



**CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA
May 9, 2022
7:30 PM**

Members of the public can view the Regular City Council Meetings live via the Romulus Public Access Channel 12 and YouTube at www.youtube.com/cityofromulus. Public comments can also be emailed to publiccomment@romulusgov.com

Pledge of Allegiance

Roll Call

1. Agenda

- A. Approval of Agenda

2. Minutes

- A. Approval of Minutes from the Regular Meeting held on Monday, May 2, 2022, at 7:30 p.m.
- B. Approval of Minutes from the Special Meeting - Public Hearing held on Monday, May 2, 2022, at 6:30 p.m. for public input on the proposed 2022/23 FY Budget as set forth in Chapter 9, Section 9.3 of the City Charter.

3. Petitioner

4. Chairperson's Report, John Barden, Mayor Pro-Tem

- A. Approval of the Chairperson's Report

5. Mayor's Report – Robert A. McCraight, Mayor

- A. Resolution to State of Michigan to resolve City of Highland Park's Debt Issue to GLWA
- B. Resolution to adopt the Romulus Public Participation Plan - Redevelopment Ready Community best Practices - MEDC
- C. General and Special Appropriations Act and Tax Levy

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. Approval of the Proposed 2022-2023 Fee Schedule
- B. Second Reading & Final Adoption of TA-2022-001; Zoning Ordinance Text Amendment Multiple Family Housing

7. Treasurer's Report – Stacy Paige, Treasurer

8. Public Comment - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

9. Unfinished Business

10. New Business

11. Warrant

- A. Approval of Warrant #: 22-9 Checks presented in the amount of \$737,956.18

12. Communication

13. Adjournment



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a “*Request to Address*” card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.
2. When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.
3. Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.
4. Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.
5. No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.
6. All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.
7. This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.
8. Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.
9. The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council’s agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk’s Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.



City of Romulus

Agenda

Council Meeting Held: **May 9, 2022**

Item No. A.

General Description: Approval of Agenda

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Minutes

Council Meeting Held: **May 9, 2022**

Item No. A.

General Description: Approval of Minutes from the Regular Meeting held on Monday, May 2, 2022, at 7:30 p.m.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING
May 2, 2022

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem John Barden.

Pledge of Allegiance

Roll Call

Present: John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams
Absent / Excused: Kathy Abdo

Administrative Officials in Attendance:

Robert McCraight, Mayor
Ellen L. Craig-Bragg, Clerk
Stacy Paige, Treasurer

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Stephen Hitchcock - City Attorney; Julie Wojtylko - Chief of Staff;
Carol Maise - City Planner; Roberto Scappaticci - DPW Director; Stephen Dudek - Technology Services
Director; Maria Farris - Finance Director; Kevin Krause - Director of Fire & Emergency Services

1. Agenda

- A. Moved by Tina Talley, seconded by Celeste Roscoe to accept the agenda as presented.**

Roll Call Vote: Ayes - Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

2. Minutes

- A. Res. #22-113 Moved by William Wadsworth, seconded by Tina Talley to approve the Minutes from the Regular Meeting held on Monday, April 25, 2022, at 7:30 p.m.**

Roll Call Vote: Ayes - Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

- B. Res. #22-114 Moved by Eva Webb, seconded by Celeste Roscoe to approve the Minutes from the Special Meeting - Study Sessions held on Monday, April 25, 2022, at 6:00 p.m. to discuss the Romulus Public Participation Plan as part of the Redevelopment Ready Process; and at 6:30 p.m. to discuss the new legislative maps and its impact to voters.**

Roll Call Vote: Ayes - Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

3. Petitioner - NONE

4. Chairperson's Report, John Barden, Mayor Pro-Tem

Res. #22-115 Moved by Tina Talley, seconded by Virginia Williams to adopt a resolution in recognition of the 95th anniversary of First Baptist Church of Romulus.

Roll Call Vote: Ayes - Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

Councilperson Talley read the winning letters of the "Why I Love the City of Romulus" Contest and presented a gift basket to one of the contest winners.

- A. Moved by **Celeste Roscoe**, seconded by **Tina Talley** to accept the Chairperson's Report.

Roll Call Vote: Ayes - Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

5. Mayor's Report – Robert A. McCraight, Mayor

The Mayor read and presented a proclamation to the Romulus High Schools Boys Varsity Basketball Team for winning the district championship.

- A. Moved by **Celeste Roscoe**, seconded by **Tina Talley** to concur with the administration and authorize the Mayor and Clerk to enter into the Michigan homeowner Assistance Fund Michigan State Housing Development Authority Provider Participation Agreement to become one of the communities within Wayne County.

Roll Call Vote: Ayes - Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

Res. #22-117 Moved by **William Wadsworth**, seconded by **Virginia Williams** to adopt a resolution in recognition of Carole Bales as the Greater Romulus Chamber of Commerce 2022 Person of the Year.

Roll Call Vote: Ayes - Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- A. **Res. #22-118** Moved by **Celeste Roscoe**, seconded by **Tina Talley** to concur with the recommendation of the Planning Commission and approve the introduction and first reading of TA-2022-001; a proposed text amendment to Section 4.01, Statement of Purpose; Section 6.03, Requirements Applicable to Specific Uses; Section 11.01, Residential; Sections 24.05, 24.14, 24.14a, 24.19, and 24.20, Definitions of the Zoning Ordinance.

Roll Call Vote: Ayes - Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- B. **Res. #22-119** Moved by **William Wadsworth**, seconded by **Tina Talley** to change the purpose of the May 9, 2022 Study Session, approved on April 11, 2022, to be a presentation regarding the Redevelopment Ready Community Boards & Commissions Component Orientation and Training Strategy.

Roll Call Vote: Ayes - Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- C. **Res. #22-120** Moved by **Virginia Williams**, seconded by **Celeste Roscoe** to approve the Study Session Request for May 23, 2022, at 6:45 p.m. to provide a short presentation regarding the Brownfield Plan Proposal.

Roll Call Vote: Ayes - Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- D. **Res. #22-121** Moved by **Eva Webb**, seconded by **William Wadsworth** to approve the Second Reading & Final Adoption of Budget Amendment 21/22-12 in the amount of \$100,000.00 to fund unforeseen expenditures in fuel and repair accounts.

Roll Call Vote: Ayes - Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

7. **Treasurer's Report – Stacy Paige, Treasurer**

8. **Public Comment**

A written/mailed public comment was read into the record.

A member of the public addressed the City Council.

9. **Unfinished Business - NONE**

10. **New Business - NONE**

11. **Communication**

Clerk Bragg announced the Community Shred Day for May 14th in the Romulus Municipal Complex. Mayor McCraight announced Romulus Clean Sweep for May 14th with the project starting at the Historical Park. Councilperson Talley announced the Citywide Spring Yard Sale from May 19th through May 22nd. She also reminded residents of the National Day of Prayer at the flagpole, starting at noon on May 5th, and the Hometown Heroes Awards on May 26th. Councilperson Williams announced that an additional \$17,000.00 in meat is being provided to residents for the next 3 weeks through a collaboration with Forgotten Harvest.

12. **Adjournment**

Moved by **Virginia Williams**, seconded by **Celeste Roscoe** to adjourn the meeting at 8:45 p.m.

Roll Call Vote: Ayes - Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on May 2, 2022.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Minutes

Council Meeting Held: **May 9, 2022**

Item No. B.

General Description: Approval of Minutes from the Special Meeting - Public Hearing held on Monday, May 2, 2022, at 6:30 p.m. for public input on the proposed 2022/23 FY Budget as set forth in Chapter 9, Section 9.3 of the City Charter.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



**MINUTES OF THE ROMULUS CITY COUNCIL SPECIAL MEETING – PUBLIC HEARING
May 2, 2022**

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

The meeting was called to order at 6:30 p.m. by Mayor Pro-Tem John Barden.

1. Roll Call

Present: John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams

Absent / Excused: Kathy Abdo, Eva Webb

Administrative Officials in Attendance:

Robert McCraight, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Stephen Hitchcock - City Attorney; Julie Wojtylko - Chief of Staff; Maria Farris - Finance Director; Victoria Trush - Assistant Finance Director; Roberto Scappaticci - DPW Director; Kathy Hood - Assistant DPW Director; Carol Maise - City Planner; Colleen Dumas - Recreation Director; Robert Pfannes - Police Chief; Kevin Krause - Director for Fire & Emergency Services; Stephen Dudek - Technology Services Director; Maria Lambert - Director of Resident Services

- 2. Moved by Tina Talley, seconded by William Wadsworth to accept the special meeting - public hearing agenda as presented.**

Roll Call Vote: Ayes - Barden, Roscoe, Talley, Wadsworth, Williams

Nays - None

Motion Carried Unanimously

3. Public Hearing Discussion: City of Romulus 2022/2023 FY Budget - Romulus City Charter Ch. 9, Section 9.3

Finance Director Maria Farris began the discussion and reviewed the purpose of the hearing and the budget process schedule. Two study sessions were previously held to present the City of Romulus', 34th District Court, and Romulus Municipal Library's proposed budgets. Pursuant to the Romulus City Charter, full adoption of the budget and authorization to levy taxes will be presented to the City Council at the next regular meeting. Mayor McCraight thanked all department heads for their assistance in projecting costs while balancing wants vs. needs. Councilmembers inquired if a detailed copy of the 34th District Court's budget was provided and if the court would be able to meet its bond obligations on time. The Mayor responded that the court will meet its bond obligations this year and the administration is looking at all possible options to make sure the court can meet its obligations in the future.

4. Public Comment - None

- 5. Moved by Celeste Roscoe, seconded by Tina Talley to adjourn the special meeting - public hearing at 6:47 p.m.**

Roll Call Vote: Ayes - Barden, Roscoe, Talley, Wadsworth, Williams

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the special meeting – public hearing of the Romulus City Council held on May 2, 2022.

A handwritten signature in cursive script, reading "Ellen L. Craig-Bragg".

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Petitioner

Council Meeting Held:

May 9, 2022

Item No. 3

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held: **May 9, 2022**

Item No. A.

General Description: Approval of the Chairperson's Report

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **May 9, 2022**

Item No. A.

General Description: Resolution to State of Michigan to resolve City of Highland Park's Debt Issue to GLWA

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Resolution to State of Michigan to resolve City of Highland Park's Debt Issue to GLWA
DATE: May 4, 2022

I concur with the recommendation of Steve Hitchcock, City Attorney and respectfully request Council adopt the attached Resolution to request the State of Michigan take appropriate action to resolve the City of Highland Park's debt issue to the Great Lakes Water Authority and leave the City of Romulus whole.

Motion by _____, supported by _____, to concur with the administration and adopt the attached Resolution to request the State of Michigan take appropriate action to resolve the City of Highland Park's debt issue to the Great Lakes Water Authority and leave the City of Romulus whole.

**RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF ROMULUS**

May ___, 2022

**Request the State of Michigan to take appropriate action to resolve the City of Highland
Park's debt issue to Great Lakes Water Authority and leave our communities whole**

Resolution #22-

At the regular meeting of the City Council of the City of Romulus, County of Wayne, State of Michigan, held of the ___, day of May, 2022, at City Hall, 11111 Wayne Road, Romulus, Michigan at 7:30 o'clock p.m., prevailing Eastern Time.

PRESENT: _____

ABSENT: _____

WHEREAS, City of Romulus receives water services from the Great Lakes Water Authority (GLWA); and

WHEREAS, the State of Michigan has a direct role in GLWA providing water services to the City of Highland Park; and

WHEREAS, the State of Michigan requested the Detroit Water and Sewerage Department (DWSD) provide emergency water services to the City of Highland Park because the State of Michigan determined Highland Park's water treatment plant was creating a public health risk to its residents; and

WHEREAS, on November 12, 2012, the State of Michigan stated the repairs to the water treatment plant were to be completed within 3-4 days; but neither the State of Michigan or the City of Highland Park repaired the water treatment plant, and it remains shuttered to this day; and

WHEREAS, since 2012, the City of Highland Park has accumulated \$54,233,700 in debt to GLWA for both water and sewer services. Should their payment pattern continue, this debt will rise to \$60,977,600 by the end of FY 2023; and

WHEREAS, the City of Highland Park's debt has now been allocated to the 87 other GLWA member communities, including City of Romulus; and

WHEREAS, of the \$60,977,600 debt that will be accumulated by the end of 2023, a total of \$22,293,900 will be allocated to the communities in Wayne County, and

WHEREAS, the City of Romulus particularly encourages the State to take the appropriate action to resolve this issue and leave the City whole; and

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

- 1) The City of Romulus hereby requests the State of Michigan and the Great Lakes Water Authority not require the 87 paying member communities to pay for the City of Highland Park's debt to GLWA.
- 2) The City of Romulus will NOT pay any more towards Highland Park's debt for FY 2022 and will NOT pay towards the debt in FY 2023 or beyond.
- 3) The City of Romulus hereby requests the State of Michigan to become directly involved in resolving this dispute.
- 4) The City of Romulus hereby requests the State of Michigan to reimburse the City of Romulus for the amount it has already paid towards this debt since 2017.
- 5) The City of Romulus hereby requests the State of Michigan to develop a long-term infrastructure solution to address the water and sewer issues in Highland Park.
- 6) The City of Romulus calls on the State of Michigan and the legislature to create a system in which this situation of non-payment and other communities being charged the non-payment cannot happen in the future.
- 7) The City of Romulus hereby requests that our state legislators and our Wayne County Commissioners call on the State of Michigan to not require impacted member partner communities to pay for the City of Highland Park's debt to the GLWA and that the State of Michigan reimburse the debt amounts already paid.

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution duly adopted by the City Council of the City of Romulus, County of Wayne, Michigan, at a regular meeting held on the ____ day of May 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Ellen Craig-Bragg
City Clerk



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: May 9, 2022

Item No. B.

General Description: Resolution to adopt the Romulus Public Participation Plan - Redevelopment Ready Community best Practices - MEDC

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Resolution to adopt the Romulus Public Participation Plan -
Redevelopment Ready Community best practices - MEDC
DATE: May 4, 2022

I concur with the recommendation of Merrie Druyor, Economic Development Coordinator/Director of DDA and TIFA and Steve Hitchcock, City Attorney and respectfully request City Council through the attached resolution, adopt the City of Romulus Public Participation Plan, as part of the Redevelopment Ready Community best practice requirements of the Michigan Economic Development Corporation (MEDC)

Motion by _____, supported by _____, to concur with the administration and adopt the City of Romulus Public Participation Plan, as part of the Redevelopment Ready Community best practice requirements of the Michigan Economic Development Corporation (MEDC)

MEMORANDUM

TO: Mayor Robert A. McCraight

FROM: Merrie Druyor, Economic Development Coordinator/Director of Authorities for DDA and TIFA

DATE: May 3, 2022

SUBJECT: Adoption of the Romulus Public Participation Plan

At a study session held on Monday, April 25, 2022, I provided a short presentation, as well as a copy of the Romulus Public Participation Plan, a Redevelopment Ready Community requirement for Certification. This plan has been reviewed and approved to meet all the best practice requirements by the Michigan Economic Development Corporation (MEDC). It has also been reviewed and approved by city attorney Steve Hitchcock.

I respectfully request the approval and adoption of the Romulus Public Participation Plan. This plan once approved and adopted will be published on the city website as part of the requirement from the MEDC.

If I can be of any further assistance to you regarding this matter, please contact me. I will be in attendance at the City Council Meeting.

PUBLIC PARTICIPATION PLAN

Jan 2022

Adopted:

Published:



The City of Romulus

11111 Wayne Rd
Romulus, MI 48174

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Community Engagement Statement of Purpose

The City of Romulus strives to provide effective communications that meet the City's goals and objectives, as well as, provide accessibility and transparency in governance through a variety of methods to share ideas and information and understand the needs of the residents. The purpose of the plan is to engage City of Romulus community members to become more involved in the planning and decision-making process. The following addresses various projects and processes, including city-led visioning, master plan - recreation plan updates, and projects involving publicly owned land/properties.

Public Participation Goals

- The City of Romulus shall administer inclusionary public participation methods and techniques during all planning processes.
- The City of Romulus shall seek out public participation in each phase of the master planning process.
- The City of Romulus shall oversee all aspects of citizen/public participation in an open manner, not only by making the participation process accessible to anyone interested in taking part, but also to support and encourage effective participation.
- The City of Romulus shall strive to have a diverse group of stakeholders in planning, land use, and development decisions.
- The City of Romulus shall encourage the involvement of residents most affected by the proposed planning, land use, or development project(s).
- The City of Romulus shall make all efforts to ensure involvement of citizens throughout all stages of the planning and review process.
- The City of Romulus shall use all forms of communication possible for distributing information and receiving comments and feedback.
- The City of Romulus shall support and encourage participation by making information available in a timely manner, allowing the citizens/public to take part in important decisions at various stages of the review and approval processes.
- The City of Romulus shall record results of public participation, and report all results of records to the citizens/public.

- The City of Romulus shall ensure minority representation is just as important as representation of all age groups, races, education levels, income levels, and political beliefs, regardless of gender or sexual orientation.
- The City of Romulus shall seek broad identification and representative involvement of all residents of the community. The diverse characteristics and needs of residents require different communication and outreach techniques.
- The City of Romulus shall support and encourage continuous improvement in the methods used to meet the public need for information and involvement. Public information and involvement methods are continually evolving. The municipality is committed to seek new and innovative ways to engage and keep the public involved throughout the process.

Local and State Regulations

State of Michigan legislation details the minimum requirements for public participation. Romulus abides by this legislation and strives to go above and beyond the traditional practices to be proactive in soliciting public input for all projects. Below are the laws regarding public input set by the city and state:

- Romulus City Charter
- Romulus City Code of Ordinances
- Michigan Open Meeting Act (PA 267 of 1976)
- Michigan Planning Enabling Act (PA 33 of 2008)
- Michigan Zoning Enabling Act (PA 110 of 2006)
- Brownfield Redevelopment Financing Act (PA 381 of 1996)
- Downtown Development Authority Act (PA 197 of 1975)
- Plant Rehabilitation and Industrial Development District Act (PA 198 of 1974)
- Personal Property Exemption Act (PA 328 of 1998)
- Other applicable local, state, and federal regulations

Key Stakeholders

This section is intended to describe the role that **groups** played in the past and the opportunity for them to participate in the future. The list below is intended to be a starting point for what different organizations or groups should be a part of the discussion. All City aware groups and stakeholders are categorized below, albeit not an exclusive list. The City of Romulus supports efforts to conduct early stakeholder outreach, especially for planned developments, major re-zonings, major changes to a surrounding area, or potential controversial developments.



Local Organizations

- Homeowner Associations
- Neighborhood Watch Groups
- Senior Citizens
- Civic Organizations
- Religious Organizations
- Social Groups or Clubs

Economic/Business

- Downtown Development Authority (DDA)
- Tax Increment Finance Authority (TIFA)
- Greater Romulus Chamber of Commerce
- Minority/Women Owned Businesses
- Major Local Employers
- Commerical Real Estate Brokers/Agents
- Potential Investors and Developers



Public/Quasi Public

- Romulus City Council
- Romulus Community Schools
- Planning Commission
- Recreation Commission
- Police and Fire Safety Commissions
- City Employees
- Neighboring Community Representatives
- Relevant County/State Agencies

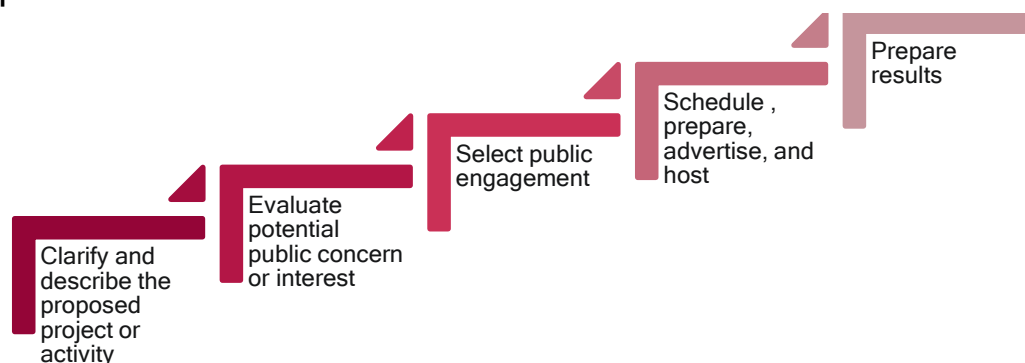
Communication Toolbox

The City of Romulus' communication toolbox is full of methods, including tried and true and the latest and greatest. City employees are always looking for new ways to communicate to the public, researching and experimenting with creative and new methods. The City of Romulus Administration is in charge of evaluating innovative opportunities, developing sustainable technological solutions, and promoting new media communication. Improving customer (resident) service performance is one of the City of Romulus' top priorities. The City of Romulus updated their website in 2021 in an effort to streamline and enhance online communications. Multiple social media accounts were also created by the City of Romulus, including Facebook and Instagram.

Limited English Proficiency Residents: The City of Romulus will make reasonable efforts to facilitate communication for limited English proficiency residents so that all residents are able to participate in the Community Development discussions. Examples include: Providing an interpreter and/or having documents translated in residents' first language. **Requests must be made in writing and received by the City Clerk seven days in advance of the meeting or appointment.**

For public engagement sessions, the Planning Department/ Clerk's Office may be consulted to help layout the public meeting. Otherwise, the hosting department should be the main lead on the public engagement event and feedback.

The steps to help gauge the appropriateness of the public engagement process will begin before any work is started. For the planning process, see below for key steps to follow:



1. The first step is to layout the timeline, area, and budget. This base information can help determine the amount and level of public engagement that is reasonable.
2. The second step is to start to identify what stakeholder groups may be appropriate to include (*suggested stakeholders on page 5*), what level of involvement, and what type of feedback is desired, especially for low to moderate residents in blighted areas.
3. Based on previous factors, narrow down the list to which types of public engagement may be appropriate.
4. Work with City staff and/or consultants to help facilitate the public engagement selected. Advertising events and/or public engagement are likely to be a combination of the Clerk's Office, Community Outreach Department, and the Mayor's Office, to maximize participation.
5. After the event has taken place, summarize the results of the public engagement and forward it to the necessary public boards or commissions. This is an important step to help the decision makers see the public engagement results.

Announcement Methods for Public Meetings Include:



Newspaper announcements



Website postings



Fliers



City's Public Access Channel



Council meeting announcements



Postcard mailings



Attachments to water bills



Robocall announcements



City's social media accounts

Surveys

Surveys are useful for identifying specific areas of interest or concentration from a broad scope of ideas or issues. These areas of interest can then be further explored using other methods like the ones outlined below. A community may use a survey to identify where to start in the planning process, or the general climate surrounding a topic. Surveys can be useful to get a general idea of public opinion regarding specific community issues, but should not be used as the sole method of public input. It is helpful for a municipality to administer surveys with partners. For example, schools can send surveys home with children, churches can have them available to fill out, and neighborhood groups can distribute them. As with most public input efforts, it is best to vary the delivery method (mailed, handed out, electronic) and include bilingual language if applicable. Technology has increased delivery methods of surveys, including via social media and mobile phone texting.

Open House/Community Workshops

Workshops can be as simple as a series of question-and-answer sessions or as creative as creating a board game or an interactive map exercise. Often, workshops are a great way to educate the community and hear concerns, questions, and ideas. There are a variety of venues in Romulus that offer the needed space for workshops that are accessible and approachable for all attendees. Depending on the scope of the project and expected attendance. The Romulus City Hall, Romulus Public Library, school buildings, churches, Romulus Athletic Center, Romulus Senior Center, and meeting spaces in local businesses are often used for public meetings. Using a consultant to lead public involvement can add an objective and professional supervision to help participants resolve disagreements and develop effective solutions. During the last master plan process, MKSK was hired to conduct a thorough input process that included visioning forums and a series of focus groups.

Charrettes

A charrette is a multiday workshop that involves stockholder input on design. The goals are to identify issues, determine preferred outcomes, and create plans for the future, to create partnerships and positive working relationships within the community. Participants will be split into small groups to discuss key topics. Community stakeholders and representatives from interest groups will be included in the discussions. The goal is to create an environment of joint problem solving and creative thinking. Feedback from all participants will be given out for further discussion and comment. Responses from marginalized communities will be collected. Costs of potential solutions will be considered to ensure adequate budget. Depending on the plan or project, a charrette will be an inclusive way to envision and create. The location and participants will be dependent on the scope of the project. Ideally, stakeholders to be effected by the project will convene for the charrette, and it will be located near the project site.

Focus Groups

Focus groups can help to narrow down concepts or get a specific side of the story from different perspectives. Focus groups can be used to invite multiple stakeholders to the table to gather perspectives and interests in one setting. (During the last master plan input process, focus groups were identified by the Planning Commission and staff to prioritize issues and gather input on specific questions.)

Standing Committees

These are focus groups that repeatedly meet and will differ depending on the needs of a community. They are perfect for concerned residents, underrepresented groups, or groups that may have specific needs in a community, such as students or seniors. This is an opportunity for a municipality to draw from the expertise of residents, perhaps organizing a standing committee of real estate professionals, business owners and brokers to offer feedback.

One-on-One Interviews

Interviews are a great tool to gain in-depth insight from key stakeholders. Unlike surveys, which are often restricted to structured question sets with fixed response options, interviews can provide a wealth of qualitative information based on the interviewee's expertise and level of interest. In general, the information collected during interviews are kept confidential unless requested otherwise.

Social Networking

Technology offers a unique opportunity to give and receive information to a mass of people. Municipalities can post events, share information, and even solicit feedback. This public participation method is best used in conjunction with other methods because it excludes those who do not use social media. The ability to spread misinformation or post disrespectful comments easily makes it important to plan for the use of social media.

Social media has become an effective and efficient channel of communication between the community and their local government. The City of Romulus' social media efforts shall contribute toward the advancement of our presence as a digital city. Social media's ability to drive community information, news, and opinion in real time helps the City of Romulus realize operating efficiencies, garner citizen engagement, and realize strategic objectives.

The City of Romulus has an overriding interest and expectation in deciding what is 'announced' or 'spoken' on behalf of the City on social media sites. A written policy establishes internal procedures for the use of social media by City of Romulus employees when posting for the City of Romulus as well as personal use of social media when applicable. Social media sites include, Facebook, Twitter, Instagram, LinkedIn, Pinterest, and other approved sites that are similar in content and/or character.

The City of Romulus Director of Communications and Community Services manages and approves all social media users. The City of Romulus directors are responsible for maintaining a robust social media presence to keep users engaged throughout the year. Department personnel may be approved to post in order to post project specific content. Target audiences may differ by social media site, for example business owners and professionals through LinkedIn or parents and creatives by Pinterest, Facebook, Twitter, and Instagram, generally have a wider audience that spans age groups, but is limited to those with the proper technology to access.

Social media can be used to update audiences on progress of a project, distribute meeting notifications, solicit feedback from surveys or general comments, and generally engage and inform users. The City of Romulus' complete Social Media Policy can be found at the City of Romulus website.

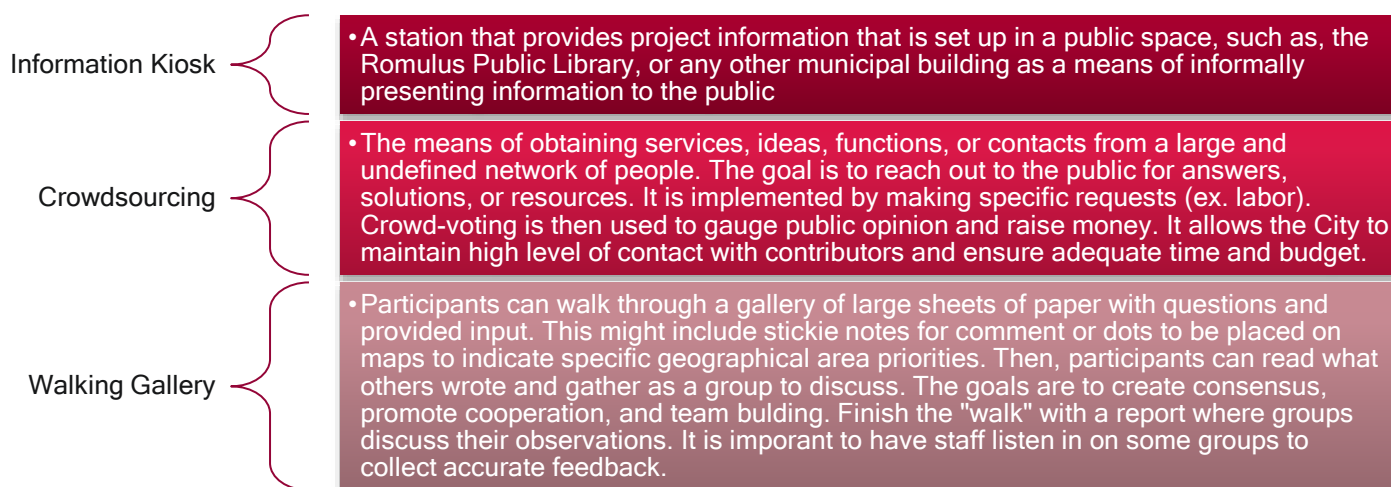
Websites

Websites offer an omnipresent, easily-accessible method for distributing information, 24 hours a day, and 365 days a year. Users know where to go to get the information or can search for content online. The City of Romulus' new website offers an attractive and practical platform to access an abundant database of contact information, service offerings, project information, and much more.

Phone/Mobile

These days, most everyone has a mobile phone. Texting is considered to be a technology that most people have access to and know how to use. Texting potentially reaches the widest audience. Children and young adults with mobile devices are more likely to communicate via text than other traditional and social media methods. Senior and low-income populations are the most likely to not text, but more and more are gaining access every day. Texting technology is becoming more affordable and widespread. The city will explore the different options that are available.

Other/Unconventional Forms of Engagement



Public Participation Spectrum


 Increase Impact on the Decision

Public Participation Goals	Inform	Consult	Involve	Collaborate	Empower
	Provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities, and solutions	Obtain public feedback on analysis, alternatives, and decisions	Work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered	Partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution	Place final decision making in the hands of the public
Promise to the Public	The City of Romulus will keep you informed.	The City of Romulus will keep you informed, listen to and acknowledge all concerns and aspirations, and provide feedback on how public input influenced the decision	The City of Romulus will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decisions	The City of Romulus will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible	The City of Romulus will implement what you decide

Strategies for Outreach

The City's goal is to follow a systematic plan for public engagement in the development of City policy. In helping citizens and other stakeholders to be more involved in the creation process and not simply a reaction to a finished product, the sooner the public is involved, the better. Proactively engaging stakeholders fosters a sense of ownership and prevents delays caused by unforeseen issues. This section outlines how the community has and will be engaged depending on the input sought situation.

Master Plan Update

As the visionary policy document for future development in the City, the master planning process must use a wide range of public input methods to develop the goals, objectives and strategies for implementation. The City of Romulus shall follow, at a minimum, the provisions of Michigan Public Act 33 of 2008, as amended (the Michigan Planning Enabling Act, M.C.L. 125.3801 et. seq.) for the adoption of a new master plan or of an update to the master plan.

The Planning Commission shall send a notice to all stakeholders as listed in the State enabling legislation; the notice will explain that the Planning Commission intends to prepare a plan and request cooperation and comment on the plan now and when the plan is drafted. The Planning Commission and the City will then begin work on drafting or updating the plan. They shall involve the public through many of the methods listed in the section 'Communication Toolbox' including, but not limited to surveys, open houses, community meetings, community walks and tours, website updates, and social media. The City shall encourage the involvement and participation of all stakeholders, including any marginalized groups that may be typically less involved in the planning process. Stakeholder involvement is encouraged from the beginning and the results of such public participation are made available to the community and participants and incorporated as much as is reasonably possible in the drafted plan or plan amendment.

In preparation, studies of existing conditions and probable growth should be done for the basis of the plan. The Planning Commission may make use of expert advice and information from federal, State, County, and municipal officials, departments, and agencies having information, maps, and data pertinent to the City. The City may consult with representatives of adjacent local units of government with respect to their planning so that conflicts in master plans and zoning may be avoided. The City may cooperate with all departments of the State and federal governments and other public agencies concerned with programs for economic, social, and physical development within the planning jurisdiction and seek the maximum coordination of the local unit of government's programs with these agencies.

The City shall encourage and track public participation through a variety of means, including minutes, public meeting recordings, comment cards, sign-up sheets, input received verbally and through written correspondence or via website comments, or other appropriate means.

The Planning Commission will act to submit the proposed plan to the City Council for review and comment. The process of adopting the master plan shall not proceed further unless the City Council approves the distribution of the proposed plan. The City Council shall act on the proposed plan during a public meeting held in accordance with the Open Meetings Act. The City Council shall decide on the approval of the distribution of the proposed plan to local governments and agencies for review and comments.

If the City Council approves the distribution of the proposed plan, it shall notify the secretary of the Planning Commission, and the secretary of the Planning Commission shall submit, in the manner provided by the State enabling law a copy of the proposed plan, for review and comment, to all of the units listed in the State enabling law. These entities may submit comments on the proposed plan to the Planning Commission within 63 days after the proposed plan was submitted to that entity (or 42 days in the case of a master plan update).

Before approving the proposed master plan, the Planning Commission shall hold not less than one (1) public hearing on the proposed plan. The hearing shall be held after the expiration of the deadline for comment. The Planning Commission shall give notice of the time and place of the public hearing not less than 15 days before the hearing by publication in a newspaper of general circulation within Romulus.

The proposed plan shall be approved by resolution of the Planning Commission carried by the affirmative votes of not less than 2/3 of the members. A statement recording the Planning Commission's approval of the plan, signed by the chairperson or secretary of the Planning Commission, shall be included on the inside of the front or back cover of the master plan document. Following approval of the proposed master plan, the secretary of the Planning Commission shall submit a copy of the plan to the City Council. Approval of the proposed plan by the Planning Commission is the final step for adoption of the plan, unless the City Council by resolution has asserted the right to approve or reject the plan. In that case, after approval of the proposed plan by the Planning Commission, the City Council shall approve or reject the proposed plan. A statement recording the City Council's approval of the master plan, signed by the City Clerk, shall be included on the inside of the front or back cover of the master plan if the City Council takes action on the Plan.

Master Plan Update Process



Zoning Ordinance Update

The zoning ordinance is a document that reflects the vision of the community by regulating the character and type of development. To this end, it is important the public be involved in the adoption of amendments to the zoning map or to specific regulations contained in the text of the zoning ordinance. As each amendment process is unique and not necessarily related to the entire document, the stakeholders may vary to some extent. However, a general process of public outreach will contain early and frequent public input and a continuous facilitation of involvement throughout the decision-making process. The creation of citizen study groups, or ad-hoc committees, or workshops with directly affected property owners will be encouraged when tackling more complicated issues.

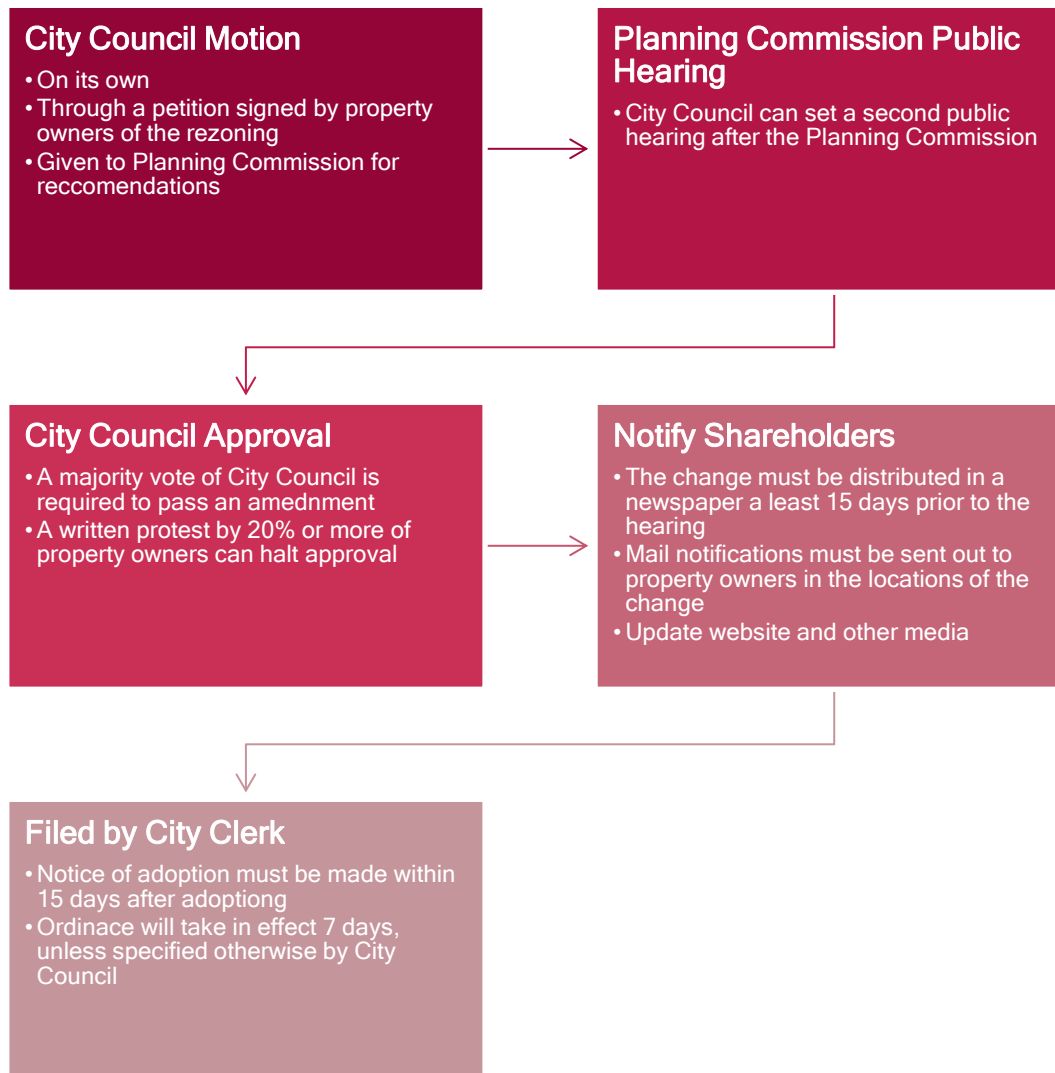
The City Council may of its own motion, or shall upon petition signed by the owners of a majority of the property proposed for rezoning, prepare an ordinance amending or changing the district boundaries or district regulations. The ordinance shall be introduced by City Council and then referred to the Planning Commission for review and recommendation. It may be necessary for the Planning Commission and/or the City Council to defer action to one or more subsequent meetings to gather further information or to accommodate additional review and debate.

Prior to submitting its recommendation to the City Council, the Planning Commission will hold a public hearing. The City Council will, on receipt of the report of the Planning Commission, set a date for a second public hearing for consideration of the proposed amendment. After the public hearing, the City Council may choose to approval, deny, or table the proposed amendment.

There are special circumstances, however, such as a written protest against a zoning amendment by property owners. Whenever a written protest against such proposed amendment, signed by the owners of 20 percent or more of the area of land proposed to be altered or by the owners of 20 percent of the area of land within 100 feet of any part of the boundary of the land proposed to be altered, excluding any publicly-owned land from either calculation, shall be filed with the City Council, the rezoning ordinance shall not be passed except by an majority vote of the City Council. The ordinance will be noticed in a newspaper of general distribution in the City at least 15 days prior to the hearing. The notification will also be sent by mail to the applicant, the owner of the subject property, and the owners of property within 300 feet of the subject property. Following adoption of the ordinance to amend the district boundaries or the district regulations, the ordinance will be filed with the City Clerk, and a notice of the ordinance adoption will be published in a newspaper of general circulation in metro Detroit area within 15 days after adoption. The ordinance will take effect upon the expiration of seven days after its publication, unless a later effective date is specified by the City Council, or unless a notice of intent to file a petition seeking to submit the ordinance to the electors of the City for action is filed with the City Clerk within seven days after publication of the ordinance amendment.

Particular attention shall be paid to public outreach and communication when dealing with controversial zoning ordinance amendments or controversial development proposals. The website shall be updated regularly on decision-making processes and projects.

Zoning Ordinance Update Process



Parks and Recreation Plan

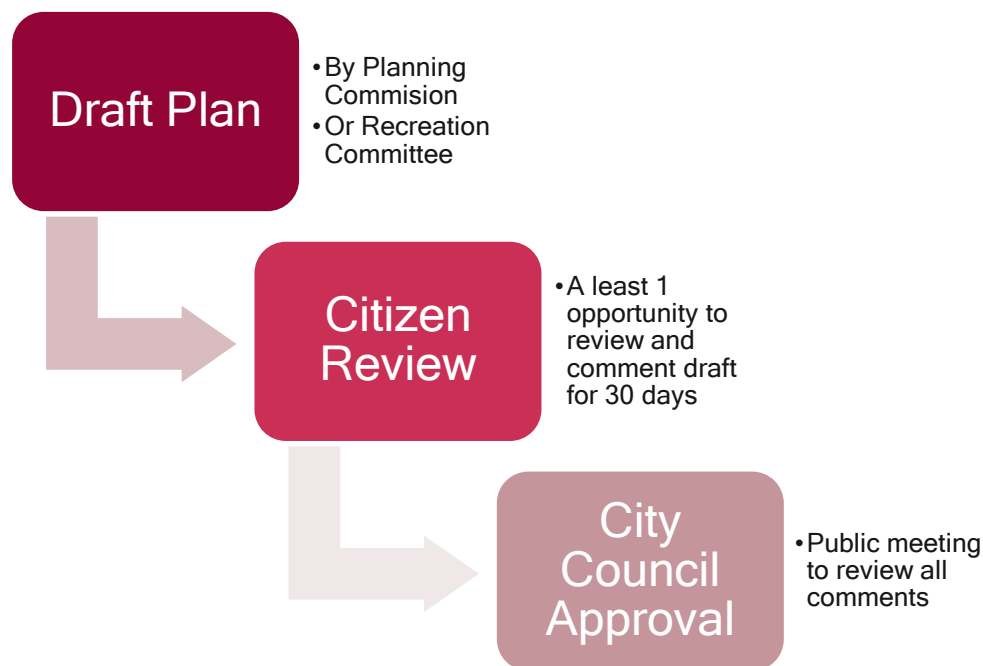
Similar to the master planning process, the parks and recreational planning process must also utilize a wide array of public involvement strategies. The Michigan Department of Natural Resources (DNR) provides financial assistance through its recreation grants program to communities with the State of Michigan to acquire land for parks and to develop recreation facilities. The DNR mandates that municipalities undergoing a parks and recreation plan update must employ no less than two (2) types of public input strategies as detailed in the communication toolbox section of this document.

It is important to involve the public early in the process through public meetings, surveys, community workshops, open house events, or other means before the draft plan is written. It is highly recommended that additional effort be put forth to solicit comments from residents living in the vicinity of future projects and from those who may be negatively affected by the proposed projects. Special efforts must be made to involve segments of the population whose concerns are often overlooked. These public participation methods should be well-advertised and held at an easily-accessible location.

Once the draft plan has been completed by the Planning Commission or Recreation Committee, citizens must be provided with a well-advertised opportunity of at least one (1) month or 30 days to review and comment before it is officially adopted. Ideal locations to allow the public to view the draft plan is at a public library, City Hall, or the City's website. Comments should be collected via mail, email, or other means. A finalized draft shall then be recommended for adoption to City Council.

Once the 30-day public review period has concluded and a finalized draft has been prepared, the City Council shall hold an advertised public hearing in accordance with the Open Meetings Act. The meeting minutes shall reflect whether there was public comment and the nature of the comments received during the public hearing.

Parks and Recreation Plan Process



Major Developments

The City shall follow, at a minimum, the provisions of the local and State regulations, as listed in this guide, to review development projects that involve the approval of planning and zoning applications and permits. This applies to the review process for site plans and special use permits, rezoning requests, and variance request applications. In many circumstances, the City Council and its boards and commissions will hold public hearings, noticed in accordance with the State legislation, and allow for public comment on the proposed development project during its regular meetings. Depending on the nature of project, the community interest, and community's financial involvement, additional methods of engagement may be used to gather community feedback.

Communication Results

Communicating back to the public the information gathered during the public involvement process will result in another layer of transparency and a greater understanding from the public that we value public input and are actively seeking to involve the citizens in the community. Municipalities have many venues of communication: television, newsletters, the municipal website, social media. The appropriate venue to communicate, who is responsible for this communication and how soon after the public participation event are all dependent on the situation at hand.

There is no one way of communicating. In general, the following is a list of ways the City will to strive communicate public feedback.

Public Meetings

- All municipal boards and commissions meeting minutes shall be posted on the City's website

Surveys

- Created and compiled by a designated City staff person
- Results will be posted online, on social media, and in newsletters

Open Houses, Community Workshops, and Charrettes

- City official will take notes and obtain names, addresses, and emails of all attendants
- The results of these events shall be sent to participants via email
- Meeting summaries shall be publicized at other public meetings

Monitoring and Evaluating Outreach Efforts

The purpose of this section is to ensure the City of Romulus maintains a presence within the community and provides stakeholders with a variety of methods to participate in City decision-making. Additionally, this serves to ensure these methods are utilized, monitored, and evaluated on a regular basis.

Tracking Success of City-Led Outreach Efforts

The City will take steps to track and record the participation of the public. Regarding open meetings and public hearings, the participation and feedback will be recorded in the minutes. The City will make these approved minutes, along with the outcome of the public participation, accessible to the community by including them on the City's website. Large city-led outreach efforts will generally obtain their own website to record feedback and to advertise events. Public participation success will be measured by the number of community members that attend the meetings, the number of public comments received at meetings, workshops, comments provided directly to staff, and the number of viewings of project-related social media and websites. The City will develop goals for participation and track the rates of participation over time.

Surveys are another vital feedback collection method. Surveys distributed via paper form, mail, or electronically will be tracked by their response rate. The City may conduct regular surveys that allow response rates to be compared from year to year in addition to survey results.

Tracking Success of Developer-Led Outreach Efforts

When required, and when conducted, developer-led public outreach workshops will be tracked for success of these efforts via the required summary report, the number of attendees, the feedback provided to the developer and how the developer responds to the feedback (i.e. modifications to site plans based on public feedback). Annual evaluation of these policies will occur.

Communicating Outreach Effort Results

The City will be consistent and explicit with information and will use the City's website as a primary source to provide it. This includes meeting schedules, agendas, and minutes on the City's website. The City may periodically report a summary of special meetings, social media usage, or other related planning and development efforts via a media outlet and/or on the website. Additionally, a summary report of any developer-led public outreach efforts will be included in Planning Commission packets and discussed at public meetings.

Public Participation Evaluation

This plan will be formally reviewed on an annual basis. A City official will be responsible for keeping records of the participation efforts and will be responsible for compiling the data and presenting it to the City and public with suggestions for actions. The results should identify strengths and weaknesses and give examples of how to adjust the process to better maximize outreach. However, if the plan is implemented as stated, the feedback loop should create a continuous review process that enables City officials to successfully make changes through a consistently improved upon, dynamic process.

Closing

Public participation, when properly executed, builds community consensus and strengthens sense of place. Creating a culture of collaborative visioning enriches democracy by allowing citizens to voice their ideas, not just their complaints. This plan is to be used and reviewed as a daily guide to best incorporate the public into decisions that affect their space.

Appendix A

COMMUNITY EVENT SATISFACTION SURVEY
What event did you attend today?
How did you hear about this event?
Was this event held at a convenient location and time?
Are you glad you came to this event? Would you improve it in any way?
date_____

Appendix B

INTERNAL PUBLIC PARTICIPATION EVALUATION	
Type of public participation:	Date
How was the event advertised?	
Where was the event held?	
How many people attended? Was there a group that was under-represented?	
Who facilitated/completed the event?	
Are there ways this could be improved for future events?	

Appendix C

	Master Plan	Zoning Amendments	CIP Planning	Parks & Recreation Planning	Major Development
Pre-Application Meeting					Recommended
Community Survey	Optional	Optional	Optional	Optional	
One-on-One Interviews	Optional	Optional	Optional	Optional	Optional
Focus Groups	Recommended	Optional	Optional	Optional	Optional
Open House/Community Workshops	Optional			Optional	
Public Hearing	Required	Required	Optional	Required	May be required.



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: May 9, 2022

Item No. C.

General Description: General and Special Appropriations Act and Tax Levy

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: General and Special Appropriations Act and Tax Levy
Authorization
Fiscal Year 2022/2023
DATE: May 5, 2022

Pursuant to Section 9.4 of the Romulus City Charter, I have attached for your adoption, the General and Special Appropriations Act and Tax Levy authorization for the City of Romulus and 34th District Court Fiscal Year 2022-2023.

Motion by _____, supported by _____ to concur with the administration and adopt the General and Special Appropriations Act and Tax Levy authorization for the City of Romulus and 34th District Court Fiscal Year 2022-2023 as submitted by Mayor McCraight.

Memorandum

To: Honorable Mayor Robert A. McCraight and City Council Members

From: Maria Farris, Finance Director

Date: May 5, 2022

Subject: General Appropriations Act for the Fiscal Year 2022-2023 Budget

Attached please find a copy of the General Appropriations Act for the City of Romulus' FY2022-2023 Mayor's Recommended Budget for City Council approval, as required under the Uniform Budgeting and Accounting Act of 1968, as amended and in accordance with City Charter.

Additionally, please find a copy of the 34th District Court General Appropriations Act for Operation Expenditures for the FY2022-2023 Budget Year.

Included with the City's General Appropriations Act are the appropriate millage rates to support the FY2022-2023 budget year and are to be adopted at the City Council meeting held on May 12, 2022.

After the adoption of the tax levy, the General Appropriations Act will be printed within the next available newspaper publication.

Thank you.



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **May 9, 2022**

Item No. C.

General Description: General and Special Appropriations Act and Tax Levy

Resolution No. _____

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<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: General and Special Appropriations Act and Tax Levy
Authorization
Fiscal Year 2022/2023
DATE: May 5, 2022

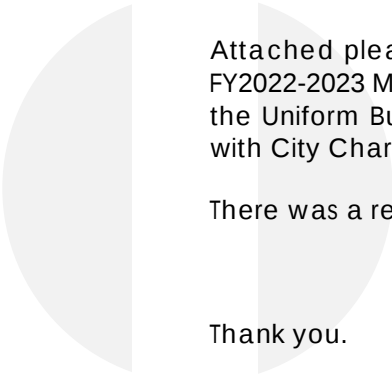
Pursuant to Section 9.4 of the Romulus City Charter, I have attached for your adoption, the General and Special Appropriations Act and Tax Levy authorization for the City of Romulus and 34th District Court Fiscal Year 2022-2023.

Motion by _____, supported by _____ to concur with the administration and adopt the General and Special Appropriations Act and Tax Levy authorization for the City of Romulus and 34th District Court Fiscal Year 2022-2023 as submitted by Mayor McCraight.



Memorandum

To: Honorable Mayor Robert A. McCraight and City Council Members
From: Maria Farris, Finance Director
Date: May 9, 2022
Subject: General Appropriations Act for the Fiscal Year 2022-2023 Budget
***Revised* Section. 29.**



Attached please find a copy of the General Appropriations Act for the City of Romulus' FY2022-2023 Mayor's Recommended Budget for City Council approval, as required under the Uniform Budgeting and Accounting Act of 1968, as amended and in accordance with City Charter.

There was a revision to Section 29. Attached is the corrected version.

Thank you.

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

A resolution to provide for the adoption of a budget proposed by the Mayor containing estimates of proposed revenues and expenditures for the fiscal year beginning July 1, 2022 and ending June 30, 2023 and millage rates to support this budget.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROMULUS:

SECTION 1. That for the expenditures of the City Government and its activities for the fiscal year, beginning July 1, 2021 and ending June 30, 2022, the amounts in the following sections are hereby appropriated.

SECTION 2. That for the said fiscal year there is hereby appropriated out of the General Fund on an activity basis, the following:

COUNCIL	\$	106,078
MAYOR		812,874
CLERK		744,198
FINANCIAL SERVICES		11,044,760
TREASURER		469,590
PUBLIC SAFETY		1,650,026
PUBLIC SERVICES		3,487,960
COMMUNITY & ECONOMIC DEVELOPMENT		134,391
RECREATIONAL & CULTURAL		573,581
TOTAL EXPENDITURES		19,023,458

REVENUES

PROPERTY TAXES	9,417,550
BUSINESS LICENSES & PERMITS	221,000
FEDERAL GRANTS & REVENUES	-
STATE GRANTS & REVENUES	4,429,430
CHARGES FOR SERVICES	588,760
FINES & FORFEITS	100,000
INTEREST & RENTS	439,290
OTHER REVENUES	1,570,550
CONTRIBUTIONS FROM LOCAL UNITS	27,020
NON-BUSINESS LICENSES & PERMITS	1,262,200
TOTAL REVENUES	18,055,800
APPROPRIATION - FUND BALANCE	967,658
TOTAL REVENUES & APPROPRIATED FUND BALANCE	19,023,458

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

SECTION 3. That for the said fiscal year there is hereby appropriated out of the Major Roads Fund on an activity basis, the following:

MAJOR ROADS FUND EXPENDITURES	2,019,000
TRANSFER TO LOCAL STREETS	300,000
TRANSFER TO DEBT FUND	200,690
TOTAL EXPENDITURES & CONTINGENCIES	2,519,690
REVENUES	2,933,064

SECTION 4. That for the said fiscal year there is hereby appropriated out of the Local Streets Fund on an activity basis, the following:

LOCAL STREETS FUND EXPENDITURES	1,704,080
REVENUES	1,253,690
APPROPRIATION - FUND BALANCE	450,390
TOTAL REVENUES & APPROPRIATED FUND BALANCE	1,704,080

SECTION 5. That for the said fiscal year there is hereby appropriated out of the Public Safety Fund on an activity basis, the following:

PUBLIC SAFETY FUND	14,590,600
REVENUES	14,590,600

SECTION 6. That for the said fiscal year there is hereby appropriated out of the Romulus Athletic Center Fund on an activity basis, the following:

ROMULUS ATHLETIC CENTER	1,563,920
REVENUES	1,565,950

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

SECTION 7. That for the said fiscal year there is hereby appropriated out of the Cemetery Perpetuation Fund on an activity basis, the following:

CEMETERY FUND	<u>-</u>
REVENUES	<u>100</u>

SECTION 8. That for the said fiscal year there is hereby appropriated out of the Cable Television Fund on an activity basis, the following:

CABLE TELEVISION	<u>305,006</u>
REVENUES	<u>362,370</u>

SECTION 9. That for the said fiscal year there is hereby appropriated out of the Merriman Road Special Assessment Fund on an activity basis, the following:

MERRIMAN RD SPECIAL ASSESSMENT	<u>111,700</u>
REVENUES	<u>98,990</u>
APPROPRIATION - FUND BALANCE	<u>12,710</u>
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>111,700</u>

SECTION 10. That for the said fiscal year there is hereby appropriated out of the Street Lighting Fund on an activity basis, the following:

STREET LIGHTING	<u>624,030</u>
REVENUES	<u>669,000</u>

SECTION 11. That for the said fiscal year there is hereby appropriated out of the Oakwood Special Assessment District on an activity basis, the following:

OAKWOOD SPECIAL ASSESSMENT DISTRICT	<u>14,000</u>
REVENUES	<u>20,630</u>

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

SECTION 12. That for the said fiscal year there is hereby appropriated out of the Community/Employee Activity Fund on an activity basis, the following:

COMMUNITY/EMPLOYEE ACTIVITY FUND	10,000
REVENUES	10,000

SECTION 13. That for the said fiscal year there is hereby appropriated out of the Sanitation Fund on an activity basis, the following:

SANITATION	1,398,163
REVENUES	1,425,130

SECTION 14. That for the said fiscal year there is hereby appropriated out of the Community Development Block Grants Fund on an activity basis, the following:

COMMUNITY DEVELOPMENT BLOCK GRANTS	20,000
REVENUES	20,000

SECTION 15. That for the said fiscal year there is hereby appropriated out of the Michigan Indigent Defense Fund on an activity basis, the following:

MICHIGAN INDIGENT DEFENSE FUND	220,750
REVENUES	220,850

SECTION 16. That for the said fiscal year there is hereby appropriated out of the 9 1 1 Fund on an activity basis, the following:

9 1 1 FUND	144,120
REVENUES	156,000

SECTION 17. That for the said fiscal year there is hereby appropriated out of the Federal Law Enforcement Fund on an activity basis, the following:

FEDERAL LAW ENFORCEMENT	208,160
REVENUES	100,000
APPROPRIATION - FUND BALANCE	108,160

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

TOTAL REVENUES & APPROPRIATED FUND BALANCE	208,160
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SECTION 18. That for the said fiscal year there is hereby appropriated out of the State Law Enforcement Fund on an activity basis, the following:

STATE FORFEITURE	77,750
REVENUES	10,000
APPROPRIATION - FUND BALANCE	67,750
TOTAL REVENUES & APPROPRIATED FUND BALANCE	77,750

SECTION 19. That for the said fiscal year there is hereby appropriated out of the Municipal Library Fund on an activity basis, the following:

MUNICIPAL LIBRARY	1,384,809
REVENUES	960,690
APPROPRIATION - FUND BALANCE	424,119
TOTAL REVENUES & APPROPRIATED FUND BALANCE	1,384,809

SECTION 20. That for the said fiscal year there is hereby appropriated out of the Grant Special Revenue Fund on an activity basis, the following:

Grant Special Revenue	1,238,620
REVENUES	2,477,260
APPROPRIATION - FUND BALANCE	(1,238,640)
TOTAL REVENUES & APPROPRIATED FUND BALANCE	1,238,620

SECTION 21. That for the said fiscal year there is hereby appropriated out of the 2017B Court Building Debt Service Fund on an activity basis, the following:

2017B COURT BUILDING CAPITAL IMPROVEMENT BONDS	1,040,938
REVENUES	450,500
APPROPRIATION - FUND BALANCE	590,438
TOTAL REVENUES & APPROPRIATED FUND BALANCE	1,040,938

SECTION 22. That for the said fiscal year there is hereby appropriated out of the 2017A Ecorse/Vining Capital Improvement Debt Service Fund on an activity basis, the following:

2017A ECORSE/VINING CAPITAL IMPROVEMENT BONDS	1,138,075
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CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

REVENUES	1,118,190
APPROPRIATION - FUND BALANCE	19,885
TOTAL REVENUES & APPROPRIATED FUND BALANCE	1,138,075

SECTION 23. That for the said fiscal year there is hereby appropriated out of the 2014 Capital Improvement Debt Service Fund on an activity basis, the following:

2014 CAPITAL IMPROVEMENT BONDS	200,690
REVENUES	200,680

SECTION 24. That for the said fiscal year there is hereby appropriated out of the Sewer Debt Service Fund on an activity basis, the following:

SEWER DEBT SERVICE	400,000
REVENUES	95,000
APPROPRIATION - FUND BALANCE	305,000
TOTAL REVENUES & APPROPRIATED FUND BALANCE	400,000

SECTION 25. That for the said fiscal year there is hereby appropriated out of the Water Debt Service Fund on an activity basis, the following:

WATER DEBT SERVICE	60,000
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CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

REVENUES	60,500
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SECTION 26. That for the said fiscal year there is hereby appropriated out of the Ecorse Construction & Vining Road Extension Fund on an activity basis, the following:

ECORSE CONSTRUCTION & VINING ROAD EXTENSION	1,640,170
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REVENUES	5,000
APPROPRIATION - FUND BALANCE	1,635,170
TOTAL REVENUES & APPROPRIATED FUND BALANCE	1,640,170

SECTION 27. That for the said fiscal year there is hereby appropriated out of the Tax Increment Finance Authority Vining Road Construction Fund on an activity basis, the following:

TIFA-VINING CONSTRUCTION	24,000
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REVENUES	100
APPROPRIATION - FUND BALANCE	23,900
TOTAL REVENUES & APPROPRIATED FUND BALANCE	24,000

SECTION 28. That for the said fiscal year there is hereby appropriated out of the Sewer and Water Fund on an activity basis, the following:

SEWER AND WATER	17,746,494
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REVENUES	13,667,312
APPROPRIATION - FUND BALANCE	4,079,182
TOTAL REVENUES & APPROPRIATED FUND BALANCE	17,746,494

SECTION 29. That for the said fiscal year there is hereby appropriated out of the Vehicle and Equipment Fund on an activity basis, the following:

MOTOR VEHICLE AND EQUIPMENT	2,274,570
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REVENUES	1,661,390
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CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

APPROPRIATION - FUND BALANCE	613,180
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>2,274,570</u>

SECTION 30. That for the said fiscal year there is hereby appropriated out of the Technology Services Fund on an activity basis, the following:

TECHNOLOGY SERVICES	<u>892,450</u>
REVENUES	<u>711,650</u>
APPROPRIATION - FUND BALANCE	180,800
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>892,450</u>

SECTION 31. That for the said fiscal year there is hereby appropriated out of the Property and Liability Self-Insurance Fund on an activity basis, the following:

PROPERTY AND LIABILITY SELF INSURANCE	<u>628,312</u>
REVENUES	<u>622,890</u>
APPROPRIATION - FUND BALANCE	5,422
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>628,312</u>

SECTION 32. That for the said fiscal year there is hereby appropriated out of the Retirement Insurance Benefit Fund on an activity basis, the following:

RETIREE INSURANCE BENEFITS	<u>2,278,752</u>
REVENUES	<u>2,365,240</u>

SECTION 33. That for the said fiscal year there is hereby appropriated out of the Brownfield Redevelopment Authority Fund on an activity basis, the following:

BROWNFIELD REDEVELOPMENT AUTHORITY	<u>3,610</u>
REVENUES	<u>9,760</u>

SECTION 34. That for the said fiscal year there is hereby appropriated out of the Downtown Development Authority Fund on an activity basis, the following:

DOWNTOWN DEVELOPMENT AUTHORITY	<u>763,872</u>
REVENUES	<u>525,680</u>
APPROPRIATION - FUND BALANCE	238,192

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

TOTAL REVENUES & APPROPRIATED FUND BALANCE	763,872
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SECTION 35. That for the said fiscal year there is hereby appropriated out of the Tax Increment Finance Authority Funds on an activity basis, the following:

TIFA DISTRICT II	10,658,316
REVENUES	6,694,517
APPROPRIATION - FUND BALANCE	3,963,799
TOTAL REVENUES & APPROPRIATED FUND BALANCE	10,658,316

SECTION 36. That for the said fiscal year there is hereby appropriated out of the 34th District Court on an activity basis, the following:

34th DISTRICT COURT	420,000
REVENUES	2,000
APPROPRIATION - FUND BALANCE	418,000
TOTAL REVENUES & APPROPRIATED FUND BALANCE	420,000

SECTION 37. That for the said fiscal year there is hereby appropriated the following Capital Budget expenditures:

CAPITAL BUDGET	10,558,465
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SECTION 38. That amounts budgeted for specific items or purposes and not required to be utilized for such items or purposes may be spent by the Mayor for other items or purposes within the same activity for which such allocations are made.

SECTION 39. Be it further resolved that the following millage rates as provided by charter or statute be assessed:

OPERATING MILLAGE	9.4063
P.A. 359 MILLAGE	0.0464
FIRE AND POLICE SERVICES MILLAGE	4.0000
LIBRARY MILLAGE	0.7000
SANITATION MILLAGE	1.5500

CITY OF ROMULUS

GENERAL APPROPRIATIONS ACT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROMULUS:

That for the expenditures of the **34th District Court** and its activities for the fiscal year beginning July 1, 2022 and ending June 30, 2023, the following amount is hereby appropriated.

OPERATING EXPENDITURES	\$3,511,600
-------------------------------	--------------------

CITY OF ROMULUS

GENERAL APPROPRIATIONS ACT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROMULUS:

That for the expenditures of the **34th District Court** and its activities for the fiscal year beginning July 1, 2022 and ending June 30, 2023, the following amount is hereby appropriated.

OPERATING EXPENDITURES	\$3,511,600
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City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **May 9, 2022**

Item No. A.

General Description: Approval of the Proposed 2022-2023 Fee Schedule

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Date: May 9, 2022

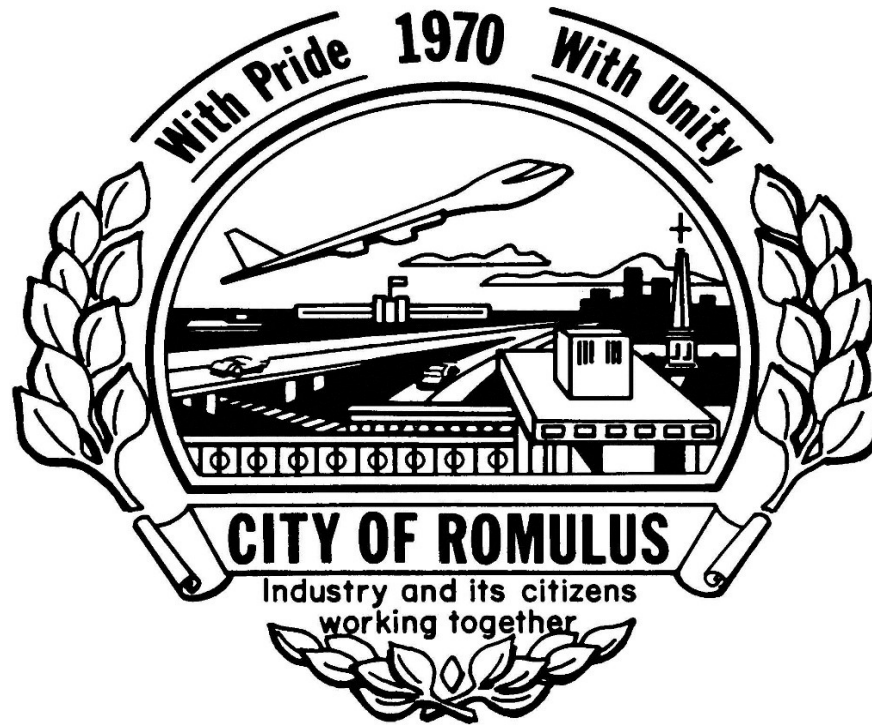
Re: Proposed FY 2022/23 City of Romulus Fee Schedule

It is requested that Council approve the 2022/2023 Fee Schedule for the City of Romulus to be effective July 1, 2022.

The FY 2022/23 Fee Schedule has been included with this agenda item.

CITY OF ROMULUS

MUNICIPAL FEE SCHEDULE



BUDGET YEAR 2022-2023

Resolution # _____ Date: _____

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CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: ANIMAL CONTROL

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021-2022 FEES	PROPOSED 2022 - 2023 FEES
CO 6-154	Impound		
	1st pick-up + \$10 per day	\$ 25.00	\$ 25.00
	2nd pick-up + \$15.00 per day	\$ 30.00	\$ 30.00
	3rd pick-up + \$ 20.00 per day	\$ 35.00	\$ 35.00
CO 6-64	Kennel Inspections - Percentage of pay - Lic Referrals		
	Private Kennels (Residential) 4-5 dogs - 4 months or older	\$ 50.00	\$ 50.00
	Commercial Kennels (6 dogs or more) Requires special land use approval (See Zoning Ordinance Sec 3.02)	\$ 100.00	\$ 100.00
	Euthanasia \$3.00 per lb. per animal (MEDICATION COSTS INCREASE)	\$2.00 / lb.	\$3.00 / lb
CO 6-154	Adoption \$25.00-Dogs / \$15.00 Cats (\$5 Cats / \$10 Dogs when the shelter reaches excessive levels.)		
CO 6-158(5)	Spayed/Neuter 25.00 deposit returned after surgery	\$ 25.00	\$ 25.00
	Leash 1.00	\$ 1.00	\$ 1.00
ANIMAL LICENSE			
CO 6-131	Residents:		
	Unsexed- 1 YR-License	\$ 3.00	\$ 3.00
	Unsexed- 2 YR-License	\$ 5.00	\$ 5.00
	Unsexed- 3 YR License	\$ 8.00	\$ 8.00
	Intact- 1YR License	\$ 7.00	\$ 7.00
	Intact-2 YR License	\$ 12.00	\$ 12.00
	Intact- 3YR License	\$ 15.00	\$ 15.00
CO 6-131	Senior Citizens:		
	Unsexed- 1 YR-License	\$ 1.50	\$ 1.50
	Unsexed- 2 YR-License	\$ 2.50	\$ 2.50
	Unsexed- 3 YR License	\$ 4.00	\$ 4.00
	Intact- 1YR License	\$ 3.50	\$ 3.50
	Intact-2YR License	\$ 6.00	\$ 6.00
	Intact-3YR License	\$ 7.50	\$ 7.50
CO 6-131	Late Fees:		
	Penalty after MARCH 1ST per dog	\$ 6.00	\$ 6.00

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: **ASSESSOR**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021-2022 FEES	PROPOSED 2022-2023 FEES
MCL 211.27b	Property Transfer Affidavit Late Fee per day/ up to \$200.00 /classified residential	\$ 5.00	\$ 5.00
MCL 211.27b	Property Transfer Affidavit Late Fee per day/ up to \$1,000.00 /classified commercial & industrial	\$ 20.00	\$ 20.00
	Database exports	charge based on FOIA	
CO 54-185	Application Fees - Land Division Combination Residential		
	1 Parcel Created	\$ 200.00	\$ 200.00
	2 Parcels Created	\$ 400.00	\$ 400.00
	3 Parcels Created	\$ 600.00	\$ 600.00
	4 Parcels created	\$ 800.00	\$ 800.00
	Each Additional Parcel	\$ 200.00	\$ 200.00
CO 54-185	Application Fees - Land Division Combination Non Residential		
	1 Parcel Created	\$ 225.00	\$ 225.00
	2 Parcels Created	\$ 450.00	\$ 450.00
	3 Parcels Created	\$ 675.00	\$ 675.00
	4 Parcels created	\$ 900.00	\$ 900.00
	Each Additional Parcel	\$ 225.00	\$ 225.00
MBC 501.2	New Address Assignment		
	* Michigan Building Code	\$ 25.00	\$ 25.00
CO 54-185	Condominium and Subdivison Mapping Fees - \$45.00/unit created	80.00/unit	\$45.00/unit

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: **BUILDING**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022-2023 FEES
Permit fee for work conducted at City owned properties may be waived by the Building Official			
Permit fee for gas fired generator may be waived by the Building Official upon doctor authorization for medical reason			
ZO 21.09	Building permit fee administrative on construction cost fee as follows:		
	Administrative Fee	\$ 50.00	\$ 50.00
	Each \$1,000 cost of improvement or fraction thereof	\$ 15.00	\$ 15.00
	Foundation Permit	\$ 135.00	\$ 135.00
Parking lots capped at \$200			
ZO 21.09	Fire Dept. Inspection Fee added to commercial/industrial permits when applicable as follows:		
CO 22-22	1.00 - 10,000 sq. ft.	See Fire Dept. Fee	\$ 160.00
	10,001 - 25,000 sq. ft.	See Fire Dept. Fee	\$ 185.00
		See Fire Dept. Fee	\$ 240.00
	100,001 - 125,000 sq. ft.	\$ 500.00	\$ 500.00
	125,001 - 150,000 sq. ft.	\$ 765.00	\$ 765.00
	151,001 - 175,000 sq. ft.	\$ 1,025.00	\$ 1,025.00
	175,001 - 200,000 sq. ft.	\$ 1,290.00	\$ 1,290.00
	Additional .01 for each square foot over 200,000 sq. ft.	\$ 0.01	\$ 0.01
	Non-Compliance Inspections – Any inspection after initial and one re-inspection		
	Non-Compliance Inspection during normal working hours – Hourly rate per person with one hour minimum	See Fire Dept. Fee Schedule	
	Non-Compliance Inspection during non-working hours – Hourly rate per person with one hour minimum	See Fire Dept. Fee Schedule	
ZO 21.09	City Certification inspections: City Cert fees include initial write up and final inspection		
	Residential (single-family, multiple-family, hotels, etc.)	\$ 210.00	\$ 210.00

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: **BUILDING**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022-2023 FEES
	Each additional unit	\$ 55.00	\$ 55.00
	Fire Dept.: includes all residential over 2 family-hotels, apartments, condo/Loft Developments etc.	\$95.00+ \$6.00 per room	\$95.00+ \$6.00 per room
	Commercial (includes Fire Dept. inspection fee of \$95.00)	\$ 430.00	\$ 430.00
	Industrial (includes Fire Dept. inspection fee of \$95.00)	\$ 500.00	\$ 500.00
	Fee if additional city certification inspection is required for Bldg, Elec, Mech & Plbg Inspection	\$ 50.00	\$ 50.00
	Letter to close & temporary certificate of occupancy processing fee	\$ 50.00	\$ 50.00
CO 28-86	License Referral Fee		\$ 300.00
ZO 21.09	Demolition:		
	Under 10,000 sq. ft. (Open Hole and Final Inspection)	\$ 105.00	\$ 105.00
	10,000 sq. ft. and over (Open Hole and Final Inspection)	\$ 165.00	\$ 165.00
	Additional Inspection Fee	\$ 50.00	\$ 50.00
	Mobile Home Trailer Set-Up	\$ 120.00	\$ 120.00
CO 48-10	Sign permit (Plan Review Fee Required):		
	Administrative Fee	\$ 50.00	\$ 50.00
	Permit fee	\$ 65.00	\$ 65.00
ZO 21.09	Swimming Pools:		
	Above Ground	Bldg Per Fee	Bldg Per Fee
	Below Ground (Bldg per fee)		Bldg Per Fee
ZO 21.09	Zoning Permits (fences; comm/ind sheds not exceeding 120 sq. ft.; residential. sheds not exceeding 200 sq. ft.; sidewalks and driveways; agricultural bldgs.; awnings/fixed canopies)	Bldg Per Fee	Bldg Per Fee
ZO 21.09 /	Plan Review Fee (new single-family residences, new/additions/ alterations of com/ind const, signs)	Fire plan review-	Fire plan review-

CO = Code of Ordinances
ZO = Zoning Ordinance

R = Resolution

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: BUILDING

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022-2023 FEES
CO 22-22	First 3,000,000 of construction cost x .0013, remainder of construction cost x .0005 (Minimum Plan Review Fee \$100.00); electrical, mechanical, plumbing & fire plan review fee: 25% of building plan review fee (minimum fee for trades is \$50.00) NOTE: Fire Department review fee to include residential over 2 family, hotels , apts., condo developments, etc.	25% of Bldg plan review	25% of Bldg plan review
ZO 21.09	Residential Site Grade Review Fee (see building permit guidelines for comm./Ind. fee)	\$ 135.00	\$ 135.00
CO 16-5	Soil Removing & Filling (Earth Moving):		
	First Acre	\$200.00	\$200.00
	Each Additional Acre	\$50.00	\$50.00
ZO 21.09	Inspection fee for moving of buildings:		
	Residential dwelling moved within the City (accessory building on same site included)	\$ 135.00	\$ 135.00
	Accessory building moved into the City	\$ 135.00	\$ 135.00
	Residential dwelling moved into the City (accessory building on same site included) + mileage per IRS Standard Mileage Rates	\$ 225.00	\$ 225.00
ZO 21.09	Recall/Reinspection Fee (administrative fee not required)	\$ 50.00	\$ 50.00
ZO 21.09	Permit Renewal (administrative fee not required)	\$ 50.00	\$ 50.00
ZO 21.09	Special Inspection i.e. home occupation, complaints, fire repair, etc.	\$ 75.00	\$ 75.00
ZO 21.09	Building Registration Fee	\$ 26.00	\$ 26.00
ZO 21.09	Refunds -City will retain administrative fee (permit fee refund only if inspection has not been made). Starting work prior to securing a permit will result in a double fee.		
CO Chap. VIII Art. VII, Div 2, Sec 8-221-	Vacant & Abandoned Structures (Adopted 6/5/17, Res. 17-174)		
	Abandoned Structure Registration fee	\$ 200.00	\$ 200.00
	Monthly Administrative fee	\$ 50.00	\$ 50.00

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: BUILDING

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022-2023 FEES
	Late fee	\$ 25.00	\$ 25.00
CO Chap VIII Article VIII Sec 8-238 - 8-249	Registration & Inspection of Rental Properties (adopted 11/6/2017, Res 17-385)		
	Registration fee	\$ 150.00	\$ 150.00
	Inspection fee (multi-family/apartments)	\$ 200.00	\$ 210.00
	Each additional unit fee (multi-family apartments)	\$ 50.00	\$ 50.00
ELECTRICAL PERMITS			
Permit fee for work conducted at City owned properties may be waived by the Building Official			
CO 8-62	Administrative Fee	\$ 50.00	\$ 50.00
CO 8-62	Circuits -120 volt (non-motorized)	\$ 6.00	\$ 10.00
	220 volt (electric stove, electric dryer, etc.)	\$ 15.00	\$ 20.00
CO 8-62	Connections (Above ground swimming pool, Air conditioner, Dishwasher, Furnace, Garbage Disposal, Exhaust Fan, Hood Fan, Pool/Hot Tub)	\$ 25.00	\$ 25.00
CO 8-62	Feeders/Conduit/Bus:		
	First 100 ft.	\$ 30.00	\$ 30.00
	Each additional 100 ft.	\$ 15.00	\$ 15.00
CO 8-62	Lighting Fixtures (each 25)	\$ 25.00	\$ 25.00
CO 8-62	Motors/Transformers:		
	1/4 hp, kw or kva to 10 - first unit	\$ 25.00	\$ 25.00
	Each additional unit	\$ 5.00	\$ 5.00
	11 to 30 hp - first unit	\$ 30.00	\$ 30.00
	Each additional unit	\$ 15.00	\$ 15.00

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: BUILDING

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022-2023 FEES
CO 8-62	30 to 50 hp - first unit	\$ 40.00	\$ 40.00
	Each additional unit	\$ 20.00	\$ 20.00
	Over 50 hp - first unit	\$ 60.00	\$ 60.00
	Each additional unit	\$ 25.00	\$ 25.00
	Outdoor meter cabinet	\$ 45.00	\$ 45.00
CO 8-62	Service/Sub-Panel (sub-service):		
	100 amp service/sub-panel	\$ 50.00	\$ 50.00
	101-400 amp service/sub-panel	\$ 75.00	\$ 75.00
	Over 400 amp service/sub-panel	\$ 125.00	\$ 125.00
CO 8-62	Sub-service to Accessory Building:		
	30-60 amp	\$ 60.00	\$ 60.00
	Over 60 amp	\$ 100.00	\$ 100.00
CO 8-62	Smoke Detectors:		
CO 22-22	First 5 units	\$ 30.00	\$ 30.00
	Each additional 4 units	\$ 5.00	\$ 5.00
	Sump Pump	\$ 25.00	\$ 25.00
CO 8-62	Signs:		
	Sign Circuit Tag Connection	\$ 40.00	\$ 40.00
	Each additional sign connection	\$ 10.00	\$ 10.00
CO 8-62	Inspection - Carnival/Circus	\$ 75.00	\$ 75.00

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: BUILDING

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022-2023 FEES
CO 8-62	Inspection - Generator (Permit fee may be waived by the Building Official upon doctor authorization for medical reason)	\$ 75.00	\$ 75.00
ZO 21.09	Inspection - Rough	\$ 45.00	\$ 45.00
	Special Inspection i.e. complaints, fire repair, etc.	\$ 75.00	\$ 75.00
	City Cert Repair Permit-minor repairs (administrative fee not required)	\$ 70.00	\$ 70.00
	Recall Fee/Reinspection Fee (administrative fee not required)	\$ 50.00	\$ 50.00
	Permit Renewal Fee (administrative fee not required)	\$ 50.00	\$ 50.00
	Electrical Registration Fee	\$ 26.00	\$ 26.00
	Refunds - City will retain administrative fee (permit fee refund only if inspection has not been made). Starting work prior to securing a permit shall result in a double fee		

Mechanical Permits

Permit fee for work conducted at City **owned properties** may be waived by the Building Official

ZO 21.09	Administrative Fee	\$ 50.00	\$ 50.00
ZO 21.09	Boiler:		
	First 200,000 BTU	\$ 75.00	\$ 75.00
	Each additional 100,000 BTU	\$ 15.00	\$ 15.00
ZO 21.09	Chimney, Chimney Liner, Fireplace Chimney, Wood Burning Stove	\$ 65.00	\$ 65.00
ZO 21.09	Conversion System: gas-oil, oil-gas		
	First 200,000 BTU	\$ 70.00	\$ 70.00
	Each additional 100,000 BTU	\$ 15.00	\$ 15.00
ZO 21.09	Ductwork, Sheet Metal Piping:		

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: BUILDING

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022-2023 FEES
	First 40 ft.	\$ 70.00	\$ 70.00
	Each additional 10 ft.	\$ 15.00	\$ 15.00
ZO 21.09	Fire Damper	\$ 35.00	\$ 35.00
ZO 21.09	Exhaust Hood	\$ 70.00	\$ 70.00
ZO 21.09	Grease Duct	\$ 70.00	\$ 70.00
ZO 21.09	Exhaust Fan - 1,000 cfm or less	\$ 35.00	\$ 35.00
	Over 1,000 cfm	\$ 85.00	\$ 85.00
ZO 21.09	Generator (gas fired) - Permit fee may be waived by the Building Official upon doctor authorization for medical reason	\$ 70.00	\$ 70.00
ZO 21.09	Gas Pressure Test:		
	Residential	\$ 60.00	\$ 60.00
	Commercial/Industrial	\$ 85.00	\$ 85.00
ZO 21.09	Hot Water and Steam Distribution:		
	0" to 2" - First 40'	\$ 61.00	\$ 61.00
	Each additional 10'	\$ 15.00	\$ 15.00
	Over 2 1/4" to 4" - First 40'	\$ 70.00	\$ 70.00
	Each additional 10'	\$ 15.00	\$ 15.00
	Over 4 1/4" and over - First 40'	\$ 105.00	\$ 105.00
	Each additional 10'	\$ 15.00	\$ 15.00
ZO 21.09	Humidifier	\$ 35.00	\$ 35.00
ZO 21.09	New Systems: Warm Air Furnace, Electric Unit Heater, Infrared, Temporary:		

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: BUILDING

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022-2023 FEES
	First 200,000 BTU	\$ 60.00	\$ 60.00
	Each additional 100,000 BTU	\$ 15.00	\$ 15.00
	Air Handler	\$ 45.00	\$ 45.00
ZO 21.09	Refrigeration Units - Self Contained System:		
	Evaporator Coil	\$ 35.00	\$ 35.00
	5 hp or less	\$ 70.00	\$ 70.00
	Over 5 hp to 50 hp	\$ 105.00	\$ 105.00
	Over 50 hp	\$ 165.00	\$ 165.00
	Spray Booth	\$ 70.00	\$ 70.00
	Water Heater (replacement only)	\$ 45.00	\$ 45.00
ZO 21.09	Inspection - Rough (more than one rough inspection)	\$ 45.00	\$ 45.00
ZO 21.09	Special Inspection i.e. complaints, fire repair, etc.	\$ 75.00	\$ 75.00
ZO 21.09	Recall Fee/Reinspection Fee (administrative fee not required)	\$ 50.00	\$ 50.00
ZO 21.09	Permit Renewal Fee (administrative fee not required)	\$ 50.00	\$ 50.00
MCL 338.983	Mechanical Registration Fee	\$ 15.00	\$ 15.00
	Refunds - City will retain administrative fee (permit fee refund only if inspection has not been made). Starting work prior to securing a permit will result in a double fee		

PLUMBING PERMIT

Permit fee for work conducted at City owned properties may be waived by the Building Official

ZO 21.09	Administrative Fee	\$ 50.00	\$ 50.00
ZO 21.09	Air Admittance Valves	\$ 15.00	\$ 15.00
ZO 21.09	Air Conditioning Units	\$ 15.00	\$ 15.00

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: BUILDING

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022-2023 FEES
ZO 21.09	Back Flow Preventers (all types)	\$ 15.00	\$ 15.00
ZO 21.09	Administrative Drain Tile (inside drains)	\$ 15.00	\$ 15.00
ZO 21.09	Bathtub/Shower Liners (all)	\$ 15.00	\$ 15.00
ZO 21.09	Building Sewer to Drain Connections (each)	\$ 15.00	\$ 15.00
ZO 21.09	Catch Basins	\$ 15.00	\$ 15.00
ZO 21.09	Dishwashing Machine	\$ 15.00	\$ 15.00
ZO 21.09	Drain Tile (new construction)	\$ 15.00	\$ 15.00
ZO 21.09	Drain Tile (subsoil, inside drains, with or without sump pump) existing structures		\$ 90.00
ZO 21.09	Drinking Fountains	\$ 15.00	\$ 15.00
ZO 21.09	Floor drains (each)	\$ 15.00	\$ 15.00
ZO 21.09	Fountain (other)	\$ 15.00	\$ 15.00
ZO 21.09	Garbage Disposal	\$ 15.00	\$ 15.00
ZO 21.09	Hose Bibbs	\$ 15.00	\$ 15.00
ZO 21.09	Humidifiers	\$ 15.00	\$ 15.00
ZO 21.09	Ice Makers	\$ 15.00	\$ 15.00
ZO 21.09	Laundry Trays	\$ 15.00	\$ 15.00
ZO 21.09	Lavatories	\$ 15.00	\$ 15.00
ZO 21.09	Pump or Water Lift	\$ 15.00	\$ 15.00
ZO 21.09	Shower Traps	\$ 15.00	\$ 15.00
ZO 21.09	Sinks (any description)	\$ 15.00	\$ 15.00
ZO 21.09	Stacks (new & alterations)	\$ 15.00	\$ 15.00
ZO 21.09	Stand Pipes	\$ 15.00	\$ 15.00
ZO 21.09	Sump Pump (new construction)	\$ 15.00	\$ 15.00

CO = Code of Ordinances
ZO = Zoning Ordinance

R = Resolution

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: BUILDING

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022-2023 FEES
ZO 21.09	Trap Primers	\$ 15.00	\$ 15.00
ZO 21.09	Urinals	\$ 15.00	\$ 15.00
ZO 21.09	Washing Machines	\$ 15.00	\$ 15.00
ZO 21.09	Water Closets	\$ 15.00	\$ 15.00
ZO 21.09	Water Heaters	\$ 45.00	\$ 45.00
ZO 21.09	Water Treatment Devices	\$ 15.00	\$ 15.00
ZO 21.09	Other Fixtures Not Listed	\$ 15.00	\$ 15.00
ZO 21.09	Water Distribution:		
	3/4" Service	\$ 15.00	\$ 15.00
	1" Service	\$ 25.00	\$ 25.00
	1 1/4" Service	\$ 30.00	\$ 30.00
	1 1/2" Service	\$ 40.00	\$ 40.00
	2" Service	\$ 60.00	\$ 60.00
	3" Service	\$ 90.00	\$ 90.00
	4" Service	\$ 120.00	\$ 120.00
	Over 4" Service	\$ 145.00	\$ 145.00
ZO 21.09	Inspection - Rough (more than one rough inspection)	\$ 45.00	\$ 45.00
ZO 21.09	Inspection - Underground	\$ 45.00	\$ 45.00
ZO 21.09	Permit Renewal Fee	\$ 50.00	\$ 50.00
ZO 21.09	Recall/Reinspection Fee (administrative fee not required)	\$ 50.00	\$ 50.00
ZO 21.09	Special Inspection i.e. complaints, fire repair, etc.	\$ 75.00	\$ 75.00
ZO 21.09	Commercial Automatic Washing Machines:		
	First Unit	\$ 50.00	\$ 50.00

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: **BUILDING**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022-2023 FEES
	Each additional unit	\$ 15.00	\$ 15.00
MCL 338.3551	Plumbing Registration Fee	\$ 15.00	\$ 15.00
	Refunds - City will retain administrative fee (permit fee refund only if inspection has not been made). Starting work prior to securing a permit will result in a double fee		

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: CLERK

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 Fees	PROPOSED 2022 - 2023 FEES
	Copy charges (Per Page / Sheet)		
	Black & White / Color		
	8 1/2 x 11 letter size (Double-sided)	\$ 0.10	\$ 0.10
	8 1/2 x 13 legal size		
	11 x 17 ledger size		
	Blue prints / Site Plans (24x36) per page (black and white)	\$ 5.00	\$ 5.00
	Color Photograph / Map		
	8 1/2 x 11 per size	\$ 0.10	\$ 0.10
	11 x 17	\$ 0.25	\$ 0.25
	Blue prints / Site Plan (24x36) per page (Color)	\$ 7.00	\$ 7.00
Resolution	FOIA - Copy charges + Empl hourly rate as mandated by State FOIA policy law.		
	City Charter (per booklet)	\$ 10.00	\$ 10.00
Resolution	Notary Public Service - Signature & Seal (per document)		
	Resident	\$ 5.00	\$ 5.00
	Non-Resident	\$ 10.00	\$ 10.00
	Tax Abatement		
	To Establish District	\$ 500.00	\$ 500.00
	Tax Abatement Admin and Processing Fee - (Publishing in Newspaper; Public Hearing; Notices to property owners in district, State, County, Schools, e.g.)	\$ 1,000.00	\$ 1,000.00
CO 52-1	Street and Alley Vacations - Administrative fee	\$ 200.00	\$ 200.00
CO 30-69	Liquor Licence - On-Premise New License Fee (Non-refundable application fee for each type of new <u>on-premise</u> licens	\$ 500.00	\$ 500.00
	Class C (Beer, Wine, Sprits)		
	Class A Hotel (Beer, Wine)		

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: CLERK

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 Fees	PROPOSED 2022 - 2023 FEES
	Class B Hotel (Beer, Wine, Spirits)		
	Tavern License (Beer, Wine)		
	Club License (Beer, Wine Spirits)		
	Resort License (Beer, Wine, Spirits)		
	Airline License (Beer, Wine, Spirits)		
CO 30-69	Transfer of each on-premise license	\$ 200.00	\$ 200.00
CO 30-69	Off-Premise License Fee (Non-refundable application fee for each type of new <u>off-premise</u> license)	\$ 250.00	\$ 250.00
	Specially Designated Merchants (SDM), (Beer, Wine)		
	Specially Designated Distributor (SDD) (Spirits)		
CO 30-69	Transfer of each off-premise license	\$ 150.00	\$ 150.00
	Stockholder Fee - (Addition or Deletion)	\$ 100.00	\$ 100.00
	Each existing liquor licensee who applies to add, or add and drop a stockholder resulting in investigation by Romulus Police Dept. in accordance with the requirements of the Michigan Liquor Control Commission shall pay a non-refundable fee of \$100 for each person who must be investigated.		
Business License / Registration			
CO 30-69	New Business Registration /Application	\$ 150.00	\$ 150.00
CO 30-69	Renewals / General Business Registration	\$ 75.00	\$ 75.00
	Apartments/Stores/Gas Stations/Restaurants/Manufacturing/Industrial/Warehousing/Hotels/Car Sales/Rentals		
	Trucking/Cell Towers/Billboards/Bars/Auto Sales, Service & Repair/Financial Institutions, Flea Markets/etc		
	Animal Shelters (See Kennel)		
CO 58-324	Auto Dismantling / Wrecking	\$ 75.00	\$ 75.00
	Used Auto Parts Dealer (Bond - \$5,000.00)		
	Vehicle Dismantling Wrecking Yard (Bond - \$10,000.00)		
CO 4-171	Dancers and Entertainers Initial Registration (fee includes background check costs)	\$ 250.00	\$ 250.00
	Administration \$115 + Notary Fee \$5 = \$120.00		
	Ordinance - Application Fee \$50, Fingerprint \$70, Background Check \$10 = \$130.00		

CO = Code of Ordinances

R = Resolution

ZO = Zoning Ordinance

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: CLERK

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 Fees	PROPOSED 2022 - 2023 FEES
	** 2nd Registration Location \$75 Registration at Clerk's Office	\$ 75.00	\$ 75.00
CO 22-134	Fireworks Sales - License (Adminstrtive Review Committee (ARC) review approval required)	\$ 500.00	\$ 500.00
	A permittee shall furnish a bond or display liability insurance in an amount of not less than \$2,000,000.00		
CO 46-116	Garage / Yard Sale Permit (3 days - limited to 3 times per year)	\$ 5.00	\$ 5.00
CO 6-27 ZO 11.15 (d)	Kennel License - Commercial (Business License Registration required) - All kennels, stables and pet shops shall comply with the minimum standards set forth by the zoning ordinances of the city.	\$ 25.00	\$ 25.00
	Monthly	\$ 25.00	\$ 25.00
	Replacement Peddlers/Solicitors License (lost, soiled or destroyed)	\$ 5.00	\$ 5.00
	Surety Bond	\$ 1,000.00	\$ 1,000.00
CO 46-179	Peddlers and Solicitors (Licenses may be issued for not to exceed three (3) months in any 12 month period.)		
	Each Additional Peddler		\$ 10.00
	Weekly		\$ 15.00
	Monthly		\$ 25.00
	Replacement Peddlers/Solicitors License (lost, soiled or destroyed)		\$ 5.00
	Surety Bond		\$ 1,000.00
CO 16-5	Soil Removal & Filling Removed - transferred to Building Dept fee schedule		
	First Acre	\$ 200.00	\$ 200.00
	Each Additional Acre	\$ 50.00	\$ 50.00
	Temporary Use Permit (Adminstrtive Review Committee (ARC) review approval required)	\$ 75.00	\$ 75.00
	Late Fees on Business Registration & Renewals:		
	(Payment 30 days past due - Past-due notice mailed to business owner)		
	(Payment 60 days past due - \$35.00 late fee applied to balance due)	\$ 35.00	\$ 35.00
	(Payment 90 days past due - \$45.00 late fee applied to balance due)	\$ 45.00	\$ 45.00
R 21-087	Honorary Street Sign Application Fee (Only 5 per year on a first come-first served basis)		\$ 25.00
CO 52-85	Special Event/Block Party Application & Permit		\$ 25.00
ELECTION			

CO = Code of Ordinances

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CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: CLERK

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 Fees	PROPOSED 2022 - 2023 FEES
	Registered Voter List (Per page)	\$ 0.10	\$ 0.10
	Voter List by Precinct / Election Year	\$ 0.10	\$ 0.10
	Absent Voter List	\$ 0.10	\$ 0.10
	Labels (per sheet)	\$ 0.28	\$ 0.28
	Precinct Map (24' x 36')		
	Black/White w/ Street Index	\$ 5.00	\$ 5.00
	Color w/ with Street Index	\$ 10.00	\$ 10.00
	USB	\$ 5.00	\$ 5.00
	Email	\$ -	\$ -
CEMETERY			
CO 2-418	Plot Price		
	Single - Resident	\$ 500.00	\$ 500.00
	Single - Non-Resident	\$ 1,000.00	\$ 1,000.00
CO 2-418	Interment - Opening & Closing - (No Interments on Sundays or Holidays)		
	Weekdays - before 3pm	\$ 850.00	\$ 850.00
	Weekdays - after 3pm	\$ 1,050.00	\$ 1,050.00
	Saturdays	\$ 1,050.00	\$ 1,050.00
CO 2-418	Babies - Interment		
	Weekdays - before 3pm	\$ 500.00	\$ 500.00
	Weekdays - after 3pm	\$ 700.00	\$ 700.00
	Saturdays	\$ 700.00	\$ 700.00
CO 2-418	Cremations - Interment		
	Weekdays - before 3pm	\$ 250.00	\$ 250.00
	Weekdays - after 3pm	\$ 500.00	\$ 500.00
	Saturdays	\$ 500.00	\$ 500.00

CITY OF ROMULUS

PROPOSED 2022 - 2023 FEE SCHEDULE

Department: DEPARTMENT OF PUBLIC WORKS

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022	PROPOSED 2022 - 2023
CO 62-399	Inspections Escrows		
	15% of the construction cost of a site development		
CO 62-361	Water and Sewer Charges - Taps and Inspections		
	1" Water Tap	\$ 3,625.00	\$ 4,274.00
	1 1/2' Water Tap		\$ 4,360.00
	2' Water Tap		\$ 5,520.00
	1" Sewer Tap	\$ 2,885.00	\$ 2,885.00
	1 1/2' Sewer Tap		\$ 4,355.00
	2' Sewer Tap		\$ 6,465.00
	Domestic Water Line Repair Inspection	\$ 235.00	\$ 235.00
	Domestic Water Line Repair Inspection carry over overtime after 4:00 pm and on weekends	\$ 235.00	\$ 235.00
	Domestic Sewer Line Repair Inspection	\$ 235.00	\$ 235.00
	Domestic Sewer Line Repair Inspection carry over overtime after 4:00 pm and on weekends		\$ 235.00
	Driveway Approach and Sidewalk Inspections		
CO 52-20	Residential	\$ 50.00	\$ 50.00
	Re-inspection fee (Remove - Added below)	\$ 50.00	\$ 50.00
CO 52-20	Commercial	\$ 100.00	\$ 100.00
	Re-inspection fee	\$ 50.00	\$ 50.00
CO 62-361	Hydrant Meter/deposit plus charge for water used	\$ 1,900.00	\$ 2,500.00
	Special Haul Permit		
	Per move	\$ 35.00	\$ 35.00
	Semi-annual	\$ 250.00	\$ 250.00
	Yearly	\$ 450.00	\$ 450.00
	Sump Line Inspection + admin fee (\$35.00)		\$ 235.00
	Right-of-way Inspection for sump line		\$ 50.00
	Cemetery - Temporary Grave Marker		
	First Marker	Complimentary	Complimentary
	Replacement Markers - per marker	\$ 50.00	\$ 50.00

CITY OF ROMULUS

PROPOSED 2022 - 2023 FEE SCHEDULE

	Dump Permit - (Effective 3 years (7/1/15 - 6/30/18) @ \$.09 materials + \$4.57 labor = \$15) RFP 14/15-20 Solid Waste Contract - Waste Management 7/1/15 - 6/30/25 Residential Dumping Permit Fees. Up for evaluation in 2018. (Adopted 6-26-17, Resolution #17-210) these dates need changed based on file information	\$ 18.00	\$ 18.00
	Hydrant Flow Test	\$ 125.00	\$ 125.00
Department: DEPARTMENT OF PUBLIC WORKS			
Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022 - 2023 FEES
	Fire Suppression System Test Flush - cost to be determined at time of flush based on estimated water use.		
	Review Fees and Inspection Fees for residential construction		
	Plot Plan Review	\$ 50.00	\$ 50.00
	Final Grade Inspection	\$ 50.00	\$ 50.00
	Recall/Reinspection Fee (for anything)	\$ 50.00	\$ 50.00
ADMIN FEE			
	Total DPW Admin Fees	\$ 50.00	\$ 50.00

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: FINANCE

[illegible]

CO = Code of Ordinances
ZO = Zoning Ordinance

R = Resolution

CITY OF ROMULUS
PROPOSED 2022-2023 FEE SCHEDULE

Department: MAYOR

[illegible]

CO = Code of Ordinances
ZO = Zoning Ordinance

R = Resolution

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: **FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022 - 2023 FEES
BUILDING			
When work for which a permit is required is commenced prior to the obtaining of a permit, the permit applicant will be required to pay \$100 plus a double permit fee. The double fee requirements shall be applicable to all permits of the department as noted herein.			
CO 22-22 ZO 21.09	BUILDING PLAN REVIEW	25% of Plan Review fees collected by the Building Dept. for commercial and industrial projects when Fire Dept. is required to perform a plan review.	25% of Plan Review fees collected by the Building Dept. for commercial and industrial projects when Fire Dept. is required to perform a plan review.
	Includes all residential over 2 family - Hotels, Apartments, Condo / Loft Developments, etc.		
	New Building Plan Review - Initial		
	Plan Review - Addition / Remodel		
	Plan Review - Rack / Storage		
CO 22-22 ZO 21.09	BUILDING PERMITS COMMERCIAL AND INDUSTRIAL		
	Permit includes initial inspection & one re-inspection		
	Fees are calculated by square foot and collected by the Building Department with building permit		
	1 - 10,000	\$ 160.00	\$ 160.00
	10,001 - 25,000	\$ 185.00	\$ 185.00
	25,001 - 100,000	\$ 240.00	\$ 240.00
	100,001 - 125,000	\$ 500.00	\$ 500.00
	125,001 - 150,000	\$ 765.00	\$ 765.00
	151,000 - 175,000	\$ 1,025.00	\$ 1,025.00
	175,001 - 200,000	\$ 1,290.00	\$ 1,290.00
	Additional .01 for each square foot over 100,000	\$ 0.01	\$ 0.01
	Non-Compliance Inspections - Any inspection after initial and first re-inspection		
	Non-Compliance Inspection during normal working hours - Hourly rate per person with one hour minimum	\$ 105.00	\$ 105.00
	Non-Compliance Inspection during non-working hours - Hourly rate per person with one hour minimum	\$ 160.00	\$ 160.00

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: **FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022 - 2023 FEES
ZO 21.09	CITY CERT INSPECTION INITIAL		
	Permit includes initial inspection & one re-inspection	\$ 95.00	\$ 95.00
	Non-Compliance Inspections - Any inspection after initial and first re-inspection		
	Non-Compliance Inspection during normal working hours - Hourly rate per person with one hour minimum	\$ 105.00	\$ 105.00
	Non-Compliance Inspection during non-working hours - Hourly rate per person with one hour minimum	\$ 160.00	\$ 160.00
	Includes all residential over 2 family - Hotels, Apartments, Condo / Loft Developments, etc.	Base + \$6.00 per room	Base + \$6.00 per room
CO 22-22	FIRE SUPPRESSION PERMIT		
	Some plan reviews will require third party review at the Fire Departments discretion. The Contractor will be responsible for these fees along with the Fire Department's Test Fees, and administration fee of 10% of department cost. The Contractor will be provided with a rough estimate and will be required to sign off on the estimate prior to the plans being sent out for review.		
	Administrative Fee	\$ 50.00	\$ 50.00
	Review Sprinkler System New / Addition / Replacement - Per System - Base Fee	\$ 135.00	\$ 135.00
	Plus Each Head	\$ 2.00	\$ 2.00
	Plus Fire Pump	\$ 265.00	\$ 265.00
	Plus Each Hose Connection	\$ 15.00	\$ 15.00
	Plus Any Additional / Other System / Equipment	\$ 95.00	\$ 95.00
	Review Spray booth Plan	\$ 105.00	\$ 105.00
	Review UL 300 Hood Suppression	\$ 105.00	\$ 105.00
	Review Standpipe System	\$ 135.00	\$ 135.00
CO 22-22	TESTING / INSPECTION SPRINKLER HYDRO-TEST PER SYSTEM	\$ 160.00	\$ 160.00

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: **FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022 - 2023 FEES
	Hourly Rate for Chief Code Official Applicable for Inspection / Testing of extra large, Special Hazard or Specialty Systems requiring extended on-site time will be billed per hour.	\$ 105.00	\$ 105.00
	UL 300 Puff Test	\$ 105.00	\$ 105.00
	Rough Pipe Inspection Only	\$ 105.00	\$ 105.00
	Spray booth Acceptance Test	\$ 105.00	\$ 105.00
	Visual Inspection Only	\$ 105.00	\$ 105.00
	Non-Compliance Inspections - Any inspection after initial and first re-inspection		
	Non-Compliance Inspection during normal working hours - Hourly rate per person with one hour minimum	\$ 105.00	\$ 105.00
CO 22-22	Non-Compliance Inspection during non-working hours - Hourly rate per person with one hour minimum	\$ 160.00	\$ 160.00
	Mechanical or Specialty License Fire Suppression Contractor Registration Fee	\$ 15.00	\$ 15.00
	FIRE ALARM PERMIT		
	Some plan reviews will require third party at the Fire Departments discretion. The Contractor will be responsible for these fees along with the Fire Department's Test Fees, and administration fee of 10% of department cost. The Contractor will be provided with a rough estimate and will be required to sign off on the estimate prior to the plans being sent out for review.		
	Review		
	Administrative Fee	\$ 50.00	\$ 50.00
	Base Fee	\$ 105.00	\$ 105.00
	Alarm Control Panel	\$ 95.00	\$ 95.00
	Central Station Connection	\$ 50.00	\$ 50.00
	First Initiating Device	\$ 27.00	\$ 27.00
	Each Additional Device	\$ 15.00	\$ 15.00

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: **FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022 - 2023 FEES
	First Auxiliary Control Device	\$ 27.00	\$ 27.00
	Each Additional Device	\$ 15.00	\$ 15.00
	First Audio-Visual Device	\$ 27.00	\$ 27.00
	Each Additional Device	\$ 15.00	\$ 15.00
	First Communication Device	\$ 27.00	\$ 27.00
	Each Additional Device	\$ 15.00	\$ 15.00
	Other System / Equipment	\$ 95.00	\$ 95.00
	Inspection / Test - Fee includes initial inspection and one re-inspection		
	Per System Inspection / Test - Small	\$ 160.00	\$ 160.00
	Per System Inspection / Test - Medium	\$ 290.00	\$ 290.00
	Per System Inspection / Test - Large	\$ 550.00	\$ 550.00
	Per System Inspection / Test - Extra Large	\$ 1,250.00	\$ 1,250.00
	Non-Compliance Inspection / Test - Any inspection / test after initial and first re-inspection / test		
CO 22-22	Non-Compliance Inspection / test - normal working hours - Hourly rate per person with one hour minimum	\$ 105.00	\$ 105.00
	Non-Compliance Inspection / test - non-working hours - Hourly rate per person with one hour minimum	\$ 160.00	\$ 160.00
	Electrical or Specialty License Fire Alarm Registration Fee	\$ 26.00	\$ 26.00
	ABOVE GROUND STORAGE TANK PERMIT - INCLUDES INSPECTION		
CO 22-22	Above Ground Storage Tank - Fuel < 1,100 gallons	\$ 105.00	\$ 105.00
CO 22-22	Above Ground Storage Tank - Waste Oil Any Size	\$ 105.00	\$ 105.00
	GENERATOR INSTALLATION PERMIT - INCLUDES INSPECTION	\$ 105.00	\$ 105.00
	FIRST RESPONDER RADIO COMMUNICATION SYSTEM PERMIT		
	Review - Base Fee - Includes two hour review time	\$ 210.00	\$ 210.00

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: **FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022 - 2023 FEES
CO 22-22	Review - Additional hours over the two hours included in the base fee billed per hour	\$ 105.00	\$ 105.00
	Inspection Fee - Based on estimate of time submitted by installer or Chief bill per hour with a one hour	\$ 105.00	\$ 105.00
CO 22-22	AGRICULTURAL / RECREATIONAL BURN PERMIT		
	Agricultural Burn Permit - Includes on-site visual of planned burn	\$ 55.00	\$ 55.00
	TEMPORARY FIRE LANE PARKING PERMIT		
	Special Consideration Parking Permit - Includes on site evaluation of requested permit.	\$ 27.00	\$ 27.00
	EXPIRED PERMIT RENEWAL	\$ 50.00	\$ 50.00
	FOOD TRUCK / MOBILE FOOD TRAILER PERMIT	\$ 100.00	\$ 100.00
	ALTERNATIVE MATERIALS & METHODS REQUEST - Hourly rate per person with one hour minimum	\$ 100.00	\$ 100.00
FIRE DEPARTMENT SAFETY AND PREVENTION			
ZO 21.09 CO 22-22	BUSINESS PERIODIC FIRE SAFETY INSPECTIONS		
	Periodic Fire Safety Inspection includes initial inspection & one re-inspection		
	Small Retail / Auto Parts / Convenience Store / Small Office	\$ 35.00	\$ 35.00
	Medium / Large Retail / Grocery / General Business	\$ 63.00	\$ 63.00
	Gas Stations / Parking Lots	\$ 50.00	\$ 50.00
	Truck Stops	\$ 63.00	\$ 63.00
	Restaurant / Bar / Banquet Facility	\$ 55.00	\$ 55.00
	Warehouse / Manufacturing / Freight Forwarding - Up to 11,000 square feet	\$ 80.00	\$ 80.00
	Additional Charge up to 50,000 square feet	\$ 40.00	\$ 40.00
	Additional Charge over 50,000 square feet	\$ 95.00	\$ 95.00
	Plus High Hazard Facility Fee	\$ 160.00	\$ 160.00
	Hotel Inspections		

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: **FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022 - 2023 FEES
	Less than 150 rooms	\$ 160.00	\$ 160.00
	151 - 250 rooms	\$ 220.00	\$ 220.00
	251 + rooms	\$ 350.00	\$ 350.00
	Apartment / Housing Per Building with Common Area, Fee Per Building	\$ 35.00	\$ 35.00
	Third Party Inspection Deficiency Reporting		
	Inspection for non-compliance of fire alarm system after written notification	\$ 80.00	\$ 80.00
	Inspection for non-compliance of fire suppression system after written notification	\$ 80.00	\$ 80.00
	Non-Compliance Inspections - Any inspection after initial and one re-inspection		
	First Non-Compliance Inspection	\$ 25.00	\$ 25.00
	Second Non-Compliance Inspection	\$ 50.00	\$ 50.00
	Third Non-Compliance Inspection	\$ 75.00	\$ 75.00
	Every Additional Non-Compliance Inspection after Third Non-Compliance Inspection	\$ 100.00	\$ 100.00
	OTHER FIRE PREVENTION CHARGES		
	Occupancy Loads Calculated	\$ 105.00	\$ 105.00
	Special Inspection Request		
	Inspection during normal working hours - Hourly rate per person with one hour minimum	\$ 105.00	\$ 105.00
	Inspection during non-working hours - Hourly rate per person with one hour minimum	\$ 160.00	\$ 160.00
	Carnival / Fair Inspection Per Hour	\$ 105.00	\$ 105.00
	Fireworks Inspections	STATE FUNDED	STATE FUNDED
	Storage of Seized Fireworks and Disposal	Costs + 10% Administrative	Costs + 10% Administrative
	Fire Watch Services	Costs + 10% Administrative	Costs + 10% Administrative
CO 36-30	NUISANCE ALARMS (Per Calendar Year January 1st through December 31st.)		

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: **FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022 - 2023 FEES
	Administrative Fee Per Transaction	\$ 10.00	\$ 10.00
	First Alarm	Warning Letter	Warning Letter
	Second Alarm	\$ 100.00	\$ 100.00
	Third Alarm	\$ 200.00	\$ 200.00
	Fourth Alarm	\$ 200.00	\$ 200.00
	Fifth and Subsequent	\$ 400.00	\$ 400.00
EMS TRAINING SERVICES			
	Adult Basic First Aid / AED / CPR Class (Per Students / Includes Materials)	\$ 75.00	\$ 75.00
	Add Child / Infant BLS / First Aid (Per Student)	\$ 50.00	\$ 50.00
	Recertification (Per Student)	\$ 50.00	\$ 50.00
FIRE/INCIDENT REPORTS			
	Regular Mail USPS	\$ 10.00	\$ 10.00
	E-Mail Convenience Fee	\$ 3.00	\$ 3.00
	Fax Convenience Fee	\$ 5.00	\$ 5.00
	EMS Report	\$ 20.00	\$ 20.00
	Fire Report	\$ 15.00	\$ 15.00
COST RECOVERY FOR EMERGENCY SERVICES			
CO 22-212	MOTOR VEHICLE		
	Level I Response	\$ 500.00	\$ 500.00
	Minor accident response required engine response - minimal involvement clearing of road hazards, less than 60 min. of time.		

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: **FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022 - 2023 FEES
	Level II Response - Moderate - Multiple Vehicle Response	\$ 750.00	\$ 750.00
	Moderate accident response clean up of spills, debris, extrication 60 min. of time or less.		
	Level III Response - Billed minimum of 2 hours, based on vehicles and personnel on scene		
	Major accident response greater than 60 min. of time, extrication, hazardous materials, extended operations, and vehicle fire.	Cost + 10%	Cost + 10%
CO 22-212	COST RECOVERY - EQUIPMENT		
	Fire Department Engine - Per Hour	\$ 315.00	\$ 315.00
	Fire Department Ladder/Platform Aerial - Per Hour	\$ 630.00	\$ 630.00
	Special Device (Other)i.e. Crash Truck, Foam Device - Per Hour	\$ 630.00	\$ 630.00
	Emergency Response Truck #1 - Per Hour	\$ 315.00	\$ 315.00
	Emergency Response Truck #2 w/Decon - Per Hour	\$ 315.00	\$ 315.00
	Arson Task Force Truck - Per Hour	\$ 210.00	\$ 210.00
	Dive Team Truck - Per Hour	\$ 210.00	\$ 210.00
	Mutual Aid Trailer - Per Hour	\$ 105.00	\$ 105.00
	Command Vehicle - Per Hour	\$ 105.00	\$ 105.00
	First Responder Rescue Vehicle - Per Hour	\$ 160.00	\$ 160.00
	Ambulance Advance Life Support (ALS) Emergency	\$ 750.00	\$ 750.00
	Ambulance Advance Life Support (ALS) Non Emergency	\$ 500.00	\$ 500.00
	Ambulance Advance Life Support II (ALS)	\$ 1,050.00	\$ 1,050.00
	Ambulance Basic Life Support Emergency (BLS) Emergency	\$ 600.00	\$ 600.00
	Ambulance Basic Life Support Emergency (BLS) Non Emergency	\$ 450.00	\$ 450.00

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: **FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022 - 2023 FEES
	Mileage	\$ 16.50	\$ 16.50
	Oxygen	\$ 50.00	\$ 50.00
	Oxygen CPAP	\$ 70.00	\$ 70.00
	Combitube	\$ 70.00	\$ 70.00
	Defibrillator	\$ 70.00	\$ 70.00
	Treat/No Transport	\$ 475.00	\$ 475.00
	Wait Time/per hour	\$ 65.00	\$ 65.00
	Police Car - Per Hour	\$ 105.00	\$ 105.00
	Utility Vehicle - Per Hour	\$ 105.00	\$ 105.00
	Utility Vehicle Staged - Per Hour	\$ 50.00	\$ 50.00
	Heavy Equipment/Rented	Cost + 10%	Cost + 10%
	City Owned Equipment - Per MDOT ACT 51 Schedule C Report 375 Rates	MDOT 375 Rates	MDOT 375 Rates
	Specialty Equipment - Per Hour	\$ 50.00	\$ 50.00
	City owned/Rented Warming/Cooling Shelters	Cost + 10%	Cost + 10%
	Miscellaneous Receipts for Supplies	Cost + 10%	Cost + 10%
	Extrication	\$ 500.00	\$ 500.00
	Extrication - 1/4 hour	\$ 125.00	\$ 125.00
	NSF Fee	\$ 40.00	\$ 40.00
	COST RECOVERY - PERSONNEL		
	Fire Fighters - Per Hour	\$ 50.00	\$ 50.00
	Police Officers - Per Hour	\$ 50.00	\$ 50.00
	Incident Commander Fire or Police - Per Hour	\$ 100.00	\$ 100.00

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: **FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022 - 2023 FEES
	Command Officers - Per Hour	\$ 60.00	\$ 60.00
	Technician Trained Personnel - Per Hour	\$ 80.00	\$ 80.00
	Specialist Trained Personnel - Per Hour	\$ 80.00	\$ 80.00
	Miscellaneous Personnel (Other)	Cost + 10%	Cost + 10%
	Outside contractors-Personnel/Equipment Disposal (Towing, Hazardous Material Cleanup, Etc)	Cost + 10%	Cost + 10%
OTHER REIMBURSEABLE EXPENSES			
	MATERIALS COSTS		
	Absorbent materials	\$ 50.00	\$ 50.00
	Firefighting Foam (5 gallon pail)	\$ 110.00	\$ 110.00
	Tape-Caution/Barrier (roll)	\$ 45.00	\$ 45.00
	Flares (box)	\$ 60.00	\$ 60.00
	Plug & Patch (epoxy & acc.)	\$ 25.00	\$ 25.00
	Tarp (ea)	\$ 54.00	\$ 54.00
	Other Expendable materials/equipment billed at costs +10%	Cost + 10%	Cost + 10%
	Miscellaneous Receipts for Supplies	Cost + 10%	Cost + 10%
	REPAIR/DAMAGED EQUIPMENT		
	Damage Requiring Repair/Replacement of Eqpt.	Replacement Cost	Replacement Cost
	(Personal Protective Equipment, Electronic/Communication Equipment)	Replacement Cost	Replacement Cost
	ADMINISTRATIVE FEE (10% admin fee will be added to total invoice)	10%	10%
	To cover costs associated with billing, ordering, restoring, restocking and other activities not listed		
REGIONAL (USAR) URBAN SEARCH AND RESCUE TEAM			

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: **FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022 - 2023 FEES
	Vehicles		
	Support Level I Vehicle (main vehicle used for equipment) per incident up to 24 hour period	\$ 1,000.00	\$ 1,000.00
	Support Level II Vehicle (secondary vehicle-some equipment used) per incident up to 24 hour period	\$ 500.00	\$ 500.00
	Support Level III Vehicle (vehicle that used minimal equipment) per incident up to 24 hour period	\$ 250.00	\$ 250.00
	Incidents where the above vehicle(s) remain on the scene for over a 24 period will be invoiced as a subsequent operational period		
	Expendable Supplies		
	Expendable materials/equipment billed at costs +10%	Cost + 10%	Cost + 10%
	Administrative Fee (10% admin fee will be added to total invoice)	Cost + 10%	Cost + 10%
	To cover costs associated with billing, ordering, restoring, restocking and other activities not listed		
HAZARDOUS MATERIALS CLEAN-UP			
	MATERIALS COSTS		
	Absorbent materials / Each	\$ 50.00	\$ 50.00
	Absorbent Pads / Each	\$ 50.00	\$ 50.00
	Airbags	\$ 100.00	\$ 100.00
	Firefighting Foam	Cost + 10%	Cost + 10%
	Special Device	\$ 630.00	\$ 630.00

CITY OF ROMULUS

PROPOSED 2022 - 2023 FEE SCHEDULE

Department: **LIBRARY**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022 - 2023 FEES
	Printing Charges b/w - per page	\$ 0.10	\$ 0.10
	Printing Charges color - per page	\$ 0.25	\$ 0.25
	Copy Charges b/w - per page	\$ 0.10	\$ 0.10
	Copy Charges color - per page	\$ 0.25	\$ 0.25
	Faxes		
	Page	\$ 1.00	\$ 1.00
	Confirmation Page	\$ 0.25	\$ 0.25
	Cover Sheet	\$ 0.25	\$ 0.25
	Library Cards		
	Replacement Library cards	\$ 1.00	\$ 1.00
	Computer Visitor Pass	\$-	\$-
	Fines		
	DVDs and kits - per day	\$ 1.00	\$ 1.00
	All other materials - per day	\$ 0.20	\$ 0.20
	Material recovery	\$ 10.00	\$ 10.00
	Meeting Room		
	Non-Profit Groups, Organizations, and Individual Residents of Romulus and Huron Township		
	Resident for-profit organizations and individuals - Up to four hours	\$ 40.00	\$ 40.00
	Non-resident organizations and individuals - Up to four hours	\$ 125.00	\$ 125.00

CO = Code of Ordinances R = Resolution
ZO = Zoning Ordinance

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: **ORDINANCE**

[illegible]

CO = Code of Ordinances
ZO = Zoning Ordinance

R = Resolution

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: PLANNING

Ordinance Resolution	Type of Fee	Non-Refundable City Fee	Planning Consultant Fee*	Engineering Consultant Fee*	Attorney Fee*	APPROVED 2021-2022 FEES	PROPOSED 2022-2023 FEES
			*Escrow Fees: Estimate of cost - will be billed hourly				
City Council/Planning Commission Public Hearings							
ZO 21.09/ CO 2-301	Rezoning	\$700.00	\$1,000.00	\$500.00	-	\$1,700.00	\$2,200.00
ZO 21.09/ CO 2-301	Rezoning - Conditional	\$800.00	\$1,000.00	\$500.00	\$1,000.00	\$3,100.00	\$3,300.00
ZO 21.09/ CO 2-301	Special Land Use (SLU)	\$600.00 + SPR Fee	\$1000.00 + SPR Fee	-	-	\$1,200.00 + SPR Fee	\$1,600.00 + SPR Fee
ZO 21.09/ CO 2-301	Special Land Use (SLU) - Single-Family Residential	\$175.00	\$175.00 + Admin SPR Fee	-	-	\$350.00 + Admin SPR Fee	\$350.00 + Admin SPR Fee
	Vining Road Overlay, PDA & Open Space (Cluster) Option						
ZO 21.09/ CO 2-301	Concept Plan, Preliminary & Final Site Plan	\$500.00	\$500.00 + \$100.00/acre	\$1,000.00	\$500.00	\$1,500.00 + 1/2 SPR Fee	\$2,500.00 + \$100/acre
	Condominium Development/Subdivision Plat						
ZO 21.09 CO 54-8	Preliminary Site Plan, Tentative Preliminary plat	\$600.00	\$500.00 + \$5.00/unit (res)	\$1,000.00	Document Review Fee	\$2,100.00 + \$5.00/unit	\$2,100.00 + \$5.00/unit
ZO 21.09 CO 54-8	Final Site Plan, Final Preliminary Plat & Final Plat	\$400.00	\$500.00 + \$2.00/unit	\$500.00	Document Review Fee	\$1,400.00 + \$2.00/unit + Document Review Fee	\$1,400.00 + \$2.00/unit + Document Review Fee
ZO 21.09/ CO 2-301	Ordinance Text/Master Plan Amendment	\$500.00	Hourly	Hourly	Hourly	\$1,500 (includes \$500 fee + minimum \$1,000 initial escrow deposit)	\$1,500 (includes \$500 fee + minimum \$1,000 initial escrow deposit)
Plan Review							

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Ordinance Resolution	Type of Fee	Non-Refundable City Fee	Fee*	Fee*	Attorney Fee*	APPROVED 2021-2022 FEES	PROPOSED 2022-2023 FEES
			*Escrow Fees: Estimate of cost - will be billed hourly				
ZO 21.09/ CO 2-301	Site Plan (SPR) - Non-residential	\$1,000.00	\$1,000.00 + \$100.00/acre	\$1,000.00	-	\$2,500.00 + \$100.00/acre	\$3,000.00 + \$100.00/acre
ZO 21.09/ CO 2-301	Site Plan (SPR) - Multiple-Family (non-condominium)	\$1,000.00	\$500.00 + \$4.00/unit	\$1,000.00	-	\$2,500.00 + \$4.00/unit	\$2,500.00 + \$4.00/unit
ZO 21.09/ CO 2-301	Administrative/Sketch Plan (ARC) - Non-residential	\$400.00	\$1,000.00 + \$50.00/acre	\$1,000.00	-	\$1,400.00+ \$50.00/acre	\$2,400.00+ \$50.00/acre
ZO 21.09/ CO 2-301	Administrative/Sketch Plan (ARC) - Non-residential Accessory Uses and Site Improvement	\$175.00	\$500.00 + \$75.00/acre	\$250.00	-	\$700.00 + \$75.00/acre	\$700.00 + \$75.00/acre
ZO 21.09/ CO 2-301	Administrative/Sketch Plan (ARC) - Residential	\$175.00	\$275.00 + \$75.00/acre	-	-	\$450.00 + \$75.00/acre	\$450.00 + \$75.00/acre
ZO 21.09/ CO 2-301	Revised Site or Sketch Plan, Special Land Use	1/2 Original Fee	1/2 Original Fee	1/2 Original Fee	-	1/2 Original Fee	1/2 Original Fee
ZO 21.09/ CO 2-301	Revised Site or Sketch Plan, Special Land Use - Per Planning Commission Conditions	1/2 Revised Fee	1/2 Revised Fee	1/2 Revised Fee	-	1/2 Revised Fee	1/2 Revised Fee
ZO 21.09/ CO 2-301	Site Plan, Special Land Use Extension	\$500.00 + \$250.00 for SLU	\$250.00	-	-	\$500.00 for SPR + \$250.00 SLU	\$750.00 for SPR + \$250.00 SLU
ZO 21.09/ CO 2-301	Administrative/Sketch Plan Extension	\$200.00	-	-	-	\$ 200.00	\$ 200.00
ZO 21.09/ CO 2-301	Temporary Use - Administrative/ Sketch Plan	\$500.00		Hourly	Hourly	\$500.00	\$500.00
ZO 21.09/ CO 2-301	Façade Change/Architectural Review	\$175.00	\$350.00	-	-	\$525.00	\$525.00
	Tree and Woodland Preservation	\$200.00	\$300.00	-	-	\$500.00	\$500.00
	Tree Replacement	\$350.00					\$350.00
ZO 21.09/ CO 2-301	Landscape Plan/Inspection, Lighting Plan	\$175.00	Hourly	Hourly	-	\$175.00	\$175.00
ZO 21.09/ CO 2-301	Cell Tower	\$350.00	\$550.00	\$500.00	-	\$1,400.00	\$1,400.00
ZO 21.09/ CO 2-301	Cell Tower Collocation	\$175.00	\$275.00	\$250.00	-	\$700.00	\$700.00

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Ordinance Resolution	Type of Fee	Non-Refundable City Fee	Fee*	Fee*	Attorney Fee*	APPROVED 2021-2022 FEES	PROPOSED 2022-2023 FEES
			*Escrow Fees: Estimate of cost - will be billed hourly				
ZO 21.09	Cell Tower Compliance	\$175.00	-	-	-	\$175.00	\$175.00
ZO 21.09/ CO 2-301	Use Determination - Planning Commission	\$500.00	Hourly	Hourly	Hourly	\$500.00	\$500.00

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Ordinance Resolution	Type of Fee	Non-Refundable City Fee	Fee*	Fee*	Attorney Fee*	APPROVED 2021-2022 FEES	PROPOSED 2022-2023 FEES
			*Escrow Fees: Estimate of cost - will be billed hourly				
ZO 21.09/ CO 2-301	Use Determination - Administrative	\$100.00	Hourly	Hourly	Hourly	\$75.00	\$100.00
Administrative							
ZO 21.09/ CO 2-301	Pre-application Meeting with Consultant	Actual hourly rate of consultant including mileage and time					Actual hourly rate of consultant
ZO 21.09/ CO 2-301	Planning Commission Special Meeting	\$1,000.00	-	-	-	\$1,000.00	\$1,000.00
ZO 21.09/ CO 2-301	Development agreement, association documents, performance guarantee review	\$100.00	Actual hourly rate of consultant; includes \$700 initial fee			\$600.00	\$800.00
ZO 21.09/ CO 2-301	Traffic study	\$100.00	Actual hourly rate of consultant; includes \$1,900 initial			\$1,500.00	\$2,000.00
ZO 21.09	Zoning Compliance/Reoccupancy & Change in Use	\$500.00	-	-	-	\$ 475.00	\$500.00
ZO 21.09	Zoning Compliance/Reoccupancy - Multi-tenant	\$375.00	-	-	-	\$ 375.00	\$375.00
ZO 21.09	Zoning Verification	\$100.00	-	-	-	\$ 100.00	\$100.00
ZO 21.09	Vehicle Dealer License Zoning Verification	\$150.00	-	-	-	\$ 150.00	\$150.00
ZO 21.09/ CO 2-301	Review of ALTA Survey or site plan for Zoning Compliance	Site Plan Review Fee				SPR fee	Site Plan Review Fee
Board of Zoning Appeals							
ZO 21.09/ CO 2-301	Residential (Single-family) Variance	\$200.00	-	-	-	\$200.00	\$200.00
ZO 21.09/ CO 2-301	Nonresidential (Inc. Institutional) Variance	\$500.00	-	-	-	\$500.00	\$500.00
ZO 21.09/ CO 2-301	Temporary Building or Use (BZA)	\$500.00 + Site Plan Fee				\$500.00 + Site Plan Fee	\$500.00 + Site Plan Fee
ZO 21.09/ CO 2-301	Sign Variance	\$500.00	-	-	Hourly	\$500.00	\$500.00

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Ordinance Resolution	Type of Fee	Non-Refundable City Fee	Fee*	Fee*	Attorney Fee*	APPROVED 2021-2022 FEES	PROPOSED 2022-2023 FEES
			*Escrow Fees: Estimate of cost - will be billed hourly				
ZO 21.09/ CO 2-301	Use Variance	\$500.00	\$500.00	\$500.00	\$500.00	\$800 (includes \$400 fee + minimum \$400 initial escrow deposit)	\$2,500.00
ZO 21.09/ CO 2-301	Appeal of an Administrative Decision/Interpretation	\$200.00	\$500.00	-	\$1,000.00	\$600 (includes \$200 fee + minimum \$400 initial escrow deposit)	\$ 1,700.00
ZO 21.09	Board of Zoning Appeals Special Meeting	\$700.00	Hourly	Hourly	Hourly	\$700.00	\$700.00

When a variance is requested as part of a submission to the Planning Commission, the consultant fees will be paid at the hourly rate from Escrow for each variance. Multiple variance requests for one parcel may be submitted on one application, if applicable. Each additional variance will be charged 1/2 the initial fee.

NOTES REGARDING ADMINISTRATIVE FEES

The applicant shall pay all initial applicable fees, which are nonrefundable, and escrow fees at the time a request for action is submitted to the City prior to the Initial fee covers the cost of the initial review of the project. Each revision will require 1/2 the original fee be paid by the applicant unless otherwise specified if The City shall retain all nonrefundable fees submitted with an application irrespective of the timing of withdrawal. Cancellation of a public hearing by the applicant or failure to provide required application information after the notice has been published shall constitute an Any revision or amendment to a plan or application which requires a new public hearing shall require fees as submitted with the original application. If an applicant wishes a meeting in attendance by any or all of the consultants, the requester is responsible for the payment of consultants prep time, drive time, Fees for special meetings of the Planning Commission and Board of Appeals and fees for staff meetings are nonrefundable once meeting has been set. The City Planner shall use the adopted fee schedule as a basis for setting the fee for any service not specifically itemized.

NOTES REGARDING ESCROW FEES

Escrow fees are intended to cover the cost of any consultant or city planner or engineer retained by the City for reviewing applications, such as planning, Escrow amount is an estimate of the consulting fees and any out-of-pocket fees that will be incurred for review. The applicant is responsible for paying the actual Initial escrow deposit is for the estimated cost of the initial review of the project. Each revision will require 1/2 the original fee be paid by the applicant to the escrow Unused Escrow fees are refundable irrespective of time of withdrawal of application less a 25% administrative fee or minimum \$100.00, whichever is greater if Mandatory staff review meeting as part of the Site Plan process will be deducted from the Escrow less travel time and the city's administrative review fee. Failure of The minimum amount deposited into the escrow account shall be \$1,000.00 unless otherwise noted or determined by City staff that the anticipated review will not

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Ordinance Resolution	Type of Fee	Non-Refundable City Fee	Fee*	Fee*	Attorney Fee*	APPROVED 2021-2022 FEES	PROPOSED 2022-2023 FEES
			*Escrow Fees: Estimate of cost - will be billed hourly				
Fractional acres over one half (1/2) will be rounded up to the next whole acre.							
The City has the right to collect any remaining unpaid incurred costs or fees.							
No Certificate of Occupancy shall be granted for a development or zoning application until all outstanding out-of-pocket expenses incurred by the City as specified							
The City may, at any time the balance in the escrow account reaches a minimum of \$300.00, require the applicant to place additional monies in escrow if the City							
Where the actual cost of providing review or inspection exceeds or is anticipated to exceed the escrow balance, the City may invoice the applicant for the excess							
Applications requiring action by the City Council shall have the fees paid in full prior to placement on the City Council agenda for action.							
Fees for projects on City-owned property may be waived by the Economic Development Director.							
MISCELLANEOUS PLANNING DEPARTMENT FEES							
	City of Romulus Zoning Map					\$15.00	\$15.00
	City of Romulus Zoning Ordinance with Map					\$40 + postage	\$40 + postage
	City of Romulus Zoning Ordinance on CD-ROM					\$20 + postage	\$20 + postage
	City of Romulus Master Plan Map					\$15.00	\$15.00
	City of Romulus Master Plan					\$45 + postage	\$45 + postage

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: POLICE

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021-2022 FEES	PROPOSED 2022-2023 FEES
Resolution	Police Reports	\$ 15.00	\$ 15.00
	Finger Prints - (Resident)	\$ 25.00	\$ 25.00
	Finger Prints - (Non-Resident)	\$ 30.00	\$ 30.00
	Clearance	\$ 20.00	\$ 20.00
Resolution	Gun Permits (Notary Fee Included)	\$ 20.00	\$ 20.00
	Notary Fee (Resident)	\$ 10.00	\$ 10.00
	Notary Fee (Non Resident)	\$ 15.00	\$ 15.00
	Sex Offender Registry (In Accordance with State Law)	\$ 50.00	\$ 50.00
	Court Ordered PBT	\$ 30.00	\$ 30.00
	Live scan	\$ 85.00	\$ 85.00
	Administration fee for alarm billing, per applied per alarm	\$ 10.00	\$ 10.00
	Administration fee for other billing services, excluding tow billing	\$ 10.00	\$ 10.00
	VIN Inspection - Personnel time and State LEIN Checks	\$ -	\$ 35.00
Resolution	FOIA / Discovery Requests		
	Maximum charge of labor 1.5x the hourly rate of the lowest paid employee who can do the job		
	Paper per page double sided	\$ 0.10	\$ 0.10
	CD/DVD	\$ 2.91	\$ 2.91
	Flash/External Hard Drive 8GB	\$ 6.43	\$ 6.43
	16GB	\$ 6.73	\$ 6.73
	32GB	\$ 11.98	\$ 11.98
	64GB	\$ 20.24	\$ 20.24
	USPS Shipping "Actual Cost"	Actual Cost	Actual Cost

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: POLICE

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2020-2021 FEES	PROPOSED 2021-2022 FEES
	Housing Costs - Prisoners		
Resolution	Prisoner Blankets - per day	\$ 6.00	\$ 6.00
	3 meals daily - (1) pizza pocket (1) cup of water = per day	\$ 9.00	\$ 9.00
	Storing property - per day	\$ 5.00	\$ 5.00
	48 Prisoner checks conducted by command = (1) hour @ \$36 per day	\$ 36.00	\$ 36.00
	Court paperwork / Arraignments (1) hour	\$ 36.00	\$ 36.00
	Booking / Release of prisoner (1) hour	\$ 36.00	\$ 36.00
	Towing		
Resolution	Administrative fee - per tow from towing company on a monthly basis.	\$ 60.00	\$ 60.00
	The City of Romulus Department of Public Safety will assess a \$50 per tow administrative fee to be paid by the individual tow companies on a monthly basis. Billing will be the responsibility of the City of Romulus Department of Public Safety.		

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: **RECREATION**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021-2022 FEES	PROPOSED 2022 - 2023 FEES
Resolution	Park Rental/ per day		
	Elmer John Park Pavilion / per day - resident	\$ 100.00	\$ 100.00
	Elmer John Park Pavilion/ per day - non-resident	\$ 125.00	\$ 125.00
	St. John's Lodge #44 Park Pavilion / pre day - resident	\$ 100.00	\$ 100.00
	St. John's Lodge #44 Park Pavilion/ pre day - non-resident	\$ 125.00	\$ 125.00
	Fernandez Park Pavilion/ per day - resident	\$ 100.00	\$ 100.00
	Fernandez Park Pavilion / per day - non resident	\$ 125.00	\$ 125.00
	Mary Ann Banks Park Pavilion/ per day - resident	\$ 125.00	\$ 125.00
	Mary Ann Banks Park Pavilion / per day - non-resident	\$ 150.00	\$ 150.00
	Historical Park - Gazebo /Pavillion / per day - resident	\$ 100.00	\$ 100.00
	Historical Park - Gazebo /Pavillion / per day - non-resident	\$ 125.00	\$ 125.00
	Private Use / Special Event		
	Dog Park - Elmer Johnson Park	\$ 80.00	\$ 80.00
	Oakbrook Park	\$ 80.00	\$ 80.00
	Basefield Field - Elmer Johnson Park	\$ 80.00	\$ 80.00
	St. John's Lodge #44 Park	\$ 80.00	\$ 80.00
21-166	Memorial and Repass use (Monday - Friday only) after 4:00 p.m. (normal Business Hours)	\$ 60.00	\$ 60.00
	DEPOSIT REQUIRED ON ALL RENTALS	\$ 25.00	\$ 25.00
	CANCELATIONS		
	Deposit and rental fees for rentals more than 30 days	Full refund	Full refund
	Deposit and rental fees within 30 days	No refund	No refund
	If the Recreation Department cancels any Park reservatins due to weather or any unforeseen reason, the rental may be rescheduled for the next available date or receive a ful refund.		

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: SENIOR CENTER

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022 - 2023 FEES
Resolution	Room Rental Rates - Weekdays (M-F) Between 8:30am and 4:30pm (Resident & Non-Resident)		
	Conference Room (Capacity 20)	\$ 30.00	\$ 30.00
Resolution	Room Rental Rates - Resident - Weekends (Sat & Sun)		
	Rooms A (Capacity 50)	\$ 260.00	\$ 260.00
	Room B (Capacity 50)	\$ 260.00	\$ 260.00
	Room A/B (Capacity 100)	\$ 350.00	\$ 350.00
	Room C (Capacity 120)	\$ 375.00	\$ 375.00
	Conference Room (Capacity 20) available 8:00am - 4:30pm	\$ 50.00	\$ 50.00
Resolution	Room Rental Rates - Non-Resident - Weekends (Sat & Sun)		
	Rooms A (Capacity 50)	\$ 360.00	\$ 360.00
	Room B (Capacity 50)	\$ 360.00	\$ 360.00
	Room A/B (Capacity 100)	\$ 450.00	\$ 450.00
	Room C (Capacity 120)	\$ 475.00	\$ 475.00
	Conference Room (Capacity 20) available 8:00am - 4:30pm	\$ 75.00	\$ 75.00
Resolution	Additional Rental Fees (Resident & Non-Resident)		
	Security Deposit	\$ 100.00	\$ 100.00
	Kitchen Use	\$ 100.00	\$ 100.00
	Alcohol (Rooms A & B - Capacity 50)	\$ 100.00	\$ 100.00
	Alcohol (Room A/B - Capacity 100)	\$ 100.00	\$ 100.00
	Alcohol (Room C - Capacity 120)	\$ 100.00	\$ 100.00
	Projector & Screen	\$ 50.00	\$ 50.00
	Microphone & Speakers/Podium	\$ 25.00	\$ 25.00

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: SENIOR CENTER

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022 - 2023 FEES
Resolution	Cancellation Fees (Security Deposit)		
	Security Deposit refundable if cancelled more than 90 days prior to event	Full Refund	Full Refund
	Cancellation between 60 and 90 days prior to event	\$ 50.00	\$ 50.00
	Cancellation between 30 and 60 days prior to event	\$ 75.00	\$ 75.00
	Cancellation within 40 days of event	No Refund	No Refund
Resolution	Hair Salon (per chair)	\$ 35.00	\$ 35.00

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: **TREASURER**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	APPROVED 2021 - 2022 FEES	PROPOSED 2022 - 2023 FEES
Resolution			
	Duplicate Tax Fee	\$ 5.00	\$ 5.00
	Bad Check Fee	\$ 40.00	\$ 40.00
	Bad E-Check Fee	\$ 25.00	\$ 25.00
	Credit/E-Check Fees		
Resolution	INVOICE CLOUD PAYMENTS:		
	Property Tax:		
	Credit/Debit: minimum \$1.95	2.95%	2.95%
	E-Check:	\$ 1.95	\$ 1.95
	Water:		
	Credit/Debit: up to \$375 payment amount	\$ 3.95	\$ 3.95
	E-Check:	\$ 1.95	\$ 1.95
	Business Licenses:		
	Credit/Debit: minimum \$1.95	2.95%	2.95%
	E-Check:	\$ 1.95	\$ 1.95
	Building/Fire Permits:		
	Credit/Debit: minimum \$1.95	2.95%	2.95%
	E-Check:	\$ 1.95	\$ 1.95
	Miscellaneous Receivables:		
	Credit/Debit: minimum \$1.95	2.95%	2.95%
	E-Check:	\$ 1.95	\$ 1.95
	Delinquent Personal Property Tax:		
	Credit/Debit: minimum \$1.95	2.95%	2.95%
	E-Check:	\$ 1.95	\$ 1.95
	Police:		
	Credit/Debit: minimum \$1.95	2.95%	2.95%
	Animal Shelter/Ordinance:		
	Credit/Debit: minimum \$1.95	2.95%	2.95%
	Donations:		
	Credit/Debit: minimum \$1.95	2.95%	2.95%

CO = Code of Ordinances
ZO = Zoning Ordinance

R = Resolution

CITY OF ROMULUS

PROPOSED 2022-2023 FEE SCHEDULE

Department: TREASURER

[illegible]

R = Resolution

16-2



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **May 9, 2022**

Item No. B.

General Description: Second Reading & Final Adoption of TA-2022-001; Zoning Ordinance Text Amendment
Multiple Family Housing

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Date: May 9, 2022

Re: 2nd Reading & Final Adoption TA-2022-001 Zoning Ordinance Amendment

For second reading and final adoption of TA-2022-001; a proposed tex amendment to Section 4.01; Statement of Purpose; Section 6.03, Requirements Applicable to Specific Uses; Section 11.01, Residential; Sections 24.05, 24.14, 24.17a, 24.19, and 24.20, Definitions of the Zoning Ordinance.

This zoning amendment was introduced at the Regular Meeting held on May 2, 2022.

**ORDINANCE 2022-003
CITY OF ROMULUS
APPENDIX A – ZONING
Amendment 1.255**

AN ORDINANCE AMENDING ARTICLE 4, MULTIPLE-FAMILY RESIDENTIAL DISTRICTS, SECTION 4.01, STATEMENT OF PURPOSE; ARTICLE 6, CENTRAL BUSINESS DISTRICT, SECTION 6.03, REQUIREMENTS APPLICABLE TO SPECIFIC USES; OF THE ZONING ORDINANCE FOR THE CITY OF ROMULUS.

THE CITY OF ROMULUS ORDAINS:

SECTION 1. Article 4, Multiple-Family Residential Districts, *Section 4.01, Statement of Purpose* is amended to read as follows:

Section 4.01 Statement of Purpose

- (a) **R2 Townhouse Residential District.** This district is established to provide a living environment suitable for individuals, couples, and families who have few or no children. It is intended to encourage development which, though multiple-family in nature, is closer in character or scale to single-family development, with duplexes, [stacked flats](#), and attached townhouses, each having individual entrances, yards, driveways, and garages. To achieve this purpose, uses are primarily limited to low density dwelling units, plus certain residentially related uses designated to provide an acceptable neighborhood environment.
- (b) **RM Low-Rise Multiple-Family Residential District.** This district is intended to provide a proper environment for families that are smaller in size than those living in single-family dwellings, who wish to live in low-rise multiple-family dwellings, [such as triplexes and quadplexes](#). The RM District is designed to furnish sites for various types of attached single-family and multiple-family dwelling structures and may serve as a transition between non-residential districts and lower density single-family residential districts. Development in this district, though multiple in nature, is complementary in character to single-family development through the utilization of lower densities, some attached garages, and a limited number of dwelling units per structure.
- (c) **HRM Mid- and High-Rise Multiple-Family Residential District.** The HRM Mid- and High-Rise Multiple-Family Residential District is intended to serve the residential needs of families and single persons desiring greater density, apartment type accommodation with central services. [Housing](#)

TA-2022-001; **Multiple-family Residential**
Article 4, *Multiple-family Residential District*
Article 6, *Central Business District*

SECOND READING & ADOPTION
City Council 5-9-22

types include six-plexes and apartment houses. The site shall be developed so as to service only the residents of the multiple-family development, and any accessory buildings, uses, or services shall be primarily for the use of residents. Uses considered herein as accessory uses include: parking structures, swimming pools, recreation areas, pavilions, cabanas, and other similar uses.

SECTION 2. Article 6, Central Business District, *Section 6.03, Requirements Applicable to Specific Uses* is amended to read as follows:

Section 6.03 Requirements Applicable to Specific Uses

The following uses shall be required to meet all of the following specific standards when located in a CBD 1, 2 or 3 Zoning District:

- (d) **Single-Family Attached and Multiple-Family Dwellings.** Single-family attached and multiple-family dwellings shall comply with the following design requirements:
- (1) A density of fifteen (15) units per acre is permitted for single-family attached and multiple-family dwellings. The City Council may grant approval for densities greater than fifteen (15) units per acre by special land use approval, based upon the recommendation of the Planning Commission with a finding that the design meets the intent of the district and will be compatible with other adjacent uses.
 - (2) All buildings and pedestrian entrances shall be oriented towards a public street. Parking, garages, and any other accessory structures and uses shall be located in the rear or side yards.
 - (3) Walls visible from public streets shall include windows and architectural features customarily found on the front facade of a residential dwelling, such as porticos, stoops, gables, dormer windows, cupolas, cornice work, edge detailing, or other decorative finish materials.
 - (4) Buildings shall be spaced a minimum of twenty-five (25) feet apart.
 - (5) The maximum building length shall be one hundred and eighty feet (180) feet.
 - (6) The minimum floor area for each dwelling unit is nine-hundred and fifty (950) total square feet.
- (e) Residential Above Commercial, Residential units above commercial are permitted upon approval by the Administrative Review Committee provided the following conditions are met and the application demonstrates that the use will not disrupt the character and land use relationships of the district.
- (1) Basements, cellars, and detached accessory structures shall not be used for a residential unit above commercial.
 - (2) Residential units above commercial shall be entirely within the existing principal structure and shall contain a living area of at least six hundred (600) square feet.
 - (3) A separate exterior door is permitted but all other building elevations shall remain unchanged.

Deleted: <#>All main entrances to the units shall have a porch or stoop at least thirty (30) square feet in area.¶

Deleted: Accessory Apartments above Retail Uses

Deleted: Accessory apartments

Deleted: n accessory apartment.

Deleted: Accessory apartments

- (4) Parking requirements for the residential use must be met in addition to the nonresidential use, provided the Planning Commission may reduce the parking requirements for a mixed use building in accordance with [Section 14.01](#).
- (5) No sign is permitted except those that are otherwise exempt, such as 'for sale' or 'for rent signs' under the Sign Ordinance.

(1) Director and Building & Safety Department. At the time of approval, a performance guarantee is required that provides liability coverage in an amount determined by the City.

(f) **Residential Accessory Buildings.** The regulations for accessory buildings and structures contained in [Section 3.04](#) shall apply to all residential accessory buildings and structures in the Central Business Districts.

(g) Where noted in [Table 6.02](#), uses shall be required to meet the use regulations of [Article 11](#).

SECTION 3. Severability.

Should any word, sentence, phrase or any portion of this ordinance be held in any manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such words, sentence, phrase, or any portion of the ordinance held to be so invalid and shall not be construed as effecting the validity of any of the remaining words, sentences, phrases or portions of this ordinance.

SECTION 4. Conflicting Ordinances.

All prior existing ordinances adopted by the City of Romulus inconsistent or in conflict with the provisions of this ordinance are, to the extent of such conflict or inconsistency hereby expressly repealed.

SECTION 5. Effective Date.

This ordinance shall take effect upon publication thereof in an official newspaper, which publication shall be made when the minutes passing the ordinance are published subject to revocation at will of the City of Romulus at any time.

ADOPTED, APPROVED AND PASSED by the City Council of the City of Romulus this _____ day of _____, 2022.

TA-2022-001; **Multiple-family Residential**
Article 4, Multiple-family Residential District
Article 6, Central Business District

SECOND READING & ADOPTION
City Council 5-9-22

ROBERT A. MCCRAIGHT, MAYOR

ELLEN L. CRAIG-BRAGG, CMC, City Clerk

I hereby certify that the foregoing is a true copy of the Ordinance as passed by the City Council of the City of Romulus at a regular Council Meeting held in the City Council Room in said City of the _____ day of _____, 2022.

ELLEN L. CRAIG-BRAGG, CMC, City Clerk

I further certify that the foregoing was published in Associated/Journal Newspaper, a newspaper of general circulation in the City of Romulus, on the _____ day of _____, 2021.

ELLEN L. CRAIG-BRAGG, CMC, City Clerk

Within forty-five- (45) days after publication of any ordinance duly passed by the Council, a petition may be presented to the Counsel protesting such ordinance continuing effect. Said petition shall contain the text of such ordinance and shall be signed by not less than six percent (6%) of the registered electors registered at the last preceding election which a Mayor of the City was elected. Said ordinance shall thereupon and thereby be suspended from operation and the Council shall immediately reconsider such ordinance.

Introduced: May 2, 2022

Adopted:

Published:

Effective:

*TA-2022-001; **Multiple-family Residential***
Article 4, Multiple-family Residential District
Article 6, Central Business District

SECOND READING & ADOPTION
City Council 5-9-22

ORDINANCE 2022-004
CITY OF ROMULUS
APPENDIX A – ZONING
Amendment 1.256

AN ORDINANCE AMENDING ARTICLE 11, USE STANDARDS, SECTION 11.01, RESIDENTIAL OF THE ZONING ORDINANCE FOR THE CITY OF ROMULUS.

THE CITY OF ROMULUS ORDAINS:

SECTION 1. Article 11, Use Standards, *Section 11.01(b), Two-family dwellings (duplexes) and (c) Multiple-family dwellings* is amended to read as follows:

Section 11.01 Residential

(b) **Two-family dwellings (duplexes).** The following requirements shall apply to two-family dwellings (duplexes), [including stacked flats](#), in addition to the residential dwelling requirements of (a) above [and Article 6, Central Business District if applicable](#):

- (1) Each unit shall front onto and have direct access to an arterial or collector roadway.
- (2) All structures shall be connected to a public sewer and water supply.
- (3) The two-family dwellings shall not adversely affect the normal use or development of the adjacent properties or the neighborhood and the buildings shall be in harmony with the character of the district in which they will be located. Architectural plans for buildings shall be presented to the Planning Commission for approval as part of the Special Land Use application. This review of architectural plans is intended to ensure that two-family dwellings take on the appearance of single-family residential buildings.
- (4) The two-family dwellings shall comply with all maximum height, minimum yard setback, maximum lot coverage, minimum floor area, rules regarding accessory buildings, and sign requirements for the respective residential district. The minimum area of lot for each two (2) dwelling units shall be twelve thousand (12,000) feet in R-1A, and R-1B and thirty thousand (30,000) in RE. The minimum lot width shall be one hundred (100) feet.

(c) Multiple-family dwellings

- (1) **Access.** All multiple-family developments shall have direct access to major or minor arterials. All public roads shall meet the City Street Standards. All private roads shall have a minimum width of twenty seven (27) feet.
- (2) **Front Yard Greenbelt and Side and Rear Yard Buffers.** Setback areas shall be provided with landscape greenbelts and buffer zones as required in [Section 13.02](#). All sites shall meet the landscape requirements of [Section 13.02](#).
- (3) **Building Spacing.** The setback requirements indicated in the Schedule of Area, Height, and Placement Requirements shall be measured from the perimeter of the lot. Internal setbacks shall be as follows:
 - a. There shall be at least thirty (30) feet between any two (2) principal buildings in the R-2 and RM Districts.
 - b. Where two (2) or more multiple-family structures are erected on the same lot or parcel in the HRM District they shall be separated by at least fifty (50) feet, plus one (1) foot for each two (2) feet, or part thereof, of the total combined height of the two (2) structures.
 - c. The minimum yard, spacing, and setback requirements (both perimeter and interior) may be reduced by up to ten (10) feet if the same space is increased by an equal amount on the opposite side of the building.
- (4) **Parking and Building Setbacks.** A minimum fifteen (15) foot setback from all internal roads, drives and parking areas shall be provided for multiple-family, duplexes and attached single-family residential units. This setback shall not apply to individual unit driveways; provided, driveways shall maintain a minimum twenty (20) feet between the building and a sidewalk for the parking of a vehicle without blocking the sidewalk.
- (5) **Buffer from Single-Family.** The area within setbacks which abut a single-family residential district shall be maintained as landscaped open space unoccupied and unobstructed by any sign, building, paving or any use or activity that may be detrimental to adjacent single-family uses.
- (6) **Building Length.** The maximum length of continuous and/or contiguous buildings shall not exceed one hundred eighty (180) feet.
- (7) **Recreational Area.** Recreation areas and facilities shall be provided to sufficiently meet the anticipated needs of the residents of the development.
 - a. Open space/recreation areas equaling four hundred (400) square feet per dwelling unit shall be provided and be clearly delineated on the site plan.
 - b. The Planning Commission shall determine the adequacy of any proposed recreation areas and facilities, considering the type of unit, the recreation needs of anticipated residents and the proximity of nearby recreation facilities.

- c. Recreational facilities such as playscapes, athletic fields, trails, picnic tables or other suitable recreation facility to meet the needs of the residents shall be provided within the recreation area. Provision of separate adult and youth recreation areas is encouraged.
- d. Recreation facilities generally shall be provided in a central location and should be convenient to the community center. A location adjacent to the community center is preferable for efficient construction, use, and maintenance of all facilities. In larger developments, however, recreation facilities may be decentralized or part of an approved open space area plan.
- e. Required setbacks, buffers, greenbelts, individual lots, public rights-of-way, private road easements, wetlands, and stormwater management areas shall not be considered as recreation areas.
- f. The recreational area shall be well drained, graded, seeded or sodded, safe from hazard, and accessible to all dwellings. Preserved natural features on the site may be counted toward meeting the open space requirement if improvements are provided that allow passive recreation use such as pathways, gazebos and picnic areas. A minimum of 50% of the required recreation area shall be developed for active recreational use.
- g. Recreational areas shall be irrevocably reserved for this use.
- h. In a phased development, a land reservation and a performance guarantee meeting the requirements of [Section 21.10](#) shall be required to guarantee the completion of planned improvements if not completed in the current phase.

(8) Floor Area

- a. The minimum floor area, not including area of basements, utility rooms, breezeways, porches, or attached garages, shall be as shown in the Dwelling: Unit Size table:

Table 4.06(b)(2) Dwelling Unit Size			
Dwelling Unit Size	Minimum Floor Area (Sq. Ft.)		
	R-2	RM	HRM
Efficiency (Micro)	500	350	350
1-bedroom	600	600	600
2-bedroom	800	800	800
3-bedroom	1,000	1,000	1,000

- b. Each development (with the exception of elderly housing) shall have no more than ten percent (10%) of all units as efficiency ([micro](#)) units unless, because of unique design features, market or clientele, the Planning Commission approves a higher percentage.

SECTION 2. Severability.

Should any word, sentence, phrase or any portion of this ordinance be held in any manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such words, sentence, phrase, or any portion of the ordinance held to be so invalid and shall not be construed as effecting the validity of any of the remaining words, sentences, phrases or portions of this ordinance.

SECTION 3. Conflicting Ordinances.

All prior existing ordinances adopted by the City of Romulus inconsistent or in conflict with the provisions of this ordinance are, to the extent of such conflict or inconsistency hereby expressly repealed.

SECTION 4. Effective Date.

This ordinance shall take effect upon publication thereof in an official newspaper, which publication shall be made when the minutes passing the ordinance are published subject to revocation at will of the City of Romulus at any time.

ADOPTED, APPROVED AND PASSED by the City Council of the City of Romulus this _____ day of _____, 2022.

ROBERT A. MCCRAIGHT, MAYOR

ELLEN L. CRAIG-BRAGG, CMC, City Clerk

I hereby certify that the foregoing is a true copy of the Ordinance as passed by the City Council of the City of Romulus at a regular Council Meeting held in the City Council Room in said City of the _____ day of _____, 2022.

ELLEN L. CRAIG-BRAGG, CMC, City Clerk

I further certify that the foregoing was published in Associated/Journal Newspaper, a newspaper of general circulation in the City of Romulus, on the _____ day of _____, 2021.

ELLEN L. CRAIG-BRAGG, CMC, City Clerk

Within forty-five- (45) days after publication of any ordinance duly passed by the Council, a petition may be presented to the Counsel protesting such ordinance continuing effect. Said petition shall contain the text of such ordinance and shall be signed by not less than six percent (6%) of the registered electors registered at the last preceding election which a Mayor of the City was elected. Said ordinance shall thereupon and thereby be suspended from operation and the Council shall immediately reconsider such ordinance.

Introduced: May 2, 2022

Adopted: May 9, 2022

Published:

Effective:

ORDINANCE 2022-005
CITY OF ROMULUS
APPENDIX A – ZONING
Amendment 1.257

AN ORDINANCE AMENDING ARTICLE 24, DEFINITIONS, SECTION 24.05; DEFINITIONS “D”, SECTION 24.14, DEFINITIONS “M” ; SECTION 24.17a, DEFINITIONS “Q”; SECTION 24.19, DEFINITIONS “S”; SECTION 24.20, DEFINITIONS “T” OF THE ZONING ORDINANCE FOR THE CITY OF ROMULUS.

THE CITY OF ROMULUS ORDAINS:

SECTION 1. Article 24, Definitions, *Section 24.05, Definitions “D”* is amended to read as follows:

Section 24.05 Definitions “D”

Dwelling:

- (a) ***Apartment Dwelling:*** An apartment is an attached dwelling unit with party or common walls, contained in a building with other dwelling units or sharing the occupancy of a building with other than a residential use. Apartments are commonly accessed by a common stair landing or walkway. Apartments are typically rented by the occupants, but may be condominiums. Apartment buildings often may have a central heating system and other central utility connections. Apartments typically do not have their own yard space. Apartments are also commonly known as garden apartments or flats.
- (b) ***Manufactured:*** A dwelling which is substantially built, constructed, assembled, and finished off the premises upon which it is intended to be located.
- (c) ***Multiple-Family:*** A building, or portion thereof, used or designed as residences for three (3) or more families living independently of each other and each doing their own cooking in the building, with the number of families in residence not exceeding the number of dwelling units provided. This definition includes three-family houses, four-family houses, and apartment houses.

(1) ***Triplex:*** A multiple-family building containing three (3) separate dwelling units, also known as a three-family house.

(2) **Quadplex**: A multiple-family building containing four (4) separate dwelling units, also known as a four-family house.

(3) **Six-plex**: A multiple-family building containing six (6) separate dwelling units.

(d) **Single-Family**: A detached building or manufactured home designed exclusively for the complete living accommodations of one (1) family, and containing one (1) dwelling unit only.

(e) **Single-Family, Attached**: A single-family dwelling erected side by side to another similar unit as a single building, each unit being separated from the adjoining unit by an uninterrupted wall extending from the basement floor to the roof. Units may be attached to each other only by one (1) or more of the following methods:

(1) Through a common party wall which does not have over eighty percent (80%) of its area in common with an abutting dwelling wall;

(2) By means of an architectural wall detail which does not form interior room space; or

(3) Through a common party wall in only the garage portion of an abutting structure.

(f) **Site Built**: A dwelling which is substantially built, constructed, assembled, and finished on the premises which are intended to serve as its final location. Site built dwellings include those constructed of precut materials and panelized wall, roof and floor sections when such sections require substantial assembly and finishing on the premises which are intended to serve as its final location.

(g) **Two-Family (Duplex)**: A detached building, designed for or occupied exclusively by two (2) families living independently of each other.

(1) **Stacked Flats**: A type of two-family building with one dwelling unit as a ground level and one dwelling above, divided by party walls in the horizontal plane. Occupants for second-floor units climb stairs to get to their homes, but once there, have no additional stairs.

Dwelling Unit:

(a) **Dwelling Unit**: A dwelling unit is any house or building or portion thereof having cooking facilities, which is occupied wholly as the home, residence or sleeping place of one (1) family, either permanently or transiently, but in no case shall an automobile chassis or tent be considered a dwelling. In case of mixed occupancy, where a building is occupied in part as a dwelling unit, the part so occupied shall be deemed a dwelling unit for the purpose of this Ordinance and shall comply with the provisions thereof relative to dwellings. A dwelling unit shall include both manufactured units (mobile homes and modular homes) and site built units.

(b) **Efficiency (Micro) Unit:** An efficiency unit, [also known as a micro unit](#), is a dwelling unit consisting of one room, exclusive of bathroom, kitchen, hallway, closets, or dining alcove directly off the principal room providing not less than three hundred and fifty (350) square feet of floor area.

SECTION 2. Article 24, Definitions, *Section 24.14, Definitions “M”* is amended to read as follows:

Section 24.14 Definitions “M”

Micro Unit: See “Dwelling Unit, Efficiency (Micro) Unit.”

Multiple-Family: See “Dwelling, Multiple-Family.”

SECTION 3. Article 24, Definitions, *Section 24.17a, Definitions “Q”* is amended to read as follows:

Section 24.17a Definitions “Q”

Deleted: M

[Quadplex:](#) See “Dwelling, Multiple-Family.”

SECTION 4. Article 24, Definitions, *Section 24.19, Definitions “S”* is amended to read as follows:

Section 24.19 Definitions “S”

[Six-plex:](#) See “Dwelling, Multiple-Family.”

[Stacked Flats:](#) See “Dwelling, Two-Family (Duplex).”

SECTION 5. Article 24, Definitions, *Section 24.20, Definitions “T”* is amended to read as follows:

Section 24.20 Definitions “T”

[Triplex: See “Dwelling, Multiple-Family.”](#)

SECTION 6. Severability.

Should any word, sentence, phrase or any portion of this ordinance be held in any manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such words, sentence, phrase, or any portion of the ordinance held to be so invalid and shall not be construed as effecting the validity of any of the remaining words, sentences, phrases or portions of this ordinance.

SECTION 7. Conflicting Ordinances.

All prior existing ordinances adopted by the City of Romulus inconsistent or in conflict with the provisions of this ordinance are, to the extent of such conflict or inconsistency hereby expressly repealed.

SECTION 8. Effective Date.

This ordinance shall take effect upon publication thereof in an official newspaper, which publication shall be made when the minutes passing the ordinance are published subject to revocation at will of the City of Romulus at any time.

ADOPTED, APPROVED AND PASSED by the City Council of the City of Romulus this _____ day of _____, 2022.

ROBERT A. MCCRAIGHT, MAYOR

ELLEN L. CRAIG-BRAGG, CMC, City Clerk

TA-2022-001; **Multiple-Family Residential**
ARTICLE 24, DEFINITIONS

SECOND READING & ADOPTION
City Council 5-9-2022

I hereby certify that the foregoing is a true copy of the Ordinance as passed by the City Council of the City of Romulus at a regular Council Meeting held in the City Council Room in said City of the _____ day of _____, 2022.

ELLEN L. CRAIG-BRAGG, CMC, City Clerk

I further certify that the foregoing was published in Associated/Journal Newspaper, a newspaper of general circulation in the City of Romulus, on the _____ day of _____, 2021.

ELLEN L. CRAIG-BRAGG, CMC, City Clerk

Within forty-five- (45) days after publication of any ordinance duly passed by the Council, a petition may be presented to the Counsel protesting such ordinance continuing effect. Said petition shall contain the text of such ordinance and shall be signed by not less than six percent (6%) of the registered electors registered at the last preceding election which a Mayor of the City was elected. Said ordinance shall thereupon and thereby be suspended from operation and the Council shall immediately reconsider such ordinance.

Introduced: May 2, 2022
Adopted: May 9, 2022
Published:
Effective:



City of Romulus

Treasurer's Report

Council Meeting Held:

May 9, 2022

Item No. 7.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Public Comment

Council Meeting Held:

May 9, 2022

Item No. 8.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Unfinished Business

Council Meeting Held:

May 9, 2022

Item No. 9.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

New Business

Council Meeting Held:
Item No. 10.

May 9, 2022

General Description: _____

Resolution No._____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Warrant

Council Meeting Held: **May 9, 2022**

Item No. A.

General Description: Approval of Warrant #: 22-9 Checks presented in the amount of \$737,956.18

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

CITY OF ROMULUS WARRANT REGISTER SUMMARY

Council Meeting Date: May 9, 2022

Warrant Number: 22-09

TOTAL WARRANT REGISTER

737,956.18

P.O.#	CHECK #	PAYEE	AMOUNT

TOTAL DELETIONS

TOTAL ADJUSTED WARRANT (IF ANY DELETIONS)

REWARRANTED ITEMS: (not included in above totals)

P.O.#	CHECK #	PAYEE	AMOUNT

COUNCIL AUTHORIZATION

DATE

The obligations of transfer of funds described on the attached warrant register including the required interfund advances have been authorized by the Council. We hereby authorize the Treasurer of the City of Romulus to disburse funds as listed in payment thereof with the exception of deleted items listed above.

MAYOR

CLERK

5/5/2022

CHECK DISBURSEMENT REPORT FOR CITY OF ROMULUS
CHECK DATE FROM 04/22/2022-05/05/2022

Fund		Amount
Total for fund 101	General Fund	94,729.60
Total for fund 202	Major Street Fund	17,100.78
Total for fund 203	Local Street Fund	6,166.62
Total for fund 205	Public Safety Fund	119,709.42
Total for fund 211	Cable TV	186.25
Total for fund 260	Michigan Indigent Defense Fund	17,087.00
Total for fund 261	911 Service Fund	9,102.83
Total for fund 268	Narc forfeiture - State	1,948.78
Total for fund 271	Library Fund	169,708.96
Total for fund 295	DDA	921.15
Total for fund 297	T.I.F.A. District #2	27,827.69
Total for fund 592	Water & Sewer Fund	93,311.19
Total for fund 661	Motor Vehicle	41,509.96
Total for fund 664	Technology Services	7,189.51
Total for fund 676	Retiree's Ins. Benefits	10,456.05
Total for fund 701	Revolving Fund	600.00
Total for fund 705	Delq. Pers. Prop. Fund	120,400.39
TOTAL - ALL FUNDS		737,956.18

5/5/2022

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 04/22/2022 - 05/05/2022

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank POOL POOLED CASH						
04/27/2022	POOL	78297	1980	COMCAST	BUSINESS CABLE APR 25 - MAY 24, 2022 AC	129.29
04/27/2022	POOL	78298	0020	DELTA DENTAL PLAN OF MICHIGAN	MAY 2022 DELTA DENTAL INSURANCE	13,565.86
04/27/2022	POOL	78299	2947	NATIONAL VISION ADMINISTRATORS, LLC	VISION COVERAGE FOR MAY 2022	1,610.66
04/27/2022	POOL	78300	0670	VERIZON WIRELESS	ACCT # 242053368-00001 M2M POLICE CAR MO	691.09
04/27/2022	POOL	78301	3896	AT&T MOBILITY LLC	AT&T FIRSTNET PHONE SERVICE FOR EMERGENC	167.08
05/05/2022	POOL	53(S)	0266	OSBORNE CONCRETE COMPANY INC.	6AA LIMESTONE	64.25
					DRAIN COVER FOR ROAD WORK	90.00
					ACCOUNT CREDIT FOR MISC. PURCHASES	(154.25)
						<u>0.00</u>
05/05/2022	POOL	78302	0092	34TH DISTRICT COURT	2ND QTR FY22 G2G FEES FROM OAKLAND COUN	1,091.89
05/05/2022	POOL	78303	3098	4IMPRINT	FTECH UNIFORM SHIRTS	494.08
05/05/2022	POOL	78304	1158	ALL SEASONS LANDSCAPING	MISC MAINT. SUPPLIES - DPW AUTOCUT 25 2	85.74
05/05/2022	POOL	78305	2080	ALLARD & FISH, PC	EMAIL REVIEW FOR HERTZ CASE AND TELEPHON	114.00
05/05/2022	POOL	78306	1567	ALPHA PSYCHOLOGICAL SERVICES, PC	NEW HIRE PSYCHOLOGICAL EXAMINATION	725.00
05/05/2022	POOL	78307	2804	AMAZON	ROMULUS PUBLIC LIBRARY	9.99
					ROMULUS PUBLIC LIBRARY	8.99
					ROMULUS PUBLIC LIBRARY	52.45
					ROMULUS PUBLIC LIBRARY	38.97
					ROMULUS PUBLIC LIBRARY	7.99
					ROMULUS PUBLIC LIBRARY	23.99
					ROMULUS PUBLIC LIBRARY	11.89
					ROMULUS PUBLIC LIBRARY	37.00
					ROMULUS PUBLIC LIBRARY	129.50
					ROMULUS PUBLIC LIBRARY	17.99
					ROMULUS PUBLIC LIBRARY	38.97
					ROMULUS PUBLIC LIBRARY	6.95
					ROMULUS PUBLIC LIBRARY	26.69
					ROMULUS PUBLIC LIBRARY	24.97
					ROMULUS PUBLIC LIBRARY	202.06
					ROMULUS PUBLIC LIBRARY	13.99
					ROMULUS PUBLIC LIBRARY	21.87
					ROMULUS PUBLIC LIBRARY	159.92
					ROMULUS PUBLIC LIBRARY	38.40
					ROMULUS PUBLIC LIBRARY	31.43
					ROMULUS PUBLIC LIBRARY	18.79
					ROMULUS PUBLIC LIBRARY	12.91
					ROMULUS PUBLIC LIBRARY	33.80
					ROMULUS PUBLIC LIBRARY	6.99
					ROMULUS PUBLIC LIBRARY	10.99
					ROMULUS PUBLIC LIBRARY	31.95
					ROMULUS PUBLIC LIBRARY	68.91
					ROMULUS PUBLIC LIBRARY	8.99
					ROMULUS PUBLIC LIBRARY	31.17
					ROMULUS PUBLIC LIBRARY	19.96
					ROMULUS PUBLIC LIBRARY	29.34
					ROMULUS PUBLIC LIBRARY	16.77
					ROMULUS PUBLIC LIBRARY	53.99
					ROMULUS PUBLIC LIBRARY	9.48
					ROMULUS PUBLIC LIBRARY	9.96
					ROMULUS PUBLIC LIBRARY	12.59
					ROMULUS PUBLIC LIBRARY	75.38

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					ROMULUS PUBLIC LIBRARY	31.07
					ROMULUS PUBLIC LIBRARY	11.99
					ROMULUS PUBLIC LIBRARY	14.25
					ROMULUS PUBLIC LIBRARY CREDIT	(38.97)
					ROMULUS PUBLIC LIBRARY CREDIT	(23.20)
					ROMULUS PUBLIC LIBRARY CREDIT	(5.80)
						<u>1,345.32</u>
05/05/2022	POOL	78308	2804	VOID		
						V
05/05/2022	POOL	78309	4027	AMAZON CAPITAL SERVICES	PD OFFICE TECH TV DISPLAY TRAINING/MEETI	49.18
					PD OFFICE TECH TV DISPLAY TRAINING/MEETI	359.96
					NEW SIGNS FOR SENIOR CENTER	170.52
					NEW SIGNS FOR SENIOR CENTER	113.68
					MISC SUPPLIES: MANILLA FILE FOLDERS, CD	68.04
					OFFICE SUPPLY ORDER 4/21/22	155.97
					OFFICE SUPPLIES	37.98
					FOOD WARMER AT SENIOR CENTER	28.38
					OFFICE CHAIR REPLACEMENT ORDER FOR ROBER	253.33
					NEW SIGNS FOR SENIOR CENTER-CREDIT	(56.84)
					NEW SIGNS FOR SENIOR CENTER-CREDIT	(56.84)
					NEW SIGNS FOR SENIOR CENTER-CREDIT	(56.84)
					NEW SIGNS FOR SENIOR CENTER-CREDIT	(56.84)
					NEW SIGNS FOR SENIOR CENTER-CREDIT	(56.84)
					NEW SIGNS FOR SENIOR CENTER-CREDIT	(56.84)
						<u>896.00</u>
05/05/2022	POOL	78310	MISC	ANN SZLINIS	ANN SZLINIS - MAY 2022	336.41
05/05/2022	POOL	78311	2903	APPLIED IMAGING	COPIER CHARGES FOR MAY 2022, ADDTL PGS F	592.77
05/05/2022	POOL	78312	0554	AT&T	ACCT. 734 941-0666 375 3, APR 22 THRU MA	550.97
05/05/2022	POOL	78313	3649	AUTO VALUE OF ROMULUS	GROUNDS 427 NEDDLE VALVE	310.89
					MECH STOCK TRUFUEL 50 1 PR	4.99
					MECH STOCK SEMI/SYN 2CYC PT	5.99
					MECH STOCK HOOK AND PIC	1.79
					MECH STOCK OIL & AIR FILTER	36.36
					MECH STOCK AA 5Z6714 A, AIR FILTER	144.36
					MECH STOCK AIR FILTER	34.86
					BLDG B23 14 ESCAPE DISC BREAK, CERAMIC P	284.06
					MECH STOCK CONTOUR BLADE OE	61.56
					GROUNDS 425 MOTOR TUNE UP, MECHANIC IN /	28.47
					PK 5 RECIP BLD	21.19
					GROUNDS 427 MISC MECHANIC PURCHASES - DF	46.47
					GROUNDS 427 OIL FILTER	8.69
					GROUNDS 425-GENIE LIFT BATTERY	668.00
					GROUNDS 425 CHOCK LEVER	11.79
					MECH COMPRESSOR, PM AW32 HYDRAULI	24.49
					ANIMAL 516, SHOCK ABSORBER	127.98
					GROUNDS 408 4 HI COUNT LED, PLUG IN PIGT	27.98
					POLICE R20, BXT65850	150.99
					ANIMAL 516 F REFLEX SHOCK	134.98
					RETURN/REFUND AIR FILTER	(24.09)
					PD 6V 210AH GOLFCAR	(54.00)
					CORE RETURN 6V 230AH GOLFCAR	(108.00)
						<u>1,949.80</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/05/2022	POOL	78314	1683	BAKER & TAYLOR	ACCT # 251637 L154147 2 B00000, QTY 25	459.79
					ACCT # 251637 L154147 2 B00000, QTY 22	290.42
					ACCT # 251637 L154147 2 B00000, QTY 16	267.71
					ACCT # 251637 L154147 2 B00000, QTY 5	69.96
					ACCT # 251637 L154147 2 B00000, QTY 12	223.46
					ACCT # 251637 L154147 2 B00000, QTY 24	365.37
					ACCT # 251637 L154147 2 B00000, QTY 24	257.05
						<u>1,933.76</u>
						1,933.76
05/05/2022	POOL	78315	1603	BELL EQUIPMENT COMPANY	ITB 18/19-23 RENTAL OF A STREET SWEEPER	11,500.00
05/05/2022	POOL	78316	1603	BELL EQUIPMENT COMPANY	ITB 18/19-23 RENTAL OF A STREET SWEEPER	400.00
05/05/2022	POOL	78317	0417	BLUE RIBBON CONTRACTING INC.	37034 NEVILLE ST REMOVE & REPLACE 1" WAT	6,564.00
					21/22 BLANKET PO FOR TOPSOIL & SAND - DP	48.00
						<u>6,612.00</u>
						6,612.00
05/05/2022	POOL	78318	0539	BS & A SOFTWARE	ANNUAL RENEWAL FOR BS&A DELINQUENT PER	4,888.00
05/05/2022	POOL	78319	3148	CADILLAC ASPHALT LLC	UPM COLD MIX	1,230.00
05/05/2022	POOL	78320	1828	CDW GOVERNMENT INC	MOUNT TO HOLD NOTEBOOK COMPUTER IN TRI	369.54
05/05/2022	POOL	78321	0943	CHAPP & BUSHEY OIL CO., INC	HYDRAULIC OIL NEEDED FOR MOTOR POOL	825.00
05/05/2022	POOL	78322	0917	CITY OF WAYNE	36345 VAN BORN RD SW/WF MARCH 2022	3,485.18
05/05/2022	POOL	78323	2965	CLEAR RATE COMMUNICATIONS, INC.	ACCOUNT # 4876633, 4/21/22 - 5/20/22	8,185.71
05/05/2022	POOL	78324	3869	COLLABORATIVE SUMMER LIBRARY PROGR	ROMULUS PUBLIC LIBRARY OCEANS OF POSSIBI	353.79
05/05/2022	POOL	78325	3060	CONSTANT CONTACT, INC	ROMULUS PUBLIC LIBRARY - PRE-PAYMENT DEP	588.00
05/05/2022	POOL	78326	3546	CORE & MAIN	Inventory Order	371.92
05/05/2022	POOL	78327	0225	CROVA SALES & SERVICE	MECH STOCK SHOP SUPPLIES	35.00
					SHOP SUPPLIES	35.00
						<u>70.00</u>
						70.00
05/05/2022	POOL	78328	MISC	DENNIS KRUPNOW	BD PAYMENT REFUND, 15150 HANNAN	355.00
05/05/2022	POOL	78329	3956	DIX BLOCK AND SUPPLY	CATCH BASIN REBUILDS	1,397.60
05/05/2022	POOL	78330	0411	DORNBOS SIGN & SAFETY INC	SIGN MATERIALS TO EXPAND AND REPLENISH S	1,423.25
05/05/2022	POOL	78331	1999	DOUBLETREE HOTEL	HOTEL RESERVATIONS - 6/15-6/17/22 ELECTR	254.10
05/05/2022	POOL	78332	MISC	ELKINS MACHINE & TOOL COMPANY	CHECK DEPOSITED IN ERROR	160.00
05/05/2022	POOL	78333	3681	ESO SOLUTIONS INC	SOLE SOURCE PATIENT CARE REPORTING AND I	8,271.00
05/05/2022	POOL	78334	3475	FERGUSON WATERWORKS #3386	MISC METER REPAIR PARTS - DPW	254.11
					REPLACING BORROWED REPAIR CLAMP FROM CI	282.09
					INVENTORY ORDER 1X60 K COP TUBE	2,548.20
						<u>3,084.40</u>
						3,084.40
05/05/2022	POOL	78335	2735	FIFER INVESTIGATIONS, LLC	NEW HIRE BACKGROUND INVESTIGATION	800.00
					NEW HIRE BACKGROUND INVESTIGATIONS	3,600.00
						<u>4,400.00</u>
						4,400.00
05/05/2022	POOL	78336	3053	FIRST CHOICE COFFEE SERVICES	WATERLOGIC WL270 GF FL. MAY 2022 RENTAL	62.95
05/05/2022	POOL	78337	2703	GALE/CENGAGE LEARNING	ACCOUNT #194418, QTY 3	91.97
05/05/2022	POOL	78338	4092	GASIOREK, MORGAN, GRECO, MCCAULEY	LEGAL SERVICES RENDERED FOR MARCH 2022	15,016.26
05/05/2022	POOL	78339	3209	GAULTNEY, KENDALL TIERA-LATREECE	BD BOND REFUND, 15782 TAFT	200.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/05/2022	POOL	78340	0875	GENERAL FUND	COLONIAL LIFE APRIL 2022 2% ADMIN FEE	1.65
					AFAC APRIL 2022 3% ADMIN FEE	<u>164.11</u>
						165.76
05/05/2022	POOL	78341	MISC	GEORGE DAVIS	ELMER JOHNSON PAVILION RENTAL CANCELLATI	150.00
05/05/2022	POOL	78342	4100	GONEK & BELCHER LAW PC	APRIL 2022 MIDC HOURS, 29.45 HOURS	2,945.00
05/05/2022	POOL	78343	0631	GORDON FOOD SERVICE, INC.	CUST # 712400021, COMM. DEV. PURCHASE 4/	114.45
05/05/2022	POOL	78344	0338	GRAINGER INC.	PIPE WRENCH I-BEAM, SERRATED, 18"	73.50
					MISC. MAINTENANCE/OPERATING SUPPLIES-FI	21.58
					SEALED LEAD ACID BATTERY, 12VDC,7AH	<u>44.61</u>
						139.69
05/05/2022	POOL	78345	3264	GREAT LAKES WATER AUTHORITY	ACCT # 300-2451-S INDUSTRIAL WASTE MARCH	778.80
05/05/2022	POOL	78346	3433	GROUP 31 SUPPLY	SHOP SUPPLIES NEEDED	394.72
05/05/2022	POOL	78347	3511	H2OMETRICS	SOLE SOURCE - H2OMETRICS SUBSCRIPTION SE	5,000.00
05/05/2022	POOL	78348	2995	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL SERVICES THROUGH APRIL 30,	862.92
05/05/2022	POOL	78349	2995	HALLAHAN & ASSOCIATES, P.C.	ATTORNEY SERVICES FOR TAX ISSUES SERVICES	2,166.48
05/05/2022	POOL	78350	2789	HILLARD'S GLASS, INC.	FIRE E1 WHINDSHIELD REPAIR STATION #2	60.00
					POLICE R45 2013 EXPLORER WINDSHIELD REPL	<u>375.00</u>
						435.00
05/05/2022	POOL	78351	0891	HOME DEPOT	M12 FUEL 12-VOLT LITHIUM-ION HIGH SP	329.00
					MISC SUPPLIES - DPW - ALL BLDS.	100.88
					ALL-PRO EXIT & EMERGENCY COMBO	367.35
					MISC SUPPLIES - DPW - ALL BLDS.	95.82
					MISC SUPPLIES - DPW - ALL BLDS.	73.28
					MISC. MAINT. SUPPLIES - FIRE DEPT	117.12
					MISC SUPPLIES - DPW - ALL BLDS.	26.19
					MISC SUPPLIES - DPW - ALL BLDS.	8.14
					MISC SUPPLIES - DPW - ALL BLDS.	17.88
					MISC SUPPLIES - DPW - ALL BLDS.	43.70
					MISC SUPPLIES - DPW - ALL BLDS.	64.71
					CHAMBER BUILDING UPDATES	785.98
					MISC SUPPLIES - DPW - ALL BLDS., IT PURC	<u>80.91</u>
						2,110.96
05/05/2022	POOL	78352	1420	HYDROCORP, INC.	COMMERCIAL & RESIDENTIAL CROSS CONN. INS	6,822.00
					COMMERCIAL & RESIDENTIAL CROSS CONN. INS	<u>1,900.00</u>
						8,722.00
05/05/2022	POOL	78353	4012	IMPERIAL PRESS, INC	STEP SHEETS FOR WELCOME PACKET	104.18
05/05/2022	POOL	78354	2567	J & B MEDICAL SUPPLY CO. INC	MEDICAL EQUIPMENT - FIRE DEPT	298.25
					MEDICAL SUPPLIES - FIRE DEPT	<u>91.73</u>
						389.98
05/05/2022	POOL	78355	0075	J & M TOWING	BLDG 21-14 TOWING FOR DISABLED CITY VEHI	150.00
05/05/2022	POOL	78356	3785	JEFFREY E. BOWDICH	APRIL 2022 MIDC HOURS, 33.0 HRS	3,300.00
05/05/2022	POOL	78357	3209	JEFFREY ROMANO	BD BOND REFUND, 6955 MERRIMAN	200.00
05/05/2022	POOL	78358	MISC	JOCELYN MASSEY	ST. JOHN'S RENTAL DEPOSIT REFUND, EVENT	25.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/05/2022	POOL	78359	1815	JOHN D. OSBORNE TRUCKING CO. INC.	YARD STOCK	777.62
					YARD STOCK	5,598.72
					YARD STOCK	<u>3,179.51</u>
						9,555.85
05/05/2022	POOL	78360	4015	JOHN DEMATTIA CONSTRUCTION, LLC	ROMULUS LIBRARY RENOVATION JOB NO. 2021-	144,399.02
05/05/2022	POOL	78361	3725	JOHNSTON ENTERPRISES LLC	500CT BUSINESS CARDS FOR LT. E. HARRIS	58.00
					BUSINESS CARDS FOR JAMES WEGIENKA, BUILD	<u>58.00</u>
						116.00
05/05/2022	POOL	78362	0108	K & K MAINTENANCE SUPPLY INC.	SOAP FOR SHELTER	655.00
05/05/2022	POOL	78363	3866	KERR, RUSSELL AND WEBER PLC	00094778, CITY OF ROMULUS (NORTHPOINT) S	225.00
05/05/2022	POOL	78364	3775	LAW OFFICE OF DANIEL A. BITAR, PLLC	32.6 SERVICE HOURS, MIDC PROGRAM APR 202	3,260.00
05/05/2022	POOL	78365	3777	LAW OFFICES OF SAMER N. JADALLAH	MIDC PROGRAM APR 2022, 30.50 HRS	3,050.00
05/05/2022	POOL	78366	0120	LIBRARY DESIGN ASSOCIATES, INC.	ROMULUS PUB. LIBRARY, 4TH PARTIAL INV, Z	17,900.00
05/05/2022	POOL	78367	0212	LOWER HURON CHEM & SUPPLY CO., INC.	INVENTORY ORDER, SCOTT WHITE ROLL TOWEL	524.16
05/05/2022	POOL	78368	1680	LUSTER CLEANERS, INC	BLANKET CLEANING APRIL 2022	280.00
05/05/2022	POOL	78369	0076	M.W. MORSS ROOFING INC.	EMERGENCY REPAIR 11165 OLIVE ST POLICE D	47,662.00
					EMERGENCY REPAIR 11165 OLIVE ST POLICE D	45,480.00
					PIGGYBACK OMNIA #R180903 REPAIR FAILING	<u>48,000.00</u>
						141,142.00
05/05/2022	POOL	78370	4109	MANAGEABILITY IME	FITNESS FOR DUTY EXAM & REPORT - DAVID D	1,250.00
05/05/2022	POOL	78371	4022	MARY ELLEN BOHN	MDIC ADMIN ASSISTANT 103.5 HRS, APRIL 20	1,242.00
05/05/2022	POOL	78372	2666	MAURER'S TEXTILE RENTAL SERVICES	EMPLOYEE UNIFORM EXPENSE - ITB 16/17-40	108.29
					EMPLOYEE UNIFORM EXPENSE - ITB 16/17-40	25.00
					EMPLOYEE UNIFORM EXPENSE - ITB 16/17-40	26.10
					EMPLOYEE UNIFORM EXPENSE - ITB 16/17-40	1.48
					BUILDING DEPT UNIFORM EXPENSE	18.23
					BUILDING DEPT UNIFORM EXPENSE	18.23
					BUILDING DEPT UNIFORM EXPENSE	13.04
					BUILDING DEPT UNIFORM EXPENSE	<u>13.04</u>
						223.41
05/05/2022	POOL	78373	3859	MERRITT CIESLAK DESIGN	DESIGN & PERMIT DRAWINGS, CIR DESK RENO	1,190.00
05/05/2022	POOL	78374	3988	METRO ALARM SYSTEMS LLC	SYSTEM MONITORING - DPW, SENIOR CENTER	65.98
05/05/2022	POOL	78375	4106	METRO STRAIGHTENING, LLC	FOR RODS ON DITCH WITCH	180.00
05/05/2022	POOL	78376	2084	MICHIGAN ASSOCIATION OF PLANNING	MICHIGAN ASSOCIATION OF PLANNING RENEWA	25.00
05/05/2022	POOL	78377	3204	MICHIGAN LIBRARY ASSOCIATION	ROMULUS PUB. LIBRARY, MLA CONNECT WORKS	25.00
05/05/2022	POOL	78378	1327	MICHIGAN MUNICIPAL LEAGUE	CLASSIFIED AD FOR BUILDING DIRECTOR POSI	112.56
05/05/2022	POOL	78379	1171	MICHIGAN MUNICIPAL TREASURERS ASSO	2022 ADVANCED INSTITUTE MAY 15-18TH FO	650.00
05/05/2022	POOL	78380	1104	MICHIGAN STATE POLICE	LIVESCAN USAGE 07/1/2021TO 06/30/2022	43.25
					LIVESCAN USAGE 07/1/2021TO 06/30/2022	<u>43.25</u>
						86.50

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/05/2022	POOL	78381	0427	MIDWEST TAPE	CUST # 2000005771 BOOKS, QTY 1	11.99
					CUST # 2000005771 BOOKS, QTY 9	192.91
					CUSTOMER # 2000005771 DIGITAL, QTY 234	498.88
						<u>703.78</u>
05/05/2022	POOL	78382	3282	MKSK, INC.	00094272, D16122.13 ROMULUS: NORTH POINT	232.50
					00092954, D16122.23 ROMULUS: BZA-2021-01	180.00
					00095449, D16122.33 ROMULUS: WAYNE ROAD	1,596.25
					00095777, D16122.34 ROMULUS: CORPORATE P	1,863.75
						<u>3,872.50</u>
05/05/2022	POOL	78383	2975	NAPA AUTO PARTS	FIRE 331 COMMERCIAL BATTERY	321.00
					ENGINE 331 CORE DEPOSIT	(72.00)
						<u>249.00</u>
05/05/2022	POOL	78384	0442	NORTHSIDE TRUE VALUE HARDWARE	MISC BUILDING MAINTENANCE	9.87
					MISC BUILDING MAINTENANCE	9.40
					MISC BUILDING MAINTENANCE	11.94
					21/22 BLANKET PO FOR MISC BUILDING MAINT	27.40
						<u>58.61</u>
05/05/2022	POOL	78385	2088	OAKLAND COUNTY	21/22 QUARTERLY JAN - MARCH 2022, QTRLY	8,411.74
05/05/2022	POOL	78386	0744	OFFICE DEPOT, INC.	IT OFFICE SUPPLY ORDER 4/19/22	9.39
05/05/2022	POOL	78387	0736	ORCHARD, HILTZ & MCCLIMENT	INKSTER ROAD WATER MAIN, ECORSE TO VAN B	2,307.75
					GLWA WICK ROAD 48" WATER MAIN 0155-19-01	7,329.75
					JOB #0155-20-0040 BARTH RD CONSTRUCTION	21,011.44
					OHM JOB # 0155-20-0040 BARTH RD CONSTRU	6,834.00
					BEVERLY ROAD PHASE III DESIGN	4,758.50
					2020 SANITARY REPAIRS/ INSPECTION PROPOS	20,277.75
					OZGA SEWER EXTENSION ENGINEERING SERVICE	5,105.75
						<u>67,624.94</u>
05/05/2022	POOL	78388	0148	PARAGON LABORATORIES INC	WATER TESTING @HENRY RUFF	75.00
					WATER TESTING @35474 HAWTHORNE	75.00
						<u>150.00</u>
05/05/2022	POOL	78389	2960	PHOENIX SAFETY OUTFITTERS, LLC.	NEW HIRE - TURNOUT GEAR RENTAL FY 21/22	500.00
05/05/2022	POOL	78390	0234	PRIORITY ONE EMERGENCY	EMERGENCY REPAIRS NEEDED TO GET RESCUE 3	733.25
					ENGINE AND RESCUE EQUIPMENT UPFITTING	2,390.44
						<u>3,123.69</u>
05/05/2022	POOL	78391	3430	PROSOURCE OF DETROIT METRO	FLOORING FOR THE RAC SECTION 39-11(D)(9)	26,809.01

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/05/2022	POOL	78392	0189	ROSE PEST SOLUTIONS	FIRE STATION #1 PEST CONTROL	74.00
					FIRE STATION #3 PEST CONTROL	74.00
					PEST CONTROL	85.00
						233.00
05/05/2022	POOL	78393	MISC	ROSE SWIDAN	2022 EASTER LUNCHEON FOOD SUPPLIES	58.07
05/05/2022	POOL	78394	0204	SERVICE ELECTRIC SUPPLY INC	MISC. BUILDING REPAIRS - SENIOR CENTER	47.29
					MISC. BUILDING REPAIRS - SENIOR CENTER	74.69
					MISC. BUILDING REPAIRS - OLD COURT BUILD	300.60
						422.58
05/05/2022	POOL	78395	3779	SHARON GRIER	MIDC PROGRAM MAR 2022, 6 HRS	600.00
05/05/2022	POOL	78396	4040	STAPLES	OFFICE SUPPLIES FOR PLANNING DEPT.	4.54
					OFFICE SUPPLIES FOR PLANNING DEPT.	4.54
					OFFICE SUPPLIES FOR PLANNING DEPT.	4.54
						13.62
05/05/2022	POOL	78397	1127	STATE OF MICHIGAN	MICHIGAN NOTARY SERVICE CHANDLER BRADLEY	10.00
05/05/2022	POOL	78398	3617	SUBURBAN OCCUPATIONAL HEALTH	EMPLOYEE PROCESSING FOR SHOTS & TESTING	215.00
05/05/2022	POOL	78399	4034	SUPERIOR MEDICAL WASTE DISPOSAL	MEDICAL WASTE DISPOSAL CONTRACT FOR APRIL	90.00
					MEDICAL WASTE DISPOSAL CONTRACT FY 21/22	90.00
						180.00
05/05/2022	POOL	78400	2978	SUPERIOR PLUS	REFILL (2) FIRST AID/MEDICINE CABINETS	402.60
05/05/2022	POOL	78401	0690	TEL SYSTEMS	REPAIRS FOR NO SOUND ISSUE AT CABLE OUTPOST	185.00
05/05/2022	POOL	78402	3057	THE ACCUMED GROUP	MARCH 2022 EMS/FIRE SERVICES	4,680.34
05/05/2022	POOL	78403	1947	THE BANK OF NEW YORK MELLON	ACCOUNT #ROMULUS16 PAYING AGENT FEE FOF	750.00
05/05/2022	POOL	78404	4104	THE KAPLAN LAW FIRM	APRIL 2022 MIDC HOURS, 7.0 HRS	700.00
05/05/2022	POOL	78405	1739	THE LIBRARY NETWORK	ROMS #22, MI GARDENER 2022 ORDER - 25 MA	57.00
					ROMS #22, ROMS - POWER STRIPS & TIES, 8	160.36
						217.36
05/05/2022	POOL	78406	3780	THE NUNLEY LAW GROUP, PLLC	APRIL 2022 MIDC PROGRAM HRS FOR ROYCE A.	1,990.00
05/05/2022	POOL	78407	3593	TOSHIBA BUSINESS SOLUTIONS	JAN 22-MAR 22 PRINT MANAGEMENT CHARGES	3,772.16
05/05/2022	POOL	78408	4042	TRUSTED JOURNEY	ANIMAL DISPOSAL MARCH 31, 2022	220.00
05/05/2022	POOL	78409	3209	VAN ASSCHE CONSTRUCTION INC	BD BOND REFUND, 36115 VAN BORN	200.00
05/05/2022	POOL	78410	2406	VANCE OUTDOORS, INC	ROCK RIVER ARMS AR-15 PATROL RIFLES	621.20
					ROCK RIVER ARMS AR-15 PATROL RIFLES	200.00
						821.20
05/05/2022	POOL	78411	2190	VANOVERBEKE, MICHAUD & TIMMONY, PLLC	LEGAL SERVICES 01/01/2022 - 03/31/2022	1,576.00
05/05/2022	POOL	78412	0670	VERIZON WIRELESS	POLICE CELLULAR SERVICE ACCT#480989000-0	575.12
					POLICE CELLULAR SERVICE ACCT#480989000-0	552.46
						1,127.58
05/05/2022	POOL	78413	4111	VFP FIRE SYSTEMS	34TH DISTRICT COURT FIRE INSPECTION	1,335.00
05/05/2022	POOL	78414	0659	WASTE MANAGEMENT	DUMPSTER CHARGES & TIRE DISPOSAL	415.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/05/2022	POOL	78415	0657	WAYNE COUNTY	TRAFFIC SIGNAL MAINTENANCE/ENERGY 03/22	62.49
					2TRAFFIC SIGNAL MAINTENANCE/ENERGY 03/22	<u>1,091.01</u>
						1,153.50
05/05/2022	POOL	78416	0065	WAYNE LAWN & GARDEN CENTER, INC.	STH - 3 LB .095IN X TRIMMER	39.99
05/05/2022	POOL	78417	0601	WEX BANK	ACCT 0462-00-398910-0 FUEL COSTS APRIL 2	24,373.40
05/05/2022	POOL	78418	0198	WINDER POLICE EQUIPMENT, INC.	MECH STOCK, PD SPOTLIGHTS	225.00
05/05/2022	POOL	78419	0647	ZEP SALES & SERVICE	WEED KILLER FOR THE CITY GROUNDS	2,223.01
05/05/2022	POOL	78420	2945	ZONES, LLC	LENOVO LAPTOP REPLACEMENTS TP E15 R5/2.3	600.00
05/05/2022	POOL	927(E)	1468	CITY OF ROMULUS	11165 OLIVE A WATER BILL, 03/01/22 - 03/	61.88
05/05/2022	POOL	928(E)	1468	CITY OF ROMULUS	11189 SHOOK WATER BILL, 03/01/22-03/31/2	24.32
05/05/2022	POOL	929(E)	1468	CITY OF ROMULUS	11165 OLIVE B WATER BILL, 03/01/22-03/31	55.78
05/05/2022	POOL	930(E)	1468	CITY OF ROMULUS	11111 WAYNE WATER BILL, 03/01/22-03/31/2	235.00
05/05/2022	POOL	931(E)	1468	CITY OF ROMULUS	36525 BIBBINS WATER BILL, 03/01/22-03/31	82.60
05/05/2022	POOL	932(E)	1468	CITY OF ROMULUS	11147 HUNT WATER BILL, 03/01/22-03/31/22	18.21
05/05/2022	POOL	933(E)	1468	CITY OF ROMULUS	37230 NORTHLINE WATER BILL, 03/01/22-03/	106.73
05/05/2022	POOL	934(E)	1468	CITY OF ROMULUS	12300 WAYNE WATER BILL, 03/01/22-03/31/2	149.49
05/05/2022	POOL	935(E)	1468	CITY OF ROMULUS	11121 WAYNE WATER BILL, 03/01/22-03/31/2	76.49
05/05/2022	POOL	936(E)	1468	CITY OF ROMULUS	11131 WAYNE WATER BILL, 03/01/22-03/31/2	106.73
05/05/2022	POOL	937(E)	1468	CITY OF ROMULUS	6900 WAYNE WATER BILL, 03/01/22-03/31/22	106.73
05/05/2022	POOL	938(E)	1468	CITY OF ROMULUS	7221 MIDDLEBELT WATER BILL, 03/01/22-03/	131.16
05/05/2022	POOL	939(E)	1468	CITY OF ROMULUS	12600 WAYNE WATER BILL, 03/01/22-03/31/2	240.46
05/05/2022	POOL	940(E)	1468	CITY OF ROMULUS	28777 EUREKA WATER BILL, 03/01/22-03/31/	167.81
05/05/2022	POOL	941(E)	0012	DTE ENERGY	6061 COLUMBUS - FERNANDEZ PARK MAR 10 -	14.76
					28777 EUREKA - FS #4 MAR 12 - APR 11,	742.40
					11165 OLIVE - POLICE STATION MAR 12 - AP	2,600.79
					12600 WAYNE - DPW MAR 12 - APR 11, 2022	2,062.04
					36525 BIBBINS - SR CTR MAR 12 - APR 11,	1,405.73
					10942 WAYNE - WELCOME TO ROMULUS SIGN M	19.05
					35257 GODDARD - AMBULANCE BUILDING MAR :	63.22
					7690 WAYNE WATER PUMP MAR 17 - APR 14, 2	72.02
					31558 GODDARD - WATER PUMP FEB 3 - MAR 4	1,121.95
					PUMP STATION - 16326 HARRISON MAR 18 - A	101.83
					7930 AMBER PUMP STATION MAR 18 - APR 18,	96.21
					37200 GODDARD-MARY ANN BANKS PARK MAR	20.47
					PAVILION DOWNTOWN DDA - 36095 GODDARD I	14.76
					MARY ANN BANKS (RESTROOM) - 37350 GODDAI	<u>15.93</u>
						8,351.16
05/05/2022	POOL	942(E)	3034	MI. CONF. OF TEAMSTERS WELFARE FUND INSURANCE - MAY 2022		<u>113,601.75</u>
POOL TOTALS:						
Total of 141 Checks:						737,956.18
Less 1 Void Checks:						<u>0.00</u>
Total of 140 Disbursements:						737,956.18



City of Romulus

Communication

Council Meeting Held:
Item No. 11

May 9, 2022

Councilperson Abdo: _____

Councilperson Barden: _____

Councilperson Roscoe: _____

Councilperson Talley: _____

Councilperson Wadsworth: _____

Councilperson Webb: _____

Councilperson Williams: _____



City of Romulus

Adjournment

Council Meeting Held:

May 9, 2022

Item No. 12

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED