEROFFICE MEMORANDUM

TO: Mayor LeRoy D. Burcroff
FROM: Tanya Cofield, Recreation Department Coordinator
SUBJECT: MOU for mParks/Safari Club International (SCI) Archery
Equipment Grant
DATE: March 17, 2021

The Parks and Recreation Department has received an SCI Novi mParks Archery Equipment Grant, for continued programming at the Elmer Johnson's Park Archery Range. This grant will provide equipment for programming in our underutilized archery range. We have selected two individuals to instruct classes. They will be attending the USA Archery Training Academy and become certified as Archery Level 2 Instructors. The academy is scheduled for April 17, 2021, and our hope is to run classes beginning in May of this year. The Parks and Recreation Department is working towards more outdoor programming in lieu of the current COVID guidelines. We hope this project will bring more individuals into our park to learn archery skills. We will receive the tools needed to start the program and continue to serve our city and archers from around Michigan. We would like to request acceptance of this equipment grant to get the project started.

Should you concur, I respectfully request you forward this document to City Council for approval on March 22, 2021.

If I can provide any further information, please do not hesitate to contact me.

C Julie Wojtylko, Chief of Staff

Mike Laskaska, Director of Communications and Community Services



A Cooperative Agreement made between City of Romulus Parks and Recreation and the Michigan Recreation and Park Association (mParks) Archery Focus Area to train staff and implement an archery program.

Funding for the equipment is provided by the Safari Club International (SCI) Novi Chapter. The name of this grant is: The SCI Novi mParks Archery Equipment Grant
Requirements of this agreement are defined as:

Agency

- Send up to two employees to attend a one day mParks Archery Training Academy who, upon completion, will be certified as USA Archery Level 2 Instructors. The Academy is scheduled for **APRIL 17** from 8:30 a.m. – 5 p.m. at The Hawk-Farmington Hills Community Center, 29995 West Twelve Mile Road, Farmington Hills, MI 48334. You must register and pay \$120/employee to attend the Archery Training Academy <https://www.mparks.org/events/EventDetails.aspx?id=1487192&group=> Contact Bryan Farmer, mParks Archery Focus Area Chair for more information and how to register by March 26, bfarmer@fhgov.com
- Implement an archery program in respective community by the end of 2021. The SCI Novi and mParks Archery logos or name must be included in program descriptions and marketing. Logos will be provided to you upon the completion of this agreement.
- Provide safe storage for archery equipment that is provided as a part of this program.
- Require a staff person from your Agency to become a member of and attend 3-4 mParks Archery Focus Area meetings annually, until your Agency no longer offers archery programs.
- All equipment from the grant will be collected from your agency and given to another communities, should you determine that your Agency will no longer offer archery programs or your Agency does not have a staff person involved in the mParks Archery Focus Area.
- Your Agency must complete an Administrative Survey for archery programming in the Fall of each year. A survey link will be provided by the mParks Archery Focus Area.
- Your Agency must send an annual survey to all archery program participants in the Fall of each year. A survey link will be provided by the mParks Archery Focus Area. In your communication to archery participants, you must include: *Thank you for your participation in our archery program. We were able to offer archery programs because of a SCI-Novis mParks Archery Equipment Grant we received. Please check out all that SCI-Novis has to offer <https://www.scinovi.com>*
- Your community must have the goal of building an archery range in a public park.

mParks - Archery Focus Area

- Provide all resources for the April 17 training including lunch.
- Certify participants who successfully complete the mParks Archery Training Academy.
- The following archery equipment will be shipped to agency. Equipment Package provided includes:

8	Right-Handed Genesis Compound Bows
2	Left-Handed Genesis Compound Bows
60	Easton 1820 Aluminum Arrows complete (5 Dozen)
5	Morrell 33" Eternity Targets
1	HD Arrow Curtain Netting- 30' wide
1	Lancaster Maintenance & Repair Kit
1	Wheeled Bow Rack for 16 Bows
10	Floor Quivers

Indemnification: The partner agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless mParks and their officers, directors, employees and agents and the program funders from and against any and all claims, liabilities, losses and expenses (including reasonable attorney fees) which directly or, indirectly, wholly or partially arise from or in connection with any act or omission of Partner, its employees, or agents in carrying out any project except to the extent that such claims, liabilities, losses and expenses arise from or are related to any act of omission of mParks and their officers, directors, employees or agents and program funders.

mParks Representative

Agency Representative

Date

Date



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **March 22, 2021**

Item No. B.

General Description: Wayne County Park Improvement Grant Award - Elmer Johnson's Park

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Wayne County Park Improvement Grant Award – Elmer Johnson's Park
DATE: March 17, 2021

I concur with the recommendation of Tanya Cofield, Recreation Coordinator, and City Attorney Stephen Hitchcock and respectfully request City Council adopt a resolution authorizing the Mayor and Clerk to enter into the attached Inter-Governmental Agreement with Wayne County to update the Men's and Women's Restrooms at Elmer Johnson's Park located at 9755 Ozga Road. The City's local share will be \$10,571.00.

Victoria Trush, Assistant Finance Director, has verified funds for this acquisition will be available pending budget amendment 20/21-18 (Mayor's Report 5I) in the Capital Outlay –Rec Grant (Local) account #101-751-970.751.

Motion by _____, supported by _____, to concur with the administration and authorize the Mayor and Clerk to enter into the attached Inter-Governmental Agreement with Wayne County to update the Men's and Women's Restrooms at Elmer Johnson's Park located at 9755 Ozga Road. The City's local share will be \$10,571.00.

INTEROFFICE MEMORANDUM

TO: Mayor LeRoy D. Burcroff
FROM: Tanya Cofield, Recreation Coordinator
SUBJECT: Wayne County Park Improvement Grant Award – Elmer Johnson’s Park
DATE: March 16, 2021

On November 17, 2020, the Parks and Recreation Department received notice of FY 2020-2021 Wayne County Park Improvement funding allocation in the amount of \$26,429.00, with the City contributing \$10,571.00 to the upgrades.

We submitted a proposal to use these funds at Elmer Johnson’s Park located at 9755 Ozga Road, Romulus, MI 48174 to update the Men and Women’s Restrooms with new bathroom fixtures and other equipment. Elmer Johnson’s Park is a highly used park and bringing the restrooms back to working order will encourage more outdoor activity.

At the recommendation of Alicia Bradford, Wayne County Parks Division Director, we are requesting a motion to accept this attached Intergovernmental Agreement with Wayne County for the improvements listed above. Should you concur with the recommendations, please forward to Romulus City Council for a resolution of support for acceptance of this Intergovernmental Agreement and Park Improvement Grant awarded to the City of Romulus.

This agreement has been reviewed by the City Attorney and recommended for approval.

If you have any questions or require further information, please feel free to contact me.

C Julie Wojtylko, Chief of Staff

Mike Laskaska, Director of Communications and Community Services

AGREEMENT
between
THE CHARTER COUNTY OF WAYNE
and
THE CITY OF ROMULUS
for
Improvements to
ELMER JOHNSON'S PARK
FY 2020-2021

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THIS AGREEMENT (“Agreement”) is between the County of Wayne, Michigan, a public body corporate and Home Rule Charter County, acting through its Department of Public Services, Parks Division (hereinafter the “County”) and the City of Romulus, a Michigan municipal corporation (hereinafter “City”).

1. PURPOSE

1.01 The County and City have an interest in entering into cooperative parks and recreation projects that are mutually beneficial to the citizens of Wayne County.

2. SCOPE OF THE PROJECT

2.01 The County will cooperatively fund the construction of improvements (the “Project”) at Elmer Johnson's Park, located in the City (individually, “Site” or collectively, “Sites”), for the citizens of Wayne County, at the location(s) described in **Exhibit A** attached hereto and made a part hereof. The County will finance any improvements agreed upon by the Chief Executive Officer for the County or his/her designee and the Mayor of the City or his/her designee, in creation of the Project under the limitations indicated in Sections 3, 4 and 5.

3. TERM OF CONTRACT

3.01 The effective date of this Agreement is upon approval of the County Commission and shall terminate on **September 30, 2023 at 11:59 p.m.**

3.02 If City fails to complete the Project by the termination date as stated in Section 3.01, the parties agree that the County shall be under no further obligation to provide any remaining funds committed hereunder.

4. COUNTY'S COVENANTS

4.01 The County will assist in funding construction of the Project described in **Exhibit B** attached hereto and made a part hereof. The FY 2020-2021 funding provided by the County for the recreational Project shall not exceed **Twenty Six Thousand Four Hundred Twenty Nine Dollars (\$26,429)**.

5. CITY'S COVENANTS

5.01 Prior to construction of any portion of the Project, City shall provide the County with documents evidencing title to each Site, including, but not limited to, deeds, assignments, leases, land contracts, and mortgage instruments. The documents must specify all covenants, restrictions, easements, or other encumbrances on each Site.

5.02 City warrants that it is the legal owner with good, valid, and clear title to each Site and that each Site is accurately described in **Exhibit A**. City shall hold harmless and defend the County against any claims, demands, penalties, fines, liabilities, settlements, damages, costs or expenses, including but not limited to, court costs and litigation expenses, known or unknown, contingent or otherwise, arising out of or in any way related to an action by a third party to quiet title in any Site described in **Exhibit A**.

5.03 City shall keep accurate records and account of the Project costs that shall be accessible for inspection and audit by a representative of the County.

5.04 City shall submit to the County no more frequently than once every 30 days, a certified application for reimbursement of acceptable Project costs together with all contractor

and subcontractor certified invoices and any required supporting documentation for reimbursement, which shall be made upon receipt and approval of the application for reimbursement. The County is under no obligation to reimburse City for any unapproved costs or costs outside the scope of this Agreement.

5.05 City shall be responsible for financing the Project beyond the financial commitment the County has made as indicated in Section 4.01.

5.06 City shall operate and maintain improvements for public recreation, and that it shall allow each park to be open to the public on equal and reasonable terms and that no individual shall be denied ingress or egress thereto or the use thereof on the basis of sex, race, color, religion, national origin, residence, age or handicap.

5.07 City agrees that in consideration of the financial commitment that the County is providing for the Project, City shall operate each Site as a recreational facility for no less than ten (10) years after the Project is completed.

5.08 City will develop signage at its own expense, which recognizes the County as a donor at each Site. The signage shall comply with the specifications described in **Exhibit C** attached hereto and made a part hereof. The County shall have the right to approve the signage. Such approval will not be unreasonably withheld or delayed. City shall install the signage prior to the Project's completion.

5.09 City agrees to provide the County with an opportunity to participate in planning any press conference, ribbon cutting ceremony, opening ceremony, or other public/media announcement related to the Project ("media event"). City further agrees to provide the County with no less than thirty (30) days prior written notice of a proposed media event.

5.10 Breach of any of the provisions contained in this Article may be regarded as a material breach of this Agreement.

6. TERMINATION

6.01 This Agreement can be terminated by either party with or without cause upon thirty (30) days written notice, prior to commencing construction. If terminated prior to commencing construction of the Project, each party is solely responsible for its own costs, fees, and obligations incurred prior to the termination.

6.02 After the Project's construction is commenced, the County may terminate this Agreement with or without cause and shall be responsible for expenses previously approved by the County and incurred by City, not to exceed the amount stated in Section 4.01.

6.03 City may terminate this Agreement, with or without cause, after construction is commenced and shall return to the County any funding provided by the same under this Agreement.

6.04 This Agreement shall terminate if any Site is not operational and regularly open to the public.

7. DATA TO BE FURNISHED

7.01 City must maintain copies of all information, books, data, reports, records, etc., related to the Project. Such information and records shall be maintained for a period of three (3) years from the date City receives its final reimbursement payment under this Agreement.

7.02 Upon the request of the County or its authorized representative, including its Legislative Auditor General, City must furnish, without charge, copies of all information, books, records, data, reports, etc., of City, or any contractors, subcontractors, consultants or agents rendering or furnishing services under this Agreement, whether direct or indirect, that will permit adequate evaluation or audit of the services provided by City or any of its contractors, subcontractors, consultants or agents. City must include a similar covenant allowing for County audit in any agreement it has with a contractor, subcontractor, consultant or agent related to this Agreement. The County may delay reimbursement payments to City pending the results of any such audit without penalty or interest.

7.03 The County may schedule conferences at mutually convenient times with City administrative personnel to gather the information. If, as a result of any audit conducted by or for the County relating to City's performance under this Agreement, a discrepancy should arise as to the amount of compensation due City, City shall pay to the County on demand the amount of compensation in question. If City fails or refuses to make payment, in addition to other legal remedies available to the County, the County may retain said amount from any funds allocated to City but not yet disbursed under this Agreement or may offset such a deficiency against the compensation to be paid City in any concurrent, successive or future agreements between the parties.

7.04 City further acknowledges the right of the Wayne County Commission as a third-party beneficiary of this Agreement to sue for specific performance to enforce the audit rights provided herein for the Legislative Auditor General.

8. ADMINISTRATION

8.01 City must inform the County as soon as the following types of conditions become known:

- A. Probable delays or adverse conditions which do or may materially prevent meeting the objectives of this Agreement, including changes, transfer, or assignment of any real property interest related to any Site;
- B. Favorable developments or events that enable meeting time schedules or goals sooner than anticipated; or
- C. Any changes or modifications in appropriations and funding for the Project.

9. RELATIONSHIP OF PARTIES

9.01 The parties are independent entities. No liability or benefits, such as Workers' Compensation, pension rights, or insurance rights, arising out of, or related to a contract for hire or employer/employee relationship, accrues to either party or either party's agents, contractors, subcontractors, or employees as a result of this Agreement. No relationship, other than that of independent contractor will be implied between the parties, or either party's agents, employees, contractors, or subcontractors.

10. INSURANCE

10.1 City will require that all contractors undertaking work on the Project abide the terms, and provide insurance coverage in said amounts, as set forth in **Exhibit D**.

10.2 All insurance and bonds shall name the Charter County of Wayne and the City as insured or beneficiary.

11. HOLD HARMLESS

11.01 City agrees to remain responsible for its own negligence, or tortious acts, errors, or omissions, and the acts, errors, or omissions of any of its employees, contractors, subcontractors, consultants, or agents. It is agreed that the County is merely acting as a funding source for the Project and that any negligence, or tortious acts, errors, or omissions on the part of the County shall only arise out of providing these funds or processing reimbursement requests made by City as submitted pursuant to Section 5.04.

11.02 This hold harmless provision must not be construed as a waiver of any governmental immunity by the County or City or any of their agencies, or employees, as provided by statute or modified by court decisions.

12. LIABILITY

12.01 The County does not assume and is not responsible for, payment of any debt service, lien, or encumbrance, including, but not limited to, mortgage, promissory note, land contract, or other obligation, incurred prior to the signing or during the term of this Agreement.

12.02 This Agreement is not intended to create beneficial rights in any third party other than the Wayne County Commission. This Agreement is entered into for the sole benefit of the parties to this Agreement.

13. ENVIRONMENTAL MATTERS

13.01 City warrants to the County that City will not use Hazardous Materials (as defined in Section 13.06) at any Site in violation of any governmental regulation pertaining to the use, storage, treatment, transportation, manufacture, refinement, handling, production or disposal of Hazardous Materials.

13.02 City warrants that it is not in violation of governmental regulations pertaining to the use, storage, treatment, transportation, manufacture, refinement, handling, production or disposal of Hazardous Materials at any Site, and, to the best of City's knowledge, there have been no actions commenced or threatened by any party for noncompliance which affects a Site.

13.03 City will keep each Site free of Hazardous Materials except to the extent that the Hazardous Materials are stored or used in compliance with applicable local, state and federal regulations. City must not cause or permit any Site to be used to generate, manufacture, refine, transport, treat, store, handle, dispose of, transfer, produce, or process Hazardous Materials, except in compliance with governmental regulations. City shall not cause or permit, as a result of any intentional or unintentional act or omission on the part of City, any tenant, subtenant or occupant, the release, spill, leak or emission of Hazardous Materials at any Site or onto any other contiguous property.

13.04 Prior to commencing the Project, City must conduct and complete or cause to be conducted and completed an investigation, including a comprehensive environmental audit, studies, sampling, and testing, as the County deems necessary. A copy of any environmental audit, study, sampling or testing shall be provided to the County within ten (10) working days of City's receipt of such audit, study, sampling or testing. If the audit reveals the existence of any Hazardous Material at any Site, City shall immediately disclose the findings to the County. If

the County decides to proceed with the Project, City shall do or cause to be done all remedial, removal and other actions necessary to clean up and remove all Hazardous Materials on, under, from or affecting the Site as required by all applicable governmental regulations, to the satisfaction of the County, and according to all federal, state and local governmental authorities. Any audit conducted by the County is solely for the benefit, protection, and interest of the County. City or any third party cannot rely upon the audit conducted by the County for any purpose.

13.05 It is agreed that the County is merely acting as a funding source for the Project and that the County shall only be responsible for providing these funds and processing reimbursement requests made by City as submitted pursuant to Section 5.04. Therefore, the County shall not be responsible for any claims, demands, penalties, fines, liabilities, settlements, damages, costs or expenses, including attorney and consultant fees, investigation and laboratory fees, court costs and litigation expenses, known or unknown, contingent or otherwise, arising out of or in any way related to:

- A. The presence, disposal, release or threatened release of any Hazardous Materials on, over, under, from or affecting the Site or the soil, water, vegetation, buildings, personal property, persons or animals;
- B. Any personal injury (including wrongful death) or property damage (real or personal) arising out of or related to Hazardous Materials at a Site;
- C. Any lawsuit brought or threatened, settlement reached or government order relating to the Hazardous Materials with respect to a Site;
- D. Any violation of laws, orders, regulations, requirements or demands of government authorities, or any policies or requirements of any mortgage, which are based on or related to the Hazardous Materials used at a Site;
- E. This section applies to the presence, disposal, release, leakage, or threatened release of any Hazardous Materials prior to the effective date of this Agreement.

13.06 Hazardous Material means any material or substance:

- A. Which is or becomes defined as a hazardous substance, pollutant, or contaminant pursuant to the Comprehensive Environmental Response, Compensation and Liability Act (42 U.S.C. 9601 et. seq.) and any amendments thereto and regulations pursuant thereto;
- B. Containing gasoline, oil, diesel, fuel, or other petroleum products;
- C. Which is or becomes defined as hazardous waste pursuant to the Resource Conservation and Recovery Act (42 U.S.C. 6901 et. seq.) and any amendments thereto and regulations pursuant thereto;
- D. Containing polychlorinated biphenyl;
- E. Containing asbestos;
- F. Which is radioactive;

- G. The presence of which requires investigation or remediation under any governmental regulation; or
- H. Which is or becomes defined as a hazardous waste, hazardous substance, pollutant, contaminant, or biologically hazardous material under any governmental regulation.

14. COMPLIANCE WITH LAWS

14.01 Each party must comply with and must require its employees to comply with all applicable laws and regulations.

14.02 City must construct and develop the Project or cause the Project to be constructed and developed according to applicable local, state and federal laws.

15. AMENDMENTS

15.01 No amendment to this Agreement is effective unless it references this Agreement, is written, is signed and acknowledged by duly authorized representatives of both parties and approved by resolutions adopted by the Romulus City Council and the Wayne County Commission.

16. NONDISCRIMINATION PRACTICES

16.01 City shall require that all contractors, subcontractors, consultants and agents retained to perform work related to this Agreement comply with:

- A. Titles VI and VII of the Civil Rights Act (42 U.S.C. §§ 2000d et. seq.) and the United States Department of Justice Regulations (28 C.F.R. Part 42) issued pursuant to these Titles.
- B. The Age Discrimination Act of 1985 (42 U.S.C. §6101-07).
- C. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §794).
- D. The Americans with Disabilities Act of 1990 (42 U.S.C. §12101 et. seq.) and its associated regulations.
- E. The Elliot-Larson Civil Rights Act (P.A. 1976 No. 453)
- F. The Persons With Disabilities Civil Rights Act (P.A. 1976 No. 220).
- G. The anti-discrimination provisions as required by Section 120-192 of the Wayne County Code of Ordinances.

16.02 All contractors, subcontractors, consultants and agents retained by City to perform work related to this Agreement shall not:

- A. Refuse to recruit, hire, employ, promote or to bar or discharge from employment an individual, or discriminate against an individual in compensation, terms, conditions or privileges of employment because of race, color, creed, national origin, age, marital status, handicap, sex, religion, familial status, height or weight.
- B. Limit, segregate, or classify an employee or applicant for employment in a way which deprives or tends to deprive any individual of employment opportunities or otherwise adversely affects the employment status of an

employee because of race, color, creed, national origin, age, marital status, handicap, sex, familial status, height or weight.

- C. Print or publish or cause to be printed or published a notice, application, or advertisement relating to employment indicating a preference, limitation, specification, or discrimination based upon race, color, creed, national origin, age, marital status, handicap, sex, religion, familial status, height or weight.
- D. Except as permitted by rules and regulations promulgated pursuant to Section 120-192 of the Wayne County Code of Ordinances, or applicable state or federal law, make or use a written or oral inquiry or form of application that elicits or attempts to solicit information concerning the race, color, creed, national origin, age, marital status, handicap, sex, religion, familial status, height or weight, of prospective employees. City also shall not make or keep a record of that information or disclose such information.
- E. Make or use a written or oral inquiry or form of application that expresses a preference, limitation or specification based on religion, race, color, creed, national origin, age, height, weight, marital status, handicap, or sex.

16.03 City agrees that it will notify all of its contractors, subcontractors, consultants, or agents of their obligations relative to non-discrimination under this Agreement when soliciting the contractor, subcontractor, consultant, or agent. City will include the provisions of this Article in any contract, as well as provide the County with a copy of any agreement with a contractor, subcontractor, consultant, or agent completing work related to this Agreement.

16.04 All contractors, subcontractors, consultants and agents retained by City to perform work related to this Agreement shall not discriminate against any employee or applicant for employment, training, education, or apprenticeship connected directly or indirectly with the performance of this Agreement, with respect to hire, promotion, job assignment, tenure, terms, conditions or privileges of employment because of race, color, creed, national origin, age, marital status, handicap, sex, religion, familial status, height or weight. This Section does not apply if it is determined by the County Division of Human Relations that the requirements are bona fide occupational qualifications reasonably necessary to perform the duties required for employment. The burden of proof that the occupational qualifications are bona fide is upon City.

16.05 Breach of any of the covenants in this Article may be regarded as a material breach of this Agreement.

16.06 City acknowledges the right of the County Director of Human Relations to sue to enforce the provisions in this Article.

16.07 If City or any of its contractors, subcontractors, consultants, or agents does not comply with the non-discrimination provisions of this Agreement, the County may impose sanctions, as it determines to be appropriate, including but not limited to the cancellation, termination or suspension of this Agreement, in whole or in part.

16.08 In the event that City is or becomes subject to federal or state law which conflicts with the requirements of Section 120-192 of the Wayne County Code of Ordinances, the provisions of federal or state law shall apply and this Agreement shall be interpreted and

enforced accordingly. In accordance with the Elliot-Larson Civil Rights Act, P.A. 1976 No. 453, as amended, MCL 37.2101 *et seq.*, City covenants not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment because of race, color, religion, national origin, age, sex, weight, height, or marital status, and to require a similar covenant on the part of any contractor, subcontractor, consultant, or agent employed in the performance of this Agreement.

17. ETHICS IN CONTRACTING

17.01 City and all of its contractors must comply with Article 12 of Chapter 120 of the Wayne County Code of Ordinances governing "Ethics in Public Contracting" or any similarly existing City ordinances.

18. NOTICES

18.01 All notices, consents, approvals, requests and other communications ("Notices") required or permitted under this Agreement must be given in writing and mailed by first-class mail and addressed as follows:

If to City:
Recreation Coordinator
City of Romulus
11111 Wayne Road
Romulus, Michigan 48174

If to the County:
Director of Parks
Wayne County Parks
33175 Ann Arbor Trail
Westland, Michigan 48185
and
Director
Wayne County Department of Public Services
400 Monroe, Suite 300
Detroit, Michigan 48226

18.02 All notices are deemed given on the day of mailing. Either party to this Agreement may change its address for the receipt of notices at any time by giving notice to the other as provided. Any notice given by a party must be signed by an authorized representative of such party.

18.03 Termination notices, change of address notices, and other notices of a legal nature, are an exception and must be sent by registered or certified mail, postage prepaid, return receipt requested.

19. WAIVER OF ANY BREACH

19.01 No failure by a party to insist upon the strict performance of any term of this Agreement or to exercise any term after a breach constitutes a waiver of any breach of term. No waiver of any breach affects or alters this Agreement, but every term of this Agreement remains effective with respect to any other then existing or subsequent breach.

20. SEVERABILITY OF PROVISIONS

20.01 If any provision of this Agreement or the application to any person or circumstance is, to any extent, judicially determined to be invalid or unenforceable, the remainder of this Agreement, or the application of the provision to persons or circumstances other than those as to which it is invalid or unenforceable, is not affected and is enforceable.

21. MERGER CLAUSE

21.01 This Agreement, including the Exhibits contains the entire agreement between the parties and all prior negotiations and agreements are merged in this document. Neither party has made any representations except those expressly set forth in this Agreement. No rights or remedies are, or will be acquired by either party by implication or otherwise unless set forth herein.

21.02 This Agreement may be executed in counterparts, each of which will be deemed an original but all of which together will constitute one agreement.

22. JURISDICTION AND LAW

22.01 This Agreement, and all actions arising from it, must be governed by, subject to, and construed according to the laws of the State of Michigan. Each party consents to the personal jurisdiction of any competent court in Wayne County, Michigan, for any action arising out of this Agreement. Each party will not commence any action against the other because of any matter arising out of this Agreement, in any courts other than those in the County of Wayne, State of Michigan unless original jurisdiction is in the United States District Court for the Eastern District of Michigan, Southern Division, the Court of Claims, the Michigan Supreme Court or the Michigan Court of Appeals.

23. MISCELLANEOUS

23.01 It is mutually understood and agreed that neither of the parties hereto shall be held responsible for damages occasioned by delay or failure to perform where due to fire, strike, flood, acts of God, unavailability of labor, material, legal acts of public authorities, or delays caused by public carriers or third person (including contractors or subcontractors) which cannot reasonably be foreseen or provided against.

23.02 The parties agree that upon termination of this Agreement, the following sections shall survive termination and shall remain in full force and effect: 5.02; 11; 12; 13; 14 and 22.

23.03 The term "County" includes the Charter County of Wayne and all other associated, affiliated, or subsidiary departments or divisions now existing or to be created, their agents, and employees.

23.04 This Agreement must not be construed as a waiver of any governmental immunity the County or City, or any of their agencies, or employees, has as provided by statute or modified by court decisions.

23.05 The headings of the articles in this Agreement are for convenience only and must not be used to construe or interpret the scope or intent of this Agreement or in any way affect this Agreement.

24. AUTHORIZATION AND CAPABILITY

24.01 This Agreement has been approved, as evidenced by the attached Resolutions adopted by the Romulus City Council and the County Commission and executed by the County Executive and the Mayor of the City. Copies of such resolutions shall be attached to this Agreement.

24.02 Each party warrants that the person signing this Agreement is authorized to sign on behalf of its principal and is empowered to bind its principal to this Agreement.

25. SIGNATURE

25.01 The County and City, by their authorized officers and representatives have executed this Agreement as of the dates written below.

[SIGNATURES ON THE FOLLOWING PAGE]

City of Romulus
Elmer Johnson's Park

County Commission approved and execution authorized by Resolution	CHARTER COUNTY OF WAYNE
No. _____	By: _____
Date: _____	Warren C. Evans
	Its: County Executive
	Date: _____

STATE OF MICHIGAN)
)
COUNTY OF WAYNE)

This document was acknowledged before me on _____ by **Warren C. Evans**, on behalf of the Charter County of Wayne.

Notary Public, Wayne County, Michigan
County of Wayne, State of Michigan
My Commission Expires: _____
Acting in Wayne County

City of Romulus
Elmer Johnson's Park

Romulus City Council approved and execution authorized by Resolution	CITY OF ROMULUS
No. _____	By: _____
Date: _____	Leroy Burcroff
	Its: Mayor
	Date: _____

STATE OF MICHIGAN)
)
COUNTY OF WAYNE)

This document was acknowledged before me on _____ by **Leroy Burcroff**
on behalf of the City of Romulus.

Notary Public,
County of Wayne, State of Michigan
My Commission Expires: _____
Acting in Wayne County

APPROVED AS TO FORM:
By: _____/s/Raynard O. Jones
DEPT OF CORPORATION COUNSEL
APPROVAL DATE: 3/12/2021

EXHIBIT A: LEGAL DESCRIPTIONS

Elmer Johnson's Park

BEG N87DEG 11MIN 40S W 25.18FT FROM N 1/4 COR SEC 17 PT OF NW 1/4 SEC 17 T3S
R9E DESC AS BEG N87D 11M 40S W 309.23FT SOD 02M 25S E 435.60FT N87 D 11M 40SEC
W 423FT N0D 02MIN 25SEC W 435.60FT N87D 11M 40SEC W 265.78FT SOD 02MIN 33SEC
E 310.90FT N87D 11M 40S W314.32FT S0DEG 03MIN 24SEC E 349.90 N86D 43MIN 30SEC
W 1150.55FT TH DUE S 431.93FT TH N87D 59MIN 0SEC W 199.44FT TO THE W LINE OF
SEC 17 TH DUE S ALONG SAID WEST LINE 60.04FT S87D 59M 10SEC E 846.83 FT SOD
18MIN W 774.83FT S87D 59MIN 10SEC W 842.78FT TO A POINT ON THE WEST LINE OF
SAID SECTION TH S50FT TH S87D 59MIN 10SEC E 842.52FT S88D 08MIN 58SEC E
1802.56FT TH N0D 16MIN 41SEC E 62.92FT N87D 59M 20S W 575.FT TH N00DEG 16M
41S 130FT. N87D 59MIN 20S W 728.57FT TH N00D 00M 43SEC E 128.65FT S87D 59M
20SEC E 1304.17FT TH N00D 16M 14S E 1607.59 TO POB
71.54 AC

EXHIBIT B: PROJECT DESCRIPTION

The City of Romulus is proposing to provide project improvements to Elmer Johnson's Park located on 9755 Ozga Road, Romulus, MI 48174. The City of Romulus would like to make some updates to Men and Women's Restrooms. The restrooms were closed during the 2020 summer due to updating sink equipment inside both bathrooms. Parts were very hard to find and very costly. We would like to replace bathroom fixtures and update both restrooms to working order. Elmer Johnson's Park is a highly used park and bringing the restrooms back to working order will encourage more outdoor activity.

Proposed cost breakdown:

- Replace the sink fixtures in both bathrooms
- Trough drain urinal
- Rebuild toilet valves
- Replace toilet seats
- Remove existing drinking fountain and cap lines
- Demo existing light fixtures and supply new LED vandal proof fixtures in 11 locations
- Replace the men's and mechanical bathroom doors and frames
- Add photo cells to control 3 exterior light fixtures

Total: \$37,000.00

Any additional costs above allocation to be covered by City of Romulus.

EXHIBIT C: SIGNAGE SPECIFICATIONS



WAYNE COUNTY MEMORANDUM PARKS DIVISION

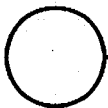
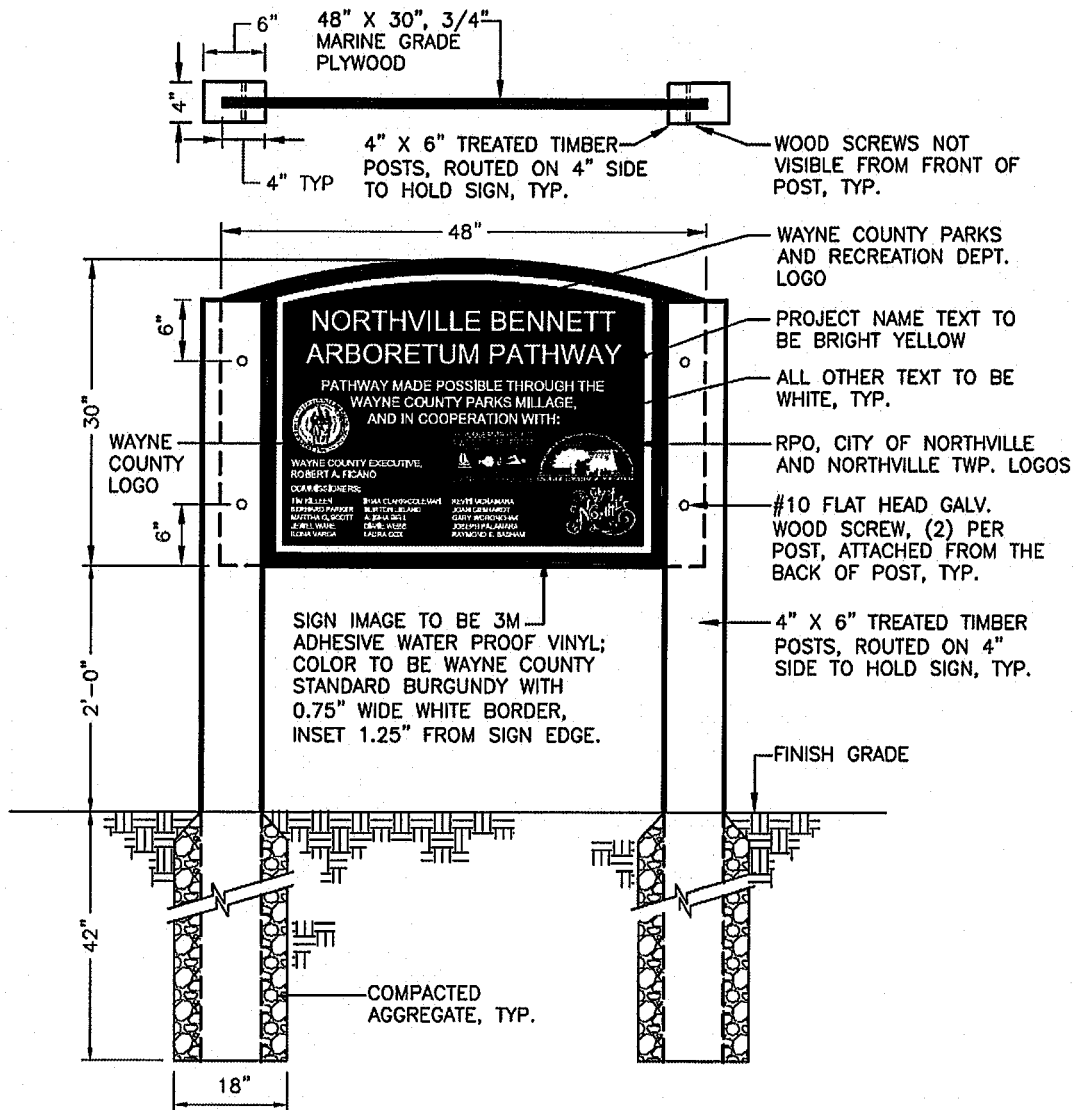
SIGN SPECIFICATIONS

Attached, please find sketch and samples of the sign layout that we are suggesting for all IGA Grant projects. The Specs are as follows:

All parks millage signs must include language that states, made possible through the Wayne County Parks millage in cooperation with (*place your municipality name here*)

- Sign size 48' x 30' $\frac{3}{4}$ ' marine grade plywood
- Sign is to be one sided, two sides is optional
- To be cut with "carriage" style top i.e. arched (optional)
- Color options are determined by the municipality
- Font should be traditional styles in Helveticas, Arial, Times New Roman
- Include County Logo, County Executive and County Commissioners
- We suggest using 3M Reflective Adhesive water proof vinyl. Painting is optional
- Vertical post shall be 4x6 weather proof timbers routed on 4' side to accommodate the sign, staining of posts optional
- Bury post a minimum of 42' into ground and backfill with dirt and compost, concrete footing is optional
- Bottom of sign shall be 2ft. minimum above grade
- Sign will be secured to post with flat head Galvanized wood screws (approx. # 10) 2 per post (min.)
- Proof to be provided of final design prior to fabrication and installation

We are flexible on fabrication and colors as long as it resembles the example attached. Any request to deviate from the signage should be directed to the Parks Director.



COUNTY SIGN DETAIL

SCALE 3/4" = 1'-0"

COLOR CRITERIA:

BURGUNDY	YELLOW TEXT
C=25%	C=14%
M=100%	M=11%
Y=100%	Y=88%
K=26%	K=0%
OR #95191D	OR #E9D735

Exhibit D: INSURANCE COVERAGES

City, at its expense, or any contractors, subcontractors, consultants or agents retained by City (each a "Contractor"), at their own expense, shall procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the services by the Contractor, its agents, representatives or employees. Contractor shall maintain at least the following minimum coverage:

Commercial General Liability (CGL)

Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this Contract or the general aggregate limit shall be twice the required occurrence limit.

Umbrella or Excess Liability

Policy in an amount not less than \$1,000,000. Umbrella or excess policy wording shall be at least as broad as the primary or underlying policy(ies) and shall apply both to the Contractor's general liability and to its automobile liability insurance and shall be written on an occurrence basis. The County, officials, employees and others as may be specified in any "Special Conditions" shall be named as an additional insured under this policy.

Automobile Liability

Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limits no less than \$1,000,000 per accident for bodily injury and property damage.

Workers' Compensation

Insurance as required by the State of Michigan, with Statutory limits, and employer's liability insurance with limits of no less than \$1,000,000 per accident for bodily injury or disease.

Professional Liability (if Design/Build)

Insurance appropriate to the Contractor's profession, with limits no less than \$3,000,000 per occurrence or claim, \$3,000,000 aggregate.

Builder's Risk (Course of Construction)

Insurance utilizing "All Risk" (Special Perils) coverage form, with limits equal to the completed value of the project and no coinsurance penalty provisions.

Contractors' Pollution Legal Liability and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards)

Insurance with limits no less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate.

If the Contractor maintains higher limits than the minimum insurance coverage required as stated above in this Exhibit, the Contractor shall maintain the coverage for the higher

insurance limits for the duration of this Agreement.

Additional Insured Status

The County, its officers, officials, employees, volunteers, and others as may be specified in any "Special Conditions" shall be additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

Primary Coverage

For any claims related to this Agreement, the Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

Notice of Cancellation

Each insurance policy shall state that coverage shall not be canceled, except with notice to the County.

Waiver of Subrogation

Contractor grants to the County a waiver of any right to subrogation which any insurer of the Contractor may acquire against the County by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the County has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the County. The County may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

All insurance must be effected under valid and enforceable policies, issued by recognized, responsible insurers qualified to conduct business in Michigan which are well-rated by national rating organizations. All companies providing the coverage required shall be licensed or approved by the Insurance Bureau of the State of Michigan and shall have a policyholder's service rating no lower than A:VII as listed in A.M. Best's Key Rating guide, current edition or interim report.

Claims-made Policies

If any of the required policies provide coverage on a claims-made basis:

1. The retroactive date must be shown and must be before the date of this Agreement or the date the Contractor starts to perform the services.
2. Insurance must be maintained and evidence of insurance must be provided for at

least five (5) years after completion of this Agreement.

3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a retroactive date prior to this Agreement's effective date, the Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of Agreement work.

Verification of Coverage

Contractor shall furnish the County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this Exhibit. The County shall receive and approve all certificates and endorsements before the Contractor begins providing services. Failure to obtain the required documents prior to commencement of services shall not waive the Contractor's obligation to provide them. The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by this Exhibit, at any time.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance satisfying all the stated requirements, and Contractor shall ensure that the County is an additional insured on insurance required from subcontractors.

Special Risks or Circumstances

The County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

➤ The Contractor must submit certificates evidencing the insurance to the County Risk Management Division at the time the Contractor executes an agreement with the City, and at least fifteen (15) days prior to the expiration dates of expiring policies.

Surety Bonds

The Contractor shall provide the following surety bonds: 1) bid bond; 2) performance bond; 3) payment bond; 4) maintenance bond. The payment bond and the performance bond shall be in a sum equal to the contract price. If the performance bond provides for a one year warranty a separate maintenance bond is not necessary. If the warranty period specified in the contract is for longer than one year a maintenance bond equal to 10% of the contract price is required. Bonds shall be duly executed by a responsible corporate surety, authorized to issue such bonds in the State of Michigan and secured through an authorized agent with an office in Michigan.



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **March 22, 2021**

Item No. C.

General Description: Waive the Bidding for the Relocation Cost of the 34th District Court

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Waive the Bidding for the Relocation of the 34th District Court
DATE: August 7, 2019

I concur with the recommendation of Robert McCraight, Director of the Department of Economic Development & Public Services and respectfully request Council waive the bidding for the relocation cost of the 34th District Court and authorize Premier-Relocation LLC to handle the moving and relocation of the 34th District Court at a cost of \$15,964.00.

Maria Farris, Finance Director, has confirmed that funds are currently available in the 2020/2021 Court Building Construction Fund, Project Cost expense account #401-000-980,000.

Motion by _____, supported by _____, to concur with the administration to waive the bidding for the relocation cost of the 34th District Court and authorize Premier-Relocation LLC to handle the moving and relocation of the 34th District Court at a cost of \$15,964.00.



MEMORANDUM

DATE: March 18, 2021
TO: Mayor LeRoy D. Burcroff
FROM: Gary Harris, Purchasing Director
SUBJECT: Waive the Bidding for the Relocation Cost of the 34th District Court

Please be advised that the Director of the Department of Economic Development & Public Services, Robert McCraight has requested the bidding be waived for the moving/relocation of the 34th District Court from the current building to the new building.

Multiple quotes were sought in this process, including a quote from the State of Michigan MiDeal program that we would have been eligible to piggyback on (Contract 190000000228). Unfortunately the piggyback option was quoted at \$39,490.00, while Premier-Relocations LLC quoted us a price of \$15,964.00, less than half the price. Premier Relocations LLC is fully licensed and insured and had excellent references. The court is nearly ready to move in and a formal bid process would delay the move in date. Although a formal bidding process was not completed, due diligence in finding the best price was completed by Director McCraight along with the 34th District Court.

If you concur, please request Council's permission for the bidding to be waived and for permission for Premier-Relocation LLC to handle the moving and relocation of the 34th District Court at a cost of \$15,964.00.

Maria Farris, Finance Director, has confirmed that funds are currently available in the 2020/2021 Court Building Construction Fund, Project Cost expense account (401-000-980.000).

Should you require any further information on this matter, please feel free to contact me.

Gary Harris
Purchasing Director

Department of Public Services
MEMORANDUM

TO: Gary Harris, Purchasing Director

FROM: Robert McCraight, Director, Dept. Economic Development &
Public Services 

DATE: 3/16/21

SUBJECT: Request to waive the bid process to relocate the 34th District
Court from the existing building to the new building

I am requesting approval from City Council to waive the bidding process to relocate the 34th District Court from the existing building to the new building.

We received quotes from Premier-Relocations LLC and BidNet/MITN (State of Michigan Master Agreement-Dept 171 # 190000000228). For your reference both quotes are attached.

Premier-Relocations LLC's quote is substantially lower than BidNet/MITN; therefore we recommend awarding the contract to Premier-Relocations LLC in the amount of \$15,964.00. Funds are included in the construction cost for the new building.

I would like to place this item on the City Council agenda for the meeting of Monday, March 22, 2021. I will be in attendance to answer any questions that may arise.

gg



45200 Grand River Ave • Novi, MI 48375 800-863-5161 Fax 248-344-9150

PROPOSAL

March 8, 2021
Bob McCraight
City of Romulus
11111 Wayne Rd
Romulus, MI 48174

Bob,

The following is the quote you have requested to relocate 34th District Court from the existing building to the new building. Any delays beyond our control may be additional charges.

This quote includes:

- This quote includes all necessary building protection
- This quote is based on regular hours
- This quote is based on 2 week crate rental
- Based on the information provided by you
- This quote includes travel time
- This quote is based on quantities provided by you
- This quote includes packing and unpacking common file areas and storage areas
- It is my understanding the employees will pack their own work areas and offices
- This quote includes disassembly and reassembly of furniture being relocated

Relocate court offices

1-supervisor/1-driver/2-installers/18-helpers/1-van-with-equipment/2-transport-vehicles-for-16-hours
\$14,304.00

240 rental crates for 14 days \$840.00

Delivery/ pickup \$400.00

Move labels \$80.00

15 Library carts for 2 days \$300.00

Stretch wrap 2 rolls \$40.00

Relocation total \$15,964.00





45200 Grand River Ave • Novi, MI 48375 800-863-5164 Fax 248- 344 -9150

Basis for local charges for office moves:

Per hour	Regular Time	Overtime	Holidays
Driver/ Installer	\$40.00	\$50.00	\$62.00
Helper	\$38.00	\$48.00	\$59.00
Supervisor	\$40.00	\$52.00	\$62.00
Truck/Transport	\$30.00/\$10.00	\$30.00/\$10.00	\$30.00/\$10.00

Any delays beyond our control or additional labor required would be billed at the rates above

Valuation: The State of Michigan requires all moving companies to provide a minimum of \$.10 per pound per article of valuation and a maximum of \$.60 per pound per article on all shipments moving within Michigan. Premier Relocations provide \$.60 per pound per article valuation included in our hourly rates. Additional valuation is available @\$3.00 per thousand dollars of coverage for full replacement valuation. Valuation exceeding \$500,000.00 qualifies for special pricing please contact Premier Relocations for pricing.

Thank you for considering Premier Relocations for your office and industrial relocations. Feel confident that you will have our total dedication to a smooth and economical relocation. This estimate is valid for 180 days. Payment net 30 Days.

All credit card payments will have a 3% Surcharge added.

Customer Signature

Premier Relocations



STATE OF MICHIGANMaster Agreement- Dept. 171, # 19000000228
Moving Services and Moving Supplies - Statewide**SCHEDULE E.3****QUOTATION / ORDER SHEET Zones 3, 4 or 6**

34th Judicial District - State of Michigan

1. MOVING AND DELIVERY SERVICES					
A. The following rates apply for work performed when the Contractor arrives at the Origin site until they leave the Destination site.					
Move Personnel		Rate per Hour	# of Hours	# of Personnel	Total
Move Supervisor	Straight Time	\$ 45.00	16.00	1	\$ 720.00
	Overtime (after 8 hrs)	\$ 50.00	10.00	1	\$ 500.00
	Double-Time	\$ 60.00	9.00	1	\$ 540.00
	Saturday/Sunday	\$ 60.00			\$ -
Mover	Straight Time	\$ 35.00	16.00	14	\$ 7,840.00
	Overtime (after 8 hrs)	\$ 40.00	10.00	14	\$ 5,600.00
	Double-Time	\$ 45.00	9.00	14	\$ 5,670.00
	Saturday/Sunday	\$ 45.00			\$ -
Project Manager	Straight Time	\$ 50.00	16.00	1	\$ 800.00
	Overtime (after 8 hrs)	\$ 60.00	10.00	1	\$ 600.00
	Double-Time	\$ 75.00	9.00	1	\$ 675.00
	Saturday/Sunday	\$ 75.00			\$ -
Driver	Straight Time	\$ 40.00	16.00	3	\$ 1,920.00
	Overtime (after 8 hrs)	\$ 50.00	10.00	3	\$ 1,500.00
	Double-Time	\$ 55.00	9.00	3	\$ 1,485.00
	Saturday/Sunday	\$ 55.00			\$ -
Project management will be offered free of charge (except for especially large moves)				A. SUBTOTAL	\$ 27,850.00
B. The following rates apply for work performed when the Contractor arrives at the Origin site until they leave the Destination site.					
Transport/Moving Vehicles	Rate	# Hours or Days	Quantity	Total	
Tractor/Trailers: Rate Per Hour:	\$ 30.00	30.00	3	\$ 2,700.00	
Tractor/Trailers: Storage per Day	\$ 150.00			\$ -	
Tractor/Trailers: Storage per Week	\$ 350.00			\$ -	
Tractor/Trailers: Storage per Month	\$ 850.00			\$ -	
Large Truck (over 28 feet): Rate per Hour	\$ 30.00	2.00	3	\$ 180.00	
Small Truck: Rate Per Hour	\$ 30.00			\$ -	
Van: Rate Per Hour	\$ 28.00			\$ -	
Mileage is included in the rates for all moving vehicles			B. SUBTOTAL	\$ 2,880.00	

C. Mobilization/Demobilization Rates for Contractor based on Zone of Move Origination (These rates include all costs and include personnel costs from the Contractor's location to the origin site and from the destination site back to the Contractor's location.)

	Item	Single Rate Includes both ways	Quantity	Total
For all Vehicles including: van, small & large truck, and tractor trailer.	Driver Only	\$ 140.00		\$ -
	Driver + 1 Mover	\$ 210.00		\$ -
	Driver + 2 Movers	\$ 280.00	2	\$ 560.00
	Driver + 3 Movers	\$ 350.00	3	\$ 1,050.00
	Driver + 4 Movers	\$ 420.00	6	\$ 2,520.00
			C. SUBTOTAL	\$ 4,130.00

D. Additional Mileage Rates apply to miles over: 1) if move between two different zones exceeds 100 miles between origin and destination sites and then back to the contractor's dispatch location OR 2) if move in one zone exceeds 200 miles between the origin and destination sites and then back to the contractor's dispatch location.

	Item	Cost per Mile	# of Miles over	Total
*All vehicles includes van, small & large truck, and tractor trailer.	Driver Only	\$ 2.00		\$ -
	Driver + 1 Mover	\$ 2.00		\$ -
	Driver + 2 Movers	\$ 2.00		\$ -
	Driver + 3 Movers	\$ 2.00		\$ -
	Driver + 4 Movers	\$ 2.00		\$ -
			D. SUBTOTAL	\$ -

E. Delivery Charge for Moving Equipment and Supplies independent of the move. (Added Mileage Rates may apply for deliveries with round trips of 300 miles or more)

Delivery Independent of Move	Single Flat Rate	# of Deliveries or Pickups	Total
One Time Drop or One Time Pickup Charge to Loading Dock	\$ 150.00	4	\$ 600.00
Hourly Rate to Distribute Equipment and Supplies within the delivery location (for 2 men Per hour)	\$ 75.00	4	\$ 300.00
		E. SUBTOTAL	\$ 900.00

2. MOVING AND DELIVERY EQUIPMENT AND SUPPLIES**F. MOVING EQUIPMENT AND SUPPLIES- RENTAL OR PURCHASE**

List of Rental Items- DAILY RENTAL	Cost per Day	Quantity	# of Days	Total
Masonite fiberboard – for floor protection (4' x 8') sheet	\$ 2.00	20	4	\$ 160.00
1/2" Plywood – for floor protection (sheet)	\$ 3.00			\$ -
1/4" Plywood – for floor protection (sheet)	\$ 3.00			\$ -
Protection Material (walls/doorways/floors) Foam Insulation Sheets:	\$ 2.00			\$ -
Protection Material (walls/doorways/floors) Cardboard Sheets:	\$ 1.00	200	1	\$ 200.00
Speed Pack – (39 x 28 x 24) 1 dolly included	\$ 2.00	50	4	\$ 400.00
1.5 Cardboard Cartons (17 x 13 x 13)				\$ -
Rental charge for reusable plastic bins with or without mover assistance (1 dolly included per 4 bins)	\$ 1.00			\$ -
Carts (CRT)	\$ 5.00			\$ -
Library/ Panel Carts	\$ 5.00	20	4	\$ 400.00
Furniture Pads	No Charge			No Charge
Daily Rental Subtotal				\$ 1,160.00
List of Rental Items- WEEKLY RENTAL	Cost per Week	Quantity	# of Weeks	Total
Masonite fiberboard – for floor protection (4' x 8') sheet	\$ 5.00			\$ -
1/2" Plywood – for floor protection (sheet)	\$ 5.00			\$ -
1/4" Plywood – for floor protection (sheet)	\$ 5.00			\$ -
Protection Material (walls/doorways/floors) Foam Insulation Sheets:	\$ 5.00			\$ -
Protection Material (walls/doorways/floors) Cardboard Sheets:	Use Daily			Use Daily
Speed Pack – (39 x 28 x 24) 1 dolly included	\$ 8.00	40	3	\$ 960.00
Legal Tote Boxes/ Cardboard Cartons (24 x 16 x 13)	\$ 1.00			\$ -
Letter Tote Boxes/ Cardboard Cartons (24 x 12 x 12)	\$ 1.00			\$ -
Rental charge for reusable plastic bins with or without mover assistance (1 dolly included per 4 bins)	\$ 3.00	200	2	\$ 1,200.00
120 Gallon Purge Bin	\$ 15.00			\$ -
64 Gallon Trash Bin	\$ 15.00			\$ -
Pads				
Weekly Rental Subtotal				\$ 2,160.00

List of Purchased Items	Purchase Price	Quantity	# of Days	Total
Masonite fiberboard – for floor protection (4' x 8') sheet	\$ 30.00			\$ -
1/2" Plywood – for floor protection (sheet)	\$ 35.00			\$ -
1/4" Plywood – for floor protection (sheet)	\$ 30.00			\$ -
Protection Material (walls/doorways/floors)	\$ 8.00			\$ -
Foam Insulation Sheets:				
Protection Material (walls/doorways/floors)	\$ 5.00			
Cardboard Sheets:				
Speed Pack – (39 x 28 x 24) 1 dolly included	\$ 55.00			\$ -
Speed Pack –without dolly	\$ 15.00			
4 Wheel dolly for use w/ Speed Pack	\$ 45.00			
6.0 Cardboard Cartons (24 x 18 x 24)	\$ 4.25			\$ -
4.5 Cardboard Cartons (18 x 18 x 24)	\$ 4.00			\$ -
3.0 Cardboard Cartons (18 x 18 x 16)	\$ 3.50			\$ -
Legal Tote Boxes/ Cardboard Cartons (24 x 16 x 13)	\$ 2.75			\$ -
Letter Tote Boxes/ Cardboard Cartons (24 x 12 x 12)	\$ 2.50			\$ -
1.5 Cardboard Cartons (17 x 13 x 13)	\$ 2.50			\$ -
Specialty Cardboard Cartons (quoted on individual basis)				\$ -
Carts (CRT)	\$ 250.00			\$ -
Library/ Panel Carts	\$ 150.00			\$ -
Pads	\$ 40.00			\$ -
Dish Packs	\$ 5.00			\$ -
Bubble Warp, small 3/16 – 24 wide, perf 12" Static Resistant - Price per lineal Foot	\$ 0.55			\$ -
Bubble Warp, small 3/16 – 24"wide, perf 12"– Price per lineal Foot	\$ 0.40			\$ -
Bubble Wrap, large 1/2 - 24", perf 12"- Price per Lineal Foot	\$ 0.48			\$ -
Bubble Wrap, large 1/2 - 48", perf 12"- Price per Lineal Foot	\$ 0.60			\$ -
Paper Pack – Wrapping – White Sheet- Price per Bundle	\$ 30.00			\$ -
Shrink/Stretch Wrap – 18"- Price per Roll	\$ 18.00	10	1	\$ 180.00
Corrugated Roll – 36" single face- Price per	\$ 30.00			\$ -
Box Tape 2" x 55 yards- Price per Roll	\$ 2.50			\$ -
Labels – Pack (100 per pack)- Price per Pack	\$ 10.00	3	1	\$ 30.00
Computer bags- Price per Each	\$ 2.00	100	1	\$ 200.00
Miscellaneous Quoted Item:				\$ -
Maximum Charge for 1 destroyed or unreturned Reusable Plastic Bin	\$ 40.00			\$ -
Maximum Charge for 1 destroyed or unreturned dolly	\$ 50.00			\$ -
	Purchase Item Subtotal			\$ 410.00
			F. SUBTOTAL	\$ 3,730.00

G Long Term Storage/Warehousing				
Warehousing	Cost per Square Foot	Quantity (Square Feet)	# of days/weeks /months	Total
Per Day	\$ 0.55			\$ -
Per Week	\$ 0.55			\$ -
Per Month	\$ 1.10			\$ -
			G, SUBTOTAL	\$ -

GRAND TOTAL \$ 39,490.00

By signing below, Contractor attests that its Site Supervisor or other designee has conducted a Site Visit, and therefore warrants that the costs identified and notated above represent an estimate of the services to be provided, which must not exceed 10% of the final invoice total.

The State is not liable for any amount exceeding 10% of the Cost Estimate unless pre-approved by the Program Manager in writing.

SITE VISIT ATTESTATION:

Contractor Signature

Involving for any move must be based on a review of this estimate by the End-user Coordinator, and possibly revised estimate. A copy of this reviewed estimate sheet

MOVE TIME AND MATERIAL REVIEW

End-User Coordinator Signature



FUNDS VERIFICATION FORM

DEPARTMENT: Building & Safety

FUND NAME: Court Building Construction Fund

ACCOUNT NUMBER/S: 401-000-980.000

PURPOSE FOR REQUEST: To relocate the existing 34th District Court to the new building (11129 Wayne)

AMOUNT OF EXPENDITURE: \$15,964.00

SIGNATURE OF DEPARTMENT HEAD:

UM Jarvis

FUNDS CURRENTLY AVAILABLE: \$ 15,964.00

FINANCE DEPARTMENT APPROVAL: *UM Jarvis*

DATE: 3-16-21



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **March 22, 2021**

Item No. D.

General Description: ITB 20/21-11 Barth Road Water Main Replacement & Road Reconstruction

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: ITB 20/21-11 Barth Road Water Main Replacement & Road Reconstruction OHM Project #0155-20-0040
DATE: March 17, 2021

I concur with the recommendation of Roberto Scappaticci, DPW Director, Richard R. Hobgood, P.E. of OHM Advisors (City's Engineering Firm) and Gary Harris, Purchasing Director and respectfully request Council award Bid ITB 20/21-11 to the lowest bidder, Verdeterre Contracting, Inc., to replace the existing 8" water main with a 12" water main for approximately 0.9 of a mile of Barth Road between Hannan and Huron River Drive and for the replacement of the westbound lane asphalt and for the pulverization and restoration of the asphalt of the east lane of the road in the amount of \$1,691,143.85. An additional \$169,114.38 contingency is being requested to cover unforeseen construction related changes.

Maria Farris, Finance Director, has verified funds for this acquisition have been budgeted for and are available in the Major Streets Fund, Routine Maintenance – Barth Road 1 Project account #202-463-980.000 and the Water and Sewer Fund, Water Department Barth Road Project account #592-591-980.000.

Motion by _____, supported by _____, to concur with the administration and award Bid ITB 20/21-11 to the lowest bidder, Verdeterre Contracting, Inc., to replace the existing 8" water main with a 12" water main for approximately 0.9 of a mile of Barth Road between Hannan and Huron River Drive and for the replacement of the westbound lane asphalt and for the pulverization and restoration of the asphalt of the east lane of the road in the amount of \$1,691,143.85. An additional \$169,114.38 contingency is being requested to cover unforeseen construction related changes.



MEMORANDUM

DATE: MARCH 17, 2021
TO: Mayor LeRoy D. Burcroff
FROM: Gary Harris, Purchasing Director
SUBJECT: ITB 20/21-11 BARTH ROAD WATER MAIN
REPLACEMENT & ROAD RECONSTRUCTION –
OHM PROJECT # 0155-20-0040

Bids were solicited to contract for the replacement of the existing 8" water main with a 12" water main for approximately 0.9 of a mile of Barth Road between Hannan Road and Huron River Drive and for the replacement of the westbound lane asphalt and for the pulverization and restoration of the asphalt of the east lane of the road. In addition to being advertised in the 2/25/2021 virtual issue of The Associated Newspaper Eagle, bid documents were made available to down load from the MITN Purchasing Group page of BidNet Direct at www.mitn.info. The MITN System notified 622 companies of the bid and of them, 110 companies downloaded the bid specifications.

On March 9, 2021, ten (10) bids were received and publicly opened via a scheduled Zoom Meeting.

I concur with the recommendation of Roberto Scappaticci, the City's DPW Director and Richard R. Hobgood P.E. of OHM Advisors, the City's Engineering Firm, to award the contract to the lowest bidder, Verdeterre Contracting, Inc., in the amount of \$1,691,143.85. Additionally, Mr. Scappaticci is requesting Council's permission to include a 10% contingency in the amount of \$169,114.38 (\$29,913.30 from Major Streets and \$139,201.08 – Water Fund) to cover the cost of any unforeseen construction related changes.

Maria Farris, Finance Director has verified that funds for this acquisition have been budgeted for and are available in the amount of \$329,046.31 (\$299,133.01 =10% of \$29,913.30) in the Major Streets Fund, Routine Maintenance – Barth Road 1 Project line item and \$1,531,211.92 (1,392,010.84 and 10% of \$139,201.08) in the Water and Sewer Fund, Water Department Barth Road Project line item.

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris,
Purchasing Director

**MINUTES OF ITB 20/21-11 Barth Road Water Main Replacement & Road Reconstruction
OHM Project # 0155-20-0040**

The public opening of the afore mentioned solicitation was held via a Zoom meeting at 3:00 PM, in the Council Office at Romulus City Hall on March 9, 2021.

The following were present for the opening:

Gary Harris, Lynn Conway & Kathy Hood
Jessica Katers, Helen Davis & Audrey Stahr
Josh Prell
Aziz Atiyeh
M. Zelenock
Neamat Alshamyani
J. Diponio, Jordan Bidigare
S. Baza
Patrick Dunigan
Jennah Rawahneh
734-231-5924
734-481-2532
586-202-7130
734-717-2585
Ben Spada
Chris Brown
734-812-5321

City of Romulus
OHM
Superior Excavating
Sole Construction
Spartan Paving
Major Cement
Bidigare
Underground Solutions
Dunigan Brothers
Fonson Company
Unknown
Unknown
Unknown
Unknown
Duponio
Verdeterre
Unknown

Ten (10) sealed bids were received and publicly opened via a Zoom meeting held in the Romulus Council Office.

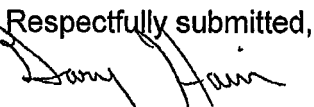
Bids were received from:

Major Cement
Pamar Enterprises, Inc.
Lawrence M. Clarkem, Inc.
Bidigare Cntrctors Inc.
V.I.L. Construction, Inc.

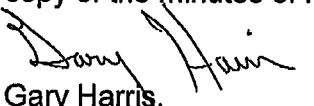
Superior Excavating, Inc.
Fonson Company, Inc.
Verdeterre Contracting Inc.
Sole Underground
Dunigan Bros, Inc.

A copy of the tabulation sheet is attached.

Respectfully submitted,


Gary Harris,
Purchasing Director

I, Gary Harris, Purchasing Director for the City of Romulus, do hereby certify the foregoing to be a true copy of the minutes of ITB held on .


Gary Harris,
Purchasing Director

ARCHITECTS. ENGINEERS. PLANNERS.

March 15, 2021

Mr. Roberto Scappaticci
DPW Director
City of Romulus
12600 Wayne Road
Romulus, Michigan 48174

Regarding:

OHM Job No. 0155-20-0040
City of Romulus – ITB 20/21-11
Barth Road Water Main Replacement and Road Reconstruction
Bid Results

Dear Mr. Scappaticci:

A total of ten bids for the above-referenced project were received on March 9, 2021. This project includes water main replacement and road restoration. The results of the top three bidders are listed below with the eastbound and westbound costs broken out per the percentages from the engineers estimate. A detailed bid tabulation is attached that includes the total bid price of all bidders as well as an itemized breakdown of the bids.

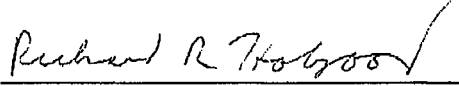
Contractor	Total Bid Amount	Eastbound	Westbound
Verdeterre Contracting, Inc.	\$1,691,143.85	\$299,133.01	\$1,392,010.84
Pamar Enterprises, Inc.	\$1,897,531.55	\$285,756.41	\$1,611,775.15
V.I.L. Construction, Inc.	\$1,974,910.25	\$361,934.96	\$1,612,975.30

This project required bidders to submit a statement of qualifications, including project references. The list of ongoing projects and references provided by Verdeterre Contracting, Inc., the low bid, included a few projects with OHM Advisors. Verdeterre Contracting, Inc. has performed acceptable work in Brighton Township and Auburn Hills, and should not have issues on the proposed scope of work for Barth Road.

Upon approval of the contract by City Council, OHM will deliver the contracts to the contractor for signature and preparation of the appropriate bonds and insurances. Once the contractor has returned the signed books with the appropriate bonds and insurances, the contract can be executed, and work can begin.

If you have any questions or require additional information, please feel free to contact this office.

Sincerely,
OHM Advisors



Richard R. Hobgood, P.E.

cc: Gary Harris, Purchasing Director
Kathy Hood, Assistant DPW Director
File

Attachment: Bid Tab

OHM Advisors
34000 PLYMOUTH ROAD
LIVONIA, MICHIGAN 48150

T 734.522.6711
F 734.522.6427

OHM-Advisors.com

Vandewater Contracting, Inc.
7994 Belleville Road
Bellefonte, MI 48111

Pumar Enterprises, Inc.
31604 Pumar Court
New Haven, MI 48048

V.L.L. Construction, Inc.
6870 Sims Drive
Sterling Heights, MI 48313

Dunigan Bros., Inc.
911 E. South Street
Jackson, MI 48203

Major Cement Co.
15430 Dale St.
Detroit, MI 48223

Item No.	Description	Estimated Quantity	Unit	Price	Amount	Unit	Price	Amount	Unit	Price	Amount
1)	1) Mobilization, Max 5%	1	LSUM	\$63,500.00	\$63,500.00	\$94,000.00	\$94,000.00	\$94,000.00	\$94,000.00	\$94,000.00	\$94,000.00
2)	2) Audio Video Route Survey	1	LSUM	\$6,545.00	\$6,545.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
3)	3) Permits and Inspection Fee Allowance	5,000	Dlr	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
4)	4) Water Use Allowance	5,000	Dlr	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
5)	5) Channeling Devices, 42 inch	150	Ea	\$27.85	\$4,177.50	\$22.00	\$3,300.00	\$3,300.00	\$3,300.00	\$3,300.00	\$3,300.00
6)	6) Barrelocks, Type III	6	Ea	\$97.75	\$586.50	\$72.00	\$420.00	\$420.00	\$420.00	\$420.00	\$420.00
7)	7) Sign, Type B Special, Temp, Furn and Oper	320	Srt	\$13.65	\$4,372.00	\$10.00	\$3,200.00	\$3,200.00	\$3,200.00	\$3,200.00	\$3,200.00
8)	8) Sign, Type B, Temp, Furn and Oper	720	Srt	\$7.00	\$5,040.00	\$5.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00
9)	9) Soil Erosion Measures	1	LSUM	\$10,000.00	\$10,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
10)	10) Pavt, Rem, Driveways	1,744	Syd	\$7.50	\$13,080.00	\$2.00	\$3,488.00	\$3,488.00	\$3,488.00	\$3,488.00	\$3,488.00
11)	11) HMA Pulverize	5,620	Syd	\$3.10	\$17,422.00	\$1.00	\$5,620.00	\$5,620.00	\$5,620.00	\$5,620.00	\$5,620.00
12)	12) HMA, Rem	6,115	Syd	\$4.60	\$28,332.00	\$2.00	\$12,230.00	\$12,230.00	\$12,230.00	\$12,230.00	\$12,230.00
13)	13) Sidewalk, Rem	26	Syd	\$16.00	\$416.00	\$1.50	\$39.00	\$39.00	\$39.00	\$39.00	\$39.00
14)	14) Curb and Gutter, Rem	60	Ft	\$3.00	\$180.00	\$3.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00
15)	15) Maintenance Gravel	300	Ton	\$22.25	\$6,675.00	\$10.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
16)	16) Exploratory Excavation	20	Ea	\$350.00	\$7,000.00	\$100.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
17)	17) Sewer, Rem, Less than 24 inch	62	Ft	\$17.65	\$1,095.30	\$18.00	\$1,116.00	\$1,116.00	\$1,116.00	\$1,116.00	\$1,116.00
18)	18) Gate Valve and Well, Rem	6	Ea	\$550.00	\$3,300.00	\$500.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
19)	19) Hydrant, Rem	6	Ea	\$550.00	\$3,300.00	\$500.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
20)	20) Gate Valve and Well, 8 inch	3	Ea	\$3,360.00	\$10,080.00	\$4,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00
21)	21) Gate Valve and Well, 12 inch	8	Ea	\$5,690.00	\$45,520.00	\$6,800.00	\$54,400.00	\$54,400.00	\$54,400.00	\$54,400.00	\$54,400.00
22)	22) 8 inch Water Main, D.I. Cl 54, Tr Det A (Sand)	1	Ea	\$11,500.00	\$11,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00
23)	23) 8 inch Water Main, D.I. Cl 54, Tr Det A (Sand)	283	Ft	\$113.65	\$32,162.95	\$144.00	\$40,752.00	\$40,752.00	\$40,752.00	\$40,752.00	\$40,752.00
24)	24) 12 inch Water Main, D.I. Cl 54, Tr Det A (Sand)	4,125	Ft	\$106.05	\$437,456.25	\$138.00	\$569,250.00	\$569,250.00	\$569,250.00	\$569,250.00	\$569,250.00
25)	25) 16 inch Water Main, D.I. Cl 54, Tr Det A (Sand)	18	Ft	\$425.00	\$7,650.00	\$420.00	\$7,560.00	\$7,560.00	\$7,560.00	\$7,560.00	\$7,560.00
26)	26) 12 inch Water Main, PVC DR-14, Directional Drill	500	Ft	\$190.00	\$95,000.00	\$195.00	\$97,500.00	\$97,500.00	\$97,500.00	\$97,500.00	\$97,500.00
27)	27) Connect to Existing WM	10	Ea	\$3,310.00	\$33,100.00	\$4,500.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00
28)	28) Fire Hydrant Assembly	6	Ea	\$4,700.00	\$28,200.00	\$5,500.00	\$33,000.00	\$33,000.00	\$33,000.00	\$33,000.00	\$33,000.00
29)	29) Curb Stop and Box, 1 inch	52	Ea	\$440.00	\$22,880.00	\$150.00	\$7,800.00	\$7,800.00	\$7,800.00	\$7,800.00	\$7,800.00
30)	30) Water Service	52	Ea	\$335.00	\$17,360.00	\$800.00	\$41,600.00	\$41,600.00	\$41,600.00	\$41,600.00	\$41,600.00
31)	31) Water Service, Private Replacement	10	Ea	\$2,850.00	\$28,500.00	\$5,500.00	\$55,000.00	\$55,000.00	\$55,000.00	\$55,000.00	\$55,000.00
32)	32) Water Main, Abandon With Flowable Fill	1,000	Ft	\$12.00	\$12,000.00	\$1.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
33)	33) Sewer, C.I. A, 12 inch, Tr Det A	50	Ft	\$50.00	\$2,500.00	\$75.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00
34)	34) Sewer, C.I. E, 12 inch, Tr Det A	32	Ft	\$50.00	\$1,600.00	\$68.00	\$2,176.00	\$2,176.00	\$2,176.00	\$2,176.00	\$2,176.00
35)	35) Culv End Sect, 36 inch, reset	2	Ea	\$2,650.00	\$5,300.00	\$1,500.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
36)	36) Trench Undercut and Refill	55	Cyd	\$1.00	\$55.00	\$30.00	\$1,650.00	\$1,650.00	\$1,650.00	\$1,650.00	\$1,650.00
37)	37) Subgrade Undercutting, Type I	100	Cyd	\$35.00	\$3,500.00	\$55.00	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00
38)	38) Station Grading, Crush and Shape	46	Sia	\$655.00	\$30,190.00	\$1,000.00	\$46,000.00	\$46,000.00	\$46,000.00	\$46,000.00	\$46,000.00
39)	39) Station Grading, Recon	46	Sia	\$655.00	\$30,190.00	\$2,100.00	\$96,600.00	\$96,600.00	\$96,600.00	\$96,600.00	\$96,600.00
40)	40) Aggregate Base, 6 inch, Driveway	1,013	Syd	\$17.75	\$17,980.75	\$12.00	\$12,156.00	\$12,156.00	\$12,156.00	\$12,156.00	\$12,156.00
41)	41) Aggregate Base, 8 inch, Roadway	6,677	Syd	\$12.10	\$80,791.70	\$14.00	\$93,478.00	\$93,478.00	\$93,478.00	\$93,478.00	\$93,478.00
42)	42) Aggregate Shoulder, 6 inch	454	Ton	\$37.00	\$16,798.00	\$24.00	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00
43)	43) HMA Approach	344	Ton	\$162.75	\$55,986.00	\$155.00	\$53,320.00	\$53,320.00	\$53,320.00	\$53,320.00	\$53,320.00
44)	44) HMA, SE1	2,764	Ton	\$76.65	\$211,393.60	\$73.00	\$203,232.00	\$203,232.00	\$203,232.00	\$203,232.00	\$203,232.00
45)	45) HMA, SE1	1,488	Ton	\$81.90	\$121,867.20	\$78.00	\$116,064.00	\$116,064.00	\$116,064.00	\$116,064.00	\$116,064.00
46)	46) Conc Pavt, Nonreinf, 6 inch	227	Syd	\$54.10	\$12,320.70	\$47.00	\$10,659.00	\$10,659.00	\$10,659.00	\$10,659.00	\$10,659.00
47)	47) Sidewalk Ramp, Conc, 6 inch	189	Srt	\$8.05	\$1,521.45	\$7.00	\$1,323.00	\$1,323.00	\$1,323.00	\$1,323.00	\$1,323.00
48)	48) Sidewalk, Conc, 4 inch	168	Srt	\$8.90	\$1,495.20	\$8.00	\$1,344.00	\$1,344.00	\$1,344.00	\$1,344.00	\$1,344.00
49)	49) Detectable Warning Surface	33	Ft	\$46.00	\$1,518.00	\$40.00	\$1,320.00	\$1,320.00	\$1,320.00	\$1,320.00	\$1,320.00
50)	50) Concrete Curb & Gutter, Detail F4	19	Ft	\$57.50	\$1,092.50	\$50.00	\$950.00	\$950.00	\$950.00	\$950.00	\$950.00
51)	51) Restoration, Topsoil, Seed and Mulch	46	Sia	\$880.00	\$40,480.00	\$1,100.00	\$50,600.00	\$50,600.00	\$50,600.00	\$50,600.00	\$50,600.00
52)	52) Post, Mailbox	55	Ea	\$250.00	\$13,750.00	\$50.00	\$2,750.00	\$2,750.00	\$2,750.00	\$2,750.00	\$2,750.00
53)	53) Pavt Mfg, Polyurea, 4 inch, Yellow	9,550	Ft	\$0.98	\$9,359.00	\$0.85	\$8,117.50	\$8,117.50	\$8,117.50	\$8,117.50	\$8,117.50
54)	54) Pavt Mfg, Polyurea, 4 inch, White	9,175	Ft	\$0.98	\$8,990.50	\$0.85	\$7,798.75	\$7,798.75	\$7,798.75	\$7,798.75	\$7,798.75
55)	55) Pavt Mfg, Polyurea, 24 inch, Stop Bar	26	Ft	\$23.00	\$598.00	\$20.00	\$520.00	\$520.00	\$520.00	\$520.00	\$520.00
56)	56) Post, Steel, 3 b	211	Ft	\$3.65	\$770.15	\$3.50	\$734.50	\$734.50	\$734.50	\$734.50	\$734.50
57)	57) Sign, Type IIB	84	Srt	\$20.65	\$1,734.60	\$17.50	\$1,470.00	\$1,470.00	\$1,470.00	\$1,470.00	\$1,470.00
58)	58) Remove and Reset Salvaged Signs	5	Ea	\$115.00	\$575.00	\$100.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
59)	59) Line Stop, 8 inch	2	Ea	\$7,000.00	\$14,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
60)	60) Adjust Utility Structure	5	Ea	\$675.00	\$3,375.00	\$350.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00

TOTAL BID AMOUNT

\$1,691,143.85

\$1,697,531.55

\$1,674,910.25

\$1,950,983.90

\$2,017,563.95

Tabulation for Bids Received on 3/9/2021
 Barth Road Water Main Replacement and Road Reconstruction
 City of Romulus, Wayne County, State of Michigan
 OHM Job No.: 0155-20-0040

Item No.	Description	Estimated Quantity	Unit	Price	Amount	Unit	Price	Amount	Unit	Price	Amount
1)	Mobilization, Max 5%	1	LSUM	\$95,000.00	\$95,000.00	\$105,000.00	\$90,000.00	\$90,000.00	\$80,000.00	\$1,025.00	\$121,259.00
2)	Audio Video Route Survey	1	LSUM	\$50,000.00	\$50,000.00	\$1,025.00	\$1,025.00	\$1,025.00	\$2,400.00	\$75,000.00	\$2,400.00
3)	Permits and Inspection Fee Allowance	5,000	Dlr	\$1.00	\$5,000.00	\$1.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$5,000.00
4)	Water Use Allowance	5,000	Dlr	\$1.00	\$5,000.00	\$1.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$5,000.00
5)	Channelizing Device, 42 inch	150	Ea	\$20.00	\$3,000.00	\$22.00	\$3,300.00	\$22.00	\$2,850.00	\$2.80	\$420.00
6)	Barriade, Type III	6	Ea	\$85.00	\$510.00	\$70.00	\$420.00	\$85.00	\$510.00	\$102.00	\$612.00
7)	Sign, Type B Special, Temp, Turn and Oper	320	Sft	\$12.00	\$3,840.00	\$10.00	\$3,200.00	\$12.00	\$3,840.00	\$15.00	\$4,800.00
8)	Sign, Type B Temp, Turn and Oper	720	Sft	\$5.00	\$3,600.00	\$5.00	\$3,600.00	\$5.00	\$3,600.00	\$7.00	\$5,040.00
9)	Soil Erosion Measures	1	LSUM	\$20,000.00	\$20,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$2,500.00	\$25,000.00	\$25,000.00
10)	Pavt, Rem, Driveways	1,744	Syd	\$10.00	\$17,440.00	\$15.00	\$26,160.00	\$4.00	\$6,976.00	\$9.00	\$15,696.00
11)	HMA Pulverize	5,620	Syd	\$2.00	\$11,240.00	\$1.20	\$6,744.00	\$0.75	\$4,215.00	\$1.50	\$8,430.00
12)	HMA Rem	6,115	Syd	\$7.00	\$42,805.00	\$6.00	\$36,690.00	\$3.25	\$19,873.75	\$4.00	\$24,480.00
13)	Sidewalk, Rem	26	Syd	\$15.00	\$390.00	\$11.00	\$286.00	\$15.00	\$390.00	\$12.00	\$312.00
14)	Curb and Gutter, Rem	60	Fl	\$20.00	\$1,200.00	\$7.00	\$420.00	\$25.00	\$1,500.00	\$13.00	\$780.00
15)	Maintenance Gravel	300	Ton	\$1.00	\$300.00	\$30.00	\$9,000.00	\$19.00	\$5,700.00	\$28.00	\$8,400.00
16)	Exploratory Excavation	20	Ea	\$20.00	\$400.00	\$650.00	\$13,000.00	\$470.00	\$9,400.00	\$1,250.00	\$25,000.00
17)	Sewer, Rem, Less than 24 inch	82	Fl	\$30.00	\$2,460.00	\$53.00	\$4,356.00	\$19.00	\$1,558.00	\$40.00	\$3,280.00
18)	Gate Valve and Well, Rem	6	Ea	\$300.00	\$1,800.00	\$2,000.00	\$12,000.00	\$805.00	\$4,830.00	\$750.00	\$4,500.00
19)	Hydrant, Rem	3	Ea	\$500.00	\$1,500.00	\$1,150.00	\$3,450.00	\$730.00	\$4,380.00	\$300.00	\$900.00
20)	Gate Valve and Well, 8 inch	3	Ea	\$2,500.00	\$7,500.00	\$4,770.00	\$14,310.00	\$7,000.00	\$21,000.00	\$6,100.00	\$18,300.00
21)	Gate Valve and Well, 12 inch	8	Ea	\$5,000.00	\$40,000.00	\$5,750.00	\$46,000.00	\$9,500.00	\$76,000.00	\$8,500.00	\$68,000.00
22)	Gate Valve and Well, 16 inch	1	Ea	\$12,000.00	\$12,000.00	\$10,600.00	\$10,600.00	\$17,500.00	\$17,500.00	\$19,600.00	\$19,600.00
23)	12 inch Water Main, D.I. CI 54, Tr Det A (Sand)	4,125	Fl	\$95.00	\$391,875.00	\$142.50	\$587,812.50	\$150.00	\$615,000.00	\$92.00	\$379,200.00
24)	12 inch Water Main, D.I. CI 54, Tr Det A (Sand)	18	Fl	\$185.00	\$3,330.00	\$315.00	\$5,670.00	\$298.00	\$5,364.00	\$450.00	\$8,100.00
25)	16 inch Water Main, D.I. CI 54, Tr Det A (Sand)	900	Fl	\$70.00	\$63,000.00	\$77.50	\$69,750.00	\$168.00	\$151,200.00	\$160.00	\$144,000.00
26)	12 inch Water Main, PVC DR-14, Directional Drill	6	Ea	\$6,500.00	\$39,000.00	\$7,900.00	\$47,400.00	\$8,350.00	\$50,100.00	\$7,100.00	\$42,700.00
27)	Connect to Existing WM	10	Ea	\$1,500.00	\$15,000.00	\$1,800.00	\$18,000.00	\$2,350.00	\$23,500.00	\$1,600.00	\$16,000.00
28)	Fire Hydrant Assembly	52	Ea	\$100.00	\$5,200.00	\$85.00	\$4,420.00	\$87.00	\$4,524.00	\$56.00	\$2,912.00
29)	Curb Stop and Box, 1 inch	1,000	Fl	\$10.00	\$10,000.00	\$5.00	\$5,000.00	\$8.00	\$8,000.00	\$10.00	\$10,000.00
30)	Water Service	50	Fl	\$50.00	\$2,500.00	\$95.00	\$4,750.00	\$72.00	\$3,600.00	\$72.00	\$3,600.00
31)	Water Service, Private Replacement	32	Fl	\$1,000.00	\$32,000.00	\$95.00	\$3,040.00	\$2,050.00	\$65,600.00	\$3,200.00	\$96,000.00
32)	Water Main, Abandon with Flowable Fill	2	Ea	\$2,000.00	\$4,000.00	\$400.00	\$800.00	\$50.00	\$1,000.00	\$1.00	\$2.00
33)	Sewer, CI A, 12 inch, Tr Det A	58	Cyd	\$40.00	\$2,320.00	\$65.00	\$3,770.00	\$50.00	\$2,900.00	\$53.00	\$3,106.00
34)	Sewer, CI E, 12 inch, Tr Det A	100	Cyd	\$60.00	\$6,000.00	\$60.00	\$6,000.00	\$52.00	\$5,200.00	\$53.00	\$5,300.00
35)	Culv End Sect, 36 inch, reset	46	Sa	\$2,000.00	\$92,000.00	\$1,710.00	\$78,660.00	\$700.00	\$32,000.00	\$965.00	\$44,390.00
36)	Trench Undercut and Realign	41)	Aggregate Base, 6 inch, Driveway	\$184,000.00	\$184,000.00	\$17,100.00	\$708,600.00	\$1,000.00	\$46,000.00	\$1,445.00	\$59,390.00
37)	Station Grading, Crush and Shape	1,013	Syd	\$10.00	\$10,130.00	\$13.00	\$13,169.00	\$7.00	\$7,091.00	\$15.00	\$15,195.00
38)	Station Grading, Recon	6,677	Syd	\$10.00	\$66,770.00	\$13.00	\$86,801.00	\$9.00	\$60,093.00	\$14.00	\$93,476.00
39)	Aggregate Base, 6 inch, Roadway	454	Ton	\$35.00	\$15,890.00	\$45.00	\$20,430.00	\$21.00	\$9,534.00	\$40.00	\$18,160.00
40)	Aggregate Shoulder, 6 inch	344	Ton	\$165.00	\$56,640.00	\$155.00	\$53,220.00	\$125.00	\$43,000.00	\$162.00	\$55,728.00
41)	HMA Approach	2,794	Ton	\$92.00	\$256,728.00	\$73.00	\$203,232.00	\$82.00	\$228,288.00	\$101.00	\$281,184.00
42)	HMA, 3EI	227	Syd	\$50.00	\$11,350.00	\$61.00	\$13,847.00	\$77.00	\$17,479.00	\$56.00	\$12,712.00
43)	HMA, 5EI	189	Sft	\$10.00	\$1,890.00	\$8.50	\$1,606.50	\$11.00	\$2,079.00	\$9.00	\$1,701.00
44)	Concrete Ramp, Conc, 6 inch	163	Sft	\$7.00	\$1,141.00	\$7.00	\$1,141.00	\$7.00	\$1,141.00	\$8.00	\$1,312.00
45)	Concrete Curb & Gutter, Detail F4	33	Fl	\$60.00	\$1,980.00	\$40.00	\$1,320.00	\$30.00	\$990.00	\$48.00	\$1,584.00
46)	Detachable Warning Surface	19	Fl	\$50.00	\$950.00	\$50.00	\$950.00	\$40.00	\$760.00	\$60.00	\$1,140.00
47)	Restoration, Topsoil, Seed and Mulch	46	Sa	\$1,000.00	\$46,000.00	\$784.00	\$35,664.00	\$1,460.00	\$67,160.00	\$1,185.00	\$54,100.00
48)	Post, Mailbox	55	Ea	\$100.00	\$5,500.00	\$100.00	\$5,500.00	\$239.00	\$13,145.00	\$450.00	\$24,750.00
49)	Pavt Mfng, Polyurea, 4 inch, Yellow	9,550	Fl	\$1.00	\$9,550.00	\$0.85	\$8,117.50	\$0.95	\$9,072.50	\$1.00	\$9,550.00
50)	Pavt Mfng, Polyurea, 4 inch, White	9,175	Fl	\$1.00	\$9,175.00	\$0.85	\$7,798.75	\$0.95	\$8,716.25	\$1.00	\$9,175.00
51)	Post, Steel, 3 b	26	Fl	\$20.00	\$520.00	\$20.00	\$520.00	\$20.00	\$520.00	\$24.00	\$624.00
52)	Sign, Type III B	211	Fl	\$8.00	\$1,688.00	\$14.00	\$2,954.00	\$11.00	\$2,321.00	\$9.00	\$1,890.00
53)	Remove and Reset Salvaged Signs	84	Sft	\$18.00	\$1,512.00	\$22.00	\$1,848.00	\$18.00	\$1,512.00	\$22.00	\$1,848.00
54)	Line Stop, 8 inch	5	Ea	\$100.00	\$500.00	\$125.00	\$625.00	\$150.00	\$750.00	\$120.00	\$600.00
55)	Adjust Utility Structure	2	Ea	\$10,000.00	\$20,000.00	\$7,000.00	\$14,000.00	\$4,500.00	\$9,000.00	\$1.00	\$2.00
56)		5	Ea	\$500.00	\$2,500.00	\$850.00	\$4,250.00	\$775.00	\$3,875.00	\$420.00	\$2,100.00
TOTAL BID AMOUNT				\$2,050,677.00		\$2,104,641.25		\$2,154,129.50		\$2,216,947.80	
											\$2,546,457.50

NahmDis/Corporate/Projects/0128_01650155200040_Barth_Road_Recon/FM/Bids 03-09(Bid 1

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Gary Harris, Purchasing Director

FROM: Roberto J. Scappaticci, Director of Department of Public Works

CC: Mayor LeRoy D. Burcroff
Robert McCraight, Director of Public Services & Economic Development
Kathy Hood, Assistant Director of Department of Public Works

DATE: March 16th, 2021

SUBJECT: Barth Road paving and Water Main Replacement Program – ITB 20/21-11 – Recommendation of Award

Dear Gary,

We have reviewed the documents provided by OHM in their investigation of their contractors that bid on the above referenced project. Based on their analysis, it appears that the most qualified, responsive bidder is Verdeterre Contracting, Inc.

At this time, the DPW is recommending award of the contract to **Verdeterre Contracting, Inc.** in the amount of **\$1,691,143.85**. Bids for this project have been very favorable for construction, and the City will realize savings by constructing this project at this time.

Additionally the DPW would like to award this contract with an extra 10% contingency for any unforeseen construction related changes. Below is the contract breakdown for costs and the funds their secured within:

Eastbound Road Construction	\$299,133.01 Bid \$29,913.30 10% Contingency Secured in Account 202-463-980.000 Barth 1
Westbound Road & Water Construction	\$1,392,010.84 Bid \$139,201.08 10% Contingency Secured in Account 592-591-980.000 Barth 1

Should there be any questions, please do not hesitate to contact my office.

Sincerely,

Roberto J. Scappaticci, Director of Public Works

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CONSTRUCTION/ENGINEERING PROJECTS AUTHORIZATION & REQUEST FOR COMPETITIVE BIDS FORM

ENGINEERING INFORMATION SECTION

DEPARTMENT: DPW

DATE: 1/14/2021

I HEREBY REQUEST APPROVAL TO PROCEED WITH THE ENGINEERING/DESIGN FOR THE FOLLOWING CONSTRUCTION OR ENGINEERING PROJECT:
Barth Road Water main and road resurfacing

PURPOSE OF PROJECT:

EXPENSE ESTIMATES	PROJECT #	ESTIMATE COST FOR PROJECT
ESTIMATED DESIGN FEES		\$
ESTIMATED INSPECTION FEES		\$
ESTIMATED CONSTRUCTION ENGINEERING FEES		\$310000
ESTIMATED LAYOUT FEES		\$
ESTIMATED CONTRACT AD FEES		\$
ESTIMATED CONSTRUCTION TESTING FEES		\$
		\$
ESTIMATED CONSTRUCTION COSTS		\$ 2450000
ESTIMATED PROJECT TOTAL		\$ 2760000
ESTIMATED PROJECT START DATE: 5/1/2021		ESTIMATED COMPLETION DATE: 8/30/2021

BUDGET YEAR AND LINE ITEM/S AND AMOUNT BUDGETED?

20/21

592-591-980.000 Barth 1 \$2,353,000.00

202-463-980.000 Barth 1 \$770,000.00

SIGNATURE OF DEPARTMENT HEAD:

[Signature]

Date: 1/14/2021

FINANCE DEPARTMENT APPROVAL

FUNDS CURRENTLY AVAILABLE FOR THIS PROJECT - LIST AMOUNTS BY FUND AND ACCOUNT:

592 591 980 000 Barth 1 \$2,353,000.00

202 463 980 000 Barth 1 \$770,000.00

SIGNATURE OF FINANCE DIRECTOR:

[Signature]

Date: Jan 15, 2021

ADMINISTRATION APPROVAL

I HAVE REVIEWED THE REQUEST AND AUTHORIZE THE SOLICITATION OF COMPETITIVE BIDS:

SIGNATURE OF MAYOR:

[Signature]

Date: 1-16-21

CITY OF ROMULUS BID NUMBER ASSIGNED | BID #:

FINANCE DEPARTMENT VERIFICATION OF FUNDS FOR AWARD

THE RECOMMENDED BID AWARD IS \$ 1,691,143.85 + 10% Contingency (169,114.39)

I AFFIRM THAT THE FUNDS ARE AVAILABLE IN THE ABOVE MENTIONED ACCOUNT/S

SIGNATURE OF FINANCE DIRECTOR:

[Signature]

Date: Jan 14, 2021

202-463-980.000 Barth 1 - \$299,133.01 + 10% (\$29,913.30)

592-591-980.000 Barth 1 - \$1,392,010.84 + 10% (\$139,201.08)



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **March 22, 2021**

Item No. E.

General Description: Piggyback on Novi Bid ITB 20-15

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Piggyback on Novi Bid ITB 20-15
DATE: March 17, 2021

I concur with the recommendation of Roberto Scappaticci, DPW Director and Gary Harris, Purchasing Director, and respectfully request Council's authorization to piggyback on Novi Bid ITB 20-15 to contract Highway Maintenance & Construction to perform necessary repairs to the Romulus DPW parking lot using the chip seal method at a cost of \$47,042.00.

Maria Farris, Finance Director, has verified that funds for the purchase are currently available in the General Fund, Department of Public Works, Capital Outlay Expense account #101-441-970.000.

Motion by _____, supported by _____, to concur with the administration and consent to piggyback on Novi Bid ITB 20-15 to contract Highway Maintenance & Construction to perform necessary repairs to the Romulus DPW parking lot using the chip seal method at a cost of \$47,042.00.



MEMORANDUM

DATE: March 17, 2021
TO: Mayor LeRoy Burcroff
FROM: Gary Harris, Purchasing Director
SUBJECT: Piggyback Novi Bid ITB 20-15 Chip Seal DPW Parking Lot

Director of the Department of Public Works, Roberto Scappaticci, has requested the City of Romulus to contract with Highway Maintenance & Construction to perform necessary repairs to the parking lot of the Romulus DPW using the chip seal method by Piggybacking on Novi bid 20-15.

Please be informed that the requirement of the City of Romulus Purchasing Ordinance to solicit competitive bids for this purchase can be waived under the exception to competition clause allowing piggybacking on a contract solicited and awarded by another agency and as further outlined in subsection 39-11(d)(10) of the Ordinance:

"The city's procurement by competitive sealed bids shall be waived and the city may piggyback on an existing extendable contract, where the materials, services or goods in combination with services are purchased from a state or local governmental agency's bid that has been sufficiently advertised and was the subject of sealed bids so that in the opinion of the purchasing director or their designee the procedure meets the intent of competitive sealed bidding under this chapter."

The City of Novi procured services for Chip Sealing via a competitive bid process and awarded a contract to Highway Maintenance & Construction, their low bidder

It is the recommendation of myself and Director of the Department of Public Works, Roberto Scappaticci to proceed with the purchase of repairs. If you concur, please request Council's permission to piggyback on the Novi bid ITB 20-15, with local vendor Highway Maintenance & Construction to perform necessary repairs to the Romulus DPW parking lot using the Chip Seal method for a cost of \$47,042.00.

Maria Farris, Financial Services Director, has verified that funds for this purpose are currently available in the General Fund, Department of Public Works, Capital Outlay Expense Account (101-441-970.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris
Purchasing Director

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Gary Harris, Director of Purchasing

FROM: Roberto J. Scappaticci, Director of Department of Public Works

CC: Mayor Leroy D. Burcroff
Robert McCraight, DPS & Economic Development Director
Kathy Hood, Assistant Director of Public Works

DATE: March 12th, 2021

SUBJECT: Repair of DPW Parking Lot Piggyback - Through chip seal method

Dear Gary,

The DPW would like to join the Wixom Bid ITB – 2015 for the resurfacing of the DPW parking lot through the Chip Seal method. This is a cost effect way to stabilize the deterioration of the parking lot for the next 5 years.

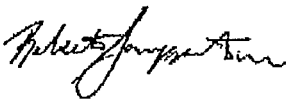
Highway Maintenance was low bidder under the Wixom contract and has provided a price to the City of Romulus for \$47,042.00 to complete the entire parking lot including all employee areas and ring road around the DPW.

As you know, Highway Maintenance is a local vendor with a headquarters in Romulus. They are able to meet our tight timeline to complete this work on weekends prior to June 30th, 2021.

Funds for this project are secured in the following account: 101-441-970.000.

Should there be any questions regarding this matter please feel free to contact me.

Sincerely,



Roberto J. Scappaticci, Director of Public Works

y:\admin documents\dpw bldg\chip seal parking lot\recommendation_memo_dpw.docx

Harris, Gary

To: Scappaticci, Roberto
Subject: RE: Quote for Romulus DPW lot

Subject: Quote for Romulus DPW lot

March 15, 2021

To: Roberto J. Scappaticci, Director

City of Romulus
Department of Public Works
12600 Wayne Road
Romulus, MI 48174

From: Jeffrey S Demek, P.E. at Highway Maintenance & Construction

Subject: Quote for Romulus DPW Lot Repair

Roberto,

We will apply a double chipseal over the roadways and back parking lot and a single chipseal with a type II slurry on the front visitor lot. We will sweep up loose stone and apply a fogseal to all double chipseal. This combination will give you the 5 years of extended life you are looking for.

We have measured 9,115 square yards for all the pavement not including the roadway back to the salt dome.

1. We will double chipseal 8,035 square yards of roadways using CRS-2m asphalt emulsion and 3/8x#4 limestone aggregate.
2. We will single chipseal the front visitor and then apply a type II slurry on that lot, 1,082 sy. This combination will give you a smoother surface for that lot.
3. We will apply a fogseal using CQSEA emulsion all chipseal surfaces not slurried.
4. We will restripe the lots in a similar configuration.

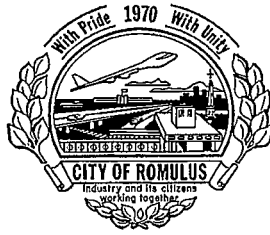
The total cost to resurface all your lots and roadways is \$47,042.00

We think that you may want to do some asphalt repairs around the drain and middle of road in the North roadway just past the middle road in back going to the employee lot.

We plan on doing this work on Saturday. You will be able to drive on the chipseal right after we are done. We need to leave the slurry to cure overnight. It will take one day to chipseal, one day to fogseal and slurry seal. Striping will be done after the fog and slurry.

We hope this proposal meets with your approval. Please feel free to call with any questions.

Jeffrey S Demek P E, President
Highway Maintenance & Construction
Maintaining Pavements for Over 45 years
Office: (734) 941-8885
Cell: (734) 718-3789



FUNDS VERIFICATION FORM

<u>DEPARTMENT:</u> DPW
<u>FUND NAME:</u> Capital Outlay/DPW
<u>ACCOUNT NUMBER/S:</u> 101-441-970.000
<u>PURPOSE FOR REQUEST:</u> Secure funds for DPW Parking lot
<u>AMOUNT OF EXPENDITURE:</u> \$47,042.00
<u>SIGNATURE OF DEPARTMENT HEAD:</u> 
<u>FUNDS CURRENTLY AVAILABLE:</u> \$86,000
<u>FINANCE DEPARTMENT APPROVAL:</u> 
<u>DATE:</u> 3/15/2021



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **March 22, 2021**

Item No. F.

General Description: Piggyback on Florida Sherriff's Association Contract - 2019 Ford E-450 Ambulance

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Piggyback on Florida Sherriff's Association Contract FSA20-VEF14.01 2019 Ford E-450 Ambulance
DATE: March 17, 2021

I concur with the recommendation of Kevin Krause, Director of Fire Services & Emergency Management and Gary Harris, Purchasing Director, and respectfully request Council's authorization to piggyback on Florida Sherriff's Association Contract FSA20-VEF14.01 with Excellence Inc., for the purchase of a 2019 Ford E-450 Ambulance Demo for a total cost of \$206,902.33.

Maria Farris, Finance Director, has verified that funds for the purchase are currently available in the Motor Vehicle Fund, Capital Outlay Machinery & Equipment Expense account #661-258-970.138 (this is contingent upon the approval of the second reading of Budget Amendment 20/21-15).

Motion by _____, supported by _____, to concur with the administration and consent to piggyback on Florida Sherriff's Association Contract FSA20-VEF14.01 with Excellence Inc., for the purchase of a 2019 Ford E-450 Ambulance Demo for a total cost of \$206,902.33.



MEMORANDUM

DATE: March 17, 2021
TO: Mayor LeRoy Burcroff
FROM: Gary Harris, Purchasing Director
SUBJECT: Piggyback Florida Sheriffs Association Contract FSA20-VEF14.01 2019 Ford E-450 Ambulance

Director of Fire Services & Emergency Management, Kevin Krause, has requested the City of Romulus to contract with Excellence Inc. for the purchase of a 2019 Ford E-450 Ambulance Demo for a total of \$206,902.33.

Please be informed that the requirement of the City of Romulus Purchasing Ordinance to solicit competitive bids for this purchase can be waived under the exception to competition clause allowing piggybacking on a contract solicited and awarded by another agency and as further outlined in subsection 39-11(d)(10) of the Ordinance:

"The city's procurement by competitive sealed bids shall be waived and the city may piggyback on an existing extendable contract, where the materials, services or goods in combination with services are purchased from a state or local governmental agency's bid that has been sufficiently advertised and was the subject of sealed bids so that in the opinion of the purchasing director or their designee the procedure meets the intent of competitive sealed bidding under this chapter."

The Florida Sheriffs Association in partnership with the Florida Fire Chiefs Association and the Florida Association of Counties awarded contract FSA20-VEF14.01 for the purchases of ambulances and other equipment to Excellence Inc. through a competitive bid process.

It is the recommendation of myself and Director of Fire Services & Emergency Management, Kevin Krause to proceed with the purchase of the ambulance. If you concur, please request Council's permission to piggyback on the Florida Sheriffs Association contract FSA20-VEF14.01 with Excellence Inc. for the purchase of a 2019 Ford E-450 Excellence Ambulance Demo in the amount of \$206,902.33.

Maria Farris, Financial Services Director, has verified that funds for this purpose are currently available in the Motor Vehicle Fund, Capital Outlay Machinery & Equipment Expense Account (661-258-970.138). This is contingent on the approval of the second reading of Budget amendment 20/21-15.

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris
Purchasing Director

**ROMULUS FIRE DEPARTMENT
28777 Eureka Road
Romulus, MI 48174**

MEMORANDUM

TX: (734) 941-8585

FAX: (734) 942-5280

TO: Gary Harris – Purchasing Director
FROM: Kevin Krause – Director of Fire Services
DATE: March 15, 2021
SUBJ: Approval to Purchase

Mr. Harris;

I am requesting approval to purchase a 2019 Ford E-450 Excellance Ambulance Demo from Excellance Inc. for the amount of \$206,902.33. The funds have been verified and this will be a piggy back purchase from the State of Florida purchase Cooperative Purchasing Program.

I will be present at the City Council meeting if you have any questions please feel free to contact me directly to discuss this item prior to the meeting.

Thank you.

Kevin Krause
Director of Fire Services
Romulus Fire Department

EXCELLANCE, INC.

453 Lanier Rd., Madison, Alabama 35758
1-800-882-9799

AQ version 18.2

2/17/2021 13:18

Quote #: **092118JW1**Quoted by: **JTC**Excellance unit #: **2615****PRICE QUOTE, ORDER FORM and WORK ORDER**CUSTOMER: Romulus Fire Department - Factory DEMO" FILE NAME " : E450 Type III DEMOADDRESS: 28777 Eureka Rd
Romulus, MI 48174DEALER: Mercy sales

ADDRESS: _____

TELEPHONE: Cell - 248-342-0258 / Office 734-955-8964

TELEPHONE: _____

FAX: _____

FAX: _____

E-MAIL: kkrause@romulusgov.com

SALESMAN: _____

TECHNICAL
CONTACT:Kevin Krause

*This person is authorized to make any changes to the vehicle and/or
contract that may affect the final design, configuration, and cost of the unit.*

SALES SUMMARY**BALANCE DUE UPON DELIVERY: \$206,902.33**THIS ORDER IS VALID ONLY IF ACCEPTED BY BOTH PURCHASER AND EXCELLANCE WITHIN 60 DAYS OF: **2/17/2021**

- * REVIEW THIS DOCUMENT CAREFULLY. IT TAKES PRECEDENCE OVER ALL OTHER DOCUMENTS.
- * ANY ITEM NOT "SELECTED" ON THIS ORDER IS NOT INCLUDED IN THE PRICE FOR THE VEHICLE.
- * AFTER THIS ORDER HAS BEEN ACCEPTED BY EXCELLANCE, ALL CHANGES MUST BE APPROVED BY EXCELLANCE AND EACH CHANGE WILL BE ASSESSED A \$250.00 ENGINEERING CHARGE.
- * ALL ENGINEERING DRAWINGS MUST BE INITIALED BY THE CUSTOMER BEFORE WORK IS BEGUN AND BEFORE PARTS WILL BE ORDERED BY EXCELLANCE.
- * COMPLETION OF VEHICLE IS ANTICIPATED TO BE WITHIN 90 TO 120 DAYS FROM THE LATTER OF: (A) RECEIPT OF CHASSIS, OR (B) RECEIPT OF WRITTEN PURCHASE ORDER WITH A COMPLETE COPY OF THIS ORDER (WITH ALL QUESTIONS ANSWERED BY PURCHASER), OR (C) RECEIPT OF ALL PARTS SUPPLIED BY PURCHASER (e.g., CUSTOMER AND/OR DEALER).

STATUS OF THIS ORDER

- (1) B. This order reflects the final contract. All items have been "priced", specifications and "drawings" of all items provided, all pre-construction data provided, and all questions have been answered.

ADDITIONAL TERMS AND CONDITIONS AT LINE # 3018 ARE INCORPORATED HEREIN BY REFERENCE.

APPROVED AND ACCEPTED BY:

CUSTOMER: _____

DATE: _____

TITLE: _____

DATE: _____

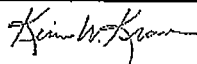
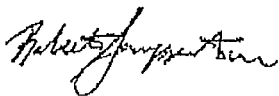
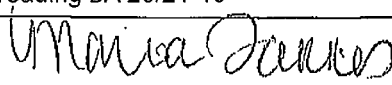
P. O. #: _____

SALESMAN: _____

DATE: _____



FUNDS VERIFICATION FORM

DEPARTMENT:	Fire Department
FUND NAME:	Public Safety Fund - 205-000-393.336 Capital Outlay Machinery & Equipment – 661-258-970-138
ACCOUNT NUMBER/S:	205-000-393.336 - \$94,340.33 661-258-970-138 - \$112,562
PURPOSE FOR REQUEST:	EMS Rescue Vehicle
AMOUNT OF EXPENDITURE:	
	\$206,902.33 From 661-258-970.000
SIGNATURE OF DEPARTMENT HEAD:	
Kevin Krause:	
Roberto Scappaticci:	
FUNDS CURRENTLY AVAILABLE:	
	\$206,902.33 Contingent upon approval of second reading BA 20/21-15
FINANCE DEPARTMENT APPROVAL:	
DATE:	02/24/2021



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **March 22, 2021**

Item No. G.

General Description: Introduction of Budget Amendment 20/21-16

Local Streets

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Introduction of Budget Amendment 20/21-16
DATE: March 17, 2021

I am hereby requesting introduction of Budget Amendment 20/21-16 to transfer funds from the Major Roads Fund to the Local Streets Fund to work on a patching program in Meadows Subdivision for spring 2021.

Motion by _____, supported by _____ to concur with the administration and introduce budget amendment 20/21-16 to transfer funds from the Major Roads Fund to the Local Streets Fund to work on a patching program in Meadows Subdivision for spring 2021.

MEMORANDUM

TO: Mayor LeRoy D. Burcroff

FROM: Finance Department

DATE: February 25, 2021 MEF

SUBJECT: Budget Amendment 20/21-16

FUND/DEPT. <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
LOCAL STREETS				
<u>Expenditures:</u>				
203-463-818.000	Local Roads Project Cost	-	75,000.00	75,000.00
<u>Revenues</u>				
203-000-699.202	Transfer In - Major Streets	-	75,000.00	75,000.00
 MAJOR ROADS				
<u>Expenditures:</u>				
202-463-873.000	Major Rds Contractural Svcs	200,000.00	(75,000.00)	125,000.00
<u>Expenditures:</u>				
202-966-999.203	Transfer Out-Local Streets	-	75,000.00	75,000.00

To transfer funds from the Major Roads Fund to the Local Streets Fund to work on a patching program in Meadows Subdivsion for spring 2021.

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Maria Farris, Director of Finance

FROM: Roberto J. Scappaticci, Director of Department of Public Works

CC: Mayor LeRoy D. Burcroff
Robert McCraight, Director of Public Services
Kathy Ritter, Assistant Director of Public Works

DATE: February 16th, 2021

SUBJECT: Budget Amendment for Local Roads transferring from Major Roads

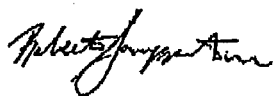
Dear Maria,

The DPW is requesting to process a budget amendment from Major Roads to Local Roads with unused fund allocation. We are working on a patching program in the **Meadows Subdivision** for the spring 2021 season. We would like to transfer **\$75,000.00** from 202-463-873.000 Major Roads to 203-463-818.000 Local Roads.

This budget amendment will fund badly needed contractual costs from GV Cement to patch the concrete slabs within the roads system of Leroy, Harrison, Ellward, and Cherry Streets. Any remaining funds from this \$75,000.00 will be utilized in the same subdivision for the Spring of 2021.

Should there be any questions regarding this matter please feel free to contact me immediately.

Sincerely,



Roberto J. Scappaticci, Director of Public Works

y:\admin documents\roads\gv cement\recommendation_memo_dpw.docx



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **March 22, 2021**

Item No. H.

General Description: Introduction of Budget Amendment 20/21-17
Recreation

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Introduction of Budget Amendment 20/21-17
DATE: March 17, 2021

I am hereby requesting introduction of Budget Amendment 20/21-17 to recognize revenue received for the Play Everywhere Challenge Grant – Kaboom! and the anticipated expenditure related to implementing the project plan.

Motion by _____, supported by _____ to concur with the administration and introduce budget amendment 20/21-17 to recognize revenue received for the Play Everywhere Challenge Grant – Kaboom! and the anticipated expenditure related to implementing the project plan.

MEMORANDUM

TO: Mayor LeRoy D. Burcroff

FROM: Finance Department

DATE: March 22, 2021

SUBJECT: Budget Amendment 20/21 - 17

UT 3-10-2021

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
Recreation				
Revenue				
101-751-588.000-Kaboom	Play Everywhere Challenge Grant - Kaboom	-	70,000.00	70,000.00
Expense				
101-751-730.000-Kaboom	Operating Supplies	-	3,200.00	3,200.00
101-751-937.000-Kaboom	Park Maintenance		3,000.00	3,000.00
101-751-970.000-Kaboom	Capital Outlay		63,800.00	63,800.00
			<u>70,000.00</u>	<u>70,000.00</u>

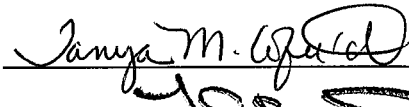
To recognize revenue received for the Play Everywhere Challenge Grant - Kaboom! And the anticipated expenditure related to implementign the project plan.

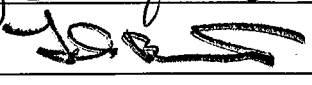
BUDGET AMENDMENT FORM			
INCREASE		DECREASE	
Account Number /Name	Amount	Account Number /Name	Amount
Play Everywhere Challenge Grant - Kaboom 101-751-588.000	\$ 70,000	Operating Supplies 101-751-730.000-Kaboom	\$ 3,200
		Park Maintenance 101-751-937.000-Kaboom	\$ 3,000
		Capital Outlay 101-751-970.000-Kaboom	\$ 63,800
TOTAL	\$ 70,000	TOTAL	\$ 70,000

PURPOSE:

To recognize revenue received for the Play Everywhere Kaboom! Grant and the anticipated expenditures related to implementing the project plan.

DATE: 3/10/2010

Department Head Signature: 

Mayor's Authorization: 

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.

INTEROFFICE MEMORANDUM

TO: Mayor LeRoy D. Burcroff
FROM: Tanya Cofield, Recreation Department Coordinator
Community Services Department
SUBJECT: Request Budget amendment for Play Everywhere KaBOOM
Grant
DATE: MARCH 10, 2021

The Parks and Recreation Department has received a Play Everywhere /KaBOOM grant for \$70,000.00, to upgrade the Community Park, located across from the Romulus Athletic Center. The project will start in late March 2021. We would like to repair the bridge into the park and cut back the brush to increase visibility. We are also looking to put fun fact murals along the walking path. We are asking for Council's permission to utilize these funds to update this park to encourage exercise and outdoor play. We would like to request a budget amendment to transfer funds into the 20/21 budget.

Should you concur, I respectfully request you forward this document to City Council for approval on March 22, 2021.

If I can provide any further information, please do not hesitate to contact me.

C Julie Wojtylko, Chief of Staff
Mike Laskaska, Director of Communications and Community Services
Jill Martin, Grant writer



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **March 22, 2021**

Item No. I.

General Description: Introduction of Budget Amendment 20/21-18
Recreation

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

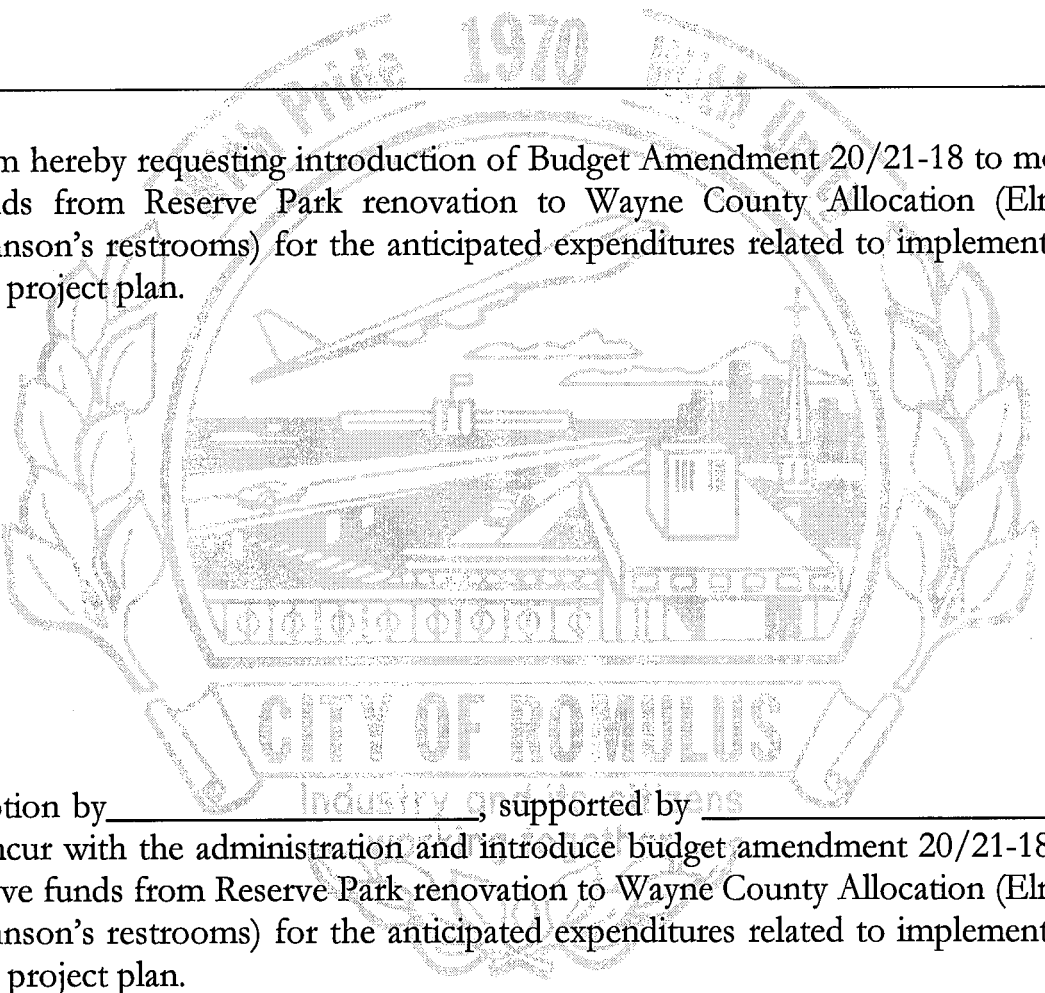
MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Introduction of Budget Amendment 20/21-18
DATE: March 18, 2021

I am hereby requesting introduction of Budget Amendment 20/21-18 to move funds from Reserve Park renovation to Wayne County Allocation (Elmer Johnson's restrooms) for the anticipated expenditures related to implementing the project plan.



Motion by _____, supported by _____ to concur with the administration and introduce budget amendment 20/21-18 to move funds from Reserve Park renovation to Wayne County Allocation (Elmer Johnson's restrooms) for the anticipated expenditures related to implementing the project plan.

MEMORANDUM

TO: Mayor LeRoy D. Burcroff
FROM: Finance Department
DATE: March 22, 2021
SUBJECT: Budget Amendment 20/21 - 18

VT 3-18-2021

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>Recreation</u>				
<u>Revenue</u>				
101-000-393.751.000	Reserve for Park Renovations	-	10,571.00	10,571.00
<u>Expense</u>				
101-751-970.751	Capital Outlay-Rec Grant (Local)	14,440.00	10,571.00	25,011.00

To move funds from Reserve Park renovation to Wayne County Allocation (Elmer Johnson's restrooms) for the anticipated expenditures related to implementing the project plan.

INTEROFFICE MEMORANDUM

TO: Mayor LeRoy D. Burcroff
FROM: Tanya Cofield, Recreation Coordinator
SUBJECT: Wayne County Park Improvement Grant Award – Elmer Johnson’s Park
DATE: March 16, 2021

On November 17, 2020, the Parks and Recreation Department received notice of FY 2020-2021 Wayne County Park Improvement funding allocation in the amount of \$26,429.00, with the City contributing \$10,571.00 to the upgrades.

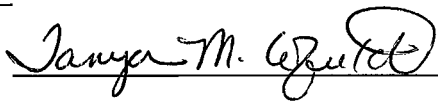
We submitted a proposal to use these funds at Elmer Johnson’s Park located at 9755 Ozga Road, Romulus, MI 48174 to update the Men and Women’s Restrooms with new bathroom fixtures and other equipment. Elmer Johnson’s Park is a highly used park and bringing the restrooms back to working order will encourage more outdoor activity.

At the recommendation of Alicia Bradford, Wayne County Parks Division Director, we are requesting a motion to accept this attached Intergovernmental Agreement with Wayne County for the improvements listed above. Should you concur with the recommendations, please forward to Romulus City Council for a resolution of support for acceptance of this Intergovernmental Agreement and Park Improvement Grant awarded to the City of Romulus.

This agreement has been reviewed by the City Attorney and recommended for approval.

If you have any questions or require further information, please feel free to contact me.

C Mike Laskaska, Community Services Director

BUDGET AMENDMENT FORM			
INCREASE		DECREASE	
Account Number /Name	Amount	Account Number /Name	Amount
Capital Outlay Local 101-751-970.751	\$ 10,571	Reserve for Park Renovations 101-000-393.751	\$ 10,571
Wayne County Allocation 2020-2021			
TOTAL	\$ 10,571	TOTAL	\$ 10,571
PURPOSE: To move funds from Reserve Park renovation fund to Wayne County Allocation (Elmer Johnson's restrooms) for the anticipated expenditures related to implementing the project plan.			
<i>U. Lush</i> 3-18-2021			
DATE: <u>3/16/2021</u>			
Department Head Signature:			
Mayor's Authorization:			

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **March 22, 2021**

Item No. J.

General Description: MOU of m/Parks/Safari Club International (SCI) Archery

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

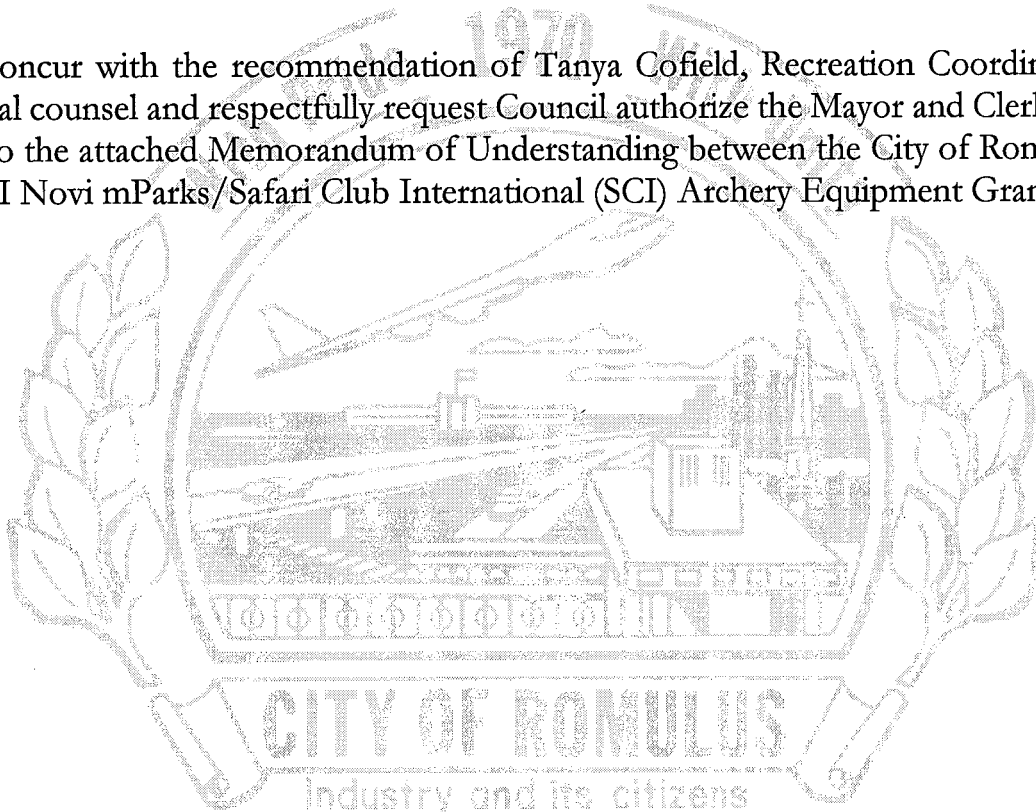
MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: MOU for mParks/Safari Club International (SCI) Archery
DATE: March 17, 2021

I concur with the recommendation of Tanya Cofield, Recreation Coordinator and legal counsel and respectfully request Council authorize the Mayor and Clerk to enter into the attached Memorandum of Understanding between the City of Romulus and SCI Novi mParks/Safari Club International (SCI) Archery Equipment Grant.



Motion by _____, supported by _____, to concur with the administration and authorize the Mayor and Clerk to enter into the attached Memorandum of Understanding between the City of Romulus and SCI Novi mParks/Safari Club International (SCI) Archery Equipment Grant.

INTEROFFICE MEMORANDUM

TO: Mayor LeRoy D. Burcroff
FROM: Tanya Cofield, Recreation Department Coordinator
SUBJECT: MOU for mParks/Safari Club International (SCI) Archery
Equipment Grant
DATE: March 17, 2021

The Parks and Recreation Department has received an SCI Novi mParks Archery Equipment Grant, for continued programming at the Elmer Johnson's Park Archery Range. This grant will provide equipment for programming in our underutilized archery range. We have selected two individuals to instruct classes. They will be attending the USA Archery Training Academy and become certified as Archery Level 2 Instructors. The academy is scheduled for April 17, 2021, and our hope is to run classes beginning in May of this year. The Parks and Recreation Department is working towards more outdoor programming in lieu of the current COVID guidelines. We hope this project will bring more individuals into our park to learn archery skills. We will receive the tools needed to start the program and continue to serve our city and archers from around Michigan. We would like to request acceptance of this equipment grant to get the project started.

Should you concur, I respectfully request you forward this document to City Council for approval on March 22, 2021.

If I can provide any further information, please do not hesitate to contact me.

C Julie Wojtylko, Chief of Staff

Mike Laskaska, Director of Communications and Community Services



A Cooperative Agreement made between City of Romulus Parks and Recreation and the Michigan Recreation and Park Association (mParks) Archery Focus Area to train staff and implement an archery program.

Funding for the equipment is provided by the Safari Club International (SCI) Novi Chapter. The name of this grant is: The SCI Novi mParks Archery Equipment Grant
Requirements of this agreement are defined as:

Agency

- Send up to two employees to attend a one day mParks Archery Training Academy who, upon completion, will be certified as USA Archery Level 2 Instructors. The Academy is scheduled for **APRIL 17** from 8:30 a.m. – 5 p.m. at The Hawk-Farmington Hills Community Center, 29995 West Twelve Mile Road, Farmington Hills, MI 48334. You must register and pay \$120/employee to attend the Archery Training Academy <https://www.mparks.org/events/EventDetails.aspx?id=1487192&group=> Contact Bryan Farmer, mParks Archery Focus Area Chair for more information and how to register by March 26, bfarmer@fhgov.com
- Implement an archery program in respective community by the end of 2021. The SCI Novi and mParks Archery logos or name must be included in program descriptions and marketing. Logos will be provided to you upon the completion of this agreement.
- Provide safe storage for archery equipment that is provided as a part of this program.
- Require a staff person from your Agency to become a member of and attend 3-4 mParks Archery Focus Area meetings annually, until your Agency no longer offers archery programs.
- All equipment from the grant will be collected from your agency and given to another communities, should you determine that your Agency will no longer offer archery programs or your Agency does not have a staff person involved in the mParks Archery Focus Area.
- Your Agency must complete an Administrative Survey for archery programming in the Fall of each year. A survey link will be provided by the mParks Archery Focus Area.
- Your Agency must send an annual survey to all archery program participants in the Fall of each year. A survey link will be provided by the mParks Archery Focus Area. In your communication to archery participants, you must include: *Thank you for your participation in our archery program. We were able to offer archery programs because of a SCI-Novu mParks Archery Equipment Grant we received. Please check out all that SCI-Novu has to offer <https://www.scinovi.com>*
- Your community must have the goal of building an archery range in a public park.

mParks - Archery Focus Area

- Provide all resources for the April 17 training including lunch.
- Certify participants who successfully complete the mParks Archery Training Academy.
- The following archery equipment will be shipped to agency. Equipment Package provided includes:

8	Right-Handed Genesis Compound Bows
2	Left-Handed Genesis Compound Bows
60	Easton 1820 Aluminum Arrows complete (5 Dozen)
5	Morrell 33" Eternity Targets
1	HD Arrow Curtain Netting- 30' wide
1	Lancaster Maintenance & Repair Kit
1	Wheeled Bow Rack for 16 Bows
10	Floor Quivers

Indemnification: The partner agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless mParks and their officers, directors, employees and agents and the program funders from and against any and all claims, liabilities, losses and expenses (including reasonable attorney fees) which directly or, indirectly, wholly or partially arise from or in connection with any act or omission of Partner, its employees, or agents in carrying out any project except to the extent that such claims, liabilities, losses and expenses arise from or are related to any act of omission of mParks and their officers, directors, employees or agents and program funders.

mParks Representative

Agency Representative

Date

Date



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **March 22, 2021**

Item No. A.

General Description: Approval of the Honorary Street Sign Dedication Policy

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Date: March 22, 2021

Re: Honorary Street Sign Dedication Policy

Attached to this memo is the final language and application of the proposed Honorary Street Sign Dedication Policy.

For consideration and approval is the Honorary Street Sign Dedication Policy with an open application period to start on the first Monday in April 2020 (**April 5, 2021**) and closed by 4pm on the first Monday of May 2021 (**May 3, 2021**).



Honorary Street Naming Dedication Policy

The honorary street sign dedication program enables the city to commemorate individuals who have made significant contributions to the community and humanity. These memorials celebrate citizens without imposing substantial burdens associated with modification to the Official Street Map of the City. These honorary street names are meant to commemorate the honoree and do not replace the official street name or require re-addressing of the street.

Restrictions

The potential honoree must:

1. Have made a demonstrable and significant positive impact on the community or contributed to the cultural, economic, educational, intellectual, political, or scientific vitality of the community or have made an extraordinary contribution in the service of humanity;
2. Must be an individual; and
3. Must have resided in the City for at least 35 years and **reside in the City at the time of application.**
4. **Must be a registered voter in Romulus.**

The City council shall consider the honorary street naming dedication at a Council meeting. A decision to adopt an honorary street name based on the criteria in this section shall be effectuated through adoption of a resolution. The honorary name shall be for a period of 12 months and may not be renewed for subsequent years. **The City will seek approval from the County for all recipients who reside on a County Road.**

All applications will be available at City Hall and on the City Website from the first Monday in April and due no later than 4pm on the first Monday of May. All applications must be placed on an agenda for consideration by the third City Council meeting held in June by the Clerk's Office. A maximum of 5 applications will be approved annually. All approved signs will be installed by the Department of Public works no later than last full business week of July and taken down no later than the last full business day of July the following year.

All signs must be picked up by the applicant by the last business day of the first week in August at the Romulus Department of Public works located at 12600 Wayne Rd. between the hours of 8 a.m. – 4 p.m. Monday through Friday.

The City of Romulus will seek donations from individuals, corporations and foundations for the costs but if funds are not available, applicants are responsible for all costs associated with the fabrication, installation, and maintenance of honorary street dedication signs, **to be paid upon approval of the**



Honorary Street Naming Dedication Policy

application by Council at the City Treasurer's Office. Only upon receipt of costs in full will the signage be created and installed by the Department of Public Works.

Following removal of the sign the City will also maintain a plaque in the public area of City Hall that will list all recipients of the Honorary Street Name Dedications. Honorary plaques will be updated annually in the calendar year the honorary **sign** is removed in the first week of August.

Fees

In addition to the cost of the sign, there is a non-refundable \$25.00 application fee. Applicants must complete an application form provided by the City **and pay the filing fee upon filing the application** made payable to the City of Romulus.



Honorary Street Naming Dedication Application

1. APPLICANT INFORMATION

***Please print clearly**

Applicants Name: _____

Street Address: _____

Relationship to nominee: _____

Telephone: _____ E-mail: _____

2. HONORARY NAME REQUEST

NAME OF HONOREE (PLEASE PRINT):

(As it would appear on the Street Name Sign)

LOCATION OF PROPOSED SIGN (MUST BE A CITY LOCAL STREET WHERE THE HONOREE LIVED):

INTERSECTING STREETS AT EACH END OF THE ONE BLOCK AREA:

YEARS NOMINEE HAS RESIDED IN ROMULUS (MUST BE A MINIMUM OF 35 YEARS total) _____

Please list the City addresses the nominee has resided:



Honorary Street Naming Dedication Application

Please check all that apply to the honoree and include a brief explanation for each of the applicable criteria. (Use additional pages if necessary)

_____ (Check Here) Significant Contribution to the City:

_____ (Check Here) Historical Impact or Service to the City (ties to the City):

_____ (Check Here) Humanitarian Efforts or other:

3. SUBMIT APPLICATION AND FEE:

My application consists of the following items necessary for a complete application. Please check:

- ☐ Completed Application Form, plus a \$25 fee (make checks payable to "City of Romulus" and submit to the City Clerk's Office), City of Romulus, 11111 Wayne Road, Romulus, MI 48174

Signature of Applicant: _____ Date: _____



Honorary Street Naming Dedication Application

OFFICE USE ONLY:

Application approved by Clerk's Office: _____

Location approved by DPW: _____

Application approved by Chief of Police: _____

Application approved by Mayor: _____

Date approve by City Council: _____

Resolution Number: _____

Date sign to be installed by: _____

Date sign to be removed by: _____

Sign Installation fee of \$25.00 paid to Treasurer's Office.

Receipt #: _____

Date: _____



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **March 22, 2021**

Item No. B.

General Description: Approval of Ballot Language for August 3, 2021 Special (Primary) Election

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Date: March 22, 2021

Re: Request Resolution to Approve Ballot Language for the August 3, 2021 Primary Election

Two (2) study sessions were held on February 22, 2021 and March 8, 2021 to discuss amendments to Section 2.7, 6.12, 6.13, and 11.10 of the City Charter.

I, therefore, request City Council adopt a resolution to approve the attached ballot language to be placed on the ballot for August 3, 2021 Special (Primary) Election.

RESOLUTION NO. ____
CITY OF ROMULUS
WAYNE COUNTY, MICHIGAN

RESOLUTION CALLING FOR AN ELECTION TO BE HELD ON THE 3RD DAY OF AUGUST, 2021, AUTHORIZING THE FOLLOWING PROPOSED LANGUAGE TO BE PLACED ON THE BALLOT, AMENDING CHAPTER II SECTION 2.7, CHAPTER VI SECTION 6.12 AND 6.13, CHAPTER XI SECTION 11.10 OF THE ROMULUS CITY CHARTER, REGARDING THE OFFICIAL PUBLICATIONS OF THE CITY OF ROMULUS.

Present: _____

Absent: _____

WHEREAS, Chapter II Section 2.7, Chapter VI Section 6.12 and 6.13 and Chapter XI Section 11.10 of the Romulus City Charter, provides for a system of official publications of notices, minutes of meetings and notices of meeting dates of the Board of Review in an official newspaper selected annually by the Council.

WHEREAS, the City Council has determined that due to the low number of newspapers being printed that it is necessary to enlarge the number of news publications available to be considered the “official newspaper” to include electronic publications and it would be in the best interest of the City to modify the above Charter provisions to increase the number of publications available and allow for the selection of the official publication by Council in odd years beginning with calendar year 2023.

WHEREAS, in order to accomplish this purpose, it is necessary to amend the City Charter by amending Chapter II Section 2.7, Chapter VI Section 6.12 and 6.13 and Chapter XI Section 11.10 by the electorate at a special election to be held on the 3rd day of August, 2021.

NOW, THEREFORE, be it resolved that the amendments of Section 2.7, 6.12, 6.13 and 11.10 of the Romulus City Charter be placed on the ballot at a special election to be set on the 3rd day of August, 2021, primary election ballot for consideration by the electorate.

BE IT FURTHER RESOLVED that the amended provision of Sections 2.7, 6.12, 6.13 and 11.10, of the City of Romulus City Charter shall read as follows:

- a. **Section 2.7 Publication: Posting and Affidavit.** When by the provisions of this charter, or the laws of the State of Michigan, notice of any matter or proceeding is required to be published or posted, it may be published or posted in the official publication sites set forth in Section 6.12 of this Charter, and an affidavit of publication or posting of same, annexed to a printed copy of such notice or posting or proceeding, taken from posted sites or paper in which it was published, specifying the time of publication, in the newspaper or electronic sites in which the

same was inserted, or by some person in his employ knowing the facts, if such notice is required to be by publication in a newspaper or electronic sites or by the person posting the same when required to be by posting, shall be prima facie evidence of the facts thereof contained. Such affidavit of publication or posting shall be filed with the City Clerk.

- b. **Section 6.12 Official Publication Site.** At or prior to the first regular meeting in December of each odd year, Council after investigating the rates, quality of the sites, availability of newspapers and electronic sites and after receiving bids, shall designate some newspaper or two electronic sites of general circulation in the city which are qualified to publish legal notices under the laws of the State of Michigan, as the official publications of the city for the next 24 months. All notices, ordinances, and other records required by the provisions of this charter to be published shall be published in said official publications in a manner and form in this charter provided; provided however that council may order additional publications of any such notice, ordinance or other record in other newspapers or electronic sites in any financial or trade paper, journal or magazine. If, at any time no publications have been designated as the official publication sites of the city, or in case of publication sites designated as the official publication sites of the city cease regular publication or are violating any of the terms of their contracts, the council shall order publication of such notices, proceedings, ordinances, and other records as are required to be published, in some other publications in English language and available in the city; provided however that the city shall not be without official publication sites more than thirty (30) days.
- c. **Section 6.13 Publication of Council Proceedings.** The minutes of Council shall be published in official publication sites set forth in Section 6.12 of this Charter within fifteen (15) days after each meeting.
- d. **Section 11.10 Notice of Meetings.** Notice of the time and place of the meetings of the Board of Review shall be published by the Clerk in official publication sites set forth in Section 6.12 in this Charter not less than 15 days prior to the first meeting thereof.

BE IT FURTHER RESOLVED that the above proposed ballot language to amend of the City of Romulus Charter be submitted to the Attorney General and the Governor of the State of Michigan for their approval and for placement at a special election to be set on the 3rd day of August, 2021, primary election ballot.

BE IT FURTHER RESOLVED the following proposed language be submitted to the voters for consideration.

Shall the City amend Section 2.7, 6.12, 6.13, and 11.10 of the City Charter to allow for the publication of legal notices and minutes of council, Board, and commission meetings in two electronic sites or in a newspaper of general circulation in the City and for the reappointment of the official publications by Council every odd year beginning calendar year 2023. [The current language only allows for newspaper publication and for selection of the official publication each year.] The entire amended language of the above sections of the Charter are available for review in the City Clerk's office.

RESOLUTION DECLARED ADOPTED.

Adopted: March ____, 2021

Roll Call Vote: Ayes: _____

Nays: _____

I, Ellen Craig-Bragg, Clerk for the City of Romulus, do hereby certify the foregoing to be a true copy of a resolution duly adopted by Romulus City Council at their meeting held on March ____, 2021.

Ellen Craig-Bragg
City Clerk



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **March 22, 2021**

Item No. C.

General Description: Second Reading and Final Adoption of Budget Amendment 20/21-15

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Date: March 22, 2021

Re: 2nd Reading & Final Adoption of Budget Amendment 20/21-15

For Second Reading and Final Adoption of Budget Amendment 20/21-15 for the purchase of an EMS rescue vehicle in the amount of \$206,902.00.

This budget amendment was introduced at the March 8, 2021 regular meeting.

MEMORANDUM

TO: Mayor LeRoy D. Burcroff

FROM: Finance Department

DATE: February 24, 2021 *MEF*

SUBJECT: Budget Amendment 20/21 - 15

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
<i>Fire</i>				
<u>Expense</u>				
205-966-999.661	Transfer Out-Motor Vehicle Fund	-	94,340	94,340
<u>Fund Balance</u>				
205-000-393.336	Fire Fleet Upgrade Assignment	125,000	(112,562)	12,438
<i>Motor Vehicle Fund</i>				
<u>Expense</u>				
661-258-970.138	Motor Vehicle Capital Outlay	112,562	94,340	206,902
<u>Revenue</u>				
661-000-699.205	Transfer-in Fire	-	206,902	206,902

To purchase an EMS Rescue Vehicle.



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **March 22, 2021**

Item No. D.

General Description: Request for a Special Meeting on March 29, 2021, @ 7:30 p.m. to consider a motion to declare State of Emergency

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Date: March 22, 2021

Re: Special Meeting Request

Mayor Burcroff is requesting a Special Meeting of City Council on March 22, 2021 at 7:30 p.m. for the purposes of considering a motion to declare a State of Emergency.

The date and time is available for the study session request.

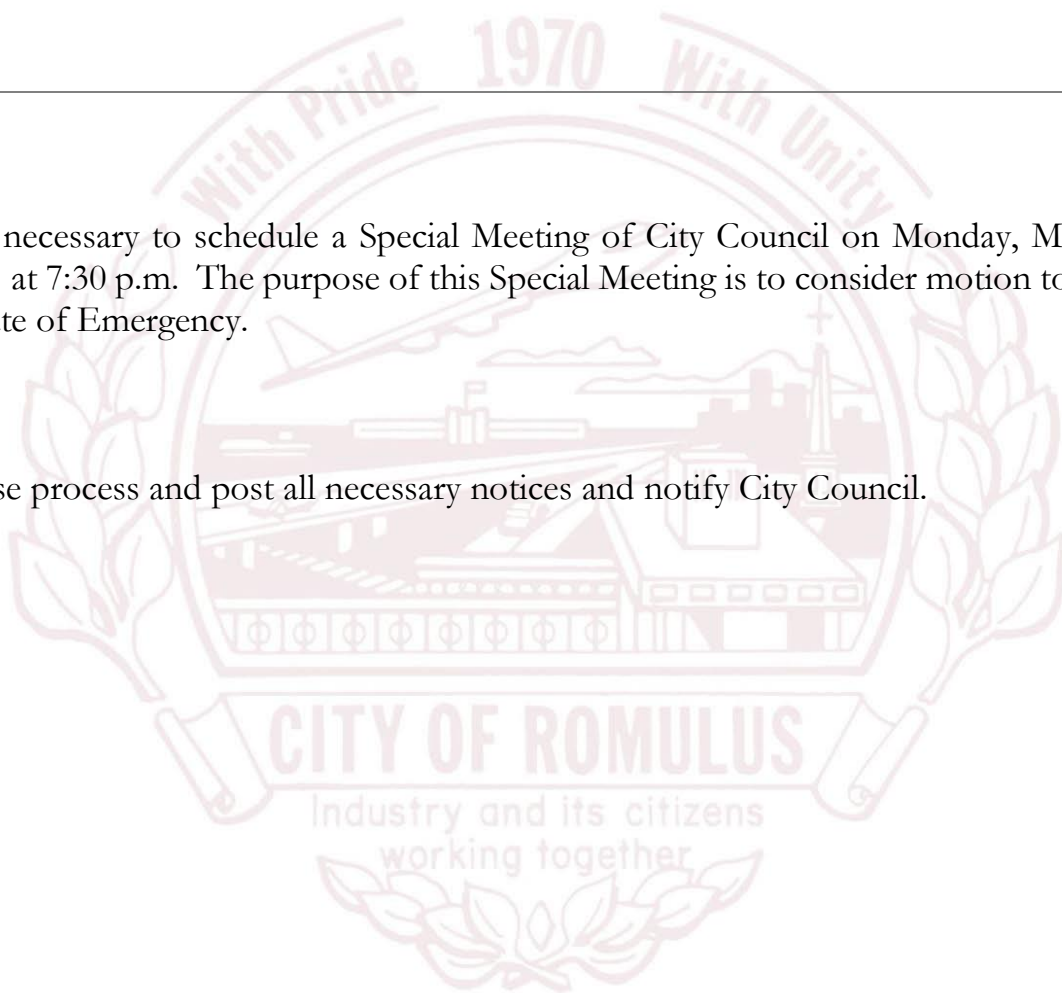
City of Romulus

INTEROFFICE MEMORANDUM

TO: Ellen L. Craig-Bragg, City Clerk
FROM: Mayor LeRoy D. Burcroff
SUBJECT: SPECIAL MEETING OF CITY COUNCIL
DATE: March 18, 2021

It is necessary to schedule a Special Meeting of City Council on Monday, March 29, 2021 at 7:30 p.m. The purpose of this Special Meeting is to consider motion to declare a State of Emergency.

Please process and post all necessary notices and notify City Council.





City of Romulus

Treasurer's Report

Council Meeting Held:

March 22, 2021

Item No. 7.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Public Comment

Council Meeting Held:

March 22, 2021

Item No. 8.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Unfinished Business

Council Meeting Held:

March 22, 2021

Item No. 9.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

New Business

Council Meeting Held:
Item No. 10.

March 22, 2021

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Warrant

Council Meeting Held: **March 22, 2021**

Item No. A.

General Description: Approval of Warrant #: 21-6 Checks presented in the amount of \$1,582,929.01

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

CITY OF ROMULUS WARRANT REGISTER SUMMARY

Council Meeting Date: March 22, 2021

Warrant Number: 21-6

TOTAL WARRANT REGISTER

\$1,582,929.01

P.O.#	CHECK #	PAYEE	AMOUNT

TOTAL DELETIONS

TOTAL ADJUSTED WARRANT (IF ANY DELETIONS)

REWARRANTED ITEMS: (not included in above totals)

P.O.#	CHECK #	PAYEE	AMOUNT

COUNCIL AUTHORIZATION

DATE

The obligations of transfer of funds described on the attached warrant register including the required interfund advances have been authorized by the Council. We hereby authorize the Treasurer of the City of Romulus to disburse funds as listed in payment thereof with the exception of deleted items listed above.

MAYOR

CLERK

03/17/2021

CHECK DISBURSEMENT REPORT FOR CITY OF ROMULUS

CHECK DATE FROM 03/04/2021 - 03/17/2021

Fund		Amount
Total for fund 101	General Fund	67,930.95
Total for fund 202	Major Street Fund	19,510.33
Total for fund 203	Local Street Fund	811.67
Total for fund 205	Public Safety Fund	14,506.52
Total for fund 211	Cable TV	299.90
Total for fund 218	Merriman Rd. Spec. Assess	311.93
Total for fund 219	Street Lighting Fund	49,510.80
Total for fund 220	Oakwood SAD	56.27
Total for fund 226	Garbage & Rubbish Collection Fund	1,307.85
Total for fund 268	Narc Forfeiture - State	193.78
Total for fund 271	Library Fund	8,311.58
Total for fund 295	DDA	61,220.04
Total for fund 297	T.I.F.A. District #2	5,436.56
Total for fund 352	2014 Capital Improvement Bonds	185,275.00
Total for fund 402	Vining Road Exten - Ecorse Const	6,687.50
Total for fund 592	Water & Sewer Fund	846,019.18
Total for fund 661	Motor Vehicle	76,112.22
Total for fund 664	Technology Services	808.32
Total for fund 676	Retiree's Ins. Benefits	54,658.84
Total for fund 701	Revolving Fund	9,265.00
Total for fund 703	Current Tax	36,801.62
Total for fund 705	Delq. Pers. Prop. Fund	30,659.52
Total for fund 750	Payroll Fund	107,233.63
TOTAL - ALL FUNDS		1,582,929.01

03/17/2021

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 03/04/2021 - 03/17/2021

Check Date	Vendor Name	Description	Amount
Bank POOL POOLED CASH			
03/04/2021	DTE ENERGY	36525 BIBBINS -SR CTR JAN 14, - FEB 11	1,603.92
		12600 WAYNE - DPW- JAN 14, -FEB 11, 202	2,189.00
			<u>3,792.92</u>
03/16/2021	COMERICA COMM. CARD SERV.	JANUARY 2021 ALL CITY CREDIT CARDS	2,095.18
03/17/2021	INVOICE CLOUD INC.	INVERTED PO FOR MONTHLY FEES FOR CREDIT	654.00
03/17/2021	MI. CONF. OF TEAMSTERS WELFARE FUND	APRIL 2021 INSURANCE	101,282.60
03/17/2021	THE BANK OF NEW YORK MELLON	ROMULUS MI LTGO CAP IMP BDS 2014	388,350.00
03/17/2021	TOSHIBA FINANCIAL SERVICES	CUSTOMER #1608979 LOAN PAYMENT FEBRUARY	2,122.87
03/17/2021	VARIPRO BENEFIT ADMINSTRATORS	APRIL 2021 RETIREE HEALTH	50,858.05
03/17/2021	34TH DISTRICT COURT	REF:BRIAN BELL CASE # 2021-009	2,000.00
03/17/2021	AIRGAS, INC.	20/21 BLANKET PO - MEDICAL OXYGEN REFILL	178.64
03/17/2021	AMAZON.COM LLC	LIBRARY SUPPLIES ACCT# 60457 8781 027900	70.25
		LIBRARY SUPPLIES ACCT# 60457 8781 027900	444.07
		LIBRARY SUPPLIES ACCT# 60457 8781 027900	145.26
		LIBRARY SUPPLIES ACCT# 60457 8781 027900	12.70
		LIBRARY SUPPLIES ACCT# 60457 8781 027900	29.77
		LIBRARY SUPPLIES ACCT# 60457 8781 027900	13.96
		LIBRARY SUPPLIES ACCT# 60457 8781 027900	39.99
		LIBRARY SUPPLIES ACCT# 60457 8781 027900	229.58
		LIBRARY SUPPLIES ACCT# 60457 8781 027900	362.08
		LIBRARY SUPPLIES ACCT# 60457 8781 027900	34.98
		LIBRARY SUPPLIES ACCT# 60457 8781 027900	320.79
		LIBRARY SUPPLIES ACCT# 60457 8781 027900	251.18
		LIBRARY SUPPLIES ACCT# 60457 8781 027900	128.97
		LIBRARY SUPPLIES ACCT# 60457 8781 027900	5.00
			<u>2,088.58</u>
03/17/2021	AMAZON.COM LLC	OFFICE SUPPLY ORDER 1/7/2021	20.96
03/17/2021	APOLLO FIRE APPARATUS REPAIR	GLOBE TECH RESCUE BOOTS	469.95
03/17/2021	APPLIED IMAGING	2/01/2021 THRU 2/28/2021 COPIER CHARGES	522.77
03/17/2021	ASSOCIATED NEWSPAPERS OF MICHIGAN	ITB 20-21 BARTH ROAD ADVERTISEMENT	93.31
		ITB 20/21-10 20/21 INVERTED P.O 01-01-2	104.52
			<u>197.83</u>
03/17/2021	AT&T	DEC 22 - JAN 21, 2021 ACCT # 734 941-066	852.35
		FEB 22 - MAR 21, 2021 ACCT # 734 941-066	304.61
			<u>1,156.96</u>

03/17/2021	AUTO VALUE OF ROMULUS	20/21 BLANKET PO FOR MISC MECHANIC PURCH	107.65
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	51.46
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	129.18
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	152.31
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	114.57
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	150.53
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	159.24
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	84.69
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	40.72
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	141.44
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	20.44
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	5.11
		20/21 BLANKET PO FOR MISC MECHANIC PURCH	(84.78)
			<u>1,072.56</u>
03/17/2021	BAKER & TAYLOR	QTY: 24 ACCOUNT #2035774299	517.59
		CUSTOMER #251637 L154147 2 B00000 QTY:67	727.65
		ACCT #251637 L154147 2 B00000 QTY: 22	370.25
			<u>1,615.49</u>
03/17/2021	BAYSCAN TECHNOLOGIES	ONE TIME DVD CASE SINGLE BLACK	282.94
03/17/2021	BELL TITLE AGENCY OF PLYMOUTH-LIVON	UB refund for account: 023709	300.80
03/17/2021	BOUND TREE MEDICAL LLC	ADDITIONAL EMS SUPPLIES	818.97
03/17/2021	BSB COMMUNICATIONS, INC.	COVID 19- COVID VACCINATION REGISTRATION	93.75
03/17/2021	CAROL LAIR	CASE NO:21-016 - PET NAME: IRMA	25.00
		REF: PET NAME: VALERIE	25.00
		CASE NO:20-63 - PET NAME: SUMO	25.00
			<u>75.00</u>
03/17/2021	CITY OF ROMULUS	LABOR, WAGES, MISC COST, DPW DOG RUN AT	4,194.24
03/17/2021	CITY OF ROMULUS	2020 WINTER PROPERTY TAXES TIFA	1,812.55
03/17/2021	COLORFUL EVENTS, INC.	STORYTELLER FOR AN EASTER WITH A TWIST	150.00
03/17/2021	COMCAST	MAR 10, THRU APR 09, 2021SERVICE TO ADDT	8.10
		20/21 INVERTED PO FOR POLICE XFINITY TV	63.19
			<u>71.29</u>
03/17/2021	COMCAST	BUSINESS CABLE 3/18, - 4/17, 2021 ACCOUN	128.45
03/17/2021	CONTRACTORS CONNECTION	INVENTORY ORDER-SAFETY EQUIPMENT	80.40
		INVENTORY ORDER-SAFETY EQUIPMENT	425.40
		INVENTORY ORDER-SAFETY EQUIPMENT	234.00
		INVENTORY ORDER-SAFETY EQUIPMENT	390.00
			<u>1,129.80</u>
03/17/2021	DORRIS BENNETT	MARCH 2021 RETIREE HEALTH DORRIS BENNETT	335.12

03/17/2021	DTE ENERGY	38205 BARTH - EMERGENCY SIREN- FEB 2, -	27.85
		FEB 2, - MAR 3, 2021 OAKWOOD STORM SEWER	56.27
		FEB 2, - MAR 3, 2021 6800 WAYNE -FIRE ST	198.83
		7506 MERRIMAN - LANDSCAPING FEB 3, - MA	311.93
		7219 MIDDLEBELT - FIRE #2 - FEB 3, 2021	669.22
		VINING RD HOT BOX - 34155 GODDARD - FE	607.51
		37230 NORTHLINE- FS #1 - FEB 4, THRU MAR	171.69
		9755 OZGA - ELMER JOHNSON PARK - FEB 4,	50.01
		12055 WAYNE - BIRD HOUSE- FEB 4, THRU M	9.23
		12300 WAYNE - ANIMAL SHELTER - FEB 4, TH	482.19
		11189 SHOOK - CHAMBER BLDG - FEB 4, THR	169.03
		16869 BRANDT - CREEKSIDE PUMP STATION -	47.77
		10202 SHOOK RD - CEMETERY - FEB 4, THRU	27.22
		11147 HUNT - HISTORICAL PAVILLION - FE	62.65
		11120 HUNT - SCHOOL HOUSE @ HISTORICAL P	44.75
		29551 GODDARD - GODDARD RD HOT BOX - FEB	515.00
		6241 DEXTER - BOICE PARK - FEB 4, THR	36.77
		31558 GODDARD - WATER PUMP - FEB 4, -	1,508.82
		38834 HURON RIVER DR - WATER PUMP - FE	60.01
		6800 WAYNE -FIRE STATION # 3	198.83
		6061 COLUMBUS - FERNANDEZ PARK - FEB 9,	14.95
			5,270.53
03/17/2021	DTE ENERGY	FEB 2021 - 11111 WAYNE- CITY HALL /11121	9,049.08
		FEB 2021 STREET LIGHTING	51,166.39
			60,215.47
03/17/2021	DOWNRIVER UTIL WASTEWATER AUTHORITY	MARCH 2021 EXCESS FLOW	104,704.00
03/17/2021	DOWNRIVER UTILITY WASTEWATER AUTHOR	SRF BOND PAYMENTS	461,401.68
03/17/2021	EJ USA, INC.	MANHOLE COVERS FOR EMERGENCY REPAIRS	525.45
03/17/2021	WEX BANK	FEB 2021 EXXON/MOBIL FUEL ACCOUNT # 369-	14,041.57
03/17/2021	FERGUSON WATERWORKS #3386	INVENTORY ORDER ITB 19/20-03 WATER SYSTE	212.58
		20/21 BLANKET PO FOR MISC METER REPAIR P	278.34
		SOLE SOURCE PURCHASE OF NEPTUNE METERS F	27,225.75
		SOLE SOURCE PURCHASE OF NEPTUNE METERS F	17,671.50
			45,388.17
03/17/2021	FOSTER BLUE WATER OIL, LLC	20/21 INVERTED PO - ITB 19/20-21 2 YEAR	903.80
		20/21 INVERTED PO - ITB 19/20-21 2 YEAR	1,208.37
			2,112.17
03/17/2021	FOX AUTO PARTS, INC.	PURCHASE SEAT FOR CAPT. 2 EXPLORER	125.00
03/17/2021	GALE/CENGAGE LEARNING	ACCOUNT #194418 / FIVE STAR FRONTIER FIC	38.92
		ACCOUNT #194418 / BEST SELLER CHOICE 3	91.17
			130.09

03/17/2021	GIARMARCO, MULLINS, & HORTON, PC	FEB 2021 ACCT# 70085.004 GENERAL	9,881.85
		FEB 2021 ACCT# 70085.005 HUMAN RESOURCES	830.25
		FEB 2021 ACCT# 70085.000B DOWNRIVER SEWE	924.75
		FEB 2021 ACCT# 70085.011 CLERK'S OFFICE	546.75
		FEB 2021 ACCT# 70085.010 BUILDING DEPAR	121.50
		FEB 2021 ACCT # 70085-008B DPW	27.00
		FEB 2021 ACCT# 70085.021 FINANCE	40.50
		FEB 2021 ACCT# 70085-015 B PLANNING DEPA	135.00
			12,507.60
03/17/2021	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL SERVICES THRU FEB 28,2021	293.76
03/17/2021	HOME DEPOT	CUSTOMER #251637 L154147 2 B00000 QTY:67	19.65
		20/21 BLANKET PO - HOME DEPOT - FIRE DEP	56.94
		20/21 BLANKET PO - HOME DEPOT - FIRE DEP	198.96
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	38.96
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	49.88
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	649.84
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	116.95
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	193.44
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	405.56
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	66.52
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	43.60
		20/21 BLANKET PO - HOME DEPOT - FIRE DEP	111.54
		20/21 BLANKET PO - HOME DEPOT - FIRE DEP	118.96
		20/21 BLANKET PO FOR MISC SUPPLIES - DPW	79.97
			2,150.77
03/17/2021	HONEYWELL BUILDING SOLUTIONS	20/21 INVERTED PO - MONTHLY CONTRACT PA	7,818.66
03/17/2021	INTERNATIONAL CODE COUNCIL, INC	INTL CODE COUNCIL 2021 MEMBERSHIP DUES	145.00
03/17/2021	IRON MOUNTAIN RECORDS MANAGEMENT	RECORDS STORAGE PERIOD 03/01/2021-03/31/	934.57
03/17/2021	J & B MEDICAL SUPPLY CO. INC	20/21 BLANKET PO - MEDICAL SUPPLIES FOR	376.55
		20/21 BLANKET PO - MEDICAL SUPPLIES FOR	160.70
			537.25
03/17/2021	JAMBEST ONE FLEET SERVICE	TIRES FOR TRANSIT VANS	492.56
03/17/2021	JOHNSTON ENTERPRISES LLC	ENVELOPES #10 WINDOW AND NON WINDOW	206.00
03/17/2021	KELLER THOMA PC	PROF SVCS THROUGH 02/28/2021- GENERAL MA	286.05
03/17/2021	KENNEDY INDUSTRIES, INC.	INSTALLATION AND TESTING OF FARMS PUMP	283.50
03/17/2021	LASERCOM , LLC	2021 PRINTING, MAILING & POSTAGE ASSESSM	4,143.24
03/17/2021	LOWER HURON CHEM & SUPPLY CO., INC.	INVENTORY ORDER- SCOTT TOWEL & TRASH BAG	921.40
03/17/2021	LUSTER CLEANERS, INC	20/21 BLANKET PO PRISONERS BLANKET CLEAN	80.00
03/17/2021	MAGGIE DAVIDSON	REF: CASE NO: 20-227 ANIMAL NAME: ERNEST	25.00

03/17/2021	MAURER'S TEXTILE RENTAL SERVICES	20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	2.23
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	21.94
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	28.89
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	106.12
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	106.12
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	28.89
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	21.94
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	2.23
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	21.94
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	28.89
		20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	105.10
			474.29
03/17/2021	MESSENGER PRINTING SERVICE INC.	UPDATED BUSINESS CARDS FOR CHIEF ROBERT	74.50
03/17/2021	MICH ASSOC OF CHIEFS OF POLICE	GRAHAM AND GROSSMAN CLASS MAY 26- 27,202	195.00
03/17/2021	MICHIGAN ASSOCIATION OF PLANNING	PLANNING MAP SPRING REGISTRATION AND CLA	880.00
		CAROL MAISE MAP WINTER INSTITUTE ONLINE R	65.00
			945.00
03/17/2021	MICHIGAN CAT	20/21 BLANKET PO FOR MISC EQUIPMENT PURC	220.40
		20/21 BLANKET PO FOR MISC EQUIPMENT PURC	169.80
		20/21 BLANKET PO FOR MISC EQUIPMENT PURC	189.89
		20/21 BLANKET PO FOR MISC EQUIPMENT PURC	59.14
		20/21 BLANKET PO FOR MISC EQUIPMENT PURC	155.83
		20/21 BLANKET PO FOR MISC EQUIPMENT PURC	45.19
			840.25
03/17/2021	MICHIGAN DEPARTMENT OF TREASURY	PRINCIPAL RESIDENCE EXEMPTION UNIT	14.96
03/17/2021	MICHIGAN DEPARTMENT OF TREASURY	DISBURSE 2020 CT FOR FEB 16- MAR 2,2021	36,012.39
03/17/2021	STATE OF MICHIGAN	CUST #91316 - MDHHS QUALITY ASSURANCE AS	879.87
03/17/2021	MICHIGAN MUNICIPAL LEAGUE	DUES FOR 1/1/21-12/31/21	7,620.00
03/17/2021	MICHIGAN RECREATION & PARK ASSOC.	ARCHERY INSTRUCTOR CERTIFICATION COURSE	240.00
03/17/2021	MICHIGAN STATE POLICE	20/21 BLANKET PO-SEX OFFENDER REG 07/1/2	540.00
03/17/2021	MIDWEST TAPE	189 DIGITAL ITEMS CUSTOMER# 2000015943	368.94
		CUSTOMER# 2000005771 QTY:7	272.93
		CUSTOMER# 2000005771 QTY:1 HARRY POTTER	24.99
		CUSTOMER# 2000005771 QTY:5	219.95
			886.81
03/17/2021	DYLAN LEMASTER	BD BOND REFUND - 15625 ANTHONY	250.00
03/17/2021	PRITCHARD, MICHAEL L	BD Bond Refund	3,925.00
03/17/2021	JEREMY AND JESSICA GENDRON	BD BOND REFUND - 27957 ARBOR CT	200.00
03/17/2021	LA QUINTA BY WYNDHAM	BD BOND REFUND - 30847 FLYNN	2,665.00
03/17/2021	ADAMS LYDIA	BD BOND REFUND - 14212 COGSWELL	100.00
03/17/2021	MOTOROLA SOLUTIONS, INC.	ACCOUNT #10364433711 : REPLACEMENT BATTE	1,014.00
03/17/2021	MUCHMORE HARRINGTON SMALLEY & ASSOC	LEGISLATIVE SERVICES FOR MARCH 2021	2,000.00
		20/21 INVERTED PO FOR LEGISLATIVE SERVIC	2,000.00
			4,000.00

03/17/2021	NATIONAL VISION ADMINISTRATORS, LLC	VISION FOR MARCH 2021 INVOICE #4364510 &	1,704.30
03/17/2021	NAVIA BENEFIT SOLUTIONS - LOCKBOX	NAVIA FOR FEBRUARY 2021	180.00
03/17/2021	NORTHSIDE TRUE VALUE HARDWARE	20/21 BLANKET PO FOR KEY, LOCK, & MISC.	5.20
		20/21 BLANKET PO FOR MISC BUILDING MAINT	1.79
			6.99
03/17/2021	NYE UNIFORM CO	ITB 20/21-06 INVERTED FIREFIGHTER UNIFORM	79.99
03/17/2021	O.R. COLAN ASSOCIATES LLC	PROFESSIONAL SERVICES FOR ECORSE/WAYNE I	5,000.00
03/17/2021	ORCHARD, HILTZ & MCCLIMENT	ENGINEERING SERVICES RENDERED THROUGH 2/	6,771.75
		ENGINEERING SERVICES RENDERED THROUGH 2/	1,041.00
		ENGINEERING SERVICES: ECORSE RD RECONST	1,687.50
		2021 BARTH ROAD WATER MAIN DESIGN	44,600.25
		BEVERLY ROAD RECONSTRUCTIONS PHASE II	10,592.00
		GLWA WICK ROAD 48" WATER MAIN 0155-19-01	12,724.50
		OZGA SANITARY SEWER PROJECT	7,526.75
		ITB 19/20-25 2020 SANITARY REPAIRS/ INSP	13,814.75
		2020 SIDEWALK PROGRAM VAN BORN ROAD, WAS	1,907.25
		VINING ROAD REGIONAL TRAFFIC MODEL AND A	408.00
		PROFESSIONAL SERVICES RENDERED THROUGH 1	7,638.00
		ITB 19/20-22 SMITH & VINING REHAB PROJEC	880.50
		SPR-2019-025; Phase 2 OHM	1,030.00
			110,622.25
03/17/2021	PARAGON LABORATORIES INC	WATER TESTING @ 11024 WAHRMAN	75.00
03/17/2021	PARKWAY SERVICES, INC.	20/21 INVERTED PO FOR PORTA JOHNS IN DOW	140.00
03/17/2021	PARTRIDGE ENTERPRISES	20/21 BLANKET PO FOR ANIMAL DISPOSAL	187.00
		20/21 BLANKET PO FOR ANIMAL DISPOSAL	136.00
			323.00
03/17/2021	PENCE, PAMELA	UB refund for account: 002677	86.81
03/17/2021	PHOENIX SAFETY OUTFITTERS, LLC.	ITB 18/19-20 SAFER/OTHER NEW HIRE - TURN	100.00
03/17/2021	PRAXAIR DISTRIBUTION, INC.	20/21 BLANKET PO MISC MECHANIC WELDING S	112.60
03/17/2021	R&R FIRE TRUCK REPAIR	ITB 18/19-03 EXTENSION FIRE ENGINE MOTOR	55,767.00
03/17/2021	RITTER GIS	2020-2021 PARCEL UPDATES AND TAX MAPS	585.00
		20/21 INVERTED- GIS SUPPORT SERVICES JAN	4,186.25
			4,771.25
03/17/2021	ROMULUS COMMUNITY SCHOOLS	DELINQUENT PERSONAL PROPERTY DISBURSEMEN	10,309.97
03/17/2021	SEWER AND WATER SPECIALIST, INC.	JET SEWER LINES AT FIRE #4	750.00
03/17/2021	STEVEN BROWN	CASE NO:20-038 - PET NAME: ROXY	25.00
03/17/2021	SUBURBAN OCCUPATIONAL HEALTH	RAPID 10 PANEL -DUNN, CHRIS	45.00
		DRUG SCREENS AND PHYSICALS	190.00
		RANDOM DRUG SCREEN FOR OFFICER ANDREW CA	45.00
			280.00
03/17/2021	THE HARTFORD-PRIORITY ACCOUNTS	MARCH 2021 CUST # 008758520001-	7,208.00
03/17/2021	THE LIBRARY NETWORK	TUMBLEBOOK LIBRARY PREMIUM & TUMBLEBOOK	839.30

03/17/2021	TODD WENZEL BUICK GMC OF WESTLAND	PARTS TO REPAIR RADIATOR AND FAN ON TRUC	598.00
		PARTS TO REPAIR RADIATOR AND FAN ON TRUC	936.94
		PARTS TO REPAIR RADIATOR AND FAN ON TRUC	(679.63)
			<u>855.31</u>
03/17/2021	VANOVERBEKE, MICHAUD & TIMMONY, PC	LEGAL SERVICES 7/1/20 -9/30/20	155.20
		LEGAL SERVICES 10/1/2020 THRU 12/31/2020	349.20
			<u>504.40</u>
03/17/2021	VERIZON WIRELESS	CELLPHONE ACCT # 342127256-00001 FEB 02	1,167.31
		FEB 02 - MAR 01, 2021 DATA ACCT # 342127	462.87
			<u>1,630.18</u>
03/17/2021	VERIZON WIRELESS	CITY SMARTPHONES FEB 8 - MARCH 07, 2021	1,148.51
03/17/2021	WASTE MANAGEMENT	20/21 INVERTED PO FOR DUMPSTER CHARGES	394.10
		20/21 INVERTED PO FOR DUMPSTER CHARGES	853.75
			<u>1,247.85</u>
03/17/2021	WAYNE COUNTY	20/21 INVERTED PO-TRAFFIC SIGNAL MAINTEN	1,054.04
03/17/2021	WAYNE COUNTY LAND BANK	DISBURSE 2020 CT FOR FEB 16- MAR 2,2021	364.27
		DISBURSE 2020 CT FOR FEB 16- MAR 2,2021	410.00
			<u>774.27</u>
03/17/2021	WAYNE COUNTY REGISTER OF DEEDS	ESCROW WITHDRAWAL FOR STORM MAINTENANCE	24.00
03/17/2021	WAYNE COUNTY TREASURER	DELINQUENT PERSONAL PROPERTY DISBURSEMEN	20,349.55
03/17/2021	WESTLAND FIRE EXTINGUISHER, INC.	10# & 20# ABC INSP FOR LIBRARY	16.00
		20/21 INVERTED PO FIRE EXTINGUISHER INSP	42.00
			<u>58.00</u>
03/17/2021	WINDER POLICE EQUIPMENT, INC.	20/21 BLANKET PO FOR MISC PARTS FOR EMER	560.25
03/17/2021	WITMER ASSOCIATES, INC.	MISC FIREFIGHTER PPE ITEMS	451.36
03/17/2021	WOODLAND MEADOWS LANDFILL	20/21 INVERTED PO FOR RESIDENT DUMP PASS	60.00
03/17/2021	ZONES, LLC	SCHEDULE ANYWHERE SERVICE-3 YEAR AGREEME	1,275.00
		WATER INSPECTOR LAPTOP/DOCKED WORKSTATIO	290.00
		ANNUAL MAINTENANCE FOR BLUEBEAM SOFTWARE	100.00
		TECH SERVICES SPARE LAPTOP WARRANTY EXTE	525.00
		TWO ULTIMO H812 HD WEBCAMS WITH MICROPHO	130.00
		WATER INSPECTOR LAPTOP/DOCKED WORKSTATIO	21.00
			<u>2,341.00</u>
POOL TOTALS:			
Total of 107 Checks:			1,582,929.01
Less 0 Void Checks:			0.00
Total of 107 Disbursements:			<u>1,582,929.01</u>



City of Romulus

Communication

Council Meeting Held:
Item No. 12

March 22, 2021

Councilperson Abdo: _____

Councilperson Barden: _____

Councilperson Roscoe: _____

Councilperson Talley: _____

Councilperson Wadsworth: _____

Councilperson Webb: _____

Councilperson Williams: _____



City of Romulus

Adjournment

Council Meeting Held:

March 22, 2021

Item No. 13

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED