CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA
December 9, 2024
7:30 PM

Members of the public can view the Regular City Council Meetings live via the Romulus Public Access Channel 12 and YouTube at www.youtube.com/cityofromulus. Public comments can also be emailed to publiccomment@romulusgov.com

Pledge of Allegiance

Roll Call

1. Agenda

A. Approval of Agenda

2. Minutes

A. Approval of Minutes from the Regular Meeting held on Monday, November 25, 2024, at 7:30 p.m.

B. Approval of the Minutes from the Special Meeting - Public Hearing held on Monday, November 25, 2024, at 7:00 p.m. to hear comments and/or objections to the proposed special assessment roll for street lighting on Wick Rd (Wickham to Vining), Vining Rd. (I-94 to Ecorse), and Smith Rd. (Vining to Merriman).

3. Petitioner

A. Petitioner: Rev. Author Willis Petition: No-fee permit and road closure request for the 2025 MLK Day Community Walk
To approve a special event permit for the 2025 MLK Day Community Walk, the closure of Wick Road eastbound to Wayne Road, and the partial closure of Wayne Road from Wick Road south to the Romulus High School.

4. Chairperson's Report, John Barden, Mayor Pro-Tem

A. Approval of the Chairperson's Report

5. Mayor's Report – Robert A. McCraight, Mayor

A. Employee Health Care Plan and Trust Committee

B. Officer Compensation Commission Re-Appointment

C. Sole Source Purchase from Artist Fel3000 Painting of a Mural located at 37135 Goddard, DDA owned building

D. Piggyback on Omnia Partners Contract - Schedule Anywhere Software - Three (3) Year Agreement

E. Introduction of Budget Amendment 24/25-10

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

A. Approval of the proposed special assessment roll for ongoing energy and maintenance for street lighting on Wick, Vining, & Smith Roads.

B. **For Your Information**: Official Newspaper

7. Treasurer's Report – Stacy Paige, Treasurer

8. Public Comment - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

9. Unfinished Business

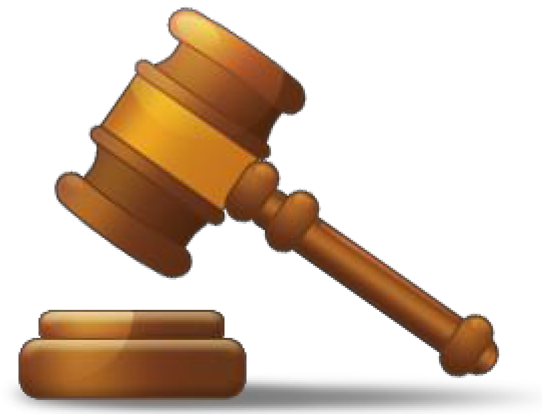
10. New Business

11. Warrant

A. Approval of Warrant #: 24-23 for checks presented in the amount of $1,298,620.54

12. Communication

13. Adjournment



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. **Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a *"Request to Address"* card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.**

2. **When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.**

3. **Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.**

4. **Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.**

5. **No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.**

6. **All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.**

7. **This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.**

8. **Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.**

9. **The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council's agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.**

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk's Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.

City of Romulus

Agenda

Council Meeting Held: **December 9, 2024**

Item No. A.

General Description: Approval of Agenda

Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY   MOTION CARRIED   MOTION FAILED

City of Romulus

Minutes

Council Meeting Held: **December 9, 2024**

Item No. A.

General Description: Approval of Minutes from the Regular Meeting held on Monday, November 25, 2024, at 7:30 p.m.

Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY MOTION CARRIED MOTION FAILED

MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING
November 25, 2024
Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174
Chairwoman Pro Tem Virginia Williams called the meeting to order at 7:30 p.m.

Pledge of Allegiance

Roll Call

Present: Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson
Absent / Excused: John Barden

Administrative Officials in Attendance:
Stacy Paige, Treasurer
Administrative Staff in Attendance:
D'Sjonaun Hockenhull - Deputy Clerk; Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney; Kevin Krause - Economic Development Director; Roberto Scappaticci - DPW Director

1. Agenda

A. Moved by **Tina Talley**, seconded by **Kathy Abdo** to accept the Agenda as presented.

Roll Call Vote: Ayes - Abdo, Roscoe, Talley, Wadsworth, Williams, Wilson
Nays - None
Motion Carried Unanimously

2. Minutes

A. **Res. #24-325** Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to approve the Minutes from the Regular Meeting held on Tuesday, November 12, 2024.

Roll Call Vote: Ayes - Abdo, Roscoe, Talley, Wadsworth, Williams, Wilson
Nays - None
Motion Carried Unanimously

B. There were no special meetings held on Tuesday, November 12, 2024.

3. Petitioner - None

4. Chairperson's Report, Virginia Williams, Chair Pro-Tem

A. Moved by **Celeste Roscoe**, seconded by **Tina Talley** to accept the Chairperson's Report.

Roll Call Vote: Ayes - Abdo, Roscoe, Talley, Wadsworth, Williams, Wilson
Nays - None
Motion Carried Unanimously

5. Mayor's Report – Robert A. McCraight, Mayor

Chief of Staff Julie Wojtylko presented the Mayor's report.

A. **Res. #24-326** Moved by **Celeste Roscoe**, seconded by **Kathy Abdo** to concur with the Administration and legal counsel and adopt the amended Employee Policy and Procedure Manuel - Policy #17 and Policy #18

Roll Call Vote: Ayes - Abdo, Roscoe, Talley, Wadsworth, Williams, Wilson
Nays - None
Motion Carried Unanimously

B. **Res. #24-327** Moved by **Tina Talley**, seconded by **William Wadsworth** to concur with the Administration and authorize the Mayor and Clerk to enter into the Brownfield Reimbursement Agreement between the City of Romulus and the Romulus Distribution Center 2, LLC.

Roll Call Vote: Ayes - Abdo, Roscoe, Talley, Wadsworth, Williams, Wilson
Nays - None
Motion Carried Unanimously

C. **Res. #24-328** Moved by **Tina Talley**, seconded by **Celeste Roscoe** to concur with the Administration and authorize the Mayor and Clerk to enter into the Agreement with the Wayne County Airport Authority for the upgraded use of the City's SCADA system software and upgraded use of the CRUISE (cloud-based HMI) subscription with WCAA and UIS SCADA.

Roll Call Vote: Ayes - Abdo, Roscoe, Talley, Wadsworth, Williams, Wilson
Nays - None
Motion Carried Unanimously

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

A. Request for Study Session: Quarterly Report Ending September 2024

A. **Res. #24-329** Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to approve the study session request for Monday, December 9, 2024, at 7:00 p.m. to discuss the quarterly investment report.

Roll Call Vote: Ayes - Abdo, Roscoe, Talley, Wadsworth, Williams, Wilson
Nays - None
Motion Carried Unanimously

B. Public Hearing Request for Monday, December 23, 2024, at 6:45 p.m. on a proposed Commercial Redevelopment District.

B, **Res. #24-330** Moved by **Celeste Roscoe**, seconded by **Tina Talley** to approve the Public Hearing Request for Monday, December 23, 2024, at 6:45 p.m. on a proposed Commercial Redevelopment District.

Roll Call Vote: Ayes - Abdo, Roscoe, Talley, Wadsworth, Williams, Wilson
Nays - None
Motion Carried Unanimously

7. Treasurer's Report – Stacy Paige, Treasurer

Treasurer Paige thanked the Council for approving her study session request and wished everyone a wonderful Thanksgiving holiday.

8. Public Comment

Four residents addressed the City Council regarding a trucking company setting up shop near homes in the Avalon Meadows subdivision.
Res. #24-331 Moved by **Allen Wilson**, seconded by **Kathy Abdo** directing the City Attorney to file an emergency injunction against the potential buyer of a parcel near the Avalon Meadows subdivision operating in violation of the Zoning Ordinance to remove commercial equipment and live animals from the property.

Roll Call Vote: Ayes - Abdo, Roscoe, Talley, Wadsworth, Williams, Wilson
Nays - None
Motion Carried Unanimously
A resident addressed the City Council regarding a life-saving device.

9. Unfinished Business - None

10. New Business - None

11. Warrant

A. Res. #24-332 Moved by **Kathy Abdo**, seconded by **Tina Talley** to approve Warrant #:24-22 for checks presented in the amount of $5,139,022.29.

Roll Call Vote: Ayes - Abdo, Roscoe, Talley, Wadsworth, Wilson
Nays - Williams
Motion Carried

12. Communication

Councilperson Talley commented on past and upcoming community events.
Councilperson Williams reminded residents of the Forgotten Harvest Program.

13. Adjournment

Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to adjourn the meeting at 8:43 p.m.

Roll Call Vote: Ayes - Abdo, Roscoe, Talley, Wadsworth, Williams, Wilson
Nays - None
Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on November 25, 2024.

Ellen L. Craig-Bragg

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan

City of Romulus

Minutes

Council Meeting Held: **December 9, 2024**

Item No. B.

General Description: Approval of the Minutes from the Special Meeting - Public Hearing held on Monday, November 25, 2024, at 7:00 p.m. to hear comments and/or objections to the proposed special assessment roll for street lighting on Wick Rd (Wickham to Vining), Vining Rd. (I-94 to Ecorse), and Smith Rd. (Vining to Merriman).

Resolution No. __________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MINUTES OF THE ROMULUS CITY COUNCIL SPECIAL MEETING – PUBLIC HEARING
November 25, 2024
Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174
Chair Pro Tem Virginia Williams called the meeting to order at 7:00 p.m.

1. **Roll Call**
Present: Kathy Abdo, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson (joined the meeting at 7:04 p.m.)
Absent / Excused: John Barden

Administrative Officials in Attendance: None
Administrative Staff in Attendance:
D'Sjonaun Hockenhull - Deputy Clerk; Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney; Julie Albert - Director of Assessing & Financial Services

2. Moved by **Tina Talley**, seconded by **Kathy Abdo** to accept the Public Hearing Agenda as presented.

Roll Call Vote: Ayes - Abdo, Roscoe, Talley, Wadsworth, Williams
Nays - None
Motion Carried Unanimously

3. **Public Hearing Discussion: Proposed Assessment Roll – Street lighting - Wick, Vining, & Smith Roads**
Julie Albert, Director of Assessing & Financial Services, led the discussion. She presented the proposed special assessment roll and explained that the special assessment will cover the annual maintenance and energy of the district by DTE Energy. DTE will bill the city and the special assessment will pay the fees. The special assessment district covers only commercial-zoned parcels.
For the record, Councilman Wilson joined the meeting at 7:04 p.m.

4. **Public Comment -** None

5. Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to adjourn the Special Meeting - Public Hearing at 7:05 p.m.

Roll Call Vote: Ayes - Abdo, Roscoe, Talley, Wadsworth, Williams, Wilson
Nays - None
Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the Special Meeting – Public Hearing of the Romulus City Council held on November 25, 2024.

Ellen L. Craig-Bragg

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan

City of Romulus

Petitioner

Council Meeting Held: **December 9, 2024**

Item No. A.

General Description: Petitioner: Rev. Author Willis Petition: No-fee permit and road closure request for the 2025 MLK Day Community Walk
To approve a special event permit for the 2025 MLK Day Community Walk, the closure of Wick Road eastbound to Wayne Road, and the partial closure of Wayne Road from Wick Road south to the Romulus High School.

Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY MOTION CARRIED MOTION FAILED

City of Romulus
Administrative Offices
11111 Wayne Rd. Romulus MI 48174

CITY COUNCIL AGENDA REQUEST FORM

Today's Date: 12/5/2024 Proposed Agenda Date: 12/9/2024

Name of person(s) proposing item: Rev. Arthur Willis

Please Print

Title: Pastor/Pentecost Baptist Church and Chairman/Martin Luther King Jr. Planning Committee

Name of Business / Organization (if applicable) ____

Address: 35625 Vinewood Street., Romulus, MI 48174

Contact Number: 313-701-2423 Email Address: willis-a@sbcglobal.net

Item request is for:
○ Information Only ● Action Item ○ Discussion/Action ○ Report ○ Other

Brief description /summary of the agenda item (as you would like it to appear on the agenda):

Request for special event permit and road closure for 2025 MLK Day Community Walk on 1/20/2025.

Beginning at Wick Road from Middle School (eastbound) to Wayne Road (southbound), ending at Romulus High School

Does the subject concern a City Department? If so, please include name of department: Yes

Romulus Police Department, Fire Department and DPW

Does the subject concern a City Ordinance? If so, please include the Ordinance name or number. Yes

City Ordinance Article IV Special Event, Sec. 52-85, Permit

Have you addressed your issue(s) with city/administrative staff? ○ Yes ○ No

Desired Outcome: Council Approval for Special Event Permit & Road Closure of Wick and Wayne Roads for MLK Day Walk on 1/20/25

This request must be submitted to the City Clerk no later than the Wednesday prior to the City Council meeting. Council meetings are held on the 1st, 2nd and 4th Mondays at 7:30pm. Items submitted after this deadline, will be scheduled for the following City Council meeting.

Rev. Arthur Willis 12-5-2024

Signature of person submitting agenda item Date

cc: Mayor
Mayor Pro Tem
Chief of Staff

INSTRUCTIONS FOR PUBLIC AGENDA REQUEST FORMS

The City of Romulus Council meets on the first, second and fourth Mondays of each month at 7:30pm in the City Council Chambers in City Hall. All meetings are open to the public. The yearly schedule of meetings for the City Council may be found on the City website.

The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council's agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

Members of the public desiring to present matters to the council on the public agenda must submit a request in writing to the office of the City Clerk by the Wednesday, prior to the City Council meeting, no later than 12:00 noon. This can be done in person, regular mail, fax or email. The request forms are located in the Clerk's Office and on the City's website at www.romulusgov.com under "City Council".

If the request is received by mail, fax or e-mail, the City Clerk will confirm with the individual that the request was received and notify them of the date of the Council meeting, in which they will be on the agenda.

The Council meeting agenda is posted on the public bulletin board at City Hall and on the City's website, the Friday before each scheduled meeting.

The request should state the name of the individual(s) desiring to be heard and the matter to be presented. Item requests may be referred at the discretion of the Administration, to appropriate staff for mediation prior to being placed on the agenda.

If presenting any handouts or documents pertaining to the topic, please plan to provide at least 12 copies with this form. If using other forms of media (PowerPoint Presentation, DVD, CD and or Flash Drive), the final version must be submitted to the Clerk's office, before the council meeting. Electronic documents can be emailed to Clerk@romulusgov.com. (File types allowed: PDF, JPG, DOC, DOCX, and RTF).

According to City Council policy, it is mandatory that the petitioner be present to be heard by Council.

Matters pertaining to personnel, litigation and violations of laws and ordinances are excluded from the agenda. Rules of decorum as provided on the back of the Council meeting agenda will be observed.

City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held: **December 9, 2024**

Item No. A.

General Description: Approval of the Chairperson's Report

Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **December 9, 2024**

Item No. A.
General Description: Employee Health Care Plan and Trust Committee

---

Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY   MOTION CARRIED   MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: Employee Health Care Plan and Trust Committee

DATE: 12/5/2024

I am hereby requesting City Council's concurrence to reappoint Councilman William Wadsworth to the Employee Health Care Plan and Trust Committee for a one year term that will expire on November 4, 2025.

Motion by______________________ supported by _____________________, to concur with the administration and concur with the reappointment of Councilman William Wadsworth to the Employee Health Care Plan and Trust Committee for a one year term that will expire on November 4, 2025.

From: Harris, Gary
To: Lambert, Jill
Cc: Farris, Maria; Wojtylko, Julie
Subject: Romulus Public Employee Health Care Trust Committee member
Date: Friday, November 22, 2024 12:35:39 PM
Attachments: image001.png

Hello Jill,

We need to reappoint Mr. Wadsworth to the retiree health care board (Romulus PEHCT) as his term has expired. He had previously stated he would accept the reappointment. If city council has any objection, they would need to do an election. This is typically a two year commitment, however it is known there is an election in 2025 so let's do this appointment for 1 year until November 2025, then we can have 2 year terms moving forward to coincide with the election. This previously went to council July 5, 2022 if you need a reference.

William Wadsworth term to expire 11/4/2025

Thank you!

Gary Harris
City of Romulus Assistant Financial Services Director
11111 Wayne Rd
Romulus, MI 48174
(734)955-4567
fax (734) 941 3296
www.romulusgov.com

ONE ROMULUS * integrity and transparency * solution oriented * endeavor to improve and simplify process * inclusive service and opportunity for all

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **December 9, 2024**

Item No. B.
General Description: Officer Compensation Commission Re-Appointment

---

Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY MOTION CARRIED MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: Officer Compensation Commission Re-Appointment

DATE: December 5, 2024

I am respectfully requesting City Council's concurrence to re-appoint Wanda Sanchez with a term to expire on June 24, 2031 to the Officer Compensation Commission.

Motion by______________________, supported by ______________________ to concur with the administration and re-appoint Wanda Sanchez with a term to expire on June 24, 2031 to the Officer Compensation Commission.

MEMORANDUM

To: Mayor Robert McCraight

From: Ellen L. Craig-Bragg, City Clerk

Cc: Julie Wojtylko, Chief of Staff
D'Sjonaun Hockenhull, Deputy Clerk

Date: December 5, 2024

Re: Reappointment to Officer's Compensation Board

- Wanda Sanchez has submitted her letter of interest to the City Council for reappointment to the Officer's Compensation Board. Her current term expired on June 24, 2024.

- Pursuant to Romulus Ordinance Chapter 2, Division 4 (Ordinance of May 27, 1975) and Act 8 of P.A. 1972, the Mayor appoints members to the Officer's Compensation Board, subject to City Council approval.

- Terms are for seven (7) years, except for those first appointed.

- Meetings are held every odd year.

- I request that Ms. Sanchez's reappointment to the Officer's Compensation Board for a seven-year term, expiring June 24, 2031, be placed on the December 9th City Council agenda for approval.

November 25, 2024

Honorable City Council
11111 Wayne Road
Romulus, Michigan 48174

Mayor Pro-Tem Barden and Members of the City Council:

This letter serves to notify you that as of June 24, 2024 my term as a member of the Local Officer Compensation Commission expired. At this time, I would like to inform you that I am interested in renewing my term on the Local Officer Compensation Commission and ask to be re-appointed for another seven-year term.

Sincerely,

Wanda Sanchez
36911 Goddard Rd.,
Apt. A5
Romulus, Michigan 48174

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **December 9, 2024**

Item No. C.

General Description: Sole Source Purchase from Artist Fel3000 Painting of a Mural located at 37135 Goddard, DDA owned building

---

Resolution No. __________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: Sole Source Purchase from Artist Fel3000 Painting of a Mural located at 37135 Goddard Road, a DDA owned building

DATE: November 27, 2024

I concur with the recommendation of Jerry Frayer, DDA Director and Christina Parker, Purchasing Director, and respectfully request City Council authorize the sole source purchase for the painting of a mural located at 37135 Goddard Road at a cost of $19,000 with a 10% contingency for a total cost of $20,900.00.

Maria Farris, Finance Director has verified that funds for this acquisition are available in the FY24/25 in the General Fund, Community & Economic Developments, Project Cost Expense account #101-728-980.000.

Motion by__________, supported by _________, to concur with the administration, and authorize the sole source purchase for the painting of a mural located at 37135 Goddard Road at a cost of $19,000 with a 10% contingency for a total cost of $20,900.00.

MEMORANDUM

DATE: **Novermber 26, 2024**

TO: **Mayor Robert A. McCraight**

FROM: **Christina Parker, Purchasing Director**

SUBJECT: **Sole Source Purchase from Artist Fel3000 painting of a mural located at 37135 Goddard Road, a DDA owned building**

Under the terms of Chapter 39 of the City of Romulus Code of Ordinances (Section 39-11(d)(1)c.2., Exceptions to Competition-Sole Source Purchase-Unique Source(commodity/service is unique/special in nature), I respectfully request that Council authorize the Sole Source purchase for the painting of a mural located at 37135 Goddard Rd, a DDA owned building for a total cost of $20,900.00.

I concur with the recommendation of DDA Director Jerry Frayer to proceed with this purchase. If you concur, please request Council's authorization for the purchase for the painting of a mural located at 37135 Goddard Road. The cost of the mural is $19,000.00 with a 10% contingency of $1,900.00 for a total project cost of $20,900.00 using Earmark Funds under the terms of Sole Source Purchases Exception in Section 39- 11(d)(1)c.2 of the City of Romulus Purchasing Ordinance.

Maria Farris, Finance Director, has verified that funds have been budgeted for and are available for FY24/25 in the General Fund, Community & Economic Developments, Project Cost Expense Account (101-728-980.000) using Earmark Funds.

Christina Parker

Christina Parker
Purchasing Director

INTER-OFFICE MEMORANDUM

DATE:	**November** 20^{th}, 2024
TO:	**Christina Parker**, Purchasing Director
FROM:	**Jerry Frayer**, DDA Director
CC:	**Kevin Krause,** Economic Development Director
SUBJECT:	**Mural 37135 Goddard Fel3000**

Dear Christina,

I am requesting approval of a Sole Source purchase from Artist Fel3000 for the painting of a mural located at 37135 Goddard Road, a DDA owned building. The cost of the mural is $19,000.00 and with a 10 % contingency of $1,900.00, for a total project cost of $20,900.00.

Earmark Funds will be used for this purchase and have been budgeted in fiscal year 24/25 in Community & Economic Developments Project Cost 101-728-980.000. Please reference the attached funds verification form signed by the Finance Department.

Upon your concurrence, we recommend presenting this to City Council for approval of the purchase.

If you have any questions or would like to discuss this matter further, please contact me at 734-955-4531.

Thank you,

Jerry Frayer, DDA Director

FUNDS VERIFICATION FORM

DEPARTMENT: DDA	
FUND NAME: PROJECT COST	
ACCOUNT NUMBER/S: 101-728-980.000	
PURPOSE FOR REQUEST: To paint mural on DDA building 37135 Goddard Road.	
AMOUNT OF EXPENDITURE: $20,900.00	
SIGNATURE OF DEPARTMENT HEAD:	
FUNDS CURRENTLY AVAILABLE: $391,022.10	
FINANCE DEPARTMENT APPROVAL: Maria Jarris	
DATE: November 20, 2024	

C:\Users\jfrayer\Desktop\37135 Goddard mural project.doc

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **December 9, 2024**

Item No. D.

General Description: Piggyback on Omnia Partners Contract - Schedule Anywhere Software - Three (3) Year Agreement

---

Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY   MOTION CARRIED   MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: Piggyback on Omnia Partners Contract 14-10 TCP Schedule Anywhere Software – Three (3) Year Agreement

DATE: November 27, 2024

I concur with the recommendation of Nicole Harris, Police Captain, and Christina Parker, Purchasing Director, and respectfully request Council's authorization to piggyback on the Omnia Partners Contract 14-10 TCP, Schedule Anywhere Software for a three (3) year agreement with an annual cost of $2,400.00 for a total cost of $7,200.00.

Gary Harris, Assistant Finance Director, has verified that funds for the purchase are currently available in the Police, Public Safety Fund, Contractual Services Expense account #205-301-818.000.

Motion by___________, supported by __________, to concur with the administration and consent to piggyback on the Omnia Partners Contract 14-10 TCP, Schedule Anywhere Software for a three (3) year agreement with an annual cost of $2,400.00 for a total cost of $7,200.00.

MEMORANDUM

DATE: November 26, 2024
TO: Mayor Robert A. McCraight
FROM: Christina Parker Purchasing Director
SUBJECT: Piggyback on Omnia Partners Contract 14-10 TCP - Schedule Anywhere Software - Three (3) Year Agreement

---

Please be informed that the requirement of the City of Romulus Purchasing Ordinance to solicit competitive bids for this purchase can be waived under the exception to competition clause allowing piggybacking on a contract solicited and awarded by another agency and as further outlined in in subsection 39-11(d)(10) of the Ordinance:

> "The city's procurement by competitive sealed bids shall be waived and the city may piggyback on an existing extendable contract, where the materials, services or goods in combination with services are purchased from a state or local governmental agency's bid that has been sufficiently advertised and was the subject of sealed bids so that in the opinion of the purchasing director or their designee the procedure meets the intent of competitive sealed bidding under this chapter."

Captain Nicole Harris of the Police Department has received a quote for a three (3) year price agreement with TCP for the Schedule Anywhere Software through the Omnia Partners Contract 14-10. This software is currently being used and purchased through the vendor Zones. Zones has informed the city we will no longer be able to purchase the Schedule Anywhere Software through them.

Omnia Partners Public Sector is a nationally approved cooperative purchasing organization for the public sector. All cooperative purchasing contracts available through Omnia Partners, Public Sector are competitively solicited and publicly awarded by a lead agency using applicable procurement laws and regulations. This completely bid Omnia contract for Employee Scheduling Technology Solutions and Service Support was awarded to TCP December 1, 2022 and will expire November 30, 2025.

It is the recommendation of myself and Captain Nicole Harris to proceed with the purchase. If you concur, please request Council's permission to piggyback on Omnia Partners Contract 14-10 TCP, Schedule Anywhere Software for a three (3) year agreement with an annual cost of $2,400.00 and for a total cost of $7,200.00.

Gary Harris, Assistant Financial Services Director has verified that funds for this purpose are currently available and have been budgeted for in the Police, Public Safety Fund, Contractual Service Expense Account (205-301-818.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Christina Parker

Christina Parker
Purchasing Director

MEMO

To: **Purchasing Director Christina Parker**

From: Captain Nicole Harris

Date: November 26th, 2024

Re: Piggyback Purchase Request – TCP Schedule Anywhere

I am requesting to enter into a 3 year agreement by piggybacking off Omnia Contract TCP #14-10 for the total cost of $7,200. This amount will be paid yearly in the amount of $2,400.

We have been using TCP – Schedule Anywhere for several years however we paid through a 3rd party vendor, zones. Zones has informed us that they no longer wish to be the 3rd party, which has forced us to negotiate our own contract and have them become a vendor. The contract negotiated will be for 3 years, payable on an annual basis.

Funds verification has been completed and submitted. Please reach out with any questions

Captain Nicole Harris #48

Romulus Police Department
11165 Olive St.
Romulus, MI 48174
(734) 955-8858
EMAIL: nharris@romulusgov.com

TIMECLOCK PLUS, LLC
1 TIMECLOCK DRIVE
SAN ANGELO, TX 76904

QUOTE # : Q038191

CONTRACT START DATE : 01/02/2025

CLIENT INFORMATION

Purchased for: Romulus Police Department
Bill To: Romulus Police Department

Contract Contact Name: Nicole Harris

Contract Contact Email: nharris@romulusgov.com

Shipping Method:

Billing Address: 11165 Olive Street
Romulus, MI 48174
United States

Contract Contact Name: Nicole Harris

Contract Contact Email: nharris@romulusgov.com

Billing Contact Name: Nicole Harris

Billing Contact Email:

nharris@romulusgov.com

Billing Contact Phone: 734-955-8858

BILLING TERMS

INITIAL TERM	RENEWAL TERM	PAYMENT TERM	PAYMENT METHOD
36 MONTHS	36 MONTHS	NET 30	CHECK

ITEM DESCRIPTION	PRICE PER UNIT	QUANTITY	CHARGE TYPE	ORDER TOTAL
SCHEDULEANYWHERE LICENSE (NO API)	$48.00	50	RECURRING	$2,400.00

SUBTOTAL	**$2,400.00**
TAXES	**$0.00**
GRAND TOTAL	**$2,400.00**
CURRENCY	USD

QUOTE EXPIRATION DATE : 01/22/2025

SPECIAL TERMS: YEAR 1 : 50 USERS $48.00
YEAR 2 : 50 USERS $48.00
YEAR 3 : 50 USERS $48.00

SERVICE TERMS & CONDITIONS

TimeClock Plus, LLC ("TCP"), a Delaware limited liability company, will provide Client and its authorized Employees and Users access to the Services during the Initial Service Term in accordance with the complete terms and conditions (collectively the "Licensing Agreement") found at: https://www.tcpsoftware.com/legal

TCP reserves the right to modify the Licensing Agreement at TCP's sole discretion provided that changes shall not materially decrease the Services features and functionalities that Client has subscribed to during the then-current term. Should TCP make any modifications to the Licensing Agreement, TCP will post the amended terms on the applicable URL link and will update the "Last Updated Date" within such documents to notify Client of said changes.

This Order Form is entered into as of the Contract Start Date contained herein (the "Effective Date") by and between TimeClock Plus, LLC and the entity named in the Bill To section herein (the "Client"), and is subject to the Licensing Agreement. In the event of any conflict between the Order Form and the Terms and Conditions (as applicable), the terms of the Order Form shall control.

Client shall pay all fees or charges in accordance with those outlined on the Order Form. Except for cases of TCP breach, all fees are committed and non-cancelable during the term of the agreement.

The individuals executing this Agreement on behalf of each Party represent and warrant to the other Party that they are fully authorized and legally capable of executing this Agreement on behalf of such Party and that such execution is binding upon such Party.

Accepted by:

Client		**TimeClock Plus, LLC**	
By:	______________________	**By:**	______________________
Name:	______________________	**Name:**	______________________
Title:	______________________	**Title:**	______________________

FUNDS VERIFICATION FORM

DEPARTMENT: Romulus Police Department	
FUND NAME: Contractual Services	
ACCOUNT NUMBER/S: 205-301-818.000	
PURPOSE FOR REQUEST: We currently use Schedule Anywhere for our employee schedule. Historically we have used a 3rd party vendor (Zones) to pay for the software. Zones has advised us they no longer wish to be the 3rd party so we will be dealing directly with Schedule anywhere.	
AMOUNT OF EXPENDITURE: $2400 per year (3 year contract amount is $7,200 paid in yearly payments)	
SIGNATURE OF DEPARTMENT HEAD: Nicole Harris	
FUNDS CURRENTLY AVAILABLE: $121,115.00 Total in GL	
FINANCE DEPARTMENT APPROVAL:	
Gary Harris	
DATE:	11-26-2024

C:\Users\nharris.ROMULUS\Desktop\FUNDS VERIFICATION FORM Schedule Anywhere.DOC

City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **December 9, 2024**

Item No. E.

General Description: Introduction of Budget Amendment 24/25-10

Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council

FROM: Mayor Robert A. McCraight

SUBJECT: Introduction of Budget Amendment 24/25-10

DATE: November 27, 2024

I am hereby requesting introduction of Budget Amendment 24/25-10 to recognize the MCOLES Continued Professional Education (CPE) funding and corresponding allowable expenses.

Motion by____________________, supported by ____________________ to concur with the administration and introduce budget amendment 24/25-10 to recognize the MCOLES Continued Professional Education (CPE) funding and corresponding allowable expenses.

Memorandum

To: Mayor Robert A. McCraight

From: Maria Farris, Finance Director

Date: November 22, 2024

Re: Budget Amendment 24/25-10

Attached please find a copy of requested Budget Amendment 24/25-10 to be added to the agenda for the December 9, 2024 City Council meeting.

This budget amendment is to recognize revenue of $61,500 from the State of Michigan MCOLES CPE in 205-301-539.003 and $61,500 of corresponding training expenses in 205-301-957.003.

If you should have any additional questions, please feel free to contact me or Gary Harris.

MEMORANDUM

TO: Mayor Robert A. McCraight

FROM: Finance Department

DATE: 11/22/2024 MEF

SUBJECT: Budget Amendment 24/25-10

FUND/DEPT. ACCOUNT NO.	ACCOUNT NAME	CURRENT BALANCE	AMENDMENT	AMENDED BUDGET
205-301- PS Police				
Expense				
205-301-957.003	MCOLES CPE TRAINING	-	61,500	61,500
				-
Revenue				
205-301-539-003	MCOLES CPE STATE FUNDING	-	61,500	61,500

To recognize the MCOLES CPE funding and corresponding allowable expenses.

U:\Budget\Amendments\FY 24-25\BA-24-25-10 MCOLES CPE TRAINING\BA 24.25-10 MCOLE CPE FUNDING

Romulus Police Department

Memo

To: Maria Farris, Director of Financial Services
From: Nicole Harris, Police Captain
Date: November 22, 2024
Re: Budget Amendment – 24/25-10

I, Captain Nicole Harris, request a Budget Amendment to to be added to the agenda for the December 9th, 2024 City Council meeting.

The budget amendment is to recognize revenue of $61,500 received from the State of Michigan to be used soley for the new Continued Professional Education (CPE) requirments that the Michigan Commission on Law Enforcement Standards (MCOLES) implemented in 2024. This requires us to obtain a separate line item for CPE funds to be used for various trainings that are MCOLES CPE approved only. We must report these expedutres to MCOLES on an annual basis to show that we are complying with the standards as they are given.

If you have any questions, please feel free to contact me.

CC: Robert Pfannes, Police Chief

BUDGET AMENDMENT FORM

INCREASE		INCREASE	
Account Number /Name	Amount	Account Number /Name	Amount
205-301-539.003 MCOLES CPE STATE FUNDING	$ 61,500	205-301-957.003 MCOLES CPE TRAINING	$ 61,500
TOTAL	**$ 61,500**	**TOTAL**	**$ 61,500**

PURPOSE:

To recognize MCOLES CPE State funding and correspinding allowable expenses.

DATE: 11/22/2024

Department Head Signature: Nicole Harris

MEF 11/22/24

Mayor's Authorization:

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.

City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **December 9, 2024**

Item No. A.

General Description: Approval of the proposed special assessment roll for ongoing energy and maintenance for street lighting on Wick, Vining, & Smith Roads.

Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY   MOTION CARRIED   MOTION FAILED

[Do

Administrative Officials

Robert McCraight, Mayor

Ellen L. Craig-Bragg, City Clerk

Stacy Paige, City Treasurer

City Council

John Barden, Mayor Pro Tem

Virginia Williams, Councilwoman

Tina Talley, Councilwoman

William Wadsworth, Councilman

Celeste Roscoe, Councilwoman

Kathleen Abdo, Councilwoman

Allen Wilson, Councilman

Romulus
Home of Opportunity

CITY COUNCIL AGENDA ITEM

REQUEST FORM

Submitted to: **Romulus City Council** Date Submitted: **12/2/2024**

Submitted by: **Ellen Craig-Bragg, City Clerk**
cc: D'Sjonaun Hockenhull, Deputy City Clerk

Department: **Clerks Office**

Council Meeting of: **December 9, 2024**

TITLE/DESCRIPTION OF ITEM
Approval of proposed special assessment roll for ongoing energy and maintenance for street lighting on Wick, Vining, & Smith Rds.

ACTION REQUESTED

Contract/Agreement	☐	New/Amended Ordinance	☐
Bid/Piggyback	☐	Public Hearing Request	☐
Budget Amendment	☐	Resolution	☐
Board Appointment	☐	Rezoning	☐
Fee Waiver	☐	Special Meeting Request	☐
Other	☑	Special Land Use Request	☐

RECOMMENDED RESOLUTION/ACTION
To adopt a resolution confirming and certifying the proposed special assessment roll for the ongoing energy and maintenance costs of street lighting on Wick (Wickham to Vining), Vining (I-94 to Ecorse), and Smith (Vining to Merriman) Roads.

City of Romulus

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

www.romulusgov.com

OFFICE USE ONLY

Approved for Council Agenda: ☑

AGENDA ITEM # .**6A**

Memorandum

DATE: December 2, 2024

TO: Ellen Craig-Bragg, City Clerk

FROM: Julie Albert, Director of Assessing & Financial Services

SUBJECT: **City Council Agenda item**
Special assessment district for ongoing energy and maintenance for street lighting on Wick (Wickham to Vining), Vining (I-94 to Ecorse), and Smith (Vining to Merriman)

In accordance with Romulus Code of Ordinances Chapter 50, the first step in the Special Assessment process is for City Council to "determine the need" for the special assessment. This resolution was approved by City Council on September 9, 2024.

The second step in the SAD process is to hold a public hearing to hear taxpayers' comments. That public hearing was held on October 14, 2024.

The third step in the process is for City Council to pass a resolution to direct the City Assessor to prepare the proposed special assessment roll for ongoing energy and maintenance of street lighting on Wick (Wickham to Vining), Vining (I-94 to Ecorse), and Smith (Vining to Merriman). This resolution was approved by City Council on October 14, 2024.

Step four required City Council to hold a public hearing to hear objections to the proposed special assessment roll/costs. That public hearing was held on November 25, 2024.

The final step is for City Council to pass a resolution:
To confirm and certify the proposed special assessment roll for the ongoing energy and maintenance costs of street lighting on Wick (Wickham to Vining), Vining (I-94 to Ecorse), and Smith (Vining to Merriman).

Please contact me at 942-7520 if you have any questions.

Parcel Number	Taxpayer		Site Address	Zoning	Front Footage	$ 68,369.38	
80 033 99 0001 704	METRO WORLD CENTRE LTD		ECORSE/VINING	RC/PDA	894.35	$1,917.37	
80 033 99 0001 705	CITY OF ROMULUS -TIFA		VINING	RC/PDA	247.00	$529.54	
80 033 99 0003 702	METRO WORLD COMMERCE CENTER LLC		VINING	RC/PDA	2,210.54	$4,739.12	
80 036 99 0005 703	METRO WORLD COMMERCE CENTER NW LLC		WICK	RC-REG	1,658.22	$3,555.02	
80 037 99 0028 715	HAMPTON INN & SUITES		31700 SMITH	RC-REG	152.39	$326.71	
80 037 99 0028 716	HILTON GARDEN INN		31800 SMITH	RC-REG	403.10	$864.20	
80 037 99 0035 705	PARKLANE ENTERPRISE LLC	GROUP 10 MANAGEMENT	SMITH	RC-REG	1,287.29	$2,759.79	
80 038 99 0001 700	AZ ROMULUS MI INVESTORS LLC		32801 ECORSE	M-1/COND	1,400.83	$3,003.20	
80 038 99 0002 703	SCANNELL PROPERTIES #610 LLC		32250 SMITH	M-1/COND	1,061.72	$2,276.19	
80 038 99 0002 704	FSC PFG ROMULUS MI LLC		33000 SMITH	M-1/COND	551.00	$1,181.27	
80 038 99 0002 705	OPUS DEVELOPMENT CO LLC		33100 SMITH	M-1/COND	905.39	$1,941.04	
80 039 01 0001 000	NP LORDSTOWN 173 LLC		33370 TRADE CENTER DR	RC/M-1	2,217.33	$4,753.68	
80 039 01 0002 000	NP LORDSTOWN 173 LLC		33350 TRADE CENTER DR	RC/M-1	930.00	$1,993.80	
80 039 01 0004 000	SHEETZ INC		33380 WICK	RC/M-1	891.52	$1,911.31	
80 039 01 0005 000	NP LORDSTOWN 173 LLC	TO BECOME UNITS 12 & 13	WICK	RC/M-1	-	$0.00	
80 039 01 0006 000	NP LORDSTOWN 173 LLC		32300 WICK	RC/M-1	1,503.48	$3,223.27	
80 039 01 0007 000	NP LORDSTOWN 173 LLC		TRADE CENTER DR	RC/M-1	2,152.31	$4,614.28	
80 039 01 0008 000	NP LORDSTOWN 173 LLC		WICK	RC/M-1	855.12	$1,833.27	
80 039 01 0012 000	TESLA US PROPERTY HOLDINGS LLC		9100 BEVERLY J MCANALLY	RC/M-1	100.56	$215.59	
80 039 01 0013 000	NP LORDSTOWN 173 LLC		WICK	RC/M-1	444.59	$953.15	
80 040 99 0003 718	NOFAR ANATOL - JOSEPH		SMITH	RC-REG	765.03	$1,640.13	
80 040 99 0003 719	BIG BOY	NEMEH PROPERTIES LLC	8210 MERRIMAN (DRIVEWAY ON SMITH)	RC-REG	577.01	$1,237.04	
80 040 99 0011 705	COMFORT INN		31800 WICK	RC-REG	240.00	$514.53	
80 040 99 0011 707	SKYWAY LODGES LLC	GROUP 10 MANAGEMENT	WICK	RC-REG	370.46	$794.22	
80 040 99 0012 701	DELTA HOTEL BY MARRIOTT		31500 WICK	RC-REG	1,267.33	$2,717.00	
80 057 99 0001 000	WICK ROAD PARKING LLC	GROUP 10 MANAGEMENT	31555 WICK	RC-REG	1,268.59	$2,719.70	
80 057 99 0002 000	SCHUBINER E C	JODI SCHUBINER TTEE	WICK	RC-REG	1,298.16	$2,783.09	
80 058 99 0001 000	SCHUBINER E C	JODI SCHUBINER TTEE	WICK	RC-REG	1,320.00	$2,829.91	
80 058 99 0002 704	METRO WORLD COMMERCE CENTER NW LLC		33151 WICK	RC-REG	2,430.57	$5,210.84	
80 061 99 0001 706	METRO WORLD COMMERCE CENTER LLC		WICK	RC/PDA	2,486.68	$5,331.13	
					31,890.57	$68,369.38	
At its 10.09.2024 meeting the City of Romulus Tax Increment Finance Authority agreed to pay $473,773.40 for the construction and installation of this street lighting system							
$68,369.38 is the approximate DTE annual total lamp charges for energy & maintenance as of 06/06/2024							

City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **December 9, 2024**

Item No. B.
General Description: **For Your Information**: Official Newspaper

---

Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY MOTION CARRIED MOTION FAILED

MEMORANDUM

To: Honorable City Council

From: Ellen Craig-Bragg, City Clerk

Cc: Robert McCraight, Mayor
D'Sjonaun Hockenhull, Deputy City Clerk
Julie Wojtylko, Chief of Staff
Christina Parker, Purchasing Director
Stephen Hitchcock, City Attorney

Date: December 5, 2024

Re: 2025 Official Newspaper Designation

On November 29, 2024, the City published the ITB 24/25-04 Official Newspaper. After the bid closing on December 3, 2024, two (2) bids were received.

Upon careful review, it was determined that both bids did not meet specifications required in the bid and were administratively disqualified.

The City will again publish an Invitation to Bid for the 2025 Official Newspaper designation and present to this Council, for your determination, all qualified bids at the December 23, 2024, Regular Council Meeting. Those vendors who submitted bids will be eligible to resubmit under the new bid.

Please note that this bid will be for the 2025 calendar year only.

In compliance with Chapter 6, Section 6.12, of the Romulus City Charter, at or prior to the first regular meeting in December of each *odd year* Council will designate the official publications of the City for the next 24 months.

If you have any questions, please do not hesitate to contact myself or D'Sjonaun.

Memo

To: Ellen Craig-Bragg, Clerk

From: Christina Parker, Purchasing Diroector

CC: D'Sjonaun Hockenhull, Deputy Clerk

Date: December 5, 2024

Re: ITB 24/25-04, 2025 & 2026 Official Newspaper

Dear Ellen,

We received one bid on ITB 24/25-04 from Associated Newspaper. However, they did not meet the bid requirements, and the submitted bid has been disqualified. Associated Newspapers failed to provide the required bid information of "Total Weekly Circulation Within Romulus", as it was marked "NA". Circulation is a requirement within our City Charter Section 6.12 - Official Publication Site, "shall designate some newspaper or two electronic sites of general circulation in the city which are qualified to publish legal notices under the laws of the State of Michigan, as the official publications of the city".

If you have any questions please let me know.

Kind Regards,

Christina Parker

Christina Parker
Purchasing Director

City of Romulus

Treasurer's Report

Council Meeting Held: **December 9, 2024**

Item No. 7.

General Description: ____

____

Resolution No.______

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

____

____

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY MOTION CARRIED MOTION FAILED

City of Romulus

Public Comment

Council Meeting Held: **December 9, 2024**

Item No. 8.

General Description: ____

____

Resolution No.______

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

____

____

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY MOTION CARRIED MOTION FAILED

City of Romulus

Unfinished Business

Council Meeting Held: **December 9, 2024**

Item No. 9.

General Description: ______________________________

____

Resolution No.______

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

____

____

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY   MOTION CARRIED   MOTION FAILED

City of Romulus

New Business

Council Meeting Held: **December 9, 2024**
Item No. 10.

General Description: ____

____

Resolution No.______

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY   MOTION CARRIED   MOTION FAILED

City of Romulus

Warrant

Council Meeting Held: **December 9, 2024**

Item No. A.

General Description: Approval of Warrant #: 24-23 for checks presented in the amount of $1,298,620.54

Resolution No. ___________________

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

---

Ayes:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

CITY OF ROMULUS
WARRANT REGISTER SUMMARY

Council Meeting Date: December 9, 2024
Warrant Number: 24-23

TOTAL WARRANT REGISTER **1,298,620.54**

P.O.#	CHECK #	PAYEE	AMOUNT

TOTAL DELETIONS ______
TOTAL ADJUSTED WARRANT (IF ANY DELETIONS) ______

REWARRANTED ITEMS: (not included in above totals)

P.O.#	CHECK #	PAYEE	AMOUNT

______
COUNCIL AUTHORIZATION

______
DATE

The obligations of transfer of funds described on the attached warrant register including the required interfund advances have been authorized by the Council. We hereby authorize the Treasurer of the City of Romulus to disburse funds as listed in payment thereof with the exception of deleted items listed above.

______ MAYOR

______ CLERK

12/4/2024 **CHECK DISBURSEMENT REPORT FOR CITY OF ROMULUS**

CHECK DATE FROM 11/22/2024 - 12/04/2024

Fund		Amount
Total for fund 101	General Fund	169,168.15
Total for fund 202	Major Street Fund	3,573.93
Total for fund 203	Local Street Fund	3,573.93
Total for fund 205	Public Safety Fund	20,131.36
Total for fund 211	Cable TV	501.80
Total for fund 226	Garbage & Rubbish Collection Fund	3,262.27
Total for fund 247	Tax Increment Finance Authority	6,155.75
Total for fund 248	Downtown Development Authority	5,842.25
Total for fund 260	Michigan Indigent Defense Fund	20,556.70
Total for fund 266	Law Enforcement - Federal	1,387.23
Total for fund 271	Library Fund	4,902.63
Total for fund 592	Water & Sewer Fund	532,355.59
Total for fund 661	Motor Vehicle	36,885.36
Total for fund 664	Technology Fund	27,828.54
Total for fund 676	Retiree's Ins. Benefits	131,154.07
Total for fund 701	Revolving Fund	1,837.00
Total for fund 703	Current Tax	7,270.60
Total for fund 704	Imprest Payroll Fund	322,233.38
TOTAL - ALL FUNDS		**1,298,620.54**

Check Date	Bank Check	Vendor	Vendor Name	Description	Amount
Bank POOL POOLED CASH					
12/04/2024	POOL 1871(E)	0017	BLUE CARE NETWORK	DECEMBER 2024HEALTH INSURANCE	29,476.91
12/04/2024	POOL 1872(E)	0016	BLUE CROSS/BLUE SHIELD OF MICH	DECEMBER 2024 BLUE CROSS	416,399.94
12/04/2024	POOL 1873(E)	1468	CITY OF ROMULUS	28777 EUREKA WATER BILL 10/01/24 - 10/31	150.10
12/04/2024	POOL 1874(E)	1468	CITY OF ROMULUS	7221 MIDDLEBELT WATER BILL 10/01/24 -10/	134.18
12/04/2024	POOL 1875(E)	1468	CITY OF ROMULUS	11189 SHOOK WATER BILL 10/01/24 - 10/30/	17.71
12/04/2024	POOL 1876(E)	1468	CITY OF ROMULUS	11121 WAYNE WATER BILL 10/01/24 - 10/31/	104.78
12/04/2024	POOL 1877(E)	1468	CITY OF ROMULUS	11131 WAYNE WATER BILL 10/01/24 - 10/31/	484.63
12/04/2024	POOL 1878(E)	1468	CITY OF ROMULUS	11165 OLIVE B WATER BILL 10/01/24 - 10/3	61.41
12/04/2024	POOL 1879(E)	1468	CITY OF ROMULUS	37230 NORTHLINE WATER BILL 10/01/24 - 10	94.35
12/04/2024	POOL 1880(E)	1468	CITY OF ROMULUS	12300 WAYNE WATER BILL 10/01/24 - 10/30/	142.15
12/04/2024	POOL 1881(E)	1468	CITY OF ROMULUS	11129 WAYNE, NEW 34TH DIST. COURT 10/01/	317.14
12/04/2024	POOL 1882(E)	1468	CITY OF ROMULUS	9755 OZGA WATER BILL, 10/01/24 - 10/30/2	37.53
12/04/2024	POOL 1883(E)	1468	CITY OF ROMULUS	11147 HUNT WATER BILL, 10/01/24 - 10/30/	17.71
12/04/2024	POOL 1884(E)	1468	CITY OF ROMULUS	12600 WAYNE WATER BILL 10/01/24 - 10/30	249.83
12/04/2024	POOL 1885(E)	1468	CITY OF ROMULUS	11165 OLIVE A WATER BILL 10/01/24 - 10/3	69.39
12/04/2024	POOL 1886(E)	1468	CITY OF ROMULUS	6900 WAYNE WATER BILL 10/01/24 - 10/30/2	94.35
12/04/2024	POOL 1887(E)	1468	CITY OF ROMULUS	37200 GODDARD WATER BILL, 10/01/24 - 10/	37.53
12/04/2024	POOL 1888(E)	1468	CITY OF ROMULUS	36525 BIBBINS WATER BILL, 10/01/24 - 10/	120.70
12/04/2024	POOL 1889(E)	1468	CITY OF ROMULUS	11111 WAYNE WATER BILL 10/01/24 - 10/30/	166.03
12/04/2024	POOL 1890(E)	2965	CLEAR RATE COMMUNICATIONS, INC.	ACCOUNT # 4876633 11/21/2024-12/20/2024	6,989.00
12/04/2024	POOL 1891(E)	0581	COMERICA COMM. CARD SERV.	CUBE ORGANIZER FOR PLANNING DEPT.	96.44
				J. WOJTYLKO COMERICA CARD PURCHASES FOR	3,823.96
				JEFF KEMP COMERICA CARD PURCHASES FOR NO	450.50
				ELLEN CRAIG-BRAGG COMERICA CARD PURCHASE	632.91
				ELLEN CRAIG-BRAGG COMERICA CARD PURCHASE	1,534.72
				KEVIN KRAUSE COMERICA CARD PURCHASES FOR	666.35
				ROBERTO SCAPPATICCI COMERICA CARD PURCHA	2,115.00
				JERRY FRAYER NOV 2024 COMERICA CARD PURC	331.99
				ROBERT PFANNES COMERICA CARD PURCHASES F	626.90
				NICOLE HARRIS COMERICA CARD PURCHASES FO	121.20
					10,399.97
12/04/2024	POOL 1892(E)	0012	DTE ENERGY	37200 GODDARD-MARY ANN BANKS PARK - 10/1	45.62
				PAVILION DOWNTOWN DDA - 36095 GODDARD 10	22.07
				MARY ANN BANKS (RESTROOM) - 37350 GODDAR	18.92
					86.61
12/04/2024	POOL 1893(E)	0891	HOME DEPOT	24/25 BLANKET PO FOR MISC SUPPLIES - DPW	65.54
				24/25 BLANKET PO FOR MISC SUPPLIES - DPW	69.98
				24/25 BLANKET PO FOR MISC SUPPLIES - DPW	43.44
				24/25 BLANKET PO FOR MISC SUPPLIES - DPW	64.97
				24/25 BLANKET PO FOR MISC SUPPLIES - DPW	119.00
				24/25 BLANKET PO FOR MISC SUPPLIES - DPW	41.75
				24/25 BLANKET PO FOR MISC SUPPLIES - DPW	36.17
				24/25 BLANKET PO FOR MISC SUPPLIES - DPW	68.57
				24/25 BLANKET PO FOR MISC SUPPLIES - DPW	142.90
				SUPPLIES FOR 35255 GODDARD	493.12
				SUPPLIES FOR 35255 GODDARD	168.95
				TOOLS TO WORK ON OLD FIRE HOUSE	79.00
				TOOLS TO WORK ON OLD FIRE HOUSE	459.00
				TOOLS TO WORK ON OLD FIRE HOUSE	11.98
				TOOLS TO WORK ON OLD FIRE HOUSE	159.94
				TREE LIGHTING GIANT BULBS	112.49
				JUNCTION BOX & SUPPLIES FOR CHRISTMAS LI	47.86
				SUPPLIES FOR REPAIRS AT 35255 GODDARD	190.10
				REPAIR SUPPLIES FOR 35255 GODDARD RD	63.96
				SUPPLIES FOR REPAIRS AT 35255 GODDARD RD	350.84
				SUPPLIES FOR REPAIRS AT 35255 GODDARD RD	234.22
				24/25 BLANKET PO FOR MISC SUPPLIES - DPW	(69.24)
					2,954.54
12/04/2024	POOL 1894(E)	2947	NATIONAL VISION ADMINISTRATORS, LLC	VISION COVERAGE FOR DECEMBER 2024	2,843.23
12/04/2024	POOL 1895(E)	3740	NAVIA BENEFIT SOLUTIONS - LOCKBOX	NAVIA FOR NOVEMBER 2024	200.00
12/04/2024	POOL 87327	1279	AJAX MATERIALS CORPORATION	ITB 21/22-10 UPM COLD PATCH FOR 24/25 FY	1,246.70
12/04/2024	POOL 87328	3336	ALLIE BROTHERS, INC	UNIFORM ITEMS SEE ATTACHED INVOICES	321.90
				UNIFORM ITEMS SEE ATTACHED INVOICES	130.52
				UNIFORM ITEMS SEE ATTACHED INVOICES	765.09
				UNIFORM ITEMS SEE ATTACHED INVOICES	1,353.72
				UNIFORM ITEMS SEE ATTACHED INVOICES	705.46
				UNIFORM ITEMS SEE ATTACHED INVOICES	702.69
				UNIFORM ITEMS SEE ATTACHED INVOICES	144.19
				UNIFORM ITEMS SEE ATTACHED INVOICES	374.43
				UNIFORM ITEMS SEE ATTACHED INVOICES	289.27
					4,787.27
12/04/2024	POOL 87329	1567	ALPHA PSYCHOLOGICAL SERVICES, PC	NEW HIRE PSYCH EXAMINATION	795.00
12/04/2024	POOL 87330	2804	AMAZON CAPITAL SERVICES	A3J18HWSI262XT	80.91
				A3J18HWSI262XT FROSTED WINDOW PRIVACY FI	64.80
				A3J18HWSI262XT, AVERY LABELS	28.62
				A3J18HWSI262XT, SUPPLIES	28.62
				A3J18HWSI262XT, TOWER FAN	38.88
				A3J18HWSI262XT,	125.14
				A3J18HWSI262XT, CODING LABELS & WIPES	22.76
				A3J18HWSI262XT, RED KRAFT PAPER	29.18
				A3J18HWSI262XT ASHLEY ANTOINETTE BUTTER	35.36
				A3J18HWSI262XT BUTTERFLY 4	17.11
				A3J18HWSI262XT CHRISTMAS STOCKINGS	22.99
				A3J18HWSI262XT CREDIT MEMO	(9.99)
					484.38

12/04/2024 **CHECK REGISTER FOR CITY OF ROMULUS**

CHECK DATE FROM 11/22/2024 - 12/04/2024

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/04/2024	POOL	87331	4027	AMAZON CAPITAL SERVICES	PARTS/TOOLS FOR FOREMAN TRUCK #400 AND S	66.75
					TREE LIGHTING AND TURKEY TROT SUPPLIES	274.36
					TREE LIGHTING AND TURKEY TROT SUPPLIES	109.78
					EQUIPMENT FOR MECHANICS AND TOOLS FOR GU	232.34
					CHAIR FOR WATER DEPARTMENT BILLING SPECI	149.98
					COMMUNITY DEVELOPMENT OPERATING SUPPLIES	38.75
					DIRECTIONAL TICKET FOR PRECINCTS	59.18
					SUPPLIES FOR PRECINCT INSPECTORS	115.70
					SAFETY VESTS FOR COMMUNITY WORK PROGRAM	260.60
					TREE LIGHTING TABLECLOTH	9.79
					TREE LIGHTING TOYS	34.99
					TREE LIGHTING SUPPLIES	110.90
					MISC SUPPLIES	66.73
					FOX 40 CLASSIC LANYARDS	84.60
					BLDG DEPT INSPECTOR VESTS	156.76
					CAMERA AND PRINTER ACCESSORIES	59.99
					CAMERA AND PRINTER ACCESSORIES	181.48
					OFFICE SUPPLIES	45.15
					OFFICE SUPPLIES - PLANNING DEPT.	54.67
					GODOX WIRELESS LAVALIER MICROPHONES	39.22
					SUPPLIES	27.93
					AMAZON OFFICE SUPPLY ORDER	9.97
					AMAZON OFFICE SUPPLY ORDER	75.73
						2,265.35
12/04/2024	POOL	87332	MISC	ANDRIA WILLINGHAM	MEETING ROOM REFUND-ANDRIA WILLINGHAM	100.00
12/04/2024	POOL	87333	4442	ANGELA MARIE HARRISON LLC	SBA GRANT RECIPIENT - WINDOW 4	10,000.00
12/04/2024	POOL	87334	4437	ANTHONY PHIFER JR	PEE WEE- YOUTH BASKETBALL LEAGUE	120.00
12/04/2024	POOL	87335	0529	ASSOCIATED NEWSPAPERS OF MICHIGAN	ITB 22/23-11 ASSOC. NEWS 7/1/24 TO 12/31	130.63
					ITB 22/23-11 ASSOC. NEWS 7/1/24 TO 12/31	71.25
					ITB 22/23-11 ASSOC. NEWS 7/1/24 TO 12/31	77.19
					ITB 22/23-11 ASSOC. NEWS 7/1/24 TO 12/31	136.56
					ITB 22/23-11 ASSOC. NEWS 7/1/24 TO 12/31	65.31
					ITB 22/23-11 ASSOC. NEWS 7/1/24 TO 12/31	41.56
						522.50
12/04/2024	POOL	87336	0554	AT&T	ACCT. 734 941-0666 375 3, NOV 22 - DEC 2	666.87
12/04/2024	POOL	87337	1081	ATCHINSON FORD SALES, INC.	24/25 BLANKET PO MISC VEHICLE REPAIRS -	734.58
					SENIOR SMART BUS 32120 - PARTS FOR REPAI	755.60
						1,490.18
12/04/2024	POOL	87338	3649	AUTO VALUE OF ROMULUS	24/25 BLANKET PO FOR MISC MECHANIC PURCH	32.26
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	26.98
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	17.89
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	408.80
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	170.88
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	453.99
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	245.99
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	3.30
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	347.97
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	23.38
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	13.78
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	86.79
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	32.99
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	21.78
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	5.89
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	(158.00)
						1,734.67
12/04/2024	POOL	87339	2349	AZTECA SYSTEMS LLC	CITYWORKS ONLINE ANNUAL LICENSE AND SUPP	34,238.66
12/04/2024	POOL	87340	1683	BAKER & TAYLOR	ACCOUNT # 251637 L154147 2 Books Library	208.91
					ACCOUNT # 251637 L154147 2 Book Library	83.85
					ACCOUNT # 251637 L154147 2 Books Library	159.34
						452.10
12/04/2024	POOL	87341	0152	BEAVER RESEARCH COMPANY	NEEDED FOR WASH BAY	982.07
12/04/2024	POOL	87342	MISC	BETH HARDING	SPAY/NEUTER REFUND	50.00
12/04/2024	POOL	87343	0064	BOUND TREE MEDICAL LLC	24/25 BLANKET PO - MEDICAL SUPPLIES AND	1,101.76
12/04/2024	POOL	87344	0084	BRONNER'S CHRISTMAS WONDERLAND	HAPPY HOLIDAYS 3X40 SKYLINE IN GREEN	3,163.11
12/04/2024	POOL	87345	MISC	C & O RAILROAD TAX DEPT	OVERPAYMENT MR INVOICES PLACED ON TAXES	680.49
12/04/2024	POOL	87346	4420	C & S CONSTRUCTION MANAGEMENT	RFP 24/25 -02 36539 GODDARD ALLEY PARK	66,541.50
12/04/2024	POOL	87347	MISC	CAITLIN VERSELE	REIMBURSEMENT HOMESCHOOL FRIENDSGIVING S	44.96
12/04/2024	POOL	87348	1270	CARLISLE WORTMAN ASSOCIATES	MALWA EXPRESS SITE PLAN REVIEW	1,119.00
					J ENOS SITE PLAN REVIEW	202.50
						1,321.50
12/04/2024	POOL	87349	3209	CHAPMAN, JACOB MATTHEW	BD Bond Refund 7924 Academy	200.00
12/04/2024	POOL	87350	4289	CHAYCE LESLIE	YOUTH BASKETBALL PROGRAM	60.00
12/04/2024	POOL	87351	0917	CITY OF WAYNE	36345 VAN BORN RD SW/WF OCT 2024	4,190.42
12/04/2024	POOL	87352	4329	CLARK HILL PLC	LEGAL SERVICES RENDERED & COSTS	1,223.20
12/04/2024	POOL	87353	4377	CLERKBASE	ANNUAL CONTRACT - BOARDS & COMMISSION MO	2,450.00
12/04/2024	POOL	87354	2617	CLIA LABORATORY PROGRAM	2 YEAR USER FEE - STATE LAB LICENSE 5/9/	248.00
12/04/2024	POOL	87355	4400	CONTRACTORS PIPE AND SUPPLY	24/25 BLANKET PO FOR WATER & SEWER MISC	22.68
12/04/2024	POOL	87356	0885	CORE LOGIC	2024 Sum Tax Refund 80 077 04 0009 300	4,030.09
12/04/2024	POOL	87357	0885	CORELOGIC	2024 Sum Tax Refund 80 013 03 0323 000	1,693.16
12/04/2024	POOL	87358	0885	CORELOGIC	2024 Sum Tax Refund 80 117 02 0148 000	1,233.19
12/04/2024	POOL	87359	4446	DAVIS & STANTON, INC	UNIFORM POLICE BARS, RIBBONS, AND STARS	836.00
12/04/2024	POOL	87360	2594	DOWNRIVER UTIL WASTEWATER AUTHORITY	WASTEWATER DISPOSAL CHARGES	73,970.10
12/04/2024	POOL	87361	0226	EASTERN MICHIGAN UNIVERSITY	STAFF AND COMMAND EXECUTIVE LEADERSHIP P	805.00
12/04/2024	POOL	87362	4207	EMINENT EXCAVATING LLC	ITB 22/23-07 - LEAD SERVICE FOR MULTIPL	10,069.89
					ITB 22/23-07 - LEAD SERVICE FOR MULTIPL	8,152.16
					ITB 22/23-07 - LEAD SERVICE FOR MULTIPL	9,679.40
					2024 LEAD SERVICE LINE REMOVAL	5,610.00
						33,511.45

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/04/2024	POOL	87363	4445	FINAL COAT PAINTING	PAINT CEILING AT 35255 GODDARD	1,534.00
12/04/2024	POOL	87364	4448	GARDENIGLOO USA LLC	3 GARDENIGLOO V2 UNIT AND FLOOR MATS FOR	2,678.78
12/04/2024	POOL	87365	0986	GARY FRANCIS	ANIMAL BOND REFUND	25.00
12/04/2024	POOL	87366	4273	GEM, INC.	SENIOR CENTER - RTU 5 REPAIRS	1,484.76
					SENIOR CENTER - RTU#3 BLOWN BLOWER MOTOR	638.25
					SENIOR CENTER - RTU #3 BLOWER MOTOR REPL	3,067.00
						5,190.01
12/04/2024	POOL	87367	0875	GENERAL FUND	AFLAC NOV 2024 3% ADMIIN FEE	227.00
					COLONIAL LIFE NOV 2024 2% ADMIN FEE	5.92
						232.92
12/04/2024	POOL	87368	0128	GIARMARCO, MULLINS, & HORTON, PC	70085-006B POLICE OCT 24	622.50
					70085-057B BRANDT RD OCT 02,2024	90.00
					70085-081B CAMPBELL INC - LAWSUIT OCT 24	690.00
					70085-008B DPW DEPARTMENT OCTOBER 24	780.00
					70085-000B DOWNRIVER SEWER OCT 24	1,287.20
					70085-010B BUILDING OCT 24	135.00
					70085-077B PILOT TRAVEL OCT 24	90.00
					70085-056B SAVOY ENERGY OCT 24	1,200.00
					70085-045B MOTOWN SPORTS OCT 24	90.00
					70085-015B PLANNING OCT 24	120.00
					70085-068B LIBRARY NOVEMBER 24	660.00
						5,764.70
12/04/2024	POOL	87369	MISC	GREAT LAKES CONTRACTING SOLUTIONS	REF HYDRANT METER RENTAL#23930110	2,940.00
12/04/2024	POOL	87370	3264	GREAT LAKES WATER AUTHORITY	ACCT # 100-2451-W WATER USAGE/FIXED CHAR	348,544.07
12/04/2024	POOL	87371	2995	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL SERVICES THROUGH OCTOBER 31	697.68
					PROFESSIONAL SERVICES THROUGH NOVEMBER 3	1,434.12
						2,131.80
12/04/2024	POOL	87372	0181	HURON SOD FARMS	24/25 BLANKET PO FOR - BUILDING & GROUND	46.00
12/04/2024	POOL	87373	0137	JACK DEMMER FORD	21 FORD EXPLORER POLICE INTERCEP (R25) V	12,197.94
12/04/2024	POOL	87374	1896	JAM BEST ONE FLEET SERVICE	ITB 21/22-13 RESCUE 3	238.40
					ITB 21/22-13 LOW STOCK - POLICE TIRES	777.48
						1,015.88
12/04/2024	POOL	87375	3785	JEFFREY E. BOWDICH	MIDC SERVICE HOURS ATTORNEY JEFFREY BOWD	2,394.00
12/04/2024	POOL	87376	MISC	JENNIFER LEE METZ	SPAY/NEUTER REFUND GATOR	50.00
12/04/2024	POOL	87377	4441	JOHN HOSKINS II	PEE WEE-YOUTH BASKETBALL	60.00
12/04/2024	POOL	87378	3209	JOSHUA SABROWSKY	BD Bond Refund 3207 Westlake	200.00
12/04/2024	POOL	87379	4440	JUSTIN PARKER	PEE WEE - YOUTH BASKETBALL	60.00
12/04/2024	POOL	87380	3820	K-M LAW PLLC	MIDC SERVICE HOURS ATTORNEY KRYSTAL-MARI	1,417.50
12/04/2024	POOL	87381	4261	KANOPY INC	112 TICKETS Libray	95.20
12/04/2024	POOL	87382	3775	LAW OFFICE OF DANIEL A. BITAR, PLLC	MIDC PROGRAM SERVICE DANIEL BITAR	2,331.00
12/04/2024	POOL	87383	4119	LAW OFFICES OF JOSHUA L. HADLEY	MIDC PROGRAM SERVICE JOSHUA L. HADLEY	3,664.50
12/04/2024	POOL	87384	3777	LAW OFFICES OF SAMER N. JADALLAH	MIDC SERVICE HOURS ATTORNEY SAMER JADALL	5,437.50
12/04/2024	POOL	87385	3453	LEXIPOL, LLC	24/25 SUBSCRIPTION 01/01-12/31 2025 FIRE	4,821.85
12/04/2024	POOL	87386	0212	LOWER HURON CHEM & SUPPLY CO., INC.	24/25 BLANKET PO FOR MISC CLEANING SUPP.	147.66
12/04/2024	POOL	87387	4172	MACQUEEN EQUIPMENT, LLC	CAIRNS XF1 HELMETS WITH OCULAR VISORS	2,938.14
12/04/2024	POOL	87388	3620	MARCO TECHNOLOGIES, LLC	PAPER FOR PRINTER/SCANNER	317.13
12/04/2024	POOL	87389	3209	MARIE BARNARD	BD Bond Refund 3346 Beaumont	645.00
12/04/2024	POOL	87390	2666	MAURER'S TEXTILE RENTAL SERVICES	24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	135.06
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	30.91
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	27.50
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	1.57
					24/25 INVERTED PO - ITB 21/22-17 UNIFORM	26.54
					24/25 INVERTED PO - ITB 21/22-17 UNIFORM	26.54
					24/25 INVERTED PO - ITB 21/22-17 UNIFORM	26.54
					24/25 INVERTED PO - ITB 21/22-17 UNIFORM	26.54
						301.20
12/04/2024	POOL	87391	3988	METRO ALARM SYSTEMS LLC	MONTHLY MONITORING -Library	32.99
12/04/2024	POOL	87392	1033	MICHIGAN ASSESSORS ASSOCIATION	MAA REGULAR MEMBER RENEWAL FOR ALBERT 20	95.00
12/04/2024	POOL	87393	0048	MICHIGAN CAT	24/25 BLANKET PO FOR MISC EQUIPMENT PURC	233.22
					24/25 BLANKET PO FOR MISC EQUIPMENT PURC	228.71
					24/25 BLANKET PO FOR MISC EQUIPMENT PURC	226.68
					24/25 BLANKET PO FOR MISC EQUIPMENT PURC	2.42
					24/25 BLANKET PO FOR MISC EQUIPMENT PURC	23.40
					24/25 BLANKET PO FOR MISC EQUIPMENT PURC	85.61
						800.04
12/04/2024	POOL	87394	0427	MIDWEST TAPE	CUSTOMER # 2000005771 BOOKS	44.23
					CUSTOMER # 2000015943 MONTH ENDING 11/30	977.09
						1,021.32
12/04/2024	POOL	87395	4439	MIKAELA WINN	PEE WEE-YOUTH BASKETBALL Refund	75.00
12/04/2024	POOL	87396	4223	MJMI SIGNS LLC DBA FASTSIGNS 381701	16 REPLACEMENT BANNERS IN DOWNTOWN DUE T	1,125.79
12/04/2024	POOL	87397	3991	NATIONAL ANIMAL CARE & CONTROL ASSO	MEMBERSHIP RENEWAL R. LIPKOWSKI, M. AVER	100.00
12/04/2024	POOL	87398	0736	ORCHARD, HILTZ & MCCLIMENT	NORTHLINE ROAD REHAB- CONSTRUCTION ENGIN	2,900.75
					ROMULUS TRADE CENTER ESCROW CITY WORKS 6	1,073.50
					ROMULUS TRADE CENTER ESCROW CITY WORKS #	1,806.00
					DTE REMOTE VALUE ESCROW CITY WORKS #6440	1,357.50
					ASSET MANAGEMENT PROGRAM (AMP) UPDATE	5,636.50
					OCTOBER 2024 ENGINEERING	1,236.00
					OCTOBER 2024 ENGINEERING	300.00
					OCTOBER 2024 ENGINEERING	2,671.75
					OCTOBER 2024 ENGINEERING	3,921.00
					PILOT SERVICES THRU 9.28.24	1,490.50

Check Date	Bank Check	Vendor	Vendor Name	Description	Amount
				CADRE GAS STATION	504.00
				MALWA EXPRESS SITE PLAN	1,500.00
				OHM Invoice #78642	5,544.00
				OHM Invoice #79868	1,062.00
					31,003.50
12/04/2024	POOL 87399	0984	PARKWAY SERVICES, INC.	HISTORICAL PARK HC PORTAJOHN 11/14/2024-	200.00
12/04/2024	POOL 87400	2960	PHOENIX SAFETY OUTFITTERS, LLC.	CORY HAYNES TURNOUT GEAR RENTAL 10/24-12	100.00
12/04/2024	POOL 87401	0716	PLANTE & MORAN, PLLC	PMGAP UNIVERSITY	1,500.00
				CLIENT NO: 42069 THROUGH NOVEMBER 27, 20	44,300.00
					45,800.00
12/04/2024	POOL 87402	3209	PODORSEK SAMANTHA	BD Bond Refund 15950 Inkster	417.00
12/04/2024	POOL 87403	3959	PRETTY FACE CLEANING SERVICES	GROWTH WORKS CLEANING -REIMBURSED THROUG	200.00
				GROWTH WORKS 34TH DISTRICT COURT	200.00
				11189 SHOOK RD CLEANING- FY 24/25	150.00
					550.00
12/04/2024	POOL 87404	2537	RAFT	DEPT MEMBERSHIP RENEWAL JAN 1 25 - DEC 3	1,200.00
12/04/2024	POOL 87405	0688	REY-MART ASPHALTING CO.	ITB 20/21-16 ASPHALT REPAIR FROM WATER M	2,798.25
				ITB 20/21-16 ASPHALT REPAIR FROM WATER M	3,136.50
				ITB 20/21-16 ASPHALT REPAIR MULTIPLE LOC	5,128.64
					11,063.39
12/04/2024	POOL 87406	MISC	ROMULUS GOODFELLOWS INC.	DONATION CHECK ISSUED TO CITY OF ROMULUS	2,000.00
12/04/2024	POOL 87407	MISC	ROMULUS ROTARY	HOT DOGS FOR THE PARADE OF LIGHTS	471.22
12/04/2024	POOL 87408	0204	SERVICE ELECTRIC SUPPLY INC	24/25 BLANKET PO FOR - MISC. BUILDING RE	187.54
12/04/2024	POOL 87409	MISC	SMAC INVESTMENTS LLC	2 OTHER INVOICES PLACED ON WINTER 24 TAX	813.96
12/04/2024	POOL 87410	3897	SPECTRUM PRINTERS, INC.	VOTE TEST DECKS FOR NOVEMBER 5, 2024 GEN	1,486.24
12/04/2024	POOL 87411	4040	STAPLES	Inventory Order	407.92
				8.5X11 COPY PAPER	577.92
				EPSON INK CARTRIDGES	133.98
				EPSON INK CARTRIDGES	66.99
				PAPER, COPY CASE 8 1/2"X11" 20 LB	354.90
					1,541.71
12/04/2024	POOL 87412	4034	SUPERIOR MEDICAL WASTE DISPOSAL	MEDICAL WASTE DISPOSAL CONTRACT FY 24/25	180.00
12/04/2024	POOL 87413	4104	THE KAPLAN LAW FIRM	MIDC SERVICE HOURS JOSHUA KAPLAN	1,953.00
12/04/2024	POOL 87414	3780	THE NUNLEY LAW GROUP, PLLC	MIDC SERVICE HOURS FOR ROYCE NUNLEY	3,359.20
12/04/2024	POOL 87415	4163	THE PAWS CLINIC	SPAY, NEUTER 1 CAT CHILI AND 1 DOG HOBBS	184.00
12/04/2024	POOL 87416	3593	TOSHIBA BUSINESS SOLUTIONS	BUILDING DEPT DESKTOP PRINTER/COPIER/SCA	1,695.00
				BUILDING DEPT DESKTOP PRINTER/COPIER/SCA	1,695.00
				BUILDING DEPT DESKTOP PRINTER/COPIER/SCA	1,695.00
					5,085.00
12/04/2024	POOL 87417	2040	TRACTOR SUPPLY CREDIT PLAN	PINE PELLET CAT LITTER - 50 EACH - 40 LB	261.25
12/04/2024	POOL 87418	4042	TRUSTED JOURNEY	24/25 BLANKET PO FOR ANIMAL DISPOSAL	381.00
12/04/2024	POOL 87419	3446	ULINE, INC.	(4) ADDITIONAL CHAIRS FOR ROLL CALL	637.55
12/04/2024	POOL 87420	0205	UNISTRUT MIDWEST	REPLENISH STOCK	2,919.00
				REPLENISH STOCK	2,875.92
					5,794.92
12/04/2024	POOL 87421	0250	VERMEER OF MICHIGAN	BORE MACHINE PARTS	2.62
				BORE MACHINE PARTS	628.85
					631.47
12/04/2024	POOL 87422	1482	WAL-MART COMMUNITY	ACCT# 6032 2020 2014 4896 Supplies	15.53
12/04/2024	POOL 87423	0657	WAYNE COUNTY	7/24 PRISONERS HOUSING MAINTENANCE CHARG	175.00
12/04/2024	POOL 87424	0885	WAYNE COUNTY LAND BANK	NOVEMBER 1-15, 2024	314.16
12/04/2024	POOL 87425	1074	WAYNE COUNTY REGISTER OF DEEDS	KADES GARAGE WATER MAIN EASEMENT	24.00
12/04/2024	POOL 87426	1074	WAYNE COUNTY REGISTER OF DEEDS	KADES GARAGE RIGHT OF WAY AGREEMENT	24.00
12/04/2024	POOL 87427	1074	WAYNE COUNTY REGISTER OF DEEDS	KADES GARAGE INGRESS/EGRESS AGREEMENT	21.00
12/04/2024	POOL 87428	1074	WAYNE COUNTY REGISTER OF DEEDS	KADES GARAGE SANITARY SEWER EASEMENT	27.00
12/04/2024	POOL 87429	1074	WAYNE COUNTY REGISTER OF DEEDS	KADES GARAGE STORM MAINTENANCE AGREEMENT	24.00
12/04/2024	POOL 87430	0601	WEX BANK	ACCT 0462-00-398910-0 FUEL COSTS NOVEMBE	17,227.90
12/04/2024	POOL 87431	3209	WOOTEN, JAMES	BD Bond Refund	250.00
12/04/2024	POOL 87432	2945	ZONES, LLC	BARRACUDA EMAIL PROTECTION PREMIUM PLUS	25,872.00

POOL TOTALS:	
Total of 131 Checks:	1,298,620.54
Less 0 Void Checks:	0.00
Total of 131 Disbursements:	1,298,620.54

Department	Number of Transactions	Total Amount	Total Fuel Units	Rebate	Total Invoice
ANIMAL CONTROL	2	103.12	39.278		
Building Dept	12	372.38	152.331		
CITY HALL	7	286.46	110.958		
DPW	104	4969.14	1979.527		
FIRE	73	3949.97	1454.469		
Mayor's Office	1	37	16.586		
ORDINANCE	4	131.16	49.094		
POLICE	375	7440.44	2890.986		
SENIORS	8	414.21	157.001		
	$586.00	**$17,703.88**	**$6,850.23**	**$475.98**	**$17,227.90**

City Hall includes employees at city hall not including the Mayor

City of Romulus

Communication

Council Meeting Held: **December 9, 2024**
Item No. 12

Councilperson Abdo: ______________________________

____

Councilperson Barden: ______________________________

____

Councilperson Roscoe: ______________________________

____

Councilperson Talley: ______________________________

____

Councilperson Wadsworth: ______________________________

____

Councilperson Williams: ______________________________

____

Councilperson Wilson: ______________________________

____

City of Romulus

Adjournment

Council Meeting Held: **December 9, 2024**

Item No. 13

General Description: ____________________

____

Resolution No.______

Moved by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Seconded by:	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

Ayes:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Nays:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson
Abstain:	All	Abdo	Barden	Roscoe	Talley	Wadsworth	Williams	Wilson

MOTION CARRIED UNANIMOUSLY   MOTION CARRIED   MOTION FAILED