



**CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA
August 11, 2025
7:30 PM**

Members of the public can view the Regular City Council Meetings live via the Romulus Public Access Channel 12 and YouTube at www.youtube.com/cityofromulus. Public comments can also be emailed to publiccomment@romulusgov.com

Pledge of Allegiance

Roll Call

1. Agenda

- A. Approval of Agenda

2. Minutes

- A. Approval of Minutes from the Regular Meeting held on Monday, July 28, 2025, at 7:30 p.m.
- B. Approval of the Minutes from the Special Meeting - Executive Session held on Monday, July 28, 2025, at 6:45 p.m. to discuss an attorney's opinion.

3. Petitioner

- A. **Petitioner:** Miranda Jones - Celebrate MiLIFE **Petition:** Special Event and Road Closure Request
Action: To authorize a no-fee permit for the Mental Health Fun Day special event scheduled for Saturday, September 13, 2025, at the Romulus Historical Park from Noon – 4:00 p.m. and approve the road closure of Hunt Street beginning at Bibbins Street and ending at the entrance to the Post Office on Hunt Street from 11:00 a.m. to 5:00 p.m. for the stated event.

4. Chairperson's Report, John Barden, Mayor Pro-Tem

- A. Approval of the Chairperson's Report

5. Mayor's Report – Robert A. McCraight, Mayor

- A. Resolution to Adopt and Allocate Funds for an Outdoor Fitness Court
- B. No Fee Permit - Romulus Community Baptist Church
- C. Request for No Fee Permit - Cemetery Committee
- D. Request for No Fee Permit
- E. Annual Community Resolution Accepting Long-Term Maintenance of Storm Water Management System
- F. Clark Drain Abandonment - Wayne County Airport Authority (WCAA)
- G. Water Main Easement Agreement
- H. Piggyback on Sourcewell Contract to Purchase two (2) Gravely Mowers from Wayne Lawn and Garden
- I. Piggyback State of New Mexico Price Agreement to Purchase Zenner Water Meters
- J. RFP 24/25-10 Single Hauler Waste Collection & Disposal Program Contract Approval
- K. Sole Source Purchase from Insane Impact, LLC for one (1) Battery Powered Max 1170 Mobiel LED Trailer
- L. Piggyback on MiDeal Contract for the Purchase of three (3) 2025 Ford Bronco Sports for the Building Dept.
- M. Notice of Termination of 34th District Court Funding Unit Court Agreement

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. Second Reading and Final Adoption of RZ-2022-001; Wayne Lux Estate (Beverly/Wayne Road)

- B. Second Reading and Final Adoption of Budget Amendment 25/26-1
- C. First Reading and Introduction to TA-2025-001 - Zoning Ordinance Text Amendment
- D. First Reading and Introduction to TA-2025-004; Zoning Ordinance Text Amendment
- E. Public Hearing Request for Monday, September 22, 2025, at 6:45 p.m.
- 7. **Treasurer's Report – Stacy Paige, Treasurer**
- 8. **Public Comment** - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
- 9. **Unfinished Business**
- 10. **New Business**
- 11. **Warrant**
 - A. Approval of Warrant #: 25-15 for checks presented in the amount of \$1,532,250.85
- 12. **Communication**
- 13. **Adjournment**



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a “*Request to Address*” card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.
2. When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.
3. Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.
4. Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.
5. No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.
6. All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.
7. This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.
8. Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.
9. The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council’s agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk’s Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.



City of Romulus

Agenda

Council Meeting Held: **August 11, 2025**

Item No. **A.**

General Description: Approval of Agenda

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Minutes

Council Meeting Held: **August 11, 2025**

Item No. **A.**

General Description: Approval of Minutes from the Regular Meeting held on Monday, July 28, 2025, at 7:30 p.m.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING

July 28, 2025

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

Meeting called to order at 7:30 pm by Councilwoman Tina Talley

Pledge of Allegiance

Roll Call

Present: Harry Crout, David Jones, Tina Talley, William Wadsworth

Absent/Excused: Kathy Abdo, John Barden, Celeste Roscoe

Administrative Officials in Attendance:

Robert McCraight, Mayor

Ellen L. Craig-Bragg, Clerk

Administrative Staff in Attendance:

Julie Wojtylko, Chief of Staff; Steve Hitchcock, City Attorney; D'Sjonaun Hockenhull, Deputy Clerk; Steve Dudek, Director of Technology Services; Colleen Dumas, Director of Parks & Recreation; Jerry Frayer, DDA Director/ Economic Development Liaison; Don Straub, Deputy DPW Director; Mike Laskaska, Communication & Community Services Director.

1. Agenda

A. Moved by **Harry Crout**, seconded by **David Jones**, for approval of the Agenda.

Roll Call Vote: Ayes - Harry Crout, David Jones, Tina Talley, William Wadsworth

Nays - None

Motion Carried Unanimously.

2. Minutes

A. Res. #25-208 Moved by **William Wadsworth**, seconded by **David Jones** for Approval of the Minutes from the Regular Meeting held on July 14, 2025, at 7:30 p.m.

Roll Call Vote: Ayes - Harry Crout, David Jones, Tina Talley, William Wadsworth

Nays - None

Motion Carried Unanimously.

Res. #25-209 Moved by **William Wadsworth**, seconded by **David Jones**, to amend the Minutes from the Regular Meeting held on July 14, 2025, at 7:30 p.m. - to amend item 6B to reflect a 45-minute Study Session.

Roll Call Vote: Ayes - Harry Crout, David Jones, Tina Talley, William Wadsworth

Nays - None

Motion Carried Unanimously.

- B. Res. #25-210** Moved by **William Wadsworth**, seconded by **Harry Crout** for Approval of the Minutes from the Special Meeting - Public Hearing held on July 14, 2025, at 6:45 pm to hear objections and/or comments to the Application for Commercial Facilities Exemption Certificate filed by Detroit Airport Hotel Limited Partnership III (8500 Wickham Rd).

Roll Call Vote: Ayes - Harry Crout, David Jones, Tina Talley, William Wadsworth

Nays - None

Motion Carried Unanimously.

3. **Petitioner** - None

4. **Chairperson's Report**

Councilwoman Tina Talley chaired the regular meeting. She shared information about community events and activities she attended and participated in.

Res. #25-211 Moved by **William Wadsworth**, seconded by **Harry Crout**, to adopt a memorial resolution in honor of Clarence Mahon.

Roll Call Vote: Ayes - Harry Crout, David Jones, Tina Talley, William Wadsworth

Nays - None

Motion Carried Unanimously.

Res. #25-212 Moved by **David Jones**, seconded by **Harry Crout**, to adopt a memorial resolution in honor of Clara Williams.

Roll Call Vote: Ayes - Harry Crout, David Jones, Tina Talley, William Wadsworth

Nays - None

Motion Carried Unanimously.

- A.** Moved by **David Jones**, seconded by **William Wadsworth**, to accept the Chairperson's Report.

Roll Call Vote: Ayes - Harry Crout, David Jones, Tina Talley, William Wadsworth

Nays - None

Motion Carried Unanimously.

5. **Mayor's Report – Robert A. McCraith, Mayor**

- Vanessa Toliver shared upcoming community events via a video presentation.

- A. Res. #25-213** Moved by **William Wadsworth**, seconded by **Harry Crout**, to concur with the administration and authorize a no fee permit for all August 1, 2025, Sounds in R- District activities and authorization for the closure of Hunt Street beginning at Bibbins Street and ending at the entrance of the Post Office from 6:00 p.m. to 10:00 p.m. and a road closure of Goddard Road between Shook Road and Sterling Street beginning at 9:00 p.m. and ending at 12:00 a.m. August 2nd to ensure the safety of all participants for the after party event planned for Eagle Alley.

Roll Call Vote: Ayes - Harry Crout, David Jones, Tina Talley, William Wadsworth

Nays - None

Motion Carried Unanimously.

- B. Res. #25-214** Moved by **David Jones**, seconded by **William Wadsworth**, to concur with the administration and authorize a no-fee permit for the use of Elmer Johnson's Park pavilion on August 9, 2025, for First Baptist Church Annual Family and Fun Day.

Roll Call Vote: Ayes - Harry Crout, David Jones, Tina Talley, William Wadsworth
Nays - None

Motion Carried Unanimously.

- C. Res. #25-215** Moved by **David Jones**, seconded by **Harry Crout**, to concur with the administration and authorize the Mayor and Clerk to enter into the Nesting Agreement with Romulus Community Schools to meet requirements of the State of Michigan MS4 permit regarding storm water standards.

Roll Call Vote: Ayes - Harry Crout, David Jones, Tina Talley, William Wadsworth
Nays - None

Motion Carried Unanimously.

- D. Res. #25-216** Moved by **William Wadsworth**, seconded by **David Jones**, to concur with the administration and consent to piggyback on the Omnia Partners Contract 01-152 to purchase a replacement Dell VxRail Server from Zones Inc. for a total cost of \$175,775.00, which will include three years of support for both hardware and software.

Roll Call Vote: Ayes - Harry Crout, David Jones, Tina Talley, William Wadsworth
Nays - None

Motion Carried Unanimously.

- E. Res. #25-217** Moved by **David Jones**, seconded by **Harry Crout**, to concur with the administration and consent to piggyback on the Omnia Partners Contract #2017001134 for the purchase and installation of playground equipment from GameTime for Elmer Johnson Park, St. John's Lodge Park, and Oakbrook Park at a total cost of \$26,361.98. The funds used for this purchase are provided from a grant awarded September 25, 2023, from Wayne County.

Roll Call Vote: Ayes - Harry Crout, David Jones, Tina Talley, William Wadsworth
Nays - None

Motion Carried Unanimously.

- F. Res. #25-218** Moved by **William Wadsworth**, seconded by **David Jones**, to concur with the administration and approve Change Order #1 Omnia Partners contract #2017001134, to GameTime for purchase and installation of additional safety playcurbs and wood fiber cushion surfacing at Mary Ann Banks Park in the amount of \$8,150.00.

Roll Call Vote: Ayes - Harry Crout, David Jones, Tina Talley, William Wadsworth
Nays - None

Motion Carried Unanimously.

- G. Res. #25-219** Moved by **William Wadsworth**, seconded by **Harry Crout** to concur with the administration and introduce Budget Amendment 25/26-1 to cover costs associated with the purchase of a mobile LED screen trailer.

Roll Call Vote: Ayes - Harry Crout, David Jones, Tina Talley, William Wadsworth

Nays - None

Motion Carried Unanimously.

Fund/Dept. Account No.	Account Name	Current Balance	Amendment	Amended Budget
211-000 Cable				
<u>Expense</u>				
211-000-971.000	Capital Outlay		\$180,000	\$180,000
<u>Fund Balance</u>				
211-000-376.000	Fund Balance/ PEG Fees	\$1,265,442	\$180,000	\$1,085,442
To cover costs associated with the purchase of a cable mobile LED screen trailer				

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. Res. #25-220** Moved by **William Wadsworth**, seconded by **David Jones**, for Approval of the Honorary Street Sign Recipient.

Roll Call Vote: Ayes - Harry Crout, David Jones, Tina Talley, William Wadsworth

Nays - None

Motion Carried Unanimously.

- B. Res. #25-221** Moved by **David Jones**, seconded by **William Wadsworth** to approve the Request for Study Session for Quarterly Investment Report on August 11, 2025 @ 6:45 pm.

Roll Call Vote: Ayes - Harry Crout, David Jones, Tina Talley, William Wadsworth

Nays - None

Motion Carried Unanimously.

7. Treasurer's Report – Stacy Paige, Treasurer

8. Public Comment - None

9. Unfinished Business

10. New Business

11. **Warrant**

- A. **Res. # 25-222** Moved by **William Wadsworth**, seconded by **Harry Crout**, to approve the Approval of Warrant # 25-14 for checks presented in the amount of \$1,427,638.72.

Roll Call Vote: Ayes - Harry Crout, David Jones, Tina Talley, William Wadsworth

Nays - None

Motion Carried Unanimously.

12. **Communication**

- Councilwoman Talley thanked all city departments and offices for their work for the city.
- Mayor McCraight thanked the IT Department for their efforts in securing City Hall resources during the storm.

13. **Adjournment**

- A. Moved by **William Wadsworth**, seconded by **David Jones**, to adjourn the Regular Council Meeting at 8:30 pm..

Roll Call Vote: Ayes - Harry Crout, David Jones, Tina Talley, William Wadsworth

Nays - None

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan, do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on July 28, 2025.



Ellen L. Craig-Bragg, City Clerk City
of Romulus, Michigan



City of Romulus

Minutes

Council Meeting Held: **August 11, 2025**

Item No. B.

General Description: Approval of the Minutes from the Special Meeting - Executive Session held on Monday, July 28, 2025, at 6:45 p.m. to discuss an attorney's opinion.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE ROMULUS CITY COUNCIL SPECIAL MEETING – EXECUTIVE SESSION

July 28, 2025

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

Councilwoman Tina Talley called the meeting to order at 6:59 p.m.

1. Roll Call

Present: Harry Crout, David Jones, Tina Talley, William Wadsworth

Absent / Excused: Kathy Abdo, John Barden, Celeste Roscoe

Administrative Officials in Attendance:

Robert McCraight, Mayor

Ellen L. Craig-Bragg, Clerk

Administrative Staff in Attendance:

Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney; D'Sjonaun Hockenhull - Deputy Clerk

2. Moved by **David Jones**, seconded by **William Wadsworth** to accept the Special Meeting agenda as presented.

Roll Call Vote: Ayes - Harry Crout, David Jones, Tina Talley, William Wadsworth

Nays - None

Motion Carried Unanimously.

3. No quorum of council members to enter into closed session pursuant to MCL 15.267.

4. **Public Comment** – None

5. Moved by **William Wadsworth**, seconded by **David Jones** to adjourn the meeting at 7:01 p.m.

Roll Call Vote: Ayes - Harry Crout, David Jones, Tina Talley, William Wadsworth

Nays - None

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the Special Meeting – Executive Session of the Romulus City Council held on July 28, 2025.

A handwritten signature in black ink, reading "Ellen L. Craig-Bragg".

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Petitioner

Council Meeting Held: **August 11, 2025**

Item No. **A.**

General Description: **Petitioner:** Miranda Jones - Celebrate MiLIFE **Petition:** Special Event and Road Closure Request

Action: To authorize a no-fee permit for the Mental Health Fun Day special event scheduled for Saturday, September 13, 2025, at the Romulus Historical Park from Noon – 4:00 p.m. and approve the road closure of Hunt Street beginning at Bibbins Street and ending at the entrance to the Post Office on Hunt Street from 11:00 a.m. to 5:00 p.m. for the stated event.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MEMORANDUM

To: Honorable City Council

From: Ellen Craig-Bragg, City Clerk

Cc: D’Sjonaun Hockenhull, Deputy City Clerk

Date: August 7, 2025

Re: Special Event and Road Closure Request

Event: Mental Health Fun Day

Organizers: Celebrate MiLIFE

Date: Saturday, September 13, 2025

Time: Noon – 4 p.m.

Proposed Location: Romulus Historical Park

Recommended Action:

It is requested that the City Council authorize a no-fee permit for the Mental Health Fun Day special event scheduled for Saturday, September 13, 2025, at the Romulus Historical Park from Noon – 4:00 p.m. and approve the road closure of Hunt Street beginning at Bibbins Street and ending at the entrance to the Post Office on Hunt Street from 11:00 a.m. to 5:00 p.m. for the stated event.



CITY COUNCIL AGENDA REQUEST FORM

Today's Date: 07/25/25 Proposed Agenda Date: 08/11/25

Name of person(s) proposing item: Miranda Jones

Title: CEO Please Print

Name of Business / Organization (if applicable) Celebrate MiLIFE

Address: 9740 Shook rd Romulus MI 48174

Contact Number: 7347775620 Email Address: miranda@celebratemilife.org

Item request is for:
☐ Information Only ☐ Action Item ☒ Discussion/Action ☐ Report ☐ Other

Brief description /summary of the agenda item (as you would like it to appear on the agenda): Community
Event Support: Temporary Road Closure and Picnic Table Provision
for Mental Health Fun Day at Historical Park in September.

Does the subject concern a City Department? If so, please include name of department: _____
Parks and Recreation

Does the subject concern a City Ordinance? If so, please include the Ordinance name or number. _____
Unsure

Have you addressed your issue(s) with city/administrative staff? ☐ Yes ☐ No

Desired Outcome: Approval and Support

This request must be submitted to the City Clerk no later than the Wednesday prior to the City Council meeting. Council meetings are held on the 1st, 2nd and 4th Mondays at 7:30pm. Items submitted after this deadline, will be scheduled for the following City Council meeting.

Miranda Jones
Signature of person submitting agenda item

07/25/25
Date

cc: Mayor
Mayor Pro Tem
Chief of Staff

INSTRUCTIONS FOR PUBLIC AGENDA REQUEST FORMS

The City of Romulus Council meets on the first, second and fourth Mondays of each month at 7:30pm in the City Council Chambers in City Hall. All meetings are open to the public. The yearly schedule of meetings for the City Council may be found on the City website.

The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council's agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

Members of the public desiring to present matters to the council on the public agenda must submit a request in writing to the office of the City Clerk by the Wednesday, prior to the City Council meeting, no later than 12:00 noon. This can be done in person, regular mail, fax or email. The request forms are located in the Clerk's Office and on the City's website at www.romulusgov.com under "City Council".

If the request is received by mail, fax or e-mail, the City Clerk will confirm with the individual that the request was received and notify them of the date of the Council meeting, in which they will be on the agenda.

The Council meeting agenda is posted on the public bulletin board at City Hall and on the City's website, the Friday before each scheduled meeting.

The request should state the name of the individual(s) desiring to be heard and the matter to be presented. Item requests may be referred at the discretion of the Administration, to appropriate staff for mediation prior to being placed on the agenda.

If presenting any handouts or documents pertaining to the topic, please plan to provide at least 12 copies with this form. If using other forms of media (PowerPoint Presentation, DVD, CD and or Flash Drive), the final version must be submitted to the Clerk's office, before the council meeting. Electronic documents can be emailed to Clerk@romulusgov.com. (File types allowed: PDF, JPG, DOC, DOCX, and RTF).

According to City Council policy, it is mandatory that the petitioner be present to be heard by Council.

Matters pertaining to personnel, litigation and violations of laws and ordinances are excluded from the agenda. Rules of decorum as provided on the back of the Council meeting agenda will be observed.



SPECIAL EVENT APPLICATION

TEMPORARY USE PERMIT REQUIRED BY CITY CODE OF ORDINANCE
PLEASE CONTACT CLERK'S OFFICE FOR CHARGES PERTAINING TO YOUR EVENT

Please include the following with this application:

- ✓ Copy of State of Michigan License or Permit (If applicable)
- ✓ Copy of Driver's Licenses

OWNER/ASSOCIATED NAMES/CONTACT PERSONS

Name of Business: **Celebrate MiLIFE**

Corporation /Other Name:

Business Address: **9740 Shook rd Romulus MI 48174**

Suite:

Business Phone: **7343150559**

Business Fax:

Business E-mail: **admin@celebratemilife.org**

Business Website: **www.celebratemilife.org**

STATE LICENSES / PERMITS REQUIRED FOR YOUR (IF APPLICABLE, MUST PROVIDE COPY)

Are you required to have a State of Michigan License or Permit for this type of business? ☒ YES ☐ NO If yes, please describe:

Type of Permit/license: **Michigan Gaming License (for raffles)**

Permit/Lic #: **Coming Soon** Date Issued **Not yet available** Date Expires _____

AFFIDAVIT AND SIGNATURE

(All Owners/Applicants listed must sign this Application)

I (We) **Miranda Jones** am the OWNER/AGENT of said business making application for this Business Registration Certificate and/or am otherwise an authorized representative of said business. I (We) authorize the verification of the information provided on this application. I (We) am a citizen of the United States of America and otherwise authorized to do business under the laws of the state of Michigan and the United States of America. I (We) depose and state that all of the information provided in the foregoing application is true to the best of my knowledge, information, and belief.

1. Signature of applicant: *Miranda Jones*

Date: **07/25/25**

2. Signature of applicant:

Date:

NOTARY ACKNOWLEDGEMENT

STATE OF: _____

COUNTY OF: _____

On this ____ day of _____ 20__ before me personally appeared _____
who being duly sworn, deposes and says that the statements and answers contained therein are true.

My Commission Expires _____

Notary Public, Wayne County, Michigan

MENTAL HEALTH FUN DAY

PRESENTED BY:
MICHIGAN LEGACY CREDIT UNION

Saturday, September 13, 2025

NOON - 4:00 PM

Romulus Downtown Historical Park

Yard Games & Art

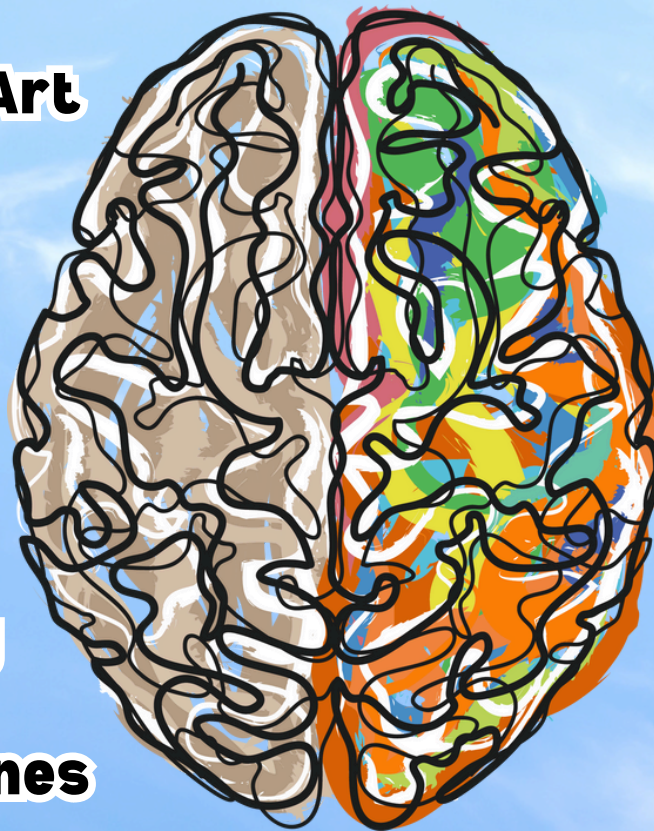
Live Music

Raffles

Vendors

Face Painting

Relaxation Zones



Comfort Foods





City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held: **August 11, 2025**

Item No. **A.**

General Description: Approval of the Chairperson's Report

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

**MOTION CARRIED
UNANIMOUSLY**

MOTION CARRIED

MOTION FAILED



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **August 11, 2025**

Item No. **A.**

General Description: Resolution to Adopt and Allocate Funds for an Outdoor Fitness Court

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

**MOTION CARRIED
UNANIMOUSLY**

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Resolution to Adopt and Allocate Funds for an Outdoor Fitness Court
DATE: August 5, 2025

I concur with the recommendation of Jessica Hobbs, Grant Coordinator and Steve Hitchcock, City Attorney and respectfully request City Council adopt the attached Resolution to Adopt and Allocate Funds for an Outdoor Fitness Court as part of the 2026 National Fitness Campaign.

Motion by _____, supported by _____, to concur with the administration and adopt the attached Resolution to Adopt and Allocate Funds for an Outdoor Fitness Court as part of the 2026 National Fitness Campaign.

Memo

To: Mayor Robert McCraight

From: Jessica Hobbs, Community Development

Date: August 1, 2025

Re: National Fitness Campaign Fitness Court Resolution

We are requesting that the Romulus City Council support the installation of a state-of-the-art outdoor fitness court and studio at Opportunity Park, adjacent to the Romulus Athletic Center. The City of Romulus is happy to announce that we have been awarded \$60,000 by the National Fitness Campaign (NFC), allegedly the highest award in the state to date, towards this effort. The City council can express their acceptance of the grant award and commitment to collaborating with NFC to implement the Fitness Court program by signing the attached resolution, which has been approved by the City's Attorney. More information about the court can be found on the National Fitness Campaign's website:
<https://www.nationalfitnesscampaign.com/fitness-court>.

The department of Community Development, our Parks and Recreation Department, and our Department of Public Works are all on board with the project. They are doing everything possible to get this project on the ground no later than early spring of 2026 with a goal of a fall installation. The fitness court studio will be visible from the RAC parking lot and Wayne Road, will enhance the offerings of the RAC ecosystem, and will extend new recreation opportunities to RAC members and Romulus residents. By starting a partnership with the NFC through this project, the City is opening the door for fundraising and partnerships to create a network of fitness courts across the City's other neighborhoods.

The City is requesting that the TIFA board fund the remaining balance of this project, amounting to the following:

- Remaining Fitness Court Studio cost: \$145,000 *Due on or before September 2025*
- Installation of Concrete pad: Waiting on estimate from DPW's contractor, estimated to cost no more than \$45,000
- Fitness Court Studio Assembly: \$36,000-\$40,000, depending on prevailing wages at the time of assembly. *Due in Late Fall 2025 or Early Spring 2026, depending on weather.*
- *Total cost:* No more than \$240,000

RESOLUTION NO. 25-____
CITY OF ROMULUS
WAYNE COUNTY, MICHIGAN

RESOLUTION TO ADOPT AND ALLOCATE FUNDS FOR AN OUTDOOR FITNESS COURT AS PART OF THE 2025 NATIONAL FITNESS CAMPAIGN

Present: _____

Absent: _____

At a meeting of the City of Romulus held on August 11, 2025, wherein the following action was taken:

WHEREAS, the City of Romulus has submitted a Grant Application to National Fitness Campaign (NFC) for participation in their 2025 initiative to install and activate outdoor Fitness Courts in over 1000 municipalities and schools across the country; and

WHEREAS, the City of Romulus will accept a \$60,000 National Grant from the NFC Grant Committee and Statewide Partners, and endeavor to provide a local match in the amount approved by NFC Grants Committee from budgeted or internal funds within fiscal year 2025-2026 to promote and implement a free-to-the-public outdoor Fitness Court; and

WHEREAS, the City of Romulus will endeavor to provide a local funding confirmation in the amount designated on the quote detailing the remaining funds for participation, provided by the National Fitness Campaign no later than September 11, 2025, as identified on the official Grant Program Requirement document.

WHEREAS, the City of Romulus believes joining the National Fitness Campaign is an important step in building a healthier community, commits to funding/fundraising to participate in NFC's 2025 Campaign, and will earn local and regional recognition as a leader in providing accessible health and wellness infrastructure and programs.

NOW THEREFORE:

BE IT RESOLVED, that the City of Romulus will collaborate with NFC to join the National Fitness Campaign, implement the outdoor Fitness Court program, and make fitness free for community residents and visitors.

RESOLUTION DECLARED ADOPTED.

Adopted: August __, 2025

Roll Call Vote: Ayes: _____

Nays: _____

I, Ellen Craig-Bragg, Clerk for the City of Romulus, do hereby certify the foregoing to be a true copy of a resolution duly adopted by Romulus City Council at their meeting held on August 11, 2025.

Ellen Craig-Bragg
City Clerk



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **August 11, 2025**

Item No. B.

General Description: No Fee Permit - Romulus Community Baptist Church

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: No Fee Permit
DATE: August 5, 2025

I respectfully request that City Council authorize a no fee permit for road closures for the Romulus Community Baptist Church annual picnic on August 29, 2025. Subject streets include Boise walkway and Colorado Street from Fourth Street to the church property line.

Motion by _____ supported by _____ to authorize a no fee permit for a road closures for the Romulus Community Baptist Church annual picnic on August 29, 2025. Subject streets include Boise walkway and Colorado Street from Fourth Street to the church property line.

INTEROFFICE MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Colleen Dumas, Recreation Department Director
Community Services Department
SUBJECT: No Fee Permit for Romulus Community Baptist Church Annual Picnic
DATE: AUGUST 1, 2025

The Romulus Community Baptist Church would like to request road closures for their Annual Church Picnic (Community wide) on Saturday, August 30th and the street crossing on Colorado street from Fourth Street to the end of our property. We would like the DPW department to assist us with four sets of barricades and 4 to 5 garbage cans if possible.

Should you concur, I respectfully request you forward this document to City Council for approval on August 11, 2025

If I can provide any further information, please do not hesitate to contact me.

C Colleen Dumas, Parks and Recreation Director

MEMORANDUM

TO: Mayor Robert McCraight/Colleen Dumas/Ellen Bragg
FROM: Tanya Cofield, Member, Romulus Community Baptist Church
SUBJECT: No fee permit for Romulus Community Baptist Church Annual Church Picnic
DATE: JULY 9, 2025,
ANNUAL COMMUNITY WIDE PICNIC, August 30, 2025

The Romulus Community Baptist Church would like to request road closures for our Annual Church Picnic (Community Wide), on Saturday, August 30, 2025, from 11:00 to 4:00pm. We will be utilizing our parking lot, Boise Pathway and the street crossing on Colorado Street from Fourth Street to the end of our property. We would like the DPW Department to assist us with 4 sets of barricades and 4 to 5 garbage cans if possible.

Should you concur, I respectfully request you forward this document to City Council for approval on July 28, 2025.

If I can provide any further information, please do not hesitate to contact me.

Sincerely,

Pastor Hiram McBurrows/Tanya M. Cofield
Romulus Community Baptist Church
6200 Fourth Street
Romulus, MI 48174



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **August 11, 2025**

Item No. C.

General Description: Request for No Fee Permit - Cemetery Committee

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Request for no fee permit
DATE: August 4, 2025

I concur with the request of Colleen Dumas, Recreation Director, and respectfully request that City Council authorize a no fee permit for the use of Mary Ann Banks park on Saturday, September 27, 2025 for a Cemetery Committee yard sale.

Motion by _____ supported by _____ to concur with the administration and authorize a no fee permit for the use of Mary Ann Banks park on Saturday, September 27, 2025 for a Cemetery Committee yard sale.

INTEROFFICE MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Colleen Dumas, Recreation Department Director
Community Services Department
SUBJECT: No Fee Permit for Cemetery Committee Yard Sale
DATE: AUGUST 1, 2025

Linda Choate and the Cemetery Committee would like to request a NO FEE park rental on Saturday, September 27, 2025 at Mary Ann Banks Park to hold a yard sale, all proceeds to go to needed improvements in the cemetery.

Should you concur, I respectfully request you forward this document to City Council for approval on August 11, 2025

If I can provide any further information, please do not hesitate to contact me.

C Colleen Dumas, Parks and Recreation Director

July 28, 2025

To Whom It May Concern,

The intent of this letter is to request a no-fee permit for the use of the pavillion at Mary Ann Banks Park for Saturday, Sept. 27.

The Cemetery Committee would like to hold a yard sale at that location with all proceeds to go to needed improvements in the cemetery.

Sincerely,
Linda Choate
734-775-1908

Gayle Mach
734) 941-1995



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **August 11, 2025**

Item No. D.

General Description: Request for No Fee Permit

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Request for no fee permit
DATE: August 4, 2025

I concur with the request of Colleen Dumas, Recreation Director, and respectfully request that City Council authorize a no fee permit for the use of Elmer Johnson park on Saturday, September 13, 2025 for a community wide mental health fundraiser.

Motion by _____ supported by _____ to concur with the administration and authorize a no fee permit for the use of Elmer Johnson park on Saturday, September 13, 2025 for a community wide mental health fundraiser.

INTEROFFICE MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Colleen Dumas, Recreation Department Director
Community Services Department
SUBJECT: No Fee Permit for Team Brandon Corn Hole Fundraiser
DATE: AUGUST 1, 2025

Heather Mahon would like to request a NO FEE park rental (Community wide mental health fundraiser) on Saturday, September 13, 2025 at Elmer Johnson Park. She would like to host a corn hole fundraiser for “Team Brandon”

Should you concur, I respectfully request you forward this document to City Council for approval on August 11, 2025

If I can provide any further information, please do not hesitate to contact me.

C Colleen Dumas, Parks and Recreation Director



Outlook

Team Brandon Corn Hole Fundraiser

From Heather Mahon <teambrandon7@gmail.com>

Date Thu 7/31/2025 10:08 AM

To Dumas, Colleen <cdumas@romulusgov.com>

To whom it may concern,

I would like to softly request no park rental fees for our corn hole fundraiser scheduled on Saturday September 13, 2025 held at Elmer Johnson Park.

Thank you for your consideration,

Heather Mahon

Team Brandon

Follow us on Facebook: www.facebook.com/groups/teambrandon7

image.png



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **August 11, 2025**

Item No. E.

General Description: Annual Community Resolution Accepting Long-Term Maintenance of Storm Water Management System

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Annual Community Resolution Accepting Long-Term
Maintenance of Storm Water Management System
DATE: July 11, 2024

I concur with the recommendation of Don Straub, Deputy Director of Public Works and Steve Hitchcock, City Attorney and respectfully request Council adopt the attached Annual Community Resolution Accepting Long-Term Maintenance of Storm Water Management System in accordance with Wayne County Ordinance requirements from July 1, 2025 through June 30, 2026.

Motion by _____, supported by _____, to concur with the administration and adopt the attached Annual Community Resolution Accepting Long-Term Maintenance of Storm Water Management System in accordance with Wayne County Ordinance requirements from July 1, 2025 through June 30, 2026.

Interoffice Memorandum

TO: Mayor Robert A. McCraight

FROM: Donald J. Straub Jr., Deputy Director of Department of Public Works

CC: Roberto J. Scappaticci, Director of Public Services & Public Works

DATE: July 25th, 2025

SUBJECT: Annual Resolution for Maintenance of Storm Water Management Systems
Wayne County Storm Water Ordinance

Consistent with ordinance, Wayne County Department of Public Service requires the local community to assume maintenance responsibilities of storm water management systems in the event that a property owner fails to perform the necessary activities. For all new developments, this requirement becomes a condition of the Wayne County permit. As opposed to taking each permit to City Council for approval, the County allows an annual resolution accepting the jurisdiction of each site in community as the long-term storm water maintenance agreements are executed.

The attached resolution is similar to the one Council approved in the past and will cover the next fiscal year's constructed sites in the City of Romulus.

Should you have any questions or concerns regarding this issue, please feel free to contact me.

Sincerely,



Donald J. Straub Jr.
Deputy Director, Public Works

S:\Public Works\Administrative\Admin Documents\Stormwater\Maintenance Agreement Wayne County\Cover_Annual maintenance_2025.doc

RESOLUTION #25-_____

**CITY OF ROMULUS
ANNUAL COMMUNITY RESOLUTION ACCEPTING
LONG-TERM MAINTENANCE OF STORM WATER MANAGEMENT SYSTEM**

At a Regular Meeting of the Romulus City Council, on August _____, 2025, the following resolution was offered:

WHEREAS, Chapter 7 of the Wayne County Storm Water Management Ordinance (2006-1114A), requires storm water management systems to be maintained in perpetuity to ensure that the systems function properly as designed;

WHEREAS, pursuant to Chapter 4 of the Wayne County Ordinance, after reviewing and approving applications for storm water construction approval, Wayne County issues permits for the long-term maintenance of each of the storm water management systems, which permits are executed by Wayne County and the public entity that assumes jurisdiction over and accepts responsibility for long-term maintenance of the storm water management system;

WHEREAS, the City of Romulus has agreed to assume jurisdiction over and accept responsibility in perpetuity for maintenance of all storm water management system(s) constructed within the City of Romulus during the period referenced below, to ensure that the storm water management systems function properly as designed and constructed; and

WHEREAS, the City of Romulus has designated either Roberto Scappaticci, the Director, and Donald Straub, the Assistant Director, respectively, of Public Works as the persons responsible for executing long-term maintenance permits on behalf of the City of Romulus for the period referenced below.

NOW, THEREFORE, BE IT RESOLVED, that the City of Romulus assumes jurisdiction over and accepts responsibility for the long-term maintenance of all storm water management systems constructed within 2025 during the period July 1, 2025 through June 30, 2026, pursuant to the Wayne County Ordinance, the Administrative Rules, long-term maintenance plans for storm water management systems constructed within the City of Romulus, and the storm water construction approvals issued by Wayne County, and

BE IT FURTHER RESOLVED, that approval be and hereby is granted authorizing either Roberto Scappaticci or Donald Straub to enter into and execute, on behalf of the City of Romulus, long-term maintenance permits issued by Wayne County for storm water management systems constructed within the City of Romulus during the period July 1, 2025 through June 30, 2026.

Roll Call Vote: AYES: _____

NAYS: _____

I, Ellen Craig-Bragg, Clerk for the City of Romulus, do hereby certify the foregoing to be a true copy of a resolution duly adopted by Romulus City Council at their meeting held on August _____, 2025.

Ellen Craig-Bragg, City Clerk



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **August 11, 2025**

Item No. F.

General Description: Clark Drain Abandonment - Wayne County Airport Authority (WCAA)

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Clark Drain Abandonment – Wayne County Airport Authority (WCAA)
DATE: July 29, 2025

I concur with the recommendation of Roberto Scappaticci, Director of Public Services and Public Works and Steve Hitchcock, legal counsel and respectfully request Council adopt the attached resolution to file a petition for the abandonment of the Clark Drain with the Wayne County Drain Commissioner on Wayne County Airport Authority property. This portion of drain only services the Airport and would not affect any drainage for our residents.

Motion by _____, supported by _____, to concur with the administration and adopt the attached resolution to file a petition for the abandonment of the Clark Drain with the Wayne County Drain Commissioner on Airport property. This portion of drain only services the Airport and would not affect any drainage for our residents.

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Mayor Robert McCraith

FROM: Roberto J. Scappaticci, Director, Department of Public Services & Public Works

CC: Don Straub, Deputy Director of Public Works

DATE: July 21st, 2025

SUBJECT: Clark Drain Abandonment – Wayne County Airport Authority (WCAA)

Dear Mayor,

WCAA is requesting that the City (as the host community) petition the Wayne County Drain Commissioner to abandon the Clark Drain on WCAA Property. Please note that after reviewing the area, it has been determined by my office that this will not affect any residential, public, or private property along with its alignment.

In addition, the extent of the abandonment is only on WCAA Property, we found no record that this drain exists east of Middlebelt Road. All portions of the abandonment are west of Middlebelt Road on WCAA Property. With this information, it is the DPS's recommendation to sign the attached documentation for submittal into the Drain Commissioners office. In addition, City attorney Steve Hitchcock has reviewed this document and recommends approval as well.

Should there be any questions regarding this matter please feel free to contact me.

Sincerely,



Roberto J. Scappaticci, Director of Public Works

y:\admin documents\drains or drainage\wcaa\recommendation_memo_dpw.docx

CITY OF ROMULUS

PETITION TO ABANDON CLARK DITCH DRAIN

To the Wayne County Drain Commissioner:

The City of Romulus hereby petitions for the abandonment of the Clark Ditch Drain as provided in Chapter 17 of Public Act 40 of 1956, as amended.

A description of the drain to be abandoned is attached as **Exhibit A**.

Your petitioner further shows that the Clark Ditch Drain has ceased to be of public utility and is no longer conducive to the public health, convenience, and welfare.

This petition has been authorized by the City's governing body. A copy of the Resolution is attached hereto.

Dated: _____, 20____

By: Robert McCraight
Its: Mayor

By: Ellen Craig-Bragg
Its: Clerk

EXHIBIT A

Commencing at the southwest corner of the NE 1/4 of the SE 1/4 of Sec 26, thence north about 40 rods, thence northeast and northwest about 15 rods, thence north along the west line of and along the east side thereof of the NE 1/4 of the SE 1/4 of sec 26 to the first highway on the north side thereof, thence east on the north side of said Highway about 40 rods, thence north about 15 rods in the water course turning east in said water course and terminating at the county ditch on the Highway between Sections 26 and 25.

CITY OF ROMULUS

RESOLUTION TO FILE PETITION TO ABANDON A DRAIN

CLARK DITCH DRAIN

At a _____ meeting of the _____ Romulus City Council, held in _____ County, State of Michigan on the ____ day of _____, 20____, at _____ a.m./p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____.

WHEREAS, the Clark Ditch Drain is a legally established county drain pursuant to Public Act 40 of 1956, as amended; and

WHEREAS, the drain to be abandoned is located and established within the City of Romulus; and

WHEREAS, an inspection of the area where the drain is established shows that the drain has ceased to be of public utility and is no longer conducive to the public health, convenience, and welfare; and

NOW, THEREFORE BE IT RESOLVED THAT, the City Council does authorize the filing of a petition for the abandonment of the drain.

BE IT FURTHER RESOLVED THAT the Mayor is authorized to execute the petition for the abandonment of the drain.

BE IT FURTHER RESOLVED that the Clerk shall forward to the Wayne County Drain Commissioner a copy of this Resolution for the petition for the abandonment of the drain.

CITY OF ROMULUS

Dated: _____

By: Robert McCraight
Its: Mayor

Yeas:
Nays:
Abstain:
Absent:

Resolution No.

I, the undersigned, being duly qualified and acting Clerk of _____ the City of Romulus, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the City Council for the City of Romulus at a regular meeting held on the _____ day of _____, 20__, and that notice of said meeting was given in accordance with the Open Meetings Act.

Ellen Craig-Bragg, Clerk
City of Romulus

Date



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **August 11, 2025**

Item No. **G.**

General Description: Water Main Easement Agreement

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

**MOTION CARRIED
UNANIMOUSLY**

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Water Main Easement Agreement
DATE: August 1, 2025

I concur with the recommendation of Roberto Scappaticci, Director of Public Works and Steve Hitchcock, legal counsel and respectfully request City Council adopt the attached resolution to enter into a water main easement agreement with Romulus Community Schools providing water main easement at the property located at 36900 Wick Road, Parcel #80-031-99-0003-000.

Motion by_____, supported by _____, to adopt the attached resolution to enter into a water main easement agreement with Romulus Community Schools providing water main easement at the property located at 36900 Wick Road, Parcel #80-031-99-0003-000.

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Honorable City Council

FROM: Roberto J. Scappaticci, Director of Department of Public Services & Public Works

CC: Mayor Robert A. McCraith
Don Straub, Deputy Director, Department of Public Works

DATE: July 31st, 2025

SUBJECT: Water Main Easement Agreement

Dear Honorable City Council,

The Department of Public Works is requesting approval of a resolution to enter into a water main easement agreement with Romulus Community Schools providing water main easement at the property located at 36900 Wick Road, Parcel# 80-031-99-0003-000.

This resolution has been reviewed and approved by the City Attorney, Steve Hitchcock.

If you should have any questions regarding this matter please feel free to contact me at 734-955-8752 or rscappaticci@romulusgov.com.

Sincerely,



Roberto J. Scappaticci, Director of Public Works

s:\public works\administrative\admin documents\2025 memos\memo to council water main easement agreement with romulus community schools.docx

WATER MAIN EASEMENT AGREEMENT

THIS WATER MAIN EASEMENT AGREEMENT (this "**Agreement**") is entered into by and between **ROMULUS COMMUNITY SCHOOL DISTRICT**, a Michigan general powers school district, with an address of 36540 Grant Street Romulus, Michigan 48174, hereinafter referred to as "**Grantor**", and the **CITY OF ROMULUS, a municipality of the State of Michigan**, with a mailing address at 11111 Wayne Road, Romulus, Michigan 48174, hereinafter, referred to as "**Grantee**".

1. Subject to the terms and conditions contained in this Agreement, all matters of record, and all matters capable of being identified by an accurate survey of the land, Grantor, being title holder to the following described parcel of land, to wit:

Land situated in the City of Romulus, County of Wayne and State of Michigan described as:

See Attached Exhibit "A",

Commonly known as: 36900 Wick Road, Romulus, Michigan 48174,
Tax Parcel Identification Number: 80-031-99-0003-000, hereinafter referred to as the "**Property**".

for and in consideration of One and 00/100 Dollars (\$1.00), and no other valuable consideration, receipt of which is hereby acknowledged, does hereby grant to Grantee a perpetual non-exclusive easement for a water main, over, upon, across, in, through, and under that portion of the Property described to wit:

Land situated in the City of Romulus, County of Wayne and State of Michigan described as:

See Attached Exhibit "B",

and, with the prior written consent of Grantor, to temporarily enter upon sufficient portion of the Property adjacent to said water main easement for the purpose of exercising the rights and privileges granted herein. A sketch of the area of said water main easement is attached hereto as **Exhibit "C"**.

2. Grantee may install, repair, replace and maintain water main lines, and all necessary appurtenances thereto, within the area of the easement herein granted. Any installation, repair, replacement, or maintenance shall be performed by Grantee with reasonable care, in a manner that does not unreasonably interfere with the use of the Property by Grantor or its employees, agents, invitees, or licensees, and without cost to Grantor.

3. Grantor agrees not to build or to convey to others permission to build any permanent structures on the area of the easement herein granted, provided however, any existing structure or improvement within said area is hereby allowed, and such existing structures or improvements are hereby approved by Grantee.

4. Grantee will not be responsible for replacing pavement, trees or any other physical objects within the area of the easement herein granted, provided however, Grantee will be responsible without cost to Grantor for replacing (a) any existing sidewalks, driveways, curbs, gutters, and landscaping within said area, or any other approved structure or improvement within said area, that may be damaged beyond repair as the result of Grantee's use of said easement or the negligent acts or omissions of Grantee or its employees, agents, invitees, or licensees.

5. Except for those replacements disclaimed in Section 4 above, the premises so disturbed by reason of the exercise of any of the foregoing powers, rights and privileges, shall be reasonably repaired and restored to its prior condition by Grantee, including the grading and re-seeding of any lawn areas, without cost to Grantor.

6. To the fullest extent permitted by law, and without waiving any governmental immunity protection that may be afforded by law or in equity, Grantee hereby agrees to indemnify and hold Grantor harmless from any and all claims, causes of action, damages, liabilities, costs, and expenses that may arise out of any use of the easement herein granted, the act or omission of Grantee or any of its employees, agents, invitees, or licensees on or about the Property in connection with said easement, or any breach by Grantee of this

Agreement, including, but not limited to, the operation, disrepair, or failure of the water main or other utilities to be constructed therein.

7. Grantor reserves the right to grant to others additional easement rights in the area of the easement herein granted, subject to the prior rights of Grantee under this Agreement. Any additional expenses incurred by Grantee in the installation, repair, replacement, or maintenance of any water main line or other necessary appurtenance within said area resulting any such easement shall be assumed by and the sole responsibility of the holder of such easement.

8. If Grantee or any of Grantee's agents, employees, representatives, or contractors utilizes the area of the easement herein granted, then (during such times) Grantee shall maintain a policy of commercial general liability insurance on an occurrence basis with commercially reasonable limits, and listing Grantor as an additional insured.

9. No provision contained in this instrument shall be deemed to be a gift or dedication of any portion of the easement area to the general public or for any public purposes whatsoever, it being the intention that the easement created herein will be strictly limited to and for the purposes expressed in this instrument.

10. This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns.

The exhibits attached hereto are by this reference incorporated and made part of this Water Main Easement Agreement.

Exempt from transfer tax under MCLA 207.505(a) and MCLA 207.526(a).

Remainder of page intentionally left blank; signatures to follow.

Signature Page to Water Main Easement Agreement

GRANTEE:

CITY OF ROMULUS,
a municipality of the State of Michigan

By: _____

Its:

STATE OF MICHIGAN)
COUNTY OF WAYNE) SS

On this ____ day of _____, A.D., 2025, before me, a Notary Public in and for said County, appeared _____, and to me known personally known, who, being by me duly sworn, did for himself say that he is the _____ of CITY OF ROMULUS, a municipality of the State of Michigan, the Grantee named herein and which executed the within instrument and, that the seal affixed to said instrument was signed and sealed in behalf of said Grantee by authority of its city council; and acknowledged said instrument the free act and deed of said Grantee.

_____, Notary Public
_____, County, Michigan
Acting in the County of Wayne
My Commission Expires: _____

This instrument drafted by,
but with no opinion of title rendered:

Christopher R. Martella, Esq.
Dawda Mann, PLC
39533 Woodward Avenue, Suite 200
Bloomfield Hills, Michigan 48304

Tax Identification Number: 80-031-99-0003-000

WHEN SIGNED RETURN A COPY TO:

Christopher R. Martella, Esq.
Dawda Mann, PLC
39533 Woodward Avenue, Suite 200
Bloomfield Hills, Michigan 48304

WHEN RECORDED RETURN TO:

Romulus Community School District
36540 Grant Street
Romulus, Michigan 48174
Attn: Dr. Benjamin P. Edmondson

#4868-3484-5396 (0590)

EXHIBIT A

Legal Description of Property

Real property situated in the City of Romulus, County of Wayne, and State of Michigan, described as follows:

PART OF THE SOUTHWEST 1/4 QUARTER SECTION OF 8, TOWN 3 SOUTH, RANGE 9 EAST, CITY OF ROMULUS, WAYNE COUNTY, MICHIGAN.

MORE PARTICULARLY DESCRIBED AS COMMENCING FROM THE SOUTHWEST CORNER OF SECTION 8, TOWN 3 SOUTH, RANGE 9 EAST, CITY OF ROMULUS, WAYNE COUNTY, MICHIGAN; THENCE DUE EAST ALONG THE SOUTH LINE OF SAID SECTION 8 & NOMINAL CENTERLINE OF WICK ROAD (66 FEET WIDE RIGHT-OF-WAY) , 954.89 FEET TO THE POINT OF BEGINNING OF THE PARCEL HEREIN DESCRIBED: THENCE DUE EAST, 391.95 FEET; THENCE N02°13'46"W, 1669.09 FEET; THENCE S89°46'53"W, 391.89 FEET; THENCE S02°13'46"E, 1667.59 FEET TO POINT OF BEGINNING.

CONTAINING 15.00 ACRES OF LAND, MORE OR LESS AND SUBJECT TO ALL EASEMENTS & RESTRICTIONS OF RECORD.

Commonly known as: 36900 Wick Road, Romulus, Michigan 48174

Tax Parcel Identification Number: 80-031-99-0003-000

EXHIBIT B

Legal Description of Water Main Easement

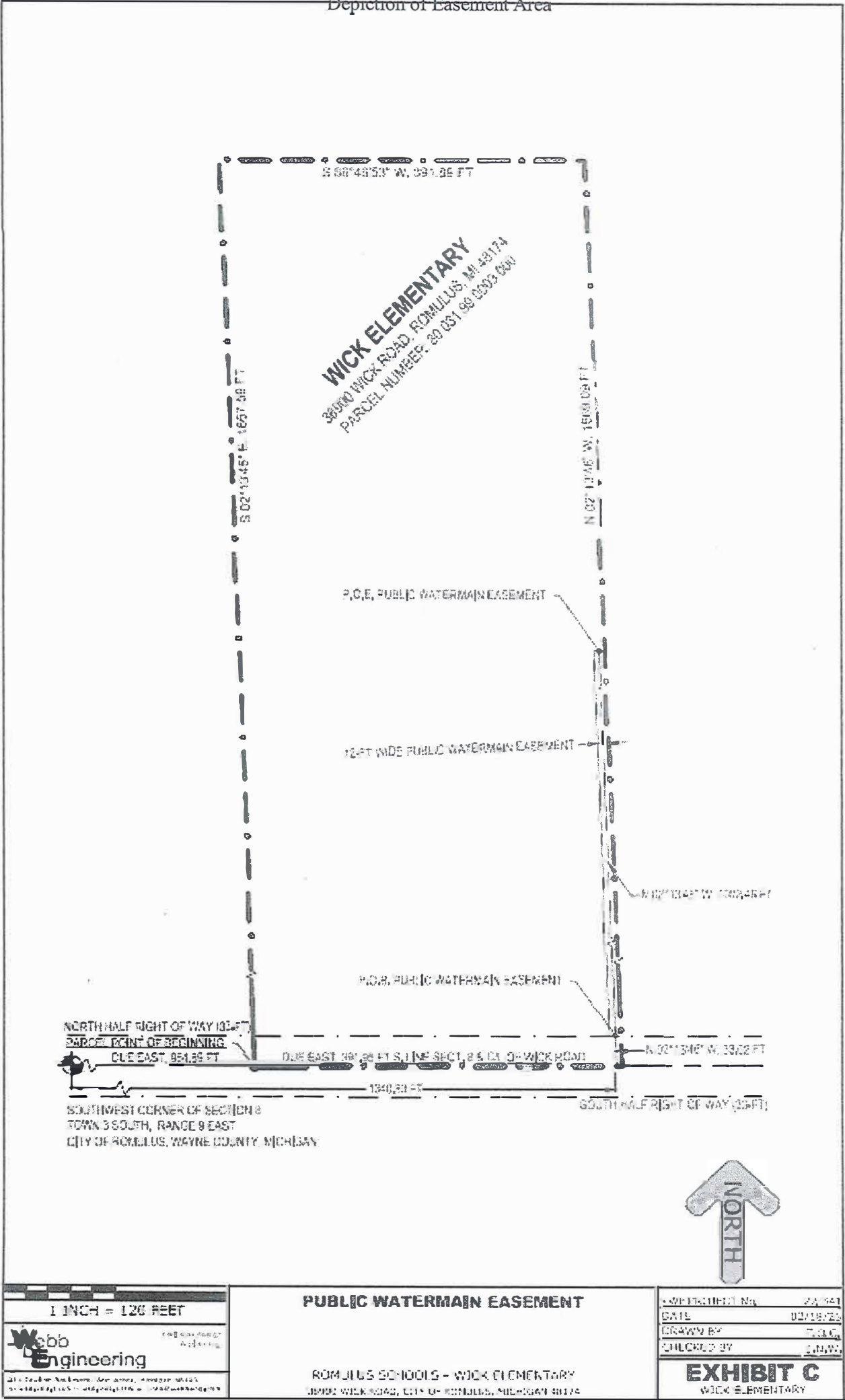
Real property situated in the City of Romulus, County of Wayne, and State of Michigan, described as follows:

A TWELVE FOOT (12') WIDE PUBLIC WATERMAIN EASEMENT LOCATED IN THE SOUTHWEST 1/4 QUARTER SECTION OF 8, TOWN 3 SOUTH, RANGE 9 EAST, CITY OF ROMULUS, WAYNE COUNTY, MICHIGAN.

MORE PARTICULARLY DESCRIBED AS COMMENCING FROM THE SOUTHWEST CORNER OF SECTION 8, TOWN 3 SOUTH, RANGE 9 EAST, CITY OF ROMULUS, WAYNE COUNTY, MICHIGAN; THENCE DUE EAST ALONG THE SOUTH LINE OF SAID SECTION 8 & NOMINAL CENTERLINE OF WICK ROAD (66 FEET WIDE RIGHT-OF-WAY) , 1340.83 FEET; THENCE N02°13'46"W, 33.02 FEET TO THE POINT OF BEGINNING OF THE CENTERLINE OF A TWELVE FOOT WIDE PUBLIC WATERMAIN EASEMENT; THENCE N02°13'46"W, 1002.46 FEET TO THE POINT OF ENDING OF THE CENTERLINE OF A TWELVE FOOT WIDE PUBLIC WATERMAIN EASEMENT.

EXHIBIT C

Depiction of Easement Area





City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **August 11, 2025**

Item No. H.

General Description: Piggyback on Sourcewell Contract to Purchase two (2) Gravely Mowers from Wayne Lawn and Garden

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Piggyback on Sourcewell Contract Ariens #112624-ACO to Purchase Two (2) Gravely Mowers from Wayne Lawn and Garden
DATE: August 1, 2025

I concur with the recommendation of Roberto Scappaticci, Director of Public Services & Public Works, and Christina Parker, Purchasing Director, and respectfully request City Council's authorization to piggyback on the Sourcewell Contract Ariens #112624-ACO for the purchase of two (2) Gravely Pro-Turn Mowers from Wayne Lawn & Garden at a total cost of \$24,034.92.

Gary Harris, Deputy Finance Director, has verified that funds for the purchase are currently available in the Motor Vehicle Fund, Motor Vehicle & Equipment Department, Capital Outlay Machinery & Equipment Expense account #661-572-971.138.

Motion by _____, supported by _____, to concur with the administration and consent to piggyback on the Sourcewell Contract Ariens #112624-ACO for the purchase of two (2) Gravely Pro-Turn Mowers from Wayne Lawn & Garden at a total cost of \$24,034.92.



MEMORANDUM

DATE: August 1, 2025
TO: Mayor Robert A. McCraight
FROM: Christina Parker, Purchasing Director
SUBJECT: Piggyback on Sourcewell Contract Ariens#112624-ACO to Purchase Two (2) Gravely Mowers From Wayne Lawn & Gardens

Please be advised that the City is not required to solicit competitive bids for this purchase under the exception to competition clause of the Romulus Purchasing Ordinance which allows for the piggybacking on a contract solicited and awarded by another agency and as further outlined in subsection 39-11 (d)(10) of the Ordinance:

"The city's procurement by competitive sealed bids shall be waived and the city may piggyback on an existing extendable contract, where the materials, services or goods in combination with services are purchased from a state or local governmental agency's bid that has been sufficiently advertised and was the subject of sealed bids so that in the opinion of the purchasing director or their designee the procedure meets the intent of competitive sealed bidding under this chapter."

Director of Department of Public Works, Roberto Scappattici is requesting Council's permission to purchase two (2) Gravely Pro-Turn Mower's by piggybacking on Sourcewell Contract awarded to Gravely via contract #112624-ACO from Wayne Lawn & Garden, a Gravely authorized dealer, for the total cost of \$24,034.92.

Sourcewell is a State of Minnesota local Government unit and service cooperative that offers cooperative procurement solutions to government entities. Sourcewell membership is available to all government entities; public and private K-12 schools, colleges, and universities; and nonprofit organizations. The Sourcewell Contract Ariens #112624-ACO expires 1/31/2029.

It is the recommendation of myself and Department of Public Works Director Roberto Scappaticci to proceed with the purchase. If you concur, please request Council's permission to piggyback on the Sourcewell Contract #112624-ACO for the purchase of two (2) Gravely Pro-Turn Mower's with a total cost of \$24,034.92.

Gary Harris, Deputy Financial Services Director, has verified that funds for this purpose are currently available in the Motor Vehicle Fund, Motor Vehicle & Equipment Department, Capital Outlay Machinery & Equipment Expense Account (661-572-971.138).

Respectfully,

Christina Parker

Christina Parker
Purchasing Director

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Christina Parker, Director of Purchasing

FROM: Roberto J. Scappaticci, Director of Public Services & Public Works

CC: Mayor, Robert A. McCraight
Don Straub, Deputy Director of Public Works

DATE: July 31st, 2025

SUBJECT: Request to Piggyback on Sourcewell Contract Ariens #112624-ACO

Dear Ms. Parker,

The Department of Public Works is requesting to Piggyback on Sourcewell Contract Ariens # 112624-ACO for the purchase of two Gravely mowers through authorized dealer, Wayne Lawn & Garden.

Piggyback on this contract would provide a discount of 22%. Gravely Pro-Turn Mower Model# 992525 with a base price of \$15, 407.00 less a discount of \$3,389.54 would total \$12,017.46 per mower, with a grand total of \$24,034.92 for the purchase of two mowers.

Funds for this purchase are budgeted for in account# 661-572-971.138, Capital Outlay – Machinery & Equipment.

We are requesting Council to approve this purchase and the sale of two worn mowers which the new mowers will replace.

If you should have any questions regarding this matter please feel free to contact me at 734-955-8752 or rscappaticci@romulusgov.com.

Sincerely,



Roberto J. Scappaticci, Director of Public Works



Wayne Lawn & Garden

39915 Michigan Ave
Canton, MI 48188
(734) 721-5220

Sales Order **11120**

SALESPERSON Bryan Lubaway
bryan@waynelawn.com

SHIP TO	BILL TO (#1917803) (☒ AUTO-SEND)
City Of Romulus 11111 S. Wayne Rd. Romulus, MI 48174 (313) 942-7512	City Of Romulus 11111 S. Wayne Rd. Romulus, MI 48174 (313) 942-7512 Tax ID: 38-6006334

CUST PO	CONTACT	claveque@romulusgov.com (313) 942-7512
---------	---------	--

SHIP OUT	Will Call	DROP SHIP	No
----------	-----------	-----------	----

#	PART	DESCRIPTION	QTY	B/O	FILLED	RATE	DISC	NET	EXT
1	HARDWARE	(MIS) 992525 PRO-TURN 372KM-31HP FX921 72 DECK	1.00			12,017.46		12,017.46	12,017.46
2	OMS	(GRA) 30959 - 992525 SN:015029 Pro-Turn 372KW- 31HP FX921 Kaw Eng, 72" Deck	1.00			15,407.00	3,389.54(22.00%)	12,017.46	12,017.46

PAYMENT	DETAILS	DATE	AMT

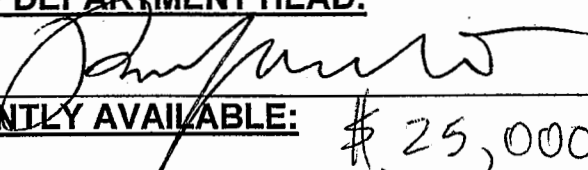
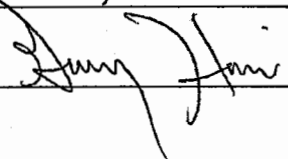
COMMENTS	SUBTOTAL	27,424.46
	DISCOUNTS	-3,389.54
	TOTAL	24,034.92
	PAYMENTS	0.00
	BALANCE DUE	24,034.92

ACCEPTANCE: _____ DATE: _____

Items returned within 30 days of purchase with original invoice are subject to a 30% restocking fee. Special order items are only returnable with factory "ok", plus a 30% restocking fee and return freight. Special order items not picked up after 30 days will be placed back in inventory, a 30% restocking fee and inbound shipping are charged. No returns on electrical parts. Signers warrant authority to execute this sales order on behalf of customer.



FUNDS VERIFICATION FORM

<u>DEPARTMENT:</u>	DPW
<u>FUND NAME:</u>	Capital Outlay - Machinery & Equipment
<u>ACCOUNT NUMBER/S:</u>	661-572-971.138
<u>PURPOSE FOR REQUEST:</u>	Purchase of two replacement mowers.
<u>AMOUNT OF EXPENDITURE:</u>	\$ 25,000
<u>SIGNATURE OF DEPARTMENT HEAD:</u>	
<u>FUNDS CURRENTLY AVAILABLE:</u>	\$ 25,000 via Intrafund 7/31/2025- GH
<u>FINANCE DEPARTMENT APPROVAL:</u>	
<u>DATE:</u>	8/1/2025



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **August 11, 2025**

Item No. I.

General Description: Piggyback State of New Mexico Price Agreement to Purchase Zenner Water Meters

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Piggyback State of New Mexico Price Agreement to Purchase
Zenner Water Meters
DATE: August 1, 2025

I concur with the recommendation of Don Straub, Deputy Director of Department of Public Works, and Christina Parker, Purchasing Director, and respectfully request Council's authorization to piggyback on the State of New Mexico Price Agreement #50-00000-24-000019 for the purchase of 150 Zenner water meters at total cost of \$12,667.50.

Gary Harris, Deputy Finance Director, has verified that funds for the purchase are available to cover the cost for these services are currently available in Water & Sewer Fund, Capital Outlay – Meters Expense account #592-591-971.137.

Motion by _____, supported by _____, to concur with the administration and consent to piggyback on the State of New Mexico Price Agreement #50-00000-24-000019 for the purchase of 150 Zenner water meters at total cost of \$12,667.50.



MEMORANDUM

DATE: August 1, 2025
TO: Robert A. McCraight
FROM: Christina Parker, Purchasing Director
SUBJECT: Piggyback State of New Mexico Price Agreement to Purchase Zenner Water Meters

Don Straub, Deputy Director of Department of Public Works, has requested to piggyback on the State of New Mexico Price Agreement with Zenner for the purchase of 150 Zenner 5/8" x 3/4" Multi-Jet Water Meters to replace aged inaccurate meters installed in the 1980's.

Please be advised that the City is not required to solicit competitive bids for this purchase under the exception to competition clause of the Romulus Purchasing Ordinance which allows for the piggybacking on a contract solicited and awarded by another agency and as further outlined in subsection 39-11 (d)(10) of the Ordinance:

"The city's procurement by competitive sealed bids shall be waived and the city may piggyback on an existing extendable contract, where the materials, services or goods in combination with services are purchased from a state or local governmental agency's bid that has been sufficiently advertised and was the subject of sealed bids so that in the opinion of the purchasing director or their designee the procedure meets the intent of competitive sealed bidding under this chapter."

Zenner, after having went through the process of procuring services by publishing a competitive bid, was awarded price agreement #50-00000-24-00019 on November 4, 2024. As one the lowest most responsive and responsible bidder, Zenner has agreed to hold the same pricing for the City of Romulus. The State of New Mexico has allowed City of Romulus to piggyback on their price agreement that is set to expire on November 5, 2025.

I concur with the recommendation of Deputy Director of Public Works, Don Straub, to piggyback on The State of New Mexico Price Agreement #50-00000-24-000019 for the purchase of 150 Zenner water meters for a total cost of \$12,667.50.

Gary Harris, Deputy Finance Director, has verified that funds are available (as per contract not to exceed budgeted funds) to cover the cost for these services, and are currently available in Water & Sewer Fund, Capital Outlay - Meters Expense Account (592-591-971.137).

Please contact me if you require any additional information.

Christina Parker

Christina Parker
Purchasing Director

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Christina Parker, Director of Purchasing

FROM: Donald Straub, Deputy Director of Public Works

CC: Mayor Robert McCraith
Roberto Scappaticci, Director of Public Services & Public Works

DATE: July 25th, 2025

SUBJECT: Request to Piggyback on State of New Mexico General Services Department
Statewide Price Agreement # 50-00000-24-00019

Dear Ms. Parker,

The Department of Public Works is requesting to Piggyback on Price Agreement# 50-00000-24-00019 for the purchase of 150 Zenner 5/8" x 3/4" Multi-Jet Water Meters.

The Meters are priced at \$84.45 each and total cost will be \$12,667.50. There is a substantial cost savings to piggyback on this service agreement in lieu of using our current vendor. The reason for this purchase is to replace aged, inaccurate meters installed in the 1980's.

Funds for this purchase are budgeted for in account# 592-591-971.137 Capital Outlay Meters.

We are requesting Council to approve this purchase to increase accuracy-based revenue and decrease water loss throughout the City.

If you should have any questions regarding this matter please feel free to contact me at 734-955-8755 or dstraub@romulusgov.com.

Sincerely,



Donald Straub, Deputy Director of Public Works



Customer Name: Rumulus MI
 Billing Address:
 City/State/Zip:
 Shipping Name:
 Shipping Address:
 City/State/Zip:
 Email:
 Phone:

Salesman: Bob Gillispie
 Attn:
 Subject: Don
 PO:
 Ship VIA:
 FFA:
 Accept Partial Shipments:

Sales Quote
 Version 2.4.4
 Date: 12/15/2024

Section	Meter Type	Meter Size	Register Units	Register Options	Qty	Unit Price	Extended Price	Annual Maintenance	List Price
1.2	Zenner Multi-Jet Bottom Load (PMN)	5/8" X 3/4" (02)	CF (CF)		150	\$84.45	\$12,667.50		
Section	Register/ETR Options	Register Shroud	Register Lid	Bottom Type	Part Number	Notes			
1.2	5' Bare wire (E60)	Composite (P)	Composite (P)	Bronze (B)	PMN02CF-PPB-E60				
Section	108375 Handle Options	Registration	Inlet Connection	Qty	Unit Price	Extended Price	Annual Maintenance	List Price	
Section	Outlet Connection	FHM Add-ons							
Section	Description	Qty	Unit Price	Extended Price	Annual Maintenance	List Price			
2	Flanges/Gaskets/Bolts/Kits			\$0.00	\$0.00				
3	Radio Interface Units			\$0.00	\$0.00				
4	Handheld / Cradle / Accessories			\$0.00	\$0.00				
5	Stealth AMI System Hardware and Infrastructure			\$0.00	\$0.00				
6	Software			\$0.00	\$0.00				
7	Project Management Installation/Training			\$0.00	\$0.00				
8	Accessories and other items			\$0.00	\$0.00				
9	Hydrant Meter Accessories			\$0.00	\$0.00				
Total System Cost and Annual Maintenance							\$12,667.50	\$0.00	



FUNDS VERIFICATION FORM

DEPARTMENT: Department of Public Works

FUND NAME: Capital Outlay Meters

ACCOUNT NUMBER/S: 592-591-971-137

PURPOSE FOR REQUEST: Piggyback on State of New Mexico
General Services Department Statewide Price Agreement # 50-
00000-24-00019

AMOUNT OF EXPENDITURE: \$12,667.50

FY 25/26

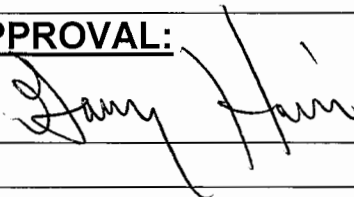
SIGNATURE OF DEPARTMENT HEAD:



FUNDS CURRENTLY AVAILABLE:

\$12,667.50

FINANCE DEPARTMENT APPROVAL:



DATE: 7/20/2025



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **August 11, 2025**

Item No. J.

General Description: RFP 24/25-10 Single Hauler Waste Collection & Disposal Program Contract Approval

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

**MOTION CARRIED
UNANIMOUSLY**

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: RFP 24/25-10 Single Hauler Waste Collection & Disposal Program
Contract Approval
DATE: 8/6/2025

I concur with the recommendation of Roberto Scappaticci, Director of Department of Public Services & Public Works, Christina Parker, Purchasing Director and Stephen Hitchcock, legal counsel and respectfully request that City Council authorize the Mayor and Clerk to execute the attached 10-year contract with Waste Management for automated curbside cart pick up of refuse, recyclables, yard waste, and other related disposal services.

Motion by _____, supported by _____, to concur with the administration and authorize the Mayor and Clerk to execute the attached 10-year contract with Waste Management for automated curbside cart pick up of refuse, recyclables, yard waste, and other related disposal services.



MEMORANDUM

DATE: 08/04/2025
TO: Mayor Robert A. McCraith
FROM: Christina Parker, Purchasing Director
SUBJECT: RFP 24/25-10 Single Hauler Waste Collection & Disposal Program Contract Approval

On June 9, 2025, through Resolution #25-166, City Council awarded RFP 24/25-10 to Waste Management and authorized the City to enter into a 10-year service agreement for automated curbside collection of refuse, recyclables, yard waste, and related disposal services. Public Works Director Roberto Scappaticci is now seeking formal approval of the 10-year contract between the City and Waste Management

The contract has undergone additional negotiations, resulting in minor revisions. These changes have been reviewed and approved by City Attorney Steve Hitchcock. Importantly, the revisions do not impact the rates previously approved by Council at the June 9th meeting; those rates remain unchanged.

I concur with the recommendation of Director of Department of Public Works Roberto Scappaticci to approve the 10-year contract with Waste Management for automated curbside cart pick up of refuse, recyclables, yard waste, and other related disposal services.

If I can be of any further assistance to you regarding this matter, please contact me.

Respectfully,

Christina Parker

Christina Parker,
Purchasing Director

Interoffice Memorandum

TO: Honorable City Council

FROM: Roberto J. Scappaticci, Director of Dept. of Public Services & Public Works

CC: Mayor Robert A. McCraight
Don Straub, Deputy Director, Department of Public Works

DATE: August 1st, 2025

SUBJECT: Final Contract Approval – 2025 Rubbish Contract Waste Management

Dear Honorable City Council,

The Department of Public Works is requesting final review and approval of a contract between the City and Waste Management for single hauler waste collection and disposal. Council previously awarded a 10 year contract to Waste Management at the June 9th, 2025 council meeting. This contract was further reviewed and minor changes were proposed. At this time the DPW is requesting council's review and approval of the final contract with updates.

This Contract has been reviewed and approved by the City Attorney, Steve Hitchcock.

If you should have any questions regarding this matter please feel free to contact me at 734-955-8752 or rscappaticci@romulusgov.com.

Sincerely,



Roberto J. Scappaticci, Director of Public Services & Public Works

s:\public works\administrative\admin documents\2025 memos\memo to council wm final review.docx

SOLID WASTE SERVICES AGREEMENT

This Solid Waste Services Agreement ("Agreement") is made this ____ day of _____, 2025 (the "Effective Date") by and between **WASTE MANAGEMENT OF MICHIGAN, INC.**, a corporation organized and existing under the laws of the State of Michigan (hereafter "Company") and the **CITY OF ROMULUS**, a municipal corporation created under the laws of the State of Michigan (hereafter "City"). (Company and City each a "Party" and collectively the "Parties").

WHEREAS, City desires to provide its citizens with environmentally sound collection, disposal and processing of solid waste and recyclable materials; and

WHEREAS, Company and its affiliates have extensive experience in providing such services; and

WHEREAS, City has determined that it would be in the best interests of its citizens to contract with Company for such services in accordance with the terms and conditions contained herein.

NOW THEREFORE, for and in consideration of the mutual promises and covenants contained herein, the receipt and sufficiency of which are hereby acknowledged, and intending to be legally bound, Company and City agree as follows:

1. DEFINITIONS.

- a. **Applicable Law** means any law, regulation, requirement, or order of any Federal, State or local agency, court or other domestic or foreign governmental body, or interpretation thereof by any court or administrative agency of competent jurisdiction, and requirements of all permits, licenses and governmental approvals applicable to this Agreement.
- b. **Bagster® Bag** means a soft-sided polypropylene container that can hold up to 3,000 pounds of solid waste, is purchased by the Service Recipient at a local hardware home supply store or online by the Service Recipient and is collected by Company using a special vehicle with an overhead crane.
- c. **Bagster® Service** means a method for Service Recipients to arrange for collection of solid waste as an alternative to temporary bin or roll-off box service, using a Bagster bag. Company will provide for collection/processing of the Bagster bag. Bagster service is intended as a service additional to, and not as a substitution for, temporary Bin or Roll-Off Container service.
- d. **Bin** means a watertight metal or heavy plastic receptacle with a hinged plastic lid and a capacity of between one (1) and eight (8) cubic yards, designed or intended to be mechanically dumped into a packer type truck. Bins may also include compactors that are owned or leased by a Service Recipient, contingent upon confirmation of compatibility from Company.
- e. **Bulky Waste** means large household items that do not properly fit in the Service Recipient's Cart and meet the following criteria: (i) do not exceed four feet by four feet by two feet (4'x4'x2'); (ii) weigh no more than sixty (60) pounds and can be safely lifted by one person; (iii) do not include any Unacceptable Waste, automotive parts, tree stumps, oil or gas, propane tanks, C&D Debris, or batteries; and (iv) are attributed to the normal activities of a Single-Family Premises. Such materials may include bundled or bagged Solid Waste, furniture, area and floor rugs properly prepared (cut and bundled), and small appliances. All liquids must be drained; no item may contain Freon.
- f. **Cart** means a watertight heavy plastic receptacle with any variation of capacity including a rated capacity of approximately sixty-four (64) or ninety-six (96) gallons, having a hinged, tight-fitting lid and two (2) wheels.
- g. **Collection Service(s)** means the process by which Solid Waste is removed from Single-Family Premises, transported to a transfer, disposal or Processing facility, and subsequently disposed or Processed.

- h. **Construction and Demolition Debris** or **C&D Debris** means materials resulting from construction, remodeling, repair, or demolition operations on any Single-Family Premises. Such materials include, but are not limited to, dirt, sand, rock, bricks, plaster, gypsum wallboard, aluminum, glass, asphalt material, plastic pipe, roofing material, carpeting, concrete, wood, masonry, trees, remnants of new construction materials, including paper, plastic, carpet scraps, wood scraps, scrap metal, building materials, and packaging. With the exception of soil, concrete and asphalt, Construction and Demolition Debris does not include Unacceptable Waste.
- i. **Container** means a Bin, Cart or Roll-Off Container used to collect Refuse or Recyclables or a biodegradable paper bag or 32-gallon can supplied by the Service Recipient to collect Green Waste.
- j. **Contamination** refers to materials placed in a Recyclables Container other than Recyclables, or material placed in a Green Waste Container other than Green Waste.
- k. **Dwelling Unit** means any individual living unit that includes a kitchen, and a room or suite of rooms, and is designed or occupied as separate living quarters for an individual or group of individuals. However, Dwelling Unit does not include a hotel or motel unit.
- l. **Green Waste** means any vegetative matter resulting from normal yard and landscaping maintenance that is not more than three (3) feet in its longest dimension or six (6) inches in diameter. Green Waste includes, but is not limited to, plant debris such as palm, yucca and cactus, grass clippings, leaves, prunings, weeds, branches, brush, undecorated Christmas trees, and other forms of vegetative waste.
- m. **Overage** is defined as (i) Refuse, Recyclables or Green Waste exceeding its Container's intended capacity such that the lid is lifted (or would be lifted if lowered) or (ii) Refuse, Recyclables or Green Waste placed on top of or in the immediate vicinity of the Container, in bags or otherwise that exceeds four bags outside the cart.
- n. **Premises** means any parcel of real property in the Service Area where Solid Waste is generated or accumulated.
- o. **Process** or **Processing** means an operation or series of operations, whether involving equipment, manual labor, or mechanical or biological processes, that sorts, enhances, upgrades, concentrates, decontaminates, packages or otherwise prepares Recyclables, Green Waste, or other Solid Waste and returns marketable elements thereof to the economic mainstream in the form of raw material for new, reused or reconstituted products. Processing begins at the time the Recyclables, Green Waste, or Solid Waste is delivered to the Processing facility and ends when the finished Processed materials are sold or reused, and the residue is properly disposed.
- p. **Rates** means the fees to be charged by Company to Service Recipients, and paid by Service Recipients to Company, for the Collection Services and other services provided by Company and included on Exhibit A attached hereto, as such may be adjusted from time to time.
- q. **Recyclables** means the materials described as such in Exhibit B attached hereto.
- r. **Refuse** means Solid Waste that is set out for collection and disposal pursuant to this Agreement. Refuse does not include Recyclables or Green Waste set out for collection pursuant to Sections 4(b)(ii) or (iii) of this Agreement, nor does it include Unacceptable Waste.
- s. **Roll-Off Container** means an all-metal container with ten (10) cubic yards or more capacity that is loaded onto a specialized collection vehicle. Roll-Off Containers may also include compactors that are owned or leased by a Service Recipient, contingent upon confirmation of compatibility from Company.
- t. **Service Area** means (i) the entire territory included within the City limits as of the Effective Date of this Agreement; and (ii) such additional area as may thereafter become included with the City limits from time to time due to annexation, incorporation or other means, but only from and after the time as the Company is able to provide collection services in such additional area and has reached agreement with the City as to the rates for services, and except to the extent providing such services may be otherwise prohibited by law.

- u. **Service Recipient** means an owner or occupant of a Single-Family Premises who has the legal right to initiate, cancel or make changes to Collection Services.
- v. **Single-Family Premises** means (i) any Premises with less than five (5) Dwelling Units, and (ii) any Premises with five (5) or more Dwelling Units where each Dwelling Unit receives individualized Cart-based Refuse Collection Services (and not centralized Refuse Collection Services).
- w. **Solid Waste** means all putrescible and non-putrescible solid, semi-solid, and liquid wastes that are generated or coming to exist in the Service Area, including discarded Recyclables and Green Waste, but excluding Unacceptable Waste.
- x. **Unacceptable Waste** means any waste tires, radioactive, volatile, corrosive, flammable, explosive, biomedical, infectious, bio-hazardous, regulated medical or hazardous waste, toxic substance or material, as defined by, characterized, or listed under applicable federal, state, or local laws or regulations, any materials containing information protected by federal, state or local privacy and security laws or regulations (unless tendered to Company pursuant to a separate agreement), or any material the acceptance or handling of which would cause a violation of any Applicable Law, damage to Company's equipment or facilities, or present a substantial endangerment to the health or safety of the public or Company's employees. Title to and liability for Unacceptable Waste shall remain with the generator at all times.

2. TERM.

The term of this Agreement shall be for 10 years commencing on July 1, 2025 (the "Commencement Date") and expiring June 30, 2035, subject to the City's right to terminate under paragraph 6C.

- a. The following documents are incorporated herein by reference and are included in this Agreement:
 - i. Proposal Documents
 - ii. Bonds
 - iii. Certificates of Insurance

3. EXCLUSIVE RIGHT; EXCEPTIONS; ENFORCEMENT.

- a. The City does hereby grant to Company and Company shall have the exclusive duty, right and privilege to provide Collection Services or otherwise handle all Solid Waste and Bulky Waste generated, deposited, accumulated or coming to exist at a Single-Family Premises in the Service Area. Collection Services which are not specifically described in this Agreement will be provided according to terms and pricing established by Company. Subject to Section 4(b) below, all Single-Family Premises within the Service Area shall be required by City to utilize the Collection Services of Company as provided herein. All Single-Family Premises shall establish Collection Services separately and two or more Single-Family Premises shall not be permitted to share Collection Services under a single account. Company shall have the right to bill and collect payment for all Single-Family Premises in the Service Area, regardless of whether such Single-Family Premises receive Company's Collection Services.
- b. Notwithstanding the above, nothing in this Agreement shall prevent any owner, occupant or tenant of a Single-Family Premises from personally handling, hauling, or transporting Solid Waste generated by or from such Premises for purposes of disposing of the same at an authorized disposal area or transfer station, nor shall anything in this Agreement affect or limit the right of any person to sell Recyclables (i.e., receipt of a net payment) to any person lawfully engaged in the recycling business in the Service Area or to donate Recyclables to any bona fide charity, provided that all such Recyclables are separated by the generator.
- c. The City shall use good faith efforts to protect and enforce the exclusive rights of Company through appropriate ordinances and enforcement of those ordinances against third party violators. Company may independently enforce the exclusivity provision of this Agreement against third party violators, including but not limited to seeking injunctive relief, and the City shall use good faith efforts to cooperate in such enforcement actions brought by Company.

4. COLLECTION SERVICES.

a. Containers.

- i. As of the Effective Date, Company shall provide each Single-Family Premises that does not have an existing Cart from the prior agreement between the Parties ("Existing Carts") with one 96-gallon Cart for Refuse and one 64-gallon Cart for Recyclables. If there is a newly constructed Single-Family Premises or a new Service Recipient of an existing Single-Family Premises that does not have Carts after the Effective Date, Company shall provide one 96-gallon Cart for Refuse and one 64-gallon Cart for Recyclables.
- ii. Company will own all Containers provided to Service Recipients hereunder, including any Existing Carts, and Service Recipient shall empty and allow Company to retrieve all Company Containers at the termination or expiration of this Agreement.
- iii. Company shall provide temporary Bin service and Roll-off Container service to Single-Family Premises that request these services. Company shall deliver and collect temporary Bins or Roll-off Containers at the direction of the Service Recipient.
- iv. Company shall maintain the Existing Carts in working order. Company shall replace at no charge to the City or Service Recipient any Cart that becomes damaged or destroyed during the provision of the Collection Services or that becomes unusable due to ordinary wear and tear. However, if a Container in the possession of a Single-Family Premises is lost, stolen, damaged, or destroyed through no fault of Company, the Service Recipient shall be responsible to compensate Company the fair market value for the replacement of such Cart. The Service Recipient shall be billed separately for such replacement cost. Service Recipients will be responsible for maintaining the cleanliness of Carts but may request a Cart exchange for the fee set forth in Exhibit A. Service Recipients may not, itself or through a third party, mechanically compact materials placed in Company-provided Containers.
- v. Company shall continue to service existing 35-gallon Carts utilized by City Service Recipients aged 65 and older ("Senior Service Recipients") as permitted in the Letter of Understanding – 35-Gallon Curb Carts for Romulus Senior Residents dated April 2, 2015. Requests for a smaller Cart received from Senior Service Recipients after the Effective Date will be fulfilled with a 64-gallon Cart and subject to an exchange fee of \$25.00. Any Cart replacements issued after the Effective Date will also be fulfilled with a 64-gallon Cart.

b. Collection Location, Frequency and Time.

- i. Refuse shall be collected from the curbside once (1) weekly from each Single-Family Premises. Collection shall occur during ordinary hours but in no instance earlier than 7 a.m. An excess of four (4) bags placed outside the Refuse Cart shall be collected per household per week.
- ii. Recyclables shall be collected from the curbside once (1) weekly from each Single-Family Premises. Collection shall occur during ordinary hours but in no instance earlier than 7 a.m. Service Recipients shall ensure that only materials acceptable in accordance with Exhibit B are placed in the Recycle Cart. Company reserves the right to refuse recycling services where the materials are Contaminated.
- iii. An unlimited quantity of Green Waste shall be collected once (1) weekly from each Single-Family Premises beginning the third week in March and concluding the Friday of the second week in December each year. Collection shall occur during ordinary hours but in no instance earlier than 7 a.m. Green Waste must be placed in biodegradable bags and/or 32-gallon cans not to exceed 50 pounds. All cans must have City-provided labels affixed.
- iv. Company will provide, at no cost to City, one (1) 30-yard Roll-Off Container and up to 25 event boxes for the annual Pumpkin Festival.

c. Bulky Waste. Company shall collect up to three (3) Bulky Waste items once (1) weekly from each Single-Family Premises at no additional charge. Collection of additional Bulky Waste is subject to pre-paid fees as set forth in Exhibit A and must be scheduled by the Service Recipient on Company's website at least forty-eight (48) hours in advance of designated service day. Bulky Waste must be properly prepared as set forth in Exhibit C and placed curbside by 7 a.m.

d. Overweight Containers. Company may refuse to collect any Refuse, Recyclables, or Green Waste Container which the Company reasonably believes to be overweight. A Container shall be considered

“overweight” if the total weight of the Container and contents exceeds two times the volume capacity of said Container (e.g., 192 pounds for a 96-gallon Cart). For any Green Waste Containers or bagged waste outside of the Cart, as permitted by the Agreement, the maximum weight is 50 pounds. The Company shall provide notification to the Service Recipient regarding each instance of non-collection.

- e. Disposal and Processing. Company shall dispose or arrange to dispose of the Refuse collected under this Agreement only at solid waste disposal facilities that are licensed and permitted to accept such solid waste. Company also shall Process or arrange to Process the Recyclables and Green Waste collected under this Agreement only at Processing facilities that are licensed and permitted to process such materials.
- f. Holiday Schedule. The following days shall be designated holidays on which the Collection Services shall not be provided: New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. If a designated holiday falls on a regularly scheduled service day, Collection Services will be performed on the next weekday. Operations support and customer service are not required to be provided on Holidays.
- g. Customer Services. All Service Recipient contacts and requests will be made through one of the Company’s customer experience (CE) channels, which may include phone, chat, and contact back. Company shall have sufficient tools in place to handle the volume of contacts experienced on a monthly average. Company’s CE will offer an automated self-service guided flow or other technology as developed, to resolve most issues. If the matter cannot be resolved through the self-service options, the Company will provide a “contact back” option where the Company will respond to the customer. CE is generally closed on weekends and the following holidays: New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.
- h. Bagster Service. Company will make Bagster® Service, consisting of collection of the Bagster Bag and processing/disposal, available to all Service Recipients purchasing a Bagster Bag and requesting collection. Bagster Service is intended as a service in addition to, and not as a substitution for, temporary Bin or Roll-Off service.
- i. Special Services. From time to time, Service Recipients may request performance of special services for which a rate is not provided in Exhibit A. Company shall make good faith efforts to provide the requested service at a reasonable rate negotiated with the Service Recipient.
- j. Compliance with Laws. The Collection Services shall be performed in accordance with Applicable Law.
- k. Personnel and Equipment. The Collection Services shall be performed by properly trained and licensed personnel in adequate numbers and with adequate vehicles to complete the Collection Services in a safe and timely manner.
- l. Supervision. Company shall provide competent supervision in charge of working crews at all times while providing the Collection Service.
- m. Missed Pick-Ups and Complaints. All Refuse, Recyclables, and Green Waste Containers, as well as Bulky Waste scheduled for collection, must be placed at the curb or other designated location and ready for pick-up before 7:00 a.m. on the collection day; any Containers or Bulky Waste not collected because they are not at the curb or other designated location on time shall not be considered missed pick-ups. All complaints as to Company’s provision of the Collection Services, including alleged missed pick-ups, shall be given prompt and courteous attention. Company shall attempt to resolve all complaints promptly and shall cure all missed pick-ups that are not the result of Uncontrollable Circumstances within one (1) week, conditions permitting.
- n. Public Outreach. Company acknowledges that education and public awareness are essential elements of efforts to achieve recycling goals. Accordingly, the Company and the City will implement a public education program to expand public and Service Recipient awareness concerning the necessity for methods of reducing, reusing, and recycling waste materials. The Company will cooperate fully with the City in this regard.

The City shall have primary responsibility for developing, designing and executing overall public promotion, education and outreach programs, with the assistance and cooperation of the Company. The Company shall have primary responsibility for providing service-oriented information and outreach to Service Recipients and implementing ongoing recycling promotions, education and outreach programs, at the direction of the City.

The Company shall keep the public informed of programs and encourage participation through an electronic Annual Service Update. Once per calendar year, the Company shall provide an Annual Service Update for each service sector, the format, content and timeframe of which shall be subject to prior review and approval by the City, which will not be unnecessarily delayed or withheld. The Annual Service Update shall be transmitted to all Service Recipients by direct mail and, at a minimum, shall include an informational brochure indicating Collection Services available, Cart preparation and other service requirements, Holidays, contact information, inclement weather and other policies, and other useful Service Recipient information.

The Company shall develop and periodically update and maintain sufficient quantities of new Service Recipient information materials, the format and content of which shall be subject to prior review and approval by the City, which shall not be unreasonably delayed (i.e., longer than two weeks) or withheld. Upon approval, materials shall be transmitted by mail, e-mail, or other electronic means to every new Service Recipient and shall, at a minimum, include a statement of services, applicable rules and policies, preparation requirements, Holidays, collection day and contact information. Materials shall be available in accessible and alternative language formats upon request.

- o. New or Enhanced Diversion Programs. In the event any federal, state, or local law or regulation is adopted or becomes effective after the date of this Agreement which imposes upon City or Company a requirement for the implementation of any source separated program for the collection of any waste material not already covered by this Agreement, increases City's diversion requirement under Applicable Law, changes the methods for obtaining or measuring compliance with diversion requirements, or changes public education and outreach requirements, Company shall design and present a program to City to comply with such new laws or regulations. Before any such changed services are implemented, Company and City shall meet and confer in good faith to determine a fair and reasonable adjustment to the maximum rates set forth in Exhibit A to compensate Company for implementing said changed services.
- p. Natural Disasters. Company will use commercially reasonable efforts to assist City, at the City's request, with emergency collection service in the event of major disaster, such as an earthquake, storm, riot or civil disturbance, by providing equipment and drivers based on negotiated services and rates between City and Company. City is not required to utilize the services of Company. In addition, where the disaster results in the loss of Service Recipient containers, Company shall replace the containers, and City shall reimburse Company for the cost of replacement.

5. SERVICE RECIPIENT BILLING.

- a. Service Recipient Billing. The City shall invoice and collect payments from Service Recipients and shall compensate the Company monthly for Collection Services in a total amount based upon the service charges for Collection Services, as they may be adjusted from time to time, and any applicable additional charges as provided in Exhibit A. In calculating such monthly compensation to the Company, the applicable per-unit rates shall be multiplied by the number of Single-Family Premises; ancillary and non-recurring charges submitted by Company will be added to such amount. The aggregate number of such Single-Family Premises is currently estimated by the City to be as follows as of the Effective Date of this Agreement: 7,147 Single-Family Premises.
- b. Company Submittal of Invoicing Information. On or before the 10th of each month, Company shall provide the City two separate invoices – one for Cart Services and the other for Bin Services provided the previous month – in addition to any ancillary or non-recurring charges. The City shall pay invoices within thirty (30) days of the invoice date. Payment by the City shall be made by check, wire transfer or ACH debit. The City shall pay a late fee on all past due amounts accruing from the date of the invoice at a rate of two-and-one-half percent (2.5%) per month.

- c. Annual Determination of the Number of Single-Family Premises with City Billing. Prior the conclusion of the first quarter, the number of City-billed Single-Family Premises shall be determined as follows:
- i. Not later than March 31 of each year, the City shall provide to the Company the total number of City-billed Single-Family Premises as determined by the City.
 - ii. Company shall have forty-five (45) days to review the total number of City-billed Single-Family Premises and the supporting documentation supplied by the City.
 - iii. Company shall inform the City in writing not later than 10 days following the end of the 45-day review period of any disagreement with the total number of City-billed Single-Family Premises and the basis for such disagreement.
 - iv. If Company and the City are unable to agree upon the total number of City-billed Single-Family Premises within 10 days after receipt from the Company of the notice of disagreement, either Party may submit the matter to the City Council for resolution in its reasonable judgment, provided however, that where Company substantiates that the service has been provided, and the City does not agree to pay for the services, Company may remove the containers from the premises of the Service Recipient unless payment in full in arrears is subsequently received from the City.
 - v. The Company will update the total number of Single-Family Premises annually on July 1 in alignment with the City's fiscal year beginning.
- d. Additional and Unbilled Services. Where a Service Recipient requests services not billed by the City or Company identifies additional services that are being provided but are not billed by the City, Company may bill Service Recipient for those services in accordance with this Agreement. Additional and unbilled services provided during a calendar month shall be submitted to City with Company's monthly invoice.

6. SERVICE RATES.

- a. Service Rate Schedule. Company shall provide the Collection Services for the rates set forth in Exhibit A (the "Rates"), as the same may be adjusted in accordance with this Section 6.
- b. Annual Adjustment to Rates. Commencing on the date which is one (1) year after the Commencement Date and on the same date annually thereafter (the "Adjustment Date"), the Rates shall be increased by 5.45% as set forth in Exhibit A.
- c. Extraordinary Adjustments. In addition to the annual adjustment provided by subsection (b) above, the Rates may, upon written request of Company, be further adjusted to fully capture increased expenses and lost revenue associated with performance of the Collection Services hereunder due to any one or more of the following causes:
- i. Uncontrollable Circumstance (see Section 10);
 - ii. Changes in Applicable Law that is effective after the Effective Date of this Agreement;
 - iii. Increase in surcharges, fees, assessments or taxes levied by federal, state or local regulatory authorities or other governmental entities related to the Collection Services;
 - iv. Changes in baseline assumptions, such as changes in volumes collected and changes in the amount of container contamination;
 - v. Increase in the cost of transportation, including fuel and third-party transportation costs, as determined by reference to the Energy Information Administration of the U.S. Department of Energy's ("EIA/DOE") Weekly Retail on Highway Diesel Prices for the U.S.
 - vi. Changes in the cost of labor as determined by the U.S. Bureau of Labor Standards, Employment Cost Index CIU20100005200000I, Total compensation, Private industry, Transportation and material moving, Collective Bargaining Agreement or Actual Labor and Benefits Increases (or an equivalent).
 - vii. Changes in the cost of equipment as determined by the U.S. Bureau of Labor Standards, Producer Price Index, PCU336120336120, Heavy duty truck manufacturing and costs arising from supply chain impacts (or an equivalent).
 - viii. Any other extraordinary circumstances or causes or reasons that are not within the reasonable control of Company.

If Company requests a Rate adjustment pursuant to this Section 6(c), it shall prepare a Rate adjustment request setting forth its calculations of the increased costs/lost revenue and accompanying adjustment

to the Rates necessary to offset such increased costs/lost revenue. The City may request documentation and data reasonably necessary to evaluate such request by Company, and may retain, at its own expense, an independent third party to audit and review such documentation and request. If such third party is retained, the City shall take reasonable steps, consistent with Applicable Law, to protect the confidential or proprietary nature of any data or information supplied by Company. Except for requests made under Sections 6(c)(ii) and 6(c)(iii), the City may approve – but is not required to do so – all properly calculated Rate adjustments within ninety (90) days of Company's request, and the adjusted Rates shall be deemed to take effect as of the date of Company's request. For requests made under Sections 6(c)(ii) and 6(c)(iii), the City shall approve all properly calculated Rate adjustments within ninety (90) days of Company's request, and the adjusted Rates shall be deemed to take effect as of the date of Company's request.

In addition, if the request is based upon any new or increased third party fees, taxes, assessments or charges, the City shall approve the Rate adjustment within such time period as necessary to ensure that such fees, taxes, assessments or charges are passed on to Service Recipients by the date the same are effective.

- e. New Residents. The Company, upon notification of the Department of Public Works Director or his authorized representative, must immediately extend the contracted services to any new Single-Family Premises occupied during the term of this Agreement. The Company shall be responsible for the delivery of any Carts and educational materials utilized in the performance of the Agreement.

7. DEFAULT AND TERMINATION.

Except as otherwise provided in Section 10 (Force Majeure), the failure of either Party to perform a material obligation under this Agreement shall be considered a breach of this Agreement, and the breaching Party shall be in default. In the event of default, the non-defaulting Party shall give written notice to the other Party of the default, and the defaulting Party shall have: (i) ten (10) days from the receipt of the notice to cure any failure to pay money under this Agreement, or (ii) thirty (30) days from the receipt of the notice to cure any other default under this Agreement; provided, however, if the particular default is not reasonably capable of being cured within 30 days, then the defaulting Party will have such number of days to cure as is reasonable under the circumstances. If the defaulting Party fails to cure the breach within the allotted time, the non-defaulting Party may, at its option, immediately terminate the Agreement by written notice to the defaulting Party. In the event of a default, the defaulting Party agrees to pay all damages caused by said default, to include, without limitation reasonable attorneys' fees and costs associated with enforcement of this Agreement. Under no circumstances shall either Party be liable for any consequential, indirect, punitive or special damages for any alleged default under this Agreement.

8. INDEPENDENT CONTRACTOR.

Company shall perform the Collection Services as an independent contractor. Company, its officers, employees, agents, contractors or subcontractors, are not and shall not be considered employees, agents or servants of the City for any purpose whatsoever under this Agreement or otherwise. Company at all times shall have exclusive control of the performance of the Collection Services. Nothing in this Agreement shall be construed to give City any right or duty to supervise or control Company, its officers, employees, agents, contractors, or subcontractors, or to determine the manner in which Company shall perform its obligations under the Agreement.

9. SUBCONTRACTORS.

Company shall not use subcontractors to perform the Collection Services described hereunder unless Company has obtained prior written approval from the City, which approval shall not be unreasonably delayed or withheld. In the event that written approval is obtained, Company shall remain liable to the City for the subcontractor's performance of the Collection Services as if they were being provided by Company itself.

10. FORCE MAJEURE.

Except for the failure to make payment when due, neither Party shall be in default for its failure to perform or delay in performance caused by an Uncontrollable Circumstance, and the affected Party shall be excused from performance during the occurrence of such events. For purposes of this Agreement, "Uncontrollable

Circumstances” means any act of terrorism, act of God, landslides, lightning, forest fires, storms, floods, typhoons, hurricanes, severe weather, freezing, earthquakes, volcanic eruptions, other natural disasters or the imminent threat of such natural disasters, pandemics or epidemics, industry-wide labor or equipment shortages, quarantines, civil disturbances, acts of the public enemy, wars, blockades, public riots, labor unrest (e.g., strikes, lockouts, or other labor disturbances), acts of domestic or foreign governments or governmental restraint or other causes, whether of the kind enumerated or otherwise, and whether foreseeable or unforeseeable, that are not reasonably within the control of a Party.

11. INDEMNIFICATION.

- a. Company agrees to indemnify, defend, and hold City harmless from and against all claims and actions, causes of action, suits, debts, damages, liabilities and costs whatsoever, including but not limited to reasonable attorneys’ fees and costs of defense, based upon or arising out of Company’s breach of this Agreement, or based upon or arising out of any injuries (including death) to persons, or damage to property, to the extent caused by the negligent acts or omissions or willful misconduct of Company, or any of its directors, officers, employees, agents, or subcontractors, in the performance of this Agreement.
- b. To the fullest extent permitted by law, City agrees to indemnify, defend, and hold Company harmless from and against all claims and actions, causes of action, suits, debts, damages, liabilities and costs whatsoever, including but not limited to reasonable attorneys’ fees and costs of defense, based upon or arising out of City’s breach of this Agreement, or based upon or arising out of any injuries (including death) to persons, or damage to property, to the extent caused by the negligent acts or omissions or willful misconduct of City, or any of its directors, officers, elected or appointed officials, employees, agents, or subcontractors, in the performance of this Agreement.
- c. Notwithstanding any provision in this Agreement to the contrary, Company shall not be responsible for any damage to driving surfaces that is the result of ordinary wear and tear during the performance of the Collection Services.
- d. The indemnification obligations of this section shall survive the termination or expiration of this Agreement for any reason.

12. INSURANCE.

Company shall maintain at its own cost and expense the following minimum limits of occurrence-based insurance during the term of this Agreement:

TYPE	AMOUNT
Worker's Compensation	Statutory
Employer's Liability	\$100,000
Comprehensive General Liability	\$1,000,000 aggregate
Automobile Liability (owned and non-owned)	
- Bodily Injury	\$1,000,000 per occurrence
- Property Damage Liability	\$500,000 per occurrence
Excess/Umbrella	\$300,000 per occurrence

The City, its elected and appointed officials and employees, shall be included as additional insured parties under the CGL, Automobile and Excess/Umbrella coverages. Prior to commencement of the Collection Services, Company shall deliver to City certificate(s) of insurance evidencing the required coverages. The certificate(s) shall require at least ten days’ notice to the City before cancellation of any such Company policy.

13. MISCELLANEOUS PROVISIONS.

- a. This Agreement shall be binding on and shall inure to the benefit of the Parties hereto and their respective successors and assigns.
- b. This Agreement shall be construed in accordance with the law of the state in which the Collection Services are provided.

- c. All written notification required by this Agreement shall be effective upon receipt and delivered by Certified Mail, Return Receipt Requested, overnight delivery by a nationally recognized overnight delivery service, or by hand delivery to the Party's address below:

If to Company: _____

If to City: _____

Attn: _____

Attn: _____

- d. If any provision of this Agreement is declared invalid or unenforceable, then such provision shall be severed from and shall not affect the remainder of this Agreement; however, the Parties shall amend this Agreement to give effect, to the maximum extent allowed, to the intent and meaning of the severed provision.
- e. In the event either Party successfully enforces its rights against the other hereunder, the other Party shall be required to pay the prevailing Party's attorneys' fees and court costs.
- f. Company's rights and obligations under this Agreement may not be assigned without the prior written approval of the City, which shall not be withheld unreasonably nor required with respect to an assignment to an affiliate of Company.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date above.

WASTE MANAGEMENT OF MICHIGAN, INC.

By: _____

Name: _____

Title: _____

CITY OF ROMULUS

By: _____

Name: _____

Title: _____

CITY OF ROMULUS

By: _____

Name: _____

Title: _____

EXHIBIT A: COMPANY RATES

	Residential Services									
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Trash	\$ 7.68	\$ 8.10	\$ 8.54	\$ 9.01	\$ 9.50	\$10.01	\$10.56	\$11.13	\$11.74	\$12.38
Recycle	\$ 4.61	\$ 4.86	\$ 5.12	\$ 5.40	\$ 5.70	\$ 6.01	\$ 6.34	\$ 6.68	\$ 7.05	\$ 7.43
Yard Waste	\$ 3.07	\$ 3.24	\$ 3.42	\$ 3.60	\$ 3.80	\$ 4.01	\$ 4.22	\$ 4.45	\$ 4.70	\$ 4.95
All-In Rate	\$15.36	\$16.20	\$17.08	\$18.01	\$18.99	\$20.03	\$21.12	\$22.27	\$23.48	\$24.76

	Dumpsters & Roll-Off Containers										
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	
2 YD FEL	\$ 60.00	\$ 63.27	\$ 65.80	\$ 68.43	\$ 71.17	\$ 74.02	\$ 76.98	\$ 80.06	\$ 83.26	\$ 86.59	per month
4 YD FEL	\$ 85.00	\$ 89.63	\$ 93.22	\$ 96.95	\$100.82	\$104.86	\$109.05	\$113.41	\$117.95	\$122.67	
6 YD FEL	\$110.00	\$116.00	\$120.63	\$125.46	\$130.48	\$135.70	\$141.13	\$146.77	\$152.64	\$158.75	
8 YD FEL	\$120.00	\$126.54	\$131.60	\$136.87	\$142.34	\$148.03	\$153.96	\$160.11	\$166.52	\$173.18	
20 YD Roll-Off (up to six tons)	\$375.00	\$395.44	\$411.26	\$427.71	\$444.81	\$462.61	\$481.11	\$500.35	\$520.37	\$541.18	per load
30 YD Roll-Off (up to eight tons)	\$395.00	\$416.53	\$433.19	\$450.52	\$468.54	\$487.28	\$506.77	\$527.04	\$548.12	\$570.05	
40 YD Roll-Off (up to 10 tons)	\$435.00	\$458.71	\$477.06	\$496.14	\$515.98	\$536.62	\$558.09	\$580.41	\$603.63	\$627.77	
Disposal	\$ 28.00	\$ 29.53	\$ 30.71	\$ 31.94	\$ 33.21	\$ 34.54	\$ 35.92	\$ 37.36	\$ 38.85	\$ 40.41	per ton

	Ancillary Services										
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	
Early Termination of Curbside Recycling	\$ 25.00										
Landfill Permit	\$ 17.20	\$ 18.14	\$ 18.86	\$ 19.62	\$ 20.40	\$ 21.22	\$ 22.07	\$ 22.95	\$ 23.87	\$ 24.82	per voucher
Off-Season Yard Waste (30 YD Roll-Off)	\$435.00	\$458.71	\$477.06	\$496.14	\$515.98	\$536.62	\$558.09	\$580.41	\$603.63	\$627.77	per haul
Overages	\$ 28.00	\$ 29.53	\$ 30.71	\$ 31.94	\$ 33.21	\$ 34.54	\$ 35.92	\$ 37.36	\$ 38.85	\$ 40.41	per ton
Additional Cart Lease (trash and recycle)	\$ 10.00	\$ 10.55	\$ 10.97	\$ 11.41	\$ 11.86	\$ 12.34	\$ 12.83	\$ 13.34	\$ 13.88	\$ 14.43	per cart
Tires	\$511.50	\$539.38	\$560.95	\$583.39	\$606.73	\$630.99	\$656.23	\$682.48	\$709.78	\$738.17	per haul
Disposal	disposal based on total quantity of each tire type										

EXHIBIT B: SINGLE STREAM SPECIFICATIONS

RECYCLABLE MATERIALS must be dry, loose, unshredded, empty and include only the following:

Aluminum cans	Newspaper
PET bottles with the symbol #1 (screw tops only)	Mail
HDPE plastic bottles and containers with the symbol #2 such as milk jugs, detergent containers, and shampoo bottles	Uncoated paperboard such as cereal, food and snack boxes
PP plastic bottles and containers with symbol #5 such as yogurt containers and syrup bottles	Uncoated printing, writing and office paper
Steel and tin cans	Old, uncoated corrugated containers and cardboard such as moving boxes and pizza boxes
Glass food and beverage containers (any color)	Magazines, glossy inserts and pamphlets

NON-RECYCLABLES include, but are not limited to the following:

Plastic bags and bagged materials, even if containing Recyclables	Microwavable trays
Porcelain and ceramics	Mirrors, window and auto glass
Light bulbs	Coated cardboard
Soiled paper including paper plates and cups	Plastics not listed above including – but not limited to – those with symbols #3, #4, #6, #7 and unnumbered plastics such as utensils
Expanded polystyrene	Coat hangers
Glass and metal cookware and bakeware	Household appliances and electronics
Hoses, cords and wires	Yard waste, construction debris and wood
Flexible plastic or film packaging and multi-laminated materials	Needles, syringes, IV bags or other medical supplies
Food waste and liquids or containers containing such items	Textiles, cloth, or any fabric including bedding, pillows and sheets
Excluded Materials or containers which contained Excluded Materials	Napkins, paper towels, tissue, paper plates and paper cups
Any Recyclables less than four inches in size in any dimension	Propane tanks and fuel cannisters
Batteries	

DELIVERY SPECIFICATIONS:

Material delivered by or on behalf of Customer may not contain Non-Recyclables or Excluded Materials.

Recyclable Materials specifically exclude, and Customer agrees not to deposit or permit the deposit for collection of, any waste tires, radioactive, volatile, corrosive, flammable, explosive, biomedical, infectious, bio-hazardous, regulated medical or hazardous waste, toxic substance or material, as defined by, characterized or listed under applicable federal, state, or local laws or regulations, or chemical or other properties that are deleterious or capable of causing material damage to any part of Company's property, its personnel or the public or materially impair the strength or the durability of the Company's structures or equipment, or any materials containing information (in hard copy or electronic format, or otherwise) which information is protected or regulated under any local, state or federal privacy or data security laws, including, but not limited to the Health Insurance Portability and Accountability Act of 1996, as amended, or other regulations or ordinances or other waste not approved in writing by Company (collectively, "Excluded Materials").

EXHIBIT C: BULKY WASTE SERVICES

Below are examples of **acceptable items** with preparation guidelines where applicable.

Item	Details
Basketball Hoops	Poles must be cut into sections under four feet.
Bathtubs	No larger than four-foot sections.
Bed Frames	If upholstered, must be wrapped in plastic. WM suggests mattress bags (available at moving stores) or plastic painting drop cloths sealed with duct tape (available at home improvement stores).
Box Springs	Must be wrapped in plastic.
Cabinets	Each cabinet counts as one bulk item.
Cardboard	Boxes must be flattened and tied into bundles no larger than four feet and no heavier than 50 pounds.
Carpet & Padding	Must be rolled and tied with tape or string into bundles no longer than four feet and no heavier than 50 pounds. Four bundles equal one bulk item.
Children's Toys	Includes Big Wheels, bicycles, and doll houses.
Exercise Equipment	Must be cut into four-foot sections.
Grills	Gas grills must have fuel tank removed prior to disposal.
Hot Tubs	Must be cut into a minimum of four sections within the standard weight limit.
Indoor Furniture	If upholstered, must be wrapped in plastic. Two dining room, kitchen, or patio chairs equal one bulk item. Each piece of a sectional couch equals one item.
Lawn Mowers	Must be drained of all oil and gas. Riding mowers are not accepted.
Mattresses	Must be wrapped in plastic.
Miscellaneous Household Items	Includes infant and toddler car seats, interior doors, pool filters, sinks, vacuum cleaners, washers and dryers, and wheelbarrows.
Outdoor Furniture	Two chairs equal one bulk item, and one chaise lounge equals one bulk item. Cushions must be wrapped in plastic. Umbrellas must be collapsed and broken down into sections of four feet or less, if possible, and under 50 pounds per section; umbrella and base are separate items.
Paint Cans & Containers	Up to seven cans equal a single bulk item, and every seven cans thereafter would be considered an additional item. A small number (~2-3) of cans may be placed inside the toter to be taken as regular trash. Regardless of the method of disposal, all paint must be solidified and dried using an absorbent material such as sand or kitty litter.
Pallets	Must be broken down and bundled with no nails sticking out.
Pianos	Must be cut into a minimum of four sections within the standard weight limit.
Pool Liners or Panels	Must be bundled in sections no longer than four feet and no heavier than 50 pounds. Two bundles equal one bulk item.
Refrigerators	Must remove doors and drain Freon.
Shower Enclosures	Must not be heavier than 50-pound sections.
Small Appliances	Includes microwaves, toaster ovens and the like. Items that can fit in cart should be placed in cart.
Storm Doors	Must have glass removed and placed in a hard container or small, well-taped box marked "broken glass".
Swing Sets	Must be cut into four-foot sections.
Toilets	Must be empty with tank detached from bowl.
Windows	Must have glass removed and placed in a hard container or small, well-taped box marked "broken glass". Must be less than 50 pounds of glass per window.

Below are examples of **non-acceptable items**. Please note this list is not all-inclusive.

- Any Freon-based item that has not been properly drained (refrigerators, freezers, air conditioners, etc.)
- Antifreeze
- Automotive parts
- Batteries
- Bricks, dirt, gravel, rocks, sod, and stones
- Concrete and cement, as well as any attached items
- Construction or demolition material
- Hazardous waste
- Manure
- Oil and gas
- Pesticides, insecticides, and similar substances
- Propane tanks
- Riding lawn mowers
- Roofing shingles
- Tires
- Tree stumps



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **August 11, 2025**

Item No. K.

General Description: Sole Source Purchase from Insane Impact, LLC fro one (1) Battery Powered Max 1170
Mobiel LED Trailer

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Secoded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Sole Source Purchase from Insane Impact, LLC for one (1)
Battery Powered Max 1710 Mobile LED Trailer
DATE: August 1, 2025

I concur with the recommendation of Mike Laskaska, Director of Communications and Community Services and Christina Parker, Purchasing Director, and respectfully request City Council authorize the purchase of one (1) Max 1710 Mobile LED Trailer with batter power from Insane Impact, LLC, at the total cost of \$160,614.50 under the terms of Sole Source Purchases Exception in Section 39-11(d)(1)c.2 of the Romulus Purchasing Ordinance.

Maria Farris, Finance Director has verified that funds have been budgeted for, pending second reading of Budget Amendment for Cable TV Fund, Capital Outlay Expense account #211-000-971.000.

Motion by _____, supported by _____, to concur with the administration, and authorize the purchase of one (1) Max 1710 Mobile LED Trailer with batter power from Insane Impact, LLC, at the total cost of \$160,614.50 under the terms of Sole Source Purchases Exception in Section 39-11(d)(1)c.2 of the Romulus Purchasing Ordinance.



MEMORANDUM

DATE: August 1, 2025
TO: Mayor Robert A. McCraight
FROM: Christina Parker, Purchasing Director
SUBJECT: Sole Source Purchase from Insane Impact, LLC. for one (1)
Battery Powered Max 1710 Mobile Led Trailer

Under the terms of Chapter 39 of the City of Romulus Code of Ordinances (Section 39-11(d)(1)c.2., Exceptions to Competition-Sole Source Purchase-Unique Source (commodity/service is unique/special in nature), Insane Impact, LLC., is the only nation wide supplier that offers a battery powered mobile LED trailer. Please reference attached Sole Source letter.

I concur with the recommendation of Director of Communications and Community Services Mike Laskaska to proceed with this purchase. If you concur, please request Council's authorization to purchase from Insane Impact, LLC., as a sole source, one (1) Max 1710 Mobile LED Trailer with battery power for a total cost in the amount of \$160,614.50.

Maria Farris, Director of Financial Services, has verified that funds have been budgeted for, pending approval of the second reading of Budget Amendment for Cable TV Fund, Capital Outlay Expense Account (211-000-971.000).

Respectfully submitted,

Christina Parker

Christina Parker
Purchasing Director

INTEROFFICE MEMORANDUM

TO: Christina Parker, Purchasing Director
FROM: Mike Laskaska, Director of Communication and Community Services
SUBJECT: Request Sole Source purchase of Battery Powered Max 1710 Mobile LED Trailer
DATE: August 1, 2025

The Cable Department is requesting a sole source purchase of Max 1710 Mobile LED Trailer (battery solution) from Insane Impact, LLC. Insane Impact, LLC is the only nationwide supplier that offers a battery powered mobile LED trailer.

We are requesting City Council approval to proceed with this purchase in the amount of \$160,614.50, contingent upon City Council approval of second reading of Budget Amendment 25/26-1.

Funds for this purchase are budgeted in account #211-000-971.000 Capital Outlay contingent upon approval of second reading of Budget Amendment 25/26-1. Funds for this purchase will be utilized through Cable PEG Fees.

Thank you.

Mike Laskaska



QUOTE

Insane Impact, LLC
7901 SW 22nd St
Des Moines IA 50321
United States

City of Romulus

City of Romulus
11111 Wayne Road
Romulus MI 48174
United States

Estimate #:

EST2245

Date:

7/29/2025

Memo:

MAX 1710 Quote

Terms:

SHIPPING ADDRESS

City of Romulus
11111 Wayne Road
Romulus MI 48174
United States

**All quotes are valid for thirty (30) days
from the date of the quotation**

#	Item & Description	Qty	Rate	Amount
1	MAX1710 Trailer Frame MAX1710 Trailer Frame 17' x 10' LED trailer frame (LED frame included)	1	\$65,000.00	\$65,000.00
2	MAX1710 LED Assembly (3.91mm) IP67 rated Includes 11-year parts, 5-year labor warranty 3.91mm LED panels: 500x1000mm Screen Resolution: 1,280px x 768px (10W x 3T) Brightness: 7,500 NITS Operating life: 100,000 hours Spare parts including: modules, hubpacks, and data/power jumpers	1	\$57,000.00	\$57,000.00
3	MAX1710 Production Box with Audio IP65 rated enclosure with exhaust fan: 30" x 30" x 34" Novastar VX600 Video Processor 2U storage drawer (2) Furman M-8Lx Merit X Series 8 outlet power conditioner 4x1 with audio extractor HDMI switch Patch panel - Includes 2-HDMI inputs, 1-SDI input, 1-SDI output Dell Inspiron 14 5000 laptop Dynacord L3600 Amplifier Rolls RM169 Professional 6-Channel Bluetooth Audio Mixer	1	\$9,000.00	\$9,000.00
4	Max1710 LRC Speaker Kit	1	\$7,000.00	\$7,000.00
5	Electro-Voice LRC-2100-B Column Speaker Electro-Voice LRC-2100-B Column Speaker	4		
6	Max1710 LRC Speaker Bracket	2		
7	HOS-NL4FX Connector NL4 connector	2		
8	SCP 14/2OFC-HD-BK Speaker Wire SCP 14/2OFC-HD-BK Speaker Wire	150		



QUOTE

Insane Impact, LLC
7901 SW 22nd St
Des Moines IA 50321
United States

#	Item & Description	Qty	Rate	Amount
9	MAX1710 Battery Assembly MAX1710 Battery Power Assembly Battery + inverter package (14-16 hour runtime)	1	\$20,000.00	\$20,000.00
10	Freight Mileage - Des Moines, IA to Romulus, MI 581 Miles	581	\$4.50	\$2,614.50

Subtotal	\$160,614.50
Tax Total	\$0.00
Discount Total	
Total	\$160,614.50

Sole Source Justification

Insane Impact, LLC
7901 SW 22nd St
Des Moines, IA 50321

To:

Mike Laskaska

Director, Communication & Community Services/ City of Romulus, MI

From:

Tod Puetz
Owner/CEO

Subject: Sole Source Justification for LED Video Trailers from Insane Impact

1. Project Description:

MAX 1710 Mobile LED Trailer (Battery Solution)

Mobile LED Screen application that can be deployed with one person and set up in 5-15 minutes. The MAX 1710 can be deployed anytime day or night. It has full audio and one-of-a-kind Battery solution for its power source. It can be utilized to enhance current city events and give you a platform to incorporate new programming into the community.

2. Description of Goods/Services Needed:

- MAX1710 Trailer Frame
17' x 10' LED trailer frame (LED frame included)
- MAX 1710 LED Assembly 3.91mm
IP67 rated Includes 11-year parts, 5-year labor warranty 3.91mm LED panels:
500x1000mm Screen Resolution: 1,280px x 768px (10W x 3T) Brightness: 7,500 NITS
Operating life: 100,000 hours Spare parts including: modules, hubpacks, and data/power jumpers
- MAX 1710 Production Box with Audio

IP65 rated enclosure with exhaust fan: 30" x 30" x 34" Novastar VX600 Video Processor 2U storage drawer (2) Furman M-8Lx Merit X Series 8 outlet power conditioner 4x1 with audio extractor HDMI switch Patch panel – Includes 2-HDMI inputs, 1-SDI input, 1-SDI output Dell Inspiron 14 5000 laptop Dynacord L3600 Amplifier Rolls RM169 Professional 6-Channel Bluetooth Audio Mixer

- MAX 1710 LRC Speaker Kit
- MAX 1710 Battery Assembly
Battery + inverter package (14-16 hour runtime)

3. Sole Source Justification:

Explain why Insane Impact is the sole source for these goods/services. Include relevant details such as:

- Only MAX 1710 Mobile LED Trailer with Battery Power Source in the marketplace
- Have produced several units that fit this parameter
- Compatibility with existing systems

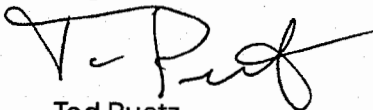
4. Market Research:

Summarize any market research conducted to identify available alternatives and why they are not suitable.

- Market analysis advise that there are no other suppliers that offer a Battery Solution Mobile LED Trailer (MAX 1710)

5. Cost Estimate: Please reach out to Director of Sales, Kyle Coffman for a quote. He can be reached at 512-299-4825.

Signature:



Tod Puetz

Owner/CEO

Email: TPuetz@InsaneImpact.com

Cell Phone: 515.447.2922



FUNDS VERIFICATION FORM

<u>DEPARTMENT:</u>	Cable
<u>FUND NAME:</u>	Capital Outlay
<u>ACCOUNT NUMBER/S:</u>	211-000-971.000
<u>PURPOSE FOR REQUEST:</u>	Purchase of battery powered mobile LED screen trailer
<u>AMOUNT OF EXPENDITURE:</u>	\$160,614.50
<u>SIGNATURE OF DEPARTMENT HEAD:</u>	Michael Laskaska Digitally signed by Michael Laskaska Date: 2025.08.01 11:12:54 -04'00'
<u>FUNDS CURRENTLY AVAILABLE:</u>	\$180,000.00 Pending 2nd reading of B/A 25/26-1
<u>FINANCE DEPARTMENT APPROVAL:</u>	Maria Julius
<u>DATE:</u>	August 1, 2025



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **August 11, 2025**

Item No. L.

General Description: Piggyback on MiDeal Contract for the Purchase of three (3) 2025 Ford Bronco Sports for the Building Dept.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Piggyback on MiDeal Contract #240000001207 for the Purchase of three (3) 2025 Ford Bronco Sports for the Building Dept.
DATE: August 1, 2025

I concur with the recommendation of Jeff Kemp, Building Director and Christina Parker, Purchasing Director, and respectfully request Council's authorization to piggyback on the MiDeal Contract #240000001207 for the purchase of three (3) 2025 Ford Bronco Sports in the amount of \$105,030.00 with Bob Maxey Ford.

Gary Harris, Deputy Finance Director, has verified that funds for the purchase are currently available in the Building Fund, Capital Outlay Expenditures Expense account #101-371-971.000.

Motion by _____, supported by _____, to concur with the administration and consent to piggyback on the MiDeal Contract #240000001207 for the purchase of three (3) 2025 Ford Bronco Sports in the amount of \$105,030.00 with Bob Maxey Ford.



MEMORANDUM

DATE: July 31, 2025
TO: Mayor Robert A. McCraight
FROM: Christina Parker, Purchasing Director
SUBJECT: Piggyback on MiDeal contract #240000001207 for Purchase of three (3) 2025 Ford Bronco Sports for the Building Dept.

Jeff Kemp, Building Director, has requested to purchase three (3) 2025 Ford Bronco Sports for the price of \$105,030.00 from Bob Maxey Ford by Piggybacking on the State of Michigan's MiDeal Contracts #240000001207.

Please be advised that the City is not required to solicit competitive bids for this purchase under the exception to competition clause of the Romulus Purchasing Ordinance which allows for the piggybacking on a contract solicited and awarded by another agency and as further outlined in subsection 39-11(d) (10) of the Ordinance:

"The city's procurement by competitive sealed bids shall be waived and the city may piggyback on an existing extendable contract, where the materials, services or goods in combination with services are purchased from a state or local governmental agency's bid that has been sufficiently advertised and was the subject of sealed bids so that in the opinion of the purchasing director or their designee the procedure meets the intent of competitive sealed bidding under this chapter."

These new vehicles will replace three (3) current vehicles with significant wear and tear and high mileage.

It is the recommendation of myself and Jeff Kemp, Building Director, to proceed with the purchase of these vehicles. If you concur, please request Council's permission to Piggyback on MiDeal Contract #240000001207 with Bob Maxey Ford for the purchase of three (3) 2025 Ford Bronco Sport at a cost of \$105,030.00.

Gary Harris, Deputy Finance Director, has verified that funds for this purpose will be available in the Building Fund, Capital Outlay Expenditures expense account 101-371-971.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Christina Parker

Christina Parker
Purchasing Director

**BUILDING DEPARTMENT
INTER-OFFICE MEMORANDUM**

TO: Christina Parker, Director of Purchasing

FROM: Jeff Kemp Jr, Building & Planning Director

CC: Mayor Robert McCraight, Julie Wojtylko – Chief of Staff, Roberto Scappaticci – Director of DPW

DATE: July 31, 2025

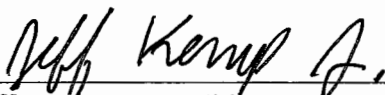
SUBJECT: Purchase Approval of (3) 2025 Ford Broncos for the Building Department, Bob Maxey Ford, MiDeal Contract # 240000001207

Dear Ms. Parker,

I am requesting your approval to purchase three (3) 2025 Ford Bronco Sports – R9B0 4x4 Big Bend vehicles. Pricing provided from Bob Maxey Ford, MiDeal Contract # 240000001207 to replace our current aged and worn vehicles. The pricing for three (3) 2025 Ford Broncos is \$ 105,030 and will be funded from account # 101-371-971.000 for the purchases.

If you should have any questions regarding this matter please feel free to contact me at (734) 955-8700 or jkemp@romulusgov.com

Sincerely,



Jeff Kemp, Jr. – Building & Planning Director
Department of Building & Safety

bs



FORD BRONCO SPORT - R9B 4x4 Big Bend MiDeal Contract 240000001207

Dealership Name : Bob Maxey Ford, Inc.

Sales Code : F48004

Dealer Rep.	Frank Kurta	Type	Fleet	Vehicle Line	Bronco Sport	Order Code	
Customer Name	Romulus	Priority Code		Model Year	2025	Price Level	

DESCRIPTION	MSRP	DESCRIPTION	MSRP
R9B0 BRONCO SPORT BIG BEND 4X4	\$30995	225/65 R17 102H A/S BSW 2	\$0
105.1" WHEELBASE	\$0	JOB #3 ORDER	\$0
TOTAL BASE VEHICLE	\$30995	17" CARBON GRAY HIGH GLS WHL	\$0
OXFORD WHITE	\$0	FLR LINERS FR-RR W/O CRPT MTS!	\$185
CLOTH W/EASY CLEAN MATERIAL!	\$0	DESTINATION & DELIVERY	\$1995
SMOKED TRUFFLE	\$0		
ORDER CODE 200A	\$0		
.1.5L ECOBOOST ENGINE	\$0		
.8-SPD AUTO TRANSMISSION	\$0		

	MSRP
TOTAL BASE AND OPTIONS	\$33,175
DISCOUNT	-\$1,250
TOTAL	\$31,925
TOTAL FOR 3 BRONCO SPORTS	\$95,775
3 PREMIUM CARE EXT. WARR.	\$9,255
GRAND TOTAL	\$105,030

Frank Kurta

Fleet Sales Manager

Bob Maxey Ford

1833 E. Jefferson Ave.

Detroit, MI 48207

(313) 420-1092

frank.kurta20@gmail.com

5-Year, 75,000 Mile Premium Care \$0 Deductible Extended Warranty add \$3,085.00 per vehicle. Total for 3 \$9,255.00

Vehicles would need to be ordered and delivery is 90-120 Days ARO.



FUNDS VERIFICATION FORM

DEPARTMENT: Building

FUND NAME: Capital Outlay

ACCOUNT NUMBER/S:

101-371-971-000

PURPOSE FOR REQUEST:

Replace (3) aged vehicles with significant wear and tear

AMOUNT OF EXPENDITURE:

\$ 105,030

SIGNATURE OF DEPARTMENT HEAD:

Jeff Kemp J.

FUNDS CURRENTLY AVAILABLE:

\$ 150,000

FINANCE DEPARTMENT APPROVAL:

Gary Harris

DATE: 7/31/2025



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **August 11, 2025**

Item No. **M.**

General Description: Notice of Termination of 34th District Court Funding Unit Court Agreement

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

**MOTION CARRIED
UNANIMOUSLY**

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Notice of Termination of 34th District Court Funding Unit Court Agreement
DATE: August 1, 2025

I respectfully request that City Council authorize the attached Notice of Termination of 34th District Court Funding Unit Court Agreement.

Motion by _____ supported by _____ to concur with the administration and authorize the attached Notice of Termination of 34th District Court Funding Unit Court Agreement.

**TOWNSHIP OF SUMPTER
CHARTER TOWNSHIP OF VAN BUREN
CHARTER TOWNSHIP OF HURON
CITY OF BELLEVILLE
CHIEF JUDGE OF THE 34TH DISTRICT COURT**

**NOTICE OF TERMINATION OF 34TH DISTRICT COURT FUNDING UNIT COURT
AGREEMENT**

Pursuant to Paragraph 12 of the 34th District Court Funding Unit Agreement (the “Agreement”), the City of Romulus pursuant to action of the City Council on August 11, 2025, hereby exercises its right to terminate the Agreement 12 months from the date of this Notice.

Dated: August __, 2025

By: _____

Robert McCraight, Mayor



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **August 11, 2025**

Item No. A.

General Description: Second Reading and Final Adoption of RZ-2022-001; Wayne Lux Estate (Beverly/Wayne Road)

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

Administrative
Officials

Robert McCraight, Mayor

Ellen L. Craig-Bragg, City Clerk

Stacy Paige, City Treasurer

City Council

John Barden, Mayor Pro Tem

Tina Talley, Councilwoman

William Wadsworth, Councilman

Celeste Roscoe, Councilwoman

Kathleen Abdo, Councilwoman

Harry Crout, Councilman

David Jones, Councilman



**CITY COUNCIL AGENDA ITEM
REQUEST FORM**

Submitted to: **Romulus City Council** Date Submitted: **8/7/2025**

Submitted by: **Ellen Craig-Bragg, City Clerk**
cc: D'Sjonaun Hockenhull, Deputy City Clerk

Department: **Clerks Office**

Council Meeting of: **August 11, 2025**

TITLE/DESCRIPTION OF ITEM

Second Reading & Final Adoption of RZ-2022-001; Wayne Lux Estate (Beverly/Wayne Rd)

ACTION REQUESTED

Contract/Agreement	☐	New/Amended Ordinance	☐
Bid/Piggyback	☐	Public Hearing Request	☐
Budget Amendment	☐	Resolution	☐
Board Appointment	☐	Rezoning	☒
Fee Waiver	☐	Special Meeting Request	☐
Other	☐	Special Land Use Request	☐

RECOMMENDED RESOLUTION/ACTION

To approve the second reading and final adoption of RZ-2022-001; Wayne Lux Estate to rezone 2.73 acres of property, parcel DP#80-017-99-0025-000 from R-1B, Single Family Residential District to RM, Low-Rise Multiple-Family Residential District.

This amendment was introduced at the 6/23/25 Council Meeting.

City of Romulus

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

www.romulusgov.com

OFFICE USE ONLY

Approved for Council Agenda: ☒

AGENDA ITEM # **.6A**

ORDINANCE No. _____
CITY OF ROMULUS
APPENDIX A – ZONING
AMENDMENT 1.265

An Ordinance to amend the Official Zoning Map of the City of Romulus by rezoning a 2.73 acre parcel located on the north side of Beverly Road west of Wayne Road from **R-1B, Single-family Residential** to **RM, Low-Rise Multiple-family Residential**.

THE CITY OF ROMULUS ORDAINS:

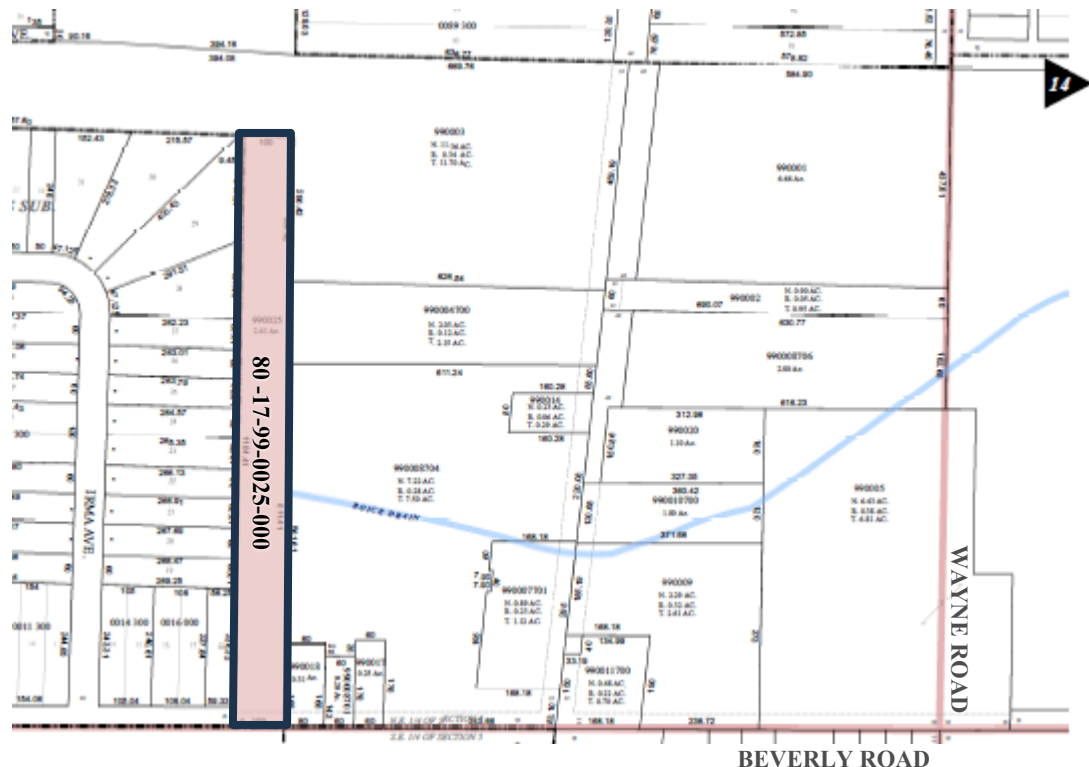
SHORT TITLE: This Ordinance shall be known and cited as the Amended Zoning Ordinance.

SECTION 1: To rezone a 2.73 acre parcel located on the north side of Beverly Road west of Wayne Road from R-1B, Single-family Residential to RM, Low-Rise Multiple-family Residential.

LEGAL DESCRIPTION

PARCEL ID 80-017-99-0025-000 LAND IN THE CITY OF ROMULUS, WAYNE COUNTY, MICHIGAN, DESCRIBED AS FOLLOWS:

THAT PART OF THE NE 1/4 OF SEC 5 DESCRIBED AS BEGINNING AT A POINT ON THE E AND W 1/4 LINE OF SAID SECTION DISTANT N 88D 31M 40SEC E 1202.98 FT FROM THE CENTER 1/4 CORNER OF SEC 5 AND PROCEEDING TH N 0D 44M 40SEC W 1187.41 FT TH DUE EAST 100.22 FT TH S 0D 49M 30SEC E 330.42 FT TH S 0D 41M 50SEC E 854.41 FT TO THE E AND W 1/4 LINE OF SEC 5 TH S 88D 31M 40SEC W ALONG SAID LINE 100.0 FT TO THE POB EXCEPT THE SOUTH 43 FT THEREOF.



SECTION 2: Severability. Should any word, sentence, phrase or any portion of this ordinance be held in any manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such words, sentence, phrase, or any portion of the ordinance held to be so invalid and shall not be construed as effecting the validity of any of the remaining words, sentences, phrases or portions of this ordinance.

SECTION 3: Conflicting Ordinances. All prior existing ordinances adopted by the City of Romulus inconsistent or in conflict with the provisions of this ordinance are, to the extent of such conflict or inconsistency, hereby expressly repealed.

SECTION 4: Effective Date. This ordinance shall take effect upon publication thereof in an official newspaper, which publication shall be made when the minutes passing the ordinance are published subject to revocation at will of the City of Romulus at any time.

ADOPTED, APPROVED AND PASSED by the City Council at the City of Romulus this 11th day of August, 2025.

Robert A. McCraight, Mayor

Ellen L. Craig-Bragg, City Clerk

I hereby certify that the foregoing is a true copy of the Ordinance as passed by the City Council of the City of Romulus at a regular Council Meeting held in the City Council Chambers in said City on the 11th day of August, 2025.

Ellen L. Craig-Bragg, City Clerk

Introduced: June 23, 2025
Adopted: *August 11, 2025 (proposed)*
Published:



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **August 11, 2025**

Item No. B.

General Description: Second Reading and Final Adoption of Budget Amendment 25/26-1

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

Administrative Officials

Robert McCraight, Mayor

Ellen L. Craig-Bragg, City Clerk

Stacy Paige, City Treasurer

City Council

John Barden, Mayor Pro Tem

Tina Talley, Councilwoman

William Wadsworth, Councilman

Celeste Roscoe, Councilwoman

Kathleen Abdo, Councilwoman

Harry Crout, Councilman

David Jones, Councilman

City of Romulus

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

www.romulusgov.com



CITY COUNCIL AGENDA ITEM REQUEST FORM

Submitted to: **Romulus City Council** Date Submitted: **8/7/2025**

Submitted by: **Ellen Craig-Bragg, City Clerk**
cc: D'Sjonaun Hockenhull, Deputy City Clerk

Department: **Clerks Office**

Council Meeting of: **August 11, 2025**

TITLE/DESCRIPTION OF ITEM

**Second Reading and Final Adoption of Budget Amendment
25/26-1**

ACTION REQUESTED

Contract/Agreement	☐	New/Amended Ordinance	☐
Bid/Piggyback	☐	Public Hearing Request	☐
Budget Amendment	☒	Resolution	☐
Board Appointment	☐	Rezoning	☐
Fee Waiver	☐	Special Meeting Request	☐
Other	☐	Special Land Use Request	☐

RECOMMENDED RESOLUTION/ACTION

To approve the second reading and final adoption of Budget Amendment 25/26-1 in the amount of \$180,000.00 to cover costs associated with the purchase of a mobile LED screen trailer.

This amendment was introduced at the 7/28/25 Council Meeting.

OFFICE USE ONLY

Approved for Council Agenda: ☒

AGENDA ITEM # **.6B**

MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Finance Department
DATE: 7/17/2025 MEF
SUBJECT: Budget Amendment 25/26-1

<u>FUND/DEPT. ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
211-000 Cable				
<u>Expense</u>				
211-000-971.000	Capital Outlay	-	180,000	180,000
<u>Fund Balance</u>				
211-000-376.000	Fund Balance / PEG Fees	1,265,442	180,000	1,085,442

To cover costs associated with the purchase of a cable mobile LED screen trailer

BUDGET AMENDMENT FORM			
INCREASE		DECREASE	
Account Number /Name	Amount	Account Number /Name	Amount
211-000-971.000 Capital Outlay	\$ 180,000	211-000-376.000 Fund Balance	\$ 180,000
TOTAL	\$ 180,000	TOTAL	\$ 180,000
PURPOSE:			
Battery powered mobile LED screen trailer			
DATE: <u>7/17/2025</u>			
Department Head Signature:		 <u>MEF 7/17/2025</u>	
Mayor's Authorization:		 _____	

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **August 11, 2025**

Item No. C.

General Description: First Reading and Introduction to TA-2025-001 - Zoning Ordinance Text Amendment

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

Administrative
Officials

Robert McCraight, Mayor

Ellen L. Craig-Bragg, City Clerk

Stacy Paige, City Treasurer

City Council

John Barden, Mayor Pro Tem

Tina Talley, Councilwoman

William Wadsworth, Councilman

Celeste Roscoe, Councilwoman

Kathleen Abdo, Councilwoman

Harry Crout, Councilman

David Jones, Councilman

City of Romulus

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

www.romulusgov.com



**CITY COUNCIL AGENDA ITEM
REQUEST FORM**

Submitted to: **Romulus City Council** Date Submitted: **8/7/2025**

Submitted by: **Ellen Craig-Bragg, City Clerk**
cc: D'Sjonaun Hockenhull, Deputy City Clerk

Department: **Clerks Office**

Council Meeting of: **August 11, 2025**

TITLE/DESCRIPTION OF ITEM

**First Reading and Introduction to TA-2025-001 - Zoning
Ordinance Text Amendment**

ACTION REQUESTED

Contract/Agreement	☐	New/Amended Ordinance	☒
Bid/Piggyback	☐	Public Hearing Request	☐
Budget Amendment	☐	Resolution	☐
Board Appointment	☐	Rezoning	☐
Fee Waiver	☐	Special Meeting Request	☐
Other	☐	Special Land Use Request	☐

RECOMMENDED RESOLUTION/ACTION

**To concur with the recommendation of the Planning Commission
ad approve the first reading and introduction of TA-2025-001; a
proposed Zoning Ordinance text amendment to Article 16,
Condominiums, Section 16.02, Condominiums, Review Processing
and 16.03, Condominiums, Submittal Requirements of the City of
Romulus Zoning Ordinance**

OFFICE USE ONLY

Approved for Council Agenda: ☒

AGENDA ITEM # **.6C**

PLANNING DEPARTMENT MEMORANDUM

DATE: August 6, 2025

TO: City Council

FROM: Carol Maise, City Planner

SUBJECT: Zoning Ordinance Text Amendment
TA-2025-001; Article 16, *Condominiums*, Section 16.02, *Review Process* and Section 16.03, *Submittal Requirements*

Attached for your consideration is a draft Zoning Ordinance amendment to *Article 16, Condominiums, Section 16.02, Review Process and Section 16.03, Submittal Requirements*. The Condominium ordinance is proposed to be updated to better clarify the process based on compliance with the State of Michigan Condominium Act and input from our City Attorney, Steve Hitchcock and our City Engineer, Jessica Katers from OHM.

The text amendment was considered by the Planning Commission at a public hearing on July 21, 2025. There were no comments from the public and Planning Commission made the following motion:

MOTION by McAnally, support by Gbogboade, to recommend to City Council approval of TA-2025-001; Zoning Ordinance Text Amendments, Article 16, Condominiums Section 16.02, Review Process and Section 16.03, Submittal Requirements.

Roll call vote: Ayes – McAnally, Gbogboade, Roscoe, Frederick, Glotfelty, Long, Freitag. Nays – None. Motion passed 7-0.

Please find the attached draft amendment for *Section 16.02, Review Process and Section 16.03, Review Process* for your review along with the draft minutes of the July 21, 2025 Planning Commission meetings for introduction and first reading at your August 11, 2025 meeting.

RECOMMENDATION

If the City Council determines that action on the proposed amendments is warranted, the following motion could be considered:

<i>To concur with the recommendation of the Planning Commission and approve the first reading of TA-2025-001; a proposed Zoning Ordinance text amendment to Section 16.02, Condominiums, Review Process and 16.03, Condominiums, Submittal Requirements.</i>

ORDINANCE NO. _____
CITY OF ROMULUS
APPENDIX A- ZONING
AMENDMENT _____

AN ORDINANCE AMENDING ARTICLE 16. CONDOMINIUMS, SECTION 16.02 REVIEW PROCESS AND SECTION 16.03, SUBMITTAL REQUIREMENTS of the ZONING ORDINANCE FOR THE CITY OF ROMULUS

THE CITY OF ROMULUS ORDAINS:

SECTION 1. Article 16, Condominiums is amended to read as follows:

Section 16.02 Review Process

All Condominium **Subdivision** Plans shall be submitted for review and approval in accordance with the process as outlined in Article 17. Site Plan Review **and approval of the Condominium Subdivision Plan must be obtained prior to the recording** of the Master Deed as required in the Condominium Act (MCL 559.172). In addition, prior to any new construction, engineering plans shall be submitted for review and approval, and all necessary federal, state and local permits shall have been obtained. Condominium **Subdivision** Plans shall be reviewed under the following procedures and are subject to fees **as established by Council from time to time**.

- (a) **Tentative Plan (Optional).** Applicants may submit a Tentative Condominium **Subdivision** Plan to the City. This opportunity is available for the applicant to better understand what will be required for following submittals for a condominium development. This plan will be reviewed by the City staff and consultants to provide written recommendation and comments.
- (b) **Preliminary Condominium Subdivision Plan.** The proposed Preliminary Condominium **Subdivision** Plan shall be submitted for review by the Planning Commission with recommendation to the City Council. The proposed site plan **meeting requirements outlined in Article 17** and associated with the Preliminary Condominium **Subdivision** Plan **shall be submitted to be reviewed prior to** or concurrently with the Preliminary Condominium **Subdivision** Plan. This is to ensure full compliance with City standards and ordinances, as revisions to either the condominium **subdivision** plan or site plan could directly impact the other. Changes to an approved Preliminary Condominium **Subdivision** Plan **will** require resubmittal and approval **in accordance with Section 17.06**. The plans shall be reviewed by the City staff and consultants for compliance with City standards and ordinances and written comments will be provided to the Planning Commission.
 - (1) The Planning Commission shall review and make a recommendation to the City Council

to either approve, approve with conditions, or deny the Preliminary Condominium **Subdivision** Plan; the Planning Commission shall approve, approve with conditions, or deny any associated site plan for the proposed development.

- (2) Following the Planning Commission recommendation the Preliminary Condominium **Subdivision** Plan will be forwarded to the City Council for approval, approval with conditions or denial.

(c) **Engineering Plan Review.** Detailed engineering plans shall be submitted in accordance with the City of Romulus Engineering Design and Construction Standards Manual for review and approval. Plans shall be submitted within eighteen (18) months of the **Council approval** of the Preliminary Condominium **Subdivision** Plan. A one (1) year extension may be granted by the City Council, with all extension requests to be directed through the City Planning Department. No construction activities may begin for any project until detailed engineering plans have been approved by the City Engineer, performance guarantees in accordance with [Section 21.10](#) are in place, and a preconstruction meeting held with the City and property developer or proprietor present.

(d) **Final Condominium Subdivision Plan.** The Final Condominium **Subdivision** Plan shall be submitted with all parts updated to reflect the site as it is constructed. The site shall have been substantially completed prior to submittal with all paving, utilities and units completed.

- (1) The Final Condominium **Subdivision** Plan shall be presented to the Planning Commission for final approval.
- (2) The Final Condominium **Subdivision** Plan will require City Council approval only if it is determined that **major** changes, **as determined by criteria in Section 17.06**, to the plan have been made from the approved Preliminary Condominium **Subdivision** Plan.

Section 16.03 Submittal Requirements

(a) **Tentative Condominium Subdivision Plan.** The submittal of a tentative Condominium **Subdivision** Plan is optional. The applicant may submit and is encouraged to submit more information but below is the minimum information required to review:

- (1) Name, address and telephone number of:
 - a. The Applicant.
 - b. The Property owner.
 - c. Developer or proprietor of the condominium project.
- (2) Legal description of the proposed parcel(s) to be developed including tax identification numbers and parcel size.
- (3) Zoning of the proposed and adjacent parcels.
- (4) Proposed site use and anticipated number of units.
- (5) Plan indicating proposed units, size and location.

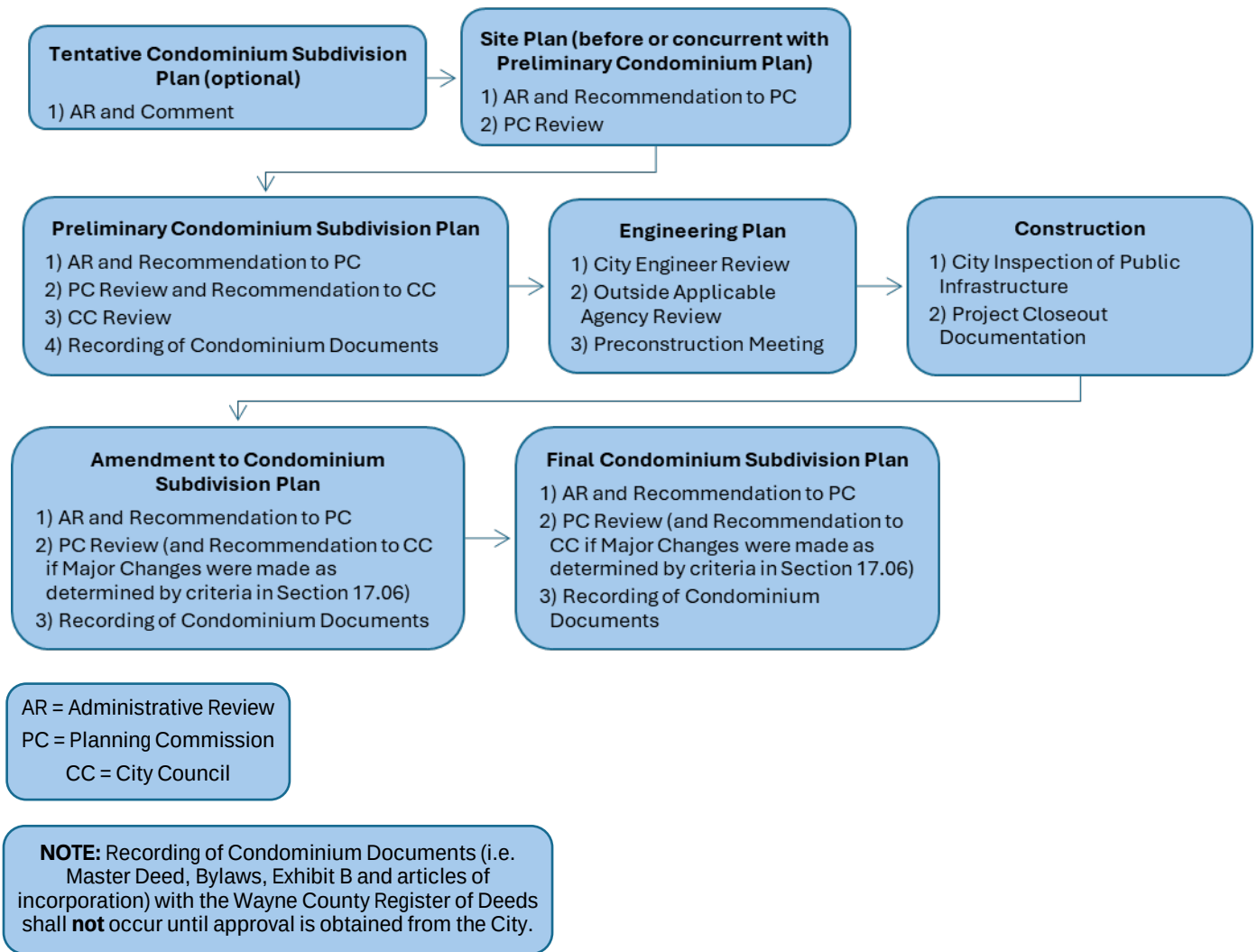
(6) Additional information as required for the preliminary submittal is encouraged.

(b) **Preliminary Condominium Subdivision Plan.** A full draft submittal of the Condominium Subdivision Plan prepared by an appropriate design professional registered in the State of Michigan shall be provided. Submittal shall bear the signature and seal of the licensed Architect, Engineer or Surveyor that prepared the plan. All parts as required under section 66 of the Condominium Act shall be submitted where applicable including:

- (1) Cover sheet.
- (2) Survey plan, signed and sealed by a licensed professional surveyor.
- (3) Flood plain plan, site is within or abuts a floodplain area.
- (4) Site plan, as approved by the Planning Commission.
- (5) Utility Plan.
- (6) Floor Plan.
- (7) Size, location, area and horizontal boundaries of each condominium unit.
- (8) Each unit shall have a number assigned.
- (9) Any proposed phasing shall be identified on the plan. Items that “must be built” or “need not be built” for each phase shall be clearly identified.
- (10) Nature, location and size of common 16 elements.
- (11) Draft of the Master Deed, bylaws and articles of incorporation of the association, which shall not be filed with the Wayne County Register of Deeds until approval is obtained from the City Council.

(c) **Engineering Plan.** Detailed engineering drawings shall be submitted to the Building Department in accordance with the City of Romulus Engineering Design and Construction Standards Manual. Plans shall meet the requirements of the City engineering standards and shall include but are not limited to the site plan as approved by the Planning Commission, detailed grading plan, fully dimensioned paving and utility plans, utility profiles, and storm sewer and detention calculations and applicable City standard details. All applicable permits and/or approvals for the proposed development shall be obtained and copies submitted. The City Engineer shall assist the applicant in obtaining appropriate permits for construction of any proposed City owned utilities such as public water main or public sanitary sewer.

(d) **Final Condominium Subdivision Plan.** All items included in the Preliminary Condominium Subdivision Plan submittal shall be resubmitted reflecting any conditions required by the City during the Preliminary Condominium Subdivision Plan submittal, revisions required during the Engineering Plan review and any other revisions made to the plan as it was constructed. All items identified as “must be built” shall have been completed. Documents submitted shall be reproductions of the original drawings and shall be signed and sealed by the appropriate design professionals.



SECTION 2. Severability.

Should any word, sentence, phrase or any portion of this ordinance be held in any manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such words, sentence, phrase, or any portion of the ordinance held to be so invalid and shall not be construed as effecting the validity of any of the remaining words, sentences, phrases or portions of this ordinance.

SECTION 3. Conflicting Ordinances.

All prior existing ordinances adopted by the City of Romulus inconsistent or in conflict with the provisions of this ordinance are, to the extent of such conflict or inconsistency hereby expressly repealed.

SECTION 4. Effective Date.

This ordinance shall take effect upon publication thereof in an official newspaper, which publication shall be made when the minutes passing the ordinance are published subject to revocation at will of the City of Romulus at any time.

ADOPTED, APPROVED AND PASSED by the City Council of the City of Romulus this ____ day of _____ 2025.

ROBERT MCCRAIGHT, Mayor

ELLEN L. CRAIG- BRAGG, City Clerk

I hereby certify that the foregoing is a true copy of the Ordinance as passed by the City Council of the City of Romulus at a regular Council Meeting held in the City Council Room in said City on the day of _____ 2025.

ELLEN L. CRAIG-BRAGG, City Clerk

I further certify that the foregoing was published in __, a newspaper of general circulation in the City of Romulus, on the __ day of __, 2025.

ELLEN L. CRAIG-BRAGG, City Clerk

Within forty-five (45) days after publication of any ordinance duly passed by the Council, a petition may be presented to the Council protesting against such ordinance continuing in effect. Said petition shall contain the text of such ordinance and shall be signed by not less than six percent (6%) of the registered electors registered at the last preceding election at which a Mayor of the City was elected. Said ordinance shall thereupon and thereby be suspended from operation and the Council shall immediately reconsider such ordinance.

Introduced: August 11, 2025

Adopted:

Published:

Effective:

- City Planner Maise clarified that once a tenant is identified, an updated site plan will be required, and staff will evaluate anticipated traffic volumes. Mr. Maclean noted that a short-term tenant may be secured as soon as the current week.
- Engineering Consultant Katers added that when a tenant is confirmed, additional improvements to Beverly Road may be required depending on projected truck traffic. If a significant number of left-turning trucks are anticipated, potential upgrades including a bypass or deceleration lane might be required. Mr. Maclean said that the expected truck volume is 10 to 20 per day, spread throughout the day.

MOTION by Frederick, support by Gbogboade, to approve the request to amend the 2016 site plan for SPR-2025-008; Cypress Road Properties, to allow primary access from Beverly Road, subject to:

- Items noted in the OHM report be addressed on a revised site plan
- Trip generation for any future tenants be reviewed and approved by the City

Roll call vote:

Ayes – Frederick, Gbogboade, Long, Roscoe, McAnally, Glotfelty, Freitag

Nays – None

Motion passed 7-0

By consensus, the Commission agreed to move New Business C. Election of Officers, to follow 6. Public Hearings.

6. Public Hearings

A. TA-2025-001; Zoning Ordinance Text Amendments, Article 16, Condominiums Section 16.02, Review Process and Section 16.03, Submittal Requirements

(Action required: Recommendation to City Council to approve, approve with conditions, deny or postpone action on the Zoning Ordinance Text Amendments)

Public Hearing

Noting that an affidavit of first-class mail was on file, Chair Freitag opened the public hearing for TA-2025-001. As no public came forward to speak, Chair Freitag closed the public hearing.

Commission and staff discussion

Engineering Consultant Katers explained that the proposed amendments are intended to align the ordinance language with the Michigan Condominium Act. The amendments will adopt consistent terminology and clarify the review process for changes to condominium projects, particularly industrial condominiums with shared infrastructure.

Engineering Consultant Katers further explained that the amendments were procedural in nature and included clarification on when changes required administrative review versus Planning Commission or City Council approval. City Planner Maise added that the updates stemmed from confusion encountered during recent condominium project reviews, and that Engineering Consultant Katers and City Attorney Hitchcock had developed a revised flowchart to clarify the process.

MOTION by McAnally, support by Gbogboade, to recommend to City Council approval of TA-2025-001; Zoning Ordinance Text Amendments, *Article 16, Condominiums Section 16.02, Review Process and Section 16.03, Submittal Requirements.*

Roll call vote:

Ayes – McAnally, Gbogboade, Roscoe, Frederick, Glotfelty, Long, Freitag

Nays – None

Motion passed 7-0.

B. TA-2025-004; Zoning Ordinance Text Amendments, *Article 20, Nonconforming, Section 20.08, Nonconforming Lots*

(Action required: Recommendation to City Council to approve, approve with conditions, deny or postpone action on the Zoning Ordinance Text Amendments)

Public Hearing

Noting that an affidavit of first-class mail was on file, Chair Freitag opened the public hearing for TA-2025-004. As no public came forward to speak, Chair Freitag closed the public hearing.

Commission and staff discussion

City Planner Maise explained that the proposed amendment involves reintroducing a provision that previously existed in older versions of the ordinance and is commonly found in standard zoning ordinances. The language clarifies how nonconforming lots within single-family residential districts and single-family uses allowed in other districts are treated with respect to dimensional and use requirements.

Specifically, the amendment ensures that a residential lot may still be buildable, even if it does not meet the minimum lot width or lot size requirements of the district, provided it satisfies setback requirements.

The provision now distinguishes between residential dimensional compliance and use condition compliance: while residential dimensional requirements can be flexible for existing lots in residential districts (lots can still be built on even if the lot size or lot width does not comply with ordinance standards), the provision does not alter use requirements associated with permitted or special land uses. This clarification is particularly important in cases in nonresidential districts where lot size and width are conditions required for particular uses such as used car dealerships or other uses proposed on noncompliant lots (lots in nonresidential districts that do not meet size standards for the particular use).

The change provides clarity for applicants and staff by specifying that this flexibility applies only to single-family residential dwellings in residential districts and in districts where single-family development is allowed and only to dimensional standards—not to the standards governing allowed uses.



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **August 11, 2025**

Item No. D.

General Description: First Reading and Introduction to TA-2025-004; Zoning Ordinance Text Amendment

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

Administrative Officials

Robert McCraight, Mayor

Ellen L. Craig-Bragg, City Clerk

Stacy Paige, City Treasurer

City Council

John Barden, Mayor Pro Tem

Tina Talley, Councilwoman

William Wadsworth, Councilman

Celeste Roscoe, Councilwoman

Kathleen Abdo, Councilwoman

Harry Crout, Councilman

David Jones, Councilman

City of Romulus

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

www.romulusgov.com



CITY COUNCIL AGENDA ITEM REQUEST FORM

Submitted to: **Romulus City Council** Date Submitted: **8/7/2025**

Submitted by: **Ellen Craig-Bragg, City Clerk**
cc: D'Sjonaun Hockenhull, Deputy City Clerk

Department: **Clerks Office**

Council Meeting of: **August 11, 2025**

TITLE/DESCRIPTION OF ITEM

First Reading and Introduction to TA-2025-004 - Zoning Ordinance Text Amendment

ACTION REQUESTED

Contract/Agreement	☐	New/Amended Ordinance	☒
Bid/Piggyback	☐	Public Hearing Request	☐
Budget Amendment	☐	Resolution	☐
Board Appointment	☐	Rezoning	☐
Fee Waiver	☐	Special Meeting Request	☐
Other	☐	Special Land Use Request	☐

RECOMMENDED RESOLUTION/ACTION

To concur with the recommendation of the Planning Commission and approve the first reading and introduction of TA-2025-001; a proposed Zoning Ordinance text amendment Article 20, Section 20.08 Nonconforming Lots.

OFFICE USE ONLY

Approved for Council Agenda: ☒

AGENDA ITEM # **.6D**

PLANNING DEPARTMENT MEMORANDUM

DATE: August 6, 2025
TO: City Council
FROM: Carol Maise, City Planner
SUBJECT: Zoning Ordinance Text Amendment
TA-2025-004; Article 20, Section 20.08, **Nonconforming Lots**

Attached for your consideration is a draft Zoning Ordinance amendment to *Article 20, Section 20.08, Nonconforming Lots*. The proposed amendment will help clarify regulations for nonconforming lots of record in residential districts, specifically regarding nonconforming lot size and lot width. The language added was in previous versions of the Ordinance and we are now proposing to add it back in.

The text amendment was considered by the Planning Commission at a public hearing on July 21, 2025. There were no comments from the public and Planning Commission made the following motion:

MOTION by Frederick, support by Gbogboade, to recommend to City Council approval of TA-2025-004; Zoning Ordinance Text Amendments, Article 20, Nonconforming, Section 20.08, Nonconforming Lots.

Roll call vote: Ayes – Frederick, Gbogboade, McAnally, Roscoe, Glotfelty, Long, Freitag. Nays – None. Motion passed 7-0

Please find the attached draft amendment for ***Section 20.08, Nonconforming Lots*** for your review along with the draft minutes of the July 21, 2025 Planning Commission meetings for introduction and first reading at your August 11, 2025 meeting.

RECOMMENDATION

If the City Council determines that action on the proposed amendment for nonconforming lots is warranted, the following motion could be considered:

*To concur with the recommendation of the Planning Commission and **approve the first reading** of TA-2025-004; a proposed Zoning Ordinance text amendment to Section 20.08 Nonconforming Lots.*

ORDINANCE NO. 2025- _____
CITY OF ROMULUS
APPENDIX A – ZONING
AMENDMENT _____

**AN ORDINANCE TO AMEND ARTICLE 20, NONCONFORMING, SECTION 20.08,
NONCONFORMING LOTS OF THE ZONING ORDINANCE FOR THE CITY OF ROMULUS.**

THE CITY OF ROMULUS HEREBY ORDAINS:

SECTION 1. Article 20, Nonconforming, Section 20.08, *Nonconforming Lots* and Section 20.09, *Nonconforming Sites* are amended to read as follows:

Section 20.08 Nonconforming Lots

A nonconforming lot is a lot which lawfully existed at the effective date of this ordinance but does not conform to the current lot size, lot width, space for yards or other regulations of the zoning district in which it is located. Use of or development on a nonconforming lot is subject to the following regulations:

- (a) **Use of Nonconforming Lots.** Any nonconforming lot may be used only for a use permitted in the zoning district in which it is located. In any district in which single-family dwellings are permitted, a single-family dwelling and customary accessory buildings may be erected on any single lot of record at the effective date of adoption or amendment thereto. This provision shall apply even though the lot fails to meet the requirements for area or width, or both, that are applicable in the district, provided that the lot is in conformance with all other applicable yard setback, minimum floor area and maximum height requirements for the district in which it is located.
- (b) **Compliance with Other Requirements.** Regulations regarding development, including dimensional requirements and review standards imposed by other provisions of this Ordinance shall still apply.
- (c) **Contiguous Nonconforming Lots in Common Ownership**
 - (1) For any two (2) or more nonconforming lots of record, or combination of lots and portions of lots of record in existence at the effective date of this Ordinance, the lands involved shall be combined into a lot or lots complying as nearly as possible to the lot width and lot size requirements of this Ordinance if they:
 - a. Are in common ownership;
 - b. Designated by a single permanent parcel number;
 - c. Are adjacent to each other or have continuous frontage, and;
 - d. Individually do not meet the lot width or lot area requirements of the District,

- (2) No portion of the parcel shall be further divided in a manner that is less than the lot width and area requirements of this Ordinance.

SECTION 2. Severability.

Should any word, sentence, phrase or any portion of this ordinance be held in any manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such words, sentence, phrase, or any portion of the ordinance held to be so invalid and shall not be construed as effecting the validity of any of the remaining words, sentences, phrases or portions of this ordinance.

SECTION 3. Conflicting Ordinances.

All prior existing ordinances adopted by the City of Romulus inconsistent or in conflict with the provisions of this ordinance are, to the extent of such conflict or inconsistency hereby expressly repealed.

SECTION 4. Effective Date.

This ordinance shall take effect upon publication thereof in an official newspaper, which publication shall be made when the minutes passing the ordinance are published subject to revocation at will of the City of Romulus at any time.

ADOPTED, APPROVED AND PASSED by the City Council of the City of Romulus this _____ day of _____ 2025.

ROBERT MCCRAIGHT, Mayor

ELLEN L. CRAIG- BRAGG, City Clerk

I hereby certify that the foregoing is a true copy of the Ordinance as passed by the City Council of the City of Romulus at a regular Council Meeting held in the City Council Room in said City on the ___ day of _____ 2025.

ELLEN L. CRAIG-BRAGG, City Clerk

I further certify that the foregoing was published in ____, a newspaper of general circulation in the City of Romulus, on the ____ day of _____, 2025.

ELLEN L. CRAIG-BRAGG, City Clerk

Within forty-five (45) days after publication of any ordinance duly passed by the Council, a petition may be presented to the Council protesting against such ordinance continuing in effect. Said petition shall contain the text of such ordinance and shall be signed by not less than six percent (6%) of the registered electors registered at the last preceding election at which a Mayor of the City was elected. Said ordinance shall thereupon and thereby be suspended from operation and the Council shall immediately reconsider such ordinance.

Introduced: August 11, 2025

Adopted:

Published:

Effective:

MOTION by McAnally, support by Gbogboade, to recommend to City Council approval of TA-2025-001; Zoning Ordinance Text Amendments, *Article 16, Condominiums Section 16.02, Review Process and Section 16.03, Submittal Requirements.*

Roll call vote:

Ayes – McAnally, Gbogboade, Roscoe, Frederick, Glotfelty, Long, Freitag

Nays – None

Motion passed 7-0.

B. TA-2025-004; Zoning Ordinance Text Amendments, *Article 20, Nonconforming, Section 20.08, Nonconforming Lots*

(Action required: Recommendation to City Council to approve, approve with conditions, deny or postpone action on the Zoning Ordinance Text Amendments)

Public Hearing

Noting that an affidavit of first-class mail was on file, Chair Freitag opened the public hearing for TA-2025-004. As no public came forward to speak, Chair Freitag closed the public hearing.

Commission and staff discussion

City Planner Maise explained that the proposed amendment involves reintroducing a provision that previously existed in older versions of the ordinance and is commonly found in standard zoning ordinances. The language clarifies how nonconforming lots within single-family residential districts and single-family uses allowed in other districts are treated with respect to dimensional and use requirements.

Specifically, the amendment ensures that a residential lot may still be buildable, even if it does not meet the minimum lot width or lot size requirements of the district, provided it satisfies setback requirements.

The provision now distinguishes between residential dimensional compliance and use condition compliance: while residential dimensional requirements can be flexible for existing lots in residential districts (lots can still be built on even if the lot size or lot width does not comply with ordinance standards), the provision does not alter use requirements associated with permitted or special land uses. This clarification is particularly important in cases in nonresidential districts where lot size and width are conditions required for particular uses such as used car dealerships or other uses proposed on noncompliant lots (lots in nonresidential districts that do not meet size standards for the particular use).

The change provides clarity for applicants and staff by specifying that this flexibility applies only to single-family residential dwellings in residential districts and in districts where single-family development is allowed and only to dimensional standards—not to the standards governing allowed uses.

MOTION by Frederick, support by Gbogboade, to recommend to City Council approval of TA-2025-004; Zoning Ordinance Text Amendments, Article 20, Nonconforming, Section 20.08, Nonconforming Lots.

Roll call vote:

Ayes – Frederick, Gbogboade, McAnally, Roscoe, Glotfelty, Long, Freitag

Nays – None

Motion passed 7-0

8. New Business

C. Election of Officers

**MOTION by Frederick, support by Gbogboade, to nominate Cathy Freitag as Chair.
Motion passed unanimously by voice vote.**

**MOTION by Glotfelty, support by Long, to nominate Daniel McAnally as Vice-Chair.
Motion passed unanimously by voice vote.**

**MOTION by McAnally, support by Frederick, to nominate Adewunmi Gbogboade as Secretary.
Motion passed unanimously by voice vote.**

It was noted that the Secretary no longer signs the minutes, which are presented by the recording secretary and become official upon Commission approval. However, the Secretary calls the roll during meetings.

9. PC-Cases Involving Advice or Input from the Planning Commission

City Planner Maise provided an update relative to preparation for the upcoming Master Plan Update kickoff meeting scheduled in August. She encouraged Commissioners to review the binders provided to them, noting they would be used and expanded over the next 6–12 months.

The binders included:

- The 2023 Vision Study
- The Ecorse Road Corridor Plan
- The current Housing Study

These documents will inform the Planning Commission’s focus as they begin evaluating land use and development priorities, particularly for the Ecorse Road Corridor.

City Planner Maise stated that Preliminary Plan Map amendments may be submitted to the Planning Commission and City Council before year-end for sites where rezoning actions created inconsistencies with the existing Master Plan designations. Other sites under review include the Ecorse and Vining Road area and parcels in the Vining Road Overlay District.

City Planner Maise requested that commissioners identify additional areas of interest for future discussion, particularly underutilized sites such as former school properties. She offered to provide copies of the 2019 Master Plan if needed and invited Commissioners to begin marking up maps with proposed changes.



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **August 11, 2025**

Item No. E.

General Description: Public Hearing Request for Monday, September 22, 2025, at 6:45 p.m.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

**MOTION CARRIED
UNANIMOUSLY**

MOTION CARRIED

MOTION FAILED

Administrative
Officials

Robert McCraight, Mayor
Ellen L. Craig-Bragg, City Clerk
Stacy Paige, City Treasurer

City Council

John Barden, Mayor Pro Tem
Tina Talley, Councilwoman
William Wadsworth, Councilman
Celeste Roscoe, Councilwoman
Kathleen Abdo, Councilwoman
Harry Crout, Councilman
David Jones, Councilman

City of Romulus

11111 Wayne Road
Romulus, MI 48174
(734) 942-7500
www.romulusgov.com



**CITY COUNCIL AGENDA ITEM
REQUEST FORM**

Submitted to: **Romulus City Council** Date Submitted: **8/7/2025**

Submitted by: **Ellen Craig-Bragg, City Clerk**
cc: D'Sjonaun Hockenhull, Deputy City Clerk

Department: **Clerks Office**

Council Meeting of: **August 11, 2025**

TITLE/DESCRIPTION OF ITEM

**Public Hearing Request for Monday, September 22, 2025 at
6:45pm**

ACTION REQUESTED

Contract/Agreement	☐	New/Amended Ordinance	☐
Bid/Piggyback	☐	Public Hearing Request	☒
Budget Amendment	☐	Resolution	☐
Board Appointment	☐	Rezoning	☐
Fee Waiver	☐	Special Meeting Request	☐
Other	☐	Special Land Use Request	☐

RECOMMENDED RESOLUTION/ACTION

Kevin Krause, Director of Community Safety & Development, is requesting a 30 minute public hearing for Monday, September 22, 2025, at 6:45 p.m. to discuss the Tax Increment Finance Authority Plan Amendment adoption completed by CIB Planning.

The date and time are available for this request.

OFFICE USE ONLY

Approved for Council Agenda: ☒

AGENDA ITEM # **.6E**

INTEROFFICE MEMORANDUM

TO: ELLEN CRAIG-BRAGG, CITY CLERK
FROM: KEVIN KRAUSE, DIRECTOR OF COMMUNITY
SAFETY & DEVELOPMENT
SUBJECT: REQUEST FOR PUBLIC HEARING
DATE: AUGUST 7, 2025

I am respectfully requesting a Public Hearing with the Romulus City Council for the purpose of discussing the Tax Increment Finance Authority Plan Amendment adoption completed by CIB Planning.

I will need 30 minutes, and I have confirmed availability on Monday, September 22, 2025 from 6:45 pm to 7:15 p.m.

Thank you for your consideration.



City of Romulus

Treasurer's Report

Council Meeting Held:

August 11, 2025

Item No. 7.

General Description: _____

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Public Comment

Council Meeting Held:

August 11, 2025

Item No. 8.

General Description: _____

Resolution No. _____

Moved by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Seconded by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

Ayes:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Nays:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Abstain:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Unfinished Business

Council Meeting Held:

August 11, 2025

Item No. 9.

General Description: _____

Resolution No._____

Moved by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Seconded by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

Ayes:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Nays:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Abstain:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

New Business

Council Meeting Held:
Item No. 10.

August 11, 2025

General Description: _____

Resolution No. _____

Moved by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Seconded by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

Ayes:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Nays:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Abstain:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Warrant

Council Meeting Held: **August 11, 2025**

Item No. **A.**

General Description: Approval of Warrant #: 25-15 for checks presented in the amount of \$1,532,250.85

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

CITY OF ROMULUS WARRANT REGISTER SUMMARY

Council Meeting Date: August 11, 2025
Warrant Number: 25-15

TOTAL WARRANT REGISTER

\$1,532,250.85

P.O.#	CHECK #	PAYEE	AMOUNT

TOTAL DELETIONS

TOTAL ADJUSTED WARRANT (IF ANY DELETIONS)

REWARRANTED ITEMS: (not included in above totals)

P.O.#	CHECK #	PAYEE	AMOUNT

COUNCIL AUTHORIZATION

DATE

The obligations of transfer of funds described on the attached warrant register including the required interfund advances have been authorized by the Council. We hereby authorize the Treasurer of the City of Romulus to disburse funds as listed in payment thereof with the exception of deleted items listed above.

MAYOR

CLERK

8/6/2025

CHECK DISBURSEMENT REPORT FOR CITY OF ROMULUS
CHECK DATE FROM 07/24/25 - 08/06/25

Fund		Amount
Total for fund 101	General Fund	\$199,036.32
Total for fund 202	Major Street Fund	\$507.25
Total for fund 203	Local Street Fund	\$95,619.08
Total for fund 205	Public Safety Fund	\$19,186.74
Total for fund 211	Cable TV	\$22.10
Total for fund 218	Merriman Rd. Spec. Assess	\$6,320.00
Total for fund 225	Community Employee Activity Fund	\$156.32
Total for fund 226	Garbage & Rubbish Collection Fund	\$990.09
Total for fund 247	Tax Increment Finance Authority	\$71,005.56
Total for fund 248	Downtown Development Authority	\$2,901.19
Total for fund 252	C.D.B.G	\$30.00
Total for fund 260	Michigan Indigent Defense Fund	\$4,662.00
Total for fund 261	911 Service Fund	\$5,873.40
Total for fund 271	Library Fund	\$4,365.09
Total for fund 592	Water & Sewer Fund	\$639,962.64
Total for fund 661	Motor Vehicle	\$78,975.29
Total for fund 664	Technology Services	\$39,729.61
Total for fund 676	Retiree's Ins. Benefits	\$98,928.33
Total for fund 701	Revolving Fund	\$1,575.00
Total for fund 703	Current Tax	\$6,057.61
Total for fund 704	Imprest Payroll Fund	\$256,347.23
TOTAL - ALL FUNDS		\$1,532,250.85

08/06/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 07/24/2025 - 08/06/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank POOL POOLED CASH						
07/28/2025	POOL	90009	3209	NICHOLAS J. MALENDOWSKI	BD BOND REFUND 16223 OAKBROOK	200.00
07/28/2025	POOL	90010	1074	WAYNE COUNTY REGISTER OF DEEDS	PAYMENT FOR DISCHARGE OF LIEN RECORDING	15.00
07/28/2025	POOL	90011	1074	WAYNE COUNTY REGISTER OF DEEDS	PAYMENT FOR DISCHARGE OF LIEN RECORDING	15.00
07/29/2025	POOL	90012	4360	MERMAID MOLLY ENTERTAINMENT LLC	RAPUNZEL EVENT 7/15/25	250.00
07/31/2025	POOL	90013	4165	COMMUNITY PUBLISHING & MARKETING LT	2025 SUMMER/FALL NEWSLETTER - DESIGN/PRI	10,385.00
08/06/2025	POOL	2157(E)	0017	BLUE CARE NETWORK	AUG 2025 HEALTH INSURANCE	10,777.85
08/06/2025	POOL	2158(E)	0016	BLUE CROSS/BLUE SHIELD OF MICH	AUGUST 2025 HEALTH INSURANCE	325,113.57
08/06/2025	POOL	2159(E)	0581	COMERICA COMM. CARD SERV.	CHRISTINA PARKER COMERICA CARD PURCHASES	450.80
					CHRISTINA PARKER COMERICA CARD PURCHASES	1,508.75
					CHRISTINA PARKER COMERICA CARD PURCHASES	780.00
					JERRY FRAYER JULY 2025 COMERICA CARD PUR	508.85
					ROBERT PFANNES COMERICA CARD PURCHASES F	250.92
					JEFF KEMP COMERICA CARD PURCHASES FOR JU	83.72
					NICOLE HARRIS COMERICA CARD PURCHASES FO	18.13
					KEN CHAPMAN COMERICA CARD PURCHASES FOR	340.96
					FIRE DEPARTMENT CREDIT CARD PURCHASE - C	550.00
					ELLEN CRAIG-BRAGG COMERICA CARD PURCHASE	384.29
					KEVIN KRAUSE COMERICA CARD PURCHASES FOR	390.21
						<u>5,266.63</u>
08/06/2025	POOL	2160(E)	0012	DTE ENERGY	37200 GODDARD-MARY ANN BANKS PARK - 6/19	47.02
					MARY ANN BANKS (RESTROOM) - 37350 GODDAR	18.72
					PUMP STATION - 16326 HARRISON - 6/18/25-	112.62
					7930 AMBER PUMP STATION - 6/18/25-7/17/	54.48
					PAVILION DOWNTOWN DDA - 36095 GODDARD 6/	24.15
						<u>256.99</u>
08/06/2025	POOL	2161(E)	0891	HOME DEPOT	25/26 BLANKET PO HOME DEPOT - MISC. MAIN	272.23
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	22.39
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	146.90
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	18.97
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	5.84
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	65.28
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	202.80
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	72.46
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	30.73
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	126.47
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	135.83
					VETS MONUMENT - TARP AND BUNGEE CORDS FO	58.17
						<u>1,158.07</u>
08/06/2025	POOL	2162(E)	1014	THE HARTFORD-PRIORITY ACCOUNTS	JULY 2025 VOLUNTARY LIFE BENEFIT	1,004.17
					JULY 2025 HARTFORD INSURANCE CUST # 0087	10,124.26
						<u>11,128.43</u>
08/06/2025	POOL	2163(E)	1593	ULLIANCE	2025 3RD QTR EMPLOYEE ASSISTANCE PROGRAM	1,723.80
08/06/2025	POOL	90014	0092	34TH DISTRICT COURT	3RD Q 2025 G2G FEES & CLEMIS REVENUE SHA	48,592.83
08/06/2025	POOL	90015	4335	A DESIGN LINE	CHORE SERVICE SHIRTS FOR THE PROGRAM	192.96
08/06/2025	POOL	90016	2804	AMAZON CAPITAL SERVICES	HOTSPOT WRIST STRAP, BOOKS	228.36
					TEEN ORDER	790.67
					YOUTH ORDER	23.90
					COIN WRAPPERS	23.94
					WALL MOUNT SIGN HOLDER	7.99
					LYSOL WIPES	38.53
					FILTER CARTRIDGES, LETRATAG REFILLS	293.34
					LABEL MAKER REFILLS	13.49
						<u>1,420.22</u>
08/06/2025	POOL	90017	4027	AMAZON CAPITAL SERVICES	VENT FOR DRYER	62.99
					GEM AWARDS - RANDOM PRIZE DRAWING ITEMS	75.00
					BLUETOOTH HEADSETS FOR PAYROLL	81.98
					ROLLING TV STAND FOR CONFERENCE ROOM	59.99
					ELECTION SUPPLIES	461.70
					OFFICE & ELECTION SUPPLIES	12.74
					OFFICE & ELECTION SUPPLIES	326.08
					BUILDING DEPT SUPPLIES	251.83
					DOOR CHIME AND OFFICE CHAIR	96.97

08/06/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 07/24/2025 - 08/06/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					LOW STOCK MEDICAINE CABINETS -DPW/CITY H	119.76
					SNOW WHITE BLU RAY	21.25
					OFFICE SUPPLIES FINANCE	231.01
					EXTENSION CORD, WHITE OUT	35.17
					EMPLOYEE PICNIC SUPPLIES - MILESTONE AWA	42.60
					ELECTIONS SUPPLIES	264.59
					COM DEV OFFICE SUPPLIES/ MEDALS FOR 2025	27.29
					COM DEV OFFICE SUPPLIES/ MEDALS FOR 2025	48.74
					MISC SUPPLIES FOR: PATROL, CAPTAIN, ADMI	111.63
					LEADERSHIP 2.0 TRAINING PAPERBACK BOOKS	418.39
					POST IT FLAGS	11.04
					ELECTION SUPPLIES	(30.78)
					ELECTION SUPPLIES	(123.12)
					ELECTION SUPPLIES	(307.80)
						2,299.05
08/06/2025	POOL	90018	MISC	ANDREA GARNER	PARK RENTAL DEPOSIT 87219199	50.00
08/06/2025	POOL	90019	MISC	ANDREW BUDAI	PARK RENTAL DEPOSIT 87030417	25.00
08/06/2025	POOL	90020	0554	AT&T	ACCT. 734 941-0666 375 3, JUL 22 - AUG 2	580.79
08/06/2025	POOL	90021	1081	ATCHINSON FORD SALES, INC.	25/26 BLANKET PO MISC VEHICLE REPAIRS -	257.66
					25/26 BLANKET PO MISC VEHICLE REPAIRS -	518.29
					POLICE VEHICLE R-27 HARNESS ASSEMBLY	2,364.90
						3,140.85
08/06/2025	POOL	90022	3649	AUTO VALUE OF ROMULUS	25/26 BLANKET PO FOR MISC MECHANIC PURCH	15.78
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	352.49
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	207.99
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	383.98
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	182.00
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	191.99
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	212.08
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	212.08
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	212.08
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	79.58
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	25.70
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	75.29
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	51.36
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	3.50
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	71.49
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	61.38
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	105.87
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	142.00
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	98.99
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	12.09
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	67.09
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	296.17
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	35.99
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	413.98
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	21.58
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	41.35
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	70.91
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	27.59
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	462.00
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	163.99
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	(4.00)
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	(90.00)
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	(18.00)
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	(263.99)
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	(105.87)
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	(18.00)
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	(61.38)
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	(71.49)
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	(75.29)
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	(413.98)
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	(36.00)
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	(18.00)
						3,122.37
08/06/2025	POOL	90023	3649	VOID		V
08/06/2025	POOL	90024	MISC	AUTUMN ARCHEY	REFUND BASEBALL	50.00
08/06/2025	POOL	90025	2320	B & H PHOTO-VIDEO	65" COMMERCIAL TV FOR CONFERENCE ROOM QU	657.85
08/06/2025	POOL	90026	1683	BAKER & TAYLOR	ACCOUNT # 251637 L154147 2 B00000	275.95
					ACCOUNT # 251637 L154147 2 B00000	95.76
					ACCOUNT # 251637 L154147 2 B00000	104.66

08/06/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 07/24/2025 - 08/06/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						476.37
08/06/2025	POOL	90027	3900	BCICAPITAL, INC	LEASE PAYMENT 4 OF 5 2021 FORD E 450 AM	45,753.88
08/06/2025	POOL	90028	4291	BLOOD HOUND LLC	LOCATE WATER LINES	588.00
08/06/2025	POOL	90029	0064	BOUND TREE MEDICAL LLC	25/26 BLANKET PO - MEDICAL SUPPLIES AND 25/26 BLANKET PO - MEDICAL SUPPLIES AND	648.37 <u>238.20</u>
						886.57
08/06/2025	POOL	90030	0539	BS & A SOFTWARE	FINANCE SYS - ANNUAL SERVICE/SUPPORT 8/1	36,550.00
08/06/2025	POOL	90031	MISC	CAROLYN JACKSON	REFUND SENIOR ROOM RENTAL 8/2/25	100.00
08/06/2025	POOL	90032	1828	CDW GOVERNMENT INC	DYMO LABELWRITER 550 TURBO LABEL PRINTER	607.24
08/06/2025	POOL	90033	4551	CHRISTOPHER R. SHEMKE	MIDC PROGRAM SERVICE CHRISTOPHER SHEMKE	252.00
08/06/2025	POOL	90034	0086	CINTAS FAS	25/26 BLANKET PO FOR PRISONER MEDICINE C	339.83
08/06/2025	POOL	90035	0917	CITY OF WAYNE	36345 VAN BORN RD SW/WF JUNE 2025	7,247.02
08/06/2025	POOL	90036	3709	CIVICPLUS, INC.	ANNUAL CITY WEBSITE AND DOMAIN ENCRYPTION SERVICES 2025-2026	5,845.70 <u>9,813.62</u>
						15,659.32
08/06/2025	POOL	90037	4377	CLERKBASE	ONBOARD 2- ONBOARDGOV ANNUAL SUBSCRIPTIO	2,200.00
08/06/2025	POOL	90038	0043	CMP DISTRIBUTORS INC	MISC FIREARM MAINTENANCE ACCESSORIES	945.00
08/06/2025	POOL	90039	1980	COMCAST	ACCT # 8529 10 214 0290387, UNIT COURTES	25.98
08/06/2025	POOL	90040	0572	CONTRACTORS CONNECTION	Inventory Order	642.00
08/06/2025	POOL	90041	4400	CONTRACTORS PIPE AND SUPPLY	25/26 BLANKET PO FOR WATER & SEWER MISC	129.75
08/06/2025	POOL	90042	1550	CQC INC	RFP 24/25-07 2 YEAR MAINTENANCE FOR SAD	6,320.00
08/06/2025	POOL	90043	0225	CROVA SALES & SERVICE	25/26 BLANKET PO FOR CROVA SALES - DPW	76.50
08/06/2025	POOL	90044	MISC	CYNTHIA CADY	PARK RENTAL DEPOSIT 90516066	50.00
08/06/2025	POOL	90045	MISC	DEANNA OWEN SEGUR	WRONG CHARGE FOR ADPOTION	15.00
08/06/2025	POOL	90046	2788	DELL MARKETING LP	MIDEAL PIGGYBACK CONTACT# 071B6600111 (4	4,285.91
08/06/2025	POOL	90047	4044	DETROIT METRO AIRPORT CENTER LLC	12 MOS LEASE: 07/2025 - 06/2026 - RECORD	1,663.19
08/06/2025	POOL	90048	2771	DETROIT REGION AEROTROPOLIS	PAYMENT OF 2025/2026 (7/1/2025-6/30/2026	25,000.00
08/06/2025	POOL	90049	3956	DIX BLOCK AND SUPPLY	STORM DRAIN RECONSTRUCTION	752.00
08/06/2025	POOL	90050	4238	DJ'S LANDSCAPE MANAGEMENT	ITB 22/23-19 CEMETERY LAWN MAINTENANCE J ITB 22/23-19 CEMETERY LAWN MAINTENANCE J	2,000.00 <u>2,745.00</u>
						4,745.00
08/06/2025	POOL	90051	0885	DL WHOLESALE INC.	REFUND JULY BOR 80-999-00-2024-068	3,629.22
08/06/2025	POOL	90052	3253	DORRIS BENNETT	AUG 2025 RETIREE HEALTH INS REIMBURSEMEN	466.37
08/06/2025	POOL	90053	2594	DOWNRIVER UTILITY WASTEWATER AUTHOR	AUG 2025 EXCESS FLOW	245,036.20
08/06/2025	POOL	90054	0885	ECORSE PLAZA LLC	2025 Sum Tax Refund 80 999 00 2024 071	2,283.15
08/06/2025	POOL	90055	4504	EFFICIENT OFFICE SOLUTIONS	BUILDING - NEW OFFICE FURNITURE FOR SECO	1,388.62
08/06/2025	POOL	90056	4230	EMIL LEE BURTON III	COACHED FLAG FOOTBALL	200.00
08/06/2025	POOL	90057	3209	Empire Builders Group	BD BOND REFUND 6808 ARLENE	100.00
08/06/2025	POOL	90058	2577	ENVIRONMENTAL SYSTEMS RESEARCH	SOLE SOURCE ANNUAL SOFTWARE MAINTENANCE	12,865.01
08/06/2025	POOL	90059	3053	FIRST CHOICE COFFEE SERVICES	25/26 BLANKET PO FOR WATER PURIFIER AT P	62.95
08/06/2025	POOL	90060	0379	FLAGS USA LLC	Inventory Order	965.00
08/06/2025	POOL	90061	3829	FOSTER BLUE WATER OIL, LLC	24/25 INVERTED PO - ITB 19/20-21 2 YEA 24/25 INVERTED PO - ITB 19/20-21 2 YEA 24/25 INVERTED PO - ITB 19/20-21 2 YEA	95.00 60.00 <u>1,934.64</u>
						2,089.64
08/06/2025	POOL	90062	4273	GEM, INC.	AC PRESSURE CHECK AT LIBRARY	1,560.00
08/06/2025	POOL	90063	0875	GENERAL FUND	AFLAC JULY 2025 3% ADMIIN FEE COLONIAL LIFE JULY 2025 2% ADMIN FEE	252.78 <u>5.92</u>
						258.70
08/06/2025	POOL	90064	0128	GIARMARCO, MULLINS, & HORTON, PC	70085-011B CLERKS OFFICE JUNE 2025	992.00
08/06/2025	POOL	90065	0631	GORDON FOOD SERVICE, INC.	POPCORN AND SUPPLIES FOR MOVIE IN THE PA	25.98
08/06/2025	POOL	90066	4222	GREAT LAKES CONTRACTING SOL., LLC	ITB 24/25-16 - SWAN LAKE RECONSTRUCTION	27,953.38
08/06/2025	POOL	90067	3264	GREAT LAKES WATER AUTHORITY	ACCT # 100-2451-W WATER USAGE/FIXED CHAR	369,110.73
08/06/2025	POOL	90068	3264	GREAT LAKES WATER AUTHORITY	300-2451-S INDUSTRIAL WASTE CONTROL FOR	818.40
08/06/2025	POOL	90069	0885	GROUND SERVICES INTERNATIONAL	2025 Sum Tax Refund 80 999 00 2023 023	3,424.73
08/06/2025	POOL	90070	0885	GROUND SERVICES INTERNATIONAL INC.	REFUND JULY BOR 80-999-00-2024-050	259.59
08/06/2025	POOL	90071	2995	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL SERVICES RENDERED THROUGH J	2,148.67
08/06/2025	POOL	90072	MISC	HEATHER VAN BUREN	PARK RENTAL DEPOSIT 87986425	50.00
08/06/2025	POOL	90073	2789	HILLARD'S GLASS, INC.	POLICE - R43	495.00
08/06/2025	POOL	90074	4408	IMARI LACY	COACHED FLAG FOOTBALL	200.00
08/06/2025	POOL	90075	3209	INFINITY CONSTRUCTION SERVICES LLC	BD BOND REFUND 31609 PINE VALLEY	500.00
08/06/2025	POOL	90076	2567	J & B MEDICAL SUPPLY CO. INC	25/26 BLANKET PO - J&B MEDICAL - FIRE D	704.10

08/06/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 07/24/2025 - 08/06/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
08/06/2025	POOL	90077	0075	J & M TOWING	25/26 BLANKET PO TOWING FOR DISABLED CIT	175.00
					25/26 BLANKET PO TOWING FOR DISABLED CIT	175.00
						350.00
08/06/2025	POOL	90078	1896	JAM BEST ONE FLEET SERVICE	EMERGENCY/CSD DIRECTOR - KEVIN KRAUSE	145.00
08/06/2025	POOL	90079	3785	JEFFREY E. BOWDICH	MIDC SERVICE HOURS ATTORNEY JEFFREY BOWD	3,276.00
08/06/2025	POOL	90080	0214	JOHN E. REID & ASSOCIATES INC.	4-DAY REID TECH OF INVESTIGATIVE INTERV	705.00
08/06/2025	POOL	90081	4546	KAY PARK RECREATION CORP.	CONCRETE CORN HOLE BOARDS FOR MARY ANN B	2,291.00
08/06/2025	POOL	90082	MISC	KAY SMALL	PARK RENTAL DEPOSIT 87249820	50.00
08/06/2025	POOL	90083	3498	KENTWOOD OFFICE FURNITURE	PIGGYBACK OMNIA CONTRACT R191804 FURNITU	7,149.40
08/06/2025	POOL	90084	0120	LIBRARY DESIGN ASSOCIATES, INC.	60' HIGH WALL STRIP & INSTALLATION	525.00
08/06/2025	POOL	90085	3477	LINDE GAS & EQUIPMENT INC.	25/26 BLANKET PO MISC MECHANIC WELDING S	214.74
08/06/2025	POOL	90086	0212	LOWER HURON CHEM & SUPPLY CO., INC.	INVENTORY ORDER TRASH BAGS TOWELS & CLE	2,007.88
					Inventory Order	890.88
						2,898.76
08/06/2025	POOL	90087	1680	LUSTER CLEANERS, INC	25/26 BLANKET PO FOR PRISONER BLANKET CL	200.00
08/06/2025	POOL	90088	3620	MARCO TECHNOLOGIES, LLC	MAINTENANCE CARTRIDGE FOR WIDE FORMAT PR	71.49
08/06/2025	POOL	90089	2666	MAURER'S TEXTILE RENTAL SERVICES	25/26 INVERTED PO - ITB 21/22-17 UNIFORM	23.74
					25/26 INVERTED PO - ITB 21/22-17 UNIFORM	23.74
					25/26 INVERTED PO - ITB 21/22-17 UNIFORM	23.74
					25/26 INVERTED PO - ITB 21/22-17 UNIFORM	19.38
						90.60
08/06/2025	POOL	90090	0088	MESSENGER PRINTING SERVICE INC.	BUSINESS CARDS FOR SEAN MULLINS	69.50
08/06/2025	POOL	90091	4223	MJMI SIGNS LLC DBA FASTSIGNS 381701	DOWNTOWN BANNERS	566.35
08/06/2025	POOL	90092	4318	MOBILE COMMUNICATION AMERICA INC	DISPATCH CONSOLETTA REPAIR	792.00
08/06/2025	POOL	90093	1211	MRWA	OUTDOOR EXPO STEWART REYNOLDS AUGUST 14T	165.00
					SUBMERSIBLE PUMP TRAINING TRAVIS EARLEY	290.00
						455.00
08/06/2025	POOL	90094	0068	MUCHMORE HARRINGTON SMALLEY & ASSOC	25/26 INVERTED PO FOR LEGISLATIVE SERVI	4,000.00
08/06/2025	POOL	90095	0442	NORTHSIDE TRUE VALUE HARDWARE	25/26 BLANKET PO FOR MISC BUILDING MAINT	78.25
					25/26 BLANKET PO FOR MISC BUILDING MAINT	8.07
					25/26 BLANKET PO FOR MISC BUILDING MAINT	25.70
						112.02
08/06/2025	POOL	90096	3917	NYE UNIFORM CO	ITB 23/24-12 INVERTED FIREFIGHTER UNIFOR	69.99
					CLASS A UNIFORMS -	169.49
					CLASS A UNIFORMS -	169.49
					CLASS A UNIFORMS - M.WILSON, HELQUIST &	166.49
						575.46
08/06/2025	POOL	90097	4316	OCCMED CONNECT	24/25 EMPLOYEE PROCESSING	260.00
08/06/2025	POOL	90098	4202	OPG-3, INC.	SETUP PROGRAM ADDRESS BASED DIGITAL STOR	10,250.00
08/06/2025	POOL	90099	0736	ORCHARD, HILTZ & MCCLIMENT	ROMULUS ATHLETIC CENTER COURTYARD & IMPO	12,667.75
					ROMULUS ATHLETIC CENTER COURTYARD & IMPO	8,177.25
					ROMULUS ATHLETIC CENTER COURTYARD & IMPO	7,630.00
					ROMULUS ATHLETIC CENTER COURTYARD & IMPO	7,618.25
					BUILDING GENERAL SERVICES THRU MAY 31 20	1,032.00
					SAFEWAY THRU MAY 31 2025	14,335.50
					ALI COLLISION THRU MAY 31 2025	13,436.00
					BASIN AND SANITARY THRU MAY 31 2025	1,745.00
					RTC BUILDING 5 THRU MAY 3 2025	3,563.00
					RTC BUILDING 5 THRU APRIL 5 2025	5,002.50
					BASIN AND SANITARY THRY APRIL 5 2025	2,653.00
					RTC BUILDING 5 THRU MARCH 8 2025	5,972.50
					EGLE MS4 AUDIT - PROFESSIONAL SERVICES R	6,686.25
					EGLE MS4 AUDIT - PROFESSIONAL SERVICES R	4,736.50
						95,255.50
08/06/2025	POOL	90100	0266	OSBORNE CONCRETE COMPANY INC.	ITB 24/25-06 CONCRETE	1,014.50
					25/26 BLANKET PO FOR MISC.CONCRETE PURCH	87.50
					ITB 24/25-06 CONCRETE FOR RESTORATIONS F	1,226.00
						2,328.00

08/06/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 07/24/2025 - 08/06/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
08/06/2025	POOL	90101	0984	PARKWAY SERVICES, INC.	25/26 JUNE-DEC INVERTED PO FOR PORTA JOH	200.00
					25/26 JUNE-DEC INVERTED PO FOR PORTA JOH	200.00
					25/26 JUNE-DEC INVERTED PO FOR PORTA JOH	200.00
					25/26 JUNE-DEC INVERTED PO FOR PORTA JOH	120.00
						<u>720.00</u>
08/06/2025	POOL	90102	4508	PEA GROUP	ALTA/NSPS LAND TITLE SURVEY AND DESIGN S	7,500.00
08/06/2025	POOL	90103	MISC	PEARL VARNER	PARK RENTAL DEPOSIT 85884990	50.00
08/06/2025	POOL	90104	2960	PHOENIX SAFETY OUTFITTERS, LLC.	ITB 18/19-20 TURNOUT GEAR RENTAL FY 25/2	500.00
					ITB 18/19-20 TURNOUT GEAR RENTAL FY 25/2	500.00
					CLEANING & DECON OF TURNOUT GEAR (LUKE J	239.08
						<u>1,239.08</u>
08/06/2025	POOL	90105	2970	POSITIVE CONCEPTS, INC.	POS THERMAL PAPER FOR IN-CAR CITATIONS	182.44
08/06/2025	POOL	90106	3959	PRETTY FACE CLEANING SERVICES	FY 25/26 BLANKET PO 11189 SHOOK RD CLEAN	150.00
					GROWTH WORKS 34TH DISTRICT COURT	200.00
					GROWTH WORKS 34TH DISTRICT COURT	200.00
						<u>550.00</u>
08/06/2025	POOL	90107	0234	PRIORITY ONE EMERGENCY	UNIFORMS FOR NEW HIRE	693.94
					UNIFORMS FOR NEW HIRE	168.98
						<u>862.92</u>
08/06/2025	POOL	90108	2931	QUILL.COM	4 DRAWER FILE CABINET	1,181.50
08/06/2025	POOL	90109	MISC	REGINA NELSON	PARK RENTAL DEPOSIT 89698541	50.00
08/06/2025	POOL	90110	0688	REY-MART ASPHALTING CO.	CRACK SEAL, SEALCOAT, AND RESTRIPE PARKI	3,097.50
08/06/2025	POOL	90111	1952	RITTER GIS, INC.	25/26 INVERTED PO GIS SUPPORT SERVICES	340.00
08/06/2025	POOL	90112	MISC	ROBAKIEWICZ, PAUL	REF HYDRANT #23930110	2,841.19
08/06/2025	POOL	90113	3209	ROBERT F MARKLEY JR	BD BOND REFUND 15150 MIDDLEBELT	306.00
08/06/2025	POOL	90114	MISC	ROBERT MCCRAIGHT	PARK RENTAL DEPOSIT 91288755	50.00
08/06/2025	POOL	90115	4413	ROCKET ENTERPRISE, INC.	34TH COURT - CHANGE OUT TRUCK ON FLAG PO	255.00
08/06/2025	POOL	90116	0189	ROSE PEST SOLUTIONS	LIBRARY COMMERCIAL PEST CONTROL	81.00
					25/26 INVERTED PO FOR ROSE PEST Solutio	81.00
					25/26 INVERTED PO FOR ROSE PEST Solutio	81.00
						<u>243.00</u>
08/06/2025	POOL	90117	MISC	ROSE SWIDAN	LUNCHEON REIMBURSEMENT	87.85
08/06/2025	POOL	90118	MISC	ROSE SWIDAN	SENIOR OLYMPICS GIFT CARDS	49.49
08/06/2025	POOL	90119	2941	ROWE PROFESSIONAL SERVICES COMPANY	SWAN LAKE DESIGN	31,390.00
					SWAN LAKE RECONSTRUCTION INSPECTION	31,390.00
					SWAN LAKE RECONSTRUCTION INSPECTION	3,513.25
						<u>66,293.25</u>
08/06/2025	POOL	90120	MISC	SAK CONSTRUCTION	REF HYDRANT #22033408	2,820.00
08/06/2025	POOL	90121	0706	SAM'S CLUB DIRECT	ELECTION TRAINING SUPPLIES	592.48
08/06/2025	POOL	90122	1107	SEMCOG	2025 ANNUAL MEMBERSHIP DUES-SEMCOG	3,454.00
08/06/2025	POOL	90123	4555	SHANNON BROWN	FLAG FOOTBALL COACH 2025	200.00
08/06/2025	POOL	90124	MISC	SHYLAH BROOKS	PARK RENTAL DEPOSIT 85953776	50.00
08/06/2025	POOL	90125	MISC	SMITH INVESTMENT INC	REF SEVER/PLUG DEP 28275 SMITH	708.26
08/06/2025	POOL	90126	MISC	SMITH INVESTMENT INC	REF SEVER/PLUG DEPOSIT 28615 SMITH	276.95
08/06/2025	POOL	90127	MISC	SMITH LLC	REF SEVER/PLUG DEPOSIT 28301 SMITH	884.24
08/06/2025	POOL	90128	0188	SNAP ON INDUSTRIAL	PARTS NEEDED FOR OUR A/C MACHINE	66.16
					PARTS NEEDED FOR OUR A/C MACHINE	146.82
					PARTS NEEDED FOR OUR A/C MACHINE	17.81
						<u>230.79</u>
08/06/2025	POOL	90129	4040	STAPLES	BUILDING DEPT SUPPLIES	42.26
					COPY PAPER 8.5 X 11 FOR PRINTER	227.94
					Inventory Order	835.72
					COPY PAPER	151.96
						<u>1,257.88</u>
08/06/2025	POOL	90130	1127	STATE OF MICHIGAN	DISBURSE 2025 C.T FOR JULY 1-15, 2025	349.73

08/06/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 07/24/2025 - 08/06/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
08/06/2025	POOL	90131	4034	SUPERIOR MEDICAL WASTE DISPOSAL	MEDICAL WASTE DISPOSAL CONTRACT FY 25/26	180.00
08/06/2025	POOL	90132	3209	SYLVESTER EKPESU KALU	BD BOND REFUND 35797 SURREY CT	469.00
08/06/2025	POOL	90133	4553	THE DISTRICT 7 DADS CLUB	YOUTH 10U AND T-BALL BASEBALL LEAGUE FEE	1,080.00
08/06/2025	POOL	90134	MISC	TINA STONEBURNER	PARK RENTAL DEPOSIT 90165495	50.00
08/06/2025	POOL	90135	3289	TODD WENZEL BUICK GMC OF WESTLAND	ROADS FOREMAN PICKUP TRUCK #100-24 25/26BLANKET PO MISC MECHANIC SUPPLIES	555.10 <u>113.51</u>
						668.61
08/06/2025	POOL	90136	MISC	TONYA ANDERSON	REFUND SENIOR ROOM RENTAL 7/25/25	100.00
08/06/2025	POOL	90137	3593	TOSHIBA BUSINESS SOLUTIONS	PIGGYBACK REPLACEMENT HP LASERJET M507N PIGGYBACK REPLACEMENT HP LASERJET M507N STAPLES FOR TOSHIBA PRINTER	795.49 594.50 <u>284.00</u>
						1,673.99
08/06/2025	POOL	90138	2040	TRACTOR SUPPLY CREDIT PLAN	PINE PELLET CAT LITTER - 50 EACH - 40 LB CREDIT	370.02 <u>0.03</u>
						370.05
08/06/2025	POOL	90139	4454	TROVIOUS STARR	MIDC PROGRAM SERVICE TROVIOUS STARR	1,134.00
08/06/2025	POOL	90140	3446	ULINE	CHAIRS FOR BASEMENT CONFERENCE ROOM	1,921.89
08/06/2025	POOL	90141	2406	VANCE OUTDOORS, INC	PIGGYBACK MI STATE CONTRACT #071B6600126	8,426.14
08/06/2025	POOL	90142	0657	WAYNE COUNTY	25/26 INVERTED PO: HOUSING MAINTENANCE C	350.00
08/06/2025	POOL	90143	3174	WAYNE COUNTY PARKS	WAYNE COUNTY STAGE RENTAL TREE LIGHTING	650.00
08/06/2025	POOL	90144	0065	WAYNE LAWN & GARDEN CENTER, INC.	25/26 BLANKET PO FOR MECH & GROUNDS - DP	109.95
08/06/2025	POOL	90145	1049	WEINGARTZ SUPPLY CO., INC.	25/26 BLANKET PO FOR MISC BLDG & GRDS P	62.99
08/06/2025	POOL	90146	0601	WEX BANK	INVERTED PO FY 25/26 ACCT 0462-00-398910	22,111.12
08/06/2025	POOL	90147	0659	WM CORPORATE SERVICES, INC	24/25 INVERTED PO FOR DUMPSTER CHARGES	873.84
08/06/2025	POOL	90148	0659	WM CORPORATE SERVICES, INC	24/25 INVERTED PO FOR DUMPSTER CHARGES	446.90
08/06/2025	POOL	90149	4260	WOLFHOUND COP TRAINING	"TAKE-DOWNS" SUBJECT CONTROL & USE OF FO	400.00
08/06/2025	POOL	90150	3536	ZIEBART OF MICHIGAN - M122	B23-23 BRONCO RUSTPROOF MAINTENANCE	91.74
08/06/2025	POOL	90151	2945	ZONES, LLC	REPLACEMENT APCRBC140 BATTERIES FOR SERV	<u>2,406.00</u>
POOL TOTALS:						
Total of 150 Checks:						1,532,250.85
Less 1 Void Checks:						<u>0.00</u>
Total of 149 Disbursements:						1,532,250.85

Department	Transactions	Total Amount	Total Fuel Amount	Rebate	Total Invoice
ANIMAL CONTROL	3	\$171.57	210.54		
Building Dept	18	\$545.30	673.83		
CITY HALL	9	\$381.86	479.79		
DPW	133	\$6,284.65	7841.97		
FIRE	71	\$4,353.39	5391.8		
Mayor's Office	1	\$36.63	44.82		
ORDINANCE	5	\$183.18	228.97		
POLICE	448	\$9,938.26	12347.39		
Recreation	2	\$110.57	139.69		
SENIORS	13	\$581.02	734.32		
	703	\$22,586.43	28093.12	\$475.31	<u>\$22,111.12</u>

City hall includes employees without a defined department.

5 transactions by Kevin Krause, 2 Jerry Frayer, 2 Stewart Reynolds (using backup card).



City of Romulus

Communication

Council Meeting Held:
Item No. 12

August 11, 2025

Councilperson Abdo: _____

Councilperson Barden: _____

Councilperson Crout: _____

Councilperson Jones: _____

Councilperson Roscoe: _____

Councilperson Talley: _____

Councilperson Wadsworth: _____



City of Romulus

Adjournment

Council Meeting Held:

August 11, 2025

Item No. 13

General Description: _____

Resolution No. _____

Moved by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Seconded by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

Ayes:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Nays:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Abstain:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED