CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA
May 23, 2022
7:30 PM

Members of the public can view the Regular City Council Meetings live via the Romulus Public Access Channel 12 and YouTube at www.youtube.com/cityofromulus. Public comments can also be emailed to publiccomment@romulusgov.com

Pledge of Allegiance

Roll Call

1. **Agenda**
   - **A.** Approval of Agenda
2. **Minutes**
   - **A.** Approval of Minutes from the Regular Meeting held on Monday, May 9, 2022, at 7:30 p.m.
   - **B.** Approval of Minutes from the Special Meeting - Study Session held on Monday, May 9, 2022, at 6:45 p.m. to discuss the Redevelopment Ready Community Boards & Commissions Component Orientation & Training Strategy.
3. **Petitioner**
4. **Chairperson's Report, John Barden, Mayor Pro-Tem**
   - **A.** Approval of the Chairperson's Report
5. **Mayor's Report – Robert A. McCraight, Mayor**
   - **A.** ITB 21/22-17 Three Year Uniform Rental & Laundry Services
   - **B.** ITB 21/22-18 Two Year as needed Concrete Repair
   - **C.** RFP 20/21-01 Consultant Services - Water Loss Audit
   - **D.** Introduction of Budget Amendment 21/22-13
   - **E.** FYI - Great Lakes Water Authority
6. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**
   - **A.** Study Session Request for Monday, June 9, 2022, at 6:45 p.m. to discuss the Quarterly Investment Report
   - **B.** Study Session Request for Monday, June 13, 2022, at 6:00 p.m. for a presentation on the Brownfield Plan Proposal from Ashley Capital
   - **C.** Public Hearing Request for Monday, June 13, 2022, at 7:00 p.m. for the Brownfield Plan Proposal.
7. **Treasurer's Report – Stacy Paige, Treasurer**
8. **Public Comment** - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
9. **Unfinished Business**
10. **New Business**
11. **Warrant**
    - **A.** Approval of Warrant #: 22-10 for checks presented in the amount of $1,324,029.06

12. **Communication**
13. **Adjournment**

RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. **Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a *"Request to Address"* card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.**

2. **When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.**

3. **Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.**

4. **Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.**

5. **No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.**

6. **All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.**

7. **This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.**

8. **Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.**

9. **The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council's agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.**

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk's Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.

City of Romulus

Agenda

Council Meeting Held: **May 23, 2022**

Item No. A.
General Description: Approval of Agenda

Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

Minutes

Council Meeting Held: **May 23, 2022**

Item No. A.

General Description: Approval of Minutes from the Regular Meeting held on Monday, May 9, 2022, at 7:30 p.m.

Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING
May 9, 2022
Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem John Barden.

Pledge of Allegiance

Roll Call

Present: Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams
Absent / Excused:

Administrative Officials in Attendance:
Robert McCraight, Mayor
Stacy Paige, Treasurer
D'Sjonaun Hockenhull, Deputy Clerk
Administrative Staff in Attendance:
Stephen Hitchcock - City Attorney; Julie Wojtylko - Chief of Staff; Merrie Druyor - TIFA/DDA Director; Maria Farris - Finance Director; Colleen Dumas - Recreation Director

1. Agenda

A. Moved by **Tina Talley**, seconded by **Kathy Abdo** to accept the agenda as presented.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None
Motion Carried Unanimously

2. Minutes

A. **Res. #22-122** Moved by **Wadsworth**, seconded by **Webb** to approve Minutes from the Regular Meeting held on Monday, May 2, 2022, at 7:30 p.m.

Roll Call Vote: Ayes - Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None
Abstain - Abdo
Motion Carried

B. **Res. #22-123** Moved by **William Wadsworth**, seconded by **Tina Talley** to approve the Minutes from the Special Meeting - Public Hearing held on Monday, May 2, 2022, at 6:30 p.m. for public input on the proposed 2022/23 FY Budget as set forth in Chapter 9, Section 9.3 of the City Charter.

Roll Call Vote: Ayes - Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None
Abstain - Abdo
Motion Carried Unanimously

3. Petitioner - NONE

4. Chairperson's Report, John Barden, Mayor Pro-Tem

A. Moved by **Celeste Roscoe**, seconded by **Tina Talley** to accept the Chairperson's Report.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None
Motion Carried Unanimously

5. Mayor's Report – Robert A. McCraight, Mayor

A. **Res. #22-124** Moved by **Eva Webb**, seconded by **William Wadsworth** to concur with the Administration and adopt the Resolution to request the State of Michigan take appropriate action to resolve the City of Highland Park's debt issue to the Great Lakes Water Authority and leave the City of Romulus whole.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None
Motion Carried Unanimously

B. **Res. #22-125** Moved by **Celeste Roscoe**, seconded by **Tina Talley** to concur with the Administration and adopt the City of Romulus Public Participation Plan, as part of the Redevelopment Ready Community best practice requirements of the Michigan Economic Development Corporation (MEDC).

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None
Motion Carried Unanimously

C. Moved by **Tina Talley**, seconded by **William Wadsworth** to concur with the Administration and adopt the General and Special Appropriations Act and Tax Levy authorization for the City of Romulus and 34th District Court Fiscal Year 2022-2023 as submitted by Mayor McCraight.

Councilmembers had discussions on separating approval of the 34th District Court's budget from the City's Budget. The Deputy Clerk presented protocol under Robert's Rules of Order as adopted by City Council on how to proceed forward.

Moved by **William Wadsworth**, seconded by **Kathy Abdo** for an amendment to the stated motion to separate Section 36 and the 34th District Court's budget from the General and Special Appropriation Act.
Roll Call Vote: Ayes - Abdo, Roscoe, Wadsworth, Williams
Nays - Barden, Talley, Webb
Motion Carried

Res. #22-126 Moved by **Tina Talley**, seconded by **William Wadsworth** to concur with the Administration and adopt the General and Special Appropriations Act and Tax Levy authorization for the City of Romulus Fiscal Year 2022-2023 as submitted by Mayor McCraight.

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

A resolution to provide for the adoption of a budget proposed by the Mayor containing estimates of proposed revenues and expenditures for the fiscal year beginning July 1, 2022 and ending June 30, 2023 and millage rates to support this budget.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROMULUS:

SECTION 1. That for the expenditures of the City Government and its activities for the fiscal year, beginning July 1, 2022 and ending June 30, 2023, the amounts in the following sections are hereby appropriated.

SECTION 2. That for the said fiscal year there is hereby appropriated out of the General Fund on an activity basis, the following:

COUNCIL	$	106,078
MAYOR		812,874
CLERK		744,198
FINANCIAL SERVICES		11,044,760
TREASURER		469,590
PUBLIC SAFETY		1,650,026
PUBLIC SERVICES		3,487,960
COMMUNITY & ECONOMIC DEVELOPMENT		134,391
RECREATIONAL & CULTURAL		573,581
TOTAL EXPENDITURES		19,023,458

REVENUES	
PROPERTY TAXES	9,417,550
BUSINESS LICENSES & PERMITS	221,000
FEDERAL GRANTS & REVENUES	-
STATE GRANTS & REVENUES	4,429,430
CHARGES FOR SERVICES	588,760
FINES & FORFEITS	100,000
INTEREST & RENTS	439,290
OTHER REVENUES	1,570,550
CONTRIBUTIONS FROM LOCAL UNITS	27,020
NON-BUSINESS LICENSES & PERMITS	1,262,200
TOTAL REVENUES	18,055,800
APPROPRIATION - FUND BALANCE	967,658
TOTAL REVENUES & APPROPRIATED FUND BALANCE	19,023,458

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

SECTION 3. That for the said fiscal year there is hereby appropriated out of the Major Roads Fund on an activity basis, the following:

MAJOR ROADS FUND EXPENDITURES	2,019,000
TRANSFER TO LOCAL STREETS	300,000
TRANSFER TO DEBT FUND	200,690
TOTAL EXPENDITURES & CONTINGENCIES	2,519,690
REVENUES	2,933,064

SECTION 4. That for the said fiscal year there is hereby appropriated out of the Local Streets Fund on an activity basis, the following:

LOCAL STREETS FUND EXPENDITURES	1,704,080
REVENUES	1,253,690
APPROPRIATION - FUND BALANCE	450,390
TOTAL REVENUES & APPROPRIATED FUND BALANCE	1,704,080

SECTION 5. That for the said fiscal year there is hereby appropriated out of the Public Safety Fund on an activity basis, the following:

PUBLIC SAFETY FUND	14,590,600
REVENUES	14,590,600

SECTION 6. That for the said fiscal year there is hereby appropriated out of the Romulus Athletic Center Fund on an activity basis, the following:

ROMULUS ATHLETIC CENTER	1,563,920
REVENUES	1,565,950

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

SECTION 7. That for the said fiscal year there is hereby appropriated out of the Cemetery Perpetuation Fund on an activity basis, the following:

CEMETERY FUND	-
REVENUES	100

SECTION 8. That for the said fiscal year there is hereby appropriated out of the Cable Television Fund on an activity basis, the following:

CABLE TELEVISION	305,006
REVENUES	362,370

SECTION 9. That for the said fiscal year there is hereby appropriated out of the Merriman Road Special Assessment Fund on an activity basis, the following:

MERRIMAN RD SPECIAL ASSESSMENT	111,700
REVENUES	98,990
APPROPRIATION - FUND BALANCE	12,710
TOTAL REVENUES & APPROPRIATED FUND BALANCE	111,700

SECTION 10. That for the said fiscal year there is hereby appropriated out of the Street Lighting Fund on an activity basis, the following:

STREET LIGHTING	624,030
REVENUES	669,000

SECTION 11. That for the said fiscal year there is hereby appropriated out of the Oakwood Special Assessment District on an activity basis, the following:

OAKWOOD SPECIAL ASSESSMENT DISTRICT	14,000
REVENUES	20,630

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

SECTION 12. That for the said fiscal year there is hereby appropriated out of the Community/Employee Activity Fundon an activity basis, the following:

COMMUNITY/EMPLOYEE ACTIVITY FUND	10,000
REVENUES	10,000

SECTION 13. That for the said fiscal year there is hereby appropriated out of the Sanitation Fund on an activity basis, the following:

SANITATION	1,398,163
REVENUES	1,425,130

SECTION 14. That for the said fiscal year there is hereby appropriated out of the Community Development Block Grants Fund on an activity basis, the following:

COMMUNITY DEVELOPMENT BLOCK GRANTS	20,000
REVENUES	20,000

SECTION 15. That for the said fiscal year there is hereby appropriated out of the Michigan Indigent Defense Fund on an activity basis, the following:

MICHIGAN INDIGENT DEFENSE FUND	220,750
REVENUES	220,850

SECTION 16. That for the said fiscal year there is hereby appropriated out of the 9 1 1 Fund on an activity basis, the following:

9 1 1 FUND	144,120
REVENUES	156,000

SECTION 17. That for the said fiscal year there is hereby appropriated out of the Federal Law Enforcement Fund on an activity basis, the following:

FEDERAL LAW ENFORCEMENT	208,160
REVENUES	100,000
APPROPRIATION - FUND BALANCE	108,160

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

TOTAL REVENUES & APPROPRIATED FUND BALANCE	208,160

SECTION 18. That for the said fiscal year there is hereby appropriated out of the State Law Enforcement Fund on an activity basis, the following:

STATE FORFEITURE	77,750
REVENUES	10,000
APPROPRIATION - FUND BALANCE	67,750
TOTAL REVENUES & APPROPRIATED FUND BALANCE	77,750

SECTION 19. That for the said fiscal year there is hereby appropriated out of the Municipal Library Fund on an activity basis, the following:

MUNICIPAL LIBRARY	1,384,809
REVENUES	960,690
APPROPRIATION - FUND BALANCE	424,119
TOTAL REVENUES & APPROPRIATED FUND BALANCE	1,384,809

SECTION 20. That for the said fiscal year there is hereby appropriated out of the Grant Special Revenue Fund on an activity basis, the following:

Grant Special Revenue	1,238,620
REVENUES	2,477,260
APPROPRIATION - FUND BALANCE	(1,238,640)
TOTAL REVENUES & APPROPRIATED FUND BALANCE	1,238,620

SECTION 21. That for the said fiscal year there is hereby appropriated out of the 2017B Court Building Debt Service Fund on an activity basis, the following:

2017B COURT BUILDING CAPITAL IMPROVEMENT BONDS	1,040,938
REVENUES	450,500
APPROPRIATION - FUND BALANCE	590,438
TOTAL REVENUES & APPROPRIATED FUND BALANCE	1,040,938

SECTION 22. That for the said fiscal year there is hereby appropriated out of the 2017A Ecorse/Vining Capital Improvement Debt Service Fund on an activity basis, the following:

2017A ECORSE/VINING CAPITAL IMPROVEMENT BONDS	1,138,075

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

REVENUES	1,118,190
APPROPRIATION - FUND BALANCE	19,885
TOTAL REVENUES & APPROPRIATED FUND BALANCE	1,138,075

SECTION 23. That for the said fiscal year there is hereby appropriated out of the 2014 Capital Improvement Debt Service Fund on an activity basis, the following:

2014 CAPITAL IMPROVEMENT BONDS	200,690
REVENUES	200,680

SECTION 24. That for the said fiscal year there is hereby appropriated out of the Sewer Debt Service Fund on an activity basis, the following:

SEWER DEBT SERVICE	400,000
REVENUES	95,000
APPROPRIATION - FUND BALANCE	305,000
TOTAL REVENUES & APPROPRIATED FUND BALANCE	400,000

SECTION 25. That for the said fiscal year there is hereby appropriated out of the Water Debt Service Fund on an activity basis, the following:

WATER DEBT SERVICE	60,000

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

REVENUES	60,500

SECTION 26. That for the said fiscal year there is hereby appropriated out of the Ecorse Construction & Vining Road Extension Fund on an activity basis, the following:

ECORSE CONSTRUCTION & VINING ROAD EXTENSION	1,640,170
REVENUES	5,000
APPROPRIATION - FUND BALANCE	1,635,170
TOTAL REVENUES & APPROPRIATED FUND BALANCE	1,640,170

SECTION 27. That for the said fiscal year there is hereby appropriated out of the Tax Increment Finance Authority Vining Road Construction Fund on an activity basis, the following:

TIFA-VINING CONSTRUCTION	24,000
REVENUES	100
APPROPRIATION - FUND BALANCE	23,900
TOTAL REVENUES & APPROPRIATED FUND BALANCE	24,000

SECTION 28. That for the said fiscal year there is hereby appropriated out of the Sewer and Water Fund on an activity basis, the following:

SEWER AND WATER	17,746,494
REVENUES	13,667,312
APPROPRIATION - FUND BALANCE	4,079,182
TOTAL REVENUES & APPROPRIATED FUND BALANCE	17,746,494

SECTION 29. That for the said fiscal year there is hereby appropriated out of the Vehicle and Equipment Fund on an activity basis, the following:

MOTOR VEHICLE AND EQUIPMENT	2,274,570
REVENUES	1,661,390

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

APPROPRIATION - FUND BALANCE	613,180
TOTAL REVENUES & APPROPRIATED FUND BALANCE	2,274,570

SECTION 30. That for the said fiscal year there is hereby appropriated out of the Technology Services Fund on an activity basis, the following:

TECHNOLOGY SERVICES	892,450
REVENUES	711,650
APPROPRIATION - FUND BALANCE	180,800
TOTAL REVENUES & APPROPRIATED FUND BALANCE	892,450

SECTION 31. That for the said fiscal year there is hereby appropriated out of the Property and Liability Self-Insurance Fund on an activity basis, the following:

PROPERTY AND LIABILITY SELF INSURANCE	628,312
REVENUES	622,890
APPROPRIATION - FUND BALANCE	5,422
TOTAL REVENUES & APPROPRIATED FUND BALANCE	628,312

SECTION 32. That for the said fiscal year there is hereby appropriated out of the Retirement Insurance Benefit Fund on an activity basis, the following:

RETIREE INSURANCE BENEFITS	2,278,752
REVENUES	2,365,240

SECTION 33. That for the said fiscal year there is hereby appropriated out of the Brownfield Redevelopment Authority Fund on an activity basis, the following:

BROWNFIELD REDEVELOPMENT AUTHORITY	3,610
REVENUES	9,760

SECTION 34. That for the said fiscal year there is hereby appropriated out of the Downtown Development Authority Fund on an activity basis, the following:

DOWNTOWN DEVELOPMENT AUTHORITY	763,872
REVENUES	525,680
APPROPRIATION - FUND BALANCE	238,192

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

TOTAL REVENUES & APPROPRIATED FUND BALANCE	763,872

SECTION 35. That for the said fiscal year there is hereby appropriated out of the Tax Increment Finance Authority Funds on an activity basis, the following:

TIFA DISTRICT II	10,658,316
REVENUES	6,694,517
APPROPRIATION - FUND BALANCE	3,963,799
TOTAL REVENUES & APPROPRIATED FUND BALANCE	10,658,316

SECTION 36. Removed & voted separately by resolution of City Council

SECTION 37. That for the said fiscal year there is hereby appropriated the following Capital Budget expenditures:

CAPITAL BUDGET	10,558,465

SECTION 38. That amounts budgeted for specific items or purposes and not required to be utilized for such items or purposes may be spent by the Mayor for other items or purposes within the same activity for which such allocations are made.

SECTION 39. Be it further resolved that the following millage rates as provided by charter or statute be assessed:

OPERATING MILLAGE	9.4063
P.A. 359 MILLAGE	0.0464
FIRE AND POLICE SERVICES MILLAGE	4.0000
LIBRARY MILLAGE	0.7000
SANITATION MILLAGE	1.5500

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None
Motion Carried Unanimously.

Res. #22-127 Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to approve Section 36 of the General and Special Appropriations Act and appropriated expenditures therein for the 34th District Court Fiscal Year 2022-2023 as submitted by Mayor McCraight.

SECTION 36. That for the said fiscal year there is hereby appropriated out of the 34th District Court on an activity basis, the following:

34th DISTRICT COURT	420,000
REVENUES	2,000
APPROPRIATION - FUND BALANCE	418,000
TOTAL REVENUES & APPROPRIATED FUND BALANCE	420,000

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROMULUS:

That for the expenditures of the **34th District Court** and its activities for the fiscal year beginning July 1, 2022 and ending June 30, 2023, the following amount is hereby appropriated.

OPERATING EXPENDITURES $3,511,600

Roll Call Vote: Ayes - Barden, Roscoe, Talley, Wadsworth
Nays - Abdo, Williams
Abstain - Webb
Motion Carried

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

A. **Res. #22-128** Moved by **Celeste Roscoe**, seconded by **Tina Talley** to approve the 2022/2023 Fee Schedule for the City of Romulus, to be effective July 1, 2022.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None
Motion Carried Unanimously

B. **Res. #22-129** Moved by **Celeste Roscoe**, seconded by **Tina Talley** to approve the Second Reading & Final Adoption of TA-2022-001; a proposed text amendment to Section 4.01 Statement of Purpose; Section 6.03, Requirements Applicable to Specific Uses; Section 11.01, Residential; Section s24.05, 24.14, 24.1a, 24.19, and 24.20, Definitions of the Zoning Ordinance.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None
Motion Carried Unanimously

7. Treasurer's Report – Stacy Paige, Treasurer

Treasurer Paige clarified some confusion received by residents regarding the due date for summer taxes. She advised residents to contact her office with any additional questions.

8. Public Comment

A resident addressed the City of Council.
A member of the public addressed the City Council.

9. Unfinished Business – NONE

10. New Business - NONE

11. Warrant

A. **Res. #22-130** Moved by **Kathy Abdo**, seconded by **Tina Talley** to approve t Warrant #: 22-9 for checks presented in the amount of $737,956.18.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None
Motion Carried Unanimously

12. Communication

Councilperson Talley commented on previous city/community events. Councilperson Williams reminded residents that Forgotten Harvest will be at the Romulus High School every Tuesday starting at 11 a.m.

13. Adjournment

Moved by **William Wadsworth**, seconded by **Kathy Abdo** to adjourn the meeting at 8:14 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None
Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on May 9, 2022.

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan

City of Romulus

Minutes

Council Meeting Held: **May 23, 2022**

Item No. B.

General Description: Approval of Minutes from the Special Meeting - Study Session held on Monday, May 9, 2022, at 6:45 p.m. to discuss the Redevelopment Ready Community Boards & Commissions Component Orientation & Training Strategy.

Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MINUTES OF THE ROMULUS CITY COUNCIL SPECIAL MEETING – STUDY SESSION
May 9, 2022
Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

The meeting was called to order at 6:45 p.m. by Mayor Pro-Tem John Barden

1. **Roll Call**
   Present: Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Eva Webb
   Absent / Excused: Virginia Williams

   Administrative Officials in Attendance:
   Robert McCraight, Mayor
   Stacy Paige, Treasurer
   D'Sjonaun Hockenhull, Deputy Clerk
   Administrative Staff in Attendance:
   Stephen Hitchcock - City Attorney; Julie Wojtylko - Chief of Staff; Merrie Druyor - TIFA/DDA Director & Economic Development Coordinator

2. Moved by **Tina Talley**, seconded by **Kathy Abdo** to accept the Study Session Agenda as presented.

   Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb
   Nays - None
   Motion Carried Unanimously

3. **Discussion: Redevelopment Ready Community Boards & Commissions Component Orientation and Training Strategy**
   Merrie Druyor, TIFA/DDA Director & Economic Development Coordinator, presented a PowerPoint on the Board & Commissions Training Strategy as part of the Redevelopment Ready Process. She reviewed Best Practice 4 of a Redevelopment Ready Community; the recruitment and appointment process; the orientation process for newly elected and/or appointed officials; various training opportunities; and identifying vacancies on the City's boards and commissions. Councilperson Abdo thanked Director Druyor for the presentation and offered a suggestion to the Mayor about broadening the visibility of vacancies on the boards and commissions to the public.

4. **Public Comment -** NONE

5. Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to adjourn the Special Meeting at 7:06 p.m.

   Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb
   Nays - None
   Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the Special Meeting – Study Session of the Romulus City Council held on May 9, 2022.

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan

City of Romulus

Petitioner

Council Meeting Held: **May 23, 2022**

Item No. 3

General Description: _____

Resolution No._____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held: **May 23, 2022**

Item No. A.
General Description: Approval of the Chairperson's Report

Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **May 23, 2022**

Item No. A.
General Description: ITB 21/22-17 Three Year Uniform Rental & Laundry Services

---

Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: ITB 21/22-17 Three Year Uniform Rental & Laundry Services

DATE: May 18, 2022

I concur with the recommendation of Kathy Hood, Assistant DPW Director, and Gary Harris, Purchasing Director and respectfully request Council award ITB 21/22-17 to the lowest, responsible and responsive bidder, Maurer's Textiles for a three year contractual services for uniform rental and laundry services for the City of Romulus, Department of Public Works.

Maria Farris, Finance Director, has verified funds for this acquisition have been budgeted and are available in the General Fund Building & Grounds, Major and Local Streets, Water & Sewer and Motor Vehicle, Uniform Expense accounts #202-463-732.000, #203-463-732.000, #592-590-732.000, #592-591-732.000. #101-265-732.000.

Motion by_____, supported by _____, to concur with the administration and award ITB 21/22-17 to the lowest, responsible and responsive bidder, Maurer's Textiles for a three year contractual services for uniform rental and laundry services for the City of Romulus, Department of Public Works.

MEMORANDUM

DATE: May 18, 2022

TO: Mayor Robert A. McCraight

FROM: Gary Harris, Purchasing Director

SUBJECT: ITB 21/22-17 THREE YEAR UNIFORM RENTAL & LAUNDRY SERVICES

Bids were let for a three year contractual services agreement with a qualified vendor for uniform rental and laundry services for the City of Romulus, Department of Public Works.

In addition to being advertised in the 4/7/2022 issue of The Associated Newspaper Eagle, bid documents were made available to down load from the MITN Purchasing Group page of BidNet Direct at www.mitn.info. The MITN System notified 15 companies of the bid and of them, 7 companies downloaded the bid specifications and 5 companies were informed by email of the bidding opportunity (See Bidder's list attached).

On 5/3/2022, 1 bid was received and publicly opened.

I concur with the recommendation of Asst. Director, Kathryn Hood to award the contract to the lowest responsible and responsive bidder, Maurer's Textiles.

Maria Farris, Finance Director has verified that funds for this acquisition have been budgeted for and are available in the General Fund Bldg & Grds, Major and Local Streets, Water & Sewer and Motor Vehicle, Uniform Expense Accounts, (202-463-732.000,203-463-732.000, 592-590-732.000, 592-591-732.000, 101-265-732.000 and 661-258-732.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris,
Purchasing Director

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: **Gary Harris, Purchasing Director**

FROM: **Kathryn Hood, Assistant DPW Director**

DATE: **May 11, 2022**

SUBJECT: **Bid Award-Bid ITB-21/22-17 – Uniforms/Laundry Service**

Bids were received and reviewed for uniform and laundry service. It is the recommendation of the DPW to award Bid ITB-16/17-40 for a 3 year term service contract with the lowest responsible, responsive bidder, Maurer's Textile Rental Services.

Funds for this Bid are budgeted in the following accounts:

202-463-732.000	Major Streets/Uniforms
203-463-732.000	Local Streets/Uniforms
592-590-732.000	Sewer/Uniforms
592-591-730.000	Water/Uniforms
101-265-732.000	Bldg&Grds/Uniforms
661-258-732.000	MVF/Uniforms

If you have any questions, please feel free to contact me.

KWR/kr

VENDOR LIST
ITB 21/22-17 Three Year Uniform Rental & Laundry Services

Maurers
Allen Klinebriel
aklinebriel@maurerstextile.com

Unifirst
Corporate office
68 Jonspin Rd
Wilmington, MA 01887
800-347-7888
Sent to Arrow

Armark
3200 Jefferson Blvd.
Windsor
1-800-388-3300
Auscs-customerservice@aramark.com

Cintas
39145 Webb Dr.
Westland Mi.
734-326-0800
ockreea@cintas.com

G & K Services
12875 S Huron Drive
Romulus Mi. 48174
734-229-9000
jgarant@gkservices.com

Arrow Uniform Services(This is a division of Unifirst)
6400 Monroe Blvd
Taylor Mi.
734-299-5000
arrow@mc1.internetmailserver.net

TABULATION SHEET
ITB 21/22-17
Three Year Uniform Rental & Laundry Services

COMPANY	Maurer's Textile Rental Services, Inc.					
	Unit Price	Expected Life In weeks	Weekly (Wkly.) Rental /5set	Weekly Price X # Workers	Annual (Wkly. price X 52 wks)	Replacement cost
Men's Solid Ind. Shirt - 28	$0.36	104	$1.80	$50.40	$2,620.80	$18.00
Men's Exec. Oxford Shirt- 2	$0.50	104	$2.50	$5.00	$260.00	$20.00
Men's Poplin Shirt – 9	$0.36	104	$1.80	$16.20	$842.40	$18.00
Solid Polo Shirt W/Pocket9	$0.50	104	$2.50	$22.50	$1,170.00	$20.00
Men's Denim Jeans – 33	$0.48	104	$2.40	$79.20	$4,118.40	$20.00
Men's Ind. Pants – 9	$0.41	104	$2.05	$18.45	$959.40	$18.00
Coveralls – 5	$0.70	104	$3.50	$17.50	$910.00	$25.00
Shop Coat - 5	$1.40	104	$7.00	$35.00	$1,820.00	$25.00
Women's Ind. Shirt – 2	$0.36	104	$1.80	$3.60	$187.20	$18.00
Women's Poplin Shirt – 0	$0.36	104	$1.80	$	$	$18.00
Women's Ind. Pant – 1	$0.41	104	$2.05	$2.05	$106.60	$18.00
Column Total				$249.90	$12,994.80	
	Grand Total – Annual Cost			$	$12,994.80	
OPTION 2-Opt out of Laundry? **YES or NO**	NO					
OPTION 2-Reduction/Piece	N/A					
OPTION 3-Protection Plan?	Available – 12% Weekly rental					
Exceptions?	NONE					
Insurance Coverage?	MEETS					
Attach. I Quest. & Refs?	YES					
Attach II Subcontractor?	NONE					
Attachment III -Use City Contract Doc?	YES					
Company Boilerplate Contract	N/A					
Attach IV Qualifications?	NONE					
Attach. V. Addt'l Reimbursements?	NONE					
Attach. VI Exceptions?	NO					
Attach. VII Addt'l Serv.?	NO					
Attach. VIII Prod. Info.?	NO					
Attach. IX Mat. Data?	INCLUDED					
CERTIFIED?	YES					

#	NAME	COMPANY	TITLE
1	Gary Harris	CITY OF ROMULUS	PURCHASING DIRECTOR
2	Lynn A. Conway	CITY OF ROMULUS	PURCHASING ADVISOR
3			
4			
5			

MINUTES OF ITB 21/22-17 Three Year Uniform Rental & Laundry Services

The public opening of the afore mentioned solicitation was held at 3:00 PM, in the Council Chambers at Romulus City Hall on Thursday,4/28/2022.

The following were present for the opening:

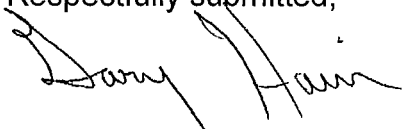
Gary Harris – Purchasing Director
Lynn A. Conway – Purchasing Advisor

1 sealed bid was received and publicly opened.

Maurer's Textile Rental Services

A copy of the tabulation sheet is attached.

Respectfully submitted,



Gary Harris,
Purchasing Director

I, Gary Harris, Purchasing Director for the City of Romulus, do hereby certify the foregoing to be a true copy of the minutes of ITB 21/22-17 held on 4/28/2022.

Gary Harris,
Purchasing Director

DPW REQUEST FOR COMPETITIVE BIDS

DO NOT FILL THIS FORM IN AND SAVE A COPY TO THIS FOLDER!!!!!

- **You can save a copy to the Completed forms from Departments Folder or to your own Department's folder.**
- **Email the *completed* form to Gary Harris**

DEPARTMENT NAME:	DPW	DATE:	03/17/22

I HEREBY REQUEST THAT COMPETITIVE BIDS BE LET FOR THE FOLLOWING MATERIAL,

PURPOSE: Uniforms

IF REPLACEMENT, WILL EQUIPMENT BE (CHECK ONE IF APPLICABLE):

- ☐ Traded in
- ☐ Sold at auction
- ☐ Transferred for use elsewhere, if so where? _____
- ☐ Used for parts
- ☐ Disposed of

BUDGET YEAR	21/22

ACCOUNT INFORMATION

ACCOUNT/S NUMBER	CURRENTLY AVAILABLE	$ AMOUNT BUDGETED
202-463-732.000	399.77	$ 1,300.00
203-463-732.000	299.77	$ 1,500.00
592-590-732.000	329.31	$ 2,200.00
592-591-732.000	749.93	$ 2,800.00
101-265-732.000	11 08.10	$ 2,200.00
661-258-732.000	894.67	$ 2,500.00

SIGNATURE OF DEPARTMENT HEAD: Kathy Hood DATE: 3/17/22

FINANCE DEPARTMENT APPROVAL

FUNDS AVAILABILITY

ACCOUNT/S NUMBER	$ FUNDS AVAILABLE
See Above	$
	$
	$

SIGNATURE OF FINANCE DEPARTMENT: VM Jarvis DATE: 3/24/2022

ADMINISTRATIVE APPROVAL

I HAVE REVIEWED THE REQUEST AND AUTHORIZE TO LET FOR COMPETITIVE BIDS.

SIGNATURE OF MAYOR: Robert A. McCourt Jr DATE: 3/24/2022

AVAILABILITY OF FUNDS FOR AWARD

THE BID SHALL BE AWARDED IN THE AMOUNT OF $ Not to exceed budgeted funds @ awarded pricing

I AFFIRM THAT THE FUNDS ARE AVAILABLE IN THE ABOVE MENTIONED ACCOUNT/S

FINANCE DEPT. APPROVAL: VM Jarvis DATE: 5/13/2022

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **May 23, 2022**

Item No. B.
General Description: ITB 21/22-18 Two Year as needed Concrete Repair

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Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: ITB 21/22-18 Two Year as needed Concrete Repair

DATE: May 18, 2022

I concur with the recommendation of Kathy Hood, Assistant DPW Director, and Gary Harris, Purchasing Director and respectfully request Council award ITB 21/22-18 to each bidding company at the prices submitted on the Tabulation sheet for two year fixed pricing for concrete for the City of Romulus Department of Public Works.

Please note, both companies are locally operated while offering similarly competitive pricing. Due to ongoing supply chain issues, awarding to both companies will provide the City of Romulus the best option for essential concrete needs.

Maria Farris, Finance Director, has verified funds for this acquisition have been budgeted and are available in the Major and Local Streets Funds, Operating Supplies Expense accounts #202-463-730.000 and 203-463-730.000.

Motion by_____, supported by _____, to concur with the administration and award ITB 21/22-18 to each bidding company at the prices submitted on the Tabulation sheet for two year fixed pricing for concrete for the City of Romulus Department of Public Works.

MEMORANDUM

DATE: **May 18, 2022**

TO: **Mayor Robert A. McCraight**

FROM: **Gary Harris, Purchasing Director**

SUBJECT: **ITB 21/22-18 TWO YEAR AS NEEDED CONCRETE REPAIR**

Bids were solicited for two year fixed pricing for concrete for the City of Romulus, Department of Public Works.

In addition to being advertised in the 4/7/2022 issue of The Associated Newspaper Eagle, bid documents were made available to down load from the MITN Purchasing Group page of BidNet Direct at www.mitn.info. The MITN System notified 67 companies of the bid and of them, 9 companies downloaded the bid specifications and 3 companies were informed by email of the bidding opportunity (See Bidder's list attached).

On 4/28/2022, 2 bids were received and publicly opened.

I concur with the recommendation of Asst. Director, Kathryn Hood to award the contract to each bidding company at the prices submitted on the Tabulation sheet. Both companies are locally operated while offering similarly competitive pricing. Due to the ongoing supply chain issues, awarding to both companies will provide the City of Romulus the best option for essential concrete needs.

Maria Farris, Finance Director has verified that funds for this acquisition have been budgeted for and are available in the Major and Local Streets Funds, Operating Supplies Expense Accounts, (202-463-730.000 and 203-463-730.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris,

Purchasing Director

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: **Gary Harris, Purchasing**

FROM: **Kathryn Hood, Assistant DPW Director**

DATE: **May 11, 2022**

SUBJECT: **Bid Award- ITB-21/22-18 Two year pricing for concrete purchases**

It is the recommendation of the DPW to award ITB – 21/22-18 for two year pricing on concrete purchases to the only two vendors, Osborne Concrete and Superior Materials. Both companies are located in Romulus and are offering similarly competitive pricing. We would like to award to both based on the ongoing issues with supply and demand for materials needed for operations at the Department of Public Works. Today's time frame for delivery on essential items needed by this department is weeks out for many services and materials.

Funds are budgeted for these purchases in accounts: #202-463-730.000 and #203-463-730.000.

KWH/kh

TABULATION SHEET
ITB 21/22-18 TWO (2) YEAR CONCRETE PRICING

COMPANY	Superior Materials, LLC		Osborne Concrete	
YEAR	2022	2023	2022	2023
Unit Cost 7 sack conc. mix High Early	$155.00	$160.00	$165.00	$175.00
Unit Cost 6 sack concrete mix 4,000 psi	$149.00	$154.00	$159.00	$169.00
Specify Minimum Load in cubic yards	2 cu.yd.	2 cu.yd.	1 cu.yd.	1 cu.yd.
Per Load - Split load charge 2 locations	None	None	$50.00	$100.00
Per Load Split load charge 3-4 locations	None	None		
Per Load - Below minimum load charge	$95.00 for 2.75 -6.75 Cubic Yards??	$95.00 for 2.75 -6.75 Cubic Yards??	See Bid	See Bid
Cold Weather Protection 2022 per cubic yard	$8.00/cu. yd.	$8.00/cu. yd.	$6.00/cu. yd.	$6.00/cu. yd.
ANY OTHER BILLABLE FEES:	M-F LOADS BEFORE 7AM & AFTER 5PM	Add $7.25/cu.yd + $2,000 opening charge	1 Yd – 1 3/4 Yd.	$120.00
	SAT. LOADS Between 7AM & Noon**	Add $7.25/cu.yd + $2,000 opening charge *if necessary	2 Yd -2 3/4 Yd	$110.00
	SAT LOADS BEFORE 7AM & AFTER Noon	Add $7.25/cu.yd + $2,500 opening charge	3 Yd – 3 ¾ Yd	$100.00
	Sunday & Holidays-all loads	Add $18.00/cu.yd + $3,500 opening charge	4 Yd – 4 ¾ Yd	$90.00
	Unloading time in excess of 6 minutes per cubic yard	$120.00/Hour ($2.00/Minute)	5 Yd – 5 ¾ Yd	$80.00
	Split Load (per extra Stop)	$125.00 per stop	Fuel Surcharge	$20.00/load
	Extra Load Charge (2 loads of 9 yards or under	Min-load charges apply	Demurrage/excess Unloading Time – Over 60 minutes	$110.00 per hour
	Pump Prime Grout	$243.00		
	Washout charge-color from Superior	$125.00/truck		
	Washout charge-color not from Superior	$200.00/truck		
	Fuel Surcharge	$30.00/load		
	Environmental Fee	$20.00/load		
	**Opening plants for Saturday deliveries is volume dependent w/ minimum plant charge production level. In the event the min yardage is not obtained the plant opening charge will apply???			
If extendable percent increase year 3	4%		No Bid	
If extendable percent increase year 4	4%		No Bid	
If extendable percent increase year 5	4%		No Bid	
Explanation of Alternate Price increase details for years 3,4,5	None		None	
Financial Disclosure/Conflict of Interest?	None		None	
Address of Plant Location:	30091 Huron River Drive, Romulus		37500 Northline Rd, Romulus	
# miles from DPW	2.9 miles		1.7 Miles	
Exceptions?	None		None	
Payment Terms?	-			
Insurance?	Yes		Yes	
Attachment I General Questionnaire?	Yes			
Attachment II Statement of Qualifications?	None		None	
Attach III Additional Reimbursable Charges?	See Bid		None	
Attachment IV Exceptions to Specifications?	None		None	
Certified?	Yes		Yes	

PUBLICLY OPENED AT, 3:00 PM, Tuesday, 5/03/2022 IN THE ROMULUS CITY COUNCIL CHAMBERS.

THOSE IN ATTENDANCE:

#	NAME	COMPANY	TITLE
1	Gary Harris	CITY OF ROMULUS	PURCHASING DIRECTOR
2	Lynn A. Conway	CITY OF ROMULUS	PURCHASING ADVISOR
3			
4			
5			
6			
7			
8			
9			

VENDOR LIST
ITB 21/22-18 Two Year As Needed Concrete Repair

Osborne Concrete
sales@osborne-inc.com

SRM Concrete
Tim Mostoller
TMostoller@smyrnareadymix.com

Superior Materials
John M. Werner
jmwerner@superiormaterials.net

MINUTES OF ITB 21/22-17 Three Year Uniform Rental & Laundry Services

The public opening of the afore mentioned solicitation was held at 3:00 PM, in the Council Chambers at Romulus City Hall on Thursday,5/3/2022.

The following were present for the opening:

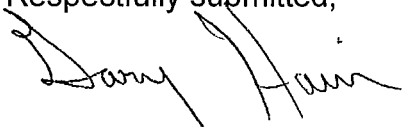
Gary Harris – Purchasing Director
Lynn A. Conway – Purchasing Advisor

1 sealed bid was received and publicly opened.

Maurer's Textile Rental Services

A copy of the tabulation sheet is attached.

Respectfully submitted,



Gary Harris,
Purchasing Director

I, Gary Harris, Purchasing Director for the City of Romulus, do hereby certify the foregoing to be a true copy of the minutes of ITB 21/22-17 held on 5/3/2022.

Gary Harris,
Purchasing Director

DPW REQUEST FOR COMPETITIVE BIDS

DO NOT FILL THIS FORM IN AND SAVE A COPY TO THIS FOLDER!!!!!

- **You can save a copy to the Completed forms from Departments Folder or to your own Department's folder.**
- **Email the *completed* form to Gary Harris**

DEPARTMENT NAME:	DPW	**DATE:**	11/26/19

I HEREBY REQUEST THAT COMPETITIVE BIDS BE LET FOR THE FOLLOWING MATERIAL,

PURPOSE: Concrete Purchases

IF REPLACEMENT, WILL EQUIPMENT BE (CHECK ONE IF APPLICABLE):

- ☐ Traded in
- ☐ Sold at auction
- ☐ Transferred for use elsewhere, if so where? _____
- ☐ Used for parts
- ☐ Disposed of

BUDGET YEAR 21/22

ACCOUNT INFORMATION

ACCOUNT/S NUMBER	$ AMOUNT BUDGETED
202-463-730.000	$ 4,000.00
203-463-730.000	$ 5,000.00
	$

SIGNATURE OF DEPARTMENT HEAD: Kathryn Hood **DATE:** 3/17/22

FINANCE DEPARTMENT APPROVAL

FUNDS AVAILABILITY

ACCOUNT/S NUMBER	$ FUNDS AVAILABLE
	$
See above	$ 9,000.00
	$

SIGNATURE OF FINANCE DEPARTMENT: JM Jarvis **DATE:** 3/24/2022

ADMINISTRATIVE APPROVAL

I HAVE REVIEWED THE REQUEST AND AUTHORIZE TO LET FOR COMPETITIVE BIDS.

SIGNATURE OF MAYOR: Robert A. McGraw **DATE:** 3/24/2022

AVAILABILITY OF FUNDS FOR AWARD

THE BID SHALL BE AWARDED IN THE AMOUNT OF $ Not to exceed budgeted funds @ awarded pricing

I AFFIRM THAT THE FUNDS ARE AVAILABLE IN THE ABOVE MENTIONED ACCOUNT/S

FINANCE DEPT. APPROVAL: JM Jarvis **DATE:** 5/13/2022

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **May 23, 2022**

Item No. C.
General Description: RFP 20/21-01 Consultant Services - Water Loss Audit

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Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: RFP 20/21-01 Consultant Services – Water Loss Audit

DATE: May 18, 2022

I concur with the recommendation of Roberto Scappaticci, DPW Director and respectfully request Council award RFP 21/22-01 to Benesch Engineering to conduct leak detection Citywide in order to pinpoint undetected water leaks in the amount of $116,192.00.

Maria Farris, Finance Director, has verified funds for this acquisition have been budgeted for and are available in the Water and Sewer Fund, Water Department, Contractual Services Expense account #592-591-932.000.

Motion by_____, supported by _____, to concur with the administration and award RFP 21/22-01 to Benesch Engineering to conduct leak detection Citywide in order to pinpoint undetected water leaks in the amount of $116,192.00.

MEMORANDUM

DATE: **MAY 18, 2022**

TO: **Mayor Robert A. McCraight**

FROM: **Gary Harris, Purchasing Director**

SUBJECT: **RFP 21/22-01 CONSULTANT SERVICES-WATER LOSS AUDIT**

Proposals were let to seek qualified consultants (Engineering, Finance, and Consultant Contractor) who will complete an all-encompassing and comprehensive water loss audit in accordance with the American Water Works Association (AWWA) manual M36.

In addition to being advertised in the 1/27/2022 issue of The Telegram Newspaper, RFP documents were made available to down load from the MITN Purchasing Group Page of Bidnet Direct @ www.mitn.info. The Bidnet Direct notified 475 companies of the RFP and of them, 22 companies downloaded the RFP documents.

This RFP was published in accordance with Section 39-6(2) of the City of Romulus Purchasing Ordinance on the MITN page of BidNet. However, on 2/17/2022, 0 proposals were received. Upon recommendation from peers in the field, Benesch Engineering was contacted to obtain a quote for a smaller scope of services which would include the field investigation portion of the RFP.

Department of Public Works Director, Roberto Scappaticci has recommended to award the contract to Benesch Engineering after thoroughly evaluating their qualifications and submittal. If you concur please request City Council to award RFP 21/22-01 to Benesch Engineering in the amount of $116,192.00 to conduct leak detection Citywide in order to pinpoint undetected water leaks.

Maria Farris, Finance Director has verified that funds for this acquisition have been budgeted for and are available in the Water and Sewer Fund, Water Department, Contractual Services Expense Account, (592-591-932.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris,
Purchasing Director

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Gary Harris, Purchasing Director

FROM: Roberto J. Scappaticci, Director of Department of Public Works

CC: Mayor Robert McCraight
Kathy Hood, Assistant Director of Department of Public Works

DATE: May 5th, 2022

SUBJECT: Field Investigation of Waterloss – Complete Citywide leak detention from Benesch Engineering, RFP 21/22-01

Dear Gary,

As you are aware we published RFP 21/22-01 (Consultant Services Water Loss Audit) on January 27, 2022 in accordance with the Purchasing Ordinance on the MITN page of BidNet in order to find the source of water loss within the City of Romulus. Proposals were due by February 17, 2022, however, no vendors submitted proposals to the City.

We were subsequently recommended to contact **Benesch Engineering** and they were able to provide us with a scope of services for only the field investigation portion of the RFP request. After review of their proposal and interviewing their staff, we believe they have the expert experience to conduct leak detention Citywide in order to pin point if we have any water leaks that are undetected.

The cost for the associated work is **$116,192.00**. At this time, the DPW has thoroughly reviewed Benesch's qualifications and recommend award of this contract to their firm.

Funds are secured in account number FY21/22, 592-591-818.000.

Should there be any questions, please do not hesitate to contact my office.

Sincerely,

Roberto J. Scappaticci, Director of Public Works

y:\admin documents\water\water loss\rfp response\memo to council.docx

5/5/22

benesch

Alfred Benesch & Company
615 Griswold, Suite 600
Detroit, MI 48226
www.benesch.com
P 313-963-0612
F 313-963-2156

March 4, 2021

Mr. Roberto J. Scappaticci, B.S., S-1
City of Romulus
Director of Department of Public Works
12600 Wayne Road
Romulus, MI 48174

Dear Mr. Scappaticci:

Per your request we are providing you our letter proposal to perform leak detection/correlation services. Upon approval, our leak detection crew will coordinate our efforts with your point of contact and complete the work for the city as described below.

As a point of introduction, I am also attaching our project experience related to leak detection and water loss efforts. The projects cover the 25 years of work we have performed in leak detection. It's worth noting that the savings shown for the various projects were based on when the audit was conducted and do not reflect the current cost of water.

Project Understanding:

Romulus has recently been experiencing high water loss. In an effort to mitigate this issue, the City would like to address any potential real losses, associated with leaks, as a first step. To complete this work our senior technician, Kimberly Bright will work with one of our technicians to assist the Department in locating the leaks so that they can be repaired.

Scope of Work:

The leak detection survey will be conducted as directed by Romulus for the approximately 228 miles of water main. The survey will be accomplished by using special acoustic amplifying equipment (e.g., FCS S-30 Surveyor) to listen for leaks along the pipelines. Personnel will listen on appurtenances such as hydrants, valves, and other direct contacts to the system.

This method typically yields the identification of leaks within approximately ten feet of the source. Because some leaks may not surface, a separate task of correlating will also be required. This task will require Benesch to pinpoint the leaks to within approximately three feet so that the leaks can be excavated and repaired. For the purpose of this proposal, we are assuming a total of five days will be dedicated to the correlation efforts. Upon completion of the work, a report will be provided by Benesch to the City of Romulus.

We will bill our services for the actual hours expended based on the attached hourly rate schedule. Fully multiplied rates for the work proposed are as follows:

- Sr. Field Tech: $110/hr
- Field Tech: 66/hr
- Project Manager: 210/hr
- Sr. Engineer: 130/hr
- Engineer: 100/he

We estimate that the fee will not exceed **$116,192**. We anticipate that the field work will take approximately 80 working days with the final report provided to you within two weeks of completing the field effort.

If this scope and fee is acceptable to you, please let us know so that we can have the appropriate contract executed.

Sincerely,

Sr. Vice President
Michigan Division Manager

Attachment

cc.: E. Tucker

FUNDS VERIFICATION FORM

DEPARTMENT: DPW
FUND NAME: Contractual Services
ACCOUNT NUMBER/S: 592-591-818.000
PURPOSE FOR REQUEST: Secure funds for leak detection in the City
AMOUNT OF EXPENDITURE: $116,192
SIGNATURE OF DEPARTMENT HEAD:
FUNDS CURRENTLY AVAILABLE: $116,192
FINANCE DEPARTMENT APPROVAL: Maria Farris
DATE: May 5, 2022

C:\Users\gharris\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\SU6YS1FF\FUNDS VERIFICATION FORM.doc

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **May 23, 2022**

Item No. D.
General Description: Introduction of Budget Amendment 21/22-13

Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: Introduction of Budget Amendment 21/22 - 13

DATE: May 18, 2022

I am hereby requesting introduction of Budget Amendment 21/22-13 to recognize Fire Grant Donations and corresponding expenses related to the Grant revenue.

Motion by_____, supported by _____ to concur with the administration and introduce budget amendment 21/22-13 to recognize Fire Grant Donations and corresponding expenses related to the Grant revenue.

MEMORANDUM

TO: Mayor Robert A. McCraight

FROM: Finance Department

DATE: 5/17/2022 MEF

SUBJECT: Budget Amendment 21/22 -13

FUND/DEPT. ACCOUNT NO.	ACCOUNT NAME	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET
FIRE				
Revenue				
205-336-675.000	Donations	-	14,439	14,439
205-336-675.003	Donations/Grant Local	-	15,000	15,000
205-336-675.003	Donations/Grant Local	-	4,654	4,654
Expense				
205-336-970.000	Capital Outlay	40,000	29,439	69,439
205-336-730.000	Operating Supplies	20,213	4,654	24,867

To recognize Fire Grant Donations and corresponding expenses related to the Grant revenue.

Memorandum

To: Mayor Robert A. McCraight

From: Maria Farris, Finance Director

Date: May 17, 2022

Re: Budget Amendment 21/22-13

Attached please find a copy of requested Budget Amendment 21/22-13 to be added to the agenda for the May 23, 2022 City Council meeting.

This budget amendment is to recognize Grant donations to the Romulus Fire Department in the amount of $15,000, $14,439.38 and $4654.29. Also, recognizing expenditures of the amount of $29,439.38 cumulatively in the in 205-336-970.000 capital outlay account and $4654.29 in the 205-336-730.000.

If you should have any additional questions, please feel free to contact me.

Romulus Fire Department

Memo

To: Mayor McCraight
Cc: Julie Wojtylko, Chief of Staff
From: Director of Fire and Emergency Services, Kevin Krause
Date: 05/17/2022
Re: Beaumont Grant & Energy Transfer Grant

Romulus Fire Department has received a Beaumont Grant in the amount of $14,439.38 for the reimbursement of the purchase of one Lucas Chest Compression system. Donation funds were deposited into 205-336-675.000 - Donations as of 04/29/2022. We request a budget amendment to realize these funds into 205-336-970.000 Capital Outlay for the purchase of Lucas Chest Compression systems.

We received an Energy Transfer grant in the amount of $15,000.00 for the reimbursement of the purchase of Bryx Station system. Donation funds were deposited into 205-336-675.003 – Donations / Grants-Local as of 05/13/2022. We request a budget amendment to realize these funds into 205-336-970.000 Capital Outlay for the purchase of the Bryx Station system to upgrade the Fire Department alerting system.

Also, we received a HEMS reimbursement donation in the amount of $4654.29 for the purchase of trauma backboards. Reimbursement funds were deposited into 205-336-675.003 – Donations / Grants-Local as of 09/22/2021. We request a budget amendment to realize these funds into 205-336-730.000 Operating Supplies for the purchase of the trauma backboards.

Thank you.

BUDGET AMENDMENT FORM

INCREASE		DECREASE	
Account Number /Name	Amount	Account Number /Name	Amount
205-336-970.000 Capital Outlay	$14,439.00	205-336-675.000 Donations	$ 14,439
205-336-970.000 Capital Outlay	$15,000	205-336-675.003 Donations / Grants-Local	$15,000
205-336-730.000 Operating Supplies	$ 4,654	205-336-675.003 Donations / Grants-Local	$ 4,654
TOTAL	$ 34,093	TOTAL	$ 34,093

PURPOSE:
Grant $14,439: Beaumont donation funds deposited to 205-336-675.000 as of 04/29/2022 for $14,439.38 for purchase of 1 LUCAS Chest Compression system. Amend budget to decrease Donations 205-336-675.000 in the amount of $14,439 and increase Capital Outlay 205-336-970.000 for the purchase of 2 systems on existing PO 21-010780. Grant $15,000: Energy Transfer donation funds deposited to 205-336-675.003 as of 05/13/2022 for $15,000.00 for the purchase of Bryx Station system. Amend budget to decrease Donations / Grants - Local 205-336-675.003 in the amount of $15,000.00 and increase Capital Outlay 205-336-970.000 for the purchase of Bryx system. Grant $4,654: Reimbursed HEMS donation funds deposited to 205-336-675.003 as of 09/22/2021 for $4,654.29 for the purchase of trauma backboards. Amend budget to decrease Donations / Grants - Local 205-336-675.003 in the amount of $4,654 for the purchase of trauma backboards.

DATE: 5/13/2022

Department Head Signature:

Mayor's Authorization:

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **May 23, 2022**

Item No. E.
General Description: FYI - Great Lakes Water Authority

Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

GMH GIARMARCO, MULLINS & HORTON, P.C.
ATTORNEYS AND COUNSELORS AT LAW

Detroit ▼ Troy ▼ Florida

Direct Dial: 248.457.7024
Email: sjh@gmhlaw.com

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Thomas W. H. Barlow
Bruce E. Bigler
Peter J. Bill
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Robert A. Bryant
Thomas P. Cavanaugh
Kenneth B. Chapie
Anthony K. Chubb
John C. Clark
George A. Contis
Kellie S. DeVito
Jill A. Duffy
Elizabeth A Favaro
Kara S. Ferrara
Timothy D. Finegan
John R. Fleming
John J. Giarmarco
Julius H. Giarmarco
Bruce W. Haffey
William H. Heritage, III
Stephen J. Hitchcock
William H. Horton
Nina M. Jankowski
Alexis F. Johnson
Keela P. Johnson
Salvatore J. LaMendola
Alexander Lebedinski
Victoria S. Lehman
Adam Levitsky
John L. Miller
Karie Miller
Timothy J. Mullins
Mark S. Papazian
Ryan L. Perry
Dennis M. Rauss
James Y. Rayis
Annabel F. Shea
Lauren M. Studley
Paul A. Thursam
Jared M. Trust
Geoffrey S. Wagner
Donald K. Warwick
Matthew S. Weaver
Richard A. Wojewoda
LeRoy H. Wulfmeier, III

Of Counsel
Lance T. Denha (Florida)
David G. Gorcyca
Albert Taylor Nelson, Jr
Peter J. Sarkesian
Lawrence F. Schiller

May 12, 2022

Romulus City Council
11111 S. Wayne Road
Romulus, MI 48174

RE: Great Lakes Water Authority

Dear Council Members:

At your meeting on May 9, 2022, a question was raised about the resolution directed to the Highland Park debt that has been applied to the other municipalities in the Great Lakes Water Authority system. The date that was in the resolution for when the allegations began was 2017. The question was raised by Councilwoman Tally as to whether that should be 2012 which is the year which Highland Park begin to withhold payments.

I researched the history on this and the 2017 date is correct. Great Lakes Water Authority did not enter into the lease purchase agreement with Detroit Water and Sewer system until late 2016 and GLWA first started exercising the offsets in 2017. Therefore, the language in the resolution as approved is correct.

Should you have any questions, please call.

Very truly yours,

GIARMARCO, MULLINS & HORTON, P.C.

Stephen J. Hitchcock

SJH/ss

cc: Mayor, Robert A. McCraight

City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **May 23, 2022**

Item No. A.

General Description: Study Session Request for Monday, June 9, 2022, at 6:45 p.m. to discuss the Quarterly Investment Report

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Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MEMORANDUM

To: **Honorable City Council**

From: **Ellen L. Craig-Bragg, City Clerk**

Date: **May 23 2022**

Re: **Study Session Request**

Treasurer Paige is requesting a 30 minute Study Session for Monday, June 6, 2022 at 6:45 p.m. for the Quarterly Investment Report.

The date and time are available for the request.

INTEROFFICE MEMORANDUM

TO: ELLEN CRAIG-BRAGG, CITY CLERK

FROM: STACY PAIGE, CITY TREASURER

SUBJECT: REQUEST FOR STUDY SESSION

DATE: MAY 13, 2022

I am respectfully requesting a Study Session with Romulus City Council for the purpose of discussing our quarterly investment report.

I will need 30 minutes and I have confirmed availability on Monday, June 6, 2022 from 6:45 pm to 7:15 p.m.

Thank you for your consideration.

City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **May 23, 2022**

Item No. B.

General Description: Study Session Request for Monday, June 13, 2022, at 6:00 p.m. for a presentation on the Brownfield Plan Proposal from Ashley Capital

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Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MEMORANDUM

To: **Honorable City Council**

From: **Ellen L. Craig-Bragg, City Clerk**

Date: **May 23 2022**

Re: **Study Session Request**

Merrie Druyor, TIFA/DDA Director & Economic Development Coordinator is requesting a 1 hour study session on Monday June 30, 2022 at 6 p.m. to provide a presentation regarding the Brownfield Plan Proposal from Ashley Capital to rehabilite the previously owned city property formally known as the City of Romulus Passive Park located by Wick Elementary Parcel.

The date and time are available for the request.

MEMORANDUM

TO: Honorable City Council

FROM: Merrie Druyor, Economic Development Coordinator/Director of Authorities for DDA and TIFA

DATE: May 13, 2022

SUBJECT: Study Session request regarding the Brownfield Plan Proposal request from Ashley Capital

---

I respectfully request a sixty minute study session for Monday, June 13, 2022 at 6:00 p.m. to provide a presentation regarding the Brownfield Plan Proposal. The proposal from Ashely Capital is to discuss the rehabilitation of the previously owned city property formally known as City of Romulus Passive Park the property located behind Wick Elementary Parcel #80-028-99-0012-703.

Information will be submitted at the meeting for review. If I can be of any further assistance to you regarding this matter, please contact me.

City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **May 23, 2022**

Item No. C.

General Description: Public Hearing Request for Monday, June 13, 2022, at 7:00 p.m. for the Brownfield Plan Proposal.

Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MEMORANDUM

To: **Honorable City Council**

From: **Ellen L. Craig-Bragg, City Clerk**

Date: **May 23 2022**

Re: **Public Hearing Request**

Merrie Druyor, TIFA/DDA Director & Economic Development Coordinator is requesting a 30 minute Public Hearing on Monday June 13, 2022, at 7:00 p.m. to provide the public adequate opportunity to review and comment on the proposed Brownfield Plan Proposal.

The date and time are available for the request.

MEMORANDUM

TO: Honorable City Council

FROM: Merrie Druyor, Economic Development Coordinator/Director of Authorities for DDA and TIFA

DATE: May 13, 2022

SUBJECT: Public Hearing request regarding the Brownfield Plan Proposal request from Ashley Capital

---

I respectfully request a thirty minute public hearing for Monday, June 13, 2022 at 7:00 p.m. to provide the public adequate opportunity to review and comment on the proposed Brownfield Plan Proposal. The proposal from Ashely Capital is to rehabilitate the previously owned city property formally known as City of Romulus Passive Park the property located behind Wick Elementary Parcel #80-028-99-0012-703.

Information will be submitted for the meeting packet for review. If I can be of any further assistance to you regarding this matter, please contact me.

City of Romulus

Treasurer's Report

Council Meeting Held: **May 23, 2022**

Item No. 7.

General Description: _____

_____

Resolution No._____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

Public Comment

Council Meeting Held: **May 23, 2022**

Item No. 8.

General Description: _____

_____

Resolution No._____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

Unfinished Business

Council Meeting Held: **May 23, 2022**

Item No. 9.

General Description: _____

_____

Resolution No._____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

New Business

Council Meeting Held: **May 23, 2022**
Item No. 10.

General Description: _____

_____

Resolution No._____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

Warrant

Council Meeting Held: **May 23, 2022**

Item No. A.

General Description: Approval of Warrant #: 22-10 for checks presented in the amount of $1,324,029.06

Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

CITY OF ROMULUS
WARRANT REGISTER SUMMARY

Council Meeting Date: May 23, 2022
Warrant Number: 22-10

TOTAL WARRANT REGISTER **1,324,029.06**

P.O.#	CHECK #	PAYEE	AMOUNT

TOTAL DELETIONS
TOTAL ADJUSTED WARRANT (IF ANY DELETIONS)

REWARRANTED ITEMS: (not included in above totals)

P.O.#	CHECK #	PAYEE	AMOUNT

COUNCIL AUTHORIZATION

DATE

The obligations of transfer of funds described on the attached warrant register including the required interfund advances have been authorized by the Council. We hereby authorize the Treasurer of the City of Romulus to disburse funds as listed in payment thereof with the exception of deleted items listed above.

MAYOR

CLERK

5/18/2022 **CHECK DISBURSEMENT REPORT FOR CITY OF ROMULUS**
CHECK DATE FROM 05/06/2022-05/18/2022

Fund		Amount
Total for fund 101	General Fund	56,434.82
Total for fund 202	Major Street Fund	1,399.08
Total for fund 203	Local Street Fund	1,194.86
Total for fund 205	Public Safety Fund	14,661.97
Total for fund 211	Cable TV	391.73
Total for fund 218	Merriman Rd. Spec. Assess	193.91
Total for fund 219	Street Lighting Fund	48,742.19
Total for fund 220	Oakwood SAD	121.59
Total for fund 226	Garbage & Rubbish Collection Fund	91,521.82
Total for fund 261	911 Service Fund	5,950.00
Total for fund 268	Narc forfeiture - State	36.01
Total for fund 271	Library Fund	4,727.11
Total for fund 295	DDA	3,203.11
Total for fund 297	T.I.F.A. District #2	2,508.40
Total for fund 592	Water & Sewer Fund	523,519.03
Total for fund 661	Motor Vehicle	24,400.04
Total for fund 664	Technology Services	17,241.23
Total for fund 676	Retiree's Ins. Benefits	160,547.53
Total for fund 701	Revolving Fund	4,085.00
Total for fund 705	Delq. Pers. Prop. Fund	148,453.62
Total for fund 750	Payroll Funds	214,696.01
TOTAL - ALL FUNDS		1,324,029.06

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank POOL POOLED CASH						
05/12/2022	POOL	78421	1980	COMCAST	MAY 10 - JUN 09, 2022 SERVICE TO ADDT'L	9.21
05/12/2022	POOL	78422	0012	DTE ENERGY	7506 MERRIMAN - LANDSCAPING APR 2 - MAY	193.91
05/12/2022	POOL	78423	0772	DTE ENERGY	MUNICIPAL COMPLEX APRIL 2022	9,911.89
05/12/2022	POOL	78424	0137	JACK DEMMER FORD	1FM5K8AB8MGA86522, 2021 POLICE INTERCEP	3,251.30
05/12/2022	POOL	78425	1952	RITTER GIS	21/22 INVERTED- GIS SUPPORT SERVICES 90	1,445.00
05/12/2022	POOL	78426	1952	RITTER GIS	21/22 INVERTED- GIS SUPPORT SERVICES 6/3	871.25
05/12/2022	POOL	78427	1952	RITTER GIS	21/22 INVERTED- GIS SUPPORT SERVICES 6/3	658.75
05/12/2022	POOL	78428	1952	RITTER GIS	GIS SUPPORT SERVICES 90 DAY PROJECT FOR	4,505.00
05/12/2022	POOL	78429	1952	RITTER GIS	21/22 INVERTED- GIS SUPPORT SERVICES 6/3	2,677.50
05/12/2022	POOL	78430	0670	VERIZON WIRELESS	CELLPHONE ACCT # 342127256-00001 APR 02-	1,174.28
05/12/2022	POOL	78431	0670	VERIZON WIRELESS	DATA ACCT # 342127256-00002 USB&MIFI APR	460.21
05/12/2022	POOL	78432	0106	WAYNE COUNTY	MAY 2022 FIXED SEWAGE CUST #500373	37,387.00
05/12/2022	POOL	78433	0651	WOODLAND MEADOWS LANDFILL	FOR RESIDENT DUMP PASSES 04/01/22-04/15/	400.00
05/18/2022	POOL	54(S)	3494	TRUCK PRO LLC	MECHANICS - DPW LOCK RING	5.70
					CREDIT FOR INV 090-0041660, 12/7/2021	(5.70)
						0.00
05/18/2022	POOL	78434	2942	AIRGAS, INC.	OXYGEN AND HAZ MAT/WASTE REFILL - FIRE	63.90
					OXYGEN AND HAZ MAT/WASTE REFILL - FIRE	25.20
						89.10
05/18/2022	POOL	78435	3336	ALLIE BROTHERS, INC	UNIFORMS FOR ORDINANCE	464.96
05/18/2022	POOL	78436	4021	ALLIED BUILDING SERVICE COMPANY	PIGGYBACK ON MIDEAL CONTRACT #00861 ALLI	10,064.01
05/18/2022	POOL	78437	4027	AMAZON CAPITAL SERVICES	1,0000 12OZ CUPS, BIKE REPAIR KIT, BIKE	203.18
					MISCELLANEOUS SUPPLIES	423.39
					OFFICE SUPPLIES FOR PLANNING DEPT.	89.99
					OFFICE SUPPLIES	43.77
					SAFETY VEST FOR CLEAN SWEEP	91.96
					OFFICE SUPPLIES	12.99
					AMAZON ORDER 05/09/22 DPW	155.61
					AMAZON ORDER 5/12/22 DPW	81.74
						1,102.63
05/18/2022	POOL	78438	0210	APOLLO FIRE APPARATUS REPAIR	GLOBE TECH RESCUE BOOTS - FIRE	474.95
05/18/2022	POOL	78439	0529	ASSOCIATED NEWSPAPERS OF MICHIGAI	PUBLIC HEARING RM0353-042822	50.27
05/18/2022	POOL	78440	3896	AT&T MOBILITY LLC	AT&T FIRSTNET PHONE SERVICE FOR EMERGENC	167.08
05/18/2022	POOL	78441	MISC	AUSTIN LASKASKA	CDL TESTING AND LICENSING	305.00
05/18/2022	POOL	78442	3649	AUTO VALUE OF ROMULUS	ROADS 106 AUTO SLACK ADJ	144.00
					MECH/SHOP CARB ADJ KIT	17.19
					GROUNDS 405-406 L&G BATT 350CCA	125.98
					GROUNDS 421-422 L&G BATT 350CCA	125.98
					W/S15 ADAPTER	4.59
					W/S 15 ADAPTER	8.29
					W/S 15 2-3/4 HD BX CLM	8.98
					W/S BACKHOE TRAILER FEMALE/MALE 7 WAY SC	38.72
					MECH 601 10PC. S/DRV.SET	11.99
					W/S 15 ADAPTER RETURNED	(4.59)
						481.13

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/18/2022	POOL	78443	1683	BAKER & TAYLOR	ACCT # 251637 L154147 2 B00000, QTY 120	1,787.48
					ACCT # 251637 L154147 2 B00000 QTY 26	355.89
						2,143.37
05/18/2022	POOL	78444	0064	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES AND EQUIPMENT - FIRE DE	167.04
					MEDICAL SUPPLIES AND EQUIPMENT - FIRE DE	291.12
						458.16
05/18/2022	POOL	78445	3209	BOYD, RUSSELL	BD BOND REFUND, 15802 SPRINGHILL	575.00
05/18/2022	POOL	78446	2077	BREATHING AIR SYSTEMS	SEMI-ANNUAL PM AND TESTING MAY 22 - DEC	541.70
05/18/2022	POOL	78447	0539	BS & A SOFTWARE	GOVERNMENTAL ACCOUNTING WEBINAR TRAINING	300.00
05/18/2022	POOL	78448	MISC	CAITLIN VERSELE	STAR WARS PROGRAM POOL NOODLES	61.47
05/18/2022	POOL	78449	3092	CENTER POINT LARGE PRINT	ROMULUS PUBLIC LIBRARY, DANIELLE HIGH ST	23.25
05/18/2022	POOL	78450	3679	CHERYL MCGUIRE	CHERYL MCGUIRE - RECORDING SECRETARY MIN	274.00
05/18/2022	POOL	78451	1468	CITY OF ROMULUS	11131 WAYNE WATER BILL, 4/1/22-4/30/22,	142.30
05/18/2022	POOL	78452	1980	COMCAST	BUSINESS CABLE 5/18/22-6/17/22 ACCOUNT #	249.32
05/18/2022	POOL	78453	3386	CONSTELLATION NEW ENERGY	CITY GAS BILLS ACCT. BG-205125 APRIL 202	9,791.56
05/18/2022	POOL	78454	2500	COSTAR REALTY INFORMATION, INC.	MONTHLY REAL ESTATE CONSULTING MAY 2022	455.00
05/18/2022	POOL	78455	2788	DELL MARKETING LP	DELL MEMORY UPGRADE - 8GB - 1RX8 DDR4 UD	74.11
05/18/2022	POOL	78456	0411	DORNBOS SIGN & SAFETY INC	SIGN MATERIALS TO EXPAND AND REPLENISH S	1,480.75
05/18/2022	POOL	78457	3253	DORRIS BENNETT	REIMBURSEMENT FOR MAY 2022 RETIREE HEALT	364.79
05/18/2022	POOL	78458	2594	DOWNRIVER UTILITY WASTEWATER AUT	MAY 2022 EXCESS FLOW	109,868.00
05/18/2022	POOL	78459	0772	DTE ENERGY	APRIL 2022 STREET LIGHTING	50,461.15
05/18/2022	POOL	78460	3762	DTOUR ENTERTAINMENT, INC	PERFORMANCE AT SOUNDS IN DOWNTOWN ON JUN	2,000.00
05/18/2022	POOL	78461	3209	DYDA MICHAEL	BD BOND REFUND, 39249 SUPERIOR	100.00
05/18/2022	POOL	78462	3298	ELECTROCYCLE, INC	COMMUNITY SHRED DAY ON MAY 14, 2022, MIS	750.00
					COMMUNITY SHRED DAY ON MAY 14, 2022, ONS	750.00
						1,500.00
05/18/2022	POOL	78463	2735	FIFER INVESTIGATIONS, LLC	NEW HIRE BACKGROUND INVESTIGATIONS	3,600.00
05/18/2022	POOL	78464	2703	GALE/CENGAGE LEARNING	ACCT #194418, MAY FIVE STAR FRONTIER FIC	38.92
05/18/2022	POOL	78465	0128	GIARMARCO, MULLINS, & HORTON, PC	4/21/22-5/6/22 DPW DEPARTMENT, ACCT. 700	150.00
					03/17/22 - 4/11/22 ACCT# 70085-000B DOWN	757.50
					PLANNING DEPT ACCT. 70085-015B, 3/11/22	630.00
					4/13/22-5/6/22, ACCT. 70085-005B, HUMAN	315.00
					5/6/22, ACCT 70085-011B, CLERK'S OFFICE	112.50
					4/29/22, ACCT 70085-010B, BUILDING DEPT	120.00
					REVIEW OF RINK MANAGEMENT CONTRACT- STEV	142.50
					ACCT 70085-013B REVIEW PUBLIC PARTICIPAT	75.00
					4/13/22-5/3/22 ACCT# 70085-000B DOWNRIVE	1,020.00
					3/11/22-4/8/22, DPW DEPARTMENT, ACCT. 70	855.00
					4/13/22-5/7/22, ACCT. 70085-004B, GENERA	5,190.40
					4/22/22, ACCT 70085-021B	150.00
						9,517.90
05/18/2022	POOL	78466	2625	GLG PRINT	WATER BILL PRINTING & MAILING, MAY 2022	1,763.14
05/18/2022	POOL	78467	3264	GREAT LAKES WATER AUTHORITY	ACCT # 100-2451-W WATER USAGE/FIXED CHAR	346,566.97
05/18/2022	POOL	78468	0686	GREATER ROMULUS CHAMBER OF COMM	ROMULUS PUBLIC LIBRARY BUSINESS CARD 2"X	100.00
05/18/2022	POOL	78469	0891	HOME DEPOT	MISC SUPPLIES - DPW - HISTORICAL PARK	30.27
					MISC SUPPLIES - DPW - ALL BLDS. 2X4 LED	59.97
					MISC SUPPLIES - DPW - ALL BLDS.1/8 IN MI	24.92
					MISC SUPPLIES - DPW - HISTORICAL	70.32

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						185.48
05/18/2022	POOL	78470	3209	INFINITY-GATEWAY LLC	BD BOND REFUND, 6060 BAY HILL CT	675.00
05/18/2022	POOL	78471	2567	J & B MEDICAL SUPPLY CO. INC	J&B MEDICAL SUPPLIES - FIRE DEPT	141.30
05/18/2022	POOL	78472	3721	KELLER THOMA PC	PROF SVCS THRU 04/27/22 - GENERAL MATTE	570.00
05/18/2022	POOL	78473	0078	KENNEDY INDUSTRIES, INC.	CREEKSIDE, TRANSDUCER, SANITARY FIELD SE	1,986.38
05/18/2022	POOL	78474	3072	KIMBALL MIDWEST	SHOP SUPPLIES	288.13
05/18/2022	POOL	78475	3754	LAURIE JAMES	PATRIOTIC COOKIES FOR MILITARY TRIBUTE B	80.00
05/18/2022	POOL	78476	MISC	LINDA GRAHL	ANIMAL BOND RELEASE FOR CLAIRE	25.00
05/18/2022	POOL	78477	3477	LINDE GAS & EQUIPMENT INC.	MISC MECHANIC WELDING SUPPLIES - DPW	150.58
05/18/2022	POOL	78478	2666	MAURER'S TEXTILE RENTAL SERVICES	EMPLOYEE UNIFORM EXPENSE - ITB 16/17-40	111.09
					EMPLOYEE UNIFORM EXPENSE - ITB 16/17-40	25.00
					EMPLOYEE UNIFORM EXPENSE - ITB 16/17-40	21.20
					EMPLOYEE UNIFORM EXPENSE - ITB 16/17-40	2.23
					EMPLOYEE UNIFORM EXPENSE - ITB 16/17-40	108.29
					EMPLOYEE UNIFORM EXPENSE - ITB 16/17-40	25.00
					EMPLOYEE UNIFORM EXPENSE - ITB 16/17-40	26.10
					EMPLOYEE UNIFORM EXPENSE - ITB 16/17-40	1.48
					EMPLOYEE UNIFORM EXPENSE - ITB 16/17-40	108.29
					EMPLOYEE UNIFORM EXPENSE - ITB 16/17-40	25.00
					EMPLOYEE UNIFORM EXPENSE - ITB 16/17-40	26.10
					EMPLOYEE UNIFORM EXPENSE - ITB 16/17-40	1.48
						481.26
05/18/2022	POOL	78479	3023	MI CUSTOM SIGNS	MILITARY BANNER FLAGS FOR DOWNTOWN ROMUL	104.00
05/18/2022	POOL	78480	0048	MICHIGAN CAT	REPAIRS TO CATERPILLAR 430E	17,989.18
05/18/2022	POOL	78481	0952	MICHIGAN STATE UNIVERSITY EXTENSIOI	CITIZEN PLANNER ONLINE PROGRAM KAYLA HUB	250.00
05/18/2022	POOL	78482	0427	MIDWEST TAPE	CUSTOMER # 2000005771 BOOKS, QTY 7	234.93
					CUST # 2000005771 BOOKS, QTY 2	79.98
						314.91
05/18/2022	POOL	78483	MISC	MPW INDUSTRIAL SERVICES	REF: 80-999-00-2018-057 APRIL 2022 DELIN	186.67
05/18/2022	POOL	78484	0068	MUCHMORE HARRINGTON SMALLEY & A	LEGISLATIVE SERVICES FOR MAY 2022	4,000.00
05/18/2022	POOL	78485	3740	NAVIA BENEFIT SOLUTIONS - LOCKBOX	NAVIA FOR APRIL 2022	150.00
05/18/2022	POOL	78486	3041	NORTHSTAR MAT SERVICES, INC.	ACCOUNT # 1862-11121, ROMULUS PUBLIC LIB	92.31
05/18/2022	POOL	78487	3917	NYE UNIFORM CO	FIREFIGHTER UNIFORMS	74.99
05/18/2022	POOL	78488	0744	OFFICE DEPOT, INC.	IT OFFICE SUPPLY ORDER 4/19/22	171.38
					IT OFFICE SUPPLY ORDER 4/19/22	46.15
						217.53
05/18/2022	POOL	78489	1131	OUTDOOR EXPERTS, INC	TRASH CLEANUP 38201 WESTVALE	3,600.00
05/18/2022	POOL	78490	0984	PARKWAY SERVICES, INC.	PORTA JOHNS IN DOWNTOWN AREA 5/4/22-6/3/	180.00
05/18/2022	POOL	78491	MISC	PATRICK MCNEILL	DUPLICATE PAYMENT VIA INVOICE CLOUD FOR	45.00
05/18/2022	POOL	78492	1576	PRINTING SYSTEMS, INC.	ELECTION SUPPLIES, MASTER CARDS & VOTER	242.48
05/18/2022	POOL	78493	MISC	PROGRESS RAIL	REF: 80-999-00-2021-121 DELINQENT PERSON	9.54
05/18/2022	POOL	78494	3209	RENDON, LORANE ANA-LEE	BD BOND REFUND, 9461 LISA	2,350.00
05/18/2022	POOL	78495	MISC	RICHARD TAYLOR	CDL TESTING AND LICENSING	305.00
05/18/2022	POOL	78496	1952	RITTER GIS, INC.	GIS SUPPORT SERVICES APRIL 2022	2,635.00
05/18/2022	POOL	78497	MISC	ROBERT MOBLEY	CDL TESTING AND LICENSING	335.00
05/18/2022	POOL	78498	MISC	ROMULUS COMMUNITY SCHOOLS	DELINQUENT PERSONAL PROPERTY DISBURSEMEN	31,501.15
05/18/2022	POOL	78499	0189	ROSE PEST SOLUTIONS	PEST CONTROL - SENIOR CENTER	85.00
					PEST CONTROL ROMULUS FIRE STATION #2	74.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					PEST CONTROL POLICE STATION	74.00
					PEST CONTROL - CITY HALL	74.00
					PEST CONTROL - FIRE STATION #4	74.00
						381.00
05/18/2022	POOL	78500	2419	SCADA	GODDARD/MIDDLEBELT HOT-BOX SCADA	14,140.00
05/18/2022	POOL	78501	0204	SERVICE ELECTRIC SUPPLY INC	MISC. BUILDING REPAIRS - DPW	270.00
					SPOTLIGHT REPAIR FOR WELCOME SIGN ON WAY	38.95
						308.95
05/18/2022	POOL	78502	4040	STAPLES	OFFICE SUPPLIES APRIL/MAY 2022	72.66
					INVENTORY ORDER-JANITORIAL SUPPLIES	640.68
					OFFICE SUPPLIES MAY 2022	279.19
					OFFICE SUPPLIES MAY 2022	53.71
						1,046.24
05/18/2022	POOL	78503	1104	STATE OF MICHIGAN	SEX OFFENDER REGISTRY ENDING DATE 4/30/2	60.00
05/18/2022	POOL	78504	1104	STATE OF MICHIGAN	LIVESCAN USAGE PRINTED 4/22/22	43.25
05/18/2022	POOL	78505	0503	STERICYCLE, INC.	21/22 BLANKET PO REMOVAL OD PD MEDICAL W	19.97
05/18/2022	POOL	78506	3617	SUBURBAN OCCUPATIONAL HEALTH	WORK DRUG SCREENING	95.00
					NEW HIRE PHYSICALS AND DRUG SCREENS	495.00
					NEW HIRE PHYSICAL AND DRUG SCREEN	446.00
						1,036.00
05/18/2022	POOL	78507	1014	THE HARTFORD-PRIORITY ACCOUNTS	MAY 2022 HARTFORD CUST # 008758520001	6,854.86
05/18/2022	POOL	78508	4042	TRUSTED JOURNEY	ANIMAL DISPOSAL, 4/30/22	200.00
05/18/2022	POOL	78509	2951	UNIQUE MANAGEMENT SERVICES, INC.	ROMULUS PUBLIC LIBRARY PLACEMENTS 4/4, 4	81.55
05/18/2022	POOL	78510	3209	VAN ASSCHE CONSTRUCTION INC	BD BOND REFUND, 15237 HURON RIVER DR.	100.00
05/18/2022	POOL	78511	3209	VANMEER JAMES	BD BOND REFUND, 37602 WALNUT	200.00
05/18/2022	POOL	78512	0670	VERIZON WIRELESS	CITY SMARTPHONES APR 08 - MAY 07 ACCT #	730.19
05/18/2022	POOL	78513	3722	VERSALIFT MIDWEST	LIFT TRUCK RECERTIFICATION	745.00
05/18/2022	POOL	78514	0659	WASTE MANAGEMENT	RESIDENTIAL TRASH PICKUP 4/1/22-4/30/22	91,120.17
05/18/2022	POOL	78515	0936	WAYNE COUNTY TREASURER	APRIL 2022 DELIQUENT PERSONAL PROPERTY T	116,756.26
05/18/2022	POOL	78516	0809	WEST METRO DOOR INC.	REPAIR BAY DOOR OPENER - FIRE STATION 2	225.00
05/18/2022	POOL	78517	0654	WEST SHORE SERVICES, INC.	2022 SOLE SOURCE ANNUAL INSPECTION & MAI	5,950.00
					OIL CHANGE & PREVENTATIVE MAINTENANCE -	1,141.53
						7,091.53
05/18/2022	POOL	78518	2945	ZONES, LLC	TRIPP LITE 9U WALL MOUNT RACK ENCLOSURE	325.00
					SOPHOS ANTIVIRUS SOFTWARE FOR SERVERS AN	2,250.00
					SOPHOS ANTIVIRUS SOFTWARE FOR SERVERS AN	14,110.00
						16,685.00
05/18/2022	POOL	943(E)	0017	BLUE CARE NETWORK	MAY 2022 HEALTH INS INV.220980012323	927.39
05/18/2022	POOL	944(E)	0016	BLUE CROSS/BLUE SHIELD OF MICH	MAY2022 141126853/6933/6956/6971/6980/70	192,202.41
05/18/2022	POOL	945(E)	0581	COMERICA COMM. CARD SERV.	APRIL 2022 COMERICA CARD CHARGES FOR ELL	1,000.00
					APRIL 2022 COMERICA CARD PURCHASES FOR M	55.00
					APRIL 2022 COMERICA CARD CHARGES FOR GAR	806.10

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					APRIL 2022 COMERICA CARD PURCHASES KEVIN	756.00
					APRIL 2022 COMERICA CARD PURCHASES FOR M	140.00
					APRIL 2022 COMERICA CARD PURCHASES STACY	1,381.32
					APRIL 2022 COMERICA CARD PURCHASES FOR R	764.54
					APRIL 2022 COMERICA CARD PURCHASES FOR R	350.00
						5,252.96
05/18/2022	POOL	946(E)	0012	DTE ENERGY	38205 BARTH - EMERGENCY SIREN APR 1 - MA	25.63
					OAKWOOD STORM SEWER PUMP STATION - 15409	121.59
					6900 WAYNE - FIRE STATION #3 APR 1 - MAY	162.91
					6241 DEXTER - BOICE PARK APR 5 - MAY 4,	35.27
					7219 MIDDLEBELT - FIRE #2 APR 2 - MAY 3,	581.51
					VINING RD HOT BOX - 34155 GODDARD APR 5	427.06
					11147 HUNT - HISTORICAL PAVILLION APR 5	41.98
					10202 SHOOK RD - CEMETERY APR 5 - MAY 4	34.71
					12055 WAYNE - BIRD HOUSE APR 5 - MAY 4,	14.60
					12300 WAYNE - ANIMAL SHELTER APR 5 - MAY	421.11
					16869 BRANDT - CREEKSIDE PUMP STATION AP	43.61
					11120 HUNT - SCHOOL HOUSE @ HISTORICAL P	41.98
					11189 SHOOK - CHAMBER BLDG APR 5 - MAY 4	142.08
					9755 OZGA - ELMER JOHNSON PARK APR 5 - M	61.39
					37230 NORTHLINE- FS #1 APR 5 - MAY 4, 20	98.17
					38834 HURON RIVER DR - WATER PUMP APR 7	76.94
					31558 GODDARD - WATER PUMP APR 5 - MAY 4	7.65
						2,338.19
05/18/2022	POOL	947(E)	3992	INVOICE CLOUD INC.	MONTHLY FEES FOR CREDIT CARD APRIL 2022	705.00
05/18/2022	POOL	948(E)	3034	MI. CONF. OF TEAMSTERS WELFARE FUN	INSURANCE - JUNE 2022	117,482.50
05/18/2022	POOL	949(E)	3612	TOSHIBA FINANCIAL SERVICES	COPIER LEASE PAYMENT MAY 2022	2,122.87
05/18/2022	POOL	950(E)	3021	VARIPRO BENEFIT ADMINSTRATORS	JUNE 2022 RETIREE HEALTH	57,411.59

POOL TOTALS:

Total of 107 Checks:	1,324,029.06
Less 0 Void Checks:	0.00
Total of 107 Disbursements:	1,324,029.06

					ACCOUNT BALANCE AS OF:												
LOCATION	FUND	DEPT #	ADDRESS	NEW ELEC ACCT #	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	TOTAL
PRIMARY SUPPLY-CITY HALL	***101***	***265***	***11111 WAYNE ROAD***	***910000054361***	***12,360.53***	***13,037.90***	***13,037.90***	***10,964.48***	***10,110.15***	***9,492.28***	***9,465.53***	***9,812.76***	***9,519.60***	***10,020.28***	***9,911.89***		***117,733.30***
CITY HALL - ELECTRIC	101	265			3,659.32	3,859.86	3,859.86	3,246.02	2,993.10	2,810.18	2,802.26	2,905.06	2,818.27	2,966.49	2,934.40	0.00	34,854.82
COURT BUILDING (Allocation of Primary)	101	265			2,592.75	2,734.83	2,734.83	2,299.91	2,120.71	1,991.10	1,985.49	2,058.33	1,996.83	2,101.86	2,079.12	0.00	24,695.76
LIBRARY (ALLOCATION OF PRIMARY)	*271*	*790*			*1,149.06*	*1,212.03*	*1,212.03*	*1,019.28*	*939.86*	*882.42*	*879.93*	*912.21*	*884.96*	*931.50*	*921.43*	*0.00*	*10,944.71*
New 34tH Distrcit Court	*101*	*265*			*4,959.40*	*5,231.18*	*5,231.18*	*4,399.49*	*4,056.49*	*3,808.58*	*3,797.85*	*3,937.16*	*3,819.54*	*4,020.43*	*3,976.94*	*0.00*	*47,238.24*

Constellation charges		FY 2021/2022				
Account ID	**Site**	**Address**	**Expense Account #**	**Invoice Number**	**Month**	**Amount due**
RG-226659	34th District Court	11131 WAYNE ROAD	101-265-920.000	3477558	April	511.72
RG-226660	34th District Court	11131 WAYNE ROAD	101-265-920.000	3477558	April	15.18
RG-203275	Fire Sta#3	6900 WAYNE RD	205-336-920.000	3477558	April	117.29
RG-203283	Fire Sta#4	28777 EUREKA RD	205-336-920.000	3477558	April	479.20
RG-203282	Senior Ctr.	36525 BIBBINS ST	101-752-920.000	3477558	April	908.60
RG-203281	Police Dept.	11165 OLIVE ST	205-301-920.000	3477558	April	1,212.17
RG-111907	City Hall	11111 WAYNE RD	101-265-920.000	3477558	April	781.89
RG-203280	Fire Sta#2	7221 MIDDLEBELT RD	205-336-920.000	3477558	April	317.86
RG-203279	Library	11121 WAYNE RD	271-790-920.000	3477558	April	939.90
RG-203278	**RAC**	**35765 NORTHLINE RD**	**RAC**	**3477558**	**April**	**13,133.06**
RG-203289	D.P.W.	12600 WAYNE RD	101-441-920.000	3477558	April	2,313.74
RG-203277	Fire Sta#1	37230 NORTHLINE RD	205-336-920.000	3477558	April	140.39
RG-203276	Cemetery	10210 Shook Road	101-265-920.000	3477558	April	35.85
RG-203287	Old animal shelter	35257 GODDARD RD	101-265-920.000	3477558	April	127.94
RG-203285	Animal Shelt.	12300 WAYNE RD	101-430-920.000	3477558	April	368.61
RG-203288	Hist. PK. School	11120 HUNT ST	101-265-920.000	3477558	April	97.24
RG-203284	Kingsley H.	11147 HUNT ST	101-265-920.000	3477558	April	168.66
RG-203286	DDA/Chamber	11189 SHOOK RD	295-728-920.000	3477558	April	211.81
RG-245547	New 34th District	11129 Wayne Road	101-265-920.000	3477558	April	1,043.51
					April	22,924.62
				Total minus RAC		9,791.56

City of Romulus

Communication

Council Meeting Held: **May 23, 2022**
Item No. 11

Councilperson Abdo: _____

_____

Councilperson Barden: _____

_____

Councilperson Roscoe: _____

_____

Councilperson Talley: _____

_____

Councilperson Wadsworth: _____

_____

Councilperson Webb: _____

_____

Councilperson Williams: _____

_____

City of Romulus

Adjournment

Council Meeting Held: **May 23, 2022**

Item No. 12

General Description: _____

_____

Resolution No._____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED