



**CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA
August 7, 2023
7:30 PM**

Members of the public can view the Regular City Council Meetings live via the Romulus Public Access Channel 12 and YouTube at www.youtube.com/cityofromulus. Public comments can also be emailed to publiccomment@romulusgov.com

Pledge of Allegiance

Roll Call

1. Agenda

- A. Approval of Agenda

2. Minutes

- A. Approval of Minutes from the Regular Meeting held on Monday, July 24, 2023, at 7:30 p.m.
- B. **There were no special meetings(s) held on Monday, July 24, 2023.**

3. Petitioner

- A. Block Party Petition from Cortney Seale
Recommendation: Approval of Block Party Request for Sunday, September 3, 2023, from 3 p.m. to 11 p.m. and the closing of Canterbury Drive at Concorde Drive and Sussex Drive at Surrey Drive for the stated event.
- B. Petitioner: Coralee Gelormino; Ashley Capital Project Impact

4. Chairperson's Report, John Barden, Mayor Pro-Tem

- A. Approval of the Chairperson's Report

5. Mayor's Report – Robert A. McCraight, Mayor

- A. Resolution to approve the Settlement Agreement and Mutual Release between the City of Romulus and Blue Ribbon Contracting, Inc.
- B. Piggyback on MiDeal Contract for a 2023 Ford F250 Super Cab 4x4 Pickup
- C. Introduction of Budget Amendment 23/24-2

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. Second Reading and Final Adoption to Amendments to Ch. 26, Article I, Section 26-3 of the Romulus Code of Ordinances
- B. Study Session Request for Monday, September 5, 2023, at 6:30 p.m.

7. Treasurer's Report – Stacy Paige, Treasurer

8. Public Comment - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

9. Unfinished Business

10. New Business

11. Communication

12. Adjournment



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a “*Request to Address*” card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.
2. When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.
3. Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.
4. Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.
5. No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.
6. All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.
7. This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.
8. Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.
9. The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council’s agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk’s Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.



City of Romulus

Agenda

Council Meeting Held: **August 7, 2023**

Item No. **A.**

General Description: Approval of Agenda

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Minutes

Council Meeting Held: **August 7, 2023**

Item No. A.

General Description: Approval of Minutes from the Regular Meeting held on Monday, July 24, 2023, at 7:30 p.m.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING

July 24, 2023

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

Pledge of Allegiance

Roll Call

The meeting was called to order at 7:30 pm by the Mayor Pro Tem, John Barden.

Present: Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth

Absent / Excused: Eva Webb, Virginia Williams

Administrative Officials in Attendance: Ellen L. Craig-Bragg, Clerk

Administrative Staff in Attendance: D'Sjonaun Hockenhull, Deputy Clerk; Julie Wojtylko, Chief of Staff; Steve Hitchcock, City Attorney; Roger Kadau, Cable;

1. Agenda

- A.** Moved by **Tina Talley**, seconded by **Kathy Abdo**, to accept the agenda as presented.

Roll Call Vote: Ayes - Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth

Nays - None

Motion Carried Unanimously.

2. Minutes

- A. Res #23-201** Moved by **William Wadsworth**, seconded by **Tina Talley**, to approve the Minutes from the Regular Meeting held on Monday, July 10, 2023, at 7:30 p.m.

Roll Call Vote: Ayes - Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth

Nays - None

Motion Carried Unanimously.

- B. There were no special meeting(s) held on Monday, July 10, 2023.**

3. Petitioner

- A. Res. #23-202** Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to concur with the recommendation of the Planning Commission and approve the Special Land Use request for SLU-2023-005; Sheetz (33380 Wick Road) for a gas station and drive-thru restaurant subject to a revised site plan being submitted and any other items identified by other department and agencies.

Roll Call Vote: Ayes - Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth

Nays - None

Motion Carried Unanimously.

4. Chairperson's Report, John Barden, Mayor Pro-Tem

- A.** Moved by **Celeste Roscoe**, seconded by **Tina Talley**, to accept the Chairperson's Report.

Roll Call Vote: Ayes - Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth

Nays - None

Motion Carried Unanimously.

5. Mayor's Report – Robert A. McCraight, Mayor

The Chief of Staff, Julie Wojtylko, presented the Mayor's Report.

- A. **Res. #23-203** Moved by **Kathy Abdo**, seconded by **Tina Talley** to approve and concur with the Administration and adopt the Senior Alliance 2024 Annual Implementation Plan for Aging Services.

Roll Call Vote: Ayes - Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth
Nays - None

Motion Carried Unanimously.

- B. **Res. #23-204** Moved by **William Wadsworth**, seconded by **Kathy Abdo**, to concur with the Administration and authorize a no-fee permit for the Romulus Rotary Club to use the Historical Park on Tuesday, August 22, 2023, from 5:00 pm until 9:00 pm for their annual picnic.

Roll Call Vote: Ayes - Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth
Nays - None

Motion Carried Unanimously.

- C. **Res. #23-205** Moved by **Celeste Roscoe**, seconded by **Tina Talley**, to concur with the Administration and consent to piggyback on the NCRA Contract 01-50 for the purchase of four (4) Microsoft SQL Server Standard Core Licenses sized for Laserfische from Zones Inc., for a total cost of \$19,580.52.

Roll Call Vote: Ayes - Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth
Nays - None

Motion Carried Unanimously.

- D. **Res. #23-206** Moved by **Celeste Roscoe**, seconded by **William Wadsworth**, to concur with the Administration and consent to piggyback on the Dell Midwestern Higher Education Compact Contract #MHEC-04152022 for the purchase of replacement computers during the 23/24 budget year in the amount of \$19,091.90.

Roll Call Vote: Ayes - Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth
Nays - None

Motion Carried Unanimously.

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. **Res. #23-207** Moved by **Celeste Roscoe**, seconded by **William Wadsworth**, to approve the First Reading and Introduction to Amendments to Ch. 26, Article I, Section 26-3, Permanent Structure and Mobile Food Service of the Romulus Code of Ordinances.

Roll Call Vote: Ayes - Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth
Nays - None

Motion Carried Unanimously.

- B. **Res. #23-208** Moved by **Celeste Roscoe**, seconded by **Kathy Abdo**, to approve the Public Hearing Request for Monday, August 28, 2023, at 6:30 p.m. to provide an opportunity for the property owners or parties-in-interest of Demolition List 23-01 to show cause why their buildings should not be demolished or otherwise made safe.

1. 7305 Hollywood – single-family residential structure, garage
2. 10524 Inkster – fire-damaged single-family residential structure, shed
3. 37187 Menton, single-family residential structure
4. 10885 Middlebelt, awning from a previously demolished gas-station
5. 11318 Moore, single-family residential structure
6. 28055 Van Born, pole-barn
7. 29805 Van Born, single-family residential structure
8. 29815 Van Born, single-family residential structure, garage, shed
9. 31021 Van Born, single-family residential structure

- 10. 36009 Van Born, single-family residential structure, pole-barn, shed, slab
- 11. 11010 Whitehorn, multi-tenant building

Roll Call Vote: Ayes - Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth
Nays - None

Motion Carried Unanimously.

7. Treasurer's Report – Stacy Paige, Treasurer

8. Public Comment

A resident addressed the council regarding her unpaved residential road located on Washington St.

9. Unfinished Business

Councilwoman Abdo asked for an update on the Veteran's Memorial Monument.

10. New Business

11. Warrant

- A. Res. #23-209** Moved by **Kathy Abdo**, seconded by **Tina Talley**, to approve Warrant #: 23-14 for checks presented in the amount of \$1,794,440.63.

Roll Call Vote: Ayes - Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth
Nays - None

Motion Carried Unanimously

12. Communication

Councilwoman Talley commented on upcoming community events.

13. Adjournment

Moved by **William Wadsworth**, seconded by **Tina Talley**, to adjourn the meeting at 8:35 pm.

Roll Call Vote: Ayes - Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth
Nays - None

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan, certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on July 24, 2023.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Petitioner

Council Meeting Held: **August 7, 2023**

Item No. **A.**

General Description: Block Party Petition from Cortney Seale

Recommendation: Approval of Block Party Request for Sunday, September 3, 2023, from 3 p.m. to 11 p.m. and the closing of Canterbury Drive at Concorde Drive and Sussex Drive at Surrey Drive for the stated event.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, Clerk

Cc: D'Sjonaun Hockenhull, Deputy Clerk

Date: August 3, 2023

Re: Block Party Petitions – Cortney Seale

On August 1, 2023, the Clerk's Office received a Block Party Petition Request by petitioner Cortney Seale, with more than 51% of the signatures of the property owners affected by the request. The petition was forwarded to the Assessing, Police/Ordinance, Public Works, and Fire Departments for their input and/or objections.

The above departments raised no objections; however, the Fire Dept., Police Dept., and Dept. of Public Works note that a fire lane be open/accessible for any issues occurring north of the properties. The petitioner has indicated compliance with the request.

The recommendation is to approve the Block Party Petition for Sunday, September 3, 2023, from 3 p.m. to 11 p.m. and the closing of Canterbury Drive at Concord Drive and Sussex Drive at Surrey Drive for the stated event.

CITY COUNCIL AGENDA REQUEST FORM

Today's Date: 07-31-2023

Proposed Agenda Date: Aug 7, 2023

Name of person(s) proposing item: Courtney Seale

Please Print

Title: Canterbury /Sussex Annual Block Party

Name of Business / Organization (if applicable) _____

Address: 35947 Sussex Drive

Contact Number: 313-522-9198

Email Address: Sealemg@outlook.com

Item request is for:

☐ Information Only ☒ Action Item ☐ Discussion/Action ☐ Report ☐ Other

Brief description /summary of the agenda item (as you would like it to appear on the agenda):

Annual Block Party for the Community.

Does the subject concern a City Department? If so, please include name of department: Fire /PD

Does the subject concern a City Ordinance? If so, please include the Ordinance name or number. yes

Have you addressed your issue(s) with city/administrative staff? ☒ Yes ☐ No

Desired Outcome: Road closure request & approval of block party

This request must be submitted to the City Clerk no later than the Wednesday prior to the City Council meeting. Council meetings are held on the 1st, 2nd and 4th Mondays at 7:30pm. Items submitted after this deadline, will be scheduled for the following City Council meeting.

Courtney Seale

Signature of person submitting agenda item

07/31/2023

Date

cc: Mayor
Mayor Pro Tem
Chief of Staff



City of Romulus

BLOCK PARTY REGULATIONS

Residents of the City of Romulus may petition the City Council to close streets in the City for the purpose of holding block parties. Block party petitions will be submitted to Council subject to the following conditions:

- A non-refundable \$25.00 block party application fee must be submitted to the Office of the City Clerk and made payable to the City of Romulus prior to the event.
- 51% of residents affected in the block(s) must sign the petition. Percentage will be verified by the City Assessor.
- Notification of event must be attached. (Flyer or postcard).
- Circulator must sign bottom of petition.
- Completed Petitions must be submitted to the City Clerk's Office, 11111 Wayne Rd, Romulus, by the **Monday the week prior** to the next scheduled City Council meeting.
- Before the request is submitted to Council for consideration, the City Clerk's Office will forward the request to the respective departments for approval.
- The street must be barricaded at each end and closed to vehicular traffic. All streets must be reopened by 9 p.m. or dusk, whichever comes first, and the street be reopened to traffic. To make arrangements to schedule drop off and pick up of barricades, please contact the Department of Public Works between normal business hours, Monday through Friday, 8:00 a.m. - 4:00 p.m. at 734-942-7579.
- Residents will be responsible for collecting and disposing of all trash and debris.
- The block party is subject to the City's Noise Ordinance Chapter 36, Section 36-162.
- Any questions or concerns please contact the City Clerk's Office at (734) 942-7540.

Assessor Use Only
Number of Properties Affected:
Number of Signatures Required:

BLOCK PARTY PETITION

We, the undersigned of the 2 block(s) of Sussex / Canterbury between
Number Street

Surrey dr and Concord request the closing of our street in the
Street Street

City of Romulus on 9/3/23 from 12 am/pm to 11 am/pm
Date Time Time

ADDRESS

MUST PRINT NAME

SIGNATURE

35947 Sussex Drive Courtney Seale

7815 Canterbury Dr. David Dalton

7826 Canterbury Dr Norma Bell

7814 Canterbury Dr Shanetta Ashwood

35871 Sussex Dr Kiera Teall

35845 Sussex Dr Eric Joplin

7791 Canterbury Dr Lachina Scott

35897 Sussex dr. Eugene Brown

35898 SUSSEX DR. GEORGE FINLEY III

35921 Sussex Dr Jennifer Jackson

35872 Sussex dr Bruce & Denise White

35846 Sussex DR. Telani Grady

7703 CANTERBURY KEITH LOMAX

7779 Canterbury Dr Rudolph Keely

SIGNATURE OF CIRCULATOR:

ADDRESS: 35947 Sussex Drive PHONE NUMBER: 313-522-9198

EMAIL: Sealemg@outlook.com

(Please use back of this form for additional signatures.)

Completed petition must be submitted with copy of application and flyer to the Office of the Clerk by the Monday the week prior to the next scheduled City Council Meeting.

OFFICE USE ONLY

Rec'd on: _____	Approved
Assessor verified on: _____	Y ___ N ___
Sent to RPD: _____	Y ___ N ___
Sent to RFD: _____	Y ___ N ___
Sent to DPW: _____	Y ___ N ___

Address

Print

Signature

7767

Canterbury

Ayanna & Mike
Walters

Ayanna Walters

7767 Canterbury

Joseph Burrell

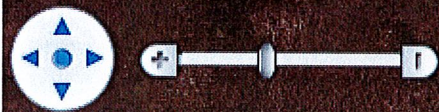
Joseph Burrell

7766 Canterbury

35921 Sublet

Stephanie
Bowerbank
David Bowerbank

David Bowerbank





CANTERBURY DR

SUSSEX DR

ANNUAL BLOCK PARTY

SUNDAY, SEPTEMBER 3, 2023

3 PM UNTIL...

ALL AGES
WELCOME

BRING YOUR
OWN CHAIRS

**LIVE BAND • DJ • BOUNCE HOUSES • FACE PAINTING
BASKETBALL • FOOD & BEVERAGES**



SCHOOL SUPPLIES GIVEAWAY



CONTACT CORTNEY SEALE @ 313.522.9198 FOR MORE INFO

USING FRONT YARDS

Property	Address	Owner of Record	Additional Name	Petition signed?	Notes		
7300	CANTERBURY	STEVEN GAVIN					
7312	CANTERBURY	KEVIN REID JR					
7742	CANTERBURY	SMITH BRUCE					
7743	CANTERBURY	BURRELL BRIAN - JAQUAY		YES			
7755	CANTERBURY	JONES MILDRED					
7766	CANTERBURY	BOWERBANK STEPHANIE M		YES			
7767	CANTERBURY	WALTERS MICHAEL - JENNINGS AYANNA		YES			
7778	CANTERBURY	RUDOLPH PORCHE S					
7779	CANTERBURY	KEELS RUDOLPH E		YES			
7786	CANTERBURY	ANWUNAH CHINYELU					
7790	CANTERBURY	JONES VINCENT - JACQUELINE					
7791	CANTERBURY	SCOTT MARCUS - LACHINA		YES			
7802	CANTERBURY	WEATHERS UGANDA - NAKURU SHARONDA					
7803	CANTERBURY	LOMAS KEITH		YES			
7814	CANTERBURY	ASHWOOD SHANETTA - DEMOND A		YES			
7815	CANTERBURY	DALTON DAVID		YES			
7826	CANTERBURY	BELL NORMA		YES			
7838	CANTERBURY	HIXON JILL					
35817	CONCORD	AMPEY EVELYN M					
35845	SUSSEX	JOPLIN ERIC JR &	GANSON-JOPLIN IMPRIS	YES	front yard on Sussex driveway on Surrey		
35846	SUSSEX	GRADY JELANI - KISA		YES	front yard on Sussex driveway on Surrey		
35871	SUSSEX	TEALL KIERA		YES			
35872	SUSSEX	WHITE DENISE		YES			
35897	SUSSEX	BROWN EUGENE - DONNA		YES			
35898	SUSSEX	FINLEY GEORGE		YES			
35921	SUSSEX	JACKSON JENNIFER		YES			
35947	SUSSEX	SEALE CORTNEY - KARLA		YES			
35971	SUSSEX	CALLOWAY DAVID	TINNON MARLON	YES			
TOTAL		28 PROPERTIES		18 SIGNATURES	64%		

DRIVEWAYS

Property	Address	Owner of Record	Additional Name	Petition signed?	Notes
7300	CANTERBURY	STEVEN GAVIN			
7312	CANTERBURY	KEVIN REID JR			
7742	CANTERBURY	SMITH BRUCE		yes	
7743	CANTERBURY	BURRELL BRIAN - JAQUAY			
7755	CANTERBURY	JONES MILDRED			
7766	CANTERBURY	BOWERBANK STEPHANIE M			
7767	CANTERBURY	WALTERS MICHAEL - JENNINGS AYANNA		yes	
7778	CANTERBURY	RUDOLPH PORCHE S		yes	
7779	CANTERBURY	KEELS RUDOLPH E		yes	
7786	CANTERBURY	ANWUNAH CHINYELU			
7790	CANTERBURY	JONES VINCENT - JACQUELINE			
7791	CANTERBURY	SCOTT MARCUS - LACHINA		yes	
7802	CANTERBURY	WEATHERS UGANDA - NAKURU SHARONDA			
7803	CANTERBURY	LOMAS KEITH			
7814	CANTERBURY	ASHWOOD SHANETTA - DEMOND A		yes	
7815	CANTERBURY	DALTON DAVID		yes	
7826	CANTERBURY	BELL NORMA		yes	
7838	CANTERBURY	HIXON JILL			
35817	CONCORD	AMPEY EVELYN M			
35871	SUSSEX	TEALL KIERA		yes	
35872	SUSSEX	WHITE DENISE			
35897	SUSSEX	BROWN EUGENE - DONNA		yes	
35898	SUSSEX	FINLEY GEORGE		yes	
35921	SUSSEX	JACKSON JENNIFER		yes	
35947	SUSSEX	SEALE CORTNEY - KARLA		yes	
35971	SUSSEX	CALLOWAY DAVID			
TOTAL		26	YES	13	



City of Romulus

Petitioner

Council Meeting Held: **August 7, 2023**

Item No. **B.**

General Description: Petitioner: Coralee Gelormino; Ashley Capital Project Impact

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

CITY COUNCIL AGENDA REQUEST FORM

Today's Date: 8/3/23 Proposed Agenda Date: 8/7/23

Name of person(s) proposing item: Coralee Gelormino
Please Print

Title: _____

Name of Business / Organization (if applicable) _____

Address: 8855 Cogswell Romulus, MI

Contact Number: 7346354609 Email Address: ponytail1004@yahoo.com

Item request is for:
☐ Information Only ☒ Action Item ☒ Discussion/Action ☐ Report ☐ Other

Brief description /summary of the agenda item (as you would like it to appear on the agenda): Project Astley Capital and the impact of their on our public school as well as devaluing our homes and properties.

Does the subject concern a City Department? If so, please include name of department: un known

Does the subject concern a City Ordinance? If so, please include the Ordinance name or number. _____

Have you addressed your issue(s) with city/administrative staff? Yes ☒ No

Desired Outcome: Not allow Astley Capital to encroach in our Residential Area (neighborhood)

This request must be submitted to the City Clerk no later than the Wednesday prior to the City Council meeting. Council meetings are held on the 1st, 2nd and 4th Mondays at 7:30pm. Items submitted after this deadline, will be scheduled for the following City Council meeting.

Coralee Gelormino
Signature of person submitting agenda item

8/3/23
Date

cc: Mayor
Mayor Pro Tem
Chief of Staff

WE DO NOT AGREE WITH THE SPECIAL LAND USE REQUEST FROM ASHLEY CAPITAL AND REQUEST THAT COUNCIL NOT APPROVE THIS REQUEST

IT WILL NEGATIVELY AFFECT

- OUR WILDLIFE IN THE AREA
- OUR NEIGHBORHOOD SCHOOLS

WICK ELEMENTARY

ROMULUS MIDDLE

ROMULUS HIGH SCHOOLS

- POLLUTION DRAINAGE
- FLOW OF TRAFFIC
- INCREASE RISK OF CRIME
- DECREASE THE VALUE OF OUR HOMES

RECEIVED
2023 AUG - 3 A 8:52
CITY OF ROMULUS
CLERK'S OFFICE

Signature	ADDRESS	Printed Name	Date
<i>C. Berezgazy-Woźniak</i>	9575 Cogswell	C. Berezgazy-Woźniak	6/21/2023
<i>R Jensen</i>		Rachel Jensen	6/21/23
<i>Carol Norman</i>	9121 Cogswell	CAROL NORMAN	6/21/23
<i>David Norman</i>	9120 Cogswell	DAVID NORMAN	6-21-23
<i>Barbara Norman</i>	9120 COGSWELL	BARBARA Norman	6/21/23
<i>Harold Norman</i>	9120 COGSWELL	Harold Norman	6-21-23
<i>Mark Householder</i>	37770 Wick Rd	MARK Householder	6-21-23
<i>Julie Wadsworth</i>	37495 Wick Rd	Julie Wadsworth	6-21-23
<i>Ray Dubisky</i>	9280 OZGA	Ray Dubisky	6-21-23
<i>SHARI ADAMS</i>	9280 OZGA	SHARI ADAMS	6-22-23
<i>Jerry Grubb</i>	9300 OZGA	Jerry Grubb	6-22-23
<i>Ruth Francis</i>	9390 OZGA	Ruth Francis	6-22-23
<i>Coralie Johnson</i>	9340 OZGA ST	Coralie Johnson	6-22-23
<i>Chad Johnson</i>	9340 OZGA ST	CHAD JOHNSON	6-22-23
<i>Holly Wright</i>	34942 Julie Dr.	Holly Wright	6/22/23
<i>Joseph Francis</i>	9390 OZGA ST	Joseph Francis	6/22/23
<i>Dave VanBuhler</i>	37460 Tyler	Dave VanBuhler	6/22/23
<i>Cassey Pokorny</i>	9429 Cogswell	Cassey Pokorny	7/3/23
<i>Teresa Pokorny</i>	9429 Cogswell	Teresa Pokorny	7/3/23
<i>Frank Pokorny</i>	9429 Cogswell	Frank Pokorny	7/3/23
<i>James J. Adair</i>	38410 Taylor	JAMES J ADRAIR	7/3/23

[illegible]

WE DO NOT AGREE WITH THE SPECIAL LAND USE REQUEST FROM ASHLEY CAPITAL AND REQUEST THAT COUNCIL NOT APPROVE THIS REQUEST

IT WILL NEGATIVELY AFFECT

- OUR WILDLIFE IN THE AREA
- OUR NEIGHBORHOOD SCHOOLS

WICK ELEMANTARY

ROMULUS MIDDLE

ROMULUS HIGH SCHOOLS

- POLLUTION DRAINAGE
- FLOW OF TRAFFIC
- INCREASE RISK OF CRIME
- DECREASE THE VALUE OF OUR HOMES

RECEIVED
2023 AUG - 3 A 8:53
CITY OF ROMULUS
CLERK'S OFFICE

Signature	ADDRESS	Printed Name	Date
Deborah Woolford	8623 Cogswell	DEBORAH WOOLFORD	6-21-23
Kenneth M Woolford	8623 Cogswell	Kenneth Woolford	6-21-23
Lucille Calvert	8707 Cogswell	LUCILLE CALVERT	6/21/23
Coralee Gelormino	8855 Cogswell	Coralee Gelormino	6/21/23
Andrew Gelormino	8855 Cogswell	Andrew Gelormino	6/21/23
Marvel Perent	8805 Cogswell	MARVEL PERENT	6/22/23
Melissa Gelormino	8855 Cogswell	Melissa Gelormino	6/22/23
Ben Alex	8955 Cogswell St	Benjamin Alex	6/22/23
Brandon Perry	38466 Summit Dr	BRANDON PERRY	6-22-23
Angella Lewis	38488 Summit Dr	Angella Lewis	6-22-23
Revell Pace	38712 Summit Dr	Revell Pace	6-22-23
Keshu Samuel	38832 Summit	Keshu Samuel	6-22-23
Robert Stewart	8775 Cogswell	Robert Stewart	6-24-23
Jesse Hawkins	38419 Summit	Jesse Hawkins	6/25/23
Jai Taylor	38484 Summit Dr	Jai Taylor	
Saharathorn	8936 Elbert Dr	Saharathorn	6/26/23
Anthony Patton	8972 Elbert Dr	Anthony Patton	6/26/23
Rashid Morten	8976 Elbert Dr	Rashid Morten	6-27-23
Keun Hearley	9126 Elbert Dr	Keun Hearley	6-27-23
Celeste Hgaley	9126 Elbert Dr.	Celeste Hgaley	6/27/23
Jennifer Gibbons	9003 Elbert Dr.	Jennifer Gibbons	6/27/23

	Signature	Address	Printed Name	Date
1		9103 ELBERT DR.	ADAM GIBBONS	6/27/23
2		9079 Elbert	ELIZABETH PHILLIPS	6/27/23
3		9043 Elbert	Antonique Masley	6/27/23
4		9007 Elbert	Carey Briggs	6/27/23
5		8995 Elbert	Ahmed Sareini	6/27/23
6		8925 Heritage Dr	MELVIN WASHINGTON	6/27/23
7		8885 Cogswell	VIOLLEL BUS	6/27/23
8		7245 OZGA ST	LEAH GARRISON	6/27/23
9		39142 Clocktower	Eric Thompson	6/30/23
10		39142 Clocktower Dr.	Arlene Thompson	6/28/23
11		38450 Nottingham Dr	Shondetrace White	7/1/23
12		3869 Nottingham Dr	Antwain White	7/1/23
13		38751 Nottingham	John Somfas	7-1-23
14		38977 Nottingham	Kevin L. White	7-1-23
15		39128 Nottingham	Dwayne Moore	7-1-23
16		39150 Nottingham	Violet D. Lewis	7-1-23
17		19304 rue	Earl Olson	7-1-23
18		39326 Nottingham	Russell Bailey	7-1-2023
19		39097 Nottingham	KEITH WILLIAM	7.1.23
20		38058 Nottingham	Jennifer Ruel	7-1-2023
21		38501 Nottingham	JAMES HORNE	7-1-23
22		38442 Summit Dr	Michael Jefferson	7-6-23
23		9300 Heritage Dr.	Beverly + Charles Watson	7.6.23
24		9340 OZGA	Seth Gasser	7.6.23
25		8233 Cogswell	Sarah Willemse	7.6.23
26		39164 Clocktower Dr	William Brewer	7-13-23
27				
28				
29				
30				
31				
32				
33				
34				

WE DO NOT AGREE WITH THE SPECIAL LAND USE REQUEST FROM ASHLEY CAPITAL AND REQUEST THAT COUNCIL NOT APPROVE THIS REQUEST

IT WILL NEGITIVELY AFFECT

- OUR WILDLIFE IN THE AREA
- OUR NEIGHBORHOOD SCHOOLS
- WICK ELEMANTARY
- ROMULUS MIDDLE
- ROMULUS HIGH SCHOOLS
- POLLUTION DRAINAGE
- FLOW OF TRAFFIC
- INCREASE RISK OF CRIME
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RECEIVED
2023 AUG - 3 A 8:53
CITY OF ROMULUS
CLERK'S OFFICE

Signature	ADDRESS	Printed Name	Date
<i>Gerie C. Schaudt</i>	36739 Wick Rd.	Gerie C. Schaudt	6/21/23
<i>Franklin Schaudt</i>	36739 Wick RD.	Franklin Schaudt	6-21-23
<i>John Zaleski</i>	36810 Wick Road	John Zaleski	6/24/23
<i>Betty Zaleski</i>	36810 WICK	Betty Zaleski	6-24-23
<i>Emma Zaleski</i>	36810 Wick RD	Emma Zaleski	6-24-23
<i>Garry D Stone</i>	36729 WICK RD	Garry D Stone	6/24/23
<i>Elizabeth Stone</i>	36729 Wick Rd	Elizabeth Stone	6-24-23
<i>Dennis Staten</i>	36514 Wick Rd	Dennis Staten	6-24-23
<i>Elizabeth Phillips</i>	38200 WICK RD	Elizabeth Phillips	6/24/23
<i>Patrick Rawls II</i>	38200 WICK RD	PATRICK RAWLS II	6/24/23
<i>Ted Hall</i>	38271 WICK	TED HALL	6-24-23
<i>Mike Green</i>	38271 Wick	Mike Green	6-24-23
<i>Samuel Garrison</i>	7215 Ozga St	Samuel Garrison	8-1-23



City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held: **August 7, 2023**

Item No. A.

General Description: Approval of the Chairperson's Report

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **August 7, 2023**

Item No. A.

General Description: Resolution to approve the Settlement Agreement and Mutual Release between the City of Romulus and Blue Ribbon Contracting, Inc.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Resolution to approve the Settlement Agreement and Mutual Release between the City of Romulus and Blue Ribbon Contracting, Inc.
DATE: August 1, 2023

I concur with the recommendation of City Attorney, Steve Hitchcock, and respectfully request City Council authorize the Mayor and City Clerk to enter into the Settlement Agreement and General Release between the City of Romulus and Blue Ribbon Contracting, Inc.

Motion by _____, supported by _____, to concur with the administration and adopt the Settlement Agreement and General Release between the City of Romulus and Blue Ribbon Contracting, Inc.

STEPHEN J. HITCHCOCK
DIRECT DIAL: 248.457.7024
CELL: 248.320-8196
EMAIL: SJH@GMHLAW.COM

John A. Anderson
Peter J. Bill
Michael L. Bosnic
Robert A. Bryant
Thomas P. Cavanaugh
Kenneth B. Chapie
Anthony K. Chubb
John C. Clark
Travis M. Comstock
George A. Contis
Kellie S. DeVito

Samantha S. Faulkner
Elizabeth A. Favaro
Kara S. Ferrara
Timothy D. Finegan
John R. Fleming
John J. Giarmarco
Julius H. Giarmarco
Bruce W. Haffey
William H. Heritage, III
Stephen J. Hitchcock
William H. Horton

Keela P. Johnson
Salvatore J. LaMendola
Alexander Lebedinski
Victoria S. Lehman
Adam Levitsky
Ryan P. McNeil
Christopher D. Messing
John L. Miller
Karie Miller
Robert A. Mills
Timothy J. Mullins

David A. Occhiuto
Ryan L. Perry
Dennis M. Rauss
James Y. Rayis
Dacian M. Ruzs
Annabel F. Shea
Kathleen A. Stearns
Lauren M. Studley
Paul A. Thursam
Jared M. Trust
Geoffrey S. Wagner

Donald K. Warwick
Matthew S. Weaver
Richard A. Wojewoda
LeRoy H. Wulfmeier, III

Of Counsel:

David G. Gorcyca
Albert Taylor Nelson, Jr.
Peter J. Sarkesian
Lawrence F. Schiller

July 26, 2023

Robert McCraight, Mayor
City of Romulus
11111 Wayne Road
Romulus, MI 48174

Re: Blue Ribbon Contracting Inc.

Dear Mayor McCraight:

As you know from our meeting with Blue Ribbon, they claim the City owes them \$18,000.00 for additional abatement work that was not disclosed in the bid specifications. The claim relates to material found around the chimney of one location and other contamination on two (2) other sites.

The City is recommending to the Council that Blue Ribbon be paid a compromised amount of \$9,000.00, which they agreed to.

Enclosed is the release that Blue Ribbon will sign releasing the City from any of the claims for demolition work done in the City, should Council approve the settlement.

If you have any questions, please call.

Very truly yours,

GIARMARCO, MULLINS & HORTON, P.C.



Stephen J. Hitchcock

SJH/jms
Enclosure

Cc: Julie Wojtylko

GENERAL RELEASE

THIS GENERAL RELEASE, is made this _____ day of July, 2023, by and between the CITY OF ROMULUS (“CITY”) and BLUE RIBBON CONTRACTING, INC. (“BLUE RIBBON”);

BLUE RIBBON for and in consideration of the sum of Nine Thousand & 00/100 Dollars (\$9,000.00), receipt of which is hereby acknowledged, does hereby remise, release, acquit, and forever discharge the CITY, its Council, elected officials, engineers, and employees from all manner of actions, causes of action, suits, debts, sums of money, breach of contract, damages, and all claims and demands of any kind whatsoever in law or in equity, including attorney fees, which BLUE RIBBON shall or may have against the CITY, whether known or unknown, by reason of any matter relating to any demolitions performed in the CITY prior to the date of this Release.

IN WITNESS WHEREOF, BLUE RIBBON CONTRACTING, INC. has hereunto signed this Release on the aforementioned date above.

WITNESSED:

SIGNED:

BLUE RIBBON CONTRACTING, INC.

By: _____
Its: _____



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **August 7, 2023**

Item No. B.

General Description: Piggyback on MiDeal Contract for a 2023 Ford F250 Super Cab 4x4 Pickup

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Piggyback on MiDeal Contract #07B7700180 for a 2023 Ford F250 Super Cab 4x4 Pickup
DATE: August 1, 2023

I concur with the recommendation of Roberto Scappaticci, DPW Director and Gary Harris, Purchasing Director, and respectfully request Council's authorization to piggyback on the MiDeal Contract #071B7700180 for the purchase of a 2023 Ford F250 Super Cab 4x4 Pickup at a cost of \$50,808.00 from Lunghamer Ford.

Victoria Trush, Assistant Finance Director, has verified that funds for the purchase are currently available in the Motor Vehicle Fund, Capital Outlay-Machinery & Equipment expense account #661-258-970.138.

Motion by _____, supported by _____, to concur with the administration and consent to piggyback on the MiDeal Contract #071B7700180 for the purchase of a 2023 Ford F250 Super Cab 4x4 Pickup at a cost of \$50,808.00 from Lunghamer Ford.



MEMORANDUM

DATE: July 31, 2023
TO: Mayor Robert A. McCraight
FROM: Gary Harris, Purchasing Director
SUBJECT: Piggyback on MiDeal contract #071B7700180 for a 2023 Ford F250 Super Cab 4x4 Pickup

Director of the Department of Public Works, Roberto Scappaticci has requested to purchase a 2023 Ford F250 Super Cab 4x4 Pickup at a cost of \$50,808.00 by Piggybacking on the State of Michigan's MiDeal Contract #071B7700180.

Please be advised that the City is not required to solicit competitive bids for this purchase under the exception to competition clause of the Romulus Purchasing Ordinance which allows for the piggybacking on a contract solicited and awarded by another agency and as further outlined in subsection 39-11(d)(10) of the Ordinance:

"The city's procurement by competitive sealed bids shall be waived and the city may piggyback on an existing extendable contract, where the materials, services or goods in combination with services are purchased from a state or local governmental agency's bid that has been sufficiently advertised and was the subject of sealed bids so that in the opinion of the purchasing director or their designee the procedure meets the intent of competitive sealed bidding under this chapter."

The solicitation of bids to obtain pricing for vehicle by the State of Michigan Department of Technology, Management and Budget (host agency) resulted in Lunghamer Ford of Owosso being awarded the contract for Ford vehicles under their extended purchasing program, MiDeal (Contract term August 1, 2017-November 30, 2023).

It is the recommendation of myself and DPW Director Roberto Scappaticci to proceed with the purchase. If you concur, please request Council's permission to piggyback on the MiDeal Contract #071B7700180 for the purchase of a 2023 Ford F250 Super Cab 4x4 Pickup at a cost of \$50,808.00 from Lunghamer Ford.

Please note this vehicle will be replacing the 2000 GMC Sierra Pickup truck (#601) currently used by the mechanics. Truck 601 will be move to building & grounds to use.

Victoria Trush, Assistant Financial Services Director, has verified that funds for this purpose are currently available in the Motor Vehicle Fund, Capital Outlay-Machinery & Equipment expense account (661-258-970.138).

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris
Purchasing Director

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Gary Harris, Director of Purchasing
FROM: Roberto J. Scappaticci, Director of Department of Public Works
CC: Mayor Robert McCraight
DATE: July 26th, 2023
SUBJECT: MiDeal Piggyback Purchase Approval of 2023 Super Cab 4x4 Pickup

Dear Mr. Harris,

I am requesting your approval to piggyback on 2023 vehicle pricing for State of Michigan, MiDeal contract#071B7700180 and Macomb County Contract# 21-18 to replace our current worn vehicle. The pricing for a 2023 Ford F250 Super Cab 4x4 Pickup in the amount of \$50,808.00 will be funded from account# 661-258-970.138 for the purchase.

If you should have any questions regarding this matter please feel free to contact me at 734-955-8752 or rscappaticci@romulusgov.com.

Sincerely,



Roberto J. Scappaticci, Director of Public Works

s:\public works\administrative\admin documents\2023 memos\memo to council - piggyback som super cab.docx



FUNDS VERIFICATION FORM

<u>DEPARTMENT:</u> 661-258-970.138
<u>FUND NAME:</u> Motor Vehicle Fund, Capital Outlay-Machinery & Equipment Expense Account
<u>ACCOUNT NUMBER/S:</u> 661-258-970.138
<u>PURPOSE FOR REQUEST:</u> Purchase of 2023 Ford F250 Super Cab 4x4 Pickup – Piggyback under MiDeal Contract#071B7700180 and Macomb County Contract# 21-18. – <i>Mechanics Vehicle</i> <i>NOT AUCTIONING WILL USE REPLACED VEHICLE #601</i>
<u>AMOUNT OF EXPENDITURE:</u> \$50,808.00
<u>SIGNATURE OF DEPARTMENT HEAD:</u> <i>[Signature]</i>
<u>FUNDS CURRENTLY AVAILABLE:</u> \$401,795
<u>FINANCE DEPARTMENT APPROVAL:</u> <i>[Signature]</i>
<u>DATE:</u> 7-26-23

10000# GVWR SuperCab 8 Ft. Box, 164"WB, 10000# GVWR
[x] Base Price 4x4 (X2B/600a) (T.8) \$48,278.00

<u>Available Standard Options</u>		<u>Price</u>
	<u>Option</u>	<u>Reg.&Super/Crewcab</u>
[x] Engine Block Heater	41H	100.00
[x] Seats, 40/20/40 Split Bench Vinyl	AS	Standard
[x] Tires, LT245/75Rx17E All-Terrain (5)	TBM	165.00
[x] Powercode Remote Start System	76S	250.00
[x] Dual Batteries (68 Amp.) (Gas Engines Only, Includes Dual Alternators 410 amp)	86M/67B	325.00
[x] 120V/400W Outlet	43C	175.00
[x] Cab Steps Molded Black	18B	445.00
[x] Upfitter Switches (6) located in overhead console)	66S	165.00
[x] Snow Plow Prep Package(N/A with 67H)	473	250.00
[x] <u>XL Chrome Pkg.</u> (Chrome front and rear step bumper, Bright 96V Chrome Hub Covers and Center Ornaments & BoxLink with Brackets and 4 Premium Locking Cleats)		225.00
[x] Axle, Electronic Locking	X3_	430.00

Total Price \$50,808.00 ea

Colors for F-250

Exterior Colors
Oxford White

Interior Steel (Grey)

[Z1]

[x]



May 30, 2023

City of Romulus
Attn: Elijah Smith
11111 Wayne Road
Romulus, MI 48174

Dear Elijah Smith:

Price on 2023 Vehicle State of Michigan Contract# 071B7700180 and Macomb County Contract# 21-18 Bid:

2023 Ford F250 Super Cab 4x4 Pickup w/Service Body & Plow \$73,285.00 ea

Standard Service Contract: 36,000 miles or 36 months factory Bumper to Bumper Warranty and 60,000miles 60 months Powertrain Warranty . Service to be handled by your local Ford Dealer.

Order Cutoff Date: Incoming Stock Unit.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. A \$9.50 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-FLEET (923-5338)

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

*We are not
ordering
Service Body & Plow*

1960 E Main St Owosso, MI 48867, 888-92-FLEET (888.923.5338) Fax 517-625-5832

2023 F-250 Reg. Cab, SuperCab, Crew Cab Major Standard Equipment

MECHANICAL

- Brakes – Four-Wheel Disc Anti-lock Brake System (ABS)
- Electronic-Shift-On-the-Fly (ESOF) (4x4 only)
- Engine
 - F-250/F-350 – 6.8L 2V DEVCT NA PFI V8 Gas
- Transmission
 - TorqShift®-G ten-speed automatic w/ Selectable Drive Modes: Normal, Eco, Slippery Roads, Tow/Haul (6.8L Gas)
- Fuel Tanks
 - 29 Gallon (Diesel Engine) – 142" or 148" Wheelbase
 - 34 Gallon (Diesel Engine) – 160" or 164" Wheelbase
 - 34 Gallon (Gas Engine) – NA 176" Wheelbase
 - 48 Gallon (Gas Engine) – 176" Wheelbase
 - 48 Gallon (Diesel Engine) – 176" Wheelbase

EXTERIOR

- Bumpers – front & rear, black painted
- Daytime Running Lamps
- Fender vents – front
- Front Box Step and Rear Bumper Step
- Glass – solar-tinted
- Grille – black painted
- Handles – door & tailgate, black
- Jack
 - 3-Ton mechanical (250/350 SRW)
- Manually telescoping/folding trailer tow with power/heated glass, heated convex spotter mirror, integrated clearance lamps/turn signals
- Operator Commanded Regeneration (OCR) (6.7L Power Stroke® Diesel engine only)
- Tailgate – Removable w/key lock
- "Three-Blink" lane change signal
- Tires
 - LT245/75R17E BSW A/S
- Tow hooks – front, two (2)
- 2.5" Built Ford Tough® Trailer Hitch Receiver
- Trailer Sway Control
- Trailer Tow Package – 7-wire harness w/relays & 7/4 pin connector
- Wheels
 - F-250/F-350 SRW – 17" Argent Painted Steel w/painted hub covers/center ornaments
 - Manual Locking Hubs (4x4)
 - Spare tire, wheel & carrier
- Windshield wipers – intermittent

INTERIOR/COMFORT

- 4.2" LCD Productivity Screen: includes menus for Gauge Setup, Trip Computer, Fuel Economy and Towing/Off-Road applications
- Air conditioning – manual, single zone
- Cabin Air Particulate Filter
- Door-trim – armrest/grab handle & reflector
- Floor covering – Black, full length vinyl
- Instrumentation – Multi-function switch message center
- Mirror – rearview 11.5" day/night
- Outside Temperature Display
- Overhead console w/dual storage bins and map lights
- Power Equipment Group – 1 st row (front-seat) windows w/one-touch up/down, power 2nd row (rear-seat) windows; power door-locks w/backlit switches & accessory delay; power tailgate lock

- Powerpoint – auxiliary two (2) in instrument panel
- Scuff plates – front, color-coordinated
- Seats – Front, HD vinyl, 40/20/40 split bench w/center armrest, cupholder and storage (manual lumbar – driver's side), front center-seat w/integrated restraint
- Steering wheel – black urethane with tilt and telescoping steering wheel/column; includes three (3) button message control
- Sun visors – color-coordinated vinyl, driver w/pocket, passenger w/uncovered mirror
- Window – Rear, fixed

SAFETY/SECURITY

- AdvanceTrac® with RSC® (Roll Stability Control™)
- Belt-Minder® (front safety belt reminder)
- chime & flashing warning light on I/P if belts not buckled
- Center High-mounted Stop Lamp (CHMSL)
- Driver and passenger frontal airbag; passenger side deactivation Switch
- Headlamps – Quad beam jewel effect halogen
- Individual Tire Pressure Monitoring System (TPMS)
- Mirrors – Manually telescoping/folding trailer tow with power/heated glass, heated convex spotter mirror, integrated clearance lamps/turn signals
- Rear View Camera
- Remote keyless entry
- Safety belts – w/height adjustment D-ring
- Safety Canopy® System (incl. side-curtain airbags)
- SecuriLock® Passive Anti-Theft System
- SOS Post-Crash Alert System™
- Stationary Elevated Idle Control

FORD CO-PILOT360™ TECHNOLOGY

- AutoLamp (Auto On/Off Headlamps)
- Cruise Control
- Hill Start Assist

FUNCTIONAL

- Audio – AM/FM stereo/MP3 Player (four (4))
- Alternator – 157 AMP
- Battery
 - Gas engine – 750-CCA, 78-AH, single
 - Diesel engine – 750-CCA, 68-AH, dual AGM (6.7L Power Stroke® Diesel engine)
- FordPass Connect™ (5G)
 - 5G Wi-Fi hotspot connects up to 10 devices 1
 - Remotely start, lock and unlock vehicle
 - Schedule specific times to remotely start vehicle
 - Locate parked vehicle
 - Check vehicle status
- Rear axle – Non-Limited-Slip (F-250 and F-350)
- SYNC® 4
 - 8" LCD Capacitive Touchscreen with Swipe Capability
 - Wireless Phone Connection
 - Cloud
 - AppLink® w/App Catalog
 - 911 Assist®
 - Apple CarPlay® and Android Auto™ Compatibility — Digital Owner's Manual
 - Trailer Brake Controller (incl. Smart Trailer Tow Connector)



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **August 7, 2023**

Item No. C.

General Description: Introduction of Budget Amendment 23/24-2

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Introduction of Budget Amendment 23/24 - 2
DATE: August 1, 2023

I am hereby requesting introduction of Budget Amendment 23/24-2 to cover the capital improvement project as approved by the Library Board on July 17, 2023.

Motion by _____, supported by _____ to concur with the administration and introduce budget amendment 23/24-2 to cover the capital improvement project as approved by the Library Board on July 17, 2023.

Memorandum

To: Mayor Robert A. McCraight
From: Maria Farris, Finance Director
Date: July 20, 2023
Re: Budget Amendment 23/24-2

Attached please find a copy of requested Budget Amendment 23/24- 2 to be added to the agenda for the August 7, 2023 City Council meeting.

This budget amendment is to use fund balance of \$448,200 from 271-790-390.000 and \$448,200 in 271-790-970.000 in corresponding expenditures.

If you should have any additional questions, please feel free to contact me.

MEMORANDUM

TO: Mayor Robert A. McCraight

FROM: Finance Department

DATE: 7/25/2023 MEF

SUBJECT: Budget Amendment 23/24-2

<u>FUND/DEPT. ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT FUND BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
271 Library				
<u>Fund balance</u>				
271-790-970.000	Fund Balance	513,407	(448,200)	65,207
<u>Expense</u>				
271-790-970.000	Capital Outlay	90,390	448,200	538,590

To cover the capital improvement project as approved by the Library Board on July 17, 2023

INTEROFFICE MEMORANDUM

To: Maria Farris, Finance Director

From: Patty Braden, Library Director

Subject: FY 23/24 Budget Amendment for Capital Outlay expenditures

Date: July 19, 2023

Attached is a Budget Amendment to utilize unspent donation funds from FY 2022/23 for the Capital Outlay account 271-790-970.000 as approved by the Library Board on July 17, 2023.

BUDGET AMENDMENT FORM

DECREASE		INCREASE	
Account Number /Name	Amount	Account Number /Name	Amount
271-790-390.000 Fund Balance	\$ 448,200	271-790-970.000 Capital Outlay	\$ 448,200
TOTAL	\$ 448,200	TOTAL	\$ 448,200

PURPOSE:

To cover the capital improvement project as approved by the Library Board on July 17, 2023.

DATE: 7/25/2023

Department Head Signature: Maria Farris 7.24.2023

Finance Signature: Maria Farris

Mayor's Authorization:  _____

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **August 7, 2023**

Item No. A.

General Description: Second Reading and Final Adoption to Amendments to Ch. 26, Article I, Section 26-3 of the Romulus Code of Ordinances

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Cc: D'Sjonaun Hockenhull, Deputy City Clerk

Date: August 3, 2023

Re: 2nd Reading and Final Adoption – Ordinance Amendment

It is requested that Council approve the second reading and final adoption to amendments to Chapter 26, Article I, Section 26-3, Permanent Structure and mobile food service, of the City of Romulus Code of Ordinances.

- a. Adds regulations on the location of portable food trucks or carts
- b. Allows Portable food trucks or carts to be located on private commercial and/or industrial-zoned properties with consent from the property owners if said property owners pay a site visit fee.

This ordinance amendment was introduced at the July 24, 2023, Regular Meeting.

**CITY OF ROMULUS
ORDINANCE NO. _____**

**AN ORDINANCE TO AMEND CHAPTER 26, ARTICLE I, SECTION 26-3,
PERMANENT STRUCTURE AND MOBILE FOOD SERVICE, OF THE CITY OF
ROMULUS CODE OF ORDINANCES**

THE CITY OF ROMULUS ORDAINS:

Section 1. Chapter 26 Article I Section 26-3 Permanent Structure and Mobile Food Service is hereby amended to read as follows:

Sec. 26-3. Permanent structure and mobile food service.

No person shall operate or cause to be operated within the city any business conducted for the purpose of selling or offering for sale food unless such business is operated in a permanent structure or building meeting the requirements of the building code, excepting:

- (1) Approved mobile food services and temporary food operations in connection with festivals and other special events that have prior approval from the city council and the county department of health;
- (2) Peddlers that comply with the city peddler ordinance;
- (3) A restaurant located in the city who obtains temporary use approval pursuant to Section 22.3(e) of the city zoning ordinance to prepare and serve food outside on the restaurant's property; and
- (4) Food service trucks or carts on wheels that are permitted by the City are allowed if they comply with the following and are issued a permit which expires on December 31 of the year issued.
 - a. No food shall be prepared, sold, or displayed outside of the portable food service truck or cart; no outdoor cooking facilities, including grills that are not contained in the truck or cart are permitted.
 - b. Food service shall be provided on the non-driving lane side of the portable food service truck or cart.
 - c. Food service trucks and carts shall not block or impair vehicular or pedestrian travel.
 - d. No dining area including but not limited to tables and chairs, benches, etc. shall be permitted unless part of an approved outdoor seating area in accordance with Section 11.06(b) of the Zoning Ordinance.
 - e. All materials and supplies must be stored in the portable food service truck or cart.
 - f. Awnings for portable food service trucks and carts shall have a minimum seven-foot clearance between the ground level and the lowest point of the awning structure.

- g. The permit application shall describe any power and associated utilities and equipment needed for the operation of the portable food service truck or cart. Consent from the property owner or any adjacent property owners to use electrical power is required. All power sources must be self-contained and no power cable or equipment shall be extended to cross any public street, alley or sidewalk.
- h. Waste containers for public use must be provided. All trash associated with the portable food service truck or cart must be collected and disposed of off-site by the operators daily. Spilling of food or food by-products is prohibited.
- i. Outdoor amplification and other noise including sound from generators must comply with the city noise ordinance. Unreasonable or excessive noise is prohibited.
- j. Flashing, blinking or moving lights are prohibited on portable food service trucks and carts when such vehicle is parked and serving customers.
- k. A portable food service truck or cart shall not be parked, stored or left unattended and unsecured at any time for more than 15 minutes.
- l. Signage is allowed on the portable food service truck or cart only. Any separate free-standing signs are subject to a temporary sign permit issued by the Building Department.
- m. The food truck or cart is approved by the Romulus Fire Department, or a fire department under the Western Wayne Consortium Agreement and applicant must file I CHAT report with the police department.
- n. No food service trucks or carts may be operated between the hours of 11:00 p.m. and 5:00 a.m. and must be removed from its approved location during these hours.
- o. Location
 - 1. Portable food service trucks or carts are allowed on AP zoned property provided the applicant has permission from the Wayne County Airport Authority for its use.
 - 2. Portable food service trucks or carts shall not be located within 1,000 feet of a special event approved by the city or within 50 feet of another food truck or cart unless located on designated City owned property.
 - 3. Portable food service trucks and carts shall not be located where they will negatively affect the downtown development plans of the city.
 - 4. The location of portable food service trucks and carts shall not negatively impact any residential development.
 - 5. Portable food service trucks or carts shall not be located within 300 feet of a building serving food for consumption on the premises. This distance shall be measured from the closet corner of the building to the food service truck or cart.
 - 6. Portable food service trucks or carts may not be located in governmental right-of-way.

7. Only one available food service truck or cart may be located on any lot or parcel as defined in the City Zoning Ordinance.
 8. Portable food trucks or carts shall not impede access to the entrance or driveway or any adjacent building.
 9. Food trucks shall not be located within 25 feet of any handicapped parking space or access ramp.
 10. Food trucks shall not be located on any property without written permission from the property owner.
 11. All trash or debris accumulating within 25 feet of any food truck shall be collected by the operator and deposited in a trash container. All food truck operators must provide trash receptacles adjacent to or as a part of their truck.
 12. No food truck operator shall sound any device which produces a loud and raucous noise, or use or operate any loudspeaker, public address system, radio, sound amplifier or similar device to attract public attention.
 13. No food truck operator shall conduct business in such a way that would increase traffic congestion or delay, constitute a hazard to life or property, interfere with an abutting property owner, or obstruct access to emergency vehicles.
- p. Portable food service trucks or carts may be located on private commercial and/or industrial zoned properties if the owner of the property signs and files with the City a consent to the use of the portable food service trucks or carts and ~~holds the City harmless from any liability arising from the operation of the portable food service truck or cart and~~ pays a one-time fee of \$100.00 to the City for a site visit and administration costs. Portable food service trucks or carts may be located on residentially zoned property for a period of 24 hours provided that is not located on any street or sidewalk. The Clerk may approve portable food service trucks or carts that are to be located on designated City owned property.
- q. Portable food service trucks and carts shall be limited to 36 feet in length or nine feet in width.
- r. Approval from the city shall not be transferable and such approval is valid for one portable food service truck or cart only.
- s. All permits shall be issued by the City Clerk. Applications must include:
1. Contact information for the applicant/operator and property owner including address, phone number, and email contact.
 2. A description of the food products offered (menu) and food preparation methods.
 3. Vehicle information including year, make and model; dimensions; and valid State of Michigan license.
 4. Proposed hours of operation.

5. A scale drawing of the area of all operations including any associated equipment.
 6. Plans for power source/access, water supply and wastewater and waste disposal.
 7. Copy of all necessary licenses and permits issued by the State of Michigan and Wayne County Health Department.
 8. Proof of insurance liability coverage in the amount of \$1,000,000.00 per occurrence.
 9. Payment of the permit fee required by the Clerk as established by the City Council from time to time.
 10. Signed statement by the applicant that licenses will hold harmless and indemnify the City, its officers and employees from any damages to property or injury to persons as a result of the activities under this permit.
- t. Enforcement/penalties (for those not securing approval and for those not adhering to permit). Anyone operating a food truck or cart without approval under this Ordinance or in violation of the permit issued shall be responsible for a civil infraction with a fine of \$250.00 for the first offense and \$500 for each additional offense in a 12-month period.
- (5) All buildings where food or drink is manufactured, handled, prepared, stored, served, offered for sale or sold shall be free from contaminated surroundings, vermin-proof, kept in good repair, and of such size as to properly accommodate the equipment and processes employed therein. Buildings shall be so constructed and maintained that all food or drink is protected from contamination by dust, vermin, animals, persons or other sources of contamination.

(1971 Comp., Ch. VII, Art. 1, § 12; Code 1999, § 13-10; Ord. No. 15-005, 4-6-2015)

Editor's note(s)—Ord. No. 15-005, adopted Apr. 6, 2015, changed the title of § 26-3 from "Permanent structure required" to read as set out.

ADOPTED, APPROVED AND PASSED by the City Council of the City of Romulus this 7th day of August 2023.

ROBERT MCCRAIGHT, Mayor

ELLEN L. CRAIG- BRAGG, City Clerk

I hereby certify that the foregoing is a true copy of the Ordinance as passed by the City Council of the City of Romulus at a regular Council Meeting held in the City Council Room in said City on the 7th day of August 2023.

ELLEN L. CRAIG-BRAGG, City Clerk

I further certify that the foregoing was published in _____, a newspaper of general circulation in the City of Romulus, on the _____ day of _____, 2023.

ELLEN L. CRAIG-BRAGG, City Clerk

Within forty-five (45) days after publication of any ordinance duly passed by the Council, a petition may be presented to the Council protesting against such ordinance continuing in effect. Said petition shall contain the text of such ordinance and shall be signed by not less than six percent (6%) of the registered electors registered at the last preceding election at which a Mayor of the City was elected. Said ordinance shall thereupon and thereby be suspended from operation and the Council shall immediately reconsider such ordinance.



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **August 7, 2023**

Item No. B.

General Description: Study Session Request for Monday, September 5, 2023, at 6:30 p.m.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council
From: Ellen L. Craig-Bragg, City Clerk
Cc: D'Sjonaun Hockenhull, Deputy City Clerk
Date: August 3, 2023
Re: Study Session Request

The Clerk's Office is requesting a thirty (30) minute study session on Monday, September 5, 2023, at 6:45 p.m. to discuss a proposed charter amendment.

The date and time are available for the request.



City of Romulus

Treasurer's Report

Council Meeting Held:

August 7, 2023

Item No. 7.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Public Comment

Council Meeting Held:

August 7, 2023

Item No. 8.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Unfinished Business

Council Meeting Held:

August 7, 2023

Item No. 9.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

New Business

Council Meeting Held:
Item No. 10.

August 7, 2023

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Communication

Council Meeting Held:
Item No. 11

August 7, 2023

Councilperson Abdo: _____

Councilperson Barden: _____

Councilperson Roscoe: _____

Councilperson Talley: _____

Councilperson Wadsworth: _____

Councilperson Webb: _____

Councilperson Williams: _____



City of Romulus

Adjournment

Council Meeting Held:

August 7, 2023

Item No. 12

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Seconded by: Abdo Barden Roscoe Talley Wadsworth Webb Williams

Ayes: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Nays: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

Abstain: All Abdo Barden Roscoe Talley Wadsworth Webb Williams

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED