



**CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA
June 23, 2025
7:30 PM**

Members of the public can view the Regular City Council Meetings live via the Romulus Public Access Channel 12 and YouTube at www.youtube.com/cityofromulus. Public comments can also be emailed to publiccomment@romulusgov.com

Pledge of Allegiance

Roll Call

1. Agenda

- A. Approval of Agenda

2. Minutes

- A. Approval of Minutes from the Regular Meeting held on Monday, June 9, 2025, at 7:30 p.m.
- B. Approval of the Minutes from the Special Meeting - Study Session held on Monday, June 9, 2025, at 6:45 p.m. to discuss the 2017 CIP Bond Refunding.

3. Petitioner

- A. **Petitioner:** Joe & Jennifer Maddison **Petition:** Block Party & Road Closure Request
- B. **Petitioner:** Kerrie & James Machcinski **Petition:** Block Party and Road Closure Request
- C. RZ-2022-001; Wayne Lux Estate (Beverly/Wayne Road) Introduction and First Reading

4. Chairperson's Report, John Barden, Mayor Pro-Tem

- A. Approval of the Chairperson's Report

5. Mayor's Report – Robert A. McCraight, Mayor

- A. Resolution Authorizing Issuance of 2025 Refunding Bonds
- B. Professional Services Agreement - Carlisle Wortman Associates - Planning Consultant - Master Plan Update
- C. 2025 Pumpkin Festival Activities/Fees
- D. RFP 24/25-02 Goddard Park Plaza Improvements Change Order #3
- E. Piggyback on GSA Contract - Actron Security Alarm Systems, Inc. - Purchase and Installation of Video Conferencing Equipment at the Chambers Building
- F. Intergovernmental Agreement - School Resource Officer
- G. Waive Bidding Request for Type I Fire Engine Purchase
- H. Introduction of Budget Amendment 24/25-19

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. Second Reading and Final Adoption to amendments to Chapter 36, adding Section 36-325, Offenses Involving Unmanned Aircraft, to the City of Romulus Code of Ordinances
- B. Resolution Establishing a Temporary Polling Location for the August 5, 2025, Special School Election
- C. Second Reading and Final Adoption of RZ-2024-002; Super Y Plaza (7130 Middlebelt)
- D. Public Hearing Request for Monday, July 14, 2025, at 6:45 p.m.
- E. Notice of Determination of Water & Sewer Rates and Fees changes

7. Treasurer's Report – Stacy Paige, Treasurer

8. **Public Comment** - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
9. **Unfinished Business**
10. **New Business**
11. **Warrant**
 - A. Approval of Warrant #: 25-12 for checks presented in the amount of \$2,235,371.77.
12. **Communication**
13. **Adjournment**



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a “*Request to Address*” card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.
2. When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.
3. Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.
4. Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.
5. No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.
6. All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.
7. This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.
8. Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.
9. The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council’s agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk’s Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.



City of Romulus

Agenda

Council Meeting Held: **June 23, 2025**

Item No. A.

General Description: Approval of Agenda

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Minutes

Council Meeting Held: **June 23, 2025**

Item No. A.

General Description: Approval of Minutes from the Regular Meeting held on Monday, June 9, 2025, at 7:30 p.m.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING
June 9, 2025

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174
Councilwoman Tina Talley called the meeting to order at 7:30 p.m.

Pledge of Allegiance

Roll Call

Present: Kathy Abdo, Harry Crout, David Jones, Celeste Roscoe, Tina Talley, William Wadsworth
Absent / Excused: John Barden

Administrative Officials in Attendance:

Robert McCraight, Mayor

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney;
Roberto Scappaticci - Director of Public Services & Public Works; Kevin Krause - Director of Community
Safety & Development; Steve Dudek - Technology Services Director; Christine Parker - Purchasing Director

1. Agenda

- A.** Moved by **Harry Crout**, seconded by **Kathy Abdo** to accept the agenda as presented.

Roll Call Vote: Ayes - Abdo, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

2. Minutes

- A. Res. #25-159** Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to approve the Minutes from the Regular Meeting held on Tuesday, May 27, 2025, at 7:30 p.m.

Roll Call Vote: Ayes - Abdo, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

- B. There were no special meeting(s) held on Tuesday, May 27, 2025.**

3. Petitioner

4. Chairperson's Report, Tina Talley, Councilwoman

Res. #25-160 Moved by **William Wadsworth**, seconded by **Harry Crout** to approve a proclamation to celebrate the 250th birthday of the United States Army.

Roll Call Vote: Ayes - Abdo, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

- A.** Moved by **Celeste Roscoe**, seconded by **Kathy Abdo** to accept the Chairperson's Report.

Roll Call Vote: Ayes - Abdo, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

5. **Mayor's Report – Robert A. McCraight, Mayor**

- A. **Res. #25-161** Moved by **Celeste Roscoe**, seconded by **David Jones** to concur with the Administration and authorize the increase of the current credit limit for the City's Comerica Commercial Credit Card account from \$20,000.00 to \$40,000.00.

Roll Call Vote: Ayes - Abdo, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

- B. **Res. #25-162** Moved by **Celeste Roscoe**, seconded by **William Wadsworth** to concur with the Administration and grant authorization for the Mayor and Clerk to enter into the amended Commercial Lease agreement with John Thiede for the lease of 35255 Goddard Road, Romulus, MI 48174.

Roll Call Vote: Ayes - Abdo, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

- C. **Res. #25-163** Moved by **Celeste Roscoe**, seconded by **Kathy Abdo** to concur with the Administration and consent to piggyback on the Onia Partners Contract 01-152 to purchase the maintenance renewal for Dell VxRail hardware and software for a total cost of \$39,000.00.

Roll Call Vote: Ayes - Abdo, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

- D. **Res. #25-164** Moved by **Kathy Abdo**, seconded by **Harry Crout** to concur with the Administration and approve the re-appointment of Daniel McNally to the City of Romulus Officer Compensation Commission, with a term to expire on June 24, 2032.

Roll Call Vote: Ayes - Abdo, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

- E. **Res. #25-165** Moved by **Celeste Roscoe**, seconded by **David Jones** to concur with the Administration and award Bid ITB 24/25-16 for the Swan Lake Reconstruction Project to the lowest, most responsive and most responsible bidder, Great Lakes Contracting Solutions LLC, in the amount of \$945,753.50.

Roll Call Vote: Ayes - Abdo, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

- F. **Res. #25-166** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to concur with the Administration and award RFP 24/25-10 to Waste Management for a ten-year contract (July 1, 2025, through June 30, 2035) for the automated curbside cart pick up of refuse, recyclables, yard waste, and other related disposal services.

Roll Call Vote: Ayes - Abdo, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

- G. Res. #25-167** Moved by **Kathy Abdo**, seconded by **Harry Crout** to concur with the Administration and authorize the Mayor and Clerk to enter into a Sole Source Agreement with UIS SCADA for an equipment upgrade to the existing Motorola ACE 3600 FIU located at the DPW at a cost of \$17,200.00 with an annual subscription fee in the amount of \$2,350.00.

Roll Call Vote: Ayes - Abdo, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. Res. #25-168** Moved by **Celeste Roscoe**, seconded by **David Jones** to approve the First Reading and Introduction to amendments to Chapter 36, Offenses, Article VII, Offenses Against Public Safety, adding Section 36-325, Offenses Involving Unmanned Aircraft, to the City of Romulus Code of Ordinances.

Roll Call Vote: Ayes - Abdo, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

7. Treasurer's Report – Stacy Paige, Treasurer

8. Public Comment

- A resident thanked the mayor and council for the improved roads in her subdivision and raised concerns about the condition of Hyde Park after DTE's gas work, noting that yards were left bumpy and only grass seed was put down. She also mentioned a safety concern on Middlebelt Road where DTE work left asphalt that could be difficult for wheelchair users to navigate.
- A representative of Waste Management thanked the community, especially Director Scappaticci and the Solid Waste Committee, for their hard work in the contract process. She expressed gratitude for the opportunity to continue serving the community for another 10 years and presented a WM die-cast truck as a token of appreciation.

9. Unfinished Business

10. New Business

Councilman Wadsworth inquired about solar panel installations at the Romulus Athletic Center.

11. Warrant

- A. Res. #25-169** Moved by **Kathy Abdo**, seconded by **Celeste Roscoe** to approve Warrant #: 25-11 for checks presented in the amount of \$869,444.78.

Roll Call Vote: Ayes - Abdo, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

12. Communication

13. Adjournment

Moved by **William Wadsworth**, seconded by **Kathy Abdo** to adjourn the meeting at 8:13 p.m.

Roll Call Vote: Ayes - Abdo, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the Regular Meeting of the Romulus City Council held on June 9, 2025.

A handwritten signature in cursive script, reading "Ellen L. Craig-Bragg".

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Minutes

Council Meeting Held: **June 23, 2025**

Item No. B.

General Description: Approval of the Minutes from the Special Meeting - Study Session held on Monday, June 9, 2025, at 6:45 p.m. to discuss the 2017 CIP Bond Refunding.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE ROMULUS CITY COUNCIL SPECIAL MEETING – STUDY SESSION

June 9, 2025

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

Councilwoman Tina Talley called the meeting to order at 6:45 p.m.

1. Roll Call

Present: Kathy Abdo, Harry Crout, David Jones, Celeste Roscoe, Tina Talley, William Wadsworth

Absent / Excused: John Barden

Administrative Officials in Attendance:

Robert McCraight, Mayor

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney; Patrick McGow - Bond Counsel; Maria Farris - Finance Director; Gary Harris - Asst. Finance Director; Kevin Krause - Director of Community Safety & Development.

2. Moved by **Kathy Abdo**, seconded by **David Jones** to accept the Special Meeting - Study Session Agenda as presented.

Roll Call Vote: Ayes - Abdo, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

3. Discussion: 2017 CIP Bond Refunding

Director Farris facilitated the discussion and introduced bond attorney Patrick McGow, who provided an overview of the special meeting and the background of the 2017 CIP bond. Issued as 20-year bonds in 2017, they include an option to call them in August of this year. The administration intends to seek authorization for a new bond issuance to pay off the existing bond through a negotiated sale at a fixed rate.

William Roche, Managing Director of Sudsina & Associates, addressed the Council, highlighting projected savings of approximately \$1 million over the bond's lifetime and a reduction of \$60,000 per year in bond service payments. He also noted that if market conditions are favorable, the Administration and his firm will explore refinancing options for the 2014 water bond and the 2017A CIP bond. Costs to the City are only incurred upon bond sale, with rare exceptions where they may arise beforehand.

4. Public Comment - None

5. Moved by **William Wadsworth**, seconded by **Harry Crout** to adjourn the Special Meeting at 7:06 p.m.

Roll Call Vote: Ayes - Abdo, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the Special Meeting – Study Session of the Romulus City Council held on June 9, 2025

A handwritten signature in black ink, reading "Ellen L. Craig-Bragg".

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Petitioner

Council Meeting Held: **June 23, 2025**

Item No. A.

General Description: **Petitioner:** Joe & Jennifer Maddison **Petition:** Block Party & Road Closure Request

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Cc: D'Sjonaun Hockenhull, Deputy City Clerk

Date: June 16, 2025

Re: Block Party Petition – Jennifer Madison

On June 13, 2025, the Clerk's Office received a Block Party Petition Request by petitioner Jennifer Madison, with the signatures of the property owners affected by the request. The petition was forwarded to the Assessing, Police/Ordinance, Public Works, and Fire Departments for their input and/or objections.

The above departments raised no objections.

The recommendation is to authorize a no-fee permit for the Block Party Event scheduled for Friday, July 4, 2025, from 3:00 p.m. to 9:00 p.m. and the closing of Hearst Ave. at Dexter St. to the property line of 6225 Chamberlain, the closing of Horace Jackson/Dexter St. at Martin Place to the property line of 6358 Dexter St., and the closing of Martin Place from the north property line of 6301 Dexter to 6304 Dexter with access granted for emergency vehicles for the stated event.
--



CITY COUNCIL AGENDA REQUEST FORM

Today's Date: 06/13/2025 Proposed Agenda Date: 06/23/2025

Name of person(s) proposing item: Joe and Jennifer Madison
Please Print

Title: _____

Name of Business / Organization (if applicable) Homeowner

Address: 6220 Dexter St

Contact Number: [REDACTED] Email Address: [REDACTED]

Item request is for:

☐ Information Only ☒ Action Item ☐ Discussion/Action ☐ Report ☐ Other

Brief description /summary of the agenda item (as you would like it to appear on the agenda): _____

Annual July 4th Block Party in the Boise Parkway Area

Does the subject concern a City Department? If so, please include name of department: _____

No

Does the subject concern a City Ordinance? If so, please include the Ordinance name or number. _____

Chapter 52 Streets, Sidewalks and Other Public Places Sec. 52-84. - Approval required

Have you addressed your issue(s) with city/administrative staff? ☒ Yes ☐ No

Desired Outcome: Block Party and Street Closure Approval

This request must be submitted to the City Clerk no later than the Wednesday prior to the City Council meeting. Council meetings are held on the 1st, 2nd and 4th Mondays at 7:30pm. Items submitted after this deadline, will be scheduled for the following City Council meeting.

[REDACTED]

Signature of person submitting agenda item

6/13/2025

Date

cc: Mayor
Mayor Pro Tem
Chief of Staff



BLOCK PARTY APPLICATION

Application fee: \$25.00

Residents of the City of Romulus may petition the City Council to close streets in the City for the purpose of holding block parties. A petition containing signatures of 51% of the property owners affected by the block party must be submitted to the City Clerk's Office, in person or by email - clerk@romulusgov.com, by the **Monday of the week prior** to the next scheduled City Council Meeting.

All streets must be barricaded at each end and closed to vehicular traffic.

All streets must be reopened by 9 p.m. or dusk, whichever comes first, and the street must be reopened to traffic.

Required Documents:

* Block Party Petition * Flyer/Postcard of the Event * Copy of Driver's License

July 4, 2025
Date of Event

3:00 pm to 9:00 pm or Dusk
Event Start Time Event End Time

Jennifer & Joe Madison
Applicant's Name

[Redacted]
Phone Number

6220 Dexter St Romulus MI 48174
Applicant's Address City State Zip Code

[Redacted] Boise Parkway / Neighborhood
Email Address Location of Event

Please give a brief description of event activities:

DJ, Bounce houses, Fireworks, Food, Kids Activities
Community & Families

Are you requesting a street closure? Yes If yes, Do you need barricades from DPW? Yes
Will the event block access to emergency services No

If yes, please list the streets requesting to be closed:

Dexter / Hearst & Horace Jackson / Martin Place
Example: Request to close North St. @ Any St. and South St. @ Some St

What amenities will be included in this block party?

Bounce Houses, Food, Fireworks
Example: Bounce Houses, Bands, food trucks, stages, etc.

[Redacted]
Signature of Applicant

6/13/2025
Date

Before the request is submitted to the City Council for consideration, the Clerk's Office will forward the request to respective departments for input.

Assessor Use Only
Number of Properties Affected:
Number of Signatures Required:

BLOCK PARTY PETITION

We, the undersigned of the 6220 block(s) of Dexter St between
Number Street
Horace Jackson and Martin Place request the closing of our street in the
Street Street
City of Romulus on 7/4/25 from 12:00 am/pm to 10:00 am/pm
Date Time Time

ADDRESS

MUST PRINT NAME

6326 Dexter St 48174

6304 Dexter St 48174

THOMAS MAYCOCK 6327-DEXTER

6350 Dexter 48174

6330 Dexter 48174

6318 Dexter 48174

6305 Dexter St 48174

6334 Dexter St 48174

6300 2nd St 48174

6366 Dexter 48174

6335 Dexter 48174

34800 BEVERLY 48174

6321 Dexter 48174

SIGNATURE OF CIRCULATOR: _____

ADDRESS: 6220 Dexter St PHONE NUMBER: _____

EMAIL: _____

(Please use back of this form for additional signatures.)

Completed petition must be submitted with copy of application and flyer to the Office of the Clerk by the Monday the week prior to the next scheduled City Council Meeting.

OFFICE USE ONLY

Rec'd on: _____	Approved
Assessor verified on: _____	Y___N___
Sent to RPD: _____	Y___N___
Sent to RFD: _____	Y___N___
Sent to DPW: _____	Y___N___

Parcel Number	Property	Address	Owner of Record	Name # 2, if any	Signature?	Comments
80 013 02 0221 000	6301 DEXTER	WARREN JEFFERY			Y	
80 013 02 0222 000	6305 DEXTER	ROMULUS PUBLIC HOUSING				signed by tenant
80 013 02 0223 000	6319 DEXTER	ROMULUS PUBLIC HOUSING				
80 013 02 0224 000	6327 DEXTER	MAYCOCK THOMAS			Y	
80 013 02 0225 000	6335 DEXTER	6335 DEXTER LLC		MICHAEL PARMELEE		signed by tenant
80 013 02 0228 000	6304 DEXTER	NETTLES KON			Y	
80 013 02 0229 000	6318 DEXTER	HOWARD ELINOR L			Y	
80 013 02 0230 000	6326 DEXTER	A & B HOMES ESSENTIALS LLC		DWAYNA N ALLEN		signed by tenant
80 013 02 0231 000	6330 DEXTER	WADE SAMUEL - MEREL			Y	
80 013 02 0232 000	6334 DEXTER	ZEREN AHMET - CHRISTIE A (TRUST)				signed by tenant
80 013 02 0233 000	6350 DEXTER	CAIN JOHN E			Y	
80 013 02 0234 000	6358 DEXTER	NONO MERCY M				
80 013 02 0293 000	6220 DEXTER	MADISON JOSEPH - JENNIFER			Y	
					7	54%

July 4th Annual Block Party

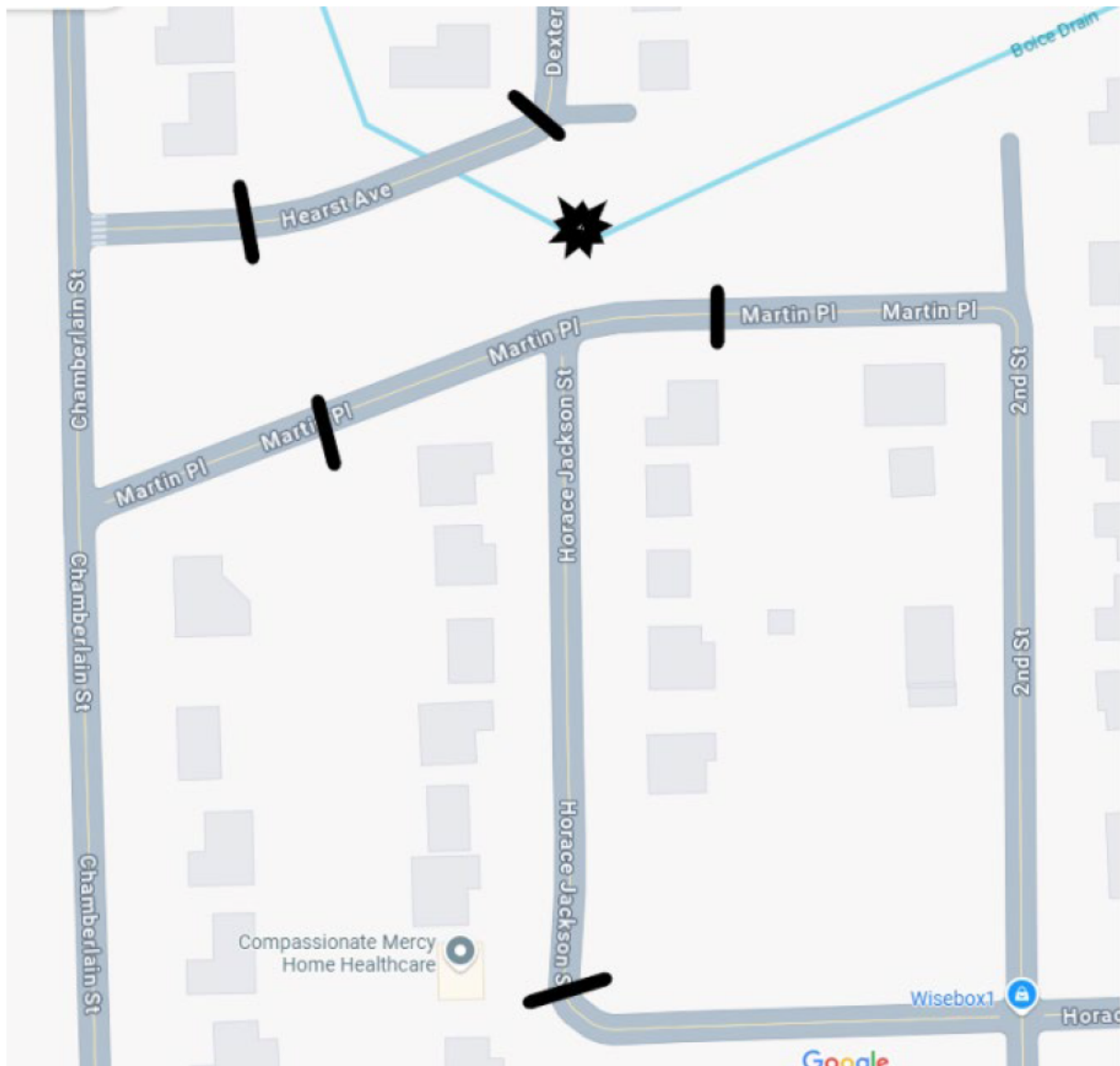
As is tradition we will be hosting festivities on the 4th of July

What to expect: Friends, Family, Community, Music, Food and Beverages, Kids Activities and for the Grand Finale...the Fireworks Show

Date: Friday, July 4th, 2025

Time: 3:00pm to 10:00pm

Location: Dexter/Hearst/Martin PL, Boice Parkway and surrounding neighbors, Romulus MI



Legend:

Street Blockage 

Fireworks: 

Fireworks Safety:

- grass area is wet down prior to lighting, if dry
- fireworks are secured to platforms or weighted, electronic ignition
- 5 gallon buckets of water positioned in proximity location for extinguishing
- garden hoses from nearby homes, prepped for emergency use
- all heat sources extinguished following the show and responsibly disposed of the following morning



City of Romulus

Petitioner

Council Meeting Held: **June 23, 2025**

Item No. B.

General Description: **Petitioner:** Kerrie & James Machcinski **Petition:** Block Party and Road Closure Request

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Cc: D'Sjonaun Hockenhull, Deputy City Clerk

Date: June 18, 2025

Re: Block Party Petition – Kerrie & James Machcinski

On June 10, 2025, the Clerk's Office received a Block Party Petition Request by petitioners Kerrie and James Machcinski requesting the closure of Hillsbriar Dr. from 2pm – 9pm, with the signatures of the property owners affected by the request. The petition was forwarded to the Assessing, Police/Ordinance, Public Works, and Fire Departments for their input and/or objections.

All the above administrative departments had no objections to the road closure, with the public safety department wanting to ensure that there is clearance for emergency vehicles for the entire stretch of the road closure.

The recommendation is to authorize a no-fee permit for the Block Party Event scheduled for Saturday, July 12, 2025, from 2:00 p.m. to 9:00 p.m. and the closing of Hillsbriar Dr. at Grande Dr. and Eastwind St. with a 10 ft. fire lane clearance granted for emergency vehicles for the entire length of the street closure.

CITY COUNCIL AGENDA REQUEST FORM

6/23/25

Today's Date:

6/10/2025

Proposed Agenda Date:

7/12/2025

Name of person(s) proposing item:

Kerrie + James Machcinski

Please Print

Title:

Resident

Name of Business / Organization (if applicable)

Address:

16245 Hillsbrian Drive

Contact Number:

Email Address:

Item request is for:



Information Only



Action Item



Discussion/Action



Report



Other

Brief description /summary of the agenda item (as you would like it to appear on the agenda):

Closure of the street for block/graduation celebration

Does the subject concern a City Department? If so, please include name of department:

Does the subject concern a City Ordinance? If so, please include the Ordinance name or number:

Have you addressed your issue(s) with city/administrative staff?



Yes



No

Desired Outcome:

Closure of the Street Approval

This request must be submitted to the City Clerk no later than the Wednesday prior to the City Council meeting. Council meetings are held on the 1st, 2nd and 4th Mondays at 7:30pm. Items submitted after this deadline, will be scheduled for the following City Council meeting.

Signature of person submitting agenda item

Date

6/10/2025

cc: Mayor
Mayor Pro Tem
Chief of Staff

Assessor Use Only
Number of Properties Affected:
Number of Signatures Required:

BLOCK PARTY PETITION

We, the undersigned of the 16245 block(s) of Hillsbriar between
Grande and Eastwind request the closing of our street in the
City of Romulus on July 12th from 2 am/pm to 9 am/pm.
Number Street Street Date Time Time

ADDRESS

MUST PRINT NAME

SIGNATURE

ADDRESS	MUST PRINT NAME	SIGNATURE
16246 Hillsbriar Dr	Darcy Osuch	[Redacted]
16221 Hillsbriar Dr	George Brinsor	[Redacted]
28203 Hillsbriar Dr	Brenda Houston	[Redacted]
16257 Hillsbriar Dr	Marita Pulley	[Redacted]
16210 Hillsbriar Dr	Kyle Garbutt	[Redacted]
16234 Hillsbriar Dr	Eric Jean-Louis	[Redacted]
16233 Hillsbriar Dr	Gwendell B...	[Redacted]
16281 Hillsbriar Dr	Stephanie Ferguson	[Redacted]
16269 Hillsbriar Dr	Amanda Bingham	[Redacted]
16257 Hillsbriar Dr	Pam KLOPFENSTEIN	[Redacted]
16245 Hillsbriar Dr	Kerrin Machinski	[Redacted]
16294 Hillsbriar Drive	Flora Jutea	[Redacted]
16282 Hillsbriar Dr	[Redacted]	[Redacted]

SIGNATURE OF CIRCULATOR: [Redacted]

ADDRESS: 16245 Hillsbriar PHONE NUMBER: [Redacted]

EMAIL: [Redacted]

(Please use back of this form for additional signatures.)

Completed petition must be submitted with copy of application and flyer to the Office of the Clerk by the Monday the week prior to the next scheduled City Council Meeting.

OFFICE USE ONLY	
Rec'd on: _____	Approved _____
Assessor verified on: _____	Y _____ N _____
Sent to RPD: _____	Y _____ N _____
Sent to RFD: _____	Y _____ N _____
Sent to DPW: _____	Y _____ N _____

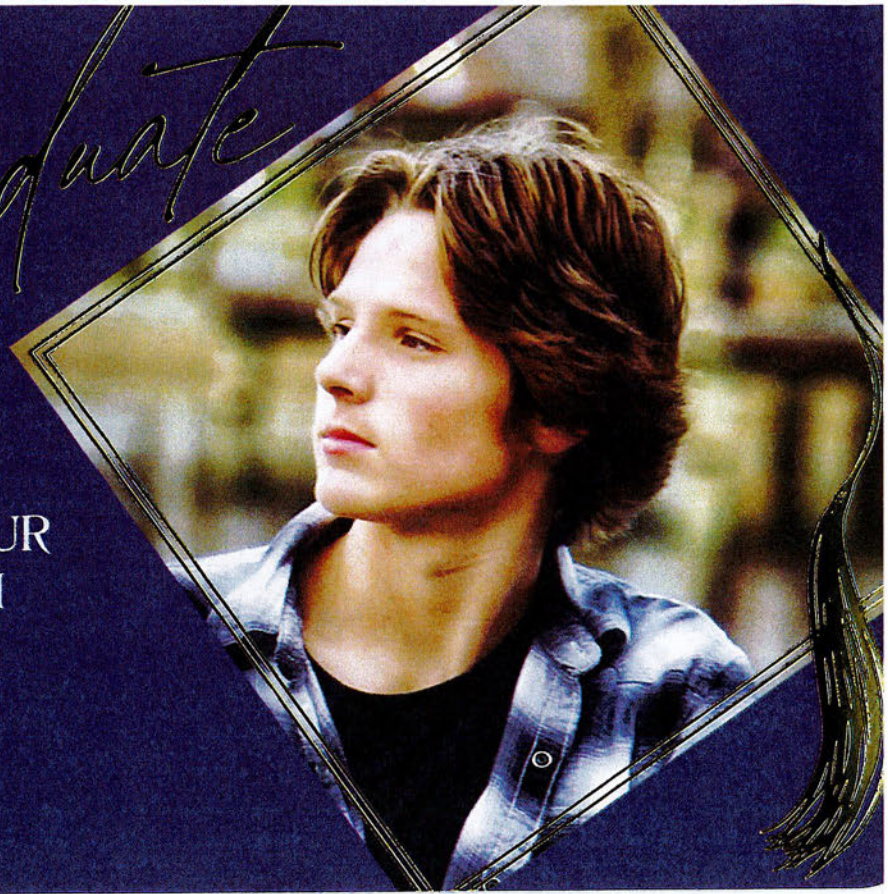
Parcel Number	Property Address	Owner of Record	Frontage	Signature?	
80 144 02 0044 000	16221 HILLSBRIAR	BRUNSON GEORGIA	70	X	
80 144 02 0045 000	16233 HILLSBRIAR	BURKS GWENDELLA	60	X	
80 144 02 0046 000	16245 HILLSBRIAR	MACHCINSKI JAMES - KAREN	60	X	
80 144 02 0047 000	16257 HILLSBRIAR	KLOPFENSTEIN POM T	60	X	
80 144 02 0048 000	16258 HILLSBRIAR	PULLEY MARIA	60	X	
80 144 02 0049 000	16246 HILLSBRIAR	O'SUCH GLENN	60	X	signed by Darcy O'Such
80 144 02 0050 000	16234 HILLSBRIAR	BARNES SHALONDA	60		signed by Eric Jean-Louis
80 144 02 0051 000	16222 HILLSBRIAR	RIOPELLE LORI	60		
80 144 02 0052 000	16210 HILLSBRIAR	GARBUTT KYLE	60	X	
80 144 03 0103 000	16281 HILLSBRIAR	FERGUSON RANDALL - STEPHANIE	80	X	
80 144 03 0104 000	16269 HILLSBRIAR	BINGHAM AMANDA	62.79	X	
80 144 03 0105 000	16270 HILLSBRIAR	PERDUE AUGUST	63.6		
80 144 03 0106 000	16282 HILLSBRIAR	SCARBORO LISA	65.08		signature not legible
80 144 03 0107 000	16294 HILLSBRIAR	JUTEE FLOMO - PAYE MUNA	49.58	X	
80 144 03 0108 000	28215 HILLSBRIAR	AMEER IDAN IDAN	22.47		
80 144 03 0109 000	28203 HILLSBRIAR	HOUSTON DAVID O - BRENDA L	49.52	X	
80 144 03 0110 000	28191 HILLSBRIAR	STANFORD GAIL	65.38		
80 144 03 0111 000	28179 HILLSBRIAR	SYKES APRIL	64		
			<u>1072.42</u>	671.89	63%

Graduate

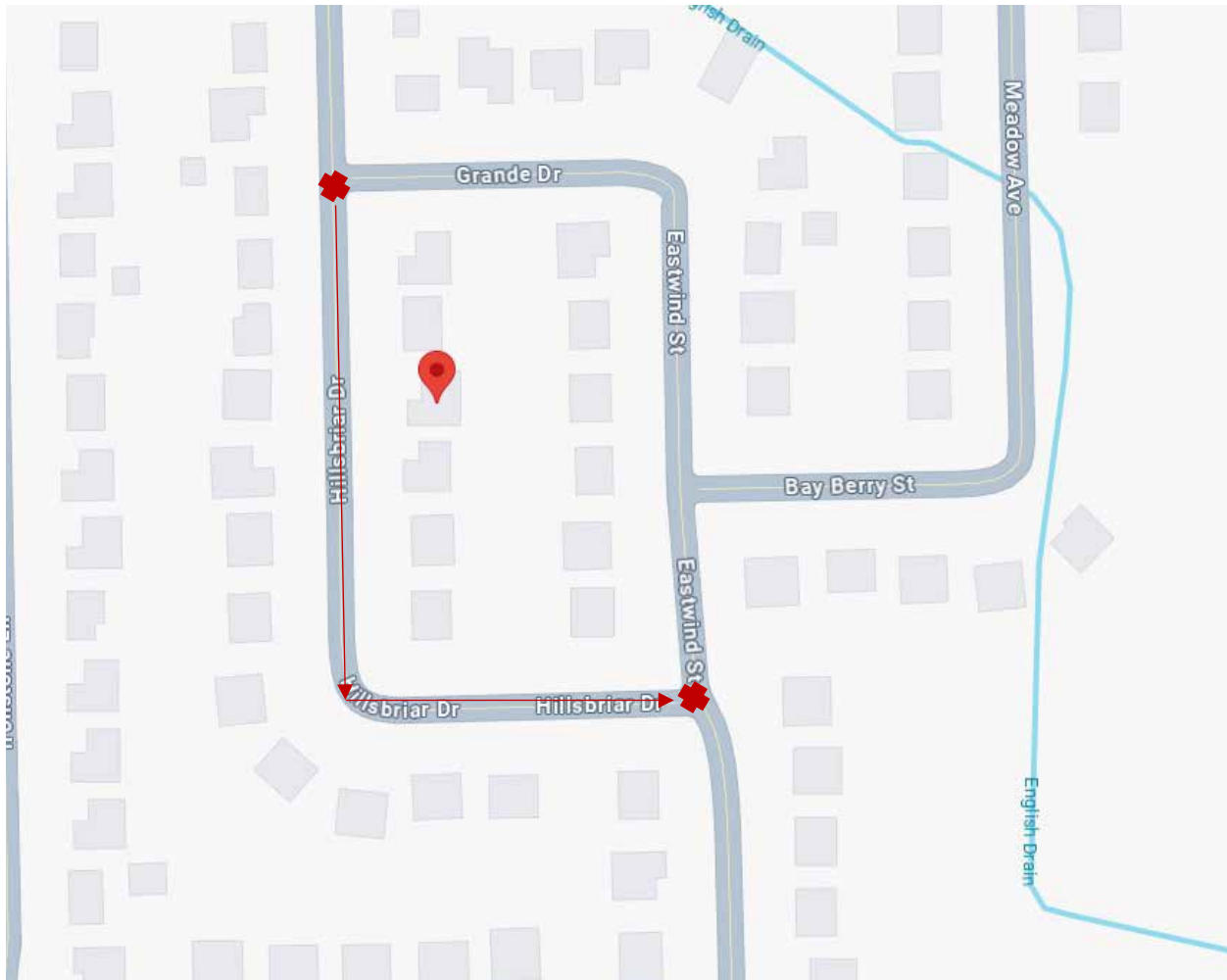
Class of 2025

THOR ARTHUR
MACHCINSKI

Woodhaven High School



Closure of Hillsbriar Dr. From Grande Dr. to Eastwind St.



22	21	18	17	14	13	10	9	6	5	2	
23	24	19	20	15	16	11	12	7	8	3	
26	25	30	29	34	33	38	37	42	41	46	4
27	28	31	32	35	36	39	40	43	44	47	4
70	69	66	65	62	61	58	57	54	53	50	4
71	72	67	68	63	64	59	60	55	56	51	5
74	73	78	77	82	81	86	85	90	89	94	9
75	76	79	80	83	84	87	88	91	92	95	9
118	117	114	113	110	109	106	105	102	101	98	9
119	120	115	116	111	112	107	108	103	104	99	10
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123	124	127	128	131	132	135	136	139	140	143	14

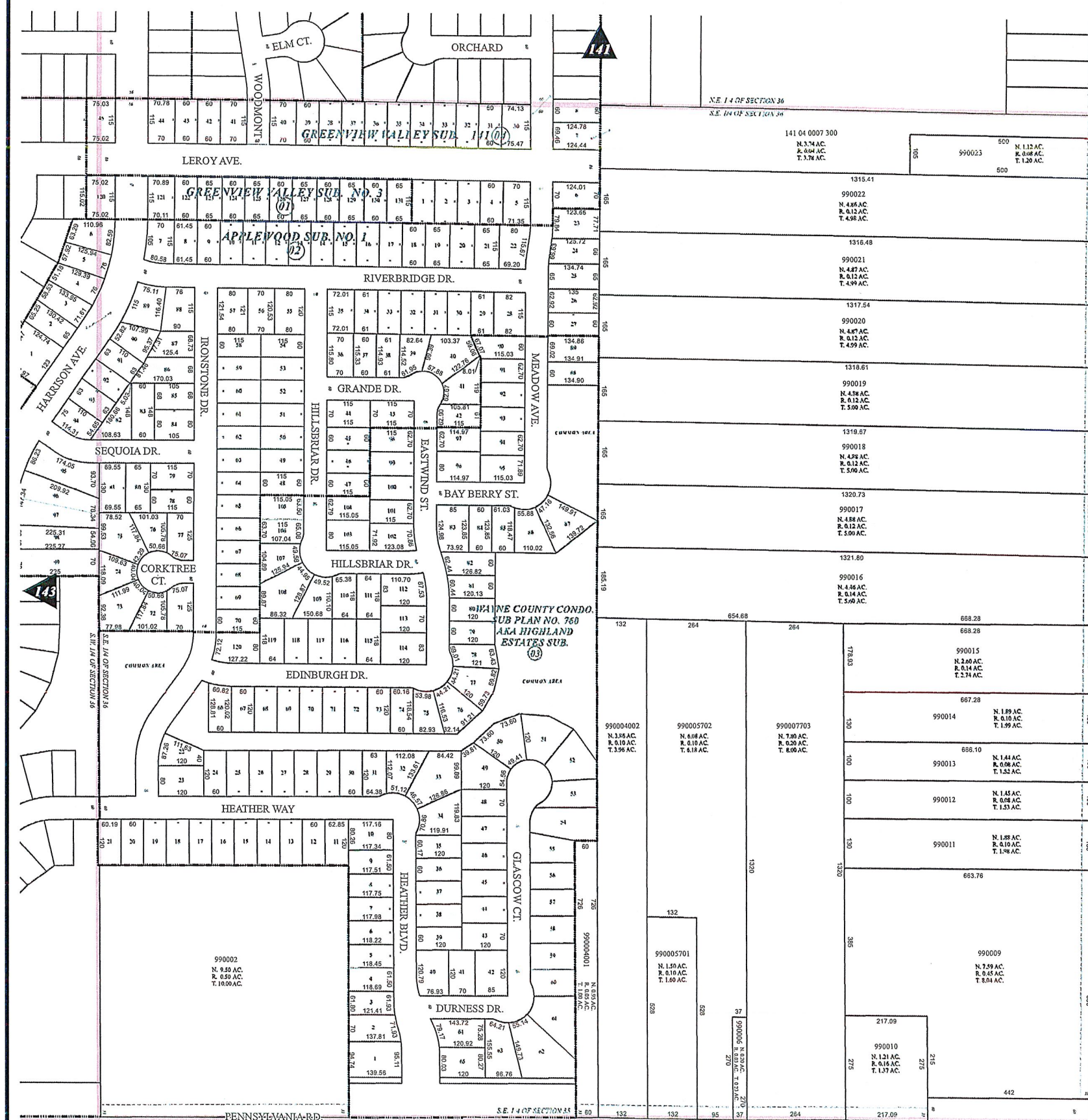
LAST UPDATED: JANUARY 17, 2023

Created:	6/1/41				
Revised:	2/22/50	7/28/55	8/6/70	6/23/83	7/21/91
	6/12/51	7/8/58	10/5/71	4/24/85	
	5/4/53	8/12/59	7/26/72	9/6/90	
	8/10/54	7/25/06	8/25/72	7/22/91	
	11/23/54	3/15/68	12/10/73	6/30/02	

S.E. 1/4 SECTION 36
CITY OF ROMULUS
T. 3 S. R. 9 E.
WAYNE COUNTY, MICHIGAN

SCALE 1 INCH = 200 FEET

ALL RIGHTS RESERVED. NO PART OF THIS MAP MAY BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, WITHOUT PERMISSION IN WRITING, FROM THE COPYRIGHT OWNER. COPYRIGHT INFRINGEMENTS WILL BE PROSECUTED TO THE FULL EXTENT ALLOWABLE BY LAW, UNDER THE FEDERAL COPYRIGHT STATUTE, 17 U.S.C. 101 ET AL.



FOR PARCEL INFORMATION AND LEGAL DESCRIPTIONS
PLEASE VISIT OUR WEBSITE

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City of Romulus

Petitioner

Council Meeting Held: **June 23, 2025**

Item No. C.

General Description: RZ-2022-001; Wayne Lux Estate (Beverly/Wayne Road) Introduction and First Reading

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



PLANNING COMMISSION SUMMARY REPORT TO THE CITY COUNCIL **RZ-2022-001; Wayne Lux Estate Rezoning**

DP# 80-017-99-0025-000 (Beverly Road)

Issued by the City of Romulus Planning Department

12600 Wayne Road, Romulus MI 48174 Phone: (734) 955-4530 www.romulusgov.com

DATE: June 16, 2025

SUBJECT: RZ-2022-001; Wayne Lux Estate Rezoning

AvranceCorp Developments Inc. is requesting an amendment to the Zoning Map (**Rezoning**) of 2.73 acres of property, Parcel DP# 80-017-99-0025-000, located on the north side of Beverly Road west of Wayne Road from **R-1B, Single-family Residential** to **RM, Low-Rise Multiple-Family Residential**

ACTION REQUESTED: Introduction and First Reading of a Rezoning (Zoning Map Amendment)

SITE INFORMATION

The 2.73-acre, 100-foot wide parcel is located on the north side of Beverly Road, west Wayne Road adjacent to the Wayne View Gardens Subdivision. The property to the east (7.56 acres) identified in blue below, is part of a proposed multiple-family, townhouse development which will include the subject site. The parcel is long and narrow in shape and while currently vacant, demolition of a single-family residence was completed in 2001. The surrounding properties to the north and east are also vacant.



PROJECT DESCRIPTION

The applicant is requesting the rezoning of the subject site from R-1B, Single-family to RM, Multiple-family to accommodate an 83-unit townhouse development which includes the parcel to the east. Note that site plan is in the preliminary stages and provided as part of the rezoning analysis only to show potential development when combined with the parcel to the east. The proposed project has access from both Wayne and Beverly Roads and includes 11 buildings and a recreational area at the southwest corner of the property. Proposed development for the parcel to be rezoned will include portions of 4 buildings, a private street that services the development, and the recreation area.

BACKGROUND

The application for rezoning including a detailed site plan was initially submitted and reviewed by the ARC (Administrative Review Committee) in 2023. Revised plans that addressed overall site layout with particular attention to circulation and parking were reviewed in 2024. While a subsequent revised site plan was submitted for review by ARC, that review is currently on hold since the rezoning of the subject parcel, the narrow strip of property along the westside of the proposed project, is a necessary component of the development that must be considered prior to additional site plan review.

The Planning Commission held a public hearing for the proposed rezoning on May 19, 2025 where several neighbors offered comments (see attached minutes or watch the meeting on the City website). The Planning Commission considered the petitioner's request and made the following motion:

Motion by McAnally, support by Frederick, to recommend to City Council approval of the rezoning request for RZ-2022-001; Wayne Lux Estate to rezone DP# 80-017-99-0025-000 from R-1B, Single Family Residential to RM, Multiple Family, based on the 14 findings of fact provided on pages 8 and 9 in the April 28, 2025 Carlisle Wortman planning report.

Roll Call Vote:

Ayes -- McAnally, Frederick, Gbogboade, Glotfelty, Long, Roscoe, Talon-Jemison, Freitag; Nays – Non. Motion passed 8-0.

As noted during the Planning Commission meeting, please understand that the rezoning of the parcel is NOT a conditional rezoning that is dependent on the proposed site plan or any anticipated development the applicant may present; this information is conceptual only and not tied to the rezoning. The applicant will need to comply with the standards of the Zoning Ordinance prior to review of the site plan by the Planning Commission.

SUMMARY

The Rezoning Application has been reviewed by Carlisle Wortman Associates (CWA), the City's Planning Consultant (see attached letter dated April 28, 2025). The following findings and recommendations are as follows:

1. *The applicant proposes to rezone a 2.73-acre parcel of land from R-1B single-family residential to RM Low-Rise Multiple-Family Residential. The applicant plans to combine the subject property with the adjacent RM zoned property to the east to allow for a larger area for development.*
2. *The subject site is designated Multiple-Family Residential on the City's Future Land Use map, thus compatible with the proposed rezoning.*
3. *The rezoning meets the Master Plan goal to "provide a solid residential base that will accommodate expansion of existing neighborhoods, protect residential areas from incompatible land uses, offer a variety of housing opportunities and support the needs of the Romulus residents."*
4. *The rezoning addresses the "key land use development issues" of the Master Plan in allowing a variety of housing types to supplement the typical single-family neighborhoods.*
5. *The odd, narrow shape of the current parcel under consideration makes development impractical as zoned.*
6. *While a written description of environmental characteristics before and after development has not been provided, this can be addressed as a part of the site plan review.*
7. *Based on the site plan submitted, the site is to be graded and cleared to accommodate the proposed multi-family development.*
8. *The proposed rezoning is compatible with adjacent land uses, zoning, and future land use plan.*
9. *Any impacts from a multi-family development to the single-family zoned and used property to the west will be addressed during the site plan review process.*
10. *While the applicant is proposing an 83-unit townhome development, the City must consider all permitted and special land uses that are allowed in the RM, Low-Rise Multiple-Family Residential District pursuant to Table 4.02 of the Zoning Ordinance.*
11. *The City Engineer must verify that the City infrastructure and services are adequate to accommodate the subject rezoning and permitted uses. (This can be addressed as a part of the site plan review).*
12. *Based on the projected number of peak hour directional trips a traffic impact study is required for the rezoning. (This can be addressed as a part of the site plan review).*
13. *The proposed rezoning would address the need for housing alternatives for the residents of the City of Romulus.*
14. *The subject rezoning is compatible with the intent and purpose of the RM, Low-Rise Multiple-Family Residential District in that it will help provide a transition area between Wayne Road, commercially zoned property, and the single-family residential property adjacent to the west.*

If the City Council finds that the **Rezoning** request is warranted, the following motion could be considered:

To approve the first reading of the request for **RZ-2022-001; Wayne Lux Estate** to rezone 2.73 acres of property, parcel DP# 80-017-99-0025-000 from R-1B, Single-Family Residential District to RM, Low-Rise Multiple-Family Residential District.


Carol Maise, City Planner

(Action Required: Recommendation to City Council to approve, approve with conditions, deny or postpone/refer back to applicant action on the rezoning request)

7. Old Business

8. New Business

A. TA-2025-002; Section 11.07(a) Used Car Dealerships

B. TA-2025-003; Section 11.07(f) Gas Stations

9. PC – Cases Involving Advice or Input from the Planning Commission

10. Reports on Interest Designation

11. Communications

A. Project Status Report

12. Adjournment

4. Approval of Minutes

A. Approval of the minutes of the Special Planning Commission meeting held on Monday, April 7, 2025

Motion by Talon-Jemison, support by Gbogboade, to approve the minutes of the Special Planning Commission meeting held on April 7, 2025.

Roll Call Vote:

Ayes – Talon-Jemison, Gbogboade, Frederick, Glotfelty, McAnally, Long, Roscoe, Freitag

Nays – None

Motion passed 8-0.

5. Comments from the Public on Non Agenda Items

None.

6. Public Hearings

A. RZ-2022-001; Wayne Lux Estate

Applicant: Samuel Babs, Avrance Corp and Jawad Defouni, JAD Services

Request: Zoning Map Amendment (Rezoning)

Location: Beverly Rd (north side, west of Wayne)(DP# 80-017-99-0025-000)

Project: Rezone 2.73 acre lot from R-1B, Single Family Residential to RM, Multiple Family for the development of an 83-unit townhouse development.

(Action Required: Recommendation to City Council to approve, approve with conditions, deny or postpone/refer back to applicant action on the rezoning request)

Applicant presentation

Jawad Defouni, JAD Services and project manager for this site, presented the rezoning request on behalf of Avrance Developers. He explained that he became involved with this project in 2017, and after several iterations, the current proposal is for an 83-unit townhouse development.

The applicant is seeking to rezone a 2.73-acre parcel on the north side of Beverly Road, west of Wayne Road, currently zoned R-1B, Single Family Residential, to RM, Multiple Family Residential. This rezoning would enable the development of roads, landscaping, and underground utilities to support the proposed project.

Mr. Defouni provided an overview of a conceptual site plan intended solely to illustrate a possible use of the property should the rezoning be approved. The concept plan showed:

- A townhouse development that would consist of clusters of 10, 5, and 4 units.
- Two entrances are proposed: one on Wayne Road and one on Beverly Road.
- A playground is planned for the south corner of the site.
- Approximately 55% of the parcel would be developed, while 45% would remain open space.
- Half of the developed area would be dedicated to landscaped green space, with a park on the south side of the site.
- The property surrounding the parcel to be rezoned is also owned by the applicant, and the development would be integrated with these parcels.

Mr. Defouni emphasized the landscape buffer planned along the western portion of the property to provide visual separation between the new development and the adjacent single-family residential area.

Mr. Defouni also reported that he had spoken with several neighbors while installing the public hearing sign at the site. He indicated that he would remain available to answer questions from residents in attendance at the meeting.

Chair Freitag reminded attendees that the purpose of the current discussion was to consider the rezoning request only; any discussion of the site plan should reflect that the site plan was conceptual and for informational context only.

City Planner Maise clarified that the applicant was providing background on the proposed development to give the Planning Commission a fuller understanding of the rezoning request; no decision on the site plan would be made this evening.

Public hearing

Noting an affidavit of first-class mail was on file, Chair Freitag opened the public hearing.

Ryan Stamper, 6340 Irma Street, expressed concerns about the proposed development's impact on traffic, safety, and neighborhood character. He noted that Wayne Road, a county-designated highway, carries truck traffic and lacks turn lanes at its intersection with Beverly Road, which would be further burdened by increased traffic from the project—a particular concern given

that both his own family and new resident families will include small children. He objected to the removal of mature trees that currently buffer his 1950s-era residential neighborhood, stating that the new development would overlook existing yards and not adequately support or integrate with the older neighborhood. He also questioned why infrastructure upgrades would serve only the new development while leaving the existing neighborhood unchanged.

Marvin Madison, 6299 Irma Street, stated that the proposed development would border the rear of his property and asked whether a wall or fence would be constructed as part of the project. He also inquired whether the project would affect his property taxes. Mr. Madison emphasized his concern about what would be located directly behind his residence.

In response to Mr. Stamper's and Mr. Madison's comments, staff and commissioners provided the following information:

No site plan was being approved at this stage; the meeting was solely to consider the rezoning request. However, the City's ordinance requires a minimum 20-foot buffer—and potentially more—between single-family and multiple-family zoning districts. The ordinance includes flexible screening requirements, which may involve a wall, berm, or plantings, and staff encourages developers to collaborate with neighbors to determine appropriate screening options. It was further noted that tax impacts would apply only to the newly developed property and not to adjacent properties like Mr. Madison's, and that during site plan review, the Planning Commission could require additional buffering to address issues such as headlights shining into existing homes.

Anthony Johnican, 6313 Irma Street, questioned why this particular location was chosen for the development. He expressed concerns about the impact on existing residents and suggested that placing a new building among older homes did not make sense given the amount of vacant land available elsewhere in Romulus. He worried about the contrast between a beautiful new building and century-old homes, and questioned whether the new development would negatively impact existing property values. Mr. Johnican also felt the development would be "stuck in a square" where additional amenities like parks or stores could not be added later.

In response to Mr. Johnican's comments, Mr. Defouni stated that the developer, who had been seeking project opportunities in Michigan, was approached by the landowner about this parcel. After visiting Romulus and touring the area, the developer found the site appealing and chose to proceed with the project, which is intended to enhance the neighborhood and bring new neighbors to the community. The development would consist of three-story townhouses with garages on the ground floor and rooftop outdoor spaces; the design is already well advanced.

Staff and Commissioners acknowledged concerns about neighborhood compatibility and clarified that these issues would be more fully addressed during the site plan review process.

Joe Stephens, 35872 Beverly, asked about sewage connections, sidewalk installation, tree removal in the neighborhood, and how residents would benefit from the development. He was concerned about where dog-walking would occur and also noted existing drainage issues in the neighborhood.

In response to Mr. Stephens' comments, staff explained that both sanitary sewer and storm sewer systems for the project would undergo full review, as is standard with all developments, and that proper sewage capacity would be required. Proper infrastructure improvements would be addressed as part of the project design and approval process.

Mr. Defouni further explained that the project would include an underground stormwater system, new sanitary sewer connections, and a looped water main. He also confirmed that sidewalks would be constructed along Wayne and Beverly Roads and that a park is planned for the southwest corner of the site.

Erica Johnican, 6313 Irma Street, raised concerns about potential foundation damage to older homes from construction trucks and excavation activities. Mr. Defouni responded that contractors are required by city regulations to repair any damage that occurs, though he hoped such issues would not arise.

In response to Ms. Johnican's comments, Mr. Defouni responded that, per City regulations, any contractor would be required to repair damage caused by construction activity, and such repairs would be enforced as part of standard procedure. However, such damage is unlikely.

Joanne Polk, a Romulus resident, asked for clarification about the type of facility being proposed.

In response to Ms. Polk's comments, staff clarified that the concept plan showed a project that would consist of 83 townhouse units arranged within 11 separate buildings. Visuals were referenced to help illustrate that the buildings would resemble condominium-style townhouse units spaced throughout the site. Sidewalks would be constructed to provide pedestrian access along and within the development, consistent with the applicant's earlier statements.

Oscar Cortez, 6326 Irma Street, expressed concerns about wetlands on the property and potential flooding issues, noting that heavy rains already cause flooding problems in the neighborhood. He also raised traffic safety concerns about the intersection at Wayne and Beverly. He worried that adding a multi-family development would increase traffic and make the intersection more hazardous.

Mr. Defouni responded that two traffic studies had been done regarding this site, and now, because of this final iteration, a third traffic study would be conducted and reviewed by the city and Wayne County to determine the best solutions for traffic issues. Regarding wetlands, he confirmed there are wetlands on the property, and they have contacted EGLE (Michigan Department of Environment, Great Lakes, and Energy) and Wayne County regarding necessary reviews and permits, which will proceed once a formal site plan is submitted.

Residents asked follow-up questions about property boundaries, entrance locations, and fire protection services.

Staff explained that final details about site access would be determined during the site plan review; the only confirmed entrances at this stage are the two proposed on Wayne Road and Beverly Road.

Commissioner Frederick clarified that there are plans for a new fire/police station at Vining and Wick. Mr. Defouni noted they would provide sprinkler systems in all buildings, as well as additional fire hydrants.

Mr. Defouni said that aside from installing public hearing signs, the property had been untouched by the applicant.

Commissioner Frederick reiterated that this meeting was only about rezoning the 100-foot wide, 2.73-acre strip of land to combine it with the adjacent property already zoned multiple-family.

Commission questions and discussion

Commissioner McAnally explained that the applicant was asking to combine the 100'-wide strip of property zoned single family with existing multiple-family zoned property to create one developable parcel.

Commissioner Gbogboade asked for clarification about certain site plan details, specifically regarding the playground to the south, and the grid street layout.

City Planner Maise emphasized that the only request being considered tonight was a rezoning request. There were outstanding questions regarding the concept plan, which plan was subject to change prior to formal site plan review.

Commissioner Talon-Jemison explained that new construction typically helps surrounding property values and noted the strip of land under consideration for rezoning serves little purpose unless combined with the adjacent property.

Commissioner McAnally asked whether the units would be rentals or owner-occupied. Mr. Defouni stated the intent was not to have rental properties.

Commissioner Talon-Jemison noted that rental restrictions could be included in the development's master deed and bylaws during the development phase. City Attorney Hitchcock added that there would likely be a prohibition against short term rentals.

Commissioner Gbogboade asked what could be built on the 2.73-acre strip as currently zoned. City Planner Maise explained that someone could build a single-family house with a very long backyard, but this was unlikely in this area. The 100-foot width made other development challenging.

Commissioner McAnally stated his preference for combining the parcels rather than facing a worse case scenario for this strip of land.

Commission action

Motion by McAnally, support by Frederick, to recommend to City Council approval of the rezoning request for RZ-2022-001; Wayne Lux Estate to rezone DP# 80-017-99-0025-000 from

R-1B, Single Family Residential to RM, Multiple Family, based on the 14 findings of fact provided on pages 8 and 9 in the April 28, 2025 Carlisle Wortman planning report.

Roll Call Vote:

Ayes -- McAnally, Frederick, Gbogboade, Glotfelty, Long, Roscoe, Talon-Jemison, Freitag

Nays -- None

Motion passed 8-0.

Chair Freitag thanked the residents for attending and encouraged them to stay involved as the project progresses. She suggested they might meet with the developer to discuss their concerns and provide input on design elements like buffering and screening as the project moves forward through the site plan review process.

7. Old Business

None.

8. New Business

A. TA-2025-002; Section 11.07(a) Used Car Dealerships

B. TA-2025-003; Section 11.07(f) Gas Stations

City Attorney Hitchcock provided a comprehensive presentation on proposed text amendments to the zoning ordinance regarding gas stations and used car dealerships, both areas where the city has seen increased development pressure.

Gas Stations Discussion:

Attorney Hitchcock explained that City Council passed a one-year moratorium on new gas stations in January 2025 to allow time to study the proliferation of such facilities. The city currently has 26 licensed gas stations, with significant development interest due to the proximity of Detroit Metro Airport. He noted a national trend away from small traditional gas stations toward larger facilities that market other products as well as fuel.

Key concepts being considered include establishing minimum distances between stations (proposed 2,500 feet), limiting to no more than two gas stations per intersection, and addressing health concerns about hydrocarbon and benzene emissions from fuel pumps.

Attorney Hitchcock presented a map showing existing stations with 2,500-foot radius circles, demonstrating that some corridors already have overlapping coverage where additional stations would not be permitted under proposed distance requirements.

Additional proposals include requiring canopies to be located behind buildings when site conditions allow for improved aesthetics, implementing hours of operation restrictions near residential areas (prohibiting operations between 11 PM and 5 AM within 150 feet of residential uses), and requiring enhanced camera systems and security measures. The proposed amendments would also establish different categories for truck stops, vehicle fueling, and truck fueling stations (not truck stops), with regulations such as capping the number of pumps allowed per location.

Used Car Dealerships Discussion:



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

Date: April 28, 2025

Rezoning Analysis
RZ-2022-001; Wayne Lux Estate
City of Romulus, Michigan

Project Name:	RZ-2022-001; Wayne Lux Estate Rezoning
Applicant:	Samuel Babs, AvranceCorp Developments Inc and Jawad Defouni, JAD Services
Plan Date:	1/27/22, 9/24/23, 7/10/24
Location:	Vacant property on the north side of Beverly Street, west of Wayne Road. DP# 80-017-99-0025-000
Zoning:	R-1B, Single-Family Residential
Action Requested:	Rezoning of 2.73 acres from R-1B, Single-family Residential to RM, Low-Rise Multiple-Family Residential

SITE/PROJECT DESCRIPTION

The applicant requests to rezone a single parcel consisting of 2.73 acres (gross), 2.624 acres (net) in area from R-1B, Single-family to RM, Low-Rise Multiple-Family Residential.

If rezoned the subject parcel will be combined with the property to the east to develop a multiple-family townhome project consisting of 83 townhome units. The review of the site plan for the townhome project will be separate from this analysis.



Source: Nearmap October, 2024

Finding of Fact: The applicant proposes to rezone a 2.73-acre parcel of land from R-1B, Single-family Residential to RM, Low-Rise Multiple-Family Residential. The applicant plans to combine the subject property with the adjacent RM zoned property to the east to allow for a larger area for development.

AMENDMENT OF THE OFFICIAL ZONING MAP – ARTICLE 23

Amendments to the Zoning Map (rezonings) are described in Article 23 of the Zoning Ordinance. The procedure for such amendment is as follows:

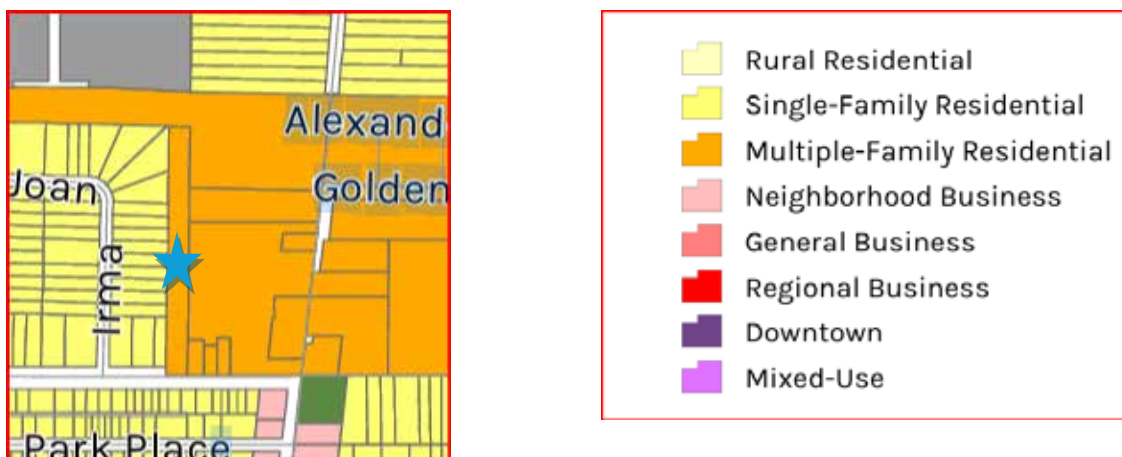
- **Pre-application (ARC Review).** The application for rezoning was submitted on April 19, 2022 as part of a development proposal including a site plan for a 96-unit multi-family development. The initial meeting with the ARC committee was held on May 18, 2022.

- **Public Hearing.** A public hearing on the proposed amendment (rezoning) has been scheduled before the Planning Commission for May 19, 2025 in accordance with *Section 21.11* of the Zoning Ordinance and the Zoning Enabling Act.
- **Planning Commission Review and Recommendation.** Following the public hearing, the Planning Commission will identify and evaluate all factors relevant to the petition and shall report its findings and recommendation to the City Council based on the criteria contained in *Section 23.04 Criteria for Amendment of the Official Zoning Map (Rezoning)*, below.
- **City Council Review and Action.** Following receipt of the findings and recommendation of the Planning Commission, the City Council will consider the proposed amendment.
- **Notice of Adoption.** Following adoption of a zoning map amendment (rezoning) or text amendment by the City Council, a notice will be published in accordance with the provisions of the Zoning Act and the City of Romulus Charter.
- **Resubmittal.** No petition for rezoning that has been denied by the City Council shall be resubmitted for a period of one (1) year from the date of denial except on the grounds of new evidence or proof of changed conditions relating to all of the reasons noted for the denial found to be valid by the Planning Commission.

Consistency with the City Master Plan – Section 23.04.(a)1

The subject site is designated on the City’s Future Land Use map as Multiple-Family Residential and is thus compatible with the proposed rezoning to RM Low-Rise Multiple-Family Residential.

Goal 2 of the City Master Plan is to *“provide a solid residential base that will accommodate expansion of existing neighborhoods, protect residential areas from incompatible land uses, offer a variety of housing opportunities, and support the needs of the Romulus residents.”* We find that Goal 2 of the Master Plan has been met with this proposed development by providing a multi-family residential land use in this part of the City.



The Master Plan notes a number of “Key Land Use and Development Issues.” One of the issues states “with the delineation of residential areas, the City must also focus on allowing a variety of housing types to supplement the typical single-family neighborhoods. The development of

multi-family residential in this area of the City meets the Master Plan development issue as noted.

Finding of Fact: 1) *The subject site is designated Multiple-Family Residential on the City's Future Land Use map, thus compatible with the proposed rezoning.* 2) *The rezoning meets the Master Plan goal to "Provide a solid residential base that will accommodate expansion of existing neighborhoods, protect residential areas from incompatible land uses, offer variety of housing opportunities, and support the needs of the Romulus residents."* 3) *The rezoning addresses one of the "key land use development issues" of the Master Plan in allowing a variety of housing types to supplement the typical single-family neighborhoods.*

Practicality of Current Zoning for Development – Section 23.04.(a)2

The current zoning of the subject parcel is R-1B, Single-Family Residential. The narrow and long existing 2.73 acres would be difficult to develop as zoned since the parcel is only 100 feet wide and approximately 1,140 feet long. Developing a single-family subdivision within such an odd-shaped lot would be difficult due to road requirements as well as lot areas and setbacks that would be required in the R-1B zone.

As proposed, the applicant is proposing to combine the subject parcel with the property to the east to create a more developable parcel that would not be constrained as the current parcel is.

Finding of Fact: *The odd shape of the current parcel under consideration makes development impractical as zoned.*

Compatibility of the Site's Environmental Features – Section 23.04.(a)3

In addition to the existing conditions survey provided by the applicant, a "written description of the environmental characteristics of the site prior to development and following development" must be provided pursuant to Section 23.02.a.1.f.

Topography - A topographic plan was provided as part of the application. The subject site is generally level with no significant slopes present.

Woodlands - A partial tree survey was completed for the subject site. A plan note indicates that the survey was incomplete due to an "unchained Pitbull dog." Aerial photographs for the site would indicate that much of the property is wooded. A detailed description of wooded areas to be preserved and cleared will be required at the site plan stage of review. From the plan provided as part of the rezoning application it appears that the entire rezoned parcel will be cleared. We will review the existing woodland and tree clearing in more detail during the site plan stage of

review. Existing trees along the far western portion of the site should be preserved to help maintain the existing natural buffer where possible, to be reviewed in more detail as a part of the site plan review.

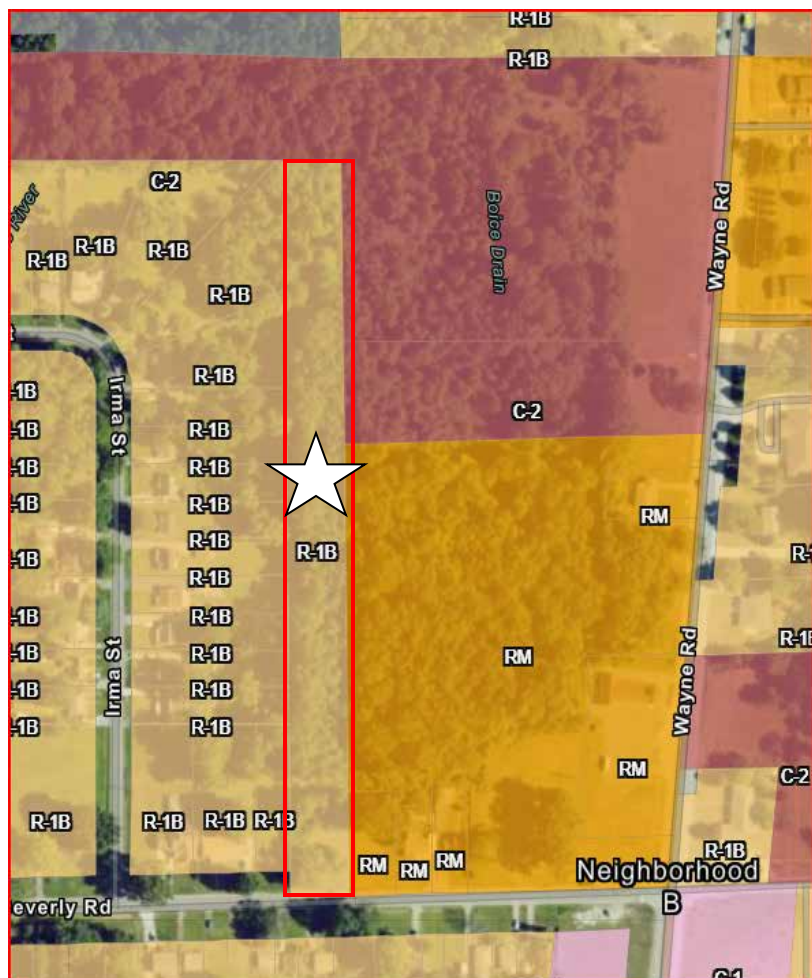
- Wetlands** - A large wetland area is delineated on the survey; see OHM comments
- Drain** - The Boise Drain, which runs in both a north/south and east/west direction, is shown on the survey and proposed to be enclosed. See OHM comments.

Finding of Fact: 1) The written description of environmental characteristics before and after development has not been provided. 2) Based on the site plan submitted, the site is to be graded and cleared to accommodate the proposed multi-family development.3). See OHM review for comments on the wetlands and Boise Drain.

Compatibility of Potential Uses - Section 23.04.(a)4

The surrounding properties are either vacant or used for single-family purposes including a church. A mixture of residential and commercial zoning surrounds the site with much of that property vacant. We note that the majority of the property directly east of the subject site is currently zoned RM, thus the proposed rezoning would be compatible with the zoning of the property to the east. As noted above, it is the applicant's intention to use the rezoned parcel with the adjacent property to the east, thus creating a larger area zoned RM, Low-Rise Multi-Family Residential.

Any impacts to the adjacent single-family used and zoned property to the west will be addressed as a part of the site plan approval process with appropriate landscape buffering.



The Future Land Use Plan of the City calls for the subject site to be Multi-Family Residential, including properties to the north and east. The proposed rezoning would be compatible with City Future Land Use Map and adjacent properties.

	Existing Land Use	Zoning	Future Land Use
North	Vacant	C-2, General Business	Multi-Family Residential
South	Beverly Street / SF Residential	Beverly Street / R-1B, SF Residential	Beverly Street / Single-Family Res.
East	Church, SF Residential	C-2, General Business and RM, Low-Rise Multiple-Family Residential	Multi-Family Residential
West	SF Residential	R-1B, SF Residential	Single-Family Res.

Finding of Fact: 1) The proposed rezoning is compatible with adjacent land uses, zoning, and Future Land Use Plan. **2)** Any impacts from a multi-family development to the single-family zoned and used property to the west will be addressed during the site plan review process.

Compatibility of Development Potential - Section 23.04.(a)4

As the applicant is proposing a straight rezoning to RM, Low-Rise Multiple-Family Residential, all permitted and special land uses permitted in the RM District must be considered as a part of the rezoning. We understand that the applicant proposes to develop a multi-family townhome development, but a straight rezoning does not allow the City to limit any of the uses permitted in the subject zoning district. Nonetheless, the applicant has provided a site plan that they wish to move forward concurrently with the rezoning request that proposes an 83-unit townhome project.

Table 4.02 of the City Zoning Ordinance provides for various Residential, Institutional, Educational, Human Care, Medical, Recreation, Leisure, Entertainment, and Utility Uses that could be permitted after review and approval of the City if the rezoning is approved.

Finding of Fact: While the applicant is proposing an 83-unit townhome development, the City must consider all permitted and special land uses that are permitted in the RM, Low-Rise Multiple-Family Residential District pursuant to Table 4.02 of the Zoning Ordinance.

Infrastructure and Services - Section 23.04.(a)5

Section 23.04.a.5. indicates that the developer must verify that the city infrastructure and services are adequate to accommodate the uses permitted. Full utilities are shown on the site plan that was made with the rezoning application. We defer to the City Engineer regarding the

adequacy of the City system to accommodate the uses that would be permitted if the rezoning was permitted. Specifically, we reference the proposed 83-unit townhome development proposed by the applicant and associated comments found in the OHM report.

Finding of Fact: *The City Engineer must verify that the City infrastructure and services are adequate to accommodate the subject rezoning and permitted uses.*

Traffic Impact and Site Access - Section 23.04.(a)6

With the assumption that the site will be developed as part of a proposed 83-unit townhome residential development we find that the Institute of Transportation Engineers (ITE) trip generation tables would indicate that an 83-unit townhome project would generate approximately 58 trips in the peak AM hour and 60 trips in the peak PM hour.

Pursuant to Section 23.02.a.3. *Transportation Impact Analysis* “a transportation impact analysis for projects expected to have fifty (50) or more peak hour directional trips or five hundred (500) or more vehicle trips daily” is required as a part of the rezoning application. Since the 83-unit townhome development exceeds the minimum threshold a TIS has been provided as part of the rezoning submission. We defer to OHM for comment.

Finding of Fact: *Based on the projected number of peak hour directional trips a traffic impact study (TIS) has been provided. We defer to OHM for comment.*

Need for Uses Permitted in the Requested Zoning - Section 23.04.(a)7

As noted in the Master Plan section above, the subject rezoning addresses a specific goal and master plan issue of providing a variety of housing types of the residents of the City of Romulus.

Finding of Fact: *The proposed rezoning would address a need for housing alternatives for the residents of the City of Romulus.*

Compatibility with Intent and Purpose of the Zoning Ordinance - Section 23.04.(a)8

The intent of the RM, Low-Rise Multiple-Family Residential District states “*this district is intended to provide a proper environment for families that are smaller in size than those living in single-family dwellings...and may serve as a transition between non-residential districts and lower density single-family residential districts.*”

We believe the subject rezoning will help to provide a transition from Wayne Road to the single-family areas to the west. We also note that an area of commercially zoned property is found adjacent to the subject site to the east. If rezoned the subject property would provide the transition as noted in the zoning ordinance from the commercially zoned property.

Finding of Fact: *The subject rezoning is compatible with the intent and purpose of the RM Low-Rise Multiple-Family Residential District in that it will help provide a transition area between Wayne Road, commercially zoned property, and the single-family residential property adjacent to the west.*

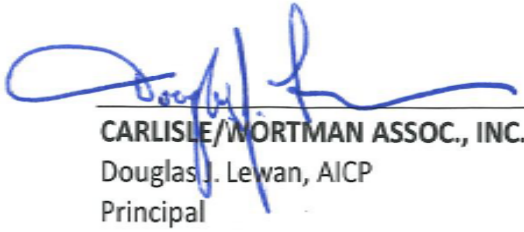
RECOMMENDATIONS AND FINDING OF FACT

We believe the requested rezoning is reasonable given the criteria noted in the City of Romulus Zoning Ordinance and as outlined above and recommend approval of the rezoning.

The Finding of Fact as noted above can be used and modified in the development of a motion by the Planning Commission. Our comments are summarized below:

1. *The applicant proposes to rezone a 2.73-acre parcel of land from R-1B single-family residential to RM Low-Rise Multiple-Family Residential. The applicant plans to combine the subject property with the adjacent RM zoned property to the east to allow for a larger area for development.*
2. *The subject site is designated Multiple-Family Residential on the City's Future Land Use map, thus compatible with the proposed rezoning.*
3. *The rezoning meets the Master Plan goal to "provide a solid residential base that will accommodate expansion of existing neighborhoods, protect residential areas from incompatible land uses, offer a variety of housing opportunities and support the needs of the Romulus residents."*
4. *The rezoning addresses the "key land use development issues" of the Master Plan in allowing a variety of housing types to supplement the typical single-family neighborhoods.*
5. *The odd, narrow shape of the current parcel under consideration makes development impractical as zoned.*
6. *While a written description of environmental characteristics before and after development has not been provided, this can be addressed as a part of the site plan review.*
7. *Based on the site plan submitted, the site is to be graded and cleared to accommodate the proposed multi-family development.*
8. *The proposed rezoning is compatible with adjacent land uses, zoning, and future land use plan.*
9. *Any impacts from a multi-family development to the single-family zoned and used property to the west will be addressed during the site plan review process.*
10. *While the applicant is proposing an 83-unit townhome development, the City must consider all permitted and special land uses that are allowed in the RM, Low-Rise Multiple-Family Residential District pursuant to Table 4.02 of the Zoning Ordinance.*
11. *The City Engineer must verify that the City infrastructure and services are adequate to accommodate the subject rezoning and permitted uses. (This can be addressed as a part of the site plan review).*

12. *Based on the projected number of peak hour directional trips a traffic impact study is required for the rezoning. (This can be addressed as a part of the site plan review).*
 13. *The proposed rezoning would address the need for housing alternatives for the residents of the City of Romulus.*
 14. *The subject rezoning is compatible with the intent and purpose of the RM, Low-Rise Multiple-Family Residential District in that it will help provide a transition area between Wayne Road, commercially zoned property, and the single-family residential property adjacent to the west.*
-



CARLISLE/WORTMAN ASSOC., INC.
Douglas J. Lewan, AICP
Principal

**PROPOSED WAYNE LUX ESTATE
WAYNE ROAD_CITY OF ROMULUS-WAYNE COUNTY-MICHIGAN**

Ms. Carol Maise

City Planner
City of Romulus
12600 Wayne Road
Romulus, Michigan 48174
Telephone: 734-955-4530

February 24, 2025

Brief Summery of Request:

The Applicant, Avrance Corp Developments, proposes to develop 9.42 acres of land at the Northwest corner of Wayne Road and Beverly Road into a 83 Townhouse Units and associated Parking Spaces. The Site is currently vacant.

Existing Site Information:

The project is being proposed to be built on two parcels, the first (Parcel Identification Number 80-017-99-0008-704-South Parcel) is zoned RM-1 Multiple Family Residential District (Low Rise) and the second parcel (Parcel Identification Number 80-017-99-0025-000-West Parcel) is zoned R1-B Single Family Residential District.

Applicant's Request:

The Applicant is requesting rezoning of the West Parcel from R1-B to RM-1 upon the recommendation of the Planning Department at the City of Romulus. The West Parcel is classified as "Multi Family" neighborhood on the Master's Plan future Land Use Map. The South Parcel is in compliance with the proposed development.

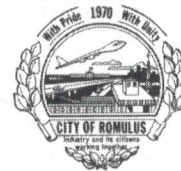
The Applicant is requesting a simultaneous Preliminary Site Plan approval in order to proceed with Final Approval for Engineering and Architectural plans, permit procurement from local, county and State agencies leading to final permit issuance and start of construction.

Submittal:

- 1-One (1) Paper copy of Summery Statement.
- 2-Ten (10) signed and sealed paper sets of Preliminary Site Plan package.
- 3-One (1) Copy in PDF format on a single USB Flash Drive of all the above documents.

City of Romulus

Planning Department 12600 Wayne Road, Romulus MI 48174 Phone: (734) 955-4530 Fax (734) 941-5842
www.romulusgov.com



Rezoning Application

Project Name: Wayne Lux Estate Current Zoning: R1-B Requested Zoning: RM

Property Address: Vacant-Beverly Road
Parcel ID#s: 80-017-99-0025-000

The property is located on the NORTH/SOUTH/EAST/WEST side of Beverly Road; between Wayne Road and Irma Road.
Total Gross Acres: 2.73
Existing Use of Property: Vacant

Applicant Information:
Name: Wayne Lux Estate Inc (AvranceCorp Developments Inc)
Street: 35153 E. Michigan Avenue-Unit 3514
City: Wayne
State: Michigan Zip: 48184
Phone: () (647)700-6934
E-mail Address: info@avrancecorp.com

Project Information: This Section to be completed by City
Case Number: RZ-2022-001
Date Submitted: 4/19/2022
Planning Fee: \$700.00; Escrow: \$1,300 = **\$2,000.00**
Traffic Study Initial Review Fee (if applicable): **\$1,000.00**
Total Fee*: **\$3200**
Public Hearing Date: _____
Public Hearing Publish Date: () _____

Property Owner Information:
Name: Wayne Lux Estate Inc (AvranceCorp Developments Inc)
Street: 35153 E. Michigan Avenue-Unit 3514
City: Wayne
State: Michigan Zip: 48184
Phone: () (647)700-6934
E-mail Address: info@avrancecorp.com

Project Description:
Existing Zoning: R-1B
Future Land Use Designation: RM
Proposed Zoning: RM
Brief Description of Rezoning Proposal: Rezone parcel to RM in order to join neighboring parcel to the West for a Muti Residential Development: Wayne Lux Estate

Traffic Analysis:

- Is the project expected to have 50 or more peak hour directional trips per day? ☒ YES ☐ NO
- Is the project expected to have 500 or more vehicle trips per day? ☐ YES ☒ NO

If YES answered above a Traffic Impact Analysis Study consistent with Section 23.02 (3) must be submitted with application and the required review fee.

Attachment Checklist:

Application information per Section 23.02 and 23.06 of the Zoning Ordinance must be provided at the time of submittal. Ten (10) copies are required for initial administrative (ARC) review; additional/revised copies will be required for Planning Commission and City Council review

☒	Signed and notarized rezoning application	☒	Legal Description copied on plans for entire area of rezoning
☒	Proof of ownership; statement of applicant's interest in subject property	☒	Written description of environmental characteristics of the site prior to development and following development (may also use aerial photo of site to accompany written analysis)
☒	Written Justification for Rezoning on plans or as written attachment	☒	Site illustration of the maximum development permitted under current zoning
☒	Site analysis plan or aerial photograph at a scale not less than 1"=100', illustrating existing conditions on the site and adjacent properties within 200 feet.	☒	Conceptual plan at a scale not less than 1"=100', demonstrating that the site could be developed with representative uses permitted in proposed rezoning
☐	Draft Conditional Zoning Agreement	☒	Traffic Analysis if criteria met.

Applicant Acknowledgements: The applicant must acknowledge the following by initialing each statement.

- The applicant understands that the Planning Department shall schedule the Public Hearing date only after the application is found substantially complete and the proper sign and staking of the property is confirmed. _____ **Applicant Initial**
- Applicant is required to obtain a temporary sign permit from the Building Department prior to placement of the sign on site. _____
- Applicant is required to submit a copy of the temporary sign permit to the Planning Department and notifying the Planning Department that the required sign has been installed and is ready for site inspection. _____ **Applicant Initial**
- Applicant is required to remove temporary sign from property within three (3) days following the public hearing by the Planning Commission. _____ **Applicant Initial**
- The applicant or the designated representative must be present at all meetings or the request may be tabled or no action taken due to lack of representation. _____ **Applicant Initial**

Justification for Rezoning: Please address how the requested rezoning meets the following criteria:

1. *The requested rezoning is consistent with the goals, policies and Future Land Use Map of the City of Romulus Master Plan, including all applicable sub area and corridor studies. If conditions have changed since the Master Plan was adopted, explain how the requested rezoning is consistent with recent development trends in the area.*

The requested rezoning is consistent with the 2019 Romulus-Master Plan which is the proposed revitalization of the Wane Road Corridor.

The proposed future land use of this parcel is RM-Multiple Residential.

2. *Explain how development under the current zoning is impractical or less reasonable than the requested zoning or other zoning districts given factors such as demand v. supply, development trends, and other factors.*

The size and shape of the land does not allow a proper development under current zoning; too big to build a single house on the property

and too narrow to allow for a proper design for a single family subdivision.

3. *Are the sites's physical, geological, hydrological, and other environmental features capable of accommodating the potential uses allowed in the proposed zoning district based on the proposed concept plan.*

The proposed development of the site will impact the geological, hydrological and others. Environmental features will be offset by the

proposed landscape features and enhancement to the public utility system and underground storm detention system. We have been

working with the city of Romulus & Wayne county to ensure the project can meet all the requirements of the local, regional & state agencies

4. *Are all the potential uses allowed in the proposed zoning district compatible with surrounding uses and zoning in terms of land suitability, impacts on the environment, noise density, nature or use, traffic impacts, aesthetics, infrastructure, impact on ability to develop adjacent properties under existing zoning, and potential influence on property values.*

The proposed development will meet the future land use proposed by the 2019 study. It is suitable for the area and will create a vibrant

residential community that will have a minimum traffic, noise etc.. impact on the area but will generate much needed human and

economic impact that will surely be welcomed by the various residential and commercial neighboring communities.

5. *Are the capacities of the City infrastructure and services sufficient to accommodate the uses permitted in the requested district without compromising the "health, safety, and welfare" of the City.*

The capacities of the City infrastructure and services will be sufficient to accommodate the uses permitted in the requested district

without compromising the health, safety and welfare to the City. It will certainly create a positive impact at various levels which

hopefully meet the hopes, wishes and goals of the 2019 Future Land Use Map of the revitalization of the Wayne Road Corridor.

6. *Explain the extent to which traffic impacts can be accommodated to maintain at least a level of service D by the existing road system or programmed improvement.*

According to the Traffic Study provided, the impact of the traffic generated by the proposed development will have a minimal impact

on the existing road system.

7. *Explain the apparent public demand for the types of uses permitted in the requested zoning district in the City in relation to the amount of land in the City currently zoned to accommodate the demand.*

The proposed Wayne Lux Estate will provide a row of modern townhouse of a residential development that will attract the young and

vibrant professional working in or close to the City of Romulus. The new Community members will be able to attend the Downtown area

and enjoy whatever amenities the City provides to its citizens.

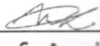
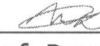
8. *Explain how the requested rezoning is compatible with the basic intent and purpose of the Zoning Ordinance.*

The requested zoning is compatible with the basic intent and purpose of the Zoning Ordinance and the Future Land Use Map.

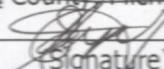
The requested rezoning of the land is not going to change the residential aspect of it.

Affidavit of Petitioner:

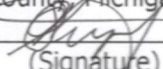
I, the undersigned petitioner, being duly sworn, depose and say that the statements and information submitted are true and correct to the best of his/her knowledge, information and belief, further that s/he is authorized to submit this petition. I further acknowledge that the City and its employees shall not be held liable for any claims that arise as a result of acceptance, processing, or approval of this rezoning application. I also understand that by signing this application I authorize City staff and/or its representatives to conduct visits to the subject property and allow for reasonable access to the property.

<u>Samuel Babarinde</u>	<u>04/04/2022</u>	<u>Wayne Lux Estate Inc (AvranceCorp Developments Inc).</u>	<u>04/04/2022</u>
Print Applicant Name	Date	Print Property Owners Name	Date
<u></u>	<u>04/04/2022</u>	<u></u>	<u>04/04/2022</u>
Signature of Applicant	Date	Signature of Property Owner	Date

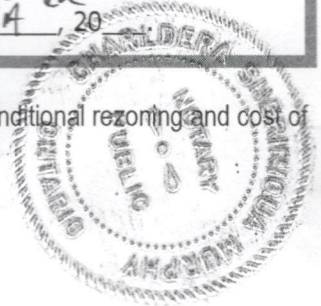
Notary for Applicant:

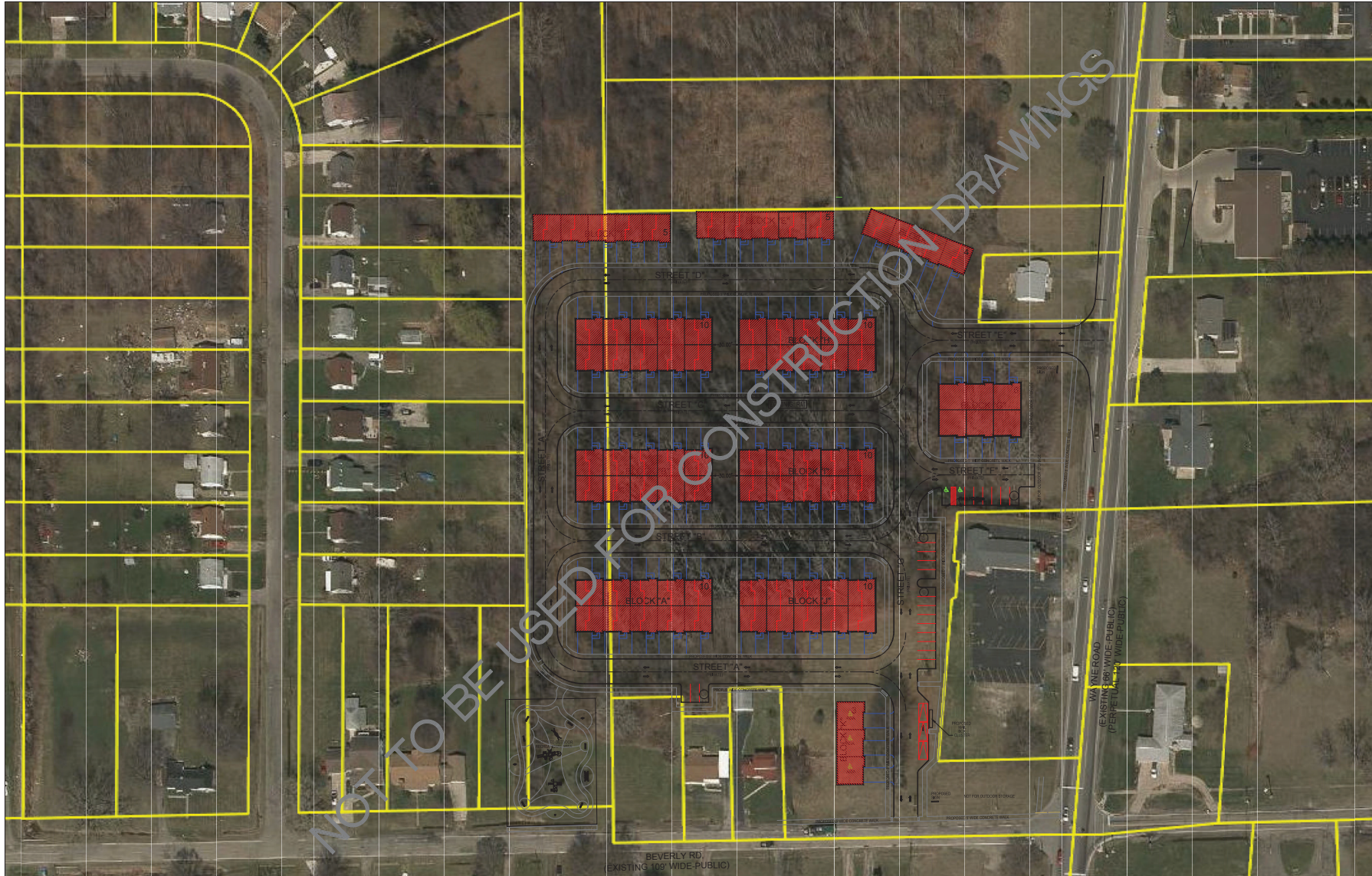
Subscribed and sworn before me, this 5 day
of April 2022. A Notary Public in and for
Township of Dearborn, County of Wayne, Michigan. en

(Signature)
Notary Public
My Commission expires N/A, 20 .

Notary for Property Owner:

Subscribed and sworn before me, this 5 day
of April 2022. A Notary Public in and for
Township of Dearborn, County of Wayne, Michigan. en

(Signature)
Notary Public
My Commission expires N/A, 20 .

* Note that in accordance with the City of Romulus Fee Schedule adopted 7-1-2014, additional fees for conditional rezoning and cost of consultant services may be applicable.





AERIAL PHOTO/COMPOSITE PLAN
SCALE: 1"=50'



**J.A.D.
Services**

5119 Highland Road-#201
Waterford, MI 48327

Telephone: (248) 739-9955
jad222@aol.com

DEVELOPER:
AVANCECORP DEVELOPMENTS
35153 E. MICHIGAN AVENUE-UNIT 35145
WAYNE, MICHIGAN 48184
CONTACT PERSON:
MR. SAMUEL BAGB
TELEPHONE: (647) 700-6934
EMAIL: info@avancecorp.com

SHEET TITLE:
AERIAL PHOTO/COMPOSITE PLAN
PROJECT TITLE:
WAYNE LUX ESTATE
WAYNE ROAD-VACANT
PART OF THE NE 1/4 OF SEC. 35, T.4S. R.9E.,
CITY OF ROMULUS, WAYNE COUNTY, MICHIGAN

PROJECT NO.:
2201
DRAWN JAD
CHECKED JAD
APPROVED JAD

ISSUED FOR	DATE
PRELIM. SITE PLAN	01-27-22
REVISION 1	02-02-22
REVISION 2	03-08-22
REVISION 3	03-16-22
REVISION 4	04-11-22
REVISION 5	07-26-22
REVISION 6	08-22-22
REVISION 7	10-11-22
REVISION 8	03-07-23
REVISION 9	03-24-23
REVISION 10	06-16-24
REVISION 11	07-10-24

SCALE: 1"=50'
SHEET NO:

C-04



City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held: **June 23, 2025**

Item No. A.

General Description: Approval of the Chairperson's Report

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **June 23, 2025**

Item No. A.

General Description: Resolution Authorizing Issuance of 2025 Refunding Bonds

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Resolution Authorizing Issuance of 2025 Refunding Bonds
DATE: June 13, 2025

I concur with the recommendation of Maria Farris, Finance Director and Pat McGow, the City's bond attorney and respectfully request that Council adopt the attached Resolution authorizing the Issuance of the 2025 Refunding Bonds.

Motion by _____, supported by _____, to concur with the administration and authorize the Mayor and Clerk to enter into the attached Resolution authorizing the Issuance of the 2025 Refunding Bonds.



MEMORANDUM

DATE: June 13, 2025

TO: Mayor Robert A. McCraight and Honorable Council Persons

FROM: Maria Farris, Finance Director

SUBJECT: City of Romulus 2025 Refunding Bonds(Limited Tax General Obligation) Bond Authorizing Resolution

Attached is the Resolution Authorizing the Issuance of the 2025 Refunding Bonds for inclusion on June 23, 2025, City Council agenda for approval.

Pat McGow, our bond counsel, and Bill Roche, Managing Director, will be available to answer any questions regarding the bond process and timelines.

Please feel free to reach out if you have any questions or need further information.

Sincerely,

Maria Farris

Finance Director
City of Romulus

**RESOLUTION AUTHORIZING ISSUANCE OF
2025 REFUNDING BONDS
(LIMITED TAX GENERAL OBLIGATION)**

CITY OF ROMULUS
County of Wayne, State of Michigan

Minutes of a regular meeting of the City Council of the City of Romulus, County of Wayne, Michigan (the “City”), held on June 23, 2025, at 7:30 o’clock p.m., prevailing Eastern Time.

PRESENT: Members: _____

ABSENT: Members: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, the City has previously issued its Capital Improvement Bonds, Series 2017B (Limited Tax General Obligation), dated as of December 21, 2017 in the outstanding principal amount of \$12,370,000 (the “Series 2017B Bonds”), for the purpose of paying the costs of acquiring, constructing, furnishing and equipping a new court facility, together with all necessary parking and site improvements; and

WHEREAS, the City has previously issued its Capital Improvement Bonds, Series 2017A (Limited Tax General Obligation), dated as of November 29, 2017 in the outstanding principal amount of \$7,205,000 (the “Series 2017A Bonds”), for the purpose of paying all or part of the cost to acquire and construct road improvements, intersection and traffic signal upgrades, including related drainage and utility improvements along Vining Road and Ecorse Road, in connection with the development of an Amazon Fulfillment Center; and

WHEREAS, the City has previously issued its 2014 Capital Improvement Bonds (Limited Tax General Obligation), dated as of April 3, 2014 in the outstanding principal amount of \$2,670,000 (the “Series 2014 Bonds”), for the purpose of paying all or part to pay part of the costs of acquiring, constructing, furnishing and equipping road improvements, sidewalk improvements, water supply and sewage disposal system improvements, together with all necessary site improvements, appurtenances and attachments; and

WHEREAS, Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”), authorizes the City to refund or advance refund all or any part of its outstanding securities, including the Series 2017B Bonds, the Series 2017A Bonds and the Series 2014 Bonds (together, the “Prior Bonds”); and

WHEREAS, the City has been advised that it may be able to accomplish a net savings of debt service costs by refunding all or a portion of the outstanding Prior Bonds (the portion of the Prior Bonds to be refunded are hereinafter referred to as the “Prior Bonds To Be Refunded”) through the issuance of refunding bonds by the City; and

WHEREAS, the City desires to issue refunding bonds pursuant to Act 34, in an aggregate principal amount of not to exceed Twenty-Two Million Dollars (\$22,000,000) for the purpose of paying all or part of the cost of refunding all or part of the Prior Bonds To Be Refunded in order to achieve interest cost savings for the benefit of the City and its taxpayers; and

WHEREAS, the City desires to negotiate the sale of the Bonds to an underwriter (the “Underwriter”) within the parameters established by this Resolution.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Authorization of Bonds; Bond Details. Bonds of the City shall be issued in the aggregate principal amount of not to exceed Twenty-Two Million Dollars (\$22,000,000), as finally determined upon sale thereof, to be designated 2025 REFUNDING BONDS (LIMITED TAX GENERAL OBLIGATION) (the “Bonds”), for the purpose of paying the cost of refunding all or part of the Prior Bonds To Be Refunded and paying costs incidental to the issuance, sale and delivery of the Bonds.

The Bonds shall consist of bonds registered as to principal and interest of the denomination of \$5,000 or multiples thereof not exceeding for each maturity the aggregate principal amount of such maturity, dated as of the date of delivery, or such other date as determined by the Mayor or Finance Director (each an “Authorized Officer”), numbered as determined by the Transfer Agent (hereinafter defined), and maturing or subject to mandatory redemption on November 1 in the years 2025 to 2041, inclusive, or such other dates as shall be determined at the time of sale and in the amounts as determined by an Authorized Officer. The Bonds shall bear interest at a rate or rates to be determined at the time of sale thereof, payable semi-annually on May 1 and November 1, first payable as determined by an Authorized Officer at the time of sale. The Bonds may be issued as serial or term bonds or both and may be subject to redemption prior to maturity as determined at the time of sale.

The record date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future. The principal of the Bonds shall be payable at the designated corporate trust office of a Michigan bank or trust company selected by an Authorized Officer at the time of sale to act as registrar and transfer agent for the Bonds (the “Transfer Agent”), provided that in the event that the Bonds are purchased by a single institutional investor the City may act as its own Transfer Agent.

Interest on the Bonds shall be paid by check drawn on the Transfer Agent mailed to the registered owner of the Bonds at the registered address, as shown on the registration books of the City maintained by the Transfer Agent. Interest shall be payable to the registered owner of record as of the fifteenth day of the month prior to the payment date for each interest payment. The date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future.

2. Execution of Bonds; Book-Entry Only Form. The Bonds shall be signed by the manual or facsimile signatures of the Mayor and the City Clerk and shall have the facsimile seal of the City printed on the Bonds. No Bond executed by facsimile signature shall be valid until authenticated by an authorized representative of the Transfer Agent. The Bonds shall be delivered to the Transfer Agent for authentication and be delivered by it to the purchaser in accordance with instructions from the City Treasurer upon payment of the purchase price for the Bonds in accordance

with the offer therefor when accepted. Executed blank certificates for registration and issuance to transferees shall simultaneously, and from time to time thereafter as necessary, be delivered to the Transfer Agent for safekeeping.

The Bonds may be issued in book entry only form through the Depository Trust Company in New York, New York ("DTC") and the Authorized Officers are authorized to execute such custodial or other agreements with DTC as may be necessary to accomplish the issuance of the Bonds in book entry only form and to make such change in the Bond Form within the parameters of this Resolution as may be required to accomplish the foregoing.

Unless waived by any registered owner of Bonds to be redeemed, official notice of redemption shall be given by the Transfer Agent on behalf of the City. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; CUSIP numbers, if any; certificate numbers (and in the case of partial redemption) the called amounts of each certificate; the redemption date; the redemption price or premium; the place where Bonds called for redemption are to be surrendered for payment; and that interest on Bonds or portions thereof called for redemption shall cease to accrue from and after the redemption date.

In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

3. Transfer of Bonds. The Transfer Agent shall keep the books of registration for this issue on behalf of the City. Any Bond may be transferred upon such registration books by the registered owner of record, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the City shall execute and the Transfer Agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The Transfer Agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

4. Security for Bonds; Limited Tax Pledge; Defeasance of Bonds. The City hereby pledges its limited tax full faith and credit for the prompt payment of the principal and interest on the Bonds. The City shall, each year budget the amount of the debt service coming due in the next fiscal year on the principal of and interest on the Bonds and shall advance as a first budget obligation from its general funds available therefor, or, if necessary levy taxes upon all taxable property in the City subject to applicable constitutional, statutory and charter tax rate limitations, such sums as may be necessary to pay such debt service in said fiscal year. The City Treasurer is authorized and directed to open a separate fund with a bank or trust company designated by the City Council to be known as the 2025 REFUNDING BONDS (LIMITED TAX GENERAL OBLIGATION) DEBT RETIREMENT FUND (the "Debt Retirement Fund"), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bonds as they mature. Into said fund there shall be placed the accrued interest, if any, received at the time of delivery of the Bonds.

In the event cash or direct obligations of the United States or obligations the principal of and

interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay the principal of and interest on the Bonds when due, shall be deposited in trust, this Resolution shall be defeased and the owners of the Bonds shall have no further rights under this Resolution except to receive payment of the principal of and interest on the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

5. Issuance Fund; Escrow Account; Proceeds of Bond Sale. Proceeds of the Bonds shall be used to pay the costs of issuance of the Bonds and to secure payment of the Prior Bonds To Be Refunded as provided in this paragraph. Upon receipt of the proceeds of sale of the Bonds, the accrued interest and premium, if any, shall be deposited in the Debt Retirement Fund for the Bonds. From the proceeds of the Bonds there shall next be set aside a sum sufficient to pay the costs of issuance of the Bonds in a fund designated 2025 REFUNDING BONDS (LIMITED TAX GENERAL OBLIGATION) BOND ISSUANCE FUND (the “Bond Issuance Fund”), which may be established by the City or an escrow agent. The moneys in the Bond Issuance Fund shall be used solely to pay the costs of issuance of the Bonds. Any amounts remaining in the Bond Issuance Fund after payment of issuance expenses shall be transferred to the Debt Retirement Fund for the Bonds.

The balance of the proceeds of the Bonds, together with other available funds of the City, if any, shall be deposited in an escrow fund (the “Escrow Fund”) consisting of cash or cash and investments in direct obligations of or obligations the principal of and interest on where are unconditionally guaranteed by the United States of America or other obligations the principal of and interest on which are fully secured by the foregoing (the “Escrow Securities”) and used to pay the principal of and interest on all or a portion of the Prior Bonds To be Refunded as determined by an Authorized Officer at the time of sale. The Escrow Fund shall be held by an escrow agent (the “Escrow Agent”) pursuant to an escrow agreement (the “Escrow Agreement”) which shall irrevocably direct the Escrow Agent to take all necessary steps to call the Prior Bonds To Be Refunded for redemption on the first date such Prior Bonds To Be Refunded may be called for redemption. Each Authorized Officer is authorized and directed to appoint an Escrow Agent and execute the Escrow Agreement on behalf of the City. The amounts held in the Escrow Fund shall be such that the cash and investments and income received thereon will be sufficient without reinvestment to pay the principal of and interest on the Prior Bonds To Be Refunded when due at maturity or call for redemption as required by this section. Each Authorized Officer is authorized and directed to purchase or cause to be purchased, Escrow Securities, including but not limited to, United States Treasury Obligations – State and Local Government Series (SLGS), in an amount sufficient to fund the Escrow Fund.

6. Bond Form. The Bonds shall be in substantially the following form with such changes as may be required to conform to the final terms of the Bonds established by the Sale Order:

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF WAYNE

CITY OF ROMULUS

2025 REFUNDING BOND
(LIMITED TAX GENERAL OBLIGATION)

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	November 1, 20__	_____, 2025	

Registered Owner:

Principal Amount: _____ Dollars

The City of Romulus, County of Wayne, State of Michigan (the "City"), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon (computed on the basis of a 360 day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, at the Interest Rate per annum specified above, payable on November 1, 2025 and semiannually thereafter. Principal of this bond is payable upon presentation and surrender of this bond at the designated corporate trust office of _____, Michigan, or such other transfer agent as the City may hereafter designate (the "Transfer Agent") by notice mailed to the registered owner not less than sixty (60) days prior to an interest payment date. Interest on this bond is payable to the person or entity which is the registered owner of record as of the 15th day of the month preceding the interest payment date as shown on the registration books of the City kept by the Transfer Agent, by check or draft mailed by the Transfer Agent to the registered owner of record at the registered address.

This bond, including the interest thereon, is payable as a first budget obligation from the general funds of the City, and the City is required, if necessary, to levy ad valorem taxes on all taxable property in the City for the payment thereof, subject to applicable constitutional, statutory and charter tax rate limitations. For prompt payment of this bond, both principal and interest, the full faith, credit and resources of the City are hereby irrevocably pledged.

This bond is one of a series of bonds aggregating the principal sum of \$_____, issued pursuant to Act 34, Public Acts of Michigan, 2001, as amended, and a resolution duly adopted by the City Council of the City for the purpose of paying all or part of the cost of refunding certain outstanding securities of the City.

[Insert term bond provisions, if applicable]

Bonds maturing in the years 2025 to 20____, inclusive, shall not be subject to redemption prior to maturity. Bonds or portions of bonds in multiples of \$5,000 maturing in the year 20____ and thereafter shall be subject to redemption prior to maturity, at the option of the City, in any order of maturity and by lot within any maturity, on any date on or after _____, 20____, at par and accrued interest to the date fixed for redemption.

In case less than the full amount of an outstanding bond is called for redemption, the Transfer Agent, upon presentation of the bond called for redemption, shall register, authenticate and deliver to the registered owner of record a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given to the registered owner of any bond or portion thereof called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered address of the registered owner of record. A bond or portion thereof so called for redemption shall not bear interest after the date fixed for redemption provided funds are on hand with the Transfer Agent to redeem said bond or portion thereof.

This bond is transferable only upon the registration books of the City kept by the Transfer Agent by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing. Upon the surrender of this bond together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner's attorney duly authorized in writing and upon the payment of the charges, if any, prescribed in the resolution authorizing this bond, a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this bond. Neither the City nor the Transfer Agent shall be required to transfer or exchange this bond or portion of this bond either during the period of fifteen (15) days immediately preceding the date of the mailing of any notice of redemption or (except as to the unredeemed portion, if any, of this bond) after this bond or any portion of this bond has been selected for redemption.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond and the series of bonds of which this is one, exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the City, including this bond and the series of bonds of which this is one, does not exceed any constitutional, statutory or charter debt limitation.

This bond is not valid or obligatory for any purpose until the Transfer Agent's Certificate of Authentication on this bond has been executed by the Transfer Agent.

IN WITNESS WHEREOF, the City of Romulus, County of Wayne, State of Michigan, by its City Council, has caused this bond to be signed in the name of the City by the facsimile signatures of its Mayor and City Clerk and a facsimile of its corporate seal to be printed hereon, all as of the Date of Original Issue.

CITY OF ROMULUS
County of Wayne
State of Michigan

By: _____
Its Mayor

(SEAL)

By: _____
Its City Clerk

7. Negotiated Sale; Placement or Sale of Bonds. The City Council has considered the option of selling the Bonds through a competitive sale and a negotiated sale, and pursuant to the requirements of Act 34, based on the advice of its financial advisor, determines that a negotiated sale of the Bonds will allow more flexibility in accessing the municipal bond market, and to price and sell the Bonds at the time that is expected to best achieve the most advantageous interest rates and costs to the City, and will provide the City with greater flexibility in structuring bond maturities and adjusting terms for the Bonds.

8. Bond Purchase Agreement; Delegation to Authorized Officer; Sale Order. The Authorized Officers are each hereby authorized to select and Underwriter, negotiate the sale of the Bonds with the Underwriter, negotiate and execute a Bond Purchase Agreement, execute a Sale Order specifying the final terms of the Bonds and take all other necessary actions required to effectuate the sale, issuance and delivery of the Bonds within the parameters authorized in this Resolution.

9. Adjustment of Bond Terms. The Authorized Officers are each hereby authorized to adjust the final bond details as set forth herein to the extent necessary or convenient to complete the sale of the Bonds and in pursuance of the foregoing is each authorized to exercise the authority and make the determinations pursuant to Section 315(1)(d) of Act 34, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, date of issuance, interest payment dates, redemption rights and other matters within the parameters established by this Resolution; *provided* that the principal amount of Bonds issued shall not exceed the principal amount authorized in this Resolution, the true interest cost on the Bonds shall not exceed 5.00% per annum, the underwriter's discount shall not exceed 0.70% of the par amount of the Bonds and the refunding of the Prior Bonds to Be Refunded shall result in net present value savings to the City of not less than 2.00% of the Prior Bonds to Be Refunded.

10. Tax Covenant. If the Bonds are issued on a tax-exempt basis as determined at the time of sale of the Bonds, the City shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of the interest on each issue of the Bonds from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended (the "Code"), including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditures and investment of Bond proceeds and moneys deemed to be Bond proceeds.

11. Continuing Disclosure Undertaking. The City covenants to enter into a continuing disclosure undertaking for the benefit of the holders and beneficial owners of the Bonds in accordance with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission, and the Authorized Officers are each authorized to execute such undertaking prior to delivery of the Bonds.

12. Bond Counsel. The appointment of the law firm of Miller, Canfield, Paddock and Stone, P.L.C., as Bond Counsel for the Bonds is hereby confirmed, notwithstanding the periodic representation by Miller, Canfield, Paddock and Stone, P.L.C., in unrelated matters of the Underwriter and other parties and potential parties to the issuance of the Bonds.

13. Financial Advisor. Sudsina & Associates LLC is retained as the registered municipal advisor to the City in connection with the issuance of the Bonds.

14. Authorization of Other Actions. The Authorized Officers are each authorized and directed to (a) approve the circulation of a preliminary official statement describing the Bonds and to deem the preliminary official statement “final” for purposes of Rule 15c2-12 of the SEC; (b) approve the circulation of a final official statement describing the Bonds and to execute the same on behalf of the City; (c) solicit bids for and approve the purchase of a municipal bond insurance policy for the Bonds; (d) obtain ratings for the Bonds; (e) pay costs of issuance including but not limited to transfer agent fees, escrow agent fees, verification agent fees, municipal advisor fees, bond counsel fees, rating agency fees, costs of printing the Bonds and the preliminary and final official statements, publication costs, and any other costs necessary to accomplish sale and delivery of the Bonds; and (f) do all other acts, take all other necessary procedures, and make such filings with any parties, including the Michigan Department of Treasury, necessary or desirable to effectuate the sale, issuance and delivery of the Bonds.

15. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution be and the same hereby are rescinded.

RESOLUTION DECLARED ADOPTED.

YEAS: _____

NAYS: _____

ABSTAIN: _____

Ellen Craig-Bragg
City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Romulus, County of Wayne, State of Michigan, at a regular meeting held on June 23, 2025, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Ellen Craig-Bragg
City Clerk

44006097.1/076157.00049



PATRICK F. MCGOW
TEL (313) 496-7684
FAX (313) 496-8450
E-MAIL mcgow@millercanfield.com

Miller, Canfield, Paddock and Stone, P.L.C.
150 West Jefferson, Suite 2500
Detroit, Michigan 48226
TEL (313) 963-6420
FAX (313) 496-7500
www.millercanfield.com

June 13, 2025

Ms. Maria Farris
Finance Director
City of Romulus
11111 Wayne Road
Romulus, MI 48174

Re: City of Romulus 2025 Refunding Bonds (Limited Tax General Obligation)
Bond Authorizing Resolution

Dear Maria:

As we discussed, I have enclosed a Resolution Authorizing Issuance of 2025 Refunding Bonds for consideration for approval by the City Council at its meeting on Monday, June 23rd.

This Resolution authorizes the refinancing of up to three outstanding series of the City's prior Bond issues. The series that currently shows debt service savings with a refinancing based on current market rates is the City's Capital Improvement Bonds, Series 2017B (Limited Tax General Obligation), dated as of December 21, 2017 in the outstanding principal amount of \$12,370,000 (the "Series 2017B Bonds"), which was issued for the purpose of paying the costs of acquiring, constructing, furnishing and equipping a new court facility, together with all necessary parking and site improvements.

The other two series of bonds that are included in the Resolution as potential refunding candidates include the Capital Improvement Bonds, Series 2017A (Limited Tax General Obligation), dated as of November 29, 2017 in the outstanding principal amount of \$7,205,000 (the "Series 2017A Bonds"), which was issued for the purpose of paying all or part of the cost to acquire and construct road improvements, intersection and traffic signal upgrades, including related drainage and utility improvements along Vining Road and Ecorse Road, in connection with the development of an Amazon Fulfillment Center. The third potential refunding candidate is the 2014 Capital Improvement Bonds (Limited Tax General Obligation), dated as of April 3, 2014 in the outstanding principal amount of \$2,670,000 (the "Series 2014 Bonds"), which was issued for the purpose of paying all or part to pay part of the costs of acquiring, constructing, furnishing and equipping road improvements, sidewalk improvements, water supply and sewage disposal system improvements, together with all necessary site improvements, appurtenances and attachments.

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Ms. Maria Farris

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June 13, 2025

The City has the ability to achieve interest cost savings by issuing new bonds to pay off the Prior Bonds to take advantage of lower interest rates in today's bond market.

The Resolution is based upon the bond specifications prepared by Sudsina & Associates, LLC, as the City's financial advisor. The Resolution sets forth the terms of the Bonds, the form of Bonds, and provides for a negotiated sale through a public offering. The Resolution also authorizes various City officials (Mayor and Finance Director) to take the necessary actions to select an Underwriter and issue, sell and deliver the Bonds.

The Bonds are being authorized in an amount not to exceed \$22,000,000, but the final size of the Bonds will be determined at the time of sale. The amount needed for the refunding bonds will be reduced to an amount necessary to refund the Prior Bonds as determined on the sale date. The Bonds will be limited tax general obligations of the City and secured by the City's limited tax full faith and credit pledge. The Bonds will have the same duration and be payable from the same sources of funds as the Prior Bonds. The City will only be able to proceed with the issuance of the Bonds if it saves at least 2% of the debt service, after payment of all issuance costs.

There are some blanks in the Resolution in the form of the Bond that do not need to be completed at or prior to adoption but will instead be completed in the final Bond form once the final terms been determined. This Resolution is the only action item required by the City Council relating to the Bonds.

If approved by the City Council, it is expected that the Bonds could be sold in August or later, with a closing 2-3 weeks later. The Prior Bonds could be paid off 30-90 days after the closing.

I would appreciate receiving a certified copy of the Resolution upon adoption by the City Council.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

By: 
Patrick F. McGow

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Ms. Maria Farris

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June 13, 2025

Cc: Mayor McCraight
Julie Wojtylko
Gary Harris
William Roche

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City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **June 23, 2025**

Item No. B.

General Description: Professional Services Agreement - Carlisle Wortman Associates - Planning Consultant - Master Plan Update

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Professional Services Agreement – Carlisle Wortman Associates –
Planning Consultant – Master Plan Update
DATE: June 17, 2025

I concur with the recommendation of Carol Maise, City Planner and legal counsel, and respectfully request City Council authorize the Mayor and Clerk to enter into the attached Agreement for Planning Consulting Services Master Plan Update with Carlisle Wortman Associates, Inc.

Motion by _____, supported by _____, to concur with the administration and authorize the Mayor and Clerk to enter into the attached Agreement for Planning Consulting Services Master Plan Update with Carlisle Wortman Associates, Inc.

PLANNING DEPARTMENT MEMORANDUM

DATE: June 17, 2025
TO: Robert A. McCraight, Mayor
FROM: Carol Maise, City Planner
SUBJECT: **Master Plan Update**
Carlisle Wortman Associates, Inc. (CWA) Planning Consultant
Professional Services Agreement

Attached for your consideration is a professional services agreement to update the City's Master Plan of Land Use from Carlisle Wortman Associates, Inc., the City's planning consultant. The Michigan Planning Enabling Act (PA 33 of 2008 as amended) requires that the Master Plan be updated every five (5) years. Our current plan was adopted in July of 2019. Other plans and studies including *Vision Romulus – Our Community, Our Future Vision and Strategic Action Plan* (2023), *Ecorse Road Corridor Vision Master Plan* (2025) and *City of Romulus Housing Market Assessment* (2025) will provide background data and analysis to support new findings which will result in updated goals, objectives and implementation strategies for the City's land use decisions. Funds have been verified by the Finance Department and budgeted in 2024-2025 (\$18,000) and in 2025-2026 (\$23,000) for a total of \$41,000.

The Planning Department recommends the Master Plan update contract be awarded to Carlisle Wortman Associates, Inc. as they are familiar with the City and provide our day-to-day contractual services. This contract has been sent to the City Attorney for review and approval (see attached email). It is recommended this contract be approved. We respectfully request that this item be placed on the June 23, 2025 City Council Agenda.

If you have any questions, please do not hesitate to contact me at (734) 955-4530.

Cc: Roberto Scappaticci, Director of Public Works
Jeff Kemp, Director of Building and Planning
Ellen Craig-Bragg, City Clerk
D'Sjonaun Hockenhull, Deputy Clerk

Hubbard, Kayla

To: Steve Hitchcock
Subject: RE: Emailing: 3 Romulus CWA-CES Contract Proposal 2024-26

-----Original Message-----

From: Steve Hitchcock <sjh@gmhlaw.com>
Sent: Thursday, June 5, 2025 11:28 AM
To: Maise, Carol <cmaise@romulusgov.com>
Cc: Wojtylko, Julie <jwojtylko@romulusgov.com>
Subject: RE: Emailing: 3 Romulus CWA-CES Contract Proposal 2024-26

Carol,
I am fine with the Agreement for Planning Consulting Services for the Master Plan update as proposed by Carlisle Wortman.

Your message is ready to be sent with the following file or link attachments:

3 Romulus CWA-CES Contract Proposal 2024-26



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

**AGREEMENT FOR PLANNING CONSULTING SERVICES
MASTER PLAN UPDATE**

THIS AGREEMENT, Entered into this _____ day of _____ 2025, by the **City of Romulus**, hereinafter referred to as the “Client” and **Carlisle/Wortman Associates, Inc.** hereinafter referred to as the “Consultant.”

WHEREAS, The Client is seeking a consultant to perform services listed in Exhibit A – Scope of Services and Exhibit B – Fee Schedule in updating its Master Plan as further described below.

NOW, THEREFORE, In consideration of the foregoing, and of the mutual agreement hereinafter set forth, the parties hereto legally intending to be bound hereby do agree for themselves and their respective successors and assigns as follows:

SECTION 1.0

MASTER PLAN UPDATE SERVICES

The Consultant for its part agrees to provide services in accordance with a Scope of Work as described and attached hereto as **Exhibit A**. Any changes to services that are mutually agreed upon between the Client and Consultant shall be made in writing which shall specifically designate any changes in compensation for the services and be made as a signed and fully executed amendment to this Agreement.

SECTION 2.0

COLLECTION OF DATA

It is understood that the Consultant will have the cooperation of the Client in the collection of basic data and other information for the above work. This shall include the transmittal of base maps in GIS or AutoCad files, if available.

SECTION 3.0

PAYMENT FOR SERVICES

3.1 For **Master Plan Update services** as described in Exhibit A, the Consultant shall be paid a fixed fee in an amount **not to exceed \$ 41,000** which includes any out-of-pocket expenses including travel costs, phone and web conference charges, copying, document reproduction, postage or overnight mail, photography, map reproduction and materials billed at the hourly rates described in **Exhibit B** attached hereto.

*Benjamin R. Carlisle, President John L. Enos, Vice President Douglas J. Lewan, Principal
David Scurto, Principal Sally M. Elmiger, Principal R. Donald Wortman, Principal Craig Strong, Principal
Paul Montagno, Principal Megan Masson-Minock, Principal Laura Kreps, Principal
Richard K. Carlisle, Past President/Senior Principal*

- 3.2 Terms of Payment** - The Consultant shall present the Client with an invoice including supporting documentation each month based on work performed in the previous month. Invoices shall be paid within thirty (30) days after receipt by the Client.

SECTION 4.0

REPRESENTATION

It is understood and agreed that **Doug Lewan and John Enos** will represent the Consultant in all matters pertaining to this Agreement. From time to time, the Consultant may use additional personnel within the firm or sub-consultants to assist in the execution of matters pertaining to this contract.

SECTION 5.0

OWNERSHIP OF MATERIALS

All documents or other materials prepared by the Consultant under this Agreement shall be considered to be the property of the Client. In the case of pending or future litigation, the Client acknowledges that the Consultant can only produce any information or materials requested at any point in the litigation process with authorization from the Client's Attorney or other designated Legal Counsel. The Client agrees to defend the Consultant against any and all claims when the Consultant is operating under the direction of the Client's Attorney or other designated Legal Counsel.

SECTION 6.0

INSURANCE AND LIMITATION OF LIABILITY

- 6.1** During the term of this agreement, the Consultant agrees to procure and maintain in effect insurance policies in the amounts and with the types of coverage shown below:
1. Professional liability insurance protecting the Consultant and its employees in an amount not less than \$2,000,000.
 2. Workers Compensation Insurance in the form and amount required by Michigan law.
 3. Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$2,000,000 per occurrence and/or aggregate combined single limit, Personal Injury, Bodily Injury and Property Damage.
- 6.2** The Client and the Consultant shall have no liability to each other for any claim relating to this agreement in excess of the fees and expenses paid to the Consultant except pursuant to indemnification obligations concerning third party claims under Section 7.0. In no event shall the Client and the Consultant be liable to each other for indirect, special, incidental, or consequential damages, even if the Client and the Consultant have been

advised of the possibility of such damages. Except as otherwise specifically provided in this agreement, neither party's liability to the other party under this Agreement shall exceed the total amounts paid or payable by the Client under this agreement.

SECTION 7.0

INDEMNIFICATION

The Consultant agrees, to the fullest extent permitted by law, to indemnify and hold the Client harmless from damages and losses arising from the negligent acts, errors or omissions of the Consultant in the performance of professional services under this Agreement, to the extent that the Consultant is responsible for such damages and losses on a comparative basis of fault and responsibility between the Consultant and the Client. The Consultant is not obligated to indemnify the Client for the Client's own negligence.

SECTION 8.0

TERMS OF AGREEMENT

The term of this Agreement shall be for a period of **one (1) year** from the date first entered into, unless mutually extended. In the event services continue to be provided beyond the expiration date, all rates and fees shall be adjusted five-percent (5%) unless otherwise mutually agreed upon.

This Agreement may be terminated by either the Client or Consultant individually or jointly upon sixty (60) days written notice. Compensation during the notice period would be paid by the Client to the Consultant if services are faithfully rendered to the Client.

IN WITNESS WHEREOF, The Consultant and the Client execute this Agreement as of the date first set forth in this Agreement.

WITNESS

CLIENT

Robert A. McCraight
Mayor

Ellen L. Craig-Bragg
Clerk

City of Romulus

CONSULTANT

John Enos, AICP

Vice-President

Carlisle/Wortman Associates, Inc.

City of Romulus Master Plan Scope of Services and Schedule

PLANNING COMMISSION'S ROLE

We recommend that the Commission take the lead assisting in the drafting of the master planning process with CWA's facilitation and guidance. The responsibilities of the Planning Commission will be:

- Review analysis and existing conditions.
- Promote and participate in community engagement opportunities.
- Evaluate current Master Plan audit.
- Work with the Planning Team to develop the vision(s) and goals of the Master Plan.
- Review draft text, graphics, and maps of the plan, and assist in the development of a revised implementation strategy.
- Serve as ongoing champions of the plan during the planning process and plan implementation.

GENERAL SCOPE

We propose to use a three phase Master Plan process:

1. Project Initiation
2. Issue Identification
3. Plan Drafting and Adoption

PHASE 1: PROJECT INITIATION

Dates of Work: June 2025 through August 2025

Kick off Meeting. (Planning Commission Meeting – August 18, 2025)

Prepare for and facilitate kick-off meeting with the Planning Commission and any other pertinent staff and officials to review work plan and schedule.

Community Feedback Strategies:

The following community feedback mechanisms would be set up and available for the duration of the Master Plan process:

- Dedicated email for emailed comments.
- Master Plan website where the most current Master Plan documents can be viewed and commented on. Other strategies are contained in the City's Public Participation Plan as directed by the Planning Commission.
- Public comment as a monthly agenda item during the development of the Master Plan.

Incorporate Ongoing Planning and Development Studies

- Incorporate the ongoing Ecorse Road Corridor Vision Master Plan. Work along the Ecorse Road Corridor includes the neighboring communities of Van Buren Township and the City of Taylor and will be recognized and incorporated into the overall Master Plan update.
- Work closely with City Staff on all Housing initiatives offered through the Michigan State Housing Development Authority (MSHDA).

Master Plan Audit

With the assistance from City Staff provide a Master Plan audit of the current 2019 Master Plan. The audit will consist of a review of each of the seven (7) main sections of the current plan to help identify needed changes or where City conditions have changed since the 2019 plan was adopted.

Existing Land Use Survey

Work with Wayne County, SEMCOG and the City to create an up-to-date existing land use map and analysis.

PHASE 2: ISSUE IDENTIFICATION

Dates of Work: August 2025 to November 2025

Master Plan Outline and Background Analysis (Planning Commission Meeting – October 20, 2025)

Develop a Master Plan outline for review and approval by the Planning Commission.

Vision, Goals & Objectives (Planning Commission Meeting – October 20, 2025)

- Draft and refine a vision, goals, and objectives with the input from the Planning Commission.
- Utilize the “Vision Romulus – Our Community, Our Future Vision and Strategic Action Plan” in the development of this section.
- Utilize specific plans such as Ecorse Road Corridor Vision Master Plan and the City of Romulus Housing Market Assessment.

PHASE 3: PLAN DRAFTING

Dates of Work: November 2025 through February 2026

Plan to Plan Meeting (Joint PC / CC Meeting – December, 2025)

Facilitate a joint meeting of the Planning Commission and City Council, using a “Plan to Plan” process. The “Plan to Plan” process helps leadership to target issues that need to be addressed in a meaningful manner during the Master Plan process.

Draft Master Plan Update

Draft a full Master Plan update, based on input from Phases 1-2. The Planning Commission will review the draft plan update. The City Council, as well as other groups, could be included in the review. The draft plan will also be available for public comment on the Master Plan website.

Implementation Matrix

Draft an implementation matrix, assigning priorities, times and responsibilities for each task contemplated for inclusion in the Master Plan. The matrix would be reviewed and approved by the Planning Commission.

Final Draft (Planning Commission Meeting – January 19, 2026)

Incorporate comments received and develop plan as a bound report which includes draft maps, illustrations, and conceptual design details as appropriate.

Dates of Work: February 2026 through May 2026

State Mandated Review Period (Planning Commission Meeting – February 16, 2026, and City Council Meeting - March 9, 2026)

The plan must be sent out to neighboring municipalities, the county, railroads, and utility providers for review for a minimum 63-day review period mandated by the Planning Enabling Act.

Planning Commission Public Hearing (Planning Commission Meeting – May 18, 2025)

Receive comment for interested residents. Present all comments received during the 63-day public comment review period for consideration and possible amendment to the Planning Commission at the public hearing.

Changes Based on Public Hearing

Make changes, if necessary, based on comments from Public Hearing

Planning Commission Adoption (Planning Commission Meeting – June 15, 2025, if needed)

Planning Commission has final authority to adopt a master plan unless the City Council has asserted their right to adopt the plan through resolution.

MEETING SCHEDULE SUMMARY

- Kick off Meeting. (Planning Commission Meeting – August 18, 2025)
- Plan to Plan Meeting (Joint PC / CC Meeting – September 15, 2025)
- (Planning Commission Meeting – October 20, 2025)
- Final Draft (Planning Commission Meeting – January 19, 2026)
- State Mandated Review Period (Planning Commission Meeting – February 16, 2026, and City Council Meeting - March 9, 2026)
- Planning Commission Public Hearing (Planning Commission Meeting – May 18, 2025)
- Planning Commission Adoption (Planning Commission Meeting – June 15, 2025, if needed)

EXHIBIT B RATES AND FEE SCHEDULE

The **City of Romulus Master Plan Update** project cost **shall not exceed \$41,000** and will be billed according to the following hourly rate schedule:

Principal (John Enos & Doug Lewan)	\$150.00/hr
Senior Associate	\$135.00/hr
Landscape Architect (C. Nordstrom)	\$120.00/hr
Community Planner (B. Heath)	\$115.00/hr
Graphics (GIS) Technician	\$100.00/hr
Support Staff	\$85.00/hr

<u>Expenses</u>	<u>Rate</u>
AutoCAD Operation	\$30/hr
Mileage	\$0.67/mi.
Supplies, Prints, Mailing	cost + 20%

FY 24/25



FUNDS VERIFICATION FORM

<u>DEPARTMENT:</u>	Planning Department
<u>FUND NAME:</u>	Contractual Sevices
<u>ACCOUNT NUMBER/S:</u>	101-701-818.000
<u>PURPOSE FOR REQUEST:</u>	Carlisle Wortman Associates Master Plan Update Phase I
<u>AMOUNT OF EXPENDITURE:</u>	\$18,000
<u>SIGNATURE OF DEPARTMENT HEAD:</u>	
<u>FUNDS CURRENTLY AVAILABLE:</u>	\$21,875
<u>FINANCE DEPARTMENT APPROVAL:</u>	
<u>DATE:</u>	6/10/2025

FY 24/25



FUNDS VERIFICATION FORM

<u>DEPARTMENT:</u>	Planning Department
<u>FUND NAME:</u>	Contractual Sevices
<u>ACCOUNT NUMBER/S:</u>	101-701-818.000
<u>PURPOSE FOR REQUEST:</u>	Carlisle Wortman Associates Master Plan Update Phase I
<u>AMOUNT OF EXPENDITURE:</u>	\$18,000
<u>SIGNATURE OF DEPARTMENT HEAD:</u>	
<u>FUNDS CURRENTLY AVAILABLE:</u>	\$21,875
<u>FINANCE DEPARTMENT APPROVAL:</u>	
<u>DATE:</u>	6/10/2025



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **June 23, 2025**

Item No. C.

General Description: 2025 Pumpkin Festival Activities/Fees

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: 2025 Pumpkin Festival Activities/Fees
DATE: June 11, 2025

I concur with the recommendation of Jerry Frayer, DDA Director, and Jazmine Danci, Pumpkin Festival Committee Chairperson and respectfully request that Council authorize a no-fee permit for all Pumpkin Festival and Parade of Lights activities during the 27th Annual Pumpkin Festival weekend of September 19– September 21, 2025 as well as the following road closures as requested:

The closure of Hunt Street between Goddard Road and Bibbins Street beginning at 12:00 p.m. Noon on Friday, September 19, 2025 and ending on Sunday, September 21, 2025 at 8:00 p.m. This closure will be for the primary midway of the Pumpkin Festival festivities.

The closure of Goddard Road from Gabriel Street to 5 Points on Friday September 19, 2025 beginning at 6:00 p.m. and re-opening at 11:00 p.m. for the Rotary Parade of Lights.

The closure of Goddard Road from Moore Street to east of the Post Office driveway on Saturday, September 20, 2025 beginning at 8:00 a.m. and re-opening at 8:00 p.m. for the Pumpkin Festival Car Show and Pumpkin Chuckin' competition.

The closure of Goddard Road from Moore Street to east of the Post Office driveway on Sunday, September 21, 2025 beginning at 8:00 a.m. and re-opening at 8:00 p.m.

Four motions are required:

Motion by _____ supported by _____ to concur with the administration and authorize a no-fee permit for all Pumpkin Festival and Parade of Lights activities during the Pumpkin Festival weekend of September 19– September 21, 2025.

Motion by _____ supported by _____ to concur with the administration and authorize the closure of Hunt Street between Goddard Road and Bibbins Street beginning at 12:00 p.m. Noon on Friday, September 19, 2025 and ending on Sunday, September 21, 2025 at 8:00 p.m. for the primary midway of the Pumpkin Festival festivities.

Motion by _____ supported by _____ to concur with the administration and authorize the closure of Goddard Road from Gabriel Street to east of the Post Office driveway on Saturday, September 20, 2025 beginning at 8:00 a.m. and re-opening at 8:00 p.m. for the Pumpkin Festival Car Show and Pumpkin Chuckin' competition.

Motion by _____ supported by _____ to concur with the administration and authorize the closure of Goddard Road from Moore Street to east of the Post Office driveway on Sunday, September 21, 2025 beginning at 8:00 a.m. and re-opening at 8:00 p.m.

Memo

To: Mayor Robert A. McCraight and Honorable City Council

From: Jerry Frayer, Downtown Development Authority Director
Jazmine Danci, 2025 Pumpkin Festival Committee Chairperson

Subject: 2025 Pumpkin Festival Activities/Fees

Date: June 11th, 2025

The 27th Annual DDA Pumpkin Festival and the Rotary Parade of Lights will be held on the weekend of September 19th through the 21st this year. On behalf of the Pumpkin Festival Committee, we are respectfully requesting that Council authorize a no-fee permit for all Pumpkin Festival and Parade of Lights activities during this weekend as well as the following road closures:

The closure of Hunt Street between Goddard Road and Bibbins Street begins at 12:00 p.m. Noon on Friday, September 19, 2025, and ends on Sunday, September 21, 2025, at 8:00 p.m. This closure will be for the primary midway of the Pumpkin Festival festivities.

The closure of Goddard Road from Gabriel Street to 5 Points on Friday September 19, 2025, beginning at 6:00 p.m. and re-opening at 11:00 p.m. for the Rotary Parade of Lights.

The closure of Goddard Road from Moore Street to east of the Post Office driveway on Saturday, September 20, 2025, beginning at 8:00 a.m. and re-opening at 8:00 p.m. for the Pumpkin Festival Car Show and Pumpkin Chuckin' competition.

The closure of Goddard Road is from Moore Street to east of the Post Office driveway on Sunday, September 21, 2025, beginning at 8:00 a.m. and re-opening at 8:00 p.m.

We will be available at the council meeting for questions. Thank you for your support and consideration.

C: City Council
DDA Board
Pumpkin Festival Committee



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **June 23, 2025**

Item No. D.

General Description: RFP 24/25-02 Goddard Park Plaza Improvements Change Order #3

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: RFP 24/25-02 Goddard Park Plaza Improvements Change Order #3
DATE: June 12, 2025

I concur with the recommendation of Jerry Frayer, DDA Director, and respectfully request Council approve Change Order #3 to RFP 24/25-02 to extend additional work within the Goddard Park Plaza (Eagle Alley) for a total amount of \$12,438.80:

- Two (2) benches installed \$7,226.00
- Three (3) sunshades sails assembly and installation \$4,082.00
- Contingency is \$1,130.80

Gary Harris, Finance Director, has verified funds for this acquisition have been budgeted for and are available in the DDA/Project Cost account #101-728-980.000.

Motion by _____, supported by _____, to concur with the administration and approve Change Order #3 to RFP 24/25-02 to extend additional work within the Goddard Park Plaza (Eagle Alley) for a total amount of \$12,438.80.

INTER-OFFICE
MEMORANDUM

DATE: June 11th, 2025

TO: Robert A. McCraight, Mayor

FROM: Jerry Frayer, DDA Director

CC: Kevin Krause, Economic Development Director

SUBJECT: RFP 24/25-02 Goddard Park Plaza Improvements Change Order 3

Dear Mayor,

The DDA would like to process the following change order #3 to extend additional work within the City of Romulus Goddard Park Plaza additional Benches and Sunshades as follows:

- 2 Benches installed \$7,226.00
- 3 Sunshade Sails assembly and installation 4,082.00
- Contingency is \$1,130.80

This change order is in the amount of \$12,438.80

Funds have been budgeted in fiscal year 24/25 account number 101-728-980.000. Please reference the attached funds verification form signed by the Finance Department.

Upon your concurrence, we recommend presenting this change order to the City Council for approval of the expenditure.

If you have any questions or would like to discuss this matter further, please contact me at 734-955-4531.

Thank you,

Jerry Frayer, DDA Director



Jerry Frayer
DDA Director and Economic Development Liaison
City of Romulus 11111 Wayne Road Romulus Mi 48174
Email: jfrayer@romulusgov.com Office: 734-955-4531 Cell: 734-664-2853



June 11, 2025

Jerry Frayer
DDA Director and Economic Development Liaison
City of Romulus 11111 Wayne Road Romulus MI 48174
Email: jfrayer@romulusgov.com Office: 734-955-4531 Cell: 734-664-2853

Ray Parker, Architect
Hennessey Engineering 13500 Reeck Road Southgate, MI 48195

RE: Goddard Plaza Proposal # 6– Additional Sails and Benches

Jerry,
Please review the following description of work and related cost.

To furnish and install:

- 2 additional benches to match the new ones we just installed
- 3 additional sun shade sails to match the pattern on site

Benches Cost

-2 benches Penchura @ \$1,865 / each =	\$3,730
-Freight lift gate and pallet jack to jobsite =	\$1,754
-Assembly and installation 2 workers =	\$ 800
Sub total	\$ 6,284
Fee 15%	\$ 942
Total Benches Cost	\$ 7,226

Sun Shade Sails

-3 each COVERS & ALL @ \$575/each =	\$ 1,725
-Freight	\$ 225
-Installation 3 workers	\$ 1,200
-Rolling Scaffold and Protection Board	\$ 400
Sub total	\$ 3,550
Fee 15%	\$ 532
Total Sun Shade Sails	\$ 4,082

Please contact me with any questions or concerns

Thank you,

Chuck Schimmel President cell 734-320-0689

C & S CONSTRUCTION MANAGEMENT

COMMERCIAL GENERAL CONTRACTORS

1202 6TH STREET WYANDOTTE, MI 48192

734-320-0689 csconstruction@yahoo.com www.thecsconstruction.com



FUNDS VERIFICATION FORM

DEPARTMENT: DDA

FUND NAME: Project Cost

ACCOUNT NUMBER/S: 101-728-980.000

PURPOSE FOR REQUEST: Purchase 2 more benches and 3 more sunshades for Eagle Alley.

AMOUNT OF EXPENDITURE: \$12,438.80

SIGNATURE OF DEPARTMENT HEAD:

FUNDS CURRENTLY AVAILABLE: \$103,538.76

FINANCE DEPARTMENT APPROVAL:

DATE:

6/11/2025



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **June 23, 2025**

Item No. E.

General Description: Piggyback on GSA Contract - Actron Security Alarm Systems, Inc. - Purchase and Installation of Video Conferencing Equipment at the Chambers Building

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Piggyback on GSA Contract GL-07F-173CA Actron Security Alarm Systems, Inc. – Purchase and Installation of Video Conferencing Equipment at the Chambers Building
DATE: June 10, 2025

I concur with the recommendation of Jerry Frayer, DDA Director, and Christina Parker, Purchasing Director, and respectfully request Council's authorization to piggyback on the GSA contract GL-07F-173CA for the purchase and installation of video conferencing equipment at the Chambers building for a total cost of \$15,333.60, which will include a three (3) year warranty on hardware and a one (1) year warranty on labor.

Gary Harris, Assistant Finance Director, has verified that funds for the purchase are currently available in the General Fund, Community & Development, Project Cost Expense account #101-728-980.000.

Motion by _____, supported by _____, to concur with the administration and consent to piggyback on the GSA contract GL-07F-173CA for the purchase and installation of video conferencing equipment at the Chambers building for a total cost of \$15,333.60, which will include a three (3) year warranty on hardware and a one (1) year warranty on labor.



MEMORANDUM

DATE: 06/04/2025
TO: Mayor Robert A. McCraight
FROM: Christina Parker, Purchasing Director
SUBJECT: Piggyback GSA Contract GL-07F-173CA Actron Security Alarm System, Inc – Purchase and Installation of Video Conferencing Equipment at the Chambers Building

DDA Director, Jerry Frayer, is requesting the purchase and installation of video conferencing equipment for the Chambers building located at 11189 Shook Rd. by piggybacking on the GSA Contract GL-07F-173CA. As a government entity we are able to piggyback on GSA (General Services Administration) contract GL-07F-173CA for this purchase. This contract was awarded to Actron Security Alarm Systems June 16, 2020 and expires June 15, 2030.

The General Services Administration (GSA) is an independent agency of the United States government established in 1949 to help manage and support the basic functioning of federal agencies. GSA supplies products and communications for U.S. government offices, provides transportation and office space to federal employees, and develops government-wide cost-minimizing policies and other management tasks.

Please be advised that the City is not required to solicit competitive bids for this purchase under the exception to competition clause of the Romulus Purchasing Ordinance which allows for the piggybacking on a contract solicited or awarded by another agency and as further outlined in subsection 39-11(d)(10) of the Ordinance:

“The City's procurement by competitive sealed bids shall be waived and the city may piggyback on an existing extendable contract, where the materials, services or goods in combination with services are purchased from a state or local governmental agency's bid that has been sufficiently advertised and was the subject of sealed bids so that in the opinion of the purchasing director or their designee the procedure meets the intent of competitive sealed bidding under this chapter.”

It is the recommendation of myself and DDA Director Jerry Frayer to proceed with this purchase. If you concur, please request Council's permission to piggyback on the GSA contract GL-07F-173CA for the purchase and installation of video conferencing equipment at the Chambers building for a total cost of \$15,333.60. This purchase will include a 3 year warranty on hardware and a 1 year warranty on labor.

Gary Harris, Assistant Finance Director, has verified that funds for this purpose are currently available in the General Fund, Community & Development, Project Cost Expense Account (101-728-980.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Respectfully,

Christina Parker

Christina Parker,
Purchasing Director



MEMORANDUM

DATE: May 30, 2025
TO: Christina Parker, Purchasing Director
FROM: Jerry Frayer, DDA Director
SUBJECT: Piggyback on GSA Contract GL-07F-173CA Actron Security Alarm Systems, Inc. - Installation of Video Conferencing for the Chamber Building 11189 Shook Road

As a government entity we are able to piggyback on GSA (General Services Administration) contract GL-07F-173CA for this purchase. This contract was awarded to Actron Security Alarm Systems June 16, 2020, and expires June 15, 2030.

Actron Systems will be installing a NEC 75-inch Commercial grade TV and video conferencing setup at the 11189 Shook Road building with a 3-year warranty on hardware and 1 year warranty on Labor. The total cost is \$15,333.60.

Gary Harris, Assistant Financial Services Director, has verified that funds for this purpose are currently available in the General Fund, Community & Economic Dev, Project Cost Account (101-728-980.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Jerry Frayer
DDA Director

Actron Integrated Security Systems, Inc.
 1056 Dix Hwy
 Lincoln Park, MI 48146
 3133830770
 sales@actronsystems.com
 www.actronsystems.com

Estimate



ADDRESS

City of Romulus
 The Romulus Nest
 11189 Shook Road, Romulus, MI, United
 States, Michigan

SHIP TO

City of Romulus
 The Romulus Nest
 11189 Shook Road, Romulus, MI, United
 States, Michigan

ESTIMATE #	DATE	
2163	05/29/2025	

ITEM	DESCRIPTION	QTY
E758	NEC 75" Commercial Grade Display	1
NOVODS-4K	Vivitek NovoDS-4k Digital Signage unit	1
WMK-7598T	Large Sized Wall Mount for up to 1000 x 400 VESA Patterns	1
R9861522US	Barco CX-50 Clickshare system	1
8200-232	Jabra Panacast 50 Video Conferencing Soundbar	1
8130PL-6PUHCFP	Cat6 Plenum Purple	0.60
Senior Field Tech	Senior Field Technician	1

SUBTOTAL	15,333.60
TAX	0.00
TOTAL	\$15,333.60

Accepted By

Accepted Date



FUNDS VERIFICATION FORM

DEPARTMENT: DDA

FUND NAME: Project Cost

ACCOUNT NUMBER/S: 101-728-980.000

PURPOSE FOR REQUEST: To install 75 inch TV and video conferencing set-up

AMOUNT OF EXPENDITURE: \$15,333.60

SIGNATURE OF DEPARTMENT HEAD:

FUNDS CURRENTLY AVAILABLE: \$118,645.35

FINANCE DEPARTMENT APPROVAL:

DATE:

5/30/2025



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **June 23, 2025**

Item No. F.

General Description: Intergovernmental Agreement - School Resource Officer

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Intergovernmental Agreement – School Resource Officer
DATE: June 12, 2025

I concur with the recommendation of Robert Pfannes, Chief of Police, and legal counsel, and respectfully request City Council adopt a resolution authorizing the Mayor and Clerk to enter into the attached three (3) year Inter-Governmental Agreement with the Romulus Community School District for one (1) School Resource Officer, commencing on June 28, 2025 and ending June 30, 2028.

Motion by _____, supported by _____, to concur with the administration and authorize the Mayor and Clerk to enter into the attached three (3) year Inter-Governmental Agreement with the Romulus Community School District for one (1) School Resource Officer, commencing on June 28, 2025 and ending June 30, 2028.

Memo

To: Robert A. McCraight, Mayor
From: Robert Pfannes, Chief of Police
Date: June 12, 2025
Re: Intergovernmental Agreement with Romulus Community Schools – School Resource Officer

Attached is the proposed Intergovernmental Agreement with the Romulus Community Schools approved by the Romulus School Board agreeing to the costs with the City for one (1) School Resource Officer.

The annual costs will be shared by the City of Romulus and the Romulus Community School District in the following manner. The cost to the Romulus Community Schools will be \$76,013.49 the first year (July 1, 2025 – June 30, 2025), with a 3% increase in total for the second year, and a 3% increase for the third year reflecting the POAM contract.

This calculation represents the cost (salary and benefits) of an eligible Romulus police officer for 41 of the 52 weeks in a year. The City Of Romulus will be responsible for all costs associated with the remaining 11 weeks of the year, training, uniforms, equipment, laptop and police vehicle.

This is a three (3) year agreement commencing July 1, 2025 if approved by City Council and ending on June 30, 2028. This Agreement may be terminated without cause by either party with 90-day written notice.

Steve Hitchcock, City Attorney, has reviewed the attached agreement and concurs with its contents.

If you concur with my request, please seek Council's approval to enter into this agreement.

SCHOOL RESOURCE OFFICER INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT is entered into this _____ of June 2025, by and between the CITY OF ROMULUS, MICHIGAN, and the ROMULUS COMMUNITY SCHOOL DISTRICT, for and in consideration of the mutual promises, terms, covenants, and conditions set forth herein, the parties agree as follows:

- 1. Purpose.** This Agreement establishes and describes the mission of the School Resource Officer Program, herein referred to as the SRO Program, as a cooperative effort between the City of Romulus and the Romulus Community School District. Additionally, the Agreement formalizes relationships between the participating entities to foster an efficient and cohesive program that will build positive relationships between police officers and the youth of our community in addition to reducing crime committed by juveniles and young adults.
- 2. Mission.** The mission of the SRO Program is to help foster an atmosphere of safety and the reduction and prevention of crime committed on school grounds or at school events. This will be accomplished by assigning a Romulus Police Officer to school facilities on a full-time basis. The SRO will help maintain a safe, secure, and orderly learning environment for students, teachers, staff and visitors. The SRO will establish a channel of communication with students, parents, teachers and school administration. The SRO will serve as a positive role model to help instill in students good moral standards, good judgment, respect for other students, and a sincere concern for the school community. The SRO will promote awareness of the law so students may become better informed and understand the consequences of violations of the law. SRO's may serve as a confidential source of counseling for students and parents concerning law-related problems they face, as well as providing information on community resources available to them. The Romulus Police Department will coordinate with the ROMULUS COMMUNITY SCHOOL DISTRICT, through the Superintendent or his/her designee, the work rules and hours of the SRO Program. Supervision of the SROs is the responsibility of the Chief of Police.
- 3. Composition.** The SRO Program shall consist of one (1) full-time Romulus Police Officer.
- 4. Cost.** The SRO Program cost shall be divided between the CITY OF ROMULUS and the ROMULUS COMMUNITY SCHOOL DISTRICT, with the following stipulations:
 - A) Training, uniforms, equipment, laptop and police vehicle costs shall be paid by the CITY OF ROMULUS;
 - B) The annual cost to the ROMULUS COMMUNITY SCHOOL DISTRICT shall be \$76,013.49, with a 3% increase on total for the second year, and a 3% increase for the third year, which represents the average Romulus Patrol Officer cost for 41 weeks a year;
 - C) This annual agreement is not an hourly basis or actual time agreement; it is a recognition of cost of an annual program and coincides with the fiscal budget of the ROMULUS COMMUNITY SCHOOL DISTRICT, which is July 1 through June 30.
- 5. Duration.** This Agreement is for three (3) years, commencing July 1, 2025 and ending on June 30, 2028. This Agreement may be terminated without cause by either party with 90-day written notice.

Porsche Lasater
President, Romulus Board of Education

Robert McCraight,
Mayor of City of Romulus

Dr. Ben Edmondson
Superintendent, Romulus Community Schools

Ellen Craig-Bragg
City Clerk, City of Romulus



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **June 23, 2025**

Item No. G.

General Description: Waive Bidding Request for Type I Fire Engine Purchase

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Waive Bidding Request for Type I Fire Engine Purchase
DATE: June 17, 2025

I concur with the recommendation of Ken Chapman, Fire Chief, and respectfully request City Council authorize the Fire Department to waive the bidding process for the purchase of one (1) Type 1 Fire Engine from R&R Fire Truck Repair, Inc. with a total apparatus cost of \$953,381.00.

Gary Harris, Assistant Finance Director, has confirmed funds have been budgeted for in the FY 25/26 Motor Vehicle Fund, Motor Vehicle & Equipment, Capital Outlay Machinery & Equipment Expense account #661-572-971.138.

Motion by _____, supported by _____, to concur with the administration and authorize the Fire Department to waive the bidding process for the purchase of one (1) Type 1 Fire Engine from R&R Fire Truck Repair, Inc. with a total apparatus cost of \$953,381.00.



MEMORANDUM

DATE: June 17, 2025
TO: Mayor Robert A. McCraight
FROM: Christina Parker, Purchasing Director
SUBJECT: Waive Bidding Request for Type I Fire Engine Purchase From R&R Fire Truck Repair, Inc.

Please be advised Chief Ken Chapman, has requested bidding to waived for the purchase of a Type I Fire Engine with equipment for the Romulus Fire Department from R&R Fire Truck Repair, Inc. Due to ongoing supply chain disruptions and current market conditions, the manufacturing and delivery lead time for a fire apparatus has extended significantly, now approaching 48 months in some cases. Chief Chapman has secured a commitment for a vehicle that is currently in production and scheduled for delivery by Fall 2025.

The purchase of a new fire apparatus was budgeted for in the approved FY25/26 budget by Council, with a total apparatus cost of \$953,381.00. Chief Chapman is requesting permission to proceed with the purchase. Prompt approval of this purchase is essential, as any delay in procurement could result in the loss of access to this specific fire apparatus, increasing the wear and tear on the current apparatus. Deferring replacement will impact the department's ability to maintain operational readiness, compromising both community safety and department reliability.

If you concur, please request the council's permission to waive bidding for the purchase of a Type 1 Fire Engine for the Romulus Fire Department from R&R Fire Truck Repair, Inc., for a total apparatus cost of \$953,381.00.

Gary Harris, Assistant Finance Director, has confirmed funds have been budgeted for in the FY25/26 Motor Vehicle Fund, Motor Vehicle & Equipment, Capital Outlay Machinery & Equipment Expense Account (661-572-971.138).

If can be of any further assistance to you regarding this matter, please contact me.

Christina Parker

Christina Parker,
Purchasing Director



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **June 23, 2025**

Item No. H.

General Description: Introduction of Budget Amendment 24/25-19

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Introduction of Budget Amendment 24/25-19
DATE: June 18, 2025

I am hereby requesting introduction of Budget Amendment 24/25-19 to cover health insurance rate increase, dental insurance, and staffing changes for FY 24/25.

Motion by _____, supported by _____ to concur with the administration and introduce Budget Amendment 24/25-19 to cover health insurance rate increase, dental insurance, and staffing changes for FY 24/25.

Memorandum

To: Mayor Robert A. McCraight
From: Gary Harris, Assistant Finance Director
Date: June 18, 2025
Re: Budget Amendment 24/25-19

Attached please find a copy of requested Budget Amendment 24/25-19 to be added to the agenda for the June 23, 2025 City Council meeting.

This budget amendment is to increase the fringe benefits, mainly health insurance and dental insurance in the amount of \$134,570.00 to cover the increase in health insurance rates for fiscal year 2024/2025 (July 1, 2024-June 30, 2025).

If you should have any additional questions, please feel free to contact me or Maria Farris.

MEMORANDUM

TO: Mayor Robert A. McCraight

FROM: Finance Department -Gary Harris

DATE: June 18, 2025

SUBJECT: Budget Amendment 24/25 -19

<u>FUND/DEPT. ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
General				
Fund Balance				
101-000-390.000	General Fund Fund Balance	13,964,748.83	\$ 97,460.00	\$ 13,867,288.83
Expense				
101-171-718.000	Mayor Health Insurance	25,350.00	\$ 5,000.00	\$ 30,350.00
101-171-719.000	Mayor Dental Insurance	-	\$ 5,700.00	\$ 5,700.00
101-215-718.000	Clerk Health Insurance	47,100.00	\$ 10,000.00	\$ 57,100.00
101-215-719.000	Clerk Dental Insurance	-	\$ 2,700.00	\$ 2,700.00
101-215-703.000	Clerk Part-time	-	\$ 4,510.00	\$ 4,510.00
101-253-718.000	Treasurer Health Insurance	75,520.00	\$ 11,000.00	\$ 86,520.00
101-253-719.000	Treasurer Dental Insurance	-	\$ 6,100.00	\$ 6,100.00
101-430-716.000	Animal Control Defined Contribution	11,710.00	\$ 6,500.00	\$ 18,210.00
101-430-718.000	Animal Control Health Insurance	26,190.00	\$ 29,800.00	\$ 55,990.00
101-430-719.000	Animal Control Dental Insurance	-	\$ 4,750.00	\$ 4,750.00
101-431-716.000	Ordinance Defined Contribution	17,570.00	\$ 1,000.00	\$ 18,570.00
101-431-718.000	Ordinance Health Insurance	49,810.00	\$ 8,000.00	\$ 57,810.00
101-431-719.000	Ordinance Dental Insurance	-	\$ 2,400.00	\$ 2,400.00
			\$ 97,460.00	
Library				
271-000-390.000	Library Fund Balance	536,795.69	\$ 20,510.00	\$ 516,285.69
Expenses				
271-790-718.000	Library Health Insurance	86,110.00	\$ 19,600.00	\$ 105,710.00
271-790-719.000	Library Dental Insurance	4,000.00	\$ 850.00	\$ 4,850.00
271-790-721.000	Library Long-short term disability	1,200.00	\$ 60.00	\$ 1,260.00
			\$ 20,510.00	
Tech Services				
664-000-390.000	Tech Services Fund Balance	19,484.72	\$ 16,600.00	\$ 2,884.72
Expenses				
664-228-718.000	Tech Services Health Insurance	53,590.00	\$ 13,000.00	\$ 66,590.00
664-228-719.000	Tech Services Dental Insurance	-	\$ 3,600.00	\$ 3,600.00
			\$ 16,600.00	

To cover increase in health insurance rates, dental insurance & staffing changes

BUDGET AMENDMENT FORM

INCREASE		DECREASE	
Account Number /Name	Amount	Account Number /Name	Amount
101-171-718.000 Mayor Health Insurance	\$5,000	101-000-390.000 General fund fund balance	\$ 97,460
101-171-719.000 Mayor Dental	\$ 5,700	271-000-390.000 Library Fund balance	\$ 20,510
101-215-718.000 Clerk Health Insurance	\$ 10,000	664-000-390.000 Tech Services fund balance	\$ 16,600
101-215-719.000 Clerk Dental	\$ 2,700		
101-215-703.000 Clerk Part-Time	\$ 4,510		
101-253-718.000 Treasurer Health Insurance	\$ 11,000		
101-253-719.000 Treasurer Dental	\$ 6,100		
101-430-716.000 Animal Control Defined Contribution	\$ 6,500		
101-430-719.000 Animal Control Dental	\$ 4,750		
101-430-718.000 Animal Control Health Insurance	\$ 29,800		
101-431-716.000 Ordinance Defined Contribution	\$ 1,000		
101-431-718.000 Ordinance Health Insurance	\$ 8,000		
101-431-719.000 Ordinance Dental	\$ 2,400		
664-228-718.000 Tech Services Health Insurance	\$ 13,000		
664-228-719.000 Ordinance Dental	\$ 3,600		
271-790-718.000 Library Health Insurance	\$ 19,600		
271-790-719.000 Library Dental	\$ 850		
271-790-721.000 Library Long Short term disability	\$ 60		
TOTAL	\$ 134,570	TOTAL	\$ 134,570

PURPOSE:

To cover health insurance rate increase, dental insurance & staffing changes for FY 24/25

DATE: 6/18/2025

Department Head Signature: _____

Gary Harris

Mayor's Authorization: _____

BB



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **June 23, 2025**

Item No. A.

General Description: Second Reading and Final Adoption to amendments to Chapter 36, adding Section 36-325, Offenses Involving Unmanned Aircraft, to the City of Romulus Code of Ordinances

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

Administrative Officials

Robert McCraight, Mayor

Ellen L. Craig-Bragg, City Clerk

Stacy Paige, City Treasurer

City Council

John Barden, Mayor Pro Tem

Tina Talley, Councilwoman

William Wadsworth, Councilman

Celeste Roscoe, Councilwoman

Kathleen Abdo, Councilwoman

Harry Crout, Councilman

David Jones, Councilman

City of Romulus

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

www.romulusgov.com



CITY COUNCIL AGENDA ITEM REQUEST FORM

Submitted to: **Romulus City Council** Date Submitted: **6/18/2025**

Submitted by: **Ellen Craig-Bragg, City Clerk**
cc: D'Sjonaun Hockenhull, Deputy City Clerk

Department: **Clerks Office**

Council Meeting of: **June 23, 2025**

TITLE/DESCRIPTION OF ITEM

**Second Reading & Final Adoption to amendments to Ch. 36,
adding Section 36-325**

ACTION REQUESTED

Contract/Agreement	☐	New/Amended Ordinance	☒
Bid/Piggyback	☐	Public Hearing Request	☐
Budget Amendment	☐	Resolution	☐
Board Appointment	☐	Rezoning	☐
Fee Waiver	☐	Special Meeting Request	☐
Other	☐	Special Land Use Request	☐

RECOMMENDED RESOLUTION/ACTION

To approve the second reading and final adoption to amendments to Chapter 36, Offenses - Article VII, Offenses Against Public Safety, adding Section 36-325, Offenses Involving Unmanned Aircraft, to the City of Romulus Code of Ordinance.

This amendment was introduced at the 6/9/25 Regular Council Meeting,

OFFICE USE ONLY

Approved for Council Agenda: ☒

AGENDA ITEM # **.6A**

CITY OF ROMULUS
ORDINANCE NO. _____

AN ORDINANCE TO AMEND SEC. 36 OFFENSES TO ADD SEC. 36-325
OFFENSES INVOLVING UNMANNED AIRCRAFT

This ordinance is intended to supplement, not replace, FAA regulations. Where FAA regulations are more restrictive, they shall control. The City acknowledges that the FAA has exclusive authority over the national airspace system.

THE CITY OF ROMULUS ORDAINS:

Sec. 36 Offenses is amended to add Sec. 36-325 involving unmanned aircraft is hereby added to Division 1 of Chapter 36 of the Code of the City of Romulus to read as follows:

Sec. 36 – 325. Unmanned aircraft:

(a) Definitions:

Airport - Means Detroit Metropolitan Airport (DTW) which is Class B Airspace under jurisdiction of the Federal Aviation Administration (FAA).

Air Traffic Control Authorization - Explicit permission granted by the Federal Aviation Administration's Air Traffic Control facilities to operate an unmanned aircraft system within controlled airspace. Such authorization may be obtained through the FAA's LAANC (Low Altitude Authorization and Notification Capability) system, through direct coordination with the relevant Air Traffic Control facility, or through other means established by the FAA for authorizing drone operations in controlled airspace.

Class B Airspace - An FAA-designated controlled airspace extending from the surface to 10,000 feet above mean sea level surrounding the nation's busiest airports. The entire boundaries of the City of Romulus are within Class B Airspace.

FAA Drone Zone - The Federal Aviation Administration's official online portal (DroneZone) that allows unmanned aircraft system operators to register their drones, apply for waivers or authorizations, file accident reports, and access other drone-related services and resources. The portal is accessible at <https://faadronezone.faa.gov>.

FAA's LAANC (Low Altitude Authorization and Notification Capability) system - The FAA's Low Altitude Authorization and Notification Capability system used for obtaining authorization to fly in controlled airspace.

Person - means, any individual, firm, corporation, limited liability company, partnership, association, or any other sort of business entity.

Unmanned Aircraft - Is defined by the US 14 CFR 107.3 as an aircraft operated without the possibility of direct human intervention from within or on the aircraft.

Small Unmanned Aircraft System (Small UAS) - Is defined by the US 14 CFR 107.3- as a small, unmanned aircraft and its associated elements (including communication links and the components that control the small, unmanned aircraft) weighing less than 55 lb. that are required for the safe and efficient operation of the small, unmanned aircraft in the national airspace system.

Recreational Operations - Unmanned aircraft flown for hobby or recreational purposes as defined in 49 U.S.C. § 44809."

Commercial UAS Operations - Means any operation of an unmanned aircraft system for business purposes, compensation, or hire, including but not limited to photography, surveying, infrastructure inspection, agricultural monitoring, package delivery, or any other work or business-related activity.

Prohibited acts within the City of Romulus Class B Airspace:

(a) No Person shall:

1. Operate any unmanned aircraft without prior Air Traffic Control Authorization obtained through the FAA's LAANC system, direct authorization from the FAA or its designee, or authorization through the FAA Drone Zone.
2. Operate any unmanned aircraft in violation of Temporary Flight Restrictions (TFRs) or Notices to Airmen (NOTAMs) issued by the FAA
3. Operate any unmanned aircraft in a manner such as endangering the safety of any person or property.
4. Operate any unmanned aircraft in such a manner so as to observe or record the activities of anyone who, by their location, has a reasonable expectation of being safe from surveillance or observation. For purposes of this provision, people have a reasonable expectation of being safe from surveillance or observation if they are within a building, within an enclosed privacy fence or in an area not otherwise visible from ground level on neighboring public or private property.
5. Operate any unmanned aircraft with the purpose of harassing any person or animal as defined in MCL 259.322.
6. Operate any unmanned aircraft so as to interfere with any police or fire investigation that is a violation of MCL 259.321
7. Operate any unmanned aircraft in a way that interferes with a police investigation, traffic accident, medical emergency, fire, or fire investigation.
8. Take off and or land any unmanned aircraft within any City Park or City-owned land or City-owned buildings unless authorized to do so by the City or by park rules.
9. Operate any unmanned aircraft in violation of the Michigan Unmanned Aircraft Systems Act 436 of 2016, Federal Law and FAA regulations.

(b) Exceptions.

The prohibitions in this section of the Code do not apply to:

1. The operation of unmanned aircraft by the police or other law enforcement agency in performance of their official duties.
2. The operation of unmanned aircraft by a governmental agency or with the prior approval of a governmental agency in the performance of a governmental function or to assist in the performance of a governmental function.

(c) Commercial UAS operations

1. All commercial UAS operations within the City of Romulus must be conducted in compliance with FAA regulations.
2. Commercial UAS operators must maintain all required FAA certifications, including Remote Pilot Certification with a small UAS rating.
3. Commercial UAS operators must maintain records of their operations within the City of Romulus for a period of one year and provide such records to City officials upon request.
4. Commercial UAS operators conducting ongoing or regular operations within the City of Romulus are encouraged to provide advance notification to the City's designated UAS coordinator.

(d) Any person or individual who violates any of the provisions of this Ordinance shall be responsible for a civil infraction punishable by a fine of not more than \$500.00

ADOPTED, APPROVED AND PASSED by the City Council of the City of Romulus this
_____ day of _____, 2025.

ROBERT MCCRAIGHT, Mayor ELLEN L.

CRAIG- BRAGG, City Clerk

I hereby certify that the foregoing is a true copy of the Ordinance as passed by the City Council of the City of Romulus at a regular Council Meeting held in the City Council Room in said City on the _____ day of __, 2025.

ELLEN L. CRAIG-BRAGG, City Clerk

I further certify that the foregoing was published in _____, a newspaper of general circulation in the City of Romulus, on the _____ day of _____, 2025.

ELLEN L. CRAIG-BRAGG, City Clerk

Within forty-five (45) days after publication of any ordinance duly passed by the Council, a petition may be presented to the Council protesting such ordinance continuing in effect. Said petition shall contain the text of such ordinance and shall be signed by not less than six percent (6%) of the registered electors registered at the last preceding election at which a Mayor of the City was elected. Said ordinance shall thereupon and thereby be suspended from operation and the Council shall immediately reconsider such an ordinance.



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **June 23, 2025**

Item No. B.

General Description: Resolution Establishing a Temporary Polling Location for the August 5, 2025, Special School Election

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

Administrative Officials

Robert McCraight, Mayor

Ellen L. Craig-Bragg, City Clerk

Stacy Paige, City Treasurer

City Council

John Barden, Mayor Pro Tem

Tina Talley, Councilwoman

William Wadsworth, Councilman

Celeste Roscoe, Councilwoman

Kathleen Abdo, Councilwoman

Harry Crout, Councilman

David Jones, Councilman

City of Romulus

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

www.romulusgov.com



CITY COUNCIL AGENDA ITEM REQUEST FORM

Submitted to: **Romulus City Council** Date Submitted: **6/18/2025**

Submitted by: **Ellen Craig-Bragg, City Clerk**
cc: D'Sjonaun Hockenhull, Deputy City Clerk

Department: **Clerks Office**

Council Meeting of: **June 23, 2025**

TITLE/DESCRIPTION OF ITEM

Resolution Establishing a Temporary Polling Location for the August 5, 2025, Special Election

ACTION REQUESTED

Contract/Agreement	☐	New/Amended Ordinance	☐
Bid/Piggyback	☐	Public Hearing Request	☐
Budget Amendment	☐	Resolution	☒
Board Appointment	☐	Rezoning	☐
Fee Waiver	☐	Special Meeting Request	☐
Other	☐	Special Land Use Request	☐

RECOMMENDED RESOLUTION/ACTION

To concur with the recommendation of the Romulus Election Commission and adopt the attached resolution establishing Romulus High School as a temporary polling location for precincts 5&6 (consolidated), 7, and 10 for the August 5, 2025, Special School Election pursuant to MCL 168.662(6).

OFFICE USE ONLY

Approved for Council Agenda: ☒

AGENDA ITEM # **.6B**

RES. NO. _____

**A RESOLUTION OF THE CITY OF ROMULUS, MICHIGAN, ESTABLISHING
ROMULUS HIGH SCHOOL AS A TEMPORARY POLLING LOCATION FOR
PRECINCTS 5, 7, AND 10 FOR THE AUGUST 5, 2025, SPECIAL SCHOOL ELECTION**

WHEREAS, the City of Romulus is responsible for conducting elections in accordance with the Michigan Election Law, MCL 168.1 et seq.; and

WHEREAS, MCL 168.662(6) provides that if a polling place becomes unavailable or inaccessible for an election due to an emergency or other unforeseen circumstance, the local legislative body may designate a temporary polling place; and

WHEREAS, due to ongoing construction, the regularly designated polling locations for Precincts 5, 7, and 10 (Romulus Middle School, 37300 Wick Rd.) are currently inaccessible and will remain so through the August 5, 2025, Special School Election; and

WHEREAS, Romulus High School, located at 9650 Wayne Rd, Romulus, MI 48174, has been identified as a suitable and accessible alternative polling location; and

WHEREAS, it is necessary to establish a temporary polling location to ensure all eligible electors in Precincts 5, 7, and 10 have the opportunity to cast their ballots in the August 5, 2025, Special School Election.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Romulus, Michigan, that:

1. Romulus High School, located at 9650 Wayne Rd, Romulus, MI 48174, is hereby designated as the temporary polling location for Precincts 5, 7, and 10 for the Special School Election to be held on August 5, 2025.
2. The City Clerk is hereby authorized and directed to take all necessary steps to notify the electors of Precincts 5&6 (consolidated), 7, and 10 of this temporary change in polling location, in accordance with applicable law, including but not limited to, posting notices and updating the Qualified Voter File.
3. This resolution shall take immediate effect upon its adoption.

Roll Call Vote

Ayes: _____

Nays: _____

RESOLUTION ADOPTED

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus certify that this resolution is a true copy of the resolution passed by the Romulus City Council at their Regular Meeting held on Monday, June 23, 2025.

Ellen L. Craig-Bragg, MiPMC3, MMC
City Clerk



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **June 23, 2025**

Item No. C.

General Description: Second Reading and Final Adoption of RZ-2024-002; Super Y Plaza (7130 Middlebelt)

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

Administrative Officials

Robert McCraight, Mayor

Ellen L. Craig-Bragg, City Clerk

Stacy Paige, City Treasurer

City Council

John Barden, Mayor Pro Tem

Tina Talley, Councilwoman

William Wadsworth, Councilman

Celeste Roscoe, Councilwoman

Kathleen Abdo, Councilwoman

Harry Crout, Councilman

David Jones, Councilman

City of Romulus

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

www.romulusgov.com



CITY COUNCIL AGENDA ITEM REQUEST FORM

Submitted to: **Romulus City Council** Date Submitted: **6/18/2025**

Submitted by: **Ellen Craig-Bragg, City Clerk**
cc: D'Sjonaun Hockenhull, Deputy City Clerk

Department: **Clerks Office**

Council Meeting of: **June 23, 2025**

TITLE/DESCRIPTION OF ITEM

Second Reading and Final Adoption of RZ-2024-002; Super Y Plaza (7130 Middlebelt)

ACTION REQUESTED

Contract/Agreement	☐	New/Amended Ordinance	☐
Bid/Piggyback	☐	Public Hearing Request	☐
Budget Amendment	☐	Resolution	☐
Board Appointment	☐	Rezoning	☒
Fee Waiver	☐	Special Meeting Request	☐
Other	☐	Special Land Use Request	☐

RECOMMENDED RESOLUTION/ACTION

To approve the Second Reading and Final Adoption of a proposed Zoning Map Amendment (rezoning) to rezone Lots 6-12 from C-2, General Business to C-3, Highway Service and Lots 13 - 30 from R-1B, Single Family Residential to C-3, Highway Service to redevelop the current party store property to a retail plaza with vehicle fuel pumps.

This amendment was introduced at the 4/28/25 Regular Council Meeting.

OFFICE USE ONLY

Approved for Council Agenda: ☒

AGENDA ITEM # **.6C**

ORDINANCE No. _____
CITY OF ROMULUS
APPENDIX A – ZONING
AMENDMENT 1.265

An Ordinance to amend the Official Zoning Map of the City of Romulus by conditionally rezoning a portion of Parcel DP# 80-044-01-001-300 and DP# 80-044-01-0009-301 (Lots 6 - 12) from C-2, General Business District to C-3, Highway Service; DP# 80-044-01-0062-300, 80-044-01-0061-000, 80-044-01-0060-000, and 80-044-01-0058-000 (Lots 58 – 62): and 80-044-01-0013-304 and 80-044-01-0018-300 (Lots 13 – 30) from R-1B, Single Family Residential to C-3, Highway Service.

THE CITY OF ROMULUS ORDAINS:

SHORT TITLE: This Ordinance shall be known and cited as the Amended Zoning Ordinance.

SECTION 1: To conditionally rezone a portion of Parcel DP# 80-044-01-001-300 and DP# 80-044-01-0009-301 (Lots 6 - 12) from C-2, General Business District to C-3, Highway Service; DP# 80-044-01-0062-300, 80-044-01-0061-000, 80-044-01-0060-000, and 80-044-01-0058-000 (Lots 58 – 62): and 80-044-01-0013-304 and 80-044-01-0018-300 (Lots 13 – 30) from R-1B, Single Family Residential to C-3, Highway Service.

LEGAL DESCRIPTION

LAND SITUATED IN THE ECORSE CITY COMMUNITY SUB, CITY OF ROMULUS, WAYNE COUNTY, MICHIGAN, DESCRIBED AS FOLLOWS:

PARCEL 1: (80-044-01-0001-300) LOTS 1 TO 8 INCL ALSO N 1/2 ADJ VAC ALLEY (20 FT WD)

PARCEL 2: (80-044-01-0009-301) LOTS 9 TO 12 INCL ALSO N 1/2 OF ADJ VAC ALLEY (20 FT WD)

PARCEL 3: (80-044-01-0013-304) LOTS 13 TO 17 INCL ALSO S 1/2 ADJ VAC ALLEY ABUTTING LOT 13 INCL ALSO E 1/2 OF ADJ VAC ALLEY (20 FT WD)

PARCEL 4: (80-044-01-0018-300) LOTS 18 TO 30 INCL ALSO E 1/2 OF ADJ VAC ALLEY (20 FT WD)

PARCEL 5: (80-044-01-0058-000) LOTS 58 AND 59 INCL ALSO W 1/2 OF ADJ VAC ALLEY (20 FT WD)

PARCEL 6: (80-044-01-0060-000) LOT 60 INCL ALSO W 1/2 OF ADJ VAC ALLEY (20 FT WD)

PARCEL 7: (80-044-01-0061-000) LOT 61 INCL ALSO W 1/2 OF ADJ VAC ALLEY (20 FT WD)

PARCEL 8: (80-044-01-0062-300) LOT 62 ALSO S 1/2 ADJ VAC ALLEY ABBUTTING LOT 62 ALSO W 1/2 OF ADJ VAC ALLEY (20 FT WD)

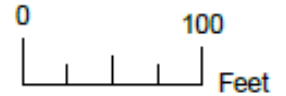
EXISTING ZONING CONDITIONS

PARCEL OWNERSHIP

PARCEL 1: JONATHAN YONO
 PARCEL 2: JONATHAN YONO
 PARCEL 3: JONATHAN YONO
 PARCEL 4: JONATHAN YONO
 PARCEL 5: JONATHAN YONO
 PARCEL 6: JONATHAN YONO
 PARCEL 7: JONATHAN YONO
 PARCEL 8: JONATHAN YONO

ZONED C-2

ZONED C-3



ECORSE ROAD 120 FEET WIDE

ZONED C-2

FARNUM STREET 60 FEET WIDE

ZONED R-1B

ZONED R-1B

ZONED R-1B

MIDDLEBELT ROAD 120 FEET WIDE

ZONED C-3

ZONED C-2

PROPOSED ZONING

- EXISTING C-3 TO REMAIN C-3
- EXISTING C-2 TO PROPOSED C-3
- EXISTING R-1B TO PROPOSED C-3

ZONED M-T

SECTION 2: Severability. Should any word, sentence, phrase or any portion of this ordinance be held in any manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such words, sentence, phrase, or any portion of the ordinance held to be so invalid and shall not be construed as effecting the validity of any of the remaining words, sentences, phrases or portions of this ordinance.

SECTION 3: Conflicting Ordinances. All prior existing ordinances adopted by the City of Romulus inconsistent or in conflict with the provisions of this ordinance are, to the extent of such conflict or inconsistency hereby expressly repealed.

SECTION 4: Effective Date. This ordinance shall take effect upon publication thereof in an official newspaper, which publication shall be made when the minutes passing the ordinance are published subject to revocation at will of the City of Romulus at any time.

ADOPTED, APPROVED AND PASSED by the City Council at the City of Romulus this 23rd day of June, 2025.

Robert A. McCraight, Mayor

Ellen L. Craig-Bragg, City Clerk

I hereby certify that the foregoing is a true copy of the Ordinance as passed by the City Council of the City of Romulus at a regular Council Meeting held in the City Council Chambers in said City on the 23rd day of June, 2025.

Ellen L. Craig-Bragg, City Clerk

Introduced: April 28, 2025

Adopted:

Published:



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **June 23, 2025**

Item No. D.

General Description: Public Hearing Request for Monday, July 14, 2025, at 6:45 p.m.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Cc: D'Sjonaun Hockenhull, Deputy City Clerk

Date: June 16, 2025

Re: Request for Public Hearing

On May 12, 2025, the Romulus City Council approved the Commercial Facilities Exemption Certificate for a period of seven (7) years for Detroit Airport Hotel Limited Partnership III for property located at 8500 Wickham Road (Res. No. 25-145).

Upon further review, we discovered a procedural error in the approval process. The City did not adhere to the requirements of the Commercial Redevelopment Act (PA 255 of 1978), specifically regarding the mandatory public hearing on the application.

MCL 207.656 states:

"Before acting upon the application, the legislative body of the local governmental unit shall hold a public hearing on the application and give public notice to the applicant, the assessor, a representative of the affected taxing jurisdictions, and the general public. The hearing on the application shall be held separately from the hearing on the establishment of the commercial redevelopment district."

Since a public hearing was not held prior to the approval of the application, the Council's approval is not affirmed under the statute.

To rectify this, the applicant has refiled the Application for Commercial Facilities Exemption Certificate.

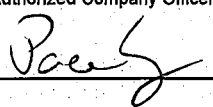
It is requested that Council schedule a public hearing on Monday, July 14, 2025, at 6:45 p.m. to hear comments and/or objections to the Application for Commercial Facilities Exemption Certificate filed by Detroit Airport Hotel Limited Partnership III pursuant to MCL 207.656.

STATE USE ONLY		
Application Number	Date Received	LUCI Code

Application for Commercial Facilities Exemption Certificate

Issued under authority of Public Act 255 of 1978, as amended.

Read the instructions page before completing the application. **This application must be filed after a Commercial Redevelopment District is established.** The original application and required documents are filed with the clerk of the Local Governmental Unit (LGU).

PART 1: OWNER / APPLICANT INFORMATION (applicant must complete all fields)			
Applicant (Company) Name Detroit Airport Hotel Limited Partnership III		NAICS or SIC Code 721110	
Facility's Street Address 8500 Wickham Road	City Romulus	State MI	ZIP Code 48174
Name of City, Township or Village (taxing authority) Romulus	County Wayne	School District Where Facility is Located Romulus	
☒ City ☐ Township ☐ Village			
Date of Rehabilitation Commencement (mm/dd/yyyy) 05/31/2025	Planned Date of Rehabilitation Completion (mm/dd/yyyy) 03/15/2028		
Estimated Cost of Rehabilitation \$60,000,000	Number of Years Exemption Requested (1-12) 12		
Expected Project Outcomes (check all that apply)			
☒ Increase Commercial Activity ☐ Retain Employment ☒ Revitalize Urban Areas ☒ Create Employment ☐ Prevent Loss of Employment ☐ Increase Number of Residents in Facility's Community			
No. of perm. jobs to be created due to facility's rehab. 125	No. of perm. jobs to be retained due to facility's rehab.	Number of construction jobs to be created during rehabilitation 250	
Each year, the State Treasurer may approve 25 additional reductions of half the state education tax for a period not to exceed six years.			
☒ Check this box if you wish to be considered for this exclusion.			
PART 2: APPLICATION DOCUMENTS			
Prepare and attach the following items:			
☒ General description of the facility (year built, original use, most recent use, number of stories, square footage)		☒ Descriptive list of the fixed building equipment that will be a part of the facility	
☒ General description of the facility's proposed use		☒ Time schedule for undertaking and completing the facility's restoration, replacement or construction	
☒ General description of the nature and extent of the restoration, replacement, or construction to be undertaken		☒ Statement of the economic advantages expected from receiving the exemption	
☒ Legal description of the facility			
PART 3: APPLICANT CERTIFICATION			
Name of Authorized Company Officer (no authorized agents) Pace Cooper		Telephone Number (901) 322-1418	
Fax Number		E-mail Address pcooper@cooperhotels.com	
Mailing Address 1661 Aaron Brenner Drive Suite 200	City Memphis	State TN	ZIP Code 38120
<i>I certify that, to the best of my knowledge, the information contained herein and in the attachments is truly descriptive of the property for which this application is being submitted. Further, I am familiar with the provisions of Public Act 255 of 1978, as amended, and to the best of my knowledge the company has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local governmental unit and the issuance of a Commercial Facilities Exemption Certificate by the State Tax Commission.</i> <i>I further certify that this application relates to a program, when completed, will constitute a facility, as defined by Public Act 255 of 1978, as amended.</i>			
Signature of Authorized Company Officer (no authorized agents) 		Title President	Date 6/17/25

Continue on Page 2

PART 4: LGU ASSESSOR CERTIFICATION

Provide the Taxable Value and State Equalized Value of the Commercial Property.

	Taxable Value (excluding land)	State Equalized Value (SEV) (excluding land)
Building		

The property to be covered by this exemption may not be included on any other specific tax roll while receiving the Commercial Facilities Exemption. For example, property on the Eligible Tax Reverted Property (Land Bank) specific tax roll cannot be granted a Commercial Facilities Exemption that would also put the same property on the Commercial Facilities specific tax roll.

☐ By checking this box I certify that, if approved, the property to be covered by this exemption will be on the Commercial Facilities Exemption specific tax roll and not on any other specific tax roll.

Name of Assessor (first and last name)	Telephone Number		
Fax Number	E-mail Address		
Mailing Address	City	State	ZIP Code

I certify that, to the best of my knowledge, the information contained in Part 4 of this application is complete and accurate.

Assessor's Signature	Date
----------------------	------

PART 5: LGU ACTION / CERTIFICATION (LGU Clerk must complete Part 5)

Action Taken By LGU:

☐ Exemption approved for _____ years, ending December 30, _____ (not to exceed 12 years)

☐ Exemption Denied

Date District Established (attach resolution for district)	Local Unit Classification Identification (LUCI) Code	School Code
Name of Clerk (first and last name)	Telephone Number	
Fax Number	E-mail Address	
Mailing Address	City	State ZIP Code
LGU Contact Person for Additional Information	LGU Contact Person Telephone Number	Fax Number

I certify that, to the best of my knowledge, the information contained in this application and attachments is complete and accurate.

Clerk's Signature	Date
-------------------	------

If you have questions, need additional information or sample documents, call 517-335-7491 or visit www.michigan.gov/propertytaxexemptions.

Instructions for Completing Form 4757

Application for Commercial Facilities Exemption Certificate

The Commercial Facilities Exemption Certificate was created by Public Act 255 of 1978, as amended. Applications for a certificate of exemption are filed, reviewed, and approved by the Local Governmental Unit (LGU). A copy of the certificate is filed with the State Tax Commission.

Owner / Applicant Instructions

1. Complete Parts 1, 2 and 3 of the application. Restoration, replacement, or construction may commence **after** establishment of a district.
2. The following must be provided to the LGU as attachments to the application:
 - a. General description of the facility (year built, original use, most recent use, number of stories, square footage).
 - b. General description of the proposed use of the facility.
 - c. General description of the nature and extent of the restoration, replacement, or construction to be undertaken.
 - d. Legal description of the facility.
 - e. Descriptive list of the fixed building equipment that will be a part of the facility.
 - f. Time schedule for undertaking and completing the restoration, replacement, or construction of the facility.
 - g. Statement of the economic advantages expected from the exemption.
3. After reviewing Parts 1, 2, and 3 for complete and accurate information, sign the application where indicated.

LGU Assessor Instructions

1. Complete Part 4 of the application.
2. After completing Part 4, sign where indicated to certify that if approved, the property will appear on the Commercial Facilities Exemption specific tax roll only.

LGU Clerk Instructions

1. After the LGU passes a resolution approving the application, complete Part 5 of the application. A resolution template with required statements can be found at www.michigan.gov/propertytaxexemptions.
2. After reviewing the application for complete and accurate information, sign the application to certify the application meets the requirements as outlined by Public Act 255 of 1978, as amended.
3. Issue a certificate to the applicant using the certificate templates found at www.michigan.gov/propertytaxexemptions.
4. If in Part 1 the applicant did **not** wish to be considered for the State Education Tax exclusion, submit only a copy of the Certificate to the State Tax Commission at PTE@michigan.gov for faster service. An additional submission option is to mail a copy of the Certificate to Michigan Department of Treasury, State Tax Commission, PO Box 30471, Lansing, MI 48909.
5. If in Part 1 the applicant did wish to be considered for the State Education Tax exclusion, submit a copy of the Certificate, application and attachments to the State Tax Commission at PTE@michigan.gov for faster service. An additional submission option is to mail a copy of the Certificate to Michigan Department of Treasury, State Tax Commission, PO Box 30471, Lansing, MI 48909.

General Description

The **Rodeway Inn** at 8500 Wickham Road, Romulus, MI 48174, is an exterior corridor motel built in **1985**. This **single-story property** spans **40,425 square feet** and features **123 guest rooms** across **3.93 acres**.

Proposed Use

The proposed redevelopment of **8500 Wickham Road, Romulus, MI 48174**, envisions a **dual-branded Home2 Suites and Tru by Hilton**, offering a modern and versatile lodging experience catering to a wide range of travelers. This new **Hilton-branded property** will replace the existing structure with a contemporary design that maximizes guest comfort, efficiency, and brand synergy.

The **Home2 Suites by Hilton** segment will cater to extended-stay guests, featuring spacious suites with kitchenettes, flexible living spaces, and modern amenities designed for long-term comfort. Meanwhile, the **Tru by Hilton** component will appeal to short-term travelers seeking an affordable yet stylish stay, offering efficiently designed rooms, vibrant communal spaces, and a focus on technology and convenience.

Shared amenities will likely include a **fitness center, guest laundry facilities, business center, complimentary breakfast, and a combined lobby space** that fosters social interaction while maintaining distinct brand identities. Strategically located near **Detroit Metropolitan Wayne County Airport (DTW)** and major highways, this dual-branded property will serve both leisure and business travelers looking for value, flexibility, and a high-quality Hilton experience.

Transformation of the Roadway Inn Romulus: From Blight to a Beacon of Renewal

The existing **Roadway Inn** in **Romulus, Michigan**, a **one-story exterior corridor motel**, has long been a symbol of neglect and urban decay. Years of **poor maintenance, structural deterioration, and widespread code violations** have rendered the property uninhabitable. The building, riddled with **plumbing failures, electrical hazards, and safety concerns**, has become an eyesore, dragging down the surrounding community.

Beyond its physical disrepair, the motel developed a notorious reputation as a **hub for criminal activity**. Under its previous ownership, it became a **hotbed for drug trafficking, prostitution, and other illicit activities**, leading to **more police and fire department responses than all other hotels in the city combined**. This level of lawlessness posed a **serious safety risk to both guests and local residents**, contributing to a sense of unease in the area.

Recognizing the dire state of the property and the urgent need for revitalization, developers are moving forward with a **complete demolition and redevelopment** of the site. In its place, a **brand-new, seven-story, dual-branded Hilton hotel** will rise, featuring **Home2 Suites by Hilton** and **Tru by Hilton**. This **208-room** property will offer **state-of-the-art accommodations, modern amenities, and a clean, safe environment** that will serve both business and leisure travelers.

The impact of this transformation extends far beyond aesthetics. The **redevelopment will bring new jobs, increased tourism, and a higher standard of hospitality** to the Romulus community. No longer a blight on the landscape, the new hotel will instead be a **cornerstone of economic growth and community renewal**, restoring pride to the area and providing a **welcoming, vibrant space** for visitors and residents alike.

Legal Description for Parcel ID # 80 040 99 0003 008

parcel of land described as: PT OF SE 1/4 SEC 10 T3S R9E BEG S01DEG 29M 29S E 656.29FT
FROM E 1/4 COR SEC 10 TH S01DEG 29M 29S E 315.0FT TH S89DEG 17M 41S W 300.0FT TH
S01DEG 29M 29S E 23.23FT TH S89DEG 17M 27S W 316.00FT TH N01DEG 29M 29S W 275.0FT
TH N89DEG 16M 27S E 316.0FT TH N01DEG 29M 29S W 63.23FT TH N89DEG 17M 41S E 300.0FT
POB 4.16 AC

The **dual-branded Home2 Suites and Tru by Hilton at 8500 Wickham Road, Romulus, MI** will feature a variety of **fixed building equipment** designed to enhance guest experience, operational efficiency, and long-term durability. The facility's **fixed equipment** will include:

Guest Room Equipment:

- **PTAC Units (Packaged Terminal Air Conditioners)** – Individual climate control for each room
- **Built-in Kitchenettes (Home2 Suites rooms only)** – Including cabinetry, countertops, sinks, and microwaves
- **Mounted HDTVs** – Fixed to walls for optimal space utilization
- **Wall-Mounted Lighting Fixtures** – Energy-efficient LED lighting in rooms and corridors
- **Electronic Key Card Entry System** – Secure, touchless access to guest rooms

Public Area & Lobby Equipment:

- **Front Desk Workstations & Check-in Kiosks** – Equipped with Hilton's digital key and self-service capabilities
- **Built-in Lobby Seating & Charging Stations** – Integrated workspaces with USB and standard outlets
- **Digital Display Boards** – Providing real-time flight information, local weather, and hotel services
- **Fixed Coffee & Beverage Stations** – Located in the lobby and breakfast areas

Food & Beverage Facilities:

- **Commercial-Grade Kitchen Equipment** – Includes ovens, refrigeration units, and prep stations (if applicable)
- **Breakfast Bar Fixtures** – Built-in counters for Tru's complimentary breakfast service
- **Dishwashing & Sanitation Stations** – NSF-certified for food service areas

Building Infrastructure & Utility Systems:

- **Central HVAC System** – Energy-efficient heating and cooling for common areas
- **Commercial Water Heating System** – Providing consistent hot water supply to all rooms and facilities
- **Elevators** – High-efficiency passenger elevators serving all floors (if multi-story)
- **Fire Suppression System** – Sprinkler systems, fire alarms, and emergency lighting throughout the building
- **ADA-Compliant Fixtures** – Including ramps, accessible bathrooms, and door hardware

Fitness & Recreational Facilities:

- **Built-in Fitness Center Equipment** – Mounted TVs, water stations, and secure storage for gym essentials

- **Outdoor Seating & Patio Fixtures** – Fixed seating, fire pits, and lighting for guest use

Laundry & Housekeeping Equipment:

- **Commercial Washers & Dryers** – For guest use and housekeeping operations
- **Linen & Supply Storage Closets** – Built-in shelving and secure access

Security & Technology Systems:

- **Surveillance Camera System** – Fixed cameras monitoring public areas and exterior entrances
- **Wi-Fi & Network Infrastructure** – High-speed internet access points throughout the property
- **Access Control & Alarm Systems** – For restricted areas and employee-only zones

This extensive range of **fixed building equipment** will ensure that the **Home2 Suites and Tru by Hilton** facility operates efficiently while maintaining Hilton's high standards for guest comfort and convenience.

Proposed Timeline for Facility Replacement – Home2 Suites & Tru by Hilton

8500 Wickham Road, Romulus, MI

This timeline outlines the key milestones for the demolition, construction, and completion of the **dual-branded Home2 Suites and Tru by Hilton**, ensuring a structured and efficient project execution.

Phase 1: Pre-Demolition & Planning (Now – May 2025)

- **Now – April 2025:**
 - Finalize architectural and engineering plans
 - Obtain necessary zoning approvals and permits
 - Secure financing and contractor bids
 - Conduct environmental assessments and utility coordination
 - **May 2025:**
 - Mobilization of demolition crews
 - Final site preparation, utility disconnects
-

Phase 2: Demolition & Site Preparation (July 2025 – March 2026)

- **July 28, 2025 – August 28, 2025:**
 - **Demolition of Existing Building** (including debris removal and grading)
 - **August – December 2025:**
 - Site clearing and preparation
 - Geotechnical testing and soil stabilization
 - Utility relocations and upgrades
 - **January – March 2026:**
 - Foundation excavation and preparation
 - Reinforcement installation for structural footings
-

Phase 3: Foundation & Vertical Construction (March 2026 – August 2027)

- **March 31, 2026:**
 - **Foundation Work Completed** (Concrete pours, structural footings in place)
- **April – May 2026:**
 - Underground plumbing and electrical infrastructure
 - Initial framing preparations
- **May 31, 2026:**

- **Building Structure Out of the Ground** (Framing, exterior walls, and core structure)
 - **June – December 2026:**
 - Roof installation and enclosure
 - Exterior façade and windows
 - MEP (mechanical, electrical, plumbing) rough-ins
 - **January – June 2027:**
 - Interior drywall, painting, and flooring
 - Installation of elevators, HVAC, and fire protection systems
 - Guestroom and public space finishes
-

Phase 4: Finalization & Opening (July – August 2027)

- **July 2027:**
 - Furniture, fixtures, and equipment (FF&E) installation
 - Testing of building systems (fire alarms, HVAC, security)
 - **August 2027:**
 - Final inspections and occupancy approvals
 - Staff hiring and training
 - Marketing and pre-opening activities
 - **August 31, 2027:**
 - **Grand Opening & Operational Launch**
-

Total Project Duration: 2 years, 3 months (July 2025 – March 2028)

This schedule ensures an organized approach to replacing the existing facility while maintaining efficiency in permitting, construction, and final preparations for the **Home2 Suites and Tru by Hilton** opening.

Statement of Economic Advantages from Receiving the Tax Exemption

The proposed **dual-branded Home2 Suites and Tru by Hilton** at 8500 Wickham Road, Romulus, MI, is a significant investment in the local economy, and securing a **tax exemption** will provide substantial economic benefits that will enhance the project's viability and long-term success. The following economic advantages are expected from receiving the tax exemption:

1. **Reduced Development Costs** – A tax exemption will lower the overall project costs by reducing the property tax burden during the construction and initial operational phases. This allows for increased capital investment in high-quality materials, energy-efficient systems, and enhanced guest amenities, ultimately elevating the property's market competitiveness.
2. **Increased Job Creation** – The project will generate both short-term and long-term employment opportunities. During construction, the project will create jobs in various trades, including demolition, site work, construction, and interior finishing. Once operational, the hotel will provide **permanent jobs** in hospitality management, housekeeping, maintenance, and guest services, contributing to local employment growth.
3. **Encouragement of Local Business Growth** – The hotel's development will increase demand for goods and services from local businesses, including construction suppliers, maintenance providers, restaurants, and retail establishments. Increased guest traffic will further support the surrounding business community.
4. **Stronger Tourism & Economic Activity** – As a Hilton-branded property, the new hotel will attract a diverse mix of business and leisure travelers, increasing **tourism-related revenue** for Romulus. Guests will contribute to the local economy by spending on dining, transportation, shopping, and entertainment.
5. **Higher Long-Term Tax Revenue** – While the exemption provides short-term relief, the new hotel will **generate significantly higher taxable revenue in the long run** due to increased occupancy rates, room sales, and local spending. Once the exemption period ends, the improved property will contribute more in **property taxes, sales taxes, and hotel occupancy taxes** than the previous facility.
6. **Enhanced Property Value & Community Appeal** – The project will transform an aging **1985-built** motel into a **modern, high-quality hospitality asset**, increasing property values in the surrounding area. This revitalization supports broader economic development efforts and enhances Romulus's attractiveness as a destination for visitors and investors.
7. **Incentivizing Future Investment** – Approving a tax exemption for this project will set a **pro-business precedent**, encouraging additional private investment in Romulus. Other developers may be drawn to the area, leading to further enhancements in infrastructure, commercial development, and economic vitality.

Conclusion

Granting a **tax exemption** for this project will provide critical financial relief during development, allowing for higher-quality construction, greater job creation, and increased economic activity. The long-term benefits—through tourism growth, job sustainability, and increased tax contributions—will far exceed the short-term exemption, making this a **mutually beneficial investment for both the developer and the City of Romulus**.



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **June 23, 2025**

Item No. E.

General Description: Notice of Determination of Water & Sewer Rates and Fees changes

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Cc: D'Sjonaun Hockenhull, Deputy City Clerk

Date: June 16, 2025

Re: Notice of Water and Sewer Rate Changes

The Finance Department has submitted the official notice of determination for Water & Sewer Rates & Fees changes.

Pursuant to Ch. 62, Article V, Sections 62-405 and 62-406 of the Romulus Code of Ordinance, The amounts of rates and charges and the intervals at which users of the wastewater system and of the water system are billed shall be determined no less than annually by the administration and presented to Council for their notification and review.

The determination of the administration shall take effect ten (10) days following the date of the meeting in which the City Council was presented with official notice of such determination unless rejected by a two-thirds (2/3) majority of the City Council.

The fee schedule will be effective as of July 1, 2025.



MEMORANDUM

Date: June 16, 2025

To: Ellen Craig-Bragg, Clerk and
Honorable Council Persons

From: Maria Farris, Finance Director
Gary Harris, Assistant Finance Director

Re: Changes in Water & Sewer Rates & Fees

Attached is the Water/Sewer fee schedule pursuant to Sections 62-405 and 62-406 of the City of Romulus Code of Ordinances.

1. Retail rates will increase system wide due to continued rising costs passed through by Great Lakes Water Authority (GLWA) of 7.73% and Downriver Utility Waste Authority (DUWA) of 5.39%. Also, 4% from the Rouge Valley System for sewer debt rates for 25/26.
2. Plante Moran assisted the City and conducted a comprehensive Water and Sewer study. The model calculated the necessary rate changes to pay for capital outlay, debt service obligations, water purchases, sewer treatment and internal operations costs. With our aging infrastructure of the City, it is necessary to continue to adapt these rate changes to maintain our water and sewer assets.
3. The cost of maintaining and upgrading our water and sewer system has increased significantly over the years, and the current rates are adjusted annually to cover these expenses. I understand that any increase in bills can be difficult, but please know that this rate increase is a necessary step to ensure our community's access to adequate water and sewer services. The water annual increase is .19 cents for FY25/26. The sewer annual increase is .20 cents for FY25/26. The RTS" Readiness to Serve" has no increase to the Water and Sewer rates for FY25/26.

On average, a residential customer, with a ¾ inch" meter, that utilizes 10 units of water will realize an approximate increase of 2% or \$ 3.88 per year for FY25/26.

Attached are sample bills to compare the increase from FY24/25 and the proposed rate increase for FY25/26.

Once presented to City Council, the attached fee schedule will be effective as of July 1, 2025. If you should have any questions before the Council meeting, please feel free to contact me at (734) 955-4566 or Gary Harris at (734) 955-4567. Thank you.

Be it resolved that the City of Romulus adopt the following water & sewer rates and charges:

RESOLUTION FOR WATER/SEWER CHARGES

Ordinance Section	Description of Charge		Previous Charge	Current Charge
62-357	Administrative Charge		\$70.00	(no change)
62-361 (a)	Final water bill charge		\$20.00	(no change)
62-361 (a)	Missed Appointment Fee	1st offense	No Charge	No Charge
		2nd offense	\$20.00	\$20.00
(ref 62-372)		3rd offense	\$40.00	\$40.00
		Weekend	\$40.00	\$40.00
62-361 (a)	Turn on fee		\$0.00	\$25.00
	Turn off fee		\$0.00	\$25.00
62-361 (c)	Delinquent penalties		10%	no change
62-361 (d)	Water off/on Service Charge		\$40.00	\$50.00
62-377	Curb Box Plug		\$20.00	(no change)
62-377	Meter Tampering Fee-Residential	1st offense	\$100.00	(no change)
		All subsequent offenses	\$250.00	(no change)
	Meter Tampering Fee-Commercial	1st offense	\$250.00	(no change)
		All subsequent offenses	\$500.00	(no change)
62-365 (a)(2)	Water consumption rate per 100 cf		\$3.296 100 cf	\$3.490
62-406 (e)	(O&M - \$.346; Debt - \$.244)			
62-365 (a)(3)	Meter service charges [per size]	3/4"	\$0.84 Month	\$0.84
		1"	\$1.44 Month	\$1.44
		1 1/2"	\$2.74 Month	\$2.74
		2"	\$7.09 Month	\$7.09
		3"	\$9.09 Month	\$9.09
		4"	\$12.74 Month	\$12.74
		6"	\$23.44 Month	\$23.44
		8"	\$43.09 Month	\$43.09
		10"	\$61.74 Month	\$61.74
62-365 (a)(4)	Daily charge for temporary connection	water	\$0.54 day/residential	\$0.54
		sewer	\$0.58 day/residential	\$0.58
		water	\$1.08 day/commercial	\$1.08
		sewer	\$1.22 day/commercial	\$1.22
62-365 (a)(5)	Water disconnection charge		Cost plus adm chg \$1,900 deposit for single svc or dual svc	Cost plus adm chg \$1,900 deposit for single svc or dual svc
62-365 (a)(5)	Water reconnection inspection charge		\$200.00 +admin	\$200.00
62-365 (a)(6)	Meter installation charge		\$100.00	\$100.00
62-365 (a)(7)	Hydrant meter deposit	3"	\$2,500.00	(Cost plus + Admin)
	(Cost plus + Admin)	3"	\$2,500.00 agricultural	(Cost plus + Admin)
		1"	\$500.00	(Cost plus + Admin)
62-365 (a)(9)	Hydrant meter installation charge		\$50.00	\$50.00
62-365 (a)(10)	Hydrant use charge		\$15.00 weekly	\$15.00
62-365 (a)(3)	Water - Readiness to Serve	3/4"	\$15.55	(no change)
		1"	\$25.96	(no change)
		1 1/2"	\$57.77	(no change)
		2"	\$82.86	(no change)
		3"	\$155.46	(no change)
		4"	\$259.15	(no change)
		6"	\$518.15	(no change)
		8"	\$829.07	(no change)
		10" - 12"	\$1,191.92	(no change)
62-365 (b)(1)	Water debt and Capital Replacement charges		\$700.00 each unit	\$700.00

Be it resolved that the City of Romulus adopt the following water & sewer rates and charges:

RESOLUTION FOR WATER/SEWER CHARGES

Ordinance Section	Description of Charge		Previous Charge	Current Charge
62-365 (b)(2)			\$250.00 each addition unit	\$250.00
62-365 (c)	Water service installation charge	1" 1 1/2" 2" Over 2"	\$2,966.00 \$3,519.00 \$4,207.00 Cost plus adm fee	\$2,966.00 \$3,519.00 \$4,207.00 Cost plus adm fee
62-365 (d)	Standby fire line charge	1" 1 1/2" 2" 3" 4" 6" 8" 10" 12"	\$10.00 month \$10.00 month \$10.00 month \$10.00 month \$10.00 month \$16.00 month \$24.00 month \$30.00 month \$36.00 month	\$10.00 \$10.00 \$10.00 \$10.00 \$10.00 \$16.00 \$24.00 \$30.00 \$36.00
62-365 (e)	Meter testing charge		\$50.00 ea. occurrence	\$50.00
62-365 (f)	Meter Frost Plates - Replacement		\$15.00	\$15.00
62-365 (f)	Meter Templates - Replacements		\$10.00 for any	(no change)
	3/4" Full Template		\$69.20	cost
	Coupling replacement only		\$23.20	cost
	1 " Full Template		\$102.75	cost
	Coupling replacement only		\$35.75	cost
62-366 (a)(1)	Sewage disposal rate per 100 cf		\$4.516 100 cf	\$4.711 100 cf
62-405(e)	(O&M - \$3.841; Debt - \$0.870)			
62-169			\$0.153 non-resident	\$0.160 non-resident
			user fee	user fee
Council Res #09-314	WCAA Sewage disposal rate		\$3.293 100 cf	\$3.345 100 cf
62-366 (a)(2)	Sewage service only		\$29.33 monthly	(no change)
62-366 (a)(3)	Sewage disconnection charge		cost plus admin fee \$1,900 deposit for single svc or dual svc	cost plus admin fee \$1,900 deposit for single svc or dual svc
62-366 (b)	Sewer service installation charge	up to 6" over 6"	\$1,600.00 contractor's cost	\$1,600.00 contractor's cost
62-366 (4)	Special sewer inspection charge		\$200.00 +admin	\$200.00 +admin
62-366 (4)	Sewage reconnection inspection charge		\$200.00 +admin	\$200.00 +admin
62-399	(Repair of existing line)			
62-366 (c)	Sewer service installation charge for low income residents	Applicant & dependents	Gross annual income	
		1	\$12,700.00	\$12,700.00
		2	\$14,500.00	\$14,500.00
		3	\$16,350.00	\$16,350.00
		4	\$18,150.00	\$18,150.00
		5	\$19,600.00	\$19,600.00
		6	\$21,050.00	\$21,050.00
		Additional dependents	\$1,450.00	\$1,450.00
62-366 (d)(1)	Sewer debt and capital replacement chrgs	1" 1 1/2" 2" 3" 4" 6" 8" 10" 12" 14"	\$1,200.00 \$2,670.00 \$4,780.00 \$10,690.00 \$19,130.00 \$43,050.00 \$70,350.00 \$105,520.00 \$140,690.00 \$177,270.00	(no change) (no change) (no change) (no change) (no change) (no change) (no change) (no change) (no change) (no change)
		Per Addt'l Unit	\$425.00	(no change)

Be it resolved that the City of Romulus adopt the following water & sewer rates and charges:

RESOLUTION FOR WATER/SEWER CHARGES

Ordinance Section	Description of Charge		Previous Charge	Current Charge
62-366 (d)(2)	Sewer - Readiness to Serve	3/4"	\$2.16	(no change)
		1"	\$3.60	(no change)
		1 1/2"	\$7.18	(no change)
		2"	\$11.49	(no change)
		3"	\$21.55	(no change)
		4"	\$35.93	(no change)
		6"	\$71.83	(no change)
		8"	\$114.93	(no change)
		10"-12'	\$165.23	(no change)
62-376	Tax Roll-Delinquent processing fee		\$40.00 ea occurrence	\$40.00
62-399 (a)(3)	Sewer permits (Verify bondedness, costs of inspection/review fees)		\$50.00	\$50.00

Note: the above rates will become effective July 1, 2025

Memorandum

To: Ellen Craig-Bragg, City Clerk
From: Maria Farris, Finance Director
Gary Harris, Assistant Finance Director
Date: June 16, 2025
Re: Water & Sewer Rates

Pursuant to Sections 62-405 (c) & 62-406 (c) of the City of Romulus Code of Ordinances, the water and sewer rates shall be determined and adjusted no less than annually.

The rates calculated as required by Ordinance, and in compliance with Section 15.6(a) of the Romulus City Charter are as follows:

	Current	New
All Water	\$3.296	\$3.490
Sewer Rate	\$4.516	\$4.711
Readiness to Serve: Water Charge – 3/4" meter	\$15.55	No Change
Readiness to Serve: Water Charge - 1" meter	\$25.96	No Change
WCAA Sewage Disposal Rate	\$3.293	\$3.345

These rates will become effective July 1, 2025.



Example: 3/4" Meter 2024-2025 Rates

City of Romulus

11111 Wayne Road, Romulus, MI 48174
www.romulusgov.com
PHONE: 734-942-7560
After 4:00 p.m. Emergency Phone: 734-942-8400
DROP BOX AVAILABLE IN FRONT OF CITY HALL

DUE DATE	AMOUNT ON OR BEFORE DUE DATE
06/03/25	\$113.54
ACCOUNT NUMBER	AMOUNT PAID
AMOUNT AFTER DUE DATE	
\$124.89	

Service Address:

PLEASE MAKE CHECKS PAYABLE TO

CITY OF ROMULUS
11111 WAYNE ROAD
ROMULUS, MI 48174

PLEASE INCLUDE ACCOUNT NUMBER ON YOUR CHECK



Please BRING ENTIRE BILL INTO OFFICE when paying in person OR Detach and MAIL TOP SECTION.

Keep This Portion For Your Records



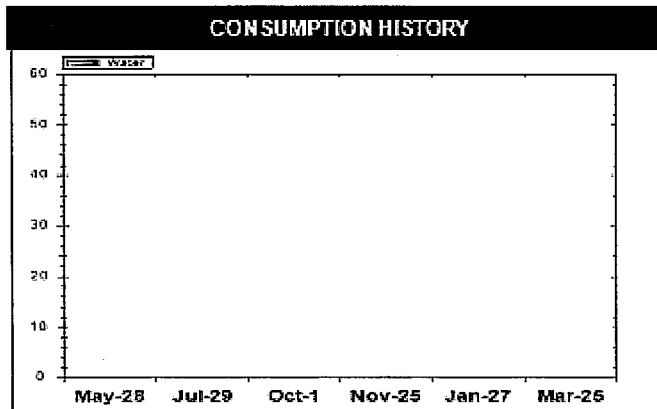
Additional Payment Options
Online, Auto Deduct,
Credit & Debit Cards.

SERVICE FROM	SERVICE TO	DAYS
02/01/25	04/01/25	60

ACCOUNT NUMBER
026669

Service Address:

SERVICE	METER #	PREVIOUS READ	DATE	CURRENT READ	DATE	USAGE	READ TYPE
WA	14711717	379	01/27/25	389	03/25/25	10	Auto



Please note: POSTMARKS ARE NOT ACCEPTED. Payment must be physically received by the City, by the due date, to avoid penalty.

Failure to receive water bill does not waive penalty fee
Sec 62-361 (c)

Delinquent water bills over \$300.00 are subject to shutoff

CHARGE	USAGE	TOTAL
WATER	10	\$32.96
WATER READINESS TO SER		\$31.10
SEWER	10	\$45.16
SEWER READINESS TO SER		\$4.32

TOTAL CURRENT CHARGES	\$113.54
PREVIOUS BALANCE	\$126.51
PAYMENTS RECEIVED SINCE LAST BILL	\$(126.51)
ADJUSTMENTS SINCE LAST BILL	\$0.00
PENALTY SINCE LAST BILL	\$0.00
TOTAL AMOUNT DUE	\$118.52
BALANCE DUE AFTER 06/03/2025	\$124.89

WWW.ROMULUSGOV.COM VIEW YOUR WATER BILL, MAKE PAYMENTS, ENROLL IN PAPERLESS BILLING OR AUTOPAY

FOR RESIDENTIAL WATER ASSISTANCE, CALL 313-388-9799 OR APPLY ONLINE @ WAYNEMETRO.ORG

DELINQUENT WATER ACCOUNTS OVER \$300.00 ARE SUBJECT TO SHUTOFF

CITY OFFICES WILL BE CLOSED ON MONDAY, MAY 26TH FOR MEMORIAL DAY



Example: 3/4" Meter 2025-2026 Rates

City of Romulus

11111 Wayne Road, Romulus, MI 48174
 www.romulusgov.com
 PHONE: 734-942-7560
 After 4:00 p.m. Emergency Phone: 734-942-8400
 DROP BOX AVAILABLE IN FRONT OF CITY HALL

DUE DATE	AMOUNT ON OR BEFORE DUE DATE
06/03/25	\$117.43
ACCOUNT NUMBER	AMOUNT PAID
AMOUNT AFTER DUE DATE	
\$129.17	

Service Address: _____

PLEASE MAKE CHECKS PAYABLE TO
CITY OF ROMULUS
11111 WAYNE ROAD
ROMULUS, MI 48174

PLEASE INCLUDE ACCOUNT NUMBER ON YOUR CHECK



Please BRING ENTIRE BILL INTO OFFICE when paying in person OR Detach and MAIL TOP SECTION.

Keep This Portion For Your Records



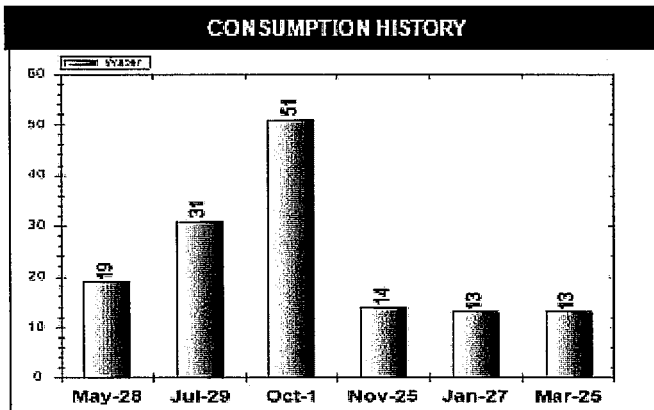
Additional Payment Options
 Online, Auto Deduct,
 Credit & Debit Cards.

SERVICE FROM	SERVICE TO	DAYS
02/01/25	04/01/25	60

ACCOUNT NUMBER
026669

Service Address: _____

SERVICE	METER #	PREVIOUS READ	DATE	CURRENT READ	DATE	USAGE	READ TYPE
WA	14711717	379	01/27/25	389	03/25/25	10	Auto



Please note: POSTMARKS ARE NOT ACCEPTED. Payment must be physically received by the City, by the due date, to avoid penalty.

Failure to receive water bill does not waive penalty fee
 Sec 62-361 (c)

Delinquent water bills over \$300.00 are subject to shutoff

CHARGE	USAGE	TOTAL
WATER	10	\$34.90
WATER READINESS TO SER		\$31.10
SEWER	10	\$47.11
SEWER READINESS TO SER		\$4.32

TOTAL CURRENT CHARGES	\$117.43
PREVIOUS BALANCE	\$126.51
PAYMENTS RECEIVED SINCE LAST BILL	\$(126.51)
ADJUSTMENTS SINCE LAST BILL	\$0.00
PENALTY SINCE LAST BILL	\$0.00
TOTAL AMOUNT DUE	\$117.43
BALANCE DUE AFTER 06/03/2025	\$129.17

WWW.ROMULUSGOV.COM VIEW YOUR WATER BILL, MAKE PAYMENTS, ENROLL IN PAPERLESS BILLING OR AUTOPAY

FOR RESIDENTIAL WATER ASSISTANCE, CALL 313-388-9799 OR APPLY ONLINE @ WAYNEMETRO.ORG

DELINQUENT WATER ACCOUNTS OVER \$300.00 ARE SUBJECT TO SHUTOFF

CITY OFFICES WILL BE CLOSED ON MONDAY, MAY 26TH FOR MEMORIAL DAY



City of Romulus

Treasurer's Report

Council Meeting Held:

June 23, 2025

Item No. 7.

General Description: _____

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Public Comment

Council Meeting Held:

June 23, 2025

Item No. 8.

General Description: _____

Resolution No. _____

Moved by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Seconded by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

Ayes:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Nays:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Abstain:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Unfinished Business

Council Meeting Held:

June 23, 2025

Item No. 9.

General Description: _____

Resolution No. _____

Moved by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Seconded by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

Ayes:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Nays:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Abstain:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

New Business

Council Meeting Held:
Item No. 10.

June 23, 2025

General Description: _____

Resolution No. _____

Moved by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Seconded by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

Ayes:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Nays:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Abstain:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Warrant

Council Meeting Held: **June 23, 2025**

Item No. A.

General Description: Approval of Warrant #: 25-12 for checks presented in the amount of \$2,235,371.77.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

CITY OF ROMULUS WARRANT REGISTER SUMMARY

Council Meeting Date: June 23, 2025
Warrant Number: 25-12

TOTAL WARRANT REGISTER

\$2,235,371.77

P.O.#	CHECK #	PAYEE	AMOUNT

TOTAL DELETIONS

TOTAL ADJUSTED WARRANT (IF ANY DELETIONS)

REWARRANTED ITEMS: (not included in above totals)

P.O.#	CHECK #	PAYEE	AMOUNT

COUNCIL AUTHORIZATION

DATE

The obligations of transfer of funds described on the attached warrant register including the required interfund advances have been authorized by the Council. We hereby authorize the Treasurer of the City of Romulus to disburse funds as listed in payment thereof with the exception of deleted items listed above.

MAYOR

CLERK

6/18/2025

CHECK DISBURSEMENT REPORT FOR CITY OF ROMULUS
CHECK DATE FROM 06/05/25 - 06/18/25

Fund		Amount
Total for fund 101	General Fund	\$162,473.30
Total for fund 202	Major Street Fund	\$25,004.89
Total for fund 203	Local Street Fund	\$536,485.38
Total for fund 205	Public Safety Fund	\$30,550.77
Total for fund 211	Cable TV	\$51.97
Total for fund 218	Merriman Rd. Spec. Assess	\$11,947.20
Total for fund 219	Street Lighting Fund	\$56,620.13
Total for fund 225	Community Employee Activity Fund	\$960.40
Total for fund 226	Garbage & Rubbish Collection Fund	\$1,832.67
Total for fund 245	Oakwood SAD	\$201.99
Total for fund 247	Tax Increment Finance Authority	\$279,410.49
Total for fund 248	Downtown Development Authority	\$1,862.69
Total for fund 260	Michigan Indigent Defense Fund	\$6,531.00
Total for fund 261	911 Service Fund	\$6,598.28
Total for fund 265	Drug Law Enforcement Fund	\$433.32
Total for fund 266	Law Enforcement-Federal	\$4,195.00
Total for fund 271	Library Fund	\$9,075.37
Total for fund 592	Water & Sewer Fund	\$466,591.27
Total for fund 661	Motor Vehicle	\$69,135.84
Total for fund 664	Technology Services	\$26,814.30
Total for fund 676	Retiree's Ins. Benefits	\$149,267.19
Total for fund 701	Revolving Fund	\$6,123.00
Total for fund 704	Imprest Payroll Fund	\$381,055.81
Total for fund 705	Delq. Pers. Prop. Fund	\$2,149.51
TOTAL - ALL FUNDS		\$2,235,371.77

06/18/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 06/05/2025 - 06/18/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank POOL POOLED CASH						
06/11/2025	POOL	89307	4529	FERAL FLORA	FLOWERS FOR THE WINDMILL PROJECT IN THE	536.90
06/11/2025	POOL	89308	4530	LENNY F. PRICE	SAXOPHONE PERFORMANCE LIBRARY	200.00
06/11/2025	POOL	89309	0670	VERIZON WIRELESS	342127256-00001 MAY 25 - JUN 25 ALL DEPA	4,003.78
06/11/2025	POOL	89310	1074	WAYNE COUNTY REGISTER OF DEEDS	STORM MAINTENANCE AGREEMENT ESCROW WITHD	24.00
06/11/2025	POOL	89311	1074	WAYNE COUNTY REGISTER OF DEEDS	69140 CHASE ESCROW WITHDRAW	27.00
06/11/2025	POOL	89312	1074	WAYNE COUNTY REGISTER OF DEEDS	39010 WALBASH	27.00
06/13/2025	POOL	89313	4476	SEMPER FI FENCING	FENCE REPAIR AND REPLACE IN PARKS	5,266.00
06/18/2025	POOL	2101(E)	0017	BLUE CARE NETWORK	JUNE 2025 HEALTH INSURANCE	32,811.53
06/18/2025	POOL	2102(E)	0016	BLUE CROSS/BLUE SHIELD OF MICH	JUNE 2025 HEALTH INSURANCE	429,940.43
06/18/2025	POOL	2103(E)	1468	CITY OF ROMULUS	11147 HUNT WATER BILL, 5/1/25-5/31/25	17.71
06/18/2025	POOL	2104(E)	1468	CITY OF ROMULUS	37230 NORTHLINE WATER BILL 5/1/25-5/31/2	94.35
06/18/2025	POOL	2105(E)	1468	CITY OF ROMULUS	11165 OLIVE B WATER BILL 5/1/25-5/31/25	77.36
06/18/2025	POOL	2106(E)	1468	CITY OF ROMULUS	11165 OLIVE A WATER BILL 5/1/25-5/31/25	77.36
06/18/2025	POOL	2107(E)	1468	CITY OF ROMULUS	11189 SHOOK WATER BILL 5/1/25-5/31/25	17.71
06/18/2025	POOL	2108(E)	1468	CITY OF ROMULUS	36525 BIBBINS WATER BILL, 5/1/25-5/31/25	120.70
06/18/2025	POOL	2109(E)	1468	CITY OF ROMULUS	12300 WAYNE WATER BILL 5/1/25-5/31/25	150.10
06/18/2025	POOL	2110(E)	1468	CITY OF ROMULUS	11111 WAYNE WATER BILL 5/1/25-5/31/25	181.97
06/18/2025	POOL	2111(E)	1468	CITY OF ROMULUS	7221 MIDDLEBELT WATER BILL 5/1/25-5/31/2	134.18
06/18/2025	POOL	2112(E)	1468	CITY OF ROMULUS	12600 WAYNE WATER BILL 5/1/25-5/31/25	217.97
06/18/2025	POOL	2113(E)	1468	CITY OF ROMULUS	28777 EUREKA WATER BILL 5/1/25-5/31/25	158.07
06/18/2025	POOL	2114(E)	1468	CITY OF ROMULUS	6900 WAYNE WATER BILL 5/1/25-5/31/25	142.15
06/18/2025	POOL	2115(E)	1468	CITY OF ROMULUS	11121 WAYNE WATER BILL 5/1/25-5/31/25	104.78
06/18/2025	POOL	2116(E)	1468	CITY OF ROMULUS	11131 WAYNE WATER BILL 5/1/25-5/31/25	142.15
06/18/2025	POOL	2117(E)	1468	CITY OF ROMULUS	35255 GODDARD 5/1/25-5/31/25	29.56
06/18/2025	POOL	2118(E)	1468	CITY OF ROMULUS	MERRIMAN SAD 1 WATER BILL, 10/10/24-5/31	88.53
06/18/2025	POOL	2119(E)	1468	CITY OF ROMULUS	9755 OZGA WATER BILL, 4/15/25-5/31/25	60.75
06/18/2025	POOL	2120(E)	1468	CITY OF ROMULUS	11129 WAYNE, NEW 34TH DIST. COURT 5/1/25	348.99
06/18/2025	POOL	2121(E)	1468	CITY OF ROMULUS	37200 GODDARD WATER BILL, 4/15/25-5/31/2	39.09
06/18/2025	POOL	2122(E)	1468	CITY OF ROMULUS	MERRIMAN SAD 2 WATER BILL, 10/10/24-5/31	400.77
06/18/2025	POOL	2123(E)	0581	COMERICA COMM. CARD SERV.	PATTY BRADEN COMERICA CARD PURCHASES FOR	238.09
					KEN CHAPMAN COMERICA CARD PURCHASES FOR	236.58
					JEFF KEMP COMERICA CARD PURCHASES FOR MA	521.50
					GARY HARRIS COMERICA CARD PURCHASES FOR	1,326.86
					INVERTED CREDIT CARD PO ATLASSIAN JIRA S	940.30
					J. WOJTYLKO COMERICA CARD PURCHASES FOR	2,024.25
					ROBERT MCCRAIGHT COMERICA CARD PURCHASES	226.56
					KEVIN KRAUSE COMERICA CARD PURCHASES FOR	1,607.20
					STACY PAIGE MAY 2025 COMERICA CARD PURCH	772.74
					ELLEN CRAIG-BRAGG COMERICA CARD PURCHASE	0.00
					CHRISTINA PARKER COMERICA CARD PURCHASES	397.00
					MILESTONE AWARDS - EMPLOYEE PICNIC	960.40
					ELLEN CRAIG-BRAGG COMERICA CARD PURCHASE	522.17
					CHRISTINA PARKER COMERICA CARD PURCHASES	(1,228.54)
						8,545.11
06/18/2025	POOL	2124(E)	0020	DELTA DENTAL PLAN OF MICHIGAN	JUNE 2025 DELTA DENTAL INSURANCE	25,461.66
06/18/2025	POOL	2125(E)	0012	DTE ENERGY	7219 MIDDLEBELT - FIRE #2 5/3/25-6/3/25	541.42
					6241 DEXTER - BOICE PARK 5/6/25-6/4/25	43.05
					VINING RD HOT BOX - 34155 GODDARD - 5/6/	439.36
					12300 WAYNE - ANIMAL SHELTER 5/6/25-6/4/	1,082.98
					11147 HUNT - HISTORICAL PAVILLION - 5/6	39.41
					7506 MERRIMAN - LANDSCAPING SERVICE PERI	174.47
					16869 BRANDT - CREEKSIDE PUMP STATION 5/	58.43
					10202 SHOOK RD - CEMETERY - 5/6/25-6/4/	31.22
					12055 WAYNE - BIRD HOUSE 5/6/25-6/4/25	10.64
					11120 HUNT - SCHOOL HOUSE @ HISTORICAL P	44.84
					9755 OZGA - ELMER JOHNSON PARK 5/6/25-6/	75.72
					11189 SHOOK - CHAMBER BLDG 5/6/25-6/4/25	256.06
					37230 NORTHLINE- FS #1 5/6/25-6/4/25	63.94
					6900 WAYNE - FIRE STATION #3 5/2/25-6/2/	62.07
					38205 BARTH - EMERGENCY SIREN 5/2/25-6/2	30.22
					OAKWOOD STORM SEWER PUMP STATION - 15409	201.99
					38834 HURON RIVER DR - WATER PUMP 5/9/25	62.34
					6061 COLUMBUS - FERNANDEZ PARK 5/10/25-6	17.65
						3,235.81
06/18/2025	POOL	2126(E)	0012	DTE ENERGY	31558 GODDARD - WATER PUMP 5/6/25-6/4/25	1,369.46
06/18/2025	POOL	2127(E)	0891	HOME DEPOT	BRICK PAVERS FOR THE HISOTRICAL PARK	21.44
					24/25 BLANKET PO FOR HOME DEPOT - MISC.	70.40

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					24/25 BLANKET PO FOR HOME DEPOT - MISC.	15.65
					SUPPLIES FOR REPAIRS AT 35255 GODDARD RD	109.04
					WATER HOUSE FOR THE FLOWERS AT THE HISTO	29.38
					PAINT PAIL, LINERS, BUCKET	70.37
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	71.86
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	9.97
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	112.07
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	129.32
					24/25 BLANKET PO FOR MISC SUPPLIES - DPW	55.76
					CREDIT MEMO	(10.08)
						685.18
06/18/2025	POOL	2128(E)	3992	INVOICE CLOUD INC.	INVERTED PO FOR MONTHLY FEES FOR CREDIT	601.00
06/18/2025	POOL	2129(E)	0096	MICHIGAN MUNICIPAL LEAGUE	POLICY PREMIUM 7/1/25 - 7/1/26 5000050-2 PAYROLL AUDIT 7/1/23 - 7/1/24	26,430.00 6,499.00
						32,929.00
06/18/2025	POOL	2130(E)	2947	NATIONAL VISION ADMINISTRATORS, LLC	VISION COVERAGE FOR JUNE 2025	2,752.32
06/18/2025	POOL	2131(E)	3740	NAVIA BENEFIT SOLUTIONS - LOCKBOX	NAVIA FOR MAY 2025	200.00
06/18/2025	POOL	89314	4520	A & M PAINTING	FREIGHTHOUSE STAGE POWER WASH & SEAL	2,645.00
06/18/2025	POOL	89315	2724	ACE CUTTING EQUIPMENT & SUPPLY, INC	24/25 BLANKET PO- WATER DEPT MISC PARTS	55.87
06/18/2025	POOL	89316	2981	ACTRON SECURITY ALARM SYSTEMS. INC	SECURITY DOOR LOOKS FOR THE ANIMAL SHEL SECURITY CAMERAS FOR THE ANIMAL SHELTER SECURITY DOOR LOOKS FOR THE ANIMAL SHEL	825.00 22,370.67 20,839.56
						44,035.23
06/18/2025	POOL	89317	2942	AIRGAS, INC.	24/25 BLANKET PO FOR AIRGAS INC - FOR OX	80.74
06/18/2025	POOL	89318	4464	AL'S ASPHALT PAVING CO	ITB 24/25-08 2025 HMA ROAD PAVING PROGRA	518,790.22
06/18/2025	POOL	89319	3336	ALLIE BROTHERS, INC	UNIFORM ITEMS UNIFORM ITEMS FOR HONOR GUARD UNIFORM ITEMS	68.89 2,276.91 (61.89)
						2,283.91
06/18/2025	POOL	89320	1567	ALPHA PSYCHOLOGICAL SERVICES, PC	NEW HIRE PSYCHOLOGICAL EXAMINATIONS	1,590.00
06/18/2025	POOL	89321	MISC	AMANDA GODINA	PARK RENTAL DEPOSIT 85576158	50.00
06/18/2025	POOL	89322	2804	AMAZON CAPITAL SERVICES	ACRYLIC SPRAY, ANNABELLE PANDA MONEY BANK SURFACE PRIMER PLANTER POTS, BELT BARRIER, BLACK WASH TRAFFICKING U, DARK TRAFFIC FUGITIVE TELEMETRY, NETWORK EFFECT WIRELESS DOORBELL	19.95 18.88 21.60 93.23 86.94 127.74 22.99
						391.33
06/18/2025	POOL	89323	4027	AMAZON CAPITAL SERVICES	FIRE DEPARTMENT: CO DETECTORS & WEED KIL PUBLIC WORKS WEEK 2ND GRADE FIELD TRIP A BASEBALL FIELD FENCE TOPPER WALKIE TALKIES TO ASSIST WITH DDA EVENTS OFFICE SUPPLIES MISC SUPPLIES FOR ISB & CELL AREA WINDMILL PROJECT LANDSCAPE EDGING/ COMM ELECTION SSUPPLIES AD STAMP AND ROADS ORGANIZER FILES AD STAMP AND ROADS ORGANIZER FILES X-SENSE 10-YEAR BATTERY COMBINATION SMOK LIGHTS AND NOZZELS MISC SUPPLIES FOR COMMUNITY EVENTS,ETC	497.26 314.25 149.49 104.99 74.98 62.80 216.45 207.23 62.26 27.51 162.40 908.38 67.53
						2,855.53
06/18/2025	POOL	89324	3209	ANGELA GORDILLO	BD BOND REFUND 8271 HUDSON	5,500.00
06/18/2025	POOL	89325	2903	APPLIED INNOVATION	JUNE 25 BASE RATE MAY 25 ADDIT PAGES	844.72
06/18/2025	POOL	89326	0529	ASSOCIATED NEWSPAPERS OF MICHIGAN	ITB 22/23-11 ASSOC. NEWS 7/1/24 TO 12/31 ITB 22/23-11 ASSOC. NEWS 7/1/24 TO 12/31	65.31 47.50

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					ITB 22/23-11 ASSOC. NEWS 7/1/24 TO 12/31	65.31
					ITB 22/23-11 ASSOC. NEWS 7/1/24 TO 12/31	148.44
					ITB 22/23-11 ASSOC. NEWS 7/1/24 TO 12/31	225.63
					ITB 22/23-11 ASSOC. NEWS 7/1/24 TO 12/31	166.25
					ITB 22/23-11 ASSOC. NEWS 7/1/24 TO 12/31	71.25
					ITB 22/23-11 ASSOC. NEWS 7/1/24 TO 12/31	71.25
						860.94
06/18/2025	POOL	89327	1081	ATCHINSON FORD SALES, INC.	24/25 BLANKET PO MISC VEHICLE REPAIRS -	119.95
06/18/2025	POOL	89328	4538	AUBO ROBOTICS USA, INC.	SBA SHINE FOR SUMMER GRANT RECIPIENT	2,500.00
06/18/2025	POOL	89329	3649	AUTO VALUE OF ROMULUS	24/25 BLANKET PO FOR MISC MECHANIC PURCH	81.56
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	114.22
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	212.08
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	27.18
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	112.59
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	490.63
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	442.55
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	43.75
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	167.84
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	312.33
					24/25 BLANKET PO FOR MISC MECHANIC PURCH	24.58
						2,029.31
06/18/2025	POOL	89330	1683	BAKER & TAYLOR	ACCOUNT # 251637 L154147 2 B00000	421.74
					ACCOUNT # 251637 L154147 2 B00000	85.13
					ACCOUNT # 251637 L154147 2 B00000	306.67
						813.54
06/18/2025	POOL	89331	3429	BAYSCAN TECHNOLOGIES	ONE TIME DVD CASE X100	811.45
06/18/2025	POOL	89332	0064	BOUND TREE MEDICAL LLC	24/25 BLANKET PO - MEDICAL SUPPLIES AND	153.97
					24/25 BLANKET PO - MEDICAL SUPPLIES AND	1,132.24
					24/25 BLANKET PO - MEDICAL SUPPLIES AND	299.31
						1,585.52
06/18/2025	POOL	89333	4315	BUBBIE'S PIZZA & CATERING	SBA SHINE FOR SUMMER GRANT RECIPIENT	2,500.00
06/18/2025	POOL	89334	0848	BURTON'S PLUMBING & HEATING CO.	ITB 19/20-18 BACK FLOW TESTING	4,350.00
06/18/2025	POOL	89335	4420	C & S CONSTRUCTION MANAGEMENT	RFP 24/25 -02 36539 GODDARD ALLEY PARK	25,345.80
06/18/2025	POOL	89336	3148	CADILLAC ASPHALT LLC	ITB 21/22-10 UPM COLD PATCH FOR 24/25 FY	2,755.20
06/18/2025	POOL	89337	4438	CAMERON MCCULLUM	LIVE MUSIC FOR JUNETEENTH COMMUNITY CELE	850.00
06/18/2025	POOL	89338	1270	CARLISLE WORTMAN ASSOCIATES	GENERAL CONSULTATION APRIL 25	290.00
06/18/2025	POOL	89339	MISC	CHRISTOPHER REYNA	PARK RENTAL DEPOSIT 85760854	50.00
06/18/2025	POOL	89340	3658	CIB PLANNING	TIFA PLAN REVISION AND STRATEGIC PLAN DE	4,396.00
					TIFA PLAN REVISION AND STRATEGIC PLAN DE	6,177.50
					TIFA PLAN REVISION AND STRATEGIC PLAN DE	5,523.00
						16,096.50
06/18/2025	POOL	89341	0086	CINTAS FAS	24/25 BLANKET PO FOR PRISONER MEDICINE C	69.54
06/18/2025	POOL	89342	1980	COMCAST	ACCT # 8529 10 214 0290387, UNIT COURTES	25.98
06/18/2025	POOL	89343	4215	COMMERCIAL REAL ESTATE EXCHANGE, IN	MONTHLY REAL ESTATE CONSULTING FY 24/25	138.97
06/18/2025	POOL	89344	4400	CONTRACTORS PIPE AND SUPPLY	24/25 BLANKET PO FOR WATER & SEWER MISC	70.14
06/18/2025	POOL	89345	1550	CQC INC	RFP 24/25-07 MSVWW MAY - JUNE 2025 MAINT	6,320.00
					IRRIGATION REPAIRS MERRIMAN ROAD	2,301.48
					IRRIGATION REPAIRS MERRIMAN ROAD DAMAGE	681.25
					COSTS ASSOCIATED WITH THE NPCM TIFA FLAG	5,160.30
					IRRIGATION REPAIRS MERRIMAN ROAD DAMAGE	1,980.70
						16,443.73
06/18/2025	POOL	89346	4362	DANIELLE GIBSON	SBA SHINE FOR SUMMER GRANT RECIPIENT	1,046.50
06/18/2025	POOL	89347	2788	DELL MARKETING LP	PIGGYBACK 19/20 DELL MIDEAL 071136600111	667.15
					MIDEAL PIGGYBACK CONTACT# 071B6600111 DE	943.62
						1,610.77

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06/18/2025	POOL	89348	MISC	DORIS ROCHELLE	PARK RENTAL DEPOSIT 86570202	50.00
06/18/2025	POOL	89349	2594	DOWNRIVER UTILITY WASTEWATER AUTHOR	JUNE 2025 EXCESS FLOW	210,401.40
06/18/2025	POOL	89350	2594	DOWNRIVER UTILITY WASTEWATER AUTHOR	WASTEWATER DISPOSAL CHARGES MAY 2025	164,821.64
06/18/2025	POOL	89351	0012	DTE ENERGY	29800 SUPERIOR HOT BOX MAY 2025	39.02
06/18/2025	POOL	89352	0012	DTE ENERGY	12600 WAYNE RD POLEBARN 5/6/25-6/3/25	26.08
06/18/2025	POOL	89353	0012	DTE ENERGY	FEDEX HOT BOX ELECTRIC 5/3/25-6/3/25	64.17
06/18/2025	POOL	89354	0772	DTE ENERGY	MAY 2025 STREET LIGHTING	59,518.07
06/18/2025	POOL	89355	0772	DTE ENERGY	MUNICIPAL COMPLEX MAY 2025	11,062.22
06/18/2025	POOL	89356	3611	EAGLE ENGRAVING, INC.	MABAS AND LOCKER TAGS - M. WILSON	25.93
06/18/2025	POOL	89357	4537	ELKINS MACHINE & TOOL	SBA SHINE FOR SUMMER GRANT RECIPIENT	2,500.00
06/18/2025	POOL	89358	4207	EMINENT EXCAVATING LLC	LEAD SERVICE LINE WATER AND SEWER REPAIR	1,855.44
					LEAD SERVICE LINE WATER AND SEWER REPAIR	1,003.24
					LEAD SERVICE LINE WATER AND SEWER REPAIR	1,406.73
					LEAD SERVICE LINE WATER AND SEWER REPAIR	1,487.18
					29025 BURNING TREE LN EMERGENCY WATER MA	8,850.32
						14,602.91
06/18/2025	POOL	89359	MISC	EMMA MCGLINNEN	TRANSFER TAPE FOR CRICUT	54.32
06/18/2025	POOL	89360	4525	EMS MANAGEMENT & CONSULTANTS, INC	C-1659 MAY 2025 EMS/FIRE SERVICES	4,572.00
06/18/2025	POOL	89361	3475	FERGUSON ENTERPRISES LLC #3326	WATER TAP MACHINE REPAIR PARTS	607.39
06/18/2025	POOL	89362	3475	FERGUSON ENTERPRISES LLC #3326	PARTS FOR TAP MACHINE	96.89
06/18/2025	POOL	89363	3475	FERGUSON WATERWORKS #3386	HYDRANT BREAKWAY REPAIR KITS	966.00
					INVENTORY ORDER REPAIR CLAMPS	980.00
						1,946.00
06/18/2025	POOL	89364	2735	FIFER INVESTIGATIONS, LLC	NEW HIRE BACKGROUND INVESTIGATION	2,000.00
06/18/2025	POOL	89365	3053	FIRST CHOICE COFFEE SERVICES	24/25 BLANKET PO FOR WATER PURIFIER AT P	62.95
06/18/2025	POOL	89366	MISC	FLORENCE CEMENT CO	HYDRANT REF #70041852	2,862.18
06/18/2025	POOL	89367	3829	FOSTER BLUE WATER OIL, LLC	24/25 INVERTED PO - ITB 19/20-21 2 YEA	60.00
					24/25 INVERTED PO - ITB 19/20-21 2 YEA	95.00
						155.00
06/18/2025	POOL	89368	4515	G&G FITNESS EQUIPMENT	2 TREADMILLS FOR FIRE DEPARTMENT	5,181.51
06/18/2025	POOL	89369	4273	GEM, INC.	SOLAR ENERGY PANELS AT THE RAC	135,428.00
06/18/2025	POOL	89370	0128	GIARMARCO, MULLINS, & HORTON, PC	70085-077B PILOT TRAVEL CENTER JAN 25	735.00
					70085-079B SUPER Y PLAZA APR 25	480.00
						1,215.00
06/18/2025	POOL	89371	0128	GIARMARCO, MULLINS, & HORTON, PC	70085-010B BUILDING MAY 25	288.00
					70085-011B CLERKS OFFICE MAY 2025	248.00
					70085-004B GENERAL MAY 25	13,024.60
					70085-068B LIBRARY MAY 25	576.00
					70085-081B CAMPBELL INC - LAWSUIT MAY 25	2,593.20
					70085-000B DOWNRIVER SEWER MAY 25	1,200.00
					70085-005B HR MAY 25	608.00
						18,537.80
06/18/2025	POOL	89372	2625	GLG PRINT	COR ITB 21/22-11 24/25 WATER BILL PRINTI	2,574.14
06/18/2025	POOL	89373	4343	GRECA MARTIAL ART ACADEMY	SBA SHINE FOR SUMMER GRANT RECIPIENT	2,500.00
06/18/2025	POOL	89374	4307	GRECO LAW PLLC	LEGAL SERVICES FOR MAY 2025	10,452.85
06/18/2025	POOL	89375	2995	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL SERVICES RENDERED THROUGH M	914.94
06/18/2025	POOL	89376	2789	HILLARD'S GLASS, INC.	POLICE - R28 - WINDSHIELD REPAIR	75.00
06/18/2025	POOL	89377	1420	HYDROCORP, INC.	24/25 INVERTED PO - ITB 17/18-25 COMMER	6,805.00
06/18/2025	POOL	89378	3892	IMAGE 360	PRINTED PVC SHIELD WALL DECOR - RPD PATC	310.00
06/18/2025	POOL	89379	4206	IMAGE PRINTING	2000 SHUT OFF STICKERS & 500 REPAIR STIC	938.73
06/18/2025	POOL	89380	3026	INSIGHTS2IMPROVEMENT, INC.	DISC ASSESSMENT FOR TECHNOLOGY SUPPORT S	90.00
06/18/2025	POOL	89381	0075	J & M TOWING	24/25 BLANKET PO TOWING FOR DISABLED CIT	125.00
06/18/2025	POOL	89382	1896	JAM BEST ONE FLEET SERVICE	AMBULANCE TIRES	722.94
					GRAVELY MOWER TIRES	427.76
					POLICE TIRES	479.56
					TRAILER #407	312.00
					LOW STOCK TIRES - 225/75 R16 HT3-R50	481.96
					TIRES - COURT SATURN	302.08

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						2,726.30
06/18/2025	POOL	89383	3209	JAMES WILLIAMS	BD BOND REFUND 39016 COMMONS	245.00
06/18/2025	POOL	89384	4261	KANOPY INC	148 TICKETS 1 CREDIT	130.05
06/18/2025	POOL	89385	MISC	KATHERINE BROWN	PARK RENTAL DEPOSIT 86214149	50.00
06/18/2025	POOL	89386	MISC	KATTINA SIMS	REFUND SENIOR ROOM RENTAL 6/14/25	100.00
06/18/2025	POOL	89387	4511	KIDORF PRESERVATION CONSULTING	HISTORICAL REVIEW STREETLIGHT CONVERSION	800.00
06/18/2025	POOL	89388	2563	KNOX ASSOCIATES, INC	SOLE SOURCE - KNOX BOX KNOXCONNECT CLOUD	2,596.00
06/18/2025	POOL	89389	0725	KUSTOM SIGNALS, INC.	CITY STREET SPEED DETERRENT DEVICES	14,889.40
06/18/2025	POOL	89390	4543	LAJOYA RUSH	SINGING SERVICES FOR JUNETEENTH COMMUNIT	100.00
06/18/2025	POOL	89391	3775	LAW OFFICE OF DANIEL A. BITAR, PLLC	MIDC PROGRAM SERVICE DANIEL BITAR	2,320.50
06/18/2025	POOL	89392	4436	LENOVO (UNITED STATES) INC	PIGGYBACK OMNIA 01-146 BUILDING, DPW, FI	1,756.60
06/18/2025	POOL	89393	1680	LUSTER CLEANERS, INC	24/25 BLANKET PO FOR PRISONER BLANKET CL	160.00
06/18/2025	POOL	89394	3895	MANGO LANGUAGES	ENTERPRISE SUBSCRIPTION	2,887.50
06/18/2025	POOL	89395	2666	MAURER'S TEXTILE RENTAL SERVICES	24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	1.57
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	1.57
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	1.57
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	28.66
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	28.66
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	28.62
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	135.73
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	30.91
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	30.91
					24/25 INVERTED PO FOR EMPLOYEE UNIFORM E	30.91
						319.11
06/18/2025	POOL	89396	4522	MERKLE FUNERAL SERVICE, INC.	SBA SMALL BUSINESS ASSISTANCE GRANT	9,900.00
06/18/2025	POOL	89397	0088	MESSENGER PRINTING SERVICE INC.	(142) CCR POSTCARDS TO NON RESIDENT WATE	216.98
06/18/2025	POOL	89398	3988	METRO ALARM SYSTEMS LLC	FIRE MONITORING SERVICES & ANNUAL FIRE I	98.97
06/18/2025	POOL	89399	MISC	MICHELLE KOROTNEY	ANIMAL BOND SPAY / NEUTER REFUND 5/27/25	50.00
06/18/2025	POOL	89400	0048	MICHIGAN CAT	24/25 BLANKET PO FOR MISC EQUIPMENT PURC	228.74
06/18/2025	POOL	89401	3036	MICHIGAN CUSTOM APPAREL	YOUTH BASEBALL JERSEYS AND HATS	820.00
06/18/2025	POOL	89402	0667	MICHIGAN POLICE TRAINING	(2) CMV/ FROST LAW RELATED CLASSES MAY	1,290.00
06/18/2025	POOL	89403	1104	MICHIGAN STATE POLICE	24/25 BLANKET PO-SEX OFFENDER REGISTRATI	30.00
06/18/2025	POOL	89404	3670	MIDWEST COLLAB. FOR LIBRARY SERVICE	ANNUAL FEE	250.00
06/18/2025	POOL	89405	0427	MIDWEST TAPE	CUSTOMER # 2000005771 BOOKS	95.99
06/18/2025	POOL	89406	2902	MONAGHAN, PC	WAYNE RD SIDEWALK PROJECT BILLING THRU 1	603.50
					WAYNE RD SIDEWALK PROJECT BILLING THRU 4	1,057.59
						1,661.09
06/18/2025	POOL	89407	0068	MUCHMORE HARRINGTON SMALLEY & ASSOC	24/25 INVERTED PO FOR LEGISLATIVE SERVIC	4,000.00
06/18/2025	POOL	89408	4536	MULTI MACHINING CAPABILITIES	SBA SHINE FOR SUMMER GRANT RECIPIENT	2,500.00
06/18/2025	POOL	89409	4539	NAGYS CUSTOMS	SBA SHINE FOR SUMMER GRANT RECIPIENT	2,500.00
06/18/2025	POOL	89410	3209	NICHOLAS J. MALENDOWSKI	BD BOND REFUND 16223 OAKBROOK	200.00
06/18/2025	POOL	89411	0442	NORTHSIDE TRUE VALUE HARDWARE	24/25 BLANKET PO FOR KEY, LOCK, & MISC.	17.33
06/18/2025	POOL	89412	4316	OCCMED CONNECT	NEW HIRE DRUG SCREEN AND PHYSICAL	481.00
					24/25 BLANKET PO EMPLOYEE PROCESSING FOR	68.00
						549.00
06/18/2025	POOL	89413	1491	ON DUTY GEAR LLC	ITB-19/20-07 ARMOR EXPRESS SURGE 7X9 LEV	3,835.00
06/18/2025	POOL	89414	0736	ORCHARD, HILTZ & MCCLIMENT	ITB 23/24-16 SMITH ROAD WATER MAIN REPLA	11,720.75
					ITB 23/24-16 SMITH ROAD WATER MAIN REPLA	14,109.13
					EGLE MS4 AUDIT - PROFESSIONAL SERVICES R	4,041.75
					EGLE MS4 AUDIT - PROFESSIONAL SERVICES R	2,169.00
						32,040.63
06/18/2025	POOL	89415	4509	ORKIN PEST CONTROL	PEST CONTROL- SPRAY FOR SEWER FLIES AND	775.00
06/18/2025	POOL	89416	0266	OSBORNE CONCRETE COMPANY INC.	ITB 24/25-13 YARD STOCK	1,053.00
					ITB 24/25-13 YARD STOCK	990.60
						2,043.60
06/18/2025	POOL	89417	3002	OVERDRIVE, INC.	EXTERNAL SERVICE	2.99
06/18/2025	POOL	89418	0148	PARAGON LABORATORIES INC	SHEETZ B TOTAL COLIFORM AND E. COLI P/A	76.00
06/18/2025	POOL	89419	0148	PARAGON LABORATORIES, INC.	FIRE STATION #4 WO#402593	184.00

06/18/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 06/05/2025 - 06/18/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/18/2025	POOL	89420	0984	PARKWAY SERVICES, INC.	HISTORICAL PARK REGULAR PORTAJOHNS (6/1/ PORTA POTTY SERVICES FOR ST. JOHN'S LODG PORTA POTTY SERVICES FOR ST. JOHN'S LODG PORTA POTTY SERVICES FOR ST. JOHN'S LODG RED SCHOOL HOUSE HANDICAP PORTAJOHNS 6/4 HISTORICAL PARK HC PORTAJOHNS (6/12/2025-	120.00 120.00 120.00 120.00 200.00 200.00
						880.00
06/18/2025	POOL	89421	4369	POLKA DOTS	SBA SHINE FOR SUMMER GRANT RECIPIENT	2,500.00
06/18/2025	POOL	89422	3959	PRETTY FACE CLEANING SERVICES	GROWTH WORKS 34TH DISTRICT COURT GROWTH WORKS 34TH DISTRICT COURT	200.00 200.00
						400.00
06/18/2025	POOL	89423	4312	PRO-LINE ASPHALT	ITB 23/24-04 NORTHLINE ROAD PAVEMENT REP	34,219.65
06/18/2025	POOL	89424	3867	QUADIENT INC	POSTAGE MACHINE IX3-5-7 INK CART	296.00
06/18/2025	POOL	89425	4533	RANY ABDELLATIF	SBA SHINE FOR SUMMER GRANT RECIPIENT	2,500.00
06/18/2025	POOL	89426	0688	REY-MART ASPHALTING CO.	ASHPHALT REPAIRS AT MULTIPLE LOCATIONS ASHPHALT REPAIRS AT MULTIPLE LOCATIONS ASHPHALT REPAIRS AT MULTIPLE LOCATIONS ASHPHALT REPAIRS AT MULTIPLE LOCATIONS	3,291.60 6,332.55 2,984.70 2,955.00
						15,563.85
06/18/2025	POOL	89427	1952	RITTER GIS, INC.	24/25 GIS SUPPORT SERVICES FOR FD OPS - 24/25 GIS SUPPORT SERVICES FOR FD OPS - 24/25 INVERTED- GIS SUPPORT SERVICES 7/0 2024-2025 PARCEL UPDATES AND TAX MAPS	701.25 340.00 3,548.76 6,270.00
						10,860.01
06/18/2025	POOL	89428	MISC	ROBAKIEWICZ, PAUL	HYDRANT REF #70324063	2,899.38
06/18/2025	POOL	89429	4413	ROCKET ENTERPRISE, INC.	INSURANCE CLAIM: FLAG POLE REPAIR @ 34TH	6,425.00
06/18/2025	POOL	89430	0681	ROMULUS COMMUNITY SCHOOLS	DELINQUENT PERSONAL PROPERTY DISBURSEMENT	841.80
06/18/2025	POOL	89431	0189	ROSE PEST SOLUTIONS	24/25 INVERTED PO FOR ROSE PEST SOLUTIO	71.00
06/18/2025	POOL	89432	2941	ROWE PROFESSIONAL SERVICES COMPANY	GRANT ROAD DESIGN OZGA ROAD DESIGN OZGA ROAD DESIGN	322.50 19,772.50 1,275.00
						21,370.00
06/18/2025	POOL	89433	MISC	SABRIYYA WARREN	REFUND SENIOR ROOM RENTAL 6/7/25	100.00
06/18/2025	POOL	89434	2419	SCADA	CENTEX LIFT STATION- INSTALL NEW TRANSDU	1,861.34
06/18/2025	POOL	89435	0968	SCHOOLCRAFT COLLEGE	PPCT INSTRUCTOR RECERT 5/13/25 - 5/15/25 PPCT INSTRUCTOR SCHOOL 5/19/25 - 5/23/25	730.00 575.00
						1,305.00
06/18/2025	POOL	89436	4381	SOLE' BUILDING COMPANY	ITB 23/24-11 POLE BARN CONSTRUCTION AT D	17,100.00
06/18/2025	POOL	89437	4532	SPARTAN 6 SECURITY	SBA SHINE FOR SUMMER GRANT RECIPIENT	2,500.00
06/18/2025	POOL	89438	4040	STAPLES	Inventory Order Inventory Order 8.5X11 PAPER FOR LIBRARY	101.98 407.92 73.98
						583.88
06/18/2025	POOL	89439	0503	STERICYCLE, INC.	24/25 BLANKET STERICYCLE SHARPS PICK UP	23.78
06/18/2025	POOL	89440	MISC	STEWART REYNOLDS	ANIMAL BOND SPAY / NEUTER REFUND 6/4/25	50.00
06/18/2025	POOL	89441	4034	SUPERIOR MEDICAL WASTE DISPOSAL	MEDICAL WASTE DISPOSAL CONTRACT FY 24/25	180.00
06/18/2025	POOL	89442	4104	THE KAPLAN LAW FIRM	MIDC SERVICE HOURS JOSHUA KAPLAN	955.50
06/18/2025	POOL	89443	3780	THE NUNLEY LAW GROUP, PLLC	MIDC SERVICE HOURS FOR ROYCE NUNLEY	3,255.00
06/18/2025	POOL	89444	4519	THE REPTARIUM	BRING ZOO TO YOU EVENT	400.00
06/18/2025	POOL	89445	4534	THE TRACKSIDE HIDEAWAY LLC	SBA SHINE FOR SUMMER GRANT RECIPIENT	2,500.00
06/18/2025	POOL	89446	MISC	TINA PONICAN	PARK DEPOSIT REFUND 85581279	50.00
06/18/2025	POOL	89447	3593	TOSHIBA BUSINESS SOLUTIONS	MONTHLY COPY CHARGES FY 24/25 MONTHLY COPY CHARGES FY 24/25 MONTHLY COPY CHARGES FY 24/25	18.00 410.91 1,389.99

06/18/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 06/05/2025 - 06/18/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					MONTHLY COPY CHARGES FY 24/25	117.25
						1,936.15
06/18/2025	POOL	89448	3281	TRUCK & TRAILER SPECIALISTS INC	PIGGYBACK MIDEAL 071B7700086 PIGGYBACK D	59,785.00
06/18/2025	POOL	89449	4517	UPPER LEVEL GRAPHICS, INC	POLICE VEHICLE - ACCIDENT REPAIR - R41-2	685.00
06/18/2025	POOL	89450	4191	UTILITY ASSOCIATES, INC	REPLACE DAMAGED REAR SEAT DOME CAMERA	360.00
06/18/2025	POOL	89451	2406	VANCE OUTDOORS, INC	PIGGYBACK MI STATE CONTRACT #071B6600126	2,982.30
06/18/2025	POOL	89452	2190	VANOVERBEKE, MICHAUD & TIMMONY, PC	LEGAL SERVICES RENDERED TO BOARD OF TRUS	666.50
06/18/2025	POOL	89453	3368	VERIZON CONNECT FLEET USA LLC	24/25 INVERTED PO- NETWORKFLEET GSA HARD	704.51
06/18/2025	POOL	89454	4367	VLP INC	SBA SHINE FOR SUMMER GRANT RECIPIENT	2,500.00
06/18/2025	POOL	89455	1482	WAL-MART COMMUNITY	SOUNDS IN R DISTRICT PHONE ADAPTER FOR S	29.00
06/18/2025	POOL	89456	0106	WAYNE COUNTY	500373, JUNE 2025 FIXED SEWAGE ROUGE VAL	36,127.33
06/18/2025	POOL	89457	0936	WAYNE COUNTY TREASURER	DELINQUENT PERSONAL PROPERTY DISBURSEMEN	1,292.23
06/18/2025	POOL	89458	0654	WEST SHORE SERVICES, INC.	2024 SOLE SOURCE ANNUAL INSPECTION & MAI	5,950.00
06/18/2025	POOL	89459	0158	WESTLAND FIRE EXTINGUISHER, INC.	FIRE EXTINGUISHERS FOR VEHICLE SAFETY	1,053.00
					FIRE EXTINGUISHER INSPECTIONS & MAINTENA	187.00
					FIRE EXTINGUISHER INSPECTIONS & MAINTENA	209.00
					FIRE DEPARTMENT - FIRE EXTINGUISHER INSP	462.00
						1,911.00
06/18/2025	POOL	89460	0651	WM CORPORATE SERVICES, INC	24/25 INVERTED PO FOR RESIDENT DUMP PASS	946.00
06/18/2025	POOL	89461	0659	WM CORPORATE SERVICES, INC	24/25 INVERTED PO FOR DUMPSTER CHARGES	550.00
06/18/2025	POOL	89462	0659	WM CORPORATE SERVICES, INC	24/25 INVERTED PO FOR DUMPSTER CHARGES	335.00
06/18/2025	POOL	89463	0885	XGS	DELINQUENT PERSONAL PROPERTY DISBURSEMEN	15.48
06/18/2025	POOL	89464	3536	ZIEBART OF MICHIGAN - M122	UNDERCOATING (RUSTPROOFING) NEW VEHICLE	926.50
06/18/2025	POOL	89465	2945	ZONES, LLC	ADOBE CREATIVE CLOUB SUBSCRIPTION - PLAN	317.00
					MICROSOFT OFFICE 2024 LICENSES FOR ANIM	19,726.44
					MAINTENANCE RENEWAL FOR DELL DATA DOMAIN	2,643.00
					CREW LEADER TABLETS - FIELD W/O ACCESS	1,170.00
					BILLING FOR CLOUD SUBSCRIPTIONS [06-06-2	203.40
						24,059.84
06/18/2025	POOL	89466	3705	CABLING AND MORE	USE OF AUDIO EQUIPMENT FOR JUNETEENTH CO	150.00
POOL TOTALS:						
Total of 191 Checks:						2,235,371.77
Less 0 Void Checks:						0.00
Total of 191 Disbursements:						2,235,371.77

DTE	25-Mar	25-Apr	25-May
CITY HALL - 11111 Wayne	\$3,247.13	\$3,355.50	\$3,274.97
COURT BUILDING - 11131 Wayne	\$2,300.70	\$2,377.48	\$2,320.41
LIBRARY - 11121 Wayne	\$1,019.63	\$1,053.66	\$1,028.36
New Court - 11129 Wayne	\$4,400.77	\$4,547.64	\$4,438.48
Total for all municipal complex:	\$10,968.23	\$11,334.28	\$11,062.22



City of Romulus

Communication

Council Meeting Held:
Item No. 12

June 23, 2025

Councilperson Abdo: _____

Councilperson Barden: _____

Councilperson Crout: _____

Councilperson Jones: _____

Councilperson Roscoe: _____

Councilperson Talley: _____

Councilperson Wadsworth: _____



City of Romulus

Adjournment

Council Meeting Held:

June 23, 2025

Item No. 13

General Description: _____

Resolution No. _____

Moved by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Seconded by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

Ayes:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Nays:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Abstain:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED