



**CITY OF ROMULUS – CITY COUNCIL  
REGULAR MEETING AGENDA  
June 22, 2026  
7:30 PM**

Members of the public can view the Regular City Council Meetings live via the Romulus Public Access Channel 12 and YouTube at [www.youtube.com/cityofromulus](http://www.youtube.com/cityofromulus).

**Pledge of Allegiance**

**Roll Call**

**1. Agenda**

A. Approval of Agenda

**2. Public Comment - FOR AGENDA ITEMS ONLY** Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

**3. Approval of Consent Agenda** (All matters listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is requested, it will be removed from the consent agenda and considered under the next agenda item.)

A. Approval of Minutes from the Regular Meeting held on Monday, June 8, 2026, at 7:30 p.m.

B. Approval of the Minutes from the Special Meeting — Study Sessions held on Monday, June 8, 2026, at 6:00 p.m. to discuss the Quarterly Investment Report; and at 6:45 p.m. to discuss amendments to the Sign Ordinance of the City of Romulus Code of Ordinances.

C. Approval of a Public Hearing Request for Monday, July 13, 2026, at 7:00 p.m. to review the RFP process and proposal materials from applicant as it pertains to RFP 235/26-10 Van Born Road properties.

D. To concur with the recommendation of the Executive Advisory Committee and reappoint Brian Lloyd to the Romulus Board of Zoning Appeals with a term to expire on June 30, 2029.

E. To approve the second reading and final adoption of Budget Amendment 25/26-15 in the amount of 322,210.00 to cover costs associated with the repair of the parking lot and roof at the Municipal Annex (former 34th District Court). Introduced 6/8/26.

F. To approve the second reading and final adoption of Budget Amendment 25/26-19 in the amount of \$206,560.00 to recognize revenue that was received in Fiscal Year 2025/2026. Introduced 6/8/26.

G. To approve the second reading and final adoption of Budget Amendment 25/26-20 in the amount of \$85,000.00 to increase expenses associated with the MIDC program in Fiscal Year 2025/2026 budget. Introduced 6/8/26.

**4. Discussion - Items removed from Consent Agenda** Items removed from the Consent Agenda of the previous section will be discussed here.

**5. Petitioner**

A. **Petitioner:** Jennifer Madison **Petition:** Block Party Petition Request

To approve the petitioner's request for a Block Party Event scheduled for Saturday, July 4, 2026, from 5:00 p.m. to 10:30 p.m. and the closing of Hearst Ave. from Chamberlain St. to Dexter St. with access granted for emergency vehicles.

- 6. Chairperson's Report, Tina Talley, Mayor Pro-Tem**
  - A. Boards & Commissions Updates
  - B. Approval of the Chairperson's Report
  
- 7. Mayor's Report – Robert A. McCraight, Mayor**
  - A. Wayne County Sub-Recipient Agreement for HUD Community Block Grant (CDBG) program with Wayne County for 2025-2027 CDBG Project Years
  - B. Memorandum of Understanding between the Michigan Drone Association of the City of Romulus: Regional Counter - UAS Task Force
  - C. Request for Approval of Change Order - Wade & Superior HMA Contract ITB 25/26-21
  - D. Piggyback on MiDeal Contract - Purchase of one (1) 2026 Ford Bronco Sport for the Cable Department
  
- 8. Clerk's Report – Ellen L. Craig-Bragg, Clerk**
  - A. Approval of the 2026/2027 FY Proposed Municipal Fee Schedule
  - B. 2nd Reading and Final Adoption of the conditional rezoning request for RZ-2024-001; Pilot Travel Center
  - C. Approval of an Honorary Street Sign Application honoring Henry C. Horry
  - D. Notice of Determination of Water & Sewer Rates and Fee Changes
  
- 9. Treasurer's Report – Stacy Paige, Treasurer**
  
- 10. Public Comment** - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
  
- 11. Unfinished Business**
  
- 12. New Business**
  
- 13. Warrant**
  - A. Approval of Warrant #: 26-12 for checks presented in the amount of \$4,058,206.04
  
- 14. Communication**
  
- 15. Adjournment**



### **RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING**

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a “Request to Address” card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.
2. When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.
3. Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.
4. Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.
5. No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.
6. All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.
7. This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.
8. Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.
9. The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council’s agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

*The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk’s Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.*



# City of Romulus

## Agenda

Council Meeting Held: **June 22, 2026**

Item No. A.

General Description: Approval of Agenda

**Resolution No.** \_\_\_\_\_

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED  
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED





# City of Romulus

## Approval of Consent Agenda

Council Meeting Held:

**June 22, 2026**

All matters listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is requested, it will be removed from the consent agenda and considered under the next agenda item.

Item No. 3

**General Description:** \_\_\_\_\_

**Resolution No.** \_\_\_\_\_

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

---

Ayes:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Nays:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Abstain:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED  
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



# *City of Romulus*

## *Approval of Consent Agenda*

Council Meeting Held: **June 22, 2026**

Item No. **A.**

General Description: Approval of Minutes from the Regular Meeting held on Monday, June 8, 2026, at 7:30 p.m.

**Resolution No.** \_\_\_\_\_

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED  
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



**MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING**  
**June 8, 2026**

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174  
Mayor Pro Tem Tina Talley called the meeting to order at 7:30 p.m.

**Pledge of Allegiance**

**Roll Call**

**Present: Kathy Abdo, James Bullock, David Jones, Celeste Roscoe, Tina Talley, William Wadsworth, Mark Wilhide**

**Absent / Excused:**

**Administrative Officials in Attendance:**

Robert McCraight, Mayor  
Ellen L. Craig-Bragg, Clerk  
Stacy Paige, Treasurer

**Administrative Staff in Attendance:**

Julie Wojtylko - Chief of Staff; David Greco - City Attorney; D'Sjonaun Hockenhull - Deputy City Clerk; Kevin Krause - Director of Community Development & Safety; Roberto Scappaticci - Director of Public Services & DPW; Maria Farris - Finance Director; Gary Harris - Deputy Finance Director; Jeff Kemp - Director of Building & Planning; Stephen Dudek - Technology Services Director; Robert Pfannes - Police Chief

**1. Agenda**

- A.** Moved by **Celeste Roscoe**, seconded by **William Wadsworth** to accept the amended agenda removing Item 8A from the Clerk's Report.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide

Nays - None

**Motion Carried Unanimously**

**2. Public Comment - FOR AGENDA ITEMS ONLY**

A resident and a business owner addressed the City Council in opposition to the Pilot Travel Center development.

**3. Approval of Consent Agenda**

Moved by **Celeste Roscoe**, seconded by **William Wadsworth** to approve the Consent Agenda as presented.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide

Nays - None

**Motion Carried Unanimously**

- A. Res. #26-140** To approve the Minutes from the Regular Meeting held on Tuesday, May 26, 2026, at 7:30 p.m.

**4. Discussion - Items removed from Consent Agenda**

There were no items removed from the Consent Agenda for discussion.

**5. Petitioner**

- A. Res. #26-141** Moved by **Celeste Roscoe**, seconded by **Mark Wilhide** to concur with the recommendation of the Planning Commission and approve PDA-2020-001; Fairways at Gateway amended Preliminary PDA Site Plan and 2nd Amendment to the PDA Agreement subject to finalization and execution of the PDA Agreement by the City Attorney.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide  
Nays - None

**Motion Carried Unanimously**

**Res. #26-142** Moved by **David Jones**, seconded by **William Wadsworth** to concur with the recommendation of the Planning Commission and approve SPR-2026-004; The Bluffs at Gateway Preliminary Condominium Plan Amendment subject to the conditions of the Planning Commission and ARC.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide  
Nays - None

**Motion Carried Unanimously**

- B. Res. #26-143** Moved by **James Bullock**, seconded by **Mark Wilhide** to concur with the Planning Commission's findings and approve the first reading of the conditional rezoning request for RZ-2024-001; Pilot Travel Center to rezoning 25.53 acres located at 10250 Vining Road, from M-2, General Industrial to M-T, Industrial Transportation for the purpose of developing a truck stop, subject to:

1. Finalization and execution of the Conditional Rezoning Agreement by the City Attorney;
2. Special land use approval for a truck stop;
3. Revised site plan approval by ARC (Administrative Review Committee)

Roll Call Vote: Ayes - Bullock, Jones, Talley, Wilhide  
Nays - Abdo, Roscoe, Wadsworth

**Motion Carried.**

**Res. #26-144** Moved by **James Bullock**, seconded by **Mark Wilhide** to concur with the Planning Commission's findings and approve the Special Land Use request to allow a truck stop for SLU-2024-002; Pilot Travel Center subject to:

1. City Council approval of the Conditional Rezoning and associated Conditional Rezoning Agreement dated April 21, 2026, or as amended;
2. Waivers from the following:
  - a. Section 11.07(b)(5): Truck Stop Access Drives to allow 2 driveways;
  - b. Section 11.07(b)(5): Truck Stop Access Drives to allow the south driveway to be wider than 30' (61' proposed) conditioned up the driveway then being narrowed as recommended by OHM;
  - c. Section 13.04(g): Sidewalk and Non-Motorized Pathways to allow payment in lieu of construction of approximately 875' of sidewalk along the northern portion of Vining Road in the amount of \$65,625 (minus the estimate of the offsite improvements at Goddard Road as reviewed and approved by the City Engineer) in return for the applicant's installation of pedestrian facilities up to a crossing at Goddard Road and connecting to the site; and
  - d. Section 13.02(c): Greenbelt Landscaping Adjacent to Street Frontage to waive 3'-4' berm along the northern portion of Vining Road due to the County Drain.
3. Site plan approval subject to a revised site plan addressing all outstanding comments as noted by the Planning Commission and other agencies and departments.

Roll Call Vote: Ayes - Bullock, Jones, Talley, Wilhide  
Nays - Abdo, Roscoe, Wadsworth

**Motion Carried.**

**Res. #26-145** Moved by **James Bullock**, seconded by **Mark Wilhide** to enter into the Community Benefits Agreement with Vining Road Investment LLC and the City of Romulus.

Roll Call Vote: Ayes - Bullock, Jones, Talley, Wilhide  
Nays - Abdo, Roscoe, Wadsworth

**Motion Carried.**

**6. Chairperson's Report, Tina Talley, Mayor Pro-Tem**

A. Boards & Commissions Updates - None

B. Moved by **Celeste Roscoe**, seconded by **David Jones** to accept the Chairperson's Report.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide  
Nays - None

**Motion Carried Unanimously**

**7. Mayor's Report – Robert A. McCraight, Mayor**

A. **Res. #26-146** Moved by **William Wadsworth**, seconded by **Mark Wilhide** to concur with the Administration and adopt the Amendment #6 to the Water Service Contract between Great Lakes Water Authority and the City of Romulus.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide  
Nays - None

**Motion Carried Unanimously**

B. **Res. #26-147** Moved by **Celeste Roscoe**, seconded by **Kathy Abdo** to concur with the Administration and authorize the Mayor and Clerk to enter into the MDOT Contract #26-5252 between the City of Romulus and the Michigan Department of Transportation (MDOT) for the installation, maintenance, and operation of a gateway sign in the median of Merriman Road, north of I-94.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide  
Nays - None

**Motion Carried Unanimously**

C. **Res. #26-148** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to concur with the Administration and award Bid ITB 25/26-23 to the lowest most responsive and responsible bidder, Pizzo Development Group, LLC., for DPW yard clean up cubic yard pricing for debris hauling at a cost not to exceed \$10,500.00.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide  
Nays - None

**Motion Carried Unanimously**

- D. Res. #26-149** Moved by **Celeste Roscoe**, seconded by **William Wadsworth** to concur with the Administration and consent to piggyback on the Omnia Partners Contract 01-152 for the purchase of a replacement Dell Data Domain from Zones, Inc. for a total cost of \$48,800.00. This purchase will include five (5) years of support and authorize ongoing replacement and/or required upgrades of the Dell Data Domain Infrastructure until it is no longer budgeted for or until end of life for the equipment.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide  
 Nays - None

**Motion Carried Unanimously**

- E. Res. #26-150** Moved by **Celeste Roscoe**, seconded by **David Jones** to concur with the Administration and consent to piggyback on the Sourcewell Cooperative Contract #122123-DEM to purchase one (1) DEMERS MXP170E Type I Ambulance from MacQueen Equipment, LLC in the amount of \$359,997.00.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide  
 Nays - None

**Motion Carried Unanimously**

- F. Res. #26-151** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to concur with the Administration and authorize the Mayor and Clerk to enter into the Resolution authorizing its Tax Increment Bond, Series 2026 (Limited Tax General Obligation) in the aggregate principal amount of \$45,000,000.00 to pay the cost of acquiring, constructing, furnishing, and equipping a new public safety headquarters.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide  
 Nays - None

**Motion Carried Unanimously**

- G. Res. #26-152** Moved by **David Jones**, seconded by **Mark Wilhide** to concur with the Administration and introduce Budget Amendment 25/26-15 to cover costs associated with the repair of parking lot and roof at the Municipal Annex (former 34th District Court).

<b>FUND/DEPT. ACCOUNT NO.</b>	<b><u>ACCOUNT NAME</u></b>	<b><u>CURRENT BUDGET</u></b>	<b><u>AMENDMENT</u></b>	<b><u>AMENDED BUDGET</u></b>
<b>211-000 Cable</b>				
<b><u>Expense</u></b>				
211-000-971.000	Capital Outlay	\$284,500.00	\$322,210.00	\$606,710.00
<b><u>Fund Balance</u></b>				
211-000-376.000	Fund Balance	\$1,404,352.00	\$322,210.00	\$1,082,142.00

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide  
 Nays - None

**Motion Carried Unanimously**

- H. Res. #26-153** Moved by **Celeste Roscoe**, seconded by **Kathy Abdo** to concur with the Administration and introduce Budget Amendment 25/26-19 to recognize revenue that was received in the Fiscal Year 2025/2026.

<u>FUND/DEPT. ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
<b>General</b>				
<b><u>Fund Balance</u></b> 266-000-390.000	Fund Balance	\$-	\$206,560.00	\$206,560.00
<b><u>Expense</u></b> 266-301-505.001	Fed. FFT. Funds Revenue	\$-	\$206,560.00	\$206,560.00

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide  
Nays - None

**Motion Carried Unanimously**

- I. Res. #26-154** Moved by **David Jones**, seconded by **Mark Wilhide** to concur with the Administration and introduce Budget Amendment 25/26-20 to increase expenses associated with the MIDC program in Fiscal Year 2025-2026 budget.

<u>FUND/DEPT. ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
<b>General</b>				
<b><u>Expense</u></b> 260-000-817.000	Contractual Svcs.	\$225,000.00	\$85,000.00	\$310,000.00
<b><u>Revenue</u></b> 260-000-539.286	State Grant – MIDC Reimb.	\$225,260.00	\$85,000.00	\$310,260.00

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide  
Nays - None

**Motion Carried Unanimously**

- Res. #26-155** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to adopt a resolution in recognition of years of service for David Allison.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide  
Nays - None

**Motion Carried Unanimously**

- Res. #26-156** Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to adopt a resolution in recognition of years of service for John Thiede.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide  
Nays - None

**Motion Carried Unanimously**

**8. Clerk’s Report – Ellen L. Craig-Bragg, Clerk**

A. Agenda amended – item removed

**9. Treasurer’s Report – Stacy Paige, Treasurer**

Treasurer Paige announced that summer taxes should be delivered to everyone's mailbox by July 1st. She wished all the fathers a Happy Father's Day and concluded by announcing a Senior Center outing for Thursday, August 13, 2026.

**10. Public Comment**

A business owner addressed the City Council regarding grant funding allocations for small businesses. Two members of the public addressed the City Council in support of the Wayne Co. Transportation Millage. The community liaison for the Wayne Co. Sherriff's Office addressed the City Council. A resident addressed the City Council regarding morals and conduct. A resident addressed the City Council regarding Chubby Checker. Members of the Fire Department addressed the City Council thanking them for their continued support for public safety.

**11. Unfinished Business**

The Mayor responded to comments from residents.

**12. New Business - None**

**13. Warrant**

**Res. #26-157** Moved by **Kathy Abdo**, seconded by **William Wadsworth** to approve Warrant #: 26-11 for checks presented in the amount of \$778,185.01.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide

Nays - None

**Motion Carried Unanimously**

**14. Communication - None**

**15. Adjournment**

Moved by **William Wadsworth**, seconded by **Kathy Abdo** to adjourn the meeting at 10:00 p.m.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide

Nays - None

**Motion Carried Unanimously**

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the Regular Meeting of the Romulus City Council held on June 8, 2026.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan



# City of Romulus

## Approval of Consent Agenda

Council Meeting Held: **June 22, 2026**

Item No. B.

General Description: Approval of the Minutes from the Special Meeting — Study Sessions held on Monday, June 8, 2026, at 6:00 p.m. to discuss the Quarterly Investment Report; and at 6:45 p.m. to discuss amendments to the Sign Ordinance of the City of Romulus Code of Ordinances.

**Resolution No. \_\_\_\_\_**

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

**MOTION CARRIED  
UNANIMOUSLY**

**MOTION CARRIED**

**MOTION FAILED**



## MINUTES OF THE ROMULUS CITY COUNCIL SPECIAL MEETING – STUDY SESSION

June 8, 2026

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

Mayor Pro Tem Tina Talley Called the meeting to order at 6:00 p.m.

### 1. Roll Call

**Present: Kathy Abdo, James Bullock, David Jones, Celeste Roscoe, Tina Talley, William Wadsworth, Mark Wilhide**

**Absent / Excused:**

#### **Administrative Officials in Attendance:**

Robert McCraight, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

#### **Administrative Staff in Attendance:**

Julie Wojtylko - Chief of Staff; David Greco - City Attorney; D'Sjonaun Hockenhull - Deputy Clerk; Kevin Krause - Director of Community Development & Safety

2. Moved by **William Wadsworth**, seconded by **David Jones** to accept the Study Session Agenda as presented.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide

Nays – None

**Motion Carried Unanimously**

### 3. Discussion: Quarterly Investment Report

Gray Lepley from PFM Asset Management presented the quarterly investment report for the period ending March 31, 2026. The presentation began with an analysis of major macroeconomic events, highlighting how late-quarter geopolitical conflicts in Iran and disruptions in the Strait of Hormuz bottlenecked 20% of global energy commodities, spiking natural gas prices by 61% and gasoline by 44% in just one month. These soaring costs pushed short-term inflation expectations to 3.2%, presenting a challenge for the Federal Reserve as it balances a sticky inflation rate near 3.9% against a strong labor market. In response to a council inquiry about employment trends, Ms. Lepley noted that despite strong job creation, the overall labor force participation ratio remains lower than pre-pandemic levels due to a high volume of early retirements, leaving many workers on the sidelines.

Despite these volatile market conditions, the city's overall financial position showed strong year-over-year growth, with total cash and investment balances reaching approximately \$112 million due to increased tax revenues. Of this total, PFM Asset Management manages roughly \$38 to \$40 million under strict compliance with Michigan's Public Act 20, prioritizing highly rated and liquid assets like U.S. Treasuries. The city's investment strategy proved highly successful, yielding an attractive 4.20% at cost and outperforming its quarterly benchmark by seven basis points. Managers purposefully extended the portfolio's duration into the three-to-five-year space to lock in these higher yields, a move designed to maximize interest earnings and shield city funds from future interest rate cuts.

4. **Public Comment - None**

5. Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to adjourn the Special Meeting - Study Session at 6:25 p.m.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide  
Nays - None

**Motion Carried Unanimously**

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the Special Meeting – Study Session of the Romulus City Council held on June 8, 2026.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan



**MINUTES OF THE ROMULUS CITY COUNCIL SPECIAL MEETING – STUDY SESSION  
June 8, 2026**

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

Mayor Pro Tem Tina Talley called the meeting to order at 6:45 p.m.

**1. Roll Call**

**Present:** Kathy Abdo, James Bullock, David Jones, Celeste Roscoe, Tina Talley, William Wadsworth, Mark Wilhide

**Absent / Excused:**

**Administrative Officials in Attendance:**

Robert McCraight, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

**Administrative Staff in Attendance:**

Julie Wojtylko - Chief of Staff; David Greco - City Attorney; D'Sjonaun Hockenhull - Deputy Clerk; Kevin Krause - Director of Community Development & Safety; Roberto Scappaticci - Director of Public Services & DPW; Jeff Kemp - Director of Building & Planning

**2. Moved by David Jones, seconded by James Bullock to accept the Study Session Agenda as presented. Roll**

**Call Vote:** Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide

Nays - None

**Motion Carried Unanimously**

**3. Discussion: Sign Ordinance Amendments**

Jeff Kemp, Director of Building and Planning, led the discussion on amendments to the signs' ordinance. The comprehensive amendments aimed at modernizing the city's outdated sign ordinance to make it user-friendly, legally defensible, and content-neutral. Director Kemp explained that the revision simplifies sign tables, separates residential from non-residential guidelines, and removes confusing, obsolete imagery without creating nonconforming signs for existing businesses. To support small businesses in walkable downtown districts, the amendment increases allowable projecting signage from 8 to 16 square feet and rolls window layouts into the broader wall-signage allowance. It also establishes updated safety and glare standards for modern electronic message signs and maintains existing location and spacing guardrails for commercial billboards.

City Attorney Dave Greco suggested key revisions to ensure enforcement mechanisms are practical, constitutionally sound, and consistent with other chapters in the code of ordinances. The discussion continued to propose language for political signs, recalling past Supreme Court rulings that limited municipal regulation of political speech. While the building department historically followed Michigan Department of Transportation (MDOT) guidelines to address safety and vision obstructions at intersections, council members noted that political signs from past cycles frequently linger. Due to the volume of Attorney Greco's enforcement changes and the need for a deeper legal review regarding campaign sign restrictions, Mayor Robert McCraight recommended removing the first reading from the evening's regular meeting agenda, so the text could be properly cleaned up and re-evaluated.

**4. Public Comment - None**

5. Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to adjourn the Special Meeting - Study Session at 7:11 p.m.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide  
Nays - None

**Motion Carried Unanimously**

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the Special Meeting – Study Session of the Romulus City Council held on June 8, 2026.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan



# City of Romulus

## Approval of Consent Agenda

Council Meeting Held: **June 22, 2026**

Item No. C.

General Description: Approval of a Public Hearing Request for Monday, July 13, 2026, at 7:00 p.m. to review the RFP process and proposal materials from applicant as it pertains to RFP 235/26-10 Van Born Road properties.

**Resolution No. \_\_\_\_\_**

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

**MOTION CARRIED  
UNANIMOUSLY**

**MOTION CARRIED**

**MOTION FAILED**



**CITY COUNCIL AGENDA ITEM  
REQUEST FORM**

Submitted to: **Romulus City Council** Date Submitted: **6/17/2026**

Submitted by: **Ellen Craig-Bragg, City Clerk**  
**cc: D'Sjonaun Hockenhull, Deputy Clerk**

Department: **Clerks Office**

Council Meeting of: **June 22, 2026**

**Administrative  
Officials**

Robert McCraight, Mayor  
Ellen L. Craig-Bragg, City Clerk  
Stacy Paige, City Treasurer

**City Council**

Tina Talley Mayor Pro Tem  
Celeste Roscoe, Councilwoman  
David Jones, Councilman  
Kathleen Abdo Councilwoman  
William Wadsworth Councilman  
James Bullock Councilman  
Mark Willhide, Councilman

**TITLE/DESCRIPTION OF ITEM**

**Study Session Request - July 13, 2026, at 7:00 p.m.**

**ACTION REQUESTED**

Contract/Agreement	<input type="checkbox"/>	New/Amended Ordinance	<input type="checkbox"/>
Bid/Piggyback	<input type="checkbox"/>	Public Hearing Request	<input checked="" type="checkbox"/>
Budget Amendment	<input type="checkbox"/>	Resolution	<input type="checkbox"/>
Board Appointment	<input type="checkbox"/>	Rezoning	<input type="checkbox"/>
Fee Waiver	<input type="checkbox"/>	Special Meeting Request	<input type="checkbox"/>
Other	<input type="checkbox"/>	Special Land Use Request	<input type="checkbox"/>

**RECOMMENDED RESOLUTION/ACTION**

**Jessica Hobbs, Grant Coordinator & Economic Development Liaison, is requesting a 30-minute public hearing on Monday, July 13, 2026, at 7:00 p.. to review the RFP process and proposal materials from applicant as it pertains to the RFP 25/26-10 Van Born Road properties.**

**The date and time are available for this request.**

*City of Romulus*

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

www.romulusgov.com

**OFFICE USE ONLY**

Approved for Council Agenda:

AGENDA ITEM # .

## INTER-OFFICE MEMORANDUM

**DATE:** Monday, June 8th, 2026  
**TO:** Ellen Craig-Bragg, Clerk  
**CC:** D'Sjonaun Hockenhull, Deputy Clerk  
**FROM:** Jessica Hobbs, Grant Coordinator & Economic Development Liaison  
**SUBJECT:** RFP 25/26-10 Van Born Road Study Session

I respectfully request a 30-minute Public Hearing before City Council on Monday, July 13, 2026 at 7:00pm.

The purpose of this Study Session is to review the RFP process and proposal materials from applicant as it pertains to the RFP 25/26-10 Van Born Road properties.

I will provide RFP materials to Council for inclusion in the June 22<sup>nd</sup> packet, to allow for further review prior to the study session.

If you have any questions or require additional information, please do not hesitate to contact me.

Thank you,



Jessica Hobbs



# *City of Romulus*

## *Approval of Consent Agenda*

Council Meeting Held: **June 22, 2026**

Item No. **D.**

General Description: To concur with the recommendation of the Executive Advisory Committee, and reappoint Brian Lloyd to the Romulus Board of Zoning Appeals with a term to expire on June 30, 2029.

**Resolution No.** \_\_\_\_\_

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED  
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



**CITY COUNCIL AGENDA ITEM  
REQUEST FORM**

Submitted to: **Romulus City Council** Date Submitted: **6/17/2026**

Submitted by: **Ellen Craig-Bragg, City Clerk**  
**cc: D'Sjonaun Hockenhull, Deputy Clerk**

Department: **Clerks Office**

Council Meeting of: **June 22, 2026**

**Administrative  
Officials**

Robert McCraight, Mayor  
Ellen L. Craig-Bragg, City Clerk  
Stacy Paige, City Treasurer

**City Council**

Tina Talley Mayor Pro Tem  
Celeste Roscoe, Councilwoman  
David Jones, Councilman  
Kathleen Abdo Councilwoman  
William Wadsworth Councilman  
James Bullock Councilman  
Mark Wilhide, Councilman

**TITLE/DESCRIPTION OF ITEM**

**BZA Reappointment - Brian Lloyd**

**ACTION REQUESTED**

Contract/Agreement	<input type="checkbox"/>	New/Amended Ordinance	<input type="checkbox"/>
Bid/Piggyback	<input type="checkbox"/>	Public Hearing Request	<input type="checkbox"/>
Budget Amendment	<input type="checkbox"/>	Resolution	<input type="checkbox"/>
Board Appointment	<input checked="" type="checkbox"/>	Rezoning	<input type="checkbox"/>
Fee Waiver	<input type="checkbox"/>	Special Meeting Request	<input type="checkbox"/>
Other	<input type="checkbox"/>	Special Land Use Request	<input type="checkbox"/>

**RECOMMENDED RESOLUTION/ACTION**

**To concur with the recommendation of the Executive Advisory Committee, and reappoint Brian Lloyd to the Romulus Board of Zoning Appeals, with a term to expire on June 30, 2029 in accordance with the Michigan Zoning Enabling Act 110 of 2006.**

*City of Romulus*

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

www.romulusgov.com

**OFFICE USE ONLY**

Approved for Council Agenda:

AGENDA ITEM # .

**PLANNING DEPARTMENT  
INTER-OFFICE MEMORANDUM**

**DATE:** June 3, 2026

**TO:** Ellen Craig-Bragg, City Clerk

**FROM:** Carol Maise, City Planner

**SUBJECT:** Board of Zoning Appeals (BZA) Re-appointment

---

Please be advised that the current term of Brian Lloyd, as member of the Board of Zoning Appeals, will expire on June 30, 2026. I am recommending that Mr. Lloyd be re-appointed as a member of the Board of Zoning Appeals. The duration of the appointments are for three (3) years which will expire June 30, 2029.

Please forward this to the City Council Appointment Advisory Committee so they may act on the appointments which will then be forwarded to the City Council for their review and approval.

kh

cc: Mayor McCraight  
Julie Wojtylko, Chief of Staff  
Jill Lambert, Executive Aide, Office of the Mayor  
Vanessa Toliver, Administrative Assistant, Office of the Mayor

June 2, 2026

City Council Appointment Advisory Committee  
11111 Wayne Road  
Romulus, MI 48174

RE: Re-appointment to the Zoning Board of Appeals

Dear Appointment Advisory Committee:

Please accept this letter as my official request to be re-appointed as a member of the Zoning Board of Appeals. I have enjoyed being on the Zoning Board of Appeals and would like to continue to be of service to the residents of our community.

Sincerely,

Brian Lloyd  
7293 Townsend Drive  
Romulus, MI 48174  
313-820-6310

Cc: Mayor McCraight  
Julie Wojtylko, Chief of Staff

S:\Planning\BZA Members & Guidelines\BZA Term Expirations\2026 Lloyd and Allison\re-appointment BZA ltr Lloyd signed.docx



# *City of Romulus*

## *Approval of Consent Agenda*

Council Meeting Held: **June 22, 2026**

Item No. E.

General Description: To approve the second reading and final adoption of Budget Amendment 25/26-15 in the amount of 322,210.00 to cover costs associated with the repair of the parking lot and roof at the Municipal Annex (former 34th District Court). Introduced 6/8/26.

**Resolution No. \_\_\_\_\_**

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED  
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



**CITY COUNCIL AGENDA ITEM  
REQUEST FORM**

Submitted to: **Romulus City Council** Date Submitted: **6/17/2026**

Submitted by: **Ellen Craig-Bragg, City Clerk**  
**cc: D'Sjonaun Hockenhull, Deputy Clerk**

Department: **Clerks Office**

Council Meeting of: **June 22, 2026**

**Administrative  
Officials**

Robert McCraight, Mayor  
Ellen L. Craig-Bragg, City Clerk  
Stacy Paige, City Treasurer

**City Council**

Tina Talley Mayor Pro Tem  
Celeste Roscoe, Councilwoman  
David Jones, Councilman  
Kathleen Abdo Councilwoman  
William Wadsworth Councilman  
James Bullock Councilman  
Mark Willhide, Councilman

**TITLE/DESCRIPTION OF ITEM**

**2nd Reading and Final Adoption of Budget Amendment 25/26-15**

**ACTION REQUESTED**

Contract/Agreement	<input type="checkbox"/>	New/Amended Ordinance	<input type="checkbox"/>
Bid/Piggyback	<input type="checkbox"/>	Public Hearing Request	<input type="checkbox"/>
Budget Amendment	<input checked="" type="checkbox"/>	Resolution	<input type="checkbox"/>
Board Appointment	<input type="checkbox"/>	Rezoning	<input type="checkbox"/>
Fee Waiver	<input type="checkbox"/>	Special Meeting Request	<input type="checkbox"/>
Other	<input type="checkbox"/>	Special Land Use Request	<input type="checkbox"/>

**RECOMMENDED RESOLUTION/ACTION**

**To approve the Second Reading and Final Adoption of Budget Amendment 25/26-15 in the amount of \$322,210.00 to cover costs associated with the repair of the parking lot and roof at the Municipal Annex (former 34th District Court).**

**This amendment was introduced at the June 8 2026, Regular Council Meeting.**

*City of Romulus*

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

www.romulusgov.com

**OFFICE USE ONLY**

Approved for Council Agenda:

AGENDA ITEM # .


## BUDGET AMENDMENT FORM

INCREASE		DECREASE	
Account Number /Name	Amount	Account Number /Name	Amount
211-000-971.000 Capital Outlay	\$ 322,210	211-000-376.000 Fund Balance	\$ 322,210
<b>TOTAL</b>	<b>\$ 322,210</b>	<b>TOTAL</b>	<b>\$ 322,210</b>

**PURPOSE:**

To cover emergency roof repair and parking lot reconstruction at Municipal Annex (former 34th District Court)

**DATE:** \_\_\_\_\_ 6/3/2026

**Department Head Signature:**  \_\_\_\_\_

**Mayor's Authorization:** \_\_\_\_\_

**THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.**

# Memorandum

To: Maria Farris, Finance Director / Gary Harris Deputy Finance Director  
From: Mike Laskaska, Director of Communication and Community Services  
Date: June 3, 2026  
Re: Budget Amendment

---

Attached is a request for a budget amendment to cover costs for emergency roof repair and parking lot reconstruction at the Municipal Annex (former 34<sup>th</sup> district court). This item is to be added to the agenda for the June 8, 2026, City Council meeting.

This budget amendment will transfer funds from PEG Fee Fund Balance (211-000-376.000) to Capital Outlay (211-000-971.000) in the amount of \$322,210.00.

If you have any additional questions, please feel free to reach out.



# City of Romulus

## Approval of Consent Agenda

Council Meeting Held: **June 22, 2026**

Item No. F.

General Description: To approve the second reading and final adoption of Budget Amendment 25/26-19 in the amount of \$206,560.00 to recognize revenue that was received in Fiscal Year 2025/2026. Introduced 6/8/26.

**Resolution No.** \_\_\_\_\_

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED  
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



**CITY COUNCIL AGENDA ITEM  
REQUEST FORM**

Submitted to: **Romulus City Council** Date Submitted: **6/17/2026**

Submitted by: **Ellen Craig-Bragg, City Clerk**  
**cc: D'Sjonaun Hockenhull, Deputy Clerk**

Department: **Clerks Office**

Council Meeting of: **June 22, 2026**

**Administrative  
Officials**

Robert McCraight, Mayor  
Ellen L. Craig-Bragg, City Clerk  
Stacy Paige, City Treasurer

**City Council**

Tina Talley Mayor Pro Tem  
Celeste Roscoe, Councilwoman  
David Jones, Councilman  
Kathleen Abdo Councilwoman  
William Wadsworth Councilman  
James Bullock Councilman  
Mark Willhide, Councilman

**TITLE/DESCRIPTION OF ITEM**

**2nd Reading and Final Adoption of Budget Amendment 25/26-19**

**ACTION REQUESTED**

Contract/Agreement	<input type="checkbox"/>	New/Amended Ordinance	<input type="checkbox"/>
Bid/Piggyback	<input type="checkbox"/>	Public Hearing Request	<input type="checkbox"/>
Budget Amendment	<input checked="" type="checkbox"/>	Resolution	<input type="checkbox"/>
Board Appointment	<input type="checkbox"/>	Rezoning	<input type="checkbox"/>
Fee Waiver	<input type="checkbox"/>	Special Meeting Request	<input type="checkbox"/>
Other	<input type="checkbox"/>	Special Land Use Request	<input type="checkbox"/>

**RECOMMENDED RESOLUTION/ACTION**

**To approve the Second Reading and Final Adoption of Budget Amendment 25/26-19 in the amount of \$206,560.00 to recognize revenue that was received in Fiscal Year 2025/2026.**

**This amendment was introduced at the June 8 2026, Regular Council Meeting.**

*City of Romulus*

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

www.romulusgov.com

**OFFICE USE ONLY**

Approved for Council Agenda:

AGENDA ITEM # .

## BUDGET AMENDMENT FORM

INCREASE		DECREASE	
Account Number /Name	Amount	Account Number /Name	Amount
266-301-505.001 Federala Forfeiture- Revenue	\$ 206,560	266-000-390.000 Fund Balance	\$ 206,560
<b>TOTAL</b>	<b>\$ 206,560</b>	<b>TOTAL</b>	<b>\$ 206,560</b>


**PURPOSE:**

Recognize revenue that was received in FY25/26

---

**DATE:** 6/3/2026

**Department Head Signature:** Maria Farris

**Mayor's Authorization:** 

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.

# MEMORANDUM

**TO:** Mayor Robert A. McCraight  
**FROM:** Finance Department  
**DATE:** June 3, 2026 *MSF*  
**SUBJECT:** Budget Amendment 25-26.19

<u>FUND/DEPT. ACCOUNT NO.</u> General	<u>ACCOUNT NAME</u>	<u>CURRENT FB</u>	<u>AMENDMENT</u>	<u>AMENDED FB/Budget</u>
Fund Balance 266-000-390.000	Fund Balance	-	\$ 206,560.00	\$ 206,560.00
Revenue 266-301-505.001	Federal Forfeiture-Funds revenue	-	\$ 206,560.00	\$ 206,560.00

Recognize revenue that was received in FY25/26



# City of Romulus

## Approval of Consent Agenda

Council Meeting Held: **June 22, 2026**

Item No. G.

General Description: To approve the second reading and final adoption of Budget Amendment 25/26-20 in the amount of \$85,000.00 to increase expenses associated with the MIDC program in Fiscal Year 2025/2026 budget. Introduced 6/8/26.

**Resolution No.** \_\_\_\_\_

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

**MOTION CARRIED  
UNANIMOUSLY**

**MOTION CARRIED**

**MOTION FAILED**



**CITY COUNCIL AGENDA ITEM  
REQUEST FORM**

Submitted to: **Romulus City Council** Date Submitted: **6/17/2026**

Submitted by: **Ellen Craig-Bragg, City Clerk**  
**cc: D'Sjonaun Hockenhull, Deputy Clerk**

Department: **Clerks Office**

Council Meeting of: **June 22, 2026**

**Administrative  
Officials**

Robert McCraight, Mayor  
Ellen L. Craig-Bragg, City Clerk  
Stacy Paige, City Treasurer

**City Council**

Tina Talley Mayor Pro Tem  
Celeste Roscoe, Councilwoman  
David Jones, Councilman  
Kathleen Abdo Councilwoman  
William Wadsworth Councilman  
James Bullock Councilman  
Mark Willhide, Councilman

**TITLE/DESCRIPTION OF ITEM**

**2nd Reading and Final Adoption of Budget Amendment 25/26-20**

**ACTION REQUESTED**

Contract/Agreement	<input type="checkbox"/>	New/Amended Ordinance	<input type="checkbox"/>
Bid/Piggyback	<input type="checkbox"/>	Public Hearing Request	<input type="checkbox"/>
Budget Amendment	<input checked="" type="checkbox"/>	Resolution	<input type="checkbox"/>
Board Appointment	<input type="checkbox"/>	Rezoning	<input type="checkbox"/>
Fee Waiver	<input type="checkbox"/>	Special Meeting Request	<input type="checkbox"/>
Other	<input type="checkbox"/>	Special Land Use Request	<input type="checkbox"/>

**RECOMMENDED RESOLUTION/ACTION**

**To approve the Second Reading and Final Adoption of Budget Amendment 25/26-20 in the amount of \$85,000.00 to increase expenses associated with the MIDC program in Fiscal Year 2025/2026 budget.**

**This amendment was introduced at the June 8 2026, Regular Council Meeting.**

*City of Romulus*

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

www.romulusgov.com

**OFFICE USE ONLY**

Approved for Council Agenda:

AGENDA ITEM # .

# MEMORANDUM

**TO:** Mayor Robert A. McCraight  
**FROM:** Finance Department  
**DATE:** June 3, 2026 *MSF*  
**SUBJECT:** Budget Amendment 25-26.20

<u>FUND/DEPT. ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT FB</u>	<u>AMENDMENT</u>	<u>AMENDED FB/Budget</u>
<u>General</u>				
Expense 260-000-817.000	Contractual Services	225,000.00	\$ 85,000.00	\$ 310,000.00
Revenue 260-000-539.286	State Grant-MIDC Reimbursement	225,260.00	\$ 85,000.00	\$ 310,260.00

Recognize revenue and additional expenses in FY25/26

## BUDGET AMENDMENT FORM

INCREASE		INCREASE	
Account Number /Name	Amount	Account Number /Name	Amount
260-000-539-286 MIDC StateReimb Revenue	\$ 85,000	260-000-817.000 Contractual Services	\$ 85,000
<b>TOTAL</b>	<b>\$ 85,000</b>	<b>TOTAL</b>	<b>\$ 85,000</b>


**PURPOSE:**

Recognize revenue and expenses for MIDC in FY25/26

---

**DATE:** 6/3/2026

**Department Head Signature:** Maria Farris

**Mayor's Authorization:** 

THIS FORM IS TO BE USED WHEN THE TOTAL AMOUNT OF EXPENDITURES WITHIN A DEPARTMENT IS REQUESTED TO BE INCREASED. IT REQUIRES PRIOR APPROVAL FROM THE MAYOR AND THE FINANCE DEPARTMENT WILL DETERMINE IF THE FUNDS ARE AVAILABLE EITHER FROM FUND BALANCE/RETAINED EARNINGS OR YOU MAY ALSO REQUEST FUNDS TO BE TRANSFERRED FROM ANOTHER ONE OF YOUR DEPARTMENTAL BUDGETS. THIS REQUEST REQUIRES COUNCIL APPROVAL.



# City of Romulus

## Petitioner

Council Meeting Held: **June 22, 2026**

Item No. A.

General Description: **Petitioner:** Jennifer Madison **Petition:** Block Party Petition Request  
To approve the petitioner's request for a Block Party Event scheduled for Saturday, July 4, 2026, from 5:00 p.m. to 10:30 p.m. and the closing of Hearst Ave. from Chamberlain St. to Dexter St. with access granted for emergency vehicles.

Resolution No. \_\_\_\_\_

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED  
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



Office of the City Clerk  
Ellen L. Craig-Bragg, City Clerk

---

## MEMORANDUM

**To:** Honorable City Council

**From:** Ellen L. Craig-Bragg, City Clerk

**Cc:** D’Sjonaun Hockenhull, Deputy City Clerk

**Date:** June 18, 2026

**Re:** Block Party Petition – Jennifer Madison

---

On June 4, 2026, the Clerk’s Office received a Block Party Petition Request by petitioner Jennifer Madison, with the signatures of the property owners affected by the request and road closure. The petition was forwarded to the Assessing, Police/Ordinance, Public Works, and Fire Departments for their input and/or objections.

The City Assessor has indicated that the petitioner has met the threshold of signatures needed from property owners impacted by the road closure request, and no objections were raised by Police, Fire, and DPW.

**The recommendation is to approve the petitioner’s request for a Block Party Event scheduled for Saturday, July 4, 2026, from 5:00 p.m. to 10:30 p.m. and the closing of Hearst Ave. from Chamberlain St. to Dexter St. with access granted for emergency vehicles.**

Print

**Block Party Application - Submission #6220**

Date Submitted: 6/3/2026

**Applicant's Name\***

Jennifer Madison

**Are you a resident of Romulus?\***

- Yes
- No

**Applicant's Address\***

6220 Dexter St

**City\***

Romulus

**State\***

MI

**Zip Code\***

48174

**Phone Number\***

[REDACTED]

**Email\***

[REDACTED]

**Name of Event\***

Annual Fireworks Party

**Date of Event\***

7/4/2026

**Event Start and End Time\***

5pm - 10:30pm

Example: 10am - 5pm

**Location of Event\***

Boice Drain Parkway

**Details of Event\***

Community family and friends gathering, will include fireworks, music bounce houses and canopies

Give a brief description of all event activities such as food truck locations, bands, staging, bounce houses, etc.

**Are you requesting a street closure?\***

- Yes
- No

**If a street closure is requested, list the streets you are requesting to be closed.\***

East to West Hearst between West Chamberlain and East Dexter

Example: Request to close North St. at Any St. and Easy St. at South St

**Do you need barricades from DPW?\***

- Yes
- No

**Will this event block access to emergency vehicles?\***

- Yes
- No
- Not Sure

**Block Party Petition**

The applicant or designated circulator must gather at least 51% of the property owners affected by the block party or street closure.

**Required Form**

[Block Party Petition Form](#)

Before the request is submitted to the City Council for consideration, the City Clerk's Office will forward the request to respective departments for input.

**Instructions for Uploading Required Documents\***

2026 July 4 Party.pdf

Applicant must upload the signed block party petition (above), a copy of their Driver's License and a copy of the Event's Flyer/Postcard

Acceptable formats: PDF, DOCX, JPG, JPEG, PNG

**DISCLAIMER**

A non-refundable \$25.00 block party application fee must be paid upon the filing of the Block Party Application and Petition.

**PAYMENT INFORMATION**

[Online Payment](#)

**Acceptable forms of payment:**

1. Check/Money Order made payable to "City of Romulus".
2. Cash - paid at the Treasurer's Office
3. Online payment at the link above

**ADDITIONAL INFORMATION**

This application will be processed when the Block Party Petition, containing signatures of at least 51% of the property owners affected by the block party/street closure, has been filed with the Clerk's Office and the \$25.00 non-refundable application fee is paid.

**Electronic Signature Agreement\***

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

You further agree and acknowledge that the residents/organizers/participants are responsible for disposing of all trash & debris, and the requested block party is subject to the City's Noise Ordinance: [Chapter 36, Section 36-162](#).

I agree.

**Electronic Signature\***

Jennifer Madison

**Date Signed\***

6/3/2026

Assessor Use Only  
Number of Properties Affected:  
Number of Signatures Required:

**BLOCK PARTY PETITION**

We, the undersigned of the 0220 block(s) of Dexter between  
Hearst and CHAMBERLAIN request the closing of our street in the  
City of Romulus on July 4 from \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm.

ADDRESS	MUST PRINT NAME	SIGNATURE
6201 Chamberlain St	Herman Colbert	[Signature]
6225 Chamberlain St	Danielle Polard	[Signature]
6178 Dexter	Kenyetta Davis	[Signature]
6127 Dexter	Charlene Sledge	[Signature]

SIGNATURE OF CIRCULATOR: Joseph N. Robinson

ADDRESS: 0220 Dexter St PHONE NUMBER: [REDACTED]  
EMAIL: [REDACTED]

(Please use back of this form for additional signatures.)

Completed petition must be submitted with copy of application and flyer to the Office of the Clerk by the Monday the week prior to the next scheduled City Council Meeting.

OFFICE USE ONLY	
Rec'd on: _____	Approved _____
Assessor verified on: _____	Y ___ N ___
Sent to RPD: _____	Y ___ N ___
Sent to RFD: _____	Y ___ N ___
Sent to DPW: _____	Y ___ N ___

# Annual Fireworks Party

July 11th, 2026

5pm to 10:30pm

Community gathering of friends and family for fireworks and music.

Activities for kids

BYOB and Food





# City of Romulus

## Chairperson's Report, Tina Talley, Mayor Pro-Tem

Council Meeting Held: **June 22, 2026**

Item No. A.

General Description: Boards & Commissions Updates

**Resolution No. \_\_\_\_\_**

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

**MOTION CARRIED  
UNANIMOUSLY**

**MOTION CARRIED**

**MOTION FAILED**



# City of Romulus

## Chairperson's Report, Tina Talley, Mayor Pro-Tem

Council Meeting Held: **June 22, 2026**

Item No. B.

General Description: Approval of the Chairperson's Report

**Resolution No.** \_\_\_\_\_

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

**MOTION CARRIED  
UNANIMOUSLY**

**MOTION CARRIED**

**MOTION FAILED**



# *City of Romulus*

## *Mayor’s Report – Robert A. McCraight, Mayor*

Council Meeting Held: **June 22, 2026**

Item No. A.

General Description: Wayne County Sub-Recipient Agreement for HUD Community Block Grant (CDBG) program with Wayne County for 2025-2027 CDBG Project Years

**Resolution No. \_\_\_\_\_**

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED  
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

# City of Romulus

---

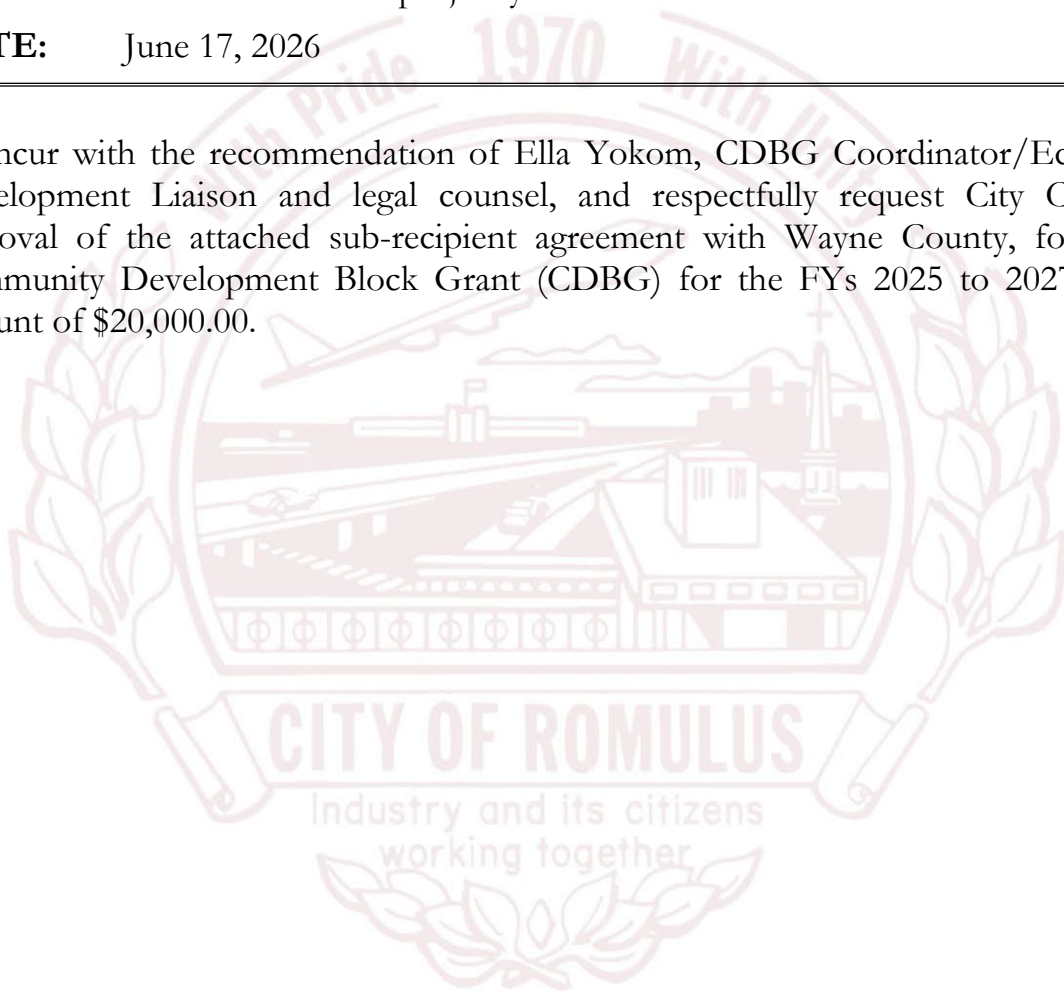
## INTEROFFICE MEMORANDUM

---

**TO:** The Honorable Romulus City Council  
**FROM:** Mayor Robert A. McCraight  
**SUBJECT:** Wayne County Sub-Recipient Agreement for HUD Community Development Block Grant (CDBG) program with Wayne County for 2025-2027 CDBG project years  
**DATE:** June 17, 2026

---

I concur with the recommendation of Ella Yokom, CDBG Coordinator/Economic Development Liaison and legal counsel, and respectfully request City Council's approval of the attached sub-recipient agreement with Wayne County, for HUD Community Development Block Grant (CDBG) for the FYs 2025 to 2027 in the amount of \$20,000.00.



Motion by \_\_\_\_\_, supported by \_\_\_\_\_, to concur with the administration and approve the attached sub-recipient agreement with Wayne County, for HUD Community Development Block Grant (CDBG) for the FYs 2025 to 2027 in the amount of \$20,000.00.

# Memo

**To:** Mayor Robert McCraight  
**From:** Ella Yokom, CDBG Coordinator/ Economic Development Liaison  
**cc:** Julie Wojtylko, Jill Lambert  
**Date:** 6/8/2026  
**Re:** Approval of 2025 CDBG Subrecipient Agreement with Wayne County

---

Good Morning, Mayor McCraight,

Please present the attached subrecipient agreement to the Romulus City Council for approval. The agreement outlines that the City of Romulus will be awarded \$20,000 through Wayne County's CDBG Program.

Should it be signed, the subrecipient agreement will be in effect from the date of signature until -06/30/2027. The community development department will submit all required reporting including quarterly reports, program income reports and a year-end report upon the completion of the contract. This contract has been reviewed by the City's attorney.

The funds have already been budgeted for within the FY 2026 Budget so no amendments will be required.

Thank you,

Ella Yokom

SUBRECIPIENT AGREEMENT FOR  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
BETWEEN THE  
CHARTER COUNTY OF WAYNE  
AND  
CITY OF ROMULUS

Term July 1, 2025, through June 30, 2027

**Catalog of Federal Domestic Assistance (CFDA)  
14.218 Community Development Block Grants/Entitlement Grants**

**THIS SUBRECIPIENT AGREEMENT** (the “**Agreement**”) is made effective as of the 1<sup>ST</sup> day of July, 2025, by and between the **Charter County of Wayne**, acting through the Community Development Department a Division of the Economic Development Department whose address is the Guardian Building, 500 Griswold, Detroit, Michigan 48226 (hereinafter referred to as the “**Recipient or County**”) and the **City of Romulus**, whose address is 11111 Wayne Road, Romulus, Michigan 48174 (the “**Subrecipient**”).

**Mutual Understandings**

- A.** Wayne County has entered into an agreement with the U.S. Department of Housing and Urban Development (“**HUD**”) to be the recipient of Community Development Block Grant (“**CDBG**”) Funds as an “Urban County” pursuant to the Housing and Community Development Act of 1974, as amended (the “**Act**”), Wayne County will receive these Funds to effect the purposes of its CDBG Program, pursuant to which it will make grants to eligible subrecipients to engage in community development activities.
- B.** The Subrecipient has applied to the Recipient for a grant pursuant to the CDBG Program to provide financing for specific activities outlined in an application submitted to the Recipient for the HUD Program Year 2025 starting July 1, 2025 (“**Program Year**”).
- C.** The Subrecipient may apply to the Recipient for additional grant Funds pursuant to the CDBG Program that are approved by the Wayne County Community Development Division for specific CDBG-eligible activities as Funds are available.
- D.** Both the Subrecipient and the Recipient (“**Parties**”) by entering into this Agreement are bound in accordance with 24 CFR Part 570.503,
- E.** The Work to be performed under this Agreement must be completed within twenty-four (24) months of July 1 of the respective HUD Program Year unless otherwise extended through the Recipient's administrative review process.
- F.** The Parties are entering into this Agreement to memorialize the terms and conditions under which the grant will be made and administered.
- G.** The exhibits attached to this Agreement are hereby incorporated in and made a part of this Agreement.

## Section 1

### Definitions

In addition to the words and terms elsewhere defined in this Agreement and the exhibits hereto, the following words and terms as used in this Agreement shall have the following meanings for the purposes of this Agreement unless the context or use indicates another or different meaning or intent. Furthermore, any definition that conflicts with a definition as provided for in any laws, rules, and regulations applicable to Community Development Block Grants and a specific context shall supersede the definition or portion of the definition that conflicts below:

- 1.01 “**Agreement**” means this document in its final form, including all exhibits, as executed by the County and Subrecipient.
- 1.02 “**CDBG**” means Community Development Block Grant pursuant to the Housing and Community Development Act of 1974, as amended.
- 1.03. “**CDBG Funds**” means Community Development Block Grant Funds made available to the County pursuant to the Housing and Community Development Act of 1974, as amended for the purpose of dispensing these Funds for eligible CDBG Activities under this Agreement. **The CDBG Funds contemplated for this Agreement are \$20,000.00 (Twenty Thousand Dollars and Zero Cents).**
- 1.04. “**City**” means the following:
  - (i) Any unit of general local government located in Wayne County that is classified as a municipality by the United States Bureau of the Census, or
  - (ii) Any other unit of general local government located in Wayne County that is a town or township.
- 1.05. “**Closing or Closing Date**” shall mean the date and time, which shall be mutually agreed upon by the Subrecipient and the County, at which the Subrecipient shall execute this Agreement and any other documents deemed necessary by the County in connection with this transaction and Project.
- 1.06. “**Contractor**” shall mean an entity or person paid with CDBG Funds in return for a specific service (e.g., construction, program management). Contractors must be selected through a competitive procurement process by the Subrecipient unless otherwise noted in this Agreement.
- 1.07. “**Counsel**” shall mean a person admitted to practice law in the State of Michigan and who may be the legal advisor for the County or the Subrecipient.

- 1.08. **“LMA”** shall mean low and moderate income area benefiting all residents of a primarily residential area in which at least 51% of the residents have incomes at or below 80% of area income.
- 1.09. **”LMI”** shall mean low and moderate income.
- 1.10. **“LMH”** shall mean low and moderate housing activities that will be occupied by a household whose income is at or below 80% of area median income.
- 1.11. **“LMC”** shall mean low and moderate limited clientele activities whose income is at or below 80% of area median income.
- 1.12. **“LMJ”** shall mean low and moderate job creation and retention LMI benefit national objective addresses activities designed to create or retain permanent jobs, at least 51 percent of which will be made available to or held by LMI persons.
- 1.13. **“Program Income”** means revenue (i.e., gross income) received by a state, unit of general local government, or Subrecipient that is directly generated from the use of CDBG Funds.
- 1.14. **“Program Manager”** means the Wayne County staff person currently managing the Wayne County CDBG program.
- 1.15. **“Recipient”** or **“County”** shall mean the County of Wayne, Michigan.
- 1.16. **“Records”** shall mean all records, data, notes, reports, discs, and documents in whatever format related to this Agreement and the Work under this Agreement and as further defined in Section 5 of this Agreement.
- 1.17. **“Regulations”** shall mean the regulations relating to the CDBG Program promulgated by HUD.
- 1.18. **“Rehabilitation”** shall mean any rehabilitation of residential property to the extent necessary to comply with applicable laws, codes, and other requirements relating to housing safety, quality and habitability, in order to sell, or redevelop such homes and properties. Rehabilitation may include improvements to increase the energy efficiency or conservation of such homes and properties or provide a renewable energy source for such homes and properties.

- 1.19. “Subrecipient” shall mean **City of Romulus**, a unit of local government or municipality that the County has awarded CDBG Funds to perform eligible activities under the CDBG Program.

## **Section 2**

### **Statement of Purpose and Eligible Activities of the Housing and Community Development Act**

#### **2.01 CDBG Objective**

The primary objective of Title I of the Housing and Community Development Act of 1974, as amended, and of the community development program of each grantee, is the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. By executing this Agreement the Subrecipient agrees with the Recipient to provide housing and community development activities in accordance with the objectives of the Act.

#### **2.02 Compliance With CDBG Eligible Activity Requirements**

The Subrecipient will be responsible for administering the CDBG Program in a manner satisfactory to the County and consistent with any standards as a condition of providing these Funds. The following is a list of eligible activities for CDBG under this Agreement:

Public services. Provision of public services (including labor, supplies, and materials) including but not limited to those concerned with employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, welfare (but excluding the provision of income payments identified under § 570.207(b)(4)), homebuyer down payment assistance, or recreational needs. To be eligible for CDBG assistance, a public service must be either a new service or a quantifiable increase in the level of an existing service above that which has been provided by or on behalf of the unit of general local government (through funds raised by the unit or received by the unit from the State in which it is located) in the 12 calendar months before the submission of the action plan;

## 2.03 National Objectives.

Each eligible activity funded with CDBG Funds must meet one of the three national objectives:

### 1. **Benefits low and moderate income persons**

- a. (LMA) Area Benefit -- activity provides benefit to area where at least 51% of residents receive low- to moderate-incomes:
  - 1) Area is primarily residential and activity meets LMI needs.
  - 2) Income levels are documented by Census or an approved substitute.
  - 3) Exceptions apply under special circumstances.
  
- b. (LMC) Limited Clientele -- activity benefits a limited number of persons who are at least 51% (LMI) Low and Moderate Income:
  - 1) Persons are presumed to be LMI (abused children, elderly, homeless).
  - 2) Assistance is for LMI persons owning or developing microenterprises.
  - 3) Activity is a job training or placement activity. (Conditions do apply.)
  
- c. (LMH) Housing -- activity provides or improves residential structures to be occupied by LMI persons:
  - 1) At least 51% of units must be occupied by LMI.
  - 2) Exceptions to the 51% rule are possible under limited circumstances.
  
- d. (LMJ) Jobs -- activity creates or retains jobs:
  - 1) At least 51% of the jobs must be held by or available to LMI persons.

### 2. **Aids in the prevention or elimination of slums or blight**

The area in which the activity occurs must be designated as slum or blighted. The following tests apply:

- a. The delineated area in which the activity occurs must meet a definition of a slum, blighted, deteriorated or deteriorating area under state or local law;
- b. The area must also meet either one of the two conditions specified below:
  - 1) At least 25 percent of the properties throughout the area exhibit the following:

- i. Physical deterioration of buildings/improvements;
  - ii. Abandonment of properties;
  - iii. Chronic high occupancy turnover rates or chronic high vacancy rates in commercial or industrial buildings;
  - iv. Significant declines in property values or abnormally low property values relative to other areas in the community; or
  - v. Known or suspected environmental contamination. •
- 2) Public improvements throughout the area are in a general state of deterioration. |
- c. Documentation must be maintained by the State on the boundaries of the area and the conditions that qualified the area at the time of its designation. The designation of an area as slum or blighted must be re-determined every 10 years for continued qualifications

**3. Meets a need having a particular urgency (referred to as urgent need).**

- 1) Conditions are a serious and immediate threat to health and welfare and are of recent origin
- 2) It cannot fund activity on its own as other sources of money are unavailable.

**Section 3**

**Statement of Work/Budget, Payment Guidelines, and Due Diligence Requirements**

**3.01 Description of Work and Deadlines**

The term of this Agreement is July 1, 2025, to June 30, 2027. The work to be performed for the eligible CDBG activities under this Agreement is set forth in the attached Appendix A (“Work”) and shall, at the election of Recipient, also conform to any submittals (i.e. RFPs or applications) by Subrecipient to Recipient in the process of receiving the CDBG Funds. Any Work shall be completed on or before (24) months from July 1 of the respective HUD Program Year unless otherwise extended through Recipient’s approved modification

process. The Subrecipient agrees that this deadline may be unilaterally shortened by the Recipient, at the Recipient's sole discretion, if a more expeditious schedule is required for the Recipient to comply with any HUD regulations, including, but not limited to, 24 CFR 570.902.

### **3.02 CDBG Activity Description**

The description of each CDBG activity shall be in sufficient detail as to provide a sound basis for the Recipient to effectively monitor performance under this Agreement. Such description will, at minimum, allow for a clear understanding of the need and benefit of the activity and the proposed eligible activity and National Objective. Recipient may ask for a written clarification of the work and CDBG activity at any time during this Agreement before making a payment under this Agreement. If such clarification does not reasonably indicate compliance with CDBG standards, Recipient will not be required to release any payment until a sufficient clarification is provided. The Subrecipient shall submit to the Recipient a budget covering the costs for the CDBG eligible activities.

### **3.03 Transfer or Reallocation**

During the term of this Agreement, Subrecipient may transfer or reallocate the budget covering costs between different eligible activities that were originally set up in the application. However, if an activity was not set up in the original application, then Subrecipient must follow the rules for public hearings to add such new activity. All transfers of eligible activities are limited to transfer within the CDBG Program only and with consent from the County.

### **3.04 Payment Restrictions**

It is expressly agreed and understood that the total amount to be paid by the Recipient under this Agreement shall not exceed the CDBG Funds amount **actually awarded and received by Recipient** for this Agreement as specifically noted in Section 1 (Definitions) of this Agreement. It is also expressly agreed and understood that all amounts allocated hereunder to the Subrecipient by the Recipient shall be on a reimbursement basis for monies already

spent by the Subrecipient or its contractors on approved (or pre-approved in writing if required by 2 CFR 200.407) eligible activities for projects meeting National Objectives. Subrecipient shall have no claim for detrimental reliance or otherwise for expenses it incurs for ineligible activities or projects not meeting National Objectives as interpreted by HUD or for claims for funds that have not been actually awarded to Recipient. All requests for payment reimbursements shall be submitted on a monthly basis with all the required documentations and certifications of the Subrecipient's financial management system in accordance with the standards specified in OMB Circular A-85. All incomplete payment requests will not be processed and will be returned to the Subrecipient to complete.

### **3.05 Payment Disputes**

In the event that there is a disagreement over the eligibility of a payment by Recipient to Subrecipient of CDBG Funds under this Agreement, Recipient will not be required to make any such payment until a clear written ruling by HUD has been obtained. If the payment has already been made and the funds are still in the possession of Subrecipient or its agents, the funds will be returned to Recipient immediately until a written ruling by HUD has been obtained. Recipient may waive this requirement in writing or require another reasonable alternative such as escrow if it deems it in the best interest of the Recipient. In any event, Subrecipient must repay Recipient for any payment made by Recipient to Subrecipient subsequently disallowed by HUD. Such repayment will be with interest and administrative fees if HUD has demanded repayment and Recipient has already paid HUD.

### **3.06 Timely Execution of Agreement Required**

The CDBG Funds are subject to strict timelines for eligible expenditure or they are subject to recapture. Accordingly, strict adherence to deadlines is required to avoid such recapture and penalties. Subrecipients must return properly authorized and executed copies of this Agreement, with any accompanying resolutions required for proper authorization, within 30 days of receipt of the Agreement. Recipient will have the right to re-assign the CDBG Funds allocated to Subrecipient if Subrecipient does not comply with the provisions of this sub-section and Subrecipient will have no claim against Recipient.

### **3.07 Due Diligence Requirements**

Recipient may require Subrecipient to provide certain documents and documentation to ensure that the work is in compliance with CDBG Requirements and this Agreement. Subrecipient must provide such documentation in a reasonable and timely manner. Recipient may condition any payment under this Agreement on the provision of such documentation. All such requests will be made in writing by the Subrecipient.

## **Section 4**

### **Contractors**

#### **4.01 Using Contractors**

Subrecipient may only use a contractor for work performed with CDBG Funds in compliance with all applicable laws, rules, and regulations governing contractors for CDBG projects. Any request for reimbursement for a non-conforming use of contractors will be denied and may also require recoupment by Subrecipient of any compensation of the contractor in violation of any laws, rules, or regulations.

#### **4.02 Contractor Procurement**

Contractors must be procured competitively according to Federal Office of Management and Budget (OMB) rules, **24 CFR 85.36, and 2 CFR 200.320**. If the Subrecipient is acquiring goods and services, such as professional consulting, environmental review or planning, totaling no more than **\$100,000** then small purchase procurement (24 CFR 85.36(d)(1) and 84.44(e)(2)) can be used which allows Subrecipient to obtain quotes from potential vendors with a detailed description of the goods or services needed without publishing a formal request for proposals or invitation for bids. This method cannot be used if the amount of contract exceeds \$100,000 in value. In general, the small purchases procedures also should not be used to acquire construction Contractors. It is recommended that these acquisitions occur under the sealed bid approach.

#### **4.03 Agreements with Contractors**

Subrecipients must enter into written agreements with Contractors.

In order to meet HUD and County CDBG Program requirements, agreements with Contractors must address the following:

1. Scope of services to be provided, consistent with this Agreement.
2. Identification of intended beneficiaries, if applicable.
3. Schedule for work completion.
4. Budget and payment schedule.
5. Provisions for termination for nonperformance or poor performance.
6. Other provisions required regarding:
  - a. Equal opportunity
  - b. Nondiscrimination
  - c. Labor standards
  - d. Anti-lobbying
  - e. Conflict of interest
7. Provisions for maintenance of workers' compensation insurance.
8. Provisions for maintenance of unemployment, disability and liability insurance as required.
9. Provisions for records retention (min. 4 yrs. from submittal of final expenditure report or conclusion of any audit or litigation).
10. Provision permitting monitoring/auditing by County and Subrecipient.
11. Provision requiring Contractor to abide by the covenants of this Agreement.
12. Provisions requiring appropriate bonds where required or reasonable.

#### **4.04 Limitation on Term of Contractor Agreements**

In compliance with federal procurement rules, the term of and agreements between Subrecipient and Contractors may not exceed three years.

**Section 5**  
**Records and Reports**

**5.01 Records Requirements**

The Subrecipient shall comply with 24 CFR Part 570.506 and maintain full and complete books, ledgers, journals, accounts, or records wherein are kept all entries reflecting its operation pursuant to this Agreement. The records shall be kept in accordance with generally accepted accounting principles and practices and according to the provisions of the 2 CFR 200 and the provisions of 24 CFR Part 85, as modified by 24 CFR 570.502(a). The Subrecipient shall maintain all records required by the Federal regulations specified in 24 CFR 570.506 that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- A. Records providing a full description of each activity undertaken;
- B. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
- C. Records required to determine the eligibility of activities;
- D. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
- E. Records documenting compliance with the fair housing and equal opportunity components of the CDBG program;
- F. Financial records as required by 24 CFR 570.502, and 24 CFR 84.21–28; and
- G. Other records necessary to document compliance with Subpart K of 24 CFR Part 570.

**5.02 Retention of Records**

The Subrecipient shall retain all financial records, supporting documents, statistical records, and all other records pertinent to the Agreement for a period of three (3) years. The retention period begins on the date of the submission of the Recipient’s annual performance and evaluation report to HUD in which the activities assisted under the Agreement are reported on for the final time. Notwithstanding the above, if there is

litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the three-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the three-year period, whichever occurs later.

**5.03 Recipient Right to Examine and Audit**

The Recipient, including the Legislative Auditor General, shall have the right to examine and audit all books, records, documents and other supporting data of the Subrecipient, or any consultants or agents rendering services under this Agreement, whether directly or indirectly, which will permit adequate evaluation of the services, the cost, or pricing data submitted by the Subrecipient. The Subrecipient shall include a similar covenant allowing for Recipient audit in any contract it has with a Contractor, consultant or agent whose services will be charged directly or indirectly to the Recipient. This right to audit shall include, but shall not be limited to, the Recipient's right to request, and to be supplied in a timely manner, copies of any and all such books, documents, records and other supporting data. The Recipient may delay payment to the Subrecipient pending the receipt of such records and the results of any related audit without penalty or interest.

**5.04 Activity Description Records**

The records shall contain a full description of each activity assisted or being assisted with CDBG Funds. This description shall include its location and the amount of CDBG Funds budgeted and expended for the activity; and whether (i) the activity assists persons who qualify as Low-to-Moderate-Income persons; (ii) will aid in the prevention or elimination of blight or slums; (iii) or is designed to alleviate conditions which pose a serious and immediate threat to the health or welfare of the community.

**5.05 Program Related Reports**

The Subrecipient shall prepare in a timely manner and submit, to the Recipient, all program-related reports required by the Wayne County CDBG Manual. These reports

include, but are not limited to, a year-end report and the Program Income report described in Section 6 below.

## **Section 6**

### **Program Income**

#### **6.01 Treatment of Program Income**

Program Income (as defined at 24 CFR 570.500(a) and as further clarified in 2 CFR 200.80 if applicable) generated by activities carried out with CDBG Funds made available under this Agreement may be retained by the Subrecipient upon written permission of Recipient via its authorized director of CDBG Programs if the income is treated as additional CDBG Funds subject to all applicable requirements governing the use of CDBG Funds, the Recipient's Procedures for Reporting Program Income and Direct Benefit Activities. The Recipient's Procedures for Reporting Program Income and Direct Benefit Activities are subject to change with reasonable notice to the Subrecipient. The use of Program Income by the Subrecipient shall comply with the requirements set forth at 24 CFR 570.504. Subrecipient may only use such Program Income during the Agreement period and only for activities permitted under this Agreement and shall reduce requests for additional CDBG Funds by the amount of any such Program Income balance on hand.

#### **6.02 Interest Bearing Account Requirement**

Program Income in the form of repayments to, or interest earned on, a revolving fund shall be deposited into an interest-bearing account and any interest earned by such funds accumulating in this account must be remitted annually, at the end of each program year, to the Recipient.

#### **6.03 Remittance Guidelines**

Program Income cash balances or investments thereof in excess of one-twelfth of the CDBG Funds amount under this Agreement, except for those needed immediately, those in revolving loan Funds, those resulting from lump-sum draw-downs authorized under 24 CFR Part 570.513, and those invested or held as additional security for a Section 108 loan

guarantee, must be remitted to the Recipient annually, at the end of each program year. The amount to be remitted will be calculated based on the total Program Income balances (with the exceptions noted above) held by the Subrecipient and all of its subrecipients as of the last day of the Recipient's Program Year.

## **Section 7**

### **Use of Real Property**

#### **7.01 Use Restrictions**

Without properly authorized permission from Recipient, the Subrecipient may not change the use of any real property acquired or improved with CDBG Funds in excess of \$25,000 from the use for which the acquisition or improvement was made. Permission for an exception to this rule from Recipient will not be given unless the Subrecipient provides affected citizens with reasonable notice of any proposed change and the new use meets one of the objectives of the program earlier set forth and authorized under this Agreement. If such new use does not qualify under those objectives, the new use may be permitted, provided that the CDBG fund is reimbursed for the current fair market value of the property, less any portion of the value attributable to expenditure of non-CDBG Funds.

#### **7.02 Security Requirement**

In the event that the Subrecipient intends to perform an activity that involves real property, Wayne County may require a mortgage, note, or other instrument to secure the National Objective.

#### **7.03 Requirement of Notice and Permission for Sale of Property**

Subrecipient may not sell any property acquired with CDBG Funds without providing adequate advance written notice to Recipient and obtaining duly authorized written permission from Recipient for such a sale.

## Section 8

### Compliance with Federal Laws, Rules, and Regulations

#### **8.01 General Compliance With Law and Specifically Federal Law**

Subrecipient shall comply with all Regulations including 24 CFR Part 570.502 and the Uniform Administrative Requirements and shall carry out each activity in compliance with all Federal, State and local laws, rules, and regulations, including but not limited to the following:

- A. Subrecipient will affirmatively further fair housing and shall comply with the letter and spirit of Title VIII of the Civil Rights Act of 1968, as amended.
- B. Subrecipient shall insure that all contracts involving the employment of laborers and mechanics comply with the provisions of the Davis Bacon Act, the Contract Work Hours and Safety Standards Act, the Copeland Anti-Kickback Act, and the Fair Labor Standards Act.
- C. Subrecipient shall comply with the National Environmental Policy Act of 1969, and its associated regulations and Executive Orders.
- D. Subrecipient shall provide reasonable relocation assistance to any persons displaced as a result of any Work performed under this Agreement. All assistance must meet the requirements of the Uniform Relocation Assistance and Real Property Acquisition Act of 1970, as amended.
- E. Subrecipient will comply with the Single Audit Act of 1984 and 2 CFR 200.
- F. Subrecipient will insure that no CDBG Funds will be expended for acquisition or construction purposes in an area that has been designated as having special flood hazards, unless the community in which the area is situated is participating in a National Flood Insurance Program.

- G. Subrecipient shall not discriminate in the sale, leasing, financing, or the provision of brokerage services for housing, because of race, color, religion, sex, national origin or disability.
- H. Subrecipient shall not exclude any person from participation in the program on the basis of race, color, national origin, sex, age, or disability.
- I. Subrecipient shall not discriminate against any person on the basis of race, color, religion, sex, national origin or disability in all phases of construction during the performance of any federally-assisted construction contracts.
- J. Subrecipient agrees that no lead paint shall be used in any residential structure constructed or rehabilitated with CDBG Funds.
- K. Subrecipient agrees to all terms of Executive Order 12549 regarding suspension or debarment outlined through 24 CFR Part 570.609 and 24 CFR Part 24 and agrees to execute the Certification Regarding Debarment and Suspension in Appendix D. In addition, the Subrecipient agrees to require all contractors and subcontractors under this Agreement to execute the Certification Regarding Debarment and Suspension in **Appendix D**.
- L. The Subrecipient agrees to comply with (a) the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), and implementing regulations at 49 CFR Part 24 and 24 CFR 570.606(b); (b) the requirements of 24 CFR 570.606(c) governing the Residential Anti-displacement and Relocation Assistance Plan under section 104(d) of the HCD Act; and (c) the requirements in 24 CFR 570.606(d) governing optional relocation policies. [The Recipient may preempt the optional policies.] The Subrecipient shall provide relocation assistance to displaced persons as defined by 24 CFR 570.606(b)(2) that are displaced as a direct result of acquisition, rehabilitation, demolition or conversion for a CDBG-assisted project. The Subrecipient also agrees to comply with applicable Recipient ordinances, resolutions and policies concerning the displacement of persons from their residences.

- M. Subrecipient must comply with the requirements of 2 CFR Part 200 (OMB-87) and any of its provisions or requirements that override any other regulation or circular listed in this Agreement will supersede the requirements of those restrictions in this Agreement.
- N. In compliance with 2 CFR, Section 200.338 Subrecipient must make proper disclosures of all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the award under this Agreement.
- O. Subrecipient is subject to other applicable regulations governing the use of the CDBG Funds, whether set forth herein or not, and any amendments or policy revisions thereto which may become effective during the term of this Agreement.

## **8.02 Compliance With State and Local Law**

Subrecipient is deemed to be aware of all applicable State and Local laws, rules and regulations and must comply with all such laws, rules, and regulations. The laws, rules, and regulations include, but are not limited to:

- A. Wayne County Ethics in Public Contracting Ordinance
- B. Wayne County Contracting Requirements
- C. Wayne County Legislative Auditor General audit requirements.
- D. For any property funded by CDBG, state and local regulations governing construction, rehabilitation, and rental of that property.
- E. All state and local permitting requirements.
- F. All state and local laws regarding participation and inclusion of minority and women owned businesses or individuals.
- G. All state and local laws prohibiting business with certain entities.
- H. All applicable state and local environmental laws, rules, and regulations.

- I. All applicable state and local human and civil rights laws.

## **Section 9**

### **Suspension and Termination**

#### **9.01 Termination For No Cause**

The County may terminate this Agreement without cause at any time in accordance with 24 CFR Part 85.43 and 24 CFR Part 85.44, without incurring any further liability, other than as stated in this Article by giving written notice to the Subrecipient of the termination. The notice must specify the effective date, at least 30 days prior to the effective date of the termination, and this Agreement will terminate as if the date were the date originally given for the expiration of this Agreement. If the Agreement is terminated, the County will pay the Subrecipient for the eligible and authorized services rendered prior to notice of termination, as soon as can be authorized. The County will compute the amount of the payment on the basis of the services rendered, and other means which, in the judgment of the County represents a fair value of the services provided, less the amount of any previous payments made. The final payment constitutes full payment. If the Subrecipient accepts the payment, the Agreement is satisfied.

#### **9.02 Termination for Material Breach**

The County may terminate this Agreement because the Subrecipient has failed to materially comply with any term of this Agreement, or any award or grant it receives. The grant or award may be suspended or terminated according to the specifications or within the time limit provided in this Agreement. The County may procure, upon such terms and in such manner as the County may deem appropriate, services similar to those terminated, and the Subrecipient shall be liable to the County for any costs to obtain and transition similar services, provided the Subrecipient shall continue the performance of this Agreement to the extent not terminated under the provisions of this Article. In addition to any legal remedies otherwise available to the County by law or equity, the Subrecipient shall be responsible for all additional costs, charges, and damages incurred by the County in connection with the completion of the Agreement. Such expenses shall be deducted

from any monies due or which may become due to the Subrecipient under the Agreement. If such expense exceeds the sum which would have been payable under the Agreement, then the Subrecipient shall pay, on demand, such excess amount to the County. Should a deficiency exist, the County may, to the extent allowed by law, offset such a deficiency against any compensation or reimbursement due or allocated by County or any of its component units to the Subrecipient in any context. . All excess re-procurement costs and damages shall not be considered by the parties to be consequential, indirect or incidental, and shall not be excluded by any other terms otherwise included in the Agreement.

### **9.03 Subrecipient's Duties After Termination**

After receipt of a Notice of Termination and except as otherwise directed by the County, the Subrecipient must:

- A. Stop work under the Agreement on the date and to the extent specified in the Notice of Termination.
- B. Obligate no additional CDBG Funds for payroll costs and other costs beyond the date as the County specifies.
- C. No later than the date the termination is effective but sooner if County requests, present all Agreement records and submit to the County all Records as the County specifies, all pertinent keys to files, and carry out such directives as the County may issue concerning the safeguarding or disposition of files and property.
- D. Submit within 30 days a final report of receipts and expenditures of CDBG Funds relating to this Agreement.
- E. Place no further orders on contracts or subcontracts for materials, services, or facilities, except as may be necessary for completion of such portion of the Work under this Agreement as is not terminated;
- F. Terminate all orders and subcontracts to the extent that they relate to the portion of Work so terminated;
- G. Submit within 30 days a listing of all creditors, Contractors, lessors, and other parties with which the Subrecipient has incurred financial obligations pursuant to the Agreement.

H. Secure any Work to prevent any damage or waste.

**9.04 Records Upon Termination**

Upon termination of this Agreement, all Records prepared by the Subrecipient under this Agreement or in anticipation of this Agreement shall, at the option of the County, become County's exclusive property, whether or not in the possession of the Subrecipient. The Records are free from any claim or retention of rights on the part of the Subrecipient except as specifically provided. The Subrecipient must return all properties of the County to County.

**9.05 Failure to Deliver Records**

Any intentional failure or delay by the Subrecipient to deliver the Records to the County will cause irreparable injury to the County not adequately compensable in damages and for which the County has no adequate remedy at law. The Subrecipient will pay the County \$100.00 per day as damages, and not as a penalty, until it delivers the Records to the County. The County may seek and obtain injunctive relief in a court of competent jurisdiction and compel delivery of the Records which the Subrecipient consents to as well as all applicable damages and costs. The County has unrestricted use of the Records for the purpose of completing the services.

**9.06 Access to Records Upon Termination**

Access to Records prior to delivery must be restricted to authorized representatives of the County and the Subrecipient. The Subrecipient has no right to disclose or use any information gathered in the course of its work without obtaining the written concurrence of the County. All the information must be confidential and handled in such a manner at all times as to preserve confidentiality. The Records as well as any related products and materials are proprietary to the County, having been developed for the County for its own and sole use.

**9.07 Assistance to Terminate**

In addition, each party will assist the other party in the orderly termination of this Agreement and the transfer of all aspects, tangible or intangible, as may be necessary for the orderly, non-disrupted business continuance of each party.

**Section 10**

**Reversion of Assets**

**10.01 Return of Unspent CDBG Funds**

Upon expiration of this Agreement, Subrecipient shall transfer to the Recipient any CDBG Funds on hand and any accounts receivable attributable to the use of CDBG Funds at the time of expiration.

**10.02 Unused Equipment**

In all cases in which equipment acquired, in whole or in part, with CDBG Funds is sold, the proceeds shall be Program Income (prorated to reflect the extent that CDBG Funds were used to acquire the equipment). Equipment not needed by the Subrecipient for activities under this Agreement may be retained after compensating the Recipient for the current fair market value of the equipment less the percentage of non-CDBG Funds used to acquire the equipment.

**Section 11**

**Expenditure of Community Development Block Grant Funds**

**11.01 Compliance With CDBG Spending Requirements**

The Subrecipient agrees to expend any CDBG Funds received under this Agreement only in compliance with the Housing and Community Development Act of 1974, as amended, and the regulations of the Department of Housing and Urban Development as set forth in Volume 24, CFR Part 570, and in particular, Sections 570.200 through 570.208. The Subrecipient also specifically acknowledges that the Recipient is bound by 24 CFR 570.902, which requires the Recipient to spend its available Funds in a timely manner. The

Subrecipient agrees to fully cooperate with the Recipient's efforts to comply with this section, which may require the Subrecipient to either expedite the spending of its CDBG Funds prior to the date shown in Section 3.01 hereof, or possibly return unspent CDBG Funds to the Recipient. Those regulations are incorporated in this Agreement by reference.

## **Section 12**

### **Amendment**

#### **12.01 Amendment Requirements**

This Agreement may be amended by written instruments signed by authorized representatives by both parties. Any amendments or changes to the projects or budget shall be in writing, consistent with the Consolidated Plan and Annual plan of the County on file with HUD, and shall only need the approval of the Director of Community Development of Wayne County, or his/her designee, an authorizing representative of the Subrecipient, and must also comply with the Housing and Community Development Act of 1974, as amended.

## **Section 13**

### **Indemnification**

#### **13.01 General Indemnification and Hold Harmless Requirement**

The Subrecipient agrees, to the extent allowed by law, to indemnify and hold harmless the Recipient against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges and expenses (including, without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by or asserted against the Recipient by reason of any of the following occurring during the term of this Agreement or related to this Agreement or its implementation:

- A. Any negligent or tortious act, error, or omission held in a court of competent jurisdiction to be attributable, in whole or in part to the Subrecipient, or any of its personnel, employees, consultants, agents or any entities associated, affiliated

(directly or indirectly), or subsidiary to the Subrecipient now existing or hereafter created, their agents and employees for whose acts any of them might be liable.

B. Any failure by the Subrecipient, its Contractors, or any of its associates, to perform its obligations either implied or expressed under this Agreement.

**13.02 Responsibility for Property Loss**

The Subrecipient agrees that it is its responsibility and not the responsibility of the Recipient to safeguard the property and materials that its employees, Contractors, or its associates use in performing this Agreement. The Subrecipient shall hold the Recipient harmless for costs and expenses resulting from any loss of such property and materials used by its employees, Contractors and associates pursuant to the Subrecipient's performance under this Agreement.

**13.03 Coverage of the term "Recipient"**

For purposes of the hold-harmless provisions, the term "Recipient" shall be deemed to include the County of Wayne and all other associated, affiliated, or subsidiary departments or divisions now existing or hereafter created, their agents, Program Manager and employees.

**13.04 Independent Contractor Relationship between Recipient and Subrecipient**

The relationship of the Subrecipient to the Recipient is and shall continue to be that of an independent contractor and no liability or benefits, such as workers' compensation, pension rights, or liabilities, insurance rights or liabilities, or other provisions or liabilities, arising out of or related to a contract for hire or employer/employee relationship, shall arise or accrue to either party or either party's agent, subcontractor or employee as a result of the performance of this Agreement. No relationship, other than that of independent contractor shall be implied between the parties or either party's agent, employee, or contractor. The Subrecipient agrees to hold the Recipient harmless from any such claims and any related costs or expenses.

**13.05 Comprehensive Duty to Defend, Indemnify, and Hold Harmless**

To the extent permitted by law, the Subrecipient must defend, indemnify and hold harmless the County, its employees, agents, officer and directors, from and against any claims, demands, penalties, fines, liabilities, settlements, damages, costs or expenses, including attorneys' and consultant's fees, investigation and laboratory fees, court costs and litigation expenses, known or unknown, contingent or otherwise, arising out of or related in any way by the Work undertaken by the Subrecipient.

**Section 14**

**Insurance**

**14.01** The Subrecipient shall maintain at all times, at its expense, during the term of this Agreement the following insurance. The Subrecipient will be responsible for requiring the same insurance of its contractors. Any shortfalls in insurance for contractors, specific to services related to this Agreement, will be the responsibility of the Subrecipient. If the Subrecipient maintains insurance through the Michigan Municipal Risk Association or the Michigan Municipal League the County will accept such insurance if it substantively meets the coverage requirements below, as determined by the County Risk Management Division:

- A. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than \$2,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this Contract or the general aggregate limit shall be twice the required occurrence limit.
  
- B. Builder’s Risk (Course of Construction) insurance utilizing an “All Risk” (Special Perils) coverage form, with limits equal to the completed value of the project and no coinsurance penalty provisions.

- C. Workers' Compensation: insurance as required by the State of Michigan, with Statutory Limits, and Employer's Liability Insurance with limits of no less than \$1,000,000 per accident for bodily injury or disease.
- D. Automobile Liability: Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if the subrecipient has no owned autos, Code 8 (hired) and 9 (non-owned), with limits no less than \$1,000,000 per accident for bodily injury and property damage.
- E. Umbrella or Excess Liability Policy in an amount not less than \$3,000,000. Umbrella or Excess policy wording shall be at least as broad as the primary or underlying policy(ies) and shall apply both to the Subrecipient's general liability and to its automobile liability insurance and shall be written on an occurrence basis. The County, officials, employees and others as may be specified in any "Special Conditions" shall be named as an additional insured under this policy.
- F. Professional Liability (if Design/Build), Insurance appropriate to the Subrecipient's profession, with limits no less than \$3,000,000 per occurrence or claim, \$3,000,000 aggregate.
- G. Contractors' Pollution Legal Liability and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards) with limits no less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate.

If the Subrecipient maintains higher limits than the minimum insurance coverage required in Section 14.01, the Subrecipient shall maintain the coverage for the higher insurance limits for the duration of the Contract.

**14.02** Additional Insured Status. The County, its officers, officials, employees, volunteers, and others as may be specified in any "Special Conditions" shall be additional insured's on

the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Subrecipient including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Subrecipient's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

- 14.03** Primary Coverage. For any claims related to this Contract, the Subrecipient's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees, or volunteers shall be excess of the Subrecipient's insurance and shall not contribute with it.
- 14.04** Notice of Cancellation. Each insurance policy shall state that coverage shall not be canceled, except with notice to the County.
- 14.05** Waiver of Subrogation. Subrecipient grants to the County a waiver of any right to subrogation which any insurer of the Subrecipient may acquire against the County by virtue of the payment of any loss under such insurance. Subrecipient agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the County has received a waiver of subrogation endorsement from the insurer.
- 14.06** Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by the County. The County may require the Subrecipient to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- 14.07** All insurance must be effected under valid and enforceable policies, issued by recognized, responsible insurers qualified to conduct business in Michigan which are well-rated by national rating organizations. All companies providing the coverage required shall be licensed or approved by the Insurance Bureau of the State of Michigan and shall have a policyholder's service rating no lower than A:VII as listed in A.M. Best's Key Rating guide, current edition or interim report.

**14.08** Claims-made Policies. If any of the required policies provide coverage on a claims-made basis:

- A. The Retroactive Date must be shown and must be before the date of the Contract or the date the Subrecipient starts to perform the services.
- B. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Contract.
- C. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the Contract effective date, the Subrecipient must purchase “extended reporting” coverage for a minimum of five (5) years after completion of Contract work.

**14.09** Verification of Coverage. Entity shall furnish the County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this Article. The County shall receive and approve all certificates and endorsements before the Subrecipient begins providing services. Failure to obtain the required documents prior to commencement of services shall not waive the Subrecipient's obligation to provide them. The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by the Article, at any time.

**14.10** Subcontractors. Subrecipient shall require and verify that all subcontractors maintain insurance satisfying all the stated requirements, and Subrecipient shall ensure that the County is an additional insured on insurance required from subcontractors.

**14.11** Special Risks or Circumstances. The County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

**14.12** The Subrecipient must submit certificates evidencing the insurance to the Risk Management Division at the time the Subrecipient executes the Contract, and at least fifteen (15) days prior to the expiration dates of expiring policies.

## Section 15

### Assignment and Subcontract

#### 15.01 Restrictions on Transfer or Assignment

The Subrecipient shall not assign or encumber directly or indirectly any interest whatsoever in this Agreement, and shall not transfer any interest therein (whether by assignment or novation), without the prior written consent of the Recipient. Any such consent given in any one instance shall not relieve the Subrecipient of its obligation to obtain the prior written consent of the Recipient to any further assignment.

#### 15.02 Subcontracts

a. Approvals

The Subrecipient shall not enter into any subcontracts with any Contractor, without the written consent of the Recipient prior to the execution of such agreement. Such approval shall not constitute a basis for privity between the Recipient and the Contractor. The Subrecipient agrees to hold harmless the Recipient from any such claims initiated pursuant to any subcontracts it enters into in performance of this Agreement.

b. Monitoring

The Subrecipient will monitor all subcontracted services on a regular basis to assure contract compliance. Results of monitoring efforts shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance.

c. Content

The Subrecipient shall cause all of the provisions of this Agreement in its entirety to be included in and made a part of any subcontract executed in the performance of this Agreement. The Subrecipient further agrees to comply with these “Section

3” requirements as embodied in the following language if applicable to Subrecipient and to include the following language in all contract or subcontracts executed under this Agreement:

**“The work to be performed under this Agreement is a project assisted under a program providing direct Federal financial assistance from HUD and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701). Section 3 requires that to the greatest extent feasible opportunities for training and employment be given to low- and very low-income residents of the project area, and that contracts for work in connection with the project be awarded to business concerns that provide economic opportunities for low- and very low-income persons residing in the metropolitan area in which the project is located.”**

d. Selection Process

The Subrecipient shall undertake to insure that all contracts and subcontracts let in the performance of this Agreement shall be awarded on a fair and open competition basis in accordance with applicable procurement requirements of **24 CFR 85.36**. Executed copies of all contracts and subcontracts shall be forwarded to the Recipient along with documentation concerning the selection process.

**15.03 Succession**

This Agreement shall inure in all particulars to the parties, their agents, successors and assignees to the extent permitted by law.

**Section 16**  
**Conflict of Interest**

**16.01 Covenant of No Conflict of Interest**

The Subrecipient covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the services under this Agreement. The Subrecipient further covenants that in the performance of this Agreement, no person having any such interest shall be employed or retained by the Subrecipient.

**16.02 Warranty of Non-Solicitation of County Employees**

The Subrecipient also warrants that it will not and has not employed any Wayne County employee to solicit or secure this Agreement upon any agreement or arrangement for payment of a commission, percentage, brokerage, or contingent fee, either directly or indirectly, and that if this warranty is breached, the Recipient may, at its option, terminate this Agreement without penalty, liability or obligation, or may, at its election, deduct from any amounts owed to the Subrecipient, the amount of any such commission, percentage, brokerage, or contingent fee.

**16.03 Compliance With Conflict of Interest Laws, Rules, and Regulations**

The Subrecipient agrees to abide by the provisions of 24 CFR 84.42, 570.611 and 2 CFR 200.318, which include (but are not limited to) the following:

- A. No employee, officer or agent of the Subrecipient shall participate in the selection, or in the award, or administration of, a contract supported by federal funds if a conflict of interest, real or apparent, would be involved.
  
- B. No covered persons who exercise or have exercised any functions or responsibilities with respect to CDBG-assisted activities, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest in any contract, or have a financial interest in any contract,

subcontract, or agreement with respect to the CDBG-assisted activity, or with respect to the proceeds from the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for a period of one (1) year thereafter. For purposes of this paragraph, a “covered person” includes any person who is an employee, agent, consultant, officer, or elected or appointed official of the Recipient, the Subrecipient, or any designated public agency.

- C. Maintaining a written conflict of interest policy in accordance with 2 CFR 200.318 prohibiting Employee and Organizational Conflicts of Interest including non-Federal, State, or local government parent, affiliate, or subsidiary organizations.

## **Section 17**

### **Notices**

#### **17.01 Manner of Notice**

All notices, consents, approvals, requests and other communications (called "Notices") required or permitted under this Agreement shall be given in writing and mailed by first-class mail and addressed as follows:

If to the Subrecipient:

If to the Recipient:

The Charter County of Wayne  
Community Development Division  
28<sup>th</sup> Floor, Wayne County Building  
500 Griswold  
Detroit, Michigan 48226-2831  
Attention: Director of Community Development

**17.02 Effect of Notice and Requirements**

All notices shall be deemed given on the day of mailing. Either party to this Agreement may change its address for the receipt of notices at any time by giving notice to the other as provided. Any notice given by a party must be signed by an authorized representative of such party.

**17.03 Special Notices**

Notwithstanding the requirement above as to the use of first-class mail, termination notices and change of address notices shall be sent by registered or certified mail, postage prepaid, return receipt requested.

**17.04 Point of Contact**

Subrecipient shall designate a point of contact who is an authorized employee of Subrecipient to communicate with County regarding this Agreement and the Work (“Point of Contact”). All communications on behalf of Subrecipient to Recipient regarding this Agreement and the Work should include the Point of Contact. County is not obligated to communicate with any individual or entity regarding the Agreement, Work, or CDBG Program that is not an employee or political appointee of Subrecipient.

**Section 18**

**Severability of Provisions**

**18.01 Provisions Enforceable Despite Disallowed Provisions**

If any provision of this Agreement or the application to any person or circumstance shall, to any extent, be judicially determined to be invalid or unenforceable, the remainder of the Agreement or the application of such provision to persons or circumstances other than those as to which it is invalid or unenforceable, shall not be affected, and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

**Section 19**  
**Jurisdiction**

**19.01 Jurisdiction and Venue in Wayne County, State of Michigan**

This Agreement, and all actions arising hereunder, shall be governed by, subject to, and construed according to the law of the State of Michigan. The Subrecipient agrees consents and submits to the personal jurisdiction of any competent court in Wayne County, Michigan, for any action arising out of this Agreement. The Subrecipient agrees that service of process at the address and in the manner specified in this Agreement will be sufficient to put the Subrecipient on notice. The Subrecipient also agrees it will not commence any action against the Recipient because of any matter whatsoever arising out of, or relating to, the validity, construction, interpretation and enforcement of this Agreement, in any courts other than those in the County of Wayne, State of Michigan unless original jurisdiction can be had in the United States District Court for the Eastern District of Michigan, Southern Division, the Michigan Supreme Court or the Michigan Court of Appeals.

**Section 20**  
**CDBG Certification**

**20.01 Ongoing Certification Compliance Required**

Subrecipient shall execute and comply with all the CDBG Certifications attached as Appendix C to this Agreement. Subrecipient understands it may be required to comply with future certifications as issued.

**Section 21**  
**Authorization / Misc**

**21.01 Proper Authorization**

Each party represents and warrants that all corporate actions and all governmental approvals necessary for the authorization, execution, delivery and performance of this Agreement have been taken and that each is ready and capable to perform its obligations. Each party further warrants that the person signing this Agreement is authorized to do so on behalf of its principal and is empowered to bind the principal to this Agreement.

**21.02 Signage Requirement**

For projects exceeding \$25,000, the Subrecipient shall erect a sign on the project site stating that the project is being financed in part by HUD and the Wayne County CDBG Program and providing the appropriate contacts for obtaining information on activities being conducted at the site and for reporting suspected criminal activities. The sign erected on the project site shall comply with all requirements of the state and local law applicable to on-premise outdoor advertising.

**21.03 Effectiveness**

This Agreement is effective subject to an authorizing resolution by the Wayne County Commission and subsequent execution by the Wayne County Executive or his designee.

**[SIGNATURES ON NEXT PAGE]**

**Section 22**  
**Signature**

**22.01 Duly Authorized Signatures**

The Recipient and the Subrecipient, by and through their duly authorized officers and representatives have executed this Agreement as of the dates below.

**CITY OF ROMULUS**

By: \_\_\_\_\_

[AUTHORIZED SIGNER TITLE]

Date:

**CHARTER COUNTY OF WAYNE**

By: \_\_\_\_\_  
Warren C. Evans  
Wayne County Executive

Date:

**APPENDIX A**

**CDBG PROJECTS**

<b>Grantee</b>	<b>PY 2025 Grant Amount</b>	<b>Activity</b>	<b>Amount</b>	<b>Activity Matrix No.</b>	<b>National Objective</b>	<b>Limited Clientele</b>	<b>Census Tract</b>	<b>Benefit</b>	<b>Performance Measure</b>	<b>Contract No.</b>
City of Romulus	\$20,000	Public Services	\$20,000	05A	LMC	City wide	N/A	157 persons	Enhance Suitable Living	25/24/05A

\*Transfers amounting more than fifteen percent (15%) of total allotment will require a public hearing per the Wayne County Citizen Participation Plan.

**APPENDIX B**  
**PROGRAM INCOME**

**WAYNE COUNTY CDBG PROGRAM INCOME REPORT**

COMMUNITY/ENTITY:

GRANT YEAR:

QUARTER:

July 1, 2025 to June 30, 2027

COMPLETE HIGHLIGHTED

SPACES ONLY

		Q1 Jul-Sep	Q2 Oct-Dec	Q3 Jan-Mar	Q4 Apr-Jun	TOTALS
Beg Bal	\$ - (June 30th only)	-	-	-	-	-
<b>INCOME SOURCES</b>						
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
<b>Total Income Sources</b>		-	-	-	-	-
<b>EXPENDITURES - Stipulate Contract No. and Activity Name</b>						
<b>Planning Expenditures Summary Only - Attach Detail Listing</b>						
		-	-	-	-	-
<b>Administrative Expenditures Summary Only - Attach Detail Listing</b>						
		-	-	-	-	-
<b>Public Service Expenditures Summary Only - Attach Detail Listing</b>						
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
<b>Non-Cap Expenditures Summary - Attach Detail Listing</b>						
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
<b>TOTAL EXPENDITURES</b>		-	-	-	-	-

## **Instructions for Completing the Quarterly Program Income Report**

Income received by your organization directly generated from the use of Community Development Block Grant (CDBG) Funds, such as revolving loans, lien repayments, and sales from disposition of CDBG property, must be reported to the Wayne County Community Development Division. At the end of each quarter (June, September, December, March), complete and submit this Program Income Form to Wayne County Community Development Division, 500 Griswold 10<sup>th</sup> floor, Detroit, Michigan, 48226.

Use the Program Income Report in Excel to electronically the amount of Program Income received during the quarter, and the amount received year to date (year beginning July). Also record the amount of Program Income that was spent on an eligible activity during the quarter being reviewed and year to date. The cumulative balance space should reflect the total amount of Program Income on hand at the end of the current reporting period (this would include any unspent Program Income received during the previous reporting period).

There is also a space provided on the form for you to record the source of the Program Income received in the quarter being reviewed. If the Funds are coming from more than one source, please identify how much is coming from each source.

A CDBG Request for Payment with all required supporting documentation for the expenses paid using Program Income must accompany the Program Income Report.

Any form not received by the tenth business day after the end of the quarter review may result in the suspension of payment on vouchers submitted to the County for reimbursement. Make certain the form is signed and dated on the bottom of the form.

Please remember to clear with our office any activity requiring the use of Program Income before Program Income is expended.

**APPENDIX C**  
**CERTIFICATIONS**

## Local Government Certifications

---

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the local government, as the Subrecipient of the jurisdiction, certifies that:

**Affirmatively Further Fair Housing** -- The Subrecipient understands that the jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard. The local government will fully cooperate with the jurisdiction in this regard.

**Anti-Displacement and Relocation Plan** – The jurisdiction will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs. The local jurisdiction will fully cooperate with the jurisdiction in this regard.

**Drug Free Workplace** – The local government will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the local government’s workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
  - (a) The dangers of drug abuse in the workplace;
  - (b) The local government’s policy of maintaining a drug-free workplace;
  - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the activities supported by the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - (a) Abide by the terms of the statement; and

- (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the jurisdiction in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
  6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
    - (a) Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
    - (b) Require such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
  7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying** – As a Subrecipient of the jurisdiction, to the best knowledge and belief of the local government:

1. No Federal appropriated Funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any Funds other than Federal appropriated Funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- As a Subrecipient of the jurisdiction, to the best knowledge of the local government, the consolidated plan of the jurisdiction is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with Plan** – As a Subrecipient of the jurisdiction, to the best knowledge of the local government, the housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA Funds are consistent with the consolidated plan.

**Section 3** – The local government shall, and as a Subrecipient of the jurisdiction, to the best of the local government’s knowledge, the jurisdiction will comply with Section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

\_\_\_\_\_  
Certifying Officer                      Date

## Specific CDBG Certifications

As a Subrecipient to the Entitlement Community, the local government certifies that:

**Citizen Participation** -- To the best of its knowledge, the entitlement community is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** – To the best of its knowledge, the entitlement community’s consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income (see CFR 24 Part 570.2 and CFR 24 Part 570).

**Following a Plan** – To the best of its knowledge, the entitlement community is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- To the best of its knowledge, the entitlement community has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG Funds, and to its best knowledge, the local government certifies that the entitlement community has developed its Action Plan so as to give maximum feasible priority to activities that benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities, which the entitlement community certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available;
2. Overall Benefit. To the best of its knowledge, the aggregate use by the entitlement community of CDBG Funds including section 108 guaranteed loans during program year(s) 2010, 2011, 2013 (a period specified by the local government consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. To the best of its knowledge, the entitlement community will not attempt to recover any capital costs of public improvements assisted with CDBG Funds, including Section 108 loan guaranteed Funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG Funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG Funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG Funds.

To the best of the local government’s knowledge, the jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG Funds, including Section 108, unless CDBG Funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG Funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG Funds if the jurisdiction certifies that it lacks CDBG Funds to cover the assessment.

**Excessive Force** – The local government, and to its best knowledge, the jurisdiction, has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to, or exit from, a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-Discrimination laws** – To the best of its knowledge, the grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** – To the best of its knowledge, the activities of the local government and jurisdiction concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** – The local government, and to the best of its knowledge, the jurisdiction, will comply with applicable laws.

\_\_\_\_\_  
Certifying Officer

\_\_\_\_\_  
Date

## Appendix To Certifications

---

### INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. For grantees other than individuals, Alternate I apply. (This is the information to which jurisdictions certify.)
4. For grantees who are individuals, Alternate II applies. (Not applicable jurisdictions.)
5. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).

7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).
8. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

<NONE>

Check X if there are workplaces on file that are not identified here; The certification with regard to the drug free workplace required by 24 CFR part 24, subpart F.

9. Definitions of terms in the Non-Procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C.812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

**APPENDIX D**

**CERTIFICATION REGARDING DEBARMENT AND SUSPENSION**

**CERTIFICATION REGARDING DEBARMENT AND SUSPENSION**

**Subrecipient:** City of Romulus  
**Agreement:** 2025 CDBG Subrecipient Agreement  
**Agreement Year:** July 1, 2025 through June 30, 2027

1. The Subrecipient certifies to the best of its knowledge and belief, that:
  - a. The Subrecipient and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal agency;
  - b. The Subrecipient and its principals have not, within a three-year period preceding this Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under public transaction; violation of Federal or State antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - c. The Subrecipient and its principals are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in 1. B. above; and;
  - d. The Subrecipient and its principals have not, within a three-year period preceding this Agreement, had one or more public transactions (Federal, State or local) terminated for cause or default.
2. The certification in this clause is a material representation of fact upon which reliance was placed. When the Recipient determines that the Subrecipient knowingly rendered an erroneous certification, in addition to other remedies available to the Recipient, the Recipient may terminate this Agreement for cause or default.
3. The Subrecipient shall provide immediate written notice to the Recipient if, at any time, Recipient learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms “covered transaction”, “debarred”, “suspended”, “ineligible”, “lower tier covered transaction”, “Grantee”, “person”, “primary covered transaction”, “principal”, “proposal”, and “voluntarily excluded”, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549: 45 CFR Part 76.

5. The Subrecipient agrees that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Recipient.
6. The Subrecipient further agrees that it will include the clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction”, provided by the Recipient, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A Subrecipient may rely upon a certification of a participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A Subrecipient may decide the method and frequency by which it determines the eligibility of its principals. Each Subrecipient may, but is not required to, check the Non-procurement List (of excluded parties).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a Subrecipient is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. If a Subrecipient is in a covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Recipient, the Recipient may terminate this transaction for cause or default.

**EXECUTION**

IN WITNESS WHEREOF, the Subrecipient has executed this Certification on the dates set forth below.

**WITNESSES:**

**SUBRECIPIENT**

\_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_

Dated: \_\_\_\_\_

STATE OF MICHIGAN    )  
                                  )  
COUNTY OF WAYNE    )

This document was acknowledged before me on \_\_\_\_\_ by \_\_\_\_\_, on behalf of \_\_\_\_\_.

\_\_\_\_\_  
Notary Public,  
Wayne County, Michigan  
My Commission Expires: \_\_\_\_\_  
Acting in County of \_\_\_\_\_, Michigan

**EXHIBIT E  
FFATA FORMS**

**INFORMATION REQUEST FORM**

**FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA)**

**200.331 Checklist**

**COUNTY DEPARTMENT:**  Economic Development

**FISCAL YEAR:**  2025

AWARD ID #	AMOUNT
B-25-UC-26-0003	\$20,000

**Please complete the following information:**

Subawardee UEI: \_\_\_\_\_

Subawardee Name (must match name in SAM): \_\_\_\_\_

Subawardee Address: \_\_\_\_\_

Amount of subaward (obligated amount): \_\_\_\_\_

Subaward Obligation/Action Date: \_\_\_\_\_

Identification of whether the award is R&D (yes or no): \_\_\_\_\_

Subaward Period of Performance Start and End Date: \_\_\_\_\_

Federal Funding Agency ID **Leave Blank**

Federal Funding Agency Name **Leave Blank**

Federal Award Identification Number (FAIN) **Leave Blank**

NAICS code for contracts/CFDA program number for grants:)

Subawardee Number:

Location of entity (including congressional district):

Subawardee Principal Place of Performance (including congressional district):

As provided to you by your subawardee, in your subawardee's business or organization's preceding completed fiscal year, did its business or organization (the legal entity to which the DUNS number it provided belongs) receive (1) 80% or more of its annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements; and (2) \$25,000.000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements? Please answer YES or NO:

As provided to you by your subawardee, does the public have access to information about the compensation of the executives in the subawardees's business or organization (the legal entity to which the UEI it provided belongs) through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d) or Section 6104 of the Internal Revenue Code of 1986? Please answer YES or NO:

## Required Subrecipient Disclosure Under 2 CFR 200

Required information includes:

(1) Federal Award Identification:

- a. Subrecipient name (which must match registered name in SAM);
- b. Subrecipient's UEI number (see 2 CFR 25 Universal Identifier and System for Award Management).
- c. Federal Award Identification Number (FAIN);
- d. **Federal Award Date (see Section 200.39 Federal award date);**
- e. Subaward Period of Performance Start and End Date;
- f. **Amount of Federal Funds Obligated by this action**
- g. Total Amount of Federal Funds Obligated to the subrecipient;
- h. **Total Amount of the Federal Award;**
- i. **Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA);**
- j. Name of Federal awarding agency, pass-through entity, and contact information for awarding official; U.S. Department of Housing and Urban Development;
- k. CFDA Number and Name; the pass-through entity must identify the dollar amount made available under each Federal award and the CFDA number at time of disbursement;
- l. Identification of whether the award is R&D,
- m. Indirect cost rate for the Federal award (including if the de minimus rate is charged per Section 200.414 Indirect (F&A) costs)



# *City of Romulus*

## *Mayor's Report – Robert A. McCraight, Mayor*

Council Meeting Held: **June 22, 2026**

Item No. B.

General Description: Memorandum of Understanding between the Michigan Drone Association of the City of Romulus: Regional Counter - UAS Task Force

---

**Resolution No. \_\_\_\_\_**

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

---

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

---

MOTION CARRIED  
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

# City of Romulus

---

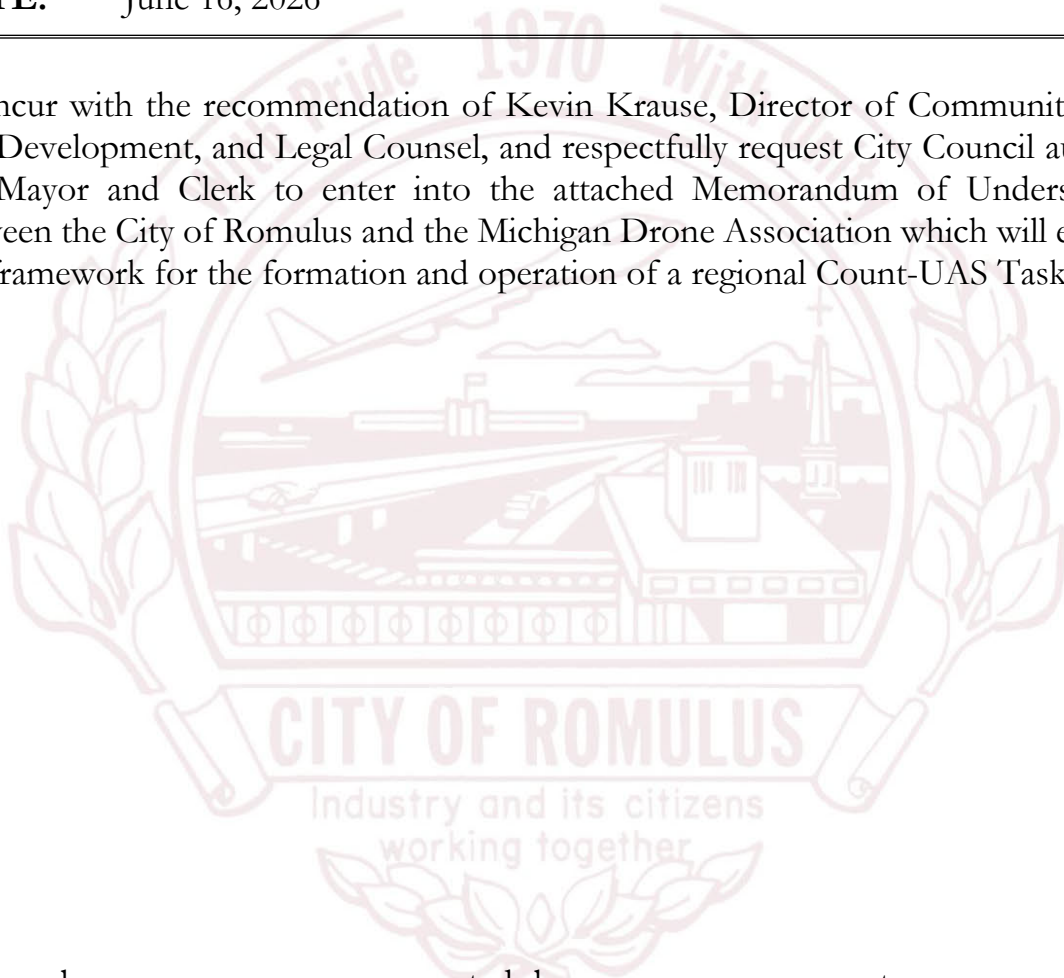
## INTEROFFICE MEMORANDUM

---

**TO:** The Honorable Romulus City Council  
**FROM:** Mayor Robert A. McCraight  
**SUBJECT:** Memorandum of Understanding between the Michigan Drone Association of the City of Romulus: Regional Counter – UAS Task Force  
**DATE:** June 16, 2026

---

I concur with the recommendation of Kevin Krause, Director of Community Safety and Development, and Legal Counsel, and respectfully request City Council authorize the Mayor and Clerk to enter into the attached Memorandum of Understanding between the City of Romulus and the Michigan Drone Association which will establish the framework for the formation and operation of a regional Count-UAS Task Force.



Motion by \_\_\_\_\_, supported by \_\_\_\_\_, to concur with the administration and authorize the Mayor and Clerk to enter into the attached Memorandum of Understanding between the City of Romulus and the Michigan Drone Association which will establish the framework for the formation and operation of a regional Count-UAS Task Force.

## INTER-OFFICE MEMORANDUM

**DATE:** Monday, June 8th, 2026

**TO:** Mayor Robert A. McCraight

**FROM:** Kevin Krause, Director of Economic Development & Public Safety

**SUBJECT: Memorandum of Understanding between the Michigan Drone Association and the City of Romulus: Regional Counter- UAS Task Force**

---

There is an increasing risk posed by unauthorized unmanned aircraft systems to critical infrastructure, public safety and large public gatherings within the State of Michigan and the City of Romulus. This Memorandum of Understanding establishes the framework for the formation and operation of a regional Counter-UAS Task Force. This Task Force would be responsible for facilitating a coordinated, statewide response through the shared use of equipment, technology, personnel and expertise in accordance with applicable federal, state, and local laws.

This memorandum serves as a formal request to enter into the Memorandum of Understanding between the Michigan Drone Association and the City of Romulus.

This memorandum of understanding has been analyzed and approved by City of Romulus attorney, David Greco. If you have any questions or require additional information, please do not hesitate to contact me.

Thank you,



Kevin Krause

# **MEMORANDUM OF UNDERSTANDING**

Between the Michigan Drone Association (MDA) and the City of Romulus (Agency).

(Collectively referred to as the "Parties")

## **ARTICLE I – Purpose**

The Parties acknowledge the increasing risk posed by unauthorized unmanned aircraft systems (UAS) to public safety, critical infrastructure, and large public gatherings within the State of Michigan. This Memorandum of Understanding ("MOU") establishes the framework for the formation and operation of a regional Counter-UAS ("c-UAS") Task Force. The Task Force is intended to facilitate a coordinated, statewide response through the shared use of equipment, technology, personnel, and expertise in accordance with applicable federal, state, and local laws.

## **ARTICLE II – Regional c-UAS Work Group**

### **2.1 Establishment and Composition**

A Michigan statewide c-UAS Work Group ("Work Group") is hereby established under this MOU. Each Participating Agency shall appoint a leadership-level representative vested with full authority to make decisions on behalf of their respective agency. Such representatives shall possess sufficient knowledge of c-UAS operations to effectively participate in the Work Group's deliberations and recommendations.

### **2.2 Role and Authority**

The Work Group shall serve as an advisory and coordinating body to the Parties, providing recommendations and guidance concerning:

- Governance and deployment protocols for the Task Force
- Management, maintenance, and lifecycle planning of shared c-UAS resources
- Prioritization of shared equipment deployment
- Identification of future technology needs and funding opportunities
- Proposed amendments to this MOU and related agreements

The Work Group is advisory only and does not have the authority to bind or obligate any Participating Agency.

## **ARTICLE III – Equipment Management and Operations**

Equipment procured through Task Force initiatives, or loaned to the Michigan Drone Association for Task Force use, shall be maintained, stored, and insured by MDA unless otherwise mutually agreed in writing. MDA shall maintain service and readiness records

and make such records available to all Participating Agencies upon request. Agencies seeking deployment of shared equipment shall submit requests through established MDA channels. Priority will be determined based on threat level, operational necessity, and resource availability. All Task Force operations shall be conducted in full compliance with Federal Aviation Administration (FAA) regulations and other applicable laws. Only personnel from Participating Agencies who have been appropriately trained and authorized shall operate Task Force equipment. MDA shall coordinate standardized training programs to ensure operational consistency and safety.

#### **ARTICLE IV – Data Sharing and Security**

Data collected or provided by a Participating Agency remains the sole property of that agency. Participating Agencies may elect to share data, including but not limited to Airspace Link/Airlink information and related data, with other Task Force members, including MDA and designated non-sworn personnel, for purposes of Task Force coordination, situational awareness, and public safety operations. Any such shared data shall remain subject to the originating agency's control, and the originating agency may impose conditions, restrictions, or revoke access at its discretion. Nothing in this Article shall be construed to require disclosure of information exempt from disclosure under applicable law, including, but not limited to, the Michigan Freedom of Information Act.

#### **ARTICLE V – Technology Growth and Funding**

MDA shall actively pursue grant funding, private partnerships, and other financial resources to expand and enhance the Task Force's capabilities. Future procurements, system upgrades, and technological advancements shall be reviewed and recommended by the Work Group before acquisition. Hardware, software, and associated services provided by third-party vendors shall remain subject to each vendor's independent licensing agreements, privacy policies, and terms of use as incorporated by reference in this MOU or subsequent amendments.

#### **ARTICLE VI – Technology Partners and Terms of Use**

The Task Force may utilize hardware, software, and related services supplied by third-party technology providers to support detection, tracking, and mitigation efforts. Each technology partner's terms and conditions, licensing agreements, and end-user restrictions govern the use of their products and services. Participating Agencies expressly agree to abide by such terms when accessing or operating technology owned, leased, or licensed by the Task Force. MDA shall maintain current copies or links to applicable vendor terms and conditions for reference by all Participating Agencies. Nothing in this MOU supersedes or alters a vendor's contractual limitations on product use, data handling, or service obligations. Violations of a vendor's terms of use by any Participating Agency may result in suspension of that agency's access to the affected

technology until the matter is resolved. Participating Agencies agree to the terms and conditions for each designated vendor, including but not limited to:

- Airspace Link: [Privacy Policy](#) and [Terms of Service](#). All services provided free of charge are subject to cancellation at any time. Enhanced organizational functionality could require paid upgrades funded by the task force.

## **ARTICLE VII – Liability and Insurance**

MDA shall maintain appropriate liability insurance for all equipment it owns and manages under this MOU. Each Participating Agency shall be solely responsible for the actions and conduct of its personnel and shall indemnify, defend, and hold harmless all other Parties from any claims, damages, or liabilities arising from its actions or omissions during Task Force operations. Each Participating Agency is further responsible for maintaining its own insurance coverage at a level it deems appropriate, based on the nature of its operations and its risk tolerance and mitigation policies.

## **ARTICLE VIII – Membership and Contacts**

Agencies seeking membership in the Task Force shall submit a written request to the Work Group for consideration. Admission requires unanimous approval of existing members and execution of an amendment specifying contributions, responsibilities, and conditions of participation. At the inception of the Task Force, there will be no cost for agencies to participate as members. As the needs of the Task Force evolve and funding mechanisms are identified, the Work Group may determine that a cost-share structure is necessary to sustain operations. Should this occur, a revised MOU outlining the cost-share terms will be drafted for approval by all members. No Participating Agency shall be obligated to participate in any cost-sharing arrangement without separate written approval by that agency's governing body. Any agency may elect to opt out of the Task Force at any time. Each Participating Agency shall designate a primary and alternate point of contact for coordination and promptly notify all Parties of any changes.

## **ARTICLE IX – Term, Modification, and Termination**

This MOU shall remain in effect unless terminated by written notice from either Party. A Participating Agency may withdraw from this MOU at any time upon written notice, effective immediately, with no continuing obligations except those expressly stated to survive termination. Amendments or modifications must be made in writing and approved by all Participating Agencies to become effective. This MOU reflects the mutual understanding and cooperative intentions of the Parties and does not create enforceable legal obligations.

## **ARTICLE X - cUAS and MRT Response**

The Michigan Drone Association (MDA) has established the MDA Response Team (MRT) to provide rapid, mission-ready support for public safety operations and events. The MRT is composed of highly trained operators, many with prior public safety or emergency response backgrounds, bringing both technical expertise and operational experience to critical deployments. Standard MRT deployments are included with an agency's MDA membership. Public Safety agencies may request MRT support for planned or emergent operations, including large-scale community events, critical incidents, or specialized missions requiring advanced UAS or counter-UAS capabilities.

Requests for MRT support can be submitted through MDA's 24/7 support line or the online MRT request form available on the Michigan Drone Association website. MDA will acknowledge requests and respond within twenty-four (24) hours. Once activated, MDA will coordinate directly with the requesting agency to define mission scope and determine the ability to support. Based on the agreed mission scope, the MRT will deploy with an appropriate set of aircraft, detection systems, and support equipment tailored to the operational needs. Duration of deployment, along with any applicable additional costs or expense reimbursements, will be determined and mutually agreed to in advance with the requesting agency.

The Michigan Drone Association's cUAS Task Force and MRT ensure that agencies across Michigan have access to scalable, professional-grade UAS and counter-UAS resources whenever public safety demands it.

(Remainder of the page left intentionally blank)

**Signatures:**

Michigan Drone Association

City of Romulus (Agency)

CITY OF ROMULUS

By:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Robert A. McCraight, Mayor

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ellen L. Craig-Bragg, Clerk

\_\_\_\_\_  
Date



# City of Romulus

## Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **June 22, 2026**

Item No. C.

General Description: Request for Approval of Change Order - Wade & Superior HMA Contract ITB 25/26-21

**Resolution No.** \_\_\_\_\_

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED  
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

# City of Romulus

---

## INTEROFFICE MEMORANDUM

---

**TO:** The Honorable Romulus City Council  
**FROM:** Mayor Robert A. McCraight  
**SUBJECT:** Request for Approval of Change Order – Wade & Superior HMA  
Contract ITB #25/26-21  
**DATE:** June 16, 2026

---

I concur with the recommendation of Roberto Scappaticci, Director of Public Services and Public Works, and legal counsel, and respectfully request Council approve a Change Order to make a revision to the Wade and Superior HMA project with ROWE in the amount of \$623,329.00 to extend the bidding prices to Cogswell Street from Wade to Wabash as part of the construction

Maria Farris, Finance Director, has verified funds for this acquisition have been budgeted for and are available in the Local Streets Funds, Routine Maintenance Expense Account #203-463-980.000.

Motion by \_\_\_\_\_, supported by \_\_\_\_\_, to concur with the administration and approve a Change Order to make a revision to the Wade and Superior HMA project with ROWE in the amount of \$623,329.00 to extend the bidding prices to Cogswell Street from Wade to Wabash as part of the construction

## **Interoffice Memorandum**

**TO:** Mayor Robert A. McCraight

**FROM:** Roberto J. Scappaticci, Director of Dept. of Public Services & Public Works

**CC:** Don Straub, Deputy Director, Department of Public Works

**DATE:** June 12<sup>th</sup>, 2026

**SUBJECT:** Request for Approval of Change Order – Wade & Superior HMA Contract  
ITB#25/26-21

Dear Honorable City Council,

The Department of Public Works is requesting City Council's approval for a Change Order to make a revision to the Wade & Superior HMA project with Rowe.

The change order, in the amount of **\$623,329.00**, is to extend the bidding prices to include Cogswell Street from Wade to Wabash as part of this construction. Since the bids have come in so competitive, the DPW has considered adding this other street to the project in the attached change order.

Please note, funds are secured in account# 203-463-980.000.

If you should have any questions regarding this matter, please feel free to contact me at 734-955-8752 or rscappaticci@romulusgov.com.

Sincerely,



Roberto J. Scappaticci, Director of Public Services & Public Works

y:\admin documents\roads\wade& superior\change order wade superior hma.docx

# Romulus Road Rehabilitations

City of Romulus

Cogswell Hot Mixed Asphalt Paving



27280 Haggerty Road, Suite C-2

Farmington Hills, MI 48331

(248) 675-1096

Draft Change Order

June 10, 2026

Scope of Work:

- HMA roadway crushing and shaping
- HMA paving with 4.25" of MDOT Modified LAP superpave mix(es) with no RAP
- Ditch regrading and culvert replacement based upon further condition scoping
- Miscellaneous undercutting
- Residential driveway replacement (6" nonreinforced concrete or 3" HMA)
- New pavement markings
- New roadway signs
- Restoration
- Traffic Control

PAY ITEM	QTY	UNIT	UNIT PRICE (\$)	AMOUNT (\$)
Erosion Control, Silt Fence	250	FT	\$ 4.00	\$ 1,000.00
Maintaining Traffic	1	LSUM	\$ 2,500.00	\$ 2,500.00
Proposed Signs	1	LSUM	\$ 2,000.00	\$ 2,000.00
Proposed Pavement Markings	1	LSUM	\$ 2,000.00	\$ 2,000.00
Audio-Visual Filming	1	LSUM	\$ 1,800.00	\$ 1,800.00
Machine Grading, Modified	76	STA	\$ 1,200.00	\$ 91,200.00
Pavt, Rem	1600	SYD	\$ 14.00	\$ 22,400.00
HMA Base Crushing and Shaping	9400	SYD	\$ 2.39	\$ 22,466.00
Subgrade Undercutting, Type IV	200	CYD	\$ 75.00	\$ 15,000.00
Driveway, Nonreinf Conc, 6 inch	230	SYD	\$ 40.00	\$ 9,200.00
HMA, Approach	270	TON	\$ 275.00	\$ 74,250.00
HMA, 4EML	2400	TON	\$ 118.00	\$ 283,200.00
Turf Establishment, Performance	5100	SYD	\$ 7.85	\$ 40,035.00
Culv, Rem, Less than 24 inch	8	EA	\$ 700.00	\$ 5,600.00
Culv, CI F, 12 inch	160	FT	\$ 80.00	\$ 12,800.00
Post, Mailbox	50	EA	\$ 180.00	\$ 9,000.00
Structure and valve box adjustments	4	EA	\$ 2,000.00	\$ 8,000.00
Aggregate Base, 6 inch	1606	SYD	\$ 13.00	\$ 20,878.00
<b>Total Project Cost</b>				<b>\$ 623,329.00</b>

Disclaimer:

This estimate is preliminary; all quantities are subject to change based on final design and subsequent review and approval.



# FUNDS VERIFICATION FORM

<b><u>DEPARTMENT:</u></b> DPW
<b><u>FUND NAME:</u></b> Local Street Fund
<b><u>ACCOUNT NUMBER/S:</u></b> FY 25-26 – 203-463-980.000 203-463-980.000 - \$685,201.55 available
<b><u>PURPOSE FOR REQUEST:</u></b> Change order for Cogswell Street
<b><u>AMOUNT OF EXPENDITURE:</u></b>  \$623,329.00
<b><u>SIGNATURE OF DEPARTMENT HEAD:</u></b> <i>Robert Joseph Auer</i>
<b><u>FUNDS CURRENTLY AVAILABLE:</u></b> \$685,201.55
<b><u>FINANCE DEPARTMENT APPROVAL:</u></b> <i>Maria Farris</i>
<b><u>DATE:</u></b> <i>June 18, 2026</i>



# *City of Romulus*

## *Mayor's Report – Robert A. McCraight, Mayor*

Council Meeting Held: **June 22, 2026**

Item No. D.

General Description: Piggyback on MiDeal Contract - Purchase of one (1) 2026 Ford Bronco Sport for the Cable Department

**Resolution No. \_\_\_\_\_**

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED  
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

# City of Romulus

---

## INTEROFFICE MEMORANDUM

---

**TO:** The Honorable Romulus City Council  
**FROM:** Mayor Robert A. McCraight  
**SUBJECT:** Piggyback on MiDeal Contract #MA24000001193 Purchase of one (1) 2026 Ford Bronco Sport for the Cable Department  
**DATE:** June 16, 2026

---

I concur with the recommendation of Mike Laskaska, Director of Communication and Community Services and Christina Parker, Purchasing Director, and respectfully request Council's authorization to piggyback on the MiDeal Contract #MA24000001193 for the purchase of one (1) 2026 Ford Bronco Sport in the amount of \$36,295.00 from Gorno Ford.

Maria Farris, Financial Services Director, has verified that funds for the purchase are currently available in the Cable TV Fund, Capital Outlay Expense account #211-000-971.000.

Motion by \_\_\_\_\_, supported by \_\_\_\_\_, to concur with the administration and consent to piggyback on the MiDeal Contract #MA24000001193 for the purchase of one (1) 2026 Ford Bronco Sport in the amount of \$36,295.00 from Gorno Ford.



## MEMORANDUM

**DATE:** June 15, 2026  
**TO:** Mayor Robert A. McCraight  
**FROM:** Christina Parker, Purchasing Director  
**SUBJECT:** Piggyback MiDeal Contract# MA24000001193 2026 Ford Bronco Sport for Cable Department

---

---

The Director of Communication and Community Services, Mike Laskaska, has requested to Piggyback on the State of Michigan MiDeal Contract #MA24000001193 to purchase one (1) 2026 Ford Bronco Sport for the price of \$36,295.00 from Gorno Ford.

Please be advised that the City is not required to solicit competitive bids for this purchase under the exception to competition clause of the Romulus Purchasing Ordinance which allows for the piggybacking on a contract solicited and awarded by another agency and as further outlined in subsection 39-11(d) (10) of the Ordinance:

"The city's procurement by competitive sealed bids shall be waived and the city may piggyback on an existing extendable contract, where the materials, services or goods in combination with services are purchased from a state or local governmental agency's bid that has been sufficiently advertised and was the subject of sealed bids so that in the opinion of the purchasing director or their designee the procedure meets the intent of competitive sealed bidding under this chapter."

The solicitation of bids to obtain pricing for vehicles by the State of Michigan Department of Technology, Management & Budget resulted in Gorno Ford being awarded the contract for Ford vehicles under their extended purchasing program MiDeal (Contract term September 1, 2024 - August 31, 2029).

The purchase of this new vehicle will replace the existing high-mileage Ford Transit Van currently used for Cable/Media Department operations. The Transit Van will be transferred to the fleet pool and repurposed for other use.

It is the recommendation of myself and Director Mike Laskaska to proceed with the purchase of this vehicle. If you concur, please request Council's permission to Piggyback on MiDeal Contract #MA24000001193 with Gorno Ford for the purchase of one (1) 2026 Ford Bronco Sport for a total cost of \$36,295.00.

Maria Farris, Financial Services Director, has verified that funds for this purpose have been budgeted for and are available in Cable TV Fund, Capital Outlay expense account (211-000-971.000), funded through Peg Fee's.

If I can be of any further assistance to you regarding this matter, please contact me.

*Christina Parker*

Christina Parker  
Purchasing Director

---

---

INTEROFFICE MEMORANDUM

---

---

**TO:** Christina Parker, Purchasing Director  
**FROM:** Mike Laskaska, Director of Communication and Community Services  
**SUBJECT:** Purchase of Cable Department Vehicle  
**DATE:** June 12, 2026

---

The Cable Department is requesting to piggyback on the State of Michigan MIDeal contract for the purchase of a 2026 Ford Bronco Sport, in the amount of \$36,295.00 from Gorno Ford.

This vehicle will be used by the Cable/Media Department for day-to-day operations and community events. The existing Cable Department Ford Transit van will be transferred into the motor vehicle pool. Funds for this purchase will be utilized through Cable PEG Fees and are budgeted in account #211-000-971.000.

Thank you.

Mike Laskaska

EDDIE WILLIAMS  
GOVERNMENT SALES  
GORNO FORD  
WOODHAVEN, MI  
CELL 313-319-3431  
FAX 734-671-4375

6/11/2026

MIKE LASKASKA, email mlaskaska@romulusgov.com  
DIRECTOR, COMMUNICATION & COMMUNITY SERS  
CITY OF ROMULUS  
PH 734-955-4504

2026 FORD BRONCO SPORT AWD, MIDEAL #MA240000001193

**1.5I ECO BOOST**, AUTO, A/C, STEREO, POWER GROUP, SPEED CONTROL,  
BUCKETS W/CONSOLE, ROLLSTABILITY, SIDE CURTAIN AIR BAGS, FORD  
SYNC 4 SYSTEM, ABS, , BACK UP CAMERA  
CHANGES, WHITE EXT

OUTER BANKS

FORD CO-PILOT 360 ASSIST

REAR PARKING SENSORS

13" CENTER STACK DISPLAY

18" ALUMINUM GRAY WHEELS

225/60R X 18 ALL SEASON TIRES

LED FOG LAMPS

ROOF RAILS

8 WAY POWER DRIVER'S SEAT

HEATED FRT SEATS

HEATED STEERING WHEEL

HEATED EXT MIRRORS

PREM WRAPPED STEERING WHEEL

ALL WEATHER FLOOR MATS

MINI SPARE TIRE

KEY FOB ACTIVATED REMOTE START SYSTEM

3 YR SUBSCRIPTION SIRIUS / XM RADIO

**MUNI PRICE** **\$36,295.00**

OPTIONS

110V/400 WATT INVERTER 175.00

CLASS II TOW PKG W/PLUG &  
FULL SIZE SPARE TIRE 450.00

CARGO MAT 150.00

SPLASH GUARDS 115.00

SINCERELY  
EDDIE WILLIAMS  
GOVERNMENT SALES  
CELL 313-319-3431



# FUNDS VERIFICATION FORM

<b>DEPARTMENT:</b> Cable
<b>FUND NAME:</b> Capital Outlay
<b>ACCOUNT NUMBER/S:</b> 211-000-971.000
<b>PURPOSE FOR REQUEST:</b> Purchase of Ford Bronco
<b>AMOUNT OF EXPENDITURE:</b> \$36,295.00
<b>SIGNATURE OF DEPARTMENT HEAD:</b> Michael Laskaska Digitally signed by Michael Laskaska Date: 2026.06.12 14:47:40 -04'00'
<b>FUNDS CURRENTLY AVAILABLE:</b> \$51,681.50
<b>FINANCE DEPARTMENT APPROVAL:</b> <i>Mania Jannis</i>
<b>DATE:</b> June 15, 2024



# *City of Romulus*

## *Clerk's Report – Ellen L. Craig-Bragg, Clerk*

Council Meeting Held: **June 22, 2026**

Item No. **A.**

General Description: Approval of the 2026/2027 FY Proposed Municipal Fee Schedule

**Resolution No. \_\_\_\_\_**

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

**MOTION CARRIED  
UNANIMOUSLY**

**MOTION CARRIED**

**MOTION FAILED**



**CITY COUNCIL AGENDA ITEM  
REQUEST FORM**

**Administrative  
Officials**

Robert McCraight, Mayor  
Ellen L. Craig-Bragg, City Clerk  
Stacy Paige, City Treasurer

**City Council**

Tina Talley Mayor Pro Tem  
Celeste Roscoe, Councilwoman  
David Jones, Councilman  
Kathleen Abdo Councilwoman  
William Wadsworth Councilman  
James Bullock Councilman  
Mark Willhide, Councilman

Submitted to: **Romulus City Council** Date Submitted: **6/17/2026**

Submitted by: **Ellen Craig-Bragg, City Clerk**  
**cc: D'Sjonaun Hockenhull, Deputy Clerk**

Department: **Clerks Office**

Council Meeting of: **June 22, 2026**

**TITLE/DESCRIPTION OF ITEM**

**Approval of 2026/2027 FY Proposed Municipal Fee Schedule**

**ACTION REQUESTED**

Contract/Agreement	<input type="checkbox"/>	New/Amended Ordinance	<input type="checkbox"/>
Bid/Piggyback	<input type="checkbox"/>	Public Hearing Request	<input type="checkbox"/>
Budget Amendment	<input type="checkbox"/>	Resolution	<input checked="" type="checkbox"/>
Board Appointment	<input type="checkbox"/>	Rezoning	<input type="checkbox"/>
Fee Waiver	<input type="checkbox"/>	Special Meeting Request	<input type="checkbox"/>
Other	<input type="checkbox"/>	Special Land Use Request	<input type="checkbox"/>

**RECOMMENDED RESOLUTION/ACTION**

**To adopt a resolution approving the 2026/2027 FY City of Romulus Proposed Municipal Fee Schedule as presented. Implementation of this fee schedule will commence on July 1, 2026.**

*City of Romulus*

11111 Wayne Road

Romulus, MI 48174

(734) 942-7500

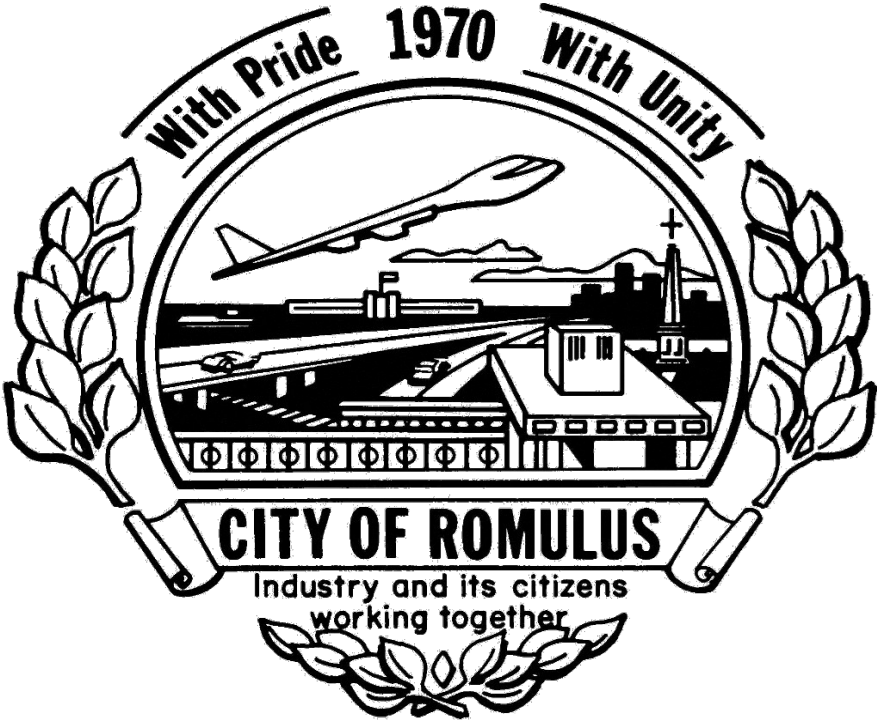
www.romulusgov.com

**OFFICE USE ONLY**

Approved for Council Agenda:

AGENDA ITEM # .

**CITY OF ROMULUS**  
**PROPOSED MUNICIPAL**  
**FEE SCHEDULE**



**BUDGET YEAR 2026-2027**

# TABLE OF CONTENTS

Animal Control.....	1-1
Assessor.....	2-3
Building & Safety .....	3-4
Electrical .....	3-8
Mechanical Permits.....	3-10
Plumbing Permit.....	3-12
Clerk.....	4-15
Business License / Registration .....	4-16
Elections .....	4-18
Cemetery.....	4-18
DPW.....	5-19
Finance .....	6-21
Fire.....	7-22
Building .....	7-22
Fire Suppression Permits .....	7-23
Fire Alarm Permits .....	7-24
Fire Department Safety and Prevention .....	7-26

# TABLE OF CONTENTS

---

Other Fire Prevention Charges .....	7-27
EMS Training Services.....	7-27
Fire/Incident Reports .....	7-27
Cost Recovery for Emergency Services .....	7-28
Other Reimbursable Expenses .....	7-31
Regional (USAR) Urban Search and Rescue Team .....	7-31
Hazardous Materials Clean-up .....	7-32
Library.....	8-33
Mayor .....	9-34
Ordinance .....	10-35
Planning.....	11-34
City Council/Planning Commission Public Hearings.....	11-36
Plan Review .....	11-36
Administrative.....	11-37
Board of Zoning Appeals .....	11-38
Notes regarding Non Refundable Administrative Fees / Escrow Fees .....	11-39
Notes regarding Escrow Fees .....	11-39
Police .....	12-41
Recreation .....	13-43
Senior.....	14-45
Treasurer .....	15-47

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

### Department: **ANIMAL CONTROL**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
CO 6-154	<b>Impound</b>		
	1st pick-up + <b>\$20/Day</b>	\$ 50.00	\$ 50.00
	2nd pick-up + <b>\$20/Day</b>	\$ 75.00	\$ 75.00
	3rd pick-up + <b>\$20/Day</b>	\$ 100.00	\$ 100.00
	Owner Surrender ( <b>NEW FEE</b> )	\$ 150.00	\$ 150.00
CO 6-64	<b>Kennel Inspections</b> - Percentage of pay - Lic Referrals		
	Private Kennels (Residential) 4-5 dogs - 4 months or older	\$ 100.00	\$ 100.00
	Commercial Kennels (6 dogs or more) Requires special land use approval (See Zoning Ordinance Sec 3	\$ 150.00	\$ 150.00
	Euthanasia \$4.00 per lb. per animal	\$4.00 / lb	\$4.00 / lb
CO 6-154	Adoption- ( <b>\$50.00 for residents and \$75.00 non-residents</b> ) <b>\$35.00</b> Cats ( <b>\$15</b> Cats / <b>\$25</b> Dogs when the shelter reaches excessive levels.)		
CO 6-158(5)	Spayed/Neuterdeposit returned after surgery	\$ 50.00	\$ 50.00
	Micro Chip Fee ( <b>NEW FEE</b> )	-	\$ 30.00
<b>ANIMAL LICENSE</b>			
<b>CO 6-131</b>	<b>Residents:</b>		
	Unsexed- 1 YR-License	\$ 8.00	\$ 10.00
	Unsexed- 2 YR-License	\$ 10.00	\$ 15.00
	Unsexed- 3 YR License	\$ 12.00	\$ 20.00
	Intact- 1YR License	\$ 12.00	\$ 20.00
	Intact-2 YR License	\$ 18.00	\$ 30.00
	Intact- 3YR License	\$ 20.00	\$ 40.00
<b>CO 6-131</b>	<b>Senior Citizens:</b>		
	Unsexed- 1 YR-License	\$ 3.00	\$ 5.00
	Unsexed- 2 YR-License	\$ 5.00	\$ 7.00
	Unsexed- 3 YR License	\$ 7.00	\$ 10.00
	Intact- 1YR License	\$ 5.00	\$ 10.00
	Intact-2YR License	\$ 8.00	\$ 20.00
	Intact-3YR License	\$ 10.00	\$ 30.00

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

<b>CO 6-131</b>	<b>Late Fees:</b>		
	Penalty after MARCH 1ST per dog	\$ 10.00	\$ 20.00

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: ASSESSOR**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
MCL 211.27b	Property Transfer Affidavit Late Fee per day/ up to \$200.00 /classed residential (Principal Resident Exemption)	\$ 5.00	\$ 5.00
MCL 211.27b	Property Transfer Affidavit Late Fee per day/ up to \$4,000.00 /classed residential (Non-Principal Resident Exemption)	\$ 5.00	\$ 5.00
MCL 211.27b	Property Transfer Affidavit Late Fee per day/ up to \$1,000.00 /classed commercial & industrial	\$ 20.00	\$ 20.00
	Database exports		
CO 54-185	<b>Application Fees - Land Division Combination Residential</b>		
	1 Parcel Created	\$ 200.00	\$ 200.00
	2 Parcels Created	\$ 400.00	\$ 400.00
	3 Parcels Created	\$ 600.00	\$ 600.00
	4 Parcels created	\$ 800.00	\$ 800.00
	Each Additional Parcel	\$ 200.00	\$ 200.00
CO 54-185	<b>Application Fees - Land Division Combination Non Residential</b>		
	1 Parcel Created	\$ 225.00	\$ 225.00
	2 Parcels Created	\$ 450.00	\$ 450.00
	3 Parcels Created	\$ 675.00	\$ 675.00
	4 Parcels created	\$ 900.00	\$ 900.00
	Each Additional Parcel	\$ 225.00	\$ 225.00
MBC 501.2	<b>New Address Assignment</b>		
	* Michigan Building Code	\$ 25.00	\$ 25.00
CO 54-185	Condominium and Subdivison Mapping Fees - \$45.00/unit created	\$45.00/unit	\$45.00/unit

CO = Code of Ordinances  
ZO = Zoning Ordinance

R = Resolution

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: BUILDING**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
<b>Permit fee for work conducted at City owned properties may be waived by the Building Official</b>			
<b>Permit fee for gas fired generator may be waived by the Building Official upon doctor authorization for medical reasons</b>			
ZO 21.09	<b>Building permit fee as follows:</b>		
	Administrative Fee	\$ 55.00	\$ 55.00
	Each \$1,000 cost of improvement or fraction thereof	\$ 15.00	\$ 15.00
	Foundation Permit	Bldg Per Fee	Bldg Per Fee
<b>Parking lots capped at \$200 (millings &amp; capping only) plus admin fee</b>			
ZO 21.09	<b>Fire Dept. Inspection Fee added to commercial/industrial permits when applicable as follows:</b>		
CO 22-22	1.00 - 10,000 sq. ft.	\$ 160.00	\$ 160.00
	10,001 - 25,000 sq. ft.	\$ 185.00	\$ 185.00
	25,001 - 100,000 sq. ft.	\$ 240.00	\$ 240.00
	100,001 - 125,000 sq. ft.	\$ 500.00	\$ 500.00
	125,001 - 150,000 sq. ft.	\$ 765.00	\$ 765.00
	151,001 - 175,000 sq. ft.	\$ 1,025.00	\$ 1,025.00
	175,001 - 200,000 sq. ft.	\$ 1,290.00	\$ 1,290.00
	Additional .01 for each square foot over 200,000 sq. ft.	\$ 0.01	\$ 0.01
ZO 21.09	<b>City Certification of Occupancy Inspection: City Cert fees include initial write up and final inspection</b>		
	Residential (single-family, multiple-family, hotels, etc.)	\$ 210.00	\$ 210.00
	Each additional unit	\$ 55.00	\$ 55.00
	Fire Dept.: includes all residential over 2 family-hotels, apartments, condo/Loft Developments etc.	\$95.00+ \$6.00 per room	\$95.00+ \$6.00 per room

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: BUILDING**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
	Commercial (includes Fire Dept. inspection fee of \$95.00)	\$ 430.00	\$ 430.00
	Industrial (includes Fire Dept. inspection fee of \$95.00)	\$ 500.00	\$ 500.00
	Fee if additional city certification inspection is required for Bldg, Elec, Mech & Plbg Inspection	\$ 100.00	\$ 100.00
	Letter to close & temporary certificate of occupancy processing fee	\$ 50.00	\$ 50.00
CO 28-86	<b>License Referral Fee</b>	\$ 300.00	\$ 300.00
ZO 21.09	<b>Demolition:</b>		
	Under 10,000 sq. ft. (Open Hole and Final Inspection)	\$ 125.00	\$ 125.00
	10,000 sq. ft. and over (Open Hole and Final Inspection)	\$ 185.00	\$ 185.00
	Additional Inspection Fee	\$ 50.00	\$ 50.00
	<b>Mobile Home Trailer Set-Up</b>	\$ 120.00	\$ 120.00
CO 48-10	<b>Sign permit (Plan Review Fee Required):</b>		
	Administrative Fee	\$ 55.00	\$ 55.00
	Permit fee	\$ 65.00	\$ 65.00
ZO 21.09	<b>Swimming Pools:</b>		
	Above Ground	Bldg Per Fee	Bldg Per Fee
	Below Ground	Bldg Per Fee	Bldg Per Fee
ZO 21.09	<b>Zoning Permits</b> (fences; comm/ind sheds not exceeding 120 sq. ft.; residential. sheds not exceeding 200 sq. ft.; sidewalks and driveways; agricultural bldgs.; awnings/fixed canopies)	Bldg Per Fee	Bldg Per Fee
ZO 21.09 / CO 22-22	<b>Plan Review Fee</b> (new single-family residences, new/additions/ alterations of com/ind const, signs) First 3,000,000 of construction cost x .0013, remainder of construction cost x .0005 (Minimum Plan Review Fee \$100.00); electrical, mechanical, plumbing & fire plan review fee: 25% of building plan review fee (minimum fee for trades is \$50.00) NOTE: Fire Department review fee to include residential over 2 family, hotels, apts., condo developments, etc.	Fire plan review-25% of Bldg plan review	Fire plan review-25% of Bldg plan review

CO = Code of Ordinances  
ZO = Zoning Ordinance

R = Resolution

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: BUILDING**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
ZO 21.09	<b>Residential Site Grade Review Fee</b>	\$ 135.00	\$ 135.00
CO 16-5	<b>Soil Removing &amp; Filling (Earth Moving):</b>		
	First Acre	\$200.00	\$200.00
	Each Additional Acre	\$50.00	\$50.00
ZO 21.09	<b>Inspection fee for moving of buildings:</b>		
	Residential dwelling moved within the City (accessory building on same site included)	\$ 135.00	\$ 135.00
	Accessory building moved into the City	\$ 135.00	\$ 135.00
	Residential dwelling moved into the City (accessory building on same site included) + mileage per IRS Standard Mileage Rates	\$ 225.00	\$ 225.00
ZO 21.09	<b>Recall/Reinspection Fee</b> (administrative fee not required)	\$ 100.00	\$ 100.00
ZO 21.09	<b>Permit Renewal</b> (administrative fee not required)	\$ 100.00	\$ 100.00
ZO 21.09	<b>Special Inspection</b> i.e. home occupation, complaints, fire repair, etc.	\$ 100.00	\$ 100.00
ZO 21.09	<b>Building Registration Fee</b>	\$ 26.00	\$ 26.00
ZO 21.09	<b>Refunds</b> -City will retain administrative fee (permit fee refund only if inspection has not been made). <b>Starting</b> work prior to securing a permit will result in a double fee.		
CO Chap. VIII Art. VII, Div 2, Sec 8-221-	<b>Vacant &amp; Abandoned Structures (Adopted 6/5/17, Res. 17-174)</b>		
	Abandoned Structure Registration/admin fee, 6 month mininum	\$ 300.00	\$ 300.00
	Late fee	\$ 50.00	\$ 50.00
CO Chap VIII Article VIII Sec 8-238 -	<b>Registration &amp; Inspection of Rental Properties (adopted 11/6/2017, Res 17-385)</b>		
	Registration/inspection/Admin fee	\$ 200.00	\$ 200.00

CO = Code of Ordinances      R = Resolution  
ZO = Zoning Ordinance

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: BUILDING**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
8-249	Registration/Admin fee, if registering at time of applying for City Certificate of Occupancy Inspection	\$ 55.00	\$ 55.00
	Each additional unit fee (multi-family apartments)	\$ 50.00	\$ 50.00
<b>ELECTRICAL PERMITS</b>			
Permit fee for work conducted at City owned properties may be waived by the Building Official			
CO 8-62	<b>Administrative Fee</b>	\$ 55.00	\$ 55.00
CO 8-62	<b>Circuits</b> -120 volt (non-motorized)	\$ 10.00	\$ 10.00
	220 volt (electric stove, electric dryer, etc.)	\$ 20.00	\$ 20.00
CO 8-62	<b>Connections</b> (Above ground swimming pool, Air conditioner, Dishwasher, Furnace, Garbage Disposal, Exhaust Fan, Hood Fan, Pool/Hot Tub)	\$ 25.00	\$ 25.00
CO 8-62	<b>Feeders/Conduit/Bus:</b>		
	First 100 ft.	\$ 30.00	\$ 30.00
	Each additional 100 ft.	\$ 15.00	\$ 15.00
CO 8-62	<b>Lighting Fixtures</b> (each 25)	\$ 25.00	\$ 25.00
CO 8-62	<b>Motors/Transformers:</b>		
	1/4 hp, kw or kva to 10 - first unit	\$ 25.00	\$ 25.00
	Each additional unit	\$ 5.00	\$ 5.00
	11 to 30 hp - first unit	\$ 30.00	\$ 30.00
	Each additional unit	\$ 15.00	\$ 15.00
CO 8-62	30 to 50 hp - first unit	\$ 40.00	\$ 40.00
	Each additional unit	\$ 20.00	\$ 20.00
	Over 50 hp - first unit	\$ 60.00	\$ 60.00

CO = Code of Ordinances  
ZO = Zoning Ordinance

R = Resolution

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: BUILDING**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
	Each additional unit	\$ 25.00	\$ 25.00
	Outdoor meter cabinet	\$ 45.00	\$ 45.00
CO 8-62	<b>Service/Sub-Panel</b> (sub-service):		
	100 amp service/sub-panel	\$ 50.00	\$ 50.00
	101-400 amp service/sub-panel	\$ 75.00	\$ 75.00
	Over 400 amp service/sub-panel	\$ 125.00	\$ 125.00
CO 8-62	<b>Sub-service to Accessory Building:</b>		
	30-60 amp	\$ 60.00	\$ 60.00
	Over 60 amp	\$ 100.00	\$ 100.00
CO 8-62	<b>Smoke Detectors:</b>		
CO 22-22	First 5 units	\$ 30.00	\$ 30.00
	Each additional 4 units	\$ 5.00	\$ 5.00
	<b>Sump Pump</b>	\$ 25.00	\$ 25.00
CO 8-62	<b>Signs:</b>		
	Sign Circuit Tag Connection	\$ 40.00	\$ 40.00
	Each additional sign connection	\$ 10.00	\$ 10.00
CO 8-62	<b>Inspection - Carnival/Circus</b>	\$ 75.00	\$ 75.00
CO 8-62	<b>Inspection - Generator</b> (Permit fee may be waived by the Building Official upon doctor authorization for medical reason)	\$ 75.00	\$ 75.00
ZO 21.09	<b>Inspection - Rough</b>	\$ 45.00	\$ 45.00
	<b>Special Inspection</b> i.e. complaints, fire repair, etc.	\$ 75.00	\$ 75.00

CO = Code of Ordinances  
ZO = Zoning Ordinance

R = Resolution

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: BUILDING**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
	<b>City Cert Repair Permit</b> -minor repairs (administrative fee not required)	\$ 70.00	\$ 70.00
	<b>Recall Fee/Reinspection Fee</b> (administrative fee not required)	\$ 100.00	\$ 100.00
	<b>Permit Renewal Fee</b> (administrative fee not required)	\$ 100.00	\$ 100.00
	<b>Electrical Registration Fee</b>	\$ 26.00	\$ 26.00
	<b>Refunds</b> - City will retain administrative fee (permit fee refund only if inspection has not been made). <b>Starting</b> work prior to securing a permit shall result in a double fee		
<b>Mechanical Permits</b>			
Permit fee for work conducted at City owned properties may be waived by the Building Official			
ZO 21.09	<b>Administrative Fee</b>	\$ 55.00	\$ 55.00
ZO 21.09	<b>Boiler:</b>		
	First 200,000 BTU	\$ 75.00	\$ 75.00
	Each additional 100,000 BTU	\$ 15.00	\$ 15.00
ZO 21.09	<b>Chimney, Chimney Liner, Fireplace Chimney, Wood Burning Stove</b>	\$ 65.00	\$ 65.00
ZO 21.09	<b>Conversion System:</b> gas-oil, oil-gas		
	First 200,000 BTU	\$ 70.00	\$ 70.00
	Each additional 100,000 BTU	\$ 15.00	\$ 15.00
ZO 21.09	<b>Ductwork, Sheet Metal Piping:</b>		
	First 40 ft.	\$ 70.00	\$ 70.00
	Each additional 10 ft.	\$ 15.00	\$ 15.00
ZO 21.09	<b>Fire Damper</b>	\$ 35.00	\$ 35.00
ZO 21.09	<b>Exhaust Hood</b>	\$ 70.00	\$ 70.00

CO = Code of Ordinances  
ZO = Zoning Ordinance

R = Resolution

**CITY OF ROMULUS**  
**PROPOSED 2026-2027 FEE SCHEDULE**

**Department: BUILDING**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
ZO 21.09	<b>Grease Duct</b>	\$ 70.00	\$ 70.00
ZO 21.09	<b>Exhaust Fan</b> - 1,000 cfm or less	\$ 35.00	\$ 35.00
	Over 1,000 cfm	\$ 85.00	\$ 85.00
ZO 21.09	<b>Generator</b> (gas fired) - Permit fee may be waived by the Building Official upon doctor authorization for medical reason	\$ 70.00	\$ 70.00
ZO 21.09	<b>Gas Pressure Test:</b>		
	Residential	\$ 60.00	\$ 60.00
	Commercial/Industrial	\$ 85.00	\$ 85.00
ZO 21.09	<b>Hot Water and Steam Distribution:</b>		
	0" to 2" - First 40'	\$ 61.00	\$ 61.00
	Each additional 10'	\$ 15.00	\$ 15.00
	Over 2 1/4" to 4" - First 40'	\$ 70.00	\$ 70.00
	Each additional 10'	\$ 15.00	\$ 15.00
	Over 4 1/4" and over - First 40'	\$ 105.00	\$ 105.00
	Each additional 10'	\$ 15.00	\$ 15.00
ZO 21.09	<b>Humidifier</b>	\$ 35.00	\$ 35.00
ZO 21.09	<b>New Systems:</b> Warm Air Furnace, Electric Unit Heater, Infrared, Temporary:		
	First 200,000 BTU	\$ 60.00	\$ 60.00
	Each additional 100,000 BTU	\$ 15.00	\$ 15.00
	Air Handler	\$ 45.00	\$ 45.00
ZO 21.09	<b>Refrigeration Units</b> - Self Contained System:		

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: BUILDING**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
	Evaporator Coil	\$ 35.00	\$ 35.00
	5 hp or less	\$ 70.00	\$ 70.00
	Over 5 hp to 50 hp	\$ 105.00	\$ 105.00
	Over 50 hp	\$ 165.00	\$ 165.00
	<b>Spray Booth</b>	\$ 70.00	\$ 70.00
	<b>Water Heater</b> (replacement only)	\$ 45.00	\$ 45.00
ZO 21.09	<b>Inspection</b> - Rough (more than one rough inspection)	\$ 45.00	\$ 45.00
ZO 21.09	<b>Special Inspection</b> i.e. complaints, fire repair, etc.	\$ 75.00	\$ 75.00
ZO 21.09	<b>Recall Fee/Reinspection Fee</b> (administrative fee not required)	\$ 100.00	\$ 100.00
ZO 21.09	<b>Permit Renewal Fee</b> (administrative fee not required)	\$ 100.00	\$ 100.00
MCL 338.983	<b>Mechanical Registration Fee</b>	\$ 15.00	\$ 15.00
	<b>Refunds</b> - City will retain administrative fee (permit fee refund only if inspection has not been made). <b>Starting</b> work prior to securing a permit will result in a double fee		

PLUMBING PERMIT			
Permit fee for work conducted at City owned properties may be waived by the Building Official			
ZO 21.09	<b>Administrative Fee</b>	\$ 55.00	\$ 55.00
ZO 21.09	Air Admittance Valves	\$ 15.00	\$ 15.00
ZO 21.09	Air Conditioning Units/Drainage	\$ 15.00	\$ 15.00
ZO 21.09	Back Flow Preventers (all types)	\$ 15.00	\$ 15.00
ZO 21.09	Bathtub/Shower Liners (all)	\$ 15.00	\$ 15.00
ZO 21.09	Building Sewer to Drain Connections (each)	\$ 15.00	\$ 15.00
ZO 21.09	Catch Basins	\$ 15.00	\$ 15.00

CO = Code of Ordinances      R = Resolution  
 ZO = Zoning Ordinance

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: BUILDING**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
ZO 21.09	Dishwashing Machine	\$ 15.00	\$ 15.00
ZO 21.09	Drain Tile (new construction)	\$ 15.00	\$ 15.00
ZO 21.09	Drain Tile (subsoil, inside drains, with or without sump pump) existing structures	\$ 90.00	\$ 90.00
ZO 21.09	Drinking Fountains	\$ 15.00	\$ 15.00
ZO 21.09	Floor drains (each)	\$ 15.00	\$ 15.00
ZO 21.09	Fountain (other)	\$ 15.00	\$ 15.00
ZO 21.09	Garbage Disposal	\$ 15.00	\$ 15.00
ZO 21.09	Hose Bibbs	\$ 15.00	\$ 15.00
ZO 21.09	Humidifiers	\$ 15.00	\$ 15.00
ZO 21.09	Ice Makers	\$ 15.00	\$ 15.00
ZO 21.09	Laundry Trays	\$ 15.00	\$ 15.00
ZO 21.09	Lavatories	\$ 15.00	\$ 15.00
ZO 21.09	Pump or Water Lift	\$ 15.00	\$ 15.00
ZO 21.09	Shower Traps	\$ 15.00	\$ 15.00
ZO 21.09	Sinks (any description)	\$ 15.00	\$ 15.00
ZO 21.09	Stacks (new & alterations)	\$ 15.00	\$ 15.00
ZO 21.09	Stand Pipes	\$ 15.00	\$ 15.00
ZO 21.09	Sump Pump (new construction)	\$ 15.00	\$ 15.00
ZO 21.09	Trap Primers	\$ 15.00	\$ 15.00
ZO 21.09	Urinals	\$ 15.00	\$ 15.00
ZO 21.09	Washing Machines	\$ 15.00	\$ 15.00
ZO 21.09	Water Closets	\$ 15.00	\$ 15.00
ZO 21.09	Water Heaters	\$ 45.00	\$ 45.00

CO = Code of Ordinances  
ZO = Zoning Ordinance

R = Resolution

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: BUILDING**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
ZO 21.09	Water Treatment Devices	\$ 15.00	\$ 15.00
ZO 21.09	Other Fixtures Not Listed	\$ 15.00	\$ 15.00
ZO 21.09	<b>Water Distribution:</b>		
	3/4" Service	\$ 15.00	\$ 15.00
	1" Service	\$ 25.00	\$ 25.00
	1 1/4" Service	\$ 30.00	\$ 30.00
	1 1/2" Service	\$ 40.00	\$ 40.00
	2" Service	\$ 60.00	\$ 60.00
	3" Service	\$ 90.00	\$ 90.00
	4" Service	\$ 120.00	\$ 120.00
	Over 4" Service	\$ 145.00	\$ 145.00
ZO 21.09	<b>Inspection</b> - Rough (more than one rough inspection)	\$ 45.00	\$ 45.00
ZO 21.09	<b>Inspection</b> - Underground	\$ 45.00	\$ 45.00
ZO 21.09	<b>Permit Renewal Fee</b>	\$ 100.00	\$ 100.00
ZO 21.09	<b>Recall/Reinspection Fee</b> (administrative fee not required)	\$ 100.00	\$ 100.00
ZO 21.09	<b>Special Inspection</b> i.e. complaints, fire repair, etc.	\$ 75.00	\$ 75.00
ZO 21.09	<b>Commercial Automatic Washing Machines:</b>		
	First Unit	\$ 50.00	\$ 50.00
	Each additional unit	\$ 15.00	\$ 15.00
MCL 338.3551	<b>Plumbing Registration Fee</b>	\$ 15.00	\$ 15.00
	Refunds - City will retain administrative fee (permit fee refund only if inspection has not been made). <b>Starting</b> work prior to securing a permit will result in a double fee		

# FEE SCHEDULE

## PROPOSED 2026-2027 SCHEDULE

**Department: CLERK**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
	<b>Copy charges (Per Page / Sheet)</b>		
	<b>Black &amp; White / Color</b>		
	8 1/2 x 11 letter size (Double-sided)	\$ 0.10	\$ 0.10
	8 1/2 x 14 legal size		
	11 x 17 ledger size		
	<b>Blue prints / Site Plans (24x36) per page (black and white)</b>	\$ 5.00	\$ 5.00
	<b>Color Photograph / Map</b>		
	8 1/2 x 11 per size	\$ 0.10	\$ 0.10
	11 x 17	\$ 0.25	\$ 0.25
	Blue prints / Site Plan (24x36) per page (Color)	\$ 7.00	\$ 7.00
Resolution	<b>FOIA - Copy charges + Empl hourly rate as mandated by State FOIA policy law.</b>		
	<b>City Charter (per booklet)</b>	\$ 10.00	\$ 10.00
Resolution	<b>Notary Public Service - Signature &amp; Seal (per document)</b>		
	Resident	\$ 5.00	\$ 5.00
	Non-Resident	\$ 10.00	\$ 10.00
	<b>Tax Abatement</b>		
	To Establish District	\$ 500.00	\$ 500.00
	Tax Abatement Admin and Processing Fee - (Publishing in Newspaper; Public Hearing; Notices to property owners in district, State, County, Schools, e.g.)	\$ 1,000.00	\$ 1,000.00
CO 52-1	<b>Street and Alley Vacations - Administrative fee</b>	\$ 200.00	\$ 200.00
CO 50-1	<b>Special Assessment Districts - Administrative fee (Publishing in Notice in Newspaper; Notices to property owners in district, e.g.)</b>	\$ 200.00	\$ 200.00
CO 30-69	<b>Liquor Licence - On-Premise New License Fee (Non-refundable application fee for each type of new <u>on-premise</u> license)</b>	\$ 500.00	\$ 500.00
	Class C (Beer, Wine, Sprits)		
	Class A Hotel (Beer, Wine)		

CO = Code of Ordinances

R = Resolution

ZO = Zoning Ordinance

# FEE SCHEDULE

## PROPOSED 2026-2027 SCHEDULE

**Department: CLERK**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
	Class B Hotel (Beer, Wine, Spirits)		
	Tavern License (Beer, Wine)		
	Club License (Beer, Wine Spirits)		
	Resort License (Beer, Wine, Spirits)		
	Airline License (Beer, Wine, Spirits)		
CO 30-69	<b>Transfer of each on-premise license</b>	\$ 200.00	\$ 200.00
CO 30-69	<b>Off-Premise License Fee</b> (Non-refundable application fee for each type of new <u>off-premise</u> license)	\$ 250.00	\$ 250.00
	Specially Designated Merchants (SDM), (Beer, Wine)		
	Specially Designated Distributor (SDD) (Spirits)		
CO 30-69	<b>Transfer of each off-premise license</b>	\$ 150.00	\$ 150.00
	<b>Stockholder Fee</b> - (Addition or Deletion)	\$ 100.00	\$ 100.00
	Each existing liquor licensee who applies to add, or add and drop a stockholder resulting in investigation by Romulus Police Dept. in accordance with the requirements of the Michigan Liquor Control Commission shall pay a non-refundable fee of \$100 for each person who must be investigated.		
<b>Business License / Registration</b>			
CO 30-69	<b>New Business Registration /Application</b>	\$ 150.00	\$ 150.00
CO 30-69	<b>Renewals / General Business Registration</b>	\$ 75.00	\$ 75.00
	Apartments/Stores/Gas Stations/Restaurants/Manufacturing/Industrial/Warehousing/Hotels/Car Sales/Rentals		
	Trucking/Cell Towers/Billboards/Bars/Auto Sales, Service & Repair/Financial Institutions, Flea Markets/etc		
	Animal Shelters (See Kennel)		
CO 58-324	<b>Auto Dismantling / Wrecking</b>	\$ 75.00	\$ 75.00
	Used Auto Parts Dealer (Bond - \$5,000.00)		
	Vehicle Dismantling Wrecking Yard (Bond - \$10,000.00)		
CO 4-171	<b>Dancers and Entertainers Initial Registration</b> (fee includes background check costs)	\$ 320.00	\$ 320.00
	Administration \$115 + Notary Fee \$5 = \$120.00		
	Ordinance - Application Fee \$100, Fingerprint \$50, Background Check \$50 = \$200.00		

CO = Code of Ordinances  
ZO = Zoning Ordinance

R = Resolution

# FEE SCHEDULE

## PROPOSED 2026-2027 SCHEDULE

**Department: CLERK**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
	<b>** 2nd Registration Location \$75 Registration at Clerk's Office</b>	\$ 75.00	\$ 75.00
CO 22-134	<b>Fireworks Sales</b> - License (Adminstrtive Review Committee (ARC) review approval required) A permittee shall furnish a bond or display liability insurance in an amount of not less than \$2,000,000.00	\$ 500.00	\$ 500.00
CO 46-116	<b>Garage / Yard Sale Permit</b> (3 days - limited to 3 times per year)	\$ 5.00	\$ 5.00
CO 6-27 ZO 11.15 (d)	<b>Kennel License</b> - Commercial (Business License Registration required) - All kennels, stables and pet shops shall comply with the minimum standards set forth by the zoning ordinances of the city.	\$ 25.00	\$ 25.00
CO 46-179	<b>Peddlers and Solicitors</b> (Licenses may be issued for not to exceed three (3) months in any 12 month period.)		
	Each Additional Peddler	\$ 10.00	\$ 10.00
	Weekly	\$ 15.00	\$ 15.00
	Monthly	\$ 25.00	\$ 25.00
	Replacement Peddlers/Solicitors License (lost, soiled or destroyed)	\$ 5.00	\$ 5.00
	Surety Bond	\$ 1,000.00	\$ 1,000.00
R 23-086	<b>Portable Food Service Truck License</b> (New & Renewal) 12 Month License - \$175 Fire Inspection - Permit Fee - \$100	\$ 275.00	\$ 275.00
R 23-086	<b>Portable Food Service Truck License w/Inspection under Western Wayne Consortium Agreement</b> (New & Annual Renewal)	\$ 175.00	\$ 175.00
R 23-217	<b>Property Owners Food Truck/Vendor Site Inspection</b> (One time fee)	\$ 100.00	\$ 100.00
	<b>Temporary Use Permit</b> (Adminstrtive Review Committee (ARC) review approval required)	\$ 75.00	\$ 75.00
	<b>Late Fees on Business Registration &amp; Renewals:</b>		
	(Payment <b>30</b> days past due - Past-due notice mailed to business owner)		
	(Payment <b>60</b> days past due - \$35.00 late fee applied to balance due)	\$ 35.00	\$ 35.00
	(Payment <b>90</b> days past due - \$45.00 late fee applied to balance due)	\$ 45.00	\$ 45.00
R 25-134	<b>Honorary Street Sign Application Fee</b>	**Fee set by Policy**	**Fee set by Policy**
CO 52-85	<b>Special Event/Block Party Application &amp; Permit</b>	\$ 25.00	\$ 25.00

CO = Code of Ordinances

R = Resolution

ZO = Zoning Ordinance

# FEE SCHEDULE

## PROPOSED 2026-2027 SCHEDULE

**Department: CLERK**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
<b>ELECTION</b>			
	<b>Registered Voter List (Per page)</b>	\$ 0.10	\$ 0.10
	Voter List by Precinct / Election Year	\$ 0.10	\$ 0.10
	Absent Voter List	\$ 0.10	\$ 0.10
	<b>Labels (per sheet)</b>	\$ 0.28	\$ 0.28
	<b>Precinct Map (24' x 36')</b>		
	Black/White w/ Street Index	\$ 5.00	\$ 5.00
	Color w/ with Street Index	\$ 10.00	\$ 10.00
	<b>USB</b>	\$ 5.00	\$ 5.00
	<b>Email</b>	\$ -	\$ -
<b>CEMETERY</b>			
CO 2-418	<b>Plot Price</b>		
	Single - Resident	\$ 750.00	\$ 750.00
	Single - Non-Resident	\$ 1,000.00	\$ 1,000.00
CO 2-418	<b>Interment - Opening &amp; Closing - (No Interments on Sundays or Holidays)</b>		
	Weekdays - before 3pm	\$ 1,000.00	\$ 1,000.00
	Weekdays - after 3pm	\$ 1,200.00	\$ 1,200.00
	Saturdays	\$ 1,200.00	\$ 1,200.00
CO 2-418	<b>Babies - Interment</b>		
	Weekdays - before 3pm	\$ 650.00	\$ 650.00
	Weekdays - after 3pm	\$ 850.00	\$ 850.00
	Saturdays	\$ 850.00	\$ 850.00
CO 2-418	<b>Cremations - Interment</b>		
	Weekdays - before 3pm	\$ 400.00	\$ 400.00
	Weekdays - after 3pm	\$ 650.00	\$ 650.00
	Saturdays	\$ 650.00	\$ 650.00

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: DEPARTMENT OF PUBLIC WORKS**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
CO 62-399	<b>Inspections Escrows</b>		
	15% of the construction cost of a site development		15%
CO 62-361	<b>Water and Sewer Charges - Taps and Inspections - Subject to change with actual meter cost</b>		
R 24-272	1" Water Tap	\$ 4,911.00	\$ 5,602.26
R 24-272	1 1/2' Water Tap	\$ 6,061.00	\$ 7,388.11
R 24-272	2' Water Tap	\$ 7,247.00	\$ 9,107.85
	1" Sewer Tap	\$ 2,920.00	\$ 2,920.00
	1 1/2' Sewer Tap	\$ 4,390.00	\$ 4,390.00
	2' Sewer Tap	\$ 6,500.00	\$ 6,500.00
	Domestic Water Line Repair Inspection	\$ 270.00	\$ 270.00
	Domestic Water Line Repair Inspection carry over overtime after 4:00 pm and on weekends	actual cost	actual cost
	Domestic Sewer Line Repair Inspection	\$ 270.00	\$ 270.00
	Domestic Sewer Line Repair Inspection carry over overtime after 4:00 pm and on weekends	actual cost	actual cost
	<b>Driveway Approach and Sidewalk Inspections</b>		
CO 52-20	Residential	\$ 50.00	\$ 50.00
	Re-inspection fee (Remove - Added below)	\$ 50.00	\$ 50.00
CO 52-20	Commercial	\$ 100.00	\$ 100.00
	<b>Re-inspection fee</b>	\$ 50.00	\$ 50.00
CO 62-365 (a)(7)	Hydrant Meter/deposit plus charge for water/sewer used	See Water & Sewer rate schedule	See Water & Sewer rate schedule
	Illegal hydrant use	\$ 500.00	\$ 500.00
	<b>Special Haul Permit</b>		
	Per move	\$ 35.00	\$ 35.00
	Semi-annual	\$ 250.00	\$ 250.00
	Yearly	\$ 450.00	\$ 450.00
	Sump Line Inspection + admin fee (\$35.00)	\$ 270.00	\$ 270.00
	Right-of-way Inspection for sump line	\$ 50.00	\$ 50.00

CO = Code of Ordinances

R = Resolution

ZO = Zoning Ordinance

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: DEPARTMENT OF PUBLIC WORKS**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
	Cemetery - Temporary Grave Marker		
	First Marker	Complimentary	Complimentary
	<b>Replacement Markers - per marker</b>	<b>\$ 50.00</b>	<b>\$ 50.00</b>
	Dump Permit - (Effective 3 years (7/1/15 - 6/30/18) @ \$.09 materials + \$4.57 labor = \$15) RFP 14/15-20 Solid Waste Contract - Waste Management 7/1/15 - 6/30/25 Residential Dumping Permit Fees. Up for evaluation in 2018. (Adopted 6-26-17, Resolution #17-210) these dates need changed based on file information	\$ 18.00	\$ 18.00
	<b>Hydrant Flow Test</b>	\$ 150.00	\$ 175.00
	<b>Fire Suppression System Test Flush - cost to be determined at time of flush based on estimated water use.</b>		
	<b>Review Fees and Inspection Fees for residential construction</b>		
	Plot Plan Review	\$ 50.00	\$ 50.00
	Final Grade Inspection	\$ 50.00	\$ 50.00
	<b>Wayne County Recording fee plus cost of document</b>	\$ 50.00	\$ 50.00
	Recall/Reinspection Fee (for anything)	\$ 50.00	\$ 50.00
	<b>ADMIN FEE</b>		
	<b>Total DPW Admin Fees</b>	<b>\$ 70.00</b>	<b>\$ 70.00</b>

CO = Code of Ordinances

R = Resolution

ZO = Zoning Ordinance



# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
<b>BUILDING</b>			
When work for which a permit is required is commenced prior to the obtaining of a permit, the permit applicant will be required to pay \$100 plus a double permit fee. The double fee requirements shall be applicable to all permits of the department as noted herein.			
CO 22-22 ZO 21.09	<b>BUILDING PLAN REVIEW</b>	25% of Plan Review fees collected by the Building Dept. for commercial and industrial projects when Fire Dept. is required to perform a plan review.	25% of Plan Review fees collected by the Building Dept. for commercial and industrial projects when Fire Dept. is required to perform a plan review.
	Includes all residential over 2 family - Hotels, Apartments, Condo / Loft Developments, etc.		
	New Building Plan Review - Initial		
	Plan Review - Addition / Remodel		
	Plan Review - Rack / Storage		
CO 22-22 ZO 21.09	<b>BUILDING PERMITS COMMERCIAL AND INDUSTRIAL</b>		
	Permit includes initial inspection & one re-inspection		
Fees are calculated by square foot and collected by the Building Department with building permit			
	1 - 10,000	\$ 175.00	\$ 200.00
	10,001 - 25,000	\$ 200.00	\$ 225.00
	25,001 - 100,000	\$ 260.00	\$ 300.00
	100,001 - 125,000	\$ 500.00	\$ 550.00
	125,001 - 150,000	\$ 765.00	\$ 800.00
	151,000 - 175,000	\$ 1,025.00	\$ 1,125.00
	175,001 - 200,000	\$ 1,290.00	\$ 1,350.00
	Additional .01 for each square foot over 100,000	\$ 0.01	\$ 0.01
<b>Non-Compliance Inspections - Any inspection after initial and first re-inspection</b>			
	Non-Compliance Inspection during normal working hours - Hourly rate per person with one hour min	\$ 105.00	\$ 200.00
	Non-Compliance Inspection during non-working hours - Hourly rate per person with one hour min	\$ 160.00	\$ 225.00

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
ZO 21.09	<b>CITY CERT INSPECTION INITIAL</b>		
	Permit includes initial inspection & one re-inspection	\$ 105.00	\$ 200.00
	<b>Non-Compliance Inspections - Any inspection after initial and first re-inspection</b>		
	Non-Compliance Inspection during normal working hours - Hourly rate per person with one hour minimum	\$ 105.00	\$ 200.00
	Non-Compliance Inspection during non-working hours - Hourly rate per person with one hour minimum	\$ 160.00	\$ 225.00
	<b>Includes all residential over 2 family - Hotels, Apartments, Condo / Loft Developments, etc.</b>	Base + \$6.00 per room	Base + \$6.00 per room
CO 22-22	<b>FIRE SUPPRESSION PERMIT</b>		
	Some plan reviews will require third party review at the Fire Departments discretion. The Contractor will be responsible for these fees along with the Fire Department's Test Fees, and administration fee of 10% of department cost. The Contractor will be provided with a rough estimate and will be required to sign off on the estimate prior to the plans being sent out for review.		
	<b>Administrative Fee Per System</b>	\$ 50.00	\$ 75.00
	Review Sprinkler System New / Addition / Replacement - Per System - Base Fee	\$ 200.00	\$ 225.00
	Witness Underground Flush Test	\$ 75.00	\$ 100.00
	Plus Each Head	\$ 2.00	\$ 2.00
	Plus Fire Pump	\$ 265.00	\$ 290.00
	Plus Each Hose Connection	\$ 15.00	\$ 20.00
	Plus Any Additional / Other System / Equipment	\$ 95.00	\$ 95.00
	Review Spray booth Plan	\$ 105.00	\$ 130.00
	Review UL 300 Hood Suppression	\$ 105.00	\$ 130.00
	Review Standpipe System	\$ 135.00	\$ 160.00
CO 22-22	<b>TESTING / INSPECTION SPRINKLER HYDRO-TEST PER SYSTEM</b>	\$ 175.00	\$ 200.00
	Hourly Rate for Chief Code Official Applicable for Inspection / Testing of extra large Special	\$ 105.00	\$ 120.00

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
	<b>Hourly Rate for Chief Code Official Applicable for Inspection / Testing of extra large, Special Hazard or Specialty Systems requiring extended on-site time will be billed per hour.</b>		
	UL 300 Puff Test	\$ 105.00	\$ 125.00
	Rough Pipe Inspection Only	\$ 105.00	\$ 125.00
	Spray booth Acceptance Test	\$ 105.00	\$ 125.00
	Visual Inspection Only	\$ 125.00	\$ 150.00
	<b>Non-Compliance Inspections - Any inspection after initial and first re-inspection</b>		
	Non-Compliance Inspection during normal working hours - Hourly rate per person with one hour minimum	\$ 105.00	\$ 200.00
<b>CO 22-22</b>	Non-Compliance Inspection during non-working hours - Hourly rate per person with one hour minimum	\$ 160.00	\$ 225.00
	Mechanical or Specialty License Fire Suppression Contractor Registration Fee	\$ 15.00	\$ 30.00
	<b>FIRE ALARM PERMIT</b>		
	<b>Some plan reviews will require third party at the Fire Departments discretion. The Contractor will be responsible for these fees along with the Fire Department's Test Fees, and administration fee of 10% of department cost. The Contractor will be provided with a rough estimate and will be required to sign off on the estimate prior to the plans being sent our for review.</b>		
	<b>Review</b>		
	Administrative Fee	\$ 50.00	\$ 75.00
	Base Fee	\$ 150.00	\$ 225.00
	Alarm Control Panel	\$ 95.00	\$ 100.00
	Central Station Connection	\$ 50.00	\$ 55.00
	First Initiating Device	\$ 27.00	\$ 30.00
	Each Additional Device	\$ 15.00	\$ 20.00
	First Auxiliary Control Device	\$ 27.00	\$ 30.00
	Each Additional Device	\$ 15.00	\$ 20.00
	First Audio-Visual Device	\$ 27.00	\$ 30.00
	Each Additional Device	\$ 15.00	\$ 20.00

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
	First Communication Device	\$ 27.00	\$ 30.00
	Each Additional Device	\$ 15.00	\$ 20.00
	Other System / Equipment	\$ 95.00	\$ 100.00
	<b>Inspection / Test - Fee includes initial inspection and one re-inspection</b>		
	Per System Inspection / Test - Small	\$ 160.00	\$ 200.00
	Per System Inspection / Test - Medium	\$ 290.00	\$ 325.00
	Per System Inspection / Test - Large	\$ 550.00	\$ 600.00
	Per System Inspection / Test - Extra Large	\$ 1,250.00	\$ 1,300.00
	<b>Non-Compliance Inspection / Test - Any inspection / test after initial and first re-inspection / test</b>		
<b>CO 22-22</b>	Non-Compliance Inspection / test - normal working hours - Hourly rate per person with one hour min	\$ 105.00	\$ 200.00
	Non-Compliance Inspection / test - non-working hours - Hourly rate per person with one hour min	\$ 160.00	\$ 225.00
	Electrical or Specialty License Fire Alarm Registration Fee	\$ 26.00	\$ 30.00
	<b>ABOVE GROUND STORAGE TANK PERMIT - INCLUDES INSPECTION</b>		
<b>CO 22-22</b>	Above Ground Storage Tank - Fuel < 1,100 gallons	\$ 125.00	\$ 150.00
<b>CO 22-22</b>	Above Ground Storage Tank - Waste Oil Any Size	\$ 125.00	\$ 150.00
	<b>GENERATOR INSTALLATION PERMIT - INCLUDES INSPECTION</b>	\$ 105.00	\$ 150.00
	<b>FIRST RESPONDER RADIO COMMUNICATION SYSTEM PERMIT</b>		
	Review - Base Fee - Includes two hour review time	\$ 210.00	\$ 250.00
<b>CO 22-22</b>	Review - Additional hours over the two hours included in the base fee billed per hour	\$ 105.00	\$ 120.00
	Inspection Fee - Based on estimate of time submitted by installer or Chief bill per hour with a one h	\$ 105.00	\$ 120.00
<b>CO 22-22</b>	<b>AGRICULTURAL / RECREATIONAL BURN PERMIT</b>		
	<b>Agricultural Burn Permit - Includes on-site visual of planned burn</b>	\$ 55.00	\$ 80.00
	<b>TEMPORARY FIRE LANE PARKING PERMIT</b>		
	<b>Special Consideration Parking Permit - Includes on site evaluation of requested permit.</b>	\$ 27.00	\$ 50.00
	<b>EXPIRED PERMIT RENEWAL</b>	\$ 50.00	\$ 75.00

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
	FOOD TRUCK / MOBILE FOOD TRAILER PERMIT	\$ 100.00	\$ 125.00
	ALTERNATIVE MATERIALS & METHODS REQUEST - Hourly rate per person with one hour minimum	\$ 100.00	\$ 120.00
<b>FIRE DEPARTMENT SAFETY AND PREVENTION</b>			
ZO 21.09 CO 22-22	<b>BUSINESS PERIODIC FIRE SAFETY INSPECTIONS</b>		
	Periodic Fire Safety Inspection includes initial inspection & one re-inspection		
	Small Retail / Auto Parts / Convenience Store / Small Office	\$ 50.00	\$ 150.00
	Medium / Large Retail / Grocery / General Business	\$ 75.00	\$ 175.00
	Gas Stations / Parking Lots	\$ 50.00	\$ 150.00
	Truck Stops	\$ 75.00	\$ 175.00
	Restaurant / Bar / Banquet Facility	\$ 60.00	\$ 160.00
	Warehouse / Manufacturing / Freight Forwarding - Up to 11,000 square feet	\$ 160.00	\$ 200.00
	Additional Charge up to 50,000 square feet	\$ 60.00	\$ 100.00
	Additional Charge over 50,000 sq. ft up to 100,000 sq. ft	\$ 190.00	\$ 225.00
	Additional Charge per additional 50,000 sq. ft over 100,000 sq. ft		\$ 100.00
	Plus High Hazard Facility Fee	\$ 160.00	\$ 200.00
	Hotel Inspections		
	Less than 150 rooms	\$ 160.00	\$ 200.00
	151 - 250 rooms	\$ 220.00	\$ 275.00
	251 + rooms	\$ 350.00	\$ 400.00
	Apartment / Housing Per Building with Common Area, Fee Per Building	\$ 35.00	\$ 150.00
	<b>Third Party Inspection Deficiency Reporting</b>		
	Inspection for non-compliance of fire alarm system after written notification	\$ 80.00	\$ 125.00
	Inspection for non-compliance of fire suppression system after written notification	\$ 80.00	\$ 125.00
	<b>Non-Compliance Inspections - Any inspection after initial and one re-inspection</b>		
	First Non-Compliance Inspection	\$ 30.00	\$ 200.00

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
	Second Non-Compliance Inspection	\$ 55.00	\$ 300.00
	Third Non-Compliance Inspection	\$ 80.00	\$ 500.00
	Every Additional Non-Compliance Inspection after Third Non-Compliance Inspection	\$ 100.00	\$ 1,000.00
<b>OTHER FIRE PREVENTION CHARGES</b>			
	Occupancy Loads Calculated <span style="color: red;">per hour</span>	\$ 105.00	\$ 120.00
	<b>Special Inspection Request</b>		
	Inspection during normal working hours - Hourly rate per person with one hour minimum	\$ 105.00	\$ 200.00
	Inspection during non-working hours - Hourly rate per person with one hour minimum	\$ 160.00	\$ 225.00
	Carnival / Fair Inspection Per Hour	\$ 105.00	\$ 200.00
	Fireworks Inspections	STATE FUNDED	STATE FUNDED
	Storage of Seized Fireworks and Disposal	Actual Costs + 10% Administrative fee	Actual Costs + 10% Administrative fee
	Fire Watch Services	Actual Costs + 10% Administrative fee	Actual Costs + 10% Administrative fee
<b>CO 36-30</b>	<b>NUISANCE ALARMS</b> (Per Calendar Year January 1st through December 31st.)		
	Administrative Fee Per Transaction	\$ 10.00	\$ 50.00
	First Alarm	Warning Letter	Warning Letter
	Second Alarm	\$ 100.00	\$ 200.00
	Third Alarm	\$ 200.00	\$ 300.00
	Fourth Alarm	\$ 300.00	\$ 400.00
	Fifth and Subsequent	\$ 400.00	\$ 500.00
<b>EMS TRAINING SERVICES</b>			
	Adult Basic First Aid / AED / CPR Class (Per Students / Includes Materials)	\$ 75.00	\$ 75.00
	Add Child / Infant BLS / First Aid (Per Student)	\$ 50.00	\$ 50.00
	Recertification (Per Student)	\$ 50.00	\$ 50.00
<b>FIRE/INCIDENT REPORTS</b>			

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
	E-Mail Convenience Fee	\$ 3.00	\$ 5.00
	Fax Convenience Fee	\$ 5.00	\$ 7.00
	EMS Report	\$ 20.00	\$ 25.00
	Fire Report	\$ 15.00	\$ 20.00
<b>COST RECOVERY FOR EMERGENCY SERVICES</b>			
<b>CO 22-212</b>	<b>MOTOR VEHICLE</b>		
	<b>Level I Response</b>	\$ 500.00	\$ 600.00
	Minor accident response required engine response - minimal involvement clearing of road hazards, less than 60 min. of time.		
	<b>Level II Response - Moderate - Multiple Vehicle Response</b>	\$ 750.00	\$ 850.00
	Moderate accident response clean up of spills, debris, extrication 60 min. of time or less.		
	<b>Level III Response - Billed minimum of 2 hours, based on vehicles and personnel on scene</b>		
	Major accident response greater than 60 min. of time, extrication, hazardous materials, extended operations, and vehicle fire.	Cost + 10%	Cost + 10% Minimum 1000

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
<b>CO 22-212</b>	<b>COST RECOVERY - EQUIPMENT</b>		
	Fire Department Engine - Per Hour	\$ 315.00	\$ 500.00
	Fire Department Ladder/Platform Aerial - Per Hour	\$ 630.00	\$ 690.00
	Special Device (Other)i.e. Crash Truck, Foam Device - Per Hour	\$ 630.00	\$ 690.00
	Emergency Response Truck #1 - Per Hour	\$ 315.00	\$ 350.00
	Emergency Response Truck #2 w/Decon - Per Hour	\$ 315.00	\$ 350.00
	Arson Task Force Truck - Per Hour	\$ 210.00	\$ 250.00
	Dive Team Truck - Per Hour	\$ 210.00	\$ 250.00
	Mutual Aid Trailer - Per Hour	\$ 105.00	\$ 150.00
	Command Vehicle - Per Hour	\$ 105.00	\$ 200.00
	First Responder Rescue Vehicle - Per Hour	\$ 160.00	\$ 200.00
	Ambulance Advance Life Support (ALS) Emergency	\$ 1,000.00	\$ 1,344.93
	Ambulance Advance Life Support (ALS) Non Emergency	\$ 675.00	\$ 849.43
	Ambulance Advance Life Support II (ALS)	\$ 1,500.00	\$ 1,946.58
	Ambulance Basic Life Support Emergency (BLS) Emergency	\$ 900.00	\$ 1,132.55
	Ambulance Basic Life Support Emergency (BLS) Non Emergency	\$ 550.00	\$ 707.85
	Mileage (1-17 miles - each)	\$ 18.00	\$ 23.33
	Mileage (18+ miles - each)	\$14.50	\$23.33
	Oxygen	\$ 50.00	\$ 50.00
	Oxygen CPAP	\$ 70.00	\$ 70.00
	Specialty Care Transport	\$1,800.00	\$2,760.00
	Combitube	\$ 70.00	\$ 70.00
	Defibrillator	\$ 70.00	\$ 70.00
	Treat/No Transport	\$ 475.00	\$ 475.00
	Wait Time/per hour	\$ 65.00	\$ 100.00

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
	Police Car - Per Hour	\$ 105.00	\$ 150.00
	Utility Vehicle - Per Hour	\$ 105.00	\$ 150.00
	Utility Vehicle Staged - Per Hour	\$ 50.00	\$ 100.00
	Heavy Equipment/Rented	Cost + 10%	Cost + 10%
	City Owned Equipment - Per MDOT ACT 51 Schedule C Report 375 Rates	MDOT 375 Rates	MDOT 375 Rates
	Specialty Equipment - Per Hour	\$ 50.00	\$ 50.00
	City owned/Rented Warming/Cooling Shelters	Cost + 10%	Cost + 10%
	Miscellaneous Receipts for Supplies	Cost + 10%	Cost + 10%
	Extrication	\$ 500.00	\$ 600.00
	Extrication - 1/4 hour	\$ 125.00	\$ 150.00
	NSF Fee	\$ 40.00	\$ 50.00
	<b>COST RECOVERY - PERSONNEL</b>		
	Fire Fighters - Per Hour	\$ 50.00	\$ 90.00
	Police Officers - Per Hour	\$ 50.00	\$ 90.00
	Incident Commander Fire or Police - Per Hour	\$ 100.00	\$ 125.00
	Command Officers - Per Hour	\$ 60.00	\$ 100.00
	Technician Trained Personnel - Per Hour	\$ 80.00	\$ 90.00
	Specialist Trained Personnel - Per Hour	\$ 80.00	\$ 90.00
	Miscellaneous Personnel (Other)	Cost + 10%	Cost + 10%
	Outside contractors-Personnel/Equipment Disposal (Towing, Hazardous Material Cleanup, Etc)	Cost + 10%	Cost + 10%

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
<b>OTHER REIMBURSEABLE EXPENSES</b>			
	<b>MATERIALS COSTS</b>		
	Absorbent materials	\$ 50.00	\$ 50.00
	Firefighting Foam (5 gallon pail)	\$ 110.00	\$ 150.00
	Tape-Caution/Barrier (roll)	\$ 45.00	\$ 45.00
	Flares (box)	\$ 60.00	\$ 75.00
	Plug & Patch (epoxy & acc.)	\$ 25.00	\$ 50.00
	Tarp (ea)	\$ 54.00	\$ 75.00
	Other Expendable materials/equipment billed at costs +10%	Cost + 10%	Cost + 10%
	Miscellaneous Receipts for Supplies	Cost + 10%	Cost + 10%
	<b>REPAIR/DAMAGED EQUIPMENT</b>		
	Damage Requiring Repair/Replacement of Eqpt.	Replacement Cost	Replacement Cost
	(Personal Protective Equipment, Electronic/Communication Equipment)	Replacement Cost	Replacement Cost
	<b>ADMINISTRATIVE FEE</b> (10% admin fee will be added to total invoice)	10%	10%
	To cover costs associated with billing, ordering, restoring, restocking and other activities not listed		
<b>REGIONAL (USAR) URBAN SEARCH AND RESCUE TEAM</b>			
	<b>Vehicles</b>		
	Support Level I Vehicle (main vehicle used for equipment) per incident up to 24 hour period	\$ 1,000.00	Actual minimum 1000
	Support Level II Vehicle (secondary vehicle-some equipment used) per incident up to 24 hour period	\$ 500.00	Actual minimum 500
	Support Level III Vehicle (vehicle that used minimal equipment) per incident up to 24 hour period	\$ 250.00	Actual minimum 250
	Incidents where the above vehicle(s) remain on the scene for over a 24 period will be invoiced as		

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: FIRE**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
	a subsequent operational period		
	<b>Expendable Supplies</b>		
	Expendable materials/equipment billed at costs +10%	Cost + 10%	Cost + 10%
	<b>Administrative Fee</b> (10% admin fee will be added to total invoice)	Cost + 10%	Cost + 10%
	To cover costs associated with billing, ordering, restoring, restocking and other activities not listed		
<b>HAZARDOUS MATERIALS CLEAN-UP</b>			
	<b>MATERIALS COSTS</b>		
	Absorbent materials / Each	\$ 50.00	Actual minimum 50
	Absorbent Pads / Each	\$ 50.00	Actual minimum 50
	Airbags	\$ 100.00	Actual minimum 100
	Firefighting Foam	Cost + 10%	Cost + 10%
	Special Device	\$ 630.00	Actual minimum 630

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: LIBRARY**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
	Printing Charges b/w - per page	\$ 0.15	\$ 0.15
	Printing Charges color - per page	\$ 0.30	\$ 0.30
	Copy Charges b/w - per page	\$ 0.15	\$ 0.15
	Copy Charges color - per page	\$ 0.30	\$ 0.30
	<b>Faxes</b>		
	Cost per page	\$ 1.00	\$ 1.00
	Confirmation page	\$ 0.25	No charge
	Cover sheet	\$ 0.25	No charge
	<b>Library Cards</b>		
	Replacement Library card	\$ 1.00	\$ 1.00
	<b>Fines</b>		
	DVDs and kits - per day	\$ 1.00	\$ 1.00
	All other materials - per day	\$ 0.20	\$ 0.20
	Material recovery costs	\$ 11.65	\$ 11.65
	<b>Community Room Rental</b>		
	Non-Profit Groups, Organizations, and Individual Residents of Romulus and Huron Township	No charge	No charge
	Community Room 1 - Resident for-profit organizations and individuals - Up to four hours	\$ 50.00	\$ 50.00
	Community Room 2 - Resident for-profit organizations and individuals - Up to four hours	\$ 30.00	\$ 30.00
	Community Rooms 1 and 2 Combined - Resident for-profit organizations and individuals - Up to four hours	\$ 80.00	\$ 80.00
	Non-resident organizations and individuals - Up to four hours	\$ 150.00	\$ 150.00
	<b>Notary Services</b>		
	Resident	\$ 5.00	\$ 5.00
	Non-Resident	\$ 10.00	\$ 10.00





# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

Department: **PLANNING**

Ordinance Resolution	Type of Fee	Non-Refundable City Fee	Planning Consultant Fee*	Engineering Consultant Fee*	Attorney Fee*	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
			*Escrow Fees: Estimate of cost - will be billed hourly				
<b>City Council/Planning Commission Public Hearings</b>							
ZO 21.09/ CO 2-301	Rezoning	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$3,000.00	\$3,000.00
ZO 21.09/ CO 2-301	Rezoning - Conditional	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$4,000.00	\$4,000.00
ZO 21.09/ CO 2-301	Special Land Use (SLU)	\$1,000.00 + SPR Fee	\$1,000.00 + SPR Fee	\$1,000.00	-	\$3,000 + SPR Fee	\$3,000 + SPR Fee
ZO 21.09/ CO 2-301	Special Land Use (SLU) - Single-Family Residential	\$175.00	\$175.00 + Admin SPR Fee	-	-	\$350.00 + Admin SPR Fee	\$350.00 + Admin SPR Fee
<b>Vining Road Overlay, PDA &amp; Open Space Option</b>							
ZO 21.09/ CO 2-301	Concept Plan, Preliminary & Final Site Plan	\$500.00	\$500.00 + \$100.00/acre	\$1,000.00	\$500.00	\$2,500.00 + \$100/acre	\$2,500.00 + \$100/acre
<b>Condominium Development/Subdivision Plat</b>							
ZO 21.09 CO 54-8	Preliminary Site Plan, Tentative Preliminary plat	\$600.00	\$500.00 + \$5.00/unit (res)	\$1,000.00	Document Review Fee	\$2,100.00 + \$5.00/unit	\$2,100.00 + \$5.00/unit
ZO 21.09 CO 54-8	Final Site Plan, Final Preliminary Plat & Final Plat	\$400.00	\$500.00 + \$2.00/unit	\$500.00	Document Review Fee	\$1,400.00 + \$2.00/unit + Document Review Fee	\$1,400.00 + \$2.00/unit + Document Review Fee
<b>Amendments - Developer Initiated</b>							
ZO 21.09/ CO 2-301	Ordinance Text/Master Plan Amendment	\$500.00	Hourly	Hourly	Hourly	\$1,500 (includes \$500 fee + minimum \$1,000 initial escrow deposit)	\$1,500 (includes \$500 fee + minimum \$1,000 initial escrow deposit)
<b>Plan Review</b>							
ZO 21.09/ CO 2-301	Site Plan (SPR) - Nonresidential	\$1,000.00	\$1,500.00 + \$100.00/acre	\$2,000.00	-	\$4,500.00 + \$100.00/acre	\$4,500.00 + \$100.00/acre
ZO 21.09/ CO 2-301	Site Plan (SPR) - Multiple-Family (non-condominium)	\$1,000.00	\$1,500.00 + \$4.00/unit	\$2,000.00	-	\$4,500.00 + \$4.00/unit	\$4,500.00 + \$4.00/unit
ZO 21.09/ CO 2-301	Administrative/Sketch Plan (ARC) - Nonresidential	\$400.00	\$1,000.00 + \$50.00/acre	\$1,000.00	-	\$2,400.00+ \$50.00/acre	\$2,400.00+ \$50.00/acre

**CITY OF ROMULUS**  
**PROPOSED 2026-2027 FEE SCHEDULE**

Ordinance Resolution	Type of Fee	Non-Refundable City Fee	Planning Consultant Fee*	Engineering Consultant Fee*	Attorney Fee*	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
			*Escrow Fees: Estimate of cost - will be billed hourly				
ZO 21.09/ CO 2-301	Administrative/Sketch Plan (ARC) - Residential	\$175.00	\$275.00 + \$75.00/acre	-	-	\$450.00 + \$75.00/acre	\$450.00 + \$75.00/acre
ZO 21.09/ CO 2-301	Landscape Plan/Inspection, Lighting Plan	\$175.00	Hourly	Hourly	-	\$175.00	\$175.00
ZO 21.09/ CO 2-301	Façade Change/Architectural Review	\$175.00	\$350.00	Hourly	-	\$525.00	\$525.00
ZO 21.09 CO 54-8	Land Division/Combination	\$400.00	\$500.00	\$500.00	-	\$1,400.00	\$1,400.00
ZO 21.09/ CO 2-301	Revised Site or Sketch Plan, Special Land Use	1/2 Original Fee	1/2 Original Fee	1/2 Original Fee	-	1/2 Original Fee	1/2 Original Fee
ZO 21.09/ CO 2-301	Site Plan Extension	\$500.00	\$250.00	-	-	\$750.00 for SPR + \$250.00 SLU	\$750.00 for SPR + \$250.00 SLU
ZO 21.09/ CO 2-301	Special Land Use Extension	\$250.00	\$250.00	-	-	\$750.00 for SPR + \$250.00 SLU	\$750.00 for SPR + \$250.00 SLU
ZO 21.09/ CO 2-301	Pre-application Meeting with Consultant (Concept Plan)		Actual hourly rate of consultant; includes \$500 initial fee per consultant			\$500.00	\$500.00
<b>Administrative</b>							
ZO 21.09/ CO 2-301	Temporary Use - Administrative	\$500.00	Hourly	Hourly	Hourly	\$500.00	\$500.00
	Tree and Woodland Preservation	\$200.00	\$300.00	-	-	\$500.00	\$500.00
	Tree Replacement	\$350/tree				\$350/tree	\$350/tree
ZO 21.09/ CO 2-301	Cell Tower	\$350.00	\$550.00	\$500.00	-	\$1,400.00	\$1,400.00
ZO 21.09/ CO 2-301	Cell Tower Collocation	\$175.00	\$275.00	\$250.00	-	\$700.00	\$700.00
ZO 21.09	Cell Tower Compliance	\$175.00	-	-	-	\$175.00	\$175.00
ZO 21.09/ CO 2-301	Use Determination - Planning Commission	\$500.00	Hourly	Hourly	Hourly	\$500.00	\$500.00

**CITY OF ROMULUS**  
**PROPOSED 2026-2027 FEE SCHEDULE**

Ordinance Resolution	Type of Fee	Non-Refundable City Fee	Planning Consultant Fee*	Engineering Consultant Fee*	Attorney Fee*	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
			*Escrow Fees: Estimate of cost - will be billed hourly				
ZO 21.09/ CO 2-301	Use Determination - Administrative	\$100.00	Hourly	Hourly	Hourly	\$100.00	\$100.00
ZO 21.09/ CO 2-301	Development agreements; association documents; maintenance agreements and easements; performance guarantee review	\$100.00	Actual hourly rate of consultant; includes \$900 initial fee			\$1,000.00	\$1,000.00
ZO 21.09/ CO 2-301	Traffic study	\$500.00	Actual hourly rate of consultant; includes \$2,000 initial fee			\$2,500.00	\$2,500.00
ZO 21.09	Zoning Compliance/Reoccupancy & Change in Use	\$500.00	-	-	-	\$500.00	\$500.00
ZO 21.09	Zoning Compliance/Reoccupancy - Multi-tenant	\$375.00	-	-	-	\$375.00	\$375.00
ZO 21.09	Zoning Verification	\$100.00	-	-	-	\$100.00	\$100.00
ZO 21.09	Vehicle Dealer License Zoning Verification	\$150.00	-	-	-	\$150.00	\$150.00
ZO 21.09/ CO 2-301	Review of ALTA Survey or Site Plan for Zoning Compliance	Site Plan Review Fee				Site Plan Review Fee	Site Plan Review Fee
ZO 21.09/ CO 2-301	Planning Commission Special Meeting	\$1,000.00	-	-	-	\$1,000.00	\$1,000.00
<b>Board of Zoning Appeals (BZA)</b>							
ZO 21.09/ CO 2-301	Residential (Single-family) Variance	\$200.00	-	-	-	\$200.00	\$200.00
ZO 21.09/ CO 2-301	Nonresidential (Inc. Institutional) Variance	\$500.00	-	-	-	\$500.00	\$500.00
ZO 21.09/ CO 2-301	Temporary Building/Use (BZA)	\$500.00 + Site Plan Fee				\$500.00 + Site Plan Fee	\$500.00 + Site Plan Fee
ZO 21.09/ CO 2-301	Sign Variance	\$500.00	-	-	Hourly	\$500.00	\$500.00
ZO 21.09/ CO 2-301	Use Variance	\$500.00	\$500.00	\$500.00	\$500.00	\$2,500.00	\$2,500.00
ZO 21.09/ CO 2-301	Appeal of an Administrative Decision/Interpretation	\$200.00	\$500.00	-	\$1,000.00	\$1,700.00	\$1,700.00
ZO 21.09	Board of Zoning Appeals Special Meeting	\$700.00	-	-	-	\$700.00	\$700.00

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

Ordinance Resolution	Type of Fee	Non-Refundable City Fee	Planning Consultant Fee*	Engineering Consultant Fee*	Attorney Fee*	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
			*Escrow Fees: Estimate of cost - will be billed hourly				
	When a variance is requested as part of a submission to the Planning Commission, the consultant fees will be paid at the hourly rate from Escrow for each variance requested + the City fee paid.						
	Multiple variance requests for one parcel may be submitted on one application, if applicable. Each additional variance will be charged <b>1/2 the initial fee.</b>						
<b>NOTES REGARDING ADMINISTRATIVE FEES</b>							
	The applicant shall pay all initial applicable fees, which are nonrefundable, and escrow fees at the time a request for action is submitted to the City prior to the commencement of any review by the City. Applications will not be processed without required fees.						
	Initial fee covers the cost of the initial review of the project. Each revision will require 1/2 the original fee be paid by the applicant unless otherwise specified if submitted within 90 days of previous submittal; plans submitted after 90 days shall require the same fee as submitted with the original application.						
	The City shall retain all nonrefundable fees submitted with an application irrespective of the timing of withdrawal.						
	Cancellation of a public hearing by the applicant or failure to provide required application information after the notice has been published shall constitute an application for a new hearing and shall require the original fee be submitted.						
	Any revision or amendment to a plan or application which requires a new public hearing shall require fees as submitted with the original application.						
	If an applicant wishes a meeting in attendance by any or all of the consultants, the requester is responsible for the payment of consultants prep time, drive time, attendance and follow up time prior to commencement of the meeting.						
	Fees for special meetings of the Planning Commission and Board of Appeals and fees for staff meetings are nonrefundable once meeting has been set.						
	The City Planner shall use the adopted fee schedule as a basis for setting the fee for any service not specifically itemized.						
<b>NOTES REGARDING ESCROW FEES</b>							
	Escrow fees are intended to cover the cost of any consultant, city planner or engineer retained by the City for reviewing applications, such as planning, engineering, legal, traffic, court reporter or similar services. All Escrows must be established before the review process begins.						
	Escrow amount is an estimate of the consulting fees and any out-of-pocket fees that will be incurred for review. The applicant is responsible for paying the actual hourly rate of the consultant for review.						
	Initial escrow deposit is for the estimated cost of the initial review of the project. Each revision will require 1/2 the original fee be paid by the applicant to the escrow account.						
	Unused Escrow fees are refundable irrespective of time of withdrawal of application less a 25% administrative fee or minimum \$100, whichever is greater if requested within 6 years of original application submittal.						

**CITY OF ROMULUS**  
**PROPOSED 2026-2027 FEE SCHEDULE**

Ordinance Resolution	Type of Fee	Non-Refundable City Fee	Planning Consultant Fee*	Engineering Consultant Fee*	Attorney Fee*	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
			*Escrow Fees: Estimate of cost - will be billed hourly				
	Mandatory staff review meeting as part of the Site Plan process will be deducted from the Escrow less travel time and the city's administrative review fee. Failure of applicant to attend, or request by applicant to adjourn a required public hearing or meeting will require submission of original non-refundable review fee.						
	The minimum amount deposited into the escrow account shall be \$1,000.00 unless otherwise noted or determined by City staff that the anticipated review will not necessitate that level of out-of-pocket expenses.						
	Fractional acres over one half (1/2) will be rounded up to the next whole acre.						
	The City has the right to collect any remaining unpaid incurred costs or fees.						
	No Certificate of Occupancy shall be granted for a development or zoning application until all outstanding out-of-pocket expenses incurred by the City as specified have been reimbursed to the City.						
	The City may, at any time the balance in the escrow account reaches a minimum of \$300.00, require the applicant to place additional monies in escrow if the City reasonably determines the remaining balance insufficient to cover anticipated review or inspection services. Request for additional funds must be remitted within 10 business days.						
	Where the actual cost of providing review or inspection exceeds or is anticipated to exceed the escrow balance, the City may invoice the applicant for the excess cost which shall be paid prior to any further review, inspection or action being taken by the City.						
	Applications requiring action by the City Council shall have the fees paid in full prior to placement on the City Council agenda for action.						
	Fees for projects on City-owned property may be waived by the Economic Development Director.						

**CITY OF ROMULUS**  
**PROPOSED 2026-2027 FEE SCHEDULE**

**Department: POLICE**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
Resolution	<b>Police Reports</b>	\$ 15.00	\$ 15.00
	Finger Prints - (Resident) up to 2 print cards	\$ 30.00	\$ 30.00
	Finger Prints - (Non-Resident) up to 2 print cards	\$ 50.00	\$ 50.00
	Each Additional Print Card	\$ -	\$ 5.00
	Clearance	\$ 20.00	\$ 10.00
Resolution	<b>Gun Permits (Notary Fee Included)</b>	\$ 20.00	\$ 20.00
	Notary Fee	\$ 10.00	\$ 10.00
	Sex Offender Registry <b>(In Accordance with State Law)</b>	\$ 50.00	\$ 50.00
	Court Ordered PBT	\$ 30.00	\$ 30.00
	Live Scan	\$ 100.00	\$ 100.00
	Administration fee for alarm billing, per applied per alarm	\$ 10.00	\$ 10.00
	Administration fee for other billing services, excluding tow billing	\$ 10.00	\$ 10.00
	<b>VIN Inspection - Personnel time and State LEIN Checks</b>	\$ 50.00	\$ 50.00
Resolution	<b>FOIA / Discovery Requests</b>		
	Copy charges + Employee hourly rate as mandated by State FOIA policy law		
	8.5 x 11 & 8.5x14 (Double-sided)	\$ 0.10	\$ 0.10
	CD/DVD	\$ 2.91	\$ 1.08
	Flash/External Hard Drive 8GB	\$ 6.43	\$ 2.30
	16GB	\$ 6.73	\$ 2.90
	32GB	\$ 11.98	\$ 4.00
	64GB	\$ 20.24	\$ 4.70
	128GB	\$ -	\$ 12.00
	USPS Shipping "Actual Cost"	Actual Cost	Actual Cost

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: POLICE**

Ordinance Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
	<b>Housing Costs - Prisoners</b>		
Resolution	Prisoner Blankets - per day	\$ 6.00	\$ 6.00
	3 meals daily - (1) pizza pocket (1) cup of water = per day	\$ 9.00	\$ 10.00
	Storing property - per day	\$ 5.00	\$ 5.00
	48 Prisoner checks conducted by command = (1) hour @ \$48 per day	\$ 48.00	\$ 60.00
	Court paperwork / Arraignments (1) hour	\$ 48.00	\$ 60.00
	Booking / Release of prisoner (1) hour	\$ 48.00	\$ 60.00
	<b>Towing</b>		
Resolution	Administrative fee - per tow from towing company on a monthly basis.	\$ 60.00	\$ 60.00
	The City of Romulus Department of Public Safety will assess a \$50 per tow administrative fee to be paid by the individual tow companies on a monthly basis. Billing will be the responsibility of the City of Romulus Department of Public Safety.		

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: RECREATION**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
Resolution	<b>Park Rental/ per day</b>		
	Elmer John Park Pavilion / per day - resident	\$ 125.00	\$ 125.00
	Elmer John Park Pavilion/ per day - non-resident	\$ 150.00	\$ 150.00
	St. John's Lodge #44 Park Pavilion / pre day - resident	\$ 125.00	\$ 125.00
	St. John's Lodge #44 Park Pavilion/ pre day - non-resident	\$ 150.00	\$ 150.00
	Fernandez Park Pavilion/ per day - resident	\$ 125.00	\$ 125.00
	Fernandez Park Pavilion / per day - non resident	\$ 150.00	\$ 150.00
	Mary Ann Banks Park Pavilion/ per day - resident	\$ 150.00	\$ 150.00
	Mary Ann Banks Park Pavilion / per day - non-resident	\$ 175.00	\$ 175.00
	Historical Park - Gazebo /Pavillion / per day - resident	\$ 125.00	\$ 125.00
	Historical Park - Gazebo /Pavillion / per day - non-resident	\$ 150.00	\$ 150.00
	<b>Private Use / Special Event</b>		
	<b>Dog Park</b> - Elmer Johnson Park	\$ 90.00	\$ 90.00
	Oakbrook Park	\$ 90.00	\$ 90.00
	<b>Baseball Field</b> - Elmer Johnson Park	\$ 100.00	\$ 100.00
	St. John's Lodge #44 Park	\$ 100.00	\$ 100.00
	<b>Multi-Day Use/Contract</b>		
	Games (Monday - Friday): \$45.00/day	\$45.00/day	\$45.00/day
	Practices (Monday - Friday): \$25.00/day	\$25.00/day	\$25.00/day
	Weekends: \$65.00/day	\$65.00/day	\$65.00/day
21-166	Memorial and Repass use (Monday - Friday only) after 4:00 p.m. (normal Business Hours)	\$ 70.00	\$ 70.00
	<b>DEPOSIT REQUIRED ON ALL RENTALS</b>	\$ 50.00	\$ 50.00
	<b>CANCELATIONS</b>		
	Deposit and rental fees for rentals more than 30 days	Full refund	Full refund

**CITY OF ROMULUS**  
**PROPOSED 2026-2027 FEE SCHEDULE**

**Department: RECREATION**

Ordinance/ Resolution	<b>DESCRIPTION OF FEE, RATE OR CHARGE</b>	Resolution: 25-157 Adopted: 5-27-2025	Resolution: 25-157 Adopted: 5-27-2025
	Deposit and rental fees within 30 days	No refund	No refund
	If the Recreation Department cancels any Park reservatins due to weather or any unforeseen reason, the rental may be rescheduled for the next available date or receive a full refund.		

# CITY OF ROMULUS

## PROPOSED 2026-2027 FEE SCHEDULE

**Department: SENIOR CENTER**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
Resolution	<b>Room Rental Rates - Weekdays (M-F) Between 8:30am and 4:30pm (Resident &amp; Non-Resident)</b>		
23-018	Conference Room (Capacity 20)	\$ 75.00	\$ 75.00
Resolution	<b>Room Rental Rates - Resident - Weekends (Sat &amp; Sun)</b>		
23-018	Rooms A (Capacity 50)	\$ 310.00	\$ 310.00
23-018	Room B (Capacity 50)	\$ 310.00	\$ 310.00
23-018	Room A/B (Capacity 100)	\$ 400.00	\$ 400.00
23-018	Room C (Capacity 120)	\$ 425.00	\$ 425.00
23-018	Conference Room (Capacity 20) available 8:00am - 4:30pm	\$ 100.00	\$ 100.00
23-018	Room A, B, or C (Sunday) Weekly for services (4 week minimum)	\$ 250.00	\$ 250.00
Resolution	<b>Room Rental Rates - Non-Resident - Weekends (Sat &amp; Sun)</b>		
23-018	Rooms A (Capacity 50)	\$ 410.00	\$ 410.00
23-018	Room B (Capacity 50)	\$ 410.00	\$ 410.00
23-018	Room A/B (Capacity 100)	\$ 500.00	\$ 500.00
23-018	Room C (Capacity 120)	\$ 525.00	\$ 525.00
23-018	Conference Room (Capacity 20) available 8:00am - 4:30pm	\$ 100.00	\$ 100.00
23-018	Room A, B, or C (Sunday) Weekly for services (4 week minimum)	\$ 300.00	\$ 300.00
Resolution	<b>Additional Rental Fees (Resident &amp; Non-Resident)</b>		
	Security Deposit	\$ 100.00	\$ 100.00
	Kitchen Use	\$ 100.00	\$ 100.00
	Alcohol (Rooms A & B - Capacity 50)	\$ 100.00	\$ 100.00
	Alcohol (Room A/B - Capacity 100)	\$ 100.00	\$ 100.00
	Alcohol (Room C - Capacity 120)	\$ 100.00	\$ 100.00
	Projector & Screen	\$ 50.00	\$ 50.00
	Microphone & Speakers/Podium	\$ 25.00	\$ 25.00

**CITY OF ROMULUS**  
**PROPOSED 2026-2027 FEE SCHEDULE**

**Department: SENIOR CENTER**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
Resolution	<b>Cancellation Fees (Security Deposit)</b>		
	Security Deposit refundable if cancelled more than 90 days prior to event	Full Refund	Full Refund
	Cancellation between 60 and 90 days prior to event	\$ 50.00	\$ 50.00
	Cancellation between 30 and 60 days prior to event	\$ 75.00	\$ 75.00
	Cancellation within 40 days of event	No Refund	No Refund
Resolution	<b>Hair Salon (per chair)</b>	\$ 35.00	\$ 35.00

**CITY OF ROMULUS**  
**PROPOSED 2026-2027 FEE SCHEDULE**

**Department: TREASURER**

Ordinance/ Resolution	DESCRIPTION OF FEE, RATE OR CHARGE	Approved 2025/2026 FEES	Proposed 2026/2027 FEES
<b>Resolution</b>			
	Duplicate Tax Bill Fee	\$ 5.00	\$ 5.00
	Returned Check Fee	\$ 40.00	\$ 40.00
	Returned E-Check Fee	\$ 25.00	\$ 25.00
<b>Credit/E-Check Fees</b>			
<b>Resolution</b>	<b>INVOICE CLOUD PAYMENTS:</b>		
	<b>Property Tax:</b>		
	Credit/Debit: minimum \$1.95	2.95%	2.95%
	E-Check:	\$ 1.95	\$ 1.95
	<b>Water:</b>		
<b>R23-199</b>	Credit/Debit: up to \$375 payment amount <b>minimum \$2.95</b>	\$ 4.15	2.95%
	E-Check:	\$ 1.95	\$ 1.95
	<b>Business Licenses:</b>		
	Credit/Debit: minimum \$1.95	2.95%	2.95%
	E-Check:	\$ 1.95	\$ 1.95
	<b>Building/Fire Permits:</b>		
	Credit/Debit: minimum \$1.95	2.95%	2.95%
	E-Check:	\$ 1.95	\$ 1.95
	<b>Miscellaneous Receivables:</b>		
	Credit/Debit: minimum \$1.95	2.95%	2.95%
	E-Check:	\$ 1.95	\$ 1.95
	<b>Delinquent Personal Property Tax:</b>		
	Credit/Debit: minimum \$1.95	2.95%	2.95%
	E-Check:	\$ 1.95	\$ 1.95
	<b>Police:</b>		
	Credit/Debit: minimum \$1.95	2.95%	2.95%
	<b>Animal Shelter/Ordinance:</b>		
	Credit/Debit: minimum \$1.95	2.95%	2.95%
	<b>Donations:</b>		
	Credit/Debit: minimum \$1.95	2.95%	2.95%

CO = Code of Ordinances  
ZO = Zoning Ordinance

R = Resolution





# City of Romulus

## Clerk's Report – Ellen L. Craig-Bragg, Clerk

Council Meeting Held: **June 22, 2026**

Item No. B.

General Description: 2nd Reading and Final Adoption of the conditional rezoning request for RZ-2024-001; Pilot Travel Center

**Resolution No.** \_\_\_\_\_

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED  
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



Office of the City Clerk  
Ellen L. Craig-Bragg, City Clerk

## MEMORANDUM

---

**To:** Honorable City Council

**From:** Ellen L. Craig-Bragg, City Clerk

**Cc:** D'Sjonaun Hockenhull, Deputy City Clerk

**Date:** June 18, 2026

**Re:** 2<sup>nd</sup> Reading: RZ-2024-001; Pilot Travel Center

---

The request is for the City Council to concur with the Planning Commission's findings and approve the second reading and final adoption of the conditional rezoning request for RZ-2024-001; Pilot Travel Center to rezone 25.53 acres located at 10250 Vining Road, from M-2, General Industrial to M-T, Industrial Transportation for the purpose of developing a truck stop, subject to:

1. Finalization and execution of the Conditional Rezoning Agreement by the City Attorney;
2. Special land use approval for a truck stop;
3. Revised site plan approval by ARC (Administrative Review Committee).

This conditional rezoning request was introduced at the June 8, 2026, Regular Council Meeting.

**ORDINANCE No. \_\_\_\_\_**  
**CITY OF ROMULUS**  
**APPENDIX A – ZONING**  
**AMENDMENT 1.273**

An Ordinance to amend the Official Zoning Map of the City of Romulus by conditionally rezoning 25.53-acres located at 10250 Vining Road Road (DP# 80-064-99-0002-700 and 80-064-99-0001-000) from M-2, General Industrial to M-T, Industrial Transportation.

THE CITY OF ROMULUS ORDAINS:

SHORT TITLE: This Ordinance shall be known and cited as the Amended Zoning Ordinance.

SECTION 1: To conditionally rezone 25.53-acres located at 10250 Vining Road (DP# 80-064-99-0002-700 and 80-064-99-0001-000) from M-2, General Industrial to M-T, Industrial Transportation.

LEGAL DESCRIPTION

**(PARCEL 1 - DP# 80-064-99-0002-700)**

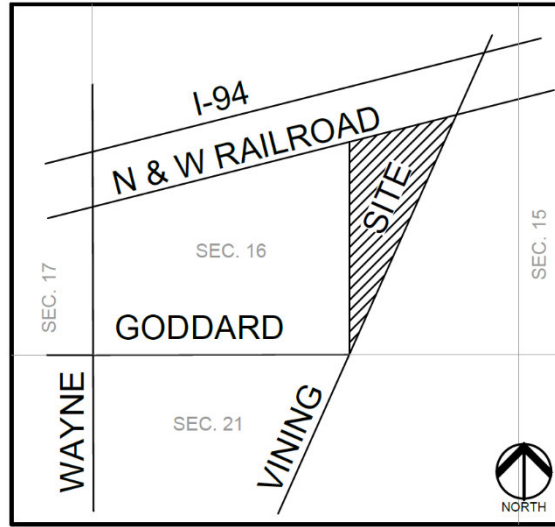
PROPERTY DESCRIPTION PER FIELD FINDING

LAND SITUATED IN THE CITY OF ROMULUS, COUNTY OF WAYNE, STATE OF MICHIGAN, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS: PART OF THE SOUTHEAST 1/4 OF SECTION 16, TOWN 3 SOUTH, RANGE 9 EAST, CITY OF ROMULUS, WAYNE COUNTY, MICHIGAN. COMMENCING AT THE SOUTH 1/4 CORNER OF SAID SECTION 16 (FOUND BRASS REMONUMENTATION CAP IN MONUMENT BOX), TOWN 3 SOUTH, RANGE 9 EAST; THENCE N 87°41'16" E ALONG THE SOUTH LINE OF SAID SECTION 16, A DISTANCE OF 260.23 FEET; THENCE N02° 20' 54" W, A DISTANCE OF 216.01 FEET TO A FOUND IRON PIPE AT THE WESTERLY RIGHT OF WAY LINE OF VINING ROAD (VARIABLE WIDTH) TO THE POINT OF BEGINNING OF PARCEL 1; THENCE N 28° 00' 08" E ALONG THE SAID WESTERLY RIGHT OF WAY LINE OF VINING ROAD (VARIABLE WIDTH), A DISTANCE OF 627.63 FEET TO A FOUND IRON PIPE; THENCE N 23° 26' 26" E ALONG THE SAID WESTERLY RIGHT OF WAY LINE OF VINING ROAD (VARIABLE WIDTH) (AS WIDENED), A DISTANCE OF 1379.22 FEET TO A FOUND IRON PIPE; THENCE N 27° 57' 52" E ALONG THE SAID WESTERLY RIGHT OF WAY LINE OF VINING ROAD (VARIABLE WIDTH) (AS WIDENED), A DISTANCE OF 206.89 FEET TO A FOUND IRON PIPE AT THE SOUTHERLY LINE OF NORFOLK AND WESTERN RAILROAD RIGHT OF WAY (100 FEET WIDE); THENCE S 71° 00' 55" W ALONG THE SAID SOUTHERLY LINE OF NORFOLK AND WESTERN RAILROAD RIGHT OF WAY (100 FEET WIDE), A DISTANCE OF 1066.23 FEET TO A FOUND IRON PIPE; THENCE S 02° 20' 54" E, A DISTANCE OF 1656.82 FEET TO THE POINT OF BEGINNING OF PARCEL 1. SUBJECT TO THE EXISTING BUILDING AND USE RESTRICTIONS, EASEMENTS, RIGHT OF WAYS, AND ZONING ORDINANCES, OF RECORDS, IF ANY. CONTAINING ±19.96 ACRES.

**(PARCEL 2 -DP# 80-064-99-0001-000)**

PROPERTY DESCRIPTION PER FIELD FINDING

LAND SITUATED IN THE CITY OF ROMULUS, COUNTY OF WAYNE, STATE OF MICHIGAN, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS: PART OF THE SOUTHEAST 1/4 OF SECTION 16, TOWN 3 SOUTH, RANGE 9 EAST, CITY OF ROMULUS, WAYNE COUNTY, MICHIGAN. COMMENCING AT THE SOUTH 1/4 CORNER OF SAID SECTION 16 (FOUND BRASS REMONUMENTATION CAP IN MONUMENT BOX), TOWN 3 SOUTH, RANGE 9 EAST; THENCE N 87°41'16" E ALONG THE SOUTH LINE OF SAID SECTION 16, A DISTANCE OF 260.23 FEET; THENCE N 02° 20' 54" W, A DISTANCE OF 216.01 FEET TO A FOUND IRON PIPE AT THE WESTERLY RIGHT OF WAY LINE OF VINING ROAD (VARIABLE WIDTH) TO THE POINT OF BEGINNING OF PARCEL 2; THENCE N 02° 20' 54" W, A DISTANCE OF 1656.82 FEET TO A FOUND IRON PIPE AT THE SOUTHERLY LINE OF NORFOLK AND WESTERN RAILROAD RIGHT OF WAY (100 FEET WIDE); THENCE S 70°15'54" W TO A FOUND CAPPED IRON ROD AT THE SOUTHERLY LINE OF NORFOLK AND WESTERN RAILROAD RIGHT OF WAY (100 FEET WIDE) A DISTANCE OF 145.53 FEET; THENCE S 02° 18' 28"E, A DISTANCE OF 1769.25 FEET TO A FOUND CAPPED IRON ROD AT THE NORTHERLY RIGHT OF WAY LINE OF GODDARD ROAD (120 FEET WIDE); THENCE N 87°41'16" E ALONG THE SAID NORTHERLY RIGHT OF WAY LINE OF GODDARD ROAD (120 FEET WIDE), A DISTANCE OF 48.82 FEET; THENCE N 28° 00' 08"E ALONG THE WESTERLY RIGHT OF WAY LINE OF VINING ROAD (VARIABLE WIDTH), A DISTANCE OF 180.72 FEET TO A FOUND IRON PIPE TO THE POINT OF BEGINNING OF PARCEL 2. SUBJECT TO THE EXISTING BUILDING AND USE RESTRICTIONS, EASEMENTS, RIGHT OF WAYS, AND ZONING ORDINANCES, OF RECORDS, IF ANY. CONTAINING ±5.57 ACRES.



SECTION 2: Severability. Should any word, sentence, phrase or any portion of this ordinance be held in any manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such words, sentence, phrase, or any portion of the ordinance held to be so invalid and shall not be construed as effecting the validity of any of the remaining words, sentences, phrases or portions of this ordinance.

SECTION 3: Conflicting Ordinances. All prior existing ordinances adopted by the City of Romulus inconsistent or in conflict with the provisions of this ordinance are, to the extent of such conflict or inconsistency, hereby expressly repealed.

SECTION 4: Effective Date. This ordinance shall take effect upon publication thereof in an official newspaper, which publication shall be made when the minutes passing the ordinance are published subject to revocation at will of the City of Romulus at any time.

**ADOPTED, APPROVED AND PASSED** by the City Council at the City of Romulus on this 22<sup>nd</sup> day of June 2026.

\_\_\_\_\_  
**Robert A. McCraight, Mayor**

\_\_\_\_\_  
**Ellen L. Craig-Bragg, City Clerk**

I hereby certify that the foregoing is a true copy of the Ordinance as passed by the City Council of the City of Romulus at a regular Council Meeting held in the City Council Chambers in said City on the 22<sup>nd</sup> day of June, 2026.

\_\_\_\_\_  
**Ellen L. Craig-Bragg, City Clerk**

Introduced: June 8, 2026  
 Adopted: June 22, 2026  
 Published:



# *City of Romulus*

## *Clerk's Report – Ellen L. Craig-Bragg, Clerk*

Council Meeting Held: **June 22, 2026**

Item No. C.

General Description: Approval of an Honorary Street Sign Application honoring Henry C. Horry

**Resolution No. \_\_\_\_\_**

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED  
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



---

# MEMORANDUM

**To:** Honorable City Council

**From:** Ellen L. Craig-Bragg, City Clerk

**Cc:** D'Sjonaun Hockenhull, Deputy City Clerk

**Date:** June 22, 2026

**Re:** Request for Approval of Honorary Street Sign – Henry C. Horry

---

I am respectfully requesting City Council approval of an honorary street sign in recognition of Mr. Henry C. Horry.

On June 12, during the City of Romulus Flag Day Ceremony, we honored Mr. Horry, a retired United States Navy veteran and 49-year resident of Romulus, for his distinguished military service and lifelong commitment to others.

Mr. Horry joined the United States Naval Reserve during his senior year of high school and entered active duty the day after graduation. He served 22 years on active duty as a Chief Quartermaster, primarily in submarine service, including service during the Vietnam War and numerous classified missions. He later served an additional eight years in the Naval Fleet Reserve before retiring in 1977. Since retirement, he has continued to mentor and support veterans.

Although no applications were submitted during the annual application period established by the Honorary Street Sign Policy, Mr. Horry's daughter submitted an application on June 12, following the Flag Day ceremony.

The purpose of the Honorary Street Sign Program is to recognize individuals who have made significant contributions to the community and humanity. Mr. Horry's distinguished military service, dedication to fellow veterans, and longstanding commitment to service exemplify the intent of this program.

**Therefore, I respectfully recommend that the City Council grant an exemption to the application deadline requirements of the Honorary Street Sign Policy and approve the Honorary Street sign application recognizing Mr. Henry C. Horry.**

A copy of Mr. Horry's biography is attached for your review.



## Honorary Street Naming Dedication Application

### 1. APPLICANT INFORMATION

Applicant's Name: LETICIA N. Horry

Street Address: 30154 Jamestown St

City/State/Zip: Romulus, MI 48074 Telephone: 734-664-6266

Email: LNHorry@gmail.com Relationship to Honoree: Daughter

### 2. HONORARY NAME REQUEST

Name of Honoree (Please Print): HENRY C. Horry  
(COMPLETE LEGAL NAME OF HONOREE)

List the City addresses the honoree has resided: 30154 JAMESTOWN ST  
ROMULUS, MI 48074

Date of Birth of Honoree: 11 / 17 / 1937 Years Honoree has resided in City: 49  
(Must be a minimum of 30 years)

Location of Proposed Sign: Corner of Anthony and Jamestown St  
(MUST BE A CITY LOCAL STREET WHERE THE HONOREE LIVED)

Alternate Location of Proposed Sign: Corner of Jamestown and Kipling  
(MUST BE A CITY LOCAL STREET)

2028 JUN 2 P 3:19



## Honorary Street Naming Dedication Application

### 3. HONOREE'S CONTRIBUTION

Please check all that apply to the honoree and include a brief explanation for each applicable criteria. (Use additional pages if necessary). Please also include proof and/or documentation supporting the explanation (including but not limited to newspaper article(s), resolution(s), commendation(s), statement(s) from eyewitness(es) or beneficiaries of the honoree's contributions or actions, etc.

- (If.Applicable?Check.Here) **Significant Contribution to the City:**

Ret. U.S. Navy Veteran - Has veteran banner  
Resident of 49 years

- (If.Applicable?Check.Here) **Historical Impact or Service to the City or ties to the City:**

Flag DAY Recipient 6/12/2006  
Veterans Memorial

- (If.Applicable?Check.Here) **Humanitarian Efforts or other:**

SEE ATTACHED BIO



## Honorary Street Naming Dedication Application

### 4. SUBMIT APPLICATION AND FEE

By signing this application:

- I acknowledge that the information contained in this application and any supporting documentation are true and accurate according to the best of my knowledge.
  
- I acknowledge that this application contains:
  - ✓ \$100.00 fee (make checks payable to "City of Romulus")
  - ✓ A form of identification that positively identifies the honoree (Examples: Drivers License, State ID Card, Passport, Death Certificate, Birth Certificate, other form of governmental I.D.)
  - ✓ Proof of honoree's contribution to the City.
  - ✓ I-CHAT criminal background check report of the honoree.
  
- I acknowledge that any false information or lack of documents supporting the honoree's work/actions can disqualify this application.

  
\_\_\_\_\_  
Signature of Applicant

  
\_\_\_\_\_  
Date

Mr. Henry C. Horry is a longtime resident of Romulus, Michigan for the last 49 years. Originally from the South Carolina coast near Charleston in neighboring Mount Pleasant, SC.

Mr. Horry joined the United States Naval Reserves his senior year in high school and departed for active duty the day after his high school graduation. He then went on to serve 22 years of active-duty service as a Chief Quartermaster primarily in Submarine service. He has served in the Vietnam War and on countless classified missions as a part of the Pacific and Atlantic Fleets throughout the years.

He then followed his active-duty service with an additional 8 years in the Naval Fleet Reserve. Mr. Horry retired in 1977, and he has continued to mentor young veterans near and far throughout the years.

The late Mrs. Beulah M. Horry who lived in Romulus for 48 years, also served in the military, completing over 10 years in the Air Force Reserves where she served the majority of her time at Selfridge Air National Guard Base in Mt. Clemens, Michigan.

Ms. Horry was a Staff Sergeant and carried several administrative duties during her service time. Ms. Horry continued to support our US service men and women throughout her years, prior to her heavenly departure.

She is currently laid to rest in the Fort Jackson National Cemetery in Columbia, SC.



# *City of Romulus*

## *Clerk's Report – Ellen L. Craig-Bragg, Clerk*

Council Meeting Held: **June 22, 2026**

Item No. D.

General Description: Notice of Determination of Water & Sewer Rates and Fee changes

**Resolution No. \_\_\_\_\_**

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED  
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



Office of the City Clerk  
Ellen L. Craig-Bragg, City Clerk

## MEMORANDUM

---

**To:** Honorable City Council

**From:** Ellen L. Craig-Bragg, City Clerk

**Cc:** D’Sjonaun Hockenhull, Deputy City Clerk

**Date:** June 18, 2026

**Re:** Notice of Water and Sewer Rate Changes

---

The Finance Department has submitted the official notice of determination for Water & Sewer Rates & Fees changes.

Pursuant to Ch. 62, Article V, Sections 62-405 and 62-406 of the Romulus Code of Ordinance,

“The amounts of rates and charges and the intervals at which users of the wastewater system and of the water system are billed shall be determined no less than annually by the administration and presented to Council for their notification and review.”

The determination of the administration shall take effect ten (10) days following the date of the meeting in which the City Council was presented with official notice of such determination unless rejected by a two-third (2/3) majority of the City Council.

The fee schedule will be effective as of July 1, 2026.



# MEMORANDUM

Date: June 18, 2026

To: Ellen Craig-Bragg, Clerk and  
Honorable Council Persons

From: Maria Farris, Finance Director  
Gary Harris, Deputy Finance Director

Re: Changes in Water & Sewer Rates & Fees

Attached is the Water/Sewer fee schedule pursuant to Sections 62-405 and 62-406 of the City of Romulus Code of Ordinances.

1. Retail rates will increase system wide due to continued rising costs passed through by Great Lakes Water Authority (GLWA) of 5.62% and Downriver Utility Waste Authority (DUWA) of 7.08%. Also, 13.16% from the Rouge Valley System for sewer debt rates for 26/27.
2. The cost of maintaining and upgrading our water and sewer system has increased significantly over the years, and the current rates are adjusted annually to cover these expenses. I understand that any increase in bills can be difficult, but please know that this rate increase is a necessary step to ensure our community's access to adequate water and sewer services. The water annual increase is .24 cents for FY26/27. The sewer annual increase is .33 cents for FY26/27. The RTS" Readiness to Serve" has **no increase** to the Water and Sewer rates for FY26/27.

On average, a residential customer, with a ¾ inch" meter, that utilizes 10 units of water will realize an approximate **increase** of 4% or \$ 4.99 per year for FY26/27.

Attached are sample bills to compare the increase from FY25/26 and the proposed rate increase for FY26/27.

Once presented to City Council, the attached fee schedule will be effective as of July 1, 2026. If you should have any questions before the Council meeting, please feel free to contact me at (734) 955-4566 or Gary Harris at (734) 955-4567. Thank you.

Be it resolved that the City of Romulus adopt the following water & sewer rates and charges:

**RESOLUTION FOR WATER/SEWER CHARGES**

Ordinance Section	Description of Charge		Previous Charge	Current Charge
62-357	Administrative Charge		\$70.00	(no change)
62-361 (a)	Final water bill charge		\$20.00	(no change)
62-361 (a) (ref 62-372)	Missed Appointment Fee	1st offense	No Charge	No Charge
		2nd offense	\$20.00	\$20.00
		3rd offense	\$40.00	\$40.00
		Weekend	\$40.00	\$40.00
62-361 (a)	Turn on fee		\$25.00	(no change)
	Turn off fee		\$25.00	(no change)
62-361 (c)	Delinquent penalties		10%	no change
62-361 (d)	Non-payment Shutoff Service Charge		\$40.00	\$50.00
62-377	Curb Box Plug		\$20.00	(no change)
62-377	Meter Tampering Fee-Residential	1st offense	\$100.00	(no change)
		All subsequent offenses	\$250.00	(no change)
	Meter Tampering Fee-Commercial	1st offense	\$250.00	(no change)
		All subsequent offenses	\$500.00	(no change)
62-365 (a)(2) 62-406 (e)	Water consumption rate per 100 cf (O&M - \$3.363; Debt - \$.375)		\$3.490 100 cf	\$3.738
62-365 (a)(3)	Meter service charges [per size]	3/4"	\$0.84 Month	\$0.84
		1"	\$1.44 Month	\$1.44
		1 1/2"	\$2.74 Month	\$2.74
		2"	\$7.09 Month	\$7.09
		3"	\$9.09 Month	\$9.09
		4"	\$12.74 Month	\$12.74
		6"	\$23.44 Month	\$23.44
		8"	\$43.09 Month	\$43.09
		10"	\$61.74 Month	\$61.74
62-365 (a)(4)	Daily charge for temporary connection	water	\$0.54 day/residential	\$0.54
		sewer	\$0.58 day/residential	\$0.58
		water	\$1.08 day/commercial	\$1.08
		sewer	\$1.22 day/commercial	\$1.22
62-365 (a)(5)	Water disconnection charge		Cost plus adm chg \$1,900 deposit for single svc or dual svc	Cost plus adm chg \$1,900 deposit for single svc or dual svc
62-365 (a)(5)	Water reconnection inspection charge		\$200.00 +admin	\$200.00
62-365 (a)(6)	Meter installation charge		\$100.00	\$100.00
62-365 (a)(7)	Hydrant meter deposit (Cost plus + Admin)	3"	\$2,500.00	(Cost plus + Admin)
		3" agricultural	\$2,500.00	(Cost plus + Admin)
		1"	\$500.00	(Cost plus + Admin)
62-365 (a)(9)	Hydrant meter installation charge		\$50.00	\$50.00
62-365 (a)(10)	Hydrant use charge		\$15.00 weekly	\$15.00
62-365 (a)(3)	Water - Readiness to Serve	3/4"	\$15.55	(no change)
		1"	\$25.96	(no change)
		1 1/2"	\$57.77	(no change)
		2"	\$82.86	(no change)
		3"	\$155.46	(no change)
		4"	\$259.15	(no change)
		6"	\$518.15	(no change)
		8"	\$829.07	(no change)
		10" - 12"	\$1,191.92	(no change)

Be it resolved that the City of Romulus adopt the following water & sewer rates and charges:

**RESOLUTION FOR WATER/SEWER CHARGES**

Ordinance Section	Description of Charge	Previous Charge	Current Charge
62-365 (b)(1)	Water debt and Capital Replacement charges	\$700.00 each unit	\$700.00
62-365 (b)(2)		\$250.00 each addition unit	\$250.00
62-365 (c)	Water service installation charge		
	1"	\$2,966.00	\$2,966.00
	1 1/2"	\$3,519.00	\$3,519.00
	2"	\$4,207.00	\$4,207.00
	Over 2"	Cost plus adm fee	Cost plus adm fee
62-365 (d)	Standby fire line charge		
	1"	\$10.00 month	\$10.00
	1 1/2"	\$10.00 month	\$10.00
	2"	\$10.00 month	\$10.00
	3"	\$10.00 month	\$10.00
	4"	\$10.00 month	\$10.00
	6"	\$16.00 month	\$16.00
	8"	\$24.00 month	\$24.00
	10"	\$30.00 month	\$30.00
	12"	\$36.00 month	\$36.00
62-365 (e)	Meter testing charge	\$50.00 ea. occurrence	\$50.00
62-365 (f)	Meter Frost Plates - Replacement	\$15.00	\$15.00
62-365 (f)	Meter Templates - Replacements	\$10.00 for any	(no change)
	3/4" Full Template	\$69.20	cost
	Coupling replacement only	\$23.20	cost
	1" Full Template	\$102.75	cost
	Coupling replacement only	\$35.75	cost
62-366 (a)(1)	Sewage disposal rate per 100 cf	\$4.711 100 cf	\$5.050 100 cf
62-405(e)	(O&M - \$3.795; Debt - \$1.255)		
62-169		\$0.160 non-resident user fee	\$0.160 non-resident user fee
Council Res #09-314	WCAA Sewage disposal rate	\$3.345 100 cf	\$3.484 100 cf
62-366 (a)(2)	Sewage service only	\$29.33 monthly	(no change)
62-366 (a)(3)	Sewage disconnection charge	cost plus admin fee \$1,900 deposit for single svc or dual svc	cost plus admin fee \$1,900 deposit for single svc or dual svc
62-366 (b)	Sewer service installation charge	up to 6" \$1,600.00 over 6" contractor's cost	\$1,600.00 contractor's cost
62-366 (4)	Special sewer inspection charge	\$200.00 +admin	\$200.00 +admin

Be it resolved that the City of Romulus adopt the following water & sewer rates and charges:

**RESOLUTION FOR WATER/SEWER CHARGES**

Ordinance Section	Description of Charge		Previous Charge	Current Charge
62-366 (4)	Sewage reconnection inspection charge		\$200.00 +admin	\$200.00 +admin
62-399	(Repair of existing line)			
62-366 (c)	Sewer service installation charge for low income residents	Applicant & dependents	Gross annual income	
		1	\$12,700.00	\$12,700.00
		2	\$14,500.00	\$14,500.00
		3	\$16,350.00	\$16,350.00
		4	\$18,150.00	\$18,150.00
		5	\$19,600.00	\$19,600.00
		6	\$21,050.00	\$21,050.00
		Additional dependents	\$1,450.00	\$1,450.00
62-366 (d)(1)	Sewer debt and capital replacement chrgs	1"	\$1,200.00	(no change)
		1 1/2"	\$2,670.00	(no change)
		2"	\$4,780.00	(no change)
		3"	\$10,690.00	(no change)
		4"	\$19,130.00	(no change)
		6"	\$43,050.00	(no change)
		8"	\$70,350.00	(no change)
		10"	\$105,520.00	(no change)
		12"	\$140,690.00	(no change)
		14"	\$177,270.00	(no change)
		Per Addt'l Unit	\$425.00	(no change)
62-366 (d)(2)	Sewer - Readiness to Serve	3/4"	\$2.16	(no change)
		1"	\$3.60	(no change)
		1 1/2"	\$7.18	(no change)
		2"	\$11.49	(no change)
		3"	\$21.55	(no change)
		4"	\$35.93	(no change)
		6"	\$71.83	(no change)
		8"	\$114.93	(no change)
		10"-12'	\$165.23	(no change)
62-376	Tax Roll-Delinquent processing fee		\$40.00 ea occurrence	\$40.00
62-399 (a)(3)	Sewer permits (Verify bondedness, costs of inspection/review fees)		\$50.00	\$50.00

Note: the above rates will become effective July 1, 2026

# Memorandum

**To:** Ellen Craig-Bragg, City Clerk  
**From:** Maria Farris, Finance Director  
 Gary Harris, Deputy Finance Director  
**Date:** June 17, 2026  
**Re:** Water & Sewer Rates

Pursuant to Sections 62-405 (c) & 62-406 (c) of the City of Romulus Code of Ordinances, the water and sewer rates shall be determined and adjusted no less than annually.

The rates calculated as required by Ordinance, and in compliance with Section 15.6(a) of the Romulus City Charter are as follows:

	Current	New
All Water	\$3.490	\$3.738
Sewer Rate	\$4.711	\$5.050
Readiness to Serve: Water Charge – 3/4” meter	\$15.55	No Change
Readiness to Serve: Water Charge - 1” meter	\$25.96	No Change
WCAA Sewage Disposal Rate	\$3.345	\$3.484

These rates will become effective July 1, 2026.

# Example: 3/4" Meter 2026-2027 Rates



## City of Romulus

11111 Wayne Road, Romulus, MI 48174  
 www.romulusgov.com  
 PHONE: 734-942-7580  
 After 4:00 p.m. Emergency Phone: 734-942-8400  
 DROP BOX AVAILABLE IN FRONT OF CITY HALL

<b>DUE DATE</b> 06/03/25	<b>AMOUNT ON OR BEFORE DUE DATE</b> \$113.54
<b>ACCOUNT NUMBER</b>	<b>AMOUNT PAID</b>
<b>AMOUNT AFTER DUE DATE</b> \$124.89	

Service Address:

07/01/26

PLEASE MAKE CHECKS PAYABLE TO  
**CITY OF ROMULUS**  
 11111 WAYNE ROAD  
 ROMULUS, MI 48174

PLEASE INCLUDE ACCOUNT NUMBER ON YOUR CHECK



Please BRING ENTIRE BILL INTO OFFICE when paying in person OR Detach and MAIL TOP SECTION.

Keep This Portion For Your Records



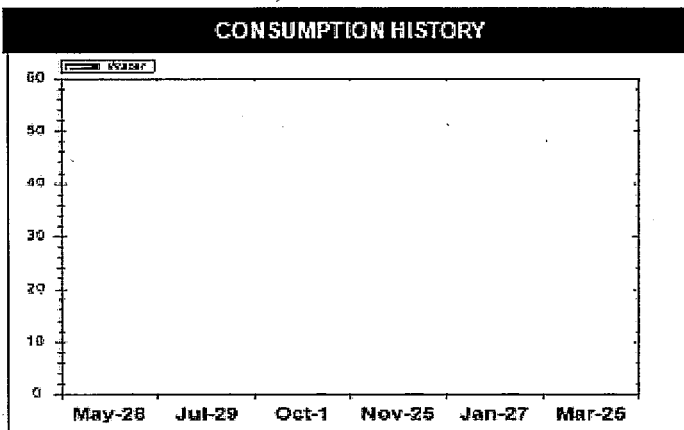
Additional Payment Options  
 Online, Auto Deduct,  
 Credit & Debit Cards.

SERVICE FROM	SERVICE TO	DAYS
02/01/25	04/01/25	60

ACCOUNT NUMBER
026669

Service Address:

SERVICE	METER #	PREVIOUS READ	DATE	CURRENT READ	DATE	USAGE	READ TYPE
WA	14711717	379	06/27/26	389	08/25/26	10	Auto



CHARGE	USAGE	TOTAL
WATER	10	\$37.38
WATER READINESS TO SER		\$31.10
SEWER	10	\$50.50
SEWER READINESS TO SER		\$4.32

TOTAL CURRENT CHARGES	\$123.51
PREVIOUS BALANCE	\$126.51
PAYMENTS RECEIVED SINCE LAST BILL	\$(126.51)
ADJUSTMENTS SINCE LAST BILL	\$0.00
PENALTY SINCE LAST BILL	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$123.51</b>
<b>BALANCE DUE AFTER 06/03/2025</b>	<b>\$135.86</b>

Please note: POSTMARKS ARE NOT ACCEPTED. Payment must be physically received by the City, by the due date, to avoid penalty.

Failure to receive water bill does not waive penalty fee  
 Sec 62-361 (c)

Delinquent water bills over \$300.00 are subject to shutoff

WWW.ROMULUSGOV.COM VIEW YOUR WATER BILL, MAKE PAYMENTS, ENROLL IN PAPERLESS BILLING OR AUTOPAY  
 FOR RESIDENTIAL WATER ASSISTANCE, CALL 313-388-9799 OR APPLY ONLINE @ WAYNEMETRO.ORG  
 DELINQUENT WATER ACCOUNTS OVER \$300.00 ARE SUBJECT TO SHUTOFF

# Example: 3/4" Meter 2025-2026 Rates



## City of Romulus

11111 Wayne Road, Romulus, MI 48174  
 www.romulusgov.com  
 PHONE: 734-942-7560  
 After 4:00 p.m. Emergency Phone: 734-942-8400  
 DROP BOX AVAILABLE IN FRONT OF CITY HALL

<b>DUE DATE</b> 06/03/25	<b>AMOUNT ON OR BEFORE DUE DATE</b> \$113.54
<b>ACCOUNT NUMBER</b>	<b>AMOUNT PAID</b>
<b>AMOUNT AFTER DUE DATE</b> \$124.89	

Service Address:

PLEASE MAKE CHECKS PAYABLE TO  
**CITY OF ROMULUS**  
 11111 WAYNE ROAD  
 ROMULUS, MI 48174

PLEASE INCLUDE ACCOUNT NUMBER ON YOUR CHECK



Please BRING ENTIRE BILL INTO OFFICE when paying in person OR Detach and MAIL TOP SECTION.

Keep This Portion For Your Records



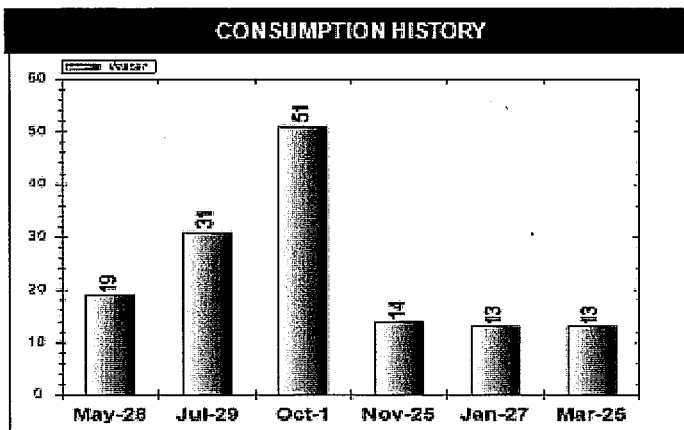
Additional Payment Options  
 Online, Auto Deduct,  
 Credit & Debit Cards.

SERVICE FROM	SERVICE TO	DAYS
02/01/25	04/01/25	60

ACCOUNT NUMBER
026669

Service Address:

SERVICE	METER #	PREVIOUS READ	DATE	CURRENT READ	DATE	USAGE	READ TYPE
WA	14711717	379	01/27/25	389	03/25/25	10	Auto



CHARGE	USAGE	TOTAL
WATER	10	\$35.51
WATER READINESS TO SER		\$31.10
SEWER	10	\$47.59
SEWER READINESS TO SER		\$4.32

Please note: POSTMARKS ARE NOT ACCEPTED. Payment must be physically received by the City, by the due date, to avoid penalty.

Failure to receive water bill does not waive penalty fee  
 Sec 62-361 (c)

Delinquent water bills over \$300.00 are subject to shutoff

TOTAL CURRENT CHARGES	\$118.52
PREVIOUS BALANCE	\$126.51
PAYMENTS RECEIVED SINCE LAST BILL	\$(126.51)
ADJUSTMENTS SINCE LAST BILL	\$0.00
PENALTY SINCE LAST BILL	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$118.52</b>
<b>BALANCE DUE AFTER 06/03/2025</b>	<b>\$124.89</b>

WWW.ROMULUSGOV.COM VIEW YOUR WATER BILL, MAKE PAYMENTS, ENROLL IN PAPERLESS BILLING OR AUTOPAY

FOR RESIDENTIAL WATER ASSISTANCE, CALL 313-388-9799 OR APPLY ONLINE @ WAYNEMETRO.ORG

DELINQUENT WATER ACCOUNTS OVER \$300.00 ARE SUBJECT TO SHUTOFF

Be it resolved that the City of Romulus adopt the following water & sewer rates and charges:

**RESOLUTION FOR WATER/SEWER CHARGES**

Ordinance Section	Description of Charge	Previous Charge	Current Charge
62-357	Administrative Charge	\$70.00	(no change)
62-361 (a)	Final water bill charge	\$20.00	(no change)
62-361 (a) (ref 62-372)	Missed Appointment Fee	No Charge	No Charge
	1st offense	\$20.00	\$20.00
	2nd offense	\$40.00	\$40.00
	3rd offense	\$40.00	\$40.00
	Weekend	\$40.00	\$40.00
62-361 (a)	Turn on fee	\$25.00	(no change)
	Turn off fee	\$25.00	(no change)
62-361 (c)	Delinquent penalties	10%	no change
62-361 (d)	Non-payment Shutoff Service Charge	\$40.00	\$50.00
62-377	Curb Box Plug	\$20.00	(no change)
62-377	Meter Tampering Fee-Residential	\$100.00	(no change)
	1st offense	\$250.00	(no change)
	All subsequent offenses	\$250.00	(no change)
	Meter Tampering Fee-Commercial	\$250.00	(no change)
	1st offense	\$500.00	(no change)
	All subsequent offenses	\$500.00	(no change)
62-365 (a)(2) 62-406 (e)	Water consumption rate per 100 cf (O&M - \$.3.363; Debt - \$.375)	\$3.490 100 cf	\$3.738
62-365 (a)(3)	Meter service charges [per size]		
	3/4"	\$0.84 Month	\$0.84
	1"	\$1.44 Month	\$1.44
	1 1/2"	\$2.74 Month	\$2.74
	2"	\$7.09 Month	\$7.09
	3"	\$9.09 Month	\$9.09
	4"	\$12.74 Month	\$12.74
	6"	\$23.44 Month	\$23.44
	8"	\$43.09 Month	\$43.09
	10"	\$61.74 Month	\$61.74
62-365 (a)(4)	Daily charge for temporary connection		
	water	\$0.54 day/residential	\$0.54
	sewer	\$0.58 day/residential	\$0.58
	water	\$1.08 day/commercial	\$1.08
	sewer	\$1.22 day/commercial	\$1.22
62-365 (a)(5)	Water disconnection charge	Cost plus adm chg \$1,900 deposit for single svc or dual svc	Cost plus adm chg \$1,900 deposit for single svc or dual svc
62-365 (a)(5)	Water reconnection inspection charge	\$200.00 +admin	\$200.00
62-365 (a)(6)	Meter installation charge	\$100.00	\$100.00
62-365 (a)(7)	Hydrant meter deposit (Cost plus + Admin)		
	3"	\$2,500.00	(Cost plus + Admin)
	3" agricultural	\$2,500.00	(Cost plus + Admin)
	1"	\$500.00	(Cost plus + Admin)
62-365 (a)(9)	Hydrant meter installation charge	\$50.00	\$50.00
62-365 (a)(10)	Hydrant use charge	\$15.00 weekly	\$15.00
62-365 (a)(3)	Water - Readiness to Serve		
	3/4"	\$15.55	(no change)
	1"	\$25.96	(no change)
	1 1/2"	\$57.77	(no change)
	2"	\$82.86	(no change)
	3"	\$155.46	(no change)
	4"	\$259.15	(no change)
	6"	\$518.15	(no change)
	8"	\$829.07	(no change)
	10"- 12"	\$1,191.92	(no change)

Be it resolved that the City of Romulus adopt the following water & sewer rates and charges:

**RESOLUTION FOR WATER/SEWER CHARGES**

Ordinance Section	Description of Charge	Previous Charge	Current Charge
62-365 (b)(1)	Water debt and Capital Replacement charges	\$700.00 each unit	\$700.00
62-365 (b)(2)		\$250.00 each addition unit	\$250.00
62-365 (c)	Water service installation charge		
	1"	\$2,966.00	\$2,966.00
	1 1/2"	\$3,519.00	\$3,519.00
	2"	\$4,207.00	\$4,207.00
	Over 2"	Cost plus adm fee	Cost plus adm fee
62-365 (d)	Standby fire line charge		
	1"	\$10.00 month	\$10.00
	1 1/2"	\$10.00 month	\$10.00
	2"	\$10.00 month	\$10.00
	3"	\$10.00 month	\$10.00
	4"	\$10.00 month	\$10.00
	6"	\$16.00 month	\$16.00
	8"	\$24.00 month	\$24.00
	10"	\$30.00 month	\$30.00
	12"	\$36.00 month	\$36.00
62-365 (e)	Meter testing charge	\$50.00 ea. occurrence	\$50.00
62-365 (f)	Meter Frost Plates - Replacement	\$15.00	\$15.00
62-365 (f)	Meter Templates - Replacements	\$10.00 for any	(no change)
	3/4" Full Template	\$69.20	cost
	Coupling replacement only	\$23.20	cost
	1 " Full Template	\$102.75	cost
	Coupling replacement only	\$35.75	cost
62-366 (a)(1)	Sewage disposal rate per 100 cf	\$4.711 100 cf	\$5.050 100 cf
62-405(e)	(O&M - \$3.795; Debt - \$1.255)		
62-169		\$0.160 non-resident user fee	\$0.160 non-resident user fee
Council Res #09-314	WCAA Sewage disposal rate	\$3.345 100 cf	\$3.484 100 cf
62-366 (a)(2)	Sewage service only	\$29.33 monthly	(no change)
62-366 (a)(3)	Sewage disconnection charge	cost plus admin fee \$1,900 deposit for single svc or dual svc	cost plus admin fee \$1,900 deposit for single svc or dual svc
62-366 (b)	Sewer service installation charge	up to 6" \$1,600.00 over 6" contractor's cost	\$1,600.00 contractor's cost
62-366 (4)	Special sewer inspection charge	\$200.00 +admin	\$200.00 +admin

Be it resolved that the City of Romulus adopt the following water & sewer rates and charges:

**RESOLUTION FOR WATER/SEWER CHARGES**

<u>Ordinance Section</u>	<u>Description of Charge</u>		<u>Previous Charge</u>	<u>Current Charge</u>
62-366 (4) 62-399	Sewage reconnection inspection charge (Repair of existing line)		\$200.00 +admin	\$200.00 +admin
62-366 (c)	Sewer service installation charge for low income residents	Applicant & dependents	Gross annual income	
		1	\$12,700.00	\$12,700.00
		2	\$14,500.00	\$14,500.00
		3	\$16,350.00	\$16,350.00
		4	\$18,150.00	\$18,150.00
		5	\$19,600.00	\$19,600.00
		6	\$21,050.00	\$21,050.00
		Additional dependents	\$1,450.00	\$1,450.00
62-366 (d)(1)	Sewer debt and capital replacement chrgs	1"	\$1,200.00	(no change)
		1 1/2"	\$2,670.00	(no change)
		2"	\$4,780.00	(no change)
		3"	\$10,690.00	(no change)
		4"	\$19,130.00	(no change)
		6"	\$43,050.00	(no change)
		8"	\$70,350.00	(no change)
		10"	\$105,520.00	(no change)
		12"	\$140,690.00	(no change)
		14"	\$177,270.00	(no change)
		Per Addtl Unit	\$425.00	(no change)
62-366 (d)(2)	Sewer - Readiness to Serve	3/4"	\$2.16	(no change)
		1"	\$3.60	(no change)
		1 1/2"	\$7.18	(no change)
		2"	\$11.49	(no change)
		3"	\$21.55	(no change)
		4"	\$35.93	(no change)
		6"	\$71.83	(no change)
		8"	\$114.93	(no change)
		10"-12'	\$165.23	(no change)
62-376	Tax Roll-Delinquent processing fee		\$40.00 ea occurrence	\$40.00
62-399 (a)(3)	Sewer permits (Verify bondedness, costs of inspection/review fees)		\$50.00	\$50.00

Note: the above rates will become effective July 1, 2026



# City of Romulus

## Treasurer's Report

Council Meeting Held:

**June 22, 2026**

Item No. 9.

**General Description:** \_\_\_\_\_

**Resolution No.** \_\_\_\_\_

*Moved by:*      Abdo      Bullock      Jones      Roscoe      Talley      Wadsworth      Wilhide

*Seconded by:*      Abdo      Bullock      Jones      Roscoe      Talley      Wadsworth      Wilhide

*Ayes:*      All      Abdo      Bullock      Jones      Roscoe      Talley      Wadsworth      Wilhide

*Nays:*      All      Abdo      Bullock      Jones      Roscoe      Talley      Wadsworth      Wilhide

*Abstain:*      All      Abdo      Bullock      Jones      Roscoe      Talley      Wadsworth      Wilhide

MOTION CARRIED  
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED





# *City of Romulus*

## *Unfinished Business*

Council Meeting Held:

**June 22, 2026**

Item No. 11.

**General Description:** \_\_\_\_\_  
 \_\_\_\_\_

**Resolution No.** \_\_\_\_\_

Moved by:	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Seconded by:	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

---

Ayes:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Nays:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Abstain:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED  
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



# *City of Romulus*

## *New Business*

Council Meeting Held:  
Item No. 12.

**June 22, 2026**

**General Description:** \_\_\_\_\_

**Resolution No.** \_\_\_\_\_

Moved by:	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Seconded by:	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

---

Ayes:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Nays:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Abstain:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED  
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



# *City of Romulus*

## *Warrant*

Council Meeting Held: **June 22, 2026**

Item No. **A.**

General Description: Approval of Warrant #: 26-12 for checks presented in the amount of \$4,058,206.04

---

**Resolution No.** \_\_\_\_\_

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

---

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

**MOTION CARRIED  
UNANIMOUSLY**

**MOTION CARRIED**

**MOTION FAILED**

# CITY OF ROMULUS WARRANT REGISTER SUMMARY

Council Meeting Date: June 22, 2026  
Warrant Number: 26-12

TOTAL WARRANT REGISTER \$4,058,206.04

---

P.O.#	CHECK #	PAYEE	AMOUNT

TOTAL DELETIONS \_\_\_\_\_  
TOTAL ADJUSTED WARRANT (IF ANY DELETIONS) \_\_\_\_\_

REWARRANTED ITEMS: (not included in above totals)

P.O.#	CHECK #	PAYEE	AMOUNT

\_\_\_\_\_  
COUNCIL AUTHORIZATION

\_\_\_\_\_  
DATE

The obligations of transfer of funds described on the attached warrant register including the required interfund advances have been authorized by the Council. We hereby authorize the Treasurer of the City of Romulus to disburse funds as listed in payment thereof with the exception of deleted items listed above.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

6/17/2026

**CHECK DISBURSEMENT REPORT FOR CITY OF ROMULUS**  
**CHECK DATE FROM 06/04/26 - 6/26/26**

Fund		Amount
Total for fund 101	General Fund	\$147,524.93
Total for fund 202	Major Street Fund	\$39,031.55
Total for fund 203	Local Street Fund	\$506,960.15
Total for fund 205	Public Safety Fund	\$582,338.21
Total for fund 211	Cable TV	\$511.96
Total for fund 218	Merriman Rd. Spec. Assess	\$4,855.17
Total for fund 219	Street Lighting Fund	\$43,911.53
Total for fund 225	Community Employee Activity Fund	\$5,500.35
Total for fund 226	Garbage & Rubbish Collection Fund	\$136,351.28
Total for fund 245	Oakwood SAD	\$206.11
Total for fund 247	Tax Increment Finance Authority	\$654,291.25
Total for fund 248	Downtown Development Authority	\$5,371.78
Total for fund 260	Michigan Indigent Defense Fund	\$10,248.32
Total for fund 261	911 Service Fund	\$4,508.83
Total for fund 266	Law Enforcement - Federal	\$13,175.10
Total for fund 271	Library Fund	\$8,331.30
Total for fund 284	Opioid Settlement	\$54,412.66
Total for fund 592	Water & Sewer Fund	\$424,977.03
Total for fund 661	Motor Vehicle	\$140,065.68
Total for fund 664	Technology Services	\$9,446.33
Total for fund 676	Retiree's Ins. Benefits	\$165,871.62
Total for fund 677	Prop & Liability Ins Fund	\$684,183.00
Total for fund 701	Revolving Fund	\$51,368.00
Total for fund 704	Imprest Payroll Fund	\$359,991.09
Total for fund 705	Delq. Pers. Prop. Fund	\$4,772.81
<b>TOTAL - ALL FUNDS</b>		<b>\$4,058,206.04</b>

6/17/2026

CHECK REGISTER FOR CITY OF ROMULUS  
CHECK DATE FROM 6/04/2026 - 6/17/2026

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank POOL POOLED CASH						
06/15/2026	POOL	95045	4075	STRYKER SALES, LLC	PIGGYBACK OFF SAVVIK CONTRACT #2024-06 -	598,534.66
06/17/2026	POOL	2774(E)	0017	BLUE CARE NETWORK	JUNE 2026 HEALTH INSURANCE	20,967.82
06/17/2026	POOL	2775(E)	0016	BLUE CROSS/BLUE SHIELD OF MICH	JUNE 2026 HEALTH INSURANCE	407,302.34
06/17/2026	POOL	2776(E)	1468	CITY OF ROMULUS	11147 HUNT WATER BILL 5/1/26-5/31/26	17.71
06/17/2026	POOL	2777(E)	1468	CITY OF ROMULUS	37230 NORTHLINE WATER BILL 5/1/26-5/31/2	94.35
06/17/2026	POOL	2778(E)	1468	CITY OF ROMULUS	11165 OLIVE B WATER BILL 5/1/26-5/31/26	88.09
06/17/2026	POOL	2779(E)	1468	CITY OF ROMULUS	11165 OLIVE A WATER BILL 5/1/26-5/31/26	88.09
06/17/2026	POOL	2780(E)	1468	CITY OF ROMULUS	11189 SHOOK WATER BILL 5/1/26-5/31/26	17.71
06/17/2026	POOL	2781(E)	1468	CITY OF ROMULUS	36525 BIBBINS WATER BILL 5/1/26-5/31/26	123.48
06/17/2026	POOL	2782(E)	1468	CITY OF ROMULUS	12300 WAYNE WATER BILL 5/1/26-5/31/26	136.16
06/17/2026	POOL	2783(E)	1468	CITY OF ROMULUS	11111 WAYNE WATER BILL 5/1/26-5/31/26	203.04
06/17/2026	POOL	2784(E)	1468	CITY OF ROMULUS	7221 MIDDLEBELT WATER BILL 5/1/26-5/31/2	136.16
06/17/2026	POOL	2785(E)	1468	CITY OF ROMULUS	12600 WAYNE WATER BILL 5/1/26-5/31/26	213.96
06/17/2026	POOL	2786(E)	1468	CITY OF ROMULUS	28777 EUREKA WATER BILL 5/1/26-5/31/26	194.68
06/17/2026	POOL	2787(E)	1468	CITY OF ROMULUS	6900 WAYNE WATER BILL 5/1/26-5/31/26	94.35
06/17/2026	POOL	2788(E)	1468	CITY OF ROMULUS	11121 WAYNE WATER BILL 5/1/26-5/31/26	131.84
06/17/2026	POOL	2789(E)	1468	CITY OF ROMULUS	11131 WAYNE WATER BILL 5/1/26-5/31/26	144.52
06/17/2026	POOL	2790(E)	1468	CITY OF ROMULUS	37200 GODDARD WATER BILL, 11/8/25-5/31/2	195.48
06/17/2026	POOL	2791(E)	1468	CITY OF ROMULUS	MERRIMAN SAD 2 WATER BILL, 9/26/25-5/31/	1,013.99
06/17/2026	POOL	2792(E)	1468	CITY OF ROMULUS	MERRIMAN SAD 1 WATER BILL, 9/26/25-5/31/	771.52
06/17/2026	POOL	2793(E)	1468	CITY OF ROMULUS	11129 WAYNE, NEW 34TH DIST. COURT 5/1/26	762.25
06/17/2026	POOL	2794(E)	0581	COMERICA COMM. CARD SERV.	MIKE LASKASKA COMERICA CARD PURCHASES FO	28.00
					COMERICA CHARGES NICOLE HARRIS MAY 2026	1,600.00
					COMERICA CHARGES NICOLE HARRIS MAY 2026	1,375.00
					COMERICA CHARGES NICOLE HARRIS MAY 2026	925.00
					NICOLE HARRIS COMERICA CARD PURCHASES FO	308.98
					JERRY FRAYER MAY 2026 COMERICA CARD PURC	320.90
					STEVEN BRUMMER COMERICA CHARGES MAY 26	1,368.96
					STEVEN BRUMMER COMERICA CARD PURCHASES F	250.00
					ROBERT PFANNES COMERICA CARD PURCHASES F	247.93
					JEFF KEMP COMERICA CHARGE MAY 26	551.25
					JEFF KEMP COMERICA CARD PURCHASES FOR MA	505.00
					PATTY BRADEN COMERICA CARD PURCHASES FOR	106.79
					ROBERT PFANNES COMERICA CARD PURCHASES F	267.26
					ROBERT PFANNES COMERICA CHARGES MAY 26	645.00
					DAVID HEAVENER COMERICA CARD PURCHASES F	478.48
					J. WOJTYLKO COMERICA CARD PURCHASES FOR	30.00
					ROBERT MCCRAIGHT COMERICA CARD PURCHASES	249.36
					MIKE LASKASKA COMERICA CARD PURCHASES FO	616.00
					GARY HARRIS COMERICA CARD PURCHASES FOR	657.33
					ROGER SALWA COMERICA CARD PURCHASES FOR	119.43
					COMERICA CHARGES KEVIN KRAUSE MAY 26	2,151.78
					KEVIN KRAUSE COMERICA CARD PURCHASES FOR	678.55
					ROBERTO SCAPPATICCI COMERICA CARD PURCHA	423.90
						13,904.90
06/17/2026	POOL	2795(E)	4604	COMPLIANCE HOLDINGS LLC	TRANSMISSION OF 1094/1095 - 34TH DISTRIC	395.00
06/17/2026	POOL	2796(E)	0020	DELTA DENTAL PLAN OF MICHIGAN	JUNE 2026 DELTA DENTAL INSURANCE	32,336.92
06/17/2026	POOL	2797(E)	0012	DTE ENERGY	OAKWOOD STORM SEWER PUMP STATION - 15409	206.11
					38205 BARTH - EMERGENCY SIREN 5/2/26-6/2	32.01
					6900 WAYNE - FIRE STATION #3 5/2/26-6/2/	100.60
					7506 MERRIMAN - LANDSCAPING SERVICE PERI	69.66
					6241 DEXTER - BOICE PARK 5/7/26-6/4/26	48.96
					7219 MIDDLEBELT - FIRE #2 5/5/26-6/3/26	628.31
					11120 HUNT - SCHOOL HOUSE @ HISTORICAL P	36.22
					VINING RD HOT BOX - 34155 GODDARD - 5/7/	142.22
					12300 WAYNE - ANIMAL SHELTER 5/7/26-6/4/	1,007.49
					12055 WAYNE - BIRD HOUSE 5/7/26-6/4/26	14.42
					10202 SHOOK RD - CEMETERY - 5/7/26-6/4/	33.47
					11147 HUNT - HISTORICAL PAVILLION - 5/7	40.15
					37230 NORTHLINE - FS #1 5/7/26-6/4/26	183.03
					11189 SHOOK - CHAMBER BLDG 5/7/26-6/4/26	256.10
					9755 OZGA - ELMER JOHNSON PARK 5/7/26-6/	66.25
					16869 BRANDT - CREEKSIDE PUMP STATION 4/	61.88
					16869 BRANDT - CREEKSIDE PUMP STATION 5/	60.15
					6061 COLUMBUS - FERNANDEZ PARK 5/12/26-6	17.41
						3,004.44
06/17/2026	POOL	2798(E)	0012	DTE ENERGY	DTE CLAIM W/O #25-04-28-40050	5,963.00
06/17/2026	POOL	2799(E)	0012	DTE ENERGY	29800 SUPERIOR HOT BOX 5/2/26-6/2/26	116.64
06/17/2026	POOL	2800(E)	0012	DTE ENERGY	FEDEX HOT BOX ELECTRIC 5/5/26-6/3/26	68.54
06/17/2026	POOL	2801(E)	0012	DTE ENERGY	31558 GODDARD - WATER PUMP 5/7/26-6/4/26	825.23
06/17/2026	POOL	2802(E)	3992	INVOICE CLOUD INC.	INVERTED PO FOR MONTHLY FEES FOR CREDIT	588.75
06/17/2026	POOL	2803(E)	3163	MML WORKER'S COMP FUND	POLICY# 5000050-26, POLICY PREMIUM 7/1/2	43,519.00
06/17/2026	POOL	95046	MISC	2BS HOMES INC.	REF HYDRANT METER RENTAL 70041852	2,832.99

6/17/2026

CHECK REGISTER FOR CITY OF ROMULUS  
CHECK DATE FROM 6/04/2026 - 6/17/2026

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/17/2026	POOL	95047	3209	A AND B HOME ESSENTIALS	BD BOND REFUND 6326 DEXTER	2,588.00
06/17/2026	POOL	95048	MISC	ABBIE AKINS	2024 HRA SPLIT CONTRACT	597.06
06/17/2026	POOL	95049	2942	AIRGAS, INC.	25/26 BLANKET PO AIRGAS INC - FOR OXYGEN	40.53
					25/26 BLANKET PO AIRGAS INC - FOR OXYGEN	83.60
						124.13
06/17/2026	POOL	95050	1158	ALL SEASONS LANDSCAPING	25/26 BLANKET PO - MISC MAINT. SUPPLIES	197.96
06/17/2026	POOL	95051	2804	AMAZON CAPITAL SERVICES	SIMPLE'S PLASTIC BAGS WITH HANDLES	17.99
					CUSTOM LINE STAMPS	31.07
					KID & TEEN BOOK ORDER	16.50
					CLEAR STORAGE BINS	29.99
					HOMERS ODYSSEY	36.50
					10X20 CANOPY	185.99
					READING COMP	24.80
					THE DIVINE COMEDY	99.21
					FOURTH WING SERIES	64.99
					COLORED CARDSTOCK	53.69
					COPY PAPER	50.08
						610.81
06/17/2026	POOL	95052	4027	AMAZON CAPITAL SERVICES	BATTERIES FOR TOUCHLESS EQUIPMENT, TOUCH	166.34
					BUILDING DEPT SUPPLIES	70.34
					BLDG DEPT INSPECTOR SUPPLIES	53.98
					NETBOTZ SENSORS - ADDITIONAL	230.14
					MISC SUPPLIES FOR PROPERTY ROOM & PATROL	161.41
					PUMPKIN PAINTING TENT SUPPLIES	111.91
					CITY HALL - REPAIR LIGHTS AND BIRD DETER	68.98
					OFFICE SUPPLES/ELECTION SUPPLIES/JUNETEE	51.94
					OFFICE SUPPLES/ELECTION SUPPLIES/JUNETEE	328.06
					OFFICE SUPPLES/ELECTION SUPPLIES/JUNETEE	281.50
					CEMETERY AND OFFICE SUPPLIES	103.90
					MISC SUPPLIES, TRUCK WINDOW RAIN GUARD,	220.17
					5 PACK DUAL USB FLASH DRIVES	43.89
					MISC SUPPLIES: CHIEF'S OFFICE	302.94
					MAGNET HOOKS FOR DESK	14.95
					8GB FLASH DRIVES 10PK	30.88
					CART FOR BUILDING MAINTENANCE	94.99
					FIREARMS MAINTENANCE: MISC SUPPLIES	168.28
						2,504.60
06/17/2026	POOL	95053	2903	APPLIED INNOVATION	CONTRACT BASE RATE JUNE 26	956.27
06/17/2026	POOL	95054	3649	AUTO VALUE OF ROMULUS	INVERTED MISC MECHANIC PURCHASES	39.59
					INVERTED MISC MECHANIC PURCHASES	145.00
					INVERTED MISC MECHANIC PURCHASES	24.68
					INVERTED MISC MECHANIC PURCHASES	17.28
					INVERTED MISC MECHANIC PURCHASES	28.45
					INVERTED MISC MECHANIC PURCHASES	29.56
					INVERTED MISC MECHANIC PURCHASES	10.99
					INVERTED MISC MECHANIC PURCHASES	207.99
					INVERTED MISC MECHANIC PURCHASES	36.59
					INVERTED MISC MECHANIC PURCHASES	82.30
					INVERTED MISC MECHANIC PURCHASES	279.98
					INVERTED MISC MECHANIC PURCHASES	159.48
					INVERTED MISC MECHANIC PURCHASES	134.32
					25/26 BLANKET PO FOR MISC MECHANIC PURCH	29.77
					INVERTED MISC MECHANIC PURCHASES	169.99
					COURT 2 VAN - PARK BRAKE SWITCH	31.03
					R 23 - BATTERY	207.99
					INVERTED MISC MECHANIC PURCHASES	6.89
					OIL FILTERS FOR PD VEHICLES	135.36
					DPW LOCAL ROADS SUPPLIES	24.65
					GENIE LIFT #425 - BATTERIES	365.98
					GENIE LIFT #425 - BATTERIES	365.98
					INVERTED MISC MECHANIC PURCHASES	22.69
					INVERTED MISC MECHANIC PURCHASES	26.29
					INVERTED MISC MECHANIC PURCHASES	37.57
					INVERTED MISC MECHANIC PURCHASES	16.89
					INVERTED MISC MECHANIC PURCHASES	13.89
					INVERTED MISC MECHANIC PURCHASES	92.00
					INVERTED MISC MECHANIC PURCHASES	7.29
					INVERTED MISC MECHANIC PURCHASES	6.99
					INVERTED MISC MECHANIC PURCHASES	134.32
					INVERTED MISC MECHANIC PURCHASES	21.42

6/17/2026

CHECK REGISTER FOR CITY OF ROMULUS  
CHECK DATE FROM 6/04/2026 - 6/17/2026

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					INVERTED MISC MECHANIC PURCHASES	42.33
					INVERTED MISC MECHANIC PURCHASES	(18.00)
					INVERTED MISC MECHANIC PURCHASES	(18.00)
					INVERTED MISC MECHANIC PURCHASES	(169.99)
					INVERTED MISC MECHANIC PURCHASES	(43.49)
					INVERTED MISC MECHANIC PURCHASES	(8.00)
					INVERTED MISC MECHANIC PURCHASES	(19.98)
						<u>2,678.07</u>
06/17/2026	POOL	95055	3649	VOID		
06/17/2026	POOL	95056	MISC	AUTUMN HAYES	REFUND SENIOR ROOM RENTAL 6/6/26	100.00
06/17/2026	POOL	95057	0006	BASEM ALNIMRI	UB refund for account: 014083	1,831.24
06/17/2026	POOL	95058	4471	BEST RENTS, LLC	SWEEPER RENTAL	13,545.00
06/17/2026	POOL	95059	MISC	BETSEY KRAMPITZ	2024 HRA SPLIT CONTRACT	376.49
06/17/2026	POOL	95060	0064	BOUND TREE MEDICAL LLC	25/26 BLANKET PO - MEDICAL SUPPLIES AND	344.07
					25/26 BLANKET PO - MEDICAL SUPPLIES AND	155.76
					25/26 BLANKET PO - MEDICAL SUPPLIES AND	135.00
					25/26 BLANKET PO - MEDICAL SUPPLIES AND	219.74
					25/26 BLANKET PO - MEDICAL SUPPLIES AND	153.78
						<u>1,008.35</u>
06/17/2026	POOL	95061	0539	BS & A SOFTWARE	BS&A TREASURER EPSON RECEIPT PRINTER	2,200.00
06/17/2026	POOL	95062	3705	CABLING AND MORE	DJ & AUDIO SERVICES FOR JUNETEENTH CELEB	250.00
06/17/2026	POOL	95063	4438	CAMERON MCCULLUM	ENTERTAINMENT SERVICES FOR JUNETEENTH CE	700.00
06/17/2026	POOL	95064	3507	CAZ PRODUCTIONS, LLC	LIBRARY COMEDY MAGIC SHOW	450.00
06/17/2026	POOL	95065	4634	CINDY FONTANA	FACEPAINTING SERVICES FOR JUNETEENTH CEL	360.00
06/17/2026	POOL	95066	0086	CINTAS FAS	25/26 BLANKET PO FOR WATER PURIFIER/ICE	225.00
					25/26 BLANKET PO FOR WATER PURIFIER/ICE	81.22
					25/26 BLANKET PO FOR PRISONER MEDICINE C	221.09
						<u>527.31</u>
06/17/2026	POOL	95067	1980	COMCAST	ACCT # 8529 10 214 0290387, UNIT COURTES	45.27
06/17/2026	POOL	95068	0572	CONTRACTORS CONNECTION	Inventory Order	55.20
					STOCK FOR CRIB	1,940.62
					STOCK FOR CRIB	272.00
					STOCK FOR CRIB	530.00
						<u>2,797.82</u>
06/17/2026	POOL	95069	4638	COOPER REALTY COMPANY	8500 WICKHAM ROAD (RODEWAYNN INN) DEMOLI	630,218.00
06/17/2026	POOL	95070	4093	CUMMINS INC.	PART FOR TRUCK #223	2,214.17
06/17/2026	POOL	95071	4044	DETROIT METRO AIRPORT CENTER LLC	12 MOS LEASE: 07/2025 - 06/2026 - RECORD	2,864.58
06/17/2026	POOL	95072	MISC	DONALD LEONARD	2024 HRA SPLIT CONTRACT	6,068.63
06/17/2026	POOL	95073	2594	DOWNRIVER UTILITY WASTEWATER AUTHOR	JUNE 2026 EXCESS FLOW	245,036.20
06/17/2026	POOL	95074	0772	DTE ENERGY	MUNICIPAL COMPLEX MAY 2026	14,638.56
06/17/2026	POOL	95075	0772	DTE ENERGY	MAY 2026 STREET LIGHTING	47,862.69
06/17/2026	POOL	95076	0772	DTE ENERGY	EAGLE ALLEY LIGHTS 5/7/26-6/4/26	26.08
06/17/2026	POOL	95077	3611	EAGLE ENGRAVING, INC.	COMMENDATION BARS	464.95
06/17/2026	POOL	95078	MISC	EVAN WALLER	MATH III	972.00
06/17/2026	POOL	95079	4572	FAUSONE & GRYSKO, PLC	RE: WAYNE DISPOSAL MATTER ATTY FEES	342.56
06/17/2026	POOL	95080	3475	FERGUSON WATERWORKS #3386	METER STOCK	1,634.04
06/17/2026	POOL	95081	3475	FERGUSON WATERWORKS #3386	METER STOCK	31,172.46
06/17/2026	POOL	95082	3475	FERGUSON WATERWORKS #3386	METER STOCK	10,077.60
06/17/2026	POOL	95083	4423	FREDDY CHEEKS PRODUCTIONS LLC	DINO DIG BUBBLE PROGRAM	400.00
06/17/2026	POOL	95084	3753	G.V. CEMENT CONTRACTING CO.	HISTORICAL PARK (GODDARD & HUNT) - PROVI	3,350.00
06/17/2026	POOL	95085	4273	GEM, INC.	CITY HALL - BOILER INSPECTION	1,495.00
06/17/2026	POOL	95086	3209	GILLESPIE, TIMOTHY	BD BOND REFUND 9408 TERRY	1,110.00
06/17/2026	POOL	95087	1866	GMIS	GMIS MEMBERSHIP FOR 2026/2027 FISCAL YEA	250.00
06/17/2026	POOL	95088	3433	GROUP 31 SUPPLY	WELDING SUPPLIES	334.70
					NEEDED WELDING SUPPLIES	318.93
						<u>653.63</u>
06/17/2026	POOL	95089	1150	HERITAGE-CRYSTAL CLEAN LLC	DPW MECHANICS WASTE DISPOSAL	384.70
06/17/2026	POOL	95090	3209	HERNANDEZ ANGELA	BD BOND REFUND 8805 COGSWELL	15,520.00
06/17/2026	POOL	95091	3209	HS INVESTMENT GROUP LLC	BD BOND REFUND 37385 GODDARD	4,500.00
06/17/2026	POOL	95092	1420	HYDROCORP LLC	25/26 INVERTED PO - ITB 17/18-25 COMMER	6,805.00
06/17/2026	POOL	95093	0137	JACK DEMMER FORD	INSURANCE REPAIR OF VEHICLE CAUSED IN A	13,200.77
06/17/2026	POOL	95094	MISC	JACKSON AUTOMATIC SPRINKLER	WAYNE CO. REGISTER OF DEEDS RECORDING ST	929.72
06/17/2026	POOL	95095	MISC	JAMIE CICHOWSKI	REFUND SENIOR ROOM RENTAL 6/14/26	100.00
06/17/2026	POOL	95096	1815	JOHN D. OSBORNE TRUCKING CO. INC.	ITB 24/25-13 YARD STOCK	7,238.29
06/17/2026	POOL	95097	3209	JOSEPH BOMBBERY	BD BOND REFUND 16730 INKSTER	1,250.00
06/17/2026	POOL	95098	3209	K4 GENERAL CONTRACTOR	BD BOND REFUND 31595 AUGUSTA	500.00

6/17/2026

CHECK REGISTER FOR CITY OF ROMULUS  
CHECK DATE FROM 6/04/2026 - 6/17/2026

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/17/2026	POOL	95099	3209	K4 GENERAL CONTRACTOR	BD BOND REFUND 31627 AUGUSTA	500.00
06/17/2026	POOL	95100	3209	K4 GENERAL CONTRACTOR	BD BOND REFUND 31573 AUGUSTA	500.00
06/17/2026	POOL	95101	MISC	KANATA SENIOR	REFUND PARK RENTAL DEPOSIT RECEIPT #1005	50.00
06/17/2026	POOL	95102	MISC	KELLY STERLING	PARK RENTAL DEPOSIT 101754340	50.00
06/17/2026	POOL	95103	3498	KENTWOOD OFFICE FURNITURE	SOLE SOURCE COMMUNITY DEVELOPMENT OFFICE	19,189.87
06/17/2026	POOL	95104	MISC	KYLE WASSON	REFUND PARK RENTAL DEPOSIT RECEIPT #1051	50.00
06/17/2026	POOL	95105	MISC	KYMAH GLASS	BAND ENTERTAINMENT FOR JUNETEENTH CELEBR	500.00
06/17/2026	POOL	95106	4543	LAJOYA RUSH	SINGING SERVICES FOR JUNETEENTH EVENT	50.00
06/17/2026	POOL	95107	3477	LINDE GAS & EQUIPMENT INC.	25/26 BLANKET PO MISC MECHANIC WELDING S	236.80
06/17/2026	POOL	95108	3477	LINDE GAS & EQUIPMENT INC.	25/26 BLANKET PO MISC MECHANIC WELDING S	222.33
06/17/2026	POOL	95109	3209	LISANDER ALIKO	BD PAYMENT REFUND WRONG ITEM PAID	1,400.00
06/17/2026	POOL	95110	MISC	MARIA FARRIS	EMPLOYEE PICNIC	151.71
06/17/2026	POOL	95111	2666	MAURER'S TEXTILE RENTAL SERVICES	25/26 INVERTED PO - ITB 21/22-17 UNIFORM	19.38
					25/26 INVERTED PO - ITB 21/22-17 UNIFORM	19.38
					25/26 INVERTED PO - ITB 21/22-17 UNIFORM	19.38
					25/26 INVERTED PO - ITB 21/22-17 UNIFORM	19.38
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	1.57
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	25.00
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	28.62
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	146.75
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	1.57
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	25.00
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	28.62
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	146.75
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	1.57
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	25.00
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	28.62
					25/26 INVERTED PO FOR EMPLOYEE UNIFORM E	146.75
						<hr/>
						683.34
06/17/2026	POOL	95112	0088	MESSENGER PRINTING SERVICE INC.	5.5 X 8.5 STATEMENT SIZE BUSINESS REGIST	153.00
06/17/2026	POOL	95113	2916	MI ASSOC OF MUNICIPAL CEMETERIES	2026 CEMETERY MEMBERSHIP DUES	45.00
06/17/2026	POOL	95114	4637	MICHIGAN AVIAN EXPERIENCE	RAPTOR MEE & GREET LIBRARY	400.00
06/17/2026	POOL	95115	1104	MICHIGAN STATE POLICE	25/26 BLANKET PO-SEX OFFENDER REGISTRATI	60.00
					25/26 BLANKET PO-SEX OFFENDER REGISTRATI	60.00
						<hr/>
						120.00
06/17/2026	POOL	95116	0427	MIDWEST TAPE	CUSTOMER # 2000005771 BOOKS	26.99
					CUSTOMER # 2000005771 BOOKS	183.68
					CUSTOMER # 2000005771 BOOKS	41.98
					CUSTOMER # 2000005771 BOOKS	20.99
						<hr/>
						273.64
06/17/2026	POOL	95117	1327	MML LIABILITY & PROPERTY POOL	POOL RENEWAL 7/1/26-7/1/27 #MML001417028	684,183.00
06/17/2026	POOL	95118	3917	NYE UNIFORM CO	UNIFORM FOR SPONSORED RECRUIT	747.50
06/17/2026	POOL	95119	4316	OCCMED CONNECT	25/26 BLANKET PO EMPLOYEE PROCESSING PHY	984.00
06/17/2026	POOL	95120	4598	OOMA, INC	AIRDIAL SERVICE JUNE 2026	62.35
06/17/2026	POOL	95121	4509	ORKIN	FIRE DEPARTMENT: TREATMENT FOR STATION 4	540.00
					FIRE DEPARTMENT: SEASONAL TREATMENT FOR	60.00
						<hr/>
						600.00
06/17/2026	POOL	95122	4509	ORKIN	FIRE DEPARTMENT: WEEKLY TREATMENT FOR ST	270.00
06/17/2026	POOL	95123	0266	OSBORNE CONCRETE COMPANY INC.	ITB 24/25-06 CONCRETE FOR RESTORATIONS F	864.00
06/17/2026	POOL	95124	0148	PARAGON LABORATORIES INC	SM 9223 B TOTAL COLIFORM AND E. COLI P/A	152.00
06/17/2026	POOL	95125	4631	PERFECT POWER WASH	CLEAN UP VIA POWERWASHING IN HISTORICAL	1,960.00
					CLEAN UP VIA POWERWASHING IN HISTORICAL	232.00
						<hr/>
						2,192.00
06/17/2026	POOL	95126	1576	PRINTING SYSTEMS, INC.	25/26 BLANKET PO - ELECTION SUPPLIES	695.44
06/17/2026	POOL	95127	3209	QUEEN DANIEL	BD BOND REFUND 12175 HANNAN	24,000.00
06/17/2026	POOL	95128	0172	R&R FIRE TRUCK REPAIR	FIRE ENGINE 1 - UNDERBODY PUMP LEAK & GA	1,324.73
					FIRE ENGINE #1 - 2026 YEARLY DOT INSPECT	1,831.84
					FIRE E-1 - REPLACE AUTO AIR DRAIN FITTIN	749.59
					E1 - REAR PASSENGER COMPARTMENT DOOR SEN	735.01
					E-2 EMERGENCY LIGHTS REPAIR	998.17
						<hr/>
						5,639.34
06/17/2026	POOL	95129	0681	ROMULUS COMMUNITY SCHOOLS	DELINQUENT PERSONAL PROPERTY DISBURSEMEN	1,647.93

6/17/2026

CHECK REGISTER FOR CITY OF ROMULUS  
CHECK DATE FROM 6/04/2026 - 6/17/2026

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/17/2026	POOL	95130	0706	SAM'S CLUB DIRECT	ELECTION SUPPLIES	104.18
06/17/2026	POOL	95131	2419	SCADA	MOTOROLA RTU	1,555.30
06/17/2026	POOL	95132	MISC	SCANNELL PROPERTIES, LLC.	ESCROW REFUND FOR BUILDING 3	56,018.69
06/17/2026	POOL	95133	1107	SEMCOG	2026 ANNUAL MEMBERSHIP DUES	3,568.00
06/17/2026	POOL	95134	MISC	SHANNON SALMONS	REFUND SENIOR ROOM RENTAL 1/31/26	100.00
06/17/2026	POOL	95135	MISC	STACEY PAGE	REFUND SENIOR ROOM RENTAL 6/13/26	100.00
06/17/2026	POOL	95136	1127	STATE OF MICHIGAN	WAYNE ROAD SIDEWALK PROJECT	7,226.22
					HURON RIVER DRIVE PAVING RFI 22/23-06	17.75
					HURON RIVER DRIVE PAVING RFI 22/23-06	21,411.95
						<u>28,655.92</u>
06/17/2026	POOL	95137	MISC	STEVEN BANKO	2024 HRA SPLIT CONTRACT	1,435.52
06/17/2026	POOL	95138	4104	THE KAPLAN LAW FIRM	MIDC SERVICE HOURS JOSHUA KAPLAN	585.00
06/17/2026	POOL	95139	1739	THE LIBRARY NETWORK	STATSP143U-GRY PRINTER	562.50
06/17/2026	POOL	95140	4570	THE SUMMIT COMPANY, INC.	EMERGENCY REPAIR - EAST RAMP AT CITY HAL	48,905.48
06/17/2026	POOL	95141	4025	TIME TO PLAY LLC	6/18/26 LIBRARY EVENT	2,221.00
06/17/2026	POOL	95142	4560	TIMOTHY M. KEWIN	MIDC SERVICE HOURS ATTORNEY TIMOTHY KEWI	2,896.83
06/17/2026	POOL	95143	3209	TORREYANA MONA WALLACE	BD BOND REFUND 35156 ECORSE	200.00
06/17/2026	POOL	95144	3593	TOSHIBA BUSINESS SOLUTIONS	INVERTED PO MONTHLY COPY CHARGES FY 25/2	464.54
					INVERTED PO MONTHLY COPY CHARGES FY 25/2	21.45
					BLDG, PLANNING, AND DPW - STAPLE REFILLS	282.98
						<u>768.97</u>
06/17/2026	POOL	95145	MISC	TRACY EDDINGS	EMPLOYEE PICNIC	29.68
06/17/2026	POOL	95146	4042	TRUSTED JOURNEY	25/26 BLANKET PO TRUSTED JOURNEY FOR ANI	280.30
06/17/2026	POOL	95147	3368	VERIZON CONNECT FLEET USA LLC	25/26 INVERTED PO- NETWORKFLEET GSA HARD	895.40
06/17/2026	POOL	95148	MISC	WANDA KENNEDY	MUSICAL SERVICES FROM JEFF LOWERY FOR JU	50.00
06/17/2026	POOL	95149	0106	WAYNE COUNTY	500373, JUNE 2026 FIXED SEWAGE ROUGE VAL	39,070.00
06/17/2026	POOL	95150	0657	WAYNE COUNTY	25/26 INVERTED PO-TRAFFIC SIGNAL MAINTEN	974.09
					25/26 INVERTED PO-TRAFFIC SIGNAL MAINTEN	974.09
					25/26 INVERTED PO-TRAFFIC SIGNAL MAINTEN	974.09
					25/26 INVERTED PO-TRAFFIC SIGNAL MAINTEN	974.09
						<u>3,896.36</u>
06/17/2026	POOL	95151	0936	WAYNE COUNTY TREASURER	DELINQUENT PERSONAL PROPERTY DISBURSEMEN	3,124.88
06/17/2026	POOL	95152	0065	WAYNE LAWN & GARDEN CENTER, INC.	25/26 BLANKET PO FOR MECH & GROUNDS - DP	24.76
					25/26 BLANKET PO FOR MECH & GROUNDS - DP	360.00
						<u>384.76</u>
06/17/2026	POOL	95153	3209	WEATHERHOLT JAYDEN	BD BOND REFUND 16010 HOLLYWOOD	200.00
06/17/2026	POOL	95154	0809	WEST METRO DOOR INC.	25/26 BLANKET PO - MISC MAINT & BLDG SUP	200.00
					DPW - NORTH EXIT DOOR REPAIR	1,075.00
					FIRE 4 - REPLACE BROKEN GARAGE DOOR FROM	13,340.00
						<u>14,615.00</u>
06/17/2026	POOL	95155	0654	WEST SHORE SERVICES, INC.	2026 SOLE SOURCE ANNUAL COMMANDERONE SUB	4,508.83
06/17/2026	POOL	95156	MISC	WILEY MONTGOMERY	2024 HRA SPLIT CONTRACT	5,932.06
06/17/2026	POOL	95157	0659	WM CORPORATE SERVICES, INC	25/26 INVERTED PO-RESIDENTIAL TRASH PICK	109,777.92
06/17/2026	POOL	95158	0659	WM CORPORATE SERVICES, INC	25/26 INVERTED PO FOR DUMPSTER CHARGES	1,686.84
06/17/2026	POOL	95159	0659	WM CORPORATE SERVICES, INC	25/26 INVERTED PO FOR DUMPSTER CHARGES	700.00
06/17/2026	POOL	95160	0659	WM CORPORATE SERVICES, INC	25/26 INVERTED PO FOR DUMPSTER CHARGES	790.00
06/17/2026	POOL	95161	0659	WM CORPORATE SERVICES, INC	25/26 INVERTED PO FOR DUMPSTER CHARGES	4,057.24
06/17/2026	POOL	95162	0659	WM CORPORATE SERVICES, INC	25/26 INVERTED PO FOR DUMPSTER CHARGES	2,100.00
06/17/2026	POOL	95163	0659	WM CORPORATE SERVICES, INC	25/26 INVERTED PO FOR DUMPSTER CHARGES	450.24
06/17/2026	POOL	95164	0659	WM CORPORATE SERVICES, INC	25/26 INVERTED PO FOR DUMPSTER CHARGES	3,217.04
06/17/2026	POOL	95165	2945	ZONES, LLC	REPLACEMENT NMC3 CARDS APC UPS DEVICES W	5,343.00
					MONTHLY BILLING FOR MICROSOFT OFFICE 365	216.00
					MERAKI 8 PORT SWITCH W/LICENSING - TECH	1,075.00
					MERAKI 8 PORT SWITCH W/LICENSING - TECH	130.00
						<u>6,764.00</u>
06/11/2026	POOL	95044	MISC	ALYSSA HOEHING	SCHOLARSHIP RECIPIENT ROMULUS DRUG TASK	500.00
06/26/2026	POOL	2804(A)	3098	4IMPRINT	ROMULUS DDA PUMPKIN FESTIVAL PUMPKIN STE	546.67
06/26/2026	POOL	2805(A)	4335	A DESIGN LINE EMBROIDERY	GIVEAWAY ITEMS FOR ALL 3 SOUNDS IN R-DIS	372.36
06/26/2026	POOL	2806(A)	1279	AJAX MATERIALS CORPORATION	YARD STOCK	5,850.60
06/26/2026	POOL	2807(A)	3336	ALLIE BROTHERS, INC	UNIFORM ITEMS	844.99
06/26/2026	POOL	2808(A)	0042	AMERICAN TRAFFIC SAFETY MATERIALS	RESTOCKING OF SIGN MATERIALS INVENTORY	843.75

6/17/2026

CHECK REGISTER FOR CITY OF ROMULUS  
CHECK DATE FROM 6/04/2026 - 6/17/2026

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/26/2026	POOL	2809(A)	4078	ANCONA CONTROLS, INC.	FIRE 3 - GENERATOR REPAIR	1,275.09
					34TH COURT - GENERATOR REPAIR	739.66
						2,014.75
06/26/2026	POOL	2810(A)	1081	ATCHINSON FORD SALES, INC.	R23 OVER HEATING/TIRES SENSORS - WARRANT	100.00
					FIRE R4 - DIAGNOSE ENGINE LIGHT AND MIS	2,901.67
					WARRANTY DEDUCTIBLE - POLICE CAR R31-23	100.00
						3,101.67
06/26/2026	POOL	2811(A)	3894	BELCHER LAW, PLLC	MIDC SERVICE HOURS ATTORNEY LEANNA BELCH	433.33
06/26/2026	POOL	2812(A)	4600	BENEFIT ALLOCATION SYSTEMS, LLC	MAY 26 MONTHLY ADMIN FEE	2,045.71
06/26/2026	POOL	2813(A)	0746	BILL JONES ENTERPRISES	WATER CRANE TRUCK #205 - REPAIR BRAKES,	5,781.13
06/26/2026	POOL	2814(A)	4315	BUBBIE'S PIZZA & CATERING	BUBBIES PIZZA SENIOR CENTER MARCH LUNCHE	900.00
					EMPLOYEE APPRECIATION LUNCH SECTION 39-1	3,950.00
						4,850.00
06/26/2026	POOL	2815(A)	1270	CARLISLE WORTMAN ASSOCIATES	HURON PARE SLU/SPR	1,800.00
					HURON PARE SLU/SPR	1,000.00
					PROJECT GENRON	295.00
					ROMULUS TRADE CENTER NORTH	742.50
					MERRIMAN SCHOOL	750.00
					BRADFORD CONDITION REZONING	75.00
					PILOT REZONING AND SLU	1,180.00
					GENERAL CONSULTATION	145.00
						5,987.50
06/26/2026	POOL	2816(A)	3679	CHERYL MCGUIRE	25/26 INVERTED PO - CHERYL MCGUIRE - REC	470.00
06/26/2026	POOL	2817(A)	4215	COMMERCIAL REAL ESTATE EXCHANGE, IN	MONTHLY REAL ESTATE CONSULTING FY 25/26	138.97
06/26/2026	POOL	2818(A)	1550	CQC INC	FLOWERS FOR MERRIMAN BEDS	3,000.00
06/26/2026	POOL	2819(A)	4563	DAVONNE DARBY	MIDC SERVICE HOURS ATTORNEY DAVONNE DARB	602.33
06/26/2026	POOL	2820(A)	4238	DJ'S LANDSCAPE MANAGEMENT	CLEAN-UP AND LAWN SERVICE	2,884.00
06/26/2026	POOL	2821(A)	4305	FALCON ROAD MAINTENANCE EQUIPMENT	PATCH TRAILER 113B	249.99
06/26/2026	POOL	2822(A)	2735	FIFER INVESTIGATIONS, LLC	NEW HIRE BACKGROUND INVESTIGATION	950.00
06/26/2026	POOL	2823(A)	3829	FOSTER BLUE WATER OIL, LLC	25/26 INVERTED PO - ITB 19/20-21 2 YEAR	3,354.92
					25/26 INVERTED PO - ITB 19/20-21 2 YEAR	2,462.61
					25/26 INVERTED PO - ITB 19/20-21 2 YEAR	60.00
					25/26 INVERTED PO - ITB 19/20-21 2 YEAR	115.00
						5,992.53
06/26/2026	POOL	2824(A)	0374	GALLS, LLC	DISPOSABLE TRANZPORT HOOD	111.97
06/26/2026	POOL	2825(A)	0338	GRAINGER INC.	25/26 BLANKET PO - FOR MISCELLANEOUS PUR	74.67
06/26/2026	POOL	2826(A)	4222	GREAT LAKES CONTRACTING SOL., LLC	2026 CONCRETE ROAD PATCHING PROGRAM	472,614.79
06/26/2026	POOL	2827(A)	4307	GRECO LAW PLLC	CLERK'S OFFICE LEGAL ADVICE MAY 26	436.80
					ICE DETENTION CENTER LEGAL ADVICE MAY 26	3,480.60
					GENERAL MAY 26 LEGAL ADVICE	8,432.20
					LEGAL SERVICES FOR MAY 2026	8,364.87
					HUMAN RESOURCES LEGAL ADVICE MAY 26	1,092.00
					ASSESSOR'S OFFICE LEGAL ADVICE MAY 26	218.40
					LEGAL REVIEW 36542 GODDARD - OLIVE BRANC	405.60
						22,430.47
06/26/2026	POOL	2828(A)	1896	JAM BEST ONE FLEET SERVICE	DPW HI-LO # 606 - FLAT TIRE	327.00
					TIRES FOR AMBULANCES	1,465.44
						1,792.44
06/26/2026	POOL	2829(A)	3785	JEFFREY E. BOWDICH	MIDC SERVICE HOURS ATTORNEY JEFFREY BOWD	3,055.00
06/26/2026	POOL	2830(A)	2056	KAMPS INCORPORATED	MULCH FOR PARK PLAYSETS/SWINGS	2,690.00
06/26/2026	POOL	2831(A)	3072	KIMBALL MIDWEST	REPLENISH INVENTORY OF FASTENING MATERIA	1,925.00
06/26/2026	POOL	2832(A)	3775	LAW OFFICE OF DANIEL A. BITAR, PLLC	MIDC PROGRAM SERVICE DANIEL BITAR	1,029.16
06/26/2026	POOL	2833(A)	4605	LEAPERS, INC	FIREARM MAINTENANCE: AR15 QUAD RAIL HAND	45.48
06/26/2026	POOL	2834(A)	0212	LOWER HURON CHEM & SUPPLY CO., INC.	Inventory Order	559.44
06/26/2026	POOL	2835(A)	4274	LUNGHAMER FORD OF OWOSSO	PIGGYBACK PURCHASE MIDEAL #MA2400000120	53,678.00
06/26/2026	POOL	2836(A)	1680	LUSTER CLEANERS, INC	25/26 BLANKET PO FOR PRISONER BLANKET CL	160.00
06/26/2026	POOL	2837(A)	4522	MERKLE FUNERAL SERVICE, INC.	DDA VIBRANCY GRANT - MERKLE FUNERAL SERV	750.00
06/26/2026	POOL	2838(A)	4612	MES SERVICE COMPANY, LLC	FIRE ENGINE 3 EQUIPMENT	141.43
					ALUMINUM WEDGES	825.00

6/17/2026

CHECK REGISTER FOR CITY OF ROMULUS  
CHECK DATE FROM 6/04/2026 - 6/17/2026

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					FIRE ENGINE 3 EQUIPMENT	260.00
					FIRE ENGINE 3 EQUIPMENT	1,325.00
					FIRE ENGINE 3 EQUIPMENT	1,087.92
					WEBBING	548.00
						<u>4,187.35</u>
06/26/2026	POOL	2839(A)	3988	METRO ALARM SYSTEMS LLC	FY25/26- FIRE MONITORING SERVICES & ANNU	98.97
					FY25/26- FIRE MONITORING SERVICES & ANNU	98.97
					ELEVATOR PHONE LINES	269.94
						<u>467.88</u>
06/26/2026	POOL	2840(A)	3238	MICHIGAN POLICE EQUIPMENT COMPANY	NEW DUTY PISTOLS & HOLSTERS	13,175.10
06/26/2026	POOL	2841(A)	4608	MICRO MARKETING, LLC	HARDCOVER BOOKS	748.30
06/26/2026	POOL	2842(A)	0068	MUCHMORE HARRINGTON SMALLEY & ASSOC	25/26 INVERTED PO FOR LEGISLATIVE SERVI	4,000.00
06/26/2026	POOL	2843(A)	0442	NORTHSIDE TRUE VALUE HARDWARE	25/26 BLANKET PO FOR MISC BUILDING MAINT	17.93
					25/26 BLANKET PO FOR KEY, LOCK, & MISC.	60.24
						<u>78.17</u>
06/26/2026	POOL	2844(A)	0736	ORCHARD, HILTZ & MCCLIMENT	25/26 PLANNING GENERAL SERVICES	2,102.50
06/26/2026	POOL	2845(A)	1131	OUTDOOR EXPERTS, INC	MAY 2026 WEED CUTTING ITB 25/26-14	204.39
06/26/2026	POOL	2846(A)	0388	P.K. CONTRACTING INC.	DPW PAVEMENT MARKINGS	6,370.00
06/26/2026	POOL	2847(A)	4242	PPM TREE SERVICE & ARBOR CARE LLC	30051 SPAIN - REMOVE FAILING TREE IN THE	3,500.00
06/26/2026	POOL	2848(A)	3959	PRETTY FACE CLEANING SERVICES	GROWTH WORKS 34TH DISTRICT COURT	200.00
					FY 25/26 BLANKET PO 11189 SHOOK RD CLEAN	150.00
					GROWTH WORKS 34TH DISTRICT COURT	200.00
					GROWTH WORKS 34TH DISTRICT COURT	200.00
					FY 25/26 BLANKET PO 11189 SHOOK RD CLEAN	150.00
					GROWTH WORKS 34TH DISTRICT COURT	200.00
						<u>1,100.00</u>
06/26/2026	POOL	2849(A)	0688	REY-MART ASPHALTING CO.	MAINBREAK RESTORATIONS	2,375.00
					MAINBREAK RESTORATIONS	3,732.25
					MAINBREAK RESTORATIONS	4,824.45
						<u>10,931.70</u>
06/26/2026	POOL	2850(A)	1952	ITTER GIS, INC.	25/26 INVERTED PO GIS SUPPORT SERVICES	340.00
06/26/2026	POOL	2851(A)	0189	ROSE PEST SOLUTIONS	POLICE DEPARTMENT - PEST CONTROL TREATME	81.00
06/26/2026	POOL	2852(A)	2941	ROWE PROFESSIONAL SERVICES COMPANY	OZGA ROAD HMA REHABILITATION INSPECTION	6,480.00
					SWAN LAKE RECONSTRUCTION INSPECTION	19,766.50
						<u>26,246.50</u>
06/26/2026	POOL	2853(A)	0204	SERVICE ELECTRIC SUPPLY INC	25/26 BLANKET PO FOR - MISC. BUILDING RE	55.36
06/26/2026	POOL	2854(A)	0203	SUBURBAN CALCIUM CHLORIDE SALES INC	ITB 22/23-10 - 25/26 INVERTED DUST CONTR	4,200.00
06/26/2026	POOL	2855(A)	4034	SUPERIOR MEDICAL WASTE DISPOSAL	MEDICAL WASTE DISPOSAL CONTRACT FY 25/26	180.00
06/26/2026	POOL	2856(A)	1014	THE HARTFORD-PRIORITY ACCOUNTS	008758520002 POLICY OGL871882 MARCH 2026	1,091.97
					008758520002 POLICY OGL871882 APRIL 2026	1,133.97
					008758520002 POLICY OGL871882 MAY 2026 V	1,133.97
					008758520002 POLICY OGL871882 JUNE 2026	1,133.97
						<u>4,493.88</u>
06/26/2026	POOL	2857(A)	3780	THE NUNLEY LAW GROUP, PLLC	MIDC SERVICE HOURS FOR ROYCE NUNLEY	1,646.67
06/26/2026	POOL	2858(A)	3289	TODD WENZEL BUICK GMC OF WESTLAND	PIGGYBACK MIDEAL #MA240000001205, SPEC #	39,718.00
06/26/2026	POOL	2859(A)	2951	UNIQUE MANAGEMENT SERVICES, INC.	MAY PLACEMENTS	93.20
06/26/2026	POOL	2860(A)	2406	VANCE OUTDOORS, INC	PIGGYBACK ON MI DEAL# 240000001218 FOR T	7,057.80
06/26/2026	POOL	2861(A)	2656	WOLVERINE TRUCK SALES, INC.	25/26 BLANKET PO FOR MECHANICS PARTS	183.99
06/17/2026	POOL	2862(E)	0891	HOME DEPOT	25/26 BLANKET PO FOR MISC SUPPLIES - DPW	11.57
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	48.49
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	167.20
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	139.07
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	44.34
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	48.92
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	111.96
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	167.94
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	35.98
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	49.97
					IMPACT WRENCH FOR REMOVAL AND INSTALLATI	342.02

6/17/2026

CHECK REGISTER FOR CITY OF ROMULUS  
CHECK DATE FROM 6/04/2026 - 6/17/2026

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					LIBRARY BENCH REPAIR HOSE HANDLE	16.12
					FIRE DEPARTMENT: PARTS FOR VETERAN'S DAY	197.13
					25/26 BLANKET PO FOR MISC SUPPLIES - DPW	<u>(49.97)</u>
						1,330.74
POOL TOTALS:						
Total of 211 Checks:						4,058,206.04
Less 1 Void Checks:						<u>0.00</u>
Total of 211 Disbursements:						<u>4,058,206.04</u>



# *City of Romulus*

## *Communication*

Council Meeting Held:  
Item No. 14

**June 22, 2026**

**Councilperson Abdo:** \_\_\_\_\_

\_\_\_\_\_

**Councilperson Bullock:** \_\_\_\_\_

\_\_\_\_\_

**Councilperson Jones:** \_\_\_\_\_

\_\_\_\_\_

**Councilperson Roscoe:** \_\_\_\_\_

\_\_\_\_\_

**Councilperson Talley:** \_\_\_\_\_

\_\_\_\_\_

**Councilperson Wadsworth:** \_\_\_\_\_

\_\_\_\_\_

**Councilperson Wilhide:** \_\_\_\_\_

\_\_\_\_\_



# City of Romulus

## Adjournment

Council Meeting Held:

**June 22, 2026**

Item No. 15

General Description: \_\_\_\_\_

Resolution No. \_\_\_\_\_

Moved by:	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Seconded by:	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

---

Ayes:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Nays:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Abstain:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED  
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED