



**CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA
February 5, 2024
7:30 PM**

Members of the public can view the Regular City Council Meetings live via the Romulus Public Access Channel 12 and YouTube at www.youtube.com/cityofromulus. Public comments can also be emailed to publiccomment@romulusgov.com

Pledge of Allegiance

Roll Call

1. Agenda

- A. Approval of Agenda

2. Minutes

- A. Approval of Minutes from the Regular Meeting held on Monday, January 22, 2024, at 7:30 p.m.
- B. Approval of the Minutes from the Special Meeting - Study Session held on Monday, January 22, 2024, at 6:15 p.m. for the purpose of discussing the audit ending fiscal year June 30, 2023.

3. Petitioner

4. Chairperson's Report, John Barden, Mayor Pro-Tem

- A. Approval of the Chairperson's Report

5. Mayor's Report – Robert A. McCraith, Mayor

- A. Request for Resolution to Adopt Proclamation to Become Purple Heart City
- B. Cemetery Board of Trustees Appointment
- C. Retiree Healthcare Actuarial Valuation
- D. Sole Source UIS SCADA Pressure Monitoring, Equipment, Installation & Training for Fire 1 and Fire 2
- E. ITB 23/24-03 Demolition of Substandard Structures on Demo List 23-01

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

7. Treasurer's Report – Stacy Paige, Treasurer

8. Public Comment - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

9. Unfinished Business

10. New Business

11. Communication

12. Adjournment



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a “*Request to Address*” card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.
2. When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.
3. Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.
4. Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.
5. No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.
6. All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.
7. This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.
8. Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.
9. The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council’s agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk’s Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.



City of Romulus

Agenda

Council Meeting Held: **February 5, 2024**

Item No. **A.**

General Description: Approval of Agenda

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Minutes

Council Meeting Held: **February 5, 2024**

Item No. A.

General Description: Approval of Minutes from the Regular Meeting held on Monday, January 22, 2024, at 7:30 p.m.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING

January 22, 2024

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

Pledge of Allegiance

Roll Call

At 7:30 p.m. the meeting was called to order by Mayor Pro Tem John Barden, Council Chairman

Present: Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams

Absent / Excused: Allen Wilson

Administrative Officials in Attendance:

Robert McCraight, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney; Julie Albert - Director of Assessing & Financial Services; Jennifer Madison - Assistant Technology Services Director.

1. Agenda

- A.** Moved by **Tina Talley**, seconded by **Kathy Abdo** to accept the agenda as presented.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays - None

Motion Carried Unanimously

2. Minutes

- A. Res. #24-026** Moved by **William Wadsworth**, seconded by **Tina Talley** to approve the Minutes from the Regular Meeting held on Monday, January 8, 2024, at 7:30 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays - None

Motion Carried Unanimously

- B. Res. #24-027** Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to approve the Minutes from the Special Meeting - Study Session held on Monday, January 8, 2024, at 6:30 p.m. to discuss procedure for filling a vacancy on City Council.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth

Nays - Williams

Motion Carried

3. Petitioner - NONE

4. Chairperson's Report, John Barden, Mayor Pro-Tem

- A.** Moved by **Celeste Roscoe**, seconded by **Tina Talley** to accept the Chairperson's Report.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays - None

Motion Carried Unanimously

5. Mayor's Report – Robert A. McCraight, Mayor

Mayor McCraight announced upcoming city events.

- A. **Res. #24-028** Moved by **William Wadsworth**, seconded by **Virginia Williams** to concur with the Administration and adopt the Resolution for the City of Romulus Poverty Exemption for 2024 to be used by the Board of Review to review or approve poverty exemptions.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays - None

Motion Carried Unanimously

- B. **Res. #24-029** Moved by **Celeste Roscoe**, seconded by **William Wadsworth** to concur with the Administration and adopt the resolution authorizing the Mayor and Clerk to enter into the Inter-Governmental Agreement with Wayne County for the 2023 Justice Assistant Grant funding program award to the City of Romulus and accept monies from Wayne County in the amount of \$16,837.06.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays - None

Motion Carried Unanimously

- C. **Res. #24-030** Moved by **Celeste Roscoe**, seconded by **Kathy Abdo** to concur with the Administration and authorize the Mayor and Clerk to enter into the Renaissance Zone Service Fees Agreement between Ford Motor Company and the City of Romulus.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays - None

Motion Carried Unanimously

- D. **Res. #24-031** Moved by **Celeste Roscoe**, seconded by **William Wadsworth** to concur with the Administration and consent to piggyback onto the Sourcewell Contract #120122-MBS for the upgrade of the existing city-wide Mitel phone system at the price of \$72,102.00

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays - None

Motion Carried Unanimously

6. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**

- A. Moved by **William Wadsworth**, seconded by **Kathy Abdo** to approve the Second Reading and Final Adoption of Budget Amendment 23/24-12 in the amount of \$200,000.00 to recognize expenses for the Mary Ann Banks DNR Grant Project.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays - None

Motion Carried Unanimously

7. **Treasurer's Report – Stacy Paige, Treasurer**

Treasurer Paige reminded the residents that winter taxes are due by February 14th. All taxes must be paid by the end of February, as taxes are legally required to be sent to the county on March 1st.

8. **Public Comment - NONE**

9. **Unfinished Business - NONE**

10. **New Business – NONE**

11. **Warrant**

- A. **Res. #24-033** Moved by **Kathy Abdo**, seconded by **Tina Talley** to approve Warrant #: 24-02 for checks presented in the amount of \$971,660.54.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays - None

Motion Carried Unanimously

12. Communication

Councilperson Talley commended Recreation Director Colleen Dumas and commented on upcoming recreational events. She also acknowledged a local coffee shop.

Res. #24-034 Moved by **Virginia Williams**, seconded by **Kathy Abdo** to adopt a memorial resolution for the family of Minnie Lee Donalds.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays - None

Motion Carried Unanimously

Councilperson Barden expressed support for the Detroit Lions.

13. Adjournment

Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to adjourn the meeting at 8:13 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on January 22, 2024.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Minutes

Council Meeting Held: **February 5, 2024**

Item No. B.

General Description: Approval of the Minutes from the Special Meeting - Study Session held on Monday, January 22, 2024, at 6:15 p.m. for the purpose of discussing the audit ending fiscal year June 30, 2023.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE ROMULUS CITY COUNCIL SPECIAL MEETING – STUDY SESSION
January 22, 2024

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

1. Roll Call

The meeting was called to order at 6:15 p.m by Mayor Pro Tem John Barden.

Present: Kathy Abdo, John Barden, Tina Talley, William Wadsworth

Absent / Excused: Celeste Roscoe, Virginia Williams, Allen Wilson

Administrative Officials in Attendance:

Robert McCraight, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

Administrative Staff in Attendance:

D'Sjonaun Hockenhuil - Deputy Clerk; Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney;

Maria Farris - Finance Director; Victoria Trush - Assistant Finance Director

- 2. Moved by Kathy Abdo, seconded by William Wadsworth to accept the Special Meeting-Study Session Agenda as presented.**

Roll Call Vote: Ayes - Kathy Abdo, John Barden, Tina Talley, William Wadsworth

Nays - None

Motion Carried Unanimously.

3. Discussion: Audit ending Fiscal Year June 30, 2023

Finance Director, Maria Farris, introduced William Brickey and Stacy Reeves from Plante Moran. Mr. Brickey gave an overview of the letter submitted to the City Council and Administration. A PowerPoint was presented reviewing General Fund Revenues & Transfers and General Fund Expenditures & Transfers. Sixty-percent (60%) of general fund revenue was spent on Public Safety. Mr. Brickey reviewed the unassigned fund balance and further explained that \$2.5 million from ARPA monies offset the current fund balance. Property tax distribution and allocation was reviewed, showing the percentage breakdown of every dollar received. Finally, Mr. Brickey reviewed the Public Safety Fund Property Tax Revenue & Expenditures, Public Safety Fund Transfer From the General Fund, Water & Sewer System, and Legacy Cost Liability Changes. Stacy Reeves gave a brief overview of the independent auditor's report.

4. Public Comment - None

- 5. Moved by William Wadsworth, seconded by Tina Talley to adjourn the Special Meeting - Study Session at 7:00 p.m.**

Roll Call Vote: Ayes - Kathy Abdo, John Barden, Tina Talley, William Wadsworth

Nays - None

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the Special Meeting – Study Session of the Romulus City Council held on January 22, 2024.

A handwritten signature in black ink, reading "Ellen L. Craig-Bragg".

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Petitioner

Council Meeting Held:

February 5, 2024

Item No. 3

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Seconded by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Ayes: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Nays: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Abstain: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held: February 5, 2024

Item No. A.

General Description: Approval of the Chairperson's Report

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **February 5, 2024**

Item No. A.

General Description: Request for Resolution to Adopt Proclamation to Become Purple Heart City

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Request for Resolution to Adopt Proclamation to become Purple Heart City
DATE: January 31, 2024

I concur with the recommendation of legal counsel and respectfully request Council authorize the Mayor and Clerk to adopt the attached Proclamation for the City of Romulus to become a Purple Heart City.

Motion by _____, supported by _____, to concur with the administration and authorize the Mayor and Clerk to adopt the attached Proclamation for the City of Romulus to become a Purple Heart City.

PROCLAMATION

A PURPLE HEART CITY

FEBRUARY ____, 2024

WHEREAS, the City of Romulus in the state of Michigan has always supported the military veteran population; and

WHEREAS, the Purple Heart is the oldest military decoration in present use and was initially created as the Badge of Military Merit by General George Washington in 1782; and

WHEREAS, the Purple Heart was the first American service award or decoration made available to the common soldier and is specifically awarded to members of the United States Armed Forces who have been wounded or paid the ultimate sacrifice in combat with a declared enemy of the United States of America; and

WHEREAS, the mission of the Military Order of the Purple Heart is to foster an environment of goodwill among the combat-wounded veteran members and their families, promote patriotism, support legislative initiatives, and most importantly – make sure we never forget; and

WHEREAS, the City of Romulus has a large, highly decorated veteran population including many Purple Heart recipients; and

WHEREAS, the City of Romulus appreciates the sacrifices our Purple Heart recipients made in defending our freedoms and believe it is important that we acknowledge them for their courage and show them the honor and support they have earned.

NOW, THEREFORE, the City Council of Romulus, Michigan, does hereby proclaim the City of Romulus as:

A PURPLE HEART CITY

and encourage the citizens of the City of Romulus to show their appreciation for the sacrifices the Purple Heart recipients have made in defending our freedoms, to acknowledge their courage, and to show them the honor and support they have earned.

In witness whereof, I have hereunto placed my hand and caused the seal of the City of Romulus to be affixed this ____, day of February 2024.

Ellen Craig-Bragg
City Clerk

John A. Anderson
Peter J. Bill
Michael L. Bosnic
Robert A. Bryant
Thomas P. Cavanaugh
Kenneth B. Chapie
Anthony K. Chubb
John C. Clark
Travis M. Comstock
George A. Contis
Kellie S. DeVito

Samantha S. Faulkner
Elizabeth A. Favaro
Kara S. Ferrara
Timothy D. Finegan
John R. Fleming
John J. Giarmarco
Julius H. Giarmarco
Bruce W. Haffey
William H. Heritage, III
Stephen J. Hitchcock
William H. Horton

Keela P. Johnson
Salvatore J. LaMendola
Alexander Lebedinski
Victoria S. Lehman
Adam Levitsky
Ryan P. McNeil
Christopher D. Messing
John L. Miller
Karie Miller
Timothy J. Mullins
David A. Occhiuto

Ryan L. Perry
Dennis M. Rauss
James Y. Rayis
Dacian M. Ruz
Annabel F. Shea
Lauren M. Studley
Paul A. Thursam
Jared M. Trust
Geoffrey S. Wagner
Donald K. Warwick
Matthew S. Weaver

Richard A. Wojewoda
LeRoy H. Wulfmeier, III

Of Counsel
David G. Gorcyca
Albert Taylor Nelson, Jr.
Peter J. Sarkesian
Lawrence F. Schiller

Direct Dial: 248.457.7024
Email: sjh@gmhlaw.com

January 16, 2024

Mayor Robert McCraight
City of Romulus
11111 Wayne Road
Romulus, MI 48174

Re: Military Order of Purple Heart

Dear Mayor:

Enclosed is a proposed proclamation for the City Council to consider for the City to become a Purple Heart City.

If approved, the Purple Heart organization will provide two street signs that designate the City as a Purple Heart City. The City may also purchase additional signs at \$40.00 each.

I suggest that someone from Purple Heart locally be present to address becoming a Purple Heart City on the evening when this is on the agenda.

Should you have any questions, please call.

Very truly yours,

GIARMARCO, MULLINS & HORTON, P.C.



Stephen J. Hitchcock
City Attorney

SJH/ss

Page 2

Enc:
cc:



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: February 5, 2024

Item No. B.

General Description: Cemetery Board of Trustees Appointment

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Cemetery Board of Trustees Appointment
DATE: January 31, 2024

I concur with the recommendation of Ellen Craig-Bragg, City Clerk, and respectfully request City Council's concurrence to appoint Rita Hampton to the Cemetery Board of Trustees with a term to expire November 1, 2028.

Motion by _____, supported by _____ to concur with the administration to appoint Rita Hampton to the Cemetery Board of Trustees with a term to expire November 1, 2028.

Memo

To: Robert McCraight, Mayor

From: Ellen L. Craig-Bragg, Clerk

cc: Julie Wojtylko, Chief of Staff
D'Sjonaun Hockenhull, Deputy Clerk
Jill Lambert, Administrative Assistant

Date: January 30, 2024

Re: Appointment to The Romulus Cemetery Board of Trustees

I respectfully request and recommend that Rita Hampton be appointed to serve on the Romulus Cemetery Board of Trustees. Should you concur, Ms. Hampton's term would expire on November 1, 2028.

ARTICLE VII. - CEMETERY ORDINANCE

Sec. 2-409. - Appointment of the board of cemetery trustees.

(a) There shall be a total of seven trustees. The mayor, by and with the consent of the council, shall appoint six trustees who shall be freeholders and electors in the city. Council shall appoint one of its members as a voting trustee, all of whom shall constitute a "board of cemetery trustees."

Please place this request for appointment to the Romulus Cemetery Board of Trustees on the February 5, 2024, Regular Council Meeting Agenda.

If you have any questions or require further information, please contact me.



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: February 5, 2024

Item No. C.

General Description: Retiree Healthcare Actuarial Valuation

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Retiree Healthcare Actuarial Valuation
DATE: January 31, 2024

I concur with the recommendation of Maria Farris, Finance Director, and respectfully request that Council authorize the Mayor and Clerk to enter into an agreement with Gabriel, Roeder, Smith and Company for an actuarial valuation for the City's Retiree Health Care Plan. Additionally, this proposal includes GASB Accounting Valuations, as defined under GASB 74 & 75 standards, for June 30, 2024 and June 30, 2025.

Funds for this expense will be available in the 2023/2024 Retirees' Healthcare Fund, Account #676-864-820.000.

Motion by _____, supported by _____, to concur with the administration and authorize the Mayor and Clerk to enter into an agreement with Gabriel, Roeder, Smith and Company for an actuarial valuation to determine the City's Retiree Healthcare Plan.

Memorandum

To: Mayor Robert A. McCraight

From: Maria Farris, Finance Director

Date: January 23, 2024

Re: Agenda Item Request – GRS Fee Proposal - Retiree Health Care Actuarial Valuation as of June 30, 2023: GASB 74 & 75 accounting standards for June 30, 2024 and June 30, 2025.

Attached please find a copy of the fee proposal submitted from Gabriel, Roeder, Smith and Company for the completion of the June 30, 2023 Actuarial Funding Valuation for the City's Retiree Health Care Plan. Additionally, this proposal includes GASB Accounting Valuations, as defined under GASB 74 & 75 standards, for June 30, 2024 and June 30, 2025.

The last valuation that was completed for the City was for the fiscal year ending June 30, 2021. The City has fully implemented the annual required standards in accordance with GASB 74 & 75.

The attached proposal provides a detailed description of the scope of services that will be performed in order to meet the required accounting standards and the fees associated with each phase of the valuation process. There is an additional note within the consulting fee detail (refer to page 6) that discusses additional requirements and costs associated with Public Act 202 and State reporting requirements. As a result, it is recommended that the City would additionally request that Gabriel Roeder complete a supplemental calculation for uniform assumption reporting purposes.

Funds have been budgeted for in the FY23-24 Budget within the Retiree Health Care Fund, #676-864-820.000, for costs associated with 06/30/2023 valuation services and the completion of the GASB 74 & 75 reporting requirements. Valuation services, along with the PA 202 supplemental reporting requirements are to be completed on a bi-annual basis. The GASB 74 & 75 standards are required to be reported on an annual basis within the City's Annual Financial Statements. All items will be detailed within the appropriate budget cycles and line items.

I am requesting that this item be added to the agenda for the February 5, 2024 Council meeting for approval and authorization to execute engagement of services with Gabriel, Roeder, Smith & Company (GRS) Retirement Consulting.

If you should have any questions or require any additional information, please do not hesitate to contact me.



January 4, 2024

By: Gabriel, Roeder, Smith & Company



City of Romulus

Proposal to Provide OPEB Actuarial Services

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GRS' Background in Health Care Consulting

GRS specializes in retiree health care plan consulting for the public sector. Governments are seeking ways to provide benefits that are economically sustainable and affordable while also providing meaningful value to their retirees. We help governments manage and optimize their OPEB benefits strategy by advising on benefit levels and financing structure. GRS has helped more than 600 OPEB clients by providing valuations to enable compliance with financial reporting requirements and the development of funding options to help pay plan obligations. We also provide services that help plan sponsors manage the underlying retiree health care program. This includes Medicare Part D attestations, consulting on Employee Group Waiver Programs (EGWP), and benefit strategy.



Scope of Services

Actuarial Funding Valuation

In order to help facilitate the funding of the Plan, we will prepare an actuarial funding valuation of the retiree health care benefits for the City of Romulus Retiree Health Care Plan as of 6/30/2023. The actuarial funding valuation will encompass the phases indicated below:

Determination of:
- Actuarial present value of projected benefits; - Actuarial accrued liability; - Actuarial value of assets; - Unfunded actuarial accrued liability; - Normal cost; and - Actuarially Determined Contribution for the fiscal years ending 6/30/2025 and 6/30/2026.

The Actuarial Retiree Health Care Funding Valuation will Include the Following:
- Seven contribution rates and a total with assets; - Up to two sets of initial per capita costs based on up to six distinct retiree medical plans, one for current retirees and one for future retirees; - The retiree health plan is fully-insured; and - We will prepare our calculations using one long-term interest rate assumption of 6.00% which is consistent with the 6/30/2021 OPEB Funding Report.

Our fees do not include any meetings, additional studies for changes in benefits, or any other items not detailed in this letter. If the City would like to meet to discuss the results of the funding valuation, GRS will charge for the meeting(s) based on time and expense. The standard hourly rate for this would range from \$250-\$420 per hour.



Governmental Accounting Standards Board (GASB) Accounting Report

In order to prepare the necessary information for the fiscal years ending 6/30/2024 and 6/30/2025 for GASB Statement Nos. 74 and 75, we will prepare additional accounting reports of the retiree health care benefits for the City of Romulus Retiree Health Care Plan. The accounting reports will be provided following the availability of the necessary information and the end of the applicable fiscal year. Each GASB Statement Nos. 74 and 75 report will include, but is not limited to, the following information:

GASB Statement Nos. 74 and 75 Reporting	
▪ Determination of the Single Discount Rate; ▪ Statement of Changes in the Net OPEB Liability and Related Ratios, using the Single Discount Rate as determined above; ▪ Schedule of Net OPEB Liability; ▪ Schedule of Actuarially Determined Contributions (and notes); ▪ Statement of Fiduciary Net Position and Changes in Fiduciary Net Position; ▪ A sensitivity analysis providing the Net OPEB Liability based on a 1% higher and 1% lower discount rate and a 1% higher and 1% lower health care trend assumption; ▪ A description of the types of benefits provided by the plan; ▪ The number and classes of employees covered by the benefit terms; ▪ OPEB Expense calculation which separately tracks annual gains and losses due to demographic experience, asset experience, assumption changes, and plan changes; ▪ Deferred Outflows and Inflows of Resources related to OPEBs; and ▪ Component unit (Court and All Others) reporting information.	

Note that there is still other information not listed above that will be required in the Plan’s financial statements and/or the Annual Comprehensive Financial Report to fully comply with GASB Statement Nos. 74 and 75. This additional information will need to be provided by the Plan’s investment consultant and its accountants or other financial statement preparers. This other information includes the annual money-weighted rate of return on OPEB plan investments. If the Plan’s investment consultant and its accountant are unable to provide this calculation, GRS can provide it for an additional fee. Please let us know if you require GRS to perform the calculation.

In addition, each GASB Statement Nos. 74 and 75 report will include a supplemental section which can be used to assist the City with the completion of Form 5572 (Retirement System Annual Report) for purposes of compliance with Public Act 202 (PA 202) of 2017. The additional cost for including the supplemental section for PA 202 purposes is encompassed in the consulting fees listed on page 6.

Claims and Premium Rate Analysis

Adjust Blended Fully-Insured Premium Rate

In fully-insured ratings, actives and non-Medicare retirees are often assigned the same rate. Since health risk and utilization of medical services increases with age, this practice produces an implied subsidy to the retiree population. The GASB and the Society of Actuaries' Actuarial Standards of Practice require the use of "true" retiree cost in retiree health care valuations. GRS will develop the retiree premiums associated with each individual age by adjusting the blended fully-insured rates with the ratio of the expected cost at that age and the expected cost at the average age of the blended active and non-Medicare eligible population.



Professional Consulting Staff

The GRS team assigned to the actuarial funding valuation of the retiree health care benefits for the City has extensive experience and expertise in retirement plans, health care benefits, and their associated costs. The team will include members with the following credentials listed below:

- A qualified health actuary who is either an Associate of the Society of Actuaries (ASA), or a Fellow of the Society of Actuaries (FSA). This individual will be responsible for analyzing your premiums and/or claims experience, determining a per person health care cost appropriate for your Plan, and determining the appropriate health inflation assumption to be used in your actuarial funding valuation.
- A qualified OPEB actuary who is either an Associate of the Society of Actuaries (ASA), a Fellow of the Society of Actuaries (FSA), or an Enrolled Actuary (EA). This individual will be responsible for calculating the liabilities and the Actuarially Determined Contribution.

The Actuarial Standards require that any actuary providing a Statement of Actuarial Opinion (SAO) be qualified to do so. The actuaries certifying the City's actuarial funding valuation must be qualified to provide the SAO. The GRS actuaries assigned to the project satisfy the above requirements.



Consulting Fees

Gabriel, Roeder, Smith & Company's professional consulting fees are based on the time spent by our associates in performing these services for you. The table below shows our proposed fees broken down by Valuation Project:

Valuation Project	Fees ¹
1. Actuarial Funding Valuation as of 6/30/2023	\$17,800
2. GASB Statement Nos. 74 and 75 Report; Measurement Date: 6/30/2024 ² based on 6/30/2023 actuarial funding valuation including PA 202 Calculations and Exhibit	10,500
3. GASB Statement Nos. 74 and 75 Report; Measurement Date: 6/30/2025 ² based on 6/30/2023 actuarial funding valuation including PA 202 Calculations and Exhibit	10,500
Timing: Projected delivery is 12-16 weeks after receiving clean and complete data for Item 1 and 4-6 weeks for Items 2 and 3.	

¹ The fees above will be charged following the completion of each project listed.

² Additional fees may apply if there have been significant changes to the Plan since the Actuarial Funding Valuation was completed or there are component units.

The Retiree Health Care Plan recognizes that GRS' liability in connection with this work is limited by available insurance coverage.

The fees provided above are based on a biennial valuation cycle where roll-forward techniques will be applied to the 6/30/2023 actuarial funding valuation for the purpose of preparing the information for GASB Statement Nos. 74 and 75 for the fiscal years ending 6/30/2024 and 6/30/2025.

A high-quality valuation must be based on accurate member data, benefit cost data and plan design information. We base all of our calculations on this information which is supplied by the Plan Sponsor and their designees. If, after commencement of the valuation, it is determined that some of the information is inaccurate or incomplete requiring re-work on our part, we will increase our fees based on actual time spent on the additional work.



Project Timing and Communication

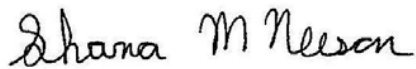
We are prepared to initiate the 6/30/2023 actuarial funding valuation upon receipt of the data and following your approval of this proposal. We project that an actuarial funding valuation will be delivered 12 to 16 weeks after receipt of clean and complete data.

Work for each GASB Statement Nos. 74 and 75 report will be initiated after the completion of the applicable fiscal year and upon our receipt of the necessary data. We project that each GASB Statement Nos. 74 and 75 report will be delivered four to six weeks after receipt of clean and complete data.

The consulting fees included in this proposal are guaranteed for one year.

Please do not hesitate to contact us at 1-248-799-9000 ext. 1113 should you need additional information or clarification. We look forward to continuing to assist the City of Romulus Retiree Health Care Plan in the preparation of an actuarial funding valuation and GASB reporting of its retiree health care benefits.

Respectfully submitted,
Gabriel, Roeder, Smith & Company



Shana M. Neeson, ASA, FCA, MAAA

SMN:rmn



Acceptance of Proposal

The undersigned hereby authorizes Gabriel, Roeder, Smith & Company to commence work on the selected items below as outlined in the proposal dated January 4, 2024.

Acceptance for: City of Romulus Retiree Health Care Plan	
By:	
Printed Name:	
Title:	
Date:	

Please indicate which services the City of Romulus Retiree Health Care Plan would like to approve.

- ☐ 6/30/2023 Actuarial Funding Valuation
- ☐ 6/30/2024 GASB Statement Nos. 74 and 75 Report (including PA 202 Calculations and Exhibit)
Including Court/All Others component unit reporting
- ☐ 6/30/2025 GASB Statement Nos. 74 and 75 Report (including PA 202 Calculations and Exhibit)
Including Court/All Others component unit reporting



Report Distribution List

We plan to mail hard copies of the reports to the following recipient. Please indicate how many copies of each report you would like sent to the following recipient and if you would like an electronic copy of the report in the following chart:

Ms. Maria Farris
Finance Director
City of Romulus Retiree Health Care Plan
11111 Wayne Road
Romulus, Michigan 48174

Report Type	Number of Requested Hard Copies	If Electronic Copies are Desired Please Supply an E-mail Address for Receipt
6/30/2023 Actuarial Funding Valuation		
6/30/2024 GASB Statement Nos. 74 and 75 Report		
6/30/2025 GASB Statement Nos. 74 and 75 Report		

Please indicate the following information, if you wish to have a copy of any of the reports mailed to a different recipient:

Name: _____
Company: _____
Mailing Address: _____

Report Type	Number of Requested Hard Copies	If Electronic Copies are Desired Please Supply an E-mail Address for Receipt
6/30/2023 Actuarial Funding Valuation		
6/30/2024 GASB Statement Nos. 74 and 75 Report		
6/30/2025 GASB Statement Nos. 74 and 75 Report		



City of Romulus

Retiree Health Care Plan

Data Request

Upon acceptance of the Letter of Engagement, the elements included on the following pages are necessary in order to complete the actuarial funding valuation.

For security purposes, we request that all file transfers occur via the secure file transfer portion of the GRS Advantage™ Website. Information related to using GRS Advantage™ is provided below. Please follow the instructions below to register or access the GRS Advantage™ Website. The reference guide mentioned below details how to download and upload files to the site.

GRS Advantage™ Website

Access or activate your personalized account on the GRS Advantage™ Website

- I. Go to <https://advantage.gabrielroeder.com>
 - a. Register or Login as a Plan Sponsor
- II. Download and open the GRS Advantage user reference guide (<https://advantage.gabrielroeder.com/Documents/Help/GRSAdvantageUserReferenceGuide.pdf>)
 - a. Follow along with the “GRS Advantage Website - Requesting Access to the Website” help topic to activate your account and personalize your password.
 - b. Read over the “GRS Advantage Website - Using the GRS Advantage™ Website” help topic, specifically item “2.” which describes the navigation bar.
 - c. Read over the “Secure File Transfer” section, which describes how to send and retrieve file transfers.

Demographic Data Requirements

In order to complete the actuarial funding valuation, a listing will be needed containing the necessary member census information (active, deferred vested (if applicable), and retired). Following approval of our proposal, we will provide an Excel spreadsheet requesting the necessary information. The data will be collected via the GRS Advantage™ Website.

Plan Provisions

Changes to the summary of benefit provisions were reported and clarified as part of the 6/30/2023 GASB Statement Nos. 74 and 75 report process. Upon approval for the project, we will confirm no additional changes to the summary of benefits have occurred.

Asset Information and Pay-As-You-Go Cost

For purposes of the 6/30/2023 actuarial funding valuation, we intend to use the asset and pay-as-you-go information provided by the City in connection with the 6/30/2023 GASB Statement Nos. 74 and 75 reports. Please let us know if this differs from your expectations.



City of Romulus

Retiree Health Care Plan

Data Request

OPEB Initial Per-Capita Cost Information

Please provide all data electronically, where available.

1. Please explain which groups/divisions are available for current and future retirees. If more than one group/division is still available, please explain what would cause a retiree to choose one group/division over another. We believe the easiest way to present this information is to provide a table similar to the table below. The information in the table is an example.

OPEB Group: **Sample**

Retiree Group/Division	Offered to Pre-65 and Post-65 Retirees?	Applicable Group	Anticipated Plan Design Changes?	Eligible Active Division(s)/Plan(s)*	Comments**
0001	Pre-65 only	Retired before 1/1/2006	None	Closed to future retirees	
0002	Pre-65 only	Retired on or after 12/31/1995	7/1/2008 - will change Rx Copay to \$10/\$40	0001, 0002 & 0003	
0015	Post-65 only	Retired any time	None	Open to all current/future retirees	

* Please list which active division(s)/plan(s) are eligible to retire into each corresponding retiree division. Note that multiple retiree divisions/plans may be available to each active division/plan.

** Enter any additional information which you feel may be relevant.

2. Please explain any major changes to the Retiree Health plan (e.g., changes in copays, deductibles, change from fully-insured to self-insured, introduction to high deductible health plans, etc.) in the past three years.
3. Please provide a summary of Health Care Coverage Plan Provisions for each health care option. For example, please list copays, and deductibles for the PPO, HMO, etc. If a summary is not available, a member booklet should suffice.
4. Please provide us with the 2024 illustrative monthly active and retiree premium rates for one-person and two-person coverage. For the retirees, we would like both pre-65 (regular premium rates) and post-65 (complementary premium rates). If available, it would be helpful to have the premium rate broken down by coverage component (i.e., medical, prescription drug, dental, and/or vision).

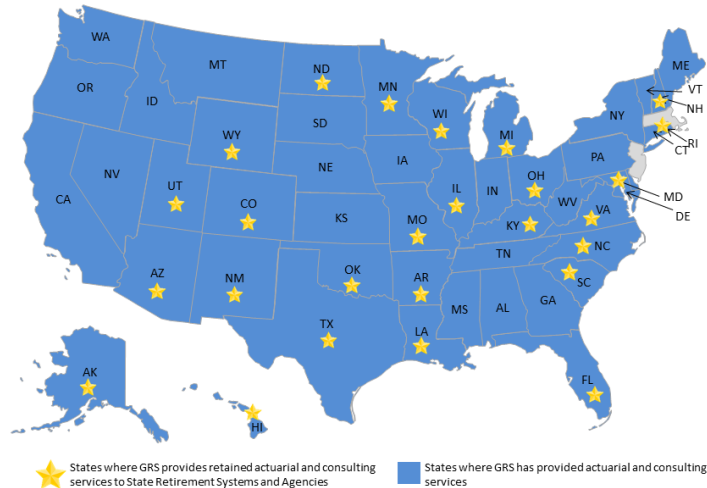
Please provide the annual Rate Sheet for each group/division from your provider. For all Rate Sheets submitted, please indicate the full period these rates are effective. Billing statements do not contain the information needed; therefore, they are not necessary to send.



About Gabriel, Roeder, Smith & Company

GRS Client Base

A Firm with a National Perspective



1,000+ clients in nearly 50 states

41 State or Statewide Retirement Systems covering a total of over 7 million participants and nearly 1 trillion in assets.

28 Statewide Retirement Systems with 50,000 or more participants.

Our History

Founded in 1938, Gabriel, Roeder, Smith & Company (GRS) is a national actuarial and benefits consulting firm. GRS is dedicated to bringing clients innovative, sustainable solutions that the firm helps put into action. The firm supports the long-term success of pension, OPEB, and health and welfare benefit plans. Associates deliver high-quality services that reflect GRS' core values, which include professionalism and ethics in all aspects of business. The firm attracts the best talent in the industry by providing a collaborative work environment that respects the diversity and professional aspirations of our associate.



About Gabriel, Roeder, Smith & Company



OUR MISSION

To be a trusted advisor to the public sector community; to chart a course through the risks and opportunities in retirement plan design, considering the needs of all stakeholders.

OUR VALUES

Professionalism

We exhibit professionalism and ethics in all aspects of our business.

Commitment

We commit to providing the best possible service and advice to our clients.

Education

We engage in life-long learning for ourselves, our clients, and other stakeholders.

Respect

We respect the diversity, talents, and professional aspirations of our associates.



About Gabriel, Roeder, Smith & Company

Our Services

Pension and OPEB Services	
Actuarial Services	Best Practice Benefit Design
Valuations	Defined Benefit
Audits	DB/DC Hybrid
Risk Management	Cash Balance
Funding Policy	Adjustable Pension Plan
Experience Studies	Benefit Adequacy Studies
Asset/Liability Studies	Benefit Policy Development
Legislative & Regulatory	Client Software
Cost Impact Studies	MagVal™ Suite: Projection Software
GASB Standards Consulting	GRS Advantage™: Client Services Website
Research & Surveys	GRS Foresight™
	Exclusion Ratio Calculator
	415 Screening Tool

Compliance: While GRS does not practice law, our relationship with the Groom Law Group supports GRS consultants' and clients' understanding of compliance issues.

In addition to the above, GRS also provides a wide range of Health and Welfare Consulting Services.



About Gabriel, Roeder, Smith & Company

Quality Control at GRS

GRS serves plans ranging from the smallest – those with 100 or fewer participants to those with 500,000 or more participants. We are very aware that the services we provide directly affect the future financial well-being of large numbers of people, and that inaccurate calculations can directly affect their lives. Consequently, we have an extensive quality control program. We refer to this program as the “Peer Review Process,” but it is actually much more than that.

Under the Peer Review process, at least four team members are involved in the preparation of every actuarial valuation report.

One team member develops the plan costs and another verifies each value. The supervising actuary will review everything as the valuation process continues to ensure that results not only look correct, but look reasonable. The supervising or primary actuary will review all work completed by the other team members as a final check. At this stage our actuarial valuation report is reviewed by another actuary as a final peer review to assure that the main results and underlying causes are accurate and well communicated. We document peer review guidelines for each member of a GRS client team.

These guidelines were developed by our Professionalism Committee and are reviewed and revised as appropriate. GRS uses its Peer Review process on all services that we provide to our clients.

In completing any client assignment, it is the goal of each employee of GRS to produce the highest quality work. This practice has been an integral component of our corporate culture throughout the entire history of GRS.

The following aspects of our Peer Review process attest to the strength of the quality controls we have built for providing actuarial services.

Professionalism Committee

Quality Assurance Procedures at GRS are developed and monitored by a standing Professionalism Committee (the Office of the Chief Actuary serves as an ex-officio member). The GRS Professionalism Committee performs internal audits of the work we do for our clients and monitors compliance with quality forms. The Professionalism Committee reports to the firm’s President. The following paragraphs describe how our quality assurance procedures apply to three specific types of client assignments.



About Gabriel, Roeder, Smith & Company

Actuarial Valuations

Each actuarial valuation for a defined benefit pension plan or a post-retirement health care program is supervised by a qualified consulting actuary, from the beginning of the process until the final product is sent to the client. Actuarial valuations are prepared by an actuarial analyst and are initially checked by a more senior associate.

The two associates work very closely with the consulting actuary to resolve any issues that may arise throughout the process. After completion of the initial checking, the valuation is reviewed by the consulting actuary. The actuary reviews the results for reasonableness. Once the results are finalized and a report is prepared, the report is peer reviewed by another qualified actuary. Each step of the process is documented using the quality forms and the documentation is filed with the work papers.

Special Projects

All other projects other than actuarial valuations also follow our standard quality procedures. Initial calculations are prepared by an analyst, checked by a more senior associate and reviewed and peer reviewed by a qualified actuary. Each step of the process is documented using the quality forms and the documentation is filed with the work papers.

Client Correspondence

Any substantive client correspondence (letters - hard copy or electronic, reports, presentations, etc.) prepared by one of our actuaries or consultants is peer reviewed by another actuary or consultant. Each step of the process is documented using the quality forms and the documentation is filed with a copy of the correspondence.

Internal Audit

Our internal audit process ensures that our associates follow our quality procedures and that the services provided to our clients are continuously improving. Please note this is a procedural audit. Through this process, a group of our actuaries and consultants audits the work performed for our clients. The various clients are selected randomly. A member of the Professionalism Committee begins the audit with conversations with the actuary or consultant and other client team members, and then reviews the work papers, the valuation report and other relevant files to see if quality procedures have been followed and documented. After the Committee member has completed these steps, the findings are discussed with the actuary or consultant responsible for that client. The findings are shared with the other members of the Professionalism Committee at its next quarterly meeting, after which it is forwarded to the President.

External Audit

Our work on behalf of a variety of our clients has also been audited by other actuarial firms and our work has passed their scrutiny. Of course, as serious, committed professionals, we always welcome constructive suggestions of other qualified professionals.



About Gabriel, Roeder, Smith & Company

GRS Supports its Clients and its Consultants

GRS provides support through various GRS actuarial and research resources. These resources help our consultants deliver the highest quality services to our clients.

GRS encourages its consultants to participate in activities that support public sector benefit plans. We believe that our professional development support creates an environment for service excellence, which has resulted in GRS' low employee turnover.

A few examples of this support are provided:

- **GRS' Internal Software and Programming Group** supports our internally written and maintained actuarial software and provides ongoing training for all actuarial employees on its use. Our consultants know that the work they produce uses methods that comply with the latest actuarial standards, methods, assumptions and tables required for public sector work. Many of our competitors do not place emphasis on software and training for public sector plans.
- **GRS' Research Group** provides clients and GRS consultants with in-depth analysis of public sector benefit plan issues covering plan design, Internal Revenue Code, and other legislative and regulatory issues. It also provides information on federal and state legislation, accounting rules, and other regulatory issues on topics of interest to employee benefit plans. GRS communicates the results of its research through: 1) GRS Insight, its newsletter on pension and health care related topics; 2) GRS Perspectives, our consultant authored articles; and 3) News Scan, brief news summaries produced by our Research Manager. Our current publications are available on our website at www.grsconsulting.com. Clients have access to archived publications through GRS Advantage™, our client services website.
- **GRS Client Education Syllabus** and a wealth of additional information is available at <https://www.grsconsulting.com/education-and-training/>.
- Our consultants remain updated on benefit issues using our **internal company portal** that provides them with GRS Research group publications, benefit related publications from external sources and discussion boards for information sharing.



About Gabriel, Roeder, Smith & Company

- **GRS supports consultants' activities as speakers, committee members, and as authors of articles** for industry and public sector associations such as the National Association of Retirement Administrators (NASRA), National Council on Teacher Retirement (NCTR), National Conference of Public Employee Retirement System (NCPERS), International Foundation of Employee Benefit Plans (IFEBP), American Academy of Actuaries (AAA), the Society of Actuaries, the Conference of Consulting Actuaries, and the Government Finance Officers Association (GFOA).
- **Professionalism Committee** - Quality assurance procedures at GRS are developed and monitored by a standing Professionalism Committee consisting of six Senior Consultants. The GRS Professionalism Committee performs internal audits of the work we do for our clients.
- **GRS has an Office of the Chief Actuary (OCA).** This regional approach allows for national collaboration on actuarial methodologies and public plan funding issues. The OCA monitors adherence to the qualification standards and the code of professional conduct and they provide oversight and interpretations regarding the actuarial standards of practice as they are applied to public plans. The OCA focuses solely on public pension systems. As a result, our clients are further assured of receiving consulting advice that is defensible.

Regional Chief Actuaries

- Piotr Krekora, ASA, EA, FCA, MAAA, PhD
- Joseph Newton, FSA, EA, FCA, MAAA
- Francois Pieterse, ASA, FCA, MAAA





City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: February 5, 2024

Item No. D.

General Description: Sole Source UIS SCADA Pressure Monitoring, Equipment, Installation & Training for Fire 1 and Fire 2

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Sole Source UIS SCADA Pressure Monitoring, Equipment,
Installation & Training for Fire 1 & Fire 2
DATE: January 31, 2024

I concur with the recommendation of Roberto Scappaticci, Director of Public Works and Gary Harris, Purchasing Director, and respectfully request City Council authorize the sole source purchase of one (1) Motorola ACE3600 RTU with accessories and one (1) new Pressure Transmitter to be installed at both Fire Station 1 and Fire Station 2 with training for City of Romulus staff for a total cost of \$24,675.00 from UIS SCADA under the terms of Sole Source Purchases Exception in Section 39-11(d)(1)c.1 of the City of Romulus Purchasing Ordinance.

Victoria Trush, Assistant Finance Director has verified that funds are available in Water/Sewer Fund, Water, Capital Outlay-Machinery & Equipment Expense account 592-591-970.138.

Motion by _____, supported by _____, to concur with the Administration, and authorize the sole source purchase of one (1) Motorola ACE3600 RTU with accessories and one (1) new Pressure Transmitter to be installed at both Fire Station 1 and Fire Station 2 with training for City of Romulus staff for a total cost of \$24,675.00 from UIS SCADA.



MEMORANDUM

DATE: January 30, 2024
TO: Mayor Robert A. McCraight
FROM: Gary Harris, Purchasing Director
SUBJECT: Sole Source UIS SCADA Pressure Monitoring, Equipment, Installation & Training for Fire 1 & Fire 2

Under the terms of Chapter 39 of the City of Romulus Code of Ordinances (Section 39-11(d)(1)c.1., Exceptions to Competition-Sole Source Purchase-only one known source that can provide the commodity), I respectfully request that Council authorize the Sole Source purchase of one (1) Motorola ACE3600 RTU with accessories and one (1) new Pressure Transmitter to be installed at Fire Station 1 & Fire Station 2 along with installation and training. This will allow water pressure to be monitored at Fire Station 1 & Fire Station 2.

I concur with the recommendation of Department of Public Works Director Roberto Scappaticci to proceed with this purchase. If you concur, please request Council's authorization for the purchase of one (1) Motorola ACE3600 RTU with accessories and one (1) new Pressure Transmitter to be installed at both Fire Station 1 & Fire Station 2 with training for City of Romulus staff for a total cost of \$24,675.00 from UIS SCADA under the terms of Sole Source Purchases Exception in Section 39-11(d)(1)c.1 of the City of Romulus Purchasing Ordinance.

Victoria Trush, Assistant Financial Services Director, has verified that funds are available in the Water/Sewer Fund, Water, Capital Outlay-Machinery & Equipment Expense Account (592-591-970.138).

Gary Harris
Purchasing Director

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Honorable City Council

FROM: Roberto J. Scappaticci, Director of Department of Public Works

CC: Mayor Robert A. McCraight
Don Straub, Assistant Director, Department of Public Works

DATE: January 19th, 2024

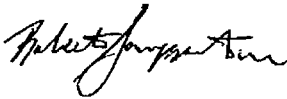
SUBJECT: Request for Sole Source Approval – UIS SCADA

Dear Honorable City Council,

At this time, the DPW is requesting approval, to enter into a sole source agreement with UIS SCADA. This agreement will allow for access to services which will provide pressure monitoring at Fire Stations 1 and 2. Costs are to include installation, necessary equipment and startup and training services. Funds will be deducted from account# 592-591-970.138 in the amount of \$24,675.00.

If you should have any questions regarding this matter please feel free to contact me at 734-955-8752 or rscappaticci@romulusgov.com.

Sincerely,



Roberto J. Scappaticci, Director of Public Works

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revised.docx



Date January 16, 2024 Customer City Of Romulus
 Description Fire Stations 1 and 2 Pressure Monitoring
 Quote # 232074R
 Estimator Duane Carr Email duane.carr@teamuis.com

To Roberto Scappaticci
 rscappaticci@romulusgov.com
 bnorman@romulusgov.com
 laskaska@romulusgov.com

Scope of Work

Cost

At Fire Stations 1 and 2, furnish and install one (1) new Motorola ACE3600 RTU with enclosure, UHF data radio, power supply/battery charger, battery backup, CPU, and necessary antenna hardware to interface with the existing signals to send the data to the existing Motorola FIU at the DPW.

At Fire Stations 1 and 2, furnish and install one (1) new Pressure Transmitter to monitor the system pressure.
 Provide necessary Motorola ACE3600 and VT SCADA HMI programming to monitor the data and alarms at the two Fire Stations.

Provide startup and training services.

Total: \$24,675.00

UIS SCADA Approved by

Date January 16, 2024

Please make Purchase Orders/Subcontracts out to: UIS SCADA, Inc. and reference Quote #232074R

Client Acceptance when the Client will not be providing a PO or Contract to UIS SCADA, Inc.

Client authorizes Utilities Instrumentation Service, Inc. to proceed with the work and agrees to comply with the attached Terms and Conditions.

Client Acceptance

Signature

Name

Title

Date

Exclusions and Clarifications

Pricing includes only the items listed above; anything not explicitly listed above is not included in our proposed scope of work.

Our quote is based on straight time during normal hours of 7:00 A.M. to 3:30 P.M., Monday through Friday, unless specified otherwise.

Our price is valid for thirty (30) days, after which time UIS SCADA, Inc. reserves the right to review and modify any and all portions of its proposal.

This proposal contains pricing and other information confidential and proprietary to UIS SCADA, Inc. and disclosure of the contents of this letter and any attachments to persons or organizations outside of this agreement is not authorized without specific written permission from UIS SCADA, Inc.

Team UIS - TERMS AND CONDITIONS

1. Offer. These Terms and Conditions ("Terms") apply to all products and services, including without limitation, computer software program(s) and software as a service ("SaaS Services") provided to Client under an Order Confirmation with Utilities Instrumentation Services, Inc., Utilities Instrumentation Services - Ohio, LLC., UIS SCADA, Inc., and/or UIS Renewable Power, Inc., as applicable ("Team UIS"). These Terms are incorporated into each Order Confirmation issued by Team UIS to a Client of such products or services ("Client"). A confirmation or acknowledgement of an order ("Order Confirmation") will be issued to Client after the Client has submitted an order to Team UIS. The Order Confirmation constitutes Team UIS's offer to the Client identified in the Order Confirmation to sell the products and/or provide the services identified in the Order Confirmation ("Products" and "Services", respectively) and otherwise to enter into the agreement that the Order Confirmation and these Terms describe (the "Agreement"), and the Order Confirmation and these Terms shall be the complete and exclusive statement of such Agreement.

2. Acceptance. A contract is formed when Client accepts the Order Confirmation by written acknowledgement, by accepting the Products and/or Services, or other issued acceptance documents for the Products and/or Services. Acceptance is expressly limited to the Agreement and shall not include any terms and conditions contained in Client's purchase order or similar document. Notwithstanding any contrary provision in Client's purchase order or other acceptance document or similar document, delivery of Products, performance of Services or commencement of Services by Team UIS shall not constitute acceptance of Client's terms and conditions to the extent any such terms or conditions are inconsistent with or in addition to the terms and conditions contained in the Agreement.

Team UIS
 2290 Bishop Circle East
 Dexter, MI 48130
 (734) 424-1200

Utilities Instrumentation Service
 UIS SCADA
 UIS Renewable Power
 Utilities Instrumentation Service-Ohio



FUNDS VERIFICATION FORM

DEPARTMENT: DPW

FUND NAME: Water - Capital Outlay - Machinery & Equipment

ACCOUNT NUMBER/S: 592-591-970.138

PURPOSE FOR REQUEST: Sole Source Agreement with USI
SCADA

AMOUNT OF EXPENDITURE: \$ 24,675.00

SIGNATURE OF DEPARTMENT HEAD:

FUNDS CURRENTLY AVAILABLE:

\$24,675.00

FINANCE DEPARTMENT APPROVAL:

U. J. Smith

DATE:

1-26-24



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: February 5, 2024

Item No. E.

General Description: ITB 23/24-03 Demolition of Substandard Structures on Demo List 23-01

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: ITB 23/24-03; Demolition of Substandard Structures on
Demo List 23-01
DATE: January 31, 2024

I concur with the recommendation of Gary Harris, Purchasing Director and Jeff Kemp, Building & Planning Director, and respectfully request Council award Bid ITB 23/24-03 demolition list 23-01 (listed below) to the lowest, most responsive and responsible bidder, Vanassche Construction in the amount of \$60,325.00.

- 7305 Hollywood, DP# 80 044 1 0398 000; single-family residential structure, detached garage
- 37187 Menton, DP# 80 067 03 0001 000 - garage with concrete slab, slab and footing from previously existing single family residence
- 10885 Middlebelt Rd, DP# 80 051 99 0020 000 - steel canopy remains of existing gas station
- 11318 Moore, DP# 80 077 15 0037 000 - single-family residential structure
- 36009 Van Born Rd, DP# 80 017 99 0022 000 - single-family residential structure
- 11010 Whitehorn, DP# 80 077 06 0052 000 - 2- story multi-family residential structure on a basement

Victoria Trush, Assistant Finance Director has verified that funds for this acquisition have been budgeted for and are available in the General Fund, Building Department, Demolitions Account, 101-371-814.000.

Motion by _____, supported by _____, to concur with the administration and award Bid ITB 23/24-03 demolition list 23-01 (listed below) to the lowest, most responsive and responsible bidder, Vanassche Construction in the amount of \$60,325.00.



MEMORANDUM

DATE: JANUARY 23, 2024
TO: Mayor Robert A. McCraight
FROM: Gary Harris, Purchasing Director
SUBJECT: ITB 23/24-03 DEMOLITION OF SUBSTANDARD STRUCTURES –
DEMO LIST 23-01 Bid Award

Bids were let for the demolition of six structures on Demolition List 23-01 for the City of Romulus Building and Planning Department.

In addition to being advertised in the 12/28/23 issue of The Eagle Newspapers, bid specifications were made available to download from the MITN Purchasing Group Page of Bidnet Direct. The MITN System notified 325 companies of the bid and of them, 32 companies downloaded the bid specifications and nine (9) firms were emailed a courtesy email through BidNet Direct (See Bidder's list attached).

On January 18, 2024, nine (9) bids were received and publicly opened.

I concur with the recommendation of the City's Building and Planning Director, Jeff Kemp, Jr. to award the contract to the lowest, most responsive and responsible bidder, VanAssche Construction, Inc., in the amount of \$60.325.00

Victoria Trush, Assistant Finance Director has verified that funds for this acquisition have been budgeted for and are available in the General Fund, Building Department, Demolition Expense Account, 101-371-814.000.

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris,
Purchasing Director

INTEROFFICE MEMORANDUM

TO: Gary Harris, Purchasing Director
FROM: Jeff Kemp, Building & Planning Director
SUBJECT: ITB 23/24-03 – demolition of substandard structures on Demolition list 23-01
DATE: 1/22/2024

I recommend awarding ITB 23/24-03 to Vanassche Construction the lowest, most qualified bidder for the demolition of the structures on Demolition list 23-01.

1. 7305 Hollywood, DP# 80 044 1 0398 000; single-family residential structure, detached garage
2. 37187 Menton, DP# 80 067 03 0001 000 – garage with concrete slab, slab and footing from previously existing single family residence
3. 10885 Middlebelt Rd, DP# 80 051 99 0020 000 – steel canopy remains of existing gas station
4. 11318 Moore, DP# 80 077 15 0037 000 - single-family residential structure
5. 36009 Van Born Rd, DP# 80 017 99 0022 000 - single-family residential structure
6. 11010 Whitehorn, DP# 80 077 06 0052 000 – 2- story multi-family residential structure on a basement

Should you have any questions, please do not hesitate to contact this office.

Thank you

Jeff Kemp Jr

Building & Planning Director

TABULATION SHEET--ITB 23/24-03 Demolition of Substandard Structures - Demo List 23-01

COMPANY	Direct Construction Services, Inc.	Ceasar's Building & Remodeling	Presidential Construction Inc.	VanAssche Construction, Inc.	The Adams Group, Inc.	TSP Services, Inc.	Pizzo Development Co.	Blue Star, Inc.	Farrow Group, Inc.
1-story single family residential structure on a slab, 7305 Hollywood	\$32,400.00	\$15,000.00	\$15,490.00	\$11,2500.00	\$9,445.00	\$11,536.00	\$15,400.00	\$17,900.00	\$13,500.00
1-624 sq ft garage with slab and additional 90 sq ft concrete slab., 37187 Menton	\$8,500.00	\$12,000.00	\$9,332.00	\$8,500.00	\$11,415.00	\$13,553.00	\$7,900.00	\$16,800.00	\$14,300.00
1-steel canopy 42' x 50', 10885 Middlebelt Road	\$26,250.00	\$20,000.00	\$12,600.00	\$8,300.00	\$18,50.00	\$22,173.00	\$12,000.00	\$15,700.00	\$25,000.00
1-story single family residential structure, wood siding on a 126 sq. ft. crawl space/600 sf. Ft. slab, 11318 Moore	\$7,500.00	\$12,000.00	\$8,486.00	\$6,950.00	\$5,650.00	\$12,173.00	\$7,800.00	\$16,200.00	\$12,800.00
1-story, single family residential structure on crawl space,, 36009 Van Born Road	\$8,500.00	\$18,000.00	\$9,499.00	\$7,200.00	\$8,525.00	\$13,482.00	\$9,100.00	\$18,300.00	\$13,500.00
2-story, multi-family residential structure on basement, 11010 Whitehorn	\$35,500.00	\$42,000.00	\$50,252.00	\$18,300.00	\$35,565.00	\$26,898.00	\$37,400.00	\$33,300.00	\$14,500.00
Total All Demos \$	\$118,670.00	\$113,000.00	\$105,659.00	\$60.325.00	\$88,750.00	\$99,818.00	\$89,600.00	\$118,200.00	\$93,600.00
Number of Days for demolition	?	60	Not indicated	20	60	Not indicated	180	45	60
Comments/ Variations Exceptions	None	None	No indicated	None	None	No? Indicated Attachment but one not included	None	None	Yes- No Soil removal – on Middlebelt prop.
CERTIFIED?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
INSURANCE?			Copy Included						
Attachment I. Contractor's General Questionnaire	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Attachment II - References	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Attachment III - ITB 23/24-01 Subcontractor Form	Yes, Community Environmental Solutions	No	No		Yes, Sloan Environmental Services	No	No	Yes, Southeast Abatement LLC	Yes, City Abatement Services
Attachment V – Contractor's Declaration	No	No	No	No	No	No	No	No	No
Attachment VI - Contractor's Statements Of Qualifications	No	No	No	Yes	Included	No	No	Included	Included
Attachment VII - Exceptions To Specifications	No	No	No	No	No	No	No	No	No
Attachment VIII – Additional Reimbursable Charges	No	No	No	No	No	No	No	No	No

PUBLICLY OPENED 3:00 PM, JANUARY 18, 2024, IN THE ROMULUS COUNCIL CHAMBERS.

THOSE IN ATTENDANCE –

NAME	COMPANY	TITLE	EMAIL ADDRESS
Gary Harris	City Of Romulus	Purchasing Director	
Lynn A. Conway	City Of Romulus	Purchasing Advisor	
Mike Farrow	Farrow Group	CEO	Mfarrow330@comcast.net
Scott Miruzzi	Adams Group	Director of Business Dev.	Scott@adams-incorporated.comom
Angella Pizzo	Pizzo Devel. Group	Projec Manager	Angellapizzo.pizzodevelopment@gmail.com
Mike Chahine	Cesar Building & Remodeling	Member	chahinemike@yahoo.com

MINUTES OF ITB 23/24-03 Demolition of Substandard Structures - Demo List 23-01

The public opening of the afore mentioned solicitation was held at 3:00 PM, Thursday, 1/18/2024 in the Council Chambers at Romulus City Hall.

The following were present for the opening:

Gary Harris – Purchasing Director
Lynn A. Conway – Purchasing Advisor
Mike Farrow-Farrow Group
Scott Miruzzi, Adams Group
Angella Pizzo, Pizzo Development Group
Mike Chahine, Ceasar Building & Remodeling

Eight (8) sealed bids were received and one bid was submitted electronically on the MITN Purchasing Group page of BidNet Direct. The nine bids were publicly opened.

Direct Construction Services, Inc.
Ceasar's Building & Remodeling
Presidential Construction, Inc.
VanAssche Construction, Inc.
The Adams Group, Inc.
TSP Services, Inc.
Pizzo Development Co.
Blue Star, Inc.
Farrow Group, Inc.

A copy of the tabulation sheet is attached.

Respectfully submitted,



Gary Harris,
Purchasing Director

I, Gary Harris, Purchasing Director for the City of Romulus, do hereby certify the foregoing to be a true copy of the minutes of ITB 23/24-03 Demolition of Substandard Structures - Demo List 23-01 held on 1/18/2024.



Gary Harris,
Purchasing Director

REQUEST FOR COMPETITIVE BIDS

DO NOT FILL THIS FORM IN AND SAVE A COPY TO THIS FOLDER!!!!

- You can save a copy to the Completed forms from Departments Folder or to your own Department's folder.
- Email the completed form to Gary Harris

DEPARTMENT NAME: Building & Safety		DATE: 12/04/2023
I HEREBY REQUEST THAT COMPETITIVE BIDS BE LET FOR THE FOLLOWING MATERIAL,		
PURPOSE: Demolition of substandard structures on Demolition list 23-01 (see attachment)		
IF REPLACEMENT, WILL EQUIPMENT BE (CHECK ONE IF APPLICABLE):		
☐ Traded in ☒ Sold at auction ☐ Transferred for use elsewhere, if so where? _____ ☐ Used for parts ☐ Disposed of		
BUDGET YEAR	FY 23/24	
ACCOUNT INFORMATION		
ACCOUNT/S NUMBER	\$ AMOUNT BUDGETED	
101-371-814.000	\$ 148,685.00	
	\$	
	\$	
SIGNATURE OF DEPARTMENT HEAD: <i>Jeff Kemp Jr.</i>		DATE: 12/04/2023

FINANCE DEPARTMENT APPROVAL

FUNDS AVAILABILITY	
ACCOUNT/S NUMBER	\$ FUNDS AVAILABLE
101-371-814.000	\$ 148,685.00
	\$
	\$
SIGNATURE OF FINANCE DEPARTMENT: <i>VM Jarrin</i>	
DATE: 12/7/2023	

ADMINISTRATIVE APPROVAL

I HAVE REVIEWED THE REQUEST AND AUTHORIZE TO LET FOR COMPETITIVE BIDS.

SIGNATURE OF MAYOR: <i>Roberta McCarty</i>	DATE: 12/7/2023
---	------------------------

AVAILABILITY OF FUNDS FOR AWARD

THE BID SHALL BE AWARDED IN THE AMOUNT OF \$ <u>60,325.00</u>	
I AFFIRM THAT THE FUNDS ARE AVAILABLE IN THE ABOVE MENTIONED ACCOUNT/S	
FINANCE DEPT. APPROVAL: <i>V Jarrin</i>	DATE: 1-22-24

BIDDER'S LIST

ITB 23/24-03 Demolition of Substandard Structures - Demo List 23-01-

List of Companies that were emailed a Courtesy Email through BidNet Direct:

adam@adamsincorporated.com;
brad@pgalc.com;
drakefo@directconstructionservices.com;
jkemp@romulusgov.com;
katie@pgalc.com;
mtreder@brcontracting.net;
thomastruckingservice5260@yahoo.com;
universalconsolidated@comcast.net;
vanassche.construction@comcast.net



City of Romulus

Clerk's Report

Ellen L. Craig-Bragg, Clerk

Council Meeting Held:

February 5, 2024

Item No. 6

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Seconded by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Ayes: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Nays: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Abstain: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Treasurer's Report

Council Meeting Held:

February 5, 2024

Item No. 7.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Seconded by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Ayes: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Nays: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Abstain: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Public Comment

Council Meeting Held:

February 5, 2024

Item No. 8.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Seconded by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Ayes: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Nays: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Abstain: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Unfinished Business

Council Meeting Held:

February 5, 2024

Item No. 9.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Seconded by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Ayes: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Nays: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Abstain: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

New Business

Council Meeting Held:
Item No. 10.

February 5, 2024

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Seconded by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Ayes: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Nays: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Abstain: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Communication

Council Meeting Held:
Item No. 11

February 5, 2024

Councilperson Abdo: _____

Councilperson Barden: _____

Councilperson Roscoe: _____

Councilperson Talley: _____

Councilperson Wadsworth: _____

Councilperson Williams: _____

Councilperson Wilson: _____



City of Romulus

Adjournment

Council Meeting Held:

February 5, 2024

Item No. 12

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Seconded by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Ayes: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Nays: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Abstain: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED