



**CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA
July 24, 2023
7:30 PM**

Members of the public can view the Regular City Council Meetings live via the Romulus Public Access Channel 12 and YouTube at www.youtube.com/cityofromulus. Public comments can also be emailed to publiccomment@romulusgov.com

Pledge of Allegiance

Roll Call

1. Agenda

- A. Approval of Agenda

2. Minutes

- A. Approval of Minutes from the Regular Meeting held on Monday, July 10, 2023, at 7:30 p.m.
- B. **There were no special meeting(s) held on Monday, July 10, 2023.**

3. Petitioner

- A. SLU-2023-005; Sheetz (33380 Wick Road) - Special Land Use Request

4. Chairperson's Report, John Barden, Mayor Pro-Tem

- A. Approval of the Chairperson's Report

5. Mayor's Report – Robert A. McCraight, Mayor

- A. The Senior Alliance 2024 Annual Implementation Plan
- B. Request for No Fee Permit - Rotary Club at Historical Park
- C. Piggyback on NCPA Contract for the Purchase four (4) Microsoft SQL Server Standard Core Licenses sized for Laserfiche
- D. Piggyback on Dell Midwestern Higher Education Compact Contract

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. First Reading and Introduction to Amendments to Ch. 26, Article I, Section 26-3 of the Romulus Code of Ordinances.
- B. Public Hearing Request for Monday, August 28, 2023, at 6:30 p.m.

7. Treasurer's Report – Stacy Paige, Treasurer

8. Public Comment - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

9. Unfinished Business

10. New Business

11. Warrant

- A. Approval of Warrant #: 23-14 for checks presented in the amount of \$1,794,440.63.

12. Communication

13. Adjournment



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a “*Request to Address*” card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.
2. When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.
3. Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.
4. Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.
5. No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.
6. All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.
7. This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.
8. Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.
9. The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council’s agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk’s Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.



City of Romulus

Agenda

Council Meeting Held: **July 24, 2023**

Item No. A.

General Description: Approval of Agenda

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Minutes

Council Meeting Held: **July 24, 2023**

Item No. A.

General Description: Approval of Minutes from the Regular Meeting held on Monday, July 10, 2023, at 7:30 p.m.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING

July 10, 2023

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

Pledge of Allegiance

The meeting was called to order at 7:35 p.m. by Councilwoman Tina Talley.

Roll Call

Present: Kathy Abdo, Tina Talley, William Wadsworth, Eva Webb

Absent / Excused: John Barden, Celeste Roscoe, Virginia Williams

Administrative Officials in Attendance:

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

Administrative Staff in Attendance:

Julie Wojtylko, Chief of Staff; Steve Hitchcock, City Attorney; Roberto Scappaticci, DPW Director;

Cpt. Nicole Harris, RPD.

1. Agenda

- A. Moved by **Kathy Abdo**, seconded by **Eva Webb** for approval of the Amended Agenda as presented.

Roll Call Vote: Ayes - Kathy Abdo, Tina Talley, William Wadsworth, Eva Webb

Nays – None

Motion Carried Unanimously.

2. Minutes

- A. **Res. # 23-193** Moved by **William Wadsworth**, seconded by **Kathy Abdo**, to approve the Minutes from the Regular Meeting held on Monday, July 3, 2023, at 7:30 p.m.

Roll Call Vote: Ayes - Kathy Abdo, Tina Talley, William Wadsworth, Eva Webb

Nays – None

Motion Carried Unanimously.

- B. No special meetings were held on Monday, July 10, 2023.

3. Petitioner

- A. **Res. # 23-194** Moved by **Eva Webb**, seconded by **Kathy Abdo**, to approve the Block Party Petition and Road Closure request to have an Open House event on July 22, 2023, from 2 pm to 7 pm, and close streets between Crystal Lake Dr. and Mistwood Court.

Roll Call Vote: Ayes - Kathy Abdo, Tina Talley, William Wadsworth, Eva Webb

Nays – None

Motion Carried Unanimously.

4. Chairperson's Report, John Barden, Mayor Pro-Tem

Councilwoman Tina Talley discussed upcoming community events.

A. Approval of the Chairperson's Report

Moved by **William Wadsworth**, seconded by **Kathy Abdo**, to accept the Chairperson's Report.

Roll Call Vote: Ayes - Kathy Abdo, Tina Talley, William Wadsworth, Eva Webb

Nays – None

Motion Carried Unanimously.

5. Mayor's Report – Robert A. McCraight, Mayor

- A. Res. # 23-195** Moved by **William Wadsworth**, seconded by **Eva Webb** to concur with the Administration and authorize the Mayor and Clerk to enter into the Agreement for Water Services between Van Buren Township and the City of Romulus to provide service to 13560 Hannan Rd, with acknowledgment from Van Buren Twp that they will become our water services customer.

Roll Call Vote: Ayes - Kathy Abdo, Tina Talley, William Wadsworth, Eva Webb

Nays – None

Motion Carried Unanimously.

- B. Res. #23-196** Moved by **Eva Webb**, seconded by **Kathy Abdo** to concur with the Administration and award ITB 22/23- 24 to both bidders, Ferguson Waterworks and Etna Supply LLC for twelve-month fixed pricing for all stainless steel repair clamps for the collective members of the Downriver Community Conference.

Roll Call Vote: Ayes - Kathy Abdo, Tina Talley, William Wadsworth, Eva Webb

Nays – None

Motion Carried Unanimously.

- C. Res. # 23-197** Moved by **Eva Webb**, seconded by **Kathy Abdo**, to concur with the Administration and award ITB 22/23-25 to the only bidding company, ABS Storage Products, Inc, for the up-fitting of the four police vehicles listed on the estimate included in the company's bid in the amount of \$70,382.00.

Roll Call Vote: Ayes - Kathy Abdo, Tina Talley, William Wadsworth, Eva Webb

Nays – None

Motion Carried Unanimously.

- D. Res. # 23-198** Moved by **William Wadsworth**, seconded by **Eva Webb**, to concur with the Administration and award ITB 22/23-26 to the only bidder, PK Contracting, at the pricing reflected in their bid for the two-year of the contract for approximately 41.48 miles of Major and Local Streets as specified by Section 811 of the MDOT Standard Specifications for Highway Construction.

Roll Call Vote: Ayes - Kathy Abdo, Tina Talley, William Wadsworth, Eva Webb

Nays – None

Motion Carried Unanimously.

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. **Res. #23-199** Moved by **William Wadsworth**, seconded by **Kathy Abdo**, to approve the 23/24 FY Municipal Fee Schedule Amendment for the Treasurer's Office reflecting the increase of the water payment credit/debit card fee from \$3.95 to \$4.15. Effective August 1, 2023.

Roll Call Vote: Ayes - Kathy Abdo, Tina Talley, William Wadsworth, Eva Webb
Nays – None

Motion Carried Unanimously.

7. **Treasurer's Report – Stacy Paige, Treasurer**

8. **Public Comment - None**

9. **Unfinished Business**

10. **New Business**

11. **Warrant**

- A. **Res. # 23-200** Moved by **Kathy Abdo**, seconded by **William Wadsworth**, to approve Warrant #: 23-13 for checks presented in the amount of \$1,526,403.98.

Roll Call Vote: Ayes - Kathy Abdo, Tina Talley, William Wadsworth, Eva Webb
Nays – None

Motion Carried Unanimously.

12. **Communication**

13. **Adjournment**

Moved by **William Wadsworth**, seconded by **Kathy Abdo**, to adjourn the meeting at 8:06 p.m.

Roll Call Vote: Ayes - Kathy Abdo, Tina Talley, William Wadsworth, Eva Webb
Nays – None

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan, certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on July 10, 2023.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Petitioner

Council Meeting Held: **July 24, 2023**

Item No. A.

General Description: SLU-2023-005; Sheetz (33380 Wick Road) - Special Land Use Request

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

PLANNING DEPARTMENT MEMORANDUM

DATE: July 17, 2023
TO: Ellen Craig-Bragg, City Clerk
FROM: Carol Maise, City Planner
SUBJECT: SLU-2023-005; **Sheetz** (33380 Wick)
Special Land Use Request

At a meeting held June 19, 2023, the Planning Commission considered a special land use request for a gas station and drive-thru restaurant for Sheetz at the northeast corner of Wick and Vining Roads and recommended approval to the Romulus City Council.

Please find the attached for City Council consideration at their July 24, 2023 meeting:

Planning Department Summary Report to the City Council,
Minutes of the June 19, 2023 Planning Commission meeting, and
Sheetz Planning Commission presentation (June 19, 2023)

The Planning Department's recommendation is as follows:

*To concur with the recommendation of the Planning Commission and approve the Special Land Use request for SLU-2023-005; **Sheetz** for a gas station and drive-thru restaurant **subject to a revised site plan being submitted and any other items identified by other departments and agencies.***

Should you have any questions, or desire additional information, please do not hesitate to contact this office.



PLANNING COMMISSION SUMMARY REPORT to the CITY COUNCIL

Issued by the City of Romulus Planning Department
12600 Wayne Road, Romulus MI 48174 Phone: (734) 955-4530 www.romulusgov.com

DATE: July 17, 2023

SUBJECT: SLU-2023-005; Sheetz
Special Land Use
Site Plan Dated 5/31/23, 6/30/23

LOCATION: 33380 Wick (DP#80-039-99-0001-707; Unit 4 Romulus Trade Center Condominium)
5.60 acres of 210.66-acre Romulus Trade Center Development

TYPE OF REVIEW: *Special Land Use* for a gas station and restaurant drive-thru

ZONING: RC, Regional Center District

APPLICANT: David Bruckelmeyer, Sheetz, Inc
Johnny Sweeny, NP Lordstown 173, LLC, Property Owner
Becky Klein, PEA Group, Engineer

REQUEST: **Special Land Use** for a 6 dispenser, 12-pump vehicle fueling station and a 5-pump diesel fueling station, and a 6,879-sq. ft. convenience store with a drive-thru restaurant

The applicant is seeking special land use and site plan approval for the development of a vehicle fueling station including accessory diesel fuel pumps and a convenience store with a restaurant drive-thru on the former 5.60-acre Royal Farms gas station site at the northeast corner of Wick Road and Vining Road.



The previous Royal Farms development, which included a car wash, was approved by the City Council subject to the submittal of a revised site plan on October 25, 2021. On February 28, 2023 the Planning Department received official notice from PEA Group that Royal Farms had withdrawn their application.

As part of the Romulus Trade Center Conditional rezoning from RC, Regional Center to M-1, Light Industrial to accommodate up to seven, 350,000-sq. ft. warehouse distribution buildings to the north, a Conditional Rezoning Agreement (CRA) was approved that includes provisions for concurrent commercial development along the Wick Road frontage which is zoned RC, Regional Center. The CRA was recently amended by the City Council to address timeframes associated with development which includes the subject gas station site. In May of 2023 Sheetz, Inc. filed special land use and site plan applications for a gas station and convenience store with a restaurant drive-thru. On June 19, 2023 the Planning Commission held a public hearing for a vehicle fueling station (gas station); accessory 5-pump diesel fueling station to service the trucks for the Northpoint development; and convenience store with a drive-thru restaurant.

PLANNING COMMISSION ACTION ON SPECIAL LAND USE

The special land use application and associated site plan were reviewed by ARC (Administrative Review Committee) which, in addition to City Planning, Building, DPW, Fire, Police and Assessing departments, includes MKSK, the City's Planning and Traffic Consultants and OHM, the City's Engineering, Traffic, and Architectural Consultants. A public hearing was held by the Planning Commission and there were no public comments.

On June 19, 2023 after review and discussion, the Planning Commission, took the following action based on the following:

1. That in general, the special land use application is consistent with the recommendations in the City's Master Plan;
2. The special land use of the property is required to permit the proposed vehicle and diesel service center/fueling stations and drive-thru restaurant use;
3. Wick Road and Vining Road can support the proposed uses. Sewer and water are also available to the site; and
4. Overall, the proposal will meet the RC zoning district standards including setbacks, building materials, and pedestrian connections as determined during site plan review.

The motion was as follows:

MOTION by McAnally, support by Gbogboade, that the Planning Commission *recommend to City Council approval of the Special Land Use* application for SLU-2023-005; Sheetz for the proposed vehicle and diesel fueling stations and drive-thru restaurant use at 33380 Wick Rd. subject to the following:

1. A waiver to allow 5 diesel fueling pumps as an accessory use;
2. Trucks and trailers are prohibited from entering or exiting the site from Wick Road;
3. Submission of a revised site plan addressing all outstanding comments as noted by the Planning Commission and other agencies and departments; and
4. Submission of a revised landscape plan that is consistent with the Royal Farms approved landscape plan.

Roll call vote: Ayes – McAnally, Gbogboade, Long, Talon-Jemison, Roscoe, Crova, Frederick, Freitag Nays – None. Motion carried 8-0.

SUMMARY AND RECOMMENDATION

Based on the findings above, it is respectfully recommended that the City Council take the following action:

*To concur with the recommendation of the Planning Commission and approve the Special Land Use request for SLU-2023-005; **Sheetz** for a gas station and drive-thru restaurant subject to a revised site plan being submitted and any other items identified by other departments and agencies.*



Carol Maise, City Planner

Roll call vote: Ayes – McAnally, Long, Frederick, Crova, Roscoe, Talon-Jemison, Freitag. Nays – Glotfelty, Gbogboade. Motion carried 7-2.

B. SLU-2023-005/SPR-2023-013; Sheetz

Applicant: David Bruckelmeyer, Sheetz, Inc.
Johnny Sweeney, NorthPoint
Becky Klein, PEA Group
Request: Special Land Use/Site Plan
Location: 33380 Wick Road (DP#80-039-99-0001-707)
Project: Drive-thru as part of a proposed fueling station, convenience store and restaurant

(Action Required: Recommendation to City Council to approve, approve with conditions, deny or postpone action on the Special Land Use request; approve, approve with conditions, deny or postpone on the Site Plan request)

Members of the development team present this evening included:

- Drew Miller, Skilken Gold Real Estate Development Company, 4270 Morse Road, Columbus OH
- David Bruckelmeyer, Scheetz, Inc. 6430 Morrison Rd., Suite 150, Gahanna OH
- Scott Armstrong, Sheetz, Inc., 31000 Northwestern Highway, Farmington Hills MI
- Rebecca Klein, Civil Engineer, PEA, Auburn Hills MI

Utilizing a PowerPoint presentation, Mr. Bruckelmeyer highlighted the following:

- Sheetz was founded in 1952 in Altoona, PA, starting as a convenience store with a deli, which is what it mostly remains today. Sheetz focused on made-to-order sandwiches and premium beverage offerings, as well as fuel.
- Sheetz was a family operated company with no franchisees.
- A prototypical store design was shown as part of the presentation. The building used full sized brick, with metal facias, and excellent exterior lighting. An interior shot showed the restaurant with interior seating; exterior seating was also provided.
- Sheetz had 25,000 employees.
- Sheetz was committed to giving back to their communities. At the opening of every store a donation is made to Special Olympics, as well as to a local food bank. After opening, the store will continue to support the local community.

In response to questions, Mr. Bruckelmeyer gave the following further information:

- The restaurant was not a franchise, but was operated by the Sheetz company.
- There would be no car wash on site.
- Sheetz was requesting a drive-thru for the restaurant.
- There would be no long-term truck parking on site.
- The layout was almost exactly the same as the previously approved site plan for Royal Farms.
- The yard hydrant was in place for cleanup/maintenance of the diesel lanes, and for filling windshield washer buckets, etc. The hydrant will be connected to their water system, and will be metered and frost-free.

Ms. Klein, PEA Civil Engineers, explained that the project was located at the northeast corner of Vining and Wick Roads. The subject site was an outlot of the NPD (NorthPoint Development) project, located between Vining, Smith, Wick, and Wickham Roads.

As mentioned, the site was previously approved for Royal Farms, and tonight's submission was very similar to that earlier approval. Differences included:

- There is now a hard separation between the tractor-truck fueling station and the passenger vehicle areas.
- There was no carwash with the Sheetz development proposal; instead that area will now be utilized for additional stacking for the restaurant drive-thru, which will be located on the north side of the building.

The landscape plan will match the previously approved plans. Any discrepancies will be corrected and the plans resubmitted. A few things will have to be adjusted because of the curb changes, but otherwise there would be the same number of plantings with the same species and same caliper trees as previously approved.

The site is zoned Regional Center. The building area will be about 5,879sf and the buildings will be about 21' tall. The fueling canopy will be about the same height, the truck fueling canopy slightly lower; 52 parking spaces were proposed. There will be 12 spaces for car fueling, and 10 spaces for truck fueling.

The applicants were seeking some modifications and waivers for the project.

- A special land use is required for the 12 dispenser vehicle fuel pumps, and the 5 dispenser diesel fuel pumps. A waiver is required to allow the diesel fuel pumps.
- A special land use is also required for the drive-thru restaurant.
- A signage package – including a variance request for signs – will be submitted separately.
- The applicants were requesting 5 parking spaces above the maximum allowed number of spaces, which is 47.

Ms. Klein reiterated that the landscape plan was very similar to the original Royal Farms landscape plan. Differences included 1) adjusted curb lines, and 2) additional landscaping in the island that separates the diesel truck fueling area from the passenger area.

The layout showed the access and circulation for the Romulus fire truck.

Deliveries for the convenience store will come in full size tractor trailers. The trailers will circulate around the center of the site, and then exit out the east, head north, and pass through the NorthPoint industrial development to get back out to Vining Road.

Trash vehicles will enter in through the truck entrance and the diesel fueling area, access the trash enclosure and then exit the site through the northeast. Tanker trucks will be able to come to the diesel fuel pumps and then exit the site without hindering traffic.

Ms. Klein showed proto-typical elevations for all 4 sides of their proposed building. The passenger canopy will be brick columns consistent with the brick on the building. The dumpster enclosure is also going to be masonry and the brick will match what is on the building. A small utility shed will store maintenance equipment for the site. Site-specific elevations will be included in the resubmittal.

Outdoor amenities included an outdoor dining area. All the furniture will be bolted to the pavement, and installed in such a way as to provide ADA clearance.

The applicants would like to put a couple of ice chests on the south side of the building, shielded by wing walls on the sides and a section of fence in front of the ice chests. A photo of a Columbus site showed an example of wing walls that had been constructed in this way. The propane tanks would have a similar enclosure.

Ms. Klein said they had reviewed the various comments provided in the package they received and they were going to resubmit drawings that will meet requirements and address any outstanding items.

Chair Freitag opened the public hearing. Seeing that no public indicated they wished to speak, Chair Freitag closed the public hearing and brought the matter back to the Commission.

Commission questions and discussion:

In response to questions, the applicants gave the following further information:

- The ice chests will face Wick Road. The propane cages will be located on the side of the building facing east and will be screened.
- The small plastic merchandiser for automotive items will be at the front of the building facing south.
- No mulch, salts, firewood, etc., will be sold outside. If firewood was sold, it would be merchandised in the atrium or vestibule.
- In response to staff comments, the applicants had submitted a new sidewalk plan that shows the appropriate clearances for the propane tank enclosure.
- The original layout for Royal Farms would remain, and would include pedestrian walking areas with seating areas and pet sanitation stations in the same locations as originally proposed.
- The typical store has between 30-40 employees, depending on the sales volumes and how many people could actually be hired.
- Regarding how long someone would take to get their order at the drive thru:
 - There would be no squawk box on this site. The onsite order process will utilize a touchscreen. The ordering process was very fast.
 - Customers could also order ahead on their mobile app, speeding the pickup process.
 - Using the data from almost 700 locations, on the average about 11 cars used the drive-thru during the peak noon hour.
 - Should an order be delayed, a driver could pull forward from the drive thru window, or pull into the spaces next to the building, where an employee will deliver the food.
 - Approximately 15 cars could stack on this site; that would, however, be an unusual occurrence. The drive-thru was roughly 10% of the restaurant business as a whole, unlike other restaurants where drive thru use was about 90% of the business.
- Approximately 60% of Sheetz stores were highway stores, and 40% were neighborhood stores. Their goal in this new market was to build density and brand recognition, and then go into some of the neighborhood markets. This will be Sheetz' first store in Michigan.
- A small canopy will cover the touch point ordering device; this will be approved with the sign package.
- Sheetz is considering EV charging stations at all their locations, but since they did not own the technology, they could not yet guarantee those charging stations will be constructed. They

were working with Tesla and EVgo, but both companies ultimately decide what location they will choose based on demand. The parking spaces next to the corner of Wick and Vining are tentatively slotted to be future EV charging stations, and will be prepped and ready to go for that use.

- Target date for opening will be September, 2024.

Commissioner Frederick asked how the change from Royal Farms to Sheetz would impact the phasing of this development. City Planner Maise explained that the conditional rezoning agreement had been amended by City Council, and the phasing dates had been adjusted. Also, the new site plan had some items that still needed to be cleaned up; these could be approved administratively.

Engineering Consultant Katers listed the following outstanding items:

- Anticipated trips will need to be updated in the trip generation study and analysis.
- The yard hydrant must be metered and backflowed.
- The underground detention has been shifted over; the clearance between the detention area and the fueling area needed to be provided.

Ms. Klein said the plan would be changed to reflect approximately 20' between the edge of the detention system and the nearest fuel tank.

- The detention basin cannot be constructed under the old permit because of the change in the layout. The applicant shall work with Wayne County relative to amending the permit.
- The loading space had been moved closer to the building.

Ms. Klein said the loading space would be clearer in the revised drawings, but in essence the delivery trucks bring most of their product right through the front door during off-peak hours. Drivers are trained not to block other traffic, and to wait patiently for other people/vehicles to get out of the way before they stop their vehicle for loading/unloading.

Commissioner Glotfelty left the meeting at 9:57pm.

- Lighting needed to conform to ordinance requirements. Some areas under the canopies could go over standard, but parking lot lighting must be modified to meet requirements.

Mr. Bruckelmeyer said they had already prepared a rough photometric plan, and they would meet ordinance requirements.

In response to further Commission questions, the applicants provided the following:

- Generators were not provided on site automatically, but the electrical system will be prepped to receive a larger generator plugin. Should the power have to be out for an extended period time, a portable generator could be brought in.
- The applicants were very comfortable with the number of parking spaces requested.
- If a fleet of limousines tied up the parking, they would manage that at the time.

Chair Freitag indicated she was ready to entertain a motion, and after discussion and amendment, the following motions were offered:

MOTION by McAnally, support by Gbogboade, that the Planning Commission recommend to City Council approval of the Special Land Use application for *SLU-2023-005; Sheetz* for the proposed vehicle and diesel fueling stations and drive-thru restaurant uses at 33380 Wick Rd. subject to the following:

- 1. A waiver to allow 5 diesel fueling pumps as an accessory use;**
- 2. Trucks and trailers are prohibited from entering or exiting the site from Wick Road;**
- 3. Submission of a revised site plan addressing all outstanding comments as noted by the Planning Commission and other agencies and departments; and**
- 4. Submission of a revised landscape plan that is consistent with the Royal Farms approved landscape plan.**

Roll call vote: Ayes – McAnally, Gbogboade, Long, Talon-Jemison, Roscoe, Crova, Frederick, Freitag Nays – None. Motion carried 8-0.

MOTION by McAnally, support by Gbogboade, that the Planning Commission approve the Site Plan for SPR 2023-013 Sheetz, based on the June 14, 2023 MKSK report (for Site Plan) subject to the following conditions:

- 1. Special Land Use approval by City Council;**
- 2. Variances for the additional parking spaces over maximum allowed and signs being granted;**
- 3. A revised landscape plan in accordance with the approved Royal Farms landscape plan;**
- 4. A revised site plan to address all the outstanding comments noted and those of other agencies and departments.**

Roll call vote: Ayes – McAnally, Gbogboade, Frederick, Crova, Talon-Jemison, Roscoe, Long, Freitag. Nays – None. Motion carried 8-0.

7. Old Business
None.

8. New Business
None.

9. Election of Officers

MOTION by Crova, support by Gbogboade, to re-elect Chair Freitag as Chair.

Roll call vote: Ayes - Crova, Gbogboade, Frederick, Long, McAnally, Roscoe, Talon-Jemison, Freitag. Nays – None. Motion carried 8-0.

MOTION by Frederick, support by Crova, to re-elect the following officers as currently constituted:

Vice Chair: Commissioner McAnally
Secretary: Commissioner Gbogboade

Motion carried unanimously by voice vote.

10. PC-Cases Involving Advice or Input from the Planning Commission



Restaurant / Convenient Store / Fuel Station

June 19th 2023

Owner/Operator – Sheetz, David Bruckelemeyer
Civil Engineer – PEA Group, Becky Klein
Real Estate Developer – Skilken Gold, Drew Miller

PEA GROUP

SKILKEN

GOLD

Real Estate Development



WHAT IS A SHEETZ?



SO YOU WANNA GET TO KNOW US?

We're a self-made, family-owned and operated business. From our humble beginnings in 1952, we've always been about one thing, taking care of people.

We call it Total Customer Focus.









TOP QUALITY MATERIALS THROUGHOUT



WHAT MAKES US UNIQUE

- **Ultimate combined mission**
- **Best of both worlds – a restaurant and a convenience store – all under one roof**
- **The power of choice**
- **Convenience without compromise**
- **24/7/365**
- **Our People and DNA**





SHEETZ IN THE COMMUNITY

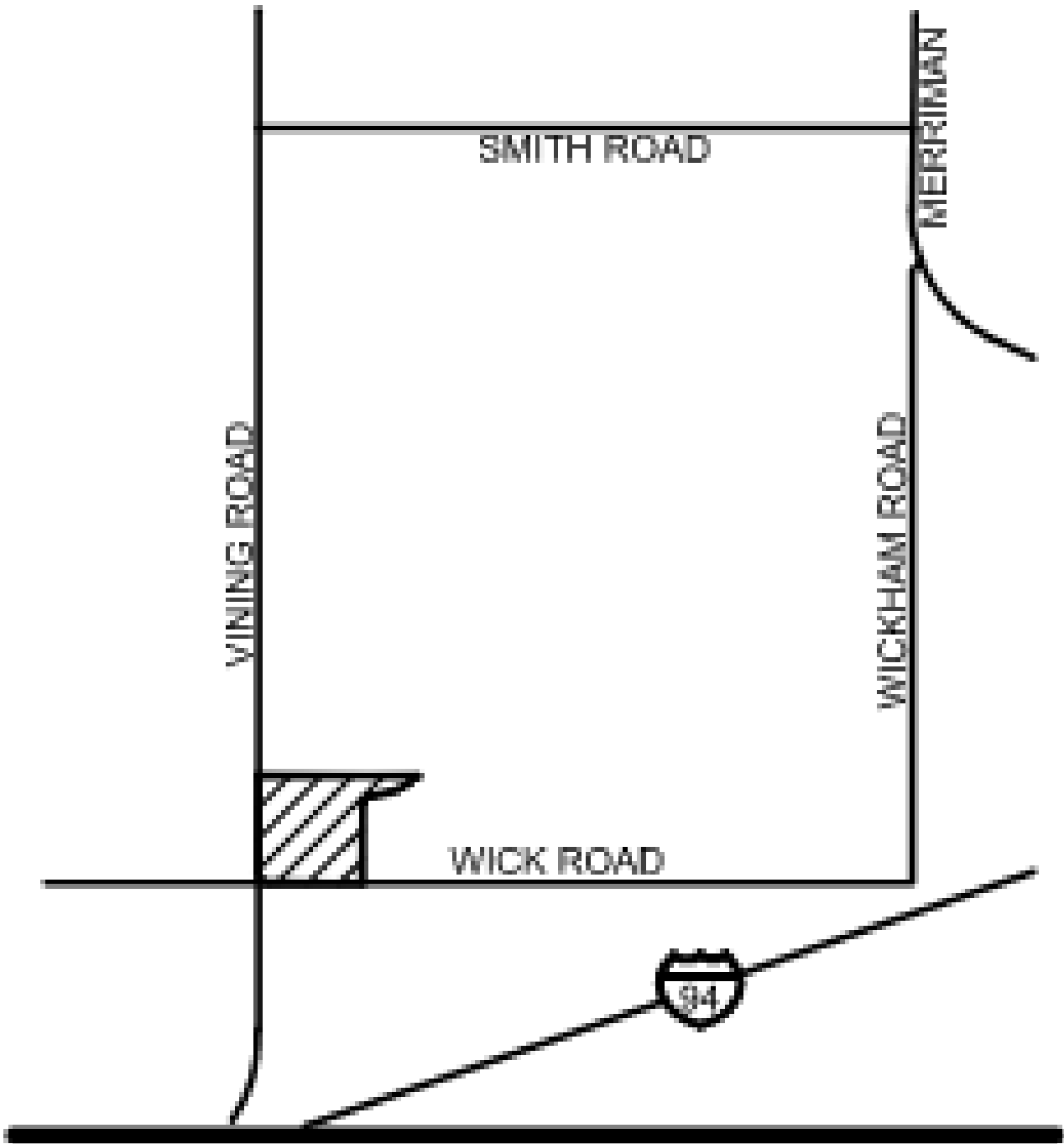
CHARITIES WE CHAMPION:



COMING SOON TO ROMULUS

33380 WICK ROAD

LOCATION MAP



33380 WICK ROAD

AREA: 5.60 ACRES

**UNIT 4 ROMULUS
TRADE CENTER
CONDOMINIUM**

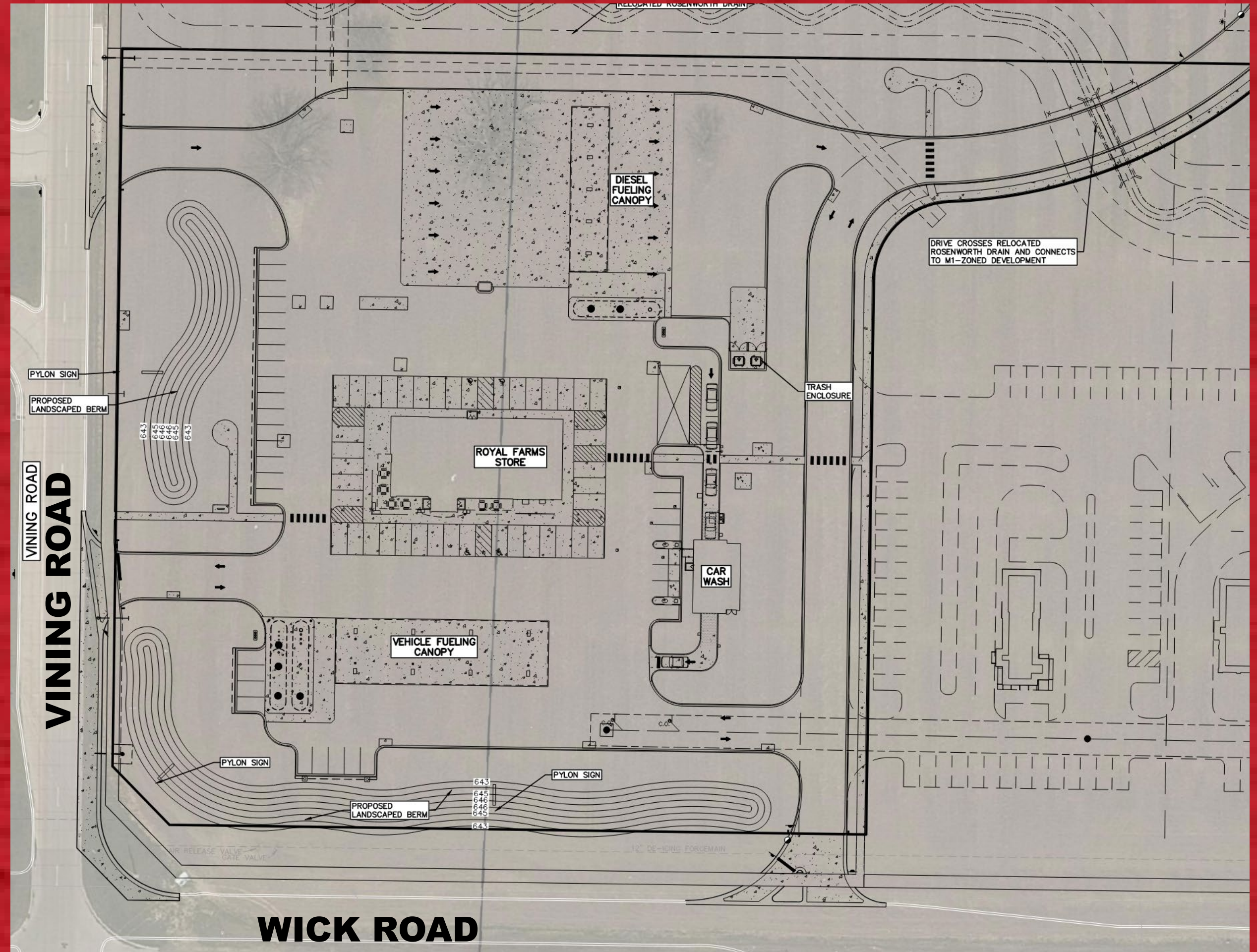


S:\PROJECTS\2020\2020-0241 NPD ROMILLUS\DMG\SITE PLANS\C-1.0) OVER-200241.dwg



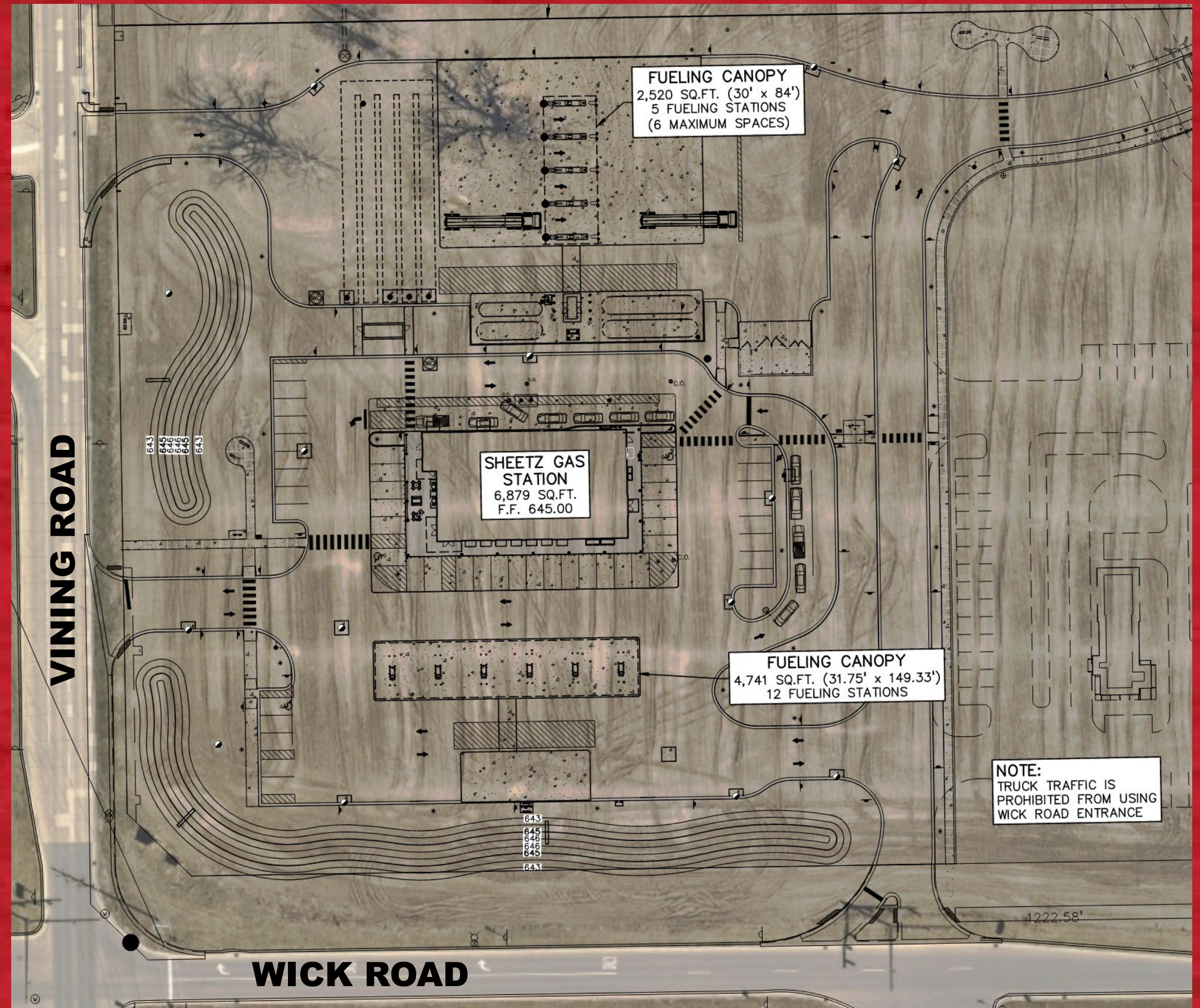
PREVIOUSLY APPROVED SITE PLAN: ROYAL FARMS

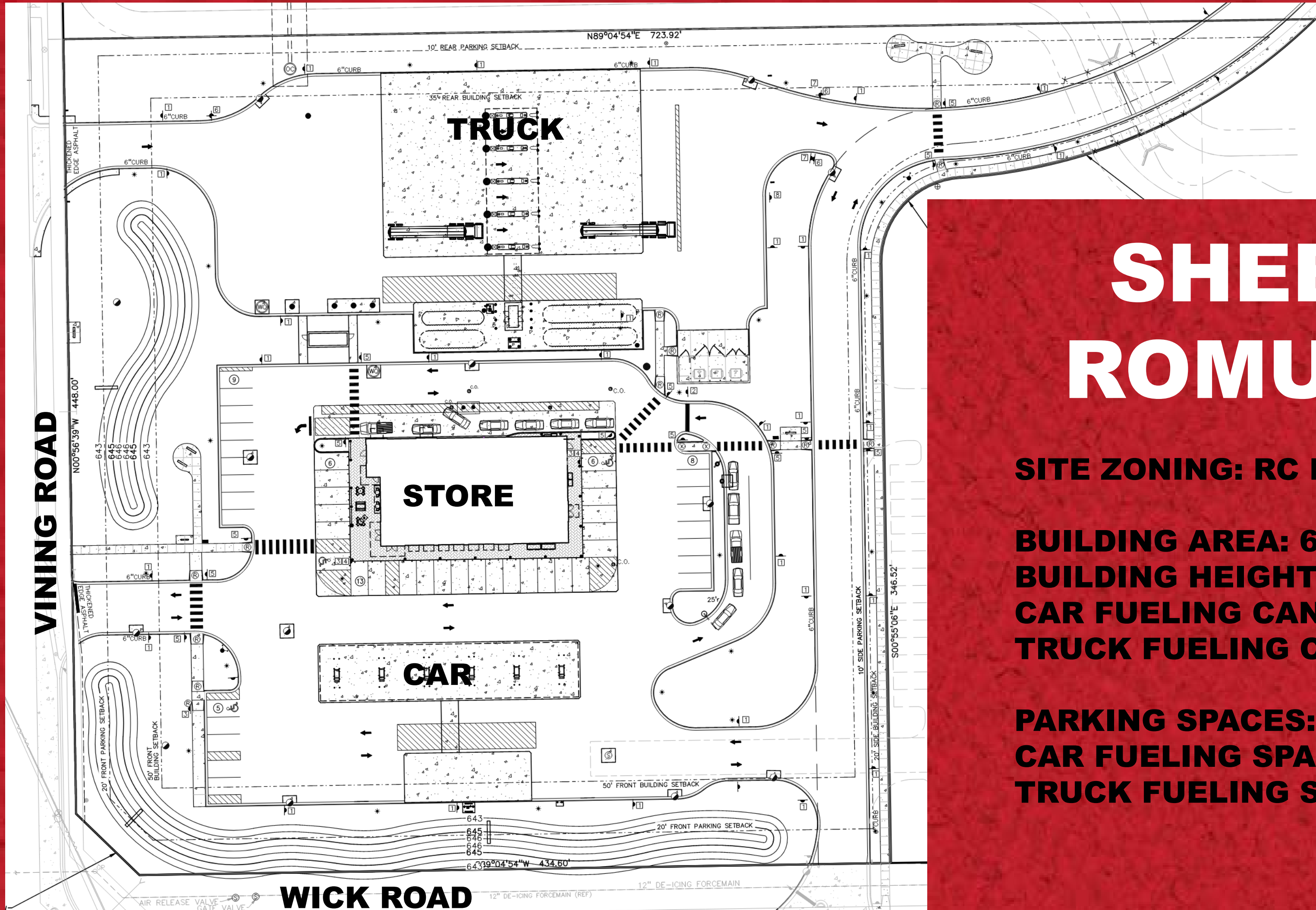
- **Tractor-trailer fueling canopy at north side**
- **(Trucks must enter from Vining and exit northeast through the industrial development.)**
- **Convenience store and car wash in center**
- **Passenger vehicle fueling canopy at south side**



SHEETZ ROMULUS

- **Tractor-trailer fueling canopy at north side**
- **(Trucks must enter from Vining and exit northeast through the industrial development.)**
- **Hard separation between truck and car area**
- **Convenience store in center**
- **No car wash**
- **Passenger vehicle fueling canopy at south side**
- **Landscape will match the previously-approved plans**





SHEETZ ROMULUS

SITE ZONING: RC REGIONAL CENTER

BUILDING AREA: 6,879 SF

BUILDING HEIGHT: 21' - 3"

CAR FUELING CANOPY: 21' - 3 1/4"

TRUCK FUELING CANOPY: 20'

PARKING SPACES: 52

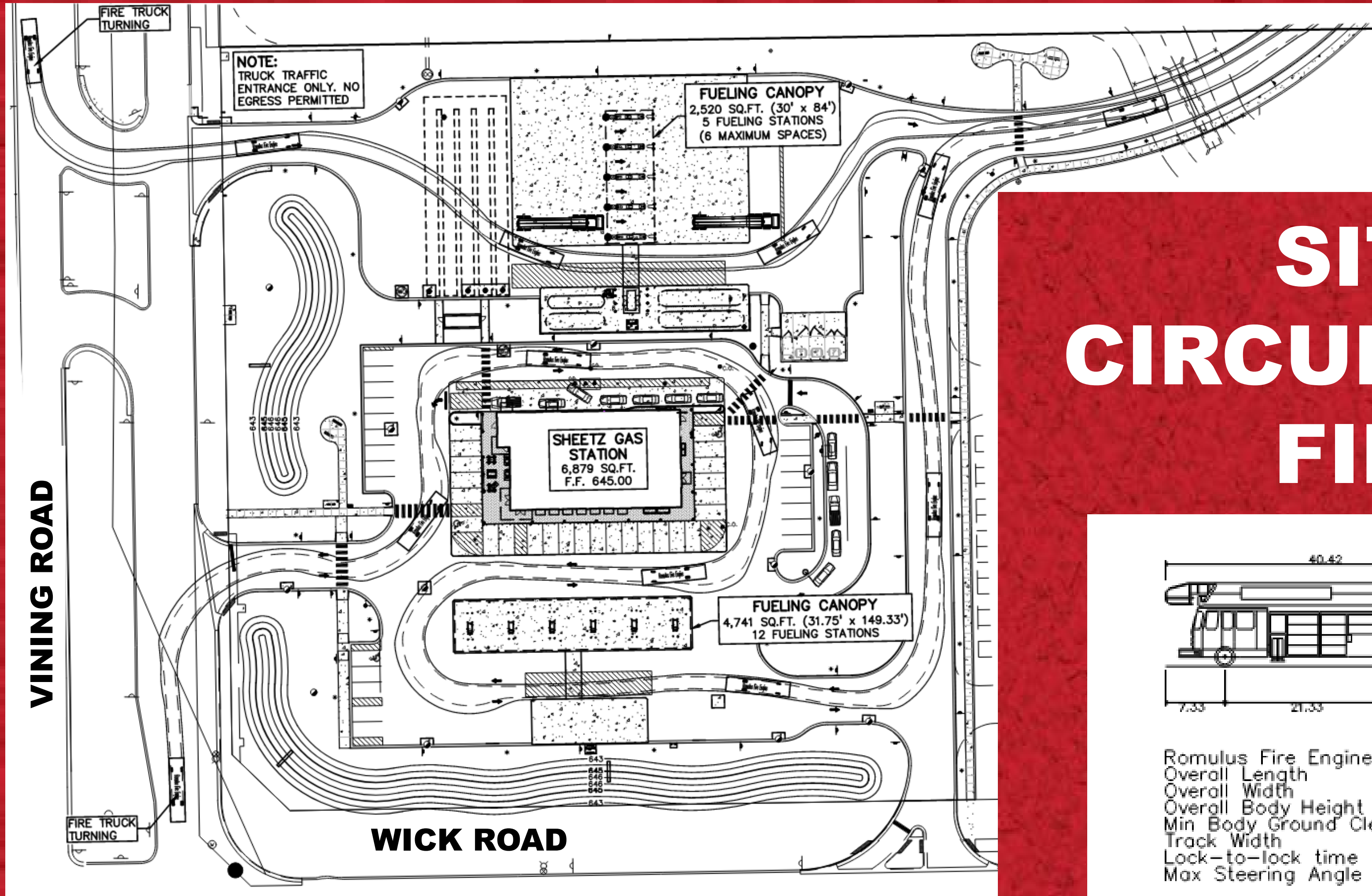
CAR FUELING SPACES: 12

TRUCK FUELING SPACES: 10

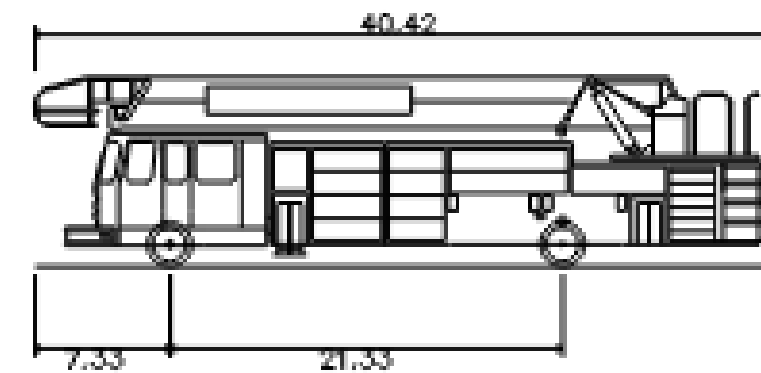
SITE PLAN APPLICATION MODIFICATIONS:

- 1. SPECIAL LAND USE IS REQUESTED FOR A 6-DISPENSER VEHICLE / 5 DISPENSER DIESEL FUELING STATION, AND TO ALLOW A RESTAURANT WITH DRIVE-THROUGH SERVICE.**
- 2. A SPECIAL LAND USE WAIVER IS REQUESTED TO ALLOW FUELING OPERATIONS FOR DIESEL TRUCKS.**
- 3. SIGNAGE VARIANCES WILL BE SUBMITTED IN A SEPARATE PACKAGE FOR CONSIDERATION.**
- 4. A VARIANCE IS REQUESTED TO ALLOW 5 ADDITIONAL PARKING SPACES OVER THE MAXIMUM ALLOWED OF 47 SPACES.**

VINING ROAD



SITE CIRCULATION FIRE



Romulus Fire Engine
Overall Length 40.420ft
Overall Width 9.320ft
Overall Body Height 10.241ft
Min Body Ground Clearance 0.671ft
Track Width 6.910ft
Lock-to-lock time 5.00s
Max Steering Angle (Virtual) 45.00°

VINING ROAD

NOTE:
TRUCK TRAFFIC
ENTRANCE ONLY. NO
EGRESS PERMITTED

FUELING CANOPY
2,520 SQ.FT. (30' x 84')
5 FUELING STATIONS
(6 MAXIMUM SPACES)

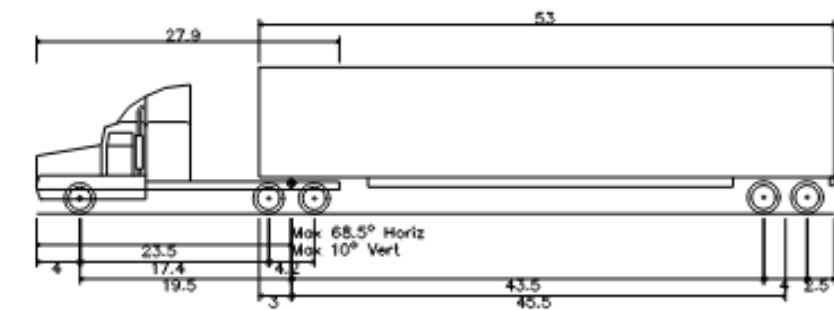
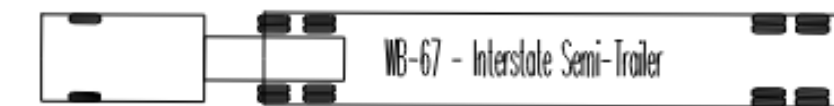
SHEETZ GAS
STATION
6,879 SQ.FT.
F.F. 645.00

FUELING CANOPY
4,741 SQ.FT. (31.75' x 149.33')
12 FUELING STATIONS

WB-67
TRUCK
TURNING

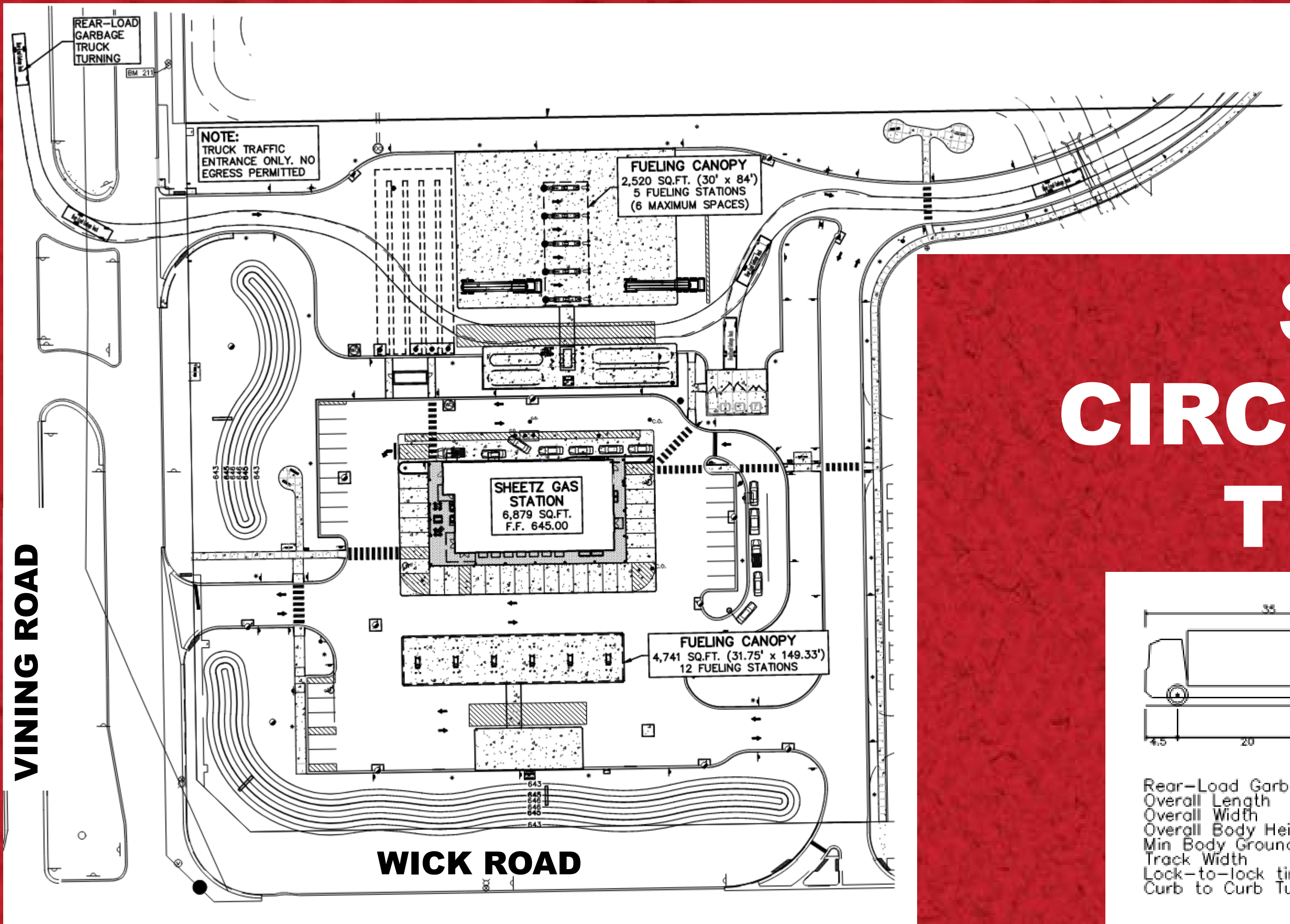
WICK ROAD

SITE CIRCULATION DELIVERIES

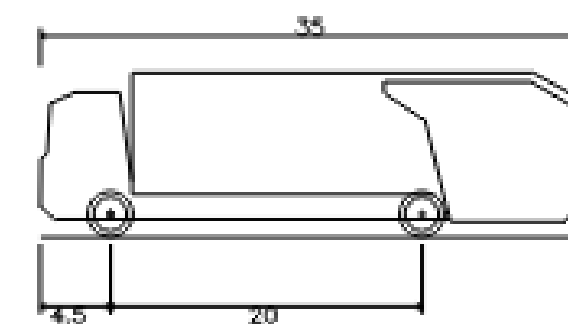


WB-67 - Interstate Semi-Trailer

Overall Length	73.501ft
Overall Width	8.500ft
Overall Body Height	13.500ft
Min Body Ground Clearance	1.334ft
Max Track Width	8.500ft
Lock-to-lock time	6.00s
Max Steering Angle (Virtual)	28.40°

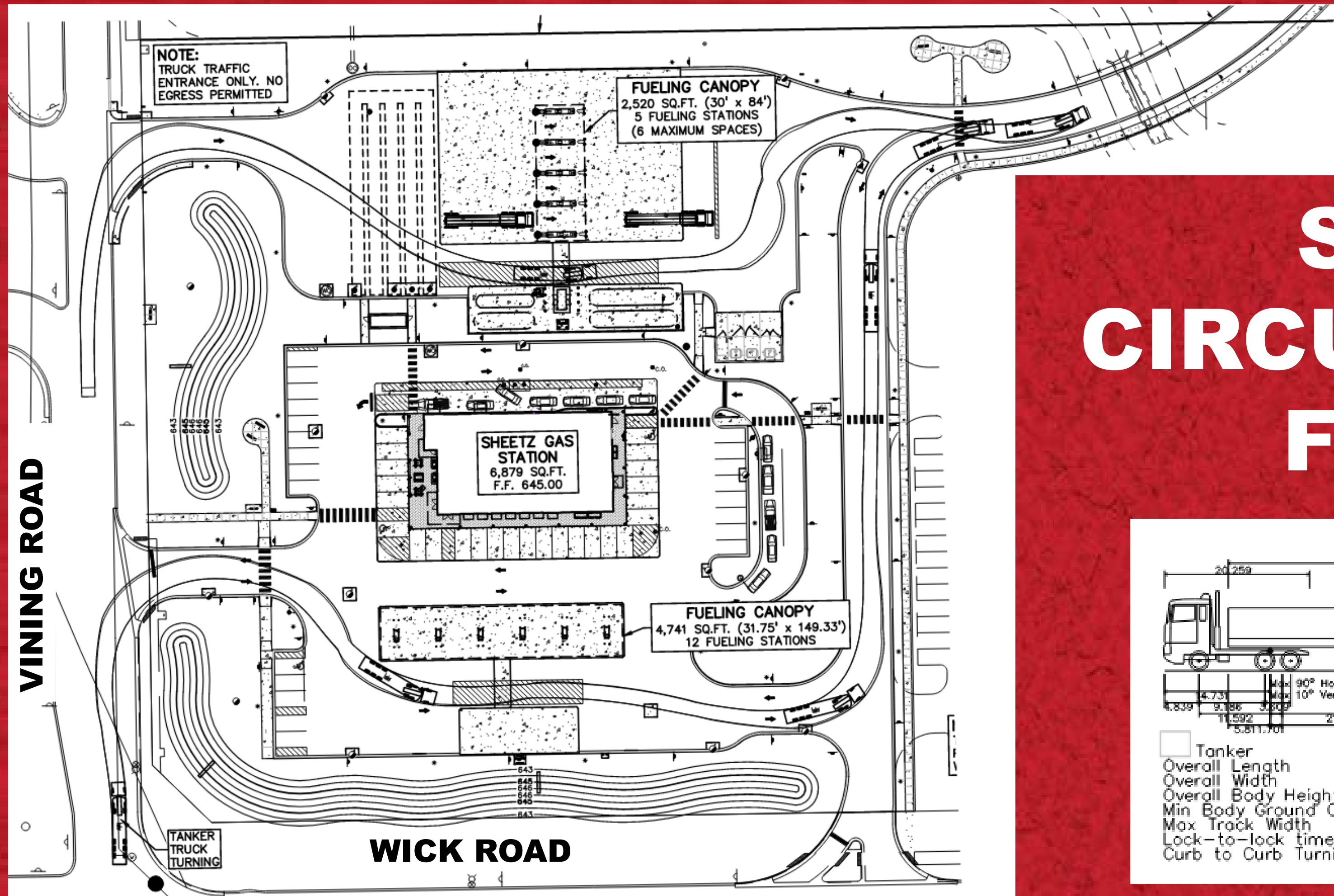


SITE CIRCULATION TRASH



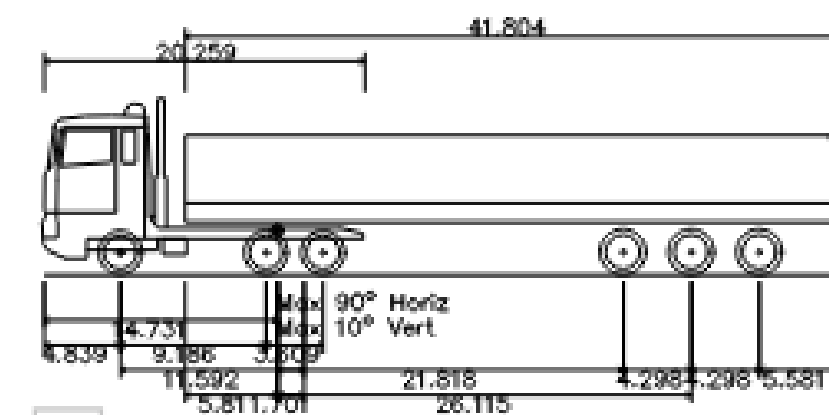
Rear-Load Garbage Truck	
Overall Length	35.000ft
Overall Width	8.375ft
Overall Body Height	10.546ft
Min Body Ground Clearance	1.000ft
Track Width	8.375ft
Lock-to-lock time	6.00s
Curb to Curb Turning Radius	29.300ft

VINING ROAD



WICK ROAD

SITE CIRCULATION FUEL



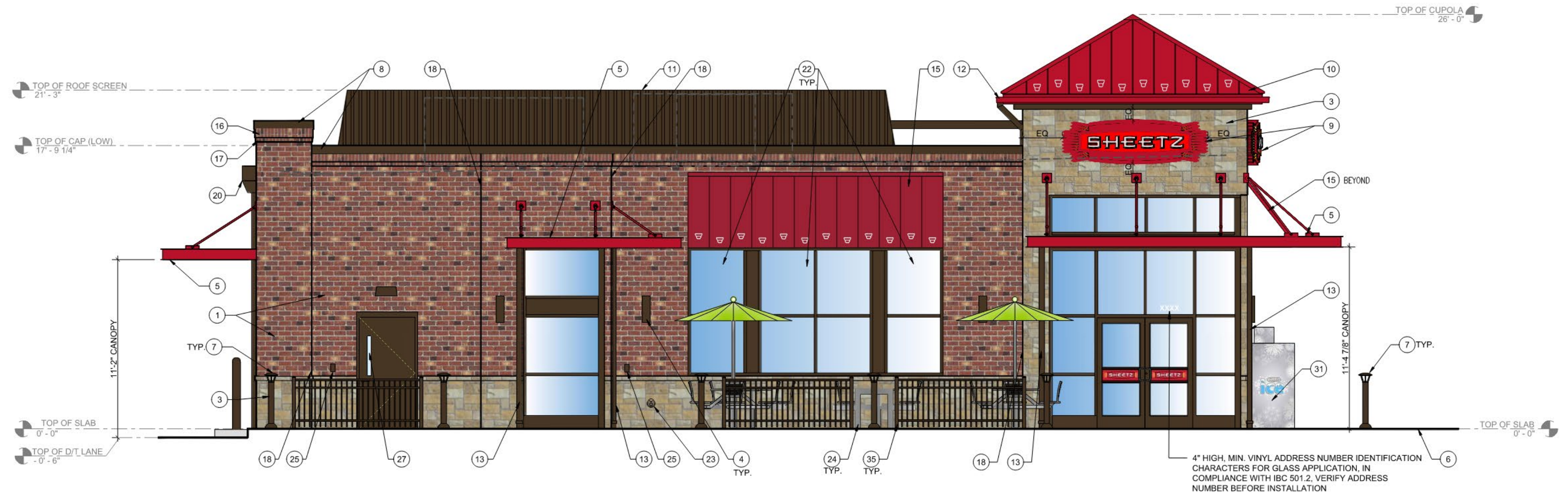
Tanker	
Overall Length	50.725ft
Overall Width	8.202ft
Overall Body Height	11.141ft
Min Body Ground Clearance	1.049ft
Max Track Width	8.202ft
Lock-to-lock time	4.00s
Curb to Curb Turning Radius	21.325ft

SHEETZ ROMULUS ELEVATIONS



FRONT

SHEETZ ROMULUS ELEVATIONS



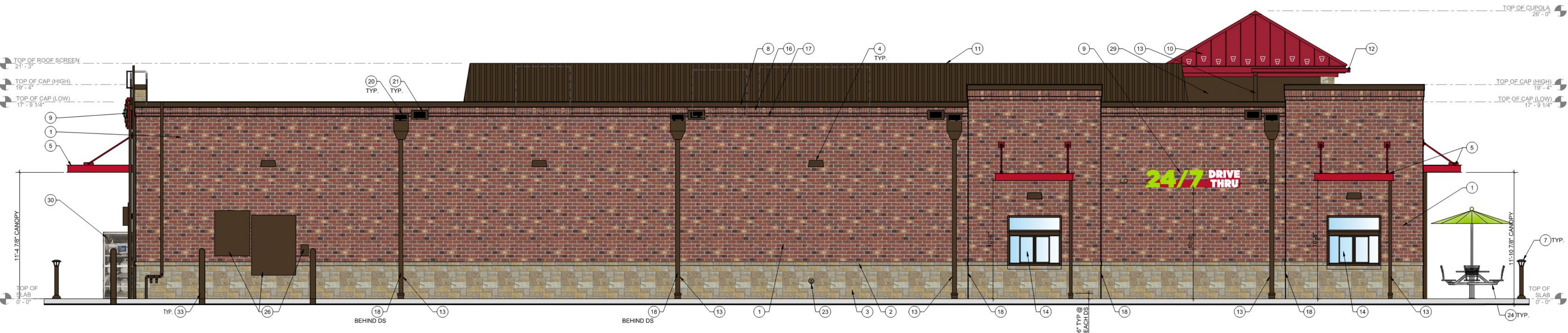
LEFT

SHEETZ ROMULUS ELEVATIONS



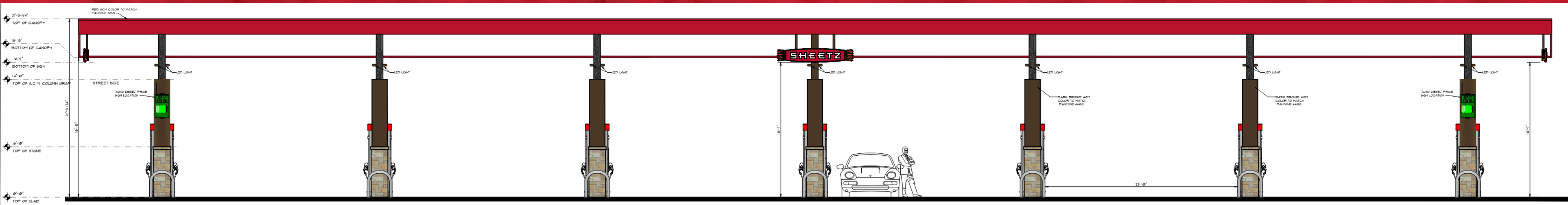
RIGHT

SHEETZ ROMULUS ELEVATIONS



REAR

PASSENGER CAR CANOPY ELEVATIONS



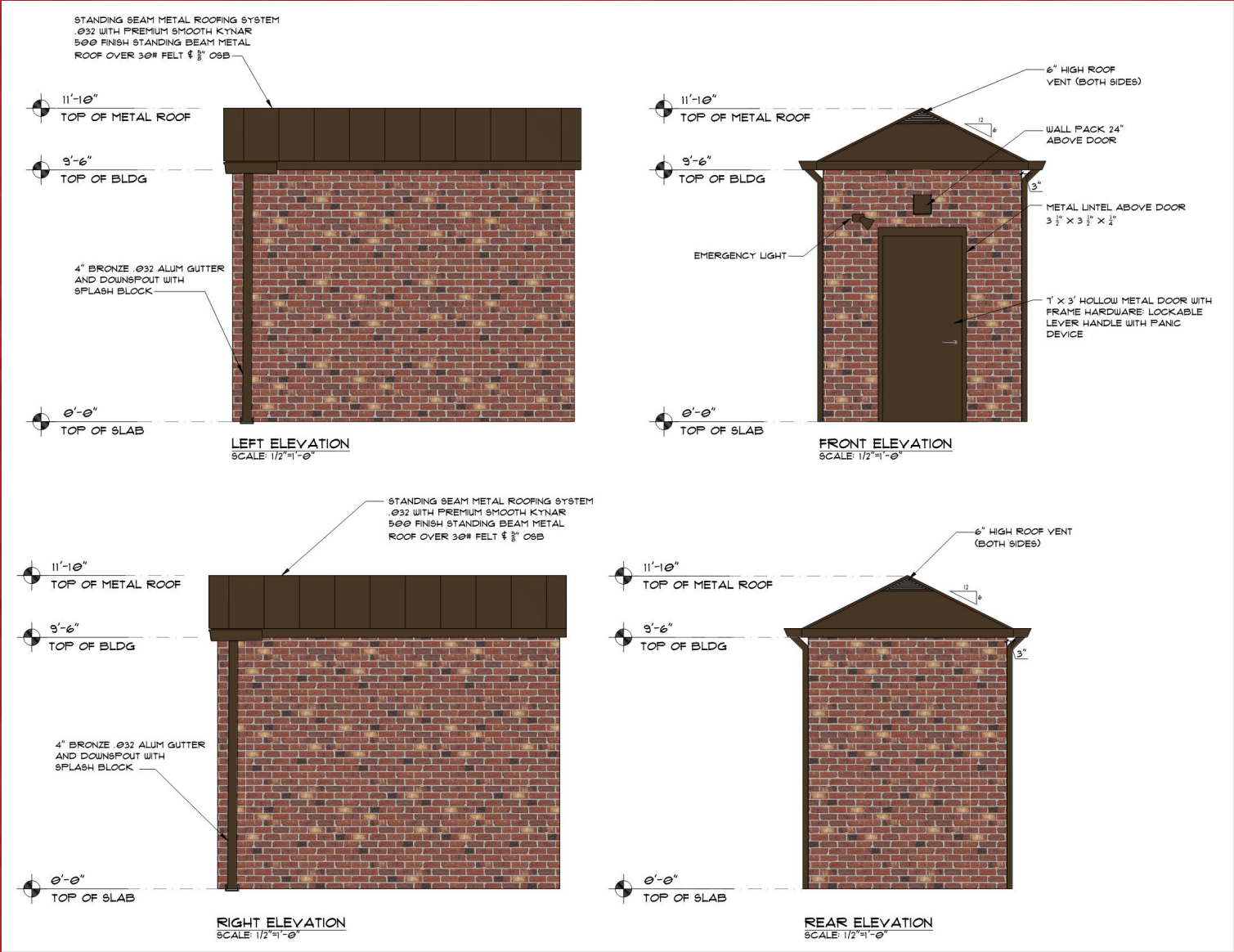
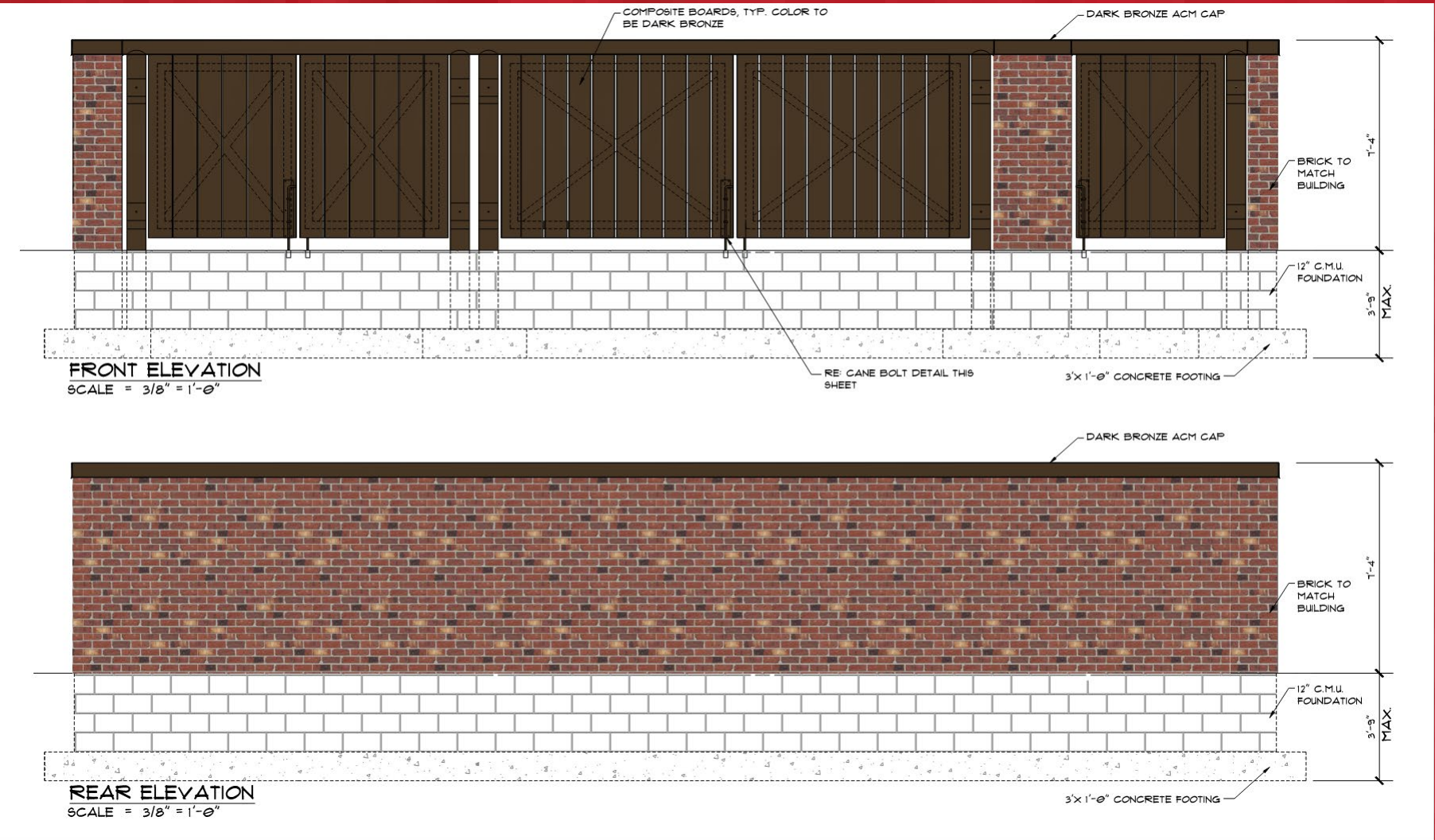
FRONT

SHEETZ ROMULUS ELEVATIONS



FRONT

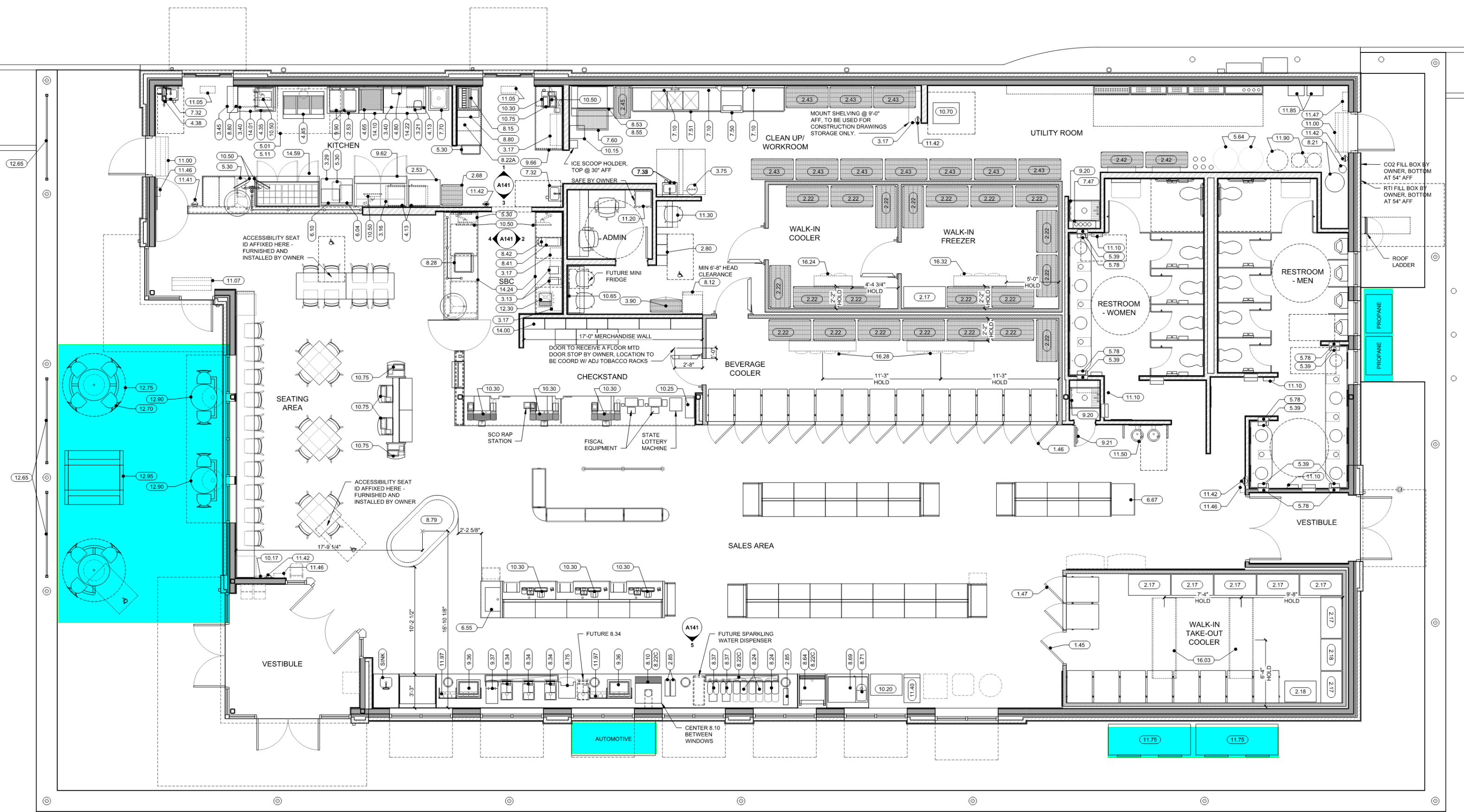
SHEETZ ROMULUS ELEVATIONS



TRASH AND UTILITY BUILDING

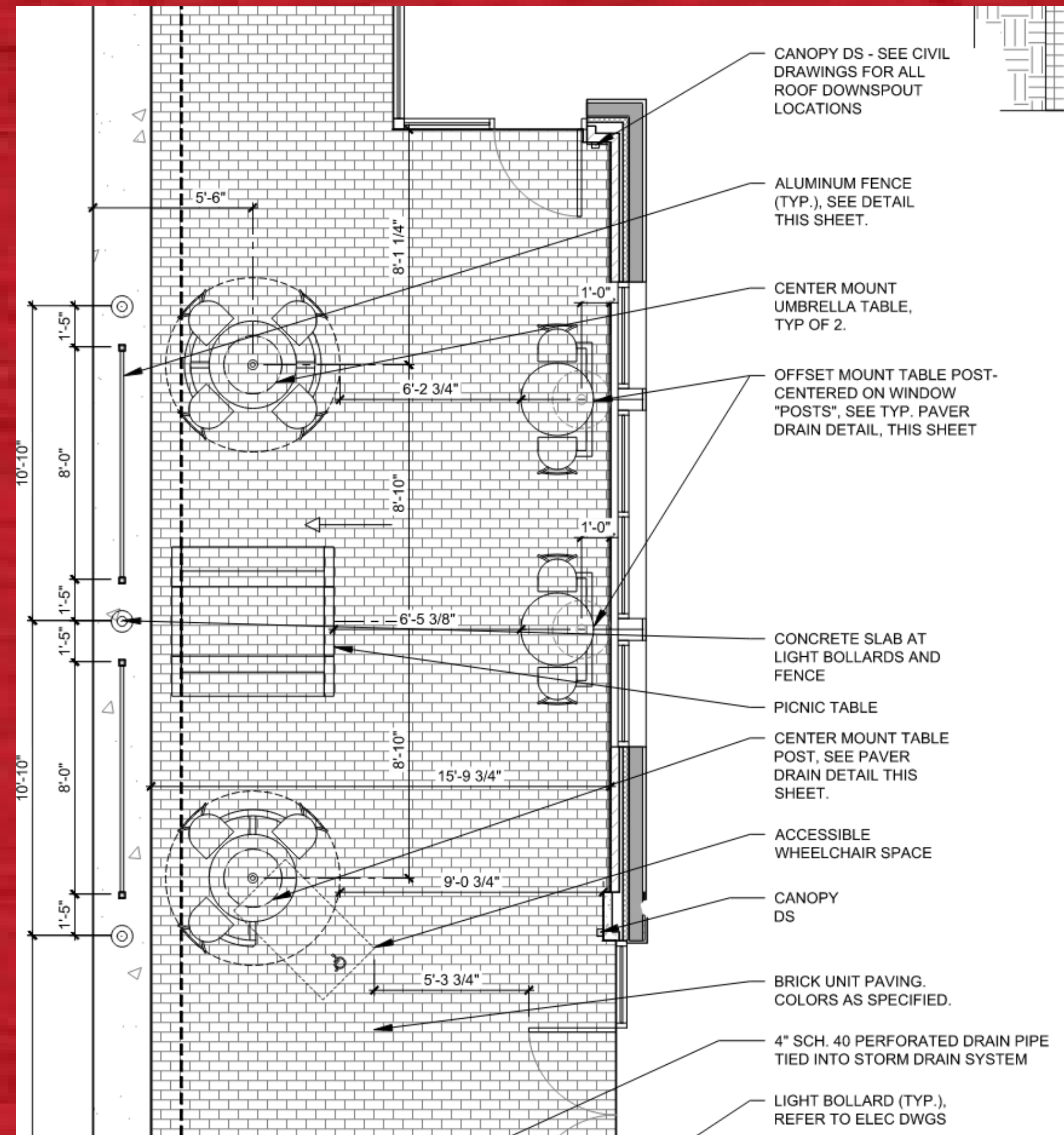
OUTDOOR AMENITIES

- **OUTDOOR DINING**
- **PROPANE CAGE**
- **VEHICLE CARE**
- **ICE**



OUTDOOR DINING

- **ALL FURNITURE IS PERMANENTLY AFFIXED TO PAVEMENT**
- **ADA ACCESSWAY IS KEPT CLEAR AT ALL TIMES**



Architectural elevation drawing of a building facade. The drawing shows a brick wall with several features:

- Automotive Merchandiser:** A large rectangular unit on the left side of the wall.
- Ice Merchandisers:** Two smaller rectangular units on the right side of the wall.
- Drainage System:** A horizontal line with downward-pointing triangles, labeled "4" SCH. 40 PERFORATED DRAIN PIPE TIED INTO STORM DRAIN SYSTEM".
- Privacy Fence Screen:** A vertical line with a circle and a dot, labeled "PRIVACY FENCE SCREEN, SEE DETAIL THIS SHEET".
- Masonry Wing Wall:** A vertical line on the far right, labeled "MASONRY WING WALL, SEE DETAIL THIS SHEET".

Dimensions and measurements are provided throughout the drawing:

- Overall width: 134'-4" ± COORDINATE WITH CIVIL DWGS
- Automotive Merchandiser width: 22'-1"
- Ice Merchandiser width: 19'-7 1/4"
- Ice Merchandiser height: 6'-1 1/2"
- Drainage system height: 3'-4"
- Privacy fence screen height: 1'-0"
- Masonry wing wall height: 13'-4 5/8"

- **MASONRY WING WALLS TO SCREEN SIDES OF ICE CHESTS**
- **ORNAMENTAL FENCE TO SCREEN FRONT OF ICE CHESTS**

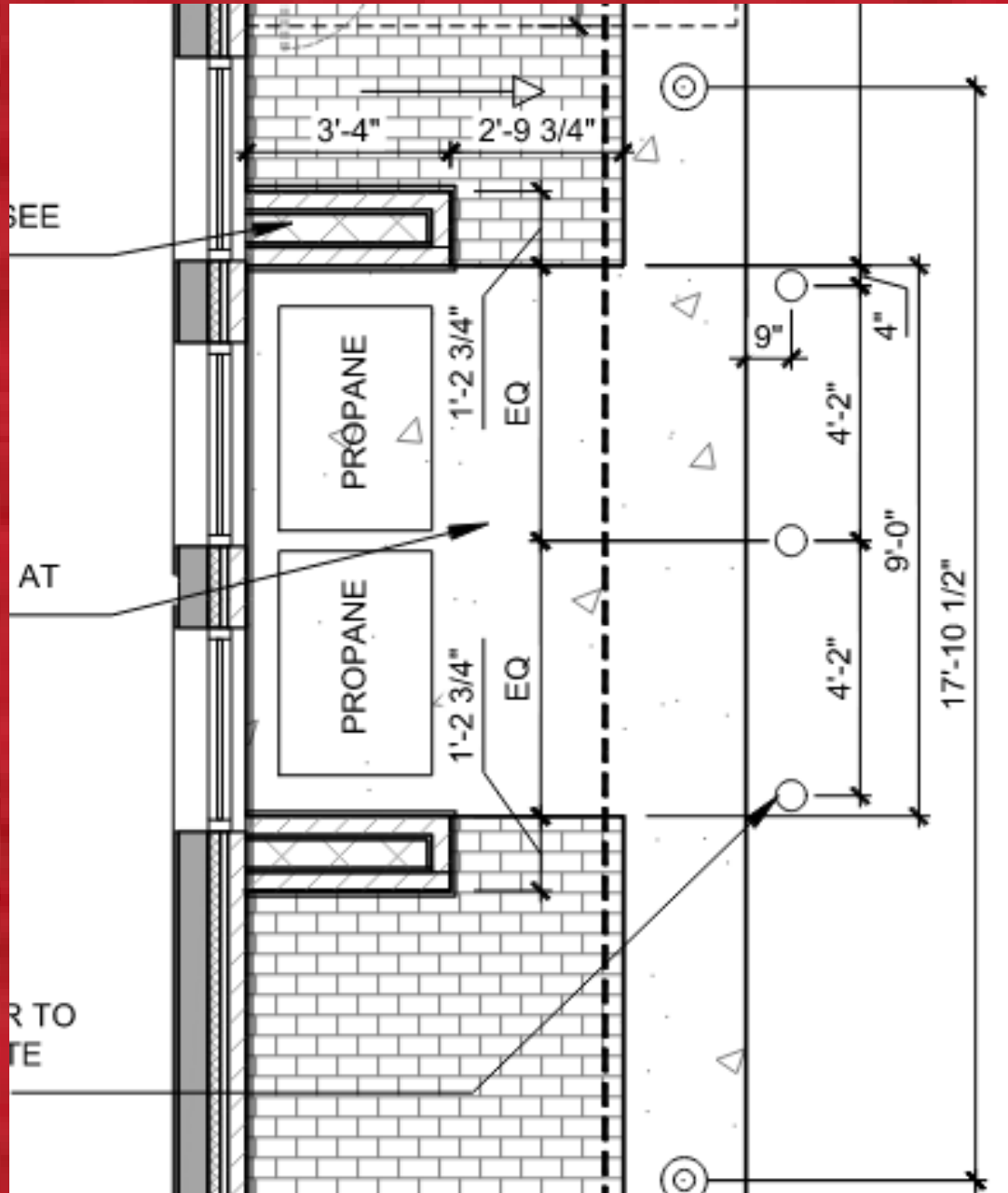
ICE CHESTS



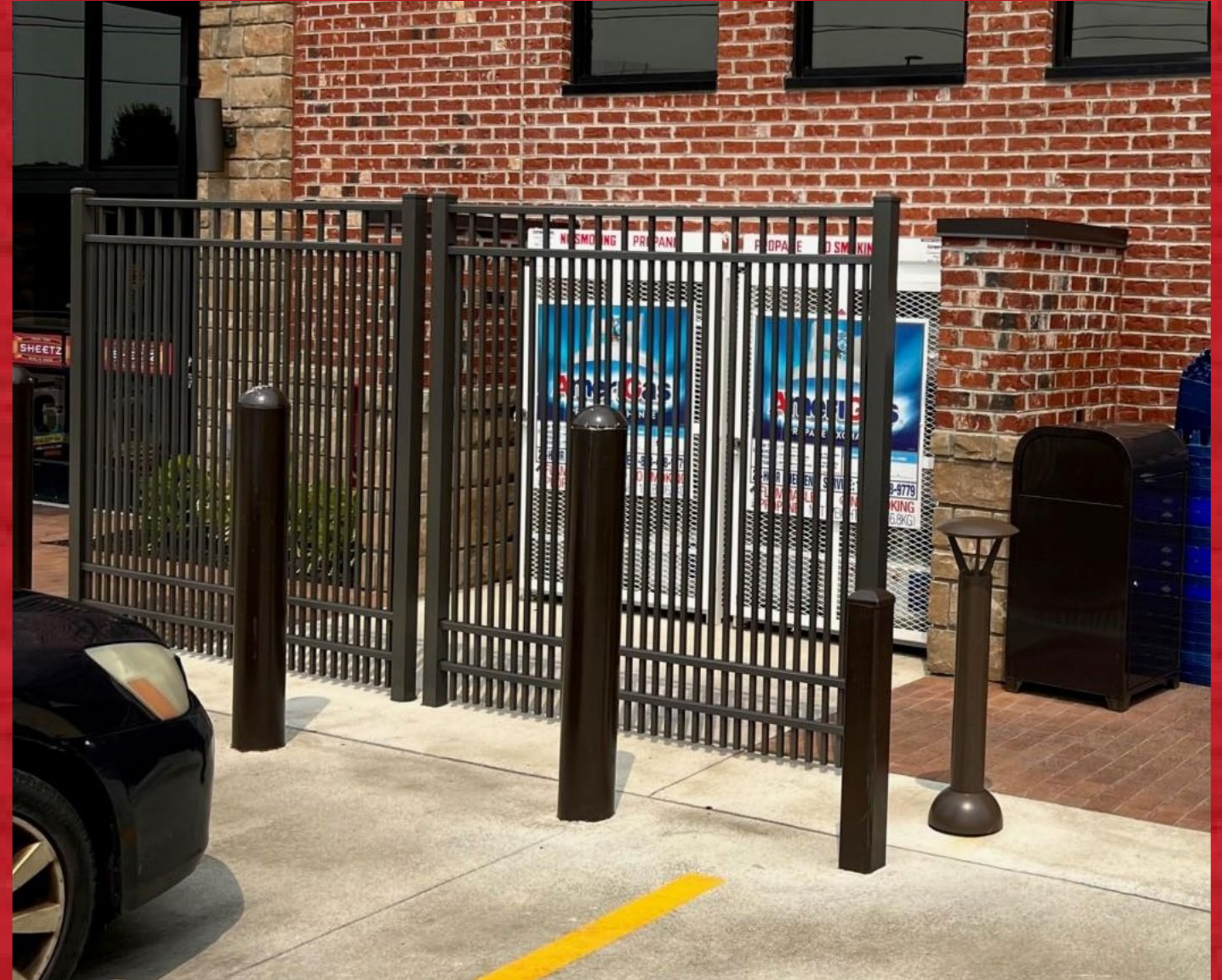
AUTOMOTIVE



PROPANE



- **MASONRY WING WALLS TO SCREEN SIDES**
- **ORNAMENTAL FENCE TO SCREEN FRONT**





City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held: **July 24, 2023**

Item No. A.

General Description: Approval of the Chairperson's Report

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **July 24, 2023**

Item No. A.

General Description: The Senior Alliance 2024 Annual Implementation Plan

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: The Senior Alliance 2024 Annual Implementation Plan
DATE: July 19, 2023

I concur with the recommendation of Rose Swidan, Senior Services Director, and Steve Hitchcock, City Attorney and respectfully request Council adopt the attached The Senior Alliance 2024 Annual Implementation Plan for Aging Services. The draft plan outlines activities the agency is pursuing to achieve goals in service delivery to persons aged 60 and older in southern and western Wayne County.

Motion by _____, supported by _____, to concur with the administration and adopt the attached The Senior Alliance 2024 Annual Implementation Plan for Aging Services.

TO: Mayor Robert A. McCraight
FROM: Rose Swidan, Senior Services Director
SUBJECT: The Senior Alliance 2024 Annual Implementation Plan
DATE: July 14, 2023

The Senior Alliance (TSA) provides services to older adults in the 34 communities of Southern and Western Wayne County including Romulus. The attached letter from the Senior Alliance provides a link to the new FY 2024 Annual Implementation Plan.

The Michigan Office of Services to the Aging requires that TSA requests a resolution of approval of the Implementation plan by the local units of government. Steve Hitchcock has reviewed the document and finds it acceptable. I have also reviewed the document and should you concur, I request that this information be forwarded to City Council for a resolution (attached) in support of the Senior Alliance FY 2024 Annual Implementation Plan.

If you have any questions or require further information, please feel free to contact me.

C Maria Lambert, Director of Resident Services
 Kevin Krause, Director of Community Safety and Development

RECEIVED
City of Romulus

JUL 12 2023

Office of the Mayor



June 27, 2023

Dear Mayors and Supervisors,

As you know, The Senior Alliance: Area Agency on Aging 1-C (TSA), is committed to providing services that empower people with needs to live with dignity in the community of their choice, by providing available services. On June 22, 2023, The Senior Alliance's Board of Directors approved the agency's 2024 Annual Implementation Plan (AIP), which outlines the agency's goals and objectives for Older Americans Act and state funds over the next three years.

The State of Michigan's Department of Health and Human Services requires TSA to request a resolution approving our AIP from each of the 34 municipalities in our planning and service area. The link to our final AIP document: <https://thesenioralliance.org/>. A printed copy of the AIP can be sent via U.S. Mail at your request.

Please share this document with your municipality's legislative body and consider a resolution approving TSA's AIP 2024 no later than July 20, 2023. We are also requesting that your local unit of government send email notification of your approval or related concerns regarding the AIP as soon as possible. A sample resolution is enclosed.

If you have any questions regarding the AIP 2024, please contact Emma Case by phone (734.612.4749) or via email (ecase@thesenioralliance.org)

Your community's continued support of TSA and our mission to provide services to older adults, individuals with disabilities, their families and caregivers throughout our region is deeply appreciated.

Thank you in advance for your consideration.

Sincerely,
Emma Case
Planning & Advocacy Specialist
The Senior Alliance, Area Agency on Aging 1-C

Resolution # _____

RESOLUTION OF CITY/TOWNSHIP COUNCIL OF THE CITY/TOWNSHIP
OF _____ AFFIRMING APPROVAL OF
THE SENIOR ALLIANCE **2024 ANNUAL IMPLEMENTATION PLAN** FOR AGING SERVICES

WHEREAS, the City/Township Council of the City/Township of _____, Wayne County, Michigan recognizes the role of The Senior Alliance as the designated Area Agency on Aging for Southern and Western Wayne County to be responsible for planning, developing, coordinating, monitoring, and managing a comprehensive organized service delivery system of services for older adults and caregivers.

WHEREAS, the 34 communities of Southern and Western Wayne County, including the City/Township of _____ comprises the Planning and Service Area to the agency's governing body.

WHEREAS, the Aging and Adult Services Agency require local Area Agencies on Aging to request approvals of their Annual Implementation Plan from their local governments.

WHEREAS, The Senior Alliance has submitted the plan to this honorable body in accordance with federal and state laws.

WHEREAS, The Senior Alliance has held a public hearing for client, caregiver, and service provider population feedback which contributed to the development of the Annual Implementation Plan for Fiscal Year (FY) 2024.

NOW, THEREFORE, BE IT RESOLVED, that this honorable body of _____ approves the Annual Implementation Plan for Fiscal Year (FY) 2024, as presented to the City/Township.

APPROVED AND ADOPTED, by the City/Township Council on _____, 2022.

Motion:

Second:

Ayes:

Signed:

Dated:

I attest that the foregoing is true and correct copy of a resolution approved at the _____
held in _____ on _____.



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **July 24, 2023**

Item No. B.

General Description: Request for No Fee Permit - Rotary Club at Historical Park

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Request for no fee permit – Rotary Club at Historical Park
DATE: July 19, 2023

I concur with the request of Colleen Dumas, Recreation Director, and respectfully request that City Council authorize a no fee permit for the Romulus Rotary Club to use the Historical Park on Tuesday, August 22, 2023 from 5:00 p.m. until 9:00 p.m. for their annual picnic.

Motion by _____ supported by _____ to concur with the administration and authorize a no fee permit for the Romulus Rotary Club to use the Historical Park on Tuesday, August 22, 2023 2023 from 5:00 p.m. until 9:00 p.m. for their annual picnic.

INTEROFFICE MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Colleen Dumas, Recreation Department Director
Community Services Department
SUBJECT: No Fee Permit for Rotary Club at Historical Park
DATE: JULY 18, 2023

Rick Perry with the Romulus Rotary Club would like to use the Historical Park Pavilion on August 22, 2023 starting at 5:00 pm for their annual picnic and would like to ask for a No fee permit.

Should you concur, I respectfully request you forward this document to City Council for approval on July 24, 2023

If I can provide any further information, please do not hesitate to contact me.

C Julie Wojtylko, Chief of Staff

Mike Laskaska, Director of Communication and Community Services

July 2023

To City Elected Officials:

Myself and the Romulus Rotary would like to request a "no fee" permit for use of the use of the Historical Park Pavilion from on August 22nd for our annual picnic. Set-up would take place at 5 p.m. Take down would be at 8:00 p.m.

Thank you,

A handwritten signature in black ink, appearing to read "Rick Perry", with a long, sweeping horizontal stroke extending to the right.

Rick Perry
(313) 218-5653



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **July 24, 2023**

Item No. C.

General Description: Piggyback on NCPA Contract for the Purchase four (4) Microsoft SQL Server Standard Core Licenses sized for Laserfiche

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Piggyback on NCPA Contract 01-50 to Purchase four (4) Microsoft SQL Server Standard Core Licenses sized for Laserfiche from Zones Inc.
DATE: July 18, 2023

I concur with the recommendation of Steve Dudek, Technology Services Director, and Gary Harris, Purchasing Director, and respectfully request Council's authorization to piggyback on the NCPA Contract 01-50 for the purchase of four (4) Microsoft SQL Server Standard Core Licenses sized for Laserfiche from Zones Inc., at a total cost of \$19,580.52.

Maria Farris, Finance Director, has verified that funds for the purchase are currently available in the Technology Services Fund, Software Expense account #664-228-751.000.

Motion by _____, supported by _____, to concur with the administration and consent to piggyback on the NCPA Contract 01-50 for the purchase of four (4) Microsoft SQL Server Standard Core Licenses sized for Laserfiche from Zones Inc., at a total cost of \$19,580.52.



MEMORANDUM

DATE: July 18, 2023
TO: Mayor Robert A. McCraight
FROM: Gary Harris, Purchasing Director
SUBJECT: Piggyback on NCPA Contract 01-50 to Purchase four (4) Microsoft SQL Server Standard Core Licenses sized for Laserfiche from Zones Inc.

Technology Services Director Stephen Dudek, has requested to piggyback on a national contract in order to purchase four (4) Microsoft SQL Server Standard Core Licenses sized for Laserfiche from Zones Inc.

Please be informed that the requirement of the City of Romulus Purchasing Ordinance to solicit competitive bids for this purchase is exempt under the exception to competition clause allowing piggybacking on a contract solicited and awarded by another agency and as further outlined in subsection 39-11(d)(10) of the Ordinance:

"The city's procurement by competitive sealed bids shall be waived and the city may piggyback on an existing extendable contract, where the materials, services or goods in combination with services are purchased from a state or local governmental agency's bid that has been sufficiently advertised and was the subject of sealed bids so that in the opinion of the purchasing director or their designee the procedure meets the intent of competitive sealed bidding under this chapter."

The National Cooperative Purchasing Alliance (NCPA) competitively requested bids for this extendable contract, 01-50 through its lead agency Region 14 ESC, a school board in Abilene, Texas. The contract for Technology Solutions was awarded to Zones Inc. for a term from October 1, 2015 through October 31, 2023. Purchases of products on this contract will grant the city a discounted percentage off the list price. The prices offered under this national extendable contract are significantly lower priced than we could obtain on our own.

It is the recommendation of myself and Technology Services Director Stephen Dudek to proceed with this purchase. If you concur, please request Council's permission to piggyback on the NCPA Contract 01-50 for the purchase of four (4) Microsoft SQL Server Standard Core Licenses sized for Laserfiche from Zones Inc. for a total cost of \$19,580.52.

Maria Farris, Financial Services Director, has verified that funds for this purpose are currently available in the Technology Services Fund, Software expense account (664-228-751.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris
Purchasing Director

INTEROFFICE MEMORANDUM

TO: Gary Harris, Purchasing Director
FROM: Stephen E. Dudek, Technology Services Director
CC: Ellen Craig-Bragg, City Clerk
SUBJECT: Recommendation to Piggyback onto NCPA Contract for Zones for the Purchase of Microsoft SQL Server Licenses
DATE: July 18, 2023

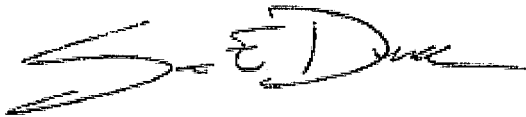
It is my recommendation that the City of Romulus piggyback onto the National Cooperative Purchasing Alliance (NCPA) Contract #01-50 awarded to Zones, LLC, for the purchase of four of the Microsoft SQL Server Standard Core Licenses sized for our Laserfiche server instance. Please note that this is database software essential for the operation of the Laserfiche software. The quoted price is \$19,580.52 total for four cores. Please reference the attached quote.

The monies have been budgeted and approved in the appropriate Technology Services Fund, Capital Outlay – Machinery & Equipment – 664-228-751.000.

If you concur with my recommendation, please present to City Council for their approval.

If you require any additional information, please do not hesitate to contact me.

Thank you,

A handwritten signature in black ink, appearing to read 'S. E. Dudek', with a stylized flourish at the end.

Stephen E. Dudek
Technology Services Director
City of Romulus



FUNDS VERIFICATION FORM

DEPARTMENT: Technology Services

FUND NAME: Technology Services Fund, Software

ACCOUNT NUMBER/S: 664-228-751.000

PURPOSE FOR REQUEST:

To purchase Microsoft SQL Server database software required for running the Laserfiche software.

AMOUNT OF EXPENDITURE: \$19,580.52

SIGNATURE OF DEPARTMENT HEAD:

FUNDS CURRENTLY AVAILABLE: \$31,860.00

FINANCE DEPARTMENT APPROVAL:

DATE: July 18, 2023

ZONES

First Choice for IT™

Quote Date: 6/22/2023

Client: City of Romulus

LA/CSS: Waqas Zafar

AM: Kyle Stapleton

Created by: LSS

Email: waqas.zafar@zones.com

Email: kyle.stapleton@zones.com

Agreement No.: 4100096339

Purchasing Acct No.: 0005572688

Anniversary Date: 7/1/2024

SA Order Information

SA Effective Date: 7/1/2023

SA End Date: 6/30/2026

SA Months Quoted: 36

Current Pts:

Adjusted Points:

Current Level:

Applications	Servers	Systems
114	798	0
114	1,854	-
D	D	D

Renewal From Agreement:

Pricing is contingent upon staying at the price level that you qualify for when the quote was issued.

Renewal Order must be placed no later than the 12th of the month following expiration

Pricing is good through the end of the month that the quote was issued.

MPSA - On Premise-Perpetual Licensing

MS Part #	Item Name	Edition	Usage	Points	Extended Points	Quantity	Price	Total
Server Pool								
Adjusted Point Total: 1,854								
License Only								
AAA-30379	D Win Server Datctr Core 2 SL	Datcenter	Core License	10	240	24	\$ 546.11	\$ 13,106.64
License & Software Assurance								
AAA-03752	D 36P SQL Server Std Core 2 LSA	Standard	Core License	125	1,000	8	\$ 4,895.13	\$ 39,161.04
AAA-03752	D 36P SQL Server Std Core 2 LSA	Standard	Core License	125	500	4	\$ 4,895.13	\$ 19,580.52
							\$ 71,848.20	

Note: Spread payments available for products with SA and/or Subscriptions



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **July 24, 2023**

Item No. D.

General Description: Piggyback on Dell Midwestern Higher Education Compact Contract

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Piggyback on Dell Midwestern Higher Education Compact
Contract #MHEC-04152022
DATE: July 18, 2023

I concur with the recommendation of Jennifer Madison, Assistant Technology Services Director, and Gary Harris, Purchasing Director, and respectfully request Council's authorization to piggyback on the Dell Midwestern Higher Education Compact Contract #MHEC-04152022 for the purchase replacement computers *(as part of the department's annual end of life-cycle computer replacement program)* during the 23/24 budget year in the amount of \$19,091.90.

Victoria Trush, Assistant Finance Director, has verified that funds for the purchase are currently available in the Technology Services Fund, Technology Services Expenditure Expense account #664-228-750.000.

Motion by _____, supported by _____, to concur with the administration and consent to piggyback on the Dell Midwestern Higher Education Compact Contract #MHEC-04152022 for the purchase replacement computers during the 23/24 budget year in the amount of \$19,091.90.



MEMORANDUM

DATE: July 18, 2023
TO: Mayor Robert A. McCraight
FROM: Gary Harris, Purchasing Director
SUBJECT: Piggyback on Dell Midwestern Higher Education Compact Contract #MHEC-04152022

Please be advised that the City is not required to solicit competitive bids for this purchase under the exception to competition clause of the Romulus Purchasing Ordinance which allows for the piggybacking on a contract solicited and awarded by another agency and as further outlined in subsection 39-11(d)(10) of the Ordinance:

"The city's procurement by competitive sealed bids shall be waived and the city may piggyback on an existing extendable contract, where the materials, services or goods in combination with services are purchased from a state or local governmental agency's bid that has been sufficiently advertised and was the subject of sealed bids so that in the opinion of the purchasing director or their designee the procedure meets the intent of competitive sealed bidding under this chapter."

After obtaining pricing quotes from other vendors, Jennifer Madison, Assistant Technology Services Director, is requesting, as part of the department's annual end of life-cycle computer replacement program, to purchase replacement computers by piggybacking on the Midwestern Higher Education Compact via contract MHEC-04152022. The computers will be purchased from the proposal's awarded company, Dell Technologies.

MHEC is a purchasing collaborative comprised of eleven member states (Michigan being one) from the mid-western United States. MHEC works with and for a variety of stakeholders within and across member states, including higher education system leaders, state policymakers, legislators, and institutional leaders to develop and support best practices, collaborative efforts, and cost-sharing opportunities.

On October 28, 2021, the Midwestern Higher Education Compact (MHEC) published a public solicitation for End User Computing & Peripherals, Device Lifecycle Management, and Associated Services MHEC-RFP-10282021. Upon, meeting all of the requirements of the request for proposals, Dell Technologies was awarded the contract MHEC-04152022. The contract pricing is effective April 15, 2022, through June 30, 2025. Dell's pricing received is extremely competitive and I am confident that the pricing obtained meets the intent of the competitive sealed bidding requirement of our ordinance.

It is my recommendation to proceed with the purchase. If you concur, please request Council's permission to piggyback on the Dell Midwestern Higher Education Compact Contract #MHEC-04152022 for the purchase of replacement computers during the 23/24 Budget year for a total cost of \$19,091.90.

Victoria Trush, Assistant Financial Services Director, has verified that funds for this purpose are currently available in the Technology Services Fund, Technology Services Expenditure Expense Account (664-228-750.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris
Purchasing Director



FUNDS VERIFICATION FORM

DEPARTMENT: Technology Services Dept

FUND NAME: Tech Supplies

ACCOUNT NUMBER/S: 664-228-750.000

PURPOSE FOR REQUEST:

The purchase of computer workstations for annual replacement schedule due to the end of the lifecycle of current workstation for various city offices staff. Budgeted for FY 2023-24

AMOUNT OF EXPENDITURE: \$19091.90

SIGNATURE OF DEPARTMENT HEAD:

FUNDS CURRENTLY AVAILABLE:

• 20,000

FINANCE DEPARTMENT APPROVAL:

DATE:

7-17-23

INTEROFFICE MEMORANDUM

TO: Gary Harris, Purchasing Director
FROM: Jennifer Madison, Assistant Technology Services Director
CC: Ellen Craig-Bragg, City Clerk
SUBJECT: Recommendation to Piggyback onto MHEC Contract for Dell Purchases
DATE: July 17, 2023

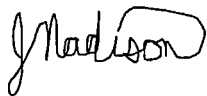
After reviewing quote and other vendor comparative pricing, it is my recommendation that the City of Romulus piggyback onto the Dell Midwestern Higher Education Compact Master Agreement (MHEC). The City of Romulus Tech Department will be purchasing replacement computers as part of the annual end of life-cycle depreciation as budgeted for FY 2022-23

The monies have been budgeted and approved in the appropriate Technology Services Fund, Tech Supplies 664-228-750.000.

If you concur with my recommendation, please present to City Council for their approval.

If you require any additional information, please do not hesitate to contact me.

Thank you,



Jennifer Madison Assistant
Technology Services Director
City of Romulus



A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

Quote No.	3000157270922.1	Sales Rep	Belle Berg
Total	\$19,091.90	Phone	(800) 456-3355, 6182079
Customer #	81062508	Email	Belle_Berg@Dell.com
Quoted On	Jul. 17, 2023	Billing To	ACCOUNTS PAYABLE
Expires by	Aug. 16, 2023		CITY OF ROMULUS
Contract Name	Dell Midwestern Higher Education Compact (MHEC) Master Agreement		11111 WAYNE RD
Contract Code	C000000979569		ROMULUS, MI 48174-1485
Customer Agreement #	MHEC-04152022		
Deal ID	26163266		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you are ready to place an order. Thank you for shopping with Dell!

Regards,
Belle Berg

Shipping Group

Shipping To	Shipping Method
TECHNOLOGY SERVICES CITY OF ROMULUS 11111 WAYNE RD ROMULUS, MI 48174 (734) 955-7505	Standard Delivery

Product	Unit Price	Quantity	Subtotal
OptiPlex Small Form Factor (7010)	\$637.58	29	\$18,489.82
Dell 22 Monitor - P2222H, 54.6cm (21.5")	\$150.52	4	\$602.08

	Subtotal:	\$19,091.90
	Shipping:	\$0.00
	Non-Taxable Amount:	\$19,091.90
	Taxable Amount:	\$0.00
	Estimated Tax:	\$0.00
	Total:	\$19,091.90

Shipping Group Details

Shipping To

TECHNOLOGY SERVICES
CITY OF ROMULUS
11111 WAYNE RD
ROMULUS, MI 48174
(734) 955-7505

Shipping Method

Standard Delivery

	Quantity	Subtotal
OptiPlex Small Form Factor (7010)	29	\$18,489.82

Estimated delivery if purchased today:

Jul. 21, 2023

Contract # C000000979569

Customer Agreement # MHEC-04152022

Description	SKU	Unit Price	Quantity	Subtotal
13th Gen Intel Core i5-13500 (6+8 Cores/24MB/20T/2.5GHz to 4.8GHz/65W)	338-CHBS	-	29	-
Windows 11 Pro, English, Spanish, French, Brazilian Portuguese	619-ARSB	-	29	-
No Microsoft Office License Included	658-BCSB	-	29	-
16GB (1x16GB) DDR4 non ECC memory	370-AGFR	-	29	-
M.2 2230 512GB PCIe NVMe Class 35 Solid State Drive	400-BOQM	-	29	-
M.2 22x30 Thermal Pad	412-AAQT	-	29	-
M2X3.5 Screw for SSD/DDPE	773-BBBC	-	29	-
Intel Integrated Graphics	490-BBFG	-	29	-
OptiPlex SFF with 180W Bronze Power Supply	329-BHPU	-	29	-
System Power Cord (Philippine/TH/US)	450-AAOJ	-	29	-
No Optical Drive	429-ABKF	-	29	-
CMS Software not included	632-BBBJ	-	29	-
Chassis Intrusion Switch	461-AAJL	-	29	-
No Additional Add In Cards	382-BBHX	-	29	-
No Additional Video Ports	492-BCKH	-	29	-
Dell KB216 Wired Keyboard English	580-ADJC	-	29	-
Dell Optical Mouse - MS116 (Black)	570-ABIE	-	29	-
No Cover Selected	325-BCZQ	-	29	-
Dell Additional Software	658-BFPY	-	29	-
ENERGY STAR Qualified	387-BBLW	-	29	-
Dell Watchdog Timer	379-BEZG	-	29	-
Quick Start Guide, OptiPlex Small Form	340-DDFL	-	29	-
Print on Demand Label	389-BDQH	-	29	-
Trusted Platform Module (Discrete TPM Enabled)	329-BBJL	-	29	-
Shipping Material	340-CQYR	-	29	-
Shipping Label	389-BBUU	-	29	-
Regulatory Label for OptiPlex SFF 180W, FSJ	389-FBFX	-	29	-
No Hard Drive Bracket, Dell OptiPlex	575-BBKX	-	29	-
SW Driver, Intel Rapid Storage Technology, OptiPlex Small Form	658-BFQF	-	29	-

Intel Core i5 vPro Enterprise Processor Label	389-EDDQ	-	29	-
Desktop BTS/BTP Shipment	800-BBIP	-	29	-
Fixed Hardware Configuration	998-FZXB	-	29	-
OptiPlex Small Form Factor (7010)	210-BFXF	-	29	-
Internal Speaker	520-AARD	-	29	-
Intel vPro Enterprise	631-BBKK	-	29	-
Dell Limited Hardware Warranty Plus Service	803-8583	-	29	-
Onsite Service After Remote Diagnosis 3 Years	803-8590	-	29	-
No Accidental Damage Selected	981-4619	-	29	-
EPEAT 2018 Registered (Silver)	379-BDTO	-	29	-

			Quantity	Subtotal
Dell 22 Monitor - P2222H, 54.6cm (21.5")	\$150.52		4	\$602.08

Estimated delivery if purchased today:
Jul. 20, 2023
Contract # C000000979569
Customer Agreement # MHEC-04152022

Description	SKU	Unit Price	Quantity	Subtotal
Dell 22 Monitor - P2222H, 54.6cm (21.5")	210-BBBW	-	4	-
Dell Limited Hardware Warranty	814-9381	-	4	-
Advanced Exchange Service, 3 Years	814-9382	-	4	-

Subtotal:	\$19,091.90
Shipping:	\$0.00
Estimated Tax:	\$0.00
Total:	\$19,091.90

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringsspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^DELL BUSINESS CREDIT (DBC): Offered to business customers by WebBank, who determines qualifications for and terms of credit. Taxes, shipping and other charges are extra and vary. The Total Minimum Payment Due is the greater of either \$20 or 3% of the New Balance shown on the statement rounded up to the next dollar, plus all past due amounts. Dell and the Dell logo are trademarks of Dell Inc.



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **July 24, 2023**

Item No. A.

General Description: First Reading and Introduction to Amendments to Ch. 26, Article I, Section 26-3 of the Romulus Code of Ordinances.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Cc: D'Sjonaun Hockenhull, Deputy City Clerk

Date: July 20, 2023

Re: 1st Reading and Introduction – Ordinance Amendment

Upon receiving feedback from food truck operators regarding the current city ordinance on mobile food service, the Building Dept., Clerks Office, Community Development Dept., Fire Dept, Mayors Office, Police, and Ordinance Dept. met to discuss changes to the ordinance. It is necessary to change the approach to regulating food trucks in the City from a zoned-centric to a mobile-centric approach, giving reasonable flexibility to the current and future food truck operators who wish to conduct business in the city.

It is requested that Council approve the first reading and introduction to amendments to Chapter 26, Article I, Section 26-3, Permanent Structure and mobile food service, of the City of Romulus Code of Ordinances.

- a. Adds regulations on the location of portable food trucks or carts
- b. Allows Portable food trucks or carts to be located on private commercial and/or industrial-zoned properties with consent from the property owners if said property owners hold harmless the City from liability and pay a site visit fee.

**CITY OF ROMULUS
ORDINANCE NO. _____**

**AN ORDINANCE TO AMEND CHAPTER 26, ARTICLE I, SECTION 26-3,
PERMANENT STRUCTURE AND MOBILE FOOD SERVICE, OF THE CITY OF
ROMULUS CODE OF ORDINANCES**

THE CITY OF ROMULUS ORDAINS:

Section 1. Chapter 26 Article I Section 26-3 Permanent Structure and Mobile Food Service is hereby amended to read as follows:

Sec. 26-3. Permanent structure and mobile food service.

No person shall operate or cause to be operated within the city any business conducted for the purpose of selling or offering for sale food unless such business is operated in a permanent structure or building meeting the requirements of the building code, excepting:

- (1) Approved mobile food services and temporary food operations in connection with festivals and other special events that have prior approval from the city council and the county department of health;
- (2) Peddlers that comply with the city peddler ordinance;
- (3) A restaurant located in the city who obtains temporary use approval pursuant to Section 22.3(e) of the city zoning ordinance to prepare and serve food outside on the restaurant's property; and
- (4) Food service trucks or carts on wheels that ~~are permitted by the City have licenses~~ are ~~allowed~~~~permitted~~ if they comply ~~with the -as follow~~~~ings will be and are~~ issued a permit which expires on December 31 of the year issued.
 - a. No food shall be prepared, sold, or displayed outside of the portable food service truck or cart; no outdoor cooking facilities, including grills that are not contained in the truck or cart are permitted.
 - b. Food service shall be provided on the non-driving lane side of the portable food service truck or cart.
 - c. Food service trucks and carts shall not block or impair vehicular or pedestrian travel.
 - d. No dining area including but not limited to tables and chairs, benches, etc. shall be permitted unless part of an approved outdoor seating area in accordance with Section 11.06(b) of the Zoning Ordinance.
 - e. All materials and supplies must be stored in the portable food service truck or cart.
 - f. Awnings for portable food service trucks and carts shall have a minimum seven-foot clearance between the ground level and the lowest point of the awning structure.

- g. The permit application shall describe any power and associated utilities and equipment needed for the operation of the portable food service truck or cart. Consent from the property owner or any adjacent property owners to use electrical power is required. All power sources must be self-contained and no power cable or equipment shall be extended to cross any public street, alley or sidewalk.
- h. Waste containers for public use must be provided. All trash associated with the portable food service truck or cart must be collected and disposed of off-site by the operators daily. Spilling of food or food by-products is prohibited.
- i. Outdoor amplification and other noise including sound from generators must comply with the city noise ordinance. Unreasonable or excessive noise is prohibited.
- j. Flashing, blinking or moving lights are prohibited on portable food service trucks and carts when such vehicle is parked and serving customers.
- k. A portable food service truck or cart shall not be parked, stored or left unattended and unsecured at any time for more than 15 minutes.
- l. Signage is allowed on the portable food service truck or cart only. Any separate free-standing signs are subject to a temporary sign permit issued by the Building Department.
- m. The food truck or cart is approved by the Romulus Fire Department, or a fire department under the Western Wayne Consortium Agreement and applicant must file I CHAT report with the police department.
- n. No food service trucks or carts may be operated between the hours of 11:00 p.m. and 5:00 a.m. and must be removed from its approved location during these hours.
- o. Location
 - 1. Portable food service trucks or carts are allowed on AP zoned property provided the applicant has permission from the Wayne County Airport Authority for its use.
 - 2. Portable food service trucks or carts shall not be located within 1,000 feet of a special event approved by the city or within 50 feet of another food truck or cart unless located on designated City owned property.
 - 3. Portable food service trucks and carts shall not be located where they will negatively affect the downtown development plans of the city.
 - 4. The location of portable food service trucks and carts shall not negatively impact any residential development.
 - 5. -Portable food service trucks or carts shall not be located within 300 feet of a building serving food for consumption on the premises. This distance shall be measured from the closet corner of the building to the food service truck or cart.
 - 6. Portable food service trucks or carts may not be located in governmental right-of-way.

7. Only one available food service truck or cart may be located on any lot or parcel as defined in the City Zoning Ordinance.
 8. Portable food trucks or carts shall not impede access to the entrance or driveway or any adjacent building.
 9. Food trucks shall not be located within 25 feet of any handicapped parking space or access ramp.
 10. Food trucks shall not be located on any property without written permission from the property owner.
 11. All trash or debris accumulating within 25 feet of any food truck shall be collected by the operator and deposited in a trash container. All food truck operators must provide trash receptacles adjacent to or as a part of their truck.
 12. No food truck operator shall sound any device which produces a loud and raucous noise, or use or operate any loudspeaker, public address system, radio, sound amplifier or similar device to attract public attention.
 13. No food truck operator shall conduct business in such a way that would increase traffic congestion or delay, constitute a hazard to life or property, interfere with an abutting property owner, or obstruct access to emergency vehicles.
- p. ~~The zoning board of appeals may approve not more than ten (10) portable food service trucks and carts pursuant to the conditions set forth in Article 22 of the Romulus Zoning Ordinance to be located on private property~~Portable food service trucks or carts may be located on private commercial and/or industrial zoned properties if the owner of the property signs and files with the City a consent to the use of the portable food service truck or cart and holds harmless the City from any liability arising from the operation of the portable food service truck or cart and pays \$100.00 to the City for a site visit and administration costs. Portable food service trucks or carts may be located on residentially zoned property for a period of 24 hours provided that is not located on any street or sidewalk. The Clerk may approve portable food service trucks or carts that are to be located on designated City owned property.
- q. Portable food service trucks and carts shall be limited to 36 feet in length or nine feet in width.
- r. Approval from the city shall not be transferable and such approval is valid for one portable food service truck or cart only.
- s. ~~Temporary use approval from the board of zoning appeals pursuant to Section 22.3(e) of the city zoning ordinance must be obtained unless the food truck or cart will be located on City designated sites on City owned property. In which case~~a~~All~~ permits shall be issued by the City Clerk. Applications must include:
1. Contact information for the applicant/operator and property owner including address, phone number, and email contact.

2. A description of the food products offered (menu) and food preparation methods.
 3. Vehicle information including year, make and model; dimensions; and valid State of Michigan license.
 4. Proposed hours of operation.
 5. A scale drawing of the area ~~offer~~ all operations including any associated equipment.
 6. Plans for power source/access, water supply and wastewater and waste disposal.
 7. Copy of all necessary licenses and permits issued by the State of Michigan and Wayne County Health Department.
 8. Proof of insurance liability coverage in the amount of \$1,000,000.00 per occurrence.
 9. Payment of the permit fee required by the Clerk as established by the City Council from time to time.
 10. Signed statement by the applicant that licenses will hold harmless and indemnify the City, its officers and employees from any damages to property or injury to persons as a result of the activities under this permit.
- t. Enforcement/penalties (for those not securing approval and for those not adhering to permit). Anyone operating a food truck or cart without approval under this Ordinance or in violation of the permit issued shall be responsible for a civil infraction with a fine of \$250.00 for the first offense and \$5~~00,000~~ for each additional offense in a 12-month period.
- (5) All buildings where food or drink is manufactured, handled, prepared, stored, served, offered for sale or sold shall be free from contaminated surroundings, vermin-proof, kept in good repair, and of such size as to properly accommodate the equipment and processes employed therein. Buildings shall be so constructed and maintained that all food or drink is protected from contamination by dust, vermin, animals, persons or other sources of contamination.

(1971 Comp., Ch. VII, Art. 1, § 12; Code 1999, § 13-10; Ord. No. 15-005, 4-6-2015)

Editor's note(s)—Ord. No. 15-005, adopted Apr. 6, 2015, changed the title of § 26-3 from "Permanent structure required" to read as set out.

ADOPTED, APPROVED AND PASSED by the City Council of the City of Romulus this ~~27th~~ day of ~~March~~July, 2023.

ROBERT MCCRAIGHT, Mayor

ELLEN L. CRAIG- BRAGG, City Clerk

I hereby certify that the foregoing is a true copy of the Ordinance as passed by the City Council of the City of Romulus at a regular Council Meeting held in the City Council Room in said City on the ~~27th~~ ____ day of ~~July~~~~Mareh~~, 2023.

ELLEN L. CRAIG-BRAGG, City Clerk

I further certify that the foregoing was published in _____, a newspaper of general circulation in the City of Romulus, on the _____ day of _____, 2023.

ELLEN L. CRAIG-BRAGG, City Clerk

Within forty-five (45) days after publication of any ordinance duly passed by the Council, a petition may be presented to the Council protesting against such ordinance continuing in effect. Said petition shall contain the text of such ordinance and shall be signed by not less than six percent (6%) of the registered electors registered at the last preceding election at which a Mayor of the City was elected. Said ordinance shall thereupon and thereby be suspended from operation and the Council shall immediately reconsider such ordinance.



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **July 24, 2023**

Item No. B.

General Description: Public Hearing Request for Monday, August 28, 2023, at 6:30 p.m.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council
From: Ellen L. Craig-Bragg, City Clerk
Cc: D'Sjonaun Hockenhull, Deputy City Clerk
Date: July 20, 2023
Re: Public Hearing Request

In accordance with Chapter 8, Article VI, Section 8-157 of the Romulus Code of Ordinances, the Building Department has submitted the findings and order of the Romulus Construction Board of Appeals and is requesting a forty-five (45) minute public hearing for Monday, August 28, 2023, at 6:30 p.m. to provide an opportunity for the property owners or parties-in-interest of Demolition List 23-01 to show-cause why their buildings should not be demolished or otherwise made safe.

The date and time are available for the request.

MEMORANDUM

TO: Ellen Craig-Bragg, City Clerk
FROM: Jeff Kemp, Director, Building & Planning Department
SUBJECT: Request for Public Hearing, Demolition List 23-01
DATE: July 20, 2023

We are requesting a 45 minute public hearing for August 28th at 6:30 PM for the purpose of discussing Demolition List 23-01.

The Construction Board of Appeals held a demolition hearing on Wednesday, 6/14/23. The Construction Board of Appeals recommended to Romulus City Council, demolition of the following structures:

1. 7305 Hollywood – single-family residential structure, garage
2. 10524 Inkster – fire damaged single-family residential structure, shed
3. 37187 Menton, single-family residential structure
4. 10885 Middlebelt, awning from previously demolished gas-station
5. 11318 Moore, single-family residential structure
6. 28055 Van Born, pole-barn
7. 29805 Van Born, single-family residential structure
8. 29815 Van Born, single-family residential structure, garage, shed
9. 31021 Van Born, single-family residential structure
10. 36009 Van Born, single-family residential structure, pole-barn, shed, slab
11. 11010 Whitehorn, multi-tenant building

Should City Council concur with the recommendations of the Construction Board of Appeals to approve demolition of the aforementioned structures, it is also requested that an additional item be included on the agenda for a resolution to let bids for a demolition contractor.

Copies of the minutes of the Construction Board of Appeals meeting of 6/14/23 are attached for your reference. If additional information is needed, please contact this office.

bs

**CITY OF ROMULUS
CONSTRUCTION BOARD OF APPEALS
WEDNESDAY, JUNE 14, 2023
1:00 P.M.**

1. Call to order: The meeting was called to order by Chair Chandler at 1:00pm.

2. Pledge of Allegiance: All participated in the Pledge of Allegiance.

3. Roll Call Showing: Sheldon Chandler
Phillip Franklin
Frederick Hay
Charles Lindenmuth
Richard Rutherford

Excused: None

Also present: Jeffrey Kemp, Building & Planning Director
Bambie Stanley, Secretary
James Wegienka, Building Official
Ron Osborn, Building Inspector

4. Approval of Agenda:

MOTION by Rutherford, support by Hay, to approve the agenda as published.

Roll Call vote: Ayes – Rutherford, Hay, Lindenmuth, Franklin, Chandler. Nays – none. Motion carried 5-0.

AGENDA

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Approval of the minutes of the Construction Board of Appeals meeting held on Tuesday, February 14th, 2023.
6. Petitions
 - A. 7305 Hollywood, single-family residential structure, garage
 - B. 10524 Inkster, single-family residential structure, shed

- C. 37187 Menton, single-family residential structure
 - D. 10885 Middlebelt, Awning
 - E. 11318 Moore, single-family residential structure
 - F. 28055 Van Born, pole-barn
 - G. 29805 Van Born, single-family residential structure
 - H. 29815 Van Born, single-family residential structure, garage, shed
 - I. 31021 Van Born, Single-family residential structure
 - J. 36009 Van Born, Single-family residential structure, polebarn, shed, slab
 - K. 11010 Whitehorn, multi-tenant building
- 7. Old Business
 - 8. Miscellaneous Business
 - 9. Adjournment
- 5. Approval of the minutes of the Construction Board of Appeals meeting held on Tuesday, February 14th, 2023**
- MOTION by Hay, support by Rutherford, to approve the February 14, 2023 minutes of the Construction Board of Appeals meeting as submitted.**
- Roll Call vote: Ayes – Hay, Rutherford, Franklin, Lindenmuth, Chandler. Nays – none. Motion carried 5-0.**
- 6. Petitions**
- A. 7305 Hollywood, single-family residential structure, garage
Parcel #80 044 01 0398 000, Owner Jason Downs, 32285 Pennsylvania Road, Romulus**
- Jason Downs was present on behalf of this property maintenance item.
- In response to questions from the Board, Mr. Downs gave the following information:
- Mr. Downs had purchased the property about 3 to 3.5 years ago, with the intent to refurbish the house. In the meantime, he was able to purchase the home that he had been renting, and this project was put on a back burner.
 - Mr. Downs had trimmed the trees and kept the grass mowed, and cleaned most of the garbage out of the yard. He had paid taxes, though the taxes were not current.

- A friend was ready to purchase the property and rehab the home.
- No permits had been pulled.
- The letter notifying Mr. Downs that the house was ready to be torn down was the first communication he had received from the City.
- Mr. Downs said that the back of the house - where the kitchen, bathroom and laundry room are - needs to be torn off as that portion of the home had no foundation and was built on sand.
- Mr. Downs had never had a professional look at the home relative to rehabbing it.
- The property would be more valuable if the house was demolished and a new home was constructed on the site.
- If the Construction Board of Appeals thought the house should be demolished, Mr. Downs had no problem with tearing it down.

City staff gave the following information:

- Multiple notices had been given regarding this property, including in October 2022, December 2022, and notice of tonight's meeting.

Mr. Downs said he had only received the notice regarding tonight's meeting.

- The City inspected the property in 2018, when the first notice was sent that the structure was beyond reasonable repair and demolition was recommended. The water had been shut off since 2017. Since October 2022 the property had been under enforcement for demolition.
- Director Kemp explained that the building was beyond repair. There were holes in the roof and the building had been sitting vacant for a long time.

Board discussion:

- Member Lindenmuth said the house had a partial floor that transitioned to a dirt floor and then back to a partial floor. In his professional opinion the house could not be saved.
- Chair Chandler thought the home should be demolished and the property cleaned up. There had been no work cleaning up the property in some time, and the property looked pretty rough.

Mr. Downs did not know the exact date the house was constructed but it was about 1920 or 1930. With the different foundations and partially no foundation, the house wasn't built correctly to start with. Again, he would demolish the building if that was the direction of the CBA. However, he would like to keep the garage, which just needed a roof.

Chair Chandler noted that the recommended demolition was for both the house and the garage.

Director Kemp further explained that properties were not allowed to have an accessory structure without a primary structure. Unless there were plans for a new house, both the house and the garage should be demolished.

MOTION by Rutherford, support by Lindenmuth, that the property (house and garage) at 7305 Hollywood, Parcel #80 044 01 0398 000, remain on the demolition list.

**Roll Call vote: Ayes – Rutherford, Lindenmuth, Hay, Franklin, Chandler. Nays – none.
Motion carried 5-0.**

Director Kemp advised the applicant to work with the Building Department regarding a timetable for demolition.

**B. 10524 Inkster, single-family residential structure, shed
Parcel #80 052 99 0017 000, owners Perin M. and Dianna M. Bruckner**

No one was present representing this property.

**MOTION by Hay, support by Franklin, that 10524 Inkster, Parcel #80 052 99 0017 000,
remain on the demolition list.**

**Roll Call vote: Ayes – Hay, Franklin, Rutherford, Lindenmuth, Chandler. Nays – none.
Motion carried 5-0.**

**C. 37187 Menton, single-family residential structure
Parcel #80 067 03 0001 000, owner Narain Raisinghani, 899 Pond Island Court, Northville
MI**

No one was present representing this property.

Director Kemp said the property owner has been sending a representative to the City who has submitted a demolition application with payment, as well as paid to cap the sewer.

The Board acknowledged that a demolition application had been submitted, but felt it prudent to keep the property on the demolition list.

**MOTION by Hay, support by Franklin, that 37187 Menton, Parcel #80 067 03 0001 000,
remain on the demolition list.**

**Roll Call vote: Ayes – Lindenmuth, Rutherford, Hay, Franklin, Chandler. Nays – None.
Motion carried 5-0.**

**D. 10885 Middlebelt, Awning
Parcel #80 051 99 0020 000, owner F& L Middlebelt, LLC, 31233 Grand River, Farmington
MI**

Director Kemp explained that the Clark gas station on this site had been demolished in 2013. In 2018 a special land use was approved for the construction of a new gas station, with conditions. No work had been done and the approvals had expired in 2021. The canopy had rusted through on the posts, and had been an eyesore in this location for a long time. Also, the site had broken concrete and other debris left from the demolition of the gas station. There were a host of issues on this property.

Fady Kaji, F & L Middlebelt was present on behalf of this property. Haidar Badreddine, Image 1 Contracting, was also present.

In response to questions from the Board, Mr. Kaji and Mr. Badreddine gave the following information:

- They were in the process of resubmitting for site plan approval for a new gas station. They submitted today for canopy repair.
- Mr. Kaji said he had become a partner of the original owner in order to help redevelop the property, but now was being told by the City that as the new owner, he could not rebuild without a new submission. He could not remove the canopy because he would not be allowed to construct a new one in the same location. Without the canopy in that location, it would be pointless to redevelop the site with a new gas station.
- Mr. Kaji emphasized that he did not think he was the owner, but rather was a partner of the owner. They did want to rebuild the gas station.
- There were still underground tanks on this site.
- The pictures made the canopy look worse than it is. The applicants had a structural engineer look at the canopy and provide a structural repair plan, which was with the submittal made this morning relative to the canopy.
- The originally submitted site plans had been approved.

Director Kemp advised that new site plans would have to be submitted. He had not seen today's submittal for the canopy repair.

Board discussion:

- Member Rutherford said that from looking at the pictures, the beams appeared rusted through in several places. The canopy did not look repairable to him.
- Chair Chandler said he would find it difficult to approve any site plan with the canopy sitting where it was on the property. He was surprised the canopy had lasted as long as it did. He did not think it was salvageable.
- Member Lindenmuth said the new supports for the existing canopy would likely be a column over a column.

After discussion and amendment, and acknowledging the applicants had been in touch with the City regarding this matter, the following motion was offered:

MOTION by Lindenmuth, support by Rutherford, that 10885 Middlebelt, Awning, Parcel #80 051 99 0020 000, remain on the demolition list.

Motion discussion:

The applicants will work with the Building Department and City Council relative to any progress being made on the site. In the meantime, the motion for the canopy to remain on the demolition list is appropriate.

**Roll Call vote: Ayes – Lindenmuth, Rutherford, Hay, Franklin, Chandler. Nays – None.
Motion carried 5-0.**

E. 11318 Moore, single-family residential structure

Parcel #80 077 15 0037 000, owner Janeise Daniels, 9426 Lisa, Romulus

Ms. Daniels said she wanted to comply with the order to demolish this property. The house had been vacant since she purchased it in 2019. Ms. Daniels was a small business owner, and COVID had hit her hard.

In response to questions and comments from the applicant, Director Kemp explained the demolition process. Demolition costs will be added to the tax bill. If Ms. Daniels signed the agreement with the City in terms of demolishing her property, the process would go more smoothly and less money would come out of Ms. Daniels' resources. After demolition, Ms. Daniels will still own the property.

MOTION by Rutherford, support by Hay, that 11318 Moore, parcel #80 077 15 0037 000, remain on the demolition list.

Roll call vote: Ayes – Rutherford, Hay, Franklin, Lindenmuth, Chandler. Nays – None. Motion carried 5-0.

F. 28055 Van Born, pole-barn

Parcel #80 001 99 0015 000, owner Joseph Vendlands, Jr., 28055 Van Born, Romulus

Joseph Vendlands, Jr., 28055 Van Born, explained the work that he had done on the pole barn already. He had been working out of town and in fact had to catch a flight later this evening.

In response to questions from the Board, Mr. Vendlands gave the following information:

- There were two separate accessory buildings on the property – a garage and a pole barn.
- He did not have a permit for re-roofing the pole barn as he did not intend to put a new roof on it just yet. He would pull a permit prior to doing that.
- There was no power going to the pole barn.
- Mr. Vendlands said he had attempted to call individuals at City Hall to no avail, including Ordinance Officer Vasquez. He had not come in person to City Hall.
- Mr. Vendlands would be in town on July 20th. In the meantime, he could open the doors to the barn and the garage, and would also leave his cell phone number.
- A roof had been added to the original flat roof of the pole barn. The pole barn was basically solid and was salvageable.
- Mr. Vendlands knew the garage needed painting. In fact, he would like to tear down the garage and rebuild, but had been told by the City that he could not rebuild in the same location, because of zoning issues. The concrete underneath the garage had buckled. He had a concrete contractor out who told him he was better off knocking the structure down and building from scratch. He would like to discuss this with someone from the City further.
- Mr. Vendlands used the barn for storage, including welding and automotive equipment, lawn equipment, and odds and ends.
- The floor of the pole barn was solid concrete.

City Staff gave the following information:

- Building Inspector Osborne said that he had visited the property a few times, with no one at home. It did sound like Mr. Vendlands had been out of town a lot. Building Inspector Osborne had not been inside the barn, but he doubted it was salvageable.
- Final notice was sent November 22.
- The roof on the pole barn had collapsed on one section. He was willing to work with Mr. Vendlands if the roof could be repaired in a timely manner; the City needed to make sure the building was safe.

Board discussion:

- Chair Chandler suggested that the property remain on the demolition list. In the meantime, Mr. Vendlands could work with staff and City Council to come to an agreement to the work that needed to be done and get extra time to complete it. Once the property met with the building department's approvals it could be removed from the demolition list.

Director Kemp agreed. The building department could do a more complete inspection and come up with a plan with Mr. Vendlands prior to the property going before City Council.

- Only the pole barn was listed on the demolition list – the garage was not included.

MOTION by Hay, support by Franklin, regarding 28055 Van Born, Parcel #80 001 99 0015 000, that the pole-barn remain on the demolition list.

**Roll call vote: Ayes – Hay, Franklin, Rutherford, Lindenmuth, Chandler. Nays – None.
Motion carried 5-0.**

G. 29805 Van Born, single-family residential structure

Parcel #80 005 01 1008 007, owners Gray P – Littlejohn T – Beeman T, 3314 Glendale, Detroit MI 48238

Director Kemp noted that items G and H were actually one parcel, but would be handled separately.

No one was present representing this property.

Director Kemp said it appeared someone was occupying the structure, although both homes on the property were supposed to be vacant.

MOTION by Hay, support by Franklin, that 29805 Van Born, Parcel #80 005 01 1008 007, remain on the demolition list.

**Roll call vote: Ayes – Hay, Franklin, Rutherford, Lindenmuth, Chandler. Nays – None.
Motion carried 5-0.**

H. 29815 Van Born, single-family residential structure, garage, shed

Parcel #80 005 01 1008 007, owners Gray P – Littlejohn T – Beeman T, 3314 Glendale, Detroit MI 48238

No one was present representing this property, which was under the same parcel number and ownership as Item G.

Director Kemp said the owner had not reached out to the Building Department.

MOTION by Rutherford, support by Lindenmuth. that 29815 Van Born, Parcel #80 005 01 1008 007, remain on the demolition list.

Roll call vote: Ayes – Rutherford, Lindenmuth, Franklin, Hay, Chandler. Nays – None. Motion carried 5-0.

- I. 31021 Van Born, Single-family residential structure
Parcel #80 006 99 0015 000, owner Jose Flores, 13 Myrtle, River Rouge MI 48218**

No one was present representing this property.

Director Kemp said the water had been off since 2016. The home was non-conforming and cannot continue as a single-family home.

MOTION by Rutherford, support by Lindenmuth, that 31021 Van Born, #80 006 99 0015 000, remain on the demolition list.

Roll call vote: Ayes – Rutherford, Lindenmuth, Franklin, Hay, Chandler. Nays – None. Motion carried 5-0.

- J. 36009 Van Born, Single-family residential structure, pole-barn, shed, slab
Parcel #80 017 99 0022 000, owner William Coon, 5843 Moore, Romulus MI 48174**

No one was present representing this property.

Director Kemp said that the owner had not reached out to the Building Department regarding this property, which had a history of citations for which the owner had not shown up in court.

MOTION by Rutherford, support by Lindenmuth, that 36009 Van Born, #80 017 99 0022 000, remain on the demolition list.

Roll call vote: Ayes – Rutherford, Lindenmuth, Hay, Franklin, Chandler. Nays – None. Motion carried 5-0.

- K. 11010 Whitehorn, multi-tenant building
Parcel #80 077 06 0052 000, owner Glory Emma Rental LLC, Emry Delva, 11352 Gabriel, Romulus MI 48174**

No one was present representing this property.

Director Kemp said he had spoken with Mr. Delva multiple times over the last 3-4 months, and Mr. Delva had indicated they were going to present signed and sealed plans and some engineering drawings to rebuild the structure into a duplex unit, by saving part of the building and rebuilding part of the building, but instead Mr. Delva had only submitted a drawing that was not signed or sealed, and which was disapproved. Mr. Kemp had not been inside the building itself, which had open windows and other blight issues, including a hole in the basement wall that could indicate water issues. Director Kemp said he told Mr. Delva the entire building must be brought up to code.

Chair Chandler noted that about a year ago he saw people working on the building.

MOTION by Lindenmuth, support by Rutherford, that 11010 Whitehorn, #80 077 06 0052 000, remain on the demolition list.

**Roll call vote: Ayes – Lindenmuth, Rutherford, Franklin, Hay, Chandler. Nays – None.
Motion carried 5-0.**

7. Communications

None.

8. Hearing of the Public

None.

9. Miscellaneous Business

The Board discussed various properties in the City relative to enforcement issues, including potential demolition.

10. Adjournment

MOTION by Hay, support by Rutherford, to adjourn the meeting at 2:18pm.

Roll Call vote: Ayes – Hay, Rutherford, Lindenmuth, Franklin, Chandler. Nays – none. Motion carried 5-0.

Sheldon Chandler, Chairperson



City of Romulus

Treasurer's Report

Council Meeting Held:

July 24, 2023

Item No. 7.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Public Comment

Council Meeting Held:

July 24, 2023

Item No. 8.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Unfinished Business

Council Meeting Held:

July 24, 2023

Item No. 9.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

New Business

Council Meeting Held:
Item No. 10.

July 24, 2023

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Warrant

Council Meeting Held: **July 24, 2023**

Item No. A.

General Description: Approval of Warrant #: 23-14 for checks presented in the amount of \$1,794,440.63.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

CITY OF ROMULUS WARRANT REGISTER SUMMARY

Council Meeting Date: July 24, 2023

Warrant Number: 23-14

TOTAL WARRANT REGISTER 1,794,440.63

P.O.#	CHECK #	PAYEE	AMOUNT

TOTAL DELETIONS

TOTAL ADJUSTED WARRANT (IF ANY DELETIONS)

REWARRANTED ITEMS: (not included in above totals)

P.O.#	CHECK #	PAYEE	AMOUNT

COUNCIL AUTHORIZATION

DATE

The obligations of transfer of funds described on the attached warrant register including the required interfund advances have been authorized by the Council. We hereby authorize the Treasurer of the City of Romulus to disburse funds as listed in payment thereof with the exception of deleted items listed above.

MAYOR

CLERK

7/19/2023**CHECK DISBURSEMENT REPORT FOR CITY OF ROMULUS****CHECK DATE FROM 07/06/2023 - 07/19/2023**

Fund		Amount
Total for fund 101	General Fund	172,222.90
Total for fund 202	Major Street Fund	6,468.91
Total for fund 203	Local Street Fund	262,893.63
Total for fund 205	Public Safety Fund	49,379.78
Total for fund 211	Cable TV	831.47
Total for fund 218	Merriman Rd. Spec. Assess	11,024.51
Total for fund 219	Street Lighting Fund	53,364.62
Total for fund 220	Oakwood SAD	202.22
Total for fund 225	Community Employee Activity Fund	761.94
Total for fund 226	Garbage & Rubbish Collection Fund	195,693.22
Total for fund 226	C.D.B.G	328,895.62
Total for fund 261	911 Service Fund	9,927.89
Total for fund 261	Law Enforcement-Federal	5,078.00
Total for fund 268	Narc Forfeiture - State	36.01
Total for fund 271	Library Fund	12,682.97
Total for fund 295	DDA	830.72
Total for fund 297	T.I.F.A. District #2	7,713.29
Total for fund 402	Vining Road Exten - Ecorse Const	577.07
Total for fund 592	Water & Sewer Fund	471,165.30
Total for fund 661	Motor Vehicle	118,931.10
Total for fund 664	Technology Services	39,038.51
Total for fund 676	Retiree's Ins. Benefits	5,263.91
Total for fund 677	Prop & Liability Ins Fund	4,753.01
Total for fund 701	Revolving Fund	2,510.00
Total for fund 702	General Tax Fund	6,022.50
Total for fund 705	Delq. Pers. Prop. Fund	22,296.27
Total for fund 750	Payroll Fund	5,875.26
TOTAL - ALL FUNDS		1,794,440.63

07/20/2023

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 07/06/2023 - 07/19/2023

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank POOL POOLED CASH						
07/19/2023	POOL	1329(E)	1468	CITY OF ROMULUS	37200 GODDARD WATER BILL, 11/2/22 - 5/31	25.44
07/19/2023	POOL	1330(E)	1468	CITY OF ROMULUS	11147 HUNT WATER BILL, 06/01/23-06/30/23	24.86
07/19/2023	POOL	1331(E)	1468	CITY OF ROMULUS	37230 NORTHLINE WATER BILL 06/01/23-06/3	94.35
07/19/2023	POOL	1332(E)	1468	CITY OF ROMULUS	11165 OLIVE B WATER BILL 6/1/23-6/30/23	65.37
07/19/2023	POOL	1333(E)	1468	CITY OF ROMULUS	11165 OLIVE A WATER BILL 6/1/23-6/30/23	65.37
07/19/2023	POOL	1334(E)	1468	CITY OF ROMULUS	11189 SHOOK WATER BILL 6/1/23-6/30/23	24.86
07/19/2023	POOL	1335(E)	1468	CITY OF ROMULUS	36525 BIBBINS WATER BILL, 6/01/23-6/30/	129.40
07/19/2023	POOL	1336(E)	1468	CITY OF ROMULUS	12300 WAYNE WATER BILL 6/1/23-6/30/23	144.47
07/19/2023	POOL	1337(E)	1468	CITY OF ROMULUS	11111 WAYNE WATER BILL 6/1/23-6/30/23	180.28
07/19/2023	POOL	1338(E)	1468	CITY OF ROMULUS	7221 MIDDLEBELT WATER BILL 6/01/23-6/30/	108.68
07/19/2023	POOL	1339(E)	1468	CITY OF ROMULUS	12600 WAYNE WATER BILL, 6/01/23-6/30/23	194.80
07/19/2023	POOL	1340(E)	1468	CITY OF ROMULUS	28777 EUREKA WATER BILL 6/1/23-6/30/23	180.28
07/19/2023	POOL	1341(E)	1468	CITY OF ROMULUS	6900 WAYNE WATER BILL, 6/01/23-06/30/23	94.35
07/19/2023	POOL	1342(E)	1468	CITY OF ROMULUS	11121 WAYNE WATER BILL 6/1/23-6/30/23	107.91
07/19/2023	POOL	1343(E)	1468	CITY OF ROMULUS	11131 WAYNE WATER BILL 6/1/23-6/30/23	137.31
07/19/2023	POOL	1344(E)	1468	CITY OF ROMULUS	11129 WAYNE, NEW 34TH DIST. COURT 6/01/2	356.06
07/19/2023	POOL	1345(E)	2965	CLEAR RATE COMMUNICATIONS, INC.	ACCT# 4876633, 6/21/23 - 7/20/23	7,004.87
07/19/2023	POOL	1346(E)	0581	COMERICA COMM. CARD SERV.	MIKE LASKASKA COMERICA CARD PURCHASES FO MAY 2023 COMERICA CARD PURCHASE FOR ROBE ROBERTO SCAPPATICCI COMERICA CARD PURCHA JUNE 2023 COMERICA CARD PURCHASE FOR ROB STACY PAIGE JUNE 2023 COMERICA CARD PURC ELLEN CRAIG-BRAGG COMERICA CARD PURCHASE GARY HARRIS COMERICA CARD PURCHASES FOR ROBERTO SCAPPATICCI COMERICA CARD PURCHA	29.52 2,540.85 504.95 80.00 30.00 1,671.65 914.36 1,041.00
						6,812.33
07/19/2023	POOL	1347(E)	0012	DTE ENERGY	38205 BARTH - EMERGENCY SIREN 06/02/23 - 6900 WAYNE - FIRE STATION #3 06/02/23 -0 6241 DEXTER - BOICE PARK 06/06/23-07/06 7219 MIDDLEBELT - FIRE #2 06/03/23-07/0 7506 MERRIMAN - LANDSCAPING SERVICE PERI OAKWOOD STORM SEWER PUMP STATION - 15409 37230 NORTHLINE- FS #1 06/06/23-07/06/2 12055 WAYNE - BIRD HOUSE -06/06/23-07/0 16869 BRANDT - CREEKSIDE PUMP STATION 06 11189 SHOOK - CHAMBER BLDG - 06/06/23-07 VINING RD HOT BOX - 34155 GODDARD - 06/0 11120 HUNT - SCHOOL HOUSE @ HISTORICAL P 37135 GODDARD RD. DDA - 06/06/23-07/06/2 11147 HUNT - HISTORICAL PAVILLION - 06/ 12300 WAYNE - ANIMAL SHELTER - 06/06/23- 10202 SHOOK RD - CEMETERY - 06/06/23-0 38834 HURON RIVER DR - WATER PUMP 06/09/ 6061 COLUMBUS - FERNANDEZ PARK - 6/10/2	27.09 34.75 32.91 640.11 149.65 202.22 86.50 12.94 56.35 235.22 203.14 64.62 18.55 70.55 1,149.69 33.66 61.68 14.92
						3,094.55
07/19/2023	POOL	1348(E)	0012	DTE ENERGY	31558 GODDARD - WATER PUMP 06/04/23-07/	183.67
07/19/2023	POOL	1349(E)	3992	INVOICE CLOUD INC.	INVERTED PO FOR MONTHLY FEES FOR CREDIT	794.75
07/19/2023	POOL	1350(E)	1014	THE HARTFORD-PRIORITY ACCOUNTS	JULY 2023 HARTFORD CUST # 008758520001	7,656.47
07/19/2023	POOL	1351(E)	1468	CITY OF ROMULUS	9755 OZGA WATER BILL, 11/2/22 -6/30/23	237.47
07/19/2023	POOL	1352(E)	1468	CITY OF ROMULUS	MERRIMAN SAD 1 WATER BILL, 6/1/23-6/30/2	767.39
07/19/2023	POOL	1353(E)	1468	CITY OF ROMULUS	37200 GODDARD WATER BILL, 6/1/23-6/30/23	36.71
07/19/2023	POOL	1354(E)	1468	CITY OF ROMULUS	MERRIMAN SAD 2 WATER BILL, 6/1/23-6/30/2	638.51
07/19/2023	POOL	1355(E)	0581	COMERICA COMM. CARD SERV.	GARY HARRIS COMERICA CARD PURCHASES FOR GARY HARRIS COMERICA CARD PURCHASES FOR	721.92 5,799.39
						6,521.31

07/19/2023	POOL	1356(E)	3740	NAVIA BENEFIT SOLUTIONS - LOCKBO	NAVIA FOR JUNE 2023	160.00
07/19/2023	POOL	82432	0092	34TH DISTRICT COURT	3RD QTR 2023 G2G FEES FROM OAKLAND COUNT	1,576.51
07/19/2023	POOL	82433	3209	AIR COMFORT PRO	BD PAYMENT REFUND 26531 KING RD	195.00
07/19/2023	POOL	82434	2545	ALLIANCE OF ROUGE COMMUNITIES	ARC 2023 DUES	2,781.00
07/19/2023	POOL	82435	3336	ALLIE BROTHERS, INC	UNIFORM ITEMS FOR POLICE DEPT.	394.95
					UNIFORM ITEMS FOR POLICE DEPT.	113.62
					UNIFORM ITEMS FOR POLICE DEPT.	97.04
					UNIFORM ITEMS FOR POLICE DEPT.	110.80
					UNIFORM ITEMS FOR POLICE DEPT.	175.87
					UNIFORM ITEMS FOR POLICE DEPT.	395.49
					UNIFORM ITEMS FOR POLICE DEPT.	139.99
					UNIFORM ITEMS FOR POLICE DEPT.	<u>1,513.59</u>
						2,941.35
07/19/2023	POOL	82436	2804	AMAZON CAPITAL SERVICES	RUBBER CEMENT, STICKY NOTES, STAPLES, DI	84.59
					PANDA PARTY SUPPLIES	179.29
					SCIENCE EXPERIMENTS BOOK	6.47
					ARTBIN RIBBON RACK, STORAGE	38.32
					ACCORDIAN FILE ORGANIZER	11.99
					STILL LIFE	9.89
					UNOFFICIAL GUIDE TO WALT DISNEY	21.99
					SLIME KIT AND MOLDING CLAY KIT	40.98
					ARTBIN RIBBON RACK STORAGE, WHITE	19.15
					BLACK & DECKER VACUUM	102.41
					LABEL MAKER PAPER REPLACEMENT	8.99
					A4 FILE PORTABLE PROJECT CASE X 10	341.90
					LEADERSHIP ON THE LINE, WITH A NEW PREFE	<u>18.56</u>
						884.53
07/19/2023	POOL	82437	4027	AMAZON CAPITAL SERVICES	SUNGLASSES AND GLOW STICKS FOR SOUNDS IN	71.80
					MISC OFFICE SUPPLIES , OFFICE CHAIR,	495.95
					SUPPLIES FOR FINANCE DIRECTOR	31.72
					OFFICE SUPPLIES	208.35
					MONITOR RISER STANDS	395.98
					LAPTOP SUPPLIES	46.98
					INSECTICIDE AND TANK CLEANER	311.85
					OFFICE SUPPLY ORDER 6/15/23	98.81
					OFFICE SUPPLIES	79.80
					LAPTOP BAG	27.99
					SEAT COVERS CITY VEHICLE	<u>47.11</u>
						1,816.34
07/19/2023	POOL	82438	3835	ANIMAL MAGIC, INC	ROMULUS PUBLIC LIBRARY PERFORMANCE ON 7/	395.00
07/19/2023	POOL	82439	3209	Annette Croteau and Brian Hart	BD BOND REFUND 30574 CHERRY	380.00
07/19/2023	POOL	82440	0040	APEX SOFTWARE	ANNUAL SOFTWARE MAINTENANCE FOR APEX SKE	780.00
07/19/2023	POOL	82441	2903	APPLIED INNOVATION	ROMULU01-004 CONTRACT BASE 7/1/23-7/31/2	1,492.40
07/19/2023	POOL	82442	4115	ASSABET INTERACTIVE	ANNUAL SUBSCRIPTION 6/21/23 - 6/20/24	1,250.00
07/19/2023	POOL	82443	0529	ASSOCIATED NEWSPAPERS OF MICHIG	ITB 22/23-11 ASSOC. NEWS PUBLICATION 1/1	175.01
					ITB 22/23-11 ASSOC. NEWS PUBLICATION 1/1	140.92
					ITB 22/23-11 ASSOC. NEWS PUBLICATION 1/1	<u>137.52</u>
						453.45
07/19/2023	POOL	82444	1081	ATCHINSON FORD SALES, INC.	22/23 BLANKET PO MISC VEHICLE REPAIRS -	235.23
					22/23 BLANKET PO MISC VEHICLE REPAIRS -	74.45
					22/23 BLANKET PO MISC VEHICLE REPAIRS -	<u>(116.30)</u>
						193.38
07/19/2023	POOL	82445	3649	AUTO VALUE OF ROMULUS	22/23 BLANKET PO FOR MISC MECHANIC PURCH	145.99

					22/23 BLANKET PO FOR MISC MECHANIC PURCH	115.58
					22/23 BLANKET PO FOR MISC MECHANIC PURCH	5.09
					22/23 BLANKET PO FOR MISC MECHANIC PURCH	42.94
					22/23 BLANKET PO FOR MISC MECHANIC PURCH	70.49
					22/23 BLANKET PO FOR MISC MECHANIC PURCH	18.19
					22/23 BLANKET PO FOR MISC MECHANIC PURCH	178.68
					22/23 BLANKET PO FOR MISC MECHANIC PURCH	32.49
					22/23 BLANKET PO FOR MISC MECHANIC PURCH	7.09
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	46.90
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	39.92
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	18.59
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	114.89
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	255.94
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	327.50
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	246.18
					22/23 BLANKET PO FOR MISC MECHANIC PURCH	(33.26)
					22/23 BLANKET PO FOR MISC MECHANIC PURCH	(18.00)
					22/23 BLANKET PO FOR MISC MECHANIC PURCH	(398.17)
						<u>1,217.03</u>
07/19/2023	POOL	82446	2349	AZTECA SYSTEMS LLC	CITYWORKS ONLINE ANNUAL LICENSE AND SUPP	32,608.25
07/19/2023	POOL	82447	1683	BAKER & TAYLOR	BOOKS - ADULT, KIDS	192.55
					BOOKS - ADULT, KIDS	138.41
					BOOKS - ADULT, KIDS, TEEN	189.32
					BOOKS - ADULT, KIDS	<u>171.79</u>
						692.07
07/19/2023	POOL	82448	0239	BIO-CARE INC	ITB 22/23-23 CONTRACT FOR ANNUAL NFPA FIREFIGHTERS P	11,470.00
07/19/2023	POOL	82449	0417	BLUE RIBBON CONTRACTING INC.	22/23 BLANKET PO FOR TOPSOIL & SAND - DP	32.00
07/19/2023	POOL	82450	0539	BS & A SOFTWARE	FINANCE SYS - ANNUAL SERVICE/SUPPORT 8/1	32,475.00
07/19/2023	POOL	82451	2956	BSB COMMUNICATIONS, INC.	FY 22-23 BSB INVOICES FOR PHONE SUPPORT	62.50
					FY 22-23 BSB INVOICES FOR PHONE SUPPORT	62.50
					FY 22-23 BSB INVOICES FOR PHONE SUPPORT	62.50
					FY 22-23 BSB INVOICES FOR PHONE SUPPORT	<u>156.42</u>
						343.92
07/19/2023	POOL	82452	3092	CENTER POINT LARGE PRINT	BOOKS - CHRISTIAN, FICTION, ROMANCE, MYS	194.16
07/19/2023	POOL	82453	3209	CHRISTOPHER MANDELKA	BD BOND REFUND 37725 HERMAN	200.00
07/19/2023	POOL	82454	0757	CITY OF ROMULUS	PETTY CASH REIMBURSEMENT FOR 22/23	154.25
07/19/2023	POOL	82455	0757	CITY OF ROMULUS	POLICE DEPT PETTY CASH REIMBURSEMENT FOR	225.19
07/19/2023	POOL	82456	1172	CITY OF ROMULUS	37230 NORTHLINE 2023 SUMMER PROPERTY TAX	5,432.52
					2023 SUMMER PROPERTY TAXES 11111 WAYNE	11,792.50
					2023 SUMMER PROPERTY TAXES HANNAN	7,890.14
					80 034 02 0120 301, 2023 SUMMER TAXES	<u>577.07</u>
						<u>25,692.23</u>
07/19/2023	POOL	82457	1172	CITY OF ROMULUS	2023 SUMMER PROPERTY TAXES 10202 SHOOK C	5,653.83
07/19/2023	POOL	82458	1468	CITY OF ROMULUS	MERRIMAN SAD 1 WATER BILL, 10/1/22 - 5/3	246.81 V
07/19/2023	POOL	82459	1468	CITY OF ROMULUS	MERRIMAN SAD 2 WATER BILL, 10/1/22-5/31/	246.81 V
07/19/2023	POOL	82460	1468	CITY OF ROMULUS	37200 GODDARD WATER BILL, 6/1/23-6/30/23	36.71 V
07/19/2023	POOL	82461	1468	CITY OF ROMULUS	MERRIMAN SAD 2 WATER BILL, 6/1/23-6/30/2	638.51 V
07/19/2023	POOL	82462	1468	CITY OF ROMULUS	MERRIMAN SAD 1 WATER BILL, 6/1/23-6/30/2	767.39 V
07/19/2023	POOL	82463	1468	CITY OF ROMULUS	9755 OZGA WATER BILL, 11/2/22 -6/30/23	237.47 V
07/19/2023	POOL	82464	3709	CIVICPLUS, INC.	WEBSITE HOSTING ANNUAL FEE, SECURITY ANN	6,533.43
					FY 23/24 ENCRYPTION SERVICES FOR CITY WE	<u>8,747.00</u>
						15,280.43
07/19/2023	POOL	82465	1980	COMCAST	8529 10 214 0281543 BUSINESS CABLE 7/18/	150.96
07/19/2023	POOL	82466	4215	COMMERCIAL REAL ESTATE EXCHANGI	MONTHLY REAL ESTATE CONSULTING FY 23/24	139.00
07/19/2023	POOL	82467	4044	DETROIT METRO AIRPORT CENTER LLC	12 MO LEASE FOR CITY RECORDS ROMULUS & D	1,236.98

07/19/2023	POOL	82468	4238	DJ'S LANDSCAPE MANAGEMENT	RFP 22/23-13 2023- 2024 SAD LANDSCAPING	6,766.67
07/19/2023	POOL	82469	4026	DOCUSIGN, INC.	ESIGNATURE BUSINESS PRO EDITION JULY 20	2,760.00
07/19/2023	POOL	82470	3253	DORRIS BENNETT	JULY 2023 RETIREE HEALTH INS REIMBURSEME	415.49
07/19/2023	POOL	82471	2979	DORSEY EMERGENCY MEDICAL ACADE	CPR AED INSTRUCTOR FIRE 07/05/2	142.00
07/19/2023	POOL	82472	0772	DTE ENERGY	MUNICIPAL COMPLEX JUNE 2023	12,974.50
07/19/2023	POOL	82473	0772	DTE ENERGY	JUNE 2023 STREET LIGHTING	57,460.24
07/19/2023	POOL	82474	3298	ELECTROCYCLE, INC	EQUIPMENT DISPOSAL TECH SERVICES SUMMER	89.60
07/19/2023	POOL	82475	3475	FERGUSON WATERWORKS #3386	TO REPLACE AND UPDATE WATER METERS IN RE	22,862.50
07/19/2023	POOL	82476	3053	FIRST CHOICE COFFEE SERVICES	23/24 BLANKET PO FOR WATER PURIFIER AT P	62.95
07/19/2023	POOL	82477	4265	FLINT INST. OF SCIENCE AND HISTORY	OUTREACH PROGRAM TWO SESSIONS	303.75
07/19/2023	POOL	82478	3829	FOSTER BLUE WATER OIL, LLC	22/23 INVERTED PO - ITB 19/20-21 2 YEAR	155.00
					23/24 INVERTED PO - ITB 19/20-21 2 YEAR	1,590.74
						1,745.74
07/19/2023	POOL	82479	2703	GALE/CENGAGE LEARNING	ACCOUNT #194418	95.17
07/19/2023	POOL	82480	4092	GASIOREK, MORGAN, GRECO, MCCA	LEGAL SERVICES RENDERED FOR MAY 2023, 51	8,004.00
07/19/2023	POOL	82481	0875	GENERAL FUND	AFLAC JUNE 2023 3% ADMIN FEE	249.25
					COLONIAL LIFE JUNE 2023 2% ADMIN FEE	8.94
						258.19
07/19/2023	POOL	82482	0128	GIARMARCO, MULLINS, & HORTON, P	70085-004B, GENERAL LEGAL SERVICES - 6/12-6/30/2023	5,392.50
					70085-021B FINANCE DEPT LEGAL SERVICES F	45.00
					70085-007B FIRE DEPT LEGAL SERVICES 7/3/	150.00
					70085.055B ROADWAY INN LEGAL SERVICES 6/	45.00
					70085-006B LEGAL SERVICES 7/6/23	45.00
					70085-011B, CLERK'S OFFICE LEGAL SERVICE	330.00
					70085-010B, BUILDING DEPT LEGAL SERVICES	45.00
					GMH Invoice #16 PLANNING LEGAL SERVICES 6/15-7/3/2023	120.00
					GMH INVOICE #12 MOTOWN 6/26/23	105.00
					GMH INVOICE #119 GENERAL LEGAL SERVICES 7/3-7/5/2023	111.00
					70085-011B, CLERK'S OFFICE LEGAL SERVICE	225.00
					70085-006B LEGAL SERVICES 6/14/23-6/16/2	165.00
					70085-007B FIRE DEPT LEGAL SERVICES 6/12	195.00
					70085-004B, GENERAL LEGAL SERVICES - 7/3	1,260.00
						8,233.50
07/19/2023	POOL	82483	0631	GORDON FOOD SERVICE, INC.	SENIORS BBQ	92.74
07/19/2023	POOL	82484	0338	GRAINGER INC.	PLEATED AIR FILTERS	47.44
07/19/2023	POOL	82485	4222	GREAT LAKES CONTRACTING SOL., LLC	ITB 22/23-16 BRANDT STREET RECONSTRUCTIO	371,078.14
					ITB 22/23-16 BRANDT STREET RECONSTRUCTIO	219,997.85
						591,075.99
07/19/2023	POOL	82486	3575	GREAT LAKES POWER & LIGHTING	INSPECTIONS	998.28
07/19/2023	POOL	82487	3264	GREAT LAKES WATER AUTHORITY	ACCT # 100-2451-W WATER USAGE/FIXED CHAR	380,969.12
07/19/2023	POOL	82488	2789	HILLARD'S GLASS, INC.	22/23 BLANKET PO FOR MISC VEHICLE WINDSH	70.00
07/19/2023	POOL	82489	0891	HOME DEPOT	22/23 BLANKET PO FOR MISC SUPPLIES - DPW	564.44
					22/23 BLANKET PO FOR MISC SUPPLIES - DPW	69.97
					22/23 BLANKET PO FOR MISC SUPPLIES - DPW	25.96
					23/24 BLANKET PO FOR MISC SUPPLIES - DPW	414.77
					23/24 BLANKET PO FOR MISC SUPPLIES - DPW	11.96
					23/24 BLANKET PO FOR MISC SUPPLIES - DPW	80.94
					23/24 BLANKET PO FOR MISC SUPPLIES - DPW	41.94
					23/24 BLANKET PO FOR MISC SUPPLIES - DPW	96.84
					HISTORICAL COMMISSION	151.83
						1,458.65
07/19/2023	POOL	82490	4130	HURON RIVER WATERSHED COUNCIL	2023 ALLIANCE OF DOWNRIVER WATERSHEDS AS	36,036.93
07/19/2023	POOL	82491	1420	HYDROCORP, INC.	22/23 INVERTED PO - ITB 17/18-25 5 YR C	1,900.00

22/23 INVERTED PO - ITB 17/18-25 5 YR C						6,822.00
						8,722.00
07/19/2023	POOL	82492	4206	IMAGE PRINTING	DOOR TAGS FOR WATER DEPARTMENT	115.00
07/19/2023	POOL	82493	3209	INFINITY CONSTRUCTION SERVICES LLC	BD BOND REFUND 8938 HERITAGE	500.00
07/19/2023	POOL	82494	0141	JACK DOHENY SUPPLIES INC	23/24 BLANKET PO - MECHANICS AND WATER D	104.41
07/19/2023	POOL	82495	MISC	JAMES ELSWICK	ELMER JOHNSON DEPOSIT REFUND, EVENT DATE	25.00
07/19/2023	POOL	82496	MISC	KILANSKI FARMS	HYDRANT METER DEPOSIT REFUND	1,968.63
07/19/2023	POOL	82497	3453	LEXIPOL, LLC	23/24 POLICE ONE ACADEMY TRAINING PLATFO	2,953.01
07/19/2023	POOL	82498	0023	LIBERTY PLUMBING SUPPLY	22/23 BLANKET PO FOR WATER & SEWER MISC	49.98
07/19/2023	POOL	82499	3477	LINDE GAS & EQUIPMENT INC.	22/23 BLANKET PO MISC MECHANIC WELDING S	173.58
07/19/2023	POOL	82500	1680	LUSTER CLEANERS, INC	23/24 BLANKET PO FOR PRISONER BLANKET CL	160.00
07/19/2023	POOL	82501	4263	LYNN HARTWIG	SUMMER READING 2023	150.00
07/19/2023	POOL	82502	4172	MACQUEEN EQUIPMENT, LLC	DOOR STOP, VALVE, BORE TIP	229.32
07/19/2023	POOL	82503	3895	MANGO LANGUAGES	ROMULUS PUBLIC LIBRARY - MANGO CONVERSAT	2,887.50
07/19/2023	POOL	82504	2666	MAURER'S TEXTILE RENTAL SERVICES	INVERTED PO - ITB 21/22-17 UNIFORM EXPEN	13.78
					INVERTED PO - ITB 21/22-17 UNIFORM EXPEN	13.78
					INVERTED PO - ITB 21/22-17 UNIFORM EXPEN	13.78
					INVERTED PO - ITB 21/22-17 UNIFORM EXPEN	13.78
						55.12
07/19/2023	POOL	82505	3994	MAVERICK FIRE PROTECTION INC	CITY HALL ANNUAL FIRE SPRINKLER TESTING	525.00
					DPW ANNUAL FIRE SPRINKLER TESTING	525.00
					SENIOR CENTER ANNUAL FIRE SPRINKLER TEST	425.00
						1,475.00
07/19/2023	POOL	82506	3355	MEI TOTAL ELEVATOR SOLUTIONS	23/24 INVERTED PO ANNUAL/QUARTERLY MAIN	263.10
07/19/2023	POOL	82507	4259	MEL HATCH DOUGLAS	PUPPET PERFORMANCE "FAIRY TALE" 35 MINS	315.00
07/19/2023	POOL	82508	3988	METRO ALARM SYSTEMS LLC	SYSTEM MONITORING - DPW, SENIOR CENTER F	65.98
					ANNUAL FIRE INSPECTION 4/21/23	360.00
						425.98
07/19/2023	POOL	82509	0048	MICHIGAN CAT	22/23 BLANKET PO FOR MISC EQUIPMENT PURC	778.26
					22/23 BLANKET PO FOR MISC EQUIPMENT PURC	229.53
					22/23 BLANKET PO FOR MISC EQUIPMENT PURC	(660.94)
					22/23 BLANKET PO FOR MISC EQUIPMENT PURC	(116.64)
						230.21
07/19/2023	POOL	82510	1327	MICHIGAN MUNICIPAL LEAGUE	MML POOL CLAIM DEDUCTIBLE, CUST. 5000050	4,753.01
07/19/2023	POOL	82511	0050	MICHIGAN SHERIFFS ASSOC ED SERV II	HONOR GUARD TRAINING SEPTEMBER 11-15,202	3,400.00
07/19/2023	POOL	82512	1104	MICHIGAN STATE POLICE	23/24 BLANKET PO-SEX OFFENDER REG 07/1/2	30.00
					23/24 BLANKET PO FOR LIVESCAN USAGE 07/1	86.50
						116.50
07/19/2023	POOL	82513	0427	MIDWEST TAPE	CUSTOMER # 2000015943	360.60
					CUSTOMER # 2000015943	693.95
						1,054.55
07/19/2023	POOL	82514	0345	MILLER, CANFIELD, PADDOCK AND STC	PROFESSIONAL SERVICES THROUGH 6/30/2023	1,184.00
07/19/2023	POOL	82515	4107	MONEYGREEN LAWN SERVICE LLC	CHRISTMAS LIGHTING FOR MERRIMAN RD SAD	2,072.08
07/19/2023	POOL	82516	3209	MSR HOLDINGS LLC	BD BOND REFUND 34881 LYNN	200.00
07/19/2023	POOL	82517	2975	NAPA AUTO PARTS	22/23 BLANKET PO FOR MISC SUPPLIES - DPW	79.98
07/19/2023	POOL	82518	4218	NEXTREQUEST, LLC	EXTENSION OF RFP 19/20-04 CIVICPLUS - NE	8,388.00
07/19/2023	POOL	82519	0442	NORTHSIDE TRUE VALUE HARDWARE	23/24 BLANKET PO FOR KEY, LOCK, & MISC.	100.93
07/19/2023	POOL	82520	2657	NOTARY SERVICE & BONDING AGENCY	NOTARY EMBOSSER FOR TREASURER DEPT.	39.00
07/19/2023	POOL	82521	3917	NYE UNIFORM CO	ITB 20/21-06 INVERTED FIREFIGHTER UNIFOR	652.98

07/19/2023	POOL	82522	3917	NYE UNIFORM CO	ITB 20/21-06 INVERTED FIREFIGHTER UNIFORM	431.00
07/19/2023	POOL	82523	2088	OAKLAND COUNTY	23/24 QUARTERLY CLEMIS MEMBERSHIP, PART	9,278.97
07/19/2023	POOL	82524	0744	OFFICE DEPOT, INC.	OFFICE SUPPLIES TECH SERVICES MAY 2023	10.04
07/19/2023	POOL	82525	1491	ON DUTY GEAR LLC	ITB-19/20-07 ARMOR EXPRESS RAZOR LEVEL I	1,850.00
07/19/2023	POOL	82526	3280	OSBURN INDUSTRIES, INC.	ITB 22/23-20 YARD STOCK SAND AND GRAVEL	6,995.38
07/19/2023	POOL	82527	0984	PARKWAY SERVICES, INC.	PORTA POTTY SERVICES FOR ST. JOHN'S LODG	120.00
					PORTA POTTY SERVICES FOR ST. JOHN'S LODG	240.00
					PORTA POTTY SERVICES FOR ST. JOHN'S LODG	120.00
					PORTA POTTY SERVICES FOR ST. JOHN'S LODG	120.00
						600.00
07/19/2023	POOL	82528	2960	PHOENIX SAFETY OUTFITTERS, LLC.	TURNOUT BOOTS FOR FIRE	1,125.00
07/19/2023	POOL	82529	4264	PLAYAWAY PRODUCTS LLC	SAT PREP, KINDLY READING, INSPIRE LEARNI	859.95
07/19/2023	POOL	82530	3959	PRETTY FACE CLEANING SERVICES	GROWTH WORKS CLEANING -REIMBURSED THROUG	200.00
					GROWTH WORKS CLEANING -REIMBURSED THROUG	200.00
						400.00
07/19/2023	POOL	82531	MISC	PRISCILLA KNIGHT	DEPOSIT REFUND PAVILION AT HISTORICAL PA	25.00
07/19/2023	POOL	82532	0062	PROPANE SERVICES	22/23 BLANKET PO - MISC. FOR MECHANICS -	53.78
07/19/2023	POOL	82533	3430	PROSOURCE OF DETROIT METRO	FS2 & FS4 FLOORING AND SUPPLIES	718.00
					FS2 & FS4 FLOORING AND SUPPLIES	2,991.68
						3,709.68
07/19/2023	POOL	82534	0172	R&R FIRE TRUCK REPAIR	2023 DOT FOR FIRE FLEET	119.70
					2023 DOT FOR FIRE FLEET	120.00
					2023 DOT FOR FIRE FLEET	120.00
					2023 DOT FOR FIRE FLEET	225.00
					PSTRAX ALERT THAT E2 FOAM SYSTEM NOT WOR	547.50
						1,132.20
07/19/2023	POOL	82535	1952	RITTER GIS, INC.	22/23 INVERTED- GIS SUPPORT SERVICES 7/0	2,486.25
07/19/2023	POOL	82536	3030	RMD HOLDINGS, LTD. D/B/A NATIONV	VINING AND SMITH ROAD GAURDRAIL REPAIR	6,323.00
07/19/2023	POOL	82537	0885	ROMULUS COMMUNITY SCHOOLS	ROMULUS COMMUNITY SCHOOLS JUNE 2023	9,457.14
07/19/2023	POOL	82538	MISC	ROMULUS PUBLIC LIBRARY	PETTY CASH REPLENISHMENT FOR 5/24/2023-6	72.73
07/19/2023	POOL	82539	1551	S & F FOODS, INC.	23/24 BLANKET PO FOR PIZZA CALZONE 12CT	75.00
					23/24 BLANKET PO FOR PIZZA CALZONE 12CT	50.37
						125.37
07/19/2023	POOL	82540	0204	SERVICE ELECTRIC SUPPLY INC	22/23 BLANKET PO FOR - MISC. BUILDING RE	461.46
					23/24 BLANKET PO FOR - MISC. BUILDING RE	57.10
					23/24 BLANKET PO FOR - MISC. BUILDING RE	39.74
						558.30
07/19/2023	POOL	82541	MISC	SHAHANA CURRIE	DEPOSIT REFUND - ROMULUS SENIOR CENTER	100.00
07/19/2023	POOL	82542	2307	SHARON WALKER	APR - JUN 2023 PRESCRIPTION REIMBURSEMEN	18.57
07/19/2023	POOL	82543	3864	SHI INTERNATIONAL CORP	BACKUP SOFTWARE FOR OFFICE 365 CLOUD-HOS	3,393.50
07/19/2023	POOL	82544	4040	STAPLES	OFFICE SUPPLIES BUILDING DEPT JUNE 2023	111.84
07/19/2023	POOL	82545	0503	STERICYCLE, INC.	23/24 BLANKET PO REMOVAL OF PD MEDICAL W	20.97
					23/24 BLANKET PO REMOVAL OF PD MEDICAL W	20.97
						41.94
07/19/2023	POOL	82546	0986	STEVEN BAKER	ANIMAL BOND REFUND	25.00
07/19/2023	POOL	82547	3617	SUBURBAN OCCUPATIONAL HEALTH	NEW HIRE DRUG SCREEN AND PHYSICAL	112.00
07/19/2023	POOL	82548	MISC	SUPERIOR EXCAVATING	REF HYDRANT METER DEPOSIT #70425104	821.82
07/19/2023	POOL	82549	3310	SWANK MOTION PICTURES	MOVIE IN THE PARK MINIONS RISE OF GRU	450.00

07/19/2023	POOL	82550	3057	THE ACCUMED GROUP	JUNE 2023 EMS/FIRE SERVICES	4,045.01
					MAY 2023 EMS/FIRE SERVICES	<u>2,445.45</u>
						6,490.46
07/19/2023	POOL	82551	3593	TOSHIBA BUSINESS SOLUTIONS	APRIL 2023- JUNE 2023 MANAGED PRINT COPY	3,149.96
07/19/2023	POOL	82552	4228	TOTAL SECURITY SOLUTIONS, INC.	REPLACE RECORDS DEPARTMENT WINDOW WITH A	5,078.00
07/19/2023	POOL	82553	4042	TRUSTED JOURNEY	22/23 BLANKET PO FOR ANIMAL DISPOSAL	456.00
07/19/2023	POOL	82554	2951	UNIQUE MANAGEMENT SERVICES, INC	6/12, 6/19, 6/26 PLACEMENTS	69.90
07/19/2023	POOL	82555	0205	UNISTRUT MIDWEST	STOCK	827.00
07/19/2023	POOL	82556	MISC	UNITED STATES TREASURY	FORM 720-V PAYMENT	178.56
07/19/2023	POOL	82557	3209	VAN ASSCHE CONSTRUCTION INC	BD BOND REFUND 35425 ECORSE	505.00
07/19/2023	POOL	82558	3209	VANASSCHE CONSTRUCTION INC	BD BOND REFUND 12394 WAHRMAN	200.00
07/19/2023	POOL	82559	0670	VERIZON WIRELESS	342127256-00001 JUN 2 THRU JUL 1 ALL DE	3,484.21
07/19/2023	POOL	82560	0659	WASTE MANAGEMENT	22/23 INVERTED PO-RESIDENTIAL TRASH PICK	95,862.37
					22/23 INVERTED PO FOR DUMPSTER CHARGES	850.80
					22/23 INVERTED PO FOR DUMPSTER CHARGES	<u>624.20</u>
						97,337.37
07/19/2023	POOL	82561	0106	WAYNE COUNTY	500373, JULY 2023 FIXED SEWAGE RV	36,127.33
07/19/2023	POOL	82562	MISC	WAYNE COUNTY REGISTER OF DEEDS	QUIT CLAIM DEED	24.00
					WATER MAIN EASEMENT	24.00
					SIDE WALK EASEMENT	24.00
					STORM MAINTENANCE AGREEMENT	<u>24.00</u>
						96.00
07/19/2023	POOL	82563	0885	WAYNE COUNTY TREASURER	WAYNE COUNTY TREASURER JUNE 2023	12,839.13
07/19/2023	POOL	82564	0936	WAYNE COUNTY TREASURER	4TH QTR FY 22/23 TRAILER TAX DISBURSEMEN	4,012.50
07/19/2023	POOL	82565	0936	WAYNE COUNTY TREASURER	4TH QTR FY 23/24 TRAILER TAX DISBURSEMEN	2,010.00
07/19/2023	POOL	82566	0065	WAYNE LAWN & GARDEN CENTER, INC	22/23 BLANKET PO FOR MECH & GROUNDS - DP	816.49
07/19/2023	POOL	82567	0809	WEST METRO DOOR INC.	23/24 BLANKET PO - MISC MAINT & BLDG SUP	365.00
07/19/2023	POOL	82568	0198	WINDER POLICE EQUIPMENT, INC.	MOTORCYCLE PART	22.10
07/19/2023	POOL	82569	0651	WOODLAND MEADOWS LANDFILL	22/23 INVERTED PO FOR RESIDENT DUMP PASS	442.80
					22/23 INVERTED PO FOR RESIDENT DUMP PASS	<u>524.80</u>
						967.60
07/19/2023	POOL	82570	3536	ZIEBART OF MICHIGAN - M122	UNDERCOATING/RUST PROOF NEW FORD BRONCO	519.20
07/19/2023	POOL	82571	2945	ZONES, LLC	LENOVO THINK PAD LAPTOP	2,000.00
					BLANKET PO FY 22/23 TECH SERVICES ZONES	<u>(35.26)</u>
						1,964.74
07/19/2023	POOL	82572	0134	COMERICA LEASING CORPORATION	LEASE/PURCHASE YEAR 3 OF 4 2020 SPARTAN/	112,808.28
07/19/2023	POOL	82573	0659	WASTE MANAGEMENT	22/23 INVERTED PO-RESIDENTIAL TRASH PICK	97,385.35
07/19/2023	POOL	82574	2804	AMAZON CAPITAL SERVICES	THOR VOL 4: GOD OF HAMMERS	15.99
07/19/2023	POOL	82575	3264	GREAT LAKES WATER AUTHORITY	300-2451-S INDUSTRIAL WASTE CONTROL FOR	787.60
07/19/2023	POOL	82576	3209	INFINITY CONSTRUCTION SERVICES LLC	BD BOND REFUND 8987 CAMILLE	500.00
07/19/2023	POOL	82577	0736	ORCHARD, HILTZ & MCCLIMENT	OHM Invoice #61198	145.00
07/19/2023	POOL	82578	3959	PRETTY FACE CLEANING SERVICES	GROWTH WORKS CLEANING -REIMBURSED THROUG	<u>200.00</u>
POOL TOTALS:						
Total of 175 Checks:						1,796,614.33
Less 6 Void Checks:						<u>2,173.70</u>
Total of 169 Disbursements:						1,794,440.63

LOCATION	FUND	DEPT #	ADDRESS	NEW ELEC ACCT #	Apr-23	May-23	Jun-23	Bill Back Portion
PRIMARY SUPPLY-CITY HALL	101	265	11111 WAYNE RD	910000054361	11,891.42	11,902.41	12,974.50	
CITY HALL - ELECTRIC	101	265			3,520.44	3,523.70	3,841.09	
COURT BUILDING (Allocation of Primary)	101	265			2,494.35	2,496.65	2,721.53	1,034.18
LIBRARY (ALLOCATION OF PRIMARY)	271	790			1,105.45	1,106.47	1,206.13	
New 34th Distrcit Court	101	265			4,771.18	4,775.59	5,205.75	



City of Romulus

Communication

Council Meeting Held:
Item No. 12

July 24, 2023

Councilperson Abdo: _____

Councilperson Barden: _____

Councilperson Roscoe: _____

Councilperson Talley: _____

Councilperson Wadsworth: _____

Councilperson Webb: _____

Councilperson Williams: _____



City of Romulus

Adjournment

Council Meeting Held:

July 24, 2023

Item No. 13

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED