



**CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA
April 26, 2021
7:30 PM**

TO PARTICIPATE IN THE MEETING USING ZOOM:

Click the following link: <https://us02web.zoom.us/j/83226836698> Meeting ID: **832 2683 6698**

To participate by phone, dial: 1-646-558-8656, Enter the meeting ID, followed by the # sign.

Pledge of Allegiance

Roll Call

1. Agenda

- A. Approval of Agenda

2. Minutes

- A. Approval of minutes from the regular meeting held on April 12, 2021 at 7:30 p.m.
- B. Approval of minutes from the special meeting(s) held on April 12, 2021 at 6:00 p.m. to discuss the Preliminary 21/21 FY Budgets for the Court, Library, and City.

3. Petitioner

4. Chairperson's Report, John Barden, Mayor Pro-Tem

- A. Approval of the Chairperson's Report

5. Mayor's Report – LeRoy D. Burcroff, Mayor

- A. Request for No-Fee Permit - Horseshoe Club
- B. Piggyback on MiDeal -Allied Building Service of Detroit - Elmer Johnson's Restroom Renovation
- C. ITB 19/20-25 - 2020 Sanitary Sewer Repairs - Change Orders #1 and #2 for Additional Work
- D. Beverly Road Phase II - State of Michigan Contract Agreement
- E. Introduction of Budget Amendment 20/21-20
Major Roads
- F. Introduction of Budget Amendment 20/21-21

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. 2nd Reading and Final Adoption of Budget Amendment 20/21-19
- B. 2nd Reading and Final Adoption of Amendment to City Code of Ordinance - Chapter 30, Article II - Section 30-25; Procedures for issuance of certificate of registration

7. Treasurer's Report – Stacy Paige, Treasurer

8. Public Comment - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

9. Unfinished Business

10. New Business

11. Warrant

- A. Approval of Warrant #: 21-8 Checks presented in the amount of \$779,961.64

12. Communication

13. Adjournment



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a “*Request to Address*” card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.
2. When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.
3. Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.
4. Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.
5. No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.
6. All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.
7. This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.
8. Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.
9. The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council’s agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk’s Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.



City of Romulus

Agenda

Council Meeting Held: **April 26, 2021**

Item No. A.

General Description: Approval of Agenda

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Minutes

Council Meeting Held: **April 26, 2021**

Item No. A.

General Description: Approval of minutes from the regular meeting held on April 12, 2021 at 7:30 p.m.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING

April 12, 2021

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

THE MEETING WAS HELD ELECTRONICALLY VIA ZOOM MEETING TELECOMMUNICATIONS

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem John Barden.

Pledge of Allegiance – Led by Councilperson Wadsworth

Roll Call

Present: Kathy Abdo (present in Romulus, MI), John Barden (present in Romulus, MI), Tina Talley (present in Romulus, MI), William Wadsworth (present in Romulus, MI), Eva Webb (present in Romulus, MI), Virginia Williams (present in Romulus, MI)

Absent / Excused: Celeste Roscoe

Administrative Officials in Attendance:

LeRoy Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney; Maria Farris - Finance Director; Robert McCraight - Director of Public Service & Economic Development; Kevin Krause - Director of Fire & Emergency Management; Kathy Hood - Deputy DPW Director; Patricia Braden - Library Director; Stephen Dudek - Director of Technology Services; Tanya Cofield - Recreation Coordinator; Mike Laskaska - Director of Communications & Community Service.

1. Agenda

- A. Moved by **Tina Talley**, seconded by **Kathy Abdo** to accept the agenda as presented.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

2. Minutes

- A. **Res. #21-103** Moved by **William Wadsworth**, seconded by **Tina Talley** to approve the minutes from the regular meeting held on Monday, April 5, 2021, at 7:30 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- B. **Res. #21-104** Moved by **Kathy Abdo**, seconded by **Eva Webb** to approve the minutes from the special meeting(s) held on Monday, April 5, 2021, at 6:00 p.m. to discuss the Preliminary 2021/2022 FY Budget(s).

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

3. Petitioner - None

4. Chairperson's Report, John Barden, Mayor Pro-Tem

- A.** Moved by **Tina Talley**, seconded by **Kathy Abdo** to accept the Chairperson's Report.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

5. Mayor's Report – LeRoy D. Burcroff, Mayor

- A. Res. #21-105** Moved by **William Wadsworth**, seconded by **Eva Webb** to concur with the administration and authorize a no fee permit for the use of Elmer Johnson Park pavilion on Saturday, June 26, 2021 for the Romulus High School Class of 2011 for their reunion picnic. A 2021 parks and pavilion rental application must be completed and submitted to the Recreation Department prior to issuance of the no fee permit.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- B. Res. #21-106** Moved by **William Wadsworth**, seconded by **Eva Webb** to concur with the administration and authorize a no fee permit for MVP Academy to use of St. John's Lodge Park baseball fields on Tuesdays and Thursdays from 6:30 p.m. to 8:00 p.m. beginning April 13, 2021, through July 13, 2021. A 2021 parks and pavilion rental application must be completed and submitted to Recreation Department prior to issuance of the no fee permit.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- C. Res. #21-107** Moved by **Eva Webb**, seconded by **William Wadsworth** to concur with the administration and authorize a no fee permit for the use of the Historical Park for the annual Bird Family reunion on July 25, 2021. A 2021 parks and pavilion rental application must be completed and submitted to the Recreation Department prior to issuance of the no fee permit.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- D. Res. #21-108** Moved by **Tina Talley**, seconded by **Virginia Williams** to concur with the administration and approve the reappointment of Candace Lewkowicz to the Municipal Library Board, with a one year term to expire on April 11, 2022.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

Res. #21-109 Moved by **Eva Webb**, seconded by **Kathy Abdo** to concur with the administration and approve the reappointment of James Napiorkowski to the Municipal Library Board, with a five year term to expire April 11, 2026.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- E. **Res. #21-110** Moved by **William Wadsworth**, seconded by **Tina Talley** to concur with the administration and intro duce budget amendment 20/21-19 for preparation of the actuarial funding valuation of the City of Romulus Retiree Health Care Plan as of June 30, 2020.

<u>FUND/DEPT. ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
Recreation				
<u>Revenue</u>				
676-000-395.000	Retained Earnings	\$-	\$ 17,500.00	\$ 17,500.00
<u>Expense</u>				
676-864-820.000	Actuarial Study	\$9,770.00	\$17,500.00	\$27, 270.00

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. **Res. #21-111** Moved by **Tina Talley**, seconded by **Kathy Abdo** to approve the Introduction and First Reading of Amendment to City Code of Ordinance - Chapter 30, Article II - Section 30-25; Procedures for issuance of certificate of registration

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

7. Treasurer's Report – Stacy Paige, Treasurer

Treasurer Paige thanked the resident who informed her office of the unclaimed property for the City of Romulus and encouraged residents to go to the State of Michigan website to see if there are unclaimed properties for themselves or loved ones. Treasurer Paige gave the website to the listening audience.

8. Public Comment -

A resident expressed interest in purchasing property on the demolition list to bring it up to code as a residential property.

A representative from Congresswoman Tlaib's office provided additional information on the economic impact payment and encouraged residents to file to receive it.

9. Unfinished Business

- A. **Res. #21-112** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to un-table action on properties from Demolition List 20-01 (11398 Harrison, 11647 Middlebelt, 11528 Whitehorn) - Tabled at the 2/8/2021 Regular Council Meeting.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

- B. **Res. #21-113** Moved by **Kathy Abdo**, seconded by **William Wadsworth** to approve the demolition of

structures and removal of all debris for the following properties from Demolition List 20-01: 11398 Harrison, 16447 Middlebelt, and 11528 Whitehorn.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

10. New Business - None

11. Warrant

- a. **Res. #21-114** Moved by **Kathy Abdo**, seconded by **Tina Talley** to approve Warrant #: 21-7 Checks presented in the amount of \$2,360,668.53.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

12. Communication

Councilperson Talley offered condolences to Councilperson Roscoe's family and inquired if flowers can be sent on behalf of the Council as a whole. Councilperson Webb offered condolences to Councilperson Roscoe and her family as well. She also announced the Citywide Shred Day sponsored by the Clerk's Office for May 15, 2021, from 9 a.m. to 12 p.m.

Res. #21-115 Moved by **Virginia Williams**, seconded by **Kathy Abdo** to extend the moratorium on water shut-offs until June 30, 2021 following the same guidelines under PA 252 of 2020.

Roll Call Vote: Ayes - Kathy Abdo, John Barden, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams
Nays - None

Motion Carried Unanimously.

Councilperson Williams thanked the mayor and his administration for providing information, communicated by a member of the public under public comment, about stimulus payments on the city's website. She also reminded residents that Forgotten Harvest will be at Romulus High School every Tuesday from 11:00 a.m. to 1:15 p.m.

13. Adjournment

Moved by **William Wadsworth**, seconded by **Virginia Williams** to adjourn the meeting at 8:19 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on April 12, 2021.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Minutes

Council Meeting Held: **April 26, 2021**

Item No. B.

General Description: Approval of minutes from the special meeting(s) held on April 12, 2021 at 6:00 p.m. to discuss the Preliminary 21/21 FY Budgets for the Court, Library, and City.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE ROMULUS CITY COUNCIL SPECIAL MEETING – STUDY SESSION
April 12, 2021

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

THE MEETING HELD ELECTRONICALLY VIA ZOOM MEETING TELECOMMUNICATIONS

The meeting was called to order at 6:00 p.m. by Mayor Pro-Tem John Barden.

1. Roll Call

Present: Kathy Abdo (present in Romulus, MI), John Barden (present in Romulus, MI), Tina Talley (present in Romulus, MI), William Wadsworth (present in Romulus, MI), Eva Webb (present in Romulus, MI), Virginia Williams (present in Romulus, MI)

Absent / Excused: Celeste Roscoe

Administrative Officials in Attendance:

LeRoy Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Julie Wojtylko - Chief of Staff; Maria Farris - Finance Director; Victoria Trush - Assistant Finance Director; Roberto Scappaticci - DPW Director; Kevin Krause - Director of Fire & Emergency Services; Julie Albert - Director of Assessing & Financial Services; Robert McCraight - Director of Public Services & Economic Development; Joshua Monte - Police Captain; Kathy Hood - Deputy DPW Director; Merrie Druyor - TIFA/DDA Director & Economic Development Coordinator; Stephen Dudek - Director of Technology Services; Mike Laskaska - Director of Communications & Community Services; Patricia Braden - Library Director

- 2.** Moved by **Tina Talley**, seconded by **Eva Webb** to accept the special meeting - study session agenda as presented.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

3. Discussion: 2021/2022 Proposed FY Budgets (City, Library, & Court Budget Presentation)

Mayor Burcroff introduced Judge Brian Oakley, Chief Judge of 34th District Court, and accountant Cari Ford to present the revision to the proposed 21/22 FY Court budget. Judge Oakley spoke to the operational date of the new court building and the roadblocks they are encountering with the transfer of technology services to the new building. Judge Oakley responded to the inquiries of the council members. Library Director Patricia Braden and Library Board of Trustee Deborah Hoffman presented the Romulus Municipal Library Budget. Both spoke to the capital outlay projects that are incorporated in the preliminary budget and the necessity for those projects. They requested approval to levy 0.7 mills to support the budget. Finance Director Maria Farris continued with the City's Preliminary 21/22 FY Budget, briefly reviewing the certain line items for Cable, Romulus Athletic Center, Garbage/Rubbish Collection, and debt service payments. Economic Development Coordinator and TIFA/DDA Director Merrie Druyor presented the TIFA & DDA proposed budget.

4. Public Comment - None

5. Adjournment - Motion to adjourn the Special Meeting

Moved by **William Wadsworth**, seconded by **Tina Talley** to adjourn the Special Meeting - Study Session at 7:17 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on April 12, 2021.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held: **April 26, 2021**

Item No. A.

General Description: Approval of the Chairperson's Report

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **April 26, 2021**

Item No. A.

General Description: Request for No-Fee Permit - Horseshoe Club

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Request for no fee permit – Horseshoe Club at Elmer Johnson
DATE: April 20, 2021

I concur with the request of Tanya Cofield, Recreation Department Coordinator, and respectfully request that City Council authorize a no fee permit for the Horseshoe Club to use the Elmer Johnson Horseshoe Pit on Wednesdays starting May 5, 2021 through September 30, 2021 at 6:30 p.m.

Tanya Cofield has confirmed that the dates are available and that all necessary safety protocols/social distancing requirements will be followed should City Council concur with the request.

A 2021 parks and pavilion rental application must be completed and submitted to the Recreation Department prior to issuance of the no fee permit.

Motion by _____ supported by _____ to concur with the administration and authorize a no fee permit for the Horseshoe Club to use the Elmer Johnson Horseshoe Pit on Wednesdays starting May 5, 2021 through September 30, 2021 at 6:30 p.m.

INTEROFFICE MEMORANDUM

TO: Mayor LeRoy D. Burcroff
FROM: Tanya Cofield, Recreation Department Coordinator
Community Services Department
SUBJECT: No Fee Permit for Horseshoe club at Elmer Johnson's Park
DATE: APRIL 13, 2021

Thomas Gombos with the Horseshoe Club would like to use the Elmer Johnson's Horseshoe Pit on Wednesday's starting May 5, 2021 – September 30, 2021, for the Horseshoe club, at 6:30pm. He is willing to take care of the area as always. He would like to ask for a No fee permit.

Should you concur, I respectfully request you forward this document to City Council for approval on April 26, 2021

If I can provide any further information, please do not hesitate to contact me.

C Julie Wojtylko, Chief of Staff

Mike Laskaska, Director of Communication and Community Services

Cofield, Tanya

From: THOMAS GOMBOS <tgombos2878@wowway.com>
Sent: Wednesday, April 07, 2021 11:51 AM
To: Cofield, Tanya
Subject: Horseshoes

Hi Tanya I am applying for the no fee permit for the horseshoe club for every Wednesday evening starting May 5th. 2021 thru Sept.30th.2021 We will be starting at 6:30 P.M.Thank you
as always great to work with you . TOM GOMBOS
Any further questions call 734- 276 -1156 HAVE A GREAT DAY

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WOW! Homepage (<http://www.wowway.com>)



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: April 26, 2021

Item No. B.

General Description: Piggyback on MiDeal -Allied Building Service of Detroit - Elmer Johnson's Restroom Renovation

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Piggyback on MiDeal Contract #00861 Allied Building Service of Detroit – Elmer Johnson’s Park Restroom Renovation
DATE: April 22, 2021

I concur with the recommendation of Tanya Cofield, Recreation Coordinator, and Gary Harris, Purchasing Director, and respectfully request Council’s authorization to piggyback on the MiDeal Contract #00861 to update and renovate the restrooms at Elmer Johnson’s Park in the amount of \$37,000.00.

Maria Farris, Finance Director, has verified that funds for the purchase are currently available in the General Fund, Capital Outlay expense account #101-751-970.000.

Motion by _____, supported by _____, to concur with the administration and consent to piggyback on the MiDeal Contract #00861 to update and renovate the restrooms at Elmer Johnson’s Park in the amount of \$37,000.00.



MEMORANDUM

DATE: April 22, 2021
TO: Mayor LeRoy Burcroff
FROM: Gary Harris, Purchasing Director
SUBJECT: Piggyback on MiDeal Contract #00861 Allied Building Service of Detroit
Elmer Johnson's Park Restroom Renovation

Recreation Coordinator Tanya Cofield has received a quote for the renovation and updates of the restrooms at Elmer Johnson's Park from Allied Building Service of Detroit which has a State of Michigan MiDeal contract.. Under contract 00861 Allied Building Service has quoted a price of \$37,000.00 to perform the work.

Please be informed that the requirement of the City of Romulus Purchasing Ordinance to solicit competitive bids for this purchase is exempt under the exception to competition clause allowing piggybacking on a contract solicited and awarded by another agency and as further outlined in subsection 39-11(d)(10) of the Ordinance:

"The city's procurement by competitive sealed bids shall be waived and the city may piggyback on an existing extendable contract, where the materials, services or goods in combination with services are purchased from a state or local governmental agency's bid that has been sufficiently advertised and was the subject of sealed bids so that in the opinion of the purchasing director or their designee the procedure meets the intent of competitive sealed bidding under this chapter."

The Michigan Department of State acted as the host agency for the MiDeal solicitation that resulted in a contract being awarded to Allied Building Services of Detroit for Minor Project Design Build Services effective February 7, 2020.

It is the recommendation of myself and Recreation Coordinator Tanya Cofield to proceed with this project. If you concur, please request Council's permission to piggyback on the MiDeal Contract (#00861) to update and renovate the restrooms at Elmer Johnson's park in the amount of \$37,000.

Maria Farris, Financial Services Director has verified that funds for this purpose are currently available in the General Fund, Recreation, Capital Outlay expense account (101-751-970.000). Please note this project, if approved, will commence in fiscal year 2020/2021 and conclude in fiscal year 2021/2022. \$10,571.00 was budgeted in FY 20/21 with the remainder being budgeted in FY 21/22.

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris
Purchasing Director

INTEROFFICE MEMORANDUM

TO: Gary Harris
FROM: Tanya Cofield, Recreation Coordinator
SUBJECT: City of Romulus Elmer Johnsons Park restroom updates
DATE: April 13, 2021

The Wayne County Parks Millage grant has been approved and we have selected a vendor for the bathroom updates at Elmer Johnson's Park Restrooms. We can piggy back on the contract from Allied Services – total charges 10, 571.00 from Budget year 20/2021 and 26,429.00 from fiscal year 21/2022, for a grand total of \$37,000.00. Attached is the funds verification form and the scheduled scope of work from Allied. There is a 16 week lead time for the work to be done. I am looking forward to updating our restrooms at one of our popular parks. Please let me know if you have any further questions or concerns.



FUNDS VERIFICATION FORM

DEPARTMENT:

Recreation

FUND NAME:

General Fund

ACCOUNT NUMBER/S:

101-751-970.000

PURPOSE FOR REQUEST:

Wayne County Millage funding / Elmer Johnson's Park Restrooms.

AMOUNT OF EXPENDITURE:

Total \$37,000.00

FUNDS CURRENTLY AVAILABLE:

\$10,571.00 20/21 budget \$26,429.00 21/22 budget

FINANCE DEPARTMENT APPROVAL:

Mama Jarms

DATE:

April 13, 2021

Cofield, Tanya

From: Rosemary McGrath <rmcgrath@teamallied.com>
Sent: Saturday, April 10, 2021 10:32 AM
To: Cofield, Tanya
Cc: chrisa@teamallied.com
Subject: Elmer Johnson Park Restroom Renovations
Attachments: Tentative_Schedule_Elmer_Johnson_Park_Bathroom_Renovations_s3g.xlsx

Good morning Tanya,

I hope you're enjoying your weekend. I would have sent this last night, however I was on the road all day yesterday. Attached you'll find a tentative schedule for the Elmer Johnson Park starting at the end of this month, and going through August based on the 16 week lead time for the bathroom accessories. If you have any questions, please don't hesitate to reach out! Thanks again!

Rosemary McGrath
Allied Building Services
313-670-0094
rmcgrath@teamallied.com

Proposed Start date (once PO approved by 4/16)	Schedule
Material Ordered once PO is given	4/16-4/20
Est start date	4/27/2021
Plumbing material to be est. delivered	Weekending of 8/13
Electrical, Carpentry, roofing,	4/27-8/31
Plumbing material delivered and installed	8/13-8/30

(Lead time 16 weeks minimum)



STATE OF MICHIGAN
DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

This contract authorizes the Design Build Entity to provide professional services. (Authority: 1984 PA 431)

CONTRACT FOR INDEFINITE-SCOPE, INDEFINITE-DELIVERY FOR
2020 MINOR PROJECT DESIGN BUILD SERVICES

THIS CONTRACT, authorized this 7th day of February in the year two-thousand and twenty (2020), by the State Administrative Board/Director, Department of Technology, Management and Budget, BETWEEN the STATE OF MICHIGAN acting through the STATE FACILITIES ADMINISTRATION, DESIGN AND CONSTRUCTION DIVISION of the DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET, 3111 West Joseph Street, Lansing, Michigan, hereinafter called the State, and

Allied Building Service of Detroit, Inc.
1801 Howard Street
Detroit, MI 48216

hereinafter called the Design Build Entity (DB Entity),

WHEREAS, the Department of Technology, Management and Budget State Facilities Administration (SFA), Design and Construction Division (DCD) [The Department] proposes securing Design Build Services for the following project:

Indefinite-Scope, Indefinite Delivery Contract No. 00861
Department of Technology, Management and Budget
State Facilities Administration, Design and Construction Division
Design Build Indefinite-Scope, Indefinite-Delivery (ISID) Contract for Minor Projects
Various State Departments and Facilities
Various Site Locations, Michigan

NOW THEREFORE, the State of Michigan and the DB ENTITY in consideration of the covenants of this Contract agree as follows:

The State of Michigan has accepted the DB Entity's offer to provide the goods or services in accordance with the Design Build Contract's terms and specifications. The DB Entity agrees to supply the goods or services at the price and on this contract's terms and conditions, and to assume and perform all the covenants and conditions required of the Contractor. The State of Michigan agrees to pay the DB Entity the Contract Price for the supply of the goods or services and the performance of the DB Entity's covenants.

The DB Entity shall provide the design and construction services on an as-needed basis at Various State/Client Agencies within the various locations as defined by the State of Michigan, in strict accordance with the contract and subsequent ISID assignments;

The State of Michigan shall compensate the DB ENTITY for providing services as outlined in the terms and conditions of this Contract and any subsequent ISID assignment.

This ISID contract will remain in effect for three (3) years from the date of this contract award plus an option of two additional one (1) year, but may be unilaterally terminated by the State of Michigan, at any time, for cause or its convenience, by written notification of the State of Michigan, to the DB Entity.

This contract does not warrant or imply to the DB Entity entitlement to perform any specific percentage (%) amount of compensation, work or projects during the life of this three (3) year contract.

The DB Entity is not to provide any design or construction services or incur any expenses until individual ISID projects are assigned to this contract and approved by the State of Michigan.

PLEASE NOTE: For this Design Build ISID contract, your permanent assigned ISID Contract Number, as noted above, must be provided on all correspondence and documents.

The DB ENTITY shall provide the professional services for the Project in the sequence outlined in this Contract in accordance with the Department's approved and attached Appendix - Project/Program Statement and the attached Appendix - Department's "Design and Construction Consultant Services Utilization Manual" and be solely responsible for such services. The DB ENTITY services shall be performed in strict accordance with this Contract.

IN WITNESS, WHEREOF, each of the parties has caused this Design Build ISID Contract for Minor Projects to be executed by its duly authorized representatives on the dates shown beside their respective signatures, with the Contract to be effective upon the date on which the DB ENTITY received a copy executed by the authorized State of Michigan representative(s) by regular, registered, or certified mail or by delivery in person.

FOR THE DESIGN BUILD ENTITY:

Allied Building Service Company of Detroit, Inc

Firm Name

CV0023753

SIGMA Vendor ID Number



02/07/2020

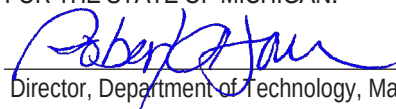
Signature

Date

Director

Title

FOR THE STATE OF MICHIGAN:



03-04-2020

Director, Department of Technology, Management and Budget

Date



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **April 26, 2021**

Item No. C.

General Description: ITB 19/20-25 - 2020 Sanitary Sewer Repairs - Change Orders #1 and #2 for Additional Work

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: ITB 19/20-25 – 2020 Sanitary Sewer Repairs – Change Order #1
& #2 for Additional Work
DATE: April 20, 2021

I concur with the recommendation of Roberto Scappaticci, DPW Director, and respectfully request Council authorize the attached change orders #1 and #2 (total amount of \$172,709.00) to ITB 19/20-25 for all work outlined in Change Order #1 to reduce grouted joints and increase full length liners in the amount of \$87,709.00 and Change Order #2 for the clean-up of grease build-up in the Beverly Sewer due to S&F Foods Production (the City will be requesting reimbursement from S&F Foods for the entire cost) in the amount of \$85,000.00.

Victoria Trush, Asst. Financial Director, has verified funds for this acquisition have been budgeted for and are available in the Construction Progress account #592-590-989.000.

Motion by _____, supported by _____, to concur with the administration and authorize the attached change orders #1 and #2 (total amount of \$172,709.00) to ITB 19/20-25 for all work outlined in Change Order #1 to reduce grouted joints and increase full length liners in the amount of \$87,709.00 and Change Order #2 for the clean-up of grease build-up in the Beverly Sewer due to S&F Foods Production (the City will be requesting reimbursement from S&F Foods for the entire cost) in the amount of \$85,000.00.

Interoffice Memorandum

TO: Mayor LeRoy D. Burcroff

FROM: Roberto J. Scappaticci, Director of Department of Public Works

CC: Robert McCraight, Director of Public Services
Kathy Hood, Assistant Director of Department of Public Works

DATE: April 15th, 2021

SUBJECT: 2020 Sanitary Sewer Repairs, ITB 19/20-25 – Change Orders #1 & #2 for Additional Work.

Dear Mayor,

The 2020 Sanitary Sewer Repairs contract (ITB 19/20-25) was awarded in June of 2020. Through our investigation of the sewer system and analysis, it has come to our attention that there are two extra orders of work to be completed which would bring the spending higher than the original contract amount. Below is a breakdown of each change order:

- Increase Full Length Liners in the Sewer System – CO#1 Amount **\$87,709.00**. Reduce grouted joints and increase full length liners.
- S&F Foods – CO#2 Amount **\$85,000.00**. For the clean-up of grease build-up in the Beverly Road sewer due to S&F Foods Production (see attached photos). The City will be requesting reimbursement from S&F Foods for the entire cost.

The total for these 2 change orders equals \$172,709.00 and the DPW has reviewed these change orders and are in agreement for their processing. We anticipated additional costs stemming from this project so additional funding was budgeted in the 20/21 fiscal year.

At this time, we are requesting to present these 2 change orders to City Council for approval to award to the contractor to continue work. Funds for these services are secured in account **FY 20/21 592-590-989.000**.

Sincerely,



Roberto J. Scappaticci, Director of Public Works

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4/15/21

Page 1

CHANGE ORDER



Project: City of Romulus - 2020 Sanitary Sewer Repairs

Job Number: 0155-19-0160

Client Job Number: ITB 19/20-25

Owner: City of Romulus
26300 Wayne Road
Romulus, MI 48174

Change Order Number: 1

Date: 4/10/2021

Print Date: 4/13/2021

Contractor: Granite Inliner
28529 Goddard Rd
Romulus, MI 48174
(734) 955-2508

Note: Based on the condition assessment of the sanitary sewers that were cleaned and televised as part of this contract, adjustments to the types of repair methods are necessary and included in this change order.

TO THE CONTRACTOR:

You are hereby directed to comply with the changes to the contract documents. This change order reflects work completed or anticipated.

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
(734) 522-6711

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

THE CONTRACT AMOUNT WILL BE CHANGED BY THE SUM OF:	\$87,709.00
Original Contract Amount:	\$655,051.00
Contract Amount Including Previous Change Orders:	\$655,051.00
Amount of this Change Order:	<u>\$87,709.00</u>
REVISED CONTRACT AMOUNT:	\$742,760.00

Accepted By

Granite Inliner

A handwritten signature in black ink, appearing to read "Gary Smolinski", written over a horizontal line.

Date 04/15/2021

Approved By

Roberto Scappaticci - DPW Director - City
of Romulus

Date _____

Recommended By

Gary Smolinski, Construction Manager

Gary Smolinski

Digitally signed by Gary Smolinski
DN: c=US, e=gary.smolinski@ohm-advisors.com,
CN=Gary Smolinski
Location: Livonia
Reason: I have reviewed this document
Date: 2021.04.15 07:38:02-04'00'

Date _____

Items

Item No.	Description	Previous Authorized Quantity	Quantity Change	New Authorized Quantity	Unit Price	Total Increase
THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT						
Division: A						
2	Heavy Cleaning	9230.00 Ft	12922.00	22152.00	\$1.00	\$12,922.00
12	8-inch, CIPP Liner	430.00 Ft	1439.00	1869.00	\$33.00	\$47,487.00
13	10-inch, CIPP Liner	1135.00 Ft	3690.00	4825.00	\$38.00	\$140,220.00
15	15-inch, CIPP Liner	285.00 Ft	968.00	1253.00	\$53.00	\$51,304.00
SUB-TOTAL INCREASES DIVISION A:						\$251,933.00
THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE SUBTRACTED FROM THE CONTRACT AMOUNT						
Division: A						
1	Sewer Video Inspection	32590.00 Ft	-783.00	31807.00	\$4.00	(\$3,132.00)
3	Joint Testing	5430.00 Ea	-3179.00	2251.00	\$8.00	(\$25,432.00)
4	Joint Sealing	550.00 Ea	-97.00	453.00	\$200.00	(\$19,400.00)
7	8-inch, Spot Liner	11.00 Ea	-9.00	2.00	\$2,000.00	(\$18,000.00)
8	10-inch, Spot Liner	14.00 Ea	-9.00	5.00	\$2,200.00	(\$19,800.00)
9	12-inch, Spot Liner	11.00 Ea	-8.00	3.00	\$2,500.00	(\$20,000.00)
10	15-inch, Spot Liner	2.00 Ea	-2.00	0.00	\$2,700.00	(\$5,400.00)
11	18-inch, Spot Liner	1.00 Ea	-1.00	0.00	\$3,000.00	(\$3,000.00)
14	12-inch, CIPP Liner	3572.00 Ft	-420.00	3152.00	\$43.00	(\$18,060.00)
16	Mechanical Repair Sleeve 10"	4.00 Ea	-4.00	0.00	\$4,000.00	(\$16,000.00)
17	Mechanical Repair Sleeve 12"	4.00 Ea	-4.00	0.00	\$4,000.00	(\$16,000.00)
SUB-TOTAL DECREASES DIVISION A:						(\$164,224.00)

CHANGE ORDER



Project: City of Romulus - 2020 Sanitary Sewer Repairs

Job Number: 0155-19-0160

Client Job Number: ITB 19/20-25

Owner: City of Romulus
26300 Wayne Road
Romulus, MI 48174

Change Order Number: 2

Date: 4/13/2021

Print Date: 4/13/2021

Contractor: Granite Inliner
28529 Goddard Rd
Romulus, MI 48174
(734) 955-2508

Note: This Change Order is being added for the purpose of cleaning of the existing 24" and 30" sanitary sewers on Beverly Road where S&F Foods is allowing Fat, Oil, and Grease (FOG) to enter into the public sanitary sewer. Force Account type of records are being used to track effort/costs to clean sewers and dispose of material.

TO THE CONTRACTOR:

You are hereby directed to comply with the changes to the contract documents. This change order reflects work completed or anticipated.

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
(734) 522-6711

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

THE CONTRACT AMOUNT WILL BE CHANGED BY THE SUM OF:	\$85,000.00
Original Contract Amount:	\$655,051.00
Contract Amount Including Previous Change Orders:	\$742,760.00
Amount of this Change Order:	<u>\$85,000.00</u>
REVISED CONTRACT AMOUNT:	\$827,760.00

Accepted By

Granite Inliner

A handwritten signature in black ink, appearing to be "J. Hopper", written over a horizontal line.

Date 04/15/2021

Approved By

Roberto Scappaticci - DPW Director - City
of Romulus

Date _____

Recommended By

Gary Smolinski, Construction Manager

Gary Smolinski

Digitally signed by Gary Smolinski
DN: cn=US, e=gary.smolinski@ohm-advisors.com,
c=US, o=OHM Advisors, ou=OHM Advisors, cn=Gary Smolinski
Location: Livonia
Reason: I have reviewed this document
Date: 2021.04.15 07:38:35-04'00'

Date _____

Items

Item No.	Description	Previous Authorized Quantity	Quantity Change	New Authorized Quantity	Unit Price	Total Increase
THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT						
Division: A						
Additional Items to the Contract:						
20	Cleaning Fat, Oil, Grease (FOG) from Public Sewer - Beverly Road This item is being added to clean the Fat, Oil, and Grease (FOG) from the City of Romulus public sanitary sewer along Beverly Road.	0.00 Dlr	85000.00	85000.00	\$1.00	\$85,000.00
SUB-TOTAL INCREASES DIVISION A:						\$85,000.00







FUNDS VERIFICATION FORM

DEPARTMENT: DPW

FUND NAME: Construction in Progress

ACCOUNT NUMBER/S: 592-590-989.000

PURPOSE FOR REQUEST: Change Order #1&2

AMOUNT OF EXPENDITURE: \$172,709.00

SIGNATURE OF DEPARTMENT HEAD:

FUNDS CURRENTLY AVAILABLE: \$625,000

FINANCE DEPARTMENT APPROVAL: *Victoria Trush*

DATE: 4/15/2021



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **April 26, 2021**

Item No. D.

General Description: Beverly Road Phase II - State of Michigan Contract Agreement

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Beverly Road Phase II – State of Michigan Contract Agreement
DATE: April 21, 2021

I concur with the recommendation of Roberto Scappaticci, DPW Director, and Stephen Hitchcock, legal counsel, and respectfully request that Council authorize the Mayor and Clerk to enter into the attached contract with the State of Michigan-MDOT for the Beverly Road Phase II project with a 20% local match of \$291,000.00. The State of Michigan has awarded the City of Romulus \$1,312,100.00.

Victoria Trush, Assistant Finance Director has confirmed that funds for this project are available in the Capital Outlay/Major Roads account #202-463-980.000.

Motion by _____, supported by _____, to authorize the Mayor and Clerk to enter into the attached contract with the State of Michigan-MDOT for the Beverly Road Phase II project with a 20% local match of \$291,000.00. The State of Michigan has awarded the City of Romulus \$1,312,100.00.

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Mayor LeRoy D. Burcroff

FROM: Roberto J. Scappaticci, Director of Department of Public Works

CC: Robert McCraight, Director of Public Services
Kathy Hood, Assistant Director of Public Works

DATE: April 19th, 2021

SUBJECT: Beverly Road Phase II (Beverly Court, East) State of Michigan Contract agreement with the City of Romulus

Mayor,

The City has been awarded federal funding in the amount of **\$1,312,100.00** for the second portion of the reconstruction of Beverly Road (Phase II). The City is required to provide a local match of 20% (**\$291,000.00**) for the project, per the attached MDOT State Contract (Please note that page 8 will be revised by MDOT to reflect the lowest bid totals when received).

The project will be constructed in the summer 2021 and a construction schedule will be provided after the preconstruction meeting is held. This project is being bid through the Michigan Department of Transportation, not the City.

The MDOT Contract attached has been reviewed by the City Attorney's office and is approved for execution. At this time, DPW concurs with the City Attorney and recommends that the City enters into agreement with the State of Michigan on the Beverly Road Phase II project. Two original documents will be provided to the clerk's office for signature.

Funding for this project has been secured in the following accounts: 202-463-980.000 in fiscal 20/21

Should there be any questions regarding this matter please feel free to contact me.

Sincerely,



Roberto J. Scappaticci, Director of Public Works

y:\admin documents\roads\beverly road_merriman_middlebelt\beverly phase ii\state contract\recommendation_memo_dpw.docx

From: Hitchcock, Stephen
Sent: Friday, April 16, 2021 11:56 AM
To: Scappaticci, Roberto
Cc: Hood, Kathy
Subject: RE: MDOT COntract 21-5026 for Review, Approval and Signature

Roberto,
I reviewed the above captioned contract and I recommend it for Council approval.

Steve Hitchcock
Giarmarco, Mullins & Horton, P.C.
Tenth Floor Columbia Center
101 West Big Beaver Road
Troy, Michigan 48084-5280
Phone: (248) 457-7024
Fax: (248) 404-6324
Email: sjh@gmhlaw.com
www.gmhlaw.com

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From: Scappaticci, Roberto <rscappaticci@romulusgov.com>
Sent: Tuesday, April 13, 2021 3:09 PM
To: Steve Hitchcock <sjh@gmhlaw.com>
Cc: Hood, Kathy <khoo@romulusgov.com>
Subject: FW: MDOT COntract 21-5026 for Review, Approval and Signature

Steve,

Please review this contract. Its for Beverly Road phase II. Typical MDOT contract language. Offer your opinion of approval.

Thanks!

Roberto J. Scappaticci, B.S., S-1
City of Romulus
Director of Department of Public Works
12600 Wayne Road
Romulus, MI 48174
(734) 955-8752 - Office
rscappaticci@romulusgov.com

STP

DA

Control Section	STU 82000
Job Number	205842CON
Project	21A0(275)
CFDA No.	20.205 (Highway Research Planning & Construction)
Contract No.	21-5026

PART I

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF ROMULUS, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in the City of Romulus, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated March 2, 2021, attached hereto and made a part hereof:

Hot mix asphalt resurfacing work along Beverly Road from approximately 1,550 feet east of Merriman Road easterly to Beverly Plaza; including storm sewer, concrete curb and gutter, permanent signing, pavement marking and watermain installation work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties hereto shall undertake and complete the PROJECT in accordance with the terms of this contract.

2. The term "PROJECT COST", as herein used, is hereby defined as the cost of the physical construction necessary for the completion of the PROJECT, including costs incurred by the DEPARTMENT and the REQUESTING PARTY for construction engineering, construction materials testing, and inspection and any other costs incurred by the DEPARTMENT as a result of this contract.

Costs for construction engineering and inspection as may be incurred by the DEPARTMENT and the REQUESTING PARTY, including any other costs incurred by the DEPARTMENT as a result of this contract, will be at PROJECT COST. Costs for construction engineering and inspection incurred by the REQUESTING PARTY for the PROJECT shall be limited to the lesser of: (1) 100 percent of the actual costs for construction engineering and inspection, or (2) 15 percent of the actual contracted physical construction costs.

The costs incurred by the REQUESTING PARTY for preliminary engineering, construction engineering, construction materials testing, inspection, and right-of-way are excluded from the PROJECT COST as defined by this contract.

The Michigan Department of Environment, Great Lakes, and Energy (EGLE) has informed the DEPARTMENT that it adopted new administrative rules (R 325.10101, et. seq.) which prohibit any governmental agency from connecting and/or reconnecting lead and/or galvanized service lines to existing and/or new water main. Questions regarding these administrative rules should be directed to EGLE. The cost associated with replacement of any lead and/or galvanized service lines, including but not limited to contractor claims, will be the sole responsibility of the REQUESTING PARTY.

3. The DEPARTMENT is authorized by the REQUESTING PARTY to administer on behalf of the REQUESTING PARTY all phases of the PROJECT including advertising and awarding the construction contract for the PROJECT or portions of the PROJECT. Such administration shall be in accordance with PART II, Section II of this contract.

Any items of the PROJECT COST incurred by the DEPARTMENT may be charged to the PROJECT.

4. The REQUESTING PARTY, under the terms of this contract, shall:
 - A. Appoint a project engineer who shall be in responsible charge of the PROJECT and ensure that the plans and specifications are followed.
 - B. At PROJECT COST, perform or cause to be performed the construction engineering, construction materials testing, and inspection services necessary for the completion of the PROJECT.
 - C. At no cost to the PROJECT, design or cause to be designed the plans for the PROJECT.

The REQUESTING PARTY will furnish the DEPARTMENT proposed timing sequences for trunkline signals that, if any, are being made part of the improvement. No timing adjustments shall be made by the REQUESTING PARTY at any trunkline intersection, without prior issuances by the DEPARTMENT of Standard Traffic Signal Timing Permits.

The REQUESTING PARTY shall submit biweekly pay estimates and construction contract modifications to the DEPARTMENT in a timely manner.

5. The PROJECT COST shall be met in part by contributions by the Federal Government. Federal Surface Transportation Funds shall be applied to the eligible items of the PROJECT COST at the established Federal participation ratio equal to 81.85 percent. The balance of the PROJECT COST, after deduction of Federal Funds, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Any items of PROJECT COST not reimbursed by Federal Funds will be the sole responsibility of the REQUESTING PARTY.

6. No working capital deposit will be required for this PROJECT.

In order to fulfill the obligations assumed by the REQUESTING PARTY under the provisions of this contract, the REQUESTING PARTY shall make prompt payments of its share of the PROJECT COST upon receipt of progress billings from the DEPARTMENT as herein provided. All payments will be made within 30 days of receipt of billings from the DEPARTMENT. Billings to the REQUESTING PARTY will be based upon the REQUESTING PARTY'S share of the actual costs incurred less Federal Funds earned as the PROJECT progresses.

7. Upon completion of construction of the PROJECT, the REQUESTING PARTY will promptly cause to be enacted and enforced such ordinances or regulations as may be necessary to prohibit parking in the roadway right-of-way throughout the limits of the PROJECT.

8. The performance of the entire PROJECT under this contract, whether Federally funded or not, will be subject to the provisions and requirements of PART II that are applicable to a Federally funded project.

In the event of any discrepancies between PART I and PART II of this contract, the provisions of PART I shall prevail

Buy America Requirements (23 CFR 635.410) shall apply to the PROJECT and will be adhere to, as applicable, by the parties hereto.

9. The REQUESTING PARTY certifies that a) it is a person under the Natural Resources and Environmental Protection Act, MCL 324.20101 et seq., as amended, (NREPA) and is not aware of and has no reason to believe that the property is a facility as defined in the NREPA; b) the REQUESTING PARTY further certifies that it has completed the tasks required by MCL 324.20126 (3)(h); c) it conducted a visual inspection of property within the existing right of way on which construction is to be performed to determine if any hazardous substances were present; and at sites on which historically were located businesses that involved hazardous substances, it performed a reasonable investigation to determine whether hazardous substances exist. This reasonable investigation should include, at a minimum, contact with local, state and federal environmental agencies to determine if the site has been identified as, or potentially as, a site containing hazardous substances; d) it did not cause or contribute to the release or threat of release of any hazardous substance found within the PROJECT limits.

The REQUESTING PARTY also certifies that, in addition to reporting the presence of any hazardous substances to the Michigan Department of Environment, Great Lakes, and Energy (EGLE), it has advised the DEPARTMENT of the presence of any and all hazardous substances which the REQUESTING PARTY found within the PROJECT limits, as a result of performing the investigation and visual inspection required herein. The REQUESTING PARTY also certifies that it has been unable to identify any entity who may be liable for the cost of remediation. As a result, the REQUESTING PARTY has included all estimated costs of remediation of such hazardous substances in its estimated cost of construction of the PROJECT.

10. If, subsequent to execution of this contract, previously unknown hazardous substances are discovered within the PROJECT limits, which require environmental remediation pursuant to either state or federal law, the REQUESTING PARTY, in addition to reporting that fact to the Michigan Department of Environment, Great Lakes, and Energy (EGLE), shall immediately notify the DEPARTMENT, both orally and in writing of such discovery. The DEPARTMENT shall consult with the REQUESTING PARTY to determine if it is willing to pay for the cost of remediation and, with the FHWA, to determine the eligibility, for reimbursement, of the remediation costs. The REQUESTING PARTY shall be charged for and shall pay all costs associated with such remediation, including all delay costs of the contractor for the PROJECT, in the event that remediation and delay costs are not deemed eligible by the FHWA. If the REQUESTING PARTY refuses to participate in the cost of remediation, the DEPARTMENT shall

terminate the PROJECT. The parties agree that any costs or damages that the DEPARTMENT incurs as a result of such termination shall be considered a PROJECT COST.

11. If federal and/or state funds administered by the DEPARTMENT are used to pay the cost of remediating any hazardous substances discovered after the execution of this contract and if there is a reasonable likelihood of recovery, the REQUESTING PARTY, in cooperation with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) and the DEPARTMENT, shall make a diligent effort to recover such costs from all other possible entities. If recovery is made, the DEPARTMENT shall be reimbursed from such recovery for the proportionate share of the amount paid by the FHWA and/or the DEPARTMENT and the DEPARTMENT shall credit such sums to the appropriate funding source.

12. The DEPARTMENT'S sole reason for entering into this contract is to enable the REQUESTING PARTY to obtain and use funds provided by the Federal Highway Administration pursuant to Title 23 of the United States Code.

Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT or its agents pursuant to the terms of this contract are done to assist the REQUESTING PARTY in meeting program guidelines in order to qualify for available funds. Such approvals, reviews, inspections and recommendations by the DEPARTMENT or its agents shall not relieve the REQUESTING PARTY and the local agencies, as applicable, of their ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT or its agents is assuming any liability, control or jurisdiction.

The providing of recommendations or advice by the DEPARTMENT or its agents does not relieve the REQUESTING PARTY and the local agencies, as applicable of their exclusive jurisdiction of the highway and responsibility under MCL 691.1402 et seq., as amended.

When providing approvals, reviews and recommendations under this contract, the DEPARTMENT or its agents is performing a governmental function, as that term is defined in MCL 691.1401 et seq., as amended, which is incidental to the completion of the PROJECT.

13. The DEPARTMENT, by executing this contract, and rendering services pursuant to this contract, has not and does not assume jurisdiction of the highway, described as the PROJECT for purposes of MCL 691.1402 et seq., as amended. Exclusive jurisdiction of such highway for the purposes of MCL 691.1402 et seq., as amended, rests with the REQUESTING PARTY and other local agencies having respective jurisdiction.

14. The REQUESTING PARTY shall approve all of the plans and specifications to be used on the PROJECT and shall be deemed to have approved all changes to the plans and specifications when put into effect. It is agreed that ultimate responsibility and control over the PROJECT rests with the REQUESTING PARTY and local agencies, as applicable.

15. The REQUESTING PARTY agrees that the costs reported to the DEPARTMENT for this contract will represent only those items that are properly chargeable in accordance with this contract. The REQUESTING PARTY also certifies that it has read the contract terms and has made itself aware of the applicable laws, regulations, and terms of this contract that apply to the reporting of costs incurred under the terms of this contract.

16. Each party to this contract will remain responsible for any and all claims arising out of its own acts and/or omissions during the performance of the contract, as provided by this contract or by law. In addition, this is not intended to increase or decrease either party's liability for or immunity from tort claims. This contract is also not intended to nor will it be interpreted as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this contract.

17. The parties shall promptly provide comprehensive assistance and cooperation in defending and resolving any claims brought against the DEPARTMENT by the contractor, vendors or suppliers as a result of the DEPARTMENT'S award of the construction contract for the PROJECT. Costs incurred by the DEPARTMENT in defending or resolving such claims shall be considered PROJECT COSTS.

18. The DEPARTMENT shall require the contractor who is awarded the contract for the construction of the PROJECT to provide insurance in the amounts specified and in accordance with the DEPARTMENT'S current Standard Specifications for Construction and to:

- A. Maintain bodily injury and property damage insurance for the duration of the PROJECT.
- B. Provide owner's protective liability insurance naming as insureds the State of Michigan, the Michigan State Transportation Commission, the DEPARTMENT and its officials, agents and employees, the REQUESTING PARTY and any other county, county road commission, or municipality in whose jurisdiction the PROJECT is located, and their employees, for the duration of the PROJECT and to provide, upon request, copies of certificates of insurance to the insureds. It is understood that the DEPARTMENT does not assume jurisdiction of the highway described as the PROJECT as a result of being named as an insured on the owner's protective liability insurance policy.
- C. Comply with the requirements of notice of cancellation and reduction of insurance set forth in the current standard specifications for construction and to provide, upon request, copies of notices and reports prepared to those insured.

19. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolutions approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as written below.

CITY OF ROMULUS

MICHIGAN DEPARTMENT
OF TRANSPORTATION

By _____
Title:

By _____
Department Director MDOT

By _____
Title:



March 2, 2021

EXHIBIT I

CONTROL SECTION	STU 82000
JOB NUMBER	205842CON
PROJECT	21A0(275)

ESTIMATED COST

CONTRACTED WORK

Estimated Cost	\$1,394,000
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CONSTRUCTION ENGINEERING, CONSTRUCTION MATERIALS TESTING, & INSPECTION (REQUESTING PARTY)	\$ 209,100
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GRAND TOTAL	\$1,603,100
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COST PARTICIPATION

GRAND TOTAL ESTIMATED COST	\$1,603,100
Less Federal Funds	<u>\$1,312,100</u>
BALANCE (REQUESTING PARTY'S SHARE)	\$ 291,000

NO DEPOSIT

DOT

TYPE B
BUREAU OF HIGHWAYS
03-15-93

PART II

STANDARD AGREEMENT PROVISIONS

SECTION I COMPLIANCE WITH REGULATIONS AND DIRECTIVES

SECTION II PROJECT ADMINISTRATION AND SUPERVISION

SECTION III ACCOUNTING AND BILLING

SECTION IV MAINTENANCE AND OPERATION

SECTION V SPECIAL PROGRAM AND PROJECT CONDITIONS

SECTION I

COMPLIANCE WITH REGULATIONS AND DIRECTIVES

- A. To qualify for eligible cost, all work shall be documented in accordance with the requirements and procedures of the DEPARTMENT.
- B. All work on projects for which reimbursement with Federal funds is requested shall be performed in accordance with the requirements and guidelines set forth in the following Directives of the Federal-Aid Policy Guide (FAPG) of the FHWA, as applicable, and as referenced in pertinent sections of Title 23 and Title 49 of the Code of Federal Regulations (CFR), and all supplements and amendments thereto.
 - 1. Engineering
 - a. FAPG (6012.1): Preliminary Engineering
 - b. FAPG (23 CFR 172): Administration of Engineering and Design Related Service Contracts
 - c. FAPG (23 CFR 635A): Contract Procedures
 - d. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
 - 2. Construction
 - a. FAPG (23 CFR 140E): Administrative Settlement Costs-Contract Claims
 - b. FAPG (23 CFR 140B): Construction Engineering Costs
 - c. FAPG (23 CFR 17): Recordkeeping and Retention Requirements for Federal-Aid Highway Records of State Highway Agencies
 - d. FAPG (23 CFR 635A): Contract Procedures
 - e. FAPG (23 CFR 635B): Force Account Construction
 - f. FAPG (23 CFR 645A): Utility Relocations, Adjustments and Reimbursement

- g. FAPG (23 CFR 645B): Accommodation of Utilities (PPM 30-4.1)
 - h. FAPG (23 CFR 655F): Traffic Control Devices on Federal-Aid and other Streets and Highways
 - i. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
- 3. Modification Or Construction Of Railroad Facilities
 - a. FAPG (23 CFR 140I): Reimbursement for Railroad Work
 - b. FAPG (23 CFR 646B): Railroad Highway Projects
- C. In conformance with FAPG (23 CFR 630C) Project Agreements, the political subdivisions party to this contract, on those Federally funded projects which exceed a total cost of \$100,000.00 stipulate the following with respect to their specific jurisdictions:
 - 1. That any facility to be utilized in performance under or to benefit from this contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities issued pursuant to the requirements of the Federal Clean Air Act, as amended, and the Federal Water Pollution Control Act, as amended.
 - 2. That they each agree to comply with all of the requirements of Section 114 of the Federal Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all regulations and guidelines issued thereunder.
 - 3. That as a condition of Federal aid pursuant to this contract they shall notify the DEPARTMENT of the receipt of any advice indicating that a facility to be utilized in performance under or to benefit from this contract is under consideration to be listed on the EPA List of Violating Facilities.
- D. Ensure that the PROJECT is constructed in accordance with and incorporates all committed environmental impact mitigation measures listed in approved environmental documents unless modified or deleted by approval of the FHWA.
- E. All the requirements, guidelines, conditions and restrictions noted in all other pertinent Directives and Instructional Memoranda of the FHWA will apply to this contract and will be adhered to, as applicable, by the parties hereto.

SECTION II

PROJECT ADMINISTRATION AND SUPERVISION

- A. The DEPARTMENT shall provide such administrative guidance as it determines is required by the PROJECT in order to facilitate the obtaining of available federal and/or state funds.
- B. The DEPARTMENT will advertise and award all contracted portions of the PROJECT work. Prior to advertising of the PROJECT for receipt of bids, the REQUESTING PARTY may delete any portion or all of the PROJECT work. After receipt of bids for the PROJECT, the REQUESTING PARTY shall have the right to reject the amount bid for the PROJECT prior to the award of the contract for the PROJECT only if such amount exceeds by ten percent (10%) the final engineer's estimate therefor. If such rejection of the bids is not received in writing within two (2) weeks after letting, the DEPARTMENT will assume concurrence. The DEPARTMENT may, upon request, readvertise the PROJECT. Should the REQUESTING PARTY so request in writing within the aforesaid two (2) week period after letting, the PROJECT will be cancelled and the DEPARTMENT will refund the unused balance of the deposit less all costs incurred by the DEPARTMENT.
- C. The DEPARTMENT will perform such inspection services on PROJECT work performed by the REQUESTING PARTY with its own forces as is required to ensure compliance with the approved plans & specifications.
- D. On those projects funded with Federal monies, the DEPARTMENT shall as may be required secure from the FHWA approval of plans and specifications, and such cost estimates for FHWA participation in the PROJECT COST.
- E. All work in connection with the PROJECT shall be performed in conformance with the Michigan Department of Transportation Standard Specifications for Construction, and the supplemental specifications, Special Provisions and plans pertaining to the PROJECT and all materials furnished and used in the construction of the PROJECT shall conform to the aforesaid specifications. No extra work shall be performed nor changes in plans and specifications made until said work or changes are approved by the project engineer and authorized by the DEPARTMENT.

- F. Should it be necessary or desirable that portions of the work covered by this contract be accomplished by a consulting firm, a railway company, or governmental agency, firm, person, or corporation, under a subcontract with the REQUESTING PARTY at PROJECT expense, such subcontracted arrangements will be covered by formal written agreement between the REQUESTING PARTY and that party.

This formal written agreement shall: include a reference to the specific prime contract to which it pertains; include provisions which clearly set forth the maximum reimbursable and the basis of payment; provide for the maintenance of accounting records in accordance with generally accepted accounting principles, which clearly document the actual cost of the services provided; provide that costs eligible for reimbursement shall be in accordance with clearly defined cost criteria such as 49 CFR Part 18, 48 CFR Part 31, 23 CFR Part 140, OMB Circular A-87, etc. as applicable; provide for access to the department or its representatives to inspect and audit all data and records related to the agreement for a minimum of three years after the department's final payment to the local unit.

All such agreements will be submitted for approval by the DEPARTMENT and, if applicable, by the FHWA prior to execution thereof, except for agreements for amounts less than \$100,000 for preliminary engineering and testing services executed under and in accordance with the provisions of the "Small Purchase Procedures" FAPG (23 CFR 172), which do not require prior approval of the DEPARTMENT or the FHWA.

Any such approval by the DEPARTMENT shall in no way be construed as a warranty of the subcontractor's qualifications, financial integrity, or ability to perform the work being subcontracted.

- G. The REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, shall make such arrangements with railway companies, utilities, etc., as may be necessary for the performance of work required for the PROJECT but for which Federal or other reimbursement will not be requested.
- H. The REQUESTING PARTY, at no cost to the PROJECT, or the DEPARTMENT, shall secure, as necessary, all agreements and approvals of the PROJECT with railway companies, the Railroad Safety & Tariffs Division of the DEPARTMENT and other concerned governmental agencies other than the FHWA, and will forward same to the DEPARTMENT for such reviews and approvals as may be required.
- I. No PROJECT work for which reimbursement will be requested by the REQUESTING PARTY is to be subcontracted or performed until the DEPARTMENT gives written notification that such work may commence.

- J. The REQUESTING PARTY shall be responsible for the payment of all costs and expenses incurred in the performance of the work it agrees to undertake and perform.
- K. The REQUESTING PARTY shall pay directly to the party performing the work all billings for the services performed on the PROJECT which are authorized by or through the REQUESTING PARTY.
- L. The REQUESTING PARTY shall submit to the DEPARTMENT all paid billings for which reimbursement is desired in accordance with DEPARTMENT procedures.
- M. All work by a consulting firm will be performed in compliance with the applicable provisions of 1980 PA 299, Subsection 2001, MCL 339.2001; MSA 18.425(2001), as well as in accordance with the provisions of all previously cited Directives of the FHWA.
- N. The project engineer shall be subject to such administrative guidance as may be deemed necessary to ensure compliance with program requirement and, in those instances where a consultant firm is retained to provide engineering and inspection services, the personnel performing those services shall be subject to the same conditions.
- O. The DEPARTMENT, in administering the PROJECT in accordance with applicable Federal and State requirements and regulations, neither assumes nor becomes liable for any obligations undertaken or arising between the REQUESTING PARTY and any other party with respect to the PROJECT.
- P. In the event it is determined by the DEPARTMENT that there will be either insufficient Federal funds or insufficient time to properly administer such funds for the entire PROJECT or portions thereof, the DEPARTMENT, prior to advertising or issuing authorization for work performance, may cancel the PROJECT, or any portion thereof, and upon written notice to the parties this contract shall be void and of no effect with respect to that cancelled portion of the PROJECT. Any PROJECT deposits previously made by the parties on the cancelled portions of the PROJECT will be promptly refunded.
- Q. Those projects funded with Federal monies will be subject to inspection at all times by the DEPARTMENT and the FHWA.

SECTION III

ACCOUNTING AND BILLING

A. Procedures for billing for work undertaken by the REQUESTING PARTY:

1. The REQUESTING PARTY shall establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this contract, said records to be hereinafter referred to as the "RECORDS". Separate accounts shall be established and maintained for all costs incurred under this contract.

The REQUESTING PARTY shall maintain the RECORDS for at least three (3) years from the date of final payment of Federal Aid made by the DEPARTMENT under this contract. In the event of a dispute with regard to the allowable expenses or any other issue under this contract, the REQUESTING PARTY shall thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.

The DEPARTMENT, or its representative, may inspect, copy, or audit the RECORDS at any reasonable time after giving reasonable notice.

If any part of the work is subcontracted, the REQUESTING PARTY shall assure compliance with the above for all subcontracted work.

In the event that an audit performed by or on behalf of the DEPARTMENT indicates an adjustment to the costs reported under this contract, or questions the allowability of an item of expense, the DEPARTMENT shall promptly submit to the REQUESTING PARTY, a Notice of Audit Results and a copy of the audit report which may supplement or modify any tentative findings verbally communicated to the REQUESTING PARTY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the REQUESTING PARTY shall: (a) respond in writing to the responsible Bureau or the DEPARTMENT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense and, (c) submit to the DEPARTMENT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE". The RESPONSE shall be clearly stated and provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the REQUESTING PARTY may supply appropriate excerpts and make alternate

arrangements to conveniently and reasonably make that documentation available for review by the DEPARTMENT. The RESPONSE shall refer to and apply the language of the contract. The REQUESTING PARTY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes the DEPARTMENT to finally disallow any items of questioned or no opinion expressed cost.

The DEPARTMENT shall make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If the DEPARTMENT determines that an overpayment has been made to the REQUESTING PARTY, the REQUESTING PARTY shall repay that amount to the DEPARTMENT or reach agreement with the DEPARTMENT on a repayment schedule within thirty (30) days after the date of an invoice from the DEPARTMENT. If the REQUESTING PARTY fails to repay the overpayment or reach agreement with the DEPARTMENT on a repayment schedule within the thirty (30) day period, the REQUESTING PARTY agrees that the DEPARTMENT shall deduct all or a portion of the overpayment from any funds then or thereafter payable by the DEPARTMENT to the REQUESTING PARTY under this contract or any other agreement, or payable to the REQUESTING PARTY under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by the DEPARTMENT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The REQUESTING PARTY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest the DEPARTMENT'S decision only as to any item of expense the disallowance of which was disputed by the REQUESTING PARTY in a timely filed RESPONSE.

The REQUESTING PARTY shall comply with the Single Audit Act of 1984, as amended, including, but not limited to, the Single Audit Amendments of 1996 (31 USC 7501-7507).

The REQUESTING PARTY shall adhere to the following requirements associated with audits of accounts and records:

- a. Agencies expending a total of \$500,000 or more in federal funds, from one or more funding sources in its fiscal year, shall comply with the requirements of the federal Office of Management and Budget (OMB) Circular A-133, as revised or amended.

The agency shall submit two copies of:

The Reporting Package
The Data Collection Form
The management letter to the agency, if one issued by the audit firm

The OMB Circular A-133 audit must be submitted to the address below in accordance with the time frame established in the circular, as revised or amended.

b. Agencies expending less than \$500,000 in federal funds must submit a letter to the Department advising that a circular audit was not required. The letter shall indicate the applicable fiscal year, the amount of federal funds spent, the name(s) of the Department federal programs, and the CFDA grant number(s). This information must also be submitted to the address below.

c. Address: Michigan Department of Education
Accounting Service Center
Hannah Building
608 Allegan Street
Lansing, MI 48909

d. Agencies must also comply with applicable State laws and regulations relative to audit requirements.

e. Agencies shall not charge audit costs to Department's federal programs which are not in accordance with the OMB Circular A-133 requirements.

f. All agencies are subject to the federally required monitoring activities, which may include limited scope reviews and other on-site monitoring.

2. Agreed Unit Prices Work - All billings for work undertaken by the REQUESTING PARTY on an agreed unit price basis will be submitted in accordance with the Michigan Department of Transportation Standard Specifications for Construction and pertinent FAPG Directives and Guidelines of the FHWA.
3. Force Account Work and Subcontracted Work - All billings submitted to the DEPARTMENT for Federal reimbursement for items of work performed on a force account basis or by any subcontract with a consulting firm, railway company, governmental agency or other party, under the terms of this contract, shall be prepared in accordance with the provisions of the pertinent FHPM Directives and the procedures of the DEPARTMENT. Progress billings may be submitted monthly during the time work is being performed provided, however, that no bill of a lesser amount than \$1,000.00 shall be submitted unless it is a final

or end of fiscal year billing. All billings shall be labeled either "Progress Bill Number _____", or "Final Billing".

4. Final billing under this contract shall be submitted in a timely manner but not later than six months after completion of the work. Billings for work submitted later than six months after completion of the work will not be paid.
5. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with Federal monies, the DEPARTMENT will act as billing agent for the REQUESTING PARTY, consolidating said billings with those for its own force account work and presenting these consolidated billings to the FHWA for payment. Upon receipt of reimbursement from the FHWA, the DEPARTMENT will promptly forward to the REQUESTING PARTY its share of said reimbursement.
6. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with non-Federal monies, the DEPARTMENT will promptly forward to the REQUESTING PARTY reimbursement of eligible costs.

B. Payment of Contracted and DEPARTMENT Costs:

1. As work on the PROJECT commences, the initial payments for contracted work and/or costs incurred by the DEPARTMENT will be made from the working capital deposit. Receipt of progress payments of Federal funds, and where applicable, State Critical Bridge funds, will be used to replenish the working capital deposit. The REQUESTING PARTY shall make prompt payments of its share of the contracted and/or DEPARTMENT incurred portion of the PROJECT COST upon receipt of progress billings from the DEPARTMENT. Progress billings will be based upon the REQUESTING PARTY'S share of the actual costs incurred as work on the PROJECT progresses and will be submitted, as required, until it is determined by the DEPARTMENT that there is sufficient available working capital to meet the remaining anticipated PROJECT COSTS. All progress payments will be made within thirty (30) days of receipt of billings. No monthly billing of a lesser amount than \$1,000.00 will be made unless it is a final or end of fiscal year billing. Should the DEPARTMENT determine that the available working capital exceeds the remaining anticipated PROJECT COSTS, the DEPARTMENT may reimburse the REQUESTING PARTY such excess. Upon completion of the PROJECT, payment of all PROJECT COSTS, receipt of all applicable monies from the FHWA, and completion of necessary audits, the REQUESTING PARTY will be reimbursed the balance of its deposit.

2. In the event that the bid, plus contingencies, for the contracted, and/or the DEPARTMENT incurred portion of the PROJECT work exceeds the estimated cost therefor as established by this contract, the REQUESTING PARTY may be advised and billed for the additional amount of its share.

C. General Conditions:

1. The DEPARTMENT, in accordance with its procedures in existence and covering the time period involved, shall make payment for interest earned on the balance of working capital deposits for all projects on account with the DEPARTMENT. The REQUESTING PARTY in accordance with DEPARTMENT procedures in existence and covering the time period involved, shall make payment for interest owed on any deficit balance of working capital deposits for all projects on account with the DEPARTMENT. This payment or billing is processed on an annual basis corresponding to the State of Michigan fiscal year. Upon receipt of billing for interest incurred, the REQUESTING PARTY promises and shall promptly pay the DEPARTMENT said amount.
2. Pursuant to the authority granted by law, the REQUESTING PARTY hereby irrevocably pledges a sufficient amount of funds received by it from the Michigan Transportation Fund to meet its obligations as specified in PART I and PART II. If the REQUESTING PARTY shall fail to make any of its required payments when due, as specified herein, the DEPARTMENT shall immediately notify the REQUESTING PARTY and the State Treasurer of the State of Michigan or such other state officer or agency having charge and control over disbursement of the Michigan Transportation Fund, pursuant to law, of the fact of such default and the amount thereof, and, if such default is not cured by payment within ten (10) days, said State Treasurer or other state officer or agency is then authorized and directed to withhold from the first of such monies thereafter allocated by law to the REQUESTING PARTY from the Michigan Transportation Fund sufficient monies to remove the default, and to credit the REQUESTING PARTY with payment thereof, and to notify the REQUESTING PARTY in writing of such fact.
3. Upon completion of all work under this contract and final audit by the DEPARTMENT or the FHWA, the REQUESTING PARTY promises to promptly repay the DEPARTMENT for any disallowed items of costs previously disbursed by the DEPARTMENT. The REQUESTING PARTY pledges its future receipts from the Michigan Transportation Fund for repayment of all disallowed items and, upon failure to make repayment for any disallowed items within ninety (90) days of demand made by the DEPARTMENT, the DEPARTMENT is hereby authorized to withhold an equal amount from the REQUESTING PARTY'S share of any future distribution of Michigan Transportation Funds in settlement of said claim.

4. The DEPARTMENT shall maintain and keep accurate records and accounts relative to the cost of the PROJECT and upon completion of the PROJECT, payment of all items of PROJECT COST, receipt of all Federal Aid, if any, and completion of final audit by the DEPARTMENT and if applicable, by the FHWA, shall make final accounting to the REQUESTING PARTY. The final PROJECT accounting will not include interest earned or charged on working capital deposited for the PROJECT which will be accounted for separately at the close of the State of Michigan fiscal year and as set forth in Section C(1).
5. The costs of engineering and other services performed on those projects involving specific program funds and one hundred percent (100%) local funds will be apportioned to the respective portions of that project in the same ratio as the actual direct construction costs unless otherwise specified in PART I.

SECTION IV

MAINTENANCE AND OPERATION

- A. Upon completion of construction of each part of the PROJECT, at no cost to the DEPARTMENT or the PROJECT, each of the parties hereto, within their respective jurisdictions, will make the following provisions for the maintenance and operation of the completed PROJECT:

1. All Projects:

Properly maintain and operate each part of the project, making ample provisions each year for the performance of such maintenance work as may be required, except as qualified in paragraph 2b of this section.

2. Projects Financed in Part with Federal Monies:

- a. Sign and mark each part of the PROJECT, in accordance with the current Michigan Manual of Uniform Traffic control Devices, and will not install, or permit to be installed, any signs, signals or markings not in conformance with the standards approved by the FHWA, pursuant to 23 USC 109(d).

- b. Remove, prior to completion of the PROJECT, all encroachments from the roadway right-of-way within the limits of each part of the PROJECT.

With respect to new or existing utility installations within the right-of-way of Federal Aid projects and pursuant to FAPG (23 CFR 645B): Occupancy of non-limited access right-of-way may be allowed based on consideration for traffic safety and necessary preservation of roadside space and aesthetic quality. Longitudinal occupancy of non-limited access right-of-way by private lines will require a finding of significant economic hardship, the unavailability of practicable alternatives or other extenuating circumstances.

- c. Cause to be enacted, maintained and enforced, ordinances and regulations for proper traffic operations in accordance with the plans of the PROJECT.

- d. Make no changes to ordinances or regulations enacted, or traffic controls installed in conjunction with the PROJECT work without prior review by the DEPARTMENT and approval of the FHWA, if required.

- B. On projects for the removal of roadside obstacles, the parties, upon completion of construction of each part of the PROJECT, at no cost to the PROJECT or the DEPARTMENT, will, within their respective jurisdictions, take such action as is necessary to assure that the roadway right-of-way, cleared as the PROJECT, will be maintained free of such obstacles.
- C. On projects for the construction of bikeways, the parties will enact no ordinances or regulations prohibiting the use of bicycles on the facility hereinbefore described as the PROJECT, and will amend any existing restrictive ordinances in this regard so as to allow use of this facility by bicycles. No motorized vehicles shall be permitted on such bikeways or walkways constructed as the PROJECT except those for maintenance purposes.
- D. Failure of the parties hereto to fulfill their respective responsibilities as outlined herein may disqualify that party from future Federal-aid participation in projects on roads or streets for which it has maintenance responsibility. Federal Aid may be withheld until such time as deficiencies in regulations have been corrected, and the improvements constructed as the PROJECT are brought to a satisfactory condition of maintenance.

SECTION V

SPECIAL PROGRAM AND PROJECT CONDITIONS

- A. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the acquisition of right-of-way must be under construction by the close of the twentieth (20th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that right-of-way.
- B. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the performance of preliminary engineering must be under construction by the close of the tenth (10th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that preliminary engineering.
- C. On those projects funded with Federal monies, the REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, will provide such accident information as is available and such other information as may be required under the program in order to make the proper assessment of the safety benefits derived from the work performed as the PROJECT. The REQUESTING PARTY will cooperate with the DEPARTMENT in the development of reports and such analysis as may be required and will, when requested by the DEPARTMENT, forward to the DEPARTMENT, in such form as is necessary, the required information.
- D. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract.
- E. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

APPENDIX A

PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

APPENDIX B TITLE VI ASSURANCE

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
 - a. Withholding payments to the contractor until the contractor complies; and/or
 - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

APPENDIX C

TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE AGREEMENTS WITH LOCAL AGENCIES

Assurance that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:**

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:**

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.



FUNDS VERIFICATION FORM

DEPARTMENT: DPW

FUND NAME: Capital Outlay/Major Roads

ACCOUNT NUMBER/S: 202-463-980.000 Bev Ph2

PURPOSE FOR REQUEST:

Secure funds for Beverly Road Phase II MDOT Contract

AMOUNT OF EXPENDITURE: \$291,000

SIGNATURE OF DEPARTMENT HEAD:

FUNDS CURRENTLY AVAILABLE: \$525,000

FINANCE DEPARTMENT APPROVAL: *Victoria Trush*

DATE: 4/19/2021



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **April 26, 2021**

Item No. E.

General Description: Introduction of Budget Amendment 20/21-20

Major Roads

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Introduction of Budget Amendment 20/21-20
DATE: April 21, 2021

I am hereby requesting introduction of Budget Amendment 20/21-20 to pay for final construction costs of Goddard Road Streetscape. Original BA 19/20-11 was approved in a regular Council meeting on 12/9/19 and Funds were not dispersed for payment to State of Michigan-MDOT.

Motion by _____, supported by _____ to concur with the administration and introduce budget amendment 20/21-20 to pay for final construction costs of Goddard Road Streetscape. Original BA 19/20-11 was approved in a regular Council meeting on 12/9/19 and Funds were not dispersed for payment to State of Michigan-MDOT.

MEMORANDUM

TO: Mayor LeRoy D. Burcroff
FROM: Finance Department
DATE: April 20, 2021 MEF
SUBJECT: Budget Amendment 20/21 - 20

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u> Major Roads	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>FUND BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>Fund Balance</u> 202-000-390.000	Fund Balance	529,837	100,700	429,137
<u>Expense</u> 202-463-980.013	Capital Outlay	-	100,700	100,700

To pay for final construction costs of Goddard Road Streetscape. Original BA 19/20-11 was approved in a regular council meeting on 12/9/19 and Funds were not dispersed for payment to State of Michigan-MDOT

Interoffice Memorandum

TO: Maria Farris, Finance Director

FROM: Roberto J. Scappaticci, Director of Public Works

CC: Mayor LeRoy D. Burcroff
Kathy Hood, Assistant Director of Public Works
Robert McCraight, Director of Public Services

DATE: April 21st, 2021

SUBJECT: Budget Amendment Required for Goddard Road Construction – From State of Michigan (SOM) Project Audit.

Dear Maria,

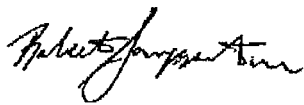
Per our discussions, the SOM conducted an audit for the Goddard Road Streetscape project in the City of Romulus in 2019. Through this audit process the data shows that the City of Romulus still owes the SOM \$100,700.15 for non-reimbursable construction that the State paid.

Based on that, the attached bill requires payment from the City of Romulus to the SOM. A budget Amendment is required as these are unforeseen costs for the roads budget.

This budget amendment will increase the Goddard Road account, number 202-463-980.013.

Upon your concurrence and City Councils, we recommend process and payment of the attached invoice to the State of Michigan. If you have any questions, please feel free to contact me.

Thank you,



Roberto J. Scappaticci, Director of Public Works

y:\admin documents\roads\goddard road_wayne to romaine\2019 audit\2021 ba_councilmemo.docx

MICHIGAN DEPARTMENT OF TRANSPORTATION
 FINANCIAL OPERATIONS DIVISION
 ACCOUNTING SECTION/PROJECT ACCOUNTING UNIT
 FINAL ACCOUNTING FOR:

FINAL ACCOUNTING

AF

Prepared by: Nick Weaver
 Phone Number 517-335-7725
 Date 8/27/2019

Second Notice

City of Romulus
 Romulus City Treasurer
 11111 Wayne Road
 Romulus, MI 48174

AGREEMENT #		14-5093	6/23/2014	ACCOUNT #		MDOT00293	
PROJECT #		1482041		JOB #		122931CON	
LOCATION: Goddard Road from Romaine Street to approximately 500 feet east of Wayne Road							
TYPE OF WORK	NON-FEDERAL PART	FEDERAL PART	TOTAL EXPENDITURE	FEDERAL PAID	TO BE DISTRIBUTED	STATE SHARE	LOCAL SHARE
CONSTRUCTION ENGINEERING		\$106,491.84	\$106,491.84	\$87,163.57	\$19,328.27		\$19,328.27
CONSTRUCTION CONTRACT	\$884,035.60	\$4,523,779.77	\$5,407,815.37	\$3,702,713.75	\$1,705,101.62		\$1,705,101.62
LOCAL FORCE ACCOUNT		\$99,519.00	\$99,519.00	\$81,456.30	\$18,062.70		\$18,062.70
LOCAL CONSTRUCTION ENG		\$659,786.62	\$659,786.62	\$540,035.34	\$119,751.28		\$119,751.28
TOTAL	\$884,035.60	\$5,389,577.23	\$6,273,612.83	\$4,411,368.96	\$1,862,243.87	\$0.00	\$1,862,243.87
				LOCAL SHARE OF PROJECT \$1,862,243.87			
				LESS LOCAL DEPOSIT AND PAYMENTS (\$1,724,194.08)			
				LESS LOCAL SHARE OF LOCAL COSTS PRIOR TO FINAL ACCOUNTING (\$37,349.84)			
				BALANCE		LOCAL OWES \$100,700.15	

Event Type	Dept	Unit	Fund	Appn	Dept Rev	Location	Program	Activity	Amount
AR01	591	591	4899	U24500	4320	1L01	122931CON	8888	100700.2
AR01	591	591	4899	U24500	4320	1L01	122931CON	8888	100464.3



INVOICE		Customer Name		Page 11
		CITY OF ROMULUS		
Customer Number	Invoice Number	Invoice Date		
MDOT00293	200000000056	10-10-19		
Merchant ID	AR, DATE, BPRO	Due Date		
	591;FNINV	11-09-19		
Amount Due		Amount Enclosed		
\$100,700.15				

Second Notice

Remit to:
 State of Michigan
 Attn: Finance Cashier
 P.O. Box 30648
 Lansing MI 48909

Bill to:
 CITY OF ROMULUS
 ROMULUS CITY TREASURER
 11111 WAYNE RD
 ROMULUS MI 48174

Payment Method: Check ☐ Money Order ☐

☐ Please check if address has changed. Write correct address on back of stub and attach with payment

Please write Invoice No on front of check or Money Order. DO NOT MAIL CASH

Please detach the above stub and return with your remittance payable to Dept. of Transportation

Transportation

ORIGINAL

Page: 7 of 7

Customer Number	Orig. Inv. Date	Orig. Due Date
MDOT00293	10-10-19	11-09-19
Customer Name	Invoice Number	Invoice Date
CITY OF ROMULUS	200000000056	10-10-19

Ref Line No.	DESCRIPTION	PO Number	Sales Order Number	Billing Date	No. of Units	Unit of Measure	Unit Price	Charges/ Credit
1	FINAL ACCOUNTING PROGRAM 122931CON			10-10-19				\$100,700.15
TOTAL INVOICE Charges								\$100,700.15

DESCRIPTION	Date	Charges
Total Other Charges		

Credit Payments Applied	\$0.00
Total Amount Due By 11-09-19	\$100,700.15

-NW

Instructions

CONTACT



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **April 26, 2021**

Item No. F.

General Description: Introduction of Budget Amendment 20/21-21

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Introduction of Budget Amendment 20/21-21
DATE: April 21, 2021

I am hereby requesting introduction of Budget Amendment 20/21-21 to pay for costs associated with repair to the Pinewood Pump Station #1, Guide Rail, and Base Replacement.

Motion by _____, supported by _____ to concur with the administration and introduce budget amendment 20/21-21 to pay for costs associated with repair to the Pinewood Pump Station #1, Guide Rail, and Base Replacement.

MEMORANDUM

TO: Mayor LeRoy D. Burcroff
FROM: Finance Department
DATE: April 20, 2021 MEF
SUBJECT: Budget Amendment 20/21 - 21

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u> Oakwood SAD	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>FUND BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>Fund Balance</u> 220-000-390.000	Fund Balance	43,339	5,000	38,339
<u>Expense</u> 220-441-936.001	Maintenance Expense	-	5,000	5,000

To pay for costs associated with repair to the Pinewood Pump Station #1, Guide Rail & Base Replacement.

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Maria Farris, Director of Finance

FROM: Roberto J. Scappaticci, Director of Department of Public Works

CC: Mayor LeRoy D. Burcroff
Robert McCraight, Director of Public Services
Kathy Hood, Assistant Director of Public Works

DATE: April 20th, 2021

SUBJECT: Pinewood Pump Station Pump #1, Guide Rail & Base Replacement

Dear Maria,

The DPW is requesting a budget amendment in the amount of \$5,000.00 to cover some of the needed repairs of the Pinewood SAD Detention System Storm Water Pump Station, Pump #1.

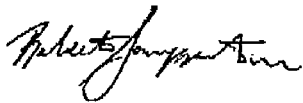
The repairs needed are as follows:

1. Install New Pump Base, New Guide Rail and test/commission the pump.

Funds for this project will be amended from the FY 20/21 budget in account number 220-441-936.001.

Should there be any questions regarding this matter please feel free to contact me.

Sincerely,



Roberto J. Scappaticci, Director of Public Works

y:\admin documents\pump stations\oakwood sad\ba_memo_dpw.docx



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **April 26, 2021**

Item No. A.

General Description: 2nd Reading and Final Adoption of Budget Amendment 20/21-19

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Date: April 26, 2021

Re: Second Reading & Final Adoption of Budget Amendment 20/21-19

For second reading and final adoption of Budget Amendment 20/21-19 in the amount of \$17,500.00 for preparation of the actuarial funding valuation of the City of Romulus Retiree Health Care Plan as of June 30, 2020

This budget amendment was introduced at the Regular Council Meeting held April 12, 2021.

MEMORANDUM

TO: Mayor LeRoy D. Burcroff
FROM: Finance Department
DATE: April 12, 2021
SUBJECT: Budget Amendment 20/21 - 19

Q7050

FUND/DEPT. ACCOUNT NO.	ACCOUNT NAME	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET
Revenue				
676-000-395.000	Retained Earnings	-	17,500.00	17,500.00
Expense				
676-864-820.000	Actuarial Study	9,770.00	17,500.00	27,270.00

Preparation of the actuarial funding valuation of the City of Romulus Retiree Health Care Plan as of June 30, 2020.

BUDGET AMENDMENT FORM

INCREASE		DECREASE	
Account Number /Name	Amount	Account Number /Name	Amount
676-864-820.000 Actuarial Study	17,500.00	676-000-395.000 Retained Earnings	17,500.00
\$ 17,500.00		\$ 17,500.00	

PURPOSE:

Preparation of the actuarial funding valuation of the City of Romulus Retiree Health Care Plan

DATE: 3/31/2021

Department Head Signature:

Victoria Trush

Mayor's Authorization:

[Signature]

*** PLEASE REMEMBER THAT THIS FORM IS ONLY TO BE USED IN THE EVENT A DEPARTMENT
NEEDS TO TRANSFER MONIES FROM ONE LINE ITEM TO ANOTHER WITHIN THEIR
DEPARTMENTAL BUDGET. IT ALSO NEEDS PRIOR APPROVAL FROM THE MAYOR BEFORE
IT CAN BE PROCESSED. IT DOES NOT REQUIRE CITY COUNCIL APPROVAL.



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: April 26, 2021

Item No. B.

General Description: 2nd Reading and Final Adoption of Amendment to City Code of Ordinance - Chapter 30, Article II - Section 30-25; Procedures for issuance of certificate of registration

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Date: April 26, 2021

Re: Second Reading & Final Adoption of Ordinance Amendment

For second reading and final adoption of Amendment to City Code of Ordinance – Chapter 30, Article II – Section 30-25; Procedures for issuance of certificate of registration.

This ordinance amendment was introduced at the Regular Council Meeting held April 12, 2021.

**CITY OF ROMULUS
ORDINANCE NO. _____**

**AN AMENDMENT TO AMEND CHAPTER 30 ARTICLE II GENERAL BUSINESS
REGULATION SECTION 30 – 25(c) AND 30- 25(d) TO REMOVE THE REQUIREMENT
OF NOTARIZATION ON AN APPLICATION FOR RENEWAL AND REQUEST FOR
DUPLICATION OF A CERTIFICATE OF REGISTRATION.**

THE CITY OF ROMULUS ORDAINS:

Section 1. Section 30-25 (d) and 30-25 (e) are amended to read as follows:

- (c) *Duplicate registration procedure; form of application.* The applicant for the renewal of a certificate of registration shall submit an application for such certificate to the city clerk. Such business registration shall expire on the anniversary of the issuance of the certificate. The application shall be a written statement upon forms provided by the city clerk; such form shall include affirmation to be sworn by the applicant.
- (d) *Duplicate registration procedure.* A duplicate certificate of registration or special certificate shall be issued by the city clerk to replace any certificate previously issued, which has been lost, stolen, defaced or destroyed, without any willful conduct on the part of the certificate holder, upon the filing by the certificate holder of an affirmation to be sworn to by holder attesting to such fact and the paying to the city treasurer a fee as established by council resolution.

ADOPTED, APPROVED AND PASSED by the City Council of the City of Romulus
this _____ day of _____, 2021.

LEROY BURCROFF, Mayor

ELLEN L. CRAIG- BRAGG, City Clerk

I hereby certify that the foregoing is a true copy of the Ordinance as passed by the City Council of the City of Romulus at a regular Council Meeting held in the City Council Room in said City on the _____ day of _____, 2021.

ELLEN L. CRAIG-BRAGG, City Clerk

I further certify that the foregoing was published in _____, a newspaper of general circulation in the City of Romulus, on the _____ day of _____, 2021.

ELLEN L. CRAIG-BRAGG, City Clerk

Within forty-five (45) days after publication of any ordinance duly passed by the Council, a petition may be presented to the Council protesting against such ordinance continuing in effect. Said petition shall contain the text of such ordinance and shall be signed by not less than six percent (6%) of the registered electors registered at the last preceding election at which a Mayor of the City was elected. Said ordinance shall thereupon and thereby be suspended from operation and the Council shall immediately reconsider such ordinance.



City of Romulus

Warrant

Council Meeting Held: **April 26, 2021**

Item No. A.

General Description: Approval of Warrant #: 21-8 Checks presented in the amount of \$779,961.64

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

CITY OF ROMULUS WARRANT REGISTER SUMMARY

Council Meeting Date: April 26, 2021

Warrant Number: 21-8

TOTAL WARRANT REGISTER **\$779,961.64**

P.O.#	CHECK #	PAYEE	AMOUNT

TOTAL DELETIONS

TOTAL ADJUSTED WARRANT (IF ANY DELETIONS) _____

REWARRANTED ITEMS: (not included in above totals)

P.O.#	CHECK #	PAYEE	AMOUNT

COUNCIL AUTHORIZATION

DATE

The obligations of transfer of funds described on the attached warrant register including the required interfund advances have been authorized by the Council. We hereby authorize the Treasurer of the City of Romulus to disburse funds as listed in payment thereof with the exception of deleted items listed above.

MAYOR

CLERK

04/21/2021 CHECK DISBURSEMENT REPORT FOR CITY OF ROMULUS
CHECK DATE FROM 04/08/2021 - 04/21/2021

Fund		Amount
Total for fund 101	General Fund	74,844.70
Total for fund 202	Major Street Fund	1,019.75
Total for fund 203	Local Street Fund	1,503.90
Total for fund 205	Public Safety Fund	21,181.76
Total for fund 211	Cable TV	192.64
Total for fund 218	Merriman Rd. Spec. Assess	229.13
Total for fund 220	Oakwood SAD	90.78
Total for fund 226	Garbage & Rubbish Collection Fund	2,417.25
Total for fund 261	911 Service Fund	729.58
Total for fund 268	Narc Forfeiture - State	1,038.49
Total for fund 271	Library Fund	8,523.09
Total for fund 295	DDA	19,826.89
Total for fund 297	T.I.F.A. District #2	1,687.58
Total for fund 402	Vining Road Exten - Ecorse Const	450.00
Total for fund 592	Water & Sewer Fund	297,293.78
Total for fund 661	Motor Vehicle	13,297.62
Total for fund 664	Technology Services	13,820.31
Total for fund 676	Retiree's Ins. Benefits	60,171.35
Total for fund 701	Revolving Fund	588.00
Total for fund 705	Delq. Pers. Prop. Fund	136,404.80
Total for fund 750	Payroll Fund	124,650.24
TOTAL - ALL FUNDS		779,961.64

04/21/2021

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 04/08/2021 - 04/21/2021

Check Date	Check	Vendor Name	Description	Amount
Bank POOL POOLED CASH				
04/20/2021	601(E)	CITY OF ROMULUS	35255 GODDARD FINAL WATER BILL 2/1 - 2/2	163.61
04/21/2021	602(E)	COMERICA COMM. CARD SERV.	MARCH 2021 ALL CITY CREDIT CARDS	4,436.37
04/21/2021	603(E)	INVOICE CLOUD INC.	INVERTED PO FOR MONTHLY FEES FOR CREDIT	487.50
04/21/2021	604(E)	LAMBERT	FY 20/21 PR SERVICES FOR COM DEV, DDA &	4,697.50
04/21/2021	605(E)	MI. CONF. OF TEAMSTERS WELFARE FUND	MAY 2021 INSURANCE	124,475.45
04/21/2021	606(E)	TOSHIBA FINANCIAL SERVICES	CUSTOMER #1608979 LOAN PAYMENT FEBRUARY	2,122.87
04/21/2021	607(E)	VARIPRO BENEFIT ADMINSTRATORS	MAY 2021 RETIREE HEALTH	47,966.50
04/21/2021	74901	AIT WORLDWIDE LOGISTICS	UB refund for account: 005191	324.29
04/21/2021	74902	ALAN R. STYLES	CONTINUING EDUCATION - HOW TO BE A HIP	600.00
04/21/2021	74903	AMAZON.COM LLC	LIBRARY SUPPLIES ACCT# 60457 8781 027900	117.83
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	93.52
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	199.28
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	56.78
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	16.87
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	14.98
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	8.63
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	82.36
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	67.87
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	57.37
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	40.91
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	12.96
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	68.95
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	29.98
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	7.18
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	24.48
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	73.66
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	20.67
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	52.87
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	62.96
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	23.95
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	19.99
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	10.99
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	39.88
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	41.99
			LIBRARY SUPPLIES ACCT# 60457 8781 027900	(0.03)
				<u>1,246.88</u>
04/21/2021	74904	ANN SZLINIS	ANN SZLINIS- MAY 2021	332.33
04/21/2021	74905	APPLIED IMAGING	INVERTED PO FY20/21 COPY CHARGES SENIOR	51.23
			3/01/2021 THRU 3/31/2021 COPIER CHARGES	<u>522.77</u>
				574.00
04/21/2021	74906	ASSOC OF PUBLIC TREASURERS US&CANAD	CPFA RECERTIFICATION - STACY PAIGE	125.00
			CPFA RECERTIFICATION - TRACY LEININGER	<u>125.00</u>
				250.00

04/21/2021	74907	ASSOCIATED NEWSPAPERS OF MICHIGAN	ITB 20/21-10 20/21 INVERTED P.O 01-01-2	155.59
			ITB 20/21-10 20/21 INVERTED P.O 01-01-2	115.50
			ITB 20/21-10 20/21 INVERTED P.O 01-01-2	86.57
				<u>357.66</u>
04/21/2021	74908	ATCHINSON FORD SALES, INC.	20/21 BLANKET PO MISC VEHICLE REPAIRS -	42.82
			20/21 BLANKET PO MISC VEHICLE REPAIRS -	89.95
			20/21 BLANKET PO MISC VEHICLE REPAIRS -	3.80
			20/21 BLANKET PO MISC VEHICLE REPAIRS -	100.00
			20/21 BLANKET PO MISC VEHICLE REPAIRS -	<u>940.90</u>
				1,177.47
04/21/2021	74909	AUTO VALUE OF ROMULUS	20/21 BLANKET PO FOR MISC MECHANIC PURCH	246.18
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	10.99
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	3.50
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	63.87
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	12.68
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	119.99
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	18.18
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	134.61
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	86.66
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	194.68
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	21.79
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	20.28
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	35.89
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	68.87
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	22.99
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	29.06
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	59.09
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	66.58
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	3.58
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	10.59
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	17.58
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	5.01
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	188.00
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	7.69
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	33.11
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	4.98
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	3.08
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	29.89
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	305.68
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	30.98
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	229.49
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	17.99
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	113.97
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	91.19

			20/21 BLANKET PO FOR MISC MECHANIC PURCH	18.89
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	259.79
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	5.01
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	71.38
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	10.48
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	(242.58)
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	(36.00)
			20/21 BLANKET PO FOR MISC MECHANIC PURCH	(66.69)
				<u>2,328.98</u>
04/21/2021	74910	VOID		
04/21/2021	74911	BAKER & TAYLOR	ACCOUNT # 251637 L154147 2 B00000 - QTY:	2,408.44
			ACCOUNT # 251637 L154147 2 B00000 - QTY:	334.65
			ACCOUNT # 251637 L154147 2 B00000 - QTY:	187.84
			ACCOUNT # 251637 L154147 2 B00000 - QTY:	252.05
				<u>3,182.98</u>
04/21/2021	74912	BEAVER RESEARCH COMPANY	SHOP SUPPLIES FOR MECHANICS	1,088.77
04/21/2021	74913	BLUE RIBBON CONTRACTING INC.	20/21 BLANKET PO FOR TOPSOIL & SAND - DP	135.00
04/21/2021	74914	BOUND TREE MEDICAL LLC	ADDITIONAL EMS SUPPLIES	611.98
04/21/2021	74915	CADILLAC ASPHALT LLC	20/21 INVERTED PO - ITB 19/20-19 COLD P	2,420.75
04/21/2021	74916	CAROL LAIR	CASE NO:21-013 - PET NAME: BLUE	25.00
04/21/2021	74917	CDW GOVERNMENT INC	PIGGYBACK #071B6600110 MIDEAL CONTRACT P	165.76
04/21/2021	74918	CENTER POINT LARGE PRINT	CHRISTIAN SERIES, PLATINUM FICTION SERIE	137.82
04/21/2021	74919	COMCAST	BUSINESS CABLE 10/18 - 11/17/18 ACCOUNT	128.45
04/21/2021	74920	CONSTELLATION NEW ENERGY	CITY GAS BILLS MARCH 2021 GAS BILLS	8,910.36
04/21/2021	74921	CORTIS BROS. TRUCKING & EXCAVATING	ESCROW REFUND	1,156.71
04/21/2021	74922	CRANE WORLDWIDE LOGISTICS	DELINQUENT PERSONAL PROPERTY DISBURSEMEN	1,264.44
04/21/2021	74923	DEMCO	LIBRARY SUPPLIES CUSTOMER BILLING: 21002	208.92
04/21/2021	74924	DORRIS BENNETT	APRIL 2021 RETIREE HEALTH DORRIS BENNETT	335.12
04/21/2021	74925	DTE ENERGY	38205 BARTH - EMERGENCY SIREN- MAR 4 THR	24.97
			MAR 4 THRU APRIL 1, 2021 OAKWOOD STORM S	90.78
			6241 DEXTER - BOICE PARK - MAR 6 THRU	36.13
			7219 MIDDLEBELT - FIRE #2 - MAR 5 THRU A	572.58
			7506 MERRIMAN - LANDSCAPING MAR 5 THRU	229.13
			11120 HUNT - SCHOOL HOUSE @ HISTORICAL P	36.24
			37230 NORTHLINE- FS #1 - MAR 6 THRU APR	171.69
			11189 SHOOK - CHAMBER BLDG - MAR 6 THRU	149.00
			9755 OZGA - ELMER JOHNSON PARK - MAR 6	50.01
			VINING RD HOT BOX - 34155 GODDARD - MA	474.68
			12055 WAYNE - BIRD HOUSE- MAR 6 THRU APR	9.38
			10202 SHOOK RD - CEMETERY - MAR 6 THRU	26.22
			11147 HUNT - HISTORICAL PAVILLION - MA	45.24
			12300 WAYNE - ANIMAL SHELTER - MAR 6 TH	422.10
			29551 GODDARD - GODDARD RD HOT BOX - MAR	425.24
			38834 HURON RIVER DR - WATER PUMP - MA	60.01
			31558 GODDARD - WATER PUMP - MAR 6 - APR	386.82
			6061 COLUMBUS - FERNANDEZ PARK - MAR 1	14.95
			12600 WAYNE - DPW- MARCH 16, - APRIL 14	2,010.40
			36525 BIBBINS -SR CTR MARCH 16 APRIL 14	1,423.64
			28777 EUREKA - FS #4 - MAR 15, - APRIL1	882.81
			11165 OLIVE - POLICE STATION MAR 15, - A	2,053.03
				<u>9,595.05</u>

04/21/2021	74926	DTE ENERGY	MARCH 2021 - 11111 WAYNE- CITY HALL /111	9,574.69
04/21/2021	74927	DOWNRIVER UTILITY WASTEWATER AUTHOR	WASTEWATER DISPOSAL CHARGES DECEMBER 202 APRIL 2021 EXCESS FLOW	142,283.93 <u>104,704.00</u>
				246,987.93
04/21/2021	74928	EAGLE ENGRAVING, INC.	BADGES FOR LT FYFE PROMOTION	246.13
04/21/2021	74929	WEX BANK	APRIL 2021 SPEEDWAY FUEL ACCOUNT # 369-9	3,841.09
04/21/2021	74930	FEDEX SERVICES	DELINQUENT PERSONAL PROPERTY DISBURSEMEN	26.50
04/21/2021	74931	FERGUSON WATERWORKS #3386	20/21 BLANKET PO FOR MISC METER REPAIR P	408.28
04/21/2021	74932	FERRELLGAS, LP	20/21 BLANKET PO FOR - MECHANICS - DPW	113.20
04/21/2021	74933	FIFER INVESTIGATIONS, LLC	BACKGROUND INVESTIGATIONS	2,600.00
04/21/2021	74934	G'S TREES INC.	ITB 18/19-25 CLEAR LAND FOR OPPORTUNITY	10,500.00
04/21/2021	74935	GABRIEL, ROEDER, SMITH & CO.	ACCT ROMULUS PREPARATION OF GASB STATEME	11,500.00
04/21/2021	74936	GALE/CENGAGE LEARNING	ACCOUNT #194418 APRIL BEST SELLER CHOICE 1 BOOK ACCOUNT #194418 FIVE STAR FRONTEI ACCT # 194418 BESTSELLER CHOICE 3 PLAN	38.92 38.92 <u>60.78</u>
				138.62
04/21/2021	74937	GENERAL FUND	COLONIAL LIFE 2% ADMIN FEE FOR APRIL 202 AFLAC 3% ADMIN FEE FOR APRIL 2021	3.48 <u>171.31</u>
				174.79
04/21/2021	74938	GIARMARCO, MULLINS, & HORTON, PC	MAR 2021 ACCT# 70085.004 GENERAL MAR 2021 ACCT# 70085.000B DOWNRIVER SEWE MAR 2021 ACCT# 70085.005 HUMAN RESOURCES MAR 2021 ACCT# 70085.010 BUILDING DEPART MAR 2021 ACCT# 70085.006 POLICE DEPARTME MAR 2021 ACCT# 70085.011 CLERK'S OFFICE MAR 2021 ACCT# 70085-015 B PLANNING DEPA	10,088.00 351.00 1,181.25 243.00 175.50 648.00 <u>837.00</u>
				13,523.75
04/21/2021	74939	GREAT LAKES POWER & LIGHTING	ITB 17/18-08 AS NEEDED ELECTRICAL 35255	1,556.63
04/21/2021	74940	GROUP 31 SUPPLY	NEEDED SHOP SUPPLIES	379.10
04/21/2021	74941	GUARDIAN ALARM COMPANY	DPW BUILDING ALARM MAINTENANCE, MONITOR	264.63
04/21/2021	74942	HIGH PERFORMANCE LUBRICANTS	ACCT #5469672 - PURCHASE OIL AND GREASE	885.10
04/21/2021	74943	HOME DEPOT	20/21 BLANKET PO FOR MISC SUPPLIES - DPW 20/21 BLANKET PO FOR MISC SUPPLIES - DPW 20/21 BLANKET PO FOR MISC SUPPLIES - DPW 20/21 BLANKET PO FOR MISC SUPPLIES - DPW 20/21 BLANKET PO FOR MISC SUPPLIES - DPW 20/21 BLANKET PO FOR MISC SUPPLIES - DPW	129.00 21.94 35.94 16.77 356.36 <u>92.86</u>
				652.87
04/21/2021	74944	HONEYWELL BUILDING SOLUTIONS	WORK DONE AT ROMULUS ANIMAL SHELTER	322.33
04/21/2021	74945	IDENTISYS, INC.	NEW BADGE ID SOFTWARE	495.00
04/21/2021	74946	INTEGRITY BUSINESS SOLUTIONS LLC	COPY PAPER FOR LIBRARY ACCOUNT #454089	55.98
04/21/2021	74947	J & B MEDICAL SUPPLY CO. INC	20/21 BLANKET PO - MEDICAL SUPPLIES FOR 20/21 BLANKET PO - MEDICAL SUPPLIES FOR 20/21 BLANKET PO - MEDICAL SUPPLIES FOR	185.09 817.92 223.92

				1,226.93
04/21/2021	74948	JAMBEST ONE FLEET SERVICE	LOW STOCK SALT TRUCK TIRES	1,434.76
04/21/2021	74949	JOHNSON SIGN CO.	CUSTOMER # 4017 - UPGRADE SOFTWARE OF DI	16,650.00
04/21/2021	74950	JOHNSTON ENTERPRISES LLC	ITB 18/19-09 QUARTERLY NEWSLETTER - PRI	4,725.62
04/21/2021	74951	KELLER THOMA PC	PROF SVCS THROUGH 03/31/2021- GENERAL MA	1,319.20
04/21/2021	74952	LASERCOM , LLC	WATER BILLING & MAILING - APRIL WATER- S	2,386.87
04/21/2021	74953	LIBERTY PLUMBING SUPPLY	20/21 BLANKET PO FOR WATER & SEWER MISC	203.11
04/21/2021	74954	LINDA WEGIENKA	JAN - MARCH 2021 PRESCRIPTION REIMBURSEM	17.40
04/21/2021	74955	LOWER HURON CHEM & SUPPLY CO., INC.	20/21 BLANKET PO FOR MISC CLEANING SUPP.	213.12
04/21/2021	74956	LUSTER CLEANERS, INC	PRISONERS BLANKET CLEANING SERVICE DATES	80.00
			PRISONERS BLANKET CLEANING SERVICE DATES	80.00
			PRISONERS BLANKET CLEANING SERVICE DATE	80.00
			PRISONERS BLANKET CLEANING SERVICE DATES	80.00
			PRISONERS BLANKET CLEANING SERVICE DATE	40.00
				360.00
04/21/2021	74957	MAURER'S TEXTILE RENTAL SERVICES	INVERTED PO - FY 20/21, BUILDING DEPT U	18.23
			INVERTED PO - FY 20/21, BUILDING DEPT U	18.23
			INVERTED PO - FY 20/21, BUILDING DEPT U	18.23
			INVERTED PO - FY 20/21, BUILDING DEPT U	18.23
			INVERTED PO - FY 20/21, BUILDING DEPT U	18.23
			20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	2.23
			20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	28.89
			20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	24.12
			20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	103.56
			20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	24.12
			20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	2.23
			20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	28.89
			20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	105.47
			20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	103.56
			20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	2.23
			20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	26.77
			20/21 INVERTED PO FOR EMPLOYEE UNIFORM E	28.89
				572.11
04/21/2021	74958	MAVERICK FIRE PROTECTION INC	ANNUAL FIRE SUPPRESSION INSPECTIONS - DP	800.00
04/21/2021	74959	CHERYL MCGUIRE	20/21 FY - CHERYL MCGUIRE - RECORDING SE	260.00
04/21/2021	74960	MEI TOTAL ELEVATOR SOLUTIONS	APR - JUN 2021 QUARTERLY MAINT AGREEMENT	243.25
04/21/2021	74961	MI CUSTOM SIGNS	10 BANNER FLAGS FOR DOWNTOWN ROMULUS	450.30
04/21/2021	74962	MICHIGAN DOWNTOWN ASSOCIATION	MDA VIRTUAL ANNUAL CONFERENCE 2021 6/4 S	50.00
04/21/2021	74963	MICHIGAN MUNICIPAL TREASURERS ASSOC	2021 ADVANCED INSTITUTE APRIL 8, MAY 18,	690.00
04/21/2021	74964	MICHIGAN PIPE & VALVE INC.	ITB 18/19-34 LOW STOCK WATER/SEWER	2,111.28
			PURCHASE SUPPLIES TO EXTEND HYDRANT	544.56
				2,655.84
04/21/2021	74965	STATE OF MICHIGAN	S5 LICENSE TESTING FOR COLUMBUS PATTERN	135.00
04/21/2021	74966	MIDWEST TAPE	CUSTOMER# 2000005771 QTY:1	29.99
			CUSTOMER# 2000005771 QTY:1	34.99
				64.98

04/21/2021	74967	MINUTEMAN INTERNATIONAL INC.	VACUUM BAGS FOR CLEANING BUILDINGS NEW VACUUM FOR SENIOR CENTER	59.95 <u>514.85</u>
				574.80
04/21/2021	74968	BLUE KEY REALTY LLC	BD Bond Refund	563.00
04/21/2021	74969	MUNICIPAL CODE CORPORATION	25 COPIES POF SUPPLEMENT 21 TO THE CODE	883.10
04/21/2021	74970	NAPA AUTO PARTS	20/21 BLANKET PO FOR MISC SUPPLIES - DPW	69.40
04/21/2021	74971	NAVIA BENEFIT SOLUTIONS - LOCKBOX	NAVIA FOR MARCH 2021	180.00
04/21/2021	74972	NOREGON SYSTEMS INC.	MICHIGAN CAT E T LICENSE RENEWAL 1 YEAR	1,000.00
04/21/2021	74973	NORTHSIDE TRUE VALUE HARDWARE	20/21 BLANKET PO FOR MISC BUILDING MAINT	52.15
04/21/2021	74974	NORTHSTAR MAT SERVICES, INC.	APRIL 2021 EXXON FUEL ACCOUNT # 369-936-	68.30
04/21/2021	74975	NYE UNIFORM CO	ITB 20/21-06 INVERTED FIREFIGHTER UNIFORM ITB 20/21-06 INVERTED FIREFIGHTER UNIFORM ITB 20/21-06 INVERTED FIREFIGHTER UNIFORM	425.47 34.50 <u>179.00</u>
				638.97
04/21/2021	74976	O.R. COLAN ASSOCIATES LLC	PROFESSIONAL SERVICES FOR ECORSE/WAYNE I	450.00
04/21/2021	74977	ORCHARD, HILTZ & MCCLIMENT	ENGINEERING SERVICES RENDERED THROUGH 3/ ENGINEERING SERVICES RENDERED THROUGH 3/ PROFESSIONAL SERVICES RENDERED THROUGH 0 OHM Invoice #332281	585.00 504.00 4,555.25 <u>2,824.00</u>
				8,468.25
04/21/2021	74978	PHOENIX SAFETY OUTFITTERS, LLC.	TURNOUT SUSPENDERS	544.00
04/21/2021	74979	PRAXAIR DISTRIBUTION, INC.	20/21 BLANKET PO MISC MECHANIC WELDING S	119.77
04/21/2021	74980	PRINTING SYSTEMS, INC.	ELECTION SUPPLIES FOR 5.4.2021	129.88
04/21/2021	74981	R.J. PERRY CARPENTRY INC.	FIREHOUSE DRYWALL AND FRAMING FOR EAST B	2,200.00
04/21/2021	74982	RITTER GIS	GIS/ ASSET MANAGEMENT SUPPORT SERVICES/	3,463.75
04/21/2021	74983	GREATER ROMULUS CHAMBER OF COMMERCE	LIBRARY ANNUAL MEMBERSHIP 2021-2022	75.00
04/21/2021	74984	ROMULUS COMMUNITY SCHOOLS	DELINQUENT PERSONAL PROPERTY DISBURSEMENT	34,479.30
04/21/2021	74985	ROSE PEST SOLUTIONS	ROSE PEST SOLUTIONS FIRE STATION #1 ROSE PEST SOLUTIONS DPW	68.00 <u>78.00</u>
				146.00
04/21/2021	74986	ROSEMARY MAZZOLA	JAN - MAR 2021 PRESCRIPTION REIMBURSEMENT	15.00
04/21/2021	74987	SHARON WALKER	JAN - MARCH 2021 PRESCRIPTION REIMBURSEMENT	5.00
04/21/2021	74988	STERICYCLE, INC.	CUST #1022721 REMOVAL OF PD MEDICAL WASTE	38.04
04/21/2021	74989	SUBURBAN OCCUPATIONAL HEALTH	DRUG SCREEN - STACHNIK RAPID 10 PANEL/BREATH ALCOHOL MACKAY, A	45.00 <u>80.00</u>
				125.00
04/21/2021	74990	THE LIBRARY NETWORK	OVERDRIVE MAGAZINES MAY 1, 2021 THRU APR	665.18
04/21/2021	74991	TODD WENZEL BUICK GMC OF WESTLAND	20/21 BLANKET PO MISC MECHANIC SUPPLIES	295.00
04/21/2021	74992	TOSHIBA BUSINESS SOLUTIONS	2-HP LASERJET PRO M227FDW PRINTERS FOR P	736.00
04/21/2021	74993	ULLIANCE	APR - JUN 2021 EMPLOYEE ASSISTANCE PROGRAM	1,224.60
04/21/2021	74994	UNITED PARCEL SERVICE	20/21 BLANKET PO FOR SHIPPING CHARGES PO	53.91
04/21/2021	74995	VANCE OUTDOORS, INC	PIGGYBACK MI STATE CONTRACT #071B6600126	6,073.25

04/21/2021	74996	VERIZON CONNECT NWF INC.	20/21 INVERTED PO- NETWORKFLEET GSA HARD	194.28
04/21/2021	74997	VERIZON WIRELESS	ACCT # 242053368-00001 M2M POLICE CAR MO	729.58
04/21/2021	74998	VERIZON WIRELESS	CELLPHONE ACCT # 342127256-00001 MAR 02	1,169.12
04/21/2021	74999	VERIZON WIRELESS	MAR 02 THRU APR 01, 2021 DATA ACCT # 342	572.65
04/21/2021	75000	VERIZON WIRELESS	CITY SMARTPHONES MAR 08 - APRIL 07, 2021	748.71
04/21/2021	75001	VERIZON WIRELESS	POLICE CELLULAR SERVICE MONTHLY CHARGES	501.81
04/21/2021	75002	W.W. WILLIAMS	TRIP CHARGE TO LOOK AT BATTER CHARGER FO	312.50
04/21/2021	75003	WASTE MANAGEMENT	20/21 INVERTED PO FOR DUMPSTER CHARGES	1,037.25
			20/21 INVERTED PO FOR DUMPSTER CHARGES	810.00
			20/21 INVERTED PO FOR DUMPSTER CHARGES -	<u>108.00</u>
				1,955.25
04/21/2021	75004	WAYNE COUNTY DOE	MARCH 2021 RV FIXED SEWAGE CUST #500373	32,421.49
04/21/2021	75005	WAYNE COUNTY TREASURER	DELINQUENT PERSONAL PROPERTY DISBURSEMEN	101,899.00
04/21/2021	75006	WAYNE LAWN & GARDEN CENTER, INC.	20/21 BLANKET PO FOR MECH & GROUNDS - DP	269.97
04/21/2021	75007	WOODLAND MEADOWS LANDFILL	RESIDENT DUMP PASSES ITB 14/15-20 - SRV	570.00
04/21/2021	75008	ZEP SALES & SERVICE	PURCHASE WEED KILLER FOR THE CITY GROUND	2,032.00
04/21/2021	75009	ZONES, LLC	ULTIMO H812 HD WEBCAM 1920X1080 - USB 2.	260.00
			DELL WORKSTATION AND MONITOR REPLACEMENT	13,300.00
			PD COMMAND COMPUTE DELL - DDR4 - 8 GB -	<u>75.00</u>
				13,635.00
POOL TOTALS:				
Total of 116 Checks:				779,961.64
Less 1 Void Checks:				-
Total of 115 Disbursements:				<u>779,961.64</u>

Constellation charges

			Expense Account #
RG-226659	34th District Court	11131 WAYNE ROAD	101-265-920.000
RG-226660	34th District Court	11131 WAYNE ROAD	101-265-920.000
RG-203275	Fire Sta#3	6900 WAYNE RD	205-336-920.000
RG-203283	Fire Sta#4	28777 EUREKA RD	205-336-920.000
RG-203282	Senior Ctr.	36525 BIBBINS ST	101-752-920.000
RG-203281	Police Dept.	11165 OLIVE ST	205-301-920.000
RG-111907	City Hall	11111 WAYNE RD	101-265-920.000
RG-203280	Fire Sta#2	7221 MIDDLEBELT RD	205-336-920.000
RG-203279	Library	11121 WAYNE RD	271-790-920.000
RG-203278	RAC	35765 NORTHLINE RD	RAC
RG-203289	D.P.W.	12600 WAYNE RD	101-441-920.000
RG-203277	Fire Sta#1	37230 NORTHLINE RD	205-336-920.000
RG-203276	Cemetery	10210 Shook Road	101-265-920.000
RG-203287	Old animal shelter	35257 GODDARD RD	101-265-920.000
RG-203285	Animal Shelt.	12300 WAYNE RD	101-430-920.000
RG-203288	Hist. PK. School	11120 HUNT ST	101-265-920.000
RG-203284	Kingsley H.	11147 HUNT ST	101-265-920.000
RG-203286	DDA/Chamber	11189 SHOOK RD	295-728-920.000
RG-245547	New 34th District	11129 Wayne Road	101-265-920.000

Invoice Number	Month	Amount due	Invoice Number	Month	Amount due	Invoice Number	Month	Amount due	Total
3118401	January	794.65	3136176	February	1,034.14	3162806	March	787.72	3,669.53
3118401	January	11.92	3136176	February	13.66	3162806	March	10.75	214.72
3118401	January	281.83	3136176	February	363.50	3162806	March	286.79	1,226.25
3118401	January	592.71	3136176	February	680.80	3162806	March	547.42	2,532.28
3118401	January	601.71	3136176	February	738.33	3162806	March	582.29	3,071.97
3118401	January	1,731.08	3136176	February	1,914.27	3162806	March	1,562.07	7,436.07
3118401	January	1,377.77	3136176	February	1,534.19	3162806	March	1,211.08	6,321.79
3118401	January	391.66	3136176	February	326.31	3162806	March	457.06	1,574.39
3118401	January	1,034.05	3136176	February	1,211.96	3162806	March	1,001.57	5,206.69
3118401	January	11,423.40	3136176	February	10,500.27	3162806	March	12,651.18	47,209.94
3118401	January	2,534.72	3136176	February	3,318.57	3162806	March	2,614.49	11,489.23
3118401	January	243.48	3136176	February	195.85	3162806	March	225.77	880.19
3118401	January	40.69	3136176	February	45.03	3162806	March	52.02	171.97
3118401	January	344.30	3136176	February	413.19	3162806	March	398.36	1,640.32
3118401	January	355.63	3136176	February	373.67	3162806	March	387.61	1,531.93
3118401	January	96.47	3136176	February	103.72	3162806	March	119.72	432.93
3118401	January	173.45	3136176	February	182.76	3162806	March	206.01	800.85
3118401	January	338.78	3136176	February	370.76	3162806	March	225.77	1,370.84
3118401	January	2,753.21	3136176	February	2,277.77	3162806	March	(1,766.14)	9,700.95
3118401	January	25,121.51	3136176	February	25,598.75	3162806	March	21,561.54	106,482.84
Total minus RAC		13,698.11	Total minus RAC		15,098.48	Total minus RAC		8,910.36	59,272.90