



**CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA
November 25, 2024
7:30 PM**

Members of the public can view the Regular City Council Meetings live via the Romulus Public Access Channel 12 and YouTube at www.youtube.com/cityofromulus. Public comments can also be emailed to publiccomment@romulusgov.com

Pledge of Allegiance

Roll Call

- 1. Agenda**
 - A. Approval of Agenda
- 2. Minutes**
 - A. Approval of Minutes from the Regular Meeting held on Tuesday, November 12, 2024.
 - B. There were no special meetings held on Tuesday, November 12, 2024.
- 3. Petitioner**
- 4. Chairperson's Report, John Barden, Mayor Pro-Tem**
 - A. Approval of the Chairperson's Report
- 5. Mayor's Report – Robert A. McCraight, Mayor**
 - A. Amended Employee Policy #17 (Non-Exempt Employees) and #18 (Exempt Employees)
 - B. Brownfield Reimbursement Agreement for Romulus Distribution Center 2, LLC
 - C. WCAA SCADA Agreement
- 6. Clerk's Report – Ellen L. Craig-Bragg, Clerk**
 - A. Request for Study Session: Quarterly Report Ending September 2024
 - B. Public Hearing Request for Monday, December 23, 2024, at 6:45 p.m. on a proposed Commercial Redevelopment District.
- 7. Treasurer's Report – Stacy Paige, Treasurer**
- 8. Public Comment** - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
- 9. Unfinished Business**
- 10. New Business**
- 11. Warrant**
 - A. Approval of Warrant #:24-22 for checks presented in the amount of \$5,139,022.29
- 12. Communication**
- 13. Adjournment**



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a “*Request to Address*” card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.
2. When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.
3. Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.
4. Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.
5. No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.
6. All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.
7. This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.
8. Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.
9. The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council’s agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk’s Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.



City of Romulus

Agenda

Council Meeting Held: **November 25, 2024**

Item No. **A.**

General Description: Approval of Agenda

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Minutes

Council Meeting Held: **November 25, 2024**

Item No. **A.**

General Description: Approval of Minutes from the Regular Meeting held on Tuesday, November 12, 2024.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING

November 12, 2024

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

Pledge of Allegiance

Roll Call

Present:

Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson

Absent / Excused: None

Administrative Officials in Attendance:

Ellen L. Craig-Bragg, Clerk

Administrative Staff in Attendance:

Julie Wojtylko, Chief of Staff; Steve Hitchcock, City Attorney;

Maria Lambert, Kevin Losen, Angela Bennett, Jerry Frayer, Chief Robert Pfannes

1. Agenda

- A. Moved by **Tina Talley**, seconded by **Kathy Abdo** to approve the Agenda as presented.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams, Wilson

Nays - None

Motion Carried Unanimously

2. Minutes

- A. **Res. #24-316** Moved by **William Wadsworth**, seconded by **Tina Talley** to approve the Minutes from the Regular Meeting held on Monday, October 28, 2024, at 7:30 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams, Wilson

Nays - None

Motion Carried Unanimously

- B. No special meeting(s) was held on Monday, October 28, 2024.

3. Petitioner – None

4. Chairperson's Report – John Barden, Mayor Pro Tem

- A. Moved by **Celeste Roscoe**, seconded by **Tina Talley** to accept the Chairperson's Report.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams, Wilson

Nays - None

Motion Carried Unanimously

5. Mayor's Report - The Mayor's Report was presented by the Chief of Staff, Julie Wojtylko

A resident requested to speak on Agenda Item 5C.

- A. **Res. #24-317** Moved by **Kathy Abdo**, seconded by **William Wadsworth** to approve and concur with the administration and authorize the Mayor and Clerk to enter into the attached agreements for the community credit program and the local transit program between SMART and the City of Romulus for the 2024/2025 fiscal year.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams, Wilson

Nays - None

Motion Carried Unanimously

- B. **Res. #24-318** Moved by **Celeste Roscoe**, seconded by **Tina Talley** to approve and concur with the administration and adopt the attached resolution for cost-sharing for non-Medicare eligible retiree healthcare benefits beginning January 1, 2025.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams, Wilson

Nays - None

Motion Carried Unanimously

- C. **Res. #24-319** Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to approve and concur with the administration and authorize the Mayor and Clerk to enter into the attached Memorandum of Understanding with the Wayne County Airport Authority which will empower them to conduct traffic enforcement under the MVC and UTC, as applicable, pursuant to the City of Romulus Code of Ordinances on roads in proximity to the airport and listed in the agreement.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams, Wilson

Nays - None

Motion Carried Unanimously

- D. **Res. #24-320** Moved by **Celeste Roscoe**, seconded by **Tina Talley** to approve and concur with the administration and approve Change Order #1 to RFP 24/25-02 for additional concrete work within the City of Romulus Goddard Park Plaza for improvements as outlined in Change Order #1 in the amount of \$77,825.00.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams, Wilson

Nays - None

Motion Carried Unanimously

- E. **Res. #24-321** Moved by **Kathy Abdo**, seconded by **Tina Talley** to approve and concur with the administration and authorize a no-fee permit for all 2024 Tree Lighting activities on November 29, 2024, as well as the closure of Hunt Street between Goddard Road and Bibbins Street beginning at 3:00 p.m. and re-opening at 9:00 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams, Wilson

Nays - None

Motion Carried Unanimously

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. **Res. #24-322** Moved by **Celeste Roscoe**, seconded by **Tina Talley** to approve the Special Meeting - Public Hearing request for Monday, November 25, 2024, at 7:00 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams, Wilson

Nays - None

Motion Carried Unanimously

- B. **Res. #24-323** Moved by **Kathy Abdo**, seconded by **Virginia Williams** to approve and concur with the recommendation of the Executive Advisory Committee and reappoint Debra Hoffman and Shirley Lamberson to the Romulus Board of Review with a term to commence on January 1, 2025, and expire on December 31, 2026, in accordance with MCL 211.28.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams, Wilson

Nays - None

Motion Carried Unanimously

7. Treasurer's Report – Stacy Paige, Treasurer

8. Public Comment

- A resident addressed the council regarding a proposed May school election by Romulus Schools.
- A resident inquired about the status of the Police Department posting blotter reports on the city website and asked a question about voided checks that were listed on the warrant.

9. Unfinished Business

10. New Business

11. Warrant

- A. Res. #24-324** Moved by **Kathy Abdo**, seconded by **Tina Talley** to approve Warrant #: 24-21 for checks presented in the amount of \$3,288,151.07.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams, Wilson

Nays - None

Motion Carried Unanimously

12. Communication

- Councilwoman Abdo announced the Rotary Club's "Coat for Kids" drive. She provided information about the drop-off locations: Romulus Athletic Center (RAC), Library, City Hall, Sheetz, Romulus House, and Public Service Credit Union.
- Councilman Wadsworth announced that Helping Hands is currently seeking turkey donations.
- Councilwoman Talley announced the Police Department's annual Thanksgiving can good food drive and drop box locations, and the annual "Shop with a Cop" event. She also shared details about the Annual Ministerial Alliance Community Thanksgiving Service, on Wednesday, November 20th at 6 pm at the Resilient Nation Church.
- Councilwoman Williams announced the Forgotten Harvest date and time. The distribution of complete Christmas Dinners to Romulus residents only on December 17th.
- Councilman Barden congratulated the RHS Eagles and Romulus Flyers football teams. He also commented on the Detroit Lion's impressive number of wins.

13. Adjournment

Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to adjourn the council meeting at 8:29 pm.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Williams, Wilson

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on November 12, 2024.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Petitioner

Council Meeting Held:

January 22, 2024

Item No. 3

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Seconded by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Ayes: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Nays: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Abstain: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held: November 25, 2024

Item No. A.

General Description: Approval of the Chairperson's Report

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: November 25, 2024

Item No. A.

General Description: Amended Employee Policy #17 (Non-Exempt Employees) and #18 (Exempt Employees)

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Amended Employee Policy #17 (Non-Exempt Employees) and #18 (Exempt Employees)
DATE: 11/21/2024

I concur with the recommendation of Kevin Losen, Human Resources Director and legal counsel and request that City Council adopt the amended employee policy and procedure manual – policy #17 and policy #18.

Motion by _____ supported by _____ to concur with the administration and legal counsel and adopt the amended employee policy and procedure manual – policy #17 and policy #18.

CITY OF ROMULUS
HUMAN RESOURCES

MEMORANDUM

TO: Robert A. McCraight, Mayor

FROM: Kevin B. Losen, Director of Human Resources



CC: Steve Hitchcock, City Attorney
Julie Wojtylko, Chief of Staff
Angela Bennett, Benefits Administrator

DATE: November 20, 2024

SUBJECT: Request for Council Approval – City Policies 17 and 18

Mayor,

Resulting from the action by City Council on November 12, 2024 (Resolution 24-318), I respectfully request your concurrence regarding proposed modifications to City of Romulus Policies 17 and 18, applicable to non-union non-exempt and exempt employees respectively, and all City/Court retirees.

The aforementioned policies are attached, which relate to the following issues:

- A 10% premium contribution for Non-Medicare eligible retirees pursuant to Resolution 24-318.
- A modification to Policy 17 prohibiting City / Court employees from collecting an annual waiver payment if the employee / retiree is also a current recipient of a City of Romulus sponsored health care plan.
- A modification of policy regarding retirees who were not fully vested with regard to the 10% and/or hard cap contribution requirements.
- A modification of Long Term Disability benefits consistent with recently ratified Teamsters and AFSCME contracts.

I respectfully request that these policies be placed on the agenda for approval by Romulus City Council at the November 25, 2024 regular meeting. Attorney Steve Hitchcock will be present to provide clarifications, should any questions arise.

POLICY # 17

Policy: BENEFIT ADMINISTRATION
Applies to: NON-UNION NON-EXEMPT EMPLOYEES
Revised: NOVEMBER 2024

This policy applies to all full-time Non-Union Non-Exempt employees not in supervisory roles. It also covers Union employees whose benefits are not specifically addressed in their Collective Bargaining Agreement. Non-Exempt are "employees at will" and thus may resign their employment at any time for any or no reason, with or without notice. They may also be terminated at any time for any or no reason, with or without notice. No statement in this policy manual is intended to change the basic "employment at will" relationship between the City and its employees. Procedures regarding misconduct or poor performance of employees will be instituted at the sole discretion of City management. No policy in this manual is intended to alter the right of the City of Romulus to discharge its employees at any time and for any reason and are not to be construed in any way to constitute a contractual relationship between the City and its employees.

It is the policy of the City to compensate their Non-Union Non-Exempt employees under the Fair Labor Standards in the following manner.

FRINGE BENEFITS

The following is a brief overview of the fringe benefits intended to inform the employee of the benefits available and the procedures for the use of the benefits.

WAGES

Non-Exempt employees are entitled to overtime pay (one and one half times the regular hourly rate) if they exceed forty (40) hours of work in a week, defined as Sunday through Saturday for payroll purposes.

PAID BREAKS

1. Paid breaks shall be provided as follows:
 - *If working an eight (8) hour work day:* A paid lunch period, not to exceed thirty (30) minutes, and one (1) fifteen (15) minute break both during the morning and afternoon.
 - *If working less than an eight (8) hour work day:* One (1) paid fifteen (15) minute

break for between 4 and 6 hours of work, OR one (1) paid fifteen (15) minute break and one (1) paid thirty (30) minute lunch period for at least six (6) but less than eight (8) hours of work.

VACATION TIME

The employer may establish the available vacation periods for each employee. Vacation schedules will be arranged as far in advance as possible. Seniority shall be the main consideration for granting vacation requests. All requests shall be considered in light of impact on services rendered by the department.

An employee may request to utilize vacation time by completing the appropriate form and submitting it to his/her immediate supervisor. If approved, a copy of the approved vacation slip must be sent to Payroll to be filed. The immediate supervisor must record the employee's vacation on the employee's timekeeping record.

1. Each full-time Non-Exempt employee covered by this policy shall be accorded vacation time as outlined below:
 - A. Employees who complete one (1) year of service shall be granted two (2) weeks of vacation.
 - B. Employees who complete five (5) years of service shall be granted three (3) weeks of vacation.
 - C. Employees who complete ten (10) years of service shall be granted three (3) weeks of vacation plus one (1) day for each additional complete year of service up to a maximum of five (5) weeks.
 - D. In the event an employee who is eligible for vacation with pay under one of the preceding subsections shall retire, resign, die, or be terminated for other than just cause, he/she or his/her surviving spouse or estate will, at the time of termination, be paid:
 - 1) For any unused portion of vacation time which has been granted to the employee on an annual basis as provided above, plus:
 - 2) The pro-rated amount of the annual vacation earned by the employee in the period between the employee's last anniversary and the date of termination, based on full calendar months worked during that period.

For the purpose of defining "for each month worked during this period," employees hired the first (1st) through the fifteenth (15th) of the month, their prorated days will be figured to the end of the preceding month, and employees hired the sixteenth (16th) through the last day of the month, their pro-rated days will be figured to the first of the next month.

2. Employees eligible for vacation must take vacation within the eligibility year ending with their anniversary date and not in advance of the time such vacation is earned.
3. An employee who is absent from work on personal unpaid leave for more than thirty (30) calendar days will not accumulate vacation time. Any employee whose

personal unpaid leave time exceeds thirty (30) calendar days, except for on-the-job disability, will have their anniversary date extended the amount of days they were off on leave in excess of thirty (30) calendar days to allow for the elimination of proration of vacation time. As a result, the anniversary date (for vacation purposes only) will be permanently changed.

4. Upon an employee's anniversary date, the City shall annually and automatically without request from the employee, pay the employee up to eighty (80) hours of excess vacation time at his or her current rate of pay. If the employee has not utilized at least eighty (80) hours of his or her credited vacation time during the preceding twelve (12) months as required, the vacation payout will be reduced by the number of hours less than eighty (80) that the employee utilized. Employees earning 80 hours or less of vacation time annually are not eligible for payouts; they may only extend their balance under the following section.
5. If the employee and the Employer mutually agree, the employee may extend previously earned vacation time and take vacation within six (6) months after said anniversary date provided a written request to extend was submitted, approved and forwarded to payroll prior to the employee's anniversary date.
 - A. For employees earning more than 80 hours of Vacation annually: Only vacation time in excess of the eighty (80) hour usage requirement is eligible to be extended or paid off. The use of any extended vacation time does not count toward any subsequent eighty (80) hour usage requirement. Approved extended vacation time must be utilized first and any extended vacation time not used by the employee within six (6) months of the extension shall be forfeited.
 - B. For employees earning 80 hours or less of Vacation annually: There is no minimum hour usage requirement. Approved extended vacation time must be utilized first and any extended vacation time not used by the employee within six (6) months of the extension shall be forfeited.
6. Newly appointed Non-Exempt employees who have existing accrued benefit time shall, at the discretion of the Mayor, carry forward or be compensated for any unused vacation, personal business or sick time. Balances will be paid out at 100% of the last rate of pay.

PERSONAL BUSINESS LEAVE DAYS

Non-Union Non-Exempt employees shall earn 32 hours of Personal Business time per fiscal year after a qualification period of 30 calendar days of service. No Personal Business hours are earned or may be taken during the 30 day qualification period.

Each full-time Non-Exempt employee covered by this policy shall be accorded personal business leave days on a fiscal year basis. This time is not cumulative and may not be carried over. The Personal Business hours are accrued on a prorated basis. The pro-

ration is based on the number of months until the next July 1st, when 32 Personal Business hours will be allocated.

For example:

Employee's date of hire is August 1st.

- End of 30-day period would August 30. PB time would be prorated beginning August 31.
 - Number of months until July 1st is 10.
 - 32 hours divided by 12 months is 2.67
 - 2.67 multiplied by 10 (number of months until July 1st) equals 26.7
 - Round off 26.7 to nearest hour
 - Employee would receive 27 hours Personal Business for use through June 30th.
 - On July 1st the employee would receive 32 hours Personal Business for use.
1. The personal business hours shall be accrued annually on July 1st.
 2. An employee may schedule Personal Business time by completing the appropriate form and submitting it to his/her immediate supervisor for approval at least two (2) hours prior to the use. A copy of the approved form must be sent to Payroll to be filed. The immediate supervisor must record all Personal Business time on the employee's time card.
 3. PB hours are not eligible for pay outs.

UNPAID EXCUSED ABSENCE

During the thirty (30)-calendar day qualification period, the employee may use one (1) unpaid excused absence for previously scheduled health maintenance appointments or actual illness. The one (1) unpaid excused absence expires after the thirty 30-calendar day qualification period with no liability to the City.

SICK LEAVE DAYS

Non-Union Non-Exempt employees earn 96 hours of Sick Leave per fiscal year after a qualification period of 30 calendar days of service. No Sick Leave time is earned or may be taken during the 30 day qualification period. Absences during the 30 day qualification period will be unpaid.

Sick Leave hours are provided on a prorated basis.

Each full-time NON-EXEMPT employee covered by this policy shall be accorded sick leave days as outlined below:

1. Sick leave shall not be considered as a privilege which an employee may use at his/her discretion, but can only be used as follows:

- A. Actual Sickness or disability
 - B. Illness of immediate family member
2. Sick leave may also be used for other medical prevention measures upon advance approval from their Department Head.
 3. Sick leave call-in will be required as follows:
 - A. Notification to the Department Head or his Designee that sick time will be used.
 - B. Notification to be made prior to scheduled reporting time, at least one hour in advance, except in emergency situations.
 4. After a thirty (30)-calendar day qualification period the employee will receive a pro-rated number of Sick Leave hours for use. On the following July 1st, the employee will receive the full 96 Sick Leave hours.

On the pay period following July 1st, the employee shall be paid for ½ of their previous remaining sick leave balance. Sick leave hours will not be carried over.
 5. All sick time call-ins will be documented and the Department Head or Designee will immediately fill out the sick time form for payroll purposes.
 6. Employees who separate for other than just cause termination will receive a 50% payment of their sick leave bank. Just cause terminations do not qualify for sick leave pay outs.

HOLIDAYS

All employees that have completed a thirty (30)-calendar day qualification period will be eligible to receive holiday pay. Employees will be paid their current rate based on an eight (8) hour day for the specified holidays.

The employee must work the preceding workday before each holiday (including 2-day holidays) and the succeeding workday after each holiday, or be on approved vacation or personal leave, provided the leave is approved at least 24 hours in advance of the holiday, otherwise no holiday pay will be received. An employee who uses sick leave on the day before or after a holiday will only receive the holiday pay upon providing sufficient proof of the need for sick leave. Employees who are on leave status without pay will not be entitled to holiday pay.

Designated holidays are:

1. New Year's Day
2. Martin Luther King's Birthday
3. President's Day

4. Good Friday
5. Memorial Day
6. Juneteenth
7. Fourth of July
8. Labor Day
9. Veteran's Day
10. Thanksgiving Day
11. Day after Thanksgiving
12. Christmas Eve
13. Christmas Day
14. New Year's Eve

BEREAVEMENT LEAVE

Employees shall be allowed up to five (5) work days for bereavement leave in the event of the death of a spouse, parent, spouse's parent, child, stepchild, grandchild, brother/brother-in-law or sister/sister-in-law, with pay. Employees shall be allowed up to two (2) days to attend the funeral of a grandparent of the employee or spouse with pay. These times shall not be deducted from accumulated sick time or vacation time, providing an employee furnishes the Employer with written verification of attendance at the funeral by the funeral director.

Time granted pursuant to this Section should be taken consecutively at the time of the death. However, in situations where a memorial service or other event takes place at a future date, employees may be allowed to split the days up to accommodate the given situation, subject to the approval of the Human Resource Director.

Employees that are on approved vacation or personal business leave time when a death occurs that is covered by this Section, will be entitled to convert this time to funeral leave.

LONG TERM DISABILITY

Each employee covered by this policy shall be accorded long term disability benefits as provided in the insurance policy maintained by the City after two years of continuous employment.

Qualified employees shall be entitled to up to 24 months of LTD benefits, during which time the employee shall remain on City-paid health, dental, optical and life insurance, except for which benefits the employee has waived coverage. Employees must continue making their regular contributions to premiums to remain on coverage.

1. The waiting period for Long Term Disability is 30 working days, during which time the eligible employee remains on payroll using benefit time.
2. During the 30-working day waiting period, each employee is required to use their Sick, Personal Business and Vacation time. Employees who exhaust their bank

time will be on unpaid status for the remainder of the 30-working day waiting period. The 30 working day waiting period must be used in conjunction with the long term disability leave. The leave must be documented by a doctor's authorization of disability for an extended period of time. It allows the employee to remain on the City payroll for 30 working days after which the long term disability takes effect.

- A. If the employee goes on military leave, all City-paid LTD benefits cease during the period of time the employee is on military leave.
 - B. The benefits shall be offset against any statutory or common law benefits the employee may receive, including the reimbursement to the City of any judgment or settlement the employee may receive which is associated with his/her disabling injury or illness. This provision shall remain even if the employee is no longer an employee of the City.
3. After the "30 Working Day Waiting Period of Illness or Injury", a qualified employee shall receive the following wages:
 - A. 67 percent of his/her current hourly rate of pay, up to a maximum of 24 months of injury or illness.
4. The employee will not accrue the following benefits during the time an employee is receiving long-term disability benefits:
 - A. Vacation Leave
 - B. Personal Business Leave
 - C. Sick Leave
 - D. Employer's contribution to Pension Plan
5. The City shall not pay LTD benefits while an employee is receiving either of the following:
 - A. Worker's Compensation Benefits
 - B. Unemployment Compensation Benefits
6. Maternity Leave is covered under this provision.
7. Leave periods on LTD do not count toward an employee's total years of service credit for purposes of retirement or retiree benefits (OPEB).
8. After an employee has received LTD benefits for the maximum period provided above or if the LTD claim is denied, the employee must provide a doctor's clearance for "return to work without restrictions" or employment and health insurance benefits will be terminated by the City, subject to FMLA law.

HEALTH / MEDICAL AND PRESCRIPTION INSURANCE

Effective July 1, 2019, the City will offer medical and prescription insurance to employees and eligible dependents according to P.A. 152, hereby referred to as the State-Established "Hard Cap." Coverage shall begin after 90-days of continuous employment. The Hard Cap adjusts each January 1st consistent with the changes made by the State Treasurer based upon the changes in the medical care component of the United States consumer price index for the most recent 12-month period for which data is available from the United States Department of Labor, Bureau and Labor Statistics.

The City will implement new Hard Cap rates at the next insurance policy rate renewal. Employees laid off will be eligible for continued medical, prescription, dental, optical, and life insurance paid by the City for the first 60 days of lay off. After that, the employee must apply for COBRA coverage and pay the premium and applicable administrative fees to receive any City benefits.

Sick Leave – Employees on approved sick leave, not eligible for FMLA or LTD, will receive medical, prescription, dental and optical as provided by the insurance policy in place not to exceed 30 calendar days.

It is the policy of the City that married couples/dependents who are both employed by the City, Court or any agency funded by the City, shall select one medical/prescription insurance contract to be covered under. Married couples/dependents must be on the same contract.

1. All full time employees shall be covered by the City's medical/prescription insurance policy.
2. All full time Non-Union employees, not otherwise covered by City insurance, may elect to waive medical/prescription insurance after presenting proof of credible coverage to the Human Resources Department and will receive a taxable waiver payment based on their coverage as listed below:
 - A. 1 person = \$4,000
 - B. 2 person = \$5,000
 - C. Family = \$6,000

If two or more employees are eligible for coverage under the same contract, only one waiver payment will be paid. Only employees receiving health insurance from another employer-sponsored plan or who have coverage from the Veterans Administration are eligible for waiver payments.

3. All employees are required to pay any contributions to premiums, which are established by the City or by State law.

4. Upon City Council approval of each CBA, health/prescription insurance coverage and RAC/Wellness benefits shall be the same as Teamsters Local 214.

DENTAL INSURANCE/OPTICAL INSURANCE

Effective on the 1st day after 90-days of continuous employment, the City will pay the optical and dental premium for the employee and eligible dependents.

LIFE INSURANCE

Effective on the 1st day after 90-days of continuous employment, the City will pay a life insurance policy for the employee as follows:

- A. \$20,000 Term Life Insurance
- B. \$20,000 Accidental Death and Dismemberment insurance

PENSION BENEFITS (Non-Exempt)

All full-time regular employees of the City are required to be members of the pension system unless the City rehires an employee that has retired or terminated and, upon rehiring, is receiving either a City of Romulus Defined Benefit or Defined Contribution Pension, in which case they will not be eligible for a second City of Romulus pension. Non-Exempt employees are enrolled upon date of hire. Benefits shall be administered in accordance with City Ordinance except as defined above. Pension benefits and contributions shall be the same as Teamsters Local 214, except as stated below under "OPEB" subsections.

DEFERRED COMPENSATION

The City provides a deferred compensation plan by which employees may defer a portion of their compensation, as defined by the plan, under the same terms and conditions as those provided to employees of the City covered by Collective Agreements.

WAGE CONTINUATION INSURANCE

Employees may participate, by way of payroll deduction, in a City sponsored Wage Continuation Insurance Program.

OTHER POST EMPLOYMENT BENEFITS (OPEB)

The below OPEB benefit provisions are applicable to eligible full time employees unless otherwise waived as provided in this policy. The provisions also apply to spouses and dependents of employees, to the extent required by law. Spouse and dependents must have been eligible for coverage for three years prior to the date of retirement to qualify for OPEB.

Eligibility for benefits will begin when the employee retires or separates employment, unless the employee is terminated for:

1. Stealing of City funds or property, or
2. Impairment due to alcohol or non-prescription drugs which caused serious injury or death to any person

in which case benefits will not be paid.

OPEB Healthcare – Employees Last Hired PRIOR to July 1, 2008

Employees last hired **prior to July 1, 2008 with ten (10) years** of accumulated service upon separation, prior to July 1, 2019, the City will pay **fifty percent (50%)** of the premium for medical, prescription, dental, optical, and life insurance benefits offered by the City to retirees. **Employees retiring on or after July 1, 2019 will pay the amount of the premium which exceeds Hard Cap, as referenced above, and 50% of the remaining premium.**

Employees last hired **prior to July 1, 2008 with fifteen (15) years** of accumulated service upon retirement, the City will pay **seventy-five percent (75%)** of the premium for medical, prescription, dental, optical and life insurance benefits offered by the City to retirees. **Employees retiring on or after July 1, 2019 will pay the amount of the premium which exceeds Hard Cap, as referenced above and 25% of the remaining premium.**

For employees last hired **prior to July 1, 2008 with twenty (20) years** of accumulated service upon retirement prior to July 1, 2019, the City will pay the full amount of the premium for medical, prescription, dental, optical and life insurance benefits offered by the City to retirees. Employees retiring on or after July 1, 2019 will pay the amount of the premium which exceeds Hard Cap, as referenced above.

OPEB – Employees Last Hired Between July 1, 2008 and June 30, 2014

Employees last hired **between July 1, 2008 and June 30, 2014 with fifteen (15) years** of accumulated service upon retirement prior to July 1, 2019, the City will pay **fifty percent (50%)** of the premium for medical, prescription, dental, optical and life insurance benefits offered by the City to retirees. **Employees retiring on or after July 1, 2019 will pay the amount of the premium which exceeds Hard Cap, as referenced above and 50% of the remaining premium.**

Employees last hired **between July 1, 2008 and June 30, 2014 with twenty (20) years** of accumulated service upon retirement, prior to July 1, 2019, the City will pay **seventy-five percent (75%)** of the premium for medical, prescription, dental and life insurance benefits offered by the City to retirees. **Employees retiring on or after July 1, 2019 will pay the amount of the premium which exceeds Hard Cap, as referenced above, and 25% of the remaining premium.**

Employees last hired **between July 1, 2008 and June 30, 2014 with twenty-five (25) years** of accumulated service upon retirement before July 1, 2019, the City will pay the

amount of the premium for medical, prescription, dental, optical and life insurance benefits offered by the City to retirees. For employees retiring on or after July 1, 2019, the City will pay the amount of the Hard Cap referenced above.

REQUIRED CONTRIBUTIONS FOR MEDICAL AND PRESCRIPTION– Beginning January 1, 2025, all retirees not eligible for Medicare and not subject to hard cap rates (as defined by collective bargaining agreement or City policy in place at the date of retirement) shall contribute 10% of the total premium for medical and prescription coverage, plus estimated HRA costs, to participate with City healthcare. If the retiree does not have full years of service, they shall contribute 10% of the full premium, plus the percentage owed for lack of full years of vesting. For example, if this policy states that the retiree owes 25% of their premium, they shall owe the first 10% of the premium that all other non-hard cap retirees are required to pay, plus 25% of the remaining premium balance.

OPEB – Employees Last Hired On or After July 1, 2014

Beginning July 1, 2014, the City shall implement a Health Care Savings Program for new hires and re-hires funded by employee/employer contributions, in accordance with applicable IRS regulations. The City shall contribute one percent (1%) of the employee's base wage and the employee shall contribute two percent (2%) of their base wage to the retiree Health Care Savings Program.

BUY-OUT EMPLOYEES - Employees who have previously waived and received a lump sum "buy-out" for any retiree benefits will never again be eligible for those same retiree benefits.

Employees who have taken a lump sum buy-out will then be enrolled in the Health Care Savings Program, as defined above, upon the next payroll period.

WAIVER OF BENEFITS – **Non-Medicare eligible** retirees on regular healthcare coverage may elect to waive all fringe benefits (health, prescription, optical, dental and life) offered by this policy annually during open enrollment (June) and receive an annual taxable payment of \$4000 Single, \$5000 2-Person or \$6000 Family based on qualifying dependents. If retiring mid-year, the retiree will receive a prorated waiver amount. Retirees receiving healthcare benefits as an active employee through either the City or 34th District Court are not eligible to receive waiver payments. **No retiree shall both be enrolled in a healthcare plan offered in their retiree or active status through the City or Court and also receive a waiver payment. The retiree must select one plan only and is not eligible for a waiver, unless BOTH plans are waived – then the retiree will receive the greatest waiver amount offered for the eligible tier.**

Medicare eligible retirees may waive the above-listed coverages annually during open enrollment (June) and receive an annual taxable payment of \$2000.

Eligible retirees wishing to reenroll in healthcare benefits during open enrollment may be

required to present supporting documentation for adding qualified beneficiaries to their healthcare plan.

If the separated employee is deceased, eligible spouses and/or dependents that waived fringe benefits as defined above will not be allowed to return to the plan and will no longer be eligible for the annual opt-out payment.

LIFE INSURANCE - If eligible at the time of retirement, retiree life insurance coverage is **\$10,000**. No life insurance shall be offered to spouses or dependents.

ACCUMULATED SERVICE – Accumulated service, as it relates to health care, means all of the combined service as a full-time employee, not including periods of any break in service. LTD leaves, or any other unpaid leave exceeding 30 days, are considered breaks in service and do not count as accumulated service.

ELIGIBILITY FOR OPEB BENEFITS - Only a spouse and/or qualified dependent(s) who has been eligible for medical, prescription, dental and/or optical insurance benefits under a City employee (who is eligible for OPEB benefits) for at least three years prior to separation from employment shall be eligible for benefits upon the employee's separation. Spouses or dependents added to coverage within three years of separation shall not be eligible for benefits once the employee separates from the City. Benefits are extended to eligible surviving spouses and dependents, following the death of a retiree, until such time as the surviving spouse remarries or passes away. The separated employee, or surviving spouse, will be provided an annual statement, as well as notice of any premium changes, and will be required to have the premium contribution automatically deducted from their personal bank account.

All benefits for dependents terminate upon date of death of the separated employee or eligible spouse (if applicable), whoever dies last.

In order to be eligible for the benefits set forth in this section, retirees and/or spouses must apply for all Medicare insurance coverage available to them - or any other federal insurance program, including paying any cost required of the retiree or spouse. Application must be made so that Medicare coverage is effective on the first date of eligibility. Retirees and/or spouses who do not apply for and maintain in effect any Medicare Part A & B insurance or other federal insurance program for which they are eligible and/or pay any portion of the premium required will not receive any of the continued coverages provided by this section. Retirees on Medicare coverage shall be enrolled in a City-sponsored Medicare Advantage Plan.

If the retiree establishes residency in any other country outside of the jurisdiction of the US, no Medicare Advantage coverage will be paid by the City unless the retiree maintains Medicare Parts A & B while outside the jurisdiction of Medicare Coverage and the service is provided in the United States or a territory thereof.

If an employee who maintained the health insurance coverage for his/her

spouse/dependents is retiring, and the spouse or dependents are also City employees, the retirement shall be considered a “qualifying event” and the insurance coverage shall be transferred to the spouse/dependent still actively employed. This circumstance shall not qualify as a “waiver” for the retiree because they are still receiving City-paid insurance benefits.

Employees who qualified to retire under a collective bargaining agreement which has since expired shall be provided medical, prescription, dental, optical and life (if eligible) benefits as are approved by this policy. Union and Non-Union retirees who were contributing a percentage toward their Medicare Advantage premium prior to December 1, 2022 due to provisions of a collective bargaining agreement or policy in force at the time they retired shall no longer pay a percentage of the contribution effective December 1, 2022, so long as the premium does not exceed the state-established hard cap. Council reserves the right to modify or eliminate healthcare, prescription, and other retiree benefits at any time.

All of the details of the terms, conditions, and eligibility for the separated employee medical, dental, optical and life insurance benefits are set forth in the City of Romulus’ Retiree Health Care Plan and Trust, adopted by City Council and may be amended periodically.

Nothing in this policy is intended to add to or increase benefits beyond those contained in the insurance policies the City has obtained to provide the benefits set forth herein. If there is any conflict between the language of this policy and the insurance policies, the insurance policies shall control. Nothing in this policy is intended to supersede any coverage provided in a CBA during the life of that CBA.

POLICY # 18

Policy: BENEFIT ADMINISTRATION
Applies to: NON-UNION EXEMPT/EXECUTIVE EMPLOYEES
Revised: NOVEMBER 2024

This policy applies to all full-time Non-Union Exempt employees in supervisory roles. All department heads as defined in the City Charter, and all other Exempt employees are "employees at will", with the exception of Elected Officials, and thus may resign their employment at any time for any or no reason, with or without notice. They may also be terminated at any time for any or no reason, with or without notice. No statement in this policy manual is intended to change the basic "employment at will" relationship between the City and its employees. Procedures regarding misconduct or poor performance of employees will be instituted at the sole discretion of the City management. No policy in this manual is intended to alter the right of the City of Romulus to discharge its employees at any time and for any reason and are not to be construed in any way to constitute a contractual relationship between the City and its employees. No supervisory employee or department head is authorized to create a contractual relationship with the City.

Executive employees include full-time Elected Officials (Mayor, Treasurer and Clerk) whose healthcare (including dental/optical), life insurance, LTD, pension, deferred compensation and OPEB benefits are the same as outlined below. No other benefits in this policy apply to the above Elected Officials.

It is the policy of the City to compensate their executives, department heads, assistant department heads, coordinators, and all other employees considered Exempt under the Fair Labor Standards Act, in the following manner:

FRINGE BENEFITS

The following is a brief overview of the fringe benefits intended to inform the employee of benefits available and the procedures for the use of the benefits.

Except as modified below, employees in the EXEMPT and EXECUTIVE category shall receive fringe benefits as provided to NON-EXEMPT employees. Restrictions or procedural regulations pertaining to NON-EXEMPT employees also apply to EXEMPT, unless otherwise stated below.

WAGES

Exempt employees are paid by salary and are not entitled to overtime pay.

VACATION TIME

The employer may establish the available vacation periods for each employee. Vacation schedules will be arranged as far in advance as possible.

Each full-time Exempt/Executive employee covered by this policy shall be accorded vacation time as outlined below:

1. Exempt employees shall receive the following vacation:
 - 6 Months of service: 2 weeks of vacation
 - 1 Year of service: Additional 3 weeks of vacation
(Total per year: 5 weeks)
2. Department Heads may request to utilize vacation time by completing the appropriate form and submitting it to the Chief of Staff for approval. All other Exempt employees shall submit requests to Department Heads. If approved, the vacation time must be entered by the employee into their timekeeping record and a copy of the approved vacation slip must be sent to Payroll to be filed. The immediate supervisor must approve the employee's vacation on the employee's timekeeping record.
3. Exempt employees eligible for vacation must take vacation within the eligibility year ending with their anniversary date and not in advance of the time such vacation is earned.
4. Upon an employee's anniversary date, the City shall annually and automatically without request from the employee pay the employee up to eighty (80) hours of excess vacation time at his or her current rate of pay on their anniversary date. If the employee has not utilized at least eighty (80) hours of his or her credited vacation time during the preceding twelve (12) months as required, the vacation payout will be reduced by the number of hours less than eighty (80) that the employee utilized.
5. If the employee and the Employer mutually agree, the employee may extend previously earned vacation time and take vacation within six (6) months after said anniversary date, provided a written request to extend was submitted, approved and forwarded to Payroll prior to the employee's anniversary date. Only vacation time in excess of the eighty (80) hour usage requirement is eligible to be extended or paid off. The use of any extended vacation time does not count toward any subsequent eighty (80) hour usage requirement. Approved extended vacation time must be utilized first and any extended vacation time not used by the employee

within six (6) months of the extension shall be forfeited.

6. Newly appointed Exempt employees who have existing accrued benefits shall, at the discretion of the Mayor, carry forward or be compensated for any unused vacation time. Personal business and sick time balances will be paid out at 100% of the last rate of pay.
7. In the event an employee who is eligible for vacation with pay under one of the preceding subsections shall retire, resign, die, or be terminated for other than just cause, he/she or his/her surviving spouse or estate will, at the time of termination, be paid:
 - A. For any unused portion of vacation time which has been granted to the employee on an annual basis as provided above, plus:
 - B. The pro-rated amount of the annual vacation earned by the employee in the period between the employee's last anniversary and the date of termination, based on full calendar months worked during that period.
8. An employee who is absent from work on personal unpaid leave for more than thirty (30) calendar days will not accumulate vacation time. Any employee whose personal unpaid leave time exceeds thirty (30) calendar days, except for an on-the-job disability, will have their anniversary date extended the amount of days they were off on leave in excess of thirty (30) calendar days to allow for the elimination of proration of vacation time. As a result, the anniversary date (for vacation purposes only) will be permanently changed.

PERSONAL BUSINESS / SICK LEAVE DAYS

An employee may schedule Personal Business/Sick time by completing the appropriate form and submitting it to his/her immediate supervisor or to the Chief of Staff, in the case of Directors, for approval. If the Chief of Staff is not available, requests may be submitted to the Director of Human Resources. *All absences must be accounted for by the completion of appropriate documentation and must be approved.* Use of any Sick or PB time must also be indicated by utilizing the Sick and PB lines in Timesheets. Department Heads shall comply with the notification procedure as directed by the Chief of Staff.

HOLIDAYS (Executive and Exempt)

Each employee covered by this policy shall be afforded holiday pay. Employees will be paid their current rate based on an eight (8) hour day for the specified holidays.

The employee must work the preceding workday before each holiday (including 2-day holidays) and the succeeding workday after each holiday, or be on approved vacation or personal leave, provided the leave is approved at least 24 hours in advance of the holiday, otherwise no holiday pay will be received. An employee who uses sick leave on the day before or after a holiday will only receive the holiday pay upon providing sufficient proof of the need for sick leave. Employees who are on a leave status without pay will not be

entitled to holiday pay.

Designated holidays are:

1. New Year's Day
2. Martin Luther King's Birthday
3. President's Day
4. Good Friday
5. Memorial Day
6. Juneteenth
7. Fourth of July
8. Labor Day
9. Veteran's Day
10. Thanksgiving Day
11. Day after Thanksgiving
12. Christmas Eve
13. Christmas Day
14. New Year's Eve

BEREAVEMENT LEAVE

Employees shall be allowed up to five (5) work days for bereavement leave in the event of the death of a spouse, parent, spouse's parent, child, stepchild, grandchild, brother/brother-in-law or sister/sister-in-law; with pay. Employees shall be allowed up to two (2) work days to attend the funeral of a grandparent of the employee or spouse with pay. These times shall not be deducted from accumulated vacation time, providing an employee furnishes the Employer with written verification of attendance at the funeral by the funeral director.

Time granted pursuant to this Section should be taken consecutively at the time of the death. However, in situations where a memorial service or other event takes place at a future date, Employees may be allowed to split the days up to accommodate the given situation, subject to the approval of the Human Resources Director.

Employees that are on approved vacation leave when a death occurs that is covered by this Section may be permitted to convert this time to bereavement leave, with approval.

LONG TERM DISABILITY (Executive and Exempt)

Each Employee covered by this policy shall be accorded long term disability benefits as provided in the insurance policy maintained by the City after two years of continuous employment.

Qualified employees shall be entitled to up to 24 months of LTD benefits, during which time the Employee shall remain on City-paid health, dental, optical and life insurance, except for which benefits the employee has waived coverage. Employees must continue

making their regular contributions to premiums to remain on coverage.

1. The waiting period for long term disability is 30 working days, during which time the employee will remain on paid leave.
2. The leave must be documented by a Doctor's authorization of disability for an extended period of time. It allows the employee to remain on the City payroll for 30 working days after which the long term disability takes effect.
 - A. If the Employee goes on military leave, all City-paid LTD benefits cease during the period of time the Employee is on military leave.
 - B. The benefits shall be offset against any statutory or common law benefits the employee may receive, including the reimbursement to the City of any judgment or settlement the employee may receive which is associated with his/her disability, injury or illness. This provision shall remain even if the employee is no longer an employee of the City.
3. After the 30 working day waiting period of illness or injury, a qualified employee shall receive the following wages:
 - A. 67 percent of his/her current hourly rate of pay, up to a maximum of 24 months of injury or illness. Wage compensation shall not exceed \$4500 per month.
4. The employee will not accrue the following benefits during the time an employee is receiving long-term disability benefits:
 - A. Vacation Leave
 - B. Employer's contribution to the Pension Plan
5. The City shall not pay LTD benefits while an employee is receiving either of the following:
 - A. Unemployment Compensation Benefits
 - B. Worker's Compensation Benefits
6. Maternity Leave is covered under this provision.
7. Leave periods on LTD do not count toward an employee's total years of service credit for purposes of retirement or retiree benefits (OPEB).
8. After an employee has received LTD benefits for the maximum period provided above or if the LTD claim is denied, the employee must provide a doctor's clearance for "return to work without restrictions" or employment will be terminated by the City, subject to FMLA law.

HEALTH / MEDICAL AND PRESCRIPTION INSURANCE (Executive and Exempt)

Medical and prescription coverage shall begin on the date of hire.

Effective July 1, 2019, the City will offer medical and prescription insurance to employees and eligible dependents according to P.A. 152, hereby referred to as the State-Established "Hard Cap". Coverage begins on the first day of employment. The Hard Cap adjusts each January 1st consistent with the changes made by the State Treasurer based upon the changes in the medical care component of the United States consumer price index for the most recent 12-month period for which data is available from the United States Department of Labor, Bureau and Labor Statistics.

The City will implement new Hard Cap rates at the next insurance policy rate renewal. Employees laid off will be eligible for continued medical, prescription, dental, optical and life insurance paid by the City for the first 60 days of layoff. After that, the employee must apply for COBRA coverage and pay the premium and applicable administrative fees to receive any City benefits.

Sick Leave – Employees on approved sick leave, not eligible for FMLA or LTD, will receive medical, prescription, dental and optical as provided by the insurance policy in place, not to exceed 30 calendar days.

It is the policy of the City that married couples/dependents who are both employed by the City, Court or any agency funded by the City, shall select one medical/prescription insurance contract to be covered under. Married couples/dependents must be on the same contract.

1. All full-time employees shall be covered by the City's medical/prescription insurance policy.
2. All full-time non-union employees, not otherwise covered by City insurance, may elect to waive health/prescription insurance coverage after presenting proof of alternative coverage to the Human Resources Department and will receive a taxable waiver payment based on their coverage as listed below:
 - A. 1 person = \$4,000
 - B. 2 person = \$5,000
 - C. Family = \$6,000

If two or more employees are eligible for coverage under the same contract, only one waiver payment will be made. Only employees receiving health insurance from another employer-sponsored plan or who have coverage from the Veterans Administration are eligible for waiver payments.

3. All employees are required to pay any contributions to premiums, which are established by the City or by State law.

4. Upon City Council approval of each CBA, health and prescription insurance coverage and RAC/Wellness benefits shall be the same as Teamsters Local 214.

DENTAL/OPTICAL INSURANCE

Effective on the date of hire, the City will pay the optical and dental premium for the employee and eligible dependents.

LIFE INSURANCE

Effective on the date of hire, the City will pay a life insurance policy for the employee as follows:

1. \$20,000 Term Life Insurance
2. \$20,000 Accidental Death and Dismemberment Insurance

PENSION BENEFITS (Executive and Exempt)

All full-time, regular employees of the City are required to be members of the pension system, unless the City rehires an employee that has retired or terminated and upon rehiring, is receiving either a City of Romulus Defined Benefit or Defined Contribution Pension, in which case they will not be eligible for a second City of Romulus pension. Executive and Exempt employees are enrolled upon date of hire. Benefits shall be administered in accordance with City Ordinance except as defined above. Pension benefits and contributions shall be the same as Teamsters Local 214, except as stated below under "OPEB" subsections.

DEFERRED COMPENSATION

The City provides a deferred compensation plan by which employees may defer a portion of their compensation, as defined by the plan under the same terms and conditions as those provided to employees of the City covered by Collective Bargaining Agreements.

WAGE CONTINUATION INSURANCE

Employees may participate, by way of payroll deduction, in a City-sponsored Wage Continuation Insurance Program.

OTHER POST EMPLOYMENT BENEFITS (OPEB)

The below OPEB benefit provisions are applicable to eligible full time employees unless otherwise waived as provided in this policy. The provisions are also applicable to spouses and dependents of employees to the extent required by law. Spouse and dependents must have been eligible for coverage for three years prior to the date of retirement to qualify for OPEB.

Eligibility for benefits will begin when the employee retires or separates employment, unless the employee is terminated for:

1. Stealing of City funds or property, or
2. Impairment due to alcohol or non-prescription drugs which caused serious injury or death to any person in which case benefits will not be paid.

OPEB – Employees Last Hired PRIOR to July 1, 2008

Employees last hired **prior to July 1, 2008 with ten (10) years** of accumulated service upon separation, prior to July 1, 2019, the City will pay **fifty percent (50%)** of the premium for medical, prescription, dental, optical and life insurance benefits offered by the City to retirees. **Employees retiring on or after July 1, 2019 will pay the amount of the premium which exceeds Hard Cap, as referenced above, and 50% of the remaining premium.**

Employees last hired **prior to July 1, 2008 with fifteen (15) years** of accumulated service, the City will pay **seventy-five percent (75%)** of the premium for medical, prescription, dental, optical and life insurance benefits offered by the City to retirees. **Employees retiring on or after July 1, 2019 will pay the amount of the premium which exceeds Hard Cap, as referenced above, and 25% of the remaining premium.**

For employees last hired **prior to July 1, 2008 with twenty (20) years** of accumulated service upon retirement prior to July 1, 2019, the City will pay the full amount of the premium for medical, prescription, dental, optical and life insurance benefits offered by the City to retirees. Employees retiring on or after July 1, 2019 will pay the amount of the premium which exceeds Hard Cap, as referenced above.

OPEB – Employees Last Hired Between July 1, 2008 and June 30, 2014

Employees last hired **between July 1, 2008 and June 30, 2014 with fifteen (15) years** of accumulated service upon separation prior to July 1, 2019, the City will pay **fifty percent (50%)** of the premium for medical, prescription, dental, optical and life insurance benefits offered by the City to retirees. **Employees retiring on or after July 1, 2019 will pay the amount of the premium which exceeds Hard Cap as referenced above, and 50% of the remaining premium.**

Employees last hired **between July 1, 2008 and June 30, 2014 with twenty (20) years** of accumulated service upon separation prior to July 1, 2019, the City will pay **seventy-five percent (75%)** of the premium for medical, prescription, dental, optical and life insurance benefits offered by the City to retirees. **Employees retiring on or after July 1, 2019 will pay the amount of the premium which exceeds Hard Cap, as referenced above and 25% of the remaining premium.**

Employees last hired **between July 1, 2008 and June 30, 2014 with twenty-five (25) years** of accumulated service upon retirement before July 1, 2019, the City will pay the

full amount of the premium for medical, prescription, dental, optical and life insurance benefits offered by the City to retirees. Employees retiring on or after July 1, 2019, the City will pay the amount of the Hard Cap as referenced above.

REQUIRED CONTRIBUTIONS FOR MEDICAL AND PRESCRIPTION– Beginning January 1, 2025, all retirees not eligible for Medicare and not subject to hard cap rates (as defined by collective bargaining agreement or City policy in place at the date of retirement) shall contribute 10% of the total premium for medical and prescription coverage, plus estimated HRA costs, to participate with City healthcare. If the retiree does not have full years of service, they shall contribute 10% of the full premium, plus the percentage owed for lack of full years of vesting. For example, if this policy states that the retiree owes 25% of their premium, they shall owe the first 10% of the premium that all other non-hard cap retirees are required to pay, plus 25% of the remaining premium balance.

OPEB – Employees Last Hired on or After July 1, 2014

Beginning July 1, 2014, the City shall implement a Health Care Savings Program for new hires and re-hires funded by employee/employer contributions, in accordance with applicable IRS regulations. The City shall contribute one percent (1%) of the employee's base wage and the employee shall contribute two percent (2%) of their base wage to the retiree health care savings program.

BUYOUT EMPLOYEES - Employees who have previously waived and received a lump sum "buy-out" for any retiree benefits will never again be eligible for those same retiree benefits.

Employees who have taken a lump sum buy-out will then be enrolled in the Health Care Savings Program, as defined above, upon the next payroll period.

WAIVER OF BENEFITS – **Non-Medicare** retirees on regular healthcare coverage may elect to waive all fringe benefits (health, prescription, optical, dental and life) offered by this policy annually during open enrollment (June) and receive an annual taxable payment of \$4000 Single, \$5000 2-Person or \$6000 Family based on qualifying dependents. If retiring mid-year, the retiree will receive a prorated waiver payment. Retirees receiving healthcare benefits as an active employee through either the City or 34th District Court are not eligible to receive waiver payments. No retiree shall both be enrolled in a healthcare plan offered in their retiree or active status through the City or Court and also receive a waiver payment. The retiree must select one plan only and is not eligible for a waiver, unless BOTH plans are waived – then the retiree will receive the greatest waiver amount offered for the eligible tier.

Medicare eligible retirees may waive the above-listed coverages annually during open enrollment (June) and receive an annual taxable payment of \$2000.

Eligible retirees wishing to reenroll in healthcare benefits during open enrollment may

be required to present supporting documentation for adding qualified beneficiaries to their healthcare plan.

If the separated employee is deceased, eligible spouses and/or dependents that waived fringe benefits as defined above will not be allowed to return to the plan and will no longer remain eligible for the annual opt-out payment.

LIFE INSURANCE - If eligible upon retirement retiree life insurance coverage is \$10,000. No life insurance shall be offered to spouses or dependents.

ACCUMULATED SERVICE – Accumulated service, as it relates to health care, means all of the combined service as a full-time employee, not including periods of any break in service. LTD leaves, or any other unpaid leave exceeding 30 days, are considered breaks in service and do not count as accumulated service.

ELIGIBILITY FOR OPEB BENEFITS – Only a spouse and/or qualified dependent(s) who has been eligible for medical, prescription, dental and/or optical insurance benefits under a City employee (who is eligible for OPEB benefits) for at least three years prior to separation from employment shall be eligible for benefits upon the employee's separation. Spouses or dependents added to coverage within three years of separation shall not be eligible for benefits once the employee separates from the City. Benefits are extended to eligible surviving spouses and dependents, following the death of a retiree, until such time as the surviving spouse remarries or passes away. The separated employee, or surviving spouse, will be provided an annual statement, as well as notice of any premium changes, and will be required to have the premium contribution automatically deducted from their personal bank account.

All benefits for dependents terminate upon the date of death of the separated employee or eligible spouse (if applicable), whoever dies last.

In order to be eligible for the benefits set forth in this section, retirees and/or spouses must apply for all Medicare insurance coverage available to them – or any other federal insurance program, including paying any cost required of the retiree or spouse. Application must be made so that Medicare coverage is effective on the first date of eligibility. Retirees and/or spouses who do not apply for and maintain in effect any Medicare Part A&B insurance or other federal insurance program for which they are eligible and/or pay any portion of the premium required will not receive any of the continued coverages provided by this section. Retirees on Medicare coverage shall be enrolled in a City-sponsored Medicare Advantage Plan.

If the retiree establishes residency in any other country outside of the jurisdiction of the US, no Medicare Advantage coverage will be paid by the City unless the retiree maintains Medicare Parts A & B while outside the jurisdiction of Medicare Coverage and the service is provided in the United States or a territory thereof.

If an employee who maintained the health insurance coverage for his/her

spouse/dependents is retiring, and the spouse or dependents are also City employees, the retirement shall be considered a “qualifying event” and the insurance coverage shall be transferred to the spouse/dependent still actively employed. This circumstance shall not qualify as a “waiver” for the retiree because they are still receiving City-paid insurance benefits.

Employees who qualified to retire under a collective bargaining agreement which has since expired shall be provided, medical, prescription, dental, optical and life (if eligible) benefits as are approved by this policy. Union and Non-Union retirees who were contributing a percentage toward their Medicare Advantage premium prior to December 1, 2022 due to provisions of a collective bargaining agreement or policy in force at the time they retired shall no longer pay a percentage of the contribution effective December 1, 2022, so long as the premium does not exceed the state-established hard cap. Council reserves the right to modify or eliminate healthcare, prescription, and other retiree benefits at any time.

All of the details of the terms, conditions and eligibility for separated employee’s medical, dental, optical and life insurance benefits are set forth in the City of Romulus’ Retiree Health Care Plan and Trust, adopted by City Council, and may be amended periodically.

Nothing in this policy is intended to add to or increase benefits beyond those contained in the insurance policies the City has obtained to provide the benefits set forth herein. If there is any conflict between the language of this policy and the insurance policies, the insurance policies shall control. Nothing in this policy is intended to supersede any coverage provided in a CBA during the life of that CBA.



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: November 25, 2024

Item No. B.

General Description: Brownfield Reimbursement Agreement for Romulus Distribution Center 2, LLC

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Brownfield Reimbursement Agreement for Romulus Distribution Center 2, LLC
DATE: November 19, 2024

I concur with the recommendation of Kevin Krause, Director of Community Safety & Development, and legal counsel, and respectfully request City Council authorize the Mayor and Clerk to enter into the attached Brownfield Reimbursement Agreement between the City of Romulus and the Romulus Distribution Center 2, LLC.

Motion by _____, supported by _____, to concur with the administration and authorize the Mayor and Clerk to enter into the attached Brownfield Reimbursement Agreement between the City of Romulus and the Romulus Distribution Center 2, LLC.

Memorandum

TO: Mayor Robert McCraight

FROM: Kevin Krause
Director of Community Safety & Development

DATE: November 18th, 2024

**SUBJECT: Brownfield Reimbursement Agreement for Romulus
Distribution Center 2, LLC**

The City of Romulus plans to enter into as Agreement with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) such that EGLE may provide funds pursuant to Clean Michigan Initiative (CMI) Implementation, Public Act 196, of Act 451 of 1994, for brownfield redevelopment. RDC proposes to use up to \$1,000,000.00 for the purpose of conducting brownfield eligible activities on the site located at 36411 Ecorse Road, Romulus, Michigan (Property) in accordance with the Act 381 Work Plan the approved by the State of Michigan (collectively, "Work Plan"). The State of Michigan approval letter is attached hereto as Exhibit A. The work plan will describe the scope of work to be undertaken on the site (Work) and a summary of the activities and costs are attached hereto as Exhibit B. A drawing depicting the Property is attached hereto as Exhibit C.

I respectfully request City Council to approve the Brownfield Reimbursement Agreement for Romulus Distribution Center 2, LLC, as presented.

If I can be of further assistance, please contact me.

Kevin W. Krause
Director of Community Safety & Development

BROWNFIELD REIMBURSEMENT AGREEMENT

FOR

ROMULUS DISTRIBUTION CENTER 2, LLC,

294 Acres

36411 Ecorse Road

Romulus, Michigan 48188

CITY OF ROMULUS:

This Reimbursement Agreement (the “Agreement”) is entered into by and between the **CITY OF ROMULUS**, a city in Wayne County in the State of Michigan, with offices located at 1111 Wayne Road, Romulus, Michigan 48174 (the “City”), and **ROMULUS DISTRIBUTION CENTER 2, LLC**, a Michigan limited liability company, whose address is 2575 S. Haggerty, Suite 500, Canton, Michigan 48188 (“RDC”),

RECITALS

A. The City of Romulus plans to enter into as Agreement with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) such that EGLE may provide funds pursuant to Clean Michigan Initiative (CMI) Implementation, Public Act 196, of Act 451 of 1994, for brownfield redevelopment.

B. RDC proposes to use up to \$1,000,000.00 for the purpose of conducting brownfield eligible activities on the site located at 36411 Ecorse Road, Romulus, Michigan (Property) in accordance with the Act 381 Work Plan the approved by the State of Michigan (collectively, “Work Plan”). The State of Michigan approval letter is attached hereto as Exhibit A. The work plan will describe the scope of work to be undertaken on the site (Work) and a summary of the activities and costs are attached hereto as Exhibit B. A drawing depicting the Property is attached hereto as Exhibit C.

NOW, THEREFORE, in consideration of the mutual promises set forth hereinafter, the City of Romulus and RDC agree as follows:

1. **Payment.**

- 1.1 The City of Romulus agrees to provide reimbursements for qualified work performed under the Work Plan in an amount not to exceed One Million Dollars (\$1,000,000.00) provided EGLE has provided sufficient funds to the City of Romulus to make such payments.
- 1.2 Notwithstanding the above, in the event that due to a change in law, ordinance, or directive of EGLE, and the City of Romulus is no longer authorized to make disbursements under its agreement with EGLE, then the City of Romulus’s obligations to provide further funding hereunder shall cease immediately.

2. **Purpose of Reimbursement.** RDC will use the proceeds from the City for the approved Brownfield eligible activities described in the approved Work Plans which are more fully described Exhibit B.

5. **Contract Management.** The City of Romulus and RDC agree that RDC will submit draw requests that aggregate invoices for the costs incurred, so long as such draw requests are based upon contract documents between RDC and contractors. The draw requests may be submitted

monthly. Except for the first, draw requests must include partial waivers for payments of the work funded by previous draw requests. Complete waivers are to be included at the completion of the project.

- 5.1 RDC shall contract with a construction manager/general contractor (Contractor) to perform the Work as described in the approved Work Plan which shall be incorporated in the Construction Contract (Contract Documents) approved by the City of Romulus. RDC will provide that the construction manager/general contractor shall coordinate and supervise the Work and provide for the inspection of the Work and the determination and verification that the work has been performed in accordance with EGLE CMI guidance. The City of Romulus shall have all reasonable assistance and access to the Property as is necessary to enable the City of Romulus diligently to satisfy its agreement with EGLE.
- 5.2 RDC shall cause to be furnished through the Contract Documents and the Contractor all labor, materials, and permits necessary to perform and complete the Work in accordance with the Contract Documents, all of which are incorporated herein by reference and made a part hereof, in the manner, time and place as set forth in the Contract Documents.
- 5.3 RDC shall cause to be prepared such Contract Documents that are reasonably required by the City of Romulus to accept proposals from qualified bidders with bid prices for the Work. The terms of such documents shall be consistent with this Agreement, the Work Plan and EGLE CMI guidance. Each set of Contract Documents shall be submitted to the City of Romulus for review and comment as deemed appropriate by the City of Romulus before being let for bidding. If any of the Work is to be awarded without requesting proposals, RDC shall submit a letter from RDC's engineer or a consulting engineer that the negotiated costs of the Work are reasonable compared to similar and recent work that has been performed in a nearby area.
- 5.4 RDC shall provide to the City of Romulus all information regarding the Work and the performance of the Work by the Contractor including its and all subcontractor's compliance with EGLE guidance. RDC shall provide the City of Romulus, and its designated employees and agents access to enter upon the Property at any time with reasonable notice, not less than 24 hours. However, in the case of an emergency communicated to the Borrow by the City of Romulus, the City of Romulus and its designated employees and agents shall be provided immediate access. Upon such entries, the City of Romulus and its designated employees and agents shall take appropriate care so as not to interfere with the Work.
- 5.5 RDC shall include in the Contract Documents that each Contractor has examined the Property, is fully familiar with local conditions, and is, to the best of their respective knowledge, able to perform that portion of the Work for which each is obligated under their respective Contract Documents and EGLE CMI guidance. RDC shall require the Contractor to carry out the Work consistent with the level of care and skill exercised by similar contractors performing comparable service under comparable circumstances, including those requirements for state funded construction projects.
- 5.6 The kinds of insurance and limits of liability required of the Contractor and any subcontractor shall be:
 - 5.6.1 Comprehensive General Liability Insurance, written on an occurrence liability basis, with Contractual Liability, Limit Independent Owners, Products Liability, Personal Injury,

Broad Form Property and Completed Operations endorsements and XCU endorsements: \$1,000,000/3,000,000 Bodily Injury Liability/Property Damage OR \$3,000,000 Combined Single Limits through underlying and umbrella layers.

- 5.6.2 Comprehensive Automobile Liability, each written on an occurrence basis, Liability including all owned, non-owned and hired automobiles: \$3,000,000 Combined Single Limit occurrence, Bodily Injury and Property Damage Liability.
 - 5.6.3 Michigan Workers Compensation and Employers' Liability: Statutory Limits and \$100,000.00.
 - 5.7 RDC will permit no contractor to commence Work under the Contract Documents until the contractor has obtained all of the insurance referred to herein and such insurance is acceptable to the City of Romulus. RDC will provide that no contractor shall allow a subcontractor to commence any of the Work on its subcontract until the insurance required of the subcontractor herein has been so obtained and determined to be in compliance with the insurance requirements of this Agreement by RDC.
 - 5.8 RDC shall require the contractor to deliver to the City of Romulus no less than three (3) days prior to commencing the Work hereunder a certificate of insurance, in a form satisfactory to the City of Romulus, showing the name of the insurance company, the date of expiration of the policies, the various endorsements and coverages required herein, the additional insureds required herein, and the limits of liability hereunder, and which certificate shall recite that thirty (30) days' prior written notice will be given to RDC and the City of Romulus should such policies not be renewed or changed during the term or ten (10) days prior to any cancellation. Copies of such certificates shall be submitted to the City of Romulus. RDC shall require the contractor to name the City of Romulus and RDC and their respective officers, employees and agents as additional insurers.
 - 5.9 All insurance required to be maintained must be procured from insurance companies authorized to do business in Michigan and determined by the City of Romulus to otherwise be in compliance with the insurance requirements of this Agreement.
 - 5.10 All work shall be completed under a Health and Safety Plan in accordance with applicable state and federal laws and regulations.
6. **Default.**
- 6.1 In addition to the remedies contained in Paragraphs 14 and 15 of this agreement;
 - a. Upon material default arising from provisions of this agreement, RDC promises to pay to the City of Romulus all collection and reasonable attorney's fees and uninsured expenses actually incurred by the City of Romulus, whether or not litigation is commenced, including, without limitation, penalties and/or fees due under the Agreement and all other sums due and owing under this agreement. Borrower acknowledges City of Romulus's right to declare RDC in default in the event of a default and City of Romulus's right to deny any further payments hereunder.
 - b. Secure Site. In the Event of Default, RDC shall secure the site. The cost of securing the site is the responsibility of RDC. If RDC fails to secure the site within twenty-four (24)

hours of notice of default, the City of Romulus may but shall not be obligated to do so at RDC's expense.

7. **Inspection and Right to Stop Work.** The City of Romulus shall have full authority to enter the Property and inspect the Work at all times during the execution of the Work and for a period of 30 days following completion of the Work. RDC shall provide notice to the City of Romulus at least 5 workdays prior to completion of the Work. RDC recognizes that the City of Romulus has the ability to stop the Work immediately and take reasonable and necessary action in the event of an imminent and substantial threat to human health, public safety, or the environment associated with it.

8. **Disbursement of Loan Proceeds.**

- 8.1 So long as no default has occurred hereunder beyond the cure period, the City of Romulus shall make payments to RDC or RDC's Contractors based on the progress of the Work, the submission of a satisfactory draw requests, satisfactory documentation of work completed, as well as unconditional partial and/or full lien waivers, as applicable, from all contractors paid or included in the draw request, and worked performed as approved by RDC based upon recommendations from RDC's environmental consultant and/or engineering consultant all acceptable to the City of Romulus and the title insurance company.

- 8.2 RDC will cause the Contract Documents to be prepared in a manner that is consistent with the payment procedures set forth in this Agreement and the Cooperative Agreement and contain RDCs right to stop all work and terminate the contracts or work in the event of a default hereunder.

9. **Adherence to Project Budget.** RDC agrees to keep all expenditures within the approved budget for the portion of the Work Plan identified on Exhibit B unless otherwise agreed upon in writing by the City of Romulus. RDC agrees to obtain prior written approval of any substantive changes in the Work Plan from the City of Romulus. RDC agrees to obtain the prior written approval of EGLE for any changes in the Work or Work Plan and copies of such approvals shall be submitted to the City of Romulus as soon as practical. Borrower agrees that it shall complete the work as contained in the Work Plan as may be amended, no later than twenty-four (24) months from the date of this agreement. City of Romulus understands and acknowledges that funding is only a portion of the overall project financing for the activities described in the Work Plan.

10. **Representations and Warranties**

- 10.1 Environmental Warranties. RDC represents and warrant that:

- 10.1.1 To the best of its knowledge, RDC did not cause or contribute to the generation, transportation or presence upon the Property of the contamination or hazardous waste.

- 10.1.2 To the best of its knowledge, RDC is not a responsible person as defined in Michigan Public Act 451, Part 201 of the Michigan Public Acts of 1994.

- 10.1.3 The Property is not listed or proposed for listing on the National Priorities List of the U.S. Environmental Protection Agency.

- 10.1.4 The Property and RDC are not subject to an administrative order, court order, penalties, consent or judicial consent decree issued to or entered under CERCLA, resulting from environmental non-compliance.
- 10.1.5 The Property is not subject to the jurisdiction, custody or control of the United States government.
- 10.1.6 RDC is not a generator or transporter of any contamination located at the property.
- 10.1.7 The City of Romulus is not and does not intend to be the owner of the Property.
- 10.1.8 RDC is not a Potentially Responsible Party under Section 107 of CERCLA, 42 USC Section 9607. A copy of the “Threshold Criteria for RLF Grants” from RDC’s Application for the RLF Grant is available upon request and is made a part hereof. As stated in detail in the Application, the City of Romulus, nor RDC are potentially liable for contamination on the Property, either by acquisition or causation, and are not affiliated with any other person who is potentially liable. The City of Romulus, nor RDC, do not have any familial, contractual, corporate, or financial relationship with any potentially liable party at the site. RDC is not potentially liable for contamination on the Property, either by acquisition or causation, as RDC satisfied the requirements of the Bona fide Prospective Purchaser Exemption under CERCLA by obtaining a Baseline Environmental Assessment prior to acquisition, which included all appropriate inquiry. The site is an eligible Brownfield Site as defined in CERCLA 101(39) and RDC's are eligible applicants as defined by CERCLA 104(K)(1) and 104(K)(3)(B)(i).
- 10.1.9 Existence of Hazardous substances. That the Property contains hazardous substances, pollutants or contamination as defined by CERCLA.
- 10.2 Legal Status. RDC is a Michigan limited liability company validly existing under the laws of the State of Michigan and has all requisite power to execute, deliver and perform all of its obligations under this Agreement and the Loan Documents.
- 10.3 No Violation. To the best of its knowledge, the making and performance by RDC of this Agreement does not violate any provision of federal, state or local law, or result in a breach of or constitute a default under any agreement, indenture or other instrument to which RDC is a party or by which RDC may be bound.
- 10.4 Authorization. The Agreement and the Amended and Restated Promissory Note have been duly authorized, executed and delivered and are valid and binding agreements of RDC.
- 10.5 Litigation. There are no pending or (to the best of its knowledge) threatened actions or proceedings before any court or administrative agency that would materially and adversely affect the financial condition or operation of RDC.
- 10.6 Representations and Warranties Survive. All representations and warranties shall survive the execution of this Agreement but shall terminate upon satisfaction and/or completion of the obligations of the City of Romulus hereunder.
- 10.7 Ownership and Full Access. RDC has legal ownership of the Property and shall retain such interest for the duration of the work. RDC ensures that it will provide the City of Romulus all reasonable assistance and access to the Property as is necessary for the City of Romulus

diligently to satisfy all conditions under its agreement with EGLE. RDC will provide the City of Romulus with an access agreement for the Property in such form as is acceptable to the City of Romulus prior to drawing any funds from the City of Romulus.

- 10.8 Compliance with all laws, ordinances and federal requirements. RDC represents and warrants that it takes full responsibility to assure that all Work is undertaken in full compliance with all applicable laws, ordinances, federal requirements and this Agreement.
 - 10.9 All prerequisites and EGLE approvals and requirements for eligibility for commencing the Work and receiving funds from the City of Romulus will have been met and evidence of same provided to the City of Romulus for review and approval prior to the request for disbursement of any proceeds.
 - 10.10 The Work Plan and all of the prerequisites of this Agreement shall be approved by EGLE prior to submitting any draw requests for the funds.
11. **Conditions Precedent.** The obligation of the City of Romulus to make this Agreement contemplated hereunder and the obligations of RDC to perform hereunder are subject to the fulfillment of the following conditions:
- 11.1 Satisfactory compliance with Paragraphs 10.7-10.10, above.
 - 11.2 Compliance. The representations and warranties contained herein shall be true on and as of the date of the signing of this Agreement with the same effect as though such representations and warranties had been made on and as of such date, and on such date no Event of Default as defined in Section 13 herein or elsewhere in this Agreement, and no condition, event or act which, with the giving of notice or the lapse of time or both, would constitute an Event of Default, shall have occurred and be continuing or shall exist.
 - 11.3 Identification of Contractors. RDC shall create a list identifying all approved contractors and subcontractors.
 - 11.4 Cooperation with Audit. RDC agrees to cooperate fully with an audit of the payments and the Work, and compliance with state related requirements such as providing evidence of compliance with paragraph 12 of this Agreement, if so required.
 - 11.5 Erect Sign. RDC shall erect a sign on the Property stating that the Work is being funded , in part, by EGLE Funds.
 - 11.6 The Work Plan shall have been approved by the State of Michigan.
12. **Affirmative Covenants.** RDC covenants to do the following items indicated in this Article for so long as amounts remain due under this Agreement:
- 12.2 Accounting Records. RDC shall document all the uses of the proceeds of the funds and maintain for the Work adequate books and accounts in accordance with generally accepted accounting principles consistently applied. RDC shall permit any representative of the City of Romulus at any reasonable time to inspect, audit and examine such books. RDC shall maintain documentation on the use of the proceeds of the payments for ten (10) years after completion of the Work supported by the payments or until the end of an audit, inspection

or examination, and shall obtain approval of the City of Romulus prior to destroying such documentation.

- 12.3 Annual Financial Statements. RDC shall furnish annual financial statements to track use of the proceeds of the funds and the City of Romulus shall require RDC to document that such proceeds are put to uses permitted by this Agreement.
- 12.4 Additional Information. RDC shall furnish such other information related only to the Work as the City of Romulus may from time to time reasonably request.
- 12.5 Compliance with All Laws. RDC shall carry out the Work and provide evidence upon request that the work is done in accordance with all applicable state, local and federal laws, regulations, orders, writs, judgments, injunctions, decrees or awards, including but not limited to the following, the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended (42 U.S.C. §§ 9601, et seq.) (“CERCLA”) including, but not limited to, CERCLA 104(K); Uniform Administrative Requirements for Grants and Cooperative Agreements to States and Local Governments, 40 C.F.R. Part 31; the National Oil and Hazardous Substances Contingency Plan (“NCP”), 40 C.F.R. Part 300; all applicable “cross-cutting requirements”, including those federal requirements agreed between the USEPA and the Lender defined by their Cooperative Agreement No. BL-00E01001; OSHA Worker Health & Safety Standard 29 C.F.R. 1910.120; the Uniform Relocation Act; Historic Preservation Act; Endangered Species Act; and Permits required by Section 404 of the Clean Water Act; Contract Work Hours and Safety Standards Act, as amended (40 U.S.C. 327-333), the Anti-Kickback Act (40 U.S.C. 276c) and Section 504 of the Rehabilitation Act of 1973 as implemented by Executive Orders 11914 and 11250.
- 12.6 Insurance. RDC will require the contractor to maintain and keep in full force and effect insurance of the types and amounts necessary to protect the City of Romulus and RDC in conformance with the obligations stated in paragraph 5.6.
- 12.7 Non-Discrimination and Equal Opportunity. RDC will comply with the statutes prohibiting discrimination on the grounds of race, color, national origin, sex and disability.
- 12.8 Debarment and Suspension. RDC certifies that it and, to the best of its knowledge, its contractors:
 - 12.8.1 Are not presently or proposed to be debarred or suspended, declared ineligible, or voluntarily excluded from federal, state, or local (hereinafter “public”) transactions.
 - 12.8.2 Have not within a three year period preceding this Agreement been convicted of or had a civil judgment rendered against them for (i) fraud or commission of a criminal offence in connection with obtaining, attempting to obtain, or performing a public transaction or contract under a public transaction, (ii) violation of federal or state antitrust laws, or (iii) embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
 - 12.8.3 Have not within the preceding three years had a public transaction terminated for cause or default.

- 12.8.4 Are not presently indicted for or otherwise criminally or civilly charged by a public entity with commission of any of the offenses enumerated under the above.
- 12.9 Environmental Compliance. RDC certifies that it will conduct cleanup activities in accordance with the RLF Program and Michigan Public Act 451, Part 201 of the Michigan Public Acts of 1994, and will modify the Work, as required by RDC and EGLE based upon unforeseen site conditions or public involvement requirements in accordance with the provision of this section.
- 12.10 Notice to Change in Work Plan. RDC will report to the City of Romulus immediately in writing any proposed changes to the Work Plan and the discovery of any hazardous substances, pollutants or contaminants not identified in the Work Plan. RDC will obtain written approval from EGLE prior to implementing any amendments to the Work Plan.
- 12.13 Completion of Project. RDC will require the contractor to begin bidding the applicable portions of the Work within nine (9) months from the date of executing this Agreement and RDC will ensure that the contractor complete the Work funded with this loan within twenty-four (24) months from the Effective Date of this agreement, (excluding any time required for EGLE approval for the closure report, if any) in accordance with the Work Plan. RDC will notify the City of Romulus when the Work funded by the loan is complete. The notice shall contain certification or documentation necessary to establish the following:
- 12.13.1 The Work was conducted in accordance with the Work Plan and will include a copy of the final report evidencing that the work was completed in accordance with all applicable laws and regulations.
- 12.13.2 All funds provided to RDC were expended for eligible project costs and in accordance with the terms and conditions of this Agreement.
- 12.13.3 Within 90 days after completion of the work provide the City of Romulus with the EGLE required "Close Out Report".
- 12.13.4 RDC shall also assist City of Romulus in the completion of the required quarterly reporting to EGLE.
- 12.13.5 RDC shall maintain and make available all documentation upon request for a period of three (3) years after the closeout report and seek the City of Romulus and/or EGLE's consent prior to destruction of any records.
13. **Events of Default.** The following shall constitute Events of Default:
- 13.2 Any representation or warranty made by RDC hereunder or in the Loan Documents that proves at the time made were false or misleading in any material respect.
- 13.3 Use of the proceeds of the payments for purposes other than those stated in Section 3 or approved in writing by the City of Romulus.
- 13.4 Default by RDC in the performance of any other term, covenant or agreement contained herein, which default is not cured within 30 days of receipt of a notice of default or such longer period as shall be reasonably necessary to cure such default provided RDC promptly commences such cure and thereafter diligently pursues such cure to completion.

15. **Remedies of the City of Romulus.** Upon the occurrence of a non-monetary Event of Default, the City of Romulus may exercise, singly or in combination, any and all of the rights, powers and privileges set forth in this Agreement and all other remedies available to the City of Romulus, at law or in equity, at any time and from time to time, excluding, however, specific performance. Such exercise shall not constitute a waiver of any of the City of Romulus's rights or remedies hereunder, and whether or not the City of Romulus shall have instituted any actions for the enforcement of its rights. Failure of the City of Romulus to exercise any rights or remedies at any time shall not constitute a waiver of any of its rights or remedies. The City of Romulus may exercise any and all of the rights, powers, privileges and remedies provided in by this Agreement.
16. **Indemnification.** To the extent permitted by law, RDC shall, at its expense, defend, indemnify, and otherwise hold the City of Romulus, City of Romulus and its officers, employees and agents harmless (together, "Indemnity Obligations") against any and all claims, demands, losses, expenses, damages (general, punitive, or otherwise) and causes of action (whether legal or equitable in nature) not covered by insurance asserted by any person, firm, corporation, or other entity and caused solely by RDC's negligent actions or inactions with regard to the Property, or by the use of funds in violation of this Agreement ("Indemnified Events"). RDC shall pay the City of Romulus upon demand all claims, judgments, damages, lawsuits or expenses (including reasonable legal expenses) incurred by the City of Romulus as a result of the Indemnified Events.
17. **Interpretation of Contract Documents.** To the extent that it is determined that a conflict exists between this Agreement and its incorporated documents, any of the Contract Documents and the city's agreement with EGLE, all such agreements and documents shall be construed in such manner as will give the maximum effect to each but, as to any conflict which may not be so resolved, the terms and conditions of the city's agreement with EGLE shall control. If any conflicts arise between the terms and conditions of this Agreement or any documents expressly incorporated by reference, the terms and conditions of this Agreement shall control except for the city's agreement with EGLE and where federal or state statutes or regulations are controlling.
18. **Miscellaneous**
- 18.1 Waiver. No delay or failure of the City of Romulus, in exercising any right, power or privilege hereunder shall affect such right, power or privilege; nor shall any single or partial exercise thereof or any abandonment or discontinuance of steps to enforce such a right, power or privilege affect such right, power or privilege. The rights and remedies of the City of Romulus hereunder are cumulative and not exclusive. Any waiver, permit, consent or approval of any kind of the City of Romulus, of any breach or default hereunder, or any such waiver of any provisions or conditions hereof, must be in writing and shall be effective only to the extent set forth in writing.
- 18.2 Successors. This Agreement shall be binding upon the permitted assigns or successors of RDC and the City of Romulus. This Agreement shall not be assigned or transferred by RDC without the written consent of the City of Romulus and any purported assignment or transfer without such prior written consent shall be void.
- 18.3 Notices. Any notice, consent, waiver, request or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed given (a) on the same day if delivered personally, (b) three business days after mailed if delivered by certified or registered mail, return receipt requested, postage prepaid, (c) one business day after dispatched if dispatched by nationally recognized overnight delivery service, or

(d) on the same day if sent by telecopier (subject to obtaining a confirmation receipt), in any event, address to the party's address as follows:

To RDC:

Romulus Distribution Center 2, LLC
c/o Ashley Capital
2575 S. Haggerty, Suite 500
Canton, Michigan 48188

To the City:

City of Romulus
1111 Wayne Road
Romulus, MI 48174
Attn: Kevin Krause

And to:

Stephen J. Hitchcock, Esq.
Giarmarco, Mullins & Horton, P.C.
101 W. Big Beaver Rd., Tenth Floor
Troy, MI 48084

- 18.3.1 Either party may, upon prior notice of 10 calendar days given as set forth above, change its address for all subsequent notices.
- 18.4 Exhibits. All exhibits mentioned herein shall be deemed incorporated herein by reference as though fully set forth herein.
- 18.5 Relationship. The relationship of the City of Romulus and RDC is that of parties to a contract and the parties disavow and negate any intention to create a partnership or joint venture hereby. No person not a party hereto is intended to be a beneficiary of or to have the right to enforce this Agreement.
- 18.6 Entire Agreement. The terms and conditions of this Agreement, all exhibits attached hereto, and any documents expressly incorporated by reference represent the entire agreement between the parties with respect to the subject matter of this Agreement. This Agreement shall supersede any prior loan agreements, oral or written, regarding the subject matter of this Agreement between the City of Romulus and RDC. This Agreement may not be amended or modified without the written consent of the parties hereto.
- 18.7 Severability. If any part of this Agreement is determined to be illegal or unenforceable, all other parts shall be given effect separately and shall be in effect.
- 18.8 Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the State of Michigan except where superseded by federal statutes or regulations.
- 18.9 Alternative Dispute Resolution. Any dispute of any kind for money damages arising or resulting from or in any way connected with the performance of the obligations under this

Agreement or a part of the subject matter of this Agreement will be submitted to binding arbitration for resolution. Discovery in accordance with the Michigan Court Rules will be permitted and may be enforced by petitioning the Wayne County Circuit Court for any relief authorized by the Michigan Court Rules for discovery. If the parties cannot agree upon three arbitrators within three months after any party has requested arbitration, any party may request the American Arbitration Association, in accordance with its rules relating to construction arbitration, to appoint a three-member arbitration panel. The arbitrators shall render a written decision setting out their conclusions of law and their findings of fact. A decision approved by any two of the arbitrators will be binding on the parties, except as to a clear error of law, in which event a party may seek review in the Wayne County Circuit Court. Either party may petition the Wayne County Circuit Court for a judgment to be rendered upon the arbitrators' award in accordance with MCL 600.5001 and other related sections. The City of Romulus and RDC will each pay one-half of the costs of arbitration. If the arbitrators unanimously agree that all or a portion of the claims or defenses of any party were frivolous and without any merit, the arbitrators may award reasonable counsel fees, costs and arbitration fees to the other party, in proportion to the extent of effort devoted to the frivolous claim or defense as compared to all the claims or defenses. Any party may seek equitable or injunctive relief for specific performance or enforcement of any governmental laws, regulations, or rules in the Wayne County Circuit Court as provided by law. This Section does not apply to any criminal proceeding.

- 18.10 Amendment; No Other Intended Beneficiaries. This Agreement may not be amended, altered or modified unless the party against whom enforcement of any waiver, modification or discharge is sought does so in writing. No person not a party hereto is intended to be a beneficiary of or to have the right to enforce this Reimbursement Agreement.
- 18.11 Effective Date. This Agreement will become effective when approved and executed by RDC and approved by the City of Romulus and signed by the mayor and the clerk of the City of Romulus.
- 18.13 All terms used herein, if not defined in this Agreement shall have the definitions as contained in the statutes of the State of Michigan.

[Signatures on next page]

ROMULUS DISTRIBUTION CENTER 2, LLC,
a Michigan limited liability company,

By: _____

Its: _____

Dated: _____, 2024

CITY OF ROMULUS

By: _____

Its: Mayor _____

Dated: _____, 2024

By: _____

Its: Clerk

Dated: _____, 2024



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: November 25, 2024

Item No. C.

General Description: WCAA SCADA Agreement

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: WCAA SCADA Agreement
DATE: November 19, 2024

I concur with the recommendation of Roberto Scappaticci, DPW Director, and Legal Counsel, and respectfully request City Council authorize the Mayor and Clerk to enter into the attached Agreement with the Wayne County Airport Authority for the upgraded use of the City's SCADA system software and upgraded use of the CRUISE (cloud-based HMI) subscription with WCAA and UIS SCADA.

In accordance with the terms of agreement, WCAA agrees to pay the City all its costs for upgraded software and hardware system for the CRUISE (cloud-based HMI) subscription in the amount of \$15,995 and will pay to the City all annual fees for this subscription which is currently \$2,300. This amount may increase in subsequent years as may be charged by UIS SCADA, Inc.

Motion by _____, supported by _____, to concur with the administration and authorize the Mayor and Clerk to enter into the attached Agreement with the Wayne County Airport Authority for the upgraded use of the City's SCADA system software and upgraded use of the CRUISE (cloud-based HMI) subscription with WCAA and UIS SCADA.

Interoffice Memorandum

TO: Honorable City Council

FROM: Roberto J. Scappaticci, Director of Department of Public Works

CC: Mayor Robert A. McCraight
Don Straub, Assistant Director, Department of Public Works

DATE: November 13th, 2024

SUBJECT: WCAA SCADA Agreement

Dear Honorable City Council,

At this time, the DPW is requesting approval, to enter into an agreement with the Wayne County Airport Authority (WCAA) for the upgraded use of the City's SCADA system software which the City is already under a sole source agreement with UIS SCADA. This partnership will allow an upgrade for use of the CRUISE (cloud-based HMI) subscription with WCAA and UIS SCADA.

WCAA agrees to pay the City all its costs for upgraded software and hardware system for the CRUISE (cloud-based HMI) subscription in the amount of \$15,995 and will pay to the City all annual fees for this subscription which is currently \$2,300. This amount may increase in subsequent years as may be charged by UIS SCADA, Inc.

The City will invoice WCAA for the amounts billed by UIS SCADA, Inc. for the upgraded software, hardware system and subscription fees. WCAA also agrees that this agreement is subject to the terms and conditions of the City's agreement with UIS SCADA, Inc.

If you should have any questions regarding this matter please feel free to contact me at 734-955-8752 or rscappaticci@romulusgov.com.

Sincerely,



Roberto J. Scappaticci, Director of Public Works

\\ch-it-file-srv2\shared\public works\administrative\admin documents\2024 memos\scada\memo to council -
uis scada upgrade agreement with wcaa.docx

AGREEMENT

This Agreement is made this ____ day of July 2024 between the City of Romulus, a Municipal Corporation (the “City”) and Wayne County Airport Authority (“WCAA”).

WHEREAS, the City has SCADA access through an agreement with UIS SCADA, Inc.

WHEREAS, WCAA has requested City **to upgrade** the SCADA system to provide for **the CRUISE** (cloud-based HMI) **and WCAA's use of the same,** which the City is willing to do.

THEREFORE, the parties agree as follows:

1. The City will contract with UIS SCADA, Inc. to acquire **and provide for WCAA's use of the CRUISE (cloud-based HMI) subscription.**
2. WCAA will pay the City all its costs for the upgraded **d** software and **h** hardware **s**ystem for the CRUISE **(cloud-based HMI)** subscription of \$15,995 and will pay to the City all annual fees for this subscription which is currently \$2,300 but may increase in subsequent years as may be charged by UIS SCADA, Inc. to the City.
3. The City will invoice WCAA for the amount**s** billed by UIS SCADA, Inc. for the upgraded software and hardware **system and subscription fees.**
4. WCAA agrees that this Agreement is subject to the terms and conditions of the City agreement with UIS SCADA, Inc. attached hereto as Exhibit A and **to the extent permitted by law** WCAA agrees to all the limitations and conditions of Exhibit A. 📌

WAYNE COUNTY AIRPORT AUTHORITY

Dated: _____

By:
Its:

CITY OF ROMULUS

Dated: _____

By:
Its:



Date April 22, 2024	Customer City of Romulus	To Roberto Scappaticci
Description CRUISE HMI Upgrade		
Quote # 240758		
Estimator Ken Wesley	Email ken.wesley@teamuis.com	
Scope of Work		Cost

At the DPW Office, furnish and install one (1) cellular modem with antenna hardware to interface with the existing Motorola ACE3600 FIU and the CRUISE HMI.

Provide necessary CRUISE (cloud-based HMI) programming to develop SCADA screens for the existing SCADA system.

Provide the first year of the CRUISE (cloud-based HMI) subscription and cellular fees, currently \$2,300.00 per year. The CRUISE provides easy trending, reports, unlimited remote MFA connections, and alarm notifications via voice calls, emails, and text messages.

Provide startup and training services.

Total: \$15,995.00

UIS SCADA Approved by

Date April 22, 2024

Please make Purchase Orders/Subcontracts out to: UIS SCADA, Inc. and reference Quote #240758

Client Acceptance when the Client will not be providing a PO or Contract to UIS SCADA, Inc.

Client authorizes Utilities Instrumentation Service, Inc. to proceed with the work and agrees to comply with the attached Terms and Conditions.

Client Acceptance

Signature

Name

Title

Date

Exclusions and Clarifications

Pricing includes only the items listed above; anything not explicitly listed above is not included in our proposed scope of work.

Our quote is based on straight time during normal hours of 7:00 A.M. to 3:30 P.M., Monday through Friday, unless specified otherwise.

Our price is valid for thirty (30) days, after which time UIS SCADA, Inc. reserves the right to review and modify any and all portions of its proposal.

This proposal contains pricing and other information confidential and proprietary to UIS SCADA, Inc. and disclosure of the contents of this letter and any attachments to persons or organizations outside of this agreement is not authorized without specific written permission from UIS SCADA, Inc.

Team UIS - TERMS AND CONDITIONS

1. Offer. These Terms and Conditions ("Terms") apply to all products and services, including without limitation, computer software program(s) and software as a service ("SaaS Services") provided to Client under an Order Confirmation with Utilities Instrumentation Services, Inc., Utilities Instrumentation Services - Ohio, LLC., UIS SCADA, Inc., and/or UIS Renewable Power, Inc., as applicable ("Team UIS"). These Terms are incorporated into each Order Confirmation issued by Team UIS to a Client of such products or services ("Client"). A confirmation or acknowledgement of an order ("Order Confirmation") will be issued to Client after the Client has submitted an order to Team UIS. The Order Confirmation constitutes Team UIS's offer to the Client identified in the Order Confirmation to sell the products and/or provide the services identified in the Order Confirmation ("Products" and "Services", respectively) and otherwise to enter into the agreement that the Order Confirmation and these Terms describe (the "Agreement"), and the Order Confirmation and these Terms shall be the complete and exclusive statement of such Agreement.

2. Acceptance. A contract is formed when Client accepts the Order Confirmation by written acknowledgement, by accepting the Products and/or Services, or other issued acceptance documents for the Products and/or Services. Acceptance is expressly limited to the Agreement and shall not include any terms and conditions contained in Client's purchase order or similar document. Notwithstanding any contrary provision in Client's purchase order or other acceptance document or similar document, delivery of Products, performance of Services or commencement of Services by Team UIS shall not constitute acceptance of Client's terms and conditions to the extent any such terms or conditions are inconsistent with or in addition to the terms and conditions contained in the Agreement.

Team UIS
2290 Bishop Circle East
Dexter, MI 48130
(734) 424-1200

Utilities Instrumentation Service
UIS SCADA
UIS Renewable Power
Utilities Instrumentation Service-Ohio

3. **Prices.** Prices for Products and/or Services shall be set forth in the Order Confirmation. Unless otherwise expressly stated in the Order Confirmation: (a) prices for Products specified in the Order Confirmation do not include storage, handling, packaging, or transportation charges; and (b) prices do not include any applicable taxes.

4. **Payment Terms.** Unless otherwise expressly stated in the Order Confirmation, all accounts are payable in U.S. currency thirty (30) days from the date of Team UIS's invoice. Credit and delivery of Products shall be subject to Team UIS's approval. The Client shall pay Team UIS for Services performed in accordance with the rates and charges set forth in the Order Confirmation. If the Client disputes any portion of an invoice, the Client shall notify Team UIS, in writing, within fourteen (14) calendar days of invoice receipt, identify the cause of the dispute, and pay when due any portion of the invoice not in dispute. Failure to provide such notification shall constitute acceptance of the invoice as submitted. If Client fails to pay undisputed invoiced amounts within the thirty (30) calendar days of the invoice date, Team UIS may at any time, without waiving any other claim against the Client (including lien rights) and without thereby incurring any liability to the Client, suspend or terminate the Order Confirmation. Client is prohibited from and shall not setoff against or recoup from any invoiced amounts due or to become due from Client or its affiliates any amounts due or to become due to Team UIS or its affiliates, whether arising under the Order Confirmation, any related purchase order or any other agreement.

5. **Shipping and Delivery.** All sales of Products are F.O.B. Team UIS's plant unless otherwise specified in the Order Confirmation. Responsibility of Team UIS shall cease upon delivery to and receipt of the Products by a common carrier at which point Client will bear all risk of loss for the Products. Premium shipping expenses and/or other related expenses necessary to meet Client's accelerated delivery schedules shall be the responsibility of Client. Deliveries of orders placed by Client may be changed, deferred or canceled only upon specific agreement in writing by Team UIS and Team UIS may condition such agreement upon Client's assumption of liability and payment to Team UIS for: (a) a sum equal to the costs of work in process including costs accrued for labor and material; (b) any amount for which Team UIS is liable by reason of commitments made by Team UIS to its suppliers; and (c) any other loss, cost or expense of Team UIS as a result of such change, deferment or cancellation.

6. **Proprietary Materials.** Team UIS shall have and retain all rights, title and interest, including all intellectual property rights, in and to all Products, Services and associated materials, including, without limitation, all related reports, specifications, designs and any other property, tangible or intangible (including software and SaaS Services), furnished by Team UIS in connection with or under the applicable Order Confirmation ("Proprietary Materials"). No Proprietary Materials created by Team UIS in connection with an Order Confirmation or any related purchase order shall be considered "works made for hire" as that term is used in connection with the U.S. Copyright Act.

7. **Licenses.** Team UIS does not grant to Client any license with respect to the Products, and any such license terms with respect to the Products shall be governed solely by the licenses, if any, provided solely by the third-party manufacturers of such products.

8. **SaaS Services.** A. Team UIS will provide Client with the SaaS Services, and allow Authorized Users to access the SaaS Services in connection with Client's use of the SaaS Services, as set forth in the applicable Order Confirmation. Prior to obtaining access to the SaaS Services, Client shall ensure that Authorized Users are registered in the SaaS Services with a unique User ID and a unique password. For purposes of this Agreement, "Authorized Users" means individuals who are authorized to use the SaaS Services pursuant to this Agreement or as otherwise defined, restricted or limited in an Order Confirmation, for whom subscriptions to SaaS Services have been procured, and who have been supplied user identifications and passwords by Client (or by Team UIS at Client's request). Authorized Users may include Client's employees and Client's agents and third-party contractors and their employees authorized by Client and/or approved by Team UIS to access the SaaS Services. B. Client is responsible for all activities conducted under its Authorized User logins and for its Authorized Users' compliance with this Agreement. Authorized Users may only use the SaaS Services during the term of the applicable Order Confirmation. C. Except as otherwise explicitly provided in this Agreement, Client and its Authorized Users will not, and will not permit third parties to: (a) use the SaaS Services except as expressly authorized in this Agreement; (b) access or use the SaaS Services to circumvent or exceed the applicable restrictions; (c) use any device, software, or routine that interferes or disrupts any application, function, or use of the SaaS Services; (d) copy, modify, translate, transmit, reproduce, distribute, republish, display, frame, or mirror the SaaS Services, except as permitted by this Agreement; (e) decompile, reverse-compile, disassemble, reverse-engineer or otherwise reduce to human-perceivable form all or any part of the SaaS Services or any part of the SaaS Services or otherwise attempt to discover any source code or create derivative works of the SaaS Services or any part of the SaaS Services; (f) rent, lease, resell, sublicense, or otherwise permit third parties to access or use the SaaS Services; (g) use the SaaS Services to provide services to third parties (e.g., as a service bureau or to otherwise provide data processing services to third parties); (h) circumvent or disable any security or other technological features or measures of any SaaS Services or any part of the SaaS Services; (i) use the SaaS Services to build a similar or competitive product or service; (j) create user accounts under false or fraudulent pretenses; (k) except as provided in an Order Confirmation, create shared or generic identifications and passwords to any SaaS Services; (l) use the SaaS Services in a manner that is contrary to applicable law or in violation of any third party rights of privacy or intellectual property rights; (m) use the SaaS Services to send or store viruses, worms, time bombs, trojan horses, or other harmful or malicious code, files, scripts, agents or programs; (n) access the SaaS Services for purposes of monitoring its availability, performance or functionality, or for any other benchmarking or competitive purposes; (o) remove, alter or obscure any of the intellectual property rights notice(s) or restrictive legend(s) embedded in or that Team UIS otherwise provides with the SaaS Services; (p) interfere with or disrupt the integrity or performance of the SaaS Services; or (q) obtain unauthorized access to the SaaS Services (including without limitation permitting access to or use of the SaaS Services via another system or tool, the primary effect of which is to enable input of requests or transactions by other than Authorized Users). D. Client shall at all times: (a) provide Team UIS with good faith cooperation and access to such information, facilities, and equipment as may be reasonably required by Team UIS in order to provide the SaaS Services, including, but not limited to, providing Client materials and security access, information, and software interfaces to Client's business applications; (b) provide such personnel assistance as may be reasonably requested by Team UIS from time to time; and (c) carry out in a timely manner all other Client responsibilities set forth in this Agreement. In the event of any delay in Client's performance of any of the obligations set forth in (a), (b) or (c), or any other delays caused by Client, Team UIS may adjust its performance as reasonably necessary to account for such delays.

E. Client is responsible for complying with any applicable laws relating to its or any Authorized User's use of the SaaS Services including, without limitation, all applicable privacy, electronic communications and data protection laws, rules, regulations, and regulatory guidelines, as well as any applicable self-regulatory guidelines. Without limiting the generality of the foregoing, Client is solely responsible for: (a) ensuring that Client and Team UIS, acting on Client's behalf, have the right to collect, use and share Client any personal data and related materials via the SaaS Services; and (b) providing adequate notice to, and obtaining any necessary consents as required under applicable laws, with respect to the Client materials and Client intellectual property collected, used and shared by Client, or by Team UIS on Client's behalf, via the SaaS Services. Notwithstanding any other provision of this Agreement, Client or any Authorized User shall not use the SaaS Services to collect, upload, retrieve, transmit, send, or store (i) any information that could directly identify a person, including, without limitation, government issued ID numbers, individual medical or health information (including protected health information under HIPAA), individual financial information, an individual's name (last name plus first name or first initial), or birth date; (ii) security codes, passwords, credit or debit card numbers; (iii) any data that falls under the sensitive or special data definitions of any applicable privacy law or self-regulatory principle; or (iv) any data collected from sites directed to children under the age of sixteen (16) or from children whose age Client knows to be under sixteen (16) in violation of applicable law. Team UIS and its designees shall have the right (but not the obligation) in their sole discretion to refuse or remove any Client materials or Client intellectual property that violate any of the terms of this Agreement or any applicable law. F. In connection with the operation of the SaaS Services, Team UIS may collect and analyze data in aggregate and anonymous form with respect to the use and effectiveness of the SaaS Services (the "Aggregate Data"). Client hereby irrevocably authorizes Team UIS to collect data in an aggregate and anonymous form for supporting, improving, and marketing the SaaS Services. Customer acknowledges and agrees that Team UIS will exclusively own all right, title, and interest in and to all Aggregate Data and other analytics and output data generated or provided by Team UIS or the SaaS Services. G. Client or Authorized Users providing any suggestions, enhancement requests, recommendations, corrections or other feedback (collectively, "Feedback") is strictly voluntary. If Client of any Authorized User provides any Feedback to Team UIS, orally or in writing, Client hereby grants to Team UIS and its affiliates a worldwide, perpetual, irrevocable, royalty-free license to use and incorporate into the SaaS Services any Feedback. H. Team UIS may immediately suspend the SaaS Services if Team UIS reasonably determines that the Client is not materially complying with this Agreement, or Client is using the SaaS Services in a manner that could cause damage to Team UIS's business or reputation, or otherwise reflect unfavorably upon Team UIS, its affiliates, or its partners. Team UIS shall notify the Client promptly following any such suspension taking effect.

9. **Design.** Team UIS is not responsible for the design of the Products and will not, under any circumstances, have any warranty, indemnification or other liability or obligations with respect to Products to the extent related to or arising out of the design and/or specifications for such Products. Suggestions by Team UIS as to design, use and suitability of the Products are made in good faith; provided, however, Buyer assumes full responsibility for accepting and/or using such suggestions.

10. **Warranty.** (a) Team UIS warrants, that at the time of delivery, the Products will conform to the specifications, if any, that are a part of the Order Confirmation. Client understands and hereby expressly agrees that any claim for defective materials, defective manufacture, or any other claim with respect to the Products shall be made directly to the manufacturer of the Product and not the Team UIS. Team UIS makes no warranties, either express or implied, regarding defective materials, defective manufacture, or any other claim with respect to Products. Team UIS may, at its sole election, and as Client's sole remedy, make an allowance, repair, or replace such quantity of the Products as shall prove to be defective, then Client shall hold and make available for inspection and testing by Team UIS all Products claimed by Client to be defective. (b) Services provided by Team UIS under an Order Confirmation will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. (c) **THE TEAM UIS DISCLAIMS, AND CLIENT HEREBY EXPRESSLY WAIVES, ANY AND ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, WITH RESPECT TO THE PRODUCTS AND/OR SERVICES, AND/OR THE RESULTS OBTAINED FROM THEIR USE BY CLIENT AND/OR ITS USERS, INCLUDING, WITHOUT LIMITATION, ANY STATUTORY OR IMPLIED WARRANTIES OF NON-INFRINGEMENT, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. TEAM UIS HEREBY DISCLAIMS ANY AND ALL LIABILITY FOR THE USE OR PERFORMANCE OF THE SERVICES AND/OR PRODUCTS SELECTED BY THE PARTIES HEREBY EXPRESSLY ACKNOWLEDGE AND AGREE THAT THE UNIFORM COMMERCIAL CODE AND ANY SPECIFIC STATE ADOPTIONS THEREOF SHALL NOT GOVERN THE RIGHTS AND OBLIGATIONS OF THE PARTIES UNDER THESE TERMS OR ANY ORDER CONFIRMATION.**

11. **Liability Limitation.** Specific performance shall not be available to Client as a remedy in connection with Team UIS's providing of the Products and/or Services. Monetary damages against Team UIS shall be limited to the dollar amount charged to Client for the applicable order placed by Client and accepted by Team UIS for any of the Services and/or Products alleged to be the cause of any loss or damage, whether founded in contract, tort (including negligence), strict liability or otherwise, arising out of, or resulting from any cause whatsoever, including without limitation: (a) any order placed by Client and accepted by Team UIS or Team UIS's performance or breach; or (b) the design, manufacture, delivery, sale, repair, replacement or use of any such Products. **IN NO EVENT SHALL TEAM UIS BE LIABLE TO CLIENT FOR ANY SPECIAL, INDIRECT, EXEMPLARY, INCIDENTAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES (INCLUDING, WITHOUT LIMITATION, LOSS OF ANTICIPATED PROFITS, LOSS OF USE, LOSS OF REVENUE AND COST OF CAPITAL) ARISING OUT OF OR RELATING TO THE AGREEMENT, INCLUDING WITHOUT LIMITATION THE ORDER CONFIRMATION, ANY RELATED PURCHASE ORDER, OR THE SERVICE AND/OR PRODUCTS. ANY AGREEMENT VARYING OR EXTENDING THE REMEDIES SPECIFICALLY STATED HEREIN WILL BE BINDING ON TEAM UIS ONLY WHEN SPECIFICALLY AGREED TO IN WRITING BY TEAM UIS AND SPECIFICALLY REFERENCING THIS SECTION.**

12. **Insurance.** Team UIS has in effect commercial general liability, umbrella, cyber, workers compensation, employer's liability, and automobile insurance coverage. A certificate of insurance is available upon request. Customer shall have property and course of construction/builder's risk insurance for the full value of the site including any improvements made pursuant to this Contract and will provide Team UIS with proof of insurance upon request.

13. **Termination.** In the event that Client fails to perform any of its obligations stated in the Agreement, including the Order Confirmation or any related purchase order and fails to cure such breach within ten (10) days after receipt of written notice from the Team UIS specifying such breach, the Team UIS may at its option immediately terminate the Order Confirmation and/or any related purchase orders. Upon any such termination by Team UIS: (a) Team UIS shall be relieved of any further obligation to Client (including, without limitation, any obligation with respect to delivery or transition of supply); (b) Client shall be liable to Team UIS for the immediate payment of amounts then billed to date by Team UIS to Client; (c) Client shall purchase and pay Team UIS immediately for all raw materials, components, work in process and finished goods acquired by Team UIS in connection with the Order Confirmation and/or any related purchase orders; and (d) Client shall immediately reimburse Team UIS for all other loss, cost or expense of Team UIS as a result of the termination of the Order Confirmation or any related purchase order.

14. **Right of Entry.** If applicable, Client shall provide for Team UIS's right to enter the property owned by the Client and/or others in order for Team UIS to perform the Services in the Order Confirmation. The Client agrees, to the fullest extent permitted by law, to indemnify and hold Team UIS and his or her subconsultants harmless from any claim, liability or cost (including reasonable attorneys' fees and costs of defense) for injury or loss arising or allegedly arising from procedures associated with testing or investigative activities or discovery of hazardous materials or suspected hazardous materials on said property.

Team UIS
2290 Bishop Circle East
Dexter, MI 48130
(734) 424-1200

Utilities Instrumentation Service
UIS SCADA
UIS Renewable Power
Utilities Instrumentation Service-Ohio

15. **Force Majeure.** Team UIS shall not be liable for any delay or failure to perform any obligation under this Agreement if such delay or failure is caused by circumstances beyond its reasonable control, including, without limitation, acts of God or public authority, riots or other public disturbances, labor disputes of any kind, electrical or power outages, utilities or telecommunications failures, earthquake, storms or other elements of nature, acts or orders of government, pandemics, acts of terrorism or war, or acts by third parties, failure of Client to provide required information, or the change in cost or availability of raw materials, components or services based on market conditions, supplier actions or contract disputes ("Force Majeure Event"). During a Force Majeure Event, Team UIS's obligations under the Order Confirmation and any related purchase order shall be suspended and Team UIS shall not have any obligation to provide Client with Products or Services from other sources or to pay or reimburse Client for any additional costs to Client of obtaining substitute Products or Services, nor shall Team UIS be liable for any damages to Client arising from or related to a Force Majeure Event.

16. **Governing law.** The contract shall be governed by the laws of Michigan

17. **Employee Solicitation.** Employee Solicitation. Client agrees not to hire, attempt to hire, or retain as consultants or otherwise, employees and/or consultants of Team UIS directly or through a third-party entity during the employment or consulting period and for a period of one (1) year subsequent to the employee's and/or consultant's last day of work for Team UIS regardless of the circumstances surrounding employee's cause of termination of employment.

18. **Indemnification.** Client holds harmless, indemnifies, and will defend Team UIS and its related or affiliated entities including their respective officers, agents and employees against any claims, liabilities, expenses, charges, fines and related losses including attorney's fees and expenses to the extent directly or indirectly caused by Client's (including those acting on behalf of Client) (a) negligent acts of omissions and involving property damage or bodily injury; (b) breach of the terms of the Agreement between the parties; or (c) violation of applicable law. This provision shall apply even if there is concurrent negligence but shall not apply to property damage or bodily injury arising solely from Team UIS's negligence. Liability per above is not limited by limits of workers compensation coverage.

19. **Survival/Entire Agreement/Waiver/Applicable Laws.** These Terms shall survive and continue in full force and effect following the expiration, cancellation or termination of an Order Confirmation and any related purchase order. The Order Confirmation, including these Terms and any other attachments, exhibits or supplements specifically referenced in the Order Confirmation, constitutes the entire agreement between Team UIS and Client with respect to the matters contained in the Order Confirmation and supersedes all prior oral or written representations and agreements. Except as otherwise provided in these Terms, the Order Confirmation may only be modified by a written agreement signed by Team UIS. Waiver by Team UIS of any of the terms or conditions of the Order Confirmation shall be effective only if in writing and signed by Team UIS, and shall not constitute a waiver of such terms as to any subsequent events or conditions, whether similar or dissimilar. No course of dealing or custom in the trade shall constitute a modification or waiver by Team UIS of any right. This Agreement is governed by the laws of the State of Michigan, except for its choice of laws provisions.

20. **Electronic Signature.** THE CONTRACT MAY BE SIGNED OR ACCEPTED ELECTRONICALLY, CONVEYING CUSTOMER'S ACCEPTANCE. COMPLIANCE WITH THE CONTRACT THROUGH ELECTRONIC MEANS INCLUDING, BUT NOT LIMITED TO, EMAIL ACKNOWLEDGEMENT, AND CUSTOMER'S ELECTRONIC SIGNATURE WILL BE DEEMED VALID AND BINDING. IF CUSTOMER CONTESTS THE VALIDITY OF THE CONTRACT BASED ON THE MEANS OF ELECTRONIC OR OTHER FORM OF EXECUTION OR ACCEPTANCE BY THE PARTIES AND THE CONTRACT IS HELD BY A COURT OR ARBITRATOR TO BE VALID, THE CUSTOMER SHALL PAY THE ATTORNEYS' FEES AND EXPENSES OF TEAM UIS ARISING FROM THE CUSTOMER'S CONTEST OF THE CONTRACT'S VALIDITY.

21. **Escalation.** Any material that has been quoted as a part of this project is calculated based upon current prices. The market for these materials is volatile, and sudden price increases could occur. Team UIS agrees to use its best efforts to obtain the lowest prices possible from our suppliers. However, should there be an increase in the price of materials that are purchased after the execution of contract Team UIS reserves the right to adjust the contract for the increase. Team UIS will provide timely written notice to the Client if this were to occur.

22. **Postponement.** In the event that the Client postpones the project, Team UIS reserves the right to charge the Client for costs incurred that will cause the project to exceed the original cost estimate. Team UIS will provide timely written notice to the Client if this were to occur.

23. **Cancellation.** In the event that the Client cancels the work once the work has been scheduled by Team UIS, Team UIS reserves the right to charge the Client as follows:

# of Days Prior to Scheduled Work	Cancellation Fee (% of Contract)
30	5.00%
15	7.50%
7	10.00%
3	15.00%



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **November 25, 2024**

Item No. A.

General Description: Request for Study Session: Quarterly Report Ending September 2024

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Cc: Stacy Paige, City Treasurer

Date: Monday, November 25, 2024

Re: Request for Study Session: Quarterly Report Ending September 2024

- City Treasurer, Stacy Paige requests a 30-minute Study Session to discuss the Quarterly Report Ending September 2024.
- Date: Monday, December 9, 2024 Time: 7:00 p.m.
- Both date and time are available.



City of Romulus

Clerk’s Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **November 25, 2024**

Item No. B.

General Description: Public Hearing Request for Monday, December 23, 2024, at 6:45 p.m. on a proposed Commercial Redevelopment District.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Cc: D'Sjonaun Hockenhull, Deputy City Clerk
Julie Albert, Director of Assessing & Financial Services
Kevin Krause, Director of Economic Development

Date: November 21, 2024

Re: Public Hearing Request

Cooper Hotels, owners of property located at 8500 Wickham Road, has submitted a request seeking the City's approval for a 12-year tax abatement under the Public Act 255 of 1978, Commercial Redevelopment Act.

MCL 207. 655 of the Public Act states,

Before adopting a resolution establishing a commercial redevelopment district, the legislative body shall give written notice by certified mail to the owners of all real property within the proposed commercial redevelopment district and shall afford an opportunity for a hearing on the establishment of the commercial redevelopment district at which any of those owners and any other resident or taxpayer of the local governmental unit may appear and be heard. The legislative body shall give public notice of the hearing not less than 10 nor more than 30 days before the date of the hearing.

It is requested that Council schedule a public hearing on December 23, 2024 at 6:45 p.m. to hear comments and/or objections to the proposed commercial redevelopment district.

The date and time are available for the request.



1661 Aaron Brenner Drive • Suite 200 • Memphis, TN 38120
Tel: 901-322-1400 • Fax: 901-322-1403
info@cooperhotels.com • www.cooperhotels.com

September 6, 2024

Mr. Kevin Krause
City of Romulus
11111 Wayne Road
Romulus, MI 48174

Re: 8500 Wickham Road

Dear Mr. Krause,

Cooper Hotels plans to purchase the Rodeway Inn, demolish the existing 4 building, single story structures and develop 2 Hilton hotels, **Home 2** and **Tru**. Total investment in the project will exceed \$63 M and create 75 jobs.

The Rodeway Inn is a blighted property, which not only affects the character and appeal of the hotel district but repeatedly requires public safety personnel's attention, costing time and money. Cooper Hotels purchase and demolition of these recurring issues and the construction of new hotels will create significant and positive change in the community's important hotel district.

The Rodeway Inn paid \$48,176 in 2023 property tax. The Cooper Hotels proposal will create taxes considerably higher in the year completed.

Cooper Hotels is asking the City for a 12-year abatement utilizing the Commercial Redevelopment Act, PA 255 incentive, which encourages the redevelopment of commercial properties by abating property taxes generated from the new investment. This incentive will not only help with the cost of new construction, but assist with the additional costs associated with buying a deteriorated property that must be bulldozed. It is anticipated the demolition cost will exceed \$700,000.

Please feel free to contact me at (901) 322-1418 or contact Tim Keyes at 734.558.4321 or tkeyesadc@gmail.com with any questions.

Respectfully,

A handwritten signature in blue ink, appearing to read "Pace Cooper", written over a light blue horizontal line.

Pace Cooper

COMMERCIAL REDEVELOPMENT ACT (EXCERPT)
Act 255 of 1978

207.655 Commercial redevelopment district; establishment; resolution; notice; hearing; finding and determination; applicability of district established by township; exemption of restored facility; commercial property included as part of commercial redevelopment district also part of tax increment district.

Sec. 5. (1) A local governmental unit, by resolution of its legislative body, may establish a commercial redevelopment district, which may consist of 1 or more parcels or tracts of land or a portion thereof, if at the time of adoption of the resolution the property within the district is any of the following:

(a) Obsolete commercial property or cleared or vacant land which is part of an existing, developed commercial or industrial zone which has been zoned commercial or industrial for 3 years before June 21, 1978, and the area is or was characterized by obsolete commercial property and a decline in commercial activity.

(b) Land which has been cleared or is to be cleared as a result of major fire damage, or cleared or to be cleared as a blighted area under Act No. 344 of the Public Acts of 1945, as amended, being sections 125.71 to 125.84 of the Michigan Compiled Laws.

(c) Cleared or vacant land included within a redevelopment plan adopted by a downtown development authority pursuant to Act No. 197 of the Public Acts of 1975, as amended, being sections 125.1651 to 125.1680 of the Michigan Compiled Laws, or adopted by an urban redevelopment corporation pursuant to Act No. 250 of the Public Acts of 1941, as amended, being sections 125.901 to 125.922 of the Michigan Compiled Laws, or Act No. 120 of the Public Acts of 1961, being sections 125.981 to 125.986 of the Michigan Compiled Laws.

(d) Property which was owned by a local governmental unit on June 21, 1978, and subsequently conveyed to a private owner and zoned commercial.

(2) The legislative body of a local governmental unit may establish a commercial redevelopment district on its own initiative or upon a request filed by the owner or owners of 75% of the state equalized value of the commercial property located within a proposed district.

(3) Before adopting a resolution establishing a commercial redevelopment district, the legislative body shall give written notice by certified mail to the owners of all real property within the proposed commercial redevelopment district and shall afford an opportunity for a hearing on the establishment of the commercial redevelopment district at which any of those owners and any other resident or taxpayer of the local governmental unit may appear and be heard. The legislative body shall give public notice of the hearing not less than 10 nor more than 30 days before the date of the hearing.

(4) The legislative body of the local governmental unit, in its resolution establishing a commercial redevelopment district, shall set forth a finding and determination that the district meets the requirements set forth in subsection (1).

(5) A commercial redevelopment district established by a township shall be applicable only within the unincorporated territory of the township and shall not be applicable within a village located in that township.

(6) A restored facility included in an area covered by a tax increment financing plan adopted by a downtown development authority created under Act No. 197 of the Public Acts of 1975, as amended, shall be exempt from this act in a city with a population of 1,000,000 or more.

(7) Commercial property included as part of a commercial redevelopment district may also be part of a tax increment district established under the tax increment finance authority act.

History: 1978, Act 255, Imd. Eff. June 21, 1978;—Am. 1979, Act 27, Imd. Eff. June 6, 1979;—Am. 1980, Act 407, Imd. Eff. Jan. 8, 1981;—Am. 1980, Act 448, Imd. Eff. Jan. 15, 1981.



City of Romulus

Treasurer's Report

Council Meeting Held:

November 25, 2024

Item No. 7.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Seconded by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Ayes: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Nays: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Abstain: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Public Comment

Council Meeting Held:

November 25, 2024

Item No. 8.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Seconded by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Ayes: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Nays: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Abstain: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Unfinished Business

Council Meeting Held:

November 25, 2024

Item No. 9.

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Seconded by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Ayes: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Nays: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Abstain: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

New Business

Council Meeting Held:
Item No. 10.

November 25, 2024

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Seconded by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Ayes: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Nays: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Abstain: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Warrant

Council Meeting Held: **November 25, 2024**

Item No. **A.**

General Description: Approval of Warrant #:24-22 for checks presented in the amount of \$5,139,022.29

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Seconded by:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

<i>Ayes:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Nays:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
<i>Abstain:</i>	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

CITY OF ROMULUS
WARRANT REGISTER SUMMARY

Council Meeting Date: November 25, 2024
Warrant Number: 24-22

TOTAL WARRANT REGISTER

5,139,022.29

P.O.#	CHECK #	PAYEE	AMOUNT

TOTAL DELETIONS

TOTAL ADJUSTED WARRANT (IF ANY DELETIONS)

REWARRANTED ITEMS: (not included in above totals)

P.O.#	CHECK #	PAYEE	AMOUNT

COUNCIL AUTHORIZATION

DATE

The obligations of transfer of funds described on the attached warrant register including the required interfund advances have been authorized by the Council. We hereby authorize the Treasurer of the City of Romulus to disburse funds as listed in payment thereof with the exception of deleted items listed above.

MAYOR

CLERK

11/21/2024

CHECK DISBURSEMENT REPORT FOR CITY OF ROMULUS
CHECK DATE FROM 11/08/2024 - 11/21/2024

Fund		Amount
Total for fund 101	General Fund	436,916.17
Total for fund 202	Major Street Fund	9,345.24
Total for fund 203	Local Street Fund	30,152.63
Total for fund 205	Public Safety Fund	151,050.64
Total for fund 211	Cable TV	870.57
Total for fund 218	Merriman Rd. Spec. Assess	10,039.72
Total for fund 219	Street Lighting Fund	57,259.25
Total for fund 226	Garbage & Rubbish Collection Fund	109,416.11
Total for fund 243	Brownfield Redevelopment	285.00
Total for fund 245	Oakwood SAD	71.31
Total for fund 247	Tax Increment Finance Authority	1,316,761.59
Total for fund 248	Downtown Development Authority	5,569.66
Total for fund 260	Michigan Indigent Defense Fund	756.00
Total for fund 261	911 Service Fund	838.69
Total for fund 265	Drug Enforcement - State	433.25
Total for fund 266	Law Enforcement - Federal	242.96
Total for fund 271	Library Fund	26,507.08
Total for fund 305	C.I.P Bonds Court Building	734,625.00
Total for fund 306	Ecorse & Vining -Capital Improve Bonds	904,000.00
Total for fund 592	Water & Sewer Fund	838,050.06
Total for fund 661	Motor Vehicle	10,593.57
Total for fund 664	Technology Fund	1,100.78
Total for fund 676	Retiree's Ins. Benefits	137,541.35
Total for fund 701	Revolving Fund	2,825.00
Total for fund 703	Current Tax	15,569.19
Total for fund 704	Imprest Payroll Fund	333,593.18
Total for fund 705	Delq. Pers. Prop. Fund	4,608.29
TOTAL - ALL FUNDS		5,139,022.29

11/21/2024 CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 11/08/2024 - 11/21/2024

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank POOL POOLED CASH						
11/08/2024	POOL	87179	2804	AMAZON CAPITAL SERVICES	A3J18HWSI262XT A3J18HWSI262XT	15.40 <u>507.81</u>
						523.21
11/08/2024	POOL	87180	1468	CITY OF ROMULUS	HYDRANT USE FOR PUMPKIN FESTIVAL 2024 HYDRANT USE FOR PUMPKIN FESTIVAL 2024 DDA ADVERTISEMENT FOR NEWSLETTER	280.30 342.80 <u>1,200.00</u>
						1,823.10
11/08/2024	POOL	87181	3754	LAURIE JAMES	DADDY DAUGHTER DANCE 2024	154.00
11/21/2024	POOL	1853(E)	0017	BLUE CARE NETWORK	NOVEMBER 2024 HEALTH INS	26,590.85
11/21/2024	POOL	1854(E)	0016	BLUE CROSS/BLUE SHIELD OF MICH	NOVEMBER 2024 HEALTH INSURANCE	415,114.24
11/21/2024	POOL	1855(E)	2965	CLEAR RATE COMMUNICATIONS, INC.	ACCT# 4876633, 10/21/24 - 11/20/24	6,887.46
11/21/2024	POOL	1856(E)	0581	COMERICA COMM. CARD SERV.	ROBERT PFANNES COMERICA CARD PURCHASES F KEN CHAPMAN COMERICA CARD PURCHASES FOR PATTY BRADEN COMERICA CARD PURCHASES FOR JEFF KEMP COMERICA CARD PURCHASES FOR OC NICOLE HARRIS COMERICA CARD PURCHASES FO J. WOJTYLKO COMERICA CARD PURCHASES FOR KEVIN KRAUSE COMERICA CARD PURCHASES FOR JERRY FRAYER OCTOBER 2024 COMERICA CARD MIKE LASKASKA COMERICA CARD PURCHASES FO GARY HARRIS COMERICA CARD PURCHASES FOR	75.67 2,332.00 735.11 257.91 486.21 25.00 961.60 2,639.92 274.00 <u>1,757.17</u>
						9,544.59
11/21/2024	POOL	1857(E)	0020	DELTA DENTAL PLAN OF MICHIGAN	NOVEMBER 2024 DELTA DENTAL INSURANCE	26,290.16
11/21/2024	POOL	1858(E)	0012	DTE ENERGY	6061 COLUMBUS - FERNANDEZ PARK 09/10/24 38834 HURON RIVER DR - WATER PUMP 09/07/ 28777 EUREKA - FS #4, - 09/12/24 - 10/1 11165 OLIVE - POLICE STATION - 09/12/24 12600 WAYNE - DPW - 09/12/24 - 10/10/24 36525 BIBBINS - SR CTR - 09/12/24 - 10/1 35257 GODDARD - AMBULANCE BUILDING - 09/ 10942 WAYNE - WELCOME TO ROMULUS SIGN - 7930 AMBER PUMP STATION 09/17/24 - 10/15 PUMP STATION - 16326 HARRISON 09/17/24 - 7690 WAYNE WATER PUMP, 09/14/24 - 10/14/ MARY ANN BANKS (RESTROOM) - 37350 GODDAR 37200 GODDARD-MARY ANN BANKS PARK - 09/1 PAVILION DOWNTOWN DDA - 36095 GODDARD 09 6900 WAYNE - FIRE STATION #3 10/2/2024 - OAKWOOD STORM SEWER PUMP STATION - 15409 7219 MIDDLEBELT - FIRE #2 10/03/24 - 10 6241 DEXTER - BOICE PARK 10/04/24 -11/0 7506 MERRIMAN - LANDSCAPING SERVICE PERI 12300 WAYNE - ANIMAL SHELTER 10/04/2024 37230 NORTHLINE- FS #1 10/04/2024 - 11/0 VINING RD HOT BOX - 34155 GODDARD - 10/0 12055 WAYNE - BIRD HOUSE 10/04/2024 - 1 VINING RD HOT BOX - 34155 GODDARD - 10/0 11189 SHOOK - CHAMBER BLDG 10/04/2024 - 11189 SHOOK - CHAMBER BLDG 10/04/2024 - VINING RD HOT BOX - 34155 GODDARD - 10/0 9755 OZGA - ELMER JOHNSON PARK 10/04/202 11120 HUNT - SCHOOL HOUSE @ HISTORICAL P 16869 BRANDT - CREEKSIDE PUMP STATION 10 10202 SHOOK RD - CEMETERY -10/04/2024 - 11147 HUNT - HISTORICAL PAVILLION - 10/ 6061 COLUMBUS - FERNANDEZ PARK 10/09/24 38834 HURON RIVER DR - WATER PUMP 10/07/ 28777 EUREKA - FS #4, - 10/11/2024 - 11 11165 OLIVE - POLICE STATION -10/11/2024 12600 WAYNE - DPW - 10/11/2024-11/08/202 36525 BIBBINS - SR CTR - 10/11/24-11/08/ 7930 AMBER PUMP STATION - 10/16/24 THRU PUMP STATION - 16326 HARRISON - 10/16/24 7690 WAYNE WATER PUMP, 10/15/24 - 11/12/ 35257 GODDARD - AMBULANCE BUILDING - 10/ 10942 WAYNE - WELCOME TO ROMULUS SIGN -1	17.62 50.74 904.14 2,753.32 2,336.48 1,748.84 34.35 20.32 18.97 108.26 88.01 18.93 39.10 138.89 47.75 71.31 607.91 43.29 239.72 766.89 82.97 276.40 10.43 276.40 191.70 191.70 276.40 267.59 39.37 55.66 30.85 39.74 17.62 50.30 774.56 2,393.37 2,018.13 1,373.73 22.60 102.65 81.53 36.95 <u>20.64</u>
						18,686.13
11/21/2024	POOL	1859(E)	0012	VOID		V
11/21/2024	POOL	1860(E)	0012	DTE ENERGY	31558 GODDARD - WATER PUMP 10/04/2024 -	568.85

11/21/2024

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 11/08/2024 - 11/21/2024

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
11/21/2024	POOL	1861(E)	0891	HOME DEPOT	24/25 BLANKET PO FOR MISC SUPPLIES - DPW	290.81
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	9.77
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	52.73
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	402.86
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	152.85
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	21.42
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	8.06
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	19.56
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	32.65
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	4.29
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	171.49
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	213.64
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	61.07
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	21.53
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	147.54
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	163.63
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	154.91
					MARY ANN BANKS PARK RENOVATION SUPPLIES	562.27
					HOLIDAY DECORATIONS FOR THE DDA	390.04
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	11.98
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	86.55
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	69.96
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	39.85
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	19.88
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	119.00
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	79.00
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	59.97
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	150.00
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	508.24
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	9.86
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	60.96
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	94.95
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	29.97
					INVENTORY ORDER- GRASS SEED	1,440.00
					MARY ANN BANKS PARK RENOVATION SUPPLIES	119.00
					MARY ANN BANKS PARK RENOVATION SUPPLIES	35.73
					24/25 BLANKET PO FOR HOME DEPOT - MISC.	334.09
					24/25 BLANKET PO FOR HOME DEPOT - MISC.	85.25
					SOLAR LIGHTS KINGSLEY HOUSE RAMP	99.94
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	(10.26)
					ACCT# 6035322502044237	(22.42)
						6,302.62
11/21/2024	POOL	1862(E)	0891	VOID		
11/21/2024	POOL	1863(E)	3992	INVOICE CLOUD INC.	INVERTED PO FOR MONTHLY FEES FOR CREDIT	723.00
11/21/2024	POOL	1864(E)	2947	NATIONAL VISION ADMINISTRATORS, LLC	VISION COVERAGE FOR NOVEMBER 2024	2,801.56
11/21/2024	POOL	1865(E)	3740	NAVIA BENEFIT SOLUTIONS - LOCKBOX	NAVIA FOR OCTOBER 2024	200.00
11/21/2024	POOL	1866(E)	1947	THE BANK OF NEW YORK MELLON	RE: CITY OF ROMULUS TIIFA REF L/T GOB	1,206,475.00
11/21/2024	POOL	1867(E)	1947	THE BANK OF NEW YORK MELLON	RE: ROMULUS MI LTGO CAP IMP BDS 2017	904,000.00
11/21/2024	POOL	1868(E)	1947	THE BANK OF NEW YORK MELLON	RE: CITY OF ROMULUS (MI) CAP IMP BONDS	734,625.00
11/21/2024	POOL	1869(E)	1947	THE BANK OF NEW YORK MELLON	RE: ROMULUS MI LTGO 2016 BDS REF 2006	453,250.00
11/21/2024	POOL	1870(E)	1593	ULLIANCE	2024 4TH QTR EMPLOYEE ASSISTANCE PROGRAM	1,747.20
11/21/2024	POOL	87182	4430	911 TRAINING INSTITUTE	EMERGENCY MENTAL HEALTH DISPATCHING - 11	559.00
11/21/2024	POOL	87183	2942	AIRGAS, INC.	24/25 BLANKET PO FOR AIRGAS INC - FOR OX	28.34
					24/25 BLANKET PO FOR AIRGAS INC - FOR OX	77.99
						106.33
11/21/2024	POOL	87184	MISC	ALFORD SAMPLE	REFUND SENIOR ROOM RENTAL11/2/2024	100.00
11/21/2024	POOL	87185	3336	ALLIE BROTHERS, INC	UNIFORM ITEMS SEE ATTACHED INVOICES	158.40
					UNIFORM ITEMS SEE ATTACHED INVOICES	78.22
					UNIFORM ITEMS SEE ATTACHED INVOICES	78.22
					UNIFORM ITEMS SEE ATTACHED INVOICES	78.22
					UNIFORM ITEMS SEE ATTACHED INVOICES	210.00
					UNIFORM ITEMS SEE ATTACHED INVOICES	16.33
					UNIFORM ITEMS SEE ATTACHED INVOICES	10.65
					UNIFORM ITEMS FOR CHRISTIAN OTTER	158.78
						788.82
11/21/2024	POOL	87186	2926	ALLIED, INC.	HOSE FOR VEHICLE LIFT	55.00
11/21/2024	POOL	87187	2804	AMAZON	FOAM PUMPKIN SUPPLIES	59.79
					THE WAY OF KINGS BOOK	26.66
					NINTENDO /PLAYSTATION GAMES STOCK	1,071.44
					JUJUTSU KAISEN BOOKS	16.98
					WARRIORS POWER OF THREE BOOKS	28.70
					JUJUTSU KAISEN BOOK VOL 1	9.99
					JUJUTSU KAISEN BOOK VOL 1	777.75

11/21/2024

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 11/08/2024 - 11/21/2024

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						1,991.31
11/21/2024	POOL	87188	2804	AMAZON CAPITAL SERVICES	A3J18HWSI262XT, PLASTIC STORAGE BINS	89.98
					A3J18HWSI262XT,EARBUDS 100 PACKS	39.95
					A3J18HWSI262XT,SUPPLIES	86.45
					A3J18HWSI262XT,SUPPLIES	164.97
					A3J18HWSI262XT,MADDEN NFL 25 PS4	70.33
					A3J18HWSI262XT, SUPPLIES	218.77
					A3J18HWSI262XT GRIMM SEASON 1	12.05
					A3J18HWSI262XT, 48" FOLDABLE EXTENDED WA	119.99
					A3J18HWSI262XT, NIGHTFALL (6)	13.34
					A3J18HWSI262XT, VAIPi 20 PCS THANKSGIVIN	93.38
					A3J18HWSI262XT, BOOKS	67.95
					A3J18HWSI262XT, SONIC X SHADOW GEN - XBO	49.99
					A3J18HWSI262XT,SUPPLIES	29.44
					A3J18HWSI262XT,HALLOWEEN	69.35
						1,125.94
11/21/2024	POOL	87189	4027	AMAZON CAPITAL SERVICES	PEE WEE YOUTH BASKETBALL SUPPLIES	289.39
					PLAN TABLE, CHAIRS AND MISC OFFICE SUPPL	475.30
					MISC FIREARMS SUPPLIES	756.15
					Inventory Order	159.98
					ELECTION SUPPLIES FOR TRAINING	535.96
					SUPPLIES FOR ELECTION TRAINING	720.71
					PORTABLE ELECTRIC SPACE HEATER	24.20
					OFFICE SUPPLIES	19.59
					WIRELESS MOUSE FOR BLDG INSPECTORS	58.50
					FIRE OFFICER: PRINCIPLES & PRACTICES BOO	82.98
					FIRE DEPARTMENT - BEDDING & SPRAY	104.01
					COM DEV/DDA OPERATING SUPPLIES & TURKEY	81.16
						3,307.93
11/21/2024	POOL	87190	4078	ANCONA CONTROLS, INC.	ITB 21/22 07 GENERATOR PREVENTATIVE MAIN	1,575.00
11/21/2024	POOL	87191	MISC	ANN SZLINIS	ANN SZLINIS - DECEMBER 2024 RETIREE HEAL	336.41
11/21/2024	POOL	87192	2903	APPLIED INNOVATION	NOV 24 BASE RATE, ADDITIONAL PAGES OCT 2	930.05
11/21/2024	POOL	87193	2042	AT&T GLOBAL SERVICES	V-VIPER 911 MAINTENANCE BILLING PER CONT	71.45
11/21/2024	POOL	87194	3649	AUTO VALUE OF ROMULUS	24/25 BLANKET PO FOR MISC MECHANIC PURCH	37.02
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	24.68
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	12.79
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	60.72
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	367.57
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	239.57
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	37.02
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	58.09
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	41.42
					TRUCK 106 REPAIR	4,494.79
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	(49.99)
						5,323.68
11/21/2024	POOL	87195	1683	BAKER & TAYLOR	ACCOUNT # 251637 L444273 2 B00000	48.91
					ACCOUNT # 251637 L444824 2 B00000	104.51
						153.42
11/21/2024	POOL	87196	0064	BOUND TREE MEDICAL LLC	24/25 BLANKET PO - MEDICAL SUPPLIES AND	631.96
					24/25 BLANKET PO - MEDICAL SUPPLIES AND	749.32
					24/25 BLANKET PO - MEDICAL SUPPLIES AND	4.12
					24/25 BLANKET PO - MEDICAL SUPPLIES AND	292.30
					24/25 BLANKET PO - MEDICAL SUPPLIES AND	466.58
						2,144.28
11/21/2024	POOL	87197	2077	BREATHING AIR SYSTEMS	SEMI-ANNUAL TESTING, PM & REPAIRS TO CO	1,762.46
11/21/2024	POOL	87198	4438	CAMERON MCCULLUM	LIVE MUSIC FOR TREE LIGHTING CEREMONY	650.00
11/21/2024	POOL	87199	1270	CARLISLE WORTMAN ASSOCIATES	CWA Invoice #2175804	1,822.50
					REVIEWS & CONSULTATION	135.00
						1,957.50
11/21/2024	POOL	87200	3092	CENTER POINT LARGE PRINT	CHRISTIAN SERIES LEVEL 1	47.94
11/21/2024	POOL	87201	1980	COMCAST	ACCT # 8529 10 214 0290387, UNIT COURTES	21.62
11/21/2024	POOL	87202	1980	COMCAST	8529 10 214 0281543 BUSINESS CABLE 11/18	157.06

11/21/2024

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 11/08/2024 - 11/21/2024

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
11/21/2024	POOL	87203	4215	COMMERCIAL REAL ESTATE EXCHANGE, I	MONTHLY REAL ESTATE CONSULTING FY 24/25	139.00
11/21/2024	POOL	87204	0267	CONCENTRA MEDICAL CENTERS	AFTER ACCIDENT DRUG SCREENING (AFTER HOU	131.00
11/21/2024	POOL	87205	3386	CONSTELLATION NEWENERGY	CITY GAS BILLS 11/16/24 OCTOBER 2024	2,616.10
11/21/2024	POOL	87206	0885	CORELOGIC	2024 Sum Tax Refund 80 139 01 0239 000	3,318.64
11/21/2024	POOL	87207	0885	CORELOGIC	2024 Sum Tax Refund 80 013 03 0265 000	4,652.32
11/21/2024	POOL	87208	0885	CORELOGIC	2024 Sum Tax Refund 80 013 02 0364 000	2,631.20
11/21/2024	POOL	87209	0885	CORELOGIC REFUNDS	2024 Sum Tax Refund 80 119 02 0033 000	1,326.49
11/21/2024	POOL	87210	0885	CORELOGIC REFUNDS	2024 Sum Tax Refund 80 069 99 0049 013	1,694.73
11/21/2024	POOL	87211	3209	DEBRA & JAMES ROBINSON	BD Bond Refund	775.00
11/21/2024	POOL	87212	2788	DELL MARKETING LP	MONITOR FOR J LAMBERT'S DESK	123.99
11/21/2024	POOL	87213	4044	DETROIT METRO AIRPORT CENTER LLC	12 MOS RECORDS STORAGE LEASE - 7/1/24 TO	1,236.98
					12 MOS RECORDS STORAGE LEASE - 7/1/24 TO	1,236.98
					12 MOS RECORDS STORAGE LEASE - 7/1/24 TO	1,236.98
						3,710.94
11/21/2024	POOL	87214	3956	DIX BLOCK AND SUPPLY	BLOCKS TO REBUILD CATCH BASIN	752.00
11/21/2024	POOL	87215	4238	DJ'S LANDSCAPE MANAGEMENT	RFP 22/23-13 2024-2025 SAD LANDSCAPING	5,800.00
11/21/2024	POOL	87216	3495	DOMINION VOTING SYSTEMS, INC.	ICP2 TABULATE TAPE ROLLS	77.19
					ANNUAL FIRMWARE LICENSE & HARDWARE WARRA	726.00
						803.19
11/21/2024	POOL	87217	0024	DOWNRIVER COMMUNITY CONFERENCE	DCC MEMBERSHIP 2024/2025	8,894.67
11/21/2024	POOL	87218	2594	DOWNRIVER UTILITY WASTEWATER AUT	NOV 2024 EXCESS FLOW	210,401.40
11/21/2024	POOL	87219	0772	DTE ENERGY	OCT 2024 STREET LIGHTING	60,990.90
11/21/2024	POOL	87220	0772	DTE ENERGY	MUNICIPAL COMPLEX OCT 2024	12,241.36
11/21/2024	POOL	87221	2557	ELECTION SOURCE	ELECTION SUPPLIES	154.69
11/21/2024	POOL	87222	2577	ENVIRONMENTAL SYSTEMS RESEARCH	RITTER GIS ACCESS FOR COMMUNITY DEVELOPM	220.00
11/21/2024	POOL	87223	4319	EPH THREE LLC	PROPOSED MURAL SKETCH FOR 37135 GODDARD	200.00
11/21/2024	POOL	87224	MISC	EWING JOYCE	FAA PART 107 EXAM REIMBURSEMENT	175.00
11/21/2024	POOL	87225	3475	FERGUSON WATERWORKS #3386	METERS	12,450.88
					LOCK OUT DEVICE FOR 3/4" & 1" WATER METE	479.75
					INVENTORY ORDER-REPAIR CLAMPS FOR WATER	1,674.00
						14,604.63
11/21/2024	POOL	87226	3053	FIRST CHOICE COFFEE SERVICES	24/25 BLANKET PO FOR WATER PURIFIER AT P	62.95
11/21/2024	POOL	87227	3829	FOSTER BLUE WATER OIL, LLC	24/25 INVERTED PO - ITB 19/20-21 2 YEA	1,572.78
11/21/2024	POOL	87228	2703	GALE/CENGAGE LEARNING	BEST SELLER CHOICE 3 PLAN	65.58
11/21/2024	POOL	87229	4273	GEM, INC.	SENIOR CENTER - VESTIBULE HEATER DOWN	256.50
					DPW - UNIT 2 FANS NOT RUNNING	375.00
					CITY HALL - BELT OFF COOLING TOWER	683.41
					RTU 6 NOT HEATING	375.00
						1,689.91
11/21/2024	POOL	87230	MISC	GERALD GAUSS	FAA PART 107 EXAM REIMBURSEMENT	175.00
11/21/2024	POOL	87231	MISC	GFL ENVIROMMENTAL USA INC	REFUND STC 154-24-0224 REF: 80-999-00-20	158,765.25
11/21/2024	POOL	87232	0128	GIARMARCO, MULLINS, & HORTON, PC	70085-005B HR OCT 24	990.00
					70085-011B CLERKS OFFICEOCTOBER 2024	300.00
					70085-004B GENERAL OCT 24	15,975.00
					70085-004B GENERAL OCT 24	120.00
						17,385.00
11/21/2024	POOL	87233	2625	GLG PRINT	COR ITB 21/22-11 24/25 WATER BILL PRINTI	2,116.72
11/21/2024	POOL	87234	4422	GLOBAL COMPLIANCE NETWORK	UPLOAD TO EMPLOYEE TRAINING PLATFORM	25.00
					NEW HIRE VIDEO PLATFORM MODIFICATION	10.00
						35.00
11/21/2024	POOL	87235	0631	GORDON FOOD SERVICE, INC.	CUSTOMER 712400021	577.45
11/21/2024	POOL	87236	3264	GREAT LAKES WATER AUTHORITY	300-2451-S INDUSTRIAL WASTE CONTROL FOR	818.40
11/21/2024	POOL	87237	4307	GRECO LAW PLLC	LEGAL SERVICES FOR OCTOBER 2024	11,133.25
11/21/2024	POOL	87238	2995	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL SERVICES THROUGH OCTOBER 31	2,035.91
11/21/2024	POOL	87239	MISC	HUGO HERNANDEZ	DEPOSIT REFUND BASKETBALL	110.00
11/21/2024	POOL	87240	3022	IDENTISYS, INC.	PROFESSIONAL SERVICES THROUGH OCTOBER 31	87.00
11/21/2024	POOL	87241	4206	IMAGE PRINTING	DPW ENVELOPE ORDER	390.00
11/21/2024	POOL	87242	2862	INCLUSION SOLUTIONS LLC	REPLACEMENT PARTS FOR VOTING BOOTHS	134.70
11/21/2024	POOL	87243	3209	INSITE REAL ESTATE LLC	BD Payment Refund	22.12
11/21/2024	POOL	87244	2567	J & B MEDICAL SUPPLY CO. INC	24/25 BLANKET PO - J&B MEDICAL - FIRE D	4.98
11/21/2024	POOL	87245	0141	JACK DOHENY SUPPLIES INC	24/25 BLANKET PO - MECHANICS AND WATER D	260.61
					24/25 BLANKET PO - MECHANICS AND WATER D	505.75

11/21/2024

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 11/08/2024 - 11/21/2024

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						766.36
11/21/2024	POOL	87246	3209	JOCELYN HUTCHENS	BD Bond Refund	200.00
11/21/2024	POOL	87247	MISC	JONES JERRY	OVERPAYMENT ON WEED CUTTING INVOICE	1.31
11/21/2024	POOL	87248	3721	KELLER THOMA PC	CLIENT 005018, GENERAL; PROFESSIONAL SER	300.00
11/21/2024	POOL	87249	4234	KEY AWARDS & ENGRAVING	3X1.5UN5532 WHITE OVAL FULL COLOR NAME B	55.50
11/21/2024	POOL	87250	MISC	KIMBERLY HAINLEY	ANIMAL BOND SPAY / NEUTER REFUND 11/1/20	50.00
11/21/2024	POOL	87251	4435	KRISTINA LAKEY	CHRISTMAS CAROLERS FOR TREE LIGHTING	400.00
11/21/2024	POOL	87252	0120	LIBRARY DESIGN ASSOCIATES, INC.	BOOKCASES & CUSTOM NEW BOOK DISPLAY UNIT	16,359.00
11/21/2024	POOL	87253	2081	LIFELOC TECHNOLOGIES, INC.	FACTORY DIAGNOSTIC ON PBT MACHINE	100.00
11/21/2024	POOL	87254	1680	LUSTER CLEANERS, INC	24/25 BLANKET PO FOR PRISONER BLANKET CL	200.00
11/21/2024	POOL	87255	0076	M.W. MORSS ROOFING INC.	ROOF REPAIR AT 37133 GODDARD (BUBBIE'S P	980.00
11/21/2024	POOL	87256	3592	MACEO	MACEO MEETING HOARDING CASE STUDY	20.00
11/21/2024	POOL	87257	2666	MAURER'S TEXTILE RENTAL SERVICES	24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	135.06
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	135.06
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	30.91
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	30.91
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	27.50
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	27.50
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	1.57
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	1.57
						390.08
11/21/2024	POOL	87258	0088	MESSENGER PRINTING SERVICE INC.	EARLY VOTING FLYERS	79.50
					PRECINCT MAPS SIGNS	337.00
						416.50
11/21/2024	POOL	87259	3988	METRO ALARM SYSTEMS LLC	FIRE MONITORING SERVICES & ANNUAL FIRE I	98.97
11/21/2024	POOL	87260	MISC	MICHELLE BISHOP-DAWKINS	SENIOR CENTER RENTAL	100.00
11/21/2024	POOL	87261	0048	MICHIGAN CAT	24/25 BLANKET PO FOR MISC EQUIPMENT PURC	215.93
11/21/2024	POOL	87262	1104	MICHIGAN STATE POLICE	24/25 BLANKET PO-SEX OFFENDER REGISTRATI	30.00
					24/25 BLANKET PO FOR LIVESCAN USAGE 07/1	43.25
						73.25
11/21/2024	POOL	87263	0427	MIDWEST TAPE	CUSTOMER # 2000005771 BOOKS	416.89
					CUSTOMER # 2000005771 BOOKS	272.12
						689.01
11/21/2024	POOL	87264	2902	MONAGHAN, PC	WAYNE RD SIDEWALK PROJECT BILLING THRU 1	321.27
11/21/2024	POOL	87265	4107	MONEYGREEN LAWN SERVICE LLC	CHRISTMAS LIGHTING FOR MERRIMAN RD SAD F	4,000.00
11/21/2024	POOL	87266	MISC	NANCY STALEY	ANIMAL BOND SPAY / NEUTER REFUND 09/24/2	50.00
11/21/2024	POOL	87267	0885	NEHILA JOHN	2024 Sum Tax Refund 80 119 02 0019 000	795.45
11/21/2024	POOL	87268	3209	NICHOLE LECHEL	BD Bond Refund	500.00
11/21/2024	POOL	87269	0442	NORTHSIDE TRUE VALUE HARDWARE	24/25 BLANKET PO FOR KEY, LOCK, & MISC.	6.36
					24/25 BLANKET PO FOR MISC BUILDING MAINT	124.15
						130.51
11/21/2024	POOL	87270	3041	NORTHSTAR MAT SERVICE	ACCOUNT # 1862-11121	68.15
11/21/2024	POOL	87271	3917	NYE UNIFORM CO	ITB 23/24-12 INVERTED FIREFIGHTER UNIFOR	92.99
11/21/2024	POOL	87272	3917	NYE UNIFORM CO	ITB 23/24-12 INVERTED FIREFIGHTER UNIFOR	209.97
					ITB 23/24-12 INVERTED FIREFIGHTER UNIFOR	275.95
						485.92
11/21/2024	POOL	87273	4316	OCCMED CONNECT	NEW HIRE DRUG SCREENS AND PHYSICALS	503.00
					24/25 BLANKET PO EMPLOYEE PROCESSING FOR	310.00
					24/25 BLANKET PO EMPLOYEE PROCESSING FOR	241.00
						1,054.00
11/21/2024	POOL	87274	1491	ON DUTY GEAR LLC	ITB-19/20-07 ARMOR EXPRESS ID TAGS FOR T	39.00
11/21/2024	POOL	87275	0736	ORCHARD, HILTZ & MCCLIMENT	DWAM GRANT DESIGNENGINEERING SERVICES	19,162.50
					WAYNE ROAD SIDEWALK INSPECTION	35,344.25
					2024 HMA CONTRACT INSPECTION - ROAD REPA	3,799.00
					INKSTER ROAD WATER MAIN REPLACEMENT DESI	30,407.50
					ITB 23/24-16 SMITH ROAD WATER MAIN REPLA	8,372.25
					ITB 23/24-16 SMITH ROAD WATER MAIN REPLA	51,665.50
					NORTHLINE ROAD REHAB- CONSTRUCTION ENGIN	25,227.00
					I-94 AND MERRIMAN ROAD BRANDING	7,505.50

11/21/2024

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 11/08/2024 - 11/21/2024

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					I-94 AND MERRIMAN ROAD BRANDING	1,547.50
					CONS SERV-ROMULUS TRADE ESCROW SERV 8/3/	8,184.50
					SMITH RD A&B THRU 8/31/24	4,536.00
					WAYNE ROAD SIDEWALK INSPECTION	7,904.25
					INKSTER ROAD WATER MAIN REPLACEMENT DESI	13,353.00
					2025 HMA PROJECT DESIGN	5,172.00
					2025 HMA PROJECT DESIGN	7,575.75
					2024 HMA CONTRACT INSPECTION - ROAD REPA	2,451.50
					2024 CONCRETE REPAIR PROGRAM	4,884.75
						<u>237,092.75</u>
11/21/2024	POOL	87276	0266	OSBORNE CONCRETE COMPANY INC.	24/25 BLANKET PO FOR MISC.CONCRETE PURCH	664.80
11/21/2024	POOL	87277	1131	OUTDOOR EXPERTS, INC	FIELD CUTTING CITY PROPERTIES - OCTOBER	727.10
11/21/2024	POOL	87278	0984	PARKWAY SERVICES, INC.	RED SHOOL HOUSE PORTAJOHNS 11/4/24-12/3/	300.00
11/21/2024	POOL	87279	0988	PERISCOPE HOLDINGS INC	ANNUAL LICENSE FEE FOR NIGP COMMODITY CO	630.00
11/21/2024	POOL	87280	2960	PHOENIX SAFETY OUTFITTERS, LLC.	REIMBURSABLE PIGGYBACK ON NPPPGOV CONTRA	84,375.00
					ITB 18/19-20 TURNOUT GEAR RENTAL FY 24/2	1,000.00
					CORY HAYNES TURNOUT GEAR RENTAL 10/24-12	100.00
						<u>85,475.00</u>
11/21/2024	POOL	87281	0716	PLANTE & MORAN, PLLC	CLIENT 42069, PROGRESS BILLING JUNE 30 2	53,550.00
11/21/2024	POOL	87282	4231	PREMIER GROUP ASSOCIATES, LC	ITB 23/24-10 MARY ANN BANKS PARK DNR GRA	80,124.32
11/21/2024	POOL	87283	3959	PRETTY FACE CLEANING SERVICES	GROWTH WORKS CLEANING -REIMB THROUGH 10/2	200.00
					GROWTH WORKS CLEANING -REIM THROUGH 10/10	200.00
					GROWTH WORKS CLEANING -REIMB THROUG 10/17	200.00
					GROWTH WORKS CLEANING -REIMB THROUG 10/23	200.00
					GROWTH WORKS CLEANING -REIMB THROUG 10/30	200.00
					GROWTH WORKS CLEANING -REIMB THROUG 11/6	200.00
					GROWTH WORKS CLEANING -REIMB THROUG 9/11	200.00
					GROWTH WORKS CLEANING -REIMB THROUG 9/18	200.00
					GROWTH WORKS CLEANING -REIMB THROUG 9/26	200.00
					11189 SHOOK RD CLEANING- FY 24/25	150.00
					11189 SHOOK RD CLEANING- FY 24/25	150.00
					GROWTH WORKS CLEANING -REIMBURSED THROUG	100.00
						<u>2,200.00</u>
11/21/2024	POOL	87284	1576	PRINTING SYSTEMS, INC.	ELECTION SUPPLIES	10.50
11/21/2024	POOL	87285	3867	QUADIENT INC	INSERT FEEDERS - STANDARD MAINTENANCE	195.00
11/21/2024	POOL	87286	3117	QUADIENT LEASING USA INC	PIGGYBACK MIDEAL #171180000000009 IX-7 S	1,107.54
11/21/2024	POOL	87287	1952	RITTER GIS, INC.	24/25 INVERTED- GIS SUPPORT SERVICES 7/0	3,803.75
11/21/2024	POOL	87288	0681	ROMULUS COMMUNITY SCHOOLS	ROMULUS COMMUNITY SCHOOLS FACILITY RENTA	800.00
11/21/2024	POOL	87289	0885	ROMULUS COMMUNITY SCHOOLS	DELINQUENT PERS. PROP. DISBURSEMENT OCT	2,488.67
11/21/2024	POOL	87290	0189	ROSE PEST SOLUTIONS	LIBRARY PEST CONTROL 10/21/24	74.00
					24/25 INVERTED PO FOR ROSE PEST SOLUTIO	85.00
					24/25 INVERTED PO FOR ROSE PEST SOLUTIO	74.00
					24/25 INVERTED PO FOR ROSE PEST SOLUTIO	74.00
						<u>307.00</u>
11/21/2024	POOL	87291	2941	ROWE PROFESSIONAL SERVICES COMPAI	BEVERLYRD REHAB - MIDDLEBELT TO INKSTER	5,820.00
11/21/2024	POOL	87292	1551	S & F FOODS, INC.	24/25 BLANKET PO FOR PRISONER FOOD	127.38
11/21/2024	POOL	87293	0706	SAM'S CLUB DIRECT	MILITARY BANNER TOTES	17.96
11/21/2024	POOL	87294	0968	SCHOOLCRAFT COLLEGE	WAYNE COUNTY REGIONAL POLICE ACADEMY SPO	27,835.72
11/21/2024	POOL	87295	4432	SCHOOLCRAFT COLLEGE FOUNDATION	SBA PARAMEDIC PROGRAM STUDENT SPONSORSHI	20,000.00
11/21/2024	POOL	87296	3209	SHARRON STEPHENSON	BD Bond Refund 35698 HAWTHORNE	500.00
11/21/2024	POOL	87297	0885	SLEIMAN TERESA	2024 Sum Tax Refund 80 065 99 0076 000	836.20
11/21/2024	POOL	87298	0696	SOUTHERN WAYNE CTY REGIONAL CHAV	SWCRC- MEMBERSHIP INVESTMENT 1/1/25 - 1/	355.00
11/21/2024	POOL	87299	4040	STAPLES	OFFICE SUPPLIES	72.86
					8.5X11 COPY PAPER	70.98
					OFFICE SUPPLIES	104.07
						<u>247.91</u>
11/21/2024	POOL	87300	1016	STATE OF MICHIGAN	STATE EDUCATION TAX ANNUALLY (ACT 381 WO	285.00
11/21/2024	POOL	87301	1127	STATE OF MICHIGAN	WAYNE ROAD SIDEWALK PROJECT	42,231.16
11/21/2024	POOL	87302	1861	STATE OF MICHIGAN	EGLE - COMMUNITY PUBLIC WATER SUPPLY ANN	5,658.03
11/21/2024	POOL	87303	0503	STERICYCLE, INC.	24/25 BLANKET STERICYCLE SHARPS PICK UP	22.22
					24/25 BLANKET PO FOR REMOVAL OF MEDICAL	22.65
						<u>44.87</u>
11/21/2024	POOL	87304	0203	SUBURBAN CALCIUM CHLORIDE SALES	ITB 22/23-10 - 24/25 INVERTED DUST CONTR	5,040.00
					ITB 22/23-10 - 24/25 INVERTED DUST CONTR	1,400.00

11/21/2024

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 11/08/2024 - 11/21/2024

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						6,440.00
11/21/2024	POOL	87305	3057	THE ACCUMED GROUP	C-1659 OCT 2024 EMS/FIRE SERVICES	3,608.01
11/21/2024	POOL	87306	3780	THE NUNLEY LAW GROUP, PLLC	MIDC SERVICE HOURS FOR ROYCE NUNLEY 11/1 MIDC SERVICE HOURS FOR ROYCE NUNLEY 11/0	252.00 504.00
						756.00
11/21/2024	POOL	87307	MISC	THOMAS HARRINGTON	SENIOR CENTER RENTAL	100.00
11/21/2024	POOL	87308	2951	UNIQUE MANAGEMENT SERVICES, INC.	OCT 2024 PLACEMENTS	151.45
11/21/2024	POOL	87309	3368	VERIZON CONNECT FLEET USA LLC	24/25 INVERTED PO- NETWORKFLEET GSA HARD	621.40
11/21/2024	POOL	87310	0670	VERIZON WIRELESS	342127256-00001 10/02/24 - 11/01/24 ALL	4,005.90
11/21/2024	POOL	87311	1482	WAL-MART COMMUNITY	COMM DEV OFFICE SUPPLIES	15.68
11/21/2024	POOL	87312	0106	WAYNE COUNTY	500373, NOV 2024 FIXED SEWAGE ROUGE VALL	36,127.33
11/21/2024	POOL	87313	0657	WAYNE COUNTY	24/25 INVERTED PO-TRAFFIC SIGNAL MAINTEN	792.14
11/21/2024	POOL	87314	0885	WAYNE COUNTY LAND BANK	DISBURSE 2024 C.T FOR OCTOBER 16 -31, 20	314.16
11/21/2024	POOL	87315	MISC	WAYNE COUNTY REGISTER OF DEEDS	REHAB LEIN DISCHARGE RECORDING -15594 CO	45.00
11/21/2024	POOL	87316	0885	WAYNE COUTNY TREASURER	DELINQUENT PERSONAL PROPERTY DISBURSEMEN	2,119.62
11/21/2024	POOL	87317	0065	WAYNE LAWN & GARDEN CENTER, INC.	24/25 BLANKET PO FOR MECH & GROUNDS - DP	114.24
11/21/2024	POOL	87318	1334	WESTERN WAYNE COUNTY FIRE DEPT	WESTERN WAYNE COUNTY MUTUAL AID HOLIDAY	60.00
11/21/2024	POOL	87319	0233	WESTLAND LOCK & KEY, INC.	THREE KEYS FOR SHELTER	27.00
11/21/2024	POOL	87320	4337	WILLIAMS EMERGENCY VEHICLES & EQU	UPFITTING R25-21 - INSURANCE CLAIM COVER	1,000.00
11/21/2024	POOL	87321	0651	WM CORPORATE SERVICES, INC	24/25 INVERTED PO FOR RESIDENT DUMP PASS	894.40
11/21/2024	POOL	87322	0659	WM CORPORATE SERVICES, INC	24/25 INVERTED PO FOR DUMPSTER CHARGES 24/25 INVERTED PO FOR DUMPSTER CHARGES 24/25 INVERTED PO-RESIDENTIAL TRASH PICK 24/25 INVERTED PO FOR DUMPSTER CHARGES	3,678.80 670.00 99,027.78 861.60
						104,238.18
11/21/2024	POOL	87323	3209	ZAID ABDELLATIF	BD Bond Refund Building	750.00
11/21/2024	POOL	87324	3536	ZIEBART OF MICHIGAN - M122	RUSTPROOFING FOR NEW 2024 CHEVY DUMP TRU	826.50
11/21/2024	POOL	87325	2945	ZONES, LLC	ADOBE ACROBAT PRO LICENSE	215.00
11/21/2024	POOL	87326	4319	EPH THREE LLC	PROPOSED MURAL SKETCH FOR 37135 GODDARD	400.00
POOL TOTALS:						
Total of 166 Checks:						5,139,022.29
Less 2 Void Checks:						0.00
Total of 164 Disbursements:						5,139,022.29

DTE	24-Aug	24-Sep	31-Oct
CITY HALL - 11111 Wayne	4151.32	3728.93	3624.04
COURT BUILDING - 11131 Wayne	2941.34	2642.07	2567.75
LIBRARY - 11121 Wayne	1303.55	1170.92	1137.98
New Court - 11129 Wayne	5626.2	5053.75	4911.59
Total for all municipal complex:	\$14,022.41	\$12,595.67	\$12,241.36

Constellation Energy charges

Nov-24

Amount due

34th District Court	11131 WAYNE ROAD	\$33.19
34th District Court	11131 WAYNE ROAD	\$37.10
Fire Sta#3	6900 WAYNE RD	\$0.85
Fire Sta#4	28777 EUREKA RD	\$50.31
Senior Ctr.	36525 BIBBINS ST	\$44.71
Police Dept.	11165 OLIVE ST	\$57.92
City Hall	11111 WAYNE RD	\$77.57
Fire Sta#2	7221 MIDDLEBELT RD	\$72.83
Library	11121 WAYNE RD	\$446.97
RAC	35765 NORTHLINE RD	\$1,400.00
D.P.W.	12600 WAYNE RD	\$92.48
Occupant-West Shore Fire	37230 NORTHLINE RD	\$67.75
Cemetery	10210 Shook Road	\$11.52
Occupant-Big Steve's Designz	35257 GODDARD RD	\$0.00
Animal Shelt.	12300 WAYNE RD	\$162.77
Hist. PK. School	11120 HUNT ST	\$51.15
Kingsley H.	11147 HUNT ST	\$83.50
DDA/Chamber	11189 SHOOK RD	\$80.96
New 34th District	11129 Wayne Road	\$1,244.52
		\$4,016.10
	Total minus RAC	\$2,616.10
Total minus RAC		\$2,523.62



City of Romulus

Communication

Council Meeting Held:
Item No. 12

November 25, 2024

Councilperson Abdo: _____

Councilperson Barden: _____

Councilperson Roscoe: _____

Councilperson Talley: _____

Councilperson Wadsworth: _____

Councilperson Williams: _____

Councilperson Wilson: _____



City of Romulus

Adjournment

Council Meeting Held:

November 25, 2024

Item No. 13

General Description: _____

Resolution No. _____

Moved by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Seconded by: Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Ayes: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Nays: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

Abstain: All Abdo Barden Roscoe Talley Wadsworth Williams Wilson

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED