CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA
November 27, 2023
7:30 PM

Members of the public can view the Regular City Council Meetings live via the Romulus Public Access Channel 12 and YouTube at www.youtube.com/cityofromulus. Public comments can also be emailed to publiccomment@romulusgov.com

Pledge of Allegiance

Roll Call

1. Agenda

A. Approval of Agenda

2. Minutes

A. Approval of Minutes from the Regular Meeting held on November 13, 2023, at 7:30 p.m.

B. There were no special meeting(s) held on Monday, November 13, 2023.

3. Petitioner

4. Chairperson's Report, John Barden, Mayor Pro-Tem

A. Approval of the Chairperson's Report

5. Mayor's Report – Robert A. McCraight, Mayor

A. Agreement for Consulting Services for Carlisle Wortman Associates, Inc.

B. Piggyback on GSA Contract for Actron Security Alarm Systems, Inc. - 11189 Shook Rd Building

C. Introduction of Budget Amendment 23/24-9

D. Introduction of Budget Amendment 23/24-10

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

A. Study Session Request for Monday, December 4, 2023, at 6:45 p.m.

7. Boards & Commissions Report

A. Local Officers Compensation Commission Report/Determination
No action is necessary unless the determination by the commission is rejected by 2/3 vote of the Council-elect (MCL 117.5c(c))

8. Treasurer's Report – Stacy Paige, Treasurer

9. Public Comment - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

10. Unfinished Business

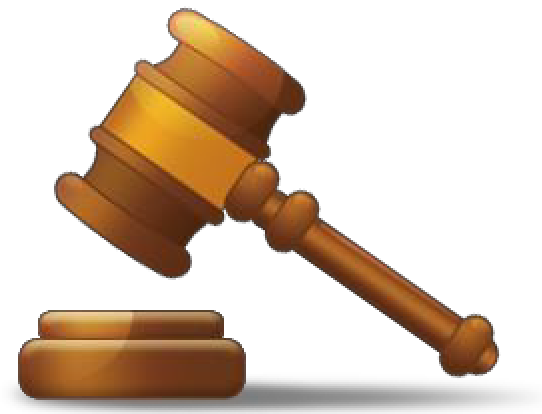
11. New Business

12. Warrant

A. Approval of Warrant #: 23-22 for checks presented in the amount of $931,620.96.

13. Communication

14. Adjournment



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. **Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a *"Request to Address"* card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.**
2. **When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.**
3. **Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.**
4. **Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.**
5. **No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.**
6. **All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.**
7. **This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.**
8. **Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.**
9. **The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council's agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.**

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk's Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.

City of Romulus

Agenda

Council Meeting Held: **November 27, 2023**

Item No. A.

General Description: Approval of Agenda

Resolution No. ________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

Minutes

Council Meeting Held: **November 27, 2023**

Item No. A.

General Description: Approval of Minutes from the Regular Meeting held on November 13, 2023, at 7:30 p.m.

Resolution No. __________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY　　MOTION CARRIED　　MOTION FAILED

MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING

November 13, 2023

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

Pledge of Allegiance

Roll Call

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem John Barden.
Present: Kathy Abdo, John Barden, Tina Talley, William Wadsworth, Virginia Williams
Absent / Excused: Celeste Roscoe, Eva Webb

Administrative Officials in Attendance:
Ellen L. Craig-Bragg, Clerk
Administrative Staff in Attendance:
D'Sjonaun Hockenhull, Deputy Clerk; Julie Wojtylko, Chief of Staff; Stephen Hitchcock, City Attorney; Roger Kadau, Cable Director

1. Agenda

A. Moved by **Kathy Abdo**, seconded by **Tina Talley** to accept the Approval of the Agenda as amended to add item 6E to the Clerk's Report.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Williams
Nays - None
Motion Carried Unanimously.

2. Minutes

A. **Res. #23-291** Moved by **William Wadsworth**, seconded by **Tina Talley** to approve the Minutes from the Regular Meeting held on Monday, November 6, 2023, at 7:30 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Williams
Nays - None
Motion Carried Unanimously.

B. **There was no special meeting(s) held on Monday, November 6, 2023.**

3. Petitioner - None

4. Chairperson's Report, John Barden, Mayor Pro-Tem

A. Moved by **Tina Talley**, seconded by **William Wadsworth** to accept the Chairperson's Report.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Williams
Nays - None
Motion Carried Unanimously.

5. Mayor's Report – Robert A. McCraight, Mayor

Chief of Staff Julie Wojtylko presented the Mayor's report in the absence of Mayor McCraight. Mrs. Wojtylko provided updates regarding the "No Parking" signs on Dexter Street, trees on Middlebelt Road, and traffic calming options for speeding vehicles in the city.

There were no action items under the Mayor's Report.

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

A. **Res. #23-292** Moved by **Kathy Abdo**, seconded by **William Wadsworth** to approve the Second Reading & Final Adoption to amendments to Ch. 36, Section 36-360 of the Romulus Code of Ordinances, introduced at the November 6th Regular Meeting.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Williams
Nays - None
Motion Carried Unanimously.

B. **Res. #23-293** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to approve the Second Reading and final Adoption to amendments to Ch. 58, Section 58-50, of the Romulus Code of Ordinances, introduced at the November 6th Regular Meeting.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Williams
Nays - None
Motion Carried Unanimously.

C. **Res. #23-294** Moved by **Tina Talley**, seconded by **Kathy Abdo** to approve the Second Reading & Final Adoption of Budget Amendment 23/24-8 in the amount of $10,000.00 to recognize donations for the Tree Lighting and Holiday Train Event and corresponding expenditures. This budget amendment was introduced at the November 6th Regular Meeting.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Williams
Nays - None
Motion Carried Unanimously.

D. **Res. #23-295** Moved by **Tina Talley**, seconded by **Kathy Abdo** deeming it advisable to consider the vacation of the east-west alley, south of Ecorse Road between Craig Ave. and Elmnview Ave; and, to schedule a public hearing on Monday, December 11, 2023,, at 6:30 p.m. to hear public input on said alley vacation.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Williams
Nays - None
Motion Carried Unanimously.

E. **Res. #23-296** Moved by **Tina Talley**, seconded by **William Wadsworth** to amend their 11/6/23 resolution reappointing Maria Lambert, Julie Wojtylko, Cynthia Keleman, Ellen Craig-Bragg, Lynne Conway, Anne Lammers, and David Paszkowski to the 'Romulus Arts Council Commission' with all terms to expire on November 11, 2025.

Roll Call Vote: Ayes - Kathy Abdo, John Barden, Tina Talley, William Wadsworth, Virginia Williams
Nays - None
Motion Carried Unanimously.

7. Treasurer's Report – Stacy Paige, Treasurer

8. Public Comment

A resident addressed the City Council regarding the "No Parking" signs on Dexter Street.
A resident on Dexter Street addressed the City Council regarding the lack of street lights.

9. Unfinished Business

Councilperson Wadsworth inquired about the missing "No Commercial Vehicle" sign on Wick and Wayne Rd.
Councilperson Williams responded that the sign is back-up and encouraged residents to get the vehicle information of commercial vehicles that violate city rules.

10. New Business – None

11. Warrant

A. Res. #23-297 Moved by **Kathy Abdo**, seconded by **Tina Talley** to approve Warrant #: 23-21 for checks presented in the amount of $5,879,549.03.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Williams
Nays - None
Motion Carried Unanimously.

12. Communication

Councilperson Talley commented on previous and upcoming community events and the train derailment in the city.
Councilperson Williams encouraged residents to contact their county and state representatives regarding the railroad network in the state and proper funding for local communities. She reminded residents of the Forgotten Harvest program.
Councilperson Barden commented on the railroad tracks near the Comerica Bank.

13. Adjournment

Moved by **William Wadsworth**, seconded by **Tina Talley** to adjourn the meeting at 8:16 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Williams
Nays - None
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan, do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on November 13, 2023.

Ellen L Craig Bragg

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan

City of Romulus

Petitioner

Council Meeting Held: **November 27, 2023**

Item No. 3

General Description: ____

Resolution No.__________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held: **November 27, 2023**

Item No. A.

General Description: Approval of the Chairperson's Report

Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY MOTION CARRIED MOTION FAILED

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **November 27, 2023**

Item No. A.
General Description: Agreement for Consulting Services for Carlisle Wortman Associates, Inc.

Resolution No. ____________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY — MOTION CARRIED — MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: Agreement for Consulting Services for Carlisle Wortman Associates, Inc.

DATE: November 21, 2023

I concur with the recommendation of Jeff Kemp, Director of Building and Planning and legal counsel, and respectfully request City Council authorize the Mayor and Clerk to enter into the attached Agreement for Consulting Services with Carlisle Wortman Associates, Inc., to assist with supporting planning, zoning and building.

Motion by__________, supported by __________, to concur with the administration and authorize the Mayor and Clerk to enter into the attached Agreement for Consulting Services with Carlisle Wortman Associates, Inc., to assist with supporting planning, zoning and building.

BUILDING DEPARTMENT INTEROFFICE MEMORANDUM

DATE: November 20, 2023

TO: Mayor Robert A. McCraight

FROM: Jeff Kemp, Building & Planning Dept

SUBJECT: Recommendation for Carlisle Wortman Associates, Inc

Attached for your consideration is a contract for consulting services with Carlisle Wortman Associates, Inc, to assist with supporting planning, zoning and building.

As part of ongoing efforts to improve planning, zoning and building workflow and processing time, I feel the help of Carlisle Wortman Associates, Inc will help tremendously improve our timelines with workflow processing times. Carlisle Wortman Associates, Inc will replace our previous planning consultant. All fees are paid for by the developer of each project.

- The Planning/Zoning Dept will utilize their services for the below:

    - Telephone/email consultation with Client staff.
    - Development review including site plan, rezonings, and special use analysis.
    - Zoning consultation including text amendments.
    - Meeting attendance for City Council, Planning Commission, Zoning Board of Appeals, and development related meetings.
    - Keeping City Officials informed about changes in State planning and zoning enabling legislation, grant programs, and latest planning issues.
    - Yearly training workshops on topics requested by City.
    - Minor ordinance amendments and studies.

- The Building Dept will utilize their services for the below on an as needed basis to help cover short staffing, vacations and sick time:

    - Receive plans electronically or by paper.

- Projects will be managed from start to finish by our office.
- Plan review reports submitted for each project.
- Building, Electrical, Plumbing, Mechanical, and Specialty codes.
- Conduct inspections and re-inspections as assigned by the Client.
- Convey the inspection results to the Client at the end of each day.

I have attached Carlisle Wortman Associates, Inc contract for your review. I do greatly appreciate your time and consideration in this matter.

cc: Julie Wojtylko, Chief of Staff

Carlisle | Wortman
ASSOCIATES, INC.
117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

AGREEMENT FOR CONSULTING SERVICES

THIS AGREEMENT, Entered into this _____ day of _____________, by the City of Romulus hereinafter referred to as the "Client" and Carlisle/Wortman Associates, Inc. hereinafter referred to as the "Consultant."

WHEREAS, The Client desires to engage the Consultant to provide assistance in planning, zoning, and building consulting services.

NOW, THEREFORE, In consideration of the foregoing, and of the mutual agreement hereinafter set forth, the parties hereto legally intending to be bound hereby do agree for themselves and their respective successors and assigns as follows:

SECTION 1.0 PLANNING AND BUILDING SERVICES

The Consultant for his part agrees to provide planning, zoning, and building consulting services in accordance with a Scope of Work as requested by the Client.

SECTION 2.0 COLLECTION OF DATA

It is understood that the Consultant will have the cooperation of the Client in the collection of basic data and other information for the above work.

SECTION 3.0 PAYMENT FOR SERVICES

3.1 **For Planning, Zoning, and Building Services** requested by the City the consultant shall be paid in accordance with the hourly rates depicted in **Attachment I.**

3.3 **Terms of Payment** - The Consultant shall present the Client with an itemized invoice each month based on work performed in the previous month. Invoices shall be paid within thirty (30) days after receipt by the Client.

SECTION 4.0 REPRESENTATION

It is understood and agreed that **Vice-President John Enos** will represent the Consultant in all matters pertaining to this Agreement. From time to time, the Consultant may use additional personnel within the firm or sub-consultants to assist in the execution of matters pertaining to this contract.

SECTION 5.0 OWNERSHIP OF MATERIALS

All documents or other materials prepared by the Consultant under this Agreement shall be considered the property of the Client.

SECTION 6.0 INSURANCE AND LIMITATION OF LIABILITY

6.1 During the term of this agreement, the Consultant agrees to procure and maintain in effect insurance policies naming the Client as an "Additional Insured" in the amounts and with the types of coverage shown below:

1. Professional liability insurance protecting the Consultant and its employees in an amount not less than $2,000,000.

2. Workers Compensation Insurance in the form and amount required by Michigan law.

3. Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than $2,000,000 per occurrence and/or aggregate combined single limit, Personal Injury, Bodily Injury and Property Damage.

6.2 The Client and the Consultant shall have no liability to each other for any claim relating to this agreement in excess of the fees and expenses paid to the Consultant except pursuant to indemnification obligations concerning third party claims under Section 7.0. In no event shall the Client and the Consultant be liable to each other for indirect, special, incidental, or consequential damages, even if the Client and the Consultant have been advised of the possibility of such damages. Except as otherwise specifically provided in this agreement, neither party's liability to the other party under this Agreement shall exceed the total amounts paid or payable by the Client under this agreement.

SECTION 7.0 INDEMNIFICATION

The Consultant shall not be liable to the Client for any loss incurred by third parties in the performance of services hereunder unless caused by the Consultant's willful misconduct or negligence. The Client agrees to indemnify and defend the Consultant from and against any damages, claims or suits by third parties against the Consultant arising from the performance of the Consultant's services hereunder unless caused by the Consultant's willful misconduct or negligence.

SECTION 8.0 TERMS OF AGREEMENT

The term of this Agreement shall be for a period from **January 1 , 2024 to December 31, 2026,** unless mutually extended.

Client may terminate this Agreement upon 30 days' notice to Consultant and Consultant may terminate this Agreement upon 60 days' notice to Client. Compensation during the notice period would be paid by the Client to the Consultant if services are faithfully rendered to the Client.

IN WITNESS WHEREOF, The Consultant and the Client execute this Agreement as of the date first set forth in this Agreement.

WITNESS	**CLIENT**
______________________	______________________
	Name: Title:
______________________	______________________
	Name: Title:

WITNESS	**CONSULTANT**
______________________	______________________
	Ben Carlisle , AICP, LEED President Carlisle/Wortman Associates, Inc.
______________________	______________________
	John Enos, AICP Vice-President Carlisle/Wortman Associates, Inc.

ATTACHMENT I
FEES

PLANNING AND ZONING SERVICES

A. Hourly Rate Schedule

All Planning and Zoning work will be performed on an hourly basis in accordance with the rate schedule shown below. Such work shall include but is not limited to the following:

- Telephone/email consultation with Client staff.
- Development review including site plan, rezonings, and special use analysis.
- Zoning consultation including text amendments.
- Meeting attendance for City Council, Planning Commission, Zoning Board of Appeals, and development related meetings.
- Keeping City Officials informed about changes in State planning and zoning enabling legislation, grant programs, and latest planning issues.
- Yearly training workshops on topics requested by City.
- Minor ordinance amendments and studies.

Project Team	**2024 Rate**	**2025 Rate**	**2026 Rate**
Vice-President (John Enos)	$140.00	$145.00	$150.00
Principals (S. Elmiger, Douglas Lewan)	$135.00	$140.00	$145.00
Senor Associate	$125.00	$130.00	$135.00
Planner	$110.00	$115.00	$120.00
Graphics (GIS) Technician	$93.00	$98.00	$105.00
Support Staff	$78.00	$83.00	$88.00

B. Major Studies and Amendments

From time to time, the Client may request more in-depth studies, amendments, etc. In such cases, the consultant will bill time based on current hourly rates or provide the Client with a written not-to-exceed cost proposal, if requested.

BUILDING SERVICES

A. <u>As Needed Construction Plan Review</u>

- ❖ Receive plans electronically or by paper.
- ❖ Projects will be managed from start to finish by our office.
- ❖ Plan review reports submitted for each project.
- ❖ Building, Electrical, Plumbing, Mechanical, and Specialty codes.

B. <u>As Needed Inspections Services</u>

- ❖ Conduct inspections and reinspections as assigned by the Client.
- ❖ Convey the inspection results to the Client at the end of each day.

C. <u>Cost for Inspection Services</u>

2024: $90.00 per inspection (all)
2025: $92.00 per inspection (all)
2026: $94.00 per inspection (all)

D. <u>Cost for Construction Plan Review Services</u>

2024: $120 per hour
2025: $123 per hour
2026: $127 per hour

The Consultant shall perform its Building Services in compliance with all applicable laws, ordinances and regulations. Plan Review and Inspection services shall be performed by qualified and experienced State of Michigan registered plan reviewers and inspectors.

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **November 27, 2023**

Item No. B.

General Description: Piggyback on GSA Contract for Actron Security Alarm Systems, Inc. - 11189 Shook Rd Building

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Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: Piggyback on GSA Contract GL-07F-173CA Actron Security Alarm Systems, Inc. – Punch Pad Door Entry System for 11189 Shook Road Building

DATE: November 20, 2023

I concur with the recommendation of Gary Harris, Purchasing Director, Jerry Frayer, DDA Director, and respectfully request Council's authorization to piggyback on the GSA contract GL-07F-173CA for the purchase of a security door access system and cameras for video conferencing setup from Actron Security Alarm Systems, Inc. in the amount of $95,364.49.

Victoria Trush, Assistant Finance Director, has verified that funds for the purchase are currently available in the General Fund, Community & Economic Development, Project Cost Expense account #101-728-980.000.

Motion by__________, supported by __________, to concur with the administration and consent to piggyback on the GSA contract GL-07F-173CA for the purchase of a security door access system and cameras for video conferencing setup from Actron Security Alarm Systems, Inc. in the amount of $95,364.49.

MEMORANDUM

DATE: **November 14, 2023**
TO: **Mayor Robert A. McCraight**
FROM: **Gary Harris, Purchasing Director**
SUBJECT: **Piggyback on GSA Contract GL-07F-173CA Actron Security Alarm Systems, Inc. – Punch Pad Door Entry System for 11189 Shook Road building**

After a building security assessment of Romulus City Hall was completed, it was determined that additional security measures are also necessary for the Chamber Building located at 11189 Shook Road, a City owned property located in the DDA. The security system from Actron Security Alarm Systems, Inc., currently used at the Police Department, would also address the shortcomings that exist at the Chamber Building. As a government entity we are able to piggyback on GSA (General Services Administration) contract GL-07F-173CA for this purchase. This contract was awarded to Actron Security Alarm Systems June 16, 2020 and expires June 15, 2025.

The General Services Administration (GSA) is an independent agency of the United States government established in 1949 to help manage and support the basic functioning of federal agencies. GSA supplies products and communications for U.S. government offices, provides transportation and office space to federal employees, and develops government-wide cost-minimizing policies and other management tasks.

Please be advised that the City is not required to solicit competitive bids for this purchase under the exception to competition clause of the Romulus Purchasing Ordinance which allows for the piggybacking on a contract solicited and awarded by another agency and as further outlined in in subsection 39-11(d)(10) of the Ordinance:

> "The city's procurement by competitive sealed bids shall be waived and the city may piggyback on an existing extendable contract, where the materials, services or goods in combination with services are purchased from a state or local governmental agency's bid that has been sufficiently advertised and was the subject of sealed bids so that in the opinion of the purchasing director or their designee the procedure meets the intent of competitive sealed bidding under this chapter."

It is the recommendation of myself and DDA Director, Jerry Frayer to proceed with this purchase. If you concur, please request Council's permission to piggyback on the GSA contract GL-07F-173CA for the purchase of a security door access system and cameras for video conferencing setup from Actron Security Alarm Systems, Inc. for $95,364.49.

Victoria Trush, Assistant Financial Services Director, has verified that funds for this purpose are currently available in the General Fund, Community & Economic Dev, Project Cost Expense Account (101-728-980.000). Please note funds being used for this project are an approved use from the Small Business & Workforce Development Grant which was approved as part of the 2023/2024 budget.

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris
Purchasing Director

MEMORANDUM

DATE: **November 13, 2023**
TO: **Gary Harris, Purchasing Director**
FROM: **Jerry Frayer, DDA Director**
SUBJECT: **Piggyback on GSA Contract GL-07F-173CA Actron Security Alarm Systems, Inc. - Punch pad door entry system, cameras, and video conferencing for the NEST and the Chamber Building 11189 Shook Road**

As a government entity we are able to piggyback on GSA (General Services Administration) contract GL-07F-173CA for this purchase. This contract was awarded to Actron Security Alarm Systems June 16, 2020 and expires June 15, 2025.

Actron Systems will be installing punch pad door entry, cameras, and video conferencing setup at the 11189 Shook Road building with a 3 year warranty on hardware and 1 year warranty on Labor.

Victoria Trush, Assistant Financial Services Director has verified that funds for this purpose are currently available in the General Fund, Community & Economic Dev, Project Cost Account (101-728-980.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Jerry Frayer
DDA Director

FUNDS VERIFICATION FORM

CITY OF ROMULUS — With Pride 1970 With Unity — Industry and its citizens working together

DEPARTMENT:	Comm Dev
FUND NAME:	General Fund - Project Cost
ACCOUNT NUMBER/S:	101-728-980.000
PURPOSE FOR REQUEST:	To Purchase security door access and cameras Video Conferencing setup 11189 Shook Rd.
AMOUNT OF EXPENDITURE:	95,364.49
SIGNATURE OF DEPARTMENT HEAD:	[signature] DDA Director
FUNDS CURRENTLY AVAILABLE:	917,470.88
FINANCE DEPARTMENT APPROVAL:	[signature]
DATE:	11-13-23

X:\PURCHASING FORMS\GENERAL PURCHASING FORMS\FUNDS VERIFICATION FORM.doc

Actron Systems, Inc.
1056 Dix Hwy
Lincoln Park, MI 48146 US
313-383-0770

Estimate

ADDRESS	SHIP TO
City of Romulus The Romulus Nest 11189 Shook Road, Romulus, MI, United States, Michigan	City of Romulus The Romulus Nest 11189 Shook Road, Romulus, MI, United States, Michigan

ESTIMATE #	DATE	
1192	09/11/2023	

ITEM	DESCRIPTION	QTY
E758	NEC 75" Commercial Grade Display	1
NOVODS-4K	Vivitek NovoDS-4k Digital Signage unit	1
E988	NEC 98" Commercial Grade display	1
WMK-7598T	Large Sized Wall Mount for up to 1000 x 400 VESA Patterns	2
R9861522US	Barco CX-50 Clickshare system	1
8200-232	Jabra Panacast 50 Video Conferencing Soundbar	1
8130PL-6PUHCFP	Cat6 Plenum Purple	1
Senior Field Tech	Senior Field Technician	1
RS2-NCL-12	RS2 NEMA Type 1 lockable enclosure 24"(H) x 18"(W) x 4.5"(D) 110VAC direct wire ready, 18 gauge steel vented hardware enclosure for up to 12 readers with built in cable management, Includes: 110VAC illuminated reset switch/breaker, 6 amp super clean linear performance power supply charger, switched DC power distribution module with 4 thermally protected circuit breaker outputs and status LED's, rechargeable lead acid 7.0 Ah, 12 Volt battery, cabinet lock, tamper switch, metal quick reference pocket, and mounting hardware pack for up to 6 access control modules, Finish - Cool grey powder coat inside and out	1
RS2-LP-1502	RS2 Intelligent two portal two reader combination controller with 10/100Base-T Ethernet connectivity and dual reader interface module, 6MB RAM (non-expandable) - 1RS-232 secondary host port for redundancy, 1 two wire RS-485 channel for communication to a maximum of 31 I/O modules, support for up to two magstripe or Wiegand readers.	1
Rs2-MR-52-S3B	MR-52-S3B - Series 3B Two Portal Four Reader SIO Two portal four reader B SIO with reader interface capable of Wiegand, clock and data, OSDP, magstripe, keypad, LCD, and biometric technologies	5
AX-AL600ULX	6A POWER SUPPLY CHARGER LGR CAB	1
RS2-P-640	Farpoint Pin Reader	11
HE-1600-630-LMS	hes 1600 630 LMS	11
Access Cable	Access Control Composite Cable	2
HD-NVR4-STD-24TB-NA	Avigilon NVR4 STD 24TB NA Rack Mount	1
ACC7-STD.	ACC 7 STANDARD CAMERA CHANNEL CAMERA CHANNEL	14
24C-H4A-3MH-270	3x 8 MP, WDR,LightCatcher, 4mm, Camera Only	2

ITEM	DESCRIPTION	QTY
4.0C-H5A-BO1-IR	4.0 MP WDR, LightCatcher, 3.3-9mm f/1.3 P-iris lens, Integrated IR, Next-Generation Analytics	4
H4-BO-JBOX1	Junction box for the H4A HD Bullet, H4SL HD Bullet, or H4 Thermal cameras	4
4.0C-H5A-D1	4.0 MP WDR, LightCatcher, Day/Night, Indoor Dome, 3.3-9mm f/1.3 P-iris lens, Next-Generation Analytics	8
8130PL-6PUHCFP	Cat6 Plenum Purple	3
LND2250-22	Samsung 22" Monitor	1
Senior Field Tech	Senior Field Technician	1

TOTAL **$95,364.49**

Accepted By

Accepted Date

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **November 27, 2023**

Item No. C.
General Description: Introduction of Budget Amendment 23/24-9

Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY MOTION CARRIED MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: Introduction of Budget Amendment 23/24 - 9

DATE: November 21, 2023

I am hereby requesting introduction of Budget Amendment 23/24-9 for additional funding needed for two (2) part-time staff members for the Recreation Department through FY24.

Motion by____________________, supported by ____________________ to concur with the administration and introduce budget amendment 23/24-9 for additional funding needed for two (2) part-time staff members for the Recreation Department through FY24.

Memorandum

To: Mayor Robert A. McCraight

From: Maria Farris, Finance Director

Date: November 20, 2023

Re: Budget Amendment 23/24-9

Attached please find a copy of requested Budget Amendment 23/24- 9 to be added to the agenda for the November 27, 2023 City Council meeting.

This budget amendment is to recognize the request for two part-time positions to support recreation programming in 101-751-703.000 through FY23/24. This additional staffing will help with daily operations, programs and annual events offered by the Parks and Recreation department.

If you should have any additional questions, please feel free to contact me.

MEMORANDUM

TO: Mayor Robert A. McCraight

FROM: Finance Department

DATE: 11/14/2023 MEF

SUBJECT: Budget Amendment 23-24.9

FUND/DEPT. ACCOUNT NO.	ACCOUNT NAME	CURRENT FUND BALANCE	AMENDMENT	AMENDED BUDGET
101 Recreation				
Fund Balance				
101-000-390.000	Fund Balance	10,030,739	22,606	10,008,133
Expense				
101-751-703.00	Part-Time wages	-	22,606	22,606

Additional funding needed for 2 part-time support staff members through FY24.

INTEROFFICE MEMORANDUM

TO: Robert McCraight, Mayor

FROM: Colleen Dumas, Parks and Recreation Director

SUBJECT: Request for additional staffing –Parks & Recreation department

DATE: November 14, 2023

The buzz that was created from the successful move of the Parks and Recreation Department in the summer of 2023 to the Romulus Athletic Center offices has sparked the interest of our community at large.

Reintroducing programs that were landmarks in our city as well as offering creative new programming has greatly increased the need for support staff to sustain daily operations, programs and annual events offered by the Parks and Recreation Department.

I am therefore respectfully requesting your approval to fund additional staffing through the end of the 23/24 fiscal year. Should you approve this request, a budget amendment will be required to secure the funds.

If you have any questions or require further information, please feel free to contact me.

C Julie Wojtylko, Chief of Staff
Mike Laskaska, Communication and Community Services Director

BUDGET AMENDMENT FORM

Fund Balance		Expenditure	
Account Number /Name	Amount	Account Number /Name	Amount
101-000-390.000 Fund Balance	$22,606.00	101-751-703.000 Part-time wages	$ 22,606
TOTAL	**$ 22,606**	**TOTAL**	**$ 22,606**

PURPOSE:

Additional funding needed for 2 part-time support staff members through FY24.

DATE: 11/21/2023

Department Head Signature: Colleen L Dumas 11/21/2023

Finance Approval Maria Farris 11/21/2023

Mayor's Authorization:

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM

FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **November 27, 2023**

Item No. D.

General Description: Introduction of Budget Amendment 23/24-10

Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY MOTION CARRIED MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: Introduction of Budget Amendment 23/24 - 10

DATE: November 21, 2023

I am hereby requesting introduction of Budget Amendment 23/24-10 for additional funding needed for one (1) part-time IT staff member through FY24.

Motion by____________________, supported by ___________________ to concur with the administration and introduce budget amendment 23/24-10 for additional funding needed for one (1) part-time IT staff member through FY24.

Memorandum

To: Mayor Robert A. McCraight

From: Maria Farris, Finance Director

Date: November 20, 2023

Re: Budget Amendment 23/24-10

Attached please find a copy of requested Budget Amendment 23/24-10 to be added to the agenda for the November 27, 2023 City Council meeting.

This budget amendment is to recognize the request for one part-time position to support IT in 664-228-703.000 through FY23/24. This additional staff request will help with daily operations of the IT department.

If you should have any additional questions, please feel free to contact me.

MEMORANDUM

TO: Mayor Robert A. McCraight

FROM: Finance Department

DATE: 11/14/2023 MEF

SUBJECT: Budget Amendment 23-24.10

FUND/DEPT. ACCOUNT NO.	ACCOUNT NAME	CURRENT FUND BALANCE	AMENDMENT	AMENDED BUDGET
664 Technology Services				
Fund Balance				
664-000-395.000	Retained Earnings	340,116	19,200	320,916
Expense				
664-000-703.000	Part-Time wages	-	19,200	19,200

Additional funding needed for 1 part-time IT staff member through FY24.

INTEROFFICE MEMORANDUM

TO: Robert McCraight, Mayor

FROM: Stephen E. Dudek, Technology Services Director

CC: Julie Wojtylko, Chief of Staff

SUBJECT: Request for Additional Staffing for Technology Services Department

DATE: November 21, 2023

The need keep up with additional technology demands for the City of Romulus continues to increase. Not only are these demands necessary to adopt and implement new technologies, but keeping existing ones adequately maintained. These efforts also include the need to educate and protect our users with ever increasing cyber-threats, implementing additional physical security, such as with addition access control systems to buildings, and migration of email to the cloud.

During the last fiscal year the Police Department and Dispatch represented over 40% of our documented time spent for implementation and support for new projects and overall maintenance concerning technology for the City. This support is crucial to the health and safety of the City and its residents.

I am respectfully requesting your approval to find additional part-time staffing for Technology Services through the end of the 2023/24 fiscal year. If this request is approved a budget amendment would be required.

If you require any additional information, please do not hesitate to contact me.

Thank you,

Stephen E. Dudek
Technology Services Director
City of Romulus

BUDGET AMENDMENT FORM

Retianed Earnings		Expenditure	
Account Number /Name	Amount	Account Number /Name	Amount
664-000-395.000 Retained Earnings	$19,200.00	664-228-703.000 Part-Time wages	$ 19,200
TOTAL	**$ 19,200**	**TOTAL**	**$ 19,200**

PURPOSE:

Additional funding needed for 1 part-time IT staff member through FY24.

DATE: 11/21/2023

Department Head Signature: Sean E Duncan

Finance Approval Maria Farris 11/21/2023

Mayor's Authorization:

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED

FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.

City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **November 27, 2023**

Item No. A.

General Description: Study Session Request for Monday, December 4, 2023, at 6:45 p.m.

Resolution No. ____________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY MOTION CARRIED MOTION FAILED

[Do

Administrative Officials

Robert McCraight, Mayor

Ellen L. Craig-Bragg, City Clerk

Stacy Paige, City Treasurer

City Council

John Barden, Mayor Pro Tem

Virginia Williams, Councilwoman

Tina Talley, Councilwoman

William Wadsworth, Councilman

Celeste Roscoe, Councilwoman

Kathleen Abdo, Councilwoman

Eva Webb, Councilwoman

City of Romulus

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

www.romulusgov.com

Romulus
Home of Opportunity

CITY COUNCIL AGENDA ITEM

REQUEST FORM

Submitted to: **Romulus City Council** Date Submitted: **11/22/2023**

Submitted by: **Ellen Craig-Bragg, City Clerk**

Department: **Clerks Office**

Council Meeting of: **11/27/2023**

TITLE/DESCRIPTION OF ITEM
Study Session Request for Monday, December 4, 2023, at 6:45 p.m.

ACTION REQUESTED

Contract/Agreement	☐	New/Amended Ordinance	☐
Bid/Piggyback	☐	Public Hearing Request	☐
Budget Amendment	☐	Resolution	☐
Board Appointment	☐	Rezoning	☐
Fee Waiver	☐	Special Meeting Request	☑
Other	☐	Special Land Use Request	☐

RECOMMENDED RESOLUTION/ACTION

Treasurer Paige is requesting a 30 minute Study Session for Monday, December 4, 2023, at 6:45 p.m. to discuss the Quarterly Investment Report.

The date and time are available for this request.

OFFICE USE ONLY

Approved for Council Agenda: ☑

AGENDA ITEM # .**6A**

INTEROFFICE MEMORANDUM

TO: ELLEN CRAIG-BRAGG, CITY CLERK

FROM: STACY PAIGE, CITY TREASURER

SUBJECT: REQUEST FOR STUDY SESSION

DATE: OCTOBER 14, 2023

I am respectfully requesting a Study Session with Romulus City Council for the purpose of discussing our quarterly investment report.

I will need 30 minutes and I have confirmed availability on Monday, December 4, 2023 from 6:45 pm to 7:15 p.m.

Thank you for your consideration.

City of Romulus

Boards & Commissions Report

Council Meeting Held: **November 27, 2023**

Item No. A.

General Description: Local Officers Compensation Commission Report/Determination

No action is necessary unless the determination by the commission is rejected by 2/3 vote of the Council-elect (MCL 117.5c(c))

Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY | MOTION CARRIED | MOTION FAILED

[Do

Administrative Officials

Robert McCraight, Mayor

Ellen L. Craig-Bragg, City Clerk

Stacy Paige, City Treasurer

City Council

John Barden, Mayor Pro Tem

Virginia Williams, Councilwoman

Tina Talley, Councilwoman

William Wadsworth, Councilman

Celeste Roscoe, Councilwoman

Kathleen Abdo, Councilwoman

Eva Webb, Councilwoman

City of Romulus

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

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CITY COUNCIL AGENDA ITEM

REQUEST FORM

Submitted to: **Romulus City Council** Date Submitted: **11/22/2023**

Submitted by: **Ellen L. Craig-Bragg, Clerk**
Carole Bales, Chairperson

Department: **Clerks Office**

Council Meeting of: **November 27, 2023**

TITLE/DESCRIPTION OF ITEM
Local Officers Compensation Commission Report/Determination.

ACTION REQUESTED			
Contract/Agreement	☐	New/Amended Ordinance	☐
Bid/Piggyback	☐	Public Hearing Request	☐
Budget Amendment	☐	Resolution	☐
Board Appointment	☐	Rezoning	☐
Fee Waiver	☐	Special Meeting Request	☐
Other	☐	Special Land Use Request	☐

RECOMMENDED RESOLUTION/ACTION

On November 1, 2023, the Local Officer's Compensation Commission held a meeting to determine the salaries of the city's elected official. The commission through its Chairperson, Carole Bales, submits its determination to Council for your review.

Action is not needed unless 2/3 of the council-elect vote to reject the determination of the commission.

OFFICE USE ONLY

Approved for Council Agenda: ☑

AGENDA ITEM # .**7A**

ROMULUS LOCAL OFFICERS COMPENSATION COMMISSION MEETING
WEDNESDAY, NOVEMBER 1, 2023
ROMULUS CITY HALL COUNCIL CHAMBERS
ROMULUS, MI 48174.

The meeting was called to order at 5:00 p.m. by Carole Bales, Chairwoman.

Roll Call:
Present: Carole Bales, Linda Collier, Adewunmi Gbogboade, Daniel McAnally, Catherine Morse, Wanda Sanchez
Absent/Excused: Cheryle Buckley

Also Present: D'Sjonaun Hockenhull, Deputy Clerk; Kevin Losen, Human Resources Director

1. **Agenda**

   Moved by **Sanchez,** seconded by **Morse** to accept the agenda as presented.

   Roll Call: Ayes – Bales, Collier, Gbogboade, McAnally, Morse, Sanchez,
   Nays – None.
   Motion Carried Unanimously.

2. **Minutes**

   Moved by **Collier,** seconded by **McAnally** to approve the Minutes from the December 7, 2021 Officers Compensation Commission meeting.

   Roll Call: Ayes – Bales, Collier, Gbogboade, McAnally, Morse, Sanchez,
   Nays – None.
   Motion Carried Unanimously.

3. **Chairperson's Report**
   Chairwoman Bales review the letter from Clerk Bragg regarding the commission's role and items within their commission packet. The Chair requested the Human Resources Director to be present to assist with clarification of the collective bargaining agreements of the City. She further reviewed the COLA and inflations rates for the country and commented on the disparity in wages between the full time elected officials and the appointed department heads. She gave the floor to H.R. Director, Kevin Losen.

Mr. Losen explained that he looks at the cost of living when negotiating contracts with unions and agreed with the rate as previous quoted by the chair. He commented that the city has five union contracts that expire at different times and due to the inflation, the average union member did not feel the current wage increase. This greatly affected emergency services personnel thus making recruitment and retaining a challenge for the city. Therefore, starting pay for the police and fire was increased and the length of time to reach top pay was reduced. Mr. Losen concluded an overview of the collective bargaining agreements for IAFF and POAM.

Commissioner Sanchez inquired about the proposed charter amendment to reduce the number of regular meetings from three (3) to two (2).

Chairwoman Bales spoke to the commission about her conversation with Clerk Bragg regarding the proposed charter amendments and that its purpose does not reduce the amount of work the Council performs.

Deputy Clerk Hockenhull gave stats regarding the number of meetings in Romulus in comparison to other communities in Wayne County and the state.

Commissioner Gbogboade inquired about the issue of retaining emergency services personnel.

Director Losen explained the factors surrounding the nationwide issue of retaining police and fire personnel.

4. **Discussion**

Chairwoman Bales recommended a $5,000.00 increase for the Mayor, Clerk, and Treasurer for 2024 and a 4% increase for 2025 and allowed members to offer recommendations for the Council.

Commissioner Morse agreed that the elected officials pay in comparison to the department heads were lopsided.

Commission McAnally explained that the recommendation would put the Mayor as one of the highest paid employee and the additional 4% in 2025 would keep him at that level.

Commission Gbogboade inquired about when the salary increase would take effect and offered 5% salary increase for both the Council and the full-time elected official in 2025.

Commissioner Sanchez stated the Council went many years without a wage increase and it is the commission's responsibility to make up for that

Moved by **Collier,** seconded by **Gbogboade** to approve a $5,000.00 flat rate salary increase for the Mayor, Clerk, and Treasurer to be effective January 1, 2024, and a 5% increase in salary for the Mayor, Clerk, and Treasurer to be effective January 1, 2025.

Roll Call: Ayes – Bales, Collier, Gbogboade, McAnally, Morse, Sanchez,
Nays – None.
Motion Carried Unanimously.

Moved by **McAnally,** seconded by **Sanchez** to approve a 5% increase in salary for the City Council to be effective January 1, 2024, and a 5% increase in salary for the City Council to be effective January 1, 2025.

Roll Call: Ayes – Bales, Collier, Gbogboade, McAnally, Morse, Sanchez,
Nays – None.
Motion Carried Unanimously.

5. **Public Comment -** None
6. **Adjournment**

Moved by **Collier,** seconded by **Gbogboade** to adjourn the meeting at 5:40 p.m.

Roll Call: Ayes – Bales, Collier, Gbogboade, McAnally, Morse, Sanchez,
Nays – None.
Motion Carried Unanimously.

Respectfully Submitted,
D'Sjonaun Hockenhull
Deputy City Clerk

Approved as to form & content on **11/13/2023**
Carole Bales, Chairperson
Romulus Officers Compensation Commission

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan, hereby certify the foregoing to be a true copy of the Minutes of the Romulus Officers Compensation Commission meeting held on **November 1, 2023**.

Ellen L Craig Bragg

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan

City of Romulus

Treasurer's Report

Council Meeting Held: **November 27, 2023**

Item No. 8.

General Description: ____

____

Resolution No.______

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

____

____

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY   MOTION CARRIED   MOTION FAILED

City of Romulus

Public Comment

Council Meeting Held: **November 27, 2023**

Item No. 9.

General Description: ____

____

Resolution No.______

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

____

____

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY   MOTION CARRIED   MOTION FAILED

City of Romulus

Unfinished Business

Council Meeting Held: **November 27, 2023**

Item No. 10.

General Description: ______________________________

____

Resolution No.______

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY MOTION CARRIED MOTION FAILED

City of Romulus

New Business

Council Meeting Held: **November 27, 2023**
Item No. 11.

General Description: ____

____

Resolution No.______

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY   MOTION CARRIED   MOTION FAILED

City of Romulus

Warrant

Council Meeting Held: **November 27, 2023**

Item No. A.

General Description: Approval of Warrant #: 23-22 for checks presented in the amount of $931,620.96.

Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY   MOTION CARRIED   MOTION FAILED

CITY OF ROMULUS
WARRANT REGISTER SUMMARY

Council Meeting Date: November 27, 2023
Warrant Number: 23-22

TOTAL WARRANT REGISTER **931,620.96**

P.O.#	CHECK #	PAYEE	AMOUNT

TOTAL DELETIONS ____________
TOTAL ADJUSTED WARRANT (IF ANY DELETIONS) ____________

REWARRANTED ITEMS: (not included in above totals)

P.O.#	CHECK #	PAYEE	AMOUNT

____
COUNCIL AUTHORIZATION

____
DATE

The obligations of transfer of funds described on the attached warrant register including the required interfund advances have been authorized by the Council. We hereby authorize the Treasurer of the City of Romulus to disburse funds as listed in payment thereof with the exception of deleted items listed above.

______________________________ MAYOR

______________________________ CLERK

11/20/2023 **CHECK DISBURSEMENT REPORT FOR CITY OF ROMULUS**

CHECK DATE FROM 11/9/23 - 11/20/23

Fund		Amount
Total for fund 101	General Fund	138,340.96
Total for fund 202	Major Street Fund	6,236.37
Total for fund 203	Local Street Fund	3,912.21
Total for fund 205	Public Safety Fund	13,995.67
Total for fund 211	Cable TV	3,676.25
Total for fund 218	Merriman Rd. Spec. Assess	3,393.53
Total for fund 220	Oakwood SAD	101.07
Total for fund 226	Garbage & Rubbish Collection Fund	4,062.97
Total for fund 260	Michigan Indigent Defense Fund	2,531.67
Total for fund 261	911 Service Fund	648.68
Total for fund 267	Law Enforcement- Federal	160.00
Total for fund 268	Narc Forfeiture - State	1,631.96
Total for fund 271	Library Fund	3,721.19
Total for fund 295	DDA	2,638.42
Total for fund 297	T.I.F.A. District #2	68,611.03
Total for fund 302	C.I.P. Bonds - Court Building	825.00
Total for fund 592	Water & Sewer Fund	318,320.87
Total for fund 661	Motor Vehicle	65,671.47
Total for fund 664	Technology Services	15,240.59
Total for fund 676	Retiree's Ins. Benefits	113,688.24
Total for fund 701	Revolving Fund	4,057.20
Total for fund 750	Payroll Fund	160,155.61
TOTAL - ALL FUNDS		931,620.96

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank POOL POOLED CASH						
11/13/2023	POOL	83620	4104	THE KAPLAN LAW FIRM	OCT 2023 MIDC SERVICE HOURS	2,531.67
11/17/2023	POOL	83621	3705	CABLING AND MORE	DJ MUSIC FROM 10.00 PM TO 12.00 AM TREE	200.00
11/17/2023	POOL	83622	1468	CITY OF ROMULUS	37200 GODDARD WATER BILL, 10/01/23 - 11/	72.27
11/17/2023	POOL	83623	1468	CITY OF ROMULUS	9755 OZGA WATER BILL, 10/01/23 - 11/06/2	43.61
11/17/2023	POOL	83624	1980	COMCAST	8529 10 214 0281543 BUSINESS CABLE 11/18	150.96
11/17/2023	POOL	83625	3762	DTOUR ENTERTAINMENT, INC	LIVE MUSIC FROM 8.00 TO 10.00 PM TREE LI	3,000.00
11/17/2023	POOL	83626	0006	GRANT, ARIANA	UB refund for account: 001091	85.21
11/17/2023	POOL	83627	4107	MONEYGREEN LAWN SERVICE LLC	INSTALL HOLIDAY LIGHTS FOR KINGSLEY HOUS	900.00
11/17/2023	POOL	83628	4245	PEGASUS ENTERTAINMENT, INC.	STAGE RENTAL TREE LIGHTING/HOLIDAY TRAIN	2,500.00
11/17/2023	POOL	83629	1947	THE BANK OF NEW YORK MELLON	AGENT FEES - CAPITAL IMPROVEMENT BONDS L	825.00
11/17/2023	POOL	83630	4025	TIME TO PLAY LLC	TENT RENTAL FOR 11-24-23 TREE LIGHTING	2,255.00
11/17/2023	POOL	83631	0670	VERIZON WIRELESS	23/24 INVERTED PO FOR POLICE CELLULAR SE	1,230.17
11/17/2023	POOL	83632	0670	VERIZON WIRELESS	342127256-00001 10/02/23 - 11/01/23 ALL	4,331.09
11/20/2023	POOL	1476(E)	0016	BLUE CROSS/BLUE SHIELD OF MICH	DEC 2023 HEALTH INSURANCE	231,229.30
11/20/2023	POOL	1477(E)	1468	CITY OF ROMULUS	11147 HUNT WATER BILL, 10/01/23 - 10/31/	17.71
11/20/2023	POOL	1478(E)	1468	CITY OF ROMULUS	37230 NORTHLINE WATER BILL10/01/23 - 10/	101.50
11/20/2023	POOL	1479(E)	1468	CITY OF ROMULUS	11165 OLIVE B WATER BILL 10/01/23 - 10/3	86.83
11/20/2023	POOL	1480(E)	1468	CITY OF ROMULUS	11165 OLIVE A WATER BILL 10/01/23 - 10/3	72.52
11/20/2023	POOL	1481(E)	1468	CITY OF ROMULUS	11189 SHOOK WATER BILL 10/01/23 - 10/31/	24.86
11/20/2023	POOL	1482(E)	1468	CITY OF ROMULUS	36525 BIBBINS WATER BILL, 10/01/23 - 10	129.40
11/20/2023	POOL	1483(E)	1468	CITY OF ROMULUS	12300 WAYNE WATER BILL 10/01/23 - 10/31/	144.47
11/20/2023	POOL	1484(E)	1468	CITY OF ROMULUS	11111 WAYNE WATER BILL 10/01/23 - 10/31/	287.67
11/20/2023	POOL	1485(E)	1468	CITY OF ROMULUS	7221 MIDDLEBELT WATER BILL 10/01/23 - 10	137.31
11/20/2023	POOL	1486(E)	1468	CITY OF ROMULUS	12600 WAYNE WATER BILL 10/01/23 - 10/31	230.59
11/20/2023	POOL	1487(E)	1468	CITY OF ROMULUS	28777 EUREKA WATER BILL 10/01/23 - 10/31	194.59
11/20/2023	POOL	1488(E)	1468	CITY OF ROMULUS	6900 WAYNE WATER BILL 10/01/23 - 10/31/2	94.35
11/20/2023	POOL	1489(E)	1468	CITY OF ROMULUS	11121 WAYNE WATER BILL 10/01/23 - 10/31/	100.76
11/20/2023	POOL	1490(E)	1468	CITY OF ROMULUS	11131 WAYNE WATER BILL 10/01/23 - 10/31/	115.83
11/20/2023	POOL	1491(E)	1468	CITY OF ROMULUS	11129 WAYNE, NEW 34TH DIST. COURT 10/01/	348.91
11/20/2023	POOL	1492(E)	0581	COMERICA COMM. CARD SERV.	KEN CHAPMAN COMERICA CARD PURCHASES FOR	30.00
					MIKE LASKASKA COMERICA CARD PURCHASES FO	2,357.69
					MIKE LASKASKA COMERICA CARD PURCHASES FO	502.00
					GARY HARRIS COMERICA CARD PURCHASES FOR	3,035.49
					KEN CHAPMAN COMERICA CARD PURCHASES FOR	635.43
					ELLEN CRAIG-BRAGG COMERICA CARD PURCHASE	1,085.00
						7,645.61
11/20/2023	POOL	1493(E)	0012	DTE ENERGY	38205 BARTH - EMERGENCY SIREN 10/03/23 -	26.11
					OAKWOOD STORM SEWER PUMP STATION - 15409	101.07
					6900 WAYNE - FIRE STATION #3 10/03/23 -	29.70
					6241 DEXTER - BOICE PARK 10/05/23 - 11/	36.15
					7506 MERRIMAN - LANDSCAPING SERVICE PERI	238.53
					7219 MIDDLEBELT - FIRE #2 10/04/23 - 11	647.97
					12300 WAYNE - ANIMAL SHELTER 10/5/23 - 1	486.10
					12055 WAYNE - BIRD HOUSE 10/05/23 - 11/	10.47
					9755 OZGA - ELMER JOHNSON PARK 10/05/23	252.51
					37230 NORTHLINE- FS #1 10/05/23 - 11/02	97.20
					11189 SHOOK - CHAMBER BLDG 10/05/23 - 11	178.96
					11120 HUNT - SCHOOL HOUSE @ HISTORICAL P	36.83
					VINING RD HOT BOX - 34155 GODDARD - 10/0	672.85
					16869 BRANDT - CREEKSIDE PUMP STATION 10	53.62
					11147 HUNT - HISTORICAL PAVILLION - 10/	38.70
					10202 SHOOK RD - CEMETERY - 10/05/23 -	34.53
					6061 COLUMBUS - FERNANDEZ PARK 10/10/23	14.90
					38834 HURON RIVER DR - WATER PUMP 10/07/	61.83
					28777 EUREKA - FS #4, - 10/12/23 - 11/	700.76

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					36525 BIBBINS - SR CTR - 10/12/23 - 11/0	1,470.65
					11165 OLIVE - POLICE STATION - 10/12/23	2,468.56
					12600 WAYNE - DPW - 10/12/23 - 11/09/23	2,060.41
					35257 GODDARD - AMBULANCE BUILDING - 10/	69.32
					10942 WAYNE - WELCOME TO ROMULUS SIGN -	17.69
					7690 WAYNE WATER PUMP, 10/14/23 - 11/13/	83.26
					PUMP STATION - 16326 HARRISON 10/17/23	101.63
					PAVILION DOWNTOWN DDA - 36095 GODDARD 10	19.54
					37200 GODDARD-MARY ANN BANKS PARK - 10/1	60.32
					MARY ANN BANKS (RESTROOM) - 37350 GODDAR	16.21
						10,086.38
11/20/2023	POOL	1494(E)	0012	DTE ENERGY	31558 GODDARD - WATER PUMP 10/05/23 - 11	1,680.90
11/20/2023	POOL	1495(E)	3992	INVOICE CLOUD INC.	INVERTED PO FOR MONTHLY FEES FOR CREDIT	818.75
11/20/2023	POOL	1496(E)	3740	NAVIA BENEFIT SOLUTIONS - LOCKBOX	NAVIA FOR OCTOBER 2023	145.00
11/20/2023	POOL	83633	3209	7610 MERRIMAN PLAZA LLC	BD BOND REFUND 7660 MERRIMAN	1,712.20
11/20/2023	POOL	83634	2942	AIRGAS, INC.	23/24 BLANKET PO- AIRGAS INC -FOR OXYGE	77.99
11/20/2023	POOL	83635	3336	ALLIE BROTHERS, INC	UNIFORMS FOR B.V	63.99
					UNIFORMS FOR BROOKE VASQUEZ	63.99
						127.98
11/20/2023	POOL	83636	2804	AMAZON CAPITAL SERVICES	TEACHING YOUR BABY TO SWIM	9.99
					POCKY STICKS CANDY, ASIAN CANDY	34.47
					GREASE: RISE OF PINK LADIES DVD	25.39
					US COINS 2024 PAPER AND HARDCOVER	31.40
					CARDSTOCK, DOOR STOPPERS, GLADE AIR FRES	32.77
					BATMAN DVD SERIES	44.00
					PARTY FAVORS ANIMALS	13.99
					MYSTERY GAMES	50.00
					RUBBER STAMPS ANIMALS	15.69
					CABLE TIES, LAMINATING POUCHES	26.77
					MOUSE PAD	37.98
					SWIFFER WETJET	28.24
					CANDY BAG GRINCH HERSHEY KISSES	24.92
					STAMP SET FOR KIDS	13.99
					TAPE DISPENSER	49.76
					WORKOUT DVDS	51.82
					MICROSCOPE AND SLIDES	28.66
						519.84
11/20/2023	POOL	83637	4027	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	41.16
					BINDER CLIPS, TISSUES, BATTERIES	74.78
					STORAGE MEDIA AND MONITOR CABLE	166.98
					STAND UP DESK FOR THREE MONITORS	249.99
					NOTEPADS, PENS	25.87
					OFFICE CHAIR	575.00
					COMMUNITY DEVELOPMENT & HOLIDAY TREE LIG	170.81
					UB RECEIPT BOOK	7.46
					MISC SUPPLIES	277.51
					OFFICE SUPPLIES - PLANNING DEPARTMENT	261.37
					VACUUM FOR THE DPS BUILDING - FRONT OFFI	247.98
					MISC SUPPLIES	67.63
						2,166.54
11/20/2023	POOL	83638	3209	Angel Cash Property Solutions LLC	BD BOND REFUND 11420 MOORE	2,345.00
11/20/2023	POOL	83639	4292	AREANNA COMBS	YOUTH BASKETBALL REFEREES	50.00
11/20/2023	POOL	83640	4168	ASSA ABLOY ENTRANCE SYSTEMS	34TH COURT DOOR LOCK REPAIR	516.50
					34TH DISTRICT COURT - REPAIR AT FRONT IN	379.00
						895.50

11/22/2023 CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 11/09/2023 - 11/22/2023

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
11/20/2023	POOL	83641	1081	ATCHINSON FORD SALES, INC.	23/24 BLANKET PO MISC VEHICLE REPAIRS -	482.34
					23/24 BLANKET PO MISC VEHICLE REPAIRS -	79.46
						561.80
11/20/2023	POOL	83642	3649	AUTO VALUE OF ROMULUS	23/24 BLANKET PO FOR MISC MECHANIC PURCH	66.18
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	22.07
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	163.70
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	6.17
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	169.99
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	212.31
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	40.26
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	68.89
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	148.98
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	604.00
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	96.58
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	25.98
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	232.92
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	213.96
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	13.39
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	368.00
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	152.11
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	27.14
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	18.51
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	45.61
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	3.32
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	164.00
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	14.68
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	132.99
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	(96.00)
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	(90.00)
						2,825.74
11/20/2023	POOL	83643	1683	BAKER & TAYLOR	ACCOUNT # 251637 L154147 2 B00000	155.31
11/20/2023	POOL	83644	0064	BOUND TREE MEDICAL LLC	23/24 BLANKET PO - MEDICAL SUPPLIES AND	205.40
					23/24 BLANKET PO - MEDICAL SUPPLIES AND	62.45
						267.85
11/20/2023	POOL	83645	3705	CABLING AND MORE	CABLE PULLS FOR COUNCIL CHAMBERS UPS AND	1,025.00
11/20/2023	POOL	83646	3148	CADILLAC ASPHALT LLC	23/24 INVERTED PO - ITB 21/22-10 COLD P	4,020.00
11/20/2023	POOL	83647	3092	CENTER POINT LARGE PRINT	CHRISTIAN, PLATINUM, MYSTERY	194.16
11/20/2023	POOL	83648	4289	CHAYCE LESLIE	YOUTH BASKETBALL PROGRAM	50.00
11/20/2023	POOL	83649	0086	CINTAS FAS	LOW STOCK - MEDICINE CABINETS	386.77
11/20/2023	POOL	83650	0917	CITY OF WAYNE	36345 VAN BORN RD SW/WF OCT 2023	5,853.50
11/20/2023	POOL	83651	4215	COMMERCIAL REAL ESTATE EXCHANGE, II	MONTHLY REAL ESTATE CONSULTING FY 23/24	138.99
11/20/2023	POOL	83652	0572	CONTRACTORS CONNECTION	SUPPLIES NEEDED FOR TAP CREW WORK	895.00
					Inventory Order	478.50
						1,373.50
11/20/2023	POOL	83653	MISC	COPPERLANE DEVELOPMENT LLC	SEVER/PLUG DEPOSIT REF 30880 SMITH RD	26.54
11/20/2023	POOL	83654	MISC	COPPERLANE DEVELOPMENT LLC	SEVER/PLUG DEPOSIT REF 30880 SMITH RD	557.13
11/20/2023	POOL	83655	2788	DELL MARKETING LP	PIGGYBACK UPGRADE TO DELL POWER PROTECT	13,985.60
11/20/2023	POOL	83656	0584	DEMCO	PREMIUM BOOK TAPE	162.30
11/20/2023	POOL	83657	4044	DETROIT METRO AIRPORT CENTER LLC	12 MO LEASE FOR CITY RECORDS ROMULUS & D	1,236.98
11/20/2023	POOL	83658	1506	DIGITAL ASSURANCE CERTIFICATION LLC	DISSEMINATION SERVICE AND STORAGE FEE	2,500.00
11/20/2023	POOL	83659	0411	DORNBOS SIGN & SAFETY INC	SIGN ITEMS/MATERIALS TO REPLENISH INVENT	1,064.00
11/20/2023	POOL	83660	3253	DORRIS BENNETT	NOV 2023 RETIREE HEALTH INS REIMBURSEMEN	415.49
11/20/2023	POOL	83661	0024	DOWNRIVER COMMUNITY CONFERENCE	DCC MEMBERSHIP 2023/2024	8,894.67
11/20/2023	POOL	83662	2594	DOWNRIVER UTILITY WASTEWATER AUTH	NOV 2023 EXCESS FLOW	169,970.20
11/20/2023	POOL	83663	2557	ELECTION SOURCE	BALLOT CONTAINERS FOR EARLY VOTING	343.81
11/20/2023	POOL	83664	1677	FAMILY HEATING CO INC	DPW & CITY HALL FILTER INSPECTION AND CH	449.95
					DPW & CITY HALL FILTER INSPECTION AND CH	464.95

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						914.90
11/20/2023	POOL	83665	3475	FERGUSON WATERWORKS #3386	METER STOCK & UPCOMING PROJECTS	304.01
					METER STOCK & UPCOMING PROJECTS	19,375.44
					SOLE SOURCE REPAIRS AND INSTALLATIONS-ME	32,625.60
						52,305.05
11/20/2023	POOL	83666	2735	FIFER INVESTIGATIONS, LLC	NEW HIRE BACKGROUND INVESTIGATION	800.00
					NEW HIRE BACKGROUND INVESTIGATION	800.00
						1,600.00
11/20/2023	POOL	83667	2863	FMG CONCRETE CUTTING INC	23/24 BLANKET PO FMG - CONCRETE CUTTING	366.80
11/20/2023	POOL	83668	3829	FOSTER BLUE WATER OIL, LLC	23/24 INVERTED PO - ITB 19/20-21 2 YEAR	155.00
					23/24 INVERTED PO - ITB 19/20-21 2 YEAR	2,403.32
						2,558.32
11/20/2023	POOL	83669	0923	FRANCIS NEHILA	SENIOR CENTER ROOM RENTAL REFUND 11/17/2	100.00
11/20/2023	POOL	83670	2703	GALE/CENGAGE LEARNING	NOVEMBER BESTSELLERS	127.16
11/20/2023	POOL	83671	4275	GEM ENERGY LLC	SOLAR ENERGY PANELS AT THE RAC	54,171.20
11/20/2023	POOL	83672	4273	GEM, INC.	CITY HALL - 83 DEGREES UPSTAIRS OVERHEAT	695.00
					DPW- TROUBLESHOOT SERVICE RENDERED FOR N	1,521.00
						2,216.00
11/20/2023	POOL	83673	0128	GIARMARCO, MULLINS, & HORTON, PC	CONTRACT LANGUAGE AND CONFERENCE CALL FO-General	75.00
					REVIEW APPLICATION RE TREE LIGHTING FUNC General	60.00
					70085-010B, BUILDING DEPT LEGAL SERVICES-Building	105.00
					70085-004B, GENERAL LEGAL SERVICES - 10/-General	7,552.90
					70085.055B ROADWAY INN LEGAL SERVICES 10-Planning	1,845.00
						9,637.90
11/20/2023	POOL	83674	2625	GLG PRINT	COR ITB 21/22-11 22/23 WATER BILL PRINTI	1,993.82
11/20/2023	POOL	83675	0631	GORDON FOOD SERVICE, INC.	THANKSGIVING LUNCHEON	515.61
11/20/2023	POOL	83676	0338	GRAINGER INC.	23/24 BLANKET PO - FOR MISCELLANEOUS PUR	8.54
11/20/2023	POOL	83677	3264	GREAT LAKES WATER AUTHORITY	300-2451-S INDUSTRIAL WASTE CONTROL FOR	800.80
					300-2451-S INDUSTRIAL WASTE CONTROL FOR	800.80
						1,601.60
11/20/2023	POOL	83678	0773	HALT FIRE INC.	PARTS NEEDED TO REPAIR TOWER (TOWER 1)	244.63
11/20/2023	POOL	83679	3435	HENNESSEY ENGINEERS, INC	WAYNE ROAD TAP SIDEWALK	17,662.00
11/20/2023	POOL	83680	MISC	HOMRICH WRECKING	REF HYDRANT RENTAL #70316619	2,231.83
11/20/2023	POOL	83681	0075	J & M TOWING	23/24 BLANKET PO TOWING FOR DISABLED CIT	325.00
11/20/2023	POOL	83682	3721	KELLER THOMA PC	CLIENT 005018, GENERAL; PROFESSIONAL SER	2,182.50
11/20/2023	POOL	83683	0078	KENNEDY INDUSTRIES, INC.	FOR PUMP #2 AT NORTHLINE STATION	2,795.00
11/20/2023	POOL	83684	4234	KEY AWARDS & ENGRAVING	8X8 GOLD FULL COLOR PLATE WITH LOGO	43.25
					2 NAME BADGES	31.00
						74.25
11/20/2023	POOL	83685	4290	KHALIAH MCCORD	PEE WEE YOUTH BASKETBALL REFEREE	50.00
11/20/2023	POOL	83686	3477	LINDE GAS & EQUIPMENT INC.	23/24 BLANKET PO MISC MECHANIC WELDING S	168.60
11/20/2023	POOL	83687	0212	LOWER HURON CHEM & SUPPLY CO., INC	Inventory Order	1,185.24
11/20/2023	POOL	83688	4274	LUNGHAMER FORD OF OWOSSO	PIGGYBACK PURCHASE MIDEAL #071B7700180 2	50,808.00
11/20/2023	POOL	83689	2666	MAURER'S TEXTILE RENTAL SERVICES	23/24 INVERTED PO - ITB 21/22-17 UNIFORM	13.78
					23/24 INVERTED PO - ITB 21/22-17 UNIFORM	13.78
					23/24 INVERTED PO - ITB 21/22-17 UNIFORM	13.78
					23/24 INVERTED PO - ITB 21/22-17 UNIFORM	13.78

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					23/24 INVERTED PO - ITB 21/22-17 UNIFORM	13.78
					23/24 INVERTED PO FOR EMPLOYEE UNIFORM E	130.78
					23/24 INVERTED PO FOR EMPLOYEE UNIFORM E	30.91
					23/24 INVERTED PO FOR EMPLOYEE UNIFORM E	27.50
					23/24 INVERTED PO FOR EMPLOYEE UNIFORM E	1.57
					23/24 INVERTED PO FOR EMPLOYEE UNIFORM E	27.50
					23/24 INVERTED PO FOR EMPLOYEE UNIFORM E	1.57
					23/24 INVERTED PO FOR EMPLOYEE UNIFORM E	30.91
					23/24 INVERTED PO FOR EMPLOYEE UNIFORM E	130.78
						450.42
11/20/2023	POOL	83690	3994	MAVERICK FIRE PROTECTION INC	REPLACE BAD FLOW SWITCH	1,928.00
11/20/2023	POOL	83691	3988	METRO ALARM SYSTEMS LLC	SYSTEM MONITORING - DPW, SENIOR CENTER F	65.98
11/20/2023	POOL	83692	0286	MICHIGAN MUNICIPAL LEAGUE	DUES FOR 1/1/24-12/31/24	8,381.00
11/20/2023	POOL	83693	0427	MIDWEST TAPE	CUSTOMER # 2000005771 BOOKS	93.68
11/20/2023	POOL	83694	3163	MML WORKER'S COMP FUND	POLICY# 5000050-23, POLICY PREMIUM 7/1/2	37,425.00
11/20/2023	POOL	83695	4107	MONEYGREEN LAWN SERVICE LLC	CHRISTMAS LIGHTING FOR MERRIMAN RD SAD	3,155.00
11/20/2023	POOL	83696	0068	MUCHMORE HARRINGTON SMALLEY & A:	23/24 INVERTED PO FOR LEGISLATIVE SERVIC	4,000.00
11/20/2023	POOL	83697	0923	NEQUIA CHAMBERS	SENIOR CENTER ROOM RENTAL REFUND 11/11/2	100.00
11/20/2023	POOL	83698	1629	NIGP	MEMBERSHIP, AGENCY DUES FY 23/24	290.00
11/20/2023	POOL	83699	3041	NORTHSTAR MAT SERVICES, INC.	ACCOUNT # 1862-11121	63.28
11/20/2023	POOL	83700	0266	OSBORNE CONCRETE COMPANY INC.	23/24 BLANKET PO FOR MISC.CONCRETE PURCH	25.00
					23/24 BLANKET PO FOR MISC.CONCRETE PURCH	50.00
					23/24 BLANKET PO FOR MISC.CONCRETE PURCH	622.00
						697.00
11/20/2023	POOL	83701	0984	PARKWAY SERVICES, INC.	23/24 INVERTED PO FOR PORTA JOHNS IN DOW	180.00
					23/24 INVERTED PO FOR PORTA JOHNS IN DOW	300.00
						480.00
11/20/2023	POOL	83702	3209	PETRUCCI, JEFFERY MICHAEL	BD PAYMENT REFUND 13175 MIDDLEBELT	810.00
11/20/2023	POOL	83703	2960	PHOENIX SAFETY OUTFITTERS, LLC.	TURNOUT BOOTS FIRE	375.00
					TURNOUT BOOTS FIRE	375.00
						750.00
11/20/2023	POOL	83704	0716	PLANTE & MORAN, PLLC	CLIENT 42069, PROGRESS BILL FOR SERVICES-FY23 AUDIT	32,600.00
					CLIENT 42069, CITY AND COURT DISCUSSIONS-CONTRACTUAL	5,690.00
					CLIENT 42069, PROGRESS BILL FOR SERVICES-FY23 AUDIT	49,250.00
					CLIENT 42069, PROGRESS BILL FOR SERVICES-FY23 SINGLE AUDIT	12,500.00
						100,040.00
11/20/2023	POOL	83705	3959	PRETTY FACE CLEANING SERVICES	GROWTH WORKS CLEANING -REIMBURSED THROUG	200.00
					11189 SHOOK RD CLEANING- FY23/24	150.00
					GROWTH WORKS CLEANING -REIMBURSED THROUG	200.00
						550.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
11/20/2023	POOL	83706	2537	RAFT	DEPT MEMBERSHIP RENEWAL JAN 1 24 - DEC 3	1,200.00
11/20/2023	POOL	83707	0688	REY-MART ASPHALTING CO.	ITB 20/21-16 REPAIR AREA FROM WATER MAIN	4,975.04
11/20/2023	POOL	83708	1952	RITTER GIS, INC.	23/24 INVERTED- GIS SUPPORT SERVICES 7/0	1,912.50
11/20/2023	POOL	83709	MISC	ROCHELLE HOPWOOD	TUMBLE BUNNIES GYMNASTICS REFUND	100.00
11/20/2023	POOL	83710	0189	ROSE PEST SOLUTIONS	23/24 INVERTED PO FOR ROSE PEST SOLUTION	74.00
					23/24 INVERTED PO FOR ROSE PEST SOLUTION	74.00
					23/24 INVERTED PO FOR ROSE PEST SOLUTION	85.00
					23/24 INVERTED PO FOR ROSE PEST SOLUTION	74.00
						307.00
11/20/2023	POOL	83711	MISC	ROSE SWIDAN	PUMPKIN PIES FOR SENIOR CENTER	71.88
11/20/2023	POOL	83712	2941	ROWE PROFESSIONAL SERVICES COMPAN	GRANT ROAD DESIGN	2,511.00
11/20/2023	POOL	83713	0204	SERVICE ELECTRIC SUPPLY INC	23/24 BLANKET PO FOR - MISC. BUILDING RE	96.64
11/20/2023	POOL	83714	MISC	SHILA KENNEDY	TUMBLE BUNNIES GYMNASTICS REFUND	100.00
11/20/2023	POOL	83715	MISC	SINACOLA CONSTRUCTION	REF HYDRANT #70408566	1,958.56
11/20/2023	POOL	83716	4040	STAPLES	OFFICE SUPPLIES	59.00
					BUIDLING DEPT OFFICE SUPPLIES	43.85
					BUIDLING DEPT OFFICE SUPPLIES	56.60
					Inventory Order	1,191.20
					Inventory Order	(70.89)
						1,279.76
11/20/2023	POOL	83717	0006	STERLING TITLE AGENCY	UB refund for account: 026665	136.19
11/20/2023	POOL	83718	3617	SUBURBAN OCCUPATIONAL HEALTH	SUBURBAN DRUG SCREEN	112.00
					GAWNE OFFICE EVALUATION	155.29
					NEW HIRE DRUG SCREEN AND PHSYICAL	584.16
					NEW HIRE DRUG SCREENS AND PHSYICALS	736.00
						1,587.45
11/20/2023	POOL	83719	4034	SUPERIOR MEDICAL WASTE DISPOSAL	MEDICAL WASTE DISPOSAL CONTRACT FY 23/24	180.00
11/20/2023	POOL	83720	2253	TANYA COFIELD	DADDY DAUGHTER DANCE	100.00
11/20/2023	POOL	83721	4163	THE PAWS CLINIC	NEUTER TWO CATS - MISCO & NORI - PER GRA	144.00
					NEUTER TWO CATS - ARTHUR & FRUIT - PER G	125.00
					SPAY ONE CAT - JAPONICA - PER GRANT GG 2	72.00
						341.00
11/20/2023	POOL	83722	4288	TRAVIS MARTAIN	YOUTH BASKETBALL PROGRAM	50.00
11/20/2023	POOL	83723	2951	UNIQUE MANAGEMENT SERVICES, INC.	10/9, 10/23, 10/30 PLACEMENTS	151.45
11/20/2023	POOL	83724	0259	UPRIGHT FENCE, INC.	ELMER JOHNSON PARK FENCE REPAIR	12.00
11/20/2023	POOL	83725	2406	VANCE OUTDOORS, INC	PIGGYBACK MI STATE CONTRACT #071B6600126	1,301.60
11/20/2023	POOL	83726	3722	VERSALIFT MIDWEST	REPAIR FOR BUCKET TRUCK #442	1,773.39
					REPAIR FOR BUCKET TRUCK #442	(434.49)
						1,338.90
11/20/2023	POOL	83727	2623	WASHINGTON ELEVATOR CO	LOW STOCK ICE MELT	2,604.00
11/20/2023	POOL	83728	0106	WAYNE COUNTY	500373, NOV 2023 FIXED SEWAGE ROUGE VALL	36,127.33
11/20/2023	POOL	83729	0657	WAYNE COUNTY	23/24 INVERTED PO-TRAFFIC SIGNAL MAINTEN	2,088.78
11/20/2023	POOL	83730	MISC	WAYNE COUNTY REGISTER OF DEEDS	28350 BEVERLY RD SIDEWELL XTRA LEASE LLC	30.00
11/20/2023	POOL	83731	MISC	WAYNE COUNTY REGISTER OF DEEDS	10480 HARRISON SAFETY-KLEEN	27.00
11/20/2023	POOL	83732	MISC	WAYNE COUNTY REGISTER OF DEEDS	ASLAN - 16900 WAHRMAN	39.00
11/20/2023	POOL	83733	0065	WAYNE LAWN & GARDEN CENTER, INC.	23/24 BLANKET PO FOR MECH & GROUNDS - DP	128.38
11/20/2023	POOL	83734	0654	WEST SHORE SERVICES, INC.	ANNUAL SCBA FLOW TESTING 10/2023 - 10/20	2,030.63
					DIAGNOSES AND REPAIR OF TOWER #1	5,609.05
					DIAGNOSES AND REPAIR OF TOWER #1	1,297.50

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						8,937.18
11/20/2023	POOL	83735	0233	WESTLAND LOCK & KEY, INC.	23/24 BLANKET PO FOR BUILDING MAINT - DP	24.00
11/20/2023	POOL	83736	0651	WOODLAND MEADOWS LANDFILL	23/24 INVERTED PO FOR RESIDENT DUMP PASS	621.60
					23/24 INVERTED PO FOR RESIDENT DUMP PASS	436.80
						1,058.40

POOL TOTALS:	
Total of 138 Checks:	931,620.96
Less 0 Void Checks:	0.00
Total of 138 Disbursements:	931,620.96

City of Romulus

Communication

Council Meeting Held: **November 27, 2023**
Item No. 12

Councilperson Abdo: ______________________________

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Councilperson Barden: ______________________________

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Councilperson Roscoe: ______________________________

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Councilperson Talley: ______________________________

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Councilperson Wadsworth: ______________________________

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Councilperson Webb: ______________________________

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Councilperson Williams: ______________________________

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City of Romulus

Adjournment

Council Meeting Held: **November 27, 2023**

Item No. 13

General Description: ____

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Resolution No.______

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Webb	Williams

MOTION CARRIED UNANIMOUSLY   MOTION CARRIED   MOTION FAILED