CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING (AMENDED) AGENDA

May 13, 2024
7:30 PM

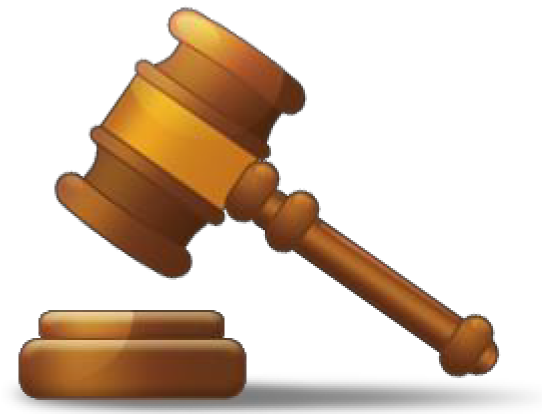
Members of the public can view the Regular City Council Meetings live via the Romulus Public Access Channel 12 and YouTube at www.youtube.com/cityofromulus. Public comments can also be emailed to publiccomment@romulusgov.com

Pledge of Allegiance

Roll Call

1. **Agenda**
   - **A.** Approval of Agenda
2. **Minutes**
   - **A.** Approval of Minutes from the Regular Meeting held on Monday, May 6, 2024, at 7:30 p.m.
   - **B.** Approval of the Minutes from the Special Meeting - Public Hearing held on Monday, May 6, 2024, at 6:30 p.m. to discuss the City of Romulus 2024/25 FY Budget as outlined in Chapter 9, Section 9.3 of the Romulus City Charter.
3. **Petitioner**
4. **Chairperson's Report, John Barden, Mayor Pro-Tem**
   - **A.** Approval of the Chairperson's Report
5. **Mayor's Report – Robert A. McCraight, Mayor**
   - **A.** General and Special Appropriations Act and Tax Levy Authorization - Fiscal Year 2024/2025
   - **B.** No Fee Permit for Elmer Johnson's Park/First Baptist Church Annual Picnic
   - **C.** Resolution to Request Changes to the House Bill 5534
   - **D.** ITB 23/24-10 Mary Ann Banks Memorial Park Renovations
   - **E.** Piggyback on MiDeal Contract for the purchase of one (1) 2023 Ford Transit HR T250 Van for the Senior Center
   - **F.** Introduction to Budget Amendment 23/24-17
6. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**
   - **A.** Approval of the Proposed 2024/2025 FY Municipal Fee Schedule
   - **B.** Resolution of Necessity for Improvement (Merriman SAD) & Special Meeting - Public Hearing Request for Tuesday, May 28, 2024, at 7:00 p.m.
   - **C.** Special Meeting - Study Session Request for Monday, June 3, 2024, at 6:00 p.m.
7. **Treasurer's Report – Stacy Paige, Treasurer**
8. **Public Comment** - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
9. **Unfinished Business**
10. **New Business**
11. **Warrant**
    - **A.** Approval of Warrant #: 24-09 for checks presented in the amount of $2,228,827.80
12. **Communication**

13. Adjournment



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. **Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a *"Request to Address"* card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.**

2. **When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.**

3. **Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.**

4. **Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.**

5. **No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.**

6. **All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.**

7. **This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.**

8. **Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.**

9. **The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council's agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.**

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk's Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.

City of Romulus

Agenda

Council Meeting Held: **May 13, 2024**

Item No. A.
General Description: Approval of Agenda

Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY   MOTION CARRIED   MOTION FAILED

City of Romulus

Minutes

Council Meeting Held: **May 13, 2024**

Item No. A.

General Description: Approval of Minutes from the Regular Meeting held on Monday, May 6, 2024, at 7:30 p.m.

Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING
May 6, 2024
Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

The Meeting was called to order at 7:30 p.m. by Chair Pro Tem, Virginia Williams

Pledge of Allegiance

Roll Call: Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Allen Wilson, Virginia Williams
Absent/Excused: John Barden

Administrative Officials in Attendance:
Robert McCraight, Mayor
Ellen L. Craig-Bragg, Clerk

Administrative Staff in Attendance:
Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney; Kevin Krause - Director of Community Safety & Development; Jeff Kemp - Director of Building & Planning; Carol Maise - City Planner; Roberto Scappaticci - DPW Director; Jerry Frayer - DDA Director

1. Agenda

A. Moved by **Tina Talley**, seconded by **Kathy Abdo** to approve the Agenda.

Roll Call Vote:
Ayes - Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson
Nays - None
Motion Carried

2. Minutes

A. **Res. 24-110** Moved by **William Wadsworth**, seconded by **Tina Talley** for approval of the Minutes from the Regular Meeting held on Monday, April 22, 2024, at 7:30 p.m.

Roll Call Vote:
Ayes - Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson.
Nays - None
Motion Carried

B. **Res. 24-111** Moved by **William Wadsworth**, seconded by **Tina Talley** for approval of the Minutes from the Special Meeting - Study Session held on Monday, April 22, 2024, at 6:00 p.m. to discuss the Proposed 24/25 FY City Budgets.

Roll Call Vote:
Ayes - Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson.
Nays - None
Motion Carried

3. Petitioner

A. **Res. 24-112** Moved by **Celeste Roscoe** seconded by **Allen Wilson** for approval of Special Land Use: 2023-001, 2023-002, and 2023-003; Safeway Oil Service Center located at 9700 Middlebelt Road.

Roll Call Vote:
Ayes - Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson
Nays - None
Motion Carried

4. Chairperson's Report, John Barden, Mayor Pro-Tem

Res. 24-113 Moved by **Kathy Abdo**, seconded by **William Wadsworth** to approve a Memorial Resolution for Dan Bales.

Roll Call Vote:
Ayes - Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson
Nays - None
Motion Carried

A. Moved by **Celeste Roscoe,** Second by **Tina Talley** to accept the Chairperson's Report.

Roll Call Vote:
Ayes - Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson,
Nays - None
Motion Carried

5. Mayor's Report – Robert A. McCraight, Mayor

Mayor McCraight expressed his gratitude to the Goodfellows Team for their efforts in making the Cinco de Mayo fundraising event a success. The mayor also mentioned the 4th Annual 34th District Court Community Day event, which was well attended. The Mayor called upon Romulus Middle School Teacher (Mr. T) to present about the Romulus Space Flight Center and Space Challenge club, with student Isaiah Jamal also present.

A. **Res. 24-114** Moved by **Celeste Roscoe**, seconded by **Tina Talley** to concur with the administration and authorize the Mayor and Clerk to enter into the agreements for the Community Credit Program and the Local Transit Program between SMART and the City of Romulus for the FY23/24 Municipal Credit and Community Credit SMART Contract

Roll Call Vote:
Ayes - Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson
Nays - None
Motion Carried

B. **Res. 24-115** Moved by **Kathy Abdo**, seconded by **William Wadsworth** to concur with administration and approve a No Fee Permit to Carrie Hurn (Wick Elementary) for the use of Elmer Johnson's Park pavilion on Thursday, June 6, 2024, for their end-of-the-year 3rd and 4th-grade picnic.

Roll Call Vote:
Ayes - Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson
Nays - None
Motion Carried

C. **Res. 24-116** Moved by **William Wadsworth**, seconded by **Tina Talley** to concur with administration and authorize the Mayor and Clerk to enter into the Amended and Restated City of Romulus 457(b) Plan to provide employees the additional ability to voluntarily invest post-tax dollars to a Roth account using approved investment advisors. This modification does not result in any cost to the City.

Roll Call Vote:
Ayes - Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson
Nays - None
Motion Carried

D. **Res. 24-117** Moved by **Kathy Abdo**, seconded by **Celeste Roscoe** to concur with administration and approve the appointment of Carole Bales to the Tax Increment Finance Authority (TIFA) Board to fill the current vacancy with a term to expire on November 30, 2028.

Roll Call Vote:
Ayes - Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson
Nays - None
Motion Carried

E. **Res. 24-118** Moved by **Celeste Roscoe**, seconded by **William Wadsworth** to concur with administration and authorize a no-fee permit for the Summer Music programs and activities in the R-District along with the closure of Hunt Street from Bibbins to the Post Office entrance from 6:00 pm to 10:00 pm, on Friday, June 14th, July 12th and August 9th, 2024.

Roll Call Vote:
Ayes - Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson
Nays - None
Motion Carried

Res. 24-119 Moved by **Celeste Roscoe**, seconded by **Tina Talley** to concur with administration and authorize the following road closures for the After Sounds in the R-District events on Friday, June 24th, and Friday, August 9th, 2024 as follows: Hunt Street beginning at Bibbins Street and ending at the entrance of the Post Office from 6:00 pm to 10:00 pm, and closure of Goddard Road and Sterling Street beginning at 9:00 pm and ending at 12:00 am, (June 15th and August 10th) to ensure the safety of all participants.

Roll Call Vote:
Ayes - Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson
Nays - None
Motion Carried

F. **Res. 24-120** Moved by **William Wadsworth**, seconded by **Tina Talley** to concur with the administration and authorize the Mayor and Clerk to enter into a Water Service Agreement between the City of Romulus and Charter Township of Huron to provide water services to 29945 Pennsylvania Road, with acknowledgment from Huron Township that they will become our water services customer.

Roll Call Vote:
Ayes - Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson
Nays - None
Motion Carried

G. **Res. 24-121** Moved by **Tina Talley**, seconded by **William Wadsworth** to concur with the administration and authorize the Sole Source Purchase of four (4) Voter's Choice EZ Cart 4000 Security Carts from PrintElect for Clerk's Office/Elections in the amount of $12,105.00.

Roll Call Vote:
Ayes - Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson
Nays - None
Motion Carried

H. **Res. 24-122** Moved by **Tina Talley**, seconded by **Celeste Roscoe** to concur with the administration and approve the 2024 Concrete Repair Project, Change Order #1, Bid Award ITB 23/24-07 for additional concrete work within the City of Romulus as outlined in the Change Order #1 for Division A – Huron Valley and Division B – Huron Hills/Niagara subdivisions in the amount of $143,083.36 for a total revised contract amount of $901,838.36.

Roll Call Vote:
Ayes - Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson
Nays - None
Motion Carried

I. **Res. 24-123** Moved by **Celeste Roscoe**, seconded by **William Wadsworth** to concur with administration and award ITB 23/24-13 for the 2024 HMA Road Rehab road repairs and joint sealing project on Herman Street, Goddard Road & The Highland Estates Subdivision to the lowest, most responsive and responsible bidder, Hutch Paving Inc., in the amount of $213,145.00 with an additional 10% contingency ($21,314.50) for a total of $234,459.50.

Roll Call Vote:
Ayes - Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson
Nays - None
Motion Carried

6. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**

A. **Res. 24-124** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to concur with the administration for approval of the Second Reading and Final Adoption of RZ-2023-003; Sheetz II (8227 Middlebelt Road)

Roll Call Vote:
Ayes - Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Allen Wilson
Nays – Virginia Williams
Motion Carried

B. **Res. 24-125** Moved by **Celeste Roscoe**, seconded by **Kathy Abdo** to approve the Second Reading and Final Adoption of Budget Amendment 23/24-15 to recognize revenue and corresponding expenditures in the amount of $39,980.00 for sidewalks and pathways at Mary Ann Banks Park. The amendment was introduced at the April 22, 2024, Regular Council meeting.

Roll Call Vote:
Ayes - Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson
Nays - None
Motion Carried

C. **Res. 24-126** Moved by **Celeste Roscoe**, seconded by **Kathy Abdo** to approve the Second Reading and Final Adoption of Budget Amendment 23/24-16 to recognize fund balance in the amount of $60,000.00 for expenses related to renovations at Mary Ann Banks Park. The amendment was introduced at the April 22, 2024, Regular Council meeting.

Roll Call Vote:
Ayes - Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson
Nays - None
Motion Carried

7. **Treasurer's Report – Stacy Paige, Treasurer**

8. **Public Comment** - None

9. **Unfinished Business**

10. **New Business**

11. **Communication**
    - Councilwoman Talley spoke about the 1st Baptist Church Anniversary and National Day of Prayer events and announced the upcoming Relay for Life event.
    - Councilman Wadsworth asked the mayor about the RR Track at Goddard Road.
    - Councilwoman Virginia Williams reminded residents about Forgotten Harvest. She also announced the upcoming Juneteenth Celebration, which will be held on June 15th at the Colemen Center.

12. **Adjournment**

Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to adjourn the meeting at 8:53 p.m.

Roll Call Vote:
Ayes - Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson
Nays - None
Motion Carried

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on May 6, 2024.

Ellen L Craig Bragg

Ellen L. Craig-Bragg, City Clerk City
of Romulus, Michigan

City of Romulus

Minutes

Council Meeting Held: **May 13, 2024**

Item No. B.

General Description: Approval of the Minutes from the Special Meeting - Public Hearing held on Monday, May 6, 2024, at 6:30 p.m. to discuss the City of Romulus 2024/25 FY Budget as outlined in Chapter 9, Section 9.3 of the Romulus City Charter.

Resolution No. __________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MINUTES OF THE ROMULUS CITY COUNCIL SPECIAL MEETING – PUBLIC HEARING
May 6, 2024
Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

1. **Roll Call**
   Chair Pro Tem Virginia Williams called the meeting to order at 6:30 p.m.
   Present: Kathy Abdo, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson
   Absent / Excused: John Barden, Celeste Roscoe

   Administrative Officials in Attendance:
   Robert McCraight, Mayor
   Ellen L. Craig-Bragg, Clerk
   Administrative Staff in Attendance:
   Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney; Kevin Krause - Director of Community Safety & Development; Jeff Kemp - Director of Building & Planning; Carol Maise - City Planner; Roberto Scappaticci - DPW Director; Jerry Frayer - DDA Director.

2. Moved by **Tina Talley**, seconded by **William Wadsworth** to accept the Special Meeting - Public Hearing Agenda as presented.

   Roll Call Vote: Ayes - Kathy Abdo, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson
   Nays - None
   Motion Carried Unanimously.

3. **Public Hearing Discussion: City of Romulus 2024-25 FY Budget**
   Finance Director Maria Farris led the discussion. Director Farris briefly summarized the April 22nd budget presentation regarding the preliminary 24/25 FY budget and spelled out the next step of the budget process following the public hearing. Councilperson Wadsworth asked a question regarding the funding agreement for the 34th District Court. City Attorney Hitchcock responded to Councilperson Wadsworth's inquiry. Councilperson Abdo inquired if the communities had scheduled a meeting regarding the court's funding. The Mayor replied that all communities have responded to the meeting request and the Administration is waiting for communication from Sumpter Township. Councilperson Williams inquired about the status of the 34th District Court Work Program. Mayor McCraight responded that the work program has been discontinued due to COVID.

4. **Public Comment -** None

5. Moved by **William Wadsworth**, seconded by **Tina Talley** to adjourn the Special Meeting - Public Hearing at 6:46 p.m.

   Roll Call Vote: Ayes - Kathy Abdo, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson
   Nays - None
   Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the Special Meeting – Public Hearing of the Romulus City Council held on May 6, 2024.

Ellen L. Craig-Bragg

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan

City of Romulus

Petitioner

Council Meeting Held: **May 13, 2024**

Item No. 3

General Description: ____

Resolution No.________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

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Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY | MOTION CARRIED | MOTION FAILED

City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held: **May 13, 2024**

Item No. A.

General Description: Approval of the Chairperson's Report

Resolution No. ________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY MOTION CARRIED MOTION FAILED

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **May 13, 2024**

Item No. A.

General Description: General and Special Appropriations Act and Tax Levy Authorization - Fiscal Year 2024/2025

Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY   MOTION CARRIED   MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: General and Special Appropriations Act and Tax Levy Authorization - Fiscal Year 2024/2025

DATE: May 8, 2024

Pursuant to Section 9.4 of the Romulus City Charter, I have attached for your adoption, the General and Special Appropriations Act and Tax Levy authorization for the City of Romulus and 34^{th} District Court Fiscal Year 2024-2025.

Motion by_____________________, supported by _____________________ to concur with the administration and adopt the General and Special Appropriations Act and Tax Levy authorization for the City of Romulus and 34^{th} District Court Fiscal Year 2024-2025 as submitted by Mayor McCraight.

Memorandum

To: Honorable Mayor Robert A. McCraight and City Council Members

From: Maria Farris, Finance Director

Date: May 7, 2024

Subject: General Appropriations Act for the Fiscal Year 2024-2025 Budget

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Attached please find a copy of the General Appropriations Act for the City of Romulus FY2024-2025 Mayor's Recommended Budget for City Council approval, as required under the Uniform Budgeting and Accounting Act of 1968, as amended and in accordance with City Charter.

Additionally, please find a copy of the 34th District Court General Appropriations Act for Operational Expenditures for the FY2024-2025 Budget Year.

Included with the City's General Appropriations Act are the appropriate millage rates to support the FY2024-2024 budget year and are to be adopted at the City Council meeting held on May 13, 2024.

After the adoption of the tax levy, the General Appropriations Act will be printed within the next available newspaper publication.

Thank you.

U:\Budget\FY24.25\Budget Documents\General Appropriations Act Memo 24-25

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

A resolution to provide for the adoption of a budget proposed by the Mayor containing estimates of proposed revenues and expenditures for the fiscal year beginning July 1, 2024 and ending June 30, 2025 and millage rates to support this budget.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROMULUS:

SECTION 1. That for the expenditures of the City Government and its activities for the fiscal year, beginning July 1, 2024 and ending June 30, 2025, the amounts in the following sections are hereby appropriated.

SECTION 2. That for the said fiscal year there is hereby appropriated out of the General Fund on an activity basis, the following:

COUNCIL	118,870
MAYOR	930,622
CLERK	1,007,634
FINANCIAL SERVICES	14,886,617
TREASURER	541,970
PUBLIC SAFETY	1,984,970
PUBLIC SERVICES	4,364,496
COMMUNITY & ECONOMIC DEVELOPMENT	135,290
RECREATIONAL & CULTURAL	936,948
TOTAL EXPENDITURES	24,907,417

REVENUES

PROPERTY TAXES	10,026,940
BUSINESS LICENSES & PERMITS	158,000
FEDERAL GRANTS & REVENUES	-
STATE GRANTS & REVENUES	4,940,690
CHARGES FOR SERVICES	684,710
FINES & FORFEITS	100,000
INTEREST & RENTS	596,570
OTHER REVENUES	1,976,460
CONTRIBUTIONS FROM LOCAL UNITS	66,500
NON-BUSINESS LICENSES & PERMITS	1,518,500
TOTAL REVENUES	20,068,370
APPROPRIATION - FUND BALANCE	4,839,047
TOTAL REVENUES & APPROPRIATED FUND BALANCE	24,907,417

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

SECTION 3. That for the said fiscal year there is hereby appropriated out of the Major Roads Fund on an activity basis, the following:

MAJOR ROADS FUND EXPENDITURES	2,735,095
TRANSFER TO LOCAL STREETS	2,100,000
TRANSFER TO DEBT FUND	210,000
TOTAL EXPENDITURES & CONTINGENCIES	5,045,095
REVENUES	3,048,190
APPROPRIATION - FUND BALANCE	1,996,905
TOTAL REVENUES & APPROPRIATED FUND BALANCE	5,045,095

SECTION 4. That for the said fiscal year there is hereby appropriated out of the Local Streets Fund on an activity basis, the following:

LOCAL STREETS FUND EXPENDITURES	3,357,335
REVENUES	3,092,930
APPROPRIATION - FUND BALANCE	264,405
TOTAL REVENUES & APPROPRIATED FUND BALANCE	3,357,335

SECTION 5. That for the said fiscal year there is hereby appropriated out of the Public Safety Fund on an activity basis, the following:

PUBLIC SAFETY FUND	17,431,108
REVENUES	17,259,500

SECTION 6. That for the said fiscal year there is hereby appropriated out of the Romulus Athletic Center Fund on an activity basis, the following:

ROMULUS ATHLETIC CENTER	2,811,100
REVENUES	2,811,100

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

SECTION 7. That for the said fiscal year there is hereby appropriated out of the Cemetery Perpetuation Fund on an activity basis, the following:

CEMETERY FUND	-
REVENUES	100
APPROPRIATION - FUND BALANCE	
TOTAL REVENUES & APPROPRIATED FUND BALANCE	100

SECTION 8. That for the said fiscal year there is hereby appropriated out of the Cable Television Fund on an activity basis, the following:

CABLE TELEVISION	225,300
REVENUES	307,600

SECTION 9. That for the said fiscal year there is hereby appropriated out of the Merriman Road Special Assessment Fund on an activity basis, the following:

MERRIMAN RD SPECIAL ASSESSMENT	104,380
REVENUES	99,040
APPROPRIATION - FUND BALANCE	5,340
TOTAL REVENUES & APPROPRIATED FUND BALANCE	104,380

SECTION 10. That for the said fiscal year there is hereby appropriated out of the Street Lighting Fund on an activity basis, the following:

STREET LIGHTING	871,780
REVENUES	912,560
APPROPRIATION - FUND BALANCE	
TOTAL REVENUES & APPROPRIATED FUND BALANCE	912,560

SECTION 11. That for the said fiscal year there is hereby appropriated out of the Oakwood Special Assessment District on an activity basis, the following:

OAKWOOD SPECIAL ASSESSMENT DISTRICT	10,600
REVENUES	21,610

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

SECTION 12. That for the said fiscal year there is hereby appropriated out of the Community/Employee Activity Fundon an activity basis, the following:

COMMUNITY/EMPLOYEE ACTIVITY FUND	5,000
REVENUES	11,020

SECTION 13. That for the said fiscal year there is hereby appropriated out of the Sanitation Fund on an activity basis, the following:

SANITATION	1,793,964
REVENUES	1,612,620
APPROPRIATION - FUND BALANCE	181,344
TOTAL REVENUES & APPROPRIATED FUND BALANCE	1,793,964

SECTION 14. That for the said fiscal year there is hereby appropriated out of the Community Development Block Grants Fund on an activity basis, the following:

COMMUNITY DEVELOPMENT BLOCK GRANTS	40,435
REVENUES	37,435
APPROPRIATION - FUND BALANCE	3,000
TOTAL REVENUES & APPROPRIATED FUND BALANCE	40,435

SECTION 15. That for the said fiscal year there is hereby appropriated out of the Michigan Indigent Defense Fund on an activity basis, the following:

MICHIGAN INDIGENT DEFENSE FUND	278,990
REVENUES	279,590

SECTION 16. That for the said fiscal year there is hereby appropriated out of the 9 1 1 Fund on an activity basis, the following:

9 1 1 FUND	220,650
REVENUES	143,100
APPROPRIATION - FUND BALANCE	77,550
TOTAL REVENUES & APPROPRIATED FUND BALANCE	220,650

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

SECTION 17. That for the said fiscal year there is hereby appropriated out of the Federal Law Enforcement Fund on an activity basis, the following:

FEDERAL LAW ENFORCEMENT	590,106
REVENUES	10,000
APPROPRIATION - FUND BALANCE	580,106
TOTAL REVENUES & APPROPRIATED FUND BALANCE	590,106

SECTION 18. That for the said fiscal year there is hereby appropriated out of the State Law Enforcement Fund on an activity basis, the following:

STATE FORFEITURE	35,120
REVENUES	1,000
APPROPRIATION - FUND BALANCE	34,120
TOTAL REVENUES & APPROPRIATED FUND BALANCE	35,120

SECTION 19. That for the said fiscal year there is hereby appropriated out of the Municipal Library Fund on an activity basis, the following:

MUNICIPAL LIBRARY	1,211,560
REVENUES	1,061,030
APPROPRIATION - FUND BALANCE	150,530
TOTAL REVENUES & APPROPRIATED FUND BALANCE	1,211,560

SECTION 20. That for the said fiscal year there is hereby appropriated out of the Opioid Settlement Fund on an activity basis, the following:

Opioid Settlement Fund	40,000
REVENUES	8,710
APPROPRIATION - FUND BALANCE	31,290
TOTAL REVENUES & APPROPRIATED FUND BALANCE	40,000

SECTION 21. That for the said fiscal year there is hereby appropriated out of the 2017B Court Building Debt Service Fund on an activity basis, the following:

2017B COURT BUILDING CAPITAL IMPROVEMENT BONDS	1,044,720
REVENUES	1,000,500
APPROPRIATION - FUND BALANCE	44,220
TOTAL REVENUES & APPROPRIATED FUND BALANCE	1,044,720

SECTION 22. That for the said fiscal year there is hereby appropriated out of the 2017A Ecorse/Vining Capital Improvement Debt Service Fund on an activity basis, the following:

2017A ECORSE/VINING CAPITAL IMPROVEMENT BONDS	1,048,100
REVENUES	1,058,100

SECTION 23. That for the said fiscal year there is hereby appropriated out of the 2014 Capital Improvement Debt Service Fund on an activity basis, the following:

2014 CAPITAL IMPROVEMENT BONDS	110,000
REVENUES	110,000

SECTION 24. That for the said fiscal year there is hereby appropriated out of the Sewer Debt Service Fund on an activity basis, the following:

SEWER DEBT SERVICE	200,000
REVENUES	95,000
APPROPRIATION - FUND BALANCE	105,000
TOTAL REVENUES & APPROPRIATED FUND BALANCE	200,000

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

SECTION 25. That for the said fiscal year there is hereby appropriated out of the Water Debt Service Fund on an activity basis, the following:

WATER DEBT SERVICE	60,000
REVENUES	35,000
APPROPRIATION - FUND BALANCE	25,000
TOTAL REVENUES & APPROPRIATED FUND BALANCE	60,000

SECTION 26. That for the said fiscal year there is hereby appropriated out of the Court Building Construction on an activity basis, the following:

Court Building Construction	258,000
REVENUES	5,000
APPROPRIATION - FUND BALANCE	253,000
TOTAL REVENUES & APPROPRIATED FUND BALANCE	258,000

SECTION 27. That for the said fiscal year there is hereby appropriated out of the Ecorse Construction & Vining Road Extension Fund on an activity basis, the following:

ECORSE CONSTRUCTION & VINING ROAD EXTENSION	100,000
REVENUES	30,000
APPROPRIATION - FUND BALANCE	70,000
TOTAL REVENUES & APPROPRIATED FUND BALANCE	100,000

SECTION 28. That for the said fiscal year there is hereby appropriated out of the Tax Increment Finance Authority Vining Road Construction Fund on an activity basis, the following:

TIFA-VINING CONSTRUCTION	49,610
REVENUES	400
APPROPRIATION - FUND BALANCE	49,210
TOTAL REVENUES & APPROPRIATED FUND BALANCE	49,610

SECTION 29. That for the said fiscal year there is hereby appropriated out of the Sewer and Water Fund on an activity basis, the following:

SEWER AND WATER	23,027,468
REVENUES	16,146,920
APPROPRIATION - FUND BALANCE	6,880,548
TOTAL REVENUES & APPROPRIATED FUND BALANCE	23,027,468

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

SECTION 30. That for the said fiscal year there is hereby appropriated out of the Vehicle and Equipment Fund on an activity basis, the following:

MOTOR VEHICLE AND EQUIPMENT	2,843,295
REVENUES	2,617,210
APPROPRIATION - FUND BALANCE	226,085
TOTAL REVENUES & APPROPRIATED FUND BALANCE	2,843,295

SECTION 31. That for the said fiscal year there is hereby appropriated out of the Technology Services Fund on an activity basis, the following:

TECHNOLOGY SERVICES	987,690
REVENUES	997,680

SECTION 32. That for the said fiscal year there is hereby appropriated out of the Property and Liability Self-Insurance Fund on an activity basis, the following:

PROPERTY AND LIABILITY SELF INSURANCE	657,850
REVENUES	684,730

SECTION 33. That for the said fiscal year there is hereby appropriated out of the Retirement Insurance Benefit Fund on an activity basis, the following:

RETIREE INSURANCE BENEFITS	2,115,254
REVENUES	2,358,250

SECTION 34. That for the said fiscal year there is hereby appropriated out of the Brownfield Redevelopment Authority Fund on an activity basis, the following:

BROWNFIELD REDEVELOPMENT AUTHORITY	3,890
REVENUES	5,300

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

SECTION 35. That for the said fiscal year there is hereby appropriated out of the Downtown Development Authority Fund on an activity basis, the following:

DOWNTOWN DEVELOPMENT AUTHORITY	1,047,990
REVENUES	576,280
APPROPRIATION - FUND BALANCE	471,710
TOTAL REVENUES & APPROPRIATED FUND BALANCE	1,047,990

SECTION 36. That for the said fiscal year there is hereby appropriated out of the Tax Increment Finance Authority Funds on an activity basis, the following:

TIFA DISTRICT II	4,528,280
REVENUES	9,942,050
APPROPRIATION - FUND BALANCE	
TOTAL REVENUES & APPROPRIATED FUND BALANCE	4,528,280

SECTION 37. That for the said fiscal year there is hereby appropriated the following Capital Budget expenditures:

CAPITAL BUDGET	8,782,376

SECTION 38. That amounts budgeted for specific items or purposes and not required to be utilized for such items or purposes may be spent by the Mayor for other items or purposes within the same activity for which such allocations are made.

SECTION 39. Be it further resolved that the following millage rates as provided by charter or statute be assessed:

OPERATING MILLAGE	9.4063
P.A. 359 MILLAGE	0.03597
FIRE AND POLICE SERVICES MILLAGE	4.0000
LIBRARY MILLAGE	0.7000
SANITATION MILLAGE	1.5500

SECTION 40. Be it further resolved that the Property Tax Administration Fee and any type of late penalty charge as provided for by charter or statute be assessed.

CITY OF ROMULUS

GENERAL APPROPRIATIONS ACT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROMULUS:

That for the expenditures of the **34th District Court** and its activities for the fiscal year beginning July 1, 2024 and ending June 30, 2025, the following amount is hereby appropriated.

OPERATING EXPENDITURES **$3,888,210**

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **May 13, 2024**

Item No. B.

General Description: No Fee Permit for Elmer Johnson's Park/First Baptist Church Annual Picnic

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Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: No Fee Permit for Elmer Johnson's Park/First Baptist Church Annual Picnic

DATE: May 9, 2024

I concur with the request of Colleen Dumas, Recreation Director, and respectfully request that City Council authorize a no fee permit for the use of the Elmer Johnson's Park pavilion on August 17, 2024 for First Baptist Church annual picnic.

Please note, the services are open to the community to come and fellowship.

Motion by __________________ supported by ___________________ to concur with the administration and authorize a no fee permit for the use of the Elmer Johnson's Park pavilion on August 17, 2024 for First Baptist Church annual picnic.

INTEROFFICE MEMORANDUM

TO: Mayor Robert A. McCraight

FROM: Colleen Dumas, Recreation Department Director
Community Services Department

SUBJECT: No Fee Permit for Elmer Johnson Park / First Baptist

DATE: MAY 8, 2024

First Baptist has requested a no fee permit to use the Elmer Johnson Park and pavilion on Saturday August 17, 2024, for annual church picnic. The picnic is open to the Community to come and fellowship.

Should you concur, I respectfully request you forward this document to City Council for approval on May 13, 2024.

If I can provide any further information, please do not hesitate to contact me.

C Julie Wojtylko, Chief of Staff

Mike Laskaska, Director of Communication and Community Services

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **May 13, 2024**

Item No. C.

General Description: Resolution to Request Changes to the House Bill 5534

Resolution No. __________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY MOTION CARRIED MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: Resolution to Request Changes to the House Bill 5534

DATE: May 9, 2024

I concur with the recommendation of Steve Hitchcock, legal counsel and respectfully request Council adopt the attached resolution, encouraging the Michigan Legislature to consider changes to the language of House Bill 5534 making the district court funding units of the various district courts required parties to all discussion on the future of the funding method of the district courts.

Motion by__________, supported by _________, to concur with the administration and adopt the attached resolution, encouraging the Michigan Legislature to consider changes to the language of House Bill 5534 making the district court funding units of the various district courts required parties to all discussion on the future of the funding method of the district courts.

Direct Dial: (248) 457-7024
Email : sjh@gmhlaw.com

May 8, 2024

**CONFIDENTIAL ATTORNEY-CLIENT
COMMUNICATION SUBJECT TO PRIVILEGE**

Robert McCraight, Mayor
City of Romulus
11111 Wayne Road
Romulus, MI 48174

Re: Proposed Resolution Changes to House Bill 5534

Dear Mayor McCraight:

Enclosed is a proposed resolution for consideration by Council to support changes to House Bill 5534 which proposes a committee of the State Court Administrators Office ("SCAO") and the Department of Treasury to make recommendations to the Legislation on State funding of district courts. The Legislative passed House Bill 5392 that extends the authority of the district court to collect from cases filed in the Court for funding until May 1, 2026.

House Bill 5534 has not passed yet. I recommend the attached resolution to request the Legislature amend this bill to include the right of municipal funding units of district courts to participate with SCAO and Treasury to develop these recommendations to make sure the local funding units are protected on the investment they have made in Court building and bonding obligations.

Very truly yours,

GIARMARCO, MULLINS & HORTON, P.C.

Stephen J. Hitchcock
City Attorney

cc:

RESOLUTION NO. ____

CITY OF ROMULUS
WAYNE COUNTY, MICHIGAN

RESOLUTION TO REQUEST CHANGES TO THE HOUSE BILL 5534

At a meeting of the City Council for the City of Romulus held on May 13, 2024, City Council passed the following resolutions:

WHEREAS, House Bill 5534 proposed to create a study committee of the State Court Administration Office and the Department of Treasury to make recommendation to the Legislature on the future funding of district courts; and

WHEREAS, Romulus has made a significant investment on the court building in Romulus including issue of bond for its contribution; and

WHEREAS, Romulus is the District Funding Unit for 34th District Court pursuant to an agreement with the political subdivision that comprise this district court.

THEREFORE, the City Council of Romulus hereby resolves that the Michigan legislative consider making the district court funding units of the various district courts required parties to all discussion on the future of the funding method of the district courts.

BE IT FURTHER RESOLVED THAT, a copy of this resolution be provided to the Michigan House and Senate for their consideration in any further discussion of approval of House Bill 5534.

Passed the 13th day of May 2024 by the City Council of the City of Romulus.

I, Ellen Craig-Bragg, Clerk for the City of Romulus, do hereby certify the foregoing to be a true copy of a resolution duly adopted by Romulus City Council at their meeting held on May 13, 2024.

____

Ellen Craig-Bragg
City Clerk

SENATE SUBSTITUTE FOR

HOUSE BILL NO. 5534

A bill to require the supreme court to analyze certain trial court costs and revenue sources; to develop and recommend a certain trial court fee schedule; to develop and recommend a certain trial court debt collection system; and to develop and recommend certain legislative proposals to change trial court funding.

THE PEOPLE OF THE STATE OF MICHIGAN ENACT:

Sec. 1. This act may be cited as the "trial court funding act of 2024".

Sec. 2. As used in this act:

(a) "Court revenue" means all funds collected by trial courts except those paid in restitution to an identified victim of crime.

(b) "Department" means the department of treasury.

(c) "Funding unit" means either of the following:

(*i*) A local unit of government that funds a trial court.

(*ii*) If a trial court is funded by more than 1 local unit of government, those local units of government, collectively.

(d) "Local unit of government" means a political subdivision of this state, including, but not limited to, a county, city, village, or township of this state.

(e) "Maintenance of effort" means the average of the funding unit's general fund expenditures for trial court operations over the 3-year period immediately preceding the creation of the trial court fund described in section 6(a). Court-generated revenue that supports court operational expenditures during the same 3-year period must be accounted for separately. General fund expenditures must be calculated as total court expenditures less any and all court-generated revenue and does not include state and federal funds.

(f) "Operational cost" means the total costs needed to operate an individual trial court over the course of a fiscal year based on the workload and case volume of each court.

Sec. 3. (1) Not later than May 1, 2026, the state court administrative office, under the direction and supervision of the supreme court, shall analyze and determine all of the following:

(a) The revenue potential lost by each trial court from the elimination of the cost under section 1k(1)(b)(*iii*) of chapter IX of the code of criminal procedure, 1927 PA 175, MCL 769.1k.

(b) Based on a weighted caseload study, the operational cost of each trial court.

(c) The funds needed, in addition to maintenance of effort, at each trial court to reach the court's operational cost.

(2) The state court administrative office, under the direction

and supervision of the supreme court, shall work with local units of government to determine the maintenance of effort. The allocation of costs used to determine the maintenance of effort must comply with the following:

(a) Be based on expenditures for operating a court, including, but not limited to, the following:

(*i*) Judicial benefits.

(*ii*) Regardless of the budget line item associated with the following costs, court operations staff, court clerks, whether employed by a court or the county clerk, facility staff, and security staff salaries and benefits.

(*iii*) Court facility operation and maintenance.

(*iv*) Preexisting debt on a court facility related to the construction or maintenance of the facility.

(*v*) Indirect costs, including, but not limited to, court supplies, mail, property and liability insurance, and cyber security coverage.

(*vi*) Court technology, including, but not limited to, case and document management systems, electronic filing systems, court recording systems, video conferencing systems, computer hardware, including personal computers, monitors, printers, and scanners, and the cost of internet access and data storage.

(b) Not include any expenditure that is not directly related to operating a trial court, including, but not limited to, the following:

(*i*) Prosecution or defense.

(*ii*) Local unit of government services not related to the operation of a trial court.

(3) The state court administrative office, under the direction

and supervision of the supreme court, shall complete the analysis under subsection (1) with input from state and local officials and associations, including, but not limited to, all of the following:

(a) The department.

(b) The department of technology, management, and budget.

(c) The department of health and human services.

(d) The Michigan Municipal League.

(e) The Michigan Townships Association.

(f) The Michigan Association of Counties.

(g) The Michigan Association of County Clerks.

(h) Law enforcement agencies, including, but not limited to, the Michigan Association of Chiefs of Police and the Michigan Sheriffs' Association.

Sec. 4. (1) The state court administrative office, under the direction and supervision of the supreme court, shall develop a proposed schedule for each trial court of the appropriate portion of the court's operational costs that may be attributed to an individual's case under current law. The assessment of operational costs to an individual's case must be as close as practical to the actual cost of an average case of the individual's criminal case type and must not include additional costs based on the length of time required for the case or related to the exercise of a constitutional right.

(2) A schedule developed under subsection (1) must include uniform standards for the trial court to determine an individual's indigency and ability to pay in compliance with law.

(3) The state court administrative office, under the direction and supervision of the supreme court, shall develop proposed standards for how a trial court shall determine the amount of

reimbursable costs to the local unit of government for law enforcement and prosecution costs for any statute or ordinance that provides for the assessment of the costs to a convicted defendant or person that is responsible for a civil infraction.

Sec. 5. (1) The state court administrative office, under the direction and supervision of the supreme court, shall work with the department to develop and propose a statewide uniform collections system for court debt.

(2) The proposed system under subsection (1) may build on the existing system of court collections, and the proposal must include, but is not limited to, all of the following:

(a) The age and type of debt to be centrally collected.

(b) The method of transmittal of funds to this state.

(c) The disposition of funds received by this state.

(d) The priority of payments for funds collected from an individual who has a financial obligation to 1 or more governmental agencies.

(e) The estimated additional annual cost to the department to operate the proposed system and a proposed source and mechanism to fund the cost.

(3) The department may collaborate, as appropriate, with the state court administrative office to develop and execute a pilot program for the department to collect all or most of a court's debt. The department may use the courts that the department currently collects court debt for or any other court, as the pilot courts in the pilot program. The goals of a pilot program under this subsection must include, but are not limited to, assisting in the determination of the cost to increase the department's capacity to manage all trial court debt collections and assisting in the

development of a statewide approach to the relationships between local units of government and the department related to collection of court debt.

Sec. 6. The state court administrative office, under the direction and supervision of the supreme court, shall work with the department to develop and propose a statewide system to distribute court revenue to each funding unit by determining the difference between the operational cost and maintenance of effort for each court. The proposal under this section must include all of the following:

(a) The creation of a trial court fund to receive and distribute court revenue.

(b) An estimated range of state general fund expenditures that may be required to address a shortfall in the trial court fund's ability to fund the difference between the aggregate operational costs and aggregate maintenance of effort for all trial courts.

(c) The estimated additional annual cost to the department to operate the system and a proposed source and mechanism to fund the cost.

Sec. 7. The state court administrative office, under the direction and supervision of the supreme court, shall work with the department to develop proposals for funding court facilities' capital improvement costs. The proposals under this section must consider all other recommended legislative proposals under this act and address all of the following:

(a) A local unit of government's preexisting debt for a court facility. As used in this subdivision, "preexisting debt" means construction or maintenance debt that is outstanding for a court facility constructed before the creation of the trial court fund.

(b) A local unit of government with no debt for a court facility.

(c) A local unit of government that ceases to have debt for a court facility.

(d) Future court facility capital improvement and maintenance needs.

Sec. 8. The state court administrative office, under the direction and supervision of the supreme court, shall develop legislative proposals to effectuate sections 4, 5, 6, and 7 of this act. The legislative proposals must include a recommendation on how to provide trial courts with the funds to cover operational costs calculated under section 3(1)(b) without revenue lost under section 3(1)(a) and a recommendation on how to fund department operations consistent with sections 5(2)(e) and 6(c).

Sec. 9. Not later than May 1, 2026, the state court administrative office, under the direction and supervision of the supreme court, shall prepare a report on the costs analysis under section 3 and the legislative changes proposed under section 8. The report must include the median cost of judicial benefits provided by all trial-court funding units. The report must be submitted to the governor, the legislature, the house and senate standing committees and appropriations subcommittees that are responsible for legislation concerning the judicial branch, and the house and senate fiscal agencies.

Senate Fiscal Agency
P.O. Box 30036
Lansing, Michigan 48909-7536

BILL ANALYSIS

Telephone: (517) 373-5383
Fax: (517) 373-1986

House Bills 5392 and 5534 (Substitute H-1 as passed by the House)
Sponsor: Representative Sarah Lightner (H.B. 5392)
Representative Kelly Breen (H.B. 5534)
House Committee: Judiciary
Senate Committee: Committee of the Whole

Date Completed: 4-23-24

INTRODUCTION

The bills would enact a new law to require the State Court Administrative Office (SCAO) to analyze trial court costs and revenue sources by May 1, 2026, and use this information to develop a new statewide court debt collection system and new systems to fund courts' capital improvement and operational costs. The bills also would extend to May 1, 2026, the sunset on a trial court's authority to impose actual costs of court operations and facility maintenance on a defendant that is found or pleads guilty.

Additionally, the SCAO would have to work with the Department of Treasury (DoT) to develop proposals to fund the court facilities' capital improvement costs and through those proposals create the Trial Court Fund. The SCAO also would have to develop legislative proposals for schedules and standards to meet the bills' requirements.

The bills are tie-barred.

PREVIOUS LEGISLATION
(This section does not provide a comprehensive account of previous legislative efforts on this subject matter.)

House Bill 5392 and House Bill 5534 are companion bills to Senate Bill 815 and Senate Bill 814, respectively.

BRIEF FISCAL IMPACT

The bills would preserve existing revenue streams for the State and local governments from court cost assessments on criminal defendants for two years while the SCAO develops a new court funding model intended for statewide application. The new model, when implemented, would likely have a mixed fiscal impact on local units of government. The cost to the SCAO to develop the new model could be absorbed with current appropriation amounts.

MCL 769.1k (H.B. 5392)

Legislative Analyst: Eleni Lionas
Fiscal Analyst: Bobby Canell
Elizabeth Raczkowski
Michael Siracuse

CONTENT

House Bill 5392 (H-1) would amend Section 1k of Chapter IX (Judgement and Sentence) of the Code of Criminal Procedure to extend, from May 1, 2024, to December 31, 2026, the authority of trial courts to impose actual costs of court operations and facility maintenance on a defendant that is found or pleads guilty.

House Bill 5534 (H-1) would enact the "Trial Court Funding Act of 2024" to do the following:

- **-- Require the SCAO, under the direction and supervision of the Michigan Supreme Court (MSC), to analyze and determine certain costs and revenues of trial courts by May 1, 2026, and report such information to the Legislature.**
- **-- Require the SCAO, under the direction and supervision of the MSC, to develop and propose a statewide uniform collection system for court debt.**
- **-- Require the SCAO to work together with the DoT to develop and propose a statewide system to distribute court revenue based on its analysis of courts' costs and revenues and develop proposals for funding the court facilities' capital improvement costs.**
- **-- Create the Trial Court Fund to receive and distribute court revenue and prescribe funding and expenditure requirements.**

House Bill 5392 (H-1)

Under the Code of Criminal Procedure, if a defendant enters a plea of guilty or no contest, or if the court determines after a hearing or trial that the defendant is guilty, the court must impose the minimum State costs as set by statute. The Code also allows the court to impose any of the following:

-- Any fine authorized by statute.
-- Any cost authorized by the statute
-- The expenses of providing legal assistance to the defendant.
-- Any assessment authorized by law.
-- Reimbursement for expenses incurred while responding to certain violations.

In addition, until May 1, 2024, the court may impose any cost reasonably related to the actual costs incurred by the trial court without separately calculating those costs involved in the particular case, including salaries and benefits for relevant court personnel, goods and services necessary for the operation of the court, and necessary expenses for the operation and maintenance of court buildings and facilities. The bill would extend the authority to impose these related costs until December 31, 2026.

House Bill 5534 (H-1)

Cost and Revenue Analysis

By May 1, 2026, the SCAO, under direction and supervision of the MSC, would have to analyze and determine all the following:

-- The revenue potential lost by each trial court from the elimination of the cost under Section 1k (1) (b) (iii) of Chapter IX of the Code of Criminal Procedure.[1]
-- Based on a weighted caseload study, the operational cost of each trial.
-- The funds needed, in addition to maintenance of effort, at each trial court to reach the court's operational cost.

"Maintenance of effort" would mean the average of the funding unit's general fund expenditures for trial court operations over the three-year period immediately preceding the creation of the Trial Court Fund described under Statewide Distribution of Court Revenue. Court generated revenue that supported a courts operational cost would have to be accounted for separately. General fund expenditures would have to be calculated as total court expenditures less all court-generated revenue and would not include Federal funds.

"Funding unit" would mean either a local unit of government that funds a trial court or if a trial court is funded by more than one local unit of government, those local unit of governments, collectively.

The SCAO would have to complete the analysis described above with input from State and local officials and associations, including the all the following:

-- The DoT.
-- The Department of Technology, Management, and Budget.
-- The Department of Health and Human Services.
-- The Michigan Municipal League.
-- The Michigan Townships Association.
-- The Michigan Association of Counties.
-- The Michigan Association of County Clerks.

Maintenance of Effort Costs

The SCAO, under direction and supervision of the MSC, would have to work with local units of government to determine the maintenance of effort. The allocation of costs used to determine the maintenance of effort would have to be based on expenditures for operating a court, including the following:

-- Judicial benefits.
-- Regardless of the budget line item associated with the following costs, court operation staff, county clerks, whether employed by a court or the county clerk, facility staff, and security staff salaries and benefits.
-- Court facility operation and maintenance.
-- Preexisting debt on a court facility related to the construction or maintenance of the facility.
-- Indirect costs including court supplies, mail, property and liability insurance, and cybersecurity coverage.
-- Court technology, including case and document management systems, electronic filing systems, court recording systems, video conferencing systems, computer hardware including personal computers, monitors, printers, and scanners, and the cost of internet and data storage.

[1] Section 1k(1)(b)(iii) allows a trial court to impose on a defendant who pleads or is found guilty any cost reasonably related to the actual costs incurred by the court without separately calculating those costs involved in the particular case, including the salaries and benefits of court personnel, the goods and services necessary for court operation, and the necessary expenses of court buildings' operation and maintenance.

Additionally, the allocation of costs used to determine the maintenance of effort could not include any expenditure that was not directly related to operating a trial court, including prosecution or defense or local unit of government services not related to the operation of a trial court.

Proposed Schedule for Operational Costs

The Act would require the SCAO, under direction and supervision of the MSC, to develop a proposed schedule for each trial court of the appropriate portion of the court's operational costs that could be attributed to an individual's case under current law. The assessment of operational costs would have to be as close as practical to the actual cost of an average case of the individual's criminal case type and could not include additional costs based on length of time required for the case or related to the exercise of a constitutional right. A schedule would have to include uniform standards for the trial court to determine an individual's indigency and the ability to pay in compliance with the law.

"Operational cost" would mean the total costs needed to operate an individual trial court over the course of a fiscal year based on the workload and case volume of each court.

The SCAO, under direction and supervision of the MSC would have to develop standards for how a trial court could determine the amount of reimbursable costs to the local unit of government for law enforcement and prosecution costs for any statute or ordinance that provided for the assessment of the costs to a convicted defendant or person that was responsible for a civil infraction.

Statewide Uniform Court Debt Collection System

The SCAO, under direction and supervision of the MSC, would have to work with the DoT to develop and propose a statewide uniform collection system for court debt. The proposed system could build on the existing system of court collection. The proposal would have to include at least the following:

-- The age and type of debt to be centrally collected.
-- The method of transmittal of funds to the State.
-- The disposition of funds received by the State.
-- The priority of payments for funds collected from an individual who had a financial obligation to at least one governmental agency.
-- The estimated additional annual cost to the DoT to operate the proposed system and a proposed source and mechanism to fund the cost.

The DoT could collaborate, as appropriate, with the SCAO to develop and execute a pilot program for the DoT to collect all or most of a court's debt. The DoT could use the courts that the DoT currently collected court debt for or any other court as the pilot courts in the program. The goals of the program would have to include assisting in the determination of the cost to increase the DoT's capacity to manage all trial court debt collections and assisting in the development of a statewide approach to the relationship between local units of government and the DoT, related to collection of court debt.

Statewide Distribution of Court Revenue

Under the Act, the SCAO, under direction and supervision of the MSC, would have to work with the DoT to develop and propose a statewide system to distribute court revenue to each funding unit by determining the difference between the operational cost and maintenance effort for each court. The proposal would have to include all the following:

-- The creation of a Trial Court Fund to receive and distribute court revenue.
-- An estimated range of State General Fund expenditures that could be required to address a shortfall in the Trial Court Fund's ability to fund the difference between the aggregate operational costs and aggregate maintenance of effort of all trial courts.
-- The estimated additional annual cost to the DoT to operate the system and a proposed source and mechanism to fund the cost.

"Court revenue" would mean all funds collected by trial courts except those paid in restitution to an identified victim of crime.

Funding for Capital Improvement Costs

The SCAO would have to work with the DoT to develop proposals for funding the court facilities' capital improvement costs. The proposals would have to consider all other recommended legislative proposals under the Act and address all the following:

-- A local unit of government's preexisting debt for a court facility.
-- A local unit of government with no debt for a court facility.
-- A local unit of government that ceased to have debt for a court facility.
-- Future court facility capital improvement and maintenance needs.

"Preexisting debt" would mean construction or maintenance debt that is outstanding for a court facility constructed before the creation of the Trial Court Fund.

Legislative Proposals and Reports

The Act would require the SCAO, under direction and supervision of the MSC, to develop legislative proposals to effectuate the provisions under Proposed Schedule for Operational Costs, Statewide Uniform Court Debt Collection System, Statewide Distribution of Court Revenue, and Funding for Capital Improvement Costs. The legislative proposals would have to include a recommendation on how to provide trial courts with the funds to cover operational costs based on the weighted caseload study without revenue lost by each trial court from the elimination of the cost of Section 1k of Chapter IX of the Code of Criminal Procedure and a recommendation on how to fund the DoT operations consistent with the estimated additional annual cost to operate and fund the DoT and the estimated annual cost to operate and fund the statewide distribution of court revenue.

By May 1, 2026, the SCAO would have to prepare a report on the costs analysis and proposed legislative changes. The report would have to include the median cost of judicial benefits provided by all trial-court funding units. The report would have to be submitted to the Governor, the Legislature, the House and Senate standing committees and appropriations subcommittees that were responsible for the legislation concerning the judicial branch, and the House and Senate Fiscal Agencies.

BACKGROUND

The initial sunset provision under Section 1k of the Code of Criminal was set on October 17, 2017, by Public Act (PA) 352 of 2014. Public Act 64 of 2017, extended the sunset to October 17, 2020, and PA 199 of 2022 extended the sunset to May 1, 2024.

Legislative Analyst: Eleni Lionas

FISCAL IMPACT

The bills would have a negative fiscal impact on the SCAO and would preserve locally distributed revenue for local units of government for two years while the SCAO, as per the language of House Bill 5534 (H-1), developed legislative proposals for the creation of a new trial court funding model. The negative fiscal impact on the SCAO is related to the data collection, analysis, and proposal development it would undertake as per the language of the bill; the SCAO indicated these costs could be absorbed with current level appropriations.

The constitutionality of Section 1k of Chapter IX of the Code of Criminal Procedure has been challenged via criminal appeals for several decades. The MSC has issued several opinions and statements indicating that a change is necessary. These issues and some of these court cases were discussed in the final report of Trial Court Funding Commission in 2019.[2] The three main issues to be addressed by a new trial court funding structure are: 1) any real or perceived conflicts of interest between a judge's impartiality and the obligation to use the courts to generate operating revenue; 2) inadequate funding from revenue sources due to excessive dependence on local government funding; and 3) unequal access to justice, due to the variance of court cost assessment statewide.

The long-term solution to trial court funding would likely standardize assessments of court costs for criminal defendants across the State, potentially removing any real or perceived judicial bias and providing equal access to justice. This standardization, if implemented, would have a mixed fiscal impact on local governments. It would likely reduce operating expenditures for courts for some local units, while reducing court-generated revenue for others. Which local units would be affected, and how much, would be determined by the new proposals developed by the SCAO over the next two years.

House Bill 5534 (H-1) also would have a minor negative fiscal impact on the State and local government units. This impact would be due to minor administrative costs of these reports. It would have a negative fiscal impact on the DoT. Under the bill, the DoT would have to develop a uniform collections system for court debt and a statewide distribution system for court revenue. This would include operation of a court debt collection pilot program and collaborating with the SCAO on data collection, analysis, and systems design. The magnitude of these costs cannot be determined at this time. The duties described in the bill could require the appropriation of one or more additional full-time equivalents (FTEs) to meet staffing needs. The average annual cost of an FTE is approximately $137,500.

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[2] See Trial Court Funding Commission Final Report, 09/06/19 at: https://www.michigan.gov/-/media/Project/Websites/treasury/Reports/TCFC_Final_Report_962019_9-16-2019.pdf?rev=1fedbe221d224bf5978880216acbb06d

SAS\S2324\s5392sa
This analysis was prepared by nonpartisan Senate staff for use by the Senate in its deliberations and does not constitute an official statement of legislative intent.

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **May 13, 2024**

Item No. D.
General Description: ITB 23/24-10 Mary Ann Banks Memorial Park Renovations

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Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY   MOTION CARRIED   MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: ITB 23/24-10 Mary Ann Banks Memorial Park Renovations

DATE: May 9, 2024

I concur with the recommendation of Jerry Frayer , DDA Director, and Gary Harris, Purchasing Director and respectfully request Council award ITB 23/24-10 for renovations to Mary Ann Banks Park to the lowest, most responsible and responsive bidder, Premier Group Associates LC, in the amount of $283,095.89 plus a contingency of $8,738.11.

The DDA will contribute $191,933.00 while the City's General Fund will contribute $99,901.00

Maria Farris, Finance Director, has verified funds for this acquisition have been budgeted for and are available in the General Fund, Sidewalks Project Cost Expense account #101-444-980.000 and Recreation Capital Outlay Expense account #101-751-971.000.

Motion by__________, supported by _________, to concur with the administration and award ITB 23/24-10 for renovations to Mary Ann Banks Park to the lowest, most responsible and responsive bidder, Premier Group Associates LC, in the amount of $283,095.89 plus a contingency of $8,738.11.

MEMORANDUM

DATE: **May 8, 2024**

TO: **Mayor Robert A. McCraight**

FROM: **Gary Harris, Purchasing Director**

SUBJECT: **ITB 23/24-10 MARY ANN BANKS MEMORIAL PARK RENOVATIONS**

Bids were solicited to contract for the Renovation of Mary Ann Banks Park for the City of Romulus, DDA (Downtown Development Authority).

In addition to being advertised in the 2/22/2024 issue of The Associated Newspaper Eagle, bid documents were made available to down load from the MITN Purchasing Group page of BidNet Direct at www.mitn.info. The MITN System notified 428 companies of the bid and of them, 42 companies downloaded the bid specifications.

On 3/19/2024, 3 bids were received and publicly opened. The Downtown Development Authority (DDA) obtained a grant through the DNR and has approved to contribute additional capital to this project, however additional funds were needed to cover the full extent of the project. The second readings and final adoptions of budget amendments 23/24-15 & 23/24-16 occurred on May 6, 2024 to approve funds from Sidewalks and Recreation to be contributed. The Sidewalk portion is allowed to cover the flat work/pathways within Mary Ann Banks Park and the Recreation funds can cover the remainder of the equipment.

The DDA approved via resolution 24-DDA-1280 on Tuesday May 7, 2024 to contribute $191,933.00 to this project.

I concur with the DDA and Director Jerry Frayer to recommend to award the contract to the lowest, most responsible & responsive bidder, Premier Group Associates LC, in the amount of $283,095.89 plus a contingency of $8,738.11. The DDA will contribute $191,933.00 while the city's General Fund will contribute $99,901.00.

Finance Director, Maria Farris has verified that funds for this acquisition have been budgeted for and are available in the General Fund, Sidewalks Project Cost Expense Account and Recreation Capital Outlay Expense Account, (101-444-980.000 & 101-751-971.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris,
Purchasing Director

MINUTES OF ITB 23/24-10 Mary Ann Banks Memorial Park Renovations

The public opening of the afore mentioned solicitation was held at 2:00 PM, in the Council Chambers at Romulus City Hall on Tuesday, 3/19/2024.

The following were present for the opening:

Gary Harris – Purchasing Director
Lynn A. Conway – Purchasing Advisor

3 sealed bids were received and publicly opened.

Al's Asphalt Paving Co.
Anglin Civil, LLC
Premier Group Associates, LC

A copy of the tabulation sheet is attached.

Respectfully submitted,

Gary Harris,
Purchasing Director

I, Gary Harris, Purchasing Director for the City of Romulus, do hereby certify the foregoing to be a true copy of the minutes of ITB 23/24-10 held on 3/19/2024.

Gary Harris,
Purchasing Director

OHM
Advancing Communities®

ARCHITECTS. ENGINEERS. PLANNERS.

April 30, 2024

Mr. Jerry Frayer
DDA Director
City of Romulus
11111 Wayne Road
Romulus, Michigan 48174

Regarding: Mary Ann Banks Park Upgrades
OHM Job No. 0155-20-0030
City of Romulus – ITB 23/24-10
Bid Results

Dear Mr. Frayer:

A total of three bids for the above-referenced project were received on March 19, 2024. This project includes various upgrades to the Mary Ann Banks Park including but not limited to the addition of a universal piece of playground equipment, signage, landscaping, playground safety surfacing and new paved pedestrian routes. The results of the three bidders are listed below with a detailed bid tabulation attached that includes the itemized breakdown of the bids.

Contractor	Total Bid Amount
Premier Group Associates, LC	$283,095.89
Al's Asphalt Paving Co.	$285,734.90
Anglin Civil, LLC	$454,853.20

This project required bidders to submit a statement of qualifications, including project references. The list of active projects and references provided by Premier Group Associates, LC., the low bid, included multiple projects that focused on upgrading existing public spaces, playground work, and pavement installation. Premier Group Associates, LC., has performed acceptable work throughout the City of Detroit and surrounding areas. Premier appears to be fully competent to complete the proposed scope of work at Mary Ann Banks Park.

Upon approval of the contract by the City, OHM will deliver the contracts to the contractor for signature and preparation of the appropriate bonds and insurances. Once the contractor has returned the signed books with the appropriate bonds and insurances, the contract can be executed, and work can begin.

If you have any questions or require additional information, please feel free to contact this office.

Sincerely,
OHM Advisors

Jessica Katers

Jessica Katers, P.E.

cc: Gary Harris, Purchasing Director
File

Attachment: Bid Tab

OHM Advisors
34000 PLYMOUTH ROAD
LIVONIA, MICHIGAN 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com

CITY OF ROMULUS DDA RESOLUTION 24-DDA-1280

At the regular meeting of the Romulus Downtown Development Authority of Romulus, Michigan held on Tuesday, May 7th, 2024 the following resolution was offered by Bush, seconded by Mayor McCraight:

24-DDA-1280

Motion by Bush, supported by Mayor McCraight, to approve the DNR grant for Mary Ann Banks Park in the amount of $283,095.89 to the lowest bidder Premier Group Landscaping with DDA contributing $191,933.00 and the City of Romulus contributing $99,901.00 totaling $291,834.00 which includes a contingency for unforeseen construction issues.

Roll Call Vote Showing: Ayes –Bush, Gibson, Harmon, Johnston, Lesure, Mayor McCraight, and Moffat
Nays – None.
Motion Carried

I, Jerry Frayer, DDA Director for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of a resolution duly adopted by the Romulus Downtown Development Authority at a regular meeting held on the 7th day of May 2024.

DDA Director
5-7-24

Jerry Frayer, DDA Director
City of Romulus, Michigan

DOWNTOWN DEVELOPMENT AUTHORITY
"SPECIAL Meeting"
Tuesday, May 7, 2024 at 10:30 am
Romulus City Hall Council Chambers
AGENDA

1. Call to Order and Roll Call

2. Approval of Agenda

3. Approval of the Minutes of the meeting held on **Wednesday, April 10, 2024**.

4. Motion to approve the Treasurer's Report in the amount of $836,280.47 and file for audit.

5. Motion to approve the current bills in the amount of $5,342.68

6. Old Business:
   A.
   B. Other

7. New Business:
   A. Motion to approve the DNR grant for Mary Ann Banks Park in the amount of $283,095.89 to the lowest bidder Premier Group Landscaping with DDA contributing $191,933.00 and the City of Romulus contributing $99,901.00 totaling $291,834.00 which includes a contingency for unforeseen construction issues.
   B. Other

8. Directors Report
   - Attended the 2024 DDA Spring Forum in Flat rock
   - Attended the 2024 State of the City Address at the Romulus High School
   - Attended the 2024 Southern Wayne County Regional Chamber networking event
   - Attended and helped with the 2024 Clean Sweep event in Romulus
   - Attended the Senior Luncheon
   - Attended the small business class at the chamber with Laura Sigmon
   - Retail Strategies Q1 Update

9. For Your Information-

10. Other and Public Comments

11. Adjournment

REQUEST FOR COMPETITIVE BIDS

DO NOT FILL THIS FORM IN AND SAVE A COPY TO THIS FOLDER!!!!!

- **You can save a copy to the Completed forms from Departments Folder or to your own Department's folder.**
- **Email the *completed* form to Gary Harris**

DEPARTMENT NAME:	DDA Downtown Development Authority	DATE:	2/7/2024

I HEREBY REQUEST THAT COMPETITIVE BIDS BE LET FOR THE FOLLOWING MATERIAL,

PURPOSE: Mary Ann Banks Park Enhancements/DNR Grant

IF REPLACEMENT, WILL EQUIPMENT BE (CHECK ONE IF APPLICABLE):

- ☐ Traded in
- ☐ Sold at auction
- ☐ Transferred for use elsewhere, if so where? ______
- ☐ Used for parts
- ☐ Disposed of

BUDGET YEAR	23/24

ACCOUNT INFORMATION

ACCOUNT/S NUMBER	$ AMOUNT BUDGETED
295-728-980.000	$ 191,933
101-751-971.000	$ 60,000.00
101-444-980.000	$ 39,901.00

SIGNATURE OF DEPARTMENT HEAD: Jerry Frayer	DATE:	2/7/2024

FINANCE DEPARTMENT APPROVAL

FUNDS AVAILABILITY

ACCOUNT/S NUMBER	$ FUNDS AVAILABLE
295-728-980.000	$ 191,933
101 751-971.000	$ 60,000.00
101-444-980.000	$ 39,901.00

SIGNATURE OF FINANCE DEPARTMENT: Victoria Crush	DATE:	2/07/2024

ADMINISTRATIVE APPROVAL

I HAVE REVIEWED THE REQUEST AND AUTHORIZE TO LET FOR COMPETITIVE BIDS.

SIGNATURE OF MAYOR:	Robert A. McCrory Jr	DATE:	2/7/2024

AVAILABILITY OF FUNDS FOR AWARD

THE BID SHALL BE AWARDED IN THE AMOUNT OF $ 291,834.00 total - $99,901 from General Fund

I AFFIRM THAT THE FUNDS ARE AVAILABLE IN THE ABOVE MENTIONED ACCOUNT/S $191,933 from DDA

FINANCE DEPT. APPROVAL:	[signature]	DATE:	5/8/2024

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **May 13, 2024**

Item No. E.

General Description: Piggyback on MiDeal Contract for the purchase of one (1) 2023 Ford Transit HR T250 Van for the Senior Center

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Resolution No. __________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY   MOTION CARRIED   MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: Piggyback on MiDeal Contract #071B7700181 for the purchase of one (1) 2023 Ford Transit HR T250 Van for the Senior Center

DATE: May 13, 2024

I concur with the recommendation of Roberto Scappaticci, DPW Director and Gary Harris, Purchasing Director, and respectfully request Council's authorization to piggyback on the MiDeal Contract #07B7700181 for the purchase of one (1) 2023 Ford Transit HR T250 Van for the price of $50,995.00 from Gorno Ford for the Romulus Senior Center.

Maria Farris, Finance Director, has verified that funds for the purchase will be available upon approval of BA 23/24-17 in the Motor Vehicle Fund, Capital Outlay-Machinery & Equipment expense account #661-258-970.138. Please note this purchase was approved as part of the FY24/25 budget, however, the timeframe of the purchase had to be accelerated due to the current condition of the 2002 GMC Savanna Van utilized for Meals on Wheels deliveries.

Motion by__________, supported by __________, to concur with the administration and consent to piggyback on the MiDeal Contract #07B7700181 for the purchase of one (1) 2023 Ford Transit HR T250 Van for the price of $50,995.00 from Gorno Ford for the Romulus Senior Center.

MEMORANDUM

DATE: May 13, 2024
TO: Mayor Robert A. McCraight
FROM: Gary Harris, Purchasing Director
SUBJECT: Piggyback on MIDeal contract #071B770081 for Purchase of one (1) 2023 Ford Transit HR T250 Van for the Senior Center

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The City of Romulus Senior Center has requested to purchase one (1) 2023 Ford Transit HR T250 Van for the price of $50,995.00 by Piggybacking on the State of Michigan's MIDeal Contract #071B770081

Please be advised that the City is not required to solicit competitive bids for this purchase under the exception to competition clause of the Romulus Purchasing Ordinance which allows for the piggybacking on a contract solicited and awarded by another agency and as further outlined in in subsection 39-11(d)(10) of the Ordinance:

> "The city's procurement by competitive sealed bids shall be waived and the city may piggyback on an existing extendable contract, where the materials, services or goods in combination with services are purchased from a state or local governmental agency's bid that has been sufficiently advertised and was the subject of sealed bids so that in the opinion of the purchasing director or their designee the procedure meets the intent of competitive sealed bidding under this chapter."

The solicitation of bids to obtain pricing for vehicles by the State of Michigan Department of Technology, Management and Budget (host agency) resulted in Gorno Ford being awarded the contract for Ford vehicles under their extended purchasing program, MiDeal (Contract term August 1, 2017-November 30, 2024).

It is the recommendation of myself and Roberto Scappaticci, Director of Public Works, to proceed with this purchase. If you concur, please request Council's permission to Piggyback on the MIDeal Contract #071B7700081 for the purchase of one (1) 2023 Ford Transit HR T250 Van for the price of $50,995.00 from Gorno Ford.

Maria Farris, Financial Services Director, has verified that funds for this purpose will be available upon approval of BA 23/24-17 in the Motor Vehicle Fund, Capital Outlay-Machinery & Equipment expense account (661-258-970.138). Please note this purchase was approved as part of the FY 24/25 budget, however, the timeframe of the purchase had to be accelerated due to the current van at the senior center becoming inoperable. The current van, a 2002 GMC Savanna Van will be attempted to be repaired, but will ultimately be sent to auction.

If I can be of any further assistance to you regarding this matter, please contact me.

Gary Harris
Purchasing Director

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Gary Harris, Director of Purchasing

FROM: Roberto J. Scappaticci, Director of Department of Public Works

CC: Mayor Robert McCraight
Don Straub, Assistant Director of Department of Public Works

DATE: May 13th, 2024

SUBJECT: MiDeal Contract Piggyback – Gorno Ford, Inc. – Ford Transit HR T250

Dear Mr. Harris,

I am requesting approval to piggyback a purchase on MiDeal contract#071B7700181 for a Ford Transit HR T250 with Gorno Ford, Inc. This purchase will be for use at the Senior Center. The amount of $50,995.00 will be charged from account# 661-572-971.138 for the purchase, $50,995.00 will be reduced from Fund Balance Account# 661-000-390.000.

If you should have any questions regarding this matter please feel free to contact me at 734-955-8752 or rscappaticci@romulusgov.com.

Sincerely,

Roberto J. Scappaticci, Director of Public Works

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GORNO FORD, INC

The Innovative Dealer to Drive you into the Future
22025 Allen Road
Woodhaven MI 48183
734-676-2200 Fax 734-671-4375

INVOICE

INVOICE NO: B24008
DATE: 5/13/2024

TO:	SHIP TO:
CITY OF ROMULUS SENIOR FOOD PROG ROMULUS, MI 48174 ACCOUNTS PAYABLE	MARIA LAMBERT 734-955-4533 E mail mlambert@romulusgov.com

Salesperson	P.O NO	Shipped Via	F.O.B. Point	Terms
EDDIE	MARIA			NET 10

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	2024 FORD TRANSIT 150 VAN-WHITE STK NO B24008, VIN 1FTYE1Y86RKA35275 3.5L V6, 10 SPD AUTO, A/C, AM/FM STEREO, 3.73 LIMITED SLIP REAR AXLE, VINYL FLOORING IN CARGO AREA, 8800 GVW PKG, BACK UP ALARM, HEATED EXT MIRRORS, GLASS IN REAR DOORS AND GLASS IN SLIDING SIDE DOOR, DUAL BATTERIES, STEP BOARD FOR SLIDING SIDE DOOR, ADDITIONAL KEY, 110V/400 WATT INVERTER MIDEAL 071B77000181, OUT OF STK SALE		$50,995.00

SUBTOTAL	$50,995.00
SALES TAX	$ NONE
TITLE	INCLUDED
TOTAL DUE	**$50,995.00**

PLEASE MAKE ALL CHECKS PAYABLE TO: **GORNO FORD**
IF YOU HAVE ANY QUESTIONS THIS INVOICE
PLEASE CALL: **EDDIE WILLIAMS @ 313-319-3431**

THANK YOU FOR YOUR BUSINESS!!

FUNDS VERIFICATION FORM

CITY OF ROMULUS

With Pride 1970 With Unity

Industry and its citizens working together

DEPARTMENT:
Department of Public Works for Senior Center

FUND NAME:
Motor Vehicle

ACCOUNT NUMBER/S:
661-572-971.138

PURPOSE FOR REQUEST:
To Purchase a 2024 Ford Transit Van for the Senior Center via Piggyback from Gorno Ford. The current van is in major disrepair and is inoperable. Attempts to repair old van will be made, but it will most likely be auctioned.

AMOUNT OF EXPENDITURE: $50,995.00

SIGNATURE OF DEPARTMENT HEAD:

FUNDS CURRENTLY AVAILABLE: $50,995.00 will be available upon approval of budget amendment 23/24-17. Approval needed to buy new van as soon as possible so meals on wheels can continue to deliver to seniors.

FINANCE DEPARTMENT APPROVAL:

DATE: 5/13/2024

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **May 13, 2024**

Item No. F.

General Description: Introduction to Budget Amendment 23/24-17

Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY MOTION CARRIED MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: Introduction of Budget Amendment 23/24 - 17

DATE: May 13, 2024

I am hereby requesting introduction of Budget Amendment 23/24-17 for the purchase of a Ford Transit HR T250 for the Senior Center.

Motion by_____________________, supported by ____________________ to concur with the administration and introduce budget amendment 23/24-17 for the purchase of a Ford Transit HR T250 for the Senior Center.

Memorandum

To: Mayor Robert A. McCraight

From: Maria Farris, Finance Director

Date: May 13, 2024

Re: Budget Amendment 23/24-17

Attached please find a copy of requested Budget Amendment 23/24-17 to be added to the agenda for the May 13, 2024 City Council meeting.

This budget amendment is to recognize expenses of $50,995 in (661-572-971.138) to purchase of a Senior Van and using fund balance (661-000-390.000), in the amount of $50,995.

If you should have any additional questions, please feel free to contact me.

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO:	**Gary Harris, Director of Purchasing**
FROM:	**Roberto J. Scappaticci, Director of Department of Public Works**
CC:	**Mayor Robert McCraight** **Don Straub, Assistant Director of Department of Public Works**
DATE:	**May 13th, 2024**
SUBJECT:	**MiDeal Contract Piggyback – Gorno Ford, Inc. – Ford Transit HR T250**

Dear Mr. Harris,

I am requesting approval to piggyback a purchase on MiDeal contract#071B7700181 for a Ford Transit HR T250 with Gorno Ford, Inc. This purchase will be for use at the Senior Center. The amount of $50,995.00 will be charged from account# 661-572-971.138 for the purchase, $50,995.00 will be reduced from Fund Balance Account# 661-000-390.000.

If you should have any questions regarding this matter please feel free to contact me at 734-955-8752 or rscappaticci@romulusgov.com.

Sincerely,

Roberto J. Scappaticci, Director of Public Works

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BUDGET AMENDMENT FORM

INCREASE		DECREASE	
Account Number /Name	Amount	Account Number /Name	Amount
661-572-971.138 Capital Outlay	$ 50,995	661-000-390.000 Fund Balance	$ 50,995
TOTAL	**$ 50,995**	**TOTAL**	**$ 50,995**

PURPOSE: For the puchase of a Ford Transit HR T250 for the Senior Center.

DATE: 5/13/2024

Department Head Signature:

Mayor's Authorization:

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.

GORNO FORD, INC

The Innovative Dealer to
Drive you into the Future
22025 Allen Road
Woodhaven MI 48183
734-676-2200 Cell 313-319-3431

SALES CONFIRMATIOM

INVOICE NO:B23129

TO:
CITY OF ROMULUS
SENIOR FOOD PROG
ROMULUS, MI 48174

FIN CODE

ROSE SWIDAN
MEALS ON WHEELS
734-260-9586
Email rswidan@romulusgov.com

Salesperson	P.O NO	Shipped Via	F.O.B. Point	Terms
EDDIE	Rose			NET 10

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	**2023 FORD TRANSIT HR T250 WHITE** STK NO B23129, VIN 1FTBR1X80PKC13612 3.5L V6, 10 MSPD AUTO, LIMITED SLIP REAR AXLE, GLASS IN REAR CARGO DOORS, 253% OPENING REAR DOORS, SYNC 3 RADIO, FRT OVERHEAD SHELF, ADDITIONAL KEY, LOAD AREA PROTECTION PKG, CRUISE CONTROL 148" WB , 9070 GVW PKG ON THE GROUND, SUBJECT TO PRIOR SALE MIDEAL #071B7700181		**$50,995.00**

SUBTOTAL	$50,995.00
SALES TAX	$NONE
TOTAL DUE	$50,995.00

PLEASE MAKE ALL CHECKS PAYABLE TO: **GORNO FORD**
IF YOU HAVE ANY QUESTIONS THIS INVOICE
PLEASE CALL: **EDDIE WILLIAMS @ 313-319-3431**

THANK YOU FOR YOUR BUSINESS!!

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PLEASE CALL: **EDDIE WILLIAMS @ 313-319-3431**

THANK YOU FOR YOUR BUSINESS!!

K

x E Williams

City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **May 13, 2024**

Item No. A.

General Description: Approval of the Proposed 2024/2025 FY Municipal Fee Schedule

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Resolution No. ____________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY   MOTION CARRIED   MOTION FAILED

MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Cc: D'Sjonaun Hockenhull, Deputy City Clerk

Date: May 9, 2024

Re: Proposed FY 2024/25 City of Romulus Fee Schedule

It is requested that Council approve the 2024/2025 Proposed Municipal Fee Schedule for the City of Romulus to be effective July 1, 2024.

The FY 2024/25 Fee Schedule has been included with this agenda item.

CITY OF ROMULUS
2023-2024 FEE SCHEDULE

Department: **ANIMAL CONTROL**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
CO 6-154	**Impound**		
	1st pick-up + $10/day	$ 25.00	$ 25.00
	2nd pick-up + $15/day	$ 30.00	$ 30.00
	3rd pick-up	$ 75.00	$ 75.00
CO 6-64	**Kennel Inspections** - Percentage of pay - Lic Referrals		
	Private Kennels (Residential) 4-5 dogs - 4 months or older	$ 50.00	$ 50.00
	Commercial Kennels (6 dogs or more) Requires special land use approval (See Zoning Ordinance Sec 3.	$ 100.00	$ 100.00
	Euthanasia $4.00 per lb. per animal	$4.00 / lb	$4.00 / lb
CO 6-154	Adoption ~~$25.00 Dogs~~ (**$35.00 for residents and $50.00 non-resients)**/ $15.00 Cats ($5 Cats / $10 Dogs when the shelter reaches excessive levels.)		
CO 6-158(5)	Spayed/Neuter ~~25.00~~ deposit returned after surgery **NEW FEE $50.00**	$ 25.00	$ 50.00
	ANIMAL LICENSE		
CO 6-131	**Residents:**		
	Unsexed- 1 YR-License	$ 5.00	$ 5.00
	Unsexed- 2 YR-License	$ 7.00	$ 7.00
	Unsexed- 3 YR License	$ 10.00	$ 10.00
	Intact- 1YR License	$ 10.00	$ 10.00
	Intact-2 YR License	$ 15.00	$ 15.00
	Intact- 3YR License	$ 18.00	$ 18.00
CO 6-131	**Senior Citizens:**		
	Unsexed- 1 YR-License	$ 1.50	$ 1.50
	Unsexed- 2 YR-License	$ 2.50	$ 2.50
	Unsexed- 3 YR License	$ 4.00	$ 4.00
	Intact- 1YR License	$ 3.50	$ 3.50
	Intact-2YR License	$ 6.00	$ 6.00
	Intact-3YR License	$ 7.50	$ 7.50
CO 6-131	**Late Fees:**		
	Penalty after MARCH 1ST per dog	$ 10.00	$ 10.00

CO = Code of Ordinances **R = Resolution**
ZO = Zoning Ordinance

CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: ASSESSOR

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
MCL 211.27b	Property Transfer Affidavit Late Fee per day/ up to $200.00 /classed residential	$ 5.00	$ 5.00
MCL 211.27b	Property Transfer Affidavit Late Fee per day/ up to $1,000.00 /classed commercial & industrial	$ 20.00	$ 20.00
	Database exports		
CO 54-185	**Application Fees - Land Division Combination Residential**		
	1 Parcel Created	$ 200.00	$ 200.00
	2 Parcels Created	$ 400.00	$ 400.00
	3 Parcels Created	$ 600.00	$ 600.00
	4 Parcels created	$ 800.00	$ 800.00
	Each Additional Parcel	$ 200.00	$ 200.00
CO 54-185	**Application Fees - Land Division Combination Non Residential**		
	1 Parcel Created	$ 225.00	$ 225.00
	2 Parcels Created	$ 450.00	$ 450.00
	3 Parcels Created	$ 675.00	$ 675.00
	4 Parcels created	$ 900.00	$ 900.00
	Each Additional Parcel	$ 225.00	$ 225.00
MBC 501.2	**New Address Assignment**		
	* Michigan Building Code	$ 25.00	$ 25.00
CO 54-185	Condominium and Subdivison Mapping Fees - $45.00/unit created	$45.00/unit	$45.00/unit

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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: BUILDING

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
Permit fee for work conducted at City owned properties may be waived by the Building Official			
ermit fee for gas fired generator may be waived by the Building Official upon doctor authorization for medical reas			
ZO 21.09	**Building permit fee as follows:**		
	Administrative Fee	$ 50.00	$ 50.00
	Each $1,000 cost of improvement or fraction thereof	$ 15.00	$ 15.00
	Foundation Permit	$ 135.00	$ 135.00
Parking lots capped at $200 (millings & capping only) plus admin fee			
ZO 21.09 CO 22-22	**Fire Dept. Inspection Fee added to commercial/industrial permits when applicable as follows:**		
	1.00 - 10,000 sq. ft.	$ 160.00	$ 160.00
	10,001 - 25,000 sq. ft.	$ 185.00	$ 185.00
	25.001 - 100,000 sq. ft.	$ 240.00	$ 240.00
	100,001 - 125,000 sq. ft.	$ 500.00	$ 500.00
	125,001 - 150,000 sq. ft.	$ 765.00	$ 765.00
	151,001 - 175,000 sq. ft.	$ 1,025.00	$ 1,025.00
	175,001 - 200,000 sq. ft.	$ 1,290.00	$ 1,290.00
	Additional .01 for each square foot over 200,000 sq. ft.	$ 0.01	$ 0.01
ZO 21.09	**City Certification inspections:** City Cert fees include initial write up and final inspection		
	Residential (single-family, multiple-family, hotels, etc.)	$ 210.00	$ 210.00
	Each additional unit	$ 55.00	$ 55.00
	Fire Dept.: includes all residential over 2 family-hotels, apartments, condo/Loft Developments etc.	$95.00+ $6.00 per room	$95.00+ $6.00 per room
	Commercial (includes Fire Dept. inspection fee of $95.00)	$ 430.00	$ 430.00

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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: BUILDING

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	Industrial (includes Fire Dept. inspection fee of $95.00)	$ 500.00	$ 500.00
	Fee if additional city certification inspection is required for Bldg, Elec, Mech & Plbg Inspection	$ 50.00	$ 50.00
	Letter to close & temporary certificate of occupancy processing fee	$ 50.00	$ 50.00
CO 28-86	**License Referral Fee**	$ 300.00	$ 300.00
ZO 21.09	**Demolition:**		
	Under 10,000 sq. ft. (Open Hole and Final Inspection)	$ 125.00	$ 125.00
	10,000 sq. ft. and over (Open Hole and Final Inspection)	$ 185.00	$ 185.00
	Additional Inspection Fee	$ 50.00	$ 50.00
	Mobile Home Trailer Set-Up	$ 120.00	$ 120.00
CO 48-10	**Sign permit (Plan Review Fee Required):**		
	Administrative Fee	$ 50.00	$ 50.00
	Permit fee	$ 65.00	$ 65.00
ZO 21.09	**Swimming Pools:**		
	Above Ground	Bldg Per Fee	Bldg Per Fee
	Below Ground	Bldg Per Fee	Bldg Per Fee
ZO 21.09	**Zoning Permits** (fences; comm/ind sheds not exceeding 120 sq. ft.; residential. sheds not exceeding 200 sq. ft.; sidewalks and driveways; agricultural bldgs.; awnings/fixed canopies)	Bldg Per Fee	Bldg Per Fee
ZO 21.09 / CO 22-22	**Plan Review** Fee (new single-family residences, new/additions/ alterations of com/ind const, signs) First 3,000,000 of construction cost x .0013, remainder of construction cost x .0005 (Minimum Plan Review Fee $100.00); electrical, mechanical, plumbing & fire plan review fee: 25% of building plan review fee (minimum fee for trades is $50.00) NOTE: Fire Department review fee to include residential over 2 family, hotels, apts., condo developments, etc.	Fire plan review- 25% of Bldg plan review	Fire plan review- 25% of Bldg plan review
ZO 21.09	**Residential Site Grade Review Fee**	$ 135.00	$ 135.00

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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: BUILDING

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
CO 16-5	**Soil Removing & Filling (Earth Moving):**		
	First Acre	$200.00	$200.00
	Each Additional Acre	$50.00	$50.00
ZO 21.09	**Inspection fee for moving of buildings:**		
	Residential dwelling moved within the City (accessory building on same site included)	$ 135.00	$ 135.00
	Accessory building moved into the City	$ 135.00	$ 135.00
	Residential dwelling moved into the City (accessory building on same site included) + mileage per IRS Standard Mileage Rates	$ 225.00	$ 225.00
ZO 21.09	**Recall/Reinspection Fee** (administrative fee not required)	$ 50.00	$ 50.00
ZO 21.09	**Permit Renewal** (administrative fee not required)	$ 50.00	$ 50.00
ZO 21.09	**Special Inspection** i.e. home occupation, complaints, fire repair, etc.	$ 100.00	$ 100.00
ZO 21.09	**Building Registration Fee**	$ 26.00	$ 26.00
ZO 21.09	**Refunds**-City will retain administrative fee (permit fee refund only if inspection has not been made). **Starting** work prior to securing a permit will result in a double fee.		
CO Chap. VIII Art. VII, Div 2, Sec 8-221-	**Vacant & Abandoned Structures (Adopted 6/5/17, Res. 17-174)**		
	Abandoned Structure Registration fee	$ 200.00	$ 200.00
	Monthly Administrative fee	$ 50.00	$ 50.00
	Late fee	$ 25.00	$ 25.00
CO Chap VIII Article VIII Sec 8-238 - 8-249	**Registration & Inspection of Rental Properties (adopted 11/6/2017, Res 17-385)**		
	Registration fee	$ 150.00	$ 150.00
	Inspection fee	$ 210.00	$ 210.00

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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: BUILDING

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	Each additional unit fee (multi-family apartments)	$ 50.00	$ 50.00
	ELECTRICAL PERMITS		
	Permit fee for work conducted at City owned properties may be waived by the Building Official		
CO 8-62	**Administrative Fee**	$ 50.00	$ 50.00
CO 8-62	**Circuits** -120 volt (non-motorized)	$ 10.00	$ 10.00
	220 volt (electric stove, electric dryer, etc.)	$ 20.00	$ 20.00
CO 8-62	**Connections** (Above ground swimming pool, Air conditioner, Dishwasher, Furnace, Garbage Disposal, Exhaust Fan, Hood Fan, Pool/Hot Tub)	$ 25.00	$ 25.00
CO 8-62	**Feeders/Conduit/Bus:**		
	First 100 ft.	$ 30.00	$ 30.00
	Each additional 100 ft.	$ 15.00	$ 15.00
CO 8-62	**Lighting Fixtures** (each 25)	$ 25.00	$ 25.00
CO 8-62	**Motors/Transformers:**		
	1/4 hp, kw or kva to 10 - first unit	$ 25.00	$ 25.00
	Each additional unit	$ 5.00	$ 5.00
	11 to 30 hp - first unit	$ 30.00	$ 30.00
	Each additional unit	$ 15.00	$ 15.00
CO 8-62	30 to 50 hp - first unit	$ 40.00	$ 40.00
	Each additional unit	$ 20.00	$ 20.00
	Over 50 hp - first unit	$ 60.00	$ 60.00
	Each additional unit	$ 25.00	$ 25.00

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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: BUILDING

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	Outdoor meter cabinet	$ 45.00	$ 45.00
CO 8-62	**Service/Sub-Panel** (sub-service):		
	100 amp service/sub-panel	$ 50.00	$ 50.00
	101-400 amp service/sub-panel	$ 75.00	$ 75.00
	Over 400 amp service/sub-panel	$ 125.00	$ 125.00
CO 8-62	**Sub-service to Accessory Building:**		
	30-60 amp	$ 60.00	$ 60.00
	Over 60 amp	$ 100.00	$ 100.00
CO 8-62 CO 22-22	**Smoke Detectors:**		
	First 5 units	$ 30.00	$ 30.00
	Each additional 4 units	$ 5.00	$ 5.00
	Sump Pump	$ 25.00	$ 25.00
CO 8-62	**Signs:**		
	Sign Circuit Tag Connection	$ 40.00	$ 40.00
	Each additional sign connection	$ 10.00	$ 10.00
CO 8-62	**Inspection -** Carnival/Circus	$ 75.00	$ 75.00
CO 8-62	**Inspection** - Generator (Permit fee may be waived by the Building Official upon doctor authorization for medical reason)	$ 75.00	$ 75.00
ZO 21.09	**Inspection** - Rough	$ 45.00	$ 45.00
	Special Inspection i.e. complaints, fire repair, etc.	$ 75.00	$ 75.00
	City Cert Repair Permit-minor repairs (administrative fee not required)	$ 70.00	$ 70.00

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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: BUILDING

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	Recall Fee/Reinspection Fee (administrative fee not required)	$ 50.00	$ 50.00
	Permit Renewal Fee (administrative fee not required)	$ 50.00	$ 50.00
	Electrical Registration Fee	$ 26.00	$ 26.00
	Refunds - City will retain administrative fee (permit fee refund only if inspection has not been made). **Starting** work prior to securing a permit shall result in a double fee		
	Mechanical Permits		
	Permit fee for work conducted at City owned properties may be waived by the Building Official		
ZO 21.09	**Administrative Fee**	$ 50.00	$ 50.00
ZO 21.09	**Boiler:**		
	First 200,000 BTU	$ 75.00	$ 75.00
	Each additional100,000 BTU	$ 15.00	$ 15.00
ZO 21.09	**Chimney, Chimney Liner, Fireplace Chimney, Wood Burning Stove**	$ 65.00	$ 65.00
ZO 21.09	**Conversion System**: gas-oil, oil-gas		
	First 200,000 BTU	$ 70.00	$ 70.00
	Each additional 100,000 BTU	$ 15.00	$ 15.00
ZO 21.09	**Ductwork**, Sheet Metal Piping:		
	First 40 ft.	$ 70.00	$ 70.00
	Each additional 10 ft.	$ 15.00	$ 15.00
ZO 21.09	**Fire Damper**	$ 35.00	$ 35.00
ZO 21.09	**Exhaust Hood**	$ 70.00	$ 70.00
ZO 21.09	**Grease Duct**	$ 70.00	$ 70.00

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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: **BUILDING**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
ZO 21.09	**Exhaust Fan** - 1,000 cfm or less	$ 35.00	$ 35.00
	Over 1,000 cfm	$ 85.00	$ 85.00
ZO 21.09	**Generator** (gas fired) - Permit fee may be waived by the Building Official upon doctor authorization for medical reason	$ 70.00	$ 70.00
ZO 21.09	**Gas Pressure Tes**t:		
	Residential	$ 60.00	$ 60.00
	Commercial/Industrial	$ 85.00	$ 85.00
ZO 21.09	**Hot Water and Steam Distribution:**		
	0" to 2" - First 40'	$ 61.00	$ 61.00
	Each additional 10'	$ 15.00	$ 15.00
	Over 2 1/4" to 4" - First 40'	$ 70.00	$ 70.00
	Each additional 10'	$ 15.00	$ 15.00
	Over 4 1/4" and over - First 40'	$ 105.00	$ 105.00
	Each additional 10'	$ 15.00	$ 15.00
ZO 21.09	**Humidifier**	$ 35.00	$ 35.00
ZO 21.09	**New Systems:** Warm Air Furnace, Electric Unit Heater, Infrared, Temporary:		
	First 200,000 BTU	$ 60.00	$ 60.00
	Each additional 100,000 BTU	$ 15.00	$ 15.00
	Air Handler	$ 45.00	$ 45.00
ZO 21.09	**Refrigeration Units** - Self Contained System:		
	Evaporator Coil	$ 35.00	$ 35.00

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Department: BUILDING

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	5 hp or less	$ 70.00	$ 70.00
	Over 5 hp to 50 hp	$ 105.00	$ 105.00
	Over 50 hp	$ 165.00	$ 165.00
	Spray Booth	$ 70.00	$ 70.00
	Water Heater (replacement only)	$ 45.00	$ 45.00
ZO 21.09	**Inspection** - Rough (more than one rough inspection)	$ 45.00	$ 45.00
ZO 21.09	**Special Inspection** i.e. complaints, fire repair, etc.	$ 75.00	$ 75.00
ZO 21.09	**Recall Fee/Reinspection Fee** (administrative fee not required)	$ 50.00	$ 50.00
ZO 21.09	**Permit Renewal Fee** (administrative fee not required)	$ 50.00	$ 50.00
MCL 338.983	**Mechanical Registration Fee**	$ 15.00	$ 15.00
	Refunds - City will retain administrative fee (permit fee refund only if inspection has not been made). **Starting** work prior to securing a permit will result in a double fee		
	PLUMBING PERMIT		
	Permit fee for work conducted at City owned properties may be waived by the Building Official		
ZO 21.09	**Administrative Fee**	$ 50.00	$ 50.00
ZO 21.09	Air Admittance Valves	$ 15.00	$ 15.00
ZO 21.09	Air Conditioning Units/Drainage	$ 15.00	$ 15.00
ZO 21.09	Back Flow Preventers (all types)	$ 15.00	$ 15.00
ZO 21.09	Bathtub/Shower Liners (all)	$ 15.00	$ 15.00
ZO 21.09	Building Sewer to Drain Connections (each)	$ 15.00	$ 15.00
ZO 21.09	Catch Basins	$ 15.00	$ 15.00
ZO 21.09	Dishwashing Machine	$ 15.00	$ 15.00

CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: BUILDING

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
ZO 21.09	Drain Tile (new construction)	$ 15.00	$ 15.00
ZO 21.09	Drain Tile (subsoil, inside drains, with or without sump pump) existing structures	$ 90.00	$ 90.00
ZO 21.09	Drinking Fountains	$ 15.00	$ 15.00
ZO 21.09	Floor drains (each)	$ 15.00	$ 15.00
ZO 21.09	Fountain (other)	$ 15.00	$ 15.00
ZO 21.09	Garbage Disposal	$ 15.00	$ 15.00
ZO 21.09	Hose Bibbs	$ 15.00	$ 15.00
ZO 21.09	Humidifiers	$ 15.00	$ 15.00
ZO 21.09	Ice Makers	$ 15.00	$ 15.00
ZO 21.09	Laundry Trays	$ 15.00	$ 15.00
ZO 21.09	Lavatories	$ 15.00	$ 15.00
ZO 21.09	Pump or Water Lift	$ 15.00	$ 15.00
ZO 21.09	Shower Traps	$ 15.00	$ 15.00
ZO 21.09	Sinks (any description)	$ 15.00	$ 15.00
ZO 21.09	Stacks (new & alterations)	$ 15.00	$ 15.00
ZO 21.09	Stand Pipes	$ 15.00	$ 15.00
ZO 21.09	Sump Pump (new construction)	$ 15.00	$ 15.00
ZO 21.09	Trap Primers	$ 15.00	$ 15.00
ZO 21.09	Urinals	$ 15.00	$ 15.00
ZO 21.09	Washing Machines	$ 15.00	$ 15.00
ZO 21.09	Water Closets	$ 15.00	$ 15.00
ZO 21.09	Water Heaters	$ 45.00	$ 45.00
ZO 21.09	Water Treatment Devices	$ 15.00	$ 15.00

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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: BUILDING

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
ZO 21.09	Other Fixtures Not Listed	$ 15.00	$ 15.00
ZO 21.09	**Water Distribution:**		
	3/4'" Service	$ 15.00	$ 15.00
	1" Service	$ 25.00	$ 25.00
	1 1/4" Service	$ 30.00	$ 30.00
	1 1/2" Service	$ 40.00	$ 40.00
	2" Service	$ 60.00	$ 60.00
	3" Service	$ 90.00	$ 90.00
	4" Service	$ 120.00	$ 120.00
	Over 4" Service	$ 145.00	$ 145.00
ZO 21.09	**Inspection** - Rough (more than one rough inspection)	$ 45.00	$ 45.00
ZO 21.09	**Inspection** - Underground	$ 45.00	$ 45.00
ZO 21.09	**Permit Renewal Fee**	$ 50.00	$ 50.00
ZO 21.09	**Recall/Reinspection Fee** (administrative fee not required)	$ 50.00	$ 50.00
ZO 21.09	**Special Inspection** i.e. complaints, fire repair, etc.	$ 75.00	$ 75.00
ZO 21.09	**Commercial Automatic Washing Machines:**		
	First Unit	$ 50.00	$ 50.00
	Each additional unit	$ 15.00	$ 15.00
MCL 338.3551(	**Plumbing Registration Fee**	$ 15.00	$ 15.00
	Refunds - City will retain administrative fee (permit fee refund only if inspection has not been made). **Starting** work prior to securing a permit will result in a double fee		

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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: CLERK

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	Copy charges (Per Page / Sheet)		
	Black & White / Color		
	8 1/2 x 11 letter size (Double-sided)	$ 0.10	$ 0.10
	8 1/2 x 13 legal size		
	11 x 17 ledger size		
	Blue prints / Site Plans (24x36) per page (black and white)	$ 5.00	$ 5.00
	Color Photograph / Map		
	8 1/2 x 11 per size	$ 0.10	$ 0.10
	11 x 17	$ 0.25	$ 0.25
	Blue prints / Site Plan (24x36) per page (Color)	$ 7.00	$ 7.00
Resolution	**FOIA** - Copy charges + Empl hourly rate as mandated by State FOIA policy law.		
	City Charter (per booklet)	$ 10.00	$ 10.00
Resolution	**Notary Public Service** - Signature & Seal (per document)		
	Resident	$ 5.00	$ 5.00
	Non-Resident	$ 10.00	$ 10.00
	Tax Abatement		
	To Establish District	$ 500.00	$ 500.00
	Tax Abatement Admin and Processing Fee - (Publishing in Newspaper; Public Hearing; Notices to property owners in district, State, County, Schools, e.g.)	$ 1,000.00	$ 1,000.00
CO 52-1	**Street and Alley Vacations -** Administrative fee	$ 200.00	$ 200.00
CO 30-69	**Liquor Licence - On-Premise New License Fee** (Non-refundable application fee for each type of new on-pren	$ 500.00	$ 500.00
	Class C (Beer, Wine, Sprits)		
	Class A Hotel (Beer, Wine)		

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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: CLERK

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	Class B Hotel (Beer, Wine, Spirits)		
	Tavern License (Beer, Wine)		
	Club License (Beer, Wine Spirits)		
	Resort License (Beer, Wine, Spirits)		
	Airline License (Beer, Wine, Spirits)		
CO 30-69	**Transfer of each on-premise license**	$ 200.00	$ 200.00
CO 30-69	**Off-Premise License Fee** (Non-refundable application fee for each type of new off-premise license)	$ 250.00	$ 250.00
	Specially Designated Merchants (SDM), (Beer, Wine)		
	Specially Designated Distributor (SDD) (Spirits)		
CO 30-69	**Transfer of each off-premise license**	$ 150.00	$ 150.00
	Stockholder Fee - (Addition or Deletion)	$ 100.00	$ 100.00
	Each existing liquor licensee who applies to add, or add and drop a stockholder resulting in investigation by Romulus Police Dept. in accordance with the requirements of the Michigan Liquor Control Commission shall pay a non-refundable fee of $100 for each person who must be investigated.		
	Business License / Registration		
CO 30-69	**New Business Registration /Application**	$ 150.00	$ 150.00
CO 30-69	**Renewals / General Business Registration**	$ 75.00	$ 75.00
	Apartments/Stores/Gas Stations/Restaurants/Manufacturing/Industrial/Warehousing/Hotels/Car Sales/Rentals		
	Trucking/Cell Towers/Billboards/Bars/Auto Sales, Service & Repair/Financial Institutions, Flea Markets/etc		
	Animal Shelters (See Kennel)		
CO 58-324	**Auto Dismantling / Wrecking**	$ 75.00	$ 75.00
	Used Auto Parts Dealer (Bond - $5,000.00)		
	Vehicle Dismantling Wrecking Yard (Bond - $10,000.00)		
CO 4-171	**Dancers and Entertainers Initial Registration** (fee includes background check costs)	$ 280.00	$ 280.00
	Administration $115 + Notary Fee $5 = $120.00		
	Ordinance - Application Fee $50, Fingerprint $70, Background Check $40 = $160.00		

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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: CLERK

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	**** 2nd Registration Location $75 Registration at Clerk's Office**	$ 75.00	$ 75.00
CO 22-134	**Fireworks Sales** - License (Adminstrtive Review Committee (ARC) review approval required)	$ 500.00	$ 500.00
	A permittee shall furnish a bond or display liability insurance in an amount of not less than $2,000,000.00		
CO 46-116	**Garage / Yard Sale Permit** (3 days - limited to 3 times per year)	$ 5.00	$ 5.00
CO 6-27 ZO 11.15 (d)	**Kennel License** - Commercial (Business License Registration required) - All kennels, stables and pet shops shall comply with the minimum standards set forth by the zoning ordinances of the city.	$ 25.00	$ 25.00
CO 46-179	**Peddlers and Solicitors** (Licenses may be issued for not to exceed three (3) months in any 12 month period.)		
	Each Additional Peddler	$ 10.00	$ 10.00
	Weekly	$ 15.00	$ 15.00
	Monthly	$ 25.00	$ 25.00
	Replacement Peddlers/Solicitors License (lost, soiled or distroyed)	$ 5.00	$ 5.00
	Surety Bond	$ 1,000.00	$ 1,000.00
R 23-086	**Portable Food Service Truck License** (New & Renewal)	$ 275.00	$ 275.00
	12 Month License - $175		
	Fire Inspection - Permit Fee - $100		
R 23-086	**Portable Food ServiceTruck License w/Inspection under Western Wayne Consortium Agreement** (New & Annual Renewal)	$ 175.00	$ 175.00
R 23-217	**Property Owners Food Truck/Vendor Site Inspection** (One time fee)	$ 100.00	$ 100.00
	Temporary Use Permit (Adminstrtive Review Committee (ARC) review approval required)	$ 75.00	$ 75.00
	Late Fees on Business Registration & Renewals:		
	(Payment **30** days past due - Past-due notice mailed to business owner)		
	(Payment **60** days past due - $35.00 late fee applied to balance due)	$ 35.00	$ 35.00
	(Payment **90** days past due - $45.00 late fee applied to balance due)	$ 45.00	$ 45.00
R 21-087	**Honorary Street Sign Application Fee** (Only 5 per year on a first come-first served basis)	$ 25.00	$ 25.00
CO 52-85	**Special Event/Block Party Application & Permit**	$ 25.00	$ 25.00

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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: CLERK

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	ELECTION		
	Registered Voter List (Per page)	$ 0.10	$ 0.10
	Voter List by Precinct / Election Year	$ 0.10	$ 0.10
	Absent Voter List	$ 0.10	$ 0.10
	Labels (per sheet)	$ 0.28	$ 0.28
	Precinct Map (24' x 36')		
	Black/White w/ Street Index	$ 5.00	$ 5.00
	Color w/ with Street Index	$ 10.00	$ 10.00
	USB	$ 5.00	$ 5.00
	Email	$ -	$ -
	CEMETERY		
CO 2-418	**Plot Price**		
	Single - Resident	$ 500.00	$ 500.00
	Single - Non-Resident	$ 1,000.00	$ 1,000.00
CO 2-418	**Interment - Opening & Closing -** (No Interments on Sundays or Holidays)		
	Weekdays - before 3pm	$ 850.00	$ 850.00
	Weekdays - after 3pm	$ 1,050.00	$ 1,050.00
	Saturdays	$ 1,050.00	$ 1,050.00
CO 2-418	**Babies - Interment**		
	Weekdays - before 3pm	$ 500.00	$ 500.00
	Weekdays - after 3pm	$ 700.00	$ 700.00
	Saturdays	$ 700.00	$ 700.00
CO 2-418	**Cremations - Interment**		
	Weekdays - before 3pm	$ 250.00	$ 250.00
	Weekdays - after 3pm	$ 500.00	$ 500.00
	Saturdays	$ 500.00	$ 500.00

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CITY OF ROMULUS

PROPOSED 2024 - 2025 FEE SCHEDULE

Department: DEPARTMENT OF PUBLIC WORKS

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
CO 62-399	**Inspections Escrows**		
	15% of the construction cost of a site development		
CO 62-361	**Water and Sewer Charges - Taps and Inspections - Subject to change with actual meter cost**		
	1" Water Tap	$ 4,338.00	$ 4,338.00
	1 1/2' Water Tap	$ 5,315.00	$ 5,315.00
	2' Water Tap	$ 6,852.00	$ 6,852.00
	1" Sewer Tap	$ 2,920.00	$ 2,920.00
	1 1/2' Sewer Tap	$ 4,390.00	$ 4,390.00
	2' Sewer Tap	$ 6,500.00	$ 6,500.00
	Domestic Water Line Repair Inspection	$ 270.00	$ 270.00
	Domestic Water Line Repair Inspection carry over overtime after 4:00 pm and on weekends	actual cost	actual cost
	Domestic Sewer Line Repair Inspection	$ 270.00	$ 270.00
	Domestic Sewer Line Repair Inspection carry over overtime after 4:00 pm and on weekends	actual cost	actual cost
	Driveway Approach and Sidewalk Inspections		
CO 52-20	Residential	$ 50.00	$ 50.00
	Re-inspection fee (Remove - Added below)	$ 50.00	$ 50.00
CO 52-20	Commercial	$ 100.00	$ 100.00
	Re-inspection fee	$ 50.00	$ 50.00
CO 62-361	Hydrant Meter/deposit plus charge for water used	$ 2,500.00	$ 2,500.00
	Illegal hydrant use	$ 500.00	$ 500.00
	Special Haul Permit		
	Per move	$ 35.00	$ 35.00
	Semi-annual	$ 250.00	$ 250.00
	Yearly	$ 450.00	$ 450.00
	Sump Line Inspection + admin fee ($35.00)	$ 270.00	$ 270.00
	Right-of-way Inspection for sump line	$ 50.00	$ 50.00
	Cemetery - Temporary Grave Marker		
	First Marker	Complimentary	Complimentary

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CITY OF ROMULUS

PROPOSED 2024 - 2025 FEE SCHEDULE

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	Replacement Markers - per marker	$ 50.00	**$ 50.00**
	Dump Permit - (Effective 3 years (7/1/15 - 6/30/18) @ $.09 materials + $4.57 labor = $15) RFP 14/15-20 Solid Waste Contract - Waste Management 7/1/15 - 6/30/25 Residential Dumping Permit Fees. Up for evaluation in 2018. (Adopted 6-26-17, Resolution #17-210) these dates need changed based on file information	$ 18.00	$ 18.00
	Hydrant Flow Test	$ 125.00	$ 125.00
	Fire Suppression System Test Flush - cost to be determined at time of flush based on estimated water use.		
	Review Fees and Inspection Fees for residential construction		
	Plot Plan Review	$ 50.00	$ 50.00
	Final Grade Inspection	$ 50.00	$ 50.00
	Wayne County Recording fee plus cost of document	$ 50.00	$ 50.00
	Recall/Reinsptection Fee (for anything)	$ 50.00	$ 50.00
	ADMIN FEE		
	Total DPW Admin Fees	$ 70.00	$ 70.00

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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: FINANCE

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	SERVICES		
ZO 21.09	Demolition of a Commercial/Multiple Resident structure	$ 1,050.00	$ 1,050.00
ZO 21.09	Demolition of a single Family Residential structure	$ 900.00	$ 900.00
ZO 21.09	Demolition of an Out-building structure	$ 750.00	$ 750.00
CO 62-361	Sever Water **OR** Plug Sewer	$ 240.00	$ 240.00
CO 62-361	Sever Water **AND** Plug Sewer	$ 325.00	$ 325.00
CO 62-357	DPW Administrative Fee	$ 70.00	$ 70.00
	Water and Sewer Adminsitrative Fee - Disconnect		
	Transfer MR Invoice to Tax Bill	$ 40.00	$ 40.00

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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: FIRE

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	BUILDING		
	When work for which a permit is required is commenced prior to the obtaining of a permit, the permit applicant will be required to pay $100 plus a double permit fee. The double fee requirements shall be applicable to all permits of the department as noted herein.		
CO 22-22 ZO 21.09	**BUILDING PLAN REVIEW**	25% of Plan Review fees collected by the Building Dept. for commercial and industrial projects when Fire Dept. is required to perform a plan review.	25% of Plan Review fees collected by the Building Dept. for commercial and industrial projects when Fire Dept. is required to perform a plan review.
	Includes all residential over 2 family - Hotels, Apartments, Condo / Loft Developments, etc.		
	New Building Plan Review - Initial		
	Plan Review - Addition / Remodel		
	Plan Review - Rack / Storage		
CO 22-22 ZO 21.09	**BUILDING PERMITS COMMERICAL AND INDUSTRIAL**		
	Permit includes initial inspection & one re-inspection		
	Fees are calculated by square foot and collected by the Building Department with building permit		
	1 - 10,000	$ 160.00	$ 160.00
	10,001 - 25,000	$ 185.00	$ 185.00
	25,001 - 100,000	$ 240.00	$ 240.00
	100,001 - 125,000	$ 500.00	$ 500.00
	125,001 - 150,000	$ 765.00	$ 765.00
	151,000 - 175,000	$ 1,025.00	$ 1,025.00
	175,001 - 200,000	$ 1,290.00	$ 1,290.00
	Additional .01 for each square foot over 100,000	$ 0.01	$ 0.01
	Non-Compliance Inspections - Any inspection after initial and first re-inspection		
	Non-Compliance Inspection during normal working hours - Hourly rate per person with one hour mir	$ 105.00	$ 105.00
	Non-Compliance Inspection during non-working hours - Hourly rate per person with one hour minim	$ 160.00	$ 160.00
ZO 21.09	**CITY CERT INSPECTION INITIAL**		
	Permit includes initial inspection & one re-inspection	$ 95.00	$ 95.00

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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: FIRE

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	Non-Compliance Inspections - Any inspection after initial and first re-inspection		
	Non-Compliance Inspection during normal working hours - Hourly rate per person with one hour mir	$ 105.00	$ 105.00
	Non-Compliance Inspection during non-working hours - Hourly rate per person with one hour minim	$ 160.00	$ 160.00
	Includes all residential over 2 family - Hotels, Apartments, Condo / Loft Developments, etc.	Base + $6.00 per room	Base + $6.00 per room
CO 22-22	**FIRE SUPPRESSION PERMIT**		
	Some plan reviews will require third party review at the Fire Departments discretion. The Contractor will be responsible for these fees along with the Fire Department's Test Fees, and administration fee of 10% of department cost. The Contractor will be provided with a rough estimate and will be required to sign off on the estimate prior to the plans being sent our for review.		
	Administrative Fee	$ 50.00	$ 50.00
	Review Sprinkler System New / Addition / Replacement - Per System - Base Fee	$ 135.00	$ 135.00
	Witness Undergound Flush Test	$ -	$ 75.00
	Plus Each Head	$ 2.00	$ 2.00
	Plus Fire Pump	$ 265.00	$ 265.00
	Plus Each Hose Connection	$ 15.00	$ 15.00
	Plus Any Additional / Other System / Equipment	$ 95.00	$ 95.00
	Review Spray booth Plan	$ 105.00	$ 105.00
	Review UL 300 Hood Suppression	$ 105.00	$ 105.00
	Review Standpipe System	$ 135.00	$ 135.00
CO 22-22	**TESTING / INSPECTION SPRINKLER HYDRO-TEST PER SYSTEM**	$ 175.00	$ 175.00
	Hourly Rate for Chief Code Official Applicable for Inspection / Testing of extra large, Special Hazard or Specialty Systems requiring extended on-site time will be billed per hour.	$ 105.00	$ 105.00

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Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	UL 300 Puff Test	$ 105.00	$ 105.00
	Rough Pipe Inspection Only	$ 105.00	$ 105.00
	Spray booth Acceptance Test	$ 105.00	$ 105.00
	Visual Inspection Only	$ 125.00	$ 125.00
	Non-Compliance Inspections - Any inspection after initial and first re-inspection		
	Non-Compliance Inspection during normal working hours - Hourly rate per person with one hour mi	$ 105.00	$ 105.00
CO 22-22	Non-Compliance Inspection during non-working hours - Hourly rate per person with one hour minim	$ 160.00	$ 160.00
	Mechanical or Specialty License Fire Suppression Contractor Registration Fee	$ 15.00	$ 15.00
	FIRE ALARM PERMIT		
	Some plan reviews will require third party at the Fire Departments discretion. The Contractor will be responsible for these fees along with the Fire Department's Test Fees, and administration fee of 10% of department cost. The Contractor will be provided with a rough estimate and will be required to sign off on the estimate prior to the plans being sent our for review.		
	Review		
	Administrative Fee	$ 50.00	$ 50.00
	Base Fee	$ 105.00	$ 105.00
	Alarm Control Panel	$ 95.00	$ 95.00
	Central Station Connection	$ 50.00	$ 50.00
	First Initiating Device	$ 27.00	$ 27.00
	Each Additional Device	$ 15.00	$ 15.00
	First Auxiliary Control Device	$ 27.00	$ 27.00
	Each Additional Device	$ 15.00	$ 15.00
	First Audio-Visual Device	$ 27.00	$ 27.00
	Each Additional Device	$ 15.00	$ 15.00
	First Communication Device	$ 27.00	$ 27.00

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PROPOSED 2024-2025 FEE SCHEDULE

Department: FIRE

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	Each Additional Device	$ 15.00	$ 15.00
	Other System / Equipment	$ 95.00	$ 95.00
	Inspection / Test - Fee includes initial inspection and one re-inspection		
	Per System Inspection / Test - Small	$ 160.00	$ 160.00
	Per System Inspection / Test - Medium	$ 290.00	$ 290.00
	Per System Inspection / Test - Large	$ 550.00	$ 550.00
	Per System Inspection / Test - Extra Large	$ 1,250.00	$ 1,250.00
	Non-Compliance Inspection / Test - Any inspection / test after initial and first re-inspection / test		
CO 22-22	Non-Compliance Inspection / test - normal working hours - Hourly rate per person with one hour mi	$ 105.00	$ 105.00
	Non-Compliance Inspection / test - non-working hours - Hourly rate per person with one hour minim	$ 160.00	$ 160.00
	Electrical or Specialty License Fire Alarm Registration Fee	$ 26.00	$ 26.00
	ABOVE GROUND STORAGE TANK PERMIT - INCLUDES INSPECTION		
CO 22-22	Above Ground Storage Tank - Fuel < 1,100 gallons	$ 125.00	$ 125.00
CO 22-22	Above Ground Storage Tank - Waste Oil Any Size	$ 125.00	$ 125.00
	GENERATOR INSTALLATION PERMIT - INCLUDES INSPECTION	$ 105.00	$ 105.00
	FIRST RESPONDER RADIO COMMUNICATION SYSTEM PERMIT		
	Review - Base Fee - Includes two hour review time	$ 210.00	$ 210.00
CO 22-22	Review - Additional hours over the two hours included in the base fee billed per hour	$ 105.00	$ 105.00
	Inspection Fee - Based on estimate of time submitted by installer or Chief bill per hour with a one h	$ 105.00	$ 105.00
CO 22-22	**AGRICULTURAL / RECREATIONAL BURN PERMIT**		
	Agricultural Burn Permit - Includes on-site visual of planned burn	$ 55.00	$ 55.00
	TEMPORARY FIRE LANE PARKING PERMIT		
	Special Consideration Parking Permit - Includes on site evaluation of requested permit.	$ 27.00	$ 27.00
	EXPIRED PERMIT RENEWAL	$ 50.00	$ 50.00

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PROPOSED 2024-2025 FEE SCHEDULE

Department: FIRE

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	FOOD TRUCK / MOBILE FOOD TRAILER PERMIT	$ 100.00	$ 100.00
	ALTERNATIVE MATERIALS & METHODS REQUEST - Hourly rate per person with one hour minimum	$ 100.00	$ 100.00
	FIRE DEPARTMENT SAFETY AND PREVENTION		
ZO 21.09 CO 22-22	**BUSINESS PERIODIC FIRE SAFETY INSPECTIONS**		
	Periodic Fire Safety Inspection includes initial inspection & one re-inspection		
	Small Retail / Auto Parts / Convenience Store / Small Office	$ 35.00	$ 35.00
	Medium / Large Retail / Grocery / General Business	$ 63.00	$ 63.00
	Gas Stations / Parking Lots	$ 50.00	$ 50.00
	Truck Stops	$ 63.00	$ 63.00
	Restaurant / Bar / Banquet Facility	$ 55.00	$ 55.00
	Warehouse / Manufacturing / Freight Forwarding - Up to 11,000 square feet	$ 160.00	$ 160.00
	Additional Charge up to 50,000 square feet	$ 60.00	$ 60.00
	Additional Charge over 50,000 square feet	$ 190.00	$ 190.00
	Plus High Hazard Facility Fee	$ 160.00	$ 160.00
	Hotel Inspections		
	Less than 150 rooms	$ 160.00	$ 160.00
	151 - 250 rooms	$ 220.00	$ 220.00
	251 + rooms	$ 350.00	$ 350.00
	Apartment / Housing Per Building with Common Area, Fee Per Building	$ 35.00	$ 35.00
	Third Party Inspection Deficiency Reporting		
	Inspection for non-compliance of fire alarm system after written notification	$ 80.00	$ 80.00
	Inspection for non-compliance of fire suppression system after written notification	$ 80.00	$ 80.00
	Non-Compliance Inspections - Any inspection after initial and one re-inspection		
	First Non-Compliance Inspection	$ 25.00	$ 25.00

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Department: FIRE

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	Second Non-Compliance Inspection	$ 50.00	$ 50.00
	Third Non-Compliance Inspection	$ 75.00	$ 75.00
	Every Additional Non-Compliance Inspection after Third Non-Compliance Inspection	$ 100.00	$ 100.00
	OTHER FIRE PREVENTION CHARGES		
	Occupancy Loads Calculated	$ 105.00	$ 105.00
	Special Inspection Request		
	Inspection during normal working hours - Hourly rate per person with one hour minimum	$ 105.00	$ 105.00
	Inspection during non-working hours - Hourly rate per person with one hour minimum	$ 160.00	$ 160.00
	Carnival / Fair Inspection Per Hour	$ 105.00	$ 105.00
	Fireworks Inspections	STATE FUNDED	STATE FUNDED
	Storage of Seized Fireworks and Disposal	Costs + 10% Administr	Costs + 10% Administrative fee
	Fire Watch Services	Costs + 10% Administr	Costs + 10% Administrative fee
CO 36-30	**NUISANCE ALARMS** (Per Calendar Year January 1st through December 31st.)		
	Administrative Fee Per Transaction	$ 10.00	$ 10.00
	First Alarm	Warning Letter	Warning Letter
	Second Alarm	$ 100.00	$ 100.00
	Third Alarm	$ 200.00	$ 200.00
	Fourth Alarm	$ 300.00	$ 300.00
	Fifth and Subsequent	$ 400.00	$ 400.00
	EMS TRAINING SERVICES		
	Adult Basic First Aid / AED / CPR Class (Per Students / Includes Materials)	$ 75.00	$ 75.00
	Add Child / Infant BLS / First Aid (Per Student)	$ 50.00	$ 50.00
	Recertification (Per Student)	$ 50.00	$ 50.00
	FIRE/INCIDENT REPORTS		

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PROPOSED 2024-2025 FEE SCHEDULE

Department: FIRE

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	Regular Mail USPS	$ 10.00	$ 10.00
	E-Mail Convenience Fee	$ 3.00	$ 3.00
	Fax Convenience Fee	$ 5.00	$ 5.00
	EMS Report	$ 20.00	$ 20.00
	Fire Report	$ 15.00	$ 15.00
	COST RECOVERY FOR EMERGENCY SERVICES		
CO 22-212	**MOTOR VEHICLE**		
	Level I Response	$ 500.00	$ 500.00
	Minor accident response required engine response - minimal involvement clearing of road hazards, less than 60 min. of time.		
	Level II Response - Moderate - Multiple Vehicle Response	$ 750.00	$ 750.00
	Moderate accident response clean up of spills, debris, extrication 60 min. of time or less.		
	Level III Response - Billed minimum of 2 hours, based on vehicles and personnel on scene		
	Major accident response greater than 60 min. of time, extrication, hazardous materials, extended operations, and vehicle fire.	Cost + 10%	Cost + 10%
CO 22-212	**COST RECOVERY - EQUIPMENT**		
	Fire Department Engine - Per Hour	$ 315.00	$ 315.00
	Fire Department Ladder/Platform Aerial - Per Hour	$ 630.00	$ 630.00
	Special Device (Other)i.e. Crash Truck, Foam Device - Per Hour	$ 630.00	$ 630.00
	Emergency Response Truck #1 - Per Hour	$ 315.00	$ 315.00
	Emergency Response Truck #2 w/Decon - Per Hour	$ 315.00	$ 315.00
	Arson Task Force Truck - Per Hour	$ 210.00	$ 210.00
	Dive Team Truck - Per Hour	$ 210.00	$ 210.00

CO = Code of Ordinances **R = Resolution**
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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: FIRE

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	Mutual Aid Trailer - Per Hour	$ 105.00	$ 105.00
	Command Vehicle - Per Hour	$ 105.00	$ 105.00
	First Responder Rescue Vehicle - Per Hour	$ 160.00	$ 160.00
	Ambulance Advance Life Support (ALS) Emergency	$ 750.00	$ 750.00
	Ambulance Advance Life Support (ALS) Non Emergency	$ 500.00	$ 500.00
	Ambulance Advance Life Support II (ALS)	$ 1,050.00	$ 1,050.00
	Ambulance Basic Life Support Emergency (BLS) Emergency	$ 600.00	$ 600.00
	Ambulance Basic Life Support Emergency (BLS) Non Emergency	$ 450.00	$ 450.00
	Mileage (1-17 miles - each)	$ 16.50	$ 16.50
	Mileage (18+ miles - each)	$14.50	$14.50
	Oxygen	$ 50.00	$ 50.00
	Oxygen CPAP	$ 70.00	$ 70.00
	Specialty Care Transport	$1,100.00	$1,100.00
	Combitube	$ 70.00	$ 70.00
	Defibrillator	$ 70.00	$ 70.00
	Treat/No Transport	$ 475.00	$ 475.00
	Wait Time/per hour	$ 65.00	$ 65.00
	Police Car - Per Hour	$ 105.00	$ 105.00
	Utility Vehicle - Per Hour	$ 105.00	$ 105.00
	Utility Vehicle Staged - Per Hour	$ 50.00	$ 50.00
	Heavy Equipment/Rented	Cost + 10%	Cost + 10%
	City Owned Equipment - Per MDOT ACT 51 Schedule C Report 375 Rates	MDOT 375 Rates	MDOT 375 Rates
	Specialty Equipment - Per Hour	$ 50.00	$ 50.00
	City owned/Rented Warming/Cooling Shelters	Cost + 10%	Cost + 10%

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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: FIRE

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	Miscellaneous Receipts for Supplies	Cost + 10%	Cost + 10%
	Extrication	$ 500.00	$ 500.00
	Extrication - 1/4 hour	$ 125.00	$ 125.00
	NSF Fee	$ 40.00	$ 40.00
	COST RECOVERY - PERSONNEL		
	Fire Fighters - Per Hour	$ 50.00	$ 50.00
	Police Officers - Per Hour	$ 50.00	$ 50.00
	Incident Commander Fire or Police - Per Hour	$ 100.00	$ 100.00
	Command Officers - Per Hour	$ 60.00	$ 60.00
	Technician Trained Personnel - Per Hour	$ 80.00	$ 80.00
	Specialist Trained Personnel - Per Hour	$ 80.00	$ 80.00
	Miscellaneous Personnel (Other)	Cost + 10%	Cost + 10%
	Outside contractors-Personnel/Equipment Disposal (Towing, Hazardous Material Cleanup, Etc)	Cost + 10%	Cost + 10%
	OTHER REIMBURSEABLE EXPENSES		
	MATERIALS COSTS		
	Absorbent materials	$ 50.00	$ 50.00
	Firefighting Foam (5 gallon pail)	$ 110.00	$ 110.00
	Tape-Caution/Barrier (roll)	$ 45.00	$ 45.00
	Flares (box)	$ 60.00	$ 60.00
	Plug & Patch (epoxy & acc.)	$ 25.00	$ 25.00
	Tarp (ea)	$ 54.00	$ 54.00
	Other Expendable materials/equipment billed at costs +10%	Cost + 10%	Cost + 10%
	Miscellaneous Receipts for Supplies	Cost + 10%	Cost + 10%

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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: **FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	REPAIR/DAMAGED EQUIPMENT		
	Damage Requiring Repair/Replacement of Eqpt.	Replacement Cost	Replacement Cost
	(Personal Protective Equipment, Electronic/Communication Equipment)	Replacement Cost	Replacement Cost
	ADMINISTRATIVE FEE (10% admin fee will be added to total invoice)	10%	10%
	To cover costs associated with billing, ordering, restoring, restocking and other activities not listed		
	REGIONAL (USAR) URBAN SEARCH AND RESCUE TEAM		
	Vehicles		
	Support Level I Vehicle (main vehicle used for equipment) per incident up to 24 hour period	$ 1,000.00	$ 1,000.00
	Support Level II Vehicle (secondary vehicle-some equipment used) per incident up to 24 hour perio	$ 500.00	$ 500.00
	Support Level III Vehicle (vehicle that used minimal equipment) per incident up to 24 hour period	$ 250.00	$ 250.00
	Incidents where the above vehicle(s) remain on the scene for over a 24 period will be invoiced as a subsequent operational period		
	Expendable Supplies		
	Expendable materials/equipment billed at costs +10%	Cost + 10%	Cost + 10%
	Administrative Fee (10% admin fee will be added to total invoice)	Cost + 10%	Cost + 10%
	To cover costs associated with billing, ordering, restoring, restocking and other activities not listed		
	HAZARDOUS MATERIALS CLEAN-UP		
	MATERIALS COSTS		
	Absorbent materials / Each	$ 50.00	$ 50.00
	Absorbent Pads / Each	$ 50.00	$ 50.00
	Airbags	$ 100.00	$ 100.00

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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: **FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	Firefighting Foam	Cost + 10%	Cost + 10%
	Special Device	$ 630.00	$ 630.00

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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: MAYOR

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	Weddings	$ 25.00	$ 25.00
	Community Room Rental (Per hour)	$ 25.00	$ 25.00

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CITY OF ROMULUS

PROPOSED 2024 - 2025 FEE SCHEDULE

Department: LIBRARY

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	Printing Charges b/w - per page	$ 0.10	$ 0.10
	Printing Charges color - per page	$ 0.25	$ 0.25
	Copy Charges b/w - per page	$ 0.10	$ 0.10
	Copy Charges color - per page	$ 0.25	$ 0.25
	Faxes		
	Cost per page	$ 1.00	$ 1.00
	Confirmation page	$ 0.25	$ 0.25
	Cover sheet	$ 0.25	$ 0.25
	Library Cards		
	Replacement Library card	$ 1.00	$ 1.00
	Fines		
	DVDs and kits - per day	$ 1.00	$ 1.00
	All other materials - per day	$ 0.20	$ 0.20
	Material recovery costs	$ 10.00	$ 10.00
	Community Room Rental		
	Non-Profit Groups, Organizations, and Individual Residents of Romulus and Huron Township	No charge	No charge
	Community Room 1 - Resident for-profit organizations and individuals - Up to four hours	$ 50.00	$ 50.00
	Community Room 2 - Resident for-profit organizations and individuals - Up to four hours	$ 30.00	$ 30.00
	Community Rooms 1 and 2 Combined - Resident for-profit organizations and individuals - Up to four l	$ 80.00	$ 80.00
	Non-resident organizations and individuals - Up to four hours	$ 150.00	$ 150.00
	Notary Services		
	Resident	$ 5.00	$ 5.00
	Non-Resident	$ 10.00	$ 10.00

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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: ORDINANCE

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
CO 34-53	Weed cutting - commercial and industrial	$ 300.00	$ 300.00
CO 34-53	Weed cutting - residential	$ 200.00	$ 200.00
	Postage - to cover the cost of sending certified notices for weed cutting	~~$ 8.10~~	**Actual Cost**
	Licensing		
	Business Registration Referrals (See Clerk's Office Business Registration)	$ 25.00	$ 25.00
	Dancers / Entertainers	$ 160.00	$ 160.00
	Application Fee ($50.00)		
	Fingerprinting ($70.00)		
	Background Check ($40.00)		
	Inspections		
	Ice Cream Truck	$ 50.00	$ 50.00

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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: PLANNING

Ordinance Resolution	Type of Fee	Non-Refundable City Fee	Planning Consultant Fee*	Engineering Consultant Fee*	Attorney Fee*	Approved 2023-2024 FEES	Proposed 2024-2024 FEES
			*Escrow Fees: Estimate of cost - will be billed hourly				
	City Council/Planning Commission Public Hearings						
ZO 21.09/ CO 2-301	Rezoning	$1,000.00	$1,000.00	$500.00	$500.00	$2,200.00	$3,000.00
ZO 21.09/ CO 2-301	Rezoning - Conditional	$1,000.00	$1,000.00	$500.00	$1,000.00	$3,300.00	$3,500.00
ZO 21.09/ CO 2-301	Special Land Use (SLU)	$1,000.00 + SPR Fee	$1000.00 + SPR Fee	$500.00	-	$1,600.00 + SPR Fee	$2,500+ SPR Fee
ZO 21.09/ CO 2-301	Special Land Use (SLU) - Single-Family Residential	$175.00	$175.00 + Admin SPR Fee	-	-	$350.00 + Admin SPR Fee	$350.00 + Admin SPR Fee
	Vining Road Overlay, PDA & Open Space Option						
ZO 21.09/ CO 2-301	Concept Plan, Preliminary & Final Site Plan	$500.00	$500.00 + $100.00/acre	$1,000.00	$500.00	$2,500.00 + $100/acre	$2,500.00 + $100/acre
	Condominium Development/Subdivision Plat						
ZO 21.09 CO 54-8	Preliminary Site Plan, Tentative Preliminary plat	$600.00	$500.00 + $5.00/unit (res)	$1,000.00	Document Review Fee	$2,100.00 + $5.00/unit	$2,100.00 + $5.00/unit
ZO 21.09 CO 54-8	Final Site Plan, Final Preliminary Plat & Final Plat	$400.00	$500.00 + $2.00/unit	$500.00	Document Review Fee	$1,400.00 + $2.00/unit + Document Review Fee	$1,400.00 + $2.00/unit + Document Review Fee
ZO 21.09/ CO 2-301	Ordinance Text/Master Plan Amendment	$500.00	Hourly	Hourly	Hourly	$1,500 (includes $500 fee + minimum $1,000 initial escrow deposit)	$1,500 (includes $500 fee + minimum $1,000 initial escrow deposit)
	Plan Review						
ZO 21.09/ CO 2-301	Site Plan (SPR) - Nonresidential	$1,000.00	$1,000.00 + $100.00/acre	$1,000.00	-	$3,000.00 + $100.00/acre	$3,000.00 + $100.00/acre
ZO 21.09/ CO 2-301	Site Plan (SPR) - Multiple-Family (non-condominium)	$1,000.00	$500.00 + $4.00/unit	$1,000.00	-	$2,500.00 + $4.00/unit	$2,500.00 + $4.00/unit
ZO 21.09/ CO 2-301	Administrative/Sketch Plan (ARC) - Nonresidential	$400.00	$1,000.00 + $50.00/acre	$1,000.00	-	$2,400.00+ $50.00/acre	$2,400.00+ $50.00/acre
ZO 21.09/ CO 2-301	Administrative/Sketch Plan (ARC) - Nonresidential Accessory Uses and Site Improvement	$175.00	$500.00 + $75.00/acre	$250.00	-	$925.00 + $75.00/acre	$700.00 + $75.00/acre

CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Ordinance Resolution	Type of Fee	Non-Refundable City Fee	Planning Consultant Fee*	Engineering Consultant Fee*	Attorney Fee*	Approved 2023-2024 FEES	Proposed 2024-2024 FEES
			*Escrow Fees: Estimate of cost - will be billed hourly				
ZO 21.09/ CO 2-301	Administrative/Sketch Plan (ARC) - Residential	$175.00	$275.00 + $75.00/acre	-	-	$450.00 + $75.00/acre	$450.00 + $75.00/acre
ZO 21.09/ CO 2-301	Landscape Plan/Inspection, Lighting Plan	$175.00	Hourly	Hourly	-	$175.00	$175.00
ZO 21.09/ CO 2-301	Façade Change/Architectural Review	$175.00	$350.00	Hourly	-	$525.00	$525.00
ZO 21.09 CO 54-8	Land Division/Combination	$400.00	$500.00	$500.00			$1,400.00
ZO 21.09/ CO 2-301	Revised Site or Sketch Plan, Special Land Use	1/2 Original Fee	1/2 Original Fee	1/2 Original Fee	-	1/2 Original Fee	1/2 Original Fee
ZO 21.09/ CO 2-301	Site Plan, Special Land Use Extension	$500.00 + $250.00 for SLU	$250.00	-	-	$750.00 for SPR + $250.00 SLU	$750.00 for SPR + $250.00 SLU
ZO 21.09/ CO 2-301	Pre-application Meeting with Consultant (Concept Plan)		Actual hourly rate of consultant; includes $500 initial fee			$500.00	$500.00
	Administrative						
ZO 21.09/ CO 2-301	Temporary Use - Administrative	$500.00	Hourly	Hourly	Hourly	$500.00	$500.00
	Tree and Woodland Preservation	$200.00	$300.00	-	-	$500.00	$500.00
	Tree Replacement	$350/tree				350/tree	$350/tree
ZO 21.09/ CO 2-301	Cell Tower	$350.00	$550.00	$500.00	-	$1,400.00	$1,400.00
ZO 21.09/ CO 2-301	Cell Tower Collocation	$175.00	$275.00	$250.00	-	$700.00	$700.00
ZO 21.09	Cell Tower Compliance	$175.00	-	-	-	$175.00	$175.00
ZO 21.09/ CO 2-301	Use Determination - Planning Commission	$500.00	Hourly	Hourly	Hourly	$500.00	$500.00
ZO 21.09/ CO 2-301	Use Determination - Administrative	$100.00	Hourly	Hourly	Hourly	$100.00	$100.00

CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Ordinance Resolution	Type of Fee	Non-Refundable City Fee	Planning Consultant Fee*	Engineering Consultant Fee*	Attorney Fee*	Approved 2023-2024 FEES	Proposed 2024-2024 FEES
			*Escrow Fees: Estimate of cost - will be billed hourly				
ZO 21.09/ CO 2-301	Development agreements; association documents; maintenance agreements and easements; preformance guarantee review	$100.00	Actual hourly rate of consultant; includes $700 initial fee			$800.00	$800.00
ZO 21.09/ CO 2-301	Traffic study	$100.00	Actual hourly rate of consultant; includes $1,900 initial fee			$2,000.00	$2,000.00
ZO 21.09	Zoning Compliance/Reoccupancy & Change in Use	$500.00	-	-	-	$500.00	$500.00
ZO 21.09	Zoning Compliance/Reoccupancy - Multi-tenant	$375.00	-	-	-	$375.00	$375.00
ZO 21.09	Zoning Verification	$100.00	-	-	-	$100.00	$100.00
ZO 21.09	Vehicle Dealer License Zoning Verification	$150.00	-	-	-	$150.00	$150.00
ZO 21.09/ CO 2-301	Review of ALTA Survey or Site Plan for Zoning Compliance	Site Plan Review Fee				Site Plan Review Fee	Site Plan Review Fee
ZO 21.09/ CO 2-301	Planning Commission Special Meeting	$1,000.00	-	-	-	$1,000.00	$1,000.00
	Board of Zoning Appeals						
ZO 21.09/ CO 2-301	Residential (Single-family) Variance	$200.00	-	-	-	$200.00	$200.00
ZO 21.09/ CO 2-301	Nonresidential (Inc. Institutional) Variance	$500.00	-	-	-	$500.00	$500.00
ZO 21.09/ CO 2-301	Temporary Building/Use (BZA)	$500.00 + Site Plan Fee				$500.00 + Site Plan Fee	$500.00 + Site Plan Fee
ZO 21.09/ CO 2-301	Sign Variance	$500.00	-	-	Hourly	$500.00	$500.00
ZO 21.09/ CO 2-301	Use Variance	$500.00	$500.00	$500.00	$500.00	$2,500.00	$2,500.00
ZO 21.09/ CO 2-301	Appeal of an Administrative Decision/Interpretation	$200.00	$500.00	-	$1,000.00	$1,700.00	$1,700.00
ZO 21.09	Board of Zoning Appeals Special Meeting	$700.00	Hourly	Hourly	Hourly	$700.00	$700.00
When a variance is requested as part of a submission to the Planning Commission, the consultant fees will be paid at the hourly rate from Escrow for each variance requested + the City fee paid.							
Multiple variance requests for one parcel may be submitted on one application, if applicable. Each additional variance will be charged **1/2 the initial fee**.							
NOTES REGARDING ADMINISTRATIVE FEES							
The applicant shall pay all initial applicable fees, which are nonrefundable, and escrow fees at the time a request for action is submitted to the City prior to the commencement of any review by the City. Applications will not be processed without required fees.							

Ordinance Resolution	Type of Fee	Non-Refundable City Fee	Planning Consultant Fee*	Engineering Consultant Fee*	Attorney Fee*	Approved 2023-2024 FEES	Proposed 2024-2024 FEES
			*Escrow Fees: Estimate of cost - will be billed hourly				
Initial fee covers the cost of the initial review of the project. Each revision will require 1/2 the original fee be paid by the applicant unless otherwise specified if submitted within 90 days of previous submittal; plans submitted after 90 days shall require the same fee as submitted with the original application.							
The City shall retain all nonrefundable fees submitted with an application irrespective of the timing of withdrawal.							
Cancellation of a public hearing by the applicant or failure to provide required application information after the notice has been published shall constitute an application for a new hearing and shall require the original fee be submitted.							
Any revision or amendment to a plan or application which requires a new public hearing shall require fees as submitted with the original application.							
If an applicant wishes a meeting in attendance by any or all of the consultants, the requester is responsible for the payment of consultants prep time, drive time, attendance and follow up time prior to commencement of the meeting.							
Fees for special meetings of the Planning Commission and Board of Appeals and fees for staff meetings are nonrefundable once meeting has been set.							
The City Planner shall use the adopted fee schedule as a basis for setting the fee for any service not specifically itemized.							
NOTES REGARDING ESCROW FEES							
Escrow fees are intended to cover the cost of any consultant, city planner or engineer retained by the City for reviewing applications, such as planning, engineering, legal, traffic, court reporter or similar services. All Escrows must be established before the review process begins.							
Escrow amount is an estimate of the consulting fees and any out-of-pocket fees that will be incurred for review. The applicant is responsible for paying the actual hourly rate of the consultant for review.							
Initial escrow deposit is for the estimated cost of the initial review of the project. Each revision will require 1/2 the original fee be paid by the applicant to the escrow account.							
Unused Escrow fees are refundable irrespective of time of withdrawal of application less a 25% administrative fee or minimum $100, whichever is greater if requested within 6 years of original application submittal.							
Mandatory staff review meeting as part of the Site Plan process will be deducted from the Escrow less travel time and the city's administrative review fee. Failure of applicant to attend, or request by applicant to adjourn a required public hearing or meeting will require submission of original non-refundable review fee.							
The minimum amount deposited into the escrow account shall be $1,000.00 unless otherwise noted or determined by City staff that the anticipated review will not necessitate that level of out-of-pocket expenses.							
Fractional acres over one half (1/2) will be rounded up to the next whole acre.							
The City has the right to collect any remaining unpaid incurred costs or fees.							
No Certificate of Occupancy shall be granted for a development or zoning application until all outstanding out-of-pocket expenses incurred by the City as specified have been reimbursed to the City.							
The City may, at any time the balance in the escrow account reaches a minimum of $300.00, require the applicant to place additional monies in escrow if the City reasonably determines the remaining balance insufficient to cover anticipated review or inspection services. Request for additional funds must be remitted within 10 business days.							
Where the actual cost of providing review or inspection exceeds or is anticipated to exceed the escrow balance, the City may invoice the applicant for the excess cost which shall be paid prior to any further review, inspection or action being taken by the City.							

CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Ordinance Resolution	Type of Fee	Non-Refundable City Fee	Planning Consultant Fee*	Engineering Consultant Fee*	Attorney Fee*	Approved 2023-2024 FEES	Proposed 2024-2024 FEES
			*Escrow Fees: Estimate of cost - will be billed hourly				
Applications requiring action by the City Council shall have the fees paid in full prior to placement on the City Council agenda for action.							
Fees for projects on City-owned property may be waived by the Economic Development Director.							
MISCELLANEOUS PLANNING DEPARTMENT FEES							
	City of Romulus Zoning Map					$15.00	$15.00
	City of Romulus Zoning Ordinance with Map					$40 + postage	$40 + postage
	City of Romulus Zoning Ordinance on CD-ROM					$20 + postage	$20 + postage
	City of Romulus Master Plan Map					$15.00	$15.00
	City of Romulus Master Plan					$45 + postage	$45 + postage

CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: POLICE

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
Resolution	Police Reports	$ 15.00	$ 15.00
	Finger Prints - (Resident)	$ 25.00	$ 25.00
	Finger Prints - (Non-Resident)	$ 30.00	$ 30.00
	Clearance	$ 20.00	$ 20.00
Resolution	**Gun Permits (Notary Fee Included)**	$ 20.00	$ 20.00
	Notary Fee (Resident)	$ 10.00	$ 10.00
	Notary Fee (Non Resident)	$ 15.00	$ 15.00
	Sex Offender Registry **(In Accordance with State Law)**	$ 50.00	$ 50.00
	Court Ordered PBT	$ 30.00	$ 30.00
	Live scan	$ 85.00	$ 85.00
	Administration fee for alarm billing, per applied per alarm	$ 10.00	$ 10.00
	Administration fee for other billing services, excluding tow billing	$ 10.00	$ 10.00
	VIN Inspection - Personnel time and State LEIN Checks	$ 35.00	$ 35.00
Resolution	**FOIA / Discovery Requests**		
	Maximum charge of labor 1.5x the hourly rate of the lowest paid employee who can do the job		
	Paper per page double sided	$ 0.10	$ 0.10
	CD/DVD	$ 2.91	$ 2.91
	Flash/External Hard Drive 8GB	$ 6.43	$ 6.43
	16GB	$ 6.73	$ 6.73
	32GB	$ 11.98	$ 11.98
	64GB	$ 20.24	$ 20.24
	USPS Shipping "Actual Cost"	Actual Cost	Actual Cost

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CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: POLICE

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	Housing Costs - Prisoners		
Resolution	Prisoner Blankets - per day	$ 6.00	$ 6.00
	3 meals daily - (1) pizza pocket (1) cup of water = per day	$ 9.00	$ 9.00
	Storing property - per day	$ 5.00	$ 5.00
	48 Prisoner checks conducted by command = (1) hour @ $36 per day	$ 36.00	$ 36.00
	Court paperwork / Arraignments (1) hour	$ 36.00	$ 36.00
	Booking / Release of prisoner (1) hour	$ 36.00	$ 36.00
	Towing		
Resolution	Administrative fee - per tow from towing company on a monthly basis.	$ 60.00	$ 60.00
	The City of Romulus Department of Public Safety will assess a $50 per tow administrative fee to be paid by the individual tow companies on a monthly basis. Billing will be the responsibility of the City of Romulus Department of Public Safety.		

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CITY OF ROMULUS
PROPOSED 2024-2025 FEE SCHEDULE

Department: **RECREATION**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
Resolution	**Park Rental/ per day**		
	Elmer John Park Pavilion / per day - resident	$ 100.00	$ 125.00
	Elmer John Park Pavilion/ per day - non-resident	$ 125.00	$ 150.00
	St. John's Lodge #44 Park Pavilion / pre day - resident	$ 100.00	$ 125.00
	St. John's Lodge #44 Park Pavilion/ pre day - non-resident	$ 125.00	$ 150.00
	Fernandez Park Pavilion/ per day - resident	$ 100.00	$ 125.00
	Fernandez Park Pavilion / per day - non resident	$ 125.00	$ 150.00
	Mary Ann Banks Park Pavilion/ per day - resident	$ 125.00	$ 150.00
	Mary Ann Banks Park Pavilion / per day - non-resident	$ 150.00	$ 175.00
	Historical Park - Gazebo /Pavillion / per day - resident	$ 100.00	$ 125.00
	Historical Park - Gazebo /Pavillion / per day - non-resident	$ 125.00	$ 150.00
	Private Use / Special Event		
	Dog Park - Elmer Johnson Park	$ 80.00	$ 90.00
	Oakbrook Park	$ 80.00	$ 90.00
	Baseball Field - Elmer Johnson Park	$ 80.00	$ 100.00
	St. John's Lodge #44 Park	$ 80.00	$ 100.00
	Multi-Day Use/Contract		
	Games (Monday - Friday): $45.00/day		$45.00/day
	Practices (Monday - Friday): $25.00/day		$25.00/day
	Weekends: $65.00/day		$65.00/day
21-166	Memorial and Repass use (Monday - Friday only) after 4:00 p.m. (normal Business Hours)	$ 60.00	$ 70.00
	DEPOSIT REQUIRED ON ALL RENTALS	$ 25.00	$ 50.00
	CANCELATIONS		
	Deposit and rental fees for rentals more than 30 days	Full refund	Full refund

CO = Code of Ordinances **R = Resolution**
ZO = Zoning Ordinance

	Deposit and rental fees within 30 days	No refund	No refund
	If the Recreation Department cancels any Park reservatins due to weather or any unforseen reason, the rental may be rescheduled for the next available date or receive a full refund.		

CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: SENIOR CENTER

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
Resolution	**Room Rental Rates** - Weekdays (M-F) Between 8:30am and 4:30pm (Resident & Non-Resident)		
23-018	Conference Room (Capacity 20)	$ 75.00	$ 75.00
Resolution	**Room Rental Rates** - **Resident** - Weekends (Sat & Sun)		
23-018	Rooms A (Capacity 50)	$ 310.00	$ 310.00
23-018	Room B (Capacity 50)	$ 310.00	$ 310.00
23-018	Room A/B (Capacity 100)	$ 400.00	$ 400.00
23-018	Room C (Capacity 120)	$ 425.00	$ 425.00
23-018	Conference Room (Capacity 20) available 8:00am - 4:30pm	$ 100.00	$ 100.00
23-018	Room A, B, or C (Sunday) Weekly for services (4 week minimum)	$ 250.00	$ 250.00
Resolution	**Room Rental Rates - Non-Resident** - Weekends (Sat & Sun)		
23-018	Rooms A (Capacity 50)	$ 410.00	$ 410.00
23-018	Room B (Capacity 50)	$ 410.00	$ 410.00
23-018	Room A/B (Capacity 100)	$ 500.00	$ 500.00
23-018	Room C (Capacity 120)	$ 525.00	$ 525.00
23-018	Conference Room (Capacity 20) available 8:00am - 4:30pm	$ 100.00	$ 100.00
23-018	Room A, B, or C (Sunday) Weekly for services (4 week minimum)	$ 300.00	$ 300.00
Resolution	**Additional Rental Fees (Resident & Non-Resident)**		
	Security Deposit	$ 100.00	$ 100.00
	Kitchen Use	$ 100.00	$ 100.00
	Alcohol (Rooms A & B - Capacity 50)	$ 100.00	$ 100.00
	Alcohol (Room A/B - Capacity 100)	$ 100.00	$ 100.00
	Alcohol (Room C - Capacity 120)	$ 100.00	$ 100.00
	Projector & Screen	$ 50.00	$ 50.00
	Microphone & Speakers/Podium	$ 25.00	$ 25.00

CO = Code of Ordinances **R = Resolution**
ZO = Zoning Ordinance

CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: **SENIOR CENTER**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
Resolution	**Cancellation Fees (Security Deposit)**		
	Security Deposit refundable if cancelled more than 90 days prior to event	Full Refund	Full Refund
	Cancellation between 60 and 90 days prior to event	$ 50.00	$ 50.00
	Cancellation between 30 and 60 days prior to event	$ 75.00	$ 75.00
	Cancellation within 40 days of event	No Refund	No Refund
Resolution	**Hair Salon** (per chair)	$ 35.00	$ 35.00

CO = Code of Ordinances **R = Resolution**
ZO = Zoning Ordinance

CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: TREASURER

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
Resolution			
	Duplicate Tax Bill Fee	$ 5.00	$ 5.00
	Returned Check Fee	$ 40.00	$ 40.00
	Returned E-Check Fee	$ 25.00	$ 25.00
	Credit/E-Check Fees		
Resolution	**INVOICE CLOUD PAYMENTS:**		
	Property Tax:		
	Credit/Debit: minimum $1.95	2.95%	2.95%
	E-Check:	$ 1.95	$ 1.95
	Water:		
R23-199	Credit/Debit: up to $375 payment amount	$ 4.15	$ 4.15
	E-Check:	$ 1.95	$ 1.95
	Business Licenses:		
	Credit/Debit: minimum $1.95	2.95%	2.95%
	E-Check:	$ 1.95	$ 1.95
	Building/Fire Permits:		
	Credit/Debit: minimum $1.95	2.95%	2.95%
	E-Check:	$ 1.95	$ 1.95
	Miscellaneous Receivables:		
	Credit/Debit: minimum $1.95	2.95%	2.95%
	E-Check:	$ 1.95	$ 1.95
	Delinquent Personal Property Tax:		
	Credit/Debit: minimum $1.95	2.95%	2.95%
	E-Check:	$ 1.95	$ 1.95
	Police:		
	Credit/Debit: minimum $1.95	2.95%	2.95%
	Animal Shelter/Ordinance:		
	Credit/Debit: minimum $1.95	2.95%	2.95%
	Donations:		
	Credit/Debit: minimum $1.95	2.95%	2.95%

CO = Code of Ordinances **R = Resolution**
ZO = Zoning Ordinance

CITY OF ROMULUS

PROPOSED 2024-2025 FEE SCHEDULE

Department: **TREASURER**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2023-2024 FEES	Proposed 2024-2025 FEES
	Recreation:		
	Credit/Debit: minimum $1.95	2.95%	2.95%
	Senior Center:		
	Credit/Debit: minimum $1.95	2.95%	2.95%
	Library:		
	Credit/Debit: minimum $1.95	2.95%	2.95%
	Cemetery:		
	Credit/Debit: minimum $1.95	2.95%	2.95%
	Other Payments:		
	Credit/Debit: minimum $1.95	2.95%	2.95%
	Emergency Services/Cost Recovery:		
	Credit/Debit: minimum $1.95	2.95%	2.95%

CO = Code of Ordinances **R = Resolution**
ZO = Zoning Ordinance

City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **May 13, 2024**

Item No. B.

General Description: Resolution of Necessity for Improvement (Merriman SAD) & Special Meeting - Public Hearing Request for Tuesday, May 28, 2024, at 7:00 p.m.

Resolution No. ________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY MOTION CARRIED MOTION FAILED

MEMORANDUM

To: **Honorable City Council**

From: **Ellen L. Craig-Bragg, City Clerk**

Cc: **D'Sjonaun Hockenhull, Deputy City Clerk**

Date: **May 9, 2024**

Re: **Resolution of Necessity & Public Hearing Request**

In accordance with Chapter 50, Special Assessments, Sections 50-1 and 50-3 of the City of Romulus Code of Ordinance, Julie Albert, Director of Assessing & Financial Services, is requesting that Council

- **Adopt a resolution determining the need for the renewal and expansion of the Merriman, Smith, Wick, Wickham, and Vining Enhancement Project, in which, the improvements and annual maintenance will be specially assessed to the taxpayers in this district and schedule a fifteen (15) minute public hearing on Tuesday, May 28, 2024, at 7:00 p.m. to discuss and hear any objections to the proposed improvements.**

Taxpayers in the special assessment district will be notified by mail of the public hearing in addition to its advertisement in the newspaper in accordance with the Romulus Code of Ordinance.

At the next Regular Council Meeting after the public hearing (June 3, 2024), the City Council shall by resolution determine whether to proceed with the special assessment district. If Council determines to proceed with the improvement, the city assessor shall prepare the proposed assessment roll and another public hearing will be requested to discuss and hear objections to the proposed assessment roll.

MEMORANDUM

DATE: May 3, 2024

TO: Mayor Robert A. McCraight

FROM: Julie Albert, Director of Assessing & Financial Services

SUBJECT: **City Council Agenda item for May 13, 2024**
Special Assessment District (SAD): Merriman, Smith, Wick, Wickham & Vining Enhancement project

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In accordance with Romulus Code of Ordinances Chapter 50, the first step in the Special Assessment process is for City Council to "determine the need" for the special assessment. This resolution is necessary to begin the process. Therefore, I respectfully request that the Romulus City Council adopt the following resolution at their meeting to be held on May 13, 2024:

To adopt a resolution determining the need for the renewal and expansion of the Merriman, Smith, Wick, Wickham & Vining Enhancement project. Improvements and annual maintenance will be specially assessed to the taxpayers in this district.

The second step is to schedule a public hearing to hear taxpayers' comments. Therefore, I respectfully request that the Romulus City Council approve the following request to schedule the <u>first</u> public hearing:

To schedule a 15 minute public hearing to be held in the Romulus City Hall Council Chambers, 11111 Wayne Road, Romulus, Michigan 48174 on Tuesday, May 28, 2024 at 7:00 pm for the purpose of discussing and hearing any objections to the proposed improvements.

Taxpayers in the special assessment district will be notified by mail of the public hearing and it will be published in the newspaper.

At the City Council meeting following the public hearing (June 3, 2024) City Council shall by resolution determine whether to proceed with the special assessment district. If City Council makes the determination to proceed with the special assessment district a second public hearing to hear objections to the special assessment roll/costs will need to be scheduled.

Please contact me at (734)942-7520 if you have any questions.

City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **May 13, 2024**

Item No. C.

General Description: Special Meeting - Study Session Request for Monday, June 3, 2024, at 6:00 p.m.

Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

[Do

Administrative Officials

Robert McCraight, Mayor

Ellen L. Craig-Bragg, City Clerk

Stacy Paige, City Treasurer

City Council

John Barden, Mayor Pro Tem

Virginia Williams, Councilwoman

Tina Talley, Councilwoman

William Wadsworth, Councilman

Celeste Roscoe, Councilwoman

Kathleen Abdo, Councilwoman

Allen Wilson, Councilman

City of Romulus

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

www.romulusgov.com

Romulus

Home of Opportunity

CITY COUNCIL AGENDA ITEM

REQUEST FORM

Submitted to: **Romulus City Council** Date Submitted: **5/9/2024**

Submitted by: **Ellen Craig-Bragg, City Clerk**
cc: D'Sjonaun Hockenhull, Deputy City Clerk

Department: **Clerks Office**

Council Meeting of: **May 28, 2024**

TITLE/DESCRIPTION OF ITEM

Special Meeting - Study Session Request for Monday, June 3, 2024, a 6:00 p.m.

ACTION REQUESTED

Contract/Agreement	☐	New/Amended Ordinance	☐
Bid/Piggyback	☐	Public Hearing Request	☐
Budget Amendment	☐	Resolution	☐
Board Appointment	☐	Rezoning	☐
Fee Waiver	☐	Special Meeting Request	✔
Other	☐	Special Land Use Request	☐

RECOMMENDED RESOLUTION/ACTION

The Clerk's Office is requesting a one (1) hour study session for Monday June 3, 2024, at 6:00 p.m. to review and discuss the 11 applications submitted for the Honorary Street Sign Dedication Program.

The date and time are available for the request.

OFFICE USE ONLY

Approved for Council Agenda: ✔

AGENDA ITEM # .**6C**

City of Romulus

Treasurer's Report

Council Meeting Held: **May 13, 2024**

Item No. 7.

General Description: ____

____

Resolution No.______

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY　　MOTION CARRIED　　MOTION FAILED

City of Romulus

Public Comment

Council Meeting Held: **May 13, 2024**

Item No. 8.

General Description: ____

____

Resolution No.______

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

____

____

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY MOTION CARRIED MOTION FAILED

City of Romulus

Unfinished Business

Council Meeting Held: **May 13, 2024**

Item No. 9.

General Description: ______________________________

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Resolution No.______

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

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Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY   MOTION CARRIED   MOTION FAILED

City of Romulus

New Business

Council Meeting Held: **May 13, 2024**
Item No. 10.

General Description: ______________________________

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Resolution No.______

Moved by:		Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:		Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY MOTION CARRIED MOTION FAILED

City of Romulus

Warrant

Council Meeting Held: **May 13, 2024**

Item No. A.

General Description: Approval of Warrant #: 24-09 for checks presented in the amount of $2,228,827.80

Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

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Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

CITY OF ROMULUS
WARRANT REGISTER SUMMARY

Council Meeting Date: May 13, 2024
Warrant Number: 24-09

TOTAL WARRANT REGISTER **2,228,827.80**

P.O.#	CHECK #	PAYEE	AMOUNT

TOTAL DELETIONS ____________
TOTAL ADJUSTED WARRANT (IF ANY DELETIONS) ____________

REWARRANTED ITEMS: (not included in above totals)

P.O.#	CHECK #	PAYEE	AMOUNT

COUNCIL AUTHORIZATION

DATE

The obligations of transfer of funds described on the attached warrant register including the required interfund advances have been authorized by the Council. We hereby authorize the Treasurer of the City of Romulus to disburse funds as listed in payment thereof with the exception of deleted items listed above.

MAYOR

CLERK

5/8/2024

CHECK DISBURSEMENT REPORT FOR CITY OF ROMULUS
CHECK DATE FROM 04/18/24 - 05/08/24

Fund		Amount
Total for fund 101	General Fund	273,450.35
Total for fund 202	Major Street Fund	12,695.76
Total for fund 203	Local Street Fund	135,707.17
Total for fund 205	Public Safety Fund	27,887.95
Total for fund 211	Cable TV	6,632.54
Total for fund 218	Merriman Rd. Spec. Assess	3,883.00
Total for fund 226	Garbage & Rubbish Collection Fund	100,202.83
Total for fund 243	Brownfield Redevelopment Authority Fund	111.20
Total for fund 247	Tax Increment Finance Authority	71,769.84
Total for fund 248	Downtown Development Authority	6,524.97
Total for fund 260	Michigan Indigent Defense Fund	1,470.00
Total for fund 261	911 Service Fund	2,873.14
Total for fund 271	Library Fund	110,100.69
Total for fund 305	C.I.P. Bonds - Court Building	319,625.00
Total for fund 306	Ecorse & Vining - Capital Improve Bonds	159,000.00
Total for fund 403	Vining Road Exten - Ecorse Const	27,723.00
Total for fund 592	Water & Sewer Fund	474,453.78
Total for fund 661	Motor Vehicle	39,407.41
Total for fund 664	Technology Services	21,371.48
Total for fund 676	Retiree's Ins. Benefits	136,160.04
Total for fund 701	Revolving Fund	15,325.13
Total for fund 702	General Tax Fund	6,007.50
Total for fund 704	Imprest Payroll Fund	266,268.28
Total for fund 705	Delq. Pers. Prop. Fund	10,176.74
TOTAL - ALL FUNDS		2,228,827.80

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank POOL POOLED CASH						
04/26/2024	POOL	85027	0448	ALERT GLASS COMPANY	RELOCATION BENEFIT FOR ALERT GLASS 35425	27,723.00
04/26/2024	POOL	85028	4027	AMAZON CAPITAL SERVICES	CERTIFICATE FRAMES - FIRE DEPARTMENT	29.99
					MAY MENTAL HEALTH AWARENESS SUPPLIES	110.76
					MOUNTING EQUIPMENT FOR COMPUTER AT THE N	49.20
					MISC SUPPLIES	999.95
					YOUTH TEE BALL EQUIPMENT	238.97
					TWO ARTIFICIAL FICUS TREES FOR CABLE STU	159.98
					PLASTIC EASTER EGGS	349.95
					TONER CARTRIDGES FOR LASER PRINTER	258.98
					OFFICE SUPPLIES	35.84
					OFFICE SUPPLIES 3/15/24	150.79
						2,384.41
04/26/2024	POOL	85029	3386	CONSTELLATION NEWENERGY	CITY GAS BILLS 04/22/24	12,333.19
05/02/2024	POOL	85030	3251	WAYNE COUNTY ENGINEERING DIVISION	PERMIT WAYNE ROAD SIDEWALK LOCAL SHARE C	92,344.16
05/02/2024	POOL	85031	4331	JEANNETTE GUTIERREZ	ROSIE THE RIVERTER PRESENTATION MARCH 28	200.00
05/08/2024	POOL	1646(E)	0017	BLUE CARE NETWORK	MAY 2024 HEALTH INS	927.52
05/08/2024	POOL	1647(E)	0016	BLUE CROSS/BLUE SHIELD OF MICH	MAY 2024 HEALTH INSURANCE	241,480.68
05/08/2024	POOL	1648(E)	2965	CLEAR RATE COMMUNICATIONS, INC.	ACCT# 4876633, 04/21/24 - 05/20/24	7,091.72
05/08/2024	POOL	1649(E)	0581	COMERICA COMM. CARD SERV.	KEVIN LOSEN COMERICA CARD PURCHASES MARC	154.14
					MIKE LASKASKA COMERICA CARD PURCHASES FO	1,027.65
					GARY HARRIS COMERICA CARD PURCHASES FOR	3,205.62
					KEN CHAPMAN COMERICA CARD PURCHASES FOR	1,930.21
					KEVIN KRAUSE COMERICA CARD PURCHASES FOR	339.00
					NICOLE HARRIS COMERICA CARD PURCHASES FO	253.81
					ELLEN CRAIG-BRAGG COMERICA CARD PURCHASE	974.88
					JEFF KEMP COMERICA CARD PURCHASES FOR AP	652.43
					ROBERT PFANNES COMERICA CARD PURCHASES F	107.38
					ROBERTO SCAPPATICCI COMERICA CARD PURCHA	1,000.00
						9,645.12
05/08/2024	POOL	1650(E)	0020	DELTA DENTAL PLAN OF MICHIGAN	MAY 2024 DELTA DENTAL INSURANCE	14,795.79
05/08/2024	POOL	1651(E)	0012	DTE ENERGY	12600 WAYNE - DPW - 03/13/24 - 04/11/24	2,185.06
					11165 OLIVE - POLICE STATION - 03/13/24	2,488.98
					28777 EUREKA - FS #4, - 03/13/24 - 04/1	835.87
					36525 BIBBINS - SR CTR - 03/13/24 - 04/1	1,495.95
					10942 WAYNE - WELCOME TO ROMULUS SIGN -	20.31
					35257 GODDARD - AMBULANCE BUILDING - 03/	104.30
					PUMP STATION - 16326 HARRISON 03/16/24 -	119.99
					7930 AMBER PUMP STATION 03/16/24 - 04/17	72.49
					7690 WAYNE WATER PUMP, 03/15/24 - 04/15/	98.37
					MARY ANN BANKS (RESTROOM) - 37350 GODDAR	18.96
					PAVILION DOWNTOWN DDA - 36095 GODDARD 03	22.69
					37200 GODDARD-MARY ANN BANKS PARK - 03/1	85.93
					6900 WAYNE - FIRE STATION #3 04/03/24 -	54.71
						7,603.61
05/08/2024	POOL	1652(E)	3034	MI. CONF. OF TEAMSTERS WELFARE FUND	MCTWF INSURANCE - MAY 2024	133,706.00
05/08/2024	POOL	1653(E)	1947	THE BANK OF NEW YORK MELLON	RE: ROMULUS MI LTGO CAP IMP BDS 2017	159,000.00
05/08/2024	POOL	1654(E)	1947	THE BANK OF NEW YORK MELLON	RE: ROMULUS MI LTGO 2016 BDS REF 2006	33,250.00
05/08/2024	POOL	1655(E)	1947	THE BANK OF NEW YORK MELLON	RE: CITY OF ROMULUS TIIFA REF L/T GOB	71,475.00
05/08/2024	POOL	1656(E)	1947	THE BANK OF NEW YORK MELLON	RE: CITY OF ROMULUS (MI) CAP IMP BONDS	319,625.00
05/08/2024	POOL	1657(E)	1014	THE HARTFORD-PRIORITY ACCOUNTS	MAY 2024 HARTFORD INSURANCE CUST # 00875	7,926.56
					MAY 2024 VOLUNTARY LIFE BENEFIT	556.42
						8,482.98
05/08/2024	POOL	1658(E)	1593	ULLIANCE	2024 2ND QTR EMPLOYEE ASSISTANCE PROGRAM	1,661.40
05/08/2024	POOL	85032	3202	1ST AYD CORP	INVENTORY ORDER LATEX GLOVES - BLACK X L	319.50
05/08/2024	POOL	85033	0092	34TH DISTRICT COURT	2ND QTR 2024 G2G FEES FROM OAKLAND CO.	1,943.04
05/08/2024	POOL	85034	2981	ACTRON SECURITY ALARM SYSTEMS. INC	PIGGYBACK SECURITY UPDATES VIDEO CONFERE	47,682.25
05/08/2024	POOL	85035	1279	AJAX MATERIALS CORPORATION	ITB 21/22-10 UPM COLD PATCH FOR 23/24 FY	1,169.69
					ITB 21/22-10 UPM COLD PATCH FOR 23/24 FY	4,209.40
						5,379.09
05/08/2024	POOL	85036	1051	AKT PEERLESS ENVIRONMENTAL SERVICES	PROJECT 18980F00 SAVOY ENERGY LP 12394 W	567.50
05/08/2024	POOL	85037	MISC	ALEXANDRA BERRINGER	PARAMEDIC CLASS REQUIREMENTS	81.39
05/08/2024	POOL	85038	2804	AMAZON CAPITAL SERVICES	TEENS 100 CBG PRIZES	134.49

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					KIDS 500 BBMS PRIZES	98.33
					KIDS 500 BBMS PRIZES	170.03
					CARDSTOCK	29.98
					TRANSFORM YOUR LIFE, CARTEL DELUXE	44.87
					GUILLOTINE PAPER CUTTER	40.22
					DVD HOUSE, SUITS, ANGEL, THE HAUNTING DV	727.89
					THERMAL RECEIPT PAPER, LAMINATING POUCHE	54.52
						1,300.33
05/08/2024	POOL	85039	4027	AMAZON CAPITAL SERVICES	CASE AND SCREEN PROTECTOR FOR JEFF KEMP	18.94
					PURCHASE FOR NOTARY EMBOSSER	28.41
					OFFICE SUPPLIES	140.28
					PENS AND STAPLES FOR ASSESSOR OFFICE	21.99
					STACY PAIGE SIGNATURE STAMP	15.98
					OFFICE SUPPLIES	37.68
					MISC SUPPLIES	142.20
					PEDIGREE ADULT DOG FOOD 30 LB BAG	124.95
					OFFICE SUPPLIES	22.87
					OFFICE CHAIR, HOOKS, NAME PLATE, MOUSE,	125.30
						678.60
05/08/2024	POOL	85040	MISC	ANN SZLINIS	ANN SZLINIS - MAY 2024 RETIREE HEALTHCAR	336.41
05/08/2024	POOL	85041	3209	Antonio Payton	BD BOND REFUND 9622 MARC	200.00
05/08/2024	POOL	85042	2903	APPLIED INNOVATION	HP COLOR LASERJET ENTERPRISE PRINTER	550.08
05/08/2024	POOL	85043	0554	AT&T	ACCT. 734 941-0666 375 3, APR 22 - MAY 2	608.73
05/08/2024	POOL	85044	1081	ATCHINSON FORD SALES, INC.	23/24 BLANKET PO MISC VEHICLE REPAIRS -	119.95
					23/24 BLANKET PO MISC VEHICLE REPAIRS -	900.00
						1,019.95
05/08/2024	POOL	85045	3649	AUTO VALUE OF ROMULUS	23/24 BLANKET PO FOR MISC MECHANIC PURCH	152.98
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	204.47
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	7.74
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	30.26
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	127.07
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	24.39
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	26.99
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	27.79
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	56.98
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	55.98
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	13.68
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	44.88
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	29.97
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	58.43
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	55.29
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	48.59
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	272.05
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	188.99
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	2.99
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	8.97
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	40.05
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	138.68
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	126.95
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	154.58
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	58.19
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	50.37
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	47.28
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	61.99
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	368.00
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	14.97
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	(19.79)
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	(36.00)
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	(26.99)
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	(27.79)
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	(28.99)
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	(8.00)
					23/24 BLANKET PO FOR MISC MECHANIC PURCH	(8.00)
						2,343.99
05/08/2024	POOL	85046	3649	VOID		V
05/08/2024	POOL	85047	3649	AUTO VALUE OF ROMULUS	23/24 BLANKET PO FOR MISC MECHANIC PURCH	180.68
05/08/2024	POOL	85048	2320	B & H PHOTO-VIDEO	PORTABLE BLUETOOTH PA SYSTEM	5,329.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/08/2024	POOL	85049	1683	BAKER & TAYLOR	ACCOUNT # 251637 L154147 2 B00000	62.16
					ACCOUNT # 251637 L154147 2 B00000	42.92
					ACCOUNT # 251637 L154147 2 B00000	111.90
						216.98
05/08/2024	POOL	85050	4336	BLUE TO GOLD, LLC	BULLETPROOF REPORT WRITING ON-DEMAND	298.00
05/08/2024	POOL	85051	0231	BOOMER CO.	SUPPLIES FOR RESTORATIONS	721.08
05/08/2024	POOL	85052	0064	BOUND TREE MEDICAL LLC	23/24 BLANKET PO - MEDICAL SUPPLIES AND	284.12
					23/24 BLANKET PO - MEDICAL SUPPLIES AND	262.06
					23/24 BLANKET PO - MEDICAL SUPPLIES AND	61.95
					23/24 BLANKET PO - MEDICAL SUPPLIES AND	1,129.79
						1,737.92
05/08/2024	POOL	85053	3165	BOW WOW WASTE	DOG PARKS - DOG WASTE BAGS	269.97
05/08/2024	POOL	85054	4321	BRAUN CONSTRUCTION GROUP	APPLICATION FOR PAYMENT #02	103,446.42
05/08/2024	POOL	85055	3209	BREVIK AARON	BD BOND REFUND 39001 CHASE	200.00
05/08/2024	POOL	85056	2956	BSB COMMUNICATIONS, INC.	TELNET EFAX ATA LINE TERMINATIONS -SERVE	697.50
05/08/2024	POOL	85057	1270	CARLISLE WORTMAN ASSOCIATES	CLIENT 374 SAFEWAY OIL 3/11/24 - 3/22/24	2,512.50
					CLIENT 374 MOTOWN SPORTS CENTER 3/15/24	459.00
					CLIENT 374 GENERAL CONSULTATION 3/8/24	337.50
					CLIENT 374 DDA THRU MARCH 31, 2024	319.00
						3,628.00
05/08/2024	POOL	85058	1828	CDW GOVERNMENT INC	SAMSUNG GALAXY TAB S9 FE TABLET - FIELD	1,633.20
05/08/2024	POOL	85059	3092	CENTER POINT LARGE PRINT	CHRISTIAN SERIES LEVEL 1	46.74
05/08/2024	POOL	85060	1182	CHARTER TWP OF VAN BUREN	AREIAL LADDER & TOWER LADDER TRAINING (G	100.00
05/08/2024	POOL	85061	3679	CHERYL MCGUIRE	23/24 INVERTED PO - CHERYL MCGUIRE - REC	295.00
05/08/2024	POOL	85062	0917	CITY OF WAYNE	36345 VAN BORN RD SW/WF MAR 2024	5,340.70
05/08/2024	POOL	85063	4329	CLARK HILL PLC	PROFESSIONAL SERVICES THROUGH MARCH 31,	333.60
					REMAINING PAYMENT CLIENT M4632 SERVICES	2,224.00
						2,557.60
05/08/2024	POOL	85064	0043	CMP DISTRIBUTORS INC	FIREARMS MAINTENANCE	48.88
05/08/2024	POOL	85065	3869	COLLABORATIVE SUMMER LIBRARY PROGRA	ADVENTURE BOOK T-SHIRTS	312.74
05/08/2024	POOL	85066	MISC	COLLEEN DUMAS	REI,BURSEMENT FOR RCS COMMUNITY INVOLVEM	192.07
05/08/2024	POOL	85067	1980	COMCAST	ACCT # 8529 10 214 0290387, UNIT COURTES	21.62
05/08/2024	POOL	85068	4215	COMMERCIAL REAL ESTATE EXCHANGE, IN	MONTHLY REAL ESTATE CONSULTING FY 23/24	139.01
05/08/2024	POOL	85069	0572	CONTRACTORS CONNECTION	LANE AND ROAD CLOSURE SUPPLIES	1,350.00
05/08/2024	POOL	85070	3546	CORE & MAIN	23/24 BLANKET PO FOR MISC WATER SUPPLIES	695.00
05/08/2024	POOL	85071	4283	COVETRUS NORTH AMERICA	HEARTWORM (ANIGEN CHW RAPID TEST 100 CT	324.34
					HEARTWORM (ANIGEN CHW RAPID TEST 100 CT	133.33
						457.67
05/08/2024	POOL	85072	0225	CROVA SALES & SERVICE	23/24 BLANKET PO FOR CROVA SALES - DPW	229.00
					23/24 BLANKET PO FOR CROVA SALES - DPW	345.00
						574.00
05/08/2024	POOL	85073	2705	DASH MEDICAL GLOVES INC.	BLACK NITRLE EXAM GLOVES	356.65
05/08/2024	POOL	85074	MISC	DAVID MCCOWN	CDL LICENSE REIMBURSEMENT	80.00
05/08/2024	POOL	85075	2788	DELL MARKETING LP	MIDEAL PIGGYBACK CONTACT# 071B6600111 DE	366.43
05/08/2024	POOL	85076	MISC	DEN MAN CONTRACTORS	HYDRANT METER #70050219 REFUND	2,075.72
05/08/2024	POOL	85077	4044	DETROIT METRO AIRPORT CENTER LLC	12 MO LEASE FOR CITY RECORDS ROMULUS & D	1,236.98
05/08/2024	POOL	85078	3495	DOMINION VOTING SYSTEMS, INC.	BLANKET PO - ELECTION CODING	33.50
05/08/2024	POOL	85079	3253	DORRIS BENNETT	MAY 2024 RETIREE HEALTH INS REIMBURSEMEN	431.52
05/08/2024	POOL	85080	2594	DOWNRIVER UTILITY WASTEWATER AUTHOR	WASTEWATER DISPOSAL CHARGES JANUARY 2024	165,476.01
05/08/2024	POOL	85081	2594	DOWNRIVER UTILITY WASTEWATER AUTHOR	WASTEWATER DISPOSAL CHARGES FEBRUARY 202	140,364.56
05/08/2024	POOL	85082	0772	DTE ENERGY	MUNICIPAL COMPLEX APR 2024	11,644.16
05/08/2024	POOL	85083	4237	E3 DETROIT	JUNE 14TH SOUNDS IN DOWNTOWN	4,000.00
05/08/2024	POOL	85084	4207	EMINENT EXCAVATING LLC	ITB 22/23-07 - 36850 PERRY LEAD SERVICE	8,693.23
					ITB 22/23-07 - 36850 PERRY LEAD SERVICE	640.32
						9,333.55
05/08/2024	POOL	85085	MISC	ERICA LISISCKI	OVER PAID FOR FLAG FOOTBALL	25.00
05/08/2024	POOL	85086	4305	FALCON ROAD MAINTENANCE EQUIPMENT	PARTS NEEDED FOR COLD PATCH MACHINE (113	42.97
05/08/2024	POOL	85087	0604	FEDERAL EXPRESS CORP.	PAST DUE AMOUNT FROM 1/17/24	5.81
05/08/2024	POOL	85088	3053	FIRST CHOICE COFFEE SERVICES	23/24 BLANKET PO FOR WATER PURIFIER AT P	62.95

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/08/2024	POOL	85089	2863	FMG CONCRETE CUTTING INC	CITY HALL - CONCRETE - DOCK PREP FOR NEW	1,250.00
05/08/2024	POOL	85090	2703	GALE/CENGAGE LEARNING	ACCOUNT #194418 APRIL WESTERN PLAN	49.48
					ACCOUNT #194418 APRIL BESTSELLERS PLAN	65.58
						115.06
05/08/2024	POOL	85091	1002	GAMETIME C/O SINCLAIR RECREATION	CUSTOMER #32794 FREESTANDING ITEMS - 202	8,977.50
					CUSTOMER #32794 FREESTANDING ITEMS - 202	17,466.15
						26,443.65
05/08/2024	POOL	85092	0875	GENERAL FUND	COLONIAL LIFE APRIL 2024 2% ADMIN FEE	6.49
					AFLAC APRIL 2024 3% ADMIIN FEE	185.21
						191.70
05/08/2024	POOL	85093	3209	GENERATOR SUPERCENTER	BD PAYMENT REFUND 16834 HEATHER	280.00
05/08/2024	POOL	85094	0128	GIARMARCO, MULLINS, & HORTON, PC	ACCOUNT 70085-000B DOWNRIVER SEWER 3/9/2	37.50
					ACCOUNT 70085-012B TREASURER OFFICE 3/14	190.75
					ACCOUNT 70085-007B FIRE DEPT LEGAL SERVICES 03/0	112.50
						340.75
05/08/2024	POOL	85095	2625	GLG PRINT	COR ITB 21/22-11 23/24 WATER BILL PRINTI	2,513.06
05/08/2024	POOL	85096	0631	GORDON FOOD SERVICE, INC.	SOC FOOD SUPPLIES	114.64
					EASTER LUNCHEON SUPPLIES	295.74
						410.38
05/08/2024	POOL	85097	4339	GRAHAM'S GOURMET HOTDOGS LLC	FOOD VOUCHER- NFL DRAFT APRIL 6TH 2024	270.00
05/08/2024	POOL	85098	0338	GRAINGER INC.	23/24 BLANKET PO - FOR MISCELLANEOUS PUR	13.00
					23/24 BLANKET PO - FOR MISCELLANEOUS PUR	213.50
					23/24 BLANKET PO - FOR MISCELLANEOUS PUR	13.96
					23/24 BLANKET PO - FOR MISCELLANEOUS PUR	14.36
					23/24 BLANKET PO - FOR MISCELLANEOUS PUR	179.00
					23/24 BLANKET PO - GRAINGER - MISC. MAI	10.95
					23/24 BLANKET PO - FOR MISCELLANEOUS PUR	(14.36)
						430.41
05/08/2024	POOL	85099	3575	GREAT LAKES POWER & LIGHTING	ITB 22/23 - 09 34TH COURT REPAIR EMERGE	572.47
					34TH COURT - REPAIR LIGHTS OUT AROUND CO	391.69
						964.16
05/08/2024	POOL	85100	3264	GREAT LAKES WATER AUTHORITY	300-2451-S INDUSTRIAL WASTE CONTROL FOR	800.80
05/08/2024	POOL	85101	0686	GREATER ROMULUS CHAMBER OF COMMERCI	24/25 ANNUAL MEMBERSHIP DUES APRIL 1,202	120.00
					MEMBERSHIP DUES 3/31/24 - 3/31/25	120.00
						240.00
05/08/2024	POOL	85102	2995	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL SERVICES RENDERED THROUGH 4	562.02
05/08/2024	POOL	85103	4310	HARTWELL CEMENT COMPANY	ITB 23/24-07 2024 CONCRETE PATCH PROGRAM	129,475.30
05/08/2024	POOL	85104	3435	HENNESSEY ENGINEERS, INC	WAYNE ROAD TAP SIDEWALK	25,951.00
					WAYNE ROAD TAP SIDEWALK	13,146.06
						39,097.06
05/08/2024	POOL	85105	1420	HYDROCORP, INC.	23/24 INVERTED PO - ITB 17/18-25 5 YR C	6,805.00
05/08/2024	POOL	85106	3022	IDENTISYS, INC.	INDENTISYS - ELECTION SUPPLIES	3,725.14
					FREIGHT CHARGE - ID PRINTER EQUIPMENT	31.26
						3,756.40
05/08/2024	POOL	85107	2567	J & B MEDICAL SUPPLY CO. INC	23/24 BLANKET PO - J&B MEDICAL - FIRE D	788.45
					23/24 BLANKET PO - J&B MEDICAL - FIRE D	111.42
					23/24 BLANKET PO - J&B MEDICAL - FIRE D	656.25

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						1,556.12
05/08/2024	POOL	85108	0075	J & M TOWING	23/24 BLANKET PO TOWING FOR DISABLED CIT	125.00
05/08/2024	POOL	85109	0137	JACK DEMMER FORD	23/24 BLANKET PO FOR DIAGNOSTICS ON CITY	74.98
					TEAR DOWN FOR INSURANCE R22-23 (TOTALED)	248.00
						322.98
05/08/2024	POOL	85110	1896	JAM BEST ONE FLEET SERVICE	TRUCK #106 REPAIR	1,207.38
					414 JOHN DEERE ROADSIDE TRACTOR TIRES	1,846.00
						3,053.38
05/08/2024	POOL	85111	3785	JEFFREY E. BOWDICH	MIDC SERVICE HOURS ATTORNEY JEFFREY BOWD	170.00
05/08/2024	POOL	85112	MISC	JEREMY KODANKO	ANIMAL STERILIZATION REIMBURSEMENT FOR C	25.00
05/08/2024	POOL	85113	3209	JOHN GRAHAM INC	BD BOND REFUND 6275 HAZEL CT	1,275.00
05/08/2024	POOL	85114	4261	KANOPY INC	VIDEOS 76 TICKETS 1 CREDIT	68.85
05/08/2024	POOL	85115	0923	KIERA WILSON	REFUND FROM SENIOR ROOM RENTAL 4/20/24	100.00
05/08/2024	POOL	85116	MISC	KIERRA HENDERSON	REFUND PEEWEE WINTER BASKETBALL	45.00
05/08/2024	POOL	85117	MISC	KIM SPIEGEL	REFUND SENIOR ROOM RENTAL 4/27/24	100.00
05/08/2024	POOL	85118	1020	LACAL EQUIPMENT INC.	NEW BOLTS FOR ROADSIDE CUTTER BLADES #15	436.00
					NEW BLADES FOR ROAD SIDE CUTTER #151 & 1	367.68
						803.68
05/08/2024	POOL	85119	0023	LIBERTY PLUMBING SUPPLY	23/24 BLANKET PO FOR WATER & SEWER MISC	51.21
					23/24 BLANKET PO FOR WATER & SEWER MISC	80.55
					23/24 BLANKET PO FOR WATER & SEWER MISC	22.81
						154.57
05/08/2024	POOL	85120	3477	LINDE GAS & EQUIPMENT INC.	23/24 BLANKET PO MISC MECHANIC WELDING S	186.90
05/08/2024	POOL	85121	MISC	LINDSY GREEN	MILEAGE REIMBURSEMENT FOR TRAINING @ MSP	119.34
05/08/2024	POOL	85122	MISC	LOTTIE STEWART	REFUND PEEWEE WINTER BASKETBALL	90.00
05/08/2024	POOL	85123	0212	LOWER HURON CHEM & SUPPLY CO., INC.	Inventory Order	1,888.62
05/08/2024	POOL	85124	1680	LUSTER CLEANERS, INC	23/24 BLANKET PO FOR PRISONER BLANKET CL	160.00
05/08/2024	POOL	85125	0923	MADISON BONAM	REFUND FOR ROOM RENTAL 05/04/2024	100.00
05/08/2024	POOL	85126	MISC	MARGARET FOX	PARK RENTAL DEPOSIT REFUND	25.00
05/08/2024	POOL	85127	2666	MAURER'S TEXTILE RENTAL SERVICES	23/24 INVERTED PO FOR EMPLOYEE UNIFORM E	132.80
					23/24 INVERTED PO FOR EMPLOYEE UNIFORM E	132.80
					23/24 INVERTED PO FOR EMPLOYEE UNIFORM E	1.57
					23/24 INVERTED PO FOR EMPLOYEE UNIFORM E	1.57
					23/24 INVERTED PO FOR EMPLOYEE UNIFORM E	27.50
					23/24 INVERTED PO FOR EMPLOYEE UNIFORM E	27.50
					23/24 INVERTED PO FOR EMPLOYEE UNIFORM E	30.91
					23/24 INVERTED PO FOR EMPLOYEE UNIFORM E	30.91
					23/24 INVERTED PO - ITB 21/22-17 UNIFORM	13.78
					23/24 INVERTED PO - ITB 21/22-17 UNIFORM	13.78
					23/24 INVERTED PO - ITB 21/22-17 UNIFORM	13.78
					23/24 INVERTED PO - ITB 21/22-17 UNIFORM	13.78
					23/24 INVERTED PO - ITB 21/22-17 UNIFORM	19.26
					23/24 INVERTED PO FOR EMPLOYEE UNIFORM E	1.57
					23/24 INVERTED PO FOR EMPLOYEE UNIFORM E	27.50
					23/24 INVERTED PO FOR EMPLOYEE UNIFORM E	30.91
					23/24 INVERTED PO FOR EMPLOYEE UNIFORM E	135.49
						655.41
05/08/2024	POOL	85128	3209	MC CLENDON GEORGETTE	BD BOND REFUND 6375 FOURTH	1,000.00
05/08/2024	POOL	85129	0088	MESSENGER PRINTING SERVICE INC.	PAYROLL CHECKS	199.00
					BUSINESS CARDS FOR KATRINA BASINGER	69.50
						268.50
05/08/2024	POOL	85130	4106	METRO STRAIGHTENING, LLC	FOR BORING MACHINE	300.00
05/08/2024	POOL	85131	3023	MI CUSTOM SIGNS	REPLACEMENT MILITARY BANNERS FOR DOWNTOW	267.00
					24 SOUNDS IN DOWNTOWN LAWN SIGNS	360.00
					32 BANNERS AND INSTALLATION MERRIMAN RD	3,883.00
						4,510.00

05/08/2024 **CHECK REGISTER FOR CITY OF ROMULUS**
CHECK DATE FROM 04/18/2024 - 05/08/2024

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/08/2024	POOL	85132	MISC	MICHAEL D. POWELL	PAID FOR FREE CITY YARD SALE	5.00
05/08/2024	POOL	85133	4249	MICHAEL OAKES	BALLOON VENDOR FOR SOUNDS IN DOWNTOWN JU	150.00
05/08/2024	POOL	85134	0048	MICHIGAN CAT	23/24 BLANKET PO FOR MISC EQUIPMENT PURC	46.03
					SOLE SOURCE FOR PLAY IN SWING BOOM #261	3,383.04
						3,429.07
05/08/2024	POOL	85135	1104	MICHIGAN STATE POLICE	23/24 BLANKET PO FOR LIVESCAN USAGE 07/1	86.50
05/08/2024	POOL	85136	0427	MIDWEST TAPE	CUSTOMER # 2000005771 BOOKS	320.91
					CUSTOMER # 2000005771 BOOKS	179.93
					CUSTOMER # 2000005771 BOOKS	835.66
					CUSTOMER # 2000005771 BOOKS	244.92
						1,581.42
05/08/2024	POOL	85137	MISC	MOHAMMED QADDOURA	ANIMAL BOND SPAY / NEUTER REFUND 11/1/23	25.00
05/08/2024	POOL	85138	3564	NORMAN CATERING AND EVENTS	FOOD VOUCERS- NFL DRAFT APRIL 6TH 2024	690.00
05/08/2024	POOL	85139	0442	NORTHSIDE TRUE VALUE HARDWARE	23/24 BLANKET PO FOR MISC BUILDING MAINT	86.35
					23/24 BLANKET PO FOR KEY, LOCK, & MISC.	53.82
					23/24 BLANKET PO FOR MISC BUILDING MAINT	170.05
					23/24 BLANKET PO FOR MISC BUILDING MAINT	(86.35)
						223.87
05/08/2024	POOL	85140	3041	NORTHSTAR MAT SERVICES, INC.	ACCOUNT # 1862-11121	63.28
05/08/2024	POOL	85141	3917	NYE UNIFORM CO	ITB 20/21-06 INVERTED FIREFIGHTER CLASS	69.50
					ITB 20/21-06 INVERTED FIREFIGHTER CLASS	69.50
					ITB 20/21-06 INVERTED FIREFIGHTER UNIFOR	188.00
					ITB 20/21-06 INVERTED FIREFIGHTER UNIFOR	102.00
					ITB 20/21-06 INVERTED FIREFIGHTER CLASS	468.58
					ITB 20/21-06 INVERTED FIREFIGHTER UNIFOR	76.50
					ITB 20/21-06 INVERTED FIREFIGHTER UNIFOR	580.15
					ITB 20/21-06 INVERTED FIREFIGHTER UNIFOR	505.50
					ITB 20/21-06 INVERTED FIREFIGHTER UNIFOR	866.11
						2,925.84
05/08/2024	POOL	85142	3917	NYE UNIFORM CO	ITB 20/21-06 NEW HIRE UNIFORM JULY 2023	648.89
05/08/2024	POOL	85143	4316	OCCMED CONNECT	23/24 BLANKET PO EMPLOYEE PROCESSING FOR	174.00
05/08/2024	POOL	85144	0744	OFFICE DEPOT, INC.	TONER FOR DISPATCH	330.55
					Inventory Order	506.29
						836.84
05/08/2024	POOL	85145	4202	OPG-3, INC.	QUOTE FOR OPG-3 LASERFICHE INSTALLATION,	18,500.00
05/08/2024	POOL	85146	0736	ORCHARD, HILTZ & MCCLIMENT	ROMULUS TRADE CENTER ESCROW THRU 4/6/24	4,856.50
					SMITH RD A & B ESCROW THRU 4/6/24	1,265.50
					SMITH BUILDING 3 ESCROW THRU 4/6/24	400.00
					DTE REMOTE VALVE ESCROW THRU 4/6/24	555.00
					AVID HOTEL ESCROW THRU 4/6/24	1,848.75
					SHEETZ ESCROW THRU 4/6/24	30,741.00
					XTRA LEASE FINAL ESCROW THRU 4/6/24	6,275.75
					DWAM GRANT DESIGNENGINEERING SERVICES	12,740.25
						58,682.75
05/08/2024	POOL	85147	0266	OSBORNE CONCRETE COMPANY INC.	23/24 BLANKET PO FOR MISC.CONCRETE PURCH	396.50
05/08/2024	POOL	85148	0148	PARAGON LABORATORIES, INC.	SM 4500-CI G TOTAL RESIDUAL CHLORINE TES	75.00
05/08/2024	POOL	85149	0984	PARKWAY SERVICES, INC.	MARY ANNE BANKS PARK HANDICAP PORTAPOTTY	200.00
					HISTORICAL PARK HC PORTAJOHN 4/22/24-5/1	200.00
						400.00
05/08/2024	POOL	85150	2960	PHOENIX SAFETY OUTFITTERS, LLC.	TURNOUT BOOTS	375.00
05/08/2024	POOL	85151	3209	PILSUDSKI PROPERTIES LLC	BD BOND REFUND 30443 CHERRY	12,550.13
05/08/2024	POOL	85152	4029	PLUNKETT COONEY, PC	FRANCIS ROMEO VS. CITY OF ROMULUS	594.10
05/08/2024	POOL	85153	4242	PPM TREE SERVICE & ARBOR CARE LLC	ITB 22/23-18 REMOVE ROTTED COTTONWOOD TR	2,830.00
					ITB 22/23-18 - REMOVAL OF TREES FROM CEM	4,400.00
						7,230.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/08/2024	POOL	85154	3959	PRETTY FACE CLEANING SERVICES	11189 SHOOK RD CLEANING- FY23/24	150.00
					GROWTH WORKS CLEANING -REIMBURSED THROUG	200.00
					GROWTH WORKS CLEANING -REIMBURSED THROUG	200.00
					11189 SHOOK RD CLEANING- FY23/24	150.00
					GROWTH WORKS CLEANING -REIMBURSED THROUG	200.00
						900.00
05/08/2024	POOL	85155	1576	PRINTING SYSTEMS, INC.	BLANKET PO - ELECTION SUPPLIES & MATERIA	315.22
05/08/2024	POOL	85156	0234	PRIORITY ONE EMERGENCY	MUTUAL AID AGREEMENT - WESTERN WAYNE HAZ	115.99
05/08/2024	POOL	85157	4271	RACHEL LEONARD PHOTOGRAPHY	BIRDS EYE VIEW OF HOTEL DISTRICT- DRAFT	60.00
05/08/2024	POOL	85158	MISC	REBECCA JENKINS	ANIMAL BOND SPAY / NEUTER REFUND 7/1/23	50.00
05/08/2024	POOL	85159	1952	RITTER GIS, INC.	23/24 GIS SUPPORT SERVICES FOR FD OPS -	340.00
					23/24 INVERTED- GIS SUPPORT SERVICES 7/0	4,335.00
						4,675.00
05/08/2024	POOL	85160	0885	ROMULUS COMMUNITY SCHOOLS	DELINQUENT PERSONAL PROPERTY DISBURSEMEN	2,440.11
05/08/2024	POOL	85161	0189	ROSE PEST SOLUTIONS	23/24 INVERTED PO FOR ROSE PEST SOLUTION	74.00
					23/24 INVERTED PO FOR ROSE PEST SOLUTION	74.00
					23/24 INVERTED PO FOR ROSE PEST SOLUTION	74.00
					23/24 INVERTED PO FOR ROSE PEST SOLUTION	74.00
					23/24 INVERTED PO FOR ROSE PEST SOLUTION	57.00
					23/24 INVERTED PO FOR ROSE PEST SOLUTION	85.00
					23/24 INVERTED PO FOR ROSE PEST SOLUTION	74.00
					23/24 INVERTED PO FOR ROSE PEST SOLUTION	74.00
						586.00
05/08/2024	POOL	85162	2941	ROWE PROFESSIONAL SERVICES COMPANY	2021 GWA INKSTER ROAD WATER MAIN PROJECT	792.50
					GRANT ROAD DESIGN	4,603.50
					GRANT ROAD DESIGN	4,050.50
						9,446.50
05/08/2024	POOL	85163	1551	S & F FOODS, INC.	23/24 BLANKET PO FOR PIZZA CALZONE 12CT	125.37
05/08/2024	POOL	85164	0968	SCHOOLCRAFT COLLEGE	CPAT-	125.00
05/08/2024	POOL	85165	4313	SCI FLOORCOVERING	DPW VINYL FLOOR FOR FRONT LOBBY AREA	5,662.50
05/08/2024	POOL	85166	0204	SERVICE ELECTRIC SUPPLY INC	23/24 BLANKET PO FOR - MISC. BUILDING RE	48.04
05/08/2024	POOL	85167	MISC	SOUTHEASTERN CHAPTER MICHIGAN	MAY 15 2024 CLASS DAMAGE ASSESSMENT 4 HO	45.00
05/08/2024	POOL	85168	MISC	SOUTHEASTERN CHAPTER MICHIGAN	MAY 15 2024 CLASS DAMAGE ASSESSMENT 4 HO	45.00
05/08/2024	POOL	85169	MISC	SPENCER MILLER	MILEAGE REIMBURSEMENT TO FILE NOTARY BON	15.61
05/08/2024	POOL	85170	4040	STAPLES	Inventory Order	96.46
					Inventory Order	289.38
					8.5 X 11 COPY PAPER CS IP	78.32
						464.16
05/08/2024	POOL	85171	1754	STATE OF MICHIGAN	MPSCS ACTIVATION OF 10 RADIOS (ACTIVATIO	2,500.00
05/08/2024	POOL	85172	MISC	STEPHEN E. DUDEK	O'REILLY ONLINE LEARNING SUBSCRIPTION 11	499.00
05/08/2024	POOL	85173	0503	STERICYCLE, INC.	23/24 BLANKET PO REMOVAL OF PD MEDICAL W	22.65
05/08/2024	POOL	85174	3015	STEVENSON'S CYCLE	POLICE HARLEY- MI TIRES	866.90
					PM MAINTENANCE ON 3 MOTORCYCLES	344.50
						1,211.40
05/08/2024	POOL	85175	4034	SUPERIOR MEDICAL WASTE DISPOSAL	MEDICAL WASTE DISPOSAL CONTRACT FY 23/24	180.00
05/08/2024	POOL	85176	3057	THE ACCUMED GROUP	APRIL 2024 EMS/FIRE SERVICES	4,332.77
05/08/2024	POOL	85177	1947	THE BANK OF NEW YORK MELLON	2016 TIFA REFUNDING BONDS LTGO 6/16/24 -	1,400.00
05/08/2024	POOL	85178	3780	THE NUNLEY LAW GROUP, PLLC	MIDC SERVICE HOURS FOR ROYCE NUNLEY	1,300.00
05/08/2024	POOL	85179	0389	TRI-COUNTY INTERNATIONAL TRUCKS INC	ENGINE ISSUES FOR VAC TRUCK 220	2,096.51
05/08/2024	POOL	85180	3368	VERIZON CONNECT FLEET USA LLC	23/24 INVERTED PO- NETWORKFLEET GSA HARD	552.32
					23/24 INVERTED PO- NETWORKFLEET GSA HARD	545.60
					23/24 INVERTED PO- NETWORKFLEET GSA HARD	580.34
						1,678.26
05/08/2024	POOL	85181	0250	VERMEER OF MICHIGAN	PARTS FOR CHIPPER 409	349.98
05/08/2024	POOL	85182	0659	WASTE MANAGEMENT	23/24 INVERTED PO FOR DUMPSTER CHARGES	639.80
					23/24 INVERTED PO FOR DUMPSTER CHARGES	872.00
					23/24 INVERTED PO FOR DUMPSTER CHARGES	730.88

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					23/24 INVERTED PO-RESIDENTIAL TRASH PICK	96,900.08
						99,142.76
05/08/2024	POOL	85183	0106	WAYNE COUNTY	500373, APR 2024 FIXED SEWAGE ROUGE VALL	36,127.33
05/08/2024	POOL	85184	0657	WAYNE COUNTY	23/24 INVERTED PO-TRAFFIC SIGNAL MAINTEN	699.44
05/08/2024	POOL	85185	0885	WAYNE COUNTY TREASURER	3RD QUARTER FY 23/24 TRAILER TAX DISBURS	6,007.50
05/08/2024	POOL	85186	0885	WAYNE COUNTY TREASURER	DELINQUENT PERSONAL PROPERTY DISBURSEMEN	7,736.63
05/08/2024	POOL	85187	0065	WAYNE LAWN & GARDEN CENTER, INC.	23/24 BLANKET PO FOR MECH & GROUNDS - DP	52.00
					23/24 BLANKET PO FOR MECH & GROUNDS - DP	5.78
						57.78
05/08/2024	POOL	85188	1049	WEINGARTZ SUPPLY CO. , INC.	23/24 BLANKET PO FOR MISC BLDG & GRDS P	172.90
					BLOWER BACK PAK FOR CHORE SERVICE	449.99
						622.89
05/08/2024	POOL	85189	1334	WESTERN WAYNE COUNTY FIRE DEPT	NON-PARTICIPATION FEES FOR WESTERN WAYNE	555.00
05/08/2024	POOL	85190	0158	WESTLAND FIRE EXTINGUISHER, INC.	FIRE EXTINGUISHER INSPECT/RECHARGE/NEW E	110.00
					FIRE EXTINGUISHER INSPECT/RECHARGE/NEW E	65.00
					FIRE EXTINGUISHER INSPECT/RECHARGE/NEW E	169.00
					FIRE EXTINGUISHER INSPECT/RECHARGE/NEW E	50.00
					FIRE EXTINGUISHER INSPECT/RECHARGE/NEW E	536.00
						930.00
05/08/2024	POOL	85191	0601	WEX BANK	INVERTED PO FY 23/24 ACCT 0462-00-398910	21,251.78
05/08/2024	POOL	85192	0651	WOODLAND MEADOWS LANDFILL	23/24 INVERTED PO FOR RESIDENT DUMP PASS	722.40
05/08/2024	POOL	85193	4338	ZAXNU ENTERPRISES	NFL DRAFT- MAROON POLOS FOR TEAM	295.90
05/08/2024	POOL	85194	2945	ZONES, LLC	ADOBE CREATIVE CLOUD LICENSE (7 MONTHS)	530.00

POOL TOTALS:	
Total of 181 Checks:	2,228,827.80
Less 1 Void Checks:	0.00
Total of 180 Disbursements:	2,228,827.80

WEX/Speedway City Fleet Gas Distribution by Funciton month ending 03/31/2024

Department	Transactions	Total Amount	Total Fuel U	Rebate	Total Invoice
ANIMAL CONTROL	2	111.55	37.19		
Building Dept	13	508.21	167.58		
CITY HALL	9	430.44	142.73		
DPW	122	6130.53	2019		
FIRE	80	4858.11	1565.37		
Mayor's Office	1	42.24	13.55		
ORDINANCE	5	206.15	67.74		
POLICE	339	8480.98	2753.39		
Recreation	1	48.62	17.15		
SENIORS	11	573.77	193.94		
	583	**$21,390.60**	**6977.64**	**$138.82**	**$21,251.78**

City Hall includes employees without a defined department.

6 Transactions from Kevin Krause, 2 Jerry Frayer, and 1 Dawn Taylor

DTE	24-Jan	24-Feb	24-Mar
CITY HALL - 11111 Wayne	$3,302.29	$3,283.44	3382.33
COURT BUILDING - 11131 Wayne	$2,339.78	$2,326.42	2396.49
LIBRARY - 11121 Wayne	$1,036.95	$1,031.03	1062.08
New Court - 11129 Wayne	$4,475.53	$4,449.98	4584.01
Total for all municipal complex:	**$11,154.55**	**$11,090.87**	**$11,424.91**

Constellation Energy charges **Amount due**

34th District Court	11131 WAYNE ROAD	$909.68
34th District Court	11131 WAYNE ROAD	$196.35
Fire Sta#3	6900 WAYNE RD	$98.39
Fire Sta#4	28777 EUREKA RD	$482.22
Senior Ctr.	36525 BIBBINS ST	$713.64
Police Dept.	11165 OLIVE ST	$1,865.06
City Hall	11111 WAYNE RD	$857.01
Fire Sta#2	7221 MIDDLEBELT RD	$334.97
Library	11121 WAYNE RD	$814.54
RAC	35765 NORTHLINE RD	$12,011.84
D.P.W.	12600 WAYNE RD	$2,820.40
Occupant-West Shore Fire	37230 NORTHLINE RD	$152.92
Cemetery	10210 Shook Road	$47.85
Occupant-Big Steve's Designz	35257 GODDARD RD	$325.70
Animal Shelt.	12300 WAYNE RD	$375.00
Hist. PK. School	11120 HUNT ST	$110.65
Kingsley H.	11147 HUNT ST	$198.17
DDA/Chamber	11189 SHOOK RD	$309.95
New 34th District	11129 Wayne Road	$1,720.69
		$24,345.03
	Total minus RAC	**$12,333.19**

City of Romulus

Communication

Council Meeting Held: **May 13, 2024**
Item No. 12

Councilperson Abdo: ______________________________

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Councilperson Barden: ______________________________

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Councilperson Roscoe: ______________________________

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Councilperson Talley: ______________________________

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Councilperson Wadsworth: ______________________________

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Councilperson Williams: ______________________________

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Councilperson Wilson: ______________________________

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City of Romulus

Adjournment

Council Meeting Held: **May 13, 2024**

Item No. 13

General Description: ______________________________

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Resolution No.______

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY　　MOTION CARRIED　　MOTION FAILED