



**CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA
May 1, 2023
7:30 PM**

Members of the public can view the Regular City Council Meetings live via the Romulus Public Access Channel 12 and YouTube at www.youtube.com/cityofromulus. Public comments can also be emailed to publiccomment@romulusgov.com

Pledge of Allegiance

Roll Call

1. Agenda

- A. Approval of Agenda

2. Minutes

- A. Approval of Minutes from the Regular Meeting held on Monday, April 24, 2023, at 7:30 p.m.
- B. Approval of the Minutes from the Special Meeting(s) held on Monday, April 24, 2023, at 6:00 p.m. to discuss the Romulus Distribution Center's proposed Brownfield plan and at 7:00 p.m. to discuss updates to NorthPoint Development and amendments to the Conditional Rezoning and Development Agreement (CRA)

3. Petitioner

4. Chairperson's Report, John Barden, Mayor Pro-Tem

- A. Approval of the Chairperson's Report

5. Mayor's Report – Robert A. McCraight, Mayor

- A. No Fee Permit for Juneteenth Activities
- B. FIRST AMENDMENT - NORTHPOINT Rezoning and Development
- C. Amended Romulus Distribution Center Brownfield Agreement
- D. ITB 22/23-20 Two Year Contract Pricing for Gravel, Sand, and Limestone
- E. ITB 22/23-21 Large Water Parts - Two Year Contract Pricing for Water Hydrants and Gate Valves
- F. ITB 22/23-22 Water System - Small Parts
- G. Bid Award ITB-FH-22-23-2388; Cooperative Bid for Two-Year Pricing for Rock Salt
- H. Introduction of Budget Amendment 22/23-16
- I. Introduction of Budget Amendment 22/23-18

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. Second Reading and Final Adoption to Budget Amendment 22/23-17
- B. Study Session Request for May 22, 2023, at 6:30 p.m.
- C. First Reading and Introduction of Amendments to Ch. 2, Art. VII, Section 2-409 and 2-410 of the Romulus Code of Ordinances.
- D. Amendments to the Romulus Memorial Cemetery Rules & Regulations

7. Treasurer's Report – Stacy Paige, Treasurer

8. Public Comment - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

9. Unfinished Business

- 10. New Business**
- 11. Communication**
- 12. Adjournment**



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a “*Request to Address*” card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.
2. When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.
3. Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.
4. Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.
5. No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.
6. All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.
7. This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.
8. Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.
9. The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council’s agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk’s Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.



City of Romulus

Agenda

Council Meeting Held: **May 1, 2023**

Item No. A.

General Description: Approval of Agenda

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Minutes

Council Meeting Held: **May 1, 2023**

Item No. A.

General Description: Approval of Minutes from the Regular Meeting held on Monday, April 24, 2023, at 7:30 p.m.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING

April 24, 2023

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem John Barden

Pledge of Allegiance

Roll Call

Present: Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams

Absent / Excused:

Administrative Officials in Attendance:

Robert McCraight, Mayor

Ellen L. Craig-Bragg, Clerk

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Stephen Hitchcock - City Attorney; Julie Wojtylko - Chief of Staff;

Jerome Frayer - DDA Director; Kevin Krause - Director of Community Safety & Development; Patty Braden

- Library Director; Colleen Dumas - Recreation Director; Derran Shelby - Deputy Police Chief

1. Agenda

- A.** Moved by **Tina Talley**, seconded by **Kathy Abdo** to approve the Agenda as presented.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

2. Minutes

- A. Res. #23-103** Moved by **William Wadsworth**, seconded by **Eva Webb**, to approve the Minutes from the Regular Meeting held on Monday, April 10, 2023, at 7:30 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- B. Res. #23-104** Moved by **Kathy Abdo**, seconded by **Tina Talley**, to approve the Minutes from the Special Meeting - Study Session held on Monday, April 10, 2023, at 6:00 p.m. to discuss the proposed FY 23/24 City Budgets.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

3. Petitioner - NONE

4. Chairperson's Report, John Barden, Mayor Pro-Tem

- A.** Moved by **Celeste Roscoe**, seconded by **Virginia Williams**, to accept the Chairperson's Report.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

5. **Mayor's Report – Robert A. McCraight, Mayor**

- A. **Res. #23-105** Moved by **William Wadsworth**, seconded by **Kathy Abdo**, to concur with the Administration and authorize the Mayor and Clerk to enter into the Inter-Governmental Agreement with the Michigan Department of Agriculture and Rural Development for the awarded grant for spaying and neutering for the Romulus Animal Shelter.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- B. **Res. #23-106** Moved by **Celeste Roscoe**, seconded by **Kathy Abdo**, to concur with the Administration and grant authorization for the Mayor and Clerk to enter into the Lease Agreement with Growth Works Incorporated, for the lease of 2,000 sq. ft. of space located at 1113 S. Wayne Road, 48174 on the second floor of the 34th District Court building.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- C. **Res. #23-107** Moved by **Eva Webb**, seconded by **Tina Talley**, to concur with the Administration and grant authorization for the Mayor and Clerk to enter into the Lease Agreement with Wayne Metropolitan Action Agency, for the lease of 10,000 sq. ft. of space located at 11131 S. Wayne Road, 48174 on the western portion of the former 34th District Court building.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- D. **Res. #23-108** Moved by **William Wadsworth**, seconded by **Eva Webb**, to concur with the Administration and consent to piggyback on the Omnia Partners Contract #2017001134 for the purchase of playground and shade equipment from GameTime for Oakbrook Park for a total cost of \$26,443.65.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

- E. **Res. #23-109** Moved by **Kathy Abdo**, seconded by **Celeste Roscoe** to concur with the Administration and introduce budget amendment 22/23-17 to recognize grant revenue and expenditures for Public Library Services grant approved by the Library Board on April 17, 2023.

<u>FUND/DEPT. ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT FUND BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
271 Library				
<u>Revenue</u>				
271-790-504.000- LSTA22	Federal Grant Revenue	\$-	\$20,855.00	\$20,855.00
<u>Expense</u>				
271-790-970.000- LSTA22	Capital Outlay	\$-	\$20,855.00	\$20,855.00

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None
Motion Carried Unanimously

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. **Res. #23-110** Moved by **Celeste Roscoe**, seconded by **William Wadsworth**, to approve the Second Reading and Final Adoption of amendments to Chapter 36, Article VII, Division 2, Section 36-353 Discharge of Firearms, of the City of Romulus Code of Ordinances.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None
Motion Carried Unanimously

- B. **Res. #23-111** Moved by **Eva Webb**, seconded by **Virginia Williams**, to approve the Second Reading and Final Adoption of Budget Amendment 22/23-15 in the amount of \$5,078.00 to use the fund balance to replace the records department service window with a bulletproof security pass-through window.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None
Motion Carried Unanimously

7. Treasurer's Report – Stacy Paige, Treasurer

8. Public Comment - NONE

9. Unfinished Business - NONE

10. New Business

Councilperson Wadsworth informed the residents of a donation made to the Animal Shelter by Dr. Wheat, VCA.

11. Warrant

- A. Res. #23-112** Moved by **Kathy Abdo**, seconded by **Tina Talley**, to approve Warrant #: 23-08 for checks presented in the amount of \$1,488,736.61.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

12. Communication

Councilperson Talley commented on various upcoming community events.

Councilperson Roscoe announced the Community Shred Day event for May 13th.

Councilperson Williams reminded residents of the Forgotten Harvest program. She inquired about the Council's budget and construction of the Veteran's Memorial Monument.

13. Adjournment

Moved by **William Wadsworth**, seconded by **Tina Talley**, to adjourn the meeting at 8:12 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams
Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan, certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on April 24, 2023.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Minutes

Council Meeting Held: **May 1, 2023**

Item No. B.

General Description: Approval of the Minutes from the Special Meeting(s) held on Monday, April 24, 2023, at 6:00 a.m. to discuss the Romulus Distribution Center's proposed Brownfield plan and at 7:00 p.m. to discuss updates to NorthPoint Development and amendments to the Conditional Rezoning and Development Agreement (CRA)

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



**MINUTES OF THE ROMULUS CITY COUNCIL SPECIAL MEETING – PUBLIC HEARING
April 24, 2023**

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

The meeting was called to order at 6:00 p.m. by Mayor Pro Tem John Barden.

1. Roll Call

Present: Kathy Abdo, John Barden, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams
Absent / Excused: Celeste Roscoe

Administrative Officials in Attendance:

Robert McCraight, Mayor
Ellen L. Craig-Bragg, Clerk

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Stephen Hitchcock - City Attorney; Kevin Krause - Director of Community Safety & Development; Jeffrey Kemp - Director of Building & Zoning; Carol Maise - City Planner

2. Moved by Tina Talley, seconded by Eva Webb, to accept the Public Hearing Agenda as presented.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

3. Public Hearing Discussion: Romulus Distribution Center proposed Brownfield plan

Kevin Krause, Director of Community Safety & Development, began the discussion and introduced Mark Quimbey from Ashley Capital. Mr. Quimbey presented a PowerPoint overviewing the objectives of the amended Brownfield plan. The objectives are to add eligibility definition to the Brownfield Plan for "qualified facility" due to the historic landfill; add two parcels purchased after Brownfield plan approval in June 2022; add site preparation and infrastructure improvements as eligible non-environmental activities approved by MSF, and update the site plan with the larger south building now approximately 549K square feet up from approximately 470K square feet. Mr. Quimbey presented an updated preliminary site plan and a schedule update on the development. Formal approval of the amendment to the Brownfield plan will be submitted to the Council at the next regular meeting.

4. Public Comment - None

5. Moved by William Wadsworth, seconded by Kathy Abdo, to adjourn the Special Meeting - Public Hearing at 6:15 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan, certify the foregoing to be a true copy of the minutes of the Special Meeting – Public Hearing of the Romulus City Council held on April 24, 2023.

A handwritten signature in black ink, reading "Ellen L. Craig-Bragg".

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



MINUTES OF THE ROMULUS CITY COUNCIL SPECIAL MEETING – STUDY SESSION
April 24, 2023

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

The meeting was called to order at 7:00 p.m. by Mayor Pro Tem John Barden.

1. Roll Call

Present: Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams

Absent / Excused:

Administrative Officials in Attendance:

Robert McCraight, Mayor

Ellen L. Craig-Bragg, Clerk

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney; Kevin Krause - Director of Community Safety & Development; Jeffrey Kemp - Director of Building & Zoning; Carol Maise - City Planner

- 2. Moved by Tina Talley, seconded by William Wadsworth, to accept the Special Meeting - Study Session Agenda as presented.**

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

3. Discussion: Updates to NorthPoint Development and Amendment to Conditional Rezoning and Development Agreement (CRA)

Kevin Krause, Director of Community Safety & Development, began the discussion by giving an overview of the purpose of the study session and introduced John Sweeney from NorthPoint Development. Mr. Sweeney presented a PowerPoint detailing updates on the progress of the Romulus Trade Center and retail updates. Mr. Sweeney informed the Council that Royal Farms pulled out of development; however, they were able to sign a Purchase and Sales Agreement with SHEETZ, in which an overview of the company was provided. Mr. Sweeney reviewed the anticipated development schedule, changes to the site plan, and the necessity to amend the Condition Rezoning & Development agreement.

4. Public Comment - None

- 5. Moved by Celeste Roscoe, seconded by Kathy Abdo, to adjourn the Special Meeting - Study Session at 7:24 p.m.**

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan, certify the foregoing to be a true copy of the minutes of the Special Meeting – Study Session of the Romulus City Council held on April 24, 2023.

A handwritten signature in black ink, reading "Ellen L. Craig-Bragg".

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Petitioner

Council Meeting Held:

May 1, 2023

Item No. 3

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held: **May 1, 2023**

Item No. A.

General Description: Approval of the Chairperson's Report

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **May 1, 2023**

Item No. A.

General Description: No Fee Permit for Juneteenth Activities

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: No Fee Permit for Juneteenth Activities
DATE: April 24, 2023

I concur with the request of Jerome Frayer, DDA Director, and respectfully request that City Council authorize a no fee permit for use of the Romulus Historical Park for activities during the 1st Juneteenth Community Celebration to be held Saturday, June 17, 2023, as well as the following road closure to accommodate the event activities. Closure of Hunt Street beginning at Bibbins Street and ending at the entrance of the Post Office on Hunt beginning at 11:00 a.m. on Saturday June 17, 2023 and re-opening at 4:30 p.m. Saturday, June 17, 2023.

Motion by _____ supported by _____ to concur with the administration and authorize a no fee permit for use of the Romulus Historical Park for activities during the 1st Juneteenth Community Celebration to be held Saturday, June 17, 2023, as well as the following road closure to accommodate the event activities. Closure of Hunt Street beginning at Bibbins Street and ending at the entrance of the Post Office on Hunt beginning at 11:00 a.m. on Saturday June 17, 2023 and re-opening at 4:30 p.m. Saturday, June 17, 2023.

Memo

To: Mayor Robert A. McCraight and Honorable City Council
From: Jerry Frayer, Downtown Development Authority Director
Subject: Juneteenth Activities/Fees
Date: April 20, 2023

The 1st Juneteenth Community Celebration will be held on Saturday June 17th 2023. I am respectfully requesting that Council authorize a no-fee permit for all Juneteenth activities for this day as well as the following road closures:

The closure of Hunt Street beginning at Bibbins Street ending at the entrance of the Post Office on Hunt Street beginning at 11:00 a.m. on Saturday June 17th 2023 and re-opening at 4:30 p.m. Saturday, June 17th 2023 for the Juneteenth Community Celebration.

I will be available at the council meeting for questions.



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **May 1, 2023**

Item No. B.

General Description: FIRST AMENDMENT - NORTHPOINT Rezoning and Development

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: FIRST AMENDMENT - NORTHPOINT Rezoning and Development Agreement
DATE: April 26, 2023

I concur with the recommendation of Kevin Krause, Director of Community Safety & Development, and Steve Hitchcock, City Attorney, and respectfully request City Council approve the attached First Amendment to the Northpoint conditional rezoning and development agreement.

Motion by _____, supported by _____, to concur with the administration and approve the attached First Amendment to the Northpoint conditional rezoning and development agreement.

ECONOMIC & COMMUNITY DEVELOPMENT MEMORANDUM

DATE: APRIL 25, 2023
To: Robert McCraight, Mayor
CC: Julie Wojtylko, Chief of Staff
FROM: KEVIN KRAUSE, DIRECTOR OF COMMUNITY SAFETY & DEVELOPMENT
SUBJECT: REQUEST FOR CONSIDERATION FOR THE MONDAY MAY 1ST CITY COUNCIL MEETING

On behalf of the Economic & Community Development Department I am presenting for your consideration under the Mayor's Report the amended Northpoint Conditional rezoning and development agreement. This request has been reviewed and recommended by Attorney Steve Hitchcock. It was brought before you on Monday April 24th 2023 in a study session and I am asking that you request the following action this evening.

- 1) Motion to approve the Northpoint conditional rezoning and development agreement.

If you should have any questions please feel free to contact my office, I will also be present the night of the meeting for questions. Thank you.

FIRST AMENDMENT TO CONDITIONAL REZONING AND DEVELOPMENT AGREEMENT

THIS FIRST AMENDMENT TO CONDITIONAL REZONING AND DEVELOPMENT AGREEMENT (this “**Amendment**”) is made effective as of May 1st, 2023 and amends the Conditional Rezoning and Development Agreement between the CITY OF ROMULUS, a Michigan Municipal Corporation, (the “**City**”), and NP LORDSTOWN 173, LLC, a Missouri Limited Liability Company and wholly-owned subsidiary of NorthPoint Development, LLC, (“**Developer**”), dated November, 4, 2021 (the “**Agreement**”) regarding certain real property located in the Romulus, Wayne County, Michigan as described in the Agreement. In consideration of the mutual covenants contained herein, the City and Developer agree to amend the Agreement as follows:

1. **Section 5 Road Improvements to be replaced with:** Pursuant to the Traffic Impact Study Final Report dated August 31, 2021 prepared by Fleis & Vandenbrink (“Traffic Report”) as reviewed and approved by the City, the Developer shall pay for the cost of the design, permit, installation, and construction observation of the traffic signals recommended as mitigation measures and conforming to Michigan Department of Transportation (“**MDOT**”) standards when warrants are met per MDOT. The cost for the installation of the Traffic Signal shall be paid to such governmental entity responsible for installing the Traffic Signal. Developer shall pay for the cost for the adjustment of the timing of the traffic signal Vining and Wick Road as specified on page 5 of the Traffic Report. Prior to occupancy of the first building on the Property, Developer shall make improvements to Wick Road and Vining Road. Developer’s leases will require tenants exiting the property to turn south on Vining Road and Developer will include site design measures and signage to help facilitate this traffic direction. Developer shall be responsible for private roads and private driveways and landscaping maintenance.

2. **Section 8a. Phase One to be replaced with:** Phase One of the Project shall be completed within twenty-seven (27) months of the Effective Date and include completion of the following activities:

3. **Section 8a. Phase One (v.) to be replaced with:** Developer agrees to pursue a Convenience store operator to develop on a portion of the Retail Space. Following Developer’s execution of an agreement with the operator (i.e. Royal Farms or a similar operator acceptable to the City) (“C-Store Agreement”), the Convenience store operator will develop and submit permit plans (including but not limited to site plan, engineering plan and building plans) within 12 months after the C-Store Agreement is executed, and will begin construction of the Convenience store within six (6) months of receipt of permits to construct the Convenience store. City agrees to issue said permits within four (4) months of receipt of an application to construct the Convenience store. At least one retail establishment or the Convenience store shall be under construction and at least 50% complete, as demonstrated by information provided by the retail establishment or Convenience store operator, before a final certificate of occupancy is issued for the third industrial building in Phase One to be occupied for uses allowable as listed in this Agreement. The issuance of occupancy permits for Phase Two shall be contingent upon the construction and occupancy of additional commercial and retail uses.

4. **Section 8b. Phase Two to be replaced with: Phase Two.** Phase Two of the Project shall include completion of the following activities:

i. Developer will secure commitments for three (3) additional retail establishments, which may be located in a shared or stand-alone building, to locate in the retail area which may include any permitted use under Section 7 of the City's Zoning Ordinance, such as a fast-food restaurant, fast casual restaurant, sit-down restaurant, bank, dry cleaner, clothing retailer, or other similar retail establishment. City agrees to grant all necessary construction permits, subject to the City's Building Department review and approval process for such establishments within six (6) months of each establishment's submission for permits.

ii. Upon execution of a lease or a purchase and sale agreement for the three (3) additional retail establishments in item i., Developer may construct up to an additional three (3) buildings containing a total of approximately 1,050,000 square feet for uses allowable under M-1 zoning.

iii. Developer will secure commitments for two (2) additional retail establishments, which may be located in a shared or stand-alone building, to locate in the retail area which may include any permitted use under Section 7 of the City's Zoning Ordinance such as a fast-food restaurant, fast casual restaurant, sit-down restaurant, bank, dry cleaner, clothing retailer, or other similar retail establishment. City agrees to grant all necessary construction permits, subject to the City's Building Department review and approval process for such establishments within six (6) months of each establishment's submission for permits.

iv. If Developer fails to meet item i. of Phase Two within forty-five (45) months of the Effective Date, Developer agrees to pay the City a penalty in the amount of \$2,000,000 before Developer commences construction of the industrial buildings in item ii. (the "**Phase Two (i) Penalty**"). Developer shall deposit with the City at the time of execution of this Agreement an amount equal to 10% of the Phase Two (i) Penalty ("**Phase Two (i) Penalty Deposit**") that City may apply against the Phase Two (i) Penalty in the event Developer fails to meet the conditions outlined herein. Developer shall be responsible for paying the balance of the Phase Two (i) Penalty within thirty (30) days' notice from the City. If Developer fails to pay the balance of the Phase Two (i) Penalty when due, Developer shall be responsible for all of the City's fees and costs associated with collection (including but not limited to attorney fees and costs) for non-payment. If Developer satisfies the conditions for Phase Two outlined herein, City shall refund the Phase Two (i) Penalty Deposit to Developer within thirty (30) days of Developer satisfying the condition.

v. If Developer fails to meet item iii. of Phase Two within fifty-seven (57) months of the Effective Date, Developer agrees to pay the City a penalty in the amount of \$1,000,000 (the "**Phase Two (ii) Penalty**"). Developer shall deposit with the City at the time of execution of this Agreement an amount equal to 10% of the Phase Two (ii) Penalty

(“**Phase Two (ii) Penalty Deposit**”) that City may apply against the Phase Two (ii) Penalty in the event Developer fails to meet the conditions outlined herein. Developer shall be responsible for paying the balance of the Phase Two (ii) Penalty within thirty (30) days’ notice from the City. If Developer fails to pay the balance of the Phase Two (ii) Penalty when due, Developer shall be responsible for all of the City’s fees and costs associated with collection (including but not limited to attorney fees and costs) for non-payment. If Developer satisfies the conditions for Phase Two outlined herein, City shall refund the Phase Two (ii) Penalty Deposit to Developer within thirty (30) days of Developer satisfying the condition.

4. **Section 8c. Phase Three - deleted in its entirety**

5. **Miscellaneous.** The provisions of this Amendment shall be part of the Agreement and shall control in the event of any inconsistency. This Amendment may be executed in one or more counterparts, and by the different parties to this Amendment on separate counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same document. Faxed signatures, or scanned and electronically transmitted signatures, on this Amendment, shall be deemed to have the same legal effect as original signatures on this Amendment. This Amendment shall be binding upon and inure to the benefit of the parties and their respective successors and assigns. Except as expressly amended by this Amendment, the Agreement is ratified and confirmed as originally executed. All capitalized terms not otherwise defined in this Amendment shall have the same meanings set forth in the Agreement.

SIGNATURES TO THE AMENDMENT ARE ON THE FOLLOWING TWO PAGES

SIGNATURE PAGES TO FIRST AMENDMENT TO CONDITIONAL REZONING AND DEVELOPMENT AGREEMENT

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to Conditional Rezoning and Development Agreement on the date first set forth above.

CITY OF ROMULUS, a Michigan Municipal Corporation

SIGNED:

For: CITY OF ROMULUS
By: Robert McCraight, Mayor

And by

For: CITY OF ROMULUS

By: Ellen Craig-Bragg, Clerk

State of Michigan)
)
County of Wayne) ss

On this ____ day of _____, 2023, before me personally appeared Robert McCraight, Mayor of the City of Romulus, and Ellen Craig-Bragg, Clerk of the City of Romulus, to me known to be the person described in and who executed the foregoing Agreement and acknowledged before me that they executed the same as their free act and deed.

_____, Notary Public
_____ County, Michigan
My Commission Expires:

DEVELOPER

NP LORDSTOWN 173, LLC, a Missouri limited liability company

By: NorthPoint Development, LLC, Its Manager
By _____
Print Name: Nathaniel Hagedorn
Its: Manager

On this ____ day of _____, 2023, before me personally appeared _____, on behalf of NP Lordstown 173, LLC., to me known to be the person described in and who executed the foregoing Agreement and acknowledged before me that they executed the same as their free act and deed.

_____, Notary Public
_____ County, Michigan
My Commission Expires:

After recording return to:



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **May 1, 2023**

Item No. C.

General Description: Amended Romulus Distribution Center Brownfield Agreement

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Amended Romulus Distribution Center Brownfield Agreement
DATE: April 26, 2023

I concur with the recommendation of Kevin Krause, Director of Community Safety & Development, the Romulus Brownfield Redevelopment Authority, and legal counsel, and respectfully request City Council amend the Romulus Distribution Center Brownfield to include two additionally acquired properties and reallocation of cost for eligible activities.

Also, I concur with the recommendation of Kevin Krause, Director of Community Safety & Development, the Romulus Brownfield Redevelopment Authority, and legal counsel, and respectfully request City Council approve the amended and restated Romulus Distribution Center Brownfield agreement in accordance with the resolution to include the two additional acquired properties and reallocation of costs.

Two motions are required:

Motion One -

Motion by _____, supported by _____, to concur with the administration and the Romulus Brownfield Redevelopment Authority and amend the Romulus Distribution Center Brownfield to include two additionally acquired properties and reallocation of cost for eligible activities.

Motion two -

Motion by _____, supported by _____, to concur with the administration and the Romulus Brownfield Redevelopment Authority and approve the amended and restated Romulus Distribution Center Brownfield agreement in accordance with the resolution to include the two additional acquired properties and reallocation of costs. (Motion one)

ECONOMIC & COMMUNITY DEVELOPMENT MEMORANDUM

DATE: APRIL 25, 2023
TO: Robert McCraight, Mayor
CC: Julie Wojtylko, Chief of Staff
FROM: KEVIN KRAUSE, DIRECTOR OF COMMUNITY SAFETY & DEVELOPMENT
SUBJECT: REQUEST FOR CONSIDERATION FOR THE MONDAY MAY 1ST CITY COUNCIL MEETING

On behalf of the Economic & Community Development Department I am presenting for your consideration under the Mayor's Report the amended Romulus Distribution Center Brownfield agreement. This request has been reviewed and recommended by Attorney Neal Silver as well as the Romulus Brownfield Authority. It was brought before you on Monday April 24th 2023 in a study session and I am asking that you request the following action this evening.

- 1) Motion to concur with the Romulus Brownfield Redevelopment Authority (BRA) to amend the Romulus Distribution Center Brownfield to include two additionally acquired properties and reallocation of cost for eligible activities.
- 2) Motion to concur with the Romulus Brownfield Redevelopment Authority (BRA) to approve the amended & restated Romulus Distribution Center Brownfield agreement in accordance with motion #1.

If you should have any questions please feel free to contact my office, I will also be present the night of the meeting for questions. Thank you.

ROMULUS DISTRIBUTION CENTER, LLC

AMENDED AND RESTATED

BROWNFIELD REIMBURSEMENT AGREEMENT

THIS AGREEMENT is entered into this _____ day of _____, 2023 (“Effective Date”), by and between the **City of Romulus** (“City”) and the **City of Romulus Brownfield Redevelopment Authority** (“BRDA”) (the City and the BRDA are collectively referred to as the “Romulus Parties”) and **Romulus Distribution Center 2, LLC**, a Michigan limited liability company (“Developer”). This Amendment restates and replaces the approved Brownfield Reimbursement Agreement for this project dated July 13, 2022.

WITNESSETH

WHEREAS, Developer wishes to construct an industrial facility consisting of one to two structures having an estimated taxable value of approximately \$20,333,220 as stated in the Brownfield Plan (“Development”) on the property legally described on *Exhibit 1* attached hereto (the “Property”);

WHEREAS, portions of the Property are Facilities as defined by MCL 324.20101 et seq or are adjacent and continues to either and necessary to the redevelopment of the Property and therefore qualify for BRDA assistance under Act 381 of 1996, as amended (the “Act”);

WHEREAS, the City is desirous of assisting Developer with the Development subject to the terms hereof;

WHEREAS, Developer agrees to develop the project pursuant to certain development standards and to accept, cooperate and be bound by certain terms and conditions required by the Romulus Parties as more fully set forth in the Developer's final Site Plan Approval and in accordance with the Building Permits to be issued ("Related Agreements")

TERMS

1. BRDA shall reimburse Developer for the environmental and non-environmental activities associated with the Development as described on *Exhibit 2* hereto, which are hereby confirmed to be permitted by the BRDA Plan Amendment 1 adopted on by the BRDA on _____, 2023 (the “Plan”) and by the City of Romulus City Council on _____, 2023 (“Eligible Activity Costs”) pursuant to the terms hereof and the Plan. The estimated cost of the Developer’s Eligible Activity Costs is set forth on *Exhibit 2* hereto. Developer may reallocate line-item costs among the line items set forth on *Exhibit 2* with the City’s approval, which shall not be unreasonably withheld, but notwithstanding the above, the BRDA’s obligation to reimburse Developer for Eligible Activity Costs shall not exceed \$25,109,180.00. Commencement of Reimbursement of Eligible Activities which shall not be later than 5 years from the Effective Date of the Agreement.

2. After commencement of Eligible Activities on the Property, but not later than 5 years from the Effective Date, Developer may commence submitting to the BRDA invoices for Eligible Activity Costs for which Developer seeks repayment under the Plan. Developer may thereafter submit one or more additional invoices for Eligible Activity costs for which Developer seeks repayment under the Plan no more than 3 times in any year thereafter. The BRDA shall pay to Developer an amount not to exceed the amount of all the approved Eligible Activity Costs under the Plan expended, less the payment of any other obligations to the City under this or any other agreement (the “Net Costs”) and shall pay the then available portion of the Net Costs within sixty (60) days after all property taxes for the Property then due have been paid, but limited to the amount of available incremental taxes permitted to be captured and then available for reimbursement.

2.1 The Net Costs shall be paid to Developer provided they are:

- (a) Eligible for reimbursement pursuant to the BRDA Plan; and
- (b) For activities that were defined as an “Eligible Activity” under the Act; and
- (c) Were approved by the Michigan Department of Environment, Great Lakes, and Energy ("EGLE") or the Michigan Strategic Fund (“MSF”) pursuant to the Act 381 Work Plan (the "381 Work Plan"), unless approved by the Romulus Parties; and
- (d) Approved by the BRDA pursuant to the terms hereof; and
- (e) Incurred for activities consistent with those described by the Plan or any subsequent Plan amendment; and
- (f) Actually paid by and/or on the behalf of Developer; and
- (g) The Eligible Activity Costs are lawfully payable from tax increment revenues under the Act and approved by the BDRA Plan and/or Act 381 Work Plan; and
- (h) There exists no uncured material Default by Developer under this Agreement, the Plan or the Related Agreements at the time the request for payment is made; and
- (i) Paid prior to the Termination Date as later defined; and
- (j) Payable from available tax increments from the Development; and

2.2 The BRDA shall, within 45 days of its receipt of a request for payment of Net Costs by the Developer, advise the Developer in writing whether the payment request has been approved or of any defects in such submissions and whether such costs are accurate. If the BRDA determines that all or any portion of the requested payment is proper and otherwise in accordance with the terms of this Agreement, it shall process the approved portion as provided and notify the Developer in writing of said approval. If the BRDA determines that any portion of the payment request is not authorized or not in compliance with the terms of this Agreement, it shall notify the Developer in writing of such determination and the reasons for its determination. Any and all line items of a payment request which are not objected to shall be approved for payment as herein provided, notwithstanding that the BRDA shall have objected to other line items in such payment request. Developer shall have 30 days to address the reasons given by the BRDA for such non-payment and shall have an opportunity to meet with the BRDA representatives to discuss and resolve any remaining dispute.

If there is a dispute over whether a cost submitted by the Developer is an Eligible Cost, the dispute shall be resolved by a knowledgeable professional chosen by the mutual agreement of the parties. If the parties are unable to agree on a knowledgeable professional, then the BRDA and the Developer shall each choose an independent, knowledgeable professional to review the BRDA's determination. If the two knowledgeable professionals so selected agree that the costs submitted are Eligible Activity Costs, then the Developer shall be reimbursed those costs in accordance with this Agreement. If the two professionals so selected cannot agree that the costs are eligible, then the two selected professionals shall appoint a third knowledgeable professional who shall make a final determination which shall be binding on the parties and the Developer shall then be

reimbursed those costs in accordance with this Agreement, to the extent determined by the third knowledgeable professional as being Eligible Activity Costs.

2.3 The Net Costs paid to Developer shall be, in any year, the amount allowed to be paid under the Act, the BRDA Plan and approved by the 381 Work Plan from available collected incremental taxes, as such amount may vary from year to year, less the amount of unpaid administrative costs incurred by the BRDA and permitted under P.A. 381 (“Administrative Costs”) as a result of this Development and less ten (10%) percent of the Tax Increment Revenue including school or state taxes which will be paid in accordance with Act 381 as more fully described in the Plan. The ten (10%) percent of the Tax Increment Revenue generated will not be captured by the BRA and be passed through to the appropriate taxing jurisdiction. The Administrative Costs captured by the BRDA pursuant to this project shall not exceed one (1%) percent of the available capture annually. It is anticipated that the BRDA shall collect the Administrative Costs in the initial tax year if sufficient incremental taxes have been generated. Net Costs paid to Developer shall not include the amount of any property taxes received which the BRDA has not received the authority to retain and pay to Developer. The BRDA is under no obligation to retain school tax dollars or reimburse Developer on any Eligible Activity Costs, unless permitted to do so under the Approved 381 Work Plan, nor are the Romulus Parties obligated to reimburse Developer unless there are incremental taxes available at the time, and only to the extent of available captured property tax revenue.

2.4 The obligations of the BRDA to reimburse and pay Developer pursuant to this Agreement shall terminate on the earlier to occur of: (a) The date on which the City of Romulus is no longer authorized to collect and disburse taxes calculated on the Captured Taxable Value under the Act; (b) the reimbursement of up to \$25,109,180.00, (c) the initial reimbursement request

is not received within 5 years from the Effective Date; (d) the date on which there remain no outstanding Net Costs due Developer; or (e) the occurrence of an Event of Default by Developer under this Agreement or the Related Agreements and the failure of the Developer to cure such Event of Default within an applicable cure period (collectively, the “Termination Date”).

3. Developer shall, and hereby does indemnify and hold the Romulus Parties, its officers, elected and/or appointed officials, members, volunteers, attorneys and employees, harmless from and against all claims, liability, loss, damage, and costs (including reasonable attorney’s fees and court costs) at any time arising or resulting from death, injury or damage to any person or property resulting from Developer’s acts or omissions, or the acts or omissions of Developer’s contractors, subcontractors, agents or employees (but not independent builders) in connection with: (i) the construction of the Development; (ii) the condition of the Development at any time after Developer acquires title to it (including with respect to any environmental condition or damage or violation of any environmental protection law, regulation or ordinance caused by the Developer or its agents); and (iii) the use and operation of the Development only if caused by the Developer or its agents; provided that this indemnity shall not be effective to the extent loss is caused by City’s negligence or willful conduct which occurs after the date of the Agreement. This indemnity shall also cover any and liability incurred by the Romulus Parties for harm or damage caused by any act or omission of Developer related to any off-site construction staging or material storage area established by Developer or its contractors, including any movement of any construction vehicles to, on or from the Development, including, without limitation, within any construction access drive or easement across private or public land or to any public roadway, except ordinary wear and tear typical to such uses. During any periods while construction activities are being carried out on the Property, Developer shall maintain or cause its contractors to maintain

insurance coverage sufficient to protect the Romulus Parties from all risks associated with the Development and its construction including, but not limited to property, casualty, builder's risks, and general liability in amounts satisfactory to Romulus Parties in their reasonable discretion and consistent with its requirement in other similar projects and naming same as an additional insured with 30-day notice prior to cancellation. Notwithstanding the above, all required insurance coverages shall be contracted with an insurance company with an A.M. Best rating of A-, VII or better, be in an amount not less than \$1,000,000 per occurrence, and meet or exceed the City's then-current standard insurance policy requirements which are consistently applied.

4. The Developer's rights to reimbursement pursuant to this Agreement are personal to the Developer and shall not be deemed transferred or assigned by Developer merely because of a conveyance of title to all or any portion of the Property. Only with the prior written consent of the Romulus Parties in its sole discretion may Developer assign its rights to reimbursement hereunder to one party, either conditionally or otherwise and, upon the submission to the Romulus Parties of a written assignment of such reimbursement rights signed by Developer, the Romulus Parties shall make all reimbursement payments contemplated herein to that party so designated in writing by Developer. Before substantial completion of the Development, Developer shall not assign this Agreement other than in conjunction with a "Permitted Transfer" as defined below, without the prior written approval of the Romulus Parties, which consent shall not be unreasonably withheld. A sale of the Property by the Developer shall not affect the City's obligations to reimburse the Developer for Eligible Costs, subject to the terms of this Agreement.

5. “Permitted Transfers” are as follows:
 - (a) Assignment of mortgagees or other lenders of security interests in the Property (or portion thereof) to any lender (each a “Development Lender”);
 - (b) Grants of easements, rights-of -way, or licenses not inconsistent with the terms of this Agreement to facilitate development and subsequent operation of the Development;
 - (c) Leases of portions of the Property, consistent with the intent of the Development; and
 - (d) Transfers of minority ownership interests in Developer and/or transfers to assignees where Developer or its principals hold a majority interest, or transfers for estate and family financial planning purposes.
6. Developer’s construction financing, if any, shall be subject to the following requirements:
 - (a) Developer shall have the right to freely enter into or obtain, at its option, financing from any lender (“Lender”), and such Lender may advance all or any portion of amounts necessary to complete the Development, including the payment of fees to Developer and reimburse Developer for its costs, expenses and overhead incurred with respect to the Development and pay necessary and incidental loan costs and fees.
 - (b) Developer shall have the right to finance, refinance, or to mortgage for financing purposes all or any portion of the Development after Substantial Completion of the Development.

7. The Romulus Parties agree that each Development Lender shall (insofar as the rights of the Romulus Parties are concerned) have the right at its option (but with no obligation to do so) within thirty (30) calendar days after the date of being notified of any default by Developer hereunder, to cure, or commence to cure or remedy any such default hereunder and to add the cost thereof to the secured debt and lien, or to the equivalent obligations under any other financing and lien, or to the equivalent obligations under any other financing device. If such default by Developer hereunder shall be a default which can only be remedied or cured by such Development Lender's obtaining possession, such Development Lender may, subject to the terms of its agreements with Developer, promptly seek possession through a receiver or otherwise and remedy or cure such default within thirty (30) calendar days after obtaining possession; however, in case of a default which cannot with diligence be remedied or cured, or commenced to be remedied or cured, within such 30-day period, such Development Lender shall have additional time reasonably necessary to remedy or cure such default. So long as Development Lender commits to curing said default, the Romulus Parties shall deliver to any Development Lender upon request estoppel letters in form reasonably satisfactory to such Development Lender.

8. Nothing herein shall require a Development Lender to undertake or continue construction or completion of the Development; however, nothing herein shall permit or authorize any Development Lender (or any purchaser or transferee upon any foreclosure sale or transfer in lieu thereof) to undertake any other action on the Property or any portion thereof or to permit any uses or to construct any improvements thereon, other than the uses and improvements provided for by the Site Plan and, if applicable, this Agreement. If a Development Lender elects to undertake to continue construction or completion of the Development and realize the benefits of this Agreement, it shall do so only in accordance with the terms of this Agreement, unless and

until the Development Lender, the Romulus Parties and Developer, as applicable, have reached an alternative agreement by which the Development Lender will complete the Development then under construction covered by its lien or title.

9. If, within the sooner of six (6) months after obtaining possession of any uncompleted portion of the Development, or three (3) months following expiration of Developer's statutory redemption rights after a foreclosure (either of the above, the "Lender Period"), a Development Lender or its successors or assigns have not yet affirmatively stated its desire for the terms of this Agreement to continue and benefit such Developer Lender and/or its successors and assigns and thereafter commenced or continued construction, the Romulus Parties may terminate this Agreement.

10. Any mortgage or other security instrument or financing device, the proceeds of which shall be used to initially construct the Development contemplated by this Agreement shall provide that in the event of a default or breach thereunder by Developer, the Development Lender shall provide to the Romulus Parties copies of any notice of default actually provided or required by the loan documents to be provided to Developer. Similarly, Romulus Parties agree to provide to the Development Lender copies of any notices of default or breach hereunder which are given to Developer simultaneously with providing such notices to Developer (provided the address and contact information for the Development Lender is provided to the Romulus Parties).

11. Fair Employment Practices.

- (a) Developer agrees that it will not discriminate against any person, employee, consultant or applicant for employment with respect to his or her hire, tenure, terms, conditions or privileges of employment because of his or her religion, race, color,

national origin, age, sex, height, weight, marital status or handicap that is unrelated to the individual's ability to perform the duties of a particular job or position in violation of the United States Constitution and all applicable federal legislation and regulations governing fair employment practices and equal employment opportunity and in accordance with the Michigan Constitution and all applicable state laws and regulations governing fair employment practices and equal employment opportunity, including, but not limited to, the Elliott-Larsen Civil Rights Act (P.A. 1976 No. 453) (MCL 37.2101, et seq.), and the Michigan Handicappers, Civil Rights Act (P.A. 1976 No. 220) (MCL 37.1101, et seq.), Developer agrees that it will not discriminate against any person, employee, consultant or applicant for employment with respect to his or her hire, tenure, terms, conditions or privileges of employment because of his or her religion, race, color, national origin, age, sex, height, weight, marital status or handicap that is unrelated to the individual's ability to perform the duties of a particular job or position. Any default of this provision shall be deemed a material breach of this Agreement. In addition, the Developer shall endeavor to retain Romulus based companies and persons for construction activities and permanent employment.

12. Anti-Kickback Rules. Developer shall comply with all applicable "Anti-Kickback" regulations with respect to construction of the Development, and shall insert appropriate provisions in all future contracts executed for construction of the Development pursuant to this Agreement.

13. Independent Contracting Parties. The relationship of Developer with the Romulus Parties is and shall continue to be that of independent parties contracting for the reimbursement of the Eligible Activity Costs and no liability or benefits such as worker's compensation, pension

rights or liabilities, insurance rights or liabilities, or other provisions or liabilities arising out of or relating to a contract for hire or employer/employee relationship, shall arise or accrue to Developer or its respective agents or employees with respect to the Romulus Parties as a result of the performance of this Agreement.

14. Nondiscrimination. Developer and its agents, employees, contractors, affiliates, transferees, heirs or assigns shall comply with all laws, rules, regulations applicable to the marketing, sale or leasing of the Development or any phase or portion thereof, and shall not discriminate against, refuse an agreement to sell or lease, or segregate any person, or group of persons, on account of race, color, creed, religion, sex, marital status, age, handicap or physical infirmity, ancestry or national origin in violation of any such laws, rules and/or regulations applicable to the sale, lease, sublease, transfer, use, occupancy, tenure or enjoyment of the Development, or any portion(s) thereof. Developer shall comply and cause the compliance by all agents with all applicable federal, state and local laws, regulations and ordinances, relating to non-discrimination.

15. Insurance Proceeds. If all or any part of the Developer Improvements is damaged or destroyed prior to the issuance of the Certificate of Occupancy, the insurance proceeds resulting from such damage or destruction shall be used by Developer for the cost of restoring or rebuilding the Developer Improvements, subject to the election of the Developer to rebuild and the Developer Lender's agreement to make sufficient proceeds available for restoration. If rebuilt, the Developer Improvements shall be restored or rebuilt substantially in accordance with the construction plans provided by Developer and reasonably approved by the City. Notwithstanding the above, if the Developer Improvements are not restored within a reasonable timeframe not to exceed 120 days

the Romulus Parties shall be under no further obligation to reimburse Developer for any past or future Eligible Activities Costs.

16. Cooperation. Developer shall cooperate with, assist and comply with the terms of the Brownfield Plan for the project and this Agreement. Developer's cooperation shall include, but not be limited to, providing any and all documentation, and executing any documentation, reasonably requested by City or the BRDA and to provide evidence of compliance under the Brownfield Plan as well as cooperate with the Romulus Parties with respect to their obligation hereunder.

17. Capture. BRDA shall be permitted to capture any and all incremental tax revenue above the current initial taxable value to satisfy its various obligations set forth herein and to be reimbursed as permitted hereunder.

18. Developer Representation. Developer represents and warrants to the Romulus Parties: a) that Developer is validly existing and in good standing under the laws of the state in which it is domiciled; b) it has corporate power and authority to enter into this Agreement; c) that it is duly qualified and in good standing in the State of Michigan; d) that Developer is not a party to, subject to or bound by any agreement or other obligation, or any judgment, order, writ, injunction or decree of any court or governmental authority, which could prevent or materially impair its ability to carry out the terms of this Agreement; e) that the making and performance of this Agreement, and transactions contemplated herein by Developer will not violate any provision of law or result in a breach of, or constitute a default under, and lease, indenture, bank loan, credit agreement or other material agreement or instrument to which Developer is a party or by which its

property may be bound or affected; and f) it shall comply with all environmental and other laws and regulations while constructing the Development.

19. Jurisdiction. All parties hereto consent to being governed by the laws of the State of Michigan and the jurisdiction and venue shall be the Wayne County Circuit Court (State of Michigan) or the United States District Court for the Eastern District of Michigan, Southern Division.

20. Cumulative Remedies. Except as otherwise expressly stated in this Agreement, the rights and remedies of the parties are cumulative, and the exercise by any party of one or more of such rights or remedies shall not preclude the exercise by it, at the same time or different times, of any other rights or remedies for the same default or any other default by any other party.

21. Transfers. Any permitted transfer or conveyance by Developer of an interest in the Development to a third party permitted under this Agreement (provided that such transferor is not in default under this Agreement), shall not relieve such transferee of such liability for any default which predates such transfer unless specifically known of by the Romulus Parties and waived in writing by same. Notwithstanding the above, if after such transfer, there is a termination event, the City's obligations to reimburse Eligible Activity Costs shall cease.

22. Termination Rights and Additional Events of Default. The Romulus Parties may, after expiration of the applicable notice and cure periods, terminate this Agreement and Developer's rights to any future reimbursement for Eligible Activities if:

- (i) Developer assigns or contracts to assign this Agreement (or any rights herein) in violation of the provisions of this Agreement.

- (ii) If prior to the substantial completion of the Development, Developer ceases to conduct business in normal course by reason of insolvency, voluntary or involuntary filing or adjudication of bankruptcy under any present or future bankruptcy or other applicable law, or a receiver is appointed for Developer, and any bankruptcy petition or filing, or receivership is not dismissed within sixty (60) days or Developer admits in writing that it is unable to pay its debts generally as they become due and the Developer or Developer's Lender fail to provide within 60 days of such event adequate assurances to the Romulus Parties of the Developer or Developer Lender's commitment to complete the Development on the Site.
- (iii) The default beyond any applicable cure period of this Agreement, the Brownfield Plan, the 381 Work Plan or the Related Agreements.
- (iv) The failure to pay any real or personal property taxes for the Developer on or before the date due before penalty.
- (v) After the Termination Date as defined herein.

Unless specifically stated elsewhere in this Agreement, Developer shall have ninety (90) days after written notice to cure any Events of Default as described in this Agreement.

23. No Personal Liability. None of the Romulus Parties, officers, employees or board members shall be personally liable to Developer for any default or breach by the Romulus Parties of any obligations under the terms of or growing out of this Agreement or the Development.

24. Force Majeure. Failure of performance by any party hereunder shall not be deemed to be in default where delays of performance are due to war, insurrection, strike, lock-out, riot, flood, earthquake, fire, casualty, act of the public enemy, epidemic, quarantine restriction, freight embargo, lack of transportation, governmental restriction or priority (other than with respect to

matters for which Developer, BRDA or City is obligated to obtain governmental approvals or permits), severe weather, delay by any contractor, subcontractor or supplier where the cause of such delay is not in Developer's, BRDA's or City's direct or indirect control or occasioned by a dispute between such person and Developer, BRDA or City, or act of the other party which is impermissible hereunder (collectively, "Force Majeure"). An extension of time for any cause related to a Force Majeure shall only be for the period of the enforced delay, which period shall commence to run from the time of the commencement of the cause.

25. Amendments. The parties agree to consider in good faith reasonable requests for amendments to this Agreement which may be made by any of the parties hereto, by lending institutions, bond counsel, financial consultants to the Romulus Parties or federal or state agencies and to look favorably upon any such request provided it is consistent with this Agreement and would not substantially alter the basic terms and intentions hereof or substantially impair the rights or increase the obligations or costs of any Party hereto.

26. Notices. Any notices or communication required or permitted under this Agreement shall be sufficiently given if in writing and 1) hand-delivered, including delivery by courier service; 2) sent by overnight mail by a nationally recognized overnight mail service; or 3) sent by certified mail, return receipt requested, post prepaid addressed to the recipient at the address stated below, or to such other addresses as the party concerned may substitute by written notice to the other:

If to the Romulus Parties:

Attn: _____

City of Romulus
11111 Wayne Road
Romulus, MI 48174

With a copy to: Neil S. Silver, Esq.
Dawda, Mann, Mulcahy & Sadler, PLC
39533 Woodward Avenue, Suite 200
Bloomfield Hills, MI 48304

If to Developer: Romulus Distribution Center 2, LLC_
Attn: Kyle Morton, Authorized Agent
2575 S. Haggerty Road, Suite 500
Canton, MI 48188
Tel: 734-394-1900
Email: kmorton@ashleycapital.com

With a copy to: Ashley Capital
Attn: Robert Auskalis, Vice President
9810 S. Dorchester Ave
Chicago, IL 60628
Tel: 773-221-1234
Email: rauskalis@ashleycapital.com

All notices forwarded by overnight mail shall be deemed to be received on the date the overnight service actually delivers the notice. All notices hand-delivered shall be deemed received on the date of delivery. All notices forwarded by mail shall be deemed received on the date two days (excluding Sundays and legal holidays when the United States Mail is not delivered) immediately following the date of deposit in the United States Mail provided, however, the return receipt indicated upon which the notice is received shall be prima facie evidence that the notice was received on the date of the return receipt. Addresses may be changed by giving notice of such change in the manner provided herein. Unless such written notice is received, the last address given shall be deemed to continue in effect for all purposes.

27. Entire Agreement. This Agreement and the Brownfield Plan referenced herein, including the exhibits referred to herein and therein, contain the entire understanding of the parties hereto with respect to subject matter contained herein. In the event of a conflict between the terms of this Agreement and the Brownfield Plan, the terms of this Agreement shall control. This

Agreement may only be amended or terminated by written instrument executed by all parties or their respective successors and permitted assigns.

28. Severability. Any term or provision of this Agreement that is invalid or unenforceable in any situation, in any jurisdiction, shall not affect the validity or enforceability of the remaining terms and provisions hereof or the validity or enforceability of the offending term or provision in any other situation or in any other jurisdiction. Further, the parties agree that in the event that any term of this Agreement shall be deemed invalid due to it being inconsistent with the authorizing statute, then the parties agree to enter into an amendment of this Agreement in which said deficiency shall be corrected so that the intent of this Agreement can be fulfilled. If a final judgment of a court of competent jurisdiction declares any term or provision is invalid or unenforceable, the court making determination of validity or unenforceability shall have the power to reduce the scope, duration or area of the term or provision, to delete the specific words or phrases, or to replace any invalid or unenforceable term or provision with a term or provision that is valid and enforceable and that comes closest to expressing the intention of the invalid or unenforceable term or provision, and this Agreement shall be enforceable as so modified after the expiration of the time within which the judgment may be appealed.

29. Mutual Drafting. The language used in this Agreement shall be deemed to be language chosen by the parties hereto to express their mutual intent, and no rule of strict construction shall be applied against any party. Any reference to any federal, state, local or foreign statute or law shall be deemed also to refer to all rules and regulations promulgated thereunder, unless the context requires otherwise.

30. Captions, Counterparts. The captions to the subsections contained in this Agreement are for reference only, do not form a substantive part of this Agreement and do not restrict or enlarge substantive portions of the Agreement counterparts. This Agreement may be executed simultaneously with two or more counterparts, each of which will be deemed an original, but all of which together shall constitute one and the same instrument.

31. Public Announcements. Developer shall take all steps reasonably requested by City and BRDA to announce the transaction described herein. As part of such process, Developer will cooperate with the parties in the preparation of press releases and other announcements of such transaction.

32. Recitals. The recitals set forth above are incorporated by reference into this Agreement as if fully set forth herein.

33. Access. During the term of this Agreement, Developer grants to the Romulus Parties, its employees, agents, contractors and experts access to the Development during regular business hours following at least 24 hours' notice in order to carry out its obligations contained herein and to conduct inspections as may reasonably be required to determine whether Developer has complied with the terms of this Agreement or in order to meet its own obligations.

34. Local Laws. Nothing contained in this Agreement shall abrogate the effect of local ordinances and the parties' requirements to comply with same.

CITY OF ROMULUS

By: _____

Its: Mayor

and

By: _____

Its: Clerk

CITY OF ROMULUS BROWNFIELD
REDEVELOPMENT AUTHORITY

By: _____

Its: _____

and

By: _____

Its: _____

DEVELOPER:
Romulus Distribution Center 2, LLC

By: _____

Its: _____

Exhibit 1

Legal Description of Property

ECORSE/WICK ROMULUS, MI 48174 (Property Address)

Parcel Number: 80 028 99 0012 703



Property Owner: ROMULUS DISTRIBUTION CENTER 2 LLC

Summary Information

- > Assessed Value: \$787,100 | Taxable Value: \$787,100
- > 3 Building Department records found
- > Property Tax information found

Parcel is Vacant

Owner and Taxpayer Information

Owner	ROMULUS DISTRIBUTION CENTER 2 LLC 2575 S HAGGERTY RD STE 500 CANTON, MI 48188	Taxpayer	SEE OWNER INFORMATION
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General Information for Tax Year 2023

Property Class	302 INDUSTRIAL-VACANT	Unit	80 CITY OF ROMULUS
School District	ROMULUS COMMUNITY SCHOOLS	Assessed Value	\$787,100
MAP #	ZONING: RES 08-248	Taxable Value	\$787,100
USER #1	0	State Equalized Value	\$787,100
PROP USE	No Data to Display	Date of Last Name Change	10/05/2020
REF PARCEL ID	No Data to Display	Notes	Not Available
Historical District	No	Census Block Group	No Data to Display
USER ALPHA 2	No Data to Display	Exemption	No Data to Display

Principal Residence Exemption Information

Homestead Date No Data to Display

Principal Residence Exemption	June 1st	Final
2023	0.0000 %	-
2022	0.0000 %	0.0000 %

Previous Year Information

Year	MBOR Assessed	Final SEV	Final Taxable
2022	\$787,100	\$787,100	\$787,100
2021	\$787,100	\$787,100	\$787,100
2020	\$0	\$0	\$0

Land Information

Zoning Code	R1A/RCOD	Total Acres	224.891
Land Value	\$1,574,237	Land Improvements	\$0
Renaissance Zone	No	Renaissance Zone Expiration Date	No Data to Display
ECF Neighborhood	025 - 144 RES SOUTHWEST	Mortgage Code	No Data to Display
Lot Dimensions/Comments	No Data to Display	Neighborhood Enterprise Zone	No

Lot(s)	Frontage	Depth
No lots found.		
	Total Frontage: 0.00 ft	Average Depth: 0.00 ft

Legal Description

EXHIBIT 1 LEGAL DESCRIPTIONS

07DD4 TO DD20, EE1A, EE2A2, C43 TO C53, C59 TO C108, C113 TO C124, C159 TO C170, C175 TO C249, C257 TO C280, 08M3, M4, N1,08P1A1 TO P1A16, 08P2, P3A1B A PARCEL OF LAND SITUATED IN THE EAST 1/2 OF SECTION 7 AND THE WEST 1/2 OF SECTION 8, TOWN 3 SOUTH, RANGE 9 EAST, CITY OF ROMULUS, WAYNE COUNTY, MICHIGAN, INCLUDING ALL OF THE LOTS SOUTH OF THE SOUTH LINE OF CHARLES AVENUE (60 FEET WIDE) TOGETHER WITH ALL OF THE VACATED STREETS AND ALLEYS ADJACENT TO SAID AFOREMENTIONED LOTS, EXCEPTING ALL OF LOTS 54 THROUGH 58, 109 THROUGH 112, 171 THROUGH 174 AND 250 THROUGH 256, INCLUSIVE, ALONG WITH THE VACATED STREETS AND ALLEYS ADJACENT TO SAID EXCEPTED LOTS OF DETROIT INDUSTRIAL CENTER SUBDIVISION, AS RECORDED IN LIBER 58, PAGE 96 OF PLATS, WAYNE COUNTY RECORDS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 8 AND PROCEEDING NORTH 87 DEGREES 16 MINUTES 11 SECONDS EAST 660.0 FEET ALONG THE NORTH LINE OF SAID SECTION 8 TO THE POINT OF BEGINNING; THENCE NORTH 87 DEGREES 26 MINUTES 11 SECONDS EAST 331.92 FEET; THENCE SOUTH 02 DEGREES 54 MINUTES 31 SECONDS EAST 2675.20 FEET; THENCE NORTH 89 DEGREES 45 MINUTES 50 SECONDS EAST 1644.89 FEET TO THE WEST LINE OF THE CHESAPEAKE & OHIO RAILROAD RIGHT OF WAY; THENCE SOUTH 02 DEGREES 30 MINUTES 44 SECONDS EAST 2424.51 FEET; THENCE NORTH 89 DEGREES 59 MINUTES 23 SECONDS WEST 348.21 FEET; THENCE NORTH 00 DEGREES 00 MINUTES 37 SECONDS EAST 80.21 FEET; THENCE NORTH 89 DEGREES 59 MINUTES 23 SECONDS WEST 178.82 FEET; THENCE NORTH 03 DEGREES 00 MINUTES 27 SECONDS WEST 164.51 FEET; THENCE NORTH 89 DEGREES 59 MINUTES 23 SECONDS WEST 165.0 FEET; THENCE NORTH 88 DEGREES 38 MINUTES 29 SECONDS WEST 303.42 FEET; THENCE NORTH 89 DEGREES 59 MINUTES 23 SECONDS WEST 320.50 FEET; THENCE NORTH 02 DEGREES 13 MINUTES 09 SECONDS WEST 1197.31 FEET; THENCE SOUTH 89 DEGREES 46 MINUTES 53 SECONDS WEST 1348.20 FEET TO THE COMMON NORTH-SOUTH LINE BETWEEN SAID SECTIONS 7 AND 8; THENCE SOUTH 02 DEGREES 16 MINUTES 31 SECONDS EAST 347.35 FEET; THENCE SOUTH 87 DEGREES 07 MINUTES 39 SECONDS WEST 328.20 FEET; THENCE SOUTH 02 DEGREES 17 MINUTES 03 SECONDS EAST 1313.46 FEET; THENCE SOUTH 87 DEGREES 36 MINUTES 41 SECONDS WEST 205.58 FEET; THENCE NORTH 02 DEGREES 17 MINUTES 35 SECONDS WEST 325.0 FEET; THENCE SOUTH 87 DEGREES 36 MINUTES 41 SECONDS WEST 123.0 FEET; THENCE SOUTH 02 DEGREES 17 MINUTES 53 SECONDS EAST 325.0 FEET; THENCE SOUTH 87 DEGREES 36 MINUTES 41 SECONDS WEST 318.65 FEET; THENCE NORTH 02 DEGREES 33 MINUTES 19 SECONDS WEST 150.0 FEET; THENCE SOUTH 87 DEGREES 36 MINUTES 41 SECONDS WEST 120.0 FEET; THENCE SOUTH 02 DEGREES 33 MINUTES 19 SECONDS EAST 150.0 FEET; THENCE SOUTH 87 DEGREES 36 MINUTES 41 SECONDS WEST 218.51 FEET; THENCE NORTH 02 DEGREES 18 MINUTES 40 SECONDS WEST 1307.79 FEET; THENCE SOUTH 86 DEGREES 56 MINUTES 10 SECONDS WEST 770.84 FEET; THENCE NORTH 02 DEGREES 20 MINUTES 50 SECONDS WEST 1298.53 FEET; THENCE NORTH 86 DEGREES 38 MINUTES 40 SECONDS EAST 771.73 FEET; THENCE SOUTH 02 DEGREES 18 MINUTES 40 SECONDS EAST 592.10 FEET; THENCE NORTH 86 DEGREES 38 MINUTES 40 SECONDS EAST 657.90 FEET; THENCE NORTH 02 DEGREES 17 SECONDS 35 SECONDS WEST 592.10 FEET; THENCE NORTH 86 DEGREES 38 MINUTES 40 SECONDS EAST 658.09 FEET; THENCE NORTH 02 DEGREES 37 MINUTES 05 SECONDS WEST 1104.28 FEET ALONG THE COMMON LINE BETWEEN SAID SECTIONS 7 AND 8 TO THE SOUTH LINE OF LOT 250 AS EXTENDED OF SAID DETROIT INDUSTRIAL CENTER SUBDIVISION; THENCE NORTH 87 DEGREES 26 MINUTES 11 SECONDS EAST 170.0 FEET ALONG SAID SOUTH LINE OF LOT 250 AND ITS EXTENSION TO THE CENTERLINE OF THE ADJACENT 20 FEET WIDE ALLEY; THENCE SOUTH 02 DEGREES 37 MINUTES 05 SECONDS EAST 10 FEET TO THE COMMON SOUTH LINE OF LOTS 58, 109 AND 174, AS EXTENDED; THENCE NORTH 87 DEGREES 26 MINUTES 11 SECONDS EAST 490.0 FEET ALONG THE SAID COMMON SOUTH LINE AS EXTENDED TO THE EAST LINE OF SAID DETROIT INDUSTRIAL CENTER SUBDIVISION, ALSO BEING THE EAST LINE OF VACATED CRAIG AVENUE (30 FEET WIDE); THENCE NORTH 02 DEGREES 37 MINUTES 05 SECONDS WEST 200.0 FEET ALONG THE EAST LINE OF VACATED CRAIG AVENUE TO THE NORTH LINE OF LOT 54 AS EXTENDED; THENCE SOUTH 87 DEGREES 26 MINUTES 11 SECONDS WEST 165.0 FEET ALONG THE SAID NORTH LINE TO THE NORTHWEST CORNER OF SAID LOT 54; THENCE SOUTH 02 DEGREES 37 MINUTES 05 SECONDS EAST 40.0 FEET TO THE SOUTHWEST CORNER OF SAID LOT 54; THENCE SOUTH 87 DEGREES 26 MINUTES 11 SECONDS WEST 325.0 FEET ALONG THE COMMON NORTH LINE TO LOTS 112 AND 171, AS EXTENDED TO THE CENTERLINE OF A 20 FOOT WIDE VACATED ALLEY; THENCE SOUTH 02 DEGREES 37 MINUTES 05 SECONDS EAST 10.0 FEET; THENCE SOUTH 87 DEGREES 26 MINUTES 11 SECONDS WEST 170.0 FEET ALONG THE NORTH LINE OF LOT 256 AS EXTENDED TO THE COMMON LINE BETWEEN SECTIONS 7 AND 8; THENCE NORTH 02 DEGREES 37 MINUTES 05 SECONDS WEST 480.0 FEET ALONG SAID COMMON LINE BETWEEN SECTIONS 7 AND 8 TO THE SOUTH LINE OF VACATED CHARLES AVENUE; THENCE NORTH 87 DEGREES 26 MINUTES 11 SECONDS EAST 660.0 FEET ALONG SAID SOUTH LINE OF VACATED CHARLES AVENUE TO THE EAST LINE OF VACATED CRAIG AVENUE; THENCE NORTH 02 DEGREES 37 MINUTES 05 SECONDS WEST 910.0 FEET ALONG THE SAID EAST LINE OF VACATED CRAIG AVENUE TO THE POINT OF BEGINNING. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY. 224.891 ACRES

Land Division Act Information

Date of Last Split/Combine	<i>No Data to Display</i>	Number of Splits Left	<i>Not Available</i>
Date Form Filed	<i>No Data to Display</i>	Unallocated Div.s of Parent	0
Date Created	01/01/0001	Unallocated Div.s Transferred	0
Acreage of Parent	0.00	Rights Were Transferred	Yes
Split Number	0	Courtesy Split	No
Parent Parcel	<i>No Data to Display</i>		

Sale History

Sale Date	Sale Price	Instrument	Grantor	Grantee	Terms of Sale	Liber/Page	Comments
10/01/2020	\$1,462,020.00	QC	CITY OF ROMULUS - PARK PASSIVE PARK	ROMULUS DISTRIBUTION CENTER 2 LLC	13-GOVERNMENT		

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36695 ECORSE ROMULUS, MI 48174 (Property Address)

Parcel Number: 80 030 99 0002 000 Account Number: 003993



Item 1 of 3

[2 Images / 1 Sketch](#)

Property Owner: ROMULUS DISTRIBUTION CENTER 2 LLC

Summary Information

- > Residential Building Summary
 - Year Built: 1938
 - Full Baths: 2
 - Sq. Feet: 1,050
 - Bedrooms: 3
 - Half Baths: 0
 - Acres: 2.000
- > Utility Billing information found
- > Assessed Value: \$62,800 | Taxable Value: \$62,800
- > Property Tax information found
- > 12 Building Department records found
- > 1 Invoice Found, Amount Due: 0.00

Owner and Taxpayer Information

Owner	ROMULUS DISTRIBUTION CENTER 2 LLC 2575 S HAGGERTY RD STE 500 CANTON, MI 48188	Taxpayer	SEE OWNER INFORMATION
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General Information for Tax Year 2023

Property Class	401 RESIDENTIAL-IMPROVED	Unit	80 CITY OF ROMULUS
School District	ROMULUS COMMUNITY SCHOOLS	Assessed Value	\$62,800
MAP #		Taxable Value	\$62,800
USER #1	0	State Equalized Value	\$62,800
PROP USE		Date of Last Name Change	08/10/2022
REF PARCEL ID	NW QUAD	Notes	<i>No Data to Display</i>
Historical District	No	Census Block Group	<i>No Data to Display</i>
USER ALPHA 2	NW QUAD	Exemption	<i>No Data to Display</i>

Principal Residence Exemption Information

Homestead Date 01/15/2019

Principal Residence Exemption	June 1st	Final
2023	0.0000 %	-
2022	100.0000 %	100.0000 %

Previous Year Information

Year	MBOR Assessed	Final SEV	Final Taxable
2022	\$59,800	\$59,800	\$47,973
2021	\$52,800	\$52,800	\$46,441
2020	\$45,800	\$45,800	\$45,800

Land Information

Zoning Code	M1-LIG	Total Acres	2.000
Land Value	\$30,000	Land Improvements	\$10,024
Renaissance Zone	No	Renaissance Zone Expiration Date	<i>No Data to Display</i>
ECF Neighborhood	001 - 100 RES NORTHEAST	Mortgage Code	<i>No Data to Display</i>
Lot Dimensions/Comments	<i>No Data to Display</i>	Neighborhood Enterprise Zone	No

Lot(s)	Frontage	Depth
Lot 1	180.00 ft	484.00 ft
Total Frontage: 180.00 ft		Average Depth: 484.00 ft

Legal Description

08J2 PT OF NW 1/4 SEC 8 T3S R9E DES AS BEG EAST 1995.22FT FROM NW COR SEC 8 TH S0DEG 17M 20S W 517.0FT TH S89DEG 54M 40S E 180.0FT TH N0DEG

17M 20S W 517.0FT TH S89DEG 54M 40S E 180.0FT TH N0DEG 17M 20S E 517.0FT TH WEST 180.0FT TO POB 2.14 AC

Land Division Act Information

Date of Last Split/Combine	No Data to Display	Number of Splits Left	Not Available
Date Form Filed	No Data to Display	Unallocated Div.s of Parent	0
Date Created	01/01/0001	Unallocated Div.s Transferred	0
Acreage of Parent	0.00	Rights Were Transferred	Yes
Split Number	0	Courtesy Split	No
Parent Parcel	No Data to Display		

Sale History

Sale Date	Sale Price	Instrument	Grantor	Grantee	Terms of Sale	Liber/Page	Comments
05/25/2022	\$250,000.00	PTA	LUMLEY BEVERLY K	ROMULUS DISTRIBUTION CENTER 2 LLC	22-OUTLIER		
10/19/2018	\$85,000.00	PTA	KOLVER ROGER (TRUST)	LUMLEY BEVERLY K	03-ARM'S LENGTH		

Building Information - 1050 sq ft 1 STORY (Residential)

General

Floor Area	1,050 sq ft	Estimated TCV	Not Available
Garage Area	912 sq ft	Basement Area	0 sq ft
Foundation Size	1,050 sq ft		
Year Built	1938	Year Remodeled	No Data to Display
Occupancy	Single Family	Class	D
Effective Age	69 yrs	Tri-Level	No
Percent Complete	100%	Heat	Forced Hot Water
AC w/Separate Ducts	No	Wood Stove Add-on	No
Basement Rooms	0	Water	Public Water
1st Floor Rooms	6	Sewer	Public Sewer
2nd Floor Rooms	1	Style	1 STORY
Bedrooms	3		

Area Detail - Basic Building Areas

Height	Foundation	Exterior	Area	Heated
1 Story	Crawl Space	Siding	834 sq ft	1 Story
1 Story	Slab	Siding	176 sq ft	1 Story
1 Story	Slab	Siding	40 sq ft	1 Story

Exterior Information

Brick Veneer	0 sq ft	Stone Veneer	0 sq ft
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Basement Finish

Recreation	0 sq ft	Recreation % Good	0%
Living Area	0 sq ft	Living Area % Good	0%
Walk Out Doors	0	No Concrete Floor Area	0 sq ft

Plumbing Information

3 Fixture Bath	2
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Garage Information

Area	480 sq ft	Exterior	Siding
Foundation	42 Inch	Common Wall	Detached
Year Built	No Data to Display	Finished	No
Auto Doors	0	Mech Doors	0
Area	432 sq ft	Exterior	Siding
Foundation	42 Inch	Common Wall	Detached
Year Built	No Data to Display	Finished	No
Auto Doors	0	Mech Doors	0

Porch Information

CGEP (1 Story)	44 sq ft	Foundation	Standard
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Building Information - 80 sq ft Utility Lean-Tos (Agricultural)

Type	Utility Lean-Tos	Class	D,Pole
Floor Area	80 sq ft	Estimated TCV	<i>Not Available</i>
Perimeter	36 ft	Height	7 ft
Year Built	<i>Not Available</i>	Quality	Low Cost
Percent Complete	100%	Heat	No Heating/Cooling
Physical Percent Good	26%	Functional Percent Good	100%
Economic Percent Good	100%	Effective Age	54 yrs

Building Information - 28 sq ft Utility Lean-Tos (Agricultural)

Type	Utility Lean-Tos	Class	D,Pole
Floor Area	28 sq ft	Estimated TCV	<i>Not Available</i>
Perimeter	22 ft	Height	8 ft
Year Built	<i>Not Available</i>	Quality	Low Cost
Percent Complete	100%	Heat	No Heating/Cooling
Physical Percent Good	37%	Functional Percent Good	100%
Economic Percent Good	100%	Effective Age	43 yrs

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36775 ECORSE ROMULUS, MI 48174 (Property Address)

Parcel Number: 80 030 99 0004 000 Account Number: 003997

Property Owner: ROMULUS DISTRIBUTION CENTER LLC

Summary Information

- > Assessed Value: \$6,400 | Taxable Value: \$5,531
- > 17 Building Department records found
- > 6 Invoices Found, Amount Due: 0.00
- > Property Tax information found
- > Utility Billing information found

Item 1 of 1

1 Image / 0 Sketches

Parcel is Vacant

Owner and Taxpayer Information

Owner	ROMULUS DISTRIBUTION CENTER LLC 2575 S HAGGERTY RD STE 500 CANTON, MI 48188	Taxpayer	SEE OWNER INFORMATION
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General Information for Tax Year 2023

Property Class	402 RESIDENTIAL-VACANT	Unit	80 CITY OF ROMULUS
School District	ROMULUS COMMUNITY SCHOOLS	Assessed Value	\$6,400
MAP #		Taxable Value	\$5,531
USER #1	0	State Equalized Value	\$6,400
PROP USE		Date of Last Name Change	08/10/2022
REF PARCEL ID	No Data to Display	Notes	Not Available
Historical District	No	Census Block Group	No Data to Display
USER ALPHA 2	No Data to Display	Exemption	No Data to Display

Principal Residence Exemption Information

Homestead Date No Data to Display

Principal Residence Exemption	June 1st	Final
2023	0.0000 %	-
2022	0.0000 %	0.0000 %

Previous Year Information

Year	MBOR Assessed	Final SEV	Final Taxable
2022	\$6,400	\$6,400	\$5,268
2021	\$27,000	\$27,000	\$27,000
2020	\$27,900	\$27,900	\$16,903

Land Information

Zoning Code	M1-LIG	Total Acres	0.425
Land Value	\$12,750	Land Improvements	\$0
Renaissance Zone	No	Renaissance Zone Expiration Date	No Data to Display
ECF Neighborhood	001 - 100 RES NORTHEAST	Mortgage Code	No Data to Display
Lot Dimensions/Comments	No Data to Display	Neighborhood Enterprise Zone	No

Lot(s)	Frontage	Depth
Lot 1	99.00 ft	186.95 ft
Total Frontage: 99.00 ft		Average Depth: 186.95 ft

Legal Description

08K2 THE EAST 99.0 FT OF THE WEST 396.0 FT OF THE NORTH 219.95 FT OF THE E 1/2 OF THE N W 1/4 OF SEC 8

Land Division Act Information

Date of Last Split/Combine	<i>No Data to Display</i>	Number of Splits Left	<i>Not Available</i>
Date Form Filed	<i>No Data to Display</i>	Unallocated Div.s of Parent	0
Date Created	01/01/0001	Unallocated Div.s Transferred	0
Acreage of Parent	0.00	Rights Were Transferred	Yes
Split Number	0	Courtesy Split	No
Parent Parcel	<i>No Data to Display</i>		

Sale History

Sale Date	Sale Price	Instrument	Grantor	Grantee	Terms of Sale	Liber/Page	Comments
08/26/2020	\$75,000.00	PTA	HICKS REALTY INVESTMENTS LLC	ROMULUS DISTRIBUTION CENTER LLC	03-ARM'S LENGTH		
11/10/2015	\$27,950.00	PTA	WAYNE COUNTY TREASURER	HICKS REALTY INVESTMENTS LLC	21-NOT USED/OTHER		
03/15/2005	\$75,000.00	WD	WITHEROW, PAUL	KIM, SON YOUNG	03-ARM'S LENGTH		

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36711 ECORSE ROMULUS, MI 48174 (Property Address)

Parcel Number: 80 030 99 0005 700 Account Number: 003995

Property Owner: ROMULUS DISTRIBUTION CENTER 2 LLC

Summary Information

- > Residential Building Summary
 - Year Built: 1920
 - Full Baths: 1
 - Sq. Feet: 1,145
 - Bedrooms: 3
 - Half Baths: 0
 - Acres: 0.548
- > Assessed Value: \$38,800 | Taxable Value: \$38,800
- > Property Tax information found
- > 23 Building Department records found
- > Utility Billing information found

Item 1 of 5

[4 Images / 1 Sketch](#)

Owner and Taxpayer Information

Owner	ROMULUS DISTRIBUTION CENTER 2 LLC 2575 S HAGGERTY RD STE 500 CANTON, MI 48188	Taxpayer	SEE OWNER INFORMATION
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General Information for Tax Year 2023

Property Class	401 RESIDENTIAL-IMPROVED	Unit	80 CITY OF ROMULUS
School District	ROMULUS COMMUNITY SCHOOLS	Assessed Value	\$38,800
MAP #		Taxable Value	\$38,800
USER #1	0	State Equalized Value	\$38,800
PROP USE		Date of Last Name Change	08/10/2022
REF PARCEL ID	NW QUAD	Notes	No Data to Display
Historical District	No	Census Block Group	No Data to Display
USER ALPHA 2	NW QUAD	Exemption	No Data to Display

Principal Residence Exemption Information

Homestead Date 04/04/2022

Principal Residence Exemption	June 1st	Final
2023	0.0000 %	-
2022	100.0000 %	0.0000 %

Previous Year Information

Year	MBOR Assessed	Final SEV	Final Taxable
2022	\$37,000	\$37,000	\$23,400
2021	\$32,900	\$32,900	\$22,653
2020	\$34,000	\$34,000	\$22,341

Land Information

Zoning Code	M1-LIG	Total Acres	0.548
Land Value	\$16,440	Land Improvements	\$5,442
Renaissance Zone	No	Renaissance Zone Expiration Date	No Data to Display
ECF Neighborhood	001 - 100 RES NORTHEAST	Mortgage Code	No Data to Display
Lot Dimensions/Comments	No Data to Display	Neighborhood Enterprise Zone	No

Lot(s)	Frontage	Depth
Lot 1	128.24 ft	186.95 ft
Total Frontage: 128.24 ft		Average Depth: 186.95 ft

Legal Description

08K3A PT OF THE NW 1/4 OF SEC 8 T3S R9E DESC AS BEG N 89D 54M 20S E 1621.38 FT FROM THE NW COR OF SEC 8 TH S 00D 07M 15S W 219.95 FT TH N 89D

54M 20S E 127.11 FT TH N 00D 07M 15S E 219.96FT TH S 89D 54M 20S W 128.24 FT TO POB 0.64 ACRE

Land Division Act Information

Date of Last Split/Combine	<i>No Data to Display</i>	Number of Splits Left	<i>Not Available</i>
Date Form Filed	<i>No Data to Display</i>	Unallocated Div.s of Parent	0
Date Created	01/01/0001	Unallocated Div.s Transferred	0
Acreage of Parent	0.00	Rights Were Transferred	Yes
Split Number	0	Courtesy Split	No
Parent Parcel	<i>No Data to Display</i>		

Sale History

Sale Date	Sale Price	Instrument	Grantor	Grantee	Terms of Sale	Liber/Page	Comments
08/02/2022	\$200,000.00	PTA	FLORES NOE	ROMULUS DISTRIBUTION CENTER 2 LLC	22-OUTLIER		
12/03/2012	\$0.00	QC	WAYNE COUNTY TREASURER	FLORES, NOE	21-NOT USED/OTHER	2012468588	

Building Information - 1145 sq ft 1.25 STORY (Residential)

General

Floor Area	1,145 sq ft	Estimated TCV	<i>Not Available</i>
Garage Area	0 sq ft	Basement Area	520 sq ft
Foundation Size	755 sq ft		
Year Built	1920	Year Remodeled	2015
Occupancy	Single Family	Class	D
Effective Age	66 yrs	Tri-Level	No
Percent Complete	100%	Heat	Forced Hot Water
AC w/Separate Ducts	No	Wood Stove Add-on	No
Basement Rooms	1	Water	Public Water
1st Floor Rooms	4	Sewer	Public Sewer
2nd Floor Rooms	2	Style	1.25 STORY
Bedrooms	3		

Area Detail - Basic Building Areas

Height	Foundation	Exterior	Area	Heated
1 Story	Slab	Siding	35 sq ft	1 Story
1 Story	Crawl Space	Siding	200 sq ft	1 Story
1.75 Story	Mich. Bsmnt	Siding	520 sq ft	1.75 Story

Exterior Information

Brick Veneer	0 sq ft	Stone Veneer	0 sq ft
---------------------	---------	---------------------	---------

Basement Finish

Recreation	0 sq ft	Recreation % Good	0%
Living Area	0 sq ft	Living Area % Good	0%
Walk Out Doors	0	No Concrete Floor Area	0 sq ft

Plumbing Information

3 Fixture Bath	1
-----------------------	---

Porch Information

CPP	165 sq ft	Foundation	Standard
CPP	40 sq ft	Foundation	Standard

****Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

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ECORSE ROMULUS, MI 48174 (Property Address)

Parcel Number: 80 030 99 0006 700



Property Owner: ROMULUS DISTRIBUTION CENTER LLC

Summary Information

- > Assessed Value: \$222,300 | Taxable Value: \$222,300
- > Building Department information found
- > Property Tax information found

Parcel is Vacant

Owner and Taxpayer Information

Owner	ROMULUS DISTRIBUTION CENTER LLC 2575 S HAGGERTY RD STE 500 CANTON, MI 48188	Taxpayer	SEE OWNER INFORMATION
-------	---	----------	-----------------------

General Information for Tax Year 2023

Property Class	302 INDUSTRIAL-VACANT	Unit	80 CITY OF ROMULUS
School District	ROMULUS COMMUNITY SCHOOLS	Assessed Value	\$222,300
MAP #	No Data to Display	Taxable Value	\$222,300
USER #1	0	State Equalized Value	\$222,300
PROP USE	No Data to Display	Date of Last Name Change	08/10/2022
REF PARCEL ID	No Data to Display	Notes	Not Available
Historical District	No	Census Block Group	No Data to Display
USER ALPHA 2	No Data to Display	Exemption	No Data to Display

Principal Residence Exemption Information

Homestead Date 03/15/2022

Qualified Agricultural	June 1st	Final
2023	100.0000 %	-
2022	100.0000 %	100.0000 %

Previous Year Information

Year	MBOR Assessed	Final SEV	Final Taxable
2022	\$222,300	\$222,300	\$222,300
2021	\$222,300	\$222,300	\$222,300
2020	\$222,300	\$222,300	\$81,577

Land Information

Zoning Code	M1-LIG	Total Acres	20.367
Land Value	\$444,612	Land Improvements	\$0
Renaissance Zone	No	Renaissance Zone Expiration Date	No Data to Display
ECF Neighborhood	INDUSTRIAL	Mortgage Code	No Data to Display
Lot Dimensions/Comments	No Data to Display	Neighborhood Enterprise Zone	No

Lot(s)	Frontage	Depth
Lot 1	198.00 ft	186.95 ft
Lot 2	148.50 ft	186.95 ft
Lot 3	668.91 ft	1,210.76 ft
Total Frontage: 1,015.41 ft		Average Depth: 528.22 ft

Legal Description

08K3B PT OF THE N W 1/4 OF SEC 8 T3S R9E DESC AS BEG N 89D 54M 20S E 1423.38 FT FROM THE NW COR OF SEC 8 TH N 89D 54M 20S E 198 FT TH S 0D 07M 15S W 219.95 FT TH N 89D 54M 20S E 99 FT TH N 0D 07M 15S E 219.95 FT TH N 89D 54M 20S E 148.50 FT TH S 0D 07M 15S W 219.95 FT TH N 89D 54M 20S E 127.11 FT TH S0D 24M 57S W 296.78 FT TH S 0D 11M 40S W 906.17 FT TH S 88D 34M 0S W 669.15 FT TH N 0D 07M 15S E 1218.57 FT TH N 89D 54M 20S E 99 FT TH N 0D 07M 15S E 219.95 FT TO POB 20.37 ACRES

Land Division Act Information

Date of Last Split/Combine	<i>No Data to Display</i>	Number of Splits Left	<i>Not Available</i>
Date Form Filed	<i>No Data to Display</i>	Unallocated Div.s of Parent	0
Date Created	01/01/0001	Unallocated Div.s Transferred	0
Acreage of Parent	0.00	Rights Were Transferred	Yes
Split Number	0	Courtesy Split	No
Parent Parcel	<i>No Data to Display</i>		

Sale History

Sale Date	Sale Price	Instrument	Grantor	Grantee	Terms of Sale	Liber/Page	Comments
05/22/2020	\$188,000.00	PTA	B & B INVESTMENTS INC	ROMULUS DISTRIBUTION CENTER LLC	03-ARM'S LENGTH		
12/26/2001	\$1.00	OTH	B&B INVESTMENTS, INC	MI DEPT OF ENVIRON QUALITY	21-NOT USED/OTHER		OTHER - NOTED ON DEED
02/25/1999	\$450,000.00	WD	ARTIC RENTALS	B&B INVESTMENTS, INC	03-ARM'S LENGTH		
06/15/1998	\$237,000.00	WD	ANGELLOTTI, GENNARO	ARMELAGOS, JIM	03-ARM'S LENGTH		

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36411 ECORSE ROMULUS, MI 48174 (Property Address)

Parcel Number: 80 030 99 0007 000



Property Owner: ROMULUS DISTRIBUTION CENTER LLC

Summary Information

- > Assessed Value: \$421,900 | Taxable Value: \$322,031
- > 22 Building Department records found
- > Property Tax information found

Parcel is Vacant

Owner and Taxpayer Information

Owner	ROMULUS DISTRIBUTION CENTER LLC 2575 S HAGGERTY RD STE 500 CANTON, MI 48188	Taxpayer	SEE OWNER INFORMATION
--------------	--	-----------------	-----------------------

General Information for Tax Year 2023

Property Class	302 INDUSTRIAL-VACANT	Unit	80 CITY OF ROMULUS
School District	ROMULUS COMMUNITY SCHOOLS	Assessed Value	\$421,900
MAP #		Taxable Value	\$322,031
USER #1	0	State Equalized Value	\$421,900
PROP USE	TOWER	Date of Last Name Change	08/10/2022
REF PARCEL ID	No Data to Display	Notes	Not Available
Historical District	No	Census Block Group	No Data to Display
USER ALPHA 2	No Data to Display	Exemption	No Data to Display

Principal Residence Exemption Information

Homestead Date No Data to Display

Principal Residence Exemption	June 1st	Final
2023	0.0000 %	-
2022	0.0000 %	0.0000 %

Previous Year Information

Year	MBOR Assessed	Final SEV	Final Taxable
2022	\$421,900	\$421,900	\$306,697
2021	\$421,900	\$296,900	\$296,900
2020	\$1,205,400	\$1,205,400	\$151,900

Land Information

Zoning Code	M1-LIG	Total Acres	40.860
Land Value	\$843,759	Land Improvements	\$0
Renaissance Zone	No	Renaissance Zone Expiration Date	No Data to Display
ECF Neighborhood	INDUSTRIAL	Mortgage Code	No Data to Display
Lot Dimensions/Comments	IRREGULAR	Neighborhood Enterprise Zone	No

Lot(s)	Frontage	Depth
No lots found.		
	Total Frontage: 0.00 ft	Average Depth: 0.00 ft

Legal Description

EXHIBIT 1 LEGAL DESCRIPTIONS

08L THE S E 1/4 OF THE N W 1/4 OF SEC 8 EXCEPT THE NORTH 33.0 FT THEREOF AND ALSO EXCEPT THE ELY PART THEREOF MEASURING 36.41 FT ON THE N LINE AND 32.80 FT ON THE S LINE OF SAID PARCEL ALSO THAT PART OF THE E 1/2 OF THE N W 1/4 OF SEC 8 DES AS BEG AT A POINT ON THE N LINE OF SAID SEC DISTANT WEST 40.03 FT FROM THE N 1/4 CORNER OF SEC 8 AND PROCEEDING TH SOUTH ALONG THE W LINE OF THE PERE MARQUETTE R R RIGHT OF WAY 1403.86 FT TO A POINT DISTANT SOUTH 33.0 FT FROM THE N LINE OF THE S E 1/4 OF THE N W 1/4 OF SEC 8 TH WEST 33.0 FT. TH NORTH 1403.18 FT TO THE N LINE OF SEC 8 TH EAST ALONG SAID N LINE 33.0 FT TO THE POB 40.88 ACRES BEGINNING IN 2003, PA 415 (BLDG ON LEASED LAND) PARCEL ATTACHED TO THIS REAL PROPERTY NUMBER

Land Division Act Information

Date of Last Split/Combine	<i>No Data to Display</i>	Number of Splits Left	<i>Not Available</i>
Date Form Filed	<i>No Data to Display</i>	Unallocated Div.s of Parent	0
Date Created	01/01/0001	Unallocated Div.s Transferred	0
Acreage of Parent	0.00	Rights Were Transferred	Yes
Split Number	0	Courtesy Split	No
Parent Parcel	<i>No Data to Display</i>		

Sale History

Sale Date	Sale Price	Instrument	Grantor	Grantee	Terms of Sale	Liber/Page	Comments
08/04/2020	\$712,500.00	PTA	AUTO PALLETS BOXES INC	ROMULUS DISTRIBUTION CENTER LLC	03-ARM'S LENGTH		

****Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

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Exhibit 2

Eligible Activities and Costs



Table 1A
Non-Environmental Eligible Activities Estimates
Local-Only
Romulus Development Center
Romulus, MI
SME Project 085036.02

NON-ENVIRONMENTAL (LOCAL-ONLY) ACTIVITIES	
TASK/ACTIVITY	COST
Demolition and Hazardous Materials	
Asbestos Assessment	\$ 2,500
Asbestos Abatement	\$ 7,500
Building Demolition	\$ 15,000
Basement and Foundation Demolition	\$ 5,000
General Conditions and construction management related to eligible activity	\$ 1,500
Subtotal	\$ 31,500
Contingency (15%)	\$ 4,725
Total	\$ 36,225
Site Preparation	
Clearing and grubbing	\$ 690,900
Cut & Fill	\$ 1,800,000
Rough Grading	\$ 5,280,409
Subtotal	\$ 7,771,309
Contingency (15%)	\$ 1,165,696
Total	\$ 8,937,005
Infrastructure Improvements	
Improvements to Ecorse Road (demolition, curb cuts, widening, traffic signal)	\$ 1,393,484
Subtotal	\$ 1,393,484
Contingency (15%)	\$ 209,023
Total	\$ 1,602,507
Brownfield Plan and Work Plan	
Brownfield Plan/Work Plan Preparation	\$ 15,000
Brownfield Plan/Work Plan Implementation	\$ 15,000
Subtotal	\$ 30,000
NON-ENVIRONMENTAL ACTIVITIES COSTS:	\$ 10,605,737

Notes:

- (1) Costs for construction and engineering are based on estimates from CM Oliver Hatcher.
- (2) Costs for testing and professional services are based on estimates from SME.



Table 1B
Environmental Eligible Activities Estimates
Romulus Development Center
Romulus, MI
SME Project 085036.02

ENVIRONMENTAL (EGLE) ACTIVITIES	
TASK/ACTIVITY	COST
Pre-approved BEA Activities	
Due care assessments, BEAs, due care planning	\$ 150,000
Subtotal	\$ 150,000
Contingency (15%)	\$ -
Total	\$ 150,000
Department Specific Activities	
Pumping, treatment, transportation and/or disposal of contaminated groundwater	\$ 150,000
Vapor Intrusion Mitigation	\$ 3,771,813
Infiltration prevention and diversion barriers (utility gasketing, pond liner)	\$ 1,947,234
Dust Control	\$ 75,000
Specialized foundations	\$ 4,747,312
Transportation and disposal of contaminated soil excavated for construction purposes	\$ 250,000
Direct Contact Barrier - geotextile and 12" of clean topsoil in landscaped areas (495,386 SF)	\$ 622,168
Track in/track out exacerbation controls for contaminated soil	\$ 48,000
Field monitoring of due care activities, including inspections and testing for methane mitigation system	\$ 300,000
Waste characterization testing for soil and groundwater/dewatering effluent	\$ 10,000
Environmental consulting and project management	\$ 55,000
Environmental reporting	\$ 30,000
Cost of Environmental Insurance	\$ 57,341
Soft Costs (Engineering design directly associated with EGLE costs)	\$ 100,000
Soft Costs Directly Associated with EGLE Costs (soil management layout, temporary facilities, soil erosion control, temporary site controls, site access/temporary roads)	\$ 291,300
Subtotal	\$ 12,455,168
Contingency (15%)	\$ 1,868,275
Total	\$ 14,323,443
Brownfield Plan and Work Plan	
Brownfield Plan/Work Plan Preparation	\$ 15,000
Brownfield Plan/Work Plan Implementation	\$ 15,000
Subtotal	\$ 30,000
ENVIRONMENTAL (EGLE) ACTIVITIES COSTS:	\$ 14,503,443

Notes:

- (1) Costs for construction and engineering are based on estimates from CM Oliver Hatcher.
- (2) Costs for testing and professional services are based on estimates from SME.



Table 1C
Total Eligible Activities Estimates
Romulus Development Center
Romulus, MI
SME Project 085036.02

TOTAL ELIGIBLE ACTIVITIES		
NON-ENVIRONMENTAL (MSF) ACTIVITIES COSTS	\$	10,605,737
ENVIRONMENTAL (EGLE) ACTIVITIES COSTS	\$	14,503,443
TOTAL ELIGIBLE ACTIVITIES	\$	25,109,180



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **May 1, 2023**

Item No. D.

General Description: ITB 22/23-20 Two Year Contract Pricing for Gravel, Sand, and Limestone

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: ITB 22/23-20 Two Year Contract Pricing for Gravel, Sand & Limestone
DATE: April 27, 2023

I concur with the recommendation of Kathy Hood, Assistant DPW Director, and Gary Harris, Purchasing Director and respectfully request Council award ITB 22/23-20 to the lowest most responsive and responsible bidder, Osburn Industries Inc., for two year fixed pricing for gravel, sand and limestone for the City of Romulus, Department of Public Works in the amounts indicated on the tabulation sheet.

Vickie Trush, Asst. Finance Director, has verified funds for this acquisition have been budgeted and are available in the Major & Local Streets Funds, Routine Maintenance, Operating Supplies Expense and Water Fund, Operating Supplies Expense accounts #202-463-730.000, 203-463-730.000, 592-591-730.000.

Motion by _____, supported by _____, to concur with the administration and award ITB 22/23-20 to the lowest most responsive and responsible bidder, Osburn Industries Inc., for two year fixed pricing for gravel, sand and limestone for the City of Romulus, Department of Public Works in the amounts indicated on the tabulation sheet.



MEMORANDUM

DATE: April 27, 2023
TO: Mayor Robert A. McCraight
FROM: Gary Harris, Purchasing Director
SUBJECT: ITB 22/23-20 TWO YEAR CONTRACT PRICING FOR GRAVEL, SAND & LIMESTONE

Bids were solicited to contract for two year fixed pricing for gravel, sand and limestone for the City of Romulus, Department of Public Works.

In addition to being advertised in the March 16, 2023 issue of The Associated Newspaper Eagle, bid documents were made available to down load from the MITN Purchasing Group page of BidNet Direct at www.mitn.info. The MITN System notified 121 companies of the bid and of them, 13 companies downloaded the bid specifications and 8 companies were informed by email of the bidding opportunity (See Bidder's list attached).

On April 13, 2023, 3 bids were received and publicly opened.

I concur with the recommendation of Assistant DPW Director, Kathryn Hood to award the contract to the lowest most responsive and responsible bidder Osburn Industries Inc., in the amounts indicated on the tabulation sheet.

Victoria Trush, Assistant Finance Director has verified that funds for this acquisition have been budgeted for and are available in the Major and Local Street Funds, Routine Maintenance and Water/Sewer Fund, Water Department, Operating Supplies Expense Accounts, (202-463-730.000, 203-463-730.000 & 592-591-730.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris,
Purchasing Director

Interoffice Memorandum

TO: Gary Harris, Purchasing
FROM: Kathryn Hood, Assistant DPW Director
DATE: April 26, 2023
SUBJECT: Award ITB-22/23-20 Sand, Gravel and Limestone

It is the recommendation of the DPW to award ITB – 22/23-20 to the lowest most responsive bidder Osburn Industries for sand, gravel and limestone purchases.

Funds are budgeted for this purchase in the following accounts #202-478-730.000, 203-478-730.000 and 592-591-730.000

If you have any questions, please feel free to contact me.

KWH/kh

y:\admin documents\bid items\roads\sign machine\bid award.docx

MINUTES OF ITB 22/23-20 Two Year Contract Pricing for Gravel, Sand & Limestone

The public opening of the afore mentioned solicitation was held at 3:00 PM, in the Council Chambers at Romulus City Hall on Thursday, April 13, 2023.

The following were present for the opening:

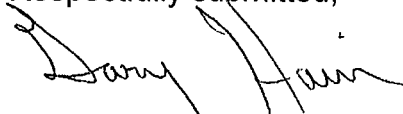
Gary Harris – Purchasing Director
Lynn A. Conway – Purchasing Advisor

3 sealed bids were received and publicly opened.

Farmer & Underwood Trucking
John D. Osborne Trucking Inc.
Osburn Industries, Inc.

A copy of the tabulation sheet is attached.

Respectfully submitted,



Gary Harris,
Purchasing Director

I, Gary Harris, Purchasing Director for the City of Romulus, do hereby certify the foregoing to be a true copy of the minutes of ITB 22/23-20 held on April 13, 2023.



Gary Harris,
Purchasing Director

TABULATION SHEET
ITB 22/23-20 Two Year Contract Pricing for Gravel, Sand & Limestone

COMPANY	Farmer & Underwood Trucking	John D. Osborne Trucking Co., Inc.	Osburn Industries, Inc.
Attach. I – Contractor's Questionnaire?	YES	YES	YES
Attachment II- Exceptions Attached?	NONE	NONE	NONE
Attach. III Add'l Reimb. Charges Form?	NONE	NONE	NONE
21AA LIMESTONE-TON			
MINIMUM TONS	50 TONS	50 TONS	50 TONS
UNIT \$ YEAR 1	19.90	19.52	\$18.00
UNIT \$ YEAR 2	21.65	21.00	20.00
SCREENED TOPSOIL-TON			
MINIMUM	50 TONS	50 TONS	50 TONS
UNIT \$ YEAR 1	16.65	17.00	23.00
UNIT \$ YEAR 2	18.15	19.95	25.00
22-A GRAVEL			
MINIMUM	50 TONS	50 TONS	50 TONS
UNIT \$ YEAR 1	26.40	18.95	17.50
UNIT \$ YEAR 2	29.10	19.95	19.00
CLASS II SAND-TON			
MINIMUM	50 TONS	50 TONS	50 TONS
UNIT \$ YEAR 1	14.55	13.50	12.50
UNIT \$ YEAR 2	15.95	14.10	13.75
1 TO 3" LIMESTONE			
MINIMUM	50 TONS	50 TONS	50 TONS
UNIT \$ YEAR 1	21.15	20.58	19.50
UNIT \$ YEAR 2	23.15	21.95	21.50
Variations from Specifications	NONE	NONE	NONE
Terms	30 DAY	-	NET 30
# Days ARO	1 DAY	2 DAYS	1-2 DAYS
Certified?	YES	YES	YES

PUBLICLY OPENED, 2:30PM, Thursday, 4/15/2021, IN THE ROMULUS PURCHASING DEPARTMENT.

THOSE IN ATTENDANCE:

#	NAME	COMPANY	TITLE
1	Gary Harris	CITY OF ROMULUS	PURCHASING DIRECTOR
2	Lynn Conway	CITY OF ROMULUS	PURCHASING ADVISOR
3			
4			
5			
6			
7			

VENDOR LIST
ITB 22/23-20 Two Year Contract Pricing for Gravel, Sand & Limestone

John D Osborne Trucking, Inc.
Deanna.osborne@osborne-inc.com
sales@osborne-inc.com

Freeport Supply Co.
20091 Pennsylvania Rd.
Freeporttrucking@sbcgloval.net

Farmer & Underwood Trucking
afarmer@farmerunderwoodtrucking.com

Osburn Industries, Inc.
mike@osburninc.com
tim@osburnind.com
jeff@osbornind.com

M.L. Chartier Excavating, Inc.
skicinski@michartier.com

A M S Grounds
office@amsgrounds.com

Dani's Transport
aobryan@danitransport.com

Metro Top Soil
Nline1136@comcast.net

REQUEST FOR COMPETITIVE BIDS

DO NOT FILL THIS FORM IN AND SAVE A COPY TO THIS FOLDER!!!!

- You can save a copy to the Completed forms from Departments Folder or to your own Department's folder.
- Email the completed form to Gary Harris

DEPARTMENT NAME: DPW		DATE: 3/7/2023	
I HEREBY REQUEST THAT COMPETITIVE BIDS BE LET FOR THE FOLLOWING MATERIAL,			
PURPOSE: Purchase of sand and aggregates			
IF REPLACEMENT, WILL EQUIPMENT BE (CHECK ONE IF APPLICABLE):			
☐ Traded in ☐ Sold at auction ☐ Transferred for use elsewhere, if so where? _____ ☐ Used for parts ☐ Disposed of			
BUDGET YEAR			
ACCOUNT INFORMATION			
ACCOUNT/S NUMBER		\$ AMOUNT BUDGETED	
202-463-730.000		\$ 7200.00	
203-463-730.000		\$13,000.00	
592-591-730.000		\$28,000.00	
SIGNATURE OF DEPARTMENT HEAD: <i>Guthrie Wood</i>		DATE: 3/7/23	

FINANCE DEPARTMENT APPROVAL	
FUNDS AVAILABILITY	
ACCOUNT/S NUMBER	\$ FUNDS AVAILABLE
592-91-730.000 FY 22/23 \$18,000 in Budget Notes	\$ 19,427.33
203-463-730.000 FY 22/23 \$ 13,000 in Budget Notes	\$ 4,094.80
202-463-730.000 FY 22/23 \$ 7200 in Budget Notes	\$ 4,754.04
} as of 3/7/2023	
SIGNATURE OF FINANCE DEPARTMENT: <i>M. Dennis</i>	DATE: 3/8/2023

ADMINISTRATIVE APPROVAL	
I HAVE REVIEWED THE REQUEST AND AUTHORIZE TO LET FOR COMPETITIVE BIDS.	
SIGNATURE OF MAYOR: <i>Robert G. McCarty/jr</i>	DATE: 4/25/23

AVAILABILITY OF FUNDS FOR AWARD	
THE BID SHALL BE AWARDED IN THE AMOUNT OF \$ <u>As needed not to exceed budget</u>	
I AFFIRM THAT THE FUNDS ARE AVAILABLE IN THE ABOVE MENTIONED ACCOUNT/S	
FINANCE DEPT. APPROVAL: <i>J. Trush</i>	DATE: 4/26/23



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **May 1, 2023**

Item No. E.

General Description: ITB 22/23-21 Large Water Parts - Two Year Contract Pricing for Water Hydrants and Gate Valves

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: ITB 22/23-21 Large Water Parts -Two Year Contract Pricing for Water Hydrants and Gate Valves
DATE: April 27, 2023

I concur with the recommendation of Kathy Hood, Assistant DPW Director, and Gary Harris, Purchasing Director and respectfully request Council award ITB 22/23-21 to the two lowest, most responsive, responsible bidders, Core & Main LP and Ferguson Waterworks for two year fixed pricing on water hydrants and gate valves in the amounts indicated on the tabulation sheet.

Vickie Trush, Asst. Finance Director, has verified funds for this acquisition have been budgeted and are available in the Water Fund, Operating Supplies Expense account #592-591-730.000.

Motion by _____, supported by _____, to concur with the administration and award ITB 20/21-13 to the lowest, most responsive, responsible bidder, Core & Main LP, for two year fixed pricing (pricing to end 6/30/2023) on water hydrants and gate valves.



MEMORANDUM

DATE: April 27, 2023
TO: Mayor Robert A. McCraight
FROM: Gary Harris, Purchasing Director
SUBJECT: ITB 22/23-21 TWO YEAR CONTRACT PRICING FOR LARGE WATER PARTS
- WATER HYDRANTS & GATE VALVES

Bids were let to contract for two year fixed pricing for water hydrant and gate valves for Water Division of the City of Romulus, Department of Public Works.

In addition to being advertised in the March 16, 2023 issue of The Associated Newspaper Eagle, bid documents were made available to down load from the MITN Purchasing Group page of BidNet Direct at www.mitn.info. The MITN System notified 95 companies of the bid and of them, 18 companies downloaded the bid specifications and 5 companies were informed by email of the bidding opportunity (See Bidder's list attached).

On April 13, 2023, 4 bids were received and publicly opened.

I concur with the recommendation of Assistant Director, Kathryn Hood to award the contract to the two (2) lowest most responsive and responsible bidders, Core & Main LP & Ferguson Waterworks in the amounts indicated on the tab sheet. We are electing to award to two (2) vendors due to supply chain issues and the fact that some components have lower pricing with each supplier.

Victoria Trush, Assistant Finance Director has verified that funds for this acquisition have been budgeted for and are available in the Water/Sewer Fund, Water Department, Operating Supplies Expense Account, (592-591-730.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris,
Purchasing Director

Interoffice Memorandum

TO: Gary Harris, Purchasing

FROM: Kathryn Hood, Assistant DPW Director

DATE: April 26, 2023

SUBJECT: Award ITB-22/23-21 Large Water Parts for Water System

It is the recommendation of the DPW to award ITB – 22/23-21 to the lowest most responsive bidders Ferguson Water Works AND Core and main for the purchases of large water parts.

We are awarding to both vendors because they are close in competitive pricing with each vendor being lower/higher than each other on specific item classes. And also, supply and demand issues with these purchases.

Funds are budgeted for this purchase in the following account #592-591-730.000.

If you have any questions, please feel free to contact me.

KWH/kh

**MINUTES OF ITB 22/23-21 TWO YEAR CONTRACT PRICING FOR LARGE WATER PARTS -
WATER HYDRANTS & GATE VALVES**

The public opening of the afore mentioned solicitation was held at 3:00 PM, in the Council Chambers at Romulus City Hall on Thursday, April 13, 2023.

The following were present for the opening:

Gary Harris – Purchasing Director
Lynn A. Conway – Purchasing Advisor

4 sealed bids were received and publicly opened.

Core & Main LP
Ferguson Waterworks
Etna Supply
EJ USA, Inc

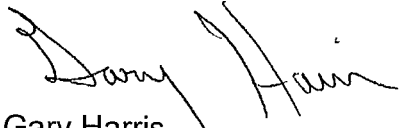
A copy of the tabulation sheet is attached.

Respectfully submitted,



Gary Harris,
Purchasing Director

I, Gary Harris, Purchasing Director for the City of Romulus, do hereby certify the foregoing to be a true copy of the minutes of ITB 22/23-21 held on April 13, 2023.



Gary Harris,
Purchasing Director

ITB 22/23-21 TABULATION SHEET - TWO YEAR CONTRACT PRICING FOR LARGE WATER PARTS - WATER HYDRANTS & GATE VALVES						
Page 1 of 2						
COMPANY	Core & Main LP	Ferguson Waterworks	Etna Supply	EJ USA, Inc.		
Attach. I-Contract's Question?	YES	YES	YES	YES		
Attach. II-Exceptions Attached?	NO	NO	YES	NO		
Attach. III Add'l Reimb.Charges?	NO	NO	NO	NO		

HYDRANTS						
PART DESCRIPTION PRODUCT #	UNIT PRICING THRU 6/30/2024	UNIT PRICING 7/1/2022 - 6/30/2025	UNIT PRICING THRU 6/30/2024	UNIT PRICING 7/1/2022 - 6/30/2025	UNIT PRICING THRU 6/30/2024	UNIT PRICING 7/1/2022 - 6/30/2025
5BR250 HYD 4' 6" MJ-2TP 1HSTZ	3,093.44	3,336.75	3,177.00	3,277.00	3,204.15	3,204.15
5BR250 HYD 5' 6" MJ-2TP 1HSTZ	3,153.21	3,401.22	3,238.00	3,290.00	3,266.06	3,266.06
5BR250 HYD 5' 6" MJ-2TP 1HSTZ	3,212.98	3,465.69	3,299.00	3,352.00	3,327.97	3,327.97
5BR250 HYD 6' MJ-2TP 1HSTZ	3,272.76	3,350.16	3,360.00	3,415.00	3,389.88	3,389.88
5BR250 HYD 6' 6" MJ-2TP 1HSTZ	3,332.53	3,594.63	3,422.00	3,477.00	3,451.79	3,451.79
6" DUCTILE IRON HYDRANT EXTENSION 1FT. IN LENGTH	550.13	593.40	565.00	574.00	633.74	633.74
5BR250-DFD HYD 5' 6" CONV 1H (SCREW ON HYDRANT)	3,779.22	4,076.47	3,880.00	3,943.00	3,914.47	3,914.47
5BR250-DFD HYD 6' CONV 1H (SCREW ON HYDRANT)	3,851.24	4,154.15	3,954.00	4,018.00	3,989.07	3,989.07
5BR250-DFD HYD 6' 6" CONV 1H (SCREW ON HYDRANT)	3,923.27	4,231.84	4,028.00	4,093.00	4,063.67	4,063.67

GATE VALV						
PART DESCRIPTION PRODUCT #	UNIT PRICING THRU 6/30/2024	UNIT PRICING 7/1/2022 - 6/30/2025	UNIT PRICING THRU 6/30/2024	UNIT PRICING 7/1/2022 - 6/30/2025	UNIT PRICING THRU 6/30/2024	UNIT PRICING 7/1/2022 - 6/30/2025
2RW12 MJ VLV OR	384.82	415.08	402.00	401.00	402.02	402.02
3RW12 MJ VLV OR	542.31	584.96	566.00	565.00	566.54	566.54
4RW12 MJ VLV OR	602.57	649.96	629.00	629.00	629.50	629.50
6RW12 MJ VLV OR	758.66	818.33	792.00	791.00	792.57	792.57
8RW12 MJ VLV OR	1,221.55	1,317.62	1,275.00	1,294.00	1,267.16	1,267.16
10RW12 MJ VLV OR	1,904.99	2,054.83	1,988.00	1,987.00	1,990.15	1,990.15
12 RW 12 MJ VLV OR	2,410.23	2,599.80	2,515.00	2,515.00	2,517.98	2,517.98
16 RW 12 MJ VLV OR	8,079.59	8,715.06	8,080.00	8,930.00	8,440.79	8,440.79

MEGA LUGS						
PART DESCRIPTION PRODUCT #	UNIT PRICING THRU 6/30/2024	UNIT PRICING 7/1/2022 - 6/30/2025	UNIT PRICING THRU 6/30/2024	UNIT PRICING 7/1/2022 - 6/30/2025	UNIT PRICING THRU 6/30/2024	UNIT PRICING 7/1/2022 - 6/30/2025
EBAA MEGALUG 1100 SERIES 6"	27.21	28.43	32.00	35.50	31.50	No Bid
EBAA MEGALUG 1100 SERIES 8"	41.52	43.39	49.00	54.50	48.00	No Bid
EBAA MEGALUG 1100 SERIES 12"	89.41	93.43	104.00	115.50	103.50	No Bid
EBAA MEGALUG 1100 SERIES 16"	163.07	170.40	189.00	210.00	188.785	No Bid
4" MJ MEGA LUG #2004PV F/C-900	28.38	29.66	36.00	40.00	32.85	No Bid
6" MJ MEGA LUG #2006PV F/C-900	34.40	35.95	42.00	46.50	39.80	No Bid
8" MJ MEGA LUG #2008PV F/C-900	50.91	53.20	62.00	68.50	58.90	No Bid
10" MJ MEGA LUG #2010PV F/C-90	96.25	100.58	116.00	128.50	111.40	No Bid
12" MJ MEGA LUG #2012PV F/C-90	101.16	105.70	122.00	135.50	117.00	No Bid
16" MJ MEGA LUG #2016PV F/C-90	216.53	226.26	260.00	288.50	250.00	No Bid

ITB 22/23-21 TABULATION SHEET- TWO YEAR CONTRACT PRICING FOR LARGE WATER PARTS - WATER HYDRANTS & GATE VALVES

Page 2 of 2

MEGA LUGS-Continued

4" MJGKTSBR	3.46	3.634	5.00	5.90	24.80	No Bid	No Bid
6" MJGKTSBR	4.45	4.68	5.50	6.50	24.40	No Bid	No Bid
8" MJGKTSBR	5.19	5.45	7.00	8.50	27.40	No Bid	No Bid
10" MJGKTSBR	7.00	7.36	9.00	10.50	42.55	No Bid	No Bid
12" MJGKTSBR	8.46	8.89	12.00	14.25	32.40	No Bid	No Bid
16" MJGKTSBR	14.45	15.18	20.00	23.50	59.70	No Bid	No Bid

MISC. PARTS

PART DESCRIPTION PRODUCT #	UNIT PRICING THRU 6/30/2024	UNIT PRICING 7/1/2022 - 6/30/2025	UNIT PRICING THRU 6/30/2024	UNIT PRICING 7/1/2022 - 6/30/2025	UNIT PRICING THRU 6/30/2024	UNIT PRICING 7/1/2022 - 6/30/2025	UNIT PRICING THRU 6/30/2024	UNIT PRICING 7/1/2022 - 6/30/2025
3/4"x 3.5" MJ BLT/NUT CORE BLUE	4.82	5.11	4.50	5.70	5.25	No Bid	No Bid	No Bid
3/2" X 4" MJ BLT/NUT CORE-BLUE	5.16	5.47	4.80	6.00	5.75	No Bid	No Bid	No Bid
3/4"X 4.5" MJ BLT/NUT CORE-BLUE	7.00	7.43	5.40	6.75	6.50	No Bid	No Bid	No Bid
3" DUCTILE IRON CLASS 54 WATER MAIN	64.88	68.70	N/A	N/A	NO BID	No Bid	No Bid	No Bid
4" DUCTILE IRON CLASS 54 WATER MAIN	9.58	52.50	52.00 per foot	57.00 per foot	NO BID	No Bid	No Bid	No Bid
6" DUCTILE IRON CLASS 54 WATER MAIN	37.08	40.03	41.00 per foot	45.00 per foot	NO BID	No Bid	No Bid	No Bid
8" DUCTILE IRON CLASS 54 WATER MAIN	51.74	55.86	58.00 per foot	63.00 per foot	NO BID	No Bid	No Bid	No Bid
12" DUCTILE IRON CLASS 54 WATER MAIN	84.49	91.21	94.00 per foot	102.00 per foot	NO BID	No Bid	No Bid	No Bid
16" DUCTILE IRON CLASS 54 WATER MAIN	120.73	130.33	134.00 per foot	146.00 per foot	NO BID	No Bid	No Bid	No Bid
3" PLASTIC AWWA C900 WATER MAIN	N/A	N/A	N/A	N/A	NO BID	No Bid	No Bid	No Bid
4" PLASTIC AWWA C900 WATER MAIN	8.89	8.89	8.90 per foot	10.50 per foot	8.40	No Bid	No Bid	No Bid
6" PLASTIC AWWA C900 WATER MAIN	17.96	17.96	18.00 per foot	21.50 per foot	16.95	No Bid	No Bid	No Bid
8" PLASTIC AWWA C900 WATER MAIN	30.93	30.93	31.00 per foot	36.50 per foot	29.20	No Bid	No Bid	No Bid
12" PLASTIC AWWA C900 WATER MAIN	66.66	66.66	67.00 per foot	79.00 per foot	62.95	No Bid	No Bid	No Bid
16" PLASTIC AWWA C900 WATER MAIN	112.42	112.42	116.00 per foot	136.50 per foot	78.00	No Bid	No Bid	No Bid

Exceptions or Variations from Bid Specifications?

Due to volatile nature of the market, Etna Supply will only honor quoted prices for one year.

Is an Attachment II - Exceptions?	NONE	NONE	NO	NO	NO	NONE
Proof of Compliance for parts included?	NO	NO	NO	NO	YES	NO
Payment Terms	NET 30 DAYS	NET 30 DAYS	NET 30 DAYS	NET 30 DAYS	NET 30 DAYS	NET 30 DAYS
#Days ARO for Delivery	STOCK TO 8 WEEKS	STOCK TO 8 WEEKS	STOCK TO 8 WEEKS	STOCK TO 8 WEEKS	STOCK TO 8 WEEKS	STOCK TO 8 WEEKS
CERTIFIED?	YES	YES	YES	YES	YES	YES
ADDENDUM 1	YES	YES	YES	YES	YES	YES

PUBLICLY OPENED AT, 3:00 PM, Thursday, April 13, 2023 IN THE ROMULUS CITY COUNCIL CHAMBERS.

THOSE IN ATTENDANCE:

#	NAME	COMPANY	TITLE
1	Gary Harris	CITY OF ROMULUS	PURCHASING DIRECTOR
2	Lynn A. Conway	CITY OF ROMULUS	PURCHASING ADVISOR

VENDOR LIST
ITB 22/23-21 TWO YEAR CONTRACT PRICING FOR LARGE WATER PARTS - WATER
HYDRANTS & GATE VALVES

Core & Main
4901 Dewitt Rd
Canton, MI
Danny.Napier@coreandmain.com

Wes Krum
Sales Rep
EJ USA, Inc.
Wes.krum@ejco.com

Tim McKim
Etna Supply
616 262 7581
TPM@Etnasupply.com

John Traynor
Jtraynor@slcmeter.com
595 Bradford St.
Pontiac, MI 48341
248 625 0667

Ferguson Waterworks
David Hobson, Municipal Sales
ferguson.com/waterworks
david.hobson@ferguson.com

REQUEST FOR COMPETITIVE BIDS

DO NOT FILL THIS FORM IN AND SAVE A COPY TO THIS FOLDER!!!!

- You can save a copy to the Completed forms from Departments Folder or to your own Department's folder.
- Email the completed form to Gary Harris

DEPARTMENT NAME:	DATE: 3/7/23
I HEREBY REQUEST THAT COMPETITIVE BIDS BE LET FOR THE FOLLOWING MATERIAL,	
PURPOSE: Large Water Parts – Hydrant, gate valves etc.	
IF REPLACEMENT, WILL EQUIPMENT BE (CHECK ONE IF APPLICABLE):	
☐ Traded in ☐ Sold at auction ☐ Transferred for use elsewhere, if so where? _____ ☐ Used for parts ☐ Disposed of	
BUDGET YEAR	ACCOUNT INFORMATION
	ACCOUNT/S NUMBER
592-591-730.000	\$ AMOUNT BUDGETED
	\$ 21,500.00
	\$
	\$
SIGNATURE OF DEPARTMENT HEAD:	DATE: 3/7/23
<i>Guth Hood</i>	

FINANCE DEPARTMENT APPROVAL

FUNDS AVAILABILITY	
ACCOUNT/S NUMBER	\$ FUNDS AVAILABLE
592-591-730.000	\$ 19,427.33 as of
	\$ 3/7/2023
FY 22/23 \$21,500 in budget notes	\$
SIGNATURE OF FINANCE DEPARTMENT:	DATE: 3/8/2023
<i>M. Jones</i>	

ADMINISTRATIVE APPROVAL

I HAVE REVIEWED THE REQUEST AND AUTHORIZE TO LET FOR COMPETITIVE BIDS.

SIGNATURE OF MAYOR:	DATE: 4/25/23
<i>Robert A. McCarty Jr.</i>	

AVAILABILITY OF FUNDS FOR AWARD

THE BID SHALL BE AWARDED IN THE AMOUNT OF \$ As needed not to exceed budget

I AFFIRM THAT THE FUNDS ARE AVAILABLE IN THE ABOVE MENTIONED ACCOUNT/S

FINANCE DEPT. APPROVAL:	DATE: 4-26-23
<i>V. Jones</i>	



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **May 1, 2023**

Item No. F.

General Description: ITB 22/23-22 Water System - Small Parts

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: ITB 22/23-22 Water System – Small Parts
DATE: April 27, 2023

I concur with the recommendation of Kathy Hood, Asst. DPW Director, and Gary Harris, Purchasing Director and respectfully request Council award bid ITB 22/23-22 to Ferguson Water Works for one year guaranteed pricing for water system parts for Water Division of the City of Romulus, Department of Public Works at the pricing indicated on the tabulation sheet.

Vickie Trush, Asst. Finance Director, has verified funds for this acquisition have been budgeted for and are available in the Water/Sewer fund, Water Department, Supply Expense account 592-591-730.000.

Motion by _____, supported by _____, to concur with the administration and award ITB 22/23-22 to Ferguson Water Works for one year guaranteed pricing for water system parts for Water Division of the City of Romulus, Department of Public Works at the pricing indicated on the tabulation sheet.



MEMORANDUM

DATE: 4/27/2023
TO: Mayor Robert A. McCraight
FROM: Gary Harris, Purchasing Director
SUBJECT: ITB 22/23-22 ONE YEAR GUARANTEED PRICING - WATER SYSTEM - SMALL PARTS

Bids were solicited to contract for one year guaranteed pricing for water system parts for Water Division of the City of Romulus, Department of Public Works.

In addition to being advertised in the March 10, 2023 issue of The Associated Newspaper Eagle, bid documents were made available to down load from the MITN Purchasing Group page of BidNet Direct at www.mitn.info. The MITN System notified 85 companies of the bid and of them, 19 companies downloaded the bid specifications and 3 companies were informed by email of the bidding opportunity (See Bidder's list attached).

On April 13, 2023, 2 bids were received and publicly opened.

I concur with the recommendation of Assistant Director, Kathryn Hood to award the contract to the lowest most responsive bidder Ferguson Water Works, for the pricing indicated on the pricing sheet.

Victoria Trush, Assistant Finance Director has verified that funds for this acquisition have been budgeted for and are available in the Water/Sewer Fund, Water Department, Operating Supplies Expense Account, (592-591-730.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris,
Purchasing Director

Interoffice Memorandum

TO: Gary Harris, Purchasing
FROM: Kathryn Hood, Assistant DPW Director
DATE: April 26, 2023
SUBJECT: Award ITB-22/23-22 Small Water System Parts

It is the recommendation of the DPW to award ITB – 22/23-22 to the lowest most responsive bidder Ferguson Water Works for the purchase of small water system parts.

Funds are budgeted for this purchase in the following account #592-591-730.000.

If you have any questions, please feel free to contact me.

KWR/kr

y:\admin documents\bid items\roads\sign machine\bid award.docx

ITB 22/23-22 TABULATION SHEET
One Year Guaranteed Pricing - Water System - Small Parts -Page 1 of 3

COMPANY	Ferguson Waterworks	Etna Supply	Core & Main
Attach. I – Contractor's Questionnaire?	YES	YES	NO BID
Attachment II-Exceptions Attached?	NO	NO	
Attach. III Add'l Reimb.Charges Form?	NO	NO	
Attachment IV CURRENT COPPER COST?	YES-AFTER PAGE 11	NO	

TYPE 'K' COPPER TUBING

DESCRIPTION	Part/Order #	Indicate Available Roll Lengths	Part/Order #	Indicate Available Roll Lengths	
3/4" DIAMETER	Domestic K Copper	60 ft./ 100 Ft.	Cerro Copper	60 ft./ 100 Ft.	
1" DIAMETER	Domestic K Copper	60 ft./ 100 Ft.	Cerro Copper	60 ft./ 100 Ft.	
1 1/2" DIAMETER	Domestic K Copper	60 ft.	Cerro Copper	60 ft./ 100 Ft.	
2" DIAMETER	Domestic K Copper	40 ft./ 60 Ft.	Cerro Copper	40 ft./ 60 Ft.	
% OVER COST THAT COPPER WILL BE CHARGED		6%	??? Copper Pricing Subject to Change as market fluctuates**		

CURB STOPS - NO LEAD

DESCRIPTION	Part/Order #	\$Price	Part/Order #	\$Price	
3/4" Copper to Copper, Ball Valve W/Stop, Minn. Pattern (Flare Type)	B22-333-M-NL	89.00	B22-333-M-NL	88.50	
1" Copper to Copper, Ball Valve W/Stop, Minn. Pattern (Flare Type)	B22-444-2-NL	120.00	B22-444-2-NL	119.40	
1-1/2" Copper to Copper, Ball Valve W/Stop, Minn. Pattern (Flare Type)	B22-666-M-NL	278.00	B22-666-M-NL	280.55	
2" Copper to Copper, Ball Valve W/Stop, Minn. Pattern (Flare Type)	B22-777-2-NL	449.00	B22-777-2-NL	453.95	
3/4" Copper to Copper, Ball Valve W/Stop, Minn. Pattern (Compressed)	B44-333-M-NL	89.00	B44-333-M-NL	87.0	
1" Copper to Copper, Ball Valve W/Stop, Minn. Pattern (Compressed)	B44-444-M-NL	128.00	B44-444-M-NL	127.75	
1-1/2" Copper to Copper, Ball Valve W/Stop, Minn. Pattern (Compressed)	B44-666-M-NL	294.00	B44-666-M-NL	296.40	
2" Copper to Copper, Ball Valve W/Stop, Minn. Pattern (Compressed)	B44-777-M-NL	410.00	B44-777-M-NL	413.30	

CORPORATIONS - NO LEAD

DESCRIPTION	Part/Order #	\$Price	Part/Order #	\$Price	
3/4" c.c. Thread to Copper (Flare Type)	F600-3-NL	37.00	FB600-3-NL	56.75	
1" c.c. Thread to Copper (Flare Type)	F600-4-NL	57.00	FB600-4-NL	72.85	
1-1/2" c.c. Thread to Copper (Flare Type)	FB600-6-NL	171.00	FB600-6-NL	172.40	
2" c.c. Thread to Copper (Flare Type)	FB600-7-NL	298.00	FB600-7-NL	301.50	
3/4" c.c. Thread to Copper (Compressed)	F1000-3-NL	40.00	F1000-3-NL	58.50	
1" c.c. Thread to Copper (Compressed)	F1000-4-NL	60.00	F1000-4-NL	76.90	
1-1/2" c.c. Thread to Copper (Compressed)	FB1000-6-NL	171.00	FB1000-6-NL	172.40	
2" c.c. Thread to Copper (Compressed)	FB1000-7-NL	283.00	FB1000-7-NL	285.10	

UNIONS - NO LEAD

DESCRIPTION	Part/Order #	\$Price	Part/Order #	\$Price
¾" c.c. (Flare Type)	C22-33-NL	21.00	C22-33-NL	20.40
1" c.c. (Flare Type)	C22-44-NL	36.00	C22-44-NL	35.65
1-1/2" c.c. (Flare Type)	C22-66-NL	106.00	C22-66-NL	107.05
2" c.c. (Flare Type)	C22-77-NL	173.00	C22-77-NL	174.60
¾" c.c. (Compressed)	C44-33-NL	23.00	C44-33-NL	22.05
1" c.c. (Compressed)	C44-44-NL	26.00	C44-44-NL	25.25
1-1/2" c.c. (Compressed)	C44-66-NL	84.00	C44-66-NL	84.50
2" c.c. (Compressed)	C44-77-NL	113.00	C44-77-NL	114.05

REDUCERS - NO LEAD

DESCRIPTION	Part/Order #	\$Price	Part/Order #	\$Price
1"x¾" Flare Reducer	C02-43.-NL	24.00	C02-43.-NL	24.15
73.151-1/2"x1" Flare Reducer	C02-64-NL	72.00	C02-64-NL	73.15
136.502"x1-1/2" Flare Reducer	C02-76-NL	136.00	C02-76-NL	136.50
2"x1" Flare Reducer	C02-74-NL	103.00	C02-74-NL	103.85

TEES - NO LEAD

DESCRIPTION	Part/Order #	\$Price	Part/Order #	\$Price
¾"x¾"x¾" Flare Tee	T222-333-NL	38.00	T222-333-NL	38.20
¾"x¾"x1" Flare Tee	T222-333-NL	45.00	T222-333-NL	45.70
1"x1"x1" Flare Tee	T222-444-NL	63.00	T222-444-NL	64.20
¾"x1"x1" Flare Tee	T222-443-NL	50.00	T222-443-NL	51.45
1"x1-1/2"x1-1/2" Flare Tee	T222-664-NL	146.00	T222-664-NL	150.70
¾"x¾"x¾" Compressed Tee	T444-333-NL	52.00	T444-333-NL	53.40
¾"x¾"x1" Compressed Tee	T444-334-NL	55.00	T444-334-NL	56.90
1"x1"x1" Compressed Tee	T444-444-NL	56.00	T444-444-NL	57.15
¾"x1"x1" Compressed Tee	T444-443-NL	57.00	T444-443-NL	58.70
1 1/2"x1-1/2"x1-1/2 Compressed Tee	T444-446-NL ??	116.00	T444-664-NL ??	119.50

DOUBLE STRAP BRASS TAP PING SADDLE

DESCRIPTION	Part/Order #	\$Price	Part/Order #	\$Price
6"x1"	202B-750-CC3	126.00	202B-7.5-CC3	125.15
6"x1-1/2"	202B-750-CC6	144.00	202B-7.5-CC6	143.10
6"x2"	202B-750-CC7	158.00	202B-7.5-CC7	157.25
8"x1"	202B-962-CC4	156.00	202B-9.62-CC4	154.90
8"x1-1/2"	202B-962-CC6	164.00	202B-9.62-CC6	163.10
8"x2"	202B-962-CC7	178.00	202B-9.62-CC7	177.55
12" x 3/4"	202B-1438-CC3	26.00	202B-14.38-CC3	224.60
12"x1"	202B-1438-CC4	226.00	202B-14.38-CC4	224.60
12"x1-1/2"	202B-1438-CC6	255.00	202B-14.38-CC6	253.30
12"x2"	202B-1438-CC7	259.00	202B-14.38-CC7	257.90
16"x1-1/2"	202B-1925-CC6	387.00	202B-19.25-CC6	385.00
16"x2"	202B-1925-CC7	387.00	202B-19.25-CC7	385.00

CURB BOXES

DESCRIPTION	Part/Order #	\$Price	Part/Order #	\$Price
1-1/4" Minn. Pattern w/ ¾" Adapters	5615AWB 51/2 FT	67.00	EM2-55-56	57.05
2" Minn. Pattern	5615A 5-1/2 FT	59.00	EM2-55-67	72.35
1-1/4" Curb Box Cap Cores	5614BP	5.00	PL-LID	11.05
1-1/4" Curb Box Caps	5614L	17.00	RL	35.75

VALVE "D" BOXES (THREE PIECE)

DESCRIPTION	Part/Order #	\$Price	Part/Order #	\$Price
Accommodates 3" to 20" valves 5 1/4" shaft screw type	EJ 85604566 #4 BASE		TYLER #D VB 64 62D	265.00

ITB 22/23-22 –Tab SHEET- Cont'd – Page 3 of 3

	Valve "D" Boxes EJ 85604567 #6 base \$338.00 EJ 85604568 #160 base = \$378.00	NONE
Exceptions?		
Payment Terms?	Net 30	NOT PROVIDED
# Days ARO for delivery to DPW?	?????	231 DAYS
Certified?	Yes	YES

PUBLICLY OPENED AT, 2:00 PM, Thursday, April 13, 2023 IN THE ROMULUS CITY COUNCIL CHAMBERS.

THOSE IN ATTENDANCE:

#	NAME	COMPANY	TITLE
1	Gary Harris	CITY OF ROMULUS	BOOKKEEPER-BUYER
2	Lynn A. Conway	CITY OF ROMULUS	PURCHASING DIRECTOR
3			
4			
5			
6			
7			
8			
9			

MINUTES OF ITB 22/23-22 One Year Guaranteed Pricing - Water System - Small Parts

The public opening of the afore mentioned solicitation was held at 3:00 PM, in the Council Chambers at Romulus City Hall on Thursday, April 13, 2023.

The following were present for the opening:

Gary Harris – Purchasing Director
Lynn A. Conway – Purchasing Advisor

2 sealed bids were received and publicly opened.

Ferguson Waterworks
Etna Supply

A copy of the tabulation sheet is attached.

Respectfully submitted,



Gary Harris,
Purchasing Director

I, Gary Harris, Purchasing Director for the City of Romulus, do hereby certify the foregoing to be a true copy of the minutes of ITB 22/23-22 held on April 13, 2023.



Gary Harris,
Purchasing Director

REQUEST FOR COMPETITIVE BIDS

DO NOT FILL THIS FORM IN AND SAVE A COPY TO THIS FOLDER!!!!

- You can save a copy to the Completed forms from Departments Folder or to your own Department's folder.
- Email the completed form to Gary Harris

DEPARTMENT NAME:		DATE: 3/7/23
I HEREBY REQUEST THAT COMPETITIVE BIDS BE LET FOR THE FOLLOWING MATERIAL,		
PURPOSE: Small Water Parts		
IF REPLACEMENT, WILL EQUIPMENT BE (CHECK ONE IF APPLICABLE):		
☐ Traded in ☐ Sold at auction ☐ Transferred for use elsewhere, if so where? _____ ☐ Used for parts ☐ Disposed of		
BUDGET YEAR	ACCOUNT INFORMATION	
	ACCOUNT/S NUMBER	\$ AMOUNT BUDGETED
	592-591-730.000	\$ 16,500.00
		\$
		\$
SIGNATURE OF DEPARTMENT HEAD: <i>John Hoel</i>		DATE: 3/7/23

FINANCE DEPARTMENT APPROVAL

FUNDS AVAILABILITY	
ACCOUNT/S NUMBER	\$ FUNDS AVAILABLE
592-591-730.000	\$ 19,427.33 as of
	\$ 3/7/2023
FY 22/23 \$16,500 - in budget notes	\$
SIGNATURE OF FINANCE DEPARTMENT: <i>M Harris</i>	DATE: 3/8/2023

ADMINISTRATIVE APPROVAL

I HAVE REVIEWED THE REQUEST AND AUTHORIZE TO LET FOR COMPETITIVE BIDS.

SIGNATURE OF MAYOR: <i>Robert A. McIntosh</i>	DATE: 4/25/23
--	----------------------

AVAILABILITY OF FUNDS FOR AWARD

THE BID SHALL BE AWARDED IN THE AMOUNT OF \$ As needed not to exceed budget

I AFFIRM THAT THE FUNDS ARE AVAILABLE IN THE ABOVE MENTIONED ACCOUNT/S

FINANCE DEPT. APPROVAL: <i>J. Harris</i>	DATE: 4-26-23
---	----------------------



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **May 1, 2023**

Item No. G.

General Description: Bid Award ITB-FH-22-23-2388; Cooperative Bid for Two-Year Pricing for Rock Salt

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Bid Award ITB-FH-22-23-2388; Cooperative Bid for Two Year Pricing for Rock Salt
DATE: April 27, 2023

I concur with the recommendation of Roberto Scappaticci, DPW Director, and Gary Harris Purchasing Director and respectfully request Council award Bid ITB-FH-22-23-2388 for the purchase of road salt for the 2022/2023 and 2024/2025 road salt season, under the terms of the MITN Cooperative Bid, hosted by the City of Farmington Hills, from Detroit Salt Company.

I, also, concur with Roberto Scappaticci, DPW Director and Gary Harris, Purchasing Director and respectfully request Council authorize the extension of the bid each of the four subsequent years per the terms of the solicitation documents if the bid is mutually extended by company and the hosting agent.

Maria Farris, Finance Director has verified funds in the amount of \$104,000 from Major streets, Winter Maintenance Operating expense account (202-478-730.00) and \$65,000 from Local Streets, Winter Maintenance Operating expense account (203-478-730.000) will be available contingent upon final adoption of the 23/24 fiscal year budget by City Council.

Two motions are needed:

Motion by _____, supported by _____, to concur with the administration and award Bid ITB-FH-22-23-2388 for the purchase of road salt for the 2022/2023 and 2024/2025 road salt season, under the terms of the MITN Cooperative Bid, hosted by the City of Farmington Hills, from Detroit Salt Company.

Motion by _____, supported by _____, to concur with the administration and authorize the extension of the bid each of the four subsequent years per the terms of the solicitation documents if the bid is mutually extended by company and the hosting agent



MEMORANDUM

DATE: 4/26/2023
TO: Mayor Robert A. McCraight
FROM: Gary Harris, Purchasing Director
SUBJECT: City Of Farmington Hills/MITN – ITB FH-22-23-2388 Cooperative Bid For Two Year Pricing For Rock Salt

The City of Farmington Hills, has acted as the hosting agency, to solicit formal bids for two year guaranteed pricing for road salt. The City of Romulus together with twenty-five members of the Michigan Intergovernmental Trade Network (MITN) committed to participate in the bid to acquire bulk pricing through the solicitation. The volume of rock salt that pricing was solicited for in FY 2023/2024 totaled approximately 73,000 tons of which Romulus committed to purchase 2,200 tons. Additionally, the contract offers the participants the flexibility of reducing or increasing their committed volumes by $\pm 30\%$.

Farmington Hills posted the invitation to bid on the MITN Purchasing Group Page of BidNet Direct. Sealed bids were advertised, available on the MITN e-procurement system website, publicly opened and read aloud on Tuesday, March 28, 2023 for sodium chloride (rock salt) used for ice/snow control during winter weather. Notification was sent to over one hundred (100+) vendors, including thirty-one (31) vendors that hold the classification of minority owned, woman owned, veteran owned, disabled, disadvantaged or service disabled, with three (3) responding. Farmington Hills received and publically opened three bids. At their regular Council meeting held 4/10/2023, Farmington Hills awarded the bid to Detroit Salt Company for a two year term and per the terms of the solicitation approved for the bid to be extended for up to four (4) additional one year terms with an allowed increase of 3% in the per ton pricing for each year that the contract is extended. Because of differing delivery distances from the supplier the per ton pricing varied per county. The price per ton for agencies located in Wayne County will be \$55.25 for orders delivered from 7/1/2023 to 12/31/2023 and \$59.00 for orders received after that date for the remainder of the 2023/2024 road salt season. The participating Wayne County agencies will pay the same pricing of \$56.91 for both the early and late season deliveries for 2024/2025 and will be able to adjust their committed volume up or down as needed for each of the subsequent years of the contract. The pricing received from the Detroit Salt for the first year of the contract represents a 2% savings over the group's 22/23 contracted pricing.

If you concur, DPW Director Roberto Scappaticci and I would like you to request Council's permission to purchase road salt for the 2023/2024 and 2024/2025 road salt season from Detroit Salt Company under the terms of the MITN Cooperative bid hosted by the City of Farmington Hills, ITB-FH-22-23-2388. Additionally, please request permission to extend the bid each of the four subsequent years per the terms of the solicitation documents if the bid is mutually extended by company and the hosting agency.

Maria Farris, Finance Director has verified that funds in the amount of \$104,000.00 from Major Streets, Winter Maintenance Operating expense account (202-478-730.000) and \$65,000.00 from Local Streets, Winter Maintenance Operating expense account (203-478-730.000) will be available for the purchase of the salt in the 2023/2024 budget contingent upon the final adoption of the budget by City Council.

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris,
Purchasing Agent

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Mayor Robert McCraight
FROM: Roberto J. Scappaticci, DPW Director
DATE: April 24th, 2023
SUBJECT: Bid Award Recommendation-MITN Bulk Road Salt FY - 23/24 & 24/25 Season

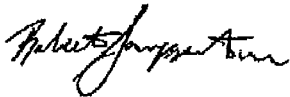
Dear Mayor,

The Bid for Road Salt was a cooperative Bid hosted by the City of Farmington Hills in Oakland County.

After reviewing all Bids received for Bulk Road Salt, we are recommending that this Bid be awarded to the lowest qualified bidder, Detroit Salt. at the per ton bid price on the attached Bid Tab.

This purchase has been budgeted in the 2023/2024 fiscal year Major & Local Street Winter Maintenance Funds, Account # 202-478-730.000 & 203-478-730.000. This is contingent upon final approval of the budget by Council.

If you have any questions please feel free to contact me.



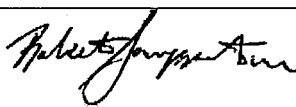
Roberto J. Scappaticci

y:\admin documents\salt\2023\mitn bid road salt 2023.docx

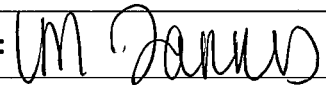
REQUEST FOR COMPETITIVE BIDS

DO NOT FILL THIS FORM IN AND SAVE A COPY TO THIS FOLDER!!!!

- You can save a copy to the Completed forms from Departments Folder or to your own Department's folder.
- Email the completed form to Gary Harris

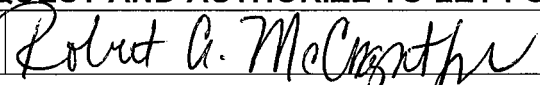
DEPARTMENT NAME:	DPW	DATE:	4/24/2023
I HEREBY REQUEST THAT COMPETITIVE BIDS BE LET FOR THE FOLLOWING MATERIAL,			
PURPOSE: Salt Purchase			
IF REPLACEMENT, WILL EQUIPMENT BE (CHECK ONE IF APPLICABLE):			
☐ Traded in ☐ Sold at auction ☐ Transferred for use elsewhere, if so where? _____ ☐ Used for parts ☐ Disposed of			
BUDGET YEAR			
ACCOUNT INFORMATION			
ACCOUNT/S NUMBER		\$ AMOUNT BUDGETED	
202-478-730.000		\$ 104,000.00	
203-478-730.000		\$65,000.00	
		\$	
SIGNATURE OF DEPARTMENT HEAD: 			DATE: 4/24/2023

FINANCE DEPARTMENT APPROVAL

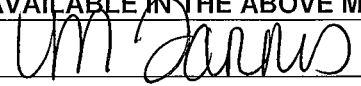
FUNDS AVAILABILITY			
ACCOUNT/S NUMBER		\$ FUNDS AVAILABLE	
202 478 730.000	Notes FY 23/24	\$	104,000.00
203 478 730.000	Notes FY 23/24	\$	65,000.00
		\$	
SIGNATURE OF FINANCE DEPARTMENT: 			DATE: 4/25/2023

ADMINISTRATIVE APPROVAL

I HAVE REVIEWED THE REQUEST AND AUTHORIZE TO LET FOR COMPETITIVE BIDS.

SIGNATURE OF MAYOR: 	DATE: 4/25/2023
--	-----------------

AVAILABILITY OF FUNDS FOR AWARD

THE BID SHALL BE AWARDED IN THE AMOUNT OF \$ <u>Not to exceed budget @ awarded pricing</u>	
I AFFIRM THAT THE FUNDS ARE AVAILABLE IN THE ABOVE MENTIONED ACCOUNT/S	
FINANCE DEPT. APPROVAL: 	DATE: 4/25/2023



DEPARTMENT OF CENTRAL SERVICES

April 11, 2023

To: All Interested Vendors

Re: itb-fh-22-23-2388, ROCK SALT FOR SNOW & ICE CONTROL

To whom it may concern:

This correspondence will serve as notice that the aforementioned agreement has been awarded by the Farmington Hills City Council to Detroit Salt Company. City Council authorize the City Manager to issue a purchase order to Detroit Salt Company for a not to exceed total of amount of 5,850 tons or \$348,777 for fiscal year 2023/2024 and for an estimated amount of 5,850 tons or \$359,249 for fiscal year 2024/2025. In addition, it is recommended that the City Council authorize the City Manager to issue purchase orders for rock salt to Detroit Salt Company for four (4) additional one year extensions at the approved 3% per year increase upon mutual consent between the City and Detroit Salt Company.

cc: Pam Smith

REPORT FROM THE CITY MANAGER TO CITY COUNCIL
April 10, 2023

SUBJECT: AWARD OF COOPERATIVE BID FOR ROCK SALT

ADMINISTRATIVE SUMMARY

- Sealed bids were advertised, available on the MITN e-procurement system website, publicly opened and read aloud on Tuesday, March 28, 2023 for sodium chloride (rock salt) used for ice/snow control during winter weather. Notification was sent to over one hundred (100+) vendors, including thirty-one (31) vendors that hold the classification of minority owned, woman owned, veteran owned, disabled, disadvantaged or service disabled, with three (3) responding.
- This bid is a cooperative contract administered by the City of Farmington Hills that includes Berkley, Bloomfield Township, Clawson, Farmington Hills, Lathrup Village, Huron Clinton Metro Parks, Orchard Lake, Rochester, Rochester Hills, Royal Oak., Southfield, Southfield Public Schools, South Lyon, Walled Lake, Wixom, Centerline, Roseville, St. Clair Shores, Sterling Heights, Warren, Grosse Pointe Woods, Livonia, Romulus, Grosse Pointe Shores and Westland. Cooperative bids have proven to be an effective way to reduce costs due to increased volume and consolidation of bid administration. The total quantity of rock salt bid for this solicitation is 60,150 tons per year. The City of Farmington Hills quantity is 4,500 tons.
- Rock Salt continues to be a challenging commodity to procure. Pricing is dictated by fuel prices, weather conditions, weather predictions, supply and demand. The 2022/2023 winter season returned an on target usage due to some late season weather events. This is due to the DPW's continued use of best practices with regard to snow & ice control.
- Specifications for this bid allow the agencies taking part some flexibility in usage. Unlike other Cooperative efforts, agencies can increase or decrease their quantity commitment by 30% during the season and still maintain the contracted price per ton. This successful model helps agencies deal with the fluctuating demand.
- The recommended award to Detroit Salt Company represents a \$1.69 savings per ton-early fill over last year's pricing. Due to the fluctuating demand due to weather the award recommendation includes the quantity contingency of 130% of the estimated 4,500 ton usage, for a Not-to-Exceed budget amount of 5,850 tons or \$348,777. The City has worked with Detroit Salt Company in the past and they provided excellent service.
- Funding for rock salt is budgeted in the Department of Public Services/DPW Major Road maintenance accounts.

BID TABULATION-See attached.

RECOMMENDATION

In view of the above, it is recommended that City Council authorize the City Manager to issue a purchase order to Detroit Salt Company for a not to exceed total of amount of 5,850 tons or \$348,777 for fiscal year 2023/2024 and for an estimated amount of 5,850 tons or \$359,249 for fiscal year 2024/2025. In addition, it is recommended that the City Council authorize the City Manager to issue purchase orders for rock salt to Detroit Salt Company for four (4) additional one year extensions at the approved 3% per year increase upon mutual consent between the City and Detroit Salt Company.

Prepared by: Kelly Monico, Director of Central Services
Reviewed by: Derrick Schueller, DPW Superintendent
Reviewed by: Karen Mondora, Director of Public Services
Approved by: Gary Mekjian, City Manager



DEPARTMENT OF CENTRAL SERVICES

April 11, 2023

Detroit Salt
Jean Szatkowski
12841 Sanders Street
Detroit, MI 48217

RE: ITB-FH-22-23-2388 ROCK SALT FOR SNOW & ICE CONTROL

Dear Ms. Szatkowski:

The City of Farmington Hills and associated MITN members would like to thank you for submitting your bid. This letter will serve as notice that the aforementioned bid has been awarded to your company, Detroit Salt, by the City Council of Farmington Hills, MI. The action taken at last night's Council meeting is as follows:

City Council authorize the City Manager to issue a purchase order to Detroit Salt Company for a not to exceed total of amount of 5,850 tons or \$348,777 for fiscal year 2023/2024 and for an estimated amount of 5,850 tons or \$359,249 for fiscal year 2024/2025. In addition, it is recommended that the City Council authorize the City Manager to issue purchase orders for rock salt to Detroit Salt Company for four (4) additional one year extensions at the approved 3% per year increase upon mutual consent between the City and Detroit Salt Company.

All other agencies: Berkley, Bloomfield Township, Clawson, Lathrup Village, Huron Clinton Metro Parks, Orchard Lake, Rochester, Rochester Hills, Royal Oak., Southfield, Southfield Public Schools, South Lyon, Walled Lake, Wixom, Centerline, Roseville, St. Clair Shores, Sterling Heights, Warren, Grosse Pointe Woods, Livonia, Romulus, Grosse Pointe Shores and Westland will be notified of the action taken by Farmington Hills and will notify you as their award processes are completed.

The City of Farmington Hills is happy continue our business relationship with you and will issue a blanket purchase order to Detroit Salt at the beginning of our fiscal, July, 2023. If you have any questions about this information, do not hesitate to contact me at 248-871-2435.

Sincerely,
CITY OF FARMINGTON HILLS
/s/ Kelly Monico
Director of Central Services

Cc: Pam Smith
Karen Mondora
Derrick Schueller

City of Farmington Hills, MI
Bid Tabulation
Rock Salt
ITB-FH-22-23-2388

recommended for award

Year 1-2023-24		Oakland Cty			Macomb Cty			Wayne Cty			Grand-Total -All Counties
		31,500			16,750			11,900			
		Early fill	Late fill		Early fill	Late fill		Early fill	Late fill		
Vendor	City/State	\$/Ton	\$/Ton	Total(late fill)	\$/Ton	\$/Ton	Total(late fill)	\$/Ton	\$/Ton	Total(late fill)	
Cargill Inc.	North Olmsted, OH	\$70.79	\$70.79	\$2,229,885.00	\$70.79	\$70.79	\$1,185,732.50	\$70.79	\$70.79	\$842,401.00	\$4,258,018.50
Compass Minerals America	Overland Park, KS	\$70.58	\$70.58	\$2,223,270.00	\$70.88	\$70.88	\$1,187,240.00	\$71.05	\$71.05	\$845,495.00	\$4,256,005.00
Detroit Salt	Detroit, MI	\$55.87	\$59.62	\$1,878,030.00	\$56.10	\$59.85	\$1,002,487.50	55.25	\$59.00	\$702,100.00	\$3,582,617.50

Year 2-2024-25 Season		Oakland Cty			Macomb Cty			Wayne Cty			Grand Total -All Counties
		31,500			16,750			11,900			
		Early fill	Late fill		Early fill	Late fill		Early fill	Late fill		
Vendor	City/State	\$/Ton	\$/Ton	Total(late fill)	\$/Ton	\$/Ton	Total(late fill)	\$/Ton	\$/Ton	Total(late fill)	
Cargill Inc.	North Olmsted, OH	\$73.62	\$73.62	\$2,319,030.00	\$73.62	\$73.62	\$1,233,135.00	\$73.62	\$73.62	\$876,078.00	\$4,428,243.00
Compass Minerals America	Overland Park, KS	\$70.58	\$70.58	\$2,223,270.00	\$70.88	\$70.88	\$1,187,240.00	\$71.05	\$71.05	\$845,495.00	\$4,256,005.00
Detroit Salt	Detroit, MI	\$57.55	\$61.41	\$1,934,415.00	\$57.78	\$61.65	\$1,032,637.50	\$56.91	\$60.77	\$723,163.00	\$3,690,215.50

GRAND TOTAL BID		GRAND TOTAL YEAR'S 1 & 2	Discount if increase 80% guarantee	Discount if decrease 120% guarantee	Blue Dye per ton	Optional Extension Beyond Year 2	Accept P-card	Production Origin & Delivery	Extendable to other MITN agencies	Exceptions
Vendor	City/State									
Cargill Inc.	North Olmsted, OH	\$8,686,261.50	N/A	N/A	N/A	4%	Yes	Cleveland OH/Toledo OH	Yes	None
Compass Minerals America	Overland Park, KS	\$8,512,010.00	-\$1.00	0	0	5%	Yes	Goderich ON CA/Detroit Motor City Trucking	Yes	None
Detroit Salt	Detroit, MI	\$8,010,860.50	\$0.00	\$0.00	\$0.00	3%	No	Detroit/MI	Yes	N/A

Notification was sent to over 100 vendors. Zero (0) "No-Bids were received



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **May 1, 2023**

Item No. H.

General Description: Introduction of Budget Amendment 22/23-16

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Introduction of Budget Amendment 22/23 - 16
DATE: April 24, 2023

I am hereby requesting introduction of Budget Amendment 22/23-16 to recognize MEDC Sidewalk Grant.

Motion by _____, supported by _____ to concur with the administration and introduce budget amendment 22/23-16 to recognize MEDC Sidewalk Grant.

Memorandum

To: Mayor Robert A. McCraight
From: Victoria Trush, Assistant Finance Director
Date: April 6, 2023
Re: Budget Amendment 22/23-16

Attached please find a copy of requested Budget Amendment 22/23-16 to be added to the agenda for the May 1, 2023 City Council meeting.

This budget amendment is to recognize revenue of \$500,000 in 101-444-567.000-MEDC23 and a corresponding expense in 101-444-980.000-MEDC. This is to recognize a State of Michigan MEDC Sidewalk Grant awarded to the City.

If you should have any additional questions, please let me know.

MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Finance Department
DATE: April 5, 2023
SUBJECT: Budget Amendment 22-23.16

VNT

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u> <u>General</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
Revenue				
101-444-567.000-MEDC23	State Grants	-	\$ 500,000.00	\$ 500,000.00
Expense				
101-444-980.000-MEDC23	Project Costs	-	\$ 500,000.00	\$ 500,000.00

To recognize MEDC Sidewalk Grant

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Memo Transmittal

TO: Maria Farris, Finance Director

Cc: Victoria Trush, Assistant Finance Director
Kathy Hood, Assistant Director of Public Works

FROM: Roberto J. Scappaticci, Director of Public Works

DATE: April 6th, 2023

SUBJECT: MEDC Sidewalk Design

Dear Ms. Farris,

The DPW would like to submit a request to City Council requesting authorization for the additional funds to be made available to cover costs associated with the MEDC Sidewalk Design. The Sidewalk account#s 101-444-567.000-MEDC23 and 101-444-980.000-MEDC23 will each increase \$500,000. Please recognize this revenue for expenditure of the MEDC Sidewalk Project.

Please contact me if you have any questions.

Thank you,



Roberto J. Scappaticci, Director of Public Works

RJS/bmm

t:\administrative\admin documents\sidewalk\wayne road sidewalk tap_2022\eng proposal_ba\sidewalk ba memo.doc

BUDGET AMENDMENT FORM

INCREASE		INCREASE	
Account Number /Name	Amount	Account Number /Name	Amount
101-444-567.000-MEDC23 State Grants	\$ 500,000	101-444-980.000-MEDC23 Project Costs	\$ 500,000
TOTAL	\$ 500,000	TOTAL	\$ 500,000

PURPOSE:

To recognize State of Michigan MEDC Sidewalk Grant

DATE: 4/5/2023

Department Head Signature:

Finance Signature:

Mayor's Authorization:

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **May 1, 2023**

Item No. I.

General Description: Introduction of Budget Amendment 22/23-18

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Introduction of Budget Amendment 22/23 - 18
DATE: April 24, 2023

I am hereby requesting introduction of Budget Amendment 22/23-18 to recognize Michigan Department of Health and Human Services Grant.

Motion by _____, supported by _____ to concur with the administration and introduce budget amendment 22/23-18 to recognize Michigan Department of Health and Human Services Grant.

Memorandum

To: Mayor Robert A. McCraight
From: Victoria Trush, Assistant Finance Director
Date: April 24, 2023
Re: Budget Amendment 22/23-16

Attached please find a copy of requested Budget Amendment 22/23-18 to be added to the agenda for the May 1, 2023 City Council meeting.

This budget amendment is to recognize revenue of \$75,000 in 205-336-567.000 State Grant and a corresponding expense in 205-336-957.005 Grants-Training. This is to recognize Michigan Department of Health and Human Services Paramedic Workforce Grant awarded to the City.

If you should have any additional questions, please let me know.

MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Finance Department
DATE: April 11, 2023
SUBJECT: Budget Amendment 22-23.18

VNT

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u> <u>General</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
Revenue 205-336-567.000	State Grants	-	\$ 75,000.00	\$ 75,000.00
Expense 205-336-957.005	Grants - Training	-	\$ 75,000.00	\$ 75,000.00

To recognize Michigan Department of Health and Human Services Grant

Memo

To: Mayor McCraight
Cc: Julie Wojtylko, Chief of Staff
From: Director of Community Safety & Development, Kevin Krause
Date: 04/05/2023
Re: MDHHS Paramedic Workforce Grant

The Romulus Fire Department has received a 2023 MDHHS Paramedic Workforce Grant Award for tuition and wage funding of 8 Firefighter/EMTs for a period of February 2023 to September 30, 2023 with the possibility to renew and / or roll over funds.

The MDHHS Paramedic Workforce Grant will help increase the number of licensed Paramedics at Romulus Fire Department and will aid in recruiting, processing, and hiring candidates. Grant funds have been made available for 8 Firefighter / EMTs who will be provided with funding for tuition. Also, the City of Romulus will be reimbursed hourly wages up to \$15.00 per hour for classroom time. The City of Romulus is not required to contribute non-Federal funds for this grant award of \$75,000. A 15% budget contingency has also been implemented at the Grant level in the amount of \$11,250.00 to account for any necessary adjustments.

For your review and consideration to present to City Council on April 24, 2023 is a request to recognize the attached fiscal year 22/23 Budget Amendment Form for the period beginning 02/01/2023 through the end of the fiscal year (June 30, 2023) in the amount of \$75,000.00 with the option to encumber and roll over any unused funds to FY 23/24.

If you have any questions prior to the meeting please contact my office.

Thank you.

Grant Agreement Between
Michigan Department of Health and Human Services
hereinafter referred to as the "Department"
and
ROMULUS FIRE DEPARTMENT
28777 Eureka Road Romulus Fire Department - Station #4 Headquarters
Romulus MI 48174
Federal I.D.#: 38-6006334, Unique Entity Identifier: HN5LT6DXMRA1
hereinafter referred to as the "Grantee"
for
Emergency Medical Services Workforce - 2023
Part 1

1. Period of Agreement:

This Agreement will commence on the date of the Grantee's signature or February 1, 2023, whichever is later, and continue through September 30, 2023. No activity will be performed and no costs to the state will be incurred prior to February 1, 2023 or the effective date of the Agreement, whichever is later. Throughout the Agreement, the date of the Grantee's signature or February 1, 2023, whichever is later, will be referred to as the start date. This Agreement is in full force and effect for the period specified.

2. Program Budget and Agreement Amount:

A. Agreement Amount

The total amount of this Agreement is \$75,000.00. Under the terms of this Agreement, the Department will provide funding not to exceed \$75,000.00. The source of funding provided by the Department can be obtained in the Schedule of Financial Assistance, available on-demand in the EGrAMS electronic grants management system (<http://egram-mi.com/mdhhs>).

The Agreement is designated as a:

- Subrecipient relationship (federal funding); or
☒ Recipient (non-federal funding).

The Agreement is designated as:

- Research and development project; or
☒ Not a research and development project.

B. Equipment Purchases and Title

Any Grantee equipment purchases supported in whole or in part through this Agreement must be listed in the supporting Equipment Inventory Schedule which should be attached to the Final Financial Status Report. Equipment means tangible, non-expendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Title to items having a unit acquisition cost of less than \$5,000 will vest with the Grantee upon acquisition. The Department reserves the right to retain or transfer the title to all items of equipment having a unit acquisition cost of \$5,000 or more, to the extent that the Department's proportionate interest in such equipment supports such retention or transfer of title.

C. Deviation Allowance

A deviation allowance modifying an established budget category by \$10,000 or 15%, whichever is greater, is permissible without prior written approval of the Department. Any modification or deviations in excess of this provision, including any adjustment to the total amount of this Agreement, must be made in writing and executed by all parties through an amendment to this Agreement before the modifications can be implemented. This deviation allowance does not authorize new categories, subcontracts, equipment items or positions not shown in the attached Program Budget Summary and supporting detail schedules.

3. Purpose:

The focus of the program is to establish, implement, and operate a workforce development program to be used for training people in emergency medical services to address the critical shortage of paramedics statewide and to increase accessibility to EMS education programming, specifically paramedic programs in Michigan.

4. Statement of Work:

The Grantee agrees to undertake, perform and complete the activities described in Attachment A, which is part of this Agreement.

5. Financial Requirements:

The financial requirements must be followed as described in Part 2 and Attachment B, which are part of this Agreement.

6. Performance/Progress Report Requirements:

The progress reporting methods must be followed as described in Part 2 and Attachment C, which are part of this Agreement.

7. General Provisions:

The Grantee agrees to comply with the General Provisions as described in Part 2, which is part of this Agreement.

8. **Administration of the Agreement:**

The person acting for the Department in administering this Agreement (hereinafter referred to as the Contract Manager) is:

Emily Bergquist Division Director (517) 449-9225
bergquiste@michigan.gov

Name	Title	Telephone No.	Email Address
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9. **Grantee's Financial Contact for the Agreement:**

The financial contact acting on behalf of the Grantee for this Agreement is:

Victoria Trush Assistant Director

Name	Title
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vtrush@romulusgov.com (734) 955-4567 x 456

E-Mail Address	Telephone No.
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10. Special Conditions:

- A. This Agreement is valid upon approval and execution by the Department which may be contingent upon approval by the State Administrative Board and signature by the Grantee.
- B. This Agreement is conditionally approved subject to and contingent upon the availability of funds.
- C. Based on the availability of funding, the Department may specify the amount of funding the Grantee may expend during a specific time period within the Agreement Period.
- D. The Department will not assume any responsibility or liability for costs incurred by the Grantee prior to the start date of this Agreement.
- E. The Grantee is required by 2004 PA 533 to receive payments by electronic funds transfer.

11. Special Certification:

The individual or officer signing this Agreement certifies by their signature that they are authorized to sign this Agreement on behalf of the responsible governing board, official or Grantee.

12. Signature Section:

FOR the GRANTEE
ROMULUS FIRE DEPARTMENT

Kevin Krause Director

Name	Title	Date
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For the Michigan Department of Health and Human Services

Jeanette Hensler 01/27/2023

Jeanette Hensler, Grants Division Director
Bureau of Grants and Purchasing

Part 2
General Provisions

I. Responsibilities - Grantee

The Grantee, in accordance with the general purposes and objectives of this Agreement, must:

A. Publication Rights

1. Copyright materials only when the Grantee exclusively develops books, films or other such copyrightable materials through activities supported by this Agreement. The copyrighted materials cannot include recipient information or personal identification data. Grantee provides the Department a royalty-free, non-exclusive and irrevocable license to reproduce, publish and use such materials copyrighted by the Grantee and authorizes others to reproduce and use such materials.
2. Obtain prior written authorization from the Department's Office of Communications for any materials copyrighted by the Grantee or modifications bearing acknowledgment of the Department's name prior to reproduction and use of such materials. The state of Michigan may modify the material copyrighted by the Grantee and may combine it with other copyrightable intellectual property to form a derivative work. The state of Michigan will own and hold all copyright and other intellectual property rights in any such derivative work, excluding any rights or interest granted in this Agreement to the Grantee. If the Grantee ceases to conduct business for any reason or ceases to support the copyrightable materials developed under this Agreement, the state of Michigan has the right to convert its licenses into transferable licenses to the extent consistent with any applicable obligations the Grantee has.
3. Obtain written authorization, at least 14 days in advance, from the Department's Office of Communications and give recognition to the Department in any and all publications, papers and presentations arising from the Agreement activities.
4. Notify the Department's Bureau of Grants and Purchasing 30 days before applying to register a copyright with the U.S. Copyright Office. The Grantee must submit an annual report for all copyrighted materials developed by the Grantee through activities supported by this Agreement and must submit a final invention statement and certification within 60 days of the end of the Agreement period.
5. Not make any media releases related to this Agreement, without prior written authorization from the Department's Office of Communications.

B. Fees

1. Guarantee that any claims made to the Department under this Agreement will not be financed by any sources other than the Department under the terms of this Agreement. If funding is received through any other source, the Grantee agrees to budget the additional source of funds and reflect the source of funding on the Financial Status Report.
2. Make reasonable efforts to collect 1st and 3rd party fees, where applicable, and report those collections on the Financial Status Report. Any under recoveries of otherwise available fees resulting from failure to bill for eligible activities will be excluded from reimbursable expenditures.

C. Grant Program Operation

Provide the necessary administrative, professional and technical staff for operation of the grant program. The Grantee must obtain and maintain all necessary licenses, permits or other authorizations necessary for the performance of this Agreement.

Use an accounting system that can identify and account for the funds received from each separate grant, regardless of funding source, and assure that grant funds are not commingled.

D. Reporting

Utilize all report forms and reporting formats required by the Department at the start date of this Agreement and provide the Department with timely review and commentary on any new report forms and reporting formats proposed for issuance thereafter.

E. Record Maintenance/Retention

Maintain adequate program and fiscal records and files, including source documentation, to support program activities and all expenditures made under the terms of this Agreement, as required. The Grantee must assure that all terms of the Agreement will be appropriately adhered to and that records and detailed documentation for the grant project or grant program identified in this Agreement will be maintained for a period of not less than four years from the date of termination, the date of submission of the final expenditure report or until litigation and audit findings have been resolved. This section applies to the Grantee, any parent, affiliate, or subsidiary organization of the Grantee and any subcontractor that performs activities in connection with this Agreement.

F. Authorized Access

1. Permit within 10 calendar days of providing notification and at reasonable times, access by authorized representatives of the Department, Federal Grantor Agency, Inspector General, Comptroller General of the United States and State Auditor General, or any of their

duly authorized representatives, to records, papers, files, documentation and personnel related to this Agreement, to the extent authorized by applicable state or federal law, rule or regulation.

2. Acknowledge the rights of access in this section are not limited to the required retention period. The rights of access will last as long as the records are retained.
3. Cooperate and provide reasonable assistance to authorized representatives of the Department and others when those individuals have access to the Grantee's grant records.

G. Audits

This section only applies to Grantees designated as subrecipients by the Department (see Part 1, Section II. A.).

1. Required Audit or Audit Exemption Notice

Submit to the Department either a Single Audit, Financial Related Audit or Audit Exemption Notice as described below. A Financial Related Audit is applicable to for-profit Grantees that are designated as subrecipients. If submitting a Single Audit or Financial Related Audit, Grantees must also submit a corrective action plan prepared in accordance with 2 CFR 200.511(c) for any audit findings that impact the Department funded programs, and management letter (if issued) with a corrective action plan.

a. Single Audit

Grantees that are a state, local government or non-profit organization that expend \$750,000 or more in federal awards during the Grantee's fiscal year must submit a Single Audit to the Department, regardless of the amount of funding received from the Department. The Single Audit must comply with the requirements of 2 CFR 200 Subpart F. The Single Audit reporting package must include all components described 2 CFR 200.512 (c).

b. Financial Related Audit

Grantees that are for-profit organizations that expend \$750,000 or more in federal awards during the Grantee's fiscal year must submit either a financial related audit prepared in accordance with Government Auditing Standards relating to all federal awards, or an audit that meets the requirements contained in 2 CFR 200 Subpart F, if required by the federal awarding agency.

c. Audit Exemption Notice

Grantees exempt from the Single Audit and Financial Related Audit requirements (a. and b. above) must submit an Audit Exemption Notice that certifies these exemptions. The

template Audit Exemption Notice and further instructions are available at State of Michigan - MDHHS by selecting Inside MDHHS – MDHHS Audit - Audit Reporting.

2. Financial Statement Audit

Grantees exempt from the Single Audit and Financial Related Audit requirements (that are required to submit an Audit Exemption Notice as described above) must submit to the Department a Financial Statement Audit prepared in accordance with generally accepted auditing standards if the audit includes disclosures that may negatively impact the Department funded programs including but not limited to fraud, going concern uncertainties, financial statement misstatements and violations of the Agreement requirements. If submitting a Financial Statement Audit, Grantees must also submit a corrective action plan for any audit findings that impact the Department funded programs.

3. Due Date and Where to Send

The required audit and any other required submissions (i.e., corrective action plan, and management letter with a corrective action plan), and/or Audit Exemption Notice must be submitted to the Department within nine months of the end of the Grantee's fiscal year by e-mail to MDHHS-AuditReports@michigan.gov. Single Audit reports must be submitted simultaneously to the Department and Federal Audit Clearinghouse, in accordance with 2 CFR 200.512(a). The required submissions must be assembled in PDF files and compatible with Adobe Acrobat (read only). The subject line must state the agency name and fiscal year end. The Department reserves the right to request a hard copy of the audit materials if for any reason the electronic submission process is not successful.

4. Penalty

a. Delinquent Single Audit or Financial Related Audit

If the Grantee does not submit the required Single Audit or Financial Related Audit, including any management letter and applicable corrective action plan(s) within nine months after the end of the Grantee's fiscal year, the Department may withhold from any payment from the Department to the Grantee an amount equal to five percent of the audit year's grant funding (not to exceed \$200,000) until the required filing is received by the Department. The Department may retain the amount withheld if the Grantee is more than 120 days delinquent in meeting the filing requirements. The Department may terminate any current grant agreements if the Grantee is more than 180 days delinquent in meeting the filing requirements.

b. Delinquent Audit Exemption Notice

Failure to submit the Audit Exemption Notice, when required, may result in withholding from any payment from Department to the Grantee an amount equal to one percent of the audit year's grant funding until the Audit Exemption Notice is received.

5. Other Audits

The Department or federal agencies may also conduct or arrange for agreed upon procedures or additional audits to meet their needs.

H. Subrecipient/Contractor Monitoring

1. When passing federal funds through to a subrecipient (if the Agreement does not prohibit the passing of federal funds through to a subrecipient), the Grantee must:

- a. Ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the information required by 2 CFR 200.332.
- b. Ensure the subrecipient complies with all the requirements of this Agreement.
- c. Evaluate each subrecipient's risk for noncompliance as required by 2 CFR 200.332(b).
- d. Monitor the activities of the subrecipient as necessary to ensure that the subaward is used for authorized purposes, in compliance with federal statutes, regulations and the terms and conditions of the subawards; that subaward performance goals are achieved; and that all monitoring requirements of 2 CFR 200.332(d) are met including reviewing financial and programmatic reports, following up on corrective actions and issuing management decisions for audit findings.
- e. Verify that every subrecipient is audited as required by 2 CFR 200 Subpart F.

2. Develop a subrecipient monitoring plan that addresses the above requirements and provides reasonable assurance that the subrecipient administers federal awards in compliance with laws, regulations and the provisions of this Agreement, and that performance goals are achieved. The subrecipient monitoring plan should include a risk-based assessment to determine the level of oversight and monitoring activities, such as reviewing financial and performance reports, performing site visits and maintaining regular contact with subrecipients.
3. Establish requirements to ensure compliance for for-profit subrecipients as required by 2 CFR 200.501(h), as applicable.
4. Ensure that transactions with subrecipients/contractors comply with laws, regulations and provisions of contracts or grant agreements.

I. Notification of Modifications

Provide timely notification to the Department, in writing, of any action by its governing board or any other funding source that would require or result in significant modification in the provision of activities, funding or compliance with operational procedures.

J. Software Compliance

Ensure software compliance and compatibility with the Department's data systems for activities provided under this Agreement, including but not limited to stored data, databases and interfaces for the production of work products and reports. All required data under this Agreement must be provided in an accurate and timely manner without interruption, failure or errors due to the inaccuracy of the Grantee's business operations for processing data. All information systems, electronic or hard copy, that contain state or federal data must be protected from unauthorized access.

K. Human Subjects

Comply with Federal Policy for the Protection of Human Subjects, 45 CFR 46. The Grantee agrees that prior to the initiation of the research, the Grantee will submit Institutional Review Board (IRB) application material for all research involving human subjects, which is conducted in programs sponsored by the Department or in programs which receive funding from or through the state of Michigan, to the Department's IRB for review and approval, or the IRB application and approval materials for acceptance of the review of another IRB. All such research must be approved by a federally assured IRB, but the Department's IRB can only accept the review and approval of another institution's IRB under a formally approved interdepartmental agreement. The manner of the review will be agreed upon between the Department's IRB Chairperson and the Grantee's authorized official.

L. Mandatory Disclosures

1. Disclose to the Department in writing within 14 days of receiving notice of any litigation, investigation, arbitration or other proceeding (collectively, "Proceeding") involving Grantee, a subcontractor or an officer or director of Grantee or subcontractor that arises during the term of this Agreement including:
 - a. All violations of federal and state criminal law involving fraud, bribery, or gratuity violations potentially affecting the Agreement.
 - b. A criminal Proceeding;
 - c. A parole or probation Proceeding;
 - d. A Proceeding under the Sarbanes-Oxley Act;
 - e. A civil Proceeding involving:
 1. A claim that might reasonably be expected to

adversely affect Grantee's viability or financial stability;
or

2. A governmental or public entity's claim or written allegation of fraud; or
3. Any complaint filed in a legal or administrative proceeding alleging the Grantee or its subcontractors discriminated against its employees, subcontractors, vendors, or suppliers during the term of this Agreement; or

f. A Proceeding involving any license that Grantee is required to possess in order to perform under this Agreement.

2. Notify the Department, at least 90 calendar days before the effective date, of a change in Grantee's ownership or executive management.

M. Statement of Work Progress Reports

Submit quarterly Statement of Work progress reports to the Department via the <http://egram-mi.com/mdhhs> website by the 15th day of the month following the end of the quarter and a final report no later than 15 days following the end of this Agreement.

N. Conflict of Interest and Code of Conduct Standards

1. Be subject to the provisions of 1968 PA 317, as amended, 1973 PA 196, as amended, and 2 CFR 200.318 (c)(1) and (2).
2. Uphold high ethical standards and be prohibited from the following:
 - a. Holding or acquiring an interest that would conflict with this Agreement;
 - b. Doing anything that creates an appearance of impropriety with respect to the award or performance of this Agreement;
 - c. Attempting to influence or appearing to influence any state employee by the direct or indirect offer of anything of value; or
 - d. Paying or agreeing to pay any person, other than employees and consultants working for Grantee, any consideration contingent upon the award of this Agreement.
3. Immediately notify the Department of any violation or potential violation of these standards. This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subcontractor that performs activities in connection with this Agreement.

O. Travel Costs

1. Be reimbursed for travel costs (including mileage, meals, and lodging) budgeted and incurred related to activities provided under this Agreement.
 - a. If the Grantee has a documented policy related to travel

reimbursement for employees and if the Grantee follows that documented policy, the Department will reimburse the Grantee for travel costs at the Grantee's documented reimbursement rate for employees. Otherwise, the state of Michigan travel reimbursement rate applies.

- b. State of Michigan travel rates may be found at the following website: http://www.michigan.gov/dtmb/0,5552,7-358-82548_13132---,00.html.
- c. International travel must be pre-approved by the Department and itemized in the budget.

P. Federal Funding Accountability and Transparency Act (FFATA)

- 1. Complete and upload the FFATA Executive Compensation report to the EGrAMS agency profile if:
 - a. The Grantee's federal revenue was 80% or more of the Grantee's annual gross revenue; AND
 - b. Grantee's gross revenue from federal awards was \$25,000,000 or more; AND
 - c. The public does not have access to the information about executive officers' compensation through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 or Section 6104 of the Internal Revenue Code of 1986.
- 2. The FFATA Executive Compensation report template can be found in EGrAMS documents.

Q. Insurance Requirements

- 1. Maintain at least a minimum of the insurances or governmental self-insurances listed below and be responsible for all deductibles. All required insurance or self-insurance must:
 - a. Protect the state of Michigan from claims that may arise out of, are alleged to arise out of, or result from Grantee's or a subcontractor's performance;
 - b. Be primary and non-contributing to any comparable liability insurance (including self-insurance) carried by the state; and
 - c. Be provided by a company with an A.M. Best rating of "A-" or better and a financial size of VII or better.
- 2. Insurance Types
 - a. Commercial General Liability Insurance or Governmental Self-Insurance: Except for Governmental Self-Insurance, policies must be endorsed to add "the state of Michigan, its departments, divisions, agencies, offices, commissions, officers, employees, and agents" as additional insureds using endorsement CG 20 10 11 85, or both CG 20 10 12 19 and CG

20 37 12 19.

If the Grantee will interact with children, schools, or the cognitively impaired, the Grantee must maintain appropriate insurance coverage related to sexual abuse and molestation liability.

- b. Workers' Compensation Insurance or Governmental Self-Insurance: Coverage according to applicable laws governing work activities. Policies must include waiver of subrogation, except where waiver is prohibited by law.
 - c. Employers Liability Insurance or Governmental Self-Insurance.
 - d. Privacy and Security Liability (Cyber Liability) Insurance: cover information security and privacy liability, privacy notification costs, regulatory defense and penalties, and website media content liability.
- 3. Require that subcontractors maintain the required insurances contained in this Section.
 - 4. This Section is not intended to and is not to be construed in any manner as waiving, restricting or limiting the liability of the Grantee from any obligations under this Agreement.
 - 5. Each Party must promptly notify the other Party of any knowledge regarding an occurrence which the notifying Party reasonably believes may result in a claim against either Party. The Parties must cooperate with each other regarding such claim.

R. Fiscal Questionnaire

- 1. Complete and upload the yearly fiscal questionnaire to the EGrAMS agency profile within three months of the start of the Agreement.
- 2. The fiscal questionnaire template can be found in EGrAMS documents.

S. Criminal Background Check

- 1. Conduct or cause to be conducted a search that reveals information similar or substantially similar to information found on an Internet Criminal History Access Tool (ICHAT) check and a national and state sex offender registry check for each new employee, employee, subcontractor, subcontractor employee, or volunteer who under this Agreement works directly with clients or has access to client information.
 - a. ICHAT: <http://apps.michigan.gov/lchat>
 - b. Michigan Public Sex Offender Registry: <http://www.mipsor.state.mi.us>
 - c. National Sex Offender Registry: <http://www.nsopw.gov>

2. Conduct or cause to be conducted a Central Registry (CR) check for each new employee, employee, subcontractor, subcontractor employee, or volunteer who under this Agreement works directly with children.
 - a. Central Registry: https://www.michigan.gov/mdhhs/0,5885,7-339-73971_7119_50648_48330-180331--,00.html
3. Require each new employee, employee, subcontractor, subcontractor employee, or volunteer who, under this Agreement, works directly with clients or who has access to client information to notify the Grantee in writing of criminal convictions (felony or misdemeanor), pending felony charges, or placement on the Central Registry as a perpetrator, at hire or within 10 days of the event after hiring.
4. Determine whether to prohibit any employee, subcontractor, subcontractor employee, or volunteer from performing work directly with clients or accessing client information related to clients under this Agreement, based on the results of a positive ICHAT response or reported criminal felony conviction or perpetrator identification.
5. Determine whether to prohibit any employee, subcontractor, subcontractor employee or volunteer from performing work directly with children under this Agreement, based on the results of a positive CR response or reported perpetrator identification.
6. Require any employee, subcontractor, subcontractor employee or volunteer who may have access to any databases of information maintained by the federal government that contain confidential or personal information, including but not limited to federal tax information, to have a fingerprint background check performed by the Michigan State Police.

II. Responsibilities - Department

The Department in accordance with the general purposes and objectives of this Agreement will:

A. Reimbursement

Provide reimbursement in accordance with the terms and conditions of this Agreement based upon appropriate reports, records and documentation maintained by the Grantee.

B. Report Forms

Provide any report forms and reporting formats required by the Department at the start date of this Agreement and provide to the Grantee any new report forms and reporting formats proposed for issuance thereafter at least 30 days prior to their required usage in order to afford the Grantee an opportunity to review.

III. Assurances

The following assurances are hereby given to the Department:

A. Compliance with Applicable Laws

The Grantee will comply with applicable federal and state laws, guidelines, rules and regulations in carrying out the terms of this Agreement. The Grantee will also comply with all applicable general administrative requirements, such as 2 CFR 200, covering cost principles, grant/agreement principles and audits, in carrying out the terms of this Agreement. The Grantee will comply with all applicable requirements in the original grant awarded to the Department if the Grantee is a subgrantee. The Department may determine that the Grantee has not complied with applicable federal or state laws, guidelines, rules and regulations in carrying out the terms of this Agreement and may then terminate this Agreement under Part 2, Section V.

B. Anti-Lobbying Act

The Grantee will comply with the Anti-Lobbying Act (31 U.S.C. 1352) as revised by the Lobbying Disclosure Act of 1995 (2 U.S.C. 1601 et seq.), Federal Acquisition Regulations 52.203.11 and 52.203.12, and Section 503 of the Departments of Labor, Health & Human Services, and Education, and Related Agencies section of the current fiscal year Omnibus Consolidated Appropriations Act. Further, the Grantee must require that the language of this assurance be included in the award documents of all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients must certify and disclose accordingly.

C. Non-Discrimination

1. The Grantee must comply with the Department's non-discrimination statement: The Michigan Department of Health and Human Services will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, height, weight, marital status, gender identification or expression, sexual orientation, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. The Grantee further agrees that every subcontract entered into for the performance of any contract or purchase order resulting therefrom, will contain a provision requiring non-discrimination in employment, activity delivery and access, as herein specified, binding upon each subcontractor. This covenant is required pursuant to the Elliot-Larsen Civil Rights Act (1976 PA 453, as amended; MCL 37.2101 et seq.) and the Persons with Disabilities Civil Rights Act (1976 PA 220, as amended; MCL 37.1101 et seq.), and any breach thereof may be regarded as a material breach of this Agreement.
2. The Grantee will comply with all federal and state statutes relating to

nondiscrimination. These include but are not limited to:

- a. Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination based on race, color or national origin;
 - b. Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, 1685-1686), which prohibits discrimination based on sex;
 - c. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination based on disabilities;
 - d. The Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination based on age;
 - e. The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination based on drug abuse;
 - f. The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment, and Rehabilitation Act of 1970 (P.L. 91-616) as amended, relating to nondiscrimination based on alcohol abuse or alcoholism;
 - g. Sections 523 and 527 of the Public Health Service Act of 1944 (42 U.S.C. 290 dd-2), as amended, relating to confidentiality of alcohol and drug abuse patient records;
 - h. Any other nondiscrimination provisions in the specific statute(s) under which application for federal assistance is being made; and,
 - i. The requirements of any other nondiscrimination statute(s) which may apply to the application.
3. Additionally, assurance is given to the Department that proactive efforts will be made to identify and encourage the participation of minority-owned and women-owned businesses, and businesses owned by persons with disabilities in contract solicitations. The Grantee must include language in all contracts awarded under this Agreement which (1) prohibits discrimination against minority-owned and women-owned businesses and businesses owned by persons with disabilities in subcontracting; and (2) makes discrimination a material breach of contract.

D. Debarment and Suspension

The Grantee will comply with federal regulation 2 CFR 180 and certifies to the best of its knowledge and belief that it, its employees and its subcontractors:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or contractor;

2. Have not within a five-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) or private transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
3. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state or local) with commission of any of the offenses enumerated in section 2;
4. Have not within a five-year period preceding this Agreement had one or more public transactions (federal, state or local) terminated for cause or default; and
5. Have not committed an act of so serious or compelling a nature that it affects the Grantee's present responsibilities.

E. Federal Requirement: Pro-Children Act

1. The Grantee will comply with the Pro-Children Act of 1994 (P.L. 103-227; 20 U.S.C. 6081, et seq.), which requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted by and used routinely or regularly for the provision of health, day care, early childhood development activities, education or library activities to children under the age of 18, if the activities are funded by federal programs either directly or through state or local governments, by federal grant, contract, loan or loan guarantee. The law also applies to children's activities that are provided in indoor facilities that are constructed, operated, or maintained with such federal funds. The law does not apply to children's activities provided in private residences; portions of facilities used for inpatient drug or alcohol treatment; activity providers whose sole source of applicable federal funds is Medicare or Medicaid; or facilities where Women, Infants, and Children (WIC) coupons are redeemed. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity. The Grantee also assures that this language will be included in any subawards which contain provisions for children's activities.
2. The Grantee also assures, in addition to compliance with P.L. 103-227, any activity funded in whole or in part through this Agreement will be delivered in a smoke-free facility or environment. Smoking must not be permitted anywhere in the facility, or those parts of the facility under the

control of the Grantee. If activities are delivered in facilities or areas that are not under the control of the Grantee (e.g., a mall, restaurant or private work site), the activities must be smoke-free.

F. Hatch Act and Intergovernmental Personnel Act

The Grantee will comply with the Hatch Act (5 U.S.C. 1501-1508, 5 U.S.C. 7321-7326), and the Intergovernmental Personnel Act of 1970 (P.L. 91-648) as amended by Title VI of the Civil Service Reform Act of 1978 (P.L. 95-454). Federal funds cannot be used for partisan political purposes of any kind by any person or organization involved in the administration of federally assisted programs.

G. Employee Whistleblower Protections

The Grantee will comply with 41 U.S.C. 4712 and must insert this clause in all subcontracts.

H. Clean Air Act and Federal Water Pollution Control Act

The Grantee will comply with the Clean Air Act (42 U.S.C. 7401-7671(q)) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1388), as amended. This Agreement and anyone working on this Agreement will be subject to the Clean Air Act and Federal Water Pollution Control Act and must comply with all applicable standards, orders or regulations issued pursuant to these Acts. Violations must be reported to the Department.

I. Victims of Trafficking and Violence Protection Act

The Grantee will comply with the Victims of Trafficking and Violence Protection Act of 2000 (P.L. 106-386), as amended.

This Agreement and anyone working on this Agreement will be subject to P.L. 106-386 and must comply with all applicable standards, orders or regulations issued pursuant to this Act. Violations must be reported to the Department.

J. Procurement of Recovered Materials

The Grantee will comply with section 6002 of the Solid Waste Disposal Act of 1965 (P.L. 89-272), as amended.

This Agreement and anyone working on this Agreement will be subject to section 6002 of P.L. 89-272, as amended, and must comply with all applicable standards, orders or regulations issued pursuant to this Act. Violations must be reported to the Department.

K. Subcontracts

For any subcontracted activity or product, the Grantee will ensure:

1. That a written subcontract is executed by all affected parties prior to the initiation of any new subcontract activity or delivery of any subcontracted product. Exceptions to this policy may be granted by the Department if the Grantee asks the Department in writing within 30 days of execution of the Agreement.
2. That any executed subcontract to this Agreement must require the

subcontractor to comply with all applicable terms and conditions of this Agreement. In the event of a conflict between this Agreement and the provisions of the subcontract, the provisions of this Agreement will prevail.

A conflict between this Agreement and a subcontract, however, will not be deemed to exist where the subcontract:

- a. Contains additional non-conflicting provisions not set forth in this Agreement;
 - b. Restates provisions of this Agreement to afford the Grantee the same or substantially the same rights and privileges as the Department; or
 - c. Requires the subcontractor to perform duties and/or activities in less time than that afforded the Grantee in this Agreement.
3. That the subcontract does not affect the Grantee's accountability to the Department for the subcontracted activity.
 4. That any billing or request for reimbursement for subcontract costs is supported by a valid subcontract and adequate source documentation on costs and activities.
 5. That the Grantee will submit a copy of the executed subcontract if requested by the Department.

L. Procurement

1. Grantee will ensure that all purchase transactions, whether negotiated or advertised, are conducted openly and competitively in accordance with the principles and requirements of 2 CFR 200.
2. Funding from this Agreement must not be used for the purchase of foreign goods or services.
3. Preference must be given to goods and services manufactured or provided by Michigan businesses, if they are competitively priced and of comparable quality.
4. Preference must be given to goods and services that are manufactured or provided by Michigan businesses owned and operated by veterans, if they are competitively priced and of comparable quality.
5. Records must be sufficient to document the significant history of all purchases and must be maintained for a minimum of four years after the end of the Agreement period.

M. Health Insurance Portability and Accountability Act

To the extent that the Health Insurance Portability and Accountability Act (HIPAA) is applicable to the Grantee under this Agreement, the Grantee assures that it is in compliance with requirements of HIPAA including the following:

1. The Grantee must not share any protected health information provided by the Department that is covered by HIPAA except as permitted or required by applicable law, or to a subcontractor as appropriate under this Agreement.
2. The Grantee will ensure that any subcontractor will have the same obligations as the Grantee not to share any protected health data and information from the Department that falls under HIPAA requirements in the terms and conditions of the subcontract.
3. The Grantee must only use the protected health data and information for the purposes of this Agreement.
4. The Grantee must have written policies and procedures addressing the use of protected health data and information that falls under the HIPAA requirements. The policies and procedures must meet all applicable federal and state requirements including the HIPAA regulations. These policies and procedures must include restricting access to the protected health data and information by the Grantee's employees.
5. The Grantee must have a policy and procedure to immediately report to the Department any suspected or confirmed unauthorized use or disclosure of protected health information that falls under the HIPAA requirements of which the Grantee becomes aware. The Grantee will work with the Department to mitigate the breach and will provide assurances to the Department of corrective actions to prevent further unauthorized uses or disclosures. The Department may demand specific corrective actions and assurances and the Grantee must provide the same to the Department.
6. Failure to comply with any of these contractual requirements may result in the termination of this Agreement in accordance with Part 2, Section V.
7. In accordance with HIPAA requirements, the Grantee is liable for any claim, loss or damage relating to unauthorized use or disclosure of protected health data and information, including without limitation the Department's costs in responding to a breach, received by the Grantee from the Department or any other source.
8. The Grantee will enter into a business associate agreement should the Department determine such an agreement is required under HIPAA.

N. Website Incorporation

The Department is not bound by any content on Grantee's website or other internet communication platforms or technologies, unless expressly incorporated directly into this Agreement. The Department is not bound by any end user license agreement or terms of use unless specifically incorporated in this Agreement or any other agreement signed by the Department. The Grantee must not refer to the Department on the Grantee's website or other

internet communication platforms or technologies without the prior written approval of the Department.

O. Survival

The provisions of this Agreement that impose continuing obligations will survive the expiration or termination of this Agreement.

P. Non-Disclosure of Confidential Information

1. The Grantee agrees that it will use confidential information solely for the purpose of this Agreement. The Grantee agrees to hold all confidential information in strict confidence and not to copy, reproduce, sell, transfer or otherwise dispose of, give or disclose such confidential information to third parties other than employees, agents, or subcontractors of a party who have a need to know in connection with this Agreement or to use such confidential information for any purpose whatsoever other than the performance of this Agreement. The Grantee must take all reasonable precautions to safeguard the confidential information. These precautions must be at least as great as the precautions the Grantee takes to protect its own confidential or proprietary information.

2. Meaning of Confidential Information

For the purpose of this Agreement the term "confidential information" means all information and documentation that:

- a. Has been marked "confidential" or with words of similar meaning, at the time of disclosure by such party;
- b. If disclosed orally or not marked "confidential" or with words of similar meaning, was subsequently summarized in writing by the disclosing party and marked "confidential" or with words of similar meaning;
- c. Should reasonably be recognized as confidential information of the disclosing party;
- d. Is unpublished or not available to the general public; or
- e. Is designated by law as confidential.

3. The term "confidential information" does not include any information or documentation that was:

- a. Subject to disclosure under the Michigan Freedom of Information Act (FOIA);
- b. Already in the possession of the receiving party without an obligation of confidentiality;
- c. Developed independently by the receiving party, as demonstrated by the receiving party, without violating the disclosing party's proprietary rights;
- d. Obtained from a source other than the disclosing party without an obligation of confidentiality; or

- e. Publicly available when received or thereafter became publicly available (other than through an unauthorized disclosure by, through or on behalf of, the receiving party).
4. The Grantee must notify the Department within one business day after discovering any unauthorized use or disclosure of confidential information. The Grantee will cooperate with the Department in every way possible to regain possession of the confidential information and prevent further unauthorized use or disclosure.

Q. Cap on Salaries

None of the funds awarded to the Grantee through this Agreement will be used to pay, either through a grant or other external mechanism, the salary of an individual at a rate in excess of Executive Level II. The current rates of pay for the Executive Schedule are located on the United States Office of Personnel Management web site, <http://www.opm.gov>, by navigating to Policy — Pay & Leave — Salaries & Wages. The salary rate limitation does not restrict the salary that a Grantee may pay an individual under its employment; rather, it merely limits the portion of that salary that may be paid with funds from this Agreement.

IV. Financial Requirements

A. Operating Advance

An operating advance may be requested by the Grantee to assist with program operations. The request should be addressed to the Contract Manager identified in Part 1, Section VIII. The operating advance will be administered as follows:

1. The operating advance amount requested must be reasonable in relation to factors including but not limited to program requirements, the period of the Agreement, and the financial obligation. The advance must not exceed 16.67 percent of operating expenses. Operating advances will be monitored and adjusted by the Department relative to the Agreement amount.
2. The operating advance must be recorded as an account payable liability to the Department in the Grantee's financial records. The operating advance payable liability must remain in the Grantee's financial records until fully recovered by the Department.
3. The reimbursement for actual expenditures by the Department should be used by the Grantee to replenish the operating advance used for program operations.
4. The operating advance must be returned to the Department within 30 days of the end date of this Agreement unless the Grantee has a recurring agreement with the Department. Subsequent Department agreements may not be executed if an outstanding operational advance has not been repaid.

The Department may obtain the Michigan Department of Treasury's assistance in collecting outstanding operating advances. The Department will comply with the Michigan Department of Treasury's Due Process procedures prior to forwarding claims to Treasury. Specific Due Process procedures include the following:

- a. An offer from the Department of a hearing to dispute the debt, identifying the time, place and date of such hearing.
 - b. A hearing by an impartial official.
 - c. An opportunity for the Grantee to examine the Department's associated records.
 - d. An opportunity for the Grantee to present evidence in person or in writing.
 - e. A hearing official with full authority to correct errors and decide not to forward debt to Treasury.
 - f. Grantee representation by an attorney and presentation of witnesses if necessary.
5. If the Grantee has a recurring agreement with the Department, the Department requires an annual confirmation of the outstanding operating advance. At the end of either the Agreement period or Department's fiscal year, whichever is first, the Grantee must respond to the Department's request for confirmation of the operating advance. Failure to respond to the confirmation request may result in the Department recovering all or part of an outstanding operating advance.

B. Reimbursement Method

The Grantee will be paid for allowable expenditures incurred by the Grantee, submitted for reimbursement on the Financial Status Reports (FSRs) and approved by the Department. Reimbursement from the Department is based on the understanding that Department funds will be paid up to the total Department allocation as agreed to in the approved budget. Department funds are the first source after the application of fees and earmarked sources unless a specific local match condition exists.

C. Financial Status Report Submission

The Grantee must electronically prepare and submit FSRs to the Department via the EGrAMS website <http://egram-mi.com/mdhhs>.

FSRs must be submitted on a monthly basis, no later than 30 days after the close of each calendar month. The monthly FSRs must reflect total actual program expenditures, up to the total agreement amount. Failure to meet financial reporting responsibilities as identified in this Agreement may result in withholding future payments.

The Grantee representative who submits the FSR is certifying to the best of

their knowledge and belief that the report is true, complete and accurate and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of this Agreement. The individual submitting the FSR should be aware that any false, fictitious or fraudulent information, or the omission of any material facts, may subject them to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise.

The instructions for completing the FSR form are available on the EGrAMS website <http://egram-mi.com/mdhhs>. Send FSR questions to FSRMDHHS@michigan.gov.

D. Reimbursement Mechanism

All Grantees must register using the on-line vendor self-service site to receive all state of Michigan payments as Electronic Funds Transfers (EFT)/Direct Deposits, as mandated by MCL 18.1283a. Vendor registration information is available through the Department of Technology, Management and Budget's web site: <https://www.michigan.gov/sigmavss>.

E. Final Obligations and Financial Status Reporting Requirements

1. Obligation Report

The Obligation Report, based on annual guidelines, must be submitted by the due date established by and using the format provided by the Department's Expenditures Operations Division. The Grantee must provide an estimate of unbilled expenditures for the entire Agreement period. The information on the report will be used to record the Department's year-end accounts payable and receivable for this Agreement.

2. Department-wide Payment Suspension

A temporary payment suspension is in effect on agreements during the Department's year-end closing period. The Department will notify the Grantee of the date by which FSRs should be submitted to ensure payment prior to the payment suspension period.

3. Final FSRs

Final FSRs are due 30 days following the end of the Agreement period. The final FSR must be clearly marked "Final." Final FSRs not received by the due date may result in the loss of funding requested on the Obligation Report and may result in a potential reduction in a subsequent year's Agreement amount.

F. Unobligated Funds

Any unobligated balance of funds held by the Grantee at the end of the Agreement period will be returned to the Department within 30 days of the end of the Agreement or treated in accordance with instructions provided by the Department.

G. Indirect Costs

The Grantee may use an approved federal or state indirect rate in their budget calculations and financial status reporting. If the Grantee does not have an existing approved federal or state indirect rate, they may use a 10% de minimis rate in accordance with 2 CFR 200 to recover their indirect costs. Governmental Grantees with an existing cost allocation plan may budget accordingly in lieu of an indirect cost rate. Non-governmental Grantees may use a cost allocation plan only if the plan was in place prior to December 26, 2014.

V. Agreement Termination

This Agreement may be terminated without further liability or penalty to the Department for any of the following reasons:

- A. By either party by giving 30 days written notice to the other party stating the reasons for termination and the effective date.
- B. By either party with 30 days written notice upon the failure of either party to carry out the terms and conditions of this Agreement, provided the alleged defaulting party is given notice of the alleged breach and fails to cure the default within the 30-day period.
- C. Immediately if the Grantee or an official of the Grantee or an owner is convicted of any activity referenced in Part 2 Section III. D. of this Agreement during the term of this Agreement or any extension thereof.

VI. Stop Work Order

The Department may suspend any or all activities under this Agreement at any time. The Department will provide the Grantee with a written stop work order detailing the suspension. Grantee must comply with the stop work order upon receipt. The Department will not pay for activities, Grantee's incurred expenses or financial losses, or any additional compensation during a stop work period.

VII. Final Reporting Upon Termination

Should this Agreement be terminated by either party, within 30 days after the termination, the Grantee must provide the Department with all financial, performance and other reports required as a condition of this Agreement. The Department will make payments to the Grantee for allowable reimbursable costs not covered by previous payments or other state or federal programs. The Grantee must immediately refund to the Department any funds not authorized for use and any payments or funds advanced to the Grantee in excess of allowable reimbursable expenditures.

VIII. Severability

If any part of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, that part will be deemed deleted from this Agreement and the severed part will be replaced by agreed upon language that achieves the same or similar objectives. The remaining parts of the Agreement will continue in full force and effect.

IX. Waiver

Failure by the Department to enforce any provision of this Agreement will not constitute a waiver of the Department's right to enforce any other provision of this Agreement.

X. Amendments

Any changes to this Agreement will be valid only if made in writing and executed by all parties through an amendment to this Agreement. Any change proposed by the Grantee which would affect the Department funding of any project must be submitted in writing to the Department immediately upon determining the need for such change. The Department has sole discretion to approve or deny the amendment request. The Grantee must, upon request of the Department and receipt of a proposed amendment, amend this Agreement.

XI. Liability

The Grantee assumes all liability to third parties, loss, or damage because of claims, demands, costs, or judgments arising out of activities, such as but not limited to direct activity delivery, to be carried out by the Grantee in the performance of this Agreement, under the following conditions:

- A. The liability, loss, or damage is caused by, or arises out of, the actions of or failure to act on the part of the Grantee, any of its subcontractors, or anyone directly or indirectly employed by the Grantee.
- B. Nothing herein will be construed as a waiver of any governmental immunity that has been provided to the Grantee or its employees by statute or court decisions.

The Department is not liable for consequential, incidental, indirect or special damages, regardless of the nature of the action.

XII. State of Michigan Agreement

This Agreement is governed, construed, and enforced in accordance with Michigan law, excluding choice-of-law principles, and all claims relating to or arising out of this Agreement are governed by Michigan law, excluding choice-of-law principles. Any dispute arising from this Agreement must be resolved in the Michigan Court of Claims. Complaints against the State must be initiated in Ingham County, Michigan. Grantee waives any objections, such as lack of personal jurisdiction or forum non conveniens. Grantee must appoint an agent in Michigan to receive service of process.

A Attachment A - Statement of Work

- Objective :** • Increase the number of licensed Paramedics on the Romulus Fire Department
- Activity :** Recruit, Process and Hire Candidates for the Vacant positions (to date, interviews have been conducted and candidates selected to move on in the process. All are in the background process)
- Responsible Staff :** Kevin Krause
- Date Range :** 02/01/2023 - 09/30/2023
- Expected Outcome :** 8 Firefighters/EMTs will be sworn in and will be eligible for this workforce grant opportunity if awarded
- Measurement :** Successful completion of the hiring process. (There are other applicants on file if for any reason any of the selected candidates is not able to successfully complete the hiring process)
-
- Objective :** • Provide Incentives and Assistance that will result in the Department's ability to retain Paramedics
- Activity :** Provide mentorship, guidance, encouragement and balance that with accountability, ethical and professional performance in carrying out the function of the job
- Responsible Staff :** Kevin Krause
- Date Range :** 02/01/2023 - 09/30/2023
- Expected Outcome :** Selected applicants will become Probationary Romulus Firefighters enrolled in a Paramedic Course with positive results in terms of progress and eventual successful completion and State Licensure
- Measurement :** Student Progress in terms of grades and on the job work performance
-
- Objective :** Prepare to Open and Staff a 3rd Fire Station on the West Side of the City
- Activity :** Train and License an adequate number of personnel to operate a safe model of deployment of resources
 Budget for necessary upgrades to Fire Station #3
- Responsible Staff :** Kevin Krause
- Date Range :** 02/01/2023 - 09/01/2023
- Expected Outcome :** Substantial Progress towards Three staffed stations capable of ALS Response and Transport Activities
- Measurement :** Facility Inspections are conducted to determine specific necessary repairs and upgrades
 Firefighters/Paramedics consistently pass courses and probationary period(s)
 SAFER Grant requirements continue to be met/exceeded

B1 Attachment B1 - Program Budget Summary

PROGRAM Emergency Medical Services Workforce - 2023			DATE PREPARED 1/27/2023		
CONTRACTOR NAME ROMULUS FIRE DEPARTMENT			BUDGET PERIOD From : 2/1/2023 To : 9/30/2023		
MAILING ADDRESS (Number and Street) 11111 Wayne Road Romulus Fire Department - Station #4 Headquarters			BUDGET AGREEMENT ☒ Original ☐ Amendment		AMENDMENT # 0
CITY Romulus	STATE MI	ZIP CODE 48174	FEDERAL ID NUMBER 38-6006334		

	Category	Total	Amount
DIRECT EXPENSES			
Program Expenses			
1	Salary & Wages	9,330.00	9,330.00
2	Fringe Benefits	0.00	0.00
3	Travel	0.00	0.00
4	Supplies & Materials	49.00	49.00
5	Contractual	0.00	0.00
6	Subawards - Subrecipient Services	0.00	0.00
7	Equipment	0.00	0.00
8	Other Expense	65,621.00	65,621.00
Total Program Expenses		75,000.00	75,000.00
TOTAL DIRECT EXPENSES		75,000.00	75,000.00
INDIRECT EXPENSES			
Indirect Costs			
1	Indirect Costs	0.00	0.00
2	Cost Allocation Plan	0.00	0.00
Total Indirect Costs		0.00	0.00
TOTAL INDIRECT EXPENSES		0.00	0.00
TOTAL EXPENDITURES		75,000.00	75,000.00

SOURCE OF FUNDS

	Category	Total	Amount	Cash	Inkind
1	Source of Funds				
	Fees and Collections	0.00	0.00	0.00	0.00
	State Agreement	75,000.00	75,000.00	0.00	0.00
	Local	0.00	0.00	0.00	0.00

	Federal	0.00	0.00	0.00	0.00
	Other	0.00	0.00	0.00	0.00
	Total Source of Funds	75,000.00	75,000.00	0.00	0.00
	Totals	75,000.00	75,000.00	0.00	0.00

B2 Attachment B2 - Program Budget - Cost Detail Schedule

	Line Item	Qty	Rate	Units	UOM	Total
DIRECT EXPENSES						
Program Expenses						
1	Salary & Wages					
	Student Notes : Classroom 35 hrs x \$15	35.0000	15.000	0.000	HRS	525.00
	Student Notes : Classroom 35 hrs x \$15	35.0000	15.000	0.000	HRS	525.00
	Student Notes : Winter / Semester #2 – 16 weeks Monday, Wednesday, Thursday 5pm-9pm through April Semester #2 a total of 192 hours. Spring / Semester #3 – 8 weeks Monday, Wednesday, Thursday 5-8pm through July Semester #3 a total of 72 hours.	264.0000	15.000	0.000	HRS	3,960.00
	Student Notes : Winter / Semester #2 16 weeks Monday & Wednesday from 8:30-3:00 p.m. April Semester #2 a total of 208 Spring / Semester #3 – 8 weeks Monday, Wednesday 8-1:00 pm through July Semester #3 a total of 80 hours.	288.0000	15.000	0.000	HRS	4,320.00
Total for Salary & Wages						9,330.00
2	Fringe Benefits					
3	Travel					
4	Supplies & Materials					
	Educational Supplies Notes : BOOKS PARAMEDIC \$49.00 Adv Cardiovascular Life	0.0000	0.000	0.000		49.00

	Line Item	Qty	Rate	Units	UOM	Total
	Support Provider Man (Nw15-1005) Amer Heart Assn ISBN 9781616694005 Copyright: 15 Binding: Paperback Required					
5 Contractual						
6 Subawards - Subrecipient Services						
7 Equipment						
8 Other Expense						
	Training/Conference Notes : Tuition Costs for Firefighters #18 and #19 currently in Paramedic Class - \$1500 Tuition Balance each remain	0.0000	0.000	0.000		3,000.00
	Training/Conference Notes : Candidates for Firefighter Positions 19 & 20 currently enrolled in Paramedic classes February and August 2023	0.0000	0.000	0.000		9,500.00
	Training/Conference Notes : Henry Ford Tuition 4 students x \$13280.25 tuition/each \$53,121 Firefighter 22, 23, 24, 25 In Hiring Process, Currently pending enrollment in Paramedic Class at henry Ford	0.0000	0.000	0.000		53,121.00
Total for Other Expense						65,621.00
Total Program Expenses						75,000.00
TOTAL DIRECT EXPENSES						75,000.00
INDIRECT EXPENSES						
Indirect Costs						
1	Indirect Costs					
2	Cost Allocation Plan					
Total Indirect Costs						0.00

	Line Item	Qty	Rate	Units	UOM	Total
TOTAL INDIRECT EXPENSES						0.00
TOTAL EXPENDITURES						75,000.00

- B3** **Attachment B3 - Equipment Inventory Schedule**
 Attachment B3 - Equipment Inventory Schedule
- C** **Attachment C - Performance Report Requirements**
 Attachment C - Performance/Progress Report Requirements

Emergency Medical Services Workforce - 2023
Facesheet

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1. Demographic Information

- a. Demographic Information Name ROMULUS FIRE DEPARTMENT
b. Organizational Unit
c. Address 28777 Eureka Road
d. Address 2 Romulus Fire Department - Station #4 Headquarters
e. City Romulus State MI Zip 48174
f. Federal ID Number 38-6006334 Reference No. 088330022 Unique Entity Id. HN5LT6DXMR
A1

g. Agency's fiscal year (beginning month and day) July-01

h. Agency Type

- ☐ Native American Tribes ☐ Private, Non-Profit ☐ Private, Proprietary
☒ Public ☐ University

i. Select the appropriate radio button to indicate the agency method of accounting.

- ☒ Accrual
☐ Cash
☐ Modified Accrual

j. The agency certifies that it is NOT an Iran linked business as defined in MCL 129.312. ☒ Yes ☐ No

k. State of Michigan Employee Involvement

If former state of Michigan employees are involved in this project in any of the following capacities, the agency should disclose this in the space provided: a) In the performance of any resulting state agreement; b) Oversight or management of any resulting state agreement; or c) Consulting, conferring, or advising on the RFP response (such as in a role of consultant or lobbyist). If not, the agency may respond with "Not applicable."

Include the name(s) of former employee(s), department and division worked for, active dates of employment, and describe the role they will have with this RFP or any resulting grant agreement.

none

2. Program / Service Information

- a. Program / Service Information Name Emergency Medical Services Workforce - 2023
b. Is implementing agency same as Demographic Information ☒ Yes ☐ No
c. Implementing Agency Name
d. Project Start Date Feb-01-2023 End Date Sep-30-2023
e. Amount of Funds Requested \$75,000.00 Project Cost \$75,000.00

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3. Certification / Contacts Information

a. Authorized Official

Name	Kevin Krause				
Title	Director				
Mailing Address	28777 Eureka Road				
City	Romulus	State	MI	Zip	48174
Telephone	(734) 941-8585 - 18964			Fax	
E-mail Address	kkrause@romulus.com				

b. Financial Officer

Name	Victoria Trush				
Title	Assistant Director				
Mailing Address	11111 Wayne Rd				
City	Romulus	State	MI	Zip	48174
Telephone	(734) 955-4567 - 4567			Fax	
E-mail Address	vtrush@romulusgov.com				

c. Project Director

Name	Jill Martin				
Title	Grants Administrator				
Mailing Address	28777 Eureka Road				
City	Romulus	State	MI	Zip	48174
Telephone	(734) 955-8960			Fax	
E-mail Address	jmartin@romulusgov.com				

Certifications

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4. Assurances and Certifications

A. Special Certifications

- a. ☒ By checking this box, the individual or officer certifies that the individual or officer is authorized to approve this grant application for submission to the Department of Health and Human Services on behalf of the responsible governing board, official or Grantee.
- b. ☒ By checking this box, the individual or officer certifies that the individual or officer is authorized to sign the agreement on behalf of the responsible governing board, official or Grantee.

5. State of Michigan Information Technology Information Security

- 1. By checking the following boxes, the Grantee acknowledges compliance with State of Michigan Information Technology Information Security Policy* and provides the following assurances:
 - a. ☒ The Grantee Project Director will be notified within 24 hours when its users are terminated or transferred or immediately if after an unfriendly separation.
 - b. ☒ The Grantee Project Director will annually review and certify user accounts to verify the user's access is still required and the user is assigned the appropriate permissions.
 - c. ☒ The Grantee Project Director will remove user's access within 48 hours of notification when users are terminated or transferred, or immediately if after an unfriendly separation.
 - d. ☒ After 120 days of inactivity, when the user attempts to log into their account they will receive a message stating their account has been deactivated, and the user will have to request the account be reinstated.

*Policy available at https://www.michigan.gov/documents/dmb/1340_193162_7.pdf

Narrative

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6. Program Service Area

A. Counties

- i. Indicate the County(ies) in which the project will operate and that you propose to provide services by clicking on the appropriate SQUARE BOX(s).

☐ Alcona	☐ Alger	☐ Allegan
☐ Alpena	☐ Antrim	☐ Arenac
☐ Baraga	☐ Barry	☐ Bay
☐ Benzie	☐ Berrien	☐ Branch
☐ Calhoun	☐ Cass	☐ Charlevoix
☐ Cheboygan	☐ Chippewa	☐ Clare
☐ Clinton	☐ Crawford	☐ Delta
☐ Dickinson	☐ Eaton	☐ Emmet
☐ Genesee	☐ Gladwin	☐ Gogebic
☐ Grand Traverse	☐ Gratiot	☐ Hillsdale
☐ Houghton	☐ Huron	☐ Ingham
☐ Ionia	☐ Iosco	☐ Iron
☐ Isabella	☐ Jackson	☐ Kalamazoo
☐ Kalkaska	☐ Kent	☐ Keweenaw
☐ Lake	☐ Lapeer	☐ Leelanau
☐ Lenawee	☐ Livingston	☐ Luce
☐ Mackinac	☐ Macomb	☐ Manistee
☐ Marquette	☐ Mason	☐ Mecosta
☐ Menominee	☐ Midland	☐ Missaukee
☐ Monroe	☐ Montcalm	☐ Montmorency
☐ Muskegon	☐ Newaygo	☐ Oakland
☐ Oceana	☐ Ogemaw	☐ Ontonagon
☐ Osceola	☐ Oscoda	☐ Otsego
☐ Ottawa	☐ Presque Isle	☐ Roscommon
☐ Saginaw	☐ St. Clair	☐ St. Joseph
☐ Sanilac	☐ Schoolcraft	☐ Shiawassee
☐ Tuscola	☐ Van Buren	☐ Washtenaw
☐ Wayne	☐ Wexford	☒ Out Wayne

7. Program Implementation (maximum 30 points)

A. Recent Demographics (3 points) - click "Show Instructions" for full question

Romulus Equity Emphasis Score (SEMCOG)

Composite Score: 2.67

Selected Equity Datasets:

- Older Adults
- Youth
- (Non-Hispanic) Black
- Median Income
- Housing Cost Burden
- Households in Poverty

US census 2020 population statistical data: —

- Current Population 25,178 (daytime population 44,600)
- 10,280 housing units, median housing value \$109,900
- 900 businesses
- 41% white, 46% black, 6% multi-racial, and 4.5% Hispanic
- 14% of the population is 65+ (a 40% increase over 2010 census)
- 11% of the population did not graduate high school
- Median income \$61,314 with 76% of the population having less than \$100,000 total household income
- 12.7% household living in poverty

Because of the City's 26 hotels and the travel industry, the demographics can also be described as inclusive of an international, culturally diverse population. One example is the immediate high numbers of COVID cases in comparison to other comparable cities early on in the pandemic. More than 70% of firefighters spent time in quarantine during the first year. In part due to COVID, high rental rates and homelessness more people are "living" in motels. The "Hotel District" is a high call volume area with drug overdoses, attempted suicides, assaults and other criminal activities.

The community's high poverty/low income residents, large number of residential group homes, and high transient population equate to a drain on resources, including firefighter burn out and compassion fatigue.

B. Needs of the Target Population (5 points) - click "Show Instructions" for full question

The City of Romulus (25,178 population, Daytime Population 44,600) is the home of Wayne County's Detroit Metro Airport, a leading domestic and international hub for commercial and freight transportation and the 18th busiest airport in North America. The Airport Proper occupies 10 sq. miles of the 36 sq. mile City with over 900 businesses surrounding the airport, many in support of the travel and cargo industries.

Prior to the pandemic in late 2019, the Romulus Fire Department completed an independent 3rd party Community Risk Assessment with the following findings and recommendations;

GOAL: EXPLORE OPPORTUNITIES TO REDUCE RESPONSE WORKLOAD

Response workload has grown by 22 percent between 2014 and 2018. Based on historical data, it can be expected that service demand for the Romulus Fire Department will increase with an average of 5 percent annually. At this rate of growth, the Romulus Fire Department will be unable to maintain current service levels

GOAL: CONTINUE TO EVALUATE OVERALL FIRE DEPARTMENT RESPONSE AND ADD STAFFING ACCORDINGLY

While there is no established rule about exactly how many firefighters a community should staff on shift or when the community should consider additional firefighters, community leaders should monitor response performance as a whole to determine when it is time to hire additional personnel.

Increased Unit Hour Utilization (UHU) levels, increased response times due to concurrent calls, the expanded service model to include ALS Transport (July 2021), and repeated occurrences of no Romulus Fire Department units being available with the increased need to call for mutual aid are all indicators that additional staffing is needed.

The City of Romulus is definitely growing and developing. The Downtown District is currently under-going revitalization with a just-opened small business incubator aimed at transforming the historic area. To the east just off I-94 is the new Romulus Trade Center – 2 million square feet of retail space and 1,500 proposed new jobs; a multi-

million dollar sprawling development. The 171 acre development is being touted as a "field of dreams" promising to bring unprecedented growth for the City of Romulus as the largest privately-held developer in America, Northpoint Development, plans to attract retail and restaurants, envisioning the area as a future regional tech hub.

Romulus is a major partner of Detroit Aerotropolis, a Next Michigan Development Corporation, and metro Detroit's premier site for corporate expansion. The City of Romulus is prime for Greenfield Expansion offering unsurpassed advantages of all forms of transportation and immediate access to worldwide markets via air, two major interstate highways and two major railways.

With all of this predicted growth, Romulus' must be proactive in meeting the First Responder/EMS needs, it cannot afford to be reactive... not for the community and not for the health and safety of its firefighters.

Summary

Summary of Emergency Medical Services Workforce Data for the City of Romulus

Summary of Emergency Medical Services Workforce Data	2021	2022	2023
Fire-EMS Personnel	15	15	19
Dispatchers/Support Personnel (Fire-EMS Services)	2	1	4
Paramedic Personnel (Fire-EMS Services)	100	100	100
Emergency Medical Technician Personnel (Fire-EMS Services)	10	10	10
Support Personnel (Fire-EMS Services)	10	10	10
Goodwill (Fire-EMS Services)	50	50	17
Fixed Assets (Fire-EMS Services)	10	10	10
Current Assets (Fire-EMS Services)	1	1	1
Current Liabilities (Fire-EMS Services)	1	1	1
Total	188	188	251

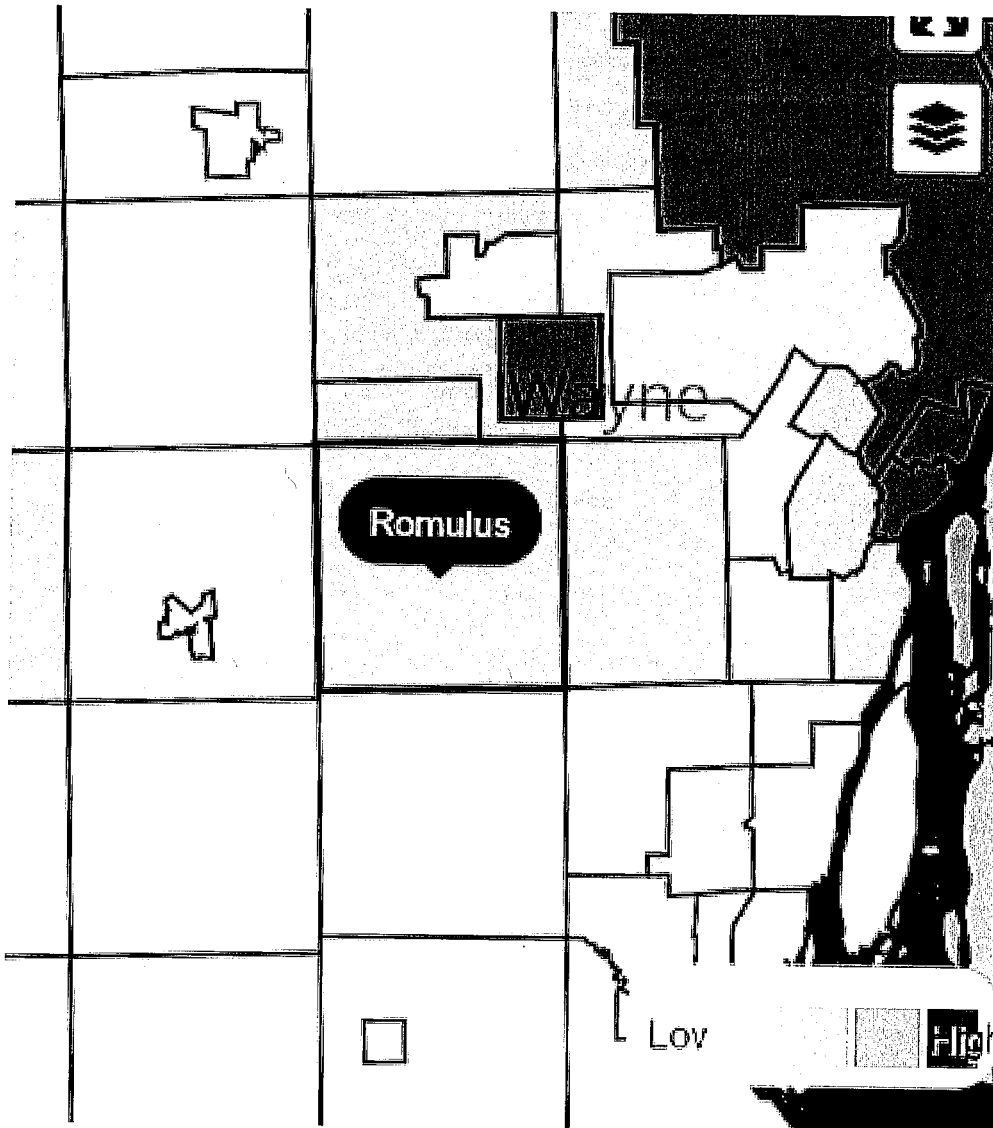
C. Services Provided (2 points) - click "Show Instructions" for full question

The greatest need for Romulus residents in terms of EMS, is coverage on the west side of the city and airport, where response times can be greater than 13 minutes. Both fire stations on the west side of the City have been closed for nearly a decade. Prior to Romulus becoming a licensed ALS Transport agency in July 2021, a 3rd party private ambulance company was contracted to provide this service, and they leased out the station with a dedicated unit posted at this location. However, on-going staffing challenges in the private sector compounded by COVID, made dedicating an ALS Unit to the City of Romulus nearly impossible, prompting Romulus to change its service model.

In direct contrast to any concerns over the exclusion of delivery of equitable services, the plans for the Romulus Fire Department are to re-open a 3rd Fire Station on the West side of the City, mitigating the existing disparities for First Responder Services. The census tracts located in the northwest quadrant reflect the city's highest densities of minorities, low income, with the greatest percentages of health disparities as can be seen by the below data gathered by the

National League of Cities Social Progress Imperative Community Needs Assessment Framework.

Any project that the City of Romulus submits for has been evaluated through the EQUITY lens outlined by Wayne County in its consideration for funding (as a standard). Romulus' pathway to equity includes improvements to its Social and Physical Environments, Employment – Income and Wealth Opportunities, Public Safety and Enhanced Transportation Offerings as in each of its submitted projects for consideration, including this request for paramedic workforce development.



Out of 230 Communities, given the following 8 Equity Data Sets, Romulus has the 21st Highest Composite Score. These data sets speak to the potential vulnerable populations for which proposed projects can affect EQUITY as outlined in the County's list of considerations;

Selected Equity Datasets:

- Older Adults
- Minority
- Persons in Poverty
- Disability
- Housing Cost Burden

- Non-Hispanic Black
- Disengaged Youth
- Unemployment Rate

Census Tract 2616358589 (target area for new expanded service/re-opening fire station) indicates 4 areas of socioeconomic need for this census tract:

- Healthcare access, Workforce participation (57.6% residents employed compared to 63% nationally), Neighborhood walkability (14 walking score primarily vehicle dependent largely because of the geographical barrier of the airport) and Student engagement (84% of high school students graduate from high school, below the state average of 90.8%).
- Housing & Health Dimension indicates an obesity prevalence of 35.7%, a 13.6% diagnosed diabetes population, 7.4% living with a cancer diagnosis, and 8.4% without healthcare coverage.
- The Relief Dimension Indicators show 22% of this census tract population has received Food Stamp Benefits in the last 12 months, that 12% of the population is disabled, 7% are single parents, 6.5% of youth 16-19 are neither in school nor working, with 0% of preschool age children being enrolled in school.

D. Deliver Proposed Services (3 points) - click "Show Instructions" for full question

The City of Romulus is committed to fostering, cultivating and preserving a culture of diversity, equity and inclusion internally and externally.

Our human capital is the most valuable asset we have and the residents and visitors to Romulus are our highest priority. The collective sum of the individual differences, life experiences, knowledge, inventiveness, innovation, self-expression, unique capabilities and talent that our employees invest in their work represents a significant part of not only our culture, but our reputation and city's achievement as well. Customer Service at all Levels.

Firefighters recognize the community's differences in age, color, disability, ethnicity, family or marital status, gender identity or expression, language, national origin, physical and mental ability, political affiliation, race, religion, sexual orientation, socio-economic status, veteran status, and other characteristics as what make the community special.

The Fire Department recognizes the community's diversity and is committed to equitable and inclusive treatment of all persons. It continually works on further development of a work environment (including through the advancement of one's preprofessional development) built on;

- Respectful communication and cooperation
- Teamwork and employee participation
- Contributions to the communities we serve to promote a greater understanding and respect for diversity.

E. Describe the Proposed Program (7 points) - click "Show Instructions" for full question

In response to the Romulus Fire Department (RFD) being significantly understaffed to adequately and equitably meet the needs based on its geographic boundaries, critical infrastructure, logistical barriers and limited financial resources, the RFD applied for and was just awarded a 2021 SAFER Grant for 6 additional Firefighters.

However, even with the additional Firefighter positions, and the intent to open one of the City's closed stations on the west side of the City, it cannot do so until it has the licensed Paramedic capacity to do so. Competition to attract and retain qualified Firefighter/Paramedics is fierce, so the City's IAFF Union and Administration have come to an agreement that will allow the hiring of Firefighter EMTs and allow them to (actively) obtain their Paramedic license with the benefit of release time for school and internal tutoring.

The Department currently has 21 regular positions funded, for which there are two vacancies. Within 30 days of being notified of the SAFER Award, aggressive recruitment efforts saw an influx of 16 qualified applications. From that pool, interviews were conducted; two candidates were selected to move forward in the process to fill the regular vacancies (FFII/EMT-Basics) and six candidates were selected to move forward in the hiring process for the six SAFER Funded positions (two are already licensed Paramedics). These candidates will all undergo an extensive background check, reference verification, physical and psychological evaluation. All new members are subject to a minimum one year probationary period, and two year commitment agreement, both of which can be extended for an additional year until both certification and satisfactory performance are achieved.

Realistic expectations that include qualified staffing models for 3 fire stations with adequate ALS coverage (contingent on a sufficient number of students completing school and successfully passing tests for state licensure within the time frame), and the budgeting and completion of Fire Station #3 upgrades necessitate having a timeline of late 2024 for the re-opening of Station #3. Until that time, the Operational Model will have 3 Platoons comprised of 9 Firefighters each, responding from the two existing stations located in the NE (located in the Hotel District) and SE (Fire Headquarters) quadrants of the City. New Hires will work through the probationary process and focus on their Paramedic schooling.

The Romulus Fire Department is fully confident that it will be able to meet its goals leveraging these two funding opportunities together to expand its service model, and, that it will be able to maintain this model after the period of performance, as it has a proven track record for doing so. The RFD has been the recipient of 3 previous SAFER Grants and has steadily grown its workforce from 8 to the pending 27 Firefighters. The department used its first grant to save jobs in 2010 when the country was in an economic crisis. A 2013 grant saw the addition of firefighters and programs that laid the ground work for fee for service and cost recovery that allowed the department to begin BLS Transport. In 2017, the Department had a plan that again grew the workforce to the current 21 with plans for ALS Transport which began in July 2021, 8 months before the close of the period of performance. All positions were retained.

F. Program Success (10 points) - click "Show Instructions" for full question

The Romulus Fire Department's first step for measuring project performance will be to measure compliance. This is done at the shift command level and logged on an already-established payroll excel spreadsheet. This will be the methodology for tracking hours students are in school/receiving release time. Each month, the shift commander shall request and review, at random, a student's individual classroom log as a method for accountability. Additionally, the student's captain shall periodically request an update on a student's test score, final class grade, etc. If provided information reveals the need for concern for the student's successful progress, a meeting will be held with the student and EMS Coordinator to identify any potential assistance that can be provided.

The next step in measuring project performance will be to compare attendance rates, test scores, individual class grades with established course benchmarks for successful completion of the Paramedic Course. Those students who are not meeting benchmarks will be enrolled in EMTprep.com at the Department's expense.

An additional measure of project performance will be the number of EMT Students enrolled in Paramedic Courses who successfully test and obtain their Michigan Paramedic License. The goal is for Romulus to increase its effectiveness as a department and achieve more favorable outcome in life saving efforts in service to the community through its ability to open and staff a third fire station.

Ultimately, the department also wants to be able to retain these employees and for the residents to see a return on their investment in the educational assistance and incentives provided these firefighters. This will be measured in the long term, beyond the two year required time commitment that new hires are required to make.

While these measures will initially start at the shift command level, which is comprised of a shift lieutenant and captain on each shift, the entire data measurement will be overseen by the EMS Coordinator. It is the department's goal to use the performance measurement data to better our department's service model and community relations by providing advanced life support professionals on every call, in an equitable measure to every person in need of EMS services. these measureables will be documented in response times to the west side of the City once the 3rd fire station is opened.

8. Experience and Past Performance (maximum 10 points)

A. Grant Experience (5 points) - click "Show Instructions" for full question

The Romulus Fire department has not received an EMS Workforce Grant previously. However, it has been successful in utilizing grant funding to expand capacity, through professional development and growth strategies. In July 2021, The Romulus Fire Department expanded its service model to include Advanced Life Support Response

and Transport. In doing so and collecting EMS ALS Transport Fees, the Romulus Fire Department was able to retain its five 2017 SAFER funded Firefighter Positions at the end of the SAFER Period of Performance in February 2022. The SAFER Grant enabled the department to increase the number of Firefighters on duty each day from 4 to 7, which then allowed the department to reopen and staff a previously closed Fire Station on the North side of the City in the Hotel District.

Prior to that, a 2013 SAFER Grant for 3 firefighter funded positions enabled the department to begin Basic EMS Transport, the revenue from which made it possible to retain these 3 firefighter positions after the conclusion of that grant. During the period of performance, the added manpower was utilized to implement an innovative Fire Safety & Prevention Inspection program. While the program brought in additional revenue to supplement the department's budget, over the course of a couple of years, all businesses received a "Periodic Fire Safety Inspection" that brought all city businesses into compliance with current NFPA Standards, making it safer for firefighters, employees and visitors, and the general public. This program is on-going and now self-funds a part-time fire-safety inspector.

One other grant funded on-going program (2007 Assistance to Firefighters Grant) established a Firefighter Health & Wellness Initiative. While the grant initially funded physicals for firefighters, the recognized importance and value of the program now includes cancer screenings, mental health evaluations and a fitness component.

Romulus stands on its record of planning, implementing, and succeeding in carrying out its goals with solid objectives and strategies.

B. Characteristics of the Target Population (5 points) - click "Show Instructions" for full question

The principal target population receiving Romulus First Responder/EMS Services is continually growing as the need for mutual and automatic aid increases. The value of Romulus keeping pace with growing demand for service extends beyond the 36 square mile city into the region and proof of that can be shown below in last year's Mutual and Automatic Aid report. What is also reflected in the chart is Romulus' need for additional resources. These figures substantiate the Department's need for additional personnel resources.

Mutual and automatic aid

How many responses per year by category? Enter whole numbers only. If you have no data for any of the categories, enter 0

How many responses per year per category?	2221
Amount of times the organization received Mutual Aid	52
Amount of times the organization received Automatic Aid	31
Amount of times the organization provided Mutual Aid	33
Amount of times the organization provided Automatic Aid	21
Of the Mutual and Automatic Aid responses, amount that were structure fees	25
Total	162

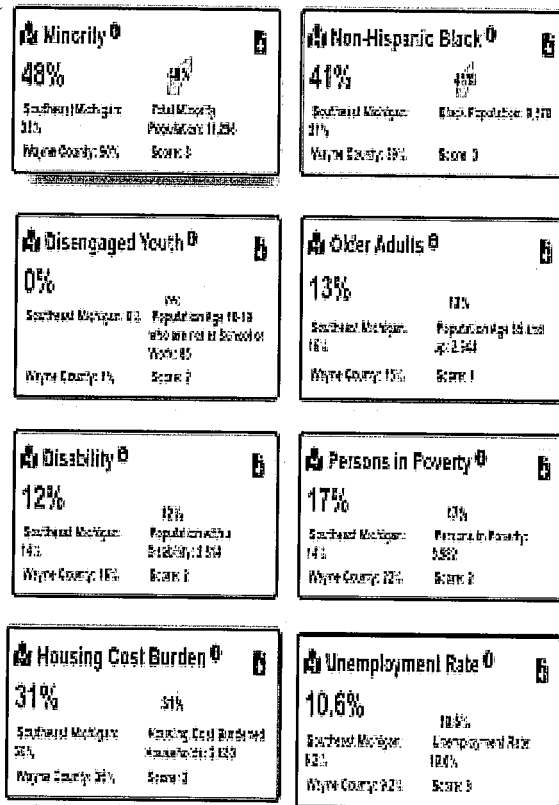
As stated previously, any project that is submitted for the City of Romulus is looked at through the EQUITY lens outlined by Wayne County (details below) in consideration of grant opportunities. Romulus' pathway to equity includes improvements to its Social and Physical Environments, Employment – Income and Wealth Opportunities, **Public Safety** and Enhanced Transportation Offerings as identified in any of its submitted grant projects for consideration.

Composite Score: 2.25 (Moderately High)

Selected Equity Datasets:

- Older Adults
- Minority
- Persons in Poverty
- Disability
- Housing Cost Burden
- Non-Hispanic Black
- Disengaged Youth
- Unemployment Rate

Out of 230 Communities, given these 8 Equity Data Sets, Romulus has the 21st Highest Composite Score. These data sets speak to the potential vulnerable populations for which proposed projects can affect EQUITY as outlined in the County's list of considerations.



9. Education, Credentials & Qualifications (maximum 20 points)

A. Staff Positions and Scholarships (10 points) - click "Show Instructions" for full question

The following are fiscal incentives to be provided by the Romulus Fire Department to eligible employees that are FFI & II Certified and enrolled in a state approved Michigan Paramedic Program if awarded an Emergency Medical Services Workforce Grant 2023

- Currently employed Firefighter/EMT enrolled/accepted into an accredited/approved Michigan Paramedic Training Program with successful standing in the class as verified by the institution, are eligible for payment of tuition and associated fees incurred between February and August 2023, not to exceed \$20,000 per student total. Requests must be made in writing in advance of payment due date and submitted to the Director for processing.
- Employees are eligible for Hourly Regular Pay for grant funding for time spent in EMS training programs, at a rate of \$15/hour, to a maximum of \$16,000 per paramedic student. NOTE: Employees will be given release time if training occurs on their regularly scheduled work day, but will be required to be at work for the hours they are not in class/traveling. The \$15/hour stipend WILL NOT be in addition to the employees' regular pay received on regularly scheduled work days, instead, the grant will pay the \$15/hourly stipend and the City shall pay the balance of the employee's regularly received hourly wage for authorized leave time. Schedules must be submitted to the Shift Captain upon receipt at the start of classes to ensure adequate coverage for the shift can be secured.

Qualified Candidates are those that have completed and passed the Fire Department's Interview Process, Background Check, Physical and Psychological Exams and have been sworn in as a member of the Romulus Fire Department, and who have signed a legally binding agreement for a two-year agreement for service to the City of Romulus.

Students receiving these benefits shall be obligated to report any change in student status, shall submit proof of progress and grades when requested, and agree to additional tutoring and on-line monitored assistance to adhere to established benchmarks for successful completion of classes/course.

B. Qualifications (10 points) - click "Show Instructions" for full question

Students are either enrolled in or will enroll in one of the following institutions:
Henry Ford Community College

The Paramedic program at HFC will help students achieve personal and professional growth. The goal of this curriculum is to prepare individuals to become a competent, entry-level, paramedic.

Paramedics are highly trained members of the health-care community often responsible for bringing life-saving diagnostic and treatment skills to the patient at the scene of an emergency. Paramedics receive intense training in EKG interpretation, emergency pharmacology, and advanced life-support procedures. The scope of practice of the paramedic is rapidly expanding, creating a number of new employment opportunities.

The EMS Program at HFC offers the options of certificates of achievement in Basic Emergency Medical Technician (EMT) and Paramedic, or the option of an Associate in Applied Science degree. The HFC Paramedic Program has been awarded the highest level of approval through the Michigan Department of Health and Human Services Bureau of EMS, Trauma and Preparedness.

Schoolcraft:

The emergency medical technology paramedic program prepares competent entry-level Paramedics in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains with or without exit points at the Advanced Emergency Medical Technician and/or Emergency Medical Technician, and/or Emergency Medical Responder levels. A combination of lecture, laboratory, clinical, and field experience will be utilized to fulfill all training requirements.

All courses are approved by the Michigan Department of Health & Human Services Bureau of EMS, Trauma, & Preparedness, EMS Section. Students successfully completing the program requirements will be eligible to take the National Registry of EMT Paramedic written and practical exams. Those who successfully pass the credentialing exams will be eligible to apply for state licensure. Students will be evaluated in the following core competency areas: didactic, practical, clinical, and field internship performance. Practical skills are graded on a pass/fail basis, and students will be required to pass all skills examinations to successfully complete the program. All clinical and field internship rotations will be graded on attendance, attitude, and skills performance which will be evaluated by field mentors, clinical coordinator, and/or the course instructor. All students will be required to hold liability insurance which is valid for one year. Students are admitted twice a year into the paramedic program; once in the fall and again in the winter semesters. All emergency medical technology courses must be taken in sequence. Students who satisfactorily complete all college and program requirements qualify for an associate in applied science degree.

Currently licensed EMTs and Paramedics may be eligible for prior learning credit.

10. Staffing and Training (maximum 20 points)

A. Staffing Needs (10 points) - click "Show Instructions" for full question

RFD is a career department serving the City of Romulus, a suburb of Detroit, with 21 career firefighters and two full time Chief Officers that serve a residential population of just over 25,000. It's most unique characteristic is the International Airport (Detroit Metro) that sits right in the center of the city occupying almost 1/3 of the 36 sq. mile city. Only 25.7 percent of the department's service area falls within 1.5 miles of a fire station. The following provides a snap shot of Romulus' equity and vulnerability populations; 48% of residents are minority, Romulus' unemployment

rate is 10.6 compared to 6.2 for the SE MI Region. 17% of the total population is living in poverty, and Median Housing Value decreased 32% from 2010 - 2020. The RFD responded to an estimated 5,400 emergencies this year with staffing of 7 firefighters per shift. With the high rate of employee turn over due to the shortage of Firefighters across Michigan, COVID cases, the excessive over time, firefighters have been pushed to the brink. Romulus provides automatic aid to Detroit Metropolitan Airport and Mutual Aid to 18 regional cities and towns. RFD is the primary response agency for all airport industrial and commercial support services located adjacent to the airport, including 26 hotels and over 800 businesses. Personnel respond from two stations, both located on the east side of the City. Response times around the airport from the southwest corner to the northeast corner or the city average 13 minutes, which is double the expected performance, as identified in the 3rd party independent community risk assessment conducted by Emergency Services Consulting International (ESCI) The Effective Response Force (ERF) using only existing resources, indicates RFD has the limited ability to effectively respond to and mitigate an emergency in just 18% of the service area. Two major railways and interstate highways traverse the city at every direction. For these reasons, prior to 2001, the city operated 4 paid on call fire stations located at each corner of the city with 60+ firefighters at its peak. With the dramatic increase in call volume over the years, an increase in required firefighter training and certification and the decrease in interest in the paid on call system, the department slowly transitioned to a fully paid career department beginning in 2001. In the last few years, Romulus' industrial growth has flourished. In addition to the businesses listed above, a new 68 acre Industrial park with 1,973 new jobs has been built on the west side of the city, where response times are the greatest. Economically, being an airport community directly puts an enormous drain on the fiscal resources that provide for the infrastructure and public services required in support of it. For example, the hotels provide fertile grounds for human traffickers, drug dealers and other criminals to conduct business. Overdoses, suicides, false alarms, all put a tremendous strain on public safety resources both fiscally and operationally. These effects are unavoidable consequences of having an airport located in the city. Since COVID, and the decline in travel, hotels have been routinely accepting a different type of clientele to keep business going – including live in long term tenants and the party crowds.

Romulus must expand its capacity to respond to the growing demand for EMS Services to continue to provide the exemplary service that Romulus residents and visitors demand and deserve.

B. Organization Chart (5 points) - click "Show Instructions" for full question

Provide an agency-wide organization chart, including vacancies. Include notes of any positions that intend to be funded with grant funding. Position titles in the narrative and budget must match those in the organization chart.

Please upload files here

302_RFD Org Chart 12_22_2022.pdf

C. Retention/Attrition of Staff and Students (5 points) - click "Show Instructions" for full question

The Romulus Fire Department actively recruits for Firefighter Candidates throughout the year given the highly competitive field and the current climate in the State of Michigan and across most parts of the country as it pertains to availability of qualified Firefighter/Paramedic for hire.

During the last IAFF Contract negotiations (2019-2023) Firefighters received substantial wage and benefit enhancements to make the contract one of the most competitive in the region. With negotiations underway for the new contract, it is expected that the contract will be adjusted to remain competitive in terms of both salary and other benefits.

Considered both a pro and a con, Romulus Firefighters are exposed to and respond to a wide variety of calls. Although considered a suburb, the nature of incidents aren't "typical" of an average quiet suburban community. Instead, Firefighters are routinely responding to major vehicle accidents/pin ins on expressways that often include semis, garbage trucks, etc. They are first due for automatic aid to an international airport, respond to two high rise senior living facilities and 26 multi-story hotels daily. There are several tank farms in Romulus and High Hazard

facilities that leave opportunity for significant hazardous materials incidents. Firefighters are likely to see an above average number of attempted suicides, assaults and are sometimes faced with situations that involve human trafficking due to the close proximity to the airport and international borders. The "customers" to whom the Fire Department provides services are also most often under resourced, disadvantaged and face significant socioeconomic challenges in meeting their basic needs. The "job" therefore often either results in individuals leaving for other departments where call volume isn't so demanding (averaging 14-15 calls per day/shift) and/or an "easier" typical run. On the opposite end of the spectrum, Romulus also attract the hard workers, the ones who love serving and who desire the experience of immersing themselves in caring for and advocating for the sick, injured and less fortunate. It is an attractive place to work for those who want to experience the fire service and EMS and all that these fields have to offer.

Romulus also offers a bright future and quick advancement as it is constantly growing. Paid training opportunities, personal and professional development are available, encouraged and rewarded. The department is fairly young and this younger generation has been impactful in shaping the current culture. There is no "good old boy" network here, but rather a team and a family feel where all are welcome and included. Despite just having 19 firefighters currently, there is great diversity with minority representation of female, Arab and African American and Latino firefighters. Romulus is the Department of the now, and of the future and it is committed to attracting those that want to be a part of that future.

11. Budget Narrative (10 points) - click "Show Instructions" for full question

FIRE FIGHTER/EMT

GENERAL SUMMARY

This is skilled fire fighter work extinguishing fires, responding to emergency calls and performing emergency medical techniques in order to protect and minimize the loss of life and property. Assignments are received and are carried out under considerable judgment, initiative and skill in a variety of cases and must be able to act without direct supervision in completing work.

PRINCIPAL DUTIES AND RESPONSIBILITIES

- Responds to fire alarms; analyzes situation at scene and operates accordingly; operates pumps; performs search and E.M.S. runs; extinguishes fire and ensures area is safe before leaving scene
- Responds to emergency calls and performs emergency work in both fire and non-fire situations; performs emergency medical techniques at scene and prepares follow-up reports on calls
- Restores and maintains trucks and equipment to ensure they are operational and ready for emergencies
- Participates continually in educational programs, training and practice drills; participates in EMT refresher course to maintain EMT certification
- Maintains public relations with the community; provides fire prevention classes and fire station tours Performs a number of housekeeping and maintenance duties in and around the fire station
- Assists with Building Inspections based on knowledge and training
- Interprets and enforces codes and ordinances, provides written warnings and issues court appearance tickets for violations
- Performs other related duties as assigned within knowledge, skills and abilities set forth

KNOWLEDGE, SKILLS AND ABILITIES

A high school diploma, successful completion of Fire fighter I and II Training, completion of basic EMT with current valid state license.

- A current ARC or AHA CPR certification (BLS), AED and First Aid
- Knowledge of human physiology
- Knowledge of modern fire fighter techniques and methods Knowledge of the city geography and street system

- Ability to establish and maintain effective working relationships with supervisors, coworkers and the public
- Ability to operate firefighting equipment and apparatus to include truck, hydraulics, hose and ladder Ability to carry equipment over 70 pounds and lift victims of 120 pounds
- Possess Hazardous Materials Certification (Operations level)
- Possess and maintain a valid Michigan Driver's License

TUTION/MEDIC CLASSROOM PAY FIREFIGHTER/EMT PARAMEDIC STUDENTS

The funding requested for Firefighters to attend Paramedic training includes tuition, registration, book fees at a Michigan approved training institution. It also includes funds to pay firefighters to attend these classes on days when they are scheduled on shift at a rate of \$15/hour. The City does not have funding in its budget to allocate to the Fire Department to provide these incentives that are geared at attracting and retaining firefighters who are prepared to attend the rigorous classes to obtain their Paramedic license.

FF18 Firefighter I, II/EMT Schoolcraft Paramedic Tuition Balance (Anticipated Completion/License Fall 2023)
\$1500

Classroom 35 hrs x \$15 = **\$ 525**

FF18 Firefighter I, II/EMT Henry Ford Paramedic Tuition Balance (Anticipated Completion/License Fall 2023)
\$1500

Classroom 35 hrs x \$15 **\$ 525**

FF20 Firefighter I, II/EMT

Tuition \$4750

Winter / Semester #2 16 weeks

Monday & Wednesday from 8:30-3:00 p.m. April

Semester #2 a total of 208

Spring / Semester #3 – 8 weeks

Monday, Wednesday 8-1:00 pm through July

Semester #3 a total of 80 hours.

Classroom 264 hrs x \$15.00 **\$3960**

FF21 Firefighter I, II/EMT

Tuition \$4750

Winter / Semester #2 16 weeks

Monday & Wednesday from 8:30-3:00 p.m. April

Semester #2 a total of 208

Spring / Semester #3 – 8 weeks

Monday, Wednesday 8-1:00 pm through July

Semester #3 a total of 80 hours.

Classroom 288 hrs x \$15.00 **\$4320**

FF22, FF23, FF24, FF25 *

Henry Ford **Tuition** 4 students x \$13280.25 tuition/each **\$53,121**

* Due to these Firefighters/Students being funded by the FEMA SAFER Grant, they are not eligible for \$15/hour,
Tuition Only Requested

—continued from page 10—

Author: chris@chrisdunn.org / <http://chrisdunn.org>

Received 10 November 2003; accepted 10 December 2003; first published online 10 February 2004

J. Biol. Chem. 263:12394-12398 (1988)

Reprints of the 1992 Proceedings of the 1992 Annual Meeting are available.

Full Text Report of the Assessment of the Human

출판사: 정음출판사 | **ISBN:** 978-89-12-34567-8

- **1935-199** **Reinhardt**
- **1935-194** **Strategic Economic Lab I**
- **1935-110** **Strategic**
- **1935-124** **Strategic Clinic**

발행처 | 서울특별시 | 02-1234-5678 | 010-1234-5678

- 1994116 ParameterPowerFunction
- 1994130 Parameter...
- 1994132 Parameter...
- 1994192 ParameterFunction

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- 194116 Standardized form
- 194141 System
- 194192 Standardized form

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Wiederholungsproblem. In endständigen Klausuren:

Work Plan

FOR OFFICE USE ONLY:

Version # _____

APP # _____

12. Work Plan (5 points)

- Objective :** • Increase the number of licensed Paramedics on the Romulus Fire Department
- Activity :** Recruit, Process and Hire Candidates for the Vacant positions (to date, interviews have been conducted and candidates selected to move on in the process. All are in the background process)
- Responsible Staff :** Kevin Krause
- Date Range :** 02/01/2023 - 09/30/2023
- Expected Outcome :** 8 Firefighters/EMTs will be sworn in and will be eligible for this workforce grant opportunity if awarded
- Measurement :** Successful completion of the hiring process. (There are other applicants on file if for any reason any of the selected candidates is not able to successfully complete the hiring process)
-
- Objective :** • Provide Incentives and Assistance that will result in the Department's ability to retain Paramedics
- Activity :** Provide mentorship, guidance, encouragement and balance that with accountability, ethical and professional performance in carrying out the function of the job
- Responsible Staff :** Kevin Krause
- Date Range :** 02/01/2023 - 09/30/2023
- Expected Outcome :** Selected applicants will become Probationary Romulus Firefighters enrolled in a Paramedic Course with positive results in terms of progress and eventual successful completion and State Licensure
- Measurement :** Student Progress in terms of grades and on the job work performance
-
- Objective :** Prepare to Open and Staff a 3rd Fire Station on the West Side of the City
- Activity :** Train and License an adequate number of personnel to operate a safe model of deployment of resources
Budget for necessary upgrades to Fire Station #3
- Responsible Staff :** Kevin Krause
- Date Range :** 02/01/2023 - 09/01/2023
- Expected Outcome :** Substantial Progress towards Three staffed stations capable of ALS Response and Transport Activities
- Measurement :** Facility Inspections are conducted to determine specific necessary repairs and upgrades
Firefighters/Paramedics consistently pass courses and probationary period(s)
SAFER Grant requirements continue to be met/exceeded

Budget

FOR OFFICE USE ONLY:						
Line Item		Qty	Rate	Units	UOM	Amount
DIRECT EXPENSES						
Program Expenses						
1	Salary & Wages	Attachment : RFD Course tuition and fees 22-23 (0.PDF)				
Student	Notes : Classroom 35 hrs x \$15	35.0000	15.000	0.000	HRS	525.00
Student	Notes : Classroom 35 hrs x \$15	35.0000	15.000	0.000	HRS	525.00
Student	Notes : Winter / Semester #2 – 16 weeks Monday, Wednesday, Thursday 5pm-9pm through April Semester #2 a total of 192 hours.	264.0000	15.000	0.000	HRS	3,960.00
Student	Notes : Spring / Semester #3 – 8 weeks Monday, Wednesday, Thursday 5-8pm through July Semester #3 a total of 72 hours.					
Student	Notes : Winter / Semester #2 16 weeks Monday & Wednesday from 8:30-3:00 p.m. April Semester #2 a total of 208	288.0000	15.000	0.000	HRS	4,320.00

3/13/2023

Line Item	Qty	Rate	Units	UOM	Total	Amount
Spring / Semester #3 ~ 8 weeks Monday, Wednesday 8-1:00 pm through July Semester #3 a total of 80 hours.						
Total for Salary & Wages						9,330.00
2 Fringe Benefits						
3 Travel						
4 Supplies & Materials						
Educational Supplies Notes : BOOKS PARAMEDIC \$49.00 Adv Cardiovascular Life Support Provider Man (Nw15-1005) Amer Heart Assn ISBN 9781616694005 Copyright: 15 Binding: Paperback Required	0.0000	0.000	0.000		49.00	49.00
5 Contractual						
6 Subawards - Subrecipient Services						
7 Equipment						
8 Other Expense						
Training/Conference Notes : Tuition Costs for Firefighters #18 and #19 currently in Paramedic Class - \$1500 Tuition Balance each remain	0.0000	0.000	0.000		3,000.00	3,000.00

Attachment : RFD Paramedic Certificate Cost 22-23.PDF

3/13/2023

Line Item	Qty	Rate	Units	UOM	Total	Amount
Training/Conference Notes : Candidates for Firefighter Positions 19 & 20 currently enrolled in Paramedic classes February and August 2023	0.0000	0.000	0.000		9,500.00	9,500.00
Training/Conference Notes : Henry Ford Tuition 4 students x \$13280.25 tuition/each \$53,121	0.0000	0.000	0.000		53,121.00	53,121.00
Firefighter 22, 23, 24, 25 In Hiring Process, Currently pending enrollment in Paramedic Class at henry Ford						
Total for Other Expense					65,621.00	65,621.00
Total Program Expenses					75,000.00	75,000.00
TOTAL DIRECT EXPENSES					75,000.00	75,000.00
INDIRECT EXPENSES						
Indirect Costs						
1 Indirect Costs						
2 Cost Allocation Plan						
Total Indirect Costs					0.00	0.00
TOTAL INDIRECT EXPENSES					0.00	0.00
TOTAL EXPENDITURES					75,000.00	75,000.00

Budget Summary for Emergency Medical Services Workforce - 2023
 Agency: ROMULUS FIRE DEPARTMENT
 Application: Emergency Medical Services Workforce - 2023

3/13/2023

Category	Total	Amount	Narrative
DIRECT EXPENSES			
Program Expenses			
1 Salary & Wages	9,330.00	9,330.00	The attached is the spreadsheet that delineates all specific costs associated with the paramedic classes/tuition at Henry Ford Community College.
2 Fringe Benefits	0.00	0.00	The line items indicate eligible hours per employee for the \$15 per hour allowable expense for training
3 Travel	0.00	0.00	
4 Supplies & Materials	49.00	49.00	
5 Contractual	0.00	0.00	
6 Subawards - Subrecipient Services	0.00	0.00	
7 Equipment	0.00	0.00	
8 Other Expense	65,621.00	65,621.00	Tuition Fees for Students to be incurred between Feb 2023 and August 2023
Total Program Expenses	75,000.00	75,000.00	
TOTAL DIRECT EXPENSES	75,000.00	75,000.00	
INDIRECT EXPENSES			
Indirect Costs			
1 Indirect Costs	0.00	0.00	
2 Cost Allocation Plan	0.00	0.00	
Total Indirect Costs	0.00	0.00	
TOTAL INDIRECT EXPENSES	0.00	0.00	

Category	Total	Amount	Narrative
TOTAL EXPENDITURES	75,000.00	75,000.00	

Source of Funds

Category	Total	Amount	Cash	Inkind	Narrative
1 Source of Funds					
Fees and Collections	0.00	0.00	0.00	0.00	
State Agreement	75,000.00	75,000.00	0.00	0.00	all proposed funding requests are to come from the state
Local	0.00	0.00	0.00	0.00	
Federal	0.00	0.00	0.00	0.00	
Other	0.00	0.00	0.00	0.00	
Total Source of Funds	75,000.00	75,000.00	0.00	0.00	
Totals	75,000.00	75,000.00	0.00	0.00	

Miscellaneous

FOR OFFICE USE ONLY:	Version # _____	APP # 744936
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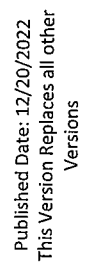
16. Supporting Documents

Attachment Title	Attachment

Attachments Index

FOR OFFICE USE ONLY:	Version # _____	APP # 744936
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#	Section	Title	File Name
1	Narrative	302_RFD Org Chart 12_22_2022.pdf	31895_0_302_RFD Org Chart 12_22_2022.pdf
2	Budget Detail (5 points)	Salary & Wages	RFD Course tuition and fees 22-23 (0.PDF
3	Budget Detail (5 points)	Other Expense	RFD Paramedic Certificate Cost 22-23.PDF



Section / Title: Budget Detail (5 points) / Salary & Wages
PARAMEDIC PROGRAM

2022-2023

CORE COURSE	COURSE FULL NAME	CREDIT HOURS	SEMEST. TAKEN	COURSE FEE	EXCESS CONTACT FEE- ID	EXCESS CONTACT FEE- OOD	SERVICE FEE	Activity fee + Tech fee	IN DISTRICT	TOTAL IN DISTRICT	OUT OF DISTRICT	TOTAL OUT OF DISTRICT	REGISTRATION	INFRASTRUCTURE	TOTAL SEMESTER REGISTRATION FEES
EMS 200	PARAMEDIC I	3	FALL (2)	15	0	0	18	6	108	521	188	651	50	60	110
	PARAMEDIC														
EMS 206	PROCEDURES LAB I	1.5	FALL (2)	30	183.6	319.6	18	6	108	411.6	188	667.6			
EMS 210	PARAMEDIC II	3	FALL (2)	15	0	0	18	6	108	411	188	651			
EMS 291	ADV CLINICAL I	3	FALL (2)	95	540	940	18	6	108	1031	188	1671			
	TOTAL CREDITS & COST	10.5	FALL (2)							2484.6		3750.6			
EMS 220	PARAMEDIC III	4	WINTER (2)	15	0	0	18	6	108	543	188	863			
	PARAMEDIC														
EMS 216	PROCEDURES LAB II	2	WINTER (2)	30	230.36	401	18	6	108	524.36	188	855			
	PARAMEDIC IV	4	WINTER (2)	15	0	0	18	6	108	543	188	863			
EMS 292	ADV CLINICAL II	3	WINTER (2)	45	540	940	18	6	108	981	188	1621			
	TOTAL CREDITS & COST	13	WINTER (2)							2701.36		4312			
EMS 240	PARAMEDIC V	3	SUMMER (2)	15	0	0	18	6	108	411	188	651			
	PARAMEDIC														
EMS 226	PROCEDURES LAB III	1	SUMMER (2)	30	108	188	18	6	108	270	188	430			
EMS 299	ADV CLINICAL III	5	SUMMER (2)	45	540	940	18	6	108	1245	188	2045			
	TOTAL CREDITS & COST	9	SUMMER (2)							2036		3236			
	Estimated TOTAL														
	PARAMEDIC CORE CREDITS & COST	32.5								7221.96		11298.6			

Page 173 of 188

HFC PARAMEDIC CERTIFICATE- COST ESTIMATEHFC PARAMEDIC CERTIFICATE

Prerequisites to paramedic school: EMT License and A&P

Students either come in with A&P complete (BIO 134 at HFC), or they take it in the first semester of paramedic (Fall 2). BIO 134 is offered year-round for those who need it.

A&P: Total Cost **ID= \$795** **OD= \$1,275**

Referencing the HFC Paramedic Certificate above, there are 3 semesters, and they are labeled:

(Fall 2 is the beginning of the second year of EMS studies.)

Fall 2: Total Cost **ID= \$2,484.60** **OD= \$3,750.60**

- EMS 200 Paramedic I
- EMS 206 Paramedic Procedures Lab I
- EMS 210 Paramedic II
- EMS 291 Paramedic Clinical I

Winter 2 **ID= \$2,701.36** **OD= \$4,312.00**

- EMS 216 Paramedic Procedures Lab II
- EMS 220 Paramedic III
- EMS 230 Paramedic IV
- EMS 292 Paramedic Clinical II

Summer 2 **ID= \$2,036.00** **OD= 3,236.00**

- EMS 226 Paramedic Procedures Lab III
- EMS 240 Paramedic V
- EMS 293 Paramedic Clinical III (Internship)

Paramedic core total ID= \$7,221.96 OD= \$11,298.60

Total with A&P ID=\$8,016.96 OD=\$12,573.60

Total w/EMS texts **ID=\$8,723.61** **OD=\$13,280.25**

Note: This estimate does not include an A&P book. I do not have this cost.

Other Expense Considerations: Uniform bottoms (pants, boots, belt, & stethoscope) and preclinical health appraisal costs. The health appraisal does not apply to students who did their EMT at HFC as this is already on file. The health appraisal is a physical, immunization verification, and drug screening. These vary by provider and insurance coverage.

We cover the uniform tops, IDs, and background checks.

Benefit: Students who are new to HFC, can apply for "Credit for Prior Learning" for the EMT (\$150 to apply for the credits to be posted). Firefighter I & II currently posts 9 credit hours at no charge to the student. All that remains for a Firefighter/Paramedic A.A.S. Degree is 12 credit hours of general education. You can see the full degree here [Firefighter/Paramedic AAS](#)

Please see the attached spreadsheet, titled "RFD Course Tuition and Fees" which provides detail to the above estimates.

ID- In District; OD- Out of District

BUDGET AMENDMENT FORM

INCREASE		INCREASE	
Account Number /Name	Amount	Account Number /Name	Amount
205-336-567.000 State Grants	\$ 75,000	205-336-957.005 Grants - Training	\$ 75,000
TOTAL	\$ 75,000	TOTAL	\$ 75,000

PURPOSE:

To recognize Michigan Department of Health and Human Services Grant

DATE: 4/11/2023

Department Head Signature: _____

Finance Signature: Victoria Trush

Mayor's Authorization: _____

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **May 1, 2023**

Item No. A.

General Description: Second Reading and Final Adoption to Budget Amendment 22/23-17

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Cc: D'Sjonaun Hockenhull, Deputy City Clerk

Date: April 27, 2023

Re: 2nd Reading and Final Adoption – Budget Amendment 22/23-17

It is requested that Council approve the second reading and final adoption of Budget Amendment 22/23-17 in the amount of \$20,855.00 to recognize grant revenue and expenditures for Public Library Services grant approved by the Library Board on April 17, 2023.

This budget amendment was introduced at the April 24th Regular City Council meeting.

MEMORANDUM

TO: Mayor Robert A. McCraight

FROM: Finance Department

DATE: 4/11/2023 MEF

SUBJECT: Budget Amendment 22/23-17

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>FUND BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
271 Library				
<u>Revenue</u>				
271-790-504.000-LSTA22	Federal Grant Revenue	-	20,855	20,855
<u>Expense</u>				
271-790-970.000-LSTA22	Capital Outlay	-	20,855	20,855

To recognize grant revenue and expenditures for Public Library Services grant approved by the Library Board on April 17, 2023

FY 2022/23

BUDGET AMENDMENT FORM

INCREASE		INCREASE	
Account Number /Name	Amount	Account Number /Name	Amount
271-790-504.000-LSTA22 Federal Grant	\$ 20,855	271-790-970.000-LSTA22 Capital Outlay	\$ 20,855
TOTAL	\$ 20,855	TOTAL	\$ 20,855

PURPOSE: To recognize grant revenue and expenditures for LSTA Improving Access to Information Grant awarded for AWE Youth Computers to be spent in FY 2022/23 as approved by the Library Board 4/17/23.

DATE: 4/17/2023

Department Head Signature: Maria Farris 4/11/2023

Mayor's Authorization: 

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **May 1, 2023**

Item No. B.

General Description: Study Session Request for May 22, 2023, at 6:30 p.m.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council
From: Ellen L. Craig-Bragg, City Clerk
Cc: D'Sjonaun Hockenhull, Deputy City Clerk
Date: April 27, 2023
Re: Study Session Request

Mayor McCraight is requesting a one (1) hour study session for Monday, May 22, 2023, at 6:30 p.m. to discuss the Water Rate Study.

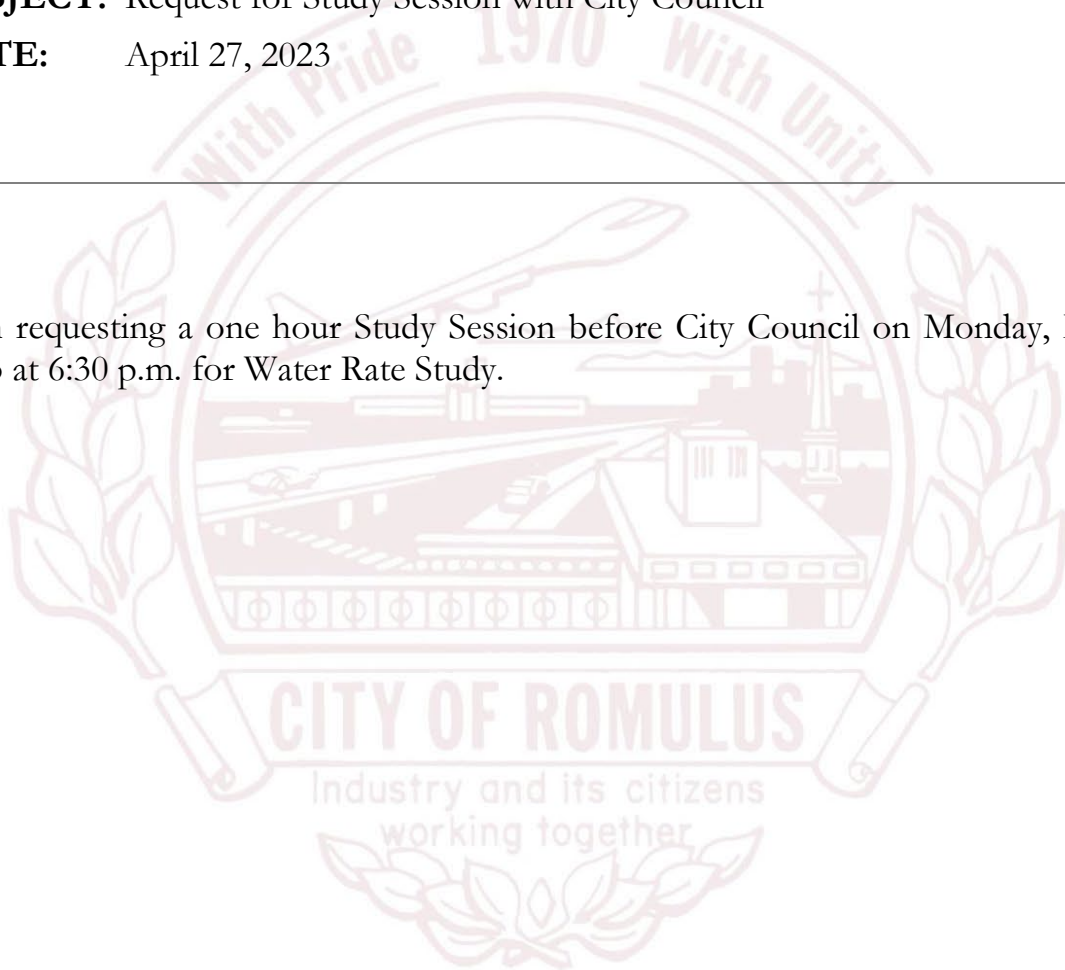
The date and time are available for the request.

City of Romulus

INTEROFFICE MEMORANDUM

TO: Ellen L. Craig-Bragg, City Clerk
FROM: Mayor Robert A. McCraight
SUBJECT: Request for Study Session with City Council
DATE: April 27, 2023

I am requesting a one hour Study Session before City Council on Monday, May 22, 2023 at 6:30 p.m. for Water Rate Study.





City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **May 1, 2023**

Item No. C.

General Description: First Reading and Introduction of Amendments to Ch. 2, Art. VII, Section 2-409 and 2-410 of the Romulus Code of Ordinances.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Date: May 1, 2023

Re: Cemetery Ordinance

For the First Reading and Introduction of an Amendment to Chapter 2, Article VII, Cemetery Ordinance, Section(s) 2-409 & 2-410 of the Romulus Code of Ordinance

- 1. Section 2-409, Appointment of the Board of Cemetery Trustee**
 - a. Increases the total number of trustees to seven (7)
 - b. Includes language of a council representative being a voting trustee of the board.
- 2. Section 2-410, Duties of the Board of Cemetery Trustees**
 - a. Modify the language of the Duties of the Board of Cemetery Trustees and; volunteer services permitted upon signing the city-designated waiver and release form for volunteers.

**CITY OF ROMULUS
ORDINANCE NO. _____**

**AN ORDINANCE TO AMEND ARTICLE VII – CEMETERY ORDINANCE,
SECTION 2-409 – APPOINTMENT OF THE BOARD OF CEMETERY TRUSTEES AND
SECTION 2-410 – DUTIES OF THE BOARD OF CEMETERY TRUSTEES.**

THE CITY OF ROMULUS ORDAINS:

Sec. 2-409. Appointment of the Board of Cemetery Trustees.

1. ~~There shall be a total of seven Trustees. The~~ mayor, by and with the consent of the council, shall appoint ~~six~~ trustees who shall be freeholders and electors in the city. ~~Council shall appoint one of its members as a voting Trustee, all of whom~~ shall constitute a "board of cemetery trustees.
2. The board of cemetery trustees shall appoint a chairperson.
3. The city clerk shall serve as the clerk of the board of cemetery trustees, as well as the "cemetery officer" and sexton overseeing and managing the day-to-day operation of the cemetery.

Sec. 2-410. Duties of the Board of Cemetery Trustees.

Protection of the grounds, monuments, and appurtenances of the cemetery.

The Council may, by ordinance, vest the Board of Cemetery Trustees with such additional powers and duties as may be necessary for the care, management, and preservation of such cemetery, grounds, and monuments thereof. The board of cemetery trustees shall perform the following duties:

1. Making recommendations to the city council for the establishment of the price of lots.
2. Making recommendations to the city council for the utilization of funds provided for the care and improvement of the ~~grounds~~.
3. Making recommendations ~~to the~~ city clerk for overseeing, regulating, and enforcing, in conjunction with the Department of Public Safety - to the extent approved by ~~the~~ city council, the Romulus Memorial Cemetery Rules and ~~Regulations~~.
4. Making recommendations on cemetery operations to the clerk and/or city ~~council~~.
- ~~5. Any such other powers and duties as the city council may prescribe by resolution.~~
5. ~~The cemetery trustee or others selected by the Trustees may provide volunteer services for ground keeping maintenance of the cemetery upon signing the City designated waiver and release form for volunteers.~~

ADOPTED, APPROVED, AND PASSED by the City Council of the City of Romulus
this _____ day of _____, 2023.

ROBERT MCCRAIGHT, Mayor

ELLEN L. CRAIG- BRAGG, City Clerk

I hereby certify that the foregoing is a true copy of the Ordinance as passed by the City Council of the City of Romulus at a regular Council Meeting held in the City Council Room in said City on the _____ day of _____, 2023.

ELLEN L. CRAIG-BRAGG, City Clerk

I further certify that the foregoing was published in _____, a newspaper of general circulation in the City of Romulus, on the _____ day of _____, 2023.

ELLEN L. CRAIG-BRAGG, City Clerk

Within forty-five (45) days after publication of any ordinance duly passed by the Council, a petition may be presented to the Council protesting against such ordinance continuing in effect. Said petition shall contain the text of such ordinance and shall be signed by not less than six percent (6%) of the registered electors registered at the last preceding election at which a Mayor of the City was elected. Said ordinance shall thereupon and thereby be suspended from operation and the Council shall immediately reconsider such ordinance.



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **May 1, 2023**

Item No. D.

General Description: Amendments to the Romulus Memorial Cemetery Rules & Regulations

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Date: May 1, 2023

Re: Cemetery Rules & Regulation

The Cemetery Board of Trustees held a meeting on April 25th and discussed proposed amendments to the Cemetery Rules & Regulations to amend the date for removal of all floral arrangements, wreaths, and grave blankets from April 1st to March 15th, weather permitting.

It is requested that Council concur with the recommendation of the Cemetery Board of Trustees to amend the Cemetery Rules & Regulations accordingly.

1. CEMETERY HOURS:

Summer: March 1st – October 31st, 8:00 a.m. to 8:00 p.m.

Winter: November 1st – March 1st, 8:00 a.m. to 6:00 p.m.

Location: 10101 Shook Road

2. CEMETERY RULES:

The following rules have been instituted to provide for the safety and maintenance of the Romulus Memorial Cemetery.

- a) All floral arrangements, which include wreaths and grave blankets, must be removed **March 15th**, weather permitting; otherwise, they will be discarded as provided for hereinafter.
- b) Planted flowers are allowed in a one (1) foot area in front of the headstone/monument. Nothing shall be planted at the sides or rear of the headstone/monument. Flowers planted outside the designated area will be removed. All gravesites must be maintained by the individual(s) planting the flowers. Maintenance means regular watering and removal of dead flowers and weeds. Upon failure to properly maintain, the planted flowers will be removed and discarded as provided for hereinafter.
- c) Cut or artificial flowers must be in an unbreakable vase. Single wire flowers are prohibited and shall be removed.
- d) Objects placed and left upon gravesites which are contrary to the general rules set forth herein are prohibited and shall be removed and discarded.
- e) Prohibited items subject to removal include holiday and Halloween decorations, yard ornaments, balloons, figurines, wind chimes, lanterns, solar lights and shepherd hooks, and will be removed and discarded.
- f) Picket fences, decorative rocks, trees, shrubbery, and vegetable planting are prohibited and will be removed and discarded.
- g) Funeral flowers are limited to (4) four arrangements and will be removed within one (1) week of the funeral.



City of Romulus

Treasurer's Report

Council Meeting Held:

May 1, 2023

Item No. 7.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Public Comment

Council Meeting Held:

May 1, 2023

Item No. 8.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Unfinished Business

Council Meeting Held:

May 1, 2023

Item No. 9.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

New Business

Council Meeting Held:
Item No. 10.

May 1, 2023

General Description: _____

Resolution No._____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Communication

Council Meeting Held:
Item No. 11

May 1, 2023

Councilperson Abdo: _____

Councilperson Barden: _____

Councilperson Roscoe: _____

Councilperson Talley: _____

Councilperson Wadsworth: _____

Councilperson Webb: _____

Councilperson Williams: _____



City of Romulus

Adjournment

Council Meeting Held:

May 1, 2023

Item No. 12

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED