CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA
March 27, 2023
7:30 PM

Members of the public can view the Regular City Council Meetings live via the Romulus Public Access Channel 12 and YouTube at www.youtube.com/cityofromulus. Public comments can also be emailed to publiccomment@romulusgov.com

Pledge of Allegiance

Roll Call

1. **Agenda**
   - **A.** Approval of Agenda
2. **Minutes**
   - **A.** Approval of Minutes from the Regular Meeting held on Monday, March 13, 2023, at 7:30 p.m.
   - **B.** **There were no special meetings held on Monday, March 13, 2023.**
3. **Petitioner**
   - **A.** Petitioner: Rev. Arthur Willis
     Petition: Road Closure Request for Annual Good Friday Day Walk Event
4. **Chairperson's Report, John Barden, Mayor Pro-Tem**
   - **A.** Approval of the Chairperson's Report
5. **Mayor's Report – Robert A. McCraight, Mayor**
   - **A.** No Fee Permit - Elmer Johnson's Park/Romulus Middle School 8th Grade Picnic
   - **B.** No Fee Permit - Historical Park - Earth Day Nature Walk and Clean-Up
   - **C.** DDA Bylaws
   - **D.** Resolution for Opioid Settlements
   - **E.** RFP 22/23-13 Merriman Road SAD Landscaping & Irrigation System Two Year Maintenance Contract
   - **F.** Introduction of Budget Amendment 22/23-14
6. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**
   - **A.** Second Reading and Final Adoption of amendments to Ch. 26, Section 26.3 of the Romulus Code of Ordinances
   - **B.** Request to amend FY 22/23 Fee Schedule - Clerk's Office
   - **C.** Appointment to the Romulus Board of Zoning Appeals
   - **D.** Study Session Request for Monday, April 24, 2023, at 7:00 p.m.
7. **Treasurer's Report – Stacy Paige, Treasurer**
8. **Public Comment** - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
9. **Unfinished Business**
10. **New Business**
11. **Warrant**
    - **A.** Approval of Warrant #: 23-6 for checks presented in the amount of $1,813,762.47.

12. **Communication**
13. **Adjournment**

RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. **Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a *"Request to Address"* card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.**

2. **When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.**

3. **Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.**

4. **Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.**

5. **No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.**

6. **All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.**

7. **This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.**

8. **Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.**

9. **The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council's agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.**

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk's Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.

City of Romulus

Agenda

Council Meeting Held: **March 27, 2023**

Item No. A.
General Description: Approval of Agenda

Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

Minutes

Council Meeting Held: **March 27, 2023**

Item No. A.

General Description: Approval of Minutes from the Regular Meeting held on Monday, March 13, 2023, at 7:30 p.m.

Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING
March 13, 2023
Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

The meeting was called to order at 7:30 pm by Mayor Pro Tem John Barden.

Pledge of Allegiance

Roll Call

Present: Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams
Absent / Excused: Eva Webb

Administrative Officials in Attendance:
Robert McCraight, Mayor Ellen L. Craig-Bragg, Clerk Stacy Paige, Treasurer

Administrative Staff in Attendance: Julie Wojtylko, Chief of Staff; Stephen Hitchcock, City Attorney; Roberto Scappaticci, DPW Director.

1. Agenda

A. Moved by **Tina Talley**, seconded by **Kathy Abdo,** to approve the agenda as presented.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays - None
Motion Carried Unanimously.

2. Minutes

A. **Res. #23-064** Moved by **William Wadsworth**, seconded by **Tina Talley** for Approval of the Minutes from the Regular Meeting held on March 6, 2023.

Roll Call Vote: Ayes - Barden, Roscoe, Talley, Wadsworth, Williams
Abstain –Abdo
Nays - None
Motion Carried

B. **Res #23-065** Moved by **William Wadsworth**, seconded by **Tina Talley** for Approval of the Minutes from the Special meeting(s) held on March 6, 2023

Roll Call Vote: Ayes - Barden, Roscoe, Talley, Wadsworth, Williams
Abstain –Abdo
Nays – None
Motion Carried

3. Petitioner - None

4. Chairperson's Report, John Barden, Mayor Pro-Tem

Mayor Pro Tem Barden invited Congressman Shri Thanedar to the podium to address the city council.

A. Moved by **Celeste Roscoe**, seconded by **Tina Talley,** to accept the Chairperson's Report.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays - None
Motion Carried Unanimously.

5. Mayor's Report – Robert A. McCraight, Mayor

A. **Res. #23-066** Moved by **Tina Talley**, seconded by **Virginia Williams,** to concur with the Administration to re-appoint Mark Wilhide, Cynthia Harris, and Debbie Lattner to the Police, Fire, and Safe Commission with terms to expire on February 22, 2026.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays - None
Motion Carried Unanimously

B. **Res. #23-067** Moved by **Bill Wadsworth**, seconded by **Virginia Williams,** to concur with the Administration to re-appoint Linda Choate and Sheldon Chandler with terms to expire on November 1, 2027, and appoint Gayle Mach with a term to expire November 1, 2024, to the Cemetery Board of Trustees.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays - None
Motion Carried Unanimously

C. **Res. #23-068** Moved by **Celeste Roscoe**, seconded by **Tina Talley,** to concur with the Administration and award ITB 22/23-16 for the reconstruction of concrete pavement segments on Brandt Street to the lowest, most responsive, and responsible bidder, Great Lakes Contracting Solutions, in the amount of $924,857.50 with a 10% contingency in the amount of $92,485.75 to cover the cost of any unforeseen construction-related changes.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays - None
Motion Carried Unanimously.

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

A. **Res. #23-069** Moved by **Celeste Roscoe,** seconded by **Tina Talley,** to approve the second reading and final adoption of Budget Amendment 22/23-12 (Fire Department), in the amount of $164,575.000, to recognize federal funding and allocate additional funds for costs associated with the acceptance of the 2023 SAFER grant and the hiring of six (6) additional firefighter positions in accordance with the "Period Performance" for the grant beginning, March 20, 2023.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays - None
Motion Carried Unanimously.

B. **Res. #23-070** Moved by **Tina Talley**, seconded by **Celeste Roscoe,** to approve the second reading and final adoption of Budget Amendment 22/23-13 (Building Department) in the amount of $150,000.000 to recognize additional fees for engineering reimbursements.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays - None
Motion Carried Unanimously

C. **Res. #23-071** Moved by **Tina Talley**, seconded by **Celeste Roscoe,** to approve the first reading and introduction for amendments to Chapter 26, Article I, Section 26-3, Permanent Structure and Mobile Food Service of the City of Romulus Code of Ordinances.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays - None
Motion Carried Unanimously

The clerk announced the deadline for spring clean-up (April 1st) in the memorial cemetery and reminded residents of the rules and regulations regarding prohibited items.

7. Treasurer's Report – Stacy Paige, Treasurer

The City Treasurer asked the council to adopt a memorial resolution in memory of Karen Richard, a retired teacher who taught in the Romulus Community School District for over 30 years.

Res. #23-072 Moved by **William Wadsworth,** seconded by **Kathy Abdo** to adopt a memorial resolution in memory of Karen Richard.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays – None
Motion Carried Unanimously.

The City Treasurer shared an email she received from one of the investment agents concerning the current state of the banking industry.

8. Public Comment - None

9. Unfinished Business

Councilwoman Williams asked for an update on the reconstruction of the Veteran's Monument Memorial. The Mayor asked the DPW Director, Roberto Scappaticci, to give an update.

10. New Business

The City Clerk asked the council to adopt a resolution in recognition of Jan Lemmon.

Res. #23-073 Moved by **William Wadsworth**, seconded by **Tina Talley** to adopt a resolution recognizing Jan Lemmon for her service and contribution to the Romulus Memorial Cemetery.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays - None
Motion Carried Unanimously

Res. #23-074 Moved by **Virginia Williams**, seconded by **Kathy Abdo** to adopt a memorial resolution in memory of Bishop James L. Whitehead, Jr.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays - None
Motion Carried Unanimously.

11. Warrant

A. **Res. #23-075** Moved by **Kathy Abdo**, seconded by **Tina Talley** for Approval of Warrant #23-5 for checks presented in the amount of $1,586,680.38.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth,
Nays – Williams
Motion Carried

12. Communication

Councilwoman Talley commented and announced upcoming community events.
Councilwoman Williams asked a question regarding the city attorney's contract and mentioned Forgotten Harvest.

13. Adjournment

Moved by **William Wadsworth**, seconded by **Tina Talley** to adjourn the meeting at 8:26 pm.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams
Nays - None
Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on March 27, 2023.

Ellen L. Craig-Bragg, City Clerk City of Romulus, Michigan

City of Romulus

Petitioner

Council Meeting Held: **March 27, 2023**

Item No. A.
General Description: Petitioner: Rev. Arthur Willis
Petition: Road Closure Request for Annual Good Friday Day Walk Event

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Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus
Administrative Offices
11111 Wayne Rd. Romulus MI 48174

CITY COUNCIL AGENDA REQUEST FORM

Today's Date: 3/14/2023 Proposed Agenda Date: 3/27/2023

Name of person(s) proposing item: Arthur Willis
Please Print

Title: President

Name of Business / Organization (if applicable) Romulus Christian Ministry Assoc

Address: 35625 Vinewood

Contact Number: (313) 701-2423 Email Address: Willis.A@SBCglobal.Net

Item request is for:
○ Information Only ○ Action Item ○ Discussion/Action ○ Report ○ Other

Brief description /summary of the agenda item (as you would like it to appear on the agenda):

Road Closure for Good Friday Service

Does the subject concern a City Department? If so, please include name of department: Police

Does the subject concern a City Ordinance? If so, please include the Ordinance name or number.

No Fee Permit

Have you addressed your issue(s) with city/administrative staff? ✓ Yes ___ No

Desired Outcome: A no-fee permit for the Good Friday Walk Event and the closing of Goddard Road starting at Hunt St. and ending at Five Points from 11 a.m. to 12:30 p.m. Friday, April 7, 2023.

This request must be submitted to the City Clerk no later than the Wednesday prior to the City Council meeting. Council meetings are held on the 1st, 2nd and 4th Mondays at 7:30pm. Items submitted after this deadline, will be scheduled for the following City Council meeting.

Signature of person submitting agenda item

3/14/2023
Date

cc: Mayor
Mayor Pro Tem
Chief of Staff

INSTRUCTIONS FOR PUBLIC AGENDA REQUEST FORMS

The City of Romulus Council meets on the first, second and fourth Mondays of each month at 7:30pm in the City Council Chambers in City Hall. All meetings are open to the public. The yearly schedule of meetings for the City Council may be found on the City website.

The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council's agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

Members of the public desiring to present matters to the council on the public agenda must submit a request in writing to the office of the City Clerk by the Wednesday, prior to the City Council meeting, no later than 12:00 noon. This can be done in person, regular mail, fax or email. The request forms are located in the Clerk's Office and on the City's website at www.romulusgov.com under "City Council".

If the request is received by mail, fax or e-mail, the City Clerk will confirm with the individual that the request was received and notify them of the date of the Council meeting, in which they will be on the agenda.

The Council meeting agenda is posted on the public bulletin board at City Hall and on the City's website, the Friday before each scheduled meeting.

The request should state the name of the individual(s) desiring to be heard and the matter to be presented. Item requests may be referred at the discretion of the Administration, to appropriate staff for mediation prior to being placed on the agenda.

If presenting any handouts or documents pertaining to the topic, please plan to provide at least 12 copies with this form. If using other forms of media (PowerPoint Presentation, DVD, CD and or Flash Drive), the final version must be submitted to the Clerk's office, before the council meeting. Electronic documents can be emailed to Clerk@romulusgov.com. (File types allowed: PDF, JPG, DOC, DOCX, and RTF).

According to City Council policy, it is mandatory that the petitioner be present to be heard by Council.

Matters pertaining to personnel, litigation and violations of laws and ordinances are excluded from the agenda. Rules of decorum as provided on the back of the Council meeting agenda will be observed.

RECEIVED
2023 MAR 14 P 2:49
CITY OF ROMULUS
CLERK'S OFFICE

City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held: **March 27, 2023**

Item No. A.
General Description: Approval of the Chairperson's Report

Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **March 27, 2023**

Item No. A.
General Description: No Fee Permit - Elmer Johnson's Park/Romulus Middle School 8th Grade Picnic

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Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: No Fee Permit for Elmer Johnson's Park/Romulus Middle School 8th Grade Picnic

DATE: March 22, 2023

I concur with the request of Colleen Dumas, Recreation Director, and respectfully request that City Council authorize a no fee permit to the Romulus Middle School for the use of the Elmer Johnson's Park pavilion on June 9, 2023 for their end of the year eighth grade picnic.

Motion by _____ supported by _____ to concur with the administration and authorize a no fee permit for the use of the Elmer Johnson's Park pavilion on June 9, 2023 for their end of the year eighth grade picnic.

INTEROFFICE MEMORANDUM

TO: Mayor Robert A. McCraight

FROM: Colleen Dumas, Recreation Department Director
Community Services Department

SUBJECT: No Fee Permit for Elmer Johnson's Park/Romulus Middle School 8th grade Picnic

DATE: MARCH 7, 2023

Romulus Middle school has requested a no fee permit to use the Elmer Johnson's Park pavilion on June 9, 2023, for their end of the year eighth grade picnic. The picnic is a celebration for the eighth grade class of 2023 students.

Should you concur, I respectfully request you forward this document to City Council for approval on March 27, 2023.

If I can provide any further information, please do not hesitate to contact me.

C Julie Wojtylko, Chief of Staff

Mike Laskaska, Director of Communication and Community Services

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **March 27, 2023**

Item No. B.
General Description: No Fee Permit - Historical Park - Earth Day Nature Walk and Clean-Up

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Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: No Fee Permit for Historical Park - Earth Day Nature Walk and Clean-Up

DATE: March 22, 2023

I concur with the request of Colleen Dumas, Recreation Director, and respectfully request that City Council authorize a no fee permit to the Kiwanis Club for the use of the Historical Park on April 22, 2023 for an Earth Day Nature walk and clean-up event in conjunction with Romulus Community Schools.

Motion by _____ supported by _____ to concur with the administration and authorize a no fee permit to the Kiwanis Club for the use of the Historical Park on April 22, 2023 for an Earth Day Nature walk and clean-up event in conjunction with Romulus Community Schools.

INTEROFFICE MEMORANDUM

TO: Mayor Robert A. McCraight

FROM: Colleen Dumas, Recreation Department Director
Community Services Department

SUBJECT: No Fee Permit

DATE: MARCH 16, 2023

John Wester the president of the Kiwanis Club has requested a no fee permit to use the Historical Park on April 22, 2023 for an Earth Day Nature walk and clean up event in conjunction with Romulus Community Schools.

Should you concur, I respectfully request you forward this document to City Council for approval on March 27, 2023.

If I can provide any further information, please do not hesitate to contact me.

C Julie Wojtylko, Chief of Staff

Mike Laskaska, Director of Communication and Community Services

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **March 27, 2023**

Item No. C.
General Description: DDA Bylaws

Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: DDA Bylaws

DATE: March 21, 2023

I concur with the recommendation of Jerome Frayer, DDA Director, and the Downtown Development Authority members, and respectfully request City Council approve the proposed amendments to the City of Romulus Downtown Development Authority By-laws to reflect the decrease in number of serving members from thirteen to nine.

Motion by_____, supported by _____, to concur with the administration and the Downtown Development Authority and approve the proposed amendments to the City of Romulus Downtown Development Authority By-laws to reflect the decrease in number of serving members from thirteen to nine.

Memo

To: Mayor Robert A. McCraight and Honorable City Council

From: Jerry Frayer, Downtown Development Authority Director

Subject: Amended DDA By-laws

Date: March 21, 2023

Attached please find a copy of the amended and approved DDA By-laws. At a regular scheduled DDA meeting held on Wednesday, March 8, 2023, the DDA Board passed Resolution #23-DDA-1176 Article II, Section 1 to decrease the number of serving members from thirteen (13) to nine (9).

Ordinance of February 24, 1981, Chapter 7, Article IV, Section 751, Act 197 of Public Acts of 1975; appointments: Resolution 85-244. By-laws approved by City Council on August 24, 1987, by Resolution 87-383. Each member shall serve a term of four (4) years. A member shall hold office until the member's successor is appointed. The Downtown Development Authority (DDA) shall consist of not less than (7) members nor more than (13) persons appointed by the Mayor and approved by City Council. The Authority meets on the second Wednesday of each month at 10:30 a.m. in the City Council Chambers.

I respectfully request that City Council approves the amendments to the Downtown Development Authority By-laws to reflect the decrease in number of serving members from thirteen to nine.

I will be available at the council meeting for questions.

C: City Council
DDA
Chief of Staff, Julie Wojtylko

ROMULUS DOWNTOWN DEVELOPMENT AUTHORITY
City of Romulus

BY-LAWS

Article I

Purposes and Powers The purpose or purposes for which the "Authority" is organized are as follows: To act as a Downtown Development Authority in accordance with as amended, Act 57 of the Public Acts of 2018, and as it may be amended in the future ("Act 57"), including, but not limited to: to correct and prevent deterioration in the Downtown Development District, to encourage historic preservation, to create and implement development plans, and to promote economic growth. In furtherance of these purposes, the Authorities shall have all of the powers which now or hereafter may be conferred by law on Authorities organized under Act 197, Act 227, Public Acts of 1972, Act149, Public Acts of 1911, Act 202, Public Acts of 1943,Act 94, Public Acts of 1933, Act 344, Public Acts of 1945, as amended, Public Acts Public Law 91-646, begin the Federal Uniform Relocation Assistance and Real Property Acquisitions Policies Act of 1970 and otherwise as may be provided by law.

Article II

Section 1. The business and property of the Authority shall be managed and directed by the board of directors, the members of which shall serve for four (4) year terms from the date of their respective appointment, except as provided for in the ordinance creating the Authority. The Romulus DDA shall consist of the Mayor and eight (8)-members appointed by the Mayor and approved by the City Council.

Section 2. The board annually at its first regular meeting in January shall designate one of its members as Chairperson, one of its members as Vice Chairperson *and one of its members as Secretary*. The officers so elected shall serve a term of one (1) year or any part thereof as may be determined, and until his successor is designated. No term of office created under this section shall extend beyond the term of the member designated.

Section 3. The board appoints a Director who shall not be a member of the board and a Secretary-who need not be a member of the board. The director-and secretary-shall serve at the will of the board for no definite term of office. The board when needed will make these appointments.

Section 4. The DDA Treasurer shall be the Treasurer of the City of Romulus and their term will run concurrent with their elected term of office.

Article III

Section 1. All regular meetings shall be held in the City of Romulus, County of Wayne, Michigan.

Section 2. Regular meetings of the *DDA* board will be held at *10:30 a.m.* on the second Wednesday of each month *or as otherwise determined by the Board.*

Section 3. Special meetings shall be held whenever called by direction of the Chairperson, Director, Mayor of the City of Romulus or any five (5) members of the board. They shall conform to the current "Open Meeting Act" with regard to notice of the time and place of meeting.

Section 4. Any five (5) members of the board shall constitute a quorum, and the affirmative vote of five (5) members shall be necessary for the transaction of any and all business or the passage of any resolution.

Section 5. At meetings of the board, business shall be transacted in such order as from time to time the board may determine.

Section 6. A board member absent from three (3) consecutive regular meetings, or 25 percent of the meetings in any calendar year, unless such absence is excused by the board, may be recommended for replacement according to provisions of Act 57 of the Public Acts of 2018, as amended. The board member shall be notified in writing by the board of their delinquency, and a communication shall be directed to the Mayor and City Council requesting a replacement.

Article IV

Section 1 The Chairperson shall preside at meetings of the board and shall do and perform such other duties as may be from time to time assigned to him by the board. The Vice-Chairperson shall perform the duties of the chairperson in the Chairperson's absence and such other duties as shall from time to time be assigned to him by the board.

Section 2. Executive Director The board may employ and fix the compensation of a director, subject to the approval of the City Council. The director shall serve at the pleasure of the board. A member of the board is not eligible to hold the position of director. Before entering upon the duties of his office, the director shall take and subscribe to the constitutional oath, and furnish bond, by posting a bond in the penal sum determined in the ordinance establishing the Authority, payable to the authority for use and benefit of the Authority, approved by the board and filed with the Romulus City Clerk. The premium on the bond shall be deemed and operating expense of the Authority, payable from funds available to the Authority for expenses of operation. The director shall be the chief executive officer of the Authority in the manner authorized by Act 57. The director shall attend the meetings of the board, and shall render to the board and the City Council a regular report covering the activities and financial condition of the

Authority. If the director is absent or disabled, the board may designate a qualified person as acting director to perform the duties of the office. Before entering upon the duties of his office, the acting director shall take and subscribe to the oath, and furnish bond as required of the director. The director shall furnish the board with information or reports governing the operation of the Authority, as the board requires.

Section 3 The Secretary shall maintain custody of the official seal and of the records, book, documents or other papers not required to be maintained by the treasurer. The secretary shall attend meetings of the board and keep a record of its proceedings, and shall perform such other duties as delegated by the board. *The board may also employ a recording secretary who shall attend meetings of the board and keep a record of its proceedings, and shall perform such other duties as delegated by the board.*

Section 4. The Treasurer *of the City of Romulus shall serve as Treasurer of the DDA concurrent with their elected term of office and* shall keep the financial records of the Authority and together with the director, shall approve all vouchers for the expenditure of funds of the Authority. The treasurer shall perform such other duties as may be delegated to him by the board and shall furnish bond in an amount as prescribed by the board.

Section 5. All checks shall be signed by the treasurer *and processed through the City of Romulus warrant system,* except as otherwise provided by the board.

Section 6. CONTRACTS The board may authorize the director or an agent or agents of the Authority to enter into any contract or execute and deliver any instrument on behalf of the Authority within the limits authorized by Act 57. The authorization may be general or confined to specific instances.

Section 7. The board shall have the power to engage and employ such manual, clerical, technical, financial and professional assistance as in its judgment may be necessary and is incidental to carry out the purposes of the Authority when funds are available.

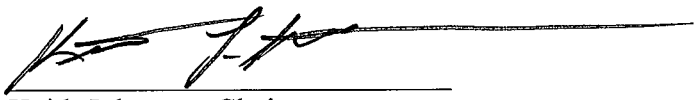
Section 8 The Fiscal Year shall begin with the first day of July and end on the 30th day of June in each year.

Section 9. The board shall cause an annual Audit of its business to be made, and the result thereof shall be submitted to the governing body of the City. The audit may be completed as part of the regular audit of the City.

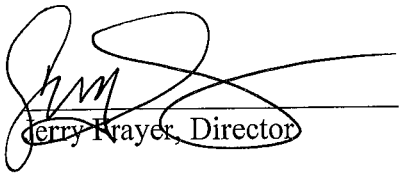
Article V

Section 1 The board shall have the power to make, alter or amend the By-Laws in whole or in part after written copies of the proposed changes have been discussed at a regular or special DDA meeting.

Section 2. These by-laws shall become effective upon approval of the City Council of the City of Romulus. Until such approval, the by-laws shall be temporary by-laws for the Authority.



Keith Johnston, Chairperson



Jerry Krayer, Director

Adopted by the Romulus Downtown Development Authority on March 8, 2023 by resolutions # 23-DDA-1176

Ellen L. Craig-Bragg, Clerk

Adopted by the Romulus City Council on _____ by resolution# _____.

23-DDA-1176

Motion by Paige, supported by Harmon to concur with the recommendation of the Romulus Downtown Authority (D.D.A.) and Jerry Frayer, Director of Community Safety and Development, and in accordance with Act 57 of the Public Acts of 2018, as amended, approve the amended By-laws adopted by the Romulus D.D.A. on March 8, 2023.

Roll Call Vote Showing: Ayes – Gibson, Greca, Harmon, Johnston, Moffat, McCraight, Paige
Nays – None.
Motion Carried

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **March 27, 2023**

Item No. D.
General Description: Resolution for Opioid Settlements

Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: Resolution for Opioid Settlements

DATE: March 22, 2023

I concur with the recommendation of Steve Hitchcock, City Attorney and respectfully request that Council adopt the attached Resolution Authorizing Entry of Participation Agreements in Partial Settlement of the National Prescription Opiate Litigation and Entry of State and Local Government Intrastate Agreement Concerning Allocation of Settlement Proceeds.

The following four (4) are amongst the defendants:

1. Teva Pharmaceuticals Industries Ltd. (a prescription opioids manufacturer);
2. Allergan Finance, LLC (a prescription opioids manufacturer);
3. CVS Health Corp. and CVS Pharmacy, Inc. (a prescription opioids distributor); and
4. Walmart, Inc. (a prescription opioids distributor)

Motion by_____, supported by _____, to concur with administration and adopt the attached Resolution Authorizing Entry of Participation Agreements in Partial Settlement of the National Prescription Opiate Litigation and Entry of State and Local Government Intrastate Agreement Concerning Allocation of Settlement Proceeds.

GIARMARCO, MULLINS & HORTON, P.C.
ATTORNEYS AND COUNSELORS AT LAW

Detroit ▼ Troy ▼ Florida

Direct Dial: 248.457.7024
Email: sjh@gmhlaw.com

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John A. Anderson
Andrew T. Baran
Thomas W. H. Barlow
Bruce E. Bigler
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Michael L. Bosnic
Robert A. Bryant
Thomas P. Cavanaugh
Kenneth B. Chapie
Anthony K. Chubb
John C. Clark
George A. Contis
Kellie S. DeVito
Jill A. Duffy
Elizabeth A Favaro
Kara S. Ferrara
Timothy D. Finegan
John R. Fleming
John J. Giarmarco
Julius H. Giarmarco
Bruce W. Haffey
William H. Heritage, III
Stephen J. Hitchcock
William H. Horton
Nina M. Jankowski
Alexis F. Johnson
Keela P. Johnson
Salvatore J. LaMendola
Alexander Lebedinski
Victoria S. Lehman
Adam Levitsky
John L. Miller
Karie Miller
Timothy J. Mullins
Mark S. Papazian
Ryan L. Perry
Dennis M. Rauss
James Y. Rayis
Annabel F. Shea
Lauren M. Studley
Paul A. Thursam
Jared M. Trust
Geoffrey S. Wagner
Donald K. Warwick
Matthew S. Weaver
Richard A. Wojewoda
LeRoy H. Wulfmeier, III

Of Counsel
Lance T. Denha (Florida)
David G. Gorcyca
Albert Taylor Nelson, Jr
Peter J. Sarkesian
Lawrence F. Schiller

March 20, 2023

Robert McCraight, Mayor
City of Romulus
11111 Wayne Road
Romulus, MI 48174

RE: Opioid Settlements

Dear Mayor:

There are five (5) additional Opioid Settlements that need to be provided to Council for their approval. I would ask that these be set on the agenda for March 27, 2023, Council meeting. Settlements are as follows:

1. CVS – CVS will pay a maximum of $5,022,083,578 to be paid over a ten (10) year period with $4,279,160,837 being the net amount for distribution. Of that settlement, the State of Michigan will receive 3.7652904672% which would be multiplied by $4,279,160,837 which is $161,122,834. This of course assumes 100% participation by the Defendants. Romulus's share based on ½ of the State amount and the percentage is .1043054243% approximately $66,971,87 to Romulus over the payout period.

2. Walgreens – Walgreens is paying out a maximum of $5,522,528,766 assuming 100% participation paid over fifteen (15) years. The net amount from Walgreens is $4,788,165,456. The State of Michigan's percentage is 3.6591093548%. Romulus's share of the State percentage based on ½ of the State amount percentage is .1043054243% or approximately (unknown at this time as the state has not settled with Walgreens) for Romulus over the fifteen (15) year payout period.

3. Walmart – Walmart will pay a maximum of $3,011,242,061 assuming 100% participation. The net amount anticipated is to be $2,393,794,118 which the State of Michigan's percentage is 3.8115795226%. The City's share is ½ of State amount multiplied by .10430542253% which is approximately $37,925 for Romulus.

4. TEVA – TEVA's settlement amount before costs is $4,246,567,371. The net amount after costs of $2,945,529,111. This formula is a complicated formula in which some of the payout may be in products such as Narcan. The allocation in Michigan is 5.0191656318%. The payment is over a period of six (6) years. The exact amount for the City of Romulus cannot be determined at this time. It somewhat depends upon the State's election as to acceptance of product rather than

cash and a number of other incentives and agreements. Best number is $50,630,000.

5. ALLERGAN – ALLERGAN will pay a maximum of $2,372,972,184 assuming 100% participation to be paid over a period of seven (7) years. The net amount is $1,799,186,751. The State of Michigan's percentage is 3.4020234989%. The allocation to the local subdivisions will be similar to the others above. Approximately $30,162 for Romulus over seven (7) year period.

The expenditure of the monies by the local communities is to be related to opioid issues. Attached is Exhibit E which is a long document with a multitude of possibilities. In summary, the City would need to expend the funds on opioid training, education, and/or assisting in treatment.

There is a subdivision participation and release agreement to be signed for each of the five (5) settling companies. I attached the resolution for the Council's consideration.

Should you have any questions, please let me know.

Very truly yours,

GIARMARCO, MULLINS & HORTON, P.C.

Stephen J. Hitchcock

SJH/ss

Cc: Julie Wojtylko - jwojtylko@romulusgov.com, Maria Farris mfarris@romulusgov.com

RESOLUTION AUTHORIZING ENTRY OF PARTICIPATION AGREEMENTS IN PARTIAL SETTLEMENT OF THE NATIONAL PRESCRIPTION OPIATE LITIGATION AND ENTRY OF STATE LOCAL GOVERNMENT INTRASTATE AGREEMENT CONCERNING ALLOCATION OF SETTLEMENT PROCEEDS

WHEREAS, the CITY OF ROMULUS filed a lawsuit to address the public nuisance that is the Opioid Epidemic, which named, among other companies, the following four Defendants ("Settling Defendants"):

1. Teva Pharmaceuticals Industries Ltd. (a prescription opioids manufacturer);
2. Allergan Finance, LLC (a prescription opioids manufacturer);
3. CVS Health Corp. and CVS Pharmacy, Inc. (a prescription opioids distributor); and
4. Walmart, Inc. (a prescription opioids distributor);

AND WHEREAS the Settling Defendants have negotiated proposed national settlement agreements ("Proposed Settlements") with the State Attorneys General, and a Plaintiff Executive Committee-designated negotiating committee that represents approximately 4,000 local governments that have brought lawsuits similar to CITY OF ROMULUS'S lawsuit;

AND WHEREAS the Proposed Settlements contain significant equitable and monetary relief, including:

1. An agreement to pay (a) up to $3.34 billion over the next 13 years by Teva; (b) up to $2.02 billion over 7 years by Allergan; (c) $4.9 billion over the next ten years by CVS; and (d) $2.74 billion within six years by Walmart. The bulk of each of these payments will be dedicated to funding abatement and prevention strategies associated with the opioids public nuisance;
2. An agreement by Teva and Allergan to abide by strict limitations on their marketing, promotion, sale, and distribution of opioids, including a ban on (a) promotion and lobbying; (b) rewarding or disciplining employees based on volume of opioid sales; and (c) funding or grants to third parties; and
3. An agreement by CVS and Walmart to implement changes in how they handle opioids, including requirements addressing: their compliance structures; pharmacist judgment; diversion prevention; suspicious order monitoring; and reporting on red-flag processes, as well as blocked and potentially problematic prescribers.

AND WHEREAS the CITY OF ROMULUS previously executed Participation Agreements for the Distributor and Janssen Settlements, which have conferred and continue to confer valuable benefits;

AND WHEREAS the Proposed Settlements each contain a "default" allocation method where settlement funds that are allocated to a particular state to resolve the claims asserted by state and local governments within that state are allocated as follows:

- 15% of settlement proceeds paid under the Proposed Settlements are allocable to the State;
- 15% of the settlement proceeds are allocable to local governments; and
- 70% of the settlement proceeds are allocable to an opioid abatement fund;

AND WHEREAS the Proposed Settlements enable the state and local governments within a State to negotiate alternative allocation methods to the "default" allocation method referenced above;

AND WHEREAS the CITY OF ROMULUS desires to enter into an alternative allocation method which allocates settlement funds on a 50/50 basis to:

1. Participating Local Governments who have elected to participate in the Proposed Settlements; and
2. the State of Michigan.

AND WHEREAS the CITY OF ROMULUS previously executed the Michigan State-Subdivision Agreement for Allocation of Distributor Settlement Agreement and Janssen Settlement Agreement, which allocated funds attributed to the State of Michigan in a streamlined and equitable manner;

NOW THEREFORE, the CITY OF ROMULUS authorizes the execution of Participation Agreements for: (1) the Master Settlement Agreement with Teva Pharmaceuticals Industries Ltd.; (2) the Master Settlement Agreement with Allergan Finance, LLC; (3) the Master Settlement Agreement with CVS Health Corp. and CVS Pharmacy, Inc.; and (4) the Master Settlement Agreement with Walmart, Inc., each of which are listed and available to the public at https://nationalopioidsettlement.com/. Specimen copies of the material terms of the participation agreements are attached as Exhibit A to this resolution.

The CITY OF ROMULUS also authorizes the execution of a new Michigan State-Subdivision Agreement For Allocation of Allergan, Teva, CVS, and Walmart Settlement Agreements substantially similar to the proposed agreement attached as Exhibit B to this resolution. The CITY OF ROMULUS also authorizes execution of

a similar state-subdivision agreement to the extent that it provides a substantially similar allocation of settlement or bankruptcy proceeds obtained from opioids litigation with any other entity.

For the avoidance of doubt, the CITY OF ROMULUS also authorizes its continued participation in the Distributor Settlement Agreement, the Janssen Settlement Agreement, and the Michigan State-Subdivision Agreement for the Allocation of Distributor Settlement Agreement and Janssen Settlement Agreement, all previously executed.

ADOPTED, APPROVED AND PASSED by the City Council of the City of Romulus this 27th day of March, 2023.

_____

ROBERT MCCRAIGHT, Mayor

_____

ELLEN L. CRAIG- BRAGG, City Clerk

I hereby certify that the foregoing is a true copy of the Ordinance as passed by the City Council of the City of Romulus at a regular Council Meeting held in the City Council Room in said City on the 27th day of March, 2023.

_____

ELLEN L. CRAIG-BRAGG, City Clerk

I further certify that the foregoing was published in _____, a newspaper of general circulation in the City of Romulus, on the _____ day of _____, 2023.

_____

ELLEN L. CRAIG-BRAGG, City Clerk

Within forty-five (45) days after publication of any ordinance duly passed by the Council, a petition may be presented to the Council protesting against such ordinance continuing in effect. Said petition shall contain the text of such ordinance and shall be signed by not less than six percent (6%) of the registered electors registered at the last preceding election at which a Mayor of the City was elected. Said ordinance shall thereupon and thereby be suspended from operation and the Council shall immediately reconsider such ordinance.

Romulus City

Allocation Estimate for Michigan State-Subdivision Agreement Teva, Allergan, CVS, and Walmart Opioid Settlements

The estimates below are projected aggregate settlement payments over the lifetime of each individual settlement. The actual amounts received will vary depending on the level of participation by local governments, amounts distributed out of the National Contingency Fee Fund, administrative expenses associated with the Settlements, and other factors.

Opioid Lawsuit Filed Against One of the Defendants: Yes

Estimated Total Allocation from the Teva, Allergan, CVS, and Walmart Settlement Agreements (Assuming 100% Participation)						
	Allocation Percentage	Teva (13 years)	Allergan (7 years)	CVS (10 years)	Walmart (1-6 years)	Total
Michigan State-Subdivision Agreement (50% Share to Local Governments)	0.1043054582%	$50,630.07	$30,162.99	$66,971.87	$37,925.14	$185,690.07
Settlement Default (15% Share to Local Governments)	0.1043054243%	$19,057.74	$11,353.69	$25,208.98	$14,275.45	$69,895.86

EXHIBIT K

Subdivision Participation Form

Governmental Entity:	State:
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above ("Governmental Entity"), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated November 14, 2022 ("Walmart Settlement"), and acting through the undersigned authorized official, hereby elects to participate in the Walmart Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walmart Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Walmart Settlement and become a Participating Subdivision as provided therein.

2. The Governmental Entity shall promptly, and in any event within 14 days of the Effective Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed.

3. The Governmental Entity agrees to the terms of the Walmart Settlement pertaining to Subdivisions as defined therein.

4. By agreeing to the terms of the Walmart Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.

5. The Governmental Entity agrees to use any monies it receives through the Walmart Settlement solely for the purposes provided therein.

6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walmart Settlement.

7. The Governmental Entity has the right to enforce the Walmart Settlement as provided therein.

8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walmart Settlement, including but not limited to all provisions of Section X (Release), and along with all departments, agencies, divisions, boards,

commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walmart Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walmart Settlement shall be a complete bar to any Released Claim.

9. In connection with the releases provided for in the Walmart Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

> **General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walmart Settlement.

10. Nothing herein is intended to modify in any way the terms of the Walmart Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Walmart Settlement in any respect, the Walmart Settlement controls.

I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____

EXHIBIT K

Subdivision Participation and Release Form

Governmental Entity:	State:
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above ("*Governmental Entity*"), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 ("*CVS Settlement*"), and acting through the undersigned authorized official, hereby elects to participate in the CVS Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the CVS Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the CVS Settlement and become a Participating Subdivision as provided therein.

2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs' Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at [website link to national settlement website to be provided].

3. The Governmental Entity agrees to the terms of the CVS Settlement pertaining to Participating Subdivisions as defined therein.

4. By agreeing to the terms of the CVS Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.

5. The Governmental Entity agrees to use any monies it receives through the CVS Settlement solely for the purposes provided therein.

6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the CVS Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel

as provided in, and for resolving disputes to the extent otherwise provided in, the CVS Settlement.

7. The Governmental Entity has the right to enforce the CVS Settlement as provided therein.

8. The Governmental Entity as a Participating Subdivision, hereby becomes a Releasor for all purposes in the CVS Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the CVS Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The CVS Settlement shall be a complete bar to any Released Claim.

9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the CVS Settlement.

10. In connection with the releases provided for in the CVS Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

> **General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the CVS Settlement.

11. Nothing herein is intended to modify in any way the terms of the CVS Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is

interpreted differently from the CVS Settlement in any respect, the CVS Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____

Exhibit K

Subdivision and Special District Settlement Participation Form

Governmental Entity	State:
Authorized Official	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above ("*Governmental Entity*"), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 ("*Teva Settlement*"), and acting through the undersigned authorized official, hereby elects to participate in the Teva Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Teva Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Teva Settlement as provided therein.

2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Teva Settlement regarding Cessation of Litigation Activities.

3. The Governmental Entity shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs' Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at [website link to national settlement website to be provided].

4. The Governmental Entity agrees to the terms of the Teva Settlement pertaining to Subdivisions as defined therein.

5. By agreeing to the terms of the Teva Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.

6. The Governmental Entity agrees to use any monies it receives through the Teva Settlement solely for the purposes provided therein.

7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's

role as provided in, and for resolving disputes to the extent provided in, the Teva Settlement.

8. The Governmental Entity has the right to enforce the Teva Settlement as provided therein.

9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Teva Settlement, including but not limited to all provisions of Section V (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Teva Settlement are intended by Released Entitles and the Governmental Entity to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Teva Settlement shall be a complete bar to any Released Claim.

10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Teva Settlement.

11. In connection with the releases provided for in the Teva Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

> **General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Teva Settlement.

12. Nothing herein is intended to modify in any way the terms of the Teva Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Teva Settlement in any respect, the Teva Settlement controls.

I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____

EXHIBIT K

Subdivision Participation and Release Form

[Draft]

Governmental Entity:	State:
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above ("*Governmental Entity*"), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December [ ], 2022 ("*Walgreens Settlement*"), and acting through the undersigned authorized official, hereby elects to participate in the Walgreens Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walgreens Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Walgreens Settlement and become a Participating Subdivision as provided therein.

2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs' Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at [website link to national settlement website to be provided].

3. The Governmental Entity agrees to the terms of the Walgreens Settlement pertaining to Participating Subdivisions as defined therein.

4. By agreeing to the terms of the Walgreens Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.

5. The Governmental Entity agrees to use any monies it receives through the Walgreens Settlement solely for the purposes provided therein.

6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walgreens Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Walgreens Settlement.

7. The Governmental Entity has the right to enforce the Walgreens Settlement as provided therein.

8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walgreens Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walgreens Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walgreens Settlement shall be a complete bar to any Released Claim.

9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Walgreens Settlement.

10. In connection with the releases provided for in the Walgreens Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

> **General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance,

oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walgreens Settlement.

11. Nothing herein is intended to modify in any way the terms of the Walgreens Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the Walgreens Settlement in any respect, the Walgreens Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____

EXHIBIT E

List of Opioid Remediation Uses

Schedule A
Core Strategies

States and Qualifying Block Grantees shall choose from among the abatement strategies listed in Schedule B. However, priority shall be given to the following core abatement strategies ("*Core Strategies*").[14]

A. **NALOXONE OR OTHER FDA-APPROVED DRUG TO REVERSE OPIOID OVERDOSES**

1. Expand training for first responders, schools, community support groups and families; and

2. Increase distribution to individuals who are uninsured or whose insurance does not cover the needed service.

B. **MEDICATION-ASSISTED TREATMENT ("*MAT*") DISTRIBUTION AND OTHER OPIOID-RELATED TREATMENT**

1. Increase distribution of MAT to individuals who are uninsured or whose insurance does not cover the needed service;

2. Provide education to school-based and youth-focused programs that discourage or prevent misuse;

3. Provide MAT education and awareness training to healthcare providers, EMTs, law enforcement, and other first responders; and

4. Provide treatment and recovery support services such as residential and inpatient treatment, intensive outpatient treatment, outpatient therapy or counseling, and recovery housing that allow or integrate medication and with other support services.

[14] As used in this Schedule A, words like "expand," "fund," "provide" or the like shall not indicate a preference for new or existing programs.

C. **PREGNANT & POSTPARTUM WOMEN**

1. Expand Screening, Brief Intervention, and Referral to Treatment ("*SBIRT*") services to non-Medicaid eligible or uninsured pregnant women;

2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for women with co-occurring Opioid Use Disorder ("*OUD*") and other Substance Use Disorder ("*SUD*")/Mental Health disorders for uninsured individuals for up to 12 months postpartum; and

3. Provide comprehensive wrap-around services to individuals with OUD, including housing, transportation, job placement/training, and childcare.

D. **EXPANDING TREATMENT FOR NEONATAL ABSTINENCE SYNDROME ("*NAS*")**

1. Expand comprehensive evidence-based and recovery support for NAS babies;

2. Expand services for better continuum of care with infant-need dyad; and

3. Expand long-term treatment and services for medical monitoring of NAS babies and their families.

E. **EXPANSION OF WARM HAND-OFF PROGRAMS AND RECOVERY SERVICES**

1. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments;

2. Expand warm hand-off services to transition to recovery services;

3. Broaden scope of recovery services to include co-occurring SUD or mental health conditions;

4. Provide comprehensive wrap-around services to individuals in recovery, including housing, transportation, job placement/training, and childcare; and

5. Hire additional social workers or other behavioral health workers to facilitate expansions above.

F. **TREATMENT FOR INCARCERATED POPULATION**

1. Provide evidence-based treatment and recovery support, including MAT for persons with OUD and co-occurring SUD/MH disorders within and transitioning out of the criminal justice system; and

2. Increase funding for jails to provide treatment to inmates with OUD.

G. **PREVENTION PROGRAMS**

1. Funding for media campaigns to prevent opioid use (similar to the FDA's "Real Cost" campaign to prevent youth from misusing tobacco);

2. Funding for evidence-based prevention programs in schools;

3. Funding for medical provider education and outreach regarding best prescribing practices for opioids consistent with the 2016 CDC guidelines, including providers at hospitals (academic detailing);

4. Funding for community drug disposal programs; and

5. Funding and training for first responders to participate in pre-arrest diversion programs, post-overdose response teams, or similar strategies that connect at-risk individuals to behavioral health services and supports.

H. **EXPANDING SYRINGE SERVICE PROGRAMS**

1. Provide comprehensive syringe services programs with more wrap-around services, including linkage to OUD treatment, access to sterile syringes and linkage to care and treatment of infectious diseases.

I. **EVIDENCE-BASED DATA COLLECTION AND RESEARCH ANALYZING THE EFFECTIVENESS OF THE ABATEMENT STRATEGIES WITHIN THE STATE**

Schedule B
Approved Uses

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

PART ONE: TREATMENT

A. TREAT OPIOID USE DISORDER (OUD)

Support treatment of Opioid Use Disorder ("*OUD*") and any co-occurring Substance Use Disorder or Mental Health ("*SUD/MH*") conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:[15]

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment ("*MAT*") approved by the U.S. Food and Drug Administration.

2. Support and reimburse evidence-based services that adhere to the American Society of Addiction Medicine ("*ASAM*") continuum of care for OUD and any co-occurring SUD/MH conditions.

3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, including MAT, as well as counseling, psychiatric support, and other treatment and recovery support services.

4. Improve oversight of Opioid Treatment Programs ("*OTPs*") to assure evidence-based or evidence-informed practices such as adequate methadone dosing and low threshold approaches to treatment.

5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.

6. Provide treatment of trauma for individuals with OUD (*e.g.*, violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (*e.g.*, surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such trauma.

7. Support evidence-based withdrawal management services for people with OUD and any co-occurring mental health conditions.

[15] As used in this Schedule B, words like "expand," "fund," "provide" or the like shall not indicate a preference for new or existing programs.

8. Provide training on MAT for health care providers, first responders, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.

9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions.

10. Offer fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.

11. Offer scholarships and supports for behavioral health practitioners or workers involved in addressing OUD and any co-occurring SUD/MH or mental health conditions, including, but not limited to, training, scholarships, fellowships, loan repayment programs, or other incentives for providers to work in rural or underserved areas.

12. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 ("*DATA 2000*") to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.

13. Disseminate of web-based training curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service–Opioids web-based training curriculum and motivational interviewing.

14. Develop and disseminate new curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service for Medication–Assisted Treatment.

B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY

Support people in recovery from OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the programs or strategies that:

1. Provide comprehensive wrap-around services to individuals with OUD and any co-occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare.

2. Provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.

3. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.

4. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, including supportive housing, recovery housing, housing assistance programs, training for housing providers, or recovery housing programs that allow or integrate FDA-approved mediation with other support services.

5. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions.

6. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions.

7. Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions.

8. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions.

9. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.

10. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to support the person with OUD in the family.

11. Provide training and development of procedures for government staff to appropriately interact and provide social and other services to individuals with or in recovery from OUD, including reducing stigma.

12. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.

13. Create or support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions, including new Americans.

14. Create and/or support recovery high schools.

15. Hire or train behavioral health workers to provide or expand any of the services or supports listed above.

C. CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED (CONNECTIONS TO CARE)

Provide connections to care for people who have—or are at risk of developing—OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.

2. Fund SBIRT programs to reduce the transition from use to disorders, including SBIRT services to pregnant women who are uninsured or not eligible for Medicaid.

3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.

4. Purchase automated versions of SBIRT and support ongoing costs of the technology.

5. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments.

6. Provide training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.

7. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, or persons who have experienced an opioid overdose, into clinically appropriate follow-up care through a bridge clinic or similar approach.

8. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions or persons that have experienced an opioid overdose.

9. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.

10. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions or to persons who have experienced an opioid overdose.

11. Expand warm hand-off services to transition to recovery services.

12. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.

13. Develop and support best practices on addressing OUD in the workplace.

14. Support assistance programs for health care providers with OUD.

15. Engage non-profits and the faith community as a system to support outreach for treatment.

16. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions.

D. ADDRESS THE NEEDS OF CRIMINAL JUSTICE-INVOLVED PERSONS

Address the needs of persons with OUD and any co-occurring SUD/MH conditions who are involved in, are at risk of becoming involved in, or are transitioning out of the criminal justice system through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, including established strategies such as:

    1. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative ("*PAARI*");

    2. Active outreach strategies such as the Drug Abuse Response Team ("*DART*") model;

    3. "Naloxone Plus" strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;

    4. Officer prevention strategies, such as the Law Enforcement Assisted Diversion ("*LEAD*") model;

    5. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative; or

    6. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise.

2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions to evidence-informed treatment, including MAT, and related services.

3. Support treatment and recovery courts that provide evidence-based options for persons with OUD and any co-occurring SUD/MH conditions.

4. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are incarcerated in jail or prison.

5. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison or have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.

6. Support critical time interventions ("*CTI*"), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.

7. Provide training on best practices for addressing the needs of criminal justice-involved persons with OUD and any co-occurring SUD/MH conditions to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, harm reduction, case management, or other services offered in connection with any of the strategies described in this section.

E. ADDRESS THE NEEDS OF PREGNANT OR PARENTING WOMEN AND THEIR FAMILIES, INCLUDING BABIES WITH NEONATAL ABSTINENCE SYNDROME

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH conditions, and the needs of their families, including babies with neonatal abstinence syndrome ("*NAS*"), through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women—or women who could become pregnant—who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.

2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for uninsured women with OUD and any co-occurring SUD/MH conditions for up to 12 months postpartum.

3. Provide training for obstetricians or other healthcare personnel who work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH conditions.

4. Expand comprehensive evidence-based treatment and recovery support for NAS babies; expand services for better continuum of care with infant-need dyad; and expand long-term treatment and services for medical monitoring of NAS babies and their families.

5. Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with NAS get referred to appropriate services and receive a plan of safe care.

6. Provide child and family supports for parenting women with OUD and any co-occurring SUD/MH conditions.

7. Provide enhanced family support and child care services for parents with OUD and any co-occurring SUD/MH conditions.

8. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.

9. Offer home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, including, but not limited to, parent skills training.

10. Provide support for Children's Services—Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

PART TWO: PREVENTION

F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding medical provider education and outreach regarding best prescribing practices for opioids consistent with the Guidelines for Prescribing Opioids for Chronic Pain from the U.S. Centers for Disease Control and Prevention, including providers at hospitals (academic detailing).

2. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.

3. Continuing Medical Education (CME) on appropriate prescribing of opioids.

4. Providing Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.

5. Supporting enhancements or improvements to Prescription Drug Monitoring Programs ("*PDMPs*"), including, but not limited to, improvements that:

1. Increase the number of prescribers using PDMPs;

2. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs, by improving the interface that prescribers use to access PDMP data, or both; or

3. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD in a manner that complies with all relevant privacy and security laws and rules.

6. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation's Emergency Medical Technician overdose database in a manner that complies with all relevant privacy and security laws and rules.

7. Increasing electronic prescribing to prevent diversion or forgery.

8. Educating dispensers on appropriate opioid dispensing.

G. PREVENT MISUSE OF OPIOIDS

Support efforts to discourage or prevent misuse of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding media campaigns to prevent opioid misuse.

2. Corrective advertising or affirmative public education campaigns based on evidence.

3. Public education relating to drug disposal.

4. Drug take-back disposal or destruction programs.

5. Funding community anti-drug coalitions that engage in drug prevention efforts.

6. Supporting community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction—including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration ("*SAMHSA*").

7. Engaging non-profits and faith-based communities as systems to support prevention.

8. Funding evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.

9. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.

10. Create or support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions.

11. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.

12. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health workers or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or another drug misuse.

H. PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM REDUCTION)

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Increased availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public.

2. Public health entities providing free naloxone to anyone in the community.

3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.

4. Enabling school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.

5. Expanding, improving, or developing data tracking software and applications for overdoses/naloxone revivals.

6. Public education relating to emergency responses to overdoses.

7. Public education relating to immunity and Good Samaritan laws.

8. Educating first responders regarding the existence and operation of immunity and Good Samaritan laws.

9. Syringe service programs and other evidence-informed programs to reduce harms associated with intravenous drug use, including supplies, staffing, space, peer support services, referrals to treatment, fentanyl checking, connections to care, and the full range of harm reduction and treatment services provided by these programs.

10. Expanding access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.

11. Supporting mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions.

12. Providing training in harm reduction strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions.

13. Supporting screening for fentanyl in routine clinical toxicology testing.

PART THREE: OTHER STRATEGIES

I. FIRST RESPONDERS

In addition to items in section C, D and H relating to first responders, support the following:

1. Education of law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.

2. Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events.

J. LEADERSHIP, PLANNING AND COORDINATION

Support efforts to provide leadership, planning, coordination, facilitations, training and technical assistance to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Statewide, regional, local or community regional planning to identify root causes of addiction and overdose, goals for reducing harms related to the opioid epidemic, and areas and populations with the greatest needs for treatment

intervention services, and to support training and technical assistance and other strategies to abate the opioid epidemic described in this opioid abatement strategy list.

2. A dashboard to (a) share reports, recommendations, or plans to spend opioid settlement funds; (b) to show how opioid settlement funds have been spent; (c) to report program or strategy outcomes; or (d) to track, share or visualize key opioid- or health-related indicators and supports as identified through collaborative statewide, regional, local or community processes.

3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.

4. Provide resources to staff government oversight and management of opioid abatement programs.

K. TRAINING

In addition to the training referred to throughout this document, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, those that:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.

2. Support infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH conditions, or implement other strategies to abate the opioid epidemic described in this opioid abatement strategy list (*e.g.*, health care, primary care, pharmacies, PDMPs, etc.).

L. RESEARCH

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, data collection and evaluation of programs and strategies described in this opioid abatement strategy list.

2. Research non-opioid treatment of chronic pain.

3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.

4. Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.

5. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.

6. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (*e.g.*, Hawaii HOPE and Dakota 24/7).

7. Epidemiological surveillance of OUD-related behaviors in critical populations, including individuals entering the criminal justice system, including, but not limited to approaches modeled on the Arrestee Drug Abuse Monitoring ("*ADAM*") system.

8. Qualitative and quantitative research regarding public health risks and harm reduction opportunities within illicit drug markets, including surveys of market participants who sell or distribute illicit opioids.

9. Geospatial analysis of access barriers to MAT and their association with treatment engagement and treatment outcomes.

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **March 27, 2023**

Item No. E.

General Description: RFP 22/23-13 Merriman Road SAD Landscaping & Irrigation System Two Year Maintenance Contract

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Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: RFP 22/23-13 Merriman Road SAD Landscaping & Irrigation System Two Year Maintenance Contract

DATE: March 22, 2023

I concur with the recommendation of Julie Albert, Director of Assessing and Financial Services, and Gary Harris, Purchasing Director, and respectfully request Council award RFP 22/23-13 for a two (2) year maintenance contract for landscaping & irrigation for the Merriman Road Special Assessment District (SAD) to the only responding contractor DJ's Landscaping Management, in the estimated amount of $45,000 per season and not to exceed budgeted funds.

Victoria Trush, Assistant Finance Director, has verified funds for this acquisition have been budgeted for and are available in the Merriman Road Special Assessment Fund, Maintenance Expense Account #218-000-936.001.

Motion by_____, supported by _____, to concur with the administration and award RFP 22/23-13 for a two (2) year maintenance contract for landscaping & irrigation for the Merriman Road Special Assessment District (SAD) to the only responding contractor DJ's Landscaping Management, in the estimated amount of $45,000 per season and not to exceed budgeted funds.

MEMORANDUM

DATE: March 16, 2023

TO: Mayor Robert A. McCraight

FROM: Gary Harris, Purchasing Director

SUBJECT: RFP 22/23-13 Merriman Road SAD Landscaping & Irrigation System Two Year Maintenance Contract

Proposals were let for the purpose of entering into a two year contractual services contract for the maintenance of the landscaping and irrigation system located in the Special Assessment District (SAD) located along Merriman Road in the City of Romulus..

In addition to being advertised in the 1/19/2023 issue of The Associated Newspaper Eagle, RFP documents were made available to download from the MITN System @ www.mitn.info. The MITN System notified 254 companies of the RFP and of them, 16 companies downloaded the RFP documents and eleven companies were informed by email of the bidding opportunity (See Courtesy Email list attached).

On 2/08/2023, one proposal was received and publicly opened.

The references of the only bidding company, DJ's Landscape Management were checked by Julie Albert, Director of Assessing and Financial Services. The company's proposal was responsive and exhibited the knowledge and ability to fulfil the requirements of the contract.

I concur with the recommendation of Director of Assessing & Financial Services Julie Albert to award the two (2) year maintenance contract for landscaping & irrigation for the Merriman Road Special Assessment District to the only responding contractor, DJ's Landscape Management. Funds for the contract will not exceed the budgeted funds for the two seasons.

Victoria Trush, Assistant Finance Director has verified that funds for this acquisition have been budgeted for and are available in the Merriman Road Special Assessment Fund, Maintenance Expense Account, (218-000-936.001).

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris
Purchasing Director

Romulus
Home of Opportunity

MEMORANDUM

DATE: March 7, 2023

TO: Gary Harris, Purchasing Director

FROM: Julie Albert, Director of Assessing & Financial Service

SUBJECT: RFP 22/23-13: Merriman Road Special Assessment District Landscaping & Irrigation System Two Year Maintenance Contract

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Bids were let for a two year maintenance contract for landscaping, irrigation, and annual flower planting in the Merriman Road Special Assessment District (see map attached).

The project will include mowing and edging; fertilizer application, weed, pest and disease control; immediate reporting of vandalism and/or safety hazards to the City; planting of annual flowers in (8) beds, spring and fall clean up; irrigation system evaluation, repair, and maintenance; tree, shrub, and hedge pruning; litter control; and trash receptacle maintenance.

One bid was received from DJ's Landscape Management (formerly WH Canon). References were contacted. Two of the parties listed as references indicated satisfactory service, one was unable to comment based on her company's policy, and two references did not reply to my request for information.

The total estimated cost of the work is approximately $45,000 per season. Please note that this project is funded through a Special Assessment District. Funds for this project will appear in account number 218-000-936.001.

I recommend that this RFP be awarded to the sole bidder, DJ's Landscape Management.

If you have any questions, please feel free to call me at (734) 942-7520.

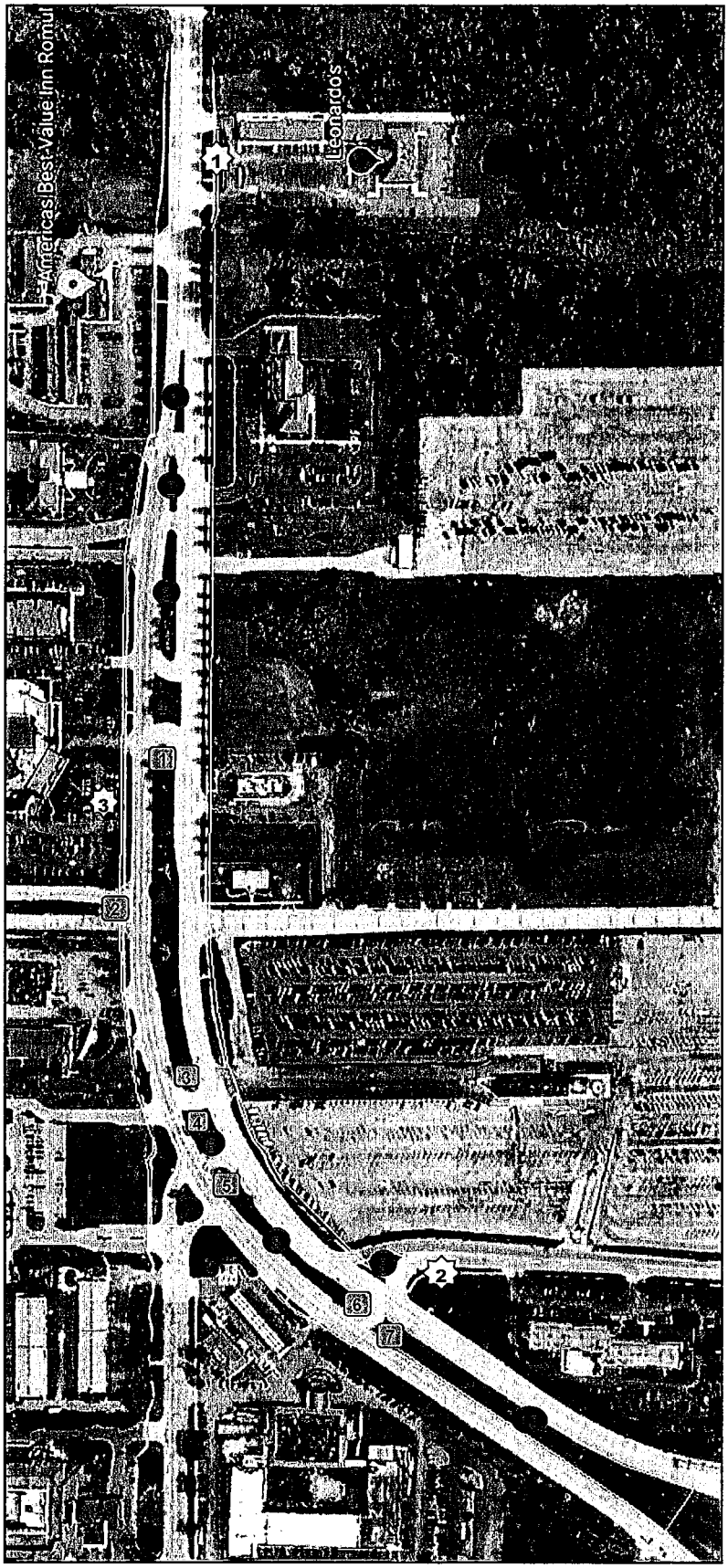


Illustration 1 - Work Site Map

MINUTES OF 22/23-13 Merriman Road SAD Landscaping & Irrigation System Two Year Maintenance Contract

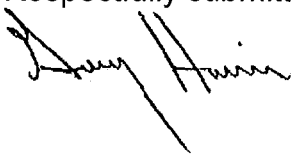
The public opening of the afore mentioned RFP was held Wednesday, 2/08/2023 at 3:00 PM, in the Council Chambers at Romulus City Hall.

The following were present for the opening:

Gary Harris – Purchasing Director
Lynn A. Conway – Purchasing Advisor
Julie Albert – Director of Assessment

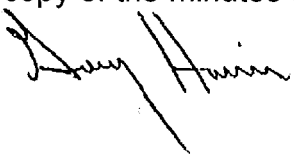
One sealed proposal was received and publicly opened. The proposal was received from DJ's Landscape Management, 36700 Northline Road, Romulus, MI (Formerly W.H.Canon)

Respectfully submitted,



Gary Harris, Purchasing Director

I, Gary Harris, Purchasing Director for the City of Romulus, do hereby certify the foregoing to be a true copy of the minutes of RFP 22/23-13 held on 2/08/2023.



Gary Harris, Purchasing Director

TABULATION SHEET RFP 22/23-13 Merriman Road SAD Landscaping & Irrigation System 2 Yr Maint. Contract		
COMPANY	DJ's Landscape Mgmt.	
Attachment I –Exceptions And Alternatives Form is included?	Yes Pg 24	
Attachment II - Contractor's General Questionnaire and References Form is included?	Yes Pg 25-27	
• A Subcontractor be utilized in the performance of the Contract? • Attachment III Subcontractor Form is included?	No Pg 30-31	
Attachment IV - City Of Romulus Contractual Services Agreement is included?	Yes Pg 32-35	
Attachment V - Contractor's Statement Of Qualifications is included?	Yes Pg 25-27	
Attachment VI - Vehicle & Equipment Schedule is included?	Yes Pg 25-27	
Attachment VII - Licenses And Certifications (Any Material Safety Data Sheets (MSDS), State of Michigan Landscape Maintenance and Pesticide Application Business Licenses, Etc.) is included?	Yes Pg 26b & 26c	
Attachment VIII– Additional Reimbursable Charges is included?	n/a	
Attachment IX– Contractor's Maintenance Schedule is included?	Yes Pg 29	
Attachment X– Proposal Option One - Annual Flower Plantings is included?	Yes Pg 21	
Attachment XI– Proposal Option Two – Irrigation System Evaluation/Repair/Maintenance is included?	Yes Pg 21	
Attachment XII– Option Three - Sod Repair/Replacement- Costs is included?	Yes Pg 21	
Monthly Base Landscaping Maint. Cost:	$6,500.00	$
Landscaping maintenance cost for 1 maint. season (6 mos.):	$39,000.00	$
Monthly base Irrigation System maintenance cost	$300.00	$
Irrigation System base maintenance cost (Six months):	$1,600.00	
Total for one maintenance season for both Landscaping and Irrigation System maintenance:	$40,600.00	$
OPTION ONE – Annual charge for planting & maint of annual flowers/plants for seven plant beds:	$3,000.00	$
OPTION TWO – Irrigation system – One time cost for system inspection and quote for repair:	$300.00	$
OPTION TWO – Per hour labor cost rate for irrigation system repairs:	$65.00 /hr.	$ /hr.
OPTION TWO –Materials Pricing Method?	Cost plus 10%	
OPTION THREE - SOD REPAIR/REPLACEMENT- COST Indicate the number of Square Foot of Sod included in Base Charge	540 Sq. Ft.	# Sq. Ft.
OPTION THREE - Square Foot Cost for Sod	$6.00 Sq. Yd	$ Sq. Ft.
INSURANCE?	Yes	
BOND?	Yes	
Exceptions?	None	
Certified?	Yes	

PUBLICLY OPENED 3:00P.M. Wednesday, February 8, 2023 IN THE ROMULUS COUNCIL CHAMBERS. THOSE IN ATTENDANCE:

#	NAME	COMPANY	TITLE
1	Gary P. Harris	CITY OF ROMULUS	PURCHASING DIRECTOR
2	Lynn A. Conway	CITY OF ROMULUS	PURCHASING ADVISOR
3	Julie Albert	City of Romulus	Director ofAssessing & Financial Services
4			
5			
6			

REQUEST FOR COMPETITIVE BIDS/PROPOSALS

DO NOT FILL THIS FORM IN AND SAVE TO THIS FOLDER!!!!!

- **Save a copy to the Completed forms to your own Department's folder.**
- **Email the *completed* form to Gary Harris**

DEPARTMENT NAME:	Department of Assessing	DATE:	1/03/2023

Check One: ☐ ITB – Invitation to Bid ☒ RFP – Request for Proposals

I HEREBY REQUEST THAT COMPETITIVE BIDS/PROPOSALS BE SOLICITED FOR THE FOLLOWING SERVICE S OR MATERIALS:

PURPOSE: Two Year Contract - Merriman Road Landscaping & Irrigation System Maintenance

IF REPLACEMENT, WILL EQUIPMENT BE (CHECK ONE IF APPLICABLE):

- ☐ Traded in
- ☐ Sold at auction
- ☐ Transferred for use elsewhere, if so where? _____
- ☐ Used for parts
- ☐ Disposed of

INDICATE BUDGET YEAR/S:

ACCOUNT INFORMATION

ACCOUNT/S NUMBER	$ AMOUNT BUDGETED
218-000-936.001 (22/23)	$ 23,000 remaining
218-000-936.001 (23/24)	$ 60,000
	$
	$

SIGNATURE OF DEPARTMENT HEAD: Julie Abbott DATE: 1/3/23 1/3/23

FINANCE DEPARTMENT APPROVAL

FUNDS AVAILABILITY

ACCOUNT/S NUMBER	$ FUNDS AVAILABLE
218-000-936.001 (22/23)	$ $23,000
218-000-936.001 (23/24) Contingent upon final approval of FY23/24 budget	$ 60,000
	$
	$

SIGNATURE OF FINANCE DEPARTMENT: Maria Jarvis DATE: 1/3/23 1/3/23

ADMINISTRATIVE APPROVAL

I HAVE REVIEWED THE REQUEST AND AUTHORIZE TO SOLICIT COMPETITIVE BIDS OR PROPOSALS:

SIGNATURE OF MAYOR: DATE: 1·3·23

AVAILABILITY OF FUNDS FOR AWARD

THE CONTRACT/BID SHALL NOT EXCEED AVAILABLE FUND BUDGETED (approx $45,000 PER SEASON)

I AFFIRM THAT THE FUNDS ARE CURRENTLY AVAILABLE IN THE ABOVE MENTIONED ACCOUNT/S

FINANCE DEPT. APPROVAL: Victoria Lewis DATE: 3/16/2023

COURTESY EMAIL LIST
RFP 22/23-13- Merriman Road SAD Landscaping & Irrigation System
Two Year Maintenance Contract

WH Canon
Andrea Dawson, Sales Director
acanon@whcanon.com

Outdoor Experts
Marc Perez
marc@outdoorexpertsinc.com
gayle@outdoorexpertsinc.com

Moneygreen Lawn Maintenance LLC.,
Brian Steffens
Steffs29@yahoo.com

Tommy's Lawn Service
Tommy Dornoff
810 650 6304
tommyslawnservicellc@yahoo.com

Josh's Landscaping
313 300 8309
joshua.basil12@gmail.com

Outdoor Experts Inc.
Marc Perez
734 941 4458 ext 1003
marc@outdoorexpertsinc.com

RNA Property Management
Wayne Bingham
wbingham@rnafm.com

Frank's Lawn and Landscaping
Frank Nasal
michbrick@hotmail.com

Teddy's Lawn & Landscape Attn. James Pocklington
12725 Levan
Livonia, MI 48150
jpocklington@Teddyslandscape.com
sharon@teddyslandscape.com

Linda Levesque
Commercial Grounds Services
commercialgrounds@yahoo.com

Enrique Cahue
Diaz Group LLC
enrique@diaz-groupllc.com

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **March 27, 2023**

Item No. F.
General Description: Introduction of Budget Amendment 22/23-14

Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: Introduction of Budget Amendment 22/23 – 14

DATE: March 21, 2023

I am hereby requesting introduction of Budget Amendment 22/23-14 to use fund balance to replace the Federal Weather Station (Tornado Sirens) equipment that is failing due to outdated equipment.

Motion by_____, supported by _____ to concur with the administration and introduce Budget Amendment 22/23-14 to use fund balance to replace the Federal Weather Station (Tornado Sirens) equipment that is failing due to outdated equipment.

Memorandum

To: Mayor Robert A. McCraight

From: Maria Farris, Finance Director

Date: March 15, 2023

Re: Budget Amendment 22/23-14

Attached please find a copy of requested Budget Amendment 22/23-14 to be added to the agenda for the March 27, 2023 City Council meeting.

This budget amendment is to recognize expenses of $12,990 in 261-301-970.000 and using $12,990 of fund balance in 261-000-390.000. This expense is to replace the controller system for the outdoor warning tornado siren from West Shore Services, Inc.

If you should have any additional questions, please let me know.

MEMORANDUM

TO: Mayor Robert A. McCraight

FROM: Finance Department

DATE: 3/15/2023 MEF

SUBJECT: Budget Amendment 22/23 -14

FUND/DEPT. ACCOUNT NO.	ACCOUNT NAME		AMENDMENT	AMENDED BUDGET
261- 911 Fund				
Fund Balance				
261-000-390.000	Fund Balance	187,746	(12,990)	174,756
Expense				
261-301-970.000	Capital Outlay	0	12,990	12,990 -

To use fund balance to replace the Federal Weather Station (Tornado Sirens) equipment that is failing due to outdated equipment.

ROMULUS POLICE DEPARTMENT

Memo

To: Maria Farris, Finance Director DS.
From: Derran Shelby, Deputy Police Chief
Date: 3/15/2023
Re: Budget Amendment - Outdoor Warning Siren System

We are requesting approval of a budget amendment to transfer funds to account # 261.301.970.000 (Capital Outlay) from account # 261.000.390.000 (Fund Balance) in the amount of $12,990.00 to cover costs to replace the outdoor warning system.

Reason:
This is the controller system for the Federal Weather Station (Tornado Sirens), originally purchased in the early 2000's. During our last power outage the system failed and must be upgraded.

Please add this item to the City Council agenda for their next meeting scheduled for March 27, 2023. I will be in attendance should anyone have questions.

Thank – You.

BUDGET AMENDMENT FORM

INCREASE		DECREASE	
Account Number /Name	Amount	Account Number /Name	Amount
911 Capital Outlay # 261.301.970.000	$12,990.00	Fund Balance # 261.000.390.000	$12,990.00
TOTAL	**$ 12,990**	**TOTAL**	**$ 12,990**

PURPOSE:

To replace the controller system for the outdoor warning (Tornado) system.

DATE: 3/15/2023

Maria Farris 3/15/23

Department Head Signature:

Mayor's Authorization:

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.

West Shore Services, Inc.
6620 Lake Michigan Dr.
PO Box 188
Allendale, MI 49401

Phone: 616-895-4347
Fax: 616-895-7158

QUOTE

Date	Quote #
2/23/2023	4946

Name / Address
ROMULUS, CITY OF ATTN: Bryan O'Connor 28777 EUREKA ROMULUS, MI 48174

Terms	Project Name
Net 30	Option 3

Item	Description	Qty	Rate	Total
	FEDERAL COMMANDER DIGITAL SYSTEM			
COMMANDER1-S	COMMANDERONE ANNUAL SUBSCRIPTION - STANDARD	1	4,250.00	4,250.00
	DELL SMALL FORM MINI TOWER COMPUTER			
X-PCWIN10	Windows 10 Workstation PC, System Control & Monitoring INCLUDES: + Windows 10 Pro, English, 64 bit; + Dell ProSupport: 24/7, Next Bus Day, Onsite, 3 Year (Dell parts only); + PCIe card with serial and parallel port; + Dell 19" Square Monitor; + QuietKey USB Keyboard; + Multimedia Speakers.	1	2,350.00	2,350.00
SS2000+	C SERIES, ENCODER, DIGITAL 2-WAY CNTL, DESK MOUNT	1	4,290.00	4,290.00
	LABOR - RADIO ENGINEER:			
TK-S-CPSYSOP	System Optimization of 1 Activation-Control Pt - HOURLY ESTIMATE - Actual wil be billed INCLUDES: + Installation of Digital Commander SFCDware (must be version 14.9 or newer to be compatible with Windows10); + Installation of new CPU with 19" monitor, speakers, keyboard and mouse; + Integration of new CPU with existing encoder; + Formatted map identifying location of each warning siren; + Full system testing to insure system operability; + Training for all available staff (additional charge if return visit necessary); + All necessary labor, travel and expenses.	20	105.00	2,100.00

Subtotal	
Sales Tax (6.0%)	
Total	

West Shore Services, Inc.
6620 Lake Michigan Dr.
PO Box 188
Allendale, MI 49401

Phone: 616-895-4347
Fax: 616-895-7158

QUOTE

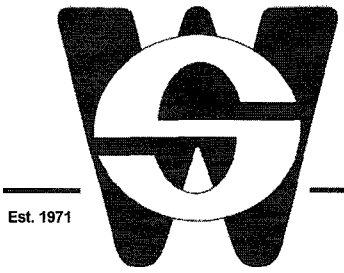
Date	Quote #
2/23/2023	4946

Name / Address
ROMULUS, CITY OF ATTN: Bryan O'Connor 28777 EUREKA ROMULUS, MI 48174

Terms	Project Name
Net 30	Option 3

Item	Description	Qty	Rate	Total
Terms	Please note: Attached Sales Agreement Terms and Conditions apply. Sales tax and Shipping not included unless otherwise shown. Electrical service by others unless otherwise quoted. Required permits and/or licenses are the responsibility of others. WSS is not responsible for rock drilling or differing site conditions; if discovered extra charges will apply. Package Price – Line item price not available separately and/or for lesser quantities. In case of scope or quantity changes, West Shore reserves the right to modify quote.			0.00

Subtotal	$12,990.00
Sales Tax (6.0%)	$0.00
Total	$12,990.00



West Shore Services, Inc.

6620 Lake Michigan Drive, P.O. Box 188, Allendale, MI 49401
Phone: 616-895-4347 Fax: 616-895-7158

SALES AGREEMENT

Agreement. This agreement (the "Agreement") between West Shore Services, Inc. ("WSS") and Buyer for the sale of the products and services described in WSS's quotation and any subsequent purchase order shall consist of the terms herein. This Agreement constitutes the entire agreement between WSS and Buyer regarding such sale and supersedes all prior oral or written representations and agreements. This Agreement may only be modified by a written amendment signed by authorized representatives of WSS and Buyer and attached hereto except that stenographic and clerical errors are subject to correction by WSS or upon WSS's written consent. WSS objects to and shall not be bound by any additional or different terms, whether printed or otherwise, in Buyer's purchase order or in any other communication from Buyer to WSS unless specifically agreed to by WSS in writing. Prior courses of dealing between the parties or trade usage, to the extent they add to, detract from, supplant or explain this Agreement, shall not be binding on WSS. This Agreement shall be for the benefit of WSS and Buyer only and not for the benefit of any other person.

Termination. This Agreement may be terminated only upon WSS's written consent. IF WSS shall declare or consent to a termination of the Agreement, in whole or in part, Buyer, in the absence of a contrary written agreement signed by WSS, shall pay termination charges based upon expenses and costs incurred in the assembly of its products on in the performance of the services to the date such termination is accepted by WSS including, but not limited to, expenses of disposing of materials on hand or on order from suppliers and the losses resulting from such disposition, plus a reasonable profit. In addition, any products substantially completed or services performed on or prior to any termination of this Agreement shall be accepted and paid for in bull by Buyer. In the event of a material breach of this Agreement by Buyer, the insolvency of Buyer, or the initiation of any solvency or bankruptcy proceedings by or against Buyer, WSS shall have the right to immediately terminate this Agreement, and Buyer shall be liable for termination charges as set forth herein.

Price/Shipping/Payment. Prices are F.O.B. WSS's Facility. Buyer shall be responsible for all shipping charges. If this Agreement is for more than one unit of product, the products may be shipped in a single lot or in several lots are the discretion of WSS, and Buyer shall pay for each such shipment separately. WSS may require full or partial payment or payment guarantee in advance of shipment whenever, in its opinion, the financial condition of Buyer so warrants. WSS will invoice for product upon shipment to Buyer and for services monthly as completed. Amounts invoiced by WSS are due 30 days from date of invoice, except that payment terms for turn-key sales of products and services are 10% of total contract mobilization fee due with Buyer's order. Invoice deductions will not be honored unless covered by a credit memorandum. Minimum billing per order is $75.00.

Risk of Loss. The risk of loss of the products or any part thereof shall pass to the Buyer upon delivery thereof by WSS to the carrier. Buyer shall have sole responsibility for processing and collection of any claim of loss against the carrier.

Taxes. Price quotes by WSS do not include taxes. Buyer shall pay WSS, in addition to the price of the products of services, any applicable tax (however designated) imposed upon the dale, production, delivery or use of the products or services to the extent required or not forbidden by law to be collected by WSS from Buyer, whether or not so collected at the time of the sale, unless valid exemption certificates acceptable to the taxing authorities are furnished to WSS before the date of the invoice.

Delivery. Although WSS shall in good faith endeavor to meet estimated delivery dates, delivery dates are not guaranteed but are estimated on the basis of immediate receipt by WSS of all information required from Buyer and the absence of delays, direct or indirect, as set forth in paragraph 29 herein.

Returns. Buyer may return shipped product to WSS only upon WSS's prior written consent (such consent to be in the sole discretion of WSS) and upon terms specified by WSS, including prevailing restocking and handling charges. Buyer assumers all risk of loss for such returned product until actual receipt thereof by WSS. Agents of WSS are not authorized to accept returned product or to grant allowances or adjustments with respect to Buyer's account.

Inspection. Buyer shall inspect the product immediately upon receipt. All claims for any alleged defect in WSS's product or deficiency in the performance of its services under this Agreement, capable of discovery upon reasonable inspection, must be fully set forth in writing and received by WSS within 30 days of Buyer's receipt of the product or WSS's performance of the services. Failure to make any such claim within said 30 day period shall constitute a waiver of such claim and an irrevocable acceptance of the product and services by Buyer.

Limited Warranty. WSS warrants each new product to be free from defects in material and workmanship, under normal use and service, for a period of two years from the delivery to Buyer (one-year for informers and all software products, five years of 2001 & ECLIPSE Series siren head). During this warranty WSS will provide warranty service for any unit which is delivered, shipping prepaid by the Buyer, to a designated warranty service center for examination and such examination reveals a defect in material and/or workmanship. WSS will then, at its option, repair or replace the product or any defective part(s), or remit the purchase price of the product to Buyer. This warranty does not cover travel expenses, the cost of specialized equipment for gaining access to the product, or labor charges for removal and re-installation of the product for warranty service at any location other WSS's designated warranty service center. This warranty shall not apply to components or accessories that have a separate warranty by the original manufacturer, such as, but not limited to, radios and batteries, and does not extend to any unit which has been subjected to abuse, misuse, improper installation or which has been inadequately maintained, not to units with problems due to service or modification by other than a WSS warranty service center. WSS will provide on-site warranty service during the first 60 days after the completion of the installation when WSS has provided a turn-key installation including optimization and/or commissioning services. **THERE ARE NO OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.**

Remedies and Limitations of Liability. Buyer's sole remedy for breach of warranty shall be as set forth above. **IN NO EVENT SHALL WSS BE LIABLE FOR ANY LOSS OF USE OF ANY PRODUCT, LOST PROFITS OR ANY INDIRECT, CONSEQUENTIAL OR PUNITIVE DAMAGES, NOR SHALL WSS'S LIABILITY FOR ANY OTHER DAMAGES WHATSOEVER ARISING OUT OR OF CONNECTED WITH THIS AGREEMENT OF THE MANUFACTURE, SALE, DELIVERY OR USE OF THE PRODUCTS OR SERVICES EXCEED THE PURCHASE PRICE OF THE PRODUCTS OR SERVICES.**

PATENTS. WSS shall hold Buyer harmless, to the extent herein provided, against any valid claim by any third person or infringement of any United States Patent by product manufactured by WSS, but if Buyer furnished product of system design specifications to WSS, Buyer shall hold WSS harmless against any infringement claim consisting of the use of product manufactured by WSS in accordance with Buyer's products or system design or in combination with product manufactured by Buyer or others. In the event that any product manufactured by WSS is held to infringe any patent and its use is enjoined by any competent court of law, WSS, if unable within a reasonable time to secure for Buyer the right to continue using such product, either by suspension of the injunction, by securing for Buyer a license, or otherwise, shall, at its own expense, either replace such product with non-infringing product, either by suspension of the injunction, by securing for Buyer, a license or otherwise, shall, at its own expense, either replace such product with non-infringing product or modify such product so that it becomes non-infringing, or accept the return of the enjoined product and refund the purchase price paid by Buyer less alliance for any period of actual use thereof. WSS makes no warranty that its product will be delivered free of a valid claim by a third person of infringement of the like and Buyer's remedies for such a claim will be limited to those provided in this paragraph.

Assignment and Delegation. Buyer shall not assign any right or interest in this Agreement, nor delegate the performance of any obligation, without WSS's prior written consent. Any attempted assignment or delegation shall be void and ineffective for all purposes unless made in conformity with this paragraph.

Severability. If any term, clause or provision contained in this Agreement is declared or held invalid by a court of competent jurisdiction, such declaration or holding shall not affect the validity of any other term, clause or provision herein contained.

Installation. Installation shall be by Buyer unless otherwise specifically agreed to in writing by WSS.

Governing Law and Limitations. This Agreement shall be governed by the laws of the State of Illinois. Venue for any proceeding initiated as the result of any dispute between the parties that arises under this Agreement shall be either the state of federal courts in Kent or Ottawa County, Michigan. Whenever a term defined by the Uniform Commercial Code as adopted in Michigan is used in this Agreement, the definition contained in said Uniform Commercial Code is to control. Any action for breach of this Agreement or any covenant or warranty contained herein must be commenced within one year after the cause of action had accrued.

Receiving Product and Staging Location. Buyer is responsible to receive, store and protect all products intended for installation purposes, including, but not exclusively, siren equipment, poles, batteries, and installation materials. Materials received in cardboard containers must be protected from all forms of precipitation. Additionally, Buyer is to provide a staging area of an appropriate size for installation to work from and to store equipment overnight.

Installation Methods & Materials. Installation is based on methods and specifications designed and intended to WSS to meet or exceed all national, state & local safety and installation codes and regulations. Design changes required by Buyer may result in additional charges.

Radio Frequency Interference. WSS is not responsible for RF transmission and reception affected by system interference beyond its control.

Installation Site Approval. Buyer must provide signed documentation to WSS such as the "WARNING SITE SURVEY FOR" or a document with the equivalent information, that WSS is authorized to commence installation at the site designated by Buyer before WSS will commence installation. Once installation has started at an approved site, Buyer is responsible for all additional costs incurred by WSS for redeployment of resources if the work is stopped by Buyer of its agents, property owners, or as the result of any governmental authority or court order, or if it is determined that installation is not possible at the intended location, or the site is changed for any reason by the Buyer.

AC Power Hookup. Buyer is responsible to coordinate and pay for all costs to bring proper AC power to the electrical service disconnect installed adjacent to the controller cabinet, unless these services are quoted by WSS. All indoor installations assume AC power is available with 10 feet of the installation location.

Permits & Easements. WSS will obtain and pay for electrical and right-of-way work permits as necessary for installations. Buyer is responsible for obtaining and payment of all other required easements, permits, or other fees required for installation, unless specifically quoted.

Soil Conditions Clause. In the event of poor site conditions including, but not limited to rock, cave-ins, high water levers, or inability of soil to provide stable installation to meet specifications, WSS will direct installation contractors to attempt pole installation for a maximum of two (2) hours. Buyer approval will be sought when pole installation exceeds two (2) hours and abandoned is WSS cannot obtain approval in a timely manner.

Contaminated Sites. WSS is not responsible for cleanup and restoration of any installation sites or installer equipment where contaminated soil is encountered. WSS will not knowingly approve installation at any site containing contaminates. Buyer must inform WSS when known or suspected soil contaminates exist at any intended installation site.

Site Cleanup. Basic installation site cleanup include installation debris removal, general site cleanup, and general leveling of affected soil within 30' of the pole. Additional Site Restoration quotes are available.

Waste Disposal. Buyer is responsible for providing disposal of all packing materials including shipping skids and containers.

Work Hours. All installation quotes are based on the ability to work outdoors during daylight hours and indoors from 7 AM to 7 PM Monday through Saturday. Work restrictions or limitations imposed by Buyer or its agents may result in additional charges being assessed to Buyer for services.

Project Reporting. Installation & Service Progress Reports will be provided on a regular basis, normally every week during active installation, unless pre-arranged otherwise by mutual agreement.

Safety Requirements & Compliance. WSS requires that all subcontractors and their employees follow applicable laws and regulations pertaining to all work performed, equipment utilized and personal protective gear common to electrical and construction site work performed in the installation of WSS equipment. Additional safety compliance requirements by Buyer may result in additional charges assessed to Buyer for the time and expenses required to comply with the additional requirements.

Project Delays. WSS shall not be liable in any regard for delivery or installation delays or any failure to perform its obligations under this Agreement resulting directly or indirectly from change order processing, acts or failure to act by Buyer, unresponsive inspectors, utility companies and any other causes beyond the direct control of WSS, including acts of God, weather, local disasters of any type, civil or military authority, fires, war, riot, delays in transportation, lack of or inability to obtain raw materials, components, labor, fuel or supplies, or other circumstances beyond WSS's reasonable control, whether similar or dissimilar to the foregoing.

West Shore Services, Inc.
6620 Lake Michigan Dr.
PO Box 188
Allendale, MI 49401

Phone: 616-895-4347
Fax: 616-895-7158

QUOTE

Date	Quote #
2/23/2023	4946

Name / Address
ROMULUS, CITY OF ATTN: Bryan O'Connor 28777 EUREKA ROMULUS, MI 48174

Terms	Project Name
Net 30	Option 3

Item	Description	Qty	Rate	Total
	FEDERAL COMMANDER DIGITAL SYSTEM			
COMMANDER1-S	COMMANDERONE ANNUAL SUBSCRIPTION - STANDARD	1	4,250.00	4,250.00
	DELL SMALL FORM MINI TOWER COMPUTER			
X-PCWIN10	Windows 10 Workstation PC, System Control & Monitoring	1	2,350.00	2,350.00
	INCLUDES: + Windows 10 Pro, English, 64 bit; + Dell ProSupport: 24/7, Next Bus Day, Onsite, 3 Year (Dell parts only); + PCIe card with serial and parallel port; + Dell 19" Square Monitor; + QuietKey USB Keyboard; + Multimedia Speakers.			
SS2000+	C SERIES, ENCODER, DIGITAL 2-WAY CNTL, DESK MOUNT	1	4,290.00	4,290.00
	LABOR - RADIO ENGINEER:			
TK-S-CPSYSOP	System Optimization of 1 Activation-Control Pt - HOURLY ESTIMATE - Actual will be billed	20	105.00	2,100.00
	INCLUDES: + Installation of Digital Commander SFCDware (must be version 14.9 or newer to be compatible with Windows10); + Installation of new CPU with 19” monitor, speakers, keyboard and mouse; + Integration of new CPU with existing encoder; + Formatted map identifying location of each warning siren; + Full system testing to insure system operability; + Training for all available staff (additional charge if return visit necessary); + All necessary labor, travel and expenses.			

Subtotal	
Sales Tax (6.0%)	
Total	

West Shore Services, Inc.
6620 Lake Michigan Dr.
PO Box 188
Allendale, MI 49401

Phone: 616-895-4347
Fax: 616-895-7158

QUOTE

Date	Quote #
2/23/2023	4946

Name / Address
ROMULUS, CITY OF ATTN: Bryan O'Connor 28777 EUREKA ROMULUS, MI 48174

Terms	Project Name
Net 30	Option 3

Item	Description	Qty	Rate	Total
Terms	Please note: Attached Sales Agreement Terms and Conditions apply. Sales tax and Shipping not included unless otherwise shown. Electrical service by others unless otherwise quoted. Required permits and/or licenses are the responsibility of others. WSS is not responsible for rock drilling or differing site conditions; if discovered extra charges will apply. Package Price – Line item price not available separately and/or for lesser quantities. In case of scope or quantity changes, West Shore reserves the right to modify quote.			0.00

Subtotal	$12,990.00
Sales Tax (6.0%)	$0.00
Total	$12,990.00

Est. 1971

West Shore Services, Inc.

6620 Lake Michigan Drive, P.O. Box 188, Allendale, MI 49401
Phone: 616-895-4347 Fax: 616-895-7158

SALES AGREEMENT

Agreement. This agreement (the "Agreement") between West Shore Services, Inc. ("WSS") and Buyer for the sale of the products and services described in WSS's quotation and any subsequent purchase order shall consist of the terms herein. This Agreement constitutes the entire agreement between WSS and Buyer regarding such sale and supersedes all prior oral or written representations and agreements. This Agreement may only be modified by a written amendment signed by authorized representatives of WSS and Buyer and attached hereto except that stenographic and clerical errors are subject to correction by WSS or upon WSS's written consent. WSS objects to and shall not be bound by any additional or different terms, whether printed or otherwise, in Buyer's purchase order or in any other communication from Buyer to WSS unless specifically agreed to by WSS in writing. Prior courses of dealing between the parties or trade usage, to the extent they add to, detract from, supplant or explain this Agreement, shall not be binding on WSS. This Agreement shall be for the benefit of WSS and Buyer only and not for the benefit of any other person.

Termination. This Agreement may be terminated only upon WSS's written consent. IF WSS shall declare or consent to a termination of the Agreement, in whole or in part, Buyer, in the absence of a contrary written agreement signed by WSS, shall pay termination charges based upon expenses and costs incurred in the assembly of its products on in the performance of the services to the date such termination is accepted by WSS including, but not limited to, expenses of disposing of materials on hand or on order from suppliers and the losses resulting from such disposition, plus a reasonable profit. In addition, any products substantially completed or services performed on or prior to any termination of this Agreement shall be accepted and paid for in bull by Buyer. In the event of a material breach of this Agreement by Buyer, the insolvency of Buyer, or the initiation of any solvency or bankruptcy proceedings by or against Buyer, WSS shall have the right to immediately terminate this Agreement, and Buyer shall be liable for termination charges as set forth herein.

Price/Shipping/Payment. Prices are F.O.B. WSS's Facility. Buyer shall be responsible for all shipping charges. If this Agreement is for more than one unit of product, the products may be shipped in a single lot or in several lots are the discretion of WSS, and Buyer shall pay for each such shipment separately. WSS may require full or partial payment or payment guarantee in advance of shipment whenever, in its opinion, the financial condition of Buyer so warrants. WSS will invoice for product upon shipment to Buyer and for services monthly as completed. Amounts invoiced by WSS are due 30 days from date of invoice, except that payment terms for turn-key sales of products and services are 10% of total contract mobilization fee due with Buyer's order. Invoice deductions will not be honored unless covered by a credit memorandum. Minimum billing per order is $75.00.

Risk of Loss. The risk of loss of the products or any part thereof shall pass to the Buyer upon delivery thereof by WSS to the carrier. Buyer shall have sole responsibility for processing and collection of any claim of loss against the carrier.

Taxes. Price quotes by WSS do not include taxes. Buyer shall pay WSS, in addition to the price of the products of services, any applicable tax (however designated) imposed upon the dale, production, delivery or use of the products or services to the extent required or not forbidden by law to be collected by WSS from Buyer, whether or not so collected at the time of the sale, unless valid exemption certificates acceptable to the taxing authorities are furnished to WSS before the date of the invoice.

Delivery. Although WSS shall in good faith endeavor to meet estimated delivery dates, delivery dates are not guaranteed but are estimated on the basis of immediate receipt by WSS of all information required from Buyer and the absence of delays, direct or indirect, as set forth in paragraph 29 herein.

Returns. Buyer may return shipped product to WSS only upon WSS's prior written consent (such consent to be in the sole discretion of WSS) and upon terms specified by WSS, including prevailing restocking and handling charges. Buyer assumers all risk of loss for such returned product until actual receipt thereof by WSS. Agents of WSS are not authorized to accept returned product or to grant allowances or adjustments with respect to Buyer's account.

Inspection. Buyer shall inspect the product immediately upon receipt. All claims for any alleged defect in WSS's product or deficiency in the performance of its services under this Agreement, capable of discovery upon reasonable inspection, must be fully set forth in writing and received by WSS within 30 days of Buyer's receipt of the product or WSS's performance of the services. Failure to make any such claim within said 30 day period shall constitute a waiver of such claim and an irrevocable acceptance of the product and services by Buyer.

Limited Warranty. WSS warrants each new product to be free from defects in material and workmanship, under normal use and service, for a period of two years from the delivery to Buyer (one-year for informers and all software products, five years of 2001 & ECLIPSE Series siren head). During this warranty WSS will provide warranty service for any unit which is delivered, shipping prepaid by the Buyer, to a designated warranty service center for examination and such examination reveals a defect in material and/or workmanship. WSS will then, at its option, repair or replace the product or any defective part(s), or remit the purchase price of the product to Buyer. This warranty does not cover travel expenses, the cost of specialized equipment for gaining access to the product, or labor charges for removal and re-installation of the product for warranty service at any location other WSS's designated warranty service center. This warranty shall not apply to components or accessories that have a separate warranty by the original manufacturer, such as, but not limited to, radios and batteries, and does not extend to any unit which has been subjected to abuse, misuse, improper installation or which has been inadequately maintained, not to units with problems due to service or modification by other than a WSS warranty service center. WSS will provide on-site warranty service during the first 60 days after the completion of the installation when WSS has provided a turn-key installation including optimization and/or commissioning services. **THERE ARE NO OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.**

Remedies and Limitations of Liability. Buyer's sole remedy for breach of warranty shall be as set forth above. **IN NO EVENT SHALL WSS BE LIABLE FOR ANY LOSS OF USE OF ANY PRODUCT, LOST PROFITS OR ANY INDIRECT, CONSEQUENTIAL OR PUNITIVE DAMAGES, NOR SHALL WSS'S LIABILITY FOR ANY OTHER DAMAGES WHATSOEVER ARISING OUT OR OF CONNECTED WITH THIS AGREEMENT OF THE MANUFACTURE, SALE, DELIVERY OR USE OF THE PRODUCTS OR SERVICES EXCEED THE PURCHASE PRICE OF THE PRODUCTS OR SERVICES.**

PATENTS. WSS shall hold Buyer harmless, to the extent herein provided, against any valid claim by any third person or infringement of any United States Patent by product manufactured by WSS, but if Buyer furnished product of system design specifications to WSS, Buyer shall hold WSS harmless against any infringement claim consisting of the use of product manufactured by WSS in accordance with Buyer's products or system design or in combination with product manufactured by Buyer or others. In the event that any product manufactured by WSS is held to infringe any patent and its use is enjoined by any competent court of law, WSS, if unable within a reasonable time to secure for Buyer the right to continue using such product, either by suspension of the injunction, by securing for Buyer a license, or otherwise, shall, at its own expense, either replace such product with non-infringing product, either by suspension of the injunction, by securing for Buyer, a license or otherwise, shall, at its own expense, either replace such product with non-infringing product or modify such product so that it becomes non-infringing, or accept the return of the enjoined product and refund the purchase price paid by Buyer less alliance for any period of actual use thereof. WSS makes no warranty that its product will be delivered free of a valid claim by a third person of infringement of the like and Buyer's remedies for such a claim will be limited to those provided in this paragraph.

Assignment and Delegation. Buyer shall not assign any right or interest in this Agreement, nor delegate the performance of any obligation, without WSS's prior written consent. Any attempted assignment or delegation shall be void and ineffective for all purposes unless made in conformity with this paragraph.

Severability. If any term, clause or provision contained in this Agreement is declared or held invalid by a court of competent jurisdiction, such declaration or holding shall not affect the validity of any other term, clause or provision herein contained.

Installation. Installation shall be by Buyer unless otherwise specifically agreed to in writing by WSS.

Governing Law and Limitations. This Agreement shall be governed by the laws of the State of Illinois. Venue for any proceeding initiated as the result of any dispute between the parties that arises under this Agreement shall be either the state of federal courts in Kent or Ottawa County, Michigan. Whenever a term defined by the Uniform Commercial Code as adopted in Michigan is used in this Agreement, the definition contained in said Uniform Commercial Code is to control. Any action for breach of this Agreement or any covenant or warranty contained herein must be commenced within one year after the cause of action had accrued.

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Permits & Easements. WSS will obtain and pay for electrical and right-of-way work permits as necessary for installations. Buyer is responsible for obtaining and payment of all other required easements, permits, or other fees required for installation, unless specifically quoted.

Soil Conditions Clause. In the event of poor site conditions including, but not limited to rock, cave-ins, high water levers, or inability of soil to provide stable installation to meet specifications, WSS will direct installation contractors to attempt pole installation for a maximum of two (2) hours. Buyer approval will be sought when pole installation exceeds two (2) hours and abandoned is WSS cannot obtain approval in a timely manner.

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Site Cleanup. Basic installation site cleanup include installation debris removal, general site cleanup, and general leveling of affected soil within 30' of the pole. Additional Site Restoration quotes are available.

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Project Reporting. Installation & Service Progress Reports will be provided on a regular basis, normally every week during active installation, unless pre-arranged otherwise by mutual agreement.

Safety Requirements & Compliance. WSS requires that all subcontractors and their employees follow applicable laws and regulations pertaining to all work performed, equipment utilized and personal protective gear common to electrical and construction site work performed in the installation of WSS equipment. Additional safety compliance requirements by Buyer may result in additional charges assessed to Buyer for the time and expenses required to comply with the additional requirements.

Project Delays. WSS shall not be liable in any regard for delivery or installation delays or any failure to perform its obligations under this Agreement resulting directly or indirectly from change order processing, acts or failure to act by Buyer, unresponsive inspectors, utility companies and any other causes beyond the direct control of WSS, including acts of God, weather, local disasters of any type, civil or military authority, fires, war, riot, delays in transportation, lack of or inability to obtain raw materials, components, labor, fuel or supplies, or other circumstances beyond WSS's reasonable control, whether similar or dissimilar to the foregoing.

City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **March 27, 2023**

Item No. A.

General Description: Second Reading and Final Adoption of amendments to Ch. 26, Section 26.3 of the Romulus Code of Ordinances

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Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MEMORANDUM

To: **Honorable City Council**

From: **Ellen L. Craig-Bragg, City Clerk**

Cc: **D'Sjonaun Hockenhull, Deputy City Clerk**

Date: **March 23, 2023**

Re: **2nd Reading and Final Adoption – Ordinance Amendment**

It is requested that the Council approve the second reading and final adoption of amendments to Chapter 26, Article I, Section 26-3, Permanent structure and mobile food service, of the City of Romulus Code of Ordinances.

This amendment was introduced at the March 13th Regular City Council Meeting.

CITY OF ROMULUS
ORDINANCE NO._____

AN ORDINANCE TO AMEND CHAPTER 26, ARTICLE I, SECTION 26-3, PERMANENT STRUCTURE AND MOBILE FOOD SERVICE, OF THE CITY OF ROMULUS CODE OF ORDINANCES

THE CITY OF ROMULUS ORDAINS:

Section 1. Chapter 26 Article I Section 26-3 Permanent Structure and Mobile Food Service is hereby amended to read as follows:

Sec. 26-3. Permanent structure and mobile food service.

No person shall operate or cause to be operated within the city any business conducted for the purpose of selling or offering for sale food unless such business is operated in a permanent structure or building meeting the requirements of the building code, excepting:

(1) Approved mobile food services and temporary food operations in connection with festivals and other special events that have prior approval from the city council and the county department of health;

(2) Peddlers that comply with the city peddler ordinance;

(3) A restaurant located in the city who obtains temporary use approval pursuant to Section 22.3(e) of the city zoning ordinance to prepare and serve food outside on the restaurant's property; and

(4) Food service trucks or carts on wheels that have licenses are permitted if they comply as follows will be issued a permit which expires on December 31 of the year issued.

a. No food shall be prepared, sold, or displayed outside of the portable food service truck or cart; no outdoor cooking facilities, including grills that are not contained in the truck or cart are permitted.

b. Food service shall be provided on the non-driving lane side of the portable food service truck or cart.

c. Food service trucks and carts shall not block or impair vehicular or pedestrian travel.

d. No dining area including but not limited to tables and chairs, benches, etc. shall be permitted unless part of an approved outdoor seating area in accordance with Section 11.06(b) of the Zoning Ordinance.

e. All materials and supplies must be stored in the portable food service truck or cart.

f. Awnings for portable food service trucks and carts shall have a minimum seven-foot clearance between the ground level and the lowest point of the awning structure.

g. The permit application shall describe any power and associated utilities and equipment needed for the operation of the portable food service truck or cart. Consent from the property owner or any adjacent property owners to use electrical power is required. All power sources must be self-contained and no power cable or equipment shall be extended to cross any public street, alley or sidewalk.

h. Waste containers for public use must be provided. All trash associated with the portable food service truck or cart must be collected and disposed of off-site by the operators daily. Spilling of food or food by-products is prohibited.

i. Outdoor amplification and other noise including sound from generators must comply with the city noise ordinance. Unreasonable or excessive noise is prohibited.

j. Flashing, blinking or moving lights are prohibited on portable food service trucks and carts when such vehicle is parked and serving customers.

k. A portable food service truck or cart shall not be parked, stored or left unattended and unsecured at any time for more than 15 minutes.

l. Signage is allowed on the portable food service truck or cart only. Any separate free-standing signs are subject to a temporary sign permit issued by the Building Department.

m. The food truck or cart is approved by the Romulus Fire Department, or a fire department under the Western Wayne Consortium Agreement and applicant must file I CHAT report with the police department.

n. No food service trucks or carts may be operated between the hours of 11:00 p.m. and 5:00 a.m. and must be removed from its approved location during these hours.

o. Location

    1. Portable food service trucks or carts are allowed on AP zoned property provided the applicant has permission from the Wayne County Airport Authority for its use.

    2. Portable food service trucks or carts shall not be located within 1,000 feet of a special event approved by the city or within 50 feet of another food truck or cart unless located on designated City owned property.

    3. Portable food service trucks and carts shall not be located where they will negatively affect the downtown development plans of the city.

    4. The location of portable food service trucks and carts shall not negatively impact any residential development.

p. . The zoning board of appeals may approve not more than ten (10) portable food service trucks and carts pursuant to the conditions set forth in Article 22 of the Romulus Zoning Ordinance to be located on private property. The Clerk may approve portable food service trucks or carts that are to be located on designated City owned property.

q. Portable food service trucks and carts shall be limited to 36 feet in length or nine feet in width.

r. Approval from the city shall not be transferable and such approval is valid for one portable food service truck or cart only.

s. Temporary use approval from the board of zoning appeals pursuant to Section 22.3(e) of the city zoning ordinance must be obtained unless the food truck or cart will be located on City designated sites on City owned property. In which case a permit shall be issued by the City Clerk. Applications must include:

1. Contact information for the applicant/operator and property owner.
2. A description of the food products offered (menu) and food preparation methods.
3. Vehicle information including year, make and model; dimensions; and valid State of Michigan license.
4. Proposed hours of operation.
5. Area for all operations including any associated equipment.
6. Plans for power source/access, water supply and wastewater and waste disposal.
7. Copy of all necessary licenses and permits issued by the State of Michigan and Wayne County Health Department.
8. Proof of insurance liability coverage in the amount of $1,000,000.00.
9. Payment of the permit fee required by the Clerk.

t. Enforcement/penalties (for those not securing approval and for those not adhering to permit). Anyone operating a food truck or cart without approval under this Ordinance or in violation of the permit issued shall be responsible for a civil infraction with a fine of $250.00 for the first offense and $500.00 for each additional offense in a 12-month period.

(5) All buildings where food or drink is manufactured, handled, prepared, stored, served, offered for sale or sold shall be free from contaminated surroundings, vermin-proof, kept in good repair, and of such size as to properly accommodate the equipment and processes employed therein. Buildings shall be so constructed and maintained that all food or drink is protected from contamination by dust, vermin, animals, persons or other sources of contamination.

(1971 Comp., Ch. VII, Art. 1, § 12; Code 1999, § 13-10; Ord. No. 15-005, 4-6-2015)

Editor's note(s)—Ord. No. 15-005, adopted Apr. 6, 2015, changed the title of § 26-3 from "Permanent structure required" to read as set out.

ADOPTED, APPROVED AND PASSED by the City Council of the City of Romulus this 27th day of March, 2023.

ROBERT MCCRAIGHT, Mayor

_____
ELLEN L. CRAIG- BRAGG, City Clerk

I hereby certify that the foregoing is a true copy of the Ordinance as passed by the City Council of the City of Romulus at a regular Council Meeting held in the City Council Room in said City on the 27th day of March, 2023.

_____
ELLEN L. CRAIG-BRAGG, City Clerk

I further certify that the foregoing was published in _____, a newspaper of general circulation in the City of Romulus, on the _____ day of _____, 2023.

_____
ELLEN L. CRAIG-BRAGG, City Clerk

Within forty-five (45) days after publication of any ordinance duly passed by the Council, a petition may be presented to the Council protesting against such ordinance continuing in effect. Said petition shall contain the text of such ordinance and shall be signed by not less than six percent (6%) of the registered electors registered at the last preceding election at which a Mayor of the City was elected. Said ordinance shall thereupon and thereby be suspended from operation and the Council shall immediately reconsider such ordinance.

City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **March 27, 2023**

Item No. B.
General Description: Request to amend FY 22/23 Fee Schedule - Clerk's Office

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Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MEMORANDUM

To: **Honorable City Council**

From: **Ellen L. Craig-Bragg, City Clerk**

Cc: **D'Sjonaun Hockenhull, Deputy City Clerk**

Date: **March 23, 2023**

Re: **Request to Amend 22/23 Fee Schedule – Clerk**

At the May 9, 2022, Regular Meeting, the City Council approved the Fee Schedule for the 2022/2023 Fiscal Year.

The Clerk's Office is requesting an amendment to the 22/23 Fee Schedule to add and allow for the collection of food truck vendor licensing fees. This fee shall include the standard fire inspection fee of $100.00; however, if an applicant has received a current inspection certificate from a fire department under the Western Wayne Consortium Agreement, the $100.00 inspection fee is waived.

It is requested that Council amend the 22/23 Fee Schedule for the Clerk's Office to the rates as indicated in the attached schedule.

PORTABLE FOOD SERVICE
TRUCK LICENSE APPLICATION

FOR OPERATION ON DESIGNATED CITY-OWNED PROPERTY ONLY

Please include the following with this application:

- ✔ Copy of County and/or State Food Service License or Permit
- ✔ Proof of Fire Inspection Permit if approved by a participant of WWCA
- ✔ Copy of Driver's Licenses for the operation of the class of vehicle to be used
- ✔ Proof of $1,000,000 liability insurance covering the mobile vending operation and vehicle
- ✔ Proof of ICHAT report filed with the Romulus Police Department
- ✔ Application Fee (Check or Money Order payable to City of Romulus)

$275 (Includes fire inspection fee)

$175 (If fire inspection is waived)

BUSINESS/VEHICLE INFORMATION		
Name of Food Truck:		
Proposed Hours of Operation:		
Proposed Days of Operation:		
Proposed Dates:		
Proposed Location:		
Vehicle Make/Model/Year:	VIN#	
Vehicle Measurements/Dimensions:		
Color:	License Plate #:	State:
Type of product to be sold: (Please Attach Menu if Available)		
How will food be prepared:		
What type of power source is used by vehicle:	Does vehicle have its own water supply:	
How will solid waste be disposed:		
How will wastewater be disposed:		

OWNER/ASSOCIATED NAMES/ADDITIONAL EMPLOYEES			
Owner/Operator Name (individual or company):			
Street Address of Owner:			
City:		State:	ZIP Code:
Phone:	Fax:	E-mail:	
Additional Employee:			
Street Address of Employee:			
City:	State:	ZIP Code:	

Additional Employee:		
Street Address of Employee:		
City:	State:	Zip Code:
Phone:	Fax:	Email:

STATE LICENSE / FOOD SERVICE PERMIT INFORMATION

(MUST PROVIDE A COPY OF LICENSE /PERMIT**)**

Do you have a current food service license? ____YES ____NO If yes, please describe:

Type of Permit/license:_____

Permit/Lic #:_____ Date Issued_____ Date Expires_____

AFFIDAVIT AND SIGNATURE

(All Owners/Applicants listed must sign this Application)

I (We) _____ am the OWNER/AGENT of said business making application for this Food Truck Vendor Registration and/or am otherwise an authorized representative of said business. I (We) authorize the verification of the information provided on this application. I (We) am a citizen of the United States of America and otherwise authorized to do business under the laws of the state of Michigan and the United States of America. The applicant understands and agrees that the permit issued will not be used or represented in any way as an endorsement of the applicant by the City of Romulus or by any department, officer, or elected or appointed official of the City. No person whose duties include working upon the premises of the Mobile Food Unit is a registered sex offender, and the applicant has, subject to audit, performed the necessary background check of all such persons to insure that the statement is correct. When the Mobile Food Unit is not in use, it will be stored or parked in compliance with all ordinances and regulations of the City of Romulus and that failure by the applicant to legally store the Mobile Food Unit may result in the suspension or revocation of the applicant's permit. I (We) depose and state that all of the information provided in the foregoing application is true to the best of my knowledge, information, and belief.

1. **Signature of applicant:**	**Date:**
2. **Signature of applicant:**	**Date:**

NOTARY ACKNOWLEDGEMENT

STATE OF:_____ COUNTY OF:_____

On this ____ day of _____ 20___ before me personally appeared _____ who being duly sworn, deposes and says that the statements and answers contained therein are true.

_____ _____

My Commission Expires Notary Public, Wayne County, Michigan

Steps for Applying for a Portable Food Service Truck License

I. Vendor submits application to Clerk's Office with the following

- Proof of $1,000,000.00 liability insurance
- Copy of current food service license
- Copy of Driver's License

II. Vendor pays license/application fee

- **$275.00** (includes fire inspection fee)

OR

- **$175.00** (if inspection received from a member-municipality of the Western Wayne Consortium Agreement)

III. Vendor contacts the Fire Department to have vehicle inspected.

OR

- Show proof of current fire certification from community with reciprocal agreement (Western Wayne Consortium Agreement)

IV. Vendor must file ICHAT report with the Police Department

DENIED

***License will not be issued. Vendor may make any necessary corrections as required by the Fire Department and/or Police Department and resubmit for inspections. **Repeat Steps 3 and 4**

APPROVED

V. License is issued from the Clerk's Office and will expire on December 31st, and are only for vendors on designated city properties

CITY OF ROMULUS
2022-2023 FEE SCHEDULE

Department: CLERK

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2022-2023 FEES	Requested Amended FEES
	Copy charges (Per Page / Sheet)		
	Black & White / Color		
	8 1/2 x 11 letter size (Double-sided)	$ 0.10	$ 0.10
	8 1/2 x 13 legal size		
	11 x 17 ledger size		
	Blue prints / Site Plans (24x36) per page (black and white)	$ 5.00	$ 5.00
	Color Photograph / Map		
	8 1/2 x 11 per size	$ 0.10	$ 0.10
	11 x 17	$ 0.25	$ 0.25
	Blue prints / Site Plan (24x36) per page (Color)	$ 7.00	$ 7.00
Resolution	**FOIA** - Copy charges + Empl hourly rate as mandated by State FOIA policy law.		
	City Charter (per booklet**)**	$ 10.00	$ 10.00
Resolution	**Notary Public Service** - Signature & Seal (per document)		
	Resident	$ 5.00	$ 5.00
	Non-Resident	$ 10.00	$ 10.00
	Tax Abatement		
	To Establish District	$ 500.00	$ 500.00
	Tax Abatement Admin and Processing Fee - (Publishing in Newspaper; Public Hearing; Notices to property owners in district, State, County, Schools, e.g.)	$ 1,000.00	$ 1,000.00
CO 52-1	**Street and Alley Vacations -** Administrative fee	$ 200.00	$ 200.00
CO 30-69	**Liquor Licence - On-Premise New License Fee** (Non-refundable application fee for each type of new on-premise li	$ 500.00	$ 500.00
	Class C (Beer, Wine, Sprits)		
	Class A Hotel (Beer, Wine)		

CO = Code of Ordinances **R = Resolution**
ZO = Zoning Ordinance

CITY OF ROMULUS
2022-2023 FEE SCHEDULE

Department: CLERK

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2022-2023 FEES	Requested Amended FEES
	Class B Hotel (Beer, Wine, Spirits)		
	Tavern License (Beer, Wine)		
	Club License (Beer, Wine Spirits)		
	Resort License (Beer, Wine, Spirits)		
	Airline License (Beer, Wine, Spirits)		
CO 30-69	**Transfer of each on-premise license**	$ 200.00	$ 200.00
CO 30-69	**Off-Premise License Fee** (Non-refundable application fee for each type of new off-premise license)	$ 250.00	$ 250.00
	Specially Designated Merchants (SDM), (Beer, Wine)		
	Specially Designated Distributor (SDD) (Spirits)		
CO 30-69	**Transfer of each off-premise license**	$ 150.00	$ 150.00
	Stockholder Fee - (Addition or Deletion)	$ 100.00	$ 100.00
	Each existing liquor licensee who applies to add, or add and drop a stockholder resulting in investigation by Romulus Police Dept. in accordance with the requirements of the Michigan Liquor Control Commission shall pay a non-refundable fee of $100 for each person who must be investigated.		
	Business License / Registration		
CO 30-69	**New Business Registration /Application**	$ 150.00	$ 150.00
CO 30-69	**Renewals / General Business Registration**	$ 75.00	$ 75.00
	Apartments/Stores/Gas Stations/Restaurants/Manufacturing/Industrial/Warehousing/Hotels/Car Sales/Rentals		
	Trucking/Cell Towers/Billboards/Bars/Auto Sales, Service & Repair/Financial Institutions, Flea Markets/etc		
	Animal Shelters (See Kennel)		
CO 58-324	**Auto Dismantling / Wrecking**	$ 75.00	$ 75.00
	Used Auto Parts Dealer (Bond - $5,000.00)		
	Vehicle Dismantling Wrecking Yard (Bond - $10,000.00)		

CO 4-171	**Dancers and Entertainers Initial Registration** (fee includes background check costs)	$ 250.00	$ 280.00
	Administration $115 + Notary Fee $5 = $120.00		
	Ordinance - Application Fee $50, Fingerprint $70, Background Check $40 = $160.00		

CO = Code of Ordinances **R = Resolution**
ZO = Zoning Ordinance

CITY OF ROMULUS
2022-2023 FEE SCHEDULE

Department: CLERK

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2022-2023 FEES	Requested Amended FEES
	**** 2nd Registration Location $75 Registration at Clerk's Office**	$ 75.00	$ 75.00
CO 22-134	**Fireworks Sales** - License (Adminstrtive Review Committee (ARC) review approval required)	$ 500.00	$ 500.00
	A permittee shall furnish a bond or display liability insurance in an amount of not less than $2,000,000.00		
CO 46-116	**Garage / Yard Sale Permit** (3 days - limited to 3 times per year)	$ 5.00	$ 5.00
CO 6-27 ZO 11.15 (d)	**Kennel License** - Commercial (Business License Registration required) - All kennels, stables and pet shops shall comply with the minimum standards set forth by the zoning ordinances of the city.	$ 25.00	$ 25.00
	~~Monthly~~	~~$ 25.00~~	~~$ 25.00~~
	~~Replacement Peddlers/Solicitors License (lost, soiled or destroyed)~~	~~$ 5.00~~	~~$ 5.00~~
	~~Surety Bond~~	~~$ 1,000.00~~	~~$ 1,000.00~~
CO 46-179	**Peddlers and Solicitors** (Licenses may be issued for not to exceed three (3) months in any 12 month period.)		
	Each Additional Peddler	$ 10.00	$ 10.00
	Weekly	$ 15.00	$ 15.00
	Monthly	$ 25.00	$ 25.00
	Replacement Peddlers/Solicitors License (lost, soiled or distroyed)	$ 5.00	$ 5.00
	Surety Bond	$ 1,000.00	$ 1,000.00
Pending	**Portable Food Service Truck License** (New & Renewal) **Pending Council Approval**	**$ 275.00**	**$ 275.00**
	License (expires December 31st) - $175		
	Fire Inspection - Permit Fee - $100		
Pending	**Portable Food ServiceTruck License w/Inspection under Western Wayne Consortium Agreement** (New & Annual Renewal) **Pending Council Approval**	**$ 175.00**	**$ 175.00**
	Temporary Use Permit (Adminstrtive Review Committee (ARC) review approval required)	$ 75.00	$ 75.00
	Late Fees on Business Registration & Renewals:		
	(Payment **30** days past due - Past-due notice mailed to business owner)		
	(Payment **60** days past due - $35.00 late fee applied to balance due)	$ 35.00	$ 35.00
	(Payment **90** days past due - $45.00 late fee applied to balance due)	$ 45.00	$ 45.00
R 21-087	**Honorary Street Sign Application Fee** (Only 5 per year on a first come-first served basis)	$ 25.00	$ 25.00

CO = Code of Ordinances **R = Resolution**
ZO = Zoning Ordinance

City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **March 27, 2023**

Item No. C.
General Description: Appointment to the Romulus Board of Zoning Appeals

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Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MEMORANDUM

To: **Honorable City Council**

From: **Ellen L. Craig-Bragg, City Clerk**

Cc: **D'Sjonaun Hockenhull, Deputy City Clerk**

Date: **March 23, 2023**

Re: **BZA Appointment**

It is requested that the Council concur with the recommendation of the Executive Advisory Committee and appoint David Jones to the Romulus Board of Zoning Appeals, pursuant to Michigan Zoning Enabling Act 110 of 2006, with a term to expire on June 30, 2025

PLANNING DEPARTMENT MEMORANDUM

DATE: March 15, 2023

TO: Ellen Craig- Bragg, City Clerk

FROM: Carol Maise, City Planner

SUBJECT: Board of Zoning Appeals Appointment 2023

The recent passing of long term BZA Member, Kenneth Mientkiewicz, has resulted in a vacant position on the Board of Zoning Appeals.

After thorough review of the application and an in-person interview with Jeff Kemp and myself, the Planning Department would like to recommend to the City Council Executive Advisory Committee that Mr. David Jones be appointed to the Board of Zoning Appeals to fill the vacancy. This appointment will have an expiration date of June 30, 2025. In accordance with Michigan Zoning Enabling Act 110 of 2006, the legislative body, the City Council, shall appoint the members of the Board of Zoning Appeals.

Please forward this to the City Council Executive Advisory Committee so they may act on the appointment which will then be forwarded to the City Council for their review and approval. We respectfully request that this matter be placed on the March 28th City Council agenda if possible so that the position would be filled prior to the April BZA meeting.

cc: R. McCraight, Mayor
J. Wojtylko, Chief of Staff
J. Lambert, Executive Aide
J. Kemp, Director of Building and Planning

From:	Maise, Carol
To:	Craig-Bragg, Ellen; Hockenhull, D'Sjonaun
Cc:	McCraight, Robert; Wojtylko, Julie; Kemp, Jeff; Hubbard, Kayla
Subject:	BZA Appointment - David Jones
Date:	Thursday, March 16, 2023 3:24:56 PM
Attachments:	Memo to CLERK re Jones Appointment 3-2023.docx

Hi Ellen and D'Sjonaun. Please find attached our recommendation for the vacant BZA position. Also included below is the recommendation from the Building and Planning Director, Jeff Kemp.

We're hoping this can get on the March 27th City Council agenda since we have a scheduled BZA meeting on April 5th.

Let us know if you need anything else.

Thanks, Carol

Carol Maise, City Planner
City of Romulus Planning Department
12600 Wayne Road
Romulus, Michigan 48174

(734) 955-4530
(734) 325-0409 (cell)
cmaise@romulusgov.com
www.romulusgov.com

From: Kemp, Jeff
Sent: Tuesday, March 7, 2023 6:21 PM
To: Maise, Carol <cmaise@romulusgov.com>; Lambert, Jill <Jlambert@romulusgov.com>; Wojtylko, Julie <jwojtylko@romulusgov.com>
Cc: McCraight, Robert <rmccraight@romulusgov.com>
Subject: Re: Boards & Commission Application

We met with Mr Jones today. I believe he will be a great fit for the BZA and the CBA. He expressed interest in both and I told him I would check and see if he could serve in both boards or just one. Carol and I both were excited about how much he knows about the city and his experience in the construction field.

Thank you

Jeff Kemp Jr
Building/Zoning Director
City of Romulus

Jkemp@romulusgov.com

City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **March 27, 2023**

Item No. D.
General Description: Study Session Request for Monday, April 24, 2023, at 7:00 p.m.

Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MEMORANDUM

To: **Honorable City Council**

From: **Ellen L. Craig-Bragg, City Clerk**

Cc: **D'Sjonaun Hockenhull, Deputy City Clerk**

Date: **March 23, 2023**

Re: **Study Session Request**

The Economic Development Department and the Planning Department are requesting thirty (30) minute study session for Monday, April 24, 2023, at 7:00 p.m. for the purpose of providing the Council with updates to development from NorthPoint Development and amendments to Romulus Trade Center Conditional Rezoning and Development Agreement related to phasing.

The time and date are available for this request.

PLANNING DEPARTMENT MEMORANDUM

DATE: March 23, 2023
TO: Ellen Craig-Bragg, City Clerk; D'Sjonaun Hockenhull, Deputy Clerk
FROM: Carol Maise, City Planner
SUBJECT: Study Session for **April 24, 2023**
RZ-2020-002; **Romulus Trade Center** (**NorthPoint Development**)
Request for Study Session re: Updates to Development and Amendment to Conditional Rezoning and Development Agreement (CRA)

On behalf of the Economic Development Department and Planning Department, a study session with the City Council to be held at 7:00 p.m. on April 24, 2023 is hereby requested. NorthPoint Development would like to provide the Council with updates to the current development on the east side of Vining Road, south side of Smith Road, and north of Wick Road including amendments to Romulus Trade Center Conditional Rezoning and Development Agreement (CRA) related to phasing.

Action on the proposed amendments will be scheduled for a later date.

Cc: R. McCraight, Mayor
J. Wojtylko, Chief of Staff
K. Krause, Director of Community Safety and Development
J. Kemp, Director of Building & Zoning
S. Hitchcock, City Attorney

City of Romulus

Treasurer's Report

Council Meeting Held: **March 27, 2023**

Item No. 7.

General Description: _____

_____

Resolution No._____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

Public Comment

Council Meeting Held: **March 27, 2023**

Item No. 8.

General Description: _____

_____

Resolution No._____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

Unfinished Business

Council Meeting Held: **March 27, 2023**

Item No. 9.

General Description: _____

_____

Resolution No._____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

New Business

Council Meeting Held: **March 27, 2023**
Item No. 10.

General Description: _____

_____

Resolution No._____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

Warrant

Council Meeting Held: **March 27, 2023**

Item No. A.
General Description: Approval of Warrant #: 23-6 for checks presented in the amount of $1,813,762.47.

Resolution No. _____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

CITY OF ROMULUS
WARRANT REGISTER SUMMARY

Council Meeting Date: March 27, 2023
Warrant Number: 23-06

TOTAL WARRANT REGISTER **1,813,762.47**

P.O.#	CHECK #	PAYEE	AMOUNT

TOTAL DELETIONS
TOTAL ADJUSTED WARRANT (IF ANY DELETIONS)

REWARRANTED ITEMS: (not included in above totals)

P.O.#	CHECK #	PAYEE	AMOUNT

COUNCIL AUTHORIZATION

DATE

The obligations of transfer of funds described on the attached warrant register including the required interfund advances have been authorized by the Council. We hereby authorize the Treasurer of the City of Romulus to disburse funds as listed in payment thereof with the exception of deleted items listed above.

MAYOR

CLERK

3/23/2023 **CHECK DISBURSEMENT REPORT FOR CITY OF ROMULUS**
CHECK DATE FROM 03/09/2023 - 03/22/2023

Fund		Amount
Total for fund 101	General Fund	78,887.02
Total for fund 202	Major Street Fund	622.32
Total for fund 203	Local Street Fund	877.15
Total for fund 205	Public Safety Fund	25,870.83
Total for fund 211	Cable TV	4,125.62
Total for fund 218	Merriman Rd. Spec. Assess	221.11
Total for fund 220	Oakwood SAD	122.28
Total for fund 226	Garbage & Rubbish Collection Fund	96,050.88
Total for fund 260	Michigan Indigent Defense Fund	1,466.66
Total for fund 261	911 Service Fund	666.20
Total for fund 268	Narc Forfeiture - State	36.01
Total for fund 271	Library Fund	4,801.78
Total for fund 295	DDA	69,691.49
Total for fund 297	T.I.F.A. District #2	149,181.48
Total for fund 352	2014 Capital Improvement Bonds	185,250.00
Total for fund 592	Water & Sewer Fund	652,509.51
Total for fund 661	Motor Vehicle	16,426.44
Total for fund 664	Technology Services	11,783.05
Total for fund 676	Retiree's Ins. Benefits	166,418.44
Total for fund 701	Revolving Fund	1,850.00
Total for fund 703	Current Tax	514.87
Total for fund 750	Payroll Fund	346,389.33
TOTAL - ALL FUNDS		1,813,762.47

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 03/09/2023 - 03/22/2023

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank POOL POOLED CASH						
03/15/2023	POOL	1208(E)	0581	COMERICA COMM. CARD SERV.	STACY PAIGE JANUARY 2023 COMERICA CAR	74.03
03/15/2023	POOL	1209(E)	0581	COMERICA COMM. CARD SERV.	ROBERTO SCAPPATICCI JANUARY 2023 COMI	670.97
03/15/2023	POOL	81455	1980	COMCAST	8529 10 214 0281543 BUSINESS CABLE 03/18	152.74
03/15/2023	POOL	81456	0012	DTE ENERGY	7506 MERRIMAN - LANDSCAPING SERVICE PI	221.11
03/15/2023	POOL	81457	0670	VERIZON WIRELESS	DATA ACCT # 342127256-00002 USB&MIFI FI	1,736.88
03/15/2023	POOL	81458	0670	VERIZON WIRELESS	342127256-00001 FEB 02 - MAR 01 ALL DEPA	3,115.67
03/22/2023	POOL	1210(E)	0016	BLUE CROSS/BLUE SHIELD OF MICH	APRIL 2023 INV 159619170/262/290/305/33	208,997.90
03/22/2023	POOL	1211(E)	0581	COMERICA COMM. CARD SERV.	ELLEN CRAIG-BRAGG COMERICA CARD PURC	613.77
					KEVIN LOSEN FEBRUARY 2023 COMERICA CA	100.00
					ROBERT PFANNES COMERICA CARD PURCHA	914.33
					ROBERTO SCAPPATICCI COMERICA CARD PUI	1,420.00
					DERRAN SHELBY COMERICA CARD PURCHASI	795.52
					KEVIN KRAUSE COMERICA CARD PURCHASES	791.09
					MIKE LASKASKA COMERICA CARD PURCHASE	490.31
						5,125.02
03/22/2023	POOL	1212(E)	0012	DTE ENERGY	16869 BRANDT - CREEKSIDE PUMP STATION	55.28
					12300 WAYNE - ANIMAL SHELTER 2/3/23 - 3/	619.62
					9755 OZGA - ELMER JOHNSON PARK 2/3/23 -	63.05
					11189 SHOOK - CHAMBER BLDG 2/3/23 - 3/6	242.03
					VINING RD HOT BOX - 34155 GODDARD 2/3/	539.93
					11120 HUNT - SCHOOL HOUSE @ HISTORICA	69.47
					11147 HUNT - HISTORICAL PAVILLION 2/3/2	60.06
					10202 SHOOK RD - CEMETERY 2/3/23 - 3/6/	38.27
					12055 WAYNE - BIRD HOUSE 2/3/23 - 3/6/23	13.93
					37135 GODDARD RD. DDA 2/3/23 - 3/6/23	92.18
					6900 WAYNE - FIRE STATION #3 02/01/23 -	131.22
					7219 MIDDLEBELT - FIRE #2 2/2/23 - 3/3/2	885.79
					38205 BARTH - EMERGENCY SIREN 2/1/23 - 3	26.19
					6241 DEXTER - BOICE PARK 02/03/23 - 03/	36.84
					OAKWOOD STORM SEWER PUMP STATION -	122.28
					37230 NORTHLINE- FS #1 2/3/23 - 3/6/23	145.07
					38834 HURON RIVER DR - WATER PUMP 2/7/	77.23
						3,218.44
03/22/2023	POOL	1213(E)	0012	DTE ENERGY	31558 GODDARD - WATER PUMP 2/3/23 - 3/	1,289.19
03/22/2023	POOL	1214(E)	3992	INVOICE CLOUD INC.	INVERTED PO FOR MONTHLY FEES FOR CRED	788.50
03/22/2023	POOL	1215(E)	3034	MI. CONF. OF TEAMSTERS WELFARE FU	INSURANCE - FEBRUARY 2023	117,298.85
					INSURANCE - MARCH 2023	117,750.00
						235,048.85
03/22/2023	POOL	1216(E)	2947	NATIONAL VISION ADMINISTRATORS, L	VISION COVERAGE FOR MARCH 2023	1,634.07
03/22/2023	POOL	1217(E)	1947	THE BANK OF NEW YORK MELLON	ROMULUS MI LTGO CAP IMP BDS 2014	393,825.00
03/22/2023	POOL	1218(E)	1014	THE HARTFORD-PRIORITY ACCOUNTS	MARCH 2023 HARTFORD CUST # 008758520(	6,764.02
03/22/2023	POOL	1219(E)	3612	TOSHIBA FINANCIAL SERVICES	COPIER LEASE PAYMENT MARCH 2023	2,122.87
03/22/2023	POOL	1220(E)	3021	VARIPRO BENEFIT ADMINSTRATORS	APRIL 2023 RETIREE HEALTH	59,909.84
03/22/2023	POOL	58(S)	3035	O'REILLY AUTO PARTS	COOLANT HOSE MISC AUTO PARTS - MECHA	44.24
					8/28/20 FINANCE-LATE PAYMETN CHARGE	3.56
					9/14/20 CORE RETURN CREDIT	(47.80)

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						0.00
03/22/2023	POOL	81459	2517	ADORAMA CAMERA, INC.	PANASONIC PT-VMZ71 WUXGA LCD LASER P	3,869.00
03/22/2023	POOL	81460	2942	AIRGAS, INC.	FEBRUARY 2023 OXYGEN REFILL AND CYL REI	75.57
					OXYGEN REFILL AND CYL RENT - FIRE DEPT	35.73
						111.30
03/22/2023	POOL	81461	3209	ALBERTO MENDOZA	BD BOND REFUND, 6828 BIRCHDALE	200.00
03/22/2023	POOL	81462	1158	ALL SEASONS LANDSCAPING	08/22/2019 REPAIR RECOIL SAW REPAIR	170.71
03/22/2023	POOL	81463	3336	ALLIE BROTHERS, INC	UNIFORM ITEMS	566.99
03/22/2023	POOL	81464	1567	ALPHA PSYCHOLOGICAL SERVICES, PC	NEW HIRE PSYCHOLOGICAL EXAM	775.00
					NEW HIRE PSYCH EXAMS	1,550.00
						2,325.00
03/22/2023	POOL	81465	2804	AMAZON CAPITAL SERVICES	A3J18HWSI262XT, AN AMERICAN SUNRISE	15.95
					A3J18HWSI262XT, SELF-PUBLISHING ON AM/	20.98
					A3J18HWSI262XT, LABELMORE 30 UP LABELS	66.02
					A3J18HWSI262XT, CUSTOM SELF-INKING STA	27.98
					A3J18HWSI262XT, YOUNG SHELCON: THE CC	18.48
					A3J18HWSI262XT, BABY DRAGON'S BIG SNEE	72.88
					A3J18HWSI262XT, SCANDAL: THE COMPLETE	7.66
					A3J18HWSI262XT, THE ELUSIVE PURPLE GAN	33.40
					A3J18HWSI262XT, GEORGE LOPEZ: TALL, DAI	133.45
					A3J18HWSI262XT, THE NYLA CHRONICLES: N	12.99
					A3J18HWSI262XT, LARRY THE CABLE GUY GI	123.16
					A3J18HWSI262XT, COMPLETE CPR TRAINING	67.07
					A3J18HWSI262XT, MY FIRST LIBRARY: BOXSE	328.58
					A3J18HWSI262XT, KEVIN HARD: WHAT NOW	111.63
					A3J18HWSI262XT, PAMI DOUBLE ZIP SANDW	35.32
					A3J18HWSI262XT, DIRTY POETRY FROM MIN	28.06
					A3J18HWSI262XT, THE STAND (MOVIE TIE-IN	10.99
					A3J18HWSI262XT, CM FOR THE SMART COOI	(12.33)
					A3J18HWSI262XT, CM FOR MY FIRST LIBRAR	(25.55)
						1,076.72
03/22/2023	POOL	81466	4027	AMAZON CAPITAL SERVICES	A1BKZT1UJ8KYG FRIDGE FILTERS, TRUCK WA	615.69
					A1BKZT1UJL8KYG WASTEBASKET, STA 4 SHRI	431.71
					PAPER SHREDDER REPLACEMENT	115.43
					LAPTOP SUPPLIES	91.75
					Inventory Order	901.68
					WATER TESTING CHLORINE REAGENTS	49.99
					EASTER EGG HUNT- PLASTIC EGGS	55.99
					EASTER EGG HUNT- PLASTIC EGGS	55.99
					OFFICE SUPPLIES	114.37
					WEBCAM FOR COURT	69.99
					SOAP FOR SHELTER	72.98
					COLLEEN IPHONE CASE	22.99
					4" BINDER	11.89
					OFFICE SUPPLY ORDER	241.75
					OFFICE SUPPLIES	44.15
					ASST. DIRECTOR OFFICE MONITOR AND TECH	570.56
					CUPS, STICKY NOTES, SCISSORS, CALENDARS	167.46
					WEBCAM FOR COURT	(9.51)
						3,624.86

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
03/22/2023	POOL	81467	0529	ASSOCIATED NEWSPAPERS OF MICHIG/	2023 BOARD OF REVIEW RM0716-030223	67.17
					ORDINANCE NO. 2023-001 RM0717	52.49
					ORDINANCE NO. 2023-002 RM0718	52.49
						172.15
03/22/2023	POOL	81468	1081	ATCHINSON FORD SALES, INC.	POLICE R20 SWITCH & BUCKLE	172.59
					POLICE R23 HOUSING	53.59
						226.18
03/22/2023	POOL	81469	3649	AUTO VALUE OF ROMULUS	MECH STOCK HOSE END	5.69
					R23 POLICE SUPPRESSOR SPRK PL, IGNITION	44.17
					R23 POLICE INGITION COIL	57.69
					ROADS 116, TRANS LINE	480.38
					POLICE WASHR SOLVENT	26.94
					ROADS 113A, CONNECTOR KIT	6.39
					12 & 10 GRV LOCK PLR	54.98
					W/S 42-18 SENSOR	67.99
					GROUNDS 437 VITON O RING KIT, OEM CRIM	84.45
					GROUNDS 437 4 WIRE CONTROLLER, CORD E	201.58
					POLICE R41 F PREM CERAMIC PAD	63.74
					W/S 205 MICRO-V BELTS	27.99
					ROADS 126 FRIGED BLUE OIL	45.95
					GROUNDS 433 SIDE STUD / TERM BOLT	19.58
					GROUNDS 433 TRANS LINE	111.19
					GROUNDS 433 MICRO-V BELTS	67.98
					MECH STOCK OIL & AIR FILTERS	175.05
					GROUNDS 433 TRANS LINE	25.59
					GROUNDS 433 LED HEADLAMP, RETAINING C	56.58
					W/S 221 REMAN STARTER, F DISC BRAKE RO	401.37
					GROUNDS 433 RETAINING CLIPS	24.18
					POLICE R29 BATTERY	160.49
					POLICE R48, BATTERY	160.49
					GROUNDS 433 PUSH RETAINERS, GM FD RET	18.87
					FUEL FILTER	20.01
					RETURN CREDIT IGN COIL	(33.59)
					RETURN/CREDIT BXT94RH7730, BXT65850, 1	(72.00)
					CREDIT WAGNER OEX PAD	(63.74)
					RETURN/CREDIT MICRO-V BELTS	(58.38)
						2,181.61
03/22/2023	POOL	81470	1683	BAKER & TAYLOR	251637 L154147 2 B00000, QTY 35	457.50
					251637 L154147 2 B00000, QTY 20	209.54
						667.04
03/22/2023	POOL	81471	0848	BURTON'S PLUMBING & HEATING CO.	REPAIR BACKFLOW @ NEW COURT & CITY H/	2,303.00
					REPAIR BACKFLOWS AT SENIOR CENTER	1,712.00
						4,015.00
03/22/2023	POOL	81472	4041	CAMPBELL INC. MECHANICAL SERVICES	HEATING REPAIRS DONE AT DPW WORK ORD	702.00
					DPW REPAIR REPLACED IGNITER ON TUBE HE	390.50
					SENIOR CENTER- REPLACE HEAT EXCHANGER	2,859.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					EMERGENCY REPAIR RAC POOL HEATING	15,327.50
					POOL HVAC ONGOING REPAIRS AT RAC	8,038.00
					POOL HVAC ONGOING REPAIRS AT RAC	3,574.50
					RAC HVAC TEMPORARY RELAY INSTALLATIOI	389.10
					CITY HALL - INSPECTION ON LLHP 14, LLHP1	986.00
						32,266.60
03/22/2023	POOL	81473	3092	CENTER POINT LARGE PRINT	ROMULUS PUBLIC LIBRARY, MARTIN CHARLE	194.16
03/22/2023	POOL	81474	3679	CHERYL MCGUIRE	FEBRUARY 2023 - RECORDING SECRETARY M	125.00
					FEBRUARY 2023 CONSTRUCTION BOARD OF	125.00
						250.00
03/22/2023	POOL	81475	2965	CLEAR RATE COMMUNICATIONS, INC.	ACCT# 4876633, 03/21/23 - 04/20/23	7,003.84
03/22/2023	POOL	81476	3209	Cody Knowlton	BD BOND REFUND, 15701 MIDDLEBELT	1,125.00
03/22/2023	POOL	81477	4215	COMMERCIAL REAL ESTATE EXCHANGE	3/10/23 - 4/9/23 REAL ESTATE CONSULTING	139.00
03/22/2023	POOL	81478	0572	CONTRACTORS CONNECTION	FOR MAIN CUTTERS "LARGE SET"	438.00
					Inventory Order	417.60
						855.60
03/22/2023	POOL	81479	MISC	COREY SADLER	TUITION REIMB. SIENNA HGTS UNIV LEDERSI	2,180.00
03/22/2023	POOL	81480	MISC	D & G BUILDING COMPANY	CLOSED ESCROW, PROJECT ADDRESS 13490 I	3,248.69
03/22/2023	POOL	81481	MISC	D'SJONAUN HOCKENHULL	MILEAGE AND MEAL REIMBURSEMENT FOR	123.56
03/22/2023	POOL	81482	MISC	DAVID DRUYOR	CDL RENEWAL REIMBURSEMENT	73.00
03/22/2023	POOL	81483	3607	DAWDA MANN, COUNSELORS AT LAW	PROFESSIONAL SERVICES THROUGH FEBRUA	80.00
					PROFESSIONAL SERVICES THROUGH FEBRUA	140.00
						220.00
03/22/2023	POOL	81484	4044	DETROIT METRO AIRPORT CENTER LLC	APRIL 2023 CITY RECORDS ROMULUS & DMA	1,236.98
03/22/2023	POOL	81485	3495	DOMINION VOTING SYSTEMS, INC.	CODING FOR 2022 AUGUST PRIMARY ELECTI	1,870.00
03/22/2023	POOL	81486	0411	DORNBOS SIGN & SAFETY INC	SIGN MATERIALS TO EXPAND & REPLENISH II	1,261.50
03/22/2023	POOL	81487	3253	DORRIS BENNETT	MARCH 2023 RETIREE HEALTH INS REIMBUR	453.09
03/22/2023	POOL	81488	2594	DOWNRIVER UTIL WASTEWATER AUTH	JANUARY - NOVEMBER 2023 EXEMPTIONS	4,985.61
03/22/2023	POOL	81489	2594	DOWNRIVER UTILITY WASTEWATER AU	MARCH 2023 EXCESS FLOW	121,413.00
03/22/2023	POOL	81490	0595	ECORSE QUALITY ELECTRIC SERVICE INC	ROADS 103 FLEET NET PAD MT 22SIZ21 ELEC	171.50
03/22/2023	POOL	81491	0603	FASTENAL COMPANY	MISC PARTS FOR - DPW	55.50
					MISC PARTS FOR - DPW	18.13
						73.63
03/22/2023	POOL	81492	2735	FIFER INVESTIGATIONS, LLC	NEW HIRE BACKGROUND INVESTIGATION	800.00
03/22/2023	POOL	81493	0379	FLAGS USA LLC	Inventory Order	1,850.00
03/22/2023	POOL	81494	3829	FOSTER BLUE WATER OIL, LLC	ITB 19/20-21 2 YEAR PRICING FOR DIESEL	155.00
					22/23 INVERTED PO - ITB 19/20-21 2 YEAR	2,891.36
						3,046.36
03/22/2023	POOL	81495	2703	GALE/CENGAGE LEARNING	ACCT #194418, COLLATERAL DAMAGE, STOR	61.58
03/22/2023	POOL	81496	0128	GIARMARCO, MULLINS, & HORTON, PC	70085-011B, CLEARK'S OFFICE LEGAL SERVIC	480.00
					70085-021B FINANCE DEPT LEGAL SERVICES	232.50
					70085-006B POLICE DEPT LEGAL SERVICES 1/	510.00
					70085.055 ROADWAY INN LEGAL SERVICES F	45.00
					70085-010B, BUILDING DEPT LEGAL SERVICE	532.50
					70085-011B, CLEARK'S OFFICE LEGAL SERVIC	292.50

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					70085-007B FIRE DEPT LEGAL SERVICES 2/13	75.00
					70085-004B, GENERAL LEGAL SERVICES 2/9/2	9,660.20
					70085-005B HR DEPT LEGAL SERVICES 2/9/23	825.00
					70085.055B ROADWAY INN LEGAL SERVICES	60.00
					ACCT 70085-012B, TREASURER'S OFFICE LEGA	20.60
					70085-013B ECON DEV ATTORNEY FEES - S H	240.00
					70085-046B ECON DEV ATTORNEY FEES - S. H	195.00
					70085-006B POLICE DEPT LEGAL SERVICES 2/	465.00
						13,633.30
03/22/2023	POOL	81497	2625	GLG PRINT	MARCH 2023 WATER BILL PRINTING & POSTA	1,903.07
					ITB 2023-11 ASSESSMENT NOTICE	4,741.70
						6,644.77
03/22/2023	POOL	81498	0631	GORDON FOOD SERVICE, INC.	CUSTOMER # 712400021, TAYLOR, ST. PAT'S	212.89
03/22/2023	POOL	81499	3264	GREAT LAKES WATER AUTHORITY	ACCT # 100-2451-W WATER USAGE/FIXED CH	355,459.80
					300-2451-S INDUSTRIAL WASTE CONTROL FC	787.60
						356,247.40
03/22/2023	POOL	81500	3781	GREAT WOLF LODGE	2023 CEMETERY CONF. AUGUST 16-18, 2023	303.48
					2023 CEMETERY CONF. AUGUST 16-18, 2023	303.48
						606.96
03/22/2023	POOL	81501	3209	GRECA CRAIG	BD BOND REFUND, 36547 GODDARD	500.00
03/22/2023	POOL	81502	MISC	HARLEY DISNEY	ANIMAL STERILIZATION FOR BEMO	25.00
03/22/2023	POOL	81503	0891	HOME DEPOT	BATTERIES, AND SCRAPER	58.72
					ANIMAL SHELTER BUI SKUFF DEFNSE3750	94.17
					GREAT STUFF GAPS & CRACKS	113.10
					VELCRO OW BLK STRAPS 8" X 1/4"	37.24
					MKE 16 OZ, SMOOTH FACE HAMMER	26.97
					58X48 CRDLS RD WHT 1"	212.40
					VISSANI 1.7CF OTR MICROWAVE WHITE, 6' A	215.30
						757.90
03/22/2023	POOL	81504	4206	IMAGE PRINTING	ENVELOPES, CITY RETURN ADDRESS WINDOW	425.00
03/22/2023	POOL	81505	4012	IMPERIAL PRESS, INC	ENVELOPES, CITY RETURN ADDRESS WINDOW	428.36
03/22/2023	POOL	81506	2928	INTEGRITY BUSINESS SOLUTIONS LLC	ROMULUS LIBRARY PAPER	81.98
03/22/2023	POOL	81507	2567	J & B MEDICAL SUPPLY CO. INC	MEDICAL SUPPLIES - FIRE DEPT	21.30
03/22/2023	POOL	81508	4169	JAC LED LIGHTING INC.	BRIDGE REWIRING BETWEEN PARKING LOT A	3,800.00
					LED LIGHTING SYSTEM FOR RAC	27,024.60
						30,824.60
03/22/2023	POOL	81509	0141	JACK DOHENY SUPPLIES INC	RELIEF VALVE	463.04
03/22/2023	POOL	81510	1896	JAM BEST ONE FLEET SERVICE	COLD PATCH MACHINE - 113A	499.68
					ITB 21/22-13 LOW STOCK TIRES #433 & #443	729.42
					ITB 21/22-13 LOW STOCK POLICE TIRES	888.42
					ITB 21/22-13 LOW STOCK	975.44
						3,092.96
03/22/2023	POOL	81511	MISC	JEROME FRAYER	3/13/23 MDA CONFERENCE PARKING	12.00
03/22/2023	POOL	81512	4214	KATHERINE S. ROTHLEY	ROMULUS PUBLIC LIBRARY PAINTING BASICS	75.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
03/22/2023	POOL	81513	3498	KENTWOOD OFFICE FURNITURE	PIGGYBACK OMNIA CONTRACT R191804 FUR	10,338.11
03/22/2023	POOL	81514	3072	KIMBALL MIDWEST	NEEDED SHOP SUPPLIES	384.62
03/22/2023	POOL	81515	3777	LAW OFFICES OF SAMER N. JADALLAH	FEBRUARY 2023 MIDC PROGRAM SERVICE HI	1,466.66
03/22/2023	POOL	81516	0023	LIBERTY PLUMBING SUPPLY	WATER & SEWER MISC REPAIRS - DPW - ALL	177.07
					WATER & SEWER MISC REPAIRS - DPW - ALL	14.76
						191.83
03/22/2023	POOL	81517	0120	LIBRARY DESIGN ASSOCIATES, INC.	ROMULUS PUBLIC LIBRARY STEEL STORAGE (	1,179.00
03/22/2023	POOL	81518	3477	LINDE GAS & EQUIPMENT INC.	MECHANIC WELDING SUPPLIES - DPW	173.58
03/22/2023	POOL	81519	1680	LUSTER CLEANERS, INC	PRISONERS BLANKET CLEANING	160.00
03/22/2023	POOL	81520	2666	MAURER'S TEXTILE RENTAL SERVICES	EMPLOYEE UNIFORM EXPENSE - ITB 21/22-1	132.29
					EMPLOYEE UNIFORM EXPENSE - ITB 21/22-1	32.80
					EMPLOYEE UNIFORM EXPENSE - ITB 21/22-1	22.48
					EMPLOYEE UNIFORM EXPENSE - ITB 21/22-1	1.57
					EMPLOYEE UNIFORM EXPENSE - ITB 21/22-1	132.29
					EMPLOYEE UNIFORM EXPENSE - ITB 21/22-1	32.80
					EMPLOYEE UNIFORM EXPENSE - ITB 21/22-1	22.48
					EMPLOYEE UNIFORM EXPENSE - ITB 21/22-1	1.57
						378.28
03/22/2023	POOL	81521	0088	MESSENGER PRINTING SERVICE INC.	DC KEN CHAPMAN BUSINESS CARDS	74.50
03/22/2023	POOL	81522	3023	MI CUSTOM SIGNS	MILITARY BANNER FLAG FOR DOWNTOWN R	70.50
03/22/2023	POOL	81523	0427	MIDWEST TAPE	CUSTOMER # 2000005771 AUDIO/VISUAL	272.89
					CUSTOMER # 2000005771 ACD/ADB	169.70
					CUSTOMER # 2000005771 ADB/DVD	214.16
					CUSTOMER # 2000005771 ACD/ADB/DVD	193.67
					CUSTOMER # 2000005771 ADB /DVD	178.19
						1,028.61
03/22/2023	POOL	81524	1211	MRWA	S3 & S4 REVIEW, APRIL 18-19, 2023. BLOOM	880.00
					MATH FEB 28 - MAR 1, 2023. YPSILANTI	440.00
					TWO DAY MATH CLASS MAR 28-29, 2023	440.00
						1,760.00
03/22/2023	POOL	81525	0068	MUCHMORE HARRINGTON SMALLEY &	LEGISLATIVE SERVICES FOR FY MARCH 2023	4,000.00
03/22/2023	POOL	81526	0442	NORTHSIDE TRUE VALUE HARDWARE	MISC BUILDING MAINTENANCE	75.57
					MISC BUILDING MAINTENANCE	65.69
						141.26
03/22/2023	POOL	81527	3041	NORTHSTAR MAT SERVICES, INC.	ACCOUNT # 1862-11121, 4X6 & 5X1 MATS	63.28
03/22/2023	POOL	81528	3917	NYE UNIFORM CO	FIREFIGHTER UNIFORMS JULY-JUNE FY 22/23	458.94
					FIREFIGHTER UNIFORM JULY 2022 - JUNE 20	640.43
					FIREFIGHTER UNIFORMS JULY-JUNE FY 22/23	572.94
					FIREFIGHTER UNIFORMS JULY-JUNE FY 22/23	171.98
					FIREFIGHTER UNIFORMS JULY-JUNE FY 22/23	89.98
					FIREFIGHTER UNIFORM JULY 2022 - JUNE 20	150.00
					FIREFIGHTER UNIFORM & CLASS A	229.00
					FIREFIGHTER UNIFORMS JULY-JUNE FY 22/23	212.00
					FIREFIGHTER UNIFORM & CLASS A	217.96
						2,743.23

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03/22/2023	POOL	81529	1491	ON DUTY GEAR LLC	ITB-149/20-07 ARMOR EXPRESS RAZOR LEVE	905.00
03/22/2023	POOL	81530	4217	OPTIMUM MODULAR LLC	GINOSKO PROJECT REIMBURSEMENT- NORTI	88,465.00
03/22/2023	POOL	81531	0736	ORCHARD, HILTZ & MCCLIMENT	0155211192, PFEE220008 ROYAL FARMS ENC	12,443.75
					0155221042, PFEE220011-SMITH BUILDINGS	10,655.25
					0155221261, FED EX DISTRIBUTION FACILITY	3,694.00
						26,793.00
03/22/2023	POOL	81532	0148	PARAGON LABORATORIES INC	PROJECT WICK ELEMENTARY 36900 WICK RD	76.00
03/22/2023	POOL	81533	0148	PARAGON LABORATORIES INC	WATER TESTING @6876 BIRCHDALE	75.00
					WATER TESTING @6876 BIRCHDALE	75.00
						150.00
03/22/2023	POOL	81534	0984	PARKWAY SERVICES, INC.	PORTA JOHNS IN MAB PARK, 3/19/23 - 4/18/	180.00
03/22/2023	POOL	81535	3959	PRETTY FACE CLEANING SERVICES	11189 SHOOK RD CLEANING	150.00
					11189 SHOOK RD CLEANING	150.00
						300.00
03/22/2023	POOL	81536	3867	QUADIENT INC	IX7 POSTAGE MACHINE INK	200.45
03/22/2023	POOL	81537	3209	QUALITY HEATING AND COOLING	BD PAYMENT REFUND, 31729 AUGUSTA	70.00
03/22/2023	POOL	81538	0172	R&R FIRE TRUCK REPAIR	FIRE ENGINE 1 - FOAM SYSTEM INOPERABLE	1,724.83
03/22/2023	POOL	81539	2537	RAFT	BLUE CARD CERTIFICATION	1,650.00
03/22/2023	POOL	81540	0189	ROSE PEST SOLUTIONS	SOUTH ADMIN BUILDING ROSE PEST SOLUTI	57.00
03/22/2023	POOL	81541	MISC	ROSE SWIDAN	2023 ST. PATRICKS DAY LUNCHEON SUPPLIES	125.45
03/22/2023	POOL	81542	0188	SNAP ON INDUSTRIAL	TO UPDATE SNAP-ON SCANNER	1,008.50
03/22/2023	POOL	81543	4211	STACYE LEWIS	ROMULUS PUBLIC LIBRARY AUTHOR APPEAR	150.00
03/22/2023	POOL	81544	4040	STAPLES	FEBRUARY 2023 OFFICE SUPPLIES	30.03
					INVENTORY ORDER - COPY PAPER LEGAL & T	57.75
					INVENTORY ORDER - COPY PAPER LEGAL & T	142.35
					FEBRUARY 2023 OFFICE SUPPLIES	11.02
					2/27/23 FINANCE OFFICE SUPPLY ORDER	133.94
					FEBRUARY 2023 OFFICE SUPPLIES	59.40
					INVENTORY ORDER - COPY PAPER LEGAL & T	(57.75)
						376.74
03/22/2023	POOL	81545	1016	STATE OF MICHIGAN	STORMWATER ANNUAL PERMIT INTEREST FE	112.50
03/22/2023	POOL	81546	2518	STATE OF MICHIGAN	91316, MDHHS - QUALITY ASSURANCE QRTL'	1,575.17
03/22/2023	POOL	81547	3617	SUBURBAN OCCUPATIONAL HEALTH	NEW HIRE DRUG SCREENS AND PHYSICALS	536.00
					NEW HIRE DRUG SCREEN AND PHYSICAL	512.16
					NEW HIRE DRUG SCREENS AND PHYSICALS	224.00
						1,272.16
03/22/2023	POOL	81548	3289	TODD WENZEL BUICK GMC OF WESTLA	2012 FREIGHTLINER DUMPTRUCK, COOLER L	1,182.17
					STARTER REPLACEMENT ON 106 5YD DUMP '	1,275.75
						2,457.92
03/22/2023	POOL	81549	4042	TRUSTED JOURNEY	FEBRUARY 2023 ANIMAL DISPOSAL	192.00
03/22/2023	POOL	81550	2951	UNIQUE MANAGEMENT SERVICES, INC.	02-06 & 02-13 PLACEMENTS	81.55
03/22/2023	POOL	81551	2406	VANCE OUTDOORS, INC	S.W.A.T TRAINING SCHOOL AMMUNITION (S	1,415.85
03/22/2023	POOL	81552	0670	VERIZON WIRELESS	ACCT # 242053368-00001 M2M POLICE CAR	666.20
03/22/2023	POOL	81553	0250	VERMEER OF MICHIGAN	PARTS NEEDED TO REPAIR #409 CHIPPER	1,027.80
03/22/2023	POOL	81554	0659	WASTE MANAGEMENT	6-99272-72005 RESIDENTIAL TRASH PICKUP	95,854.08

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03/22/2023	POOL	81555	0106	WAYNE COUNTY	PRINCIPAL & INTEREST FOR ROUGE VALLEY	3,270.95
03/22/2023	POOL	81556	0657	WAYNE COUNTY	1/23 PRISONERS HOUSING MAINTENANCE C	560.00
03/22/2023	POOL	81557	0657	WAYNE COUNTY LAND BANK	DISBURSE 2022 C.T. FOR FEB 16 - 28, 2023	514.87
03/22/2023	POOL	81558	0877	WAYNE COUNTY TREASURER'S ASSOC.	2023 MEMBERSHIP DUES	100.00
03/22/2023	POOL	81559	0158	WESTLAND FIRE EXTINGUISHER, INC.	SENIOR CENTER FIRE EXTINGUISHER INSPECT	220.00
					PD BLDG FIRE EXTINGUISHER INSPECTIONS	304.00
					PD VEHICLES FIRE EXTINGUISHER INSPECTIOI	127.00
					CHAMBER FIRE EXTINGUISHER INSPECTIONS	16.00
					CITY HALL FIRE EXTINGUISHER INSPECTIONS	264.00
					DPW BLDG FIRE EXTINGUISHER INSPECTIONS	411.00
					DPW VEHICLES FIRE EXTINGUISHER INSPECTI	271.00
					RFD FIRE EXTINGUISHER INSPECTIONS	205.00
					RFD FIRE EXTINGUISHER INSPECTIONS	265.00
					HISTORICAL FIRE EXTINGUISHER INSPECTION	104.00
					ANIMAL SHELTER FIRE EXTINGUISHER INSPE(	75.00
					OLD COURT FIRE EXTINGUISHER INSPECTION	204.00
					ROMULUS PUBLIC LIBRARY FIRE EXTINGUISH	129.00
						2,595.00
03/22/2023	POOL	81560	1871	WITMER ASSOCIATES, INC.	MISC FIREFIGHTER PPE ITEMS	1,293.29
					MISC FIREFIGHTER PPE ITEMS	424.08
						1,717.37
03/22/2023	POOL	81561	0651	WOODLAND MEADOWS LANDFILL	4-23247-02007 RESIDENT DUMP PASSES ITB	196.80
03/22/2023	POOL	81562	2945	ZONES, LLC	ANNUAL MAINTENANCE FOR BARRACUDA W	2,160.00
					ANNUAL MAINT - ATLASSIAN JIRA (3/18/23 -	8,750.00
						10,910.00

POOL TOTALS:	
Total of 122 Checks:	1,813,762.47
Less 0 Void Checks:	0.00
Total of 122 Disbursements:	1,813,762.47

City of Romulus

Communication

Council Meeting Held: **March 27, 2023**
Item No. 12

Councilperson Abdo: _____

_____

Councilperson Barden: _____

_____

Councilperson Roscoe: _____

_____

Councilperson Talley: _____

_____

Councilperson Wadsworth: _____

_____

Councilperson Webb: _____

_____

Councilperson Williams: _____

_____

City of Romulus

Adjournment

Council Meeting Held: **March 27, 2023**

Item No. 13

General Description: _____

_____

Resolution No._____

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED