



**CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA
October 13, 2025
7:30 PM**

Members of the public can view the Regular City Council Meetings live via the Romulus Public Access Channel 12 and YouTube at www.youtube.com/cityofromulus. Public comments can also be emailed to publiccomment@romulusgov.com

Pledge of Allegiance

Roll Call

1. Agenda

- A. Approval of Agenda

2. Minutes

- A. Approval of Minutes from the Regular Meeting held on Monday, September 22, 2025, at 7:30 p.m.
- B. Approval of the Minutes from the Special Meeting - Public Hearings held on Monday, September 22, 2025, at 6:00 p.m. to discuss an alley vacation in the Buckingham Manor Subdivision and at 6:45 p.m. to discuss the TIFA Plan Amendment adoption completed by OHM Advisors (formerly CIB Planning).

3. Petitioner

4. Chairperson's Report, John Barden, Mayor Pro-Tem

- A. Approval of the Chairperson's Report

5. Mayor's Report – Robert A. McCraight, Mayor

- A. AFG Grant - Cardiac Monitors & Mechanical CPR Devices
- B. Romulus Housing Commission Appointment
- C. Brownfield Redevelopment Reappointments
- D. Piggyback on GSA Contract - Ultimate Training Munitions for Training Equipment
- E. City of Romulus 2025B and Series 2025C Capital Improvement Refunding Bonds
- F. Introduction of Budget Amendment 25/26-2
- G. Introduction of Budget Amendment 25/26-3
- H. Introduction of Budget Amendment 25/26-4
- I. Introduction of Budget Amendment 25/26-6
- J. Introduction of Budget Amendment 25/26-7

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. Second Reading and Final Adoption of Budget Amendment 25/26-5
- B. First Reading and Introduction to TA-2025-2025 (Vehicle Uses)
- C. First Reading and Introduction of amendments to Ch. 58, Article IV of the Romulus Code of Ordinances
- D. First Reading and Introduction to TA-2025-003 (Site Plan Review)
- E. Request to approve distribution of the preliminary draft of the City of Romulus Master Plan, Future Land Use Map Amendments
- F. **For Your Information:** Update on investigative report on a request to vacate an alley in the Buckingham Manor Subdivision.

7. **Treasurer's Report – Stacy Paige, Treasurer**
8. **Public Comment** - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
9. **Unfinished Business**
10. **New Business**
11. **Warrant**
 - A. Approval of Warrant #: 25-19 for checks presented in the amount of \$3,867,181.87
12. **Communication**
13. **Adjournment**



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a “*Request to Address*” card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.
2. When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.
3. Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.
4. Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.
5. No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.
6. All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.
7. This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.
8. Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.
9. The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council’s agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk’s Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.



City of Romulus

Agenda

Council Meeting Held: **October 13, 2025**

Item No. **A.**

General Description: Approval of Agenda

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Minutes

Council Meeting Held: **October 13, 2025**

Item No. A.

General Description: Approval of Minutes from the Regular Meeting held on Monday, September 22, 2025, at 7:30 p.m.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING
September 22, 2025

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174
Mayor Pro Tem John Barden called the meeting to order at 7:30 p.m.

Pledge of Allegiance

Roll Call

Present: Kathy Abdo, John Barden, Harry Crout, David Jones, Celeste Roscoe, Tina Talley, William Wadsworth

Absent / Excused:

Administrative Officials in Attendance:

Robert McCraight, Mayor

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Stephen Hitchcock - City Attorney; Roberto Scappatici - Director of Public Services & DPW; Jerome Frayer - DDA Director; Colleen Dumas - Recreation Director

1. Agenda

- A. Moved by Harry Crout, seconded by Kathy Abdo to accept the Agenda as presented.**

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays – None

Motion Carried Unanimously

2. Minutes

- A. Res. #25-274 Moved by William Wadsworth, seconded by David Jones to approve the Minutes from the Regular Meeting held on Monday, September 8, 2025, at 7:30 p.m.**

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

- B. There were no special meeting(s) held on Monday, September 8, 2025.**

3. Petitioner

- A. Justin Kuderik appeared before Council to petition his request for a special event and street closure approval. Res. #25-275 Moved by William Wadsworth, seconded by Harry Crout to authorize a no-fee permit for the Haunted Night Market special event scheduled for Saturday, October 11, 2025, at Polka Dots Decor and More from 4:00 p.m. - 8:00 p.m. and approve the partial road closure of Ferndale Street beginning at Goddard Rd. and ending at the entrance of the north-south alley (behind Polka Dots) from 12:00 p.m. (noon) to 10:00 p.m. with a 15 ft. clearance for emergency vehicles for the stated event.**

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

4. Chairperson's Report, John Barden, Mayor Pro-Tem

Res. #25-276 Moved by **Kathy Abdo**, seconded by **Harry Crout** to adopt a memorial resolution for the family of Al Wilkerson.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

A. Moved by Celeste Roscoe, seconded by Tina Talley to accept the Chairperson's Report.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

5. Mayor's Report – Robert A. McCraight, Mayor

A. Res. #25-277 Moved by **Kathy Abdo**, seconded by **William Wadsworth** to concur with the Administration and reappoint Terrell Bird, Sheldon Chandler, William Crane, Mark Lewkowicz, Lucinda Rhoton, and Virgil Varner, to the Historical Commission with terms to expire on December 29, 2029.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

Res. #25-278 Moved by **Kathy Abdo**, seconded by **William Wadsworth** to concur with the Administration and appoint Hanna Varner to the Historical Commission with a term to expire on December 29, 2029.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

B. Res. #25-279 Moved by **David Jones**, seconded by **Kathy Abdo** to concur with the Administration and authorize the Mayor and Clerk to enter into the agreement with the Romulus Athletic Club to allow the use of the Elmer Johnson Park for the purpose of football practice, football games, and end of season clean-up from October 7, 2025, through November 8, 2025, Tuesdays - Fridays from 4:00 p.m. to 8:30 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

C. Res. #25-280 Moved by **Celeste Roscoe**, seconded by **Kathy Abdo** to concur with the Administration and award ITB 25/26-05 to the lowest and most responsive bidders, Ferguson Enterprise, LLC., and ETNA Supply for two-year contract pricing for large water parts (water hydrant valves and gate valves) for the Department of Public Works.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

- D. Res. #25-281** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to concur with the Administration and introduce Budget Amendment 25/26-5 to cover costs associated with the emergency repair of the east ramp at City Hall.

FUND/DEPT. ACCOUNT NO.	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
101-265 General Fund				
<u>Expense</u> 101-265-971.000	Capital Outlay	\$-	\$250,000.00	\$250,000.00
<u>Fund Balance</u> 101-000-390.000	Fund Balance	\$-	\$13,964,749.00	\$13,714,749.00

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

- E.** FYI — Communication from Department of Public Works - RE: Clarification Regarding Purchase of Mobile Column Lifts

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

- A. Res. #25-282** Moved by **Celeste Roscoe**, seconded by **Harry Crout** to adopt a resolution pursuant to MCL 168.720e(6) setting forth seven (7) days of early voting for the November 4, 2025, City General Election beginning Monday, October 27th and ending Sunday, November 2nd. at the early voting site located at 11131 Wayne Road, Romulus, MI 48174, for the following hours: Monday - Friday from 9 a.m. to 5 p.m. and Saturday - Sunday from 8 a.m. to 4 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

- B.** Moved by **Kathy Abdo**, seconded by **Celeste Roscoe** to postpone action on Agenda item 6B until such a time that an investigative report is produced by the City's public service departments.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

7. Treasurer's Report – Stacy Paige, Treasurer

8. Public Comment - None

9. Unfinished Business - None

10. New Business – None

11. Warrant

- A. **Res. #25-283** Moved by **Kathy Abdo**, seconded by **Harry Crout** to approve Warrant #: 25-18 for checks presented in the amount of \$2,924,629.69.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth
Nays - None

Motion Carried Unanimously

12. Communication

Councilwoman Talley commented on the Pumpkin Fest weekend and previous community events.
Councilwoman Roscoe commented on an upcoming event at the Romulus Athletic Center.

13. Adjournment

Moved by **William Wadsworth**, seconded by **David Jones** to adjourn the meeting at 8:06 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth
Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the Regular Meeting of the Romulus City Council held on September 22, 2025.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Minutes

Council Meeting Held: **October 13, 2025**

Item No. B.

General Description: Approval of the Minutes from the Special Meeting - Public Hearings held on Monday, September 22, 2025, at 6:00 p.m. to discuss an alley vacation in the Buckingham Manor Subdivision and at 6:45 p.m. to discuss the TIFA Plan Amendment adoption completed by OHM Advisors (formerly CIB Planning).

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE ROMULUS CITY COUNCIL SPECIAL MEETING – PUBLIC HEARING

September 22, 2025

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

Mayor Pro Tem John Barden called the meeting to order at 6:00 p.m.

1. **Present:** Kathy Abdo, John Barden, Harry Crout, David Jones, Celeste Roscoe, Tina Talley, William Wadsworth

Absent / Excused:

Administrative Officials in Attendance:

Robert McCraight, Mayor

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Stephen Hitchcock - City Attorney

2. Moved by **Harry Crout**, seconded by **Kathy Abdo** to accept the Public Hearing Agenda as presented.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

3. **Public Hearing Discussion: Request to Vacate Alley (Buckingham Manor Subdivision)**

Deputy Clerk Hockenhull gave an overview of the alley vacation process. DPW requests a 20-foot utility easement to access a sanitary sewer line that spans the length of the alley. Petitioner, Thomas Maycock, explained that he was instructed to go through the vacation process because he wanted to construct a fence like other property owners who have the same. The Council heard testimony from several property owners abutting the alley (see public comment.) Due to conflicting testimony and confusion among residents about how the vacation would affect existing fences and property lines (splitting the alley 10 feet to each side), the Council postponed the decision and ordered the DPW and Building Department to investigate and survey the lines.

4. **Public Comment**

The property owner of 6065 Essex objected to the alley vacation as the fence blocks access to his boat. The property owner of 6076 Chamberlain responded to statements made by the property owner of 6065 Essex.

The property owner of 6048 Chamberlain inquired about the vacation process and how it affects her property.

The property owner of 6018 Chamberlain and 35007 Avalon also wanted to know about the vacation process and its effects on her properties, in addition to the party responsible for maintaining and cleaning the alley.

The property owner of 6005 Essex inquired about the vacation process because she didn't understand it.

5. Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to adjourn the Public Hearing at 6:26 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the Special Meeting – Public Hearing of the Romulus City Council held on September 22, 2025.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



MINUTES OF THE ROMULUS CITY COUNCIL SPECIAL MEETING – PUBLIC HEARING
September 22, 2025

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174
Mayor Pro Tem John Barden called the meeting to order at 6:45 p.m.

1. **Present: Kathy Abdo, John Barden, Harry Crout, David Jones, Celeste Roscoe, Tina Talley, William Wadsworth**
Absent / Excused:

Administrative Officials in Attendance:

Robert McCraight, Mayor

Administrative Staff in Attendance:

D'Sjonaun Hockenhull - Deputy Clerk; Stephen Hitchcock - City Attorney; Kevin Krause - Director of Community Development & Safety

2. Moved by **Harry Crout**, seconded by **Kathy Abdo** to accept the Public Hearing Agenda as presented.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

3. **Public Hearing Discussion: TIFA Plan Amendment Adoption**

Director Krause opened the discussion and gave a summary of the purpose of the public hearing which is required under PA 450 of 1980. He introduced Elena Moeller-Younger from OHM Advisors (formerly CIB Planning) who assisted with the plan draft.

Mrs. Younger explained the reasons for the update, which are to extend the plan's duration to 30 years (until 2055) to facilitate bonding for large projects (like the new public safety facility) and to expand the district boundaries to include the City Hall Complex, the shuttered Fire Station One, and a section of the Pennsylvania Road corridor. These changes aim to maximize TIFA's utilization to fund infrastructure upgrades and remove the financial burden from the city's general fund. Recent TIFA-funded projects include the purchase of land for the new Public Safety Headquarters, construction of a new storage facility for DPW and replacement of mechanicals at the Romulus Athletic Center (RAC).

The plan is currently in its second draft and is scheduled for City Council adoption on November 24th, 2025.

4. **Public Comment - None**

5. Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to adjourn the Public Hearing at 7:10 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Crout, Jones, Roscoe, Talley, Wadsworth

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the Special Meeting – Public Hearing of the Romulus City Council held on September 22, 2025.

A handwritten signature in black ink, reading "Ellen L. Craig-Bragg".

Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Petitioner

Council Meeting Held:

October 13, 2025

Item No. 3

General Description: _____

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

Ayes:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Nays:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Abstain:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Chairperson's Report, John Barden, Mayor Pro-Tem

Council Meeting Held: **October 13, 2025**

Item No. **A.**

General Description: Approval of the Chairperson's Report

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

**MOTION CARRIED
UNANIMOUSLY**

MOTION CARRIED

MOTION FAILED



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **October 13, 2025**

Item No. A.

General Description: AFG Grant - Cardiac Monitors & Mechanical CPR Devices

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraith
SUBJECT: AFG Grant – Cardiac Monitors & Mechanical CPR Devices
DATE: September 30, 2025

I concur with the recommendation of Kenneth Chapman, Fire Chief and request City Council adopt the attached resolution accepting the FEMA Assistance to Firefighters Grant (AFG) to acquire updated cardiac monitors and mechanical CPR devices for all frontline apparatus in the amount of \$598,534.66.

Motion by _____, supported by _____, to concur with the administration and adopt the attached resolution accepting the FEMA Assistance to Firefighters Grant (AFG) to acquire updated cardiac monitors and mechanical CPR devices for all frontline apparatus in the amount of \$598,534.66.



MEMORANDUM

TO: Mayor McCraight
CC: Julie Wojtylko, Chief of Staff
FROM: Ken Chapman, Fire Chief
SUBJECT: AFG Grant – Cardiac Monitors & Mechanical CPR devices
DATE: September 30, 2025

The Romulus Fire Department has received official notification of award for a FEMA Assistance to Firefighters Grant (AFG). This funding will enable the department to acquire updated cardiac monitors and mechanical CPR devices for all frontline apparatus.

In 2018, the City of Romulus secured a grant through the Beaumont Health System to purchase cardiac monitors that were considered state-of-the-art at the time. However, advancements in medical technology and updates to emergency medical protocols have since introduced more effective equipment options.

Currently, approximately 85% of the Fire Department's service calls are EMS-related. The new FEMA-AFG grant will significantly enhance our emergency medical response capabilities. The total award amount is \$598,534.66, with a 10% cost share required from the City. This funding will support the purchase of eight cardiac monitors and three mechanical CPR devices. All ambulances will be equipped with standardized devices, and our fire engines will be upgraded to ALS-capable, non-transport response units.

Enclosed for your review is the FEMA award letter. These documents have been reviewed by the City Attorney, and all concerns have been addressed.

We respectfully request that the Romulus City Council authorize the Fire Chief to electronically accept the grant during the Council meeting on October 13, 2025.

Please let me know if you require any additional information.

Ken Chapman, Fire Chief

Office: (734)955-8964

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 09/23/2025



Kenneth Chapman
CITY OF ROMULUS
11111 WAYNE ROAD
ROMULUS, MI 48174

EMW-2024-FG-08074

Dear Kenneth Chapman,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2024 Assistance to Firefighters Grant (FG) Grant funding opportunity has been approved in the amount of \$544,122.41 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 10.0% of the Federal funds awarded, or \$54,412.25 for a total approved budget of \$598,534.66. Please see the FY 2024 FG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2024 FG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in black ink, appearing to read "Stacey Street", is written above the typed name.

Stacey Street
Deputy Assistant Administrator
Grants Program Directorate

Summary Award Memo

Program: Fiscal Year 2024 Assistance to Firefighters Grant

Recipient: CITY OF ROMULUS

UEI-EFT: HN5LT6DXMRA1

Award number: EMW-2024-FG-08074

Summary description of award

The purpose of the Assistance to Firefighters Grant program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for Fiscal Year (FY) 2024 Assistance to Firefighters Grant funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Object Class	Total
Personnel	\$0.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$520,067.46
Supplies	\$0.00
Contractual	\$78,467.20
Construction	\$0.00
Other	\$0.00
Indirect charges	\$0.00
Federal	\$544,122.41
Non-federal	\$54,412.25
Total	\$598,534.66
Program Income	\$0.00

Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2024 FG NOFO.

Approved request details:

Equipment

Monitor/Defibrillator - 15 leads

DESCRIPTION

Heart Monitor

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	8	\$49,087.00	\$392,696.00	Equipment

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

The award reflects a change from the amount requested in the application. Items were originally grouped together in one-line item. Each item requested is now listed as a separate line item.

Automatic Chest Compression Device (CPR)

DESCRIPTION

Automatic Chest Compression Devices

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	3	\$18,300.00	\$54,900.00	Equipment

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Items were originally grouped together in one-line item. Each item requested is now listed as a separate line item. Additionally, the award reflects a reduction from the amount requested in the application. Cost requested for Automatic Chest Compression Device exceeds the average price range calculated from market research and prior awards for the same item.

Additional funding

DESCRIPTION

Automatic Chest Compression Service Contract

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	3	\$5,692.80	\$17,078.40	Contractual

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

The award reflects a change from the amount requested in the application. Items were originally grouped together in one-line item. Each item requested is now listed as a separate line item.

Additional funding

DESCRIPTION

Automatic Chest Compression Accessories

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	3	\$2,239.42	\$6,718.26	Equipment

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

The award reflects a change from the amount requested in the application. Items were originally grouped together in one-line item. Each item requested is now listed as a separate line item.

Additional funding

DESCRIPTION

Heart Monitor Service Contract

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	8	\$7,673.60	\$61,388.80	Contractual

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

The award reflects a change from the amount requested in the application. Items were originally grouped together in one-line item. Each item requested is now listed as a separate line item.

Additional funding

DESCRIPTION

Heart Monitor Accessories

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$55,755.20	\$55,755.20	Equipment

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

The award reflects a change from the amount requested in the application. Items were originally grouped together in one-line item. Each item requested is now listed as a separate line item.

Monitor/Defibrillator - 15 leads

DESCRIPTION

Heart Monitor with accessories, printer kit, storage bag, and Service Contract

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	0	\$63,730.00	\$0.00	Equipment

CHANGE FROM APPLICATION

Quantity from 8 to 0

JUSTIFICATION

The award reflects a change from the amount requested in the application. Items were originally grouped together in one-line item. Each item requested is now listed as a separate line item.

Additional funding

DESCRIPTION

Annual contract for EMS software to accompany the equipment

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	4	\$493.00	\$1,972.00	Equipment

Additional funding

DESCRIPTION

Shipping for the eight heart monitors and cpr systems

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$8,026.00	\$8,026.00	Equipment

Automatic Chest Compression Device (CPR)

DESCRIPTION

Chest Compression System with Accessories and Service Contract

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	0	\$26,232.22	\$0.00	Equipment

CHANGE FROM APPLICATION

Quantity from **3** to **0**

Unit price from **\$27,716.00** to **\$26,232.22**

JUSTIFICATION

The award reflects a change from the amount requested in the application. Items were originally grouped together in one-line item. Each item requested is now listed as a separate line item.

Agreement Articles

Program: Fiscal Year 2024 Assistance to Firefighters Grant

Recipient: CITY OF ROMULUS

UEI-EFT: HN5LT6DXMRA1

Award number: EMW-2024-FG-08074

Table of contents

Article 1	Assurance, Administrative Requirements, Cost Principles, Representations, and Certifications
Article 2	General Acknowledgements and Assurances
Article 3	Acknowledgement of Federal Funding from DHS
Article 4	Activities Conducted Abroad
Article 5	Age Discrimination Act of 1975
Article 6	Americans with Disabilities Act of 1990
Article 7	Best Practices for Collection and Use of Personally Identifiable Information
Article 8	CHIPS and Science Act of 2022, Public Law 117-167 CHIPS
Article 9	Civil Rights Act of 1964 – Title VI
Article 10	Civil Rights Act of 1968
Article 11	Communication and Cooperation with the Department of Homeland Security and Immigration Officials
Article 12	Copyright
Article 13	Debarment and Suspension
Article 14	Drug-Free Workplace Regulations
Article 15	Duplicative Costs
Article 16	Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX
Article 17	Energy Policy and Conservation Act
Article 18	Equal Treatment of Faith-Based Organizations
Article 19	Anti-Discrimination
Article 20	False Claims Act and Program Fraud Civil Remedies
Article 21	Federal Debt Status
Article 22	Federal Leadership on Reducing Text Messaging while Driving
Article 23	Fly America Act of 1974
Article 24	Hotel and Motel Fire Safety Act of 1990
Article 25	John S. McCain National Defense Authorization Act of Fiscal Year 2019

Article	Limited English Proficiency (Civil Rights Act of 1964, Title VI)
26	
Article	Lobbying Prohibitions
27	
Article	National Environmental Policy Act
28	
Article	National Security Presidential Memorandum-33 (NSPM-33) and provisions of the
29	CHIPS and Science Act of 2022, Pub. L. 117-167, Section 10254
Article	Non-Supplanting Requirement
30	
Article	Notice of Funding Opportunity Requirements
31	
Article	Patents and Intellectual Property Rights
32	
Article	Presidential Executive Orders
33	
Article	Procurement of Recovered Materials
34	
Article	Rehabilitation Act of 1973
35	
Article	Reporting Recipient Integrity and Performance Matters
36	
Article	Reporting Subawards and Executive Compensation
37	
Article	Required Use of American Iron, Steel, Manufactured Products, and Construction
38	Materials
Article	SAFECOM
39	
Article	Subrecipient Monitoring and Management
40	
Article	System for Award Management and Unique Entity Identifier Requirements
41	
Article	Termination of a Federal Award
42	
Article	Terrorist Financing
43	
Article	Trafficking Victims Protection Act of 2000(TVPA)
44	
Article	Uniting and Strengthening America by Providing Appropriate Tools Required to
45	Intercept and Obstruct Terrorism (USA PATRIOT) Act of 2001, Pub. L. 107-56
Article	Use of DHS Seal, Logo and Flags
46	
Article	Whistleblower Protection Act
47	
Article	Environmental Planning and Historic Preservation (EHP) Review
48	
Article	Applicability of DHS Standard Terms and Conditions to Tribal Nations
49	
Article	Acceptance of Post Award Changes
50	

Article	Disposition of Equipment Acquired Under the Federal Award	51
Article	Prior Approval for Modification of Approved Budget	52
Article	Indirect Cost Rate	53
Article	Build America, Buy America Act (BABAA) Required Contract Provision & Self-Certification	54
Article	Award Performance Goals	55
Article	Termination of the Federal Award (Updated)	56
Article	Payment Information (Updated)	57
Article	Non-Applicability of Specific Agreement Articles	58
Article	Non-Applicability of Specific Agreement Articles	59

Article 1	Assurance, Administrative Requirements, Cost Principles, Representations, and Certifications I. Recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non- Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances, as instructed.
Article 2	General Acknowledgements and Assurances Recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in effect as of the federal award date and located in Title 2, Code of Federal Regulations, Part 200 and adopted by DHS at 2 C.F.R. § 3002.10. All recipients and subrecipients must acknowledge and agree to provide DHS access to records, accounts, documents, information, facilities, and staff pursuant to 2 C.F.R. § 200.337. I. Recipients must cooperate with any DHS compliance reviews or compliance investigations. II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal award and permit access to facilities and personnel. III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements required by law, federal regulation, Notice of Funding Opportunity, federal award specific terms and conditions, and/or DHS Component program guidance. Organization costs related to data and evaluation are allowable. The definition of data and evaluation costs is in 2 C.F.R. § 200.455(c), the full text of which is incorporated by reference. V. Recipients must complete DHS Form 3095 within 60 days of receipt of the Notice of Award for the first award under which this term applies. For further instructions and to access the form, please visit: https://www.dhs.gov/civil-rightsresources-recipients-dhs-financial-assistance.
Article 3	Acknowledgement of Federal Funding from DHS Recipients must acknowledge their use of federal award funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal award funds.
Article 4	Activities Conducted Abroad Recipients must coordinate with appropriate government authorities when performing project activities outside the United States obtain all appropriate licenses, permits, or approvals.

Article 5**Age Discrimination Act of 1975**

Recipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (codified as amended at Title 42, U.S. Code § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

Article 6**Americans with Disabilities Act of 1990**

Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101– 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.

Article 7**Best Practices for Collection and Use of Personally Identifiable Information**

(1) Recipients who collect personally identifiable information (PII) as part of carrying out the scope of work under a federal award are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. (2) Definition. DHS defines “PII” as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.

Article 8**CHIPS and Science Act of 2022, Public Law 117-167 CHIPS**

(1) Recipients of DHS research and development (R&D) awards must report to the DHS Component research program office any finding or determination of sex based and sexual harassment and/or an administrative or disciplinary action taken against principal investigators or co-investigators to be completed by an authorized organizational representative (AOR) at the recipient institution. (2) Notification. An AOR must disclose the following information to agencies within 10 days of the date/the finding is made, or 10 days from when a recipient imposes an administrative action on the reported individual, whichever is sooner. Reports should include: (a) Award number, (b) Name of PI or Co-PI being reported, (c) Awardee name, (d) Awardee address, (e) AOR name, title, phone, and email address, (f) Indication of the report type: (i) Finding or determination has been made that the reported individual violated awardee policies or codes of conduct, statutes, or regulations related to sexual harassment, sexual assault, or other forms of harassment, including the date that the finding was made. (ii) Imposition of an administrative or disciplinary action by the recipient on the reporting individual related to a finding/determination or an investigation of an alleged violation of recipient policy or codes of conduct, statutes, or regulations, or other forms of harassment. (iii) The date and nature of the administrative/disciplinary action, including a basic explanation or description of the event, which should not disclose personally identifiable information regarding any complaints or individuals involved. Any description provided must be consistent with the Family Educational Rights in Privacy Act. (3) Definitions. (a) An “authorized organizational representative (AOR)” is an administrative official who, on behalf of the proposing institution, is empowered to make certifications and representations and can commit the institution to the conduct of a project that an agency is being asked to support as well as adhere to various agency policies and award requirements. (b) “Principal investigators and co-principal investigators” are award personnel supported by a grant, cooperative agreement, or contract under Federal law. (c) A “reported individual” refers to recipient personnel who have been reported to a federal agency for potential sexual harassment violations. (d) “Sex based harassment” means a form of sex discrimination and includes harassment based on sex, sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity. (e) “Sexual harassment” means unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when this conduct explicitly or implicitly affects an individual’s employment, unreasonably interferes with an individual’s work performance, or creates an intimidating, hostile, or offensive work environment, whether such activity is carried out by a supervisor or by a co-worker, volunteer, or contractor.

Article 9**Civil Rights Act of 1964 – Title VI**

Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964, Pub. L. No. 88-352 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21. Recipients of a federal award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA's implementing regulations at 44 C.F.R. Part 7.

Article 10**Civil Rights Act of 1968**

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284 (codified as amended at 42 U.S.C. § 3601 et seq.) which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex, as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

Article 11 Communication and Cooperation with the Department of Homeland Security and Immigration Officials

(1) All recipients and other recipients of funds under this award must agree that they will comply with the following requirements related to coordination and cooperation with the Department of Homeland Security and immigration officials: (a) They must comply with the requirements of 8 U.S.C. §§ 1373 and 1644. These statutes prohibit restrictions on information sharing by state and local government entities with DHS regarding the citizenship or immigration status, lawful or unlawful, of any individual. Additionally, 8 U.S.C. § 1373 prohibits any person or agency from prohibiting, or in any way restricting, a Federal, State, or local government entity from doing any of the following with respect to information regarding the immigration status of any individual: 1) sending such information to, or requesting or receiving such information from, Federal immigration officials; 2) maintaining such information; or 3) exchanging such information with any other Federal, State, or local government entity; (b) They must comply with other relevant laws related to immigration, including prohibitions on encouraging or inducing an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv), prohibitions on transporting or moving illegal aliens, 8 U.S.C. § 1324(a)(1)(A)(ii), prohibitions on harboring, concealing, or shielding from detection illegal aliens, 8 U.S.C. § 1324(a)(1)(A)(iii), and any applicable conspiracy, aiding or abetting, or attempt liability regarding these statutes; (c) That they will honor requests for cooperation, such as participation in joint operations, sharing of information, or requests for short term detention of an alien pursuant to a valid detainer. A jurisdiction does not fail to comply with this requirement merely because it lacks the necessary resources to assist in a particular instance; (d) That they will provide access to detainees, such as when an immigration officer seeks to interview a person who might be a removable alien; and (e) That they will not leak or otherwise publicize the existence of an immigration enforcement operation. (2) The recipient must certify under penalty of perjury pursuant to 28 U.S.C. § 1746 and using a form that is acceptable to DHS, that it will comply with the requirements of this term. Additionally, the recipient agrees that it will require any subrecipients or contractors to certify in the same manner that they will comply with this term prior to providing them with any funding under this award. (3) The recipient agrees that compliance with this term is material to the Government's decision to make or continue with this award and that the Department of Homeland Security may terminate this grant, or take any other allowable enforcement action, if the recipient fails to comply with this term.

Article 12 Copyright

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 to any work first produced under federal awards and also include an acknowledgement that the work was produced under a federal award (including the federal award number and federal awarding agency). As detailed in 2 C.F.R. § 200.315, a federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work for federal purposes and to authorize others to do so.

Article 13	Debarment and Suspension Recipients must comply with the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689 set forth at 2 C.F.R. Part 180 as implemented by DHS at 2 C.F.R. Part 3000. These regulations prohibit recipients from entering into covered transactions (such as subawards and contracts) with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.
Article 14	Drug-Free Workplace Regulations Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government- wide implementation (2 C.F.R. Part 182) of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).
Article 15	Duplicative Costs Recipients are prohibited from charging any cost to this federal award that will be included as a cost or used to meet cost sharing requirements of any other federal award in either the current or a prior budget period. See 2 C.F.R. § 200.403(f). However, recipients may shift costs that are allowable under two or more federal awards where otherwise permitted by federal statutes, regulations, or the federal award terms and conditions.
Article 16	Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17. Recipients of a federal award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA’s implementing regulations at 44 C.F.R. Part 19.
Article 17	Energy Policy and Conservation Act Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94-163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

Article 18**Equal Treatment of Faith-Based Organizations**

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

Article 19**Anti-Discrimination**

Recipients must comply with all applicable Federal anti-discrimination laws material to the government's payment decisions for purposes of 31 U.S.C. § 372(b)(4). (1) Definitions. As used in this clause – (a) DEI means “diversity, equity, and inclusion.” (b) DEIA means “diversity, equity, inclusion, and accessibility.” (c) Discriminatory equity ideology has the meaning set forth in Section 2(b) of Executive Order 14190 of January 29, 2025. (d) Federal anti-discrimination laws mean Federal civil rights law that protect individual Americans from discrimination on the basis of race, color, sex, religion, and national origin. (e) Illegal immigrant means any alien, as defined in 8 U.S.C. § 1101(a)(3), who has no lawful immigration status in the United States.(2) Grant award certification. (a) By accepting the grant award, recipients are certifying that: (i) They do not, and will not during the term of this financial assistance award, operate any programs that advance or promote DEI, DEIA, or discriminatory equity ideology in violation of Federal anti-discrimination laws; and (ii) They do not engage in and will not during the term of this award engage in, a discriminatory prohibited boycott. (iii) They do not, and will not during the term of this award, operate any program that benefits illegal immigrants or incentivizes illegal immigration. (3) DHS reserves the right to suspend payments in whole or in part and/or terminate financial assistance awards if the Secretary of Homeland Security or her designee determines that the recipient has violated any provision of subsection (2). (4) Upon suspension or termination under subsection (3), all funds received by the recipient shall be deemed to be in excess of the amount that the recipient is determined to be entitled to under the Federal award for purposes of 2 C.F.R. § 200.346. As such, all amounts received will constitute a debt to the Federal Government that may be pursued to the maximum extent permitted by law.

Article 20**False Claims Act and Program Fraud Civil Remedies**

Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§ 3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)

Article 21	Federal Debt Status All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See OMB Circular A-129.
Article 22	Federal Leadership on Reducing Text Messaging while Driving Recipients are encouraged to adopt and enforce policies that ban text messaging while driving recipient-owned, recipient-rented, or privately owned vehicles when on official government business or when performing any work for or on behalf of the Federal Government. Recipients are also encouraged to conduct the initiatives of the type described in Section 3(a) of Executive Order 13513.
Article 23	Fly America Act of 1974 Recipients must comply with Preference for U.S. Flag Air Carriers (a list of certified air carriers can be found at: Certificated Air Carriers List US Department of Transportation, https://www.transportation.gov/policy/aviation-policy/certificated-aircarriers-list) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.
Article 24	Hotel and Motel Fire Safety Act of 1990 Recipients must ensure that all conference, meeting, convention, or training space funded entirely or in part by federal award funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a.
Article 25	John S. McCain National Defense Authorization Act of Fiscal Year 2019 Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. The statute – as it applies to DHS recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.

Article 26**Limited English Proficiency (Civil Rights Act of 1964, Title VI)**

Recipients must comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizationsprovide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

Article 27**Lobbying Prohibitions**

Recipients must comply with 31 U.S.C. § 1352 and 6 C.F.R. Part 9, which provide that none of the funds provided under a federal award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification. Per 6 C.F.R. Part 9, recipients must file a lobbying certification form as described in Appendix A to 6 C.F.R. Part 9 or available on Grants.gov as the Grants.gov Lobbying Form and file a lobbying disclosure form as described in Appendix B to 6 C.F.R. Part 9 or available on Grants.gov as the Disclosure of Lobbying Activities (SF-LLL).

Article 28**National Environmental Policy Act**

Recipients must comply with the requirements of the National Environmental Policy Act of 1969, Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq.) (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

Article 29**National Security Presidential Memorandum-33 (NSPM-33) and provisions of the CHIPS and Science Act of 2022, Pub. L. 117-167, Section 10254**

(1) Recipient research institutions (“covered institutions”) must comply with the requirements in NSPM-33 and provisions of Pub. L. 117-167, Section 10254 (codified at 42 U.S.C. § 18951) certifying that the institution has established and operates a research security program that includes elements relating to: (a) cybersecurity; (b) foreign travel security; (c) research security training; and (d) export control training, as appropriate. (2) Definition. “Covered institutions” means recipient research institutions receiving federal Research and Development (R&D) science and engineering support “in excess of \$50 million per year.”

Article 30	Non-Supplanting Requirement Recipients of federal awards under programs that prohibit supplanting by law must ensure that federal funds supplement but do not supplant non-federal funds that, in the absence of such federal funds, would otherwise have been made available for the same purpose.
Article 31	Notice of Funding Opportunity Requirements All the instructions, guidance, limitations, scope of work, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this federal award are incorporated by reference. All recipients must comply with any such requirements set forth in the NOFO. If a condition of the NOFO is inconsistent with these terms and conditions and any such terms of the federal award, the condition in the NOFO shall be invalid to the extent of the inconsistency. The remainder of that condition and all other conditions set forth in the NOFO shall remain in effect.
Article 32	Patents and Intellectual Property Rights Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq. and applicable regulations governing inventions and patents, including the regulations issued by the Department of Commerce at 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms under Government Awards, Contracts, and Cooperative Agreements) and the standard patent rights clause set forth at 37 C.F.R. § 401.14.
Article 33	Presidential Executive Orders Recipients must comply with the requirements of Presidential Executive Orders related to grants (also known as federal assistance and financial assistance), the full text of which are incorporated by reference.
Article 34	Procurement of Recovered Materials States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965) (codified as amended by the Resource Conservation and Recovery Act at 42 U.S.C. § 6962) and 2 C.F.R. § 200.323. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

Article 35 Rehabilitation Act of 1973

Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (codified as amended at 29 U.S.C. § 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article 36 Reporting Recipient Integrity and Performance Matters

If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of the federal award, then the recipient must comply with the requirements set forth in the government-wide federal award term and condition for Recipient Integrity and Performance Matters is in 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated by reference.

Article 37 Reporting Subawards and Executive Compensation

For federal awards that total or exceed \$30,000, recipients are required to comply with the requirements set forth in the government-wide federal award term and condition on Reporting Subawards and Executive Compensation set forth at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated by reference.

Article 38**Required Use of American Iron, Steel, Manufactured Products, and Construction Materials**

(1) Recipients of a federal award from a financial assistance program that provides funding for infrastructure are hereby notified that none of the funds provided under this federal award may be used for a project for infrastructure unless: (a) all iron and steel used in the project are produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; (b) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and (c) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. (2) The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project. (3) Waivers When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. The agency should notify the recipient for information on the process for requesting a waiver from these requirements. (a) When the Federal agency has determined that one of the following exceptions applies, the federal awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that: (i) applying the domestic content procurement preference would be inconsistent with the public interest; (ii) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or (iii) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent. (b) A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office. (c) There may be instances where a federal award qualifies, in whole or in part, for an existing waiver described at “Buy America” Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov. (4) Definitions. The definitions applicable to this term are set forth at 2 C.F.R. § 184.3, the full text of which is incorporated by reference.

Article 39	SAFECOM Recipients receiving federal awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications. The SAFECOM Guidance is updated annually and can be found at Funding and Sustainment CISA.
Article 40	Subrecipient Monitoring and Management Pass-through entities must comply with the requirements for subrecipient monitoring and management as set forth in 2 C.F.R. §§ 200.331-333.
Article 41	System for Award Management and Unique Entity Identifier Requirements Recipients are required to comply with the requirements set forth in the governmentwide federal award term and condition regarding the System for Award Management and Unique Entity Identifier Requirements in 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated reference.
Article 42	Termination of a Federal Award (1) By DHS. DHS may terminate a federal award, in whole or in part, for the following reasons: (a) If the recipient fails to comply with the terms and conditions of the federal award; (b) With the consent of the recipient, in which case the parties must agree upon the termination conditions, including the effective date, and in the case of partial termination, the portion to be terminated; or (c) Pursuant to the terms and conditions of the federal award, including, to the extent authorized by law, if the federal award no longer effectuates the program goals or agency priorities. (3) By the Recipient. The recipient may terminate the federal award, in whole or in part, by sending written notification to DHS stating the reasons for such termination, the effective date, and in the case of partial termination, the portion to be terminated. However, if DHS determines that the remaining portion of the federal award will not accomplish the purposes for which the federal award was made, DHS may terminate the federal award in its entirety. (4) Notice. Either party will provide written notice of intent to terminate for any reason to the other party no less than 30 calendar days prior to the effective date of the termination. (5) Compliance with Closeout Requirements for Terminated Awards. The recipient must continue to comply with closeout requirements in 2 C.F.R. §§ 200.344-200.345 after an award is terminated.
Article 43	Terrorist Financing Recipients must comply with Executive Order 13224 and applicable statutory prohibitions on transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible for ensuring compliance with the Executive Order and laws.

Article 44 Trafficking Victims Protection Act of 2000(TVPA)

Recipients must comply with the requirements of the government-wide federal award term and condition which implements Trafficking Victims Protection Act of 2000, Pub. L. No. 106-386, § 106 (codified as amended at 22 U.S.C. § 7104). The federal award term and condition is in 2 C.F.R. § 175.105, the full text of which is incorporated by reference.

Article 45 Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism (USA PATRIOT) Act of 2001, Pub. L. 107-56

Recipients must comply with the requirements of Pub. L. 107-56, Section 817 of the USA PATRIOT Act, which amends 18 U.S.C. §§ 175–175c.

Article 46 Use of DHS Seal, Logo and Flags

Recipients must obtain written permission from DHS prior to using the DHS seals, logos, crests, or reproductions of flags, or likenesses of DHS agency officials. This includes use of DHS component (e.g., FEMA, CISA, etc.) seals, logos, crests, or reproductions of flags, or likenesses of component officials.

Article 47 Whistleblower Protection Act

Recipients must comply with the statutory requirements for whistleblower protections in 10 U.S.C § 470141 U.S.C. § 4712.

Article 48**Environmental Planning and Historic Preservation (EHP) Review**

DHS/FEMA funded activities that could have an impact on the environment are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state, and local laws. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; Endangered Species Act; National Historic Preservation Act of 1966, as amended; Clean Water Act; Clean Air Act; National Flood Insurance Program regulations; and any other applicable laws, regulations and executive orders. General guidance for FEMA's EHP process is available on the DHS/FEMA Website. Specific applicant guidance on how to submit information for EHP review depends on the individual grant program. Applicants should contact their grant Program Officer to be put into contact with EHP staff responsible for assisting their specific grant program. The FEMA EHP review process must be completed before funds are released to carry out the proposed project, otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies. DHS/FEMA may also need to perform a project closeout review to ensure the applicant complied with all required EHP conditions identified in the initial review. If ground disturbing activities occur during construction, the applicant will monitor the ground disturbance, and if any potential archaeological resources are discovered, the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA. EO 11988, Floodplain Management, and EO 11990, Protection of Wetlands, require that all federal actions in or affecting the floodplain or wetlands be reviewed for opportunities to relocate, and be evaluated for social, economic, historical, environmental, legal, and safety considerations. FEMA's regulations at 44 C.F.R. Part 9 implement the EOs and require an eight-step review process if a proposed action is in a floodplain or wetland or has the potential to affect or be affected by a floodplain or wetland. The regulation also requires that the federal agency provide public notice of the proposed action at the earliest possible time to provide the opportunity for public involvement in the decision-making process (44 C.F.R. § 9.8). Where there is no opportunity to relocate the federal action, FEMA is required to undertake a detailed review to determine what measures can be taken to minimize future damages to the floodplain or wetland.

Article 49**Applicability of DHS Standard Terms and Conditions to Tribal Nations**

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to sub-recipients as a matter of law, regulation, or executive order. If the requirement does not apply to Tribal Nations, or there is a federal law or regulation exempting its application to Tribal Nations, then the acceptance by Tribal Nations, or acquiescence to DHS Standard Terms and Conditions does not change or alter its inapplicability to a Tribal Nation. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribal Nations where it does not already exist.

Article 50 Acceptance of Post Award Changes

In the event FEMA determines that an error in the award package has been made, or if an administrative change must be made to the award package, recipients will be notified of the change in writing. Once the notification has been made, any subsequent requests for funds will indicate recipient acceptance of the changes to the award. Please email FEMA Grant Management Operations at: ASK-GMD@fema.dhs.gov for any questions.

Article 51 Disposition of Equipment Acquired Under the Federal Award

When original or replacement equipment acquired under this award is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, the non-state recipient or subrecipient (including subrecipients of a State or Tribal Nation), must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313(e). State recipients must follow the disposition requirements in accordance with State laws and procedures. 2 C.F.R. section 200.313(b). Tribal Nations must follow the disposition requirements in accordance with Tribal laws and procedures noted in 2 C.F.R. section 200.313(b); and if such laws and procedures do not exist, then Tribal Nations must follow the disposition instructions in 2 C.F.R. section 200.313(e).

Article 52 Prior Approval for Modification of Approved Budget

Before making any change to the FEMA approved budget for this award, a written request must be submitted and approved by FEMA as required by 2 C.F.R. section 200.308. For purposes of non-construction projects, FEMA is utilizing its discretion to impose an additional restriction under 2 C.F.R. section 200.308(i) regarding the transfer of funds among direct cost categories, programs, functions, or activities. For awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently \$250,000) and where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved, transferring funds among direct cost categories, programs, functions, or activities is unallowable without prior written approval from FEMA. For purposes of awards that support both construction and non-construction work, 2 C.F.R. section 200.308((f)(9) requires the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work. Any deviations from a FEMA approved budget must be reported in the first Federal Financial Report (SF-425) that is submitted following any budget deviation, regardless of whether the budget deviation requires prior written approval.

Article 53 Indirect Cost Rate

2 C.F.R. section 200.211(b)(16) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for the award is stated in the budget documents or other materials approved by FEMA and included in the award file.

Article 54 Build America, Buy America Act (BABAA) Required Contract Provision & Self-Certification

In addition to the DHS Standard Terms & Conditions regarding Required Use of American Iron, Steel, Manufactured Products, and Construction Materials, recipients and subrecipients of FEMA financial assistance for programs that are subject to BABAA must include a Buy America preference contract provision as noted in 2 C.F.R. section 184.4 and a self-certification as required by the FEMA Buy America Preference in FEMA Financial Assistance Programs for Infrastructure (FEMA Interim Policy #207-22-0001). This requirement applies to all subawards, contracts, and purchase orders for work performed, or products supplied under the FEMA award subject to BABAA.

Article 55 Award Performance Goals

FEMA will measure the recipient's performance of the grant by comparing the number of items requested in its application, the numbers acquired (ordered, paid, and received) within the period of performance. In order to measure performance, FEMA may request information throughout the period of performance. In its final performance report submitted at closeout, the recipient is required to report on the recipients compliance with the applicable industry, local, state and national standards described in the NOFO.

Article 56**Termination of the Federal Award (Updated)**

1. Paragraph C.XL of the FY 2025 DHS Standard Terms and Conditions, v.3 sets forth a term and condition entitled "Termination of a Federal Award." The termination provision condition listed below applies to the grant award and the term and condition in Paragraph C.XL of the FY 2025 DHS Standard Terms and Conditions, v.3 does not.

2. Termination of the Federal Award by FEMA

FEMA may terminate the federal award in whole or in part for one of the following reasons identified in 2 C.F.R. § 200.340:

- a. If the recipient or subrecipient fails to comply with the terms and conditions of the federal award.
- b. With the consent of the recipient, in which case FEMA and the recipient must agree upon the termination conditions. These conditions include the effective date and, in the case of partial termination, the portion to be terminated.
- c. If the federal award no longer effectuates the program goals or agency priorities. Under this provision, FEMA may terminate the award for these purposes if any of the following reasons apply:
 - i. If DHS/FEMA, in its sole discretion, determines that a specific award objective is ineffective at achieving program goals as described in this NOFO;
 - ii. If DHS/FEMA, in its sole discretion, determines that an objective of the award as described in this NOFO will be ineffective at achieving program goals or agency priorities;
 - iii. If DHS/FEMA, in its sole discretion, determines that the design of the grant program is flawed relative to program goals or agency priorities;
 - iv. If DHS/FEMA, in its sole discretion, determines that the grant program is not aligned to either the DHS Strategic Plan, the FEMA Strategic Plan, or successor policies or documents;
 - v. If DHS/FEMA, in its sole discretion, changes or re-evaluates the goals or priorities of the grant program and determines that the award will be ineffective at achieving the updated program goals or agency priorities; or
 - vi. For other reasons based on program goals or agency priorities described in the termination notice provided to the recipient pursuant to 2 C.F.R. § 200.341.
 - vii. If the awardee falls out of compliance with the Agency's statutory or regulatory authority, award terms and conditions, or other applicable laws.

3. Termination of a Subaward by the Pass-Through Entity

The pass-through entity may terminate a subaward in whole or in part for one of the following reasons identified in 2 C.F.R. § 200.340:

- a. If the subrecipient fails to comply with the terms and conditions of the federal award.
- b. With the consent of the subrecipient, in which case the pass-through entity and the subrecipient must agree upon the termination conditions. These conditions include the effective date and, in the case of partial termination, the portion to be terminated.
- c. If the pass-through entity's award has been terminated, the pass-through recipient will terminate its subawards.

4. Termination by the Recipient or Subrecipient

The recipient or subrecipient may terminate the federal award in whole or in part for the following reasons identified in 2 C.F.R. § 200.340: Upon sending FEMA or the pass-through entity a written notification of the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if FEMA or the pass-through entity determines that the remaining portion of the federal award will not accomplish the purposes for which the federal award was made, FEMA or the pass-through entity may terminate the federal award in its entirety.

5. Impacts of Termination

- a. When FEMA terminates the federal award prior to the end of the period of performance due to the recipient's material failure to comply with the terms and conditions of the federal award, FEMA will report the termination in SAM.gov in the manner described at 2 C.F.R. § 200.340(c).
- b. When the federal award is terminated in part or its entirety, FEMA or the pass-through entity and the recipient or subrecipient remain responsible for compliance with the requirements in 2 C.F.R. §§ 200.344 and 200.345.

6. Notification Requirements

FEMA or the pass-through entity must provide written notice of the termination in a manner consistent with 2 C.F.R. § 200.341. The federal award will be terminated on the date of the notification unless stated otherwise in the notification.

7. Opportunities to Object and Appeals

Where applicable, when FEMA terminates the federal award, the written notification of termination will provide the opportunity, and describe the process, to object and provide information challenging the action, pursuant to 2 C.F.R. § 200.342.

8. Effects of Suspension and Termination

The allowability of costs to the recipient or subrecipient resulting from financial obligations incurred by the recipient or subrecipient during a suspension or after the termination of a federal award are subject to 2 C.F.R. § 200.343.

Article 57 Payment Information (Updated)

Recipients will submit payment requests in FEMA GO for FY25 awards under this program.

Instructions to Grant Recipients Pursuing Payments

FEMA reviews all grant payments and obligations to ensure allowability in accordance with 2 C.F.R. § 200.305. These measures ensure funds are disbursed appropriately while continuing to support and prioritize communities who rely on FEMA for assistance. Once a recipient submits a payment request in FEMA GO, FEMA will review the request. If FEMA approves a payment, it will process the payment through FEMA GO and the payment will be delivered pursuant to the recipients SAM.gov financial information. If FEMA disapproves a payment, FEMA will inform the recipient.

Processing and Payment Timeline

FEMA must comply with regulations governing payments to grant recipients. See 2 C.F.R. § 200.305. For grant recipients other than States, 2 C.F.R. § 200.305(b)(3) stipulates that FEMA is to make payments on a reimbursement basis within 30 days after receipt of the payment request, unless FEMA reasonably believes the request to be improper. For state recipients, 2 C.F.R. § 200.305(a) instructs that federal grant payments are governed by Treasury-State Cash Management Improvement Act (CMIA) agreements ("Treasury-State agreement") and default procedures codified at 31 C.F.R. part 205 and Treasury Financial Manual (TFM) 4A-2000, "Overall Disbursing Rules for All Federal Agencies." See 2 C.F.R. § 200.305(a).

Treasury-State agreements generally apply to "major federal assistance programs" that are governed by 31 C.F.R. part 205, subpart A and are identified in the Treasury-State agreement. 31 C.F.R. §§ 205.2, 205.6. Where a federal assistance (grant) program is not governed by subpart A, payment and funds transfers from FEMA to the state are subject to 31 C.F.R. part 205, subpart B. Subpart B requires FEMA to "limit a funds transfer to a state to the minimum amounts needed by the state and must time the disbursement to be in accord with the actual, immediate cash requirements of the state in carrying out a federal assistance program or project. The timing and amount of funds transfers must be as close as is administratively feasible to a state's actual cash outlay for direct program costs and the proportionate share of any allowable indirect costs." 31 C.F.R. § 205.33(a). Nearly all FEMA grants are not "major federal assistance programs." As a result, payments to states for those grants are subject to the "default" rules of 31 C.F.R. part 205, subpart B.

If additional information is needed, a request for information will be issued by FEMA to the recipient; recipients are strongly encouraged to respond to any additional FEMA request for information inquiries within three business days. If an adequate response is not received, the request may be denied, and the entity may need to submit a new reimbursement request; this will re-start the 30-day timeline.

Submission Process

All non-disaster grant program reimbursement requests must be reviewed and approved by FEMA prior to drawdowns.

For all non-disaster reimbursement requests (regardless of system), please ensure submittal of the following information:

1. Grant ID / Award Number
2. Total amount requested for drawdown
3. Purpose of drawdown and timeframe covered (must be within the award performance period)
4. Subrecipient Funding Details (if applicable).
 - Is funding provided directly or indirectly to a subrecipient?
 - If no, include statement "This grant funding is not being directed to a subrecipient."
 - If yes, provide the following details:
 - The name, mission statement, and purpose of each subrecipient receiving funds, along with the amount allocated and the specific role or activity being reimbursed.
 - Whether the subrecipient's work or mission involves supporting aliens, regardless of whether FEMA funds support such activities.
 - Whether the payment request includes an activity involving support to aliens?
 - Whether the subrecipient has any diversity, equity, and inclusion practices.
5. Supporting documentation to demonstrate that expenses are allowable, allocable, reasonable, and necessary under 2 C.F.R. Part 200 and in compliance with the grant's NOFO, award terms, and applicable federal regulations.

Article 58

Non-Applicability of Specific Agreement Articles

Notwithstanding their inclusion in this award package, the following Agreement Articles do not apply to this grant award:

1. Communication and Cooperation with the Department of Homeland Security and Immigration Officials.
2. Paragraph (2)(a)(iii) of Anti-Discrimination.

Article 59**Non-Applicability of Specific Agreement Articles**

Notwithstanding their inclusion in this award package, the following Agreement Article does not apply to this grant award:

Termination of a Federal Award

The intent of this provision is to clarify that Paragraph C.XL (Termination of a Federal Award) of the FY 2025 DHS Standard Terms and Conditions does not apply to this award. Instead, the Agreement Article titled “Termination of the Federal Award”, or “Termination of the Federal Award (Updated)” applies to this grant award.

Obligating document

1. Agreement No. EMW-2024-FG-08074	2. Amendment No. N/A	3. Recipient No. 386006334	4. Type of Action AWARD	5. Control No. WX02143N2025T		
6. Recipient Name and Address CITY OF ROMULUS 11111 WAYNE RD ROMULUS, MI 48174		7. Issuing FEMA Office and Address Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646		8. Payment Office and Address FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742		
9. Name of Recipient Project Officer Kenneth Chapman		9a. Phone No. 7349558964	10. Name of FEMA Project Coordinator Assistance to Firefighters Grant Program		10a. Phone No. 1-866-274-0960	
11. Effective Date of This Action 09/23/2025	12. Method of Payment OTHER - FEMA GO	13. Assistance Arrangement COST SHARING		14. Performance Period 09/30/2025 to 09/29/2027 Budget Period 09/30/2025 to 09/29/2027		
15. Description of Action a. (Indicate funding data for awards or financial changes)						
Program Name Abbreviation	Assistance Listing No.	Accounting Data (ACCS Code)	Prior Total Award	Amount Awarded This Action + or (-)	Current Total Award	Cumulative Non-Federal Commitment
FG	97.044	2025-FF-GB01 - P410-xxxx-4101-D	\$0.00	\$544,122.41	\$544,122.41	\$54,412.25
Totals			\$0.00	\$544,122.41	\$544,122.41	\$54,412.25
b. To describe changes other than funding data or financial changes, attach schedule and check here: N/A						
16. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address) This field is not applicable for digitally signed grant agreements						

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)	DATE
18. FEMA SIGNATORY OFFICIAL (Name and Title)	DATE
Stacey Street, Deputy Assistant Administrator Grants Program Directorate	09/23/2025



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **October 13, 2025**

Item No. B.

General Description: Romulus Housing Commission Appointment

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Romulus Housing Commission Appointment
DATE: October 7, 2025

I am respectfully requesting City Council concur with my recommendation to appoint Emery Long to the Romulus Housing Commission with a term to expire on February 26, 2030.

Motion by _____, supported by _____, to concur with the administration and appoint Emery Long to the Romulus Housing Commission with a term to expire on February 26, 2030.



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **October 13, 2025**

Item No. C.

General Description: Brownfield Redevelopment Reappointments

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Re-Appointments to the Brownfield Redevelopment Authority
DATE: October 9, 2025

I am respectfully requesting approval to reappoint Michael Hoffman, Emery Long, Randy Moffat, and Dean Trudeau to the Brownfield Redevelopment Authority with all terms to expire on July 13, 2028.

Motion by _____ supported by _____,
to concur with the administration and reappoint Michael Hoffman, Emery Long,
Randy Moffat, and Dean Trudeau to the Brownfield Redevelopment Authority
with all terms to expire on July 13, 2028.



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **October 13, 2025**

Item No. D.

General Description: Piggyback on GSA Contract - Ultimate Training Munitions for Training Equipment

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Piggyback on GSA Contract 47QSWA19D00AS Ultimate Training Munitions for Training Equipment
DATE: October 6, 2025

I concur with the recommendation of Robert Pfannes, Police Chief and Christina Parker, Purchasing Director, and respectfully request City Council's authorization to piggyback on the GSA contract 47QSWA19D00AS for the purchase of training equipment from Ultimate Training Munitions for a total cost of \$12,248.89 using the MCOLES Grant.

Maria Farris, Finance Director, has verified that funds for the purchase are currently available in the Public Safety Fund, MCOLES CPE Training Expense account #205-301-957.003.

Motion by _____, supported by _____, to concur with the administration and consent to piggyback on the GSA contract 47QSWA19D00AS for the purchase of training equipment from Ultimate Training Munitions for a total cost of \$12,248.89 using the MCOLES Grant.



MEMORANDUM

DATE: October 6, 2025
TO: Mayor Robert A. McCraight
FROM: Christina Parker, Purchasing Director
SUBJECT: Piggyback on GSA Contract 47QSWA19D00AS Ultimate Training Munitions for Training Equipment

Chief Pfannes of the Police Department is requesting to piggyback on GSA Contract 47QSWA19D00AS to purchase training equipment from Ultimate Training Munitions. This equipment will allow officers to participate in regular force-on-force training, and will consist of various scenarios including de-escalation, mentally ill contacts, and high-risk traffic stops. As a government entity we are able to piggyback on GSA (General Services Administration) contract 47QSWA19D00AS for this purchase. This contract was awarded to Ultimate Training Munitions on September 17, 2019 and expires September 16, 2029.

The General Services Administration (GSA) is an independent agency of the United States government established in 1949 to help manage and support the basic functioning of federal agencies. GSA supplies products and communications for U.S. government offices, provides transportation and office space to federal employees, and develops government-wide cost-minimizing policies and other management tasks.

Please be advised that the City is not required to solicit competitive bids for this purchase under the exception to competition clause of the Romulus Purchasing Ordinance which allows for the piggybacking on a contract solicited and awarded by another agency and as further outlined in subsection 39-11(d)(10) of the Ordinance:

"The city's procurement by competitive sealed bids shall be waived and the city may piggyback on an existing extendable contract, where the materials, services or goods in combination with services are purchased from a state or local governmental agency's bid that has been sufficiently advertised and was the subject of sealed bids so that in the opinion of the purchasing director or their designee the procedure meets the intent of competitive sealed bidding under this chapter."

It is the recommendation of myself, and Chief of Police Pfannes, to proceed with this purchase. If you concur, please request Council's permission to piggyback on the GSA contract 47QSWA19D00AS for the purchase of training equipment from Ultimate Training Munitions for a total cost of \$12,248.89 using the MCOLES Grant.

Maria Farris, Financial Services Director, has verified the funds for this purpose are currently available in the Public Safety Fund, MCOLES CPE Training Expense Account (205-301-957.003). The grant administrator has approved use of these funds for this purchase.

If I can be of any further assistance to you regarding this matter, please contact me.

Christina Parker

Christina Parker
Purchasing Director

MEMO



To: Christina Parker, Purchasing Director
From: Chief Robert Pfannes
Date: 10/6/2025
Re: MCOLES Grant Training Equipment Purchase



The Romulus Police Department respectfully requests approval to spend MCOLES training grant funds for the purchase of training equipment from Ultimate Training Munitions.

The equipment purchased will allow officers to participate in force-on-force training within the department. The training will consist of numerous different scenarios including de-escalation, mentally ill contacts, high-risk traffic stops, etc. Having this equipment will allow the training staff to put on regular training without having to rely on other departments to borrow equipment.

To streamline the procurement process and ensure cost-effectiveness, we propose to piggyback off the existing Ultimate Training Munitions government contract, contract# 47QSWA19D00AS, which remains valid until September 16, 2029.

Cost:

\$12,248.89 which is budgeted in GL# 205-301-957.003, MCOLES CPE Training

If you concur, please seek Councils approval to proceed with this purchase.



Order Quotation

Ultimate Training Munitions
55 Readington Road
North Branch, NJ 08876
Phone: (908)725-9000
Fax: (908)698-4806

Quote#: 22769

Quote Date: 2025-09-30

Customer		Service to		
ROMULUS POLICE DEPARTMENT		ROMULUS POLICE DEPARTMENT 11165 OLIVE ST ROMULUS, MI, 48174, US		
Contact		Phone Number	Email	Account#
CARRIGER, ANDREW		248-894-3498	ACARRIGER@ROMULUSGOV.COM	36534
Quote Name		Quote Expiration Date	ARO Days	Terms
11205		2025-10-30		30 NET
Entered By	Sales Rep.	Currency		Freight Terms
GGARZA	House account	USD		FCA BROWNSVILLE,

Note:

Line	UTM PART# / Description / Note	Quantity	UOM	Unit Price	Total Net	Sales Tax	FET
1	01-2549 GLOCK 22/31 MMR KIT ESTIMATED 120 DAYS LEAD TIME	6	Ea	660.00000	3,960.00000	237.60000	0.00000
2	01-3100 .>> 9MM NMR ESTIMATED 120 DAYS LEAD TIME	1000	Ea	0.75000	750.00000	45.00000	82.50000
3	69-HELMET-BLACKN HELMET ESTIMATED 120 DAYS LEAD TIME	6	Ea	299.00000	1,794.00000	107.64000	0.00000

Customer will not sell or ship any Products purchased from Ultimate Training Munitions, Inc. outside of the contiguous United States, Alaska and Hawaii unless Customer has the appropriate authorization and complies with all applicable laws, rules and regulations including but not limited to a) International Traffic in Arms Regulations (ITAR) and b) for Products that originate in United Kingdom, an authorization from UK Department of International Trade which among other things require a completed End User Certificate (EUC) per <https://www.gov.uk/government/publications/end-user-under-taking-euu-form>.
GSA pricing available on contract items: Contract # 47QSWA19D00AS



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55 Readington Road
North Branch, NJ 08876
Phone: (908)725-9000
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Quote#: 22769

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Quote Name	Quote Expiration Date	ARO Days	Terms	
11205	2025-10-30		30 NET	
Entered By	Sales Rep.	Currency	Freight Terms	
GGARZA	House account	USD	FCA BROWNSVILLE,	

Note:

Line	UTM PART# / Description / Note	Quantity	UOM	Unit Price	Total Net	Sales Tax	FET
4	69-RPJKT-TAN-L/XL ROLE PLAYER JACKET TAN L/XL ESTIMATED 120 DAYS LEAD TIME	5	Ea	504.00000	2,520.00000	151.20000	0.00000
5	69-RPJKT-TAN-M/L ROLE PLAYER JACKET TAN M/L ESTIMATED 120 DAYS LEAD TIME	1	Ea	504.00000	504.00000	30.24000	0.00000
6	69-GP-BLACKN GROIN PROTECTOR ESTIMATED 120 DAYS LEAD TIME	6	Ea	77.00000	462.00000	27.72000	0.00000

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Quote#: 22769

Quote Date: 2025-09-30

Customer		Service to		
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Contact	Phone Number	Email	Account#	
CARRIGER, ANDREW	248-894-3498	ACARRIGER@ROMULUSGOV.COM	36534	
Quote Name	Quote Expiration Date	ARO Days	Terms	
11205	2025-10-30		30 NET	
Entered By	Sales Rep.	Currency	Freight Terms	
GGARZA	House account	USD	FCA BROWNSVILLE,	

Note:

Line	UTM PART# / Description / Note	Quantity	UOM	Unit Price	Total Net	Sales Tax	FET
7	69-0330-XL UTM GAUNTLET GLOVE (X-LARGE) ESTIMATED 120 DAYS LEAD TIME	2	Ea	84.00000	168.00000	10.08000	0.00000
8	69-0330-L UTM GAUNTLET GLOVE (LARGE) ESTIMATED 120 DAYS LEAD TIME	3	Ea	84.00000	252.00000	15.12000	0.00000
9	69-0330-M UTM GAUNTLET GLOVE (MEDIUM) ESTIMATED 120 DAYS LEAD TIME	2	Ea	84.00000	168.00000	10.08000	0.00000

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GSA pricing available on contract items: Contract # 47QSWA19D00AS



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Quote Name	Quote Expiration Date	ARO Days	Terms	
11205	2025-10-30		30 NET	
Entered By	Sales Rep.	Currency	Freight Terms	
GGARZA	House account	USD	FCA BROWNSVILLE,	

Note:

Line	UTM PART# / Description / Note	Quantity	UOM	Unit Price	Total Net	Sales Tax	FET
10	01-2377 GLOCK 22/31 BLANK KIT ESTIMATED 120 DAYS LEAD TIME	2	Ea	622.00000	1,244.00000	74.64000	0.00000
11	FREIGHT CHARGE FREIGHT CHARGES ADDED GROUND	1	Ea	426.89000	426.89000	25.61000	0.00000

For your convenience we also accept all major Credit Cards.
A 3% convenience charge will be added to the payment.

Total w/o Sales Tax or FET:	12,248.89
Sales Tax Total:	734.93
FET Total:	82.50
Quotation Total:	13,066.32

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GSA pricing available on contract items: Contract # 47QSWA19D00AS

UTM - GENERAL TERMS AND CONDITIONS

The following terms and conditions are those under which **Ultimate Training Munitions, Inc.** (hereinafter referred to as "Seller") shall quote for sale, or shall sell, non-lethal training ammunition and related conversion kits, along with related accessories and personal protective equipment (hereinafter collectively referred to as the "Products") to any person or entity (hereinafter referred to as "Buyer") offering to purchase or purchasing the Products. These terms and conditions supersede any contained in any prior proposals, negotiations and representations made by Seller, if any.

1. **PRICES.** Written Price quotations expire thirty (30) calendar days from the date on which they are issued and are subject to cancellation by the Seller within that period on notice to the Buyer.
All Prices quoted for the Products are subject to change without notice. On orders calling for future delivery, Seller reserves the right to invoice the Buyer for the Products purchased at the Prices for those Products that are in effect at the time of shipment of those Products.
Prices on the Products are exclusive of all city, state, and federal excise taxes including, without limitation, taxes on manufacture, sales, receipts, gross income, occupation, use and similar taxes. Wherever assessed in connection with the Buyer's purchase or use of the Products, the amount of any tax or taxes on the Products will be added to the invoice as a separate charge or charges to be paid by the Buyer. In order to eliminate the need for Seller to collect any such taxes, the Buyer agrees to provide Seller with a tax exemption certificate issued by the relevant taxing authorities.
2. **TERMS OF PAYMENT.** Unless otherwise agreed, payment for all Products will be Payment in Advance. If in Seller's sole opinion the financial condition of the Buyer at any time does not justify continuance of production or shipment on the terms of payment specified, Seller may require full or partial payment in advance. Buyer shall have no right to withhold or to set off against any payments to Seller to compensate for any claims Buyer allegedly has against Seller.
Interest at the rate of one and one-half percent (1½%) per month, but not in excess of any applicable lawful maximum amount, may be assessed on, and added to, all invoices issued to Buyer that are considered overdue. All costs of collection, including reasonable attorney's fees, expended by Seller in connection with any outstanding amounts owed by Buyer shall be added to the unpaid balance of Buyer's account with Seller.
3. **ORDERING:** Complete model number and product description should be given for each Product ordered. To avoid possible errors and delays, orders initially entered by telephone should be confirmed by a follow-up written purchase order. All change or add orders must be received within two (2) working days of original order date.
4. **ORDER ACKNOWLEDGEMENT AND ACCEPTANCE:** Seller will acknowledge each purchase order with a Promise Ship Date based on availability at the time the order is placed. Buyer agrees to update their purchase order with the acknowledged Promise Ship Date. Seller will consider the order accepted after twenty-four (24) hours from acknowledgement unless changes are communicated by the Buyer. Once accepted, all orders become non-cancelable, and the Products non-returnable, at Seller's sole discretion.
5. **RISK OF LOSS.** Buyer assumes responsibility for all risk of loss and damage to the goods when Seller places the Products at the disposal of Buyer, or when Seller places the goods with a common carrier at Seller's place of business in Brownsville, Texas, or at such other location as Seller may designate. Identification of the goods to the contract shall occur as each shipment is placed in the hands of the carrier. All shipments are insured at the purchaser's expense.
6. **DELIVERY.** Unless freight is paid directly by the Buyer, the Buyer will be invoiced FCA Seller's warehouse or distribution location to point specified on the purchase order. When direct airfreight shipments are requested, freight will be invoiced FCA Seller's point of origin to delivery point specified on the purchase order. Buyer will be invoiced for freight on original invoice forwarded when goods are shipped. Shipments made within fifteen days after specified scheduled ship date shall constitute good delivery. Unless an order is marked "Complete Shipment Only", and unless otherwise agreed in writing at the time an order is placed, Seller reserves the right to make partial shipments to Seller independently of the remaining portion of the order, and to submit invoices for partial shipments in accordance with these terms and conditions.
Stated delivery dates are non-binding estimates only unless specifically stated in writing by the Seller to be binding. In no event shall the contract of sale be subject to cancellation by the Buyer as a result of delays in delivery or for any other cause, except by mutual written agreement of the parties. In no event shall Seller be obligated to purchase goods from others in order to enable it to supply Products to Buyer.
Seller shall not be liable for unavoidable delays in delivery caused indirectly or directly or in any manner by floods, accidents, riots, acts of God, war, government interference, embargoes, strikes, labor difficulties, shortage of labor, fuel, power, materials or supplies, transportation delays or any other cause or causes (whether or not similar in nature to any of the specified herein) either beyond Seller's control or which it cannot remedy without great economic hardship. Seller shall have the right, in the event of the happening of any of the above contingencies, at its option, to cancel this contract, or any part thereof, without any resulting liability.
If completion or delivery of the Products is delayed due to the fault of the Buyer, Buyer shall be charged for storage of the Products. Seller shall be entitled to dispose of the Products if Buyer delays delivery of the Products beyond a reasonable period of time. Any delivery not in dispute shall be paid for regardless of other controversies relating to other delivered or undelivered merchandise. If Buyer proves that Seller has failed to comply with a binding delivery date through its own fault, Buyer shall be entitled to actual damages suffered by it because of the late delivery. However, such damages shall not exceed five percent (5%) of the value of the Products delivered late.

Customer will not sell or ship any Products purchased from Ultimate Training Munitions, Inc. outside of the contiguous United States, Alaska and Hawaii unless Customer has the appropriate authorization and complies with all applicable laws, rules and regulations including but not limited to a) International Traffic in Arms Regulations (ITAR) and b) for Products that originate in United Kingdom, an authorization from UK Department of International Trade which among other things require a completed End User Certificate (EUC) per <https://www.gov.uk/government/publications/end-user-undertaking-euu-form>.
GSA pricing available on contract items: Contract # 47QSWA19D00AS



FUNDS VERIFICATION FORM

DEPARTMENT: Police Department

FUND NAME: MCOLES CPE Training

ACCOUNT NUMBER/S: 205-301-957.003

PURPOSE FOR REQUEST:

To use MCOLES training grant funds to purchase equipment that will allow officers to participate in force-on-force training. The equipment will allow the training staff to put on regular training without having to rely on other departments to borrow equipment.

AMOUNT OF EXPENDITURE:

\$12,248.89

SIGNATURE OF DEPARTMENT HEAD:

Ronald Hennes

FUNDS CURRENTLY AVAILABLE:

\$53,650

FINANCE DEPARTMENT APPROVAL:

Maria Farris

DATE:

October 6, 2025



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **October 13, 2025**

Item No. E.

General Description: City of Romulus 2025B and Series 2025C Capital Improvement Refunding Bonds

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: City of Romulus 2025B and Series 2025C Capital Improvement
Refunding Bonds Bond Authorizing Resolution
DATE: October 7, 2025

I concur with the recommendation of Maria Farris, Finance Director and Pat McGow, the City's bond attorney and respectfully request that Council adopt the attached Resolution authorizing the Issuance of the 2025B and 2025C (Limited Tax General Obligation) Refunding Bonds.

Motion by_____, supported by _____, to concur with the administration and authorize the Mayor and Clerk to adopt the attached Resolution authorizing the Issuance of the 2025B and 2025C (Limited Tax General Obligation) Refunding Bonds.



MEMORANDUM

DATE: October 6, 2025

TO: Mayor Robert A. McCraight and Honorable Council Persons

FROM: Maria Farris, Finance Director

SUBJECT: City of Romulus 2025B and series 2025C Capital Improvement Refunding Bonds (Limited Tax General Obligation) Bond Authorizing Resolution. Refinancing the prior bonds, 2017A(LTGO) & Series 2014 Capital Improvement Bonds (LTGO)

Attached is the Resolution Authorizing the Issuance of the 2025B and 2025C (Limited Tax General Obligation) Refunding Bonds for inclusion on October 13, 2025, City Council agenda for approval.

Pat McGow, our bond counsel, will have a representative, and Bill Roche, Managing Director, will be available to answer any questions regarding the bond process and timelines.

Please feel free to reach out if you have any questions or need further information.

Sincerely,

Maria Farris

Finance Director
City of Romulus



PATRICK F. MCGOW
TEL (313) 496-7684
FAX (313) 496-8450
E-MAIL mcgow@millercanfield.com

Miller, Canfield, Paddock and Stone, P.L.C.
150 West Jefferson, Suite 2500
Detroit, Michigan 48226
TEL (313) 963-6420
FAX (313) 496-7500
www.millercanfield.com

October 6, 2025

Ms. Maria Farris
Finance Director
City of Romulus
11111 Wayne Road
Romulus, MI 48174

Re: City of Romulus Refunding Bonds, Series 2025B and Series 2025C
Bond Authorizing Resolution

Dear Maria:

As we discussed, I have enclosed a Resolution Authorizing Issuance of 2025 Refunding Bonds, Series 2025B and Series 2025C for consideration for approval by the City Council at its meeting on Monday, October 13, 2025.

This Resolution authorizes the refinancing of up to two series of the City's prior Bond issues, including the Capital Improvement Bonds, Series 2017A (Limited Tax General Obligation), dated as of November 29, 2017 in the outstanding principal amount of \$7,205,000 (the "Series 2017A Bonds"), which was issued for the purpose of paying all or part of the cost to acquire and construct road improvements, intersection and traffic signal upgrades, including related drainage and utility improvements along Vining Road and Ecorse Road, in connection with the development of an Amazon Fulfillment Center. The other potential refunding candidate is the 2014 Capital Improvement Bonds (Limited Tax General Obligation), dated as of April 3, 2014 in the outstanding principal amount of \$2,670,000 (the "Series 2014 Bonds"), which was issued for the purpose of paying all or part to pay part of the costs of acquiring, constructing, furnishing and equipping road improvements, sidewalk improvements, water supply and sewage disposal system improvements, together with all necessary site improvements, appurtenances and attachments.

The City has the ability to achieve interest cost savings by issuing new bonds to pay off the Prior Bonds to take advantage of lower interest rates in today's bond market. This is the same process the City recently completed with the issuance of bonds to refinance the City's Capital Improvement Bonds, Series 2017B for the City Hall project.

The Resolution is based upon the bond specifications prepared by Sudsina & Associates, LLC, as the City's financial advisor. The Resolution sets forth the terms of the Bonds, the form of Bonds, and provides for a negotiated sale through a public offering to Raymond James & Co..

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Ms. Maria Farris

-2-

October 6, 2025

The Resolution also authorizes various City officials (Mayor and Finance Director) to take the necessary actions to issue, sell and deliver the Bonds, in one or two series.

The Bonds are being authorized in an amount not to exceed \$10,500,000, but the final size of the Bonds will be determined at the time of sale. The amount needed for the refunding bonds will be reduced to an amount necessary to refund the Prior Bonds as determined on the sale date. The Bonds will be limited tax general obligations of the City and secured by the City's limited tax full faith and credit pledge. The Bonds will have the same duration and be payable from the same sources of funds as the Prior Bonds. The City will only be able to proceed with the issuance of the Bonds if it saves at least 2% of the debt service on that series being refinanced, after payment of all issuance costs.

There are some blanks in the Resolution in the form of the Bond that do not need to be completed at or prior to adoption but will instead be completed in the final Bond form once the final terms been determined. This Resolution is the only action item required by the City Council relating to the Bonds.

If approved by the City Council, it is expected that the Bonds could be sold in December or January or later, with a closing 2-3 weeks later. The Prior Bonds could be paid off 30-90 days after the closing.

I would appreciate receiving a certified copy of the Resolution upon adoption by the City Council.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

By: 
Patrick F. McGow

Cc: Mayor McCraight
Julie Wojtylko
Gary Harris
William Roche

44010446.1/076157.00049

**RESOLUTION AUTHORIZING ISSUANCE OF
REFUNDING BONDS, SERIES 2025B AND SERIES 2025C
(LIMITED TAX GENERAL OBLIGATION)**

CITY OF ROMULUS
County of Wayne, State of Michigan

Minutes of a regular meeting of the City Council of the City of Romulus, County of Wayne, Michigan (the “City”), held on October 13, 2025, at 7:30 o’clock p.m., prevailing Eastern Time.

PRESENT: Members: _____

ABSENT: Members: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, the City has previously issued its Capital Improvement Bonds, Series 2017A (Limited Tax General Obligation), dated as of November 29, 2017 in the outstanding principal amount of \$7,205,000 (the “Series 2017A Bonds”), for the purpose of paying all or part of the cost to acquire and construct road improvements, intersection and traffic signal upgrades, including related drainage and utility improvements along Vining Road and Ecorse Road, in connection with the development of an Amazon Fulfillment Center (the “Amazon Project”); and

WHEREAS, the City has previously issued its 2014 Capital Improvement Bonds (Limited Tax General Obligation), dated as of April 3, 2014 in the outstanding principal amount of \$2,670,000 (the “Series 2014 Bonds”), for the purpose of paying all or part to pay part of the costs of acquiring, constructing, furnishing and equipping road improvements, sidewalk improvements, water supply and sewage disposal system improvements, together with all necessary site improvements, appurtenances and attachments; and

WHEREAS, Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”), authorizes the City to refund all or any part of its outstanding securities, including the Series 2017A Bonds and the Series 2014 Bonds (together, the “Prior Bonds”); and

WHEREAS, the City has been advised that it may be able to accomplish a net savings of debt service costs by refunding all or a portion of the outstanding Prior Bonds (the portion of the Prior Bonds to be refunded are hereinafter referred to as the “Prior Bonds To Be Refunded”) through the issuance of refunding bonds by the City; and

WHEREAS, the City desires to issue refunding bonds pursuant to Act 34, in an aggregate principal amount of not to exceed Ten Million Five Hundred Thousand Dollars (\$10,500,000) for the purpose of paying all or part of the cost of refunding all or part of the Prior Bonds To Be Refunded in order to achieve interest cost savings for the benefit of the City and its taxpayers; and

WHEREAS, the Series 2017 Bonds have been paid from, and the City intends to pay the Series 2025B Bonds (as defined below) from, certain tax increment revenues from the Tax Increment Finance Authority of the City of Romulus (the “TIFA Revenues”) and the Local Development Finance Authority of the Detroit Region Aerotropolis Development Corporation (the “LDFA Revenues”); and

WHEREAS, in the event the TIFA Revenues and LDFA Revenues are insufficient to pay the debt service on bonds issued for the Amazon Project, including the Series 2017 Bonds and the Series 2025B Bonds, Amazon.com.dedc, LLC (the “Company”), and its parent corporation, Amazon.com, pursuant to an Intergovernmental Road Development Agreement dated as of July 10, 2017, between the City, the Tax Increment Finance Authority of the City of Romulus, the Detroit Region Aerotropolis Development Corporation and Seefried Development Services, Inc., and a related Parent Guaranty, have agreed to indemnify and hold harmless the City, the TIFA and the LDFA for any amounts that are necessary to pay the debt service on the bonds issued for the Amazon Project issued for in excess of the TIFA Revenues and LDFA Revenues; and

WHEREAS, the City desires to negotiate the sale of the Bonds to Raymond James & Associates (the “Underwriter”) within the parameters established by this Resolution.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Authorization of Bonds; Bond Details. Bonds of the City shall be issued in the aggregate principal amount of not to exceed Ten Million Five Hundred Thousand Dollars (\$10,500,000), as finally determined upon sale thereof, to be designated REFUNDING BONDS, SERIES 2025B (LIMITED TAX GENERAL OBLIGATION) (the “Series 2025B Bonds”) and REFUNDING BONDS, SERIES 2025C (LIMITED TAX GENERAL OBLIGATION) (the “Series 2025C Bonds,” together with the Series 2025B Bonds are collectively referred to as the “Bonds”). The Series 2025B Bonds are being issued for the purpose of paying the cost of refunding all or part of the Series 2017A Bonds and paying costs incidental to the issuance, sale and delivery of the Series 2025B Bonds. The Series 2025C Bonds are being issued for the purpose of paying the costs of refunding all or part of the Series 2014 Bonds and paying costs incidental to the issuance, sale and delivery of the Series 2025C Bonds.

The Bonds shall consist of bonds registered as to principal and interest of the denomination of \$5,000 or multiples thereof not exceeding for each maturity the aggregate principal amount of such maturity, dated as of the date of delivery, or such other date as determined by the Mayor or Finance Director (each an “Authorized Officer”), numbered as determined by the Transfer Agent (hereinafter defined). The Series 2025B Bonds shall mature or subject to mandatory redemption on November 1 in the years 2026 to 2033, inclusive, or such other dates as shall be determined at the time of sale and in the amounts as determined by an Authorized Officer and shall bear interest at a rate or rates to be determined at the time of sale thereof, payable semi-annually on May 1 and November 1, first payable as determined by an Authorized Officer at the time of sale. The Series 2025C Bonds shall mature or subject to mandatory redemption on April 1 in the years 2026 to 2034, inclusive, or such other dates as shall be determined at the time of sale and in the amounts as determined by an Authorized Officer and shall bear interest at a rate or rates to be determined at the time of sale thereof, payable semi-annually on April 1 and October 1, first payable as determined by an Authorized Officer at the time of sale. The Bonds may be issued as serial or term bonds or both and may be subject to redemption prior to maturity as determined at the time of sale.

The record date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future. The principal of the Bonds shall be payable at the designated corporate trust office of UMB Bank, Grand Rapids, Michigan (the "Transfer Agent").

Interest on the Bonds shall be paid by check drawn on the Transfer Agent mailed to the registered owner of the Bonds at the registered address, as shown on the registration books of the City maintained by the Transfer Agent. Interest shall be payable to the registered owner of record as of the fifteenth day of the month prior to the payment date for each interest payment. The date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future.

2. Execution of Bonds; Book-Entry Only Form. The Bonds shall be signed by the manual or facsimile signatures of the Mayor and the City Clerk and shall have the facsimile seal of the City printed on the Bonds. No Bond executed by facsimile signature shall be valid until authenticated by an authorized representative of the Transfer Agent. The Bonds shall be delivered to the Transfer Agent for authentication and be delivered by it to the purchaser in accordance with instructions from the City Treasurer upon payment of the purchase price for the Bonds in accordance with the offer therefor when accepted. Executed blank certificates for registration and issuance to transferees shall simultaneously, and from time to time thereafter as necessary, be delivered to the Transfer Agent for safekeeping.

The Bonds may be issued in book entry only form through the Depository Trust Company in New York, New York ("DTC") and the Authorized Officers are authorized to execute such custodial or other agreements with DTC as may be necessary to accomplish the issuance of the Bonds in book entry only form and to make such change in the Bond Form within the parameters of this Resolution as may be required to accomplish the foregoing.

Unless waived by any registered owner of Bonds to be redeemed, official notice of redemption shall be given by the Transfer Agent on behalf of the City. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; CUSIP numbers, if any; certificate numbers (and in the case of partial redemption) the called amounts of each certificate; the redemption date; the redemption price or premium; the place where Bonds called for redemption are to be surrendered for payment; and that interest on Bonds or portions thereof called for redemption shall cease to accrue from and after the redemption date.

In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

3. Transfer of Bonds. The Transfer Agent shall keep the books of registration for this issue on behalf of the City. Any Bond may be transferred upon such registration books by the registered owner of record, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the City shall execute and the Transfer Agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The Transfer Agent shall require the

payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

4. Security for Bonds; Limited Tax Pledge; Defeasance of Bonds. The City hereby pledges its limited tax full faith and credit for the prompt payment of the principal and interest on the Bonds. The City shall, each year budget the amount of the debt service coming due in the next fiscal year on the principal of and interest on the Bonds and shall advance as a first budget obligation from its general funds available therefor, or, if necessary levy taxes upon all taxable property in the City subject to applicable constitutional, statutory and charter tax rate limitations, such sums as may be necessary to pay such debt service in said fiscal year. The City Treasurer is authorized and directed to open two separate funds with a bank or trust company designated by the City Council to be known as the 2025B REFUNDING BONDS (LIMITED TAX GENERAL OBLIGATION) DEBT RETIREMENT FUND (the "Series 2025B Debt Retirement Fund"), the moneys to be deposited into the Series 2025B Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Series 2025B Bonds as they mature. The City Treasurer is authorized and directed to open two separate funds with a bank or trust company designated by the City Council to be known as the 2025C REFUNDING BONDS (LIMITED TAX GENERAL OBLIGATION) DEBT RETIREMENT FUND (the "Series 2025C Debt Retirement Fund"), the moneys to be deposited into the Series 2025C Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Series 2025C Bonds as they mature.

In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay the principal of and interest on the Bonds when due, shall be deposited in trust, this Resolution shall be defeased and the owners of the Bonds shall have no further rights under this Resolution except to receive payment of the principal of and interest on the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

5. Issuance Fund; Escrow Account; Proceeds of Bond Sale. Proceeds of the Bonds shall be used to pay the costs of issuance of the Bonds and to secure payment of the Prior Bonds To Be Refunded as provided in this paragraph. Upon receipt of the proceeds of sale of the Bonds, the accrued interest, if any, shall be deposited in the respective Debt Retirement Fund for the Bonds. From the proceeds of the Bonds there shall next be set aside a sum sufficient to pay the costs of issuance of the Bonds in one or more funds designated REFUNDING BONDS, SERIES 2025B/C (LIMITED TAX GENERAL OBLIGATION) BOND ISSUANCE FUND (the "Bond Issuance Fund"), which may be established by the City or an escrow agent. The moneys in a Bond Issuance Fund shall be used solely to pay the costs of issuance of the Bonds. Any amounts remaining in the Bond Issuance Fund after payment of issuance expenses shall be transferred to the respective Debt Retirement Fund for the Bonds.

The balance of the proceeds of the Bonds, together with other available funds of the City, if any, shall be deposited in one or more escrow funds (the "Escrow Fund") consisting of cash or cash and investments in direct obligations of or obligations the principal of and interest on where are unconditionally guaranteed by the United States of America or other obligations the principal of and interest on which are fully secured by the foregoing (the "Escrow Securities") and used to pay the principal of and interest on all or a portion of the Prior Bonds To be Refunded as determined by an

Authorized Officer at the time of sale. Each Escrow Fund shall be held by an escrow agent (the “Escrow Agent”) pursuant to an escrow agreement (the “Escrow Agreement”) which shall irrevocably direct the Escrow Agent to take all necessary steps to call the Prior Bonds To Be Refunded for redemption on the first date such Prior Bonds To Be Refunded may be called for redemption. Each Authorized Officer is authorized and directed to appoint an Escrow Agent and execute an Escrow Agreement on behalf of the City. The amounts held in the Escrow Fund shall be such that the cash and investments and income received thereon will be sufficient without reinvestment to pay the principal of and interest on the Prior Bonds To Be Refunded when due at maturity or call for redemption as required by this section. Each Authorized Officer is authorized and directed to purchase or cause to be purchased, Escrow Securities, including but not limited to, United States Treasury Obligations – State and Local Government Series (SLGS), in an amount sufficient to fund the Escrow Fund.

6. Bond Form. The Bonds shall be in substantially the following form with such changes as may be required to conform to the final terms of the Bonds established by the Sale Order:

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF WAYNE

CITY OF ROMULUS

REFUNDING BOND, SERIES 2025B/C
(LIMITED TAX GENERAL OBLIGATION)

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	[November][April] 1, 20__	_____, 2025	

Registered Owner:

Principal Amount: _____ Dollars

The City of Romulus, County of Wayne, State of Michigan (the "City"), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon (computed on the basis of a 360 day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, at the Interest Rate per annum specified above, payable on _____ 1, 2026 and semiannually thereafter. Principal of this bond is payable upon presentation and surrender of this bond at the designated corporate trust office of UMB Bank, Grand Rapids, Michigan, or such other transfer agent as the City may hereafter designate (the "Transfer Agent") by notice mailed to the registered owner not less than sixty (60) days prior to an interest payment date. Interest on this bond is payable to the person or entity which is the registered owner of record as of the 15th day of the month preceding the interest payment date as shown on the registration books of the City kept by the Transfer Agent, by check or draft mailed by the Transfer Agent to the registered owner of record at the registered address.

This bond, including the interest thereon, is payable as a first budget obligation from the general funds of the City, and the City is required, if necessary, to levy ad valorem taxes on all taxable property in the City for the payment thereof, subject to applicable constitutional, statutory and charter tax rate limitations. For prompt payment of this bond, both principal and interest, the full faith, credit and resources of the City are hereby irrevocably pledged.

This bond is one of a series of bonds aggregating the principal sum of \$_____, issued pursuant to Act 34, Public Acts of Michigan, 2001, as amended, and a resolution duly adopted by the City Council of the City for the purpose of paying all or part of the cost of refunding certain outstanding securities of the City.

[Insert term bond provisions, if applicable]

Bonds maturing in the years 2025 to 20____, inclusive, shall not be subject to redemption prior to maturity. Bonds or portions of bonds in multiples of \$5,000 maturing in the year 20____ and thereafter shall be subject to redemption prior to maturity, at the option of the City, in any order of maturity and by lot within any maturity, on any date on or after _____, 20____, at par and accrued interest to the date fixed for redemption.

In case less than the full amount of an outstanding bond is called for redemption, the Transfer Agent, upon presentation of the bond called for redemption, shall register, authenticate and deliver to the registered owner of record a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given to the registered owner of any bond or portion thereof called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered address of the registered owner of record. A bond or portion thereof so called for redemption shall not bear interest after the date fixed for redemption provided funds are on hand with the Transfer Agent to redeem said bond or portion thereof.

This bond is transferable only upon the registration books of the City kept by the Transfer Agent by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing. Upon the surrender of this bond together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner's attorney duly authorized in writing and upon the payment of the charges, if any, prescribed in the resolution authorizing this bond, a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this bond. Neither the City nor the Transfer Agent shall be required to transfer or exchange this bond or portion of this bond either during the period of fifteen (15) days immediately preceding the date of the mailing of any notice of redemption or (except as to the unredeemed portion, if any, of this bond) after this bond or any portion of this bond has been selected for redemption.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond and the series of bonds of which this is one, exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the City, including this bond and the series of bonds of which this is one, does not exceed any constitutional, statutory or charter debt limitation.

This bond is not valid or obligatory for any purpose until the Transfer Agent's Certificate of Authentication on this bond has been executed by the Transfer Agent.

IN WITNESS WHEREOF, the City of Romulus, County of Wayne, State of Michigan, by its City Council, has caused this bond to be signed in the name of the City by the facsimile signatures of its Mayor and City Clerk and a facsimile of its corporate seal to be printed hereon, all as of the Date of Original Issue.

CITY OF ROMULUS
County of Wayne
State of Michigan

By: _____
Its Mayor

(SEAL)

By: _____
Its City Clerk

7. Negotiated Sale; Placement or Sale of Bonds. The City Council has considered the option of selling the Bonds through a competitive sale and a negotiated sale, and pursuant to the requirements of Act 34, based on the advice of its financial advisor, determines that a negotiated sale of the Bonds will allow more flexibility in accessing the municipal bond market, and to price and sell the Bonds at the time that is expected to best achieve the most advantageous interest rates and costs to the City, and will provide the City with greater flexibility in structuring bond maturities and adjusting terms for the Bonds.

8. Bond Purchase Agreement; Delegation to Authorized Officer; Sale Order. The Authorized Officers are each hereby authorized to negotiate the sale of the Bonds with the Underwriter, negotiate and execute a Bond Purchase Agreement, execute a Sale Order specifying the final terms of the Bonds and take all other necessary actions required to effectuate the sale, issuance and delivery of the Bonds within the parameters authorized in this Resolution.

9. Adjustment of Bond Terms. The Authorized Officers are each hereby authorized to adjust the final bond details as set forth herein to the extent necessary or convenient to complete the sale of the Bonds and in pursuance of the foregoing is each authorized to exercise the authority and make the determinations pursuant to Section 315(1)(d) of Act 34, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, date of issuance, interest payment dates, series designations, redemption rights and other matters within the parameters established by this Resolution; *provided* that the principal amount of Bonds issued shall not exceed the principal amount authorized in this Resolution, the true interest cost on each series of Bonds shall not exceed 5.00% per annum, and the refunding of each series of the Prior Bonds to Be Refunded shall result in net present value savings to the City of not less than 2.00% of the respective series of Prior Bonds to Be Refunded.

10. Tax Covenant. The City shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of the interest on each issue of the Bonds from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended (the "Code"), including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditures and investment of Bond proceeds and moneys deemed to be Bond proceeds.

11. Continuing Disclosure Undertaking. The City covenants to enter into a continuing disclosure undertaking for the benefit of the holders and beneficial owners of the Bonds in accordance with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission, and the Authorized Officers are each authorized to execute such undertaking prior to delivery of the Bonds.

12. Bond Counsel. The appointment of the law firm of Miller, Canfield, Paddock and Stone, P.L.C., as Bond Counsel for the Bonds is hereby confirmed, notwithstanding the periodic representation by Miller, Canfield, Paddock and Stone, P.L.C., in unrelated matters of the Underwriter and other parties and potential parties to the issuance of the Bonds.

13. Financial Advisor. Sudsina & Associates LLC is retained as the registered municipal advisor to the City in connection with the issuance of the Bonds.

14. Authorization of Other Actions. The Authorized Officers are each authorized and directed to (a) approve the circulation of a preliminary official statement describing the Bonds and to deem the preliminary official statement “final” for purposes of Rule 15c2-12 of the SEC; (b) approve the circulation of a final official statement describing the Bonds and to execute the same on behalf of the City; (c) solicit bids for and approve the purchase of a municipal bond insurance policy for the Bonds; (d) obtain ratings for the Bonds; (e) pay costs of issuance including but not limited to transfer agent fees, escrow agent fees, verification agent fees, municipal advisor fees, bond counsel fees, rating agency fees, costs of printing the Bonds and the preliminary and final official statements, publication costs, and any other costs necessary to accomplish sale and delivery of the Bonds; and (f) do all other acts, take all other necessary procedures, and make such filings with any parties, including the Michigan Department of Treasury, necessary or desirable to effectuate the sale, issuance and delivery of the Bonds.

15. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution be and the same hereby are rescinded.

RESOLUTION DECLARED ADOPTED.

YEAS: _____

NAYS: _____

ABSTAIN: _____

Ellen Craig-Bragg
City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Romulus, County of Wayne, State of Michigan, at a regular meeting held on October 13, 2025, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Ellen Craig-Bragg
City Clerk

44711667.1/076157.00049



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **October 13, 2025**

Item No. F.

General Description: Introduction of Budget Amendment 25/26-2

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Introduction of Budget Amendment 25/26-2
DATE: October 1, 2025

I am hereby requesting introduction of Budget Amendment 25/26-2 to cover costs associated with the repair of Ecorse Creek Drains and recognize State Grant Revenue.

Motion by _____, supported by _____ to concur with the administration and introduce budget amendment 25/26-2 to cover costs associated with the repair of Ecorse Creek Drains and recognize State Grant Revenue.

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Memo Transmittal

TO: Maria Farris, Finance Director

Cc: Gary Harris, Assistant Finance Director
Don Straub, Deputy Director of Public Works

FROM: Roberto J. Scappaticci, Director of Public Services & Public Works

DATE: September 15th, 2025

SUBJECT: Ecorse Creek Grant and repairs

Dear Ms. Farris,

The DPW would like to submit a request to City Council, asking for the authorization of additional funds to be recognized as available to cover the costs associated with the completion of a planning and flood mitigation study for Ecorse Creek restoration. This budget amendment is to recognize \$40,000.00 in account# 101-445-539.002-ECSCPP of state grant revenue and to recognize \$40,000.00 in account# 101-445-823.001-ECSCPP as expenditures. Also, recognizing expenses of \$10,000.00 in 101-445-818.000 to be used for the storm water application for St. John's Lodge Park.

Please contact me if you have any questions.

Thank you,



Roberto J. Scappaticci, Director of Public Works

RJS/bmm

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BUDGET AMENDMENT FORM

INCREASE		INCREASE	
Account Number /Name	Amount	Account Number /Name	Amount
101-445.832.000-ECSCPP Engineering-Ecorse Creek	\$ 40,000	101-445-539.002-ECSCPP Revenue -Drains/Watersheds	\$ 40,000
INCREASE		DECREASE	
101-445-818.000 Contractual Services	\$ 10,000	101-000-390.000 General Fund Balance	\$ 10,000
TOTAL	\$ 50,000	TOTAL	\$ 50,000

PURPOSE:

Ecorse Creek Drains repair and Grant match expense.

DATE: 9/17/2025

Department Head Signature:

Marrai Farris 9/25/25

Mayor's Authorization:

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.

Memorandum

To: Mayor Robert A. McCraight

From: Maria Farris, Finance Director

Date: September 25, 2025

Re: Budget Amendment 25/26-2

Attached please find a copy of the requested Budget Amendment 25/26-2 to be added to the agenda for October 13, 2025, City Council meeting.

This budget amendment is to recognize \$40,000.00 in account# 101-445-539.002-ECSCPP of state grant revenue and to recognize \$40,000.00 in account# 101-445-823.001-ECSCPP for expenses. Also, recognizing expenses of \$10,000 in 101-445-818.000 and using fund balance of \$10,000 in 101-000-390.000 for Ecorse Creek drain repair.

If you should have any additional questions, please feel free to contact me or Gary Harris.

MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Maria Farris, Finance Director
DATE: 9/25/2025 MEF
SUBJECT: Budget Amendment 25/26-2

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
101-445	General Fund			
<u>Revenue</u>				
101-445-539.002-ECSCPP	State Revenue -Drains/Watersheds		40,000	40,000
<u>Expense</u>				
101-445-832.000-ECSCPP	Engineering-Ecorse Creek	-	40,000	40,000
<u>Expense</u>				
101-445-818.000	Contractual Services	-	10,000	10,000
<u>Fund Balance</u>				
101-000-390.000	Fund Balance	1,314,744	10,000	1,304,744

To cover costs associated with the repair of Ecorse Creek Drains and recognize State Grant Revenue



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **October 13, 2025**

Item No. G.

General Description: Introduction of Budget Amendment 25/26-3

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Introduction of Budget Amendment 25/26-3
DATE: October 1, 2025

I am hereby requesting introduction of Budget Amendment 25/26-3 to cover costs associated with the annual DUWA bond payments and interest expense.

Motion by _____, supported by _____ to concur with the administration and introduce budget amendment 25/26-3 to cover costs associated with the annual DUWA bond payments and interest expense.

Memorandum

To: Mayor Robert A. McCraight

From: Maria Farris, Finance Director

Date: September 25, 2025

Re: Budget Amendment 25/26-3

Attached please find a copy of the requested Budget Amendment 25/26-3 to be added to the agenda for October 13, 2025, City Council meeting.

This budget amendment is to recognize expenses in Water and Sewer for DUWA bond payments and interest. Recognizing expenses in 592-590-991.000 of \$980,882 and 592-590-993.000 of \$543,741. Using retained earnings in 592-000-390.000 of \$1,524,596 for these annual bond payments and interest.

If you should have any additional questions, please feel free to contact me or Gary Harris.

BUDGET AMENDMENT FORM

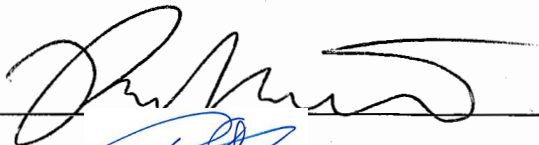
INCREASE		DECREASE	
Account Number /Name	Amount	Account Number /Name	Amount
592-590-991.000 Principal- DNVR Jdgmt	\$ 980,882	592-000-390.000 Retained Earnings	\$ 1,524,596
592-590-993.000 Accrued Interest Expense	\$ 543,714		
TOTAL	\$ 1,524,596	TOTAL	\$ 1,524,596

PURPOSE:

To account for the bond payments in Water/Sewer for DUWA FY25.26

DATE: 9/22/2025

Department Head Signature:


 Maria Farris 9/22/25

Mayor's Authorization:



THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT
 IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE
 FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM
 FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED
 FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.

MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Maria Farris, Finance Director
DATE: 9/25/2025 MEF
SUBJECT: Budget Amendment 25/26-3

FUND/DEPT. ACCOUNT NO.	ACCOUNT NAME	CURRENT BALANCE	AMENDMENT	AMENDED BUDGET
592 Water & Sewer				
<u>Expense</u>				
592-592-991.000	Principal-DNVR Jdgmt	-	980,882	980,882
592-590-993.000	Interest Expense	-	543,714	543,714
<u>Retained Earnings</u>				
592-000-390.000	Retained Earnings	12,850,750	1,524,596	11,326,154

To cover costs associated with the annual DUWA bond payments and interest expense



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **October 13, 2025**

Item No. H.

General Description: Introduction of Budget Amendment 25/26-4

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

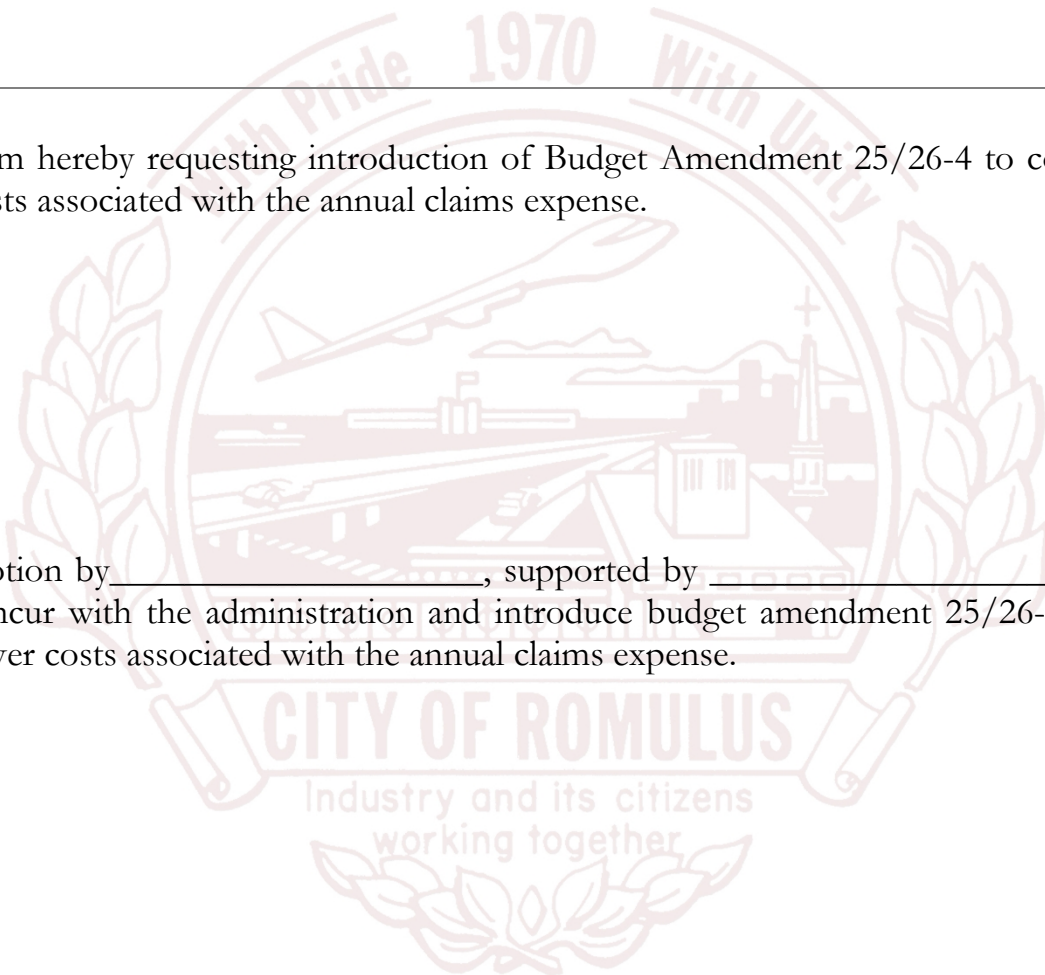
City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Introduction of Budget Amendment 25/26-4
DATE: October 1, 2025

I am hereby requesting introduction of Budget Amendment 25/26-4 to cover costs associated with the annual claims expense.

Motion by _____, supported by _____ to concur with the administration and introduce budget amendment 25/26-4 to cover costs associated with the annual claims expense.



Memorandum

To: Mayor Robert A. McCraight

From: Maria Farris, Finance Director

Date: September 25, 2025

Re: Budget Amendment 25/26-4

Attached please find a copy of the requested Budget Amendment 25/26-4 to be added to the agenda for October 13, 2025, City Council meeting.

This budget amendment is to recognize expenses in 677-267-962.000 of \$20,000 and using fund balance of \$20,000 in 677-000-390.000,

If you should have any additional questions, please feel free to contact me or Gary Harris.

MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Maria Farris, Finance Director
DATE: 9/25/2025 MEF
SUBJECT: Budget Amendment 25/26-4

FUND/DEPT. ACCOUNT NO.	ACCOUNT NAME	CURRENT BALANCE	AMENDMENT	AMENDED BUDGET
677 Prop & Liability				
<u>Expense</u>				
677-267-962.000	Claims Expense	2,000	20,000	22,000
<u>Fund Balance</u>				
677-000-390.000	Fund Balance	636,226	20,000	616,226

To cover costs associated with the annual claims expense

BUDGET AMENDMENT FORM			
INCREASE		DECREASE	
Account Number /Name	Amount	Account Number /Name	Amount
611-267-962.000	\$ 20,000	677-000-390.000	\$ 20,000
Claims expense		Fund Balance	
TOTAL	\$ 20,000	TOTAL	\$ 20,000
PURPOSE: To account for claims expense in the Property & Liability Insurance Fund			
DATE: <u>9/22/2025</u> Department Head Signature: <u><i>Maria Farris</i></u> Mayor's Authorization: <u></u>			

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **October 13, 2025**

Item No. I.

General Description: Introduction of Budget Amendment 25/26-6

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Introduction of Budget Amendment 25/26-6
DATE: September 30, 2025

I am hereby requesting introduction of Budget Amendment 25/26-6 to cover increase in cost for single hauler collection and disposal program.

Motion by _____, supported by _____ to concur with the administration and introduce budget amendment 25/26-6 to cover increase in cost for single hauler collection and disposal program.

Memorandum

To: Mayor Robert A. McCraight

From: Gary Harris, Deputy Finance Director

Date: September 24, 2025

Re: Budget Amendment 25/26-6

Attached please find a copy of the requested Budget Amendment 25/26-6 to be added to the agenda for October 13, 2025, City Council meeting.

This budget amendment is to increase the Sanitation fund, Recycling (226-528-815.001) and Yard Waste (226-528-815.002) in the amount of \$291,000 to cover the increase in costs associated with the newly awarded RFP 24/25-10, single hauler waste and collection program. Also, use Sanitation fund balance (226-000-390.000) in the amount of \$291,000.

If you should have any additional questions, please feel free to contact me or Maria Farris.

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Memo Transmittal

TO: Maria Farris, Finance Director

Cc: Gary Harris, Assistant Finance Director
Don Straub, Deputy Director of Public Works

FROM: Roberto J. Scappaticci, Director of Public Services & Public Works

DATE: September 22nd, 2025

SUBJECT: Recycling and Yard Waste Services

Dear Ms. Farris,

At this time, the DPW would like to submit a request to City Council, asking for the authorization of funds to be made available to cover the costs associated with recycling and yard waste services. The cost to cover these services will total \$291,000.00. This total amount will decrease the fund balance account# 226-000-390.000 and will be used to increase account# 226-528-815.001 (Recycling) by \$213,000.00 and account# 226-528-815.002 (Yard Waste) by \$78,000.00. These funds are necessary to cover the costs of our recycling and yard waste services.

Please contact me if you have any questions.

Thank you,



Roberto J. Scappaticci, Director of Public Works

RJS/bmm

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MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Gary Harris, Deputy Finance Director
DATE: 9/24/2025 GPH
SUBJECT: Budget Amendment 25/26-6

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
226-528	Sanitation			
<u>Expense</u>				
226-528-815.001	Recycling	183,750	213,000	396,750
226-528-815.002	Yard Waste	186,500	78,000	264,500
<u>Fund Balance</u>				
226-000-390.000	Fund Balance	1,440,068	291,000	1,149,068

To cover increase in costs for single haluer collection & disposal program

Budget Amendment FORM

INCREASE		DECREASE	
Account Number /Name	Amount	Account Number /Name	Amount
226-528-815.001 Recycling	213,000.00	226-000-390.000 Fund Balance	291,000.00
226-528-815.002 Yard Waste	78,000.00		
\$ 291,000.00		\$ 291,000.00	

PURPOSE: To cover the cost of recycling and yard waste services

DATE: 8/22/2025

Finance Approval:

#VALUE!

Department Head Signature:

Mayor's Authorization:



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **October 13, 2025**

Item No. J.

General Description: Introduction of Budget Amendment 25/26-7

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Introduction of Budget Amendment 25/26-7
DATE: September 30, 2025

I am hereby requesting introduction of Budget Amendment 25/26-7 to cover CLEMIS maintenance and membership costs for computer aided dispatching.

Motion by _____, supported by _____ to concur with the administration and introduce budget amendment 25/26-7 to cover CLEMIS maintenance and membership costs for computer aided dispatching.

Memorandum

To: Mayor Robert A. McCraight

From: Gary Harris, Deputy Finance Director

Date: September 25, 2025

Re: Budget Amendment 25/26-7

Attached please find a copy of the requested Budget Amendment 25/26-7 to be added to the agenda for October 13, 2025, City Council meeting.

This budget amendment is to increase the 911 fund, Contractual Services (261-301-818.000) in the amount of \$17,500 and Maintenance Services (261-301-931.000) in the amount of \$10,500 to cover costs associated with the City's membership in CLEMIS, including both membership and maintenance fees. Also, use 911 fund balance (261-000-390.000) in the amount of \$28,000.

If you should have any additional questions, please feel free to contact me or Maria Farris.

Memorandum

To: Maria Farris, Finance Director

From: Nicole Harris, Patrol Operations Captain

Date: September 18, 2025

Re: Budget Amendment

Attached is a request for a budget amendment to be presented at the October 13, 2025, City Council meeting. This amendment seeks approval to transfer a total of \$28,000.00 from Fund Balance 261-000.390.000 to the following accounts:

- **Contractual Services (261.301.818.000):** \$17,500
- **Maintenance Services (261.301.931.000):** \$10,500

This adjustment is necessary to cover costs associated with the City's membership in CLEMIS, including both membership and maintenance fees. While these expenses were included in the FY 2024–2025 budget, they were inadvertently omitted from the FY 2025–2026 budget during efforts to consolidate all CLEMIS-related costs into a single category.

CLEMIS provides critical services to the city, including Computer Aided Dispatching and our police report writing system. Ensuring continued funding for these services is essential to maintaining operational efficiency and public safety.

Should you have any questions or require further clarification, please do not hesitate to contact me

MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Gary Harris, Deputy Finance Director
DATE: 9/25/2025 GPH
SUBJECT: Budget Amendment 25/26-7

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
261-301	911 Fund			
<u>Expense</u>				
261-301-818.000	Contratcual Services	6,911	17,500	24,411
261-301-931.000	Maintenance Services	48,543	10,500	59,043
<u>Fund Balance</u>				
261-000-390.000	Fund Balance	90,795	28,000	62,795

To Cover CLEMIS maintenance & membership costs for computer aided dispatching

BUDGET AMENDMENT FORM

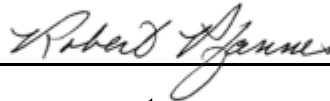
DECREASE		INCREASE	
Account Number /Name	Amount	Account Number /Name	Amount
261-000-390.000 Fund Balance	\$ 28,000	261-301-818.000 Contractual Services	\$ 17,500
		261-301-931.000 Maintenance Services	\$ 10,500
TOTAL	\$ 28,000	TOTAL	\$ 28,000

PURPOSE:

To cover the remaining CLEMIS quarterly payments.

DATE: 9/10/2025

Department Head Signature:



Finance Signature:



Mayor's Authorization:



THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **October 13, 2025**

Item No. **A.**

General Description: Second Reading and Final Adoption of Budget Amendment 25/26-5

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

**MOTION CARRIED
UNANIMOUSLY**

MOTION CARRIED

MOTION FAILED

Administrative Officials

Robert McCraight, Mayor

Ellen L. Craig-Bragg, City Clerk

Stacy Paige, City Treasurer

City Council

John Barden, Mayor Pro Tem

Tina Talley, Councilwoman

William Wadsworth, Councilman

Celeste Roscoe, Councilwoman

Kathleen Abdo, Councilwoman

Harry Crout, Councilman

David Jones, Councilman

City of Romulus

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

www.romulusgov.com



CITY COUNCIL AGENDA ITEM REQUEST FORM

Submitted to: **Romulus City Council** Date Submitted: **10/9/2025**

Submitted by: **Ellen Craig-Bragg, City Clerk**
cc: D'Sjonaun Hockenhull, Deputy City Clerk

Department: **Clerks Office**

Council Meeting of: **October 13, 2025**

TITLE/DESCRIPTION OF ITEM

Second Reading & Final Adoption of Budget Amendment 25/26-5

ACTION REQUESTED

Contract/Agreement	☐	New/Amended Ordinance	☐
Bid/Piggyback	☐	Public Hearing Request	☐
Budget Amendment	☒	Resolution	☐
Board Appointment	☐	Rezoning	☐
Fee Waiver	☐	Special Meeting Request	☐
Other	☐	Special Land Use Request	☐

RECOMMENDED RESOLUTION/ACTION

To approve the second reading and final adoption of Budget Amendment 25/26-5 in the amount of \$250,000.00 to cover costs associated with the emergency repair of the east ramp at City Hall.

OFFICE USE ONLY

Approved for Council Agenda: ☒

AGENDA ITEM # **.6A**

MEMORANDUM

TO: Mayor Robert A. McCraight
FROM: Gary Harris, Deputy Finance Director
DATE: 9/18/2025 GPH
SUBJECT: Budget Amendment 25/26-5

<u>FUND/DEPT. ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
101-265	General Fund			
<u>Expense</u>				
101-265-971.000	Capital Outlay	-	250,000	250,000
<u>Fund Balance</u>				
101-000-390.000	Fund Balance	13,964,749	250,000	13,714,749

To cover costs associated with the repair of the east ramp at city hall

BUDGET AMENDMENT FORM			
INCREASE		DECREASE	
Account Number /Name	Amount	Account Number /Name	Amount
101-265-971.000 Capital Outlay	\$ 250,000	101-000-390.000 Fund Balance	\$ 250,000
TOTAL	\$ 250,000	TOTAL	\$ 250,000
PURPOSE: For costs associated with emergency repair of east ramp at City Hall.			
DATE: <u>9/18/2025</u>			
Department Head Signature: _____			
Mayor's Authorization: _____	_____		

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **October 13, 2025**

Item No. **B.**

General Description: First Reading and Introduction to TA-2025-2025 (Vehicle Uses)

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

**MOTION CARRIED
UNANIMOUSLY**

MOTION CARRIED

MOTION FAILED

Administrative Officials

Robert McCraight, Mayor

Ellen L. Craig-Bragg, City Clerk

Stacy Paige, City Treasurer

City Council

John Barden, Mayor Pro Tem

Tina Talley, Councilwoman

William Wadsworth, Councilman

Celeste Roscoe, Councilwoman

Kathleen Abdo, Councilwoman

Harry Crout, Councilman

David Jones, Councilman

City of Romulus

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

www.romulusgov.com



CITY COUNCIL AGENDA ITEM REQUEST FORM

Submitted to: **Romulus City Council** Date Submitted: **10/9/2025**

Submitted by: **Ellen Craig-Bragg, City Clerk**
cc: D'Sjonaun Hockenhull, Deputy City Clerk

Department: **Clerks Office**

Council Meeting of: **October 13, 2025**

TITLE/DESCRIPTION OF ITEM

First Reading and Introduction to TA-2025-002 (Vehicle Uses)

ACTION REQUESTED

Contract/Agreement	☐	New/Amended Ordinance	☒
Bid/Piggyback	☐	Public Hearing Request	☐
Budget Amendment	☐	Resolution	☐
Board Appointment	☐	Rezoning	☐
Fee Waiver	☐	Special Meeting Request	☐
Other	☐	Special Land Use Request	☐

RECOMMENDED RESOLUTION/ACTION

To concur with the recommendation of the Planning Commission and approve the first reading and introduction of TA-2025-002; a proposed Zoning Ordinance text amendment to Article 11, Use Standards, Section 11.07, Vehicle Uses of the Romulus Zoning Ordinance.

OFFICE USE ONLY

Approved for Council Agenda: ☒

AGENDA ITEM # **.6B**

PLANNING DEPARTMENT MEMORANDUM

DATE: October 8, 2025
TO: City Council
FROM: Carol Maise, City Planner
SUBJECT: Zoning Ordinance Text Amendment
TA-2025-002; *Section 11.07, Vehicle Uses*

As you are aware, the City Council adopted a resolution on January 27, 2025 for a moratorium that directed the Planning Commission and Planning Department not to accept nor process any requests for fueling stations (vehicle and truck) for 1 year (January 27, 2026) except for those applications previously filed and for any existing operating fuel stations. During this moratorium period, the City Attorney was directed to research and draft language for the Planning Commission to consider as part of a Zoning Ordinance amendment to *Section 11.07, Vehicle and Truck Repair, Service and Parking*.

Also note that in addition to gas stations, the Planning Department has received and is processing numerous requests for used car dealerships. The City Attorney, City's engineering and planning consultants along with Economic Development and Planning Department staff have therefore researched, analyzed and prepared draft Zoning Ordinance text amendments for all vehicle uses with particular focus on gas stations and used car dealerships.

The Planning Commission discussed the proposed amendments to *Section 11.07*, which is currently titled "Vehicle and Truck Repair, Service and Parking", on May 19th, August 18th, and they held a public hearing on September 15, 2025. There were no comments at the public hearing and after discussion, the Commission made the following motion:

MOTION by Frederick, support by Talon-Jemison, to recommend to City Council approval of the submitted text amendments with modifications to Article 11, Use Standards, and that the Commission directs staff to incorporate appropriate modifications as indicated in the side notes of the draft, subject to City Attorney review, and that such modifications will be made prior to the text amendments being presented to City Council.

*Roll call vote: Ayes – Frederick, Talon-Jemison, Long, Roscoe, Crova, Gbogboade, McAnally; Nays – None
Motions passed 7-0.*

Please find the attached draft amendment for *Article 11, Use Standards, Section 11.07, Vehicle Uses* for your review along with the draft minutes of the three Planning Commission meetings for introduction and first reading at your October 13, 2025 meeting.

RECOMMENDATION

If the City Council determines that action on the proposed text amendment is warranted, the following motion could be considered:

<i>To concur with the recommendation of the Planning Commission and approve the first reading of TA-2025-002; a proposed Zoning Ordinance text amendment to Article 11, Use Standards, Section 11.07, Vehicle Uses.</i>

From: [Steve Hitchcock](#)
To: [Maise, Carol](#)
Cc: [Craig-Bragg, Ellen](#); [Hockenhull, D'Sjonaun](#); [Maise, Carol](#); [McCraight, Robert](#); [Wojtylko, Julie](#)
Subject: Proposed Amendments to Section 11.07 Vehicle Uses of the City Zoning Ordinance
Date: Thursday, October 9, 2025 9:51:44 AM

External sender <sjh@gmhlaw.com>

Make sure you trust this sender before taking any actions.

As is stated in the Memorandum from the Planning Department I have worked with a number of departments as well as researching permitted limitation on vehicle uses. The proposed changes will help reduce the future density of fueling stations within the City. I covered this issue in detail in my opinion letter to the Planning Commission which will be available to you for review.

I recommend consideration of this change for Council for your consideration.

I will be in attendance at the meeting should you have any questions.

Steve Hitchcock

Giarmarco, Mullins & Horton, P.C.

Tenth Floor Columbia Center

101 West Big Beaver Road

Troy, Michigan 48084-5280

Phone: (248) 457-7024

Fax: (248) 404-6324

Email: sjh@gmhlaw.com

www.gmhlaw.com



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Roll Call Vote:

Ayes -- McAnally, Frederick, Gbogboade, Glotfelty, Long, Roscoe, Talon-Jemison, Freitag

Nays -- None

Motion passed 8-0.

Chair Freitag thanked the residents for attending and encouraged them to stay involved as the project progresses. She suggested they might meet with the developer to discuss their concerns and provide input on design elements like buffering and screening as the project moves forward through the site plan review process.

7. Old Business

None.

8. New Business

A. TA-2025-002; Section 11.07(a) Used Car Dealerships

B. TA-2025-003; Section 11.07(f) Gas Stations

City Attorney Hitchcock provided a comprehensive presentation on proposed text amendments to the zoning ordinance regarding gas stations and used car dealerships, both areas where the city has seen increased development pressure.

Gas Stations Discussion:

Attorney Hitchcock explained that City Council passed a one-year moratorium on new gas stations in January 2025 to allow time to study the proliferation of such facilities. The city currently has 26 licensed gas stations, with significant development interest due to the proximity of Detroit Metro Airport. He noted a national trend away from small traditional gas stations toward larger facilities that market other products as well as fuel.

Key concepts being considered include establishing minimum distances between stations (proposed 2,500 feet), limiting to no more than two gas stations per intersection, and addressing health concerns about hydrocarbon and benzene emissions from fuel pumps.

Attorney Hitchcock presented a map showing existing stations with 2,500-foot radius circles, demonstrating that some corridors already have overlapping coverage where additional stations would not be permitted under proposed distance requirements.

Additional proposals include requiring canopies to be located behind buildings when site conditions allow for improved aesthetics, implementing hours of operation restrictions near residential areas (prohibiting operations between 11 PM and 5 AM within 150 feet of residential uses), and requiring enhanced camera systems and security measures. The proposed amendments would also establish different categories for truck stops, vehicle fueling, and truck fueling stations (not truck stops), with regulations such as capping the number of pumps allowed per location.

Used Car Dealerships Discussion:

Attorney Hitchcock explained the recent trend toward used car dealers selling vehicles with salvage titles, driven by insurance companies totaling more vehicles due to increased repair costs (typically

when repair costs exceed 60% of vehicle value). This has created opportunities for individuals to purchase salvaged vehicles, repair them, and resell them as used cars – often online – without sufficient oversight.

Attorney Hitchcock explained that used car sales are subject to a separate licensing process under state law. Applicants must obtain a state license if selling more than four vehicles per year and must secure a commercial location that complies with local zoning.

Proposed standards include requirements for enclosed repair work to prevent outdoor maintenance, minimum lot sizes (currently 1 acre), and building requirements including ADA accessibility and restrooms.

The discussion included potential consumer protection measures such as requiring dealers to provide Carfax reports to buyers, implementing warranty requirements, and establishing separation distances between used car dealers. Attorney Hitchcock noted some communities are requiring larger lot sizes and more substantial buildings to limit the number of marginal operators.

Commission Discussion:

Commissioner Frederick noted the unique situation created by Detroit Metro Airport, which makes gas station access challenging due to the airport's central location - drivers could literally run out of gas trying to navigate around the airport to find fuel. He suggested used car lots might be easier to control than gas stations given the airport's influence on fuel demand.

Commissioner Gbogboade asked whether the proposed amendments would apply to all vehicle-related uses in Section 11.07. City Planner Maise explained they would likely revise all sections within that article for consistency and formatting, as many of the standards overlap between different vehicle uses.

Attorney Hitchcock invited feedback from Commissioners on these concepts, noting that draft ordinances would be brought forward for further review.

Chair Freitag thanked Attorney Hitchcock for the informative presentation, noting it was encouraging to see the city taking a proactive approach to managing these land use pressures rather than simply reacting to problems after they develop.

9. PC-Cases Involving Advice or Input from the Planning Commission

None.

10. Reports on Interest Designation

Commissioner Roscoe provided information about upcoming community events and resources. She encouraged residents to keep the Romulus Community Connections newsletter when it arrives in the mail, as it contains valuable information about city services and events.

Commissioner Roscoe highlighted the following:

- Sounds in the “R District”, the first free music in the park concert featuring Louie Lee on June 13th from 7:00 to 9:30 PM at the Historical Park. The event is designated as Romulus Alumni Night, encouraging attendees to wear maroon and white school colors.

design has minimized disruption. Director Krause described this development as transformational, created through strong public-private partnerships without heavy state or federal funding.

Director Krause said that the TIFA board had recently approved the purchase of property for a future public safety headquarters. The facility will house both police and fire services, improve response times, and enhance safety in the hotel district. This was a visible commitment to the area's long-term growth.

Discussion focused on the jurisdiction over Ecorse Road, which is a Wayne County Road. The city initiated the corridor study after recognizing that the road's issues were not on the county's radar. By presenting detailed plans and exploring a regional LDFA, Romulus is demonstrating seriousness in pursuing improvements, even as the county faces delays in advancing projects.

Next steps

Planning Consultant Enos advised that while many studies have been completed, the master plan is the legally binding document guiding zoning and land use decisions, and the update must follow steps set forth in State statute.

- The update process will begin with a notice of intent letter to neighboring jurisdictions and utilities, both to set expectations and to identify potential conflicts along shared borders.
- Following development of a draft plan this fall, the Planning Commission will forward the draft to City Council for approval to distribute to external bodies for review, including neighboring communities. The review period will last 40 to 60 days, depending on the scope of changes.
- Once complete, the Planning Commission will hold a public hearing, with legal notice published and the draft available on the city's website. Resident input will be important throughout the master plan update process, including a webpage that will be created for citizens to provide comments on the plan. Feedback will help shape updates to the future land use map and goals and objectives of the master plan.
- The timeline anticipates adoption of the final master plan in early 2026. The Commission should review the plan annually in a special meeting to monitor progress on implementation items such as infrastructure and rezoning.
- The future land use map will be updated to reflect rezonings from the past five years, including changes at the Northpoint site, new parks, and rezonings that were inconsistent with the existing master plan.
- Commissioners should review the current master plan, especially the land use map and goals for residential, commercial, industrial, and public categories, and share their input via email with City Planner Maise.

7. Old Business

A. TA-2025-002; Section 11.07; Vehicle and Truck Repair, Service and Parking

City Planner Maise presented draft amendment #2 relative to proposed amendments to Section 11.07 of the zoning ordinance, addressing vehicle and truck repair, service, and parking. The gas station moratorium imposed by City Council will expire in January, making timely adoption of ordinance changes essential. The draft reflects Planning Commission input from earlier

discussions, incorporates attorney comments, and includes traffic-related standards being developed with OHM. The objective is to finalize language for a public hearing draft in September.

Vice Chair McAnally asked whether the ordinance would apply retroactively, such as to existing businesses unloading vehicles in the street. City Planner Maise clarified that the standard prohibiting such practices has long existed in the ordinance.

Vice Chair McAnally also sought clarification on proposed requirements to locate gas station canopies at the rear of sites. Planning Consultant Enos explained that this design standard places the service building closer to the road with traffic and canopies behind. The intent is to improve aesthetics, encourage landscaping and pedestrian features, and potentially slow traffic.

Commissioner Long raised concerns about consistency in applying the master plan after the Commission rejected a Quik Trip proposal on Eureka Road due to diesel fuel concerns, while another truck stop proposal near Goddard and Vining may be considered. City Planner Maise clarified that the two sites involve different zoning categories: Quik Trip was proposed in a C-3 highway service district, while the Goddard site is M-2 general industrial district and adjacent to the airport. The uses are distinct under the master plan's future land use designations.

Director Krause added that vehicle-related uses, particularly gas stations and car washes, have proliferated across southeast Michigan, creating pressure to approve such developments at the expense of other needed land uses. He emphasized the importance of strengthening ordinance standards to limit overconcentration of these uses and to ensure that remaining commercial land is available for a wider variety of retail and service opportunities.

City Planner Maise advised that the draft amendment will return in September for a public hearing.

8. PC-Cases Involving Advice or Input from the Planning Commission

None

9. Reports on Interest Designation

Commissioner Roscoe reported on the following:

- The movie Sonic 3 will be playing Thursday night, August 21, at the Thomas Coleman Center
- Shredding day Saturday, August 23, at City Hall parking lot, 9am to 12 noon.
- Mental Health Fun Day, Saturday, September 13, at Historical Park, noon to 4pm, with live music and family activities
- Pumpkin Festival, September 19, 20, and 21, starting with Parade of Lights on Friday night and ending with Unity Day on Sunday.

Commissioner Talon-Jemison provided more information about the Pumpkin Festival, which will have a variety of activities including six bounce houses, and a free zip line for everyone on Unity Day. Applications are being taken for Romulus Has Talent, as well as applications for Hometown Hero.

10. Communications

A. Project Status Report

design has minimized disruption. Director Krause described this development as transformational, created through strong public-private partnerships without heavy state or federal funding.

Director Krause said that the TIFA board had recently approved the purchase of property for a future public safety headquarters. The facility will house both police and fire services, improve response times, and enhance safety in the hotel district. This was a visible commitment to the area's long-term growth.

Discussion focused on the jurisdiction over Ecorse Road, which is a Wayne County Road. The city initiated the corridor study after recognizing that the road's issues were not on the county's radar. By presenting detailed plans and exploring a regional LDFA, Romulus is demonstrating seriousness in pursuing improvements, even as the county faces delays in advancing projects.

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Vice Chair McAnally asked whether the ordinance would apply retroactively, such as to existing businesses unloading vehicles in the street. City Planner Maise clarified that the standard prohibiting such practices has long existed in the ordinance.

Vice Chair McAnally also sought clarification on proposed requirements to locate gas station canopies at the rear of sites. Planning Consultant Enos explained that this design standard places the service building closer to the road with traffic and canopies behind. The intent is to improve aesthetics, encourage landscaping and pedestrian features, and potentially slow traffic.

Commissioner Long raised concerns about consistency in applying the master plan after the Commission rejected a Quik Trip proposal on Eureka Road due to diesel fuel concerns, while another truck stop proposal near Goddard and Vining may be considered. City Planner Maise clarified that the two sites involve different zoning categories: Quik Trip was proposed in a C-3 highway service district, while the Goddard site is M-2 general industrial district and adjacent to the airport. The uses are distinct under the master plan's future land use designations.

Director Krause added that vehicle-related uses, particularly gas stations and car washes, have proliferated across southeast Michigan, creating pressure to approve such developments at the expense of other needed land uses. He emphasized the importance of strengthening ordinance standards to limit overconcentration of these uses and to ensure that remaining commercial land is available for a wider variety of retail and service opportunities.

City Planner Maise advised that the draft amendment will return in September for a public hearing.

8. PC-Cases Involving Advice or Input from the Planning Commission

None

9. Reports on Interest Designation

Commissioner Roscoe reported on the following:

- The movie Sonic 3 will be playing Thursday night, August 21, at the Thomas Coleman Center
- Shredding day Saturday, August 23, at City Hall parking lot, 9am to 12 noon.
- Mental Health Fun Day, Saturday, September 13, at Historical Park, noon to 4pm, with live music and family activities
- Pumpkin Festival, September 19, 20, and 21, starting with Parade of Lights on Friday night and ending with Unity Day on Sunday.

Commissioner Talon-Jemison provided more information about the Pumpkin Festival, which will have a variety of activities including six bounce houses, and a free zip line for everyone on Unity Day. Applications are being taken for Romulus Has Talent, as well as applications for Hometown Hero.

10. Communications

A. Project Status Report

Article 11
Use Standards

Section 11.07 Vehicle Uses and Truck Repair, Service and Parking

(a) Dealerships (New or Used Vehicle, Truck, Trailer, Farm or Recreational Vehicle Sales, Rental, Leasing, Sharing)

Vehicle, Truck, and Trailer, Dealerships (New or Used) Sales and Rental-s/Construction and Farm Equipment Sales and Rentals/ and Recreation Vehicle

- (1) The minimum area of the site shall be two one (21) acres.
- ~~(2)~~ The minimum street frontage shall be one hundred (100) feet.
- ~~(3)~~ A building that has at least two garage stalls for each acre of property and adequate sales office space shall be provided on the site.
- ~~(4)~~ All display and storage of vehicles shall be orderly and spaced to allow fire equipment to reach the onsite building and circulate around the site efficiently. All wrecked and damaged vehicles must be stored in the side or rear of the site.
- ~~(5)~~ The distance between the property lines of any vehicle sales, leasing or sharing sites shall be at least 1,500 feet.
- ~~(2)(6)~~ All dealership sites must be 100 feet from the intersection of any two streets.
- ~~(3)(7)~~ There shall be provided around the sides and rear of the site where adjoining residential districts or uses a solid fence or wall a minimum of six (6) feet in height in addition to the buffer requirements of [Section 13.02](#).
- ~~(4)(8)~~ Driveway access shall not be permitted to a residential street.
- ~~(5)(9)~~ Loading and unloading of vehicles, trucks, trailers or equipment shall be accommodated on the site. There shall be no loading or unloading of vehicles in the public street right-of-way.
- ~~(6)(10)~~ Whether part of new development or reoccupancy of an existing site,
Vehicle, truck, trailer and equipment storage areas shall be paved unless waived by the Planning Commission in accordance with [Section 14.02\(b\)](#).
- ~~(7)(11)~~ No storage or display of vehicles, trucks, trailers or equipment shall be permitted in any landscape greenbelt area required by [Section 13.02](#).
- ~~(12)~~ All accessory uses such as maintenance and repair, washing and detailing shall comply with the applicable regulations related to those uses.
- ~~(8)(13)~~ Vehicle, truck, trailer or equipment maintenance and repair shall also be subject to the requirements of [Section 11.07\(d\)](#) or [\(e\)](#) below.
- ~~(9)(14)~~ The dismantling, wrecking or recycling of vehicles, trucks, trailers and equipment and/or the sale of used parts is allowed in the M-T District only subject to the requirements of [Section 11.07\(h\)](#).
- ~~(10)(15)~~ A vehicle dealer license from the State of Michigan shall be provided prior to issuance of any occupancy permits for the sale of more than 4 vehicles or trucks.

(b) Truck Stops

- (1) The Planning Commission shall determine that traffic operations will remain acceptable for the road or roads involved, taking into consideration vehicular turning movements in relation to routes of traffic flow, proximity and adequacy of nearby access points, intersections, and interchanges. The City may require a traffic impact study as described in Section 23.02(a)(3) to demonstrate compliance with this criterion. The traffic impact study shall demonstrate that the transportation network adjacent to the site site access will operate at the current Level of Service or better. All access to the site shall be from class A roads or a City Road identified as a truck route on the City's truck route map.
- (2) The minimum setbacks, greenbelts and landscape buffer zones for the site shall be increased by fifty percent (50%) above the minimum front, side and rear yards setbacks required in Section 8.04. The amount of plant material required by Section 13.02 for landscape greenbelts and buffer zones shall be increased by fifty percent (50%).
- (3) The distance between the property lines of truck stops and any other fueling station shall be at least 2,500 feet measured from nearest property lines even if one of the truck stops is in an adjacent community.
- (4) Pump islands shall be a minimum of seventy (70) feet from any public right-of-way or lot line, and at least one hundred fifty (150) feet from any residential lot line. The canopy shall meet the building setback requirements from the front, side or rear lot line.
- (5) The canopy shall be located at the rear of the property unless a waiver is granted by the Planning Commission based on unique shape or the features of the site. The design and materials of the canopy shall be compatible with the main building. The proposed clearance of any canopy shall be noted on the site plan. Any signs, logo or identifying paint scheme on the canopy shall be considered part of the maximum wall sign permitted. Details on the canopy lighting shall be provided to ensure there is no glare on the public streets or adjacent property, and that lighting levels are in accordance with Section 13.04. Canopy lighting shall be recessed such that the light source cannot be seen from off site.
- (6) All driveways providing ingress to or egress from a ~~vehicle service station~~truck stop shall be not more than ~~forty three~~forty feet wide at the property line. Curbs, curb cuts, driveway widths and acceleration or deceleration lanes shall meet the requirements of the City of Romulus or other agency having jurisdiction thereof. ~~The lot shall have sufficient road frontage such that all driveways will meet the driveway spacing requirements of Section 14.06.~~ Only one (1) driveway from any abutting street shall be allowed unless the Planning Commission determines that additional drives would improve traffic conditions on site and any abutting streets. A raised, concrete curb shall be erected by the applicant along all adjoining streets, except at driveway entrances.
- (7) There shall be no outdoor storage or display of vehicle components, parts, supplies, equipment, or merchandise except within an area defined on the site plan approved by the Planning Commission and which extends no more than ten (10) feet beyond the building. Propane storage enclosures must be located

in the side or rear yard only, at least fifteen feet (15') from any building entrance. Bollards shall be provided to protect propane enclosure from damage.

- (8) The Planning Commission may require the submission of a Pollution Incidence Protection Plan (PIPP). The PIPP shall describe measures to prevent groundwater contamination caused by accidental gasoline spills or leakage, such as special check valves, drain back catch basins and automatic shut off valves.
- (9) Truck stops that include maintenance and repair, restaurants, accommodations, storage or other uses shall also be subject to the requirements of those other uses.
- (10) Operations shall be prohibited between the hours of 11:00 p.m. and 5:00 a.m. unless the distance from any 2 residential lot lines is at least 250 feet.

(c) Renumber from (j)) Truck Fueling Stations ("NOT A TRUCK STOP")

- (1) It must be demonstrated by the applicant that the truck fueling station will primarily serve trucks from nearby industrial areas.
- (2) No more than two (2) truck fueling stations may be located at any intersection and must be located at least 2,500 feet from any other vehicle or truck fueling station measured from nearest property lines even if one of the fueling stations is in an adjacent community.
- (3) There must be sufficient on-site storage to accommodate at least two queued tractor trailer trucks waiting to enter or exit without using a portion of the public right-of-way obstructing existing vehicle sight distance or otherwise interfering with street traffic.
- (4) Overnight truck or trailer parking and storage shall be prohibited.
- (5) All access shall be from a Class A road or a City road identified as a truck route on the City's truck route map
- (6) A traffic study shall demonstrate that the transportation network adjacent to the site will operate at the current Level of Service or better. -site access will operate at Level of Service C or better.
- (7) Access points shall be curbed in accordance with City standards.
- (8) There shall be a maximum of 6 truck fueling spaces.
- (9) The site shall not abut a residential district or use.
- (10) Pump islands shall be setback 50 feet from the ROW.
- (11) Overhead canopies shall be 40 feet from ROW and located at the rear of the property unless a waiver is provided by the Planning Commission because of the unique shape or features of the site.
- ~~(11)~~(12) Canopy design and materials shall be visually compatible with principal building.
- ~~(12)~~(13) The sale or rental of new or used cars, trucks, trailers, and any other vehicles on the premises is prohibited.
- ~~(14)~~ If the use is abandoned or terminated, all storage tanks must be removed from the premises in accordance with applicable state or federal regulations.

(d) Renumber from (c)) Vehicle Impound Facilities, Towing Storage Yards, and Auction Facilities

- (1) The minimum size of the site shall be not less than ~~ten four~~ (104) acres.
- (2) All stored vehicles shall be in working condition or vehicles that were damaged in a crash and towed to facility for temporary storage.
- (3) All vehicle storage areas shall be paved.
- (4) Storage areas shall be designed to provide adequate vehicle circulation and fire access.
- (5) The site shall meet the requirements of [Section 11.17\(b\)](#) and provide the landscape greenbelts and buffer zones required for industrial outdoor storage by [Section 11.17\(b\)](#).

(e) **Renumber from (d)) Vehicle Engine and Body Repair (Major) and Truck and Trailer Repair**

- (1) In the M-1, Light Industrial District, truck repair (minor) facilities shall be limited to 5 acres or less.
- (2) In the M-2, General Industrial District, truck repair (major) facilities shall be limited to 15 acres or less.
- (3) Wrecked or damaged vehicles that are not to be repaired shall not be stored on the site.
- (4) All outdoor storage of vehicles, trucks or trailers to be repaired shall meet the requirements of Section 11.17(b).
- (5) All repairs must be performed in a completely enclosed building. Paint booths are prohibited in the CBD and in the M-1, Light Industrial District, all painting must be done in a paint booth.
- (6) The required front yard area shall be landscaped according to the requirements of Section 13.02. In no case shall the front yard be used for loading or unloading, or storage of wrecked or damaged vehicles or parts, materials, or equipment.
- (7) For vehicle maintenance and repair establishments, no portion of any structure, facility, access drive or parking or storage area shall be located within fifty (50) feet of any residential district. Any truck repair facility shall be setback a minimum one hundred (100) feet from any residential district. Where such activity is included, a type A buffer shall be installed, as required in Section 13.02.
- (8) The front or side of any building or structure that is within one hundred and fifty (150) feet of a public right-of-way must be constructed of a decorative material.
- (9) The Planning Commission or ARC may require the submission of a Pollution Incidence Protection Plan (PIPP) during engineering review. The PIPP shall describe measures to prevent groundwater contamination caused by accidental gasoline spills or leakage, such as special check valves, drain back catch basins and automatic shut off valves.
- (10) There shall be no outdoor storage or display of vehicle components, parts, supplies, equipment, or merchandise except within an area defined on the site plan approved by the Planning Commission or ARC.
 - a. Suitable containers shall be provided and utilized for the disposal of used parts and such containers shall be screened from public view.
 - b. Used tire storage shall be limited to twenty-five (25) tires and all tires shall be stored inside a building.
- (11) ~~Outside storage areas for trash, used tires, auto parts and similar items shall be~~

~~prohibited.~~

- (12) The storage, sale or rental of new or used cars, trucks, trailers, and any other vehicles on the premises shall be considered a separate use and subject to the standards of [Section 11.07\(a\)](#).
- (13) The dismantling of vehicles, automobile recycling or sale of automobile parts vehicles on the premises shall be considered a separate use and subject to the standards of [Section 11.07\(h\)](#).
- (14) All necessary steps shall be taken to insure that any resulting dust, flushing, fumes, gas, noise, odor, smoke, vapor or vibration do not create a condition more detrimental to the surrounding area(s) than would result from other permitted uses.
- (15) A license for a vehicle or truck repair facility from the State of Michigan shall be provided prior to issuance of any occupancy permits.

(f) ~~(Renumber from (e))~~ **Vehicle Repair and Maintenance (Minor)**

- ~~(1) A building that has at least two (2) garage stalls for each acre of property and adequate sales office space with ADA compliant bathrooms shall be provided on the site.~~
- ~~(2) All damaged vehicles must be stored inside a building. No damaged vehicles or parts must be stored inside the building or behind the building where they are not visible from the roadway may be stored outside.~~
- ~~(3)~~ All repairs must be performed in a completely enclosed building. Paint booths are prohibited in the CBD and in the M-1, Light Industrial District, all painting must be done in a paint booth.
- ~~(4)~~ The required front yard area shall be landscaped according to the requirements of Section 13.02. In no case shall the front yard be used for loading or unloading, or storage of wrecked or damaged vehicles or parts, materials, or equipment.
- ~~(1) The front or side of any building or structure that is within one hundred and fifty (150) feet of a public right of way must be constructed of a decorative material.~~
- ~~(2)~~ There shall be no outdoor storage or display of vehicle components, parts, supplies, equipment, or merchandise except within an area defined on the site plan approved by the Planning Commission or ARC and which extends no more than ten (10) feet beyond the building. Outside storage areas for trash, used tires, auto parts and similar items shall be prohibited.
- ~~(3)~~ The dismantling of vehicles, automobile recycling or sale of automobile parts vehicles on the premises shall be considered a separate use and subject to the standards of Section 11.07(h).
- ~~(4)~~ A license for a vehicle repair facility from the State of Michigan shall be provided prior to issuance of any occupancy permits.

(g) ~~(Renumber from (f))~~ **Vehicle Fueling (Gas) and Service Stations -Service Centers/**

- ~~(1) The minimum area of the site shall be one (1) acre.~~
- ~~(2)~~ Pump islands shall be a minimum of forty (40) feet and canopies a minimum of 25 feet from any public right of way or lot line, and at least fifty (50) feet from any residential lot line.

~~(4)(3)~~ No more than two (2) fueling stations may be located at any intersection and must be located at least 2,500 feet from any other fueling station measured from nearest property lines even if one of the fueling stations is in an adjacent community.

~~(2)~~ ~~(4)~~ The canopy shall be located at the rear of the property unless a waiver is provided by the Planning Commission because of the unique shape or features of the site. The design and materials of the canopy shall be visually compatible with the main building. The proposed clearance of any canopy shall be noted on the site plan. Support columns shall be covered with brick or other decorative masonry material to match the principal building in the CBD and commercial districts. Details on the canopy lighting shall be provided to ensure there is no glare on the public streets or adjacent property, and that lighting levels are in accordance with Section 13.04. Canopy lighting shall be recessed such that the light source cannot be seen from off site.

~~(4)~~ ~~(5)~~ All driveways providing ingress to or egress from a vehicle service station shall be not more than thirty ~~five~~ (350) feet wide at the property line. ~~Curbs, curb cuts, driveway widths and acceleration or deceleration lanes shall meet the requirements of the City of Romulus or other agency having jurisdiction thereof.~~ The lot shall have sufficient road frontage such that all driveways will meet the driveway spacing requirements of Section 14.06. Only one (1) driveway from any abutting street shall be allowed unless the Planning Commission determines that additional drives would improve traffic conditions on site and any abutting streets. A raised, concrete curb six (6) inches in height shall be erected by the applicant along all adjoining streets, except at driveway entrances.

~~(2)~~ ~~(6)~~ A vehicle service station with a vehicle wash on the site may have one (1) additional curb cut. The additional curb cut shall be restricted to an exit only to serve the automobile wash and shall not be located closer than fifty (50) feet from any intersecting street right-of-way line, adjacent Residential District or use property, or other curb cut serving the facility.

~~(7)~~ There shall be no outdoor storage or display of vehicle components, parts, supplies, equipment, or merchandise except within an area defined on the site plan approved by the Planning Commission ~~or ARC~~ and which extends no more than ten (10) feet beyond the building. Propane storage enclosures must be located in the side or rear yard only, at least fifteen feet (15') from any building entrance. Bollards shall be provided to protect propane enclosure from damage.

~~(3)~~ ~~(8)~~ The Planning Commission may require the submission of a Pollution Incidence Protection Plan (PIPP). The PIPP shall describe measures to prevent groundwater contamination caused by accidental gasoline spills or leakage, such as special check valves, drain back catch basins and automatic shut off valves.

(9) Fueling operation shall be prohibited between 11:00 p.m. and 5:00 a.m. unless the distance from any residential lot line is 150 feet

~~(4)~~ ~~(10)~~ Vehicle fueling (gas) stations that offer vehicle maintenance and repair

shall also be subject to the requirements of 11.07 and that include restaurants or other uses shall also be subject to the requirements of those other uses.

~~(5)(11)~~ Fueling operations designed to accommodate tractor trailer trucks shall be prohibited except on sites zoned M-1 and M-T.

~~(6)(12)~~ There must be sufficient on-site storage to accommodate at least two queued vehicles waiting to enter or exit without using a portion of the public right-of-way obstructing existing vehicle sight distance or otherwise interfering with street traffic.

~~(7)(13)~~ The sale or rental of new or used cars and another vehicles on the premises is prohibited.

~~(8)(14)~~ If the use is abandoned or terminated, all storage tanks must be removed from the premises in accordance with applicable state or federal regulations.

(h) **~~(Renumber from (g))~~ Vehicle and Truck Wash (Automatic or Self-Serve) and Auto-Detailing**

- (1) Only one (1) ingress/egress driveway shall be permitted on any single street.
- (2) All washing and detailing facilities shall be within a completely enclosed building.
- (3) Vacuuming and drying may be located outside the building but shall not be in ~~the required any~~ front yard.
- (4) All ~~cars, vehicles and trucks~~ required to wait for access to the facilities shall be provided with the number of stacking spaces required in Article 14, fully off the street right-of-way, which does not conflict with vehicle maneuvering areas to access gasoline pumps or vacuums, ~~and as required Article 14.~~
- (5) A drying ~~line-lane~~ thirty (30) feet long shall also be provided at the exit of each washing stall ~~in order~~ to prevent undue amounts of water from collecting on the public street and thereby creating a traffic hazard.

(i) **~~(Renumber from (h))~~ Vehicle and Truck Dismantling, Wrecking, Recycling and Sale of Used Parts**

- ~~(1)~~ Vehicle and truck dismantling, wrecking, recycling and the sale of used parts shall be permitted in the M-T District only.
- ~~(4)(2)~~ The minimum area of the site shall be five (5) acres.
- ~~(2)(3)~~ Any outdoor storage area greater than two hundred (200) square feet used for the keeping of junk including scrap metals or other scrap materials, or reclaimed materials, or for the dismantling, demolition, or abandonment of automobiles or other vehicles, trucks, trailers or machinery or parts thereof shall be considered a salvage yard and subject to special land use review and the standards of Section 11.14(b).
- ~~(3)(4)~~ All dismantling, repair and maintenance must be performed in a completely enclosed building.
- ~~(4)(5)~~ There shall be no outdoor storage or display of vehicle or truck components, parts, supplies, equipment, or merchandise except within an area defined on

Commented [CM1]: Is this a good standard? Jessica.

Commented [JK2R1]: Yes, 30' is adequate for a drying lane - it should be "lane" instead of "line"

the site plan approved by the Planning Commission or ARC and which extends no more than ten (10) feet beyond the building. Outside storage areas for trash, used tires, auto parts and similar items shall be prohibited.

~~(5)(6)~~ A license for a parts dealer facility from the State of Michigan shall be provided prior to issuance of any occupancy permits.



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **October 13, 2025**

Item No. C.

General Description: First Reading and Introduction of amendments to Ch. 58, Article IV of the Romulus Code of Ordinances

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

Administrative Officials

Robert McCraight, Mayor

Ellen L. Craig-Bragg, City Clerk

Stacy Paige, City Treasurer

City Council

John Barden, Mayor Pro Tem

Tina Talley, Councilwoman

William Wadsworth, Councilman

Celeste Roscoe, Councilwoman

Kathleen Abdo, Councilwoman

Harry Crout, Councilman

David Jones, Councilman

City of Romulus

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

www.romulusgov.com



CITY COUNCIL AGENDA ITEM REQUEST FORM

Submitted to: **Romulus City Council** Date Submitted: **10/9/2025**

Submitted by: **Ellen Craig-Bragg, City Clerk**
cc: D'Sjonaun Hockenhull, Deputy City Clerk

Department: **Clerks Office**

Council Meeting of: **October 13, 2025**

TITLE/DESCRIPTION OF ITEM

**First Reading and Introduction of amendments to Ch. 58, Art. IV
of the Romulus Code of Ordinance**

ACTION REQUESTED

Contract/Agreement	☐	New/Amended Ordinance	☒
Bid/Piggyback	☐	Public Hearing Request	☐
Budget Amendment	☐	Resolution	☐
Board Appointment	☐	Rezoning	☐
Fee Waiver	☐	Special Meeting Request	☐
Other	☐	Special Land Use Request	☐

RECOMMENDED RESOLUTION/ACTION

**To approve the first reading and introduction of amendments to
Chapter 58 - Traffic and Motor Vehicles, Article IV - Secondhand
Automobile Business, Sec. 58-288, Definition, and Sec. 58-289,
Requirements for buildings and premises, of the City of Romulus
Code of Ordinance.**

OFFICE USE ONLY

Approved for Council Agenda: ☒

AGENDA ITEM # **.6C**

PART II - CODE OF ORDINANCES
Chapter 58 - TRAFFIC AND MOTOR VEHICLES
ARTICLE VI. SECONDHAND AUTOMOBILE BUSINESS

ARTICLE VI. SECONDHAND AUTOMOBILE, SALE, LEASING OR SHARING BUSINESS

DIVISION 1. GENERALLY

Sec. 58-288. Definitions.

- (a) For the purpose of this article, the following definitions shall apply for each category:

Auto wrecking and/or dismantling business means any person engaged in or operating the business of buying, dismantling or wrecking of motor vehicles or in the business of buying, selling, delivering or dealing in used or secondhand motor vehicle parts in the city.

Used auto parts business means any person engaged in or operating a business of buying, selling or delivering used or secondhand motor vehicle parts in the city. This category shall not include those who sell, buy or deal exclusively in rebuilt or remanufactured motor vehicle parts, or dealers who, in the regular course of business, take used or secondhand motor vehicle parts in trade and where such secondhand motor vehicle parts so taken in trade are subsequently reconditioned or remanufactured or sold to dealers who recondition or remanufacture the same.

Used or secondhand automobile sales, leasing or sharing business commonly known as a "used car dealer" means any person engaged in the business of purchasing, selling, exchanging leasing or sharing or dealing in used or secondhand motor vehicles of a type required to be registered in the state, and every person acting as a so-called broker or who negotiates the purchase, sale, delivery or exchange leasing or sharing of such used or secondhand motor vehicle in the city.

- (b) Provided, nothing in this section shall be construed to prevent a licensee d under this article from the use of employees, agents or salesmen in conducting his business, provided also, that employees, agents or salesmen are retained by and representing the licensee only, and no person while so retained may act as an employee, agent or salesman for any other licensee under this article.

(1971 Comp., Ch. V, Art. 3, § 2; Code 1999, § 35-796)

Sec. 58-289. Requirements for buildings and premises.

- (a) *Secondhand or used automobile business.* No license shall be issued to conduct a used or secondhand motor vehicle business used car dealer unless the premises to be used shall meet the minimum requirements of the City Zoning Ordinance have a minimum of 60 feet frontage on a street and contain a minimum of at least 6,000 square feet of space so as to properly display at least 12 motor vehicles, and the location shall comply with uses as permitted by the zoning ordinance. Premises must have proper curb cuts for entrance and exits and shall be surfaced with concrete, asphalt, ~~crushed stone~~ or other approved hard topping surface. A suitable building of a permanent nature as required in the Zoning Ordinance shall be erected on the premises before license is issued. Property shall be separated from any and all adjoining property by a required suitable barrier or fence. ~~For the purpose of this subsection, a suitable building shall mean a building set on a proper foundation which meets the requirements of the city building code.~~

- (b) *Used auto parts business.* A used auto parts business shall be carried on, maintained and conducted entirely inside an enclosed building or buildings. The material located in or on the premises shall be so arranged that reasonable inspection or access to all parts of the premises can be had by law enforcement officers.
- (c) *Auto wrecking and/or dismantling business.* The premises of auto wrecking and/or dismantling businesses shall be subject to the following requirements:
- (1) If a used or secondhand automobile business is combined, it shall be carried on, maintained or conducted entirely inside an enclosed building or buildings, or on premises entirely enclosed (except gates or doors for ingress or egress) by a masonry wall or wooden fence, or a metal faced fence or a woven wire fence, at least eight feet in height and constructed according to the requirements of the building code and other applicable provisions; provided that on any part or parts of any such premises along a public highway or street, such wall or fence shall only be constructed of solid masonry or solid wood.
 - (2) All walls or fences shall be maintained in a neat, substantial condition and the exterior thereof, except those of woven wire, shall be painted; provided that as to such fences along such public highways or streets, the exterior thereof shall be painted at least once every two years. The supporting uprights of all fences shall be placed on the inside thereof.
 - (3) No motor vehicle parts or other material shall be permitted to lean on or touch any such wall or fence, nor to be in front of or attached to or suspended on any such wall or fence or on the building thereof; nor permitted along any such highway or street to be piled within two feet from the base of the wall or fence nor in excess of the enclosing wall or fence within ten feet thereof, and in no case to be piled in a manner likely to endanger a person or persons using any such highway or street, provided that the above provisions shall not prohibit the erection or maintenance of bins or shelving not to exceed the height of the fence or wall, provided they shall in no way be attached to or affixed to such fence or wall and provided further, at least five feet clearance is maintained in front of such bin or shelving.
 - (4) The material located in or on the premises shall be so arranged that reasonable inspection or access to all parts of the premises can be had by law enforcement officers.
 - (5) The material located in or on premises shall be screened from view so that it cannot be seen from eye-level at any point 85 feet from any property line, except where the property line is adjacent to a railroad where no screen type fence is required.
 - (6) There shall be no open fires or burning of tires, oil wastes, old vehicles or other waste products in conjunction with the operation, and in addition there shall be maintained, on the premises, a water supply under pressure or pumps and hose in operating conditions so as to be able to contain any accidental fire. All firefighting equipment shall have the approval of the fire chief before the license is issued.

(1971 Comp., Ch. V, Art. 3, §§ 6.00, 7.04, 7.05, 10.00—10.05; Code 1999, § 35-797)

Sec. 58-290. Record books.

- (a) *Secondhand or used automobile business.* Every person licensed as a secondhand or used automobile business shall at the place of business named in the license keep a book, substantially bound and in size not less than 14 inches in length and eight inches in breadth, in which shall be written, in ink, in the English language at the time of purchase, the complete description of the used motor vehicle purchased or taken in trade including the title number, serial number, motor or vehicle number, year, make, body style and color, also, the name, address, age and description of the seller. At the time of the sale of a motor vehicle, a corresponding entry shall be made in this book as to the date, name and address of the purchaser. When motor vehicles are purchased or taken in trade, in addition to the keeping of the above described book, the

titles for these motor vehicles properly assigned to the licensee must be obtained at the time of purchase and shall be kept at the licensed place of business until such time as these vehicles have been sold or some other disposition made of them. Such books and titles at all times shall be open for inspection by the city clerk, police chief or a person designated by them. All entries in this book shall be made consecutively each business day and no entry in such book shall be erased, obliterated, destroyed or defaced nor shall any pages be removed.

- (b) *Used auto parts business.* Every person licensed as a used auto parts business shall, at the place of business named in the license, keep a substantially bound book in which shall be written in ink, in the English language, at the time of purchase the complete description of the used or secondhand motor vehicle parts purchased including any identifying marks or numbers contained thereon, the date, name, address, age and personal description of the person or persons from whom such purchases were made. At the time of sale a corresponding entry shall be made containing like information as to the purchaser or purchasers of the used or secondhand motor vehicle parts. Such books at all times shall be open to the inspection of the city clerk or police chief, or any member designated by them. All entries in this book shall be made consecutively each business day and no entry in such book shall be erased, obliterated, destroyed or defaced nor shall any pages be removed.
- (c) *Auto wrecking and/or dismantling business.* Every person shall, at the place of business named in the license, keep a book substantially bound and in size not less than 14 inches in length and eight inches in breadth, in which shall be written in ink, in the English language, at the time of purchase, the complete description of the used motor vehicle purchased including the title number, serial number, motor or vehicle number, year, make body style and color, also the name, address, age and description of the seller. A corresponding entry shall be made in this book of the date when vehicle was dismantled or wrecked. The licensee having a used or secondhand motor vehicle business included in combination with the license shall enter in this book at the time of sale, the date, name and address of the purchaser as well as entering all used motor vehicles taken in trade on these transactions. A substantially bound book in which shall be written in ink, in the English language, at the time of purchase, the complete description of the used or secondhand motor vehicle parts purchased including any identifying marks or numbers contained thereon; the date, name, address, age and personal description of the person or persons from whom such purchases were made. At the time of sale, a corresponding entry shall be made containing like information as to the purchaser or purchasers of the used or secondhand motor vehicle parts including those sold from dismantled or wrecked motor vehicles. When motor vehicles are purchased or taken in trade, in addition to the keeping of the above described books, the titles for these motor vehicles properly assigned to the licensee must be obtained at the time of purchase and shall be kept at the licensed place of business until such time as these vehicles have been dismantled or wrecked at which time the Michigan Secretary of State will pick up and cancel the titles, provided the licensee is licensed in combination to do used or secondhand motor vehicle business; then these titles will be kept until such vehicles are sold or some other disposition made of them. Such books and titles at all times shall be open for inspection by the city clerk or police chief, or any member designated by them. All entries in these books shall be made consecutively each business day and no entry in such books shall be erased, obliterated, destroyed or defaced, nor shall any pages be removed.

(1971 Comp., Ch. V, Art. 3, §§ 6.01, 8.00, 10.06; Code 1999, § 35-798)

Sec. 58-291. Title and ownership of vehicle; record books.

No licensee under this article shall store, display or allow to be stored or displayed, any motor vehicles or used or secondhand motor vehicle parts upon the premises of the licensee, unless he has obtained proper title and ownership for the motor vehicles or used or secondhand motor vehicle parts and proper entry is made in his record books.

(1971 Comp., Ch. V, Art. 3, § 11.00; Code 1999, § 35-799)

Sec. 58-292. Exhibition of motor vehicles upon demand of authorities.

Every licensee under this article shall, on demand, exhibit all motor vehicles bought or received in his possession for proper inspection to the city clerk, police chief or persons designated by them.

(1971 Comp., Ch. V, Art. 3, §§ 6.02, 8.01, 10.07; Code 1999, § 35-800)

Sec. 58-293. Area to be used for storage or display.

No licensee under this article shall make use of any street, sidewalk or other part of a public highway, or any other property not designated in the license for the storing or display of motor vehicles or used or secondhand motor vehicle parts or any other commodities.

(1971 Comp., Ch. V, Art. 3, §§ 6.03, 8.02, 11.01; Code 1999, § 35-801)

Sec. 58-294. Posting of article provisions on premises.

A copy of this article and regulations shall be conspicuously posted on the premises of licensees under this article and all employees shall be kept informed of this article and regulations.

(1971 Comp., Ch. V, Art. 3, §§ 5.03, 7.03, 9.03; Code 1999, § 35-802)

Secs. 58-295—58-321. Reserved.

DIVISION 2. LICENSE

Sec. 58-322. Required.

No person shall operate or cause to be operated within the city any business commonly known as secondhand or used automobile business, used auto parts business or auto wrecking and/or dismantling business for junk and salvage, without first obtaining a license therefor from the city clerk and complying with the terms as set forth in this article.

(1971 Comp., Ch. V, Art. 3, § 1; Code 1999, § 35-821)

Sec. 58-323. Application.

Application for a license under this division shall be made on the prescribed form and signed by the applicant and sworn to before a notary public. In addition to such other information as may be required by the city clerk, the application shall include the following: street and number of the location to be licensed, trade name and whether registered, form of business (if corporation, state where and when incorporated), name and address of owner, each partner and, if a corporation, list names and addresses of each corporate officer, name and address of the owners of the premises or buildings, and information on any convictions of a crime by any of the persons having an interest in this business, and such other information as the city clerk shall require.

(1971 Comp., Ch. V, Art. 3, §§ 5.01, 7.01, 9.01; Code 1999, § 35-822)

Sec. 58-324. Fees and bonds.

- (a) *Secondhand or used automobile business.* A license to conduct secondhand or used automobile business may be granted by the city clerk, after approval by the city council, upon the applicant paying into the treasury of the city the annual sum established by resolution and a properly executed bond in the sum established by resolution with good and sufficient surety or sureties to be approved by the city attorney which shall be conditioned as to indemnify or reimburse any purchaser or seller of a motor vehicle in a sum equal to at least the amount of any payment or payments such purchaser or seller may have been induced to make through fraud, cheating or misrepresentation as to kind, quality or value of such used or secondhand motor vehicles whether the fraud, cheating or misrepresentations were made by the owners or by their employees, agents or salesmen either at the time of making the sale or through any advertisement of any character whatsoever, printed or circulated with reference to the used or secondhand motor vehicle or any part thereof.
- (b) *Used auto parts business.* A license to conduct a used auto parts business may be granted by the city clerk, after approval of the city council, upon the applicant paying into the treasury of the city the annual sum established by resolution and a properly executed bond in the sum established by resolution with good and sufficient surety to be approved by the city attorney which shall be conditioned as to indemnify or reimburse any purchaser of any used or secondhand motor vehicle parts in a sum equal to at least the amount of any payment such purchaser may have been induced to make through fraud, cheating or misrepresentation as to kind, quality or value of such used or secondhand motor vehicle parts whether the said fraud, cheating or misrepresentation was made by the owners or by their employees, agents or salesmen either at the time of making the sale or through any advertisement of any character whatsoever, printed or circulated with reference to such used or secondhand motor vehicle parts.
- (c) *Auto wrecking and/or dismantling business.* A license to conduct an auto wrecking and/or dismantling business may be granted by the city clerk, after approval by the city council, upon the applicant paying into the treasury of the city the annual sum established by resolution to conduct the business of dismantling and/or wrecking of motor vehicles. The applicant must also furnish a properly executed bond in the sum established by resolution with good and sufficient surety or sureties to be approved by the city attorney which shall be conditioned as to indemnify or reimburse any purchaser or seller of a motor vehicle or to indemnify or reimburse any purchaser of any used or secondhand motor vehicle parts in a sum equal to at least the amount of any payment or payments such purchaser or seller may have been induced to make through fraud, cheating or misrepresentation as to kind, quality or value of such used or secondhand motor vehicle or used or secondhand motor vehicle parts whether the fraud, cheating or misrepresentation was made by the owners or by their employees, agents or salesmen either at the time of making the sale or through any advertisement of any character whatsoever, printed or circulated with reference to the used or secondhand motor vehicle or any part thereof or any used or secondhand auto parts.

(1971 Comp., Ch. V, Art. 3, §§ 5.00, 7.00, 9.00; Code 1999, § 35-823)

Sec. 58-325. Approval.

The city clerk, after approval by the city council, is hereby authorized to grant licenses for the purposes mentioned in section 58-322 to any person whose owners, partners or any principal officers of a corporation have attained the age of 18 years and are of good moral character. All firms, co-partnerships and corporations organized in other states of the United States must comply and conduct their business in accordance with the laws of this state.

(1971 Comp., Ch. V, Art. 3, § 3; Code 1999, § 35-824)

Sec. 58-326. Term.

All licenses granted under this division shall expire on December 31 of each year.

(1971 Comp., Ch. V, Art. 3, § 3; Code 1999, § 35-825)

Sec. 58-327. Transfer.

The license when issued under this division shall be for use on premises only for which application has been made and the license shall not be used for any other location without the approval of the city council. The city clerk shall not issue the license or issue transfer of location for the license until an inspection report is received from the police department.

(1971 Comp., Ch. V, Art. 3, §§ 5.02, 7.02, 9.02; Code 1999, § 35-826)

Sec. 58-328. Suspension and revocation.

The city clerk, after approval by the city council, may refuse to issue a license or may revoke or suspend a license if he finds that the applicant or licensee has violated or is violating any provisions of this article including the falsification of a material fact in the application for the license, or is violating or has violated any laws of the state or of the United States.

(1971 Comp., Ch. V, Art. 3, § 4; Code 1999, § 35-827)

Secs. 58-329—58-359. Reserved.



City of Romulus

Clerk’s Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **October 13, 2025**

Item No. D.

General Description: First Reading and Introduction to TA-2025-003 (Site Plan Review)

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

**MOTION CARRIED
UNANIMOUSLY**

MOTION CARRIED

MOTION FAILED

Administrative Officials

Robert McCraight, Mayor

Ellen L. Craig-Bragg, City Clerk

Stacy Paige, City Treasurer

City Council

John Barden, Mayor Pro Tem

Tina Talley, Councilwoman

William Wadsworth, Councilman

Celeste Roscoe, Councilwoman

Kathleen Abdo, Councilwoman

Harry Crout, Councilman

David Jones, Councilman

City of Romulus

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

www.romulusgov.com



CITY COUNCIL AGENDA ITEM REQUEST FORM

Submitted to: **Romulus City Council** Date Submitted: **10/9/2025**

Submitted by: **Ellen Craig-Bragg, City Clerk**
cc: D'Sjnaun Hockenhull, Deputy City Clerk

Department: **Clerks Office**

Council Meeting of: **October 13, 2025**

TITLE/DESCRIPTION OF ITEM

First Reading and Introduction of TA-2025-003 (Site Plan Review)

ACTION REQUESTED

Contract/Agreement	☐	New/Amended Ordinance	☒
Bid/Piggyback	☐	Public Hearing Request	☐
Budget Amendment	☐	Resolution	☐
Board Appointment	☐	Rezoning	☐
Fee Waiver	☐	Special Meeting Request	☐
Other	☐	Special Land Use Request	☐

RECOMMENDED RESOLUTION/ACTION

To concur with the recommendation of the Planning Commission and approve the first reading and introduction of TA-2025-003; a proposed Zoning Ordinance text amendment to Article 17, Site Plan Review Requirements & Procedures, Section 17.03(e) Final Approval of Conditionally Approved Site Plan and (j) expiration of Approved Site Plan of the Romulus Zoning Ordinance.

OFFICE USE ONLY

Approved for Council Agenda: ☒

AGENDA ITEM # **.6D**

PLANNING DEPARTMENT MEMORANDUM

DATE: October 8, 2025
TO: City Council
FROM: Carol Maise, City Planner
SUBJECT: Zoning Ordinance Text Amendment
TA-2025-003; **Article 17, Site Plan Review**

Attached for your consideration is a draft Zoning Ordinance text amendment to *Article 17, Site Plan Review* for your consideration. After discussion with the City attorney, City engineering consultant and department staff, to allow for more efficient administration of the site plan review process, we would like to recommend that the site plan approval period be reduced from 18 months to 12 months with only a one-year extension allowed.

The text amendment was considered by the Planning Commission at a public hearing on September 15, 2025. There were no comments from the public and Planning Commission made the following motion:

MOTION by Frederick, support by Long, to recommend approval to City Council of TA-2025-003, Article 17, Site Plan Review Requirements and Procedures.

Roll call vote:

Ayes – Frederick, Long, Roscoe, Talon-Jemison, Crova, Gbogboade, McAnally; Nays – None

Motion passed 7-0.

Please find the attached draft amendment for *Article 17, Site Plan Review Requirements & Procedures, Section 17.03, Site Plan and Sketch Plan Review Procedures, (e) Final Approval of Conditionally Approved Site Plan and (j) Expiration of Approved Site Plan* for your review along with the draft minutes of the September 15, 2025 Planning Commission meeting for introduction and first reading at your October 13, 2025 meeting.

RECOMMENDATION

If the City Council determines that action on the proposed text amendment is warranted, the following motion could be considered:

*To concur with the recommendation of the Planning Commission and **approve the first reading** of TA-2025-003; a proposed Zoning Ordinance text amendment to **Article 17, Site Plan Review Requirements & Procedures, Section 17.03 (e) Final Approval of Conditionally Approved Site Plan and (j) Expiration of Approved Site Plan.***

B. TA-2025-003; Article 17, Site Plan Review Requirements and Procedures

(Action required: Recommendation to City Council to approve, approve with conditions, deny or postpone action on the Zoning Ordinance Text Amendment)

City Planner Maise explained that the text amendment to Article 17 is intended to reduce administrative backlog caused by incomplete site plans held by the Planning Department for long periods of time. The Commission's practice has been to allow up to three extensions following an initial 18-month approval period. This practice has contributed to projects – including conditional approvals – remaining unresolved for years. If the projects do come back for final approval, additional staff time, including consultant time, is required as staff re-familiarizes themselves with the project; prolonged timelines burden staff and consultants. In the meantime, ordinances and policies could have changed regarding aspects of the project.

To address these issues, City Planner Maise recommended:

1. Reduce the approval validity from 18 months to 12 months, with only one additional 12-month extension available. If the approvals expire, applicants may resubmit after the expiration, paying the full review fee.
2. When the Commission grants conditional approval, applicants must submit complete, revised plans within 90 days to finalize the record for the 12-month approval period or pay the full site plan review fee upon resubmittal.

City Planner Maise explained that historically the approval validity period was 12 months, but had been extended to 18 months during the recession.

Public comment

Vice Chair McAnally opened the public hearing. As no public indicated they wished to speak, Vice Chair McAnally closed the public hearing and brought the matter back to the Commission.

Commission deliberation

Commissioner Frederick asked how the shortened timeline would impact applicants when delays are caused by other agencies, such as Wayne County or EGLE (Michigan Department of Environment, Great Lakes and Energy). City Planner Maise explained that such situations are valid grounds to request an extension, typically issues with outside agencies can be resolvable within a 24-month window. Director Kemp added that EGLE issues often arise at the engineering stage, sometimes before building permits, but projects can proceed with certain building activities (e.g. foundations) while awaiting EGLE water main permits, though underground water main work cannot begin before permit issuance.

Vice Chair McAnally asked about the impact of reducing extensions from three to one (which is a Planning Commission policy rather than regulation through the Zoning Ordinance) and the cost of reapplication. City Planner Maise stated that the current \$500 extension fee would be replaced by a full site plan review fee—generally \$2,500 to \$3,000 placed in escrow. If the review requires minor work, only a portion of that escrow may be used, with the remaining escrow ultimately refunded.

Commissioner Talon-Jemison acknowledged that the changes would align with standard practice elsewhere and prevent prolonged delays that contribute to blight or decayed conditions on vacant properties.

City Planner Maise added that the City's historically lenient, deadline-light process (including informal acceptance of late materials and an administrative preliminary review via the ARC committee) has helped otherwise ready projects move quickly, but also enabled unprepared submittals to linger. Clearer expectations and timelines will add structure and reduce repeated cycles of extensions caused by incomplete submittals.

Commissioner Talon-Jemison asked about policies that prevent last-minute submittals just before meetings. City Planner Maise replied that applicants generally get their materials in early enough for the Planning Commission to review them. The ARC process helps to clear plans administratively before Commission review. In the case of offenders, the proposed 90-day cleanup requirement after conditional approvals, coupled with full fee re-submittals thereafter, will create urgency and discourage serial, incomplete filings.

Commissioner Long questioned why the extension period could not be reduced to six months. City Planner Maise noted that 12 months is a common standard for pulling permits after approval, and Director Kemp added that moving to 12 months with one extension is already a substantial reduction. Commissioners discussed seasonality impacts; Commissioner Frederick pointed out that winter conditions could make a six-month extension problematic.

Vice Chair McAnally confirmed that allowing up to three extensions was an informal, unwritten policy.

Director Krause and City Planner Maise explained that serious developers tend to move quickly, often submitting engineering and building plans concurrently with their original planning submissions, in order to break ground as soon as possible. However, speculative approvals are sometimes held while owners seek end users, and seasons and interest rates influence timing. Building and fire codes typically update on two-year cycles, which can force plan adjustments if projects linger. Political and economic uncertainty can also slow activity. Smaller developers often underestimate underground and site infrastructure costs.

Commissioner Gbogboade asked whether a disposal fee exists for site plans that expire. City Planner Maise explained that while there is no disposal fee, when staff close out inactive projects, they will sometimes refund unused escrow minus a 25% administrative fee.

MOTION by Frederick, support by Long, to recommend approval to City Council of TA-2025-003, Article 13, Site Plan Review Requirements and Procedures.

Roll call vote:

Ayes – Frederick, Long, Roscoe, Talon-Jemison, Crova, Gbogboade, McAnally

Nays – None

Motion passed 7-0.

ORDINANCE NO. 2025- ____
CITY OF ROMULUS
APPENDIX A – ZONING
AMENDMENT ____

AN ORDINANCE TO AMEND ARTICLE 17, SITE PLAN REVIEW REQUIREMENTS & PROCEDURES, SECTION 17.03, SITE PLAN AND SKETCH PLAN REVIEW PROCEDURES, (e) and (j) OF THE ZONING ORDINANCE FOR THE CITY OF ROMULUS.

THE CITY OF ROMULUS HEREBY ORDAINS:

SECTION 1. Article 17, Site Plan Review Requirements & Procedures, Section 17.03, Site Plan and Sketch Plan Review Procedures, (e) **Final Approval of Conditionally Approved Site Plan** is amended to read as follows:

- (e) **Final Approval of Conditionally Approved Site Plan.** The site plan shall be revised to reflect any conditions of approval imposed by the Planning Commission or City Council and submitted to the Planning Department, accompanied by a letter describing all changes. This submittal is required within 90 days of Planning Commission or City Council approval; plans submitted afterward will be charged the original site plan review fee. The ARC shall review the revised plans for compliance with conditions of site plan approval. The Planning Director may grant final approval if the ARC finds the site plan to properly address the required revisions and conditions and otherwise complies with this Ordinance. Copies of the approved site plan will be filed with the Planning Department, Building and Safety Department and the Engineering Department and transmitted to applicant.

SECTION 2. Article 17, Site Plan Review Requirements & Procedures, Section 17.03, Site Plan and Sketch Plan Review Procedures, (j) **Expiration of Approved Site Plan** is amended to read as follows:

- (j) **Expiration of Approved Site Plan.** If construction, as evidenced by issuance of a building permit, has not commenced within ~~eighteen-twelve~~ (12~~8~~) months of site plan/sketch plan approval, approval becomes null and void and a new application for site plan review shall be required. The applicant may request and the Planning Commission may grant one (1) twelve month extensions to the approved site plan ~~for a period of one (1) year each~~, provided a written request describing the circumstances necessitating the need for the extension is received prior to the expiration date. Planning Commission approval shall be required to extend site plans and Planning Director approval shall be required to extend sketch plans.

SECTION 3. Severability.

Should any word, sentence, phrase or any portion of this ordinance be held in any manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such words, sentence, phrase, or any portion of the ordinance held to be so invalid and shall not be construed as effecting the validity of any of the remaining words, sentences, phrases or portions of this ordinance.

SECTION 4. Conflicting Ordinances.

All prior existing ordinances adopted by the City of Romulus inconsistent or in conflict with the provisions of this ordinance are, to the extent of such conflict or inconsistency hereby expressly repealed.

SECTION 5. Effective Date.

This ordinance shall take effect upon publication thereof in an official newspaper, which publication shall be made when the minutes passing the ordinance are published subject to revocation at will of the City of Romulus at any time.

ADOPTED, APPROVED AND PASSED by the City Council of the City of Romulus this _____ day of _____ 2025.

ROBERT MCCRAIGHT, Mayor

ELLEN L. CRAIG- BRAGG, City Clerk

I hereby certify that the foregoing is a true copy of the Ordinance as passed by the City Council of the City of Romulus at a regular Council Meeting held in the City Council Room in said City on the ____ day of _____ 2025.

ELLEN L. CRAIG-BRAGG, City Clerk

I further certify that the foregoing was published in _____, a newspaper of general circulation in the City of Romulus, on the ____ day of _____, 2025.

ELLEN L. CRAIG-BRAGG, City Clerk

Within forty-five (45) days after publication of any ordinance duly passed by the Council, a petition may be presented to the Council protesting against such ordinance continuing in effect. Said petition shall contain the text of such ordinance and shall be signed by not less than six percent (6%) of the registered electors registered at the last preceding election at which a Mayor of the City was elected. Said ordinance shall thereupon and thereby be suspended from operation and the Council shall immediately reconsider such ordinance.

Introduced: October 13, 2025

Adopted:

Published:

Effective:



City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **October 13, 2025**

Item No. E.

General Description: Request to approve distribution of the preliminary draft of the City of Romulus Master Plan, Future Land Use Map Amendments

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

Administrative Officials

Robert McCraight, Mayor

Ellen L. Craig-Bragg, City Clerk

Stacy Paige, City Treasurer

City Council

John Barden, Mayor Pro Tem

Tina Talley, Councilwoman

William Wadsworth, Councilman

Celeste Roscoe, Councilwoman

Kathleen Abdo, Councilwoman

Harry Crout, Councilman

David Jones, Councilman

City of Romulus

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

www.romulusgov.com



CITY COUNCIL AGENDA ITEM REQUEST FORM

Submitted to: **Romulus City Council** Date Submitted: **10/9/2025**

Submitted by: **Ellen Craig-Bragg, City Clerk**
cc: D'Sjonaun Hockenhull, Deputy City Clerk

Department: **Clerks Office**

Council Meeting of: **October 13, 2025**

TITLE/DESCRIPTION OF ITEM

First Reading and Introduction of TA-2025-003 (Site Plan Review)

ACTION REQUESTED

Contract/Agreement	☐	New/Amended Ordinance	☐
Bid/Piggyback	☐	Public Hearing Request	☐
Budget Amendment	☐	Resolution	☐
Board Appointment	☐	Rezoning	☐
Fee Waiver	☐	Special Meeting Request	☐
Other	☒	Special Land Use Request	☐

RECOMMENDED RESOLUTION/ACTION

To concur with the recommendation of the Planning Commission and approve the distribution of the preliminary draft of the City of Romulus Master Plan, Future Land Use Map Amendments pursuant to the MCL 125.3841 of the Michigan Planning Enabling Act (PA 33 of 2008).

OFFICE USE ONLY

Approved for Council Agenda: ☒

AGENDA ITEM # **.6E**

PLANNING DEPARTMENT MEMORANDUM

DATE: October 8, 2025
TO: Ellen Craig-Bragg, City Clerk
FROM: Jeff Kemp Jr., Director of Building and Planning & Carol Maise, City Planner
SUBJECT: Request to Distribute Preliminary Draft of Future Land Use Map Amendments

Per the recommendation of the Planning Commission at their September 15, 2025 meeting, the Planning Department respectfully requests that the City Council consider the request to distribute the preliminary draft of the City of Romulus Master Plan, Future Land Use Map Amendments at the October 13, 2025 meeting.

Attached is the correspondence from Carlisle Wortman Associates (CWA), the City's planning consultant, draft Planning Commission minutes and the Preliminary Drafts of the Future Land Use Map Amendments.

Mr. John Enos of CWA will be presenting this request to the City Council at the October 13, 2025 meeting.

Cc: J. Wojtylko, Chief of Staff



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

TO: City Council, City of Romulus

FROM: John Enos and Douglas Lewan, Community Planners

DATE: October 8, 2025

RE: Master Plan Sub-Area Amendments

Based in-part on input from recent planning studies, city staff, and the Planning Commission, a number of amendments to the City Master Plan's Future Land Use Map are being proposed and categorized as "sub-area" amendments to the Master Plan. Sub-area amendments typically address specific parcels or regions of the City rather than the entire Master Plan document.

The specific map changes under consideration are found in following three maps:

- Land Use Public Parcel Considerations
- Land Use School Parcel Considerations
- Opportunity Areas

We are asking that the City Council review these proposed sub-area changes and approve the proposed Future Land Use map changes for distribution. Please note that approving for distribution does not mean the City Council is approving the proposed changes, but only that the proposed changes can be reviewed for comment as noted below.

According to the Michigan Planning Enabling Act (PA 33 of 2008) a community may adopt a sub-plan for a geographic area less than the entire planning jurisdiction if desired because of unique characteristics of those areas. We will provide more details regarding the three (3) maps and the changes proposed at the upcoming City Council meeting.

The following steps will be required for review and adoption of a Master Plan sub-area:

1. Provide "Notice of Intent to Plan" to adjacent communities, Wayne County, and utilities as outlined in PA 33. We understand that this step has already taken place.
2. Planning Commission Review of the sub-area analysis and map amendment. Planning Commission approval to send the amended Future Land Use Plan to the City Council for review and distribution occurred on September 15, 2025.

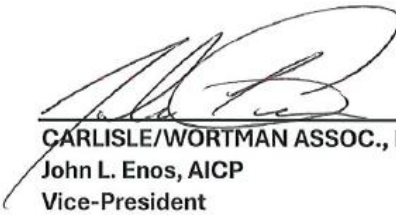
Benjamin R. Carlisle, *President* John L. Enos, *Vice President*
Paul Montagno, *Principal* Megan Masson-Minock, *Principal* Laura Kreps, *Principal* Brent Strong, *Principal*
David Scurto, *Principal* Sally M. Elmiger, *Principal* Craig Strong, *Principal* Douglas J. Lewan, *Principal*
Richard K. Carlisle, *Past President/Senior Principal* R. Donald Wortman, *Past Principal*

3. City Council review and approval to distribute the plan to adjacent communities and other agencies (as noted above) for comment.
City Council Meeting date: October 13, 2025.
4. Adjacent Community distribution period of 42 days as required by PA 33. Assuming the distribution begins on October 13th, the comment period will be completed by November 24, 2025.
5. Planning Commission Public Hearing on sub-area change. In addition to holding the public hearing the Planning Commission may adopt the sub-area changes at this meeting.
Planning Commission Meeting date: December 15, 2025.
6. City Council Adoption of sub-area plan
City Council Meeting date: December 22, 2025.

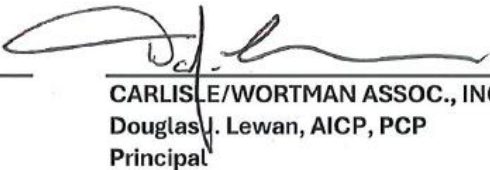
Based on the adoption requirements of PA 33, the summary above is the most efficient adoption schedule that is possible.

We look forward to working with the City Council on the proposed map changes at your upcoming meeting.

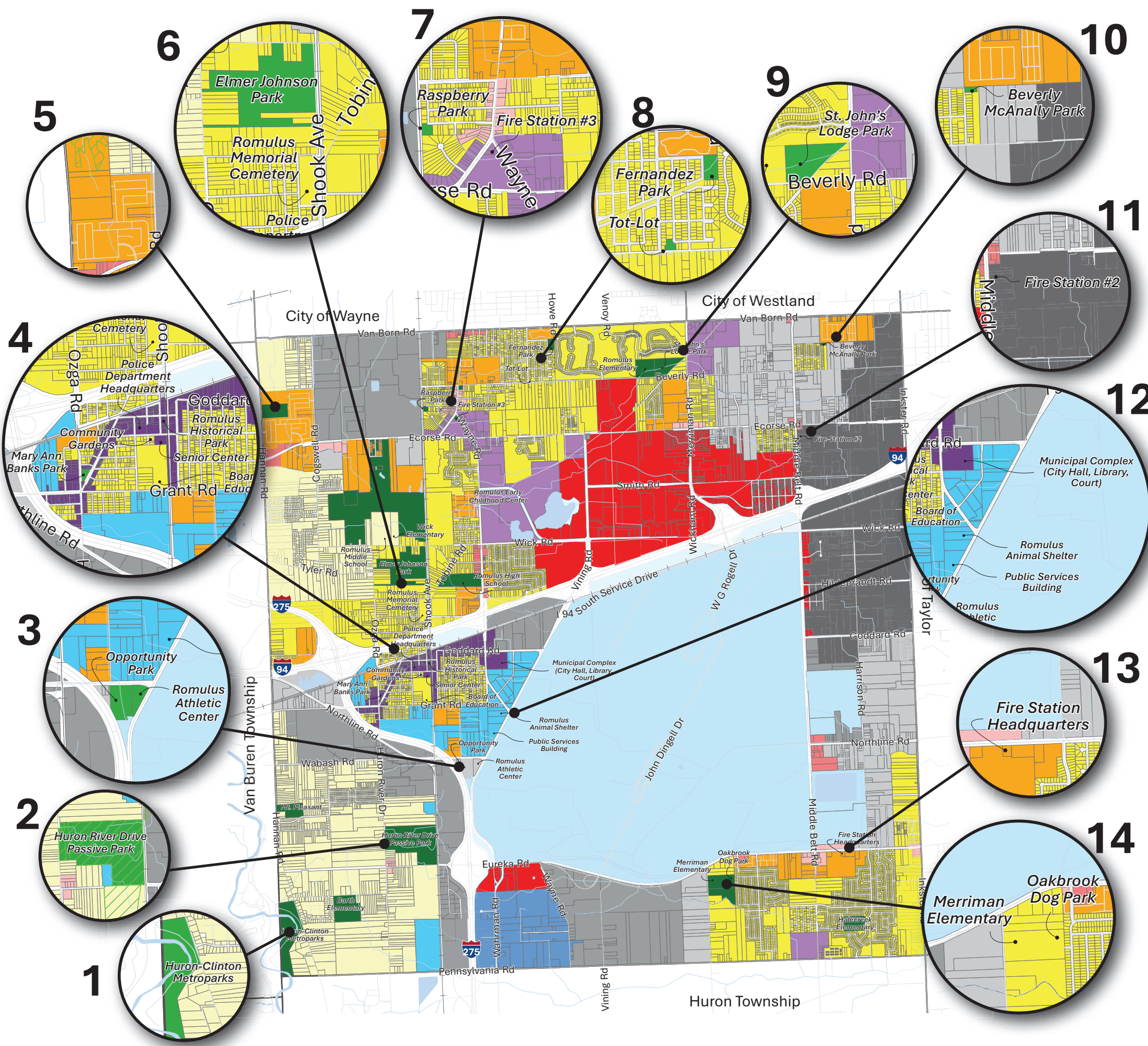
Sincerely,



CARLISLE/WORTMAN ASSOC., INC.
John L. Enos, AICP
Vice-President



CARLISLE/WORTMAN ASSOC., INC.
Douglas J. Lewan, AICP, PCP
Principal



Land Use Public Parcel Considerations

Key	Property Name	Parcel #	Change
1	Huron Clinton Metropark	80 123 99 0001 000	From Public to Parks, Recreation & Open Space (PROS)
2	Huron River Drive Passive Park	80 115 99 0004 700	From Public to PROS
3	Opportunity Park	80 113 99 0002 704	Both from Light Industrial to PROS
	Romulus Athletic Center	80 113 99 0001 701	
4	Community Gardens	80 078 01 0210 304	Remain Single-family (SF)
	Romulus Historic Park	80 077 02 0001 303	Remain Downtown designation
	Mary Ann Banks Park	80 078 13 0178 001	
5	City property leased to Waste Management	80 002 99 0003 700	From Public to Multiple-Family
6	Elmer Johnson Park	80 066 99 0001 701	From Public to PROS
	Romulus Memorial Cemetery	80 067 02 0653 304	Remains SF
7	Raspberry Park	80 020 01 0212 301	From Public to PROS
	Fire Station #3	80 020 99 0054 000	From Public to Mixed-Use
8	Fernandez Park	80 013 02 0405 002	From Public to PROS
	Tot Lot	80 013 02 0137 301	
9	St. John's Lodge Park	80 009 99 0002 002	From Public to PROS
10	Beverly McAnally Park	80 002 99 0017 000	From Public to PROS
11	Fire Station #2	80 046 99 0013 001	Remains Heavy Industrial/Trucking
	Municipal Complex (City Hall, Library, Court)	80 082 01 0015 309	Remains Downtown
	Animal Shelter	80 083 99 0005 702	Remains Office Research
	Public Services Building	80 080 99 0031 700; 80 080 99 0030 000	Remains Office Research
13	Fire Station Headquarters	80 0142 99 0004 701	From Public to Multi-Family Residential
14	Oakbrook Dog Park	80 0138 99 0006 000	Change to SF

Rural Residential

Single-Family Residential

Multiple-Family Residential

Neighborhood Business

General Business

Regional Business

Downtown

Mixed-Use

Southern Gateway

Office Research

Light Industrial

General Industrial

Heavy Industrial/Trucking

Airport

Public

Conservation Easement

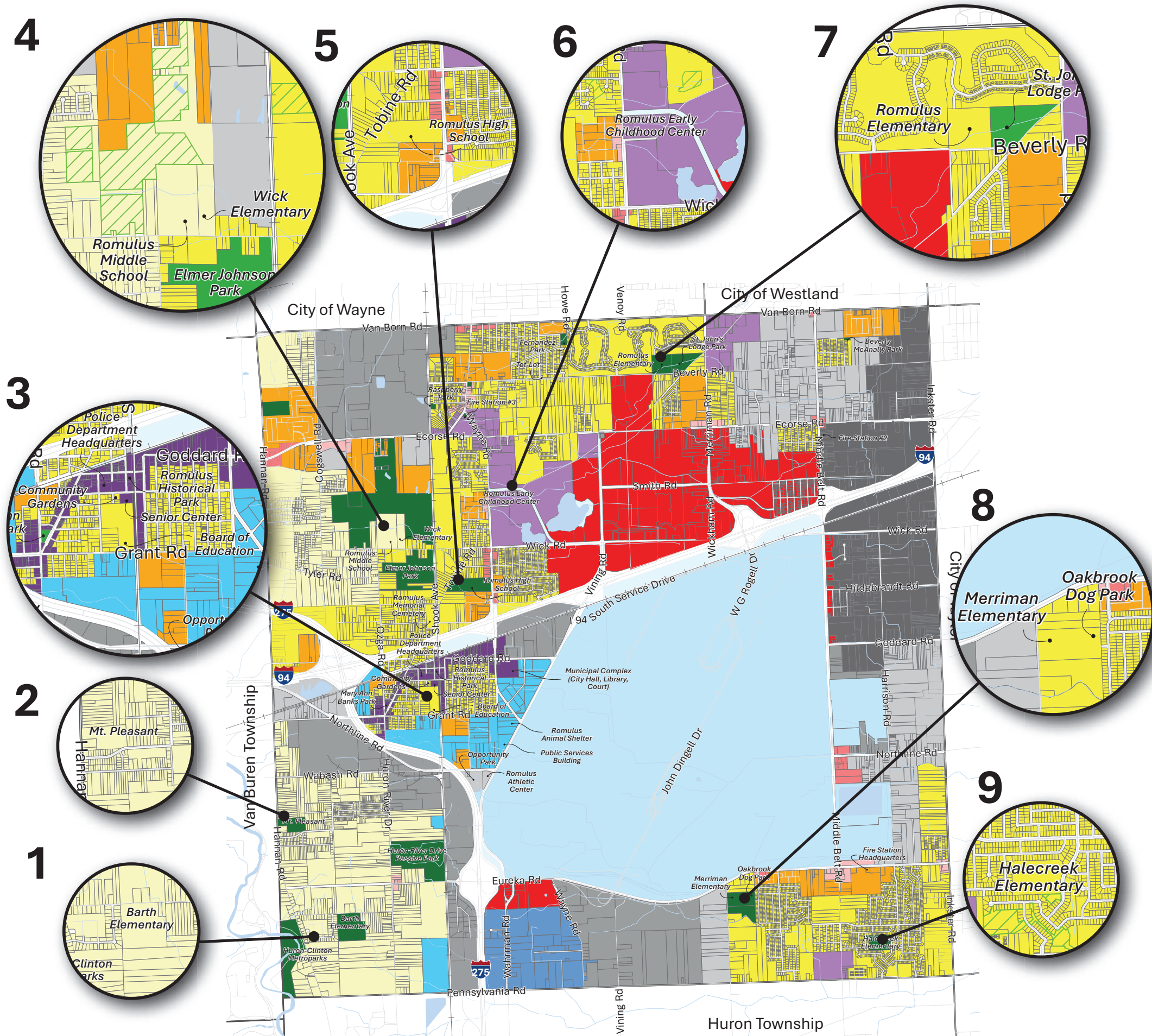
Parks, Recreation & Open Space

Proposed Land Use Designation Updates

“Public” changes to:

Institutional

Parks, Recreation & Open Space



Land Use School Parcel Considerations

Key	Property Name	Parcel #	FLU Designation
1	Barth Elementary	80 121 99 0013 000	Rural residential
2	Mt. Pleasant	80 118 99 0035 000	Rural residential
3	Board of Education	80 078 13 0188 000; 80 078 01 0198 300	Single-family residential
4	Wick Elementary	80 031 99 0003 000	Rural residential
	Romulus Middle School	80 031 99 0002 000	
5	Romulus High School	80 065 99 0048 001; 80 065 99 0049 003	Single-family residential, General business, Multiple-family residential
6	Cory Elementary	80 035 99 0001 000; 80 035 99 0002 000; 80 035 99 0004 000	Mixed Use
7	Romulus Elementary	80 009 99 0002 001	Single-family residential
8	Merriman Elementary	80 138 99 0005 000; 80 138 99 0006 000	Single-family residential
9	Halecreek Elementary	80 143 99 0016 006	Single-family residential

Rural Residential

Single-Family Residential

Multiple-Family Residential

Neighborhood Business

General Business

Regional Business

Downtown

Mixed-Use

Southern Gateway

Office Research

Light Industrial

General Industrial

Heavy Industrial/Trucking

Airport

Public

Proposed Land Use Designation Updates

“Public” changes to:

Institutional

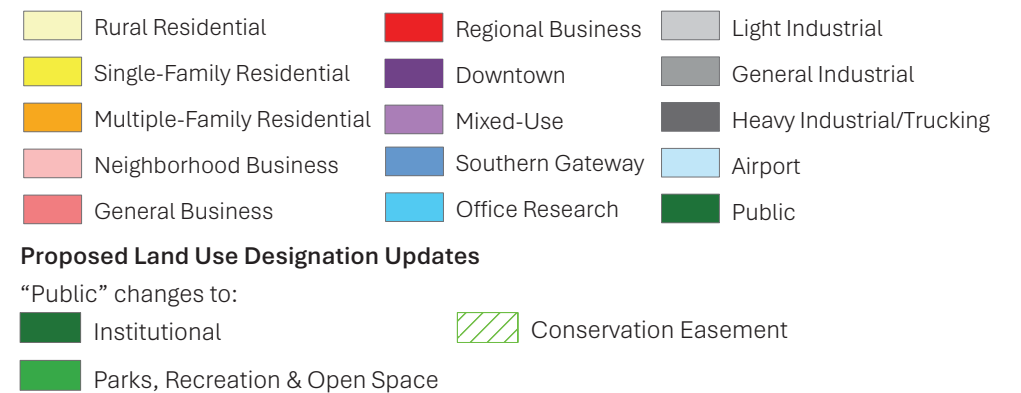
Parks, Recreation & Open Space

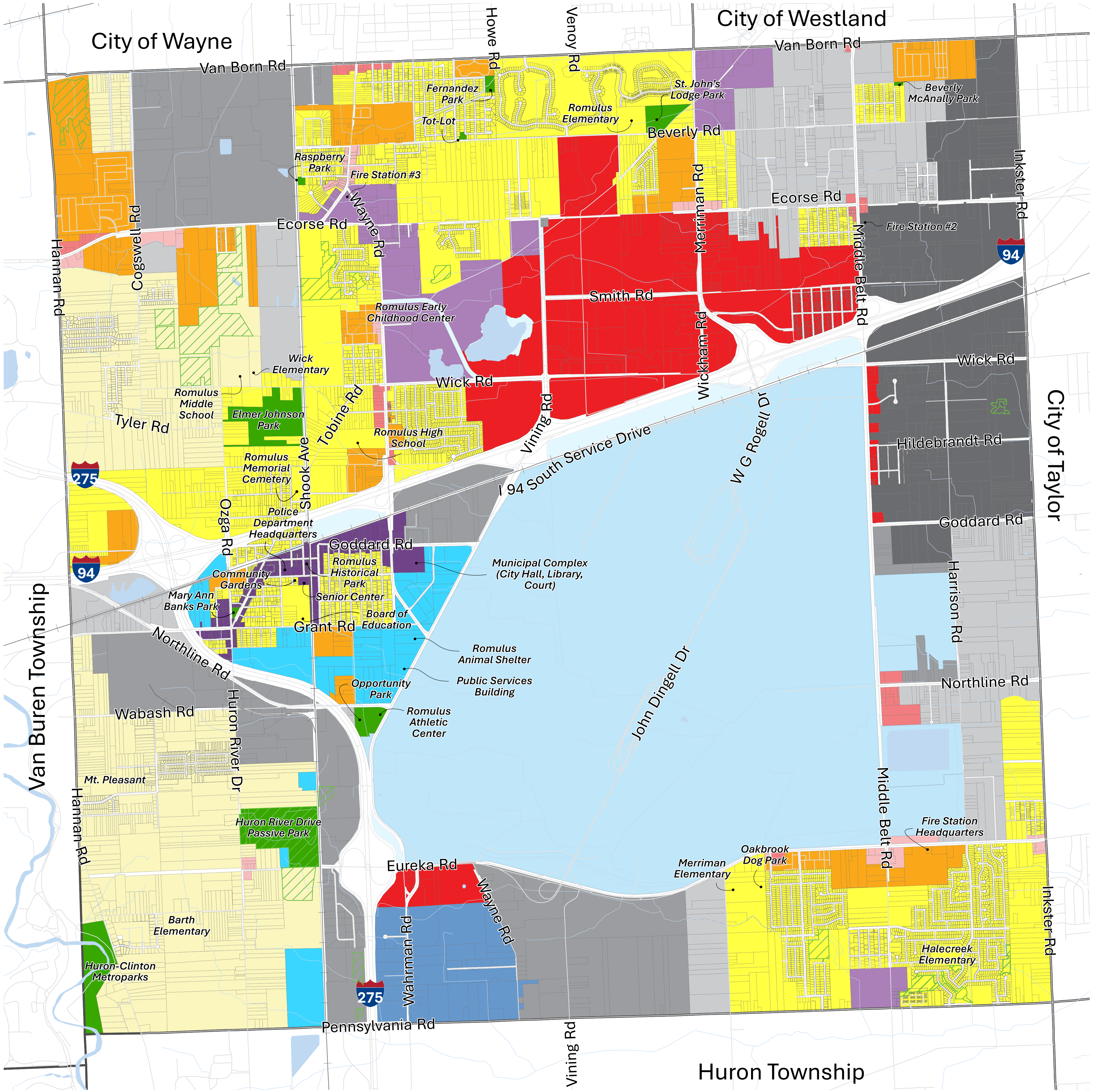
Conservation Easement

2

3

Key	Property Name	FLU Designation
1	Ashley Capital / Romulus Distribution Center	Rural residential
2	Tower Property	Regional business/ Vining Road Development District
3	Super Y / Yono	General Business
4	Merriman Elementary	Single-family residential

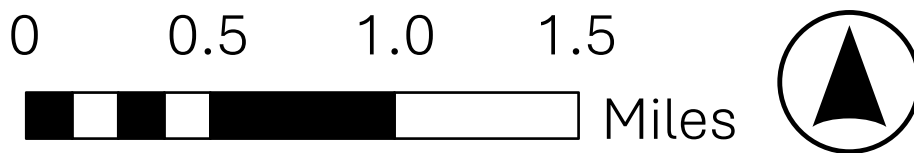




- | | | | |
|--|-----------------------------|--|--------------------------------|
| | Rural Residential | | Southern Gateway |
| | Single-Family Residential | | Office Research |
| | Multiple-Family Residential | | Light Industrial |
| | Neighborhood Business | | General Industrial |
| | General Business | | Heavy Industrial/Trucking |
| | Regional Business | | Airport |
| | Downtown | | Institutional |
| | Mixed-Use | | Parks, Recreation & Open Space |
| | | | Conservation Easement |

Proposed Future Land Use

City of Romulus
Wayne County, Michigan



This map is for reference only. Data layers that appear on this map may not be accurate. The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

Data Source: City of Romulus, EGLE Conservation Easements
Prepared by: Carlisle/Wortman Associates, Inc.
Date: October 7, 2025





City of Romulus

Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **October 13, 2025**

Item No. F.

General Description: **For Your Information:** Update on investigative report on a request to vacate an alley in the Buckingham Manor Subdivision.

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

To: Honorable City Council Members

From: Ellen L. Craig-Bragg, City Clerk

cc: Julie Wojtylko, Chief of Staff
D'Sjonaun Hockenhull, Deputy Clerk
Steve Hitchcock, City Attorney
Roberto Scappaticci, Director of Public Services & DPW
Jeff Kemp, Director of Building and Planning
Don Straub, Deputy DPW Director

Date: October 9, 2025

Re: FYI – Investigative Report for alley in the Buckingham Manor Subdivision.

The Council postponed a decision on vacating an alley in Buckingham Manor Subdivision during the September 22, 2025, Regular Meeting, pending an investigation by the City's public services departments.

The investigation, as ordered by the Council, is currently underway with the Department of Public Works (DPW) and the Building Department.

Status of Investigation

The primary obstacle identified during the public hearing was the lack of definitive, verified property line information, specifically concerning the 20-foot wide alley and the precise location of existing fences and/or structures.

To accurately resolve the conflict and determine if current structures encroach upon the legal boundaries or the proposed 20-foot utility easement, a professional land survey is required.

Next Steps

Both the DPW and the Building Department are actively engaged in soliciting cost and completion estimates from qualified land surveying services.

A preliminary report will be presented directly to the City Council for review and determination of the appropriate next steps regarding the alley vacation process, including quotes for the costs for surveying services, by next meeting.

If you have any questions, please do not hesitate to contact myself or D'Sjonaun.



City of Romulus

Treasurer's Report

Council Meeting Held:

October 13, 2025

Item No. 7.

General Description: _____

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Public Comment

Council Meeting Held:

October 13, 2025

Item No. 8.

General Description: _____

Resolution No. _____

Moved by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Seconded by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

Ayes:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Nays:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Abstain:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Unfinished Business

Council Meeting Held:

October 13, 2025

Item No. 9.

General Description: _____

Resolution No. _____

Moved by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Seconded by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

Ayes:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Nays:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Abstain:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

New Business

Council Meeting Held:
Item No. 10.

October 13, 2025

General Description: _____

Resolution No._____

Moved by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Seconded by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

Ayes:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Nays:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Abstain:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Warrant

Council Meeting Held: **October 13, 2025**

Item No. A.

General Description: Approval of Warrant #: 25-19 for checks presented in the amount of \$3,867,181.87

Resolution No. _____

<i>Moved by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Seconded by:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

<i>Ayes:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Nays:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
<i>Abstain:</i>	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

CITY OF ROMULUS WARRANT REGISTER SUMMARY

Council Meeting Date: October 13, 2025
Warrant Number: 25-19

TOTAL WARRANT REGISTER

\$3,867,181.87

P.O.#	CHECK #	PAYEE	AMOUNT

TOTAL DELETIONS

TOTAL ADJUSTED WARRANT (IF ANY DELETIONS)

REWARRANTED ITEMS: (not included in above totals)

P.O.#	CHECK #	PAYEE	AMOUNT

COUNCIL AUTHORIZATION

DATE

The obligations of transfer of funds described on the attached warrant register including the required interfund advances have been authorized by the Council. We hereby authorize the Treasurer of the City of Romulus to disburse funds as listed in payment thereof with the exception of deleted items listed above.

MAYOR

CLERK

10/8/2025

CHECK DISBURSEMENT REPORT FOR CITY OF ROMULUS
CHECK DATE FROM 09/18/25 - 10/08/25

Fund		Amount
Total for fund 101	General Fund	\$507,003.83
Total for fund 202	Major Street Fund	\$138,004.94
Total for fund 203	Local Street Fund	\$299,724.09
Total for fund 205	Public Safety Fund	\$61,077.98
Total for fund 211	Cable TV	\$0.07
Total for fund 218	Merriman Rd. Spec. Assess	\$11,173.20
Total for fund 219	Street Lighting Fund	\$56,249.34
Total for fund 226	Garbage & Rubbish Collection Fund	\$3,711.50
Total for fund 245	Oakwood SAD	\$67.44
Total for fund 247	Tax Increment Finance Authority	\$181,971.20
Total for fund 248	Downtown Development Authority	\$95,986.79
Total for fund 260	Michigan Indigent Defense Fund	\$20,754.30
Total for fund 261	911 Service Fund	\$9,540.11
Total for fund 266	Law Enforcement - Federal	\$39,750.00
Total for fund 271	Library Fund	\$9,351.08
Total for fund 352	2014 Capital Improvement Bonds	\$16,400.00
Total for fund 592	Water & Sewer Fund	\$1,473,197.89
Total for fund 661	Motor Vehicle	\$158,569.83
Total for fund 664	Technology Services	\$9,083.28
Total for fund 676	Retiree's Ins. Benefits	\$136,313.99
Total for fund 701	Revolving Fund	\$33,134.35
Total for fund 703	Current Tax	\$289,907.73
Total for fund 704	Imprest Payroll Fund	\$316,208.93
TOTAL - ALL FUNDS		\$3,867,181.87

10/08/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 09/18/2025 - 10/08/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank POOL POOLED CASH						
09/26/2025	POOL	90584	0417	BLUE RIBBON CONTRACTING INC.	ROCKS FOR LANDSCAPING AT FIRE STATION #4	210.00
09/26/2025	POOL	90585	0006	EMBASSY SUITES	UB refund for account: 026147	99.57
09/26/2025	POOL	90586	4569	LEVEL UP RETAIL SERVICES	NFC FITNESS COURT INSTALLATION	36,000.00
09/26/2025	POOL	90587	0681	ROMULUS COMMUNITY SCHOOLS	2023 QHERPP DISTRIBUTION	86,556.37
09/26/2025	POOL	90588	1127	STATE OF MICHIGAN	2023 QHERPP DISTRIBUTION	85,970.86
09/26/2025	POOL	90589	0936	WAYNE COUNTY TREASURER	2023 QHERPP DISTRIBUTION	142,280.96
09/26/2025	POOL	90590	MISC	WAYNE RESA	2023 QHERPP DISTRIBUTION	16,027.93
09/26/2025	POOL	90591	0651	WM CORPORATE SERVICES, INC	24/25 INVERTED PO FOR RESIDENT DUMP PASS	275.20
09/26/2025	POOL	90592	0659	WM CORPORATE SERVICES, INC	24/25 INVERTED PO FOR DUMPSTER CHARGES	446.90
09/26/2025	POOL	90593	0659	WM CORPORATE SERVICES, INC	24/25 INVERTED PO FOR DUMPSTER CHARGES	745.90
10/08/2025	POOL	2251(E)	0017	BLUE CARE NETWORK	OCT 2025 HEALTH INSURANCE	20,575.89
10/08/2025	POOL	2252(E)	0016	BLUE CROSS/BLUE SHIELD OF MICH	OCTOBER 2025 HEALTH INSURANCE	398,037.63
10/08/2025	POOL	2253(E)	1468	CITY OF ROMULUS	MERRIMAN SAD 1 WATER BILL, 9/1/25-9/25/2	995.64
10/08/2025	POOL	2254(E)	1468	CITY OF ROMULUS	MERRIMAN SAD 2 WATER BILL, 9/1/25-9/25/2	1,129.41
10/08/2025	POOL	2255(E)	2965	CLEAR RATE COMMUNICATIONS, INC.	ACCOUNT # 4876633 9/21/25-10/20/25	6,995.01
10/08/2025	POOL	2256(E)	0581	COMERICA COMM. CARD SERV.	KEN CHAPMAN CREDIT CARD PURCHASE - FIREST	600.00
					CHRISTINA PARKER COMERICA CARD PURCHASES	846.37
					CHRISTINA PARKER COMERICA SEPT 2025	998.70
					CHRISTINA PARKER COMERICA SEPT 2025	1,180.00
					KEVIN KRAUSE COMERICA CARD PURCHASES FOR	576.25
					JERRY FRAYER SEPT 2025 COMERICA CARD PUR	1,220.95
					ROBERT MCCRAIGHT COMERICA CARD PURCHASES	389.76
					KEN CHAPMAN COMERICA CARD PURCHASES FOR	2,077.00
					JEFF KEMP COMERICA CARD PURCHASES FOR SE	530.00
					ROBERT PFANNES COMERICA CARD PURCHASES F	179.30
					STACY PAIGE AUG & SEPT 2025 COMERICA CAR	2,280.95
					PATTY BRADEN COMERICA CARD PURCHASES FOR	209.76
					COMERICA CHARGES SEPT 25 KEN CHAPMAN	627.84
						11,716.88
10/08/2025	POOL	2257(E)	0020	DELTA DENTAL PLAN OF MICHIGAN	OCT 2025 DELTA DENTAL INSURANCE	31,624.77
10/08/2025	POOL	2258(E)	0012	DTE ENERGY	7930 AMBER PUMP STATION - 8/16/25-9/16/	29.64
					PUMP STATION - 16326 HARRISON - 8/16/25-	113.05
					12600 WAYNE - DPW - 8/13/25-9/11/25	4,168.25
					7690 WAYNE WATER PUMP, 8/15/25-9/15/25	86.96
					MARY ANN BANKS (RESTROOM) - 37350 GODDAR	19.25
					PAVILION DOWNTOWN DDA - 36095 GODDARD 8/	24.04
					37200 GODDARD-MARY ANN BANKS PARK - 8/19	35.19
					WELCOME TO ROMULUS SIGN 8/13/25-9/11/25	38.65
					10942 WAYNE - WELCOME TO ROMULUS SIGN 8/	20.54
					36525 BIBBINS - SR CTR - 8/13/25-9/11/25	1,854.01
					11165 OLIVE - POLICE STATION - 8/13/25-9	3,062.66
					28777 EUREKA - FS #4, - 8/13/25-9/11/25	1,107.83
					35257 GODDARD - AMBULANCE BUILDING - 8/1	114.03
					6900 WAYNE - FIRE STATION #3 9/3/25-10/1	80.19
					38205 BARTH - EMERGENCY SIREN 9/3/25-10/	29.38
					OAKWOOD STORM SEWER PUMP STATION - 15409	67.44
						10,851.11
10/08/2025	POOL	2259(E)	0012	DTE ENERGY	29800 SUPERIOR HOT BOX SEPT 2025	18.03
10/08/2025	POOL	2260(E)	0891	HOME DEPOT	25/26 BLANKET PO FOR MISC SUPPLIES - DPW	365.78
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	35.24
					LADDER FOR MAINTENANCE	185.22
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	49.84
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	49.28
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	5.62
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	41.14
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	196.22
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	68.90
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	16.54
					SUPPLIES FOR REPAIRS AT 35255 GODDARD RD	18.97
					SUPPLIES FOR REPAIRS AT 35255 GODDARD RD	280.65
					SUPPLIES FOR REPAIRS AT 35255 GODDARD RD	104.08
					SUPPLIES FOR REPAIRS AT 35255 GODDARD RD	56.91
					BRICK PAVERS FOR THE SENIOR CENTER GARDE	1,582.31
					Inventory Order	1,304.60
					SUPPLIES FOR 2025 PUMPKIN FESTIVAL & TRE	377.50
					25/26 BLANKET PO HOME DEPOT - MISC. MAIN	101.62
					25/26 BLANKET PO HOME DEPOT - MISC. MAIN	72.14
						4,912.56
10/08/2025	POOL	2261(E)	4326	TELNET WORLDWIDE, INC	DIGITAL E-FAX BUNDLE OCT 2025	73.78

10/08/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 09/18/2025 - 10/08/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
10/08/2025	POOL	2262(E)	1947	THE BANK OF NEW YORK MELLON	RE: ROMULUS MI LTGO CAP IMP BDS 2014	53,400.00
10/08/2025	POOL	90594	2981	ACTRON SECURITY ALARM SYSTEMS. INC	AUTO OPEN/CLOSE FUNCTIONALITY TO NORTH & DOOR SECURITY W/ HANDICAP FUNCTIONALITY INSTALLING A NEC 75 INCH COMMERCIAL GRAD 50 RS2 PROXIMITY KEY TAGS (KEY FOBs) FOR	10,786.09 51,458.00 7,666.80 362.50
						70,273.39
10/08/2025	POOL	90595	2942	AIRGAS, INC.	25/26 BLANKET PO AIRGAS INC - FOR OXYGEN 25/26 BLANKET PO AIRGAS INC - FOR OXYGEN 25/26 BLANKET PO AIRGAS INC - FOR OXYGEN	80.74 29.32 29.88
						139.94
10/08/2025	POOL	90596	2804	AMAZON CAPITAL SERVICES	YOUTH ORDER COPY PAPER LIBRARY FESTIVAL STICKERS SERVING TRAYS FOR LIBRARY THE LIAD AND THE ODYSSEY MONKEYBONE SELF INKING RUBBER STAMP WIFI ADAPTER LIBRARY PRINTER PAPER	51.98 85.32 28.06 105.92 25.90 36.68 54.12 19.99 81.92
						489.89
10/08/2025	POOL	90597	4027	AMAZON CAPITAL SERVICES	PUMPKIN FESTIVAL SUPPLIES/COMMUNITY DEVE SUPPLIES FOR ROMULUS 27TH ANNUAL PUMPKIN STARTRC MINI 4 PRO PROPELLER GUARD FIRE DEPT: IPAD CASES, POST ITS, DRYER K OFFICE SUPPLIES FLOOR SQUEEGE AND KITTEN FOOD FLOOR SQUEEGE AND KITTEN FOOD CITY HALL FILTER REPLACEMENT & OLD COURT POLICE - BLOCK HEATER FOR GENERATOR FOR BORROWED ROTOTILLER FROM COURT ELECTION SUPPLIES FIRE DEPARTMENT: HALLOWEEN CANDY & NIGHT FLOOR SQUEEGE OFFICE SUPPLIES SUPPLIES FOR PARKS IN DOWNTOWN 1 TB FLASH DRIVE, 256 GM FLASH DRIVE 1 TB FLASH DRIVE, 256 GM FLASH DRIVE OFFICE SUPPLIES - DIRECTOR OFFICE WIRELESS EARBUDS FOR ZOOM MEETINGS SUPPLIES FOR PARKS IN DOWNTOWN WEED EATERS FOR GROUNDS AND WATER DEPART SCREEN EXTENDERS, BATTERIES, CALCULATOR OFFICE CHAIR W/FLIP UP ARMS FOR CONFEREN MISC SUPPLIES FOR PATROL, ISB, ADMIN & R DADDY DAUGHTER DANCE SCREEN EXTENDER FLOOR SQUEEGE AND KITTEN FOOD	234.88 637.80 15.29 289.45 26.94 74.32 37.12 316.24 139.99 12.66 414.26 131.52 74.24 14.24 2,403.65 79.59 27.98 47.81 64.95 53.97 561.50 452.11 133.99 163.36 176.51 184.99 (37.12)
						6,732.24
10/08/2025	POOL	90598	MISC	ANDREW CARRIGER	ACCREDITATION CONFERENCE	70.00
10/08/2025	POOL	90599	4568	ANN ARBOR TWP. FIRE DEPT	DRIVER'S TRAINING - EVAN WALLER	50.00
10/08/2025	POOL	90600	MISC	ANN SZLINIS	ANN SZLINIS - OCT 2025 RETIREE HEALTHCAR	353.23
10/08/2025	POOL	90601	MISC	ANTIONE TURNER	PARK RENTAL DEPOSIT 94452009	50.00
10/08/2025	POOL	90602	3123	APPLIED CONCEPTS, INC	PIGGYBACK ON MIDEAL CONTRACT # 210000000	3,322.00
10/08/2025	POOL	90603	2903	APPLIED INNOVATION	CONTRACT BASE RATE OCT 25 ADDITIONAL PAG	937.64
10/08/2025	POOL	90604	3209	ASHLEY ROMULUS, INC	BD BOND REFUND 36501 VAN BORN	500.00
10/08/2025	POOL	90605	0554	AT&T	ACCT. 734 941-0666 375 3, SEP - OCT 25	605.15
10/08/2025	POOL	90606	1081	ATCHINSON FORD SALES, INC.	CSD DIRECTOR - KEVIN KRAUSE- TAIL LIGHT	1,232.51
10/08/2025	POOL	90607	4453	ATTY PHYLLIS GAYDEN-ROBINSON	MIDC SERVICE HOURS ATTORNEY PHYLLIS GAYD	1,029.00
10/08/2025	POOL	90608	3649	AUTO VALUE OF ROMULUS	25/26 BLANKET PO FOR MISC MECHANIC PURCH 25/26 BLANKET PO FOR MISC MECHANIC PURCH 25/26 BLANKET PO FOR MISC MECHANIC PURCH 25/26 BLANKET PO FOR MISC MECHANIC PURCH 25/26 BLANKET PO FOR MISC MECHANIC PURCH 25/26 BLANKET PO FOR MISC MECHANIC PURCH 25/26 BLANKET PO FOR MISC MECHANIC PURCH 25/26 BLANKET PO FOR MISC MECHANIC PURCH 25/26 BLANKET PO FOR MISC MECHANIC PURCH	24.68 36.94 247.42 3.59 24.29 33.75 42.66 14.91 371.19

10/08/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 09/18/2025 - 10/08/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	37.26
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	189.99
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	160.71
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	104.52
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	385.99
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	70.69
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	207.99
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	36.69
					2025 DDA PUMPKIN FESTIVAL CAR SHOW PRIZE	286.74
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	152.17
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	152.17
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	152.17
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	182.60
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	34.23
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	207.99
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	39.34
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	125.37
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	248.67
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	182.50
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	149.00
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	229.15
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	93.30
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	55.18
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	24.02
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	35.37
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	44.00
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	374.48
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	25.70
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	38.55
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	5.89
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	42.39
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	119.37
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	51.89
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	33.29
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	274.00
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	37.78
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	76.62
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	137.90
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	193.06
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	55.39
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	6.69
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	356.37
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	17.97
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	66.70
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	65.52
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	487.47
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	194.08
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	24.86
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	276.79
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	86.79
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	34.23
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	126.64
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	(36.00)
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	(36.99)
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	(404.98)
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	(18.00)
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	(36.00)
						<u>7,065.69</u>
10/08/2025	POOL	90609	3649	VOID		V
10/08/2025	POOL	90610	1683	BAKER & TAYLOR	ACCOUNT # 251637 L154147 2 B00000	7.43
					ACCOUNT # 251637 L154147 2 B00000	17.31
					ACCOUNT # 251637 L154147 2 B00000	11.90
					ACCOUNT # 251637 L154147 2 B00000	110.16
					ACCOUNT # 251637 L154147 2 B00000	<u>66.56</u>
						213.36
10/08/2025	POOL	90611	4544	BAKER TILLY ADVISORY GROUP, LP	GRANT FOR HOUSING STUDY ENCUMBRANCE PO	31,601.25
10/08/2025	POOL	90612	0417	BLUE RIBBON CONTRACTING INC.	25/26 BLANKET PO FOR TOPSOIL & SAND - DP	32.00
10/08/2025	POOL	90613	0231	BOOMER CO.	25/26 BLANKET PO FOR MISC SUPPLIES LOCAL	115.00
10/08/2025	POOL	90614	0064	BOUND TREE MEDICAL LLC	25/26 BLANKET PO - MEDICAL SUPPLIES AND	450.64
					25/26 BLANKET PO - MEDICAL SUPPLIES AND	649.56
					25/26 BLANKET PO - MEDICAL SUPPLIES AND	36.68
					25/26 BLANKET PO - MEDICAL SUPPLIES AND	904.57
					25/26 BLANKET PO - MEDICAL SUPPLIES AND	<u>70.08</u>

10/08/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 09/18/2025 - 10/08/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						2,111.53
10/08/2025	POOL	90615	MISC	BRANDI WILSON	CAT RETURNED TO SHELTER	85.00
10/08/2025	POOL	90616	4514	BRATCHER ELECTRIC	ELECTRIC UPGRADE FOR RED SCHOOL HOUSE AN	3,630.00
10/08/2025	POOL	90617	4321	BRAUN CONSTRUCTION GROUP	LIBRARY RENOVATION #7	212.59
10/08/2025	POOL	90618	2956	BSB COMMUNICATIONS, INC.	TELEPHONE WALL MOUNT FOR EV SITE	44.15
10/08/2025	POOL	90619	MISC	BURHANI REAL ESTATE MANAGEMENT INC	TRANSFERRED TO TAX IN NOV 2024	338.87
10/08/2025	POOL	90620	4420	C & S CONSTRUCTION MANAGEMENT	RFP 24/25 -02 36539 GODDARD ALLEY PARK	25,104.15
10/08/2025	POOL	90621	3148	CADILLAC ASPHALT LLC	ITB 24/24-06 UPM COLD PATCH FOR 25/26 FY	4,502.40
10/08/2025	POOL	90622	1270	CARLISLE WORTMAN ASSOCIATES	NEW MALWA EXPRESS AUG 25	1,900.00
					CONTRACTUAL SERVICES FOR MASTER PLAN UPD	3,975.00
					CONTRACTUAL SERVICES FOR MASTER PLAN UPD	5,850.00
						11,725.00
10/08/2025	POOL	90623	0943	CHAPP & BUSHEY OIL CO., INC	NEEDED SUPPLIES	2,352.00
					DEF FLUID NEEDED FOR VEHICLES	336.00
						2,688.00
10/08/2025	POOL	90624	MISC	CHRISTINA PEREZ	REFUND YOUTH GIRLS BASKETBALL	110.00
10/08/2025	POOL	90625	4551	CHRISTOPHER R. SHEMKE	MIDC PROGRAM SERVICE CHRISTOPHER SHEMKE	378.00
10/08/2025	POOL	90626	0086	CINTAS FAS	25/26 BLANKET PO FOR WATER PURIFIER/ICE	250.00
					25/26 BLANKET PO FOR PRISONER MEDICINE C	62.19
					25/26 BLANKET MEDICINE CABINET RESTOCK	43.49
						355.68
10/08/2025	POOL	90627	1468	CITY OF ROMULUS	HYDRANT USE FOR PUMPKIN FESTIVAL 2025	478.65
10/08/2025	POOL	90628	1468	CITY OF ROMULUS	HYDRANT USE FOR PUMPKIN FESTIVAL 2025	109.60
10/08/2025	POOL	90629	0917	CITY OF WAYNE	36345 VAN BORN RD SW/WF AUG 2025	6,542.53
10/08/2025	POOL	90630	1980	COMCAST	ACCT # 8529 10 214 0290387, UNIT COURTES	25.98
10/08/2025	POOL	90631	3386	CONSTELLATION NEWENERGY	CITY GAS BILLS 9/17/25	1,839.58
10/08/2025	POOL	90632	0572	CONTRACTORS CONNECTION	TRAFFIC CONES	1,125.00
					Inventory Order	430.20
					Inventory Order	638.00
					REPLACE BAD CABLES	88.15
					Inventory Order	669.60
						2,950.95
10/08/2025	POOL	90633	4400	CONTRACTORS PIPE AND SUPPLY	25/26 BLANKET PO FOR WATER & SEWER MISC	74.68
					25/26 BLANKET PO FOR WATER & SEWER MISC	159.68
						234.36
10/08/2025	POOL	90634	MISC	COOPER HOTELS	REF SEVER/PLUG DEPOSIT 8500 WICKHAM BLG3	127.74
10/08/2025	POOL	90635	MISC	COOPER HOTELS	REF SEVER/PLUG DEPOSIT 8500 WICKHAM BLG1	127.74
10/08/2025	POOL	90636	MISC	COOPER HOTELS	REF SEVER/PLUG DEP 8500 WICKHAM RD BLG2	127.74
10/08/2025	POOL	90637	1550	CQC INC	RFP 24/25-07 2 YEAR MAINTENANCE FOR SAD	6,320.00
					MEDIAN LANDSCAPE REPAIRS	2,314.50
					RFP 24/25-07 MAINTENANCE ON SAD IRRIGATI	375.00
						9,009.50
10/08/2025	POOL	90638	0225	CROVA SALES & SERVICE	25/26 BLANKET PO FOR CROVA SALES - DPW	345.00
					FLOOR DRY - FIRE DEPARTMENT	345.00
						690.00
10/08/2025	POOL	90639	1497	CSX TRANSPORTATION, INC.	ANNUAL FEE FOR CROSSING SIGNAL MAINTENAN	12,418.00
10/08/2025	POOL	90640	MISC	DANIELLE PAYNE	REFUND YOUTH GIRLS BASKETBALL	110.00
10/08/2025	POOL	90641	MISC	DEBRAH LABELLE	REFUND SENIOR ROOM RENTAL 10/4/25	100.00
10/08/2025	POOL	90642	2788	DELL MARKETING LP	MIDEAL PIGGYBACK CONTACT# 071B6600111 DE	314.10
					PIGGYBACK 19/20 DELL MIDEAL 071136600111	7,807.12
						8,121.22
10/08/2025	POOL	90643	MISC	DEN-MAN CONTRACTORS	REF SEVER/PLUG DEP 28714 SMITH RD	132.23
10/08/2025	POOL	90644	MISC	DENNIS BINGHAM	PARK RENTAL DEPOSIT 91852780	50.00
10/08/2025	POOL	90645	1763	DETROIT SALT COMPANY	ITB-FH-22-23-2388, MITN COOPERATIVE BID	34,896.51

10/08/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 09/18/2025 - 10/08/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					ITB-FH-22-23-2388, MITN COOPERATIVE BID	9,251.41
					ITB-FH-22-23-2388, MITN COOPERATIVE BID	17,832.21
					ITB-FH-22-23-2388, MITN COOPERATIVE BID	27,179.74
						<u>89,159.87</u>
10/08/2025	POOL	90646	3209	DND Enterprises	BD Payment Refund 10000 Wayne Suite 105	815.00
10/08/2025	POOL	90647	0411	DORNBOS SIGN & SAFETY INC	SIGN STOCK	1,198.27
					SIGN ITEMS/MATERIALS TO REPLENISH INVENT	2,151.00
						<u>3,349.27</u>
10/08/2025	POOL	90648	2594	DOWNRIVER UTILITY WASTEWATER AUTHOR	WASTEWATER DISPOSAL CHARGES AUG 2025	68,952.25
10/08/2025	POOL	90649	0772	DTE ENERGY	MUNICIPAL COMPLEX SEPT 2025	11,046.12
10/08/2025	POOL	90650	0772	DTE ENERGY	SEPT 2025 STREET LIGHTING	59,908.10
10/08/2025	POOL	90651	4166	ED DRESLINSKI CONSULTING, INC.	FIELD TRAINING OFFICER SEMINAR "BASIC" 9	1,690.00
10/08/2025	POOL	90652	MISC	ELLEN L. CRAIG-BRAGG	BUREAU OF ELECTIONS CLERKS CONFERENCE	74.12
10/08/2025	POOL	90653	4207	EMINENT EXCAVATING LLC	LEAD SERVICE LINE WATER AND SEWER REPAIR	9,567.32
10/08/2025	POOL	90654	4319	EPH THREE LLC	SOLE SOURCE UNIQUE SOURCE CROSSWALK PAIN	14,100.00
10/08/2025	POOL	90655	MISC	ERIC STEWART	ANIMAL BOND SPAY / NEUTER REFUND 9/26/25	50.00
10/08/2025	POOL	90656	4005	EXCELLANCE, INC.	SCENE LIGHTS NEEDED FOR R-2	799.24
10/08/2025	POOL	90657	MISC	FAIRFIELD INN	037-99-0028-714 MR REF	100.00
10/08/2025	POOL	90658	4572	FAUSONE & GRYSKO, PLC	RE: WAYNE DISPOSAL MATTER ATTY FEES	3,600.29
10/08/2025	POOL	90659	3475	FERGUSON WATERWORKS #3386	Inventory Order	946.90
10/08/2025	POOL	90660	2735	FIFER INVESTIGATIONS, LLC	NEW HIRE BACKGROUND INVESTIGATION	2,000.00
10/08/2025	POOL	90661	3053	FIRST CHOICE COFFEE SERVICES	25/26 BLANKET PO FOR WATER PURIFIER AT P	56.95
					25/26 BLANKET PO FOR WATER PURIFIER AT P	66.10
						<u>123.05</u>
10/08/2025	POOL	90662	2863	FMG CONCRETE CUTTING INC	25/26 BLANKET PO FMG - CONCRETE CUTTING	400.00
10/08/2025	POOL	90663	0046	FOREMOST PROMOTIONS	COMMUNITY ENGAGEMENT ITEMS FOR PUMPKINFE	245.13
10/08/2025	POOL	90664	3829	FOSTER BLUE WATER OIL, LLC	25/26 INVERTED PO - ITB 19/20-21 2 YEAR	1,486.75
					25/26 INVERTED PO - ITB 19/20-21 2 YEAR	95.00
					25/26 INVERTED PO - ITB 19/20-21 2 YEAR	60.00
					25/26 INVERTED PO - ITB 19/20-21 2 YEAR	1,726.98
						<u>3,368.73</u>
10/08/2025	POOL	90665	3753	G.V. CEMENT CONTRACTING CO.	ITB24/25-12 NFC FITNESS COURT- CEMENT PA	35,909.40
					ITB24/25-12: DRAINAGE MITIGATION FOR NFC	6,300.00
						<u>42,209.40</u>
10/08/2025	POOL	90666	4273	GEM, INC.	FY 25/26 HVAC MAINTENANCE SERVICE YEAR 2	25,026.00
					CITY HALL - HEAT PUMP #3 COMPRESSOR REPL	3,955.00
					FIRE STATION 4 - REPAIRS NEEDED - EXHAUS	1,537.00
						<u>30,518.00</u>
10/08/2025	POOL	90667	0875	GENERAL FUND	AFLAC SEPT 2025 3% ADMIIN FEE	267.21
					COLONIAL LIFE SEPT 2025 2% ADMIN FEE	5.92
						<u>273.13</u>
10/08/2025	POOL	90668	2380	GEORGE SIMKO JR	JULY - SEPT PRESCRIPTION REIMBURSMET	5.00
10/08/2025	POOL	90669	0128	GIARMARCO, MULLINS, & HORTON, PC	70085-068B LIBRARY AUG 25	256.00
10/08/2025	POOL	90670	0128	GIARMARCO, MULLINS, & HORTON, PC	70085-073B PARKS & REC AUG 25	120.00
10/08/2025	POOL	90671	0338	GRAINGER INC.	25/26 BLANKET PO - FOR MISCELLANEOUS PUR	13.85
					25/26 BLANKET PO - FOR MISCELLANEOUS PUR	101.54
					25/26 BLANKET PO - FOR MISCELLANEOUS PUR	56.50
						<u>171.89</u>
10/08/2025	POOL	90672	4222	GREAT LAKES CONTRACTING SOL., LLC	ITB 24/25-16 - SWAN LAKE RECONSTRUCTION	133,756.77
					ITB 24/25-16 - SWAN LAKE RECONSTRUCTION	38,960.14
						<u>172,716.91</u>
10/08/2025	POOL	90673	3575	GREAT LAKES POWER & LIGHTING	RUN POWER FOR 2 HANDICAP DOOR OPENERS AT	5,214.50
10/08/2025	POOL	90674	0315	GREAT LAKES TROPHIES	CAR SHOW TROPHIES FOR PUMPKIN FEST 2025	448.40
10/08/2025	POOL	90675	3264	GREAT LAKES WATER AUTHORITY	ACCT # 100-2451-W WATER USAGE/FIXED CHAR	400,077.44

10/08/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 09/18/2025 - 10/08/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
10/08/2025	POOL	90676	3264	GREAT LAKES WATER AUTHORITY	300-2451-S INDUSTRIAL WASTE CONTROL FOR	855.83
10/08/2025	POOL	90677	MISC	GREAT LAKES WATER AUTHORITY	MR REF OVERPAYMENT	130.97
10/08/2025	POOL	90678	MISC	GRETHEL JAHNCKE	UNABLE TO PARTICIPATE IN PUMPKIN FEST 20	75.00
10/08/2025	POOL	90679	2995	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL SERVICES RENDERED THROUGH S	895.05
					PROFESSIONAL SERVICES RENDERED THROUGH S	298.35
						1,193.40
10/08/2025	POOL	90680	4310	HARTWELL CEMENT COMPANY	ITB 23/24-07 2024 CONCRETE PATCH PROGRAM	7,500.00
10/08/2025	POOL	90681	MISC	HEATHER GOOD	REFUND YOUTH GIRLS BASKETBALL	110.00
10/08/2025	POOL	90682	1420	HYDROCORP, INC.	25/26 INVERTED PO - ITB 17/18-25 COMMER	6,805.00
10/08/2025	POOL	90683	3209	JABERY, BAGER SHARIF	BD BOND REFUND 11268 WAHRMAN	10,500.00
10/08/2025	POOL	90684	1896	JAM BEST ONE FLEET SERVICE	25/26 BLANKET PO FOR FRONT END ALIGNMENT	65.94
					ITB 24/25-14 POLICE TIRES - LOW STOCK	1,438.68
					ITB24/25-14 CREW LEADER F-250'S TIRES	909.12
					ITB 24/25-14 SENIORS MEALS ON WHEELS TIR	357.96
					ITB 24/25-14 ROADS SIGN TRUCK	722.94
						3,494.64
10/08/2025	POOL	90685	3785	JEFFREY E. BOWDICH	MIDC SERVICE HOURS ATTORNEY JEFFREY BOWD	3,024.00
10/08/2025	POOL	90686	1815	JOHN D. OSBORNE TRUCKING CO. INC.	ITB 24/25-13 YARD STOCK	689.15
					ITB 24/25-13 YARD STOCK	3,573.63
					ITB 24/25-13 YARD STOCK	953.56
					ITB 24/25-13 YARD STOCK	3,022.50
					ITB 24/25-13 YARD STOCK	1,931.08
						10,169.92
10/08/2025	POOL	90687	MISC	JOSEPH GATES	REFUND YOUTH GIRLS BASKETBALL	110.00
10/08/2025	POOL	90688	2056	KAMPS INCORPORATED	CUSHION MULCH FOR HISTORICAL, ELMER JOHN	2,375.00
10/08/2025	POOL	90689	4261	KANOPY INC	133 TICKETS, 1 CREDIT	117.30
10/08/2025	POOL	90690	MISC	KATELYN HIGGINS	ANIMAL BOND SPAY / NEUTER REFUND 10/11/2	50.00
10/08/2025	POOL	90691	3209	KENNARD DON	BD BOND REFUND 38735 ECORSE	737.50
10/08/2025	POOL	90692	3498	KENTWOOD OFFICE FURNITURE	PIGGYBACK OMNIA CONTRACT R191804 FURNITU	309.46
10/08/2025	POOL	90693	3072	KIMBALL MIDWEST	NEEDED WELDING SUPPLIES	527.41
10/08/2025	POOL	90694	4571	L.E.A. DATA TECHNOLOGIES	UPDATE TO FIREARMS TRACKING SOFTWARE	408.00
10/08/2025	POOL	90695	3209	LASCHELL BASKE	BD PAYMENT REFUND 13739 SOUTH HURON RIVE	375.00
10/08/2025	POOL	90696	3775	LAW OFFICE OF DANIEL A. BITAR, PLLC	MIDC PROGRAM SERVICE DANIEL BITAR	2,089.50
10/08/2025	POOL	90697	4119	LAW OFFICES OF JOSHUA L. HADLEY	MIDC PROGRAM SERVICE JOSHUA L. HADLEY	2,064.30
10/08/2025	POOL	90698	3777	LAW OFFICES OF SAMER N. JADALLAH	MIDC SERVICE HOURS ATTORNEY SAMER JADALL	9,544.50
10/08/2025	POOL	90699	2267	LINDA WEGIENKA	JULY - SEPT 2025 PRESCRIPTION REIMBURSEM	29.17
10/08/2025	POOL	90700	3477	LINDE GAS & EQUIPMENT INC.	25/26 BLANKET PO MISC MECHANIC WELDING S	214.74
10/08/2025	POOL	90701	0212	LOWER HURON CHEM & SUPPLY CO., INC.	Inventory Order	2,011.36
10/08/2025	POOL	90702	1680	LUSTER CLEANERS, INC	25/26 BLANKET PO FOR PRISONER BLANKET CL	160.00
10/08/2025	POOL	90703	4172	MACQUEEN EQUIPMENT, LLC	SCBA AND FACEPIECE FLOW TEST	1,600.00
10/08/2025	POOL	90704	2666	MAURER'S TEXTILE RENTAL SERVICES	25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	138.69
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	138.69
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	138.69
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	28.62
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	28.62
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	28.62
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	25.00
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	25.00
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	25.00
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	1.57
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	1.57
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	1.57
					25/26 INVERTED PO - ITB 21/22-17 UNIFORM	19.38
					25/26 INVERTED PO - ITB 21/22-17 UNIFORM	19.38
					25/26 INVERTED PO - ITB 21/22-17 UNIFORM	19.38
					25/26 INVERTED PO - ITB 21/22-17 UNIFORM	19.38
					25/26 INVERTED PO - ITB 21/22-17 UNIFORM	19.38
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	138.69
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	28.62
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	25.00
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	1.57
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	138.69
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	28.62
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	25.00
						1.57
						1,066.30
10/08/2025	POOL	90705	3988	METRO ALARM SYSTEMS LLC	FY25/26- FIRE MONITORING SERVICES & ANNU	98.97

10/08/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 09/18/2025 - 10/08/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					FY25/26- FIRE MONITORING SERVICES & ANNU	98.97
						197.94
10/08/2025	POOL	90706	3023	MI CUSTOM SIGNS	PUMPKIN FEST 5K PUNKIE RUN LAWN SIGNS	207.00
10/08/2025	POOL	90707	0398	MICH ASSOC OF CHIEFS OF POLICE	FALL ACCREDITATION CONFERENCE 9/3/25 - 9 FALL ACCREDITATION CONFERENCE 9/3/25 - 9	175.00 175.00
						350.00
10/08/2025	POOL	90708	0048	MICHIGAN CAT	25/26 BLANKET PO FOR MISC EQUIPMENT PURC	183.18
10/08/2025	POOL	90709	4205	MICHIGAN FIRE TRAINING LLC	VFIS BOOK	30.00
10/08/2025	POOL	90710	1171	MICHIGAN MUNICIPAL TREASURERS ASSOC	MEMBERSHIP RENEWAL THRU 12/31/26	99.00
10/08/2025	POOL	90711	1104	MICHIGAN STATE POLICE	25/26 BLANKET PO FOR LIVESCAN USAGE 07/1	42.00
10/08/2025	POOL	90712	0427	MIDWEST TAPE	CUSTOMER # 2000005771 BOOKS CUSTOMER # 2000005771 BOOKS CUSTOMER # 2000005771 BOOKS CUSTOMER # 2000005771 BOOKS CUSTOMER # 2000005771 BOOKS CUSTOMER # 2000005771 BOOKS CUSTOMER # 2000005771 BOOKS CUSTOMER # 2000005771 BOOKS CUSTOMER # 2000005771 BOOKS CUSTOMER # 2000005771 BOOKS	607.28 22.49 108.74 92.97 339.64 271.39 617.19 23.24 15.74
						2,098.68
10/08/2025	POOL	90713	1211	MRWA	2 DAY MATH ZOOM 9-23/24 2 DAY MATH OCT. 1-2 2 DAY MATH ZOOM 9-23/24 S1 & S2 REVIEW OCT. 29-30 RICHARD TAYLOR S3 & S4 OCTOBER 8-9 TAYLOR S3 & S4 REVIEW OCTOBER 29-30 ZOOM S3 & S4 REVIEW OCTOBER 22-23 MILFORD S3 & S4 OCTOBER 8-9 TAYLOR	380.00 2,280.00 760.00 380.00 380.00 760.00 380.00 1,520.00
						6,840.00
10/08/2025	POOL	90714	4285	MY DARLING CREATIONZ	DADDY DAUGHTER DANCE DECORATIONS	430.00
10/08/2025	POOL	90715	MISC	NICOLE CARROLL	OVERPAID VENDOR DUES	25.00
10/08/2025	POOL	90716	3564	NORMAN CATERING AND EVENTS	MOVIES IN THE PARK -AUGUST 2025 DADDY DAUGHTER DANCE CATERING	100.00 600.00
						700.00
10/08/2025	POOL	90717	0442	NORTHSIDE TRUE VALUE HARDWARE	25/26 BLANKET PO FOR KEY, LOCK, & MISC. 25/26 BLANKET PO FOR MISC BUILDING MAINT	8.07 3.29
						11.36
10/08/2025	POOL	90718	3041	NORTHSTAR MAT SERVICE	ACCOUNT # 1862-11121	53.68
10/08/2025	POOL	90719	3917	NYE UNIFORM CO	ITB 23/24-12 INVERTED FIREFIGHTER UNIFORM ITB 23/24-12 INVERTED FIREFIGHTER UNIFORM ITB 23/24-12 INVERTED FIREFIGHTER UNIFORM ITB 23/24-12 INVERTED FIREFIGHTER UNIFORM ITB 23/24-12 INVERTED FIREFIGHTER UNIFORM NEW HIRE UNIFORM PACKAGE NEW HIRE UNIFORM PACKAGE ITB 23/24-12 INVERTED FIREFIGHTER UNIFORM ITB 23/24-12 INVERTED FIREFIGHTER UNIFORM ITB 23/24-12 INVERTED FIREFIGHTER UNIFORM ITB 23/24-12 INVERTED FIREFIGHTER UNIFORM	401.96 352.45 280.49 547.99 145.00 1,099.41 145.00 399.50 11.00 452.47 105.98
						3,941.25
10/08/2025	POOL	90720	4316	OCCMED CONNECT	25/26 BLANKET PO EMPLOYEE PROCESSING PHY	381.00
10/08/2025	POOL	90721	3660	ONSOLVE LLC	CODE RED WEATHER WARNING 9/28/25 - 9/27/	9,540.11
10/08/2025	POOL	90722	0736	ORCHARD, HILTZ & MCCLIMENT	PROFESSIONAL SERVICES FOR MARY ANN BANKS BEVERLY RD SIDEWALK - TAPS(TRANSPORTATIO 5 POINTS ROUNDABOUT DESIGN (HURON RIVER ITB 23/24-16 SMITH ROAD WATER MAIN REPLA FINAL DESIGN ENGINEERING SERVICES FOR 1- INKSTER AND ECORSE ROAD WATER MAIN PROJE 2025 SANITARY SEWER REPAIRS	13,987.50 540.00 11,690.00 2,050.50 69,792.75 86,013.00 3,143.50

10/08/2025

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					PASER DATA COLLECTION AND ANALYSIS - ROA	4,115.00
						191,332.25
10/08/2025	POOL	90723	4509	ORKIN PEST CONTROL	FIRE 4 - DRAIN TREATMENT- AUGUST - OCTOB	155.00
10/08/2025	POOL	90724	0266	OSBORNE CONCRETE COMPANY INC.	ITB 24/25-06 CONCRETE FOR RESTORATIONS F	632.50
					ITB 24/25-06 CONCRETE	2,030.00
					ITB 24/25-06 CONCRETE	1,326.50
					ITB 24/25-06 CONCRETE FOR RESTORATIONS F	1,849.75
					ITB 24/25-06 CONCRETE FOR RESTORATIONS F	1,628.00
					ITB 24/25-06 CONCRETE	1,105.00
						8,571.75
10/08/2025	POOL	90725	3280	OSBURN INDUSTRIES, INC.	ITB 24-25-13 YARD STOCK LIMESTONE	4,414.74
					GRADE A TOP SOIL- YARD STOCK	1,480.00
					ITB 24-25-13 YARD STOCK LIMESTONE	2,221.56
						8,116.30
10/08/2025	POOL	90726	1131	OUTDOOR EXPERTS, INC	SEPTEMBER 2025 WEED CUTTING COR ITB 20/	6,955.89
					SEPTEMBER 2025 WEED CUTTING COR ITB 20/	183.53
						7,139.42
10/08/2025	POOL	90727	0388	P.K. CONTRACTING INC.	ITB - 22/23-26 ANNUAL TRAFFIC PAVEMENT	32,579.49
					ITB - 22/23-26 PAVEMENT RE-MARKINGS GODD	13,122.70
						45,702.19
10/08/2025	POOL	90728	2139	PAMAR ENTERPRISES INC	ITB 24/25-09 INKSTER & ECORSE WATERMAIN	780,763.00
10/08/2025	POOL	90729	0148	PARAGON LABORATORIES, INC.	FIRE STATION #4 WO#405599	184.00
10/08/2025	POOL	90730	0984	PARKWAY SERVICES, INC.	2025 PUMPKIN FESTIVAL PORTA-JOHNS 9/19/2	5,500.00
					25/26 JULY-DEC INVERTED PO FOR PORTA JOH	120.00
					VETS MONUMENT SITE - PORTABLE TOILET - 9	120.00
						5,740.00
10/08/2025	POOL	90731	2291	PEGGY SLATER	JULY - OCT 2025 PRESCRIPTION REIMBURSEME	17.94
10/08/2025	POOL	90732	2960	PHOENIX SAFETY OUTFITTERS, LLC.	ITB 18/19-20 TURNOUT GEAR RENTAL FY 25/2	500.00
10/08/2025	POOL	90733	3735	POWER HYDRAULICS LLC	CYLINDER REPAIR FOR TRACTOR #153	495.00
10/08/2025	POOL	90734	4242	PPM TREE SERVICE & ARBOR CARE LLC	36748 NEVILLE REMOVE DEAD/DAMAGED TREE I	2,800.00
10/08/2025	POOL	90735	3959	PRETTY FACE CLEANING SERVICES	GROWTH WORKS 34TH DISTRICT COURT	200.00
					FY 25/26 BLANKET PO 11189 SHOOK RD CLEAN	150.00
					GROWTH WORKS 34TH DISTRICT COURT	200.00
					GROWTH WORKS 34TH DISTRICT COURT	200.00
						750.00
10/08/2025	POOL	90736	1576	PRINTING SYSTEMS, INC.	25/26 BLANKET PO - ELECTION SUPPLIES	208.61
10/08/2025	POOL	90737	0234	PRIORITY ONE EMERGENCY	NEW RESCUE 1 - INSTALL CLEMIS MDC LAPTOP	1,245.97
10/08/2025	POOL	90738	0172	R&R FIRE TRUCK REPAIR	CLASS I FIRE TRUCK APPARATUS AND EQUIPME	110,366.75
10/08/2025	POOL	90739	4271	RACHEL LEONARD PHOTOGRAPHY	PHOTOGRAPHY SERVICES FOR 2025 PUMPKIN FE	780.00
10/08/2025	POOL	90740	MISC	RAND ENVIRONMENTAL	REF MR OVERPAYMENT	100.00
10/08/2025	POOL	90741	MISC	RATCLIFF, KIMBERLEY	REF MR CREDIT	172.09
10/08/2025	POOL	90742	0885	RICHARD SCOTT	2025 Sum Tax Refund 80 077 06 0048 300	19.20
10/08/2025	POOL	90743	1952	RITTER GIS, INC.	25/26 INVERTED PO GIS SUPPORT SERVICES	340.00
10/08/2025	POOL	90744	3984	ROMULUS FLOWERS AND GIFTS	DADDY DAUGHTER DANCE	162.95
10/08/2025	POOL	90745	MISC	ROMULUS ROTARY	HOT DOGS FOR THE PARADE OF LIGHTS	555.15
10/08/2025	POOL	90746	2941	ROWE PROFESSIONAL SERVICES COMPANY	WADE-SUPERIOR-CONOVER & COGSWELL-WESTVAL	3,018.25
					SWAN LAKE RECONSTRUCTION INSPECTION	43,192.50
					OZGA ROAD ENGINEERING	16,931.25
						63,142.00
10/08/2025	POOL	90747	1551	S & F FOODS, INC.	25/26 BLANKET PO FOR PRISONER FOOD	127.38
10/08/2025	POOL	90748	0706	SAM'S CLUB DIRECT	MEMBERSHIP FEE 8/17/2025-8/16/2026	110.00
10/08/2025	POOL	90749	3209	SARASIN, TINA	BD BOND REFUND 27511 ELLWARD	425.00
10/08/2025	POOL	90750	2419	SCADA	GODDARD & MIDDLEBELT, EUREKA HOT BOX	1,904.30
					HARRISON LIFT STATION - INSTALL NEW LEVE	2,916.84
						4,821.14

10/08/2025

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10/08/2025	POOL	90751	0968	SCHOOLCRAFT COLLEGE	INVERTED POLICE VEHICLE OPERATION REFRES FIREARMS/SHOTGUN INSTRUCTOR COURSE 9/15 WAYNE COUNTY REGIONAL POLICE ACADEMY SPO INVERTED POLICE VEHICLE OPERATION REFRES INVERTED POLICE VEHICLE OPERATION REFRES WAYNE COUNTY REGIONAL POLICE ACADEMY SPO	200.00 2,250.00 6,962.93 500.00 400.00 <u>13,925.86</u>
						24,238.79
10/08/2025	POOL	90752	4527	SCHULTZ AND YOUNG P.C.	00659 - PROFESSIONAL SERVICES JULY 25 00659 - PROFESSIONAL SERVICES AUG 25 00659 - PROFESSIONAL SERVICES JUNE 25	345.00 150.00 <u>165.00</u>
						660.00
10/08/2025	POOL	90753	0204	SERVICE ELECTRIC SUPPLY INC	ELECTRICAL PANEL SUPPLIES FOR PUMPKIN FE	130.52
10/08/2025	POOL	90754	0885	SERVICE LINK NLS, LLC	2025 Sum Tax Refund 80 144 03 0190 000	50.00
10/08/2025	POOL	90755	2307	SHARON WALKER	JULY - OCT 2025 PRESCRIPTION REIMBURSEME	27.60
10/08/2025	POOL	90756	0169	SIRCHIE ACQUISITION COMPANY LLC	SUPPLIES FOR PROPERTY & EV TECH	74.89
10/08/2025	POOL	90757	3209	SOS QUALITY CONSTRUCTION	BD BOND REFUND 751 LAKE RIDGE RD	15,009.00
10/08/2025	POOL	90758	MISC	SPECIAL TREE REHABILITATION SERVICE	SPECIAL TREE ESCROW REFUND	4,802.85
10/08/2025	POOL	90759	4040	STAPLES	OFFICE SUPPLIES COPY PAPER SUPPLIES FOR RECORD STORAGE FOR DDA & TI MISC ITEMS FOR PATROL & COPY PAPER OFFICE SUPPLIES Inventory Order Inventory Order	52.91 78.52 36.86 280.00 36.78 526.50 <u>279.82</u>
						1,291.39
10/08/2025	POOL	90760	1127	STATE OF MICHIGAN	WAYNE ROAD SIDEWALK PROJECT	2,532.56
10/08/2025	POOL	90761	1127	STATE OF MICHIGAN	DISBURSE 2025 C.T. FOR SEPTEMBER 1-15, 2	288,308.55
10/08/2025	POOL	90762	2343	STATE OF MICHIGAN	CITY HALL - BOILER INSPECTIONS	85.00
10/08/2025	POOL	90763	MISC	STEPHANIE BARNETT	REFUND YOUTH GIRLS BASKETBALL	110.00
10/08/2025	POOL	90764	0503	STERICYCLE, INC.	25/26 BLANKET PO FOR REMOVAL OF MEDICAL	24.46
10/08/2025	POOL	90765	4034	SUPERIOR MEDICAL WASTE DISPOSAL	MEDICAL WASTE DISPOSAL CONTRACT FY 25/26 MEDICAL WASTE DISPOSAL CONTRACT FY 25/26	180.00 <u>180.00</u>
						360.00
10/08/2025	POOL	90766	4254	TAYLOR H2O WORX LLC	LARGE WATER METER TESTING (ACCURACY)	7,710.02
10/08/2025	POOL	90767	1947	THE BANK OF NEW YORK MELLON	AGENT FEES ACCOUNT 2676169807-INV	1,400.00
10/08/2025	POOL	90768	1947	THE BANK OF NEW YORK MELLON	AGENT FEES ACCOUNT 3853100401-INV	825.00
10/08/2025	POOL	90769	4104	THE KAPLAN LAW FIRM	MIDC SERVICE HOURS JOSHUA KAPLAN	756.00
10/08/2025	POOL	90770	1739	THE LIBRARY NETWORK	ANCESTRY LIBRARY JUL25-JUN26	1,729.24
10/08/2025	POOL	90771	3780	THE NUNLEY LAW GROUP, PLLC	MIDC SERVICE HOURS FOR ROYCE NUNLEY	1,869.00
10/08/2025	POOL	90772	4163	THE PAWS CLINIC	25/26 BLANKET PO SPAY / NEUTER RABIE SHO 25/26 BLANKET PO SPAY / NEUTER RABIE SHO 25/26 BLANKET PO SPAY / NEUTER RABIE SHO	368.00 378.00 <u>408.00</u>
						1,154.00
10/08/2025	POOL	90773	4152	TK ELEVATOR CORPORATION	REPAIR CAR 163	1,008.26
10/08/2025	POOL	90774	3289	TODD WENZEL BUICK GMC OF WESTLAND	ROADS #128-15 DUMP TRUCK TRANSMISSION SPARE KEY - FOREMAN TRUCKS #100-24 ROADS	7,441.55 <u>299.18</u>
						7,740.73
10/08/2025	POOL	90775	3593	TOSHIBA BUSINESS SOLUTIONS	INVERTED PO MONTHLY COPY CHARGES FY 25/2	21.45
10/08/2025	POOL	90776	3281	TRUCK & TRAILER SPECIALISTS INC	REPAIR SALT TRUCKS #109 & #105	210.22
10/08/2025	POOL	90777	MISC	TYRAA NICOLE PROPERTY MANAGEMENT	OVERPAYMENT 04/10/2019 MR 77-15-21	221.18
10/08/2025	POOL	90778	3446	ULLINE, INC.	TABLES FOR THE HISTORICAL PARK	5,616.22
10/08/2025	POOL	90779	1593	ULLIANCE	MENTAL HEALTH TRAINING - FD AND PD	1,750.00
10/08/2025	POOL	90780	2951	UNIQUE MANAGEMENT SERVICES, INC.	AUG 25 PLACEMENTS	81.55
10/08/2025	POOL	90781	4191	UTILITY ASSOCIATES, INC	RFP 22/23-03 ADDITIONAL BODY CAMERAS COT	39,750.00
10/08/2025	POOL	90782	MISC	VANESSA TOWNS	REFUND YOUTH GIRLS BASKETBALL	110.00
10/08/2025	POOL	90783	3368	VERIZON CONNECT FLEET USA LLC	25/26 INVERTED PO- NETWORKFLEET GSA HARD	829.85
10/08/2025	POOL	90784	0106	WAYNE COUNTY	500373 INTEREST & PRINCIPAL STCAP, LTCAP	2,187.09
10/08/2025	POOL	90785	0657	WAYNE COUNTY	25/26 INVERTED PO-TRAFFIC SIGNAL MAINTEN 25/26 INVERTED PO-TRAFFIC SIGNAL MAINTEN 25/26 INVERTED PO-TRAFFIC SIGNAL MAINTEN	4,591.88 1,903.55 394.64

10/08/2025

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 09/18/2025 - 10/08/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						6,890.07
10/08/2025	POOL	90786	0885	WAYNE COUNTY LAND BANK	DISBURSE 2025 C.T. FOR SEPTEMBER 1-15, 2	1,529.98
10/08/2025	POOL	90787	1074	WAYNE COUNTY REGISTER OF DEEDS	STORM MAINTENANCE AGREEMENT ESCROW	27.00
10/08/2025	POOL	90788	1074	WAYNE COUNTY REGISTER OF DEEDS	RECORDING WATER MAIN EASEMENT ESCROW	27.00
10/08/2025	POOL	90789	0885	WAYNE COUNTY TREASURER	ANNUAL PAYMENT AIRPORT SHARE OF EPA LEVY	42,551.72
10/08/2025	POOL	90790	0065	WAYNE LAWN & GARDEN CENTER, INC.	REPLACE WEED EATER THAT WAS TRANSFERRED	305.99
10/08/2025	POOL	90791	0158	WESTLAND FIRE EXTINGUISHER, INC.	FIRE EXTINGUISHER RECHARGE	30.00
10/08/2025	POOL	90792	0233	WESTLAND LOCK & KEY, INC.	ALARM LOCK BATTERY PACK	56.00
					HR- REPAIR DOOR HANDLE TO LOSEN'S SIDE D	245.00
						301.00
10/08/2025	POOL	90793	0601	WEX BANK	INVERTED PO FY 25/26 ACCT 0462-00-398910	19,258.36
10/08/2025	POOL	90794	0659	WM CORPORATE SERVICES, INC	JULY 25 FOR DUMPSTER SERVICES	64.10
10/08/2025	POOL	90795	0659	WM CORPORATE SERVICES, INC	25/26 INVERTED PO FOR DUMPSTER CHARGES	810.00
10/08/2025	POOL	90796	0651	WM CORPORATE SERVICES, INC.	25/26 INVERTED PO FOR RESIDENT DUMP PASS	1,324.40
10/08/2025	POOL	90797	4348	ZENNER USA, INC	BUILD NEW HYDRANT METER ASSEMBLIES FOR R	2,574.30
10/08/2025	POOL	90798	2945	ZONES, LLC	SPARE HARD DRIVE FOR POLICE DEPARTMENT N	322.00
					ACTERA SYSTEM RECOVERY 12 MONTHS SOFTWARE	325.00
						647.00
POOL TOTALS:						
Total of 227 Checks:						3,867,181.87
Less 1 Void Checks:						0.00
Total of 226 Disbursements:						3,867,181.87

Department	Transactions	Total Amount	Total Fuel Amount	Rebate	Total Invoice
ANIMAL CONTROL	2	\$140.42	172.65		
Building Dept	19	\$585.60	729.91		
CITY HALL	4	\$173.58	216.08		
DPW	120	\$5,491.82	6882.98		
FIRE	63	\$3,495.83	4293.19		
Mayor's Office	1	\$35.95	45.81		
ORDINANCE	5	\$165.16	206.69		
POLICE	409	\$9,059.69	11246		
Recreation	1	\$55.91	71		
SENIORS	13	\$550.27	698.25		
	637	\$19,754.23	24562.56	\$495.87	<u>\$19,258.36</u>

City Hall includes employees without a defined department.

2 Transactions from Kevin Krause & 2 from Jerry Frayer.

Constellation charges		Amount due
34th District Court	11131 WAYNE ROAD	\$104.68
34th District Court	11131 WAYNE ROAD	\$34.15
Fire Sta#3	6900 WAYNE RD	\$0.29
Fire Sta#4	28777 EUREKA RD	\$27.94
Senior Ctr.	36525 BIBBINS ST	\$112.60
Police Dept.	11165 OLIVE ST	\$249.46
City Hall	11111 WAYNE RD	\$165.13
Fire Sta#2	7221 MIDDLEBELT RD	\$19.96
Library	11121 WAYNE RD	\$52.11
RAC	35765 NORTHLINE RD	\$842.89
D.P.W.	12600 WAYNE RD	\$35.10
Occupant-West Sho	37230 NORTHLINE RD	\$4.44
Cemetery	10210 Shook Road	\$0.17
Occupant-Big Steve'	35257 GODDARD RD	\$1.39
Animal Shelt.	12300 WAYNE RD	\$34.47
Hist. PK. School	11120 HUNT ST	\$0.50
Kingsley H.	11147 HUNT ST	\$0.80
DDA/Chamber	11189 SHOOK RD	\$2.10
New 34th District	11129 Wayne Road	\$994.29
		\$2,682.47
	Total minus RAC	<u>\$1,839.58</u>

DTE	25-Jul	25-Aug	25-Sep
CITY HALL - 11111 Wayne	\$3,585.90	\$3,564.30	\$3,270.19
COURT BUILDING - 11131 Wayne	\$2,540.73	\$2,525.43	\$2,317.04
LIBRARY - 11121 Wayne	\$1,126.00	\$1,119.22	\$1,026.87
New Court - 11129 Wayne	\$4,859.89	\$4,830.63	\$4,432.02
Total for all municipal complex:	\$12,112.52	\$12,039.58	\$11,046.12



City of Romulus

Communication

Council Meeting Held:
Item No. 12

October 13, 2025

Councilperson Abdo: _____

Councilperson Barden: _____

Councilperson Crout: _____

Councilperson Jones: _____

Councilperson Roscoe: _____

Councilperson Talley: _____

Councilperson Wadsworth: _____



City of Romulus

Adjournment

Council Meeting Held:

October 13, 2025

Item No. 13

General Description: _____

Resolution No. _____

Moved by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Seconded by:	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

Ayes:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Nays:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth
Abstain:	All	Abdo	Barden	Crout	Jones	Roscoe	Talley	Wadsworth

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED