



**CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA
July 25, 2022
7:30 PM**

Members of the public can view the Regular City Council Meetings live via the Romulus Public Access Channel 12 and YouTube at www.youtube.com/cityofromulus. Public comments can also be emailed to publiccomment@romulusgov.com

Pledge of Allegiance

Roll Call

1. Agenda

- A. Approval of Agenda

2. Minutes

- A. Approval of Minutes from the Regular Meeting held on Monday, July 11, 2022, at 7:30 p.m.
- B. **NO SPECIAL MEETINGS WERE HELD ON MONDAY, JULY 11, 2022.**

3. Petitioner

4. Chairperson's Report, John Barden, Mayor Pro-Tem

- A. Approval of the Chairperson's Report

5. Mayor's Report – Robert A. McCraight, Mayor

- A. The Senior Alliance 2023 Annual Implementation Plan
- B. Wayne County Park Improvement Grant Award - Oakbrook Park
- C. Sole Source Purchase - Priority Dispatch Corp - Emergency Medical Dispatch Software
- D. Piggyback on National Cooperative Purchasing Alliance (NCPA) RFP #01-18 - Laserfiche
- E. Sole Source - Knox Rapid Access System with KeySecure
- F. Piggyback on Omnia Partners Contract R190301
- G. ITB 21/22-19 Twelve Month Pricing for Ford FS (or equivalent) Fabricated Lug All Stainless Steel Clamps
- H. Introduction of Budget Amendment 22/23-1
- I. Introduction of Budget Amendment 22/23-3
- J. Introduction of Budget Amendment 22/23-4
- K. Introduction of Budget Amendment 22/23-5

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. Second Reading and Final Adoption of Budget Amendment 22/23-2
- B. Amendment to the 2022/2023 Fee Schedule - DPW
- C. Amendment to the 2022/2023 Fee Schedule - Building & Safety

7. Treasurer's Report – Stacy Paige, Treasurer

8. Public Comment - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

9. Unfinished Business

10. New Business

11. Warrant

A. Approval of Warrant #: 22-14 for checks presented in the amount of \$1,653,442.60.

12. Communication

13. Adjournment



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a “*Request to Address*” card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.
2. When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.
3. Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.
4. Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.
5. No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.
6. All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.
7. This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.
8. Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.
9. The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council’s agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk’s Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.



City of Romulus

Agenda

Council Meeting Held: **July 25, 2022**

Item No. A.

General Description: Approval of Agenda

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Minutes

Council Meeting Held: **July 25, 2022**

Item No. A.

General Description: Approval of Minutes from the Regular Meeting held on Monday, July 11, 2022, at 7:30 p.m.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING

July 11, 2022

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem John Barden.

Pledge of Allegiance

Roll Call

Present: Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams

Absent / Excused: Eva Webb

Administrative Officials in Attendance:

Robert McCraight, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

Administrative Staff in Attendance:

Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney

1. Agenda

- A.** Moved by **Tina Talley**, seconded by **Kathy Abdo** to accept the Agenda as presented.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays - None

Motion Carried Unanimously

2. Minutes

- A. Res. #22-178** Moved by **William Wadsworth**, seconded by **Tina Talley** to approve the Minutes from the Regular Meeting held on Tuesday, July 5, 2022, at 7:30 p.m.

Roll Call Vote: Ayes - Barden, Talley, Wadsworth, Williams

Nays - None

Abstain - Abdo, Roscoe

Motion Carried

- B. NO SPECIAL MEETINGS WERE HELD ON TUESDAY, JULY 5, 2022.**

3. Petitioner – None

4. Chairperson's Report, John Barden, Mayor Pro-Tem

Councilperson Talley acknowledged the death of a DPD Officer killed last week.

- A.** Moved by **Celeste Roscoe**, seconded by **Tina Talley** to accept the Chairperson's Report.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays - None

Motion Carried Unanimously

5. **Mayor's Report – Robert A. McCraight, Mayor**

- A. **Res. #22-179** Moved by **Tina Talley**, seconded by **Celeste Roscoe** to concur with the Administration and authorize a no-fee permit for road closures for the Romulus Community Baptist Church annual picnic on Saturday, August 27, 2022. Subject streets include Boise walkway and Colorado Street from Fourth Street to the church property line.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried

For the record, Councilperson Williams was not present during the roll call vote.

- B. **Res. #22-180** Moved by **William Wadsworth**, seconded by **Tina Talley** to concur with the Administration and adopt the Annual Community Resolution Accepting Long-Term Maintenance of Storm Water Management System in accordance with Wayne County Ordinance requirements for the July 1, 2022, to June 30, 2023, fiscal year.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried

For the record, Councilperson Williams was not present during the roll call vote.

- C. **Res. #22-181** Moved by **Tina Talley**, seconded by **William Wadsworth** to concur with the Administration and introduce budget amendment 22/23-2 to move funds from Reserve Park renovation to Wayne County Allocation (Oakbrook Park Improvements) for the anticipated expenditures related to completing the project plan and to recognize Wayne County Parks Millage reimbursement revenue and expenditures for Oakbrook Park improvements.

FUND/DEPT. ACCOUNT NO.	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
Recreation				
<u>Fund Equity- Assigned</u> 101-000-393.751	Reserve for Park Renovations	\$-	\$3,677.00	\$3,677.00
<u>Revenue</u> 101-751-580.751	Wayne Co. Millage Reimbursement	\$-	\$27,735.00	\$27,735.00
<u>Expense</u> 101-751-970.000	Capital Outlay Oakbrook Park Improvement	\$-	\$27,735.00	\$27,735.00
101-751-970.751	Capital Outlay – Rec Grant (Local)	\$-	\$3,677.00	\$3,677.00

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays - None

Motion Carried Unanimously

A representative from Wayne Metro Community Action Agency shared information regarding services and programs available to residents.

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. Res. #22-182** Moved by **Kathy Abdo**, seconded by **Celeste Roscoe** to concur with the recommendation of the Executive Advisory Committee and reappoint Sheldon Chandler and Kenneth Mientkiewicz to the Romulus Board of Zoning Appeals with a term to expire on June 30, 2025.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays - None

Motion Carried Unanimously

7. Treasurer's Report – Stacy Paige, Treasurer

8. Public Comment

A resident addressed the City Council.

9. Unfinished Business

Stanley Gordon from Creekside HOA showed pictures to the City Council regarding claims made against Infinity Homes at the 7/5/22 Regular Meeting.

U.S. Congressional Candidate Portia Roberson addressed the City Council.

10. New Business

Councilperson Wadsworth inquired about funding Detroit Metro Airport received for road repair and/or construction and if the City will benefit from the funding.

11. Warrant

- A. Res. #22-183** Moved by **Kathy Abdo**, seconded by **Tina Talley** to approve Warrant #: 22-13 for checks presented in the amount of \$2,104,841.60.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

12. Communication

Councilperson Talley commented on previous and upcoming city/community events. Councilperson Williams announced that Forgotten Harvest will be at the Romulus High School from 10a - 12p.

13. Adjournment

Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to adjourn the meeting at 8:53 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on July 11, 2022.

A handwritten signature in cursive script, reading "Ellen L. Craig-Bragg".

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Petitioner

Council Meeting Held:

July 25, 2022

Item No. 3

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held: **July 25, 2022**

Item No. A.

General Description: Approval of the Chairperson's Report

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **July 25, 2022**

Item No. A.

General Description: The Senior Alliance 2023 Annual Implementation Plan

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: The Senior Alliance 2023 Annual Implementation Plan
DATE: July 19, 2022

I concur with the recommendation of Rose Swidan, Senior Services Director, and Steve Hitchcock, City Attorney and respectfully request Council adopt the attached The Senior Alliance 2023 Annual Implementation Plan for Aging Services. The draft plan outlines activities the agency is pursuing to achieve goals in service delivery to persons aged 60 and older in southern and western Wayne County.

Motion by _____, supported by _____, to concur with the administration and adopt the attached The Senior Alliance 2023 Annual Implementation Plan for Aging Services.

INTEROFFICE MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Rose Swidan, Senior Services Director
SUBJECT: The Senior Alliance 2023 Annual Implementation Plan
DATE: July 18, 2022

The Senior Alliance (TSA) provides services to older adults in the 34 communities of Southern and Western Wayne County including Romulus. Please find attached a copy of the Senior Alliance FY 2023 Annual Implementation Plan.

The Michigan Office of Services to the Aging requires that TSA request a resolution of approval of the Implementation plan by the local units of government. Steve Hitchcock has reviewed the document and finds it acceptable. I have also reviewed the document and should you concur, I request that this information be forward to City Council for a resolution (attached) in support of the Senior Alliance FY 2023 Annual Implementation Plan.

If you have any questions or require further information, please feel free to contact me.

C Maria Lambert, Director of Resident Services
Julie Wojtylko, Chief of Staff



July 1, 2022

Dear Mayors and Supervisors,

As you know, The Senior Alliance: Area Agency on Aging 1-C (TSA), is committed to providing services that empower people with needs to live with dignity in the community of their choice, by providing available services. On June 23, 2022, The Senior Alliance's Board of Directors approved the agency's 2023-2025 Multi-Year Plan (MYP), which outlines the agency's goals and objectives for Older Americans Act and state funds over the next three years.

The State of Michigan's Department of Health and Human Services requires TSA to request a resolution approving our MYP from each of the 34 municipalities in our planning and service area. The link to our final MYP document: <https://thesenioralliance.org/>. A printed copy of the MYP can be sent via U.S. Mail at your request.

Please share this document with your municipality's legislative body and consider a resolution approving TSA's 2023-2025 MYP no later than July 31, 2022. We are also requesting that your local unit of government send email notification of your approval or related concerns regarding the MYP as soon as possible. A sample resolution is enclosed.

If you have any questions regarding the 2023-2025 MYP, please contact Emma Olson by phone (734.612.4749) or via email (eolson@thesenioralliance.org)

Your community's continued support of TSA and our mission to provide services to older adults, individuals with disabilities, their families and caregivers throughout our region is deeply appreciated.

Thank you in advance for your consideration.

Sincerely,
Emma Olson
Planning & Advocacy Specialist
The Senior Alliance, Area Agency on Aging 1-C

**The Senior Alliance
Fiscal Years 2023-2025
Multi-Year Plan
Approval & Resolution Request Form**

Municipality Name			
Street Address		City:	Zip Code:
Phone Number			
Contact Person			
Email Address			
Please share this document and the 2023-2025 Multi-Year Plan (MYP) with your municipality's legislative body and consider a resolution approving TSA's MYP no later than July 31, 2022. We are also requesting that your local unit of government send email notification of your approval or related concerns regarding the MYP as soon as possible. A sample resolution is enclosed. To electronically view the FY 2023-2025 MYP, please visit https://thesenioralliance.org/			
Please select one	_____ We hereby acknowledge receipt of and approve the 2023-2025 Multi-Year Plan (MYP) for The Senior Alliance: Planning and Service Area I-C. Projected Date for Resolution Vote: _____		
	_____ We hereby acknowledge receipt of and approve the 2023-2025 Multi-Year Plan (MYP) for Planning and Service Area I-C with recommended revisions as noted in the comments section of this form. Projected Date for Resolution Vote: _____		
	_____ I hereby acknowledge receipt of and disapprove of the proposed 2023-2025 Multi-Year Plan (MYP) for The Senior Alliance: Planning and Service Area I-C.		

Authorized Official Signature

Date

Resolution # _____

RESOLUTION OF CITY/TOWNSHIP COUNCIL OF THE CITY/TOWNSHIP
OF _____ AFFIRMING APPROVAL OF
THE SENIOR ALLIANCE **2023-2025 MULTI-YEAR PLAN** FOR AGING SERVICES

WHEREAS, the City/Township Council of the City/Township of _____, Wayne County, Michigan recognizes the role of The Senior Alliance as the designated Area Agency on Aging for Southern and Western Wayne County to be responsible for planning, developing, coordinating, monitoring, and managing a comprehensive organized service delivery system of services for older adults and caregivers.

WHEREAS, the 34 communities of Southern and Western Wayne County, including the City/Township of _____ comprises the Planning and Service Area to the agency's governing body.

WHEREAS, the Aging and Adult Services Agency require local Area Agencies on Aging to request approvals of their Annual Implementation Plan from their local governments.

WHEREAS, The Senior Alliance has submitted the plan to this honorable body in accordance with federal and state laws.

WHEREAS, The Senior Alliance has held a public hearing for client, caregiver, and service provider population feedback which contributed to the development of the Multi-Year Plan for Fiscal Years (FY) 2023-2025.

NOW, THEREFORE, BE IT RESOLVED, that this honorable body of _____ approves the Multi-Year Plan for Fiscal Years (FY) 2023-2025, as presented to the City/Township.

APPROVED AND ADOPTED, by the City/Township Council on _____, 2022.

Motion:

Second:

Ayes:

Signed:

Dated:

I attest that the foregoing is true and correct copy of a resolution approved at the _____
held in _____ on _____.

COMMENTS ON THE FY 2023-2025 MULTI-YEAR PLAN

Please list any comments and/or describe any recommendations that your municipality proposes for consideration in the 2023-2025 Multi-Year Plan.

**Please e-mail or fax this form with any applicable comments to The Senior Alliance
with a copy of your municipality's resolution by July 31, 2022**

E-Mail Resolution to: eolson@thesenioralliance.org

U.S Mail an original copy of the Resolution to:

The Senior Alliance
Attention: Emma Olson
5454 Venoy
Wayne, MI 48184

If you have any questions or would like more information, please contact
Emma Olson, Planning and Advocacy Specialist
(734) 612-4749 or eolson@thesenioralliance.org



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: July 25, 2022

Item No. B.

General Description: Wayne County Park Improvement Grant Award - Oakbrook Park

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Wayne County Park Improvement Grant Award – Oakbrook Park
DATE: July 19, 2022

I concur with the recommendation of Mike Laskaska, Director of Communication and Community Services, and Legal Counsel, and respectfully request City Council authorize the Mayor and Clerk to enter into the attached grant agreement between the County of Wayne and the City of Romulus for improvements to Oakbrook Park with an allocation to the City of Romulus in the amount of \$27,735.00 from the Parks Millage Fund for park improvements, with a City contribution of \$3,677.00 for the park upgrades.

Please note: This agreement is contingent upon the approval of the Second Reading of Budget Amendment 22/23-2 (first reading July 11, 2022).

Motion by _____, supported by _____, to concur with the administration and authorize the Mayor and Clerk to enter into the attached grant agreement between the County of Wayne and the City of Romulus for Improvements to Oakbrook Park with an allocation to the City of Romulus in the amount of \$27,735.00 from the Parks Millage Fund for park improvements, with a City contribution of \$3,677.00 for the park upgrades.

INTEROFFICE MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Mike Laskaska, Director of Communication and Community Services
SUBJECT: Wayne County Park Improvement Grant Award – Oakbrook Park
DATE: July 19, 2022

The Parks and Recreation Department received notice that for Wayne County fiscal year 2021-2022, the City of Romulus has been allocated \$27,735.00 from the Parks Millage Fund for park improvements, with the City contributing \$3,677.00 to the upgrades.

A proposal was submitted to use these funds at Oakbrook Neighborhood Park to add a sunshade to the dog park area, and new play components to the playground area.

At the recommendation of Alicia Bradford, Wayne County Parks Division Director, we are requesting a motion to accept this attached Intergovernmental Agreement with Wayne County for the improvements listed above. Should you concur with the recommendations, please forward to Romulus City Council for a resolution of support for acceptance of this Intergovernmental Agreement and Park Improvement Grant awarded to the City of Romulus.

This agreement has been reviewed by the City Attorney and recommended for approval. This agreement is contingent upon the approval of the Second Reading of Budget Amendment 22/23-2.

If you have any questions or require further information, please feel free to contact me.

Cc: Julie Wojtylko, Chief of Staff
Colleen Dumas, Recreation Director

AGREEMENT
between
THE CHARTER COUNTY OF WAYNE
and
THE CITY OF ROMULUS
for
Improvements to
OAKBROOK PARK
FY 2021-2022

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THIS AGREEMENT (“Agreement”) is between the County of Wayne, Michigan, a public body corporate and Home Rule Charter County, acting through its Department of Public Services, Parks Division (hereinafter the “County”) and the City of Romulus, a Michigan municipal corporation (hereinafter “City”).

1. PURPOSE

1.01 The County and City have an interest in entering into cooperative parks and recreation projects that are mutually beneficial to the citizens of Wayne County.

2. SCOPE OF THE PROJECT

2.01 The County will cooperatively fund the construction of improvements (the “Project”) at Oakbrook Park, located in the City (individually, “Site” or collectively, “Sites”), for the citizens of Wayne County, at the location(s) described in **Exhibit A** attached hereto and made a part hereof. The County will finance any improvements agreed upon by the Chief Executive Officer for the County or his/her designee and the Mayor of the City or his/her designee, in creation of the Project under the limitations indicated in Sections 3, 4 and 5.

3. TERM OF CONTRACT

3.01 The term of this Agreement shall commence upon approval by the Wayne County Commission and **shall terminate on September 30, 2024 at 11:59 p.m.**

3.02 If City fails to complete the Project by the termination date as stated in Section 3.01, the parties agree that the County shall be under no further obligation to provide any remaining funds committed hereunder.

4. COUNTY’S COVENANTS

4.01 The County will assist in funding construction of the Project described in **Exhibit B** attached hereto and made a part hereof. The FY 2021-2022 funding provided by the County for the recreational Project **shall not exceed Twenty Seven Thousand Seven Hundred Thirty Five Dollars (\$27,735).**

5. CITY’S COVENANTS

5.01 Prior to construction of any portion of the Project, City shall provide the County with documents evidencing title to each Site, including, but not limited to, deeds, assignments, leases, land contracts, and mortgage instruments. The documents must specify all covenants, restrictions, easements, or other encumbrances on each Site.

5.02 City warrants that it is the legal owner with good, valid, and clear title to each Site and that each Site is accurately described in **Exhibit A**. City shall hold harmless and defend the County against any claims, demands, penalties, fines, liabilities, settlements, damages, costs or expenses, including but not limited to, court costs and litigation expenses, known or unknown, contingent or otherwise, arising out of or in any way related to an action by a third party to quiet title in any Site described in **Exhibit A**.

5.03 City shall keep accurate records and account of the Project costs that shall be accessible for inspection and audit by a representative of the County.

5.04 City shall submit to the County no more frequently than once every 30 days, a certified application for reimbursement of acceptable Project costs together with all contractor and

subcontractor certified invoices and any required supporting documentation for reimbursement, which shall be made upon receipt and approval of the application for reimbursement. The County is under no obligation to reimburse City for any unapproved costs or costs outside the scope of this Agreement.

5.05 City shall be responsible for financing the Project beyond the financial commitment the County has made as indicated in Section 4.01.

5.06 City shall operate and maintain improvements for public recreation, and that it shall allow each park to be open to the public on equal and reasonable terms and that no individual shall be denied ingress or egress thereto or the use thereof on the basis of sex, race, color, religion, national origin, residence, age or handicap.

5.07 City agrees that in consideration of the financial commitment that the County is providing for the Project, City shall operate each Site as a recreational facility for no less than ten (10) years after the Project is completed.

5.08 City will develop signage at its own expense, which recognizes the County as a donor at each Site. The signage shall comply with the specifications described in **Exhibit C** attached hereto and made a part hereof. The County shall have the right to approve the signage. Such approval will not be unreasonably withheld or delayed. City shall install the signage prior to the Project's completion.

5.09 City agrees to provide the County with an opportunity to participate in planning any press conference, ribbon cutting ceremony, opening ceremony, or other public/media announcement related to the Project ("media event"). City further agrees to provide the County with no less than thirty (30) days prior written notice of a proposed media event.

5.10 Breach of any of the provisions contained in this Article may be regarded as a material breach of this Agreement.

6. TERMINATION

6.01 This Agreement can be terminated by either party with or without cause upon thirty (30) days written notice, prior to commencing construction. If terminated prior to commencing construction of the Project, each party is solely responsible for its own costs, fees, and obligations incurred prior to the termination.

6.02 After the Project's construction is commenced, the County may terminate this Agreement with or without cause and shall be responsible for expenses previously approved by the County and incurred by City, not to exceed the amount stated in Section 4.01.

6.03 City may terminate this Agreement, with or without cause, after construction is commenced and shall return to the County any funding provided by the same under this Agreement.

6.04 This Agreement shall terminate if any Site is not operational and regularly open to the public.

7. DATA TO BE FURNISHED

7.01 City must maintain copies of all information, books, data, reports, records, etc., related to the Project. Such information and records shall be maintained for a period of three (3) years from the date City receives its final reimbursement payment under this Agreement.

7.02 Upon the request of the County or its authorized representative, including its Legislative Auditor General, City must furnish, without charge, copies of all information, books, records, data, reports, etc., of City, or any contractors, subcontractors, consultants or agents rendering or furnishing services under this Agreement, whether direct or indirect, that will permit adequate evaluation or audit of the services provided by City or any of its contractors, subcontractors, consultants or agents. City must include a similar covenant allowing for County audit in any agreement it has with a contractor, subcontractor, consultant or agent related to this Agreement. The County may delay reimbursement payments to City pending the results of any such audit without penalty or interest.

7.03 The County may schedule conferences at mutually convenient times with City administrative personnel to gather the information. If, as a result of any audit conducted by or for the County relating to City's performance under this Agreement, a discrepancy should arise as to the amount of compensation due City, City shall pay to the County on demand the amount of compensation in question. If City fails or refuses to make payment, in addition to other legal remedies available to the County, the County may retain said amount from any funds allocated to City but not yet disbursed under this Agreement or may offset such a deficiency against the compensation to be paid City in any concurrent, successive or future agreements between the parties.

7.04 City further acknowledges the right of the Wayne County Commission as a third-party beneficiary of this Agreement to sue for specific performance to enforce the audit rights provided herein for the Legislative Auditor General.

8. ADMINISTRATION

8.01 City must inform the County as soon as the following types of conditions become known:

- A. Probable delays or adverse conditions which do or may materially prevent meeting the objectives of this Agreement, including changes, transfer, or assignment of any real property interest related to any Site;
- B. Favorable developments or events that enable meeting time schedules or goals sooner than anticipated; or
- C. Any changes or modifications in appropriations and funding for the Project.

9. RELATIONSHIP OF PARTIES

9.01 The parties are independent entities. No liability or benefits, such as Workers' Compensation, pension rights, or insurance rights, arising out of, or related to a contract for hire or employer/employee relationship, accrues to either party or either party's agents, contractors, subcontractors, or employees as a result of this Agreement. No relationship, other than that of independent contractor will be implied between the parties, or either party's agents, employees, contractors, or subcontractors.

10. INSURANCE

10.1 City will require that all contractors undertaking work on the Project abide the terms, and provide insurance coverage in said amounts, as set forth in **Exhibit D**.

10.2 All insurance and bonds shall name the Charter County of Wayne and the City as insured or beneficiary.

11. HOLD HARMLESS

11.01 City agrees to remain responsible for its own negligence, or tortious acts, errors, or omissions, and the acts, errors, or omissions of any of its employees, contractors, subcontractors, consultants, or agents. It is agreed that the County is merely acting as a funding source for the Project and that any negligence, or tortious acts, errors, or omissions on the part of the County shall only arise out of providing these funds or processing reimbursement requests made by City as submitted pursuant to Section 5.04.

11.02 This hold harmless provision must not be construed as a waiver of any governmental immunity by the County or City, any of their agencies, or employees, as provided by statute or modified by court decisions.

12. LIABILITY

12.01 The County does not assume and is not responsible for, payment of any debt service, lien, or encumbrance, including, but not limited to, mortgage, promissory note, land contract, or other obligation, incurred prior to the signing or during the term of this Agreement.

12.02 This Agreement is not intended to create beneficial rights in any third party other than the Wayne County Commission. This Agreement is entered into for the sole benefit of the parties to this Agreement.

13. ENVIRONMENTAL MATTERS

13.01 City warrants to the County that City will not use Hazardous Materials (as defined in Section 13.06) at any Site in violation of any governmental regulation pertaining to the use, storage, treatment, transportation, manufacture, refinement, handling, production or disposal of Hazardous Materials.

13.02 City warrants that it is not in violation of governmental regulations pertaining to the use, storage, treatment, transportation, manufacture, refinement, handling, production or disposal of Hazardous Materials at any Site, and, to the best of City's knowledge, there have been no actions commenced or threatened by any party for noncompliance which affects a Site.

13.03 City will keep each Site free of Hazardous Materials except to the extent that the Hazardous Materials are stored or used in compliance with applicable local, state and federal

regulations. City must not cause or permit any Site to be used to generate, manufacture, refine, transport, treat, store, handle, dispose of, transfer, produce, or process Hazardous Materials, except in compliance with governmental regulations. City shall not cause or permit, as a result of any intentional or unintentional act or omission on the part of City, any tenant, subtenant or occupant, the release, spill, leak or emission of Hazardous Materials at any Site or onto any other contiguous property.

13.04 Prior to commencing the Project, City must conduct and complete or cause to be conducted and completed an investigation, including a comprehensive environmental audit, studies, sampling, and testing, as the County deems necessary. A copy of any environmental audit, study, sampling or testing shall be provided to the County within ten (10) working days of City's receipt of such audit, study, sampling or testing. If the audit reveals the existence of any Hazardous Material at any Site, City shall immediately disclose the findings to the County. If the County decides to proceed with the Project, City shall do or cause to be done all remedial, removal and other actions necessary to clean up and remove all Hazardous Materials on, under, from or affecting the Site as required by all applicable governmental regulations, to the satisfaction of the County, and according to all federal, state and local governmental authorities. Any audit conducted by the County is solely for the benefit, protection, and interest of the County. City or any third party cannot rely upon the audit conducted by the County for any purpose.

13.05 It is agreed that the County is merely acting as a funding source for the Project and that the County shall only be responsible for providing these funds and processing reimbursement requests made by City as submitted pursuant to Section 5.04. Therefore, the County shall not be responsible for any claims, demands, penalties, fines, liabilities, settlements, damages, costs or expenses, including attorney and consultant fees, investigation and laboratory fees, court costs and litigation expenses, known or unknown, contingent or otherwise, arising out of or in any way related to:

- A. The presence, disposal, release or threatened release of any Hazardous Materials on, over, under, from or affecting the Site or the soil, water, vegetation, buildings, personal property, persons or animals;
- B. Any personal injury (including wrongful death) or property damage (real or personal) arising out of or related to Hazardous Materials at a Site;
- C. Any lawsuit brought or threatened, settlement reached or government order relating to the Hazardous Materials with respect to a Site;
- D. Any violation of laws, orders, regulations, requirements or demands of government authorities, or any policies or requirements of any mortgage, which are based on or related to the Hazardous Materials used at a Site;
- E. This section applies to the presence, disposal, release, leakage, or threatened release of any Hazardous Materials prior to the effective date of this Agreement.

13.06 Hazardous Material means any material or substance:

- A. Which is or becomes defined as a hazardous substance, pollutant, or contaminant pursuant to the Comprehensive Environmental Response, Compensation and Liability Act (42 U.S.C. 9601 et. seq.) and any amendments thereto and regulations pursuant thereto;

- B. Containing gasoline, oil, diesel, fuel, or other petroleum products;
- C. Which is or becomes defined as hazardous waste pursuant to the Resource Conservation and Recovery Act (42 U.S.C. 6901 et. seq.) and any amendments thereto and regulations pursuant thereto;
- D. Containing polychlorinated biphenyl;
- E. Containing asbestos;
- F. Which is radioactive;
- G. The presence of which requires investigation or remediation under any governmental regulation; or
- H. Which is or becomes defined as a hazardous waste, hazardous substance, pollutant, contaminant, or biologically hazardous material under any governmental regulation.

14. COMPLIANCE WITH LAWS

14.01 Each party must comply with and must require its employees to comply with all applicable laws and regulations.

14.02 City must construct and develop the Project or cause the Project to be constructed and developed according to applicable local, state and federal laws.

15. AMENDMENTS

15.01 No amendment to this Agreement is effective unless it references this Agreement, is written and signed by duly authorized representatives of both parties and approved by resolutions adopted by the Romulus City Council and the Wayne County Commission.

16. NONDISCRIMINATION PRACTICES

16.01 City shall require that all contractors, subcontractors, consultants and agents retained to perform work related to this Agreement comply with:

- A. Titles VI and VII of the Civil Rights Act (42 U.S.C. §§ 2000d et. seq.) and the United States Department of Justice Regulations (28 C.F.R. Part 42) issued pursuant to these Titles.
- B. The Age Discrimination Act of 1985 (42 U.S.C. §6101-07).
- C. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §794).
- D. The Americans with Disabilities Act of 1990 (42 U.S.C. §12101 et. seq.) and its associated regulations.
- E. The Elliot-Larson Civil Rights Act (P.A. 1976 No. 453)
- F. The Persons With Disabilities Civil Rights Act (P.A. 1976 No. 220).
- G. The anti-discrimination provisions as required by Section 120-192 of the Wayne County Code of Ordinances.

16.02 All contractors, subcontractors, consultants and agents retained by City to perform work related to this Agreement shall not:

- A. Refuse to recruit, hire, employ, promote or to bar or discharge from employment an individual, or discriminate against an individual in compensation, terms, conditions or privileges of employment because of race, color, creed, national origin, age, marital status, handicap, sex, religion, familial status, height or weight.
- B. Limit, segregate, or classify an employee or applicant for employment in a way which deprives or tends to deprive any individual of employment opportunities or otherwise adversely affects the employment status of an employee because of race, color, creed, national origin, age, marital status, handicap, sex, familial status, height or weight.
- C. Print or publish or cause to be printed or published a notice, application, or advertisement relating to employment indicating a preference, limitation, specification, or discrimination based upon race, color, creed, national origin, age, marital status, handicap, sex, religion, familial status, height or weight.
- D. Except as permitted by rules and regulations promulgated pursuant to Section 120-192 of the Wayne County Code of Ordinances, or applicable state or federal law, make or use a written or oral inquiry or form of application that elicits or attempts to solicit information concerning the race, color, creed, national origin, age, marital status, handicap, sex, religion, familial status, height or weight, of prospective employees. City also shall not make or keep a record of that information or disclose such information.
- E. Make or use a written or oral inquiry or form of application that expresses a preference, limitation or specification based on religion, race, color, creed, national origin, age, height, weight, marital status, handicap, or sex.

16.03 City agrees that it will notify all of its contractors, subcontractors, consultants, or agents of their obligations relative to non-discrimination under this Agreement when soliciting the contractor, subcontractor, consultant, or agent. City will include the provisions of this Article in any contract, as well as provide the County with a copy of any agreement with a contractor, subcontractor, consultant, or agent completing work related to this Agreement.

16.04 All contractors, subcontractors, consultants and agents retained by City to perform work related to this Agreement shall not discriminate against any employee or applicant for employment, training, education, or apprenticeship connected directly or indirectly with the performance of this Agreement, with respect to hire, promotion, job assignment, tenure, terms, conditions or privileges of employment because of race, color, creed, national origin, age, marital status, handicap, sex, religion, familial status, height or weight. This Section does not apply if it is determined by the County Division of Human Relations that the requirements are bona fide occupational qualifications reasonably necessary to perform the duties required for employment. The burden of proof that the occupational qualifications are bona fide is upon City.

16.05 Breach of any of the covenants in this Article may be regarded as a material breach of this Agreement.

16.06 City acknowledges the right of the County Director of Human Relations to sue to enforce the provisions in this Article.

16.07 If City or any of its contractors, subcontractors, consultants, or agents does not comply with the non-discrimination provisions of this Agreement, the County may impose sanctions, as it determines to be appropriate, including but not limited to the cancellation, termination or suspension of this Agreement, in whole or in part.

16.08 In the event that City is or becomes subject to federal or state law which conflicts with the requirements of Section 120-192 of the Wayne County Code of Ordinances, the provisions of federal or state law shall apply and this Agreement shall be interpreted and enforced accordingly. In accordance with the Elliot-Larson Civil Rights Act, P.A. 1976 No. 453, as amended, MCL 37.2101 *et seq.*, City covenants not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment because of race, color, religion, national origin, age, sex, weight, height, or marital status, and to require a similar covenant on the part of any contractor, subcontractor, consultant, or agent employed in the performance of this Agreement.

17. ETHICS IN CONTRACTING

17.01 City and all of its contractors must comply with Article 12 of Chapter 120 of the Wayne County Code of Ordinances governing "Ethics in Public Contracting" or any similarly existing City ordinances.

18. NOTICES

18.01 All notices, consents, approvals, requests and other communications ("Notices") required or permitted under this Agreement must be given in writing and mailed by first-class mail and addressed as follows:

If to City:
City of Romulus
11111 Wayne Road
Romulus, Michigan 48174

If to the County:
Director of Parks
Wayne County Parks
33175 Ann Arbor Trail
Westland, Michigan 48185
and
Director
Wayne County Department of Public Services
400 Monroe, Suite 300
Detroit, Michigan 48226

18.02 All notices are deemed given on the day of mailing. Either party to this Agreement may change its address for the receipt of notices at any time by giving notice to the other as provided. Any notice given by a party must be signed by an authorized representative of such party.

18.03 Termination notices, change of address notices, and other notices of a legal nature, are an exception and must be sent by registered or certified mail, postage prepaid, return receipt requested.

19. WAIVER OF ANY BREACH

19.01 No failure by a party to insist upon the strict performance of any term of this Agreement or to exercise any term after a breach constitutes a waiver of any breach of term. No

waiver of any breach affects or alters this Agreement, but every term of this Agreement remains effective with respect to any other then existing or subsequent breach.

20. SEVERABILITY OF PROVISIONS

20.01 If any provision of this Agreement or the application to any person or circumstance is, to any extent, judicially determined to be invalid or unenforceable, the remainder of this Agreement, or the application of the provision to persons or circumstances other than those as to which it is invalid or unenforceable, is not affected and is enforceable.

21. MERGER CLAUSE

21.01 This Agreement, including the Exhibits contains the entire agreement between the parties and all prior negotiations and agreements are merged in this document. Neither party has made any representations except those expressly set forth in this Agreement. No rights or remedies are, or will be acquired by either party by implication or otherwise unless set forth herein.

21.02 This Agreement may be executed in counterparts, each of which will be deemed an original but all of which together will constitute one agreement.

22. JURISDICTION AND LAW

22.01 This Agreement, and all actions arising from it, must be governed by, subject to, and construed according to the laws of the State of Michigan. Each party consents to the personal jurisdiction of any competent court in Wayne County, Michigan, for any action arising out of this Agreement. Each party will not commence any action against the other because of any matter arising out of this Agreement, in any courts other than those in the County of Wayne, State of Michigan unless original jurisdiction is in the United States District Court for the Eastern District of Michigan, Southern Division, the Court of Claims, the Michigan Supreme Court or the Michigan Court of Appeals.

23. MISCELLANEOUS

23.01 It is mutually understood and agreed that neither of the parties hereto shall be held responsible for damages occasioned by delay or failure to perform where due to fire, strike, flood, acts of God, unavailability of labor, material, legal acts of public authorities, or delays caused by public carriers or third person (including contractors or subcontractors) which cannot reasonably be foreseen or provided against.

23.02 The parties agree that upon termination of this Agreement, the following sections shall survive termination and shall remain in full force and effect: 5.02; 11; 12; 13; 14 and 22.

23.03 The term "County" includes the Charter County of Wayne and all other associated, affiliated, or subsidiary departments or divisions now existing or to be created, their agents, and employees.

23.04 This Agreement must not be construed as a waiver of any governmental immunity by the County or City, or any of their agencies, or employees, has as provided by statute or modified by court decisions.

23.05 The headings of the articles in this Agreement are for convenience only and must not be used to construe or interpret the scope or intent of this Agreement or in any way affect this Agreement.

24. AUTHORIZATION AND CAPABILITY

24.01 This Agreement has been approved, as evidenced by the attached Resolutions adopted by the Romulus City Council and the County Commission. Copies of such resolutions shall be attached to this Agreement.

24.02 Each party warrants that the person signing this Agreement is authorized to sign on behalf of its principal and is empowered to bind its principal to this Agreement.

25. SIGNATURE

25.01 The County and City, by their authorized officers and representatives have executed this Agreement as of the dates written below.

[SIGNATURES ON THE FOLLOWING PAGES]

City of Romulus
Oakbrook Park

County Commission approved and execution authorized by Resolution No. _____ Date: _____	CHARTER COUNTY OF WAYNE By: _____ Warren C. Evans Its: County Executive Date: _____
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City of Romulus
Oakbrook Park

Romulus City Council approved and execution authorized by Resolution No. _____ Date: _____	CITY OF ROMULUS By: _____ Robert McCraight Its: Mayor Date: _____
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Oakbrook Neighborhood Park**A. DESCRIPTION OF PARK AREA**

A parcel of land located in the Northwest 1/4 of Section 35, Town 3 South, Range 9 East, City of Romulus, Wayne County, Michigan, being described as distant South 0° 15' 30" East 987.65 feet along the West line of Section 35, (the center line of Merriman Road 120 feet wide) and South 89° 48' 42" East 733.82 feet from the Northwest corner of said Section 35; thence South 89° 48' 42" East 600.00 feet; thence South 0° 01' 57" East 659.85 feet; thence North 89° 45' 01" West 600.00 feet; thence North 0° 01' 57" West 659.21 feet to the point of beginning. Containing 9.084 Acres more or less.

B. INGRESS AND EGRESS EASEMENT

A parcel of land located in the Northwest 1/4 of Section 35, Town 3 South, Range 9 East, City of Romulus, Wayne County, Michigan, being described as distant South 0° 15' 30" East 1611.08 feet along the West line of Section 35, (the center line of Merriman Road 120 feet wide) and South 89° 45' 01" East 60.00 feet from the Northwest corner of said Section 35; thence South 89° 45' 01" East 671.37 feet; thence South 0° 01' 57" East 34.99 feet; thence North 89° 45' 01" West 671.24 feet; thence North 0° 15' 30" West 35.00 feet to the point of beginning. Containing 0.539 Acres more or less.

Proposed cost breakdown:

Install 20x18x10 sunshade
 Install two (2) "Jumbo Flyer" airplanes
 Install "Buck-A-Bout" two (2) seat with aluminum saddle

Total: \$30,412.50

Any additional cost above allocation to be covered by City of Romulus

<i>Grand Total Cost</i>	<i>\$30,412.50</i>
<i>Wayne County Allocation</i>	<i>\$27,735.00</i>
<i>Additional cost City of Romulus</i>	<i>\$2,677.50</i>

LEASE AGREEMENT

THIS LEASE AGREEMENT by and between the CITY OF ROMULUS, a Municipal corporation, hereinafter referred to as the "Tenant", and the ROMULUS COMMUNITY SCHOOLS DISTRICT, acting by and through the Romulus School Board, hereinafter referred to as the "Landlord";

WITNESSETH:

WHEREAS, the Tenant desires to develop a recreational park for the benefit and enjoyment of the citizens of the City of Romulus and the public at large, and to provide access to and from said park; and

WHEREAS, the Landlord desires that certain lands hereinafter described and which are held by Landlord be utilized for the benefit and enjoyment of the general public;

NOW, THEREFORE, the parties hereto do mutually agree as follows:

That the Landlord for and in consideration of the rents, covenants and agreement hereinafter reserved, mentioned and contained on the part of the Tenant, its successors and administrators, to be paid, kept and performed, has demised and leased, and by these presents does demise and lease unto the Tenant, and Tenant does hereby take and hire upon and subject to the conditions hereinafter expressed, undertake as Tenant the real property described as follows:

A. DESCRIPTION OF PARK AREA

A parcel of land located in the Northwest 1/4 of Section 35, Town 3 South, Range 9 East, City of Romulus, Wayne County, Michigan, being described as distant South 0° 15' 30" East 987.65 feet along the West line of Section 35, (the center line of Merriman Road 120 feet wide) and South 89° 48' 42" East 733.82 feet from the Northwest corner of said Section 35; thence South 89° 48' 42" East 600.00 feet; thence South 0° 01' 57" East 659.85 feet; thence North 89° 45' 01" West 600.00 feet; thence North 0° 01' 57" West 659.21 feet to the point of beginning. Containing 9.084 Acres more or less.

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B. INGRESS AND EGRESS EASEMENT

A parcel of land located in the Northwest 1/4 of Section 35, Town 3 South, Range 9 East, City of Romulus, Wayne County, Michigan, being described as distant South 0° 15' 30" East 1611.08 feet along the West line of Section 35, (the center line of Merriman Road 120 feet wide) and South 89° 45' 01" East 60.00 feet from the Northwest corner of said Section 35; thence South 89° 45' 01" East 671.37 feet; thence South 0° 01' 57" East 34.99 feet; thence North 89° 45' 01" West 671.24 feet; thence North 0° 15' 30" West 35.00 feet to the point of beginning. Containing 0.539 Acres more or less.

ARTICLE I

TERM-RENTAL

Section 1. TO HAVE AND TO HOLD the demised premises unto the Tenant, for a term of NINETY-NINE (99) YEARS commencing on the _____ day of August, 1974, and fully ending on the _____ day of August, 2073, unless this Lease shall be sooner terminated as hereinafter provided.

Section 2. (A) Tenant covenants and agrees to pay to the Landlord rental for the demised premises a sum of One (\$1.00) Dollar per year, payable in advance and before or upon the ____ day of _____ of each year.

(B) Nothing herein contained shall be construed to declare this as a month-to-month lease, and it is agreed between the parties hereto that this Lease shall be construed as a long-term lease for the period of NINETY-NINE (99) YEARS, anything to the contrary notwithstanding.

(C) The leased premises shall automatically revert to Landlord upon assignment, succession, annexation, or any default by Tenant as hereinafter specified.

(D) In addition to rentals as herein set forth, Tenant, by executing this Lease, and in consideration for the use of the premises as hereinafter set forth, agrees and covenants to construct a drain across the Merriman School property the specifications of which must be approved by Landlord. Landlord shall have the right to tap into the drain installed by Tenant at any location as desired by Landlord, such tap-in to be at Landlord's cost and expense. Any ditch on or adjoining school property caused by construction of the drain shall be covered. Tenant shall indemnify and hold harmless Tenant, including the School District, Administration, Board and Board Members, for any liability or loss due to or occasioned by the construction of the drain. Failure to construct the drain in the above-mentioned manner shall constitute a default under this lease.

ARTICLE II
USE OF PREMISES

Section 1. The Tenant shall have the right to use and occupy the portion of the leased premises identified as "DESCRIPTION OF PARK AREA" for lawful recreational purposes, subject to approval of Landlord for each proposed use. As each particular use is contemplated, Tenant will promptly furnish Landlord with proper drawings and specifications indicating in detail what use is contemplated, such drawings and specifications being subject to the approval of Landlord, its employees or agents. The landlord shall have the right to use any recreational facilities which are deemed usable by the School District for the children during school hours. Tenant will not have the right to allow licensed concessionaires to enter upon or otherwise utilize the leased premises except for particular community events.

Section 2. The Tenant shall have the duty to maintain, keep in good repair the leased premises in a manner suitable for recreational purposes and determined by the Tenant subject to the approval of the Landlord and further Tenant shall perform such building maintenance, development and repair in a competent and workmanlike manner.

Section 3. The Tenant shall have the right to develop, use and maintain said aforescribed portion of said premises identified as "INGRESS AND EGRESS EASEMENT" for access to and from the aforementioned portion of said premises identified as "DESCRIPTION OF PARK AREA".

Section 4. The Tenant shall have the right to develop, use and maintain a drainage system upon all of the said leased premises and shall have the right to develop, use and maintain facilities such as water and sewage systems necessary for the public use of the leased premises for recreational purposes.

Section 5. Tenant shall have the duty to develop, maintain and keep in good repair a six-foot concrete walkway extending from Spain Street to the Merriman School property and further construct a fence along both sides of the aforementioned walkway, said fence to be at least 48 inches high, constructed in permanent and well designed sturdy manner. Tenant shall be responsible for keeping this walkway and the fences along both sides of said walkway in good repair throughout the term of this Lease. Tenant shall have the right to locate the walkway and fences wherever Tenant desires subject to the mutual agreement by Landlord.

Section 6. Failure to comply with any one or more sections in Article II shall constitute a default under this lease.

ARTICLE III

PAYMENT OF TAXES, ASSESSMENTS, ETC.

Section 1. The Tenant covenants and agrees to pay, or cause to be paid, as additional rent, before any fine, penalty, interest or cost may be added thereto, all real estate taxes, assessments and other governmental charges, general and special, ordinary and extraordinary, unforeseen as well as foreseen, of any kind or nature whatsoever, including, but not limited to, assessments for public improvements or benefits which are assessed, levied, confirmed, imposed, or become a lien upon the leased premises, or become payable during the term of this Lease; provided,

of such tax, assessments or other charges, the Tenant may pay the same in installments as the same become due, and before any fine, penalty, interest or cost may be added thereto for the non-payment of any such installment and interest.

Section 2. The Tenant shall have the right to contest the amount and/or the validity of any tax assessment or charge referred to in this Article by appropriate legal proceedings, on condition, however, that such legal proceedings shall not operate to prevent the collection of the tax, assessment or charges, and shall not cause the sale of the leased premises or any part thereof, to satisfy the same. Upon the termination of such legal proceedings, the Tenant shall pay any taxes, assessments or other charges that shall be then due, together with any interest or penalty in connection therewith, and the charges and costs accruing in such legal proceedings.

Section 3. The Landlord agrees to join in any such proceeding if the same be required to legally prosecute such contest of the validity of such tax, assessment or other governmental charge referred to in this Article; provided, however, that the Landlord shall not thereby be subjected to any liability for the payment of any cost or expenses in connection with any proceedings brought by the Tenant; and Tenant covenants to indemnify and save harmless the Landlord from any such costs or expenses.

above provided are payable, or may at the option of the taxpayer be paid

in the form of a lump sum payment, or in the form of a series of payments

however, that if, by law, any such tax, assessments, or other charges

ARTICLE IV

COMPLIANCE WITH ORDERS AND ORDINANCES

The Tenant covenants throughout the term of this Lease, at the Tenant's sole cost and expense, promptly to comply with all laws and ordinances, any orders, rules, regulations and requirements of all federal, state and municipal governments, and appropriate departments, commissions, board and officers thereof in any action taken by them pursuant to law. The Tenant will likewise observe and comply with the requirements of all federal, state and municipal governments and appropriate departments, commissions, board and officers thereof.

ARTICLE V

INSURING LEASED PREMISES

At all times subsequent to the date Tenant occupies the leased premises or at the beginning of the term of this Lease, whichever occurs first, Tenant shall keep the property covered at its sole cost and expense by general public liability insurance with limits of at least \$100,000/300,000 for bodily injury and \$50,000 for property damage. The insurance referred to above required to be maintained by Tenant shall be effected by valid and enforceable policies issued by insurers of recognized responsibilities satisfactory to Landlord and name the Tenant and Landlord as the insureds as their respected interests may appear. If the Landlord so elects, the Tenant shall deliver a certificate evidencing the insurance provided for to the Landlord as soon as said insurance policy is issued. When default of the Tenant in paying the

or construed in any way as constituting the consent or request of the Landlord, expressed or implied, by inference or otherwise, to any contractor, sub-contractor, laborer or materialman for the performance of any labor or the furnishing of any materials for any specific improvement, alteration or repair of, or to, the leased premises, or any part thereof, nor as giving the Tenant any right, power or authority to contract for, or permit the rendering of, any services or the furnishing of any materials that would give rise to the filing of any mechanics' liens against the fee of the leased premises. The Landlord shall have the right at all reasonable times to post and keep posted on the demised premises any notices that may be provided by law which the Landlord may deem to be necessary for the protection of the Landlord and the leased premises from mechanics' liens. If any such mechanics' liens shall at any time be filed against the leased premises, the Tenant covenants that it will promptly take and diligently prosecute appropriate action to have the same discharged; and, upon its failure to so do, the Landlord, in addition to any other right or remedy that he may have, may take such action as may be reasonably necessary to protect his interest; and, any amount paid by the Landlord in connection with such action, and all reasonable legal and other expenses of the Landlord in connection therewith, including reasonable counsel fees, court costs and other necessary disbursements, with interest thereon at the rate of SEVEN (7%) PER CENT PER ANNUM from the date of payment, shall be repaid by the Tenant to the Landlord on demand.

ARTICLE VIII

EMINENT DOMAIN

If, during the term of this Lease, any partial taking of any part of the leased premises shall be taken as the result of the exercise of the power of eminent domain, for road purposes, sewers or other public improvements, the interests of the Landlord and Tenant shall be dealt with according to law, but in no event shall such partial taking be deemed to negate, impair or invalidate the terms and conditions of this Lease.

ARTICLE IX

DEFAULT PROVISIONS - LIMITATION OF TENANT'S
LIABILITY - CONDITIONAL LIMITATIONS

If, during the term of this Lease, the Tenant shall default in the payment of the basic rent expressed hereunder, or shall fail to properly maintain said leased premises in accordance with applicable law and good practice, or shall cease to use the portion of said leased premises identified as "DESCRIPTION OF PARK AREA", for recreational purposes, and such default or failure to maintain or use is not remedied and shall continue for THIRTY (30) DAYS after written notice thereof by the Landlord to the Tenant, or if such default or failure to maintain is not capable of being remedied in such time and the Tenant does not begin and proceed with due diligence to remedy such default or failure to maintain within a reasonable time, the Landlord shall have the option of declaring this Lease terminated upon giving SIXTY (60) DAYS' written notice to the Tenant of its election so to terminate; and if such latter

notice is so given, the term hereof shall cease, determine and expire, except as hereinafter provided in this Article, at the expiration of said SIXTY (60) DAYS as though such date of termination were originally set for the expiration thereof, and the Tenant's obligations hereunder, except for the payment of past due rentals, shall cease and determine, and Tenant shall be under no further obligation to Landlord hereunder.

ARTICLE X

INVALIDITY OF PARTICULAR PROVISIONS

If any term or provision of this Lease or the application thereof to any person or circumstances shall to any extent be invalid or unenforceable, the remainder of this Lease, or the application of such term or provision to persons or circumstances other than those as to which it is invalid or unenforceable shall not be affected thereby, and each term and provision of this Lease shall be valid and be enforced to the fullest extent permitted by law.

ARTICLE XI

NOTICES

All notices, demands and requests which may or are required to be given by either party to the other party shall be in writing. All notices, demands and requests by either party to the other party may be sent by United States Certified Mail, Return Receipt Requested, postage prepaid, addressed to the other party at such place as either party may from time to time designate, or by delivery in person,

acknowledging a receipt thereof on a copy retained by the party sending the notice.

ARTICLE XII

SURRENDER OF PREMISES

The Tenant shall, upon termination of this Lease for any reason whatsoever, have the right to remove any or all recreational facilities or equipment installed by Tenant upon said leased premises. Tenant shall not, however, remove any of the road improvements, drainage improvements or public water or sewage improvements.

ARTICLE XIII

QUIET ENJOYMENT

The Landlord covenants and agrees that the Tenant, upon paying the basic rent and all other charges herein provided for and observing and keeping the covenants, agreements and conditions of this Lease on its part to be kept, shall lawfully and quietly hold, occupy and enjoy said leased premises without hindrance or molestation of the Landlord, during the term of this Lease, or any person or persons claiming under the Landlord, subject, however, to its provisions.

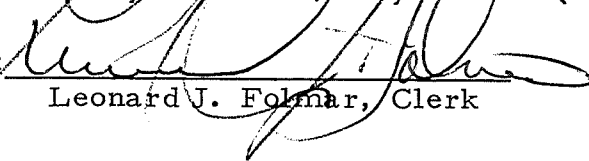
IN WITNESS WHEREOF, we have placed our hands and seals this _____ day of August, 1974.

CITY OF ROMULUS, a Municipal corporation

Dated: _____

By: 
Terry L. Troutt, Mayor

Dated: 8/21/74

By: 
Leonard J. Folmar, Clerk

ROMULUS COMMUNITY SCHOOL
DISTRICT

Dated: Aug. 26, 1974

By: Carl W. Morris
Carl W. Morris, President
Romulus Board of Education

Dated: Aug 26, 1974

By: Diane L. Boger
Diane L. Boger, Secretary
Romulus Board of Education

ADDENDA TO LEASE AGREEMENT

This Addenda to Lease Agreement by and between the CITY OF ROMULUS, a Municipal corporation, hereinafter referred to as the "Tenant", and the ROMULUS COMMUNITY SCHOOLS DISTRICT, acting by and through the Romulus School Board, hereinafter referred to as the "Landlord", is to be executed simultaneously with the Lease Agreement and said Lease Agreement shall not become effective unless and until this Addenda is consented to and executed by both Landlord and Tenant.

WHEREAS, certain language in the original Lease Agreement of which this Addenda is attached requires clarification,

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. That Section (D) on Page 3 of said Lease Agreement shall be deleted in its entirety and the following language shall control.

(D) In addition to rentals as herein set forth, Tenant, by executing this Lease and in consideration for the use of the premises, for the term thereof, as herein set forth, agrees and covenants to construct a drain commencing at Hale Creek Drain on Merriman Road and extending north along Merriman Road to the southwest corner of the Merriman School property of sufficient size and capacity to drain the property upon which the Merriman School is located. The specifications of such drain shall be submitted to and approved by Landlord. The Landlord shall be permitted to tap into the drain contemplated or any drains

accessible to the school property at any one or more points deemed necessary by the School Board as Landlord. In this connection, the School Board through its' agents and representatives shall notify the City of Romulus of the number of taps required by it to adequately drain the Merriman School Property as soon as the necessity and number of such taps may be determined in order to permit the City of Romulus to construct a drain completely adequate in size to service the areas required and to permit engineering that will minimize the costs of multiple taps if the same may be required. Any and all such taps are to be at the Landlords' cost and expense of original installation. Any ditch on or adjoining school property caused by the construction of the drain shall be covered. Tenant shall indemnify and hold harmless Landlord, including the School District, Administration, Board and Board Members, for any liability or loss due to or occasioned by the construction of the drain. On and after the date of construction of the drainage contemplated by the terms of this Addenda, it shall be the obligation of the Tenant to perpetually maintain the same at its' own expense. Failure to construct the drain in the above mentioned manner, or to maintain the same, as herein required, shall constitute a default under the terms of this Lease.

2. ARTICLE II, designated as USE OF PREMISES, Section I. of Lease Agreement shall be eliminated in its' present form and the following substituted Section shall apply.

Section I - The Tenant shall have the right to use

LAW OFFICES
MUNGER & CRUM, P.C.
24681 NORTHWESTERN HWY.
SUITE 101
SOUTHFIELD, MICH. 48075
(313) 355-4370

-2-

and occupy the portion of the leased premises, identified as "EASEMENT FOR PARK" for all lawful recreational purposes. In so using said premises, no use shall be permitted which is inconsistent the adjoining school use of which is dangerous to children, or which is in any way, disruptive to school activities.

Presently a superintended fishing pond and ice skating rink is contemplated upon a portion of the leased premises to be constructed in conjunction with the Department of Natural Resources. Such pond shall be completely fenced with fencing six feet (6') in height and three or more strands of barbed wire; access thereto shall be permitted by gates which shall be locked except when supervised or when supervisory personnel to superintend the use and enjoyment of such facility are present.

The Landlord shall have the primary right to use any and all recreational facilities which are deemed useable by the school district for the use of school children during school hours. Portions of such park not in use by school children during school hours shall, however, be open to the public.

Tenant will not have the right to allow licensed concessionnaires to enter upon or otherwise utilize the leased premises, except for special events or occasions.

-3-

Should any use of the park premises be regarded by the Landlord as dangerous or disruptive of school activities such use shall be called to the attention of the City immediately by notification to the office of the City Clerk and the Department of Parks and Recreation shall forthwith cease such dangerous or disruptive activities unless and until the Landlord, acting through its school board, and the Tenant, acting through its council, shall reach agreement with reference to such use. Failure to reach agreement upon such allegedly dangerous or disruptive activities shall constitute a breach of this Lease Agreement.

3. Section 5 of the Lease Agreement to which this Addenda is attached, shall be deleted in its entirety and its place and stead the following language shall be substituted:

There is presently extending across the leased property a six foot (6') walkway. It shall be the obligation of the Tenant, at all times, to maintain and keep in good repair said six foot (6') walkway without the present necessity of fencing the same as was required in the terms of the original Lease; should either Landlord or Tenant decide at any future time to relocate said walkway, the Tenant shall have the right to construct a six foot walkway around a portion of the perimeter of the leased property and at the time of such election the school board as Landlord

reserves the right to require fencing of either or both sides of said walkway by fencing at least 48" in height constructed in a permanent and well designed manner. The cost of construction of both the walkway and the fencing when, as and if required by the Landlord shall be at the sole cost and expense of Tenant.

In all other respects the Lease Agreement to which this Addenda is attached is confirmed in all respects.

IN WITNESS WHEREOF, we have placed our hands and seals this 1st day of October, 1974.

WITNESS:

Jacqueline I. Moody
Theresa Dwyer

CITY OF ROMULUS, a Municipal corporation

By: Terry L. Treatt
Terry L. Treatt, Mayor

By: Leonard J. Folmar
Leonard J. Folmar, Clerk

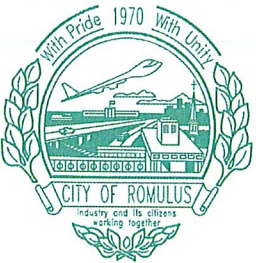
WITNESS:

Jacqueline I. Moody
Jacqueline I. Moody

ROMULUS COMMUNITY SCHOOLS DISTRICT

By: Carl W. Morris
Carl Morris, President of the Romulus School Board

By: Diane L. Boger
Diane Boger, Secretary of the Romulus School Board



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118	117	114	113	110	109	106	105	102	101	98	97
119	120	115	116	111	112	107	108	103	104	99	100
122	121	126	125	130	129	134	133	138	137	142	141
123	124	127	128	131	132	135	136	139	140	143	144

LAST UPDATED: SEPTEMBER 17/18 2009

Created:	6/1/41
Revised:	9/10/42 7/14/55 9/3/71 4/24/78 5/1/86
	6/20/45 6/23/61 12/27/72 5/1/80 9/6/90
	8/13/46 2/23/67 2/21/73 12/28/81 7/22/91
	12/29/53 3/22/67 10/26/73 6/23/83 7/21/95
	11/22/54 8/6/70 4/6/77 5/7/85

N.W. 1/4 SECTION 35
CITY OF ROMULUS
T. 3 S. R. 9 E.
WAYNE COUNTY, MICHIGAN

SCALE 1 INCH = 200 FEET

ALL RIGHTS RESERVED. NO PART OF THIS MAP MAY BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, WITHOUT PERMISSION IN WRITING, FROM THE COPYRIGHT OWNER. COPYRIGHT INFRINGEMENTS WILL BE PROSECUTED TO THE FULL EXTENT ALLOWABLE BY LAW, UNDER THE FEDERAL COPYRIGHT STATUTE, 17 U.S.C. 101 ET AL.



FOR PARCEL INFORMATION AND LEGAL DESCRIPTIONS
PLEASE VISIT OUR WEBSITE

GEOGRAPHICAL DATA PROVIDES A SPATIAL REPRESENTATION ONLY. THE CITY OF ROMULUS DOES NOT ASSUME ANY DAMAGES OR LIABILITIES DUE TO THE ACCURACY, AVAILABILITY, USE OR MISUSE OF THE INFORMATION PROVIDED. MAPS HAVE BEEN PRODUCED BY THE CITY OF ROMULUS. ALL RIGHTS RESERVED. NO PART OF THIS MAP MAY BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, WITHOUT WRITTEN CONSENT.

City of Romulus

Robert A. McCraight

Mayor

ADMINISTRATIVE and LEGISLATIVE OFFICES
11111 Wayne Road • Romulus, Michigan 48174-1485
www.romulusgov.com

ELLEN L. CRAIG-BRAGG

Clerk

STACY A. PAIGE

Treasurer

April 25, 2021

Alicia C. Bradford, Director – Parks Division
Wayne County Parks Division
33175 Ann Arbor Trail
Westland, MI 48185

Re: Park Funding

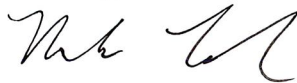
Dear Mrs. Bradford

The City of Romulus is proposing to provide project improvements to Oakbrook Neighborhood Park located near Colbert and Spain Streets off of Eureka Road in Romulus, MI 48174. The City of Romulus would like to make some additions to the park. Oakbrook Park is home to one of two immensely popular dog parks in the city. The biggest request we receive from park visitors is for a shaded area within the park during the hot summer months. We would like to add a sunshade within the dog park area. As well as some additional play equipment within the playground area. A number of years ago we had to remove some aging equipment due to safety concerns, leaving the park with only a set of swings and a climbing dome. The proposed free standing play features will replace and enhance the equipment that had to be removed.

Attached is the legal description of the property as well as the cost breakdown for the equipment of the proposed project.

Please contact me if you have any further questions or concerns.

Sincerely,



Michael Laskaska
City of Romulus
Director of Communications and Community Services
11111 Wayne Rd.
Romulus, MI 48174
734-955-4504

KATHY ABDO
Councilwoman

JOHN BARDEN
Mayor Pro Tem

CELESTE ROSCOE
Councilwoman

TINA M. TALLEY
Councilwoman

WILLIAM WADSWORTH
Councilman

EVA WEBB
Councilwoman

VIRGINIA WILLIAMS
Councilwoman

Oakbrook Neighborhood Park

A. DESCRIPTION OF PARK AREA

A parcel of land located in the Northwest 1/4 of Section 35, Town 3 South, Range 9 East, City of Romulus, Wayne County, Michigan, being described as distant South 0° 15' 30" East 987.65 feet along the West line of Section 35, (the center line of Merriman Road 120 feet wide) and South 89° 48' 42" East 733.82 feet from the Northwest corner of said Section 35; thence South 89° 48' 42" East 600.00 feet; thence South 0° 01' 57" East 659.85 feet; thence North 89° 45' 01" West 600.00 feet; thence North 0° 01' 57" West 659.21 feet to the point of beginning. Containing 9.084 Acres more or less.

B. INGRESS AND EGRESS EASEMENT

A parcel of land located in the Northwest 1/4 of Section 35, Town 3 South, Range 9 East, City of Romulus, Wayne County, Michigan, being described as distant South 0° 15' 30" East 1611.08 feet along the West line of Section 35, (the center line of Merriman Road 120 feet wide) and South 89° 45' 01" East 60.00 feet from the Northwest corner of said Section 35; thence South 89° 45' 01" East 671.37 feet; thence South 0° 01' 57" East 34.99 feet; thence North 89° 45' 01" West 671.24 feet; thence North 0° 15' 30" West 35.00 feet to the point of beginning. Containing 0.539 Acres more or less.

Proposed cost breakdown:

Install 20x18x10 sunshade
Install two (2) "Jumbo Flyer" airplanes
Install "Buck-A-Bout" two (2) seat with aluminum saddle

Total: \$30,412.50

Any additional cost above allocation to be covered by City of Romulus

<i>Grand Total Cost</i>	<i>\$30,412.50</i>
<i>Wayne County Allocation</i>	<i>\$27,735.00</i>
<i>Additional cost City of Romulus</i>	<i>\$2,677.50</i>

EXHIBIT C: SIGNAGE SPECIFICATIONS



WAYNE COUNTY MEMORANDUM PARKS DIVISION

SIGN SPECIFICATIONS

Attached, please find sketch and samples of the sign layout that we are suggesting for all IGA Grant projects. The Specs are as follows:

All parks millage signs must include language that states, made possible through the Wayne County Parks millage in cooperation with (*place your municipality name here*)

- Sign size 48' x 30' $\frac{3}{4}$ ' marine grade plywood or other composite material
- Sign is to be one sided, two sides is optional
- To be cut with "carriage" style top i.e. arched (optional)
- Color options are determined by the municipality
- Font should be traditional styles in Helveticas, Arial, Times New Roman
- Include County Logo (Blue-43 communities) County Executive and County Commissioners
- We suggest using 3M Reflective Adhesive water proof vinyl. Painting is optional
- Vertical post shall be 4x6 weather proof timbers routed on 4' side to accommodate the sign, staining of posts optional
- Bury post a minimum of 42' into ground and backfill with dirt and compost, concrete footing is optional
- Bottom of sign shall be 2ft. minimum above grade
- Sign will be secured to post with flat head Galvanized wood screws (approx. # 10) 2 per post (min.)
- Proof to be provided of final design prior to fabrication and installation

We are flexible on fabrication and colors as long as it resembles the example attached. Any request to deviate from the signage should be directed to the Parks Director.

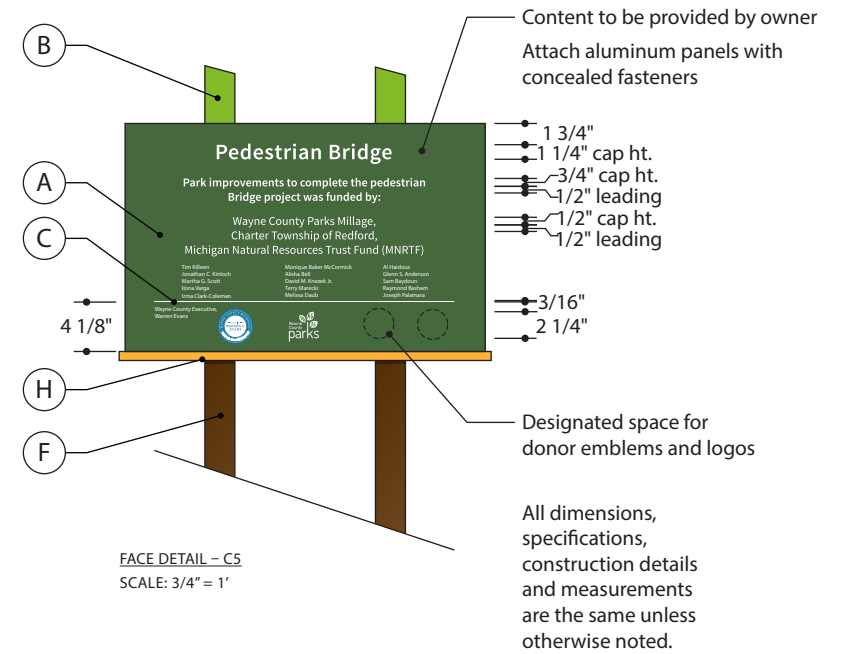
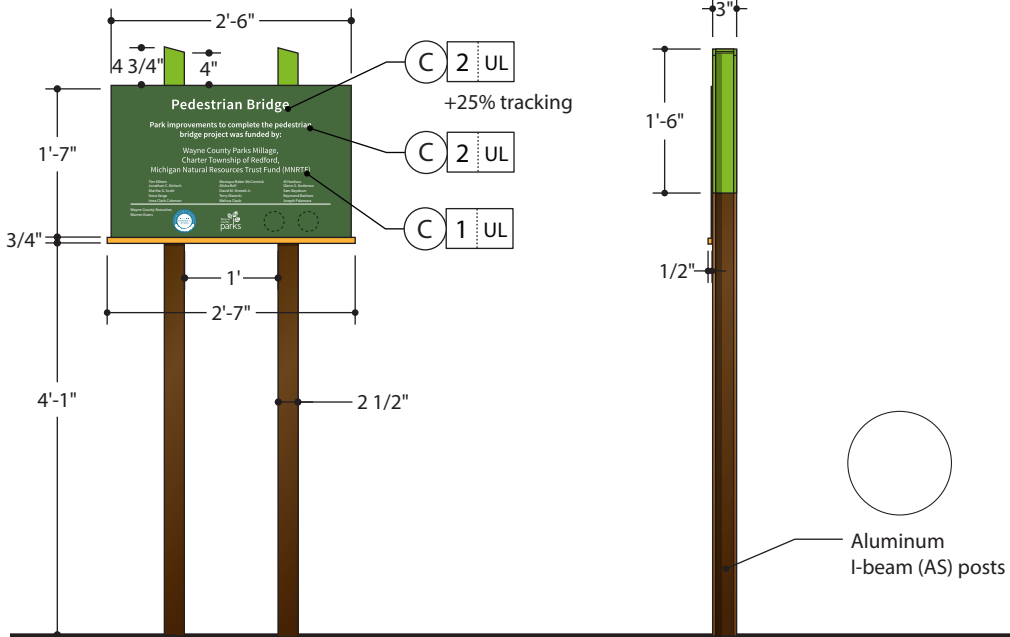


Exhibit D: INSURANCE COVERAGES

City, at its expense, or any contractors, subcontractors, consultants or agents retained by City (each a “Contractor”), at their own expense, shall procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the services by the Contractor, its agents, representatives or employees. Contractor shall maintain at least the following minimum coverage:

Commercial General Liability (CGL)

Insurance Services Office Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this Contract or the general aggregate limit shall be twice the required occurrence limit.

Umbrella or Excess Liability

Policy in an amount not less than \$1,000,000. Umbrella or excess policy wording shall be at least as broad as the primary or underlying policy(ies) and shall apply both to the Contractor’s general liability and to its automobile liability insurance and shall be written on an occurrence basis. The County, officials, employees and others as may be specified in any “Special Conditions” shall be named as an additional insured under this policy.

Automobile Liability

Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limits no less than \$1,000,000 per accident for bodily injury and property damage.

Workers’ Compensation

Insurance as required by the State of Michigan, with Statutory limits, and employer’s liability insurance with limits of no less than \$1,000,000 per accident for bodily injury or disease.

Professional Liability (if Design/Build)

Insurance appropriate to the Contractor’s profession, with limits no less than \$3,000,000 per occurrence or claim, \$3,000,000 aggregate.

Builder’s Risk (Course of Construction)

Insurance utilizing “All Risk” (Special Perils) coverage form, with limits equal to the completed value of the project and no coinsurance penalty provisions.

Contractors’ Pollution Legal Liability and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards)

Insurance with limits no less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate.

If the Contractor maintains higher limits than the minimum insurance coverage required as stated above in this Exhibit, the Contractor shall maintain the coverage for the higher insurance

limits for the duration of this Agreement.

Additional Insured Status

The County, its officers, officials, employees, volunteers, and others as may be specified in any "Special Conditions" shall be additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

Primary Coverage

For any claims related to this Agreement, the Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

Notice of Cancellation

Each insurance policy shall state that coverage shall not be canceled, except with notice to the County.

Waiver of Subrogation

Contractor grants to the County a waiver of any right to subrogation which any insurer of the Contractor may acquire against the County by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the County has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the County. The County may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

All insurance must be effected under valid and enforceable policies, issued by recognized, responsible insurers qualified to conduct business in Michigan which are well-rated by national rating organizations. All companies providing the coverage required shall be licensed or approved by the Insurance Bureau of the State of Michigan and shall have a policyholder's service rating no lower than A:VII as listed in A.M. Best's Key Rating guide, current edition or interim report.

Claims-made Policies

If any of the required policies provide coverage on a claims-made basis:

1. The retroactive date must be shown and must be before the date of this Agreement or the date the Contractor starts to perform the services.
2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of this Agreement.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a retroactive date prior to this Agreement's effective date, the

Contractor must purchase “extended reporting” coverage for a minimum of five (5) years after completion of Agreement work.

Verification of Coverage

Contractor shall furnish the County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this Exhibit. The County shall receive and approve all certificates and endorsements before the Contractor begins providing services. Failure to obtain the required documents prior to commencement of services shall not waive the Contractor's obligation to provide them. The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by this Exhibit, at any time.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance satisfying all the stated requirements, and Contractor shall ensure that the County is an additional insured on insurance required from subcontractors.

Special Risks or Circumstances

The County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

➤ The Contractor must submit certificates evidencing the insurance to the County Risk Management Division at the time the Contractor executes an agreement with the City, and at least fifteen (15) days prior to the expiration dates of expiring policies.

Surety Bonds

The Contractor shall provide the following surety bonds: 1) bid bond; 2) performance bond; 3) payment bond; 4) maintenance bond. The payment bond and the performance bond shall be in a sum equal to the contract price. If the performance bond provides for a one year warranty a separate maintenance bond is not necessary. If the warranty period specified in the contract is for longer than one year a maintenance bond equal to 10% of the contract price is required. Bonds shall be duly executed by a responsible corporate surety, authorized to issue such bonds in the State of Michigan and secured through an authorized agent with an office in Michigan.



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **July 25, 2022**

Item No. C.

General Description: Sole Source Purchase - Priority Dispatch Corp - Emergency Medical Dispatch Software

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

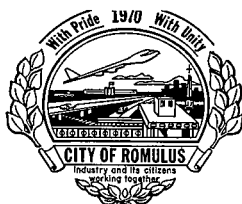
INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Sole Source Purchase – Priority Dispatch Corp – Emergency Medical Dispatch Software
DATE: July 19, 2022

I concur with the recommendation of Damian Hull, Police Captain, and Gary Harris, Purchasing Director, and respectfully request City Council authorize the sole source purchase of an Emergency Medical Dispatch Software system from Priority Dispatch Corp. for the City of Romulus Police Department at a cost of \$37,582.00 under the terms of Sole Source Purchases Exception in Section 39-11 (d)(1)c.1 of the City of Romulus Purchasing Ordinance.

Victoria Trush, Assistant Finance Director has verified that funds for this acquisition are available in the 911 Service Fund, Police, Capital Outlay Expense account #261-301-970.000.

Motion by _____, supported by _____, to concur with the administration, and authorize the sole source purchase of an Emergency Medical Dispatch Software system from Priority Dispatch Corp. for the City of Romulus Police Department at a cost of \$37,582.00 under the terms of Sole Source Purchases Exception in Section 39-11 (d)(1)c.1 of the City of Romulus Purchasing Ordinance.



MEMORANDUM

DATE: July 19, 2022
TO: Mayor Robert A. McCraight
FROM: Gary Harris, Purchasing Director
SUBJECT: Sole Source Purchase - Priority Dispatch Corp – Emergency Medical Dispatch Software System

Under the terms of Chapter 39 of the City of Romulus Code of Ordinances (Section 39-11(d)(1)c.1., Exceptions to Competition-Sole Source Purchase-only one known source that can provide the commodity), I respectfully request that Council authorize the Sole Source purchase of an Emergency Medical Dispatch Software system from Priority Dispatch Corp. for the City of Romulus Police Department.

A Sole Source letter has been submitted from the International Academies of Emergency Dispatch.

I concur with the recommendation of Police Captain Damian Hull to proceed with this purchase. If you concur, please request Council's authorization for the purchase an Emergency Medical Dispatch Software system from Priority Dispatch Corp. for the City of Romulus Police Department for a total cost of \$37,582.00 under the terms of Sole Source Purchases Exception in Section 39-11(d)(1)c.1 of the City of Romulus Purchasing Ordinance.

Victoria Trush, Assistant Financial Services Director, has verified that funds are available in the 911 Service Fund, Police, Capital Outlay Expense Account (261-301-970.000).

Gary Harris
Purchasing Director



Romulus Police Department

Memorandum

To: Gary Harris, Purchasing Director

From: Captain Damian Hull

Cc: Julie Wojtylko, Chief of Staff, Chief Krause, Chief Pfannes, Deputy Chief Shelby

Date: 07/05/2022

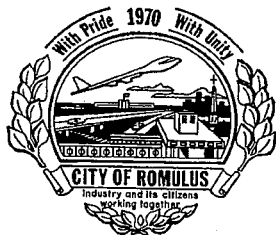
Ref: Purchase of Emergency Medical Dispatch Software System

In 2021, Romulus Fire Department began the full transportation of medical patients on medical calls for service. As a result, the services of previously provided through the private services of Rapid EMS were terminated, to include; Emergency Medical Dispatch (EMD). Consequently, Romulus 911 Dispatchers now require EMD training and software that is compatible with the CLEMIS/CLEAR Computer Aided Dispatch system that the police and fire departments currently utilize.

This purchase qualifies as an exception to competition in the Purchasing Ordinance, specifically Section 39-11(d)(1) c.1 (Exceptions to Competition-c. Sole Source purchases).

We are requesting to receive City Council approval to proceed with this purchase of the Priority Dispatch, Pro-QA Medical Software, to include; training and licensing. This purchase has a total cost of \$37,582.00. Funds are available in the 911 Dispatch, capital outlay expense account 261.301-970.000. Supporting documents have been attached for review and the details of the purchase have been.

If you have any questions prior to the meeting please contact my office.



FUNDS VERIFICATION FORM

DEPARTMENT:

Police Department

FUND NAME:

911 Dispatch / Capital Outlay

ACCOUNT NUMBER/S:

261.301.970.000

PURPOSE FOR REQUEST:

Purchase of EMD Software & Licensing/Training 50/50 split with FD

AMOUNT OF EXPENDITURE:

\$37,582.00

SIGNATURE OF DEPARTMENT HEAD:**FUNDS CURRENTLY AVAILABLE:**

\$37,590.00

FINANCE DEPARTMENT APPROVAL:**DATE:**

07/05/2022

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Chip Dennis, MA (CT)

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Patricia J. Dukes, NICT (HI)

James V. Dunford, MD (CA)

Conrad Fivaz, MD (UT)

Gary Galasso (UT)

Keith Griffin (CA)

Jeffrey R. Grunow, MSN (UT)

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Alexander Kushi, MD, MPH (NY) (Emeritus)

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Sheila Matopp (IN)

Suei Marsan (GA) (Emeritus)

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Calhoun McCormick-Bishop (HI)

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Rick W. Patrick (PA)

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Ross Rutchman (OR) (Emeritus)

Doug Smith-Low (WA)

Tom Somers (CA)

Paul Stiegler, MD (WI)

Michael Thompson (UT)

Carl G. Van Gert (NC)

Jonathan Washko (NY)

Arthur H. Yarkey, II, MD, MPH (GA)

Tina Young (CO)

WORLD HEADQUARTERS

110 South Regent Street, 8th Floor

Salt Lake City, Utah 84111 USA

USA/Canada toll free: (800) 960-6236

Int'l/Local: (801) 359-6916

Fax: (801) 359-0996

emergencydispatch.org

Australian Office

144/66 Kingsway Glen Waverley

Victoria 3150 Australia

U.K. Office

Suite B, 4th Floor, Spectrum

Beard Street

Bristol, BS1 3UG, United Kingdom

Québec Canadian Office

7 Chemin Paul-Grégoire

La Minerve, Québec, Canada J0L 1S0

European Office

Egen 12

A-6234 Brandenberg, Austria

Italian Office

Corso Turati 15h

10128 Torino, Italy

Malaysian Office

31-5 Jalan PJS 5/3a

Pusat Dagangan Petaling Jaya Selatan

46150 - Petaling Jaya - Selangor,

Malaysia



IAED

International Academies
of Emergency Dispatch.

CONFIRMATION OF SOLE SOURCE

May 12, 2022

The International Academies of Emergency Dispatch (the "Academy") confirms that Priority Dispatch Corp. is the Sole Authorized Distributor of its Quality Performance Review comprehensive quality assurance program, which meets Academy standards for the Medical, Police, and Fire Priority Dispatch Systems.

Moreover, pursuant to the IAED Code of Conduct, "Academy-certified personnel are prohibited from using Academy certification(s) for private or commercial gain. Academy-certified personnel shall not compete in any way with the Academy or its contracted partners, including Priority Dispatch®, in regards to active or planned business activities without prior written authorization." (<http://www.emergencydispatch.org/Code-of-Conduct>)

The only way to become an Accredited Center of Excellence is to meet the Academy's Twenty Points of Accreditation, which requires that all quality assurance activities are conducted by individuals who have current Academy ED-Q certifications.

If any further information is needed, please do not hesitate to contact me.

Sincerely,

Pamela Stewart
Chair, Board of Certification

PRIORITY DISPATCH SYSTEM IMPLEMENTATION AGREEMENT

This Priority Dispatch System Implementation Agreement (the "Agreement") is made and entered by and between Medical Priority Consultants, Inc. dba Priority Dispatch Corp ("PDC"), a Utah corporation, and Romulus Fire Department ("Customer"). PDC and Customer are collectively referred to herein as the "Parties" or individually as a "Party."

BACKGROUND

- A. Customer desires to procure and provide an effective, efficient, and comprehensive emergency medical dispatch system for its residents and transient population.
- B. The Parties desire to enter into an agreement for the licensing, training, implementation, and maintenance of PDC's products and services, altogether the Medical Priority Dispatch System ("MPDS").

The Parties agree as follows:

1. **Pricing & Payment Terms.** Pricing details for the Medical Priority Dispatch System are set forth in **Attachment A**. Additional services or products may be provided upon request. The price of any additional products or services will be negotiated at the time of request. Any increase in the quantity of products and services under this Agreement may result in an increase in Customer's pricing, including annual support fees.
2. **Statement of Work.** The Parties will work together in good faith to develop a mutually acceptable Statement of Work for the implementation of the MPDS. Once agreed upon, the Statement of Work shall attach to this Agreement as **Attachment B**. The Statement of Work will provide a phased approach to the implementation of the MPDS, designed to assist Customer with meeting the International Academies of Emergency Dispatch ("IAED") operational and performance requirements to become an Accredited Center of Excellence ("ACE").
 - a. **Change in Statement of Work.** Should it become necessary to change the Statement of Work for any reason the Parties shall work together to make any necessary changes. As we work together to support your center, the scheduling we agree upon is critical. At any given time, PDC has many implementations at various stages of the implementation process and we're also conducting many emergency dispatch and software training courses monthly. We must consider all PDC clients when you make cancellations, updates, or changes to the agreed-upon dates. The cancellation/change form can be found at <https://zfrmz.com/k1NN4K2kTx0uzGTkQB89>
3. **License.** The use and maintenance of the MPDS and other PDC licensed products are set forth in the applicable End User License Agreement ("EULA") a copy of which can be found at <https://www.prioritydispatch.net/wp-content/uploads/2016/06/End-User-License-Agreement.pdf>.
4. **CAD Integration.** The Parties understand in the event a Computer Aided Dispatch system ("CAD") is used by Customer, any costs relating to the integration of the MPDS software (ProQA®) and Customer's CAD system shall be the sole responsibility of Customer. The integration of Customer's CAD system and ProQA must be inspected, tested, and certified by PDC before taking live calls.
5. **Term & Termination.** This Agreement shall remain in effect for 5 (five) years. After 5 years the Parties shall revisit the terms of this Agreement and in good faith shall determine the relationship going forward. The Effective Date is the latter of the signature dates of the Parties below. Notwithstanding, the Parties understand that if this Agreement is not terminated or the Parties fail to determine the relationship going forward, this Agreement shall automatically renew for subsequent terms of one year at the then current annual support prices, and thereafter may be terminated as set forth below or by giving 90-days non renewal notice before the annual renewal

date (anniversary of the date of execution). This Agreement shall remain in effect until terminated by one of the Parties.

- a. **Termination after Initial Term.** Either Party may terminate this agreement by providing written notice to the other Party at least 90-days before the anniversary of the Effective Date. If written notice is not received by the non-terminating Party at least 90-days before the anniversary of the Effective Date, this Agreement will automatically renew for another year as set forth above.
 - b. **Termination for Cause.** Either Party may terminate this Agreement if the other Party commits any material breach of its obligations under this Agreement and fails to cure such breach within thirty (30) days of written notice of the breach.
 - c. **EULA.** This Agreement may be terminated for any reason set forth in the EULA.
 - d. **Effect of termination.** Upon termination or expiration of this Agreement, Customer shall return to PDC, within 10 days, all PDC's Confidential Information and intellectual property. In addition, all payments owed to PDC that have accrued prior to the termination or expiration of this Agreement shall be payable to PDC within thirty (30) days.
6. **Relationship of the Parties.** The Parties shall act as independent contractors in the performance of this Agreement. The employees of one Party shall not be deemed the employees of the other Party.
7. **Confidentiality.** During the course of this Agreement, it may become necessary for Customer to handle or receive PDC's Confidential Information. Customer agrees to keep all Confidential Information received from PDC confidential, and Customer may only disclose it to employees or contractors on a need-to-know basis, provided that the employee or contractor receives the Confidential Information under a written obligation of confidentiality. Confidential Information means any information, in any form or medium, disclosed by PDC to Customer, including, but not limited to, expertise, trade secrets, proprietary information and products, know-how, lists, technical specifications, processes, training materials, software programs, software documentation, price lists, marketing plans, and manuals, including all derivatives of the aforementioned. This section shall survive termination or expiration of the Agreement
8. **Intellectual Property.** Each Party acknowledges and understands that the copyrights, patents, trade secrets, trademarks, and other intellectual property, including derivatives and rights thereof, belonging to a Party are and shall remain the sole and exclusive property of that Party. This section shall survive termination or expiration of the Agreement.
9. **Conflict of Interest.** During the term of this Agreement, a Party shall not accept work, enter into a contract, or accept an obligation from any third party inconsistent or incompatible with the Party's obligations under this Agreement.
10. **Survival of Terms.** Termination or expiration of this Agreement for any reason shall not release either Party from any obligations set forth in this Agreement which (i) the Parties have expressly agreed shall survive any such termination or expiration, or (ii) by their nature would be intended to be applicable following any such termination or expiration.
11. **Compliance with Laws.** In performing services or obligations hereunder, the Parties shall comply with applicable local statutes, ordinances, and regulations.
12. **Assignment.** Customer shall not assign, sell, transfer or delegate its rights and obligations under this Agreement without obtaining prior written consent of PDC.
13. **Attachments.** All Attachments are incorporated by references as if set forth in the body of the Agreement. This Agreement may not be modified or altered except in writing signed by the Parties.

14. **Severability.** If any portion of this Agreement is determined to be invalid or unenforceable, such portion shall be adjusted, rather than voided, to achieve the intent of the Parties to the extent possible, and the remainder shall be enforced to the maximum extent possible.

15. **Dispute Resolution.** If a dispute arises out of or relates to this Agreement, or the breach thereof, the Parties agree first to try in good faith to settle the dispute.

16. **Law.** This Agreement shall be governed by and construed exclusively in accordance with the laws of the State of Utah, United States of America. All legal proceedings brought in connection with this Agreement may only be brought in a state or federal court located in Salt Lake County in the State of Utah. Each Party hereby agrees to submit to the personal jurisdiction of these courts.

17. **Notices.** Any notice or demand required or permitted hereunder shall be sufficiently given when set forth in writing and delivered in person, email, fax or mail:

To PDC:

Priority Dispatch Corp.
110 South Regent Street, Suite 500
Salt Lake City, Utah 84111
Attention: Legal Department
Email: legal.dept@prioritydispatch.net
Phone: 800.363.9127

To Customer:

Attention: _____
Email: _____
Phone: _____

18. **Counterparts.** This Agreement may be executed in any number of counterparts, all of which taken together shall constitute one and the same agreement, and either Party may enter into this Agreement by executing a counterpart.

The Parties have executed this Agreement by their duly authorized representatives as of the last date below.

PRIORITY DISPATCH CORP.

ROMULUS FIRE DEPARTMENT

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Attachment A

SEE ATTACHED SALES QUOTE #59741

INITIAL MPDS IMPLEMENTATION PRICING (YEAR 1)

Fees for the initial MPDS implementation and training are **\$37,582.00** (see attached Sales Quote #Q-59741). This fee covers all of the quoted implementations activities and the first year of product licensing and maintenance.

Payment Schedule: Please see attached Payment Schedule for the initial MPDS Implementation.

CONTINUING ANNUAL SERVICE AND SUPPORT FEES (YEAR 2-5)

The fee for the annual product licensing renewal and maintenance (Extended Service Plan - ESP) of PDC's products and services is shown below.

Year 2:	\$1,840.00
Year 3:	\$1,840.00
Year 4:	\$1,970.00
Year 5:	\$1,970.00

Payment Schedule: Annual support fees will be billed yearly upon the anniversary of the Effective Date of this Agreement.

Payment Notes:

1. Customer will be billed on an annual basis.
2. All prices in USD
3. This pricing is exclusive of any applicable tax. Any applicable taxes will be added to this amount.
4. Payment must be paid by Customer within 30-days of receiving an invoice from PDC.
5. If invoice is not paid within 60-days it will be considered "overdue" and accrue interest at 1% per month, compounding.
6. If invoice is not paid within 90-days it will be in "default" and services and products provided by Priority Dispatch may be removed, suspended, or become unavailable. If there is a dispute over an invoice the "overdue" or "default" status may be delayed if there is communication towards resolution. Lack of communication for 30-days will advance the invoice to the next status (i.e. overdue to default).

Attachment B

STATEMENT OF WORK FORTHCOMING



QUOTE

110 Regent Street, Suite 500
Salt Lake City, UT 84111
USA
www.prioritydispatch.net
Prepared By: Jon Stones
Phone: (800) 363-9127
Email: jon.stones@prioritydispatch.net

Agency:
Agency ID#:
Quote #:
Date:
Offer Valid Through:
Payment Terms
Currency:

Romulus Fire Department
24575
Q-59741
7/6/2022
7/29/2022
Net 30
USD

Bill To:
Romulus Fire Department
Damian Hull
28777 EUREKA RD
Romulus, Michigan 48174
United States

Ship To:
Romulus Fire Department
Damian Hull
28777 EUREKA RD
Romulus, Michigan 48174
United States

Line	Product Name	Qty	Unit Price	Amount
1	ProQA Medical Software Licenses Automated calltaking software	2	4,000.00	8,000.00
2	AQUA Case Review Software for EMD Quality Assurance (case review) software base engine and discipline module	1	1,950.00	1,950.00
3	XLerator Client Server Suite Client server software application suite	1	2,500.00	2,500.00
4	Protocol Tablet for EMD Licensed backup protocol tablet	1	395.00	395.00
5	Advanced SEND Cards for MPDS - Box of 100 Individual S.E.N.D. cards	1	50.00	50.00
6	Protocol Training and Certification for EMD Materials, tuition and certification	8	365.00	2,920.00
7	ED-Q Training and Certification for EMD Materials, tuition and certification (2 days, 16 hours)	2	550.00	1,100.00
8	Remote ProQA Software Training - M Per person cost for four hours of ProQA software training completed in a virtual, instructor-led environment	8	149.00	1,192.00
9	Remote AQUA Software Training - M Per person cost for six hours of AQUA software training completed in a virtual, instructor-led environment	2	199.00	398.00
10	Remote ProQA & AQUA Reports Training Per person cost for four hours of training for administrators, managers and supervisors on the configuration and customization options in ProQA and AQUA, completed in a virtual, instructor-led environment	2	149.00	298.00
12	Implementation Support Package (LV) - M Implementation support and quality management program development	1	12,000.00	12,000.00
13	Equip QA for EMD Initial Implementation of expert case review, quality management and mentoring for telecommunicators, QA staff and management	1	5,928.00	5,928.00

"To lead the creation of meaningful change in public safety and health."

Line	Product Name	Qty	Unit Price	Amount
14	IAED Accreditation Application Fee EMD IAED fee for accreditation	1	2,250.00	2,250.00
15	Trip Charge/Travel Expenses Travel expense	1	1,500.00	0.00
18	ACE Discount Incentive for achieving ACE in a reasonable timeframe	1	-3,971.00	-3,971.00
19	Shipping & Handling	1	20.00	20.00
Priority Dispatch System Implementation (EMD) TOTAL:				USD 37,582.00

Discount	USD 1,500.00
Subtotal	USD 37,582.00
Estimated Tax	
Total	USD 37,582.00

Customer Signature:		Date:	
Customer Name:		Purchase Order ID:	
Expiration Date:			

TERMS AND CONDITIONS

This quote is valid for 120 days from date of issue. All prices quoted are exclusive of any applicable taxes, duties, or government assessments relating to this transaction, which are the sole obligation of Buyer. You can find it here: <https://prioritydispatch.net/licensing/>

"To lead the creation of meaningful change in public safety and health."



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **July 25, 2022**

Item No. D.

General Description: Piggyback on National Cooperative Purchasing Alliance (NCPA) RFP #01-18 - Laserfiche

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Piggyback on National Cooperative Purchasing Alliance (NCPA)
RFP #01-18 – Laserfiche thru approved seller, OPG-3, Inc.
DATE: July 19, 2022

I concur with the recommendation of Steven Dudek, Technology Services Director and Gary Harris, Purchasing Director, and respectfully request Council's authorization to piggyback on the NCPA RFP #01-18 for the purchase of the Laserfiche software annual licensing and all related services for the migration of our current stored data for an initial cost of \$48,334.50 thru approved seller, OPG-3, Inc.

Additionally, I respectfully request the authorization of the annual Laserfiche Self-Hosted Site License (150 full users) – NCPA Pricing of \$25,209.50 until such time as the City discontinues using or is unable to budget for said software. Laserfiche will be replacing our current system –OnBase purchased from Applied Imaging, which will no longer be budgeted for.

Victoria Trush, Asst. Finance Director, has verified that funds for the purchase are currently available in the Technology Services Fund, Capital Outlay Machinery & Equipment Expense account #664-228-970.138.

Motion by_____, supported by _____, to concur with the administration and consent to piggyback on the NCPA RFP #01-18 for the purchase of the Laserfiche software annual licensing and all related services for the migration of our current stored data for an initial cost of \$48,334.50 thru approved seller, OPG-3, Inc.

Motion by_____, supported by _____, to concur with the administration and authorize the annual Laserfiche Self-Hosted Site License (150 full users) – NCPA Pricing of \$25,209.50 until such time as the City discontinues using or is unable to budget for said software.



MEMORANDUM

DATE: July 19, 2022
TO: Mayor Robert A. McCraight
FROM: Gary Harris, Purchasing Director
SUBJECT: Piggyback on National Cooperative Purchasing Alliance (NCPA) RFP #01-18 – Laserfiche thru approved seller, OPG-3, Inc.

Technology Services Director, Stephen E. Dudek, has requested to replace our current document management solution by Piggybacking on the National Cooperative Purchasing Alliance's (NCPA), RFP#01-18 that was awarded to Laserfiche. The Laserfiche software will be purchased from OPG-3, Inc. one of NCPA's approved resellers of this contract.

Please be advised that the City is not required to solicit competitive bids for this purchase under the exception to competition clause of the Romulus Purchasing Ordinance which allows for the piggybacking on a contract solicited and awarded by another agency and as further outlined in subsection 39-11(d)(10) of the Ordinance:

"The city's procurement by competitive sealed bids shall be waived and the city may piggyback on an existing extendable contract, where the materials, services or goods in combination with services are purchased from a state or local governmental agency's bid that has been sufficiently advertised and was the subject of sealed bids so that in the opinion of the purchasing director or their designee the procedure meets the intent of competitive sealed bidding under this chapter."

It is the recommendation of myself and Technology Services Director Stephen Dudek to proceed with the purchase. If you concur, please request Council's permission to Piggyback on the NCPA RFP #01-18 –for the purchase of the Laserfiche software annual licensing and all related services for the migration of our current stored data for an initial cost of \$48,334.50 thru approved seller, OPG-3, Inc. Additionally, we are requesting the approval of the annual Laserfiche Self-Hosted Site License (150 Full Users) – NCPA Pricing of \$25,209.50 until such time as the City discontinues using or is unable to budget for said software. Laserfiche will be replacing our current system-OnBase purchased from Applied Imaging, which will no longer be budgeted for.

Victoria Trush, Assistant Financial Services Director, has verified that funds for this purpose are currently available in the Technology Services Fund, Capital Outlay Machinery & Equipment Expense Account (664-228-970.138).

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris
Purchasing Director

INTEROFFICE MEMORANDUM

TO: Gary Harris, Purchasing Director
FROM: Stephen E. Dudek, Technology Services Director
CC: Ellen Craig-Bragg, City Clerk
SUBJECT: Recommendation to Piggyback onto NCPA Contract for Laserfiche
DATE: July 18, 2022

After meeting with the City Clerk and several vendors, it is my recommendation that the City of Romulus piggyback onto the National Cooperative Purchasing Alliance (NCPA) RFP #01-18 awarded to Laserfiche. Please note that OPG-3, Inc. is listed as one of the approved resellers for this contract.

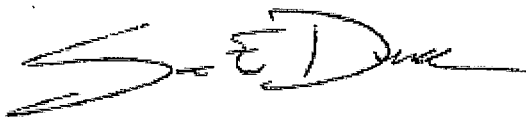
Please refer to the OPG-3 Laserfiche business proposal concerning the summary and licensing. Please note that the proposal also includes the costs of converting our existing Hyland OnBase data to Laserfiche.

The monies have been budgeted and approved in the appropriate Technology Services Fund, Capital Outlay – Machinery & Equipment – 664-228-970.138.

If you concur with my recommendation, please present to City Council for their approval.

If you require any additional information, please do not hesitate to contact me.

Thank you,

A handwritten signature in black ink, appearing to read 'S. E. Dudek', with a stylized flourish at the end.

Stephen E. Dudek
Technology Services Director
City of Romulus



FUNDS VERIFICATION FORM

DEPARTMENT: Technology Services

FUND NAME: Technology Services Fund, Capital Outlay –
Machinery & Equipment

ACCOUNT NUMBER/S: 664-228-970.138

PURPOSE FOR REQUEST: To piggyback off of existing NCPA contract for Laserfische with OPG-3 to replace our existing Document Management System and migrate our current stored data.

AMOUNT OF EXPENDITURE: \$48,334.500

FUNDS CURRENTLY AVAILABLE: \$194,100.000

Document Management System Upgrade \$52,800
FINANCE DEPARTMENT APPROVAL:

Victoria Grush
DATE: 07-18-2022

OPE3 | Content Management Process Automation Enterprise Transformation

Business Proposal

For: **City of Romulus**

July 11, 2022

Laserfiche®
Run Smarter®

Document Management | Business Process Management | Enterprise Content



Enterprise Transformation
8030 Old Cedar Ave. Suite #205
Bloomington, MN 55425
651.233.5075
www.opg-3.com

July 11, 2022

Steve Dudek
City of Romulus
11111 Wayne Road
Romulus, MI 48174

Dear Steve,

Thank you for your interest in a Laserfiche solution from OPG-3. We're pleased to provide the attached Business Proposal that includes high level information regarding Laserfiche licensing, functionality and pricing.

OPG-3 has been implementing Laserfiche solutions for organizations with content management needs similar to City of Romulus for nearly 20 years. Through the combination of our experience, subject matter expertise and commitment to customer service we have developed a community of highly satisfied customers who are eager to share what they have done.

I would be happy to discuss any component of the proposal or provide additional information as you complete your planning and budgeting process.

Sincerely,

A handwritten signature in black ink that reads 'Sean Nilan'.

Sean Nilan
Solutions Manager | OPG-3, Inc.
snilan@opg-3.com
651-233-5062

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Executive Summary

City of Romulus has expressed interest in implementing a Laserfiche document management solution that will help the organization eliminate much of the paper storage within the business office. City of Romulus has identified a conversion from its OnBase system to be its first project with OPG-3. The goal is to use a robust document management system to increase automation and integration with other applications within the City. The City and OPG-3 will strategize the next projects once infrastructure is set.

The proposed Laserfiche solution bundles world class document management functionality with advanced searching, process automation and analytics that lay the bedrock for an organization to go digital with its content. OPG-3 has helped other organizations start their digital transformation by identifying pilot projects – like automated filing of employee files – to show the value of a Laserfiche solution and continuously improve the way information is captured, shared and managed throughout the organization.

About OPG-3

OPG-3 is the premier Laserfiche reseller and implementation partner for Laserfiche in the upper Midwest region. We have been helping organizations transform their relationship with content for nearly 20 years. With more than 400 customers we have an enviable track record of successful implementations and a reputation for providing world-class customer service.

OPG-3 treats every sales opportunity as the beginning of a long-term partnership and the way we interact with our customers is evident in the consultative approach we take to the sales process. We look for the most efficient (cost and time) ways to provide the most value in everything we do. We offer to teach and train, so our customers can leverage our experience while providing their unique perspectives to their business problems.

OPG-3 has found a great deal of success partnering with organizations that operate in highly regulated environments. Our commitment to Agile development and continuous improvement is a natural fit for organizations focused on operational and process improvements within the constraints of standardized procedures, accurate accounting of information and records, and the ability to quickly respond to audit requests.

About Laserfiche

Laserfiche provides a highly flexible and secure document repository and framework for building process automation and information management solutions. With more than 30 years of development focused on ease of use and the overall user experience, Laserfiche solutions can be tailored to meet the specific needs of an individual while automating complex business processes. The combination of flexibility, usability and security allows organizations to focus on improving the way they do business and regulatory compliance, simplified audits and straightforward records retentions, are simply an outcome of doing things the right way.

Laserfiche Subscription Licensing

Laserfiche Self-Hosted Site License Licensing

Laserfiche employs a named user licensing model tied to an annual subscription. Laserfiche bundles a great deal of components and functionality that is usually sold as separate products. The best licensing option for City of Romulus is the Municipality Site License. Bundled with most everything Laserfiche has to offer and 150 Full Users, the Site License is the most cost-effective option for Cities. This strategy allows organizations to start with a cost-effective pilot project while gaining immediate access to the tools necessary to build out a scalable process automation platform. The primary license types are:

- Named Full Users
- Named Participant Users

A Named Full User has full access to all Laserfiche applications and can be granted the rights and privileges needed to:

- Configure and administer the overall system
- Build forms, business processes and workflows
- Perform records management activities
- Capture and update documents directly into the repository
- Start and participate in business processes
- Build and access reports and dashboards

A Named Participant has access to the Laserfiche Web, Windows and Mobile applications and can be granted rights to perform limited actions including:

- Start and participate in business processes
- Access documents from the repository in read-only mode

Bundled functionality

All Laserfiche solutions include document related services (document imaging, document management, records management), choice of interface (Windows, Web and Mobile), advanced capture and process automation. Laserfiche also provide the ability to deploy an unlimited number of environments/application servers. The specific Laserfiche components include:

- **Laserfiche Repository** – scalable and secure document repository that has gained perpetual certification from the Department of Defense for records management, security, auditing and reporting.
- **Laserfiche Workflow** – powerful and flexible automation tool that manages the repository, synchronizes data with other applications and provides lower level process automation routines that can be called by other applications.
- **Laserfiche Forms Professional** – web-based forms and process automation suite that includes simple forms design and process modelling tools, supports advanced functionality and comes with a library of more than 110 business process templates.
- **Laserfiche Quick Fields Complete** – advanced document capture platform that includes document recognition, data extraction and validation and image processing tools that can be applied to documents regardless of how they're captured.
- **Laserfiche Connector** – wizard driven integration utility that can image enable, extract metadata from and push information into Windows and Web applications.

Cost Summary

Laserfiche Site License Pricing

The subscription pricing below includes the total recurring *yearly* cost of the software as well as the *one-time* cost of Labor Installation and Configuration. Site License cost is currently locked in for three years. The estimates for the projects listed below are based on the implementation of standard solutions that have been developed for organizations with requirements like City of Romulus. The projects will be governed by SOWs that detail the project activities and deliverables.

Product Name	Quantity	Unit Price	Extended
Software			
Laserfiche Self-Hosted Site License (150 Full Users) - NCPA Pricing	1	\$25,209.50/year	\$25,209.50/year
Software Total			\$25,209.50/year
Services			
Labor: Installation and Configuration	15	\$185	\$2,775
Labor: Administrative and End User Training	10	\$185	\$1,850
Pro Service Hours: OnBase Conversion	100	\$185	\$18,500
Services Total			\$23,125
Total Initial Acquisition Cost			\$48,334.50

Annual Recurring Cost After Year One: \$25,209.50/year

OPG-3 Scanner Recommendations

OPG-3 recommends a line of robust Canon scanners that, when purchased through OPG-3, will be configured to scan directly to Laserfiche by our engineers.

Product Name	Quantity	Unit Price
Canon DR-M260 (Desktop Scanner)	1	\$895
Canon DR-6030C (Workgroup Scanner)	1	\$2,995
Canon DR-G2110 (Production Scanner)	1	\$4,495

System Expansion Options

The subscription Laserfiche licensing offers flexible user licensing with price breaks on total user counts. User licenses can be added one at a time if desired once the lowest tier is met.

OPG-3 offers professional services subscriptions called Concierge Care Packages (CCPs) that offer a discounted services rate and are annually renewable. CCPs are typically purchased to supplement the support services provided through the Laserfiche LSAP subscription. Common uses of CCP services include:

- Updates to your current Laserfiche solution
 - Updates to your file plan
 - Updates to or review of your security system
 - Updates to Forms, Forms Processes and Workflows
 - System audits and upgrade planning
 - Training and Documentation
- Business continuity planning and testing
- Development and implementation of maintenance plans to ensure system performance
- Professional services projects of less than 25 hours

Product Name	Quantity	Unit Price/year
OPG-3 Concierge Care Package (CCP)	20 Hour	\$3,300
	40 Hour	\$6,400
	80 Hour	\$12,000

Acceptance and Initiation/Installation

Please authorize your OPG-3, Inc. proposal and e-mail the paperwork back to OPG-3. Upon Acceptance, our Project Manager will be sending you our introductory letter, which outlines the next steps in your successful Laserfiche launch.

Note: If tax exempt please provide OPG-3 with your Tax-Exempt Certificate

Name: _____

Date: _____

City of Romulus



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **July 25, 2022**

Item No. E.

General Description: Sole Source - Knox Rapid Access System with KeySecure

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Sole Source – Knox Rapid Access System with KeySecure
DATE: July 19, 2022

I concur with the recommendation of Kevin Krause, Director of Fire and Emergency Services, and Gary Harris, Purchasing Director, and respectfully request City Council authorize the sole source purchase of the Knox KeySecure system for the Romulus Fire Department for a total cost of \$14,552.96 under the terms of Sole Source Purchases Exception in Section 39-11(d)(1)c.1 of the City of Romulus Purchasing Ordinance.

Maria Farris, Finance Director has verified that funds for this acquisition are available in the Public Safety Fund, Fire, Capital Outlay Expense account #205-336-970.000.

Motion by _____, supported by _____, to concur with the administration, and authorize the sole source purchase of the Knox KeySecure system for the Romulus Fire Department for a total cost of \$14,552.96 under the terms of Sole Source Purchases Exception in Section 39-11(d)(1)c.1 of the City of Romulus Purchasing Ordinance.



MEMORANDUM

DATE: July 19, 2022
TO: Mayor Robert A. McCraight
FROM: Gary Harris, Purchasing Director
SUBJECT: Sole Source Knox Rapid Access System with KeySecure

Under the terms of Chapter 39 of the City of Romulus Code of Ordinances (Section 39-11(d)(1)c.1., Exceptions to Competition-Sole Source Purchase-only one known source that can provide the commodity), I respectfully request that Council authorize the Sole Source purchase of Knox KeySecure system for the Romulus Fire Department. A KnoxBox provides first responders immediate access into secure buildings in an emergency situation. The Knox KeySecure system is an enhanced electronic system local businesses will be encouraged to participate in to grant first responders with immediate access to the buildings.

A Sole Source letter has been submitted from the manufacturer, Knox.

I concur with the recommendation of Fire Chief Kevin Krause, to proceed with this purchase. If you concur, please request Council's authorization for the purchase of the Knox KeySecure system for the Romulus Fire Department for a total cost of \$14,552.96 under the terms of Sole Source Purchases Exception in Section 39-11(d)(1)c.1 of the City of Romulus Purchasing Ordinance.

Maria Farris, Financial Services Director, has verified that funds are available in the Public Safety Fund, Fire, Capital Outlay Expense Account (205-336-970.000).

Gary Harris
Purchasing Director

Romulus Fire Department

Memo

To: Mayor McCraight
Cc: Julie Wojtylko, Chief of Staff
From: Director of Fire and Emergency Services, Kevin Krause
Date: 07/13/2022
Re: Knox Rapid Access System with KeySecure

A KnoxBox provides first responders with immediate access into secure buildings, residences, and commercial properties in an emergency. Removing barriers at a point of entry reduces injuries to responders and minimizes property damage.

Romulus Fire Department encourages each business within the City to participate in this access system. The Knox KeySecure 6 is an enhanced electronic master key rapid access system with cloud-based capabilities.

- The eLock system supports a master mechanical key and a master electronic key (eKey) to gain access to each installed Knox system.
- Cloud-based capabilities allow for disabling eKeys, authorizing users, configuring devices, and retrieving audit trail information from any KeySecure device. Knox mechanical master keys and eKeys are securely locked and only accessible using a user-specific PIN.

Currently, Romulus Fire Department uses traditional Knox keys. Transitioning to an eKey reduces the liability of lost keys. The KeySecure device has a tamper monitor and LED will flash when the key is removed. Each unit holds an eKey as well as one physical key while businesses are transitioning to the new eKey system. Purchasing the Knox KeySecure system will allow Romulus Fire Department to provide enhanced capabilities to the City of Romulus community and the businesses that participate in the KnoxBox program.

We are requesting to receive City Council approval to proceed with the purchase of the Knox KeySecure system. The cost to implement this system is \$14,552.96 and qualifies as an exception to competition in the Purchasing Ordinance, specifically Section 39-11(d)(1) c.1 (Exceptions to Competition-c. Sole Source Purchases). Funds are available in the Public Safety Fund, Fire Department, Capital Outlay Account 205-336-970.000. Supporting documents have been attached for review and the details of the purchase have been reviewed by the City of Romulus Purchasing Director.

If you have any questions prior to the meeting please contact my office.

Thank you.



July 14th, 2022

RE: Romulus Fire Department
28777 Eureka
Romulus, MI 48174

Patented manufactured single sole source letter.

Since 1999 the following Jurisdiction (City of Romulus, Michigan) has utilized a High Security Rapid Entry System / Program that is only manufactured by the Knox Company.

The Knox Company is the only existing manufacturer that produces the key-way system that supports the Rapid Entry program currently utilized for the City of Romulus Fire Department. There are no other manufactures that support, manufactures the rapid program for the City of Romulus. The system is utilized and manufactured uniquely for this responding Jurisdictions for Rapid Entry, and Security Needs. The Knox® Rapid entry products are patented, trademark® security Rapid Entry system. This is all supported with patented security features in the Cloud-base administrative software, providing key retention with patents and trademarks®

Because of the high-end security, no other manufacturer except the Knox Company offers this Rapid-Entry program directly to the jurisdictions, and for the City of Romulus. For over 48 years, the Knox Company relationship is one-on-one with Fire Departments / Universities, Government agencies throughout the World due to the High Security Patented products that are created exclusively for the Fire Departments. No other product may marry-up with this exclusive Keyway / Rapid Entry Program that is utilized for responding Departments. The Keyway, and the physical Knox box having a UL listing against physical attack and trademark® ratings; only the highest security is manufactured. The complete Knox rapid entry program is a high security **patent and trademark® design**. No duplications are permitted with this rapid entry system. No Distribution is permitted from the Knox Company.

Due to the High level of Nation Security; both in Public Safety and the US Government, the Knox Company does not have distributions and or middlemen that intervene with the Knox Products. The protection and safety are for both the responding jurisdictions and Government agencies. This is the reason why the Knox Company works directly with municipalities across the World.



Knox Company
1601 W. Deer Valley Rd.
Phoenix, AZ 85027



FUNDS VERIFICATION FORM

DEPARTMENT:

Romulus Fire Department

FUND NAME:

Public Safety Fund

ACCOUNT NUMBER/S:

205-336-970.000 (Capital Outlay)

PURPOSE FOR REQUEST:

KnoxBox end of life transition to KeySecure eKey system.

AMOUNT OF EXPENDITURE:

\$14,552.96

SIGNATURE OF DEPARTMENT HEAD:**FUNDS CURRENTLY AVAILABLE:**

FY 22/23 Budgeted Amount \$20,000.00

FINANCE DEPARTMENT APPROVAL:

Maria Farris 7/14/2022

DATE:

July 13, 2022



THE NEXT GENERATION OF MASTER KEY CONTROL



Introducing **KNOX KEYSECURE® 6**

Engineered to provide the highest level of flexibility, security and accountability, the Knox KeySecure 6 is the next generation of master key control. With options for dual support of a Knox mechanical master key and the new electronic key, Knox eKey™, the KeySecure 6 provides flexibility and investment protection enabling your rapid access system to evolve into the next generation of rapid access: the Knox eLock System™.

The KeySecure 6 utilizes KnoxConnect™, a cloud-based management system, to disable eKeys, authorize users, configure devices, and retrieve audit trail information from any device connected to the web.



Flexibility

Configurable to secure both a mechanical key and eKey, making the transition to the electronic system easy.



Security

Knox mechanical master key and Knox eKey are securely locked and only accessible using a user-specific PIN code.

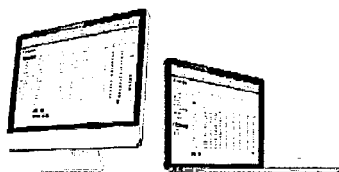


Accountability

Retrievable, end-to-end traceability on key usage via KnoxConnect.

knoxbox.com | 800-552-5669

COMPONENTS OF THE KEYSECURE® 6



KNOXCONNECT

Cloud-Based Management System

- Used to configure and manage the Knox eLock System devices and users
- Admins have the ability to manage users and PIN codes, retrieve audit trail events and create reports from any device via a web browser



KEYSECURE 6

Key Retention Device

- Key control device used for securing, programming and charging the Knox eKey along with an option to secure a Knox mechanical master key
- Utilizes individualized PIN codes to release keys



MOUNTING BRACKET

60°, 90°, Flat Mount Options

- Mounts securely in an apparatus, vehicle, or office
- Optional mounting brackets available in flat, 60 and 90 degrees

KEYSECURE 6 PRODUCT SPECIFICATIONS*

Construction	Die-cast zinc
Dimensions	6.0" H x 4-1/4" W x 3-1/2" D
Product with WiFi Antenna	WiFi antenna extends an additional 1-1/2" from side of unit and adds up to 4-1/4" above the unit when oriented upward
Weight	7.8 lbs (shipping weight)
Finish	Powder coating
Key Carrying Capability	1 Knox eKey or 1 Knox eKey and 1 Knox mechanical master key
Operating Temperature	-20° to 60° C
Storage Temperature	-40° to +80° C
Alert LEDs	Yes (2)
Power	Vehicle 7-amp 12-volt DC power supply or AC adapter
Initial Power Stabilization Time	Up to 5 seconds
Audit Trail Events	Up to 16,000 events
User PIN Codes	Up to 5,000

Model #	Type
KS-6K1	KeySecure 6 unit only, secures eKey only
KS-6K2	KeySecure 6 unit only, secures both an eKey and a mechanical key
KS-6K1-B	KeySecure 6 bundle package, secures and includes 1 eKey and mounting bracket
KS-6K2-B	KeySecure 6 bundle package, secures both an eKey and a mechanical key; includes 1 eKey and mounting bracket

* Models and specifications subject to change without notice.

Contact your Regional Account Manager for more information.

knoxbox.com | 800-552-5669

The Knox eLock System, an electronic rapid access solution, is enhanced with KeySecure 6, the master key retention that is heightened with new security, comprehensive accountability, and support capabilities.

Programmed by KnoxConnect™ Management System, a cloud-based software used to sync and manage system users, data, and devices, the Knox KeySecure 6 holds one Knox eKey and can also hold one mechanical Knox Master key as departments transition to the new electronic system. All administrative functions are completed in KnoxConnect. The KeySecure 6 communicates to KnoxConnect using either WiFi or Ethernet connectivity to sync electronic device activities and make automatic updates to the KeySecure device.



PRODUCT SPECIFICATIONS

Operating Temperature: -20° to +60° C

Storage Temperature: -20° to +60°C

Power: Vehicle 7-amp 12-volt DC power supply or AC adapter 7-amp 12-volt

Initial Power Stabilization Time: Up to 5 seconds

Construction: Die-casted zinc

Product Weight: 8.0 lbs.

Product Dimension: 6.0"H x 4-1/4"W x 3-1/2"D

Product with WiFi Antenna: WiFi antenna extends an additional 1-1/2" from side of unit and adds up to 4-1/4" above the unit when oriented upwards

Note: The antenna rotates and can be adjusted to a down position.

Finish: Powder coating

FEATURES

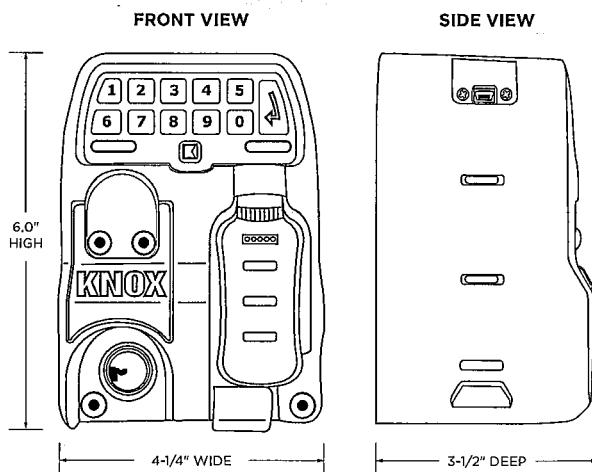
- ✓ Secures 1 Knox eKey and 1 Knox mechanical key
- ✓ Utilizes KnoxConnect Management System: Cloud-only (WiFi or Ethernet)
- ✓ Stores up to 5,000 User PIN codes
- ✓ Records up to 16,000 audit trail events
- ✓ User configuration and access activity tracked by user, date and time
- ✓ Access key using 4-10 digit PIN code
- ✓ Tamper monitor, with or without 12v power
- ✓ Keypad illuminates for day or night visibility
- ✓ 2 alert LEDs
- ✓ Can hold a Knox FDC Wrench

BENEFITS

- ✓ Reduces liability of lost keys
- ✓ Flexible, holds 1 Knox mechanical key as departments transition to new electronic solution
- ✓ Leverages KnoxConnect to configure devices, manage users and retrieve audit trail information
- ✓ Provides ability to secure and support shared systems
- ✓ Manages accountability, recording key releases
- ✓ Network-enabled, connects to any computer or mobile device via a WiFi or Ethernet network to collect device history and program user access
- ✓ LED above key will flash when key is removed
- ✓ Secure mutual aid options using electronic or mechanical key

OPTIONS

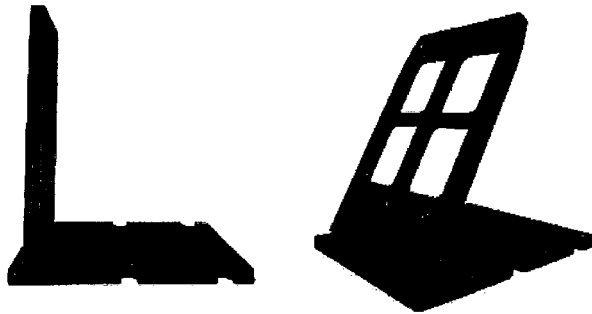
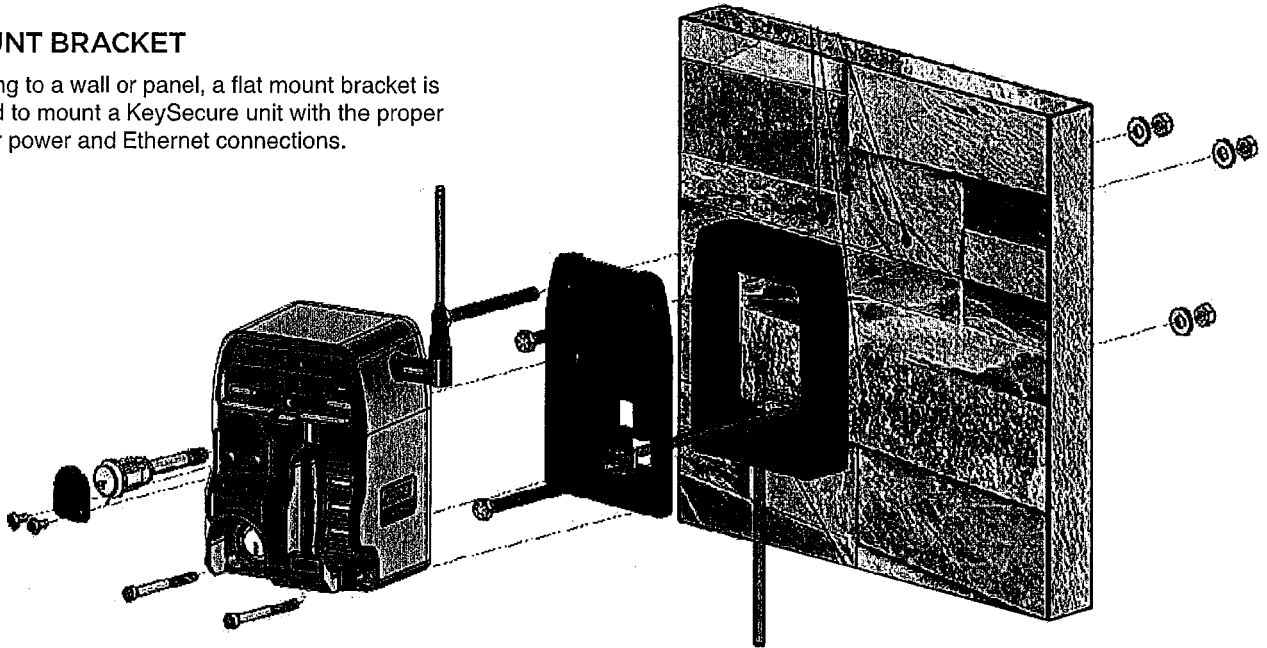
- ✓ 60°, 90°, or flat-mount bracket
- ✓ Mechanical key is optional



Knox recommends using and installing a Knox manufactured bracket. Three types of mounting brackets specifically made for the KeySecure 6 are available: a 60° angle, a 90° angle, and a flat mount bracket. These solid steel brackets can be used for installing the KeySecure units in a vehicle or office.

FLAT MOUNT BRACKET

When mounting to a wall or panel, a flat mount bracket is recommended to mount a KeySecure unit with the proper clearances for power and Ethernet connections.



60 AND 90 DEGREE MOUNTING BRACKETS

The 60° & 90° brackets have the same vehicle mounting bolt pattern as the KeySecure 3b and 4. Both can be used to mount the KeySecure in a vehicle or office. Brackets can accommodate multiple orientations of KeySecure 6.

ABOUT KNOX COMPANY

Over forty years ago, a unique concept in rapid access for emergency response was born. The KnoxBox®, a high-security key lock box, was designed to provide rapid access for emergency responders to reduce response times, minimize injuries and protect property from forced entry.

Today, one revolutionary lock box has grown into a complete system providing rapid access for public safety agencies, industries, military, and property owners across the world. The Knox Company is trusted by over 14,000 fire departments, law enforcement agencies, and governmental entities.

KNOX COMPANY
1601 W. DEER VALLEY RD
PHOENIX, AZ 85027

T. 800.552.5669
F. 623.687.2290

KNOXBOX.COM
INFO@KNOXBOX.COM



Knox Company
1601 W Deer Valley Rd
Phoenix AZ 85027
United States

Quote# QT-KA-36126

QUOTED TO:

CUS104783
ROMULUS FIRE DEPT
28777 EUREKA RD
ROMULUS MI 48174-2849
UNITED STATES
WAYNE

SHIP TO:

ROMULUS FIRE DEPT
28777 EUREKA RD
ROMULUS MI 48174-2849
UNITED STATES
WAYNE

Expires On	Sales Rep	Terms	PO #	Shipping Method
8/2/2022	Larry Lulich	N30 - Net 30		Ground Shipping < 75 LBS

Item	Description	Quantity	Units	Rate	Amount
KS-6K2	KeySecure® 6, SUPPORTS 1 eKEY, 1 MSTR KEY	8	EA	\$1,032.12	\$8,256.96
Installation Address: Primary System Code Role: PS-98-0019-01-75-EKY01					
90034-KS5KS6	REPAIR TECH LOCK, KeySecure® 5/6	8	EA	\$0.00	\$0.00
Installation Address: Primary System Code Role: PS-98-0019-01-75-RTB01					
KLS-8701K	Knox eKey™, 8700 PROGRAMMABLE ELECTRONIC KEY, ASYMMETRIC	11	EA	\$375.00	\$4,125.00
Installation Address: Primary System Code Role: PS-98-0019-01-75-EKY01					
KLS-MB-60	MOUNTING BRACKET 60° ANGLE, KeySecure® 5 & 6	8	EA	\$74.00	\$592.00
Installation Address: Primary System Code Role: PS-98-0019-01-75-BOXES					
KLS-8600D	KnoxDock™, 8600 KEY PROGRAMMER & RECHARGER W/USB CABLE	2	EA	\$187.00	\$374.00
Installation Address: Primary System Code Role: PS-98-0019-01-75-EKY01					
KSM-200AC	AC ADAPTER, WALL MOUNT, KeySecure® 5 & 6	1	EA	\$0.00	\$0.00
Installation Address: Primary System Code Role: PS-98-0019-01-75-BOXES					
SMS-9002C1	1YR. KnoxConnect™ Cloud License 7-20 devices	1	EA	\$1,038.00	\$1,038.00
Installation Address: Primary System Code Role: PS-98-0019-01-75-BOXES					



QT-KA-36126



Knox Company
1601 W Deer Valley Rd
Phoenix AZ 85027
United States

Quote# QT-KA-36126

Subtotal	\$14,385.96
Tax Amount	\$0.00
Shipping and Handling	\$167.00
Total	\$14,552.96



QT-KA-36126

Terms and Conditions

All pricing is subject to change and is based on a quantity order to be shipped all at one time. Prices quoted are valid through the "Expires On" date shown. All shipping and handling fees, if provided, are estimates based upon ground service to the address shown above. Knox will provide you a firm cost for shipping and handling fees when order is placed. Knox provides detailed installation instructions with each Knox product. However, Knox is not responsible for actual installation.

SALES TAX DISCLAIMER: Knox is required to collect sales tax for purchases made in the following states: AL, AR, AZ, CA, CO, CT, FL, GA, IA, IL, IN, KS, KY, MA, MD, ME, MI, MN, NC, NE, NJ, NM, NV, NY, OH, OK, PA, RI, SC, TN, TX, UT, VA, VT, WA and WI. Where applicable, Knox will charge sales tax unless you have a valid sales tax exemption certificate on file with Knox. If you are sales tax exempt, you must provide us with an exemption certificate at the time the order is placed.

Please submit a purchase order form.

KNOX SOFTWARE CONNECT FORM REQUIRED WITH FIRST ORDER

Knox E-key is a separate purchase and not included with the purchase of the unit.

By signing, you accept this Quotation and Terms, including the product configuration and payment terms indicated above.

Signature / Date



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **July 25, 2022**

Item No. F.

General Description: Piggyback on Omnia Partners Contract R190301

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Piggyback on Omnia Partners Contract R190301
DATE: July 20, 2022

I concur with the recommendation of Gary Harris, Purchasing Director, and respectfully request Council's authorization to piggyback on the Omnia Partners Contract R190301 for the purchase of 57 chairs with delivery and assembly for the 34th District Court at a cost of \$13,163.50.

Maria Farris, Finance Director, has verified that funds for the purchase are currently available in the Court Building Construction Fund, Project Cost Expense account #401-000-980.000.

Motion by _____, supported by _____, to concur with the administration and consent to piggyback on the Omnia Partners Contract R190301 for the purchase of 57 chairs with delivery and assembly for the 34th District Court at a cost of \$13,163.50.



MEMORANDUM

DATE: July 20, 2022
TO: Mayor Robert A. McCraight
FROM: Gary Harris, Purchasing Director
SUBJECT: Piggyback on Omnia Partners Contract R190301 -

Please be advised that the City is not required to solicit competitive bids for this purchase under the exception to competition clause of the Romulus Purchasing Ordinance which allows for the piggybacking on a contract solicited and awarded by another agency and as further outlined in subsection 39-11(d)(10) of the Ordinance:

"The city's procurement by competitive sealed bids shall be waived and the city may piggyback on an existing extendable contract, where the materials, services or goods in combination with services are purchased from a state or local governmental agency's bid that has been sufficiently advertised and was the subject of sealed bids so that in the opinion of the purchasing director or their designee the procedure meets the intent of competitive sealed bidding under this chapter."

The Romulus 34th District Court has requested to purchase chair seating by piggybacking on an Omnia Partners Contract that was awarded to Epic Business Essentials via contract R190301. The chairs will be purchased from local authorized dealer, Smart Business Source.

Omnia Partners Public Sector is a nationally approved cooperative purchasing organization for the public sector. All cooperative purchasing contracts available through Omnia Partners, Public Sector are competitively solicited and publicly awarded by a lead agency using applicable procurement laws and regulations.

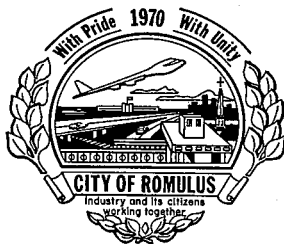
Region 4 Education Services in the State of Texas acted as the host community for this Omnia Partners solicitation that resulted in a five (5) year contract (June 1, 2019 – May 31, 2024) being awarded to Epic Business Essentials for Office Supplies and Office Furniture. The pricing submitted was per the contract and I am confident that the pricing obtained meets the intent of the competitive sealed bidding requirement of our ordinance.

It is my recommendation to proceed with the purchase. If you concur, please request Council's permission to piggyback on the Omnia Partners Contract R190301 for the purchase of 57 chairs with delivery and assembly for a total cost of \$13,163.50 from authorized dealer Smart Business Source.

Maria Farris, Financial Services Director, has verified that funds for this purpose are currently available in the Court Building Construction Fund, Project Cost Expense Account (401-000-980.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris
Purchasing Director



FUNDS VERIFICATION FORM

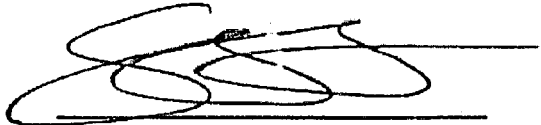
<u>DEPARTMENT:</u> Purchasing
<u>FUND NAME:</u> Court Construction Fund
<u>ACCOUNT NUMBER/S:</u> 401-000-980.00
<u>PURPOSE FOR REQUEST:</u> Chairs for 34 th District Court.
<u>AMOUNT OF EXPENDITURE:</u> \$13,163.50
<u>SIGNATURE OF DEPARTMENT HEAD:</u>
<u>FUNDS CURRENTLY AVAILABLE:</u> \$13,163.50
<u>FINANCE DEPARTMENT APPROVAL:</u> Maria Farris <i>M. Farris</i>
<u>DATE:</u> July 20, 2022

OFFER AND CONTRACT SIGNATURE FORM

The undersigned hereby offers and, if awarded, agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices proposed within response unless noted in writing.

Company Name . EPIC Business Essentials
Address . 5600 N River Road Suite 700
City/State/Zip . Rosemont, IL 60018
Telephone No. . (630) 220-9505
Email Address . zintz@epicbusinessessentials.com
Printed Name . Scott Zintz
Title . Managing Director

Authorized signature



Accepted by Region 4 ESC:

Contract No. R190301

Initial Contract Term June 1, 2019 to May 31, 2024

Faye B. Bryant
Region 4 ESC Authorized Board Member

4/23/19
Date

Faye B. Bryant
Print Name

Carmen T. Moreno
Region 4 ESC Authorized Board Member

4/23/19
Date

Carmen T. Moreno
Print Name

INVOICE

Page 1 of 1

Smart Business Source
1940 Northwood Drive
Troy, MI 48084
Phone: 248-577-0740
Fax: (248) 577-0739

Invoice: OE-51634-1

Date: 06/10/2022

**Sold To:**

CITY OF ROMULUS
11129 WAYNE ROAD
34TH DISTRICT COURT
ROMULUS, MI 48174

Ship To: 34TH DISTRICT COURT

CITY OF ROMULUS
11129 WAYNE ROAD
34TH DISTRICT COURT
ROMULUS, MI 48174
Attn: FRED MCANALLY
Phone: 734-787-1237

Customer ID

554568

Customer PO

22-1

Payment Terms

Net 30

Ship Date

06/10/2022

Route Code

FURN

Salesperson

101Deshane/132wood

Order Number

OE-51634

Ordered By**Due Date**

07/10/2022

Product Number	Description	Unit	Qty Ord	Qty Ship	Qty B/O	Unit Price	Extension
LLR86201	CHAIR,MID BACK,SWIVEL,MSH	EA	55	55		231.50	12,732.50
LLR86202	CHAIR,SIDE,MESH,BLK	EA	2	2		215.50	431.00
SBSDELIVERY	DELV / ASSEMBLY	EA	1	1		0.00	0.00

Thank you for your Business !!**Past Due Balances are subject to 1.5% late fee.**

Subtotal: \$13163.50
Total Sales Tax: \$0.00
Total Invoice Amount: \$13163.50
Total Amount Due: \$13163.50

To ensure proper credit, include your Customer Number and invoice number on your check, otherwise please detach this portion and return with your payment.

554568, CITY OF ROMULUS OE-51634-1**Please Remit Payment To:**

Smart Business Source
1940 Northwood Drive
Troy, MI 48084

INVOICE:**AMOUNT DUE:****Payment Due Date:****OE-51634-1****\$13,163.50****07/10/2022**



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: July 25, 2022

Item No. G.

General Description: ITB 21/22-19 Twelve Month Pricing for Ford FS (or equivalent) Fabricated Lug All Stainless Steel Clamps

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: ITB 21/22-19 Twelve Month Pricing for Ford FS (or equivalent)
Fabricated Lug All Stainless Steel Clamps for DCC Cooperative
DATE: July 19, 2022

I concur with the recommendation of Roberto Scappaticci, DPW Director, and respectfully request Council award Bid ITB 21/22-19 for twelve month fixed pricing to the only bidder, Ferguson Waterworks, for the purchase of all stainless steel repair clamps on an as needed basis at a contractually obligated price.

Victoria Trush, Assistant Finance Director, has verified funds for this acquisition have been budgeted for and are available in the Water & Sewer Fund, Water Fund, Operating Expense account #592-591-730.000.

Motion by _____, supported by _____, to concur with the administration and award Bid ITB 21/22-19 for twelve month fixed pricing to the only bidder, Ferguson Waterworks, for the purchase of all stainless steel repair clamps on an as needed basis at a contractually obligated price.



MEMORANDUM

DATE: 7/19/2022
TO: Mayor Robert A. McCraight
FROM: Gary Harris, Purchasing Director
SUBJECT: ITB 21/22-19 12 MONTH PRICING FOR FORD FS (OR EQUIVALENT)
FABRICATED LUG ALL STAINLESS STEEL CLAMPS FOR DCC
COOPERATIVE

Please be informed that the City of Romulus acted as the host agency to solicit twelve month fixed pricing for all stainless steel repair clamps for the collective members of the Downriver Community Conference (DCC).

In addition to being advertised in the 5/26/2022 issue of The Associated Newspaper Eagle, bid documents were made available to download from the MITN Purchasing Group page of BidNet Direct at www.mitn.info. The MITN System notified 73 companies of the bid and of them, 8 companies downloaded the bid specifications and three companies were informed by email of the bidding opportunity (See Bidder's list attached).

On 6/16/2022, bid was received

Please be informed that eleven of the DCC communities approved the bid and will be eligible for the pricing awarded in this bid.

I concur with the recommendation of DPW Director, Roberto Scappaticci to award the bid to the only bidder, Ferguson Waterworks. This will allow the DPW to purchase products on an as needed basis at a contractually obligated price.

Victoria Trush, Assistant Finance Director has verified that funds for this acquisition have been budgeted for and are available in the Water/Sewer Fund, Water Fund, Operating Expense Account, (592- 591-730.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris,
Purchasing Director

Interoffice Memorandum

TO: Gary Harris, Director of Purchasing
FROM: Roberto J. Scappaticci, Director of Department of Public Works
DATE: July 19, 2022
SUBJECT: Downriver Community Consortium (DCC) Cooperative Stainless Steel Clamp Bid – ITB 21/22-19

Gary,

Per a motion made at the Downriver Community Consortium (DCC) meeting, we would like to award material bids to the only bidder, **Ferguson Waterworks 24425 Schoenherr Road, Warren, MI 48089.**

The bid structure was based on unit pricing of individual sleeve sizes, not quantity driven totals.

Funds have been budgeted in account number 592-591-730.000 Water/Operating Supplies.

Should there be any questions regarding this matter please feeling free to contact me at 734-955-8752 or rscappaticci@romulusgov.com.

Sincerely,



Roberto J. Scappaticci, Director of Public Works

s:\dpw_admin\admin documents\2020 memos\ferguson bid award.docx

**MINUTES OF ITB 21/22-19 12 Month Pricing for Ford FS (or Equivalent) Fabricated Lug All
Stainless Steel Clamps for DCC Cooperative**

The timely submission of only one virtual bid on the MITN Purchasing Page of Bidnet Direct for theafore mentioned solicitation was acknowledged at 2:00 PM, on Thursday, June 16, 2022 by the City's Purchasing Director, Gary Harris. The City Clerk did not receive any bid in her office for this solicitation.

Only one bid was submitted electronically from:

Ferguson Waterworks
24425 Schoenherr Rd.
Warren, MI 48089

A copy of company's bid pricing sheet is attached.

Respectfully submitted,



Gary Harris,
Purchasing Director

I, Gary Harris, Purchasing Director for the City of Romulus, do hereby certify the foregoing to be a true copy of the minutes of ITB 21/22-19 held on 6/16/2022.



Gary Harris,
Purchasing Director

BID PRICING SHEET
ITB 21/22-19 TWELVE MONTH PRICING FOR FORD FS (OR EQUIVALENT) FABRICATED LUG ALL STAINLESS STEEL CLAMP FOR DCC
COOPERATIVE
Ford FS All Stainless Steel Repair Clamps (or approved equivalent) all stainless steel repair clamps
Page 1 of 3

Ford All Stainless Steel Repair Clamps												
Style FS1-single section												
Nom. Pipe Size	Pipe O.D. Range	Catalog Number	6" Length	7.5" Length	10" Length	12.5" Length	15" Length	20" Length	24" Length	30" Length		
4"	4.50-4.80	FS1-480-Length	\$ 72.21	\$ 75.23	\$ 92.23	\$ 115.31	\$ 125.43	\$ 190.03	\$ 213.37	\$ 226.88		
4"	4.74-5.14	FS1-514-Length	\$ 72.21	\$ 75.23	\$ 92.23	\$ 115.31	\$ 125.43	\$ 190.03	\$ 213.37	\$ 275.30		
4"	4.95-5.35	FS1-535-Length	\$ 72.21	\$ 75.23	\$ 92.23	\$ 115.31	\$ 125.43	\$ 190.03	\$ 213.37	\$ 275.30		
4"	5.22-5.62	FS1-562-Length	\$ 72.21	\$ 75.23	\$ 92.23	\$ 115.31	\$ 125.43	\$ 190.03	\$ 213.37	\$ 275.30		
Nom. Pipe Size	Pipe O.D. Range	Catalog Number	6" Length	7.5" Length	10" Length	12.5" Length	15" Length	20" Length	24" Length	30" Length		
6"	5.95-6.35	FS1-635-Length	N/A	\$ 86.90	\$ 109.78	\$ 120.12	\$ 146.48	\$ 207.56	\$ 250.07	\$ 340.02		
6"	6.56-6.96	FS1-696-Length	N/A	\$ 86.90	\$ 109.78	\$ 120.12	\$ 146.48	\$ 207.56	\$ 250.07	\$ 340.02		
6"	6.84-7.24	FS1-724-Length	N/A	\$ 86.90	\$ 109.78	\$ 120.12	\$ 146.48	\$ 207.56	\$ 250.07	\$ 340.02		
6"	7.05-7.45	FS1-745-Length	N/A	\$ 86.90	\$ 109.78	\$ 120.12	\$ 146.48	\$ 207.56	\$ 250.07	\$ 340.02		
6"	7.45-7.85	FS1-785-Length	N/A	\$ 86.90	\$ 109.78	\$ 120.12	\$ 146.48	\$ 207.56	\$ 250.07	\$ 340.02		
Nom. Pipe Size	Pipe O.D. Range	Catalog Number	6" Length	7.5" Length	10" Length	12.5" Length	15" Length	20" Length	24" Length	30" Length		
8"	7.95-8.35	FS1-835-Length	N/A	\$ 90.36	\$ 113.69	\$ 119.52	\$ 149.05	\$ 212.13	\$ 249.91	\$ 345.66		
8"	8.54-8.94	FS1-894-Length	N/A	\$ 90.36	\$ 113.69	\$ 119.52	\$ 149.05	\$ 212.13	\$ 249.91	\$ 345.66		
8"	8.99-9.39	FS1-939-Length	N/A	\$ 90.36	\$ 113.69	\$ 119.52	\$ 149.05	\$ 212.13	\$ 249.91	\$ 345.66		
8"	9.27-9.67	FS1-967-Length	N/A	\$ 90.36	\$ 113.69	\$ 119.52	\$ 149.05	\$ 212.13	\$ 249.91	\$ 345.66		
Nom. Pipe Size	Pipe O.D. Range	Catalog Number	6" Length	7.5" Length	10" Length	12.5" Length	15" Length	20" Length	24" Length	30" Length		
10"	9.70-10.10	FS1-1010-Length	N/A	\$ 140.03	\$ 139.26	\$ 166.10	\$ 185.50	\$ 277.74	\$ 354.98	\$ 402.27		
10"	10.60-11.04	FS1-1104-Length	N/A	\$ 140.03	\$ 139.26	\$ 166.10	\$ 185.50	\$ 277.74	\$ 354.98	\$ 402.27		
10"	11.04-11.44	FS1-1144-Length	N/A	\$ 140.03	\$ 139.26	\$ 166.10	\$ 185.50	\$ 277.74	\$ 354.98	\$ 402.27		
10"	11.34-11.74	FS1-1174-Length	N/A	\$ 140.03	\$ 139.26	\$ 166.10	\$ 185.50	\$ 277.74	\$ 354.98	\$ 402.27		
10"	11.75-12.15	FS1-1215-Length	N/A	\$ 140.03	\$ 139.26	\$ 166.10	\$ 185.50	\$ 277.74	\$ 354.98	\$ 402.27		

Continued on next page

BID PRICING SHEET
ITB 21/22-19 TWELVE MONTH PRICING FOR FORD FS (OR EQUIVALENT) FABRICATED LUG ALL STAINLESS STEEL CLAMP FOR DCC COOPERATIVE
 Ford All Stainless Steel Repair Clamps (or approved equivalent) all stainless steel repair clamps
 Page 2 of 3

Nom. Pipe Size	Pipe O.D. Range	Catalog Number	6" Length	7.5" Length	10" Length	12.5" Length	15" Length	20" Length	24" Length	30" Length
12"	12.00-12.40	FS1-1240-Length	N/A	\$116.74	\$149.70	\$181.05	\$204.67	\$285.21	\$392.42	\$445.19
12"	12.60-13.02	FS1-1302-Length	N/A	\$116.74	\$149.70	\$181.05	\$204.67	\$285.21	\$392.42	\$445.19
12"	13.10-13.50	FS1-1350-Length	N/A	\$116.74	\$149.70	\$181.05	\$204.67	\$285.21	\$392.42	\$445.19
12"	13.40-13.80	FS1-1380-Length	N/A	\$116.74	\$149.70	\$181.05	\$204.67	\$285.21	\$392.42	\$445.19
12"	13.70-14.10	FS1-1410-Length	N/A	\$116.74	\$149.70	\$181.05	\$204.67	\$285.21	\$392.42	\$445.19
12"	14.00-14.40	FS1-1440-Length	N/A	\$116.74	\$149.70	\$181.05	\$204.67	\$285.21	\$392.42	\$445.19
Ford All Stainless Steel Repair Clamps										
Style FS2-double section										
Nom. Pipe Size	Pipe O.D. Range	Catalog Number	6" Length	7.5" Length	10" Length	12.5" Length	15" Length	20" Length	24" Length	30" Length
16"	17.15-17.90	FS2-1790-Length	N/A	\$N/A	\$249	\$325.68	\$362.24	\$472.13	\$611.94	\$753.10
Product Warranty Information:										
Manufactures Warranty										

Indicate Exceptions or Variations from Bid specifications:
 Bidders are to comply with all requirements of this solicitation, otherwise the bid may be deemed nonresponsive. Exceptions may be considered if they are presented with the bid and if the City determines that the exception does not materially alter the intent of this solicitation or that it exceeds the requirements of this solicitation. (CHECK ONE)

- ☒ No Exceptions Taken
- ☐ Exceptions Taken – Please note in the space provide below any and all exceptions taken to the specifications.

☐ Additional space is required "See Attachment III – Exceptions to Specifications" and place the attachment directly behind the Bid Pricing Sheets.

Payment Terms: **Net 30**

Indicate here the number of calendar days required ARO for delivery of each order of product F.O.B. Destination to any of the participating DCC members that may place orders under this bid (each member will provide their delivery location with their purchase orders).

1 TO 30	# of Days
---------	-----------

NOTE: U.S. FUNDS: All prices quoted are to be in U.S. Currency.

BID PRICING SHEET
ITB 21/22-19 TWELVE MONTH PRICING FOR FORD FS (OR EQUIVALENT) FABRICATED LUG ALL STAINLESS STEEL CLAMP FOR DCC
COOPERATIVE

Ford All Stainless Steel Repair Clamps (or approved equivalent) all stainless steel repair clamps
 Page 3 of 3

INSURANCE – LIMITS OF LIABILITY VARIANCES

We meet the specified insurance requirements	☒ (Check box if Applies)
We cannot meet the specified insurance requirements.	☐ (Check box if Applies)
We do not carry the specified limits but will obtain the required insurance coverages if awarded the contract.	☐ (Check box if Applies)
<i>A copy of current Certificate of Liability Insurance has been included with bid.</i>	☒ (Check box if Applies)

By signing below, the individual signing on behalf of the Contractor represents and agrees that he has sufficient skill and experience to determine a contract price for the products/materials specified, and all products/materials bid are in conformity with the specifications. The undersigned hereby declares that they have carefully examined the instructions and specifications and will furnish for the pricing as submitted on the attached pricing sheets.

*Name:	David M. Hobson
*Title:	Municipal Sales
Signature:	
*Company:	Ferguson Watervorks
*Address:	24425 Schoenherr Rd.
*City/State/Zip:	Warren, MI 48089
*Phone Number:	810 691-2823
*Fax Number:	
*Email Address:	david.hobson@ferguson.com

***PLEASE PRINT OR TYPE ENTRIES!!!**

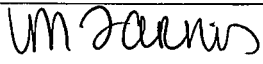
DPW REQUEST FOR COMPETITIVE BIDS

DO NOT FILL THIS FORM IN AND SAVE A COPY TO THIS FOLDER!!!!

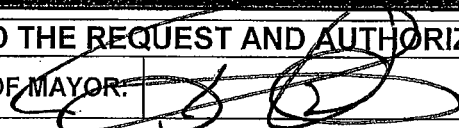
- You can save a copy to the Completed forms from Departments Folder or to your own Department's folder.
- Email the completed form to Gary Harris

DEPARTMENT NAME: DPW		DATE: 05/13/22	
I HEREBY REQUEST THAT COMPETITIVE BIDS BE LET FOR THE FOLLOWING MATERIAL,			
PURPOSE: Steel Clamps			
IF REPLACEMENT, WILL EQUIPMENT BE (CHECK ONE IF APPLICABLE):			
☐ Traded in ☐ Sold at auction ☐ Transferred for use elsewhere, if so where? _____ ☐ Used for parts ☐ Disposed of			
BUDGET YEAR		21/22	
ACCOUNT INFORMATION			
ACCOUNT/S NUMBER		\$ AMOUNT BUDGETED	
592-591-730.000		\$12,750.00 FY 21/22	
		\$14,500.00 FY 22/23	
SIGNATURE OF DEPARTMENT HEAD:		DATE:	
		3/17/22	

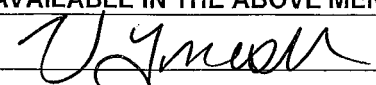
FINANCE DEPARTMENT APPROVAL

FUNDS AVAILABILITY	
ACCOUNT/S NUMBER	\$ FUNDS AVAILABLE
592-591-730.000	\$ 14,500 in FY 22/23
	\$
	\$
SIGNATURE OF FINANCE DEPARTMENT:	DATE:
	5/13/22

ADMINISTRATIVE APPROVAL

I HAVE REVIEWED THE REQUEST AND AUTHORIZE TO LET FOR COMPETITIVE BIDS.	
SIGNATURE OF MAYOR:	DATE:
	7/19/2022

AVAILABILITY OF FUNDS FOR AWARD

THE BID SHALL BE AWARDED IN THE AMOUNT OF \$ <u>Not to exceed budgeted funds</u>	
I AFFIRM THAT THE FUNDS ARE AVAILABLE IN THE ABOVE MENTIONED ACCOUNT/S	
FINANCE DEPT. APPROVAL:	DATE:
	7-19-22

VENDOR LIST

ITB 21/22-19 12 Month Pricing for Ford FS (or Equivalent) Fabricated Lug All Stainless Steel Clamps for DCC Cooperative

Core and Main
4901 Dewitt Road
Canton MI
586-405-3038
Danny.Napier@coreandmain.com

Etna Supply
Tim McKim
616-262-7581
TPM@Etnasupply.com

Ferguson Waterworks
24425 Schoenherr Road
Warren, Michigan 48089
david.hobson@ferguson.com



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: July 25, 2022

Item No. H.

General Description: Introduction of Budget Amendment 22/23-1

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Introduction of Budget Amendment 22/23-1
DATE: July 19, 2022

I am hereby requesting introduction of Budget Amendment 22/23-1 to recognize grant revenue and expenditures for Public Library Services grant approved by the Library Board on June 20, 2022.

Motion by _____, supported by _____ to concur with the administration and introduce budget amendment 22/23-1 to recognize grant revenue and expenditures for Public Library Services grant approved by the Library Board on June 20, 2022.

MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Finance Department
DATE: 7/14/2022 MEF
SUBJECT: Budget Amendment 22/23-1

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>FUND BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
271 Library				
<u>Fund Balance</u>				
271-790-583.271	Grant Revenue	3,100	1,500	4,600
<u>Expense</u>				
271-790-760.016	Programming -Grant Funded	400	1,500	1,900

To recognize grant revenue and expenditures for Public Library Services grant approved by the Library Board on June 20, 2022

Memorandum

To: Mayor Robert A. McCraight
From: Maria Farris, Finance Director
Date: July 14, 2022
Re: Budget Amendment 22/23-1

Attached please find a copy of requested Budget Amendment 22/23-1 to be added to the agenda for the July 25, 2022 City Council meeting.

This budget amendment is to recognize grant revenue of \$1500.00 in 271-790-583.271 and \$1500.00 in 271-790-790.016 in corresponding expenditures.

If you should have any additional questions, please feel free to contact myself or Victoria Trush.

INTEROFFICE MEMORANDUM

To: Maria Farris, Finance Director

From: Patty Braden, Library Director

Subject: FY 22/23 Budget Amendment for Public Library Services Grant

Date: June 20, 2022

Attached is a Budget Amendment to recognize funds for the Public Library Services Grant awarded to the Library with funds to be spent in FY 2022/23 as approved by the Library Board on June 20, 2022.

FY-2021/22 FY2022/23

BUDGET AMENDMENT FORM

INCREASE		INCREASE	
Account Number /Name	Amount	Account Number /Name	Amount
271-790-583.271 Grant Revenue	\$ 1,500	271-790-760.016 Programming - Grant-funded	\$ 1,500
TOTAL	\$ 1,500	TOTAL	\$ 1,500

PURPOSE: To recognize grant revenue and expenditures for Public Library Services grant awarded as approved by the Library Board 6/20/22.

DATE: 6/20/2022

Department Head Signature:

Mayor's Authorization:

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **July 25, 2022**

Item No. I.

General Description: Introduction of Budget Amendment 22/23-3

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Introduction of Budget Amendment 22/23 - 3
DATE: July 19, 2022

I am hereby requesting introduction of Budget Amendment 22/23-3 to purchase event and room software approved by the Library Board on June 20, 2022.

Motion by _____, supported by _____ to concur with the administration and introduce budget amendment 22/23-3 to purchase event and room software approved by the Library Board on June 20, 2022.

MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Finance Department
DATE: 7/14/2022 MEF
SUBJECT: Budget Amendment 22/23-3

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>FUND BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
271 Library				
<u>Fund Balance</u>				
271-000-390.000	Fund Balance	580,342	1,700	578,642
<u>Expense</u>				
271-790-818.000	Contractual Services	-	1,700	1,700

To purchase event and room software approved by the Library Board on June 20, 2022

Memorandum

To: Mayor Robert A. McCraight
From: Maria Farris, Finance Director
Date: July 14, 2022
Re: Budget Amendment 22/23-3

Attached please find a copy of requested Budget Amendment 22/23-3 to be added to the agenda for the July 25, 2022 City Council meeting.

This budget amendment is to transfer funds in the amount of \$1700.00 from 271.000-390.00 Library Fund balance to 271-790-818.00 Contractual Services.

If you should have any additional questions, please feel free to contact myself or Victoria Trush.

INTEROFFICE MEMORANDUM

To: Maria Farris, Finance Director

From: Patty Braden, Library Director

Subject: FY 22/23 Budget Amendment for Contractual Services Fund

Date: June 20, 2022

Attached is a Budget Amendment to allocate funds for event and room booking software from the Contractual Services Fund 271-790-818.000 as approved by the Library Board on June 20, 2022.

BUDGET AMENDMENT FORM			
FY 2022/23			
INCREASE		DECREASE	
Account Number	Amount	Account Number	Amount
271-790-818.000 Contractual Services	\$1,700.00	271-000-390.000 Fund Balance	\$1,700.00
	\$1,700.00		\$1,700.00
PURPOSE: For subscription to room and event booking software as approved by the Library Board 6/20/22.			
DATE: Department Head Signature: Mayor's Authorization:		June 20, 2022 Daryl C. B...	

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **July 25, 2022**

Item No. J.

General Description: Introduction of Budget Amendment 22/23-4

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Introduction of Budget Amendment 22/23 - 4
DATE: July 20, 2022

I am hereby requesting introduction of Budget Amendment 22/23-4 to utilize unused Grant Funds from FY 21/22 Budget approved by the Library Board July 18, 2022.

Motion by _____, supported by _____ to concur with the administration and introduce budget amendment 22/23-4 to utilize unused Grant Funds from FY 21/22 Budget approved by the Library Board July 18, 2022.

MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Finance Department
DATE: 7/19/2022 MEF
SUBJECT: Budget Amendment 22/23-4

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>FUND BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
271 Library				
<u>Fund Balance</u>				
271-000-390.000	Fund Balance	578,642	10,030	568,612
<u>Expense</u>				
271-790-858-001-LSTAI	Telecommunications	-	10,030	10,030

To utilize unused Grant Funds from FY21/22 Budget approved by the Library Board 7/18/2022.

Memorandum

To: Mayor Robert A. McCraight
From: Maria Farris, Finance Director
Date: July 19, 2022
Re: Budget Amendment 22/23-4

Attached please find a copy of requested Budget Amendment 22/23-4 to be added to the agenda for the July 25, 2022 City Council meeting.

This budget amendment is to transfer funds in the amount of \$10,030.00 from 271.000-390.00 Library Fund balance to 271-790-858-001-LSTAll.

If you should have any additional questions, please feel free to contact myself or Victoria Trush.

INTEROFFICE MEMORANDUM

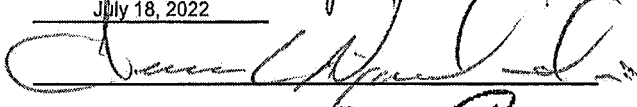
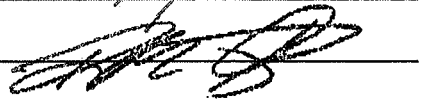
To: Maria Farris, Finance Director

From: Patty Braden, Library Director

Subject: FY 22/23 Budget Amendment for Telecommunications – LSTA II Fund

Date: July 19, 2022

Attached is a Budget Amendment to utilize unspent grant funds from FY 2021/22 for the Telecommunications – LSTA II account 271-790-858.001 – LSTA II as approved by the Library Board on July 18, 2022.

BUDGET AMENDMENT FORM			
FY 2022/23			
INCREASE		DECREASE	
Account Number	Amount	Account Number	Amount
271-790-504.000-LSTA II Federal Grant - LSTA II	\$10,030.00	271-000-390.000 Fund Balance	\$10,030.00
271-790-858.001-LSTA II Telecommunications - LSTA II			
	\$10,030.00		\$10,030.00
PURPOSE: To utilize unused grant funds from FY 2021/22 budget as approved by the Library Board 7/18/22.			
DATE: <u>July 18, 2022</u> Department Head Signature: <u></u> Mayor's Authorization: <u></u>			

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **July 25, 2022**

Item No. K.

General Description: Introduction of Budget Amendment 22/23-5

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Introduction of Budget Amendment 22/23 - 5
DATE: July 20, 2022

I am hereby requesting introduction of Budget Amendment 22/23-5 to utilize donation funds from FY 21/22 Budget approved by the Library Board July 18, 2022.

Motion by _____, supported by _____ to concur with the administration and introduce budget amendment 22/23-5 to utilize donation funds from FY 21/22 Budget approved by the Library Board July 18, 2022.

MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Finance Department
DATE: 7/19/2022 MEF
SUBJECT: Budget Amendment 22/23-5

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>FUND BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
271 Library				
<u>Fund Balance</u>				
271-000-390.000	Fund Balance	568,612	1,828	566,784
<u>Expense</u>				
271-790-955.006	Miscellaneous Expense-Donations	-	1,828	1,828

To utilize donations funds from FY21/22 Budget approved by the Library Board 7/18/2022.

Memorandum

To: Mayor Robert A. McCraight
From: Maria Farris, Finance Director
Date: July 19, 2022
Re: Budget Amendment 22/23-5

Attached please find a copy of requested Budget Amendment 22/23-5 to be added to the agenda for the July 25, 2022 City Council meeting.

This budget amendment is to transfer funds in the amount of \$1828.00 from 271.000-390.00 Library Fund balance to 271-790-955.006 Misc. Expense Donations.

If you should have any additional questions, please feel free to contact myself or Victoria Trush.

INTEROFFICE MEMORANDUM

To: Maria Farris, Finance Director

From: Patty Braden, Library Director

Subject: FY 22/23 Budget Amendment for Miscellaneous Expense - Donations

Date: July 19, 2022

Attached is a Budget Amendment to utilize unspent donation funds from FY 2021/22 for the Miscellaneous Expense - Donations account 271-790-955.006 as approved by the Library Board on July 18, 2022.



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **July 25, 2022**

Item No. A.

General Description: Second Reading and Final Adoption of Budget Amendment 22/23-2

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Cc: D’Sjonaun Hockenhull, Deputy City Clerk

Date: July 21, 2022

Re: 2nd Reading & Final Adoption of Budget Amendment 22/23-2

For Second Reading and Final Adoption of Budget Amendment 22/23 in the amount of \$3,677.00 to move funds from Reserve Park renovation to Wayne County Allocation (Oakbrook Park Improvements) for the anticipated expenditures related to completing the project plan and to recognize Wayne County Parks Millage reimbursement revenue and expenditures for Oakbrook Park improvements.

This budget amendment was introduced at the 7/11/22 Regular Council Meeting.

MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Finance Department
DATE: July 7, 2022 MEF
SUBJECT: Budget Amendment 22-23-2

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
Recreation				
<u>Fund Equity-Assigned</u>				
101-000-393.751	Reserve for Park Renovations	-	3,677.00	3,677.00
<u>Revenue</u>				
101-751-580.751	Wayne County Millage Reimbursement.	-	27,735	27,735
<u>Expense</u>				
101-751-970.000	Capital Outlay-Oakbrook Park Improvements	-	27,735	27,735
101-751-970.751	Capital Outlay-Rec Grant (Local)	-	3,677.00	3,677.00

First, To move funds from Reserve Park renovation to Wayne County Allocation (Oakbrook Park Improvements) for the anticipated expenditures related to completing the project plan.

Second, To recognize Wayne County Parks Millage reimbursement revenue and expenditures for Oakbrook Park Improvements.



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **July 25, 2022**

Item No. B.

General Description: Amendment to the 2022/2023 Fee Schedule - DPW

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Cc: D’Sjonaun Hockenhull, Deputy City Clerk

Date: July 21, 2022

Re: Amendment to 22/23 Fee Schedule - DPW

At the May 9, 2022 Regular Meeting, Council approved the 2022/2023 Fee Schedule (Resolution No. 22-128). The Department of Public Works seeks Council approval to amend their Fee Schedule to reflect the increase in water & sewer tap fees in the sizes of 1 1/2” and 2” due to increased costs of the supplies needed to perform the taps and new vendor contract pricing increases.

It is therefore requested that Council approved the amendment of the 2022/2023 Fee Schedule for the Department of Public Works for reasons mentioned above.

Interoffice Memorandum

TO: Ellen L. Craig-Bragg, City Clerk
FROM: Kathryn Hood, Assistant DPW Director
DATE: July 19, 2022
SUBJECT: Amendment to 2022/2023 Fee Schedule

It has been discovered that not all fees increases were included into the 2022/2023 fee schedule adopted on May 9, 2022, Resolution #22-128.

Only 1" water and sewer taps were included in the fee schedule approved in May and it is necessary to add water and sewer tap fees in the sizes of 1 ½" and 2".

These fee increases are required due to the increased costs of our supplies needed to perform these taps and new vendor contract pricing increases.

Attached is a revised copy of the Department of Public Works fee schedule for your review and Council adoption.

If you have any questions or concerns please feel free to contact me at 734-955-8755.

y:\admin documents\bid items\roads\sign machine\bid award.docx

CITY OF ROMULUS

2022 - 2023 FEE SCHEDULE

Department: DEPARTMENT OF PUBLIC WORKS

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Resolution No: 22-128 Adopted: 05/09/2022
CO 62-399	Inspections Escrows	
	15% of the construction cost of a site development	
CO 62-361	Water and Sewer Charges - Taps and Inspections	
	1" Water Tap	\$ 2,967.00
	1 1/2' Water Tap	\$ 3,519.00
	2' Water Tap	\$ 4,207.00
	1" Sewer Tap	\$ 2,885.00
	1 1/2' Sewer Tap	\$ 4,355.00
	2' Sewer Tap	\$ 6,465.00
	Domestic Water Line Repair Inspection	\$ 235.00
	Domestic Water Line Repair Inspection carry over overtime after 4:00 pm and on weekends	\$ 235.00
	Domestic Sewer Line Repair Inspection	\$ 235.00
	Domestic Sewer Line Repair Inspection carry over overtime after 4:00 pm and on weekends	\$ 235.00
	Driveway Approach and Sidewalk Inspections	
CO 52-20	Residential	\$ 50.00
	Re-inspection fee (Remove - Added below)	\$ 50.00
CO 52-20	Commercial	\$ 100.00
	Re-inspection fee	\$ 50.00
CO 62-361	Hydrant Meter/deposit plus charge for water used	\$ 2,500.00
	Special Haul Permit	
	Per move	\$ 35.00
	Semi-annual	\$ 250.00
	Yearly	\$ 450.00
	Sump Line Inspection + admin fee (\$35.00)	\$ 235.00
	Right-of-way Inspection for sump line	\$ 50.00
	Cemetery - Temporary Grave Marker	
	First Marker	Complimentary
	Replacement Markers - per marker	\$ 50.00



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **July 25, 2022**

Item No. C.

General Description: Amendment to 2022/2023 Fee Schedule - Building & Safety

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Cc: D’Sjonaun Hockenhull, Deputy City Clerk

Date: July 21, 2022

Re: Amendment to 22/23 Fee Schedule - Building

At the May 9, 2022 Regular Meeting, Council approved the 2022/2023 Fee Schedule (Resolution No. 22-128). The Building & Safety Department seeks Council approval to amend their Fee Schedule to clarify coverage under Fire Department Inspection Fee and Plumbing Permits.

It is therefore requested that Council approved the amendment of the 2022/2023 Fee Schedule for the Building & Safety Department for reasons mentioned above.

From: [Godell, Ginny](#)
To: [Hockenhull, D'Sjonaun](#); [Craig-Bragg, Ellen](#)
Subject: Fee schedule change for city council approval
Date: Thursday, July 14, 2022 11:24:41 AM
Attachments: [fee schedule revisions 07 14 22.pdf](#)

It has come to my attention that there are 2 minor revisions to the building dept. fee schedule as follows (see attachments):

Yellow highlight on page 3-1 needs to be added. This is approved on the Fire Dept. fee schedule, although we add it to ours for our convenience because we collect the fire inspection fees when issuing a building permit.

Yellow highlight on page 3-8 is added for additional clarification on the plumbing permit fee schedule.

Please take to CC for approval at your convenience. Should you have any questions or need additional information, please advise.

Thank you.

Ginny Godell, Adm. Asst.

City of Romulus

Department of Building & Safety

12600 Wayne Road

Romulus MI 48174

ggodell@romulusgov.com

734-942-7550

CITY OF ROMULUS 2022-2023 FEE SCHEDULE

Department: **BUILDING**

Ordinance
Resolution

DESCRIPTION OF FEE, RATE OR CHARGE

Resolution No: 22-128
Adopted: 05/09/2022

Permit fee for work conducted at City owned properties may be waived by the Building Official		
Permit fee for gas fired generator may be waived by the Building Official upon doctor authorization for medical reason		
ZO 21.09	Building permit fee as follows:	
	Administrative Fee	\$ 50.00
	Each \$1,000 cost of improvement or fraction thereof	\$ 15.00
	Foundation Permit	\$ 135.00
Parking lots capped at \$200		
Fire Dept. Inspection Fee added to commercial/industrial permits when applicable as follows:		
ZO 21.09	1.00 - 10,000 sq. ft.	\$ 160.00
CO 22-22	10,001 - 25,000 sq. ft.	\$ 185.00
	25,001 - 100,000 sq. ft.	\$ 240.00
	100,001 - 125,000 sq. ft.	\$ 500.00
	125,001 - 150,000 sq. ft.	\$ 765.00
	151,001 - 175,000 sq. ft.	\$ 1,025.00
	175,001 - 200,000 sq. ft.	\$ 1,290.00
	Additional .01 for each square foot over 200,000 sq. ft.	\$ 0.01
ZO 21.09	City Certification inspections: City Cert fees include initial write up and final inspection	
	Residential (single-family, multiple-family, hotels, etc.)	\$ 210.00
	Each additional unit	\$ 55.00
	Fire Dept.: includes all residential over 2 family-hotels, apartments, condo/Loft Developments etc.	\$95.00+ \$6.00 per room
	Commercial (includes Fire Dept. inspection fee of \$95.00)	\$ 430.00

CO = Code of Ordinances
ZO = Zoning Ordinance

R = Resolution

CITY OF ROMULUS 2022-2023 FEE SCHEDULE

Department: **BUILDING**

Ordinance
Resolution

DESCRIPTION OF FEE, RATE OR CHARGE

Resolution No: 22-128
Adopted: 05/09/2022

	5 hp or less	\$ 70.00
	Over 5 hp to 50 hp	\$ 105.00
	Over 50 hp	\$ 165.00
	Spray Booth	\$ 70.00
	Water Heater (replacement only)	\$ 45.00
ZO 21.09	Inspection - Rough (more than one rough inspection)	\$ 45.00
ZO 21.09	Special Inspection i.e. complaints, fire repair, etc.	\$ 75.00
ZO 21.09	Recall Fee/Reinspection Fee (administrative fee not required)	\$ 50.00
ZO 21.09	Permit Renewal Fee (administrative fee not required)	\$ 50.00
MCL 338.983	Mechanical Registration Fee	\$ 15.00
	Refunds - City will retain administrative fee (permit fee refund only if inspection has not been made).	
	Starting work prior to securing a permit will result in a double fee	

PLUMBING PERMIT

Permit fee for work conducted at City owned properties may be waived by the Building Official		
ZO 21.09	Administrative Fee	\$ 50.00
ZO 21.09	Air Admittance Valves	\$ 15.00
ZO 21.09	Air Conditioning Units/Drainage	\$ 15.00
ZO 21.09	Back Flow Preventers (all types)	\$ 15.00
ZO 21.09	Bathtub/Shower Liners (all)	\$ 15.00
ZO 21.09	Building Sewer to Drain Connections (each)	\$ 15.00
ZO 21.09	Catch Basins	\$ 15.00
ZO 21.09	Dishwashing Machine	\$ 15.00

CO = Code of Ordinances
ZO = Zoning Ordinance

R = Resolution



City of Romulus

Treasurer's Report

Council Meeting Held:

July 25, 2022

Item No. 7.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Public Comment

Council Meeting Held:

July 25, 2022

Item No. 8.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Unfinished Business

Council Meeting Held:

July 25, 2022

Item No. 9.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

New Business

Council Meeting Held:
Item No. 10.

July 25, 2022

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Warrant

Council Meeting Held: **July 25, 2022**

Item No. A.

General Description: Approval of Warrant #: 22-14 for checks presented in the amount of \$1,653,442.60.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

CITY OF ROMULUS WARRANT REGISTER SUMMARY

Council Meeting Date: July 25, 2022

Warrant Number: 22-14

TOTAL WARRANT REGISTER

1,653,442.60

P.O.#	CHECK #	PAYEE	AMOUNT

TOTAL DELETIONS

TOTAL ADJUSTED WARRANT (IF ANY DELETIONS)

REWARRANTED ITEMS: (not included in above totals)

P.O.#	CHECK #	PAYEE	AMOUNT

COUNCIL AUTHORIZATION

DATE

The obligations of transfer of funds described on the attached warrant register including the required interfund advances have been authorized by the Council. We hereby authorize the Treasurer of the City of Romulus to disburse funds as listed in payment thereof with the exception of deleted items listed above.

MAYOR

CLERK

7/21/2022

CHECK DISBURSEMENT REPORT FOR CITY OF ROMULUS
CHECK DATE FROM 07/07/2022 - 07/20/2022

Fund		Amount
Total for fund 101	General Fund	189,709.31
Total for fund 202	Major Street Fund	32,787.21
Total for fund 203	Local Street Fund	529.11
Total for fund 205	Public Safety Fund	224,270.82
Total for fund 211	Cable TV	699.28
Total for fund 218	Merriman Rd. Spec. Access	17,910.04
Total for fund 219	Street Lighting Fund	50,314.85
Total for fund 220	Oakwood SAD	93.32
Total for fund 226	Garbage & Rubbish Collection Fund	94,924.02
Total for fund 261	911 Service Fund	334.37
Total for fund 268	Narc forfeiture - State	555.53
Total for fund 271	Library Fund	11,997.45
Total for fund 295	DDA	16,364.86
Total for fund 297	T.I.F.A. District #2	29,464.02
Total for fund 592	Water & Sewer Fund	839,877.70
Total for fund 661	Motor Vehicle	120,028.11
Total for fund 664	Technology Services	1,259.42
Total for fund 676	Retiree's Ins. Benefits	616.37
Total for fund 701	Revolving Fund	14,466.50
Total for fund 703	Current Tax	15.81
Total for fund 705	Delq. Pers. Prop. Fund	7,224.50
TOTAL - ALL FUNDS		1,653,442.60

7/21/2022

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 07/07/2022 - 07/20/2022

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank POOL POOLED CASH						
07/14/2022	POOL	78952	1980	COMCAST	BUSINESS CABLE 7/18/22 - 8/17/22 ACCOUNT	123.02
07/14/2022	POOL	78953	2594	DOWNRIVER UTILITY WASTEWATER AUTHC	WASTEWATER DISPOSAL CHARGES MAY 2022	220,255.51
07/14/2022	POOL	78954	0012	DTE ENERGY	7506 MERRIMAN - LANDSCAPING JUN 3 - JUL	108.04
07/14/2022	POOL	78955	0772	DTE ENERGY	MUNICIPAL COMPLEX JUNE 2022	12,523.79
07/14/2022	POOL	78956	3917	NYE UNIFORM CO	FIREFIGHTER UNIFORMS JULY-JUNE FY 21/22	52.50
					FIREFIGHTER UNIFORMS JULY-JUNE FY 21/22	835.36
					FIREFIGHTER UNIFORMS JULY-JUNE FY 21/22	365.95
					FIREFIGHTER UNIFORMS JULY-JUNE FY 21/22	487.98
					FIREFIGHTER UNIFORMS JULY-JUNE FY 21/22	215.00
					FIREFIGHTER UNIFORMS JULY-JUNE FY 21/22	193.98
						<u>2,150.77</u>
07/14/2022	POOL	78957	0885	ROBINSON MELVIN - VALERIE	2018 Sum Tax Refund 80 144 02 0055 000	15.81
07/14/2022	POOL	78958	0670	VERIZON WIRELESS	POLICE CELLULAR SERVICE MONTHLY CHARGE	487.06
07/14/2022	POOL	78959	0670	VERIZON WIRELESS	CELLPHONE ACCT # 342127256-00001 JUN 02	1,185.29
07/14/2022	POOL	78960	0670	VERIZON WIRELESS	DATA ACCT # 342127256-00002 USB&MIFI JU	459.13
07/20/2022	POOL	78961	2942	AIRGAS, INC.	FOR OXYGEN AND HAZ MAT/WASTE REFILL	17.60
					FOR OXYGEN REFILL AND CYL RENT - FIRE DE	70.29
						<u>87.89</u>
07/20/2022	POOL	78962	4027	AMAZON CAPITAL SERVICES	INNER TUBES FOR TIRES ON CAMERA	31.78
					OFFICE SUPPLIES COMM DEV	36.65
					PATRIOTS IN THE PARK SUPPLIES	110.86
					WHITEBOARD CLEARER AND CLOTH	12.35
					SUPPLIES FOR BUILDING/WATER - WATER FIL	456.56
					STAND UP DESK CONVERTER	415.78
					FINANCE OFFICE SUPPLY ORDER 7/15/22	55.98
					FLOOR MAT	45.95
						<u>1,165.91</u>
07/20/2022	POOL	78963	0178	AMERI-TIME LLC	RENEWAL MAINTENANCE AGREEMENT TIME	350.00
					RENEWAL MAINTENANCE AGREEMENT TIME	525.00
						<u>875.00</u>
07/20/2022	POOL	78964	MISC	ANGEL BETTIS	ANIMAL STERILIZATION REFUND, HONEY	25.00
07/20/2022	POOL	78965	0210	APOLLO FIRE APPARATUS REPAIR	CAIRNS FX1 RED OFFICER HELMETS	1,530.66
					FOAM WETTING AGENT	2,099.00
						<u>3,629.66</u>
07/20/2022	POOL	78966	2903	APPLIED IMAGING	ROMULUS PUBLIC LIBRARY JULY 2022 COPIER	901.99
					COPY CHARGES SENIOR CENTER ADDTL PGS 4	143.95
						<u>1,045.94</u>
07/20/2022	POOL	78967	0529	ASSOCIATED NEWSPAPERS OF MICHIGAN	ITB 22/23-01 RM 0667-063022 2.5 X 4.262	50.61
					COUNCIL MTG MIN 5/23/22 RM 0668-070722	139.63
					COUNCIL MTG MIN 6/6/22 RM 0669-070722	120.19
					COUNCIL MEETING MINUTES 6/13/22 RM 067	123.26
						<u>433.69</u>

07/20/2022	POOL	78968	3649	AUTO VALUE OF ROMULUS	POLICE R22 SWAY BAR LINK/KITS	372.85
					POLICE R22 OE OXYGEN SENSOR	91.99
					GROUND 437 FP MODULE ASSEMBLY	291.69
					GROUND 437 FUEL LINE HOSE	73.35
					SENIORS 32120 ROCKER SWITCH	17.29
					POLICE R22 FUEL/AIR RATIO SEN	64.69
					POLICE R41-13 REMAN CMPR & CLUTCH	333.89
					W/S 41-18 DISK BRAKE ROTORS	228.83
					GROUND 434 RATCHET STRAP	10.19
					W/S DITCH WITCH V-POWER	7.18
					GROUND 436 SERPENTINE BELTS, REMAN PL	151.57
					CITY HALL ASSESSOR R DISC BRAKE KIT	159.99
					CITY HALL ASSESSOR	217.38
					GROUND 436, FLUID P S 32 0	24.87
					CITY HALL ASSESSOR FRONT HUB ASSEMBLY	190.83
					BLDG OLD 100 TAIL LIGHT ASSEMBLY, COMPL	459.88
					CITY HALL ASSESSOR F WHEEL NUT	1.69
					MECH STOCK KIT BRAKELINING	241.24
					ROADS 106 HOT SHINE TRIGGR	8.99
					CREDIT OE UPSTREAM 02	(64.69)
					CORE RETURN PWR PUMP W RES	(24.00)
					CORE RETURN BRAKE CALIPERS	(90.00)
						<u>2,769.70</u>
07/20/2022	POOL	78969	2320	B & H PHOTO-VIDEO	MONOPOD WITH FLUID HEAD	258.20
07/20/2022	POOL	78970	1683	BAKER & TAYLOR	ACCT # 251637 L154147 2 B00000, QTY 29	305.09
					ACCT # 251637 L154147 2 B00000, QTY 20	<u>227.49</u>
						532.58
07/20/2022	POOL	78971	3429	BAYSCAN TECHNOLOGIES	ONE TIME DVD CASE 6 PACK	350.88
07/20/2022	POOL	78972	3209	BEN-ZVI NIR & TAMI	BD BOND REFUND, 28644 ECORSE, ROMULUS	4,975.00
07/20/2022	POOL	78973	0417	BLUE RIBBON CONTRACTING INC.	TOPSOIL & SAND - DPW - NO MULCH	32.00
07/20/2022	POOL	78974	MISC	BRENDA SHREVE	SENIOR CENTER DEPOSIT REFUND, EVENT DA	100.00
07/20/2022	POOL	78975	3092	CENTER POINT LARGE PRINT	ROMULUS PUBLIC LIBRARY, BOOK ORDER, QT	189.36
07/20/2022	POOL	78976	3679	CHERYL MCGUIRE	RECORDING SECRETARY MINUTES FOR PC/BZ	286.00
07/20/2022	POOL	78977	0712	CITY OF ROMULUS	21/22 PETTY CASH REPLENISHMENT	95.00
07/20/2022	POOL	78978	0757	CITY OF ROMULUS	PETTY CASH REIMBURSEMENT FOR 21/22	113.11
07/20/2022	POOL	78979	0757	CITY OF ROMULUS	POLICE DEPT PETTY CASH REIMBURSEMENT F	142.85
07/20/2022	POOL	78980	1172	CITY OF ROMULUS	2022 SUMMER PROPERTY TAX SETTLEMENT, I	2,519.89
07/20/2022	POOL	78981	1172	CITY OF ROMULUS	2022 SUMMER PROPERTY TAXES HANNAN	7,821.79
07/20/2022	POOL	78982	1172	CITY OF ROMULUS	2022 SUMMER PROPERTY TAXES 10202 SHOC	4,708.76
07/20/2022	POOL	78983	1172	CITY OF ROMULUS	2022 SUMMER PROPERTY TAX, 11120 HUNT	15,086.65
07/20/2022	POOL	78984	1780	COMCAST PROCESSING CENTER	ETHERNET NETWORK TO FACILITATE ONLINE I	647.84
					ETHERNET NETWORK TO FACILITATE ONLINE I	(313.47)
						<u>334.37</u>
07/20/2022	POOL	78985	0134	COMERICA LEASING CORPORATION	CONTRACT 628-0001904-002 2020 FIRE TRUC	112,808.28
07/20/2022	POOL	78986	3857	COMMERCIAL GROUNDS SERVICES	MERRIMAN RD LANDSCAPING MAY AND JUNE	17,802.00
07/20/2022	POOL	78987	3546	CORE & MAIN	MISC WATER SUPPLIES - DPW	327.34
07/20/2022	POOL	78988	2500	COSTAR REALTY INFORMATION, INC.	MONTHLY REAL ESTATE CONSULTING 7/1/22-	455.00
07/20/2022	POOL	78989	0583	D.R.A.C.O.	MEMBERSHIP DUES FOR BUILDING INSPECTO	75.00
					MEMBERSHIP DUES FOR BUILDING INSPECTO	75.00
					MEMBERSHIP DUES FOR BUILDING INSPECTO	75.00
					MEMBERSHIP DUES FOR BUILDING INSPECTO	<u>75.00</u>
						300.00
07/20/2022	POOL	78990	MISC	DAVID ALLISON	CERTIFIED PLAN EXAMINER PROGRAM	150.00

07/20/2022	POOL	78991	4044	DETROIT METRO AIRPORT CENTER LLC	CITY RECORDS ROMULUS & DMAC; 1/2 SPLIT	1,236.98
07/20/2022	POOL	78992	3253	DORRIS BENNETT	REIMBURSEMENT FOR JULY 2022 RETIREE HE	364.79
07/20/2022	POOL	78993	2594	DOWNRIVER UTILITY WASTEWATER AUTHC	JULY 2022 EXCESS FLOW	121,413.00
07/20/2022	POOL	78994	0772	DTE ENERGY	JUNE 2022 STREET LIGHTING	49,513.92
07/20/2022	POOL	78995	3611	EAGLE ENGRAVING, INC.	DEPARTMENT COMMENDATION BARS	26.95
07/20/2022	POOL	78996	3209	ECORSE ROAD DEVELOPMENT LLC	BD BOND REFUND, 35156 ECORSE	200.00
07/20/2022	POOL	78997	3475	FERGUSON WATERWORKS #3386	LOW STOCK	564.18
					MISC METER REPAIR PARTS - DPW	(42.83)
						521.35
07/20/2022	POOL	78998	3053	FIRST CHOICE COFFEE SERVICES	WATER PURIFIER AT P.D.- POLICE JULY 2022	62.95
07/20/2022	POOL	78999	3829	FOSTER BLUE WATER OIL, LLC	TANK RENTAL	60.00
					2 YEAR PRICING FOR DIESEL FUEL DATE 7/1/	2,829.15
						2,889.15
07/20/2022	POOL	79000	2703	GALE/CENGAGE LEARNING	ACCT #194418, QTY 2	38.92
07/20/2022	POOL	79001	4092	GASIOREK, MORGAN, GRECO, MCCAULEY	LEGAL SERVICES RENDERED FOR JUN 2022, 48	7,703.98
07/20/2022	POOL	79002	2380	GEORGE SIMKO JR	APR - JUN 2022 PRESCRIPTION REIMBURSEME	30.00
07/20/2022	POOL	79003	2625	GLG PRINT	TAX STATEMENTS 2022 SUMMER TAX BILLS (	4,812.85
07/20/2022	POOL	79004	0631	GORDON FOOD SERVICE, INC.	CUST # 712400021, SENIOR CENTER BBQ	229.76
					CUSTOMER # 712400021, 7/19/22 ORDER WC	78.24
						308.00
07/20/2022	POOL	79005	0338	GRAINGER INC.	MISC. MAINTENANCE/OPERATING SUPPLIES-	130.67
07/20/2022	POOL	79006	3264	GREAT LAKES WATER AUTHORITY	ACCT # 100-2451-W WATER USAGE/FIXED CH.	365,412.84
07/20/2022	POOL	79007	0891	HOME DEPOT	MISC SUPPLIES - DPW - ALL BLD.	51.84
					GRIT SHEETS, 2'X4' RADAR EDGE CEILING	52.38
					UTILITY BLACES, FLIP UTL KNIFE, DIABLO P	69.79
					CORSE DRYWALL SCREW	15.98
						189.99
07/20/2022	POOL	79008	MISC	HOME INSPECTION PLUS	DUMP PERMIT REFUND	386.00
07/20/2022	POOL	79009	1216	IRON MOUNTAIN RECORDS MANAGEMENT	POLICE RECORDS STORAGE - PERIOD 2/1/22-2	1,338.26
					POLICE RECORDS STORAGE-PERIOD 3/1/22-3/	1,268.43
					POLICE RECORDS STORAGE - PERIOD 4/1/22 -	1,216.84
					POLICE RECORDS STORAGE - PERIOD 5/1/22-5	1,216.84
						5,040.37
07/20/2022	POOL	79010	0141	JACK DOHENY SUPPLIES INC	MECHANICS AND WATER DEPT 8" QUICK CLA	213.00
07/20/2022	POOL	79011	3209	JAMISON COBB	BD BOND REFUND, 38000 CASTLE	351.00
07/20/2022	POOL	79012	MISC	JESSICA DARCY	DEPOSIT REFUND FOR ELMER JOHNSON RENT	25.00
07/20/2022	POOL	79013	MISC	JOANNA WARREN	PARK DEPOSIT REFUND FOR ELMER JOHNSON	25.00
07/20/2022	POOL	79014	1815	JOHN D. OSBORNE TRUCKING CO. INC.	CLASS 2 FILL SAND	1,137.50
07/20/2022	POOL	79015	MISC	KAYLA LEE	SENIOR CENTER DEPOSIT REFUND, EVENT DA	100.00
07/20/2022	POOL	79016	3721	KELLER THOMA PC	PROF SVCS THRU 06/30/22- GENERAL MATTE	337.50
07/20/2022	POOL	79017	3498	KENTWOOD OFFICE FURNITURE	PIGGYBACK OMNIA CONTRACT R191804 OFFI	5,164.59
07/20/2022	POOL	79018	3866	KERR, RUSSELL AND WEBER PLC	00096875, RE CITY OF ROMULUS-NORTHPOIN	400.00
07/20/2022	POOL	79019	4127	KEVIN D. HEARST SR.	TRAINING TRINITY BANKS DANGEROUS DOG I	125.00
07/20/2022	POOL	79020	3072	KIMBALL MIDWEST	REPLENISH INVENTORY OF FASTENING & FABI	114.10
07/20/2022	POOL	79021	3453	LEXIPOL, LLC	22/23 POLICE ONE ACADEMY TRAINING PLATI	2,867.00
07/20/2022	POOL	79022	2266	LINDA CHOATE	APR - JUN 2022 PRESCRIPTION REIMBURSEME	20.00
07/20/2022	POOL	79023	2267	LINDA WEGIENKA	APR - JAN 2022 PRESCRIPTION REIMBURSEME	22.78
07/20/2022	POOL	79024	2268	LOIS DOUGLAS	APR - JUN 2022 PRESCRIPTION REIMBURSEME	69.20
07/20/2022	POOL	79025	0212	LOWER HURON CHEM & SUPPLY CO., INC.	INVENTORY ORDER SCOTT WHITE ROLL TOWE	656.20

					MISC CLEANING SUPP. - JANITORIAL - DPW -	197.08
					MISC CLEANING SUPP. - JANITORIAL - DPW -	10.91
						<u>864.19</u>
07/20/2022	POOL	79026	1680	LUSTER CLEANERS, INC	PRISONERS BLANKET CLEANING FOR JUNE 20:	240.00
07/20/2022	POOL	79027	2666	MAURER'S TEXTILE RENTAL SERVICES	EMPLOYEE UNIFORM EXPENSE - ITB 16/17-4C	121.65
					EMPLOYEE UNIFORM EXPENSE - ITB 16/17-4C	25.00
					EMPLOYEE UNIFORM EXPENSE - ITB 16/17-4C	26.10
					EMPLOYEE UNIFORM EXPENSE - ITB 16/17-4C	1.48
					EMPLOYEE UNIFORM EXPENSE - ITB 16/17-4C	4.45
					EMPLOYEE UNIFORM EXPENSE - ITB 21/22-17	126.10
					EMPLOYEE UNIFORM EXPENSE - ITB 21/22-17	25.00
					EMPLOYEE UNIFORM EXPENSE - ITB 21/22-17	26.10
					EMPLOYEE UNIFORM EXPENSE - ITB 21/22-17	1.48
						<u>357.36</u>
07/20/2022	POOL	79028	3355	MEI TOTAL ELEVATOR SOLUTIONS	ELEVATOR MAINT AT CITY HALL JUL-SEP 2022	252.98
07/20/2022	POOL	79029	3209	MERRICK KREER	BD BOND REFUND, 32897 GATEWAY	425.00
07/20/2022	POOL	79030	1104	MICHIGAN STATE POLICE	SEX OFFENDER REG 07/1/2022-06/30/2023	90.00
07/20/2022	POOL	79031	0427	MIDWEST TAPE	CUST # 2000005771 DIGITAL ITEMS, QTY 241	541.04
					CUST # 2000005771 BOOKS, QTY 1	37.49
					CUST # 2000005771 , QTY 20	897.55
						<u>1,476.08</u>
07/20/2022	POOL	79032	3282	MKSK, INC.	00095777, PROJECT D16122.34 ROMULUS: CC	570.00
07/20/2022	POOL	79033	2619	MOTOROLA SOLUTIONS, INC.	PIGGYBACK ON MIDEAL CONTRACT#19000000	172,067.00
07/20/2022	POOL	79034	0068	MUCHMORE HARRINGTON SMALLEY & ASS	LEGISLATIVE SERVICES FOR JULY 2022	4,000.00
07/20/2022	POOL	79035	MISC	MUN WONG	ANIMAL STERILIZATION REFUND FOR LUNA	25.00
07/20/2022	POOL	79036	0856	NFPA	MEMBERSHIP RENEWAL DAVID ALLISON 7/1/	175.00
07/20/2022	POOL	79037	0442	NORTHSIDE TRUE VALUE HARDWARE	DOUBLE CUT KEY	26.89
					MISC BUILDING MAINTENANCE	6.74
						<u>33.63</u>
07/20/2022	POOL	79038	3041	NORTHSTAR MAT SERVICES, INC.	ACCOUNT # 1862-11121	63.28
07/20/2022	POOL	79039	3917	NYE UNIFORM CO	FIREFIGHTER UNIFORM JULY 2021 - JUNE 202	121.00
					FIREFIGHTER UNIFORM JULY 2021 - JUNE 202	998.37
					FIREFIGHTER UNIFORM JULY 2021 - JUNE 202	1,250.39
						<u>2,369.76</u>
07/20/2022	POOL	79040	2088	OAKLAND COUNTY	CLEMIS MDC PARTICIPATION FEE	460.50
07/20/2022	POOL	79041	3209	Omar Kamel	BD BOND REFUND, 15545 SANDBURG	1,500.00
07/20/2022	POOL	79042	MISC	OPULENT MARKETING	REF: 80-999-00-2001-908 REFUND 2022 JBOR	304.51
07/20/2022	POOL	79043	0736	ORCHARD, HILTZ & MCCLIMENT	2020 SEWER REHAB, CONSTRUCTION SERVICE	15,127.25
					2020 SEWER REHAB, CONSTRUCTION SERVICE	2,646.00
					PFEE-21-0007 ASLAN ROMULUS SITE PROJECT	1,313.00
					PFEE21-0011 ROMULUS TRADE CENTER PROJ	46,988.50
					PFEE 22-0001 NORTHLINE INVESTMENTS (282	9,522.00
					UNIFIRST SANITARY SEWER CONNECTION PRC	418.00
					00095775, SPR-2022-004 DISH 11127 WAYNE	195.00
					GODDARD ROAD HOTBOX PROJECT 0155221C	1,283.75
					CONST SRVCS-SAFETY KLEEN-ESCROW, PROJE	125.00
					00095904, SPR-2021-012 AVID HOTEL MIDDLE	1,573.00
					PFG-VISTAR ESCROW PROJECT 0155201003	562.50
					00092343 SPR-2021-005 PROJECT SPECTRE	1,034.75
					00095989, SPR-2021-004 BUILDING 3 SMITH	925.00
					00097454, SPR-2021-009 OLD TIME TREASURI	988.50

					00094779 SPR-2021-018 & SLU-2021-003 ROY	1,142.75	
					00096875 SPR-2021-019 ROMULUS TRADE CE	1,986.00	
					PROJECT VIPER ESCROW PROJECT 015520110	7,220.00	
					34TH DISTRICT COURT-ESCROW PROJECT 015	187.50	
					PFEE-21-0007 ASLAN ROMULUS SITE PROJECT	7,843.25	
					PFEE21-0011 ROMULUS TRADE CENTER PROJI	14,273.50	
					CONST ESCROW - M&M TRUCKING PROJECT C	2,278.50	
					UNIFIRST SANITARY SEWER CONNECTION PRC	258.00	
					00095535 SPR 2022-002 RGL EXPANSION PRO	993.00	
					PFEE 22-0001 NORTHLINE INVESTMENTS (282	564.00	
					00096527 SPR2022-010 WAYNE LUX ESTATES	1,337.50	
					00096662 SPR2022-011 STI MICHIGAN PARKIN	978.75	
					PFEE22-0002 KADE PROPERTIES PROJECT 015!	1,082.75	
					00095372 SPR22-001 GLOBAL TRUCKING PRO	981.00	
					D&G HARRISON (28301 NORTHLINE) ESCROW	1,400.50	
					PFEE22-0002 KADE PROPERTIES PROJECT 015!	105.00	
					CONST ESCROW - M&M TRUCKING PROJECT C	4,199.50	
					PROJECT VIPER ESCROW PROJECT 015520110	220.00	
					PFEE-21-0007 ASLAN ROMULUS SITE PROJECT	6,620.50	
					PFEE21-0011 ROMULUS TRADE CENTER PROJI	5,600.25	
					00096710, SPR2022-012 JAY KAY INDUSTRIAL	790.00	
					00096959 SPR-2022-015 MILLENNIUM TECHNO	282.00	
					PROJECT 0155220021- ECORSE AND WAYNE, I	1,393.00	
					PROJECT 0155221073 - GODDARD RD HOTBO:	412.25	
					ITB 21/22-15 INSPECTION- HOMEFIELD STREE	8,031.00	
					ITB 21/22-15 INSPECTION- HOMEFIELD STREE	1,581.75	
					34TH DISTRICT COURTHOUSE, PARKING LOT A	4,468.25	
					HURON RIVER DRIVE PAVING- BEVERLY ROAD	10,043.50	
					HURON RIVER DRIVE PAVING- BEVERLY ROAD	9,913.00	
					HOMEFIELD WATER MAIN REPLACEMENT PRC	2,895.00	
					GLWA WICK ROAD 48" WATER MAIN 0155-19	6,534.25	
					ITB 20/21-15 OZGA SEWER EXTENSION ENGIN	595.00	
					PRE-APP ONEH2 PROJECT 0155221131	188.00	
					PRE-APP UNIVERSAL TRANSPORT PROJECT 01	363.00	
					PRE-APP SAXUM (WIDETRACK) PROJECT 0155	328.00	
					PRE-APP X-TRA LEASE (28350 BEVERLY) PROJ	140.00	
					PRE-APP BEVERLY ROAD PROPERTIES (PRITUL	210.00	
					PRE-APP RISE COMMERCIAL PROJECT 015522:	282.00	
					PRE-APP AMAZON RECONFIGURATION PROJE	188.00	
					PRE-APP GREAT LAKES LOGISTICS PROJECT 01	188.00	
					FY 21/22 ROMULUS GENERAL SERVICES PROJI	9,372.00	
					FY 21/22 ROMULUS GENERAL SERVICES PROJI	9,467.50	
					FY 21/22 ROMULUS GENERAL SERVICES PROJI	3,516.50	
					2020 SEWER REHAB, CONSTRUCTION SERVICE	15,828.75	
					2020 SEWER REHAB, CONSTRUCTION SERVICE	2,623.50	
						<u>231,608.75</u>	
07/20/2022	POOL	79044	0736	VOID			V
07/20/2022	POOL	79045	0736	ORCHARD, HILTZ & MCCLIMENT	FIRE LINE 28567 HILDEBRANDT PROJECT 0155	1,492.75	
07/20/2022	POOL	79046	0266	OSBORNE CONCRETE COMPANY INC.	CONCRETE, EXPANSION JOINT, CARTAGE	1,001.50	
					4000 PSI AE CONCRETE, CARTAGE, FUEL	<u>676.50</u>	
						1,678.00	
07/20/2022	POOL	79047	1131	OUTDOOR EXPERTS, INC	CUT VACANT CITY OWNED LOTS	649.20	
					MAY WEED CUTTING ORDINANCE VIOLATION	6,904.64	
					MAY WEED CUTTING WAYNE COUNTY PROPE	<u>529.76</u>	
						8,083.60	
07/20/2022	POOL	79048	0148	PARAGON LABORATORIES INC	WATER TESTING @ 6901 HOMEFIELD	78.00	

					WATER TESTING @ 6930 HOMEFIELD	78.00
					WATER TESTING @ 6797 HOMEFIELD	78.00
					WATER TESTING @ 6956 HOMEFIELD	78.00
					WATER TESTING @ 6965 HOMEFIELD	78.00
					WATER TESTING @ 6871 HOMEFIELD	78.00
					WATER TESTING @ 6925 HOMEFIELD	78.00
					WATER TESTING 6850, 6849, 6836 HOMEFIELD	75.00
					WATER TESTING 6850, 6849, 6836 HOMEFIELD	75.00
					WATER TESTING 6850, 6849, 6836 HOMEFIELD	78.00
						<u>774.00</u>
07/20/2022	POOL	79049	0984	PARKWAY SERVICES, INC.	PORTA POTTY SERVICES FOR EJ PARK	120.00
					PORTA POTTY SERVICES FOR EJ PARK	120.00
						<u>240.00</u>
07/20/2022	POOL	79050	2291	PEGGY SLATER	APR-JUN 2022 PRESCRIPTION REIMBURSEME	14.60
07/20/2022	POOL	79051	2960	PHOENIX SAFETY OUTFITTERS, LLC.	TURNOUT GEAR RENTAL FY 22/23	600.00
07/20/2022	POOL	79052	3636	POWERDMS, INC	CLOUD BASE SOFTWARE SERVICE FOR POLICE	6,329.76
07/20/2022	POOL	79053	1576	PRINTING SYSTEMS, INC.	ELECTION SUPPLIES FOR FY 22/23	85.76
07/20/2022	POOL	79054	3430	PROSOURCE OF DETROIT METRO	FLOORING FOR THE RAC SECTION 39-11(D)(9)	26,809.01
07/20/2022	POOL	79055	0172	R&R FIRE TRUCK REPAIR	2022 DOT FOR FIRE FLEET	200.00
					2022 DOT FOR FIRE FLEET	205.00
					2022 DOT FOR FIRE FLEET	120.00
					2022 DOT FOR FIRE FLEET	120.00
					2022 DOT FOR FIRE FLEET	150.00
						<u>795.00</u>
07/20/2022	POOL	79056	0006	RANKIN, INC	UB REFUND FOR ACCOUNT: 005187	103.95
07/20/2022	POOL	79057	3605	REDGUARD FIRE & SECURITY, INC.	FIRE ALARM MONITORING JUL - SEPT 2022	309.00
07/20/2022	POOL	79058	1952	RITTER GIS, INC.	GIS SUPPORT SERVICES 6/30/21-6/30/22	2,422.50
07/20/2022	POOL	79059	0189	ROSE PEST SOLUTIONS	ROSE PEST SOLUTIONS FIRE STATION #1	74.00
					ROSE PEST SOLUTIONS 12600 WAYNE	85.00
						<u>159.00</u>
07/20/2022	POOL	79060	2305	ROSEMARY MAZZOLA	APR - JUN 2022 PRESCRIPTION REIMBURSEME	10.00
07/20/2022	POOL	79061	1551	S & F FOODS, INC.	PIZZA CALZONE 12CT PRISONER FOOD	39.84
07/20/2022	POOL	79062	0706	SAM'S CLUB DIRECT	ACCOUNT # 0402 19307757 5, ELECTION SUP	666.89
07/20/2022	POOL	79063	0968	SCHOOLCRAFT COLLEGE	SPONSOR 0841432 CESP-0012-08 POLICE VEH	450.00
					SPONSOR 0841432 CESP-0012-08 POLICE VEH	450.00
					SPONSOR 0841432 CESP-0012-08 POLICE VEH	450.00
					SPONSOR 0841432 CESP-0012-08 POLICE VEH	600.00
						<u>1,950.00</u>
07/20/2022	POOL	79064	MISC	SEAL MASTER	REF: 80-999-00-2021-010 2022 JBOR - 2021	658.27
07/20/2022	POOL	79065	0204	SERVICE ELECTRIC SUPPLY INC	MISC. BUILDING REPAIRS - DPW	182.70
07/20/2022	POOL	79066	3209	SGI HEATING & COOLING	BD PAYMENT REFUND 28783SEDGEWAY	130.00
					BD PAYMENT REFUND 28783 SEDGEWAY	75.00
						<u>205.00</u>
07/20/2022	POOL	79067	MISC	SHARANE A. FUNK	ASHLEY CAPITAL ROAD IMPROVEMENTS	2,755.25
07/20/2022	POOL	79068	2307	SHARON WALKER	APR - JUN 2022 PRESCRIPTION REIMBURSEME	15.00
07/20/2022	POOL	79069	0169	SIRCHIE FINGERPRINT LABORATORIES	GUN EVIDENCE BOXES (SET OF 25)	69.70
07/20/2022	POOL	79070	3911	SITEONE LANDSCAPE SUPPLY, LLC	PARTS AND SUPPLIES	280.14
07/20/2022	POOL	79071	4040	STAPLES	Inventory Order	623.42
					Inventory Order	401.90
						<u>401.90</u>

						1,025.32
07/20/2022	POOL	79072	0503	STERICYCLE, INC.	REMOVAL OF PD MEDICAL WASTE	19.97
07/20/2022	POOL	79073	0203	SUBURBAN CALCIUM CHLORIDE SALES	DUST CONTROL SERVICES FOR ELMER JOHNSTON	1,400.00
07/20/2022	POOL	79074	3617	SUBURBAN OCCUPATIONAL HEALTH	NEW HIRE PHYSICALS AND DRUG SCREENS	500.00
					NEW HIRE DRUG SCREENS AND PHYSICALS	591.00
					EMPLOYEE PROCESSING FOR SHOTS & TESTIN	130.00
						<u>1,221.00</u>
07/20/2022	POOL	79075	4034	SUPERIOR MEDICAL WASTE DISPOSAL	MEDICAL WASTE DISPOSAL CONTRACT FY 22/	180.00
07/20/2022	POOL	79076	3310	SWANK MOTION PICTURES	MOVIE IN THE PARK - ENCANTO JULY 15, 202	450.00
07/20/2022	POOL	79077	2254	TED GILLILAND	APR - JUN 2022 PRESCRIPTION REIMBURSEME	70.00
07/20/2022	POOL	79078	3057	THE ACCUMED GROUP	APRIL 2022 EMS/FIRE SERVICES	3,489.66
					MAY 2022 EMS/FIRE SERVICES	3,700.50
					JUNE 2022 EMS/FIRE SERVICES	5,880.70
						<u>13,070.86</u>
07/20/2022	POOL	79079	1739	THE LIBRARY NETWORK	ACCT # ROMS #22 BASIC FEE, CIRCULATION C	6,766.04
07/20/2022	POOL	79080	4042	TRUSTED JOURNEY	JUNE 2022 ANIMAL DISPOSAL	300.00
07/20/2022	POOL	79081	3446	ULINE, INC.	INSTRUMENT CARTS FOR ICC & ADJ STATION	2,590.69
07/20/2022	POOL	79082	2951	UNIQUE MANAGEMENT SERVICES, INC.	6/13 & 6/27 PLACEMENTS	46.60
07/20/2022	POOL	79083	3368	VERIZON CONNECT NWF INC.	JUNE 2022 NETWORK FLEET GSA HARDWARE	259.04
07/20/2022	POOL	79084	0670	VERIZON WIRELESS	CITY SMARTPHONES JUN 08 - JUL 07, 2022 A	819.11
07/20/2022	POOL	79085	0250	VERMEER OF MICHIGAN	NEW BLADES FOR CHIPPER	433.87
07/20/2022	POOL	79086	0659	WASTE MANAGEMENT	DUMPSTER CHARGES & TIRE DISPOSAL 6/1/2	1,318.00
					DUMPSTER CHARGES & TIRE DISPOSAL 6/1/2	582.27
					DUMPSTER CHARGES & TIRE DISPOSAL 6/1/2	841.96
					RESIDENTIAL TRASH PICKUP 6/1/22 - 6/30/2	91,656.54
						<u>94,398.77</u>
07/20/2022	POOL	79087	0106	WAYNE COUNTY	JULY 2022 FIXED SEWAGE CUST #500373	37,387.00
07/20/2022	POOL	79088	0657	WAYNE COUNTY	5/22 TRAFFIC SIGNAL MAINTENANCE/ENERGY	1,091.01
07/20/2022	POOL	79089	1074	WAYNE COUNTY REGISTER OF DEEDS	REGISTER OF DEEDS RECORDING FEE - SIDEW	33.00
07/20/2022	POOL	79090	1074	WAYNE COUNTY REGISTER OF DEEDS	REGISTER OF DEEDS RECORDING FEE - WATER	33.00
07/20/2022	POOL	79091	0936	WAYNE COUNTY TREASURER	JUNE 2022 DELINQUENT PERSONAL PROPERTY	1,079.50
					4TH QTR FY 21/22 TRAILER TAX DISBURSEME	4,105.00
					4TH QTR FY 21/22 TRAILER TAX DISBURSEME	2,040.00
						<u>7,224.50</u>
07/20/2022	POOL	79092	0065	WAYNE LAWN & GARDEN CENTER, INC.	MECH & GROUNDS - DPW	201.03
					MECH & GROUNDS - DPW	112.96
						<u>313.99</u>
07/20/2022	POOL	79093	0654	WEST SHORE SERVICES, INC.	REPAIR ON FIRE L302	778.83
07/20/2022	POOL	79094	1334	WESTERN WAYNE COUNTY FIRE DEPT	WESTERN WAYNE MUTUAL AID DUES JULY 20	6,838.24
07/20/2022	POOL	79095	0158	WESTLAND FIRE EXTINGUISHER, INC.	FIRE EXTINGUISHER INSPECTIONS	604.00
					FIRE EXTINGUISHER INSPECTIONS	51.50
					FIRE EXTINGUISHER INSPECTIONS	124.00
					FIRE EXTINGUISHER INSPECTIONS	250.00
						<u>1,029.50</u>
07/20/2022	POOL	79096	0233	WESTLAND LOCK & KEY, INC.	CUT KEY	20.00
07/20/2022	POOL	79097	3209	WILHIDE MATTHEW	BD BOND REFUND 38212 WESTVALE	200.00
07/20/2022	POOL	79098	3209	WILLIAM BRYCE	BD BOND REFUND 28644 ECORSE	100.00
07/20/2022	POOL	79099	0651	WOODLAND MEADOWS LANDFILL	RESIDENT DUMP PASSES 6/16/22-6/30/22	440.00

07/20/2022	POOL	995(E)	0581	COMERICA COMM. CARD SERV.	JUNE 2022 COMERICA CARD PURCHASES FOR	6,484.44
					JUNE 2022 COMERICA CARD PURCHASES - ME	892.66
					JUNE 2022 COMERICA CARD PURCHASES - KE\	100.00
					JUNE 2022 COMERICA CARD PURCHASES - KE\	428.05
					JUNE 2022 COMERICA CARD PURCHASES - RO	64.54
						<u>7,969.69</u>
07/20/2022	POOL	996(E)	0012	DTE ENERGY	OAKWOOD STORM SEWER PUMP STATION - 1	93.32
					6900 WAYNE - FIRE STATION #3 JUN 2 - JUN	98.68
					7219 MIDDLEBELT - FIRE #2 JUN 3 - JUL 1,	563.49
					6241 DEXTER - BOICE PARK JUN 4 - JUL 5,	34.50
					12300 WAYNE - ANIMAL SHELTER JUN 4 - JUL	1,105.15
					12055 WAYNE - BIRD HOUSE JUN 4 - JUL 5,	11.46
					16869 BRANDT - CREEKSIDE PUMP STATION M	50.42
					10202 SHOOK RD - CEMETERY JUN 4 - JUL 5	33.03
					11147 HUNT - HISTORICAL PAVILLION JUN 4	83.70
					11189 SHOOK - CHAMBER BLDG JUN 4 - JUL 5	204.27
					9755 OZGA - ELMER JOHNSON PARK JUN 4 - J	61.39
					11120 HUNT - SCHOOL HOUSE @ HISTORICAL	60.24
					37230 NORTHLINE- FS #1 JUN 4 - JUL 5, 20	84.26
					38205 BARTH - EMERGENCY SIREN JUN 2 - JU	24.61
					VINING RD HOT BOX - 34155 GODDARD JUN 4	32.77
						<u>2,541.29</u>
07/20/2022	POOL	997(E)	3992	INVOICE CLOUD INC.	INVERTED PO FOR MONTHLY FEES FOR CREDI	671.00
07/20/2022	POOL	998(E)	3612	TOSHIBA FINANCIAL SERVICES	COPIER LEASE PAYMENT JULY 2022	2,122.87
						<u></u>
POOL TOTALS:						
Total of 152 Checks:						1,653,442.60
Less 1 Void Checks:						0.00
Total of 151 Disbursements:						<u>1,653,442.60</u>

LOCATION	FUND	DEPT #	ADDRESS	NEW ELEC ACCT #	ACCOUNT BALANCE AS OF:		
					May-22	Jun-22	Jul-22
PRIMARY SUPPLY-CITY HALL	101	265	11111 WAYNE ROAD	910000054361	9,911.89	11,396.21	12,523.79
CITY HALL - ELECTRIC	101	265			2,934.40	3,373.83	3,707.65
COURT BUILDING (Allocation of Primary)	101	265			2,079.12	2,390.47	2,626.99
LIBRARY (ALLOCATION OF PRIMARY)	271	790			921.43	1,059.41	1,164.23
New 34th Distrcit Court	101	265			3,976.94	4,572.49	5,024.91



City of Romulus

Communication

Council Meeting Held:
Item No. 12

July 25, 2022

Councilperson Abdo: _____

Councilperson Barden: _____

Councilperson Roscoe: _____

Councilperson Talley: _____

Councilperson Wadsworth: _____

Councilperson Webb: _____

Councilperson Williams: _____



City of Romulus

Adjournment

Council Meeting Held:

July 25, 2022

Item No. 13

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED