



**CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA
April 28, 2025
7:30 PM**

Members of the public can view the Regular City Council Meetings live via the Romulus Public Access Channel 12 and YouTube at www.youtube.com/cityofromulus. Public comments can also be emailed to publiccomment@romulusgov.com

Pledge of Allegiance

Roll Call

1. Agenda

- A. Approval of Agenda

2. Minutes

- A. Approval of Minutes from the Regular Meeting held on Monday, April 14, 2025, at 7:30 p.m.
- B. Approval of the Minutes from the Special Meeting - Study Sessions held on Monday, April 14, 2025, at 5:30 p.m. to discuss amendments to the Honorary Street Naming Dedication Policy and at 6:00 p.m. to discuss the proposed FY 25/26 City Budgets for the 34th District Court and Romulus Municipal Library.

3. Petitioner

- A. RZ-2025-002; Gem Seal (PMG Sealmaster) 28055 Van Born Road
- B. RZ-2024-002/SLU-2024-003 and 004; Super Y Plaza (7130 Middlebelt Road)

4. Chairperson's Report, John Barden, Mayor Pro-Tem

- A. Approval of the Chairperson's Report

5. Mayor's Report – Robert A. McCraight, Mayor

- A. No Fee Permit for Elmer Johnson's Park - Horseshoe Club
- B. No Fee Permit for Mary Ann Banks Park - Creative Minds
- C. No Fee Permit for Historical Park - Community Garage Sale
- D. No Fee Permit for Elmer Johnson's Park - Romulus Middle School 8th Grade Picnic
- E. No Fee Permit for Historical Park - St. Aloysius Parish
- F. Michigan Employees Retirement System (MERS) - Military Service Contribution
- G. Romulus Housing Commission Reappointments
- H. Sole Source Purchase from Artist Fel3000 - Painting of Crosswalks throughout Downtown R-District
- I. Piggyback on City of Warren EMS/MC Ten-Year Billing Service Agreement for EMS & Fire Billing
- J. Service Contract with Baker Tilly Advisory Group for Housing Study
- K. Four-Year Contract Extension - Sole Source Contract for Natural Gas Supplier and Natural Gas Distributor with Constellation Energy
- L. ITB 24/25-12 Two (2) Year Concrete Repair Pricing
- M. 2025 Hot Mix Asphalt (HMA) Road Paving Program - Change Order ITB 24/25-08
- N. ITB 24/25-13 Two-Year Contract Pricing for Gravel, Sand & Limestone
- O. State Earmark Grant Award - Various Locations
- P. ITB 24/25-14 Two-Year Pricing -Tires and Tire Services

- Q.** Piggyback on Sourcewell Contract for Tymco 500X Street Sweeper Rental and Best Rentals
 - R.** Water Main Abandonment Hardship
 - S.** Introduction of Budget Amendment 24/25-17
 - T.** Introduction of Budget Amendment 24/25-18
- 6. Clerk's Report – Ellen L. Craig-Bragg, Clerk**
 - A.** Reappointment to the Romulus Board of Zoning Appeals
 - B.** Adoption of Amendments to the Honorary Street Naming Dedication Policy
- 7. Treasurer's Report – Stacy Paige, Treasurer**
- 8. Public Comment** - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
- 9. Unfinished Business**
- 10. New Business**
- 11. Warrant**
 - A.** Approval of Warrant #: 25-08 for checks presented in the amount of \$794,244.08.
- 12. Communication**
- 13. Adjournment**



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a “*Request to Address*” card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.
2. When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.
3. Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.
4. Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.
5. No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.
6. All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.
7. This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.
8. Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.
9. The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council’s agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk’s Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.



City of Romulus

Agenda

Council Meeting Held: **April 28, 2025**

Item No. A.

General Description: Approval of Agenda

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Minutes

Council Meeting Held: **April 28, 2025**

Item No. A.

General Description: Approval of Minutes from the Regular Meeting held on Monday, April 14, 2025, at 7:30 p.m.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING

April 14, 2025

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

Mayor Pro Tem John Barden called the meeting to order at 7:30 p.m.

Pledge of Allegiance

Roll Call

Present: Kathy Abdo, John Barden, Harry Crout, David Jones, Celeste Roscoe, Tina Talley, William Wadsworth

Absent / Excused:

Administrative Officials in Attendance:

Robert McCraight, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney; Jerome Frayer - DDA Director; Colleen Dumas - Recreation Director; Jeff Kemp - Director of Building & Planning; Mike Laskaska - Director of Communications & Community Service; Patricia Braden - Library Director

1. Agenda

- A. Moved by **Tina Talley**, seconded by **Harry Crout** to accept the Agenda as presented.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

2. Minutes

- A. **Res. #25-092** Moved by **David Jones**, seconded by **Kathy Abdo** to approve the Minutes from the Regular Meeting held on Monday, March 24, 2025, at 7:30 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley

Nays - None

Abstain - Wadsworth

Motion Carried

- B. **Res. #25-093** Moved by **Tina Talley**, seconded by **Kathy Abdo** to approve the Minutes from the Special Meeting - Study Session held on Monday, March 24, 2025, at 6:45 p.m. to discuss the Quarterly Investment Report.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley

Nays - None

Abstain - Wadsworth

Motion Carried

3. Petitioner - None

4. Chairperson's Report, John Barden, Mayor Pro-Tem

Res. #25-094 Moved by **David Jones**, seconded by **William Wadsworth** to adopt a memorial resolution for the family of Barbara Fowler.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

Res. #25-095 Moved by **Celeste Roscoe**, seconded by **Tina Talley** to approve a no-fee permit for the Good Friday Walk/Procession and the closure of Goddard Road from the Post Office to Five Points.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

A. 2023/24 State of the Library Presentation

B. Moved by **Celeste Roscoe**, seconded by **Tina Talley** to accept the Chairperson's Report.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

5. Mayor's Report – Robert A. McCraight, Mayor

A. Res. #25-096 Moved by **Celeste Roscoe**, seconded by **Harry Crout** to concur with the Administration and authorize the Mayor and Clerk to enter into the DTE Acquisition Agreement for the conversion of 1,251 streetlights to LED throughout the City of Romulus.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

B. Res. #25-097 Moved by **Kathy Abdo**, seconded by **William Wadsworth** to concur with the Administration and approve the reappointment of Candace Lewkowicz to the Romulus Municipal Library Board with a term to expire April 11, 2026.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

C. Res. #25-098 Moved by **Kathy Abdo**, seconded by **David Jones** to concur with the Administration and approve the reappointment of Stanley Bragg to the Police, Fire & Safety Commission with a term to expire on February 22, 2028.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

- D. Res. #25-099** Moved by **Celeste Roscoe**, seconded by **Harry Crout** to concur with the Administration and consent to piggyback on Omnia Partners contract #2017001134 for the purchase and installation of playground equipment from GameTime for Mary Ann Banks Park at a total cost of \$59,584.60.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

- E. Res. #25-100** Moved by **Tina Talley**, seconded by **William Wadsworth** to concur with the Administration and award ITB 24/25-11 to the lowest, most responsible bidder, Andorama, Inc., to purchase the Camera Recording Package for the Cable Studio in the amount of \$12,028.49.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

- F. Res. #25-101** Moved by **Tina Talley**, seconded by **Harry Crout** to concur with the Administration and approve Change Order #2 to RFP 24/25-02 to extend additional concrete work within the Goddard Park Plaza (Eagle Alley) for a total amount of \$45,537.80.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. Res. #25-102** Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to approve the Second Reading and Final Adoption of Budget Amendment 24/25-15 to use the fund balance and corresponding expenses in Capital Outlay 101-751-971.000 in the amount of \$60,000.00 for the purchase of playground equipment at Mary Ann Banks Park.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

- B. Res. #25-103** Moved by **Celeste Roscoe**, seconded by **William Wadsworth** to concur with the recommendation of the Property Disposition Committee and approve the acquisition of parcel #80 006 99 0003 002 and parcel #80 006 99 0014 001.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

- C. Res. #25-104** Moved by **Celeste Roscoe**, seconded by **Tina Talley** to amend Resolution No. 25-089 changing the budget amendment number from 24/25-14 to 24/25-16 to correct the recently discovered duplication. The amount of the budget amendment and the GL numbers used will not be impacted and will stay the same as originally approved.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

- D. Res. #25-105** Moved by **Celeste Roscoe**, seconded by **Harry Crout** to concur with the recommendation of the Construction Board of Appeals and approve the demolition of structures and removal of debris located at 34139 Beverly Rd., 35930 Beverly Rd., 35875 Bibbins, 6965 Birchdale, 6355 Cordell, 35523 Goddard, 11201 Middlebelt Rd., 29805 Van Born, 29815 Van Born, 35854 Vinewood, 6577 Washington, and 11114 Whitehorn, and let bids for a demolition contractor.

The Building Department will continue to reach out to work with property owners of 35875 Bibbins, 11201 Middlebelt, 6577 Washington, and 11114 Whitehorn.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth
Nays - None

Motion Carried Unanimously

- E. FOR YOUR INFORMATION:** 2024 Planning Commission Year End Report
F. FOR YOUR INFORMATION: Seventh Day Adventist Church Door-to-Door Advocacy

7. Treasurer's Report – Stacy Paige, Treasurer

8. Public Comment - None

9. Unfinished Business

Councilman Wadsworth inquired about down telephone poles on the corner of Whitehorn St.

10. New Business - None

11. Warrant

- A. Res. #25-106** Moved by **Kathy Abdo**, seconded by **Harry Crout** to approve Warrant #: 25-07 for checks presented in the amount of \$2,195,365.40.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth
Nays - None

Motion Carried Unanimously

12. Communication

Councilwoman Talley announced upcoming events and commented on Holy Week.

13. Adjournment

Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to adjourn the meeting at 8:32 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth
Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on April 14, 2025.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Minutes

Council Meeting Held: **April 28, 2025**

Item No. B.

General Description: Approval of the Minutes from the Special Meeting - Study Sessions held on Monday, April 14, 2025, at 5:30 p.m. to discuss amendments to the Honorary Street Naming Dedication Policy and at 6:00 p.m. to discuss the proposed FY 25/26 City Budgets for the 34th District Court and Romulus Municipal Library.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE ROMULUS CITY COUNCIL SPECIAL MEETING – STUDY SESSION
April 14, 2025

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174
Mayor Pro Tem John Barden called at 5:34 p.m.

1. Roll Call

Present: Kathy Abdo, John Barden, Harry Crout, David Jones, Celeste Roscoe, Tina Talley, William Wadsworth

Absent / Excused:

Administrative Officials in Attendance:

Ellen L. Craig-Bragg, Clerk

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk

- 2.** Moved by **Tina Talley**, seconded by **Kathy Abdo** to accept the Special Meeting - Study Session Agenda as presented.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

3. Discussion: Amendments to the Honorary Street Sign Dedication Policy

Deputy Clerk D'Sjonaun Hockenhull led the discussion and presented PowerPoint on the Honorary Street Sign Policy. The Clerk's Office, Police Department, and Department of Public Works met on April 4th to review the issues with the current policy and offer recommendations/suggestions on addressing the issues identified. Deputy Clerk Hockenhull presented the recommendations to the Council and provided a checklist to the Council to solicit each councilmember's opinion so that amendments to the policy can be consolidated and presented to the body at the next regular meeting. The recommendations included changes to the policy criteria, application fee, application, approval process, and installation timeline. Deputy Clerk Hockenhull requested that the Council return the checklist by Monday, April 21st.

4. Public Comment - None

- 5.** Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to adjourn the Special Meeting at 6:02 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the Special Meeting – Study Session of the Romulus City Council held on April 14, 2025.

A handwritten signature in black ink, reading "Ellen L. Craig-Bragg".

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



MINUTES OF THE ROMULUS CITY COUNCIL SPECIAL MEETING – STUDY SESSION
April 14, 2025

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

Mayor Pro Tem John Barden called the meeting to order at 6:03 p.m.

1. Roll Call

Present: Kathy Abdo, John Barden, Harry Crout, David Jones, Celeste Roscoe, Tina Talley, William Wadsworth

Absent / Excused:

Administrative Officials in Attendance:

Robert McCraight, Mayor

Ellen L. Craig-Bragg, Clerk

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney; Roberto Scappaticci - DPW Director; Maria Farris - Finance Director; Gary Harris - Asst. Finance Director; Jerome Frayer - DDA Director; Patricia Braden - Library Director

2. Moved by Tina Talley, seconded by David Jones to accept the Special Meeting - Study Session Agenda as presented

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

3. Discussion: Proposed FY 25/26 City Budgets (34th District Court & Romulus Public Library)

Maria Farris, Finance Director, introduced the representatives from the 34th District Court. Marhya Lovse, Court Administration, and Shannon Nagy, Finance Director, presented the proposed budget for the 34th District Court.

Patricia Braden, Library Director, and Debbie Hoffman, Treasurer of the Library Board, reviewed the proposed budget for the Library. Director Braden stated that there was a reduction in Fines/Forfeitures revenue collection which reduces the overall budget by 18%. To address the budget shortfall, the library reduced expenditures by over \$100,000 and froze wages for the next fiscal year. Director Farris concluded the discussion with a review of the next steps in the budget process.

4. Public Comment - None

5. Moved by William Wadsworth, seconded by Celeste Roscoe to adjourn the Special Meeting at 6:21 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the Special Meeting – Study Session of the Romulus City Council held on April 14, 2025.

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Petitioner

Council Meeting Held: **April 28, 2025**

Item No. **A.**

General Description: RZ-2025-002; Gem Seal (PMG Sealmaster) 28055 Van Born Road

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



PLANNING COMMISSION SUMMARY REPORT TO THE CITY COUNCIL
RZ-2025-002; Gem Seal (PMG Sealmaster) Rezoning

28055 Van Born (#80-001-99-0015-000)

Issued by the City of Romulus Planning Department

12600 Wayne Road, Romulus MI 48174 Phone: (734) 955-4530 www.romulusgov.com

DATE: April 23, 2025

SUBJECT: **RZ-2025-002; Gem Seal (PMG Sealmaster)** requesting an amendment to the Zoning Map (**Rezoning**) of 0.94 acres of property located at 28055 Van Born Road from **M-1**, Light Industrial to **M-T**, Industrial Transportation to expand the existing industrial operation at 27989 Van Born.

ACTION REQUESTED: Introduction and First Reading of a Rezoning (Zoning Map Amendment)

SITE INFORMATION

The subject 0.94-acre, 66-foot wide M-1, Light Industrial parcel is located on the south side of Van Born road, west of Inkster Road. It is rectangular in shape and PMG Sealmaster is located to the east, a self storage facility to the west and south, and residential to the north in the City of Westland. The property contains a nonconforming single-family structure that is intended for demolition.



PROJECT DESCRIPTION

The subject project site is zoned M-1, Light Industrial and the applicant is requesting a rezoning to M-T Industrial Transportation to expand their existing sealcoating business located at 27989 Van Born to the east.



BACKGROUND

The application for rezoning was submitted on March 14, 2025 and after it was determined to be complete, a Planning Commission public hearing was scheduled for the April 7, 2025 special meeting. The draft minutes are included. After a public hearing with no public comment, the Planning Commission considered the petitioners request and made the following motion:

*Motion by Crova, support by Talon-Jemison, to recommend to City Council approval of the rezoning request for RZ-2025-002; Gem Seal (PMG Sealmaster) to rezone 0.94 acres of property located at 28055 Van Born Road from **M-1**, Light Industrial to **M-T**, Industrial Transportation.*

*Roll Call Vote: Ayes – Crova, Talon-Jemison, Glotfelty, Long, Roscoe, Gbogboade, Frederick, Freitag
Nays – None Motion passed 8-0.*

Note that the PMG Sealmaster property to the east, 27989 Van Born, was rezoned from M-1 to M-T in 2021.

SUMMARY

The Rezoning Application and conceptual site plan have been reviewed by Carlisle Wortman Associates (CWA), the City's Planning Consultant and OHM, the City's Engineering, Traffic, Lighting and Architectural Consultant. The following findings and recommendations are as follows:

1. The applicant requests to rezoning a narrow 0.94-acre parcel from M-1 Light Industrial to M-T Industrial Transportation. As currently zoned, the site is a "spot zone." The rezoning as

proposed would eliminate the “spot zoning” at this site. As the contains a single-family home, but is currently zoned M-1 Light Industrial, it is considered a legal nonconforming land use. The nonconformity will continue as long as a home is located on the site regardless of the rezoning.

- 2. The subject property is not in conformance with the City’s Future Land Use map but is in conformance with the existing land uses surrounding the site as well as the existing zoning that surrounds the site. There is no multi-family zoning or multi-family land use in proximity to the subject site.*
- 3. The site is constrained due to lot area and width and would not provide for an appropriate transitional property due to the surrounding industrial land uses, therefore the subject site does not fit into the multi-family future land use description.*
- 4. The rezoning would meet the general Master Plan goal to Provide an organized pattern of various industrial land uses that are flexible for business development, properly minimizes negative impacts such as noise and truck traffic, is located away from residential areas. The rezoning would eliminate a spot zone and would promote the elimination of a nonconforming single-family land use.*
- 5. The site is in a developed condition with a single-family home found in the northern portion of the site. The location of woodlands is found in the southern 2/3 of the site and will be reviewed by the City should this property proceed to the site plan review stage of development.*
- 6. The subject property has limited development potential for a stand-alone use due to the small area (0.94 acres) and narrow width (66 feet).*
- 7. Once rezoned all permitted and special land uses in the M-T Industrial may be considered for this parcel, similar to the surrounding M-T Industrial Transportation zoning that surrounds the property.*
- 8. Traffic impacts will be reviewed at the time a site plan is submitted for review.*
- 9. Site access will be considered at the time a site plan is submitted for review.*
- 10. Full municipal utilities are available on the subject site.*

If the City Council finds that the **Rezoning** request is warranted, the following motion could be considered:

To approve the first reading of the request for **RZ-2025-002; Gem Seal (PMG Sealmaster)** to rezone 0.94 acres of property located at 28055 Van Born Road from M-1, Light Industrial to M-T, Industrial Transportation.



Carol Maise, City Planner

Agenda Change

Motion by Crova, support by Gbogboade, to switch items A and B, so that the new order is:

- A. RZ-2025-002; Gem Seal (PMG Sealmaster)**
- B. RZ-2024-002/SLU-2023-003 and 004/SPR-2023-031; Super Y Plaza**

Roll Call Vote:

Ayes – Crova, Gbogboade, Glotfelty, Talon-Jemison, Roscoe, Long, Frederick, Freitag

Nays – None

Motion passed 8-0.

5. Comments from the Public on Non Agenda Items

None.

6. Public Hearings

A. RZ-2025-002; Gem Seal (PMG Sealmaster)

Applicant: Austen Lowis, PMG Sealmaster; James Butler, PEA Group
Request: Rezoning Approval
Location: 28055 Van Born Road (DP# 80-001-99-0015-000)
Project: Rezone 0.94-acre lot from M-1, Light Industrial, to M-T, Industrial
Transportation for the purpose of expanding the business at 27989 Van Born.

(Action Required: Recommendation to City Council to approve, approve with conditions, deny or postpone/refer back to applicant action on the rezoning request)

Applicant presentation

Jim Butler, PEA Group, 1849 Pond Run, Auburn Hills, was present this evening on behalf of this request to rezone a 0.94-acre lot at 28055 Van Born Road from M-1, Light Industrial, to M-T, Industrial Transportation, in order to expand the business at 27989 Van Born. The proposed rezoning would allow the parcel to be combined with the adjacent 2.6-acre PMG Sealmaster property at 27989 Van Born Road, which is already zoned M-T.

Mr. Butler made the following points:

- The subject parcel is on the south side of Van Born Road and is a "spot-zoned" piece surrounded by M-T zoning on the east, west, and south.
- The current Future Land Use Map designates the site for multifamily residential, but the surrounding area includes significant industrial zoning and operations.
- There is a substantial separation between the subject site and any residential zoning, including the mobile home park located further to the east.
- The site is served by necessary utilities and has access to the road which is under Wayne County jurisdiction. However, access will primarily be from the existing internal road on the 27989 Van Born property.

Public hearing

Chair Freitag opened the public hearing. No members of the public chose to speak, and the public hearing was closed.

Commission questions and discussion

- Commissioner Crova asked for clarification regarding the surrounding zoning. City Planner Maise confirmed that the site is surrounded by M-T zoning, and that the nearest residential zoning is located further to the west. No correspondence or public objections had been received.
- Chair Freitag noted that there is an existing house on the property, which Mr. Butler confirmed will be demolished.

Commission action

Motion by Crova, support by Talon-Jemison, to recommend to City Council approval of the rezoning request for RZ-2025-002; Gem Seal (PMG Sealmaster) to rezone 0.94 acres of property located at 28055 Van Born Road from M-1, Light Industrial to M-T, Industrial Transportation.

Roll Call Vote:

Ayes – Crova, Talon-Jemison, Glotfelty, Long, Roscoe, Gbogboade, Frederick, Freitag

Nays – None

Motion passed 8-0.

B. RZ-2024-002/SLU-2023-003 and 004/SPR-2023-031; Super Y Plaza

Applicant: Jonathan Yono, Property Owner; Michael Brock, Hennessey Engineers

Request: Conditional Rezoning, Special Land Use and Site Plan Approval

Location: 7130 Middlebelt Road (DP# 80-044-01-0013-304, 80-044-01-0001-300, 80-044-01-0009-301, 80-044-01-0062-300, 80-044-01-0061-000, 80-044-01-0060 and 80-044-01-0058-000)

Project: Rezoning of portions of the property to C-3, Highway Service District to develop a vehicle fueling station including a 9,800 SF market, retail tenant space, and restaurant with a drive-thru window

(Action Required: Recommendation to City Council to approve, approve with conditions, deny or postpone/refer back to applicant action on the conditional rezoning; approve, approve with conditions, deny or postpone/refer back to applicant action on the special land use requests; and approve, approve with conditions, deny site plan, or postpone action on the site plan).

Applicant presentation

Michael Brock, Hennessey Engineers, presented this request for conditional rezoning, special land use, and site plan approval for Super Y Plaza, located at the southwest corner of Middlebelt and Ecorse Roads. Owner Jonathan Yono was also present.

Noting that these parcels have recently been the subject of action by City Council to vacate the adjacent alleys, Mr. Brock explained that the project spans eight parcels totaling approximately 2.16 acres and includes plans to demolish the existing building and redevelop the site with the following elements:

- A 9,800 square foot building including a convenience store and fuel station;
- Two additional tenant spaces, one of which includes a drive-thru window;

City of Romulus Rezoning Application

Planning Department 12600 Wayne Road, Romulus MI 48174 Phone: (734) 955-4530 planning@romulusgov.com
www.romulusgov.com



Project Name: PMG Sealmaster **Current Zoning:** M-1 **Requested Zoning:** M-T

Property Address: 28055 Van Born Road
Parcel ID#s: 80-001-99-0015-000

The property is located on the NORTH/SOUTH/EAST/WEST side of Van Born Road; between Inkster Road and Admiral Road.
Total Gross Acres: 0.94 acres (40,920 sq ft)
Existing Use of Property: Residential

Project Information: This Section to be completed by City
Case Number: RZ-2025-002
Date Submitted: 3/13/2025
Planning Fee: \$1,000 + Consultant Escrow: \$2,000 = \$3,000
Traffic Study Initial Review Fee: \$2,000.00 (if applicable)
Total Fee*: \$3,000
Public Hearing Date: April 7, 2025
Public Hearing Publish Date: (March 20, 2025)

Applicant Information:

Name: PMGSM MI, LLC
Street: 27989 Van Born Road
City: Romulus
State: Michigan **Zip:** 48174
Phone: () 734.634.7703
E-mail Address: austenl@sealmasterpmg.com

Property Owner Information:

Name: PMGSM MI, LLC
Street: 1855 Lindberg Street, Suite: 500
City: Charlotte
State: NC **Zip:** 28208
Phone: () 734.634.7703
E-mail Address: austenl@sealmasterpmg.com

Project Description:

Existing Zoning: M-1 (Light Industrial)
Future Land Use Designation: Heavy Industrial/Trucking
Proposed Zoning: M-T Industrial Transportation
Brief Description of Rezoning Proposal: To permit the existing of the existing industrial operation located on the parcel to the east (27989 Van Born) which is owned by the applicant.

Traffic Analysis:

- Is the project expected to have 50 or more peak hour directional trips per day? ☐ YES ☒ NO
 - Is the project expected to have 500 or more vehicle trips per day? ☐ YES ☒ NO
- If YES answered above a Traffic Impact Analysis Study consistent with Section 23.02 (3) must be submitted with application and the required review fee.

Attachment Checklist:

Application information per Section 23.02 of the Zoning Ordinance must be provided at the time of submittal. Ten (10) copies are required for initial administrative (ARC) review; additional/revised copies will be required for Planning Commission and City Council review

☒	Signed and notarized rezoning application	☒	Legal Description copied on plans for entire area of rezoning
☒	Proof of ownership; statement of applicant's interest in subject property	☒	Written description of environmental characteristics of the site prior to development and following development (may also use aerial photo of site to accompany written analysis)
☒	Written Justification for Rezoning on plans or as written attachment	n/a	Site illustration of the maximum development permitted under current zoning
☒	Site analysis plan or aerial photograph at a scale not less than 1"=100', illustrating existing conditions on the site and adjacent properties within 200 feet.	n/a	Conceptual plan at a scale not less than 1"=100', demonstrating that the site could be developed with representative uses permitted in proposed rezoning
		n/a	Traffic Analysis if criteria met.

Applicant Acknowledgements: The applicant must acknowledge the following by initialing each statement.

- The applicant understands that the Planning Department shall schedule the Public Hearing date only after the application is found substantially complete and the proper sign and staking of the property is confirmed. *[Signature]* **Applicant Initial**
- Applicant is required to obtain a **temporary sign permit** from the Building Department prior to placement of the sign on site.
- Applicant is required to submit a copy of the **temporary sign permit** to the Planning Department and notifying the Planning Department that the required sign has been installed and is ready for site inspection. *[Signature]* **Applicant Initial**
- Applicant is required to remove **temporary sign** from property within three (3) days following the public hearing by the Planning Commission. *[Signature]* **Applicant Initial**
- The applicant or the designated representative must be present at all meetings or the request may be tabled or no action taken due to lack of representation. *[Signature]* **Applicant Initial**

Justification for Rezoning: Please address how the requested rezoning meets the following criteria:

1. *The requested rezoning is consistent with the goals, policies and Future Land Use Map of the City of Romulus Master Plan, including all applicable sub area and corridor studies. If conditions have changed since the Master Plan was adopted, explain how the requested rezoning is consistent with recent development trends in the area.*

See Attachment A

2. *Explain how development under the current zoning is impractical or less reasonable than the requested zoning or other zoning districts given factors such as demand v. supply, development trends, and other factors.*

See Attachment A

3. *Are the sites's physical, geological, hydrological, and other environmental features capable of accommodating the potential uses allowed in the proposed zoning district based on the proposed concept plan.*

See Attachment A

4. *Are all the potential uses allowed in the proposed zoning district compatible with surrounding uses and zoning in terms of land suitability, impacts on the environment, noise density, nature or use, traffic impacts, aesthetics, infrastructure, impact on ability to develop adjacent properties under existing zoning, and potential influence on property values.*

See Attachment A

5. *Are the capacities of the City infrastructure and services sufficient to accommodate the uses permitted in the requested district without compromising the "health, safety, and welfare" of the City.*

See Attachment A

6. *Explain the extent to which traffic impacts can be accommodated to maintain at least a level of service D by the existing road system or programmed improvement.*

See Attachment A

7. *Explain the apparent public demand for the types of uses permitted in the requested zoning district in the City in relation to the amount of land in the City currently zoned to accommodate the demand.*

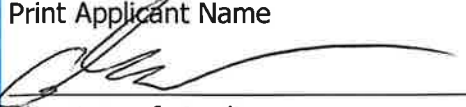
See Attachment A

8. *Explain how the requested rezoning is compatible with the basic intent and purpose of the Zoning Ordinance.*

See Attachment A

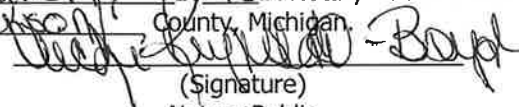
Affidavit of Petitioner:

I, the undersigned petitioner, being duly sworn, depose and say that the statements and information submitted are true and correct to the best of his/her knowledge, information and belief, further that s/he is authorized to submit this petition. I further acknowledge that the City and its employees shall not be held liable for any claims that arise as a result of acceptance, processing, or approval of this rezoning application. I also understand that by signing this application I authorize City staff and/or its representatives to conduct visits to the subject property and allow for reasonable access to the property.

Austen Lewis	03.04.2025	PMG SM MI, LLC Austen Lewis, VP Operations	03.04.2025
Print Applicant Name	Date	Print Property Owners Name	Date
	03.04.2025		03.04.2025
Signature of Applicant	Date	Signature of Property Owner	Date

Notary for Applicant:

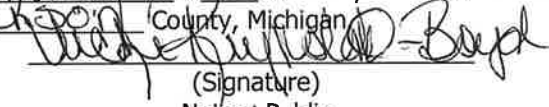
Subscribed and sworn before me, this 4th day
of March, 2025. A Notary Public in and for
Jackson County, Michigan.


(Signature)
Notary Public

My Commission expires 8/23, 2028

Notary for Property Owner:

Subscribed and sworn before me, this 4th day
of March, 2025. A Notary Public in and for
Jackson County, Michigan.


(Signature)
Notary Public

My Commission expires 8/23, 2028

* Note that in accordance with the City of Romulus Fee Schedule adopted 7-1-2014, additional fees for conditional rezoning and cost of consultant services may be applicable.



Attachment A - Justification for Rezoning:

- 1. The requested rezoning is consistent with the goals, policies and Future Land Use Map of the City of Romulus Master Plan, including all applicable sub area and corridor studies. If conditions have changed since the Master Plan was adopted, explain how the requested rezoning is consistent with recent development trends in the area.**

The Future Land Use Map denotes this property as "Residential Multi-Family", which is also the future land uses for several of the parcels located adjacent and to the west of the subject parcel. Based upon the Current Zoning Map that two adjacent parcels are zoned M-T "heavy industrial/trucking". Heavy Industrial should be located near major thoroughfares but separate from residential areas. There are no subarea or corridor studies applicable to the site. The request to rezone the property in a manner that is consistent with the current zonings and uses for adjacent parcel along Van Born Road.

- 2. Explain how development under the current zoning is impractical or less reasonable than the requested zoning or other zoning districts given factors such as demand v. supply, development trends, and other factors.**

Development under current zoning is impractical as the site is long and narrow in its configuration. Rezoning the property as requested would allow the parcel to be consolidated with the existing parcel to the east with is owned by the applicant. The owner does not currently have a specific plan developed for the site, but it would be in compliance with the Zoning Ordinances.

- 3. Are the sites's physical, geological, hydrological, and other environmental features capable of accommodating the potential uses allowed in the proposed zoning district based on the proposed concept plan.**

Due to the site's smaller parcel size and configuration, it would not be economically feasible to develop the property for multi-family residential uses.

- 4. Are all the potential uses allowed in the proposed zoning district compatible with surrounding uses and zoning in terms of land suitability, impacts on the environment, noise density, nature or use, traffic impacts, aesthetics, infrastructure, impact on ability to develop adjacent properties under existing zoning, and potential influence on property values.**

The potential uses of the site would be compatible with the surrounding uses.

No major impact on traffic, noise and infrastructure is expected. There would be little or no potential impact on property values as the adjacent sites are already developed and in use.

5. Are the capacities of the City infrastructure and services sufficient to accommodate the uses permitted in the requested district without compromising the "health, safety, and welfare" of the City.

The subject site has access to existing public water and sanitary sewer system located within Van Born Road. The subject site also has access to existing private utilities (gas, electric and communications) system located within Van Born Road. We are not aware of any capacity issues associated with these existing utilities that would limit potential development.

The subject site does not currently have any on-site stormwater management. Any redevelopment of the subject site would be required to provide storm water management per the current requirement of Wayne County Department of Public Services.

The subject site has direct access to Van Born Road via an existing driveway. It is likely with any redevelopment; the existing drive would be removed and access to Van Born Road would utilize the existing driveway located on 27989 Van Born Road.

6. Explain the extent to which traffic impacts can be accommodated to maintain at least a level of service D by the existing road system or programmed improvement.

The owner does not currently have a specific plan developed for the site, but it would be in compliance with the Zoning Ordinances. When a site plan is submitted for site plan approval, if the proposed development exceeds 50 or more peak hour trips per day and has more than 500 or more vehicles trips per day, a traffic impact study will likely be required per the requirements of the Zoning Ordinance.

The subject property is located on Van Born Road which is under the jurisdiction of Wayne County and classified as a "County Road". Vehicles exiting the site would have an easily accessible route to I-94 via Inkster, Van Born and Middlebelt Roads.

7. Explain the apparent public demand for the types of uses permitted in the requested zoning district in the City in relation to the amount of land in the City currently zoned to accommodate the demand.

Per the Zoning Map, the M-T zoning in the city is located within the boundary of Van Born Road to the north, Inkster Road to the east, Goddard

Road to the south and Middlebelt Road to the west.

The southerly section of this area between I-94 to the north and Goddard Road to the south is predominately developed with heavy industrial uses that are permitted in the M-T district. Large industrial buildings for manufacturing, automotive, freight, and other users. This area is nearing full build-out, there appears to be to be a high demand for M-T district uses in this area.

The northerly section of this area between I-94 to the south and Van Born Road to the north is not developed as consistent with that of the south. There are limited large industrial buildings and large amounts of outdoor storage are present. While this area may have the ability to have more demand for M-T district uses, there is a limited number of parcels available for development. This limits this area's ability to support demands for M-T district uses.

8. Explain how the requested rezoning is compatible with the basic intent and purpose of the Zoning Ordinance.

While the proposed rezoning from M-1 to M-T is not consistent with the Future Land Use Map which denoted this parcel as Residential Multi-Family, it is consistent with current zonings and uses for adjacent parcel along Van Born Road.

TAG	CODE	DBH	COMMON NAME	COND	NOTE
3377	ASH	8.5	Ash	POOR	
3378	POP	6	Poplar	POOR	X4
3379	OAK	8	Oak	FAIR	
3380	POP	7	Poplar	GOOD	
3381	OAK	14.5	Oak	POOR	
3382	MAPLE	9	Maple	GOOD	
3383	B	9	Basswood	GOOD	
3384	POP	17	Poplar	POOR	
3385	OAK	10	Oak	GOOD	
3386	B	19	Basswood	FAIR	
3387	B	11	Basswood	GOOD	
3388	B	9.5	Basswood	GOOD	
3389	B	9	Basswood	GOOD	
3390	MAPLE	14	Maple	POOR	
3391	E	10	American Elm	GOOD	
3392	POP	15	Poplar	GOOD	
3393	MUL	9	Mulberry	GOOD	X2
3394	WP	10	(Eastern) White Pine	GOOD	
3395	AS	3.5	Quaking Aspen	FAIR	X2
3396	BS	10.5	Blue Spruce	GOOD	
3397	RM	6.5	Red Maple	GOOD	
3398	SC	6.5	Scotch Pine	POOR	
3399	AS	7	Quaking Aspen	GOOD	
3400	BS	10	Blue Spruce	GOOD	

FLOODPLAIN:
(Per Flood Insurance Rate Map Number 26163C0240F, dated December 03, 2013)

BY GRAPHICAL PLOTTING, THE SITE LIES WITHIN:

SPECIAL FLOOD HAZARD AREAS SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD
The 1% annual chance flood (100 year flood), also known as the base flood, is the flood that has a 1% chance of being equaled or exceeded in any given year. The Special Flood Hazard Area is the area subject to flooding by the 1% annual chance flood. Areas of Special Flood Hazard include Zones A, AE, AH, AO, AR, A99, V and VE. The Base Flood Elevation is the water-surface elevation of the 1% annual chance flood.

ZONE AE – Base Flood Elevations determined.

FLOODWAY AREAS IN ZONE AE
The floodway is the channel of stream plus any adjacent floodplain areas that must be kept free of encroachment so that the 1% annual chance flood can be carried without substantial increases in flood heights.

OTHER FLOOD AREAS
FLOOD AREA ZONE X – Area of 0.2% annual chance flood; areas of 1% annual chance flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from 1% annual chance flood.

OTHER AREAS
FLOOD AREA ZONE X – Area to be determined outside of the 0.2% annual chance floodplain.

LEGAL DESCRIPTION

PARCEL ID 80 001 99 0008 702
Land in the City of Romulus, Wayne County, Michigan, described as follows:

PT OF THE NE 1/4 OF NE 1/4 OF SEC 1 T3S R9E DESC AS W 200 FT OF N 625 FT EXC N 80 FT THEREOF 2.59 AC

PARCEL ID 80 001 99 0015 000
Land in the City of Romulus, Wayne County, Michigan, described as follows:

THE NORTH 680 FEET OF THE EASR 66 FEET OF THE NW 1/4 OF THE NE 1/4 OF SECTION 1, EXCEPT FOR THE NORTH 60 FEET THEREOF.

BENCHMARKS
(GPS DERIVED – NAVD83)

BM #300
DIMPLE IN AN ARROW OF A HYDRANT LOCATED ON THE NORTH SIDE OF VAN BORN ROAD, ACROSS FROM THE ENTRANCE TO 28055 VAN BORN RD. ELEV. – 629.07

BM #301
BENCH TIE IN THE EAST FACE OF A POWER POLE LOCATED ON THE SOUTH SIDE OF VAN BORN ROAD, IN THE ISLAND WEST OF 27989 VAN BORN. ELEV. – 630.38

REFERENCE DRAWINGS

CABLE AT&T MAPS A1 & A2, DATED 10/08/2021

ELECTRIC DTE ELECTRIC FACILITY MAP 274-280, DATED 10/20/2021

GAS DTE GAS COMPANY MAP DATED 10/07/2021
BUCKEYE PIPELINE EMAIL DATED 10/07/2021

WATER MAIN PROPOSED INDUSTRIAL BUILDINGS, WARREN MILL ENGINEERING, 11-8-A, DATED 3/28/1994, REV. 4/22/1994
WATER MAIN EXTENSIONS, WAYNE COUNTY METROPOLITAN WATER SUPPLY SYSTEM, 11-8, DATED 10/24/1999, AS-BUILT 1999

BASES OF BEARINGS AS SHOWN HEREON ARE BASED ON MICHIGAN STATE PLANE, SOUTH ZONE DERIVED FROM GPS MEASUREMENTS.

LEGEND

● IRON FOUND
✕ IRON SET
● NAIL FOUND
✕ NAIL & CAP SET

● BRASS PLUG SET
● MONUMENT FOUND
● MONUMENT SET

● REC. CORNER FOUND
● RECORDED
● MEASURED
● CALCULATED

EXISTING

—OH—ELEC—W—O—< ELEC. PHONE OR CABLE TV O.H. LINE, POLE & GUY WIRE
—UG—CATV— ELEC. PHONE OR CABLE TV CATV PEDESTAL
—UG—PHONE— TELEPHONE U.G. CABLE, PEDESTAL & MANHOLE
—UG—ELEC—ELEC. U.G. CABLE, MANHOLE, METER & HANDHOLE
—GAS— GAS MAIN, VALVE & GAS LINE MARKER
—WATER— WATERMAIN, HYD., GATE VALVE, TAPPING SLEEVE & VALVE
—SEWER— SANITARY SEWER, CLEANOUT & MANHOLE
—SEWER— STORM SEWER, CLEANOUT & MANHOLE
—COMB— COMBINED SEWER & MANHOLE
—SQUARE, ROUND & BEEHIVE CATCH BASIN, YARD DRAIN
—POST INDICATOR VALVE
—WATER VALVE BOX/HYDRANT VALVE BOX, SERVICE SHUTOFF
—MULLBOX, TRANSFORMER, IRRIGATION CONTROL VALVE
—UNIDENTIFIED STRUCTURE

● SPOT ELEVATION
— CONTOUR LINE
— FENCE
— GUARD RAIL
— STREET LIGHT
— SIGN

— CONC. — CONCRETE
— ASPH. — ASPHALT
— GRAVEL — GRAVEL SHOULDER
— WETLAND

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0 15 30 60

SCALE: 1" = 30'

811 Know what's below. Call before you dig.

CAUTION!!
THE LOCATION AND ELEVATIONS OF EXISTING UNDERGROUND UTILITIES AS SHOWN ON THIS DRAWING ARE ONLY APPROXIMATE. NO GUARANTEE IS EITHER EXPRESSED OR IMPLIED AS TO THE COMPLETENESS OR ACCURACY THEREOF. THE CONTRACTOR SHALL BE EXCLUSIVELY RESPONSIBLE FOR DETERMINING THE EXACT UTILITY LOCATION AND ELEVATIONS PRIOR TO THE START OF CONSTRUCTION.

CITY OF ROMULUS
CITY OF WESTLAND
ADMIRAL STREET
INKSTER ROAD
CITY OF TAYLOR
CITY OF DEARBORN

CLIENT
GEM SEAL
3700 ARCO CORPORATE DR., SUITE 425
CHARLOTTE, NC 28273

PROJECT TITLE
28055 VAN BORN RD
VAN BORN ROAD
CITY OF ROMULUS, WAYNE COUNTY, MICHIGAN

REVISIONS	
ADD STORM SEWER	9-19-22
ADD PARCEL 80001990015000	1-20-25

ORIGINAL ISSUE DATE:
OCTOBER 28, 2021

DRAWING TITLE
TOPOGRAPHIC SURVEY

PEA JOB NO.	2021-0515
P.M.	JPB
DN.	GWC
DES.	LKP

DRAWING NUMBER:



City of Romulus

Petitioner

Council Meeting Held: **April 28, 2025**

Item No. B.

General Description: RZ-2024-002/SLU-2024-003 and 004; Super Y Plaza (7130 Middlebelt Road)

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



PLANNING COMMISSION SUMMARY REPORT TO THE CITY COUNCIL
RZ-2024-002 & SLU-2024-003 & 004;

Super Y Plaza 7130 Middlebelt Road

Issued by the City of Romulus Planning Department

12600 Wayne Road, Romulus MI 48174 Phone: (734) 955-4530 www.romulusgov.com

DATE: April 23, 2025

- SUBJECT:**
1. **RZ-2024-002; Super Y Plaza** requesting an amendment to the Zoning Map (**Conditional Rezoning**) of the following:
 - a. A portion of Parcel DP# 80-044-01-001-300 and DP# 80-044-01-0009-301 (Lots 6 - 12) from **C-2**, General Business to **C-3**, Highway Service; and
 - b. DP# 80-044-01-0062-300, 80-044-01-0061-000, 80-044-01-0060-000, and 80-044-01-0058-000 (Lots 58 – 62); and 80-044-01-0013-304 and 80-044-01-0018-300 (Lots 13 – 30) from **R-1B**, Single Family Residential to **C-3**, Highway Service.

ACTION REQUESTED: *Introduction and First Reading of a Conditional Rezoning (Zoning Map Amendment)* and associated Conditional Rezoning Agreement

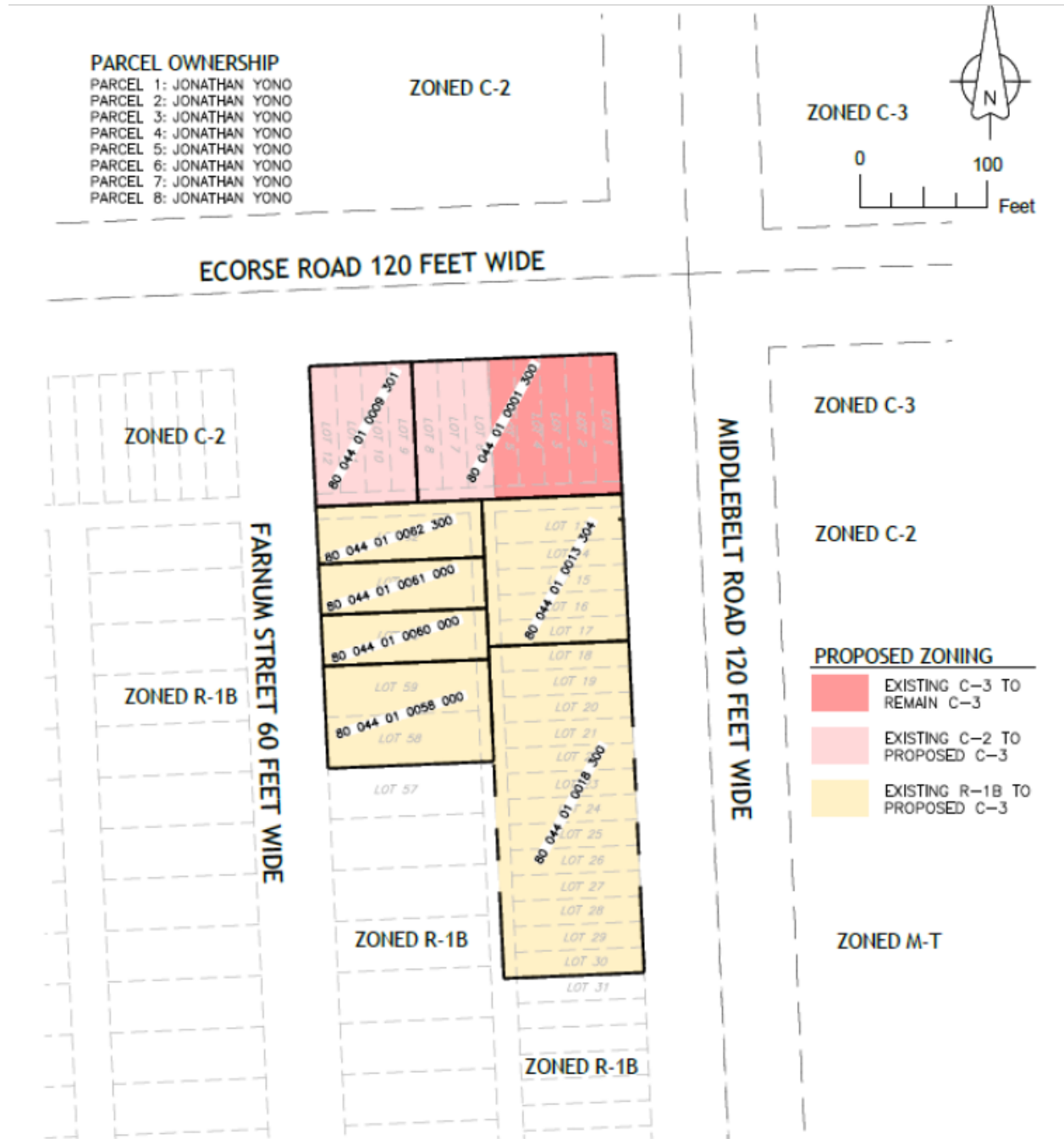
2. **SLU-2024-003 (vehicle fueling station) & 004 (drive-thru restaurant);** requesting **Special Land Use approval**.

ACTION REQUESTED: *Special Land Use approval* for a vehicle fueling station and drive-thru restaurant.

SITE INFORMATION

The subject project area consists of eight (8) properties located at the southwest corner of Middlebelt and Ecorse Road, and bordering Farnum St. along the west side of the property. The parcels are zoned C-2 General Business, C-3 Highway Service, and R-1B Single-Family Residential and the applicant proposes to consolidate them into a single parcel with a single zoning classification of C-3 Highway Service. The Future Land Use designation for the area is Single Family Residential however it is anticipated that the area will be addressed as part of the Ecorse Road Corridor study and 2025 Master Plan update.





PROJECT DESCRIPTION

The applicant proposes to consolidate 8 parcels of property, demolish the existing party store and develop a 9,800 square foot vehicle fueling station with a convenience store, drive-thru restaurant, and retail tenant space on a 2.16-acre parcel. Driveway access is proposed on both Middlebelt and Ecorse Roads.

BACKGROUND

Applications for conditional rezoning, special land use and site plan including a traffic impact study were initially submitted on February 22, 2024, and therefore the proposed development is not subject to the City's current moratorium on gas stations.

The Conditional Rezoning and Special Land Use Applications along with the associated Conditional Rezoning Agreement (CRA) and revised Site Plan have been reviewed by Carlisle Wortman Associates (CWA) the City's Planning Consultant; OHM, the City's Engineering, Traffic, Lighting and Architectural Consultant; the City Attorney (GMH); and City ARC committee (Administrative Review Committee consisting of Planning, Building, DPW, Assessing, Fire and Police departments).

The Planning Commission considered the request after a public hearing held at a meeting on April 7, 2025. Note that there were no public comments (see attached draft minutes.)

CONDITIONAL REZONING REQUEST

Introduction and First Reading of a proposed **Zoning Map Amendment (rezoning)** to rezone Lots 6 - 12 from C-2, General Business to C-3, Highway Service and Lots 13 – 30 from R-1B, Single Family Residential to C-3, Highway Service to redevelop the current party store property to a retail plaza with vehicle fuel pumps. The applicant has offered a Conditional Rezoning Agreement that limits uses and development on the property.

Conditional Rezoning and Conditional Rezoning Agreement Findings

Based on the comments found in the CWA report dated March 25, 2025, following the public hearing held on April 7, 2025, the Planning Commission found that the request is in compliance with the requirements of the Zoning Ordinance, and are recommending approval of the Conditional Rezoning request including the Conditional Rezoning Agreement to the City Council based on the following findings:

1. *The site is found on the corner of Ecorse Road and Middlebelt Road, two high volume traffic roads.*
2. *This very busy corner of the City has a history of commercial use.*
3. *The proposed commercial use is found on the site of an existing retail store.*
4. *The applicant is proposing a conditional rezoning that will limit the use of the property to a mini-mart convenience store with a gas station only, second retail tenant and third tenant to accommodate a restaurant with a drive through window to accommodate a restaurant.*
5. *The applicant is limiting the use of the property through a conditional rezoning and associated agreement to "a Super Y Mini-Market with a fueling station retail space and drive-thru."*

6. South of the site is the location of a single-family home. This area is zoned for residential land use.
5. The City Future Land Use Plan shows all subject properties as single-family residential.
6. Based on the adjacent roadways as well as existing use of the property, it is unlikely that this corner would be developed in a residential fashion.
7. Farnum Street is a local residential street that bounds the site to the west. No vehicular access is proposed along Farnum Street.
8. The site plan indicates significant screening of the residential property to the south.
9. Through the site plan and additional conditions imposed, the applicant is attempting to minimize potential impacts to adjacent use of land.
10. Due in part to the previous use of the property significant natural features are not found.
11. Based on the traffic study, the applicant is proposing to optimize the signal timing at Ecorse Road and Middlebelt Road during peak hours.
12. The applicant will provide a dedicated right-turn deceleration lane along southbound Middlebelt Road.
13. A traffic light in front of the nearby Fire Station is being offered as a part of the conditional rezoning.
14. The standards for amending the zoning map have been met with the exception of revising the conditional rezoning agreement to provide more specific conditions.

Planning Commission Action on Conditional Rezoning

After the Planning Commission public hearing on April 7, 2025 where there were no public comments, the Planning Commission made the following motion:

*MOTION by Crova, support by Gbogboade, to recommend to City Council approval of the Conditional Rezoning request for **RZ-2024-002; Super Y Plaza** for the following:*

- A portion of Parcel DP# 80-044-01-001-300 and DP# 80-044-01-0009-301 (Lots 6 - 12) from **C-2**, General Business to **C-3**, Highway Service; and
- DP# 80-044-01-0062-300, 80-044-01-0061-000, 80-044-01-0060-000, and 80-044-01-0058-000 (Lots 58 – 62): and 80-044-01-0013-304 and 80-044-01-0018-300 (Lots 13 – 30) from **R-1B**, Single Family Residential to **C-3**, Highway Service,
-

Subject to:

1. A revised Conditional Rezoning Agreement (CRA) being administratively approved prior to City Council consideration noting that any additional conditions that are being proposed that would be required by ordinance or are not conditions that are above and beyond the minimum standards of the ordinance should be removed from the agreement.
2. Special land use approval by City Council.
3. A revised site plan being administratively approved prior to City Council review

Roll Call Vote: Ayes – Crova, Gbogboade, Frederick, Talon-Jemison, Roscoe, Long, Glotfelty, Freitag; Nays – None; Motion passed 8-0.

SPECIAL LAND USE REQUEST

Special Land Use approval a vehicle fueling station and drive-thru restaurant were considered by the Planning Commission after a public hearing on the Special Land Use requests on April 7, 2025. There were no public comments.

Planning Commission Action on Special Land Uses

The Planning Commission held a public hearing for two special land uses including a gas station (automobiles and small trucks only) and drive-thru restaurant on April 7, 2025. There were no public comments. After discussion, the Planning Commission made the following motion:

MOTION by Crova, support by Frederick, to recommend to City Council approval of the Special Land Use request for SLU-2024-003 (vehicle fueling station) and SLU-2024-004 (drive-thru restaurant) for Super Y Plaza Pilot subject to:

1. *City Council approval of the Conditional Rezoning and associated Conditional Rezoning Agreement as amended.*
2. *Waivers as follows:*
 - a. *To allow the detention pond in the front yard setback (Section 7.04(8)).*
 - b. *To allow a driveway wider than 30 feet since 40 feet exists (Section 11.07(f)(3)).*
 - c. *To allow driveway spacing from Farnum of 70 feet, from Tim Horton's driveway of 106 feet, and from the Ecorse/Middlebelt intersection of 230 feet. (Section 14.06(d) & (e)).*
 - d. *To allow a six-foot high screen wall in the front yard along Farnum St. and to exceed height limits (three to four feet allowed) (Section 13.03(b)(2)).*
 - e. *To allow waivers to the dumpster location (front yard) and orientation requirements (gates facing a public road.) (Section 13.06(a) & (b)).*
 - f. *To allow payment in lieu of construction of sidewalk along Farnum St. in the amount of \$14,175 to be paid to the Planning Department prior to issuance of any permits (Section 13.04(g)).*
 - g. *To waive the greenbelt berm height from 36 inches to 30 inches along Middlebelt and Ecorse (Section 13.02(c)).*
 - h. *To waive the berm requirement along Farnum (Section 13.02(c)).*
 - i. *To allow 76 shrubs rather than 97 in the Middlebelt greenbelt.*
 - j. *To allow 3 canopy trees rather than 6 required, 2 evergreen rather than 3 required, and 2 ornamentals rather than 3 required for greenbelt trees along Farnum Street (Section 13.02(c)).*
 - k. *To allow 40 shrubs rather than 63 shrubs in the Farnum greenbelt (Section 13.02(c)).*
3. *Combination of the eight parcels through the Assessor's Office.*
4. *Provide a Pollution Incidence Protection Plan (PIPP) during engineering or construction review.*
5. *Site plan approval subject to a revised site plan addressing all outstanding comments as noted by the Planning Commission and other agencies and departments.*

Roll Call Vote: Ayes – Crova, Frederick, Gbogboade, Glotfelty, Talon-Jemison, Roscoe, Long, Freitag; Nays – None; Motion passed 8-0.

SUMMARY AND RECOMMENDATION

Based on the actions of the Planning Commission as noted above and the findings of fact noted in the minutes of the Planning Commission and associated consultant and staff reports, we respectfully recommend that the City Council make the following motions:

CONDITIONAL REZONING

To concur with the recommendation of the Planning Commission and approve the **first reading** for RZ-2024-002; Super Y Plaza, a Zoning Map Amendment and associated Conditional Rezoning Agreement to conditionally rezone:

- A portion of Parcel DP# 80-044-01-001-300 and DP# 80-044-01-0009-301 (Lots 6 - 12) from C-2, General Business to C-3, Highway Service; and
- DP# 80-044-01-0062-300, 80-044-01-0061-000, 80-044-01-0060-000, and 80-044-01-0058-000 (Lots 58 – 62): and 80-044-01-0013-304 and 80-044-01-0018-300 (Lots 13 – 30) from R-1B, Single Family Residential to C-3, Highway Service,

Subject to special land use review, and administrative approval of the amended Conditional Rezoning Agreement and site plan.

SPECIAL LAND USE

To concur with the recommendation of the Planning Commission and approve **SLU-2024- 003; Vehicle Fueling Station and SLU-2024-004; Drive-through Restaurant** for Super Y Plaza, located at 7130 Middlebelt subject to the rezoning, conditional rezoning agreement and site plan.



Carol Maise, City Planner

Commission questions and discussion

- Commissioner Crova asked for clarification regarding the surrounding zoning. City Planner Maise confirmed that the site is surrounded by M-T zoning, and that the nearest residential zoning is located further to the west. No correspondence or public objections had been received.
- Chair Freitag noted that there is an existing house on the property, which Mr. Butler confirmed will be demolished.

Commission action

Motion by Crova, support by Talon-Jemison, to recommend to City Council approval of the rezoning request for RZ-2025-002; Gem Seal (PMG Sealmaster) to rezone 0.94 acres of property located at 28055 Van Born Road from M-1, Light Industrial to M-T, Industrial Transportation.

Roll Call Vote:

Ayes – Crova, Talon-Jemison, Glotfelty, Long, Roscoe, Gbogboade, Frederick, Freitag

Nays – None

Motion passed 8-0.

B. RZ-2024-002/SLU-2023-003 and 004/SPR-2023-031; Super Y Plaza

Applicant: Jonathan Yono, Property Owner; Michael Brock, Hennessey Engineers

Request: Conditional Rezoning, Special Land Use and Site Plan Approval

Location: 7130 Middlebelt Road (DP# 80-044-01-0013-304, 80-044-01-0001-300, 80-044-01-0009-301, 80-044-01-0062-300, 80-044-01-0061-000, 80-044-01-0060 and 80-044-01-0058-000)

Project: Rezoning of portions of the property to C-3, Highway Service District to develop a vehicle fueling station including a 9,800 SF market, retail tenant space, and restaurant with a drive-thru window

(Action Required: Recommendation to City Council to approve, approve with conditions, deny or postpone/refer back to applicant action on the conditional rezoning; approve, approve with conditions, deny or postpone/refer back to applicant action on the special land use requests; and approve, approve with conditions, deny site plan, or postpone action on the site plan).

Applicant presentation

Michael Brock, Hennessey Engineers, presented this request for conditional rezoning, special land use, and site plan approval for Super Y Plaza, located at the southwest corner of Middlebelt and Ecorse Roads. Owner Jonathan Yono was also present.

Noting that these parcels have recently been the subject of action by City Council to vacate the adjacent alleys, Mr. Brock explained that the project spans eight parcels totaling approximately 2.16 acres and includes plans to demolish the existing building and redevelop the site with the following elements:

- A 9,800 square foot building including a convenience store and fuel station;
- Two additional tenant spaces, one of which includes a drive-thru window;

- A request to rezone all parcels to C-3, Highway Service District, consolidating currently split zoning of C-3, C-2, and R-1B, including one parcel with dual zoning (C-2/C-3). There is similar C-3 zoning at the northeast and southeast corners of Middlebelt and Ecorse.

Mr. Brock stated that one access point from Middlebelt will be removed, along with the existing access to Farnum. Public utilities, including water, sewer, gas, and electric, are available. The applicants are proposing a 50-foot buffer with a six-foot-high masonry wall and landscaping adjacent to the residential use directly

Several waivers are requested due to the irregular configuration of the site, which has frontage on three sides. The requested waivers are:

- a. To allow the detention pond in the front yard setback (Section 7.04(8)).
- b. To allow a driveway wider than 30 feet since 40 feet exists (Section 11.07(f)(3)).
- c. To allow driveway spacing from Farnum of 70 feet, from Tim Horton's driveway of 106 feet, and from the Ecorse/Middlebelt intersection of 230 feet. (Section 14.06(d) & (e)).
- d. To allow a six-foot high screen wall in the front yard along Farnum St. and to exceed height limits (three to four feet allowed) (Section 13.03(b)(2)).
- e. To allow waivers to the dumpster location (front yard) and orientation requirements (gates facing a public road) (Section 13.06(a) & (b)).
- f. To allow payment in lieu of construction of sidewalk along Farnum St. in the amount of \$14,175 to be paid to the Planning Department prior to issuance of any permits (Section 13.04(g)).
- g. To waive the greenbelt berm height from 36 inches to 30 inches along Middlebelt and Ecorse (Section 13.02(c).)
- h. To waive the berm requirement along Farnum (Section 13.02(c)).
- i. To allow 76 shrubs rather than 97 in the Middlebelt greenbelt.
- j. To allow 3 canopy trees rather than 6 required, 2 evergreen rather than 3 required, and 2 ornamentals rather than 3 required for greenbelt trees along Farnum Street (Section 13.02(c)).
- k. To allow 40 shrubs rather than 63 shrubs in the Farnum greenbelt (Section 13.02(c)).

Mr. Yono shared that his family has owned the property for 47 years and is invested in the community. He also owns Wild Willy's Bar and Grill. Residents have shown support for the project. The expansion will allow a shift toward more grocery-focused offerings. While they intend to include a restaurant tenant with a drive-thru, no tenant agreements have been finalized. The example of Starbucks in the rendering was for illustrative purposes only.

Public hearing

Noting that an affidavit of first class mail is on file, Chair Freitag opened the public hearing. No members of the public indicated they wished to speak, and the public hearing was closed.

Consultant comments and clarifications

Engineering Consultant Katers asked for clarification on site lighting, noting it appeared dim compared to recent similar gas station projects. Mr. Brock agreed to reevaluate lighting levels, while remaining mindful of adjacent residential properties.

Engineering Consultant Katers noted that pole height was not specified in the submitted plans. Pole height was limited to 14' due to the proximity of residential areas. Mr. Brock confirmed that the final plan set would show the height. He acknowledged that any pole height over 14' would require a variance from the ZBA.

Commissioner questions and discussion:

In response to questions, Mr. Yono provided the following further information:

- 7 J's Inc. is the business name, but Mr. Yono is listed as the applicant since he owns the property. The mailing address is for Wild Willy's, where he receives business mail.
- There are no plans for any auto service or repair use. The reference to "service" in the plans will be removed.
- Commissioner Glotfelty asked the developer to clarify the layout of the existing sanitary sewer located in the alleyway. He asked whether the line extended all the way to the north or if the plan was to tie into it and route it around the building.

Mr. Yono responded that the existing sanitary sewer currently forms a T-shape due to its location within the now-vacated alleys. The proposal includes removing a small, unused portion of the sewer and rerouting the remainder. The sewer line would remain in service, and a new easement would be established to cover the relocated section.

In response to further comments, Mr. Yono stated the manholes had been field-located but one cover remained unlocated. He would coordinate with the Department of Public Works to identify its precise location.

- City Planner Maise explained that a new draft of the conditional rezoning agreement had been received earlier today. She had reviewed the minor revisions with the City Attorney, noting that these changes were straightforward and could be handled administratively. The agreement, along with the site plan, required some housekeeping adjustments, but staff was confident that these could be addressed prior to City Council consideration.
- Chair Freitag asked whether a pharmacy was proposed for the site, noting a reference to outdoor speakers for a restaurant or pharmacy in the documentation. City Planner Maise explained that while a pharmacy was not currently proposed, it is an allowed use. The agreement provides flexibility for either a restaurant with a drive-thru or a pharmacy with a drive-through, while limiting other uses.
- Commissioner Frederick referenced the OHM engineering report, noting a discrepancy in wall heights: the proposed masonry wall is six feet tall, while the trash enclosure wall is eight feet. Engineering Consultant Katers confirmed that, per ordinance requirements, the trash enclosure wall could be reduced to six feet.
- Chair Freitag raised concerns about inconsistent hours of operation listed in the documents, ranging from 24-hour service to closing at midnight or 2:00 a.m. Mr. Yono clarified that the current operation closes at midnight and there is no intent to operate 24 hours. The final hours will be determined based on business demand, with potential adjustments for early morning openings to accommodate gas and coffee service. City

Planner Maise confirmed that any inconsistencies in the documentation regarding hours would be resolved administratively.

- Chair Freitag asked whether diesel fuel would be available at the fueling station. Mr. Yono clarified that while there would not be high-flow diesel for large trucks, a pump for pickup trucks and smaller diesel vehicles will likely be included.
- Commissioner Talon-Jemison requested confirmation that no automotive service or repair would be conducted at the site, referencing multiple mentions of “service” in the documents. Mr. Yono confirmed that there would be no such services and agreed to explicitly state this in the rezoning agreement.
- Commissioner Talon-Jemison expressed concern about traffic impacts on Middlebelt Road and recommended an acceleration lane in addition to the proposed deceleration lane. She emphasized the high traffic volumes and congestion at this intersection, which are expected to worsen with future developments, such as the opening of the nearby Sheetz development. Mr. Brock noted that Wayne County had reviewed the current layout and that all access recommendations followed their guidance. While the applicant was open to further discussion, Wayne County's approval would be required for any modifications.
- Chair Freitag pointed out that the installation of a traffic light at the fire station entrance was also contingent upon Wayne County approval. Mr. Yono confirmed that this condition was incorporated into the rezoning agreement but that no formal approval from Wayne County had yet been received.
- Commissioner Talon-Jemison recommended installing a sidewalk along Farnum, citing the benefit for nearby residents who may wish to walk safely to the site. Although a masonry wall is proposed along Farnum, she argued that a sidewalk would improve pedestrian access in the largely residential area. Mr. Brock acknowledged that a waiver for the sidewalk requirement had been requested.
- Commissioner Talon-Jemison raised concerns regarding the project's requested waivers, including:
 - A waiver from providing a berm;
 - A reduction in the number of trees and shrubs along Farnum Street.She emphasized the potential negative impact of a large wall facing the residential neighborhood without sufficient screening. While current residents may accept the visual change, future buyers could view the wall as a detriment, potentially lowering property values. She stressed the importance of ensuring the project benefits existing residents and maintains neighborhood appeal.

Mr. Brock explained that the reduction in landscaping along Farnum was due to the rerouting of the sanitary sewer, located between the wall and the property line. Planting larger vegetation over utilities is generally avoided. However, some landscaping, including shrubs, is proposed between the wall and the roadway.

- Commissioner Talon-Jemison asked whether the wall would be fully shielded from view.

Mr. Brock said that while there would be landscaping, the wall would remain partially visible. City Planner Maise asked whether a cross-section detail had been provided to illustrate the view. Mr. Brock indicated that none had been included.

- Commissioner Talon-Jemison reiterated that residents currently enjoy an open view, and the construction of a large wall would significantly alter that. She inquired specifically about the property backing up to the project at the southern edge, questioning how much of the view would be shielded from that homeowner.

Mr. Brock clarified that a 50-foot buffer with significant landscaping is planned between the wall and the southern property line. Mr. Yono added that they had reached out to the nearby homeowner to discuss possible aesthetic treatments for the wall but had not received a response.

- Commissioner Talon-Jemison expressed disappointment that residents were not present to provide input, noting that decisions are being made that directly affect their living environment. Mr. Yono responded that many of the local residents are his customers and have expressed support for the project when shown the plans. However, the specific homeowner at the south boundary had not responded to outreach efforts.
- Engineering Consultant Katers further elaborated on the landscaping:
 - The 50-foot buffer along the southern property line will include diverse landscaping that meets ordinance requirements.
 - Along Farnum Street, shrubs with a mature height of 6 to 10 feet are planned over the rerouted sanitary sewer. Trees will be planted to the north where utilities do not interfere.
 - The waiver request is for reduced diversification of plantings in order to maintain sewer infrastructure.
- Regarding sidewalks, Engineering Consultant Katers indicated that a sidewalk could not be feasibly installed on the east side of Farnum (adjacent to the development) due to utilities, drainage, and landscaping constraints. However, installation of a sidewalk on the west side of Farnum would be possible. This could be considered as an alternative to the applicant's request for payment in lieu of sidewalk installation.
- Commissioner Talon-Jemison supported the concept of a sidewalk to improve walkability in the area, emphasizing the city's broader need for pedestrian infrastructure. She noted that the city's low walkability score deters potential residents seeking more connected, pedestrian-friendly neighborhoods.
- Commissioner Gbogboade expressed concern that the development would convert several parcels from residential to commercial use and questioned whether residents living nearby supported the project. While he acknowledged the applicant's statements, he preferred seeing formal letters of support from neighbors.

Mr. Yono explained that while no formal letters were collected, residents had provided signatures in support of the alley vacations required for the project, during which they had been shown the plans. Many expressed support. He also emphasized that the City had previously indicated this corner was unlikely to be redeveloped as residential, in alignment with broader planning goals.

Mr. Brock added that a significant portion of the site would be dedicated to stormwater detention, which would serve as an additional buffer between the development and any potential future residential uses.

- Commissioner Gbogboade requested confirmation from City Planner Maise regarding the future land use designation for the area.

City Planner Maise explained that Carlisle Wortman is working with the City on the update of the Master Plan. The Ecorse Road Corridor is undergoing a separate study by the Economic Development Department in partnership with Michael Baker International. While the final report is not yet available, the recommendation is expected to designate the area for non-residential uses due to the high traffic volume at the busy intersection.

- Commissioner Gbogboade also sought clarification on the neighborhood signatures referenced earlier. Mr. Yono confirmed that signatures were obtained from parcel owners during the alley vacation process, which is a related but separate part of the development process.
- Commissioner Gbogboade referenced the Super Y Market's special land use narrative, specifically a statement about providing grocery items to meet the convenience needs of nearby residents. He requested assurance that grocery items would be included as part of this project.

Mr. Yono confirmed that the expanded store would include a variety of grocery items, such as dairy and household necessities, beyond typical convenience store fare. While not a full-service supermarket, the expanded space would meet some grocery needs for the community. Yono said that residents frequently express frustration about the lack of nearby grocery options, and the project aims to address that gap.

City Planner Maise further clarified that the commitment to a grocery market is already reflected in the conditional rezoning agreement. Specifically, the agreement mandates a minimum 5,000sf market which encompasses the grocery items. She proposed explicitly adding the word "grocery" into the agreement for clarity. Commissioner Gbogboade agreed, stating this addition would help ensure the project contributes positively to the community.

- Commissioner Crova again raised the concern about the potential for auto repair services at the site. He asked if this use could be formally excluded from the conditional rezoning agreement.

City Planner Maise explained that the agreement specifically limits the development to the following uses:

- A convenience store and grocery market;
- Retail or pharmacy uses;
- A restaurant with a drive-through;
- Fueling station with gas pumps.

No additional uses, including automotive services, would be permitted without a return to the Planning Commission and City Council for approval. City Planner Maise also noted that prohibited uses are explicitly listed on the site plan, reinforcing this restriction.

Mr. Yono and Mr. Brock reiterated that there is no intent to operate any auto repair services, and the building design does not include garage doors or other features that would accommodate such uses.

- Commissioner Crova raised concerns regarding the proposed diesel fueling for pickup trucks. He emphasized that the pump location should prevent any potential semi-truck access, particularly given that truck refueling is prohibited across the street. Mr. Yono confirmed that the diesel fueling offered would be for light-duty vehicles only (e.g., pickup trucks) and would not involve high-flow diesel, which is required for semi-trucks. Mr. Yono clarified that semi-trucks would not be able to refuel at the station due to the fuel type and site layout constraints.
- Chair Freitag initiated a discussion regarding the waivers associated with the project. Referring to the Planning Commission summary report, City Planner Maise guided the Commission through the waivers, which are listed above in the record of the applicant's presentation, and which pertain to various site design elements. City Planner Maise specifically highlighted the following:
 - The driveway spacing will allow reduced spacing from nearby intersections and driveways, including 70 feet from Farnum Street, 106 feet from the Tim Hortons driveway, and 230 feet from the Ecorse-Middlebelt intersection.
 - Allowing a 6-foot masonry screen wall along Farnum Street in the front yard, exceeding ordinance height limits. The ordinance generally restricts front yard fences or walls to 3-4 feet. City Planner Maise explained that the ordinance allows the Planning Commission to waive this restriction, avoiding the need for a variance.
 - The modified green belt tree requirements along Farnum Street were made due to the presence of the sanitary sewer along Farnum, which limits the types and placement of landscaping.
 - Allowing the dumpster enclosure to be located in the front yard along Farnum, with the gates oriented toward the driveway entrance. City Planner Maise noted this waiver was necessary due to the site's challenging configuration with three front yards.
 - Allowing the applicant to make a payment in lieu of installing a sidewalk along Farnum Street, due to site constraints including utilities, drainage, and landscaping along that frontage.
- Sidewalk discussion
Commissioner Crova suggested a potential compromise for the sidewalk along Farnum, by gauging interest from adjacent residential property owners, recommending installation if supported by the majority. Mr. Brock explained that uncertainty regarding neighborhood support for the sidewalk influenced the decision to request payment in lieu. He noted that several lots along Farnum are unoccupied, complicating sidewalk maintenance and continuity.
- Engineering Consultant Katers pointed out that sidewalks are planned along the project's frontages on Ecorse and Middlebelt Roads, with the Farnum frontage being the only exception.

Building materials and renderings

- Chair Freitag inquired about building materials and appearance. Mr. Brock indicated that material samples and colors are outlined on the elevation sheets. Engineering Consultant Katers noted a discrepancy between the rendering colors and the material specifications (gray brick in renderings versus red and tan brick listed in the callouts). City Planner Maise emphasized the importance of providing accurate renderings including color consistency as well as accurate material specifications prior to the plan going before City Council.

Traffic Study and Analysis

Jacob Swanson, Fleis & VandenBrink (F&V), provided an overview of the traffic impact study conducted for the Super Y Plaza development. Key points from the analysis included:

- The study evaluated the signalized intersection at Ecorse and Middlebelt Roads, as well as the proposed site driveways.
- Background traffic projections included the Sheetz development on Smith Road.
- The study assumed higher-intensity land uses, such as a coffee shop and general retail, to ensure the analysis covered worst-case traffic scenarios.
- F&V identified two primary recommendations:
 - Installation of a right-turn deceleration lane on Middlebelt Road (previously discussed).
 - Re-optimization of the Ecorse and Middlebelt traffic signal to improve current traffic flow.
- F&V concluded that, aside from addressing these existing traffic conditions, the proposed development would not introduce significant additional traffic concerns.

Chair Freitag pointed out that any signal adjustments would require Wayne County approval. Mr. Swanson indicated that while F&V was unsure of the county's broader plans, the proposed optimization aligned with expected corridor improvements.

Commissioner Roscoe shared personal observations regarding traffic at the intersection, noting that the area currently experiences heavy traffic, regardless of new development. The proposed uses, including a smaller market, would serve local residents and pass-by traffic without significantly increasing congestion. She believed that the redevelopment would improve functionality at the corner, offering needed services without adding to traffic volumes.

Mr. Swanson agreed, emphasizing that the project would primarily serve existing traffic rather than attracting new trips. Chair Freitag concurred, stating that the project might help alleviate some traffic by offering convenient services to passing motorists.

Commissioner Gbogboade confirmed that signal timing adjustments for Middlebelt are the responsibility of Wayne County. Mr. Brock added that Wayne County would potentially adjust the signal timing during their review process.

City Planner Maise outlined the three-part structure for the Planning Commission's recommendations:

1. **Conditional Rezoning and Agreement:** Recommendation to City Council, subject to administrative approval of a revised rezoning agreement.
2. **Special Land Use Approvals:** Two special land use requests, also recommended to City Council.
3. **Site Plan Approval:** Recommendation for site plan approval, subject to administrative review and resolution of minor outstanding items.

Chair Freitag asked for clarification on the restaurant and coffee shop components. Mr. Yono explained that these uses are flexible:

- One of the tenant spaces could be used for a restaurant with a drive-thru or potentially a coffee shop, depending on tenant interest.
- The market may expand into one of the other tenant spaces, reducing space for additional uses.

Commissioners indicated they had sufficient information to proceed, and Chair Freitag indicated she was ready to entertain appropriate motions.

Conditional rezoning and conditional rezoning agreement:

MOTION by Crova, support by Gbogboade, to recommend to City Council approval of the Conditional Rezoning request for RZ-2024-002; Super Y Plaza for the following:

- A portion of Parcel DP# 80-044-01-001-300 and DP# 80-044-01-0009-301 (Lots 6 - 12) from C-2, General Business to C-3, Highway Service; and
- DP# 80-044-01-0062-300, 80-044-01-0061-000, 80-044-01-0060-000, and 80-044-01-0058-000 (Lots 58 – 62); and 80-044-01-0013-304 and 80-044-01-0018-300 (Lots 13 – 30) from R-1B, Single Family Residential to C-3, Highway Service,

Subject to:

1. A revised Conditional Rezoning Agreement (CRA) being administratively approved prior to City Council consideration noting that any additional conditions that are being proposed that would be required by ordinance or are not conditions that are above and beyond the minimum standards of the ordinance should be removed from the agreement.
2. Special land use approval by City Council.
3. A revised site plan being administratively approved prior to City Council review.

Roll Call Vote:

Ayes – Crova, Gbogboade, Frederick, Talon-Jemison, Roscoe, Long, Glotfelty, Freitag

Nays – None

Motion passed 8-0.

Special land use

MOTION by Crova, support by Frederick, to recommend to City Council approval of the Special Land Use request for SLU-2024-003 (vehicle fueling station) and SLU-2024-004 (drive-thru restaurant) for Super Y Plaza Pilot subject to:

1. City Council approval of the Conditional Rezoning and associated Conditional Rezoning Agreement as amended.
2. Waivers as follows:

- a. To allow the detention pond in the front yard setback (Section 7.04(8)).
 - b. To allow a driveway wider than 30 feet since 40 feet exists (Section 11.07(f)(3)).
 - c. To allow driveway spacing from Farnum of 70 feet, from Tim Horton's driveway of 106 feet, and from the Ecorse/Middlebelt intersection of 230 feet. (Section 14.06(d) & (e)).
 - d. To allow a six-foot high screen wall in the front yard along Farnum St. and to exceed height limits (three to four feet allowed) (Section 13.03(b)(2)).
 - e. To allow waivers to the dumpster location (front yard) and orientation requirements (gates facing a public road.) (Section 13.06(a) & (b)).
 - f. To allow payment in lieu of construction of sidewalk along Farnum St. in the amount of \$14,175 to be paid to the Planning Department prior to issuance of any permits (Section 13.04(g)).
 - g. To waive the greenbelt berm height from 36 inches to 30 inches along Middlebelt and Ecorse (Section 13.02(c).)
 - h. To waive the berm requirement along Farnum (Section 13.02(c)).
 - i. To allow 76 shrubs rather than 97 in the Middlebelt greenbelt.
 - j. To allow 3 canopy trees rather than 6 required, 2 evergreen rather than 3 required, and 2 ornamentals rather than 3 required for greenbelt trees along Farnum Street (Section 13.02(c)).
 - k. To allow 40 shrubs rather than 63 shrubs in the Farnum greenbelt (Section 13.02(c)).
3. Combination of the eight parcels through the Assessor's Office.
 4. Provide a Pollution Incidence Protection Plan (PIPP) during engineering or construction review.
 5. Site plan approval subject to a revised site plan addressing all outstanding comments as noted by the Planning Commission and other agencies and departments.

Discussion of waiver f.:

The Planning Commission discussed **waiver f.**, which allowed the applicant to make payment in lieu of construction of a sidewalk along Farnum Street.

Commissioner Crova initially suggested a potential modification, proposing that the funds be used to install a sidewalk if residents along the west side of Farnum Street expressed interest. However, Director of Building and Planning Kemp clarified that there are currently no residential homes directly across Farnum from the project site—only vacant land. Given this, the Commission determined that immediate sidewalk construction was not warranted and maintaining a sidewalk in this area could be problematic.

City Planner Maise added that the issue of sidewalk installation would likely arise again if future development occurred on those vacant parcels, at which time sidewalk requirements could be imposed based on the nature of the new development. Director Kemp confirmed that if residential homes were built on the opposite side of Farnum, sidewalks would be required at that time.

With this clarification, the Commission agreed to grant the waiver for sidewalk construction and accept the payment in lieu of construction from the applicant.

Discussion of waiver e.:

In response to a question from Commissioner Talon-Jemison, City Planner Maise explained that **waiver e.** allows waivers to the dumpster location (in the front yard) and orientation requirements (gates facing a public road).

Roll Call Vote:

Ayes – Crova, Frederick, Gbogboade, Glotfelty, Talon-Jemison, Roscoe, Long, Freitag

Nays – None

Motion passed 8-0.

Site plan

MOTION by Crova, support by Long, that based on the findings in the ARC (Administrative Review Committee) reports, the Planning Commission approves the Site Plan for SPR-2023-031; Super Y Plaza subject to the following:

- 1. Approval of the Conditional Rezoning and associated Conditional Rezoning Agreement (CRA) as amended by City Council.**
- 2. Approval of the Special Land Use including all associated waivers, for a vehicle fueling station and drive-thru restaurant by City Council.**
- 3. A revised site plan being submitted for administrative review of all outstanding items of the Planning Commission and other agencies and departments prior to review by the City Council.**
- 4. Submittal of a Notice of Proposed Construction or Alteration, FAA Form 7460-1 to the FAA.**

Roll Call Vote:

Ayes – Crova, Long, Frederick, Talon-Jemison, Roscoe, Gbogboade, Glotfelty, Freitag

Nays – None

Motion passed 8-0.

7. Old Business

None.

8. PC-Cases Involving Advice or Input from the Planning Commission

9. Reports on Interest Designation

Commissioner Roscoe provided the following:

- Yard waste pickup begins April 14.
- Mayor's Address, State of the City, Wednesday April 16 at 5pm, at the High School, 9650 Wayne Road. Doors open at 4 for light refreshments. Please pre-register.
- Good Friday Walk is Friday, April 18th, starting at 9:00am for coffee and donuts at the Five Points Church. The walk will start at the Historical Park and walk to the Five Points Church from there.
- Free dumping days will be April 24-26th, at the Romulus DPW at 12600 Waye Road. Information on what can be disposed of is on the website.

City of Romulus Rezoning Application

Planning Department 12600 Wayne Road, Romulus MI 48174 Phone: (734) 955-4530 planning@romulusmi.gov
www.romulusgov.com



Project Name: Super Y Market

Current Zoning: C3,C2,R1B Requested Zoning: C3

Property Address: 7130 Middlebelt Road

Parcel ID#s: 80 044 01 0001 000, 80 044 01 0009 300, 80 044 01 0062 000
80 044 01 0061 000, 80 044 01 0060 000, 80 044 01 0058 000, 80 044 01 0013 302

The property is located on the NORTH/SOUTH/EAST/WEST side of Middlebelt Road; between Ecorse Road and Charles Road.

Total Gross Acres: 2.16

Existing Use of Property: Convenience Store

Project Information: *This Section to be completed by City*

Case Number: RZ-2024-002

Date Submitted: 2/22/2024

Planning Fee: \$700 + Consultant Escrow: \$1,500 = \$2,200

Traffic Study Initial Review Fee: \$2,000.00 (if applicable)

Total Fee*: \$4,200

Public Hearing Date: _____

Public Hearing Publish Date: (_____)

Applicant Information:

Name: Z.Y. Inc. Jonathan Yono

Street: 7130 Middlebelt Road 6221

City: Romulus

State: Michigan Zip: 48174

Phone: (248) 939-8888

E-mail Address jonathanyono@yahoo.com

Property Owner Information:

Name: Z.Y. Inc. Jonathan Yono

Street: 7130 Middlebelt Road 6221

City: Romulus

State: Michigan Zip: 48174

Phone: (248) 939-8888

E-mail Address jonathanyono@yahoo.com

Project Description:

Existing Zoning: C3,C2,R1B

Future Land Use Designation: Commercial

Proposed Zoning: C3

Brief Description of Rezoning Proposal: We would like to consolidate the lots and combine the zoning to C3 to accommodate a fueling station, convenience store and drive thru.

Traffic Analysis:

- Is the project expected to have 50 or more peak hour directional trips per day? ☒ YES ☐ NO
- Is the project expected to have 500 or more vehicle trips per day? ☒ YES ☐ NO

If YES answered above a Traffic Impact Analysis Study consistent with Section 23.02 (3) must be submitted with application and the required review fee.

Attachment Checklist:

Application information per Section 23.02 of the Zoning Ordinance must be provided at the time of submittal. Ten (10) copies are required for initial administrative (ARC) review; additional/revised copies will be required for Planning Commission and City Council review

☐	Signed and notarized rezoning application	☐	Legal Description copied on plans for entire area of rezoning
☐	Proof of ownership; statement of applicant's interest in subject property	☐	Written description of environmental characteristics of the site prior to development and following development (may also use aerial photo of site to accompany written analysis)
☐	Written Justification for Rezoning on plans or as written attachment	☐	Site illustration of the maximum development permitted under current zoning
☐	Site analysis plan or aerial photograph at a scale not less than 1"=100', illustrating existing conditions on the site and adjacent properties within 200 feet.	☐	Conceptual plan at a scale not less than 1"=100', demonstrating that the site could be developed with representative uses permitted in proposed rezoning
☐		☐	Traffic Analysis if criteria met.

Applicant Acknowledgements: The applicant must acknowledge the following by initialing each statement.

- The applicant understands that the Planning Department shall schedule the Public Hearing date only after the application is found substantially complete and the proper sign and staking of the property is confirmed. M Applicant Initial
- Applicant is required to obtain a **temporary sign permit** from the Building Department prior to placement of the sign on site.
- Applicant is required to submit a copy of the **temporary sign permit** to the Planning Department and notifying the Planning Department that the required sign has been installed and is ready for site inspection. M Applicant Initial
- Applicant is required to remove **temporary sign** from property within three (3) days following the public hearing by the Planning Commission. M Applicant Initial
- The applicant or the designated representative must be present at all meetings or the request may be tabled or no action taken due to lack of representation. M Applicant Initial

Justification for Rezoning: Please address how the requested rezoning meets the following criteria:

1. *The requested rezoning is consistent with the goals, policies and Future Land Use Map of the City of Romulus Master Plan, including all applicable sub area and corridor studies. If conditions have changed since the Master Plan was adopted, explain how the requested rezoning is consistent with recent development trends in the area.*
Currently, the intersection of Middlebelt and Ecorse houses a liquor store, fueling station, drive thru restaurant and an upcoming fueling station. While the future land use map denotes this property as residential, the proposed use is consistent with the remainder of the intersection.
2. *Explain how development under the current zoning is impractical or less reasonable than the requested zoning or other zoning districts given factors such as demand v. supply, development trends, and other factors.*
The properties are currently zoned C3, C2 and R1B. The rezoning would bring parcels together to allow this commercial development to be constructed to provided services to this area.
3. *Are the sites's physical, geological, hydrological, and other environmental features capable of accommodating the potential uses allowed in the proposed zoning district based on the proposed concept plan.*
The site has adequate utilities to accommodate the proposed development. Improvements are proposed to the ingress and egress of the property to enhance vehicular movement.
4. *Are all the potential uses allowed in the proposed zoning district compatible with surrounding uses and zoning in terms of land suitability, impacts on the environment, noise density, nature or use, traffic impacts, aesthetics, infrastructure, impact on ability to develop adjacent properties under existing zoning, and potential influence on property values.*
All of the uses within the C3 zoning district would compliment the surrounding area. Being only 2.16 acres, there is a limited number of uses that could fit on this property.
5. *Are the capacities of the City infrastructure and services sufficient to accommodate the uses permitted in the requested district without compromising the "health, safety, and welfare" of the City.*
There is adequate sewer, water, gas and electric utilities adjacent to the property, which currently houses a convenient store. Sanitary sewer will be relocated as to not be within the influence of the proposed development.
6. *Explain the extent to which traffic impacts can be accommodated to maintain at least a level of service D by the existing road system or programmed improvement.*
Per the traffic impact study, concrete approaches, deceleration land and appropriate tapers have been added to the plan set. Improvements to the roadway approach to Farnum Street is also proposed per Wayne County's initial review.
7. *Explain the apparent public demand for the types of uses permitted in the requested zoning district in the City in relation to the amount of land in the City currently zoned to accommodate the demand.*
This development, as proposed, will enhance this quadrant of the intersection while providing services to the surrounding neighborhood as well as passerby's. This area has limited services similar to what is being proposed.
8. *Explain how the requested rezoning is compatible with the basic intent and purpose of the Zoning Ordinance.*
Three of the four quadrants of this intersection is currently zoned commercial. This property is currently zoned commercial with one lot being residential. The addition of one commercial parcel won't adversely affect the surrounding neighborhood.

Affidavit of Petitioner:

I, the undersigned petitioner, being duly sworn, depose and say that the statements and information submitted are true and correct to the best of his/her knowledge, information and belief, further that s/he is authorized to submit this petition. I further acknowledge that the City and its employees shall not be held liable for any claims that arise as a result of acceptance, processing, or approval of this rezoning application. I also understand that by signing this application I authorize City staff and/or its representatives to conduct visits to the subject property and allow for reasonable access to the property.

<u>Jonathan Yono</u>	<u>2/22/24</u>	<u>Jonathan Yono</u>	<u>2/22/24</u>
Print Applicant Name	Date	Print Property Owners Name	Date
<u>[Signature]</u>	<u>2/22/24</u>	<u>[Signature]</u>	<u>2/22/24</u>
Signature of Applicant	Date	Signature of Property Owner	Date

Notary for Applicant:

Subscribed and sworn before me, this 22nd day of February 2024. A Notary Public in and for Wayne County, Michigan.

[Signature]
(Signature)

Notary Public
My Commission expires March 24, 2030

Notary for Property Owner:

Subscribed and sworn before me, this 22nd day of February 2024. A Notary Public in and for Wayne County, Michigan.

[Signature]
(Signature)

Notary Public
My Commission expires March 24, 2030

* Note that in accordance with the City of Romulus Fee Schedule adopted 7-1-2014, additional fees for conditional rezoning and cost of consultant services may be applicable.

WASEEM MARDINI
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF WAYNE
My Commission Expires March 24, 2030
Acting in the County of Wayne



DRAFT

April 11, 2025

CONDITIONAL REZONING AGREEMENT

This Conditional Rezoning Agreement (the "Agreement") is made this _____ day of _____, 2025, by and between the **CITY OF ROMULUS, MICHIGAN**, a Charter City with its offices located at 11111 Wayne Road, Romulus, Michigan 48174 (by Act Number 279 of the Public Acts of 1909, as Amended), (the "**City**") and **Jonathan Yono**, c/o 7130 Middlebelt Road, Romulus, Michigan 48174, as the Developer (the "**Developer**"/"**Owner**").

THE PARTIES RECITE THAT:

WHEREAS, the City is a Charter Municipal Corporation, as of November 5, 1968, by Act Number 279 of the Public Acts of 1909, as Amended, and has all municipal powers as a municipal corporation; and

WHEREAS, the Property is located at 7130 Middlebelt Road, Romulus, Michigan 48174 (the "Property") is approximately 2.16± acres, Lot area, 94,291.76 square feet, and is currently zoned R-1B, C-2 and C-3 and used as a Market on the S.W. Corner of Middlebelt Road & Ecorse Road, and the Developer/Owner desires to proceed with removal of existing Market and development and construction of the Property, for a retail plaza, including at least a 5,000 square feet convenience store/grocery ("Market"); up to 2,150 square feet retail or pharmacy uses; 2,250 square feet (minimum size) restaurant with indoor seating with a drive-through; and gas/fuel pumps collectively ("Permitted Uses") known as Super Y Plaza . The Property is described in Exhibit A attached; and

WHEREAS, the Property has a current use as a market and parking lot; and

WHEREAS, under and pursuant to Section 405 of the Michigan Zoning Enabling Act, 2008 PA 110, as Amended (codified as MCL, Section 125.345 et. seq.) certain conditions are voluntarily offered by the Developer/Owner, included in this Agreement between the City and the Developer/Owner who desires that the property become conditionally Rezoned to C-3 for the Permitted Uses set forth; and

WHEREAS, the Developer/Owner on _____, 2025 submitted the Conditional Rezoning Application, attached as Exhibit B ("Application"), for rezoning of the Property voluntarily offering in writing certain Conditions for the Super Y Plaza subject to the conditions of

this Agreement; and

WHEREAS, the City Planning Commission, on April 7, 2025, at a special Planning Commission meeting held a Public Hearing on the Request for Conditional Rezoning, Special Land Use and Site Plan, and proposed Amendment to the City Zoning Map Ordinance; and

WHEREAS, the Planning Commission on _____, 2025 voted to recommend approval of the request for the Conditional Rezoning, Site Plan, and Special Land Use and Amendment to the City Zoning Map Ordinance upon execution of this Agreement and publication of the Zoning Map Amendment; and

WHEREAS, the City Council on _____, 2025 voted to approve the request for the Conditional Rezoning, Site Plan, and Special Land Use for the Super Y Plaza and approval by the City of this Agreement and all the attached Exhibits for the Permitted Uses.

NOW, THEREFORE, in consideration of the foregoing and the mutual promises hereinafter set forth, the City and the Developer/Owner agree as follows:

1. CONDITIONAL REZONING, DEVELOPMENT AND CONDITIONS AND EXCEPTIONS TO USE OF PROPERTY

- A. The Subject Property is currently zoned C-3, C-2 and R-IB.
- B. Developer/Owner have requested the City conditionally rezone the Subject Property to C-3 to facilitate the Permitted Uses.
- C. The Michigan Zoning Enabling Act (“MZEA”) and the City Zoning Ordinance allow for the rezoning of property, under MCL 125.3405 and provide that an owner and/or developer of land may voluntarily offer in writing, and the City may approve, certain uses and development of the land as a condition to a rezoning or an amendment to a zoning map.
- D. Developer/Owner submitted its Conditional Rezoning Application attached as Exhibit B to the City along with its initial site plan for the Premises dated _____, attached to this Agreement as Exhibit C and incorporated herein by reference (“Site Plan”). The approved Site Plan set forth the proposed development for the Permitted Uses (“Proposed Development”).
- E. Developer/Owner have voluntarily offered in writing to condition the rezoning upon a use of the Subject Property for the Permitted Uses and Developer/Owner hereby accept the Conditional Rezoning Conditions proposed herein.
- F. Developer/Owner and the City wish to set forth their understandings with respect to Conditional Rezoning for the Permitted Uses and Proposed Development.

2. CONDITIONAL REZONING.

- A. Consistent with MCL 125.3405, the Property is Conditionally Rezoned to C-3 and the Property is hereby authorized for use as the Super Y Plaza for the Permitted Uses.

- B. This Agreement may be amended by mutual agreement of the City and Developer/Owner, following public hearing by the Planning Commission in accordance with Section 23.03 of the Zoning Ordinance and approval by City Council. Any amendment to the Site Plan must be in accordance with Section 17.06 or as amended. The Developer/Owner and future owners of the Property shall develop and use the Property in a manner consistent with this Agreement unless this Agreement is terminated as provided herein.
- C. Developer/Owner acknowledges that any proposed use of the Subject Property including tenant spaces that is inconsistent with the Permitted Uses is subject to the City's prior written approval through an amendment to this Agreement. The following uses are the permitted uses by the Developer/Owner or any tenants: Convenience store/grocery (Market) or Retail (where the principal activity is sale of new merchandise) grocery or a Pharmacy (including a drive-thru, and Restaurant (including a drive-thru) and vehicle fueling (not including high-flow diesel). A drive thru shall be permitted and approved for the Subject Property.
- D. No outdoor storage is allowed except for products for sale in the convenience store/grocery market that may be located near the front entrance to the convenience store/grocery market as depicted on the Site Plan.
- E. The Permitted Uses shall conform to all the requirements of regulatory use in the C-3 District.
- F. The Subject Property may only be used for the Permitted Uses as provided in this Agreement and the approved Site Plan for the Subject Property.
- G. The Subject Property may not be used for any other use permitted in the C-3 District that are not Permitted Uses in the Agreement. All uses by tenants of the Developer/Owner must be Permitted Uses and approved by the City. No auto repairs are allowed.

3. ADDITIONAL REQUIREMENTS:

- H. The subject property shall be 100% covered by cameras that monitor the site.
- I. No approval or permits shall be granted for any use of the Subject Property that does not conform to this Agreement.
- J. The demolition of any structures located on the Property must be in accordance with the City's applicable codes, ordinances, rules, statutes and laws governing such demolition, including obtaining all required permits and approvals from the City.
- ~~K. The parking lot, driveways and access road(s) shall meet City standards unless a waiver is specifically approved by the Planning Commission.~~
- ~~L. An outdoor speaker for the Restaurant and/or Pharmacy, which does not include amplified music, will be authorized on the Property for the Restaurant and/or Pharmacy to process orders, and outdoor speakers for the gas pumps, which shall not be amplified beyond a decibel that creates a nuisance, will be authorized on the Property;~~

~~F.D.~~ A Traffic Light in front of the Fire Department for safety purposes on Middlebelt Road shall be installed at the Developer/Owner's expense, conditional on Wayne County approval. If Wayne County does not approve this condition, this condition shall be removed.

~~G.~~ Sidewalks will be required along Ecorse and Middlebelt Roads.

~~H.~~ Any hydrant needed on site as required by the Fire Department shall be paid for and installed by the Developer/Owner.

E. The Developer/Owner must apply for a Certificate of Occupancy within twenty-four (24) months of commencement of construction. Construction must commence within nine (9) months of engineering approval by the City. This condition may be extended pursuant to and in accordance with this Conditional Rezoning Agreement.

I.F. The Developer/Owner shall have acceleration lane installed on southbound Middlebelt and entrance to the Site.

4. **Effective Date.** The conditional rezoning approved by City Council shall be effective upon the publication by City of an amendment to the Zoning Ordinance and Zoning Map, conditionally rezoning the Subject Property to the C-3, which rezoning shall be a conditional rezoning pursuant to MCL 125.3405, and subject to the terms and conditions set forth in this Agreement.

5. **Amendments / Integration.** This Agreement and its Exhibits set forth the entire agreement between the parties relative to development and use of the Subject Property and the subject matter hereof. No prior or contemporaneous oral or written representations, statements, promises, agreements or undertakings made by either party or agent of either party that are not contained in this Agreement shall be valid or binding. This Agreement, including the Rezoning Conditions, may not be amended except in writing signed by the parties and recorded in the same manner as this Agreement. Remedial amendments to the Agreement to correct errors and omissions, as well as minor technical changes shall be permitted by City Planner as long as such minor technical changes are consistent with the spirit and intent of this Agreement, as determined by the City administration in the exercise of its reasonable judgment.

6. **Binding Effect.** This Agreement shall run with the Subject Property and bind and inure to the benefit of the parties, their heirs, successors and assigns. It is also understood that the members of the City Planning Commission and Council and/or its departments may change, but the City shall nonetheless remain bound by this Agreement.

7. **Recording in Wayne County Records.** The Agreement shall be recorded in the office of the Wayne County Register of Deeds and a certified copy of the recorded Agreement shall be delivered to the City.

8. **Counterparts.** This Agreement and any future amendment to this Agreement may be executed by the parties in one or more counterparts, each of which shall be deemed to be an original, and it shall not be necessary for the same counterpart to be signed by all signatories in order for this Agreement or any amendment to this Agreement to be binding upon all of the parties. When counterparts have been executed by all parties, it shall have the same effect as if one original had been signed by all parties.

9. **Severability.** It is understood and agreed by the parties that if any part, term or provision of this Agreement is held by the courts to be illegal or in conflict with any statute, ordinance, rule, regulation or other applicable law, the validity of the remaining portions or provisions of this Agreement shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if this Agreement did not contain the particular part, term or provision held to be invalid.

10. **Governing Law.** This Agreement shall be governed by the laws of the State of Michigan, both as to interpretation and performance. Any and all suits for any breach or enforcement of this Agreement may be Instituted and maintained in any court of competent jurisdiction in the County of Wayne, State of Michigan.

11. **Forced Delay.** In the event of delay in the performance by the Developer/Owner of its obligations under this Agreement, specifically including, but not limited to, the obligations described in 3(J), due to unforeseeable causes beyond its control and without fault or negligence, including, but not restricted to, acts of God or of the public enemy; acts of the federal, state or county government; acts of the judiciary, including injunctions, temporary restraining orders and decrees; acts of the other party; strikes or labor unrest; fires; floods; unstable soils; epidemics; environmental contamination; or severe weather; the time for performance of such obligations shall be extended by mutual agreement for the period of the enforced delays; provided, however, that the Developer/Owner shall, within fifteen (15) days after the beginning of such delay, have first notified the City in writing of the causes thereof and requested an extension for the period of the enforced delay. The City's approval of an extension due to forced delay shall not be unreasonably withheld.

12. **Default.** In the event that the Developer/Owner fails to timely obtain the necessary approvals, begin construction or obtain Certificate of Occupancy for the Project as required by this Agreement, then, by written notice given by the City to the Developer/Owner within six (6) months following such failure by the Developer/Owner, the City may, at its option and within its sole discretion, terminate this Agreement. Developer/Owner shall be afforded the ability to cure and perform in the event of a delay.

In the event that this Agreement is terminated by the City, the City Council may, at its option

and within its sole discretion, declare the Property to revert back to its prior zoning and rescind the approval of any Site Plan for the Project.

13. **Relationship Of The Parties.** The relationship of the City and the Developer/Owner shall be defined solely by the expressed terms of this Agreement, including the implementing documents described or contemplated herein, and neither the cooperation of the parties hereunder nor anything expressly or implicitly contained herein shall be deemed or construed to create a partnership, limited or general, or joint venture between the City and the Developer/Owner, nor shall any party or their agent be deemed to be the agent or employee of any other party to this Agreement.

14. **Due Authorization.** The City and the Developer/Owner each warrant and represent to the other that this Agreement and the terms and conditions thereof have been duly authorized and approved by, in the case of the City, its City Council and all other governmental agencies whose approval may be required as a precondition to the effectiveness hereof, in Developer/Owner, and as to the Developer/Owner, by the members thereof, and that the persons who have executed this Agreement below have been duly authorized to do so. The parties hereto agree to provide such opinions of counsel as to the due authorization and binding effect of this Agreement and the collateral documents contemplated hereby as the other party shall reasonably request.

15. **No Personal Liability.** The obligations hereunder of the City and the Developer/Owner shall constitute solely the obligations of the respective entities to be satisfied solely from their respective assets, and no officer, Board member, agent, employee or partner of any of said entities shall have any personal obligation, responsibility or liability for the performance of the terms of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first set forth above.

[SIGNATURES COMMENCE ON NEXT PAGE]

WITNESSED:

SIGNED:

CITY OF ROMULUS

By: Robert A. McCraight

Its: Mayor

STATE OF MICHIGAN)
) ss
COUNTY OF WAYNE)

On this ____ day of April, 2025 before me personally appeared Robert A. McCraight, to me personally known, who being by me duly sworn, did say that he is the Mayor of the City of Romulus, a Charter City, named in and which executed the within instrument, and said instrument to be free act of the City.

Notary Public, State of Michigan, County of _____

My Commission Expires: _____

WITNESSED:

SIGNED:

CITY OF ROMULUS

By: Ellen L. Craig-Bragg

Its: Clerk

STATE OF MICHIGAN)
) ss
COUNTY OF WAYNE)

On this ____ day of April, 2025 before me personally appeared Ellen L. Craig-Bragg, to me personally known, who being by me duly sworn, did say that she is the Clerk for the City of Romulus, a Charter City, named in and which executed the within instrument, and said instrument to be free act of the City.

Notary Public, State of Michigan, County of _____

My Commission Expires: _____

WITNESSED:

SIGNED:

Jonathan Yono

By: _____

Its:

STATE OF MICHIGAN)
) ss
COUNTY OF WAYNE)

On this ____ day of March, 2025 before me personally appeared _____, to me personally known, who being by me duly sworn, did say that he is the _____ for 7JS, Inc., named in and which executed the within instrument, and said instrument to be free act of the Corporation.

Notary Public, State of Michigan, County of _____
My Commission Expires: _____

Drafted By:

Stephen J. Hitchcock (P15005)
Giarmarco, Mullins & Horton, PC
101 W. Big Beaver, Ste. 1000
Troy, MI 48084-5280

When recorded return to:

Ellen L. Craig-Bragg, Clerk
City of Romulus
11111 Wayne Road
Romulus, MI 48174

EXHIBIT A
LEGAL DESCRIPTION OF PROPERTY

SEE ATTACHED DEEDS

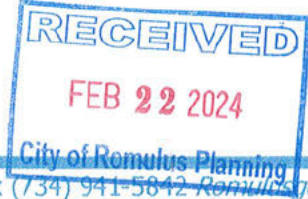
EXHIBIT B
COPY OF APPLICATION FOR CONDITIONAL REZONING

SEE ATTACHED

**EXHIBIT C
APPROVED SITE
PLAN**

City of Romulus

SPECIAL LAND USE REVIEW APPLICATION



Planning Department 12600 Wayne Road, Romulus MI 48174 Phone: (734) 955-4530 Fax (734) 941-5842 Romulus@romulusmi.gov

All Information must be filled out on the application.

Applications to the Planning Commission must be administratively reviewed by staff and found "substantially complete" prior to being placed on the Planning Commission agenda. The application must be accompanied by the data specified in the Zoning Ordinance, the Development Review Guidelines and Application, plus the required review fees. Incomplete applications **WILL NOT** be accepted, and will delay processing.

Applicant Information:

Name: 7 J's Inc. Jonathan Yono
Street: 7130 Middlebelt 6221
City: Romulus
State: Michigan Zip: 48174
Phone: () 248-939-8888
Email/Fax: jonathanyono@yahoo.com

Project Information: This Section to be filled out by City

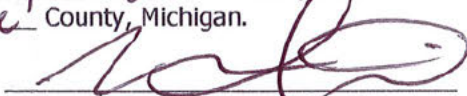
Case Number: SLU- 2024-00314
Date Submitted: 2/22/2024
Fee: New SLU \$1,600 } SPR Fee X 2
Single-family Residential = \$350 + SPR Fee

Property Owner Information:

Name: 7 J's Inc. Jonathan Yono
Street: 7130 Middlebelt 6221
City: Romulus
State: Michigan Zip: 48174
Phone: () 248-939-8888
Email/Fax: jonathanyono@yahoo.com

Notary for Applicant:

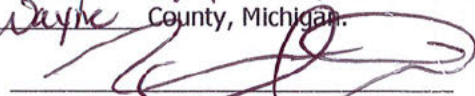
Subscribed and sworn before me, this 22nd day of February 20 24. A Notary Public in and for Wayne County, Michigan.


(Signature)
Notary Public

My Commission expires March 24, 2030.

Notary for Property Owner:

Subscribed and sworn before me, this 22nd day of February 20 24. A Notary Public in and for Wayne County, Michigan.


(Signature)
Notary Public

My Commission expires March 24, 2030.

Site Information:

Property Address: 7130 Middlebelt
Parcel ID#'s: _____
80 044 01 0001 000, 80 044 01 0009 300, 80 044 01 0062 000
80 044 01 0061 000, 80 044 01 0060 000, 80 044 01 0058 000, 80 044 01 0013 302

Brief Description of Proposed Use:

Demolish existing building and
construct new multi-tenant building
with a drive thru and fueling station.

Project Name: Super Y Market

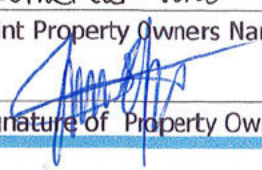
Affidavit of Petitioner:

I, The undersigned petitioner, being duly sworn, depose and say that the statements and information herewith submitted are true and correct to the best of his/her knowledge, information and belief; further that s/he is authorized to submit this petition. I further acknowledge that the City and its employees shall not be held liable for any claims that arise as a result of acceptance, processing, or approval of this special land use application. I also understand that by signing this application I authorize City staff and/or its representatives to conduct visits to the subject property and allow for reasonable access to the premises.

Jonathan Yono
Print Applicant Name

Signature of Applicant

2/22/24
Date
2/22/24
Date

Jonathan Yono
Print Property Owners Name

Signature of Property Owner

2/22/24
Date
2/22/24
Date

City of Romulus

SPECIAL LAND USE REVIEW APPLICATION Pg. 2

Attachment Checklist: (Please refer to the tips for submission sheet for more detail) The following must also be provided.

- One (1) written detailed **use statement** on the company letterhead and signed by an authorized representative of the company describing the proposed operation, hours of operation, number of employees, number of employee vehicles, and any other pertinent information regarding the proposed use of the property. The use statement must also be included on the site plan.
- A complete **site** or **sketch plan** in accordance with Article 17.
- Is a **Transportation Impact Study** required per Section 23.02(a)(3) YES/NO
- The **General Criteria** responses on the sheet below.

Hours of Operation: 24 Hours

Days of Operation: 7 days a week

Number of Employees: 10-15

General Criteria: Please complete the following (if needed on a separate sheet of paper) and demonstrate how the application satisfies each provision. Please refer to **Section 18.05** of the Zoning Ordinance for complete text.

1. Explain how the proposed use is compatible with and in accordance with the general principles and objectives of the City's Master Plan.

Currently, the intersection of Middlebelt and Ecorse houses a liquor store, fueling station, drive thru restaurant and an upcoming fueling station. While the future land use map map denotes this property as residential, the proposed use is consistent with the remainder of the intersection.

2. Explain how the use has been designed, constructed, operated, maintained to meet the stated intent of the zoning district and how the use shall be in harmony with the general purpose and intent of the Zoning Ordinance.

The property has been designed to enhance this quadrant of the intersection. Currently a portion of the property is zoned C3 and C2. The use of the property is not uncommon as to the other quadrants of the intersection therefor shall be not be detrimental to the community or to the intent of the zoning ordinance.

3. Explain how the proposed use has a location, size and character that will be in harmony with the appropriate and orderly development of the surrounding neighborhood and/or vicinity. Describe how the use complies with all applicable regulations of the Zoning Ordinance. Explain how the location, size and height of buildings or structures, walls, fences, landscaping and height of signs for the proposed use will not interfere with or discourage the appropriate development and use of adjacent land and buildings or unreasonably affect their value.

The development shall compliment the surrounding neighborhood. The existing convenience store shall be demolished and a new convenience store, fuel station, retail tenant and drive thru restaurant will be constructed which will enhance and provide everyday services to the area. Care was taken to keep the property into compliance with the City's zoning ordinance.

4. Explain how the proposed use has been designed to make vehicular and pedestrian traffic no more hazardous than is normal for the district. Description should take into consideration vehicular turning movements in relation to routes of traffic flow, proximity and relationship to intersections, adequacy of sight distances, location and access of off-street parking and provisions for pedestrian traffic, with particular attention to minimizing child-vehicle conflicts.

Currently vehicles enter and exit the property from two approaches on Middlebelt and one larger gravel drive from Farnum, which is a residential street. The plan is to provide one new approach and taper on Ecorse, reconstruct the Farnum approach and provide a taper and construct a deceleration lane and widen the approach on Middlebelt which were all the suggestions by the traffic consultant and Wayne County.

5. Explain how the location, size, intensity, site layout and periods of operation of the proposed use shall be designed and arranged to minimize any possible nuisance which might be noxious to the occupants of any other nearby permitted use, whether by reason of dust, noise, fumes, vibration, smoke or lights.

The use proposed will be is designed to be within guidelines provided within the zoning ordinance. The parking lot will be paved and lights to be down shielded LED. A screening wall will be provided between the development and the residential street and adjacent residential neighborhood. This should minimize any impacts to adjacent properties.

6. Explain how the use will not have an adverse effect on the quality of the natural environment in comparison to other permitted uses in the district. If the anticipated impact creates or contributes to a significant environmental problem, mitigation shall be provided to alleviate the impacts associated with the requested use to ensure the end result is at least similar to the pre-existing conditions. May illustrate impact by overlaying the development plan on a natural features map.

The property does not lie within a wetland or special flood hazard area. Construction will adhere to current City of Romulus, County of Wayne and State of Michigan ordinances and guidelines. There are no natural features on or adjacent to the property. Storm water will be collected, treated and detained prior to release to the storm sewer on Middlebelt Road. The rate of stormwater runoff will be reduced due to the use of a detention basin.

7. Describe how the proposed use has been located where it can be adequately served by essential public facilities and services, such as streets, pedestrian or bicycle facilities, police and fire protection, drainage systems, water and sewage facilities, and schools.

The development is situated on a corner where there is an existing convenience store which is serviced by public sewer and water. There are ample utilities to service the new development. The property will also have a new sidewalk which does not currently exist.

SUPER Y MARKET SPECIAL LAND USE NARRATIVE

1. Explain how the proposed use is compatible with and in accordance with the general principles and objectives of the City's Master Plan.

The proposed use of a market/fueling station, retail space and restaurant with a drive-through is compatible and in accordance with the general principals and objectives of the Master Plan. Some of the stated objectives include: "Promote redevelopment of vacant and underutilized commercial property at strategic nodes" and "Offer nodes of neighborhood commercial uses such as pharmacies, banks, dry cleaners, and convenience stores at main intersections near neighborhoods to provide goods and services compatible with the residential character of the surrounding area." This site is a strategic node in the area, and the vacant property along Ecorse Road is underutilized. This is also a challenging location because it is at the intersection of two major roads with an isolated residential neighborhood surrounded by industrial and commercial zoning. To properly buffer the residential neighborhood from industrial uses on Ecorse Road, with retail commercial uses to serve the neighborhood, additional depth is needed for the frontage properties. They do not have the depth necessary to attract viable, modern retail uses and still provide necessary buffering at the back of the properties.

2. Explain how the use has been designed, constructed, operated and maintained to meet the stated intent of the zoning district and how the use shall be in harmony with the general purpose and intent of the Zoning Ordinance.

The proposed center has been designed to meet the modern standards for retail development while buffering the residential neighborhood to the south. The lack of diesel fuel sales helps ensure the uses are targeted away from tractor trailers and trucks. More specifically, the existing retail building will be demolished and a new building constructed closer to Ecorse Road. This will allow the detention basins and snow storage areas to be located closer to the residential properties and provide greater separation than currently exists. The new and improved layout will also provide an appropriate land use transition from the industrial and commercial uses to the north and east of the neighborhood. Transitional buffering and land use is a purpose of the zoning ordinance intended to: "Regulate the intensity of land development to ensure compatibility among land uses and where applicable, provide transitions between land uses to reduce the negative physical and visual impacts on adjacent properties."

Likewise, the intent of the C-3, General Business District states that "The uses in the C-3 District are more automotive oriented and serve a market that includes City residents, residents from surrounding communities, and pass by traffic." This site will serve the convenience needs of residents in the abutting and nearby neighborhoods. They will not have to travel a great distance for grocery items and even potentially fast casual food, since they will be offered on-site. Additional pass by traffic will help ensure the continued viability of the market and the other two uses in the center.

Another intent of the C-3 District is "Standards for site layout, building design, vehicular circulation and buffering from other nearby uses are created to ensure well-designed vibrant districts." The proposed site plan and building elevations show an attractive, thoughtful plan that

pulls the commercial use away from the residential neighborhood and provides buffering to mitigate potential impacts. The internal traffic circulation will also be separated from residential properties and still ensure smooth access to both Ecorse and Middlebelt Roads.

A purpose of the zoning ordinance is to implement the recommendations of the City of Romulus Master Plan and in conformity with the Michigan Zoning Enabling Act and implement the Michigan Statutes. Although the land use designation on the Future Land Use Map is residential, the presence of commercial zoning for much of the site and industrial/commercial uses on the opposite side of Ecorse Road make residential impractical. The sites are not big enough for a residential development and potential buyers would not consider this a good location, with high traffic volumes on Ecorse Road and industrial uses surrounding them. Conditions have changed, bringing into question whether the Future Land Use designation of Residential should be changed to match the commercial zoning that has been in place for many years. Likewise, consideration should be given to increasing the depth of the commercially zoned parcels along Ecorse Road, to encourage new investment.

3. *Explain how the proposed use has a location, size and character that will be in harmony with the appropriate and orderly development of the surrounding neighborhood and/or vicinity. Describe how the use complies with all applicable regulations of the Zoning Ordinance. Explain how the location, size and height of buildings or structures, walls, fences, landscaping and height of signs for the proposed use will not interfere with or discourage the appropriate development and use of adjacent land and buildings or unreasonably affect their value.*

The location of the proposed development is ideal for a commercial use that serves both the immediate neighborhood as well as passing vehicles. This project will also continue a near 50 year tradition of the Super Y Market being at that location, providing a valuable service for residents in the area. Site design has been used to provide proper buffering and screening from the residential neighborhood to the south, in compliance with Zoning Ordinance requirements. The proposed building will be only one story in height and has an attractive design that will enhance the area. Parking spaces are only provided for passenger vehicles, as the project is intended to serve primarily area residents and customers passing through. This development may also encourage new commercial investment in the immediate area, especially along Ecorse Road.

4. *Explain how the proposed use has been designed to make vehicular and pedestrian traffic no more hazardous than is normal for the district. Description should take into consideration vehicular turning movements in relation to routes of traffic flow, proximity and relationship to intersections, adequacy of sight distances, location and access of off-street parking and provisions for pedestrian traffic, with particular attention to minimizing child-vehicle conflicts.*

The site plan is well-designed and the access points are far enough away from the Ecorse Road, Middlebelt Road intersection to allow for safe movement in and out of the site. There is a proposed southbound deceleration lane into the Middlebelt Road entryway and on Ecorse Road, and the close proximity of the entryway to Farnum Street shouldn't be a problem given low traffic volumes on that street. Off-street parking is readily available in front of the building and along the south

edge of the parking lot. The gas pumps also provide additional parking for vehicles, as patrons frequently walk to the building after filling their vehicles with gas. There are currently no sidewalks along either the Ecorse or Middlebelt Road frontages and they will be provided under this development. Hopefully this will lead to other sidewalk connections on abutting properties moving forward.

5. *Explain how the location, size, intensity, site layout and periods of operation of the proposed use shall be designed and arranged to minimize any possible nuisance which might be noxious to the occupants of any other nearby permitted use, whether by reason of dust, noise, fumes, vibration, smoke or lights.*

The primary potential impact for a development like this is lighting. To address this potential impact fully shielded LED light fixtures are proposed, meeting ordinance requirements. A volume control will also be included on the ordering board for the drive-through window and will be faced away from residential properties. There are no anticipated impacts from dust, fumes, or vibration since the building and pumps are far enough away from residences and separated by buffers.

6. *Explain how the use will not have an adverse effect on the quality of the natural environment in comparison to other permitted uses in the district. If the anticipated impact creates or contributes to a significant environmental problem, mitigation shall be provided to alleviate the impacts associated with the requested use to ensure the end result is at least similar to the pre-existing conditions. May illustrate impact by overlaying the development plan on a natural features map.*

There are no significant natural features on the site, which is zoned for commercial use and, with the exception of the market, has been vacant for some time.

7. *Describe how the proposed use has been located where it can be adequately served by essential public facilities and services, such as streets, pedestrian or bicycle facilities, police and fire protection, drainage systems, water and sewage facilities, and schools.*

The proposed retail development is strategically located at the intersection of Ecorse and Middlebelt Roads, providing easy access from two major thoroughfares. The site is also located opposite the Romulus fire station on Middlebelt Road, where one of the conditions being offered here is the installation of a traffic light that will be triggered during a fire run. In addition, this site can be serviced by all other City services, including sewer, water, stormwater, and police services. This prime location helps to ensure that all City services can be provided quickly and efficiently.

RECEIVED

FEB 22 2024

City of Romulus Planning

City of Romulus SITE PLAN REVIEW APPLICATION

Planning Department - Dept of Public Services - 12600 Wayne Road, Romulus MI 48174

Phone: (734) 955-4530 - Planning@Romulusgov.com - Romulusgov.com

Applications to the Planning Commission must be administratively reviewed by staff and found "substantially complete" prior to being placed on the Planning Commission agenda. The application must be accompanied by the data specified in the Zoning Ordinance, the Development Review Guidelines and Application, plus the required review fees.

Site Information:

Property Address: 7130 Middlebelt Road

Parcel ID#s: 80 044 01 0001 000, 80 044 01 0009 300, 80 044 01 0062 000

80 044 01 0061 000, 80 044 01 0060 000, 80 044 01 0058 000, 80 044 01 0013 302

The property is located on the NORTH/SOUTH/EAST/WEST side of

Middlebelt Road; between Ecorse

Road & Charles Road.

Frontage of 485 feet and a depth of 240 feet.

Total Gross Acreage: 2.16 Total Net Acreage: 2.16

Total Acreage of Development Area: 2.16

Project Information: This Section to be filled out by City

Case Number: SPR- 2023-031

Date Submitted: 2/22/2024

Non-refundable Planning Fee: \$1,000

Initial Escrow Fee: \$2,200

Total Fee: \$3,200

Project Detail: Check Use:

☐ Industrial ☒ Commercial ☐ Office
☐ Institutional ☐ Cell Tower/WECS
☐ Condominium ☐
☐ Subdivision Plat - Tentative Preliminary Plat
☐ Subdivision Plat Final Preliminary Plat
☐ Part of PDA
☐ New Construction
☐ Expansion/Modification to Existing Building/Site

Sq. Ft. of Existing Buildings 4,130

Sq. Ft. of Addition/Expansion:

Sq. Ft. of Proposed Buildings 9,800

No. of Units/Lots/Buildings Proposed

No. of Units/Lots/Buildings Existing

Project Description:

Name of Project: Super Y Market

Property Zoning: C3,C2,R1B

Proposed Use: We would like to

consolidate the lots and combine the zoning to C3 to

accommodate a fueling station, convenience store and drive thru.

A written description of the **existing** and **proposed uses**, including but not limited to the hours of operation, number of employees on largest shift, number of company vehicles MUST be included on the Site Plan

Is this Use considered a **Special Land Use**? ☒ YES/ ☐ NO
(if yes a separate application must be filed)

Are there any public roads, alleys or utilities, which must be **vacated** by the City? ☒ YES/ ☐ NO
(if yes, approval of the vacation must be approved prior to site plan approval)

Tree and Woodland Information:

Each Application must comply with Chapter 38 of the Code of Ordinances

Does the site contain regulated trees or woodland area?
☐ YES/ ☒ NO

If there are no trees and/or no regulated trees on site then a "No Tree Affidavit" must be submitted with this application signed by a licensed engineer, forester or other qualified individual.

Wayne County Roads:

Does the project require any curb cuts onto any Wayne County roads? ☒ YES/ ☐ NO

Please contact Wayne County DPS-Permits at 734-595-6504 for a permit application.

City of Romulus
SITE PLAN REVIEW APPLICATION Pg. 2

Applicant Information:

Name: ~~7430 Inc~~ Jonathan Yono

Street: ~~7430~~ Middlebelt Road 6221

City: Romulus

State: Michigan Zip: 48174

Phone: (248) 939-8888

Email/Fax: () jonathanyono@yahoo.com

Project Representative:

Name: Hennessey Engineers, Inc. / Michael Brock

Street: 13500 Reek Road

City: Southgate

State: Michigan Zip: 48195

Phone: (734) 759-0479

Email/Fax: () mdbrock@hengineers.com

Property Owner Information:

Name: ~~7430 Inc~~ Jonathan Yono

Street: ~~7430~~ Middlebelt Road 6221

City: Romulus

State: Michigan Zip: 48174

Phone: (248) 939-8888

Email/Fax: () jonathanyono@yahoo.com

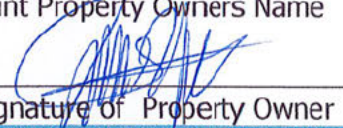
Affidavit of Petitioner:

I, The undersigned petitioner, being duly sworn, depose and say that the statements and information herewith submitted are true and correct to the best of his/her knowledge, information and belief; further that s/he is authorized to submit this petition. I further acknowledge that the City and its employees shall not be held liable for any claims that arise as a result of acceptance, processing, or approval of this site plan application. I also understand that by signing this application I authorize City staff and/or its representatives to conduct visits to the subject property and allow for reasonable access to the premises.

Jonathan Yono 2/22/24
Print Applicant Name Date

 2/22/24
Signature of Applicant Date

Jonathan Yono 2/22/24
Print Property Owners Name Date

 2/22/24
Signature of Property Owner Date

Property Restrictions:

Legally binding development constraints such as a Planned Development Agreement, deed restrictions or court rulings may limit the developmental capacity of your site. It is your responsibility to be aware of such restriction.


Applicants Initial

Notary for Applicant:

Subscribed and sworn before me, this 22nd day of February 2024. A Notary Public in and for

Wayne County, Michigan.

(Signature)
Notary Public

My Commission expires March 24, 2030

Notary for Property Owner:

Subscribed and sworn before me, this 22nd day of February 2024. A Notary Public in and for

Wayne County, Michigan.

(Signature)
Notary Public

My Commission expires March 24, 2030.

WASEEM MARDINI
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF WAYNE
My Commission Expires March 24, 2030
Acting in the County of Wayne

2022

City of Romulus

ENVIRONMENTAL PROTECTION SCREENING APPLICATION



Planning Department 12600 Wayne Road, Romulus MI 48174 Phone: (734) 955-4530 Fax (734) 941-5842 Building
and Safety Department 12600 Wayne Road, Romulus MI 48174 Phone: (734) 942-7550 Fax (734) 941-5799
www.romulusgov.com

The Environmental Protection Ordinance Screening Application **MUST** accompany all applications to the Planning Commission/Planning Department. Any YES answer will automatically be referred to the Environmental Protection Board prior to being placed on the Planning Commission or Board of Appeals (where applicable) agenda.

The Environmental Protection Board is administered through the Building and Safety Department and can be reached at (734) 942-7550 for further information.

Name of Development/Project: Super Y Market
Property Address: 7130 Middlebelt Road
Parcel ID#s: 80 044 01 0001 000, 80 044 01 0009 300, 80 044 01 0062 000
80 044 01 0061 000, 80 044 01 0060 000, 80 044 01 0058 000, 80 044 01 0013 302

The property is located on the NORTH/SOUTH/EAST/WEST side
of Middlebelt Road; Between
Ecorse Road and Charles Road.
The property has a frontage of 485 feet and a
Depth of 240 Feet.

Property Zoning: C3 Proposed Use/Development:
Fueling station / convenience store, retail and drive thru.

This Section to be filled out by City

Case Number: _____

Date Submitted: _____

Date Filed: _____

Are any of the boxes below checked YES? If so, transmit to
Building Department.

Date Transmitted
to Building Department: _____

Environmental Screening Questionnaire: All Questions MUST be answered.

Please answer if the proposed use of the site will involve construction/modification and/or operation of any of the following:	YES	NO
1. A hazardous waste disposal facility, as defined in MCL 324.11102(b)		X
2. A hazardous waste treatment facility, as defined in MCL 324.11104(a)		X
3. A hazardous waste storage facility, as defined in MCL 324.11104(4)		X
4. A hazardous waste limited storage facility, as defined in MCL 324.11103(7)		X
5. A hazardous waste transfer facility as defined in Michigan Administrative Code R 299.9108 (f)		X
6. A solid waste disposal area, as defined in MCL 324.11503 (2)		X
7. A liquid industrial waste disposal area, as defined in MCL 324.1210 (7)		X
8. A waste disposal well, as defined in MCL 324.62501 (c)		X
9. A source or sources of any contaminants which require(s) a renewal operating permit pursuant to MCL 324.5506		X
10. Will the proposed use of the site involve the presence of any extremely hazardous substances identified under 40 CFR Part 355 at or above threshold planning levels for those substances?		X

City of Romulus

ENVIRONMENTAL PROTECTION SCREENING APPLICATION Pg. 2

Property Owner Information:

Name: 7J's Inc. Jonathan Yono
Street: 7430 Middlebelt Road 6221
City: Romulus
State: Michigan Zip: 48174
Phone: (248) 939-8888
E-mail: jonathanyono@yahoo.com

Applicant Information:

Name: Hennessey Engineers, Inc. / Michael Brock
Street: 13500 Reeck Road
City: Southgate
State: Michigan Zip: 48195
Phone: (734) 759-0479
E-mail: mdbrock@hengineers.com

Affidavit of Petitioner:

I, The undersigned petitioner, being duly sworn, depose and say that the statements and information herewith submitted are true and correct to the best of his/her knowledge, information and belief; further that s/he is authorized to submit this petition. I further acknowledge that the City and its employees shall not be held liable for any claims that arise as a result of acceptance, processing, or approval of this site plan application.

Jonathan Yono
Print Property Owners Name

2/22/24
Date

Jonathan Yono
Print Applicant Name

2/22/24
Date

[Signature]
Signature of Property Owner

2/22/24
Date

[Signature]
Signature of Applicant

2/22/24
Date

Notary for Property Owner:

Subscribed and sworn before me, this 22nd day
of February 2024. A Notary Public in and for
Wayne County, Michigan.

[Signature]
(Signature)
Notary Public
My Commission expires March 24, 2030

Notary for Applicant:

Subscribed and sworn before me, this 22nd day
of February 2024. A Notary Public in and for
Wayne County, Michigan.

[Signature]
(Signature)
Notary Public
My Commission expires March 24, 2030

WASEEM MARDINI
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF WAYNE
My Commission Expires March 24, 2030
Acting in the County of Wayne



Nonresidential Development Project Form

Please complete this form for each new nonresidential construction project in your community. Return form(s) via email or fax using contact information on bottom of this page. Thank you.

Name of Project Super Y Market

Location (please provide parcel id if address not assigned yet)

Address: 7130 Middlebelt Road

80 044 01 0001 000, 80 044 01 0009 300, 80 044 01 0062 000

Parcel Number/APN: 80 044 01 0061 000, 80 044 01 0060 000, 80 044 01 0058 000, 80 044 01 0013 302

Status COMPLETED
Year _____

UNDER CONSTRUCTION
☐

PROPOSED
Projected Start X

Building Type

☐ Hotel (# of rooms _____)

☐ Industrial or Warehouse

☐ Institutional (schools/churches)

☐ Medical/Hospital (# of beds _____)

☐ Mixed-Use

☐ Office

☒ Retail/Commercial

☐ Transportation

Investment Value

\$ \$4,000,000 to \$5,000,000

Construction Type and Building Size — please circle one and provide square feet of floorspace

NEW or **REDEVELOPMENT**
(demolish and rebuild)

Square Feet of Project 9,800 sqft Building

ADDITION
(to an existing structure)

Square Feet of Project _____

RENOVATION
(of an existing structure)

Square Feet of Project _____

JOBS ADDED 25

JOBS RETAINED 5

If no nonresidential construction occurred, please check box and fill in your community name below.

☐ **No Construction
to Report** _____

sheet index

LS-1 GENERAL LANDSCAPE PLAN

LS-2 PLANT MATERIAL LIST, SOD, SEEDING
REFERENCE PLAN & PLANTING DETAILS

general landscape notes:

- LANDSCAPE CONTRACTOR SHALL VISIT THE SITE, INSPECT EXISTING CONDITIONS, REVIEW PROPOSED PLANTINGS AND RELATED WORK, CONTACT THE OWNER AND/OR LANDSCAPE ARCHITECT WITH ANY CONCERNS OR DISCREPANCY BETWEEN THE PLAN, PLANT MATERIAL LIST, AND/OR SITE CONDITIONS.
- PRIOR TO BEGINNING OF CONSTRUCTION ON ANY WORK, CONTRACTORS SHALL VERIFY LOCATIONS OF ALL ON-SITE UTILITIES, GAS, ELECTRIC, TELEPHONE, CABLE TO BE LOCATED BY CONTACTING 1-800-485-1111. ANY DAMAGE OR INTERFERENCE OF SERVICES SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. COORDINATE ALL RELATED WORK ACTIVITIES WITH OTHER TRADES AND REPORT ANY UNACCEPTABLE JOB CONDITIONS TO OWNER PRIOR TO CORRECTIONS.
- NUMERICAL VALUES ON THE LANDSCAPE QUANTITIES SPECIFIED ON THE PLAN TAKE PRECEDENCE OVER GRAPHIC REPRESENTATION. VERIFY ANY CONCERN/DISCREPANCY WITH LANDSCAPE ARCHITECT.
- ALL CONSTRUCTION AND PLANT MATERIAL LOCATION TO BE ADJUSTED ON-SITE IF NECESSARY.
- ALL SUBSTITUTIONS OR DEVIATIONS FROM THE LANDSCAPE PLAN MUST BE APPROVED BY CITY OF ROMULUS AND LANDSCAPE ARCHITECT.
- ALL LARGE TREES AND EVERGREENS TO BE STAKED, GUYED AND UNRAFFED AS DETAIL SHOWN ON PLAN.
- PLANT BEDS TO BE DRESSED WITH MIN. 4" OF FINELY DOUBLE SHREDED HARDWOOD BARK MULCH.
- DIG SHRUBS FITS 1" LARGER THAN SHRUB ROOT BALLS AND TREE FITS 2" LARGER THAN ROOT BALL. BACK FILL WITH ONE PART TOP SOIL AND ONE PART SOIL FROM EXCAVATED PLANTING HOLE.
- NATURAL COLOR FINELY SHREDED HARDWOOD BARK MULCH REQUIRED FOR ALL PLANTINGS.
- REMOVE ALL TWINE, WIRE AND BURLAP FROM TREES AND SHRUBS. EARTH BALLS, AND FROM TREE TRUNKS. 4" THICK BARK MULCH FOR TREES IN 4" DIA. CIRCLE WITH 3" PULLED AWAY FROM TRUNK. 4" THICK BARK MULCH FOR SHRUBS AND 4" THICK BARK MULCH FOR PERENNIALS.
- PLANT MATERIAL QUALITY & INSTALLATION SHALL BE IN ACCORDANCE WITH THE CURRENT AMERICAN ASSOCIATION OF NURSERMEN LANDSCAPE STANDARDS.
- PROVIDE PEAT SOD FOR ALL NEW AND DISTURBED LAWN AREAS UNLESS NOTED OTHERWISE.
- ALL PLANTING AREAS TO BE PREPARED WITH APPROPRIATE SOIL MIXTURES AND FERTILIZER BEFORE PLANT INSTALLATION.
- PLANT TREES AND SHRUBS GENERALLY NO CLOSER THAN THE FOLLOWING DISTANCES FROM OBSTACLES, CURBS AND PARKING STALLS:
 - SHADE TREES 5 FT.
 - ORNAMENTAL AND EVERGREEN TREES (CRAB, FRAX, SPRUCE, ETC.) 10 FT.
 - SHRUBS THAT ARE LESS THAN 10 FT. TALL AND WIDE AT MATURITY 2 FT.
- NO TREES OR EVERGREENS TO BE INSTALLED OVER ANY PROPOSED OR EXISTING UTILITY LINES AS SHOWN ON THE OVERALL LANDSCAPE PLAN. SEE ENGINEERING PLANS FOR LOCATION AND DETAILS.
- SEE SHEET LS-5 FOR PROPOSED LIGHTS. IRRIGATION TO BE A AUTOMATIC UNDERGROUND SYSTEM. IRRIGATION SYSTEM TO HAVE SEPARATE ZONES FOR LAWN, AREAS, PARKING ISLANDS, AND SHRUB BEDS WITH DIFFERENT CONTROL MOISTURE LEVEL ADJUSTMENT PER ZONE AS REQUIRED.
- ALL LANDSCAPE BEDS ADJACENT TO LAWN TO BE GRADE EDEGE.
- ALL NEW PARKING ISLANDS AND LANDSCAPE BEDS ADJACENT AND NEXT TO BUILDING SHALL BE EXCAVATED TO ALL BUILDING MATERIALS AND POOR SOILS A MIN. OF 8"-10" DEPTH. BACK FILL WITH GOOD, MEDIUM TEXTURED PLANTING SOILS. ADD A MIN. OF TOPSOIL OVERNELL TO FINISH GRADE. PROVIDE POSITIVE DRAINAGE.
- WATERS OF ALL PLANTS AND TREES TO BE PROVIDED IMMEDIATELY AND MAINTAINING WITHIN 24 HOURS AFTER INSTALLATION.
- ALL TREE FITS TO BE TESTED FOR PROPER DRAINAGE PRIOR TO TREE PLANTING. PROVIDE APPROPRIATE DRAINAGE SYSTEM AS REQUIRED IF THE TREE FIT DOES NOT DRAIN SUFFICIENTLY.
- THE LANDSCAPE CONTRACTOR SHALL GUARANTEE ALL LANDSCAPE PLANT MATERIALS AND IRRIGATION INSTALLATION FOR A PERIOD OF TWO YEAR BEGINNING AFTER THE COMPLETION OF LANDSCAPE INSTALLATION DATE APPROVED BY THE CITY OR LANDSCAPE ARCHITECT. THE CONTRACTOR SHALL REPLACE DURING AND AT THE END OF THE GUARANTEE PERIOD ANY DEAD OR UNACCEPTABLE PLANTS AS DETERMINED BY THE TOWNSHIP OR LANDSCAPE ARCHITECT, WITHOUT COST TO THE OWNER.

City notes:

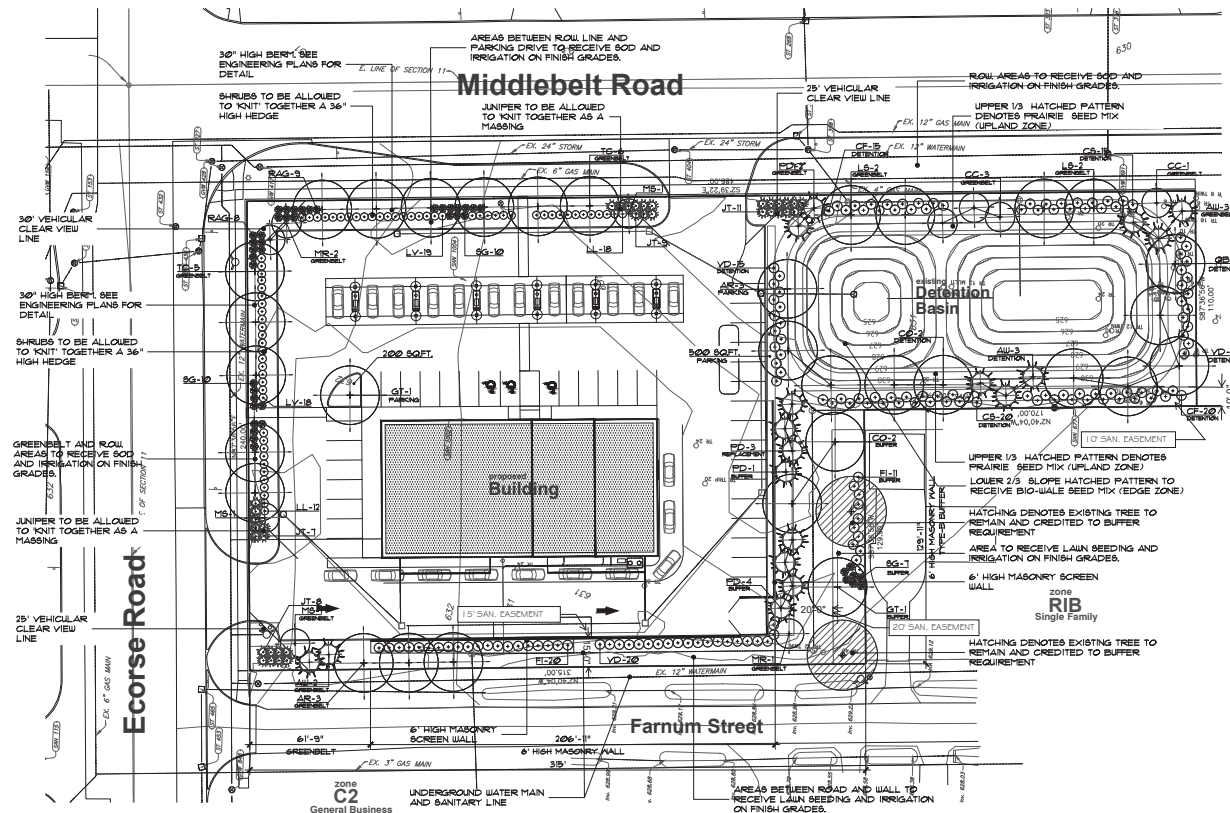
- ABOVE GROUND UTILITIES, IF LOCATION ARE UNKNOWN - FUTURE LOCATION AND LANDSCAPE SCREENING WILL BE REVIEWED AND APPROVED BY BOTH THE BUILDING AND PLANNING DEPARTMENTS PRIOR TO INSTALLATION.
- NO PROPOSED TREES TO BE LOCATED OR INSTALLED WITHIN PUBLIC EASEMENT. ALL PROPOSED TREES TO BE INSTALLED A MIN. DISTANCE OF 15' FROM HYDRANT.
- ALL AREAS NOT OCCUPIED BY BUILDING, PAVEMENT OR STORAGE SHALL BE LANDSCAPED WITH LIVING PLANT MATERIAL. STONES SHALL NOT BE USED AS GROUND COVER.

landscape plan for:

Super Y Plaza
City of Romulus, Michigan

note:

unless noted otherwise, numerical value on landscape quantities specified on plan take precedence over graphic representation.



landscape requirements:

greenbelt (Middlebelt Road) type-B		REQUIRED	PROVIDED
TOTAL LINFT. OF GREENBELT FRONTAGE		489'2"	
LANDSCAPE GREENBELT DEPTH		15'	15'
3' HIGH BERRY OR 3' HIGH KALL AND FENCE		5'	2.5' BERRY (A)
TWO (2) 2 1/2" CANOPY TREE PER 100'		10	10
(240 FT. / 100 LINFT. = 2.4 TREES)			
ONE (1) MIN. 6' HIGH EVERGREEN TREE PER 100'		5	5
(180 FT. / 100 LINFT. = 0.18 TREES)			
ONE (1) 2' ORNAMENT TREE PER 100'		5	5
(240 FT. / 100 LINFT. = 2.4 TREES)			
THIRTY (30) SHRUBS PER 100'		47	16 (A)
(480 FT. / 100 LINFT. = 4.8 TREES)			
greenbelt (Ecorse Road) type-B		REQUIRED	PROVIDED
TOTAL LINFT. OF GREENBELT FRONTAGE		240'2"	
LANDSCAPE GREENBELT DEPTH		15'	15'
3' HIGH BERRY OR 3' HIGH KALL AND FENCE		5'	2.5' BERRY (B)
TWO (2) 2 1/2" CANOPY TREE PER 100'		10	10
(240 FT. / 100 LINFT. = 2.4 TREES)			
ONE (1) MIN. 6' HIGH EVERGREEN TREE PER 100'		5	5
(180 FT. / 100 LINFT. = 0.18 TREES)			
ONE (1) 2' ORNAMENT TREE PER 100'		5	5
(240 FT. / 100 LINFT. = 2.4 TREES)			
THIRTY (30) SHRUBS PER 100'		46	56
(480 FT. / 100 LINFT. = 4.8 TREES)			
greenbelt street frontage (Farnum Street) type-B		REQUIRED	PROVIDED
TOTAL LINFT. OF GREENBELT FRONTAGE		310'2"	
LANDSCAPE GREENBELT DEPTH		15'	15'
3' HIGH BERRY OR 3' HIGH KALL AND FENCE		5'	2.5' BERRY (B)
TWO (2) 2 1/2" CANOPY TREE PER 100'		6	5 (C)
(180 FT. / 100 LINFT. = 0.18 TREES)			
ONE (1) MIN. 6' HIGH EVERGREEN TREE PER 100'		3	2 (C)
(180 FT. / 100 LINFT. = 0.18 TREES)			
ONE (1) 2' ORNAMENT TREE PER 100'		3	2 (C)
(180 FT. / 100 LINFT. = 0.18 TREES)			
THIRTY (30) SHRUBS PER 100'		63	40 (D)
(360 FT. / 100 LINFT. = 3.6 TREES)			

residential buffer type-B		REQUIRED	PROVIDED
TOTAL LINFT. OF RESIDENTIAL BUFFER		150'2"	
MINIMUM LANDSCAPE BUFFER WIDTH		20'	20'
6' HIGH KALL OR 4' HIGH BERRY		5	5
ONE (1) CANOPY TREE OR EVERGREEN TREE PER 50'		5	5
(90 FT. / 50 LINFT. = 0.9 TREES)			
ONE (1) EVERGREEN TREE PER 50'		5	5
(90 FT. / 50 LINFT. = 0.9 TREES)			
FOUR (4) SHRUBS PER 50'		16	16 (E)
(180 FT. / 50 LINFT. = 2.8 TREES)			
parking (car)		REQUIRED	PROVIDED
TOTAL NO. OF PARKING SPACES PROVIDED		44	4
ONE (1) 2 1/2" DECIDUOUS OR EVERGREEN TREE PER 10-SPACES (44 SPACES / 10 SPACES = 4.4 TREES)		44	100+ 50FT.
OR HANDRED (100) SOFT. OF INTERIOR LANDSCAPE AREA PER 10-SPACES (44 SPACES / 10 SPACES = 4.4 TREES)			
detention		REQUIRED	PROVIDED
TOTAL LINEAL FEET OF SEDIMENT FOREBAY TREE BOARD		44'2"	
ONE (1) DECIDUOUS OR EVERGREEN TREE PER 50'		10	10
(44' LINFT. / 50 FT. = 0.88 TREES)			
10 (TEN) SHRUBS PER 50'		100	100
(44' LINFT. / 50 FT. X 10-SHRUBS = 4.4 TREES)			
tree replacement		REQUIRED	PROVIDED
AREA OF EXISTING TREES REMOVED		25,512'2"	
SEE INTL-5 FOR EXISTING TREE REMOVAL AREA (REFERENCE PLAN)			
FOUR (4) DECIDUOUS OR EVERGREEN TREE PER ACRE		9	9
OR THREE (3) 10-SPACES (25,512' / 10,000 SQ. FT. = 2.55 TREES)			
NO PROPOSED TREES TO BE LOCATED OR INSTALLED WITHIN PUBLIC EASEMENT. ALL PROPOSED TREES TO BE INSTALLED A MIN. DISTANCE OF 15' FROM HYDRANT.			

landscape maintenance notes:

LANDSCAPE MAINTENANCE PROCEDURES AND FREQUENCIES TO BE FOLLOWED SHALL BE SPECIFIED ON THE LANDSCAPE PLAN, ALONG WITH THE MANNER IN WHICH THE EFFECTIVENESS, HEALTH AND INTERED FUNCTIONS OF THE VARIOUS LANDSCAPE AREAS ON THE SITE WILL BE MAINTAINED.

- LANDSCAPING SHALL BE KEPT IN A NEAT, ORDERLY AND HEALTHY GROWING CONDITION FREE FROM DISEASE AND PESTS.
- PRUNING SHALL BE PERFORMED AT THE TIME OF INSTALLATION, ONLY TO REMOVE DEAD OR DAMAGED BRANCHES. SUBSEQUENT PRUNING SHALL MAINTAIN PROPER MATURATION OF PLANTS TO ACHIEVE THEIR APPROVED PURPOSE.
- ALL DEAD OR DAMAGED PLANT MATERIAL SHALL BE REMOVED AND REPLACED WITHIN 30 DAYS AFTER IT DIES OR IN BEST PLANTS SEASON. WHICHEVER OCCURS FIRST. THE PLANTING REASON FOR DECIDUOUS PLANTS SHALL BE BETWEEN MARCH 9 AND NOVEMBER 9 OR PLANTS THE PREPARED SOIL BECOMES FROZEN. THE PLANTING REASON FOR PERENNIALS SHALL BE BETWEEN MARCH 9 AND PLANT MATERIAL INSTALLED TO REPLACE DEAD OR DAMAGED MATERIAL SHALL BE AS CLOSE AS PRACTICAL TO THE SIDE OF THE MATERIAL IT IS INTENDED TO REPLACE.

ALL AREAS NOT OCCUPIED BY BUILDING, PAVEMENT OR STORAGE SHALL BE LANDSCAPED WITH LIVING PLANT MATERIAL. STONES SHALL NOT BE USED AS GROUND COVER.

waiver requested

- WAIVER REQUESTED FOR THE 3' HIGH BERRY AND SHRUB PLANTINGS REQUIRED DUE TO DETENTION POND LOCATION, GRADES AND LIMITED AREA.
- WAIVER REQUESTED FOR BERRY HIGH REDUCTION TO 2 1/2'.
- WAIVER REQUESTED FOR THE REDUCTION TREE PLANTINGS REQUIRED DUE TO THE LOCATION OF UNDERGROUND WATER-MAN AND SANITARY LINES.
- WAIVER REQUESTED FOR THE REDUCTION OF SHRUB PLANTINGS REQUIRED. A 6' HIGH MASONRY WALL IS BEING PROPOSED IN-LEU OF 3' HIGH BERRY.



Community Land Planner and registered Landscape Architect
2413 Orchard Lake Rd., Suite G
Farmington Hills, Michigan 48334
phone: (248) 537-5388

title:



client:

7 J'C, INC
7130 Middlebelt Road
Romulus, Michigan

project:

SUPER Y PLAZA

project location:

7130 Middlebelt Road
City of Romulus,
Michigan

sheet title:

OVERALL LANDSCAPE PLAN VIEW

job no. / issue / revision date:

LS24.024.02 SPA 2-14-2024
LS24.024.06 SPA 6-5-2024
LS24.024.12 SPA 12-16-2024

drawn by:

JP,

checked by:

FP

date:

6-4-2024

notice:

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Do Not scale drawings. Use figured dimensions only.



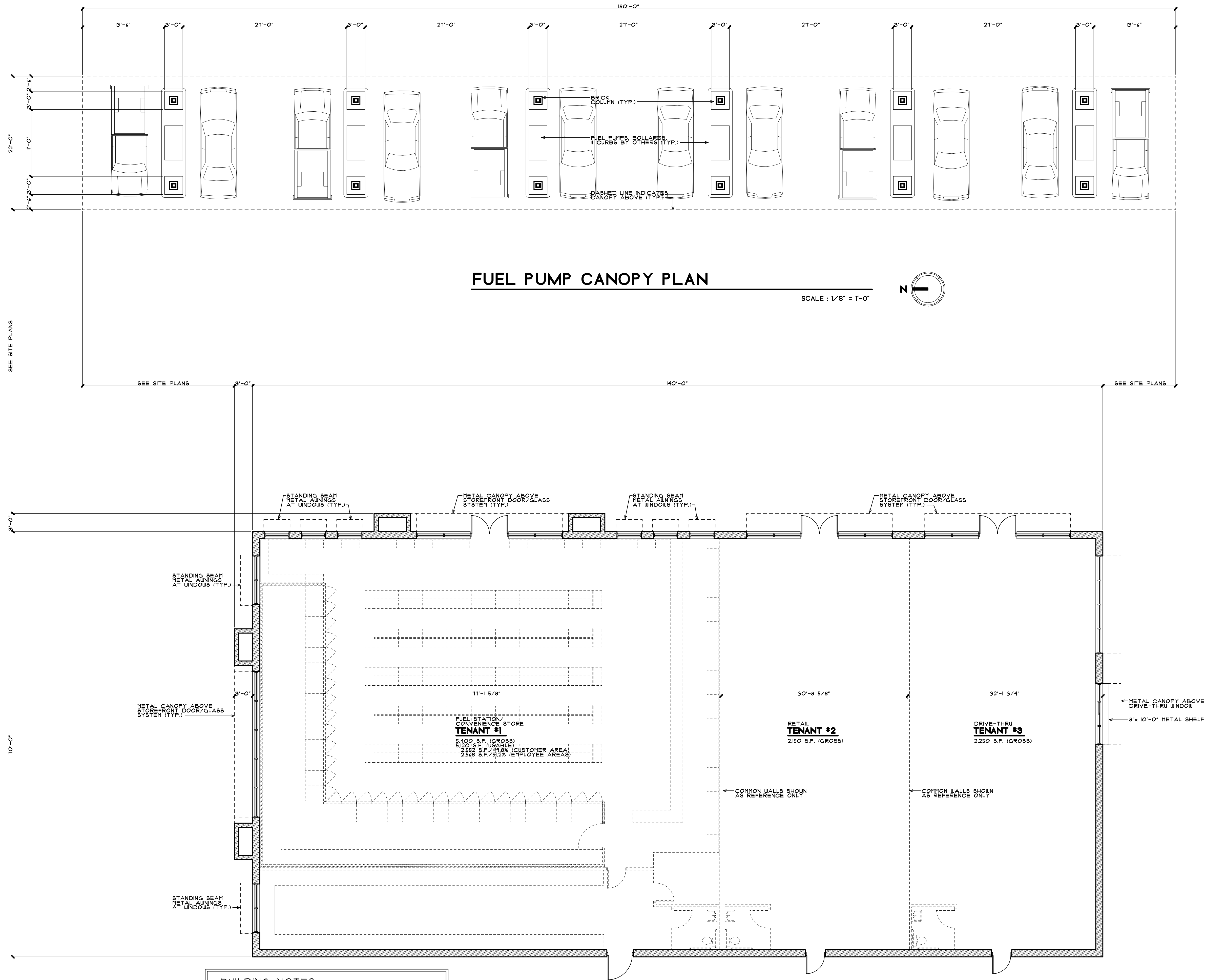
The location and elevations of existing structures and utilities shown on this drawing are only approximate. It is the responsibility of the contractor to verify the location and elevations of existing structures and utilities prior to the start of construction.

project no:

LS24.024.02

sheet no:

LS-1 of 2

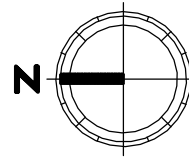


- BUILDING NOTES:**
- 28' BUILDING HEIGHT IS SUBJECT TO FAA REVIEW & APPROVAL.
 - ANY SIGNS, LOGOS, OR IDENTIFYING PAINT SCHEMES ON THE CANOPIES SHALL BE CONSIDERED PART OF THE MAXIMUM WALL SIGNAGE PERMITTED. SIGNAGE APPROVAL REQUIRED BY BUILDING DEPARTMENT.
 - ALL ABOVE GROUND-, BUILDING-, AND ROOF MOUNTED MECHANICAL EQUIPMENT AND UTILITIES SHALL BE SCREENED WHERE PRACTICAL. IF LOCATIONS ARE UNKNOWN, FUTURE LOCATIONS AND LANDSCAPING SCREENING SHALL BE REVIEWED AND APPROVED BY BOTH THE BUILDING AND PLANNING DEPARTMENTS PRIOR TO INSTALLATION.

PROPOSED BUILDING PLAN

9,800 S.F. BUILDING (GROSS)
9,315 S.F. BUILDING (USABLE)

SCALE : 1/8" = 1'-0"



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CLIENT/PROJECT:
NEW BUILDING/MOTOR FUEL-DISPENSING FACILITY
SITE PLAN APPROVAL SET
SOUTHWEST CORNER OF MIDDLEBELT RD. & E CORSE RD.
ROMULUS, MICHIGAN

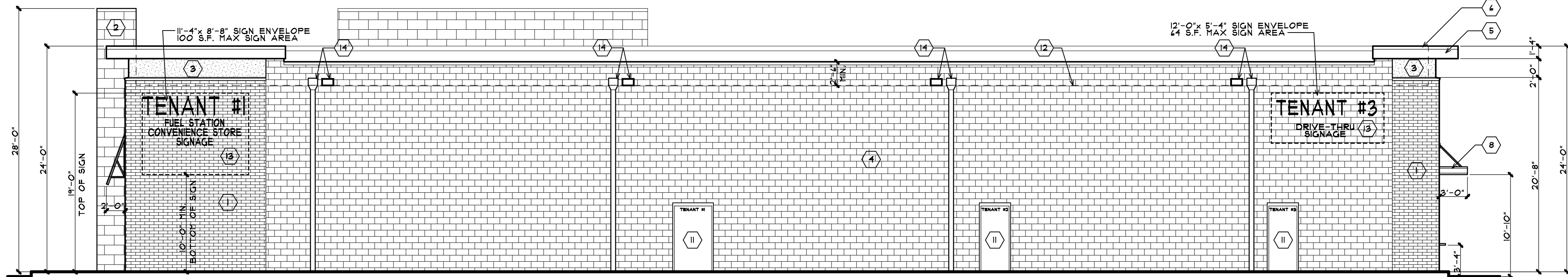
DRAWN BY:
SD/DZ
CHECKED BY:
SJ/DZ

SHEET INFORMATION:
PROPOSED BUILDING PLAN &
FUEL PUMP CANOPY

CAD FILE:
SUPER FUJY
.AEC

04-09-25
SHEET NO. 240105
JOB NO. 240105
A-I

REVISIONS:
NO. FOR
CONSTRUCTION
DATE
BY
DESCRIPTION



WEST ELEVATION

(REAR ELEVATION - FACING FARNUM ST.)

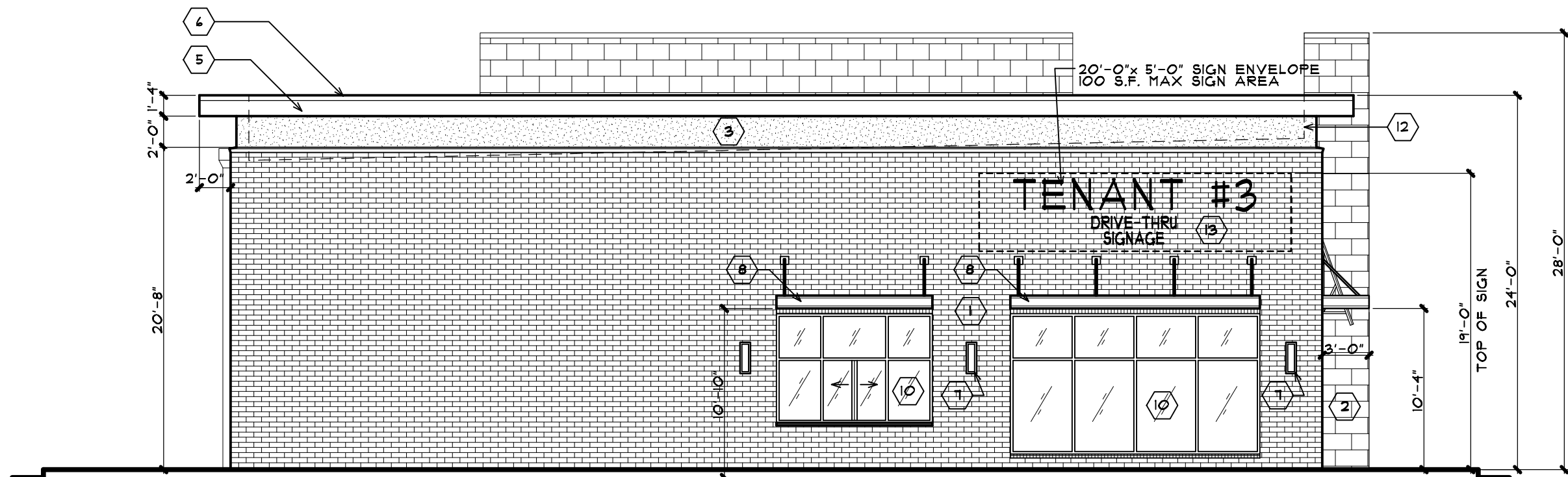
SCALE : 1/8" = 1'-0"

ELEVATION KEY NOTES:

1. GLEN-GERY FACE BRICK, 8000R (GUSHWA SERIES, MOLDED BRICK) OR SIMILAR. COLOR: RED
2. NICHINA REINFORCED FIBER CEMENT BOARD
3. NICHINA SERIES SANDSTONE OR SIMILAR. COLOR VARIES: TAN, BROWN, GREY, ETC.
4. SYNERGY EXTERIOR INSULATION & FINISH SYSTEM (E.I.F.S.). SMOOTH FACE FINISH. COLOR: TAN
5. CONCRETE MASONRY UNIT (CMU). SMOOTH FACE FINISH. COLOR: TAN
6. 16" HIGH CORNICE/24" OVERHANG. COLOR: BLACK OR SIMILAR
7. METAL CORNING. COLOR: HATCH ADJACENT MATERIAL
8. METAL CANOPY. COLOR: BLACK
9. STOREFRONT GLAZING. FRAME COLOR: BLACK
10. STOREFRONT GLAZING. FRAME COLOR: BLACK
11. PAINTED METAL DOOR. COLOR: BLACK OR GREY
12. DASHED LINE INDICATES ROOF DECK PARAPET. EQUAL TO ROOF HEIGHT VARIES FROM 36"-48"
13. TENANT SIGNAGE - AREA/ENVELOPE NOTED ON DRAWINGS. MUST BE DIMENSIONAL LETTERS OR CHANNEL LETTERS.
14. 6" DOWNSPOUT W/ OVERFLOW SCUPPER. CONNECT TO STORM DRAIN SYSTEM

BUILDING NOTES:

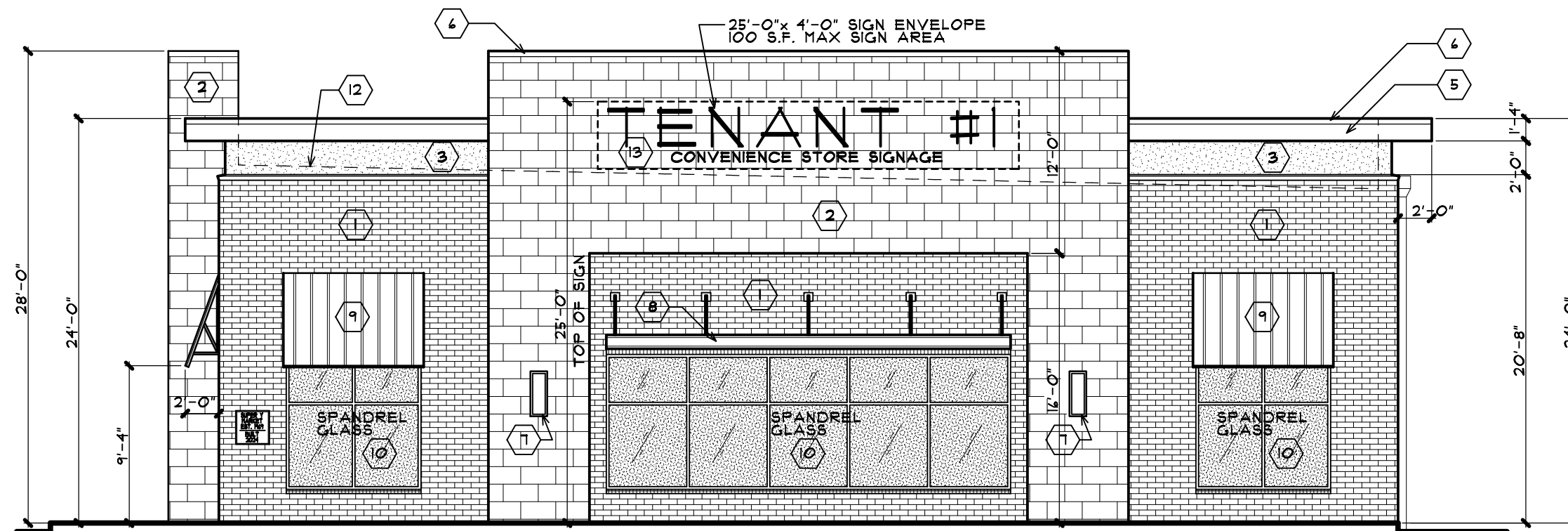
1. 28' BUILDING HEIGHT IS SUBJECT TO FAA REVIEW & APPROVAL.
2. ANY SIGNS, LOGOS, OR IDENTIFYING PAINT SCHEMES ON THE CANOPIES SHALL BE CONSIDERED PART OF THE MAXIMUM WALL SIGNAGE PERMITTED. SIGNAGE APPROVAL REQUIRED BY BUILDING DEPARTMENT.
3. ALL ABOVE GROUND, BUILDING, AND ROOF MOUNTED MECHANICAL EQUIPMENT AND UTILITIES SHALL BE SCREENED WHERE PRACTICAL. IF LOCATIONS ARE UNKNOWN, FUTURE LOCATIONS AND LANDSCAPE SCREENING SHALL BE REVIEWED AND APPROVED BY BOTH THE BUILDING AND PLANNING DEPARTMENTS PRIOR TO INSTALLATION.



SOUTH ELEVATION

LEFT SIDE ELEVATION

SCALE : 1/8" = 1'-0"

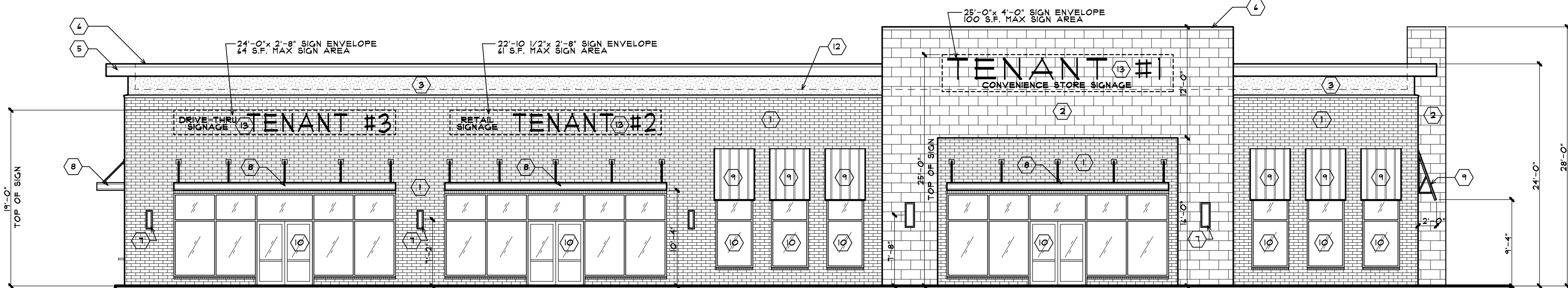


NORTH ELEVATION

(RIGHT SIDE ELEVATION - FACING ECORSE RD.)

SCALE : 1/8" = 1'-0"

NORTH (RIGHT SIDE) ELEVATION MATERIAL CALCULATIONS:
BRICK: 158 S.F. (50%)
LIMESTONE: 128 S.F. (42%)
EIFS CORNICE: 10 S.F. (8%)
TOTAL: 196 S.F. (42% MASONRY)

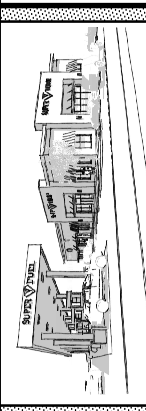
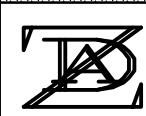


EAST (FRONT) ELEVATION MATERIAL CALCULATIONS:
BRICK: 1465 S.F. (43%)
LIMESTONE: 235 S.F. (24%)
EIFS CORNICE: 34 S.F. (13%)
TOTAL: 2443 S.F. (81% MASONRY)

EAST ELEVATION

(FRONT ELEVATION - FACING MIDDLEBELT RD.)

SCALE : 1/8" = 1'-0"



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NEW BUILDING/MOTOR FUEL-DISPENSING FACILITY
SITE PLAN APPROVAL SET
SOUTHWEST CORNER OF MIDDLEBELT RD. & ECORSE RD.
ROMULUS, MICHIGAN

DRAWN BY:
SD/DZ
CHECKED BY:
SJ/DZ

PROPOSED BUILDING ELEVATIONS

CAD FILE:
SUPER FUJY
.AEC

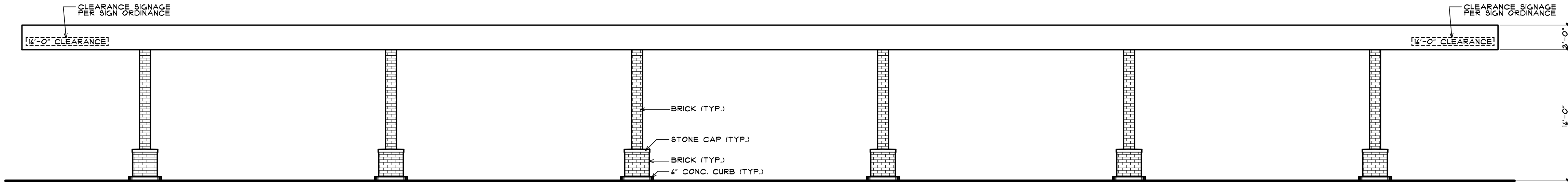
04-09-25

SITE PLAN APPROVAL SET:
PERMIT SET:
BID SET:
AS-BUILT SET:

REVISIONS:

JOB NO.
240105

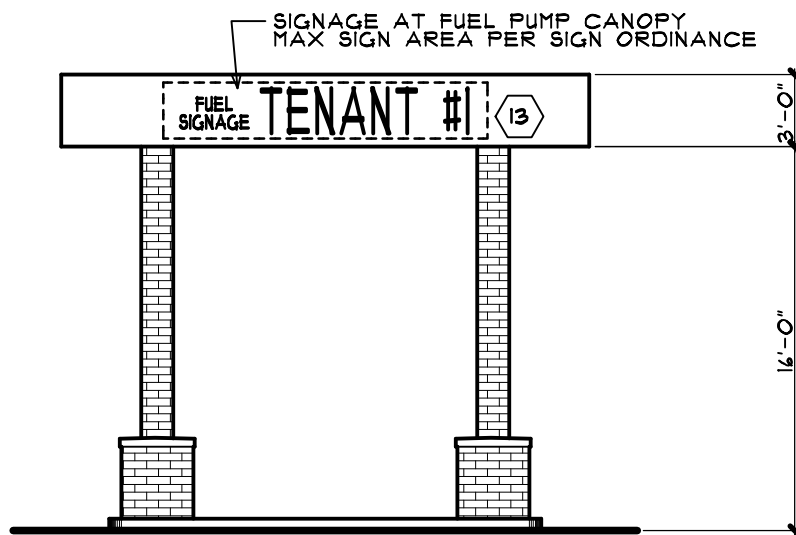
SHEET NO.
A-3



WEST FUEL PUMP CANOPY ELEVATION

(REAR ELEVATION - FACING BUILDING)

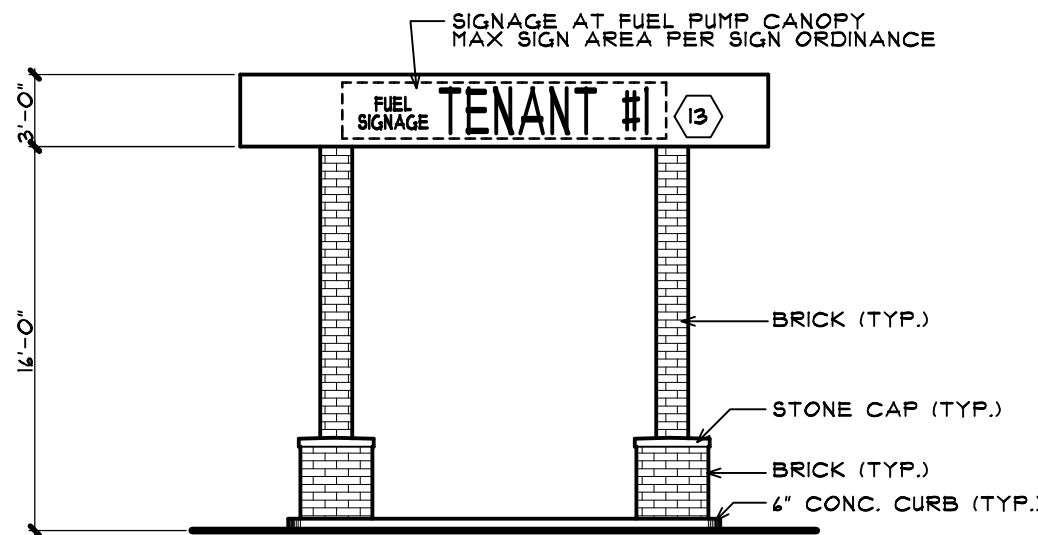
SCALE : 1/8" = 1'-0"



SOUTH FUEL PUMP CANOPY ELEVATION

LEFT SIDE ELEVATION

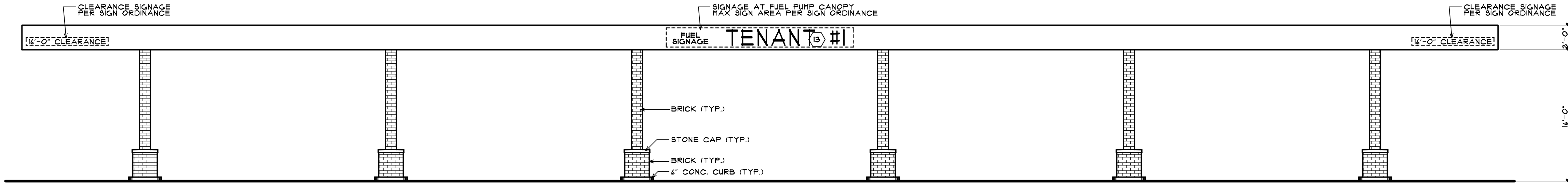
SCALE : 1/8" = 1'-0"



NORTH FUEL PUMP CANOPY ELEVATION

(RIGHT SIDE ELEVATION - FACING ECORSE RD.)

SCALE : 1/8" = 1'-0"



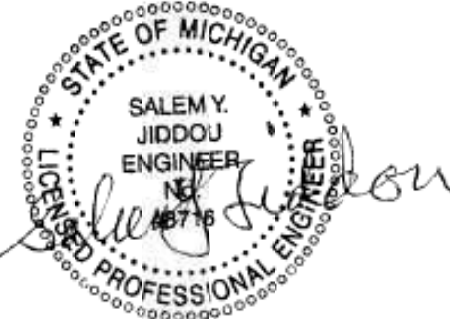
EAST FUEL PUMP CANOPY ELEVATION

(FRONT ELEVATION - FACING MIDDLEBELT RD.)

SCALE : 1/8" = 1'-0"

BUILDING NOTES:

1. 28' BUILDING HEIGHT IS SUBJECT TO FAA REVIEW & APPROVAL.
2. ANY SIGNS, LOGOS OR IDENTIFYING PAINT SCHEMES ON THE CANOPIES SHALL BE CONSIDERED PART OF THE MAXIMUM WALL SIGNAGE PERMITTED BY BUILDING DEPARTMENT.
3. ALL ABOVE GROUND, BUILDING AND ROOF MOUNTED MECHANICAL EQUIPMENT, LIGHTING UTILITIES SHALL BE SCREENED WHERE POSSIBLE. IF LOCATIONS ARE UNKNOWN, FUTURE WORKERS AND LANDSCAPE ARCHITECTS SHALL REVIEW AND APPROVE SCREENING. THE BUILDING AND PLANNING DEPARTMENTS PRIOR TO INSTALLATION.



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CLIENT/PROJECT:
NEW BUILDING/MOTOR FUEL-DISPENSING FACILITY
SITE PLAN APPROVAL SET
SOUTHWEST CORNER OF MIDDLEBELT RD. & ECORSE RD.
RONDLUS, MICHIGAN

DRAWN BY:
SD/DN
CHECKED BY:
SJ/DZ

**PROPOSED FUEL PUMP
CANOPY ELEVATIONS**

CAD FILE:
SUPER FUY
AEC

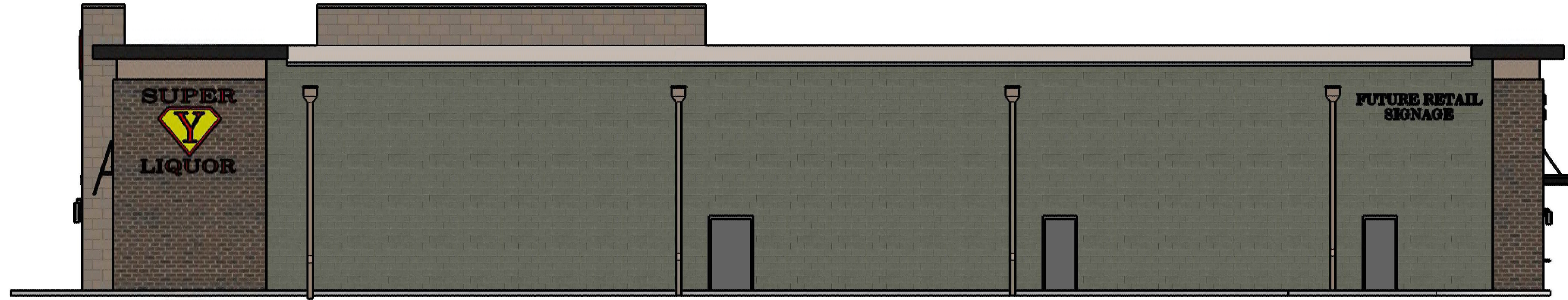
04-03-25

SITE PLAN APPROVAL SET:
PERMIT SET:
NO SET:
AS-BUILT SET:

REVISIONS

JOB NO.
240105

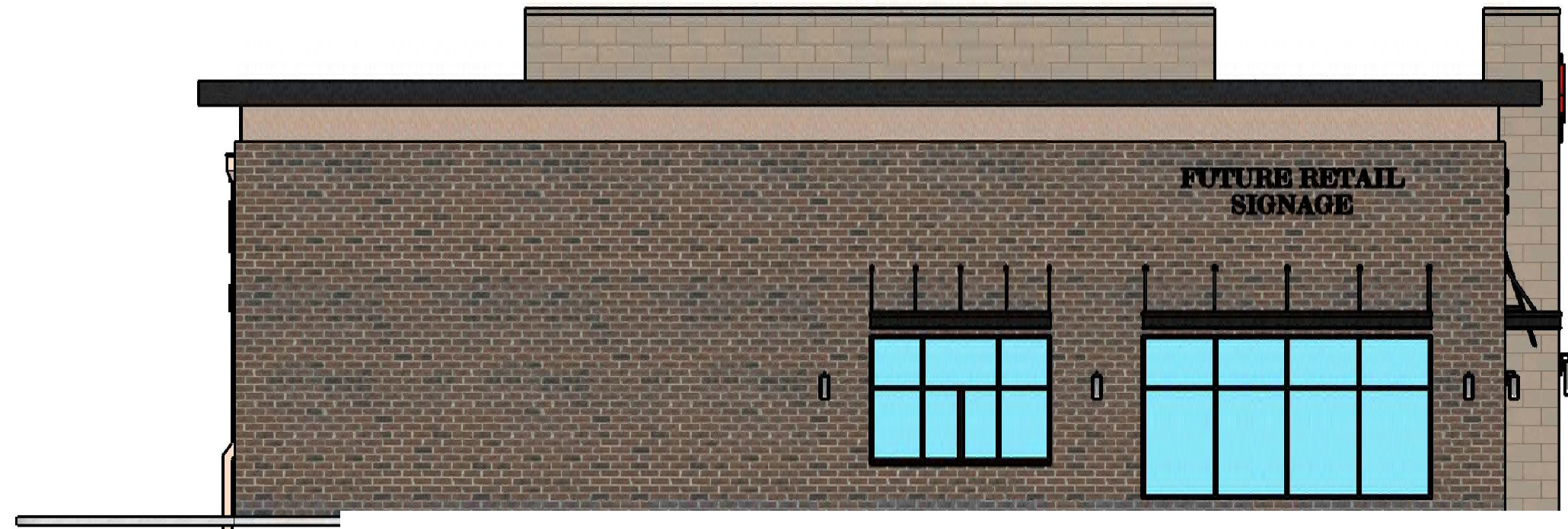
SHEET NO.
A-4



WEST ELEVATION

(REAR ELEVATION - FACING FARNUM ST.)

NOT TO SCALE



SOUTH ELEVATION

LEFT SIDE ELEVATION

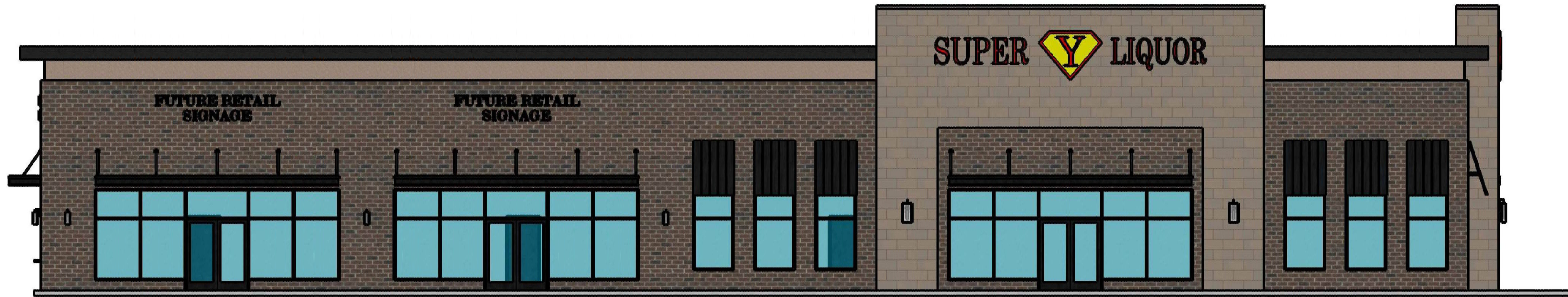
NOT TO SCALE



NORTH ELEVATION

(RIGHT SIDE ELEVATION - FACING ECORSE RD.)

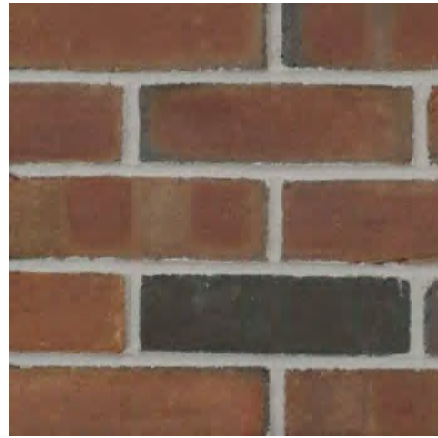
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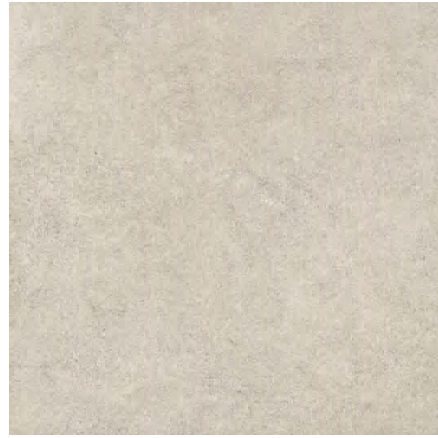
EAST ELEVATION

(FRONT ELEVATION - FACING MIDDLEBELT RD.)

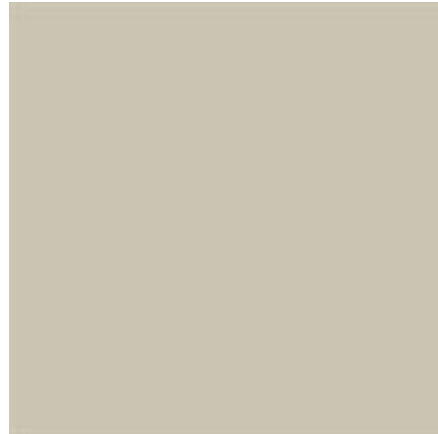
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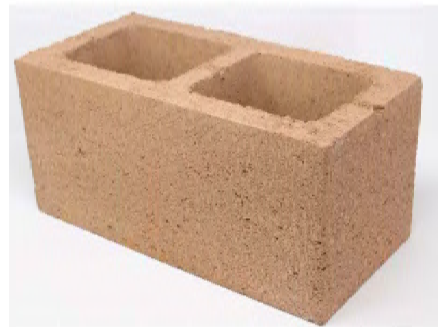
BRICK
MANUFACTURER: GLEN-GERY OR SIMILAR
COLOR: 93-00



LIMESTONE
MANUFACTURER: INDIANA LIMESTONE OR SIMILAR
COLOR: BUFF
SIZE: 24" x 12" x 2"
FINISH: SMOOTH FACE



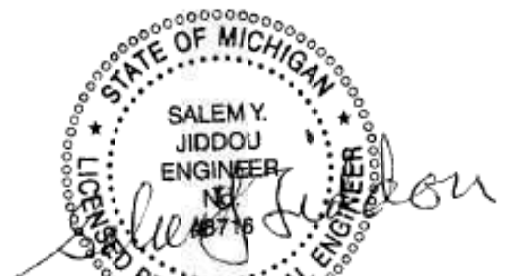
EIFS
MANUFACTURER: SEMERGY OR SIMILAR
COLOR: SANDSTORM (LRV 54)



C.M.U.
SMOOTH FACE FINISH
COLOR: TAN



METAL
WINDOW FRAMES, CANOPY, AWNINGS, SCONCE, ETC.
COLOR: BLACK ANODIZED



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CLIENT/PROJECT:

NEW BUILDING - SITE PLAN APPROVAL
MIXED-USE, FUEL, STATION, RETAIL, DRIVE-THRU
SOUTHWEST CORNER OF MIDDLEBELT RD. & ECORSE RD.
ROMULUS, MICHIGAN

DRAWN BY:

CHECKED BY:

SHEET INFORMATION

COLOR ILLUSTRATIONS -
ELEVATIONS

CAD FILE:

SUPER FLUY
AEC

SITE PLAN APPROVAL SET:

PERMIT SET:

BID SET:

AS-BUILT SET:

REVISIONS

JOB NO.

240105

SHEET NO.

A-5



COLOR ILLUSTRATION

3D VIEW OF SOUTHEAST ELEVATION NOT TO SCALE



COLOR ILLUSTRATION

3D VIEW OF EAST ELEVATION NOT TO SCALE



COLOR ILLUSTRATION

3D VIEW OF NORTHEAST ELEVATION NOT TO SCALE

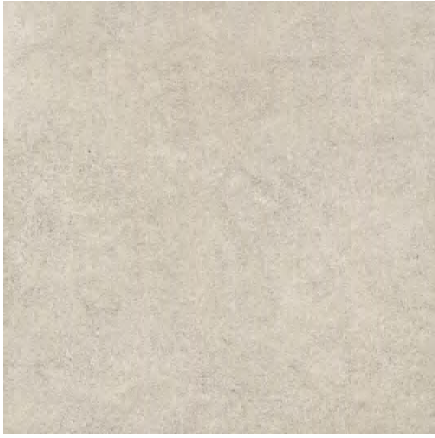


COLOR ILLUSTRATION

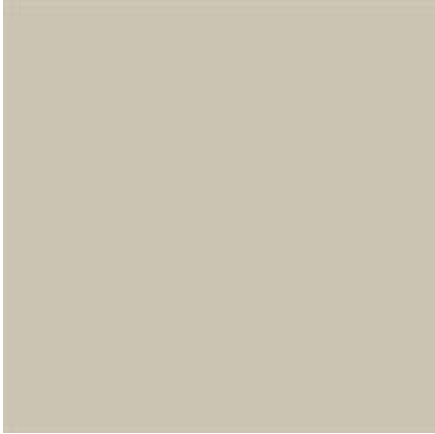
3D VIEW OF NORTHWEST ELEVATION NOT TO SCALE



BRICK
MANUFACTURER: GLEN-GERY OR SIMILAR
COLOR: 15-DD



LIMESTONE
MANUFACTURER: INDIANA LIMESTONE OR SIMILAR
COLOR: BUFF
SIZE: 24" x 12" x 2"
FINISH: SMOOTH FACE



EIFS
MANUFACTURER: SENERGY OR SIMILAR
COLOR: SANDSTORM (LRV 54)



C.M.U.
SMOOTH FACE FINISH
COLOR: TAN



METAL
WINDOW FRAMES, CANOPY, AWNINGS, SCONCE, ETC.
COLOR: BLACK ANODIZED



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DATE: 2024

CLIENT / PROJECT:
NEW BUILDING - SITE PLAN APPROVAL
MIXED-USE FUEL STATION, RETAIL, DRIVE-THRU
FOOD SERVICE, 10000 MIDDLEBELT RD. & ECHO RD.
ROSELAND, MICHIGAN

DRAWN BY:
CHECKED BY:

SHEET INFORMATION
COLOR ILLUSTRATIONS -
3D VIEWS

CAD FILE:
SUPER.FLWY
AEC

DATE: 04-03-25

SITE PLAN APPROVAL SET:
PERMIT SET:
BID SET:
AS-BUILT SET:

REVISIONS:

JOB NO:
240105

SHEET NO:
A-6

NOT FOR CONSTRUCTION



City of Romulus

Petitioner

Council Meeting Held:

April 28, 2025

Item No. 3

General Description: _____

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

Ayes:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Nays:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Abstain:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held: **April 28, 2025**

Item No. A.

General Description: Approval of the Chairperson's Report

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: April 28, 2025

Item No. A.

General Description: No Fee Permit for Elmer Johnson's Park - Horseshoe Club

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: No Fee Permit for Elmer Johnson's Park – Horseshoe Club
DATE: April 23, 2025

I concur with the request of Colleen Dumas, Recreation Director, and respectfully request that City Council authorize a no fee permit for the use of Elmer Johnson's Park Horseshoe Pits by the Horseshoe Club on Wednesdays from 5:00 pm to 9:00 pm starting May 7, 2025 through September 24, 2025.

Motion by _____ supported by _____ to concur with the administration and authorize a no fee permit for the use of Elmer Johnson's Park Horseshoe Pits by the Horseshoe Club on Wednesdays from 5:00 pm to 9:00 pm starting May 7, 2025 through September 24, 2025.

INTEROFFICE MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Colleen Dumas, Parks and Recreation
Department Director
SUBJECT: No Fee Permit for Horseshoe club at Elmer Johnson's Park
DATE: April 2 2025

Thomas Gombos with the Horseshoe Club would like to use the Elmer Johnson's Horseshoe Pit on Wednesday's starting May 7, 2025 – September 24, 2025 at 5:00pm-9:00pm. He is willing to take care of the area as always. He would like to ask for a No fee permit.

Should you concur, I respectfully request you forward this document to City Council for approval on April 28, 2025

If I can provide any further information, please do not hesitate to contact me.

C Julie Wojtylko, Chief of Staff

Mike Laskaska, Director of Communication and Community Services



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: April 28, 2025

Item No. B.

General Description: No Fee Permit for Mary Ann Banks Park - Creative Minds

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: No Fee Permit for Mary Ann Banks Park – Creative Minds
DATE: April 23, 2025

I concur with the request of Colleen Dumas, Recreation Director, and respectfully request that City Council authorize a no fee permit for the use of Mary Ann Banks Park by Creative Minds for meetings of their girls group on Thursdays, July 17th, 24th, 31st and August 7th and 14th of 2025, from 1:30 p.m. to 4:30 p.m.

Motion by _____ supported by _____ to concur with the administration and authorize a no fee permit for the use of Mary Ann Banks Park by Creative Minds for meetings of their girls group on Thursdays, July 17th, 24th, 31st and August 7th and 14th of 2025, from 1:30 p.m. to 4:30 p.m.

INTEROFFICE MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Colleen Dumas, Recreation Department Director
Community Services Department
SUBJECT: No Fee Permit for Mary Ann Banks Park/Creative Minds.
DATE: APRIL 2, 2025

Creative Minds (Ebony Daniels) has requested a no fee permit to use the Mary Ann Banks pavilion on Thursdays, July 17th, 24th, 31st, August 7th and 14th of 2025, from 1:30pm – 4:30pm for their girls group to meet together.

Should you concur, I respectfully request you forward this document to City Council for approval on April 28, 2025.

If I can provide any further information, please do not hesitate to contact me.

C Julie Wojtylko, Chief of Staff

Mike Laskaska, Director of Communication and Community Services



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: April 28, 2025

Item No. C.

General Description: No Fee Permit for Historical Park - Community Garage Sale

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: No Fee Permit for Historical Park – Community Garage Sale
DATE: April 23, 2025

I concur with the request of Colleen Dumas, Recreation Director, and respectfully request that City Council authorize a no fee permit for the use of the Historical Park Pavilion by Linda Rodriguez for a Community Garage Sale on Saturday, May 17, 2025, from 9 a.m. to 5 p.m.

Motion by _____ supported by _____ to concur with the administration and authorize a no fee permit for the use of the Historical Park Pavilion by Linda Rodriguez for a Community Garage Sale on Saturday, May 17, 2025, from 9 a.m. to 5 p.m.

INTEROFFICE MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Colleen Dumas, Recreation Department Director
Community Services Department
SUBJECT: No Fee Permit for Historical Park
DATE: APRIL 22, 2025

Linda Rodriguez a resident of Romulus has requested a No Fee permit to use the Historical Park pavilion on Saturday May 17, 2025, for a community event. The event is conjunction with the city-wide garage-yard sales. She is requesting to use Historical Park from 9am to 5pm

Should you concur, I respectfully request you forward this document to City Council for approval on April 28th, 2024.

If I can provide any further information, please do not hesitate to contact me.

C Julie Wojtylko, Chief of Staff

Mike Laskaska, Director of Communication and Community Services



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: April 28, 2025

Item No. D.

General Description: No Fee Permit for Elmer Johnson's Park - Romulus Middle School 8th Grade Picnic

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: No Fee Permit for Elmer Johnson's Park – Romulus Middle School 8th Grade Picnic
DATE: April 23, 2025

I concur with the request of Colleen Dumas, Recreation Director, and respectfully request that City Council authorize a no fee permit for the use of Elmer Johnson's Park by the Romulus Middle School for their End of the Year 8th Grade Picnic on June 4, 2025.

Motion by _____ supported by _____ to concur with the administration and authorize a no fee permit for the use of Elmer Johnson's Park by the Romulus Middle School for their End of the Year 8th Grade Picnic on June 4, 2025.

INTEROFFICE MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Colleen Dumas, Recreation Department Director
Community Services Department
SUBJECT: No Fee Permit for Elmer Johnson's Park/Romulus Middle
School 8th grade Picnic
DATE: APRIL 2, 2025

Romulus Middle school has requested a no fee permit to use the Elmer Johnson's Park pavilion on June 4, 2025, for their end of the year eighth grade picnic. The picnic is a celebration for the eighth grade class of 2025 students.

Should you concur, I respectfully request you forward this document to City Council for approval on April 28, 2025.

If I can provide any further information, please do not hesitate to contact me.

C Julie Wojtylko, Chief of Staff

Mike Laskaska, Director of Communication and Community Services



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **April 28, 2025**

Item No. E.

General Description: No Fee Permit for Historical Park - St. Aloysius Parish

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: No Fee Permit for Historical Park – St. Aloysius Parish
DATE: April 23, 2025

I concur with the request of Colleen Dumas, Recreation Director, and respectfully request that City Council authorize a no fee permit for the use of the Historical Park Pavilion by St. Aloysius Parish for their celebration of prayer community event on May 10, 2025 from noon to 2 p.m.

Motion by _____ supported by _____ to concur with the administration and authorize a no fee permit for the use of the Historical Park Pavilion by St. Aloysius Parish for their celebration of prayer community event on May 10, 2025 from noon to 2 p.m.

INTEROFFICE MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Colleen Dumas, Recreation Department Director
Community Services Department
SUBJECT: No Fee Permit for Historical Park
DATE: APRIL 2, 2025

Darryl Zilka from St. Aloysius Parish and resident of Romulus has requested a No Fee permit to use the Historical Park pavilion on Saturday May 10, 2025, for a community event. The event is a celebration of prayer from 12noon to 2pm.

Should you concur, I respectfully request you forward this document to City Council for approval on April 28th, 2024.

If I can provide any further information, please do not hesitate to contact me.

C Julie Wojtylko, Chief of Staff

Mike Laskaska, Director of Communication and Community Services



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **April 28, 2025**

Item No. F.

General Description: Michigan Employees Retirement System (MERS) - Military Service Contribution

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Michigan Employees Retirement System (MERS) Military Service Contribution
DATE: 4/24/2025

I concur with the recommendation of Kevin Losen, Human Resources Director, and respectfully request that City Council authorize the Mayor and Human Resources Director to sign the attached Employer Resolution Establishing Military Service Contribution Requirements for Defined Benefit.

Motion by _____, supported by _____, to concur with the administration and authorize the Mayor and Human Resources Director to sign the attached Employer Resolution Establishing Military Service Contribution Requirements for Defined Benefit.

CITY OF ROMULUS
HUMAN RESOURCES

MEMORANDUM

TO: Robert A. McCraight, Mayor

FROM: Kevin B. Losen, Director of Human Resources



CC: Steve Hitchcock, City Attorney

DATE: April 21, 2025

SUBJECT: Request for Council Resolution – MERS Military Service Contribution

Sir,

Police / Fire Dispatcher Gabriella Barkell is being activated into full time military service for one (1) year effective April 24, 2025. She has elected to earn MERS service credit during her leave, which requires her to make up her retirement contributions upon her return from deployment, which is allowable pursuant to City Policy 28. MERS requires a resolution by City Council, accompanied by the signature of the Mayor or the Director of Human Resources. I have attached the MERS document.

If you concur, I request that the issue be placed on the April 28, 2025 agenda for consideration. Attorney Steve Hitchcock will be present at the meeting to answer any questions.

Employer Resolution Establishing Military Service Contribution Requirements for Defined Benefit



WHEREAS, the City of Romulus is a participating municipality or court in the Municipal Employees' Retirement System of Michigan ("MERS"); and

WHEREAS, under Section 8 of the MERS Plan Document, all missed Defined Benefit mandatory employee contributions due to intervening Military service leaves shall be reflected in the participating employer's overall liability in the next annual actuarial valuation unless an alternative method is elected (default); no employee contributions will be required from the participant;

NOW THEREFORE BE IT RESOLVED, that effective _____, 20____, the Governing Body adopts this Resolution (or for a participating court, the Chief Judge by Administrative Order) for all present and future employee divisions requiring that all missed employee contributions due to intervening Military service be handled by (select only one):

- ☒ The member will be permitted to choose to remit some or all missed mandatory employee contributions within a time period equal to three times the duration of the military service from the date of reemployment, but not to exceed five years, and years of service credit shall be granted in proportion to the employee contributions received.
- ☐ The employer shall remit an additional voluntary employer contribution equal to the sum of the missed mandatory employee contributions due to military service. No employee contributions will be required from the participant.

MERS' Military Service contribution procedures are subject to the MERS Plan Document. Changes to the Plan Document may impact MERS' ability to administer this election in the future.

CERTIFICATION FOR PARTICIPATING MUNICIPALITY OR COURT

I hereby certify that this Resolution was adopted by (check one):

- ☒ The Governing Body of the City of Romulus at its meeting held on _____
(Name of Municipality)
(dd/mm/yyyy)
- ☐ Administrative Order No. _____ adopted by the Chief Judge of the _____
(Order Number)
(Name of Court), on _____
(dd/mm/yyyy)

Signature of Authorized Official: _____, Date: _____
(dd/mm/yyyy)

Printed name: Kevin B. Losen Title: Director of Human Resources



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: April 28, 2025

Item No. G.

General Description: Romulus Housing Commission Reappointments

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Romulus Housing Commission Reappointments and Reinstatement
DATE: April 23, 2025

I am respectfully requesting City Council concur with my recommendation to reappoint Chris Dunn, Reverand Edward Thomas, and Durrice Green to the Romulus Housing Commission with a terms to expire on February 26, 2030 and to reinstate Barbara Sanders to complete the vacated term to expire on February 26, 2026.

Motion by _____, supported by _____, to concur with the administration and reappoint Chris Dunn, Reverand Edward Thomas, and Durrice Green to the Romulus Housing Commission with a terms to expire on February 26, 2030 and to reinstate Barbara Sanders to complete the vacated term to expire on February 26, 2026.



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: April 28, 2025

Item No. H.

General Description: Sole Source Purchase from Artist Fel3000 - Painting of Crosswalks throughout
Downtown R-District

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

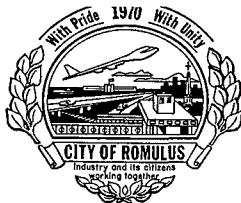
INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Sole Source Purchase from Artist Fel3000 Painting of Crosswalks throughout Downtown R-District
DATE: April 23, 2025

I concur with the recommendation of Jerry Frayer, DDA Director and Christina Parker, Purchasing Director, and respectfully request City Council authorize the sole source purchase with Artist Fel3000 for the painting of the crosswalks throughout the Downtown R-District in the amount of \$23,000 with at 10% contingency (\$2,300) for any unforeseen expenses.

Maria Farris, Finance Director has verified that funds for this acquisition are available in the FY24/25 in the General Fund, Community & Economic Developments, Project Cost Expense account #101-728-980.000 using Earmark Funds.

Motion by _____, supported by _____, to concur with the administration, and authorize the sole source purchase with Artist Fel3000 for the painting of the crosswalks throughout the Downtown R-District in the amount of \$23,000 with at 10% contingency (\$2,300) for any unforeseen expenses.



MEMORANDUM

DATE: April 21, 2025
TO: Mayor Robert A. McCraight
FROM: Christina Parker, Purchasing Director
SUBJECT: Sole Source Purchase from Artist Fel3000 painting the crosswalks throughout Downtown R-District

Under the terms of Chapter 39 of the City of Romulus Code of Ordinances (Section 39-11(d)(1)c.2., Exceptions to Competition-Sole Source Purchase-Unique Source (commodity/service is unique/special in nature), I respectfully request that Council approve the painting of the crosswalks located throughout Downtown R-District by Artist Fel3000. The cost for the painting of the crosswalks is estimated at \$23,000 and may require additional funds for its completion (a 10% contingency) but shall not exceed an additional \$2,300.00.

I concur with the recommendation of DDA Director Jerry Frayer to proceed with this project. If you concur, please request Council's authorization to contract with Artist Fel3000, as a sole source, for the painting of the crosswalks throughout the Downtown R-District. Earmark Funds will be used for this purchase and have been budgeted for fiscal year 24/25 for the Community & Economic Developments Project Cost 101-728-980.000.

The cost of the project is projected at \$23,000.00 with an additional request for a 10% contingency of \$2,300.00 for any unforeseen expenses. The total project cost shall not exceed \$26,000 and shall utilize Earmark Funds under the terms of Sole Source Purchases Exception in Section 39- 11(d)(1)c.2 of the City of Romulus Purchasing Ordinance.

Maria Farris, Finance Director, has verified that funds have been budgeted for and are available for FY24/25 in the General Fund, Community & Economic Developments, Project Cost Expense Account (101-728-980.000) using Earmark Funds.

Respectfully submitted,

Christina Parker

Christina Parker
Purchasing Director

INTER-OFFICE MEMORANDUM

DATE: April 21st, 2025
TO: Christina Parker, Purchasing Director
FROM: Jerry Frayer, DDA Director
CC: Kevin Krause, Economic Development Director
SUBJECT: Crosswalk Paintings R-District Fel3000

Dear Christina,

I am requesting approval of a Sole Source purchase from Artist Fel3000 for the painting of the crosswalks located throughout Downtown R-District. The cost of crosswalks is \$23,000.00 and with a 10 % contingency of \$2,300.00, for a total project cost of \$26,000.00.

Earmark Funds will be used for this purchase and have been budgeted for in fiscal year 24/25 for the Community & Economic Developments Project Cost 101-728-980.000. Please reference the attached funds verification form signed by the Finance Department.

Upon your concurrence, we recommend presenting this to the City Council for approval of the purchase.

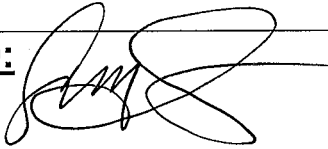
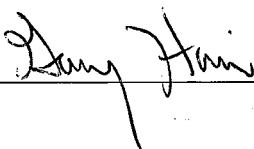
If you have any questions or would like to discuss this matter further, please contact me at 734-955-4531.

Thank you,

Jerry Frayer, DDA Director



FUNDS VERIFICATION FORM

<u>DEPARTMENT:</u> DDA
<u>FUND NAME:</u> Project Cost
<u>ACCOUNT NUMBER/S:</u> 101-728-980.000
<u>PURPOSE FOR REQUEST:</u> To paint Downtown crosswalks in R-District.
<u>AMOUNT OF EXPENDITURE:</u> \$26,000.00
<u>SIGNATURE OF DEPARTMENT HEAD:</u> 
<u>FUNDS CURRENTLY AVAILABLE:</u> \$221,478.96
<u>FINANCE DEPARTMENT APPROVAL:</u> 
<u>DATE:</u> 4/21/2025

EPH THREE LLC

1-313-492-1287
fel3000ft@gmail.com

417 Orchard street
Wyandotte Mi, 48192

Attention: Jerry Fraser
The city of Romulus

Date: 4-15-25

Project Title: street walk painting

Description of supplies	Quantity		Cost
This invoice is for work to be completed on various street crosswalks in Romulus downtown	1		
All paint supplies are covered in this quote			
We do require 40% down payment of \$9,200 upfront from the balance which covers paint supplies			
		amount	\$23,000.00

NOTE: please make all checks are to be made payable to EPH Three LLC

Thank you for your business .I look forward to working with you on this project and many others.

Sincerely yours

Fel 3000 ft



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: April 28, 2025

Item No. I.

General Description: Piggyback on City of Warren EMS/MC Ten-Year Billing Service Agreement for EMS & Fire Billing

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Piggyback on City of Warren EMS/MC Ten Year Billing Service Agreement for EMS & Fire Billing
DATE: April 23, 2025

I concur with the recommendation of Ken Chapman, Fire Chief, Christina Parker, Purchasing Director, and Steve Hitchcock, City Attorney, and respectfully request City Council's authorization to piggyback on the City of Warren RFP-W-1948 to enter into a 10 Year Billing Service Contract with EMS/MC for the insurance billing and collection of Fire and EMS activities.

Please note, this agreement will reduce the current service fee from 6% to 5% for the first five (5) years of the contract. The rates will then remain locked in for the duration of the agreement, ensuring they stay below the current 6% rate throughout the full term.

Gary Harris, Assistant Finance Director, has verified that funds for the cost of these services (as per contract not to exceed budgeted funds) are currently available in the Public Safety Fund, Contractual Services Expense account #205-336-818.000.

Motion by _____, supported by _____, to concur with the administration and consent to piggyback on the City of Warren RFP-W-1948 to enter into a 10 Year Billing Service Contract with EMS/MC for the insurance billing and collection of Fire and EMS activities.



MEMORANDUM

DATE: April 22, 2025
TO: Robert A. McCraight
FROM: Christina Parker, Purchasing Director
SUBJECT: Piggyback City of Warren EMS/MC Ten Year Billing Service Agreement for EMS & Fire Billing

Fire Chief Ken Chapman has requested to piggyback on the City of Warren contract RFP-W-1948 with EMS/MC for the insurance billing and collection of Fire and EMS activities. City of Romulus Council awarded an extension of the billing service agreement with Accumed in March 2020. Accumed has recently merged with EMS/MC.

Please be advised that the City is not required to solicit competitive bids for this purchase under the exception to competition clause of the Romulus Purchasing Ordinance which allows for the piggybacking on a contract solicited and awarded by another agency and as further outlined in subsection 39-11 (d)(10) of the Ordinance:

"The city's procurement by competitive sealed bids shall be waived and the city may piggyback on an existing extendable contract, where the materials, services or goods in combination with services are purchased from a state or local governmental agency's bid that has been sufficiently advertised and was the subject of sealed bids so that in the opinion of the purchasing director or their designee the procedure meets the intent of competitive sealed bidding under this chapter."

EMS/MC, after having went through the process of procuring services by publishing a competitive bid was awarded the billing service contract as the lowest most responsive and responsible bidder and has agreed to hold the same billing service rates from City of Warren and allowed City of Romulus to piggyback on their contract.

I concur with the recommendation of Fire Chief Ken Chapman to enter a ten (10) Year Billing Service Contract with EMS/MC for the insurance billing and collections of Fire and EMS activities by piggybacking on the City of Warren RFP-W-9148.

This agreement will reduce the current service fee from 6% to 5% for the first five years of the contract. The rates will then remain locked in for the duration of the agreement, ensuring they stay below the current 6% rate throughout the full term.

Steve Hitchcock, the City's Corporate Counsel, has reviewed the billing service agreement and has no objections to the terms and conditions set forth.

Gary Harris, Assistant Finance Director, has verified that funds are available (as per contract not to exceed budgeted funds) to cover the cost for these services, and are currently available in Public Safety Fund, Contractual Services Expense Account (205-336-818.000).

Please contact me if you require any additional information.

Christina Parker

Christina Parker
Purchasing Director

BILLING SERVICES AGREEMENT

THIS BILLING SERVICES AGREEMENT (hereinafter "Agreement"), is entered into this _____ day of _____ 2025, between EMS MANAGEMENT & CONSULTANTS, INC. (hereinafter "EMS|MC") and ROMULUS FIRE DEPARTMENT, (hereinafter "Client").

WITNESSETH:

WHEREAS, EMS|MC is an ambulance billing service company with experience in providing medical billing and collection services to medical transport providers, including fire and rescue and emergency medical service (EMS) providers; and

WHEREAS, Client is normally engaged in the business of providing emergency medical services, and billable medical transportation services; and

WHEREAS, Client wishes to retain EMS|MC to provide medical billing, collection and related services as set forth in this Agreement.

WHEREAS, Client has identified a cooperative procurement contract issued to Accumed Billing, Inc. and EMS Management & Consultants, Inc. company, by the City of Warren dated December 9, 2015 resulting from RFP-W-9148 EMT Transport and Fire Service Billing.

NOW, THEREFORE, in consideration of the mutual agreements described below and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

1. ENGAGEMENT.

a. During the term of this Agreement, EMS|MC shall provide routine billing, bill processing and fee collection services reasonably required and customary for service providers of similar size and situation to Client (the "Revenue Cycle Management Services" or "RCM Services"). The RCM Services shall include: (1) preparing and submitting initial and secondary claims and bills for Client to insurers and others responsible for payment; (2) performing reasonable and diligent routine collection efforts to secure payments from primary and secondary payers and patients or other entities, (as EMS|MC, in its sole discretion deems appropriate); (3) issuing up to three patient statements for all unpaid balances; and (4) referring accounts which have not been collected during EMS|MC normal billing cycle to an outside collection agency if so directed by Client.

b. Collectively, the RCM Services that EMS|MC provides to Client shall be referred to as the “Services”.

2. EMS|MC Responsibilities.

a. EMS|MC will provide the RCM Services in material compliance with all applicable state and federal laws and regulations.

b. EMS|MC will submit all “Completed Claims” to the applicable third-party payer. A “Completed Claim” is a claim for emergency medical services and billable medical transportation services that (i) is received by EMS|MC and supported by an ePCR record that contains all necessary and accurate information; (ii) has been reviewed and any identified issues sent to Client for remediation have been rectified; (iii) is for a patient encounter that has been electronically signed off by Client in the ePCR; (iv) has been reviewed by Client and deemed ready for billing; and (v) is not subject to a billing hold. EMS|MC will not have any responsibility for any adverse impact to Client that may result from any delay of Client in completing claims.

c. Accounts with outstanding balances after the insurance and/or third-party payer has determined benefits due will be billed by EMS|MC to the patient. EMS|MC will send up to three patient statements to the patient or responsible party, except as to those accounts on which an insurance carrier or third-party payer has accepted responsibility to pay. Once Client has submitted all necessary information, EMS|MC will bill all uninsured patients directly.

d. Within ten (10) business days of the last business day of the month, EMS|MC will provide to Client a month end report, which shall include an account analysis report, aging report and accounts receivables reconciliation report for the previous month. Deposit reports will be provided daily.

e. During the term of this Agreement, EMS|MC shall maintain, provide appropriate storage and data back-up for all billing records pertaining to the RCM Services provided by EMS|MC hereunder. Upon at least five (5) business days’ prior written notice, EMS|MC shall make such records accessible to Client during EMS|MC business hours. Upon termination of this Agreement, trip data pertaining to the RCM Services shall be returned to Client. Notwithstanding anything to the contrary herein, Client acknowledges and agrees that EMS|MC is not a custodian of clinical records nor a clinical records repository. Client is responsible for maintaining all clinical records in accordance with Section 3(d).

f. EMS|MC shall notify Client of (i) all patient complaints about clinical services within five (5) business days of receipt; (ii) all patient complaints about billing within ten

(10) business days of receipt; and (iii) all notices of audit, requests for medical records or other contacts or inquiries out of the normal course of business from representatives of Medicare, Medicaid or private payers with which Client contracts or any law enforcement or government agency ("Payer Inquiries") within ten (10) business days of receipt, unless such agency prohibits EMS|MC from disclosing its inquiry to Client.

g. EMS|MC will reasonably assist Client in responding to Payer Inquiries which occur in the normal course of Client's business and arise from EMS|MC's provision of the Services. If EMS|MC, in its sole discretion, determines that (i) Client is excessively utilizing EMS|MC's assistance in responding to Payer Inquiries, (ii) a Payer Inquiry is outside the normal course of Client's business; or (iii) a Payer Inquiry does not arise from the Services provided by EMS|MC, EMS|MC may charge Client, and Client shall pay, for any assistance provided by EMS|MC at EMS|MC's then current hourly rates.

h. EMS|MC is appointed as the agent of Client under this Agreement solely for the express purposes of this Agreement relating to billing and receiving payments and mail, receiving and storing documents, and communicating with hospitals and other entities to facilitate its duties. EMS|MC will have no authority to pledge credit, contract, or otherwise act on behalf of Client except as expressly set forth herein.

i. As to all payments received from Medicare, Medicaid and other government funded programs, the parties specifically acknowledge that EMS|MC will only prepare claims for Client and will not negotiate checks payable or divert electronic fund transfers to Client from Medicare, Medicaid or any other government funded program. All Medicare, Medicaid and any other government funded program payments, including all electronic fund transfers, will be deposited directly into a bank account designated by Client to receive such payments and as to such account only Client, through its officers and directors, shall have access.

j. The Services provided by EMS|MC to Client under this Agreement are conditioned on Client's fulfillment of the responsibilities set forth in this Agreement.

k. EMS|MC shall have no responsibility to provide any of the following services:

- i. Determining the accuracy or truthfulness of documentation and information provided by Client;
- ii. Providing services outside the EMS|MC billing system;
- iii. Submitting any claim that EMS|MC believes to be inaccurate or fraudulent; or

- iv. Providing any service not expressly required of EMS|MC by this Agreement.

I. For Client's service dates that occurred prior to the mutually agreed go live date for the Services, Client agrees and understands that EMS|MC is not responsible for any services including, but not limited to, submitting claims or managing any denials, refunds or patient calls. As between Client and EMS|MC, Client is fully responsible for the proper billing and accounting of any remaining balances related to service dates that occurred prior to such go live date.

3. RESPONSIBILITIES OF CLIENT. The following responsibilities of Client are a condition of EMS|MC's services under this Agreement, and EMS|MC shall have no obligation to provide the Services to the extent that Client has not fulfilled these responsibilities:

- a. Client will pay all amounts owed to EMS|MC under this Agreement.

- b. Client will implement standard commercially reasonable actions and processes as may be requested by EMS|MC from time-to-time to allow EMS|MC to properly and efficiently provide the RCM Services. These actions and processes include, but are not limited to, the following:

- i. Providing EMS|MC with complete and accurate demographic and charge information necessary for the processing of professional and/or technical component billing to third parties and/or patients including, without limitation, the following: patient identification (name, address, phone number, birth date, gender); guarantor identification and address; insurance information; report of services; special claim forms; pre-authorization numbers; and such additional information as is requested by EMS|MC;
- ii. Providing EMS|MC with complete and accurate medical record documentation for each incident or patient service rendered for reimbursement, which is necessary to ensure proper billing and secure claim payment;
- iii. Providing EMS|MC, in a timely manner, with Patient Care Reports (PCRs) that thoroughly detail the patient's full medical condition at the time of service and include a chronological narrative of all services and treatment rendered;

- iv. Obtaining authorizations and signatures on all required forms, including consent to treat, assignment of benefits, release of information and claims;
- v. Obtaining physician certification statements (PCS) forms for all non-emergency transports and other similar medical necessity forms or prior authorization statements as deemed necessary by the payer;
- vi. Obtaining or executing all forms or documentation required by Medicare, Medicaid, CHAMPUS, and any other payer or insurance carriers to allow EMS|MC to carry out its billing and other duties under this Agreement; and
- vii. Implementing reasonable and customary charges for complete, compliant billing.

c. Client represents and warrants that the PCR and any and all associated medical records, forms and certification statements provided to EMS|MC are true and accurate and contain only factual information observed and documented by the attending field technician during the course of the treatment and transport.

d. Client shall maintain Client's own files with all original or source documents, as required by law, and only provide to EMS|MC copies of such documents. Client acknowledges that EMS|MC is not the agent of Client for storage of source documentation.

e. Client will provide EMS|MC with a copy of any existing billing policy manuals or guidelines, Medicare or Medicaid reports, or any other record or document related to services or billing of Client's accounts.

f. Client will report to EMS|MC within ten (10) business days of payments received directly by Client, and promptly notify EMS|MC of any cases requiring special handling or billing. Client shall advise EMS|MC of any Payer Inquiries within ten (10) business days of receipt.

g. Client shall ensure that any refunds posted by EMS|MC are actually issued and paid to the patient, insurer, or other payer as appropriate.

h. Client agrees to provide EMS|MC with administrative access to the ePCR system or similar access in order to run reports and review documents and attachments to better service Client's account.

i. Client shall provide EMS|MC with access to its facilities and personnel for the purpose of providing on-site and/or online training to such personnel. Client shall cooperate with EMS|MC and facilitate any training that EMS|MC wishes to provide.

j. Client shall complete EMS|MC's online training course within 90 days of the contract start date and all new hires will complete EMS|MC's online documentation training within 90 days of hire date. Newly developed training materials by EMS|MC should be mutually agreed upon by the parties to be required training.

k. Client shall comply with all applicable federal, state, and local laws, rules, regulations, and other legal requirements that in any way affect this Agreement or the duties and responsibilities of the parties hereunder.

4. EMS|MC WEB PORTALS.

a. EMS|MC shall provide Client and those individuals appointed by Client ("Users") with access to EMS|MC Web Portals (the "Portals"), which shall be subject to the applicable Terms of Use found on the Portals. To be appointed as a User, the individual must be an employee of Client or otherwise approved by Client and EMS|MC. Client is responsible for all activity of Users and others accessing or using the Portals through or on behalf of Client including, but not limited to, ensuring that Users do not share credentials for accessing the Portals. Client is also responsible for (i) identifying individuals who Client determines should be Users; (ii) determining and notifying EMS|MC of each User's rights; (iii) monitoring Users' access to and use of the Portals; (iv) acting upon any suspected or unauthorized access of information through the Portals; (v) ensuring each User's compliance with this Agreement and the Terms of Use governing the use of the Portals; and (vi) notifying EMS|MC to deactivate a User account whenever a User's employment, contract or affiliation with Client is terminated or Client otherwise desires to suspend or curtail a User's access to and use of the Portals. Client agrees to follow best practices to ensure compliance with this provision.

b. Client acknowledges that EMS|MC may suspend or terminate any User's access to the Portals (i) for noncompliance with this Agreement or the applicable Terms of Use; (ii) if such User poses a threat to the security or integrity of the Portals or information available therein; (iii) upon termination of Client; or (iv) upon notice of suspension or termination of such User by Client. Client may suspend or terminate a User's access to the Portals at any time.

5. COMPENSATION OF EMS|MC.

a. Client shall pay a fee for the Services of EMS|MC hereunder, on a monthly basis, in an amount equal to:

- 5.0% percent – years 1-5
- 5.2% percent – years 6-7
- 5.3% percent – years 8-9
- 5.2% percent – year 10

of “Net Collections” as defined below (the “RCM Fee”). Net Collections shall mean all cash and check amounts including electronic fund transfers (EFTs) received by EMS|MC from payers, patients, attorney’s offices, court settlements, collection agencies, government institutions, debt set-off programs, group health insurance plans, private payments, credit cards, healthcare facilities or any person or entity submitting funds on a patient’s account, or any amounts paid directly to Client with or without the knowledge of EMS|MC that are paid, tendered, received or collected each month for Client’s transports, less refunds processed or any other necessary adjustments to those amounts.

b. Client shall also pay 2% of the credit card convenience fees charged by Virtual Credit Card Payors; provided, however, Contractor will continue to try to covert payers from credit card to ACH, as it is the preferred method of payment. Together, the RCM Fee and the credit card convenience fee are referred to as the "Compensation".

c. EMS|MC shall submit an invoice to Client by the tenth (10th) day of each month for the Compensation due to EMS|MC for the previous calendar month. The Compensation amount reflected on the invoice shall be paid in full by the 20th day of the month in which the invoice is first presented to Client (the “Payment Date”). Such amount shall be paid without offset unless the calculation of the amount is disputed in good faith, in which case Client shall pay the undisputed amount and shall provide EMS|MC with detailed written notice of the basis for the disputed portion no later than the Payment Date. Any invoices not disputed in writing by the Payment Date shall be deemed “undisputed” for all purposes of the Agreement. All invoices are to be paid directly from Client’s banking institution to EMS|MC via paper check, direct deposit or ACH draft initiated by EMS|MC into EMS|MC’s bank account.

d. A one-time late fee of 5% shall be added to any invoices that remain unpaid by the 5th day of the calendar month following the Payment Date. Interest shall begin to accrue on all unpaid balances starting thirty (30) days after the presentment of said invoice for any unpaid balances at the rate of 1½% per month or the highest rate allowed under applicable law, whichever is lower. Client shall be responsible for all costs of collection incurred by EMS|MC or others in attempting to collect any amounts due from Client under this Agreement, including, but not limited to, reasonable attorney fees.

e. In the event of a material change to applicable law, the billing process and/or scope of Services provided in this Agreement or a material difference in any of the patient demographics provided by the Client and set forth in Exhibit A, EMS|MC reserves the right to negotiate a fee change with Client and amend this Agreement accordingly or terminate this Agreement.

f. EMS|MC may, in its sole discretion, immediately cease to provide Services for Client should the outstanding balance owed to EMS|MC become in arrears. Claims processing will not resume until all outstanding balances are paid in full or arrangements approved by EMS|MC have been made to wholly resolve any outstanding balances.

6. TERM OF AGREEMENT.

a. This Agreement shall be effective commencing on May 1, 2025, and shall thereafter continue through April 3, 2030, ("Initial Term"). This Agreement shall be binding upon the parties hereto and their respective successors, assigns, and transferees. The Agreement shall automatically renew on the same terms and conditions as stated herein, for five (5) successive one (1) year terms (each a "Renewal Term"), unless either party gives written notice of intent not to renew at least 60 days before expiration of any term. Notwithstanding anything herein to the contrary, this Agreement may be terminated under the provisions provided below. (The Initial Term and any Renewal Terms are referred to as the "Term".)

b. **Termination for Cause.** Notwithstanding Section 6(a), either party may terminate this Agreement if the other party materially breaches this Agreement, unless (i) the breaching party cures the breach within 10 days following receipt of notice describing the breach in reasonable detail, or (ii) with respect to a breach which may not reasonably be cured within a 10-day period, the breaching party commences, is diligently pursuing cure of, and cures the breach as soon as practical following receipt of notice describing the breach in reasonable detail.

c. **Immediate Termination.** Either party may terminate this Agreement immediately as a result of the following:

- i. Failure of Client to make timely payments due under this Agreement;
- ii. Injury to any customer, independent contractor, employee or agent of the other party hereto arising from the gross negligence or willful misconduct of a party;
- iii. Harassment of any employee or contractor of a party or commitment of any act by a party which creates an offensive work environment; or

- iv. Commitment of any unethical or immoral act which harms the other party or could have the effect of harming the other party.

7. RESPONSIBILITIES UPON TERMINATION.

a. Subject to Client's payment of all amounts due hereunder, upon any termination of this Agreement, and during the period of any notice of termination, EMS|MC will make available to Client or its authorized representatives data from the billing system regarding open accounts in an electronic format, and will otherwise reasonably cooperate and assist in any transition of the Services to Client, or its successor billing agent. Upon request, EMS|MC will provide to Client trip data associated with the claims submitted by EMS|MC on behalf of Client pursuant to this Agreement. EMS|MC shall retain financial and billing records not tendered or returned to Client on termination hereof for at least ten (10) years following the date of service.

b. Following termination of this Agreement, for a period of ninety (90) days (the "Wind Down"), EMS|MC will continue its billing and collection efforts as to those accounts with dates of services prior to termination, subject to the terms and conditions of this Agreement including, but not limited to, Section 5. Client will continue to provide EMS|MC with copies of checks and payments on those accounts which were filed by EMS|MC under this Agreement. EMS|MC shall have no further responsibilities as to such accounts after the Wind Down; however, EMS|MC shall be entitled to compensation as provided in Section 5(a) for such amounts filed by EMS|MC, regardless of whether such amounts are collected by Client during or after the Wind Down period. During the Wind Down and for up to twelve months following termination of this Agreement, EMS|MC shall continue to make the Portals available to Client, subject the applicable Terms of Use. Notwithstanding the foregoing, in the event EMS|MC terminated this Agreement pursuant to Sections 6(b) or 6(c), EMS|MC shall have no obligation to provide any Services after the date of termination.

8. EXCLUSIVITY AND MISCELLANEOUS BILLING POLICIES.

a. During the term of this Agreement, EMS|MC shall be Client's exclusive provider of the RCM Services. Client may not directly file, submit or invoice for any medical or medical transportation services rendered while this Agreement is in effect.

b. In addition, Client agrees not to collect or accept payment for services from any patient unless the service requested does not meet coverage requirements under any insurance program in which the patient is enrolled or the patient is uninsured. Payments received directly by Client for these services must be reported to EMS|MC as provided in Section 3(f) hereof and shall be treated as Net Collections for purposes of Section 5(a) hereof.

c. In compliance with CMS regulations, Medicare patients will not be charged by Client a higher rate or amount for identical covered services charged to other insurers or patients. Accordingly, only one fee schedule shall exist and be used in determining charges for all patients regardless of insurance coverage.

d. EMS|MC reserves the right not to submit a claim for reimbursement on any patient in which the PCR and/or associated medical records are incomplete or appear to be inaccurate or do not contain enough information to substantiate or justify reimbursement. This includes missing patient demographic information, insurance information, Physician Certification Statements (PCS) or any required crew and/or patient signatures, or otherwise contradictory medical information.

e. Client shall implement and maintain a working compliance plan ("Compliance Plan") in accordance with the most current guidelines of the U.S. Department of Health and Human Services ("HHS"). The Compliance Plan must include, but not be limited to, formal written policies and procedures and standards of conduct, designation of a compliance officer, quality assurance policy and effective training and education programs.

f. In accordance with the HHS Office of Inspector General ("OIG") Compliance Program Guidance for Third-Party Medical Billing Companies, EMS|MC is obligated to report misconduct to the government, if EMS|MC discovers credible evidence of Client's continued misconduct or flagrant, fraudulent or abusive conduct. In the event of such evidence, EMS|MC has the right to (a) refrain from submitting any false or inappropriate claims, (b) terminate this Agreement and/or (c) report the misconduct to the appropriate authorities.

9. COOPERATIVE PROCUREMENT. "The Contractor shall extend the same pricing and terms of this contract to any other eligible public agency that wishes to participate in this cooperative agreement."

10. NON-INTERFERENCE/NON-SOLICITATION OF EMS|MC EMPLOYEES. Client understands and agrees that the relationship between EMS|MC and each of its employees constitutes a valuable asset of EMS|MC. Accordingly, Client agrees that both during the term of this Agreement and for a period beginning on the date of termination of this Agreement, whatever the reason, and ending three (3) years after the date of termination of this Agreement (the "Restricted Period"), Client shall not, without EMS|MC's prior written consent, directly or indirectly, solicit or recruit for employment; attempt to solicit or recruit for employment; or attempt to hire or accept as an employee, consultant, contractor, or otherwise, or accept any work from EMS|MC's employees with whom Client had material contact during the term of this Agreement, in any position where Client would receive from such employees the same or similar services that EMS|MC

performed for Client during the term of this Agreement. Client also agrees during the Restricted Period not to unlawfully urge, encourage, induce, or attempt to urge, encourage, or induce any employee of EMS|MC to terminate his or her employment with EMS|MC. Client has carefully read and considered the provisions of Section 9 hereof, and having done so, agrees that the restrictions set forth in such section (including, but not limited to, the time period) are fair and reasonable and are reasonably required for the protection of the legitimate interests of EMS|MC, its officers, directors, shareholders, and employees.

11. PRIVACY.

a. *Confidentiality.* The Parties acknowledge that they will each provide to the other Confidential Information as part of carrying out the terms of this Agreement. EMS|MC and Client will be both a Receiving Party and a Disclosing Party at different times. The Receiving Party agrees that it will not (i) use any such Confidential Information in any way, except for the exercise of its rights and performance of its obligations under this Agreement, or (ii) disclose any such Confidential Information to any third party, other than furnishing such Confidential Information to its employees, consultants, and subcontractors, who are subject to the safeguards and confidentiality obligations contained in this Agreement and who require access to the Confidential Information in the performance of the obligations under this Agreement. In the event that the Receiving Party is required by applicable law to make any disclosure of any of the Disclosing Party's Confidential Information, by subpoena, judicial or administrative order or otherwise, the Receiving Party will first give written notice of such requirement to the Disclosing Party, and will permit the Disclosing Party to intervene in any relevant proceedings to protect its interests in the Confidential Information, and provide full cooperation and assistance to the Disclosing Party in seeking to obtain such protection, at the Disclosing Party's sole expense. "Confidential Information" means the provisions of the Agreement (including, but not limited to, the financial terms herein) and any information disclosed by a Party (the "Disclosing Party") to the other Party (the "Receiving Party"). Information will not be deemed Confidential Information hereunder if the Receiving Party can prove by documentary evidence that such information: (a) was known to the Receiving Party prior to receipt from the Disclosing Party directly or indirectly from a source other than one having an obligation of confidentiality to the Disclosing Party; (b) becomes known (independently of disclosure by the Disclosing Party) to the Receiving Party directly or indirectly from a source other than one having an obligation of confidentiality to the Disclosing Party; (c) becomes publicly known or otherwise ceases to be secret or confidential, except through a breach of this Agreement by the Receiving Party; or (d) is

independently developed by the Receiving Party without the use of any Confidential Information of the Disclosing Party.

b. *HIPAA Compliance.* The parties agree to comply with the Business Associate Addendum, attached hereto and incorporated by reference herein as Attachment 1, documenting the assurances and other requirements respecting the use and disclosure of Protected Health Information. It is Client's responsibility to ensure that it obtains all appropriate and necessary authorizations and consents to use or disclose any individually identifiable health information in compliance with all federal and state privacy laws, rules and regulations, including but not limited to the Health Insurance Portability and Accountability Act. In the event that this Agreement is, or activities permitted or required by this Agreement are, inconsistent with or do not satisfy the requirements of any applicable privacy or security law, rule or regulation, the parties shall take any reasonably necessary action to remedy such inconsistency.

12. DISCLAIMERS, LIMITATIONS OF LIABILITY AND DISPUTE RESOLUTION

a. Each Party acknowledges that the liability limitations and warranty disclaimers in the Agreement are independent of any remedies hereunder and shall apply regardless of whether any remedy fails of its essential purpose. Client acknowledges that the limitations of liability set forth in this Agreement are integral to the amount of consideration offered and charged in connection with the Services and that, were EMS|MC to assume any further liability other than as provided in the Agreement, such consideration would of necessity be set substantially higher.

b. EMS|MC and Client acknowledge and agree that despite their best efforts, billing errors may occur from time to time. Each party will promptly notify the other party of the discovery of a billing error. EMS|MC's sole obligation in the event of a billing error will be to correct the error by making appropriate changes to the information in its system, posting a refund if appropriate, and re-billing the underlying claim if permissible.

c. Except for any express warranty provided herein or in the applicable exhibit, the services are provided on an "as is," "as available" basis. Client agrees that use of the services is at client's sole risk; and, to the maximum extent permitted by law, EMS|MC expressly disclaims any and all other express or implied warranties with respect to the services including, but not limited to, warranties of merchantability, fitness for a particular purpose, title, non-infringement or warranties alleged to arise as a result of custom and usage.

d. A "Claim" is defined as any claim or other matter in dispute between EMS|MC and Client that arises from or relates in any way to this Agreement or to the Services, or data provided by EMS|MC hereunder, regardless of whether such claim or

matter is denominated as a contract claim, tort claim, warranty claim, indemnity claim, statutory claim, arbitration demand, or otherwise.

e. To the fullest extent allowed by law, the total liability of EMS|MC to Client regarding any and all Claims shall be capped at, and shall in no event exceed, the total fees paid by Client to EMS|MC under this Agreement in the twelve (12) months prior to the event giving rise to the Claim (the “Liability Cap”). All amounts that may be potentially awarded against EMS|MC in connection with a Claim are included in and subject to the Liability Cap and shall not cause the Liability Cap to be exceeded, including, without limitation, all direct compensatory damages, interest, costs, expenses, and attorneys’ fees. Provided, however, that nothing in the foregoing shall be construed as an admission of liability by EMS|MC in any amount or as a waiver or compromise of any other defense that may be available to EMS|MC regarding any Claim.

f. To the fullest extent allowed by law, and notwithstanding any statute of limitations, statute of repose, or other legal time limit to the contrary, no Claim shall be brought by Client against EMS|MC after the earlier of the following to occur (the “Claim Time Limit”): (i) the time period for bringing an action under any applicable state or federal statute of limitations; one (1) year after the date upon which Client discovered, or should have discovered, the facts giving rise to an alleged claim; or (ii) two (2) years after the first act or omission giving rise to an alleged claim. Any Claim not brought within the Claim Time Limit is waived. The Claim Time Limit applies, without limitation, to any Claim brought in arbitration under the arbitration clause below, and shall be deemed to have been satisfied if an arbitration demand asserting such Claim is received by the American Arbitration Association (or other arbitration administrator as may be mutually agreed on by EMS|MC and Client) within the Claim Time Limit. Notwithstanding the foregoing, if a Claim has been asserted in arbitration within the Claim Time Limit, a proceeding in court to confirm, enforce, vacate, modify, correct, or amend an arbitration award resulting from such arbitration may be brought outside the Claim Time Limit as long as it is brought within the time period required by applicable law.

g. Client agrees that any Claim Client may have against EMS|MC, including EMS|MC’s past or present employees or agents, shall be brought individually and Client shall not join such Claim with claims of any other person or entity or bring, join or participate in a class action against EMS|MC.

h. To the fullest extent allowed by law, EMS|MC and Client waive claims against each other for consequential, indirect, incidental, special, punitive, exemplary, and treble damages, and for any other damages in excess of direct, compensatory damages including, but not limited to, loss of profits, loss of data, or loss of business,

regardless of whether such claim or matter is denominated as a contract claim, tort claim, warranty claim, indemnity claim, statutory claim, arbitration demand, or otherwise, even if a party has been apprised of the possibility or likelihood of such damages occurring (the “Non-Direct Damages Waiver”).

i. Subject to the Liability Cap, the Claim Time Limit and the Non-Direct Damages Waiver, EMS|MC agrees to indemnify, hold harmless, and defend Client, with reasonably acceptable counsel, from and against any fines, penalties, damages, and judgments that Client becomes legally obligated to pay to a third party proximately caused by EMS|MC’s gross negligence or willful misconduct. Provided, however, that this indemnity is subject to the following further conditions and limitations: (i) Client must provide prompt written notice to EMS|MC of the matter for which indemnity is or may be sought, within such time that no right of EMS|MC is prejudiced, and in no event no later than thirty (30) days after Client first becomes aware of the facts that give rise or may give rise to a right of indemnity; (ii) Client must allow EMS|MC the opportunity to direct and control the defense and handling of the matter for which indemnity is or may be sought; (iii) Client must not agree to any settlement or other voluntary resolution of a matter for which indemnity is or may be sought without EMS|MC’s express consent; and (iv) Client shall not seek or be entitled to indemnify for amounts that Client reimburses or refunds to Medicaid, Medicare, any governmental entity, any insurer, or any other payer as a result of medical services or medical transportation services for which Client should not have received payment in the first place under applicable rules, regulations, standards and policies. Client waives all rights of indemnity against EMS|MC not in accordance with this subsection.

j. All Claims between EMS|MC and Client shall be resolved by binding arbitration under the Commercial Arbitration Rules of the American Arbitration Association then in effect, except that either party may, at that party’s option, seek appropriate equitable relief in any court having jurisdiction. The hearing in such arbitration proceeding shall take place in Michigan, or in such other location as may be mutually agreed on by EMS|MC and Client. The arbitrator in such proceeding, or if more than one arbitrator, each arbitrator, shall be an attorney with at least fifteen (15) years of experience in commercial litigation or in health care law. The arbitrator(s) shall have no authority to enter an award against EMS|MC that: (i) exceeds the Liability Cap; (ii) is based on a Claim brought after the Claim Time Limit; (iii) includes any damages waived by the Non-Direct Damages Waiver; or (iv) is otherwise in contravention of this Agreement. An award entered by the arbitrator(s) shall be enforceable in the United States District Court of Michigan or in any other court having jurisdiction.

k. In any arbitration proceeding or permitted court proceeding regarding any Claim, the prevailing party shall be entitled to recover from the non-prevailing party the reasonable costs and expenses incurred by the prevailing party in connection with such proceeding, including, without limitation, the reasonable attorneys' fees, arbitration or court filing fees, arbitrator compensation, expert witness charges, court reporter charges, and document reproduction charges incurred by the prevailing party. Which party is the prevailing party shall be determined in light of the surrounding circumstances, such as comparing the relief requested with that awarded, and shall not be determined simply by whether one party or the other receives a net monetary recovery in its favor.

13. GENERAL.

a. Status of Parties. Nothing contained in this Agreement shall be construed as establishing a partnership or joint venture relationship between EMS|MC and Client, or as establishing an agency relationship beyond EMS|MC's service as a billing and collection agent of Client under the express terms of this Agreement. EMS|MC and its employees and representatives shall have no legal authority to bind Client.

b. Assignment. Neither this Agreement nor any rights or obligations hereunder shall be assigned by either party without prior written consent of the other party, except that this Agreement may be assigned without consent to the survivor in any merger or other business combination including either party, or to the purchaser of all or substantially all of the assets of either party.

c. Binding Effect. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors, assigns (where permitted), and transferees.

d. Notices. All notices required or permitted by this Agreement shall be in writing and shall be deemed to have been given: (i) on the day received, if personally delivered; (ii) on the day received if sent by a recognized overnight delivery service, according to the courier's record of delivery; and (iii) on the 5th (fifth) calendar day after the date mailed by certified or registered mail. Such notices shall be addressed as follows:

Client:

Romulus Fire Department
28777 Eureka Road
Romulus, MI 48174

EMS|MC:

EMS Management & Consultants, Inc.
Chief Executive Officer
2540 Empire Drive
Suite 100
Winston-Salem, NC 27103

Either party may change its address for notices under this Agreement by giving written notice of such change to the other party in accordance with the terms of this section.

e. Governing Law. This Agreement and the rights and obligations of the parties hereunder shall be construed in accordance with and governed by the laws of the State of Michigan, notwithstanding any conflicts of law rules to the contrary.

f. Integration of Terms. This instrument together with all attachments, exhibits and schedules constitutes the entire agreement between the parties, and supersedes all prior negotiations, commitments, representations and undertakings of the parties with respect to its subject matter. Without limiting the foregoing, this Agreement supersedes and takes precedence over any inconsistent terms contained in any Request for Proposal ("RFP") from Client and any response to that RFP from EMS|MC.

g. Amendment and Waiver. This Agreement may be amended or modified only by an instrument signed by all of the parties. A waiver of any provision of this Agreement must be in writing, designated as such, and signed by the party against whom enforcement of the waiver is sought. The waiver of a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent or other breach thereof.

h. Severability. If any provision of this Agreement shall not be valid for any reason, such provision shall be entirely severable from, and shall have no effect upon, the remainder of this Agreement. Any such invalid provision shall be subject to partial enforcement to the extent necessary to protect the interest of the parties hereto.

i. Force Majeure. With the exception of Client's payment obligation, a Party will not be in breach or liable for any delay of its performance of this Agreement caused by natural disasters or other unexpected or unusual circumstances reasonably beyond its control.

j. Third Party Beneficiaries. There are no third-party beneficiaries to this Agreement.

k. Counterparts. This Agreement may be executed in multiple counterparts by a duly authorized representative of each party.

l. Survival. All terms which by their nature survive termination shall survive termination or expiration of the Agreement including, but not limited to, Sections 3(c), 3(f) – (h), 5(a), 5(c), 7, 9 – 12.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be duly executed on the later of the dates set forth below.

Each person whose signature appears hereon represents, warrants and guarantees that he/she has been duly authorized and has full authority to execute this Agreement on behalf of the party on whose behalf this Agreement is executed.

EMS|MC:

CLIENT:

EMS Management & Consultants, Inc.

Romulus Fire Department

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Attachment 1

Business Associate Addendum

This Business Associate Addendum (the “Addendum”) is made effective the ____ day of _____ 2025, by and between Romulus Fire Department, hereinafter referred to as “Covered Entity,” and EMS Management & Consultants, Inc., hereinafter referred to as “Business Associate” (individually, a “Party” and collectively, the “Parties”).

WITNESSETH:

WHEREAS, the Parties wish to enter into a Business Associate Addendum to ensure compliance with the Privacy and Security Rules of the Health Insurance Portability and Accountability Act of 1996 (“HIPAA Privacy and Security Rules”) (45 C.F.R. Parts 160 and 164); and

WHEREAS, the Health Information Technology for Economic and Clinical Health (“HITECH”) Act of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5, modified the HIPAA Privacy and Security Rules (hereinafter, all references to the “HIPAA Privacy and Security Rules” include all amendments thereto set forth in the HITECH Act and any accompanying regulations); and

WHEREAS, the Parties have entered into a Billing Services Agreement (the “Agreement”) whereby Business Associate will provide certain services to Covered Entity and, pursuant to such Agreement, Business Associate may be considered a “business associate” of Covered Entity as defined in the HIPAA Privacy and Security Rules; and

WHEREAS, Business Associate may have access to Protected Health Information or Electronic Protected Health Information (as defined below) in fulfilling its responsibilities under the Agreement; and

WHEREAS, Covered Entity wishes to comply with the HIPAA Privacy and Security Rules, and Business Associate wishes to honor its obligations as a Business Associate to Covered Entity.

THEREFORE, in consideration of the Parties’ continuing obligations under the Agreement, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree to the provisions of this Addendum.

I. DEFINITIONS

Except as otherwise defined herein, any and all capitalized terms in this Addendum shall have the definitions set forth in the HIPAA Privacy and Security Rules. In the event of an inconsistency between the provisions of this Addendum and mandatory provisions of the HIPAA Privacy and Security Rules, as amended, the HIPAA Privacy and Security Rules in effect at the time shall control. Where provisions of this Addendum are different than those mandated by the HIPAA Privacy and Security Rules, but are nonetheless permitted by the HIPAA Privacy and Security Rules, the provisions of this Addendum shall control.

The term “Breach” means the unauthorized acquisition, access, use, or disclosure of protected health information which compromises the security or privacy of such information, except where an unauthorized person to whom such information is disclosed would not reasonably have been able to retain such information. The term “Breach” does **not** include: (1) any unintentional acquisition, access, or use of protected health information by any employee or individual acting under the authority of a covered entity

or business associate if (a) such acquisition, access, or use was made in good faith and within the course and scope of the employment or other professional relationship of such employee or individual, respectively, with the covered entity or business associate, and (b) such information is not further acquired, accessed, used, or disclosed by any person; or (2) any inadvertent disclosure from an individual who is otherwise authorized to access protected health information at a facility operated by a covered entity or business associate to another similarly situated individual at same facility; and (3) any such information received as a result of such disclosure is not further acquired, accessed, used, or disclosed without authorization by any person.

The term “Electronic Health Record” means an electronic record of health-related information on an individual that is created, gathered, managed, and consulted by authorized health care clinicians and staff.

The term “HIPAA Privacy and Security Rules” refers to 45 C.F.R. Parts 160 and 164 as currently in effect or hereafter amended.

The term “Protected Health Information” means individually identifiable health information as defined in 45 C.F.R. § 160.103, limited to the information Business Associate receives from, or creates, maintains, transmits, or receives on behalf of, Covered Entity.

The term “Electronic Protected Health Information” means Protected Health Information which is transmitted by or maintained in Electronic Media (as now or hereafter defined in the HIPAA Privacy and Security Rules).

The term “Secretary” means the Secretary of the Department of Health and Human Services.

The term “Unsecured Protected Health Information” means Protected Health Information that is not rendered unusable, unreadable, or indecipherable to unauthorized individuals through the use of a technology or methodology specified by the Secretary in guidance published in the Federal Register at 74 Fed. Reg. 19006 on April 27, 2009 and in annual guidance published thereafter.

II. PERMITTED USES AND DISCLOSURES BY BUSINESS ASSOCIATE

a. Business Associate may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, Covered Entity as specified in the Agreement or this Addendum, provided that such use or disclosure would not violate the HIPAA Privacy and Security Rules if done by Covered Entity. Until such time as the Secretary issues regulations pursuant to the HITECH Act specifying what constitutes “minimum necessary” for purposes of the HIPAA Privacy and Security Rules, Business Associate shall, to the extent practicable, disclose only Protected Health Information that is contained in a limited data set (as defined in Section 164.514(e)(2) of the HIPAA Privacy and Security Rules), unless the person or entity to whom Business Associate is making the disclosure requires certain direct identifiers in order to accomplish the intended purpose of the disclosure, in which event Business Associate may disclose only the minimum necessary amount of Protected Health Information to accomplish the intended purpose of the disclosure.

b. Business Associate may use Protected Health Information in its possession for its proper management and administration and to fulfill any present or future legal responsibilities of Business Associate, provided that such uses are permitted under state and federal confidentiality laws.

c. Business Associate may disclose Protected Health Information in its possession to third parties for the purposes of its proper management and administration or to fulfill any present or future legal responsibilities of Business Associate, provided that:

1. the disclosures are required by law; or

2. Business Associate obtains reasonable assurances from the third parties to whom the Protected Health Information is disclosed that the information will remain confidential and be used or further disclosed only as required by law or for the purpose for which it was disclosed to the third party, and that such third parties will notify Business Associate of any instances of which they are aware in which the confidentiality of the information has been breached.

d. Until such time as the Secretary issues regulations pursuant to the HITECH Act specifying what constitutes “minimum necessary” for purposes of the HIPAA Privacy and Security Rules, Business Associate shall, to the extent practicable, access, use, and request only Protected Health Information that is contained in a limited data set (as defined in Section 164.514(e)(2) of the HIPAA Privacy and Security Rules), unless Business Associate requires certain direct identifiers in order to accomplish the intended purpose of the access, use, or request, in which event Business Associate may access, use, or request only the minimum necessary amount of Protected Health Information to accomplish the intended purpose of the access, use, or request. Covered Entity shall determine what quantum of information constitutes the “minimum necessary” amount for Business Associate to accomplish its intended purposes.

e. Business Associate may use Protected Health Information to de-identify such information in accordance with 45 C.F.R. § 164.514(b) for Business Associate’s own business purposes or in connection with the services provided pursuant to the Agreement or to provide Data Aggregation services to Customer as permitted by 45 C.F.R. 164.504(e)(2)(i)(b). Once the Protected Health Information has been de-identified or aggregated, it is no longer considered Protected Health Information governed by this Addendum.

III. OBLIGATIONS AND ACTIVITIES OF BUSINESS ASSOCIATE

a. Business Associate acknowledges and agrees that all Protected Health Information that is created or received by Covered Entity and disclosed or made available in any form, including paper record, oral communication, audio recording, and electronic display by Covered Entity or its operating units to Business Associate or is created or received by Business Associate on Covered Entity’s behalf shall be subject to this Addendum.

b. Business Associate agrees to not use or further disclose Protected Health Information other than as permitted or required by the Agreement, this Addendum or as required by law.

c. Business Associate agrees to use appropriate safeguards to prevent use or disclosure of Protected Health Information other than as provided for by this Addendum. Specifically, Business Associate will:

1. implement the administrative, physical, and technical safeguards set forth in Sections 164.308, 164.310, and 164.312 of the HIPAA Privacy and Security Rules that reasonably and appropriately protect the confidentiality, integrity, and availability of any Protected Health Information that it creates, receives, maintains, or transmits on behalf of Covered Entity, and, in accordance with Section 164.316 of the HIPAA Privacy and Security Rules, implement and maintain reasonable and appropriate policies and procedures to enable it to comply with the requirements outlined in Sections 164.308, 164.310, and 164.312; and

2. report to Covered Entity any use or disclosure of Protected Health Information not provided for by this Addendum of which Business Associate becomes aware. Business Associate shall report to Covered Entity any Security Incident of which it becomes aware. Notice is deemed to have been

given for unsuccessful Security Incidents, such as (i) “pings” on an information system firewall; (ii) port scans; (iii) attempts to log on to an information system or enter a database with an invalid password or user name; (iv) denial-of-service attacks that do not result in a server being taken offline; or (v) malware (*e.g.*, a worms or a virus) that does not result in unauthorized access, use, disclosure, modification or destruction of Protected Health Information.

d. Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity, agrees to the same restrictions and conditions that apply through this Addendum to Business Associate with respect to such information.

e. Business Associate agrees to comply with any requests for restrictions on certain disclosures of Protected Health Information to which Covered Entity has agreed in accordance with Section 164.522 of the HIPAA Privacy and Security Rules and of which Business Associate has been notified by Covered Entity. In addition, and notwithstanding the provisions of Section 164.522 (a)(1)(ii), Business Associate agrees to comply with an individual’s request to restrict disclosure of Protected Health Information to a health plan for purposes of carrying out payment or health care operations if the Protected Health Information pertains solely to a health care item or service for which Covered Entity has been paid by in full by the individual or the individual’s representative.

f. At the request of the Covered Entity and in a reasonable time and manner, not to extend ten (10) business days, Business Associate agrees to make available Protected Health Information required for Covered Entity to respond to an individual’s request for access to his or her Protected Health Information in accordance with Section 164.524 of the HIPAA Privacy and Security Rules. If Business Associate maintains Protected Health Information electronically, it agrees to make such Protected Health Information available electronically to the applicable individual or to a person or entity specifically designated by such individual, upon such individual’s request.

g. At the request of Covered Entity and in a reasonable time and manner, Business Associate agrees to make available Protected Health Information required for amendment by Covered Entity in accordance with the requirements of Section 164.526 of the HIPAA Privacy and Security Rules.

h. Business Associate agrees to document any disclosures of and make Protected Health Information available for purposes of accounting of disclosures, as required by Section 164.528 of the HIPAA Privacy and Security Rules.

i. Business Associate agrees that it will make its internal practices, books, and records relating to the use and disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of, Covered Entity, available to the Secretary for the purpose of determining Covered Entity’s compliance with the HIPAA Privacy and Security Rules, in a time and manner designated by the Secretary, subject to attorney-client and other applicable privileges.

j. Business Associate agrees that, while present at any Covered Entity facility and/or when accessing Covered Entity’s computer network(s), it and all of its employees, agents, representatives and subcontractors will at all times comply with any network access and other security practices, procedures and/or policies established by Covered Entity including, without limitation, those established pursuant to the HIPAA Privacy and Security Rules.

k. Business Associate agrees that it will not directly or indirectly receive remuneration in exchange for any Protected Health Information of an individual without the written authorization of the individual or the individual’s representative, except where the purpose of the exchange is:

1. for public health activities as described in Section 164.512(b) of the Privacy and Security Rules;

2. for research as described in Sections 164.501 and 164.512(i) of the Privacy and Security Rules, and the price charged reflects the costs of preparation and transmittal of the data for such purpose;

3. for treatment of the individual, subject to any further regulation promulgated by the Secretary to prevent inappropriate access, use, or disclosure of Protected Health Information;

4. for the sale, transfer, merger, or consolidation of all or part of Business Associate and due diligence related to that activity;

5. for an activity that Business Associate undertakes on behalf of and at the specific request of Covered Entity;

6. to provide an individual with a copy of the individual's Protected Health Information pursuant to Section 164.524 of the Privacy and Security Rules; or

7. other exchanges that the Secretary determines in regulations to be similarly necessary and appropriate as those described in this Section III.k.

l. Business Associate agrees that it will not directly or indirectly receive remuneration for any written communication that encourages an individual to purchase or use a product or service without first obtaining the written authorization of the individual or the individual's representative, unless:

1. such payment is for a communication regarding a drug or biologic currently prescribed for the individual and is reasonable in amount (as defined by the Secretary); or

2. the communication is made on behalf of Covered Entity and is consistent with the terms of this Addendum.

m. Business Associate agrees that if it uses or discloses patients' Protected Health Information for marketing purposes, it will obtain such patients' authorization before making any such use or disclosure.

n. Business Associate agrees to implement a reasonable system for discovery of breaches and method of risk analysis of breaches to meet the requirements of HIPAA, The HITECH Act, and the HIPAA Regulations, and shall be solely responsible for the methodology, policies, and procedures implemented by Business Associate.

o. State Privacy Laws. Business Associate shall understand and comply with state privacy laws to the extent that state privacy laws are not preempted by HIPAA or The HITECH Act.

IV. BUSINESS ASSOCIATE'S MITIGATION AND BREACH NOTIFICATION OBLIGATIONS

a. Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of Protected Health Information by Business Associate in violation of the requirements of this Addendum.

b. Following the discovery of a Breach of Unsecured Protected Health Information, Business Associate shall notify Covered Entity of such Breach without unreasonable delay and in no case later than forty-five (45) calendar days after discovery of the Breach. A Breach shall be treated as discovered by Business Associate as of the first day on which such Breach is known to Business Associate or, through the exercise of reasonable diligence, would have been known to Business Associate.

c. Notwithstanding the provisions of Section IV.b., above, if a law enforcement official states to Business Associate that notification of a Breach would impede a criminal investigation or cause damage to national security, then:

1. if the statement is in writing and specifies the time for which a delay is required, Business Associate shall delay such notification for the time period specified by the official; or

2. if the statement is made orally, Business Associate shall document the statement, including the identity of the official making it, and delay such notification for no longer than thirty (30) days from the date of the oral statement unless the official submits a written statement during that time.

Following the period of time specified by the official, Business Associate shall promptly deliver a copy of the official's statement to Covered Entity.

d. The Breach notification provided shall include, to the extent possible:

1. the identification of each individual whose Unsecured Protected Health Information has been, or is reasonably believed by Business Associate to have been, accessed, acquired, used, or disclosed during the Breach;

2. a brief description of what happened, including the date of the Breach and the date of discovery of the Breach, if known;

3. a description of the types of Unsecured Protected Health Information that were involved in the Breach, if known (such as whether full name, social security number, date of birth, home address, account number, diagnosis, disability code, or other types of information were involved);

4. any steps individuals should take to protect themselves from potential harm resulting from the Breach; and

5. a brief description of what Business Associate is doing to investigate the Breach, to mitigate harm to individuals, and to protect against any further Breaches.

e. Business Associate shall provide the information specified in Section IV.d., above, to Covered Entity at the time of the Breach notification if possible or promptly thereafter as information becomes available. Business Associate shall not delay notification to Covered Entity that a Breach has occurred in order to collect the information described in Section IV.d. and shall provide such information to Covered Entity even if the information becomes available after the forty-five (45)-day period provided for initial Breach notification.

V. OBLIGATIONS OF COVERED ENTITY

a. Upon request of Business Associate, Covered Entity shall provide Business Associate with the notice of privacy practices that Covered Entity produces in accordance with Section 164.520 of the HIPAA Privacy and Security Rules.

b. Covered Entity shall provide Business Associate with any changes in, or revocation of, permission by an individual to use or disclose Protected Health Information, if such changes affect Business Associate's permitted or required uses and disclosures.

c. Covered Entity shall notify Business Associate of any restriction to the use or disclosure of Protected Health Information to which Covered Entity has agreed in accordance with Section 164.522 of the HIPAA Privacy and Security Rules, and Covered Entity shall inform Business Associate of the termination of any such restriction, and the effect that such termination shall have, if any, upon Business Associate's use and disclosure of such Protected Health Information.

VI. TERM AND TERMINATION

a. Term. The Term of this Addendum shall be effective as of the date first written above, and shall terminate upon the later of the following events: (i) in accordance with Section VII.c., when all of the Protected Health Information provided by Covered Entity to Business Associate or created or received by Business Associate on behalf of Covered Entity is destroyed or returned to Covered Entity or, if such return or destruction is infeasible, when protections are extended to such information; or (ii) upon the expiration or termination of the Agreement.

b. Termination for Cause. Upon Covered Entity's knowledge of a material breach of this Addendum by Business Associate and Business Associate's failure to cure such breach within thirty (30) days of receiving notice of same from Covered Entity, Covered Entity shall have the right to terminate this Addendum and the Agreement.

c. Effect of Termination.

1. Except as provided in paragraph 2. of this subsection, upon termination of this Addendum, the Agreement or upon request of Covered Entity, whichever occurs first, Business Associate shall return or destroy all Protected Health Information received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity. This provision shall apply to Protected Health Information that is in the possession of subcontractors or agents of Business Associate. Neither Business Associate nor its subcontractors or agents shall retain copies of the Protected Health Information.

2. In the event that Business Associate determines that returning or destroying the Protected Health Information is infeasible, Business Associate shall provide to Covered Entity notification of the conditions that make return or destruction infeasible and shall extend the protections of this Addendum to such Protected Health Information and limit further uses and disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such Protected Health Information.

VII. MISCELLANEOUS

a. **No Rights in Third Parties.** Except as expressly stated herein, the Parties to this Addendum do not intend to create any rights in any third parties.

b. **Survival.** The obligations of Business Associate under Section VII(c) of this Addendum shall survive the expiration, termination, or cancellation of this Addendum, the Agreement, and/or the business relationship of the parties, and shall continue to bind Business Associate, its agents, employees, contractors, successors, and assigns as set forth herein.

c. **Amendment.** This Addendum may be amended or modified only in a writing signed by the Parties. The Parties agree that they will negotiate amendments to this Addendum to conform to any changes in the HIPAA Privacy and Security Rules as are necessary for Covered Entity to comply with the current requirements of the HIPAA Privacy and Security Rules. In addition, in the event that either Party believes in good faith that any provision of this Addendum fails to comply with the then-current requirements of the HIPAA Privacy and Security Rules or any other applicable legislation, then such Party shall notify the other Party of its belief in writing. For a period of up to thirty (30) days, the Parties shall address in good faith such concern and amend the terms of this Addendum, if necessary to bring it into compliance. If, after such thirty (30)-day period, the Addendum fails to comply with the HIPAA Privacy and Security Rules or any other applicable legislation, then either Party has the right to terminate this Addendum and the Agreement upon written notice to the other party.

d. **Independent Contractor.** None of the provisions of this Addendum are intended to create, nor will they be deemed to create, any relationship between the Parties other than that of independent parties contracting with each other solely for the purposes of effecting the provisions of this Addendum and any other agreements between the Parties evidencing their business relationship.

e. **Interpretation.** Any ambiguity in this Addendum shall be resolved in favor of a meaning that permits Covered Entity to comply with the HIPAA Privacy and Security Rules.

f. **Certain Provisions Not Effective in Certain Circumstances.** The provisions of this Addendum relating to the HIPAA Security Rule shall not apply to Business Associate if Business Associate does not receive any Electronic Protected Health Information from or on behalf of Covered Entity.

g. **Ownership of Information.** Covered Entity holds all right, title, and interest in and to the PHI and Business Associate does not hold and will not acquire by virtue of this Addendum or by virtue of providing goods or services to Covered Entity, any right, title, or interest in or to the PHI or any portion thereof.

h. **Entire Agreement.** This Addendum is incorporated into, modifies and amends the Agreement, inclusive of all other prior amendments or modifications to such Agreement. The terms and provisions of this Addendum shall control to the extent they are contrary, contradictory or inconsistent with the terms of the Agreement. Otherwise, the terms and provisions of the Agreement shall remain in full force and effect and apply to this Addendum.

IN WITNESS WHEREOF, the Parties have executed this Addendum as of the day and year written above.

Each person whose signature appears hereon represents, warrants and guarantees that he/she has been duly authorized and has full authority to execute this Agreement on behalf of the party on whose behalf this Agreement is executed.

Business Associate:

EMS Management & Consultants, Inc.

Covered Entity:

Romulus Fire Department

By: _____

By: _____

Print: _____

Print: _____

Title: _____

Title: _____

Date: _____

Date: _____



FUNDS VERIFICATION FORM

DEPARTMENT: Fire

FUND NAME: Public Safety Contractual Services

ACCOUNT NUMBER/S:

205-336-818.000

PURPOSE FOR REQUEST:

Contractual Agreement with Accumed/EMS-MC for insurance billing and collection of Fire and EMS activities

AMOUNT OF EXPENDITURE:

As per Contract Not to exceed budgeted funds

SIGNATURE OF DEPARTMENT HEAD:

FUNDS CURRENTLY AVAILABLE:

\$32,094.41

FINANCE DEPARTMENT APPROVAL:

[Signature]

DATE:

4/22/2025



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: April 28, 2025

Item No. J.

General Description: Service Contract with Baker Tilly Advisory Group for Housing Study

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Service Contract with Baker Tilly Advisory Group for Housing Study
DATE: April 22, 2025

I concur with the recommendation of Jessica Hobbs, Grant Administrator, and Steve Hitchcock, City Attorney and respectfully request that City Council authorize the Mayor and Clerk to enter into the attached service contract with Baker Tilly Advisory Group, LP to complete a City-wide housing study in an amount not to exceed \$47,500.00.

Maria Farris, Finance Director, has confirmed funds will be available in the Community Development State Grant Revenue account #101-728-569.000 pending the approval of first and second reading of Budget Amendment 24/25-18.

Motion by _____, supported by _____, to concur with the administration and authorize the Mayor and Clerk to enter into the attached service contract with Baker Tilly Advisory Group, LP to complete a City-wide housing study in an amount not to exceed \$47,500.00.

Memo

To: Mayor Robert McCraight

From: Jessica Hobbs

cc: Julie Wojtylko, Jill Lambert

Date: 4/3/25

Re: Approval of Service Contract with Baker Tilly Advisory Group for Housing Study

Good Morning, Mayor McCraight,

Please present the attached Baker Tilly service contract to the Romulus City Council for approval. The contract outlines that Baker Tilly Advisory Group will conduct a robust City-wide housing study within 90 days of project start. The study will review the current state of housing in Romulus, conduct community engagement to analyze the needs of current residents, and draw conclusions about the future of housing in the City. The report will also provide recommendations about how the City can best support existing housing stock and future housing opportunities.

The study will be used to inform Economic Development's best practices for housing moving forward as well as the 2025 update to the Romulus Master Plan.

The study is funded through the MSHDA Housing Readiness Grant awarded to the City in March. The estimated cost of the study will be \$45,000 and any associated travel costs, not to exceed \$2,500. It will be paid for out of Community Development's State Grant Revenue account: 101-728-569.000.

A budget amendment in the total amount of the grant will follow should this request be approved.

Thank you,

Jessica Hobbs



March 18, 2025

Ms. Jessica Hobbs
Grants Administrator & Economic Development Liaison
The City of Romulus, Michigan
11111 Wayne Road
Romulus, MI 48174
Delivered electronically – Jessica Hobbs Jhobbs@romulusgov.com

Baker Tilly Advisory Group, LP
4807 Innovate Lane,
PO Box 7398
Madison, WI, 53707-7398
United States of America

T: +1 (608) 249 6622
F: +1 (608) 249 8532

bakertilly.com

RE: City of Romulus Housing Market Analysis

Dear Ms. Hobbs:

Baker Tilly Advisory Group, LP ("Baker Tilly") is pleased to confirm our understanding of the nature of the consulting services we are to provide to the City of Romulus (the "client", "Romulus", "you", "your") for City of Romulus Housing Market Analysis. This engagement letter and the attached standard business terms (collectively, this "Agreement") set forth an understanding of the nature and scope of the services to be performed, the fees we will charge for the services, as well as outline the responsibilities of Baker Tilly and the client necessary to ensure that our professional services are performed to achieve mutually agreed-upon objectives. Baker Tilly will provide the following services:

Phase 1: Current demographic and economic context

Assess the economic forces, socio-economic and demographic trends that are shaping the local housing market and place them within the context of the City of Romulus. This will be done using a combination of existing community plans and the strategic goals provided by the City, as well as drawing data from national sources, like the American Community Survey, and from proprietary databases Baker Tilly subscribes to.

Information to be utilized in analyzing the demographics will include:

1. Trends in population and household growth, as well as current public projections of population and household growth in future years
2. Characteristics of the current households including family type, tenure, age distribution, vacancy rates and household type
3. Current income characteristics of the population and income by tenure
4. Employment by industry sector and recent trends in employment growth

This data will help Baker Tilly understand the current demographic and economic characteristics of households in the community, what these characteristics will look like in the future, and the impact potential changes will have on housing planning and policy decisions.

Phase 2: Stakeholder engagement and public participation

Conduct client and key stakeholder engagement process to gather information and input on the current housing and economic conditions, trends and anticipated growth/demand, and priorities. Baker Tilly will work with the City to identify a broad range of key stakeholders to be included in this process that will enhance the findings of the comprehensive housing study. To maximize the participation of stakeholders, our team will utilize a mix of online and in-person tools. Specific tasks in this phase include:

Baker Tilly Advisory Group, LP and Baker Tilly US, LLP, trading as Baker Tilly, are members of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities. Baker Tilly US, LLP is a licensed CPA firm that provides assurance services to its clients. Baker Tilly Advisory Group, LP and its subsidiary entities provide tax and consulting services to their clients and are not licensed CPA firms.

Jessica Hobbs
City of Romulus, MI

March 18, 2025
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2.1 Client and project management

Conduct ongoing City staff project management team engagement. In this task advance working team for the project and meet monthly to guide project outcomes, review materials and discuss project details.

2.2 Stakeholder focus groups

Conduct interviews with City staff, local officials, business leaders, developers, realtors, housing agency leaders, Habitat for Humanity, key landlords, and other identified stakeholders to help identify opportunities, provide local knowledge and establish a housing and economic baseline.

1. Site visit—In-person site visit to meet with staff and conduct one in person stakeholder focus group.
2. The project team will conduct two virtual focus group meetings with identified stakeholders.

2.3 Online stakeholder survey

After completion of the stakeholder focus group meetings, Baker Tilly will design and distribute a brief online survey to stakeholders. Based on previous experience with similar projects, a survey tool will allow the project team to obtain additional detail from stakeholders and provide additional quantitative and qualitative data. The survey also allows stakeholders to provide additional input that they may not have felt comfortable providing in a focus group setting. The survey will be designed in coordination with the City after completion of the focus group meetings so that the information collected during the focus group sessions can shape the format and content of the survey questions.

2.4 Online public survey

The project team will work in coordination with the City to design a publicly accessible survey that will allow members of the public to provide input on local housing needs from the perspective of residents including senior residents. This survey can be posted to the City's website and social media platforms, and the City can utilize the survey to distribute paper copies of the survey can also be distributed in key locations, so the survey is accessible to residents that do not have computer/internet access.

Phase 3: Market analysis

Consumer/household preferences within the market will be evaluated to understand market demand for housing products within the community and position the City for growth, while ensuring that existing housing stock remains competitive with new construction in the local market. Market research will be conducted on the following topics:

3.1 Analyze rental housing market conditions

Conduct supply analysis aimed at assessing the locations, types, rent levels, occupancy rates and characteristics of rental housing currently serving the target populations in the market areas including:

1. Compile, map and analyze information on rental product types within the market, inclusive of housing age and quality factors available from proprietary databases
2. Compile and analyze data on rent levels, unit sizes, unit distributions and occupancy rates
3. Examine features and amenities offered in the market
4. Document current concessions being offered in the market and recent absorption levels of recently completed projects
5. Identify new rental housing developments under construction and planned in the market

3.2 Analyze ownership housing market conditions

Jessica Hobbs
City of Romulus, MI

March 18, 2025
Page 3

Conduct supply analysis aimed at assessing if there is sufficient quantity and diversity of supply to meet the demands of a growing population and allow a new generation of homebuyers to enter the market. The analysis will also analyze the characteristics of ownership housing currently serving the target populations in the market including:

1. Compile, map and analyze information on ownership housing within the market, inclusive of housing age and quality factors available from proprietary databases
2. Examine features and amenities offered in the market
3. Identify ownership housing developments under construction and planned in the market

3.3 Demand analysis

The housing market assessment will include measurements of potential support of analyzed rental and ownership product. The analysis will determine if additional demand or need exists in the market to support a proposed expansion of the rental and ownership housing stock.

1. Comment on the overall level of demand for rental housing in the market based both on net demand for additional rental housing and needs addressing the existing population/housing stock
2. Comment on the overall level of demand for ownership housing in the market, based both on net demand for ownership housing and needs addressing the existing population/housing stock

Phase 4: Findings and recommendations

The research and analysis completed in the first three phases will culminate in a presentation of key findings and specific recommendations. Baker Tilly will assemble a final report that presents methods, data summary tables and narrative describing the housing market. Further, the report will provide recommendations on potential programs and policies that should be considered to advance the housing goals for the community. The report will provide a tool that local policymakers can use to guide housing decision, and it will provide information to the development community in communicating housing needs.

Final deliverables:

1. Provide a final report as a PDF file and 20 hard copies
2. Provide copies of all data and map files in a format that has been approved by the City.
3. Meet virtually with staff at the conclusion of the engagement to review the final report and presentation.
4. Present in a meeting on-site with elected officials and the public to communicate the final deliverable in summary of the key findings and recommendations of the comprehensive housing study.

Project timing:

Baker Tilly understands the need for housing market information is critical and time is of the essence. The project team proposes to complete this work within 90 days of signed engagement.

Professional Fees for Services:

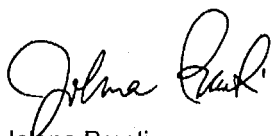
Services as outlined will be billed not to exceed \$45,000. Expenses related to travel will be billed at additional, separate cost.

Jessica Hobbs
City of Romulus, MI

March 18, 2025
Page 4

We believe the foregoing correctly sets forth our understanding, but if you have questions, please let us know. If you find the arrangements acceptable, please acknowledge your agreement to the understanding by signing and returning to us a signed copy.

Sincerely,

A handwritten signature in black ink, appearing to read "Jolena Presti". The signature is fluid and cursive, with the first name "Jolena" being more prominent than the last name "Presti".

Jolena Presti
Managing Director
BAKER TILLY ADVISORY GROUP, LP

Jessica Hobbs
City of Romulus, MI

March 18, 2025
Page 5

This letter and the attached Standard Business Terms correctly set forth the understanding of

CITY OF ROMULUS, MICHIGAN

Signature: _____

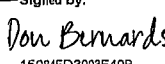
Jessica Hobbs

Name: _____

Title: _____

Date: _____

BAKER TILLY ADVISORY GROUP, LP

Signed by:

Signature: _____
15084FD3903E49B...

Name: Donald Bernards

Title: Principal

2025-Mar-20

Date: _____

Baker Tilly Advisory Group, LP

Standard Business Terms

These Standard Business Terms ("Terms") govern the services provided by Baker Tilly Advisory Group, LP (Baker Tilly, we, us or our) set forth in the letter defining the scope of work (the "Letter") to which these Terms are attached (the "Services"). These Terms and any applicable online terms and conditions or terms of use ("Online Terms") related to online products or services made available to Company by Baker Tilly ("Online Offering"), together with the Letter to which they are attached, constitute the entire understanding and agreement between the client identified on such Letter (the "Client") and Baker Tilly with respect to the Services described in the Letter (collectively, the Letter and these Terms are referred to as the "Agreement") and supersede and incorporate all prior or contemporaneous representations, understandings or agreements, and may not be modified or amended except by an agreement in writing signed between the parties hereto. For clarity and avoidance of doubt, the terms of this Engagement Letter govern Baker Tilly's provision of the services described herein, and the Online Terms govern Company's use of the Online Offering. This Agreement's provisions shall not be deemed modified or amended by the conduct of the parties. If there is a conflict between these Terms and the terms of any Letter, these Terms shall govern.

Section 1. Confidentiality

With respect to this Agreement and any information supplied in connection with this Agreement and designated by the disclosing party (the "Disclosing Party") as "Confidential Information" either by marking it as "confidential" prior to disclosure to the receiving party (the "Recipient") or, if such information is disclosed orally or by inspection, then by indicating to the Recipient that the information is confidential at the time of disclosure and confirming in writing to the Recipient, the confidential nature of the information within ten (10) business days of such disclosure, the Recipient agrees to: (i) protect the Confidential Information in the same manner in which it protects its confidential information of like importance, but in no case using less than reasonable care; (ii) use the Confidential Information only to perform its obligations under this Agreement; and (iii) reproduce Confidential Information only as required to perform its obligations under this Agreement. This section shall not apply to information which is (A) publicly known, (B) already known to the recipient, (C) disclosed by Recipient to a third party without restriction, (D) independently developed, or (E) disclosed pursuant to legal requirement or order, or as is required by regulations or professional standards governing the Services performed. Subject to the foregoing, Baker Tilly may disclose Client's Confidential Information to its subcontractors and subsidiaries.

Section 2. Deliverables

(a) Notwithstanding the above and solely with respect to ownership of deliverables in this Section, unless specified otherwise on the applicable Letter, materials specifically prepared by Baker Tilly for Client as a deliverable under a Letter (each a "Deliverable") may, when fully paid for by Client, be used, copied, distributed internally, and modified by Client but solely for its internal business purposes. Client shall not, without Baker Tilly's prior written consent, disclose to a third party, publicly quote or make reference to the Deliverables. Baker Tilly shall retain all right, title and interest in and to: (i) the Deliverables, including but not limited to, all patent, copyright, trademark and other intellectual property rights therein; and (ii) all methodologies, processes, techniques, ideas, concepts, trade secrets and know-how embodied in the Deliverables or that Baker Tilly may develop or supply in connection with this Agreement (the "Baker Tilly Knowledge"). Subject to the confidentiality restrictions contained in Section 1, Baker Tilly may use the Deliverables and the Baker Tilly Knowledge for any purpose.

(b) The documentation for this engagement, including the workpapers, is not part of the Deliverables, is the property of Baker Tilly and constitutes confidential information. We may have a responsibility to retain the documentation for a period of time sufficient to satisfy any applicable legal or regulatory requirements for records retention. Baker Tilly does not retain any original client records and we will return such records to you at the completion of the Services rendered under this engagement. When such records are returned to you, it is the Company's responsibility to retain and protect its accounting and other business records for future use, including potential review by any government or other regulatory agencies. By your signature below, you acknowledge and agree that, upon the expiration of the documentation retention period, Baker Tilly shall be free to destroy our workpapers related to this engagement. If we are required by law, regulation or professional standards to make certain documentation available to Regulators, Client hereby authorizes us to do so.

Section 3. Acceptance

Client shall accept Deliverables which (i) substantially conform to the specifications in the Letter or (ii) where applicable, successfully complete the mutually agreed to acceptance test plan described in the Letter. Client will promptly give Baker Tilly written notification of any nonconformance of the Deliverables with such requirements (Nonconformance) within thirty (30) days following delivery of such Deliverables, and Baker Tilly shall have a reasonable period of time,

based on the severity and complexity of the Nonconformance, to correct the Nonconformance so that the Deliverables substantially conform to the specifications. If Client uses the Deliverable before acceptance, fails to promptly notify Baker Tilly of any Nonconformance within such 30-day period, or delays the beginning of acceptance testing more than five (5) business days past the agreed upon date for the start of such acceptance testing as specified or otherwise determined under the Letter, then the Deliverable shall be deemed irrevocably accepted by the Client.

Section 4. Standards of Performance

Baker Tilly shall perform its Services in conformity with the terms expressly set forth in this Agreement. Accordingly, our Services shall be evaluated on our substantial conformance with such terms and standards. Any claim of nonconformance (and applicability of such standards) must be clearly and convincingly shown. Client acknowledges that the Services will involve the participation and cooperation of management and others of Client. Unless required by professional standards or Client and Baker Tilly otherwise agree in writing, Baker Tilly shall have no responsibility to update any of its work after its completion.

Section 5. Warranty

(a) Each party represents and warrants to the other that it has full power and authority to enter into and perform this Agreement and any Letter entered into pursuant hereto and the person signing this Agreement or such Letter on behalf of each party hereto has been properly authorized and empowered to enter into this Agreement.

(b) Client warrants that it has the legal right and authority, and will continue to have the legal right and authority during the term of this Agreement, to operate, configure, provide, place, install, upgrade, add, maintain and repair (and authorize Baker Tilly to do any of the foregoing to the extent the same are included in the Services) the hardware, software and data that comprises any of Client's information technology system upon which or related to which Baker Tilly provides Services under this Agreement.

(c) Baker Tilly warrants that any Services that it provides to Client under this Agreement and any Letter will be performed in accordance with generally accepted industry standards of care and competence. Client's sole and exclusive remedy for a breach of Baker Tilly's warranty will be for Baker Tilly, in its sole discretion, to either: (i) use its reasonable commercial efforts to re-perform or correct the Services, or (ii) refund the fee Client paid for the Services that are in breach of Baker Tilly's warranty. Client must make a claim for breach of warranty in writing within thirty (30) days of the date that the Services that do not comply with Baker Tilly's warranty are performed. This warranty is voided in the event that Client makes alterations to the Services provided by Baker Tilly or to the environment in which the Services are used (including the physical, network and systems environments) that are not authorized in writing by Baker Tilly. If Client does not notify Baker Tilly of a breach of Baker Tilly's warranty during that 30-day period, Client will be deemed to have irrevocably accepted the Services.

(d) Baker Tilly does not warrant any third-party product (each, a Product). All Products are provided to Client by Baker Tilly "AS IS." Baker Tilly will, to the extent it is allowed to by its vendors, pass through any warranties and indemnifications provided by the manufacturer of the Product. Client, recognizing that Baker Tilly is not the manufacturer of any Product, expressly waives any claim that Client may have against Baker Tilly based upon any product liability or infringement or alleged infringement of any patent, copyright, trade secret or other intellectual property right (each a Claim) with respect to any Product and also waives any right to indemnification from Baker Tilly against any such Claim made against Client by another. Client acknowledges that no employee of Baker Tilly or any other party is authorized to make any representation or warranty on behalf of Baker Tilly that is not in this Agreement.

Baker Tilly Advisory Group, LP Standard Business Terms (cont.)

(e) This section 5 is Baker Tilly's only warranty concerning the Services and any deliverable, and is made expressly in lieu of all other warranties and representations, express or implied, including any implied warranties of merchantability, ACCURACY, TITLE, noninfringement or fitness for a particular purpose, or otherwise.

Section 6. Limitation on Damages and Indemnification

(a) The liability (including attorney's fees and all other costs) of Baker Tilly and its present or former partners, principals, agents or employees related to any claim for damages relating to the Services performed under this Agreement shall not exceed the fees paid to Baker Tilly for the portion of the work to which the claim relates, except to the extent finally determined to have resulted from the willful misconduct or fraudulent behavior of Baker Tilly relating to such Services. This limitation of liability is intended to apply to the full extent allowed by law, regardless of the grounds or nature of any claim asserted, including the negligence of either party. Additionally, in no event shall either party be liable for any lost profits, lost business opportunity, lost data, consequential, special, incidental, exemplary or punitive damages, delays, interruptions or viruses arising out of or related to this Agreement even if the other party has been advised of the possibility of such damages.

(b) As Baker Tilly is performing the Services solely for the benefit of Client, Client will indemnify Baker Tilly, its subsidiaries and their present or former partners, principals, employees, officers and agents against all costs, fees, expenses, damages and liabilities (including attorneys' fees and all defense costs) associated with any third-party claim, relating to or arising as a result of the Services, Client's use of the Deliverables, or this Agreement.

(c) In the event Baker Tilly is requested by the Client; or required by government regulation, subpoena or other legal process to produce our engagement working papers or its personnel as witnesses with respect to its Services rendered for the Client, so long as Baker Tilly is not a party to the proceeding in which the information is sought, Client will reimburse Baker Tilly for its professional time and expenses, as well as the fees and legal expenses, incurred in responding to such a request.

(d) Because of the importance of the information that Client provides to Baker Tilly with respect to Baker Tilly's ability to perform the Services, Client hereby releases Baker Tilly and its present and former partners, principals, agents and employees from any liability, damages, fees, expenses and costs, including attorney's fees, relating to the Services, that arise from or relate to any information, including representations by management, provided by Client, its personnel or agents, that is not complete, accurate or current, whether or not management knew or should have known that such information was not complete, accurate or current.

(e) Each party recognizes and agrees that the warranty disclaimers and liability and remedy limitations in this Agreement are material bargained for bases of this Agreement and that they have been taken into account and reflected in determining the consideration to be given by each party under this Agreement and in the decision by each party to enter into this Agreement.

(f) The terms of this Section 6 shall apply regardless of the nature of any claim asserted (including, but not limited to, contract, tort or any form of negligence, whether of Client, Baker Tilly or others), but these Terms shall not apply to the extent finally determined to be contrary to the applicable law or regulation. These Terms shall also continue to apply after any termination of this Agreement.

(g) Client accepts and acknowledges that any legal proceedings arising from or in conjunction with the Services provided under this Agreement must be commenced within twelve (12) months after the performance of the Services for which the action is brought, without consideration as to the time of discovery of any claim or any other statutes of limitations or repose.

Section 7. Personnel

During the term of this Agreement, and for a period of six (6) months following the expiration or termination thereof, neither party will actively solicit the employment of the personnel of the other party involved directly with providing Services hereunder. Both parties acknowledge that the fee for hiring personnel from the other party, during the project term and within six months following completion, will be a fee equal to the hired person's annual salary at the time of the violation so as to reimburse the party for the costs of hiring and training a replacement.

Section 8. Data Privacy and Security

(a) To the extent the Services require Baker Tilly to receive personal data or personal information from Client, Baker Tilly may process, and Consulting Terms

engage subcontractors to assist with processing, any personal data or personal information, as those terms are defined in applicable privacy laws. Baker Tilly's processing shall be in accordance with the requirements of the applicable privacy laws relevant to the processing in providing Services hereunder, including Services performed to meet the business purposes of the Client, such as Baker Tilly's tax, advisory, and other consulting services. Applicable privacy laws may include any local, state, federal or international laws, standards, guidelines, policies or regulations governing the collection, use, disclosure, sharing or other processing of personal data or personal information with which Baker Tilly or its Clients must comply. Such privacy laws may include (i) the EU General Data Protection Regulation 2016/679 (GDPR); (ii) the California Consumer Privacy Act of 2018 (CCPA); and/or (iii) other laws regulating marketing communications, requiring security breach notification, imposing minimum security requirements, requiring the secure disposal of records, and other similar requirements applicable to the processing of personal data or personal information. Baker Tilly is acting as a Service Provider/Data Processor, as those terms are defined respectively under the CCPA/GDPR, in relation to Client personal data and personal information. As a Service Provider/Data Processor processing personal data or personal information on behalf of Client, Baker Tilly shall, unless otherwise permitted by applicable privacy law, (a) follow Client instructions; (b) not sell personal data or personal information collected from the Client or share the personal data or personal information for purposes of targeted advertising; (c) process personal data or personal information solely for purposes related to the Client's engagement and not for Baker Tilly's own commercial purposes; and (d) cooperate with and provide reasonable assistance to Client to ensure compliance with applicable privacy laws. Client is responsible for notifying Baker Tilly of any applicable privacy laws the personal data or personal information provided to Baker Tilly is subject to, and Client represents and warrants it has all necessary authority (including any legally required consent from individuals) to transfer such information and authorize Baker Tilly to process such information in connection with the Services described herein. Client further understands Baker Tilly US, LLP and Baker Tilly Advisory Group, LP may co-process Client data as necessary to perform the Services, pursuant to the alternative practice structure in place between the two entities. Baker Tilly is responsible for notifying Client if Baker Tilly becomes aware that it can no longer comply with any applicable privacy law and, upon such notice, shall permit Client to take reasonable and appropriate steps to remediate personal data or personal information processing. Client agrees that Baker Tilly has the right to utilize Client data to improve internal processes and procedures and to generate aggregated/de-identified data from the data provided by Client to be used for Baker Tilly business purposes and with the outputs owned by Baker Tilly. For clarity, Baker Tilly will only disclose aggregated/de-identified data in a form that does not identify Client, Client employees, or any other individual or business entity and that is stripped of all persistent identifiers. Client is not responsible for Baker Tilly's use of aggregated/de-identified data.

(b) Baker Tilly has established information security related operational requirements that support the achievement of our information security commitments, relevant information security related laws and regulations, and other information security related system requirements. Such requirements are communicated in Baker Tilly's policies and procedures, system design documentation, and contracts with customers. Information security policies have been implemented that define our approach to how systems and data are protected. Client is responsible for providing timely written notification to Baker Tilly of any additions, changes or removals of access for Client personnel to Baker Tilly provided systems or applications. If Client becomes aware of any known or suspected information security or privacy related incidents or breaches related to this Agreement, Client should timely notify Baker Tilly via email at dataprotectionofficer@bakertilly.com.

Baker Tilly Advisory Group, LP Standard Business Terms (cont.)

Section 9. Termination

(a) This Agreement may be terminated at any time by either party upon written notice to the other. However, upon termination of this Agreement, this Agreement will continue to remain in effect with respect to any Letter(s) already issued at the time of such termination, until such Letters are themselves either terminated or the performance thereunder is completed.

(b) This Agreement and all Letters may be terminated by either party effective immediately and without notice, upon: (i) the dissolution, termination of existence, liquidation or insolvency of the other party, (ii) the appointment of a custodian or receiver for the other party, (iii) the institution by or against the other party of any proceeding under the United States Bankruptcy Code or any other foreign, federal or state bankruptcy, receivership, insolvency or other similar law affecting the rights of creditors generally, or (iv) the making by the other party of any assignment for the benefit of creditors.

(c) Client shall pay Baker Tilly for all Services rendered and expenses incurred as of the date of termination, and shall reimburse Baker Tilly for all reasonable costs associated with any termination. In the event that collection procedures are required, the Company agrees to be responsible for all expenses of collection including related attorneys' fees.

(d) Any rights and duties of the parties that by their nature extend beyond the expiration or termination of this Agreement, including but not limited to, limitation of liability, confidentiality, ownership of work product, and survival of obligations, any accrued rights to payment and remedies for breach of this Agreement shall survive the expiration or termination of this Agreement or any Letter.

Section 10. Dispute Resolution

(a) Except for disputes related to confidentiality or intellectual property rights, all disputes and controversies between the parties hereto of every kind and nature arising out of or in connection with this Agreement as to the existence, construction, validity, interpretation or meaning, performance, nonperformance, enforcement, operation, breach, continuation or termination of this Agreement shall be resolved as set forth in this Section using the following procedure: In the unlikely event that differences concerning the Services or fees should arise that are not resolved by mutual agreement, both parties agree to attempt in good faith to settle the dispute by engaging in mediation administered by the American Arbitration Association under its mediation rules for professional accounting and related services disputes before resorting to litigation or any other dispute-resolution procedure. Each party shall bear their own expenses from mediation and the fees and expenses of the mediator shall be shared equally by the parties. If the dispute is not resolved by mediation, then the parties agree that the dispute or claim shall be settled by binding arbitration. The arbitration proceeding shall take place in the city in which the Baker Tilly office providing the relevant Services is located, unless the parties mutually agree to a different location. The proceeding shall be governed by the provisions of the Federal Arbitration Act (FAA) and will proceed in accordance with the then current Arbitration Rules for Professional Accounting and Related Disputes of the AAA, except that no prehearing discovery shall be permitted unless specifically authorized by the arbitrator. The arbitrator will be selected from AAA, JAMS, the Center for Public Resources, or any other internationally or nationally-recognized organization mutually agreed upon by the parties. Potential arbitrator names will be exchanged within 15 days of the parties' agreement to settle the dispute or claim by binding arbitration, and arbitration will thereafter proceed expeditiously. Any issue concerning the extent to which any dispute is subject to arbitration, or concerning the applicability, interpretation or enforceability of any of these procedures, shall be governed by the FAA and resolved by the arbitrators. The arbitration will be conducted before a single arbitrator, experienced in accounting and auditing matters. The arbitrator shall have no authority to award nonmonetary or equitable relief and will not have the right to award punitive damages or statutory awards. Furthermore, in no event shall the arbitrator have power to make an award that would be inconsistent with the Engagement Letter or any amount that could not be made or imposed by a court deciding the matter in the same jurisdiction. The award of the arbitration shall be in writing and shall be accompanied by a well reasoned opinion. The award issued by the arbitrator may be confirmed in a judgment by any federal or state court of competent jurisdiction. Discovery shall be permitted in arbitration only to the extent, if any, expressly authorized by the arbitrator(s) upon a showing of substantial need. Each party shall be

responsible for their own costs associated with the arbitration, except that the costs of the arbitrator shall be equally divided by the parties. Both parties agree and acknowledge that they are each giving up the right to have any dispute heard in a court of law before a judge and a jury, as well as any appeal. The arbitration proceeding and all information disclosed during the arbitration shall be maintained as confidential, except as may be required for disclosure to professional or regulatory bodies or in a related confidential arbitration. The arbitrator(s) shall apply the limitations period that would be applied by a court deciding the matter in the same jurisdiction, including the contractual limitations set forth in this Engagement Letter, and shall have no power to decide the dispute in any manner not consistent with such limitations period. The arbitrator(s) shall be empowered to interpret the applicable statutes of limitations.

(b) Because a breach of any the provisions of this Agreement concerning confidentiality or intellectual property rights will irreparably harm the nonbreaching party, Client and Baker Tilly agree that if a party breaches any of its obligations thereunder, the nonbreaching party shall, without limiting its other rights or remedies, be entitled to seek equitable relief (including, but not limited to, injunctive relief) to enforce its rights thereunder, including without limitation protection of its proprietary rights. The parties agree that the parties need not invoke the mediation procedures set forth in this section in order to seek injunctive or declaratory relief.

Section 11. Force Majeure

In the event that either party is prevented from performing, or is unable to perform, any of its obligations under this Agreement due to any act of God, fire, casualty, flood, war, strike, lock out, failure of public utilities, injunction or any act, exercise, assertion or requirement of any governmental authority, epidemic, destruction of production facilities, insurrection, inability to obtain labor, materials, equipment, transportation or energy sufficient to meet needs, or any other cause beyond the reasonable control of the party invoking this provision (**Force Majeure Event**), and if such party shall have used reasonable efforts to avoid such occurrence and minimize its duration and has given prompt written notice to the other party, then the affected party's failure to perform shall be excused and the period of performance shall be deemed extended to reflect such delay as agreed upon by the parties.

Section 12. Taxes

Baker Tilly's fees are exclusive of any federal, national, regional, state, provincial or local taxes, including any VAT or other withholdings, imposed on this transaction, the fees, or on Client's use of the Services or possession of the Deliverable (individually or collectively, the Taxes). All applicable Taxes shall be paid by Client without deduction from any fees owed by Client to Baker Tilly. In the event Client fails to pay any Taxes when due, Client shall defend, indemnify, and hold harmless Baker Tilly, its officers, agents, employees and consultants from and against any and all fines, penalties, damages, costs (including, but not limited to, claims, liabilities or losses arising from or related to such failure by Client) and will pay any and all damages, as well as all costs, including, but not limited to, mediation and arbitration fees and expenses as well as attorneys' fees, associated with Client's breach of this Section 12.

Section 13. Notices

Any notice or communication required or permitted under this Agreement or any Letter shall be in writing and shall be deemed received (i) on the date personally delivered; or (ii) the date of confirmed receipt if sent by Federal Express, DHL, UPS or any other reputable carrier service, to applicable party (sending it to the attention of the title of the person signing this Agreement) at the address specified on the signature page of this Agreement or such other address as either party may from time to time designate to the other using this procedure.

Section 14. Miscellaneous

(a) This Agreement, any Letter(s) and any applicable Online Terms related to any "Online Offering" constitute the entire agreement between Baker Tilly and Client with respect to the subject matter hereof and supersede all prior agreements, promises, understandings and negotiations, whether written or oral, regarding the subject matter hereof. For clarity and avoidance of doubt, these Terms govern Baker Tilly's provision of the Services described herein, and the Online Terms govern Company's use of the Online Offering. No terms in any Client purchase order that are different from, or additional to, the terms of this Agreement will be accorded any legal effect and are specifically hereby objected to

Baker Tilly Advisory Group, LP Standard Business Terms (cont.)

by Baker Tilly. This Agreement and any Letter cannot be amended unless in writing and signed by duly authorized representatives of each party. Headings in this Agreement are included for convenience only and are not to be used to construe or interpret this Agreement.

(b) In the event that any provision of this Agreement or any Letter is held by a court of competent jurisdiction to be unenforceable because it is invalid or in conflict with any law of any relevant jurisdiction, the validity of the remaining provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement or such Letter did not contain the particular provisions held to be unenforceable. The unenforceable provisions shall be replaced by mutually acceptable provisions which, being valid, legal and enforceable, come closest to the intention of the parties underlying the invalid or unenforceable provision. If the Services should become subject to the independence rules of the U.S. Securities and Exchange Commission with respect to Client, such that any provision of this Agreement would impair Baker Tilly's independence under its rules, such provision(s) shall be of no effect.

(c) Neither this Agreement, any Engagement Letter, any claims nor any rights or licenses granted hereunder may be assigned, delegated or subcontracted by Client without the written consent of Baker Tilly. Baker Tilly may assign and transfer this Agreement and any Letter to any successor that acquires all or substantially all of the business or assets of Baker Tilly by way of merger, consolidation, other business reorganization, or the sale of interests or assets.

(d) The validity, construction and enforcement of this Agreement shall be determined in accordance with the laws of the State of Illinois, without reference to its conflicts of laws principles, and any action (whether by arbitration or in court) arising under this Agreement shall be brought exclusively in the State of Illinois. Both parties consent to the personal jurisdiction of the state and federal courts located in Illinois.

(e) The parties hereto are independent contractors. Nothing herein shall be deemed to constitute either party as the representative, agent, partner or joint venture of the other. Baker Tilly shall have no authority to bind Client to any third-party agreement. Though the Services may include Baker Tilly's advice and recommendations, all decisions regarding the implementation of such advice or recommendations shall be the responsibility of, and made by, Client.

(f) The failure of either party at any time to enforce any of the provisions of this Agreement or a Letter will in no way be construed as a waiver of

such provisions and will not affect the right of party thereafter to enforce each and every provision thereof in accordance with its terms.

(g) Client acknowledges that: (i) Baker Tilly and Client may correspond or convey documentation via Internet e-mail unless Client expressly requests otherwise, (ii) neither party has control over the performance, reliability, availability or security of Internet e-mail, and (iii) Baker Tilly shall not be liable for any loss, damage, expense, harm or inconvenience resulting from the loss, delay, interception, corruption or alteration of any Internet e-mail.

(h) Except to the extent expressly provided to the contrary, no third-party beneficiaries are intended under this Agreement.

(i) The Services performed under this Agreement do not include the provision of legal advice and Baker Tilly makes no representations regarding questions of legal interpretation. Client should consult with its attorneys with respect to any legal matters or items that require legal interpretation under federal, state or other type of law or regulation.

(j) Baker Tilly US, LLP and Baker Tilly Advisory Group, LP and its subsidiary entities provide professional services through an alternative practice structure in accordance with the AICPA Code of Professional Conduct and applicable laws, regulations and professional standards. Baker Tilly US, LLP is a licensed independent CPA firm that provides attest services to clients. Baker Tilly Advisory Group, LP and its subsidiary entities provide tax and business advisory services to their clients. Baker Tilly Advisory Group, LP and its subsidiary entities are not licensed CPA firms. Baker Tilly Advisory Group, LP and its subsidiaries and Baker Tilly US, LLP are independent members of Baker Tilly International. Baker Tilly International Limited is an English company. Baker Tilly International provides no professional services to clients. Each member firm is a separate and independent legal entity and each describes itself as such. Baker Tilly Advisory Group, LP and Baker Tilly US, LLP are not Baker Tilly International's agents and do not have the authority to bind Baker Tilly International or act on Baker Tilly International's behalf. None of Baker Tilly International, Baker Tilly Advisory Group, LP, Baker Tilly US, LLP, nor any of the other member firms of Baker Tilly International has any liability for each other's acts or omissions. The name Baker Tilly and its associated logo is used under license from Baker Tilly International Limited.

Acknowledgement:

The Business Terms above correctly sets forth the understanding of the Client.

Accepted by:

Signature:

Name: Jessica Hobbs

Title:

Date:

Certificate Of Completion

Envelope Id: 1851EF70-0A2A-4111-8FBA-78F5ACF5BAE2
 Subject: City of Romulus, MI and Baker Tilly Engagement Contract for Signature
 Source Envelope:
 Document Pages: 9
 Certificate Pages: 4
 AutoNav: Enabled
 EnvelopeId Stamping: Enabled
 Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Delivered

Envelope Originator:
 Baker Tilly Tilly Contracts
 BakerTillyContracts@bakertilly.com
 IP Address: 35.247.59.63

Record Tracking

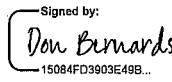
Status: Original
 3/20/2025 12:31:52 PM
 Holder: Baker Tilly Tilly Contracts
 BakerTillyContracts@bakertilly.com

Location: DocuSign

Signer Events

Don Bernards
 donald.bernards@bakertilly.com
 Partner
 Security Level: Email, Account Authentication
 (None)

Signature

Signed by:

 15084FD3903E49B...
 Signature Adoption: Pre-selected Style
 Using IP Address: 216.205.127.156

Timestamp

Sent: 3/20/2025 12:31:53 PM
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 Signed: 3/20/2025 1:21:02 PM

Electronic Record and Signature Disclosure:

Accepted: 3/20/2025 1:20:48 PM
 ID: 0dcec5d6-e8bd-4bce-929e-7448e263641a

Jessica Hobbs
 jhobbs@romulusgov.com
 Security Level: Email, Account Authentication
 (None)

Sent: 3/20/2025 1:21:03 PM
 Viewed: 3/21/2025 5:29:17 AM

Electronic Record and Signature Disclosure:

Accepted: 3/21/2025 5:29:16 AM
 ID: 4d6a298c-ee1b-404f-b92b-bc862f1e9109

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/20/2025 12:31:53 PM
Certified Delivered	Security Checked	3/21/2025 5:29:17 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Baker Tilly Advisory Group, LP (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

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To contact us by email send messages to: jaclyn.smith@bakertilly.com

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To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at jaclyn.smith@bakertilly.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to jaclyn.smith@bakertilly.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

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To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to jaclyn.smith@bakertilly.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Baker Tilly Advisory Group, LP as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Baker Tilly Advisory Group, LP during the course of your relationship with Baker Tilly Advisory Group, LP.

Hobbs, Jessica

From: Presti, Jolena <Jolena.Presti@bakertilly.com>
Sent: Tuesday, April 1, 2025 11:11 AM
To: Hobbs, Jessica
Subject: Re: Romulus MI Housing Assessment Draft - Engagement Letter 3.18.2025

Hi Jessica, thank you for your message. We can make sure to stay within that budget working with you. (we could adjust the agreement as needed to reflect that as well). I hope the meeting goes well- please let me know if any other questions come up!

Thank you,
Jolena

From: Hobbs, Jessica <jhobbs@romulusgov.com>
Sent: Tuesday, April 1, 2025 9:08:47 AM
To: Presti, Jolena <Jolena.Presti@bakertilly.com>
Subject: RE: Romulus MI Housing Assessment Draft - Engagement Letter 3.18.2025

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Jolena,
The grant is capped at 47,500- do you anticipate that the separately billed housing costs will exceed 2,500? I just want to make sure before I move the proposal forward.
Thanks so much,
Jessica

From: Presti, Jolena [mailto:Jolena.Presti@bakertilly.com]
Sent: Friday, March 21, 2025 6:42 PM
To: Hobbs, Jessica <jhobbs@romulusgov.com>
Subject: Romulus MI Housing Assessment Draft - Engagement Letter 3.18.2025

Hi Jessica,

I hope this email finds you well. I am forwarding you our proposed engagement letter for your consideration. Please find the attached document for your review. I am more than happy to discuss any edits or suggestions you might have.

Thank you, we look forward to the next steps!

Best regards,

Jolena

Jolena Presti
Managing Director
Development and Community Advisory Consulting



T: +1 (414) 777 5490 | M: +1 (414) 534 6620
790 N Water Street, Suite 2000, Milwaukee, WI 53202
jolena.presti@bakertilly.com | bakertilly.com

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**HOUSING DEVELOPMENT FUND GRANT AGREEMENT
HOUSING READINESS INCENTIVE
ENHANCEMENT GRANT # HRI-2025-9960-LEG**

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
735 East Michigan Avenue, Lansing, Michigan 48912

THIS ENHANCEMENT GRANT AGREEMENT ("Agreement") made and entered into as of February 06, 2025, by and between City of Romulus, a local unit of government, whose address is 11111 Wayne Rd Romulus, Michigan 48174 (the "Grantee"), and the Michigan State Housing Development Authority, a public body corporate and politic of the State of Michigan, whose address is 735 East Michigan Avenue, Lansing, Michigan 48912 (the "Authority").

RECITALS

A. Established on July 31, 2023, 119 PA 2023, and continued appropriations provided by 121 PA 2024 (the "Act"), funding was allocated to the Michigan Department of Labor and Economic Opportunity for "Enhancement Grants" intended to be allocated to the Michigan State Housing Development Authority ("Authority") to award and administer special grants to eligible grantees.

B. Funds appropriated pursuant to the Act are to be used to support initiatives and expand opportunities for low- and moderately low-income housing, including but not limited to improving the Grantee's ability to provide housing services, building capacity, initiate and coordinate housing development, and to provide gap funding for housing projects falling at 120% or less of the local region's Area Median Income.

C. The Authority is responsible for administering Enhancement Grants, ensuring that funds are distributed in accordance with the Act.

D. The Authority, as a public body, is charged with the responsibility of regulating the use of funds advanced by it to assure that such funds are being used for authorized purposes and in a manner that are in accordance with the Act and the Authority's General Rules (R 125.101, et seq., as amended) (the "Rules").

E. The Grantee has represented to the Authority that it is not debarred, is authorized to conduct business in the State of Michigan, that the signatory executing this Agreement is authorized to bind the Grantee to the terms of this Agreement, and fully intends to distribute funds in accordance with the Act for housing-related purposes, as described in Exhibit A attached and incorporated in this Agreement.

F. This Enhancement Grant, HRI-2025-9960-LEG, in an amount not to exceed Fifty Thousand (\$50,000.00) (the "Grant") is for housing-related activities more specifically described in Exhibit A (the "Program").

NOW, THEREFORE, in consideration of and as a condition to receiving the Grant, the Grantee agrees that:

1. The terms and conditions set forth herein are a reasonable and appropriate means to assure the use of funds in accordance with the Act, the Rules, and the Authority's Authorizing Resolutions.

2. All aspects of the Grantee's plan for the use of the Grant are specifically described in the Program attached hereto as Exhibit A, which Program is incorporated herein, and the Grantee will operate the Program as described in Exhibit A.

3. All actions of the Grantee and requirements of the Grantee's Program are subject to the

terms of this Agreement, the provisions of the Act, and the Rules of the Authority.

4. The activities of the Grantee will be subject to the review of and, at the discretion of the Authority, audit by Authority staff, to ensure compliance with this Agreement, the Act, and the Authority's Rules, and the Grantee will provide any books, records, or documents in such form and at such place as the Authority may request.

5. The Grantee agrees to draw down Grant proceeds only when and, in such amounts, as may be necessary to pay for the activities as Authorized in the Act or otherwise described in Exhibit A.

6. All requests for the disbursement of Grant proceeds shall be submitted to the Chief Executive Officer and Executive Director of the Authority or their designee, shall be made in writing, and shall include the amount of Grant proceeds to be disbursed, a description of the purposes for which the proceeds are to be used, copies of invoices, billings, or such other documentation as may be necessary to demonstrate project costs, and such other information as the Chief Executive Officer and Executive Director or their designee may request.

7. If an advance or a portion of the Grant for a specific purpose is not used for that purpose due to conditions that make it impossible to use as provided herein, or if the Grantee decides not to use the money, upon such decision, the sum shall be returned to the Authority immediately.

8. Grant proceeds are to be used for housing-related activities. Accordingly, the Grantee shall, prior to disbursement of funds, prepare and submit to the Authority a detailed budget of work to be completed.

9. Any Grantee activities that are assisted using grant proceeds and any selection of persons for participation in the Program shall not discriminate against any person on the grounds of race, color, creed, religion, height, weight, sex, sexual orientation, age (except for a Development specifically designed for elderly occupants), national origin, handicap, or marital or familial status except as provided by law. The Grantee shall comply with all requirements imposed by Title VIII of the Civil Rights Act of 1968 (as amended by the Fair Housing Amendments Act of 1988), the Americans with Disabilities Act, the Elliott-Larsen Civil Rights Act, and the Michigan Persons with Disabilities Civil Rights Act.

10. Unless otherwise specified in Exhibit A, within 30 days from the Authority's request, the Grantee shall provide to the Authority a report including, but not limited to, all receipts, expenditures, project activities, and accomplishments, including a comparison of the final budget to the approved budget and supporting documentation for claimed expenditures.

11. The Grantee assumes responsibility for any and all costs to implement the Grantee's Program exceeding the amount of the Grant.

12. All documents and reports delivered to the Grantee under this Agreement shall become and be the property of the Grantee.

13. The Grantee may not use any federal grant funds to give contributions, endorsements, publicity, or to conduct similar activities intended to influence Federal, State or local elections, referenda, initiatives, or similar processes. The Grantee may not give direct or indirect financial or administrative support to political parties, campaigns, political action committees, or other organizations created to influence elections. The Grantee may not use federal grant funds to influence or attempt to influence an officer or employee of any federal or state agency or Congressional member/staff in connection with actions related to the making, extending, or renewing of a grant or awarding of a contract. As part of the grant application process, the Grantee and all subrecipients are required to provide a certification acknowledging that federal grant funds may not be used to support the above-described lobbying activity. Grantees must also include this certification language in the award documents for subawards at all levels including

subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements.

14. In the event of a violation of any of the provisions of this Agreement, the Authority will notify the Grantee in writing of the violation and the Grantee will have a 30-day period in which to correct the violation. In the event the violation is not corrected to the satisfaction of the Authority within the time prescribed herein, Authority actions could include but may not be limited to:

- a. immediately terminate the Grant, without further notice, in writing, signed by the Authority's Chief Executive Officer and Executive Director or their designee; and,
- b. recapture grant funding; and,
- c. pursue any other remedy provided at law or in the Act.

15. The Grantee hereby agrees that an election by the Authority to pursue any one remedy shall not be construed to preclude or be a waiver of the right to pursue any other remedy available to it.

16. The term of this Agreement shall commence on February 06, 2025 and shall terminate, unless extended by the Authority, on February 06, 2027.

17. The invalidity of any clause, part, or provision of this Agreement shall not affect the validity of the remaining portion hereof.

18. This Agreement may be signed in several counterparts and all so executed shall constitute one agreement, binding on all parties hereto.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

SIGNATURE PAGES TO FOLLOW

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year shown above.

City of Romulus

By: Robert McCraight
Robert McCraight

Its: Mayor

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year shown above.

**MICHIGAN STATE HOUSING
DEVELOPMENT AUTHORITY**

By: Lisa Kemmis
Lisa Kemmis

Its: Chief Housing Solutions Officer

Exhibit A
ENHANCEMENT GRANT # HRI-2025-9960-LEG
Grantee: City of Romulus

Public Purpose:

The City of Romulus will use grant funding to update their Master Plan, which will be informed from a comprehensive housing study. The study will focus on identifying prominent and developing residential neighborhoods and analyzing affordable housing provision and needs, including affordability gaps, eviction and foreclosure data, and trends in housing cost burden amongst residents. It will also analyze overall market trends and the rising daytime population due to recent industrial investments. Finally, it will take stock of the existing housing and its physical condition. The City also intends for the study to include community engagement of residents so that they can shape the future of housing within the City.

Romulus currently has little strategy when it comes to housing. Taking a comprehensive approach that considers market indicators, resident experiences, and land use planning is the best way to serve both housing developers and future residents. The City is also interested in emerging less conventional strategies for housing development. By completing a housing study, the City would feel more comfortable coming to the table as a more active partner in future developments. The study will also help the City develop its best practices for subsidies, partnerships, and community engagement in housing projects. Finally, by adopting housing-positive land use policies, the City can increase housing density, providing more units with smaller footprints and welcoming projects that create housing that is more affordable naturally before subsidy as often as possible.

Disbursement and Use of Funds:

Up to two disbursements are available per grant. Upon request by the recipient and MSHDA's receipt of an executed contract, a recipient may receive an advance for the lesser of: 1) 50% of the total grant amount; or 2) the amount of the executed contract (if the grantee is engaging a third party). After the initial 50% disbursement, the second will be a reimbursement upon completion of the proposed activities and after verification that the initial payment has been fully expended, in accordance with the project purpose. A grantee may have two disbursements without an advance. If the first disbursement is a reimbursement, there is not a maximum amount.

The grant cannot be increased or deviated from the boilerplate language. Grant funds can only be used for expenditures that occur on or after the effective date of February 06, 2025, through February 06, 2027.

Progress Reports and Final Reporting:

A final narrative report that summarizes the changes made as a result of the eligible activities during the grant term is required. An accounting of Grantee's actual expenditure of all funds on the Project over the grant period is required, including the breakdown of Grantee's actual use of Grant funds on the Project within each applicable category of the Budget, and corresponding copies of supporting documentation of such expenditures, such as receipts, general ledgers, or other evidence of expenditure activity statements; the Grantee's estimated percentage of completion of the Project; and any other information deemed relevant by Grantee to support the grant activities actually performed. Each Financial Status Report ("FSR") and Quarterly Update must be submitted on the MSHDA IGX grant management system by the designated authorized signatory. An FSR is required for payment disbursement. Quarterly Updates must be submitted 30 days after the end of a calendar quarter.

Reporting requirements include the following:

1. Summary of Changes
2. Two Financial Status Reports
3. Calendar year Quarterly Updates

Budget:

Component/Activity	Approved MSHDA Funds	Leveraged Funds (OPTIONAL)	Total Budget
Housing Study Contract	\$48,000.00	\$0.00	
Michael Baker International Ecorse Road Study	\$0.00	\$62,700.00	
City-Wide Master Plan Update	\$2,000.00	\$50,000.00	
Administrative Costs	\$0.00	\$0.00	
Total	\$50,000.00	\$112,700.00	\$162,700.00



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: April 28, 2025

Item No. K.

General Description: Four-Year Contract Extension - Sole Source Contract for Natural Gas Supplier and Natural Gas Distributor with Constellation Energy

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Four Year Contract Extension – Sole Source Contract for Natural Gas Supplier and Natural Gas Distributor with Constellation Energy
DATE: April 23, 2025

I concur with the recommendation of Christina Parker, Purchasing Director and Gary Harris, Assistant Finance Director, and respectfully request City Council extend our existing Distribution Services agreement with Constellation Energy for 48 months and authorize the Mayor and Clerk to execute a Transaction Confirmation for the purchase of our natural gas at a fixed rate from Constellation Energy for the term beginning July 1, 2026 through June 30, 2030.

Motion by _____, supported by _____, to concur with the administration and extend our existing Distribution Services agreement with Constellation Energy for 48 months and authorize the Mayor and Clerk to execute a Transaction Confirmation for the purchase of our natural gas at a fixed rate from Constellation Energy for the term beginning July 1, 2026 through June 30, 2030.



MEMORANDUM

DATE: April 21, 2025
TO: Mayor Robert A. McCraight
FROM: Christina Parker, Purchasing Director
SUBJECT: Four Year Contract Extension - Sole source Contract for Natural Gas Supplier and Natural Gas Distributor with Constellation Energy

At the regular Council meeting held 6/10/2019, Council by their action (Res. # 19-176) approved for the City to enter into a 36 month contract for natural gas and the related distribution fees with a sole source provider, Constellation Energy, an Exelon Company. This sole source opportunity was due to the purchase of a portion of Michcon's natural gas pipeline (auctioned due to a Federal Trade Commission mandate when DTE and Michcon joined forces in 2001) and the resulting exclusive agreement Constellation reached with DTE Energy Gas that allows it to distribute gas directly to users. By sharing delivery and capacity in the local utility's natural gas pipelines Constellation is the only alternative natural gas supplier, as part of this exclusive (sole source) agreement that can offer discounts on the delivery of natural gas to government agencies and businesses in select Metro Detroit counties. Since the start of the initial contract in 2016, the City has realized a savings of approximately \$135,626.50 as of March 2025. The savings are estimated to increase by an additional \$16,000.00 through the end of our current contract on 6/30/2026, bringing the total savings since the start of the contract of \$151,626.50.

DTE Distribution	Constellation Distribution	DTE Gas Charge	Constellation Gas Charge	Distribution Difference	Commodity Difference	Savings
\$ 657,944.24	\$ 430,441.35	\$ 440,898.13	\$ 549,230.26	\$ 222,401.86	\$ (108,332.13)	\$ 114,195.43

Please be informed that Matt Tupta, the City's Account Manager at Constellation, has contacted the City with an offer for an early extension of the City's agreement for an additional 48 months based again upon a fixed rate contract for natural gas and all related distribution costs. The offered rate is based upon the April 21, 2025 market conditions, the estimated contract cost for natural gas will be \$4.11Ccf, the distribution rate would remain the same (\$4.0481 per MMBtu). This will be our third extension to our initial contract with Constellation which began July 1, 2016.

At the time of the packet preparation, I am unable to provide Council with the exact rate that we will contract for natural gas. The amount that will be offered will be based upon the market rate available the morning following the Council Meeting. As a result, the rate we contract for, due to potential market fluctuations, may be higher or lower than the rate reflected here.

The proposed contract term will be July 1, 2026 – June 30, 2030 and the rate will be fixed for 100% of the physical gas cost and for all related distribution costs with Constellation Energy. I have reviewed the fixed rate proposal with the city's Assistant Finance Director, Gary Harris and he agrees that the agreement should reduce our risk and result in greater savings on the cost of heating our city buildings.

If you concur, please request Council's permission to extend our existing Distribution Services agreement with Constellation Energy for 48 months and permission for the Mayor and Clerk to execute a Transaction Confirmation for the purchase of our natural gas at a fixed rate from Constellation Energy for the term beginning July 1, 2026 through June 30, 2030.

If can be of any further assistance to you regarding this matter, please contact me.

Christina Parker,
Purchasing Director

CURRENT SAVINGS FROM 7/1/2019- 3/1/25

Month	Usage	Number of Meters	Monthly Customer	Surcharges	Monthly RM Surcharge	EWB Surcharge	Distribution Charge (Non-Gas)	Reservation Charge	Calc C	GCR Factor/MCF	Total/MCF Charge	DTE Distribution	Constellation Distribution	DTE Gas Charge	Constellation Gas Charge	Constellation Difference	Commodity Difference	Savings	
7/1/2019	779	1900	31.00		1.81	0.1458	2.77960	0.38000	0.00000	2.80000	\$ 6.1054	\$ 629.30	\$ 3,197.97	\$ 1,884.92	\$ 2,180.92	\$ 2,318.21	\$ 1,313.05	\$ (137.29)	\$ 1,175.76
8/1/2019	771	1900	31.00		1.81	0.1458	2.77960	0.38000	0.00000	2.80000	\$ 6.1054	\$ 629.30	\$ 3,197.97	\$ 1,884.92	\$ 2,180.92	\$ 2,318.21	\$ 1,313.05	\$ (137.29)	\$ 1,175.76
9/1/2019	771	1900	31.00		1.81	0.1458	2.77960	0.38000	0.00000	2.80000	\$ 6.1054	\$ 629.30	\$ 3,197.97	\$ 1,884.92	\$ 2,180.92	\$ 2,318.21	\$ 1,313.05	\$ (137.29)	\$ 1,175.76
10/1/2019	603	1900	31.00	5.92 (4.29)	1.81	0.1458	2.77960	0.38000	0.00000	2.80000	\$ 6.0225	\$ 755.87	\$ 2,660.00	\$ 1,453.99	\$ 1,688.24	\$ 1,800.90	\$ 1,220.00	\$ (111.66)	\$ 1,088.35
11/1/2019	877	1900	31.00		1.81	0.1458	2.77960	0.38000	0.00000	2.80000	\$ 6.0225	\$ 755.87	\$ 2,660.00	\$ 1,453.99	\$ 1,688.24	\$ 1,800.90	\$ 1,220.00	\$ (111.66)	\$ 1,088.35
12/1/2019	806	1900	31.00		1.81	0.1458	2.77960	0.38000	0.00000	2.80000	\$ 6.0225	\$ 755.87	\$ 2,660.00	\$ 1,453.99	\$ 1,688.24	\$ 1,800.90	\$ 1,220.00	\$ (111.66)	\$ 1,088.35
1/1/2020	3006	1900	31.00		6.48	0.1288	2.77960	0.38000	0.00000	2.80000	\$ 5.8725	\$ 623.39	\$ 10,599.61	\$ 7,491.84	\$ 8,205.87	\$ 9,000.13	\$ 3,613.47	\$ (996.26)	\$ 2,111.51
2/1/2020	861	1900	31.00	(0.46)	6.48	0.1445	2.77960	0.38000	0.00000	2.80000	\$ 5.4212	\$ 712.12	\$ 12,547.79	\$ 8,935.35	\$ 9,415.37	\$ 10,093.12	\$ 3,613.47	\$ (157.86)	\$ 2,034.28
3/1/2020	771	1900	31.00		1.81	0.1458	2.77960	0.38000	0.00000	2.80000	\$ 6.0225	\$ 755.87	\$ 2,660.00	\$ 1,453.99	\$ 1,688.24	\$ 1,800.90	\$ 1,220.00	\$ (111.66)	\$ 1,088.35
4/1/2020	2451	1900	31.00		6.48	0.1445	2.77960	0.38000	0.00000	2.80000	\$ 5.4212	\$ 712.12	\$ 12,547.79	\$ 8,935.35	\$ 9,415.37	\$ 10,093.12	\$ 3,613.47	\$ (157.86)	\$ 2,034.28
5/1/2020	1369	1900	31.00		6.48	0.1445	2.77960	0.38000	0.00000	2.80000	\$ 5.4212	\$ 712.12	\$ 12,547.79	\$ 8,935.35	\$ 9,415.37	\$ 10,093.12	\$ 3,613.47	\$ (157.86)	\$ 2,034.28
6/1/2020	495	1900	31.00		6.48	0.1445	2.77960	0.38000	0.00000	2.80000	\$ 5.4212	\$ 712.12	\$ 12,547.79	\$ 8,935.35	\$ 9,415.37	\$ 10,093.12	\$ 3,613.47	\$ (157.86)	\$ 2,034.28
7/1/2020	163	1900	31.00		6.48	0.1445	2.77960	0.38000	0.00000	2.80000	\$ 5.4212	\$ 712.12	\$ 12,547.79	\$ 8,935.35	\$ 9,415.37	\$ 10,093.12	\$ 3,613.47	\$ (157.86)	\$ 2,034.28
8/1/2020	157	1900	31.00		6.48	0.1445	2.77960	0.38000	0.00000	2.80000	\$ 5.4212	\$ 712.12	\$ 12,547.79	\$ 8,935.35	\$ 9,415.37	\$ 10,093.12	\$ 3,613.47	\$ (157.86)	\$ 2,034.28
9/1/2020	596	1900	31.00		6.48	0.1445	2.77960	0.38000	0.00000	2.80000	\$ 5.4212	\$ 712.12	\$ 12,547.79	\$ 8,935.35	\$ 9,415.37	\$ 10,093.12	\$ 3,613.47	\$ (157.86)	\$ 2,034.28
10/1/2020	2983	1900	31.00		2.99	0.1512	3.40950	0.42000	0.00000	2.80000	\$ 6.5121	\$ 658.81	\$ 12,328.86	\$ 12,168.16	\$ 9,409.40	\$ 11,842.78	\$ 2,651.76	\$ (2,438.42)	\$ 2,723.28
11/1/2020	4004	1900	31.00		2.99	0.1512	3.40950	0.42000	0.00000	2.80000	\$ 6.5121	\$ 658.81	\$ 12,328.86	\$ 12,168.16	\$ 9,409.40	\$ 11,842.78	\$ 2,651.76	\$ (2,438.42)	\$ 2,723.28
12/1/2020	4275	1900	31.00		2.99	0.1512	3.40950	0.42000	0.00000	2.80000	\$ 6.5121	\$ 658.81	\$ 12,328.86	\$ 12,168.16	\$ 9,409.40	\$ 11,842.78	\$ 2,651.76	\$ (2,438.42)	\$ 2,723.28
1/1/2021	4040	1900	31.00		2.99	0.1512	3.40950	0.42000	0.00000	2.80000	\$ 6.5121	\$ 658.81	\$ 12,328.86	\$ 12,168.16	\$ 9,409.40	\$ 11,842.78	\$ 2,651.76	\$ (2,438.42)	\$ 2,723.28
2/1/2021	3256	1900	31.00		2.99	0.1512	3.40950	0.42000	0.00000	2.80000	\$ 6.5121	\$ 658.81	\$ 12,328.86	\$ 12,168.16	\$ 9,409.40	\$ 11,842.78	\$ 2,651.76	\$ (2,438.42)	\$ 2,723.28
3/1/2021	2354	1900	31.00		2.99	0.1512	3.40950	0.42000	0.00000	2.80000	\$ 6.5121	\$ 658.81	\$ 12,328.86	\$ 12,168.16	\$ 9,409.40	\$ 11,842.78	\$ 2,651.76	\$ (2,438.42)	\$ 2,723.28
4/1/2021	1590	1900	31.00		2.99	0.1512	3.40950	0.42000	0.00000	2.80000	\$ 6.5121	\$ 658.81	\$ 12,328.86	\$ 12,168.16	\$ 9,409.40	\$ 11,842.78	\$ 2,651.76	\$ (2,438.42)	\$ 2,723.28
5/1/2021	951	1900	31.00		2.99	0.1512	3.40950	0.42000	0.00000	2.80000	\$ 6.5121	\$ 658.81	\$ 12,328.86	\$ 12,168.16	\$ 9,409.40	\$ 11,842.78	\$ 2,651.76	\$ (2,438.42)	\$ 2,723.28
6/1/2021	544	1900	31.00		2.99	0.1512	3.40950	0.42000	0.00000	2.80000	\$ 6.5121	\$ 658.81	\$ 12,328.86	\$ 12,168.16	\$ 9,409.40	\$ 11,842.78	\$ 2,651.76	\$ (2,438.42)	\$ 2,723.28
7/1/2021	760	1900	31.00		2.99	0.1512	3.40950	0.42000	0.00000	2.80000	\$ 6.5121	\$ 658.81	\$ 12,328.86	\$ 12,168.16	\$ 9,409.40	\$ 11,842.78	\$ 2,651.76	\$ (2,438.42)	\$ 2,723.28
8/1/2021	1398	1900	31.00		2.99	0.1512	3.40950	0.42000	0.00000	2.80000	\$ 6.5121	\$ 658.81	\$ 12,328.86	\$ 12,168.16	\$ 9,409.40	\$ 11,842.78	\$ 2,651.76	\$ (2,438.42)	\$ 2,723.28
9/1/2021	2489	1900	31.00		2.99	0.1512	3.40950	0.42000	0.00000	2.80000	\$ 6.5121	\$ 658.81	\$ 12,328.86	\$ 12,168.16	\$ 9,409.40	\$ 11,842.78	\$ 2,651.76	\$ (2,438.42)	\$ 2,723.28
10/1/2021	4288	1900	31.00		2.91	0.1540	3.80650	0.42000	0.00000	2.80000	\$ 7.0721	\$ 664.81	\$ 11,022.20	\$ 7,957.61	\$ 7,241.54	\$ 7,344.46	\$ 3,424.95	\$ (102.92)	\$ 3,321.66
11/1/2021	4857	1900	31.00		2.91	0.1540	3.80650	0.42000	0.00000	2.80000	\$ 7.0721	\$ 664.81	\$ 11,022.20	\$ 7,957.61	\$ 7,241.54	\$ 7,344.46	\$ 3,424.95	\$ (102.92)	\$ 3,321.66
12/1/2021	4857	1900	31.00		2.91	0.1540	3.80650	0.42000	0.00000	2.80000	\$ 7.0721	\$ 664.81	\$ 11,022.20	\$ 7,957.61	\$ 7,241.54	\$ 7,344.46	\$ 3,424.95	\$ (102.92)	\$ 3,321.66
1/1/2022	4857	1900	31.00		2.91	0.1540	3.80650	0.42000	0.00000	2.80000	\$ 7.0721	\$ 664.81	\$ 11,022.20	\$ 7,957.61	\$ 7,241.54	\$ 7,344.46	\$ 3,424.95	\$ (102.92)	\$ 3,321.66
2/1/2022	4857	1900	31.00		2.91	0.1540	3.80650	0.42000	0.00000	2.80000	\$ 7.0721	\$ 664.81	\$ 11,022.20	\$ 7,957.61	\$ 7,241.54	\$ 7,344.46	\$ 3,424.95	\$ (102.92)	\$ 3,321.66
3/1/2022	4857	1900	31.00		2.91	0.1540	3.80650	0.42000	0.00000	2.80000	\$ 7.0721	\$ 664.81	\$ 11,022.20	\$ 7,957.61	\$ 7,241.54	\$ 7,344.46	\$ 3,424.95	\$ (102.92)	\$ 3,321.66
4/1/2022	4857	1900	31.00		2.91	0.1540	3.80650	0.42000	0.00000	2.80000	\$ 7.0721	\$ 664.81	\$ 11,022.20	\$ 7,957.61	\$ 7,241.54	\$ 7,344.46	\$ 3,424.95	\$ (102.92)	\$ 3,321.66
5/1/2022	4857	1900	31.00		2.91	0.1540	3.80650	0.42000	0.00000	2.80000	\$ 7.0721	\$ 664.81	\$ 11,022.20	\$ 7,957.61	\$ 7,241.54	\$ 7,344.46	\$ 3,424.95	\$ (102.92)	\$ 3,321.66
6/1/2022	4857	1900	31.00		2.91	0.1540	3.80650	0.42000	0.00000	2.80000	\$ 7.0721	\$ 664.81	\$ 11,022.20	\$ 7,957.61	\$ 7,241.54	\$ 7,344.46	\$ 3,424.95	\$ (102.92)	\$ 3,321.66
7/1/2022	4857	1900	31.00		2.91	0.1540	3.80650	0.42000	0.00000	2.80000	\$ 7.0721	\$ 664.81	\$ 11,022.20	\$ 7,957.61	\$ 7,241.54	\$ 7,344.46	\$ 3,424.95	\$ (102.92)	\$ 3,321.66
8/1/2022	4857	1900	31.00		2.91	0.1540	3.80650	0.42000	0.00000	2.80000	\$ 7.0721	\$ 664.81	\$ 11,022.20	\$ 7,957.61	\$ 7,241.54	\$ 7,344.46	\$ 3,424.95	\$ (102.92)	\$ 3,321.66
9/1/2022	4857	1900	31.00		2.91	0.1540	3.80650	0.42000	0.00000	2.80000	\$ 7.0721	\$ 664.81	\$ 11,022.20	\$ 7,957.61	\$ 7,241.54	\$ 7,344.46	\$ 3,424.95	\$ (102.92)	\$ 3,321.66
10/1/2022	4857	1900	31.00		2.91	0.1540	3.80650	0.42000	0.00000	2.80000	\$ 7.0721	\$ 664.81	\$ 11,022.20	\$ 7,957.61	\$ 7,241.54	\$ 7,344.46	\$ 3,424.95	\$ (102.92)	\$ 3,321.66
11/1/2022	4857	1900	31.00		2.91	0.1540	3.80650	0.42000	0.00000	2.80000	\$ 7.0721	\$ 664.81	\$ 11,022.20	\$ 7,957.61	\$ 7,241.54	\$ 7,344.46	\$ 3,424.95	\$ (102.92)	\$ 3,321.66
12/1/2022	4857	1900	31.00		2.91	0.1540	3.80650	0.42000	0.00000	2.80000	\$ 7.0721	\$ 664.81	\$ 11,022.20	\$ 7,957.61	\$ 7,241.54	\$ 7,344.46	\$ 3,424.95	\$ (102.92)	\$ 3,321.66
1/1/2023	3351	1900	31.00		10.06	0.1498	3.80650	0.42000	0.00000	2.80000	\$ 8.2607	\$ 951.14	\$ 8,924.49	\$ 5,867.45	\$ 6,337.75	\$ 5,054.20	\$ 2,081.54	\$ (7,264.58)	\$ (1,075.63)
2/1/2023	3508	1900	31.00		10.06	0.1498	3.80650	0.42000	0.00000	2.80000	\$ 8.2607	\$ 951.14	\$ 8,924.49	\$ 5,867.45	\$ 6,337.75	\$ 5,054.20	\$ 2,081.54	\$ (7,264.58)	\$ (1,075.63)
3/1/2023	2294	1900	31.00		10.06	0.1498	3.80650	0.42000	0.00000	2.80000	\$ 8.2607	\$ 951.14	\$ 8,924.49	\$ 5,867.45	\$ 6,337.75	\$ 5,054.20	\$ 2,081.54	\$ (7,264.58)	\$ (1,075.63)
4/1/2023	1538	1900	31.00		10.06	0.1498	3.80650	0.42000	0.00000	2.80000	\$ 8.2607	\$ 951.14	\$ 8,924.49	\$ 5,867.45	\$ 6,337.75	\$ 5,054.20	\$ 2,081.54	\$ (7,264.58)	\$ (1,075.63)
5/1/2023	820	1900	31.00		10.06	0.1498	3.80650	0.42000	0.00000	2.80000	\$ 8.2607	\$ 951.14	\$ 8,924.49	\$ 5,867.45	\$ 6,337.75	\$ 5,054.20	\$ 2,081.54	\$ (7,264.58)	\$ (1,075.63)
6/1/2023	697	1900	31.00		10.06	0.1498	3.80650	0.42000	0.00000	2.80000	\$ 8.2607	\$ 951.14	\$ 8,924.49	\$ 5,867.45	\$ 6,337.75	\$ 5,054.20	\$ 2,081.54	\$ (7,264.58)	\$ (1,075.63)
7/1/2023	770	1900	31.00		10.06	0.1498	3.80650	0.42000	0.00000	2.80000	\$ 8.2607	\$ 951.14	\$ 8,924.49	\$ 5,867.45	\$ 6,337.75	\$ 5,054.20	\$ 2,081.54	\$ (7,264.58)	\$ (1,075.63)
8/1/2023	931	1900	31.00		10.06	0.1498	3.80650	0.42000	0.00000	2.80000	\$ 8.2607	\$ 951.14	\$ 8,924.49	\$ 5,867.45	\$ 6,337.75	\$ 5,054.20	\$ 2,081.54	\$ (7,264.58)	\$ (1,075.63)
9/1/2023	1769	1900	31.00		10.06	0.1498													

Month	Usage	Distribution Difference	Commodity Difference	Savings
8/1/2016	425.1	\$ 331.99	\$ (179.47)	\$ 152.53
9/1/2016	390.7	\$ 305.13	\$ (193.99)	\$ 111.14
10/1/2016	730.8	\$ 570.76	\$ (304.20)	\$ 266.56
11/1/2016	1186.9	\$ 1,587.00	\$ (478.93)	\$ 1,108.07
12/1/2016	1831.5	\$ 2,099.26	\$ (787.09)	\$ 1,312.18
1/1/2017	3672.4	\$ 3,084.46	\$ (1,318.03)	\$ 1,766.42
2/1/2017	3471.9	\$ 2,916.05	\$ (1,254.74)	\$ 1,661.30
3/1/2017	2399.7	\$ 2,015.50	\$ (861.81)	\$ 1,153.69
4/1/2017	2836.1	\$ 2,552.22	\$ (2,073.98)	\$ 478.23
5/1/2017	1466	\$ 1,319.24	\$ (1,092.47)	\$ 226.77
6/1/2017	1079.1	\$ 971.08	\$ (784.48)	\$ 186.60
7/1/2017	626.9	\$ 561.02	\$ (461.41)	\$ 99.61
8/1/2017	602.3	\$ 542.02	\$ (454.64)	\$ 87.37
9/1/2017	590.9	\$ 531.74	\$ (432.49)	\$ 99.25
10/1/2017	772.9	\$ 695.52	\$ (563.26)	\$ 132.26
11/1/2017	1270.9	\$ 1,143.68	\$ (915.23)	\$ 228.45
12/1/2017	3253.6	\$ 2,927.91	\$ (2,353.59)	\$ 574.31
1/1/2018	4684.7	\$ 4,164.19	\$ (3,633.84)	\$ 530.35
2/1/2018	4519.8	\$ 4,053.81	\$ (3,524.45)	\$ 529.36
3/1/2018	3460.9	\$ 3,104.09	\$ (3,423.84)	\$ (319.75)
4/1/2018	2696.7	\$ 2,337.76	\$ (2,795.22)	\$ (457.45)
5/1/2018	1962.9	\$ 1,715.77	\$ (2,033.52)	\$ (317.75)
6/1/2018	314	\$ 274.46	\$ (320.73)	\$ (46.27)
7/1/2018	583.7	\$ 394.34	\$ (609.99)	\$ (215.65)
8/1/2018	453	\$ 306.05	\$ (476.67)	\$ (170.62)
9/1/2018	506.1	\$ 341.92	\$ (532.18)	\$ (190.26)
10/1/2018	551.7	\$ 444.89	\$ (579.02)	\$ (134.12)
11/1/2018	1425.9	\$ 1,149.86	\$ (1,500.27)	\$ (350.40)
12/1/2018	2712.1	\$ 2,187.02	\$ (2,848.41)	\$ (661.39)
1/1/2019	3587.9	\$ 2,137.68	\$ (3,547.41)	\$ (1,409.73)
				\$ 6,431.07
		\$ 46,766.44	\$ (40,335.37)	\$ 6,431.07

City of Romulus Summary	
Distribution Savings	\$ 46,766.44
Commodity Loss	\$ (40,335.37)
Construction Savings	\$ 15,000.00
Total Savings vs DTE	\$ 21,431.07

ESTIMATED SAVINGS THROUGH END OF CURRENT CONTRACT - JUNE 30, 2026

Usage	Number of Meters	Monthly Customer Charge	Surcharges	Monthly RM Surcharge	EWB Surcharge	Distribution Charge (Non-Gas)	Reservation Charge	Calc C	GCR Factor/MWF	Total/MWF Charge	Total Monthly	DTF Distribution	Constellation Distribution	DTG Gas Charge	Constellation Gas Charge	Distribution Difference	Commodity Difference	Savings
779	19.00	31.00		1.81	0.1458	2.77960	0.38000	0.00000	2.80000	\$ 6.1054	\$ 623.39	\$ 3,197.97	\$ 1,884.92	\$ 2,180.92	\$ 2,318.21	\$ 1,313.05	\$ (137.29)	\$ 1,175.76
771	19.00	31.00		1.81	0.1458	2.77960	0.38000	0.00000	2.80000	\$ 6.1054	\$ 623.39	\$ 3,197.95	\$ 1,884.92	\$ 2,180.92	\$ 2,318.21	\$ 1,313.05	\$ (137.29)	\$ 1,175.76
603	19.00	31.00	5.92	1.81	0.1458	2.77960	0.38000	0.00000	2.80000	\$ 6.0225	\$ 755.87	\$ 2,680.00	\$ 1,459.99	\$ 1,689.24	\$ 1,800.90	\$ 1,220.91	\$ (111.60)	\$ 682.45
725	19.00	31.00	(4.29)	1.81	0.1458	2.77960	0.38000	0.00000	2.80000	\$ 6.0225	\$ 755.87	\$ 2,680.00	\$ 1,459.99	\$ 1,689.24	\$ 1,800.90	\$ 1,220.91	\$ (111.60)	\$ 682.45
1877	19.00	31.00	(5.51)	1.81	0.1458	2.77960	0.38000	0.00000	2.80000	\$ 5.8725	\$ 718.70	\$ 2,599.61	\$ 1,342.38	\$ 1,600.85	\$ 1,713.39	\$ 1,123.94	\$ (127.50)	\$ 986.39
1877	19.00	31.00	(5.51)	1.81	0.1458	2.77960	0.38000	0.00000	2.80000	\$ 5.8725	\$ 718.70	\$ 2,599.61	\$ 1,342.38	\$ 1,600.85	\$ 1,713.39	\$ 1,123.94	\$ (127.50)	\$ 986.39
1877	19.00	31.00		1.81	0.1458	2.77960	0.38000	0.00000	2.80000	\$ 5.8725	\$ 718.70	\$ 2,599.61	\$ 1,342.38	\$ 1,600.85	\$ 1,713.39	\$ 1,123.94	\$ (127.50)	\$ 986.39
1877	19.00	31.00		1.81	0.1458	2.77960	0.38000	0.00000	2.80000	\$ 5.8725	\$ 718.70	\$ 2,599.61	\$ 1,342.38	\$ 1,600.85	\$ 1,713.39	\$ 1,123.94	\$ (127.50)	\$ 986.39
3661	19.00	31.00	(0.86)	6.48	0.1288	2.77960	0.38000	0.00000	2.50000	\$ 7.5555	\$ 712.12	\$ 12,547.79	\$ 8,915.35	\$ 9,415.37	\$ 10,991.52	\$ 3,612.44	\$ (1,578.16)	\$ 2,034.28
3587	19.00	31.00		6.48	0.1445	2.77960	0.38000	0.00000	2.20000	\$ 5.4212	\$ 695.78	\$ 12,488.59	\$ 8,859.60	\$ 8,074.20	\$ 10,607.61	\$ 3,586.99	\$ (2,853.41)	\$ 775.58
2851	19.00	31.00		6.48	0.1445	2.77960	0.38000	0.00000	2.20000	\$ 5.4212	\$ 712.12	\$ 12,367.85	\$ 8,681.53	\$ 7,892.28	\$ 10,607.61	\$ 3,586.99	\$ (2,792.92)	\$ 793.40
1369	19.00	31.00		6.48	0.1445	2.77960	0.38000	0.00000	2.20000	\$ 5.4212	\$ 712.12	\$ 12,367.85	\$ 8,681.53	\$ 7,892.28	\$ 10,607.61	\$ 3,586.99	\$ (2,792.92)	\$ 793.40
165	19.00	31.00		6.48	0.1445	2.77960	0.38000	0.00000	2.20000	\$ 5.4212	\$ 712.12	\$ 12,367.85	\$ 8,681.53	\$ 7,892.28	\$ 10,607.61	\$ 3,586.99	\$ (2,792.92)	\$ 793.40
493	19.00	31.00		6.48	0.1445	2.77960	0.38000	0.00000	2.20000	\$ 5.4212	\$ 712.12	\$ 12,367.85	\$ 8,681.53	\$ 7,892.28	\$ 10,607.61	\$ 3,586.99	\$ (2,792.92)	\$ 793.40
197	19.00	31.00		6.48	0.1445	2.77960	0.38000	0.00000	2.20000	\$ 5.4212	\$ 712.12	\$ 12,367.85	\$ 8,681.53	\$ 7,892.28	\$ 10,607.61	\$ 3,586.99	\$ (2,792.92)	\$ 793.40
506	19.00	31.00		6.48	0.1445	2.77960	0.38000	0.00000	2.20000	\$ 5.4212	\$ 712.12	\$ 12,367.85	\$ 8,681.53	\$ 7,892.28	\$ 10,607.61	\$ 3,586.99	\$ (2,792.92)	\$ 793.40
1414	19.00	32.00		2.99	0.1445	3.49090	0.42000	0.00000	2.46000	\$ 6.5144	\$ 608.00	\$ 3,033.01	\$ 1,598.47	\$ 1,464.94	\$ 1,759.47	\$ 1,424.54	\$ (294.53)	\$ 1,130.01
2983	19.00	32.00		2.99	0.2163	3.49090	0.42000	0.00000	2.46000	\$ 6.5144	\$ 608.00	\$ 3,033.01	\$ 1,598.47	\$ 1,464.94	\$ 1,759.47	\$ 1,424.54	\$ (294.53)	\$ 1,130.01
4004	19.00	32.00		2.99	0.2163	3.49090	0.42000	0.00000	2.46000	\$ 6.5144	\$ 608.00	\$ 3,033.01	\$ 1,598.47	\$ 1,464.94	\$ 1,759.47	\$ 1,424.54	\$ (294.53)	\$ 1,130.01
4004	19.00	32.00		2.99	0.2163	3.49090	0.42000	0.00000	2.46000	\$ 6.5144	\$ 608.00	\$ 3,033.01	\$ 1,598.47	\$ 1,464.94	\$ 1,759.47	\$ 1,424.54	\$ (294.53)	\$ 1,130.01
4040	19.00	32.00		2.99	0.2163	3.49090	0.42000	0.00000	2.46000	\$ 6.5144	\$ 608.00	\$ 3,033.01	\$ 1,598.47	\$ 1,464.94	\$ 1,759.47	\$ 1,424.54	\$ (294.53)	\$ 1,130.01
3256	19.00	32.00		2.99	0.2163	3.49090	0.42000	0.00000	2.46000	\$ 6.5144	\$ 608.00	\$ 3,033.01	\$ 1,598.47	\$ 1,464.94	\$ 1,759.47	\$ 1,424.54	\$ (294.53)	\$ 1,130.01
2254	19.00	32.00		2.99	0.2163	3.49090	0.42000	0.00000	2.46000	\$ 6.5144	\$ 608.00	\$ 3,033.01	\$ 1,598.47	\$ 1,464.94	\$ 1,759.47	\$ 1,424.54	\$ (294.53)	\$ 1,130.01
951	19.00	32.00		2.99	0.2163	3.49090	0.42000	0.00000	2.46000	\$ 6.5144	\$ 608.00	\$ 3,033.01	\$ 1,598.47	\$ 1,464.94	\$ 1,759.47	\$ 1,424.54	\$ (294.53)	\$ 1,130.01
639	19.00	32.00		2.99	0.2163	3.49090	0.42000	0.00000	2.46000	\$ 6.5144	\$ 608.00	\$ 3,033.01	\$ 1,598.47	\$ 1,464.94	\$ 1,759.47	\$ 1,424.54	\$ (294.53)	\$ 1,130.01
554	19.00	32.00		2.99	0.2163	3.49090	0.42000	0.00000	2.46000	\$ 6.5144	\$ 608.00	\$ 3,033.01	\$ 1,598.47	\$ 1,464.94	\$ 1,759.47	\$ 1,424.54	\$ (294.53)	\$ 1,130.01
710	19.00	32.00		2.99	0.2163	3.49090	0.42000	0.00000	2.46000	\$ 6.5144	\$ 608.00	\$ 3,033.01	\$ 1,598.47	\$ 1,464.94	\$ 1,759.47	\$ 1,424.54	\$ (294.53)	\$ 1,130.01
1398	19.00	32.00		2.99	0.2163	3.49090	0.42000	0.00000	2.46000	\$ 6.5144	\$ 608.00	\$ 3,033.01	\$ 1,598.47	\$ 1,464.94	\$ 1,759.47	\$ 1,424.54	\$ (294.53)	\$ 1,130.01
2489	19.00	32.00		2.99	0.2163	3.49090	0.42000	0.00000	2.46000	\$ 6.5144	\$ 608.00	\$ 3,033.01	\$ 1,598.47	\$ 1,464.94	\$ 1,759.47	\$ 1,424.54	\$ (294.53)	\$ 1,130.01
4298	19.00	40.00		2.91	0.2542	3.80690	0.42000	0.00000	2.83000	\$ 7.0201	\$ 664.81	\$ 17,479.28	\$ 12,277.25	\$ 12,416.64	\$ 13,960.95	\$ 4,300.81	\$ (1,940.70)	\$ 1,471.92
4857	19.00	40.00		2.91	0.2542	3.80690	0.42000	0.00000	2.83000	\$ 7.0201	\$ 664.81	\$ 17,479.28	\$ 12,277.25	\$ 12,416.64	\$ 13,960.95	\$ 4,300.81	\$ (1,940.70)	\$ 1,471.92
3364	19.00	40.00		2.91	0.2542	3.80690	0.42000	0.00000	2.83000	\$ 7.0201	\$ 664.81	\$ 17,479.28	\$ 12,277.25	\$ 12,416.64	\$ 13,960.95	\$ 4,300.81	\$ (1,940.70)	\$ 1,471.92
3364	19.00	40.00		2.91	0.2542	3.80690	0.42000	0.00000	2.83000	\$ 7.0201	\$ 664.81	\$ 17,479.28	\$ 12,277.25	\$ 12,416.64	\$ 13,960.95	\$ 4,300.81	\$ (1,940.70)	\$ 1,471.92
4225	19.00	40.00		2.91	0.2542	3.80690	0.42000	0.00000	2.83000	\$ 7.0201	\$ 664.81	\$ 17,479.28	\$ 12,277.25	\$ 12,416.64	\$ 13,960.95	\$ 4,300.81	\$ (1,940.70)	\$ 1,471.92
2657	19.00	40.00		2.91	0.2542	3.80690	0.42000	0.00000	2.83000	\$ 7.0201	\$ 664.81	\$ 17,479.28	\$ 12,277.25	\$ 12,416.64	\$ 13,960.95	\$ 4,300.81	\$ (1,940.70)	\$ 1,471.92
1613	19.00	40.00		2.91	0.2542	3.80690	0.42000	0.00000	2.83000	\$ 7.0201	\$ 664.81	\$ 17,479.28	\$ 12,277.25	\$ 12,416.64	\$ 13,960.95	\$ 4,300.81	\$ (1,940.70)	\$ 1,471.92
480	19.00	40.00		2.91	0.2542	3.80690	0.42000	0.00000	2.83000	\$ 7.0201	\$ 664.81	\$ 17,479.28	\$ 12,277.25	\$ 12,416.64	\$ 13,960.95	\$ 4,300.81	\$ (1,940.70)	\$ 1,471.92
518	19.00	40.00		2.91	0.2542	3.80690	0.42000	0.00000	2.83000	\$ 7.0201	\$ 664.81	\$ 17,479.28	\$ 12,277.25	\$ 12,416.64	\$ 13,960.95	\$ 4,300.81	\$ (1,940.70)	\$ 1,471.92
640	19.00	40.00		2.91	0.2542	3.80690	0.42000	0.00000	2.83000	\$ 7.0201	\$ 664.81	\$ 17,479.28	\$ 12,277.25	\$ 12,416.64	\$ 13,960.95	\$ 4,300.81	\$ (1,940.70)	\$ 1,471.92
764	19.00	40.00	-2.55	2.91	0.2542	3.80690	0.42000	0.00000	2.83000	\$ 7.0201	\$ 664.81	\$ 17,479.28	\$ 12,277.25	\$ 12,416.64	\$ 13,960.95	\$ 4,300.81	\$ (1,940.70)	\$ 1,471.92
1366	19.00	40.00	-2.55	2.91	0.2542	3.80690	0.42000	0.00000	2.83000	\$ 7.0201	\$ 664.81	\$ 17,479.28	\$ 12,277.25	\$ 12,416.64	\$ 13,960.95	\$ 4,300.81	\$ (1,940.70)	\$ 1,471.92
3364	19.00	40.00		10.06	0.5498	3.80690	0.42000	0.00000	4.92000	\$ 9.6399	\$ 951.14	\$ 17,760.12	\$ 11,598.32	\$ 16,811.73	\$ 18,327.73	\$ 6,715.40	\$ (1,651.67)	\$ 2,507.67
3351	19.00	40.00		10.06	0.5498	3.80690	0.42000	0.00000	4.92000	\$ 9.6399	\$ 951.14	\$ 17,760.12	\$ 11,598.32	\$ 16,811.73	\$ 18,327.73	\$ 6,715.40	\$ (1,651.67)	\$ 2,507.67
3508	19.00	40.00		10.06	0.5498	3.80690	0.42000	0.00000	4.92000	\$ 9.6399	\$ 951.14	\$ 17,760.12	\$ 11,598.32	\$ 16,811.73	\$ 18,327.73	\$ 6,715.40	\$ (1,651.67)	\$ 2,507.67
3508	19.00	40.00		10.06	0.5498	3.80690	0.42000	0.00000	4.92000	\$ 9.6399	\$ 951.14	\$ 17,760.12	\$ 11,598.32	\$ 16,811.73	\$ 18,327.73	\$ 6,715.40	\$ (1,651.67)	\$ 2,507.67
2294	19.00	40.00		17.05	0.5498	3.80690	0.42000	0.00000	3.40000	\$ 8.2667	\$ 951.14	\$ 17,618.39	\$ 11,022.03	\$ 14,811.42	\$ 16,327.73	\$ 5,516.31	\$ (1,341.27)	\$ 2,406.86
4717	19.00	40.00		17.05	0.5498	3.80690	0.42000	0.00000	3.40000	\$ 8.2667	\$ 951.14	\$ 17,618.39	\$ 11,022.03	\$ 14,811.42	\$ 16,327.73	\$ 5,516.31	\$ (1,341.27)	\$ 2,406.86
1338	19.00	40.00		17.05	0.5498	3.80690	0.42000	0.00000	3.40000	\$ 8.2667	\$ 951.14	\$ 17,618.39	\$ 11,022.03	\$ 14,811.42	\$ 16,327.73	\$ 5,516.31	\$ (1,341.27)	\$ 2,406.86
820	19.00	40.00		17.05	0.5498	3.80690	0.42000	0.00000	3.40000	\$ 8.2667	\$ 951.14	\$ 17,618.39	\$ 11,022.03	\$ 14,811.42	\$ 16,327.73	\$ 5,516.31	\$ (1,341.27)	\$ 2,406.86
770	19.00	40.00		17.05	0.5498	3.80690	0.42000	0.00000	3.40000	\$ 8.2667	\$ 951.14	\$ 17,618.39	\$ 11,022.03	\$ 14,811.42	\$ 16,327.73	\$ 5,516.31	\$ (1,341.27)	\$ 2,406.86
634	19.00	40.00		17.05	0.5498	3.80690	0.42000	0.00000	3.40000	\$ 8.2667	\$ 951.14	\$ 17,618.39	\$ 11,022.03	\$ 14,811.42	\$ 16,327.73	\$ 5,516.31	\$ (1,341.27)	\$ 2,406.86
1073	19.00	40.00		17.05	0.5498	3.80690	0.42000	0.00000	3.40000	\$ 8.2667	\$ 951.14	\$ 17,618.39	\$ 11,022.03	\$ 14,811.42	\$ 16,327.73	\$ 5,516.31	\$ (1,341.27)	\$ 2,406.86
1171	19.00	40.00		17.05	0.5498	3.80690	0.42000	0.00000	3.40000	\$ 8.2667	\$ 951.14	\$ 17,618.39	\$ 11,022.03	\$ 14,811.42	\$ 16,327.73	\$ 5,516.31	\$ (1,341.27)	\$ 2,406.86
3326	19.00	40.00		17.05														



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: April 28, 2025

Item No. L.

General Description: ITB 24/25-12 Two (2) Year Concrete Repair Pricing

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: ITB 24/25-12 Two (2) Year Concrete Repair Pricing
DATE: April 22, 2025

I concur with the recommendation of Donald Straub, Assistant DPW Director, and respectfully request City Council award bid ITB 24/25-12 for two (2) year pricing for as needed concrete repairs to the lowest and most responsive bidder GV Cement Contracting.

Gary Harris, Assistant Finance Director has verified that funds for this acquisition have been budgeted and are available in the Local and Major Streets and Water Funds, Contractual Services expense accounts #202-463-818.000, #203-463-818.000 and #592-591-818.000.

Motion by _____, supported by _____, to concur with the administration and award bid ITB 24/25-12 for two (2) year pricing for as needed concrete repairs to the lowest and most responsive bidder GV Cement Contracting.



MEMORANDUM

DATE: April 15, 2025
TO: Mayor Robert A. McCraight
FROM: Christina Parker, Purchasing Director
SUBJECT: ITB 24/25-12 TWO (2) YEAR CONCRETE REPAIR PRICING

Bids were solicited to contract for the ITB 24/25-12 two (2) year pricing for as needed concrete repairs for the City of Romulus, DPW.

In addition to being advertised in the 03/20/2025 issue of The Associated Newspaper Eagle, bid documents were made available to download from the MITN Purchasing Group page of BidNet Direct at www.mitn.info. The MITN System notified 609 companies of the bid and of them, 62 companies downloaded the bid specifications, and four companies were informed by email of the bidding opportunity (See Bidder's list attached).

On 04/08/2025, eleven bids were received and publicly opened.

I concur with the recommendation of Assistant DPW Director, Donald Straub to award ITB 24/25-12 for two (2) year pricing for as needed concrete repairs, as the lowest and most responsive bidder, to GV Cement Contracting.

Gary Harris, Assistant Finance Director has verified that funds for this acquisition have been budgeted for and are available in the Local and Major Streets and Water Funds, Contractual Service expense accounts, (202-463-818.000, 203-463-818.000 and 592.591.818.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Christina Parker

Christina Parker,
Purchasing Director

Interoffice Memorandum

TO: Christina Parker, Purchasing Director

FROM: Don Straub, Asst. DPW Director *ds*

CC: Roberto Scappaticci, DPW Director

DATE: April 14, 2025

SUBJECT: Bid Award – Bid ITB 24/25-12 Two Year As Needed Contract – Concrete Repairs

It is the recommendation of the DPW to award Bid ITB – 24/25-12, Two (2) year contract for as needed concrete repairs to GV Cement Contracting. GV Cement is the low bidder and has a great rapport with the City of Romulus.

Funds were budgeted for these purchases in accounts #202-463-818.000, #203-463-818.000, and #592-591-818.000.

Should you have any questions, please feel free to contact me.

Don Straub *ds*



Asst. DPW Director

HIGH EARLY INFORMATION

From Vince Vitale <vjvitale@gvcement.com>
Date Thu 4/10/2025 11:45 AM
To Straub, Donald <dstraub@romulusgov.com>

Don,

Per our conversation, the \$150 per truckload. Truck is 11 yds per load which breaks down to \$13.64 per sack per yard.

Any further questions, please call.

Thank you,

Vincent J. Vitale



CEMENT
CONTRACTING

20000 Dix-Toledo Hwy.

Brownstown, MI 48183

734-479-2180 office

734-231-6727 cell

vjvitale@gvcement.com

MINUTES OF ITB 24/25-12 Two Year Contract - Concrete Repairs

The public opening of the afore mentioned solicitation was held at 3:00 PM, in the Council Chambers at Romulus City Hall on Tuesday, 04/08/2025.

The following were present for the opening:

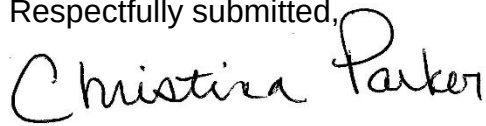
Christina Parker – Purchasing Director
Dawn – City Assessing Department
Rafel Santos – Santos Cement
John Hamel – Olson Cement
Samantha Santos – Royal Cement

Eleven sealed bids were received and publicly opened.

Luigi Fendinandi & Son Cement Co., 16481 Common Rd., Roseville, MI 48066
Hartwell Cement Company, 21650 Fern St., Oak Park, MI 48237
Audia Concrete Const., Inc., 2985 Childs Lake Rd., Milford, MI 48381
Great Lakes Contracting Solutions, LLC, 2300 Edinburgh, Waterford, MI 48328
G.V. Cement Constr., 20000 Dix Toledo, Brownstown, MI 48183
Royal Cement Corp., 3372 Dix Hwy., Lincoln Park, MI 48146
Gabbert's Concrete Products, 28050 Michigan Ave., Inkster, MI 48141
JMZ Construction, 27201 VanBorn, Taylor, MI 48180
Santos Cement Inc., 860 Southfield Rd., Lincoln Park, MI 48146
Dominic Gaglio Construction, Inc., 20534 Middlebelt Road, Romulus, MI 48174
Olson Cement Work, Inc., 20135 Ecorse Road, Taylor, MI 48180

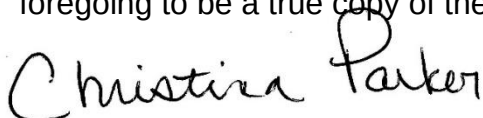
A copy of the tabulation sheet is attached.

Respectfully submitted,



Christina Parker,
Purchasing Director

I, Christina Parker, Purchasing Director for the City of Romulus, do hereby certify the foregoing to be a true copy of the minutes of ITB 24/25-12 held on 04/08/2025.



Christina Parker,
Purchasing Director

COMPANY	JMZ Construction		Great Lakes Contracting Sol. LLC		Audia Concrete Const. Inc.		Hartwell Cement Company		Luigi Ferdinand & Son Cement Co.		Royal Cement Corp		Santos Cement, Inc.		Dominic Gaglio Construction		G.V.Cement Contracting Co		Olson Cement Work, Inc.		Gabbert's Concrete Products	
	YR 1	YR 2	YR 1	YR 2	YR 1	YR 2	YR 1	YR 2	YR 1	YR 2	YR 1	YR 2	YR 1	YR 2	YR 1	YR 2	YR 1	YR 2	YR 1	YR 2	YR 1	YR 2
4" CONCRETE SIDEWALK - CASE 1 250 SFT	\$ 8.50	\$ 9.00	\$ 15.00	\$ 17.30	\$ 16.00	\$ 17.00	\$ 10.00	\$ 10.50	\$ 9.00	\$ 9.45	\$ 8.85	\$ 9.00	\$ 8.00	\$ 8.40	\$ 18.00	\$ 17.00	\$ 8.00	\$ 8.40	\$ 10.00	\$ 10.40	\$ 8.50	\$ 8.25
4" CONCRETE SIDEWALK - CASE 2 50 SFT	\$ 8.00	\$ 9.00	\$ 15.00	\$ 15.75	\$ 18.00	\$ 19.00	\$ 8.00	\$ 9.00	\$ 10.00	\$ 10.50	\$ 8.85	\$ 8.85	\$ 9.00	\$ 9.45	\$ 18.00	\$ 19.00	\$ 9.00	\$ 9.45	\$ 10.00	\$ 10.40	\$ 8.00	\$ 8.00
8" DRIVE APPROACH CONCRETE REPAIR-10 SYD	\$ 85.00	\$ 100.00	\$ 75.00	\$ 78.75	\$ 97.00	\$ 99.00	\$ 81.00	\$ 85.00	\$ 61.00	\$ 65.00	\$ 85.95	\$ 88.85	\$ 170.00	\$ 178.50	\$ 135.00	\$ 144.00	\$ 75.50	\$ 80.35	\$ 88.00	\$ 91.50	\$ 85.00	\$ 100.00
1" LOCAL ROAD CONCRETE REPAIR-10 SYD	\$ 108.00	\$ 110.00	\$ 85.00	\$ 89.25	\$ 98.00	\$ 99.00	\$ 87.00	\$ 91.00	\$ 61.00	\$ 65.00	\$ 94.95	\$ 97.85	\$ 200.00	\$ 210.00	\$ 140.00	\$ 149.00	\$ 78.00	\$ 81.90	\$ 103.00	\$ 107.00	\$ 105.00	\$ 110.00
2" LOCAL ROAD CONCRETE REPAIR-10 SYD	\$ 110.00	\$ 115.00	\$ 85.00	\$ 90.75	\$ 99.00	\$ 100.00	\$ 83.00	\$ 88.00	\$ 65.00	\$ 70.00	\$ 103.85	\$ 108.65	\$ 220.00	\$ 231.00	\$ 150.00	\$ 159.00	\$ 80.00	\$ 84.00	\$ 118.00	\$ 123.00	\$ 110.00	\$ 115.00
3" LOCAL ROAD CONCRETE REPAIR-10 SYD	\$ 115.00	\$ 120.00	\$ 105.00	\$ 110.25	\$ 100.00	\$ 101.00	\$ 100.00	\$ 105.00	\$ 88.00	\$ 93.00	\$ 112.85	\$ 115.65	\$ 250.00	\$ 262.50	\$ 180.00	\$ 189.00	\$ 82.00	\$ 86.10	\$ 132.00	\$ 137.00	\$ 115.00	\$ 120.00
4" MAJOR ROAD CONCRETE REPAIR-10 SYD	\$ 115.00	\$ 120.00	\$ 105.00	\$ 110.25	\$ 99.00	\$ 100.00	\$ 83.00	\$ 88.00	\$ 65.00	\$ 70.00	\$ 113.40	\$ 116.10	\$ 220.00	\$ 231.00	\$ 175.00	\$ 184.00	\$ 82.00	\$ 86.10	\$ 143.00	\$ 149.00	\$ 115.00	\$ 120.00
6" MAJOR ROAD CONCRETE REPAIR-10 SYD	\$ 120.00	\$ 125.00	\$ 120.00	\$ 126.00	\$ 100.00	\$ 101.00	\$ 100.00	\$ 105.00	\$ 94.00	\$ 99.00	\$ 122.40	\$ 125.10	\$ 250.00	\$ 262.50	\$ 189.00	\$ 198.00	\$ 84.00	\$ 88.20	\$ 157.00	\$ 163.00	\$ 120.00	\$ 125.00
10" MAJOR ROAD CONCRETE REPAIR-10 SYD	\$ 125.00	\$ 130.00	\$ 130.00	\$ 136.50	\$ 105.00	\$ 106.00	\$ 120.00	\$ 126.00	\$ 99.00	\$ 104.00	\$ 139.50	\$ 142.20	\$ 270.00	\$ 283.50	\$ 200.00	\$ 209.00	\$ 95.00	\$ 99.30	\$ 172.00	\$ 179.00	\$ 125.00	\$ 130.00
HIGH EARLY ADDED BACK CEMENT SACKS	\$ 10.00	\$ 10.00	\$ 50.00	\$ 62.50	\$ 25.00	\$ 25.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 8.00	\$ 8.00	\$ 5.50	\$ 6.82	\$ 20.00	\$ 22.00	\$ 150.00	\$ 157.50	\$ 10.00	\$ 10.40	\$ 15.00	\$ 15.00
COMPANY	JMZ Construction		Great Lakes Contracting Sol. LLC		Audia Concrete Const. Inc.		Hartwell Cement Company		Luigi Ferdinand & Son Cement Co.		Royal Cement Corp		Santos Cement, Inc.		Dominic Gaglio Construction		G.V.Cement Contracting Co		Olson Cement Work, Inc.		Gabbert's Concrete Products	
	YR 1	YR 2	YR 1	YR 2	YR 1	YR 2	YR 1	YR 2	YR 1	YR 2	YR 1	YR 2	YR 1	YR 2	YR 1	YR 2	YR 1	YR 2	YR 1	YR 2	YR 1	YR 2
Traf Regulator Control	\$10,000.00 Lumpsum	\$10,000.00 Lumpsum																				
Detectable Warning Surface	\$40.00 LF	\$40.00 LF																			\$40.00 LF	\$40.00 LF
Curb & Gutter	\$50.00 LF	\$51.00 LF																			\$18.00 SYD	\$18.00 SYD
Turf Restoration	\$18.00 SYD	\$20.00 SYD																			\$50.00 LF	\$50.00 LF
Permit/Insp. Fee	\$5,000 Lumpsum	\$5,000 Lumpsum																			\$5,000.00 Lumpsum	\$5,000.00 Lumpsum
Restoration, Seed, Mulch			\$15.00 SYD	\$15.75 SYD																		
Restoration, SOD			\$ 25.00 SYD	\$26.25 SYD																		
Watering			\$35.00 Unit	\$36.75 Unit																		
Cold Weather Protection			\$9.00 SYD	\$10.00 SYD																		
Traffic Control			\$7,500.00	\$7,875.00											\$ 2,800.00	\$ 3,000.00					\$10,000.00 Lumpsum	\$10,000.00 Lumpsum
Root Grinding							\$125.00 Location	\$125.00 Location														
Mobilization															\$ 6,000.00	\$ 6,000.00						
Adjust Structure															\$ 600.00	\$ 600.00						
Reconstruct Structure															\$ 800.00	\$ 800.00						
COMPANY	JMZ Construction		Great Lakes Contracting Sol. LLC		Audia Concrete Const. Inc.		Hartwell Cement Company		Luigi Ferdinand & Son Cement Co.		Royal Cement Corp		Santos Cement, Inc.		Dominic Gaglio Construction		G.V.Cement Contracting Co		Olson Cement Work, Inc.		Gabbert's Concrete Products	
Company is agreeable to extension of contract for years 1 & 4 (YES or NO)	NO		YES		YES		YES		YES		YES		YES		NO		YES		YES		NO	
Contract Year Three (3) % Increase Over Year 2				5%	5% Concrete material and labor increase every, also fuel, equipment and repairs			5%		5%	3%		5%							4%		
Contract Year Four (4) % Increase Over Year 2				5%	5% Concrete material and labor increase every, also fuel, equipment and repairs			5%		5%	3%		5%							4%		
EXCEPTIONS	NO		NO		NO		NO		NO		NO		NO		NO		NO		NO		NO	
Payment Terms	None Provided		NET 30 DAYS		None Provided		None Provided		None Provided		None Provided		None Provided		None Provided		Not Provided		Net 30		None Provided	
Can Meet Insurance Requirements?	Yes		Yes		Yes		Yes		Yes		Yes		Yes		Yes		Yes		Yes		Yes	
Can Provide Bonds if over \$35,000 one project?	Yes		Yes		Yes		Yes		Yes		Yes		Yes		Yes		Yes		Yes		Yes	
Attachment I - Contractor's General Qualifications & References is included? YES or NO	Yes		Yes		Yes		Yes		Yes		Yes		Yes		Yes		Yes		Yes		Yes	
Attachment II - Exceptions to Specifications is included? YES or NO	Yes		Yes		Yes		Yes		No		No		No		No		No		No		Yes	
Attachment III - City's Contractual Services Agreement is included? YES or NO	Yes		Yes		Yes		Yes		Yes		Yes		No		Yes		No		No		Yes	
Attachment IV - Additional Reimbursable Charges is included? YES or NO	Yes		Yes		No		Yes		No		No		No		No		No		No		Yes	
Attachment V - Contractor's Statement of Qualifications is included? YES or NO	Yes		Yes		Yes		Yes		Yes		Yes		Yes		Yes		Yes		Yes		Yes	
CERTIFIED?	Yes		Yes		Yes		Yes		Yes		Yes		Yes		Yes		Yes		Yes		Yes	

Publicly opened at 3:00 pm, Tuesday, 04/08/2025, in the Romulus City C Publicly opened at 3:00 pm, Tuesday, 04/08/2025, in the Romulus City Council Chambers.

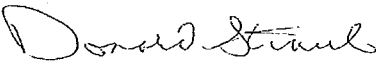
THOSE IN ATTENDANCE:

#	NAME	COMPANY	TITLE
1	Christina Parker	City of Romulus	Purchasing Director
2	Dawn Taylor	City of Romulus	Appraisal Technician
3	Rafael Sanza	Santos Cement	
4	John Hamel	Olson	
5	Simoneha Santos	Royal Cement	
6			
7			

REQUEST FOR COMPETITIVE BIDS

DO NOT FILL THIS FORM IN AND SAVE A COPY TO THIS FOLDER!!!!!!

- You can save a copy to the Completed forms from Departments Folder or to your own Department's folder.
- Email the completed form to Christina Parker

DEPARTMENT NAME:	DPW	DATE:	3/4/2025
I HEREBY REQUEST THAT COMPETITIVE BIDS BE LET FOR THE FOLLOWING MATERIAL,			
PURPOSE: Concrete Repairs			
IF REPLACEMENT, WILL EQUIPMENT BE (CHECK ONE IF APPLICABLE):			
☐ Traded in ☒ Sold at auction ☐ Transferred for use elsewhere, if so where? _____ ☐ Used for parts ☐ Disposed of			
BUDGET YEAR	24/25 & 25/26		
ACCOUNT INFORMATION			
ACCOUNT/S NUMBER		\$ AMOUNT BUDGETED	
202-463-818.000		\$ 15,000	
203-463-818.000		\$ 15,000	
592-591-818.000		\$ 15,000	
SIGNATURE OF DEPARTMENT HEAD: 			DATE: 3/4/25

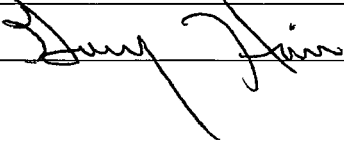
FINANCE DEPARTMENT APPROVAL

FUNDS AVAILABILITY	
ACCOUNT/S NUMBER	\$ FUNDS AVAILABLE
202 463 818 000	\$ 24/25 & 25/26 - \$15,000
203 463 818 000	\$ 24/25 & 25/26 - \$15,000
592 591 818 000	\$ 24/25 & 25/26 - \$15,000
SIGNATURE OF FINANCE DEPARTMENT: 	DATE: 3/4/25

ADMINISTRATIVE APPROVAL

I HAVE REVIEWED THE REQUEST AND AUTHORIZE TO LET FOR COMPETITIVE BIDS.	
SIGNATURE OF MAYOR: 	DATE: 3-5-25

AVAILABILITY OF FUNDS FOR AWARD

CONTRACTED WORK SHALL NOT EXCEED FUNDS AVAILABLE IN B/Y 24/25 & 25/26 IN 202,463,818.000, 203,463,818.000 & 592,591,818.000	
I AFFIRM THAT THE FUNDS ARE AVAILABLE IN THE ABOVE MENTIONED ACCOUNT/S	
FINANCE DEPT. APPROVAL: 	DATE: 4/15/2025

VENDOR LIST
ITB 24/25-12 Two Year Contract - Concrete Repairs

Osborne Concrete, Dena Osborne, dena.osborne@osborne-inc.com, 734-941-3008

Superior Materials, David Terryah, david.terryah@vcimentos.com, (248) 640-2378

GV Cement - Vince Vitale, vjvitale@gvcement.com

Pavement Supply, LLC, Kristin Guyor, Kristin@Messinaconcrete.Com, (734) 241-8380

Messina Concrete, John Werner, johnw@messinaconcrete.com, 313-215-1873



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: April 28, 2025

Item No. M.

General Description: 2025 Hot Mix Asphalt (HMA) Road Paving Program - Change Order ITB 24/25-08

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: 2025 Hot Mix Asphalt (HMA) Road Paving Program – Change Order ITB 24/25-08
DATE: April 23, 2025

I concur with the recommendation of Roberto Scappaticci, DPW Director, and respectfully request City Council approve Change Orders to Bid Award ITB 24/25-08 for the improved treatment to the 2025 HMA Road Paving Program in the amount of \$139,824.00 with the following changes:

1. California Street will receive a 1” overlay prior to chip sealing.
2. Central and Loraine Streets north of Jone Street will receive a full depth mill and overlay as opposed to a mill and overlay.

Maria Farris, Finance Director, has verified funds for this acquisition have been budgeted for and are available in the Local Streets Funds, Routine Maintenance Expense Account #203-463-980.000.

Motion by _____, supported by _____, to concur with the administration and approve Change Orders to Bid Award ITB 24/25-08 for the improved treatment to the 2025 HMA Road Paving Program in the amount of \$139,824.00 with the following changes:

1. California Street will receive a 1” overlay prior to chip sealing.
2. Central and Loraine Streets north of Jone Street will receive a full depth mill and overlay as opposed to a mill and overlay.

Interoffice Memorandum

TO: Mayor Robert McCraight

FROM: Roberto J. Scappaticci, DPW Director

CC: Don Straub, DPW Assistant Director

DATE: April 23rd, 2025

SUBJECT: 2025 Hot Mixed Asphalt (HMA) Road Paving Program – Change Order ITB 24/25-08

Dear Mayor,

The DPW has requested a change order for the above referenced project for the improved treatment to the 2025 HMA program. The following changes have been requested by the DPW:

1. California Street will receive a 1” overlay prior to chip sealing.
2. Central and Loraine Streets north of Jone Street will receive a full depth mill and overlay as opposed to a mill and overlay.

Both of these changes will result in a improved-quality road and we want to take advantage of the good pricing by the contractor. The change order is in the amount of **\$139,824.00**. At this time DPW requests approval in the contract amount, and requests City Council Approval.

Funds for this purchase are secured in the following account number; **FY 24/25 203-463-980.000**.

If you have any questions, please feel free to contact me immediately.

RJS

y:\admin documents\roads\2025 hma\cace\2025 hma road program change order.docx

CHANGE ORDER



Project: City of Romulus - 2025 HMA Road Program

Job Number: 0155-24-0100

Client Job Number: ITB 24/25-08

Change Order Number: 1

Date: 4/22/2025

Print Date: 4/22/2025

Owner: City of Romulus
11111 Wayne Road
Romulus, MI 48174

Contractor: Al's Asphalt Paving Co.
25500 Brest Road
Taylor, MI 48180
(734) 552-1394

Note:

TO THE CONTRACTOR:

You are hereby directed to comply with the changes to the contract documents. This change order reflects work completed or anticipated.

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
(734) 522-6711

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

THE CONTRACT AMOUNT WILL BE CHANGED BY THE SUM OF:	\$139,824.00
Original Contract Amount:	\$1,230,334.50
Contract Amount Including Previous Change Orders:	\$1,230,334.50
Amount of this Change Order:	<u>\$139,824.00</u>
REVISED CONTRACT AMOUNT:	\$1,370,158.50

Accepted By

Al's Asphalt Paving Co. **R. Jesse Kyle** Digitally signed by R. Jesse Kyle
Date: 2025.04.22 13:04:07 -04'00'

Date _____

Approved By

Roberto Scappaticci - DPW
Director - City of Romulus

Date _____

Prepared By

Michael McNutt, Construction
Group Manager

Date _____

Items

Item No.	Description	Previous Authorized Quantity	Quantity Change	New Authorized Quantity	Unit Price	Total Increase
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THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT**Division: J - Division 2 - Middlebelt Park****Additional Items to the Contract:**

65	HMA, Top (1" Lift)	0.00 Ton	180.00	180.00	\$137.00	\$24,660.00
SUB-TOTAL INCREASES DIVISION J - Division 2 - Middlebelt Park:						\$24,660.00

Division: K - Division 3 - Beverly Park

39	Curb and Gutter, Rem	389.00 Ft	50.00	439.00	\$8.00	\$400.00
42	Subgrade Undercutting, Type IV	50.00 Cyd	50.00	100.00	\$37.00	\$1,850.00
43	Station Grading	51.00 Sta	17.00	68.00	\$1,100.00	\$18,700.00
46	Aggregate Base, Modified	200.00 Ton	500.00	700.00	\$22.00	\$11,000.00
51	Hand Patching	150.00 Ton	50.00	200.00	\$175.00	\$8,750.00
53	HMA, Leveling (2" Lift)	1393.00 Ton	450.00	1843.00	\$122.00	\$54,900.00
56	Curb, Conc, Mountable	389.00 Ft	50.00	439.00	\$30.00	\$1,500.00
59	Mailbox Remove, Salvage and Reset	31.00 Ea	40.00	71.00	\$100.00	\$4,000.00

Additional Items to the Contract:

64	Pavt, Rem, Inlay	0.00 Syd	4200.00	4200.00	\$6.00	\$25,200.00
SUB-TOTAL INCREASES DIVISION K - Division 3 - Beverly Park:						\$126,300.00

THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE SUBTRACTED FROM THE CONTRACT AMOUNT**Division: K - Division 3 - Beverly Park**

50	Cold Milling HMA Surface	3712.00 Syd	-3712.00	0.00	\$3.00	(\$11,136.00)
SUB-TOTAL DECREASES DIVISION K - Division 3 - Beverly Park:						(\$11,136.00)



FUNDS VERIFICATION FORM

DEPARTMENT: DPW

FUND NAME: Local Street Fund

ACCOUNT NUMBER/S: FY 24/25 – 203-463-980.000

PURPOSE FOR REQUEST: Change order

AMOUNT OF EXPENDITURE: \$139824

SIGNATURE OF DEPARTMENT HEAD:

FUNDS CURRENTLY AVAILABLE: \$489787

FINANCE DEPARTMENT APPROVAL:

DATE: 4/23/2025



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **April 28, 2025**

Item No. N.

General Description: ITB 24/25-13 Two-Year Contract Pricing for Gravel, Sand & Limestone

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: ITB 24/25-13 Two Year Contract Pricing for Gravel, Sand & Limestone
DATE: April 23, 2025

I concur with the recommendation of Don Straub, Assistant DPW Director, and Christina Parker, Purchasing Director and respectfully request City Council award ITB 24/25-13 to both Osburn Industries, Inc. and John D. Osborne Trucking Co. Inc., for two (2) year pricing for gravel, sand, and limestone for the City's Department of Public Works to eliminate the possibility of products not being available when needed.

Gary Harris, Assistant Finance Director, has verified funds for this acquisition have been budgeted and are available in the Major and Local Streets and Water Funds, Routine Maintenance Operating Supplies Expenditures accounts #202-463-730.000, #203-463-730.000, & #592-591-730.000.

Motion by _____, supported by _____, to concur with the administration and award ITB 24/25-13 to both Osburn Industries, Inc. and John D. Osborne Trucking Co. Inc., for two (2) year pricing for gravel, sand, and limestone for the City's Department of Public Works to eliminate the possibility of products not being available when needed.

MEMORANDUM



DATE: April 21, 2025
TO: Mayor Robert A. McCraight
FROM: Christina Parker, Purchasing Director
SUBJECT: ITB 24/25-13 TWO YEAR CONTRACT PRICING FOR GRAVEL, SAND & LIMESTONE

Bids were solicited to contract for two-year pricing for gravel, sand, and limestone for the City's Department of Public Works.

In addition to being advertised in the 03/27/2025 issue of The Associated Newspaper Eagle, bid documents were made available to download from the MITN Purchasing Group page of BidNet Direct at www.mitn.info. The MITN System notified 212 companies of the bid and of them, twenty-three (23) companies downloaded the bid specifications, and eight companies were informed by email of the bidding opportunity (See Bidder's list attached).

On 04/15/2025, three bids were received and publicly opened.

I concur with the recommendation of Assistant DPW Director, Donald Straub to award the contract to both Osburn Industries, Inc. and John D. Osborne Trucking Co. Inc. to eliminate the possibility of products not being available when needed.

Gary Harris, Assistant Finance Director, has verified that funds have been budgeted for and are available in the Major and Local Streets and Water Funds, Routine Maintenance Operating Supplies Expenditures Accounts, (202-463-730.000, 203-463-730.000 & 592-591-730.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Christina Parker

Christina Parker,
Purchasing Director

Interoffice Memorandum

TO: Christina Parker, Purchasing Director

FROM: Don Straub, Asst. DPW Director *ds*

CC: Roberto Scappaticci, DPW Director

DATE: April 17, 2025

SUBJECT: Bid Award – Bid ITB-24/25-13 Two Year Contract Pricing for Gravel, Sand, and Limestone

It is the recommendation of the DPW to award Bid ITB 24/25-13 for gravel, sand, and limestone materials to both Osburn Industries, Inc. and John D. Osborne Trucking Co. Inc. John D. Osborne is the low bidder, but Osburn Industries has supplied some preferred, quality materials for past projects. Awarding to both companies would also eliminate any availability concerns.

Funds were budgeted for these purchases in accounts #202-463-730.000, #203-463-730.000, and 592-591-730.000.

Don Straub *ds*



Asst. DPW Director

VENDOR LIST
ITB 24/25-13 Two Year Contract Pricing for Gravel, Sand & Limestone

John D Osborne Trucking, Inc.
Deanna.osborne@osborne-inc.com
sales@osborne-inc.com

Freeport Supply Co.
20091 Pennsylvania Rd.
Freeporttrucking@sbcgloval.net

Farmer & Underwood Trucking
afarmer@farmerunderwoodtrucking.com

Osburn Industries, Inc.
mike@osburninc.com
tim@osburnind.com
jeff@osbornind.com

M.L. Chartier Excavating, Inc.
skicinski@michartier.com

A M S Grounds
office@amsgrounds.com

Dani's Transport
aobryan@danitransport.com

Metro Top Soil
Nline1136@comcast.net

TABULATION SHEET ITB 24/25-13 Two Year Contract Pricing for Gravel, Sand & Limestone
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COMPANY	Farmer & Underwood Trucking	Osburn Industries, INC.	John D. Osborne Trucking Co. Inc.
Attach. I – Contractor's Questionnaire?	Yes	Yes	Yes
Attachment II-Exceptions Attached?	No	No	No
Attach. III Add'l Reimb. Charges Form?	No	No	No
Is proof of M.D.O.T. MI State Regulated Carrier Included?	No	No	No
21AA LESTONE-TON			
MINIMUM TONS	50 Tons	50 Tons	50 Tons
UNIT \$ YEAR 1	\$ 22.75	\$ 22.00	\$ 22.75
UNIT \$ YEAR 2	\$ 24.75	\$ 23.75	\$ 23.75
SCREENED TOPSOIL-TON			
MINIMUM	50 Tons	50 Tons	50 Tons
UNIT \$ YEAR 1	\$ 16.00	\$ 26.00	\$ 18.75
UNIT \$ YEAR 2	\$ 17.45	\$ 27.00	\$ 20.00
22-A GRAVEL			
MINIMUM	50 Tons	50 Tons	50 Tons
UNIT \$ YEAR 1	\$ 29.95	\$ 20.50	\$ 19.50
UNIT \$ YEAR 2	\$ 32.60	\$ 22.50	\$ 20.50
CLASS II SAND-TON			
MINIMUM	50 Tons	50 Tons	50 Tons
UNIT \$ YEAR 1	\$ 15.10	\$ 14.00	\$ 13.75
UNIT \$ YEAR 2	\$ 16.35	\$ 15.50	\$ 14.50
1" TO 3" LESTONE			
MINIMUM	50 Tons	50 Tons	50 Tons
UNIT \$ YEAR 1	\$ 24.25	\$ 23.50	\$ 23.50
UNIT \$ YEAR 2	\$ 26.50	\$ 25.25	\$ 25.25
Exceptions/Variations from Specifications	No	No	No
Payment Terms	30 Days	Net 30	Not Provided
# Days ARO	1	1-2 Days	Not Provided
Certified?	Yes	Yes	Yes

Publicly opened at approximately 3:00 pm, Tuesday, 04/15/2025, in the Romulus City Council
Chambers

THOSE IN ATTENDANCE:

#	NAME	COMPANY	TITLE
1	Christina Parker	CITY OF ROMULUS	PURCHASING DIRECTOR
2	Lynn A. Conway	CITY OF ROMULUS	PURCHASING ADVISOR
3			

MINUTES OF ITB 24/25-13 Two Year Contract Pricing for Gravel, Sand & Limestone

The public opening of the afore-mentioned solicitation was held at 3:00 PM, in the Council Chambers at Romulus City Hall on Tuesday, 04/15/2025.

The following were present for the opening:

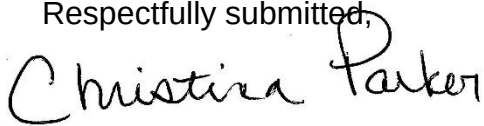
Christina Parker – Purchasing Director
Lynn A. Conway – Purchasing Advisor

Three (3) sealed bids were received and publicly opened.

Osburn Industries, Inc., 5850 Pardee Road, Taylor, MI 48180
Farmer & Underwood Trucking, 7401 Rawsonville Rd., Belleville, MI 48111
John D. Osborne Trucking, 37500 Northline Road, Romulus, MI 48174

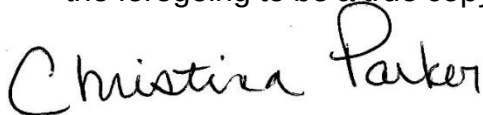
A copy of the tabulation sheet is attached.

Respectfully submitted,



Christina Parker,
Purchasing Director

I, Christina Parker, Purchasing Director for the City of Romulus, do hereby certify the foregoing to be a true copy of the minutes of ITB 24/25-13 held on 04/15/2025.

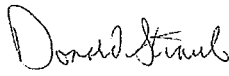


Christina Parker,
Purchasing Director

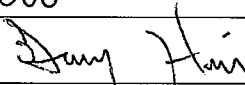
REQUEST FOR COMPETITIVE BIDS

DO NOT FILL THIS FORM IN AND SAVE A COPY TO THIS FOLDER!!!!

- You can save a copy to the Completed forms from Departments Folder or to your own Department's folder.
- Email the completed form to Christina Parker

DEPARTMENT NAME:	DPW	DATE:	3/12/25
I HEREBY REQUEST THAT COMPETITIVE BIDS BE LET FOR THE FOLLOWING MATERIAL, PURPOSE: Gravel, Sand, & Limestone			
IF REPLACEMENT, WILL EQUIPMENT BE (CHECK ONE IF APPLICABLE):			
☐ Traded in			
☐ Sold at auction			
☐ Transferred for use elsewhere, if so where? _____			
☐ Used for parts			
☐ Disposed of			
BUDGET YEAR	24/25 25/26		
ACCOUNT INFORMATION			
ACCOUNT/S NUMBER		\$ AMOUNT BUDGETED	
203-463-730.000		\$ 8,800	
202-463-730.000		\$ 16,500	
592-591-730.000		\$ 26,500	
SIGNATURE OF DEPARTMENT HEAD: 			DATE: 3/12/25

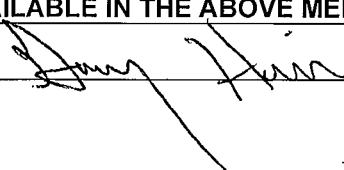
FINANCE DEPARTMENT APPROVAL

FUNDS AVAILABILITY	
ACCOUNT/S NUMBER	\$ FUNDS AVAILABLE
203 463 730 000	\$ 15,756.69
202 463 730 000	\$ 26,257.60
592 591 730 000	\$ 17,114.42
SIGNATURE OF FINANCE DEPARTMENT: 	DATE: 3/12/2025

ADMINISTRATIVE APPROVAL

I HAVE REVIEWED THE REQUEST AND AUTHORIZE TO LET FOR COMPETITIVE BIDS.	
SIGNATURE OF MAYOR: 	DATE: 3/12/25

AVAILABILITY OF FUNDS FOR AWARD

PURCHASES MADE SHALL NOT EXCEED FUNDS BUDGETED FOR AND AVAILABLE IN THE ABOVE LISTED EXPENSE ACCOUNTS	
I AFFIRM THAT THE FUNDS ARE AVAILABLE IN THE ABOVE MENTIONED ACCOUNT/S	
FINANCE DEPT. APPROVAL: 	DATE: 4/21/2025



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: April 28, 2025

Item No. O.

General Description: State Earmark Grant Award - Various Locations

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: State Earmark Grant Award – Various Locations
DATE: April 23, 2025

I concur with the recommendation of Roberto Scappaticci, DPW Director and Steve Hitchcock, City Attorney and respectfully request that City Council authorize the Mayor and Clerk to enter into the attached contract with the State of Michigan, for the receipt of a legislative sponsorship grant, in the amount of \$5,000,000.00. Appropriation of funds has been allocated for maintenance and improvement of Wayne Road and ancillary roadways within the City.

Motion by _____, supported by _____, to concur with the administration and authorize the Mayor and Clerk to enter into the attached contract with the State of Michigan, for the receipt of a legislative sponsorship grant, in the amount of \$5,000,000.00. Appropriation of funds has been allocated for maintenance and improvement of Wayne Road and ancillary roadways within the City.

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Honorable City Council

FROM: Roberto J. Scappaticci, Director of Department of Public Works

CC: Mayor Robert A. McCraight
Don Straub, Assistant Director, Department of Public Works

DATE: March 26th, 2025

SUBJECT: State Earmark Grant Award – Various Locations

Dear Honorable City Council,

The Department of Public Works is requesting approval of a contract between the City and the State of Michigan for receipt of a legislative sponsorship grant, in the amount of \$5,000,000.00. This appropriation of funds has been allocated for maintenance and improvement of Wayne Road and ancillary roadways within the city. The Contract with the state will be in effect from the date of award through the estimated construction completion date. Funds will be paid on a milestone basis, with lump sums of \$2,500,000.00 paid as an initial payment and a second payment as the initial payment becomes fully expended.

This Contract has been reviewed and approved by the City Attorney, Steve Hitchcock.

If you should have any questions regarding this matter please feel free to contact me at 734-955-8752 or rscappaticci@romulusgov.com.

Sincerely,



Roberto J. Scappaticci, Director of Public Works

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state earmark 24-5564.docx

MICHIGAN DEPARTMENT OF TRANSPORTATION

CITY OF ROMULUS

CONTRACT

This Contract is made and entered into between the Michigan Department of Transportation (MDOT), of 425 West Ottawa Street, P.O. Box 30050, Lansing, Michigan 48909, and the City of Romulus (AGENCY), of 12600 Wayne Road, Romulus, Michigan 48174, in accordance with 2024 Public Act 121, Sections 250 and 1111, effective July 24, 2024, for the purpose of establishing the amount of the Legislative Earmark (EARMARK) to the AGENCY, and setting forth the services to be provided as a result of such earmark. The sponsor of this EARMARK is State Senator Darrin Camilleri as shown in Appendix B.

The EARMARK is to be expended on approved projects. MDOT is responsible for administering these funds.

MDOT and the AGENCY recognize and affirm that the funds provided under this Contract shall not be used for any purpose other than those provided in 2024 Public Act 121, and as provided herein. No funds may be expended prior to October 1, 2024, unless approved by the State Budget Office, and no expenditures shall be reimbursed outside of the PROJECT purpose. All funds shall be awarded and project completed by September 30, 2029, any unspent funds will be returned to the state treasury at that time. This Contract must be executed by June 1, 2025 or the grant funds will be returned to the state treasury. An extension may be granted by the state budget director.

This Contract sets forth a grant from MDOT to the AGENCY for maintenance and improvement of Wayne Road and ancillary roadways within the city (PROJECT) as described in the Special Grant Application which is incorporated by reference herein.

The Parties agree that:

The AGENCY will:

1. Undertake and complete the PROJECT in accordance with the terms and conditions of this Contract.
2. The PROJECT cost will be paid for by EARMARK funds. EARMARK funds will be applied to the PROJECT costs at a participation ratio of 100 percent up to an amount not

to exceed \$5,000,000. The AGENCY will be responsible for all costs in excess of the funds shown above.

3. The AGENCY must request payment by submitting a Request for Payment Form (Exhibit A) and a Project Cost Reporting & Certification Form (Exhibit B) to MDOT annually and upon completion of the PROJECT.

The AGENCY agrees that the costs reported to MDOT for this Contract will represent only those items that are properly chargeable in accordance with this Contract. The AGENCY also certifies that it has read the Contract terms and has made itself aware of the applicable laws, regulations, and terms of this Contract that apply to the reporting of costs incurred under the terms of this Contract.

4. Certify that the PROJECT shall be in compliance with all applicable laws, ordinances, and codes of the United States, the State of Michigan, and the local government(s) in the area(s) in which the PROJECT is performed and obtain all permits, licenses, and other authorizations that are required for the performance of the PROJECT.
5. Ensure that any unspent or misused above-mentioned funds at PROJECT completion are lapsed back to the EARMARK Fund.
6. For auditing processes, all records, including executed contracts, are to be maintained for seven years from the date of the project completion date. MDOT, or its representative, may inspect, copy, or audit the records at any reasonable time after giving reasonable notice. The AGENCY shall respond to all reasonable information requests from MDOT related to PROJECT expenditures and retain PROJECT records for a period of not less than seven years, and the PROJECT may be subject to monitoring, site visits, and audits as determined by MDOT.
7. If the construction of the PROJECT is to be contracted, certify that the contracting procedures followed in connection with the administration of the construction contract for the PROJECT were based on an open competitive bid process and that the construction contract for the PROJECT was publicly advertised and awarded on the basis of the lowest responsive and responsible bid in accordance with applicable State and local statutes, regulations, and ordinances. Selection of Consultants and subcontracts will be in conformance with the AGENCY's contracting process.
8. If the construction of the PROJECT is to be contracted, ensure the contractor who is awarded the contract for the construction of the PROJECT has the appropriate bonds/liability insurance.
9. MDOT will make payments on a milestone basis, with lump sum payments to be made upon the accomplishment of defined milestones, as set forth below, and will not exceed the maximum amount in Section 2.

	<u>Milestones</u>	
Receipt of Exhibit A (Initial Payment)	\$2,500,000	50%
Initial Payment has been fully expended (Final Payment)	\$2,500,000	50%
<u>Total</u>	<u>\$5,000,000</u>	<u>100%</u>

10. MDOT may conduct a follow-up review of work activity.

IT IS FURTHER AGREED THAT:

11. 2004 Public Act 533 requires that payments under this Contract be processed by electronic funds transfer (EFT). The AGENCY is required to register to receive payments by EFT at SIGMA Vendor Self Service (VSS) website (www.michigan.gov/SIGMAVSS).
12. Each party to this Contract will remain responsible for any claims arising out of the performance of this Contract, as provided by this Contract or by law.

This Contract is not intended to increase or decrease either party's liability for or immunity from tort claims.

This Contract is not intended to nor will it be interpreted as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this Contract.

MDOT will not be subject to any obligations or liabilities by contractors of the AGENCY or their subcontractors or any other person not a party to the Contract without its specific consent and notwithstanding its concurrence with or approval of the award of any contract or subcontract or the solicitation thereof.

13. The parties will consider the PROJECT to be complete when certified by the agency. This certification is not intended to nor does it relieve the AGENCY of any of its obligations and responsibilities herein.
14. This Contract will be in effect from the date of award through the estimated construction completion date on Exhibit A. All documented costs associated with this project are eligible for reimbursement, not to exceed the amount shown in Section 2 of this Contract.
15. Prior to expiration, the time for completion of performance under this Contract may be extended by MDOT upon written request and justification from the AGENCY. Upon approval and authorization by MDOT, a written time extension amendment will be prepared and issued by MDOT. Any such extension will not operate as a waiver by MDOT of any of its rights herein set forth.

16. In connection with the performance of SERVICES under this Contract, the AGENCY (hereinafter in Appendix A referred to as the “contractor”) agrees to comply with the State of Michigan provisions for “Prohibition of Discrimination in State Contracts,” as set forth in Appendix A, dated June 2011. This provision will be included in all subcontracts relating to this Contract.
17. This Contract may be terminated at such time as may be agreed upon by both parties or by either party giving thirty (30) days written notice to the other party. Furthermore, it may be modified at any time as agreed upon by both parties. In the event, the AGENCY terminates this Contract; it will make full repayment to MDOT.
18. Failure to submit all required forms and/or failure to comply with Contract terms may result in withholding of future Act 51 funds.
19. In case of any discrepancies between the body of this Contract and any exhibits hereto, the body of this Contract will govern.

20. This Contract will become binding on the parties and of full force and effect upon signing by the duly authorized representatives of the AGENCY and MDOT and upon adoption of a resolution approving said Contract and authorizing the signature(s) thereto of the respective representative(s) of the AGENCY, a certified copy of which resolution will be sent to MDOT with this Contract, as applicable.

CITY OF ROMULUS

By: _____
Title:

MICHIGAN DEPARTMENT OF TRANSPORTATION

By: _____
Title: Department Director



APPENDIX A

PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011



APPENDIX B

DARRIN CAMILLERI

4TH DISTRICT

P.O. BOX 30036

LANSING, MI 48909-7536

PHONE: (517) 373-7918

FAX: (517) 373-5227

sendcamilleri@senate.michigan.gov

DARRIN CAMILLERI
ASSISTANT MAJORITY LEADERTHE SENATE
STATE OF MICHIGAN

November 13, 2024

Jennifer L. Flood
State Budget Director
111 South Capitol Avenue
Lansing, MI 48910

Director Bradley Wieferich
Department of Transportation

Dear Directors:

SUBJECT: Legislative Sponsorship of Public Act 121 of 2024 Grant

In accordance with Public Act 121 of 2024, Article 15, Section 1111(2c) I am pleased to sponsor the grant identified below and I certify that this grant is for a public purpose.

The following information summarizes the grant I am sponsoring:

GRANT SUMMARY

Grant Recipient:	City of Romulus
Grant Amount:	\$5,000,000.00
Boilerplate Section: Authorizing Grant	Article 15, Sec. 1111(2c)
Boilerplate Language:	\$5,000,000.00 for a road project to a city with a population between 25,170 and 25,180 according to the latest federal decennial census.
Public Purpose:	To assist with the maintenance and improvement of Wayne Road and ancillary roadways located in Romulus, Michigan.

Please see attachments for completed grant application form and grant project budget which provide additional detail and contact information for the grant recipient. My office is available for questions should they arise.

Sincerely,

Darrin Camilleri
State Senator, District 4

REQUEST FOR PAYMENT - EXHIBIT A LOCAL AGENCY PROGRAMS

In order to receive payment, this form must be completed and returned to MDOT Local Agency Programs. E-mail completed form to Kristen Sullivan at SullivanK4@Michigan.gov.

CONTRACT NUMBER	
GRANTEE	
ROUTE NAME	
LOCATION DESCRIPTION	
ESTIMATED CONSTRUCTION COMPLETION DATE	
APPROVED GRANT AMOUNT	
ESTIMATED PROJECT BUDGET	
SPONSOR NAME	

AMOUNT OF PAYMENT REQUEST	
---------------------------	--

CERTIFICATIONS

I certify that the PROJECT complies with all applicable laws, ordinances, and codes of the United States, the State of Michigan, and the local government(s) in the area(s) in which the PROJECT is performed; and further, that all permits, licenses, and other authorizations required for the performance of the PROJECT will be obtained.

FOR CONTRACTED PROJECTS: I certify that the construction contracting procedures followed for the PROJECT will be based on an open competitive bid process; and further, that the construction contract for the PROJECT will be publicly advertised and awarded based on the lowest responsive and responsible bid, in accordance with applicable State and local statutes, regulations, and ordinances.

If this PROJECT will be contracted, initial here _____.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		PRINTED NAME AND TITLE	
AGENCY FEDERAL ID NUMBER	E-MAIL ADDRESS	PHONE NUMBER	DATE
AGENCY ADDRESS			
VENDOR NUMBER IN SIGMA VSS <i>(If known)</i>			
☐ INITIAL PAYMENT			
☐ FINAL PAYMENT - If the initial 50% of the payment has been fully expended, initial here _____.			
☐ TIME EXTENSION <i>(Requested SBO approval, if applicable)</i>			

FOR MDOT USE ONLY

RECEIVED AND REVIEWED BY MDOT LOCAL AGENCY ANALYST	DATE
--	------

PROJECT COST REPORTING AND CERTIFICATION - EXHIBIT B LOCAL AGENCY PROGRAMS

Complete and return this form annually by November 1st **AND** within 30 days of completion of the project and final payment of construction costs. E-mail completed form to Kristen Sullivan at SullivanK4@Michigan.gov.

CONTRACT NUMBER	
GRANTEE	
ROUTE NAME	
LOCATION DESCRIPTION	

(1) Total Eligible Project Costs	\$
(2) Total Grant Amount	\$
(3) Unspent Balance of Grant	\$
(1) Total Eligible Project Costs	\$
(2) Total Grant Amount	\$
(3) Total Unspent Funds To Be Returned To MDOT (Total original grant amount <i>minus</i> the total eligible costs.)	\$
D. PROJECT DESCRIPTION (Provide a detailed description of services completed)	

CERTIFICATIONS

(1) I certify that the PROJECT is being or has been constructed in accordance with the PROJECT plans, specifications, and construction contract.

(2) I certify that the final costs reported with this form are accurate and that all items for which payment has been requested are eligible for payment with the grant funds.

(3) If construction of the project was contracted, I certify that the contracting procedures followed in connection with the administration of the construction contract for the PROJECT were based on an open competitive bid process and that the construction contract for the PROJECT was publicly advertised and awarded on the basis of the lowest responsive and responsible bid in accordance with applicable State and local statutes, regulations, and ordinances.

If this project was constructed by force account, initial here _____.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		PRINTED NAME & TITLE	
AGENCY FEDERAL ID NUMBER	E-MAIL	PHONE NUMBER	DATE

FOR MDOT USE ONLY

RECEIVED BY MDOT LOCAL AGENCY PROGRAM ENGINEER	DATE
--	------

CITY OF ROMULUS
RESOLUTION 25-_____

PRESENT: _____

ABSENT: _____

At a regular meeting of the City of Romulus City Council held in the Romulus City Hall on _____, 2025, the following resolution was offered by Councilperson _____ and supported by Councilperson _____:

WHEREAS, the City of Romulus (the “City”) in accordance with Public Act 121, Section 250 and 1111, effective July 24, 2024, which establish a Legislative Earmark to the City of Romulus in the amount of \$5,000,000 for the completion of maintenance and improvements of Wayne Road and ancillary roadways within the City of Romulus; and

WHEREAS, the Michigan Department of Transportation (“MDOT”) is responsible for administration of the Earmark, and has presented the City Contract No. 24-5564 for the Work.

THEREFORE, the City Council:

1. Approves Contract No: 24-5564 (the “Contract”) with MDOT; and
2. Authorizes the Mayor (Robert A. McCraight, rmccraight@romulusgov.com) and the Clerk (Ellen L. Craig-Bragg, ebragg@romulusgov.com) to execute the Contract on behalf of the City.

Ayes: _____

Nays: _____

I, Ellen Craig-Bragg, Clerk for the City of Romulus, do hereby certify the foregoing to be a true copy of a resolution duly adopted by Romulus City Council at their meeting held on _____, 2025.

Ellen Craig-Bragg
City Clerk



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **April 28, 2025**

Item No. P.

General Description: ITB 24/25-14 Two-Year Pricing -Tires and Tire Services

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: ITB 24/25-14 Two (2) year pricing - tires and tire services
DATE: April 23, 2025

I concur with the recommendation of Don Straub, Assistant DPW Director and Gary Harris, Purchasing Director, and respectfully request City Council award Bid ITB 24/25-14 to the three most responsive and responsible bidders, Jam Best One, Pomp's Tire Service, and Trader Ray Tire. The department will look at the pricing and available tire brands from each of the companies to determine the vendor for each tire purchased.

Gary Harris, Assistant Finance Director, has verified funds for this acquisition have been budgeted for and are available in the Motor Vehicle Fund, Motor Vehicle & Equipment, Operating Supplies Expense account #661-572-730.000.

Motion by _____, supported by _____, to concur with the administration and award Bid ITB 24/25-14 to the three most responsive and responsible bidders, Jam Best One, Pomp's Tire Service, and Trader Ray Tire.



MEMORANDUM

DATE: April 21, 2025
TO: Mayor Robert A. McCraight
FROM: Christina Parker, Purchasing Director
SUBJECT: ITB 24/25-14 TIRES & TIRE SERVICES 2 YEAR CONTRACT PRICING

Bids were solicited to obtain two year guaranteed pricing from qualified vendors for the purchase of tires by the City of Romulus, Department of Public Works.

In addition to being advertised in the 03/27/2025 issue of The Associated Newspaper Eagle, bid documents were made available to down load from the MITN Purchasing Group page of BidNet Direct at www.mitn.info. The MITN System notified 103 companies of the bid and of them, 37 companies downloaded the bid specifications, and Bidnet Direct informed four companies by email of the bidding opportunity (See Bidder's list attached).

On 04/15/2025, seven bids were received and publicly opened.

To ensure availability and guarantee acceptable turn-around times, I concur with the recommendation of Assistant DPW Director, Donald Straub to award the contract for the purchasing of tires and for the associated tire services to the following three (3) responsible and responsive bidders:

Jam Best One, located in Wayne
Pomp's Tire Service, located in Romulus
Trader Ray Tire, located in Detroit.

The department will look at the pricing and available tire brands from each of the companies to determine the vendor for each tire purchased.

Gary Harris, Assistant Finance Director has verified that funds for this acquisition have been budgeted for and are available in the Motor Vehicle Fund, Motor Vehicle & Equipment, Operating Supplies Expense Account, (661-572-730.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Christina Parker

Christina Parker,
Purchasing Director

Interoffice Memorandum

TO: Christina Parker, Purchasing Director

FROM: Don Straub, Asst. DPW Director *ds*

CC: Roberto Scappaticci, DPW Director

DATE: April 21, 2025

SUBJECT: Bid Award – Bid ITB-24/25-14 Two Year Contract Pricing for Tires and Tire Services

It is the recommendation of the DPW to award Bid ITB 24/25-14, Two Year Pricing for Tires and Tire Services to the following three (3) responsive bidders. Jam Best One, located in Wayne, Pomp's Tire Service, located in Romulus, and Trader Ray Tire, located in Detroit. Awarding to these companies will ensure availability and desired order and delivery turn-around times. Due to the pricing and branding variations of the three bidders, purchases would be determined by cost effectiveness and desired brand.

There were four other bidders, but they did not submit complete pricing bids, therefore they were not considered.

Funds were budgeted for these purchases in account #661-572-730.000.

Don Straub *ds*



Asst. DPW Director

MINUTES OF ITB 24/25-14 Tires & Tire Services 2 Year Contract Pricing

The public opening of the afore-mentioned solicitation was held at 3:00 PM, in the Council Chambers at Romulus City Hall on Tuesday, 04/15/2025.

The following were present for the opening:

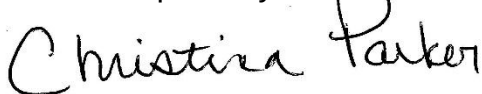
Christina Parker – Purchasing Director
Lynn A. Conway – Purchasing Advisor

Seven sealed bids were received and publicly opened.

Smiley Tire & Retreading, 2715 Hayes Avenue, Fremont, OH 43420
Pomp's Tire Service, Inc., 15515 Wayne Road, Romulus, MI 48174
The Goodyear Tire & Rubber Company, 200 Innovation Way, Akron, OH 44316
Team Tire & Service, 5249 N. Ann Arbor Road, Dundee, MI 48131
Jam Best One, 4995 Hannan Road, Wayne MI 48184
Trader Ray Tire, 2130 E. Jefferson Ave., Detroit, MI 48207
K & R Tire Center, 840 Interchange Dr., Holland, MI 48423

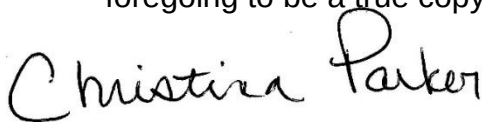
A copy of the tabulation sheet is attached.

Respectfully submitted,



Christina Parker,
Purchasing Director

I, Christina Parker, Purchasing Director for the City of Romulus, do hereby certify the foregoing to be a true copy of the minutes of ITB 24/25-14 held on 04/15/2025.



Christina Parker,
Purchasing Director

LAWN & GARDEN																		
COMPANY/BIDDER ADDENDA RECEIVED?			Smiley Tire & Retreading Two Acknowledged				Pomp's Tire Service Inc. Two Acknowledged				Goodyear Commercial Tire & Service Centers Two Acknowledged				Team Tire & Service None Listed			
SIZE	MAKE	MODEL	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2
4.10-4	CARLISLE	TURF SAVER A	SO	Same	32.00	42.00	IS		15.00	17.00	SO	Request Pricing When Needed	No Bid	No Bid			18.69	18.69
11x4-5	CARLISLE	TURF SAVER A	SO	Same	35.00	45.00	SO		35.00	40.00	SO	Request Pricing When Needed	No Bid	No Bid			NO BID	NO BID
13x6.5x6	CARLISLE	TURF MASTER B	SO	Same	35.00	45.00	SO		53.00	58.00	SO	Request Pricing When Needed	No Bid	No Bid			NO BID	NO BID
18x8.5-8	CARLISLE	MULTI TRAC	SO	Same	125.00	145.00	IS		94.25	100.14	SO	Request Pricing When Needed	No Bid	No Bid			NO BID	NO BID
22x11-8	CARLISLE	TURF CTR B	SO	Same	125.00	145.00	IS		110.00	115.00	SO	Request Pricing When Needed	No Bid	No Bid			NO BID	NO BID
20.5x8-10	CARLISLE	SPORT TRAIL LRE	SO	Same	145.00	165.00	SO		58.00	60.00	SO	Request Pricing When Needed	No Bid	No Bid			NO BID	NO BID
20x8-10	CARLISLE	TURF MASTER B	SO	Same	98.00	115.00	IS	CARLISLE TURF SAVER	65.88	70.00	SO	Request Pricing When Needed	No Bid	No Bid			NO BID	NO BID
24/1200-10/B	CARLISLE	TURF TRAC R/S	SO	Same	135.00	155.00	SO		97.656	102.00	SO	Request Pricing When Needed	No Bid	No Bid			NO BID	NO BID
23x10.5-12	CARLISLE	MULTI TRAC C/S C	SO	Same	165.00	185.00	SO		159.00	164.00	SO	Request Pricing When Needed	No Bid	No Bid			NO BID	NO BID
265/70 16.5	CARLISLE	DESTINATION LE 2	SO	Carlise Trac Chief LDR	185.00	205.00	SO	FIRESTONE DURAFORCE	342.33	347.33	SO	Request Pricing When Needed	No Bid	No Bid			NO BID	NO BID
280/85 R24	AGRIMAX	BKT RT-655	SO	Same	440.00	495.00	SO		369.41	374.41	SO	Request Pricing When Needed	No Bid	No Bid			NO BID	NO BID
280/85 R24	CARLISLE	CARLISE RADIAL			NO BID	NO BID	SO		323.51	329.51	SO	Request Pricing When Needed	No Bid	No Bid			NO BID	NO BID
TRAILER USE																		
SIZE	MAKE	MODEL	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2
205/75 14	CARLISLE	SPORT TRAIL LH	SO	Same	125.00	145.00	IS	CARLISLE RAD TRAIL	80.00	85.00	SO	Request Pricing When Needed	No Bid	No Bid		FreeStar MIDB	57.99	57.99
205/75E 14 C	CARLISLE	SPORT TRAIL	SO	Same	105.00	125.00	IS	CARLISLE RAD TRAIL	70.00	75.00	SO	Request Pricing When Needed	No Bid	No Bid		FreeStar MIDB	57.99	57.99
215/75 15p	FIRESTONE	DESTINATION LE2	SO	Firestone Destination LE 3	175.00	195.00	IS	FIRESTONE DEST LE3	109.85	119.04	SO	Request Pricing When Needed	No Bid	No Bid		Goodyear ATS	156.99	156.99
225/75 R15	CARLISLE	SPORT TRAIL LH	SO	Same	140.00	160.00	IS	CARKUSKE RAD TRAIL	127.75	132.75	SO	Goodyear 724857519 Endurance Trailer	107.71	107.71		Goodyear Endurance	107.71	107.71
235/75 15p	FIRESTONE	DESTINATION LE2 XL	SO	Firestone Destination LE 3	175.00	195.00	IS	FIRESTONE DEST LE3	110.83	121.90	SO	Request Pricing When Needed	No Bid	No Bid		Goodyear TRL RNN??	75.48	75.48
225/80 R16E	CARLISLE	SPORT TRAIL LH TRL	SO	Same	185.00	200.00	SO	CARLISLE ALL STEEL TRAIL	198.70	203.70	SO	Request Pricing When Needed	No Bid	No Bid			No Bid	No Bid
235/80 R16	CARLISLE	LOAD RANSE E	SO	Same	165.00	185.00	IS		148.00	153.00	SO	Goodyear 724857519 Endurance Trailer	130.52	130.52		RuberMaster RMN78??	94.99	94.99
9.5 x 16.5	FIRESTONE	TRANSFORCE HT 10 PLY	SO	Same	235.00	265.00	IS		154.35	159.35	SO	Request Pricing When Needed	No Bid	No Bid			No Bid	No Bid
215/75 R17.5	HANKOOK	TH 22	SO	Same	245.00	285.00	IS	HANKOOK TH31	277.14	282.14	SO	Goodyear 756246567 G114LP	266.77	266.77		Cooper WOR RHJ??	217.99	217.99
215/75 R17.5	IRONHEAD	IAR220	SO	Same	165.00	185.00	IS	GLADIATOR QR40ST	150.55	155.55	SO	Goodyear 139008674 Endurance RSA	277.58	277.58		Vilento DLAPR02??	130.07	130.07
225/70 19.5	BRIDGESTONE	M724F	SO	Bridgestone M729EF	400.00	430.00	IS	BRIDGESTONE M729F	335.00	357.00	SO	Goodyear 139172053 G647 RSS	308.40	308.40		Cooper Work ASD	265.44	265.44
225/70 19.5	BRIDGESTONE	R250F	SO	Bridgestone R2387	350.00	375.00	IS	BRIDGESTONE R238	335.10	357.10	SO	Goodyear 139008674 Endurance RSA	361.24	361.24		Cooper Work ASA	252.87	252.87
8R 19.5	BRIDGESTONE	METRO RADIAL R187 12 PLY			NO BID	NO BID	SO		254.21	259.21	SO	Goodyear 139899080 G647 RSS	303.68	303.68		Goodyear G647	303.68	303.68
POLICE & VEHICLE TIRES MISC. PASSENGERIS																		
SIZE	MAKE	MODEL	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2
215/60 R16	FIRESTONE	FIREHAWK AS	IS	Goodyear Eagle Sport All Season	NO BID	NO BID	IS		73.45	78.68	SO	Goodyear 407562374 Assurance All-Season	82.00	82.00		Goodyear Assurance AS	82.00	82.00
235/55 R17	FIRESTONE	FIREHAWK	IS	Goodyear Wrangler Workhorse HT	114.00	130.00	IS		104.97	113.47	SO	Goodyear 732002500 Eagle RS-A	115.00	115.00		Goodyear Assurance	123.74	123.74
245/75 R17	MICHELIN	LTX A/T2	IS	Goodyear Eagle Enforcer AW	145.00	165.00	IS		243.20	253.20	SO	Goodyear 758177707 Wt AT Adventure	120.78	120.78		Goodyear WRGLR Advent	120.78	120.78
225/60 18p	Firestone	FIREHAWK PURSUIT GTZ	IS	Goodyear Eagle Enforcer AW	141.00	160.00	IS		127.00	134.00	SO	Goodyear 732312500 Eagle RS-A	120.00	120.00		Goodyear Eagle RSA	120.00	120.00
245/55 R18	GOODYEAR	EAGLE RS	IS	Same	132.00	145.00	IS	GOODYEAR EAGLE RS-A	134.00	148.00	SO		132.00	132.00			132.00	132.00
245/55 R18	FIRESTONE	FIREHAWK PURSUIT AWT	IS	Goodyear Eagle Enforcer AW	160.00	180.00	IS		161.20	168.20	SO	Goodyear 732004558 Eag Enforcer A/W	159.78	159.78		Goodyear Eagle END Winter???	155.00	155.00
245/60 R18	FIRESTONE	DEST LE3	IS	Goodyear Assurance All Season	133.00	150.00	IS		137.15	146.75	SO	Goodyear 116078832 Wt Workhorse HT	115.00	115.00		Goodyear Assurance FVF45??	108.00	108.00
255/60 R18	FIRESTONE	FIREHAWK PURSUIT AWT	IS	Goodyear Eagle Enforcer AW	146.00	160.00	IS		131.80	141.03	SO	Goodyear 732005558 Eag Enforcer A/W	146.00	146.00		Goodyear Eagle Enfor Winter??	158.00	158.00
245/70 R19.5	FIRESTONE	FS561	IS	Goodyear G647 RSS	325.00	345.00	IS		332.75	356.04	SO	Goodyear 139177080 G647 RSS	324.30	324.30		Cooper Work ASA	268.04	268.04
205/65 R16	FIRESTONE	ALL SEASON 004-030	IS	Goodyear Assurance All season	87.00	101.00	IS		76.38	81.73	SO	Goodyear 407780374 Assurance All-Season	86.29	86.29		Goodyear Assurance AS	86.29	86.29

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MEDIUM TRUCK TIRES																		
COMPANY/BIDDER			Smiley Tire & Retreading				Pomp's Tire Service Inc.				Goodyear Commercial Tire & Service Centers				Team Tire & Service			
SIZE	MAKE	MODEL	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2
235/75 R15	FIRESTONE	Destination LE3	IS	Goodyear Wrangler Trailrunner AT	76.00	96.00	IS		110.83	118.59	SO	Goodyear 741126881 Wtl Trailrunner A/T	75.48	75.48		Goodyear WRG Trail Runner??	75.48	75.48
195/75 R16 C	HANKOOK	DYNAPRO HT	IS	Goodyear Workhorse HT	120.00	135.00	IS		129.26	137.26	SO	Goodyear 131198955 Wtl WH HT C-Type	120.00	120.00		Goodyear WRG WH HT???	120.00	120.00
215/60 16P	FIRESTONE	CHAMPION FUEL	IS	Goodyear Assurance All Season	82.00	97.00	IS	FIRESTONE ALL SEASON	73.45	78.59	SO	Goodyear 407562374 Assurance All Season	82.00	82.00		Goodyear Assurance A/S	82.00	82.00
215/85 16LT	BRIDGESTONE	DURAVIS R500 HD	IS	Goodyear Workhorse HT	112.00	129.00	IS		174.20	182.50	SO	Goodyear 481233855 Wtl Workhorse AT	146.27	146.27		Goodyear WRH Workhorse HT	112.00	112.00
215/85 16LT	FIRESTONE	TRANSFORCE HT 10 PLY	IS	Goodyear Workhorse HT	112.00	129.00	IS	FIRESTONE TRANSFORCE HT2	114.35	121.10	SO	Goodyear 131517875 Wtl Workhorse HT	112.00	112.00		Goodyear WGB Workhorse HT??	112.00	112.00
225/60 16P	FIRESTONE	FIREHAWK PV41	IS	Goodyear Assurance All season	86.00	97.00	IS		93.34	99.87	SO	Goodyear 407715374 Assurance All-Season	85.36	85.36		Goodyear Assurance A/S	85.36	85.36
225/75R 16 E	FIRESTONE	TRANSFORCE AT2	IS	Goodyear Workhorse AT	141.00	160.00	IS		134.34	143.74	SO	Goodyear 312009142 Wrangler Dura Trac	151.00	151.00		Goodyear WRHorse HT	124.00	124.00
225/75 16	FIRESTONE	TRANSFORCE HT2 LRE	IS	Goodyear Workhorse HT	124.00	135.00	IS		120.60	129.04	SO	Goodyear 131748875 Wtl Workhorse HT	124.00	124.00		Goodyear SJ ??	83.03	83.03
225/75 16LT	FIRESTONE	TRANSFORCE AT LRE	IS	Goodyear Workhorse AT	141.00	160.00	IS		134.34	143.74	SO	Goodyear 481748855 Wtl Workhorse AT	140.48	140.48		Goodyear Wkhorse A/T	140.48	140.48
235/65 R16 E	FIRESTONE	TRANSFORCE CV LRE	IS	Goodyear Workhorse HT	119.00	131.00	IS		138.02	147.68	SO	Goodyear 481195855 Wtl Workhorse AT	139.13	139.13		Goodyear Assurance A/S	93.81	93.81
235/70 16P	FIRESTONE	DESTINATION LE2 XL	IS	Goodyear Assurance All Season	100.00	115.00	IS	FIRESTONE DESTINATION LE3	116.67	124.84	SO	Goodyear 407866374 Assurance All-Season	99.85	99.85		Goodyear Assurance A/S	99.58	99.58
235/75 16P	FIRESTONE	DESTINATION LE2 XL	IS	Goodyear Assurance All Season	105.00	115.00	IS	FIRESTONE DESTINATION LE3	126.75	135.62	SO	Request Pricing When Needed	No Bid	No Bid		Cooper Disc A/S?	140.9	140.9
235/85 16LT	FIRESTONE	TRANSFORCE HT2 10 PLY	IS	Goodyear Workhorse HT	119.00	131.00	IS		134.34	143.74	SO	Goodyear 131745944 Wtl Workhorse HT	119.00	119.00		Goodyear Wtl Workhorse H/T	119.00	119.00
245/70 R16	FIRESTONE	DESTINATION LE2	IS	Goodyear Workhorse HT	111.00	121.00	IS	FIRESTONE DESTINATION LE3	122.85	131.45	SO	Goodyear 116085552 Wtl Workhorse HT	108.00	108.00		Goodyear Wtl Workhorse H/T	108.00	108.00
245/70 16	BRIDGESTONE	DUELLER AT REV0 2	IS	Goodyear Workhorse AT	129.00	137.00	IS	FIRESTONE DESTINATION LE3	122.585	131.45	SO	Goodyear 480762858 Wtl Workhorse AT	130.15	130.15		Goodyear Wtl Workhorse HT	130.15	130.15
245/75 16LT	FIRESTONE	TRANSFORCE HT2 10 PLY	IS	Goodyear Workhorse HT	121.00	135.00	IS		128.64	137.64	SO	Goodyear 131747875 Wtl Workhorse HT	121.00	121.00		Goodyear Wtl Workhorse H/T	121.00	121.00
245/75 16LT	FIRESTONE	TRANSFORCE AT2 10 PLY	IS	Goodyear Workhorse AT	138.00	152.00	IS		146.06	156.28	SO	Goodyear 481103855 Wtl Workhorse AT	140.00	140.00		Goodyear Wtl Workhorse H/T	140.00	140.00
255/70 16P	FIRESTONE	DESTINATION LE 2	IS	Goodyear Workhorse AT	138.00	152.00	IS	FIRESTONE DESTINATION LE3	132.60	141.88	SO	Goodyear 183601418 Wrangler SR-A	133.00	133.00		Goodyear WRL SR-A	133.00	133.00
265/75 16LT	FIRESTONE	TRANSFORCE HT2 10 PLY	IS	Goodyear Workhorse HT	134.00	150.00	IS		152.09	162.74	SO	Goodyear 131746994 Wtl Workhorse HT	134.00	134.00		Goodyear WRL Workhorse HT	134.00	134.00
245/70R 17E	FIRESTONE	TRANSFORCE HT2	IS	Goodyear Workhorse HT	138.00	146.00	IS		147.40	157.72	SO	Goodyear 131469875 Wtl Workhorse HT	138.00	138.00		Goodyear Wtl Workhorse H/T	138.00	138.00
225/75 17LT	FIRESTONE	TRANSFORCE AT2 10 PLY	IS	Goodyear Workhorse AT	145.00	152.00	IS		183.15	174.57	SO	Request Pricing When Needed	No Bid	No Bid			NO Bid	No Bid
235/55 17P	FIRESTONE	FR 710	IS	Goodyear Assurance All Season	104.00	122.00	IS	FIRESTONE ALL SEASON	93.28	99.81	SO	Goodyear 407569374 Assurance All-Season	104.00	104.00		Goodyear Assurance A/S	104.00	104.00
245/65 R17	FIRESTONE	DESTINATION LE	IS	Goodyear Workhorse HT	109.00	122.00	IS	FIRESTONE DESTINATION LE3	134.22	143.62	SO	Goodyear 116081632 Wtl Workhorse HT	109.00	109.00		Goodyear Workhorse H/T	109.00	109.00
245/70 17LT	FIRESTONE	TRANSFORCE HT2 10 PLY	IS	Goodyear Workhorse HT	138.00	152.00	IS		147.40	157.72	SO	Goodyear 131469875 Wtl Workhorse HT	138.00	138.00		Goodyear Workhorse NT	138.00	138.00
245/75 R17LT	FIRESTONE	TRANSFORCE AT2 10 PLY	IS	Goodyear Workhorse AT	153.00	172.00	IS		154.77	165.60	SO	Goodyear 481104855 Wtl Workhorse AT	159.00	159.00		Goodyear Workhorse NT	145.00	145.00
255/65 17P	FIRESTONE	DESTINATION LE2	IS	Goodyear Workhorse HT	123.00	138.00	IS	FIRESTONE DESTINATION LE3	141.05	150.92	SO	Goodyear 157089622 Wtl Fortitude HT	122.45	122.45			No Bid	No Bid
265/70 R17	BRIDGESTONE	DUELLER 113 S A/T	IS	Goodyear Workhorse AT	147.08	153.00	IS		196.63	210.39	SO	Request Pricing When Needed	No Bid	No Bid		Goodyear WGLR ATS	123.29	123.29
265/70 R17	GOODYEAR	WRANGLER	IS	Goodyear Workhorse AT	147.08	153.00	IS		165.00	177.00	SO	Goodyear 183106438 Wrangler SR-A	118.26	118.26		WRGLR Territory NT??	122.45	122.45
265/70 R17LT	BRIDGESTONE	DUELLER AT REV0 3 10 PLY	IS	Goodyear Workhorse AT	171.00	183.00	IS		222.78	238.38	SO	Goodyear 481535855 Wtl Workhorse AT	170.55	170.55		Goodyear Workhorse HT	165.00	165.00
225/70R 19.5	BRIDGESTONE	M729	IS	Goodyear G822	314.00	330.00	IS		335.00	357.00	SO	Goodyear 138755205 G822 RSD	313.32	313.32		Cooper Work ASD	265.87	265.87
225/70R 19.5	BRIDGESTONE	238 A/P	IS	Goodyear G847	309.00	320.00	IS		335.10	357.10	SO	Goodyear 138172053 G847 RSS	308.40	308.40		Cooper Work ASA	252.87	252.87
245/70 R19.5	FIRESTONE	FS861 14 PLY	IS	Goodyear G847	309.00	320.00	IS		335.98	359.50	SO	Goodyear 138913205 G847 RSS	324.30	324.30		Cooper Work ASA	268.04	268.04
225/65 R17	FIRESTONE	102H A/S	IS	Goodyear Assurance All Season	100.00	118.00	IS		91.97	98.41	SO	Goodyear 407285374 Assurance All-Season	100.29	100.29		Goodyear Assurance A/s	100.29	100.29
275/70 R18	FIRESTONE	E 125/122R	IS	Goodyear Workhorse HT	170.00	182.00	IS	FIRESTONE TRANS HT2	179.55	191.60	SO	Goodyear 131648875 Wtl Workhorse HT	170.00	170.00		Goodyear WRL AT Advent	191.90	191.90

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COMPANY/BIDDER			Smiley Tire & Retreading				Pomp's Tire Service Inc.				Goodyear Commercial Tire & Service Centers				Team Tire & Service				
INDUSTRIAL TIRES																			
SIZE	MAKE	MODEL	IS/SO	**MAKE & MODEL ALTERNATE RIM	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE RIM	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE RIM	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE RIM	UNIT \$ YR. 1	UNIT \$ YR. 2	
215/85 R16	FIRESTONE	TRANSFORCE AT2	IS	Goodyear Workhorse AT	147.00		IS		137.35	146.96	SO	Goodyear 481233855 Wht Workhorse AT	146.27	146.27		Goodyear WRGLR AT	146.27	146.27	
215/85 R16	FIRESTONE	TRANSFORCE HT2	IS	Goodyear Workhorse HT	112.00		IS		120.60	129.04	SO	Goodyear 1315178754 Wht Workhorse HT	112.00	112.00		Goodyear WRGLR HT	112.00	112.00	
235/80 R17	FIRESTONE	AT2 TRANSFORCE	IS	Goodyear Workhorse AT	158.00		IS		151.09	161.00	SO	Goodyear 481235855 Wht Workhorse AT	158.00	158.00		Goodyear WRGLR AT	158.00	158.00	
245/75 R17	MICHELIN	LTX M/S	IS	Goodyear Wrangler AT Adventure	120.78		IS		244.42	258.42	SO	Goodyear 758177707 Wrangler AT Adventure	120.78	120.78		Goodyear WRGLR AT Adventure	120.78	120.78	
245/75 R17	FIRESTONE	LT	IS	Goodyear Wrangler AT Adventure	120.78		IS	FIRESTONE TRANSFORCE HT2	152.09	162.74	SO	Goodyear 131638875 Wht Workhorse HT	145.00	145.00		Goodyear WRGLR HT	145.00	145.00	
245/75 R17	FIRESTONE	LT TRANSFORCE AT2	IS W IS	Goodyear Eagle Enforcer AWW Goodyear Wrangler AT Adventure	160.00 120.78		IS		154.77	165.60	SO	Goodyear 481104855 Wht Workhorse AT	159.00	159.00		Goodyear WRGLR HT	145.00	145.00	
225/70 19.5	BRIDGESTONE	M724F	IS	Goodyear G622	314.00		IS	BRIDGESTONE M729F	335.00	357.00	SO	Goodyear 138172053 G647 RSS	308.40	308.40		Cooper WRK ASD	265.44	265.44	
11 R22.5	FIRESTONE	FD683 14PLY	IS	Goodyear Workhorse MSD	398.47		IS		379.50	406.07	SO	Goodyear 138802687 Marathon LHD	386.19	386.19		Cooper WRK RND	395.66	395.66	
11 R22.5	FIRESTONE	FD683 16PLY	IS	Goodyear Workhorse MSD	398.47		IS		385.00	411.95	SO	Goodyear 138803738 Marathon RSD	417.17	417.17		Cooper WRK RND(H)??	395.66	395.66	
11 R22.5	FIRESTONE	FD633 O/S DRIVE	IS	Goodyear Workhorse MSD	398.47		IS		379.50	406.07	SO	Goodyear 138179737 Marathon RTD	458.58	458.58		Cooper WRK RND	395.66	395.66	
11 R22.5	FIRESTONE	FS560+ AP	IS	Goodyear Marathon RSS	376.60		IS		360.45	385.68	SO	Goodyear 138179737 Marathon RSA	373.26	373.26		Cooper WRK RNA??	361.64	361.64	
11 R22.5	BRIDGESTONE	M770 14PLY	IS	Goodyear Workhorse MSD	398.47		IS		489.50	523.77	SO	Goodyear 138953265 G622 RSD	513.71	513.71		Cooper WRK AWD	414.00	414.00	
12 R22.5	MICHELIN	KDN2 LRH	IS	Goodyear G622	610.00		IS		627.80	659.20	SO	Goodyear 138302265 G622 RSD	609.87	609.87		Goodyear GG22RSD??	609.87	609.87	
315/80 R22.5	MICHELIN	KZY3	IS	Goodyear G629 WHA	523.46		IS	MICHELIN XWZ	804.46	864.46	SO	Goodyear 758141689 Workhorse MSA	483.73	483.73		Cooper Sastre WHA??	473.39	473.39	
315/80 R22.5	BRIDGESTONE	M873 20 PLY	IS	Goodyear Endurance TSD	676.06		IS		645.00	690.15	SO	Goodyear 758141613 G289 WHA	523.46	523.46		Cooper SEVER WHA??	473.39	473.39	
315/80 R22.5	BRIDGESTONE	M870 20 PLY	IS	Goodyear Endurance TSD	676.06		IS		627.46	671.38	SO	Goodyear 758141651 Endurance WHA	595.29	595.29		Goodyear Workhors MSA??	483.73	483.73	
365/70 R22.5	MICHELIN	KZA	IS	Goodyear Endurance MSA	674.34		IS		840.96	884.40	SO	Goodyear 758123288 G275 MSA	1134.70	1134.70		Goodyear G275 MSA	1134.70	1134.70	
425/65 R22.5	YOK	MY507A WDE B Y50752	IS	Goodyear Workhorse MSA	717.35		IS	YOKOHAMA WB 505C	583.03	618.20	SO	Goodyear 758160689 Workhorse MSA	717.35	717.35		Cooper SEAR WBA ??	655.83	655.83	
425/65 R22.5	TOYO	L M330z STEER	IS	Goodyear Workhorse MSA	717.35		IS	YOKOHAMA WB 505C	583.03	618.20	SO	Goodyear 758160897 Armor Max MSA	804.14	804.14		Cooper SEVER WSA??	655.83	655.83	
425/65 R22.5	MICHELIN	KZY3 STEER	IS	Goodyear Workhorse MSA	717.35		IS		840.96	884.40	SO	Goodyear 758160387 G288 WHA	908.50	908.50		Goodyear ARMOR MAX MSA??	804.14	804.14	
9R 22.5/F	FIRESTONE	FS561 AP	IS	NO BID			IS		368.50	394.30	SO	Goodyear 138001337 G881 HSA	388.97	388.97		Goodyear G681??	388.97	388.97	
20.5 R25	VERSABUILT	AP E3/L3	IS	Firestone VersaBuilt AP I3	1550.00		IS		1426.64	1526.50	SO	Request Pricing When Needed	No Bid	No Bid					
225/75 R16	FIRESTONE	E TRANSFORCE HT2 115R	IS	Goodyear Workhorse HT	124.00		IS		120.60	129.04	SO	Goodyear 131748875 Wht Workhorse HT	124.00	124.00		Goodyear Workhorse HJ??	124.00	124.00	
225/75 R16	FIRESTONE	E TRANSFORCE AT2	IS	Goodyear Workhorse AT	141.00		IS		134.34	143.74	SO	Goodyear 481748855 Wht Workhorse AT	140.48	140.48		Goodyear Workhorse AT??	140.48	140.48	
RIMS																			
SIZE	MAKE	MODEL	IS/SO	**MAKE & MODEL ALTERNATE RIM	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE RIM	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE RIM	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	
6X5.5		RIM	IS	NO BID				NO BID			SO	Request Pricing When Needed	No Bid	No Bid		NO BID			
16"	FORD	6ST 8H ACCURIDE	IS	NO BID				NO BID			SO	Request Pricing When Needed	No Bid	No Bid		NO BID			
18"	FORD	DG12*1015*ACP	IS	NO BID				NO BID			SO	Request Pricing When Needed	No Bid	No Bid		NO BID			
DESCRIPTION					Price Yr. One	Price Yr. Two						Price Yr. One	Price Yr. Two						
Light Truck Mount & Dismount					\$20.00	\$30.00						\$12.00	\$12.00						
Passenger Mount & Dismount					\$20.00	\$30.00						\$12.00	\$12.00						
Balance Light Truck and Passenger –					\$20.00	\$30.00						\$15.00	\$15.00						
Balance Mount - Hi Speed					\$20.00	\$30.00						\$15.00	\$15.00						
Equal/Bead Balance					\$25.00	\$35.00						\$15.00	\$15.00						
PURCHASE OF USED TIRES					\$0.00					\$0.00					No Bid				
CERTIFIED?					Yes, Not signed					Yes					Yes				
REFERENCES?					Yes					Yes					Yes				
Acknowledgment of Addendums 1 & 2					Yes					Yes					Yes				
Exceptions to Specifications?					None					None					Yes, Multiple exceptions to Terms and Conditions- See Bid				
# DAYS FOR DELIVERY FOLLOWING ORDER					3 Days					2 Days					30 Days				
PAYMENT TERMS										Net 10 th									

PUBLICLY OPENED AT, 3:00 pm, Tuesday, 04/15/2025 IN THE ROMULUS CITY COUNCIL CHAMBERS.

THOSE IN ATTENDANCE:

#	NAME	COMPANY	TITLE
1	Christina Parker	CITY OF ROMULUS	PURCHASING DIRECTOR
2	Dawn Taylor	CITY OF ROMULUS	Assessing Department
3			

LAWN & GARDEN																		
COMPANY/BIDDER			Jam Best One				Trader Ray Tire				K & R Tire Center							
ADDENDA RECEIVED?			None Listed				Addenda 1 & 2											
SIZE	MAKE	MODEL	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2
4.10-4	CARLISLE	TURF SAVER A	SO		21.00	24.00		Carl Turfsaver	12.37	12.37	IS		27.00	30.40				
11x4-5	CARLISLE	TURF SAVER A	SO		21.00	24.00		Carl Trufsaver	17.36	17.36	IS		29.00	32.80				
13x6.5x6	CARLISLE	TURF MASTER B	SO		33.00	36.00		Rubbermaster Turf	40.00	40.00	IS		43.00	49.60				
18x8.5-8	CARLISLE	MULTI TRAC	SO		94.00	103.00		Rubbermaster Turf	51.50	51.50	IS		96.00	106.50				
22x11-8	CARLISLE	TURF CTR B	SO		91.00	94.00		Carl Turf CTR LRB ???	75.00	75.00	IS		93.00	103.60				
20.5x8-10	CARLISLE	SPORT TRAIL LRE	SO		84.00	87.00		Carl Sporttrail HWY CRE???	77.00	77.00	IS		100.80	112.40				
20x8-10	CARLISLE	TURF MASTER B	SO		59.00	64.00		Carl Turfmaster??	58.00	58.00	IS		78.00	86.80				
24/1200-10/B	CARLISLE	TURF TRAC R/S	SO		121.00	128.00		Carl Turf Trac	110.00	110.00	IS		116.00	126.40				
23x10.5-12	CARLISLE	MULTI TRAC C/S	SO		141.00	149.00		Carl Multi Trac	145.00	145.00	IS		136.00	146.80				
265/70 16.5	CARLISLE	DESTINATION LE2	SO	Trac Chief Skidstr	151.00	158.00		Firfest Duraforce??	495.00	495.00	IS		146.00	166.00				
280/85 R24	AGRIMAX	BKT RT-855	SO		370.00	379.00		FS Performer EVO	805.00	805.00	IS		390.00	413.00				
280/85 R24	CARLISLE	CARLISE RADIAL			265.00	272.00		Carl Turf Pro	465.00	465.00	IS		No Bid	No Bid				
TRAILER USE																		
SIZE	MAKE	MODEL	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2
205/75 14	CARLISLE	SPORT TRAIL LH	IS		87.00	89.00		Freestar M108LRD	77.00	77.00	IS		78.00	91.50				
205/75E 14 C	CARLISLE	SPORT TRAIL DESTINATION LE2	IS		87.00	89.00		Freestar M108 LRD	77.00	77.00	IS		78.00	91.50				
215/75 15p	FIRESTONE		IS	HK KNRGY ST	91.00	95.00		Starfire solaris as??	88.00	88.00	IS	Firestone Destination LE3	143.00	159.00				
225/75 R15	CARLISLE	SPORT TRAIL LH	IS		101.00	106.00		Frestar M108	90.00	90.00	IS		100.00	112.40				
235/75 15p	FIRESTONE	DESTINATION LE2 XL	IS	MA Stratus HT	98.00	98.010		GU Trakrunner AT??	75.00	75.00	IS	Firestone Destination LE3	158.00	164.00				
225/90 R16E	CARLISLE	SPORT TRAIL LH TRL	IS		154.00	159.00		Carl Sporttrail LH	175.00	175.00	IS		176.00	180.70				
235/80 R16	CARLISLE	LOAD RANGE E	IS		138.00	144.00		Freestar M108	105.00	105.00	IS		144.00	151.11				
9.5 x 16.5	FIRESTONE	TRANSFORCE HT 10 PLY	IS		100.00	105.00		FS Ht Transeforce	250.00	250.00	IS		225.00	235.00				
215/75 R17.5	HANKOOK	TH 22	IS	IH1AR220	151.00	158.00		GY G114	266.77	266.77	IS	Hankook TH31	287.40	307.42				
215/75 R17.5	IRONHEAD	IAR220	IS		151.00	158.00		GY G114	266.77	266.77	IS		144.33	152.36				
225/70 19.5	BRIDGESTONE	M724F	IS	M726	340.00	348.00		GY G622 RSD	313.32	313.32	IS	Goodyear G622	313.32	313.32				
225/70 19.5	BRIDGESTONE	R250F	IS	FS 561	319.00	319.00		GY G647 RSS	308.40	308.40	IS	Goodyear G647	308.40	308.40				
8R 19.5	BRIDGESTONE	METRO RADIAL R187 12 PLY	IS		241.00	261.00		Bridstone R187??	470.00	470.00	IS	Goodyear G647	303.68	303.68				
POLICE & VEHICLE TIRES MISC. PASSENGERS																		
SIZE	MAKE	MODEL	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2
215/60 R16	FIRESTONE	FIREHAWK AS	IS	Bridgestone W Peak	118.30	118.30		GY Assurance AS	82.00	82.00	IS	Goodyear Assurance AS	82.00	82.00				
235/55 R17	FIRESTONE	FIREHAWK	IS		113.00	113.00		GY Assurance AS	104.00	104.00	IS	Goodyear Eagle AS	115.00	115.00				
245/75 R17	MICHELIN	LTX AT2	IS	Firestone Trans ATX	154.77	154.77		GY UNG Workhorse AT??	159.00	159.00	IS	GY AssGoodyear Wrangler AT	120.78	120.78				
225/60 18p	Firestone	FIREHAWK PURSUIT GTZ	IS		127.00	127.00		GY Eagle RSA	120.00	120.00	IS	Goodyear Eagle Enforcer A/S	141.00	141.00				
245/55 R18	GOODYEAR	EAGLE RS	IS	Firestone Firehawk	37.20	37.20		GY Eagle RSA	132.00	132.00	IS		132.00	132.00				
245/55 R18	FIRESTONE	FIREHAWK PURSUIT AWT	IS		137.20	137.20		GY EG Enforcer AW	159.78	159.78	IS	Goodyear Eagle Enforcer	159.78	159.78				
245/60 R18	FIRESTONE	DEST LE3	IS		137.15	137.15		GY UNG Workhorse HT??	115.00	115.00	IS	GY Assurance A/S	132.46	132.46				
255/60 R18	FIRESTONE	FIREHAWK PURSUIT AWT	IS		140.00	140.00		GY EG Enforcer AW	146.00	146.00	IS	GY Eagle Enforcer	127.00	127.00				
245/70 R19.5	FIRESTONE	FS581	IS	Transfore AT2	344.93	344.93		GY G647 RSS	324.30	324.30	IS	GY End. RSA	392.78	392.78				
205/65 R16	FIRESTONE	ALL SEASON 004-030	IS		110.00	110.00		GY Assurance AS	86.29	86.29	IS	Assurance A/S??	86.29	86.29				

ITB 24/25-15TABULATION SHEET CONTINUED NEXT PAGE

ITB 24/25-14 Tire & Tire Services 2 Year Contract Pricing

[23]

Bidders Page# _____

COMPANY/BIDDER			Jam Best One				Trader Ray Tire				K & R Tire Center									
INDUSTRIAL TIRES																				
SIZE	MAKE	MODEL	IS/SO	**MAKE & MODEL ALTERNATE RIM	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE RIM	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE RIM	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE RIM	UNIT \$ YR. 1	UNIT \$ YR. 2		
215/85 R16	FIRESTONE	TRANSFORCE AT2	IS		137.35	137.35		GY Workhorse A/T	146.27	146.27	IS	Workhorse AT	146.27	146.27						
215/85 R16	FIRESTONE	TRANSFORCE HT2	IS	HT3	120.60	120.60		GY Workhorse H/T	112.00	112.00	IS	Workhorse HT	112.00	112.00						
235/80 R17	FIRESTONE	AT2 TRANSFORCE	IS	HT3	147.07	147.07		GY Workhorse A/T	158.00	158.00	IS	Workhorse AT	158.00	158.00						
245/75 R17	MICHELIN	LTX M/S	IS	TRANSFORCE ATZ	154.77	154.77		GY Workhorse A/T	159.00	159.00	IS	Workhorse AT	159.00	159.00						
245/75 R17	FIRESTONE	LT	IS	TRANSFORCE ATZ	154.77	154.77		GY Workhorse H/T	145.00	145.00	IS	Workhorse HT LT	145.00	145.00						
245/75 R17	FIRESTONE	LT TRANSFORCE AT2	IS		340.00	340.00		GY Workhorse A/T	159.00	159.00	IS	Workhorse AT	159.00	159.00						
225/70 19.5	BRIDGESTONE	M724F	IS		379.50	379.50		GY G622 RSD	313.32	313.32	IS	GY G622	313.32	313.32						
11 R22.5	FIRESTONE	FD663 14PLY	IS		379.50	379.50		GY G622 RSD	513.71	513.71	IS	Marathon RSD	417.17	417.17						
11 R22.5	FIRESTONE	FD663 16PLY	IS	FO66314PLY	379.50	379.50		GY G622 RSD	523.97	523.97	IS	Marathon RSD	417.17	417.17						
11 R22.5	FIRESTONE	FD633 O/S DRIVE	IS		379.50	379.50		GY G622 RSD	523.9	523.9	IS	G622	523.97	523.97						
11 R22.5	FIRESTONE	FS560+ A/P	IS		360.45	360.45		GY Workhorse MSA	373.48	373.48	IS	Marathon RSA	396.82	396.82						
11 R22.5	BRIDGESTONE	M770 14PLY	IS		489.50	489.50		GY G622 RSA	513.71	513.71	IS	G182 14PLY	548.86	548.86						
12 R22.5	MICHELIN	XD22 LRH	SO	FD 663	407.00	407.00		GY Endurance MSD	655.68	655.68	IS	G622 LRH	609.87	609.87						
315/80 R22.5	MICHELIN	XZY3	IS	TO40 M320??	628.00	628.00		GY G289 WHA	523.46	523.46	IS	Workhorse MSA	483.73	483.73						
315/80 R22.5	BRIDGESTONE	M873 20 PLY	IS		627.46	627.46		GY G289 WHA	523.46	523.46	IS	Workhorse MSA 20 PLY	483.73	483.73						
315/80 R22.5	BRIDGESTONE	M870 20 PLY	IS		627.46	627.46		GY G289 WHA	523.46	523.46	IS	Workhorse MSA 20 PLY	483.73	483.73						
365/70 R22.5	MICHELIN	XZA	IS		1048.00	1048.00	SO	GY G275 WHA	1134.70	1134.70	IS		No Bid	No Bid						
425/65 R22.5	YOK	MYS07A WDE B Y50762	SO	BR M870	762.31	762.31		GY ArmorMax MSA	804.14	804.14	IS	Workhorse MSA	717.35	717.35						
425/65 R22.5	TOYO	L M320x STEER	SO		788.00	788.00		GY ArmorMax MSA	804.14	804.14	IS	Workhorse MSA	717.35	717.35						
425/65 R22.5	MICHELIN	XZY3 STEER	SO	BR M870	762.31	762.31		GY ArmorMax MSA	804.14	804.14	IS	Workhorse MSA	717.35	717.35						
9R 22.5/F	FIRESTONE	FS561 AP	SO		368.50	368.50		FS 56/AP	436.60	436.60	IS	G661 AP	388.97	388.97						
20.5 R25	VERSABUILT	A/P E3/L3	SO	BKT GRZ88	1437.00	1437.00		FS Versa Built	1807.20	1807.20	IS		No Bid	No Bid						
225/75 R16	FIRESTONE	E TRANSFORCE HT2 11SR	IS	HT3	130.00	130.00		GY Workhorse H/T	124.00	124.00	IS	Workhorse HT	124.00	124.00						
225/75 R16	FIRESTONE	E TRANSFORCE AT2	IS		134.34	134.34		GY Workhorse A/T	140.48	140.48	IS	Workhorse AT	140.48	140.48						
RIMS																				
SIZE	MAKE	MODEL	IS/SO	**MAKE & MODEL ALTERNATE RIM	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE RIM	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE RIM	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2		
6X5.5		RIM	SO		42.50	42.50		Ecustormrim??	113.98	113.98			No Bid	No Bid						
16"	FORD	6ST 8H ACCURIDE	SO		114.58	114.58		VIN Specific	TBD	TBD			No Bid	No Bid						
18"	FORD	DG1Z*1015*ACP	SO		181.42	181.42		V/N Specific	TBD	TBD			No Bid	No Bid						
SERVICES OFFERED INCLUDING LABOR																				
DESCRIPTION					Price Yr. One	Price Yr. Two			Price Yr. One	Price Yr. Two			Price Yr. One	Price Yr. Two			Price Yr. One	Price Yr. Two		
Light Truck Mount & Dismount					\$10.00	\$10.00			N/A	N/A			\$15.00	\$15.00						
Passenger Mount & Dismount					\$10.00	\$10.00			N/A	N/A			\$10.00	\$10.00						
Balance Light Truck and Passenger -					\$5.00	\$5.00			N/A	N/A			\$8.00	\$8.00						
Balance Mount - Hi Speed					\$15.00	\$15.00			N/A	N/A			\$15.00	\$15.00						
Equal/Bead Balance					\$10.00	\$12.00			N/A	N/A			\$15.00	\$15.00						
PURCHASE OF USED TIRES					\$0.00				N/A				\$0.00							
CERTIFIED?					Yes				Yes				YES							
REFERENCES?					Yes				Yes				YES							
Acknowledgment of Addendums 1 & 2					No				Yes				Yes							
Exceptions to Specifications?					None				Yes, Prices are only subject to change based on manufacturer price changes. This is most related to Goodyear's potential to change "Net State" Pricing subject to market conditions (such as tariffs). Trader Ray tires is not offering any labor services.				None							
# DAYS FOR DELIVERY FOLLOWING ORDER					2 days				30 days				3 Days							
PAYMENT TERMS					Net 60								Net 30							

PUBLICLY OPENED AT, 3:00 pm, Tuesday, 04/15/2025 IN THE ROMULUS CITY COUNCIL CHAMBERS.

THOSE IN ATTENDANCE:

#	NAME	COMPANY	TITLE
1	Christina Parker	CITY OF ROMULUS	PURCHASING DIRECTOR
2	Lynn A. Conway	CITY OF ROMULUS	PURCHASING ADVISOR
3			
4			

MEDIUM TRUCK TIRES																		
COMPANY/BIDDER			Jam Best One				Trader Ray Tire				K & R Tire Center							
SIZE	MAKE	MODEL	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2	IS/SO	**MAKE & MODEL ALTERNATE TIRE	UNIT \$ YR. 1	UNIT \$ YR. 2
235/75 R15	FIRESTONE	Destination LE3	IS	Firestone W Force	117.98	117.98		GY Trailrunner AT	75.00	75.00	IS	GY Duratrac	155.72	155.72				
195/75 R16 C	HANKOOK	DYNAPRO HT	IS	Firestone Trans CV	113.90	113.90		GY WRG Workhorse HT	120.00	120.00	IS	Wrangler WH HT	120.00	120.00				
215/60 16P	FIRESTONE	CHAMPION FUEL	IS	Bridgestone W Peak	118.30	118.30		GY Assurance AS	82.00	82.00	IS	GY Assurance A/S	82.00	82.00				
215/85 16LT	BRIDGESTONE	DURAVIS R500 HD	IS		137.35	137.35		GY WRG Workhorse HT	112.00	112.00	IS	Workhorse AT	146.27	146.27				
215/85 16LT	FIRESTONE	TRANSFORCE HT 10 PLY	IS	TIT 3??	120.60	120.60		GY WRG Workhorse HT	112.00	112.00	IS	Workhorse HT 10-PLY	112.00	112.00				
225/60 16P	FIRESTONE	FIREHAWK PV41	IS	ALL Season	100.00	100.00		GY Eagle RSA	110.00	110.00	IS	Eagle R8-A	110.00	110.00				
225/75R 16 E	FIRESTONE	TRANSFORCE AT2	IS		134.34	134.34		GY WRG WH A/T??	140.48	140.48	IS	Dura-Trac	151.00	151.00				
225/75 16	FIRESTONE	TRANSFORCE HT2 LRE	IS	HT3	130.00	130.00		GY WRG WH HT??	124.00	124.00	IS	Workhorse HT LRE??	124.00	124.00				
225/75 16LT	FIRESTONE	TRANSFORCE AT LRE	IS	AT2	134.34	134.34		GY WRG WH A/T??	140.48	140.48	IS	Workhorse AT LRE ??	140.48	140.48				
235/65 R16 E	FIRESTONE	TRANSFORCE CV LRE	IS	Weather Grip	115.38	115.38		GY LING WH HT	135.00	135.00	IS	Workhorse HT LRE??	135.00	135.00				
235/70 16P	FIRESTONE	DESTINATION LE2 XL	IS	All Season	100.00	100.00		GY Assurance AS	99.85	99.85	IS	Workhorse AT XL	142.00	142.00				
235/75 16P	FIRESTONE	DESTINATION LE2 XL	IS	Destination LE3??	130.00	130.00		FS LE3	199.20	199.20	IS	No Bid	No Bid					
235/85 16LT	FIRESTONE	TRANSFORCE HT2 10 PLY	IS		140.00	140.00		GY Workhorse H/T	119.00	119.00	IS	Workhorse HT 10PLY	119.00	119.00				
245/70 R16	FIRESTONE	DESTINATION LE2	IS	Destination LE3	122.85	122.85		GY Workhorse A/T	130.15	130.15	IS	Workhorse AT	130.15	130.15				
245/70 16	BRIDGESTONE	DUELER A/T REVO 2	IS	Destination LE3	127.85	127.85		GY Workhorse A/T	130.15	130.15	IS	Workhorse AT	130.15	130.15				
245/75 16LT	FIRESTONE	TRANSFORCE HT2 10 PLY	IS		146.06	146.06		GY Workhorse H/T	121.00	121.00	IS	Workhorse HT 10PLY	121.00	121.00				
245/75 16LT	FIRESTONE	TRANSFORCE AT2 10 PLY	IS		146.06	146.06		GY Workhorse A/T	140.00	140.00	IS	Workhorse HT 10 PLY	140.00	140.00				
255/70 16P	FIRESTONE	DESTINATION LE 2	IS	LE3	132.60	132.60		GY Workhorse A/T	137.66	137.66	IS	Workhorse AT	137.66	137.66				
265/75 16LT	FIRESTONE	TRANSFORCE HT2 10 PLY	IS		152.09	152.09		GY Workhorse H/T	134.00	134.00	IS	Workhorse HT 10 PLY	134.00	134.00				
245/70R 17E	FIRESTONE	TRANSFORCE HT2	IS	HT3	147.40	147.40		GY Workhorse H/T	138.00	138.00	IS	Workhorse HT	138.00	138.00				
225/75 17LT	FIRESTONE	TRANSFORCE AT2 10 PLY	IS		163.15	163.15		FS TmFrc AT2??	279.60	279.60	IS	No Bid	No Bid					
235/55 17P	FIRESTONE	FR 710	IS	All Season	115.00	115.00		GY Assurance A/S	104.00	104.00	IS	GY Assurance A/S	104.00	104.00				
245/85 R17	FIRESTONE	DESTINATION LE	IS	LE3	137.48	137.48		GY Workhorse H/T	109.00	109.00	IS	Workhorse HT	109.00	109.00				
245/70 17LT	FIRESTONE	TRANSFORCE HT2 10 PLY	IS	HT3	147.40	147.40		GY Workhorse H/T	138.00	138.00	IS	Workhorse HT 10 PLY	138.00	138.00				
245/75 R17LT	FIRESTONE	TRANSFORCE AT2 10 PLY	IS		154.77	154.77		GY Workhorse A/T	159.00	159.00	IS	Workhorse AT 10PLY	159.00	159.00				
255/65 17P	FIRESTONE	DESTINATION LE2	IS	LE3	141.05	141.05		GY Territory H/T	122.45	122.45	IS	Fortitude HT	122.45	122.45				
265/70 R17	BRIDGESTONE	DUELLER 113 S A/T	IS	Winterforce	144.95	144.95		GY Workhorse A/T	147.08	147.08	IS	Workhorse AT	147.08	147.08				
265/70 R17	GOODYEAR	WRANGLER	IS	FS Transforce AT2	172.86	172.86		GY Workhorse A/T	147.08	147.08	IS		119.94	119.94				
265/70 R17LT	BRIDGESTONE	DUELLER A/T REVO 3 10 PLY	IS	Firestone Transforce AT2	172.86	172.86		GY Workhorse A/T	170.55	170.55	IS	Workhorse AT 10PLY	170.55	170.55				
225/70R 19.5	BRIDGESTONE	M729	IS		340.00	340.00		GY G622 RSD	313.32	313.32	IS	GY G622	313.32	313.32				
225/70R 19.5	BRIDGESTONE	238 A/P	IS		335.10	335.10		GY G647 RSS	308.40	308.40	IS	GY 647	308.40	308.40				
245/70 R19.5	FIRESTONE	FS661 14 PLY	IS		319.00	319.00		GY G647 RSS	324.30	324.30	IS	GY G647 14 PLY	324.30	324.30				
225/65 R17	FIRESTONE	102H A/S	IS	All Season	110.00	110.00		GY Assurance A/S	100.29	100.29	IS	GY Assurance A/S	100.29	100.29				
275/70 R18	FIRESTONE	E 125/122R	IS	Transforce AT2	181.57	181.57		GY Workhorse A/T	192.00	192.00	IS	Workhorse HT LRE	170.00	170.00				

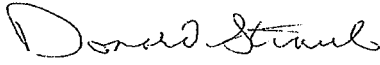
ITB 24/25-14 TABULATION SHEET

CONTINUED NEXT PAGE

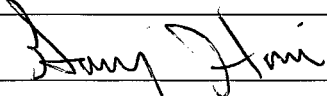
REQUEST FOR COMPETITIVE BIDS

DO NOT FILL THIS FORM IN AND SAVE A COPY TO THIS FOLDER!!!!

- You can save a copy to the Completed forms from Departments Folder or to your own Department's folder.
- Email the completed form to Christina Parker

DEPARTMENT NAME:	DPW	DATE:	3/7/2025
I HEREBY REQUEST THAT COMPETITIVE BIDS BE LET FOR THE FOLLOWING MATERIAL,			
PURPOSE: Tires & Tire Services			
IF REPLACEMENT, WILL EQUIPMENT BE (CHECK ONE IF APPLICABLE):			
☐ Traded in ☐ Sold at auction ☐ Transferred for use elsewhere, if so where? _____ ☐ Used for parts ☐ Disposed of			
BUDGET YEAR	24/25 & 25/26		
ACCOUNT INFORMATION			
ACCOUNT/S NUMBER		\$ AMOUNT BUDGETED	
661-572-730.000		\$32,500	
SIGNATURE OF DEPARTMENT HEAD:		 DATE: 3/7/25	

FINANCE DEPARTMENT APPROVAL

FUNDS AVAILABILITY	
ACCOUNT/S NUMBER	\$ FUNDS AVAILABLE
FY 24/25, 661572730 000	\$ 12,375.99
FY 25/26 Not to exceed approved budget	\$
	\$
SIGNATURE OF FINANCE DEPARTMENT:	 DATE: 3/12/2025

ADMINISTRATIVE APPROVAL

I HAVE REVIEWED THE REQUEST AND AUTHORIZE TO LET FOR COMPETITIVE BIDS.

SIGNATURE OF MAYOR:

DATE: 3/12/25

AVAILABILITY OF FUNDS FOR AWARD

PURCHASES NOT EXCEED BUDGETED & AVAILABLE FUNDS IN ABOVE LISTED FUNDS

I AFFIRM THAT THE FUNDS ARE AVAILABLE IN THE ABOVE MENTIONED ACCOUNT/S

FINANCE DEPT. APPROVAL:

DATE: 4/22/2025

VENDOR LIST
ITB 24/25-14 Tires & Tire Services 2 Year Contract Pricing

Discount Tire
customerrelations@discounttire.com

Waddle Tires
david@waddlestire.com

Shrader Tire
john.shrader@shrader.biz

Jam Best Tires
michael.robald@jambestone.com



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: April 28, 2025

Item No. Q.

General Description: Piggyback on Sourcewell Contract for Tymco 500X Street Sweeper Rental and Best Rentals

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Piggyback on Sourcewell Contract TYMCO 111522-TYM for
Tymco 500X Street Sweeper Rental with Best Rentals
DATE: April 23, 2025

I concur with the recommendation of Roberto Scappaticci, DPW Director and Christina Parker, Purchasing Director, and respectfully request City Council's authorization to piggyback on the Sourcewell Contract TYMCO111522-TYM for the biannual monthly rental of one (1) Tymco Regenerative 500 Street Sweeper for the price of \$13,045.00 per rental from Best Rents. This rental takes place each May & November for a one (1) month interval.

Additionally, I concur with the administration and request City Council approve the biannual rental for the length of the contract plus any allowable extensions until such time as the city no longer wishes to rent the equipment or is no longer able to be budgeted for.

Maria Farris, Finance Director, has verified that funds for the purchase are currently available in the Garbage & Rubbish Collection Fund, Contractual Services Expense account #226-528-818.000.

Two motions required:

Motion by _____, supported by _____, to concur with the administration and consent to piggyback on the Sourcewell Contract TYMCO111522-TYM for the biannual monthly rental of one (1) Tymco Regenerative 500 Street Sweeper for the price of \$13,045.00 per rental from Best Rents. This rental takes place each May & November for a one (1) month interval.

Motion by _____, supported by _____, to concur with the administration and approve the biannual rental for the length of the contract plus any allowable extensions until such time as the city no longer wishes to rent the equipment or is no longer able to be budgeted for.



MEMORANDUM

DATE: April 22, 2025
TO: Mayor Robert A. McCraight
FROM: Christina Parker, Purchasing Director
SUBJECT: Request to Piggyback on Sourcewell Contract TYMCO 111522-TYM for Tymco 500X Street Sweeper Rental with Best Rents

Director of the Department of Public Works, Roberto Scappattici has requested approval to piggyback on Sourcewell Contract TYMCO 111522-TYM for the biannual monthly rental of one (1) Tymco 500X street sweeper for the price of \$13,045.00 per rental through the authorized dealer Best Rents.

Please be advised that the City is not required to solicit competitive bids for this purchase under the exception to competition clause of the Romulus Purchasing Ordinance which allows for the piggybacking on a contract solicited and awarded by another agency and as further outlined in subsection 39-11(d)(10) of the Ordinance:

"The city's procurement by competitive sealed bids shall be waived and the city may piggyback on an existing extendable contract, where the materials, services or goods in combination with services are purchased from a state or local governmental agency's bid that has been sufficiently advertised and was the subject of sealed bids so that in the opinion of the purchasing director or their designee the procedure meets the intent of competitive sealed bidding under this chapter."

Sourcewell is a State of Minnesota local Government unit and service cooperative that offers cooperative procurement solutions to government entities. Sourcewell membership is available to all government entities; public and private K-12 schools, colleges, and universities; and nonprofit organizations. The Sourcewell Contract TYMCO 111522-TYM expires 2/3/27.

It is the recommendation of myself and Department of Public Works Director, Roberto Scappattici to rent the street sweeper under terms of this contract. If you concur, please request Council's permission to piggyback on Sourcewell Contract TYMCO111522-TYM for the biannual monthly rental of one (1) Tymco Regenerative 500 street sweeper for the price of \$13,045.00 per rental from Best Rents. This rental takes place each May & November for a one month interval.

Additionally, we are requesting council to approve the bi-annual rental for the length of the contract plus any allowable extensions until such time as the city no longer wishes to rent the equipment or is no longer able to be budgeted for.

Maria Farris, Finance Director, has verified that funds for this purpose are currently available in the Garbage & Rubbish Collection Fund, Contractual Services expense account (226-528-818.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Christina Parker

Christina Parker
Purchasing Director

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Christina Parker, Director of Purchasing

FROM: Roberto J. Scappaticci, Director of Public Works

CC: Mayor Robert McCraith
Don Straub, Assistant Director of Public Works

DATE: April 22nd, 2025

SUBJECT: Request to Piggyback on Sourcewell Contract#111522-TYM, Best Rents, LLC. for Rental of Tymco 500x Street Sweeper

Dear Ms. Parker,

The Department of Public Works is requesting to Piggyback on Sourcewell Contract# 111522-TYM for the rental of a Tymco 500x Street Sweeper through the authorized dealer Best Rents, LLC. for the life of the contract ending 2/3/27, plus any allowable extensions.

The monthly (4-week) rental rate for the Tymco 500x street sweeper has a listed contract price of \$13,045.00 per month.

Funds for this rental are budgeted for in account# 226-528-818.000 Sanitation Contractual Services Account.

We are requesting Council to approve the bi-annual rental for the length of the contract plus any allowable extensions until such time as the city no longer wishes to rent the equipment or is no longer able to be budgeted for.

If you should have any questions regarding this matter please feel free to contact me at 734-955-8752 or rscappaticci@romulusgov.com.

Sincerely,



Roberto J. Scappaticci, Director of Public Works

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5550 POINDEXTER DRIVE
INDIANAPOLIS, IN 46235
800-372-2378

BEST RENTS, LLC
5550 POINDEXTER DRIVE
INDIANAPOLIS, IN 46235
800-372-2378

RESERVATION

Customer: 2100

CITY OF ROMULUS
11111 WAYNE STREET
ROMULUS, MI 48174

Job Site:

CITY OF ROMULUS
11111 WAYNE STREET
ROMULUS, MI 48174

Job Tel#: 734-942-7500

Contract #.. 80408

Contract dt. 3/10/25

Date out.... 4/28/25 8:00 AM

Est return.. 5/26/25 8:00 AM

Job Loc..... RENTAL QUOTE

Job No.....

P.O. #..... RENTAL RESERVATION

Ordered By.. JUSTIN LASKASKA

Terms.....

Sales Rep... RICH DAVEY

Written by.. TIM STATON

Qty	Equipment #	Min	Day	Week	4 Week	Amount
-----	-------------	-----	-----	------	--------	--------

1	SWEeper REGENERATIVE 500	2200.00	2200.00	5500.00	13000.00	13000.00
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0250220

DISCOUNTED RATE APPLIED

CERTIFICATE OF INSURANCE REQUIRED

UNIT: FOB DETRIOT LOCATION

BASED ON AVAIABLILTY

SALES ITEMS:

Qty	Item number	Unit	Price
1	ENV FEE	EA	45.000
	ENVIRONMENTAL FEE		

Sub-total: 13045.00

Total: 13045.00

IMPORTANT! Please note and acknowledge safety instruction by initialing here: _____

Purchaser/Lessee upon failure to pay balance when due shall be liable for all expenses incurred in collection of said balance including but not limited to attorney's fees and court costs. Net 30 days unless other-wise specified. A service charge will be applied to all past due accounts at 1.5% on any outstanding balance per month.

PLEASE CALL 800-372-2378 FOR PICK-UP CONFIRMATION

By signing below, Lessee acknowledges that it has read, understands, and agrees to the above terms and conditions, as well as those on the reverse hereof. Electronic Terms and Conditions available at www.best-rents.com, all of which are incorporated herein by this reference.

ACCEPTED BY CUSTOMER _____



FUNDS VERIFICATION FORM

DEPARTMENT: Department of Public Works

FUND NAME: Garbage Refuse Sanitation Contractual Services

ACCOUNT NUMBER/S: 226-528-818.000

PURPOSE FOR REQUEST: Piggyback on Best Rents, LLC.
Authorized Dealer Contract 111522-TYM for rental of Tymco 500x
Street Sweeper

AMOUNT OF EXPENDITURE: \$13,045.00/Month

SIGNATURE OF DEPARTMENT HEAD:

FUNDS CURRENTLY AVAILABLE:

\$ 13,045

FINANCE DEPARTMENT APPROVAL:

DATE: 4/22/2025



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: April 28, 2025

Item No. R.

General Description: Water Main Abandonment Hardship

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Water Main Abandonment Hardship
DATE: April 23, 2025

I concur with the recommendation of Roberto Scappaticci, Director of Public Works and Steve Hitchcock, legal counsel and respectfully request City Council adopt the attached resolution to abandon 500 feet of existing water main that is currently installed within the Inkster Road Right of Way (ROW) from Ecorse Road to Van Born Road which includes 1,580 feet of existing 12 inch water main that is installed within the Ecorse Road ROW from Birchdale Street to Inkster Road.

Motion by _____, supported by _____, to adopt the attached resolution to abandon 500 feet of existing water main that is currently installed within the Inkster Road Right of Way (ROW) from Ecorse Road to Van Born Road which includes 1,580 feet of existing 12 inch water main that is installed within the Ecorse Road ROW from Birchdale Street to Inkster Road.

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Honorable City Council

FROM: Roberto J. Scappaticci, Director of Department of Public Works

CC: Mayor Robert A. McCraight
Don Straub, Assistant Director, Department of Public Works

DATE: March 31st, 2025

SUBJECT: Water Main Abandonment Hardship Letter

Dear Honorable City Council,

The Department of Public Works is requesting approval of a resolution to abandon 500 feet of existing water main that is currently installed within the Inkster Road ROW from Ecorse Road to Van Born Road which includes 1580 feet of existing 12 inch water main that is installed within the Ecorse Road ROW from Birchdale Street to Inkster Road.

The request is being made due to safety concerns with working near existing utilities within the ROW greenbelt. This corridor is congested with existing utilities including storm, sanitary, gas, electrical, and communication lines that serve local businesses, hotels, and neighborhoods.

Per requirements of Wayne County, the existing water main will be abandoned in place and filled with flowable grout. The City of Romulus will maintain ownership of the abandoned water main and may be required to remove it in the future.

This resolution has been reviewed and approved by the City Attorney, Steve Hitchcock.

If you should have any questions regarding this matter please feel free to contact me at 734-955-8752 or rscappaticci@romulusgov.com.

Sincerely,



Roberto J. Scappaticci, Director of Public Works

s:\public works\administrative\admin documents\water\inkster road water main\memo to council inkster and ecorse water main abandonment .docx

RESOLUTION OF THE
ROMULUS CITY COUNCIL

RESOLUTION NO. _____

WHEREAS, the City of Romulus maintains a watermain in the road right-of-way of Wayne County within the greenbelt of Inkster Road and Ecorse Road (“Watermain”), and

WHEREAS, the City wishes to abandon this Watermain in place, and

WHEREAS, Wayne County has agreed to the abandonment in place of the Watermain.

THEREFORE BE IT RESOLVED, motion is made by _____,
seconded by _____, as follows:

1. The City of Romulus City Council hereby approves the abandonment in place and the City shall maintain ownership and responsibility for the Watermain;
2. The Watermain shall be filled with a flowable fill material upon abandonment;
3. The City Department of Public Works shall maintain records as to the location, depth, size, and material of the abandonment Watermain and shall provide that information to Wayne County Permit Officer;
4. The City Department of Public Works shall notify MissDig of the abandonment Watermain; and
5. At the direction of Wayne County, the City will remove the abandoned Watermain from the road right-of-way and restore the area to the satisfaction of Wayne County.

Ayes _____

Nays _____

I, Ellen Craig-Bragg, Clerk of the City of Romulus, hereby certify that the above resolution is a true copy and accurate copy of the resolution passed by the City Council of the City of Romulus on _____, 2025.

Dated:_____



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **April 28, 2025**

Item No. S.

General Description: Introduction of Budget Amendment 24/25-17

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Introduction of Budget Amendment 24/25-17
DATE: April 22, 2025

I am hereby requesting introduction of Budget Amendment 24/25-17 to recognize \$1,000,000 in 203-000-569.000 of State Grant Revenue and \$1,000,000 in 203-463-980.000 of expenditures associated with the Swan Lake project in the local roads fund.

Motion by _____, supported by _____ to concur with the administration and introduce budget amendment 24/25-17 to recognize \$1,000,000 in 203-000-569.000 of State Grant Revenue and \$1,000,000 in 203-463-980.000 of expenditures associated with the Swan Lake project in the local roads fund.

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Maria Farris, Finance Director

FROM: Roberto J. Scappaticci, Director of Department of Public Works

CC: Mayor Robert McCraith
Don Straub, Assistant Director, Department of Public Works

DATE: April 9th, 2025

SUBJECT: Swan Lake Drive (Gateway Sub) – Budget Amendment

Dear Maria,

The Department of Public Works is requesting to present to council a budget amendment in the amount of \$1,000,000.00 to recognize the grant revenue from the State of Michigan (SOM) on the Swan Lake Project.

Earlier this year, the council approved the agreement and SOM submitted to the City a \$500,000.00 deposit. At this time, we would like to recognize the full \$1,000,000.00 into the budget so we can award the Swan Lake Project.

Plans and specifications for this project will be bid later this spring. The account for reference for the deposit is 203-463-980.000.

If you should have any questions regarding this matter, please feel free to contact me immediately.

Sincerely,



Roberto J. Scappaticci, Director of Public Works

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BUDGET AMENDMENT FORM

INCREASE		INCREASE	
Account Number /Name	Amount	Account Number /Name	Amount
203-000-569.000 Other State Grants	\$ 1,000,000	203-463-980.000 Project Cost	\$ 1,000,000
TOTAL	\$ 1,000,000	TOTAL	\$ 1,000,000

PURPOSE: To recognize State Grant revenues and corresponding expenditures for Swan Lake project.

DATE: 4/9/2025

Department Head Signature:

Mayor's Authorization:


 Valerie Farris April 9, 2025

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT
 IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE
 FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM
 FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED
 FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.

Memorandum

To: Mayor Robert A. McCraight

From: Maria Farris, Finance Director

Date: April 9, 2025

Re: Budget Amendment 24-25-17

Attached please find a copy of the requested Budget Amendment 24-25-17 to be added to the agenda for the April 28, 2025, City Council meeting.

This budget amendment is to recognize \$1,000,000 in 203-000-569.000 of State Grant Revenue and \$1,000,000 in 203-463-980.000 of expenditures associated with the Swan Lake project in the local roads fund.

If you should have any additional questions, please let me know.

MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Finance Department
DATE: 4/9/2025 MEF
SUBJECT: Budget Amendment 24/25-17

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
203 Local Roads				
<u>Expense</u>				
203-463-980.000	Project Cost	-	1,000,000	1,000,000
				-
<u>Revenue</u>				
203-000-569.000	other State Grants	-	1,000,000	1,000,000

This budget amendment is to recognize \$1,000,000 in 203-000-569.000 of State Grant Revenue and \$1,000,000 in 203-463-980.000 of expenditures associated with the Swan Lake project in the local roads fund.



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: April 28, 2025

Item No. T.

General Description: Introduction of Budget Amendment 24/25-18

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Introduction of Budget Amendment 24/25-18
DATE: April 22, 2025

I am hereby requesting introduction of Budget Amendment 24/25-18 to recognize Grant Revenue and corresponding expenditures for a MHSDA Grant in the amount of \$50,000.

Motion by _____, supported by _____ to concur with the administration and introduce budget amendment 24/25-18 to recognize Grant Revenue and corresponding expenditures for a MHSDA Grant in the amount of \$50,000.

Memorandum

To: Maria Farris, Finance Director

From: Kevin Krause, Economic Development Director

Date: April 15, 2025

Re: Budget Amendment 24-25-18

Attached please find a copy of the requested Budget Amendment 24-25-18 to be added to the agenda for the April 28, 2025, City Council meeting.

This budget amendment is to recognize \$48,000 in 101-728-569.000 of State Grant Revenue and \$2,000 in 101-701-569.000 of State Grant Revenue. The amendment is also to recognize \$48,000 in 101-728-818.00 of expenditures associated with the completion of a City-wide housing study by Baker Tilly Advisory Group and \$2,000 in 101-701-818.00 of expenditures associated with the completion of a Master Plan update by Carlisle Wortman & Associates.

If you should have any additional questions, please let me know.

BUDGET AMENDMENT FORM

INCREASE		INCREASE	
Account Number /Name	Amount	Account Number /Name	Amount
101-728-569.000 other State Grants	\$ 48,000	101-728-818.000 Contractual Services	\$ 48,000
101-701-569.000 other State Grants	\$ 2,000	101-701-818.000 Contractual Services	\$ 2,000
TOTAL	\$ 50,000	TOTAL	\$ 50,000

PURPOSE:

To recognize Grant Revenue and corresponding expenditures for a MSHDA Grant in the amount of \$50,000.

DATE: 4/15/2025

Department Head Signature: _____



4/15/2025

MEF 4/15/25

Mayor's Authorization: _____



THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.

Memorandum

To: Mayor Robert A. McCraight

From: Maria Farris, Finance Director

Date: April 22, 2025

Re: Budget Amendment 24-25-18

Attached please find a copy of the requested Budget Amendment 24-25-18 to be added to the agenda for the April 28, 2025, City Council meeting.

This budget amendment is to recognize \$50,000 in State Grant Revenue and \$50,000 in expenditures associated with the completion of a City-wide housing study by Baker Tilly Advisory and completion of a Mater Plan update by Carlisle Wortman & Associates.

If you should have any additional questions, please let me know.

MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Finance Department
DATE: 4/15/2025 MEF
SUBJECT: Budget Amendment 24/25-18

FUND/DEPT. ACCOUNT NO.	ACCOUNT NAME	CURRENT BALANCE	AMENDMENT	AMENDED BUDGET
101-728				
101-701				
<u>Expense</u>				
101-728-818.000	Contractual Services	-	48,000	48,000
101-701-818.000	Contractual Services		2,000	2,000
<u>Revenue</u>				
101-728-569.00	other State Grants	-	48,000	48,000
101-701-569.000	other State Grants		2,000	2,000

This budget amendment is to recognize \$50,000 of State Grant Revenue and \$50,000 of expenditures associated with the update to the Master Plan.



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **April 28, 2025**

Item No. A.

General Description: Reappointment to the Romulus Board of Zoning Appeals

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

Administrative Officials

Robert McCraight, Mayor

Ellen L. Craig-Bragg, City Clerk

Stacy Paige, City Treasurer

City Council

John Barden, Mayor Pro Tem

Tina Talley, Councilwoman

William Wadsworth, Councilman

Celeste Roscoe, Councilwoman

Kathleen Abdo, Councilwoman

Harry Crout, Councilman

David Jones, Councilman

City of Romulus

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

www.romulusgov.com



CITY COUNCIL AGENDA ITEM REQUEST FORM

Submitted to: **Romulus City Council** Date Submitted: **4/24/2025**

Submitted by: **Ellen Craig-Bragg, City Clerk**
cc: D'Sjonaun Hockenhull, Deputy City Clerk

Department: **Clerks Office**

Council Meeting of: **April 28, 2025**

TITLE/DESCRIPTION OF ITEM

Reappointment to the Romulus Board of Zoning Appeals

ACTION REQUESTED

Contract/Agreement	☐	New/Amended Ordinance	☐
Bid/Piggyback	☐	Public Hearing Request	☐
Budget Amendment	☐	Resolution	☐
Board Appointment	☒	Rezoning	☐
Fee Waiver	☐	Special Meeting Request	☐
Other	☐	Special Land Use Request	☐

RECOMMENDED RESOLUTION/ACTION

To concur with the recommendation of the Executive Advisory Committee and reappoint Sheldon Chandler to the Romulus Board of Zoning Appeals with a term to expire on June 30, 2028.

OFFICE USE ONLY

Approved for Council Agenda: ☒

AGENDA ITEM # **.6A**

**PLANNING DEPARTMENT
INTER-OFFICE MEMORANDUM**

DATE: April 14, 2025

TO: Ellen Craig-Bragg, City Clerk

FROM: Carol Maise, City Planner

SUBJECT: Board of Zoning Appeals (BZA) Re-appointment

Please be advised that the current term of Sheldon Chandler as members of the Board of Zoning Appeals, will expire on June 30, 2025. I am recommending that Mr. Chandler be re-appointed for another three (3) year term which will expire June 30, 2028.

Please forward this to the City Council Appointment Advisory Committee so they may act on the appointments which will then be forwarded to the City Council for their review and approval.

kh

cc: Mayor McCraight
Julie Wojtylko, Chief of Staff
Jill Lambert, Executive Aide, Office of the Mayor
Vanessa Toliver, Administrative Assistant, Office of the Mayor

S:\Planning\BZA Members & Guidelines\BZA Term Expirations\2025 Chandler\Memo to Mayor regarding 2025 BZA Appointment - Chandler.doc

April 10, 2025

City Council Appointment Advisory Committee
11111 Wayne Road
Romulus, MI 48174

RE: Re-appointment to the Zoning Board of Appeals

Dear Appointment Advisory Committee:

Please accept this letter as my official request to be re-appointed as a member of the Zoning Board of Appeals. I have enjoyed being on the Zoning Board of Appeals and would like to continue to be of service to the residents of our community.

Sincerely,



Sheldon Chandler
9261 Ozga
Romulus, MI 48174
734-941-2678

Cc: Mayor McCraight
Julie Wojtylko, Chief of Staff

Y:\BZA Members & Guidelines\BZA Term Expirations\2022 Chandler and Mientkiewicz\re-appointment BZA ltr Chandler.docx



City of Romulus

Clerk’s Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **April 28, 2025**

Item No. B.

General Description: Adoption of Amendments to the Honorary Street Naming Dedication Policy

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Cc: D'Sjonaun Hockenhull, Deputy City Clerk

Date: April 10, 2025

Re: Amendments to the Honorary Street Naming Dedication Policy

On April 14, 2025, the Council held a study session to discuss the current Honorary Street Naming Dedication Policy regarding policy and application issues. The Council heard recommendations from Administrative Departments on changes to the current policy. Those recommendations were submitted to the Council with a request for each council member to review and select the itemized recommendation that they are agreeable to.

After receiving the agreed-upon recommendations from the Council, the drafted amended policy has been submitted for consideration.

Two actions are requested from the Council:

- 1. To adopt a resolution approving the amendments to the Honorary Street Naming Dedication Policy.**
- 2. To set the application period for this year to begin the first Monday in May and end by 4pm on the first Monday in June, with all recommended applications placed on the agenda by the first City Council meeting in July for approval.**



Honorary Street Sign Dedication Policy (amd. 04/2025)

The honorary street sign dedication program enables the city to commemorate individuals who have made significant contributions to the community and humanity. These memorials celebrate citizens without imposing substantial burdens associated with modification to the Official Street Map of the City. These honorary street names are meant to commemorate the honoree and do not replace the official street name or require re-addressing of the street. This policy affects only local roads/streets and does not apply to major/county roads.

The City Council shall consider the honorary street naming dedication at a Council meeting. The honorary name shall be for a period of 12 months and may not be renewed for subsequent years. A maximum number of seven (7) applications will be approved annually.

I. APPLICATION AND FEES

All applications will be available at the City Hall and on the City Website on a form developed by the City Clerk's Office. Such applications will be accepted from the first Monday in April and due no later than 4pm on the first Monday of May except for the year that this policy is adopted.

Applications will be accepted on the first Monday in May and due no later than 4pm on the first Monday in June for **2025 only**.

A \$100.00 fee shall be paid at the time of filing. A \$50.00 sign fabrication fee is included and will be refunded to any applicant whose application is denied or disqualified.

Any member of the public can submit an application for a potential honoree; however, applications can only be submitted for one (1) potential honoree and cannot be paired with other potential honorees.

To avoid any conflicts of interest, members of the Council shall not directly submit an application.

II. CRITERIA

The potential honoree must:

- ü Be an individual.
- ü Have resided in the City for at least 30 years and reside in the City at the time of application.
- ü Be a registered voter in Romulus.

- ü Have made a demonstrable and significant positive impact on the community or have contributed to the cultural, economic, educational, intellectual, political, or scientific vitality of the community or have made an extraordinary contribution in the service of humanity.
- ü Must not have or have had any conviction(s) of crimes against persons.
(referring to a broad array of criminal offenses which usually involve bodily harm, the threat of bodily harm, or other actions committed against the will of an individual)

Applicant must include a form of identification that positively identifies the honoree at the time of filing *(including but not limited to a Driver's License, State Identification Card, Passport, Death Certificate, Birth Certificate, etc.)*

Applicants must also include an I-CHAT criminal history background check of the potential honoree at the time of filing.

Finally, applicants should provide proof of the potential honoree's community contributions such as newspaper article(s), resolution(s), commendation(s), statement(s) from eyewitness(es) or beneficiaries, etc.

III. CREATION OF THE HONORARY STREET SIGN REVIEW COMMITTEE

This policy hereby creates the Honorary Street Sign Review Committee.

The committee shall comprise of the City Attorney and one (1) representative of the:

- City Clerk's Office
- Mayor's Office
- Police Department
- Department of Public Works

The committee shall review each application based on the criteria in this policy and provide a score and summary for each application. The committee will submit its recommendation to the City Council for consideration and approval.

The meeting of this committee shall be open to the public and subject to the requirements of the Open Meetings Act.

IV. APPROVAL AND INSTALLATION

The recommended applications must be placed on the agenda by the first City Council meeting held in June by the Clerk's Office.

A decision to adopt an honorary street name shall be effectuated through adoption of a resolution.

All approved signs will be installed by the Department of Public Works no later than sixty (60) days after approval from the City Council and taken down within the same period the following year. The signs shall be installed at one (1) end of the street or intersection.

All previous-years signs must be picked up by the applicant at the Romulus Department of Public Works located at 12600 Wayne Rd. between the hours of 8 a.m. and 4 p.m. Monday through Friday.



Honorary Street Naming Dedication Application

1. APPLICANT INFORMATION

Applicant's Name: _____

Street Address: _____

City/State/Zip: _____ **Telephone:** _____

Email: _____ **Relationship to Nominee:** _____

2. HONORARY NAME REQUEST

Name of Honoree (Please Print): _____
(COMPLETE LEGAL NAME OF HONOREE)

List the City addresses the honoree has resided: _____

Date of Birth of Honoree: ____ / ____ / ____ **Years Honoree has resided in City:** _____
(Must be a minimum of 30 years)

Location of Proposed Sign: _____
(MUST BE A CITY LOCAL STREET WHERE THE HONOREE LIVED)

Alternate Location of Proposed Sign: _____
(MUST BE A CITY LOCAL STREET)



Honorary Street Naming Dedication Application

3. HONOREE'S CONTRIBUTION

Please check all that apply to the honoree and include a brief explanation for each applicable criteria. **(Use additional pages if necessary)**. Please also include proof and/or documentation supporting the explanation (including but not limited to newspaper article(s), resolution(s), commendation(s), statement(s) from eyewitness(es) or beneficiaries of the honoree's contributions or actions, etc.

ÿ (If Applicable, Check Here) **Significant Contribution to the City:**

ÿ (If Applicable, Check Here) **Historical Impact or Service to the City or ties to the City:**

ÿ (If Applicable, Check Here) **Humanitarian Efforts or other:**



Honorary Street Naming Dedication Application

4. SUBMIT APPLICATION AND FEE

By signing this application:

- Ø I acknowledge that the information contained in this application and any supporting documentation are true and accurate according to the best of my knowledge.
- Ø I acknowledge that this application contains:
 - ü \$100.00 fee (make checks payable to "City of Romulus")
 - ü A form of identification that positively identifies the honoree (Examples: Drivers License, State ID Card, Passport, Death Certificate, Birth Certificate, other form of governmental I.D.)
 - ü Proof of honoree's contribution to the City.
 - ü I-CHAT criminal background check report of the honoree.
- Ø I acknowledge that any false information or lack of documents supporting the honoree's work/actions can disqualify this application.

Signature of Applicant

Date



City of Romulus

Treasurer's Report

Council Meeting Held:

April 28, 2025

Item No. 7.

General Description: _____

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Public Comment

Council Meeting Held:

April 28, 2025

Item No. 8.

General Description: _____

Resolution No. _____

Moved by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Seconded by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

Ayes:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Nays:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Abstain:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Unfinished Business

Council Meeting Held:

April 28, 2025

Item No. 9.

General Description: _____

Resolution No. _____

Moved by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Seconded by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

Ayes:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Nays:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Abstain:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

New Business

Council Meeting Held:
Item No. 10.

April 28, 2025

General Description: _____

Resolution No. _____

Moved by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Seconded by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

Ayes:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Nays:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Abstain:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Warrant

Council Meeting Held: **April 28, 2025**

Item No. A.

General Description: Approval of Warrant #: 25-08 for checks presented in the amount of \$794,244.08.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

CITY OF ROMULUS WARRANT REGISTER SUMMARY

Council Meeting Date: April 28, 2025
Warrant Number: 25-08

TOTAL WARRANT REGISTER

\$794,244.08

P.O.#	CHECK #	PAYEE	AMOUNT

TOTAL DELETIONS

TOTAL ADJUSTED WARRANT (IF ANY DELETIONS)

REWARRANTED ITEMS: (not included in above totals)

P.O.#	CHECK #	PAYEE	AMOUNT

COUNCIL AUTHORIZATION

DATE

The obligations of transfer of funds described on the attached warrant register including the required interfund advances have been authorized by the Council. We hereby authorize the Treasurer of the City of Romulus to disburse funds as listed in payment thereof with the exception of deleted items listed above.

MAYOR

CLERK

4/23/2025

CHECK DISBURSEMENT REPORT FOR CITY OF ROMULUS
CHECK DATE FROM 04/10/25 - 04/23/25

Fund		Amount
Total for fund 101	General Fund	\$118,692.91
Total for fund 202	Major Street Fund	\$4,220.00
Total for fund 203	Local Street Fund	\$80,828.83
Total for fund 205	Public Safety Fund	\$57,539.92
Total for fund 211	Cable TV	\$970.04
Total for fund 218	Merriman Rd. Spec. Assess	\$2,700.95
Total for fund 226	Garbage & Rubbish Collection Fund	\$104,228.41
Total for fund 247	Tax Increment Finance Authority	\$51,613.62
Total for fund 248	Downtown Development Authority	\$13,374.51
Total for fund 260	Michigan Indigent Defense Fund	\$1,383.90
Total for fund 261	911 Service Fund	\$9,828.50
Total for fund 265	Drug Law Enforcement Fund	\$1,433.32
Total for fund 271	Library Fund	\$7,457.29
Total for fund 306	Ecorse & Vining - Capital Improve Bonds	\$575.00
Total for fund 592	Water & Sewer Fund	\$218,256.67
Total for fund 661	Motor Vehicle	\$74,819.90
Total for fund 664	Technology Services	\$20,979.68
Total for fund 676	Retiree's Ins. Benefits	\$2,884.30
Total for fund 701	Revolving Fund	\$4,350.00
Total for fund 702	General Tax Fund	\$6,750.00
Total for fund 703	Current Tax	\$32.13
Total for fund 704	Imprest Payroll Fund	\$11,324.20
TOTAL - ALL FUNDS		\$794,244.08

04/23/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 04/10/2025 - 04/23/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank POOL POOLED CASH						
04/10/2025	POOL	88838	0885	FIDELITY NATIONAL TITLE COMPANY	2024 Sum Tax Refund 80 144 03 0021 000	\$22.68
04/10/2025	POOL	88839	1576	PRINTING SYSTEMS, INC.	VOTER ID CARDS & POSTAGE FOR MAILING OF	\$7,980.38
04/15/2025	POOL	88840	2903	APPLIED INNOVATION	JAN 25 BASE RATE DEC 24 ADDIT PAGES	\$844.72
04/15/2025	POOL	88841	4420	C & S CONSTRUCTION MANAGEMENT	RFP 24/25 -02 36539 GODDARD ALLEY PARK	\$18,000.00
04/15/2025	POOL	88842	MISC	CASSANDRA POWELL-MONTGOMERY	CHILD NO LONGER PLAYING BASEBALL	\$80.00
04/15/2025	POOL	88843	0670	VERIZON WIRELESS	342127256-00001 MAR 25 - APR 25 ALL DEPA	\$3,875.27
04/17/2025	POOL	88844	MISC	KATRINA THOMAS	DEPOSIT REFUND FOR ST. JOHN'S LODGE ON 7	\$25.00 V
04/17/2025	POOL	88845	MISC	KATRINA THOMAS	PARK RENTAL DEPOSIT 454163	\$50.00 V
04/17/2025	POOL	88846	3589	TITLE CONNECT LLC	EARNEST MONEY DEPOSIT FOR PUBLIC SAFETY	\$25,000.00 V
04/17/2025	POOL	88847	MISC	KATRINA THOMAS	DEPOSIT REFUND FOR ST. JOHN'S LODGE ON 7	\$25.00 V
04/17/2025	POOL	88848	MISC	KATRINA THOMAS	PARK RENTAL DEPOSIT 454163	\$50.00 V
04/17/2025	POOL	88849	3589	TITLE CONNECT LLC	EARNEST MONEY DEPOSIT FOR PUBLIC SAFETY	\$25,000.00 V
04/17/2025	POOL	88850	MISC	KATRINA THOMAS	DEPOSIT REFUND FOR ST. JOHN'S LODGE ON 7	\$25.00
04/17/2025	POOL	88851	MISC	KATRINA THOMAS	PARK RENTAL DEPOSIT 454163	\$50.00
04/17/2025	POOL	88852	3589	TITLE CONNECT LLC	EARNEST MONEY DEPOSIT FOR PUBLIC SAFETY	\$25,000.00
04/22/2025	POOL	88853	MISC	ASHLEY CAPITO	DEPOSIT REFUND BASKETBALL	\$95.00
04/22/2025	POOL	88854	0885	GOLDSMITH ROBERT - MARSHA &	2023 Sum Tax Refund 80 118 01 0025 000	\$9.45
04/22/2025	POOL	88855	MISC	HEALTH EMERGENCY MEDICAL SERVICES	FY 24/25 HEMS PHARMACY SHARE	\$150.00
04/22/2025	POOL	88856	0007	TYWONA WALKER	PARK RENTAL DEPOSIT 453104	\$50.00
04/23/2025	POOL	2032(E)	1468	CITY OF ROMULUS	11147 HUNT WATER BILL, 3/1/25-3/31/25	\$17.71
04/23/2025	POOL	2033(E)	1468	CITY OF ROMULUS	37230 NORTHLINE WATER BILL 3/1/25-3/31/2	\$197.90
04/23/2025	POOL	2034(E)	1468	CITY OF ROMULUS	11165 OLIVE B WATER BILL 3/1/25-3/31/25	\$61.41
04/23/2025	POOL	2035(E)	1468	CITY OF ROMULUS	11165 OLIVE A WATER BILL 3/1/25-3/31/25	\$69.39
04/23/2025	POOL	2036(E)	1468	CITY OF ROMULUS	11189 SHOOK WATER BILL 3/1/25-3/31/25	\$25.68
04/23/2025	POOL	2037(E)	1468	CITY OF ROMULUS	36525 BIBBINS WATER BILL, 3/1/25-3/31/25	\$208.32
04/23/2025	POOL	2038(E)	1468	CITY OF ROMULUS	12300 WAYNE WATER BILL 3/1/25-3/31/25	\$142.15
04/23/2025	POOL	2039(E)	1468	CITY OF ROMULUS	11111 WAYNE WATER BILL 3/1/25-3/31/25	\$174.00
04/23/2025	POOL	2040(E)	1468	CITY OF ROMULUS	7221 MIDDLEBELT WATER BILL 3/1/25-3/31/2	\$142.15
04/23/2025	POOL	2041(E)	1468	CITY OF ROMULUS	12600 WAYNE WATER BILL 3/1/25-3/31/25	\$241.85
04/23/2025	POOL	2042(E)	1468	CITY OF ROMULUS	28777 EUREKA WATER BILL 3/1/25-3/31/25	\$174.00
04/23/2025	POOL	2043(E)	1468	CITY OF ROMULUS	6900 WAYNE WATER BILL 3/1/25-3/31/25	\$94.35
04/23/2025	POOL	2044(E)	1468	CITY OF ROMULUS	11121 WAYNE WATER BILL 3/1/25-3/31/25	\$112.75
04/23/2025	POOL	2045(E)	1468	CITY OF ROMULUS	11131 WAYNE WATER BILL 3/1/25-3/31/25	\$142.15
04/23/2025	POOL	2046(E)	1468	CITY OF ROMULUS	35255 GODDARD 3/1/25-3/31/25	\$29.56
04/23/2025	POOL	2047(E)	1468	CITY OF ROMULUS	11129 WAYNE, NEW 34TH DIST. COURT 3/1/25	\$333.06
04/23/2025	POOL	2048(E)	2965	CLEAR RATE COMMUNICATIONS, INC.	ACCOUNT # 4876633 3/21/25-4/20/25	\$6,988.92
04/23/2025	POOL	2049(E)	0581	COMERICA COMM. CARD SERV.	KEVIN LOSEN COMERICA CARD PURCHASES MAR	\$30.00
					MIKE LASKASKA COMERICA CARD PURCHASES FO	\$308.62
					GARY HARRIS COMERICA CARD PURCHASES FOR	\$2,160.98
					Inventory Order	\$170.16
						<u>\$2,669.76</u>
04/23/2025	POOL	2050(E)	0012	DTE ENERGY	12055 WAYNE - BIRD HOUSE 3/6/25-4/3/25	\$10.46
					12300 WAYNE - ANIMAL SHELTER 3/6/25-4/3/	\$884.98
					11120 HUNT - SCHOOL HOUSE @ HISTORICAL P	\$45.72
					VINING RD HOT BOX - 34155 GODDARD - 3/6/	\$622.48
					16869 BRANDT - CREEKSIDE PUMP STATION 3/	\$57.70
					11147 HUNT - HISTORICAL PAVILLION - 3/6	\$56.53
					10202 SHOOK RD - CEMETERY - 3/6/25-4/3/	\$35.64
					9755 OZGA - ELMER JOHNSON PARK 3/6/25-4/	\$63.64
					11189 SHOOK - CHAMBER BLDG 3/6/25-4/3/25	\$257.03
					37230 NORTHLINE- FS #1 3/6/25-4/3/25	\$92.66
					38834 HURON RIVER DR - WATER PUMP 3/8/25	\$74.35
					6061 COLUMBUS - FERNANDEZ PARK 3/11/25-4	\$17.65
					36525 BIBBINS - SR CTR - 3/13/25-4/10/25	\$1,769.05
					28777 EUREKA - FS #4, - 3/13/25-4/10/25	\$1,137.10
					11165 OLIVE - POLICE STATION - 3/13/25-4	\$2,415.63
					12600 WAYNE - DPW - 3/13/25-4/10/25	\$2,245.17
					35257 GODDARD - AMBULANCE BUILDING - 3/1	\$71.35
					10942 WAYNE - WELCOME TO ROMULUS SIGN 3/	\$20.39
					7690 WAYNE WATER PUMP, 3/15/25-4/14/25	\$102.20
						<u>\$9,979.73</u>
04/23/2025	POOL	2051(E)	0012	DTE ENERGY	31558 GODDARD - WATER PUMP 3/6/25-4/3/25	\$1,425.83
04/23/2025	POOL	2052(E)	0891	HOME DEPOT	SUPPLIES FOR REPAIRS AT 35255 GODDARD	\$199.00
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	\$5.76
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	\$12.88
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	\$27.24
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	\$7.18
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	\$148.63
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	\$32.70
					STONE STEPS FOR WINDMILL PROJECT AT THE	\$156.33
					24/25 BLANKET PO FOR HOME DEPOT - MISC.	\$231.53

04/23/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 04/10/2025 - 04/23/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					PARKS AND REC PARTS FOR NEW PARK SIGNS	<u>\$744.80</u>
						\$1,566.05
04/23/2025	POOL	2053(E)	3992	INVOICE CLOUD INC.	INVERTED PO FOR MONTHLY FEES FOR CREDIT	\$604.50
04/23/2025	POOL	2054(E)	2947	NATIONAL VISION ADMINISTRATORS, LLC	VISION COVERAGE FOR APRIL 2025	\$2,834.44
04/23/2025	POOL	2055(E)	1947	THE BANK OF NEW YORK MELLON	AGENT FEES - CAPITAL IMPROVEMENT BONDS L	\$575.00
04/23/2025	POOL	2056(E)	1014	THE HARTFORD-PRIORITY ACCOUNTS	APRIL 2025 VOLUNTARY LIFE BENEFIT	\$932.17
					APRIL 2025 HARTFORD INSURANCE CUST # 008	<u>\$10,210.84</u>
						\$11,143.01
04/23/2025	POOL	88857	0092	34TH DISTRICT COURT	2ND QTR 2025 G2G FEES FROM OAKLAND CO.	\$2,957.57
04/23/2025	POOL	88858	3914	AACE	MEMBERSHIP DUES	\$75.00
04/23/2025	POOL	88859	4494	AALIYAH MCQUEEN	YOUTH BASKETBALL OFFICIAL	\$60.00
04/23/2025	POOL	88860	2942	AIRGAS, INC.	24/25 BLANKET PO FOR AIRGAS INC - FOR OX	\$80.74
04/23/2025	POOL	88861	1279	AJAX MATERIALS CORPORATION	ITB 21/22-10 UPM COLD PATCH FOR 24/25 FY	\$5,885.60
04/23/2025	POOL	88862	3336	ALLIE BROTHERS, INC	WESTERN WAYNE SPECIAL OPERATIONS TEAM UN	\$817.92
04/23/2025	POOL	88863	MISC	AMANDA BROUHARD	ANIMAL BOND 5/6/25	\$50.00
04/23/2025	POOL	88864	2804	AMAZON CAPITAL SERVICES	GLOSSY PHOTO PAPER, WATCH HER VANISH	\$97.76
					IT CHAPTER TWO	\$7.50
					FLASH DRIVE 10 PACK	\$84.95
					CRAFT KITS	\$170.55
					YOUTH ORDER	\$136.32
					YOUTH ORDER	<u>\$55.12</u>
						\$552.20
04/23/2025	POOL	88865	4027	AMAZON CAPITAL SERVICES	CITY HALL - FLAG EQUIPMENT	\$64.24
					LIGHTS FOR TRUCK #42 & OIL PLUGS, FILT	\$294.99
					OFFICE SUPPLIES	\$124.23
					MOTHER DAUGHTER PAR TEA SUPPLIES & DECOR	\$51.62
					SUPPLIES FOR NEWLY APPOINTED COUNCILMAN	\$7.99
					OFFICE SUPPLIES FOR CLERK DEPT	\$154.69
					RECHARGEABLE BATTERIES	\$45.90
					FIRE DEPARTMENT: BEDDING, SURGE PROTECTO	\$93.86
					BLDG DEPT OPERATING SUPPLIES	\$17.80
					LARGE CAPACITY FOLDING DOUBLE DECKER WAG	\$139.99
					SUPPLY ORDER 2/26/25	\$184.09
					SUPPLY ORDER 2/13/25	\$69.42
					EMERGENCY LIGHT FOR TRUCK #100 - BUILDIN	\$797.70
					LIGHTS FOR TRUCK #42 & OIL PLUGS, FILT	\$15.99
					Inventory Order	\$139.88
					MISC. SUPPLIES ORDINANCE RULER, PENS, NO	<u>-\$19.94</u>
						\$2,182.45
04/23/2025	POOL	88866	3434	ANCHOR WIPING CLOTH	CLEAN SWEEP -GLOVES	\$550.00
04/23/2025	POOL	88867	MISC	ASONDRA SMITH	REFUND YOUTH BOWLING LEAGUE	\$60.00
04/23/2025	POOL	88868	1081	ATCHINSON FORD SALES, INC.	FIRE RESCUE 2 - ENGINE REPLACEMENT	\$4,842.99
					24/25 BLANKET PO MISC VEHICLE REPAIRS -	\$300.30
					08 ECONOLINE - BAD INSTRUMENT PANEL	\$993.05
					POLICE R28- HVAC CONTROL ASSEMBLY	<u>\$1,407.50</u>
						\$7,543.84
04/23/2025	POOL	88869	4453	ATTY PHYLLIS GAYDEN-ROBINSON	MIDC SERVICE HOURS ATTORNEY PHYLLIS GAYD	\$254.10
					MIDC SERVICE HOURS ATTORNEY PHYLLIS GAYD	<u>\$1,129.80</u>
						\$1,383.90
04/23/2025	POOL	88870	3649	AUTO VALUE OF ROMULUS	24/25 BLANKET PO FOR MISC MECHANIC PURCH	\$10.39
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	\$331.07
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	\$99.54
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	\$1.20
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	\$250.00
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	\$38.42
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	\$1.98
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	\$110.40
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	\$11.12
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	\$11.48
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	\$9.69
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	\$9.23
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	\$11.59

04/23/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 04/10/2025 - 04/23/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	\$137.99
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	\$383.98
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	\$212.08
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	\$4.79
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	\$12.34
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	\$3.32
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	\$99.39
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	-\$18.00
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	-\$186.00
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	-\$4.79
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	-\$99.39
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	-\$11.59
						<u>\$1,430.23</u>
04/23/2025	POOL	88871	1683	BAKER & TAYLOR	ACCOUNT # 251637 L154147 2 B00000	\$33.54
					ACCOUNT # 251637 L154147 2 B00000	\$35.15
					ACCOUNT # 251637 L154147 2 B00000	\$75.95
					ACCOUNT # 251637 L154147 2 B00000	\$449.02
					ACCOUNT # 251637 L154147 2 B00000	\$47.34
					ACCOUNT # 251637 L154147 2 B00000	\$176.17
					ACCOUNT # 251637 L154147 2 B00000	\$58.58
					ACCOUNT # 251637 L154147 2 B00000	<u>\$866.77</u>
						\$1,742.52
04/23/2025	POOL	88872	0417	BLUE RIBBON CONTRACTING INC.	24/25 BLANKET PO FOR TOPSOIL & SAND - DP	\$900.00
04/23/2025	POOL	88873	4141	BOSTICK TRUCK CENTER LLC	NEW SALT SPREADER FOR #448-24 - INSURANC	\$6,500.00
04/23/2025	POOL	88874	0064	BOUND TREE MEDICAL LLC	24/25 BLANKET PO - MEDICAL SUPPLIES AND	\$1,184.80
04/23/2025	POOL	88875	MISC	BREANA RAMON WEGRZYNOWICZ	STAMPS FOR LIBRARY TO SELL	\$29.20
04/23/2025	POOL	88876	4488	BRIANA HENDRIX - THOMAS	OFFICIAL FOR YOUTH BASKETBALL GAMES	\$60.00
04/23/2025	POOL	88877	4315	BUBBIE'S PIZZA & CATERING	LUNCH FOR APRIL 2025 TIFA MEETING	\$155.00
04/23/2025	POOL	88878	0026	BUCK'S OIL COMPANY INC	DPW - PUMP OUT WATER OIL SEPERATOR	\$350.00
04/23/2025	POOL	88879	MISC	CARL ERVIN PEGGS	REFUND FOR HONORARY STREET SIGN	\$25.00
04/23/2025	POOL	88880	0943	CHAPP & BUSHEY OIL CO., INC	BULK HYDRAULIC OIL	\$1,176.60
04/23/2025	POOL	88881	3679	CHERYL MCGUIRE	24/25 INVERTED PO - CHERYL MCGUIRE - REC	\$350.00
04/23/2025	POOL	88882	0086	CINTAS FAS	24/25 BLANKET PO FOR PRISONER MEDICINE C	\$27.70
04/23/2025	POOL	88883	3606	CITY OF LIVONIA	2025 FISCAL YEAR WESTERN WAYNE COUNTY M	\$1,000.00
04/23/2025	POOL	88884	0917	CITY OF WAYNE	36345 VAN BORN RD SW/WF MAR 2025	\$4,695.23
04/23/2025	POOL	88885	3709	CIVICPLUS, INC.	RECREATION MANAGEMENT EXTERNAL PROCESSOR	\$3,590.41
04/23/2025	POOL	88886	4215	COMMERCIAL REAL ESTATE EXCHANGE, IN	MONTHLY REAL ESTATE CONSULTING FY 24/25	\$139.01
04/23/2025	POOL	88887	4165	COMMUNITY PUBLISHING & MARKETING LT	2025 SPRING/SUMMER 24 PAGE NEWSLETTER -	\$13,945.00
04/23/2025	POOL	88888	3386	CONSTELLATION NEWENERGY	CITY GAS BILLS 4/16/25	\$17,758.43
04/23/2025	POOL	88889	0572	CONTRACTORS CONNECTION	6" PUMP TOOLS/MATERIALS	\$697.25
04/23/2025	POOL	88890	3546	CORE & MAIN	Inventory Order	\$386.28
					INVENTORY ORDER-HYDRANT KITS	<u>\$1,182.88</u>
						\$1,569.16
04/23/2025	POOL	88891	1550	CQC INC	MYSWW SAD MEDIAN SOD REPAIR	\$2,700.95
04/23/2025	POOL	88892	2594	DOWNRIVER UTILITY WASTEWATER AUTHOR	WASTEWATER DISPOSAL CHARGES FEB 2025	\$131,898.74
04/23/2025	POOL	88893	0012	DTE ENERGY	FEDEX HOT BOX ELECTRIC 3/5/25-4/2/25	\$1,137.34
04/23/2025	POOL	88894	4463	ELDEN CYLINDER TESTING, INC.	BOTTLE/CYLINDER HYDROSTATIC TESTING (12	\$180.00
04/23/2025	POOL	88895	3681	ESO SOLUTIONS INC	SOLE SOURCE PATIENT CARE REPORTING AND I	\$9,037.94
04/23/2025	POOL	88896	3475	FERGUSON WATERWORKS #3386	INVENTORY ORDER-REPAIR CLAMPS	\$2,550.00
					STOCK-METERS & READING EQUIPMENT	<u>\$19,447.20</u>
						\$21,997.20
04/23/2025	POOL	88897	0006	FIDELITY NATIONAL TITLE COMPANY LLC	UB refund for account: 016937	\$92.31
04/23/2025	POOL	88898	3829	FOSTER BLUE WATER OIL, LLC	24/25 INVERTED PO - ITB 19/20-21 2 YEA	\$95.00
					24/25 INVERTED PO - ITB 19/20-21 2 YEA	<u>\$60.00</u>
						\$155.00
04/23/2025	POOL	88899	4273	GEM, INC.	FIRE #4 - HEAT EXCHANGER REPLACEMENT	\$3,555.50
					POLICE DEPT - UNIT 6 & 7 HEAT EXCHANGER	\$3,597.10
					POLICE DEPT - UNIT 6 & 7 HEAT EXCHANGER	\$2,918.50
					DPW -DAMPER ISSUES	\$1,150.00
					FY 24/25 HVAC MAINTENANCE SERVICE	<u>\$25,026.00</u>
						\$36,247.10
04/23/2025	POOL	88900	0875	GENERAL FUND	AFLAC APRIL 2025 3% ADMIIN FEE	\$225.13

04/23/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 04/10/2025 - 04/23/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					COLONIAL LIFE APRIL 2025 2% ADMIN FEE	\$5.92
						\$231.05
04/23/2025	POOL	88901	0128	GIARMARCO, MULLINS, & HORTON, PC	70085-085B OPUS MARCH 25	\$384.00
					70085-079B SUPER Y PLAZA MARCH 25	\$1,000.00
					70085-079B SUPER Y PLAZA MARCH 25	\$1,100.00
					70085-079B SUPER Y PLAZA MARCH 25	\$4.00
					70085-014B DDA MATTERS MAR 25	\$160.00
					70085-056B SAVOY ENERGY MAR 25	\$160.00
					70085-045B MOTOWN SPORTS FEB 25	\$112.50
						\$2,920.50
04/23/2025	POOL	88902	0128	GIARMARCO, MULLINS, & HORTON, PC	70085-012B TREASURER'S OFFICE MAR 25	\$256.00
04/23/2025	POOL	88903	2625	GLG PRINT	COR ITB 21/22-11 24/25 WATER BILL PRINTI	\$2,582.10
04/23/2025	POOL	88904	0338	GRAINGER INC.	24/25 BLANKET PO - FOR MISCELLANEOUS PUR	\$166.34
04/23/2025	POOL	88905	3798	GRAPH-X SIGNS	REPLACE GRAPHICS TO R31 (ACCIDENT 2/8/25	\$807.78
04/23/2025	POOL	88906	3264	GREAT LAKES WATER AUTHORITY	300-2451-S INDUSTRIAL WASTE CONTROL FOR	\$818.40
04/23/2025	POOL	88907	2995	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL SERVICES RENDERED THROUGH M	\$855.27
04/23/2025	POOL	88908	0191	HERKIMER RADIO SERVICE	RADIO ACCESSORIES	\$50.35
04/23/2025	POOL	88909	MISC	HOME DEPOT	DYNAFLEX ULTRA 10.1 OZ BROWN ADVANCE	\$8.78
04/23/2025	POOL	88910	MISC	HOME DEPOT	LIGHT	\$15.77
04/23/2025	POOL	88911	3209	HOOD, KATHY	BD BOND REFUND 11244 OLIVE	\$750.00
04/23/2025	POOL	88912	4354	HUTCH PAVING, INC.	ITB 23/24-13 HMA ROAD REHAB 2024 - HERMA	\$62,976.96
					ITB 23/24-13 HMA ROAD REHAB 2024 - HERMA	\$10,439.48
						\$73,416.44
04/23/2025	POOL	88913	1420	HYDROCORP, INC.	24/25 INVERTED PO - ITB 17/18-25 COMMER	\$6,805.00
04/23/2025	POOL	88914	0320	INTL. ASSOC. OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL FOR NICOLE HARRIS (1	\$220.00
04/23/2025	POOL	88915	0075	J & M TOWING	24/25 BLANKET PO TOWING FOR DISABLED CIT	\$395.00
04/23/2025	POOL	88916	4169	JAC LED LIGHTING INC.	96" CEILING FAN FOR DPW	\$2,274.00
					REPLACE INSIDE LIGHTING AT DPW (286 FIXT	\$19,170.50
						\$21,444.50
04/23/2025	POOL	88917	0141	JACK DOHENY COMPANIES INC	24/25 BLANKET PO - MECHANICS AND WATER D	\$248.55
					REPLACE WORN VAC TUBE	\$231.42
						\$479.97
04/23/2025	POOL	88918	1896	JAM BEST ONE FLEET SERVICE	LOW STOCK TRUCK TIRES #222	\$2,842.80
04/23/2025	POOL	88919	4490	JAYSHAWN ADAMS	YOUTH BASKETBALL COACH	\$60.00
					OFFICIAL FOR YOUTH BASKETBALL GAMES	\$60.00
						\$120.00
04/23/2025	POOL	88920	4429	JOHNS TRAILER SALES LLC	COMMUNITY SERVICES TRAILER - TAILGATE SU	\$55.00
04/23/2025	POOL	88921	3721	KELLER THOMA PC	CLIENT 005018, GENERAL; PROFESSIONAL SER	\$690.00
04/23/2025	POOL	88922	4483	KIERRA COOPER	YOUTH BASKETBALL OFFICIAL	\$60.00
04/23/2025	POOL	88923	3072	KIMBALL MIDWEST	NEEDED SHOP SUPPLIES	\$417.92
					NEEDED SHOP SUPPLIES	-\$5.25
						\$412.67
04/23/2025	POOL	88924	4495	LEMUEL JOYNER	OFFICIATED YOUTH BASKETBALL GAME	\$60.00
04/23/2025	POOL	88925	3477	LINDE GAS & EQUIPMENT INC.	24/25 BLANKET PO MISC MECHANIC WELDING S	\$195.87
04/23/2025	POOL	88926	1680	LUSTER CLEANERS, INC	24/25 BLANKET PO FOR PRISONER BLANKET CL	\$160.00
04/23/2025	POOL	88927	3209	MAHER SHARAFEDDINE	BD BOND REFUND 27620 NEWCASTLE	\$3,250.00
04/23/2025	POOL	88928	3620	MARCO TECHNOLOGIES, LLC	BI-YEARLY MAINTENANCE AGREEMENT FOR HP P	\$2,771.28
04/23/2025	POOL	88929	4481	MARCUS YOUNG	YOUTH BASKETBALL OFFICIAL	\$150.00
04/23/2025	POOL	88930	2666	MAURER'S TEXTILE RENTAL SERVICES	24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	\$1.57
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	\$28.66
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	\$30.91
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	\$141.22
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	\$135.73
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	\$135.73
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	\$30.91
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	\$28.66
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	\$1.57
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	\$30.91
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	\$1.57

04/23/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 04/10/2025 - 04/23/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	<u>\$28.66</u>
						\$596.10
04/23/2025	POOL	88931	0088	MESSENGER PRINTING SERVICE INC.	#10 ENVELOPES NON WINDOW #10 WINDOW ENVELOPES	\$207.50 <u>\$211.50</u>
						\$419.00
04/23/2025	POOL	88932	3988	METRO ALARM SYSTEMS LLC	FIRE MONITORING SERVICES & ANNUAL FIRE I	\$98.97
04/23/2025	POOL	88933	0299	MICHIGAN ASSOC. OF FIRE CHIEFS	MIDWEST FIRE RESCUE EXPO MIDWEST FIRE RESCUE EXPO	\$25.00 <u>\$320.00</u>
						\$345.00
04/23/2025	POOL	88934	0048	MICHIGAN CAT	24/25 BLANKET PO FOR MISC EQUIPMENT PURC 24/25 BLANKET PO FOR MISC EQUIPMENT PURC	\$103.46 <u>\$2.64</u>
						\$106.10
04/23/2025	POOL	88935	0887	MICHIGAN FIRE INSPECTORS SOCIETY	NFPA FIRE INSPECTOR 1 CLASS NFPA FIRE INSPECTOR 1 CLASS	\$1,025.00 <u>\$1,025.00</u>
						\$2,050.00
04/23/2025	POOL	88936	0427	MIDWEST TAPE	CUSTOMER # 2000005771 BOOKS CUSTOMER # 2000005771 BOOKS	\$86.21 <u>\$25.49</u>
						\$111.70
04/23/2025	POOL	88937	4439	MIKAELA WINN	PEE WEE-YOUTH BASKETBALL	\$225.00
04/23/2025	POOL	88938	0068	MUCHMORE HARRINGTON SMALLEY & ASSOC	24/25 INVERTED PO FOR LEGISLATIVE SERVIC 24/25 INVERTED PO FOR LEGISLATIVE SERVIC	\$4,000.00 <u>\$4,000.00</u>
						\$8,000.00
04/23/2025	POOL	88939	2657	NOTARY SERVICE & BONDING AGENCY INC	NEW NOTARY BOND, INSURANCE, & STAMPS NEW NOTARY BOND, INSURANCE, & STAMPS NEW NOTARY BOND, INSURANCE, & STAMPS	\$52.95 \$52.95 <u>\$52.95</u>
						\$158.85
04/23/2025	POOL	88940	3917	NYE UNIFORM CO	ITB 23/24-12 INVERTED FIREFIGHTER UNIFOR	\$145.00
04/23/2025	POOL	88941	2088	OAKLAND COUNTY	24/25 INVERTED PO - OAKLAND COUNTY (QUA 24/25 INVERTED PO - OAKLAND COUNTY (QUA 24/25 QUARTERLY CLEMIS MEMBERSHIP, PART	\$1,862.25 \$767.50 <u>\$9,129.97</u>
						\$11,759.72
04/23/2025	POOL	88942	3209	OPEN DOOR LABS	BD BOND REFUND 38554 NOTTINGHAM	\$200.00
04/23/2025	POOL	88943	0736	ORCHARD, HILTZ & MCCLIMENT	SUPER Y PROPERTY THRU MARCH 25 FIRST CLASS SELF STORAGE THRU MAR 25 FIRST CLASS SELF STORAGE THRU MAR 25	\$1,568.00 \$1,102.00 <u>\$154.00</u>
						\$2,824.00
04/23/2025	POOL	88944	0266	OSBORNE CONCRETE COMPANY INC.	DPW SIDEWALK CONCRETE 24/25 BLANKET PO FOR MISC.CONCRETE PURCH	\$1,853.50 <u>\$2,080.00</u>
						\$3,933.50
04/23/2025	POOL	88945	3280	OSBURN INDUSTRIES, INC.	TOP SOIL FOR RESTORATIONS OR PAST WORK	\$2,960.00
04/23/2025	POOL	88946	1131	OUTDOOR EXPERTS, INC	24/25 BLANKET PO FOR PARTS TO REPAIR SNO	\$189.00
04/23/2025	POOL	88947	0984	PARKWAY SERVICES, INC.	HISTORICAL PARK HC PORTAJOHN (4/13/2025- RED SCHOOL HOUSE HANDICAP PORTAJOHNS 4/4	\$200.00 <u>\$200.00</u>
						\$400.00

04/23/2025

CHECK REGISTER FOR CITY OF ROMULUS
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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
04/23/2025	POOL	88948	2960	PHOENIX SAFETY OUTFITTERS, LLC.	ITB 18/19-20 TURNOUT GEAR RENTAL FY 24/2	\$700.00
					ITB 18/19-20 TURNOUT GEAR RENTAL FY 24/2	\$600.00
					PIGGYBACK ON NPPGOV CONTRACT #PS20065 -	\$3,125.00
					1 PAIR OF TURNOUT BOOTS	\$375.00
					REPAIR TURNOUT GEAR (DABBS)	\$889.00
						<u>\$5,689.00</u>
04/23/2025	POOL	88949	1293	PIRTEK METRO DETROIT	24/25 BLANKET PO FOR HYDRAULIC TUBING -	\$16.46
04/23/2025	POOL	88950	4475	PLACER LABS, INC.	PLACER.AI YEAR 1 FEE	\$12,000.00
04/23/2025	POOL	88951	3735	POWER HYDRAULICS LLC	REBUILD OF #106 DUMP BOX CYLINDER	\$1,140.00
04/23/2025	POOL	88952	0714	POWERBRITE, INC	CAR WASH SOAP	\$399.00
04/23/2025	POOL	88953	3959	PRETTY FACE CLEANING SERVICES	GROWTH WORKS 34TH DISTRICT COURT	\$200.00
					GROWTH WORKS 34TH DISTRICT COURT	\$200.00
					11189 SHOOK RD CLEANING- FY 24/25	\$150.00
						<u>\$550.00</u>
04/23/2025	POOL	88954	0172	R&R FIRE TRUCK REPAIR	FIRE ENGINE #1 - YEARLY DOT INSPECTION/P	\$1,838.30
					FIRE ENGINE #2 - YEARLY DOT INSPECTION/P	\$2,709.93
						<u>\$4,548.23</u>
04/23/2025	POOL	88955	4482	RED HORIZON RECORDS	YOUTH BASKETBALL OFFICIAL	\$120.00
					YOUTH BASKETBALL OFFICIAL	\$60.00
						<u>\$180.00</u>
04/23/2025	POOL	88956	1952	ITTER GIS, INC.	24/25 INVERTED- GIS SUPPORT SERVICES 7/0	\$2,805.01
					24/25 GIS SUPPORT SERVICES FOR FD OPS -	\$382.50
						<u>\$3,187.51</u>
04/23/2025	POOL	88957	2941	ROWE PROFESSIONAL SERVICES COMPANY	SWAN LAKE DESIGN	\$1,462.50
04/23/2025	POOL	88958	0968	SCHOOLCRAFT COLLEGE	REIMBURSABLE TUITION FROM GRANT FUND: PA	\$784.00
04/23/2025	POOL	88959	4476	SEMPER FI FENCING	FENCE REPAIR AND REPLACE IN PARKS	\$5,266.00
04/23/2025	POOL	88960	3251	SHERI WOODY	ENCUMBRANCE PO WAYNE ROAD SIDEWALK LOCAL	\$145.00
04/23/2025	POOL	88961	3978	SPAULDING MFG INC	COLD PATCH MACHINE #113-A PARTS NEEDED	\$121.00
04/23/2025	POOL	88962	4040	STAPLES	8.5 X 11 PAPER FOR LIBRARY	\$73.98
04/23/2025	POOL	88963	MISC	TAYLOR COOK	ANIMAL BOND 5/1/25	\$50.00
04/23/2025	POOL	88964	3057	THE ACCUMED GROUP	C-1659 MAR 2025 EMS/FIRE SERVICES	\$6,558.03
04/23/2025	POOL	88965	4152	TK ELEVATOR CORPORATION	TROUBLE SHOOT AND REPAIR CAR #163	\$918.50
04/23/2025	POOL	88966	3289	TODD WENZEL BUICK GMC OF WESTLAND	REPLACE FOREMAN TRUCK #100	\$44,539.00
04/23/2025	POOL	88967	4491	TORIAN BELTON	YOUTH BASKETBALL OFFICIAL	\$60.00
04/23/2025	POOL	88968	4042	TRUSTED JOURNEY	24/25 BLANKET PO FOR ANIMAL DISPOSAL	\$448.48
04/23/2025	POOL	88969	3368	VERIZON CONNECT FLEET USA LLC	24/25 INVERTED PO- NETWORKFLEET GSA HARD	\$709.42
04/23/2025	POOL	88970	0106	WAYNE COUNTY	500373, APR 2025 FIXED SEWAGE ROUGE VALL	\$36,127.33
04/23/2025	POOL	88971	0657	WAYNE COUNTY	24/25 INVERTED PO-TRAFFIC SIGNAL MAINTEN	\$1,502.11
04/23/2025	POOL	88972	0885	WAYNE COUNTY TREASURER	3RD QUARTER 24/25 TRAILER TAX DISBURSEME	\$6,750.00
04/23/2025	POOL	88973	0809	WEST METRO DOOR INC.	24/25 BLANKET PO - MISC MAINT & BLDG SUP	\$210.00
04/23/2025	POOL	88974	0158	WESTLAND FIRE EXTINGUISHER, INC.	FIRE EXTINGUISHER INSPECTIONS	\$138.00
					FIRE EXTINGUISHER INSPECTIONS	\$152.00
					FIRE EXTINGUISHER INSPECTIONS	\$28.00
					FIRE EXTINGUISHER INSPECTIONS	\$146.00
					FIRE EXTINGUISHER INSPECTIONS	\$60.00
					FIRE EXTINGUISHER INSPECTIONS	\$24.00
					FIRE EXTINGUISHER INSPECTIONS	\$158.00
					FIRE EXTINGUISHER INSPECTIONS	\$144.00
					FIRE EXTINGUISHER INSPECTION	\$32.00
						<u>\$882.00</u>
04/23/2025	POOL	88975	0651	WM CORPORATE SERVICES, INC	24/25 INVERTED PO FOR RESIDENT DUMP PASS	\$498.80
					24/25 INVERTED PO FOR RESIDENT DUMP PASS	\$705.20
						<u>\$1,204.00</u>
04/23/2025	POOL	88976	0659	WM CORPORATE SERVICES, INC	24/25 INVERTED PO-RESIDENTIAL TRASH PICK	\$99,056.27
04/23/2025	POOL	88977	0659	WM CORPORATE SERVICES, INC	24/25 INVERTED PO FOR DUMPSTER CHARGES	\$745.90
04/23/2025	POOL	88978	0659	WM CORPORATE SERVICES, INC	24/25 INVERTED PO FOR DUMPSTER CHARGES	\$893.80
04/23/2025	POOL	88979	0659	WM CORPORATE SERVICES, INC	24/25 INVERTED PO FOR DUMPSTER CHARGES	\$1,757.46
04/23/2025	POOL	88980	MISC	YOLANDA BRUNELL	ANIMAL BOND SPAY / NEUTER REFUND 12/13/2	\$50.00
04/23/2025	POOL	88981	2945	ZONES, LLC	MICROSOFT OFFICE 2024 LICENSES FOR PUBLI	\$19,598.78

04/23/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 04/10/2025 - 04/23/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
POOL TOTALS:						
Total of 169 Checks:						\$844,394.08
Less 6 Void Checks:						<u>\$50,150.00</u>
Total of 163 Disbursements:						\$794,244.08

Constellation charges

		Amount due
34th District Court	11131 WAYNE ROAD	\$1,227.65
34th District Court	11131 WAYNE ROAD	\$44.20
Fire Sta#3	6900 WAYNE RD	\$292.76
Fire Sta#4	28777 EUREKA RD	\$647.52
Senior Ctr.	36525 BIBBINS ST	\$1,125.69
Police Dept.	11165 OLIVE ST	\$2,457.37
City Hall	11111 WAYNE RD	\$898.10
Fire Sta#2	7221 MIDDLEBELT RD	\$416.65
Library	11121 WAYNE RD	\$2,118.19
RAC	35765 NORTHLINE RD	\$8,388.56
D.P.W.	12600 WAYNE RD	\$4,878.17
Occupant-West Shore Fire	37230 NORTHLINE RD	\$193.76
Cemetery	10210 Shook Road	\$42.48
Occupant	35257 GODDARD RD	\$510.90
Animal Shelt.	12300 WAYNE RD	\$685.54
Hist. PK. School	11120 HUNT ST	\$102.07
Kingsley H.	11147 HUNT ST	\$163.89
DDA/Chamber	11189 SHOOK RD	\$298.64
New 34th District	11129 Wayne Road	\$1,654.85
		\$26,146.99
	Total minue RAC	<u>\$17,758.43</u>



City of Romulus

Communication

Council Meeting Held:
Item No. 12

April 28, 2025

Councilperson Abdo: _____

Councilperson Barden: _____

Councilperson Crout: _____

Councilperson Jones: _____

Councilperson Roscoe: _____

Councilperson Talley: _____

Councilperson Wadsworth: _____



City of Romulus

Adjournment

Council Meeting Held:

April 28, 2025

Item No. 13

General Description: _____

Resolution No. _____

Moved by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Seconded by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

Ayes:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Nays:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Abstain:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED