



CITY OF ROMULUS – CITY COUNCIL
REGULAR MEETING AGENDA (AMENDED)
July 27, 2026
7:30 PM

Members of the public can view the Regular City Council Meetings live via the Romulus Public Access Channel 12 and YouTube at www.youtube.com/cityofromulus.

Pledge of Allegiance

Roll Call

1. Agenda

A. Approval of Agenda

2. Public Comment - FOR AGENDA ITEMS ONLY Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

3. Approval of Consent Agenda (All matters listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is requested, it will be removed from the consent agenda and considered under the next agenda item.)

A. Approval of Minutes from the Regular Meeting held on Monday, July 13, 2026, at 7:30 p.m.

B. Approval of the Minutes from the Special Meeting - Public Hearing held on Monday, July 13, 2026, at 7:00 p.m. to discuss the RFP Process and RFP 25/26-10 Van Born Road Properties.

C. Approval of the reappointment of Bill Toner to the Downtown Development Authority Board with a term to expire on July 31, 2030.

D. To authorize a no-fee permit for all Pumpkin Festival and Parade of Lights activities during the Pumpkin Festival weekend of September 18– September 20, 2026.

E. To authorize the closure of Hunt Street between Goddard Road and Bibbins Street beginning at 12:00 p.m. Noon on Friday, September 18, 2026, and ending on Sunday, September 20, 2026, at 8:00 p.m. for the primary midway of the Pumpkin Festival festivities.

F. To authorize the closure of Goddard Road from Gabriel Street to east of the Post Office driveway on Saturday, September 19, 2026 beginning at 8:00 a.m. and re-opening at 8:00 p.m. for the Pumpkin Festival Car Show and Pumpkin Chuckin' competition.

G. To authorize the closure of Goddard Road from Moore Street to east of the Post Office driveway on Sunday, September 20, 2026 beginning at 8:00 a.m. and re-opening at 8:00 p.m.

4. Discussion - Items removed from Consent Agenda Items removed from the Consent Agenda of the previous section will be discussed here.

5. Petitioner

A. Petitioner: Celebrate MiLIFE Petition: Special Event Approval & No-Fee Permit

Recommendation: to approve the Special Event from Celebrate MiLIFE for Saturday, September 12, 2026, from 9:00 a.m. to 9:00 p.m. and authorize a no-fee permit for the closing of Hunt St. from Bibbins to the entrance of the Post Office with access granted for emergency vehicles.

- 6. Chairperson's Report, Tina Talley, Mayor Pro-Tem**
 - A. A Presentation from Wayne Co. Third Circuit Court
 - B. Boards & Commissions Updates
 - C. Approval of the Chairperson's Report
- 7. Mayor's Report – Robert A. McCraight, Mayor**
 - A. Professional Services Agreement - Finance
 - B. Disposal of Obsolete, Worn, or Surplus Property
 - C. Petition for Maintenance and Improvements of County Drains - Hale Creek and Rosenworth Drains
 - D. Annual Community Resolution Accepting Long-Term Maintenance of Storm Water Management System
 - E. Sole Source Purchase Bain Enterprises Enigma 3 Hybrid Locating System
 - F. Sole Source Neptune Technology Group Cellular Endpoints with Installation Purchase
 - G. Piggyback on MiDeal Contract for the Purchase of One (1) Ford Transit 350 Twelve Passenger Van for the Recreation Department
 - H. Piggyback on MiDeal Contract for the Purchase of One (1) Ford Utility Interceptor and One (1) 2026 Ford F-150 4x4 XLT SuperCrew from Gorno Ford
 - I. Piggyback on MiDeal Contract for the Purchase of Two (2) 2027 Ford Utility Interceptors from Gorno Ford
- 8. Clerk's Report – Ellen L. Craig-Bragg, Clerk**
- 9. Treasurer's Report – Stacy Paige, Treasurer**
- 10. Public Comment** - Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
- 11. Unfinished Business**
- 12. New Business**
- 13. Warrant**
 - A. Approval of Warrant #: 26-14 for checks presented in the amount of \$1,645,400.43
- 14. Communication**
- 15. Adjournment**



RULES REGARDING THE PUBLIC ADDRESSING A CITY MEETING

Any member of the public shall have the right to address the City Council, Board or Commission on any item on the agenda under the following conditions:

1. Individuals requesting to address City Council, a Board or Commission on an agenda item or under public comment must fill out a “*Request to Address*” card provided – listing name, address, phone number and agenda item on which comments are desired to be made and present it to the Clerk or recording secretary.
2. When the agenda item is reached, the clerk or recording secretary shall call upon the person or persons who filed the request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.
3. Individuals that would like to address City Council under the public comment portion of the agenda, must raise their hand and when recognized by the chair, the person shall approach the microphone and state their name and address.
4. Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the chair. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose his/her right to address the City Council, Board or Commission.
5. No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.
6. All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.
7. This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.
8. Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.
9. The public may make a request to the Chairperson of the Council on a form provided by the Clerk, to be added to the agenda of a future Council meeting to address a subject that Council would have authority to address. If the Chairperson denies the request, the request may be made to the entire Council under the Public Comment section of the Council’s agenda. If the request is granted by a majority of the Council, it will be added as an agenda item at the next regular meeting of the Council.

The meeting will be held in the City Council Chambers, Romulus City Hall, 11111 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact the Clerk’s Office (734-942-7540) 48 hours prior to the meeting – the staff will be pleased to make the necessary arrangements.



City of Romulus

Agenda

Council Meeting Held: **July 27, 2026**

Item No. A.

General Description: Approval of Agenda

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

Item No. 2.



City of Romulus

Approval of Consent Agenda

Council Meeting Held:

July 27, 2026

All matters listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is requested, it will be removed from the consent agenda and considered under the next agenda item.

Item No. 3

General Description: _____

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

Ayes:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Nays:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Abstain:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Approval of Consent Agenda

Council Meeting Held: **July 27, 2026**

Item No. A.

General Description: Approval of Minutes from the Regular Meeting held on Monday, July 13, 2026, at 7:30 p.m.

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING

July 13, 2026

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

Pledge of Allegiance

Roll Call

Present: Kathy Abdo, James Bullock, David Jones, Celeste Roscoe, Tina Talley, Mark Wilhide

Absent / Excused: William Wadsworth

Administrative Officials in Attendance:

Robert McCraight, Mayor

Ellen L. Craig-Bragg, Clerk

Administrative Staff in Attendance:

David Greco - City Attorney; D'Sjonaun Hockenhull - Deputy Clerk; Kevin Krause - Director of Community Development & Safety; Jeff Kemp - Director of Building & Planning; Lynn Cerasuolo - Senior Services Director; Jessica Hobbs - Grant Coordinator.

1. Agenda

- A. Moved by **David Jones**, seconded by **Kathy Abdo** to accept the Regular Council Meeting Agenda as presented.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wilhide

Nays - None

Motion Carried Unanimously

2. Public Comment - FOR AGENDA ITEMS ONLY. None

3. Approval of Consent

Moved by **Celeste Roscoe**, seconded by **David Jones** to approve the Consent Agenda as presented.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wilhide

Nays - None

Motion Carried Unanimously

- A. **Res. 26-175** Approval of the Minutes from the Regular Meeting held on Monday, June 22, 2026, at 7:30 p.m.
- B. **Res. 26-176** Approval of the Minutes from the Special Meeting — Closed Session held on Monday, June 22, 2026, at 6:00 p.m. to discuss an attorney's opinion; and the Special Meeting — Study Session held at 6:30 p.m. to discuss the 5 Points Roundabout Project.
- C. **Res. 26-177** To authorize a no-fee permit for the use of the Historical Park Pavilion by the Wayne/Westland Salvation Army, on August 1st, 8th, 29th, and September 5th, 2026, to promote friends and family community fellowship.

4. Discussion - Items removed from Consent Agenda - None

5. Petitioner

- A. Res. 26-178** Moved by **Celeste Roscoe**, seconded by **Kathy Abdo** to approve the Special Event Application and Road Closure Request from the Romulus Community Baptist Church, granting a no-fee permit for their annual picnic on Saturday, August 22, 2026, from 9:00 a.m. to 4:00 p.m. The approval includes closing Martin Pl. from Fourth St. to Colorado St., and Colorado St. to the end of the church property, with access maintained for emergency vehicles.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wilhide

Nays - None

Motion Carried Unanimously

- B. Res. 26-179** Moved by **Celeste Roscoe**, seconded by **David Jones** to approve SLU-2026-002 for a 257,950 sq. ft. cold storage facility. Project: Genron-Romulus Cold Storage, located at 15670 Wahrman Rd.

Roll Call Vote: Ayes — Abdo, Bullock, Jones, Roscoe, Talley, Wilhide

Nays - None

Motion Carried Unanimously

6. Chairperson's Report, Tina Talley, Mayor Pro-Tem

- A. Presentation from Detroit Metro Airport Authority**

Chad Newton, CEO of Wayne County Airport Authority, provided an update on the logistics facility project. After issues with Delta's Sky Chef kitchen, the airport began designing a new 100,000-sq-ft building. Following the April 13 meeting, the team determined the old kitchen site could be repurposed, offering triple the space at the same cost and reducing traffic impact by keeping operations on airport property. The speaker emphasized improved collaboration with the city, expressed commitment to open communication, and noted that two major upcoming projects will require joint permitting efforts.

- B. Boards & Commissions Updates**

Councilwoman Abdo shared an update on the Friends of the Library's upcoming book sale, set to take place from July 23rd to 25th.

- C. Approval of the Chairperson's Report**

Mayor Pro Tem Tina Talley reported on recent community events, including Chief Allison's retirement celebration, Music in the Park, the APA car show and movie event at the Coleman Center, and the Dexter Block Party. She thanked organizers and staff for their efforts and shared that former Councilman Harry Kraut is recovering well.

Moved by **Celeste Roscoe**, seconded by **David Jones** to accept the Chairperson's Report

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide

Nays - None

Motion Carried Unanimously

7. Mayor's Report – Robert A. McCraight, Mayor

- The Mayor reported that DHS has agreed in writing not to use the proposed warehouse as a detention center, and the administration will remain vigilant until the property is sold. He also announced state approval of a multi-community LDFA partnership that will generate approximately \$26 million for long-needed improvements along Ecorse Road, with no tax impact to residents.
- Girl Scout River Lipkowski presented her Bronze Award project: creating a pet pantry to provide supplies for residents in need. She has secured a donated structure and is seeking donations of shelving, pet supplies, and financial contributions, available through a QR code or at City Hall. The Mayor noted her thorough planning and commitment and pledged to match a portion of her fundraising.
- A video from the Mayor's office was shown to announce upcoming community events.
- The Mayor reported on the new “Rombo-tron” movie-in-the-park equipment, noting improved sound quality and earlier start times that make the events more accessible for families. Residents were encouraged to attend upcoming movie-in-the-park events.

- A. Res. 26-180** Moved by **David Jones**, seconded by **Mark Wilhide** to approve and concur with the administration to appoint Jennifer Frayer to the Romulus Arts Council with a term to expire on November 11, 2027.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide

Nays - None

Motion Carried Unanimously

- B. Res. 26-181** Moved by **Celeste Roscoe**, seconded by **David Jones**, to concur with the administration and authorize the Mayor and Clerk to enter into the contract agreements for Community Credit Program and the Local Transit Program between SMART and the City of Romulus for the 2025/2026 fiscal year.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wadsworth, Wilhide

Nays - None

Motion Carried Unanimously

- C. Res. 26-182** Moved by **Celeste Roscoe**, and Seconded by **Mark Wilhide**, to approve and concur with the administration to award RFP 25/26-10 to DMC Consultants, Inc. for developing two city parcels on Van Born Road as the development partner for the site description and vision award recommendation.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wilhide

Nays - None

Motion Carried Unanimously

8. Clerk's Report – Ellen L. Craig-Bragg, Clerk

The City Clerk gave election reminders for the upcoming August 4, 2026, Primary Election.

9. Treasurer's Report – Stacy Paige, Treasurer

None

10. Public Comment

- Three members of the public addressed the city council regarding the ICE Detention Center.
- Two residents addressed the city council regarding the Flock Cameras.
- A resident addressed the city council regarding the proposed roundabout at 5 Points.

11. Unfinished Business

- Councilwoman Abdo requested a report regarding charges and the assessment value for the Pilot Truck Stop Parcel.
- Mayor McCraight responded to statements made during public comments. The City Attorney provided a report in response to Councilwoman Abdo's request.

12. New Business - None

13. Warrant

- A. Res. 26-183** Moved by **Kathy Abdo**, seconded by **Celeste Roscoe** for Approval of Warrant # 26-13 for checks presented in the amount of \$2,198,396.34.

Roll Call Vote: Ayes — Abdo, Bullock, Jones, Roscoe, Talley, Wilhide

Nays - None

Motion Carried Unanimously

14. Communication - None

15. Adjournment

- A.** Moved by **David Jones**, seconded by **Kathy Abdo** to adjourn the meeting at 8:45 pm.

Roll Call Vote: Ayes — Abdo, Bullock, Jones, Roscoe, Talley, Wilhide

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan, do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on July 13, 2026.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Approval of Consent Agenda

Council Meeting Held: **July 27, 2026**

Item No. B.

General Description: Approval of the Minutes from the Special Meeting - Public Hearing held on Monday, July 13, 2026, at 7:00 p.m. to discuss the RFP Process and RFP 25/26-10 Van Born Road Properties.

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MINUTES OF THE ROMULUS CITY COUNCIL SPECIAL MEETING – PUBLIC HEARING

July 13, 2026

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

Mayor Pro Tem Tina Talley called the meeting to order at 6:43 p.m.

1. Roll Call

Present: **Kathy Abdo, James Bullock, David Jones, Celeste Roscoe, Tina Talley, Mark Wilhide**

Absent / Excused: William Wadsworth

Administrative Officials in Attendance:

Robert McCraight, Mayor

Ellen L. Craig-Bragg, Clerk

Administrative Staff in Attendance:

David Greco - City Attorney; D'Sjonaun Hockenhull - Deputy Clerk;

Kevin Krause - Director of Community Safety & Development; Jessica Hobbs, Grant Administrator and Economic Development Liaison; Jeff Kemp, Director of Building and Planning; Lynn Cerasuolo, Senior Services Director

2. Agenda

Moved by **Kathy Abdo**, seconded by **Celeste Roscoe** to accept the Special Meeting – Public Hearing Agenda as presented.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wilhide

Nays - None

Motion Carried Unanimously

3. Public Hearing Discussion: RFP & Van Born Road Properties

Economic Development Director Kevin Krause provided an overview of the City's housing initiative and the planning efforts that led to the proposal. He explained that recent housing studies and Master Plan updates identified a need for additional housing, prompting the City to issue RFPs for three City-owned properties. The Van Born Road site, acquired through a property donation, was the only property to receive a development proposal.

Jessica Hobbs presented the proposal from DMC Group for approximately 70 owner-occupied townhomes and duplexes on the Van Born Road property. She reviewed the developer's qualifications and explained that the project would be constructed in phases over four to five years, with all units offered for sale.

Council members asked questions regarding the RFP process, project location, future site plan approvals, and funding. Staff clarified that approval of the RFP would only allow the project to move forward through the development review process and would not transfer the property or approve the site plan.

Staff highlighted the project's anticipated benefits, including expanded homeownership opportunities, approximately \$20 million in private investment, an estimated \$13.6 million in new taxable value, and support for the City's housing goals. The Mayor emphasized the importance of market-rate workforce housing to support population growth, strengthen the tax base, and attract future commercial development. Council expressed support for the proposal and the City's ongoing housing initiatives.

4. **Public Comment**

The Chair opened the public hearing for public comment. No members of the public requested to speak. Public comment was closed.

5. **Adjournment**

Moved by **Celeste Roscoe**, seconded by **David Jones**, to adjourn the Special Meeting – Public Hearing at 7:26 pm.

Roll Call Vote: Ayes - Abdo, Bullock, Jones, Roscoe, Talley, Wilhide

Nays - None

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan, do hereby certify the foregoing to be a true copy of the minutes of the Special Meeting – Public Hearing of the Romulus City Council held on **July 13, 2026**.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan



City of Romulus

Approval of Consent Agenda

Council Meeting Held: **July 27, 2026**

Item No. C.

General Description: Approval of the reappointment of Bill Toner to the Downtown Development Authority Board with a term to expire on July 31, 2030.

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

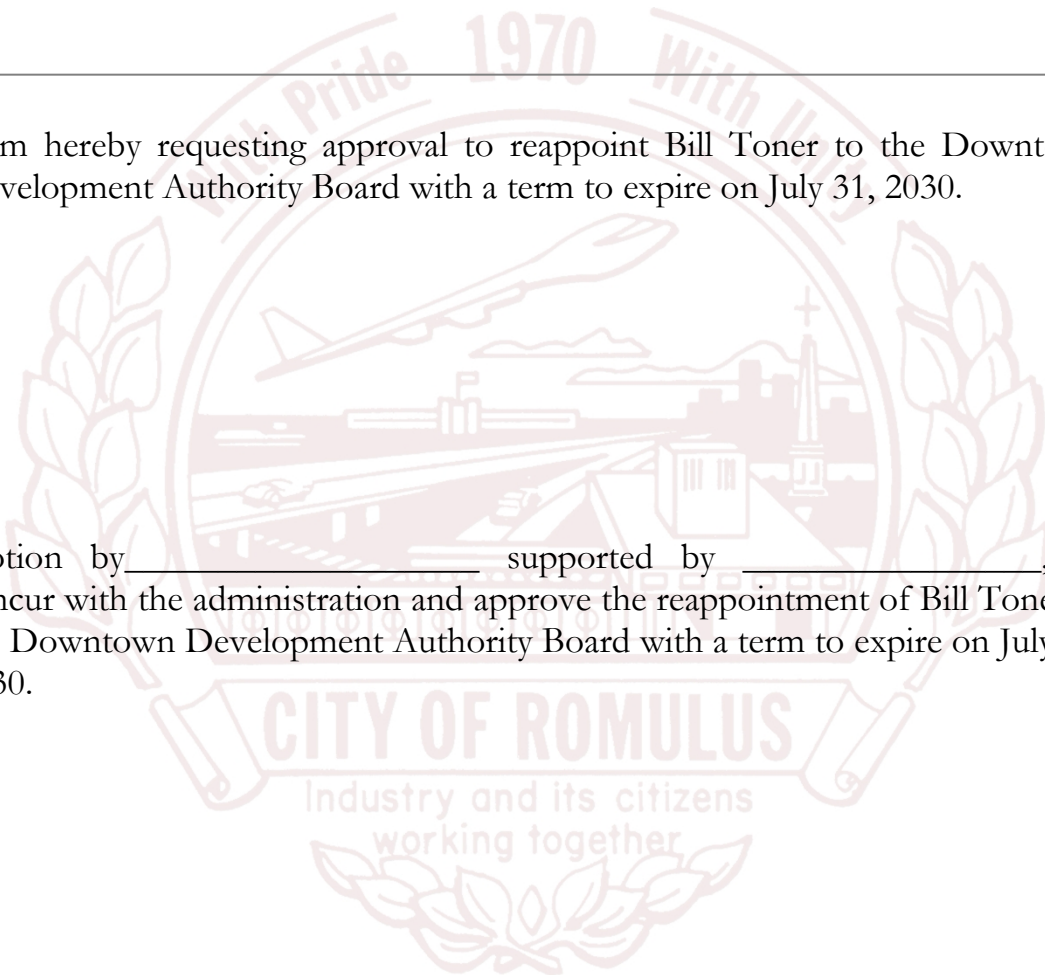
City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: DDA Board Re-appointment
DATE: 7/23/2026

I am hereby requesting approval to reappoint Bill Toner to the Downtown Development Authority Board with a term to expire on July 31, 2030.

Motion by _____ supported by _____, to concur with the administration and approve the reappointment of Bill Toner to the Downtown Development Authority Board with a term to expire on July 31, 2030.



INTER-OFFICE MEMORANDUM

DATE: July 8, 2026
TO: Mayor Robert A. McCraight
FROM: Jerry Frayer, DDA Director and Economic Development Liaison
SUBJECT: **DDA Board Re-Appointments**

The Downtown Development Authority (DDA) shall consist of not less than five (5) members nor more than nine (9) persons appointed by the Mayor and approved by City Council. The Authority meets on the second Wednesday of each month at 10:30 a.m. in the City Council Chambers.

The following DDA Board Member term expires on:

Bill Toner, 7/31/2026

The DDA Board Members listed above has requested to be re-appointed to the DDA Board. This re-appointment will expire four years from the expired terms on the month and date stated in the year 2030.

July 7, 2026

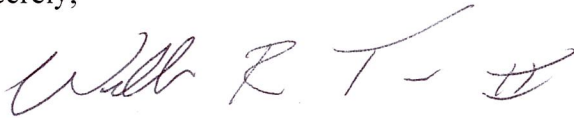
Mayor Robert McCraight
City of Romulus
11111 Wayne Rd.
Romulus, MI 48174

Re: Downtown Development Authority Board

Dear Mayor McCraight:

Please accept this as my official letter of interest and request to be re-appointed to the City of Romulus Downtown Development Authority. It would be my honor to serve the community on this board.

Sincerely,

A handwritten signature in dark ink, appearing to read "Bill Toner", with a stylized flourish at the end.

Bill Toner
Captain Nemo's
12033 Huron River Dr.
Romulus, MI 48174



City of Romulus

Approval of Consent Agenda

Council Meeting Held: **July 27, 2026**

Item No. D.

General Description: To authorize a no-fee permit for all Pumpkin Festival and Parade of Lights activities during the Pumpkin Festival weekend of September 18– September 20, 2026.

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: 2026 Pumpkin Festival Activities/Fees
DATE: July 21, 2026

I concur with the recommendation of Jerry Frayer, DDA Director, and respectfully request that Council authorize a no-fee permit for all Pumpkin Festival and Parade of Lights activities during the 28th Annual Pumpkin Festival weekend of September 18– September 20, 2026 as well as the following road closures as requested:

The closure of Hunt Street between Goddard Road and Bibbins Street beginning at 12:00 p.m. Noon on Friday, September 18, 2026 and ending on Sunday, September 20, 2026 at 8:00 p.m. This closure will be for the primary midway of the Pumpkin Festival festivities.

The closure of Goddard Road from Gabriel Street to 5 Points on Friday September 18, 2026 beginning at 6:00 p.m. and re-opening at 11:00 p.m. for the Rotary Parade of Lights.

The closure of Goddard Road from Moore Street to east of the Post Office driveway on Saturday, September 19, 2026 beginning at 8:00 a.m. and re-opening at 8:00 p.m. for the Pumpkin Festival Car Show and Pumpkin Chuckin' competition.

The closure of Goddard Road from Moore Street to east of the Post Office driveway on Sunday, September 20, 2026 beginning at 8:00 a.m. and re-opening at 8:00 p.m.

Four motions are required:

Motion by _____ supported by _____ to concur with the administration and authorize a no-fee permit for all Pumpkin Festival and Parade of Lights activities during the Pumpkin Festival weekend of September 18– September 20, 2026.

Motion by _____ supported by _____ to concur with the administration and authorize the closure of Hunt Street between Goddard Road and Bibbins Street beginning at 12:00 p.m. Noon on Friday, September 18, 2026 and ending on Sunday, September 20, 2026 at 8:00 p.m. for the primary midway of the Pumpkin Festival festivities.

Motion by _____ supported by _____ to concur with the administration and authorize the closure of Goddard Road from Gabriel Street to east of the Post Office driveway on Saturday, September 19, 2026 beginning at 8:00 a.m. and re-opening at 8:00 p.m. for the Pumpkin Festival Car Show and Pumpkin Chuckin' competition.

Motion by _____ supported by _____ to concur with the administration and authorize the closure of Goddard Road from Moore Street to east of the Post Office driveway on Sunday, September 20, 2026 beginning at 8:00 a.m. and re-opening at 8:00 p.m.

Memo

To: Mayor Robert A. McCraight and Honorable City Council
From: Jerry Frayer, Downtown Development Authority Director
Subject: 2026 Pumpkin Festival Activities/Fees
Date: June 30th, 2026

The 28th Annual DDA Pumpkin Festival and the Rotary Parade of Lights will be held on the weekend of September 18th through the 20th 2026 this year. On behalf of the Pumpkin Festival Committee, we are respectfully requesting that Council authorize a no-fee permit for all Pumpkin Festival and Parade of Lights activities during this weekend as well as the following road closures:

The closure of Hunt Street between Goddard Road and Bibbins Street begins at 12:00 p.m. Noon on Friday, September 18th, 2026, and ends on Sunday, September 20th, 2026, at 8:00 p.m. This closure will be for the primary midway of the Pumpkin Festival festivities.

The closure of Goddard Road from Gabriel Street to 5 Points on Friday September 18th, 2026, beginning at 6:00 p.m. and re-opening at 11:00 p.m. for the Rotary Parade of Lights.

The closure of Goddard Road from Moore Street to east of the Post Office driveway on Saturday, September 19th, 2026, beginning at 8:00 a.m. and re-opening at 8:00 p.m. for the Pumpkin Festival Car Show and Pumpkin Chuckin' competition.

The closure of Goddard Road is from Moore Street to east of the Post Office driveway on Sunday, September 20th, 2026, beginning at 8:00 a.m. and re-opening at 8:00 p.m.

We will be available at the council meeting for questions. Thank you for your support and consideration.

C: City Council
DDA Board
Pumpkin Festival Committee



City of Romulus

Approval of Consent Agenda

Council Meeting Held: **July 27, 2026**

Item No. E.

General Description: To authorize the closure of Hunt Street between Goddard Road and Bibbins Street beginning at 12:00 p.m. Noon on Friday, September 18, 2026, and ending on Sunday, September 20, 2026, at 8:00 p.m. for the primary midway of the Pumpkin Festival festivities.

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: 2026 Pumpkin Festival Activities/Fees
DATE: July 21, 2026

I concur with the recommendation of Jerry Frayer, DDA Director, and respectfully request that Council authorize a no-fee permit for all Pumpkin Festival and Parade of Lights activities during the 28th Annual Pumpkin Festival weekend of September 18– September 20, 2026 as well as the following road closures as requested:

The closure of Hunt Street between Goddard Road and Bibbins Street beginning at 12:00 p.m. Noon on Friday, September 18, 2026 and ending on Sunday, September 20, 2026 at 8:00 p.m. This closure will be for the primary midway of the Pumpkin Festival festivities.

The closure of Goddard Road from Gabriel Street to 5 Points on Friday September 18, 2026 beginning at 6:00 p.m. and re-opening at 11:00 p.m. for the Rotary Parade of Lights.

The closure of Goddard Road from Moore Street to east of the Post Office driveway on Saturday, September 19, 2026 beginning at 8:00 a.m. and re-opening at 8:00 p.m. for the Pumpkin Festival Car Show and Pumpkin Chuckin' competition.

The closure of Goddard Road from Moore Street to east of the Post Office driveway on Sunday, September 20, 2026 beginning at 8:00 a.m. and re-opening at 8:00 p.m.

Four motions are required:

Motion by _____ supported by _____ to concur with the administration and authorize a no-fee permit for all Pumpkin Festival and Parade of Lights activities during the Pumpkin Festival weekend of September 18– September 20, 2026.

Motion by _____ supported by _____ to concur with the administration and authorize the closure of Hunt Street between Goddard Road and Bibbins Street beginning at 12:00 p.m. Noon on Friday, September 18, 2026 and ending on Sunday, September 20, 2026 at 8:00 p.m. for the primary midway of the Pumpkin Festival festivities.

Motion by _____ supported by _____ to concur with the administration and authorize the closure of Goddard Road from Gabriel Street to east of the Post Office driveway on Saturday, September 19, 2026 beginning at 8:00 a.m. and re-opening at 8:00 p.m. for the Pumpkin Festival Car Show and Pumpkin Chuckin' competition.

Motion by _____ supported by _____ to concur with the administration and authorize the closure of Goddard Road from Moore Street to east of the Post Office driveway on Sunday, September 20, 2026 beginning at 8:00 a.m. and re-opening at 8:00 p.m.

Memo

To: Mayor Robert A. McCraight and Honorable City Council
From: Jerry Frayer, Downtown Development Authority Director
Subject: 2026 Pumpkin Festival Activities/Fees
Date: June 30th, 2026

The 28th Annual DDA Pumpkin Festival and the Rotary Parade of Lights will be held on the weekend of September 18th through the 20th 2026 this year. On behalf of the Pumpkin Festival Committee, we are respectfully requesting that Council authorize a no-fee permit for all Pumpkin Festival and Parade of Lights activities during this weekend as well as the following road closures:

The closure of Hunt Street between Goddard Road and Bibbins Street begins at 12:00 p.m. Noon on Friday, September 18th, 2026, and ends on Sunday, September 20th, 2026, at 8:00 p.m. This closure will be for the primary midway of the Pumpkin Festival festivities.

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The closure of Goddard Road is from Moore Street to east of the Post Office driveway on Sunday, September 20th, 2026, beginning at 8:00 a.m. and re-opening at 8:00 p.m.

We will be available at the council meeting for questions. Thank you for your support and consideration.

C: City Council
DDA Board
Pumpkin Festival Committee



City of Romulus

Approval of Consent Agenda

Council Meeting Held: **July 27, 2026**

Item No. F.

General Description: To authorize the closure of Goddard Road from Gabriel Street to east of the Post Office driveway on Saturday, September 19, 2026 beginning at 8:00 a.m. and re-opening at 8:00 p.m. for the Pumpkin Festival Car Show and Pumpkin Chuckin' competition.

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: 2026 Pumpkin Festival Activities/Fees
DATE: July 21, 2026

I concur with the recommendation of Jerry Frayer, DDA Director, and respectfully request that Council authorize a no-fee permit for all Pumpkin Festival and Parade of Lights activities during the 28th Annual Pumpkin Festival weekend of September 18– September 20, 2026 as well as the following road closures as requested:

The closure of Hunt Street between Goddard Road and Bibbins Street beginning at 12:00 p.m. Noon on Friday, September 18, 2026 and ending on Sunday, September 20, 2026 at 8:00 p.m. This closure will be for the primary midway of the Pumpkin Festival festivities.

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The closure of Goddard Road from Moore Street to east of the Post Office driveway on Sunday, September 20, 2026 beginning at 8:00 a.m. and re-opening at 8:00 p.m.

Four motions are required:

Motion by _____ supported by _____ to concur with the administration and authorize a no-fee permit for all Pumpkin Festival and Parade of Lights activities during the Pumpkin Festival weekend of September 18– September 20, 2026.

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Motion by _____ supported by _____ to concur with the administration and authorize the closure of Goddard Road from Gabriel Street to east of the Post Office driveway on Saturday, September 19, 2026 beginning at 8:00 a.m. and re-opening at 8:00 p.m. for the Pumpkin Festival Car Show and Pumpkin Chuckin' competition.

Motion by _____ supported by _____ to concur with the administration and authorize the closure of Goddard Road from Moore Street to east of the Post Office driveway on Sunday, September 20, 2026 beginning at 8:00 a.m. and re-opening at 8:00 p.m.

Memo

To: Mayor Robert A. McCraight and Honorable City Council
From: Jerry Frayer, Downtown Development Authority Director
Subject: 2026 Pumpkin Festival Activities/Fees
Date: June 30th, 2026

The 28th Annual DDA Pumpkin Festival and the Rotary Parade of Lights will be held on the weekend of September 18th through the 20th 2026 this year. On behalf of the Pumpkin Festival Committee, we are respectfully requesting that Council authorize a no-fee permit for all Pumpkin Festival and Parade of Lights activities during this weekend as well as the following road closures:

The closure of Hunt Street between Goddard Road and Bibbins Street begins at 12:00 p.m. Noon on Friday, September 18th, 2026, and ends on Sunday, September 20th, 2026, at 8:00 p.m. This closure will be for the primary midway of the Pumpkin Festival festivities.

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The closure of Goddard Road is from Moore Street to east of the Post Office driveway on Sunday, September 20th, 2026, beginning at 8:00 a.m. and re-opening at 8:00 p.m.

We will be available at the council meeting for questions. Thank you for your support and consideration.

C: City Council
DDA Board
Pumpkin Festival Committee



City of Romulus

Approval of Consent Agenda

Council Meeting Held: **July 27, 2026**

Item No. G.

General Description: To authorize the closure of Goddard Road from Moore Street to east of the Post Office driveway on Sunday, September 20, 2026 beginning at 8:00 a.m. and re-opening at 8:00 p.m.

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: 2026 Pumpkin Festival Activities/Fees
DATE: July 21, 2026

I concur with the recommendation of Jerry Frayer, DDA Director, and respectfully request that Council authorize a no-fee permit for all Pumpkin Festival and Parade of Lights activities during the 28th Annual Pumpkin Festival weekend of September 18– September 20, 2026 as well as the following road closures as requested:

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Motion by _____ supported by _____ to concur with the administration and authorize the closure of Goddard Road from Moore Street to east of the Post Office driveway on Sunday, September 20, 2026 beginning at 8:00 a.m. and re-opening at 8:00 p.m.

Memo

To: Mayor Robert A. McCraight and Honorable City Council
From: Jerry Frayer, Downtown Development Authority Director
Subject: 2026 Pumpkin Festival Activities/Fees
Date: June 30th, 2026

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The closure of Goddard Road is from Moore Street to east of the Post Office driveway on Sunday, September 20th, 2026, beginning at 8:00 a.m. and re-opening at 8:00 p.m.

We will be available at the council meeting for questions. Thank you for your support and consideration.

C: City Council
DDA Board
Pumpkin Festival Committee



City of Romulus

Discussion – Items Removed from Consent Agenda

Council Meeting Held:
Item No. 4.

July 27, 2026

ITEM # _____ :

Motioned By: ___ Abdo ___ Bullock ___ Jones ___ Roscoe ___ Talley ___ Wadsworth ___ Wilhide

Seconded By: ___ Abdo ___ Bullock ___ Jones ___ Roscoe ___ Talley ___ Wadsworth ___ Wilhide

Ayes: ___ All ___ Abdo ___ Barden ___ Crout ___ Jones ___ Roscoe ___ Talley ___ Wadsworth

Nays: _____

_____ Motion Carried Unanimously _____ Motion Carried _____ Motion Failed

ITEM # _____ :

Motioned By: ___ Abdo ___ Bullock ___ Jones ___ Roscoe ___ Talley ___ Wadsworth ___ Wilhide

Seconded By: ___ Abdo ___ Bullock ___ Jones ___ Roscoe ___ Talley ___ Wadsworth ___ Wilhide

Ayes: ___ All ___ Abdo ___ Barden ___ Crout ___ Jones ___ Roscoe ___ Talley ___ Wadsworth

Nays: _____

_____ Motion Carried Unanimously _____ Motion Carried _____ Motion Failed

ITEM # _____ :

Motioned By: ___ Abdo ___ Bullock ___ Jones ___ Roscoe ___ Talley ___ Wadsworth ___ Wilhide

Seconded By: ___ Abdo ___ Bullock ___ Jones ___ Roscoe ___ Talley ___ Wadsworth ___ Wilhide

Ayes: ___ All ___ Abdo ___ Barden ___ Crout ___ Jones ___ Roscoe ___ Talley ___ Wadsworth

Nays: _____

_____ Motion Carried Unanimously _____ Motion Carried _____ Motion Failed

Res. No. _____

Res. No. _____

Res. No. _____



City of Romulus

Petitioner

Council Meeting Held: **July 27, 2026**

Item No. A.

General Description: Petitioner: Celebrate MiLIFE Petition: Special Event Approval & No-Fee Permit

Recommendation: to approve the Special Event from Celebrate MiLIFE for Saturday, September 12, 2026, from 9:00 a.m. to 9:00 p.m. and authorize a no-fee permit for the closing of Hunt St. from Bibbins to the entrance of the Post Office with access granted for emergency vehicles.

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



MEMORANDUM

Office of the City Clerk
Ellen L. Craig-Bragg, City Clerk

To: Honorable City Council

From: Ellen L. Craig-Bragg, City Clerk

Cc: D'Sjonaun Hockenhull, Deputy City Clerk

Date: July 27, 2026

Re: Special Event Application – Celebrate MiLIFE

On June 26, 2026, a Special Event Application was filed requesting the Council's approval for a special event and road closure on September 12, 2026. The petition was forwarded to the Parks & Recreation, DDA, Police/Ordinance, Public Works, and Fire Departments for their input and/or objections.

No objections were raised by the above departments, and the requestor has reserved use of the Historical Pavilion through the Parks & Recreation Department.

The recommendation is to approve the Special Event from Celebrate MiLIFE for Saturday, September 12, 2026, from 9:00 a.m. to 9:00 p.m. and approve a no-fee permit for the closing of Hunt St. from Bibbins to the entrance of the Post Office with access granted for emergency vehicles.



CITY COUNCIL AGENDA REQUEST FORM

Today's Date: 06/26/2026 Proposed Agenda Date: 07/13/2026

Name of person(s) proposing item: Miranda Jones

Title: CEO Please Print

Name of Business / Organization (if applicable) Celebrate MiLIFE

Address: 2502 Shook Rd Romulus MI 48174

Contact Number: 7343150559 Email Address: admin@celebratemilife.org

Item request is for:
☐ Information Only ☐ Action Item ☐ Discussion/Action ☐ Report ☐ Other

Brief description /summary of the agenda item (as you would like it to appear on the agenda): Community event support: road closure and picnic table provision for annual mental health event at the Historical Park

Does the subject concern a City Department? If so, please include name of department: Parks and Recreation

Does the subject concern a City Ordinance? If so, please include the Ordinance name or number. Unknown

Have you addressed your issue(s) with city/administrative staff? ☒ Yes ☐ No

Desired Outcome: Approval and Support

This request must be submitted to the City Clerk no later than the Wednesday prior to the City Council meeting. Council meetings are held on the 1st, 2nd and 4th Mondays at 7:30pm. Items submitted after this deadline, will be scheduled for the following City Council meeting.

Miranda Jones
Signature of person submitting agenda item

06/26/2026
Date

cc: Mayor
Mayor Pro Tem
Chief of Staff



SPECIAL EVENT APPLICATION

TEMPORARY USE PERMIT REQUIRED BY CITY CODE OF ORDINANCE
PLEASE CONTACT CLERK'S OFFICE FOR CHARGES PERTAINING TO YOUR EVENT

Please include the following with this application:

- ✓ Copy of State of Michigan License or Permit (If applicable)
- ✓ Copy of Driver's Licenses

OWNER/ASSOCIATED NAMES/CONTACT PERSONS

Name of Business: **Celebrate MiLIFE**

Corporation /Other Name:

Business Address: **9740 Shook Rd. Romulus MI 48174**

Suite:

Business Phone: **734-315-0559**

Business Fax:

Business E-mail: **admin@celebratemilife.org**

Business Website: **https://celebratemilife.org**

STATE LICENSES / PERMITS REQUIRED FOR YOUR (IF APPLICABLE, MUST PROVIDE COPY)

Are you required to have a State of Michigan License or Permit for this type of business? ____YES ☒ NO If yes, please describe:

Type of Permit/license: **N/A**

Permit/Lic #: _____ Date Issued _____ Date Expires _____

AFFIDAVIT AND SIGNATURE

(All Owners/Applicants listed must sign this Application)

I (We) **Miranda Jones** am the OWNER/AGENT of said business making application for this Business Registration Certificate and/or am otherwise an authorized representative of said business. I (We) authorize the verification of the information provided on this application. I (We) am a citizen of the United States of America and otherwise authorized to do business under the laws of the state of Michigan and the United States of America. I (We) depose and state that all of the information provided in the foregoing application is true to the best of my knowledge, information, and belief.

1. Signature of applicant: **Miranda Jones**

Date: **06/26/2026**

2. Signature of applicant:

Date:

NOTARY ACKNOWLEDGEMENT

STATE OF: _____

COUNTY OF: _____

On this ____ day of _____ 20__ before me personally appeared _____
who being duly sworn, deposes and says that the statements and answers contained therein are true.

My Commission Expires _____

Notary Public, Wayne County, Michigan

MENTAL HEALTH FUN DAY

PRESENTED BY:
COMING SOON

Saturday, September 12, 2026

NOON - 5:00 PM

Romulus Downtown Historical Park

Yard Games & Art

Live Music

Fun Raffles

Vendors

Face Painting

Relaxation Zones

Comfort Foods



**Learn More & Get
a Reminder**



**FREE
Activities**



City of Romulus

Chairperson's Report, Tina Talley, Mayor Pro-Tem

Council Meeting Held: **July 27, 2026**

Item No. A.

General Description: A Presentation from Wayne Co. Third Circuit Court

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



Third Judicial Circuit of Michigan

► Presentation to City of Romulus

July 27, 2026



Why Am I Here?

- Community outreach to communities throughout Wayne County
- Emphasizing access to justice
- Celebrate our jurors and inform about how we're making jury service convenient
- We also support many annual events such as Adoption Day, Reunification Day, New Lawyer Swearing In (below), Law Day (right) and more.



Thank you jurors!

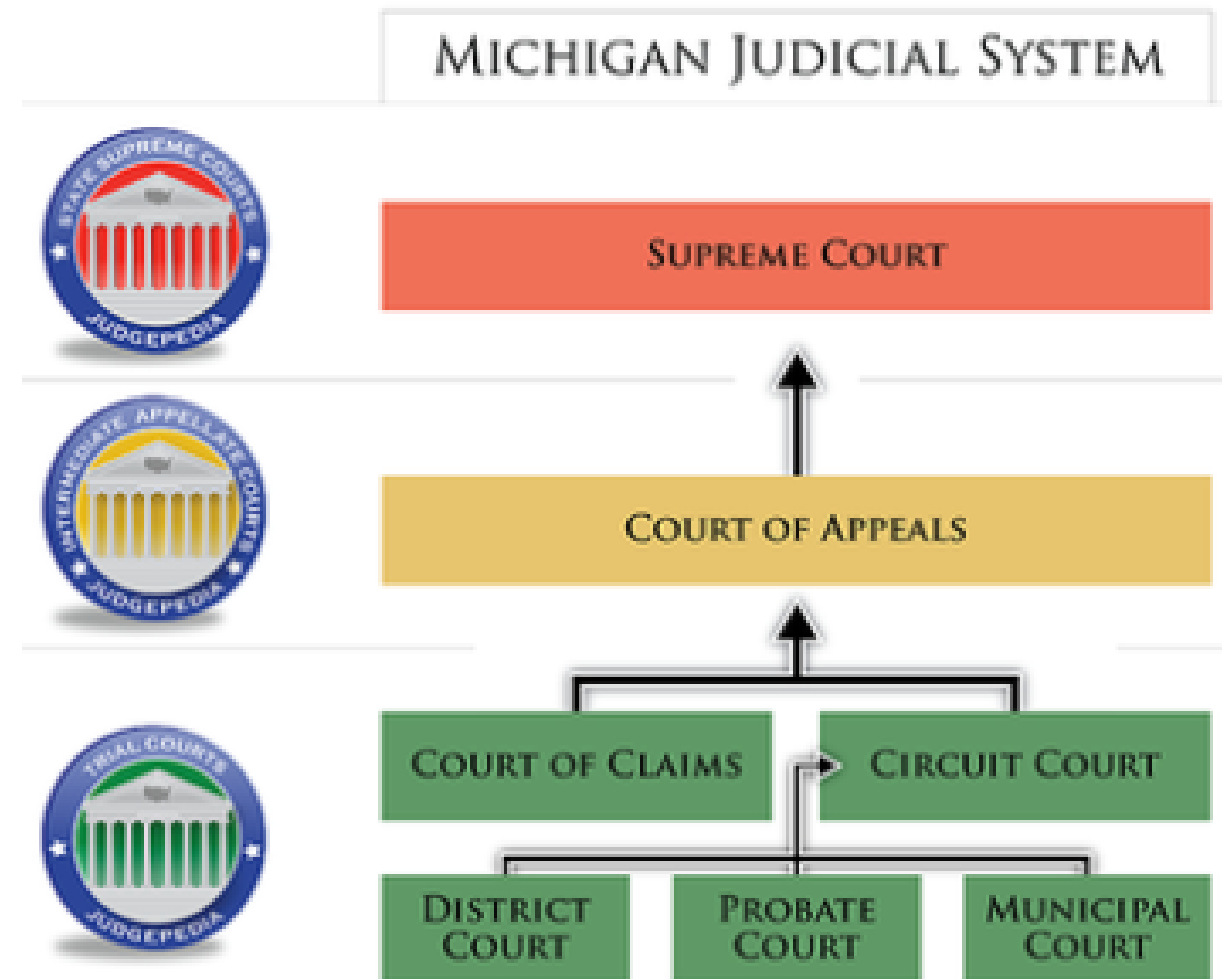
- Often a “positive experience” according to jurors
- Most jurors are only called for 2-3 days
- Critical part of our judicial system
- The New Criminal Justice Center
 - More space
 - Natural light
 - Jury deliberation rooms
 - Modern technology



220,861 residents were
summoned for jury duty in 2025*

Third Judicial Circuit and its Michigan Impact

- As a trial court, Third Judicial Circuit sits above District, Probate and Municipal courts.
- Decisions from our court can be appealed to the Michigan Court of Appeals, and eventually, the Michigan Supreme Court.



250th Birthday as a Union

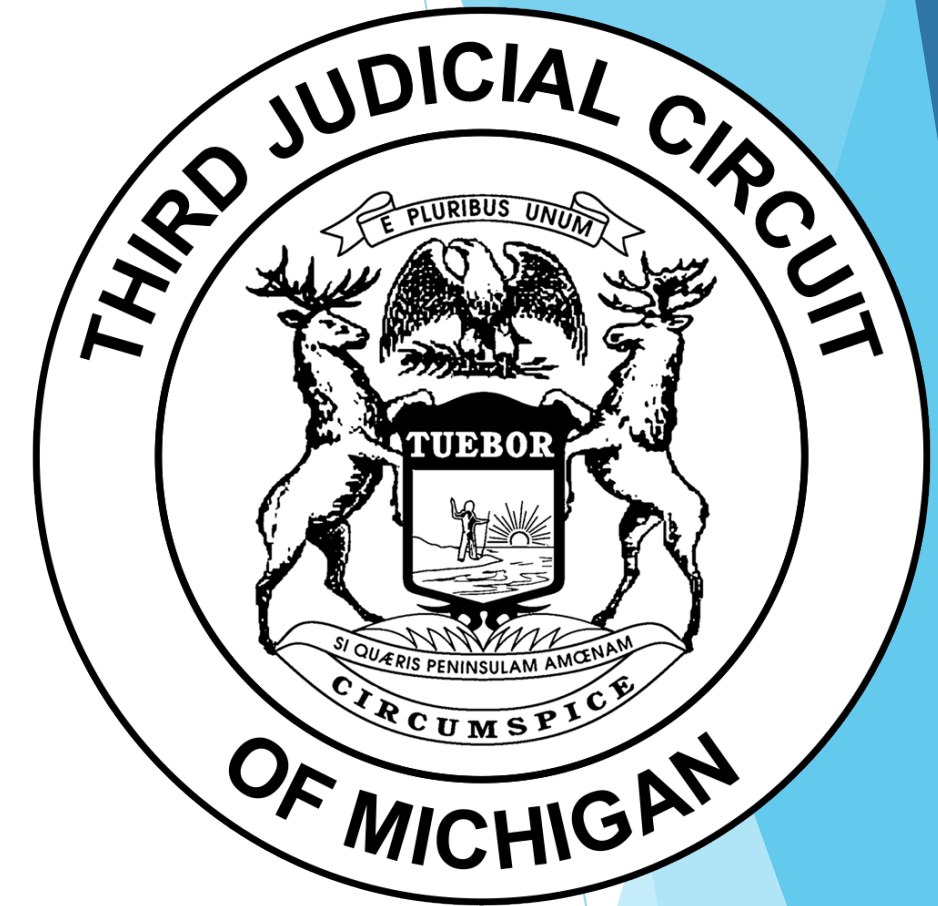
- The Declaration of Independence did not create the courts but it did declare the principles that demanded a fair, independent, and accessible system of justice.
- The federal judiciary was formally created by:
 - Article III of the United States Constitution
 - The Judiciary Act of 1789, which created the structure of federal courts
- Article III established:
 - The Supreme Court
 - Authority for Congress to create lower federal courts
 - Judicial power over cases arising under the Constitution and federal law
- Michigan - 10 million unique people of different races, cultures, languages, ethnicities, religions, and points of view.



Mission & Vision

Our Mission is to serve the community by providing accessible and equal justice for all.

Our Vision is to be an exemplary and innovative Court leading with integrity in providing justice and public service.



About the Court

- 60 judges
- More than 25 referees
- More than 500 total employees
- Normal business hours are 8:30 a.m. – 4:30 p.m. M-F
- 4 locations
 - Coleman A. Young Municipal Center – Civil and Family/Domestic
 - Lincoln Hall of Justice – Family - Juvenile
 - Criminal Justice Center – Criminal
 - Penobscot Building – Friend of the Court



Probate and District Courts
are separate courts

Wayne County Circuit Court

Commonly referred to as the Wayne County Circuit Court, our jurisdiction encompasses all communities within Wayne County.

We are funded by the State of Michigan and Wayne County.

We work in conjunction with:

- **Wayne County Sheriff's Department** (security for court, jails)
- **Wayne County Clerk's Office** (court clerks are the keeper of the records for our court)
- **Wayne County Prosecutor's Office**



Divisions

Civil	Criminal	Family - Domestic	Family - Juvenile
• Lawsuits involving monetary damages above \$25,000 • Contract disputes • Property matters • Election matters	• Adult felonies bound over from local district courts • Criminal appeals from district courts	• Divorce • Child support • Custody • Parenting time • PPOs • ERPOs • Friend of the Court	• Juvenile delinquency (under age 18) • Child protection • Adoption • Guardianship matters • Truancy

Free Legal Resources

Virtual legal consultations on a variety of issues are available with volunteer attorneys or staff members to assist with a variety of legal issues.

Detroit Legal Services Clinic (in conjunction with Detroit Bar Association)

Detroitlawyer.org/clinic

Lakeshore Legal Aid

lakeshorelegalaid.org

(888) 783-8190

William Booth Legal Aid Clinic

wblac.org

(313) 361-6340

Michigan Legal Help

michiganlegalhelp.org

The Busiest Circuit Court in Michigan

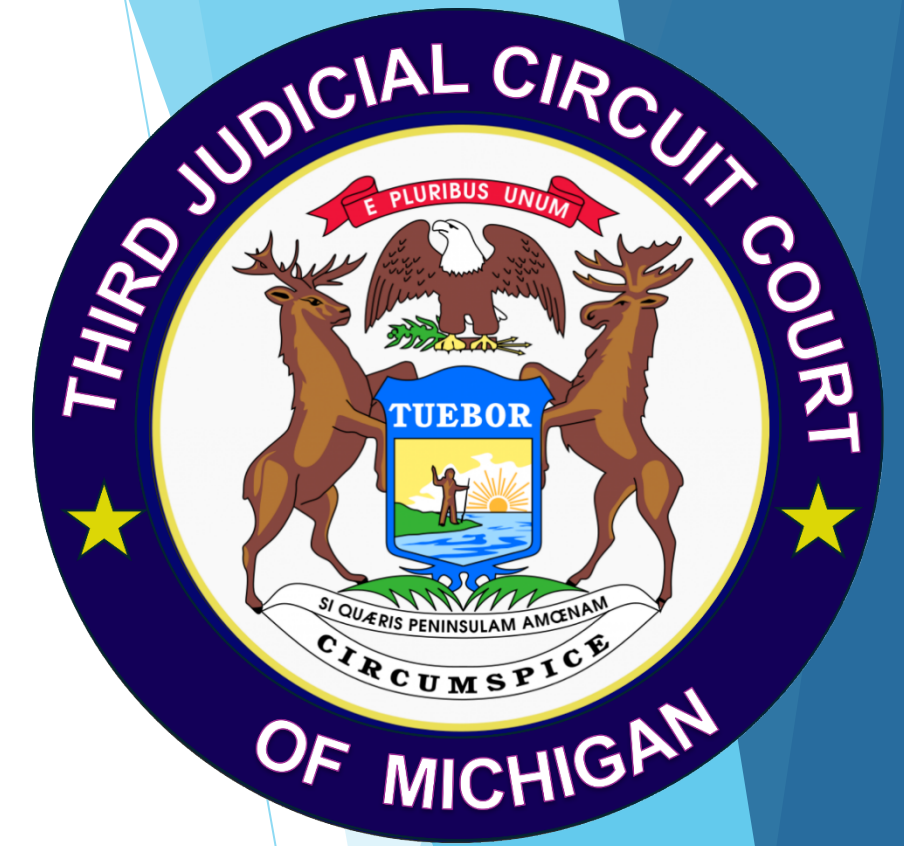
2025 New Cases – 3 rd Circuit Court	
Appeals & Reviews	552
Civil	20,125
Criminal	7,694
Family	28,371
Total Cases	56,742

Third Judicial Circuit of Michigan

Collaborating for Tomorrow

We welcome your feedback:

Communications@3rdcc.org



www.3rdcc.org





City of Romulus

Chairperson’s Report, Tina Talley, Mayor Pro-Tem

Council Meeting Held: **July 27, 2026**

Item No. B.

General Description: Boards & Commissions Updates

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Chairperson’s Report, Tina Talley, Mayor Pro-Tem

Council Meeting Held: **July 27, 2026**

Item No. C.

General Description: Approval of the Chairperson's Report

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
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<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **July 27, 2026**

Item No. A.

General Description: Professional Services Agreement - Finance

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Professional Services Agreement - Finance
DATE: July 23, 2026

I concur with the recommendation of Gary Harris, Interim Finance Director and David Greco, City Attorney legal counsel, and respectfully request Council authorize the Mayor and Clerk to enter into the attached professional services agreement with Plante Moran for the Temporary Finance Agreement for the City of Romulus. Auditing services are outlined in the attached agreement.

Motion by _____, supported by _____, to authorize the Mayor and Clerk to enter into the attached professional services agreement with Plante Moran for the Temporary Finance Agreement for the City of Romulus.

July 1, 2026

Mr. Gary Harris
City of Romulus
11111 Wayne Rd
Romulus, MI 48174

Dear Gary:

Thank you for your selection of Plante & Moran, PLLC ("PM") to assist you. This letter and the accompanying Professional Services Agreement, which is hereby incorporated as part of this engagement letter, confirms our understanding of the nature, limitations, and terms of the services PM will provide to City of Romulus ("Client or City").

Scope of Services

As Plante Moran is the City of Romulus's auditor, the Plante Moran Government Accounting Professionals ("PMGAP") service team has some limitations on what they are allowed to do under the independence standards of our profession; however, we can provide support to your accounting team provided we do not make any management decisions and that someone at the City of Romulus is willing and capable to oversee and take responsibility for our work.

Based on our previous conversations, the following departments and activities are among those for which you may request we provide assistance.

Capital Assets:

- Update fixed asset schedules from general ledger detail, invoices, City Council minutes, and other supporting documentation. Compute current year depreciation based on costs, lives, and depreciation methods as determined by management.

Pension/OPEB Liability

- Pension and OPEB liabilities – Update GASB 68 and GASB 75 templates with data from actuarial valuations and other supporting documents.

Long Term Debt

- Long-term debt – Update long-term debt schedules using general ledger detail and existing debt amortization schedules.

Federal Programs

- SEFA – Compile SEFA schedule from extracted grant expenditure general ledger detail. In addition, using general ledger detail and review of cash receipts subsequent to year end, compile a schedule of grant receivables including the source, amount, and date of receipt. Based on date of receipt, label each receipt as revenue or deferred inflow at year end.

Preparation of additional audit workpapers may be requested by City management. Any agreed upon additional work not specified above will be included in an addendum to this engagement letter.

During the course of our work, it is likely that we will identify journal entries the City of Romulus should consider. Any recommendations for adjusting entries will be summarized in writing and presented to City of Romulus Management for their evaluation. Management agrees to accept responsibility for reviewing, approving, and posting any adjusting entries proposed by Plante Moran. Management will provide Plante Moran with written documentation affirming their review and approval.

If the City of Romulus chooses to use our help, our work product will be under the direction and supervision of you, the interim Finance Director. We will not make management decisions on behalf of the City of Romulus or, in any way, perform tasks that will impair Plante Moran's ability to continue on as the auditors for City of Romulus under all applicable independence standards of our profession. To help ensure this, the PMGAP team members will be different individuals from your audit team.

It should be noted that at no time during this engagement will we be responsible for making investment decisions, signing checks, making bank transfers, initiating ACH or wire transfers, or handling cash in any way. We will not be responsible for processing payroll, remitting payroll taxes, or filing payroll tax forms. These responsibilities remain with the Client or other external parties.

We expect our work will be performed both remotely and in person. Remote meetings and presentations will be conducted using Microsoft Teams or another video conferencing platform. For procedures that are necessary to be performed onsite, we will work with you to schedule that work based on and subject to applicable legal requirements and/or guidance regarding worksite safety conditions. While working remotely, we will rely on the City of Romulus to provide any electronic documents we require, and remote access to the general ledger and other electronic systems.

Remote access to the General Ledger and other systems is a key component of our service model. The time required to gain access can vary greatly between clients, but the primary driver of that time is the cooperation of your technology staff or vendor. Time incurred by our staff will be billed to City of Romulus at the same hourly rates listed below.

Fees and Payment Terms

Our fee for this engagement, subject to the terms and conditions of the accompanying Professional Services Agreement, will be based on the actual time staff expend at our discounted hourly rates and a technology fee calculated as 5% of fees to cover expenses incurred by PM related to software licenses, data storage, cybersecurity, and other technology expenses.

The fee for our services, subject to the terms and conditions of the accompanying Professional Services Agreement, will be based on the actual time that staff expend and will be billed at the blended hourly rate of \$200 per hour.

The rate listed above will increase by CPI on July 1, 2027 and annually thereafter should you continue to utilize this service. We reserve the right to make additional changes to our hourly rates given prevailing market conditions; however, you will be notified before incurring time at the new adjusted rate.

July 1, 2026

Any other projects or consulting services in addition to the ones noted above may be requested by Client management. Fees for those additional services will be negotiated and included in a separate engagement letter.

As you probably realize, our primary cost is salaries that are paid currently. Accordingly, our invoices, which will be rendered as services are provided are due when received. In the event an invoice is not paid timely, a late charge in the amount of 1.25 percent per month will be added, beginning 30 days after the date of the invoice. Our invoices are generally sent from plantemoran@myworkday.com. Please ensure that the appropriate parties have added plantemoran@myworkday.com to their safe senders listing to facilitate proper delivery of our invoices. In the event you are unable to accept electronic delivery of our invoices, please notify a member of the engagement team as soon as possible.

For your convenience, payments can be made via domestic wire or ACH to the following account:

Domestic Wire

Bank of America
100 West 33rd Street
New York, NY 10001

Account No.	9890996003
Routing/ABA No.	026009593
Account Name:	Plante & Moran, PLLC
Account Address:	3000 Town Center Suite 100 Southfield, MI 48075

ACH

Bank of America
1401 Elm Street 2nd Floor
Dallas TX 75202

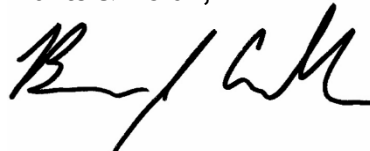
Account No.	9890996003
Routing/ABA No.	071000039
Account Name:	Plante & Moran, PLLC
Account Address	3000 Town Center Suite 100 Southfield, MI 48075

If you are in agreement with our understanding of this engagement, as set forth in this engagement letter and the accompanying Professional Services Agreement, please sign the enclosed copy of this letter and return it to us with the accompanying Professional Services Agreement.

Thank you for the opportunity to serve you.

Very truly yours,

Plante & Moran, PLLC



Brian J. Camiller, CPA
Partner

Agreed and Accepted

We accept this engagement letter and the accompanying Professional Services Agreement (collectively “Agreement”), which set forth the entire agreement between City of Romulus and Plante & Moran, PLLC with respect to the services specified in the Scope of Services section of this engagement letter.

City of Romulus

Gary Harris

Date

Title

Professional Services Agreement – Temporary Finance Assistance

Addendum to Plante & Moran, PLLC Engagement Letter

The terms of this Professional Services Agreement are incorporated into the accompanying engagement letter, (collectively, the Professional Services Agreement and the accompanying engagement letter are referred to herein as “Agreement”) for temporary finance assistance services dated July 1, 2026 between Plante & Moran, PLLC (referred to herein and in such letter as “PM”) and City of Romulus (referred to as “Client”). Any work performed in connection with the engagement before the date of this letter will also be governed by the terms and conditions of this Agreement.

1. **Management Responsibilities** – The temporary finance services PM will provide are advisory in nature. While providing these services, PM will have no authority or responsibility for any management decisions or management functions. Further, Client acknowledges that Client is solely responsible for all such management decisions and management functions. Client will also be responsible for evaluating the adequacy and results of the services PM will provide and accepting responsibility for the results of those services. Client has designated Gary Harris to oversee the services PM will provide.

Client is responsible for the design, implementation, and maintenance of internal controls, including monitoring ongoing activities in connection with our engagement.

PM accepts no responsibility as a responsible party for the payment of taxes of any nature, including, but not limited to income, withholding, sales, excess of other taxes assessed at the federal, state or local levels that may be owed or otherwise arise.

Client represents and warrants that any and all information that it transmits, or otherwise makes available, to PM will be done so in full compliance with all applicable federal, state, local, and foreign privacy and data protection laws, as well as all other applicable regulations and directives, as may be amended from time to time (collectively, “Data Privacy Laws”). Client shall not disclose personal data of data subjects (“Personal Data”) who are entitled to certain rights and protections afforded by Data Privacy Laws to PM without prior notification to PM. Client shall make reasonable efforts to limit the disclosure of Personal Data to PM to the minimum necessary to accomplish the intended purpose of the disclosure to PM.

2. **Review and Supervision** – Client understands and acknowledges that PM staff assigned to this engagement will perform services under the internal supervision and review of PM management. Notwithstanding such internal supervision, the services provided are advisory in nature and do not constitute management responsibilities. Client retains sole responsibility for all management decisions and functions, including the supervision, review, and approval of all work performed and all conclusions reached. Client is solely responsible for the review and approval of any work product, including any journal entries prepared by PM staff, prior to posting, and for maintaining responsibility for its financial records and internal controls.

3. **Nature and Limitations of Services** – PM’s project activities will be based on information and records provided by Client. PM will rely on such underlying information and records and PM’s project activities will not include audit or verification of the information and records provided to PM in connection with PM’s project activities.

The project activities PM will perform will not constitute an examination or audit of any Client financial statements or any other items, including Client’s internal controls. If Client requires financial statements or other financial information for third-party use, or if Client requires tax preparation or consulting services, a separate engagement letter will be required. Accordingly, Client agrees not to associate or make reference to PM in connection with any financial statements or other financial information of Client. In addition, PM’s engagement is not designed and cannot be relied upon to disclose errors, fraud or illegal acts that may exist. However, PM will inform Client of any such matters that come to PM’s attention.

In performing services under this agreement, PM will not provide any advice with respect to municipal financial products or the issuance of municipal securities, nor will it act as a municipal advisor as defined by 15 U.S.C. § 78o-4. To the extent Client requires services from a municipal advisor in connection with this engagement, Client represents that it will engage and rely on the advice of an independent registered municipal advisor. Client affirms its understanding that PM is not a registered municipal advisor and that it therefore is not subject to the fiduciary duties imposed on such advisors under federal law.

4. **Project Deliverables** – At the conclusion of PM’s project activities and periodically as the project progresses, PM will review the results of the project work with Client and provide Client with any observations related to PM’s services that PM believes warrant Client’s attention. PM also will provide Client with copies of analyses, tax filings, or other materials that PM may develop in the course of this engagement upon Client’s request. PM will not issue a written report as a result of this engagement and Client agrees that the nature and extent of the work product that PM will provide, as outlined in this Agreement, are sufficient for Client’s purposes.

5. **Confidentiality, Ownership, and Retention of Workpapers** – During the course of this engagement, PM and PM staff may have access to Client's confidential, proprietary information, including, but not limited to, information regarding general ledger balances, financial transactions, trade secrets, business methods, plans, or projects. PM acknowledges that such information, regardless of its form, is confidential and proprietary to Client. PM will comply with all applicable ethical standards, laws, and regulations as to the retention, protection, use and distribution of such confidential client information. Except to the extent set forth herein, PM will not disclose such information to any third party without the prior written consent of Client.

In the interest of facilitating PM's services to Client, PM may communicate or exchange data by internet, e-mail, facsimile transmission, or other electronic methods. While PM will use its best efforts to keep such communications and transmissions secure in accordance with PM's obligations under applicable laws and professional standards, Client recognizes and accepts that PM has no control over the unauthorized interception of these communications or transmissions once they have been sent, and consents to PM's use of these electronic devices during this engagement.

Because the work performed under this Agreement is subject solely to Client's review and supervision, we do not expect that we will need to retain detailed workpapers supporting our work. Workpapers and documentation created will be provided to the Client to maintain as part of Client's accounting records. If, however, we conclude to retain copies of such workpapers or documentation, such workpapers retained in the course of this engagement are and shall remain the property of PM. PM will maintain the confidentiality of all such workpapers as long as they remain in PM's possession.

Both Client and PM acknowledge, however, that PM may be required to make its workpapers available to regulatory authorities or by court order or subpoena in a legal, administrative, arbitration, or similar proceeding in which PM is not a party. Disclosure of confidential information in accordance with requirements of regulatory authorities or pursuant to court order or subpoena shall not constitute a breach of the provisions of this Agreement. In the event that a request for any confidential information or workpapers covered by this Agreement is made by regulatory authorities or pursuant to a court order or subpoena, PM agrees to inform Client in a timely manner of such request and to cooperate with Client should Client attempt, at Client's cost, to limit such access. This provision will survive the termination of this Agreement. PM's efforts in complying with such requests will be deemed billable to Client as a separate engagement. PM shall be entitled to compensation for its time and reasonable reimbursement of its expenses (including legal fees) in complying with the request.

PM reserves the right to destroy, and it is understood that PM will destroy, workpapers created in the course of this engagement in accordance with PM's record retention and destruction policies, which are designed to meet all relevant regulatory requirements for retention of workpapers. PM has no obligation to maintain workpapers other than for its own purposes or to meet those regulatory requirements.

6. **Data Access Management and Consent** – PM has operations both in and outside the United States and may, from time to time and at its reasonable discretion, use third-party service providers both in and outside the United States in support of its operations and the services for Client (individually and collectively "Third-Party Provider(s)"). Third-Party Providers may include, for example and without limitation, PM's international affiliates that support PM's domestic operations, cloud service providers that support PM's infrastructure in general, or independent contractors that serve to supplement a particular engagement team's services for specific engagements. In such circumstances, PM will be solely responsible for the provision of any services by such Third-Party Providers and, where such Third-Party Providers' services involve the accessing or processing of Client data, PM will require Third-Party Providers to maintain the confidentiality of any such data and not use such data for any purpose unrelated to assisting with PM's services for Client. In turn, Client, by its duly authorized signature on the accompanying engagement letter, consents to PM disclosing or otherwise allowing access to Client's data to such Third-Party Providers for such purposes. Client further acknowledges that, from time to time, PM representatives may have occasion to access Client data from outside the United States, for example and without limitation, when such PM representative(s) reside in or travel to another country. In such instances, PM agrees to use data access and storage protocols designed to reasonably safeguard data and Client consents to PM accessing Client data from outside of the United States under such circumstances.
7. **Recording of Meeting or Other Conversation** – Prior to making any audio or video recording of a meeting or other conversation with PM representatives through any means or medium, Client agrees to obtain the expressed consent of the PM representatives participating in such meeting or conversation, except that consent is not required where (a) the audio or video recording is required by law applicable to Client, or (b) for any publicly held or available meeting or conversation that is telecast and/or recorded for access by the general public as a matter of ordinary course, or (c) for meetings whose content, materials, minutes, etc., is subject to disclosure under freedom of information or public records laws to applicable Client. In the event consent is granted, Client agrees that any such recordings shall (i) be made available to PM upon PM's request; (ii) not be edited in any way; and (iii) be used exclusively for the purposes of fulfilling the objectives of this engagement and not for any other purposes whatsoever, including but not limited to marketing, public display, or transfer to third parties. With respect to all

audio or video recordings (whether consent is required or not or whether consent granted or not), Client acknowledges that (A) the professional services provided pursuant to this engagement may involve a series of discussions and other exchanges of information and that reliance on a recording of one or more meetings or conversations with PM representatives can create a risk that the contents of any such meeting or conversation are taken out of context, and (B) recording conversations with PM representatives can create risks of Client confidential or sensitive information becoming exposed to an uncontrolled environment and Client assumes the risks associated with Client's election to record and retain the recording of any meeting or other conversation. Neither consent to any recording, nor participation in any recorded meeting or conversation (whether consent is required or not), constitutes a license or other authorization to use any participant's name, image, likeness, voice, or similar personal attribute or quality (collectively, "Personal Attributes") for any purpose, and each PM participant retains all right, title, and interest in his or her Personal Attributes.

8. **Fee Quotes** – In any circumstance where PM has provided estimated fees, fixed fees, or not-to-exceed fees ("Fee Quotes"), these Fee Quotes are based on responsibilities under the scope of services. PM's services frequently depend upon the availability and cooperation of those Client personnel relevant to PM's project activities and providing needed information to PM in a timely and orderly manner. In the event that undisclosed or unforeseeable facts regarding these matters causes the actual work required for this engagement to vary from PM's estimates, the estimated fees will be adjusted for the additional time PM incurs as a result.

In any circumstance where PM's work is rescheduled due to Client's failure to provide information or assistance necessary for the engagement, PM offers no guarantee, express or implied, that PM will be able to meet any previously established deadline related to the completion of the work. Because rescheduling work imposes additional costs on PM, in any circumstance where PM has provided estimated fees, those estimated fees may be adjusted for additional time PM incurs as a result of rescheduling its work.

PM will use best efforts to advise Client in the event any circumstances occur which would require PM's work to be rescheduled. However, it is acknowledged that the exact impact on the Fee Quotes may not be determinable until the conclusion of the engagement. Such fee adjustments will be determined in accordance with the Fee Adjustments provision of this Agreement.

9. **Payment Terms** – PM invoices for professional services are due upon receipt unless otherwise specified in this engagement letter. In the event any of PM's invoices are not paid in accordance with the terms of this Agreement, PM may elect, at PM's sole discretion, to suspend work until PM receives payment in full for all amounts due or terminate this engagement. In the event that work is suspended, for nonpayment or other reasons, and subsequently resumed, PM offers no guarantee, express or implied, that PM will be able to meet any previously established deadlines related to the completion of PM's services upon resumption of PM's work, whether imposed by agreement or by law. Client agrees that in the event that work is suspended, for non-payment or other reasons, PM shall not be liable for any damages that occur as a result of PM ceasing to render services.
10. **Fee Adjustments** – Any fee adjustments for reasons described in this Agreement will be determined based on the actual time expended by PM staff at PM's current hourly rates, plus all reasonable and necessary travel and out-of-pocket costs incurred and included as an adjustment to PM's invoices related to this engagement. Client acknowledges and agrees that payment for all such fee adjustments will be made in accordance with the payment terms provided in this Agreement.
11. **Beneficial Ownership Reporting** – Beginning January 1, 2024, the Corporate Transparency Act ("CTA") requires certain companies to provide specified information related to beneficial ownership to FinCEN, a bureau of the United States Department of Treasury. Failure to comply with the beneficial ownership reporting requirements established by the CTA may be punishable by civil fines and criminal penalties.

PM's services shall not consist of the provision of advice regarding the CTA and its beneficial ownership reporting requirements or any similar reporting requirements, or the preparation and/or the submission of beneficial ownership reports. PM recommends that any Client requiring such services should contact Client's legal counsel.

12. **Conditions of PM Visit to Client Facilities** – Client agrees that some or all of PM's services may be provided remotely. In order to facilitate the provision of services remotely, Client agrees to provide documentation and other information reasonably required by PM for PM's performance of the engaged services electronically to the extent possible throughout the course of the engagement. In the event in-person visits to Client's facility(ies) are requested by Client or otherwise determined by PM to be necessary for the performance of the engaged services, Client agrees, upon PM's request, to provide to PM Client's policies and procedures that Client has implemented relating to workplace safety and the prevention of the transmission of disease at its facility(ies). In addition, Client affirms that it is in compliance with applicable Centers for Disease Control and Prevention and OSHA guidance pertaining to the prevention of the transmission of disease (collectively, "Applicable Preventative Guidance") and agrees that it shall continue to comply with Applicable Preventative Guidance throughout any in-person visits by PM to Client's facility(ies). Notwithstanding the foregoing, PM reserves the right to suspend or refrain from any in-

person visit by PM to Client's facility(ies) or impose further conditions on any such in-person visit if and as PM deems necessary. Client agrees and acknowledges that any determination by PM to visit Client's facility(ies) is not and shall not be construed to be or relied on by Client as a determination by PM of Client's compliance with Applicable Preventative Guidance.

13. **Exclusion of Certain Damages** – Except to the extent finally determined to have resulted from PM's gross negligence or willful misconduct, Client agrees to limit the liability of PM or any of PM's officers, directors, partners, members, managers, employees, affiliated, parent or subsidiary entities, and approved third party service providers (collectively, "PM Persons") for any and all claims, losses, costs, and damages of any nature which arise from the PM Persons' provision of services so that the total aggregate liability of PM and/or the PM Persons to Client shall not exceed the total fees paid by Client to PM for the specific services provided in connection with this Agreement. Client and PM agree that these limitations on PM's maximum liability are reasonable in view of, among other things, the scope of the services PM is to provide, Client's responsibility for the management functions associated with PM's consulting services, and the fees PM is to receive under this engagement. In no event shall PM be liable for any claim, whether a claim be in tort, contract, or otherwise, for any consequential, indirect, lost profit, punitive, exemplary, or other special damages. PM and Client agree that these limitations apply to any and all liabilities or causes of action against PM, however alleged or arising, unless to the extent otherwise prohibited by law. This provision shall survive the termination of this engagement.

In the event this Agreement expressly identifies multiple phases of services, the total aggregate liability of PM to Client shall be limited to no more than the total amount of fees paid by Client for the particular phase of services alleged to have given rise to any such liability.

14. **Receipt of Legal Process** – In the event PM is required to respond to a subpoena, court order, or other legal process (in a matter involving Client but not PM) for the production of documents and/or testimony relative to information PM obtained and/or prepared during the course of this engagement, Client agrees to compensate PM for the affected PM staff's time at such staff's current hourly rates, and to reimburse PM for all of PM's out-of-pocket costs incurred associated with PM's response unless otherwise reimbursed by a third party.
15. **Termination of Engagement** – This engagement may be terminated by either party upon written notice. Upon notification of termination of this engagement, PM will cease providing services under the engagement. Client shall compensate PM for all time expended and reimburse PM for all out-of-pocket expenditures incurred by PM through the date of termination of this engagement.
16. **Entire Agreement** – This Agreement is contractual in nature and includes all of the relevant terms that will govern the engagement for which it has been prepared. The terms of this Agreement supersede any prior oral or written representations or commitments by or between the parties regarding the subject matter hereof. Any material changes or additions to the terms set forth in this Agreement will only become effective if evidenced by a written amendment to this Agreement, signed by all of the parties.
17. **Severability** – If any provision of this Agreement (in whole or part) is held to be invalid or otherwise unenforceable, the other provisions shall remain in full force and effect.
18. **Defense, Indemnification, and Hold Harmless** – As a condition of PM's willingness to perform the services provided for in the engagement letter, Client agrees to defend, indemnify and hold PM and the PM Persons harmless against any claims by third parties for losses, claims, damages, or liabilities, to which PM or the PM Persons may become subject in connection with or related to the services performed in the engagement, unless a court having jurisdiction shall have determined in a final judgment that such loss, claim, damage, or liability resulted primarily from the willful misconduct or gross negligence of PM, or one of the PM Persons. This defense, indemnity and hold harmless obligation includes the obligation to reimburse PM and/or the PM Persons for any legal or other expenses incurred by PM or the PM Persons, as incurred, in connection with investigating or defending any such losses, claims, damages, or liabilities.
19. **Conflicts of Interest** – PM's engagement acceptance procedures include a check as to whether any conflicts of interest exist that would prevent acceptance of this engagement. No such conflicts have been identified. Client understands and acknowledges that PM may be engaged to provide professional services, now or in the future, unrelated to this engagement to parties whose interests may not be consistent with interests of Client.
20. **Force Majeure** – Neither party shall be deemed to be in breach of this Agreement as a result of any delays or nonperformance directly or indirectly resulting from circumstances or causes beyond its reasonable control, including, without limitation, fire or other casualty, acts of God, war, other violence, epidemic, pandemic or other public health emergency or government mandated shut down (each individually a "Force Majeure Event"). A Force Majeure Event shall not excuse any payment obligation relating to fees or costs incurred prior to any such Force Majeure Event.

Professional Services Agreement – Temporary Finance Assistance

21. **Electronic Signatures** – The parties intend that any electronic signature shall be given full legal effect as if it were a handwritten signature.
22. **Governing Law** – This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, and jurisdiction over any action to enforce this Agreement, or any dispute arising from or relating to this Agreement shall reside exclusively within the State of Michigan.

End of Professional Services Agreement –Temporary Finance Assistance Services



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **July 27, 2026**

Item No. B.

General Description: Disposal of Obsolete, Worn, or Surplus Property

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Disposal of Obsolete, Worn, or Surplus Property Policy
DATE: July 21, 2026

I concur with the recommendation of Roberto Scappaticci, DPW Director, and respectfully request City Council authorize the DPW to auction the following equipment on Govdeals.com with the buyer to pay a 12.50% fee to Govdeals per vehicle with all other proceeds going to the appropriate City fund per table below:

EQUIPMENT	VEH #	VIN/SN	RESERVE	PURCHASE PRICE	DEPARTMENT
Dixie Chopper XG2703	405	8080237	1000.00	7080.00	DPW
Dixie Chopper	406	8080236	1000.00	7080.00	DPW
Dixie Chopper	421	6063104	600.00	7080.00	DPW
Dixie Chopper	422	6063002	1000.00	7080.00	DPW

Motion by _____, supported by _____ to concur with the administration and authorize the DPW to auction the following equipment on Govdeals.com with the buyer to pay a 12.50% fee to Govdeals per vehicle with all other proceeds going to the appropriate City fund.

CITY OF ROMULUS
DEPARTMENT OF PUBLIC WORKS

Interoffice Memorandum

TO: Mayor Robert A. McCraight

FROM: Roberto J. Scappaticci, DPS & DPW Director *RS*

CC: Donald Straub, Deputy DPW Director

DATE: July 7, 2026

SUBJECT: Disposal of Obsolete, Worn or Surplus Property Policy

I would like to request permission from City Council, according to the "Disposal of Obsolete, Worn or Surplus Property Policy" for the disposal of the following equipment to be auctioned on Govdeals.com with the buyer to pay a 12.50% fee to Govdeals per vehicle with all other proceeds going to the appropriate City fund per table below. The auction will run for a minimum of 3 weeks from the date of Council approval. The following equipment will be submitted:

EQUIPMENT	VEH #	VIN/SN	RESERVE	PURCHASE PRICE	DEPARTMENT
Dixie Chopper XG2703	405	8080237	1000.00	7080.00	DPW
Dixie Chopper	406	8080236	1000.00	7080.00	DPW
Dixie Chopper	421	6063104	600.00	7080.00	DPW
Dixie Chopper	422	6063002	1000.00	7080.00	DPW

Should there be any questions regarding this matter please feel free to contact me at 734-955-8752 or rscappaticci@romulusgov.com.

Sincerely,



Roberto J. Scappaticci, Director of Public Services & Public Works



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **July 27, 2026**

Item No. C.

General Description: Petition for Maintenance and Improvements of County Drains - Hale Creek and Rosenworth Drains

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Petition for Maintenance and Improvement of County Drains –
Hale Creek and Rosenworth Drains
DATE: July 21, 2026

I concur with the recommendation of Roberto Scappaticci, Director of Public Services and Public Works and respectfully request City Council adopt the attached resolutions to formally petition the Wayne County Drain Commissioner for necessary maintenance and improvements to the Hale Creek and the Rosenworth Drains in the City of Romulus.

Motion by _____, supported by _____, to concur with the administration and adopt the attached resolutions to formally petition the Wayne County Drain Commissioner for necessary maintenance and improvements to the Hale Creek and the Rosenworth Drains in the City of Romulus.

Interoffice Memorandum

TO: Mayor Robert A. McCraight

FROM: Roberto J. Scappaticci, Director of Department of Public Services & Public Works

CC: Don Straub, Deputy Director, Department of Public Works
Ellen Craig-Bragg, City Clerk

DATE: July 9th, 2026

SUBJECT: Petition for Maintenance and Improvement of County Drains – Hale Creek & Rosenworth Drains

Dear Mayor,

The Department of Public Works is respectfully requesting approval and execution of formal petitions to the Wayne County Drain Commissioner. These petitions request necessary maintenance and improvements to the Hale Creek Drain and the Rosenworth Drains in the City of Romulus (see attached maps).

Residents have been impacted by these drains for years from flooding during heavy rain events. Information provided to the City Council on June 22nd, 2026, outlined that both the Hale Creek and Rosenworth drainage systems are critical components of our regional stormwater district. At this time maintenance, repair and additional capacity are required to reduce flooding. The Wayne County Drain Commissioner requires a formal petition from the city to initiate the necessary board of determination and public hearing for the project. Residents will be invited to both public meetings to voice their concerns and understand the impacts.

If it is determined by the Wayne County Drain Commissioners Board of Determination that a project is needed, a public hearing will be held where residents again can voice their concern. If you should have any questions regarding this matter, please feel free to contact me at 734-955-8752 or rscappaticci@romulusgov.com.

Sincerely,



Roberto J. Scappaticci, Director of Public Services & Public Works

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7/9/26

Page 1

CITY OF ROMULUS
PETITION FOR MAINTENANCE
AND IMPROVEMENT OF A DRAIN
HALE CREEK DRAIN

To the Wayne County Drain Commissioner:

The undersigned is the City of Romulus, Wayne County, Michigan. This petition has been duly authorized by the governing body of the City of Romulus and requests that the Hale Creek Drain be maintained and improved as provided in Chapter 8 of Public Act 40 of 1956, as amended, to alleviate drainage issues in the Drainage District.

The Hale Creek Drain is located in the City of Romulus, Wayne County, Michigan.

The proposed maintenance and improvement is necessary for the public health, convenience or welfare and benefits the public health in the City of Romulus.

The City of Romulus will be liable for an assessment at large against it for a percentage of the cost of the proposed maintenance and improvement.

Dated: _____, 20____

By: Robert A. McCraight
Its: Mayor

By: Ellen L. Craig-Bragg
Its: Clerk

**RESOLUTION FOR
PETITION FOR MAINTENANCE AND IMPROVEMENT OF A DRAIN

CITY OF ROMULUS

HALE CREEK DRAIN**

At a _____ meeting of the Romulus City Council, held in Wayne County, State of Michigan on the ____ day of _____, 20____, at _____ a.m./p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____
_____.

WHEREAS, the City requests the maintenance and improvement of a drain, located in Wayne County, pursuant to Chapter 8 of Public Act 40 of 1956, as amended; and

WHEREAS, the City has determined that the maintenance and improvement of the drain benefits the public health in the City; and

WHEREAS, the City will be liable for an assessment at large against it for a percentage of the cost of the proposed maintenance and improvement.

NOW, THEREFORE BE IT RESOLVED THAT, the City Council does authorize the filing of a petition for maintenance and improvement of the drain.

BE IT FURTHER RESOLVED THAT the Mayor is authorized to execute the petition for maintenance and improvement of the drain.

BE IT FURTHER RESOLVED that the Clerk shall forward to the Wayne County Drain Commissioner a copy of this Resolution for the petition for maintenance and improvement of the drain.

CITY OF ROMULUS

Dated: _____

By: Robert A. McCraight
Its: Mayor

Yeas:
Nays:
Abstain:
Absent:

Resolution No.

I, the undersigned, being duly qualified and acting Clerk of the City of Romulus, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Romulus City Council at a regular meeting held on the _____ day of _____, 20__ and that notice of said meeting was given in accordance with the Open Meetings Act.

Ellen L. Craig-Bragg, Clerk
City of Romulus

Date

CITY OF ROMULUS
PETITION FOR MAINTENANCE
AND IMPROVEMENT OF A DRAIN
ROSENWORTH DRAIN

To the Wayne County Drain Commissioner:

The undersigned is the City of Romulus, Wayne County, Michigan. This petition has been duly authorized by the governing body of the City of Romulus and requests that the Rosenworth Drain be maintained and improved as provided in Chapter 8 of Public Act 40 of 1956, as amended, to alleviate drainage issues in the Drainage District.

The Rosenworth Drain is located in the City of Romulus, Wayne County, Michigan.

The proposed maintenance and improvement is necessary for the public health, convenience or welfare and benefits the public health in the City of Romulus.

The City of Romulus will be liable for an assessment at large against it for a percentage of the cost of the proposed maintenance and improvement.

Dated: _____, 20____

By: Robert A. McCraight
Its: Mayor

By: Ellen L. Craig-Bragg
Its: Clerk

**RESOLUTION FOR
PETITION FOR MAINTENANCE AND IMPROVEMENT OF A DRAIN

CITY OF ROMULUS

ROSENWORTH DRAIN**

At a _____ meeting of the Romulus City Council, held in Wayne County, State of Michigan on the ____ day of _____, 20____, at _____ a.m./p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____
_____.

WHEREAS, the City requests the maintenance and improvement of a drain, located in Wayne County, pursuant to Chapter 8 of Public Act 40 of 1956, as amended; and

WHEREAS, the City has determined that the maintenance and improvement of the drain benefits the public health in the City; and

WHEREAS, the City will be liable for an assessment at large against it for a percentage of the cost of the proposed maintenance and improvement.

NOW, THEREFORE BE IT RESOLVED THAT, the City Council does authorize the filing of a petition for maintenance and improvement of the drain.

BE IT FURTHER RESOLVED THAT the Mayor is authorized to execute the petition for maintenance and improvement of the drain.

BE IT FURTHER RESOLVED that the Clerk shall forward to the Wayne County Drain Commissioner a copy of this Resolution for the petition for maintenance and improvement of the drain.

CITY OF ROMULUS

Dated: _____

By: Robert A. McCraight
Its: Mayor

Yeas:
Nays:
Abstain:
Absent:

Resolution No.

I, the undersigned, being duly qualified and acting Clerk of the City of Romulus, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Romulus City Council at a regular meeting held on the _____ day of _____, 20__ and that notice of said meeting was given in accordance with the Open Meetings Act.

Ellen L. Craig-Bragg, Clerk
City of Romulus

Date

FAQs

Elmeka N. Steele, Esq.
Wayne County Drain Commissioner



FREQUENTLY ASKED QUESTIONS Board of Determination

Why did I receive a notice?

A landowner petition was filed with the Wayne County Drain Commissioner requesting maintenance and improvement be performed on a county drain. All property owners with lands in the drainage district were sent a copy of the notice.

What is a Drainage District?

A drainage district is the land area that contributes water to a drain. Each property and municipality within the drainage district pays for maintenance and improvement of the drain.

What happens after a petition is received?

When a valid petition is filed with the Drain Commissioner, the Michigan Drain Code of 1956, as amended, requires a board of determination be held to determine if a project is necessary.

What happens at the Board of Determination?

A three (3) member panel of disinterested property owners will receive evidence and hear testimony of interested persons. An engineer will also present an inspection report on the condition of the drain. The panel will determine whether a project is necessary.

Does the Board of Determination decide the project scope of work or costs?

No, the board of determination does not decide the scope of the project, the cost of the project, or assessment amounts.

What happens after the Board of Determination?

If a project is not found necessary, the process will end and no project will occur. If a project is found necessary, then the Drain Commissioner will work with engineers and other consultants to determine the scope of the project. Once a project scope is determined, the Drain Commissioner will hold a public meeting to review apportionments. Notices for the public hearing on assessments will be mailed to all property owners and municipalities in the drainage district.

Do I have to attend the Board of Determination?

No, you are not required to attend the meeting. Notice of any future informational meetings, including the meeting to review apportionments after a project scope is determined, will be mailed at a later time.

Can the decision of the Board of Determination be appealed?

Yes. If a person feels aggrieved by the board's determination of necessity, he/she may institute an action in circuit court within 10 days after the determination by the Board. MCL 280.72a

How can I get more information?

Call (313) 536-0355 or visit the Wayne County Drain Commissioner's website at: <https://www.waynecountymi.gov/Government/Departments/Environmental-Services/Facilities-Management/County-Drains>.

Elmeka N. Steele, Esq.

Wayne County Drain Commissioner | 400 Monroe St, Suite 400 | Detroit, MI 48226 | (313) 536-0355

FAQs

Elmeka N. Steele, Esq.
Wayne County
Drain Commissioner



FREQUENTLY ASKED QUESTIONS about the Day of Review of Apportionments and Notice of Letting

Why did I receive a notice?

A petition was filed for maintenance and improvement of the McKinstry Drain. Subsequently, a Board of Determination for the McKinstry Drain was held and it determined the petitioned maintenance and improvement was necessary.

In accordance with the decision that maintenance and improvement was necessary, a project has been designed and a bid letting occurred to construct it.

All property owners subject to an assessment were sent a copy of the notice.

What is a Letting?

A drain contract letting is a public meeting where the Drainage Board receives and opens bids from contractors to perform certain work on a drain. Once a bid is selected, the project can be scheduled.

What is a Drainage District?

A drainage district is the land area that benefits from the drain. The drainage district makes up the watershed that contributes water to the drain. Each property and municipality within the drainage district pays for maintenance and improvement of the drain.

What is a Day of Review of Apportionments?

A Day of Review of Apportionments provides an opportunity for property owners to review the percent of benefit of the drain assigned to their property. The apportionments of benefit are based on acreage, land use, and other factors. The apportionments determine the assessment amount for each property for costs of construction or maintenance.

Why are the apportionments being revised?

Parcel apportionments are being revised to more accurately reflect the percentage of benefit that each property receives from the drain.

If a parcel is on the outer boundary of a drainage district, it is possible that only a portion of the parcel will be assessed.

When do I receive my drain assessment?

Drain assessments are included on your winter tax bill.

What is my assessment amount?

Estimated assessment amounts are included on your notice and are also available at the Day of Review.

Do I have to attend the Day of Review?

You are not required to attend the Day of Review, but it is your right to do so.

How can I get more information?

- Attend the Live Informational Webinar on Tuesday, February 24, 2026 at 6:00 p.m. To access the webinar, please go to: <https://us02web.zoom.us/j/89779992290> and enter the following Meeting ID: 897 7999 2290
- An in-person informational meeting took place on January 15, 2026. The informational meeting presentation is available online at: <https://www.waynecountymi.gov/Government/Departments/Environmental-Services/Facilities-Management/County-Drains>.
- Please do not hesitate to contact us at (313) 536-0355 for any additional questions!

Elmeka N. Steele, Esq.

Wayne County Drain Commissioner | 400 Monroe St., Suite 400 | Detroit, MI 48226 | (313) 536-0355



PUBLISHED BY: CITY OF ROMULUS, GEOGRAPHIC INFORMATION SYSTEMS | 11111 WAYNE ROAD - ROMULUS, MI 48174



PUBLISHED BY: CITY OF ROMULUS, GEOGRAPHIC INFORMATION SYSTEMS | 11111 WAYNE ROAD - ROMULUS, MI 48174



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **July 27, 2026**

Item No. D.

General Description: Annual Community Resolution Accepting Long-Term Maintenance of Storm Water Management System

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Annual Community Resolution Accepting Long-Term
Maintenance of Storm Water Management System
DATE: July 21, 2026

I concur with the recommendation of Don Straub, Deputy Director of Public Works and Steve Hitchcock, City Attorney and respectfully request Council adopt the attached Annual Community Resolution Accepting Long-Term Maintenance of Storm Water Management System in accordance with Wayne County Ordinance requirements for the July 1, 2026 to June 30, 2027 fiscal year.

Motion by _____, supported by _____, to concur with the administration and adopt the attached Annual Community Resolution Accepting Long-Term Maintenance of Storm Water Management System in accordance with Wayne County Ordinance requirements for the July 1, 2026 to June 30, 2027 fiscal year.

Interoffice Memorandum

TO: Mayor Robert A. McCraight

FROM: Donald J. Straub Jr., Deputy Director of Department of Public Works

CC: Roberto J. Scappaticci, Director of Public Services & Public Works

DATE: July 14th, 2026

SUBJECT: Annual Resolution for Maintenance of Storm Water Management Systems
Wayne County Storm Water Ordinance

Consistent with ordinance, Wayne County Department of Public Service requires the local community to assume maintenance responsibilities of storm water management systems in the event that a property owner fails to perform the necessary activities. For all new developments, this requirement becomes a condition of the Wayne County permit. As opposed to taking each permit to City Council for approval, the County allows an annual resolution accepting the jurisdiction of each site in community as the long-term storm water maintenance agreements are executed.

The attached resolution is similar to the one Council approved in the past and will cover the next fiscal year's constructed sites in the City of Romulus.

Should you have any questions or concerns regarding this issue, please feel free to contact me.

Sincerely,



Donald J. Straub Jr.
Deputy Director, Public Works

S:\Public Works\Administrative\Admin Documents\Stormwater\Maintenance Agreement Wayne County\Cover_Annual maintenance_2025.doc

RESOLUTION #26-_____

**CITY OF ROMULUS
ANNUAL COMMUNITY RESOLUTION ACCEPTING
LONG-TERM MAINTENANCE OF STORM WATER MANAGEMENT SYSTEM**

At a Regular Meeting of the Romulus City Council, on July _____, 2026, the following resolution was offered:

WHEREAS, Chapter 7 of the Wayne County Storm Water Management Ordinance (2006-1114A), requires storm water management systems to be maintained in perpetuity to ensure that the systems function properly as designed;

WHEREAS, pursuant to Chapter 4 of the Wayne County Ordinance, after reviewing and approving applications for storm water construction approval, Wayne County issues permits for the long-term maintenance of each of the storm water management systems, which permits are executed by Wayne County and the public entity that assumes jurisdiction over and accepts responsibility for long-term maintenance of the storm water management system;

WHEREAS, the City of Romulus has agreed to assume jurisdiction over and accept responsibility in perpetuity for maintenance of all storm water management system(s) constructed within the City of Romulus during the period referenced below, to ensure that the storm water management systems function properly as designed and constructed; and

WHEREAS, the City of Romulus has designated either Roberto Scappaticci, the Director, and Donald Straub, the Assistant Director, respectively, of Public Works as the persons responsible for executing long-term maintenance permits on behalf of the City of Romulus for the period referenced below.

NOW, THEREFORE, BE IT RESOLVED, that the City of Romulus assumes jurisdiction over and accepts responsibility for the long-term maintenance of all storm water management systems constructed within 2026 during the period July 1, 2026 through June 30, 2027, pursuant to the Wayne County Ordinance, the Administrative Rules, long-term maintenance plans for storm water management systems constructed within the City of Romulus, and the storm water construction approvals issued by Wayne County, and

BE IT FURTHER RESOLVED, that approval be and hereby is granted authorizing either Roberto Scappaticci or Donald Straub to enter into and execute, on behalf of the City of Romulus, long-term maintenance permits issued by Wayne County for storm water management systems constructed within the City of Romulus during the period July 1, 2026 through June 30, 2027.

Roll Call Vote: AYES: _____

NAYS: _____

I, Ellen Craig-Bragg, Clerk for the City of Romulus, do hereby certify the foregoing to be a true copy of a resolution duly adopted by Romulus City Council at their meeting held on July _____, 2026.

Ellen Craig-Bragg, City Clerk



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **July 27, 2026**

Item No. E.

General Description: Sole Source Purchase Bain Enterprises Enigma 3 Hybrid Locating System

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Sole Source Purchase Bain Enterprises Enigma 3 Hybrid Locating System
DATE: July 22, 2026

I concur with the recommendation of Don Straub, Deputy Director of Public Works and Christina Parker, Purchasing Director, and respectfully request City Council authorize the purchase of the Enigma 3 Hybrid Locating System from Bain Enterprises at a total cost of \$22,500.00 under the terms of Sole Source Purchases Exception in Section 39-11(d)(1)c.1 of the Romulus Purchasing Ordinance.

Gary Harris, Interim Finance Director has verified that funds are available in the Water & Sewer Fund, Water Department, Capital Outlay Machinery & Equipment Expense account #592-591-971.138.

Motion by _____, supported by _____, to concur with the administration, and authorize the purchase of the Enigma 3 Hybrid Locating System from Bain Enterprises at a total cost of \$22,500.00 under the terms of Sole Source Purchases Exception in Section 39-11(d)(1)c.1 of the Romulus Purchasing Ordinance.



MEMORANDUM

DATE: July 21, 2026
TO: Mayor Robert A. McCraight
FROM: Christina Parker, Purchasing Director
SUBJECT: Sole Source Purchase Bain Enterprises Enigma 3 Hybrid Locating System

Under the terms of Chapter 39 of the City of Romulus Code of Ordinances (Section 39-11 (d)(1)c.2., Exceptions to Competition-Sole Source Purchase-Unique Source (commodity/service is unique/special in nature), I respectfully request that Council approve the sole source purchase of the Enigma 3 Hybrid System from Bain Enterprises for Department of Public Works for a total cost of \$22,500.00.

The Department of Public Works has identified a need for specialized equipment to improve the City's ability to locate underground utilities and detect water leaks efficiently. The Enigma 3 Hybrid locating system is designed to enhance field operations, reduce response times, and improve the accuracy of underground infrastructure locating, supporting the Department's operational needs.

I concur with the recommendation of Don Straub, Deputy Director of Public Works, to proceed with this purchase. If you concur, please request Council's approval for this sole source purchase of the Enigma 3 Hybrid Locating System from Bain Enterprises for a total cost of \$22,500.00.

Gary Harris, Financial Services Director, has verified that funds for this acquisition are currently available in Water & Sewer Fund, Water Department, Capital Outlay Machinery & Equipment expense account (592-591-971.138).

If I can be of any further assistance to you regarding this matter, please contact me.

Christina Parker

Christina Parker,
Purchasing Director

Interoffice Memorandum

To: Christina Parker, Purchasing Director

Cc: Mayor Robert A. McCraight
Roberto J. Scappaticci, Director of Public Services & Public Works

FROM: Don Straub, Deputy Director of Public Works *DJS*

DATE: July 9th, 2026

SUBJECT: Request for Sole Source Purchase Approval – Bain Enterprises

Dear Ms. Parker,

At this time, the DPW is requesting approval for the purchase of an Enigma 3 Hybrid locating system from Bain Enterprises in the amount of \$22,500.00.

The Department of Public Works requires reliable, high-performance equipment to maintain and locate municipal infrastructure efficiently. The Enigma 3 Hybrid locating system represents the latest technology in water leak and utility detection, which will significantly improve field operations and response times.

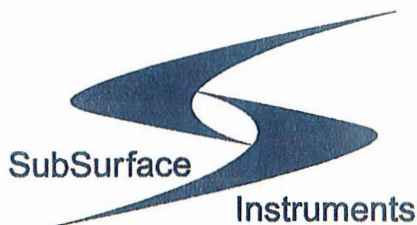
SubSurface Instruments, located in Wisconsin, is the manufacturer and sole-source provider of this equipment. Because of location and proximity to our facility, SubSurface Instruments directed the City to Bain Enterprises, their authorized regional distributor located in Ohio.

Purchasing through Bain Enterprises provides distinct advantages to the City at no additional cost. Being located closer to Michigan, Bain Enterprises is uniquely positioned to provide comprehensive, hands-on field training for our staff, which is fully included in the purchase price. Equipment pricing remains identical to purchasing directly from the manufacturer (\$22,500.00), ensuring the City receives competitive sole-source pricing. Shipping and delivery logistics to our municipal facility are fully included in the total cost. Adequate funds have been budgeted and are available for this expenditure in Account #592-591-971.138.

We respectfully request your concurrence with this recommendation to proceed with the sole-source purchase of the Enigma 3 Hybrid locating system from Bain Enterprises in the amount of \$22,500.00.

If you have any questions, please feel free to contact me.

DJS/bmm



LEAK DETECTOR
LEAK CORRELATORS & DATA LOGGERS
MAGNETIC LOCATORS
PIPE & CABLE LOCATORS
UNDERWATER GRADIOMETERS
GROUND FAULT LOCATORS

June 2026

Don Straub,

Subject: Exclusive Authorized Provider of Enigma Data Loggers in the United States

This letter serves to confirm that SubSurface Instruments, Inc. is the sole authorized provider and distributor of Enigma Data Logger products within the United States.

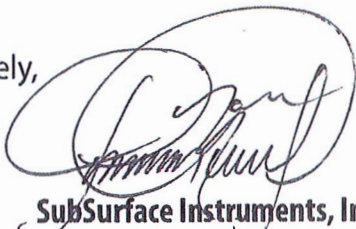
SubSurface Instruments, Inc. is authorized to market, sell, provide technical support, service, training, and warranty assistance for the Enigma product line throughout the United States. As the exclusive authorized provider, SubSurface Instruments maintains direct relationships with the manufacturer and is responsible for supporting customers with genuine Enigma equipment, software, accessories, and related services.

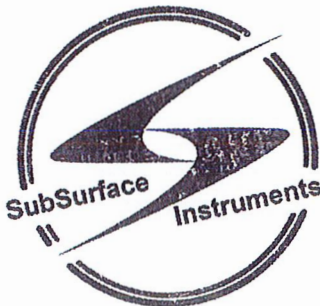
Organizations and individuals seeking to purchase Enigma Data Loggers or obtain official product support within the United States should work directly with SubSurface Instruments, Inc. to ensure they receive authentic products, current software updates, technical assistance, and warranty coverage.

This authorization is provided for verification purposes and may be presented as evidence of SubSurface Instruments, Inc.'s status as the exclusive authorized provider of Enigma Data Loggers in the United States.

Should you require any additional information, please contact us directly.

Sincerely,


SubSurface Instruments, Inc.
1230 Flightway Dr
De Pere, WI



QUOTE

QUOTE NO
29351

Bain

ENTERPRISES

TO City of Romulus
11111 Wayne Rd
Romulus, MI 48174

QUOTE DATE	VALID THRU	SALES REP	PAGE
5/26/2026	6/24/2026	Craig Wilhoit (330) 696-7788 wilhoitc@bainenterprises.com	1

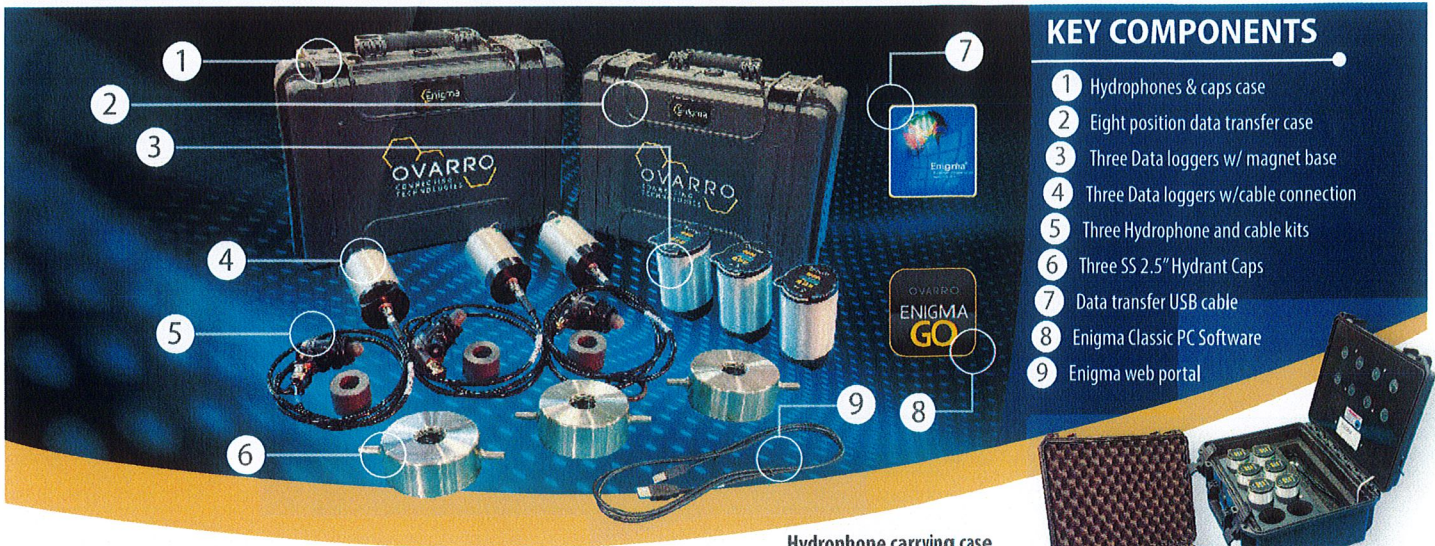
ITEM NO	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
ENIGMA3HYBRID	1	Enigma 3 Hybrid leak detection logger	21,500.00	21,500.00
TARIFF	1	Tariff Charge	1,000.00	1,000.00

TOTAL AMOUNT 22,500.00

3 steel
3 plastic
and training

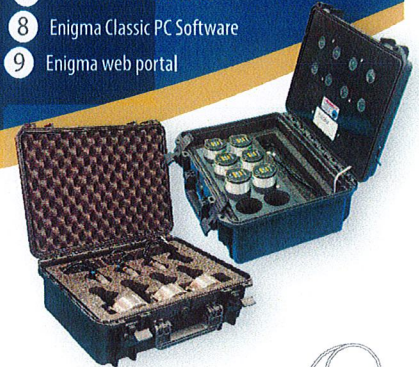
Pricing includes delivery and training.
Training provided by Bain Enterprises.

ENIGMA 3 HYBRID DATA LOGGERS



KEY COMPONENTS

- 1 Hydrophones & caps case
- 2 Eight position data transfer case
- 3 Three Data loggers w/ magnet base
- 4 Three Data loggers w/cable connection
- 5 Three Hydrophone and cable kits
- 6 Three SS 2.5" Hydrant Caps
- 7 Data transfer USB cable
- 8 Enigma Classic PC Software
- 9 Enigma web portal



Hydrophone carrying case w/SS hydrant caps and a data transfer case with 8 position loggers space.

DESCRIPTION

The Enigma 3 Hybrid is a versatile, multi-point leak detection system that combines the capabilities of standard Enigma noise correlation loggers with high-sensitivity hydrophones in a single, integrated kit. Designed to handle a wide range of pipe materials and field conditions, the system enables accurate leak location across both metallic and non-metallic networks.

MULTI-POINT CORRELATION

By integrating both technologies into one system, the Enigma 3 Hybrid allows operators to deploy the most effective sensing method for each application—improving detection reliability, extending correlation distances, and reducing the need for multiple systems in the field.

OPTIMUM DESIGN

For detecting quiet leaks Enigma is designed with the lowest possible 'electronic noise floor' - the lowest random noise generated within the logger's semiconductors. This is coupled to the ability to process very low frequency signals.

NARROW BAND FILTERING

The Narrow Band Filter tool automatically 'sweeps' the frequency range and produces multiple correlations in different frequency band. The technique can enable results when operating over longer distances and large diameter mains.

SPECIFICATIONS

CORRELATION DATA LOGGERS

Sensors	Data logger	Hydrophone
Type	Integral Accelerometer	Hydrophone connected externally
Frequency range	1 - 2,400 Hz	1 - 2400 Hz
Sensitivity	10 V/g	-195dB
Attachment	Integral magnet	1" NPT connection + pipe adapters
Sampling		
Rate	4860 Hz	
Resolution	24-bit	
Number of epochs	1, 2, or 3	
Epoch duration	60 seconds	
Max total recording time	180 seconds	
Power		
Type	Dual lithium cells	
Replaceable	At factory or service center	
Operating life	>5 years	
Physical		
Dimensions	104mm (high) x 59mm (diameter)	
Material	Aluminum	
Waterproof rating	Submersible to IP68	
Operating temperature	-10°C to +60°C	

COMMUNICATIONS CASE

Host Communications	
Type	USB
Rate	2.5 Mbits/sec
Data saved into case	One run (8 correlations)
Memory	
Data Store	32MB static Ram
Communications	
Type	Optical
Rate	2.5 Mbits/sec
Power Supply	
Type	User replaceable alkaline 4 cell pack
Physical	
Dimensions	Holds 8 loggers 410 x 325 x 172 mm
Material	Rugged high impact plastic
Waterproof rating	IP65
Operating temperature	-10°C to +60°C

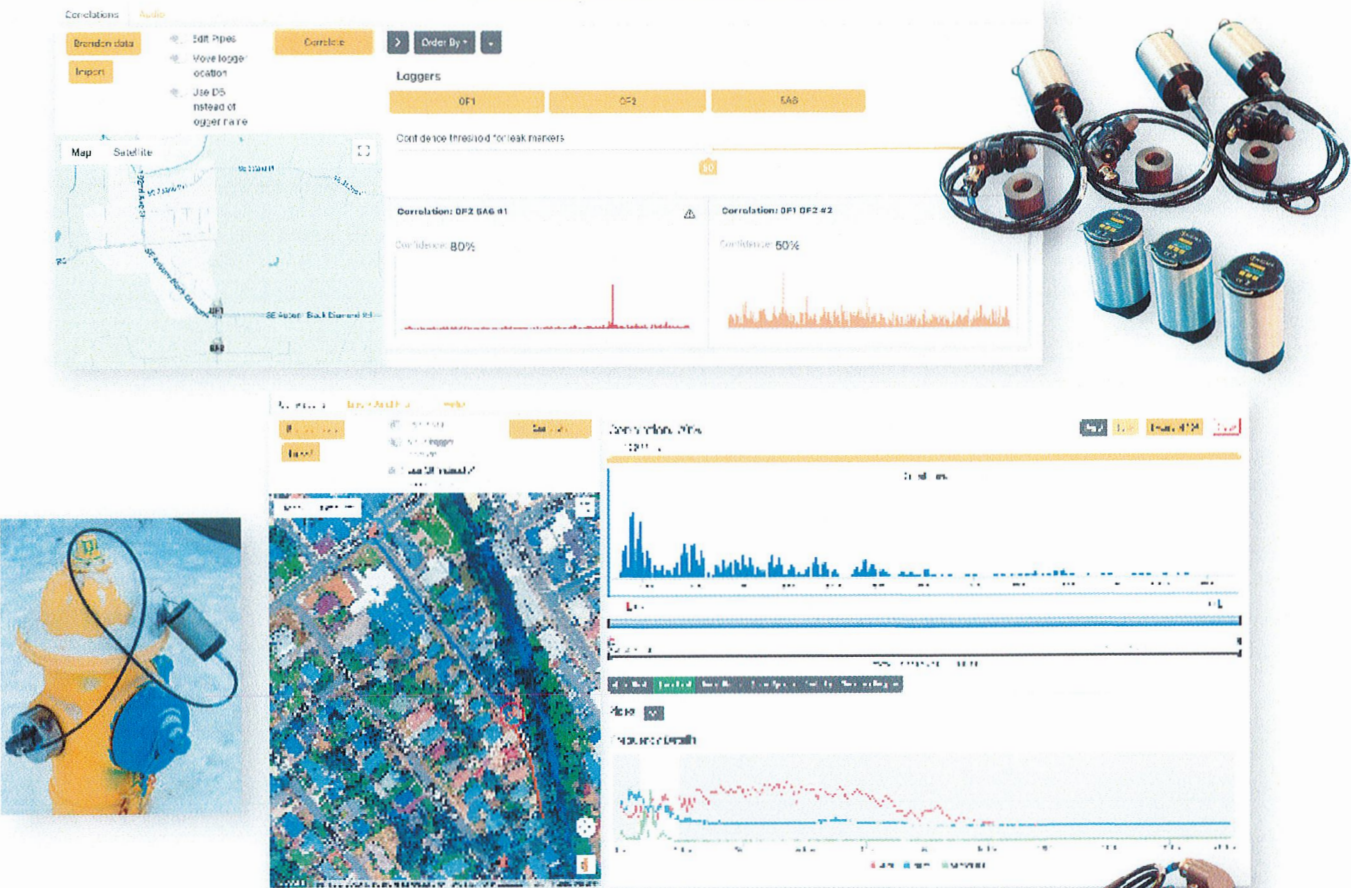


SubSurface Instruments, Inc. | 1230 Flightway Drive, De Pere, WI. 54115
Toll free: 855.422.6346 | Website: www.ssilocators.com | email: info@ssilocators.com

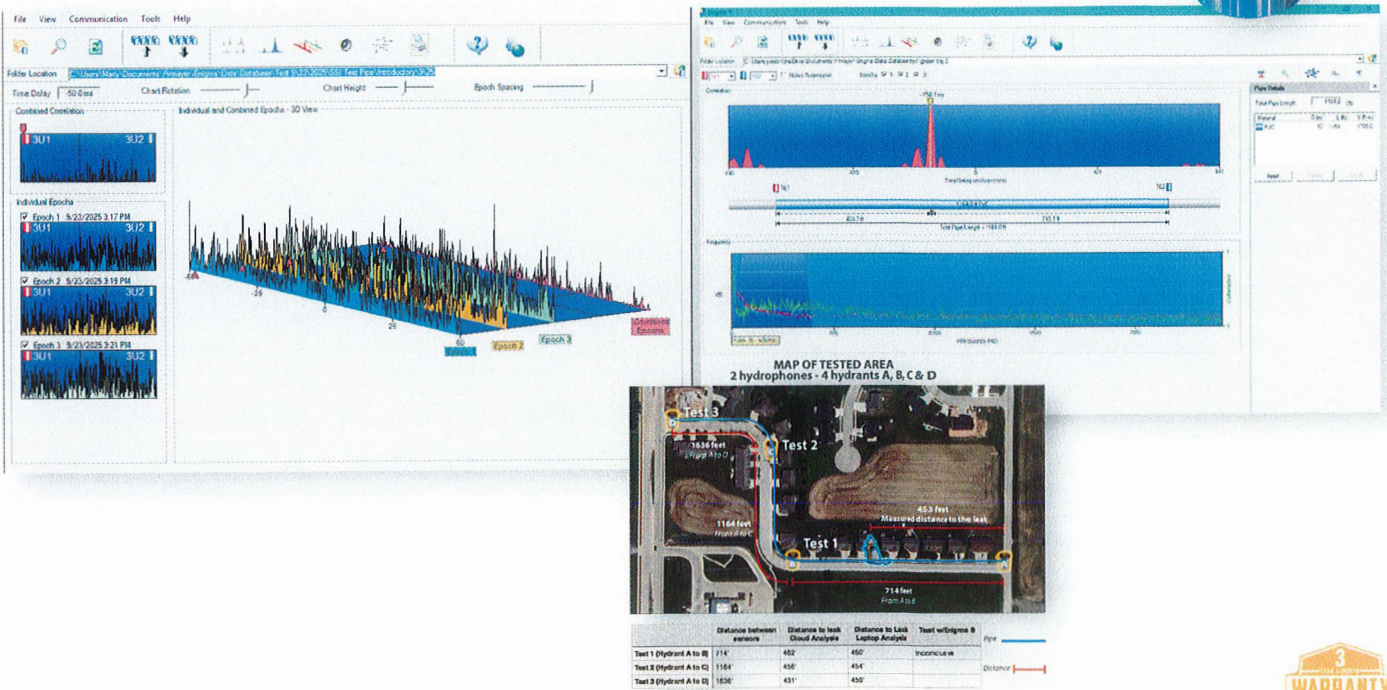
Rev. 04/20/2026

ENIGMA 3 HYBRID DATA LOGGERS

CORRELATION SCREENS - CLOUD VERSION



CORRELATION SCREENS - PC VERSION



SubSurface Instruments, Inc | 1230 Flightway Drive, De Pere, WI. 54115
Toll free: 855.422.6346 | Website: www.ssilocators.com | email: info@ssilocators.com





Enigma 3 Standard Loggers

MSRP

\$ 13,500.00

- Three individual loggers
- Expandable to 8 loggers
- Compact case with optical transfer for up to 8 loggers
- Loggers with integral magnet
- Frequency range: 1–2400 Hz
- Three recording epochs
- Epoch duration: 60 seconds
- Maximum recording time: 180 seconds
- Local or cloud-based data analysis



Enigma 8 Standard Loggers

MSRP

\$ 18,000.00

- Eight individual loggers
- Loggers with integral magnet
- Frequency range: 1–2400 Hz
- Three recording epochs
- Epoch duration: 60 seconds
- Maximum recording time: 180 seconds
- Compact case with optical transfer for up to 8 loggers
- Local or cloud-based data analysis

HYDROPHONES



Enigma 3 Hydrophone

MSRP

\$ 18,000.00

- Highly sensitive hydrophone sensors
- Individual carrying cases for loggers and hydrophones
- Custom Hydrophone caps for hydrant installation
- Integral Hydrophone & logger connection
- Designed to pinpoint leaks in plastic (and metal) pipes
- Covers longer distances between fittings, reducing the number of loggers and overall cost
- Frequency range 1 –2400 Hz
- Three recording epochs
- Epoch duration: 60 seconds
- Maximum recording time: 180 seconds
- Optical data transfer
- PC software or cloud access for data analysis
- Innovative correlation analysis



Enigma 3 Hybrid

MSRP

\$ 22,500.00

- All-in-one hybrid leak detection system
- Integrates Standard and Hydrophone technologies
- Combines surface acoustic loggers with in-pipe hydrophones
- Detects leaks in metallic pipelines
- Optimized for low-frequency PVC and plastic pipes
- Direct water-column sensing capability
- High-sensitivity acoustic performance
- Flexible deployment across mixed pipe networks
- Single kit for multiple pipe materials
- Designed for overnight monitoring
- Ideal for low-noise, high-accuracy leak detection
- Only true hybrid leak detection kit available on the market

OPTIONAL ACCESSORIES



Standard Logger

MSRP \$1,500

Individual standard logger with integral magnet and optical data transfer



HYQ Logger

MSRP \$1,500

Individual HYQ logger with a female connector and optical data transfer



Hydrophone & Cable

MSRP \$1,500

Highly sensitive Hydrophone sensor with 3' cable



8 Loggers Case

MSRP \$9,000

Compact case with optical transfer for up to 8 loggers



USB Data Cable

MSRP \$120

High-quality 6-foot USB data cable with Type-A to Type-B connectors for reliable data transfer.



FUNDS VERIFICATION FORM

DEPARTMENT: Department of Public Works

FUND NAME: Capital Outlay – Machinery & Equipment

ACCOUNT NUMBER/S: 592-591-971.138

PURPOSE FOR REQUEST: Request for the purchase of Enigma 3 Hybrid Locating System from Bain Enterprises.

AMOUNT OF EXPENDITURE: \$22,500.00

SIGNATURE OF DEPARTMENT HEAD:

FUNDS CURRENTLY AVAILABLE: \$22,500.00

FINANCE DEPARTMENT APPROVAL: *Gary Harris*

DATE: 7/16/2026



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **July 27, 2026**

Item No. F.

General Description: Sole Source Neptune Technology Group Cellular Endpoints with Installation Purchase

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Sole Source Neptune Technology Group Cellular Endpoints with Installation Purchase Request
DATE: July 22, 2026

I concur with the recommendation of Don Straub, Deputy DPW Director and Christina Parker, Purchasing Director, and respectfully request City Council authorize the purchase of the Cellular Endpoint Equipment with installation from Neptune Technology Group at a total cost of \$110,781.75 under the terms of Sole Source Purchases Exception in Section 39-11(d)(1)c.1 of the Romulus Purchasing Ordinance.

Gary Harris, Interim Finance Director has verified that funds are available in the Water & Sewer Fund, Water Department, Capital Outlay Meters Expense account 592-591-971.137 and Water & Sewer Fund, Water Department, Contractual Services Expense account #592-591-818.000.

Motion by _____, supported by _____, to concur with the administration, and authorize the purchase of the Cellular Endpoint Equipment with installation from Neptune Technology Group at a total cost of \$110,781.75 under the terms of Sole Source Purchases Exception in Section 39-11(d)(1)c.1 of the Romulus Purchasing Ordinance.



MEMORANDUM

DATE: July 22, 2026
TO: Mayor Robert A. McCraight
FROM: Christina Parker, Purchasing Director
SUBJECT: Sole Source Neptune Technology Group Cellular Endpoints with Installation Purchase Request

Under the terms of Chapter 39 of the City of Romulus Code of Ordinances (Section 39-11 (d)(1)c.2., Exceptions to Competition-Sole Source Purchase-Unique Source (commodity/service is unique/special in nature), I respectfully request that Council approve the sole source purchase of Cellular Endpoints with installation for Department of Public Works from Neptune Technology Group. The cost of the equipment is \$82,653.50, with an additional \$28,128.25 for installation, project management, and the annual Neptune 360 Cellular Data Plans, for a total purchase price of \$110,781.75.

This purchase will upgrade the City's existing water meter reading infrastructure at high water demand locations, including hotels, apartment complexes, and locations currently requiring manual meter readings. The new cellular endpoint technology will provide real-time meter data, enabling staff to monitor water usage more effectively, identify unusually high consumption, detect negative usage, and proactively identify potential leaks. These improvements will enhance operational efficiency, improve customer service, and support water conservation efforts.

I concur with the recommendation of Don Straub, Deputy Director of Public Works, to proceed with this purchase. If you concur, please request Council's approval for this sole source purchase of the Cellular Endpoint equipment with installation from Neptune Technology Group for a total cost of \$110,781.75.

Gary Harris, Financial Services Director, has verified that funds for this acquisition are currently available in Water & Sewer Fund, Water Department, Capital Outlay Meters expense account (592-591-971.137) and Water & Sewer Fund, Water Department, Contractual Services expense account (592-591-818.000).

If I can be of any further assistance to you regarding this matter, please contact me.

Christina Parker
Christina Parker
Purchasing Director

Interoffice Memorandum

TO: Christina Parker, Director of Purchasing

FROM: Donald Straub, Deputy Director of Public Works

CC: Mayor Robert A. McCraight
Roberto Scappaticci, Director of Public Services & Public Works

DATE: July 15th, 2026

SUBJECT: Request for Purchase and Installation of Neptune Cellular Endpoints

Dear Ms. Parker,

The Department of Public Works is requesting approval for the purchase and installation of 265 Neptune Cellular Endpoints and associated equipment. This technology will be deployed at high-priority locations, including hotels, apartments, and current manual-read sites.

The upgrading of these specific accounts to cellular endpoints will significantly enhance our operational efficiency and revenue protection by delivering the following benefits:

- **Advanced Tracking:** Allows for real-time monitoring to quickly identify high consumption, negative consumption, and potential leaks.
- **Improved Accuracy:** Minimizes manual reading errors, drastically reducing water loss and improving overall billing accuracy.
- **Direct Software Integration:** The equipment transmits data directly to our current management software through our vendor, Ferguson Waterworks.
- **System Compatibility:** This Neptune equipment is the only reading system on the market that is fully compatible with our existing reading and billing software, eliminating the need for costly system overhauls.

<i><u>Description</u></i>	<i><u>Unit Cost</u></i>	<i><u>Quantity</u></i>	<i><u>Total Cost</u></i>
R900 Multi-Carrier Cellular Endpoints	\$136.00	265	\$36,040.00
ProCoder Pit Registration	\$102.40	265	\$27,136.00
Installation Fee (Per Unit)	\$80.00	265	\$21,200.00
Adder Wire (As needed for Installation)*	\$73.50	265	\$19,477.50
Neptune 360 Cellular Data Plan	\$11.05	265	\$2,928.25
Project Management Fee	Flat Rate	-	\$4,000.00
<i>Total Project Investment</i>			<i>\$110,781.75</i>

CITY OF ROMULUS

DEPARTMENT OF PUBLIC WORKS

*Note: Adder wires will be utilized on current meters during installation only where necessary; the amount above represents the maximum potential exposure for this line item and is estimated to be minimal.

Funds for this project have been budgeted for in multiple accounts and will be deducted from account# 592-591-971.137 (Capital Outlay - Meters) – in the amount of \$55,517.50 to cover the ProCoder Pit Registers and R900 Multi Carrier Cellular Endpoints. As well as account# 592-591-818.000 (Contractual Services) in the amount of \$28,128.25 which includes the Annual Neptune 360 Cellular Data Plans, Installation and Project Management Fees.

Given the critical need for automated leak detection and the fact this is a sole source solution compatible with our current billing infrastructure, I recommend proceeding with this purchase through Ferguson Waterworks.

If you should have any questions regarding this matter please feel free to contact me at 734-955-8755 or dstraub@romulusgov.com.

Sincerely,



Donald Straub, Deputy Director of Public Works

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March 17, 2026

To Whom It May Concern:

Thank you for the interest in Neptune Technology Group. This letter affirms that Neptune Technology Group is the sole manufacturer for the entire Neptune product line and offers direct sales, in addition to complete service, and support. Our headquarters and manufacturing facility is located in Tallassee, Alabama. Additional company information can be found on our website www.neptunetg.com.

At this time Ferguson Waterworks is the only Neptune distributor authorized to sell RF meter reading equipment and Neptune water meters and parts in the State of Michigan. Ferguson Waterworks is authorized by Neptune to submit an offer for Neptune water meters and related products.

If you have any questions, please contact your local Neptune representative, Sam Mitchell at (517) 420-0428.

Sincerely,

Chris Knapp

Chris Knapp
Sr. Customer Service Manager

Register + Cellular Endpoint Pricing

From Stephen.Daniell@Ferguson.com <Stephen.Daniell@Ferguson.com>

Date Fri 6/19/2026 4:16 PM

To Straub, Donald <dstraub@romulusgov.com>

Warning: Unusual sender <stephen.daniell@ferguson.com>

You don't usually receive emails from this address. Make sure you trust this sender before taking any actions.

Hi Don,

See pricing below. There are 2 install prices, one to install the cellular endpoint in the room with the meter and another to wire it to the outside wall. I am showing pricing for installing it in the room with the meter and then showing an adder if a wire run is needed.

Description	Quantity	Sell Price	Total
ProCoder Pit Register	265	\$102.40	\$27,136.00
R900 Multi Carrier Cellular Endpoint	265	\$136.00	\$36,040.00
Neptune 360 Cellular Data Plan	265	\$11.05	\$2,928.25
Installation	265	\$80.00	\$21,200.00
Project Management Fee	1	\$4,000.00	\$4,000.00
		Total	\$91,304.25

Hotels, Apts, +
Manually Read
Locations

Wire Run Adder - \$73.50

If you have any questions or would like to discuss, please let me know.

Best Regards,

Steve

Steve Daniell

Utility Solutions Specialist

Ferguson Waterworks | Intelligent Utility Solutions

Mobile | 248.320.0843

Ferguson Technical Support - Neptune Technology

248-397-9083 | neptune@ferguson.zohodesk.com

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FUNDS VERIFICATION FORM

DEPARTMENT: Department of Public Works

FUND NAME: Capital Outlay – Meters
Contractual Services

ACCOUNT NUMBER/S: 592-591-971.137, 592-591-818.000

PURPOSE FOR REQUEST: Request for the purchase and
installation of Neptune Cellular Endpoints.

AMOUNT OF EXPENDITURE: \$110,781.75

SIGNATURE OF DEPARTMENT HEAD:

FUNDS CURRENTLY AVAILABLE: 592-591-971.137 \$138,830
592-591-818.000 \$109,000

FINANCE DEPARTMENT APPROVAL: *Gary Harris*

7/22/2026

DATE: 7/16/2026



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **July 27, 2026**

Item No. G.

General Description: Piggyback on MiDeal Contract for the Purchase of One (1) Ford Transit 350 Twelve Passenger Van for the Recreation Department

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Piggyback on MiDeal Contract #MA240000001193 for Purchase of One (1) Ford Transit 350 Twelve Passenger Van for the Recreation Department
DATE: July 22, 2026

I concur with the recommendation of Don Straub, Deputy Director of Public Works, and Christina Parker, Purchasing Director, and respectfully request City Council's authorization to piggyback on the MiDeal Contract #MA240000001193 with Gorno Ford for the purchase one (1) 2027 Ford Transit 350 12 Passenger Van for a total cost of \$64,298.00 for the Recreation Department.

Gary Harris, Interim Finance Director, has verified that funds for the purchase have been budgeted for in the Motor Vehicle Fund, Motor Vehicle & Equipment, Capital Outlay Machinery & Equipment Expense account #661-572-971.138.

Motion by _____, supported by _____, to concur with the administration and consent to piggyback on the MiDeal Contract #MA240000001193 with Gorno Ford for the purchase one (1) 2027 Ford Transit 350 12 Passenger Van for a total cost of \$64,298.00 for the Recreation Department.



MEMORANDUM

DATE: July 21, 2026
TO: Mayor Robert A. McCraight
FROM: Christina Parker, Purchasing Director
SUBJECT: Piggyback MiDeal#MA240000001193 One (1) Ford Transit 350 Twelve (12) Passenger Van for Recreation Department

Don Straub, Deputy Director of Public Works, has requested to purchase one (1) 2027 Ford Transit 350 12 Passenger Van for a total price of \$64,298.00 from Gorno Ford by Piggybacking on the State of Michigan's MiDeal Contracts #MA240000001193.

Please be advised that the City is not required to solicit competitive bids for this purchase under the exception to competition clause of the Romulus Purchasing Ordinance which allows for the Piggybacking on a contract solicited and awarded by another agency and as further outlined in subsection 39-11(d) (10) of the Ordinance:

"The city's procurement by competitive sealed bids shall be waived and the city may piggyback on an existing extendable contract, where the materials, services or goods in combination with services are purchased from a state or local governmental agency's bid that has been sufficiently advertised and was the subject of sealed bids so that in the opinion of the purchasing director or their designee the procedure meets the intent of competitive sealed bidding under this chapter."

The Michigan Department of State acted as the host agency for the MiDeal Solicitation that resulted in a five-year contract (#MA240000001193) award to Gorno Ford with pricing to expire August 31, 2029.

The 2027 Ford Transit 350 12 Passenger Van will be a new fleet vehicle dedicated to use of the Recreation Department to upgrade transport capabilities and guarantee reliable uninterrupted service.

It is the recommendation of myself and Deputy Director of Public Works, Don Straub, to proceed with the purchase of this vehicle. If you concur, please request Council's permission to Piggyback on MiDeal Contract #MA240000001193 with Gorno Ford for the purchase of one (1) 2027 Ford Transit 350 12 Passenger Van for a total cost of \$64,298.00.

Gary Harris, Financial Services Director, has verified that funds for this purchase are available in the Motor Vehicle Fund, Motor Vehicle & Equipment, Capital Outlay expense account (661-572-971.138).

If I can be of any further assistance to you regarding this matter, please contact me.

Christina Parker
Purchasing Director

Interoffice Memorandum

TO: Christina Parker, Purchasing Director

FROM: Don Straub, Deputy Director of Public Works

CC: Mayor Robert McCraight
Roberto J. Scappaticci, Director of Department of Public Services & Public Works
Gary Harris, Deputy Finance Director

DATE: July 15th, 2026

SUBJECT: Request to Piggyback on MIDEAL Contract# MA240000001193 – Ford Transit 350 12 Passenger Van

Dear Christina,

The DPW would like to purchase a vehicle which will be dedicated to the use of the Recreation Department. The vehicle for Recreation is a 2027 Ford Transit 350 12 Passenger Van. Acquiring a new vehicle is essential for the recreation department to upgrade our transport capabilities and guarantee reliable, uninterrupted service.

Our request is to piggyback on the MIDEAL state bid contract# MA240000001193 from Gorno Ford in the amount of **\$64,298.00**.

Funds for this purchase were budgeted for and approved by City Council in the FY26/27 budget in account number 661-572-971.138, Capital Outlay – Machinery & Equipment. Please present this request to City Council for approval of vehicle purchase.

If you should have any questions regarding this matter, please feel free to contact me at (734) 955-8755 or dstraub@romulusgov.com

Sincerely,



Don Straub
Deputy Director, Department of Public Works

t:\administrative\admin documents\2026 memos\rec van\request to piggyback mideal contract
#ma240000001193 - ford transit.docx

EDDIE WILLIAMS
GOVERNMENT SALES,
GORNO FORD
WOODHAVEN, MI 48183
CELL 313-319-3431, PH 734-671-4893, Email eddiewilliams@gornoford.com

CHRISTINA LAVEQUE PH 734-955-8730, CELL 734-732-1276

DON 734-955-8755

ROMULUS DPW

Email CLAVEQUE@ROMULUSGOV.COM

2027 FORD TRANSIT 350 LOW ROOF 12 PASSENGER , MIDEAL #MA240000001193

INCLUDES 3.5L V6, 10 SPD AUTO TRANS, POWER STEERING & BRAKES, , 3.73 AXLE RATIO, A/C
& HEAT , AM/FM STEREO, TILT-TELESCOPING STEERING WHEEL, ROLL STABILITY, SIDE
CURTAIN AIR BAGS, POWER WINDOWS, DOOR LOCKS, & MIRRORS, KEYLESS ENTRY, BACK UP
CAMERA, REAR A/C UNIT, CRUISE CONTROL , SLIDING SIDE DOOR

CHANGES, WHITE EXT., VINYL TRIM INT.

MID-ROOF

LIMITED SLIP REAR AXLE

TOW PKG., W/TRAILER PLUG, BRAKE CONTROLLER, & CLASS III HITCH

(2) ADDITIONAL KEYS W/KEYLESS

PRIVACY GLASS

OVERHEAD SHELF

LONG ARM HEATED EXT MIRRORS

FORD CO PILOT 360 SYSTEM

FRONT OVERHEAD SHELF

REMOTE START

PRIVACY GLASS

STEP BOARD FOR SLIDING SIDE DOOR

FLOOR MATS-FRONT

MUNI PRICE

\$64,298.00

OPTIONS

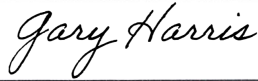
10 YR/100,000 MILE FORD ESP PREM WARRENTY

3,595.00

EDDIE WILLIAMS
GORNO FORD
CELL 313-319-3431



FUNDS VERIFICATION FORM

<u>DEPARTMENT:</u>	DPW
<u>FUND NAME:</u>	Capital Outlay - Machinery & Equipment
<u>ACCOUNT NUMBER/S:</u>	661-572-971.138
<u>PURPOSE FOR REQUEST:</u>	Purchase of Ford Transit 350 12 Passenger Van for Recreation Department use and purchased under the MIDEAL #MA240000001193.
<u>AMOUNT OF EXPENDITURE:</u>	\$64,298.00
<u>SIGNATURE OF DEPARTMENT HEAD:</u>	
<u>FUNDS CURRENTLY AVAILABLE:</u>	\$64,298.00
<u>FINANCE DEPARTMENT APPROVAL:</u>	
<u>DATE:</u>	7/22/2026



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **July 27, 2026**

Item No. H.

General Description: Piggyback on MiDeal Contract for the Purchase of One (1) Ford Utility Interceptor and One (1) 2026 Ford F-150 4x4 XLT SuperCrew from Gorno Ford

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Piggyback on MiDeal Contract #MA240000001193 for Purchase of One (1) Ford Utility Interceptor & One (1) 2026 Ford F-150 4x4 XLT SuperCrew from Gorno Ford
DATE: July 21, 2026

I concur with the recommendation of Roger Salwa, Police Captain and Christina Parker, Purchasing Director, and respectfully request City Council's authorization to piggyback on the MiDeal Contract #MA240000001193 with Gorno Ford for the purchase one (1) 2027 Ford Utility Interceptor and one (1) 2026 Ford F150 4x4 XLT SuperCrew at a total cost of \$127,969.00 for the Romulus Police Department.

Gary Harris, Interim Finance Director, has verified that funds for the purchase have been budgeted for in the Motor Vehicle Fund, Motor Vehicle & Equipment, Capital Outlay Machinery & Equipment Expense account #661-572-971.138.

Motion by _____, supported by _____, to concur with the administration and consent to piggyback on the MiDeal Contract #MA240000001193 with Gorno Ford for the purchase one (1) 2027 Ford Utility Interceptor and one (1) 2026 Ford F150 4x4 XLT SuperCrew at a total cost of \$127,969.00 for the Romulus Police Department.



MEMORANDUM

DATE: July 16, 2026
TO: Mayor Robert A. McCraight
FROM: Christina Parker, Purchasing Director
SUBJECT: Piggyback MiDeal#MA240000001193 for One (1) 2027 Ford Utility Interceptor and (One (1) 2026 Ford F-150 4x4 XLT SuperCrew From Gorno Ford

Captain Roger Salwa of the Romulus Police Department, has requested to purchase one (1) 2027 Ford Utility Interceptor and one (1) Ford F-150 4x4 XLT SuperCrew for the total price of \$127,969.00 from Gorno Ford by Piggybacking on the State of Michigan's MiDeal Contracts #MA240000001193.

Please be advised that the City is not required to solicit competitive bids for this purchase under the exception to competition clause of the Romulus Purchasing Ordinance which allows for the piggybacking on a contract solicited and awarded by another agency and as further outlined in in subsection 39-11(d) (10) of the Ordinance:

"The city's procurement by competitive sealed bids shall be waived and the city may piggyback on an existing extendable contract, where the materials, services or goods in combination with services are purchased from a state or local governmental agency's bid that has been sufficiently advertised and was the subject of sealed bids so that in the opinion of the purchasing director or their designee the procedure meets the intent of competitive sealed bidding under this chapter."

The Michigan Department of State acted as the host agency for the MiDeal Solicitation that resulted in a five-year contract (#MA240000001193) being awarded to Gorno Ford with pricing to expire August 31, 2029.

The 2026 Ford F-150 will replace the current F-150 assigned to the Detective Bureau, which is no longer considered reliable for investigative operations. Upon replacement, the existing vehicle will be reassigned to the City's fleet for use by the Assessing Office. The total cost of the new vehicle, including all required upfitting, is \$52,626.00, consisting of \$51,229.00 for the vehicle and \$1,397.00 for upfitting. A five-year warranty is included in the purchase price.

The 2027 Ford Police Utility Interceptor will replace a patrol vehicle that has reached the end of its useful service life due to its age, mileage, and increasing maintenance requirements. The replaced patrol vehicle will be sold at auction in accordance with the City's vehicle disposal procedures. The total cost of the new Police Utility Interceptor, including all required upfitting, is \$75,343.00, consisting of \$53,566.00 for the vehicle and \$21,777.00 for upfitting. A five-year warranty is included in the purchase price.

It is the recommendation of myself and Captain Roger Salwa, to proceed with the purchase of this vehicle. If you concur, please request Council's permission to Piggyback on MiDeal Contract #MA240000001193 with Gorno Ford for the purchase of one (1) 2027 Ford Utility Interceptor and one (1) Ford F150 4x4 XLT SuperCrew for a total cost of \$127,969.00.

Gary Harris, Financial Services Director, has verified that funds for this purchase are available in the Motor Vehicle Fund, Motor Vehicle & Equipment, Capital Outlay expense account (661-572-971.138). If I can be of any further assistance to you regarding this matter, please contact me.

Christina Parker

Christina Parker,
Purchasing Director

Memo

To: Christina Parker
From: Roger Salwa, Captain
Cc: Chief Robert Pfannes
Date: July 7th, 2026
Re: Request to Purchase (1) DB Vehicle F150 and (1) Patrol Vehicle Using Motor Vehicle Fund

This memo requests to purchase one (1) F-150 XLT and one (1) Ford SUV Patrol Vehicle from the **Motor Vehicle Account**.

I respectfully request the City Council's approval to purchase one new vehicle for the Detective Bureau and one new marked patrol vehicle for the Police Department. These purchases are necessary to maintain a reliable fleet, support daily law enforcement operations, and ensure the safety and effectiveness of our personnel.

The Detective Bureau vehicle will replace an ageing department vehicle that has become increasingly costly to maintain and is no longer dependable for investigative operations. Detectives rely on a reliable vehicle to conduct follow-up investigations, interview witnesses, execute search warrants, transport evidence, and coordinate with other law enforcement agencies. A dependable vehicle is essential to maintaining efficient investigative services and minimizing disruptions caused by vehicle downtime.

The marked patrol vehicle will replace a patrol unit that has reached the end of its useful service life due to age, mileage, and increased maintenance needs.

The requested amount includes the purchase price of two fully equipped police vehicles as well as all necessary up-fitting (lights, radios, cages, hardware, and other required equipment).

COST(S):

\$127,969.00 (F150 \$52,626.00 – Police Interceptor \$75,343.00)

RECOMMENDATION:

If you concur, please request Council's permission to approve this purchase.

Gary Harris, Finance Director, has verified the funds are currently available for the acquisition in the Federal Forfeiture Account.



Preview Order F100 - W3L - 4x4 XLT SuperCrew : Order Summary Time of Preview: 03/06/2026
10:00:59 Receipt: 3/6/2026

Dealership Name : Gorno Bros Inc

Sales Code : F48022

Dealer Rep.	patrick southward
Customer Name	ROMULUS PD

Type	Fleet
Priority Code	F1

Vehicle Line	F-150
Model Year	2026

Order Code	F100
Price Level	640

DESCRIPTION

F150 4X4 SUPERCREW XLT - 145
145 INCH WHEELBASE
TOTAL BASE VEHICLE
ICONIC SILVER METALLIC
CLOTH 40/20/40
MEDIUM DARK SLATE
EQUIPMENT GROUP 301A
.XLT SERIES
.8-WAY POWER DRIVERS SEAT
.DUAL ZONE AUTO TEMP CONTROL
.LED FOG LAMPS
2.7L V6 ECOBOOST
ELEC TEN-SPEED AUTO TRANS
275/65R 18 BSW ALL-TERRAIN
3.55 RATIO REGULAR AXLE

DESCRIPTION

6650# GVWR PACKAGE
FORD FLEET SPECIAL ADJUSTMENT
50 STATE EMISSIONS
18X8.5 PAINTED ALUM WHL
EXTENDED RANGE 36GAL FUEL TANK
CONN PKG: 1 YR INCL W/FORD APP
TONNEAU COVER-SOFT *ACCY
BEDLINER-TOUGHBED SPRAYIN*ACCY
SPECIAL DEALER ACCOUNT ADJUSTM
SPECIAL FLEET ACCOUNT CREDIT
FUEL CHARGE
NET INVOICE FLEET OPTION (B4A)
PRICED DORA
ADVERTISING ASSESSMENT
DESTINATION & DELIVERY

TOTAL BASE AND OPTIONS
XLT 2.7L DISCOUNT
TOTAL

MI Deal # MA240000001193

MI Deal Price Delivered \$51,229.00

With 5 Year 100,000 Warranty

This order has not been submitted to the order bank.

This is not an invoice.



Preview Order F100 - K8A - Police Inter Utility AWD : Order Summary Time of Preview: 07/07/2026 12:16:00 Receipt: NA

Dealership Name : Gorno Bros Inc

Sales Code : F48022

Dealer Rep.	patrick southward
Customer Name	ROMULUS

Type	Fleet
Priority Code	J2

Vehicle Line	Explorer
Model Year	2027

Order Code	F100
Price Level	715

DESCRIPTION

K8A0 POLICE INTER UTILITY AWD
.119 INCH WHEELBASE
TOTAL BASE VEHICLE
AGATE BLACK METALLIC
CLOTH BUCKETS/VINYL REAR SEATS
ONYX INTERIOR
EQUIPMENT GROUP 500A
.FM STEREO
3.0L ECOBOOST V6 ENGINE
10-SPEED AUTO TRANSMISSION
FORD FLEET SPECIAL ADJUSTMENT

DESCRIPTION

GLOBAL LOCK/UNLOCK
DRIVER AND PASS LED SPOT LAMP
KEYED ALIKE -KEY CODE B
OBD-II SPLIT CONNECTOR
REAR DR HNDL AND LOCKS INOPR
SPECIAL DEALER ACCOUNT ADJUSTM
SPECIAL FLEET ACCOUNT CREDIT
FUEL CHARGE
NET INVOICE FLEET OPTION (B4A)
PRICED DORA
ADVERTISING ASSESSMENT
DESTINATION & DELIVERY

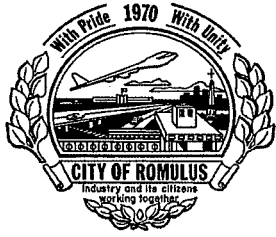
TOTAL BASE AND OPTIONS

DISCOUNTS **MI Deal # MA240000001193**

TOTAL **MI Deal Price Delivered With 5year 100,000 mile service contract \$53,566.00 per vehicle**

This order has not been submitted to the order bank.

This is not an invoice.



FUNDS VERIFICATION FORM

<u>DEPARTMENT:</u>	Police
<u>FUND NAME:</u>	Motor Vehicle
<u>ACCOUNT NUMBER/S:</u>	661-572-971.138 26/27Fy
<u>PURPOSE FOR REQUEST:</u>	Replace ISB Captain's high mileage 2018 F150 - This vehicle will then go to the assessors dept. for usage. Replace one high mileage patrol vehicle to include up-fitting. This vehicle will then go to auction.
<u>AMOUNT OF EXPENDITURE:</u>	\$127,969.00 (F150 \$52,626.00 - Police Interceptor \$75,343.00)
<u>SIGNATURE OF DEPARTMENT HEAD:</u>	
<u>FUNDS CURRENTLY AVAILABLE:</u>	\$128,340.00 budgeted for these
<u>FINANCE DEPARTMENT APPROVAL:</u>	Gary Harris
<u>DATE:</u>	7/10/2026



City of Romulus

Mayor's Report – Robert A. McCraight, Mayor

Council Meeting Held: **July 27, 2026**

Item No. I.

General Description: Piggyback on MiDeal Contract for the Purchase of Two (2) 2027 Ford Utility Interceptors from Gorno Ford

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

City of Romulus

INTEROFFICE MEMORANDUM

TO: The Honorable Romulus City Council
FROM: Mayor Robert A. McCraight
SUBJECT: Piggyback on MiDeal Contract #MA240000001193 for Purchase of Two (2) 2027 Ford Utility Interceptors from Gorno Ford
DATE: July 21, 2026

I concur with the recommendation of Roger Salwa, Police Captain and Christina Parker, Purchasing Director, and respectfully request City Council's authorization to piggyback on the MiDeal Contract #MA240000001193 with Gorno Ford for the purchase of two (2) 2027 Ford Utility Interceptors at a total cost of \$150,686.00 for the Romulus Police Department.

Gary Harris, Interim Finance Director, has verified that funds for the purchase have been budgeted for in the Law Enforcement Federal Fund, Police Department, Capital Outlay Expense account #266-301-971.000.

Motion by _____, supported by _____, to concur with the administration and consent to piggyback on the MiDeal Contract #MA240000001193 with Gorno Ford for the purchase two of (2) 2027 Ford Utility Interceptors at a total cost of \$150,686.00 for the Romulus Police Department.



MEMORANDUM

DATE: July 17, 2026
TO: Mayor Robert A. McCraight
FROM: Christina Parker, Purchasing Director
SUBJECT: Piggyback MiDeal#MA240000001193 for Two (2) 2027 Ford Utility Interceptor
From Gorno Ford

Captain Roger Salwa of the Romulus Police Department, has requested to purchase two (2) 2027 Ford Utility Interceptor at cost of \$ 53,566.00 for a total cost of \$107,132.00 from Gorno Ford by Piggybacking on the State of Michigan's MiDeal Contracts #MA240000001193.

Please be advised that the City is not required to solicit competitive bids for this purchase under the exception to competition clause of the Romulus Purchasing Ordinance which allows for the piggybacking on a contract solicited and awarded by another agency and as further outlined in in subsection 39-11(d) (10) of the Ordinance:

"The city's procurement by competitive sealed bids shall be waived and the city may piggyback on an existing extendable contract, where the materials, services or goods in combination with services are purchased from a state or local governmental agency's bid that has been sufficiently advertised and was the subject of sealed bids so that in the opinion of the purchasing director or their designee the procedure meets the intent of competitive sealed bidding under this chapter."

The Michigan Department of State acted as the host agency for the MiDeal Solicitation that resulted in a five-year contract (#MA240000001193) being awarded to Gorno Ford with pricing to expire August 31, 2029.

These new vehicles will replace two patrol vehicles that have reached the end of its useful service life due to its age, mileage, and increasing maintenance requirements. The replaced patrol vehicles will be sold at auction in accordance with the City's vehicle disposal procedures. The total cost of the new Police Utility Interceptor, including all required upfitting, is \$150,686.00, consisting of \$53,566.00 purchase cost per vehicle and \$21,777.00 per vehicle for upfitting. A five-year warranty is included in the purchase price for both vehicles

It is the recommendation of myself and Captain Roger Salwa, to proceed with the purchase of this vehicle. If you concur, please request Council's permission to Piggyback on MiDeal Contract #MA240000001193 with Gorno Ford for the purchase of two (2) 2027 Ford Utility Interceptor a total cost of \$150,686.00, including upfitting.

Gary Harris, Financial Services Director, has verified that funds for this purchase are available in the Law Enforcement Federal Fund, Police Department, Capital Outlay expense account (266-301-971.000). If I can be of any further assistance to you regarding this matter, please contact me.

Christina Parker

Christina Parker,
Purchasing Director

Memo

To: Christina Parker, Purchasing Director
From: Roger Salwa, Captain
Cc: Chief Robert Pfannes
Date: July 7th, 2026
Re: Request to Purchase Patrol Vehicles Using Federal Forfeiture Funds

This memo requests to purchase two Ford SUV Patrol Vehicles from the **Federal Forfeiture Account**.

I respectfully request the City Council's approval to purchase two replacement patrol vehicles for the Police Department. These vehicles will replace existing patrol units that have reached the end of their useful service life due to age, mileage, and increasing maintenance costs.

The requested amount includes the purchase price of two fully equipped police vehicles as well as all necessary up-fitting (lights, radios, cages, hardware, and other required equipment).

COST(S):
\$150,686.00

RECOMMENDATION:

If you concur, please request Council's permission to approve this purchase.

Gary Harris, Finance Director, has verified the funds are currently available for the acquisition in the Federal Forfeiture Account.



Preview Order F100 - K8A - Police Inter Utility AWD : Order Summary Time of Preview: 07/07/2026 12:16:00 Receipt: NA

Dealership Name : Gorno Bros Inc

Sales Code : F48022

Dealer Rep.	patrick southward	Type	Fleet	Vehicle Line	Explorer	Order Code	F100
Customer Name	ROMULUS	Priority Code	J2	Model Year	2027	Price Level	715

DESCRIPTION

K8A0 POLICE INTER UTILITY AWD
.119 INCH WHEELBASE
TOTAL BASE VEHICLE
AGATE BLACK METALLIC
CLOTH BUCKETS/VINYL REAR SEATS
ONYX INTERIOR
EQUIPMENT GROUP 500A
.FM STEREO
3.0L ECOBOOST V6 ENGINE
10-SPEED AUTO TRANSMISSION
FORD FLEET SPECIAL ADJUSTMENT

DESCRIPTION

GLOBAL LOCK/UNLOCK
DRIVER AND PASS LED SPOT LAMP
KEYED ALIKE -KEY CODE B
OBD-II SPLIT CONNECTOR
REAR DR HNDL AND LOCKS INOPR
SPECIAL DEALER ACCOUNT ADJUSTM
SPECIAL FLEET ACCOUNT CREDIT
FUEL CHARGE
NET INVOICE FLEET OPTION (B4A)
PRICED DORA
ADVERTISING ASSESSMENT
DESTINATION & DELIVERY

TOTAL BASE AND OPTIONS

DISCOUNTS **MI Deal # MA240000001193**

TOTAL **MI Deal Price Delivered With 5year 100,000 mile service contract \$53,566.00 per vehicle**

This order has not been submitted to the order bank.

This is not an invoice.



FUNDS VERIFICATION FORM

<u>DEPARTMENT:</u>	Police
<u>FUND NAME:</u>	Federal LaW eNFORCEMENT
<u>ACCOUNT NUMBER/S:</u>	266-301-971.000
<u>PURPOSE FOR REQUEST:</u>	Replace two high mileage patrol vehicles to include up-fitting. These vehicles will then go to auction.
<u>AMOUNT OF EXPENDITURE:</u>	\$150,686.00
<u>SIGNATURE OF DEPARTMENT HEAD:</u>	
<u>FUNDS CURRENTLY AVAILABLE:</u>	\$159,100 budgeted/available FY 26/27
<u>FINANCE DEPARTMENT APPROVAL:</u>	
<u>DATE:</u>	07/14/2026



City of Romulus

Clerk's Report

Ellen L. Craig-Bragg, Clerk

Council Meeting Held:

July 27, 2026

Item No. 5

General Description: _____

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

Ayes:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Nays:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Abstain:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Treasurer's Report

Council Meeting Held:

July 27, 2026

Item No. 9.

General Description: _____

Resolution No. _____

Moved by: Abdo Bullock Jones Roscoe Talley Wadsworth Wilhide

Seconded by: Abdo Bullock Jones Roscoe Talley Wadsworth Wilhide

Ayes: All Abdo Bullock Jones Roscoe Talley Wadsworth Wilhide

Nays: All Abdo Bullock Jones Roscoe Talley Wadsworth Wilhide

Abstain: All Abdo Bullock Jones Roscoe Talley Wadsworth Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

Item No. 10.



City of Romulus

Unfinished Business

Council Meeting Held:

July 27, 2026

Item No. 11.

General Description: _____

Resolution No._____

Moved by:	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Seconded by:	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

Ayes:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Nays:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Abstain:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

New Business

Council Meeting Held:
Item No. 12.

July 27, 2026

General Description: _____

Resolution No. _____

Moved by:	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Seconded by:	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

Ayes:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Nays:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Abstain:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED



City of Romulus

Warrant

Council Meeting Held: **July 27, 2026**

Item No. A.

General Description: Approval of Warrant #: 26-14 for checks presented in the amount of \$1,645,400.43

Resolution No. _____

<i>Moved by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Seconded by:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

<i>Ayes:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Nays:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
<i>Abstain:</i>	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

CITY OF ROMULUS WARRANT REGISTER SUMMARY

Council Meeting Date: July 27, 2026
Warrant Number: 26-14

TOTAL WARRANT REGISTER

\$1,645,400.43

P.O.#	CHECK #	PAYEE	AMOUNT

TOTAL DELETIONS

TOTAL ADJUSTED WARRANT (IF ANY DELETIONS)

REWARRANTED ITEMS: (not included in above totals)

P.O.#	CHECK #	PAYEE	AMOUNT

COUNCIL AUTHORIZATION

DATE

The obligations of transfer of funds described on the attached warrant register including the required interfund advances have been authorized by the Council. We hereby authorize the Treasurer of the City of Romulus to disburse funds as listed in payment thereof with the exception of deleted items listed above.

MAYOR

CLERK

7/22/2026

CHECK DISBURSEMENT REPORT FOR CITY OF ROMULUS
CHECK DATE FROM 07/09/26 - 7/22/26

Fund		Amount
Total for fund 101	General Fund	\$121,364.52
Total for fund 202	Major Street Fund	\$3,338.37
Total for fund 203	Local Street Fund	\$608,300.06
Total for fund 205	Public Safety Fund	\$75,458.96
Total for fund 211	Cable TV	\$6,633.11
Total for fund 218	Merriman Rd. Spec. Assess	\$5,884.77
Total for fund 225	Community Employee Activity Fund	\$471.78
Total for fund 226	Garbage & Rubbish Collection Fund	\$114,009.60
Total for fund 245	Oakwood SAD	\$172.98
Total for fund 247	Tax Increment Finance Authority	\$29,756.09
Total for fund 248	Downtown Development Authority	\$27,770.75
Total for fund 260	Michigan Indigent Defense Fund	\$13,925.18
Total for fund 261	911 Service Fund	\$10,659.23
Total for fund 265	Drug Law Enforcement Fund	\$469.37
Total for fund 266	Law Enforcement - Federal	\$36,217.00
Total for fund 271	Library Fund	\$15,176.61
Total for fund 592	Water & Sewer Fund	\$436,364.01
Total for fund 661	Motor Vehicle	\$72,565.52
Total for fund 664	Technology Services	\$11,619.73
Total for fund 676	Retiree's Ins. Benefits	\$13,593.04
Total for fund 701	Revolving Fund	\$1,532.00
Total for fund 704	Imprest Payroll Fund	\$31,155.20
Total for fund 705	Delq. Pers. Prop. Fund	\$8,962.55
TOTAL - ALL FUNDS		\$1,645,400.43

7/22/2026

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 7/09/2026 - 7/22/2026

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank POOL POOLED CASH						
07/22/2026	POOL	2983(E)	1468	CITY OF ROMULUS	11120 HUNT 2026 SUMMER TAXES	0.00 V
07/22/2026	POOL	2984(E)	1468	CITY OF ROMULUS	11147 HUNT WATER BILL 6/1/26-6/30/26	35.61
07/22/2026	POOL	2985(E)	1468	CITY OF ROMULUS	37230 NORTHLINE WATER BILL 6/1/26-6/30/2	94.35
07/22/2026	POOL	2986(E)	1468	CITY OF ROMULUS	11165 OLIVE B WATER BILL 6/1/26-6/30/26	226.42
07/22/2026	POOL	2987(E)	1468	CITY OF ROMULUS	11165 OLIVE A WATER BILL 6/1/26-6/30/26	92.20
07/22/2026	POOL	2988(E)	1468	CITY OF ROMULUS	11189 SHOOK WATER BILL 6/1/26-6/30/26	26.66
07/22/2026	POOL	2989(E)	1468	CITY OF ROMULUS	36525 BIBBINS WATER BILL 6/1/26-6/30/26	234.96
07/22/2026	POOL	2990(E)	1468	CITY OF ROMULUS	12300 WAYNE WATER BILL 6/1/26-6/30/26	139.09
07/22/2026	POOL	2991(E)	1468	CITY OF ROMULUS	11111 WAYNE WATER BILL 6/1/26-6/30/26	309.10
07/22/2026	POOL	2992(E)	1468	CITY OF ROMULUS	7221 MIDDLEBELT WATER BILL 6/1/26-6/30/2	139.09
07/22/2026	POOL	2993(E)	1468	CITY OF ROMULUS	12600 WAYNE WATER BILL 6/1/26-6/30/26	228.78
07/22/2026	POOL	2994(E)	1468	CITY OF ROMULUS	28777 EUREKA WATER BILL 6/1/26-6/30/26	165.93
07/22/2026	POOL	2995(E)	1468	CITY OF ROMULUS	6900 WAYNE WATER BILL 6/1/26-6/30/26	94.35
07/22/2026	POOL	2996(E)	1468	CITY OF ROMULUS	11121 WAYNE WATER BILL 6/1/26-6/30/26	163.38
07/22/2026	POOL	2997(E)	1468	CITY OF ROMULUS	11131 WAYNE WATER BILL 6/1/26-6/30/26	139.09
07/22/2026	POOL	2998(E)	1468	CITY OF ROMULUS	37200 GODDARD WATER BILL, 6/1/26-6/30/26	47.46
07/22/2026	POOL	2999(E)	1468	CITY OF ROMULUS	MERRIMAN SAD 2 WATER BILL, 6/1/26-6/30/2	2,152.39
07/22/2026	POOL	3000(E)	1468	CITY OF ROMULUS	MERRIMAN SAD 1 WATER BILL, 6/1/26-6/30/2	801.24
07/22/2026	POOL	3001(E)	1468	CITY OF ROMULUS	11129 WAYNE, NEW 34TH DIST. COURT 6/1/26	1,458.45
07/22/2026	POOL	3002(E)	0581	COMERICA COMM. CARD SERV.	MARIA FARRIS COMERICA CARD PURCHASES FOR KEVIN KRAUSE COMERICA CARD PURCHASES FOR STEVEN BRUMMER COMERICA CARD PURCHASES F JERRY FRAYER JUNE 2026 COMERICA CARD PUR ROBERT PFANNES COMERICA CARD PURCHASES F NICOLE HARRIS COMERICA CARD PURCHASES FO PATTY BRADEN COMERICA CARD PURCHASES FOR ELLEN CRAIG-BRAGG COMERICA CARD PURCHASE ELLEN CRAIG-BRAGG COMERICA CARD PURCHASE COMERICA CREDIT CARD CHARGE CHRISTINA PA COMERICA CREDIT CARD CHARGE CHRISTINA PA COMERICA CREDIT CARD CHARGE CHRISTINA PA COMERICA CREDIT CARD CHARGE CHRISTINA PA STACY PAIGE JUNE 2026 COMERICA CARD PURC	354.26 1,165.61 117.52 456.18 247.93 280.60 1,197.95 359.74 224.98 1,103.90 1,355.48 1,368.95 513.83 30.00
						8,776.93
07/22/2026	POOL	3003(E)	0020	DELTA DENTAL PLAN OF MICHIGAN	JULY 2026 DELTA DENTAL INSURANCE	32,770.79
07/22/2026	POOL	3004(E)	0012	DTE ENERGY	10202 SHOOK RD - CEMETERY - 6/5/26-7/7/ 11147 HUNT - HISTORICAL PAVILLION - 6/5 12300 WAYNE - ANIMAL SHELTER 6/5/26-7/7/ 16869 BRANDT - CREEKSIDE PUMP STATION 6/ 12055 WAYNE - BIRD HOUSE 6/5/26-7/7/26 11120 HUNT - SCHOOL HOUSE @ HISTORICAL P VINING RD HOT BOX - 34155 GODDARD - 6/5/ 9755 OZGA - ELMER JOHNSON PARK 6/5/26-7/ 11189 SHOOK - CHAMBER BLDG 6/5/26-7/7/26 7219 MIDDLEBELT - FIRE #2 6/4/26-7/6/26 6241 DEXTER - BOICE PARK 6/5/26-7/7/26 7506 MERRIMAN - LANDSCAPING SERVICE PERI 38205 BARTH - EMERGENCY SIREN 6/3/26-7/2 OAKWOOD STORM SEWER PUMP STATION - 15409 6900 WAYNE - FIRE STATION #3 6/3/26-7/2/ /6061 COLUMBUS - FERNANDEZ PARK 6/11/26- 28777 EUREKA - FS #4, - 6/13/26-7/14/26 WELCOME TO ROMULUS SIGN 6/16/26-7/15/26 10942 WAYNE - WELCOME TO ROMULUS SIGN 6/ 35257 GODDARD - HOOK & LADDER THEATER BU 36525 BIBBINS - SR CTR - 6/13/26-7/14/26	36.83 123.24 1,192.86 66.50 15.00 67.57 40.45 91.58 466.76 707.28 49.73 73.99 31.14 172.98 89.31 17.41 1,496.64 26.85 19.70 237.74 2,690.00
						7,713.56
07/22/2026	POOL	3005(E)	0012	DTE ENERGY	31558 GODDARD - WATER PUMP 6/5/26-7/7/26	77.91
07/22/2026	POOL	3006(E)	0012	DTE ENERGY	FEDEX HOT BOX ELECTRIC 6/4/26-7/6/26	27.32
07/22/2026	POOL	3007(E)	0012	DTE ENERGY	29800 SUPERIOR HOT BOX 6/3/26-7/2/26	42.38
07/22/2026	POOL	3008(E)	0012	DTE ENERGY	12600 WAYNE RD POLEBARN 5/7/26-6/4/26	30.12
07/22/2026	POOL	3009(E)	0012	DTE ENERGY	12600 WAYNE RD POLEBARN 6/5/26-7/7/26	32.36
07/22/2026	POOL	3010(E)	3992	INVOICE CLOUD INC.	INVERTED PO FOR MONTHLY FEES FOR CREDIT	962.50
07/22/2026	POOL	3011(E)	2947	NATIONAL VISION ADMINISTRATORS, LLC	VISION COVERAGE FOR APRIL 2026 VISION COVERAGE FOR MAY 2026 VISION COVERAGE FOR JUNE 2026	3,209.10 3,273.49 3,235.58
						9,718.17
07/22/2026	POOL	3012(E)	3740	NAVIA BENEFIT SOLUTIONS - LOCKBOX	NAVIA FOR MAY 2026 - 30 PARTICIPANTS NAVIA FOR JUNE 2026 - 30 PARTICIPANTS	200.00 200.00
						400.00

7/22/2026

CHECK REGISTER FOR CITY OF ROMULUS
CHECK DATE FROM 7/09/2026 - 7/22/2026

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
07/22/2026	POOL	95684	2771	AEROTROPOLIS DEVELOPMENT CORP.	PAYMENT OF 2026/2027 (7/1/2026-6/30/2027	25,000.00
07/22/2026	POOL	95685	2942	AIRGAS, INC.	25/26 BLANKET PO AIRGAS INC - FOR OXYGEN	83.60
07/22/2026	POOL	95686	4566	AKRIVIS	HYBRID APPRAISAL FOR VAN BORN PARCELS (C	1,875.00
07/22/2026	POOL	95687	2804	AMAZON CAPITAL SERVICES	CEREAL CONTAINERS	19.99
					CLOROX WIPES	234.64
					NETWORK OF LIES	107.38
					THE L WORD	43.65
					EASY PRO UNIVERSAL	284.89
					ONLY FOR THE WEEK	135.02
					K-CUP HOLDER	134.85
					DUAL MONITOR STAND	73.98
					WIRELESS KEYBOARD	17.99
					HDMI ADAPTER	16.99
					MONITOR MEMO MOUNT	35.97
					MANGA FANTASY	31.52
					BLUE BEETLE	33.52
					SHARPIES	19.20
					50 PCS 3D PRINTED MINI ANIMAL	353.89
					OFFICE DESK ACCESSORIES	39.15
					PATRON REQ	86.33
					HDMI ADAPTER	14.99
					A DARK PATH	17.05
					HALSEY TAYLOR	105.35
					CARDSTOCK PAPER	72.71
					PAINT	36.99
						1,916.05
07/22/2026	POOL	95688	4027	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES - PLANNING	91.84
					OFFICE SUPPLIES - PLANNING	458.63
					FIRE DEPARTMENT: FIRE OFFICER BOOK, POST	117.46
					OFFICE, ELECTIONS AND JUNETEENTH SUPPLIE	83.92
					OFFICE, ELECTIONS AND JUNETEENTH SUPPLIE	294.28
					INVENTORY - MEDICINE CABINET - CITY HALL	114.38
					MISC SUPPLIES FOR ISB & PATROL	29.58
					MISC SUPPLIES FOR ISB & PATROL	176.23
					FIRE DEPARTMENT: KEYBOARD & MOUSE	33.09
					WALL ART CITY HALL BASEMENT BREAKROOM	67.71
					CITY HALL DOWNSTAIR BREAKROOM RENOVATION	287.75
					APC NETBOTZ RACK MONITOR AND SENSORS	622.60
					ELECTION SUPPLIES	125.91
					26-27 PLANNER FOR AP	14.24
						2,517.62
07/22/2026	POOL	95689	MISC	AMY COON	REFUND PARK RENTAL DEPOSIT RECEIPT #1046	50.00
07/22/2026	POOL	95690	MISC	ANDRE BROWN	REFUND PARK RENTAL DEPOSIT RECEIPT #1010	50.00
07/22/2026	POOL	95691	MISC	ANDREANA SMITH	REFUND PARK RENTAL DEPOSIT RECEIPT #1061	50.00
07/22/2026	POOL	95692	MISC	ANDREW KOBYLARZ	ANIMAL BOND SPAY / NEUTER REFUND 6/19/26	50.00
07/22/2026	POOL	95693	0040	APEX SOFTWARE	ANNUAL SOFTWARE MAINTENANCE FOR APEX SKE	858.00
07/22/2026	POOL	95694	2903	APPLIED INNOVATION	BASE RATE FOR JULY 2026	1,132.04
07/22/2026	POOL	95695	MISC	ASHLEY CAPITAL LLC	OVERPAYMENT	10.00
07/22/2026	POOL	95696	3649	AUTO VALUE OF ROMULUS	INVERTED MISC MECHANIC PURCHASES	184.99
					INVERTED MISC MECHANIC PURCHASES	6.49
					INVERTED MISC MECHANIC PURCHASES	100.74
					INVERTED MISC MECHANIC PURCHASES	18.47
					INVERTED MISC MECHANIC PURCHASES	39.19
					INVERTED MISC MECHANIC PURCHASES	14.29
					INVERTED MISC MECHANIC PURCHASES	(42.39)
						321.78
07/22/2026	POOL	95697	3900	BCICAPITAL, INC	LEASE PAYMENT 5 OF 5 2021 FORD E 450 AM	45,753.88
07/22/2026	POOL	95698	0064	BOUND TREE MEDICAL LLC	26/27 BLANKET PO - MEDICAL SUPPLIES AND	155.76
					26/27 BLANKET PO - MEDICAL SUPPLIES AND	1,435.00
					26/27 BLANKET PO - MEDICAL SUPPLIES AND	780.00
					26/27 BLANKET PO - MEDICAL SUPPLIES AND	1,107.26
						3,478.02
07/22/2026	POOL	95699	4110	BRYX, INC.	SOLE SOURCE - BRYX STATION ALERTING SYST	5,000.00
07/22/2026	POOL	95700	3705	CABLING AND MORE	CITY HALL NETWORK CABLE REPLACEMENT (PHA	9,400.00
07/22/2026	POOL	95701	3148	CADILLAC ASPHALT LLC	ITB 25/26-21 WADE & SUPERIOR HOT MIXED A	257,103.97
07/22/2026	POOL	95702	0118	CERTIFIED LABS	NEEDED MECHANICS SHOP SUPPLIES	642.95
07/22/2026	POOL	95703	3679	CHERYL MCGUIRE	25/26 INVERTED PO - CHERYL MCGUIRE - REC	175.00
07/22/2026	POOL	95704	0086	CINTAS FAS	26/27 BLANKET PO FOR WATER PURIFIER/ICE	153.63
07/22/2026	POOL	95705	0712	CITY OF ROMULUS	PETTY CASH REIMBURSEMENT	61.95
07/22/2026	POOL	95706	0712	CITY OF ROMULUS	DPW PETTY CASH REIMBURSEMENT	169.15
07/22/2026	POOL	95707	1172	CITY OF ROMULUS	36539 GODDARD 2026 SUMMER PROPERTY TAXES	108.44

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					11189 SHOOK 2026 SUMMER PROPERTY TAXES	1,057.72
					37133 GODDARD 2026 SUMMER PROPERTY TAXES	3,801.15
					36542 GODDARD 2026 SUMMER TAXES	2,736.03
						7,703.34
07/22/2026	POOL	95708	3709	CIVICPLUS, INC.	CIVIC PLUS - CIVIC REC ANNUAL FEE	6,615.00
07/22/2026	POOL	95709	4093	CUMMINS INC.	FIRE E-1 PARTS FOR REPAIR	1,216.85
07/22/2026	POOL	95710	3209	DENSON GADDIES	BD BOND REFUND 15793 COLBERT	937.00
07/22/2026	POOL	95711	2979	DORSEY EMERGENCY MEDICAL ACADEMY	CPR AED INSTRUCTOR CLASS ALLGOOD - POLIC	120.00
07/22/2026	POOL	95712	2594	DOWNRIVER UTILITY WASTEWATER AUTHOR	WASTEWATER DISPOSAL CHARGES MAY 2026	100,668.32
07/22/2026	POOL	95713	2594	DOWNRIVER UTILITY WASTEWATER AUTHOR	JULY 2026 EXCESS FLOW	312,616.20
07/22/2026	POOL	95714	0772	DTE ENERGY	MUNICIPAL COMPLEX JUNE 2026	15,749.08
07/22/2026	POOL	95715	0772	DTE ENERGY	EAGLE ALLEY LIGHTS 6/5/26-7/7/26	27.16
07/22/2026	POOL	95716	3298	ELECTROCYCLE, INC	ONSITE DOCUMENT PURGING FOR CITY RECORDS	340.00
07/22/2026	POOL	95717	4613	EMILY HOWARD	2026 EAGLE ALLEY LIVE ENTERTAINMENT THE	500.00
07/22/2026	POOL	95718	4223	FASTSIGNS OF LINCOLN PARK, MI	WINDOW VINYL FOR COMMUNITY DEVELOPMENT B	2,019.11
07/22/2026	POOL	95719	3209	FLEM JR. & SANDRA STILTNER	BD BOND REFUND 7827 HANNAN	295.00
07/22/2026	POOL	95720	MISC	GARY JOHNSON	CHARGED FOR DOG INSTEAD OF CAT	40.00
07/22/2026	POOL	95721	4273	GEM, INC.	POLICE DEPARTMENT - NO COOLING IN OFFICE	810.00
07/22/2026	POOL	95722	0631	GORDON FOOD SERVICE, INC.	JULY LUNCHEON SUPPLIES FROM GORDON'S PLA	255.49
07/22/2026	POOL	95723	1420	HYDROCORP LLC	25/26 INVERTED PO - ITB 17/18-25 COMMER	6,805.00
07/22/2026	POOL	95724	4639	IBUYPOWER	VIDEO EDITING WORKSTATION	6,575.90
07/22/2026	POOL	95725	0141	JACK DOHENY COMPANIES INC	25/26 BLANKET PO - MECHANICS AND WATER D	335.00
07/22/2026	POOL	95726	MISC	JAMES ELSWICK	REFUND PARK RENTAL DEPOSIT RECEIPT #1050	50.00
07/22/2026	POOL	95727	4213	KAMRON REYNOLDS	LIBRARY WORKSHOP	165.00
07/22/2026	POOL	95728	MISC	KEVIN LONG	REFUND PARK RENTAL DEPOSIT RECEIPT #1077	100.00
07/22/2026	POOL	95729	MISC	KIM LONG	REFUND PARK RENTAL DEPOSIT RECEIPT #1093	50.00
07/22/2026	POOL	95730	MISC	LAUREN IRVING	ANIMAL BOND SPAY / NEUTER REFUND 7/1/26	50.00
07/22/2026	POOL	95731	3453	LEXIPOL, LLC	26/27 POLICEONE ACADEMY TRAINING PLATFOR	3,321.49
07/22/2026	POOL	95732	3477	LINDE GAS & EQUIPMENT INC.	25/26 BLANKET PO MISC MECHANIC WELDING S	244.03
07/22/2026	POOL	95733	3209	LUM NATHAN - BRITTANY	BD BOND REFUND 6141 DEXTER	200.00
07/22/2026	POOL	95734	MISC	MARIA FARRIS	JUNE SERVICES	500.00
07/22/2026	POOL	95735	3328	MARY OAKLEY	JAN - JUNE 2026 RETIREE HEALTH REIMBURSE	2,259.28
07/22/2026	POOL	95736	4360	MERMAID MOLLY ENTERTAINMENT LLC	7/21/26 LIBRARY EVENT	400.00
07/22/2026	POOL	95737	0398	MICH ASSOC OF CHIEFS OF POLICE	ACCREDITED AGENCY C/NO CALEA - CONTINUAT	1,000.00
07/22/2026	POOL	95738	2084	MICHIGAN ASSOCIATION OF PLANNING	ANNUAL MEMBERSHIP JULY 1, 2026 - JUNE 30	750.00
07/22/2026	POOL	95739	0048	MICHIGAN CAT	25/26 BLANKET PO FOR MISC EQUIPMENT PURC	206.08
					25/26 BLANKET PO FOR MISC EQUIPMENT PURC	144.67
						350.75
07/22/2026	POOL	95740	0354	MICHIGAN FESTIVALS & EVENTS ASSOC	MICHIGAN MEMBERSHIP DUES (8.1.26-7.31.27	170.00
07/22/2026	POOL	95741	1104	MICHIGAN STATE POLICE	SEX OFFENDER REGISTRATION	30.00
07/22/2026	POOL	95742	0427	MIDWEST TAPE	CUSTOMER # 2000005771 BOOKS	11.24
					CUSTOMER # 2000005771 BOOKS	179.96
					CUSTOMER # 2000005771 BOOKS	172.48
					CUSTOMER # 2000005771 BOOKS	23.24
						386.92
07/22/2026	POOL	95743	4318	MOBILE COMMUNICATION AMERICA INC	VEHICLE CHARGERS FOR RADIOS	1,528.75
07/22/2026	POOL	95744	2088	OAKLAND COUNTY	25/26 INVERTED PO - OAKLAND COUNTY (QUA	1,955.50
					25/26 INVERTED PO - OAKLAND COUNTY (QUA	1,228.00
					QUARTERLY CLEMIS FEES	10,051.22
						13,234.72
07/22/2026	POOL	95745	4316	OCCMED CONNECT	25/26 BLANKET PO EMPLOYEE PROCESSING PHY	188.00
07/22/2026	POOL	95746	MISC	PATRICIA GELDMACHER	REFUND SENIOR ROOM RENTAL 7/2/26	100.00
07/22/2026	POOL	95747	2960	PHOENIX SAFETY OUTFITTERS, LLC.	ITB 18/19-20 TURNOUT GEAR RENTAL FY 26/2	550.00
07/22/2026	POOL	95748	3636	POWERDMS, INC	CLOUD BASE SOFTWARE SERVICE FOR POLICE	4,973.00
					CLOUD BASED SOFTWARE SERVICE FOR POLICE	3,400.25
						8,373.25
07/22/2026	POOL	95749	4231	PREMIER GROUP ASSOCIATES, LC	JULY 2026 - MONTHLY LAWN & MAINTENANCE-	1,593.33
07/22/2026	POOL	95750	1576	PRINTING SYSTEMS, INC.	ELECTION SUPPLIES	29.04
07/22/2026	POOL	95751	0172	R&R FIRE TRUCK REPAIR	FIRE ENGINE #2 AND FIRE RESCUE #3 REPAIR	11,803.25
					FIRE ENGINE #2 - YEARLY MDOT INSPECTION	2,397.34
					FIRE R 2 - NO A/C - PATIENT COMPARTMENT	5,294.55
						19,495.14
07/22/2026	POOL	95752	0892	R.E. LEGGETTE CO.	CITY HALL & SENIOR CENTER - CEILING TILE	1,630.19
07/22/2026	POOL	95753	MISC	ROBERT BINGHAM	REFUND PARK RENTAL DEPOSIT RECEIPT #1074	50.00
07/22/2026	POOL	95754	4650	ROBIN BRIGGS	URBAN MUSE BAND 7/14/2026 SOUNDS IN R-DI	1,200.00
07/22/2026	POOL	95755	0681	ROMULUS COMMUNITY SCHOOLS	DELINQUENT PERSONAL PROPERTY DISBURSEMEN	3,554.69
07/22/2026	POOL	95756	4244	SHIELD ASSESSMENT	POLICE LIEUTENANT'S ASSESSMENT 6/10/2026	4,500.00

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07/22/2026	POOL	95757	0188	SNAP ON INDUSTRIAL	A/C MACHINE REPAIR	717.48
07/22/2026	POOL	95758	0503	STERICYCLE, INC.	AS SHARPS PUP 6/25/2026	25.44
07/22/2026	POOL	95759	3059	T-MOBILE	PROSPECTIVE PRECISION LOCATION INFORMATI	115.00
					PROSPECTIVE PRECISION LOCATION INFORMATI	115.00
						230.00
07/22/2026	POOL	95760	4374	TARGETSOLUTIONS LEARNING, LLC	SOLE SOURCE PURCHASE OF GUARDIAN TRACKIN	7,962.20
07/22/2026	POOL	95761	1739	THE LIBRARY NETWORK	SAS JULY - SEPT 2026	7,658.91
07/22/2026	POOL	95762	4560	TIMOTHY M. KEWIN	MIDC SERVICE HOURS ATTORNEY TIMOTHY KEWI	3,356.17
07/22/2026	POOL	95763	3593	TOSHIBA BUSINESS SOLUTIONS	26/27 INVERTED PO MONTHLY COPY CHARGES	21.45
					26/27 INVERTED PO MONTHLY COPY CHARGES	1,594.74
					26/27 INVERTED PO MONTHLY COPY CHARGES	128.96
					26/27 INVERTED PO MONTHLY COPY CHARGES	151.59
					26/27 INVERTED PO MONTHLY COPY CHARGES	1,594.74
					INVERTED PO MONTHLY COPY CHARGES FY 25/2	523.76
						4,015.24
07/22/2026	POOL	95764	4042	TRUSTED JOURNEY	25/26 BLANKET PO TRUSTED JOURNEY FOR ANI	224.24
07/22/2026	POOL	95765	0670	VERIZON WIRELESS	342127256-00001 JUNE 26 - JULY 26 ALL DE	3,933.48
07/22/2026	POOL	95766	0657	WAYNE COUNTY	25/26 INVERTED PO-TRAFFIC SIGNAL MAINTEN	878.39
					25/26 INVERTED PO-TRAFFIC SIGNAL MAINTEN	878.39
					25/26 INVERTED PO-TRAFFIC SIGNAL MAINTEN	878.39
					25/26 INVERTED PO-TRAFFIC SIGNAL MAINTEN	878.39
					25/26 INVERTED PO-TRAFFIC SIGNAL MAINTEN	878.39
						4,391.95
07/22/2026	POOL	95767	0936	WAYNE COUNTY TREASURER	DELINQUENT PERSONAL PROPERTY DISBURSEMEN	5,407.86
07/22/2026	POOL	95768	3209	WINDOW NATION LLC	BD PAYMENT REFUND 11499 DELANO	285.00
					BD PAYMENT REFUND 6221 LORAIN	165.00
						450.00
07/22/2026	POOL	95769	0659	WM CORPORATE SERVICES, INC	25/26 INVERTED PO-RESIDENTIAL TRASH PICK	109,777.92
07/22/2026	POOL	95770	0659	WM CORPORATE SERVICES, INC	25/26 INVERTED PO FOR DUMPSTER CHARGES	1,959.20
07/22/2026	POOL	95771	0659	WM CORPORATE SERVICES, INC	25/26 INVERTED PO FOR DUMPSTER CHARGES	101.43
07/22/2026	POOL	95772	0659	WM CORPORATE SERVICES, INC	25/26 INVERTED PO FOR DUMPSTER CHARGES	80.43
07/22/2026	POOL	95773	0659	WM CORPORATE SERVICES, INC	25/26 INVERTED PO FOR DUMPSTER CHARGES	1,263.96
07/22/2026	POOL	95774	0659	WM CORPORATE SERVICES, INC	25/26 INVERTED PO FOR DUMPSTER CHARGES	810.00
07/22/2026	POOL	95775	4348	ZENNER USA, INC	PIGGYBACK STATE OF N MEXICO PRICE AGREEM	13,130.50
07/22/2026	POOL	95776	2945	ZONES, LLC	BLUEBEAM SOFTWARE - ADD ON K. HUBBARD	345.00
					MONTHLY BILLING FOR MICROSOFT OFFICE 365	216.00
						561.00
07/22/2026	POOL	95777	1468	CITY OF ROMULUS	11120 HUNT 2026 SUMMER TAXES	15,086.65
07/31/2026	POOL	3013(A)	3336	ALLIE BROTHERS, INC	ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	47.70
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	365.70
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	291.50
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	14.99
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	73.14
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	116.60
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	47.70
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	189.69
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	495.02
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	157.70
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	362.47
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	292.56
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	145.00
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	330.33
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	73.14
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	219.42
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	484.30
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	83.74
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	365.70
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	83.74
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	416.49
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	357.48
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	8.00
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	42.40
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	83.74
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	201.40
					ITB 25/26-17 INVERTED FIREFIGHTER UNIFOR	345.53
						5,695.18

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07/31/2026	POOL	3014(A)	0529	ASSOCIATED NEWSPAPERS OF MICHIGAN	ITB 24/25-05 ASSOC NEWS. 7/1/25 - 12/31/ ITB 24/25-05 ASSOC NEWS. 7/1/25 - 12/31/ ITB 24/25-05 ASSOC NEWS. 7/1/25 - 12/31/ ITB 24/25-05 ASSOC NEWS. 7/1/25 - 12/31/	201.88 302.81 302.81 219.69
						1,027.19
07/31/2026	POOL	3015(A)	1270	CARLISLE WORTMAN ASSOCIATES	GENERAL CONSULTATION KJS TRANSPORTATION MERRIMAN SCHOOL PILOT REZONING AND SLU PROJECT GENRON STORFLEX SELF STORAGE	1,595.00 1,500.00 222.50 362.50 1,237.50 1,800.00
						6,717.50
07/31/2026	POOL	3016(A)	0943	CHAPP & BUSHEY OIL CO., INC	ANTI FREEZE & WASHER FLUID REFILL	873.95
07/31/2026	POOL	3017(A)	1550	CQC INC	VINING RD WEEDING AND SPRAYING FOR BUGS IRRIGATION REPAIRS MADE AT NORTH END	975.00 1,855.30
						2,830.30
07/31/2026	POOL	3018(A)	0411	DORNBOS SIGN & SAFETY INC	SIGN ITEMS/MATERIALS TO REPLENISH INVENT	1,696.40
07/31/2026	POOL	3019(A)	4468	ELITE AERIAL COMPLIANCE	LIFT TRUCK RECERTIFICATION	695.00
07/31/2026	POOL	3020(A)	4525	EMS MANAGEMENT & CONSULTANTS, INC	C-1659 JUNE 2026 EMS/FIRE SERVICES C-1659 JUNE 2026 EMS/FIRE SERVICES C-1659 MAY 2026 EMS/FIRE SERVICES C-1659 MAY 2026 EMS/FIRE SERVICES	33.49 4,202.25 50.00 3,137.69
						7,423.43
07/31/2026	POOL	3021(A)	4505	FIRE EQUIPMENT CO., INC.	ANNUAL INSPECTION LIBRARY FIRE SPRINKLER TESTING FIRE SPRINKLER TESTING FIRE SPRINKLER TESTING	400.00 279.00 615.00 360.00
						1,654.00
07/31/2026	POOL	3022(A)	0379	FLAGS USA LLC	HISTORICAL PARK - PARTS FOR MONUMENT	325.20
07/31/2026	POOL	3023(A)	2863	FMG CONCRETE CUTTING INC	25/26 BLANKET PO FMG - CONCRETE CUTTING	1,658.00
07/31/2026	POOL	3024(A)	3829	FOSTER BLUE WATER OIL, LLC	25/26 INVERTED PO - ITB 19/20-21 2 YEAR 25/26 INVERTED PO - ITB 19/20-21 2 YEAR 25/26 INVERTED PO - ITB 19/20-21 2 YEAR	115.00 60.00 2,664.27
						2,839.27
07/31/2026	POOL	3025(A)	4222	GREAT LAKES CONTRACTING SOL., LLC	2026 CONCRETE ROAD PATCHING PROGRAM	346,756.79
07/31/2026	POOL	3026(A)	4307	GRECO LAW PLLC	ICE DETENTION CENTER LEGAL ADVICE JUNE 2 GENERAL JUNE 26 LEGAL ADVICE LEGAL SERVICES FOR JUNE 2026 PLANNING DEPT JUNE 26 PLANNING DEPT JUNE 26 CLERK'S OFFICE LEGAL ADVICE JUNE 26	972.80 11,883.00 9,617.26 109.20 46.80 1,326.00
						23,955.06
07/31/2026	POOL	3027(A)	1896	JAM BEST ONE FLEET SERVICE	25/26 BLANKET PO FOR FRONT END ALIGNMENT	696.52
07/31/2026	POOL	3028(A)	3785	JEFFREY E. BOWDICH	MIDC SERVICE HOURS ATTORNEY JEFFREY BOWD	4,160.00
07/31/2026	POOL	3029(A)	3775	LAW OFFICE OF DANIEL A. BITAR, PLLC	MIDC PROGRAM SERVICE DANIEL BITAR	647.84
07/31/2026	POOL	3030(A)	4119	LAW OFFICES OF JOSHUA L. HADLEY	MIDC PROGRAM SERVICE JOSHUA L. HADLEY	1,007.49
07/31/2026	POOL	3031(A)	4622	LEADSONLINE, LLC	NIGHTHAWK USER LICENSE	3,955.54
07/31/2026	POOL	3032(A)	4618	LESLEY F. KNAPP PLLC	MIDC SERVICE HOURS ATTORNEY LESLEY KNAPP	4,753.68
07/31/2026	POOL	3033(A)	0212	LOWER HURON CHEM & SUPPLY CO., INC.	25/26 BLANKET PO FOR MISC CLEANING SUPP.	112.44
07/31/2026	POOL	3034(A)	1680	LUSTER CLEANERS, INC	25/26 BLANKET PO FOR PRISONER BLANKET CL	160.00
07/31/2026	POOL	3035(A)	0145	MAGLOCLEN	MAGLOCLEN MEMBERSHIP USER FEE JULY 1, 20	400.00
07/31/2026	POOL	3036(A)	4617	MEDPRO WASTE DISPOSAL, LLC	26/27 BLANKET PO FOR MEDICAL WASTE REMOV	49.75
07/31/2026	POOL	3037(A)	3988	METRO ALARM SYSTEMS LLC	ANNUAL FIRE INSPECTIONS	235.00
07/31/2026	POOL	3038(A)	3238	MICHIGAN POLICE EQUIPMENT COMPANY	NEW DUTY PISTOLS & HOLSTERS	36,217.00
07/31/2026	POOL	3039(A)	4608	MICRO MARKETING, LLC	HARDCOVER BOOKS HARDCOVER BOOKS HARDCOVER BOOKS	47.20 22.40 15.19
						84.79
07/31/2026	POOL	3040(A)	3564	NORMAN CATERING AND EVENTS	MOTHER'S DAY LUNCHEON - NORMAN'S CATERIN	665.00
07/31/2026	POOL	3041(A)	3041	NORTHSTAR MAT SERVICE	ACCOUNT # 1862-11121	53.68

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07/31/2026	POOL	3042(A)	0736	ORCHARD, HILTZ & MCCLIMENT	DTW BLOCK 4 LOT	5,591.50
					DTW GREEN LOT	2,712.00
					STARTLE 29160 NORTHLINE	1,284.00
					DTW GREEN LOT	5,011.00
					BRADFORD AIRPORT LOGISTICS	761.00
					BUCK'S OIL MAY 2026	1,083.00
					PROJECT GENRON	1,687.50
					GLOBAL TRUCKING	286.00
					GLOBAL TRUCKING	1,500.00
					MERRIMAN SCHOOL	1,109.00
					BLUFFS AT GATEWAY	895.00
					APEX STRUCTURAL INNOVATIONS	1,973.25
					WAYNE RD GAS STATION II	916.50
					HURON PARC	4,812.50
					ROMULUS DEVELOPMENT LLC	850.50
						30,472.75
07/31/2026	POOL	3043(A)	1131	OUTDOOR EXPERTS, INC	FIELD CUTTING CITY PROPERTIES - MAY 202	1,356.30
					JUNE 2026 WEED CUTTING ITB 25/26-14	8,651.80
					JUNE 2026 WEED CUTTING ITB 25/26-14	204.39
						10,212.49
07/31/2026	POOL	3044(A)	0984	PARKWAY SERVICES, INC.	HC PARK HANDICAP PORTAJOHN 7/7/26-8/5/26	220.00
					26/27 INVERTED PO- PORTA JOHNS FOR PARKS	130.00
					26/27 INVERTED PO- PORTA JOHNS FOR PARKS	130.00
						480.00
07/31/2026	POOL	3045(A)	3959	PRETTY FACE CLEANING SERVICES	26/27 BLANKET PO 11189 SHOOK RD CLEANING	150.00
					GROWTH WORKS 34TH DISTRICT COURT	200.00
					GROWTH WORKS 34TH DISTRICT COURT	200.00
						550.00
07/31/2026	POOL	3046(A)	0234	PRIORITY ONE EMERGENCY	FIRE MARSHAL BADGES AND COLLAR PINS	783.82
07/31/2026	POOL	3047(A)	1952	RITTER GIS, INC.	25/26 INVERTED- GIS SUPPORT SERVICES 7/0	1,551.25
07/31/2026	POOL	3048(A)	4040	STAPLES	OFFICE SUPPLIES	117.89
					OFFICE SUPPLIES	66.25
					COPY PAPER 8.5 X 11	151.96
						336.10
07/31/2026	POOL	3049(A)	2951	UNIQUE MANAGEMENT SERVICES, INC.	JUNE PLACEMENTS	93.20
07/31/2026	POOL	3050(A)	1334	WESTERN WAYNE COUNTY FIRE DEPT	WESTERN WAYNE MUTUAL AID DUES JULY 2026	9,794.50
POOL TOTALS:						
(1 Check Voided)						
Total of 161 Disbursements:						
						1,645,400.43

DTE	26-Apr	26-May	26-Jun
CITY HALL - 11111 Wayne	\$4,155.46	\$4,333.73	\$4,662.50
COURT BUILDING - 11131 Wayne	\$2,944.28	\$3,070.59	\$3,303.53
LIBRARY - 11121 Wayne	\$1,304.85	\$1,360.83	\$1,464.06
New Court - 11129 Wayne	\$5,631.81	\$5,873.42	\$6,318.99
Total for all municipal complex:	\$14,036.40	\$14,638.57	\$15,749.08



City of Romulus

Communication

Council Meeting Held:
Item No. 14

July 27, 2026

Councilperson Abdo: _____

Councilperson Bullock: _____

Councilperson Jones: _____

Councilperson Roscoe: _____

Councilperson Talley: _____

Councilperson Wadsworth: _____

Councilperson Wilhide: _____



City of Romulus

Adjournment

Council Meeting Held:

July 27, 2026

Item No. 15

General Description: _____

Resolution No. _____

Moved by:	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Seconded by:	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

Ayes:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Nays:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide
Abstain:	All	Abdo	Bullock	Jones	Roscoe	Talley	Wadsworth	Wilhide

MOTION CARRIED
UNANIMOUSLY

MOTION CARRIED

MOTION FAILED