



**CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA
May 3, 2021
7:30 PM**

TO PARTICIPATE IN THE MEETING USING ZOOM:

Click the following link: <https://us02web.zoom.us/j/83226836698> Meeting ID: 832 2683 6698

To participate by phone, dial: 1-646-558-8656, Enter the meeting ID, followed by the # sign.

Pledge of Allegiance

Roll Call

- 1. Agenda**
 - A. Approval of Agenda
- 2. Minutes**
 - A. Approval of minutes from the regular meeting held on Monday April 26, 2021, at 7:30 p.m.
- 3. Petitioner**
- 4. Chairperson's Report, John Barden, Mayor Pro-Tem**
 - A. Approval of the Chairperson's Report
- 5. Mayor's Report – LeRoy D. Burcroff, Mayor**
 - A. ITB 20/21-13 Large Water Parts - Two Year Contract Pricing for Water Hydrants and Gate Valves
 - B. ITB 20/21-14 Two Year Contract Pricing for Gravel, Sand, & Limestone
 - C. ITB 20/21-15 Ozga Sanitary Sewer Investigation
 - D. Request For No Fee Permit - Romulus Historical Park Pavilion
- 6. Clerk's Report – Ellen L. Craig-Bragg, Clerk**
 - A. Second Reading and Final Adoption of Budget Amendment 20/21-20
 - B. Second Reading and Final Adoption of Budget Amendment 20/21-21
- 7. Treasurer's Report – Stacy Paige, Treasurer**
- 8. Public Comment** - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
- 9. Unfinished Business**
- 10. New Business**
- 11. Communication**
- 12. Adjournment**



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a “*Request to Address*” card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.
2. When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.
3. Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.
4. Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.
5. No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.
6. All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.
7. This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.
8. Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.
9. The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council’s agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk’s Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.



City of Romulus

Agenda

Council Meeting Held: **May 3, 2021**

Item No. A.

General Description: Approval of Agenda

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Minutes

Council Meeting Held: **May 3, 2021**

Item No. A.

General Description: Approval of minutes from the regular meeting held on Monday April 26, 2021, at 7:30 p.m.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING

April 26, 2021

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

MEETING HELD ELECTRONICALLY VIA ZOOM MEETING TELECOMMUNICATIONS

The meeting was called to order by Chairperson Pro-Tem, Tina Talley

Pledge of Allegiance

Roll Call

Present: **Kathy Abdo** (present in Romulus, MI), **Celeste Roscoe** (present in Romulus, MI), **Tina Talley** (present in Romulus, MI), **Eva Webb** (present in Romulus, MI), **Virginia Williams** (present in Romulus, MI)

Absent / Excused: **John Barden** (joined the meeting at 7:37 p.m.), **William Wadsworth**

Administrative Officials in Attendance:

LeRoy Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney; Mike Laskaska - Director of Communications & Community Service; Tanya Cofield - Recreation Coordinator; Roberto Scappaticci - Director of DPW; Kathy Hood - Assistant Director of DPW; Robert McCraight - Director of Public Services & Economic Development; Gary Harris - Purchasing Director

1. Agenda

- A.** Moved by **Kathy Abdo**, seconded by **Celeste Roscoe** to accept the agenda as presented.

Roll Call Vote: Ayes - Abdo, Roscoe, Talley, Webb, Williams

Nays - None

Motion Carried Unanimously

2. Minutes

- A.** **Res. #21-116** Moved by **Kathy Abdo**, seconded by **Eva Webb** to approve the minutes from the regular meeting held on April 12, 2021, at 7:30 p.m.

Roll Call Vote: Ayes - Abdo, Talley, Webb, Williams

Nays - None

Abstain - Roscoe

Motion Carried

- B.** **Res. #21-117** Moved by **Eva Webb**, seconded by **Kathy Abdo** to approve the minutes from the special meeting(s) held on April 12, 2021, at 6:00 p.m. to discuss the Preliminary 21/22 FY Budgets for the Court, Library, and City.

Roll Call Vote: Ayes - Abdo, Talley, Webb, Williams

Nays - None

Abstain - Roscoe

Motion Carried

3. **Petitioner - None**

4. **Chairperson's Report, John Barden, Mayor Pro-Tem**

- A. Councilperson John Barden joined the meeting at 7:37 p.m. and resumed chairmanship of the meeting.
Res. #21-118 Moved by **Kathy Abdo**, seconded by **Eva Webb** to adopt a memorial resolution for the family of Patricia Arsenault.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams

Nays - None

Motion Carried Unanimously

Moved by **Celeste Roscoe**, seconded by **Tina Talley** to accept the Chairperson's Report.

Roll Call Vote: Ayes - Kathy Abdo, Celeste Roscoe, Tina Talley, Eva Webb, Virginia Williams

Nays - None

Motion Carried Unanimously.

5. **Mayor's Report – LeRoy D. Burcroff, Mayor**

- A. **Res. #21-119** Moved by **Celeste Roscoe**, seconded by **Tina Talley** to concur with the administration and authorize a no fee permit for the Horseshoe Club to use the Elmer Johnson Horseshoe Pit on Wednesdays starting May 5, 2021 through September 30, 2021 at 6:30 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams

Nays - None

Motion Carried Unanimously

- B. **Res. #21-120** Moved by **Eva Webb**, seconded by **Tina Talley** to concur with the administration and consent to piggyback on the MiDeal Contract #00861 to update and renovate the restrooms at Elmer Johnson's Park in the amount of \$37,000.00.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams

Nays - None

Motion Carried Unanimously

- C. **Res. #21-121** Moved by **Tina Talley**, seconded by **Kathy Abdo** to concur with the administration and authorize the change orders #1 and #2 (total amount of \$172,709.00) to ITB 19/20-25 for all work outlined in Change Order #1 to reduce grouted joints and increase full-length liners in the amount of \$87,709.00 and Change Order #2 for the clean-up of grease build-up in the Beverly Sewer due to S&F Foods Production (the City will be requesting reimbursement from S&F Foods for the entire cost) in the amount of \$85,000.00.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams

Nays - None

Motion Carried Unanimously

- D. **Res. #21-122** Moved by **Eva Webb**, seconded by **Tina Talley** to authorize the Mayor and Clerk to enter into the contract with the State of Michigan-MDOT for the Beverly Road Phase II project with a 20% local match of \$291,000.00. The State of Michigan has awarded the City of Romulus \$1,312,100.00.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams

Nays - None

Motion Carried Unanimously

- E. Res. #21-123** Moved by **Kathy Abdo**, seconded by **Tina Talley** to concur with the administration and introduce budget amendment 20/21-20 to pay for final construction costs of Goddard Road Streetscape. Original Budget Amendment 19-20-11 was approved in a Regular Council Meeting on 12/9/19 and funds were not dispersed for payment to State of Michigan-MDOT.

<u>FUND/DEPT. ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT FUND BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
Major Roads				
<u>Fund Balance</u>				
202-000-390.000	Fund Balance	\$529,837.00	\$ 100,700.00	\$ 429,137.00
<u>Expense</u>				
202-463-980.013	Capital Outlay	\$-	\$100,700.00	\$100,700.00

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams

Nays - None

Motion Carried Unanimously

- F. Res. #21-124** Moved by **Celeste Roscoe**, seconded by **Kathy Abdo** to concur with the administration and introduce budget amendment 20/21-21 to pay for costs associated with repair to the Pinewood Pump Station #1, Guide Rail and Base Replacement.

<u>FUND/DEPT. ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT FUND BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
Oakwood SAD				
<u>Fund Balance</u>				
220-000-390.000	Fund Balance	\$43,339.00	\$ 5,0001.00	\$ 38,339.00
<u>Expense</u>				
220-441-936.001	Maintenance Expense	\$-	\$5,000.00	\$5,000.00

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams

Nays - None

Motion Carried Unanimously

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. Res. #21-125** Moved by **Kathy Abdo**, seconded by **Eva Webb** to approve the Second Reading and Final Adoption of Budget Amendment 20/21-19 in the amount of \$17,500.00 for preparation of the actuarial funding valuation of the City of Romulus Retiree Health Care Plan as of June 30, 2020.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams

Nays - None

Motion Carried Unanimously

- B. Res. #21-126** Moved by **Celeste Roscoe**, seconded by **Kathy Abdo** to approve the Second Reading and Final Adoption of Amendment to City Code of Ordinance - Chapter 30, Article II - Section 30-25; Procedures for issuance of certificate of registration.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams

Nays - None

Motion Carried Unanimously

7. Treasurer's Report – Stacy Paige, Treasurer - No report

8. Public Comment - None

9. Unfinished Business - None

10. New Business – None

11. Warrant

- A. Res. #21-127** Moved by **Kathy Abdo**, seconded by **Tina Talley** to approve Warrant #: 21-8 Checks presented in the amount of \$779,961.64.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams

Nays - None

Motion Carried Unanimously

12. Communication

Councilperson Roscoe reminded residents of the Community Shred Day on May 15th from 9:00 a.m. to 12:00 p.m. at the city hall complex. She also thanked everyone for their thoughts and prayers during her time of grief. Councilperson Talley reminded residents of the Prom Toast and announced the Free Dumping Days from May 20th to 22nd located at the Romulus DPW South Lot. Councilperson Talley also read a bible scripture. Councilperson Abdo announced that she and another resident is working to sponsor a student for prom and if any is interested in sponsoring a student for prom to contact her. Councilperson Williams inquired about the completion date of construction projects throughout the city.

Res. #21-128 Moved by **Virginia Williams**, seconded by **Eva Webb** to adopt a memorial resolution for the family of Pastor David Jones Jr.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams

Nays - None

Motion Carried Unanimously

Councilperson Williams also commented on a letter circulated to city employees by the Mayor.

13. Adjournment

Moved by **Eva Webb**, seconded by **Kathy Abdo** to adjourn the meeting at 8:29 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Webb, Williams

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on April 26, 2021.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Petitioner

Council Meeting Held:

May 3, 2021

Item No. 6

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held: **May 3, 2021**

Item No. A.

General Description: Approval of the Chairperson's Report

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **May 3, 2021**

Item No. A.

General Description: ITB 20/21-13 Large Water Parts - Two Year Contract Pricing for Water Hydrants and Gate Valves

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: ITB 20/21-13 Large Water Parts -Two Year Contract Pricing for Water Hydrants and Gate Valves
DATE: April 27, 2021

I concur with the recommendation of Roberto Scappaticci, DPW Director, and Gary Harris, Purchasing Director and respectfully request Council award ITB 20/21-13 to the lowest, most responsive, responsible bidder, Core & Main LP, for two year fixed pricing (pricing to end 6/30/2023) on water hydrants and gate valves.

Vickie Trush, Asst. Finance Director, has verified funds for this acquisition have been budgeted and are available in the Water Fund, Operating Supplies Expense account #592-591-730.000.

Motion by _____, supported by _____, to concur with the administration and award ITB 20/21-13 to the lowest, most responsive, responsible bidder, Core & Main LP, for two year fixed pricing (pricing to end 6/30/2023) on water hydrants and gate valves.



MEMORANDUM

DATE: April 27, 2021
TO: Mayor LeRoy D. Burcroff
FROM: Gary Harris, Purchasing Director
SUBJECT: ITB 20/21-13 LARGE WATER PARTS - TWO YEAR CONTRACT PRICING FOR WATER HYDRANTS & GATE VALVES

Bids were let to contract for two year fixed pricing for water hydrant and gate valves for Water Division of the City of Romulus, Department of Public Works.

In addition to being advertised in the 3/25/2021 issue of The Associated Newspaper Eagle, bid documents were made available to down load from the MITN Purchasing Group page of BidNet Direct at www.mitn.info. The MITN System notified 97 companies of the bid and of them, 12 companies downloaded the bid specifications and 5 companies were informed by email of the bidding opportunity (See Bidder's list attached).

On 4/13/2021, 2 bids were received and publicly opened via a Zoom Meeting.

I concur with the recommendation of Assistant Director, Kathy Hood to award the contract, for two year fixed pricing ending 6/30/2023 on water hydrants and gate valves to the lowest, most responsive, responsible bidder, Core & Main LP

Vickie Trush, Assistant Finance Director has verified that funds for this acquisition have been budgeted for and are available in the Water Fund, Operating Supplies Expense Account, (592-591-730.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris,
Purchasing Director

Interoffice Memorandum

TO: Gary Harris, Purchasing
FROM: Kathryn Hood, Assistant DPW Director
DATE: April 19, 2021
SUBJECT: Bid Award- ITB-20/21-13 Two year pricing for Large Water Parts

It is the recommendation of the DPW to award ITB – 20/21-13, Large Water Parts for 24 month fixed pricing to the most responsible, responsive bidder Core and Main.

The large water parts consist of Fire Hydrants, Gate Valves, water main and other water system parts for repairs and maintenance.

Funds were budgeted for these purchases are in account # 592-591-730.000.

If you have any questions, please feel free to contact me.

KWH/kh

y:\admin documents\bid items\roads\sign machine\bid award.docx

MINUTES OF ITB 20/21-13
Large Water Parts - Two Year Contract Pricing for Water Hydrants & Gate Valves

The public opening of the afore mentioned solicitation was held via a Zoom meeting at 3:00 PM, at Romulus City Hall on Tuesday, 4/13/2021.

The following were present for the opening:

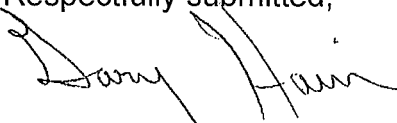
Gary Harris – Purchasing Director
Lynn A. Conway – Purchasing Advisor

2 sealed bids were received and publicly opened.

Core & Main LP
EJ USA Inc.

A copy of the tabulation sheet is attached.

Respectfully submitted,



Gary Harris,
Purchasing Director

I, Gary Harris, Purchasing Director for the City of Romulus, do hereby certify the foregoing to be a true copy of the minutes of ITB 20/21-13 held on 4/13/2021.



Gary Harris,
Purchasing Director

TABULATION SHEET
ITB 20/21-13 Large Water Parts -
Two Year Contract Pricing for Water Hydrants & Gate Valves

COMPANY		Core & Main		EJ USA, Inc.	
HYDRANTS					
PART DESCRIPTION PRODUCT #	UNIT PRICING THRU 6/30/2022	UNIT PRICING 7/1/2022 THRU 6/30/2023	UNIT PRICING THRU 6/30/2023	UNIT PRICING 7/1/2022 THRU 6/30/2023	
5BR250 HYD 4' 6 " MJ-2TP 1HSTZ	2126.74	2126.74	2169.58	2169.58	
5BR250 HYD 5' " MJ-2TP 1HSTZ	2167.83	2167.83	2211.49	2211.49	
5BR250 HYD 5' 6 " MJ-2TP 1HSTZ	2208.90	2208.90	2253.38	2253.38	
5BR250 HYD 6' MJ-2TP 1HSTZ	2249.97	2249.97	2295.29	2295.29	
5BR250 HYD 6' 6 " MJ-2TP 1HSTZ	2292.12	2292.12	2338.29	2338.29	
6" DUCTILE IRON HYDRANT EXTENTION 1FT. IN LENGTH	273.35	273.35	298.56	298.56	
5BR250-DFD HYD 5'6" CONV 1H (SCREW ON HYDRANT)	2598.20	2598.20	2650.54	2650.54	
5BR250-DFD HYD 6' CONV 1H (SCREW ON HYDRANT)	2647.69	2647.69	2701.02	2701.02	
5BR250-DFD HYD 6' 6" CONV 1H (SCREW ON HYDRANT)	2698.49	2698.49	2752.84	2752.84	
GATE VALVES					
PART DESCRIPTION PRODUCT #	UNIT PRICING THRU 6/30/2022	UNIT PRICING 7/1/2022 THRU 6/30/2023	UNIT PRICING THRU 6/30/2023	UNIT PRICING 7/1/2022 THRU 6/30/2023	
2RW12 MJ VLV OR	270.23	270.23	274.35	274.35	
3RW12 MJ VLV OR	380.82	380.82	386.63	386.63	
4RW12 MJ VLV OR	423.12	423.12	467.87	467.87	
6RW12 MJ VLV OR	532.75	532.75	567.65	567.65	
8RW12 MJ VLV OR	857.80	857.80	870.89	870.89	
10RW12 MJ VLV OR	1337.74	1337.74	1358.14	1358.14	
12 RW 12 MJ VLV OR	1692.52	1692.52	1718.35	1718.35	
16 RW 12 MJ VLV OR	5673.69	5673.69	5760.27	5760.27	
MEGALUGS					
PART DESCRIPTION PRODUCT #	UNIT PRICING THRU 6/30/2022	UNIT PRICING 7/1/2022 THRU 6/30/2023	UNIT PRICING THRU 6/30/2023	UNIT PRICING 7/1/2022 THRU 6/30/2023	
EBAA MEGALUG 1100 SERIES 6"	20.08	21.46	No Bid	No Bid	
EBAA MEGALUG 1100 SERIES 8"	30.64	32.75	No Bid	No Bid	
EBAA MEGALUG 1100 SERIES 12"	65.98	70.53	No Bid	No Bid	
EBAA MEGALUG 1100 SERIES 16"	120.33	128.63	No Bid	No Bid	
4" MJ MEGA LUG #2004PV F/C-900	20.94	22.38	No Bid	No Bid	
6" MJ MEGA LUG #2006PV F/C- 900	25.38	27.13	No Bid	No Bid	
8" MJ MEGA LUG #2008PV F/C- 900	37.56	40.15	No Bid	No Bid	
10" MJ MEGA LUG #2010PV F/C- 90	71.03	75.92	No Bid	No Bid	
12" MJ MEGA LUG #2012PV F/C- 90	74.64	79.79	No Bid	No Bid	
16" MJ MEGA LUG #2016PV F/C- 90	157.78	170.80	No Bid	No Bid	
4" MJGKTSBR	2.02	2.21	No Bid	No Bid	
6" MJGKTSBR	2.37	2.59	No Bid	No Bid	
8" MJGKTSBR	2.89	3.17	No Bid	No Bid	
10" MJGKTSBR	4.08	4.47	No Bid	No Bid	
12" MJGKTSBR	4.72	5.17	No Bid	No Bid	
16" MJGKTSBR	7.95	8.72	No Bid	No Bid	

TABULATION SHEET ITB 20/21-13 – Continued – Page 2
TWO YEAR CONTRACT PRICING FOR WATER HYDRANTS AND GATE VALVES

MISC. PARTS

PART DESCRIPTION PRODUCT #	UNIT PRICING THRU 6/30/2022	UNIT PRICING 7/1/2022 THRU 6/30/2023	UNIT PRICING THRU 6/30/2023	UNIT PRICING 7/1/2022 THRU 6/30/2023
¾"x 3.5" MJ BLT/NUT CORE BLUE	2.85	3.13	No Bid	No Bid
¾" X 4" MJ BLT/NUT CORE-BLUE	3.09	3.39	No Bid	No Bid
¾"X 4.5" MJ BLT/NUT CORE-BLUE	3.25	3.57	No Bid	No Bid
3" DUCTILE IRON CLASS 54 WATER MAIN	45.36/foot	50.82/foot	No Bid	No Bid
4" DUCTILE IRON CLASS 54 WATER MAIN	32.39/foot	36.29/foot	No Bid	No Bid
6" DUCTILE IRON CLASS 54 WATER MAIN	25.57/foot	28.66/foot	No Bid	No Bid
8" DUCTILE IRON CLASS 54 WATER MAIN	35.68/foot	39.98/foot	No Bid	No Bid
12" DUCTILE IRON CLASS 54 WATER MAIN	58.28/foot	65.31/foot	No Bid	No Bid
16" DUCTILE IRON CLASS 54 WATER MAIN	83.26/foot	93.29/foot	No Bid	No Bid
3" PLASTIC AWWA C900 WATER MAIN	No Bid	No Bid	No Bid	No Bid
4" PLASTIC AWWA C900 WATER MAIN	No Bid	No Bid	No Bid	No Bid
6" PLASTIC AWWA C900 WATER MAIN	No Bid	No Bid	No Bid	No Bid
8" PLASTIC AWWA C900 WATER MAIN	No Bid	No Bid	No Bid	No Bid
12" PLASTIC AWWA C900 WATER MAIN	No Bid	No Bid	No Bid	No Bid
16" PLASTIC AWWA C900 WATER MAIN	No Bid	No Bid	No Bid	No Bid
Exceptions or Variations from Bid specifications?	NONE		NONE	
Is an Attachment II – Exceptions to Specifications Attached?	NO		NO	
Has Proof of Compliance for parts been included along with the bid?	YES		YES - PG 17	
Terms	NET 30		NET 30	
#Days ARO for Delivery	2-28 DAYS		7-10 DAYS	
Insurance?	YES		YES	
CERTIFIED?	YES		YES	
ADDENDUM 1	RECOGNIZED		RECOGNIZED	

PUBLICLY OPENED VIA ZOOM MEETING 3:00 PM, Wednesday, 04/13/2021, IN THE ROMULUS COUNCIL OFFICE

THOSE IN ATTENDANCE:

#	NAME	COMPANY	TITLE
1	Gary Harris	CITY OF ROMULUS	PURCHASING DIRECTOR
2	Lynn A. Conway	CITY OF ROMULUS	PURCHASING ADVISOR
3			
4			
5			
6			
7			

kVENDOR LIST

ITB 20/21-13 Large Water Parts - Two Year Contract Pricing for Water Hydrants & Gate Valves

Dan Napier
Core & Main
4901 Dewitt Rd
Canton, MI
Danny.Napier@coreandmain.com

Wes Krum
Sales Rep
EJ
Wes.krum@ejco.com

Tim McKim
Etna Supply
616 262 7581
TPM@Etnasupply.com

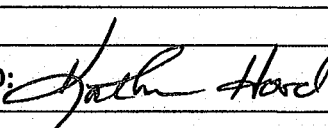
John Traynor
Jtraynor@slcmeter.com
595 Bradford St.
Pontiac, MI 48341
248 625 0667

Ferguson Waterworks
David Hobson, Municipal Sales
ferguson.com/waterworks
david.hobson@ferguson.com

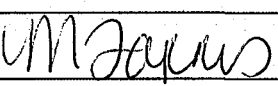
REQUEST FOR COMPETITIVE BIDS

DO NOT FILL THIS FORM IN AND SAVE A COPY TO THIS FOLDER!!!!

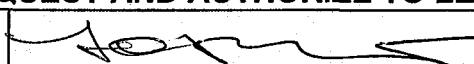
- You can save a copy to the Completed forms from Departments Folder or to your own Department's folder.
- Email the completed form to Gary Harris

DEPARTMENT NAME: DPW	DATE: 3/9/2022
I HEREBY REQUEST THAT COMPETITIVE BIDS BE LET FOR THE FOLLOWING MATERIAL,	
PURPOSE: Purchase of large water parts	
IF REPLACEMENT, WILL EQUIPMENT BE (CHECK ONE IF APPLICABLE):	
☐ Traded in ☐ Sold at auction ☐ Transferred for use elsewhere, if so where? _____ ☐ Used for parts ☐ Disposed of	
BUDGET YEAR	
ACCOUNT INFORMATION	
ACCOUNT/S NUMBER	\$ AMOUNT BUDGETED
592-591-730.000	\$ 24,250.00
	\$
	\$
SIGNATURE OF DEPARTMENT HEAD: 	DATE: 3-8-2021

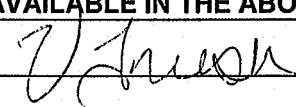
FINANCE DEPARTMENT APPROVAL

FUNDS AVAILABILITY	
ACCOUNT/S NUMBER	\$ FUNDS AVAILABLE
592-591-730.000	\$ 12,994.42 as of 3/9/2021
	\$
	\$
SIGNATURE OF FINANCE DEPARTMENT: 	DATE: 3/9/2021

ADMINISTRATIVE APPROVAL

I HAVE REVIEWED THE REQUEST AND AUTHORIZE TO LET FOR COMPETITIVE BIDS.	
SIGNATURE OF MAYOR: 	DATE: 3-9-21

AVAILABILITY OF FUNDS FOR AWARD

THE BID SHALL BE AWARDED IN THE AMOUNT OF \$ <u>Not to exceed budgeted funds</u>	
I AFFIRM THAT THE FUNDS ARE AVAILABLE IN THE ABOVE MENTIONED ACCOUNT/S	
FINANCE DEPT. APPROVAL: 	DATE: 4-26-2021



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **May 3, 2021**

Item No. B.

General Description: ITB 20/21-14 Two Year Contract Pricing for Gravel, Sand, & Limestone

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: ITB 20/21-14 Two Year Contract Pricing for Gravel, Sand & Limestone
DATE: April 27, 2021

I concur with the recommendation of Roberto Scappaticci, DPW Director, and Gary Harris, Purchasing Director and respectfully request Council award ITB 20/21-14 to John D. Osborne Trucking, Inc., for two year fixed pricing for the purchase of gravel, sand and limestone on an as needed basis. At no time during the contract will purchases of the products exceed the amount available in the Water and Sewer Funds and the Local and Major Street Funds expense accounts.

Vickie Trush, Asst. Finance Director, has verified funds for this acquisition have been budgeted and are available in the Major & Local Streets Funds, Routine Maintenance, Operating Supplies Expense and Water Fund, Operating Supplies Expense accounts #202-463-730.000, 203-463-730.000, 592-591-730.000.

Motion by _____, supported by _____, to concur with the administration and award ITB 20/21-14 to John D. Osborne Trucking, Inc., for two year fixed pricing for the purchase of gravel, sand and limestone on an as needed basis.



MEMORANDUM

DATE: April 27, 2021
TO: Mayor LeRoy D. Burcroff
FROM: Gary Harris, Purchasing Director
SUBJECT: ITB 20/21-14 TWO YEAR CONTRACT PRICING FOR GRAVEL, SAND & LIMESTONE

Bids were solicited to contract for two year fixed pricing for gravel, sand and limestone for the City of Romulus, Department of Public Works.

In addition to being advertised in the 3/25/2021 issue of The Associated Newspaper Eagle, bid documents were made available to down load from the MITN Purchasing Group page of BidNet Direct at www.mitn.info. The MITN System notified 132 companies of the bid and of them, 11 companies downloaded the bid specifications and 5 companies were informed by email of the bidding opportunity (See Bidder's list attached).

On 4/13/2021, 6 bids were received and publicly opened via a Zoom Meeting.

If you concur with the recommendation of Assistant Director, Kathy Hood please request Council to award the contract to John D. Osborne Trucking Inc., Inc. for the purchase of gravel, sand and limestone on an as needed basis for two years. It is the opinion of the department that although John D. Osborne Trucking Inc., Inc was not the lowest bidder on all of the aggregates, the overall spend for the products over the two year contract term, based upon the quantities that the department estimates to be used, the company establishes themselves as the lowest overall bidder. Please be informed that, at no time during the contract will purchases of the products exceed the amount available in the Water and Sewer Funds and the Local and Major Streets funds expense accounts utilized for these purchases.

Vickie Trush, Assistant Finance Director has verified that funds for this acquisition have been budgeted for and are available in the Major & Local Streets Funds, Routine Maintenance, Operating Supplies Expense Accounts and Water Fund, Operating Supplies Expense Account, (202-463-730.000, 203-463-730.000 & 592-591-730.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris,
Purchasing Director

Interoffice Memorandum

TO: Gary Harris, Purchasing
FROM: Kathryn Hood, Assistant DPW Director
DATE: April 19, 2021
SUBJECT: Bid Award- ITB-20/21-14 Two year pricing for Gravel, Sand and Limestone

It is the recommendation of the DPW to award ITB – 20/21-14, Gravel, Sand and Limestone for 24 month fixed pricing to the most responsible, responsive bidder John D. Osborne Trucking Inc.

Funds were budgeted for these purchases are in accounts 202-463-730.000, 203-463-730.000 and 592-591-730.000.

If you have any questions, please feel free to contact me.

KWH/kh

y:\admin documents\bid items\roads\sign machine\bid award.docx

MINUTES OF ITB 20/21-14 Two Year Contract Pricing for Gravel, Sand & Limestone

The public opening of the afore mentioned solicitation was held via a Zoom meeting at 3:00 PM, at Romulus City Hall on Tuesday, 4/13/2021.

The following were present for the opening:

Gary Harris – Purchasing Director
Lynn A. Conway – Purchasing Advisor

6 sealed bids were received and publicly opened.

Freeport Supply Co
John D. Osborne Trucking Inc.
Farmer & Underwood Trucking
Osburn Industries, Inc.
ML Chartier Excavating Inc.
AMS Grounds

A copy of the tabulation sheet is attached.

Respectfully submitted,



Gary Harris,
Purchasing Director

I, Gary Harris, Purchasing Director for the City of Romulus, do hereby certify the foregoing to be a true copy of the minutes of ITB 20/21-14 held on 4/13/2021.



Gary Harris,
Purchasing Director

TABULATION SHEET ITB 20/21-14 Two Year Contract Pricing for Gravel, Sand & Limestone						
COMPANY	Freeport Supply Co	John D. Osborne Trucking Inc.	Farmer & Underwood Trucking	Osburn Industries Inc.	ML Chartier Excavating Inc.	AMS Grounds
21AA LIMESTONE-TON						
MINIMUM TONS	NA	50	50	NA	50	50
UNIT \$ YEAR 1	\$16.20	\$15.50	\$15.75	\$15.90	\$16.90	\$17.92
UNIT \$ YEAR 2	\$17.27	\$16.05	\$16.50	\$16.48	\$18.25	\$18.17
SCREENED TOPSOIL-TON						
MINIMUM	NA	40 YARDS	50	NA	50	50
UNIT \$ YEAR 1	\$14.00	\$16.00	\$16.00	\$15.75	\$14.80	\$13.00
UNIT \$ YEAR 2	\$15.00	\$17.00	\$17.00	\$16.25	\$16.15	\$13.25
22-A GRAVEL-TON						
MINIMUM	NA	50	50	NA	50	50
UNIT \$ YEAR 1	\$20.00	\$15.00	\$21.44	\$15.45	\$17.05	\$17.96
UNIT \$ YEAR 2	\$21.50	\$15.55	\$22.44	\$15.95	\$18.39	\$18.21
CLASS II SAND-TON						
MINIMUM	NA	50	50	NA	50	50
UNIT \$ YEAR 1	\$10.75	\$11.00	\$11.00	\$10.50	\$12.75	\$11.49
UNIT \$ YEAR 2	\$10.95	\$11.35	\$12.00	\$10.91	\$14.10	\$11.74
1" – 3" LIMESTONE-TON						
MINIMUM	NA	50	50	NA	50	50
UNIT \$ YEAR 1	\$17.90	\$17.00	\$17.35	\$17.46	\$18.65	\$19.82
UNIT \$ YEAR 2	\$18.90	\$17.55	\$18.25	\$18.08	\$20.00	\$20.07
Variations from ITB Specifications	None	None	None	None	None	None
Terms	NA	NA	30	30	30 days	30
# Days ARO	1	1-2 days	1	2	2	1
Insurance?	Yes	Yes	Yes	Yes	Yes	Yes
Attachment I General Questionnaire?	Yes	Yes	Yes	Yes	Yes	Yes
Attachment IV Additional Reimbursable Charges?	NA	NA	NA	NA	NA	NA
Attachment V Exceptions To Specifications?	NA	NA	NA	NA	NA	NA
Certified?	Yes	Yes	Yes	Yes	Yes	Yes

PUBLICLY OPENED VIA ZOOM MEETING, 2:30PM, Thursday, 4/15/2021, IN THE ROMULUS PURCHASING DEPARTMENT.

THOSE IN ATTENDANCE:

#	NAME	COMPANY	TITLE
1	Gary Harris	CITY OF ROMULUS	PURCHASING DIRECTOR
2	Aprajita Kushwash	AMS Grounds	
3	Travis Knappins	ML Chartier Excavating	
4			
5			
6			
7			

VENDOR LIST
ITB 20/21-14 Two Year Contract Pricing for Gravel, Sand & Limestone

Dani's Transport
5700 Ready Road
S. Rockwood, MI 48179
aobryan@danitransport.com

Metro Top Soil
26040 Northline
Taylor, MI 48180
33701 Henry Ruff
Romulus, MI 48174
734-946-1136
nline1136@comcast.net

Gary's Trucking
~~27300 Ecorse Road~~
~~Taylor, MI 48180~~
~~313-292-4279~~
~~guyr1957@att.net~~

Notified via Email – Business closed October 23, 2020 - LAC
--

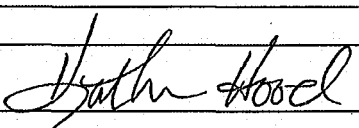
Osborne Concrete Company, Inc,
37500 Northline Rd,
Romulus, MI 48174
734-941-3008
sales@osborne-inc.com

Osburn Industries Inc
tim@osburnind.com
jeff@osburnind.com

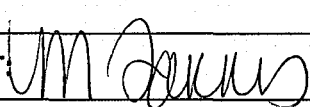
REQUEST FOR COMPETITIVE BIDS

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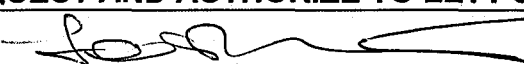
- You can save a copy to the Completed forms from Departments Folder or to your own Department's folder.
- Email the completed form to Gary Harris

DEPARTMENT NAME:	DPW	DATE:	3/9/2022
I HEREBY REQUEST THAT COMPETITIVE BIDS BE LET FOR THE FOLLOWING MATERIAL,			
PURPOSE: Purchase of sand and aggregates			
IF REPLACEMENT, WILL EQUIPMENT BE (CHECK ONE IF APPLICABLE):			
☐ Traded in ☐ Sold at auction ☐ Transferred for use elsewhere, if so where? _____ ☐ Used for parts ☐ Disposed of			
BUDGET YEAR			
ACCOUNT INFORMATION			
ACCOUNT/S NUMBER		\$ AMOUNT BUDGETED	
202-463-730.000		\$ 7420.00	
203-463-730.000		\$9750.00	
592-591-730.000		\$25000.00	
SIGNATURE OF DEPARTMENT HEAD:			DATE:
			3/9/22

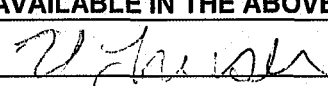
FINANCE DEPARTMENT APPROVAL

FUNDS AVAILABILITY	
ACCOUNT/S NUMBER	\$ FUNDS AVAILABLE
202-463-730.000	\$ 20,348.81 as of 3/9/2021
203-463-730.000	\$ 14,464.72 as of 3/9/2021
592-591-730.000	\$ 12,994.42 as of 3/9/2021
SIGNATURE OF FINANCE DEPARTMENT:	DATE:
	3/10/2021

ADMINISTRATIVE APPROVAL

I HAVE REVIEWED THE REQUEST AND AUTHORIZE TO LET FOR COMPETITIVE BIDS.	
SIGNATURE OF MAYOR:	DATE:
	3-10-21

AVAILABILITY OF FUNDS FOR AWARD

THE BID SHALL BE AWARDED IN THE AMOUNT OF \$ <u>Not to exceed budgeted funds</u>	
I AFFIRM THAT THE FUNDS ARE AVAILABLE IN THE ABOVE MENTIONED ACCOUNT/S	
FINANCE DEPT. APPROVAL:	DATE:
	4-26-2021



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **May 3, 2021**

Item No. C.

General Description: ITB 20/21-15 Ozga Sanitary Sewer Investigation

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

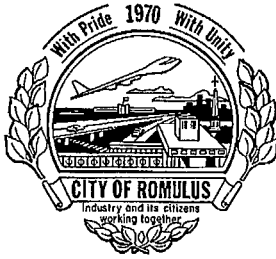
INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: ITB 20/21-15 Ozga Sanitary Sewer Investigation
DATE: April 27, 2021

I concur with the recommendation of Roberto Scappaticci, DPW Director, Richard R. Hobgood P.E. of OHM Advisors the City's Engineering Firm, and Gary Harris, Purchasing Director and respectfully request Council award ITB 20/21-15 to the lowest most responsive and responsible bidder, Blue Ribbon Contracting, Inc., for the installation of a 10-inch sanitary sewer within an easement along the front of homes on the west side of Ozga Street between Porter and West Huron River Drive, in the amount of \$198,691.00 with an additional 10% contingency in the amount of \$19,869.10 for unforeseen construction issues that may arise.

Maria Farris, Finance Director, has verified funds for this acquisition have been budgeted and are available in the Water Sewer Fund, Sewer Construction in Progress Expense account #592-590-989.000.

Motion by _____, supported by _____, to concur with the administration and award ITB 20/21-15 to the lowest most responsive and responsible bidder, Blue Ribbon Contracting, Inc., for the installation of a 10-inch sanitary sewer within an easement along the front of homes on the west side of Ozga Street between Porter and West Huron River Drive, in the amount of \$198,691.00 with an additional 10% contingency in the amount of \$19,869.10 for unforeseen construction issues that may arise.



MEMORANDUM

DATE: April 27, 2021
TO: Mayor LeRoy D. Burcroff
FROM: Gary Harris, Purchasing Director
SUBJECT: ITB 20/21-15 OZGA SANITARY SEWER INVESTIGATION

Bids were solicited to contract for the installation of a 10-inch sanitary sewer within an easement along the front of homes on the west side of Ozga Street between Porter Street and West Huron River Drive.

In addition to being advertised in the 4/8/2021 issue of The Associated Newspaper Eagle, bid documents were made available to down load from the MITN Purchasing Group page of BidNet Direct at www.mitn.info. The MITN System notified 579 companies of the bid and of them, 33 companies downloaded the bid specifications.

On 4/20/2021, 2 bids were received and publicly opened via a Zoom Meeting.

I concur with the recommendation of Roberto Scappaticci, the City's DPW Director and Richard R. Hobgood P.E. of OHM Advisors, the City's Engineering Firm, to award the contract to the lowest most responsive and responsible bidder, Blue Ribbon Contracting, Inc. in the amount of \$198,691.00. Additionally, Mr. Scappaticci is requesting Council's permission to include a 10% contingency in the amount of \$19,869.10 for unforeseen construction issues that may arise.

Maria Farris, Finance Director has verified that funds for this acquisition have been budgeted for and are available in the Water Sewer Fund, Sewer Construction in Progress Expense Account, (592-590-989.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris,
Purchasing Director

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Gary Harris, Purchasing Director

FROM: Roberto J. Scappaticci, Director of Department of Public Works

CC: Mayor LeRoy D. Burcroff
Robert McCraight, Director of Public Services
Kathy Hood, Assistant Director of Department of Public Works

DATE: April 26th, 2021

SUBJECT: Ozga Sanitary Sewer Investigation – ITB 20/21-15 – Recommendation of Award

Dear Gary,

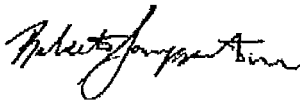
We have reviewed the documents provided by OHM in their investigation of their contractors that bid on the above referenced project. Two bidders were reviewed, Blue Ribbon Contracting, Inc. (low bid), and V.I.L. Construction, Inc.

At the time, the DPW has thoroughly reviewed Blue Ribbons qualifications and have used them in the past for prior projects. Therefore we agree to award the above referenced bid to **Blue Ribbon Contracting** in the amount of **\$198,691.00**. In addition, the DPW would like to award this contract with a 10% contingency for unforeseen construction issues that may arise.

Funds for this contract are secured in account number FY 20/21 592-590-989.000.

Should there be any questions, please do not hesitate to contact my office.

Sincerely,



Roberto J. Scappaticci, Director of Public Works

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April 21, 2021

Mr. Roberto Scappaticci
DPW Director
City of Romulus
12600 Wayne Road
Romulus, Michigan 48174

Regarding: OHM Job No. 0155-19-0090
City of Romulus – ITB 20/21-15
Ozga Sanitary Sewer Investigation
Bid Results

Dear Mr. Scappaticci:

A total of two bids for the above-referenced project were received on April 20, 2021. The results are listed below. A detailed bid tabulation is attached that includes the total bid price of all bidders as well as an itemized breakdown of the bids.

Contractor	Bid Amount
Blue Ribbon Contracting, Inc.	\$198,691.00*
V.I.L. Construction, Inc.	\$296,998.50

*Blue Ribbon qualifies for the Local Vendor Preference Provision in Section 39-14(d) of the City of Romulus Purchasing Ordinance which states 'Bids received from qualified vendors located within the city who are within five percent of the lowest qualified bidder will be offered an opportunity to match the lowest qualified bid.' However, Blue Ribbon's bid is the lowest, so the Local Vendor Preference Provision is not needed.

Blue Ribbon references included the City of Romulus for the as needed/emergency water main services contract.

We would be happy to coordinate with the City to get additional information and references from the bidders if deemed necessary.

Upon approval of the contract by City Council, OHM will deliver the contracts to the contractor for signature and preparation of the appropriate bonds and insurances. Once the contractor has returned the signed books with the appropriate bonds and insurances, the contract can be executed, and work can begin.

If you have any questions or require additional information, please feel free to contact this office.

Sincerely,
OHM Advisors

Richard R. Hobgood, P.E.

cc: Gary Harris, Purchasing Director
Kathy Hood, Assistant DPW Director
File

Item No.	Description	Estimated Quantity	Unit	Price	Amount	Unit	Price	Amount
1)	Mobilization, Max 5%	1	LSUM	\$9,000.00	\$9,000.00			
2)	Remove and Replant Tree, 6" or Less	2	Ea	\$1,200.00	\$2,400.00		\$14,000.00	\$14,000.00
3)	Remove and Replant Tree, Bush	3	Ea	\$225.00	\$675.00		\$550.00	\$1,100.00
4)	Trim Tree	4	Ea	\$850.00	\$3,400.00		\$450.00	\$1,350.00
5)	Pavt, Rem	70	Syd	\$20.00	\$1,400.00		\$450.00	\$1,800.00
6)	Statue, Remove and Reset	1	Ft	\$1,800.00	\$1,800.00		\$45.00	\$3,150.00
7)	Landscape Allowance	2,000	Dir	\$1.00	\$2,000.00		\$600.00	\$600.00
8)	Exploratory Excavation	5	Ea	\$450.00	\$2,250.00		\$1.00	\$2,000.00
9)	Erosion Control, Silt Fence	619	Ft	\$3.00	\$1,857.00		\$550.00	\$2,750.00
10)	Audio Video Route Survey	1	LSUM	\$1,990.00	\$1,990.00		\$2.00	\$1,238.00
11)	Aggregate Base, 6 inch, 21AA Limestone	178	Syd	\$22.00	\$3,916.00		\$900.00	\$900.00
12)	Maintenance Aggregate, 6 inch, 21AA	223	Syd	\$11.00	\$2,453.00		\$6.00	\$1,068.00
13)	Trench Undercut and Backfill	8	Cyd	\$68.00	\$544.00		\$5.00	\$1,115.00
14)	10 inch Sanitary Sewer, PVC, SDR-26, Tr Det A	83	Ft	\$190.00	\$15,770.00		\$65.00	\$520.00
15)	10 inch Sanitary Sewer, PVC, SDR-26, Tr Det B	322	Ft	\$140.00	\$45,080.00		\$379.00	\$31,457.00
16)	Sanitary Service Lead, 6 inch, PVC, SDR-26, Tr Det B	200	Ft	\$75.00	\$15,000.00		\$302.00	\$97,244.00
17)	Sanitary Manhole, 48 inch dia	4	Ea	\$4,850.00	\$19,400.00		\$41.00	\$8,200.00
18)	Sanitary Manhole, Rem	1	Ea	\$3,100.00	\$3,100.00		\$7,400.00	\$29,600.00
19)	Sanitary Service Lead Connection	5	Ea	\$1,840.00	\$9,200.00		\$900.00	\$900.00
20)	Sanitary Service Lead Investigation	5	Ea	\$1,650.00	\$8,250.00		\$1,900.00	\$9,500.00
21)	Sanitary Sewer Cleanout	5	Ea	\$1,500.00	\$7,500.00		\$550.00	\$2,750.00
22)	HMA Approach	70	Syd	\$64.00	\$4,480.00		\$600.00	\$3,000.00
23)	Driveway, Reinf Conc, 6 inch	24	Syd	\$72.00	\$1,728.00		\$89.00	\$6,230.00
24)	Flagpole, Remove and Reset	1	Ea	\$2,200.00	\$2,200.00		\$98.00	\$2,352.00
25)	Traffic Maintenance and Control	1	LSUM	\$2,500.00	\$2,500.00		\$600.00	\$600.00
26)	Restoration	4,249	Syd	\$2.00	\$8,498.00		\$62,600.00	\$62,600.00
27)	0.5" to 2" Underground Sprinkler Line	100	Ft	\$15.00	\$1,500.00		\$0.50	\$2,124.50
28)	Water Service, 1 inch	150	Ft	\$65.00	\$9,750.00		\$5.00	\$500.00
29)	Curb Stop and Box, 1 inch	5	Ea	\$1,860.00	\$9,300.00		\$18.00	\$2,700.00
30)	Sprinkler Head, Remove and Reset	5	Ea	\$350.00	\$1,750.00		\$950.00	\$4,750.00
							\$180.00	\$900.00

TOTAL BID AMOUNT

\$198,691.00

\$296,998.50

CORRECTIONS

¹ None

MINUTES OF ITB 20/21-15 Ozga Sanitary Sewer Investigation

The public opening of the afore mentioned solicitation was held via a Zoom meeting at 2:15 PM, at Romulus City Hall on Tuesday, 4/20/2021.

The following were present for the opening:

Gary Harris – Purchasing Director
Lynn A. Conway – Purchasing Advisor
Kathy Hood Assistant DPW Director
Anthony Vani – VIL Construction Inc.
Gary Smolinski- OHM
Rich Hobgood – OHM
Audrey Stahr - OHM

2 sealed bids were received and publicly opened.

VIL Construction Inc.
Blue Ribbon Contracting

A copy of the tabulation sheet is attached.

Respectfully submitted,



Gary Harris,
Purchasing Director

I, Gary Harris, Purchasing Director for the City of Romulus, do hereby certify the foregoing to be a true copy of the minutes of ITB 20/21-15 held on 4/20/2021.



Gary Harris,
Purchasing Director

CONSTRUCTION/ENGINEERING PROJECTS AUTHORIZATION & REQUEST FOR COMPETITIVE BIDS FORM

ENGINEERING INFORMATION SECTION

DEPARTMENT: DPW

DATE: 3/22/2021

I HEREBY REQUEST APPROVAL TO PROCEED WITH THE ENGINEERING/DESIGN FOR THE FOLLOWING CONSTRUCTION OR ENGINEERING PROJECT:
Ozga Sewer Construction

PURPOSE OF PROJECT: Build a public sewer where one does not exist

EXPENSE ESTIMATES	PROJECT #	ESTIMATE COST FOR PROJECT
ESTIMATED DESIGN FEES		\$
ESTIMATED INSPECTION FEES		\$
ESTIMATED CONSTRUCTION ENGINEERING FEES		\$ 40,000.00
ESTIMATED LAYOUT FEES		\$
ESTIMATED CONTRACT AD FEES		\$
ESTIMATED CONSTRUCTION TESTING FEES		\$
		\$
ESTIMATED CONSTRUCTION COSTS		\$ 280,000.00
ESTIMATED PROJECT TOTAL		\$

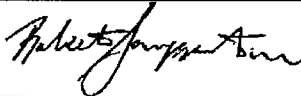
ESTIMATED PROJECT START DATE: June 2021

ESTIMATED COMPLETION DATE: Oct 2021

BUDGET YEAR AND LINE ITEM/S AND AMOUNT BUDGETED?

20/21 592-590-989.000 \$280,000 & \$40,000

SIGNATURE OF DEPARTMENT HEAD:



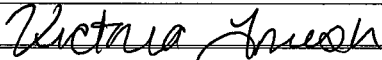
Date: 3/22/2021

FINANCE DEPARTMENT APPROVAL

FUNDS CURRENTLY AVAILABLE FOR THIS PROJECT - LIST AMOUNTS BY FUND AND ACCOUNT:

\$640,000.00 as of 3/22/2021

SIGNATURE OF FINANCE DIRECTOR:



Date: 3-22-2021

ADMINISTRATION APPROVAL

I HAVE REVIEWED THE REQUEST AND AUTHORIZE THE SOLICITATION OF COMPETITIVE BIDS:

SIGNATURE OF MAYOR:



Date: 3-22-21

CITY OF ROMULUS BID NUMBER ASSIGNED | BID #:

FINANCE DEPARTMENT VERIFICATION OF FUNDS FOR AWARD

THE RECOMMENDED BID AWARD IS \$ 198,691.00 + 10% Contingency (19,869.10)
Maximum \$218,560.10

I AFFIRM THAT THE FUNDS ARE AVAILABLE IN THE ABOVE-MENTIONED ACCOUNT/S

SIGNATURE OF FINANCE DIRECTOR:



Date: April 27, 2021



City of Romulus

Mayor's Report – LeRoy D. Burcroff, Mayor

Council Meeting Held: **May 3, 2021**

Item No. D.

General Description: Request For No Fee Permit - Romulus Historical Park Pavilion

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor LeRoy D. Burcroff
SUBJECT: Request for no fee permit – Romulus Historical Park Pavilion -repass for the late David Jones.
DATE: April 29, 2021

I concur with the recommendation of Tanya Cofield, Recreation Department Coordinator, and respectfully request that City Council authorize a no fee permit for the family of the late David Jones to use the Historical Park Pavilion on Thursday, May 6, 2021 beginning at 1:00 p.m. All necessary safety protocols/social distancing requirements will be followed should City Council concur with the request.

A 2021 parks and pavilion rental application must be completed and submitted to the Recreation Department prior to issuance of the no fee permit.

Be advised that in light of ongoing COVID related restrictions, Tanya Cofield has recommended adding week day rental options for memorial gatherings as outdoor venues provide an alternate option for families. Ms. Cofield is working with the City Clerk and the Assistant DPW Director on this matter and will be presenting further details to you for consideration in the next few weeks.

Motion by _____ supported by _____ to concur with the administration and authorize a no fee permit for the family of the late David Jones to use the Historical Park Pavilion on Thursday, May 6, 2021 beginning at 1:00 p.m. for a repass. All necessary safety protocols/social distancing requirements will be followed should City Council concur with the request.

INTEROFFICE MEMORANDUM

TO: Mayor LeRoy D. Burcroff
FROM: Tanya Cofield, Recreation Department Coordinator
Community Services Department
SUBJECT: No fee permit for Stewart/Jones Family Repass
DATE: APRIL 29, 2021

The family of David Jones has requested to use the Historical Park pavilion for the repass following his funeral on May 6, 2021, at 1:00 pm. Mr. Jones has been a long time resident of the City of Romulus. The family would like a “No Fee Permit” for the use of the park/pavilion, due to unforeseen times where we are limited to indoor spaces. The family has agreed to follow all CDC guidelines for this gathering.

Park rentals during the week are becoming more popular due to the CDC guidelines for repasses and memorial services. We would like to come before council at an upcoming council meeting to request a fee schedule amendment to the current pavilion rentals for such events.

Should you concur, I respectfully request you forward this document to City Council for approval on May 3, 2021.

If I can provide any further information, please do not hesitate to contact me.

C Julie Wojtylko, Chief of Staff

Mike Laskaska, Community Services Director



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **May 3, 2021**

Item No. A.

General Description: Second Reading and Final Adoption of Budget Amendment 20/21-20

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Date: May 3, 2021

Re: 2nd Reading & Final Adoption of BA 20/21-20

For second reading and final adoption of Budget Amendment 20/21-20 to pay for final construction costs of Goddard Road Streetscape. The original Budget Amendment 19/20-11 was approved in a Regular Council Meeting on 12/9/2019 and Funds were not dispersed for payment to State of Michigan-MDOT.

This Budget Amendment was introduced at the Regular Council Meeting held on 4/26/2021.

MEMORANDUM

TO: Mayor LeRoy D. Burcroff
FROM: Finance Department
DATE: April 20, 2021 MEF
SUBJECT: Budget Amendment 20/21 - 20

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u> Major Roads	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>FUND BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>Fund Balance</u> 202-000-390.000	Fund Balance	529,837	100,700	429,137
<u>Expense</u> 202-463-980.013	Capital Outlay	-	100,700	100,700

To pay for final construction costs of Goddard Road Streetscape. Original BA 19/20-11 was approved in a regular council meeting on 12/9/19 and Funds were not dispersed for payment to State of Michigan-MDOT



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **May 3, 2021**

Item No. B.

General Description: Second Reading and Final Adoption of Budget Amendment 20/21-21

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Date: May 3, 2021

Re: 2nd Reading & Final Adoption of BA 20/21-21

For second reading and final adoption of Budget Amendment 20/21-21 to pay for costs associated with repair to the Pinewood Pump State #1, Guide Rail, and Base Replacement.

This Budget Amendment was introduced at the Regular Council Meeting held on 4/26/2021.

MEMORANDUM

TO: Mayor LeRoy D. Burcroff
FROM: Finance Department
DATE: April 20, 2021 MEF
SUBJECT: Budget Amendment 20/21 - 21

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u> Oakwood SAD	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>FUND BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>Fund Balance</u> 220-000-390.000	Fund Balance	43,339	5,000	38,339
<u>Expense</u> 220-441-936.001	Maintenance Expense	-	5,000	5,000

To pay for costs associated with repair to the Pinewood Pump Station #1, Guide Rail & Base Replacement.



City of Romulus

Treasurer's Report

Council Meeting Held:

May 3, 2021

Item No. 7.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Public Comment

Council Meeting Held:

May 3, 2021

Item No. 8.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Unfinished Business

Council Meeting Held:

May 3, 2021

Item No. 9.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

New Business

Council Meeting Held:
Item No. 10.

May 3, 2021

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Communication

Council Meeting Held:
Item No. 11

May 3, 2021

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Adjournment

Council Meeting Held:

May 3, 2021

Item No. 12

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED